

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF THE MINUTES
 - III.A. January 5, 2017 - Special
 - III.B. January 5, 2017 - Regular
- IV. APPROVAL OF THE AGENDA
- V. V.PUBLIC PARTICIPATION - The Board welcomes public participation. Pursuant to our Board Policy, public participation is limited to no more than three (3) minutes per speaker and a total of no more than fifteen (15) minutes. People who wish to speak longer are encouraged to attend any and all related subcommittee meetings where most of the board's groundwork is done. We value your input, but due to these time limitations, we ask you to be concise and please do not repeat a previous comment. We know you will observe the rules of common courtesy. Thanks. [9320(a) of Board Bylaws]
- VI. BOARD AND ADMINISTRATIVE COMMUNICATIONS
 - VI.A. Chairman's Report
 - VI.B. Superintendent's Report
 - VI.C. Student Representatives' Report
 - VI.D. Committee Reports
 - VI.D.1. Business Operations/Resource Management
 - VI.E. Liaison Reports
 - VI.E.1. Board of Finance (Ed Sbordone)
 - VI.E.2. Magnet School (Doug DeRito)
 - VI.E.3. Parks and Recreation Committee (Steve Burfeind)
- VII. INFORMATION ITEMS
 - VII.A. 2017-2018 Budget
- VIII. ACTION ITEMS
 - VIII.A. Personnel Report
 - VIII.B. Acceptance of Derx Foundation Grants
 - VIII.B.1. Middle School Breakfast Club
 - VIII.B.2. Middle School Student News
 - VIII.C. Leave of Absence Request (This item will be voted on after Executive Session.)
- IX. BOARD MEMBER COMMENTS
- X. EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING A PERSONNEL ISSUE
- XI. ADJOURNMENT

**NEW FAIRFIELD BOARD OF EDUCATION
NEW FAIRFIELD, CT**

The New Fairfield Board of Education held a special meeting on Thursday, January 5, 2017,
at 6:30 p.m. in the New Fairfield High School Library/Media Center,
54 Gillotti Road, New Fairfield, CT.

MINUTES – January 5, 2017

PRESENT: Steve Burfeind (Chairman), Dominic Cipollone, Douglas DeRito, Kevin Hearty, Ed Sbordone, Susan Starr, Amy Tozzo and Jay Voss

ABSENT: Samantha Mannion

ALSO PRESENT: Superintendent of Schools Dr. Alicia Roy, Chief Academic Officer Dr. Jason McKinnon, High School Principal Dr. Richard Sanzo, High School Assistant Principal Michael Chapleau, High School Assistant Principal Scott Rohwedder, Middle School Principal Christine Baldelli, Middle School Assistant Principal Cheryl Milo, Meeting House Hill School Principal Sarah McLain, Meeting House Hill School Assistant Principal James Mandracchia, Consolidated School Principal Robert Spino, Consolidated School Assistant Principal Karen Gruetzner, Business Manager Craig McClain, Director of Buildings and Grounds Phil Ross, Athletic Director Mary Stolle, Director of Technology Aaron Herold, Pupil Personnel Services Director Andrea Einhorn, Special Education Supervisor Katherine Matz, Intervention Coordinator and STEAM Director Keegan Finlayson, and Secondary Humanities Coordinator Joel Pardalis

I. CALL TO ORDER

Chairman Steve Burfeind called the meeting to order at 6:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. PRESENTATION OF SUPERINTENDENT’S 2017-2018 BUDGET

Chairman Steve Burfeind welcomed new Board of Education member Dominic Cipollone to the Board. He also thanked the Administration and everyone involved in the formulation of the budget.

Superintendent of Schools Dr. Alicia Roy wished everyone a “Happy New Year” and outlined the many awards and accomplishments, both academic and athletic, of New Fairfield students, and spoke of the many reasons to invest in our children’s future. Dr. Roy gave a PowerPoint presentation that outlined the recommended budget and noted that a copy was available on the district website at www.newfairfieldschools.org.

Dr. Roy showed a brief video of accolades of the schools and program additions and improvements over the past year. She also spoke of the State budget for the next year and noted that Governor Malloy’s New Funding for Education may affect New Fairfield’s 2017-2018 budget.

