

Regular Board Meeting
Wednesday, June 2, 2010 7:00 PM Eastern

Regular Board Meeting
15-B North Granby Road
Granby, CT 06035

Jenny Emery: Present
Lynn Guelzow: Absent
Cal Heminway: Present
John O'Connor: Present
Edward Ohannessian: Present
Deborah Torgersen: Present
Matthew Wutka: Present
Present: 6, Absent: 1.

I.	Public Comment
II.	Administrative Reports
II.A.	Superintendent's Announcements
II.B.	Student Representative Reports
II.C.	Schools in the Spotlight
II.D.	Business Manager's Reports
II.E.	Teaching and Learning
III.	Consent Agenda
III.A.	Minutes
IV.	Old Business
IV.A.	Vision & Mission Statements/Achievement Goal/School Improvement Plan Template
V.	New Business
V.A.	First Reading of Policy 6141.312, Migrant Students
V.B.	First Reading of Policy 6161.3, Comparability of Services
V.C.	Non-Affiliated Compensation
V.D.	Superintendent's Contract
V.E.	Custodial/Maintenance/Athletic Facilities Education Specifications
VI.	Miscellaneous
VI.A.	Board Standing Committee Reports
VI.A.1.	Curriculum/Policy/Technology/Communication
VI.A.2.	Finance/Personnel/Facilities
VI.B.	Other Board-Related Reports
VI.B.1.	CPPAC
VI.B.2.	CREC/CABE
VI.B.3.	Granby Education Foundation
VI.B.4.	Energy-Saving Initiatives
VI.C.	Board Member Announcements
VI.D.	Calendar of Events
VII.	Executive Session/Non-Meeting



Technology in the Classroom

Professional Development
Supporting 21st Century Learning



Technology Professional Development

- August 2010
- Ties to Mission:
 - Powerful Thinker
 - Effective Collaborator
 - Compassionate Contributor
- Connects to District Achievement Goal
 - Articulate
 - Defend
 - Synthesize
 - Analyze
- Utilizes 21st century skills
- Provided by Granby teachers
- Blogging
- Clickers
- Digital Cameras
- Glogster
- Scratch
- Flips and Moviemaker
- Wikis
- Audacity/Podcasting
- Google Apps (high school only)
- Voicethread (middle school only)

Glogster

- Web 2.0 tool that allows users to create free interactive posters, or glogs, and share them in a variety of ways
- [Kelly Lane 4th Grade](#)
- [HS English](#)



Wikis

- A hosted service that lets you create a webpage for collaborative working. Documents, videos, photos and comments can be added to the webpage that can easily be shared for group projects
- [HS English](#)
- [HS English](#)





Podcasting

- Using the program Audacity, teachers record and edit podcasts
- [Rodney Scudder](#), HS History Teacher

Google Apps

- Gmail, Calendar, Docs and more...Google Apps Education Edition offers a free (and ad-free) set of customizable tools that enable faculty, staff, and students to work together and learn more effectively
 - 2 HS classes are piloting.
 - The teacher emails the students an assignment using the student's gmail account.
 - The student forms a group with three other students and they can access the same document in google docs to collaboratively work on the assignment.
 - When the assignment is complete, the group 'shares' the document with the teacher.
 - Plans are under way to provide all HS students with gmail accounts by the end of this school year.



Questions



**Regular Board Meeting – Approved Minutes
May 19, 2010, 7:00 p.m.
Central Services**

Attendance Taken at 6:59 p.m.:

Present Board Members:

Cal Heminway
John O'Connor
Edward Ohannessian
Deborah Torgersen
Ronald Walther
Matthew Wutka

Absent Board Members:

Marie Nicholls

Mr. Heminway called the meeting to order at 7:00 p.m.

I. Public Comment

Mr. Terry Wright, 83 Northwoods Road, North Granby. Mr. Wright stated that his daughter was illegally secluded as a student who receives special services. He stated that Mr. Heminway has publicly made an offer to meet to discuss this issue and that he is not interested in hearing about policies. He stated that the policies were violated and that the Board is going to vote tonight to delete regulation from school policy. Mr. Wright stated that he would litigate against the school board with regard to what his daughter was subjected to since he was not provided the information he requested. He stated that everyone from that day will be deposed under oath. He said that he had received no records that detail that day other than the DCF report. He stated that administration failed to report this incident to the police and that they violated school policy and Policy 1411. Mr. Wright felt that abusive questioning occurred on that day. He spoke about the Tanya Kraft case who is a kindergarten teacher. He stated that this is a similar case where a child was improperly questioned by someone who was not trained to do so. Mr. Wright stated that his wife told the school and a DCF worker that abuse could not have possibly happened. Mr. Wright stated that he did not receive information from Alan Addley, was denied access for information and was not allowed to talk to the school psychologist. Mr. Wright stated that the staff and administration used poor judgment. Mr. Wright stated that Mr. Addley failed to enforce school policy and that he is calling for his immediate termination. Mr. Wright stated that he is demanding to know the details of June 17, 2009 pertaining to the questioning of his daughter.

II. Administrative Reports

II.A. Superintendent's Announcements

- Mr. Addley read a tribute to Barbara Kelco who passed away unexpectedly in the beginning of May.
- The middle school was named the Connecticut Association of Schools' Middle School of the Year.
- Dr. Law has been appointed to principal of the high school and will assume her new duties on July 1st.
- Over the weekend oil backed up into a vent at the high school. All appropriate agencies were notified. Mr. Addley thanked Tom Steinke and his crew for all of their hard work.

- District & Community Partners met with the board chair, teachers, and parents this past week.
- Administrators met with Jonathan Costas on the achievement goal which will be brought to the Board in June.
- With regard to the 2011-2012 calendar, January 2nd is considered a federal holiday because January 1st falls on a Sunday. This will change the last day of school to June 7th.
- Dr. Austin's open house will be held tomorrow from 3:30-6 at Wells Road School.
- June 1st is now a full day of school.
- The annual Boardwalk and retiree luncheon will be held on Wednesday, June 2nd.

II.B. Student Representative Reports

- The Model UN club had a diplomacy night where they broke up into teams, represented a country and tried to conquer Europe. It was a nice close to the first year of the club
- The band concert was held in the beginning of may and there were more songs than usual.
- Nutmeg's dance recital - both nights were sold out shows.
- Mrs. Roberts had her baby today, a baby boy.
- Tomorrow is physics day with a trip to Lake Compounce. This trip is done state-wide.
- The senior prom will be held this Friday at the Riverview in Simsbury.
- The senior outing will be held May 28th at High Meadow.
- The senior class is organizing senior shirts and everyone will sign during lunches.
- Penny wars are going on – there are large buckets for each class set up in the commons.

II.C. Schools in the Spotlight

Kim Dessert, Principal of Kearns School, introduced Mrs. Bush, second grade teacher, and her students who presented how technology is used in the classroom. Students imported photos into their own PowerPoint, resized the pictures and created the path of the pictures coming in and out of the presentation. Layne Cramer presented his story, Nate the Great and the Lost List and Julia Olchowski presented her story, The Absent Author by Ron Roy.

II.D. Annual Technology Report

Mr. Jon Lambert, Technology Operations Manager, presented the annual technology report. Mr. Lambert spoke about infrastructure, technology in use and some initiatives going into next year. He stated that he is working on getting all the programs within the district to align and "talk to each other". With regard to the replacement cycle, Well Road School will be getting new computers this year. Mr. Lambert stated that the technology departments maintain phone systems, security cameras, auditorium systems (bells, clocks, paging) and interactive whiteboards throughout the district. Mr. Lambert also spoke about all of the different software around the district (i.e., security, the student information system, website management, library automation, nursing, busing, curriculum, state reporting, etc.). In the classrooms the most popular use of software are web-based applications using the internet. Other software used in the classrooms are digital imaging software, adobe collections, audio/video recording software, etc. Mr. Lambert stated that flipcams are very popular with students this year but not too popular with our file storage and they have to keep on top of deleting older files. Mr. Lambert stated that the projects completed this year were the doorway entry systems, wiring/switch replacement in various buildings, new on-line financial system (collaborated with the town), new website that went live in August, on-line course selection for students, news broadcasting program at the high school, etc. He stated that the challenges the technology department face are balancing resources, keeping up with demand for their services, and focusing on tools that enhance the learning process in a cost-effective manner. Mr. Lambert stated that the next five years will be very interesting as to what will come out and that they are committed to outstanding support services and moving the organization forward in technology. Mr.

O'Connor inquired about social media for students. Mr. Lambert stated that they are encouraging more academic tools and that Facebook is now blocked. Mr. Wutka inquired about what percentage of the student population has access to the internet at home. Mr. Addley stated that he would assume it is very high. Mr. Wutka also wanted to know how close we are to letting students bring laptops. Mr. Lambert stated that this is done now and that students are not connecting to network but can get the internet. Mr. Wutka inquired if we will eventually save money if students bring in their own computers and would we need to keep up the same replacement schedule in four years from now. Mr. Lambert agreed with Mr. Wutka's point. Sara Miltenberger, student representative, stated that she is grateful that there are more computers in the high school and for the flip cameras. Sara also commented about the number of smartboards that are in classrooms. She said as she was visiting colleges, very few classrooms had smartboards where in Granby most classrooms do. Mr. Walther inquired where are we soft right now and what may be coming up that we are not anticipating, i.e., manpower. He also inquired would the resources would be needed. Mr. Lambert stated that right now doing we are doing OK. He stated that we lost part-time technology assistant in 2008 and lost a position this year but have increased outside support which has worked out very well. He stated that it would be ideal to have more inside expertise and support. Mr. Walther also inquired about the flipcams and storage area for files. Mr. Lambert stated that most space needed at the high school and middle school where they do a lot of video work. He stated that this will need to be addressed and they may have to set file storage limits or purchase storage file lockers which would lighten the load. Mr. Ohannessian inquired about how many hits the website receives. Mr. Lambert stated that he has not checked lately but that he can get that information for him.

III. Consent Agenda

III.A. Minutes

A motion was made by Ed Ohannessian and seconded by Matt Wutka to approve the consent agenda. Passed unanimously at 8:23 p.m.

IV. Old Business

IV.A. Third Reading of Policy 5141.4, Reports of Suspected Abuse or Neglect of Children

Mr. Walther stated that this is the third reading of this policy and that it has been through attorneys to address Mr. Wright's concerns. Mr. Walther stated that this policy has not changed since the last reading and that the subcommittee recommends this policy be passed. A motion was made by Ron Walther and seconded by John O'Connor to approve this policy at 8:25 p.m.

Mr. Wright stated that this policy is deficient and is not doing everything to protect children from abuse. Mr. Wright inquired how can one cooperate when reporting child abuse if it is not reported in a timely manner. Mr. Wright stated that the reason the Board should not vote for this policy is that it subjects children to interviews. He stated that the Board's attorney may have informed them that the statute should be read that way but there is no case law to support that argument. He stated that the statute is a minimum standard and he will attend every meeting if this policy passes. Mr. Wright stated that this policy is more specific in definite topics and references state statutes. Mr. Heminway stated that the statute is part of the policy which was added. Mr. Walther stated that the administrative regulations were rolled into the policy so that any change in the administrative regulations has to come through the policy. After this discussion, the policy was passed unanimously at 8:29 p.m.

IV.B. Race to the Top

Mr. Addley stated that the date to sign the Memorandum of Understanding is extended to Friday. He stated that Granby would be in a distinct minority if they don't sign and that most districts have looked at the money and are saying yes. Some districts who said no last time have decided to vote yes. Suffield voted no last night. Mr. O'Connor inquired what would happen if we do not sign up. Mr. Heminway stated that the money will go to other school districts who have said yes. Mr. Ohannessian inquired if there was pressure to sign on and that we should sign on only because we believe it's right. Mr. Heminway stated that we either stay on or we just take the money and run. Mr. Ohannessian inquired if teachers are supporting this. Mr. Coxon stated that it was a unanimous no from the board. Mr. Ohannessian asked about the CEA. Mr. Coxon stated that they have made agreements and that they are OK with the latest leg reincarnation as of late April. The American federation of teachers seems to be more negative on Race to the Top. Ms. Torgersen inquired why Granby is not signing on. Mr. Coxon stated that teachers are very concerned about the evaluation piece. He stated that he asked if there was a model to see and has yet to be shown anything. He stated that some associations are signing on now because of peer pressure. Ms. Torgersen inquired if there was maybe a feeling that it wouldn't cost more than the funding we would receive. Mr. Addley stated that it is initiative overload and that concerns him. He stated that he is very clear with the direction as to where this district is going and that he has said no new initiatives. Mr. Addley feels that we have processes in place and commitments to PLCs so that concerns him. He stated that he does not like the funding and ultimately does not believe this process will stand the test of time and that education can't be funded that way. He asked the state if consideration would be given if we have processes already in place that work and he said the answer was yes. He stated that he would probably support it from that point of view but he believes that we will be able to work our way through it. Mr. Ohannessian inquired if this was a binding agreement and if we are signing up for what they are telling us to do vs. the legislature telling us what to do. Mr. Heminway stated that based on what was passed this is a template and something that we will have to do anyway. Mr. O'Connor inquired if there were enforcement provisions in the MOU where they can take the money back. Mr. Addley stated that if they don't like the plan they can walk away from it. Mr. Heminway stated that he wanted to poll the Board and that if we had a motion how would we vote. It was decided that the Board would not vote on this item. Mr. Addley stated that his advice would be to sign it and we would be able to massage our way through it but sees no point in putting superintendents and boards against each other.

