

Regular
Wednesday, October 1, 2025 10:00 AM
Mountain

CAVIT Multi Purpose Room
1789 W. Coolidge Ave
Coolidge, AZ 85128

1. CALL TO ORDER

Board Chair, Steve Johnson, called the Regular Board Meeting at 10:00 am

2. ROLL CALL

Linda Good: Present

Marty Baca: Present

Steve Johnson: Present

Mary Duarte: Participated by phone

3. PLEDGE OF ALLEGIANCE

Led by Steve Johnson

4. ADOPTION OF AGENDA

4.A. Adopt October 1, 2025 Agenda

This motion was made by Marty Baca and seconded by Linda Good, passed. Linda Good, Yea, Steve Johnson: Yea, Mary Duarte: Yea, Marty Baca: Yea, Yea: 4 Nay: 0

5. APPROVE MINUTES

5.A. Approve September 10, 2025 Regular Session Minutes

This motion was made by Linda Good and seconded by Marty Baca, passed. Linda Good, Yea, Steve Johnson: Yea, Mary Duarte: Yea, Marty Baca: Yea, Yea: 4 Nay: 0

5.B. Approve September 10, 2025 Executive Session Minutes

This motion was made by Mary Duarte and seconded by Marty Baca, passed. Linda Good, Yea, Steve Johnson: Yea, Mary Duarte: Yea, Marty Baca: Yea, Yea: 4 Nay: 0

6. CALL TO THE PUBLIC

None

7. BUSINESS MANAGER'S REPORT

7.A. RECESS TO PUBLIC SESSION

RECESS TO PUBLIC HEARING AT 10:04

This motion was made by Marty Baca and seconded by Linda Good, passed. Linda Good, Yea, Steve Johnson: Yea, Mary Duarte: Yea, Marty Baca: Yea, Yea: 4 Nay: 0

7.A.1. Public Hearing for the 2024-2025 Annual Financial Report

Ms. Carreon presented the FY25 Annual Financial Report, reviewing key financial outcomes and resource allocations for the year. She highlighted the FY2025 Classroom Spending Report, noting that CAVIT dedicated 71.60% of its budget to classroom expenditures. This significant allocation reinforces the organization's commitment to ensuring that the majority of funds are used to directly support instructional programs, teaching materials, and student engagement initiatives.

7.B. RECONVENE TO REGULAR SESSION

RECONVENE TO REGULAR SESSION AT 10:04 AM

This motion was made by Marty Baca and seconded by Mary Duarte, passed. Linda Good, Yea, Steve Johnson: Yea, Mary Duarte: Yea, Marty Baca: Yea, Yea: 4 Nay: 0

8. ADMINISTRATIVE SERVICES

8.A. Approve Overnight Student Travel to SkillsUSA Leadership Camp in Williams during November 3-5, 2025

This motion was made by Linda Good and seconded by Steve Johnson, passed. Linda Good, Yea, Steve Johnson: Yea, Mary Duarte: Yea, Marty Baca: Yea, Yea: 4 Nay: 0

9. BUSINESS SERVICES

9.A. Approve the 2024-2025 Annual Financial Report

10. PERSONNEL

10.A. Approve Kansas Olson and Leo Aparicio to Chaperone Students at SkillsUSA Leadership Camp in Williams during November 3-5, 2025

This motion was made by Linda Good and seconded by Marty Baca, passed. Linda Good, Yea, Steve Johnson: Yea, Mary Duarte: Yea, Marty Baca: Yea, Yea: 4 Nay: 0

10.B. Ratify Termination of Abel Sepeda, Janitor/Maintenance, Effective September 9, 2025.

This motion was made by Marty Baca and seconded by Linda Good, passed. Linda Good, Yea, Steve Johnson: Yea, Mary Duarte: Yea, Marty Baca: Yea, Yea: 4 Nay: 0

11. CONSENT AGENDA

This motion was made by Marty Baca and seconded by Linda Good, passed. Linda Good, Yea, Steve Johnson: Yea, Mary Duarte: Yea, Marty Baca: Yea, Yea: 4 Nay: 0

11.A. Administrative Services

11.A.1. Reaffirmation of Hiring, Payroll, and Leave Procedures

11.A.2. Reaffirmation of Employee Direct Deposit Procedures

11.B. Business Services

11.B.1. Accept budget summary through September 30, 2025

11.B.2. Ratify Payroll Vouchers

11.B.3. Ratify Expense Vouchers

11.B.4. Accept Student Activities Fund Report through September 25, 2025

12. FUTURE AGENDA ITEMS

Mr. Steve Johnson requested the addition of the ASBA Bylaws to the November 5, 2025 Board Agenda for discussion.

13. ADJOURN REGULAR SESSION

The Regular Session Board Meeting Adjourned at 10:10 am

This motion was made by Mary Duarte and seconded by Marty Baca, passed. Mary Duarte: Yea, Steve Johnson: Yea, Marty Baca: Yea, Linda Good: Yea, Yea: 4 Nay: 0