Chief Academic Officer Dr. Jason McKinnon spoke of the District Goals and specifically of the 5 Cs- critical thinking, communication, collaboration, creativity, and connections - and how they align with the Common Core Standards. He further spoke of Standardized Assessments and Professional Development.

Each administrator gave a brief summary of the requested non-payroll increases for their respective school.

Consolidated School Principal Robert Spino spoke of the budget for Consolidated School and requested a non-payroll increase of \$9,695 to be used for new science kits and math workbooks.

Meeting House Hill School Principal Sarah McLain and Assistant Principal James Mandracchia spoke of the requested non-payroll increase for Meeting House in the amount of \$6,704 to be used for new science kits and math journals as well as some Pen Pal Field trips for 3rd graders.

Middle School Principal Christine Baldelli and Assistant Principal Cheryl Milo spoke of the requested non-payroll increase of \$21,598 for the Middle School. These funds would be used for Conference and Travel, Instructional Equipment and Professional Development.

High School Principal Dr. Richard Sanzo spoke of the requested non-payroll increase for the high school of \$14,018 to be used for Professional Development; PSATs for 9th -11th graders and fees associated with the Fall 2018 NEASC Accreditation.

Athletic Director Mary Stolle spoke of the requested increase for Athletics of \$8,702 mainly due to increased fees for officials and transportation for post season travel.

Dr. Roy spoke of the increase for Central Office in the amount of \$23,916. Some of the Central Office fees are shared with the Town. Increases are due to fees for HR Services, Districtwide increases, Transportation, Business Machines and Utilities.

Director of Technology Aaron Herold spoke of the Technology increases of \$90,148.

Business Manager Craig McClain spoke of the Transportation costs requested increase of \$68,928. It was noted that this is under contract.

Dr. Roy spoke of Utility bills and noted that due to the new Solar system at MHHS, which yields a savings of \$16,965, overall energy costs show a decrease of approximately \$30,000.

Dr. McKinnon spoke of the increase in Curriculum supplies in the amount of \$40,007. This is mainly for Social Studies and Science textbooks.

Buildings and Grounds Director Phil Ross spoke of the requested non-payroll increase for Buildings and Grounds in the amount of \$39,376.

Pupil Personnel Director Andrea Einhorn noted a decrease in non-payroll Special Education in the amount of \$121,872.

Dr. Roy noted that there were additional requests in the amount of \$78,932, which were cut from the budget.

Dr. Roy spoke of payroll changes to the budget and noted that 27.5 positions have been cut from the district since June 2011. Four positions can be reduced from this year's budget due to declining enrollment. Four additional positions have been requested for this budget: District Transition Teacher, Math Teacher at Consolidated School, an additional Second Grade student and a Technology Operations Teacher.

Other requested staff members include four .4 paraprofessionals for Kindergarten, two School Safety Advocates, Human Resources support, NEASC Steering Committee Co-chairs, lifeguard support for the Middle School pool and STEM Coaches for the Middle School and High School.

There was a brief video from the Meeting House Hill School 4th Grade teachers speaking in support of the team structure for 4th Grade.

Phil Ross spoke of the 15-Year Capital Improvement Plan and spoke of the Capital Improvement Status Report. Mr. Ross also spoke of the 2017-2018 Capital Improvement Plan in the amount of \$487,000.

The Total Superintendent's recommended operating budget is \$34,110,932.00 which represents an increase of \$1,169,764.00. The total Superintendent's recommended budget for 2017/2018 is \$42,540,352 which represents a 2.51% increase over the 2016/2017 budget. It was noted that the 2015-2016 current expenditure per pupil in New Fairfield was \$15,085. This ranks 127 out of 169 Connecticut communities.

IV. ADJOURNMENT - Douglas DeRito made a motion to adjourn the meeting at 8:02 p.m. Ed Sbordone seconded the motion. **IN FAVOR:** Steve Burfeind, Dominic Cipollone, Douglas DeRito, Kevin Hearty, Ed Sbordone, Susan Starr, Amy Tozzo and Jay Voss

Respectfully submitted,
Suzanne Kloos

**NEW FAIRFIELD BOARD OF EDUCATION
NEW FAIRFIELD, CT**

The New Fairfield Board of Education held a regular meeting on January 5, 2017, immediately following the Superintendent's Budget Presentation at the New Fairfield High School Library/Media Center 54 Gillotti Road, New Fairfield, CT.

