

Bixby Board of Education Regular Meeting
Thursday, September 11, 2025 Bixby Board of Education Regular Meeting
BHS Academic Building Community Room
601 S. Riverview
Community Room
Bixby, OK 74008

Attendance Taken at 6:02 PM.

Mr Pablo Aguirre: Absent

Justin Cheatham: Absent

Matt Dotson: Present

Julie Prox: Present

Amanda Stephens: Present

Present: 3, Absent: 2.

Attendance Update Taken at 6:04 PM.

Mr Pablo Aguirre: Present

Present: 4, Absent: 1.

1. Call Meeting to Order/Roll Call - Pledge lead by Central Elementary Students

2. Reports to The Board

2.1. Special Recognition - Jeremy Parker

2.1.1. Community Partner Award - Simple Simon's

2.1.2. Spartan Spirit Award - Jon Aven

2.1.3. Spartan Coin of Excellence - Middle School (now in HS) Speech and Debate Teams

2.2. Superintendent's Report - Lydia Wilson

- Wes Coleman, Director of Brassfield Alternative School

3. Comments from the Public - None

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes. To ensure fairness for all speakers, this timeline will be strictly enforced. The Board clerk will notify the speaker when they have 30 seconds left. Speakers are expected to end their remarks immediately when the time limit is reached.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

4. **General Consent Agenda - Discussion and possible board action to approve consent agenda items #1-16. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)**

Approval of General Consent Agenda Items #1-16 as presented Passed with a motion by Julie Prox and a second by Mr Pablo Aguirre.

Mr Pablo Aguirre: Yea

Justin Cheatham: Absent

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

4.1. Minutes of August 14, 2025 Regularly Scheduled Board Meeting

4.2. Activity Fund Summary of Accounts and Transfer Requests

4.3. Encumbrances and Change Orders for FY 2026 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers

4.4. Approval of the Alternative Education Plan for the 2025-2026 fiscal year

4.5. Approval of the Deregulation Waiver for Alternative School for the 2025-26 fiscal year

4.6. Approval of a Memorandum of Understanding with Rogers State University for Clinical Field Experiences for the 2025-2026 fiscal year

4.7. Approval of a Consultant Agreement with Nacny INK LLC DBA: Dyslexia Connects for the 2025-2026 fiscal year

4.8. Approval of the following Out of State and/or overnight trip request as presented:

Band: Rome, Italy (Dec 2026)
Speech: Richmond, VA (June 2026)
Speech: Shakopee, MN (May 2026)
Speech: Harvard University (Feb 2026)
DTU: Orlando, FL (Feb 2026)
Speech: ECU (Oct 2025)
Band: St. Louis, MO (Oct 2025)
Speech: Grapevine, TX (Sept 2025)
Tennis: Huntsville, AL (March 2026)
Tennis: Heritage Hall, OKC (March 2026)
Tennis: Ada, OK (April 2026)

4.9. Approval of student capacity limits for open transfers pursuant to the Board Policy 2108 STUDENT TRANSFERS:

Grades PK-6: 20 students per classroom
Grades 7-8: 650 per grade level
Grade 9: 625 per grade level
Grades 10-11: 600 per grade level
Grade 12: 580 per grade level

4.10. In accordance with OK SB 1198, BPS utilizes Emergency Services Plans for all facilities and events to protect participants and attendees from man-made and natural disasters. Plans were developed and shared with local community service providers and first responders, including the Bixby Police Department, the Bixby Fire Department, and the Bixby Emergency Response Department.

4.11. FMLA - Certified - Central Intermediate - 9/1/25 to 10/22/25

- 4.12. FMLA - Certified - West Elementary - 8/19/25 to 12/31/25
- 4.13. Maternity/FMLA - Support - West Intermediate - 8/19/25 to 11/14/25
- 4.14. FMLA - Certified - Central Intermediate - 8/12/25 to 9/24/25
- 4.15. Employment, Resignation, Retirement - Certified Personnel - per attached
- 4.16. Employment, Resignation, Retirement - Support Personnel - per attached

5. Finance

- 5.1. Discussion and possible board action to approve the Estimate of Needs prepared by Jenkins & Kemper for the 2025-2026 fiscal year.

Approval of the Estimate of Needs prepared by Jenkins & Kemper for the 2025-2026 fiscal year. Passed with a motion by Mr Pablo Aguirre and a second by Amanda Stephens.

Mr Pablo Aguirre: Yea

Justin Cheatham: Absent

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

- 5.2. Discussion and possible board action to approve the Appropriated Funds Budget for the 2025-2026 fiscal year.

Approval of the Appropriated Funds Budget for the 2025-2026 fiscal year as presented by Mike Anthony. Passed with a motion by Julie Prox and a second by Mr Pablo Aguirre.

Mr Pablo Aguirre: Yea

Justin Cheatham: Absent

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

- 5.3. Discussion and possible board action to approve an increase in Child Nutrition Adult Breakfast (\$2.55) and Adult Lunch (\$5.50) prices for the 2025-2026 fiscal year.

Approval of an increase in Child Nutrition Adult Breakfast (\$2.55) and Adult Lunch (\$5.50) prices for the 2025-2026 fiscal year. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Mr Pablo Aguirre: Yea

Justin Cheatham: Absent

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

- 5.4. Discussion and possible board action to approve a Concession Agreement with Bixby Band Boosters for the 2025-2026 fiscal year.

Approval of a Concession Agreement with Bixby Band Boosters for the 2025-2026 fiscal year. Passed with a motion by Julie Prox and a second by Mr Pablo Aguirre.

Mr Pablo Aguirre: Yea

Justin Cheatham: Absent

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

6. Teaching and Learning

6.1. Discussion and possible board action to approve two Amira contracts at a cost of \$0 for the 2025-2026 fiscal year

Approval of the two Amira contracts at a cost of \$0 for the 2025-2026 fiscal year
Passed with a motion by Mr Pablo Aguirre and a second by Matt Dotson.

Mr Pablo Aguirre: Yea

Justin Cheatham: Absent

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

6.2. Discussion and possible board action to approve an Educational Services Agreement with First Educational Resources for professional development services at a cost of \$25,000 to be paid from Federal Funds.

Approval of an Educational Services Agreement with First Educational Resources for professional development services at a cost of \$25,000 to be paid from Federal Funds. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Mr Pablo Aguirre: Yea

Justin Cheatham: Absent

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

- 6.3. Discussion and possible board action to approve a contract for professional development services with Teachers College, Columbia University at a cost of \$14,800 to be paid from Federal Funds.

Approval of a contract for professional development services with Teachers College, Columbia University at an amended cost of \$15,200 to be paid from Federal Funds. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Mr Pablo Aguirre: Yea

Justin Cheatham: Absent

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

6.4. Discussion and possible board action to approve the adoption of the 1086-hour calendars for the 2025-2026 fiscal year.

Approval of the adoption of the 1086-hour calendars for the 2025-2026 fiscal year.
Passed with a motion by Matt Dotson and a second by Mr Pablo Aguirre.

Mr Pablo Aguirre: Yea

Justin Cheatham: Absent

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

6.5. Discussion and possible board action to approve the Gifted and Talented Advisory Committee for the 2025-2026 fiscal year.

Approval of the Gifted and Talented Advisory Committee for the 2025-2026 fiscal year. Passed with a motion by Julie Prox and a second by Matt Dotson.

Mr Pablo Aguirre: Yea

Justin Cheatham: Absent

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

7. Operations

- 7.1. Discussion and possible board action to approve a contract with KONE Inc. for district elevator services for the 2025-2026 fiscal year.

Approval of a contract with KONE Inc. for district elevator services for the 2025-2026 fiscal year. Passed with a motion by Mr Pablo Aguirre and a second by Julie Prox.

Mr Pablo Aguirre: Yea

Justin Cheatham: Absent

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

- 7.2. Discussion and possible board action to approve a contract with The Study Hub for Math tutoring services for the 2025-2026 fiscal year.

Approval of a contract with The Study Hub for Math tutoring services for the 2025-2026 fiscal year. Passed with a motion by Amanda Stephens and a second by Mr Pablo Aguirre.

Mr Pablo Aguirre: Yea

Justin Cheatham: Absent

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

- 7.3. Discussion and possible board action to approve an agreement with Empower Academy for collaboration for Middle School and High School students for the 2025-2026 fiscal year.

Approval of an agreement with Empower Academy for collaboration for Middle School and High School students for the 2025-2026 fiscal year. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Mr Pablo Aguirre: Yea

Justin Cheatham: Absent

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

- 7.4. Discussion and possible board action to approve an agreement with Belmont University, College of Pharmacy & Health Sciences for clinical services for Occupational Therapy for the 2025-2026 fiscal year.

Approval of an agreement with Belmont University, College of Pharmacy & Health Sciences for clinical services for Occupational Therapy for the 2025-2026 fiscal year. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Mr Pablo Aguirre: Yea

Justin Cheatham: Absent

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

- 7.5. Discussion and possible board action to approve a Memorandum of Understanding with Langston University for nursing interns practical experience for the 2025-2026 fiscal year.

Approval of a Memorandum of Understanding with Langston University for nursing interns practical experience for the 2025-2026 fiscal year. Passed with a motion by Julie Prox and a second by Mr Pablo Aguirre.

Mr Pablo Aguirre: Yea

Justin Cheatham: Absent

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

- 7.6. Discussion and possible board action to approve Board Policy 4173, Nepotism and Employment Practices.

Approval of Board Policy 4173, Nepotism and Employment Practices. Passed with a motion by Julie Prox and a second by Mr Pablo Aguirre.

Mr Pablo Aguirre: Yea

Justin Cheatham: Absent

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

7.7. Discussion and possible board action to approve declaring items as surplus to be disposed of per the State Laws of Oklahoma.

Approval of declaring items as surplus to be disposed of per the State Laws of Oklahoma as presented. Passed with a motion by Mr Pablo Aguirre and a second by Julie Prox.

Mr Pablo Aguirre: Yea

Justin Cheatham: Absent

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

8. **Miscellaneous**

9. **Executive Session**

9.1. Discussion and possible board action to move into executive session to discuss the negotiations proceedings with the BEA (25 O.S. Sec. 307 (B)(2)).

At 7:28 p.m. approval to go into executive session to discuss the negotiations proceedings with the BEA per Oklahoma statutes Passed with a motion by Julie Prox and a second by Mr Pablo Aguirre.

Mr Pablo Aguirre: Yea

Justin Cheatham: Absent

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

9.2. Vote to acknowledge return to open session.

At 8:02 p.m. approval to return to open session. Passed with a motion by Julie Prox and a second by Mr Pablo Aguirre.

Mr Pablo Aguirre: Yea

Justin Cheatham: Absent

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

9.3. Statement by Board president of executive session minutes.

10. Human Resources

- 10.1. Discussion and possible board action to approve transfer of Title IX and Discrimination Complaint Coordinator duties to Daniel Deitz for Bixby Public Schools for the 2025-2026 fiscal year.

Approval of the transfer of Title IX and Discrimination Complaint Coordinator duties to Daniel Deitz for Bixby Public Schools for the 2025-2026 fiscal year. Passed with a motion by Julie Prox and a second by Mr Pablo Aguirre.

Mr Pablo Aguirre: Yea

Justin Cheatham: Absent

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

- 10.2. Discussion and possible board action to approve the Negotiated Agreement and the Master Contract with the Bixby Education Association (BEA) for the 2025-26 fiscal year.

Approval of the Negotiated Agreement and the Master Contract with the Bixby Education Association (BEA) for the 2025-26 fiscal year. Passed with a motion by Amanda Stephens and a second by Matt Dotson.

Mr Pablo Aguirre: Yea

Justin Cheatham: Absent

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

10.3. Discussion and possible board action to approve the 2025-2026 Extra Duty Stipend Allocations.

Approval of the 2025-2026 Extra Duty Stipend Allocations. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Mr Pablo Aguirre: Yea

Justin Cheatham: Absent

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

10.4. Discussion and possible board action to approve any resignations submitted after the agenda was posted.

None

11. New Business

12. Vote to adjourn

At 8:04 p.m. approval to adjourn. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Mr Pablo Aguirre: Yea

Justin Cheatham: Absent

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

President

Vice President

Clerk

Member

Member

Bixby Board of Education Regular Meeting
Thursday, August 14, 2025
Bixby Public Schools Administrative Center
23 S Riverview
Bixby, OK 74008

Attendance Taken at 6:01 PM.

Pablo Aguirre: Present

Justin Cheatham: Present

Matt Dotson: Present

Julie Prox: Present

Amanda Stephens: Present

Present: 5.

1. Call Meeting to Order/Roll Call

2. Reports to The Board

2.1. Superintendent's Report - Lydia Wilson

2.2. Special Recognition

2.2.1. Spartan Coin of Excellence

- Melissa Lytle - OK State Teacher of the Year Top Ten Finalist
- Traeton Dansby - Robotics Hall of Fame

2.3. Teaching and Learning Report - Dinah Benavides

3. Comments from the Public - None

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes. To ensure fairness for all speakers, this timeline will be strictly enforced. The Board clerk will notify the speaker when they have 30 seconds left. Speakers are expected to end their remarks immediately when the time limit is reached.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

4. General Consent Agenda - Discussion and possible board action to approve consent agenda items #1-14. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

Approval of General Consent Agenda Items #1-14 as presented Passed with a motion by Justin Cheatham and a second by Pablo Aguirre.

Pablo Aguirre: Yea
Justin Cheatham: Yea
Matt Dotson: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

4.1. Minutes of July 17, 2025 Regularly Scheduled Board Meeting

4.2. Activity Fund Summary of Accounts and Transfer Requests

4.3. Encumbrances and Change Orders for FY 2026 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers

4.4. Renewal of an agreement with their YMCA GO Club to provide after-school care at designated elementary sites for the 2025-26 school year at no cost to the district.

4.5. Approval of a Memorandum of Understanding with Junior Achievement of Oklahoma, Inc. for the 2025-2026 fiscal year.

4.6. Approval of a Memorandum of Understanding with Glenpool Public Schools for JROTC for the 2025-2026 fiscal year.

4.7. Approval of a contract with Facilitron, Inc. for online facilities rental for the 2025-2026 fiscal year.

4.8. Approval of a Memorandum of Understanding with Connect and Restore for counseling services for the 2025-26 school year.

4.9. Approval of a Memorandum of Understanding with Oklahoma State University for Field Clinical Experiences for the 2025-2026 fiscal year

4.10. Approval of Out of State trip request as presented:

BHS Cheer

BHS Girls Basketball

BHS JROTC (3 trips)

4.11. Medical Leave - Support - North Elementary - 8/12/25 to 9/8/25

4.12. FMLA - Certified - North Elementary - 8/12/25 to 11/7/25

4.13. Employment, Resignation, Retirement - Certified Personnel - per attached

4.14. Employment, Resignation, Retirement - Support Personnel - per attached

5. Finance

5.1. Discussion and possible board action to approve the employment of Stephen L. Smith Corporation as financial consultants to Bixby Public Schools for the 2025-2026 fiscal year.

Approval of the employment of Stephen L. Smith Corporation as financial consultants to Bixby Public Schools for the 2025-2026 fiscal year. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Pablo Aguirre: Yea

Justin Cheatham: Yea

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

5.2. Discussion and possible board action to approve a reimbursement agreement between the General Fund and the Child Nutrition Fund for the 2025-2026 fiscal year.

Approval of a reimbursement agreement between the General Fund and the Child Nutrition Fund for the 2025-2026 fiscal year. Passed with a motion by Julie Prox and a second by Matt Dotson.

Pablo Aguirre: Yea
Justin Cheatham: Yea
Matt Dotson: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

5.3. Discussion and possible board action to approve a new activity fund account for Bixby West Elementary Music.

Approval of a new activity fund account for Bixby West Elementary Music. Passed with a motion by Pablo Aguirre and a second by Amanda Stephens.

Pablo Aguirre: Yea
Justin Cheatham: Yea
Matt Dotson: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

5.4. Discussion and possible board action to approve a new activity fund account for Bixby West Elementary PE.

Approval of a new activity fund account for Bixby West elementary PE. Passed with a motion by Julie Prox and a second by Pablo Aguirre.

Pablo Aguirre: Yea
Justin Cheatham: Yea
Matt Dotson: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

6. Teaching and Learning

6.1. Presentation of the report of findings from Spring 2025, by Stetson and Associates, prepared by Dr. Frances Stetson. Discussion item only. No action required.

6.2. Discussion and possible board action to approve an agreement with Slawson Psychological Services, LLC for the 2025-2026 fiscal year.

Approval of an agreement with Slawson Psychological Services, LLC for the 2025-2026 fiscal year. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Pablo Aguirre: Yea

Justin Cheatham: Yea

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

7. Operations

7.1. Discussion and possible board action to approve an agreement at no cost to the district with the OK Department of Rehabilitation Services for Work Adjustment Training programs for students who qualify for such services from October 1, 2025 through September 30, 2026.

Approval of an agreement at no cost to the district with the OK Department of Rehabilitation Services for Work Adjustment Training programs for students who qualify for such services from October 1, 2025 through September 30, 2026. Passed with a motion by Pablo Aguirre and a second by Julie Prox.

Pablo Aguirre: Yea

Justin Cheatham: Yea

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

7.2. Discussion and possible board action to approve an agreement at no cost to the district with the OK Department of Rehabilitation Services for School Work Study programs for students who qualify for such services from October 1, 2025 through June 30, 2026.

Approval of an agreement at no cost to the district with the OK Department of Rehabilitation Services for School Work Study programs for students who qualify for such services from October 1, 2025 through June 30, 2026. Passed with a motion by Amanda Stephens and a second by Matt Dotson.

Pablo Aguirre: Yea

Justin Cheatham: Yea

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

7.3. Discussion and possible board action to approve a Memorandum of Understanding with the Tulsa City-County Health Department for emergency use of Bixby High School in the event of a mass community need for the 2025-26 school year.

Approval of a Memorandum of Understanding with the Tulsa City-County Health Department for emergency use of Bixby High School in the event of a mass community need for the 2025-26 school year. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Pablo Aguirre: Yea

Justin Cheatham: Yea

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

7.4. Discussion and possible board action to approve a Memorandum of Understanding with Oral Roberts University for counseling internships for the 2025-26 school year.

Approval of a Memorandum of Understanding with Oral Roberts University for counseling internships for the 2025-26 school year. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Pablo Aguirre: Yea

Justin Cheatham: Yea

Matt Dotson: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

7.5. Discussion and possible board action to approve a change to the Academic Calendar for MS on December 5, 2025 to provide a virtual distance learning day of instruction due to the International Robotics Competition hosted there.

Approval of a change to the Academic Calendar for MS on December 5, 2025 to provide a virtual distance learning day of instruction due to the International Robotics Competition hosted there. Passed with a motion by Amanda Stephens and a second by Pablo Aguirre.

Pablo Aguirre: Yea
Justin Cheatham: Yea
Matt Dotson: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

7.6. Discussion and possible board action to approve the Fundraisers for the 2025-2026 fiscal year.

Approval of the Fundraisers for the 2025-2026 fiscal year. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Pablo Aguirre: Yea
Justin Cheatham: Yea
Matt Dotson: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

7.7. Discussion and possible board action to participate in the OTEP program for the 2025-2026 fiscal year.

Approval of participating in the OTEP program for the 2025-2026 fiscal year. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Pablo Aguirre: Yea
Justin Cheatham: Yea
Matt Dotson: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

7.8. Discussion and possible board action to approve a contract with Student Assurance Services to offer voluntary student athletic insurance coverage at no cost to the district for the 2025-26 fiscal year.

Approval of a contract with Student Assurance Services to offer voluntary student athletic insurance coverage at no cost to the district for the 2025-26 fiscal year. Passed with a motion by Julie Prox and a second by Pablo Aguirre.

Pablo Aguirre: Yea
Justin Cheatham: Yea
Matt Dotson: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

7.9. Discussion and possible board action to approve an agreement with Parchment by Instructure at a cost of \$8,404.00 for the 2025-2026 fiscal year.

Approval of an agreement with Parchment by Instructure at a cost of \$8,404.00 for the 2025-2026 fiscal year. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Pablo Aguirre: Yea
Justin Cheatham: Yea
Matt Dotson: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

7.10. Discussion and possible board action to approve revised Policy 2124: Procedures for Documenting and Reporting Child Abuse, Neglect and Exploitation.

Approval of the revised Policy 2124: Procedures for Documenting and Reporting Child Abuse, Neglect and Exploitation. Passed with a motion by Julie Prox and a second by Matt Dotson.

Pablo Aguirre: Yea
Justin Cheatham: Yea
Matt Dotson: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

7.11. Discussion and possible board action to approve new Policy 2174: Release Time Courses.

At 8:25 p.m. approval of tabling this item. Passed with a motion by Julie Prox and a second by Pablo Aguirre.

Pablo Aguirre: Yea
Justin Cheatham: Yea
Matt Dotson: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

At 8:35 p.m. approval to return to Item 7:11 and the approval of new Policy 2174: Release Time Courses as presented. Passed with a motion by Pablo Aguirre and a second by Matt Dotson.

Pablo Aguirre: Yea
Justin Cheatham: Yea
Matt Dotson: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

7.12. Discussion and possible board action to approve Policy 3128: Flags and National Anthem to align with new OK legal requirements.

Approval of the revised Policy 3128: Flags and National Anthem to align with new OK legal requirements. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Pablo Aguirre: Yea
Justin Cheatham: Yea
Matt Dotson: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

7.13. Discussion and possible board action to approve declaring items as surplus to be disposed of per the State Laws of Oklahoma.

Approval of declaring items as surplus to be disposed of per the State Laws of Oklahoma. Passed with a motion by Julie Prox and a second by Pablo Aguirre.

Pablo Aguirre: Yea
Justin Cheatham: Yea
Matt Dotson: Yea

Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

8. Human Resources

8.1. Discussion and possible board action to approve any resignations submitted after the agenda was posted. **None**

9. Miscellaneous

10. Executive Session

10.1. Discussion and possible board action to move into executive session to discuss the evaluation of the Superintendent.

At 8:46p.m. approval to move into executive session to discuss the evaluation of the Superintendent. Passed with a motion by Julie Prox and a second by Pablo Aguirre.

Pablo Aguirre: Yea
Justin Cheatham: Yea
Matt Dotson: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

10.2. Vote to acknowledge return to open session.

10.3. Statement by Board president of executive session minutes.

11. New Business

12. Vote to adjourn

President

Vice President

Clerk

Member

Member

**2025-2026
CERTIFIED PERSONNEL
EMPLOYMENT**

TEMPORARY CONTRACT

SHELLY MUSSER	NEGLECTED TUTOR	DISTRICT	08/19/2025
DENNIS DEVOE	VIRTUAL MATH TEACHER	HIGH SCHOOL	08/19/2025

VOLUNTEER COACHING

ADJUNCT COACHING

EMPLOYMENT for 2025-2026

BASMA AFFIFY	TEACHER	9TH GRADE CENTER	08/12/2025
KIMBERLY BELIERA	TEACHER	NORTH ELEMENTARY	08/12/2025
DARBY CHURCH	TEACHER	9TH GRADE CENTER	08/12/2025
BRITTANY HUNT	TEACHER	CENTRAL INTERMEDIATE	08/12/2025
KENNETH JACOB	TEACHER	9TH GRADE CENTER	08/12/2025
AUSTIN NEUFELD	TEACHER	9TH GRADE CENTER	08/12/2025
SHERELLE PETERS	TEACHER	CENTRAL INTERMEDIATE	08/12/2025
KELSEY PLUMMER	TEACHER	NORTH INTERMEDIATE	08/12/2025
HELENA SHIRLEY	TEACHER	HIGH SCHOOL	08/12/2025
KIMBERLY SYKORA	TEACHER	MIDDLE SCHOOL	08/12/2025
RICHELLE WARD	TEACHER	MIDDLE SCHOOL	08/12/2025
ALYSSA WINTERS	COUNSELOR	WEST INTERMEDIATE	08/05/2025

CERTIFIED ADJUNCT TEACHER

BROOK ALBERT	MID-LEVEL SCIENCE	NORTH INTERMEDIATE	08/12/2025
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RESIGNATION AGREEMENTS

ALEX ROWIN	COUNSELOR	MIDDLE SCHOOL	06/04/2025
TAMIE ANDERSON	TEACHER	HIGH SCHOOL	05/22/2025
HEATHER GUYNES	PSYCHOLOGIST	ADMINISTRATION	05/30/2025

TERMINATIONS

2025-2026 SUPPORT PERSONNEL EMPLOYMENT

VOLUNTEER COACHING

TEMPORARY CONTRACT

ADJUNCT EMPLOYMENT

JAMIE MEHAS	JV ASST CHEER COACH	HIGH SCHOOL	08/01/2025
JAMIE MEHAS	HEAD CHEER/STUNT COACH	MIDDLE SCHOOL	08/01/2025
ALAINA WRIGHT	VARSITY HEAD STUNT COACH	HIGH SCHOOL	08/01/2025
ALAINA WRIGHT	VARSITY HEAD CHEER COACH	HIGH SCHOOL	08/01/2025
ALAINA WRIGHT	JV ASSISTANT CHEER COACH	HIGH SCHOOL	08/01/2025
BRILEY TURNHAM	HEAD DANCE COACH	MIDDLE SCHOOL	08/01/2025
CASEY JORDAN	ASSISTANT GIRLS WRESTLING COACH	HIGH SCHOOL	10/01/2025
KYLE EVANS	VARSITY BOYS ASST SOCCER COACH	HIGH SCHOOL	08/01/2025
RENEE HAACK	8TH GRADE VOLLEYBALL COACH	MIDDLE SCHOOL	07/15/2025
CORDELIA BRAY	VARSITY ASSISTANT DANCE COACH	HIGH SCHOOL	08/01/2025
TREY ODAM	ASSISTANT WRESTLING COACH	HIGH SCHOOL	10/01/2025
MIKE DANIEL	VARSITY GIRLS HEAD SOCCER COACH	HIGH SCHOOL	08/01/2025
PHIL HOLLAND	ASSISTANT TENNIS COACH	MIDDLE SCHOOL	08/01/2025
PHIL HOLLAND	VARSITY ASSISTANT GIRLS TENNIS	HIGH SCHOOL	08/01/2025
DEREK SEROWSKI	HEAD VOLLEYBALL COACH	HIGH SCHOOL	07/15/2025
DEREK SEROWSKI	8TH GRAD VOLLEYBALL COACH	MIDDLE SCHOOL	07/15/2025
MATT FUNK	HEAD BOYS SOCCER COACH	MIDDLE SCHOOL	08/01/2025
BRETT KOLMAN	VARSITY BOYS ASST SOCCER COACH	HIGH SCHOOL	08/01/2025
DAVID ZIMMERMAN	VARSITY HEAD BOYS SWIM COACH	HIGH SCHOOL	08/01/2025
DAVID ZIMMERMAN	VARSITY HEAD GIRLS SWIM COACH	HIGH SCHOOL	08/01/2025
DAVID ZIMMERMAN	HEAD SWIM COACH	MIDDLE SCHOOL	08/01/2025
CARA ROGERS	ASSISTANT CHEER COACH	HIGH SCHOOL	08/01/2025
ERIN RODEN	VARSITY ASST/JV VOLLEYBALL COACH	HIGH SCHOOL	08/01/2025
ERIN RODEN	VOLLEYBALL COACH	MIDDLE SCHOOL	08/01/2025
CASSIDY BLACKSHARE	CHEER SPONSOR	MIDDLE SCHOOL	08/01/2025
EAF REDDEN	JV BASEBALL ASSISTANT COACH	HIGH SCHOOL	08/01/2025
KATIE WILEY	VARSITY ASST/JV VOLLEYBALL COACH	HIGH SCHOOL	08/01/2025
RACHEL ZIMMERMAN	VARSITY ASSISTANT SWIM COACH	HIGH SCHOOL	08/01/2025
RACHEL ZIMMERMAN	ASSISTANT SWIM COACH	MIDDLE SCHOOL	08/01/2025
MASON NAIFEH	VARSITY ASSISTANT WRESTLING	HIGH SCHOOL	08/01/2025
MASON NAIFEH	JV HEAD BOYS WRESTLING COACH	HIGH SCHOOL	08/01/2025
DALLAS BEELER	VARSITY ASSISTANT BASEBALL COACH	HIGH SCHOOL	08/01/2025
KARI ANDERSON	VARSITY ASSISTANT VOLLEYBALL	HIGH SCHOOL	08/01/2025
MACEY TURLEY	ASSISTANT FAST-PITCH SOFTBALL	MIDDLE SCHOOL	08/07/2025
MACEY TURLEY	ASST VARSITY FAST-PITCH SOFTBALL	HIGH SCHOOL	08/01/2025
BRANDON COGAN	JV WHITE HEAD BASEBALL COACH	HIGH SCHOOL	08/12/2025
MIKE INCREMONA	ASST 9TH GRADE FOOTBALL COACH	HIGH SCHOOL	08/01/2025

EMPLOYMENT 2025-2026

JENNIFER BODENDOERFER	PARAPROFESSIONAL	WEST ELEM.	08/12/2025
SARAH COURTNEY	PARAPROFESSIONAL	CENTRAL ELEM.	08/12/2025
ZACHARY CRANOR	2HR AIDE	EAST ELEMENTARY	08/12/2025
MELISSA DEFFENBAUGH	CHILD NUTRITION ASST	CHILD NUTRITION	08/12/2025
TIFFANY HANKS	PARAPROFESSIONAL	CENTRAL ELEM.	08/12/2025
NICHOLAS HULSE	CHILD NUTRITION ASST	CHILD NUTRITION	08/12/2025
VUNG KIM	CHILD NUTRITION ASST	CHILD NUTRITION	08/12/2025

Submitted to the Board of Education: AUGUST 14th, 2025

MICHAELA KESSLER
 BRUCE KLINGER
 LAURA LOPEZ
 BRIAN LOWE
 YANETT MANRIQUEZ
 COURTNEY MORAN
 VANI MUDDAGOWNI
 MICHELLE NOON
 DIM NUAM
 CARRIE PEPEK
 TAMARA POTERAS
 ASHLEY PREST
 LUZ REY
 EVANGELINA ROCHA
 IRIS SALLEY
 ADAM SAMARAH
 CARRIE STACEY
 DENZIL STAMPER
 JENNIFER VILLEGA
 LEEANN WRIGHT

PARAPROFESSIONAL
 PARKING LOT ATTEND.
 CHILD NUTRITION ASST
 CHILD NUTRITION ASST
 CHILD NUTRITION ASST
 VIRTUAL SUPPORT
 PARAPROFESSIONAL
 BUS DRIVER
 CHILD NUTRITION ASST
 PARAPROFESSIONAL
 PARAPROFESSIONAL
 PARAPROFESSIONAL
 CHILD NUTRITION ASST
 CHILD NUTRITION ASST
 PARAPROFESSIONAL
 BUS DRIVER
 PARAPROFESSIONAL
 MAINTENANCE
 CHILD NUTRITION ASST
 PARAPROFESSIONAL

WEST ELEM. 08/12/2025
 HIGH SCHOOL 08/12/2025
 CHILD NUTRITION 08/12/2025
 CHILD NUTRITION 08/12/2025
 CHILD NUTRITION 08/12/2025
 LEARNING CENTER 08/12/2025
 NORTH ELEM. 08/12/2025
 TRANSPORTATION 08/12/2025
 CHILD NUTRITION 08/12/2025
 EAST ELEM. 08/12/2025
 EAST INTERM. 08/12/2025
 WEST INTERM. 08/12/2025
 CHILD NUTRITION 08/12/2025
 CHILD NUTRITION 08/12/2025
 NORTH ELEM. 08/12/2025
 TRANSPORTATION 08/12/2025
 NORTH ELEM. 08/12/2025
 MAINTENANCE 07/31/2025
 CHILD NUTRITION 08/12/2025
 CENTRAL ELEM. 08/12/2025

RESIGNATIONS

KAITLIN BOEDING
 JORAN GREEN
 ROSEMARIE LYNCH
 TONYA CRANK
 EVELIN SAMARAH
 LORISSA GILMORE
 CLAYTON BLANCHARD
 WILLIAM LAMBERTON
 AMANDA MASSEY
 DAKOTA SHAW
 MARISOL DIAZ
 RYAN SPALDING
 MARTHA SHROPSHIRE
 COURTNEY DUPUIS
 TOMYA PETERS
 TONY HALE

PARAPROFESSIONAL
 PARAPROFESSIONAL
 CUSTODIAN
 PARAPROFESSIONAL
 PARAPROFESSIONAL
 PARAPROFESSIONAL
 SECRETARY
 PARAPROFESSIONAL
 TRANSPORTATION AIDE
 BUS DRIVER
 CHILD NUTRITION ASST
 CHILD NUTRITION ASST
 CHILD NUTRITION ASST
 ED TECH ASST
 PARAPROFESSIONAL
 MAINTENANCE

CENTRAL ELEM 05/22/2025
 WEST ELEM 05/22/2025
 MAINTENANCE 07/31/2025
 HIGH SCHOOL 05/22/2025
 NORTH ELEM 05/22/2025
 EAST ELEM 05/22/2025
 CENTRAL INTERM 08/08/2025
 MIDDLE SCHOOL 05/22/2025
 TRANSPORTATION 05/22/2025
 TRANSPORTATION 05/22/2025
 CHILD NUTRITION 05/23/2025
 CHILD NUTRITION 05/23/2025
 CHILD NUTRITION 05/23/2025
 HIGH SCHOOL 08/22/2025
 NORTH ELEM 08/13/2025
 MAINTENANCE 08/22/2025

REASSIGNMENTS

TERMINATIONS

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1	07/01/2025	53787	BANK OF AMERICA VISA	DISTRICT PURCHASES	200,000.00
11	2	07/01/2025	3839	AMAZON.COM, LLC	DISTRICT PURCHASES	250,618.62
11	3	07/01/2025	1718	TULSA WORLD	CLASSIFIED ADS 000	445.04
11	4	07/01/2025	6335	MHC KENWORTH - TULSA	TRUCK RENTAL/PARTS 051	12,215.23
11	5	07/01/2025	61020	FROST OIL COMPANY	UNLEADED/DIESEL FUELS 051	226,986.58
11	6	07/01/2025	1076	MUNICIPAL ACCOUNTING SYSTEMS, INC.	SOFTWARE FEES / FORMS 000	25,719.00
11	7	07/01/2025	58751	TYLER TECHNOLOGIES, INC	TRANSPORTATION SOFTWARE 051	38,437.57
11	8	07/01/2025	4241	T & W TIRE	TIRES FOR TRANSPORTATION 051	40,000.00
11	9	07/01/2025	176	BIXBY TELEPHONE COMPANY	PHONE SVCS/CABLE LOCATING 000	105,069.61
11	10	07/01/2025	181	BLUE RIBBON FORMS, INC.	PRINTING-CKS/FORMS/ENV/LTR 000	7,525.63
11	11	07/01/2025	3826	ROTARY CLUB OF BIXBY	MEMBERSHIP DUES 000	325.00
11	12	07/01/2025	70260	OK TEACHERS RETIREMENT SYSTEM	TEACHER RETIREMENT FIX 000	209.52
11	13	07/01/2025	58099	PROJECT LEAD THE WAY	PLTW GATEWAY PARTICIPATION 000	9,150.00
11	14	07/01/2025	385	CUMMINS SOUTHERN PLAINS, LLC	PARTS FOR TRANSPORTATION 051	26,155.11
11	15	07/01/2025	2025	WELDON PARTS, INC.	PARTS TRANSP 051	14,531.06
11	16	07/01/2025	59586	PERRY WEATHER LLC	WEATHER SENTRY SUBSCRIPTION 036	3,470.94
11	17	07/01/2025	58958	JARVIS INC	NIGHT SECURITY SERVICES 000	53,178.72
11	18	07/01/2025	7529	INDUSTRIAL WELDING AND TOOL SUPPLY	AG SUPPLIES 412 / MAINT 050	4,871.75
11	19	07/01/2025	3776	WHEELER METALS, INC	VOAG SUPPLIES 412	780.38
11	20	07/01/2025	1223	OKLAHOMA TURNPIKE AUTHORITY	PIKEPASS - SCHOOL VEHICLES 051	5,250.76
11	21	07/01/2025	1233	O'REILLY AUTOMOTIVE STORES, INC.	PARTS - TR/M 050/051	1,600.66
11	22	07/01/2025	1245	THE PAPERWORK COMPANY	PRINT 000/036/030	4,187.16
11	23	07/01/2025	61527	MARCIA BRENNER ASSOCIATES LLC	REPORT CREATOR PLUG IN FOR POWERSCHOOL SIS 030	29,515.00
11	24	07/01/2025	60250	LEVEL DATA LLC	REAL TIME REPORTS 030	20,550.40
11	25	07/01/2025	1417	ROSENSTEIN, FIST & RINGOLD	LEGAL SERVICES 000	59,196.97
11	26	07/01/2025	70041	INTERNAL REVENUE SERVICE CENTER	3RD PARTY DISABILITY TAX 000	2,834.15
11	27	07/01/2025	1418	ROSS TRANSPORTATION	BUS PARTS FOR TRANSP 051	43,251.38
11	28	07/01/2025	1449	SAM'S CLUB DIRECT	SUPPLIES 000, 051, 412	150.00
11	29	07/01/2025	1678	TIRE BARN, INC.	TIRE REPAIRS - 051/050	20,000.00
11	30	07/01/2025	54924	QUADIENT LEASING USA INC	LEASE PAYMENT - 000	14,799.64
11	31	07/01/2025	60606	THE ART OF EDUCATION UNIVERSITY LLC	FLEX CURRICULUM 6 YEAR TERM 333/000	61,416.00
11	32	07/01/2025	59356	ALLIED TOWING OF TULSA	TOWING SERVICE - 051	5,783.77
11	33	07/01/2025	2713	OKLAHOMA HEALTH CARE AUTHORITY	STATE SHARE MEDICAID PAYMENTS 698	44,261.99

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	34	07/01/2025	58446	TEAM PROFESSIONAL SERVICES	DRUG TESTING FOR DISTRICT 000	7,995.00
11	35	07/01/2025	61237	KHAN ACADEMY INC	STUDENT TUTORING SERVICE 000	3,455.00
11	36	07/01/2025	319	CITY OF BIXBY	SRO FOR BHS CAMPUS 000	276,733.30
11	37	07/01/2025	53630	IMAGINE LEARNING, LLC	LICENSES FOR STUDENTS 572	4,750.00
11	38	07/01/2025	774	VERHOEF INFORMATION SOURCES, LLC	BACKGROUND CHECKS 000	11,886.00
11	39	07/01/2025	57740	ESS SOUTH CENTRAL, LLC	SUBSTITUTE TEACHERS 000	924,734.82
11	40	07/01/2025	54923	NORTHEASTERN STATE UNIVERSITY	JOB FAIR 000	390.00
11	41	07/01/2025	7057	PREFERRED BUSINESS SYSTEMS LLC	EQUIP LEASE/COPIES /REPAIRS 000	176,210.00
11	42	07/01/2025	7057	PREFERRED BUSINESS SYSTEMS LLC	COPIER SUPP000/010/011/012	3,595.47
11	43	07/01/2025	58654	SOFTCHOICE CORPORATION	LICENSE FEE 030	40,538.65
11	44	07/01/2025	60099	FOUR LOCV LLC	NATIVE AMERICAN CULTURE CLASS 561	200.00
11	45	07/01/2025	58321	GOGUARDIAN	GOGUARDIAN LICENSE 000	40,463.00
11	46	07/01/2025	2272	LOWE'S	PARTS/SUPPLIES - 030/050/000/051/006/412/090	1,907.61
11	47	07/01/2025	51933	AMERICANCHECKED, INC.	BEST VOLUNTEERS BCKGRD 000	15,000.00
11	48	07/01/2025	55232	TULSA COUNTY ASSESSOR	VISUAL INSPECTION REIMB 000	173,848.41
11	49	07/01/2025	52803	OKLAHOMA SECRETARY OF STATE	NOTARY BOND FEE - 000	20.00
11	50	07/01/2025	99999	BIXBY PUBLIC SCHOOLS	COPY/TRANSPORTATION/POSTAGE (ALL SCHOOLS)	11.00
11	51	07/01/2025	3770	UMB BANK	AGENT FEES FOR BLDG BONDS 000	1,300.00
11	53	07/01/2025	55958	BPA NATIONAL CENTER	ANNUAL AFFILIATION FEES 412-316	500.00
11	54	07/01/2025	3318	MARK ALLEN CHEVROLET	REPAIR SCHOOL VEHICLES 051	1,723.29
11	55	07/01/2025	57210	PROPIO LS, LLC	PHONE INTERPRETER 000	1,491.60
11	56	07/01/2025	4366	JOSTENS INC	BHS GRAD MT'LS 000	8,426.55
11	57	07/01/2025	61547	W TWO PLUS LLC	REPAIR FUEL TANKS - 051	5,000.00
11	58	07/01/2025	5609	BIXBY METRO CHAMBER OF COMMERCE	MEMBERSHIP DUES, ETC 000	3,216.00
11	59	07/01/2025	3497	EDUCATIONAL TESTING SERVICE	TESTING FOR PARAPRO 000	1,100.00
11	60	07/01/2025	1729	UNITED ENGINES, INC.	BUS REPAIRS 051	8,834.85
11	61	07/01/2025	60083	SERVICE OKLAHOMA	TAGS FOR VEHICLES 051	387.00
11	62	07/01/2025	1139	FINIS BRUCE RAGSDALE	ASBESTOS INSPECTIONS 050	650.00
11	63	07/01/2025	59463	MALTSBERGER INDUSTRIAL	PROPANE 050	275.00
11	64	07/01/2025	4505	CINTAS CORPORATION	UNIFORMS/MATS/TOWEL 050/051	24,579.10
11	65	07/01/2025	4130	OKLAHOMA CORPORATION COMMISSION	FUEL STORAGE TANK REGIS 051	50.00
11	66	07/01/2025	5641	WAGONER COUNTY TREASURER	DISTRICT REVALUATION 000	1,351.62
11	67	07/01/2025	54083	FOLLETT SCHOOL SOLUTIONS LLC	DESTINY RENEWAL 030	13,796.61
11	68	07/01/2025	56227	CDW-G 2	Fortinet Support / LITTLE SIS Renewal 030	1,835.00

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	69	07/01/2025	2042	CRW CONSULTING LLC	ERATE CONSULTING & APP 030	4,000.00
11	70	07/01/2025	3223	POWERSCHOOL GROUP LLC	POWERSCHL SERVER - SPANISH 030 TALENT ED 000	151,561.65
11	71	07/01/2025	283	CCOSA - PROFESSIONAL DEVELOPMENT PR	CONFERENCE REG 000	10,898.00
11	72	07/01/2025	2290	OSSBA	MEMBERSHIP DUES 000 / EMPLOYMENT SVS	9,327.00
11	73	07/01/2025	1171	OKASBO	MEMBERSHIP DUES 000	375.00
11	74	07/01/2025	2748	OSAG	WORKERS COMP INS 000	179,960.00
11	75	07/01/2025	52905	VERIZON WIRELESS	WIRELESS DATA 000	2,559.02
11	76	07/01/2025	59812	KORI NEELY	Group Counseling/ Collaboration 621	5,950.00
11	77	07/01/2025	7042	THE ARROW GROUP	ADMINISTRATORS BONDS 000	5,625.00
11	78	07/01/2025	70505	LAWSON PRODUCTS, INC	DISTRICT SUPPLIES 051	2,492.58
11	79	07/01/2025	2290	OSSBA	OSSBA CONFERENCE REGIS 000	7,350.00
11	80	07/01/2025	2989	OSIG	PROP/CASUALTY/VEHICLE INS 000	1,357,705.00
11	81	07/01/2025	58176	SCHOOLSAFEID LLC	SOFTWARE/SUPP 000	6,253.39
11	82	07/01/2025	60904	QUALITY PETROLEUM INC	OIL FOR TRANSPORTATION 051	8,196.22
11	83	07/01/2025	633	GREAT EXPECTATIONS NSU	TRAINING DAYS 541	4,000.00
11	84	07/01/2025	56025	AMERICAN RED CROSS	CPR CLASSES 022/027	2,007.00
11	85	07/01/2025	7830	ADVANTAGE GRAPHICS INC.	CUTTING MACH REPAIR- COPY 000	741.86
11	86	07/01/2025	4345	A.S.A.P. BATTERY SERVICE	BATTERIES FOR TRANSP 051 & MAINT 050	12,844.74
11	87	07/01/2025	55856	FIELDHOUSE GEAR, INC	Senior shirts/JOM 563	750.00
11	88	07/01/2025	2481	TULSA AUTO SPRING COMPANY	SPRING REPAIR 051	7,500.00
11	89	07/01/2025	61288	GEO-COMM INC	SCHOOL SAFETY SERVICE 376	45,000.00
11	90	07/01/2025	52385	WIRELESS TECHNOLOGIES, INC	RADIO EQUIPMENT - 050	375.00
11	91	07/01/2025	5609	BIXBY METRO CHAMBER OF COMMERCE	BUY BIXBY CAMPAIGN 000	650.00
11	92	07/01/2025	61560	JORDAN NAGEL	GAS REIMBURSEMENTS 000	60.00
11	93	07/01/2025	5188	ULINE	MAINTENANCE SUPPLIES 050	4,277.15
11	94	07/01/2025	59893	CONNECT AND RESTORE, LLC	Counseling/consultation services 621	14,250.00
11	95	07/01/2025	61563	DILLON DOBBINS	GAS REIMBURSEMENTS 000	60.00
11	96	07/01/2025	2993	EMPLOYEE EVALUATION SYSTEMS, INC.	INFORMATION STORAGE SYSTEM -000	15,023.25
11	97	07/01/2025	913	LIBERTY FLAGS	FLAGS FOR THE DISTRICT - 050	1,447.20
11	98	07/01/2025	55863	COSTCO WHOLESALE CORP	DISTRICT PURCHASES/FEES - 050/000/367	517.46
11	99	07/01/2025	7527	TULSA CLEANING SYSTEMS	PARTS/SVS - BUS WASHER 051	2,351.45
11	100	07/01/2025	56349	JENKINS & KEMPER	AUDIT WORK FOR ADMIN - 000	14,100.00
11	101	07/01/2025	61562	BROCK HIME	GAS REIMBURSEMENTS 000	60.00
11	102	07/01/2025	1856	WALMART COMMUNITY	School & Office Supplies 005	712.87
11	103	07/01/2025	1856	WALMART COMMUNITY	SUPPLIES 000/050/051/005	259.93
11	104	07/01/2025	60027	RAS TECHNOLOGY CONSULTANTS INC	Custom Reports Subscription 030	790.00