V. New Business

V.A. First Reading of Policy 6141.312, Migrant Students

There will be some language change to this policy and it will be brought forward for a second reading at the next meeting.

V.B. Boardwalk, BOE Summer Schedule and FY11 Meeting Schedule

The Boardwalk agenda was discussed and it was decided to leave the afternoon open between when the Boardwalk ends and when the committee meeting begins. The date for the summer retreat was discussed but there was a discrepancy on the date. Linda will verify the date and get back to the Board. Next year's BOE meeting schedule was discussed. Ms. Torgersen suggested changing the date of the Boardwalk and retiree luncheon as that date is a conflict for her. Mr. Addley stated that he would look into this.

VI. Miscellaneous

VI.A. Board Standing Committee Reports

VI.A.I. Curriculum/Policy/Technology/Communication

Mr. Walther stated that this committee met this evening. He said that the Policy Comparability of Services will be brought forward to the next meeting for a first reading as well as the use of facilities policy. Mr. Walther stated that the art course offerings were also discussed and that an attachment will be provided in the minutes. He also stated that the next *Vision* was discussed and it will come out in early June.

VI.A.II. Finance/Personnel/Facilities

This committee has not met and will meet on June 2nd. Mr. Addley stated that it looks like the April statement of accounts is up from \$170,000 to \$230,000 favorable. This is due to realized additional savings in over \$100,000 in energy savings. He stated that \$75,000 for use on energy projects will be brought to the subcommittee at their next meeting.

VI.B. Other Board-Related Reports

VI.B.I. CPPAC

This committee has not met.

VI.B.II. CREC/CABE

Mr. Heminway stated that he attended the CREC annual meeting today and that there were some very interesting presentations and student reports.

VI.B.III. Granby Education Foundation

Mr. Heminway stated that the GEF is talking about a fall program which will include a number of authors including Steve Rushin who will provide workshops to the public and to students.

VI.B.IV. Energy-Saving Initiatives

There was nothing to report.

VI.C. Board Member Announcement

Mr. Addley stated that he went to visit Marie Nicholls and that she is still in Meadowbrook.

VI.D. Calendar of Events

The calendar of events was as presented.

VII. Executive Session/Non-Meeting

A motion was made to adjourn the regular meeting by Ed Ohannessian and seconded by Ron Walther at 9:13 p.m. to go into Executive Session.

The Executive Session was adjourned at approximately 10:00 p.m.

Respectfully submitted,

Linda Powell
Board Recorder



Vision

Every student educated in the Granby Public Schools will graduate on time, prepared for 21st Century Citizenship.

Mission

All students become powerful thinkers, effective collaborators, and compassionate contributors in preparation for success in a dynamic, interdependent world.

POWERFUL THINKER

How do I construct knowledge?

- Define and pursue personal curiosity and complex problems
- Develop a plan, evaluate and adjust based on feedback in order to accomplish a task or take on a challenge
- Create innovative products and connections that contribute to quality of life or collective knowledge
- Analyze text to construct meaning and make connections
- Effectively communicate information and ideas for a given audience, purpose and task
- Reflect on and apply knowledge and wisdom to future inquiries

EFFECTIVE COLLABORATOR

How do I engage others in a shared purpose?

- Establish interdependence and collective accountability through collaboration on authentic and compelling tasks
- Explore varied and divergent approaches to determine the most appropriate unified course of action
- Provide and receive feedback from others to improve the process and the product
- Produce coherent, quality work that maximizes individual contributions

COMPASSIONATE CONTRIBUTOR

How do I demonstrate care for others and the world around us?

- Demonstrate empathy, care and connection for others
- Identify needs of others and how to respond appropriately
- Improve quality of life within the local and/or global community through service
- Reflect on the impact of contributions on the community and self-concept
- Champion causes and take actions that are vital to civic well-being
- Conduct oneself in an ethical and respectful manner in interactions with others

As measured by...

Academic, Civic and Personal Tasks of Significance

Mission Development 2009-2010

- Current mission statement is ten years old
- Summer 09 – new mission statement and achievement goal drafted with administrators and consultant
- FY 09-10 On-line surveys (parents, students, community)
- Mission incorporated into the instructional plan
- Constituent meetings (local town organizations, staff, Superintendent forums, PTO, students)
- Process/feedback reviewed by administrators and Board liaison
- Feedback – very well received by all constituents (particularly the compassionate contributor)

Next Steps

- FY 10-11 Collectively define task of significance and create a set of established criteria
Develop rubrics for understanding / measuring indicators
- FY 11-12 Conduct gap analysis identifying areas of weakness /omissions
Implement school improvement plans that address mission-driven goals
- FY 12-13 Evaluate existing assessments to determine their potential as tasks of significance
Develop additional tasks of significance to measure
- FY 13-14 Pilot tasks of significance to determine their effectiveness to both measure mission-driven goals and engage learners
Create an electronic portfolio (reporting process) that enable students to house their tasks and reflect on their body of work throughout their K-12 education
- FY 14-15 Report student performance on tasks of significance
Revise tasks of significance

Raising Student Achievement

Identify non-negotiable achievement goals (that all staff members must act upon) and research-based instructional goals

Waters & Marzano 2006

Greatness is not a function of circumstance, it is largely a matter of conscious choice, and discipline.

Jim Collins

(2001)

From Mission to Achievement Goal

- Analysis of 21st Century Learning frameworks
- Review of NEAS&C standards
- Identification of important skills for Granby
- Analysis of test data (to identify weakest strands)
- Identification of skills within the strands
- Identification of most important strands to measure
- Reviewed and updated by consultant, administrators and Board liaison

Next Steps

Year 1 (09-10)	Rubrics
Year 2 (10-11)	Gap analysis
Year 3 (11-12)	Develop Assessments
Year 4 (12-13)	Pilot Assessments
Year 5 (13-14)	Report data

Granby Memorial Middle School

5-Year School Improvement Plan

2010-2015

5-Year District Student Achievement Goal

By 2015, enable students to demonstrate powerful thinking by systemically solving problems through analyzing and synthesizing information and articulating/defending a position.

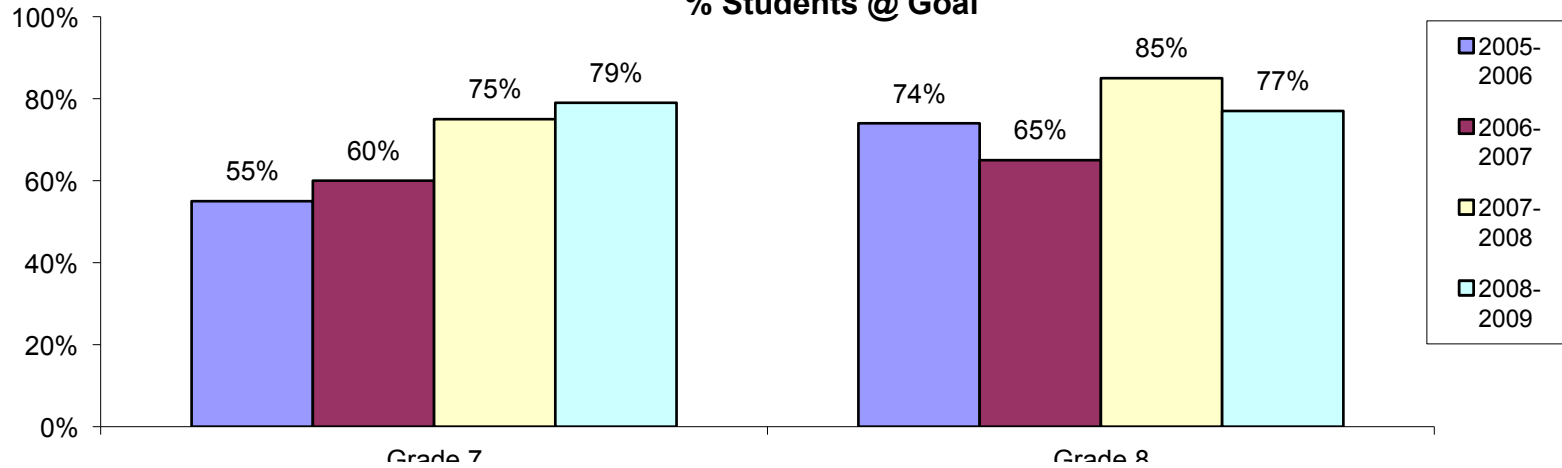
*As measured by:
Standardized Achievement Data
District Designed Assessments*

Connections Between CMT Data, District Based Measures and District Student Achievement Goal

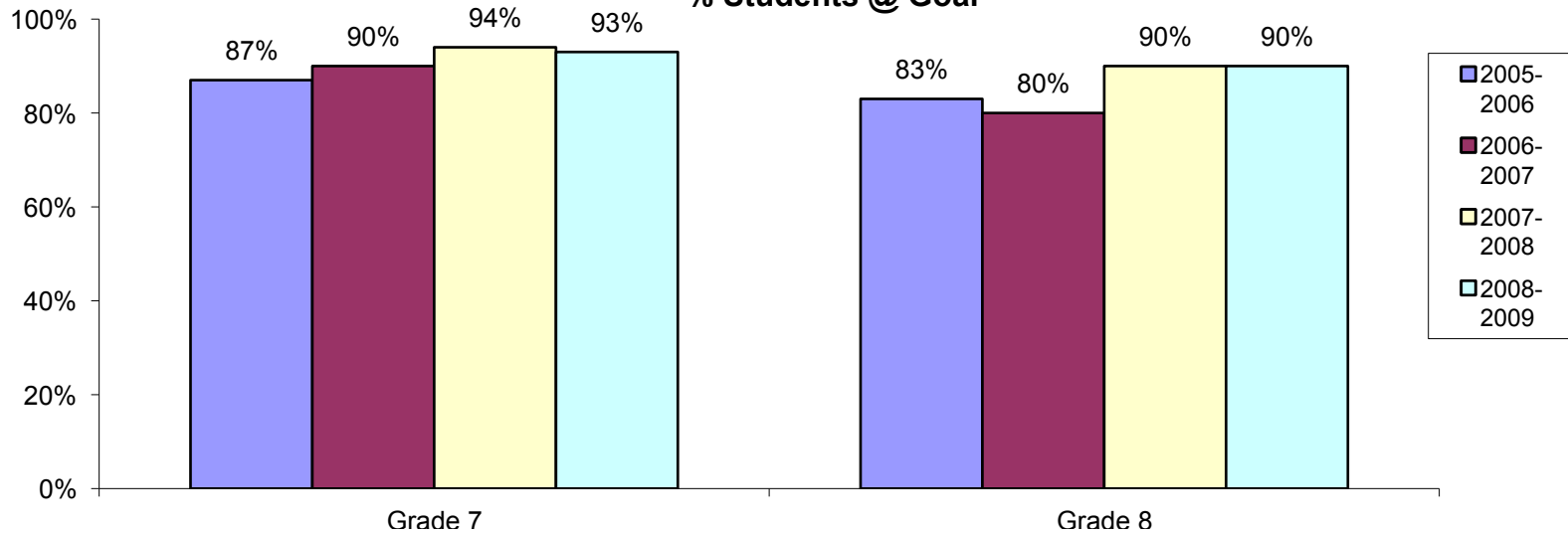
		Our Reality	Our goal, by 2015
CMT Strands	Reader/ Text Connection Content and Structure Math Application Estimating Solutions to Problems Scientific Inquiry	Grade 7: 79% Grade 8: 77% Grade 7: 93% Grade 8: 90% Grade 7: 67% Grade 8: 66% Grade 7: 83% Grade 8: 85% Grade 7: n/a Grade 8: 16.5/21	100% at goal 100% at goal 100% at goal 100% at goal 100% at 14 or above
Other District Measures		No district measures currently identified or developed	Year 1: Rubrics Year 2: Gap analysis Year 3: Develop Assessments Year 4: Pilot Assessments Year 5: Report data

