

Curriculum Subcommittee Meeting
Wednesday, June 5, 2013 5:30 PM Eastern

Central Services
15-B North Granby Road
Granby, CT 06035

- I. Curriculum Director's Monthly Reports
- II. Curriculum Director's Annual Report
- III. One-to-One Computing Pilot Update
- IV. Student Discipline Policy Revisions
- V. PLC Update
- VI. Curriculum Director's Transition Plan
- VII. Other

Monthly Curriculum Sub Committee Report

From: Diane Dugas, Director of Curriculum, Teaching and Learning

Date: June 1, 2013 (For May and June of 2013)

Professional Development:

- Teacher Leadership Academy I and II – Cohort 1 (May - was Aimee Martin– the topic was The Social and Cultural Context of Leadership, June was a wrap-up and celebration of learning for the year), while cohort two facilitated by Alan and Diane (May was a final wrap up for the year, summarizing effective leadership practices.)
- Final SIIP – Administrator PD on developing coherence around the technical and adaptive development and delivery of the new teacher evaluation plans, presentation on coherence of communication and its effects on the change process. (2 day seminar)
- 6-12 Naviance training for student success plans
- Year End PD-
 - Four Half days – PLC Wrap-up, portfolio preparation and grading, transition meetings, graduation and moving up ceremonies, closing convocation.
 - June 24 – All prek-12 Teacher Evaluation overview; K-6 Common Core State Standards – Text Complexity; 7-8 Technology to enhance instructional goals; 9-12 Student Success Plans and the High School Capstone

Curriculum:

Each of the core curriculum committees met for a minimum of three full days during the 2012-2013 school year beginning in late October, followed by our three day summer curriculum writing institute scheduled for June 25, 26, 27 of which approximately 60 curriculum committee members will be participating to write curriculum in the four core content areas (LA, Math, Science and Social Studies).

Curriculum Goals:

- Develop rigorous units of instruction aligned to the CCSS
- Analyze vertical alignment, scaffolding content and skills
- Develop performance assessments and performance tasks that address the key standards for learning

Preparation for the 3 day summer curriculum institute took place with consultants and coaches.

- HS LA – met for one day , continued work on unit development

Intervention Implementation Update:

- Professional Development – SERC worked for two days coaching administrators and SRBI teams through a process of questioning and self-reflection of protocols for improving team implementation of practice to support advancing student growth. Planning for 2013-2014 took place with PD planned and outlined.
- Communication – As necessary.

Other Committee Work:

- Teacher Supervision and Evaluation Committee met one day with a focus on the June 24th roll out to all staff and opening PD of various components of the plan.
- Review of Administrator evaluation plan for questions in prep for summer Administrator retreat
- GPC – Review of results of Asset Survey and preparation for final meeting and future strategic planning.

Other:

- One to one parent meeting, parent letter and PD planning for June 24th, opening of school and 2013-2014 school year.
- Ongoing with SERC to implement the strategic plan and professional development activities and timeline related to cultural competence and equitable practices
- Year-end spending and close out of grants and budget, year-end grant reports
- Grant planning for 2013-2014
- CCSS online review of resources to post to the website.
- Transitions meetings Pat Law.
- Facilitated work on DRAFT Standards Based Report Card with Language Arts Supervisor
- Observation and meetings of and with Coaches under my supervision
- Ongoing implementation of Mission Assessment DRAFT Rubric, scoring of assessments and next steps to review implementation and track progress planned.
- Finalization of Data Management System for Teacher and Administrator Evaluation Systems including review of: Randa, Talent Ed, School Improvement Network.
- Oversight of for Summer School, Global Academy
- Preplanning for administrative Retreat July 29-Aug 2, and Aug 19 and 20
- Planning and set up of New Teacher Orientation
- Planning and preparation of Opening PD August 26-29 (scheduled and worked with media specialists and coaches in roll out of sessions)
- Student teaching placements for 2013-2014
- Year-end evaluations
- Planned revisions to writing benchmark assessments for 2013-2014 school year
- Retirement celebrations

Monthly Meetings:

- District Ad Council – Focus on Administrative Evaluation Plan.
- Elementary Ad Council Meetings – Focus on end of the year planning, benchmark assessments.
- K-12 Coaching Meetings- Meetings are structured with a three tiered focus: building capacity to change practice; address district level work such as visualizing the learning principles and providing a scope and sequence for study skills; content specific work in literacy and math/science. These meetings occur one day per month from 8-3 and include the literacy specialists, math/science specialists and special education consulting teachers.
- Established monthly meetings with Media Specialists and technology department to fulfill goals identified in our Technology plan regarding changing roles and responsibilities

- These two groups have worked collaboratively on the roll out of technology initiatives to support instructional goals of units. They will be presenting the PD in both June and August to all staff. The two MS professionals (Media and literacy will work together to drive the one to one pilot PD next year).
- Walkthrough's- Collaborate with principals on the planning and implementation of their walkthrough's based on their theory of action and problems of practice. GMMS had a walkthrough in May focused on the staff use of inquiry.
- PLC Team meetings – As appropriate.
- Superintendent meetings – Ongoing daily communication and district level planning
- BOE meetings
- Granby Prevention Council – Asset Survey review and planning for 2013-2014 goals.