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	105	07/01/2025	1856	WALMART COMMUNITY	CLOTHING, SHOES AND OTHER MISC ITEMS-511	5,000.00
11	107	07/01/2025	55850	OSI ENVIRONMENTAL	USED OIL AND FILTER PICK UP 051	70.00
11	108	07/01/2025	633	GREAT EXPECTATIONS NSU	COACHING DAYS 541	18,000.00
11	109	07/01/2025	57112	APPTGY	APP DEVELOPMENT 000	14,442.75
11	110	07/01/2025	56434	JOSTENS	JOM SENIORS CAP AND GOWN 563	5,000.00
11	111	07/01/2025	59330	IMAGINE LEARNING LLC	VIRTUAL SCHOOL PROGRAM - 000	64,025.00
11	112	07/01/2025	3224	OKLAHOMA NOTARY "DISCOUNT" ASSOC.	NOTARY BONDS - 000	335.95
11	113	07/01/2025	52249	OKLAHOMA ASSOC FOR PUPIL TRANSPORT.	REGISTRATION FEE 051	500.00
11	114	07/01/2025	56227	CDW-G 2	TECH NEEDS FOR THE DISTRICT 030/000	1,474.65
11	115	07/01/2025	59331	EDUCATORSHANDBOOK.COM	DISTRICT LICENSE 098	10,970.00
11	116	07/01/2025	61564	JENNA BURKERT	GAS REIMBURSEMENTS 000	60.00
11	117	07/01/2025	8035	IXL LEARNING INC	IXL RENEWAL 000	90,568.75
11	118	07/01/2025	21426	CHRISTA MONTGOMERY	GAS REIMBURSEMENTS 000	60.00
11	119	07/01/2025	55410	PUBLIC CONSULTING GROUP - EDUCATION	MEDICAID REIMBURSEMENT MEDICAID BILLING 698	9,675.40
11	120	07/01/2025	57382	COMMUNITYCAREHMO, INC.	EMPLOYEE ASSISTANCE PROGRAM 000	7,291.20
11	121	07/01/2025	53954	CONTRACT PAPER GROUP INC	COPY PAPER FOR THE DISTRICT 000	14,840.00
11	122	07/01/2025	52270	PEARSON	BILLING FOR Q INTERACTIVE 698	6,820.37
11	123	07/01/2025	58928	EDUCATIONAL PRODUCTS, INC	SCHOOL SUPPLIES PRE-K-6 JOM 563	14,000.00
11	124	07/01/2025	6317	MOBILIZED VISION LLC	VISION SERVICES FOR SPED STUDENTS 621	10,686.25
11	125	07/01/2025	60573	ADVANCED POOL AND HOME REPAIR	POOL SERVICE AND REPAIR 000	20,349.98
11	126	07/01/2025	493	EMPIRE TRUCK REBUILDERS, INC.	BUS REPAIRS 051	2,500.00
11	127	07/01/2025	60840	ROCKET ALUMNI SOLUTIONS INC	DIGITAL WALL OF FAME 000	2,400.00
11	128	07/01/2025	2290	OSSBA	EMPLOYMENT SERVICES (WAS OPSUCA) 000	13,390.00
11	129	07/01/2025	55299	HOUGHTON MIFFLIN HARCOURT PUB CO	AMIRA LICENSES 367	37,575.00
11	130	07/01/2025	1707	COUNTY ELECTION BOARD SECRETARY	ELECTION SERVICES 000	28,367.12
11	131	07/01/2025	60843	HD SUPPLY INC	MISC SUPPLIES 050	47,865.67
11	132	07/01/2025	59771	WILLIAM S ROWLAND	PIANO TUNING SERVICE 000	160.00
11	133	07/01/2025	60853	MOTOR MOUTH THERAPY LLC	THERAPY SERVICES EH 698	17,460.00
11	134	07/01/2025	7601	LOREN MONTGOMERY	GAS REIMBURSEMENTS 000	60.00
11	135	07/01/2025	52846	MICHAEL K MARSHALL	SUBSCRIPTIONS 541	200.00
11	136	07/01/2025	56974	DOUG HENNIGAN	GAS REIMBURSEMENTS 000	60.00
11	137	07/01/2025	60479	SPARTAN SIGNS INC	SIGNS FOR TRANSPORTATION 051	500.50

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11	138	07/01/2025	59810	SWANK MOVIE LICENSING USA	K12 STREAMING & LICENSING 030	10,600.00
11	139	07/01/2025	59410	STEPHEN MOSS	GAS REIMBURSEMENTS 051	60.00
11	140	07/01/2025	59170	MADISON ECKERT	GAS REIMBURSEMENTS 051	60.00
11	141	07/01/2025	59132	RAY BLAKE	GAS REIMBURSEMENTS 051	60.00
11	142	07/01/2025	57153	VICTORIA MEADOWS	GAS REIMBURSEMENTS 051	60.00
11	143	07/01/2025	7773	MABEE CENTER	BHS GRADUATION 000	29,831.13
11	145	07/01/2025	55823	MCDANIEL ACORD, PLLC	LEGAL SERVICES 000	128.68
11	146	07/01/2025	1856	WALMART COMMUNITY	SUPPLIES FOR JOM 563	5,000.00
11	147	07/01/2025	1856	WALMART COMMUNITY	Supplies 099	1,000.00
11	148	07/01/2025	59431	LISA HARRIS	GAS REIMBURSEMENTS 051	60.00
11	149	07/01/2025	58603	CROWN LIFT TRUCKS	TRANSPORTATION REPAIRS 051/050	791.16
11	150	07/01/2025	60849	PATHWAYS BEHAVIOR THERAPY	Contracted Services 621	73,827.66
11	151	07/01/2025	55855	VIZAVANCE	VISION SCREENING 027	800.00
11	152	07/01/2025	59717	JONATHAN SUTMILLER	GAS REIMBURSEMENTS 051	60.00
11	153	07/01/2025	5463	LEARNING A-Z	RAZ-PLUS RENEWAL 621	5,302.00
11	154	07/01/2025	51624	ALPHA AWARDS	NAME TAGS FOR 000/030/050/051	662.00
11	155	07/01/2025	59142	ROBINSON GLASS OF TULSA INC	GLASS REPLACEMENT FOR TRANSPORTATION 051	2,500.00
11	156	07/01/2025	59739	DAVISON FUELS & OIL LLC	FUEL FOR THE DISTRICT 051	7,067.45
11	157	07/01/2025	5140	UNITED SUBURBAN SCHOOLS ASSOC.	CONFERENCE FEES 000	1,650.00
11	158	07/01/2025	59318	PENSION SOLUTIONS, INC	457-403 PLANS INSTALLATION COST 000	100.00
11	159	07/01/2025	59766	DEREK SEROWSKI	GAS REIMBURSEMENTS 051	60.00
11	160	07/01/2025	8275	NATIONAL BUS SALES	PARTS FOR BUS REPAIRS 051	70,090.95
11	161	07/01/2025	1856	WALMART COMMUNITY	SUPPLIES AND MATERIALS 561	5,403.43
11	162	07/01/2025	60594	BRITTANY ROBISON	GAS REIMBURSEMENTS 051	60.00
11	163	07/01/2025	60257	BRENNA HUMPHREY	GAS REIMBURSEMENTS 051	60.00
11	164	07/01/2025	60025	JORDAN PERCEFUL	GAS REIMBURSEMENTS 051	60.00
11	165	07/01/2025	59766	DEREK SEROWSKI	GAS REIMBURSEMENTS 051	60.00
11	166	07/01/2025	56482	ID WHOLESALER	1 YR Renewal Cloudbadging ID Card Software 030	1,439.64
11	167	07/01/2025	7831	A BEST BRAKE & CLUTCH, LLC	BRAKE REPAIRS FOR THE DISTRICT 051	7,059.70
11	168	07/01/2025	59284	ZENDESK INC	ZENDESK SUITE SUBSCRIPTION 030	38,640.00
11	169	07/01/2025	60252	REALLY GREAT READING COMPANY, LLC	Open PO for training 621	2,000.00
11	170	07/01/2025	55130	SUPERIOR TERMITE & PEST CONTROL	BED BUG & LICE TREATMENT ONLY 050	1,170.00
11	171	07/01/2025	60797	ALAINA WRIGHT	GAS REIMBURSEMENTS 051	60.00
11	172	07/01/2025	59258	ZEPTIVE INC	ANNUAL SOFTWARE & LICENSING	98.00
11	173	07/01/2025	60939	DAVID ZIMMERMAN	GAS REIMBURSEMENTS 051	60.00
11	174	07/01/2025	60899	JAMIE MEHAS	GAS REIMBURSEMENTS 051	60.00

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11	175	07/01/2025	60767	OCAS, LLC	TRAINING 000	600.00
11	176	07/01/2025	60364	MARA ALEXANDRA MICHAEL	Contractor, planners, IEP 621	65,566.71
11	177	07/01/2025	60254	RED ROVER	EMPLOYEE PORTAL 000	12,161.52
11	178	07/01/2025	2732	TREAT'S SOLUTIONS, LLC	SOAP FOR DISTRICT 050	10,800.00
11	179	07/01/2025	59967	BRAVED	BRAVED 094	35,500.00
11	180	07/01/2025	60416	CLCD, LLC	CLASSROOM LIBRARY BOOK REVIEWING SERVICE 000	6,052.50
11	182	07/01/2025	58955	SECURE DOCS INC	SIGNERS 621	5,416.00
11	183	07/01/2025	60128	TEACHTOWN	enCore K-12 Student Software 621	44,785.00
11	184	07/01/2025	60759	AERO IT SOLUTIONS LLC	FortiGate-600E 1 Year Enterprise Protection 030	9,544.91
11	185	07/01/2025	58734	BEARCOM	REPAIRS ON EQUIPMENT 051	4,000.00
11	186	07/01/2025	60959	NAPA AUTO PARTS	SUPPLIES FOR TRANSPORTATION 051	3,651.32
11	187	07/01/2025	61019	RYLIE LITTLEJOHN	GAS REIMBURSEMENTS 051	60.00
11	188	07/01/2025	61050	GRIMSLEY'S INC	SOAP DISPENSERS 050	30,523.50
11	189	07/01/2025	2387	STAPLES CREDIT PLAN	SUPPLIES 000	500.00
11	190	07/01/2025	21368	KGEB - AMERICA	GRADUATION AUDIO/VIDEO 000	2,750.00
11	191	07/01/2025	61022	BRADY COMPANIES LLC	MAINTENANCE SUPPLIES 050	163,911.50
11	192	07/01/2025	60943	CONNOR WHITHAM	GAS REIMBURSEMENTS 051	60.00
11	193	07/01/2025	56625	BILL KNIGHT FORD	KEYS FOR BUS'S 051	1,000.00
11	194	07/01/2025	60941	MICHAEL DANIEL	GAS REIMBURSEMENTS 051	60.00
11	195	07/01/2025	60940	DEAN WILSON	GAS REIMBURSEMENTS 051	60.00
11	196	07/01/2025	61293	D&H UNITED FUELING SOLUTIONS INC	REPAIR FUELD TANKS - 051	500.00
11	197	07/01/2025	61325	STETSON & ASSOCIATES	CONSULTING SERVICES 000	18,132.18
11	198	07/01/2025	61396	SHEILA K REED	ANNUAL EMPLOYEE PHYSICALS 000	7,500.00
11	199	07/01/2025	59319	GO POWER SCHOOLS LLC	ANNUAL MAINTENANCE FEE 000	6,000.00
11	200	07/01/2025	61560	JORDAN NAGEL	GAS REIMBURSEMENTS 051	60.00
11	201	07/01/2025	1856	WALMART COMMUNITY	MISC PURCHASES 621	1,000.00
11	202	08/07/2025	55845	5 STAR STUDENTS	APP FOR 5 STAR SUBSCRIPTION 000	5,000.00
11	500	07/01/2025	5592	ADMIRAL EXPRESS LLC	SUPPLIES - 000/030/051	3,703.10
11	501	07/01/2025	5592	ADMIRAL EXPRESS LLC	COPY CENTER SUPPLIES 000	6,151.11
11	502	07/01/2025	5592	ADMIRAL EXPRESS LLC	INDIAN ED SUPPLIES - 561	5,000.00
11	503	07/01/2025	5592	ADMIRAL EXPRESS LLC	SPED SUPPLIES - 006/697	207.31
11	504	07/01/2025	5592	ADMIRAL EXPRESS LLC	NE MISC SUPPLIES 003	1,767.42
11	505	07/01/2025	5592	ADMIRAL EXPRESS LLC	EE MISC SUPPLIES - 010	3,323.84
11	506	07/01/2025	5592	ADMIRAL EXPRESS LLC	CE MISC SUPPLIES - 001	6,696.08
11	507	07/01/2025	5592	ADMIRAL EXPRESS LLC	BMS MISC SUPPLIES - 004	1,080.89
11	508	07/01/2025	5592	ADMIRAL EXPRESS LLC	CI MISC SUPPLIES - 002	682.36
11	509	07/01/2025	5592	ADMIRAL EXPRESS LLC	9TH MISC SUPPLIES 011	673.51
11	510	07/01/2025	5592	ADMIRAL EXPRESS LLC	BHS OFFICE SUPPLIES 005	982.51
11	511	07/01/2025	5592	ADMIRAL EXPRESS LLC	NI - MISC SUPPLIES 009	1,767.25
11	512	07/01/2025	5592	ADMIRAL EXPRESS LLC	EI MISC SUPPLIES 012	90.82

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11	513	07/01/2025	5592	ADMIRAL EXPRESS LLC	WE - MISC SUPPLIES 007	7,837.67
11	514	07/01/2025	5592	ADMIRAL EXPRESS LLC	WI - MISC SUPPLIES 008	2,580.52
11	515	07/01/2025	5592	ADMIRAL EXPRESS LLC	JOM MISC SUPPLIES 563/564	5,000.00
11	516	07/01/2025	5592	ADMIRAL EXPRESS LLC	ALT ED SUPPLIES 099	100.00
11	517	07/21/2025	5592	ADMIRAL EXPRESS LLC	Classroom Supplies 412-316-705	750.00
11	530	07/01/2025	2771	MIKE ANTHONY	REIMB TRAVEL/PURCHASES - 000	354.97
11	531	07/01/2025	59412	BRENDA SHAW	REIMB TRAVEL/PHYSICAL/CCOS 000	500.00
11	532	07/01/2025	58961	DEBBIE LEWIS	REIMBURSE TRAVEL 000	500.00
11	533	07/01/2025	61155	JACE CALDWELL	REIMBURSE GAS - 000	224.00
11	535	07/01/2025	60876	KENDALL STILL	PERDIEM 000	500.00
11	536	07/02/2025	59625	RHONDA TAYLOR	REIMBURSE TRAVEL 000	272.50
11	537	07/01/2025	55248	LINDA RICKS	TRAVEL REIMB 000	200.00
11	538	07/02/2025	56104	CODY COONCE	REIMBURES TRAVEL 000	1,100.00
11	539	07/01/2025	53741	DANIEL DEITZ	PER DIEM 000	40.00
11	540	07/01/2025	53742	JESSICA JERNEGAN	REIMBURSE TRAVEL 000	500.00
11	541	07/01/2025	7978	JOHN STOCKTON	REIMBURSE TRAVEL TO OFFICE ON WEEKENDS 000	200.00
11	543	07/01/2025	59487	LYDIA WILSON	REIMB TRAVEL/PURCHASES - 000	224.00
11	544	07/01/2025	6187	CHERYL WILKINSON	REIMB TRAVEL/PURCHASES - 000/541	450.00
11	545	07/01/2025	59275	KATHY GILLIAM	PER DIEM 561	500.00
11	546	07/01/2025	61559	BENJAMIN WATSON	roll over-Per Diem 613	200.00
11	547	07/01/2025	56673	STEVEN SCOTT	REIMB TRAVEL/PURCHASES - 030	500.00
11	548	07/01/2025	56733	DINAH BENAVIDES	PER DIEM CCOSA CONFERENCE 000/613/621	504.80
11	549	07/01/2025	3303	AMY RENEAU	REIMB TRAVEL/PURCHASES - 030	500.00
11	550	07/01/2025	4352	ROWLAND VERNON	REIMBURSEMENTS 004	2,000.00
11	551	07/01/2025	1677	TINA FRANCIS	REIMBURSE TRAVEL 561	500.00
11	700	07/01/2025	61532	CASEY JORDAN	ASSISTANT GIRLS WRESTLING COACH (MONTHLY) 021	4,280.00
11	701	07/01/2025	60874	ALAINA WRIGHT	VARSITY HEAD STUNT COACH (MONTHLY) 021	13,840.00
11	702	07/01/2025	60910	DAVID ZIMMERMAN	HEAD VARSITY BOYS SWIM COACH (MONTHLY) 021	12,840.00
11	703	07/01/2025	61375	BRILEY TURNHAM	MIDDLE SCHOOL HEAD DANCE COACH (MONTHLY) 021	2,675.00
11	704	07/01/2025	21435	RENEE HAACK	8TH GRADE VOLLEYBALL COACH 021	2,407.50
11	705	07/01/2025	61567	CORDELIA BRAY	VARISY ASSISTANT DANCE COACH 021.	4,815.00
11	706	07/01/2025	60374	TREY ODAM	ASSISTANT WRESTLING COACH (MONTHLY) 021	2,675.00
11	707	07/01/2025	60918	RACHEL ZIMMERMAN	VARSITY ASSISTANT SWIM COACH (021)	3,210.00
11	708	07/01/2025	60348	RICHARD KYLE EVANS	VARSITY BOYS ASSISTANT SOCCER COACH 021	2,942.50

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11	711	07/01/2025	60431	MICHAEL DANIEL	VARSITY GIRLS HEAD COACH (MONTHLY) 021	5,885.00
11	712	07/01/2025	60848	PHIL HOLLAND	MIDDLE SCHOOL ASSISTANT TENNIS COACH 021 (MONTHLY)	7,757.50
11	713	07/01/2025	59238	DEREK SEROWSKI	HEAD VOLLEYBALL COACH 021	8,827.50
11	714	07/01/2025	61568	MATTHEW A FUNK	MS HEAD BOYS SOCCER COACH (MONTHLY) 021	1,200.00
11	715	07/01/2025	60927	BRETT HERBSTER KOLMAN	VARSITY BOYS ASSISTANT SOCCER COACH 021	2,942.50
11	716	07/01/2025	60873	CARA ROGERS	ASSISTANT CHEER COACH (MONTHLY) 021	4,500.00
11	718	07/01/2025	60879	JAMIE HARMON-HUFF MEHAS	JV ASSISTANT CHEER/STUNT COACH 021	5,280.00
11	719	07/01/2025	59666	ERIN FLANNERY RODEN	VARSITY ASST JV/8TH GRADE VOLLEYBALL COACH 021	5,617.50
11	720	07/01/2025	61575	MASON NAIFEH	VARSITY WRESTLING ASSISTANT COACH (MONTHLY) 021	8,132.00
11	721	07/01/2025	60240	MIKE INCREMONA	9TH GRADE ASSISTANT FOOTBALL COACH 021 (MONTHLY)	3,745.00
11	722	07/01/2025	61569	CASSIDY H BLACKSHARE	MS CHEER SPONSOR 021	1,070.00
11	723	07/01/2025	60286	KATHERINE LEE WILEY	VARSITY ASSISTANT/JV VOLLEYBALL COACH 021	3,210.00
11	724	07/01/2025	60506	EPHRAIM REDDEN	ASSISTANT JV BASEBALL COACH (MONTHLY) 021	4,173.00
11	725	07/01/2025	60265	MACEY DIONNE TURLEY	VARSITY ASST FAST PITCH SOFTBALL (MONTHLY) 021	8,132.00
11	726	07/01/2025	61101	DALLAS BEELER	VARSITY ASST BASEBALL COACH 021	4,173.00
11	727	07/01/2025	59614	KARI RIANE ANDERSON	VARSITY ASSISTANT VOLLEY BALL COACH 021 (MONTHLY)	3,210.00
11	728	07/01/2025	59744	BRANDON KYLE COGAN	JV WHITE- HEAD BASEBALL COACH 021	4,173.00
11	729	07/01/2025	61625	CODY NGUYEN	8TH GRADE BOYS BASKETBALL 021 (MONTHLY)	2,942.50
11	730	07/01/2025	60900	DARRELL E BEELER	VARSITY ASSISTANT BASEBALL COACH 021	4,173.00
11	731	08/01/2025	60993	AMANDA N PEREZ	ASSISTANT CROSS COUNTRY COACH 021	2,675.00
11	733	08/01/2025	61640	RAFER WEAVER	8TH GRADE ASSISTANT SOFTBALL COACH 021	2,407.50
11	734	08/01/2025	61100	JEFFERY KEITH OWENS	JV RED, HEAD BASEBALL, VARSITY ASSISTANT BB 021	7,704.00
11	735	08/01/2025	60858	TRAVEYON ARMSTRONG	ASSISTANT BOYS TRACK / 9TH GD FB 021 (MONTHLY)	6,955.00
11	1000	07/01/2025	61011	SHERRY MCMILLAN	CONTRACTED SERVICES 000	1,000.00
11	1001	07/01/2025	61417	OPSRC	OPSRC MEMBERSHIP FEE 000	2,500.00
11	1002	07/01/2025	61542	DUSTIN EDWARD HOWARD	CONSULTING FEE (INNOVATION LAB) 095	2,325.00

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11	1003	07/01/2025	61548	CHRISTOPHER RODRIGUEZ	CREATIVE HUB CONSULTING FEE (INNOVATION LAB) 095	3,075.00
11	1006	07/01/2025	1856	WALMART COMMUNITY	FACS Supplies 412-314-705	5,000.00
11	1007	07/01/2025	61600	HARP'S FOOD STORES INC	FACS Supplies 412-314-705	1,000.00
11	1008	07/01/2025	56745	RESPONSIVE LEARNING, LP	TLE Recertification Training 005	90.00
11	1009	07/01/2025	54987	OKLA ASSOC OF CAREER & TECH	OK Summit Registration 412-316 & 312-705	615.00
11	1010	07/01/2025	53545	LORI HEARD	Travel Reimbursement OK Summit Conf 412-316-705	31.50
11	1011	07/01/2025	54987	OKLA ASSOC OF CAREER & TECH	REGISTRATIONS FOR AUGUST CONFERENCE 421	600.00
11	1012	07/01/2025	3953	CLAUDE NEON FEDERAL SIGNS, INC.	STATEWIDE REIMBURSED FOR DAMAGE SIGN 000	2,490.90
11	1013	07/01/2025	61450	MCKENNA EDDINGS	PER DIEM GYTO 511	140.00
11	1014	07/01/2025	60933	KELSEY LANE	PER DIEM GYTO 511	140.00
11	1015	07/01/2025	60895	AMANDA RUTHERFORD	PER DIEM GYTO 511	458.24
11	1016	07/01/2025	61446	MADISON ENGLS	PER DIEM GYTO 511	140.00
11	1017	07/01/2025	60555	RACHEL MORIE	PER DIEM GYTO 511	234.17
11	1018	07/01/2025	61447	ALEANA J LANE	PER DIEM GYTO 511	140.00
11	1019	07/01/2025	60893	ALISON BEACH	PER DIEM GYTO 511	140.00
11	1021	07/01/2025	61449	PATRICIA BEAVERS	PER DIEM GYTO 511	140.00
11	1022	07/01/2025	61448	ELAINA MARTIN	PER DIEM GYTO 511	140.00
11	1023	07/01/2025	54923	NORTHEASTERN STATE UNIVERSITY	APSI REGISTRATIONS 541	150.00
11	1024	07/01/2025	59560	MICHAEL SHAW	Per Diem, July Nashville Conference 412-312-705	492.90
11	1025	07/01/2025	61246	DAVID MEYER	Per Diem, July Harvard Conference 005	520.32
11	1027	07/01/2025	2766	MARDEL'S	SCHOOL SUPPLIES 009	200.00
11	1028	07/01/2025	59487	LYDIA WILSON	2025 NDSC Convention 621	500.00
11	1029	07/01/2025	3294	MELISSA LYTLE	Per Diem 621	120.00
11	1030	07/01/2025	57399	LIBBY MCNAMARA	2025 NDSC CONVENTION 621	502.20
11	1031	07/01/2025	53807	LIBBY VANDOLAH	2025 NDSC CONVENTION-DALLAS 621	120.00
11	1032	07/01/2025	60920	AMERICAN PLANT PRODUCTS & SERVICES	Potting Soil	853.60
11	1033	07/01/2025	54987	OKLA ASSOC OF CAREER & TECH	OK Summit Registration 412-316-705	275.00
11	1034	07/01/2025	60877	DANIAL KARNES	Travel Reimbursement 412-316-705	100.00
11	1035	07/01/2025	51624	ALPHA AWARDS	TEACHER NAME TAGS 009	500.00
11	1036	07/01/2025	57575	OATECA	Annual License 621	1,200.00
11	1037	07/01/2025	5336	STARFALL EDUCATION FOUNDATION	Membership 621	355.00
11	1038	07/01/2025	60252	REALLY GREAT READING COMPANY, LLC	School Subscriptions 621	5,750.00
11	1039	07/01/2025	55185	LEXIA LEARNING SYSTEMS, INC.	Reading Subscription Renewal 621	3,450.00
11	1040	07/01/2025	5463	LEARNING A-Z	Raz Plus Renewal 621	5,456.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1042	07/01/2025	60949	KATELYN SNOW	PER DIEM NURSE CONFERENCE 027	120.00
11	1043	07/01/2025	58980	TIA MORROW	PER DIEM NURSE CONFERENCE 027	120.00
11	1044	07/01/2025	56737	TORY KRAUS	PER DIEM NURSE CONFERENCE 027	120.00
11	1045	07/01/2025	57663	ARDATH LAMB	PER DIEM NURSE CONFERENCE 027	281.00
11	1046	07/01/2025	59503	TRACY STEPHENS	PER DIEM NURSE CONFERENCE 027	281.00
11	1047	07/01/2025	3839	AMAZON.COM, LLC	BOOK ORDER FOR CE 511	40.95
11	1048	07/01/2025	58702	HEGGERTY PHONEMIC AWARENESS	LICENSE RENEWAL FOR CE 511	445.00
11	1049	07/01/2025	59236	CURRICULUM ASSOCIATES, LLC	ELEVATION PLATFORM FY26 572	10,513.75
11	1050	07/01/2025	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	HMH PD SESSIONS - READING STRUCTURED LITERACY 367	8,400.00
11	1051	07/01/2025	52270	PEARSON	FY26 TESTING MATERIALS FOR GIFTED PROGRAM 020	4,407.94
11	1052	07/01/2025	57264	ESGI, LLC	RENEWAL LICENSES FOR CE FY26 511	6,734.00
11	1053	07/01/2025	58210	JOURNEYED.COM INC	Adobe Licenses 412-316-705	2,500.00
11	1054	07/01/2025	59330	IMAGINE LEARNING LLC	LICENSE RENEWAL AND PD FY26 572	4,950.00
11	1055	07/01/2025	59802	TEACHERS CLG READING & WRITING	CONTRACTED SERVICES FOR PD 541	15,200.00
11	1056	07/01/2025	61282	CHARBRICE EVANS	PERDIEM FOR TRAVEL 412-315- 505	352.00
11	1058	07/02/2025	58686	SCHOOL SPECIALTY	School Items 003	1,000.00
11	1059	07/02/2025	1856	WALMART COMMUNITY	School supplies, educational items 003	500.00
11	1060	07/02/2025	52012	KATHERYNE B. PAYNE EDUCATIONAL CTR	REGISTRATION FEES FOR K CARDWELL 367	1,360.00
11	1061	07/02/2025	52916	SCHOLASTIC MAGAZINES	Scholastic Magazine 007	5,194.75
11	1062	07/02/2025	57023	L & M OFFICE FURNITURE	INNOVATION LAB FURNITURE 095	4,373.34
11	1063	07/02/2025	1856	WALMART COMMUNITY	Walmart General fund purchases 002	300.00
11	1064	07/02/2025	51624	ALPHA AWARDS	Name tags for 25-26 002	300.00
11	1065	07/02/2025	1856	WALMART COMMUNITY	Classroom Supplies 412-314-505	400.00
11	1066	07/02/2025	58734	BEARCOM	Walkies & Batteries 007	1.00
11	1068	07/02/2025	7057	PREFERRED BUSINESS SYSTEMS LLC	Printer Expenses 007	1.00
11	1069	07/02/2025	58702	HEGGERTY PHONEMIC AWARENESS	Subscription 007	2,489.00
11	1070	07/02/2025	60759	AERO IT SOLUTIONS LLC	MOUNTING BRACKETS	332.65
11	1071	07/07/2025	55895	FISLERDATA, LLC	School Subscription 9/25-9/26 011	369.00
11	1072	07/07/2025	52916	SCHOLASTIC MAGAZINES	Scholastic News/Sciencespin 008	2,912.19
11	1073	07/07/2025	1856	WALMART COMMUNITY	Misc Supplies 011	200.00
11	1074	07/07/2025	8035	IXL LEARNING INC	IXL LIVE: SCHOOL EDITION PD 541	3,600.00
11	1075	07/07/2025	70080	STUDIES WEEKLY, INC	WEBINAR SESSION FOR PD 541	500.00

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11	1076	07/07/2025	58530	SAVVAS LEARNING COMPANY	MY PERSPECTIVES PD 541	3,700.00
11	1077	07/07/2025	52916	SCHOLASTIC MAGAZINES	Storey, Garrett, Osburn, Slater 009	924.70
11	1078	07/07/2025	59275	KATHY GILLIAM	PER DIEM GOVERNANCE CONFERENCE 511	230.93
11	1079	07/07/2025	54406	MARENEM INC	New classroom sets 001	499.47
11	1080	07/10/2025	624	GOPHER SPORTS	PE Equipment 012	500.00
11	1081	07/10/2025	2017	LAKESHORE LEARNING MATERIALS	New K rooms 000	1,426.34
11	1082	07/10/2025	70080	STUDIES WEEKLY, INC	STUDIES WEEKLY MATERIALS 333	29,418.92
11	1083	07/10/2025	58450	QUAVERMUSIC.COM	MUSIC CURRICULUM K-5 333	38,220.00
11	1084	07/10/2025	57137	BEDFORD, FREEMAN & WORTH	AP ECONOMICS MATERIALS 333	192.00
11	1085	07/10/2025	59764	LAB-AIDS, INC	SCIENCE AND GLOBAL ISSUES BIOLOGY, 333	15,106.39
11	1086	07/10/2025	5643	CENGAGE LEARNING	MATH BOOKS GR 1-4 333	12,852.00
11	1087	07/10/2025	58702	HEGGERTY PHONEMIC AWARENESS	LITERACY SUPPLIES 333	658.56
11	1088	07/10/2025	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	HMH INTO READING K-6 333	2,036.69
11	1089	07/10/2025	1667	THOMPSON SCHOOL BOOK DEPOSITORY	LEVELED READER BUNDLES 333	11,040.96
11	1090	07/14/2025	60257	BRENNA HUMPHREY	Travel Reimbursement 412-314- 705	440.00
11	1091	07/14/2025	51624	ALPHA AWARDS	New Hire Name tags	51.00
11	1092	07/14/2025	55566	CEV MULTIMEDIA, LTD	Ag. Curriculum 412-311-705	3,250.00
11	1093	07/16/2025	61029	VISTA HIGHER LEARNING INC	EL PL IMPLEMENTATION PD 572	3,000.00
11	1094	07/16/2025	57106	MEGAN DELAY	Ok Summit Reimbursement 412- 314-705	160.00
11	1096	07/21/2025	58714	BIXBY PUBLIC SCHOOLS - PRINTSHOP	SRA PRINT ORDER 367	34,000.00
11	1097	07/21/2025	52901	HEATHER WITHEM	Travel Reimbursement 412-316- 705	41.86
11	1098	07/21/2025	60259	ELIZABETH FRISILLO	Educational Purchases for School 003	500.00
11	1099	07/21/2025	6788	H&H PRINTER SERVICES	Toner Cartridges 412-316-705	2,268.00
11	1100	07/21/2025	61417	OPSRC	REGISTRATIONS FOR LETRS PD 511	1,450.00
11	1101	07/21/2025	57100	LESSONPIX CUSTOM LEARNING MATERIALS	621-Subscription Renewal	680.40
11	1102	07/21/2025	61514	ROBERT K BOST	HEARING OFFICIAL FEES 621	1,000.00
11	1103	07/21/2025	55185	LEXIA LEARNING SYSTEMS, INC.	LETRS CONNECT 1 YR LICENSE 367	189.00
11	1104	07/25/2025	58734	BEARCOM	WALKIES FOR THE DISTRICT 376	47,214.90
11	1105	07/25/2025	61605	PARCHMENT AN INSTRUCTURE COMPANY	TRANSCRIPT SERVICES 000	8,404.00
11	1106	07/21/2025	61607	EDYNAMIC LP	MS LEARNING LIBRARY 333/004	5,600.00
11	1107	07/21/2025	1856	WALMART COMMUNITY	Yearly PO 001	50.00
11	1108	07/21/2025	70099	OKLAHOMA FFA ASSOC.	Membership & Convention Registration 311	2,444.00
11	1109	07/21/2025	59236	CURRICULUM ASSOCIATES, LLC	ELLEVATION STRATEGIES 572	10,513.75

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1110	07/21/2025	60982	INSPIRING YOUNG LEARNERS INC	Yearly subscription 001	277.60
11	1111	07/21/2025	555	FLINN SCIENTIFIC, INC.	Science Classroom Supplies 005	221.16
11	1112	07/21/2025	7057	PREFERRED BUSINESS SYSTEMS LLC	poster paper and ink 003	1,000.00
11	1113	07/21/2025	51624	ALPHA AWARDS	staff name tags 003	200.00
11	1114	07/21/2025	56274	FCCLA	Dues 412-314-505	524.00
11	1115	07/21/2025	1276	HERTZBERG-NEW METHOD, INC.	Library Books 015	4,660.00
11	1116	07/21/2025	57264	ESGI, LLC	15 license 25-26 school year 010	3,885.00
11	1117	07/21/2025	52916	SCHOLASTIC MAGAZINES	25-26 renewals 010	2,700.00
11	1118	07/21/2025	57038	LIGHTHOUSE ELECTRIC LLC	ACADEMIC 4 CAM ADD (INNOVATION LAB) 095	2,573.32
11	1120	07/30/2025	633	GREAT EXPECTATIONS NSU	GE coaching days 002	1,500.00
11	1121	07/30/2025	5336	STARFALL EDUCATION FOUNDATION	25-26 renewal 010	355.00
11	1122	07/30/2025	3102	REALITY WORKS	HS FACS ORDER 421	14,013.02
11	1123	07/30/2025	3102	REALITY WORKS	HS AG ORDER 421	2,191.95
11	1124	07/30/2025	60640	CHARACTERSTRONG LLC	PREK-6 TIER 1 RENEWAL V24 FY26 552	9,992.00
11	1125	07/30/2025	3057	SCHOOL NURSE SUPPLY, INC.	RECOVERY COUCH, OITNMENT, ACETAMINOPHEN 027	1,265.74
11	1126	07/30/2025	61604	THE RAILROAD YARD INC	Classroom Supplies 412-311	5,268.96
11	1127	07/30/2025	3839	AMAZON.COM, LLC	412 Money for Classroom Supplies 412-316-705	5,000.00
11	1128	07/30/2025	60665	GETMARKED, INC	Annual Licensing Subscription 005	700.00
11	1129	07/30/2025	3228	DICK BLICK ART MATERIALS	Art Class Supplies 005	1,618.03
11	1130	07/30/2025	53098	B & H PHOTO	ORDER FOR HS BROADCASTING 421	12,531.06
11	1131	07/30/2025	59221	FOLLETT CONTENT SOLUTIONS	Misc. Books 009	4,500.00
11	1132	08/03/2025	5643	CENGAGE LEARNING	LARSON'S INTERMEDIATE ALGEBRA 333	2,887.50
11	1133	08/03/2025	61425	DELTAMATH SOLUTIONS INC	Instructional Videos/online assessments 011	660.00
11	1134	08/03/2025	60310	LAUNCH PEAK PERFORMANCE	Kristen Hale PD 003	400.00
11	1135	08/03/2025	51624	ALPHA AWARDS	name tags 010	144.00
11	1136	08/03/2025	4724	BLICK ART MATERIALS	art supplies 010	475.00
11	1137	08/03/2025	55895	FISLERDATA, LLC	My Conference Time 005	369.00
11	1138	08/03/2025	58686	SCHOOL SPECIALTY	kinder supplies 010	176.00
11	1139	08/07/2025	61580	ROCHESTER 100 INC	3rd Grade Folders 001	420.42
11	1140	08/07/2025	54393	CAREER TECH	New Teacher 412-314-505	30.00
11	1141	08/07/2025	61627	BERCHER CERAMIC SUPPLIES INC	Clay for Art Class 005	750.00
11	1142	08/07/2025	59221	FOLLETT CONTENT SOLUTIONS	Library Purchases 023	6,000.00
11	1143	08/07/2025	5643	CENGAGE LEARNING	Curriculum 412-316	4,371.40
11	1144	08/07/2025	54051	OK FCCLA	FCCLA Memberships 412-314- 705	900.00
11	1145	08/07/2025	59221	FOLLETT CONTENT SOLUTIONS	Follett 979	4,000.00
11	1146	08/08/2025	99999	BIXBY PUBLIC SCHOOLS	PRINTING OF READING BOOKS 367	28,322.91
11	1148	08/13/2025	5463	LEARNING A-Z	RENEWAL LICENSES AND PD 572	3,407.00

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11	1149	08/13/2025	58972	NOODLETOOLS, INC	Student Access for Noodletools 018	490.00
11	1150	08/13/2025	54083	FOLLETT SCHOOL SOLUTIONS LLC	Books for Library 018	2,500.00
11	1151	08/13/2025	5643	CENGAGE LEARNING	Books for Library 018	6,837.39
11	1152	08/13/2025	5463	LEARNING A-Z	renewal 010	5,456.00
11	1153	08/13/2025	1276	HERTZBERG-NEW METHOD, INC.	Books to order 014	1.00
11	1154	08/22/2025	59065	GENERATION GENIUS	curriculum 002	1,995.00
11	1155	08/25/2025	59221	FOLLETT CONTENT SOLUTIONS	Books 016	7,505.75
11	1156	08/26/2025	61639	KSA EVENTS	KSA EVENTS INSTALLMENT CORRECTION 000	20,662.26
11	1157	08/27/2025	5463	LEARNING A-Z	Reading A-Z subscription 002	135.00
11	1158	08/27/2025	59141	FASTSIGNS - BROKEN ARROW	Academic All State Plaques 005	139.15
11	1159	08/27/2025	57426	MIDWEST BIOSERVICE COMPANY LLC	Microscope Repairs 005	95.00
11	1160	08/27/2025	8035	IXL LEARNING INC	25 - IXL LICENSES FOR STUDENT USE 518	825.00
11	1161	08/28/2025	57163	WESTCO LAMINATING SERVICES	Laminator repair 001	3,495.00
11	1163	08/28/2025	58702	HEGGERTY PHONEMIC AWARENESS	renewal for 25-26 010	623.00
11	1164	08/28/2025	59039	JUSTIN CHEATHAM	PER DIEM 000	200.00
11	1165	08/28/2025	58296	AMANDA STEPHENS	PER DIEM 000	200.00
11	1166	08/28/2025	58284	JULIE PROX	PER DIEM 000	200.00
11	1167	08/28/2025	59038	MATT DOTSON	PER DIEM 000	200.00
11	1168	08/28/2025	61647	PABLO AGUIRRE	PER DIEM 000	200.00
11	1170	09/02/2025	61413	VENTRIS LEARNING	Teacher Manuals 007	451.50
11	1171	09/02/2025	59980	ISOGRAD INC	ISOGRAD TOSA ED PACK AND ISOGRAD PLATFORM 421	10,170.00
11	1172	09/03/2025	58711	CHILD1ST PUBLICATIONS LLC	Educational order 007	700.00
11	1174	09/03/2025	57611	DARCY KICKEY	motor lab items reimbursement 010	15.25
11	1175	09/03/2025	57401	OSU EXTENSION - TULSA COUNTY	3rd grade field trip 001	50.00
11	1176	09/03/2025	2628	CAROLINA BIOLOGICAL SUPPLY COMPANY	Patton - Science 009	90.00
11	1177	09/04/2025	5690	HOBBY LOBBY	FACS Supplies 412-314-705	400.00
11	1179	09/04/2025	56227	CDW-G 2	5 lenova chrombooks, 5 education upgrades 198	1,749.15
11	1180	09/04/2025	1856	WALMART COMMUNITY	OT/PT sensory activities 010	15.12
11	1182	09/05/2025	59893	CONNECT AND RESTORE, LLC	Professional Development 012	400.00
11	1183	09/05/2025	5643	CENGAGE LEARNING	MATH BOOKS 333	4,578.00
11	1184	09/05/2025	55299	HOUGHTON MIFFLIN HARCOURT PUB CO	READING BOOKS 333	1,938.83
11	1185	09/05/2025	57271	LEARNING WITHOUT TEARS	CURSIVE INSTRUCTION BOOKS 333	1,644.30
11	1187	09/05/2025	1245	THE PAPERWORK COMPANY	Parking Violation Stickers 005	342.24
11	1188	09/08/2025	2272	LOWE'S	supplies for shop class 099	150.00
11	1189	09/08/2025	61196	TECHNOLOGY STUDENT ASSOCIATION	Blue Cap 412-315-505	500.00
11	1190	09/08/2025	4724	BLICK ART MATERIALS	art supplies 010	505.00
11	1191	09/08/2025	54393	CAREER TECH	TSA Bootcamp 412-315-505	30.00

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11	1192	09/09/2025	61654	HEALTH PRODUCTS FOR YOU	Folding toilet 627	324.99
11	1193	09/10/2025	57854	CASEY MACHADO	Stillwater Mileage Reimbursement 005	120.00

Non-Payroll Total: \$6,892,944.75**Payroll Total:** \$65,066,108.47**Balance Forward:** \$0.00**Report Total:** \$71,959,053.22