District Achievement Goal – Our Reality

Making Reader/Text Connections % Students @ Goal

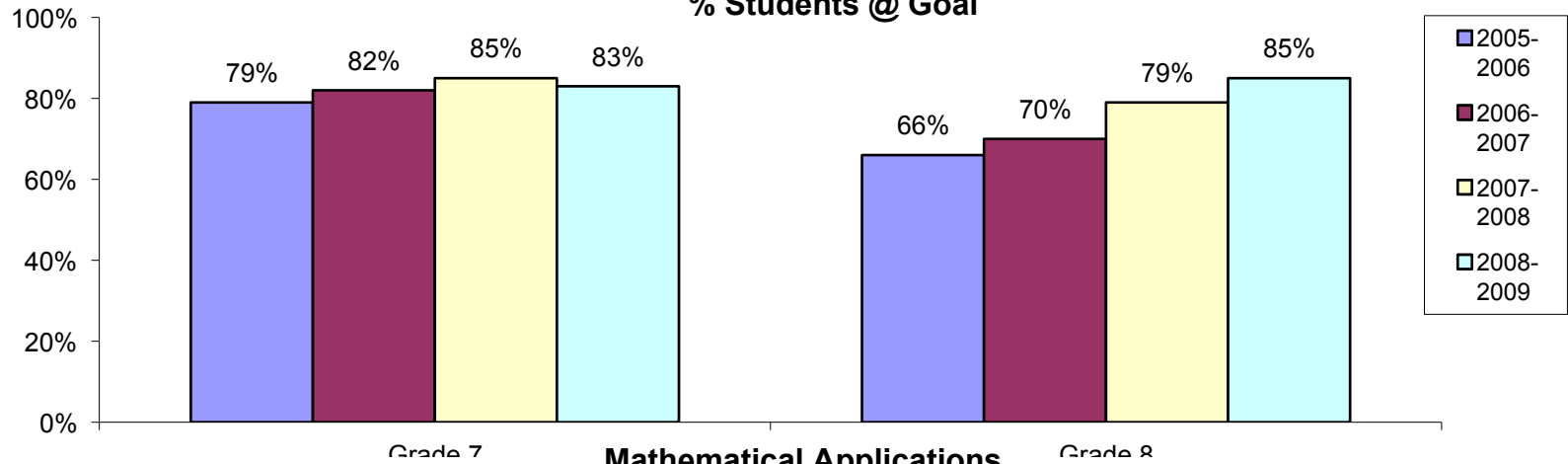


Examining Content and Structure % Students @ Goal

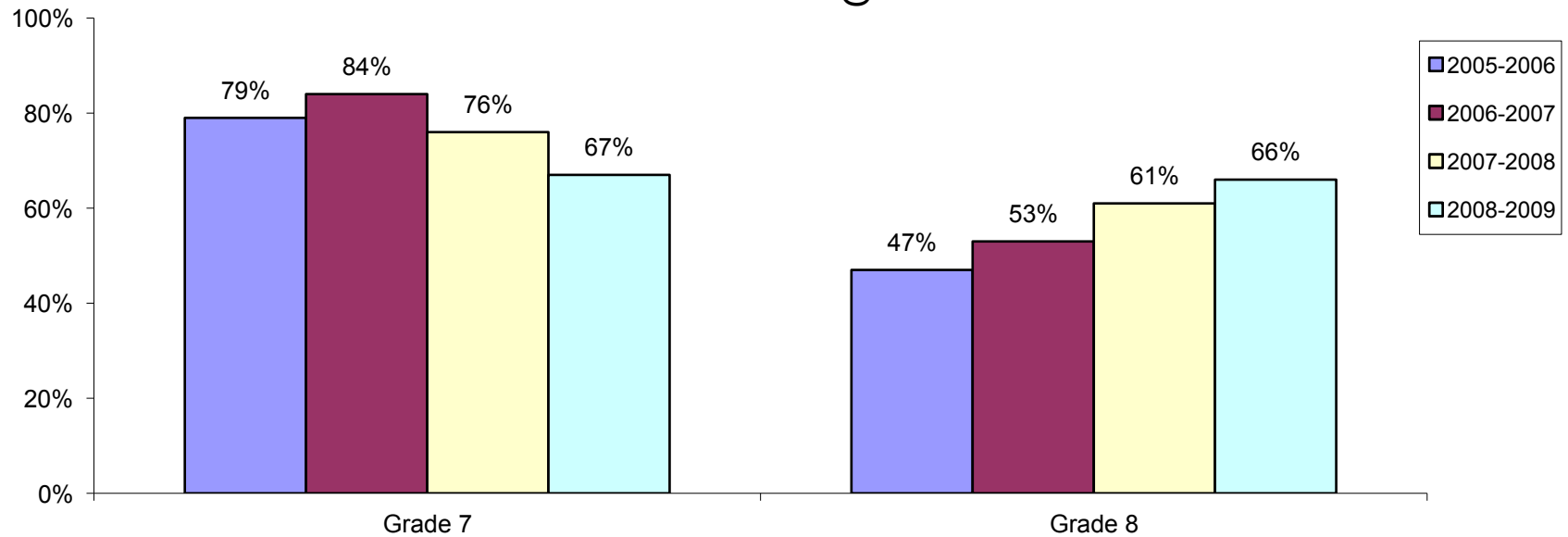


District Achievement Goal – Our Reality

Estimating Solutions to Problems
% Students @ Goal

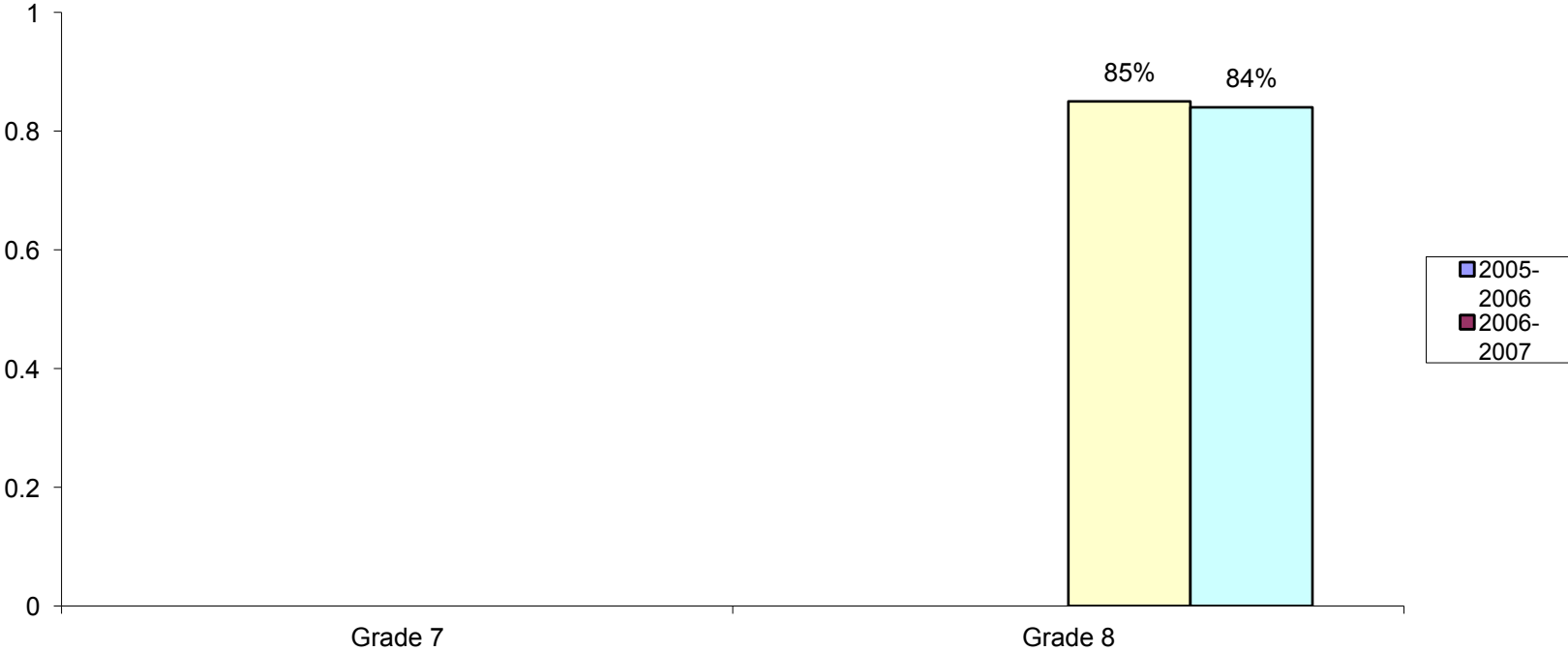


Mathematical Applications
% Students @ Goal



District Achievement Goal – Our Reality

Scientific Inquiry
% Students Scoring 14 or Above



5-Year GMMS School Improvement Plan Goal

By 2015, enable students to demonstrate powerful thinking by systemically solving problems through analyzing and synthesizing information and articulating/defending a position.

As measured by indicated Goal Levels On:
Standardized Achievement Data
District Designed Assessments

2009-2010 GMMS School Improvement Plan

Improve students' ability to analyze and synthesize information, solve problems and defend a position in all academic classes through the process of writing as measured by mastery on agreed upon common outcomes and assessments in all subject areas.

7th grade students will increase from:

66% to 70% mastery on math applications

77% to 81% mastery on reader/text connections

74% to 78% mastery in editing

8th grade students will increase from:

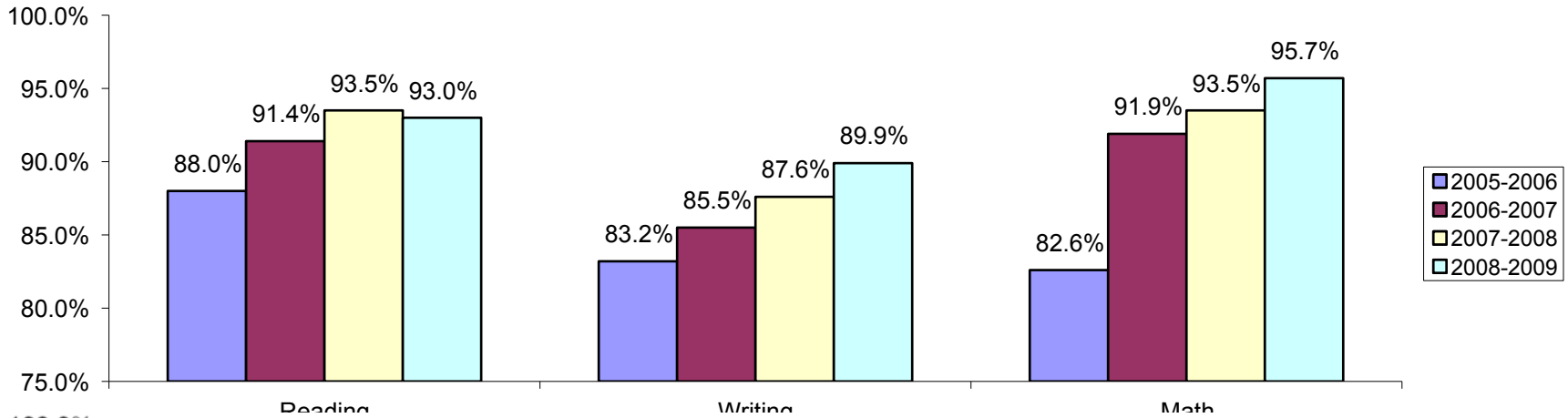
67% to 71% mastery on math applications

79% to 83% mastery on reader/text connections

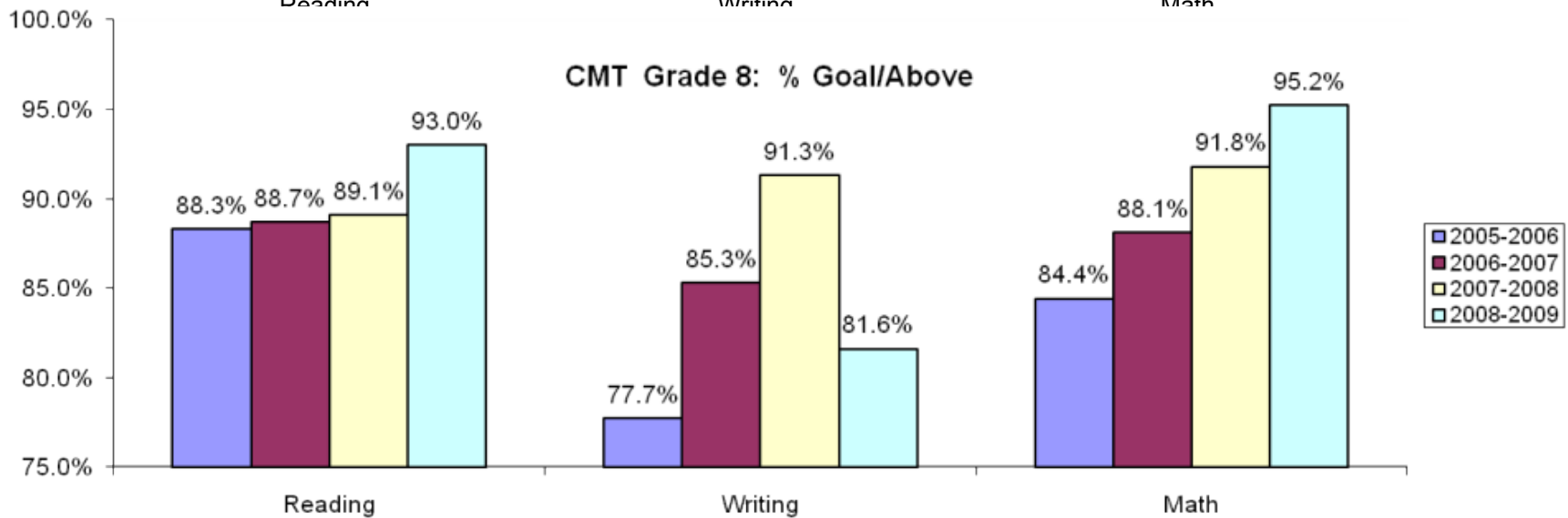
87% to 91% mastery in editing

Our School's Reality – CMT

CMT Grade 7: % Goal/Above



CMT Grade 8: % Goal/Above



Progress Made Toward School Goal

Grade 7 % at goal or above

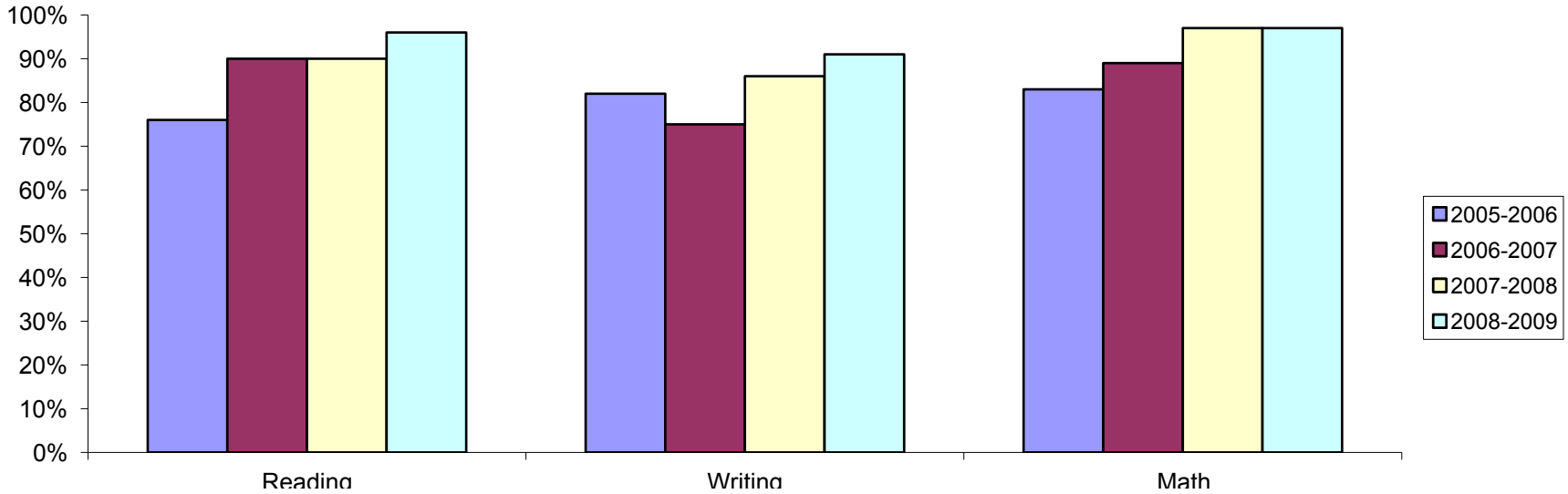
Strand	2006-2007	2007-2008	2008-2009	2009-2010	SIP Goal
Math applications	53%	61%	66%		70%
Reader/Text Connection	65%	85%	77%		81%
Writing-editing	69%	71%	74%		78%

Grade 8 % at Goal or Above

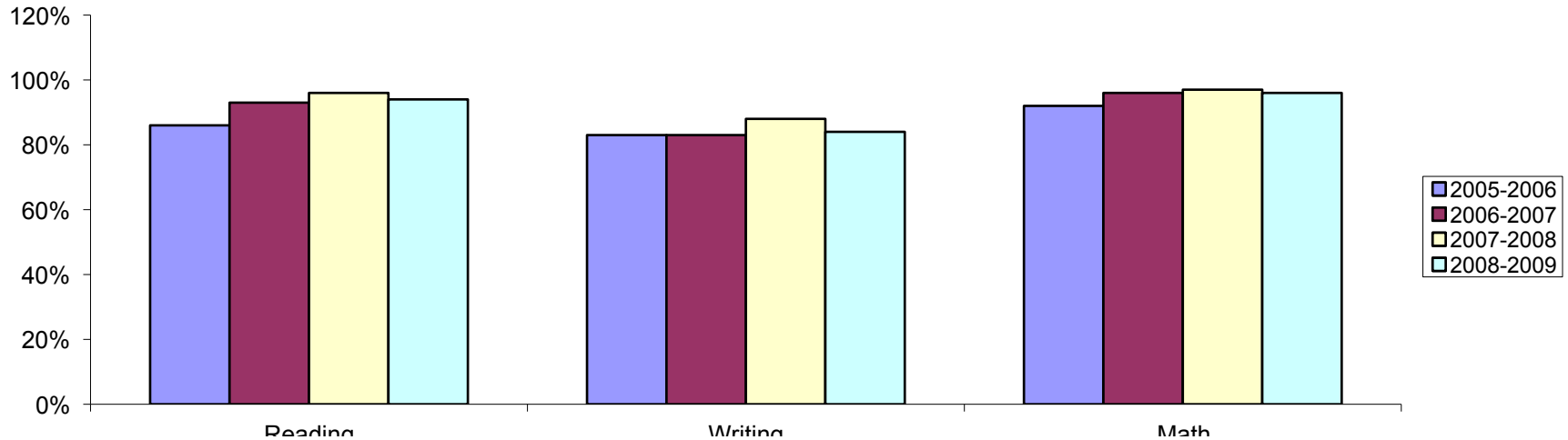
Strand	2006-2007	2007-2008	2008-2009	2009-2010	Goal
Math applications	84%	76%	67%		71%
Reader/Text Connections	60%	75%	79%		83%
Writing-editing	82%	82%	87%		91%

Our School's Reality - CMT

Grade 7 Cohort Data



Grade 8 Cohort



Action Plan

- *Examine CMT strand data to identify areas of low performance*
- *Examine CMT data to identify areas which target skills measured by District Student Achievement Goal*
- *Review curriculum pacing guides and revise curriculum to include goals and objectives related to areas of low performance and connections to district student achievement goal*
- *Develop formative assessments to provide on-going feedback about student progress in identified areas*
- *Review and revise (as needed) district benchmark assessments for connectivity to areas of low performance and district student achievement goal*
- *Utilize RTI process to meet the needs of struggling students*

Monitoring and evaluation

- *District benchmark writing prompt given three times a year*
- *District benchmark math assessment or Connecticut Benchmark Assessment given three times a year*
- *District benchmark reading assessment given twice a year*
- *On-going formative assessments in reading, writing and math*
- *Monitoring of effectiveness of RTI interventions*
- *Annual sharing of PLC team data with faculty*

Effective Collaborator

- Cooperative classroom work
- School event planning
- Morning News Broadcast

Compassionate Contributor

- Student Union
 - Fundraising
 - Building climate of cultural tolerance and acceptance
 - Community connections/responding to current events and social issues
- Character Education
- Morning News

Other important school initiatives

- *Develop processes to address the Achievement Gap at GMMS*
- *Expand collaborative culture of PLCs through peer sharing, faculty presentations and celebrations*
- *Develop systematic responses for struggling students – RTI*

Instruction

Migrant Students

The Superintendent will develop and implement a program to address the needs of migrant children in the District.

This program will include a means to:

1. Identify migrant students and assess their educational and related health and social needs.
2. Provide a full range of services to migrant students including applicable Title I programs, special education, gifted education, vocational education, language programs, counseling programs and elective classes.
3. Provide migrant children with the opportunity to meet the same statewide assessment standards that all children are expected to meet.
4. Provide advocacy and outreach programs to migrant children and their families and professional development for District staff.
5. Provide parents/guardians an opportunity for meaningful participation in the program.

Migrant Education Program for Parent(s)/Guardian(s) Involvement

Parent(s)/guardian(s) of migrant students will be involved in and regularly consulted about the development, implementation, operation, and evaluation of the migrant program.

Parent(s)/guardian(s) of migrant students will receive instruction regarding their role in improving the academic achievement of their children.

Migratory Child/Student Definition

A. A “migratory child” means a child who:

(1) is a migratory agricultural worker or a migratory fisher; or

(2) in the preceding 36 months, in order to accompany a parent, spouse, or guardian who is a migratory agricultural worker or a migratory fisher who --

(i) Has moved from one school district to another; or

(ii) As the child of a migratory fisher, resides in a school district of more than 15,000 square miles and migrates a distance of 20 miles or more to a temporary residence.

(2) in the preceding 36 months, in order to accompany a parent, spouse or guardian who is a migratory worker or a migratory fisher who has moved from one school district to another.

B. Move or Moved means a change from one residence to another residence that occurs due to economic necessity.

C. Migratory Agricultural Worker means a person has moved from one school district to another in order to obtain temporary employment or seasonal employment in agricultural work, including dairy work.

D. Migratory Fisher means a person who, in the preceding 36 months has moved from one district or another in order to obtain temporary employment or seasonal employment in fishing work.

Legal Reference: No Child Left Behind Act of 2001, §1301 et seq., 20 U.S.C. §6391 et seq., 34 C.F.R. §200.40 - 200.45.

Policy adopted:

GRANBY PUBLIC SCHOOLS
Granby, CT

Programs for Migrant Students - Family Interview Form

To be completed by Building Principal or designee: (please print)

Child 1 Name	Birth Date	Grade	School
Child 2 Name	Birth Date	Grade	School
Child 3 Name	Birth Date	Grade	School

Name of Parent/Guardian

Language(s)

Telephone Number or other contact information

Today's Date

Needs Assessment

Please check response

1. Do any of your children have health problems that interfere with their ability to learn? Explain: Yes No Don't Know

2. In what areas might your child(ren) need additional help in school?

	Reading	Math	Language	Other (specify)
Child 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Child 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Child 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____

3. Are your child(rens)' immunizations up to date? Yes No Don't know

4. Do you have immunization records? Yes No Don't know

5. Have you established a source of primary healthcare? Yes No Don't know

If not, would you be interested in information on primary healthcare? Yes No Don't know

Resources and Referrals

Please circle/check response

1. Would you be interested in information on:

Town Preschools

Yes No Enrolled

GED/ESL Classes

Yes No Enrolled

2. Would you be interested in information on:

Public/County Health Dept.

Yes No

Division of Family Services

Yes No

3. May we share your name and address
with these agencies?

Yes No

4. When is the best time to reach you at home?

AM PM

Days of the week:

Monday Tuesday Wednesday Thursday Friday

Name of Person Completing Form

Name of Person Being Interviewed and
His/Her Relationship to Family/Children

Instruction

Comparability of Services

The Superintendent or his/her designee shall pursue funding under Title I of the Federal Strengthening and Improving of Elementary and Secondary Schools Act to supplement instructional services and activities in order to improve the educational opportunities of educationally disadvantaged or deprived children.

All District schools, regardless of whether they receive Title I funds, shall provide services that, taken as a whole, are substantially comparable. Teachers, administrators and other staff shall be assigned to schools in a manner that ensures equivalency among the District's schools. Curriculum materials and instructional supplies shall be provided in a manner that ensures equivalency among the District's schools.

The Board of Education believes that at all times its schools should be equally as well equipped and maintained as may be possible within existing financial limitations.

It shall be the policy of the Board of Education to insure comparability of services funded by state and local sources in both Title I project schools and non-project schools. The Board of Education will therefore:

1. Maintain a district-wide salary schedule.
2. Provide services with federal, state and local funds in schools serving Title I project areas that are at least comparable to services in non-project areas.
3. Use federal, state and local funds to provide for an equivalent provision of teachers, administrators, and auxiliary personnel among all schools with the same grade levels.
4. Use federal, state and local funds to provide for an equivalent provision of curriculum, instructional materials, books and supplies among all schools with the same grade levels.
- ~~3. Use federal, state and local funds to provide for an equivalence among all schools in all schools with the same grade levels in teachers, administrators, auxiliary personnel.~~
- ~~4. Use federal, state and local funds to provide for an equivalence among all schools with the same grade levels in the provision of curriculum and instructional materials, books and supplies.~~

Nothing in this policy will prohibit the administration from addressing identified problems at individual schools.

Legal Reference: Title I Improving the Academic Achievement of the Disadvantaged, as implemented by 34 C.F.R. part 200 of the No Child Left Behind Act of 2001

Agostini v. Felton 521 U.S. 103 (1997)

Policy adopted:

GRANBY PUBLIC SCHOOLS
Granby, CT

SUPERINTENDENT'S AGREEMENT

JULY 1, 2010- JUNE 30, 2013

Adopted by the Granby Board of Education
June 2, 2010

SUPERINTENDENT'S AGREEMENT
WITH THE
BOARD OF EDUCATION OF GRANBY, CONNECTICUT

It is hereby agreed, by and between the Board of Education of the Town of Granby, Connecticut (hereinafter called the "Board"), and Alan Addley (hereinafter called the "Superintendent"), that the said Board, in accordance with its action by ballot pursuant to Section 10-157 of the Connecticut General Statutes, has and does hereby employ the said Alan Addley as Superintendent of Schools of Granby and that Alan Addley hereby accepts employment as Superintendent of Schools of Granby upon the terms and conditions hereinafter set forth.

1. DUTIES

The Superintendent of Schools is the chief executive officer of the Board. In harmony with the policies of the Board, state laws, and State Board of Education regulations, the Superintendent has executive authority over the school system and the responsibility for its supervision. He has the general authority to act at his discretion, subject to later approval by the Board, upon all emergency matters and those as to which his powers and duties are not expressly limited or are not particularly set forth. He advises the Board on policies and plans that the Board takes under consideration and takes the initiative in presenting to the Board policy and planning issues for the Board's attention. The Superintendent or his designee as approved by the Board shall attend all meetings of the Board and shall participate in all Board deliberations, except when matters relating to his own employment are under consideration. The Superintendent shall receive notice of all Board Committee meetings and he or his designee may attend such meetings. The Superintendent shall maintain certification as a superintendent from the Connecticut Department of Education during the life of this Agreement. Certification to serve as Superintendent of Schools is a condition precedent to this Agreement, and the Superintendent hereby agrees to obtain and maintain such certification at all times this contract is in force. This Agreement shall be void should the Superintendent not obtain or no longer possess such certification.