Monthly Curriculum Sub Committee Report

From: Diane Dugas, Director of Curriculum, Teaching and Learning

Date: May 1, 2013

Professional Development:

- Teacher Leadership Academy I and II – Cohort 1 (April - was Kim Dessert– the topic was Leading Professional Learning Communities), while cohort two facilitated by Alan and Diane (April topic debriefed the Wells walkthrough and further developed participants Problems and Practice and action plans)
- Last session of 5 sessions with Alan November – Media Specialists and Myself – Designing instruction for Critical thinking, engaging with technology.
- Administration/Coaches/Media Specialists- Deb Pickering, Designing instruction with purposeful goals and enhancing with One to One – a pilot in San Juan, CA.
- Final SIIP – Administrator PD on developing coherence around the technical and adaptive development and delivery of the new teacher evaluation plans (Diane, Anna and Bob).

Curriculum:

Each of the core curriculum committees will meet for three full days during the 2012-2013 school year beginning in late October, followed by our three day summer curriculum writing institute in June.

Curriculum Goals:

- Develop rigorous units of instruction aligned to the CCSS (Completing 3 per year)
- Analyze vertical alignment, scaffolding content and skills
- Develop performance tasks that scaffold the key standards for learning

- Math – Met for one day, continued work on unit development, performance assessments and rubrics aligned to CCSS.
- Science – Met for one day, continued work on unit development, performance assessments, rubrics and performance tasks.
- Social Studies – Met for one day, continued work on unit development, performance assessments, rubrics and alignment with CCSS.
- LA – met for one day , continued work on unit development, revision of some performance assessments, rubrics and greater alignment to CCSS
- Developmental Guidance K-8 – Met for half day – completed unit lessons aligned to SSP.

Intervention Implementation Update:

- Professional Development – None to date
- Communication – MS math review of student exiting and entering at third quarter and beyond. Community communication as necessary.

Other Committee Work:

- Teacher Supervision and Evaluation Committee met three days after school to make finalize the support and appeals process to the document, submit to the state and continue to plan for communication and roll out.
- Additional Leadership Evaluation evening with to draft Administrative Continuum to Evaluation plan with additional work days after.
- Completion of Administrator DRAFT Evaluation document for submission to state for feedback
- BOE presentation of Administrator Evaluation Plan
- GPC – Silent auction, April 27.

Other:

- One to one philosophical roll out meeting to coaches, media specialists and administration
- Ongoing with SERC to implement the strategic plan and professional development activities and timeline related to cultural competence and equitable practices
- Ongoing Collaboration with Principals, business department and Superintendent on budget planning and process
- CCSS presentations to parents and community – online presentation posted to the website.
- Ongoing collaborative work with Ed Lyman and Julie Bragg to customize Naviance to our Student Success Plan model and ensure successful implementation of SSP's 6-12.
- Collaboration with Pat Law on Secondary School Reform Planning.
- April Smarter Balance testing and Common Core State Testing Planning
- Observation and meetings of and with Coaches under my supervision
- Roll out of Mission Assessment DRAFT Rubric with transition grades, implementation planned and started.
- Follow up with of Data Management System for Teacher and Administrator Evaluation Systems including: Randa, Talent Ed, School Improvement Network, and My Learning Plan.
- Interviews for Summer School Director, Global Academy Director, Math/Science Specialist Teacher
- Collaborative meeting with Reporter Kim Becker and Instructional Coaches in prep for article.
- Teacher of the Year committee held and teacher selected for 2013-2014

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- Established monthly meetings with Media Specialists and technology department to fulfill goals identified in our Technology plan regarding changing roles and responsibilities
- Walkthrough's- Collaborate with principals on the planning and implementation of their walkthrough's based on their theory of action and problems of practice. Wells had a walkthrough in April focused on how questions are used to promote deep understanding.
- PLC Team meetings – As appropriate.
- Superintendent meetings – Ongoing daily communication and district level planning
- BOE meetings

- Granby Prevention Council – Silent Auction.

2012-2013

Director of Curriculum, Teaching and Learning Year End Report

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June 2013

Presented by Diane Dugas

Annual Focus

- **District Vision, Mission, Student Achievement Goal and School Improvement Planning**
 - **Coherence and Alignment**
 - **Emphasis on Instructional Plan**
 - **Bringing Learning Principles to Life**
 - **Deepening Curriculum Framework Understanding**
 - *Curriculum, Instruction and Assessment*
 - **Deepening the Practices of PLC**
 - *Learning by Doing*
 - *What do we do when students don't get it? OR Already know it? (SRBI)*
 - **Equity for All Students**
 - **Technology/Data**

Annual Focus

- **Deepening Our Practice of Professional Learning Communities K-12**
 - **PLC Teams**
 - **What do we want students to know and be able to do?**
 - *K-12 Curriculum Alignment to the CCSS*
 - **How will we know when students know it?**
 - *Clarity of Assessment Structure*
(Summative, Benchmark, CFA, Individual)
 - **How do we respond when students don't learn it? or**
 - **How do we respond when students already know it?**
 - *SRBI work – Exit and Entrance Criteria, matching the right intervention to the right need, systems of progress monitoring.*