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	1	07/01/2025	1168	OG&E	ELECTRIC	1,400,000.00
21	2	07/01/2025	1326	PUBLIC SERVICE COMPANY OF OKLAHOMA	ELECTRIC	350,000.00
21	3	07/01/2025	4382	OKLAHOMA NATURAL GAS COMPANY	GAS	125,000.00
21	4	07/01/2025	2412	CITY OF TULSA	SEWER SVS - NORTH/NI	25,000.00
21	5	07/01/2025	319	CITY OF BIXBY	WATER SVS	200,000.00
21	6	07/01/2025	60384	CLEARWATER ENTERPRISES LLC	NATURAL GAS	50,000.00
21	7	07/01/2025	2730	AMERICAN WASTE CONTROL	TRASH SERVICE 050	105,000.00
21	8	07/01/2025	60122	INTEGRITY FIRE LLC	FIRE ALARM & SPRINKLER INSPEC	28,920.28
21	9	07/01/2025	3071	GRAYBAR ELECTRIC	MATERIALS FOR DISTRICT WIDE NEEDS	4,703.44
21	10	07/01/2025	57038	LIGHTHOUSE ELECTRIC LLC	ANNUAL DNA FUSION SOFTWARE RENEWAL	5,908.00
21	12	07/01/2025	52073	VARSITY COURT CARE	SAND, SCREEN, RECOAT GYM FLOOR HS AND MS	25,000.00
21	13	07/01/2025	54889	OKLAHOMA TULSA PARTS (TRANE)	SUPPLIES FOR DISTRICT	13,731.51
21	14	07/01/2025	5188	ULINE	SUPPLIES FOR DISTRICT	2,023.09
21	15	07/01/2025	60843	HD SUPPLY INC	MACHINE REPAIR/SUPPLIES	2,551.02
21	16	07/01/2025	2272	LOWE'S	SUPPLIES FOR THE DISTRICT	34,129.75
21	17	07/01/2025	1963	SHERWIN-WILLIAMS COMPANY	PAINT FOR THE DISTRICT	2,500.00
21	18	07/01/2025	695	HEATWAVE SUPPLY	DISTRICT SUPPLIES	32,723.61
21	19	07/01/2025	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL SUPPLIES FOR DISTRICT	2,765.75
21	20	07/01/2025	3617	TALK RADIO LLC	WALKIES FOR DISTRICT	24,000.00
21	21	07/01/2025	53787	BANK OF AMERICA VISA	MATERIALS FOR DISTRICT	41,205.57
21	22	07/01/2025	1232	O'CONNOR COMPANY INC.	SUPPLIES NEEDED FOR DISTRICT	6,386.31
21	23	07/01/2025	7133	P & K EQUIPMENT, INC	REPAIR PARTS FOR MOWERS - 050	282.98
21	24	07/01/2025	59542	ENVIRONMENTAL LOOP SERVICE	REPAIRS ON GEOTHERMAL 000	28,579.00
21	25	07/01/2025	1547	SOUTHWEST DRIVES, INC.	PARTS FOR MAINTENANCE	500.00
21	26	07/01/2025	54777	EWING	MULCH FOR PLAYGROUNDS	21,081.26
21	27	07/01/2025	58971	KONE INC	ELEVATOR SERVICE FOR DISTRICT	35,000.00
21	28	07/01/2025	927	LOCK-DOC, INC.	SUPPLIES FOR THE DISTRICT	8,340.88
21	29	07/01/2025	5612	STATE OF OKLAHOMA DEPT OF LABOR	LICENSE FOR DISTRICT	300.00
21	30	07/01/2025	8025	TRACTOR SUPPLY COMPANY	SUPPLIES FOR THE DISTRICT	1,280.67
21	31	07/01/2025	57038	LIGHTHOUSE ELECTRIC LLC	FIRE & ALARM MONITORING/FIRE INSPECTIONS	31,836.76
21	33	07/01/2025	4748	ROBINSON GLASS	GLASS FOR DISTRICT	4,691.35
21	34	07/01/2025	60031	SLK LAWN AND LANDSCAPE INC	MOWING FOR THE DISTRICT	141,803.90
21	35	07/01/2025	55143	MICHAEL EMBRY	BOND FOR MICHAEL W EMBRY	200.00
21	36	07/01/2025	56429	BIXBY OUTDOOR POWER EQUIPMENT	SUPPLIES FOR THE DISTRICT	500.00
21	37	07/01/2025	56765	CARRIER ENTERPRISE, LLC	SUPPLIES FOR DISTRICT	1,000.00
21	38	07/01/2025	59951	EEI GROUP, LLC	DISTRICT FILTERS	16,978.77

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	39	07/01/2025	111	BANK OF OKLAHOMA	LEASE PAYMENT - NEW ADMIN BUILDING	322,500.00
21	40	07/01/2025	55130	SUPERIOR TERMITE & PEST CONTROL	DISTRICT PEST CONTROL	30,164.00
21	41	07/01/2025	59279	HARNESS ROOFING INC	DISTRICT NEEDS	11,433.32
21	42	07/01/2025	3839	AMAZON.COM, LLC	MISC MAINTENANCE SUPPLIES 050/318	25,000.00
21	43	07/01/2025	60479	SPARTAN SIGNS INC	SIGNS FOR THE DISTRICT	3,062.00
21	44	07/01/2025	3152	OVERHEAD DOOR OF TULSA	OVERHEAD DOOR REPAIR	700.00
21	45	07/01/2025	60515	KARCHER NORTH AMERICA INC	FIXING FLOOR MACHINE	4,518.66
21	46	07/01/2025	61382	SOVEREIGN BANK	HVAC CONTROL SYSTEM	309,615.64
21	47	07/01/2025	57038	LIGHTHOUSE ELECTRIC LLC	REPAIRS FOR THE DISTRICT	9,999.00
21	48	07/01/2025	55300	KUBOTA CONSTRUCTION EQUIPMENT	TRACTOR SUPPLIES	250.00
21	50	07/01/2025	58214	SPECTRUM PAINT COMPANY, INC	PAINT FOR THE DISTRICT	6,094.70
21	51	07/01/2025	61305	INDIAN CAPITAL TECHNOLOGY CENTER	SCISSOR LIFT TRAINING	840.00
21	52	07/01/2025	5989	HYDROWORX INTERNATIONAL, INC.	POOL SERVICE PLAN	6,900.00
21	53	07/01/2025	961	MAGIC REFRIGERATION	SUPPLIES FOR THE DISTRICT	1,199.79
21	54	07/01/2025	56057	ES2	A/C REPAIRS AND REPROGRAMMING CONTROLLERS	500.00
21	55	07/01/2025	6435	LOCKE SUPPLY	PLUMBING SUPPLIES FOR THE DISTRICT	5,000.00
21	56	07/01/2025	3742	OKLAHOMA STATE DEPART. OF HEALTH	SWIMMING POOL/THERAPY POOL LICENSE	150.00
21	57	07/01/2025	2618	TRU GREEN	LAWN CARE	16,642.88
21	58	07/01/2025	59781	AAAC WILDLIFE REMOVAL	RACCOON REMOVAL	598.00
21	60	07/01/2025	60331	AMERICAN LEAK DETECTION	LEAK DETECTION SERVICES	1,000.00
21	61	07/01/2025	58646	YORK PLUMBING	SUPPLIES-SERVICES FOR THE DISTRICT	18,476.46
21	62	07/01/2025	57666	MARTIN FISCHER PAINTING	PAINTING SERVICES	500.00
21	63	07/01/2025	60573	ADVANCED POOL AND HOME REPAIR	POOL SUPPLIES/REPAIRS	998.46
21	64	07/01/2025	61188	BURGESS COMPANY	Tornado Resistant Colling Door Inspection & Maint	540.00
21	65	07/01/2025	236	BUILDERS SUPPLY, INC.	SUPPLIES FOR MAINTENANCE	500.00
21	66	07/01/2025	59152	COOK'S APPLIANCE INC	SUPPLIES FOR MAINTENANCE	500.00
21	67	07/01/2025	59688	HOLDERS TOTAL SECURITY	LOCKSMITH	2,474.70
21	68	07/01/2025	58781	STATEWIDE COMMERCIAL CLEANING CO	CLEANING SERVICES DISTRICT	1,505,886.00
21	69	07/01/2025	816	JOHNSTONE SUPPLY OF TULSA	SUPPLIES FOR DISTRICT	18,135.81
21	70	07/01/2025	59031	ALPHA MECHANICAL SERVICES LLC	HVAC SERVICE FOR DISTRICT	500.00
21	71	07/01/2025	59261	LENNOX INDUSTRIES INC	SUPPLIES FOR MAINTENANCE	500.00
21	72	07/01/2025	59161	SUNSTATE EQUIPMENT CO LLC	EQUIPMENT RENTAL	113.25
21	73	07/01/2025	1077	MURRAY WOMBLE, INC.	MAINTENANCE SUPPLIES	1,432.00
21	74	07/01/2025	1449	SAM'S CLUB DIRECT	MAINT PURCHASES	491.68

Bixby Public Schools**Encumbrance Register****Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BUILDING FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	76	07/01/2025	59235	WHITE SEPTIC CLEANING	Plumbing for district	2,890.00
21	77	07/01/2025	59254	THE TUNNEL RAT	GOPHER SERVICE HS, MS, CI	33,996.00
21	78	07/01/2025	61047	CENTRAL POWER SYSTEMS & SERVICES	SEMI-ANNUAL INSPECTIONS FOR SHELTER SPACES	2,390.00
21	79	07/01/2025	58448	WINDOWS XPRESS	WINDOW CLEANING FOR DISTRICT	38,655.00
21	80	07/01/2025	2509	TULSA WINNELSON COMPANY	PLUMBING SERVICE FOR THE DISTRICT	500.00
21	81	07/01/2025	59649	PCC CLEANING & RESTORATION	MOLD CHECK FOR DISTRICT	16,759.40
21	82	07/01/2025	59914	DUVALL PLUMBING HEATING & COOLING	PLUMBING SERVICES	990.00
21	83	07/01/2025	60333	AAON INC	MAINTENANCE PARTS	625.80
21	84	07/01/2025	59923	GLOBE PROMOTIONS LLC	GLOVES FOR MAINTENANCE	1,575.00
21	85	07/01/2025	7387	WATKINS SAND	SAND FOR THE DISTRICT PLAYGROUNDS	250.00
21	86	07/01/2025	60094	NATIONAL LOCK SUPPLY INC	STOCK DOOR ARMS	2,008.60
21	87	07/30/2025	70505	LAWSON PRODUCTS, INC	MISC HARDWARE	1,646.70
21	88	08/01/2025	61646	ELITE SYSTEMS INC	FIRE ALARM & SPRINKLER INSPECTIONS	13,587.63
21	89	08/12/2025	61645	BOONE & BOONE SALES COMPANY INC	HVAC SUPPLIES 050	42.00
21	90	08/22/2025	61648	LARRY L FAUSSET	MOTORIZED BLINDS REPAIR	600.00
21	91	09/08/2025	4425	WARREN CAT	LIGHT TOWER RENTALS FOR FB GAMES	5,460.00
21	201	07/29/2025	58032	HERC RENTALS INC	BOOM LIFT RENTAL TO REPLACE P ON VIDEO BOARD	880.01
21	202	08/07/2025	5208	MIDWEST TEAM SPORTS	CUSTODIAL UNIFORMS	2,786.74
21	203	08/07/2025	55952	SCHOOL FIX	DISTRICT MAINTENANCE SUPPLIES	280.59
21	204	08/26/2025	5353	ARCADIA PRINTING OF TULSA	TENNIS COURT SIGNS	432.00

Non-Payroll Total: \$5,207,495.72**Payroll Total: \$0.00****Balance Forward: \$0.00****Report Total: \$5,207,495.72**

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): CHILD NUTRITION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	1	07/01/2025	717	HILAND DAIRY COMPANY	MILK PRODUCTS FOR CAFETERIA	334,427.87
22	2	07/01/2025	216	BROOKS GREASE SERVICE, INC.	GREASE REMOVAL FOR CAFETERIAS	9,662.80
22	3	07/01/2025	61113	CURTIS RESTAURANT SUPPLY	TOOLS & EQUIPMENT	5,000.00
22	4	07/01/2025	61207	MCCOMBS REFRIGERATION	REPAIR EQUIPMENT	7,500.00
22	5	07/01/2025	724	HOBART CORPORATION	PARTS/REPAIRS FOR CAFETERIAS	19,077.08
22	6	07/01/2025	60122	INTEGRITY FIRE LLC	FIRE EQUIPMENT INSPECTIONS	3,325.63
22	7	07/01/2025	1995	OKLAHOMA DEPT. OF HUMAN SERVICES	ASSESSMENT FEE COMMODITIES	9,752.82
22	8	07/01/2025	5592	ADMIRAL EXPRESS LLC	CAFETERIA OFFICE SPPLIES	2,322.60
22	9	07/01/2025	56637	HEARTLAND SCHOOL SOLUTIONS	SOFTWARE MAINT.	22,181.00
22	10	07/01/2025	58486	PEPSI	DRINKS FOR THE CAFETERIA	19,825.35
22	11	07/01/2025	1715	TULSA TECHNOLOGY CENTER	ServSafe Class for Managers	150.00
22	13	07/01/2025	55118	BARE METAL STANDARD OKLAHOMA	CAFETERIA CLEANING	6,838.00
22	14	07/01/2025	59164	ASIAN FOOD SOLUTIONS / COMIDA VIDA	Commodity Food For Students	1,377.50
22	15	07/01/2025	57667	NUTRI-LINK TECHNOLOGIES, INC	CLOUD SERVICE	1,450.00
22	16	07/01/2025	60446	FRONTIER PRODUCE INC	SUPPLIES FOR THE DISTRICT	149,079.98
22	17	07/01/2025	51751	U.S. FOOD SERVICE, INC	SUPPLIES FOR THE DISTRICT	1,532,425.90
22	18	07/01/2025	51653	TYSON PREPARED FOODS, INC	SUPPLIES FOR THE DISTRICT	57,825.32
22	19	07/01/2025	114	BARLOW EDUCATION MANAGEMENT SVS.	CHILD NUTRITION CONSULTANT	3,300.00
22	20	07/01/2025	59660	BUGBROS MULTIFAMILY, LLC	PEST CONTROL FOR CAFETERIAS	7,500.00
22	21	07/01/2025	61157	SIMPLE SIMON'S PIZZA OF BIXBY	FOOD	88,656.00
22	22	07/01/2025	7042	THE ARROW GROUP	285 - BONDS FOR CHILD NUTRITION DEPT	3,000.00
22	23	07/01/2025	51650	FRECKLES FROZEN CUSTARD	FROZEN YOGURT FOR THE CAFETERIAS	2,392.00
22	24	07/01/2025	2272	LOWE'S	CAFETERIA REPAIR SUPPLIES	1,000.00
22	25	07/01/2025	961	MAGIC REFRIGERATION	CAFETERIA REPAIRS	1,233.28
22	26	07/01/2025	99999	BIXBY PUBLIC SCHOOLS	REIMBURSE GF	1,100,000.00
22	27	07/01/2025	53578	SCHOOL NUTRITION ASSOC OF OKLAHOMA	SNA MEMBERSHIP RENEWAL	3,021.00
22	28	07/01/2025	56827	BERNARD FOOD INDUSTRIES, INC.	285 - FOOD FOR CAFETERIAS	8,914.56
22	29	07/01/2025	53787	BANK OF AMERICA VISA	PURCHASES/TRAVEL FOR CHILD NUTRITION	7,000.00
22	31	07/01/2025	2657	CONTINUING EDUCATION OPERATIONS	FOOD SERVICE MANAGER CERTIFICATION COURSE	169.00
22	32	07/01/2025	61600	HARP'S FOOD STORES INC	SUPPLIES	500.00
22	33	07/01/2025	57742	EMS LINQ INC	WEB SUBSCRIPTION AND TRAINING	2,682.00
22	34	07/01/2025	6435	LOCKE SUPPLY	CHILD NUTRITION SUPPLIES	182.91
22	35	07/01/2025	58457	EKON-O-PAC	CHILD NUTRITION SUPPLIES	330.00
22	36	07/01/2025	57829	THE BRENMAR COMPANY	SUPPLIES FOR THE DISTRICT	4,530.60
22	37	07/01/2025	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL MATERIALS FOR CAFETERIAS	190.94
22	38	07/01/2025	53697	NATIONAL FOOD GROUP	FOOD FOR KITCHENS	10,416.00

Bixby Public Schools

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	39	07/01/2025	60016	RANSOM'S BBQ LLC	BBQ Sauce for Students MIO	800.00
22	40	07/01/2025	52424	BEN E KEITH - OKLAHOMA	FOOD FOR CAFETERIA	5,882.58
22	41	07/01/2025	60689	JOBLETICS PRO INC	Subs for the Kitchens	69,405.59
22	42	07/01/2025	61592	FRANKE COFFEE SYSTEMS AMERICAS, LLC	REPAIRS ON COFFEE MACHINES	1,000.00
22	43	07/01/2025	58521	GENERAL PARTS	OVEN REPAIR	1,463.89
22	44	07/01/2025	58968	SEA LEVEL SOCIAL, LLC	SOCIAL MEDIA MANAGEMENT SERVICE	7,862.40
22	45	07/01/2025	60517	BETTER DAY FARMS, LLC	FARM TO SCHOOL PRODUCE	3,000.00
22	46	07/01/2025	3742	OKLAHOMA STATE DEPART. OF HEALTH	KITCHEN LICENSE RENEWALS	1,425.00
22	47	07/01/2025	57740	ESS SOUTH CENTRAL, LLC	CHILD NUTRITION SUBS	500.00
22	48	07/01/2025	58969	E-CONTROL SYSTEMS, INC	MONITORING SOFTWARE	2,400.00
22	49	07/01/2025	51624	ALPHA AWARDS	Name Tags for employees	348.00
22	50	07/01/2025	3839	AMAZON.COM, LLC	MISC PURCHASES	5,400.36
22	51	07/01/2025	56586	ECOLAB INC	filters for Kitchens	5,516.61
22	52	07/01/2025	61265	SHE BREWS COFFEE	For the Coffee Bar	1,500.00
22	53	07/01/2025	1232	O'CONNOR COMPANY INC.	CAFETERIA REPAIRS	2,303.41
22	55	07/01/2025	54035	OSWALT RESTAURANT SUPPLY	Equipment for kitchens	30,976.20
22	56	07/01/2025	60417	RYADD LLC	DIPPIN DOTS	19,728.00
22	57	07/01/2025	1856	WALMART COMMUNITY	GLUTEN FREE ITEMS	250.54
22	58	07/01/2025	55856	FIELDHOUSE GEAR, INC	CHILD NUTRITION SUPPLIES	1,500.00
22	59	07/01/2025	2396	HAGAR RESTAURANT SERVICE, INC.	CHILD NUTRITION SUPPLIES	1,846.84
22	60	07/01/2025	60116	CENTRAL RESTAURANT PRODUCTS	CHILD NUTRITION SUPPLIES	6,706.84
22	61	07/01/2025	816	JOHNSTONE SUPPLY OF TULSA	CHILD NUTRITION SUPPLIES	269.74
22	62	07/01/2025	61022	BRADY COMPANIES LLC	SUPPLIES	20,500.00
22	63	07/01/2025	61396	SHEILA K REED	PHYSICALS FOR CHILD NUTRITION	4,000.00
22	64	07/01/2025	61633	OCEAN SPRAY CRANBERRIES INC	FOOD FOR THE CAFETERIAS	11,168.00
22	65	07/07/2025	61601	EMPIREE PAPER COMPANY	Disposables	20,000.00
22	100	07/01/2025	58969	E-CONTROL SYSTEMS, INC	INTELLIGATE KIT	671.00
22	200	07/01/2025	60124	ELIA MUNOZ	REIMBURSE PERMIT/MILEAGE	446.61
22	201	07/01/2025	55906	MONTIE SMITH	REIMBURSE PERMIT/MILEAGE	343.20
22	202	07/01/2025	2313	MARINA CHAIREZ	REIMB MILEAGE/PERMIT	50.00
22	203	07/01/2025	60330	RONNA MUNSON	REIMBURSE MILEAGE/PERMIT	200.00
22	204	07/01/2025	60967	MATTHEW YBARRA	REIMBURSE MILEAGE/PERMIT	1,000.00
22	205	07/01/2025	59847	JENNIFER HERNANDEZ	REIMB MILEAGE/PERMIT	272.27
22	206	07/01/2025	60968	HEATHER CACOPERDO	REIMBURSE PERMIT/MILEAGE	515.16
22	207	07/01/2025	61618	VUNG KIM	REIMB MILEAGE/PERMIT	50.00
22	208	07/01/2025	61233	TANA GREENLEE	REIMB MILEAGE/PERMIT	200.00
22	209	07/01/2025	58870	DIVINA RODGERS	REIMBURSE MILEAGE/PERMIT	312.00
22	210	07/01/2025	60969	NANCY RODGERS	REIMBURSE PERMIT/MILEAGE	412.89
22	211	07/01/2025	60971	TAMMY TRICKETT	REIMB MILEAGE/PERMIT	259.80
22	212	07/01/2025	60972	AMBER MCKINNEY	REIMB MILEAGE/PERMIT	300.00
22	213	07/01/2025	55905	KELLY ANDERSON	REIMBURSE PERMIT/MILEAGE	740.60
22	214	07/01/2025	60279	ALICIA PORTER	REIMB MILEAGE/PERMIT	1,050.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	215	07/01/2025	61616	LUZ REY	REIMBURSE MILEAGE/PERMIT	20.00
22	216	07/01/2025	60973	KELLI JACKSON	REIMB MILEAGE/PERMIT	343.62
22	217	07/01/2025	58962	THERESIA MORGAN	REIMB MILEAGE/PERMIT	200.00
22	218	07/01/2025	61614	LAURA LOPEZ	REIMBURSE MILEAGE/PERMIT	50.00
22	219	07/01/2025	56558	HELEN HURST	REIMB MILEAGE/PERMIT	4,631.72
22	220	07/01/2025	4043	SELINA GARMAN	REIMB MILEAGE/PERMIT	681.73
22	221	07/01/2025	58502	JENNY REED	MILEAGE REIMBURSEMENT	1,057.80
22	222	07/01/2025	60976	MANDI BALDTRIP	REIMBURSE PERMIT/MILEAGE	2,050.00
22	223	07/01/2025	60977	MARY SCARPA	REIMBURSE PERMIT/MILEAGE	307.70
22	224	07/01/2025	60978	ROBERT TATUM	REIMBURSE PERMIT/MILEAGE	252.80
22	225	07/01/2025	61615	EVANGELINA ROCHA	REIMBURSE MILEAGE/PERMIT	50.00
22	227	07/01/2025	61617	JENNIFER VILLEGAS	REIMBURSE MILEAGE/PERMIT	50.00
22	228	07/01/2025	61016	LUCERO GUERRERO	PERMIT REFUND	50.00
22	229	07/01/2025	59636	REBECCA SOWERS	REIMBURSE PERMIT/MILEAGE	50.00
22	230	07/01/2025	56808	CASSIE COFFETT	REIMB MILEAGE/PERMIT	152.00
22	231	07/01/2025	57688	LORELEY RIZIK	REIMBURSE PERMIT/MILEAGE	50.00
22	232	07/01/2025	61130	TIM BRUMAGHIN	REIMBURSE MILEAGE/PERMIT	300.00
22	233	07/01/2025	61619	DIM NUAM	REIMBURSE MILEAGE/PERMIT	50.00
22	234	07/01/2025	61132	SANDRA VARGAS	REIMBURSE PERMIT/MILEAGE	50.00
22	235	07/01/2025	61620	MELISSA DEFFENBAUGH	REIMBURSE MILEAGE/PERMIT	50.00
22	236	07/01/2025	61134	EDITH CASTRO	REIMBURSE PERMIT/MILEAGE	200.00
22	237	07/01/2025	61030	ANTONIA PEREZ DE LARA	REIMBURSE MILEAGE/PERMIT	200.00
22	238	07/01/2025	59635	SANDRA MARQUEZ	REIMB MILEAGE/PERMIT	257.00
22	239	07/01/2025	61621	YENETTE MANRIQUEZ	REIMBURSE MILEAGE	50.00
22	240	07/01/2025	7103	MARIA CHAIREZ	REIMB MILEAGE/PERMIT	50.00
22	241	07/01/2025	61622	NICK HULSE	REIMBURSE MILEAGE	60.00
22	242	07/01/2025	61313	ALICIA SERNA	REIMBURSE MILEAGE	60.00
22	243	07/01/2025	61623	BEATRIZ CABRECA	REIMBURSE MILEAGE	60.00
22	244	08/01/2025	60285	CAMMIE BRINKMAN	REIMBURSE PERMIT/MILEAGE	98.00
22	300	07/28/2025	61598	TAMARA NGUYEN	LUNCH ACCOUNT REFUND	23.20
22	301	07/28/2025	61599	BRITTANY RHODES	LUNCH ACCOUNT REFUND	268.00
22	302	07/31/2025	61597	LAURA LOUSER	LUNCH ACCOUNT REFUND	90.30
22	303	08/15/2025	61630	WHITNEY BIELEFELD	LUNCH ACCOUNT REFUND	139.95
22	304	08/15/2025	61631	ALISON VANDERHOOF	LUNCH ACCOUNT REFUND	81.95
22	305	08/20/2025	61635	SARA HERRERA	LUNCH ACCOUNT REFUND	59.50
22	306	08/21/2025	61636	RACHEL BAE	LUNCH ACCOUNT REFUND	64.75
22	307	08/25/2025	61641	RAJVIR SIDHU	LUNCH ACCOUNT REFUND	135.55
22	308	08/26/2025	61642	KACI PARNELL	LUNCH ACCOUNT REFUND	40.00
22	309	08/28/2025	61644	LISA LINAM	LUNCH ACCOUNT REFUND	49.60
22	310	09/08/2025	60081	JOCELYN OLSON	LUNCH REFUND	86.50
22	311	09/08/2025	61652	STEPHANIE REED	LUNCH ACCOUNT REFUND	4.00
22	312	09/08/2025	61653	SKY GOODLOE	LUNCH ACCOUNT REFUND	140.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
Non-Payroll Total:						\$3,672,483.34
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$3,672,483.34

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Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 31 2025 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
31	1	07/01/2025	58067	MAGNUM CONSTRUCTION, INC	EI ROOM SPLIT	29,533.00
31	2	07/01/2025	59279	HARNESS ROOFING INC	BIG WHITEY ROOF COATING (MAIN AREA)	99,344.00
31	3	07/01/2025	57928	SB CUSTOM PAINTING, LLC	PRESSBOX PAINTING	26,700.00
31	4	07/01/2025	61321	OKLAHOMA COMMERCIAL CONSTRUCTION	HS ROTC/ESPORTS MEDIA CENTER REMODEL	27,199.00
31	5	07/01/2025	59279	HARNESS ROOFING INC	DISTRICT REPAIRS	50,000.00
31	6	07/01/2025	1580	STEPHEN L. SMITH CORP.	CONSULTING FEE AND LEGAL SERVICES	72,453.20
31	7	07/01/2025	54889	OKLAHOMA TULSA PARTS (TRANE)	COMPRESSORS WRESTLING ROOM	2,761.22
31	8	07/01/2025	61136	FIREHOUSE CONCRETE COATINGS	OLD HS MEDIA CENTER EPOXY FLOORING	17,400.00
31	10	07/02/2025	61463	REDBUD COMMERCIAL FLOORING	NORTH LOBBY SELF LEVELING	13,887.00
31	11	07/02/2025	111	BANK OF OKLAHOMA	2022 LEASE PAYMENT	8,100,000.00
31	12	07/02/2025	55155	UMB BANK, N.A.	2018 LEASE PAYMENT	11,627,374.59
31	13	07/02/2025	111	BANK OF OKLAHOMA	BOND TRUST FEE - ADMIN LEASE	2,500.00
31	14	07/07/2025	59171	KENDRICK EXCAVATING LLC	CROSS COUNTRY 1 MILE TRACK	4,400.00
31	15	07/14/2025	59649	PCC CLEANING & RESTORATION	MOLD REMEDIATION - CE	7,534.32
31	16	07/17/2025	61022	BRADY COMPANIES LLC	2 floor machines: WE - 9GC	13,243.74
31	17	07/21/2025	59279	HARNESS ROOFING INC	ESPORTS/ROTC LEAK REPAIRS	4,150.00
31	18	07/21/2025	59279	HARNESS ROOFING INC	COAT ESPORTS AND ROTC ROOFS	7,620.00
31	19	07/21/2025	59279	HARNESS ROOFING INC	ROTC METAL	1,900.00
31	20	07/21/2025	59542	ENVIRONMENTAL LOOP SERVICE	MS FACS GEOTHERMAL PUMP REPLACEMENT	6,823.00
31	21	07/21/2025	59542	ENVIRONMENTAL LOOP SERVICE	MS BLUE GYM GEOTHERMAL PUMP REPLACEMENT	6,823.00
31	22	07/22/2025	1232	O'CONNOR COMPANY INC.	ECM board at East Elementary room W107	541.88
31	23	07/22/2025	816	JOHNSTONE SUPPLY OF TULSA	mini splits at the soccer facility	8,429.81
31	24	07/24/2025	57666	MARTIN FISCHER PAINTING	POOL BUILDING INTERIOR	11,400.00
31	25	07/24/2025	59542	ENVIRONMENTAL LOOP SERVICE	DISTRICT NEEDS	30,000.00
31	26	07/28/2025	59542	ENVIRONMENTAL LOOP SERVICE	MS PUMPS FOR LIBRARY	13,646.00
31	27	07/28/2025	59542	ENVIRONMENTAL LOOP SERVICE	MS BAND PUMPS 1-2	13,646.00
31	28	07/28/2025	59649	PCC CLEANING & RESTORATION	NE REMEDIATION	13,829.09
31	29	07/28/2025	56430	BARNETT MUSIC EXCHANGE	MARCHING INSTRUMENTS	19,442.67
31	30	07/31/2025	53787	BANK OF AMERICA VISA	BEST BUY TV'S	1,199.98
31	31	07/31/2025	2272	LOWE'S	PORTABLE COOLING UNITS - DISTRICT USE	6,640.50
31	32	08/04/2025	54582	SOUTHEASTERN PERFORMANCE APPAREL	UNIFORMS FOR CHOIR	2,755.25
31	33	08/04/2025	61613	DANCE SOPHISTICATES INC	CHOIR UNIFORMS	4,900.00
31	34	08/04/2025	695	HEATWAVE SUPPLY	SPEED PUMPS - HVAC FOR DISTRICT	6,189.71
31	35	08/07/2025	60903	LONG PAINTING COMPANY	CE FIRE LANES	2,350.00
31	36	08/07/2025	56241	OWASSO FENCE	GATE FOR ACCESS TO ELECTRICAL BOXES - HS STADIUM	750.00
31	37	08/07/2025	3086	THE MUSIC STORE	BATTERY POWERED PA SYSTEM	4,399.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
31	38	08/07/2025	60573	ADVANCED POOL AND HOME REPAIR	POOL REPAIR	5,000.00
31	39	08/07/2025	3839	AMAZON.COM, LLC	DRAMA AND DEBATE UNIFORMS AND STORAGE	3,479.53
31	40	08/11/2025	56765	CARRIER ENTERPRISE, LLC	SMALL WHITEY GYM HVAC	2,117.20
31	41	08/22/2025	59279	HARNESS ROOFING INC	RIDGE METAL ROTC SM-55	1,900.00
31	42	08/25/2025	59649	PCC CLEANING & RESTORATION	MIDDLE SCHOOL ROOM N128	4,417.26
31	43	08/25/2025	59649	PCC CLEANING & RESTORATION	EAST ELEMENTARY KITCHEN	2,757.91
31	44	08/25/2025	695	HEATWAVE SUPPLY	Pro Press parts	2,059.60
31	45	08/26/2025	961	MAGIC REFRIGERATION	HOMESIDE CONCESSIONS REFRIGERATOR/FREEZER	6,960.00
31	46	08/26/2025	695	HEATWAVE SUPPLY	9GC DRINKING FOUNTAIN REPAIR	957.65
31	47	08/29/2025	57038	LIGHTHOUSE ELECTRIC LLC	CE GYM NSC-200	1,314.00
31	48	09/04/2025	3839	AMAZON.COM, LLC	HVAC TOOL PURCHASE	6,432.98
31	49	09/04/2025	53137	GLOBAL INDUSTRIAL	DEPOSITORY SAFE	2,398.00
31	50	09/04/2025	59649	PCC CLEANING & RESTORATION	RESTORATION SERVICES FOR NI ROOMS 101,103,105	3,772.93
31	51	09/04/2025	55952	SCHOOL FIX	whiteboards and bulletin boards - EI	2,318.82
31	52	09/05/2025	54889	OKLAHOMA TULSA PARTS (TRANE)	COMPRESSOR FOR CI - 144	2,323.45

Non-Payroll Total:	\$20,309,975.29
Payroll Total:	\$0.00
Balance Forward:	\$0.00
Report Total:	\$20,309,975.29

Bixby Public Schools**Encumbrance Register****Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 32 1 2024 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
32	1	07/01/2025	61544	COMMERCIAL DOOR TULSA	NEW ROLLING STEEL DOOR - PRESS BOX	16,364.00
32	2	07/01/2025	61545	HELLAS CONSTRUCTION INC	SYNTHETIC HS TRACK REPARATION	80,500.00
32	3	07/01/2025	6208	APPLE EDUCATIONAL SALES	LEASE PAYMENT FOR IPADS PAYMENT 2/3	541,565.50
32	4	07/02/2025	927	LOCK-DOC, INC.	LOCKS FOR 9TH GRADE GYM	3,776.40
32	5	07/02/2025	57038	LIGHTHOUSE ELECTRIC LLC	9TH GRADE GYM ACCESS	21,268.74
32	7	07/02/2025	57038	LIGHTHOUSE ELECTRIC LLC	9TH GRADE GYM INTRUSION	6,899.94
32	8	07/02/2025	57038	LIGHTHOUSE ELECTRIC LLC	9TH GRADE GYM CAMERAS	24,132.77
32	9	07/02/2025	57038	LIGHTHOUSE ELECTRIC LLC	MEDIA CENTER RENOVATION	826.45
32	10	07/02/2025	57038	LIGHTHOUSE ELECTRIC LLC	WHITEY FORD RENO FA ADD	357.51
32	11	07/02/2025	57038	LIGHTHOUSE ELECTRIC LLC	MIDDLE SCHOOL INTERCOM	3,635.00
32	12	07/02/2025	57038	LIGHTHOUSE ELECTRIC LLC	PANIC BUTTONS 9TH GRADE CENTER	2,266.27
32	14	07/03/2025	3071	GRAYBAR ELECTRIC	HS ESPORTS - NEW OUTLETS	381.17
32	15	07/03/2025	3071	GRAYBAR ELECTRIC	ELECTRICAL SUPPLIES 2ND FLOOR EI	466.15
32	16	07/09/2025	60573	ADVANCED POOL AND HOME REPAIR	REPLACE POOL PUMP IN SWIMMING POOL	11,017.00
32	17	07/10/2025	61463	REDBUD COMMERCIAL FLOORING	NE CLASSROOM 110 FLOORING	1,500.00
32	18	07/21/2025	57038	LIGHTHOUSE ELECTRIC LLC	9TH GRADE GYM DATA INTERCOM	9,930.00
32	19	08/01/2025	61629	PRECISION SIGN AND DESIGN	ROTC WINDOW GRAPHICS	2,950.00
32	20	08/01/2025	57038	LIGHTHOUSE ELECTRIC LLC	WHITEY FORD ACCESS DOOR	2,254.25
32	21	08/07/2025	61634	BEYTCO INC	NEW PUMPS AND CONTROL PANEL EE LIFT STATION	49,680.00
32	22	08/13/2025	60679	VOX AUDIO VISUAL	REMOVAL OF SWIMMING SCOREBOARD	2,950.00
32	23	08/27/2025	61321	OKLAHOMA COMMERCIAL CONSTRUCTION	HS WRESTLING OFFICE	16,899.00
32	24	08/27/2025	61321	OKLAHOMA COMMERCIAL CONSTRUCTION	WHITEY FORD LOBBY REMODEL	12,975.00

Non-Payroll Total:	\$812,595.15
Payroll Total:	\$0.00
Balance Forward:	\$0.00
Report Total:	\$812,595.15

Bixby Public Schools**Encumbrance Register****Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 33 1 2024 TRANSPORTATION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
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Non-Payroll Total:	\$0.00
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Payroll Total:	\$0.00
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Balance Forward:	\$0.00
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Report Total:	
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Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 34 2 2024 TRANSPORTATION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
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Non-Payroll Total:	\$0.00
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Payroll Total:	\$0.00
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Balance Forward:	\$0.00
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Report Total:	
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Bixby Public Schools**Encumbrance Register****Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 35 2022 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
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Non-Payroll Total:	\$0.00
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Payroll Total:	\$0.00
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Balance Forward:	\$0.00
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Report Total:	
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Bixby Public Schools**Encumbrance Register****Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 36 2025 TRANSPORTATION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
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Non-Payroll Total:	\$0.00
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Payroll Total:	\$0.00
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Balance Forward:	\$0.00
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Report Total:	
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Bixby Public Schools**Encumbrance Register****Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 37 2023 TRANSPORTATION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
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Non-Payroll Total:	\$0.00
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Payroll Total:	\$0.00
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Balance Forward:	\$0.00
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Report Total:	
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Bixby Public Schools**Encumbrance Register****Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 38 2023 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
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Non-Payroll Total:	\$0.00
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Payroll Total:	\$0.00
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Balance Forward:	\$0.00
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Report Total:	
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Bixby Public Schools**Encumbrance Register****Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 39 2 2024 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
39	1	07/01/2025	56227	CDW-G 2	PLUGABLE USB 3.0	184.90
39	2	07/01/2025	58646	YORK PLUMBING	CE SEWER LINE REPAIR	4,600.00
39	3	07/01/2025	60346	Z FLOOR CO LTD	CE GYM FLOOR	7,950.00
39	4	07/01/2025	60903	LONG PAINTING COMPANY	WEST FIRE LANE	6,500.00
39	5	07/01/2025	59171	KENDRICK EXCAVATING LLC	NE CONCRETE SIDEWALKS BUS LOADING AREA	7,800.00
39	6	07/01/2025	61239	CWC INTERIORS	NI MUSIC ROOM FLOORING DEMO	10,233.00
39	7	07/01/2025	61321	OKLAHOMA COMMERCIAL CONSTRUCTION	MILL WORK PRE K HALL - CE	15,284.00
39	8	07/01/2025	59171	KENDRICK EXCAVATING LLC	EI GRAVEL PARKING AREA W SIDE OF BUILDING	9,870.00
39	9	07/01/2025	60903	LONG PAINTING COMPANY	OLD HS MEDIA CENTER REPAINT (ROTC-ESPORTS)	9,850.00
39	11	07/01/2025	60903	LONG PAINTING COMPANY	HS TENNIS FENCE - REPAINT	14,500.00
39	12	07/01/2025	58067	MAGNUM CONSTRUCTION, INC	ADA RAMP CE PLAYGROUND	9,233.00
39	13	07/01/2025	61543	SOUTHERN DEMOLITION	INTERIOR DEMO OF EXISTING CMU WALLS - ATHLETICS	1,500.00
39	14	07/01/2025	60759	AERO IT SOLUTIONS LLC	POINT TO POINT WIFI SETUPS - HS/AG BARN	5,106.72
39	15	07/01/2025	3953	CLAUDE NEON FEDERAL SIGNS, INC.	3 QUOTES INSTALL - REMOVED WHEN PAINTED WE	1,425.00
39	16	07/02/2025	3839	AMAZON.COM, LLC	NEW FINE ARTS OFFICE SPACE FURNITURE	4,483.39
39	17	07/03/2025	6208	APPLE EDUCATIONAL SALES	STAFF IPADS	1,759.00
39	18	07/03/2025	59563	BLUUM OF TEXAS, LLC	newline tvs	25,480.00
39	19	07/07/2025	59142	ROBINSON GLASS OF TULSA INC	9TH GRADE BROKEN GLASS REPLACEMENT	1,177.00
39	20	07/07/2025	61581	OFFICE INTERIORS LLC	WE CAFETERIA TABLES	5,488.60
39	21	07/10/2025	57023	L & M OFFICE FURNITURE	CI NEW CONFERENCE ROOM	4,564.00
39	22	07/10/2025	6208	APPLE EDUCATIONAL SALES	IPADS	1,077.95
39	23	07/28/2025	56430	BARNETT MUSIC EXCHANGE	MARCHING INSTRUMENTS	13,182.33
39	24	07/28/2025	60624	ACS PLAYGROUND ADVENTURES INC	MS AWNING REPLACEMENT	5,339.00
39	25	08/04/2025	61581	OFFICE INTERIORS LLC	circulation desk and shelving- NI	34,886.77
39	27	08/26/2025	816	JOHNSTONE SUPPLY OF TULSA	mini splits at the soccer facility	1,894.96
39	28	09/02/2025	6208	APPLE EDUCATIONAL SALES	MAGSAFE CABLES/POWER ADAPTERS	880.00

Non-Payroll Total:	\$204,249.62
Payroll Total:	\$0.00
Balance Forward:	\$0.00
Report Total:	\$204,249.62

Bixby Public Schools
Encumbrance Register**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): SINKING FUND 41

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
41	1	07/01/2025	61546	ALETHA FARRIS	PAYMENT OF JUDGMENT 000	5,978.18

Non-Payroll Total: **\$5,978.18****Payroll Total:** **\$0.00****Balance Forward:** **\$0.00****Report Total:** **\$5,978.18**

**Oklahoma State Department of Education
Districtwide Alternative Education Implementation Plan Report
2025-2026**

72 I004 BIXBY

Superintendent's Name	Lydia Wilson
Superintendent's Email Address	lwilson@bixbyps.org
Superintendent's Phone	(918) 366-22002211

Do you participate in an Alternative Education Cooperative or Interlocal Cooperative for Alternative Education?	No
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Is your district the Local Education Agency (LEA) for the Alternative Education Program?	No
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LEA of Alternative Education Cooperative or Interlocal Cooperative

Allocation Amount	166761.20
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COOPERATIVE INFORMATION

If you participate in an Alternative Education Cooperative, your member districts will be listed below:

County	District	District Name	Allocation
72	I004	BIXBY	166761.20
			166761.20

LEA PROGRAM INFORMATION

1. Program Name	Bixby Alternative Center
2. Physical Address (Not a PO Box)	501 S. Riverview Bixby, OK 74008
3. Director/Lead Teacher Name	Wes Coleman
4. Contact Title	Director
5. Contact Telephone	9182662353
6. Contact Fax	9182662209

Oklahoma State Department of Education

Districtwide Alternative Education Implementation Plan Report

2025-2026

7. Mailing Address (Street)	501 S. Riverview		
8. Mailing Address (City)	Bixby		
9. Mailing Address (Zip)	74008		
10. Contact Email	wcoleman@bixbyps.org		
11. Length of Program			
Program runs 4 hours 12 minutes 5 days a week			[]
756 hours in your school calendar			[]
Deregulation turned into Accreditation office date of submission			[X]
12. Days Operating	M-TH		
13. Time Program Begins	08:50 AM		
14. Time Program Ends	03:51 PM		
15. Grade Levels Served			
Grade 7	[X]	Grade 8	[X]
Grade 9	[X]	Grade 10	[X]
Grade 11	[X]	Grade 12	[X]
16. How many students are being served each day?	66		
16 A. If serving less than 10 students and not cooping have you completed a Statutory Waiver/Deregulation Application for Alternative Education? (Due Oct 1)	N/A		
17. Of the above number, how many students attend a Career Technology Center?	4		
18. How many Alternative Education students take classes at the traditional school in addition to their classes in the Alternative Education Academy Program?	25		
19. How many Alternative Education students are concurrently enrolled in college or university courses?	0		

**Oklahoma State Department of Education
Districtwide Alternative Education Implementation Plan Report
2025-2026**

TEACHER INFORMATION

20. Teacher Name	Tina Thomas
21. Email Address	tthomas@bixbyps.org
22. Years of experience	>25
23. Degree Held	M.Ed
24. Number of hours per week served in the Alternative Education Academy Program.	40
25. Indicate the salary and benefits on the designated step within the District's Salary Schedule including the five percent (5%) increment. (Only for the time actually served in the Alternative Education Academy Program)	True
26. Has a criminal record search been conducted on this teacher?	Yes
27. Teacher Certification Number	157649
28. Has a 'Teaching Out of Certification Exemption' form been filed with the Alternative Education office for this teacher (if applicable)? Due by Oct 2	Yes

20. Teacher Name	Corbin Burchett
21. Email Address	cburchett@bixbyps.org
22. Years of experience	7
23. Degree Held	BA
24. Number of hours per week served in the Alternative Education Academy Program.	40
25. Indicate the salary and benefits on the designated step within the District's Salary Schedule including the five percent (5%) increment. (Only for the time actually served in the Alternative Education Academy Program)	True
26. Has a criminal record search been conducted on this teacher?	Yes
27. Teacher Certification Number	435322
28. Has a 'Teaching Out of Certification Exemption' form been filed with the Alternative Education office for this teacher (if applicable)? Due by Oct 2	Yes

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Districtwide Alternative Education Implementation Plan Report
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20. Teacher Name	Trevor Suffal
21. Email Address	tsuffal@bixbyops.org
22. Years of experience	9
23. Degree Held	BA
24. Number of hours per week served in the Alternative Education Academy Program.	40
25. Indicate the salary and benefits on the designated step within the District's Salary Schedule including the five percent (5%) increment. (Only for the time actually served in the Alternative Education Academy Program)	True
26. Has a criminal record search been conducted on this teacher?	Yes
27. Teacher Certification Number	435041
28. Has a 'Teaching Out of Certification Exemption' form been filed with the Alternative Education office for this teacher (if applicable)? Due by Oct 2	No

20. Teacher Name	Zach Stephens
21. Email Address	zstephens@bixbyops.org
22. Years of experience	5
23. Degree Held	BA
24. Number of hours per week served in the Alternative Education Academy Program.	40
25. Indicate the salary and benefits on the designated step within the District's Salary Schedule including the five percent (5%) increment. (Only for the time actually served in the Alternative Education Academy Program)	True
26. Has a criminal record search been conducted on this teacher?	Yes
27. Teacher Certification Number	444648
28. Has a 'Teaching Out of Certification Exemption' form been filed with the Alternative Education office for this teacher (if applicable)? Due by Oct 2	No

20. Teacher Name	Dolly Scott
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**Oklahoma State Department of Education
Districtwide Alternative Education Implementation Plan Report
2025-2026**

