

Regular Board of Education Meeting
Wednesday, September 19, 2012 7:00 PM
Eastern

Central Services
15-B North Granby Road
Granby, CT 06035

Jenny Emery: Present
Lynn Guelzow: Present
Cal Heminway: Present
Edward Ohannessian: Present
Benjamin Perron: Present
Ronald Walther: Present
Rosemarie Weber: Absent
Matthew Wutka: Present

Present: 7, Absent: 1.

I.	Public Comment
II.	Administrative Reports
II.A.	Superintendent's Announcements
II.B.	Student Representative Reports
II.C.	Business Manager's Report
II.D.	Schools in the Spotlight
II.E.	School Improvement Plans for the Middle School and High School
II.F.	High School CAPT/SAT/AP Report
II.G.	Pandemic In-School Vaccination Plan
III.	Consent Agenda
III.A.	Minutes
III.B.	International Field Trips
IV.	Old Business
IV.A.	Board of Education and Superintendent Goals
V.	New Business
VI.	Miscellaneous
VI.A.	Board Standing Committee Reports
VI.A.1.	Curriculum/Policy/Technology/Communication
VI.A.2.	Finance/Personnel/Facilities
VI.B.	Other Board-Related Reports
VI.B.1.	Athletic Field Project Committee
VI.B.2.	CREC/CABE
VI.B.3.	Granby Education Foundation
VI.B.4.	District Efficiency Initiatives
VI.C.	Calendar of Events
VI.D.	Board Member Announcements
VII.	Executive Session/Non-Meeting



Cooperative Work Education Programs



"A Professional Learning Community"

Gregory A. O'Neil
CWE Coordinator



Cooperative Work Education Programs Mission



Cooperative Work Education programs in Granby are designed to prepare students for post-secondary education and/or entry into the workforce.

CWE Program Vision

Every GMHS student will participate in one of our Cooperative Work Education Programs in preparation for 21st Century Citizenship.

- **Student Success Plans (6-12)**
- **Zippslip (communication)**



Cooperative Work Education Programs



- 1. School-To-Career**
- 2. Internships**
- 3. Mentors**
- 4. Job Shadow**

Gregory A. O'Neil
CWE Coordinator

Granby Memorial High School's CWE programs are State Certified

**Must have Instructor's Endorsements:
CWE #104:**

**State Dept of Labor / State Dept of Ed
Supervised Paid / unpaid Positions**

CONNECTICUT STATE DEPARTMENT OF EDUCATION

Division of Teaching, Learning and Instructional Leadership
Career and Technical Education Unit

Cooperative Work Education Application

Cooperative Work Education

Cooperative Work Experience (CWE) is a school business partnership that integrates school-based instruction with worksite experience. Students are supervised by the CWE coordinator working under a training agreement and a training plan developed by the coordinator and the employer. This is normally a paid experience and the recommended hours may range from 12-20 hours per week. A CWE student usually receives one credit for work experience.

School District: Gregory A. O'Neil
School Name: Granby Memorial High School
Address: 315 Salmon Brook Street
Granby, CT. 06035

Name(s) of Co-op
Instructor/Coordinator: Gregory A. O'Neil
Phone Number: (860)-844-3014 Fax: (860)-844-3026
E-Mail Address: oneils@granby.k12.ct.us
Instructor's Endorsements: CWE #104: (X) Yes 0 No

Other Endorsements: Business Education _____

No. of classroom credits 1/2 No. of worksite credits 1/2 No. of required work hours 12-20 hours

Cooperative Work Education Opportunities

Please check:

Cooperative Work Education Experiences	Paid		Worksite Mentor		Teacher Monitored		Credit	
	Yes	No	Yes	No	Yes	No	Yes	No
Structured Work Experience/Paid Internship*	X		X		X		X	

Students are involved in career exploration/career development and have a portfolio: Yes X No ___

Teacher has release time to monitor students on the job: Yes X No ___

* Employment Partnership Agreement and structured training plans are utilized for each student and are on file: Yes X No ___

Students have completed the state's "Work Safe!" worksite safety curriculum: Yes X No ___

School-To Career

Combine classroom and practical application (the workplace).

Internship

- **The Granby Drummer**
- **YMCA**
- **Metlife**
- **Granby School System**
- **Indigo Images**
- **Mary's Kitty Korner**

Mentors

- **Town Garage**
- **YMCA**
- **Granby Technology Dept.**
- **Patchwork Schoolhouse**
- **Granby Schools Facilities Dept.**
- **Lite-N-Up**

National Job Shadow Day

- **Health Care**
- **Engineering**
- **Technology**
- **Transportation**
- **Education**
- **Criminal Justice**
- **Business**
- **Over 60 different fields of interest**

CWE/CCC

Career Seminars

Career Field Trips

College Visits

Students of Interest

The Drummer

Ms. Isaacson



Sarah Toth



Emily Henseldes



Cooperative Work Education Programs



**Thank
You**

Granby Memorial High School



5 Year School Improvement Plan
2010-2015

5 Year GMHS School Improvement Plan Goal

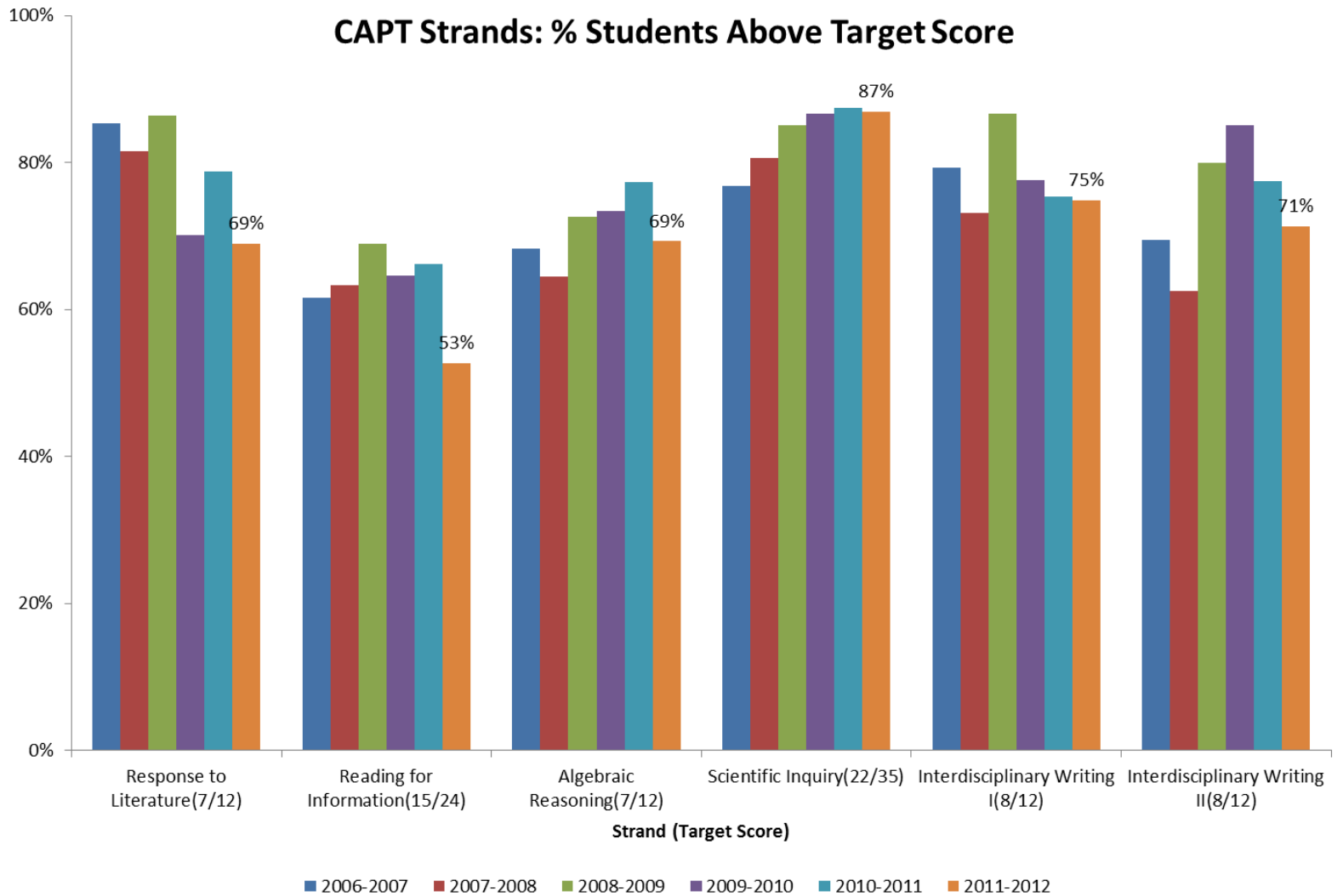
*By 2015, enable students to demonstrate **powerful thinking** by systemically solving problems through analyzing and synthesizing information and articulating/defending a position*

*As measured by indicated Goal Levels On:
Standardize Achievement Data
District Designed Assessments*

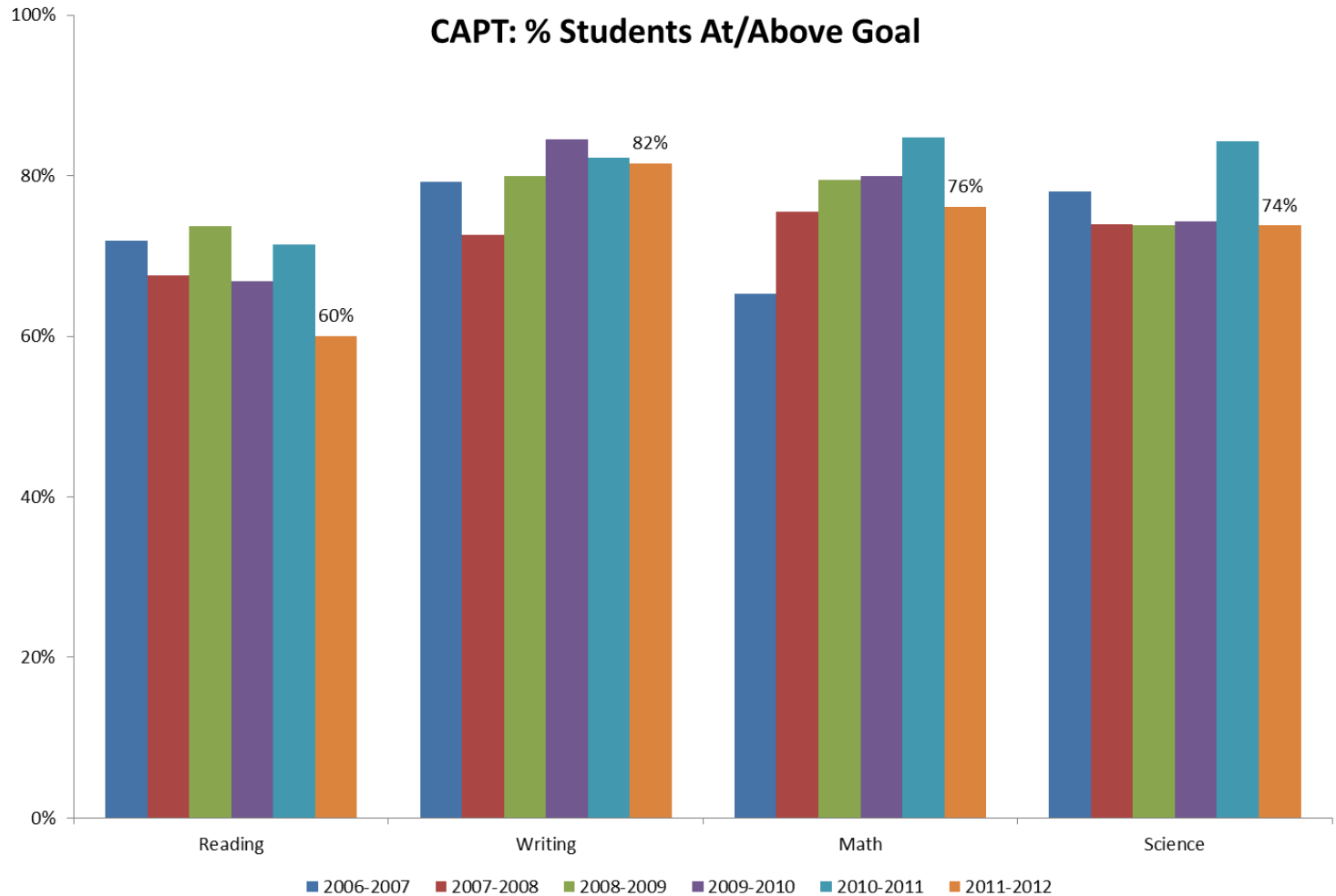
Connections Between CAPT Data, District Based Measures and District Student Achievement Goal