K-12 Alignment to the Common Core State Standards

- Language Arts completion of Units
 - K-8 and grade 11
 - 93 out of 125 units complete
- Math Units
 - K-Algebra
 - 55 out of 76 units complete
- Science Units
 - K-8, Physics
 - 23 out of 40 units complete
 - 10 partially complete
 - 9/10 science being re-paced
- Social Studies Units
 - K-8, World Civics
 - 12 out of 47 units complete
- Next Level of Work:
 - Stage III
 - Common Formative Assessments
 - Rubrics
 - Multiple Performance Assessments
 - Collect student exemplars
 - Ongoing revisions based on Smarter Balance

District Vision, Mission, Student Achievement Goal and School Improvement Planning

Alignment and Coherence

- Visualization of Learning Principles
- 3 Team Structure
- Mission Assessment
 - Rubric
 - HS Capstone
- Common Core State Standards
- School Climate
- Cultural Competence and Equity for all
 - SRBI
 - Fidelity to implementation

Technology/Data

- One to One Pilot.
- Equity for all Students via data
- Data Driven Decision Making Efficiencies
 - SIMS
 - New Teacher Evaluation Management System
- PD - Technology to Enhance Instruction

Deepening PLC Practice K-12

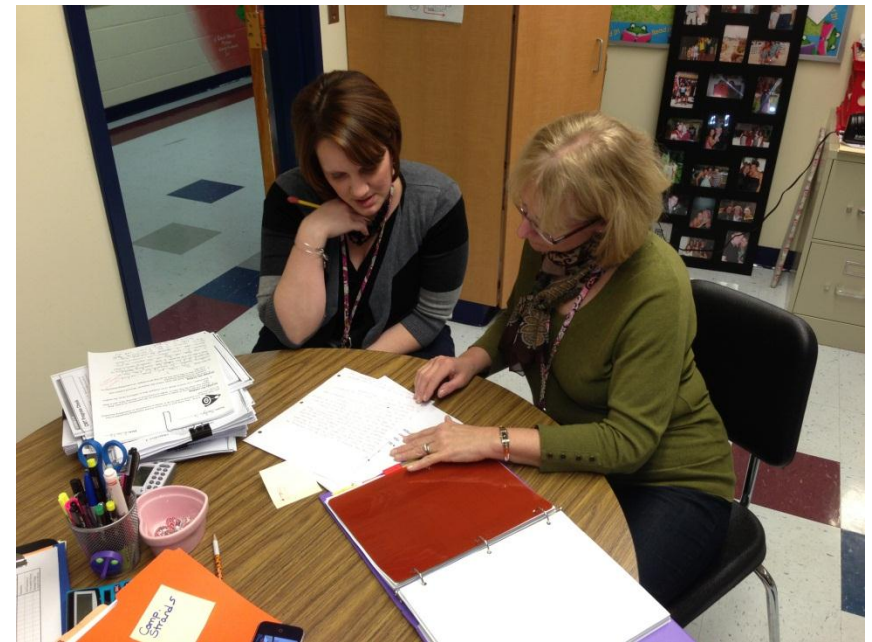
PLC Teams

- Alignment to Common Core
- Walkthrough Connections
- Deepening Data Analysis
- Action Research

Next Level of Work:

- Continued focus on Increasing Time for Collaboration
- Using the right Data
- Common Core

Coaching



Coherence and Alignment of Our Work

Adult Learning & Professional Development

- District
 - Common Core State Standards
 - Student Success Plans
 - Equity and Cultural Competence - SRBI
 - Technology
 - Coaching Model
 - Assessment/Data
 - Reader/Writer/Math Workshop

Adult Learning and Leadership

- Teacher Leadership Academy
 - Cohort I – (12 teachers)
 - Cohort II – (8 professionals)
- Curriculum Committees
 - Common Core State Standards, College and Career Readiness.
- K-12 LA Supervisor, Literacy and Math/Science Consulting teachers , Media Specialists
 - Reader/Writer/Math Workshop
 - Coaching Model
 - Data Driven Decision Making
 - CCSS, Curriculum roll outs
 - Tech for critical thinking/collaboration
- Monthly Administrative Walkthrough's
- Teacher and Administrator Supervision and Evaluation
- TEAM
 - 8 mentees/mentors

Other

Community Outreach

- Granby Prevention Council
- BOE Curriculum Sub Committee
- Teacher of the Year
- District TEAM Facilitator
- Summer School
- GEF - Global Learning Academy
- Facilitation of student teaching placements
- Collaborative planning with consultants
- Choice
- Annual bus trip to Teachers College
- ELL Consortium

Grants and Management

- Consolidated Grants (I, II, III,)
- Open Choice Support Grant
- Perkins Grants
- Granby Education Foundation Grants
- Granby General Education Budget

How Can the Board Continue to Support the Next Level of Work?

