

Board of Education Regular Meeting  
Thursday, September 19, 2013 7:00 PM Eastern

New Fairfield Community Room  
3 Brush Hill Road  
New Fairfield, CT 06812

Mr. Scott Akam: Present  
Mr. Steve Burfeind: Present  
Ms. Karen Chance: Absent  
Mr. Ken Chapman: Present  
Mr. Vic Flagello: Present  
Mr. Kim Hanson: Present  
Mr. Kevin Hearty: Present  
Mr. Sean Loughran: Present  
Mr. Peter Ohring: Present

Present: 8, Absent: 1.

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of the Minutes - none
- IV. Approval of the Agenda
- V. Chairman's Report
- VI. Superintendent's Report
- VII. Student Representatives' Report
- VIII. Committees
  - VIII.A. Finance
  - VIII.B. Curriculum
  - VIII.C. Personnel
  - VIII.D. Policy
  - VIII.E. Operations
  - VIII.F. Field Fees
  - VIII.G. Liaison
    - VIII.G.1. Board of Finance
    - VIII.G.2. Magnet School
    - VIII.G.3. Parks and Recreation Committee
    - VIII.G.4. Permanent Building Committee
    - VIII.G.5. Technology
    - VIII.G.6. Safety
    - VIII.G.7. Education Connection
- IX. Information Items
  - IX.A. CCSS – A Closer Look (CCSS)
  - IX.B. Discussion of Confidential Student Matter
- X. Public Participation - The Board welcomes public participation. Pursuant to our Board Policy, public participation is limited to no more than three (3) minutes per speaker and a total of no more than fifteen (15) minutes. People who wish to speak longer are encouraged to attend any and all related

- XI. Action Items
  - XI.A. Personnel Report
  - XI.B. Approval of Grant Application
    - XI.B.1. 2013-14 Title III Grant
  - XI.C. Non-Tuition Student Request
- XII. Other
- XIII. EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING SECURITY MATTERS
- XIV. Adjournment

SECTION 1: PLANNED USE OF FUNDS – PROGRAM NARRATIVE

Title III, Part A, Subpart 1 – English Language Acquisition and Language Enhancement

Check the appropriate box below:

The approved 2012-13 plan for use of Title III, Part A, Subpart 1 - English Language Acquisition and Language Enhancement funds will remain essentially unchanged and in effect for 2013-14. (only complete the budget, budget narrative and signature sections of this Title III update application).

OR

The approved 2012-13 plan for use of Title III, Part A, Subpart 1 - English Language Acquisition and Language Enhancement funds will be revised as follows (only revise plan for substantial changes):

Complete sections below that require revision:

1. Describe briefly the structure of your Title III instructional program/model. Include in your description the English as a Second Language (ESL) and content area instruction that is provided. Describe the elementary school, middle school and high school levels of your program, as appropriate.
2. Describe the major classroom practices and strategies used by teachers to provide instruction in ESL and in other core content areas (e.g., math, science, reading, social studies, etc.) for the Limited English Proficient (LEP) students. Where applicable, describe strategies used for specific core content areas.
3. Describe the professional development plan for all staff (administrators, teachers and other staff) serving LEP students. Include goals and activities of the plan.
4. Explain the scientific research that your district is using to serve the English language learners. Research should support the program structure, classroom practices/strategies and professional development activities you are implementing.

ED114 Fiscal Year 2014

BUDGET FORM

VENDOR NAME: New Fairfield Schools		VENDOR CODE: 091		
GRANT TITLE: Title III, Part A English Language Acquisition				
PROJECT TITLE:				
CORE-CT CLASSIFICATION: FUND: 12060 SPID: 20868 PROGRAM: 82075				
BUDGET REFERENCE: 2014 CHARTFIELD1: 170002 CHARTFIELD2:				
GRANT PERIOD: 7/01/2013 - 6/30/2015 AUTHORIZED AMOUNT: \$ 3573				
AUTHORIZED AMOUNT by SOURCE:				
LOCAL BALANCE: \$		CARRY-OVER DUE: \$		CURRENT DUE: \$
CODES	DESCRIPTIONS	PUBLIC	NON-PUBLIC	TOTAL
100	PERSONAL SERVICES/SALARIES	2845		2845
200	PERSONAL SERVICES/EMPLOYEE BENEFITS	349.62		349.62
300	PURCHASED PROFESSIONAL AND TECHNICAL SERVICES			
500	OTHER PURCHASED SERVICES			
600	SUPPLIES			
700	PROPERTY			
890	OTHER OBJECTS			
940	INDIRECT COSTS	378.38	XXXXXXX	378.38

\_\_\_\_\_ ORIGINAL REQUEST DATE \_\_\_\_\_  
 STATE DEPARTMENT OF EDUCATION DATE OF  
 PROGRAM MANAGER AUTHORIZATION APPROVAL  
 \_\_\_\_\_ REVISED REQUEST DATE \_\_\_\_\_

**SECTION 2A: GRANT BUDGET NARRATIVE – PUBLIC (Page 1)**

Name of Applicant District:     New Fairfield Schools     Town Code: 091 Date: Sept. 13, 2013  
 Title III, Part A – English Language Acquisition (20868)

**Directions**

- 1) Provide a separate budget narrative for each grant.
- 2) Under code 100, differentiate between various salary groups. Include the number of full-time employee(s) (FTE) for each position.