21. Email Address	dscott@bixbyps.org
22. Years of experience	>25
23. Degree Held	M.Ed
24. Number of hours per week served in the Alternative Education Academy Program.	40
25. Indicate the salary and benefits on the designated step within the District's Salary Schedule including the five percent (5%) increment. (Only for the time actually served in the Alternative Education Academy Program)	True
26. Has a criminal record search been conducted on this teacher?	Yes
27. Teacher Certification Number	175699
28. Has a 'Teaching Out of Certification Exemption' form been filed with the Alternative Education office for this teacher (if applicable)? Due by Oct 2	Yes

20. Teacher Name	Sarah Cogan
21. Email Address	scogan@bixbyps.org
22. Years of experience	7
23. Degree Held	M.Ed
24. Number of hours per week served in the Alternative Education Academy Program.	40
25. Indicate the salary and benefits on the designated step within the District's Salary Schedule including the five percent (5%) increment. (Only for the time actually served in the Alternative Education Academy Program)	True
26. Has a criminal record search been conducted on this teacher?	Yes
27. Teacher Certification Number	408871
28. Has a 'Teaching Out of Certification Exemption' form been filed with the Alternative Education office for this teacher (if applicable)? Due by Oct 2	No

20. Teacher Name	Sandy Thompson
21. Email Address	sthompson@bixbyps.org
22. Years of experience	>25

**Oklahoma State Department of Education
Districtwide Alternative Education Implementation Plan Report
2025-2026**

23. Degree Held	M.Ed
24. Number of hours per week served in the Alternative Education Academy Program.	40
25. Indicate the salary and benefits on the designated step within the District's Salary Schedule including the five percent (5%) increment. (Only for the time actually served in the Alternative Education Academy Program)	True
26. Has a criminal record search been conducted on this teacher?	Yes
27. Teacher Certification Number	161574
28. Has a 'Teaching Out of Certification Exemption' form been filed with the Alternative Education office for this teacher (if applicable)? Due by Oct 2	Yes

20. Teacher Name	Wesley Coleman
21. Email Address	wcoleman@bixbyops.org
22. Years of experience	15
23. Degree Held	M.Ed
24. Number of hours per week served in the Alternative Education Academy Program.	40
25. Indicate the salary and benefits on the designated step within the District's Salary Schedule including the five percent (5%) increment. (Only for the time actually served in the Alternative Education Academy Program)	True
26. Has a criminal record search been conducted on this teacher?	Yes
27. Teacher Certification Number	404569
28. Has a 'Teaching Out of Certification Exemption' form been filed with the Alternative Education office for this teacher (if applicable)? Due by Oct 2	Yes

20. Teacher Name	Natalie Burnham
21. Email Address	nburnham@bixbyops.org
22. Years of experience	19
23. Degree Held	BA

**Oklahoma State Department of Education
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24. Number of hours per week served in the Alternative Education Academy Program. 40

25. Indicate the salary and benefits on the designated step within the District's Salary Schedule including the five percent (5%) increment. (Only for the time actually served in the Alternative Education Academy Program) True

26. Has a criminal record search been conducted on this teacher? Yes

27. Teacher Certification Number 227034

28. Has a 'Teaching Out of Certification Exemption' form been filed with the Alternative Education office for this teacher (if applicable)? Due by Oct 2 No

**Oklahoma State Department of Education
Districtwide Alternative Education Implementation Plan Report
2025-2026**

ADMINISTRATOR/COUNSELOR INFORMATION

Counselor Type

29. Administrator or Counselor Name	Sandy Thompson
30. Email address	sthompson@bixbyps.org
31. Documented duties performed in the Alternative Education Program	Schedules, counseling students, tech application, communication with parents, assists in life skills curriculum
32. Number of hours per week served in the Alternative Education Program.	40
33. Is this counselor a certified school guidance counselor?	--
34. Salary and benefits	73106
35. In what capacity does this individual serve?	Counselor

29. Administrator or Counselor Name	Wesley Coleman
30. Email address	wcoleman@bixbyps.org
31. Documented duties performed in the Alternative Education Program	site admin, discipline, oversee site needs, life skills, schedules, intake committee
32. Number of hours per week served in the Alternative Education Program.	40
33. Is this counselor a certified school guidance counselor?	--
34. Salary and benefits	87040
35. In what capacity does this individual serve?	Administrator

COLLABORATIVE AGENCY INFORMATION

36. Agency Name	Tulsa Tech
37. Contact Name	Mandy Flanary
38. Phone	9184057162
39. Email Address	mandy.flanary@tulsatech.edu
40. Services Provided	site visits and presentations to provide students the opportunity to explore career fields. program visits

**Oklahoma State Department of Education
Districtwide Alternative Education Implementation Plan Report
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41. When are the services provided?	as scheduled and available weekly on BHS campus
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36. Agency Name	Bixby Indian Ed
37. Contact Name	Tina Francis
38. Phone	9183662335
39. Email Address	tfrancis@bixbyps.org
40. Services Provided	Life Skills curriculum, speakers, hands on activities

41. When are the services provided?	As needed an scheduled
--	------------------------

36. Agency Name	Bixby Police Department
37. Contact Name	Bradley Kendall
38. Phone	9183732420
39. Email Address	sro@bixbyps.org
40. Services Provided	provides safety, presents on safety and awareness

41. When are the services provided?	as needed
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36. Agency Name	Family & Childrens Services
37. Contact Name	Caitie Rhoades-Zagorski LMSW, LCSW Candidate
38. Phone	9183662353
39. Email Address	9gcdybreak@bixbyps.org
40. Services Provided	provides counseling services for students and small groups

41. When are the services provided?	as needed, by appt or scheduled with site
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36. Agency Name	Bixby High School Leadership
37. Contact Name	DeWayne Patterson
38. Phone	9183662200
39. Email Address	dpatterson@bixbyps.org
40. Services Provided	leadership training through Renaissance, student participation in school clubs

**Oklahoma State Department of Education
Districtwide Alternative Education Implementation Plan Report
2025-2026**

41. When are the services provided? as scheduled

42. Check all that apply to the district's intake and screening process.

Approved intake form	☒
At Risk Indicator	☒
Parent/guardian present	☒
Teacher from the traditional school	☒
Administrator from the traditional school	☒
Administrator from the alternative program (when applicable)	☒
Individualized Education Plan (IEP) Change of Placement	☒
Counselor present	☒
Cumulative folder	☒
Student present	☒
Student transcript	☒
Written graduation plan for each student	☒
Official referral	☒

43. How often are students allowed to enroll in the Alternative Education Program? Check all that apply.

Daily	☐
Once each week	☒
Monthly only	☐
Quarterly only	☐
Semester only	☐
Other interval. Please describe:	☐

44. Do you ensure that no indication will appear on the Alternative Education student's transcript that will eliminate the opportunity for high school credit to be accepted at institutions of higher education, career technology centers, and/or the United States Military?

Yes	☒
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45. List courses that are offered to students in the traditional school that are not available to the students in the Alternative Education Program.

honors courses

46. Check all instructional strategies and activities that apply to your program. (Documented evidence required)

Lesson plans from teacher(s) at the traditional school	☒
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**Oklahoma State Department of Education
Districtwide Alternative Education Implementation Plan Report
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Hands on art instruction	☒
Cooperative learning	☒
Online Curriculum. Please list computer software programs used in your Alternative Education Academy program.	☒ Edgenuity
Teacher-developed curriculum and learning activities	☒
Service-learning	☒
Packaged curricula	☒
Self-paced	☒
Project-based learning	☒
Tutoring	☒
Individualized instruction	☒
Life skills instruction for all students	☒

47. How many hours per month is counseling provided exclusively to Alternative Education students? (Documented evidence required)

> 6

48. Check the days counseling is provided exclusively to Alternative Education students.

Monday	☒
Tuesday	☒
Wednesday	☒
Thursday	☒
Friday	☒

49. Who provides counseling services?

Sandy Thompson

50. Indicate the provider's credentials. (Counselor must be certified by SDE or a mental health provider with appropriate licensure.)

Certified School Guidance Counselor

51. Check all types of counseling strategies used in the Alternative Education Program. (Documented evidence required)

Individual	☒
Family	☒
Academic	☒
Conflict resolution	☒
Group	☒
Teen parenting	☒

**Oklahoma State Department of Education
Districtwide Alternative Education Implementation Plan Report
2025-2026**

Career ☒

Drug/alcohol/substance abuse ☒

52. Which disciplines of art are taught to Alternative Education students? (Documented evidence required)

Vocal music ☐

Instrumental music ☐

Integrated approach (hands-on) ☒

Performing arts (dance, drama, etc.) ☐

Visual art (drawing, oil, photography, etc.) ☐

53. Do students receive credit for the arts?

Yes ☒

No ☐

54. The district will support the Alternative Education personnel's attendance at professional development workshops, regional meetings, and seminars provided by the State Department of Education. (Documented evidence required)

No ☐

Yes ☒

55. Students in the Alternative Education Program, who otherwise meet all participation requirements, are allowed to participate in vocational programs and extracurricular activities, including but not limited to athletics, band, and clubs.

Yes ☒

No ☐

56. How many Alternative Education senior students participated in the regular commencement exercises last school year?

> 40

57. How many Alternative Education students were reported on your district's annual Student Dropout Report for the 2023-2024 school year?

10

58. Will the Alternative Education Program be operational and ready to serve students on the 1st of September?

Yes ☒

59. Are materials and equipment purchased with revenue received for the Alternative Education Program made available exclusively to the Alternative Education students during the hours that the Alternative Education Program is operating?

Yes ☒

**Oklahoma State Department of Education
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60. Is the Alternative Education Program site readily ADA Compliant?

Yes ☒

No ☐

61. Does the Alternative Education Program regularly provide transportation to students or transportation accessible if needed?

Yes ☒

No ☐

62. Does the Alternative Education Program offer food service to students?

Yes ☒

No ☐

63. I understand in order to receive funding the evidence criteria review must be completed and students must be coded correctly in your district's student information system.

Yes ☒

No ☐

**8/25/2025**

Oklahoma State Board of Education
2500 North Lincoln Boulevard
Oklahoma City, OK 73105

RE: Deregulation Waiver Application – OAC 210:35-29-2 (Five-Day Instructional Requirement)

Dear Members of the State Board of Education,

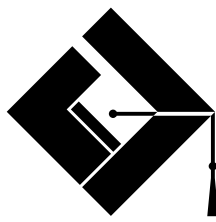
On behalf of Bixby Public Schools and the Bixby Alternative Center, I am writing to respectfully request a deregulation waiver of **OAC 210:35-29-2**, which requires **five days per week of instruction for all students** in alternative education programs.

Bixby Alternative Center serves students who benefit from flexible and personalized instructional approaches that address both academic and behavioral challenges. Our request for this waiver is rooted in the need to implement a modified instructional schedule that better supports the unique needs of our student population. Specifically, we seek to operate on a reduced on-site schedule for certain students, while maintaining rigorous instruction, support services, and compliance with graduation requirements through a blend of in-person, virtual, and competency-based learning.

Granting this waiver will allow us to prioritize student mental health, increase engagement, and provide targeted interventions—while ensuring we meet all accountability and instructional standards required by the state.

We greatly appreciate your consideration of this request and your ongoing support of innovative practices that serve Oklahoma's diverse learners.

Sincerely,
Lydia Wilson
Superintendent
Bixby Public Schools



STATUTORY WAIVER/DEREGULATION APPLICATION INSTRUCTIONS

(Oklahoma Deregulation Act, 70 O.S. § 3-124, et seq.)

Accreditation Standards Division

2500 North Lincoln Boulevard, Suite 210 • Oklahoma City, Oklahoma 73105-4599

Statutory Waivers/Deregulations for the next year will be accepted from April 1 through October 1, with the following exceptions:

- Resignation of staff causing changes in library media service requirements after October 1.

Other waivers/deregulations such as teachers attending school to obtain library media specialist certificates, alternative school abbreviated days, and waivers of alternative school coop agreements, should all be decided and applied for by October 1st of the current school year.

(For submission of a Statutory Waiver/Deregulation after October 1, call Accreditation, (405) 521-3335.)

NOTE: Beginning July 1, 2018, waivers and deregulations can be requested for three years. (*Library Media Specialist Certificate Exemption must provide proof of enrollment for the applicant every year. Library Media Services must provide a schedule of operation every year.*)

If you need technical assistance, please discuss the application with the Accreditation Division, (405) 521-3335.

Preparing the Statutory Waiver/Deregulation

- 1 **Submit a cover letter on school letterhead**, with the superintendent's signature, with a brief explanation of the request for a statutory waiver/deregulation.
- 2 Complete entire cover page.
 - Original signatures of the Superintendent, Principals, Board President and notary with a stamp/seal are required.
 - Cite the statute/OAC number in Title 70 or the Oklahoma Administrative Code to be waived (See below).
 - **The questionnaire following the cover sheet must be answered in order to process the application.**
 - **For Library Media Specialist** (obtaining an LMS degree & certification): Applicant must include a letter of intent to obtain the degree and certificate along with proof of enrollment in class(es) at a qualified university/college for the area of study.
 - **For Library Media Specialist** (seeking to obtain certification with any master's degree): Applicant must include a letter of intent to obtain certification and documentation of the master's degree with a transcript and/or a diploma from a qualified university/college.
 - **For adjunct teacher waivers:** Application must include board minutes approving the teacher as an adjunct (For those teaching more than three hours per day, 270 hours per semester).
 - **For abbreviated day deregulation:** Application must include a schedule of hours of instruction and numbers of days taught per week.
 - **For library media services deregulation:** Application must include a schedule of operation for the library, hours the library is open and a list of who is scheduled to cover those hours.

③ A Statutory Waiver/Deregulation can be requested for the following statutes and Oklahoma Administrative Codes:

STATUTORY WAIVERS

- 70 O.S. § 1-112 - **Saturday School**
- 70 O.S. § 6-122.3 - **Adjunct Teachers** - teaching for more than three hours a day or 270 clock hours per semester.
- 70 O.S. § 3-126 - **Library Media Specialist/waive certification only** - teacher attending college/university to obtain Library Media Specialist certification.
- 70 O.S. § 1210.568 - **COOP Agreement** - When a public school wants to serve fewer than 10 students in the alt ed program instead of COOPing with other districts.

NOTE: Statute 70 O.S. § 1-111 - Two Instructional Days in a 24 Hour Period (Parent Teacher Conference) and 70 O.S. § 1-109 - Extended/Flexible Day no longer requires a statutory waiver.

DEREGULATIONS

- OAC 210:35-5-71 - **Library Media Services Elementary School** - School is changing the standard of library services for their size school.
- OAC 210:35-7-61 - **Library Media Services Middle School** - School is changing the standard of library services for their size school.
- OAC 210:35-9-71 - **Library Media Services Secondary School** - School is changing the standard of library services for their size school.
- OAC 210:35-29-2 - **Abbreviated Day Alternative Education** - Use both citations for an alternative school to operate with abbreviated hours, less than four hours and 12 minutes of instruction per day, five days a week, or 756 hours per year.
- OAC 210:35-3-46 - **Superintendent, Elementary & Secondary Principal certificate** - serve as High School and Elementary School Principal with a school enrollment more than 500 (requires a dereg.)

NOTE: OAC 210:35-5-42 & 210:35-9-43 - Planning Period Deregulations, no longer requires a deregulation.

In addition, the ***School District Empowerment Program***, 70 O.S. § 3-129.11, allows a local school district to request to the State Board of Education an exemption from all statutory requirements and State Board of Education rules from which charter schools are currently exempt.

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

for 20 25 – 20 26 school year

Tulsa

COUNTY

Bixby Public Schools

SCHOOL DISTRICT

23 S. Riverview

SCHOOL DISTRICT MAILING ADDRESS

Bixby

CITY

74008

ZIP CODE

Bixby Alternative Center

NAME OF SITE

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

Lydia Wilson

SUPERINTENDENT NAME (PLEASE PRINT)

lwilson@bixbyps.org

SUPERINTENDENT E-MAIL ADDRESS

SUPERINTENDENT SIGNATURE*

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on September 11, 20 25

BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →

NOTARY

DATE

COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:

(specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGUALTION IS REQUESTED FOR:

_____ One Year Only

_____ Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS

_____ of _____

ENROLLMENT

_____ High School

_____ Jr./Middle High

_____ Elementary

0 District Total

DATE RECEIVED

70 O.S. _____

OAC _____

NAME OF WAIVER

- A. Reason for the Waiver request. Please include circumstances which necessitate hiring a non certified library media specialist. What alternative means will be employed if your waiver is denied? Where is the applicant as it pertains to their pursuit of their course of study? What percentage of your student population will benefit from the waiver if approved?

Bixby Alternative Center is requesting a waiver of OAC 210:35-29-2, which requires five days of instruction for all students enrolled in an alternative education program. Our request is grounded in the need to provide a flexible, student-centered instructional model that better serves the academic, behavioral, and emotional needs of our students.

Students attend school Monday through Thursday from 8:50 a.m. to 3:51 p.m., following the Bixby High School instructional calendar. However, unlike the high school, which operates on a six-hour instructional day, Bixby Alternative Center provides seven hours of daily instruction, allowing us to embed more content and relationship-building opportunities throughout the week. Rather than offering a

- B. List alternate strategies/plans which the district/site proposes. How does this plan best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement? Please list any negative impact if the waiver were to be denied.

The Bixby Alternative Center proposes a modified instructional week model that includes four full days of in-person instruction (Monday–Thursday) and a targeted intervention day on Fridays. This approach is designed to provide a structured, consistent academic environment while also allowing for intensive, individualized support based on student need.

Our key strategies include:

Extended Instructional Time: Students receive seven hours of instruction daily, compared to six at the traditional high school. This allows us to deliver high-quality core content while embedding relationship-building, social-emotional support, and classroom routines that promote consistency and stability.

Targeted Friday Interventions: Fridays are used strategically for students

- C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.

The statutory waiver of OAC 210:35-29-2 has had a positive and measurable educational impact on Bixby Alternative Center, with broader benefits to the district as a whole.

By allowing flexibility in the instructional schedule, Bixby Alternative Center has implemented a four-day instructional week with a dedicated intervention day on Fridays, which has resulted in:

Improved student performance and engagement: Students benefit from seven hours of instruction Monday through Thursday, which exceeds the district's traditional six-hour model. This additional time has allowed for deeper academic support and stronger relationship-building. Students who require further assistance are brought in on Fridays for individualized or small-group intervention, which has led to higher assignment completion rates, improved

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

Bixby Alt Ed Bell Schedule

Time

Hour

8:50–9:50

1st Period (60 Minutes)

9:50-10:50

2nd Period (60 Minutes)

10:50-11:30

3rd Period (40 Minutes)

11:30 - 12:00

- E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation? If positive please describe where the available would be reallocated.

The proposed waiver of OAC 210:35-29-2 is not expected to have a negative financial impact on Bixby Public Schools. The Bixby Alternative Center will continue to operate under its current staffing, scheduling, and resource allocation model.

In fact, the flexibility afforded by the waiver may result in a modest positive financial impact. By concentrating targeted interventions on Fridays for only those students who require additional support, the school is able to more efficiently utilize staff time and reduce operational costs associated with full-scale daily attendance (e.g., utilities, transportation, and food service).

Any resulting savings would be reinvested into direct student support services, including:

~~Hiring or retaining additional support staff for mental health academic~~

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E., TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

Method of Assessment or Evaluation of Effectiveness

To evaluate the effectiveness of the modified instructional week and targeted intervention model at Bixby Alternative Center, we will implement a multi-faceted assessment strategy using both quantitative data and qualitative feedback for staff and students. This approach ensures we are monitoring academic progress, behavioral improvement, and instructional quality with fidelity.

Student Outcomes

We will monitor and assess the effectiveness of our instructional model using the following student-focused metrics:

Graduation Rates: We will track annual cohort graduation rates, including the

** You will be contacted if more information is needed to process this request.

MEMORANDUM OF UNDERSTANDING
BETWEEN ROGERS STATE UNIVERSITY AND BIXBY PUBLIC SCHOOLS
FOR THE CONDUCT OF CLINICAL FIELD EXPERIENCES FOR CANDIDATES
IN EDUCATOR PREPARATION PROGRAMS

THIS AGREEMENT is between the Board of Regents of the University of Oklahoma on behalf of the Rogers State University Educator Preparation Program, hereinafter referred to as the "University," and Bixby Public Schools, hereinafter referred to as the "District." It is understood that the participating institutions will cooperate in the conduct of educational activities as described below.

PURPOSE OF AGREEMENT

This agreement provides the terms under which the District will provide an on-site educational experiences to candidates who are enrolled in the Bachelor of Science Degree program in Elementary Education. Such experiences may range from classroom observations to practicum experiences to student teaching.

SCOPE OF THE PROGRAM

The University makes no agreement to provide any specified number of students to the program at the District and the District makes no agreement to accept a specified number from the University.

THE UNIVERSITY AGREES TO:

1. Recommend for placement in the on-site education program of the District only those students who have earned a satisfactory record and have met the minimum requirements established by the University in the Educator Preparation program.
2. Provide the District with copies of policies and requirements related to field experience and student teaching.
3. Appoint a representative of the University to communicate with the site supervisor and interns, in the case of student teaching, to assist in the supervision and evaluation of the student teaching experience.
4. Have a representative(s) of the University available to the District for assistance and consultation as the need arises and when possible.
5. Advise students of their responsibilities regarding participation in the on-site education process, including professional conduct and following rules and standards set by the District and University.

6. The University assumes no liability for the actions taken by the students in training during the time that they participate in field experiences at the District.
7. The University recognizes the District's interest in providing the most secure environment possible for the District's students; therefore, the University agrees it will act under this Agreement in compliance with 70 O.S. §6-101.48. Specifically, the University will not permit any candidate under its authority to come on to school premises for any activity covered by this Agreement if that person is currently registered or required to register under the Oklahoma Sex Offenders Registration Act or has been convicted in this state, the United States, or another state of a felony offense unless ten (10) years has elapsed since the date of the criminal conviction.
8. The University agrees to protect the privacy of District student information and educational records in accordance with the Family Educational Rights and Privacy Act of 1974, as Amended (FERPA), and to educate the University's candidates on the requirement to protect District student information.

THE DISTRICT AGREES TO:

1. Provide an on-site experience, which is pertinent and meaningful, for students enrolled in educator preparation at the University.
2. Provide quality supervision of the student(s) in the on-site education program.
3. Keep the University informed regarding the performance of candidates and to notify and consult with the University any time the student is not meeting expectations or maintaining satisfactory progress.
4. University agrees that for purposes of Family Educational Rights and Privacy Act (FERPA), District will be considered a school official with a legitimate education reason to have access to limited personally identifiable information from student records hereinafter (Student Information) as described below. University agrees to provide authorized representatives of District limited Student Information and only that which is reasonably necessary for participation in the affiliation outlined in this Agreement. No other Student Information will be provided. District acknowledges and agrees that Student Information provided by University, or others on behalf of University, that directly relates to any University student, including, but without limitation academic information, professional information, training and/or certifications, health information, health and other insurance information, and the results of any criminal background check is Student Information and is protected by FERPA. District represents and certifies that it will (1) protect the confidentiality of all Student Information; and will not, except with the written consent of the student, (2) use Student Information except to authorized individuals within its organization who have a legitimate need to know Student Information in order to carry out the purposes of this Agreement. District certifies that it

shall maintain the confidential information as required by applicable Oklahoma and federal law and that it shall not re-disclose personally identifiable information except as permitted or required by the Agreement, or directed by FERPA or by other applicable laws. District shall develop, implement, maintain, and use appropriate security measures to preserve the confidential information. If District becomes aware of a security breach relating to this information, District shall immediately notify the University and shall fully cooperate with the University.

THE UNIVERSITY AND THE DISTRICT JOINTLY AGREE:

1. In compliance with federal law, including the provisions of Title IX of the Education Amendment of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, the parties hereto will not discriminate on the basis of race, sex, religion, color, national or ethnic origin, age, disability, or military service in its administration of its policies, programs, or activities; its admissions policies; other programs; or employment.
2. That, in the case of student teaching, there will be meetings of representatives of both the University and the District as often as such meetings are needed to coordinate and improve the program, and at the convenience of both parties.
3. That there will be on-going, open communication between the University and the District to ensure understanding of the expectations and the roles of both institutions in providing on-site experience for students.
4. That either the University or the District may drop a student enrolled in the program, if, in the opinion of either party, the student is not making satisfactory progress in the program. Any student who does not satisfactorily complete the program or any portion thereof may repeat the course at the same District only with the written approval of both the District and the University.
5. In accordance with federal law, District acknowledges and agrees that University may have legal obligations to investigate and remedy potential harassment or discriminatory actions against its students or employees while they are participating or attempting to participate in University programs. District agrees to cooperate with University in any such investigation and agrees to take remedial actions to ensure such discrimination or harassment ceases. If University determines that remedial action taken or proposed by District is unacceptable, University may terminate agreement immediately.
6. Responsibility for Actions. Each Party shall be responsible for its own negligent acts and omissions and the acts and omissions of its employees, officers, directors, and affiliates as applicable. The University's liability shall be governed by the Oklahoma Governmental Tort Claims Act. The University further retains and reserves to itself, without limitation, all the powers, rights, authority, duties, and responsibilities conferred upon it and vested in it by

the Constitution of the United States of America and the Constitution and Statutes of the State of Oklahoma. These rights shall include, but not limited to the University's right to sovereign immunity and rights under the OGTC.

TERM OF AGREEMENT, MODIFICATION, TERMINATION:

This Agreement shall be effective when executed by both parties and shall remain in effect for a period of three complete (3) academic years from date of inception, and as noted in the signature line. An academic year covers full Summer, Fall, and Spring semesters. After the initial period, this agreement may be renewed by mutual agreement of both parties. This agreement may be revised or modified by written amendment when both parties agree to such amendment. This Agreement may be terminated without cause by ninety (90) days written notice from either party to the other.

AGREED:

On behalf of BIXBY PUBLIC SCHOOLS

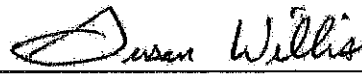
Signature

Name

Title

Date

On behalf of ROGERS STATE UNIVERSITY—
EDUCATOR PREPARATION



Signature

Susan Willis, Ph.D.
Name

Provost & Vice President for Academic Affairs
Title

8-12-25
Date

**Nacny INK LLC
DBA: Dyslexia Connects
CONSULTANT AGREEMENT**

I. The Parties. This Consultant Agreement ("Agreement") is made effective upon execution of Agreement, by and between:

Consultant: Nacny INK LLC DBA: Dyslexia Connects, with an address of P.O. Box 470105, City of Tulsa, State of Oklahoma 74147-0105, ("Consultant")

AND

Client: Bixby Public Schools with a street address of 109 North Armstrong, City of Bixby, State of Oklahoma. ("Client").

II. Term. The Services shall be provided by the end of the spring semester of the 2025-2026 academic school year.

III. Block of Hours. The Client may prepay \$2,000 a block of 20 hours at \$100 an hour for project deliverable support, or consultation.

IV. Services. Consultant agrees to provide the following services:

Dyslexia Professional Development Sessions for administration, general classroom teachers, support staff and parents, to develop research-based strategies, process and procedures that support the identification, intervention, and accommodations for students that may have characteristics or identification of dyslexia. ("Services").

Sessions

Service	Rate
Consultant	\$2,000
Coaching Day	\$1,600
Parents Night	\$1,800
Training Day	\$3,000
Total Amount	

V. Payment. Payment will be incrementally invoiced upon each milestone completion. Payment is expected within 14 days of receipt.

VI. Expenses. The Consultant is not responsible for any expenses. This includes, but is not limited to, supplies, equipment, operating costs, business costs.

VII. Disputes. If any dispute arises under this agreement, the Consultant, and the Client shall negotiate in good faith to settle such dispute. If the parties cannot resolve such disputes themselves, either party may submit the dispute to mediation by a mediator approved by both parties.

VIII. Independent Contractor Status. The Consultant, under the code of the Internal Revenue Service (IRS) is an independent contractor. In its capacity as an independent contractor, the Consultant agrees and represents:

- a.) Consultant has the right to perform services for others during the term of this agreement;
- b.) Consultant has the sole right to control and direct the means, manner, and method by which the services required under this agreement will be performed, Consultant shall select the routes taken, starting, and ending times, days of work, and order of work performed;
- c.) Consultant has the right to hire assistant(s) as subcontractors or to use employees to provide the services under this agreement.

IX. State and Federal Licenses. The Consultant shall comply with federal, state, and local laws requiring any required licenses, permits, and certificates necessary to perform the services under this agreement.

X. Payment of Taxes. Under this agreement, the Client shall not be responsible for:

- a.) Withholding FICA, Medicare, Social Security, or any other Federal or State withholding taxes from the Consultant's payments to employees or personnel or make payments on behalf of the Consultant;
- b.) Making Federal and/or State unemployment compensation contributions on the Consultant's behalf.

XI. Confidentiality & Proprietary Information. The Consultant acknowledges that it will be necessary for the Client to disclose certain confidential and proprietary information to the Consultant for the Consultant to perform their duties under this agreement. The Consultant acknowledges that disclosure to a third (3rd) party or misuse of this proprietary or confidential information could irreparably harm the Client. Accordingly, the Consultant will not disclose or use, either during or after the term of this agreement, any proprietary or confidential information of the Client without the Client's prior written permission except to the extent necessary to perform the services on the Client's behalf.

XII. Ownership of Intellectual Property: The Client acknowledges that all intellectual property created or developed during the course of the project belongs to the Consultant.

- a.) All materials with a copyright Dyslexia Connects LLC may only be reproduced with written consent of Consultant.
- b.) All trainings are copyright of Dyslexia Connects LLC and may only be reproduced with written consent of Consultant.

Recording of any service or session is not permitted without prior written consent of Consultant.

XIII. Assignment and Delegation. The Consultant may assign rights and may delegate duties under this agreement to other individuals or entities acting as a subcontractor. The Consultant recognizes that they shall be liable for all work performed by the subcontractor and shall hold the Client harmless of any liability in connection with their performed work.

XIV. Governing Law. This agreement shall be governed under the laws in the State of Oklahoma.

XV. Additional Terms and Conditions.

XVI. Entire Agreement. This agreement, along with any attachments or addendums, represents the entire agreement between the parties. Therefore, this agreement supersedes any prior agreements, promises, conditions, or understandings between the Client and Consultant. This agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the dates written hereunder.

Client's Signature: _____

(Client's title)

(Print Name)

Date: _____/_____/_____

Bixby Public Schools
109 North Armstrong
Bixby, Oklahoma 74008

Consultant's Signature:
Owner

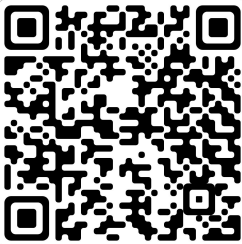
Nancy Hannagan

Date: _____/_____/_____

Dyslexia Connects, LLC
Nancy Hannagan
P.O. Box 470105
Tulsa, Oklahoma 74147-0105



Steven Scott
District Safety Officer
918.366.2295



Emergency Procedure Guide

Revision 1.0

<u>Athletic Facilities Emergency Guide</u>	
<u>Media-Emergency Numbers</u>	
<u>Serious Injury/Illness</u>	<u>Abduction/Runaway</u>
<u>Bomb Threat</u>	<u>Bomb Threat/Evacuation</u>
<u>Bullying/Violence</u>	<u>Intruder on Campus (Lock-Down)</u>
<u>Hazardous Material Spill</u>	<u>Seizures</u>
<u>Suicide/Death at School</u>	<u>Fire/Tornado</u>
<u>AED EPG Procedurea</u>	<u>Crisis Response Plan</u>

The safety and security of students and staff is a priority at Bixby Public Schools. This guide was developed to help faculty and staff react correctly and efficiently in the event of an emergency. We hope this guide will never have to be used in an actual emergency.

THE OBJECTIVES OF THIS GUIDE ARE:

1. To provide school personnel with quick access to recommended procedures in emergency situations.
2. To define the roles of various school personnel.
3. To provide an orderly and effective response to emergencies.

MEDIA

In the event of a school crisis, working with the media will be important to minimize disruption and ensure that factual information will be released. All media inquiries will be directed to the Superintendent's office, who will:

- designate specific areas for media personnel both inside and outside of the administration building.
- prepare a written statement with notes for reference.
- release factual information only and not make assumptions.
- NOT disclose personal information about victims. That information may be released at the discretion of the family.

EMERGENCY PHONE NUMBERS

1. Emergency Services (FIRE, POLICE, PARAMEDICS) 911
2. Bixby Police – Non-emergency: 918-366-8294
3. Broken Arrow Police – Non-emergency: 918-259-8400
4. Tulsa County Sheriff: 918-596-9222
5. Poison Control Center: 1-800-764-7661
6. Toxic Chemical & Oil Spill: 1-800-424-8802
7. DHS Child Abuse Reporting: 1-800-522-3511

SCHOOL NUMBERS

1. ADMINISTRATION: 918-366-**2200** OR **0**
2. STUDENT SERVICES: 918-366-**2240**
3. CRISIS RESPONSE TEAM (Casey Machado) 918-366-**1761**
4. TRANSPORTATION: 918-366-**2247**
5. MAINTENANCE: 918-366-**2383**

SITE NURSE/HEALTH CLERK

1. Central Elementary: 918-366-**2285**
2. Central Intermediate: 918-366-**2264**
3. North Elementary: 918-366-**2686**
4. North Intermediate: 918-366-**1807**
5. Middle School: 918-366-**2352**
6. High School: 918-366-**2347**
7. East Elementary & Intermediate: 918-366-**1715**
8. West Elementary & Intermediate: 918-366-**1765**
9. 9th Grade Center: 918-366-**1721**

MEDIA - EMERGENCY NUMBERS

SERIOUS INJURY/ILLNESS

In the event of an unexpected injury or illness demanding immediate attention:

1. Notify the principal/office.
2. The office will contact the school nurse and call 911 if necessary.
3. If a 911 call is placed, the office will notify Administration. (2200 or 0 on a school phone)
4. The principal will call the parents/guardian or designate appropriate staff to do so.
5. Do not attempt to move the injured person or allow them to move.
6. Remove other students from the area.
7. If blood is present use the proper blood borne pathogen procedures.
8. Principal/Nurse will submit an incident report

Staff members with first aid training _____ RM# _____

Staff members with CPR training _____

AMBULANCE --911

Notify Site Nurse/Health Clerk

1. Central Elementary: 918-366-**2285**
2. Central Intermediate: 918-366-**2264**
3. North Elementary: 918-366-**2686**
4. North Intermediate: 918-366-**1807**
5. Middle School: 918-366-**2352**
6. High School: 918-366-**2347**
7. East Elementary & Intermediate: 918-366-**1715**
8. West Elementary & Intermediate: 918-366-**1765**
9. 9th Grade Center: 918-366-**1721**

SERIOUS INJURY / ILLNESS

ABDUCTION

WITNESS:

1. Get a description of the alleged abductor (height, weight, race, sex, clothing)
2. Get description of vehicle (make, model, color, tag #)
3. Get direction the suspect left the scene.
4. Report info to the office.

OFFICE:

1. Notify the Principal & Admin Office (2200 or 0).

RUNAWAY/ UNACCOUNTED STUDENT

1. Notify principal and SRO
2. Principal notify parent/guardian or designate appropriate staff member to do so
3. Principal may follow student if possible and appropriate
4. Notify police if appropriate (**918-366-8294**)
5. Counselor be available for parents and student

POLICE--- 918-366-8294 (BIXBY P.D.)

POLICE--- 918-259-8400 (BROKEN ARROW P.D.)

ABDUCTION

BOMB THREAT

- A. The person taking the call should get as much information as possible, completing the Bomb Threat Form.
- | | |
|-----------------------------------|---|
| a. Which building _____ | <i>*NOTE time of call, voice type, background noise, wording used, male/female, approximate age</i> |
| b. Exact location of device _____ | |
| c. Time of detonation _____ | |
| d. Type of explosive _____ | |
| e. Why was the bomb placed? _____ | |
- B. Notify principal
- C. Notify police (918-366-8294 or 911) who will notify other needed authorities (Fire, EMSA, etc.).
- D. The principal will then notify the administration (x2200 oe) and announce **INTRUDER ON CAMPUS Drill** to the staff.

ACTION PLAN

MAIN OFFICE

1. The principal and designated staff locks outside doors and clear hallways and restrooms of students.
2. Notify the admin office (x2200) and notify Police. Someone should stay on the line with the police until they are told to hang-up.
3. Secretaries and remaining office staff will notify custodial and food services staff. They will search office area, restrooms, unoccupied rooms, lounge, etc. Secretaries are to place lock-down notice on main door.

TEACHERS will follow IOC procedures

1. Pull students in nearby hallways and restrooms into their room. Shut and lock door and account for all students.
2. Turn off lights, close blinds, and move students away from windows.
3. Search the classroom for suspicious items. Immediately report anything found. **DO NOT TOUCH THE DEVICE.**
4. Remain calm and continue with in-class routine as much as possible.
5. Keep all students in the room until given the all clear or evacuation is sounded.

BOMB THREAT

BOMB THREAT/EVACUATION MAINTENANCE & TRANSPORTATION

1. Report to building to aid with interior and exterior searches.
2. Look for suspicious persons and vehicles outside.

Entrances and escape routes should be the first areas to be searched; ensuring safe passage in case an evacuation is necessary. Alternative routes may need to be used if normal evacuation routes are unsafe.

EVACUATION

The principal will consult with safety coordinator, superintendent and the police and determine if evacuation is necessary.

Once the decision has been made to evacuate:

1. The principal will make the appropriate announcement and outer buildings will be called.
2. Teachers are to keep student roster, attendance and students with them at all times.
3. No staff or students are to use cell phones/radios while under Shelter in Place or IOC status.
4. Designated staff will direct students and staff if any changes in escape routes have been necessary.
5. The building will remain unoccupied until the scene is declared safe.

AMBULANCE:911

POLICE:918-366-8294 (BPD)

FIRE:918-366-8600

POLICE:-918-259-8400

(BAPD) FIRE--918-259-8400

BULLYING / STUDENT VIOLENCE

1. Notify the Building Administrator. (All employees are required to report acts of bullying to the school principal on an official report form. Any staff member, who witnesses, hears about, or suspects bullying is required to submit a report).
2. Remove the student from the affected area if possible. If not possible, remove all other students.
3. If possible, place the student in a secure room with supervision.
4. Attempt to calm the student by listening and reassuring him/her.
5. Get account of what happened from witnesses. (Complete Investigation report, Witnesses Interview Section). Follow Board Policy 2146

PRINCIPAL

1. Notify parents and SRO or police if necessary.
2. Be available to assist with the student.

COUNSELOR

1. Be available to help calm the student.

POLICE----918-366-8294 (BPD) or 911
918-259-8400 (BAPD)

INTRUDER ON CAMPUS (I.O.C.) RESPONSE

IMMEDIATE THREAT / INTRUDER

1. Main office announces “INTRUDER ON CAMPUS” and notifies all outlying buildings.
2. Principal/Main office calls Police (911) & Administration (x2200)
3. TEACHERS will follow shelter in place or intruder procedures – STAFF will have to assess and CHOOSE to RUN, HIDE, or FIGHT
 - a. Pull students in nearby hallways and restrooms into their room. Shut and lock door and account for all students.
 - b. Turn off lights, close blinds, and move students away from windows. Silence all phones and remain quiet, Document any students out of classroom (restrooms, office, etc...)
 - c. Search the classroom for suspicious items. Immediately report anything found.
 - d. Keep all students supervised, and wait until given the all clear or evacuation is warranted.
**Person with a firearm – Students will follow teacher to Run/Hide/Fight to escape or hide or counter any way possible in the event of intrusion*
4. Special Assignment – Check restrooms and halls for students (assigned by site administrators)

SHELTER IN PLACE RESPONSE

1. Announce “Shelter in Place”
2. Notify Police (911), if appropriate.
3. Principal/Main office notifies Superintendent’s office (x2200) District Administrator (x2240 or x2298) Crisis Response Team Coordinator (x1761) and the District Safety Coordinator (x2383) of situation.
4. Meet with counselor(s) and teachers directly involved, if applicable.
5. Alert Maintenance (x2383) and Transportation Supervisors (x2247).
6. Lock all outside doors, checking for suspicious persons and continue with school day routine as much as possible.
7. Report any suspicious persons or vehicles to office immediately.
8. Limit the number of students leaving the classroom during class time. “NO STUDENTS ALLOWED OUTSIDE THE SCHOOL BUILDING UNLESS PERMISSION FROM SUPERINTENDENT”

*Schools may need to prevent students from moving to outlying buildings and keep them inside during lunch depending on the situation.

AMBULANCE-----911

**POLICE----918-366-8294 (BPD) or 911
918-259-8400 (BAPD)**

INTRUDER ON CAMPUS / LOCK DOWN

AED EPG Procedures

1. Seek Nurse/Health Clerk
2. Locate AED
3. Conduct an initial assessment of the patient and environment.
 - Assess the scene for safety.
 - Use standard (universal) precautions.
 - Assess patient for unresponsiveness.
 - If unresponsive, activate EMS and in-house emergency plan per school protocol or policy.
4. Assess breathing.
 - Open the airway.
 - Look, listen and feel for breathing.
 - If breathing is absent, deliver two rescue breaths.
5. Assess circulation.
 - If signs of circulation are absent, provide CPR if trained. Continue CPR until the AED arrives.
5. Begin treatment with the AED.
 - As soon as the AED is available, turn on the AED and follow prompts.
 - Remove all clothing from the chest area. Dry the chest if it is wet.
 - Apply defibrillation pads. Look at the symbols on the AED pads and place pads as shown on the illustrations. Ensure pads are making good contact with the patient's chest. Do not place pad over the nipple, medication patches, or visible implant devices.
 - Make sure the patient area is clear, and then deliver a shock to the patient when advised by the AED.
 - When advised by the AED, initiate/resume CPR starting with compressions.
 - Continue to perform CPR until otherwise prompted by the AED or EMS personnel.
6. **PRINCIPAL:** Actions to take when the EMS arrives.
 - Responders working on the victim should document and communicate important information to the EMS provider, such as:
 - Victim's name
 - Known medical problems, allergies or medical history
 - Time the victim was found, condition and vital signs if obtained
 - Type and time of intervention(s) provided, to include the number of shocks delivered and length of time the defibrillator was used
 - Patient response to intervention(s) and information from the AED screen

Post-incident Procedure

1. An employee involved should notify the building administrator or School Nurse Coordinator as soon as possible.
2. A designated employee should check the AED, restock the supplies immediately after the event and perform the after-patient-use maintenance on the AED.
3. The School Nurse Coordinator or a designated employee should conduct an employee incident debriefing and document as indicated by school policy.

Periodic Maintenance- scheduled and after use

1. Inspect the exterior and connector for dirt or contamination.
2. Check supplies, accessories and spares for expiration dates and damage.
3. Check operation of the AED by removing and reinstalling the battery and running a battery insertion test.

SEIZURES

FIRST AID

During the episode:

1. Notify office (office calls parent and nurse)

Notify Site Nurse/Health Clerk

Central Elementary: 918-366-**2285**, Central Intermediate: 918-366-**2264**, North Elementary: 918-366-**2686**, North Intermediate: 918-366-**1807**, Middle School: 918-366-**2352**, High School: 918-366-**2347**, East Elementary & Intermediate: 918-366-**1715**, West Elementary & Intermediate: 918-366-**1765**, 9th Grade Center: 918-366-**1721**

2. Time the episode
3. Stay calm
4. Ease person to the floor
5. Turn on side (when possible)
6. Cushion head with clothing or any available soft items
7. Clear the area
8. Remove glasses if possible
9. Loosen tight clothing if possible
10. Monitor respiration and color

DO NOT:

1. LIFT
2. RESTRAIN
3. GIVE FOOD OR LIQUIDS
4. PLACE OBJECTS IN MOUTH

After the episode:

1. Turn on side
2. Check for respiration and normal color
3. Secure privacy
4. Allow person to rest
5. Change clothing if necessary

AN AMBULANCE MAY NEED TO BE CALLED WHEN

1. The seizure happened in water
2. This is the first seizure episode
3. The person is pregnant, diabetic, or injured
4. The seizure lasts more than 5 minutes
5. The person is not conscious after the seizure
6. The person's vital signs have not returned to base line after 30 minutes
7. The person's pupils are not equal in size after the seizure
8. The person is paralyzed on one side of the body
9. Aspiration has occurred or vomiting continuously for 30 minutes
10. Afterwards the person does not respond to pain or other stimulation
11. Breathing does not resume (trained person begin CPR, refer to serious injury)

AMBULANCE -- 911

HAZARDOUS MATERIALS RESPONSE

Hazardous Material Inside Building

1. Principal will sound the evacuation alarm
2. Follow normal Fire Evacuation Procedure
3. Assembly and account for students and staff upwind of the spill
4. Principal will notify Fire Department
5. Secretary will notify Administration, Maintenance, Transportation , and Nurse
6. No one is to return to the building until it is declared safe

PRINCIPAL

Supervise evacuation and make sure all students and personnel are accounted for

TEACHERS

Evacuate students, take roll, report missing students to principal, keep class roster, and remain with the class

NURSE

Be available to provide first aid

COUNSELOR

Be available for students and staff if necessary

Hazardous Material Outside of Building

1. Principal will make an announcement to take shelter, after being contacted by local authorities.
2. Secretary will notify Administration
3. Shelter in place: close all doors and windows, place coats or towels at bottom of the doors and over vents to help seal them off, turn off air conditioning
4. Remain in shelter until authorities have determined that the threat has passed or that evacuation of the area is necessary.
5. Principal will remain in contact with authorities

If Emergency Officials determine that evacuation is necessary through the spill or cloud, move at right angles to the movement of the spill or vapor. Protect exposed skin and cover nose and mouth while moving quickly.