2. OUTSIDE PROFESSIONAL ACTIVITIES

The Superintendent may undertake consultative work, speaking engagements, writing, lecturing or other professional duties and obligations provided such activities do not interfere with the meeting of his responsibilities as Superintendent.

3. TERM

The term of said employment is three (3) years, from July 1, 2010 to June 30, 2013. The Superintendent and the Board agree they shall adhere to the following procedure to extend the Superintendent's employment under this Agreement. Prior to the end of the second year of this three-year Agreement, the Board shall vote for a new Agreement. At least three (3) months prior to the end of the second year of this Agreement, the Superintendent shall notify the Board that his contract is about to expire and shall provide the Board this contract clause. The provisions of this paragraph to the contrary notwithstanding, the provisions of Section 9 shall take precedence and the Superintendent's employment may be terminated under the provisions of said section.

4. BASE SALARY

The base salary of the Superintendent for the period from July 1, 2010 to June 30, 2011 shall be \$178,500 which includes an elective tax sheltered annuity pursuant to a valid and legally binding salary reduction agreement to be paid to a tax sheltered annuity selected by the Superintendent in the amount of \$6,000. The salary for subsequent years shall be as negotiated between the Board and the Superintendent. Any adjustment in base salary made during the life of this Agreement shall be in the form of an amendment and shall become part of this Agreement provided, however, that by doing so the Board shall not be deemed to have entered into a new agreement with the Superintendent nor shall the termination date of this Agreement be deemed extended.

The base salary for services for any period that the Superintendent's employment is renewed under the provisions of Section 3 shall be negotiated and agreed to by the Board and the Superintendent prior to the commencement of the new agreement term. Under no circumstances shall base salary as defined above be less than the base salary for the prior year.

In the absence of an agreement between the Board and the Superintendent, the base salary shall remain the same as for the preceding year.

5. FRINGE BENEFITS AND WORKING CONDITIONS

- A. The Board shall provide the Superintendent with twenty (20) sick days annually cumulative to two hundred-twenty (220) days. The Board agrees that the Superintendent begins this Agreement with (173 sick days accumulated. The Board shall not pay for accumulated sick days upon termination of the Superintendent's employment.
- B. The Board shall provide the Superintendent with thirty (30) vacation days annually, exclusive of legal holidays. The Superintendent may carry over and accumulate up to (10) vacation days annually to a limit of (60) days. However, for the first year of this Agreement only, the superintendent may accumulate and additional fifteen (15) days. The Board agrees that the Superintendent has accumulated (25) days vacation as of the effective date of this Agreement. The Superintendent will be paid for accumulated and unused vacation days at the time of termination in lump sum, provided such termination is by mutual agreement or effected pursuant to Section 9, paragraphs B or D. In the event of death, unused vacation pay will be paid to the Superintendent's estate.
- C. The Superintendent will be eligible for all holidays designated generally for administrators in the Granby Public Schools.
- D. The Board shall provide the Superintendent (and family) with paid Granby Health Plan coverage as described in the Granby Employee Health Plan specifications with benefits itemized in the current Agreement between the Granby Education Association and the Granby Board of Education, including the provision for premium cost sharing.
- E. The Board encourages the Superintendent to continue his professional development and expects him to participate in relevant learning experiences.

Subject to the availability of budgeted appropriations, the Superintendent shall attend professional meetings at the local, state, and national level, the expenses related thereto to be paid by the Board.

- F. The Board shall provide term life insurance for the Superintendent at three (3) times annual salary for the term of this Agreement.
- G. The Superintendent will be provided with an allowance of \$3,000 to defray normal travel and business expenses incurred within the State of Connecticut in the performance of his duties. The Superintendent will be reimbursed by the Board for other approved travel and business expenses.
- H. The Board shall pay the premium for a long-term disability insurance policy to compensate the Superintendent for at least 60% of his base salary under this Agreement after a one hundred eighty (180) day qualifying period or proof of existing coverage.
- I. The Superintendent shall have a comprehensive medical examination once each year. A report from the examining physician certifying to the physical capacity of the Superintendent to perform his duties shall be forwarded to the Secretary of the Board for placement in the Superintendent's personnel file and will be treated as confidential information by the Board. The entire cost of said examination and physician's report shall be borne by the Board.
- J. The Board shall provide the Superintendent with one hundred twenty (120) days of salary, less any funds received from worker's compensation, for absence due to any accident arising out of his employment with such absence not chargeable to sick leave accumulation. After one hundred twenty (120) days, the Superintendent will continue to receive sick pay, less worker's compensation, with such absence to be charged against accumulated sick leave on a pro-rata basis.
- K. The Board shall, upon presentation of proper evidence of course completion, reimburse the Superintendent to a maximum of \$12,000 over three years for total out-of-pocket tuition expenses incurred towards completion of the Superintendent's doctoral degree.
- L. Upon retirement, the Superintendent may continue to participate in the current health benefit and term life insurance plans except where excluded by existing agreements for a period of two (2) years following retirement, with the cost shared by the Superintendent and the Board at the same ratio as that in effect prior to retirement as long as coverage is uninterrupted. Upon completion of this two (2) year period, the Superintendent may continue in these insurance plans at his own expense under the Granby Insurance Group rate.
- M. The Board will provide a long term employment retention incentive. In the fourth year of service as Superintendent and annually thereafter, the board will place an amount equal to one (1) percent of total compensation into an incentive account. Thereafter, the percentage used will increase annually by one quarter of one percent. The Superintendent will be fully vested in the incentive at the end of his sixth year of service. Thereafter the Superintendent will receive the

amount in the incentive account upon retirement or separation over a period of up to three years at his discretion.

6. GOALS AND OBJECTIVES

Each year the Board and Superintendent shall cooperatively develop schematic goals and objectives for the following year. For purposes related to the Superintendent's evaluation, the system-wide goals for any year of this Agreement shall be completed by the first regular Board meeting of October in the preceding year, except as modified by mutual agreement.

7. EVALUATION FORMAT

The Board shall evaluate and assess in writing the performance of the Superintendent at least annually during the term of this Agreement. Said evaluation and assessment shall be reasonably related to the goals and objectives of the District for the year in question. The Superintendent shall submit to the Board a recommended format for said written evaluation and assessment of her performance (hereinafter "evaluation format"). The evaluation format shall be reasonably objective and shall provide for a rating system both as to overall performance and as to the specific criteria set forth in the evaluation format.

An interim evaluation of progress toward completion of the year's goals shall be conducted by January 31st of each year. An annual evaluation of both general performance (to include at least the following criteria: educational program, Board/Superintendent relations, community relations, personnel relations, business matters, professional leadership and personal qualities), and performance related to the year's specific goals, shall be completed by June 30th of each contract year. The Board shall meet and discuss the evaluation format with the Superintendent and attempt in good faith to agree on the development and adoption of a mutually agreeable evaluation format. The Board shall adopt an evaluation format within ninety (90) days of the effective date of this Agreement. If the parties cannot agree, the most recently adopted format will be used.

8. EVALUATION

The Board shall evaluate the Superintendent in executive session within ninety (90) days but not less than sixty (60) days prior to the expiration of each year of this Agreement. In the event that the Board determines under the evaluation format that the performance of the Superintendent is deficient in any respect, it may describe in writing in reasonable detail, indicating specific instances where appropriate, said deficient performance.

The evaluation shall include recommendations as to areas of improvement in all instances where the Board deems performance to be deficient and all other instances where the Board deems such to be necessary or appropriate. A copy of any written report may be delivered to the Superintendent within thirty (30) days of its completion and the Superintendent shall have the right to make a written reaction or response to the evaluation which shall become a permanent attachment to the Superintendent's personnel file. Within thirty (30) days of delivery of any written evaluation to the

Superintendent, the Board shall meet in executive session with the Superintendent to discuss the evaluation. The performance evaluation process shall be kept confidential to the extent permitted by law.

Whenever the Board has evaluated performance, in whole or in part, to be deficient, or has made recommendations as to areas of improvement, the Chairman of the Board shall appoint a committee of not less than two (2) members of the Board to meet in executive session with the Superintendent and endeavor to assist the Superintendent in improving his performance. The committee shall report in writing to the full Board, with a copy to the Superintendent, its activities and the results thereof, within ninety (90) days. Thereafter, the Board may continue the Committee and require additional reports where necessary. At the first Board meeting to be held during the evaluation period, the Superintendent shall provide the Board this agreement clause.

9. TERMINATION

- A. The parties may terminate this Agreement at any time, by mutual consent.
- B. The Superintendent may terminate this Agreement upon written notice of one hundred twenty (120) days.
- C. The Board may terminate this Agreement during its term for one or more of the following reasons:
 - (1) Inefficiency or incompetence;
 - (2) Insubordination;
 - (3) Moral misconduct;
 - (4) Disability shown by competent medical evidence;
 - (5) Other due and sufficient cause.

In the event the Board seeks to terminate this Agreement for one of the above reasons, it shall serve on the Superintendent with written notice that termination of his agreement is under consideration. Such notice shall be accompanied by a written statement of reasons. Within fifteen (15) days after receipt from the Board of written notice that agreement termination is under consideration, the Superintendent may file with the Board a written request for a hearing before the Board which shall be held within twenty (20) days after receipt of such request. The Board shall render its decision within fifteen (15) days of such hearing and shall send a copy of its decision setting forth the reasons and evidence relied on to the Superintendent. The Board's decision shall be based on the evidence presented at the hearing.

Such hearing may be held in executive or public session at the option of the Superintendent. The Superintendent shall have the right to legal counsel at his own expense. Any time limits established herein may be waived by mutual agreement of the parties.

- D. If the Superintendent is terminated due to disability, the Board shall pay the accumulated vacation and insurance benefits provided in this Agreement.

10. GENERAL PROVISIONS

- A. If any part of this Agreement is invalid, it shall not affect the remainder of said Agreement, but said remainder shall be binding and effective against all parties.
- B. This Agreement contains the entire agreement between the parties and supersedes all prior agreements between the parties. It may not be amended orally but may be amended only by an agreement in writing signed by both parties.

IN WITNESS WHEREOF, the undersigned have executed this Agreement on the dates hereinafter set forth.

Alan Addley, Superintendent of Schools

Date

J. Callender Heminway, Jr., Chairman, Board of Education

Date

To: BOE

From: S. Camarotti

Date: June 2, 2010

RE: Proposed BOE Facilities Building

The architectural firm of Weston & Sampson Engineers, Inc. was hired to put together a layout for a facilities building. The firm compiled information from meetings held at the Town Hall and doing a site survey of existing facilities space.

Currently the maintenance and custodial staff occupy a total of 9,678 square feet of space. The area consists of 7,200 square feet at the H.P.J. Construction Company, 960 square feet of outdoor storage containers (3 trailers measuring 8' X 40'), and 768 square feet of storage in the High School, and 750 square feet of office and secretarial file area. In addition to this space we asked for additional space for a lunchroom, restrooms, and locker rooms.

The new building will allow for centralizing equipment and supplies in one location. A centralized storage facility will support more cost effective purchasing and better inventory control. The technology department is also in need of storage area and space will be allocated for their equipment and supplies on a mezzanine in the material supply storage area. Storage space will also be provided for the drama department to store props.

Building components will include the following:

- Male Locker/Shower/Toilet, 23'X26', 598 sq. ft.
- Female Locker/Shower/Toilet, 10'X18', 180 sq. ft.
- Workforce Lunch Room w. sink, refrigerator, and stove, 18'X20', 360 sq. ft.
- Carpentry Shop, 28'X30', 840 sq. ft.
- Material Storage Area, 35'X60', 2,100 sq. ft. (mezzanine w/shelving, 12'X60', 720 sq. ft.)
- Hazardous Material Storage Area, 10'X12', 120 sq. ft.
- Small Equipment Storage Area, 18'X50', 900 sq. ft.
- Vehicle Storage Area, 60'X68', 4,080 sq. ft.
- Electrical Room, 10'X15', 150 sq. ft.
- Plumbing/Fire Protection Room, 10'X14', 140 sq. ft.
- Drama, 12'X20', 240 sq. ft. (allotted from Material Storage Area)

Subtotal 9,468 sq. ft.