		Our Reality - 2012	Our goal, by 2015
CAPT Strands	Response to Literature Reading for Information Algebraic Reasoning Scientific Inquiry Interdisc Writing I Interdisc Writing II	Grade 10 : 69% at goal of 7/12 Grade 10 : 53% at goal of 15/24 Grade 10 : 69% at goal of 7/12 Grade 10: 87% at goal of 22/35 Grade 10: 75% at goal of 8/12 Grade 10: 71% at goal of 8/12	100% at goal of 7/12 100% at goal of 15/24 100% at goal of 7/12 100% at goal of 22/35 100% at goal of 8/12 100% at goal of 8/12
Other District Measures		No district measures currently identified or developed	Year 1: Rubrics Year 2: Gap analysis Year 3: Develop Assessments Year 4: Pilot Assessments Year 5: Report data

District Achievement Goal – Our Reality



Our School's Reality – Overall CAPT Scores

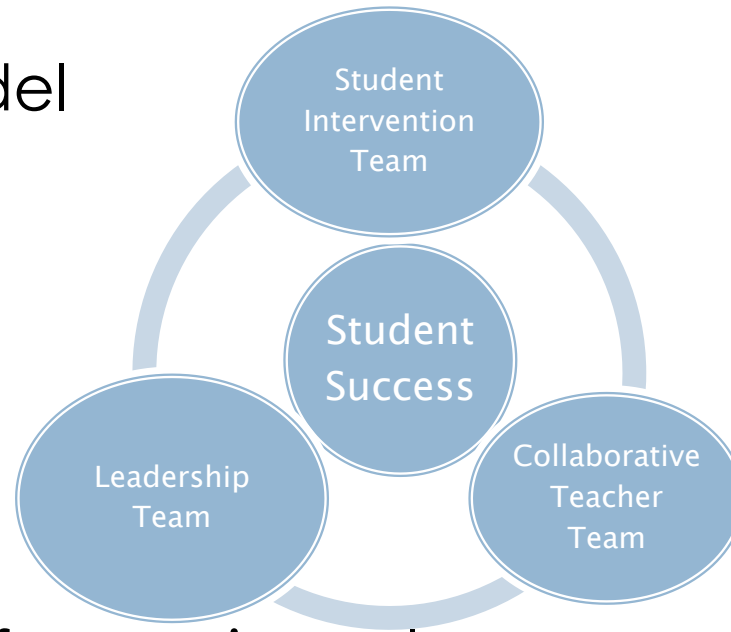


Action Plan

- ▶ Review data for all areas of CAPT
- ▶ Reviewed Intervention Data
 - Student Support Center
 - Formative assessments
 - CAPT simulation results
 - Tutoring assignments
- ▶ Development of Special Education Teachers as Consultants to classroom teachers
- ▶ Increasing the use of non-fiction reading in classrooms
- ▶ Literacy Specialist developing the capacity of teachers to embed Best Instructional Strategies for reading and writing into classroom instruction
- ▶ Integration of College and Career Readiness skills into curriculum and classroom
- ▶ Use of School developed writing/DAG rubric in all classes

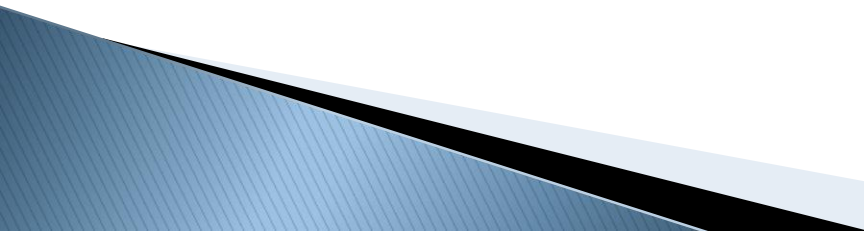
Monitoring and Evaluation

- ▶ Three Team Model
 - On-going
 - Systematic
 - Timely



- ▶ Data collection from universal screeners, formative and summative assessments
- ▶ Progress Monitoring
- ▶ Feedback from PLC team leader and Interventionists

Effective Collaborator

- ▶ 9th Grade Advisory Mentor/Mentee relationships
 - ▶ Clubs and extra-curricular
 - Designing and creating seasonal gifts
 - Collections for Veteran's Gift Boxes
 - Art Show
 - Fundraising for those in need
 - ▶ Collaborative Teamwork in classrooms
 - ▶ PE Student Leaders; Culinary Student Leaders; English Student Leaders
 - ▶ Senior Projects
 - ▶ Internships/Mentoring/Job Shadowing
- 

Compassionate Contributor

- ▶ Academic Connections
 - Culinary Arts Outreach
 - Students teaching at Wells/Kelly Lane and Nursing Home
- ▶ Clubs and Extra-curricular
 - Food Drives
 - Empty Bowls
 - Concert of Hope
- ▶ Mentors for all 9th grade students
- ▶ Academic Student Mentors for struggling 9th grade students
- ▶ Advisory Goals for Veteran's, GMHS and Community
- ▶ Best Buddies
- ▶ Community Service
- ▶ Exchange Programs
 - Japan
 - Costa Rica
 - France

Other important school initiatives

- ▶ Develop plans and timelines to align GMHS practices to new High School Reform expectation
 - Student Success Plans
 - Credit Increase to 25
 - Capstone Project
- ▶ Including teachers in District Walkthroughs – sharing of practice
- ▶ Develop systematic responses for struggling students – Three Team Model
- ▶ Annual NEAS&C 10 year visit (March 2017)
- ▶ Increase parent and community involvement
 - Leadership/Climate Committee
- ▶ Planning and Construction of 21st Century Athletics Fields

Granby Memorial Middle School

5 Year School Improvement Plan
2010-2015

5 Year District Student Achievement Goal

*By 2015, enable students to demonstrate **powerful thinking** by systemically solving problems through analyzing and synthesizing information and articulating/defending a position*

As measured by:

Standardize Achievement Data

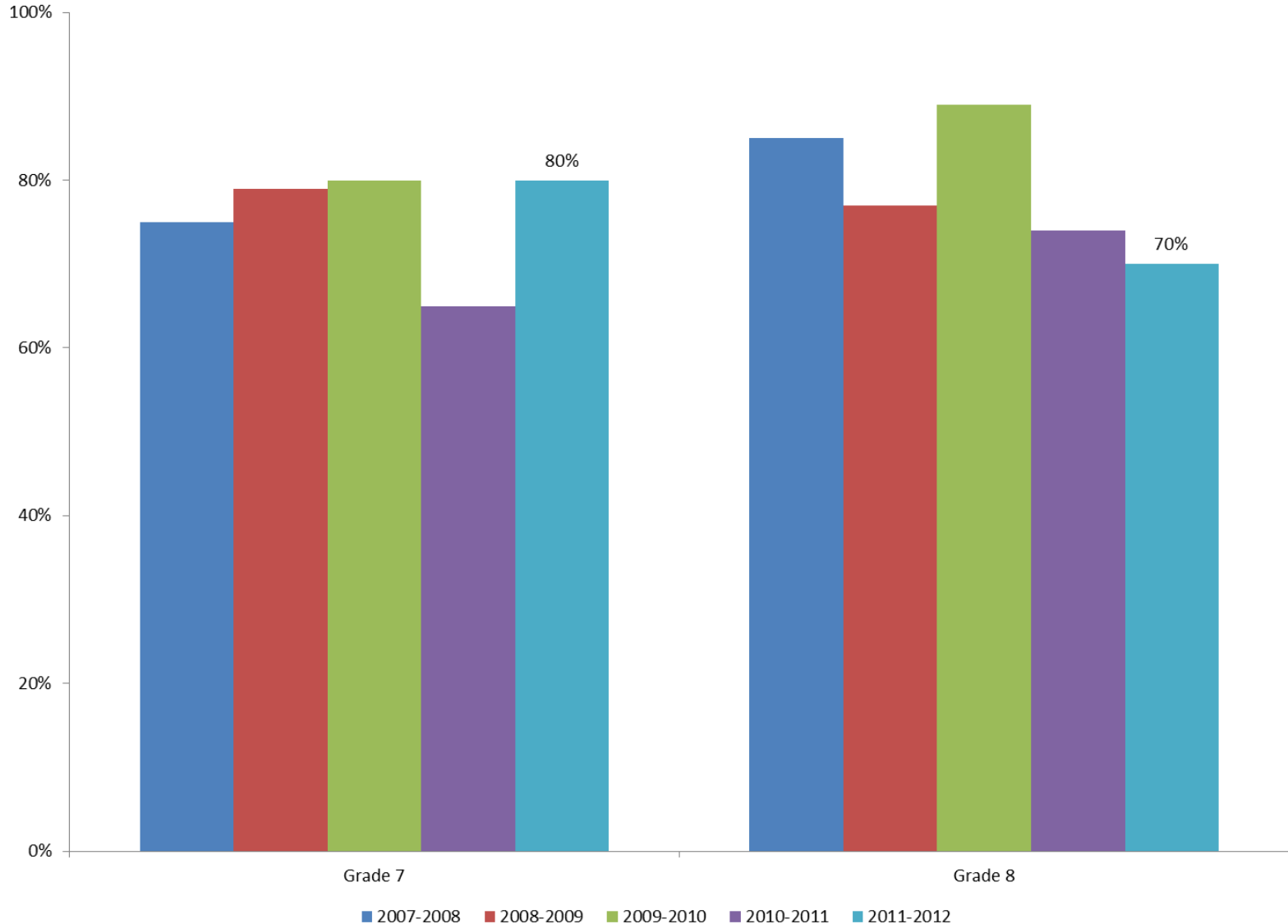
District Designed Assessments

Connections Between CMT Data, District Based Measures and District Student Achievement Goal

		Our Reality		Our goal, by 2015
CMT Strands	Reader/ Text Connection Content and Structure Math Application Estimating Solutions to Problems Scientific Inquiry	Grade 7: 80% Grade 7: 96% Grade 7: 70% Grade 7: 88% Grade 7: n/a	Grade 8: 70% Grade 8: 88% Grade 8: 65% Grade 8: 79% Grade 8: 81%	100% at goal 100% at goal 100% at goal 100% at goal 100% at 14 or above
Other District Measures		No district measures currently identified or developed		Year 1: Rubrics Year 2: Gap analysis Year 3: Develop Assessments Year 4: Pilot Assessments Year 5: Report data