TOXIC CHEMICAL and OIL SPILL HOTLINE-----1-800-424-8802

SUICIDE

SUICIDE ATTEMPT AT SCHOOL

1. Call 911 for police/SRO and ambulance if necessary.
2. Notify Principal, Administration (x**2200 or 0**).
3. Contact School Nurse/Health Clerk: 918-366-**2285** (Central) 918-366-**2772** (Central Intermediate) 918-366-**2264** (North Elementary) 918-366-**1807** (North Intermediate) 918-366-**2352** (Middle School) 918-366-**2347** (High School) 918-366-**1705** (East Elem & East Intermediate) 918-366-**1721** (9th Grade Center) 918-366-**1762** (West Elem & West Intermediate).
4. The principal will notify parents/guardian or designate appropriate staff member to do so.
5. Counselor provides immediate attention for suicidal student and parents.
6. Keep witnesses from the area, have them do written statements, and have counseling available.

INTERVENTION

If it is believed that a student is in danger of harming him/herself, report the situation immediately.

1. **DO NOT** leave the student alone
2. Notify principal
3. Notify counselor
4. Do not allow the student to be unsupervised at school or home.
5. Principal or counselor notify parent/guardian to come take direct responsibility for the student.
6. Release the student only to the parent or guardian.

STUDENT DEATH AT SCHOOL

1. Follow procedure above for suicide attempt
2. Notify Principal, Administration (x**2200**), District Administrator (x**2240**).
3. Have factual information for the Superintendent for media release (DO NOT RELEASE NAMES until families give consent)
4. Have a fact sheet for staff to use for telephone inquiries
5. The Crisis Response Team should provide additional counseling for friends and persons with a history of suicide threats or attempts
6. Provide additional information to students and staff as it becomes available

POLICE, AMBULANCE, FIRE..... 911

SUICIDE HOTLINE.....988

FIRE EVACUATION

1. The fire alarm will be sounded
2. Secretary will notify the administration, maintenance, transportation, and nurse
3. Evacuate the building using the predetermined escape route
4. Designated personnel will check restrooms, hallways, and unoccupied rooms
5. Teachers will take roll and account for all students
6. No one is to return to the building until the all clear is given

PRINCIPAL

Supervise evacuation and make sure all students and personnel are accounted for

TEACHERS

Evacuate students, take roll, report missing students to principal, keep class roster, and remain with the class

NURSE

Be available to provide first aid

COUNSELOR

Be available for students and staff if necessary

TORNADO

1. Tornado signal will be sounded
2. Teachers take students to their designated location and get in the “tuck and cover” position
3. Class room doors should be shut
4. A radio should be kept within hearing range of office personnel

PRINCIPAL

Monitor weather conditions and determine if it is necessary to take cover

TEACHERS

Stay with students, have class list available, and make sure classroom door is shut

NURSE

Be available to provide first aid

School Crisis Response Plan

A crisis that affects the school and involves students, staff, or others that are an integral part of the school population demands immediate notification of the principal, the Administrative Team Leader, and Crisis Team Leader. These individuals will work closely together to make a very difficult situation as manageable as possible. All media inquiries will go through the Superintendent's office. According to the situation, the Crisis Team Leader will notify the Crisis Team to report to the crisis site or stand by. The Crisis Response Team is divided into two groups to report, dependent upon the situation.

>Level 1: Administrative Team Leader (District Administrator), Response Team Coordinator (Casey Machado), appropriate building principals and building counselors.

>Level 2: The above plus remaining members of the Crisis Response Team.

Crises that qualify as critical and immediate and which require the Crisis Response Plan include (but are not limited to) the following:

1. Death of student or staff
2. Critical injury of student or staff
3. Incidents occurring at school, such as:
 - a. student/staff with gun appears on premises, threatening or enacting bodily harm
 - b. bomb threat requiring evacuation of school
 - c. bomb found on premises by police
 - d. gang activity that disrupts daily operation of school
 - e. intruder threatening bodily harm on premises
 - f. act of nature (tornado, high winds, flood, etc.)
 - g. fire
4. Situations as identified by district administrators.

Responsibilities

Superintendent Responsibilities

1. Serve as on-going consult to others involved in crisis.
2. Serve as primary media contact. May be deferred to other Central Office Administrator.

Principal Responsibilities

1. Verify crisis with District Administrator. Refer to Crisis Plan in Emergency Procedure Guide.
2. Attend Crisis Response Team meetings, as appropriate.
3. Provide information immediately to all teachers, secretaries, and other support staff. This may mean an emergency staff meeting or using the site-calling tree. Determine need for emergency faculty meeting. If appropriate, notify teachers of meeting and provide teachers with a prepared statement for their classes and/or make announcement over the intercom. Faculty calling tree may be used to contact faculty after school hours.
4. Be certain to provide staff with the prepared fact sheet. This must be timely. Remember those who do not have email, are off-site on this particular day, those who cannot attend the called staff meeting, etc.

5. Instruct secretaries on how to respond to calls, giving minimal information. Do not publicly release names of those involved until given approval from Central Office. Students are removed from answering phones.
6. Speak directly to teachers whose classrooms will be most directly affected, to see if they need support in talking with their class.
7. Refer all media requests to Central Office.
8. Contact PTA or volunteers, as appropriate, to assist in covering classes for teachers out of their classrooms to work with students or to attend funeral services.
9. Send home letter to parents for those classrooms directly affected. (Principal's discretion)
10. Assist counselor's in management of seeing students and families, especially by covering phones, making parent contacts, finding locations for counseling, etc.
11. Communicate with family in crisis, as appropriate.
12. Provide updates to site staff as available.
13. Update District Administrator and Crisis Response Coordinator as issues arise.
14. Attend debriefing meetings, as appropriate.

Administrative Team Leader Responsibilities

1. Contact Response Team Coordinator, Safety Coordinator, and Maintenance, if appropriate.
2. Work as a liaison with central administration, site administrators and secretaries to assist all activity. Notify other building secretaries of appropriate responses to calls.
3. Determine need to call Crisis Response Team meeting and participate as a member of the Crisis Team.
4. Coordinate with Crisis Team Leader to complete Crisis Fact Sheet.
5. Be primary contact to alarmed parents that arrive at school.
6. Be primary contact to family in crisis.
7. Determine need for outside resources to assist in counseling or debriefing services.
8. Debrief those directly involved, with Crisis Team Leader, following the crisis.

Response Team Coordinator Responsibilities

1. Contact District Safety Coordinator and Maintenance, if appropriate.
2. Work closely with site administrators, Administrative Team Leader, and secretaries to coordinate all activity.
3. Contact Crisis Team members and supervise Crisis Team.
4. Identify students affected by crisis, both primarily and secondarily.
5. Determine need for outside resources to assist in counseling and debriefing services.
6. Notify principals of the siblings and/or close family or friends of person(s) related to crisis.
7. Be available to alarmed parents that arrive at school.
8. Be available to family in crisis.
9. Organize parent presentation meeting, if it is determined by principal to be needed.
10. Debrief those directly involved, with Administrative Team Leader, following the crisis.

Site Counselor Responsibilities

1. Counselors are the pivot people in each building.
2. Attend Crisis Team Meetings, as appropriate. Refer to Emergency Procedure Guide.
3. Carefully read the provided Crisis Fact Sheet and assist with de-escalating rumors. Give minimal information, based on the Fact Sheet. Do not publicly release names of those involved until given approval from Central Office.

1. They will work most directly with the students/families needing support from their building. Counselors may be asked to go to other buildings, where they are more needed.
2. Support staff needing assistance, with their class or personally.
3. If they have special concerns, needing “more hands on deck” or how to answer certain questions, contact Mrs. Wilson.
4. Counselors need to triage individuals, as to those who need different types of intervention, such as those who witnessed gruesome scenes, those who make self-injurious statements, those who get caught up in the drama, etc. Establish groups or seek assistance as appropriate.
5. Counselors maintain a log of each student seen. This serves as a follow-up list, within two weeks of the initial visit, and subsequently as appropriate.
6. Refer all media requests to Central Office.
7. Counselors refer families to outside resources, if more intense support is needed for a child or family, or upon family request.
8. Attend debriefing meetings as appropriate.
9. Participate as a member of the Crisis Team.
10. After Crisis Team meets, counselor will be responsible for follow-up for students and staff. Contact Response Team Coordinator if extra help is needed. If necessary offer individual or group grief counseling, and monitor at-risk students.

Crisis Team Responsibilities (Committee on Student Safety)

1. Crisis Team will meet and divide responsibilities, as determined appropriate.
2. Visit in the classrooms of the student or faculty member in crisis.
3. As the students enter the counseling office, one member of the team will be in charge of triage, deciding where the student goes – to group counseling, individual counseling, or a kind word and sent back to class.
4. Work with students and/or staff individually or in groups.
5. After the team member has met with a student, the team member will send the student back to class or send the student home.
6. If it is determined that a student needs to be sent home, a member of the Crisis Team will call the parent and make arrangements for the young person to leave.
7. Assist in contacting obviously missing students.
8. Attend debriefing meetings, as appropriate.

Teacher Responsibilities

1. Remain calm and continue with in-class routine, as possible, taking into consideration the impact on students. It may be appropriate to eliminate, shorten, re-structure assignments or post-pone tests for a few days.
2. Refer to Emergency Procedure Flip-chart.
3. Attend any meetings called by administration or Crisis Response Team.
4. Carefully read the provided Crisis Fact Sheet and assist with de-escalating rumors. Give minimal information, based on the Fact Sheet. Do not publicly release names of those involved until given approval from the principal.
5. If principal determines that the teachers will do the announcement in the classrooms, the classroom teacher will give the announcement at the designated time. If the teacher needs help with this, ask the principal, counselor, or Crisis Team Leader for assistance.
6. When teachers talk to their classes, they must remain very sensitive to the issue at hand, the confidentiality of the family involved, remember the appropriate grieving/crisis response of this particular age of student, and focus on the feelings of all involved, stressing how we must treat each other and support one another. Answer students’ questions honestly and concisely, giving no more information than they are asking and insuring the appropriateness of what is said.

7. Send any student that appears upset or any student that needs more support than the teacher can provide to the counseling office or to the designated area. May need some students escorted to that area.
8. Teachers must seek assistance for themselves or others when needed. This should go through the principal's office.
9. Refer all media requests to Central Office.
10. Assist the principal in securing volunteers, as appropriate, to cover class for teachers out of the class or to attend a funeral.
11. Attend debriefing meetings, as appropriate.

Procedures

STAFF NOTIFICATION PROCEDURE

Each school should have a staff calling tree or group contact method for site employees so staff can be notified to attend any emergency meeting before school. If the crisis occurs during the school day, the staff will receive a written notice from the principal with appropriate instructions.

Before School Emergency Meeting

At the faculty meeting, the following will occur:

1. Principal will provide the staff with pertinent information. The school counselor, Administrative Team Leader, Crisis Response Team Coordinator, and/or Crisis Team will be available, as needed.
2. Updated information about the crisis will be discussed.
3. Reminder that rumors about the incident should be immediately reported to the principal or Crisis Response Team Coordinator.
4. Written announcement for the teacher to present to students will be passed out or the principal will tell the staff the time she/he will make the announcement over the intercom.
5. General information sheet on crisis situations will be disseminated and Crisis Response Team Leader will go over the sheet.
6. Faculty members will give names of students that might be greatly distressed about the crisis.
7. Reminder that Crisis Response Team members will be in classes directly affected and available for others as needed.

After School Debriefing Meeting

The Administrative Team Leader and/or Crisis Response Team Coordinator will go over questions to evaluate the day's events and to debrief the staff.

Please contact Central Office Admin via Cell Phone for Crisis Response Needs

Revised 8/2022

EMERGENCY PROCEDURE GUIDE

Revision 1.0

Steven Scott
District Safety Coordinator
918.366.2295



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BIXBY SPORTS MEDICINE

EMERGENCY ACTION PLAN:

**Heat Illness,
Medical Emergencies
& Inclement Weather**



UPDATED 2023

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Bixby Athletics Emergency Action Plan

EAP

One of the first lines of defense for catastrophic injuries is a comprehensive, detailed plan for most scenarios. This is commonly referred to as an Emergency Action Plan (EAP).

The EAP provides information to ensure response to an emergency is rapid, appropriate, controlled and precise. All personnel involved with the organization of athletic activities share a professional and legal responsibility to ensure that guidelines are in place to manage any emergency that could arise.

While being comprehensive, an EAP also needs to be flexible enough to be applicable to any emergency. While health care providers are usually responsible for the writing of this document, all those involved with athletic teams (athletic directors, team physicians, athletic trainers, coaches, strength and conditioning coaches, local EMS services) need to be aware and knowledgeable with its contents.

Purpose

As Bixby employees, we must be prepared to cope with direct and indirect physical effects of any disaster or emergency which occurs within our district. Athletic trainers, coaches and game managers have a unique opportunity to respond to emergencies in a planned and scripted manner that minimizes potential injury or death to students, athletes and spectators.

It is imperative for coaches and game managers to understand they have a responsibility and the authority to act on situations in the absence of a healthcare provider or administrator. The emergency action plans in this guide are site-specific and follow step-by-step procedures.

Coaches and game managers should be familiar with these procedures and keep this document in the facility office, field, gym, or practice facility for easy and quick accessibility in case of an emergency.

Assumptions

All coaches, game managers, spectators and student-athletes are vulnerable to emergencies and disasters. Preparedness is the key to limiting the negative impact of any disasters.

Goals

To outline a predetermined plan of action that can be used to respond to emergencies or disasters. To increase the security and safety of coaches, game managers, spectators and student-athletes. To minimize damage or loss. To return to a normal functioning level as soon as possible by diminishing chaos and confusion.

Bixby Athletic Training

Medical Emergency Action Plan: Quick Access Information

Athletic Trainer:	Stephen Moss	918-638-1221
Athletic Trainer:	Christa Montgomery	405-564-3974
Athletic Trainer:	Savannah Kautz	918-606-6828
Athletic Director:	Kate Creekmore	O: 918-366-2226 C: 918-269-8284
Assistant Athletic Director	Doug Nold	O: 918-366-1724 C: 918-691-5023
HOTS Athletic Training Facility:		918-366-1709
SWAT Athletic Training Facility:		918-366-2287
Athletic Department:		918-366-2218
High School:		918-336-2354
EMS (Fire, Police, and Ambulance):		911 (on campus phone 9-911)
Advanced Orthopedics:		918-494-2665

The emergency action plan (EAP) addresses immediate need for medical assistance in the occurrence of traumatic injury or illness. The EAP assigns specific duties for effective evaluation, transport and follow-up of the situation, and must address situations that may occur at any time throughout the year.

This plan may be used for any sport, for any site where the team practices and/or competes. It must be available at any time. It should also include additional information specific to a unique site.

Should an injury occur which requires medical assistance; the following are critical items that will need to be addressed by an athletic trainer (AT), coach, designated first aid responder and/or administrator.

- | | |
|---|---|
| ☐ Determine level of consciousness. | ☐ Call Athletic Trainer if not on site |
| ☐ Check the athlete's airway, breathing, and circulation (pulse) | ☐ Call 911. On campus phone 9-911 |
| | ☐ Send for AED |

Notification of parent/guardian.

Coaches must have a copy of a student physical and emergency authorization on hand for quick access. This can be accessed through RankOne.

The student's parent/guardian or a coach must accompany an injured athlete to the hospital. In case of a catastrophic injury, no information should be given to any party other than EMS.

Heat Illness Protocol

The below protocols/policies are set forth by the Oklahoma Secondary Schools Activities Association. Effective July 1, 2013.

XLVIII. EXTREME HEAT

The OSSAA recognizes that heat related illness is the leading cause of preventable death in high school students participating in activities. The OSSAA Board adopted the following policies:

Acclimatization Period: Whenever students are participating in an environment, in which the temperature cannot be controlled there should be an acclimatization period. The acclimatization period is defined as the **first 14 days** of participation beginning with the first date of practice in that sport or activity, or the first date a participant begins practice, whichever is later. Any speed, strength, or conditioning programs shall not be considered a part of the acclimatization period. All students participating in athletics or activities, including those who arrive to preseason practice after the first day of practice, are required to follow the guidelines of the first days of the acclimatization period.

All athletic coaches and marching band directors are required to view *A Guide to Heat Acclimatization and Heat Illness Prevention* at the [NFHS](#) website annually. A certificate of completion shall be kept on file for each coach or marching band director at the member school.

Guidelines for outdoor activities:

Athletic coaches or marching band directors should use a smart-phone app or other mechanism or program to get heat index, such as the Perry weather app. There are also programs available on the internet, such as AccuWeather, or Weather.com. These programs are free and can be used on any smart-phone, tablet, or computer. A chart outlining recommendations for making concessions for extreme heat is available on the OSSAA website. Schools must develop their own form to record the heat index each practice session.

- All practices should be held under the supervision of a coach, director, or sponsor employed by the school.
- Practices should always be conducted with an open water policy.
- Each program should have a heat related emergency plan on hand at all times.
- Preseason practice should be avoided if possible between the hours of 12:00 p.m. and 6:00 p.m.

- Parents and students should be educated on the importance of hydration during extreme heat conditions.
- Cooling stations should be made available when possible
 - buckets of cool water
 - wet towels
 - sponges
- Equipment should be removed or limited for conditioning, as needed.

Exertional Heat Illness Protocol

Activity in hot or humid environments can easily cause a number of heat related illnesses. Heat illness can occur in anyone at any time. The signs and symptoms listed below usually do not occur in a stepwise manner and can change rapidly depending on the person, situation, and activity. All signs and symptoms should be treated as serious and help sought out immediately.

Heat Exhaustion

Heat exhaustion is the most common heat-related condition observed in active populations. It is defined as the inability to continue exercise in the heat due to cardiovascular insufficiency (not enough blood pumped to the heart) and energy depletion that may or may not be associated with physical collapse. Cardiovascular insufficiency refers to when the heart has difficulty providing enough oxygenated blood to all the working organs and muscles and is exacerbated by dehydration via extreme sweating without replacing fluids during exercise.

It is important to note that heat illnesses are not on a continuum and that one condition does not lead to another condition, although having heat exhaustion one day can predispose an individual to heat illness the next day.

How do you prevent heat exhaustion?

Individuals should adapt to exercise in the heat gradually — acclimatize — over 10-14 days by progressively increasing duration and intensity of work in hot conditions. Athletes should recognize heat exhaustion and exertional heat stroke signs and symptoms to indicate the need to slow, modify, or stop activity before a medical emergency arises.

Being adequately hydrated before and during exercise can help prevent heat illnesses including heat exhaustion. Maintaining blood volume is key in the prevention of heat exhaustion.

Appropriate work to rest ratio based on environmental conditions is necessary in the prevention of heat illnesses. Increasing rest break durations as ambient temperature increases is warranted.

What puts an individual at risk for heat exhaustion?

- Exercising in a hot and humid environment (air temp > 91.4°F).
- Inadequate fluid intake before or during exercise resulting in dehydration.
- Inappropriate work to rest ratios with too much work compared to rest breaks.
- Body mass index > 195 lb/ft.

Look for these symptoms in athletes when heat exhaustion is suspected:

- | | |
|--------------------------------|---------------------------------|
| ● Fatigue | ● Decreased Urine Output / |
| ● Nausea | Dehydration |
| ● Fainting | ● Irritability |
| ● Weakness | ● Headache |
| ● Vomiting | ● Sodium Loss |
| ● Dizziness / Light-headedness | ● Decreased Blood Pressure |
| ● Pale | ● Decreased Muscle Coordination |
| ● Chills | ● Hyperventilation |
| ● Diarrhea | ● Sign-Core body temperature |
| ● Heavy Sweating | between 36-40.5°C (96.8- 105° |

How do you treat an individual with heat exhaustion?

Individuals experiencing heat exhaustion should respond quickly to treatment. If not, exertional heat stroke should be suspected.

To treat heat exhaustion:

- Move the individual to a cool/shaded area and remove excess clothing
- Elevate legs to promote venous return
- Cool the individual with fans, rotating ice towels, or ice bags
- Provide oral fluids for rehydration

When can the individual return to activity?

Returning to activity the same day of an episode is *not* prudent or advised. Individuals should wait at least 24-48 hrs. Before returning to activity, athletes should gradually increase

intensity, volume of exercise, clothing, and equipment. Medical clearance is recommended to rule out other conditions.

Heat Cramps

The mechanism of heat cramps is unknown but they can be caused by dehydration or lack of adequate electrolytes in the diet. Although muscle cramping is not a cause of sudden death, it can be confused with a more serious condition, exertional sickling (cramps with no palpable muscle contraction).

Heat cramps are painful involuntary cramping often in the legs, arms, or abdomen with muscle contraction that can easily be felt. Heat cramps usually occur in the preseason-conditioning phase when the body is not properly conditioned and more subject to fatigue. Heat cramps can easily be treated with rest, stretching the muscle, and rehydration of fluid and electrolytes.

How do you prevent heat cramps?

It may be impossible to completely prevent a cramp from occurring; however, certain factors can be modified in order to reduce the incidence of future heat cramps.

The most effective ways to prevent heat cramping in athletes include:

Acclimatizing the athlete to warm/hot environments if their sports require exercise in hot environmental conditions can help prevent heat cramps. Athletes should acclimatize to exercise by gradually progressing intensity and duration before requiring them to perform all out in an event or extensive workout session.

Educate athletes to replace fluids and salt lost in their sweat. Each athlete slightly differs in the amount of sweat and salt lost during exercise. Also, keep in mind that these factors change depending on the temperature and humidity of the ambient environments.

Maintain a balanced electrolyte level by consuming electrolyte rich drinks before and during the athletic event or practice session if physical activity lasts longer than one hour in duration. Certain individuals naturally expel more sodium in their sweat compared to others. These people may need supplemental/extra sodium in their diet. [Learn how to calculate your sweat rate here.](#) Ksi.uconn.edu Korey Stringer Institute for heat illness.

Removing excess clothing/equipment during physical activity may help reduce the chance of getting heat cramps by allowing for greater evaporation thus keeping core body temperature lower during exercise. For example, if a football player is performing conditioning drills during

which protective equipment is unnecessary, the athlete should remove the equipment during this portion of the conditioning session.

What puts an individual at risk for heat cramps?

- Exercising in heat when the individual is not acclimatized to the hot conditions.
- Profuse sweating or body water loss during exercise. These athletes lose a considerable amount of electrolytes through their sweat, which predisposes them to heat cramping.
- Exercising for an extended duration of time or participating in multiple practice sessions per day without replenishing the salts and water lost during sweating.
- Muscular fatigue.
- Wearing additional layers of clothing, protective gear, or equipment.

Look for these signs and symptoms in athletes when heat cramps are suspected:

- Dehydration, thirst, sweating, transient (short-term) muscle cramps, and fatigue.
- Painful, involuntary muscle spasms (usually occurring in the legs) associated with exercise in the heat when athletes have been sweating profusely.
- A precursor to the initial onset of cramps involves muscle twitches or fasciculations. If this occurs, remove the athlete from the heat and encourage rehydration with an electrolyte beverage.

How do you treat the individual?

- Remove the athlete from the exercise session, workout, or practice and have them rest in the shade or an air conditioned room.
- Stretch, massage, and knead the muscle that is cramping in its full-length position (joints should be extended).
- Provide the athlete with cold fluids such as water or an electrolyte sports drink to replace sweat losses.
- Provide food high in salt content to replenish the electrolytes lost from sweat. If this is not available consider providing a solution of 1/2 teaspoon salt dissolved in 16-20 ounces of water prior to or post cramping.

How do you know if these are heat cramps?

Heat cramping is often confused with exertional sickling, but may be differentiated by the following ways.

Symptoms/Factors	Heat Cramps	Exertional Sickling
Pain Factor	More excruciating pain; can be pinpointed to a location	Pain is strong; however, is more generalized over body
State of Muscles	Muscles “lock-up”; Visibly contracted and rock hard	Muscles are weak; athletes slump, push through instances of collapse
Physical Symptoms	Athletes may writhe or yell in pain	Sickling athletes lie fairly still without yelling
Presence of muscle twinges	Yes	None
Occurrence during workout/session	Occurs during or after intense workouts (after 30 minutes)	Generally occurs within first half hour during intense workouts
Body temperatures	Athlete's core temperature is elevated	Athletes core temperature is not greatly elevated

When can the individual return to activity?

Once an athlete has rested and replenished the fluids and electrolytes lost from their sweat, they can usually return to play during that same exercise session or practice

Heat Exhaustion

Stop all activity, move to a cool location, elevate legs above the level of the head. Monitor vital signs, activate EMS (if not conscious), contact parents, begin to rehydrate (if conscious).

Hyponatremia

Assess/differentiate between hyponatremia and heat stroke. Activate EMS immediately if hyponatremia is suspected; do not administer fluids until a physician is consulted.

Heat Stroke

While exertional heat illnesses (EHI) are not always a life-threatening condition, exertional heat stroke (EHS) can lead to fatality if not recognized and treated properly. While not all EHS cases are preventable, schools and institutions should have the equipment and supplies ready and available to properly assess and treat an EHS case. A full EAP on exertional heat stroke is outlined in the next section.

How to reduce the risk of exertional heat stroke.

- Make sure your emergency action plan (EAP) is consistent with the most recent guidelines for preseason heat.

- Acclimatize individuals over a 10-14 day period.
- Educate other medical staff, athletes, coaches, emergency personnel, and parents about exertional heat illnesses and proper hydration.
- Ensure proper body cooling methods are available, including a cold-water immersion tub, ice towels, and access to water and ice.
- Encourage hydrating throughout the day and at practice and ensure hydration through comparing their urine to color charts.
- Establish hydration policies: encourage drinking both water and fluids containing sodium.
- As athletes acclimatize they will sweat more and therefore need to replace a greater amount of fluids during the course of the workout.
- Wear loose-fitting, light colored, and moisture wicking clothing.
- During hot or humid conditions minimize the amount of equipment and clothing worn.
- Sleep at least 8 hours and eat a well-balanced diet.
- Minimize warm-up time and practice in the shade when feasible.
- Practice and perform conditioning drills at appropriate times during the day. Try to avoid the hottest part of the day (10am–5pm).
- Work with coaches and administration to follow acclimatization guidelines.
- Slowly progress the amount of time and intensity of conditioning and practices throughout the season.

What puts an individual at risk for heat stroke?

Exercise extra caution if an athlete has any of these intrinsic factors or you are concerned regarding any of the extrinsic factors.

Intrinsic Factors

- | | |
|-----------------------------------|--------------------|
| ● History of EHI | ● Lack of sleep |
| ● Inadequate heat acclimatization | ● Fever |
| ● Low fitness level | ● Stomach illness |
| ● Overweight or obese | ● Highly motivated |
| ● Inadequate hydration | ● Pre-pubescent |

Extrinsic Factors

- Intense or prolonged exercise with minimal breaks
- High temperature/humidity/sun exposure/high wet bulb globe temperature (WBGT)

- Exposure to similar conditions the previous day
- Inappropriate work/rest ratios based on intensity
- Clothing/equipment/fitness level
- Lack of education and awareness of heat illness among coaches, athletes, and medical staff
- Limited access to fluids or breaks during practice
- Delay in recognition of signs and symptoms associated with EHS

Look for these symptoms in athletes when exertional heat stroke is suspected:

- | | |
|--|--|
| • Rectal temperature greater than 102°F (39°C). | • Collapse, staggering or sluggish feeling |
| • Irrational behavior, irritability, emotional instability | • Profuse sweating |
| • Altered consciousness, coma | • Decreasing performance or weakness |
| • Disorientation or dizziness | • Dehydration, dry mouth, thirst |
| • Headache | • Rapid pulse, low blood pressure, quick breathing |

Other outside factors may include:

- | | |
|---|--|
| • Nausea or vomiting | • They are out of shape or obese |
| • Diarrhea | • It is a hot and humid day |
| • Muscle cramps, loss of muscle function/balance, inability to walk | • Practice is near the start of the season, and near the end of practice |
| | • First day in full pads/equipment |

Exertional Heat Stroke Treatment: Follow these steps to initiate emergency treatment

- Remove all equipment and excess clothing. Cool the athlete as quickly as possible via whole body ice water immersion. Every second matters for the safety of the athletes. It is vital to get an accurate core temperature.
- Place the athlete in an ice bath with water approximately 35–59°F; stir water and add ice throughout the cooling process. Make sure the athlete is supported to keep their head above water, as they may lose consciousness.
 - If immersion is not possible (no tub or no water supply), take athletes to a shaded, cool area and use rotating cold, wet towels to cover as much of the body surface as possible.
 - Remove patient when core body temperature reaches 102°F
- After cooling has been initiated, activate the emergency medical system by calling 911.

- Monitor vital signs such as rectal temperature, heart rate, respiratory rate, blood pressure and CNS status.

HEAT CONDITION CATEGORY CHART

RISK	TEMP	RISK MITIGATION	HEAT INJURY SIGNS AND SYMPTOMS
White Flag MINIMAL	< 82 WBGT	Time to exercise! Drink water/sports before/after exercise	Recognize early symptoms and take appropriate action to prevent serious heat disorders in yourself and others.
Green Flag LOW	82-84.9 WBGT	Drink at least 1 qt of water/ sports drink every 20 min	Recognize early symptoms and take appropriate action to prevent serious heat disorders in yourself and others.
Yellow Flag MEDIUM	85-87.9 WBGT	Take rest breaks during exercise and keep drinking fluids	HEAT CRAMPS LIKELY: Painful contraction of muscles, weakness
Red Flag HIGH	88-89.9 WBGT	Consider reducing workout intensity	HEAT EXHAUSTION LIKELY: Dizziness, nausea, vomiting, headache, fainting, disorientation, weakness
Black Flag EXTREMELY HIGH	≥ 90 WBGT	Extreme Caution! Exercise indoors in a cooler setting	HEAT STROKE HIGHLY LIKELY: Extremely high body temp, confusion, convulsions, unconsciousness, death

CAUTION: If you experience a heat related injury, call 911 immediately! Move to a shaded area and treat for shock (lie down, cool body with cold compresses, elevate feet)

Exertional Heat Stroke Emergency Action Plan

Initial response: once exertional heat stroke is suspected, prepare to cool the patient immediately and contact emergency medical services (EMS) once cooling has been initiated.

COOL FIRST, THEN TRANSPORT

- Determine vital signs before immersing the exertional heat-stroke patient
- Assess core body temperature with a rectal thermometer, which is a flexible thermometer that stays in place during cooling and allows for continuous monitoring of temperature during immersion.
- Check airway, breathing, pulse, and blood pressure.
- Assess the level of central nervous system dysfunction.
- Begin ice water immersion. Place the athlete in the ice water immersion tub. Medical staff or coaches may be needed to assist with a smooth and safe entry and exit.
 - Use a water temperature between 35-59°F.
 - Cover as much of the body as possible with ice water while cooling. If full coverage is not possible, cover the torso as much as possible.
 - Place an ice/wet towel over the head and neck while the body is being cooled in the tub.
 - To keep the athlete's head and neck above water, an assistant may hold the victim under the armpits with a towel or sheet wrapped across the chest and under the arms.
 - During cooling, water should be continuously circulated to enhance the water-to-skin temperature gradient which optimizes cooling.
- If cold-water immersion is not available, then cool via the best available means. An alternative is a cooler filled with ice, water, and towels. Place ice cold towels all over their body and leave on for 2-3 minutes, then repeat the process. Another alternative is cold water from a locker room shower or from a hose.
- Vital signs should be monitored and documented at regular intervals.
- It may be helpful for an assistant to stand nearby in case the athlete becomes combative. Other assistants may be needed to lift or roll the athlete if vomiting occurs.
- Continue cooling until the patient's rectal temperature lowers to 102°F.
- If rectal temperature cannot be measured and cold-water immersion is indicated, cool for 10-15 minutes and then transport to a medical facility.

Bixby High School – Athletic AED Locations

Home of the Spartans	Lobby on South wall
Power House	West lobby
Basketball & Volleyball	Whitey Gym lobby on East wall
Wrestling	West wall of boys wrestling room
Tennis Court	Tennis facility lobby on East wall
Swimming Facility	Swimming facility lobby on East wall
Baseball & Softball Indoor	Indoor facility on Southeast wall
Baseball & Softball Fields	Near the bathrooms facing the baseball field
Soccer Facility	Girls coaches office wall
Track Facility	Outside facing the field on the East side
Practice Gym	On Southwest wall
Golf	Facility Lobby
Multipurpose	On Southwest wall



Lightning Protocol

The following is the lightning protocol that the Bixby Athletic Department has adopted regarding when to cease and resume outdoor athletic competitions and practices. This protocol is based on the National Athletic Trainers' Association Position Statement: *Lightning Safety for Athletics and Recreation* and The National Federation of State High School Associations: *Guidelines on Handling Practices and Contests During Lightning or Thunder Disturbances*.

- The athletic trainer on site and game manager for competition and/or practice will assume the responsibility and make the final decision if the practice or competition will cease and when it will resume.
- At the beginning of each season the head coach will designate a chain of command as to who monitors threatening weather.
- The athletic trainer & designee will be aware of National Weather Service (NWS) issued thunderstorm watches and warnings as well as the signs of thunderstorms developing nearby. A watch means that conditions are favorable for severe weather to develop in an area; a warning means that severe weather has been reported in an area and for everyone to take the proper precautions.

The athletic trainer & designee will know where the closest safe shelter is to the field or playing area and know how long it takes to get to that safe shelter.

- A safe shelter is defined as (1): any building normally occupied or frequently used by people, i.e. A building with plumbing and or electrical wiring that acts to electrically ground the structure or (2): any vehicle with a hard metal roof (not convertible or golf cart) and rolled up windows. (3): Structures should be fully enclosed.
 - When people are in the safe shelter buildings, it is important that the showers and or plumbing are not used during the thunderstorm.
- When using a vehicle with a hard metal roof it is important that the sides of the vehicle are not touched as they dissipate the lightning around the vehicle.

In the event of severe weather when lightning conditions are probable, at least one of the following two indicators of lightning location will be used as the recognized method of determining dangerous lightning situations.

- **Perry Weather:** Perry Weather is a tracking software which will assist in determining lightning distance and when it is safe to return to the field of play. There is a weather monitoring station located on the roof of Small Whitey Ford Field House. This station will sound a brief siren when lightning is within the 10 mile radius. When it sounds all outdoor venues need to be cleared immediately. There is a weather *dashboard link* that will be sent out to coaches at the beginning of the year, which should be bookmarked. This should be used in conjunction with observation and audible thunder.

By this method all parties involved will be notified when lightning is recognized within 10 miles. Once lightning conditions are detected within 10 miles of the practice or event site, all activity will be suspended. All individuals should be moved to the designated safe areas. Return to practice or competition will not resume until 30 minutes following the last indication of lightning conditions within the 10-mile range. Any subsequent lightning or thunder after the beginning of the 30-minute count will reset the clock and another count should begin.

Other safety guidelines to keep in mind and communicate to others include: It must be remembered that the existence of blue sky and the absence of rain are not protection from lightning. Lightning can, and often does strike as far as 10 miles from the rain shaft. It does not have to be raining for lightning to strike.

Emergency Action Plan & Inclement Weather - Site Specific

Bixby Athletic Training Medical Emergency Action Plan

Baseball/Softball Complex

601 S. Riverview, Bixby OK 74008

EMS (Fire, Police, and Ambulance): 911

Athletic Trainer, Stephen Moss: (918) 638-1221

Executive AD, Kate Creekmore: (918) 269-8284

Athletic Trainer, Christa Montgomery: (405) 564-3974

Important Contact Information:

- Head Baseball Coach: Justin Delay (918) 812-1892
- Head Fast Pitch Softball Coach: Johnathan Suttmiller (918) 998-7370
- Head Slow Pitch Softball Coach: Brittany Robison (918) 521-1238
- St. Francis Hospital (61st and Yale): (918) 494-2200
- Hillcrest South Hospital (91st and H169): (918) 894-5432

Emergency Personnel/First Responders are:

- Athletic trainers: Assess scene and determine plan. Organize and communicate as needed.
- Coaches: Assist in situations. Organize players/practice. Help with scene control. Unlock gates if needed.
- Administration: Assist in situations. Flag down Emergency personnel. Unlock gates if needed. Clear EMS path. Call athletes parents.
- Student aides: Retrieve emergency equipment or personnel and assist as needed.

Role of First Responders:

- Immediate care/survey of injured or ill victim
- Activation of EMS as needed
 - Contact EMS and provide patient name, age, DOB, detailed location, number of individuals injured, treatment given, directions, and any other information needed
 - Contact Certified Athletic Trainer on duty
 - Contact Athletic Director and inform of the situation
- Emergency equipment retrieval
- Direction of EMS to scene
 - Open appropriate doors or gates immediately.
 - Designate an individual to flag down ambulance and direct to scene
 - Scene control: direct bystanders away from the area

EMS Directions:

- Located in the southeast corner of the high school campus.
- EMS enters through the main ticket gate on the west side of the complex.

Bixby Athletic Department Inclement Weather

Baseball/Softball Complex

This sheltering plan will be utilized when it is necessary to relocate individuals to the safest area. Events that would necessitate the use of this plan would include tornados, inclement weather, hazardous chemical spills or gasses released into the atmosphere and other related events. Individuals should be escorted to their designated location and remain there until the all clear sign has been given.

All information and evacuation procedures will be provided/conducted by the school administrator, game manager, athletic trainer or head coach.

In the event of inclement weather (severe thunderstorm or tornado watch) coaches, officials, and athletes will be notified that the surrounding area is under a watch.

In the event of a Severe Thunderstorm/Tornado WARNING, coaches, officials, and athletes will be instructed that the surrounding area is under a Severe Thunderstorm/ Tornado Warning, and proper instructions will be given at that time.

ONLY INTERIOR WALLS SHOULD BE USED PLEASE STAND FACING THE WALL

Tornado

Teams Shelter Locations: Baseball/Softball Indoor

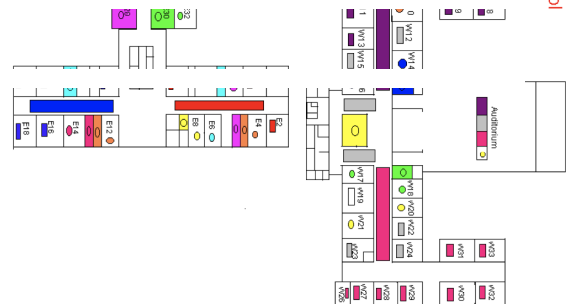
- Baseball team locker room
- Softball team locker room

Fans Shelter Location:

- HS Building
- Auditorium
- Halls

Lighting Locations

- Visiting Team & Fans: bus and cars
- Home Team: Indoor facility



All coaches, officials, athletes, and spectators shall remain sheltered until severe weather has ceased or moved from the area. School administrators, game managers, athletic trainers or head coaches will determine when it is safe to leave a sheltered area.

Advisory: An advisory is issued when a hazardous weather or hydrologic event is occurring, imminent or likely.

Watch: A watch is issued when the risk of hazardous weather or hydrologic event has increased significantly, but its occurrence, location or timing is still uncertain.

Warning: A warning is issued when a hazardous weather or hydrologic event is occurring.

Bixby Athletic Training Medical Emergency Action Plan

Cheer Gym

601 S. Riverview, Bixby OK 74008

EMS (Fire, Police, and Ambulance): 911

Athletic Trainer, Stephen Moss: (918) 638-1221

Executive AD, Kate Creekmore: (918) 269-8284

Athletic Trainer, Christa Montgomery: (405) 564-3974

Important Contact Information:

- Cheer Coach: Kyle Kachelmeyer 918-639-9635
- St. Francis Hospital (61st and Yale): 918-494-2200
- Hillcrest South Hospital (91st and H169): 918-894-5432

Emergency Personnel/First Responders are:

- Certified Athletic Trainers: Assess scene and determine plan. Organize and communicate as needed.
- Coaches: Assist in situations. Organize players/practice. Help with scene control. Unlock gates if needed.
- Administration: Assist in situations. Flag down Emergency personnel. Unlock gates if needed. Clear EMS path. Call the athlete's parents.
- Student aides: Retrieve emergency equipment or personnel and assist as needed.

Role of First Responders:

- Immediate care/survey of injured or ill victim
- Activation of EMS as needed
 - Contact EMS and provide patient name, age, DOB, detailed location, number of individuals injured, treatment given, directions, and any other information needed
 - Contact Certified Athletic Trainer on duty
 - Contact Athletic Director and inform of the situation
- Emergency equipment retrieval
- Direction of EMS to scene
 - Open north garage doors immediately.
 - Designate an individual to flag down ambulance and direct to scene
 - Scene control: direct bystanders away from the area

EMS Directions:

- Located on the north side of Home of the Spartans end zone facility
- EMS will enter through the main door on the north side of the gym

Bixby Athletic Department Inclement Weather

Cheer Gym

This sheltering plan will be utilized when it is necessary to relocate individuals to the safest area. Events that would necessitate the use of this plan would include tornados, inclement weather, hazardous chemical spills or gasses released into the atmosphere and other related events. Individuals should be escorted to their designated location and remain there until the all clear sign has been given.

All information and evacuation procedures will be provided/conducted by the school administrator, game manager, athletic trainer or head coach.

In the event of inclement weather (severe thunderstorm or tornado watch) coaches, officials, and athletes will be notified that the surrounding area is under a watch.

In the event of a Severe Thunderstorm/Tornado WARNING, coaches, officials, and athletes will be instructed that the surrounding area is under a Severe Thunderstorm.

Tornado Warning, and proper instructions will be given at that time.

ONLY INTERIOR WALLS SHOULD BE USED PLEASE STAND FACING THE WALL

Tornado

Teams Shelter Locations: Home of the Spartans, lower level

- Restroom area
- Athletic Training Room

All coaches, officials, athletes, and spectators shall remain sheltered until severe weather has ceased or moved from the area. School administrators, game managers, athletic trainers or head coaches will determine when it is safe to leave a sheltered area.

Advisory: An advisory is issued when a hazardous weather or hydrologic event is occurring, imminent or likely.

Watch: A watch is issued when the risk of hazardous weather or hydrologic event has increased significantly, but its occurrence, location or timing is still uncertain.

Warning: A warning is issued when a hazardous weather or hydrologic event is occurring.

Bixby Athletic Training Medical Emergency Action Plan

Dance Room

601 S. Riverview, Bixby OK 74008

EMS (Fire, Police, and Ambulance): 911

Athletic Trainer, Stephen Moss: (918) 638-1221

Executive AD, Kate Creekmore: (918) 269-8284

Athletic Trainer, Christa Montgomery: (405) 564-3974

Important Contact Information:

- Dance Coach: Victoria Frisella (918) 899-0991
- St. Francis Hospital (61st and Yale): 918-494-2200
- Hillcrest South Hospital (91st and H169): 918-894-5432

Emergency Personnel/First Responders are:

- Certified Athletic Trainers: Assess scene and determine plan. Organize and communicate as needed.
- Coaches: Assist in situations. Organize players/practice. Help with scene control. Unlock gates if needed.
- Administration: Assist in situations. Flag down Emergency personnel. Unlock gates if needed. Clear EMS path. Call the athlete's parents.
- Student aides: Retrieve emergency equipment or personnel and assist as needed.

Role of First Responders:

- Immediate care/survey of injured or ill victim
- Activation of EMS as needed
 - Contact EMS and provide patient name, age, DOB, detailed location, number of individuals injured, treatment given, directions, and any other information needed
 - Contact Certified Athletic Trainer on duty
 - Contact Athletic Director and inform of the situation
- Emergency equipment retrieval
- Direction of EMS to scene
 - Open appropriate doors or gates immediately.
 - Designate an individual to flag down ambulance and direct to scene
 - Scene control: direct bystanders away from the area

EMS Directions:

- Located in the southeast corner of the campus next to the band facility
- EMS will enter through the main doors of the band facility

Bixby Athletic Department Inclement Weather

Dance

This sheltering plan will be utilized when it is necessary to relocate individuals to the safest area. Events that would necessitate the use of this plan would include tornados, inclement weather, hazardous chemical spills or gasses released into the atmosphere and other related events. Individuals should be escorted to their designated location and remain there until the all clear sign has been given.

All information and evacuation procedures will be provided/conducted by the school administrator, game manager, athletic trainer or head coach.

In the event of inclement weather (severe thunderstorm or tornado watch) coaches, officials, and athletes will be notified that the surrounding area is under a watch.