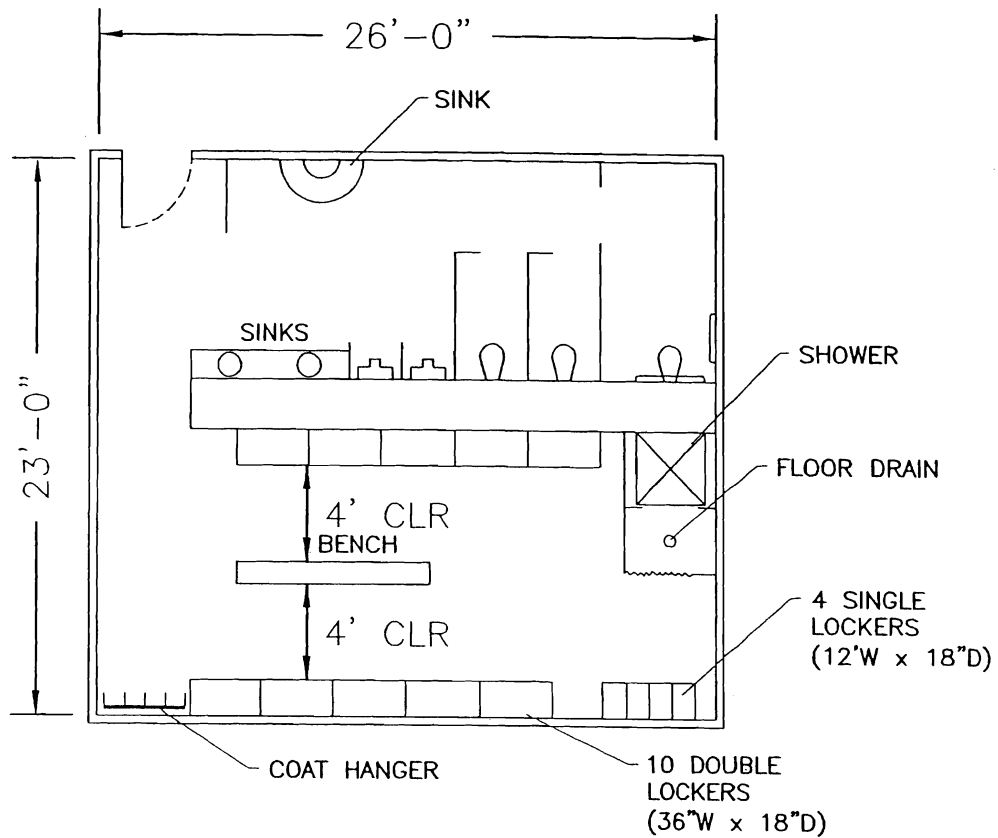
Area Grossing Factor (10%) 947 sq. ft.

Circulation (10%) 1,041 sq. ft.

Grand Total 11,456 sq. ft.

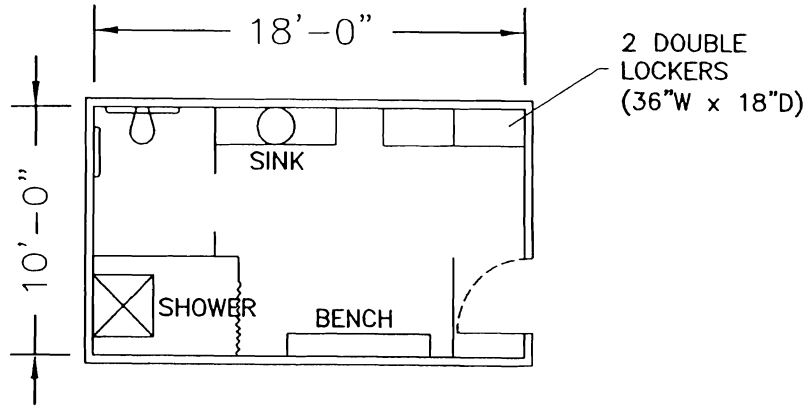
The layout from Weston & Sampson Engineers excludes any office space. An additional 500 sq. ft. would be needed for office space, office equipment, and file room if the Director of Facilities along with his/her secretary were moved from Central Services.

I have attached copies of what the building might look like and interior layouts of the space.

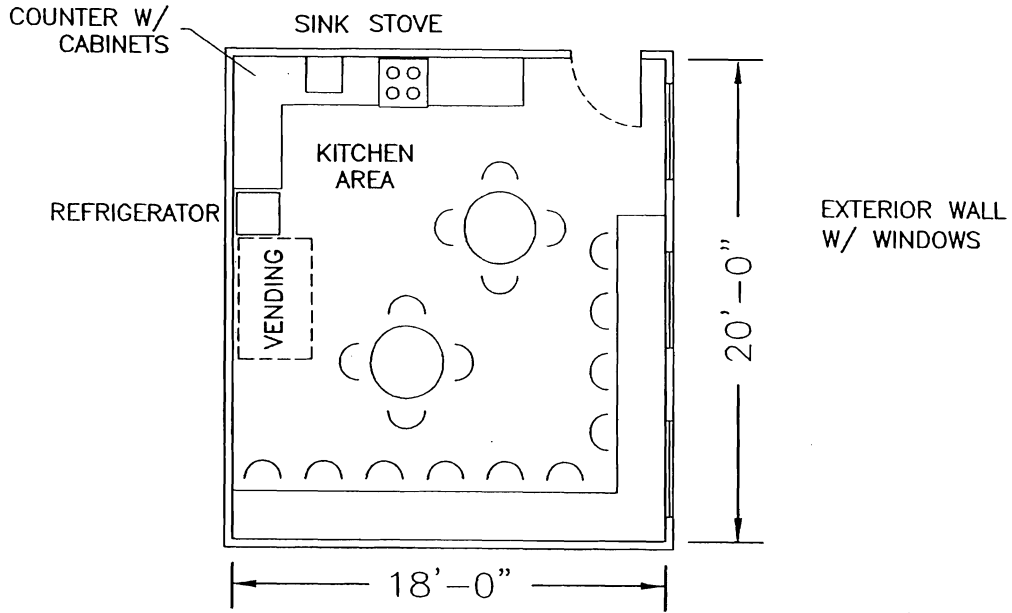


MALE LOCKER/SHOWER/TOILET
 23' x 26' = 598 SF

GRANBY, CONNECTICUT
 AUGUST 08
 BOE SPACE NEEDS ASSESSMENT



FEMALE LOCKER/SHOWER/TOILET
 10' x 18' = 180 SF



WORK FORCE LUNCH ROOM
 18' x 20' = 360 SF

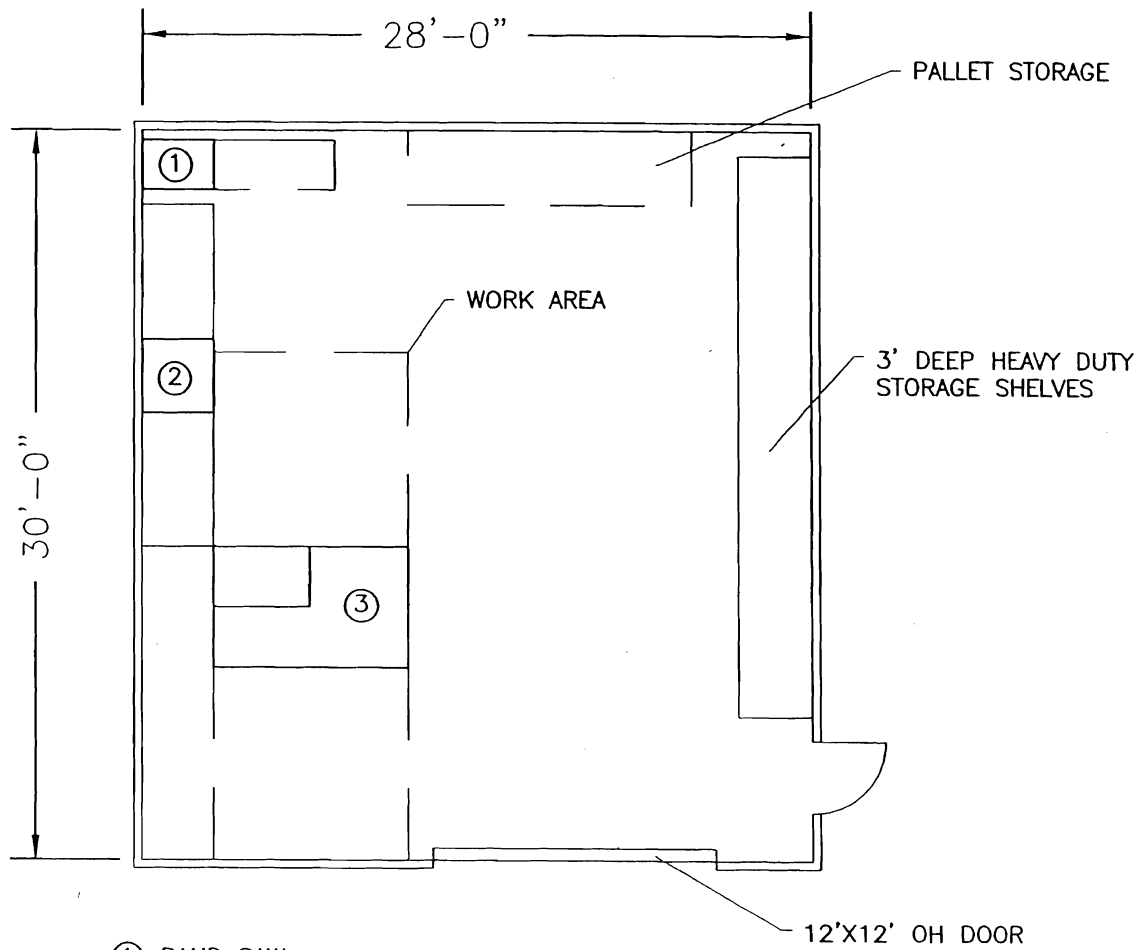
GRANBY, CONNECTICUT

AUGUST 08

BOE SPACE NEEDS ASSESSMENT

Scale: 1/8" = 1'-0"

Sheet 5



- ① BAND SAW
- ② BENCH MOUNTED CHOP SAW
- ③ TABLE SAW

CARPENTRY SHOP

28' x 30' = 840 SF

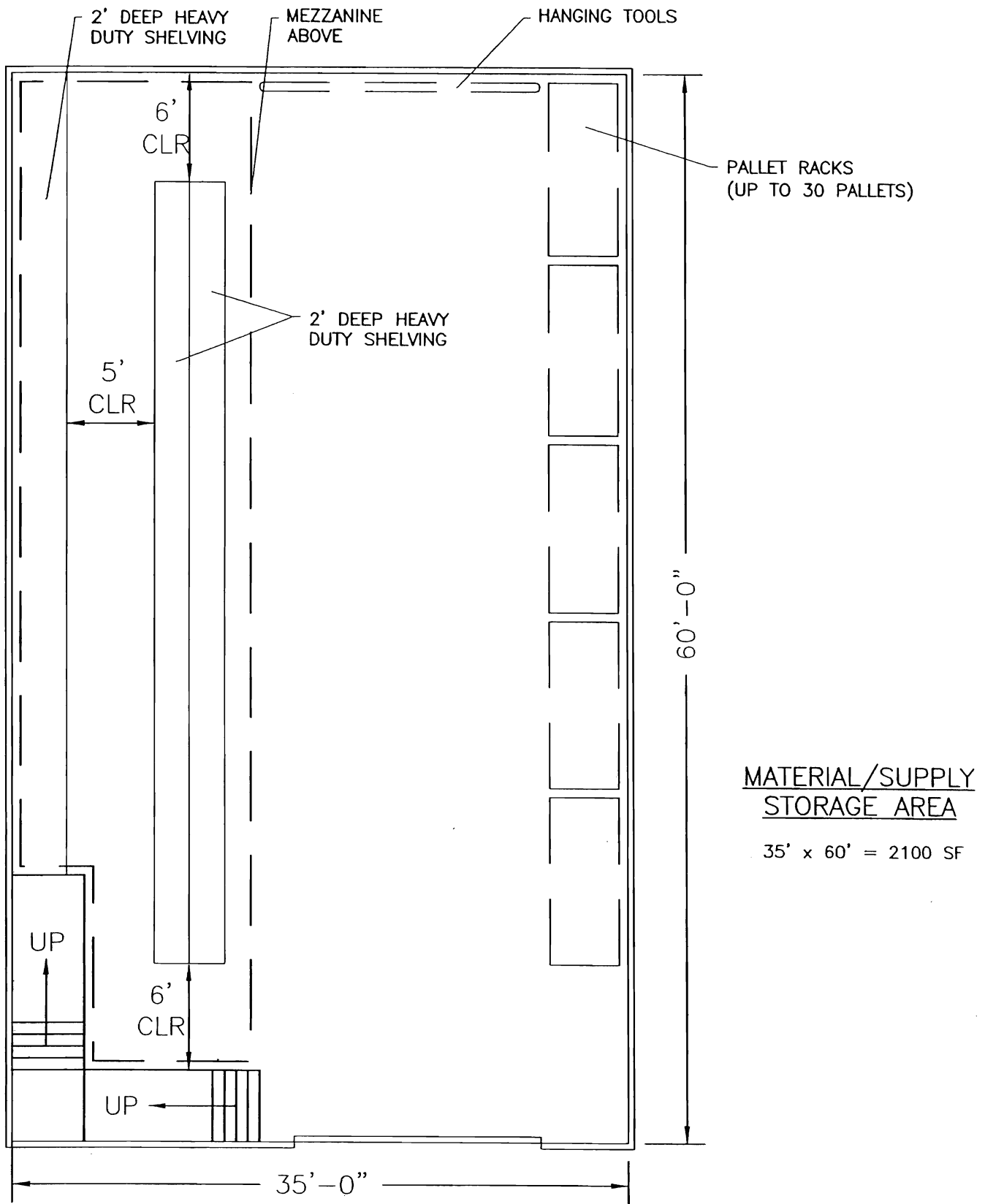
GRANBY, CONNECTICUT

AUGUST 08

BOE SPACE NEEDS ASSESSMENT

Scale: 1/8"=1'-0"