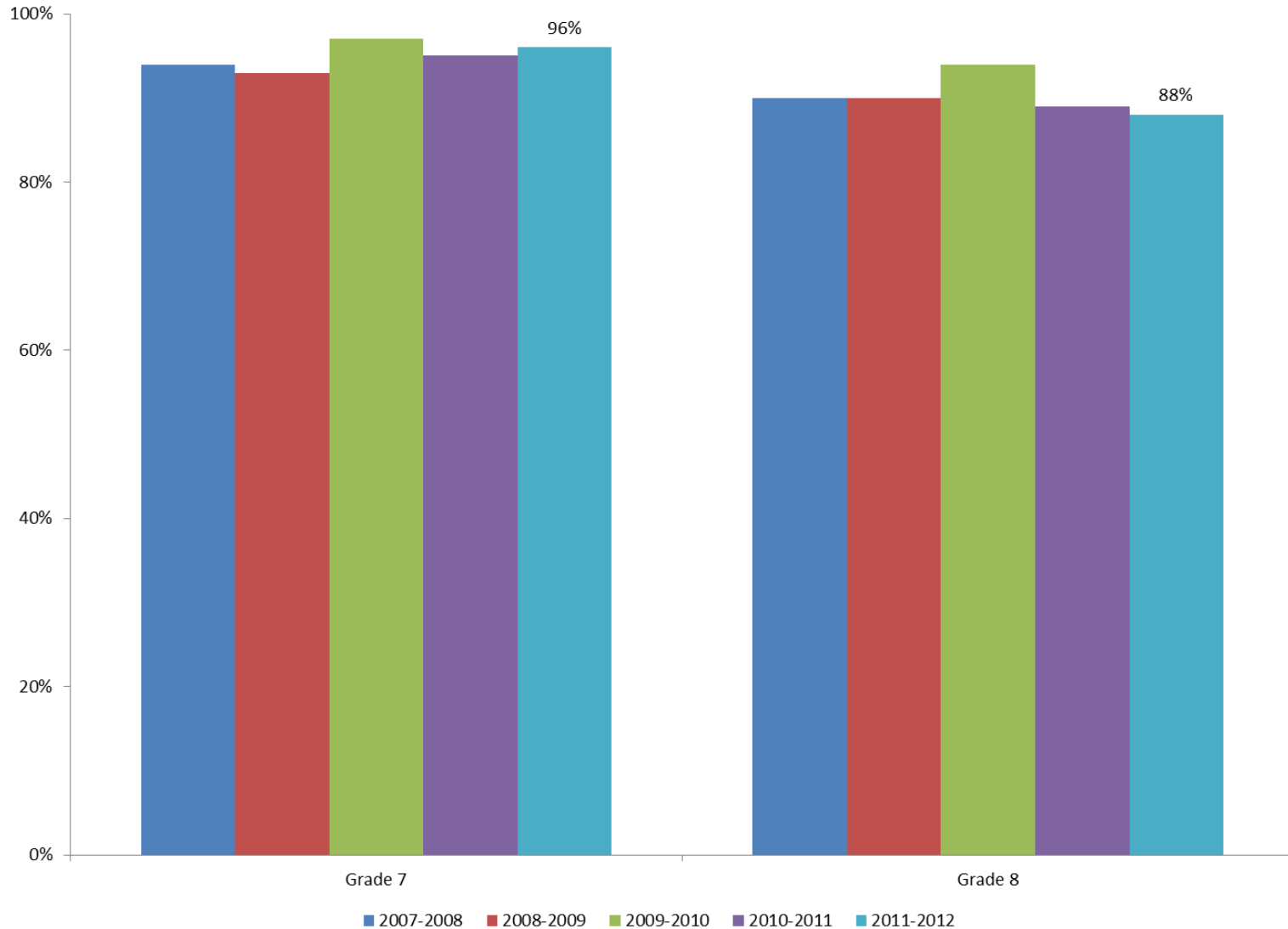
District Achievement Goal – Our Reality

Making Reader/Text Connections: % Students @ Goal



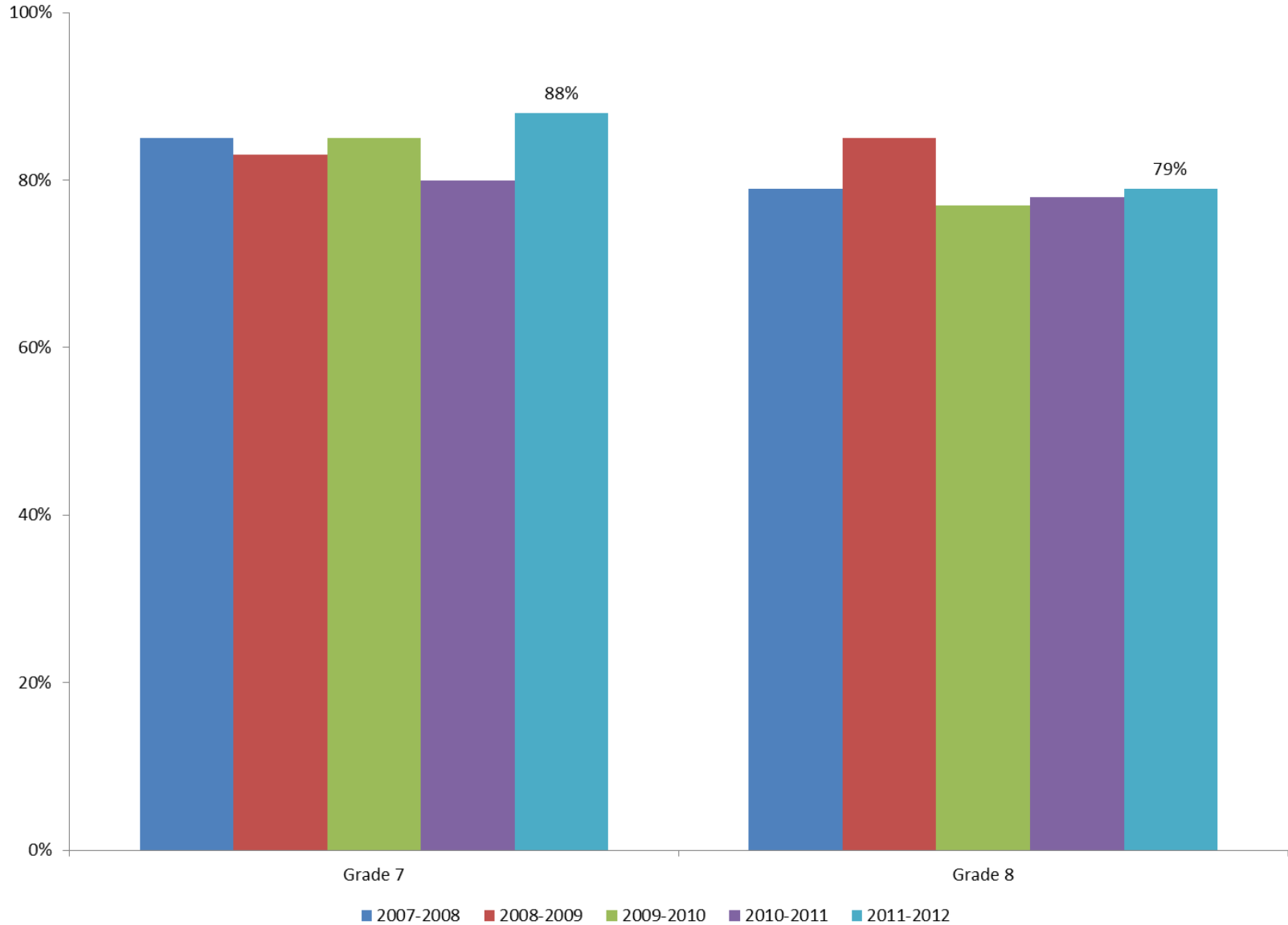
District Achievement Goal – Our Reality

Examining Content and Structure: % Students @ Goal



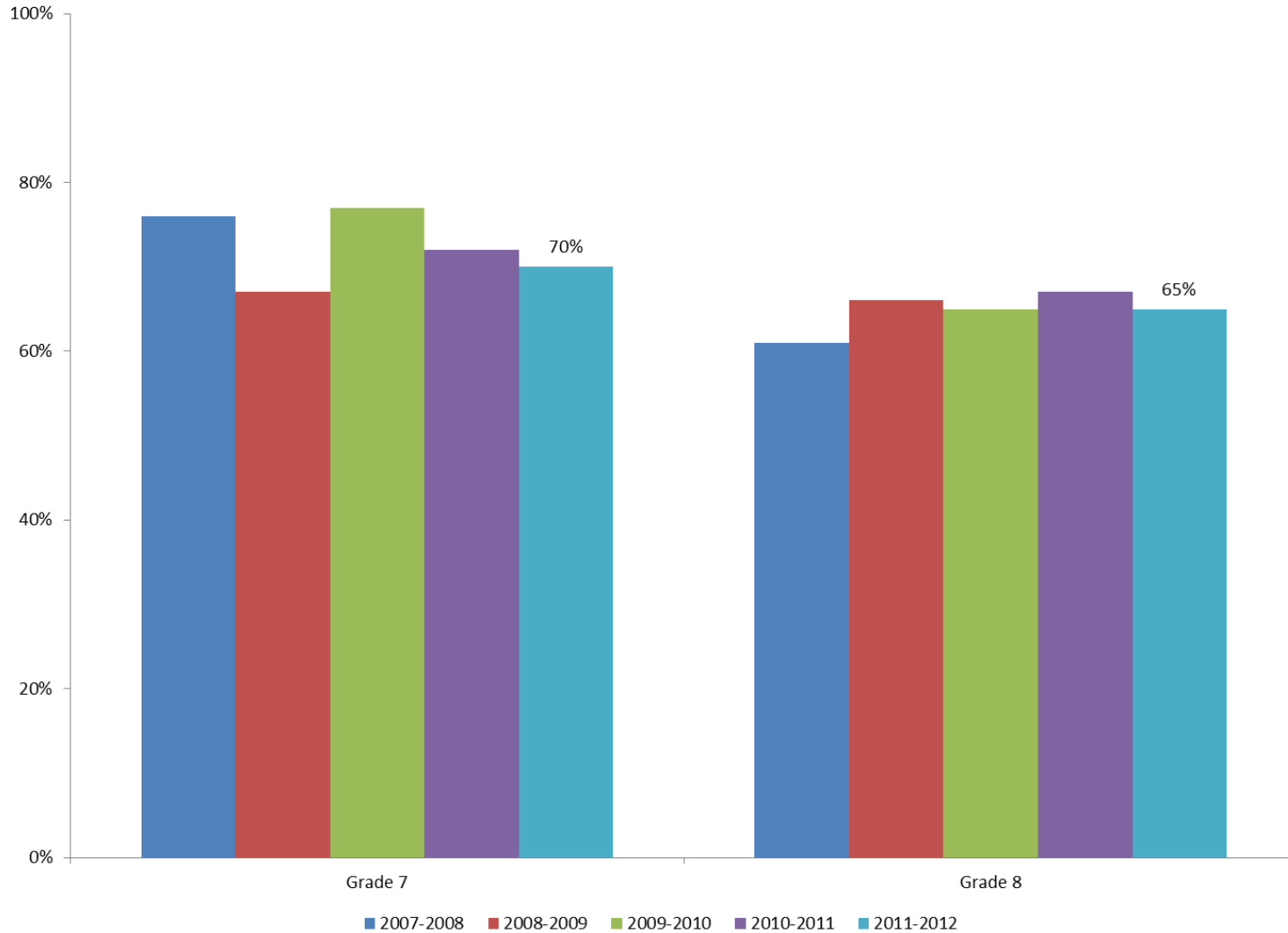
District Achievement Goal – Our Reality

Estimating Solutions to Problems: % Students @ Goal



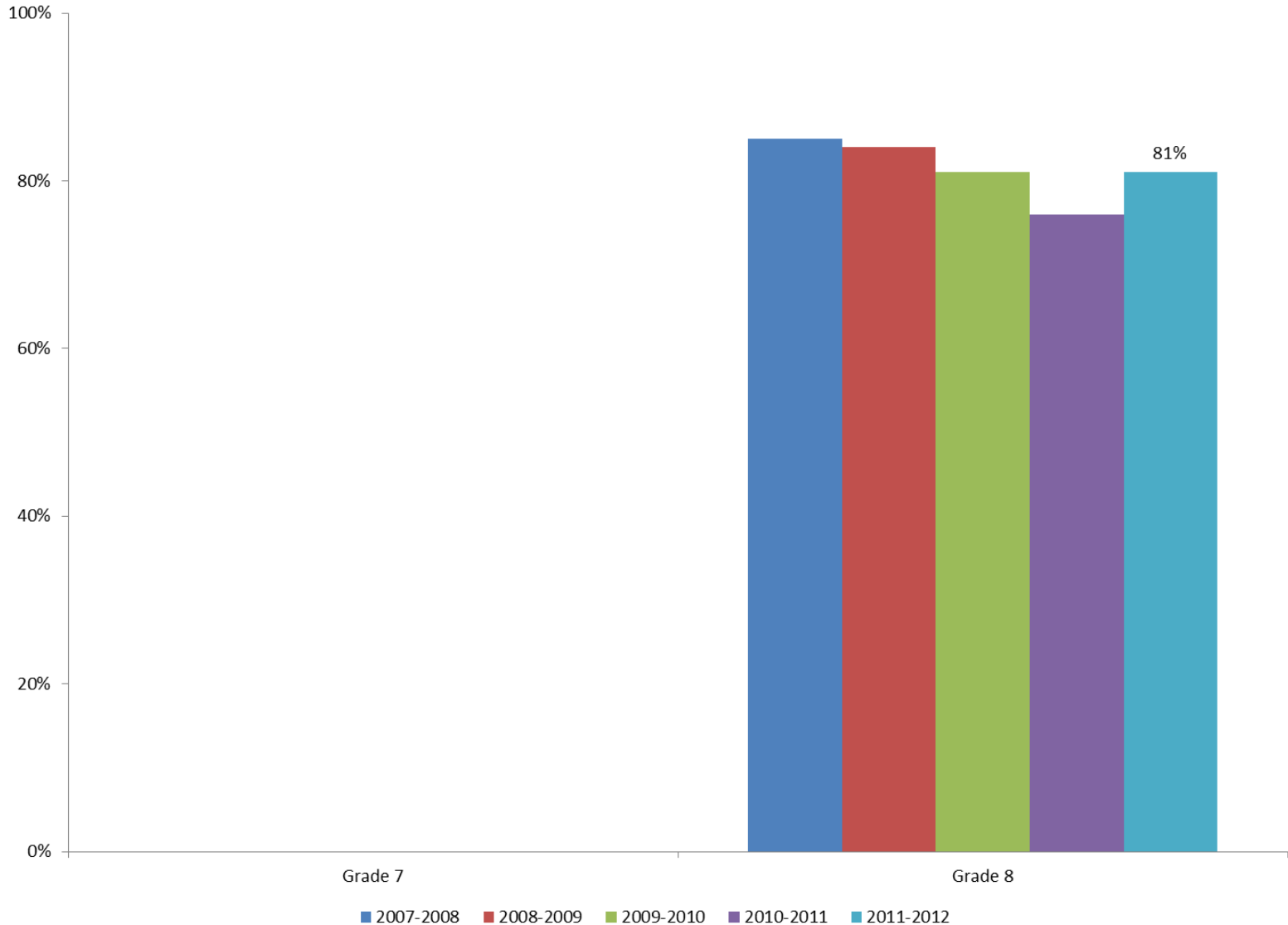
District Achievement Goal – Our Reality

Mathematical Applications: % Students @ Goal



District Achievement Goal – Our Reality