In the event of a Severe Thunderstorm/Tornado WARNING, coaches, officials, and athletes will be instructed that the surrounding area is under a Severe Thunderstorm.

Tornado Warning, and proper instructions will be given at that time.

ONLY INTERIOR WALLS SHOULD BE USED **PLEASE STAND FACING THE WALL**

Tornado Shelter Locations

- Storage room inside of the dance room

All coaches, officials, athletes, and spectators shall remain sheltered until severe weather has ceased or moved from the area. School administrators, game managers, athletic trainers or head coaches will determine when it is safe to leave a sheltered area.

Advisory: An advisory is issued when a hazardous weather or hydrologic event is occurring, imminent or likely.

Watch: A watch is issued when the risk of hazardous weather or hydrologic event has increased significantly, but its occurrence, location or timing is still uncertain.

Warning: A warning is issued when a hazardous weather or hydrologic event is occurring.

Bixby Athletic Training Medical Emergency Action Plan

Football Stadium

601 S. Riverview, Bixby OK 74008

EMS (Fire, Police, and Ambulance): 911

Athletic Trainer, Stephen Moss: (918) 638-1221

Executive AD, Kate Creekmore: (918) 269-8284

Athletic Trainer, Christa Montgomery: (405) 564-3974

Important Contact Information:

- Head Football Coach: Loren Montgomery 918-271-3304
- St. Francis Hospital (61st and Yale): 918-494-2200
- Hillcrest South Hospital (91st and H169): 918-894-5432

Emergency Personnel/First Responders are:

- Certified Athletic Trainers: Assess scene and determine plan. Organize and communicate as needed.
- Coaches: Assist in situations. Organize players/practice. Help with scene control. Unlock gates if needed.
- Administration: Assist in situations. Flag down emergency personnel. Unlock Northwest ticket booth gates. Clear EMS path. Call the athlete's parents.
- Student aides: Retrieve emergency equipment or personnel and assist as needed.

Role of First Responders:

- Immediate care/survey of injured or ill victim
- Activation of EMS as needed
 - Contact EMS and provide patient name, age, DOB, detailed location, number of individuals injured, treatment given, directions, and any other information needed
 - Contact Certified Athletic Trainer on duty
 - Contact Athletic Director and inform of the situation
- Emergency equipment retrieval
- Direction of EMS to scene
 - Open appropriate doors and the Northwest gate immediately.
 - Designate an individual to flag down ambulance and direct to scene
 - Scene control: direct bystanders away from the area

EMS Directions:

- Enter Northwest gate of football stadium
- End zone facility is Home of the Spartans
- Do **not** have EMS drive on the field unless life-threatening situation

Bixby Athletic Department Inclement Weather

Football Stadium

This sheltering plan will be utilized when it is necessary to relocate individuals to the safest area. Events that would necessitate the use of this plan would include tornados, inclement weather, hazardous chemical spills or gasses released into the atmosphere and other related events. Individuals should be escorted to their designated location and remain there until the all clear sign has been given.

All information and evacuation procedures will be provided/conducted by the school administrator, game manager, athletic trainer or head coach.

In the event of inclement weather (severe thunderstorm or tornado watch) coaches, officials, and athletes will be notified that the surrounding area is under a watch.

In the event of a Severe Thunderstorm/Tornado WARNING, coaches, officials, and athletes will be instructed that the surrounding area is under a Severe Thunderstorm.

Tornado Warning, and proper instructions will be given at that time.

ONLY INTERIOR WALLS SHOULD BE USED PLEASE STAND FACING THE WALL

Lightning & Tornado Shelter Locations Used:

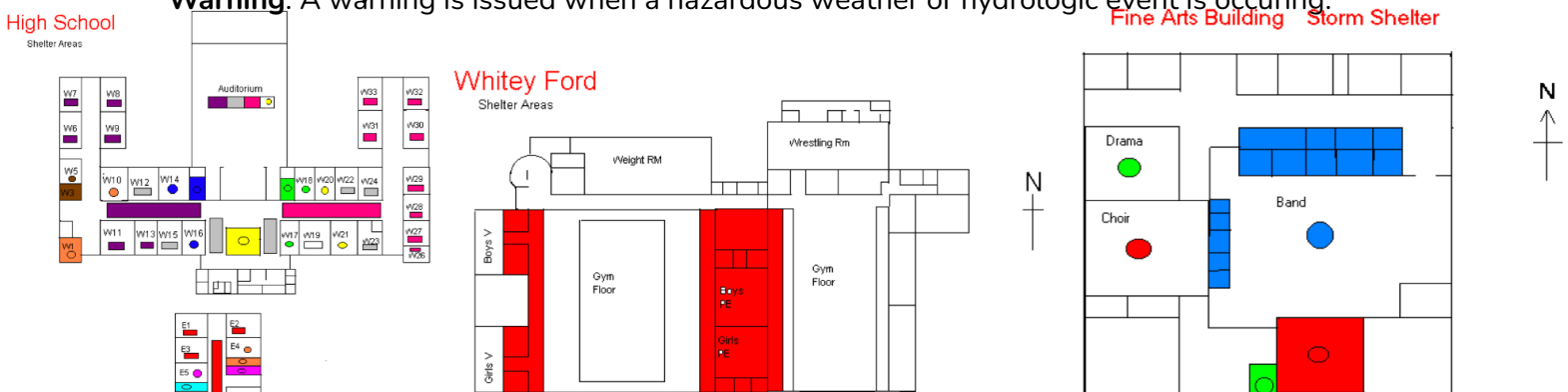
- Home of the Spartans: Bixby Football Players, Spirit Team, Sports Med Team
- Practice Gym: Visiting Football Players, Spirit Team, Sports Med Team
- Band HS Fine Arts Building: Bixby Band
- HS Building: All Fans-Auditorium & Halls
- Cars: Fans during lightning only situations

All coaches, officials, athletes, and spectators shall remain sheltered until severe weather has ceased or moved from the area. School administrators, game managers, athletic trainers or head coaches will determine when it is safe to leave a sheltered area.

Advisory: An advisory is issued when a hazardous weather or hydrologic event is occurring, imminent or likely.

Watch: A watch is issued when the risk of hazardous weather or hydrologic event has increased significantly, but its occurrence, location or timing is still uncertain.

Warning: A warning is issued when a hazardous weather or hydrologic event is occurring.



Bixby Athletic Training Medical Emergency Action Plan

Golf Complex

601 S. Riverview, Bixby OK 74008

EMS (Fire, Police, and Ambulance): 911

Athletic Trainer, Stephen Moss: (918) 638-1221

Executive AD, Kate Creekmore: (918) 269-8284

Athletic Trainer, Christa Montgomery: (405) 564-3974

Important Contact Information:

- Head Golf Coach: Jordan Perceful (918) 869-2332
- St. Francis Hospital (61st and Yale): (918) 494-2200
- Hillcrest South Hospital (91st and H169): (918) 894-5432

Emergency Personnel/First Responders are:

- Athletic trainers: Assess scene and determine plan. Organize and communicate as needed.
- Coaches: Assist in situations. Organize players/practice. Help with scene control. Unlock gates if needed.
- Administration: Assist in situations. Flag down Emergency personnel. Unlock gates if needed. Clear EMS path. Call athletes parents.
- Student aides: Retrieve emergency equipment or personnel and assist as needed.

Role of First Responders:

- Immediate care/survey of injured or ill victim
- Activation of EMS as needed
 - Contact EMS and provide patient name, age, DOB, detailed location, number of individuals injured, treatment given, directions, and any other information needed
 - Contact Certified Athletic Trainer on duty
 - Contact Athletic Director and inform of the situation
- Emergency equipment retrieval
- Direction of EMS to scene
 - Open appropriate doors or gates immediately.
 - Designate an individual to flag down ambulance and direct to scene
 - Scene control: direct bystanders away from the area

EMS Directions:

- Located in the southwest corner of the high school campus on Riverview Dr.
- EMS enters through the main door on the north side of the complex.

Bixby Athletic Department Inclement Weather

Golf

This sheltering plan will be utilized when it is necessary to relocate individuals to the safest area. Events that would necessitate the use of this plan would include tornados, inclement weather, hazardous chemical spills or gasses released into the atmosphere and other related events. Individuals should be escorted to their designated location and remain there until the all clear sign has been given.

All information and evacuation procedures will be provided/conducted by the school administrator, game manager, athletic trainer or head coach.

In the event of inclement weather (severe thunderstorm or tornado watch) coaches, officials, and athletes will be notified that the surrounding area is under a watch.

In the event of a Severe Thunderstorm/Tornado WARNING, coaches, officials, and athletes will be instructed that the surrounding area is under a Severe Thunderstorm/ Tornado Warning, and proper instructions will be given at that time.

ONLY INTERIOR WALLS SHOULD BE USED PLEASE STAND FACING THE WALL

Tornado Shelter Locations Used:

Interior locker rooms or closets

Coaches, athletes and officials should move to the field level hallway in front of the elevator. Alternative areas: Football / basketball locker rooms, and green rooms.

All coaches, officials, athletes, and spectators shall remain sheltered until severe weather has ceased or moved from the area. School administrators, game managers, athletic trainers or head coaches will determine when it is safe to leave a sheltered area.

Advisory: An advisory is issued when a hazardous weather or hydrologic event is occurring, imminent or likely.

Watch: A watch is issued when the risk of hazardous weather or hydrologic event has increased significantly, but its occurrence, location or timing is still uncertain.

Warning: A warning is issued when a hazardous weather or hydrologic event is occurring.

Bixby Athletic Training Medical Emergency Action Plan

Middle School Gym

601 S. Riverview, Bixby OK 74008

EMS (Fire, Police, and Ambulance): 911 Athletic Trainer, Stephen Moss: (918) 638-1221
Executive AD, Kate Creekmore: (918) 269-8284 Athletic Trainer, Christa Montgomery: (405) 564-3974
Middle School Nurse, Tia Morrow: (918) 408-2180 Principal, Roland Vernon

Emergency Personnel/First Responders are:

- Athletic trainers: Assess scene and determine plan. Organize and communicate as needed.
- Coaches: Assist in situations. Organize players/practice. Help with scene control. Unlock doors/gates if needed.
- Administration: Assist in situations. Flag down Emergency personnel. Unlock doors/gates if needed. Clear EMS path. Call athletes parents.
- Student aides: Retrieve emergency equipment or personnel and assist as needed.

Role of First Responders:

- Immediate care/survey of injured or ill victim
- Activation of EMS as needed
 - Contact EMS and provide patient name, age, DOB, detailed location, number of individuals injured, treatment given, directions, and any other information needed
 - Contact Certified Athletic Trainer on duty
 - Contact Athletic Director and inform of the situation
- Emergency equipment retrieval
- Direction of EMS to scene
 - Open appropriate doors or gates immediately.
 - Designate an individual to flag down ambulance and direct to scene
 - Scene control: direct bystanders away from the area

EMS Directions:

- Located in the back of the middle school campus off of Mingo.
- EMS enters through the main door on the south side of the gym.

Bixby Athletic Department Inclement Weather

Middle School Gym

This sheltering plan will be utilized when it is necessary to relocate individuals to the safest area. Events that would necessitate the use of this plan would include tornados, inclement weather, hazardous chemical spills or gasses released into the atmosphere and other related events. Individuals should be escorted to their designated location and remain there until the all clear sign has been given.

All information and evacuation procedures will be provided/conducted by the school administrator, game manager, athletic trainer or head coach.

In the event of inclement weather (severe thunderstorm or tornado watch) coaches, officials, and athletes will be notified that the surrounding area is under a watch.

In the event of a Severe Thunderstorm/Tornado WARNING, coaches, officials, and athletes will be instructed that the surrounding area is under a Severe Thunderstorm/ Tornado Warning, and proper instructions will be given at that time.

ONLY INTERIOR WALLS SHOULD BE USED **PLEASE STAND FACING THE WALL**

Tornado Shelter Locations Used:

MS Gyms: All occupants go to the Red Gym in the middle school.

Alternative areas: Football / basketball locker rooms, concession stand and green rooms.

All coaches, officials, athletes, and spectators shall remain sheltered until severe weather has ceased or moved from the area. School administrators, game managers, athletic trainers or head coaches will determine when it is safe to leave a sheltered area.

Advisory: An advisory is issued when a hazardous weather or hydrologic event is occurring, imminent or likely.

Watch: A watch is issued when the risk of hazardous weather or hydrologic event has increased significantly, but its occurrence, location or timing is still uncertain.

Warning: A warning is issued when a hazardous weather or hydrologic event is occurring.

Bixby Athletic Training Medical Emergency Action Plan

Multipurpose/Practice Gym

601 S. Riverview, Bixby OK 74008

EMS (Fire, Police, and Ambulance): 911

Athletic Trainer, Stephen Moss: (918) 638-1221

Executive AD, Kate Creekmore: (918) 269-8284

Athletic Trainer, Christa Montgomery: (405) 564-3974

High School Nurse, Tory Kraus: (405) 761-4050

Emergency Personnel/First Responders are:

- Athletic trainers: Assess scene and determine plan. Organize and communicate as needed.
- Coaches: Assist in situations. Organize players/practice. Help with scene control. Unlock gates/doors if needed.
- Administration: Assist in situations. Flag down Emergency personnel. Unlock gates/doors if needed. Clear EMS path. Call athletes parents.
- Student aides: Retrieve emergency equipment or personnel and assist as needed.

Role of First Responders:

- Immediate care/survey of injured or ill victim
- Activation of EMS as needed
 - Contact EMS and provide patient name, age, DOB, detailed location, number of individuals injured, treatment given, directions, and any other information needed
 - Contact Certified Athletic Trainer on duty
 - Contact Athletic Director and inform of the situation
- Emergency equipment retrieval
- Direction of EMS to scene
 - Open appropriate doors or gates immediately.
 - Designate an individual to flag down ambulance and direct to scene
 - Scene control: direct bystanders away from the area

EMS Directions:

- Located on the Northeast side of the football stadium and behind the Tennis Complex.
- EMS enters on the south side doors facing the parking lot.

Bixby Athletic Department Inclement Weather

Multipurpose/Practice Gym

This sheltering plan will be utilized when it is necessary to relocate individuals to the safest area. Events that would necessitate the use of this plan would include tornados, inclement weather, hazardous chemical spills or gasses released into the atmosphere and other related events. Individuals should be escorted to their designated location and remain there until the all clear sign has been given.

All information and evacuation procedures will be provided/conducted by the school administrator, game manager, athletic trainer or head coach.

In the event of inclement weather (severe thunderstorm or tornado watch) coaches, officials, and athletes will be notified that the surrounding area is under a watch.

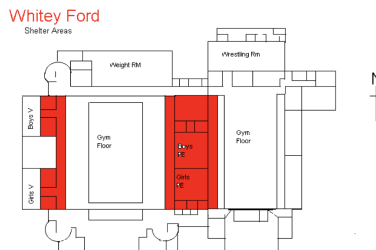
In the event of a Severe Thunderstorm/Tornado WARNING, coaches, officials, and athletes will be instructed that the surrounding area is under a Severe Thunderstorm.

Tornado Warning, and proper instructions will be given at that time.

ONLY INTERIOR WALLS SHOULD BE USED PLEASE STAND FACING THE WALL

Tornado Shelter Locations: Whitey Gym

- Volleyball hallway in between the two gyms
- Hallway between hospitality room and main gym



All coaches, officials, athletes, and spectators shall remain sheltered until severe weather has ceased or moved from the area. School administrators, game managers, athletic trainers or head coaches will determine when it is safe to leave a sheltered area.

Advisory: An advisory is issued when a hazardous weather or hydrologic event is occurring, imminent or likely.

Watch: A watch is issued when the risk of hazardous weather or hydrologic event has increased significantly, but its occurrence, location or timing is still uncertain.

Warning: A warning is issued when a hazardous weather or hydrologic event is occurring.

Bixby Athletic Training Medical Emergency Action Plan

Soccer Facility

601 S. Riverview, Bixby OK 74008

EMS (Fire, Police, and Ambulance): 911

Athletic Trainer, Stephen Moss: (918) 638-1221

Executive AD, Kate Creekmore: (918) 269-8284

Athletic Trainer, Christa Montgomery: (405) 564-3974

Important Contact Information:

- Boys Soccer Coach: John Timmons (918) 327-9358
- Girls Soccer Coach: Mike Daniel (918) 640-6659
- Boys Track: Doug Behrens (918) 706-0926
- Girls Track: Madison Eckert (405) 426-5658
- St. Francis Hospital (61st and Yale): (918) 494-2200
- Hillcrest South Hospital (91st and H169): (918) 894-5432

Emergency Personnel/First Responders are:

- Athletic trainers: Assess scene and determine plan. Organize and communicate as needed.
- Coaches: Assist in situations. Organize players/practice. Help with scene control. Unlock gates if needed.
- Administration: Assist in situations. Flag down Emergency personnel. Unlock gates if needed. Clear EMS path. Call athletes parents.
- Student aides: Retrieve emergency equipment or personnel and assist as needed.

Role of First Responders:

- Immediate care/survey of injured or ill victim
- Activation of EMS as needed
 - Contact EMS and provide patient name, age, DOB, detailed location, number of individuals injured, treatment given, directions, and any other information needed
 - Contact Certified Athletic Trainer on duty
 - Contact Athletic Director and inform of the situation
- Emergency equipment retrieval
- Direction of EMS to scene
 - Open appropriate northwest gates immediately. Facing the bus barn.
 - Designate an individual to flag down ambulance and direct to scene
 - Scene control: direct bystanders away from the area

EMS Directions:

- Located on the far east side of the high school campus.
- EMS enters on the northwest side of the complex.

Bixby Athletic Department Inclement Weather

Soccer

This sheltering plan will be utilized when it is necessary to relocate individuals to the safest area. Events that would necessitate the use of this plan would include tornados, inclement weather, hazardous chemical spills or gasses released into the atmosphere and other related events. Individuals should be escorted to their designated location and remain there until the all clear sign has been given.

All information and evacuation procedures will be provided/conducted by the school administrator, game manager, athletic trainer or head coach.

In the event of inclement weather (severe thunderstorm or tornado watch) coaches, officials, and athletes will be notified that the surrounding area is under a watch.

In the event of a Severe Thunderstorm/Tornado WARNING, coaches, officials, and athletes will be instructed that the surrounding area is under a Severe Thunderstorm/ Tornado Warning, and proper instructions will be given at that time.

ONLY INTERIOR WALLS SHOULD BE USED **PLEASE STAND FACING THE WALL**

Lightning & Tornado Shelter Locations Used:

Girls team: Soccer locker room closet

Boys team: Mens bathroom under pressbox

Visiting Teams & Fans: Track facility: Classroom 111

Cars: Fans during lightning only situations

All coaches, officials, athletes, and spectators shall remain sheltered until severe weather has ceased or moved from the area. School administrators, game managers, athletic trainers or head coaches will determine when it is safe to leave a sheltered area.

Advisory: An advisory is issued when a hazardous weather or hydrologic event is occurring, imminent or likely.

Watch: A watch is issued when the risk of hazardous weather or hydrologic event has increased significantly, but its occurrence, location or timing is still uncertain.

Warning: A warning is issued when a hazardous weather or hydrologic event is occurring.

Bixby Athletic Training Medical Emergency Action Plan

Swim Facility

601 S. Riverview, Bixby OK 74008

EMS (Fire, Police, and Ambulance): 911

Athletic Trainer, Stephen Moss: (918) 638-1221

Executive AD, Kate Creekmore: (918) 269-8284

Athletic Trainer, Christa Montgomery: (405) 564-3974

Important Contact Information:

- Swimming Coach's Office: Adina Meilner (918) 269-7863
- St. Francis Hospital (61st and Yale): (918) 494-2200
- Hillcrest South Hospital (91st and H169): (918) 894-5432

Emergency Personnel/First Responders are:

- Athletic trainers: Assess scene and determine plan. Organize and communicate as needed.
- Coaches: Assist in situations. Organize players/practice. Help with scene control. Unlock gates if needed.
- Administration: Assist in situations. Flag down Emergency personnel. Unlock gates/doors if needed. Clear EMS path. Call athletes parents.
- Student aides: Retrieve emergency equipment or personnel and assist as needed.

Role of First Responders:

- Immediate care/survey of injured or ill victim
- Activation of EMS as needed
 - Contact EMS and provide patient name, age, DOB, detailed location, number of individuals injured, treatment given, directions, and any other information needed
 - Contact Certified Athletic Trainer on duty
 - Contact Athletic Director and inform of the situation
- Emergency equipment retrieval
- Direction of EMS to scene
 - Open appropriate doors immediately.
 - Designate an individual to flag down ambulance and direct to scene
 - Scene control: direct bystanders away from the area

EMS Directions:

- Located on the far south side of the high school campus off of Riverview Dr.
- EMS enters the doors on the north side of the complex.

Bixby Athletic Department Inclement Weather

Swim Facility

This sheltering plan will be utilized when it is necessary to relocate individuals to the safest area. Events that would necessitate the use of this plan would include tornados, inclement weather, hazardous chemical spills or gasses released into the atmosphere and other related events. Individuals should be escorted to their designated location and remain there until the all clear sign has been given.

All information and evacuation procedures will be provided/conducted by the school administrator, game manager, athletic trainer or head coach.

In the event of inclement weather (severe thunderstorm or tornado watch) coaches, officials, and athletes will be notified that the surrounding area is under a watch.

In the event of a Severe Thunderstorm/Tornado WARNING, coaches, officials, and athletes will be instructed that the surrounding area is under a Severe Thunderstorm/Tornado Warning, and proper instructions will be given at that time.

ONLY INTERIOR WALLS SHOULD BE USED PLEASE STAND FACING THE WALL

Tornado Shelter Locations Used:

- Teams & Fans: Science building hallways

Advisory: An advisory is issued when a hazardous weather or hydrologic event is occurring, imminent or likely.

Watch: A watch is issued when the risk of hazardous weather or hydrologic event has increased significantly, but its occurrence, location or timing is still uncertain.

Warning: A warning is issued when a hazardous weather or hydrologic event is occurring.

Bixby Athletic Training Medical Emergency Action Plan

Tennis Complex

601 S. Riverview, Bixby OK 74008

EMS (Fire, Police, and Ambulance): 911

Athletic Trainer, Stephen Moss: (918) 638-1221

Executive AD, Kate Creekmore: (918) 269-8284

Athletic Trainer, Christa Montgomery: (405) 564-3974

Important Contact Information:

- Head Tennis Coach: Doug Hennigan (918) 289-1433
- Main Tennis Office: (918) 366-2396
- St. Francis Hospital (61st and Yale): 918-494-2200
- Hillcrest South Hospital (91st and H169): 918-894-5432

Emergency Personnel/First Responders are:

- Athletic trainers: Assess scene and determine plan. Organize and communicate as needed.
- Coaches: Assist in situations. Organize players/practice. Help with scene control. Unlock gates if needed.
- Administration: Assist in situations. Flag down Emergency personnel. Unlock gates if needed. Clear EMS path. Call athletes parents.
- Student aides: Retrieve emergency equipment or personnel and assist as needed.

Role of First Responders:

- Immediate care/survey of injured or ill victim
- Activation of EMS as needed
 - Contact EMS and provide patient name, age, DOB, detailed location, number of individuals injured, treatment given, directions, and any other information needed
 - Contact Certified Athletic Trainer on duty
 - Contact Athletic Director and inform of the situation
- Emergency equipment retrieval
- Direction of EMS to scene
 - Open appropriate doors or gates immediately.
 - Designate an individual to flag down ambulance and direct to scene
 - Scene control: direct bystanders away from the area

EMS Directions:

- Located on the Northeast side of the football stadium and behind the power house gym.
- EMS enters on the south side of the complex through the main gates

Bixby Athletic Department Inclement Weather

Tennis Facility

This sheltering plan will be utilized when it is necessary to relocate individuals to the safest area. Events that would necessitate the use of this plan would include tornados, inclement weather, hazardous chemical spills or gasses released into the atmosphere and other related events. Individuals should be escorted to their designated location and remain there until the all clear sign has been given.

All information and evacuation procedures will be provided/conducted by the school administrator, game manager, athletic trainer or head coach.

In the event of inclement weather (severe thunderstorm or tornado watch) coaches, officials, and athletes will be notified that the surrounding area is under a watch.

In the event of a Severe Thunderstorm/Tornado WARNING, coaches, officials, and athletes will be instructed that the surrounding area is under a Severe Thunderstorm/ Tornado Warning, and proper instructions will be given at that time.

ONLY INTERIOR WALLS SHOULD BE USED PLEASE STAND FACING THE WALL

Shelter Locations Used:

- Tennis Teams: Brassfield Alternate Center hallways
- Fans & overflow: 9th Grade Center

All coaches, officials, athletes, and spectators shall remain sheltered until severe weather has ceased or moved from the area. School administrators, game managers, athletic trainers or head coaches will determine when it is safe to leave a sheltered area.

Advisory: An advisory is issued when a hazardous weather or hydrologic event is occurring, imminent or likely.

Watch: A watch is issued when the risk of hazardous weather or hydrologic event has increased significantly, but its occurrence, location or timing is still uncertain.

Warning: A warning is issued when a hazardous weather or hydrologic event is occurring.

Bixby Athletic Training Medical Emergency Action Plan

Track Facility

601 S. Riverview, Bixby OK 74008

EMS (Fire, Police, and Ambulance): 911

Athletic Trainer, Stephen Moss: (918) 638-1221

Executive AD, Kate Creekmore: (918) 269-8284

Athletic Trainer, Christa Montgomery: (405) 564-3974

Important Contact Information:

- Boys Soccer Coach: John Timmons (918) 327-9358
- Girls Soccer Coach: Mike Daniel (918) 640-6659
- Boys Track: Doug Behrens (918) 706-0926
- Girls Track: Madison Eckert (405) 426-5658
- St. Francis Hospital (61st and Yale): (918) 494-2200
- Hillcrest South Hospital (91st and H169): (918) 894-543

Emergency Personnel/First Responders are:

- Athletic trainers: Assess scene and determine plan. Organize and communicate as needed.
- Coaches: Assist in situations. Organize players/practice. Help with scene control. Unlock gates if needed.
- Administration: Assist in situations. Flag down Emergency personnel. Unlock gates if needed. Clear EMS path. Call athletes parents.
- Student aides: Retrieve emergency equipment or personnel and assist as needed.

Role of First Responders:

- Immediate care/survey of injured or ill victim
- Activation of EMS as needed
 - Contact EMS and provide patient name, age, DOB, detailed location, number of individuals injured, treatment given, directions, and any other information needed
 - Contact Certified Athletic Trainer on duty
 - Contact Athletic Director and inform of the situation
- Emergency equipment retrieval
- Direction of EMS to scene
 - Open appropriate northwest gates immediately. Facing the bus barn.
 - Designate an individual to flag down ambulance and direct to scene
 - Scene control: direct bystanders away from the area

EMS Directions:

- Located on the far east side of the high school campus.
- EMS enters on the northwest side of the complex.

Bixby Athletic Department Inclement Weather

Track Facility

This sheltering plan will be utilized when it is necessary to relocate individuals to the safest area. Events that would necessitate the use of this plan would include tornados, inclement weather, hazardous chemical spills or gasses released into the atmosphere and other related events. Individuals should be escorted to their designated location and remain there until the all clear sign has been given.

All information and evacuation procedures will be provided/conducted by the school administrator, game manager, athletic trainer or head coach.

In the event of inclement weather (severe thunderstorm or tornado watch) coaches, officials, and athletes will be notified that the surrounding area is under a watch.

In the event of a Severe Thunderstorm/Tornado WARNING, coaches, officials, and athletes will be instructed that the surrounding area is under a Severe Thunderstorm/ Tornado Warning, and proper instructions will be given at that time.

ONLY INTERIOR WALLS SHOULD BE USED PLEASE STAND FACING THE WALL

Lightning & Tornado Shelter Locations Used:

- Bixby Teams: track facility classroom 111
- Visiting Teams: Big Whitey Gym. Volleyball, wrestling & hospitality room hallways
- Fans: High school auditorium and hallways
- Cars: Fans during lightning only situations

Coaches, athletes and officials should move to the field level hallway in front of the elevator. Alternative areas: Football / basketball locker rooms, and green rooms.

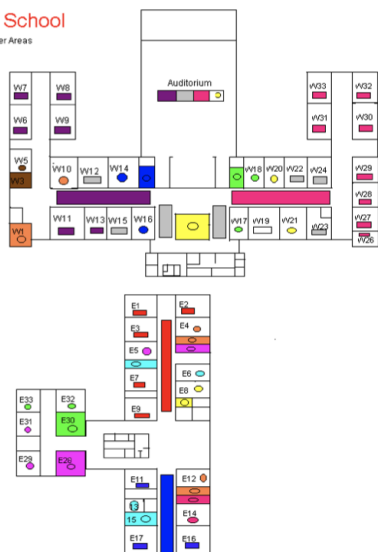
All coaches, officials, athletes, and spectators shall remain sheltered until severe weather has ceased or moved from the area. School administrators, game managers, athletic trainers or head coaches will determine when it is safe to leave a sheltered area.

Advisory: An advisory is issued when a hazardous weather or hydrologic event is occurring, imminent or likely.

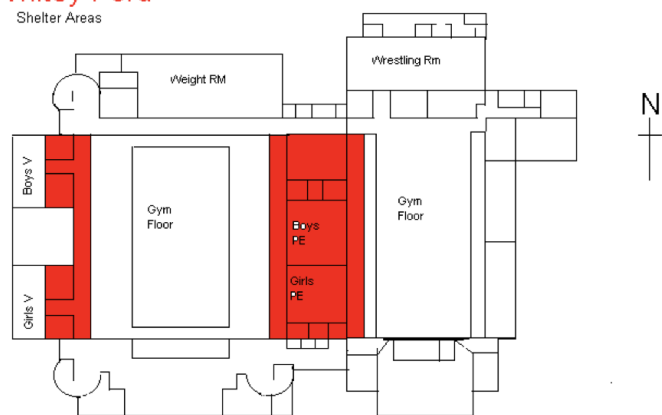
Watch: A watch is issued when the risk of hazardous weather or hydrologic event has increased significantly, but its occurrence, location or timing is still uncertain.

Warning: A warning is issued when a hazardous weather or hydrologic event is occurring.

Shelter Areas



Shelter Areas



Bixby Athletic Training Medical Emergency Action Plan

Powerhouse-Weightlifting Gym

601 S. Riverview, Bixby OK 74008

EMS (Fire, Police, and Ambulance): 911

Athletic Trainer, Stephen Moss: (918) 638-1221

Executive AD, Kate Creekmore: (918) 269-8284

Athletic Trainer, Christa Montgomery: (405) 564-3974

Important Contact Information:

- Strength and Conditioning Coach: Connor Myers (405) 570-5479
- Head Football Coach: Loren Montgomery (918) 271-3304
- St. Francis Hospital (61st and Yale): (918) 494-2200
- Hillcrest South Hospital (91st and H169): (918) 894-5432

Emergency Personnel/First Responders are:

- Athletic trainers: Assess scene and determine plan. Organize and communicate as needed.
- Coaches: Assist in situations. Organize players/practice. Help with scene control. Unlock gates/doors if needed.
- Administration: Assist in situations. Flag down Emergency personnel. Unlock gates/doors if needed. Clear EMS path. Call athletes parents.
- Student aides: Retrieve emergency equipment or personnel and assist as needed.

Role of First Responders:

- Immediate care/survey of injured or ill victim
- Activation of EMS as needed
 - Contact EMS and provide patient name, age, DOB, detailed location, number of individuals injured, treatment given, directions, and any other information needed
 - Contact Certified Athletic Trainer on duty
 - Contact Athletic Director and inform of the situation
- Emergency equipment retrieval
- Direction of EMS to scene
 - Open appropriate doors immediately.
 - Designate an individual to flag down ambulance and direct to scene
 - Scene control: direct bystanders away from the area

Directions:

- Located between the 9th Grade Center and the high school campus. West of the tennis complex.
- EMS enters through the main doors on the west side of the complex.

Bixby Athletic Department Inclement Weather

Powerhouse-Weightlifting Gym

This sheltering plan will be utilized when it is necessary to relocate individuals to the safest area. Events that would necessitate the use of this plan would include tornados, inclement weather, hazardous chemical spills or gasses released into the atmosphere and other related events. Individuals should be escorted to their designated location and remain there until the all clear sign has been given.

All information and evacuation procedures will be provided/conducted by the school administrator, game manager, athletic trainer or head coach.

In the event of inclement weather (severe thunderstorm or tornado watch) coaches, officials, and athletes will be notified that the surrounding area is under a watch.

In the event of a Severe Thunderstorm/Tornado WARNING, coaches, officials, and athletes will be instructed that the surrounding area is under a Severe Thunderstorm/ Tornado Warning, and proper instructions will be given at that time.

ONLY INTERIOR WALLS SHOULD BE USED PLEASE STAND FACING THE WALL

Tornado Shelter Locations:

- Powerhouse: girls & boys locker room
- Overflow: end of the hallway towards Brassfield.

All coaches, officials, athletes, and spectators shall remain sheltered until severe weather has ceased or moved from the area. School administrators, game managers, athletic trainers or head coaches will determine when it is safe to leave a sheltered area.

Advisory: An advisory is issued when a hazardous weather or hydrologic event is occurring, imminent or likely.

Watch: A watch is issued when the risk of hazardous weather or hydrologic event has increased significantly, but its occurrence, location or timing is still uncertain.

Warning: A warning is issued when a hazardous weather or hydrologic event is occurring.

Bixby Athletic Training Medical Emergency Action Plan

Whitey Gym Facilities

601 S. Riverview, Bixby OK 74008

EMS (Fire, Police, and Ambulance): 911

Athletic Trainer, Stephen Moss: (918) 638-1221

Executive AD, Kate Creekmore: (918) 269-8284

Athletic Trainer, Christa Montgomery: (405) 564-3974

Important Contact Information:

- Boys Basketball Coach: Lance Kight (918) 808-1254
- Girls Basketball Coach: Rylie Littlejohn (918) 373-4553
- Volleyball Coach: Derek Serowski (405) 839-1650
- St. Francis Hospital (61st and Yale): (918) 494-2200
- Hillcrest South Hospital (91st and H169): (918) 894-5432

Emergency Personnel/First Responders are:

- Athletic trainers: Assess scene and determine plan. Organize and communicate as needed.
- Coaches: Assist in situations. Organize players/practice. Help with scene control. Unlock gates if needed.
- Administration: Assist in situations. Flag down Emergency personnel. Unlock gates if needed. Clear EMS path. Call athletes parents.
- Student aides: Retrieve emergency equipment or personnel and assist as needed.

Role of First Responders:

- Immediate care/survey of injured or ill victim
- Activation of EMS as needed
 - Contact EMS and provide patient name, age, DOB, detailed location, number of individuals injured, treatment given, directions, and any other information needed
 - Contact Certified Athletic Trainer on duty
 - Contact Athletic Director and inform of the situation
- Emergency equipment retrieval
- Direction of EMS to scene
 - Open appropriate doors or gates immediately.
 - Designate an individual to flag down ambulance and direct to scene
 - Scene control: direct bystanders away from the area

EMS Directions:

- Located in the middle of the high school campus.
- EMS enters through the north doors of the Whitey basketball gym, Doors face the tennis courts.

Bixby Athletic Department Inclement Weather

Whitey Gym Facilities

This sheltering plan will be utilized when it is necessary to relocate individuals to the safest area. Events that would necessitate the use of this plan would include tornados, inclement weather, hazardous chemical spills or gasses released into the atmosphere and other related events. Individuals should be escorted to their designated location and remain there until the all clear sign has been given.

All information and evacuation procedures will be provided/conducted by the school administrator, game manager, athletic trainer or head coach.

In the event of inclement weather (severe thunderstorm or tornado watch) coaches, officials, and athletes will be notified that the surrounding area is under a watch.

In the event of a Severe Thunderstorm/Tornado WARNING, coaches, officials, and athletes will be instructed that the surrounding area is under a Severe Thunderstorm/ Tornado Warning, and proper instructions will be given at that time.

ONLY INTERIOR WALLS SHOULD BE USED PLEASE STAND FACING THE WALL

Shelter Locations:

- **Big Gym:** Bixby teams in volleyball hallway in between the two gyms
 - Volleyball team can go to their locker rooms
- **Big Gym:** Visiting Teams in hospitality room hallway and hallway between wrestling room and gym
- **Fans**
 - HS Auditorium
 - HS Halls

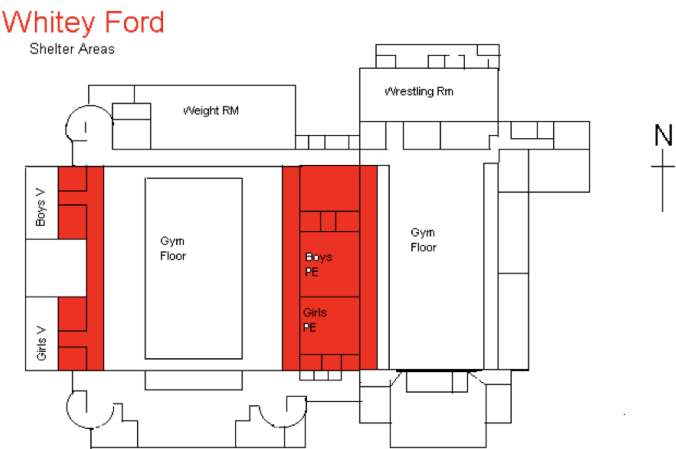
All coaches, officials, athletes, and spectators shall remain sheltered until severe weather has ceased or moved from the area. School administrators, game managers, athletic trainers or head coaches will determine when it is safe to leave a sheltered area.

Advisory: An advisory is issued when a hazardous weather or hydrologic event is occurring, imminent or likely.

Watch: A watch is issued when the risk of hazardous weather or hydrologic event has increased significantly, but its occurrence, location or timing is still uncertain.

Warning: A warning is issued when a hazardous weather or hydrologic event is occurring.

Highlight Areas = Shelter Zones



Bixby Athletic Training Medical Emergency Action Plan

Boys & Girls Wrestling Room

601 S. Riverview, Bixby OK 74008

EMS (Fire, Police, and Ambulance): 911

Athletic Trainer, Stephen Moss: (918) 638-1221

Executive AD, Kate Creekmore: (918) 269-8284

Athletic Trainer, Christa Montgomery: (405) 564-3974

Important Contact Information:

- Head Boys Wrestling Coach: Ray Blake (408) 476-4526
- Head Girls Wrestling Coach: Paul Mayfield (405) 200-6340
- St. Francis Hospital (61st and Yale): (918) 494-2200
- Hillcrest South Hospital (91st and H169): (918) 894-5432

Emergency Personnel/First Responders are:

- Athletic trainers: Assess scene and determine plan. Organize and communicate as needed.
- Coaches: Assist in situations. Organize players/practice. Help with scene control. Unlock gates/doors if needed.
- Administration: Assist in situations. Flag down emergency personnel. Unlock gates/doors if needed. Clear EMS path. Call athletes parents.
- Student aides: Retrieve emergency equipment or personnel and assist as needed.

Role of First Responders:

- Immediate care/survey of injured or ill victim
- Activation of EMS as needed
 - Contact EMS and provide patient name, age, DOB, detailed location, number of individuals injured, treatment given, directions, and any other information needed
 - Contact Certified Athletic Trainer on duty
 - Contact Athletic Director and inform of the situation
- Emergency equipment retrieval
- Direction of EMS to scene
 - Open appropriate doors immediately.
 - Designate an individual to flag down ambulance and direct to scene
 - Scene control: direct bystanders away from the area

EMS Directions:

- Located in the middle of the high school campus.
- EMS enters through the north doors of the Wrestling Room, Doors face the tennis courts.
- Girls wrestling: EMS enters through the west doors to the girls wrestling room, next to the athletic training room

Bixby Athletic Department Inclement Weather

Boys & Girls Wrestling Room

This sheltering plan will be utilized when it is necessary to relocate individuals to the safest area. Events that would necessitate the use of this plan would include tornados, inclement weather, hazardous chemical spills or gasses released into the atmosphere and other related events. Individuals should be escorted to their designated location and remain there until the all clear sign has been given.

All information and evacuation procedures will be provided/conducted by the school administrator, game manager, athletic trainer or head coach.

In the event of inclement weather (severe thunderstorm or tornado watch) coaches, officials, and athletes will be notified that the surrounding area is under a watch.

In the event of a Severe Thunderstorm/Tornado WARNING, coaches, officials, and athletes will be instructed that the surrounding area is under a Severe Thunderstorm/ Tornado Warning, and proper instructions will be given at that time.

ONLY INTERIOR WALLS SHOULD BE USED PLEASE STAND FACING THE WALL

Shelter Locations:

- Varsity boys locker room
- Varsity girls locker room & girl's coaches office

All coaches, officials, athletes, and spectators shall remain sheltered until severe weather has ceased or moved from the area. School administrators, game managers, athletic trainers or head coaches will determine when it is safe to leave a sheltered area.

Advisory: An advisory is issued when a hazardous weather or hydrologic event is occurring, imminent or likely.

Watch: A watch is issued when the risk of hazardous weather or hydrologic event has increased significantly, but its occurrence, location or timing is still uncertain.

Warning: A warning is issued when a hazardous weather or hydrologic event is occurring.

Emergency Contact Information

Medical Emergency

1. EMS (Fire, Police, Ambulance):	911
2. Athletic Director Kate Creekmore	918-269-8284
3. Athletic Trainer Stephen Moss	918-638-1221
4. Athletic Trainer Christa Montgomery	405-564-3974
5. Athletic Trainer Savannah Kautz	918-606-6828
6. High School Nurse Tory Kraus	405-761-4050
7. 9th Grade Health Clerk Anett Balogh	918-340-3860
8. Middle School Nurse Tia Morrow	918-408-2180
9. HS Principal Mickey Replogle	918-625-9724
10. Activity Director Dewayne Patterson	918-595-2346
11. Asst. Principal Kyle Smith	580-591-6708
12. Asst. Principal Josh Reginer	918-636-0946
13. Asst. Principal Rhonda Taylor	405-415-5357
14. 9th Grade Principal Linda Ricks	918-381-2634
15. Asst. Supt. Jamie Milligan	918-752-4102
16. Assoc. Supt. Lydia Wilson	918-640-4048
17. Supt. Rob Miller	918-639-7925

Situation Emergencies:

1. HS Principal Mickey Replogle	918-625-9724
2. Athletic Director Kate Creekmore	918-269-8284
3. Activity Director Dewayne Patterson	918-595-2346
4. Asst. Principal Kyle Smith	580-591-6708
5. Asst. Principal Josh Reginer	918-636-0946
6. Asst. Principal Rhonda Taylor	405-415-5357
7. 9th Grade Principal Linda Ricks	918-381-2634
8. Asst. Supt. Jamie Milligan	918-752-4102
9. Assoc. Supt. Lydia Wilson	918-640-4048
10. Supt. Rob Miller	918-639-7925

Facility Emergencies:

- | | |
|--|--------------|
| 1. AFTER HOURS/ WEEKENDS (On-Call) | 918-366-2386 |
| 2. Exec. Director of Operations Gabe Hayes | 918-237-1379 |
| 3. Director of Facilities Adrienne Malone | 918-557-2462 |
| 4. Principal Mickey Replogle | 918-625-9724 |
| 5. Athletic Director Kate Creekmore | 918-269-8284 |
| 6. Activity Director Dewayne Patterson | 918-595-2346 |
| 7. Asst. Principal Kyle Smith | 580-591-6708 |
| 8. Asst. Principal Josh Regnier | 918-636-0946 |
| 9. Asst. Principal Rhonda Taylor | 405-415-5357 |
| 10. 9th Grade Principal Linda Ricks | 918-381-2634 |
| 11. Asst. Supt. Jamie Milligan | 918-752-4102 |
| 12. Assoc. Supt. Lydia Wilson | 918-640-4048 |
| 13. Supt. Rob Miller | 918-639-7925 |

BIXBY ATHLETIC TRAINING

Medical Emergency Action Plan Template

Facility:_____Year:_____Address:_____

Emergency Protocol:

- First person to arrive on scene provides initial care.
- Send for AED.
- Location:_____
- Send a coach, manager, or uninjured student-athlete to notify the athletic trainer if not on site.
- If the athletic trainer cannot be located, the head coach will become the leader.

Leader:

- This person will be in charge of the emergency and will instruct others on the emergency team accordingly.

Leader's assistant:

- Will assist the leader in the primary evaluation of the injured athlete.

Phone caller (a designated adult with access to phone):

- Call EMS (911) and communicate the following information
 - The nature of injury
 - Level of consciousness
 - Age & gender of injured
 - Caller will not hang up until the EMS operator advised to do so.

Person to meet EMS:

- Ambulance entrance:_____
- Will contact necessary staff to assure full access for ambulance
- Will meet ambulance at the designated entrance and lead to injured athlete

Person to accompany athlete to hospital:

- Ride with the athlete in the ambulance in the event the parent / guardian cannot be contacted. This must be an adult, students cannot ride with teammates.
- Will have student-athlete's physical and emergency information in hand. This can be accessed through Rank One.