Sheet 6



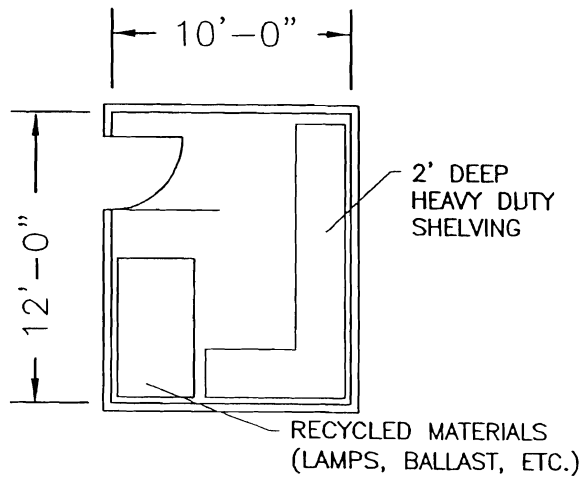
GRANBY, CONNECTICUT

AUGUST 08

BOE SPACE NEEDS ASSESSMENT

Scale: 1/8"=1'-0"

Sheet 7



HAZARDOUS MATERIAL ROOM

10' x 12' = 120 SF

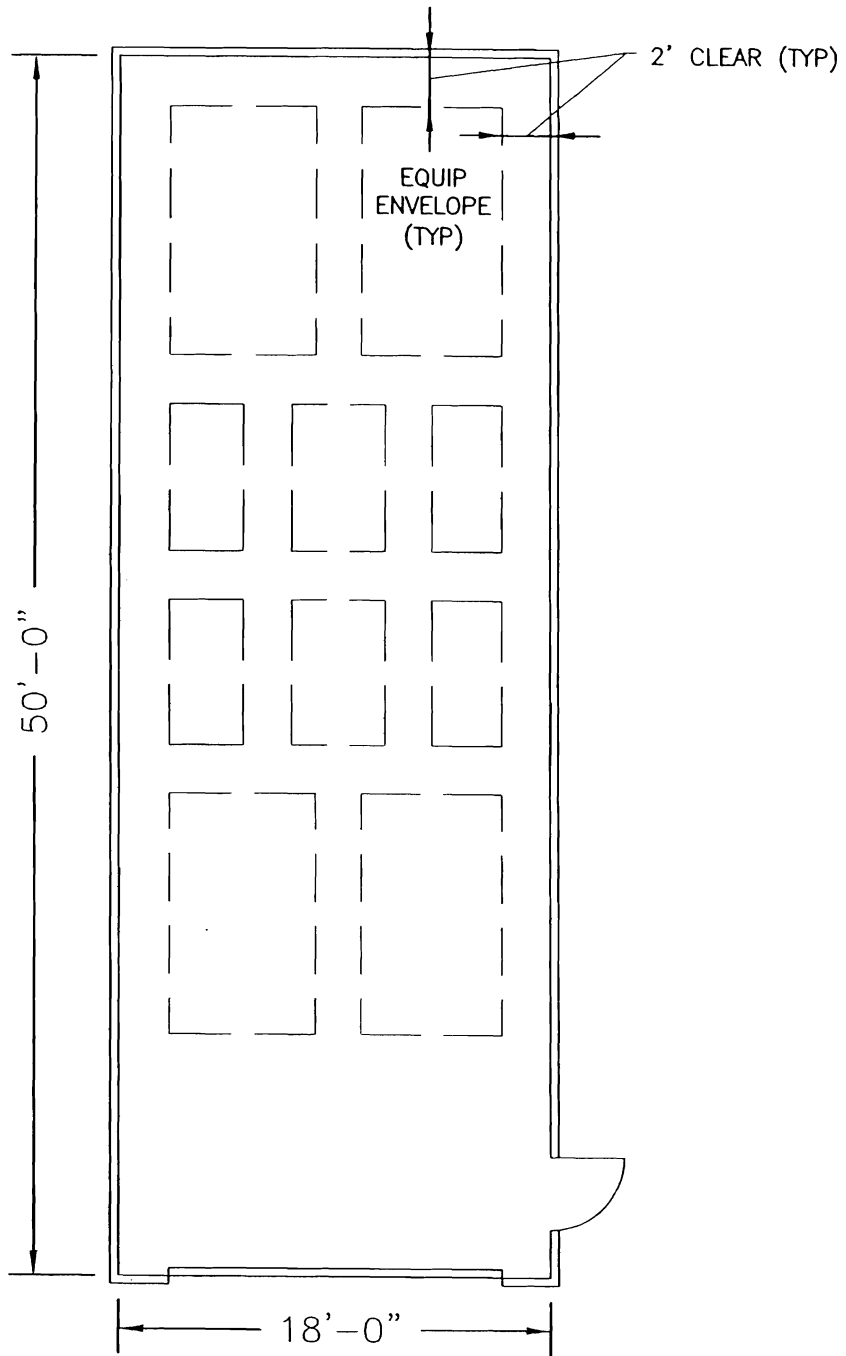
GRANBY, CONNECTICUT

AUGUST 08

BOE SPACE NEEDS ASSESSMENT

Scale: 1/8"=1'-0"

Sheet 8



SMALL EQUIPMENT STORAGE

18' x 50' = 900 SF

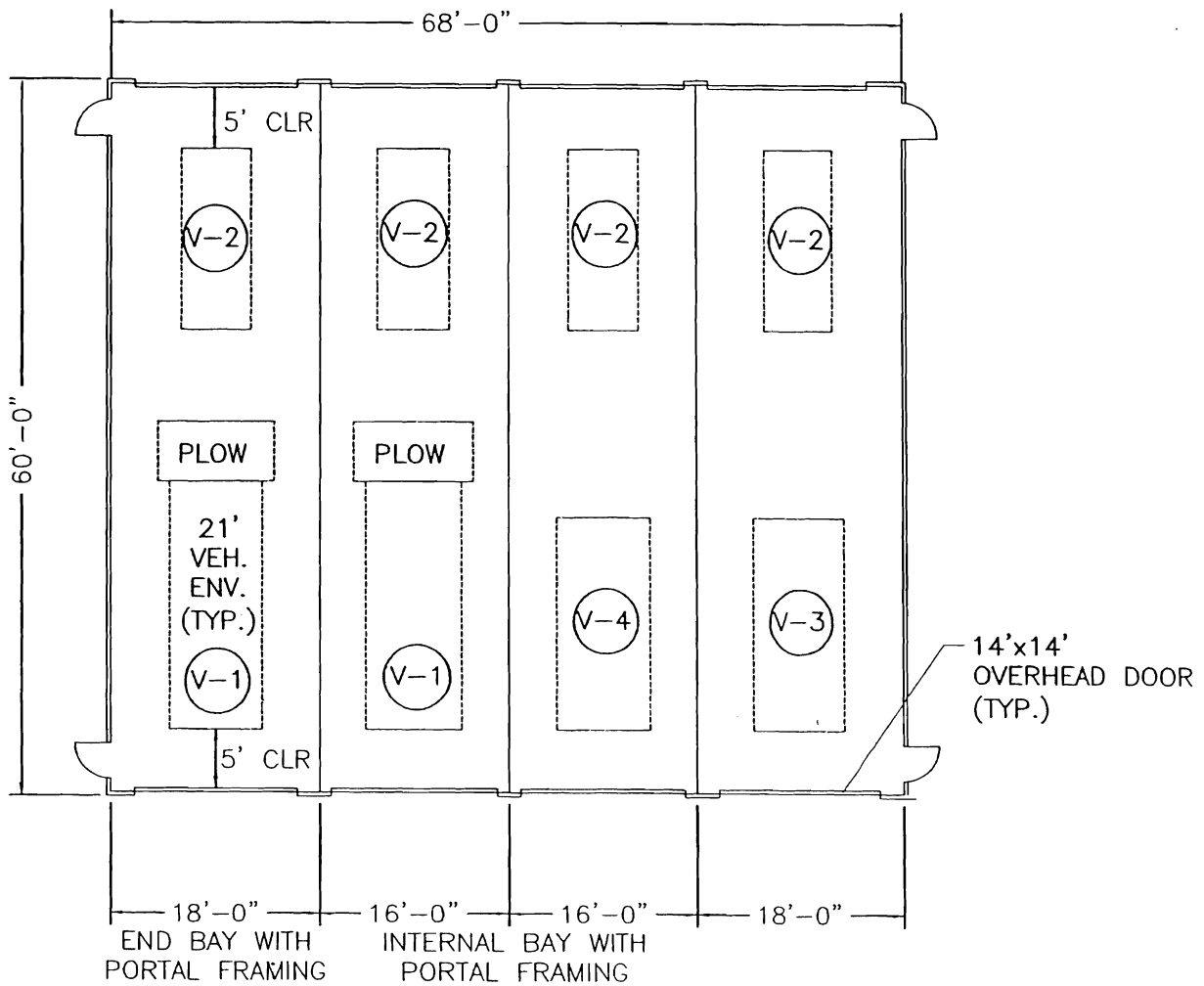
GRANBY, CONNECTICUT

AUGUST 08

BOE SPACE NEEDS ASSESSMENT

Scale: 1/8"=1'-0"

Sheet 9

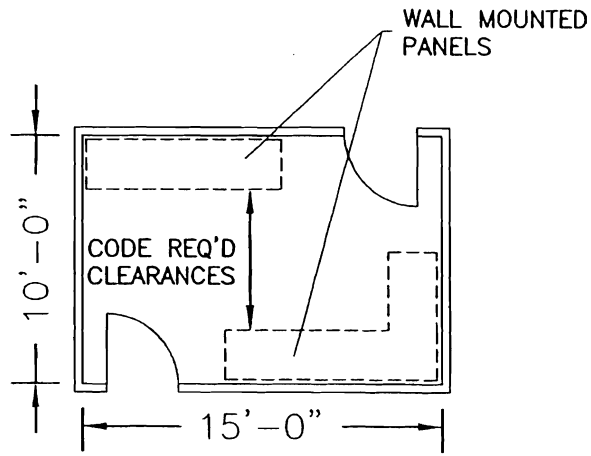


- VEHICLE LIST
- V-1 : PICKUP TRUCK WITH PLOW
 - V-2 : VAN
 - V-3 : STUDENT TRANSPORT VAN
 - V-4 : TRAILER

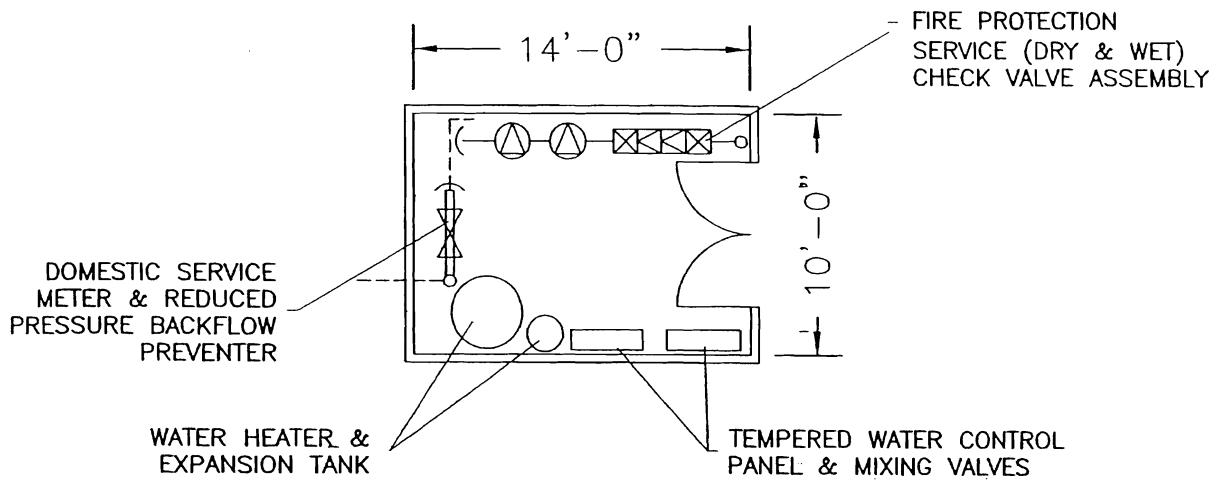
VEHICLE STORAGE AREA
 60' x 68' = 4080 SF

NOTE: KITCHEN VAN
 AND TECHNOLOGY VAN STORED
 OUTSIDE

GRANBY, CONNECTICUT
 AUGUST 08
 BOE SPACE NEEDS ASSESSMENT



ELECTRIC ROOM
10' x 15' = 150 SF



PLUMBING/FIRE PROTECTION ROOM
10' x 14' = 140 SF

GRANBY, CONNECTICUT

AUGUST 08

BOE SPACE NEEDS ASSESSMENT

Scale: 1/16"=1'-0"

Sheet 11

Town of Granby CT
 Department of Public Works / Board of Education
Space Needs Summary
 August 2008

Building Requirements

Area	Description	Size (SF)	Sheet No.	Ref No.	Room / Area Dimensions		
					length	width	size
DPW Space Needs	Vehicle Storage Area	1,540	1	D 0.00	22	70	1,540
	Wash Bay	1,750	2	D 4.03 **	25	70	1,750
	Wash Equipment Room	360	2	D 4.03 **	18	20	360
	Small / Towed Equipment Storage	5,600	3	D 0.00	70	80	5,600
	Subtotal:	9,250					
	Area Grossing Factor (5%):	463					
	Circulation:	(included)					
	TOTAL:	9,713					
	Requested:	8,480					
BOE Space Needs	Male Locker/Shower/Toilet	598	4	B 1.09	23	26	598
	Female Locker/Shower/Toilet	180	5	B 1.11	10	18	180
	Workforce Lunch Room	360	5	B 2.07	18	20	360
	Carpentry Shop	840	6	C 1.06	28	30	840
	Material/Supply Storage Area	2,100	7	D 0.00	35	60	2,100
	Hazardous Material Storage Area	120	8	C 9.16**	10	12	120
	Small Equipment Storage Area	900	9	C 9.02**	18	50	900
	Vehicle Storage Area	4,080	10	D 2.08	60	68	4,080
	Electric Room	150	11	B 5.01	10	15	150
	Plumbing/Fire Protection Room	140	11	B 5.02	10	14	140
	Subtotal:	9,468					
	Area Grossing Factor (10%):	947					
	Circulation (10%):	1,041					
	TOTAL:	11,456					
Requested:	8,060	(plus lunchroom/restrooms/lockerspace)					

Curriculum/Policy/Technology/Communication Subcommittee Meeting Minutes

May 19, 2010

5:30 p.m.