Scientific Inquiry: % Students Scoring 14 or Above
(Max Score = 21)



5 Year GMMS School Improvement Plan Goal

*By 2015, enable students to demonstrate **powerful thinking** by systemically solving problems through analyzing and synthesizing information and articulating/defending a position*

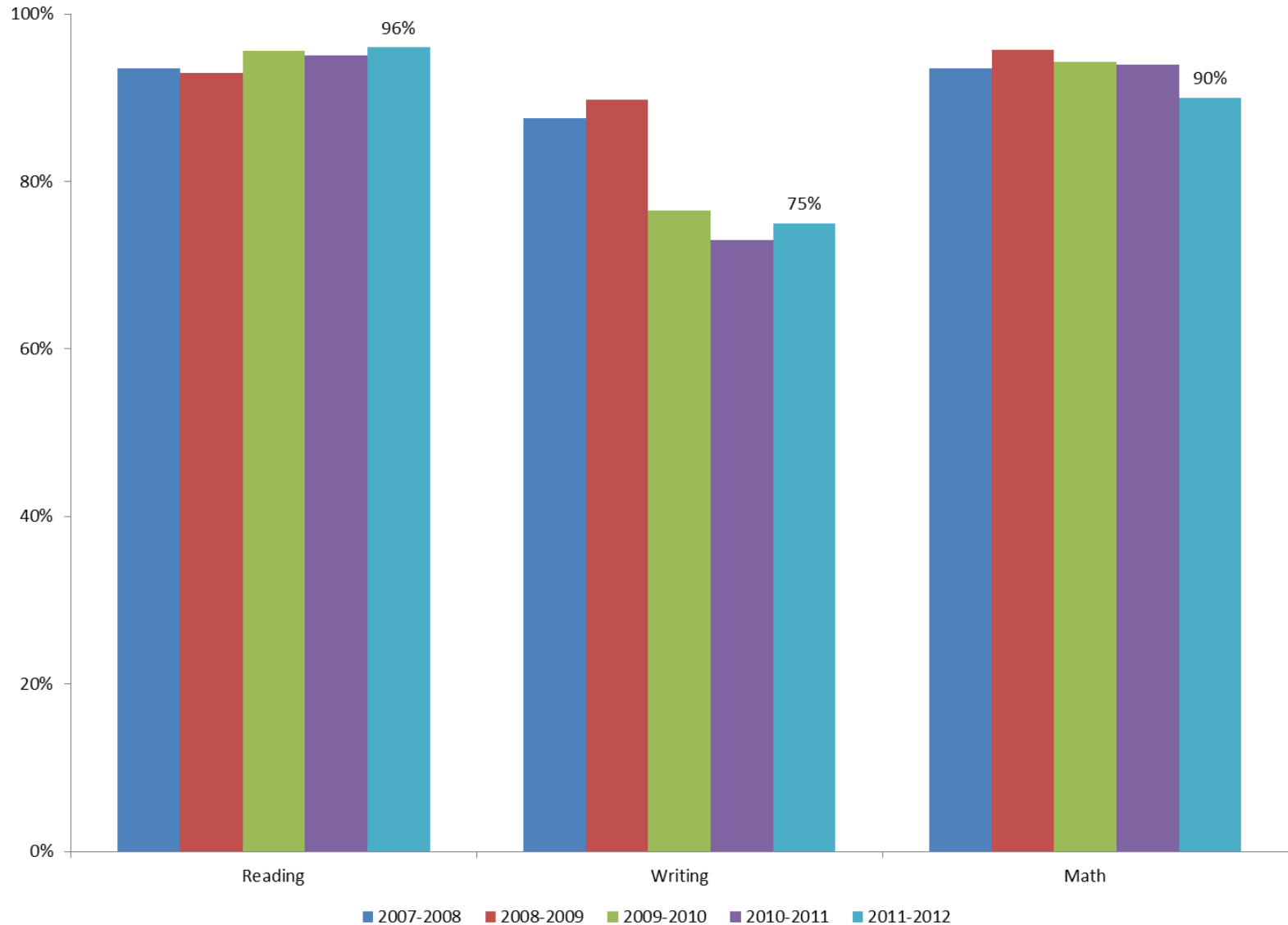
As measured by indicated Goal Levels On:

Standardize Achievement Data

District Designed Assessments

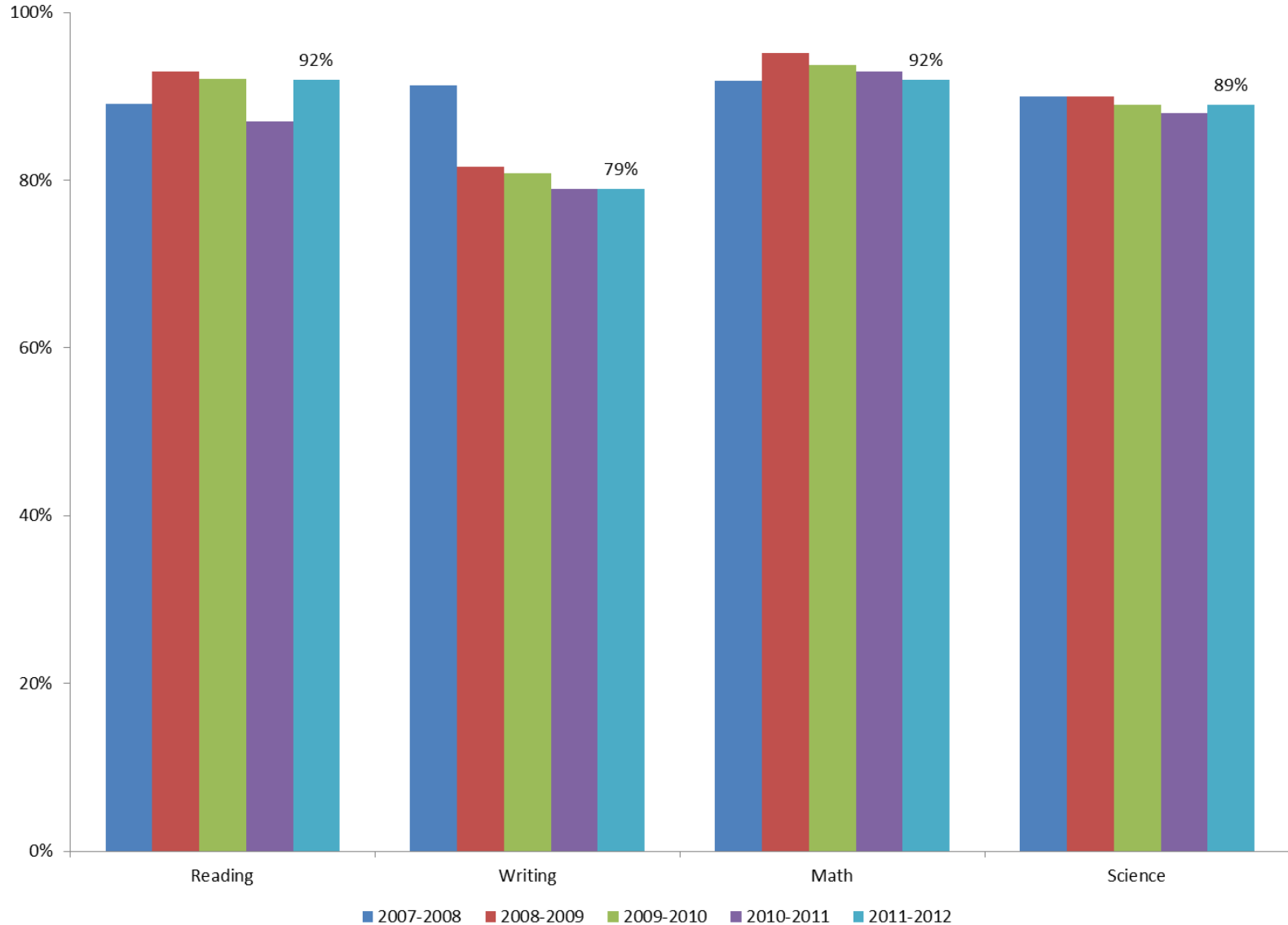
Our School's Reality – CMT

Grade 7: % At/Above Goal (unmatched cohort)