It is the responsibility of the athletic trainer to inform athletic director of the incident

It is the responsibility of the athletic trainer or head coach to inform the athlete's parent / guardian.

It is the responsibility of the athletic trainer to document incidents and all actions taken.

Athletic Trainer:	Stephen Moss	918-638-1221
Athletic Trainer:	Christa Montgomery	405-564-3974
Athletic Trainer:	Savannah Kautz	918-606-6828
Athletic Department:	918-366-2218	
EMS (Fire, Police, and Ambulance):	911 (on campus phone 9-911)	
Advanced Orthopedics:	918-494-2665	

**2025-2026
SEPTEMBER
CERTIFIED PERSONNEL EMPLOYMENT**

TEMPORARY CONTRACT

ROY HUNTER JR	INDIAN ED TUTOR	DISTRICT	07/28/2025
WENDY ROBERTS	INDIAN ED TUTOR	DISTRICT	07/28/2025

VOLUNTEER COACHING

ADJUNCT COACHING

EMPLOYMENT for 2025-2026

MELISSA ANDERSON	TEACHER	MIDDLE SCHOOL	08/26/2025
J ERIC CARTER	TEACHER	CENTRAL INTERMEDIATE	08/21/2025
TAMMY ROBBINS	TEACHER	HIGH SCHOOL	08/25/2025

CERTIFIED ADJUNCT TEACHER

J. ERIC CARTER	ELEMENTARY ED	CENTRAL INTERMEDIATE	08/21/2025
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RESIGNATION AGREEMENTS

TERMINATIONS

2025-2026 SEPTEMBER SUPPORT PERSONNEL EMPLOYMENT

VOLUNTEER COACHING

TEMPORARY CONTRACT

AVERY HUNTSMAN	INDIAN ED TUTOR	DISTRICT	07/28/2025
BETH BRADY	INDIAN ED TUTOR	DISTRICT	07/28/2025
ANDREA WILSON	INDIAN ED TUTOR	DISTRICT	07/28/2025
SHAD SCARBOROUGH	VARSITY ASSISTANT FOOTBALL	HS	08/01/2025

ADJUNCT EMPLOYMENT

CODY NGUYEN	8TH GRADE BOYS BASKETBALL	MS	08/14/2025
RAFER WEAVER	8TH GRADE ASSISTANT SOFTBALL	MS	08/21/2025
JEFF OWENS	JV RED HEAD BASEBALL	HS	08/21/2025
AMANDA PEREZ	ASSISTANT CROSS COUNTRY	HS	08/16/2025
EAF REDDEN	JV HEAD BASEBALL	HS	08/14/2025
TRAE ARMSTRONG	ASSISTANT BOYS TRACK	HS	08/01/2025
TRAE ARMSTRONG	ASSISTANT 9TH GRADE FOOTBALL	HS	08/01/2025
PHIL HOLLAND	8TH GRADE HEAD BOYS TENNIS	MS	08/01/2025
PHIL HOLLAND	8TH GRADE HEAD GIRLS TENNIS	MS	08/01/2025
LENA YANG	JH ASSISTANT GIRLS WRESTLING	HS	09/10/2025

EMPLOYMENT 2025-2026

VANGIE ARELLANO	PARAPROFESSIONAL	MIDDLE SCHOOL	09/02/2025
JENNIFER BODENDOERFER	PARAPROFESSIONAL	WEST ELEMENTARY	08/13/2025
GREGORY FINLEY	SUB BUS DRIVER	TRANSPORTATION	08/13/2025
WHITNEY FURNAS	PARAPROFESSIONAL	WEST ELEMENTARY	09/08/2025
WYATT HULSE	CHILD NUTRITION	CHILD NUTRITION	08/22/2025
NATALIE KILGORE	RECESS AIDE	WEST INTERMEDIATE	08/12/2025
ANABEL LOZANO	PARAPROFESSIONAL	WEST INTERMEDIATE	08/21/2025
BREANA MATTHEWS	CUSTODIAN	MAINTENANCE	09/08/2025
ALICIA MCALLISTER	ED TECH ASSISTANT	HIGH SCHOOL	09/02/2025
TERRY MILLER	BUS DRIVER	TRANSPORTATION	08/13/2025
MARYBETH MILLER	PARAPROFESSIONAL	MIDDLE SCHOOL	08/12/2025
LISA MOREAU	CHILD NUTRITION	CHILD NUTRITION	08/18/2025
SHELLY SEABOLT	SECRETARY	CENTRAL INTERMEDIATE	09/02/2025
RICKY STROKOS	PARAPROFESSIONAL	HIGH SCHOOL	09/05/2025
SARAH SWAYZE	BUS DRIVER	TRANSPORTATION	08/12/2025

RESIGNATIONS

LUZ REY	CHILD NUTRITION	CHILD NUTRITION	08/25/2025
AMANDA SANDERS	CUSTODIAN	MAINTENANCE	08/29/2025
AMBER WILEY	PARAPROFESSIONAL	WEST ELEMENTARY	08/28/2025
VANGIE ARELLANO	PARAPROFESSIONAL	MIDDLE SCHOOL	09/04/2025

REASSIGNMENTS

TERMINATIONS

BARBARA EVANS	CHILD NUTRITION	CHILD NUTRITION	08/12/2025
ANAYELI MARTINEZ	CUSTODIAN	MAINTENANCE	08/12/2025

**School District
2025-2026 Estimate of Needs
and
Financial Statement of the Fiscal Year 2024-2025**

**Board of Education of Bixby Public Schools
District No. I-4
County of Tulsa
State of Oklahoma**

To the Excise Board of said County and State, Greetings:

Pursuant to the requirements of 68 O. S. 2001 Section 3002, we submit herewith, for your consideration the within statement of the financial condition of the Board of Education of Bixby Public Schools, District No. I-4, County of Tulsa, State of Oklahoma for the fiscal year beginning July 1, 2025, and ending June 30, 2026, together with an itemized statement of the estimated Income and Probable Needs of said School District for the ensuing fiscal year. We have separately prepared, executed and submit Financial Statements for the Fiscal Year so terminated, and Estimate of Requirements for the ensuing Fiscal Year, for such Sinking Fund, if any, as pertains to this District for the Bond, Coupon, and Judgment indebtedness, if any, outstanding and unpaid as of June 30, 2026, and also for the Sinking Fund of any disorganized District whose area or the major portion thereof is now embraced within the boundaries of this District; and this Certificate is as applicable thereto as if fully embodied therein. The same have been prepared in conformity with Statute.

Two copies of this Financial Statement and Estimate of Needs should be filed with the County Clerk not later than September 30 for all School Districts. One complete signed copy must be sent to the State Auditor and Inspector, 2300 N. Lincoln Blvd Room 100, Oklahoma City, OK 73105-4801 and one copy will be retained by the County Clerk. If publication may not be had by date required for filing, affidavit and proof of publication are required to be attached within five days after date of filing.

Prepared by: Jenkins & Kemper, CPAs, P.C.

Submitted to the Tulsa County Excise Board

This _____ Day of _____, 2025

School Board Member's Signatures

Chairman: _____	Clerk: _____
Member: _____	Member: _____
Member: _____	Member: _____
Member: _____	Member: _____
Member: _____	Member: _____
Treasurer _____	

In addition,

1. We, the undersigned, duly elected, qualified and acting officers of the Board of Education of the aforesaid School District located wholly or in major area in the County and State aforesaid, do hereby certify that, at regular session begun at the time provided by law, we carefully considered the reports submitted by the several officers and employees as required by 68 O. S. 2001 Section 3004, carefully considered the statements and estimate of needs heretofore prepared for the purpose of ascertaining any additional or emergency levy necessary for the ensuing fiscal year and revised, corrected or amended the same to disclose the true fiscal condition as of June 30, 2025, and to provide for the needs of the District for the ensuing fiscal year as now ascertained; and we do hereby certify that the within statement of the financial condition is true and correct, and that the within estimates for all purposes for the ensuing fiscal year are reasonably necessary for the proper conduct of the affairs of said School District, and that the statement of Estimated Income from sources other than ad valorem taxes is not in excess of the lawfully authorized ratio of the actual collections from such sources during the previous fiscal year.
2. We further certify that any cash fund balance reported in our Building Fund is required for immediate or cumulative program of construction unless there be attached within a verified copy of a resolution signed by a majority of the members of this Board to the effect the program of building has been completed or abandoned. If attached, then the Excise Board is directed to apply said Balance to reduce Levies in accordance with 62 O. S. 2001, Section 333.
3. We also certify that a levy of 15.000 Mills over and above the number of mills allocated by the County Excise Board will be reasonably necessary for the proper conduct of the affairs of said school district during the fiscal year 2025-2026.
4. We also certify that, after due and legal notice of an election thereon, an emergency levy of 5.000 Mills, over and above the number of mills provided by Law and allocated by the County Excise Board in addition thereto for school purposes, were made permanent by election.
5. We also certify that, after due and legal notice of an election thereon, a local support levy of 10.000 Mills, in addition to the levies hereinbefore provided, were made permanent by election.
6. We also certify that, after due and legal notice of an election thereon, pursuant to Article 10, Section 10, of the Constitution of Oklahoma, an additional levy of 5.000 Mills, were made permanent by election.

Clerk of Board of Education

President of Board of Education

Treasurer of Board of Education

Subscribed and sworn to before me this ____ day of _____, 2025.

Notary Public

My Commission Expires

Affidavit of Publication

State of Oklahoma, County of Tulsa

I, _____, the undersigned duly qualified and acting Clerk of the Board of Education of Bixby Public Schools, School District No. I-4, County and State aforesaid, being first duly sworn according to law, hereby depose and say:

1. That I complied with 68 O. S. 2001 Section 3002, (both independent and dependent) by having the within Financial Statement and Estimate of Needs which was prepared at the time and in the manner provided by law, published as required by law, in a legally-qualified newspaper of general circulation in the district, there being no legally-qualified newspaper published in the school district, as evidenced by a copy of such published statement and estimate together with proof of publication thereof attached hereto marked Exhibit No. 1 and made a part hereof (strike inapplicable phrases).

2. That I complied with currently effective statutes, by having the Notice of Emergency Levy Election and the call for such Election on the date hereinbefore certified by the Governing Board, the Itemized Statements and the Itemized Estimate of the amount necessary for the ensuing fiscal year requiring such emergency levy for the current expense purposes as prepared by the Board of Education duly published or posted, as the case may be, in full compliance with law for this class of school district, and as provided by law duly made public in the manner and at the time provided by law, for this class of district and in all respects according to law, in relation to said election on such emergency levy as hereinbefore certified by said Governing Board.

3. That I complied with the statute by having published or posted (if required for this class of district) the notice of local support levy election, and the call for such election on the date hereinbefore certified by the Board of Education. That the Estimate of Needs as prepared by the Board of Education required such local support levy in addition to other tax levies, to fully meet the current expense purposes of the school district for the ensuing year.

4. That in conformity to resolution by said Board of Education, I caused Notice of Building Fund Levy Election under the provisions of Article 10, Section 10, Oklahoma Constitution, and the Call of such Election on the date hereinbefore certified by the Governing Board, together with Itemized Statements and an Estimate of the amount necessary for the ensuing fiscal year requiring such levy for the purpose of erecting, remodeling or repairing school buildings, and for purchasing school furniture, in said District, published or posted to contain such Notice and Call, fixing the number of voting places and particularly describing each and every such place or places, and fixing the day on which such election should be had after the expiration of such notice, duly published or posted as is required by law for this class of district.

Clerk, Board of Education

Subscribed and sworn to before me this _____ day of _____, 2025.

Notary Public

My Commission Expires

Secretary and Clerk of Excise Board
Tulsa County, Oklahoma



JENKINS & KEMPER
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA
MICHAEL KEMPER, CPA

Independent Accountant's Compilation Report

September 11, 2025

Honorable Board of Education
Bixby Public Schools
District No. I-4, Tulsa County

We have compiled the 2024-25 prescribed financial statements as of and for the fiscal year ended June 30, 2025, and the 2025-26 Estimate of Needs (S.A.&I. Form 2661R06) and Publication Sheet (S.A.&I. Form 2662R06) for District No. I-4, Tulsa County, included in the accompanying prescribed form. We have not audited or reviewed the prescribed financial statements, estimate of needs and publication sheet forms referred to above and, accordingly, do not express an opinion or provide any assurance about whether the prescribed financial statements, estimate of needs and publication sheet forms are in accordance with the basis of accounting prescribed by the Office of the Oklahoma State Auditor and Inspector.

Management is responsible for the preparation and fair presentation of the prescribed financial statements, estimate of needs and publication sheet in accordance with the applicable prescribed financial framework and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the prescribed financial statements, estimate of needs and publication sheet.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements and supporting information without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the prescribed financial statements, estimate of needs and publication sheet.

The prescribed financial statements, estimate of needs and publication sheet forms are presented in accordance with the requirements prescribed by the Office of the Oklahoma State Auditor and Inspector per 68 OS § 3003.B., as defined by rules promulgated by the Oklahoma State Department of Education per 70 OS § 5-134.1.D., which differ from generally accepted accounting principles. Accordingly, these prescribed forms are not designed for those who are not informed about such differences.

This report is intended solely for the information and use of the Oklahoma State Department of Education, Bixby Public Schools, Tulsa County Excise Board, and for filing with the State Auditor and Inspector of Oklahoma and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

Jenkins & Kemper, CPAs P.C.

Jenkins & Kemper,
Certified Public Accountants, P.C.

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GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT 'A'

Schedule 1: Current Balance Sheet for June 30, 2025	
	Amount
ASSETS:	
Cash Balances	\$9,502,780.74
Investments	\$0.00
TOTAL ASSETS	\$9,502,780.74
LIABILITIES AND RESERVES:	
Warrants Outstanding	\$2,016,207.35
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$297,093.03
TOTAL LIABILITIES AND RESERVES	\$2,313,300.38
CASH FUND BALANCE JUNE 30, 2025	\$7,189,480.36
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	\$9,502,780.74

Schedule 2: Revenue and Requirements, 2024-2025		
REVENUE:	Estimated Budget	Actual Revenue & Expenditures
Revenues, Non-Revenue Receipts & Cash Balances (Schedule 6)	\$75,591,537.36	\$79,296,818.21
LESS: REQUIREMENTS:		
Expenditures (Schedule 8)	\$75,591,537.36	\$72,107,337.85
CASH FUND BALANCE JUNE 30, 2025	\$0.00	\$7,189,480.36

Schedule 3: General Fund Cash Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2024-25	2023-24	PRE-2023	Total
Cash Balance Reported to Excise Board 6-30-24	\$0.00	\$11,076,868.63	\$0.00	\$11,076,868.63
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCE				
Revenues/Non-Rev (Sch 6 Source Codes 1000 to 5999)	\$70,334,284.49	\$0.00	\$0.00	\$70,334,284.49
Cash Balances Transferred (Sch 6 Source Code 6110)	\$8,842,224.76	-\$8,842,224.76	\$0.00	\$0.00
Prior Year Lapsed Appropri (Sch 6 Source Code 6130)	\$118,944.37	-\$118,944.37	\$0.00	\$0.00
Estopped Warrants (Sch 6 Source Code 6140)	\$1,364.59	-\$1,364.59	\$0.00	\$0.00
Interfund Transfers (Sch 6 Source Code 6200)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES, NON-REVENUE RECEIPTS & CASH BALANCE	\$79,296,818.21	-\$8,962,533.72	\$0.00	\$70,334,284.49
Warrants Paid of Year in Caption	\$69,802,420.00	\$2,105,952.38	\$0.00	\$71,908,372.38
TOTAL DISBURSEMENTS	\$69,802,420.00	\$2,105,952.38	\$0.00	\$71,908,372.38
CASH & INVESTMENTS BALANCE JUNE 30, 2025	\$9,494,398.21	\$8,382.53	\$0.00	\$9,502,780.74
Reserve for Warrants Outstanding (Schedule 4)	\$2,007,824.82	\$8,382.53	\$0.00	\$2,016,207.35
Reserve for Encumbrances (Schedule 8)	\$297,093.03	\$0.00	\$0.00	\$297,093.03
TOTAL LIABILITIES AND RESERVE	\$2,304,917.85	\$8,382.53	\$0.00	\$2,313,300.38
DEFICIT:	\$0.00	\$0.00	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$7,189,480.36	\$0.00	\$0.00	\$7,189,480.36

Schedule 4: General Fund Warrant Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2024-25	2023-24	PRE-2023	Total
Warrants Outstanding 6-30 of Year in Caption	\$0.00	\$1,865,002.35	\$0.00	\$1,865,002.35
Warrants Registered During Year	\$71,810,244.82	\$250,697.15	\$0.00	\$72,060,941.97
TOTAL	\$71,810,244.82	\$2,115,699.50	\$0.00	\$73,925,944.32
Warrants Paid During Year	\$69,802,420.00	\$2,105,952.38	\$0.00	\$71,908,372.38
Warrants Converted to Bonds or Judgments	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Estopped by Statute/Canceled	\$0.00	\$1,364.59	\$0.00	\$1,364.59
TOTAL WARRANTS RETIRED	\$69,802,420.00	\$2,107,316.97	\$0.00	\$71,909,736.97
BALANCE WARRANTS OUTSTANDING JUNE 30, 2025	\$2,007,824.82	\$8,382.53	\$0.00	\$2,016,207.35

Schedule 5: 2024 Ad Valorem Tax Account		
ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025	0.000 Mills	Amount
2024 Net Valuation Certified to County Excise Board		\$708,667,687.00
Total Proceeds of Levy as Certified		\$25,547,925.69
Additions:		\$0.00
Deductions:		\$0.00
Gross Balance Tax		\$25,547,925.69
Less Reserve for Delinquent Tax		\$2,322,538.70
Reserve for Protests Pending		\$0.00
Balance Available Tax		\$23,225,386.99
Deduct 2024 Tax Apportioned		\$25,116,246.55
Net Balance 2024 Tax in Process of Collection		\$0.00
Excess Collections		\$1,890,859.56

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT 'A'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances		
SOURCE	2024-25 Account	
	AMOUNT ESTIMATED	ACTUALLY COLLECTED
1000 DISTRICT SOURCES OF REVENUE:		
1100 TAXES LEVIED/ASSESSED		
1110 Ad Valorem Tax Levy (Current Year)	\$23,225,386.99	\$25,116,246.55
1120 Ad Valorem Tax Levy (Prior Years)	\$350,000.00	\$369,861.68
1130 Revenue In Lieu Of Taxes	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	\$0.00
1190 Other Taxes	\$0.00	\$141,123.28
TOTAL TAXES LEVIED/ASSESSED	\$23,575,386.99	\$25,627,231.51
1200 Tuition & Fees	\$27,000.00	\$27,795.00
1300 Earnings on Investments and Bond Sales	\$750,000.00	\$649,329.78
1400 Rental, Disposals and Commissions	\$20,000.00	\$260,644.85
1500 Reimbursements	\$55,000.00	\$23,028.65
1600 Other Local Sources of Revenue	\$450,000.00	\$462,293.05
1700 Child Nutrition Programs	\$0.00	\$0.00
1800 Athletics	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$24,877,386.99	\$27,050,322.84
2000 INTERMEDIATE SOURCES OF REVENUE:		
2100 County 4 Mill Ad Valorem Tax	\$2,658,002.23	\$2,620,867.27
2200 County Apportionment (Mortgage Tax)	\$260,000.00	\$352,566.89
2300 Resale of Property Fund Distribution	\$60,000.00	\$0.00
2900 Other Intermediate Sources of Revenue	\$0.00	\$8.06
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$2,978,002.23	\$2,973,442.22
3000 STATE SOURCES OF REVENUE:		
3100 STATE DEDICATED SOURCES OF REVENUE		
3110 Gross Production Tax	\$5,100.00	\$5,207.88
3120 Motor Vehicle Collections	\$3,330,000.00	\$3,345,165.21
3130 Rural Electric Cooperative Tax	\$67,500.00	\$76,644.47
3140 State School Land Earnings	\$1,320,000.00	\$1,441,988.22
3150 Vehicle Tax Stamps	\$18,000.00	\$19,752.58
3160 Farm Implement Tax Stamps	\$0.00	\$606.07
3170 Trailers and Mobile Homes	\$0.00	\$0.00
3190 Other Dedicated Revenue	\$0.00	\$695.98
TOTAL STATE DEDICATED SOURCES OF REVENUE	\$4,740,600.00	\$4,890,060.41
3200 STATE AID - NONCATEGORICAL		
3210 Foundation and Salary Incentive Aid	\$22,460,172.50	\$22,829,714.89
3220 Mid-Term Adjustment For Attendance	\$0.00	\$0.00
3230 Teacher Consultant Stipend	\$0.00	\$0.00
3240 Disaster Assistance	\$0.00	\$0.00
3250 Flexible Benefit Allowance	\$5,807,392.68	\$6,233,885.75
TOTAL STATE AID - NONCATEGORICAL	\$28,267,565.18	\$29,063,600.64
3300 State Aid - Competitive Grants - Categorical	\$142,735.66	\$152,740.77
3400 State - Categorical	\$818,525.61	\$1,031,242.83
3500 Special Programs	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$0.00	\$148,776.03
3700 Child Nutrition Program	\$0.00	\$0.00
3800 State Vocational Programs - Multi-Source	\$78,209.00	\$145,140.00
TOTAL STATE SOURCES OF REVENUE	\$34,047,635.45	\$35,431,560.68
4000 FEDERAL SOURCES OF REVENUE:		
4100 Grants-In-Aid Direct From The Federal Government	\$276,660.00	\$253,011.35
4200 Disadvantaged Students	\$755,316.85	\$1,044,211.57
4300 Individuals With Disabilities	\$1,528,242.07	\$1,519,745.50
4400 No Child Left Behind	\$30,517.96	\$30,517.96
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$206,450.00	\$175,822.93
4600 Other Federal Sources Passed Through State Dept Of Education	\$354,101.05	\$328,367.41
4700 Child Nutrition Programs	\$0.00	\$0.00
4800 Federal Vocational Education	\$45,000.00	\$36,323.30
TOTAL FEDERAL SOURCES OF REVENUE	\$3,196,287.93	\$3,388,000.02
5000 NON-REVENUE RECEIPTS:	\$1,650,000.00	\$1,490,958.73
TOTAL NON-REVENUE RECEIPTS	\$1,650,000.00	\$1,490,958.73
6000 BALANCE SHEET ACCOUNTS:		
6100 CASH ACCOUNTS		
6110 Cash Forward	\$8,842,224.76	\$8,842,224.76
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$0.00	\$118,944.37
6140 Estopped Warrants by Statute	\$0.00	\$1,364.59
TOTAL CASH ACCOUNTS	\$8,842,224.76	\$8,962,533.72
6200 Interfund Transfers	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$8,842,224.76	\$8,962,533.72
GRAND TOTAL	\$75,591,537.36	\$79,296,818.21

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT 'A'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances (Continued)				
SOURCE	2024-25 Account OVER/UNDER	BASIS AND LIMIT OF ENSUING	ESTIMATED BY GOVERNING BOARD	APPROVED BY EXCISE BOARD
1000 DISTRICT SOURCES OF REVENUE:				
1100 TAXES LEVIED/ASSESSED				
1110 Ad Valorem Tax Levy (Current Year)	\$1,890,859.56	100.03%	\$25,123,984.12	\$25,123,984.12
1120 Ad Valorem Tax Levy (Prior Years)	\$19,861.68	137.89%	\$510,000.00	\$510,000.00
1130 Revenue In Lieu Of Taxes	\$0.00	0.00%	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	0.00%	\$0.00	\$0.00
1190 Other Taxes	\$141,123.28	0.00%	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$2,051,844.52		\$25,633,984.12	\$25,633,984.12
1200 Tuition & Fees	\$795.00	95.34%	\$26,500.00	\$26,500.00
1300 Earnings on Investments and Bond Sales	-\$100,670.22	77.00%	\$500,000.00	\$500,000.00
1400 Rental, Disposals and Commissions	\$240,644.85	99.75%	\$260,000.00	\$260,000.00
1500 Reimbursements	-\$31,971.35	21.71%	\$5,000.00	\$5,000.00
1600 Other Local Sources of Revenue	\$12,293.05	100.59%	\$465,000.00	\$465,000.00
1700 Child Nutrition Programs	\$0.00	0.00%	\$0.00	\$0.00
1800 Athletics	\$0.00	0.00%	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$2,172,935.85		\$26,890,484.12	\$26,890,484.12
2000 INTERMEDIATE SOURCES OF REVENUE:				
2100 County 4 Mill Ad Valorem Tax	-\$37,134.96	109.69%	\$2,874,821.66	\$2,874,821.66
2200 County Apportionment (Mortgage Tax)	\$92,566.89	96.44%	\$340,000.00	\$340,000.00
2300 Resale of Property Fund Distribution	-\$60,000.00	0.00%	\$25,000.00	\$25,000.00
2900 Other Intermediate Sources of Revenue	\$8.06	0.00%	\$0.00	\$0.00
TOTAL INTERMEDIATE SOURCES OF REVENUE	-\$4,560.01		\$3,239,821.66	\$3,239,821.66
3000 STATE SOURCES OF REVENUE:				
3100 STATE DEDICATED SOURCES OF REVENUE:				
3110 Gross Production Tax	\$107.88	99.85%	\$5,200.00	\$5,200.00
3120 Motor Vehicle Collections	\$15,165.21	100.00%	\$3,345,000.00	\$3,345,000.00
3130 Rural Electric Cooperative Tax	\$9,144.47	91.33%	\$70,000.00	\$70,000.00
3140 State School Land Earnings	\$121,988.22	98.82%	\$1,425,000.00	\$1,425,000.00
3150 Vehicle Tax Stamps	\$1,752.58	91.13%	\$18,000.00	\$18,000.00
3160 Farm Implement Tax Stamps	\$606.07	198.00%	\$1,200.00	\$1,200.00
3170 Trailers and Mobile Homes	\$0.00	0.00%	\$0.00	\$0.00
3190 Other Dedicated Revenue	\$695.98	0.00%	\$0.00	\$0.00
TOTAL STATE DEDICATED SOURCES OF REVENUE	\$149,460.41		\$4,864,400.00	\$4,864,400.00
3200 STATE AID - NONCATEGORICAL				
3210 Foundation and Salary Incentive Aid	\$369,542.39	100.49%	\$22,941,909.71	\$22,941,909.71
3220 Mid-Term Adjustment For Attendance	\$0.00	0.00%	\$0.00	\$0.00
3230 Teacher Consultant Stipend	\$0.00	0.00%	\$0.00	\$0.00
3240 Disaster Assistance	\$0.00	0.00%	\$0.00	\$0.00
3250 Flexible Benefit Allowance	\$426,493.07	101.58%	\$6,332,355.12	\$6,332,355.12
TOTAL STATE AID - NONCATEGORICAL	\$796,035.46		\$29,274,264.83	\$29,274,264.83
3300 State Aid - Competitive Grants - Categorical				
3400 State - Categorical	\$212,717.22	98.64%	\$1,017,213.39	\$1,017,213.39
3500 Special Programs	\$0.00	0.00%	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$148,776.03	95.45%	\$142,000.00	\$142,000.00
3700 Child Nutrition Program	\$0.00	0.00%	\$0.00	\$0.00
3800 State Vocational Programs - Multi-Source	\$66,931.00	99.90%	\$145,000.00	\$145,000.00
TOTAL STATE SOURCES OF REVENUE	\$1,383,925.23		\$35,585,613.88	\$35,585,613.88
4000 FEDERAL SOURCES OF REVENUE:				
4100 Grants-In-Aid Direct From The Federal Government	-\$23,648.65	122.20%	\$309,181.91	\$309,181.91
4200 Disadvantaged Students	\$288,894.72	73.06%	\$762,865.58	\$762,865.58
4300 Individuals With Disabilities	-\$8,496.57	102.68%	\$1,560,520.04	\$1,560,520.04
4400 No Child Left Behind	\$0.00	102.18%	\$31,181.88	\$31,181.88
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	-\$30,627.07	109.34%	\$192,250.00	\$192,250.00
4600 Other Federal Sources Passed Through State Dept Of Education	-\$25,733.64	30.45%	\$100,000.00	\$100,000.00
4700 Child Nutrition Programs	\$0.00	0.00%	\$0.00	\$0.00
4800 Federal Vocational Education	-\$8,676.70	101.86%	\$37,000.00	\$37,000.00
TOTAL FEDERAL SOURCES OF REVENUE	\$191,712.09		\$2,992,999.41	\$2,992,999.41
5000 NON-REVENUE RECEIPTS:	-\$159,041.27	137.50%	\$2,050,000.00	\$2,050,000.00
TOTAL NON-REVENUE RECEIPTS	-\$159,041.27		\$2,050,000.00	\$2,050,000.00
6000 BALANCE SHEET ACCOUNTS:				
6100 CASH ACCOUNTS				
6110 Cash Forward	\$0.00	81.31%	\$7,189,480.36	\$7,189,480.36
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$118,944.37	0.00%	\$0.00	\$0.00
6140 Estopped Warrants by Statute	\$1,364.59	0.00%	\$0.00	\$0.00
TOTAL CASH ACCOUNTS	\$120,308.96		\$7,189,480.36	\$7,189,480.36
6200 Interfund Transfers	\$0.00	0.00%	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$120,308.96		\$7,189,480.36	\$7,189,480.36
GRAND TOTAL	\$3,705,280.85		\$77,948,399.43	\$77,948,399.43

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT 'A'

Schedule 7: Report of Prior Year Warrants Issued From Reserves			
FISCAL YEAR ENDING JUNE 30, 2024			
	RESERVES 06-30-2024	WARRANTS ISSUED SINCE	BALANCE LAPSED
TOTAL PRIOR YEAR RESERVES	\$369,641.52	\$250,697.15	\$118,944.37

Schedule 8: Report of Current Year Expenditures			
FISCAL YEAR ENDING JUNE 30, 2025			
APPROPRIATED ACCOUNTS	APPROPRIATIONS		
	ORIGINAL	SUPPLEMENTAL ADJUSTMENTS	FINAL APPROPRIATIONS
1000 INSTRUCTION	\$0.00	\$0.00	\$0.00
2000 SUPPORT SERVICES:			
2100 Support Services - Students	\$0.00	\$0.00	\$0.00
2200 Support Services - Instructional Staff	\$0.00	\$0.00	\$0.00
2300 Support Services - General Administration	\$0.00	\$0.00	\$0.00
2400 Support Services - School Administration	\$0.00	\$0.00	\$0.00
2500 Support Services - Business	\$0.00	\$0.00	\$0.00
2600 Operations And Maintenance of Plant Services	\$0.00	\$0.00	\$0.00
2700 Student Transportation Services	\$0.00	\$0.00	\$0.00
TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00
3000 OPERATION OF NON-INSTRUCTION SERVICES:			
3100 Child Nutrition Programs Operations	\$0.00	\$0.00	\$0.00
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00
TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES	\$0.00	\$0.00	\$0.00
4000 FACILITIES ACQUISITION & CONSTRUCTION SERVICES:			
4200 Land Acquisition Services	\$0.00	\$0.00	\$0.00
4300 Land Improvement Services	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00
TOTAL FACILITIES ACQUISITION & CONST. SERVICES	\$0.00	\$0.00	\$0.00
5000 OTHER OUTLAYS:			
5100 Debt Service	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$0.00	\$0.00	\$0.00
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00
TOTAL OTHER OUTLAYS	\$0.00	\$0.00	\$0.00
7000 OTHER USES / UNBUDGETED ITEMS:	\$75,591,537.36	\$0.00	\$75,591,537.36
8000 REPAYMENTS:	\$0.00	\$0.00	\$0.00
TOTAL GENERAL FUND 2024-25 FISCAL YEAR	\$75,591,537.36	\$0.00	\$75,591,537.36

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT 'A'

Schedule 8: Report of Current Year Expenditures (Continued)				
FISCAL YEAR ENDING JUNE 30, 2025				
APPROPRIATED ACCOUNTS	WARRANTS ISSUED	RESERVES	LAPSED BALANCE KNOWN TO BE UNENCUMBERED	2024-2025 EXPENDITURES FOR CURRENT EXPENSE PURPOSES
1000 INSTRUCTION:	\$43,750,184.16	\$45,145.97	-\$43,795,330.13	\$43,795,330.13
2000 SUPPORT SERVICES:				
2100 Support Services - Students	\$6,305,800.93	\$121,471.42	-\$6,427,272.35	\$6,427,272.35
2200 Support Services - Instructional Staff	\$3,012,059.42	\$40,120.15	-\$3,052,179.57	\$3,052,179.57
2300 Support Services - General Administration	\$2,475,015.91	\$9,377.10	-\$2,484,393.01	\$2,484,393.01
2400 Support Services - School Administration	\$5,297,365.19	\$500.00	-\$5,297,865.19	\$5,297,865.19
2500 Support Services - Business	\$1,525,834.17	\$26,975.29	-\$1,552,809.46	\$1,552,809.46
2600 Operations And Maintenance of Plant Services	\$4,746,925.71	\$20,615.93	-\$4,767,541.64	\$4,767,541.64
2700 Student Transportation Services	\$2,824,419.21	\$2,122.37	-\$2,826,541.58	\$2,826,541.58
TOTAL SUPPORT SERVICES	\$26,187,420.54	\$221,182.26	-\$26,408,602.80	\$26,408,602.80
3000 OPERATION OF NON-INSTRUCTION SERVICES:				
3100 Child Nutrition Programs Operations	\$1,785,714.67	\$0.00	-\$1,785,714.67	\$1,785,714.67
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$650.00	\$0.00	-\$650.00	\$650.00
TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES	\$1,786,364.67	\$0.00	-\$1,786,364.67	\$1,786,364.67
4000 FACILITIES ACQUISITION & CONSTRUCTION SERVICES:				
4200 Land Acquisition Services	\$0.00	\$0.00	\$0.00	\$0.00
4300 Land Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL FACILITIES ACQUISITION & CONST. SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
5000 OTHER OUTLAYS:				
5100 Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$86,275.45	\$30,764.80	-\$117,040.25	\$117,040.25
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OTHER OUTLAYS	\$86,275.45	\$30,764.80	-\$117,040.25	\$117,040.25
7000 OTHER USES / UNBUDGETED ITEMS:	\$0.00	\$0.00	\$75,591,537.36	\$0.00
8000 REPAYMENTS:	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL GENERAL FUND 2024-25 FISCAL YEAR	\$71,810,244.82	\$297,093.03	\$3,484,199.51	\$72,107,337.85

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2025-26		Estimate of Needs by Governing Board	Approved by County Excise Board
PURPOSE:			
Current Expense		\$77,948,399.43	\$77,948,399.43
Pro rata share of County Assessor's Budget as determined by County Excise Board		\$0.00	\$0.00
GRAND TOTAL - Home School		\$77,948,399.43	\$77,948,399.43

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BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT 'C'

Schedule 1: Current Balance Sheet for June 30, 2025	
	Amount
ASSETS:	
Cash Balances	\$2,673,923.67
Investments	\$0.00
TOTAL ASSETS	\$2,673,923.67
LIABILITIES AND RESERVES:	
Warrants Outstanding	\$145,579.49
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$258,827.68
TOTAL LIABILITIES AND RESERVES	\$404,407.17
CASH FUND BALANCE JUNE 30, 2025	\$2,269,516.50
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	\$2,673,923.67

Schedule 2: Revenue and Requirements, 2024-2025		
REVENUE:	Estimated Budget	Actual Revenue & Expenditures
Revenues, Non-Revenue Receipts & Cash Balances (Schedule 6)	\$6,776,400.20	\$7,028,370.58
LESS: REQUIREMENTS:		
Expenditures (Schedule 8)	\$6,776,400.20	\$4,758,854.08
CASH FUND BALANCE JUNE 30, 2025	\$0.00	\$2,269,516.50

Schedule 3: Building Fund Cash Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2024-25	2023-24	PRE-2023	Total
Cash Balance Reported to Excise Board 6-30-24	\$0.00	\$2,816,372.33	\$0.00	\$2,816,372.33
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCE				
Revenues/Non-Rev (Sch 6 Source Codes 1000 to 5999)	\$4,484,106.19	\$0.00	\$0.00	\$4,484,106.19
Cash Balances Transferred (Sch 6 Source Code 6110)	\$2,538,483.22	-\$2,538,483.22	\$0.00	\$0.00
Prior Year Lapsed Appropr (Sch 6 Source Code 6130)	\$5,781.17	-\$5,781.17	\$0.00	\$0.00
Estopped Warrants (Sch 6 Source Code 6140)	\$0.00	\$0.00	\$0.00	\$0.00
Interfund Transfers (Sch 6 Source Code 6200)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES, NON-REVENUE RECEIPTS & CASH BALANCE	\$7,028,370.58	-\$2,544,264.39	\$0.00	\$4,484,106.19
Warrants Paid of Year in Caption	\$4,354,446.91	\$272,107.94	\$0.00	\$4,626,554.85
TOTAL DISBURSEMENTS	\$4,354,446.91	\$272,107.94	\$0.00	\$4,626,554.85
CASH & INVESTMENTS BALANCE JUNE 30, 2025	\$2,673,923.67	\$0.00	\$0.00	\$2,673,923.67
Reserve for Warrants Outstanding (Schedule 4)	\$145,579.49	\$0.00	\$0.00	\$145,579.49
Reserve for Encumbrances (Schedule 8)	\$258,827.68	\$0.00	\$0.00	\$258,827.68
TOTAL LIABILITIES AND RESERVE	\$404,407.17	\$0.00	\$0.00	\$404,407.17
DEFICIT:	\$0.00	\$0.00	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$2,269,516.50	\$0.00	\$0.00	\$2,269,516.50

Schedule 4: Building Fund Warrant Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2024-25	2023-24	PRE-2023	Total
Warrants Outstanding 6-30 of Year in Caption	\$0.00	\$21,628.99	\$0.00	\$21,628.99
Warrants Registered During Year	\$4,500,026.40	\$250,478.95	\$0.00	\$4,750,505.35
TOTAL	\$4,500,026.40	\$272,107.94	\$0.00	\$4,772,134.34
Warrants Paid During Year	\$4,354,446.91	\$272,107.94	\$0.00	\$4,626,554.85
Warrants Converted to Bonds or Judgments	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Estopped by Statute/Canceled	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL WARRANTS RETIRED	\$4,354,446.91	\$272,107.94	\$0.00	\$4,626,554.85
BALANCE WARRANTS OUTSTANDING JUNE 30, 2025	\$145,579.49	\$0.00	\$0.00	\$145,579.49

Schedule 5: 2024 Ad Valorem Tax Account		
ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025	0.000 Mills	Amount
2024 Net Valuation Certified to County Excise Board		\$708,667,687.00
Total Proceeds of Levy as Certified		\$3,649,708.68
Additions:		\$0.00
Deductions:		\$0.00
Gross Balance Tax		\$3,649,708.68
Less Reserve for Delinquent Tax		\$331,791.70
Reserve for Protests Pending		\$0.00
Balance Available Tax		\$3,317,916.98
Deduct 2024 Tax Apportioned		\$3,588,040.13
Net Balance 2024 Tax in Process of Collection		\$0.00
Excess Collections		\$270,123.15

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT 'C'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances		
SOURCE	2024-25 Account	
	AMOUNT ESTIMATED	ACTUALLY COLLECTED
1000 DISTRICT SOURCES OF REVENUE:		
1100 TAXES LEVIED/ASSESSED		
1110 Ad Valorem Tax Levy (Current Year)	\$3,317,916.98	\$3,588,040.13
1120 Ad Valorem Tax Levy (Prior Years)	\$60,000.00	\$52,837.39
1130 Revenue In Lieu Of Taxes	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	\$0.00
1190 Other Taxes	\$0.00	\$6,993.75
TOTAL TAXES LEVIED/ASSESSED	\$3,377,916.98	\$3,647,871.27
1200 Tuition & Fees	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$120,000.00	\$102,294.10
1400 Rental, Disposals and Commissions	\$5,000.00	\$7,500.00
1500 Reimbursements	\$0.00	\$12,415.98
1600 Other Local Sources of Revenue	\$0.00	\$0.00
1700 Child Nutrition Programs	\$0.00	\$0.00
1800 Athletics	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$3,502,916.98	\$3,770,081.35
2000 INTERMEDIATE SOURCES OF REVENUE		
2100 County 4 Mill Ad Valorem Tax	\$0.00	\$0.00
2200 County Apportionment (Mortgage Tax)	\$0.00	\$0.00
2300 Resale of Property Fund Distribution	\$0.00	\$0.00
2900 Other Intermediate Sources of Revenue	\$0.00	\$1.16
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$0.00	\$1.16
3000 STATE SOURCES OF REVENUE:		
3100 STATE DEDICATED SOURCES OF REVENUE		
3110 Gross Production Tax	\$0.00	\$0.00
3120 Motor Vehicle Collections	\$0.00	\$0.00
3130 Rural Electric Cooperative Tax	\$0.00	\$0.00
3140 State School Land Earnings	\$0.00	\$0.00
3150 Vehicle Tax Stamps	\$0.00	\$0.00
3160 Farm Implement Tax Stamps	\$0.00	\$86.58
3170 Trailers and Mobile Homes	\$0.00	\$0.00
3190 Other Dedicated Revenue	\$0.00	\$62.17
TOTAL STATE DEDICATED SOURCES OF REVENUE	\$0.00	\$148.75
3200 STATE AID - NONCATEGORICAL		
3210 Foundation and Salary Incentive Aid	\$0.00	\$0.00
3220 Mid-Term Adjustment For Attendance	\$0.00	\$0.00
3230 Teacher Consultant Stipend	\$0.00	\$0.00
3240 Disaster Assistance	\$0.00	\$0.00
3250 Flexible Benefit Allowance	\$0.00	\$0.00
TOTAL STATE AID - NONCATEGORICAL	\$0.00	\$0.00
3300 State Aid - Competitive Grants - Categorical	\$0.00	\$0.00
3400 State - Categorical	\$730,000.00	\$675,408.93
3500 Special Programs	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$0.00	\$0.00
3700 Child Nutrition Program	\$0.00	\$0.00
3800 State Vocational Programs - Multi-Source	\$0.00	\$0.00
TOTAL STATE SOURCES OF REVENUE	\$730,000.00	\$675,557.68
4000 FEDERAL SOURCES OF REVENUE:		
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	\$0.00
4200 Disadvantaged Students	\$0.00	\$0.00
4300 Individuals With Disabilities	\$0.00	\$0.00
4400 No Child Left Behind	\$0.00	\$0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	\$0.00
4700 Child Nutrition Programs	\$0.00	\$0.00
4800 Federal Vocational Education	\$0.00	\$0.00
TOTAL FEDERAL SOURCES OF REVENUE	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS:		
TOTAL NON-REVENUE RECEIPTS	\$5,000.00	\$38,466.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Forward	\$2,538,483.22	\$2,538,483.22
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$0.00	\$5,781.17
6140 Estopped Warrants by Statute	\$0.00	\$0.00
TOTAL CASH ACCOUNTS	\$2,538,483.22	\$2,544,264.39
6200 Interfund Transfers	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$2,538,483.22	\$2,544,264.39
GRAND TOTAL	\$6,776,400.20	\$7,028,370.58