X Title III, Part A – English Language Acquisition (20868)			
CODE	OBJECT	AMOUNT	
		Public	Non-Public
100	<p><b>PERSONAL SERVICES – SALARIES.</b> Amounts paid to both permanent and temporary grantee employees, including personnel substituting for those in permanent positions. This includes gross salary for personal services rendered while on the payroll of the grantees.</p> <p>Expenditures for administrative costs may not exceed 2 percent of the total grant. Differentiate between administrative and instructional salaries. (Include the number of FTE(s) for each position, such as: teachers, paraprofessionals and tutors, etc.) Specify under each category.</p> <p><u>    </u> (FTE) Coordinators</p> <p><b>Teachers:</b></p> <p><u>    </u> (FTE) Full-Day Kindergarten</p> <p><u>    </u> (FTE) Reading Teachers</p> <p><u>    </u> (FTE) Math Teachers</p> <p><u>    </u> (FTE) Other (please specify) ELL tutors</p> <p><b>Other:</b></p> <p><u>    </u> (FTE) Paraprofessionals</p> <p><u>  X  </u> (FTE) Tutors (if on LEA Payroll)</p> <p>These funds will be used for the salaries of two New Fairfield teachers, one of whom is TESOL-certified, how will provide services to our ELL students either before or after school.</p>	\$2845	\$
200	<p><b>PERSONAL SERVICES – EMPLOYEE BENEFITS.</b> Amounts paid by the grantee on behalf of employees; these amounts are not included in the gross salary but are in addition to that amount. Such payments are fringe benefit payments and, while not paid directly to employees, nevertheless are part of the cost of personal services.</p> <p>Expenditures for administrative costs may not exceed 2 percent of the total grant. Differentiate between administrative and instructional salaries. (Include the number of FTE(s) for each position, such as: Teachers, Paraprofessionals and Tutors, etc.) Specify under each category.</p>	\$	\$
300	<p><b>PURCHASED PROFESSIONAL AND TECHNICAL SERVICES.</b> Services which by their nature can be performed only by persons or firms with specialized skills and knowledge. Included are: In-service costs (e.g., registration fees, travel, accommodations, etc.), professional consultants that include curriculum consultants, training specialists who are not on grantee payroll, field trips, parental activities, pupil services not on grantee payroll, tutors not on grantee payroll, audit.</p>	\$349.62	\$
	<p><b>We will use these funds for ELL workshops and to hire a consultant in a nearby district to work with teachers on successful strategies with ELLs.</b></p>		

**SECTION 2A: GRANT BUDGET NARRATIVE – PUBLIC (Page 2)**

CODE	OBJECT	AMOUNT	
		Public	Non-Public
400	<b>PURCHASED PROPERTY SERVICES.</b> Services purchased to operate, repair, maintain and rent property owned or used by the grantee. Persons other than grantee employees perform these services. While a product may or may not result from the transaction, the primary reason for the purchase is the service provided.	\$	\$
500	<b>OTHER PURCHASED SERVICES.</b> Amounts paid for services rendered by organizations or personnel not on the payroll of the grantee (separate from Professional and Technical Services or Property Services). Included are: staff transportation, pupil transportation, communications, tuition, other (insurance costs, printing, binding, etc.).	\$	\$
600	<b>SUPPLIES.</b> Amounts paid for items that are consumed, worn out or deteriorated through use; or items that lose their identity through fabrication or incorporation into different or more complex units or substances. Included are: instructional supplies, administrative supplies, text books, library books, other supplies.	\$	\$
700	<b>PROPERTY.</b> Expenditures for acquiring fixed assets, including land or existing buildings, improvements of grounds, initial equipment, additional equipment and replacement of equipment.	\$	\$
890	<b>OTHER OBJECTS.</b> Expenditures for goods or services not properly classified in one of the above objects (miscellaneous expenditures). Included in the category could be expenditures for dues and fees, judgments against a grantee that are not covered by liability insurance and interest payments on bonds and notes.	\$	\$
940	<b>INDIRECT COSTS.</b> Costs incurred by the grantee which are not directly related to the program but are a result thereof. Grantees must submit indirect cost proposals to the Connecticut State Department of Education to apply for a restricted and unrestricted rate. Only grantees that have received rate approvals are eligible to claim indirect costs.	\$378.38	
	<b>TOTAL</b>	\$3573	\$

**SECTION 2B: CONSORTIUM LETTER OF AGREEMENT FROM AUTHORIZED OFFICIALS  
FOR TITLE III\***

Date:	September 13, 2013
Authorized Consortium Official:	Danuta Thibodeau, Ph.D.
Title:	Executive Director
District:	Education Connection

Dear Dr. Thibodeau ,  
(Authorized Consortium Official)

As the authorized official of New Fairfield Schools , I agree to assign all of the  
(district)

district's Title III 2013-14 entitlement funds to the consortium headed  
(federal program)

by Education Connection . Our district's Title III entitlement funds  
(fiscal agent) (federal program)

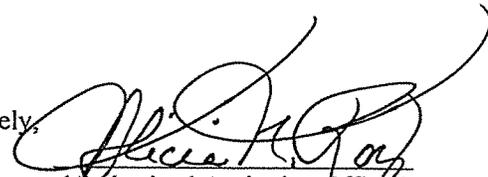
total \$ 3573 . In return, Education Connection will coordinate all services and activities as noted in our  
(exact amount)

joint proposal to the Connecticut State Department of Education. Education Connection will also assure  
that all regulations and guidelines and Connecticut State Department of Education requirements will be adhered  
to during the course of the entitlement program.

Thank you for your assistance with this matter.

ACCEPTANCE	
_____ (Authorized Accepting Official)	_____ (Date)

Sincerely,

  
(Authorized Assigning Official)

\*Title III - Districts receiving less than \$10,000 must form a consortium in order to receive funds.