

MINUTES  
DOUGLAS SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

Monday, January 8, 2024

The Douglas School District No. 51-1 Board of Education held a Regular meeting on Monday, January 8, 2024 at 5:00 PM in the library conference room at Vandenberg Elementary School, Box Elder, South Dakota. President Tanya Gray presided. Those present were:

Ben Frerichs: Present, Tanya Gray: Present, Amy McGovern: Present, Chris Misselt: Present, Tonya Welch: Present. Patrice Holmes, Associate Board Member: Present.

All actions in these Minutes were by unanimous vote unless otherwise stated.

President Tanya Gray called the meeting to order at 5:00 p.m.

Superintendent Kevin Case recognized the Douglas administration team for doing a great job with leadership and engaging staff in professional development learning last week during the two PD days.

During public forum, an elementary teacher commented on the process for requesting staff leave that requires entry into two different systems.

Approved Regular Board Meeting Minutes of December 11, 2023.

Approved November 2023 Financial Reports. (Attachment)

Approved the Accounts Payable Report and December Payroll Report. (Attachments)

There were no conflicts disclosed as defined in SDCL 3-23.

**Superintendent Items:**

**Fiscal Resources Items:**

## **Operational Support Services Items:**

- Reviewed Board Policy JGD - Student suspension and Expulsion
- Reviewed Board Policy Exhibit JGD-E(1) - Notice of Hearing
- Reviewed Board Policy Exhibit JGD-E(2) - Hearing Waiver
- Reviewed Board Policy Exhibit JGD-E(3) - Findings of Fact
- Reviewed Board Policy Exhibit JGD-E(4) - Notice to Parent of Special Education Student
- Reviewed Board Policy Regulation JGD-R - Student Suspension and Expulsion

### **Procedures**

- Reviewed Board Policy JHCDD - Opioid Antagonist Policy
- Reviewed Board Policy Regulation JHCDD-R - Narcan Administration Protocol
- Reviewed Board Policy Exhibit JHCDD-E - Report of Opioid Antagonist Administration
- Reviewed Board Policy JHD - Student Psychological Services
- Revised Board Policy JHFA - Supervision of Students
- Revised Board Policy JHFAA - Field Trips
- Reviewed Board Policy Exhibit JHFAA-E - Trip Request
- Reviewed Board Policy JHG - Reporting Child Abuse and Neglect
- Reviewed Board Policy Regulation JHG-R - Reporting Child Abuse & Neglect
- Reviewed Board Policy JL - Student Gifts and Solicitations
- Reviewed Board Policy JN - Student Fees, Fines, and Charges
- Reviewed Board Policy JNA - Loaning of Textbooks
- Reviewed Board Policy JNB - Delinquent Student Fees, Fees, and Charges
- Reviewed Board Policy Regulation JNB-R - Delinquent Student Fees, Fines, and Charges

### **Small Claims Court Information**

- Reviewed Board Policy JO - Student Records
- Reviewed Board Policy Exhibit JO-E - Student Records Notice of Rights
- Reviewed Board Policy Regulation JO-R - FERPA Notice for Directory Information
- Reviewed Board Policy JOA - Student Directory Information
- Reviewed Board Policy Exhibit JOA-E - Student Directory Information Notice &

### **Information Opt-Out**

- Reviewed Board Policy JOB - Student Surveys
- Reviewed Board Policy Exhibit JOB-E - Student Surveys Notice of Rights and Consent

### **Form**

Hear Informational Reading of Board Policies, Section J (JHCC-JHCD-E).

- Revise Board Policy JHCC - Student Communicable Conditions
- Revise Board Policy Regulation JHCC-R - Student Communicable Conditions

### **Regulations for Handling Body Fluids/Contaminants in School**

- Revise Board Policy JHCD - Administering Medications to Students
- Revise Board Policy Exhibit JHCD-E - Consent for Medication Administration Form

**Reports:**

Superintendent Kevin Case announced the hiring of Sandra Jimenez as Executive Director of Secondary Academics. She will be joining the Douglas team next week. She brings a wealth of experience with her. He also welcomed Jo Anne Mulholland as the new Ellsworth Air Force Base School Liaison. She will be at future board meetings.

He will be sending out a schedule for the Classified Listening Sessions. The sessions will take place in February and as in the past, one or two board members can join each session depending on availability.

Committee Reports from Board Members and Comments from Associate Board Members

Tonya Welch stated the Booster Club/Post Prom meeting will be tomorrow night at 6:00 pm.

Tanya Gray attended the Black Hills Special Services Cooperative business meeting in December via phone conference.

President Tanya Gray called the Board out of executive session at 6:55 p.m.  
No action taken.

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Tanya Gray, President

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Trista Olney, Business Manager

\_\_\_\_\_ Initials

\_\_\_\_\_ Date

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