

MINUTES  
DOUGLAS SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

Monday, September 12, 2022

The Douglas School District No. 51-1 Board of Education held a Regular meeting on Monday, September 12, 2022 at 5:00 PM in the library conference room at Vandenberg Elementary School, Box Elder, South Dakota. President Tanya Gray presided. Those present were:

Tonya Amaral: Present, Tanya Gray: Present, Amy McGovern: Present, Cathy Melendez: Present, Chris Misselt: Present.

All actions in these Minutes were by unanimous vote unless otherwise stated.

President Gray called the meeting to order at 5:00 p.m.

There was nothing for public forum.

Approved Regular Board Meeting Minutes for August 8, 2022; Special Meeting Minutes for August 15, 2022; and Regular Meeting Minutes for August 22, 2022.

Approved Accounts Payable Report for September 15, 2022 and Payroll Report for August 2022.

Approved Out-of-State and/or Overnight High School Activity Trip Requests.

Approved Cooperative Agreement between Youth and Family Services and Douglas School District for the 2022-23 School Year.

There were no conflicts disclosed as defined in SDCL 3-23.

**Elementary and Secondary Curriculum and Instruction Items:**

**Superintendent Items:**

Superintendent Kevin Case explained the transition to Phase 2 of the Strategic Direction process. Ellie Martinez, Adaptive Schools Trainer, helped facilitate Phase I of the process. He has been working with Brian Riggs of Riggs Enterprises to prepare for Phase II. The first, all-day, in-person meeting with the Strategy Team will be held on Monday, September 26 from 8:30 to 3:30 pm. We gathered input from all district stakeholders at the beginning of the year Values and Beliefs meetings that were held August 15-18 (Phase I). Approximately 37 district stakeholders have been invited to be involved in Phase II of the process--a cross-section of staff, parents and the community. The second in-person meeting will be held on October 26.

As an informational item, Superintendent Kevin Case reviewed School Board Policy BK - Evaluation of School Board Operational Procedures. Per policy, the school board is to perform a self-evaluation once a year. The results of the evaluation will be used to develop goals and objectives. From this process, we will then revise the current instrument to include input from other groups. By the next meeting, a Google form will be created for individual board member responses to be completed prior to the first meeting in October.

### **Fiscal Resource Items:**

### **Operational Support Services Items:**

Approve Second Reading of reviewed/revised school board policies:

- Board Policy GCLA - Attendance at Professional Meetings and Conferences
- Board Policy Regulation GCLA-R - Travel Allowance
- Board Policy IIBGA - District Assigned Computers
- Board Policy Exhibit IIBGA-E(1) - Device Use and Insurance Agreement

Hear First Reading of new/reviewed school board policies:

- Board Policy Exhibit IIBGA-E(2) - Financial Assistant Waiver
- Board Policy BCD - School Board and Superintendent Relationship
- Board Policy BCE - Board Committees
- Board Policy BCF - Advisory committees to the Board
- Board Policy BCG - School Attorney
- Board Policy BDB - School Board Study Sessions and Work Retreats
- Board Policy BDDA - Notification of School Board Meetings
- Board Policy BDDD - Quorum
- Board Policy BDDE - Parliamentary Procedure
- Board Policy Exhibit BDDE-E(1) - Parliamentary Procedure Guide
- Board Policy Exhibit BDDE-E(2) - Parliamentary Procedure Motions Chart
- Board Policy BDDF - Voting Method
- Board Policy Exhibit BDDH-E(1) - Douglas School Board Request to Comment Sign In
- Board Policy BFA - Policy Development System
- Board Policy BFE - Administration in Policy Absence
- Board Policy BK - Evaluation of School Board Operational Procedures

Board Policy Exhibit BK-E - Annual Self-Appraisal of the School Board

**Reports:**

Superintendent Kevin Case reported on the beginning of the year ThoughtExchange which closed last night. Themes included the importance of collaboration, communication, relationships and balancing beginning of the year professional development and working in classrooms.

Committee Reports from Board Members and Comments from Associate Board Members

Col Holmes commented that good discussions are continuing about the B-21 mission planning.

Tonya Amaral reported that Booster Club purchased two new grills for school/activity use. The next Booster Club meeting will be September 18 at 6:00 p.m. at the high school. Homecoming is the week of September 19 with many activities planned throughout the week.

Tanya Gray stated the ASBSD Region Meeting will be hosted here at Vandenberg on September 28. This is the same night as the Black Hills Special Services Cooperative Board of Directors meeting too. All five board members will attend the Region Meeting.

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Tanya Gray, President

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Trista Olney, Business Manager

\_\_\_\_\_ Initials

\_\_\_\_\_ Date

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