

READ FOUNDATION

Memphis School of Excellence

Board of Directors

Regular Board Meeting

Date :Saturday, July 13, 2024

Time :12:00 PM

Location :MSE Central Office, 5885 Ridgeway Center Pkwy, suite #100, Memphis, TN 38120

Join Zoom Meeting: (Same for all meetings)

<https://zoom.us/j/5931511364?pwd=SEVCQ25wZ3IRSEVTTFlibXd6TnY1Zz09>

Meeting ID: 593 151 1364 Passcode: 2nBXKX

Public Comments may be submitted to info@readfoundationus.org 24 hours before the meeting date.

MINUTES

1. Welcome and call to order.

These are the minutes of the board of directors of the Read Foundation (referred to as "Foundation"), a non-profit corporation. This meeting was held on at noon at 8364 Macon Rd, Cordova, TN, 38018, in the Meeting Room.

2. Attendance and quorum

The following members of the board were

Non-voting members:...**Present:** Dr. David Akdemir, Dr. Cem Akkus, Veda Cherry, Patty Farmer, Dr. Ismail Fidan, Dr. Richard Potts.

3. Public Comments

The Board has allocated 10 minutes for public comment. Speakers were allocated 2 minutes to speak. There was no public comments

4. Approval of the FY25 Budget.

It is recommended that the Read Foundation board approves the Budget Proposal for the FY25.

Motion: Cherry

Second: Akkus

Roll Call:

Akdemir: Aye

Akkus: Aye

Cherry: Aye

Farmer: Aye

Fidan: Aye

Potts: Aye

5. Director's report

The Executive Director provided his report to the board.

6. Approval of the previous meeting minutes (April 13th,2024)

It is recommended that the Read Foundation board approves the previous meeting minutes from April 13,2024 board meeting.

Motion: Farmer

Second: Fidan

Roll Call:

Akdemir: Aye

Akkus: Aye

Cherry: Aye

Farmer: Aye

Fidan: Aye

Potts: Aye

A. Previously approved item via email-Cord Secondary Regions account

7. Approval of the policy updates and changes

It is recommended that the Read Foundation board approves the policy updates and changes outlined in agenda items 7.A-7.L.

Motion: Cherry

Second: Fidan

Roll Call:

Akdemir: Aye

Akkus: Aye
Cherry: Aye
Farmer: Aye
Fidan: Aye
Potts: Aye

- A. **Resolution - Prohibiting school employees from carrying firearms**
- B. **Substitute Teachers Policy**
- C. **School Visitor Policy**
- D. **Emergency Preparedness Plan Policy**
- E. **Artificial Intelligence (AI) Policy**
- F. **Opioid Antagonist policy**
- G. **Parental Leave Policy (FLSA)**
- H. **Student Retention and Promotion**
- I. **ESL Program Policy**
- J. **Family Life Education Policy**
- K. **Update of the Student and Parent Handbook**
- L. **Update of the Employee Handbook**

8. **Approval of awarding of purchases and contracts**

It is recommended that the Read Foundation board approves awarding of purchases and contracts outlined in agenda items 8.A - 8.L.

Motion: Cherry

Second: Fidan

Roll Call:

Akdemir: Aye
Akkus: Aye
Cherry: Aye
Farmer: Aye
Fidan: Aye
Potts: Aye

- A. **Building and contents coverage- Insurance renewal**
- B. **Financial Audit Firm**
- C. **TLAC service agreement**
- D. **Janitorial Service Company renewal 24-25**
- E. **PowerSchool renewal for 24-25**

- F. **Summer School Budget**
 - G. **SubNow Contract**
 - H. **RJYoung (Sophos) Mobile Security**
 - I. **E-Rate Modern Services**
 - J. **GT3 Group renewal agreement**
 - K. **Pre-K Contract**
 - L. **Student transportation service agreement with Durham**
9. **Discussion Item- AFR FY24**
10. **Discussion of the strategic plan progress**
11. **Closing remarks and adjournment**

On a motion duly made and seconded, by a vote of 6 in favor, 0 opposed, and 0 abstaining, the Board of Directors voted to adjourn the meeting at 2:21 p.m. It is recommended that the Read Foundation board approves meeting adjourned at 2:21.

Motion: Cherry

Second: Farmer

Roll Call:

Akdemir: Aye
Akkus: Aye
Cherry: Aye
Farmer: Aye
Fidan: Aye
Potts: Aye

Dr. Richard Potts, President