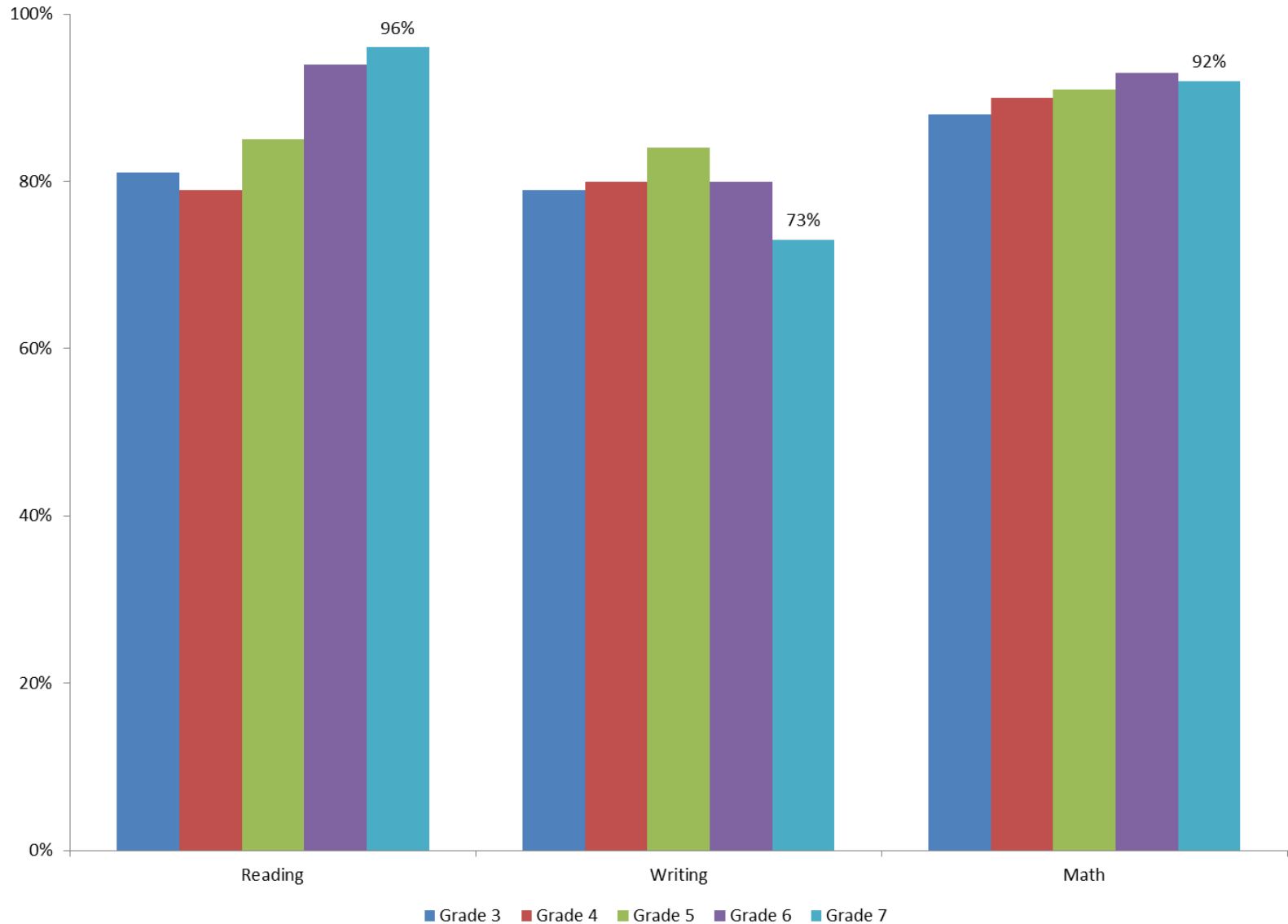
Our School's Reality – CMT

Grade 8: % At/Above Goal (unmatched cohort)



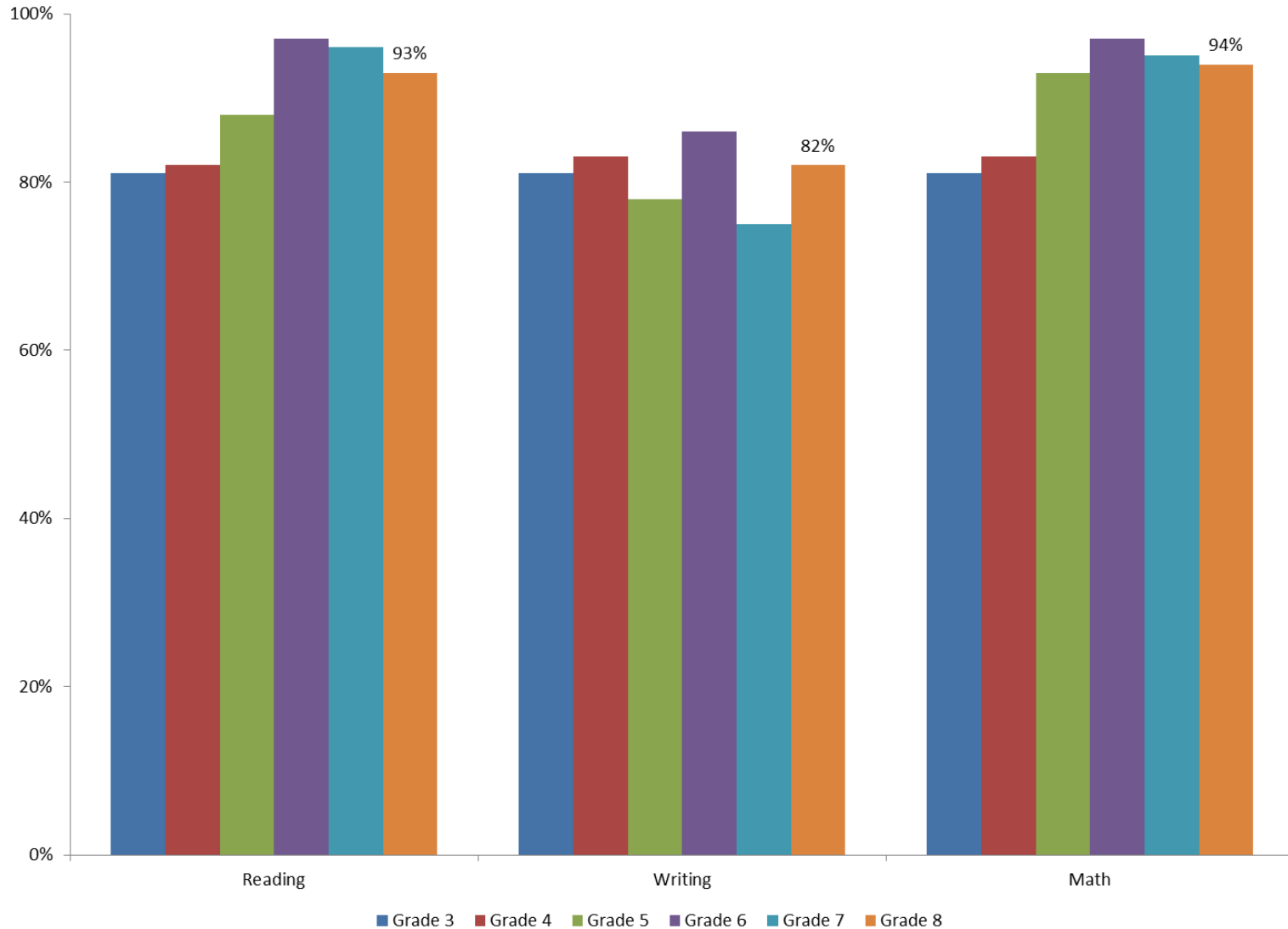
Our School's Reality – CMT

2011 Grade 7 Matched Cohort Data % At/Above Goal



Our School's Reality – CMT

2011 Grade 8 Matched Cohort Data % At/Above Goal



Action Plan

- *Examine CMT strand data with particular emphasis in the areas of the writing prompt, editing and revising and composing*
- *In-service faculty in the areas of editing and revising and composing at each faculty meeting throughout the year*
- *Implement school wide writing rubric and in-service faculty in its use to align expectations and feedback to students regarding their writing*
- *Identify students who are weak in writing and develop supports and interventions plans to raise student achievement*
- *Every faculty member will implement a conflicting source document writing assignment and provide meaningful and timely feedback*
- *Deeper analysis of where when and how editing and revising and composing are taught.*
- *Utilize our Curriculum Director, Language Arts Coordinator Literacy Specialist and ELA teachers to design, align and implement a measurable writing intervention program K-8 similar to those created for math and reading.*
- *Full implementation of Reader/Writer Workshop model to deliver more effective instruction and align exceptions with K-6 program*
- *Utilize Literacy Specialist to support classroom instruction by modeling mini lessons that target specific skills in the area of editing, revising and composing.,*
- *In service faculty at every monthly meeting regarding specific skills in the area of mechanics, editing and revising and composing to improve writing performance*
- *Implement a writing audit K -8*

Monitoring and evaluation

- *Develop a scope and sequence of editing, revising and composing skills*
- *Develop and implement a monthly progress monitoring system to measure students ability to edit, revise and compose*
- *Continue to monitor support systems in place to raise performance on the writing prompts and other student writing assignments*
- *Continue implementation and analysis of three writing prompts per year per grade level*
- *Assess every student's Lexile reading level*
- *School Leadership Team will monitor and asses progress of programs*

Effective Collaborator

- Collaboration embedded in classroom instruction and tasks.
- The School Leadership Team, School Climate Committee and Student Union along with community agencies will collaboratively develop, coordinate and implement school programs to help meet the needs of our students and parents. Examples of this are the John Haligan's program entitled *Ryan' Story*, an anti bullying presentation and our *Internet/Anti Cyber Bullying* presentations, both coordinated with Granby Youth Services.
-
- Morning News Broadcast is a collaboratively developed program that is broadcast through out the school every morning

Compassionate Contributor

- Student Union in conjunction with town services and our School Leadership Team
 - Fundraising events – Annual Coat Drive and Toy Drive, GMMS recognized by CAS with the Flannigan Award for Granby Stands Up to Cancer
 - Building a climate of good decision making and tolerance and acceptance as evidenced by collaboratively developed programs to meet the needs of our students such as *Katie' Gift* (MADD) and Ryan Martin, a handicapped professional basketball player.
 - Character Education – an in school program to promote positive character traits in ourselves and others
 - Pride Program – program that highlights the positive contributions of students and staff within our building

Other important school initiatives

** 3 Team Structure*

**Pride Program*

**School Climate Committee*

**Alignment to Common Core Standards with our curriculum*

**Intervention Programs – READ 180 and Math Workshop*

**Conflicting Source Document Writing – school wide - connects to DAG*

**SSP's - Student Success Plans – to promote college and career readiness*

2012 High School Testing Report



**GRADE 10 CAPT
ACT
ADVANCED PLACEMENT
SAT**

**REPORTED BY DIANE DUGAS, DIRECTOR OF
CURRICULUM**

CAPT



GRANBY MEMORIAL HIGH SCHOOL 2012

Test Composition



- **Mathematics** –
 - Algebraic Reasoning; Numerical and Proportional Reasoning; Geometry and Measurement; Working with Data
- **Science** –
 - Energy and Transformation; Chemical Structures and Properties; Global Interdependence; Cell Chemistry and Biotechnology; Genetics, Evolution and Biodiversity

Test Composition



- Reading Across the Disciplines
 - Response to Literature
 - Reading for Information