Attendance:

Ronald Walther	Present	Alan Addley	Present
Deb Torgersen	Present	Pat Law	Present
John O'Connor	Present		

Meeting commenced at: 5:40 p.m.

Meeting adjourned at: 6:50 p.m.

1. Elementary and Secondary Education Reports (Attached) - Discussed "TEAM" process development.
2. Policy 6141.312, Migrant Students – CABE proofed wording. Need to clarify further, no Board vote.
3. Policy 6161.3, Comparability of Services – Reviewed updated wording, to Board for first reading.
4. Policy 1330, Use of Facilities – Committee has some question on wording. Will be further researched.
5. High School Art Course Sequence – Reviewed new art sequence for fall 2010. Expand in 2011-2012. See attachments.
6. Other
 - Electronics lab discussion – to be visited during Boardwalk.
 - Vision to be released early in June and will feature farewells, welcomes, remembrance.

Monthly Elementary Curriculum Sub-committee Report

From: Patricia Law, Director of Secondary Education

Date: May 2010

Professional Development:

- Planning June 21st Professional Development Day topics with K-6 principals – common goals and outcomes established
- Working with Administrators and Carolyn DeiDolori to plan August 2010 PD for teachers
- Planning New Teacher Orientation for August 2010

Curriculum:

- Planning for curriculum work for Summer 2010 – curriculum work from March articulation meeting used a source for next steps in curriculum work
- Providing full day curriculum work for art department K-12 – May 18 – guiding process of mapping curriculum, removing overlaps, identifying grade level learning outcomes and assessments
- Planning K-6 LA summer curriculum project

Committee Work:

- **See Secondary report**

Other:

- Ongoing SMART goal work with building principals and PLC teams
- Observed reading teachers as part of Teacher Evaluation Plan process
- COGAT test follow up for Kelly Lane and Wells Road
- Completing spending of Title I,II, III, IV grant monies
- SPED PD planning with Aimee Martin
- Weekly meetings with Consulting Teachers – sharing of instructional strategies; clarifying expectations
- On-going support for summer school program implementation
- Attended K-8 staffing meetings
- Placement of 2010-2011 student teachers
- Held TCC meeting to begin developing three year strategic plan for TEAM
- Participated in Kearns interviewing processes for classroom teachers
- Reading Teacher observations and summative reports
- Gathered feedback from teachers about Link and Learn Program
- Met with Alan and Jim Lofink about Link and Learn Grant

Monthly Meetings:

- Elementary Ad Council Meetings –topics: June 21st PD planning, curriculum expectations, culturally competent curriculum
- Bi monthly building admin meetings – support of building level needs
- Ongoing PLC team meetings at Kearns, Kelly Lane and Wells Road
- Elementary Department meetings as needed (regular ed. and SPED)

New Course Proposal FY11

Name of Course: General Portfolio I.

Level/Grade(s): 10-12

Credits: 1 semester class worth ½ credits

Prerequisite(s): Color and Design; Drawing and Painting

Rationale for the course:

The rationale for General Portfolio I. is to provide more challenging learning opportunities and experiences for the intermediate to advanced art student who is looking for creative/artistic growth and enrichment, or may be looking to begin building a portfolio for college entrance or for submission to the AP board.

Course description and brief outline:

General Portfolio I. is an exploration of our visual and conceptual understanding of the human form. Class work focuses on the creation of observed and interpreted two dimensional art works. The General Portfolio I. student is expected to be active participant in the study of visual concepts, planning and brainstorming original ideas, exploring new techniques and approaches as well as spending concentrated effort on finish work. Personal interpretation and experimentation by the student is encouraged.

Please see attached document

Projected costs: Anticipate no new costs, but will operate under the existing budget with customary increases due to inflation, increase in student numbers in classes and/or other normal factors.

Text needed? None

Recommended text? None

Resources needed? Existing resources.

Existing or new staffing needed? Existing staff.

CAS signature _____

Administrator signature _____

Date submitted _____

New Course Proposal FY11

Name of Course: General Portfolio II.

Level/Grade(s): 10-12

Credits: 1 semester class worth ½ credits

Prerequisite(s): Color and Design; Drawing and Painting; General Portfolio I.

Rationale for the course:

The rationale for General Portfolio II. is to provide further learning opportunities and challenging experiences for the advanced art student who is looking for creative/artistic growth and enrichment, is looking to begin building a portfolio for college entrance or for submission to the AP Board.

Course description and brief outline:

General Portfolio II is intended to provide the serious, motivated, experienced art student the opportunity to complete the necessary requirements for the Breadth portfolio section for review by the AP Board. Students in General Portfolio II will explore advanced art concepts techniques and subjects in a series of varied assignments. A personal approach to interpretation will be emphasized.

Please see attached document

Projected costs: Anticipate no new costs, but will operate under the existing budget with customary increases due to inflation, increase in student numbers in classes and/or other normal factors.

Text needed? None

Recommended text? None

Resources needed? Existing resources.

Existing or new staffing needed? Existing staff.

CAS signature _____

Administrator signature _____

Date submitted _____

New Course Proposal FY11

Name of Course: Studio II

Level/Grade(s): 9-12

Credits: 1 semester class worth ½ credit

Prerequisite(s): studio I

Rationale for the course: The rationale for studio II; an extension of skills and techniques taught in Studio I allowing students to focus upon, and expand, base knowledge and provide a greater degree of challenge for students to experience various aspects of art with central focus on 3-dimensional design.

Course description and brief outline: Studio II is a half credit semester class with advanced expectations of the student and the work he/she is required to create. Studio II further develops the student's skills acquired in Studio I. A focus on design and construction with clay as the primary material, this course allows students to use large equipment (slab roller, extruder, dies) to expedite their construction. The principles of design and the elements of art are used to promote artistic thinking and artistic expression in both written and spoken form.

See attached document

Projected costs:

Text needed? None Recommended text? none

Resources needed? Existing resources

Existing or new staffing needed? Existing staff

CAS signature _____

Administrator signature _____

Date submitted _____

New Course Proposal FY11

Name of Course: Studio III

Level/Grade(s): 10-12

Credits: 1 semester class worth ½ credit

Prerequisite(s): Studio I and Studio II

Rationale for the course: The rationale for studio III; an extension of skills and techniques taught in Studio II allowing students to focus upon, and expand, base knowledge and provide a greater degree of challenge for students to experience various aspects of art with central focus on 3-dimensional design.

Course description and brief outline: Studio III is a half credit semester class with advanced expectations of the student and the work he/she is required to create. Studio III further develops the student's skills acquired in Studio II. Continued focus on design and construction, this class allows students to use a variety of materials to create in 3D. Students continue to use large equipment (slab roller, extruder, dies, and wheel) to expedite their construction and create more complex pieces through rigorous instruction coupled with more independent thinking. Students are invited to one off campus field trip to work in the studio with an artist. When schedule permits, students are also involved with visiting artists in the classroom. The principles of design and the elements of art are used to promote artistic thinking and artistic expression in both written and spoken form. Group critiques are a regular part of the class.

Course pacing guide to be developed

Projected costs:

Text needed? None Recommended text? none

Resources needed? Existing resources

Existing or new staffing needed? Existing staff

CAS signature _____

Administrator signature _____

Date submitted _____

New Course Proposal FY11

Name of Course: Advanced Portfolio

Level/Grade(s): 10-12

Credits: 1 semester class worth ½ credits

Prerequisite(s): Color and Design; Drawing and Painting; General Portfolio I, General Portfolio II

Rationale for the course:

The rationale for Advanced Portfolio is to provide the advanced art student with an opportunity to **focus on building an AP Concentration portfolio**: that meets the requirements for submission to the AP Board.

Course description and brief outline:

Advanced Portfolio is intended to provide the serious, motivated, experienced and independent student the opportunity to complete the necessary requirements for the Concentration portfolio section for review by the AP Board. Students in Advanced Portfolio will explore a self selected artistic idea through an extended series of related in-depth works.

Please see attached document

Projected costs: Anticipate no new costs, but will operate under the existing budget with customary increases due to inflation, increase in student numbers in classes and/or other normal factors.

Text needed? None

Recommended text? None

Resources needed? Existing resources.

Existing or new staffing needed? Existing staff.

CAS signature _____

Administrator signature _____

Date submitted _____

Monthly Secondary Curriculum Sub-committee Report

From: Patricia Law, Director of Secondary Education

Date: May 2010

Professional Development:

- Planning of June 21st PD with MS and HS principals – common goals and outcomes established for all schools
- Planning August 2010 PD
- Planning New Teacher Orientation for August
- Attended Symposium on Intersection of Race and Education
- Presented Professional Development on PLCs at Region 4 with Alan
- Planning August PD with Carolyn DeiDolori
- Attending Cultural Competence Workshop with K-12 teachers May 20-21

Curriculum:

- Planning for curriculum work for Summer 2010 -
- Providing full day curriculum work for art department K-12 – May 18 – guiding process of mapping curriculum, removing overlaps, identifying grade level learning outcomes and assessments

Committee Work:

- Developing on-going plans for district to address Achievement Gap with SERC and other district personnel
- Attending bi-weekly meeting of Local Prevention Committee- developing mission, vision and goals related to Asset Survey
- Followed up on Teacher of The Year process – nominations close April 5th
- On-going meetings and work with Granby Prevention Council
- Oversight of Teacher of the Year process – nominations closed, applications sent and due April 27
- Participated in HS principal search committee and interviews
- Held TCC meeting to begin developing three year strategic plan for TEAM
- Completed TOY application and selection process
- Attended Granby Prevention Council meeting – Events planning

Other:

- Leading PPTs as needed for HS and MS; oversight of out placed students and students at out of district magnet programs
- Ongoing SMART goal work with building principals and PLC teams
- Met with Guidance to plan for spending of Innovation grant
- Met with Santi and Jon Lambert to do planning for summer work related to Choice and Innovation Grants at HS and Kearns
- Observed reading teachers as part of Teacher Evaluation Plan process
- Submission of Title III grant expenditures
- Perkins curriculum work for two HS classes
- NOCTI testing
- SIP planning and revision process
- Reviewing and approving PD for K-12 Teachers
- Participated in full day PD with district administrators and Jonathan Costas – District Achievement Goal
- Reading Teacher observations and summative reports
- HS hiring process
- Met with Choice grant coordinator and Ruth Ann Lobo - Choice grant planning and implementation

- Working with SERC to develop strategic plan for response to achievement gap and implement programs for students and teachers
- Following up with NCAA about course eligibility for Journalism and Film as Text
- Attended Robotics dinner celebration
- Attended SERC Professional Development for district leadership on Cultural Competence

Monthly Meetings:

- Curriculum Council at CREC
- MS/HS Ad Council Meetings –topics: School Improvement plans, technology plan, Asset Survey school based responses, curriculum needs
- District Ad Council – Topics: PLC team goals
- District Walkthroughs –
- Teacher Leadership Academy – Cohort I Year 2,
- Principals Seminar
- DLT (District Leadership Team) – DAG
- Wellness Committee – next meeting May 17
- Attend HS and MS faculty meetings
- Bi monthly building admin meetings
- Ongoing PLC team meetings at MS and HS
- CAS meetings at HS and MS
- HS and MS department meetings as needed (regular ed. and SPED)
- Superintendent Meeting
- BOE
- CST meetings at MS (weekly) – Data collection, reflection on year

June 1	Full Day of School for Students		
June 2	Boardwalk and Retirement Luncheon		
June 3	High School Chorus Concert	8:00 p.m.	HS Auditorium
June 3-4	High School Arts Expo		HS Rotunda
June 4	Undergraduate Awards Assembly	12:30 p.m.	HS Auditorium
June 7	Senior Award Night	7:00 p.m.	HS Auditorium
June 8	Kelly Lane Concert & Art Show	6:30 p.m.	Cafetorium
June 10	Middle School Band Concert	7:00 p.m.	MS Gymnasium
June 11	8 th Grade Promotion Dance	6:30-10 p.m.	MS Cafeteria
June 14	Middle School Chorus Concert	6:30 p.m.	MS Gymnasium
June 16	Scholar Luncheon	12:00 p.m.	Talcott Ridge CC
June 17	8 th Grade Promotion Ceremony	5:00 p.m.	HS Auditorium
June 18	Graduation	5:00 p.m.	HS Grounds
July 13	Board Retreat		Central Services