

MINUTES  
DOUGLAS SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

Monday, January 22, 2024

The Douglas School District No. 51-1 Board of Education held a Regular meeting on Monday, January 22, 2024 at 5:00 PM in the library conference room at Vandenberg Elementary School, Box Elder, South Dakota. President Tanya Gray presided. Those present were:

Ben Frerichs: Present, Tanya Gray: Present, Amy McGovern: Present, Chris Misselt: Present, Tonya Welch: Present.

All actions in these Minutes were by unanimous vote unless otherwise stated.

President Tanya Gray called the meeting to order at 5:00 p.m.

Superintendent Kevin Case commended the fact that two positions have been filled this month, and he welcomed Sandi Jimenez, Executive Director of Secondary Academics, and Mitchell Fortner, Transportation Coordinator.

There was nothing for public forum.

Approved Regular Board Meeting Minutes of January 8, 2024.

Approved Personnel Action for January 22, 2024. (Attachment)

Approved December 2023 Financial Reports. (Attachment)

Approved appointing business manager, board president and board 1st vice president to review and approve the bills that would normally be presented at the January 22, 2024 meeting. Payment will be released on our normal schedule following committee approval. Ratification of the bills will be subject to final BOE approval at the February 12 board meeting.

There were no conflicts disclosed as defined in SDCL 3-23.

Approved administrative voluntary separation plan request for Bud Gusso per the Administrative Handbook, effective at the end of the 2023-24 school year pending completion of the employee's 2023-24 contract.

**Elementary and Secondary curriculum and Instruction Items:**

Executive Director of Elementary Education Ann Pettit presented the middle of the year K-5 ELA data. *Acadience Reading K-6* literacy assessment provides staff with formative indicators of the essential skills necessary for proficient reading for each student. She showed historical data from the beginning of the 2019 school year until now. Using the data identifies students needing more targeted instructional support in foundational reading skills. Intentional decisions and strategic changes have been implemented, and the assessment data shows it is paying off. Over one hundred students have moved from below benchmark to at benchmark since the beginning of the school year. This is exciting. It took a lot of hard work and effort from staff. Thank your teachers!

### **Superintendent Items:**

Superintendent Kevin Case stated a legislative bill for partial State funding of an elementary school for Douglas is expected to be "dropped" sometime this week. It would be for \$15 million (25% of construction costs). He also added that as a community, we are lacking senate representation since there is currently a vacancy from Jessica Castleberry's resignation.

### **Operational Support Services Items:**

Reviewed Board Policy JGD - Student Suspension and Expulsion  
Tabled for revision Board Policy Exhibit JGD-E(1) - Notice of Hearing  
Reviewed Board Policy Exhibit JGD-E(2) - Hearing Waiver  
Reviewed Board Policy Exhibit JGD-E(3) - Findings of Fact  
Reviewed Board Policy Exhibit JGD-E(4) - Notice to Parent of Special Education Student  
Reviewed Board Policy Regulation JGD-R - Student Suspension and Expulsion

#### **Procedures**

Reviewed Board Policy JHCDD - Opioid Antagonist Policy  
Reviewed Board Policy Regulation JHCDD-R - Narcan Administration Protocol  
Reviewed Board Policy Exhibit JHCDD-E - Report of Opioid Antagonist Administration  
Reviewed Board Policy JHD - Student Psychological Services  
Revised Board Policy JHFA - Supervision of Students  
Revised Board Policy JHFAA - Field Trips  
Deleted Board Policy Exhibit JHFAA-E - Trip Request  
Reviewed Board Policy JHG - Reporting Child Abuse and Neglect  
Reviewed Board Policy Regulation JHG-R - Reporting Child Abuse & Neglect  
Reviewed Board Policy JL - Student Gifts and Solicitations  
Reviewed Board Policy JN - Student Fees, Fines, and Charges  
Reviewed Board Policy JNA - Loaning of Textbooks  
Reviewed Board Policy JNB - Delinquent Student Fees, Fees, and Charges  
Reviewed Board Policy Regulation JNB-R - Delinquent Student Fees, Fines, and Charges  
Small Claims Court Information

Reviewed Board Policy JO - Student Records  
Reviewed Board Policy Exhibit JO-E - Student Records Notice of Rights  
Reviewed Board Policy Regulation JO-R - FERPA Notice for Directory Information  
Reviewed Board Policy JOA - Student Directory Information  
Reviewed Board Policy Exhibit JOA-E - Student Directory Information Notice &  
Information Opt-Out  
Reviewed Board Policy JOB - Student Surveys  
Reviewed Board Policy Exhibit JOB-E - Student Surveys Notice of Rights and Consent  
Form

Revised Board Policy JHCC - Student Communicable Conditions  
Revised Board Policy Regulation JHCC-R - Student Communicable Conditions  
Regulations for Handling Body Fluids/Contaminants in School  
Revised Board Policy JHCD - Administering Medications to Students  
Revised Board Policy Exhibit JHCD-E - Consent for Medication Administration Form

Informational reading to review or revise Board Policy Section K - School/ Community/Home  
Relations:

Review Board Policy KA - School and Community Relations Goals  
Review Board Policy KB - School and Community Relations  
Review Board Policy KBA - Public's Right to Know  
Revise Board Policy KBC - News Media Relations  
Revise Board Policy KBCA - News Releases  
Review Board Policy KC - Parental Involvement in Decision-Making  
Revise Board Policy KG - Community Use of School Facilities  
Delete Board Policy Exhibit KG-E - Building Use Application  
Revise Board Policy KGB - Public Conduct on School Property  
Revise Board Policy KGC - Smoking, Vaping and Tobacco Use on School Grounds / In  
School Facilities  
Revise Board Policy KH - Public Gifts and Memorials to Schools  
Revise Board Policy KI - Public Solicitations, Bingo and Lotteries, and Advertising in  
Schools  
Review Board Policy KJ - Posting of National Motto  
Revise Board Policy KK - Visitors to the Schools  
Revise Board Policy IKFA - Early Graduation  
Revise Board Policy Exhibit IKFA-E - Application for Early Graduation

## **Reports:**

Superintendent Kevin Case reported that the condition of the high school track is  
deteriorating. He will present some options at a future meeting.

Committee Reports from Board Members and Comments from Associate Board Members

Tonya Welch stated the next Booster Club meeting is February 5 at 6:00 p.m. The Box Elder Chamber is scheduling the January 50/50 to fund post-prom activities.

Amy McGovern attended the Box Elder Area Chamber of Commerce meeting last week. The Box Elder Ball is scheduled for February 2. There are several construction projects currently taking place in Box Elder.

Jo Anne Mulholland expressed her appreciation for the support shown to her. She is excited about the new prekindergarten program.

Tanya Gray stated that she, Chris Misselt and Superintendent Case attended the ASBSD virtual training last week on negotiations and collective bargaining. She reminded all to check out the Bill Tracker on the ASBSD website. It's a great resource to keep up-to-date on bills in the legislature. She will attend the Black Hills Special Services Cooperative board of directors meeting next week.

During the board work session facilitated by Ellie Martinez of Leadership Matters, board members reviewed the District Strategic Plan and the BOE working agreements. As a group, the BOE agreed on updating the working agreements and board goals.

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Tanya Gray, President

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Trista Olney, Business Manager

\_\_\_\_\_ Initials

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