Writing Across the Disciplines

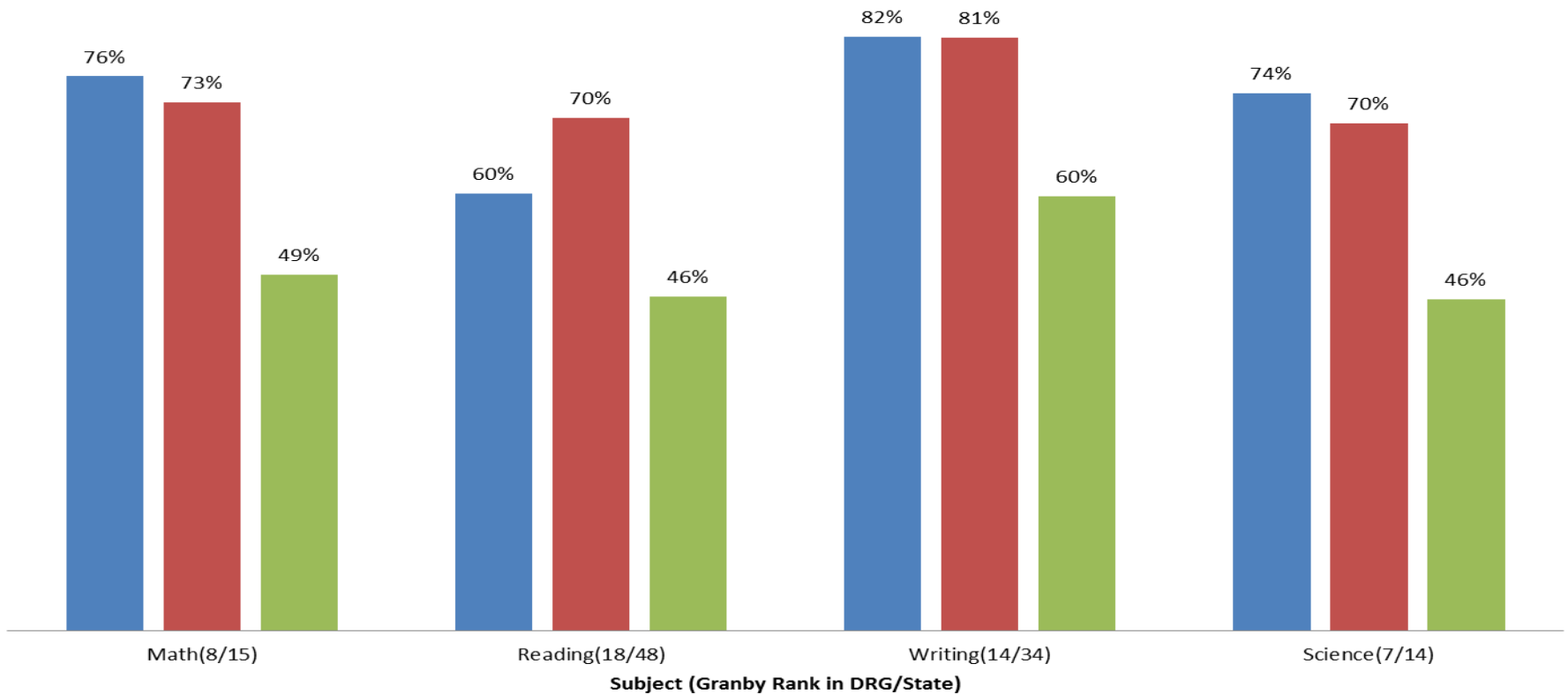
- Interdisciplinary Writing I & II – persuasive
- Editing and Revising – 18 multiple choice

State and DRG Comparisons



CAPT 2012: % Students Goal or Above

■ Granby ■ DRG B ■ State



DRG and State Rankings



	Math	Reading	Writing	Science
DRG	1 st to 8 th	8 th to 18 th	13 th to 14 th	1 st to 7 th
State	7 th to 15 th	18 th to 48 th	28 th to 34 th	1 st to 14 th

Adequate Yearly Progress



- NCLB – 100% proficient by 2014 and Annual Yearly Progress (AYP)

	Math	Reading	Graduation Rate	Participation Rate
• State Expectations	90%	91%	85%	95%
• Granby				

- AYP data has not been released by the state.

What is working?



- Personalized planning
- A focus on the Common Core State Standards for college and career readiness
- Discussing, demonstrating and sharing of *Effective Instructional Strategies* through peer sharing opportunities; faculty meetings, PLC time
- Multiple measures indicate success by graduation as measured by college prep, AP advancement, increased SAT scores and ACT results
- Granby student college attendance.

Next Steps



- Disaggregated analysis of data
- Alignment of interventions to student needs
- Timely implementation of interventions, frequent progress monitoring
- Development of systematic response to interventions (to meet both ends of spectrum)
- Coherent communication and use of 9th grade benchmark assessment (Pre-CAPT) data as an instructional tool.
- Revisit PLC team goals tightly aligned to formative and summative data, interventions and enrichments.