MINUTES – January 5, 2017

PRESENT: Steve Burfeind (Chairman), Dominic Cipollone, Douglas DeRito, Kevin Hearty, Ed Sbordone, Susan Starr, Amy Tozzo and Jay Voss

ABSENT: Samantha Mannion

ALSO PRESENT: Superintendent of Schools Dr. Alicia Roy, Chief Academic Officer Dr. Jason McKinnon, High School Principal Dr. Richard Sanzo, High School Assistant Principal Michael Chapleau, High School Assistant Principal Scott Rohwedder, Middle School Principal Christine Baldelli, Middle School Assistant Principal Cheryl Milo, Meeting House Hill School Principal Sarah McLain, Meeting House Hill School Assistant Principal James Mandracchia, Consolidated School Principal Robert Spino, Consolidated School Assistant Principal Karen Gruetzner, Business Manager Craig McClain, Director of Buildings and Grounds Phil Ross, Athletic Director Mary Stolle, Director of Technology Aaron Herold, Pupil Personnel Services Director Andrea Einhorn, Special Education Supervisor Katherine Matz, Intervention Coordinator and STEAM Director Keegan Finlayson, and Secondary Humanities Coordinator Joel Pardalis

I. CALL TO ORDER: Chairman Steve Burfeind called the meeting to order at 8:20 p.m.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE MINUTES

A. December 15, 2016 - Regular Meeting

MOTION: Ed Sbordone made a motion to approve the minutes of the December 15, 2016, regular meeting as presented. Susan Starr seconded the motion. **IN FAVOR:** Steve Burfeind, Dominic Cipollone, Douglas DeRito, Kevin Hearty, Ed Sbordone, Susan Starr, Amy Tozzo and Jay Voss

IV. APPROVAL OF THE AGENDA

MOTION: Steve Burfeind made a motion to approve the agenda for tonight's meeting as presented. Jay Voss seconded the motion. **IN FAVOR:** Steve Burfeind, Dominic Cipollone, Douglas DeRito, Kevin Hearty, Ed Sbordone, Susan Starr, Amy Tozzo and Jay Voss

V. PUBLIC PARTICIPATION

Meeting House Hill School 4th Grade teacher Courtney Danyliw spoke in support of the team structure.

Laura Consiglio spoke of the budget in regard to Special Education and asked about the possibility of getting a better explanation for parents regarding standards-based report cards.

VI. BOARD AND ADMINISTRATIVE COMMUNICATIONS

A. Chairman's Report - Chairman Steve Burfeind welcomed Dominic Cipollone to the Board of Education. He also spoke of the budget presentation that was held immediately preceding this meeting and noted that this budget has a requested increase of approximately 2.5% over last year's budget.

B. Superintendent's Report - Dr. Alicia Roy spoke of the following:

- Next Friday, January 13th, will be an early release day.
- There will be no school on Monday, January 16th, in observance of Martin Luther King, Jr. Day.
- A committee will be formed to investigate the renovation of the high school auditorium. Anyone interested in serving on this committee should contact the Central Office.

C. Student Representative Reports

Senior Representative Nicole Cennamo reported on the following:

- Wished everyone a Happy New Year!
- Presentations were given to several classes regarding the Student Senate. Anyone interested in becoming an "At Large" member of the Student Senate should fill out an application.
- Model UN will attend a conference at New Cannan High School on Saturday, January 7th.

Junior Representative Jared Przyborowski reported on the following:

- Kristin Teklits was awarded "Player of the Week" for Girls Basketball.

D. Liaison Reports

1. Board of Finance - Ed Sbordone noted that the Board of Finance met on December 21st and discussed the retention of the current auditors for the Town. They also discussed the Medical Plan for the Town and discussed if money in the Medical Reserve Fund could be moved to the General Fund. This will be discussed further at budget meetings.

VII. INFORMATION ITEMS

A. 2017-2018 Budget - The Board discussed the 2017-2018 budget that was presented immediately prior to this meeting. There will be a meeting specifically dedicated to the budget on Monday, January 9th at 7:00 p.m. The Board decided that they

would like some time over the weekend to review the budget and ask questions on Monday.

VIII. ACTION ITEMS

A. Personnel Report

MOTION: Steve Burfeind made a motion to accept the Personnel Report dated December 22, 2016, as recommended by the Administration. Ed Sbordone seconded the motion. **IN FAVOR:** Steve Burfeind, Dominic Cipollone, Douglas DeRito, Kevin Hearty, Ed Sbordone, Susan Starr, and Jay Voss **OPPOSED:** Amy Tozzo

B. Acceptance of Donation

MOTION: Steve Burfeind made a motion to recommend to the full Board to accept with gratitude a donation of five Lenovo laptops, with an approximate value of \$1,575, to be made available to students without access to a computer at home. Susan Starr seconded the motion. **IN FAVOR:** Steve Burfeind, Dominic Cipollone, Douglas DeRito, Kevin Hearty, Ed Sbordone, Susan Starr, Amy Tozzo and Jay Voss

IX. BOARD MEMBER COMMENTS - Board members noted that they were very impressed with the budget presentation. Amy Tozzo asked that the Board address the questions regarding standard-based grading in the near future. It was decided that this will be discussed at the Curriculum subcommittee meeting.

Chairman Steve Burfeind thanked everyone involved in setting up the video and room in the High School Library for the meeting.

X. ADJOURNMENT - Douglas DeRito made a motion to adjourn the meeting at 8:44 p.m. Amy Tozzo seconded the motion. **IN FAVOR:** Steve Burfeind, Dominic Cipollone, Douglas DeRito, Kevin Hearty, Ed Sbordone, Susan Starr, Amy Tozzo and Jay Voss

Respectfully submitted,
Suzanne Kloos



NEW FAIRFIELD PUBLIC SCHOOLS

3 Brush Hill Road, New Fairfield, CT 06812

Fax: 203-312-5609 www.newfairfieldschools.org

Dr. Alicia M. Roy, Superintendent
203-312-5770

Dr. Jason McKinnon, Chief Academic Officer
203-312-5755

Superintendent's Recommended Budget 2017-2018 link:

[Superintendent's Recommended Budget 2017-2018](#)

THE ROBERT G. AND MARGUERITE M.
DERX FOUNDATION
OF NEW FAIRFIELD, CONNECTICUT

Improving the Quality of Women's and Children's Health and Education

December 22, 2016

Jason L. McKinnon, Asst. Superintendent
New Fairfield Public Schools
3 Brush Hill Road
New Fairfield, CT 06812-2618

Re: Derox Foundation - 2016 Grants

Dear Dr. McKinnon:

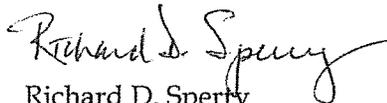
The Trustees of the Robert G. and Marguerite M. Derox Foundation are pleased to award the New Fairfield Public Schools grants of \$7,930 for support of Middle School Breakfast Club program plus \$18,110 for the Middle School Student News program for use in the school year period ending June 30, 2017.

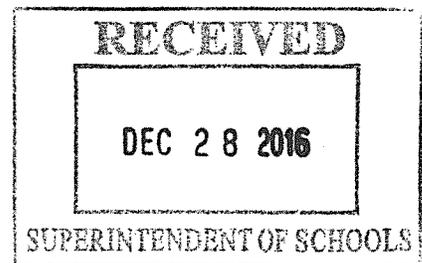
We are enclosing the Trustee check for this grant. Due to the requirements of federal law applicable to this distribution we ask that you be sure to deposit the funds on or before December 31, 2016.

On behalf of Trustees Valerie M. Ernst, Eugene R. McRedmond and Arthur W. Stowe, Vice President at Union Savings Bank, we wish you a joyous Christmas 2016 and best wishes for a prosperous 2017.

Thank you for your participating in our 2016 Grants program.

Very truly yours,


Richard D. Sperry
Counsel



Administrative Office: 41 Chalybes Road, Roxbury, CT 06783
Phone: 860-355-3525 Email: SperryLaw@charter.net