SAT



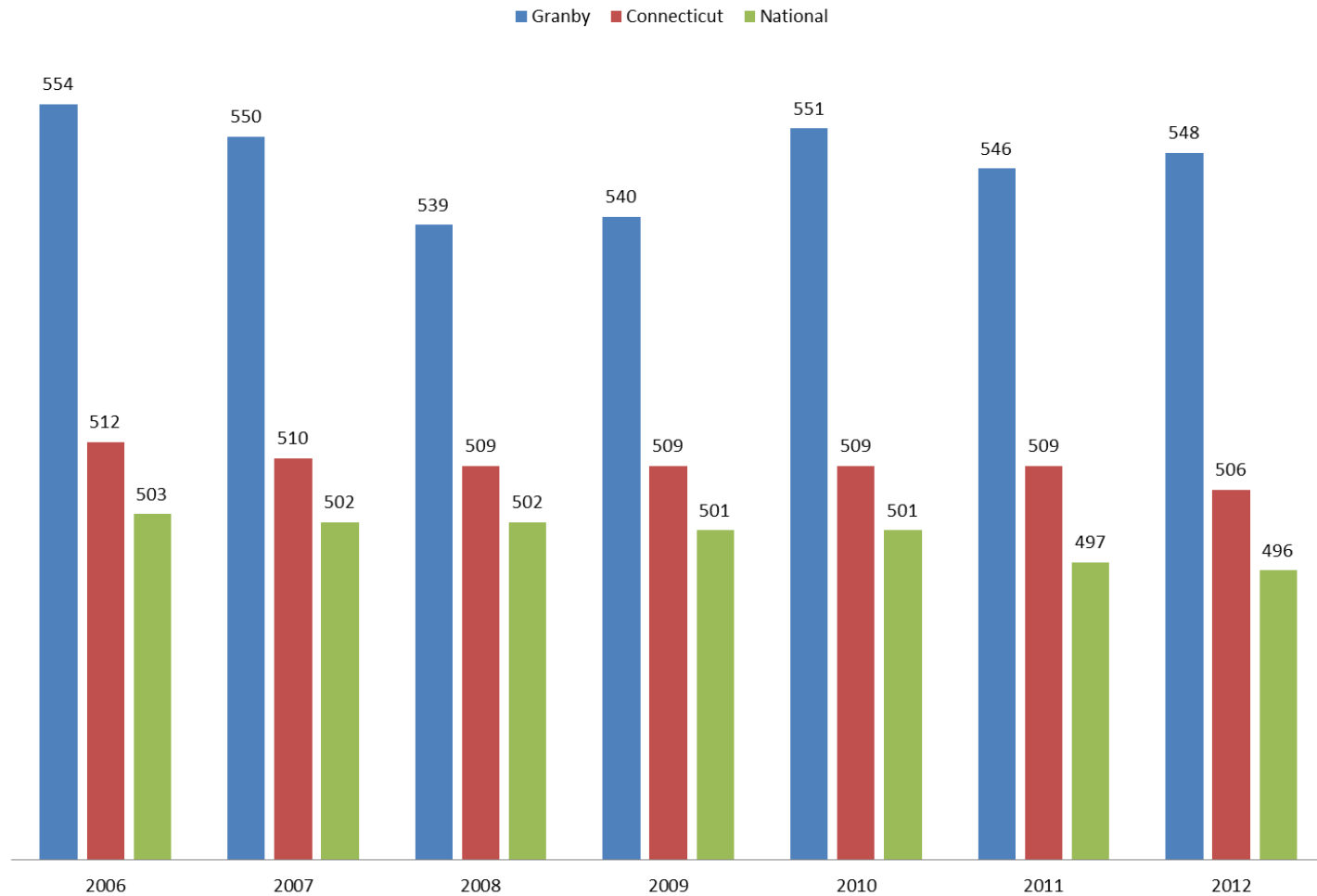
GRANBY MEMORIAL HIGH SCHOOL

2012

SAT Trends: Critical Reading



Average Reading SAT Scores by Graduating Class

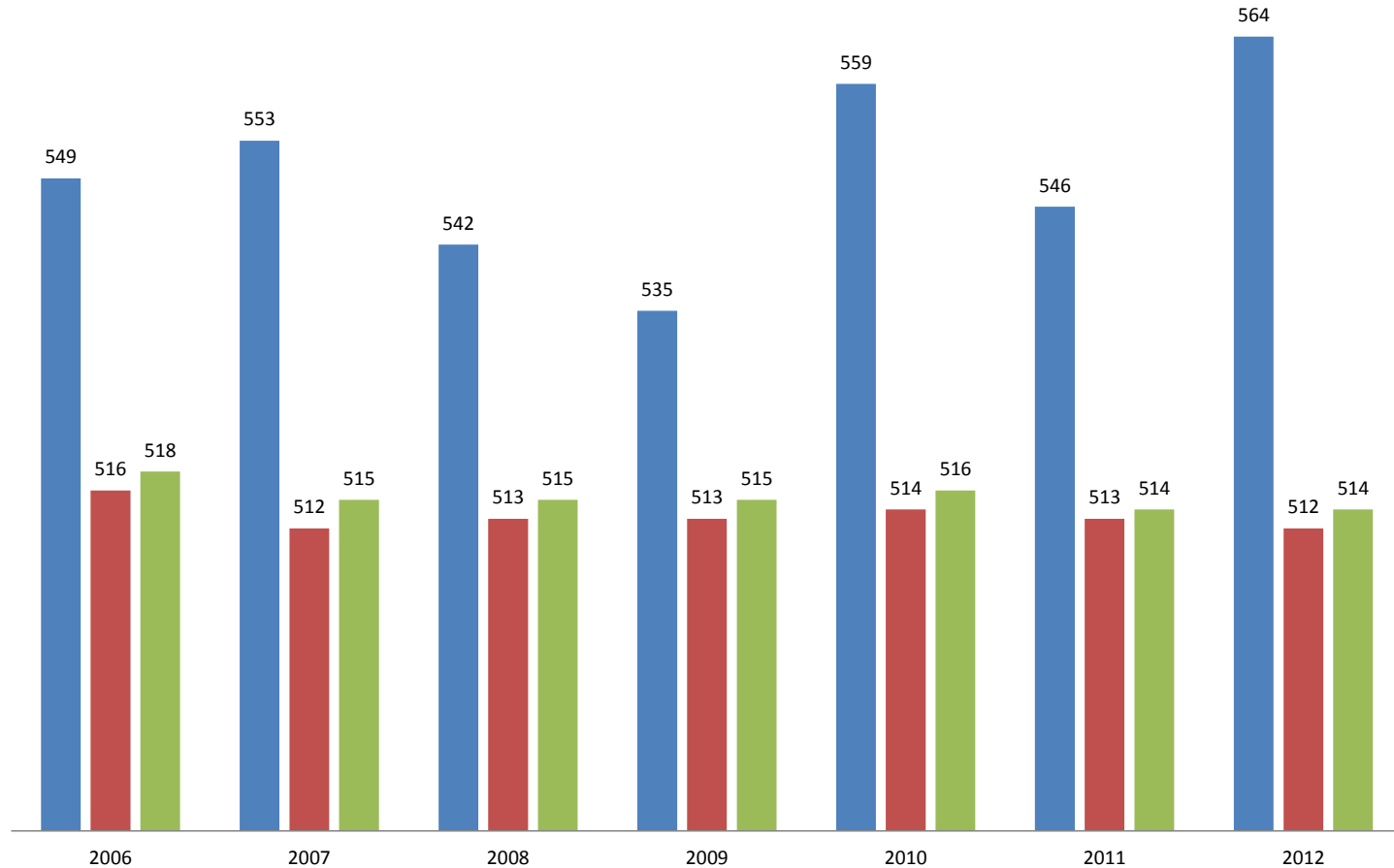


SAT Trends: Math



Average Math SAT Scores by Graduating Class

■ Granby ■ Connecticut ■ National

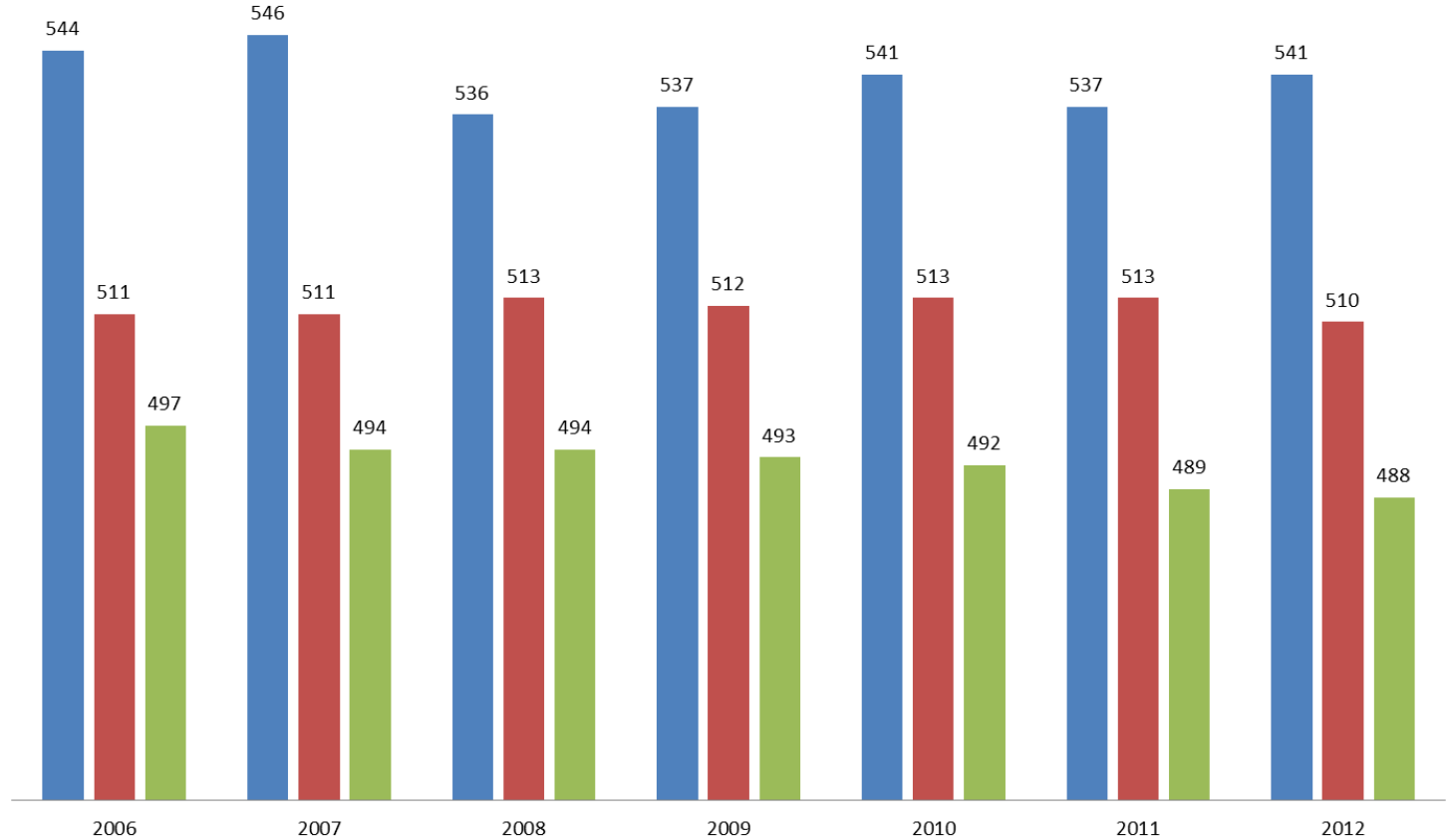


SAT Trends: Writing



Average Writing SAT Scores by Graduating Class

■ Granby ■ Connecticut ■ National



SAT Participation



- For the fifth year in a row, in October 2012, all 10th and 11th grade students will be given the opportunity to take the PSAT at GMHS as part of a school wide initiative to increase student participation and success on the SAT.
- Participation has grown from 85% of 2009 graduates at GMHS taking the SAT to 91% of 2012 graduates at GMHS taking the SAT.

SAT Achievement



- Critical Reading
 - ✦ Mean score – 548
 - ✦ Last year – 546
 - ✦ CT mean – 506
- Math
 - ✦ Mean Score – 564
 - ✦ Last year – 546
 - ✦ CT mean - 512
- Writing
 - ✦ Mean Score – 541
 - ✦ Last Year – 537
 - ✦ CT mean - 510

ACT



GRANBY MEMORIAL HIGH SCHOOL

2012

Overview



- Curriculum based measure of college readiness
 - Benchmark score tied to chance of obtaining grade of “c” or better in corresponding credit-bearing college courses
- Tests academic achievement
 - Math, English, reading, science, writing(optional)
- Compiles high school grade and course information
- Student profile created
- Career Interest Inventory

ACT Achievement



- At GMHS, 22 students took the ACT in 2012
 - Maintained the same number of students taking the ACT
- Students ready for College level course work
 - English – 100%
 - Math – 82%
 - Social Science – 77%
 - Biology – 55%
 - Percent of students meeting all four levels - 55%

Advanced Placement



GRANBY MEMORIAL HIGH SCHOOL

2012

Overview



- Supports culture of high expectations and challenging students to reach fullest potential
- Offering 18 AP courses at GMHS in variety of disciplines: Art, Social Studies, Math, Science, World Languages and Music
- AP offerings supported by magnet schools
- Opportunity to earn college credit

AP Achievement



- Enrollment in AP classes has been steady over the past four years (percentage of students graduating with at least 1 AP course):
 - 2012 – 65%
 - 2011 – 59%
 - 2010 – 59%
 - 2009 – 54%
- Students tested in 18 different exams
- The number of AP tests administered in 2012 was 300 of which 143 students achieved a passing score of 3 or better (79.4% passing rate)

Next Steps



- Strive for equity of outcomes for all students
- Continue to deepen structures to position all students for the possibility to experience post-secondary educational opportunities
- Continue to Increase enrollment in honors/AP/college-credit bearing courses
- Use NEAS&C, HS Reform and PLC expectations to align the high school structures and processes to embed the analysis and progress monitoring of data to create individual student success plans.

	At or above goal 2011	At or above goal 2012	Difference	DRG	State
Math	83.9%	76.1%	-7.8%	8	15
Science	83.9%	73.8%	-10.1%	7	14
Reading	70.7%	60%	-10.7%	18	48
Writing	81.3%	81.6%	+0.3%	14	34

Next Steps for CAPT:

This year's scores are an anomaly and do not represent the typically learning trend across all content areas. Reading continues to be an area of concern and need for deep reflection especially in light of changing CCSS. Writing, although fluctuating in growth in the earlier years prior to HS does level off with 80% of the students reaching goal or proficient by 10th grade; however addressing the need for continued development is being addressed in a K-12 context.

- Developing a school climate of success and high expectations for **all** students (doing whatever it takes for students to be successful, recognition of successes, celebration of accomplishments)
- Alignment of curriculum and transition to CCSS (DAG)
 - Increase in non-fiction reading
 - Increase of content literacy
 - Increase of gradual release of responsibility
- Use of Professional Learning Communities to deeply explore the outcomes, curriculum, instruction, assessment and instructional practices.
- Alignment of Algebra practices and expectations between the middle school and high school
- Focus on interventions
- Use of Instructional coaching
- Use of data collection and analysis tools to facilitate team discussions about student success and interventions

SAT Background:

The SAT test is regularly taken by students during their junior year and often the fall of their senior year in high school as an objective measure of student's college readiness in the areas of math, critical reading and writing. During the 2011-2012 school year, Granby Memorial High School continued to provide the opportunity for all 10th grade students to take the PSAT's. GMHS strives to have all students participate.

State and Granby SAT Trends:

Granby has steadily increased their SAT participation rate over the past several years. Students in Granby score significantly above student averages in the state and nation. Granby students increased in all three areas over last year scores.

	Granby 2011	Granby 2012	State 2012	Nation 2012
Math	546	564	512	514
Critical Reading	546	548	506	496
Writing	537	541	510	488

ACT Background:

The ACT is a curriculum based measure of college readiness with tests in the areas of math, English, reading, science and writing (optional). This is an alternative test to the SAT and provides students and schools with additional information related to career interest inventories and a comprehensive student profile. Although this test is utilized more by mid-west colleges, it does provide an additional source of college readiness information.

Granby ACT Trends:

In 2012, 22 students took the ACT test, maintaining the same number as last year. 100% of Granby students taking the ACT met the benchmark in English, 82% in math, 77% in social science, and 55% in Biology. The percentage of students meeting all four levels is 55%.

AP Background:

Advanced placement classes offer students the ability to take a highly challenging and rigorous course with the possibility of earning college credit. Granby offered 18 AP courses during 2011-2012 school year and had students who took tests in 18 different areas. In order to meet the various academic needs of students, some students took AP classes at magnet schools and then participated in the AP testing process.

Granby AP Trends:

The enrollment rate for AP classes at GMHS has steadily increased over the past four years. The percentage of students graduating with at least one AP course is as follows: 2009=54%, 2010=59%, 2011=59%, 2012= 65%. In 2012 there were 300 AP tests administered to Granby students of which students achieved a passing score of 3 or better on 143 exams or a passing rate of 79.4% up .2% from last year.

Summary:

The data examined above provides a positive picture of Granby Memorial High School's ongoing focus to ensure all students reach their full potential and graduate prepared for 21st century citizenship. Granby was recognized by Hartford Magazine as the first ranked small town based on academic results and commitment to education. Consistent efforts have been made to meet the needs of all students during their high school career by examining and modifying practices and structures in the areas of curriculum, lesson delivery, data use, interventions and collaboration.

Next Steps:

- Ensure that all students are positioned to take advantage graduating with at least one AP or college credit.
- Continue to increase offerings and enrollment in AP, honors and college credit-bearing courses.
- GMHS will continue to work on increasing the number of students taking SAT and ACT exams in order to increase post secondary options.
- GMHS will continue to strive for equity of outcomes for all students by examining the rigor of the student course selection process and course sequencing for all students.

**Regular Board of Education Meeting – Approved Minutes
September 5, 2012, 7:00 p.m.
Central Services**

Attendance Taken at 7:00 p.m.:

Present Board Members:

Jenny Emery
Lynn Guelzow
Cal Heminway
Edward Ohannessian
Benjamin Perron
Ronald Walther
Rosemarie Weber
Sean Goodridge (Student Representative)

Mr. Cal Heminway called the meeting to order at 7:01 p.m.

I. Public Comment

There were no public comments this evening.

II. Administrative Reports

II.A. Superintendent's Announcements

- Welcome to administrators, Julie Bragg, Jennifer Miller, students, and intern Kerry Jones, Director of Elementary Education at West Hartford Public Schools.
- The new bus company, First Student, has been very professional to work with. This week went extremely well. Drivers have been trained and also went through other state-mandated training with the district.
- Visited all of the classrooms on the first day—pride and energy was evident. It was wonderful to see the elementary world language program in action and nice to see the efforts of the community come to fruition with this program. It was also nice to see the pre-school and full-day kindergarten students on the first day of school.
- A couple of major projects are complete: pre-school, playground, electronics labs. The athletic fields are well underway and the baseball field is under construction with irrigation currently being done.
- There will be no school on Monday, September 17th in observance of the Rosh Hashanah holiday.
- Mr. Addley recognized Tom Steinke and the facilities crew stating that the schools look fabulous.

II.B. Student Representative Reports

- Yesterday was the first day of school. Advisories began the day with schedules being handed out.
- A new junior Board of Education student representative search is currently being conducted.
- The first National Honor Society Meeting will be held this evening.]
- Sports are well underway with events being played in boys' and girls' soccer, cross country and football.

II.C. Teaching & Learning

Ms. Diane Dugas, Director of Curriculum, presented information on the Global Learning Academy. The Granby Education Foundation funded this program for the past two years, part of a three year commitment. Adjustments were made in the second year to include 1st and 2nd graders to enhance enrollment. This year there will also be a 6-week after-school program for Grades 1-9 and will focus on Chinese language, global studies, Chinese arts and crafts, and martial arts.

II.D. Summer School Report

Ms. Jennifer Miller, Special Education Teacher and 2012 Teacher of the Year, presented the summer school report. Ms. Miller was the Director of the regular Summer School Program as well as Camp Kearns for special education students. Summer School is for students entering Grades 1 through 8 and 141 students attended this year. New to the program was a more inclusive model with special education students; a school psychologist teaching social skills; and collaboration with the Farmington Valley YMCA.

II.E. College Exploration Summer Seminar Report

Dr. Patricia Law, High School Principal, introduced Ms. Julie Bragg, High School Guidance Counselor, and two students, Aubrey Tigno and Cindy Jones. The College Exploration Summer Seminar is in its fifth year. Twenty-two students were enrolled in the program this year ; they visited 8 colleges in five days. The program is designed to introduce students to a wide range of colleges in Connecticut, Massachusetts and Rhode Island to de-mystify the college search process. Over 100 students have completed this program over the past 5 years.

II.F. CMT Report

Ms. Dugas presented the annual CMT report to the Board. This is the 7th year of the Generation 4 test. Annual Yearly Progress status from the State has not yet been released. The CMT scores for grades 3-8 with matched and unmatched cohort data was presented. The results are very positive in some areas, but staff will need to delve deeper into the reason why writing scores have not improved, especially in Grades 7 and 8. A workshop model approach to reading/writing has been implemented for this year K-8, and its effectiveness will need to be assessed. . Board members requested continuing reporting on this issue.

III. Consent Agenda

III.A. Minutes

A Motion was made by Ben Perron and seconded by Ed Ohannessian to adopt the consent agenda. This Motion passed unanimously at 8:24 p.m.

IV. Old Business

IV.A. Third Reading of Policy 5141.21, Administering Medication

The Curriculum Subcommittee has not received any requests for revisions to this policy; therefore, it is recommended that this policy be adopted this evening. A motion was made by Rosemarie Weber and seconded by Ben Perron to adopt Policy 5141.21, Administering Medication. This Motion passed unanimously at 8:25 p.m.

V. New Business

V.A. Board of Education and Superintendent Goals

The Board discussed the draft Superintendent and Board of Education goals for 2012-2013, developed by Mr. Heminway and Mr. Addley, and requested Board input in advance of taking Board action. Mr. Addley stated his intent is to align his goals with the BOE goals this year. Of significance this year, he would like to

look at the reorganization of the intermediate schools, 1:1 computing, language arts curriculum, and school reform. Several Board members raised a desire to see emphasis on programs for students for who are able to master the required curriculum. Final goals will be considered at the September 19th meeting.

VI. Miscellaneous

VI.A. Board Standing Committee Reports

VI.A.1. Curriculum/Policy/Technology/Communication

The Curriculum Committee met and discussed the CMT report presented tonight, Curriculum Director's reports for June and September and an update on the intervention plan. District & Community Partners' recommendations have been integrated into the year.

VI.A.2. Finance/Personnel/Facilities

This subcommittee did not meet.

VI.B. Other Board-Related Reports

VI.B.1. Athletic Field Projects Committee

The chair of the athletic fields committee will come to a Board of Education meeting in the near future to share pictures and give an update on the project to the Board

VI.B.2. CREC/CABE

CREC/CABE have not met.

VI.B.3. Granby Education Foundation

The Granby Education Foundation has not met.

VI.B.4. District Efficiency Initiatives

The Business Manager advised that he reviewed proposal on lighting but has nothing to report as he has gone back to the vendor for more information. A CCM workshop on solar panels is coming up and the Finance Subcommittee said they would be open to further discussions on this matter.

VI.C. Calendar of Events

The Calendar of Events is as presented.

VI.D. Board Member Announcements

There were no Board member announcements.

VII. Executive Session/Non-Meeting

A Motion was made by Jenny Emery and seconded by Rosemarie Weber to adjourn the regular meeting and enter into a non-meeting. This Motion passed unanimously at 8:47 p.m.

Respectfully submitted,

Jenny Emery, Board Secretary

Linda Powell, Board Recorder

International Field Trips – 2012-2013

GMHS International Field Trip to France

- Dates:** April 10 to April 20, 2013
- Cost:** \$2,685/student; various fundraisers will be planned
- Details:** Carousel Tours – staying with host families; touring Provence, Paris, French school in Digne-les- Bains
- Advisor:** Hilary Handin and Karen Richmond-Godard (GMHS) and SHS chaperones as well
- # Students:** 12 GMHS and 17 Simsbury HS Students
- Grade Level:** 10-12

GMHS International Field Trip to Costa Rica

- Dates:** April 11 to April 18, 2013
- Cost:** \$2,672/student; various fundraisers will be planned
- Details:** TBD
- Advisor:** Laura Iapichino and Gina Magennis
- # Students:** 5
- Grade Level:** 9-12

GMHS International Field Trip to Japan

- Dates:** Late June/Early July 2013 (duration 2 ½ - 3 weeks)
- Cost:** \$1,950 if 10 students attend
- Details:** The trip is a combination of a home-stay exchange with our sister school in Chiba, Japan and an educational tour of Tokyo, Chiba, Kyoto and the surrounding area
- Advisor:** Jaime Rechenberg-Japanese Exchange Advisor and one TBD
- # Students:** Up to 10
- Grade Level:** 9-11

2012-2013 Board of Education Goals

The following are the 2012-2013 Board of Education goals to support the district's vision, mission and achievement goal:

Student Achievement

- Advance the learning of ALL students and close district achievement gaps

Professional Development

- Update strategic plans and develop district values
- Support Board and staff professional development

Board Community Relations

- Increase communication with the community
- Update CPPAC capital projects (Athletic Field Storage Facility/Maintenance Facility Building)

Educational Leadership

- Support the work of professional learning communities

Business Matters

- Develop a budget incorporating district efficiencies
- Explore revenue opportunities provided through sponsorships (i.e., athletics) and online advertising (i.e., Zippslip)

TO: Granby Board of Education
FR: Alan Addley
DT: September 4, 2012
RE: Annual Goals & Objectives

STUDENT ACHIEVEMENT

- Advance the work of the district's mission and achievement goal (BOE Goal 3);
- Increase student performance for all students on standardized testing and specifically in language arts (BOE Goal 2);
- Develop recommendations to provide time for the professional learning community teams (BOE Goal 1); and,
- Begin to answer the 4th question of a PLC: How do we respond to students who already know the material? (BOE Goals 1 & 2).

PROFESSIONAL/PERSONAL LEADERSHIP

- Model the moral and ethical leadership for the district;
- Provide opportunities to build the capacity of teams and teacher leaders;
- Serve as a mentor for UConn's Executive Leadership Committee;
- Provide leadership to CAPSS, HASA and FVSA;
- Attend at least one regional or national professional development conference;
- Serve as a Solution Tree Associate Consultant for professional development; and,
- Complete doctoral studies at the University of Connecticut.

BOARD & COMMUNITY RELATIONS

- Provide status reports on the progress and use of district priorities established by the community as part of the Superintendent's entry plan (BOE Goals 2 & 3);
- Update instructional plans and school improvement plans (BOE Goal 3);
- Complete the submission of the Board's major capital projects to CPPAC (BOE Goal 5); and,
- Maintain high levels of communication with the Board, town officials and the community (BOE Goal 8).

EDUCATIONAL LEADERSHIP (INSTRUCTIONAL & CURRICULUM)

- Exhibit high level of visibility within schools and classrooms on a weekly basis (BOE Goals 2 & 8);
- Consider the educational, programmatic financial implications of a reconfiguration of the intermediate schools (BOE Goals 2, 3, & 6) ;
- Complete the recommendations for 1:1 computing (BOE Goals 3 & 5);
- Advance the work of teacher & administrator evaluation plans (BOE Goal 6);

- Support the planning for Secondary School Reform & Common Core (BOE Goals 3 & 6);
- Ensure the successful Implementation of world languages and early childhood programs (BOE Goal 2);
- Complete the language arts curriculum (BOE Goal 3); and,
- Increase the level of interventions and enrichment opportunities across the district for all students (BOE Goals 1 & 2).

BUSINESS MATTERS

- Provide quality services and support to principals (BOE Goal 1);
- Provide a budget that supports the district's mission, is reflective of the economic climate and is responsive to the community (BOE Goals 6 & 8);
- Serve as a resource to BOE subcommittees (BOE Goals 1-8);
- Successfully implement the recommendations for Year 2 of the special education review (BOE Goal 6);
- Serve as a resource to the Board in contract negotiations (BOE Goal 6); and,
- Implement a new District Emergency Operations Plan (BOE Goal 3).

**Curriculum/Policy/Technology/Communications Subcommittee Meeting Minutes
September 5, 2012, 5:30 p.m.
Central Services**

Present:

Alan Addley
Diane Dugas
Jenny Emery
Kerry Jones
Ben Perron
Rosemarie Weber

Meeting commenced at: 5:30 p.m.

Meeting adjourned at: 6:15 p.m.

1. Curriculum Director's Report – Discussed district-wide professional development to include: Curriculum Writing Institute, intervention work, Title IX training, DCF procedures, school climate/bullying policy.
2. CMT Report – Discussed and analyzed strengths and weaknesses of district based on most recent CMT/CAPT results.
3. Global Learning Academy – Discussed changes in dates and times for fall session.
4. Calendar Topics – Continuing to update.
5. Policy Update – Subcommittee will recommend updated administration of medication policy to full Board for approval.

September 17	Rosh Hashanah – No School		Offices Open
September 18	Grades 3&4 Open House Kelly Lane Wells Road	6:40-8:00 p.m. 6:30-8:00 p.m.	Kelly Lane Wells Road
September 19	Finance Subcommittee Meeting BOE Meeting	5:30 p.m. 7:00 p.m.	Central Services Central Services
September 20	Grades 5&6 Open House Kelly Lane Wells Road	6:40-8:00 p.m. 6:30-8:00 p.m.	Kelly Lane Wells Road
September 20	Senior Parent Night	6:30 p.m.	HS Auditorium
September 21	Red Cross Blood Drive	7:30-1:30 p.m.	HS Comm. Gym
September 25	Parent Presentation – Greg Tang	7-8 p.m.	Kelly Lane
September 26	Visiting Author – Greg Tang	9-11 a.m.	Kelly Lane
September 28	Mentor/Scholarship Breakfast	7:00 a.m.	Meadowbrook of Granby
October 2	Early Release – All Schools		
October 3	Curriculum Subcommittee Meeting BOE Meeting	5:30 p.m. 7:00 p.m.	Central Services Central Services
October 8	No School - Columbus Day		Offices Closed
October 17	Finance Subcommittee Meeting BOE Meeting	5:30 p.m. 7:00 p.m.	Central Services Central Services
October 19	Homecoming Dance	7:00 p.m.	HS Comm. Gym
October 20	Soccer Under the Lights		HS Grounds
October 23	College Fair	1:00-2:15 p.m.	HS Comm. Gym