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT 'C'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances (Continued)				
SOURCE	2024-25 Account	BASIS AND LIMIT OF ENSUING	ESTIMATED BY GOVERNING BOARD	APPROVED BY EXCISE BOARD
	OVER/UNDER			
1000 DISTRICT SOURCES OF REVENUE:				
1100 TAXES LEVIED/ASSESSED				
1110 Ad Valorem Tax Levy (Current Year)	\$270,123.15	100.03%	\$3,589,145.83	\$3,589,145.83
1120 Ad Valorem Tax Levy (Prior Years)	-\$7,162.61	119.23%	\$63,000.00	\$63,000.00
1130 Revenue In Lieu Of Taxes	\$0.00	0.00%	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	0.00%	\$0.00	\$0.00
1190 Other Taxes	\$6,993.75	0.00%	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$269,954.29		\$3,652,145.83	\$3,652,145.83
1200 Tuition & Fees	\$0.00	0.00%	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	-\$17,705.90	87.98%	\$90,000.00	\$90,000.00
1400 Rental, Disposals and Commissions	\$2,500.00	86.67%	\$6,500.00	\$6,500.00
1500 Reimbursements	\$12,415.98	80.54%	\$10,000.00	\$10,000.00
1600 Other Local Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00
1700 Child Nutrition Programs	\$0.00	0.00%	\$0.00	\$0.00
1800 Athletics	\$0.00	0.00%	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$267,164.37		\$3,758,645.83	\$3,758,645.83
2000 INTERMEDIATE SOURCES OF REVENUE				
2100 County 4 Mill Ad Valorem Tax	\$0.00	0.00%	\$0.00	\$0.00
2200 County Apportionment (Mortgage Tax)	\$0.00	0.00%	\$0.00	\$0.00
2300 Resale of Property Fund Distribution	\$0.00	0.00%	\$0.00	\$0.00
2900 Other Intermediate Sources of Revenue	\$1.16	0.00%	\$0.00	\$0.00
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$1.16		\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE:				
3100 STATE DEDICATED SOURCES OF REVENUE:				
3110 Gross Production Tax	\$0.00	0.00%	\$0.00	\$0.00
3120 Motor Vehicle Collections	\$0.00	0.00%	\$0.00	\$0.00
3130 Rural Electric Cooperative Tax	\$0.00	0.00%	\$0.00	\$0.00
3140 State School Land Earnings	\$0.00	0.00%	\$0.00	\$0.00
3150 Vehicle Tax Stamps	\$0.00	0.00%	\$0.00	\$0.00
3160 Farm Implement Tax Stamps	\$86.58	0.00%	\$0.00	\$0.00
3170 Trailers and Mobile Homes	\$0.00	0.00%	\$0.00	\$0.00
3190 Other Dedicated Revenue	\$62.17	0.00%	\$0.00	\$0.00
TOTAL STATE DEDICATED SOURCES OF REVENUE	\$148.75		\$0.00	\$0.00
3200 STATE AID - NONCATEGORICAL				
3210 Foundation and Salary Incentive Aid	\$0.00	0.00%	\$0.00	\$0.00
3220 Mid-Term Adjustment For Attendance	\$0.00	0.00%	\$0.00	\$0.00
3230 Teacher Consultant Stipend	\$0.00	0.00%	\$0.00	\$0.00
3240 Disaster Assistance	\$0.00	0.00%	\$0.00	\$0.00
3250 Flexible Benefit Allowance	\$0.00	0.00%	\$0.00	\$0.00
TOTAL STATE AID - NONCATEGORICAL	\$0.00		\$0.00	\$0.00
3300 State Aid - Competitive Grants - Categorical	\$0.00	0.00%	\$0.00	\$0.00
3400 State - Categorical	-\$54,591.07	99.94%	\$675,000.00	\$675,000.00
3500 Special Programs	\$0.00	0.00%	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00
3700 Child Nutrition Program	\$0.00	0.00%	\$0.00	\$0.00
3800 State Vocational Programs - Multi-Source	\$0.00	0.00%	\$0.00	\$0.00
TOTAL STATE SOURCES OF REVENUE	-\$54,442.32		\$675,000.00	\$675,000.00
4000 FEDERAL SOURCES OF REVENUE:				
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	0.00%	\$0.00	\$0.00
4200 Disadvantaged Students	\$0.00	0.00%	\$0.00	\$0.00
4300 Individuals With Disabilities	\$0.00	0.00%	\$0.00	\$0.00
4400 No Child Left Behind	\$0.00	0.00%	\$0.00	\$0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	0.00%	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	0.00%	\$0.00	\$0.00
4700 Child Nutrition Programs	\$0.00	0.00%	\$0.00	\$0.00
4800 Federal Vocational Education	\$0.00	0.00%	\$0.00	\$0.00
TOTAL FEDERAL SOURCES OF REVENUE	\$0.00		\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS:	\$33,466.00	13.00%	\$5,000.00	\$5,000.00
TOTAL NON-REVENUE RECEIPTS	\$33,466.00		\$5,000.00	\$5,000.00
6000 BALANCE SHEET ACCOUNTS				
6100 CASH ACCOUNTS				
6110 Cash Forward	\$0.00	89.40%	\$2,269,516.50	\$2,269,516.50
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$5,781.17	0.00%	\$0.00	\$0.00
6140 Estopped Warrants by Statute	\$0.00	0.00%	\$0.00	\$0.00
TOTAL CASH ACCOUNTS	\$5,781.17		\$2,269,516.50	\$2,269,516.50
6200 Interfund Transfers	\$0.00	0.00%	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$5,781.17		\$2,269,516.50	\$2,269,516.50
GRAND TOTAL	\$251,970.38		\$6,708,162.33	\$6,708,162.33

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT 'C'

Schedule 7: Report of Prior Year Warrants Issued From Reserves			
FISCAL YEAR ENDING JUNE 30, 2024			
	RESERVES 06-30-2024	WARRANTS ISSUED SINCE	BALANCE LAPSED
TOTAL PRIOR YEAR RESERVES	\$256,260.12	\$250,478.95	\$5,781.17

Schedule 8: Report of Current Year Expenditures			
APPROPRIATED ACCOUNTS	FISCAL YEAR ENDING JUNE 30, 2025		
	APPROPRIATIONS		
	ORIGINAL	SUPPLEMENTAL ADJUSTMENTS	FINAL APPROPRIATIONS
1000 INSTRUCTION:	\$0.00	\$0.00	\$0.00
2000 SUPPORT SERVICES:			
2100 Support Services - Students	\$0.00	\$0.00	\$0.00
2200 Support Services - Instructional Staff	\$0.00	\$0.00	\$0.00
2300 Support Services - General Administration	\$0.00	\$0.00	\$0.00
2400 Support Services - School Administration	\$0.00	\$0.00	\$0.00
2500 Support Services - Business	\$0.00	\$0.00	\$0.00
2600 Operations And Maintenance of Plant Services	\$0.00	\$0.00	\$0.00
2700 Student Transportation Services	\$0.00	\$0.00	\$0.00
TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00
3000 OPERATION OF NON-INSTRUCTION SERVICES:			
3100 Child Nutrition Programs Operations	\$0.00	\$0.00	\$0.00
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00
TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES	\$0.00	\$0.00	\$0.00
4000 FACILITIES ACQUISITION & CONSTRUCTION SERVICES:			
4200 Land Acquisition Services	\$0.00	\$0.00	\$0.00
4300 Land Improvement Services	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00
TOTAL FACILITIES ACQUISITION & CONST. SERVICES	\$0.00	\$0.00	\$0.00
5000 OTHER OUTLAYS:			
5100 Debt Service	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$0.00	\$0.00	\$0.00
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00
TOTAL OTHER OUTLAYS	\$0.00	\$0.00	\$0.00
7000 OTHER USES / UNBUDGETED ITEMS:	\$6,776,400.20	\$0.00	\$6,776,400.20
8000 REPAYMENTS:	\$0.00	\$0.00	\$0.00
TOTAL BUILDING FUND 2024-25 FISCAL YEAR	\$6,776,400.20	\$0.00	\$6,776,400.20

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT 'C'

Schedule 8: Report of Current Year Expenditures (Continued)				
FISCAL YEAR ENDING JUNE 30, 2025				
APPROPRIATED ACCOUNTS	WARRANTS ISSUED	RESERVES	LAPSED BALANCE KNOWN TO BE UNENCUMBERED	2024-2025 EXPENDITURES FOR CURRENT EXPENSE PURPOSES
1000 INSTRUCTION:	\$0.00	\$0.00	\$0.00	\$0.00
2000 SUPPORT SERVICES:				
2100 Support Services - Students	\$0.00	\$0.00	\$0.00	\$0.00
2200 Support Services - Instructional Staff	\$0.00	\$0.00	\$0.00	\$0.00
2300 Support Services - General Administration	\$0.00	\$0.00	\$0.00	\$0.00
2400 Support Services - School Administration	\$4,269.25	\$0.00	-\$4,269.25	\$4,269.25
2500 Support Services - Business	\$77,503.91	\$77,403.91	-\$154,907.82	\$154,907.82
2600 Operations And Maintenance of Plant Services	\$4,036,717.91	\$181,423.77	-\$4,218,141.68	\$4,218,141.68
2700 Student Transportation Services	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL SUPPORT SERVICES	\$4,118,491.07	\$258,827.68	-\$4,377,318.75	\$4,377,318.75
3000 OPERATION OF NON-INSTRUCTION SERVICES:				
3100 Child Nutrition Programs Operations	\$79.34	\$0.00	-\$79.34	\$79.34
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES	\$79.34	\$0.00	-\$79.34	\$79.34
4000 FACILITIES ACQUISITION & CONSTRUCTION SERVICES:				
4200 Land Acquisition Services	\$0.00	\$0.00	\$0.00	\$0.00
4300 Land Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$324,889.99	\$0.00	-\$324,889.99	\$324,889.99
4700 Building Improvement Services	\$18,100.00	\$0.00	-\$18,100.00	\$18,100.00
TOTAL FACILITIES ACQUISITION & CONST. SERVICES	\$342,989.99	\$0.00	-\$342,989.99	\$342,989.99
5000 OTHER OUTLAYS:				
5100 Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$38,466.00	\$0.00	-\$38,466.00	\$38,466.00
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OTHER OUTLAYS	\$38,466.00	\$0.00	-\$38,466.00	\$38,466.00
7000 OTHER USES / UNBUDGETED ITEMS:	\$0.00	\$0.00	\$6,776,400.20	\$0.00
8000 REPAYMENTS:	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL BUILDING FUND 2024-25 FISCAL YEAR	\$4,500,026.40	\$258,827.68	\$2,017,546.12	\$4,758,854.08

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2025-26		Estimate of Needs by Governing Board	Approved by County Excise Board
PURPOSE:			
Current Expense		\$6,708,162.33	\$6,708,162.33
Pro rata share of County Assessor's Budget as determined by County Excise Board		\$0.00	\$0.00
GRAND TOTAL - Home School		\$6,708,162.33	\$6,708,162.33

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CHILD NUTRITION FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT 'D'

Schedule 1: Current Balance Sheet for June 30, 2025	
	Amount
ASSETS:	
Cash Balances	\$676,883.00
Investments	\$0.00
TOTAL ASSETS	\$676,883.00
LIABILITIES AND RESERVES:	
Warrants Outstanding	\$7,687.79
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$8,957.06
TOTAL LIABILITIES AND RESERVES	\$16,644.85
CASH FUND BALANCE JUNE 30, 2025	\$660,238.15
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	\$676,883.00

Schedule 2: Revenue and Requirements, 2024-2025		
REVENUE:	Estimated Budget	Actual Revenue & Expenditures
Revenues, Non-Revenue Receipts & Cash Balances (Schedule 6)	\$4,581,439.98	\$4,197,134.78
LESS: REQUIREMENTS:		
Expenditures (Schedule 8)	\$4,581,439.98	\$3,536,896.63
CASH FUND BALANCE JUNE 30, 2025	\$0.00	\$660,238.15

Schedule 3: Child Nutrition Fund Cash Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2024-25	2023-24	PRE-2023	Total
Cash Balance Reported to Excise Board 6-30-24	\$0.00	\$570,473.93	\$0.00	\$570,473.93
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCE				
Revenues/Non-Rev (Sch 6 Source Codes 1000 to 5999)	\$3,646,615.43	\$0.00	\$0.00	\$3,646,615.43
Cash Balances Transferred (Sch 6 Source Code 6110)	\$548,839.98	-\$548,839.98	\$0.00	\$0.00
Prior Year Lapsed Appropri (Sch 6 Source Code 6130)	\$0.00	\$0.00	\$0.00	\$0.00
Estopped Warrants (Sch 6 Source Code 6140)	\$1,679.37	-\$1,679.37	\$0.00	\$0.00
Interfund Transfers (Sch 6 Source Code 6200)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES, NON-REVENUE RECEIPTS & CASH BALANCE	\$4,197,134.78	-\$550,519.35	\$0.00	\$3,646,615.43
Warrants Paid of Year in Caption	\$3,520,251.78	\$19,954.58	\$0.00	\$3,540,206.36
TOTAL DISBURSEMENTS	\$3,520,251.78	\$19,954.58	\$0.00	\$3,540,206.36
CASH & INVESTMENTS BALANCE JUNE 30, 2025	\$676,883.00	\$0.00	\$0.00	\$676,883.00
Reserve for Warrants Outstanding (Schedule 4)	\$7,687.79	\$0.00	\$0.00	\$7,687.79
Reserve for Encumbrances (Schedule 8)	\$8,957.06	\$0.00	\$0.00	\$8,957.06
TOTAL LIABILITIES AND RESERVE	\$16,644.85	\$0.00	\$0.00	\$16,644.85
DEFICIT:	\$0.00	\$0.00	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$660,238.15	\$0.00	\$0.00	\$660,238.15

Schedule 4: Child Nutrition Fund Warrant Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2024-25	2023-24	PRE-2023	Total
Warrants Outstanding 6-30 of Year in Caption	\$0.00	\$15,113.20	\$0.00	\$15,113.20
Warrants Registered During Year	\$3,527,939.57	\$6,520.75	\$0.00	\$3,534,460.32
TOTAL	\$3,527,939.57	\$21,633.95	\$0.00	\$3,549,573.52
Warrants Paid During Year	\$3,520,251.78	\$19,954.58	\$0.00	\$3,540,206.36
Warrants Converted to Bonds or Judgments	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Estopped by Statute/Canceled	\$0.00	\$1,679.37	\$0.00	\$1,679.37
TOTAL WARRANTS RETIRED	\$3,520,251.78	\$21,633.95	\$0.00	\$3,541,885.73
BALANCE WARRANTS OUTSTANDING JUNE 30, 2025	\$7,687.79	\$0.00	\$0.00	\$7,687.79

CHILD NUTRITION FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT 'D'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances		
SOURCE	2024-25 Account	
	AMOUNT ESTIMATED	ACTUALLY COLLECTED
1000 DISTRICT SOURCES OF REVENUE:		
1100 TAXES LEVIED/ASSESSED		
1110 Ad Valorem Tax Levy (Current Year)	\$0.00	\$0.00
1120 Ad Valorem Tax Levy (Prior Years)	\$0.00	\$0.00
1130 Revenue In Lieu Of Taxes	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	\$0.00
1190 Other Taxes	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$0.00	\$0.00
1200 Tuition & Fees	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$82,000.00	\$54,795.34
1400 Rental, Disposals and Commissions	\$0.00	\$0.00
1500 Reimbursements	\$0.00	\$0.00
1600 Other Local Sources of Revenue	\$0.00	\$0.00
1700 CHILD NUTRITION PROGRAM		
1710 Students' Lunches	\$1,700,000.00	\$1,522,801.16
1720 Students' Breakfasts	\$330,000.00	\$260,180.45
1730 Adult Lunches/Breakfasts	\$15,000.00	\$14,220.70
1740 Extra Food/A La Carte/Extra Milk	\$0.00	\$0.00
1750 Special Milk Program	\$0.00	\$0.00
1760 Contract Lunches, Breakfasts, Milk and Supplements	\$0.00	\$0.00
1790 Other District Revenue (Child Nutrition Programs)	\$22,000.00	\$27,804.42
TOTAL CHILD NUTRITION PROGRAM	\$2,067,000.00	\$1,825,006.73
1800 Athletics	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$2,149,000.00	\$1,879,802.07
2000 INTERMEDIATE SOURCES OF REVENUE:	\$0.00	\$0.00
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE:		
3100 Total Dedicated Revenue	\$0.00	\$0.00
3200 Total State Aid - General Operations - Non-Categorical	\$0.00	\$0.00
3300 State Aid - Competitive Grants - Categorical	\$0.00	\$0.00
3400 State - Categorical	\$0.00	\$0.00
3500 Special Programs	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$0.00	\$0.00
3700 CHILD NUTRITION PROGRAM		
3710 State Reimbursement	\$0.00	\$0.00
3720 State Matching	\$33,000.00	\$33,998.80
TOTAL CHILD NUTRITION PROGRAM	\$33,000.00	\$33,998.80
3800 State Vocational Programs - Multi-Source	\$0.00	\$0.00
TOTAL STATE SOURCES OF REVENUE	\$33,000.00	\$33,998.80
4000 FEDERAL SOURCES OF REVENUE:		
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	\$0.00
4200 Disadvantaged Students	\$0.00	\$0.00
4300 Individuals With Disabilities	\$0.00	\$0.00
4400 No Child Left Behind	\$0.00	\$0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	\$0.00
4700 CHILD NUTRITION PROGRAMS		
4710 Lunches	\$1,505,000.00	\$1,388,547.56
4720 Breakfasts	\$340,000.00	\$339,766.77
4730 Special Milk	\$0.00	\$0.00
4740 Summer Food Service Program	\$0.00	\$0.00
4750 Child and Adult Food Program	\$0.00	\$0.00
TOTAL CHILD NUTRITION PROGRAMS	\$1,845,000.00	\$1,728,314.33
4800 Federal Vocational Education	\$0.00	\$0.00
TOTAL FEDERAL SOURCES OF REVENUE	\$1,845,000.00	\$1,728,314.33
5000 NON-REVENUE RECEIPTS:	\$5,600.00	\$4,500.23
TOTAL NON-REVENUE RECEIPTS	\$5,600.00	\$4,500.23
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Forward	\$548,839.98	\$548,839.98
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$0.00	\$0.00
6140 Estopped Warrants by Statute	\$0.00	\$1,679.37
TOTAL CASH ACCOUNTS	\$548,839.98	\$550,519.35
6200 Interfund Transfers	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$548,839.98	\$550,519.35
GRAND TOTAL	\$4,581,439.98	\$4,197,134.78

CHILD NUTRITION FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT 'D'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances (Continued)				
SOURCE	2024-25 Account	BASIS AND LIMIT OF ENSUING	ESTIMATED BY GOVERNING BOARD	APPROVED BY EXCISE BOARD
	OVER/UNDER			
1000 DISTRICT SOURCES OF REVENUE:				
1100 TAXES LEVIED/ASSESSED				
1110 Ad Valorem Tax Levy (Current Year)	\$0.00	0.00%	\$0.00	\$0.00
1120 Ad Valorem Tax Levy (Prior Years)	\$0.00	0.00%	\$0.00	\$0.00
1130 Revenue In Lieu Of Taxes	\$0.00	0.00%	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	0.00%	\$0.00	\$0.00
1190 Other Taxes	\$0.00	0.00%	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$0.00		\$0.00	\$0.00
1200 Tuition & Fees	\$0.00	0.00%	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	-\$27,204.66	73.00%	\$40,000.00	\$40,000.00
1400 Rental, Disposals and Commissions	\$0.00	0.00%	\$0.00	\$0.00
1500 Reimbursements	\$0.00	0.00%	\$0.00	\$0.00
1600 Other Local Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00
1700 CHILD NUTRITION PROGRAM				
1710 Students' Lunches	-\$177,198.84	111.64%	\$1,700,000.00	\$1,700,000.00
1720 Students' Breakfasts	-\$69,819.55	111.46%	\$290,000.00	\$290,000.00
1730 Adult Lunches/Breakfasts	-\$779.30	116.03%	\$16,500.00	\$16,500.00
1740 Extra Food/A La Carte/Extra Milk	\$0.00	0.00%	\$0.00	\$0.00
1750 Special Milk Program	\$0.00	0.00%	\$0.00	\$0.00
1760 Contract Lunches, Breakfasts, Milk and Supplements	\$0.00	0.00%	\$0.00	\$0.00
1790 Other District Revenue (Child Nutrition Programs)	\$5,804.42	89.91%	\$25,000.00	\$25,000.00
TOTAL CHILD NUTRITION PROGRAM	-\$241,993.27		\$2,031,500.00	\$2,031,500.00
1800 Athletics	\$0.00	0.00%	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	-\$269,197.93		\$2,071,500.00	\$2,071,500.00
2000 INTERMEDIATE SOURCES OF REVENUE:				
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$0.00	0.00%	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE:				
3100 Total Dedicated Revenue	\$0.00	0.00%	\$0.00	\$0.00
3200 Total State Aid - General Operations - Non-Categorical	\$0.00	0.00%	\$0.00	\$0.00
3300 State Aid - Competitive Grants - Categorical	\$0.00	0.00%	\$0.00	\$0.00
3400 State - Categorical	\$0.00	0.00%	\$0.00	\$0.00
3500 Special Programs	\$0.00	0.00%	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00
3700 CHILD NUTRITION PROGRAM				
3710 State Reimbursement	\$0.00	0.00%	\$0.00	\$0.00
3720 State Matching	\$998.80	100.00%	\$34,000.00	\$34,000.00
TOTAL CHILD NUTRITION PROGRAM	\$998.80		\$34,000.00	\$34,000.00
3800 State Vocational Programs - Multi-Source	\$0.00	0.00%	\$0.00	\$0.00
TOTAL STATE SOURCES OF REVENUE	\$998.80		\$34,000.00	\$34,000.00
4000 FEDERAL SOURCES OF REVENUE:				
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	0.00%	\$0.00	\$0.00
4200 Disadvantaged Students	\$0.00	0.00%	\$0.00	\$0.00
4300 Individuals With Disabilities	\$0.00	0.00%	\$0.00	\$0.00
4400 No Child Left Behind	\$0.00	0.00%	\$0.00	\$0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	0.00%	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	0.00%	\$0.00	\$0.00
4700 CHILD NUTRITION PROGRAMS				
4710 Lunches	-\$116,452.44	108.03%	\$1,500,000.00	\$1,500,000.00
4720 Breakfasts	-\$233.23	105.96%	\$360,000.00	\$360,000.00
4730 Special Milk	\$0.00	0.00%	\$0.00	\$0.00
4740 Summer Food Service Program	\$0.00	0.00%	\$0.00	\$0.00
4750 Child and Adult Food Program	\$0.00	0.00%	\$0.00	\$0.00
TOTAL CHILD NUTRITION PROGRAMS	-\$116,685.67		\$1,860,000.00	\$1,860,000.00
4800 Federal Vocational Education	\$0.00	0.00%	\$0.00	\$0.00
TOTAL FEDERAL SOURCES OF REVENUE	-\$116,685.67		\$1,860,000.00	\$1,860,000.00
5000 NON-REVENUE RECEIPTS:				
TOTAL NON-REVENUE RECEIPTS	-\$1,099.77	111.11%	\$5,000.00	\$5,000.00
6000 BALANCE SHEET ACCOUNTS				
6100 CASH ACCOUNTS				
6110 Cash Forward	\$0.00	120.30%	\$660,238.15	\$660,238.15
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$0.00	0.00%	\$0.00	\$0.00
6140 Estopped Warrants by Statute	\$1,679.37	0.00%	\$0.00	\$0.00
TOTAL CASH ACCOUNTS	\$1,679.37		\$660,238.15	\$660,238.15
6200 Interfund Transfers	\$0.00	0.00%	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$1,679.37		\$660,238.15	\$660,238.15
GRAND TOTAL	-\$384,305.20		\$4,630,738.15	\$4,630,738.15

CHILD NUTRITION FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT 'D'

Schedule 7: Report of Prior Year Warrants Issued From Reserves			
FISCAL YEAR ENDING JUNE 30, 2024			
	RESERVES 06-30-2024	WARRANTS ISSUED SINCE	BALANCE LAPSED
TOTAL PRIOR YEAR RESERVES	\$6,520.75	\$6,520.75	\$0.00

Schedule 8: Report of Current Year Expenditures			
APPROPRIATED ACCOUNTS	FISCAL YEAR ENDING JUNE 30, 2025		
	APPROPRIATIONS		
	ORIGINAL	SUPPLEMENTAL ADJUSTMENTS	FINAL APPROPRIATIONS
1000 INSTRUCTION:	\$0.00	\$0.00	\$0.00
TOTAL INSTRUCTION	\$0.00	\$0.00	\$0.00
2000 SUPPORT SERVICES:	\$0.00	\$0.00	\$0.00
TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00
3000 OPERATION OF NON-INSTRUCTION SERVICES:			
3100 CHILD NUTRITION PROGRAMS OPERATIONS			
3110 Supervision of Child Nutrition Programs Operations	\$0.00	\$0.00	\$0.00
3120 Food Preparation & Dispensing Services	\$0.00	\$0.00	\$0.00
3130 Food and Supplies Delivery Services	\$0.00	\$0.00	\$0.00
3140 Other Direct/Related Child Nutrition Programs Services	\$0.00	\$0.00	\$0.00
3150 Food Procurement Services	\$0.00	\$0.00	\$0.00
3160 Non-Reimbursable Services	\$0.00	\$0.00	\$0.00
3180 Nutrition Education & Staff Development	\$0.00	\$0.00	\$0.00
3190 Other Child Nutrition Programs Operations	\$0.00	\$0.00	\$0.00
TOTAL CHILD NUTRITION PROGRAMS OPERATIONS	\$0.00	\$0.00	\$0.00
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00
TOTAL OPERATION OF NON-INSTRUCTION SERVICES	\$0.00	\$0.00	\$0.00
4000 FACILITIES ACQUISITION & CONSTRUCTION SERV:			
4100 Supv. of Facilities Acquisition and Construction	\$0.00	\$0.00	\$0.00
4200 Site Acquisition Services	\$0.00	\$0.00	\$0.00
4300 Site Improvement Services	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00
4900 Other Facilities Acquisition and Const. Services	\$0.00	\$0.00	\$0.00
TOTAL FACILITIES ACQUISITION & CONST. SERVICES	\$0.00	\$0.00	\$0.00
5000 OTHER OUTLAYS:			
5100 Debt Service	\$0.00	\$0.00	\$0.00
5200 Reimbursement(Child Nutrition Fund)	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$0.00	\$0.00	\$0.00
TOTAL OTHER OUTLAYS	\$0.00	\$0.00	\$0.00
7000 OTHER USES:	\$4,581,439.98	\$0.00	\$4,581,439.98
TOTAL OTHER USES	\$4,581,439.98	\$0.00	\$4,581,439.98
8000 REPAYMENTS:	\$0.00	\$0.00	\$0.00
TOTAL REPAYMENTS	\$0.00	\$0.00	\$0.00
TOTAL CHILD NUTRITION FUND 2024-25 FISCAL YEAR	\$4,581,439.98	\$0.00	\$4,581,439.98

CHILD NUTRITION FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT 'D'

Schedule 8: Report of Current Year Expenditures (Continued)				
FISCAL YEAR ENDING JUNE 30, 2025				
APPROPRIATED ACCOUNTS	WARRANTS ISSUED	RESERVES	LAPSED BALANCE KNOWN TO BE UNENCUMBERED	2024-2025 EXPENDITURES FOR CURRENT EXPENSE PURPOSES
1000 INSTRUCTION:	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
2000 SUPPORT SERVICES:	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
3000 OPERATION OF NON-INSTRUCTION SERVICES:				
3100 CHILD NUTRITION PROGRAMS OPERATIONS				
3110 Supervision of Child Nutrition Programs Operations	\$0.00	\$0.00	\$0.00	\$0.00
3120 Food Preparation & Dispensing Services	\$2,423,487.02	\$8,957.06	-\$2,432,444.08	\$2,432,444.08
3130 Food and Supplies Delivery Services	\$0.00	\$0.00	\$0.00	\$0.00
3140 Other Direct/Related Child Nutrition Programs Services	\$0.00	\$0.00	\$0.00	\$0.00
3150 Food Procurement Services	\$0.00	\$0.00	\$0.00	\$0.00
3160 Non-Reimbursable Services	\$0.00	\$0.00	\$0.00	\$0.00
3180 Nutrition Education & Staff Development	\$0.00	\$0.00	\$0.00	\$0.00
3190 Other Child Nutrition Programs Operations	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL CHILD NUTRITION PROGRAMS OPERATIONS	\$2,423,487.02	\$8,957.06	-\$2,432,444.08	\$2,432,444.08
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OPERATION OF NON-INSTRUCTION SERVICES	\$2,423,487.02	\$8,957.06	-\$2,432,444.08	\$2,432,444.08
4000 FACILITIES ACQUISITION & CONSTRUCTION SERV:				
4100 Supv. of Facilities Acquisition and Construction	\$0.00	\$0.00	\$0.00	\$0.00
4200 Site Acquisition Services	\$0.00	\$0.00	\$0.00	\$0.00
4300 Site Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
4900 Other Facilities Acquisition and Const. Services	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL FACILITIES ACQUISITION & CONST. SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
5000 OTHER OUTLAYS:				
5100 Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
5200 Reimbursement(Child Nutrition Fund)	\$1,100,000.00	\$0.00	-\$1,100,000.00	\$1,100,000.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$4,452.55	\$0.00	-\$4,452.55	\$4,452.55
TOTAL OTHER OUTLAYS	\$1,104,452.55	\$0.00	-\$1,104,452.55	\$1,104,452.55
7000 OTHER USES:	\$0.00	\$0.00	\$4,581,439.98	\$0.00
TOTAL OTHER USES	\$0.00	\$0.00	\$4,581,439.98	\$0.00
8000 REPAYMENTS:	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REPAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL CHILD NUTRITION FUND 2024-25 FISCAL YE	\$3,527,939.57	\$8,957.06	\$1,044,543.35	\$3,536,896.63

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2025-26		Estimate of Needs by Governing Board	Approved by County Excise Board
PURPOSE:			
Current Expense		\$4,630,738.15	\$4,630,738.15
Pro rata share of County Assessor's Budget as determined by County Excise Board		\$0.00	\$0.00
GRAND TOTAL - Home School		\$4,630,738.15	\$4,630,738.15

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SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "E"

Schedule 1: Detail of Bond and Coupon Indebtedness as of June 30, 2025 - Not Affecting Homesteads (New)						
PURPOSE OF BOND ISSUE:						2023 Comb Purp Bonds
Date Of Issue						6/1/2023
Date Of Sale By Delivery						6/1/2023
HOW AND WHEN BONDS MATURE:						
Uniform Maturities:						
Date Maturity Begins						6/1/2025
Amount Of Each Uniform Maturity						\$ 21,000,000.00
Final Maturity Otherwise:						
Date of Final Maturity						6/1/2025
Amount of Final Maturity						\$ 21,000,000.00
AMOUNT OF ORIGINAL ISSUE						\$ 21,000,000.00
Cancelled, In Judgement Or Delayed For Final Levy Year						\$ 0.00
Basis of Accruals Contemplated on Net Collections or Better in Anticipation:						
Bond Issues Accruing By Tax Levy						\$ 21,000,000.00
Years To Run						2
Normal Annual Accrual						\$ 0.00
Tax Years Run						2
Accrual Liability To Date						\$ 21,000,000.00
Deductions From Total Accruals:						
Bonds Paid Prior To 6-30-2024						\$ 0.00
Bonds Paid During 2024-2025						\$ 21,000,000.00
Matured Bonds Unpaid						\$ 0.00
Balance Of Accrual Liability						\$ 0.00
TOTAL BONDS OUTSTANDING 6-30-2025:						
Matured						\$ 0.00
Unmatured						\$ 0.00
Coupon Computation:	Coupon Date	Unmatured Amount	% Int.	Months	Interest Amount	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Requirement for Interest Earnings After Last Tax-Levy Year:						
Terminal Interest To Accrue						\$ 0.00
Years To Run						0
Accrue Each Year						\$ 0.00
Tax Years Run						0
Total Accrual To Date						\$ 0.00
Current Interest Earned Through 2025-2026						\$ 0.00
Total Interest To Levy For 2025-2026						\$ 0.00
INTEREST COUPON ACCOUNT:						
Interest Earned But Unpaid 6-30-2024:						
Matured						\$ 0.00
Unmatured						\$ 70,000.00
Interest Earnings 2024-2025						\$ 770,000.00
Coupons Paid Through 2024-2025						\$ 840,000.00
Interest Earned But Unpaid 6-30-2025:						
Matured						\$ 0.00
Unmatured						\$ 0.00

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "E"

Schedule 1: Detail of Bond and Coupon Indebtedness as of June 30, 2025 - Not Affecting Homesteads (New)						
PURPOSE OF BOND ISSUE:						2024 Comb Purp Bonds
Date Of Issue						6/1/2024
Date Of Sale By Delivery						6/1/2024
HOW AND WHEN BONDS MATURE:						
Uniform Maturities:						
Date Maturity Begins						6/1/2026
Amount Of Each Uniform Maturity						\$ 2,400,000.00
Final Maturity Otherwise:						
Date of Final Maturity						6/1/2030
Amount of Final Maturity						\$ 2,400,000.00
AMOUNT OF ORIGINAL ISSUE						\$ 12,000,000.00
Cancelled, In Judgement Or Delayed For Final Levy Year						\$ 0.00
Basis of Accruals Contemplated on Net Collections or Better in Anticipation:						
Bond Issues Accruing By Tax Levy						\$ 12,000,000.00
Years To Run						6
Normal Annual Accrual						\$ 2,000,000.00
Tax Years Run						1
Accrual Liability To Date						\$ 2,000,000.00
Deductions From Total Accruals:						
Bonds Paid Prior To 6-30-2024						\$ 0.00
Bonds Paid During 2024-2025						\$ 0.00
Matured Bonds Unpaid						\$ 0.00
Balance Of Accrual Liability						\$ 2,000,000.00
TOTAL BONDS OUTSTANDING 6-30-2025:						
Matured						\$ 0.00
Unmatured						\$ 12,000,000.00
Coupon Computation:	Coupon Date	Unmatured Amount	% Int.	Months	Interest Amount	
Bonds and Coupons	6/1/2026	\$ 2,400,000.00	4.000%	11 Mo.	\$ 88,000.00	
Bonds and Coupons	6/1/2027	\$ 2,400,000.00	4.000%	12 Mo.	\$ 96,000.00	
Bonds and Coupons	6/1/2028	\$ 2,400,000.00	4.000%	12 Mo.	\$ 96,000.00	
Bonds and Coupons	6/1/2029	\$ 2,400,000.00	4.000%	12 Mo.	\$ 96,000.00	
Bonds and Coupons	6/1/2030	\$ 2,400,000.00	4.000%	12 Mo.	\$ 96,000.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Requirement for Interest Earnings After Last Tax-Levy Year:						
Terminal Interest To Accrue						\$ 0.00
Years To Run						0
Accrue Each Year						\$ 0.00
Tax Years Run						0
Total Accrual To Date						\$ 0.00
Current Interest Earned Through 2025-2026						\$ 472,000.00
Total Interest To Levy For 2025-2026						\$ 472,000.00
INTEREST COUPON ACCOUNT:						
Interest Earned But Unpaid 6-30-2024:						
Matured						\$ 0.00
Unmatured						\$ 0.00
Interest Earnings 2024-2025						\$ 520,000.00
Coupons Paid Through 2024-2025						\$ 480,000.00
Interest Earned But Unpaid 6-30-2025:						
Matured						\$ 0.00
Unmatured						\$ 40,000.00

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "E"

Schedule I: Detail of Bond and Coupon Indebtedness as of June 30, 2025 - Not Affecting Homesteads (New)						
PURPOSE OF BOND ISSUE:						2024B CP Bonds
Date Of Issue						7/1/2024
Date Of Sale By Delivery						7/1/2024
HOW AND WHEN BONDS MATURE:						
Uniform Maturities:						
Date Maturity Begins						7/1/2026
Amount Of Each Uniform Maturity						\$ 20,875,000.00
Final Maturity Otherwise:						
Date of Final Maturity						7/1/2026
Amount of Final Maturity						\$ 20,875,000.00
AMOUNT OF ORIGINAL ISSUE						\$ 20,875,000.00
Cancelled, In Judgement Or Delayed For Final Levy Year						\$ 0.00
Basis of Accruals Contemplated on Net Collections or Better in Anticipation:						
Bond Issues Accruing By Tax Levy						\$ 20,875,000.00
Years To Run						1
Normal Annual Accrual						\$ 20,875,000.00
Tax Years Run						0
Accrual Liability To Date						\$ 0.00
Deductions From Total Accruals:						
Bonds Paid Prior To 6-30-2024						\$ 0.00
Bonds Paid During 2024-2025						\$ 0.00
Matured Bonds Unpaid						\$ 0.00
Balance Of Accrual Liability						\$ 0.00
TOTAL BONDS OUTSTANDING 6-30-2025:						
Matured						\$ 0.00
Unmatured						\$ 20,875,000.00
Coupon Computation:	Coupon Date	Unmatured Amount	% Int.	Months	Interest Amount	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons	7/1/2026	\$ 20,875,000.00	4.000%	24 Mo.	\$ 1,670,000.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Requirement for Interest Earnings After Last Tax-Levy Year:						
Terminal Interest To Accrue						\$ 0.00
Years To Run						0
Accrue Each Year						\$ 0.00
Tax Years Run						0
Total Accrual To Date						\$ 0.00
Current Interest Earned Through 2025-2026						\$ 1,670,000.00
Total Interest To Levy For 2025-2026						\$ 1,670,000.00
INTEREST COUPON ACCOUNT:						
Interest Earned But Unpaid 6-30-2024:						
Matured						\$ 0.00
Unmatured						\$ 0.00
Interest Earnings 2024-2025						\$ 0.00
Coupons Paid Through 2024-2025						\$ 0.00
Interest Earned But Unpaid 6-30-2025:						
Matured						\$ 0.00
Unmatured						\$ 0.00

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "E"

Schedule I: Detail of Bond and Coupon Indebtedness as of June 30, 2025 - Not Affecting Homesteads (New)						
PURPOSE OF BOND ISSUE:						2025 CP Bonds
Date Of Issue						6/1/2025
Date Of Sale By Delivery						6/1/2025
HOW AND WHEN BONDS MATURE:						
Uniform Maturities:						
Date Maturity Begins						6/1/2027
Amount Of Each Uniform Maturity						\$ 22,335,000.00
Final Maturity Otherwise:						
Date of Final Maturity						6/1/2027
Amount of Final Maturity						\$ 22,335,000.00
AMOUNT OF ORIGINAL ISSUE						\$ 22,335,000.00
Cancelled, In Judgement Or Delayed For Final Levy Year						\$ 0.00
Basis of Accruals Contemplated on Net Collections or Better in Anticipation:						
Bond Issues Accruing By Tax Levy						\$ 22,335,000.00
Years To Run						0
Normal Annual Accrual						\$ 0.00
Tax Years Run						0
Accrual Liability To Date						\$ 0.00
Deductions From Total Accruals:						
Bonds Paid Prior To 6-30-2024						\$ 0.00
Bonds Paid During 2024-2025						\$ 0.00
Matured Bonds Unpaid						\$ 0.00
Balance Of Accrual Liability						\$ 0.00
TOTAL BONDS OUTSTANDING 6-30-2025:						
Matured						\$ 0.00
Unmatured						\$ 22,335,000.00
Coupon Computation:	Coupon Date	Unmatured Amount	% Int.	Months	Interest Amount	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons	6/1/2027	\$ 22,335,000.00	5.000%	13 Mo.	\$ 1,209,812.50	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Requirement for Interest Earnings After Last Tax-Levy Year:						
Terminal Interest To Accrue						\$ 0.00
Years To Run						0
Accrue Each Year						\$ 0.00
Tax Years Run						0
Total Accrual To Date						\$ 0.00
Current Interest Earned Through 2025-2026						\$ 1,209,812.50
Total Interest To Levy For 2025-2026						\$ 1,209,812.50
INTEREST COUPON ACCOUNT:						
Interest Earned But Unpaid 6-30-2024:						
Matured						\$ 0.00
Unmatured						\$ 0.00
Interest Earnings 2024-2025						\$ 0.00
Coupons Paid Through 2024-2025						\$ 0.00
Interest Earned But Unpaid 6-30-2025:						
Matured						\$ 0.00
Unmatured						\$ 0.00

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "E"

Schedule 1: Detail of Bond and Coupon Indebtedness as of June 30, 2025 - Not Affecting Homesteads (New)	
PURPOSE OF BOND ISSUE:	Total All Bonds
HOW AND WHEN BONDS MATURE:	
Uniform Maturities:	
Amount Of Each Uniform Maturity	\$ 66,610,000.00
Final Maturity Otherwise:	
Amount of Final Maturity	\$ 66,610,000.00
AMOUNT OF ORIGINAL ISSUE	\$ 76,210,000.00
Cancelled, In Judgement Or Delayed For Final Levy Year	\$ 0.00
Basis of Accruals Contemplated on Net Collections or Better in Anticipation:	
Bond Issues Accruing By Tax Levy	\$ 76,210,000.00
Normal Annual Accrual	\$ 22,875,000.00
Accrual Liability To Date	\$ 23,000,000.00
Deductions From Total Accruals:	
Bonds Paid Prior To 6-30-2024	\$ 0.00
Bonds Paid During 2024-2025	\$ 21,000,000.00
Matured Bonds Unpaid	\$ 0.00
Balance Of Accrual Liability	\$ 2,000,000.00
TOTAL BONDS OUTSTANDING 6-30-2025:	
Matured	\$ 0.00
Unmatured	\$ 55,210,000.00
Requirement for Interest Earnings After Last Tax-Levy Year:	
Terminal Interest To Accrue	\$ 0.00
Accrue Each Year	\$ 0.00
Total Accrual To Date	\$ 0.00
Current Interest Earned Through 2025-2026	\$ 3,351,812.50
Total Interest To Levy For 2025-2026	\$ 3,351,812.50
INTEREST COUPON ACCOUNT:	
Interest Earned But Unpaid 6-30-2024:	
Matured	\$ 0.00
Unmatured	\$ 70,000.00
Interest Earnings 2024-2025	\$ 1,290,000.00
Coupons Paid Through 2024-2025	\$ 1,320,000.00
Interest Earned But Unpaid 6-30-2025:	
Matured	\$ 0.00
Unmatured	\$ 40,000.00

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "E"

Schedule 2: Detail of Judgment Indebtedness as of June 30, 2025 - Not Affecting Homesteads (New)					
Judgments For Indebtedness Originally Incurred After January 8, 1937. (New)					
IN FAVOR OF					TOTAL ALL JUDGMENTS
BY WHOM OWNED					
PURPOSE OF JUDGMENT					
Case Number					
NAME OF COURT					
Date of Judgment					
Principal Amount of Judgment	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest Rate Assigned by Court	0.00%	0.00%	0.00%	0.00%	
Tax Levies Made	0	0	0	0	
Principal Amount Provided for to June 30, 2024	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Principal Amount Provided for in 2024-2025	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
PRINCIPAL AMOUNT NOT PROVIDED FOR	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
AMOUNT TO PROVIDE BY TAX LEVY FISCAL YEAR 2025-2026					
Principal 1/3	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
FOR ALL JUDGMENTS REPORTED					
LEVIED FOR BUT UNPAID JUDGMENT OBLIGATIONS					
OUTSTANDING JUNE 30, 2024					
Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
JUDGMENT OBLIGATIONS SINCE LEVIED FOR:					
Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
JUDGMENT OBLIGATIONS SINCE PAID:					
Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
LEVIED BUT UNPAID JUDGMENT OBLIGATIONS					
OUTSTANDING JUNE 30, 2025					
Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Schedule 3: Prepaid Judgments as of June 30, 2025					
Prepaid Judgments On Indebtedness Originating After January 8, 1937					
NAME OF JUDGMENT					TOTAL ALL PREPAID JUDGMENTS
CASE NUMBER					
NAME OF COURT					
Principal Amount of Judgment	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Tax Levies Made	0	0	0	0	
Unreimbursed Balance At June 30, 2024	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Reimbursement By 2024-2025 Tax Levy	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Annual Accrual On Prepaid Judgments	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Stricken By Court Order	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Asset Balance	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "E"

Schedule 4: Sinking Fund Cash Statement		
Revenue Receipts and Disbursements (Fund 41)	SINKING FUND	
	Detail	Extension
Cash on Hand June 30, 2024		\$ 4,299,685.38
Investments Since Liquidated	\$ 0.00	
COLLECTED AND APPORTIONED:		
Contributions From Other Districts	\$ 0.00	
2023 and Prior Ad Valorem Tax	\$ 424,519.03	
2024 Ad Valorem Tax	\$ 20,677,883.85	
Miscellaneous Receipts	\$ 1,122,212.71	
TOTAL RECEIPTS		\$ 22,224,615.59
TOTAL RECEIPTS AND BALANCE		\$ 26,524,300.97
DISBURSEMENTS:		
Coupons Paid	\$ 1,320,000.00	
Interest Paid on Past-Due Coupons	\$ 0.00	
Bonds Paid	\$ 21,000,000.00	
Interest Paid on Past-Due Bonds	\$ 0.00	
Commission Paid to Fiscal Agency	\$ 0.00	
Judgments Paid	\$ 0.00	
Interest Paid on Such Judgments	\$ 0.00	
Investments Purchased	\$ 0.00	
Judgments Paid Under 62 O.S. 1981, Sect 435	\$ 0.00	
TOTAL DISBURSEMENTS		\$ 22,320,000.00
CASH BALANCE ON HAND JUNE 30, 2025		\$4,204,300.97

Schedule 5: Sinking Fund Balance Sheet		
	SINKING FUND	
	Detail	Extension
Cash Balance on Hand June 30, 2025		\$ 4,204,300.97
Legal Investments Properly Maturing	\$ 0.00	
Judgments Paid to Recover by Tax Levy	\$ 0.00	
TOTAL LIQUID ASSETS		\$ 4,204,300.97
DEDUCT MATURED INDEBTEDNESS:		
a. Past-Due Coupons	\$ 0.00	
b. Interest Accrued Thereon	\$ 0.00	
c. Past-Due Bonds	\$ 0.00	
d. Interest Thereon After Last Coupon	\$ 0.00	
e. Fiscal Agent Commission On Above	\$ 0.00	
f. Judgements and Interest Levied for But Unpaid	\$ 0.00	
TOTAL Items a. Through f. (To Extension Column)		\$ 0.00
BALANCE OF ASSETS SUBJECT TO ACCRUALS		\$ 4,204,300.97
DEDUCT ACCRUAL RESERVES IF ASSETS SUFFICIENT:		
g. Earned Unmatured Interest	\$ 40,000.00	
h. Accrual on Final Coupons	\$ 0.00	
i. Accrued on Unmatured Bonds	\$ 2,000,000.00	
TOTAL Items g. Through i. (To Extension Column)		\$ 2,040,000.00
EXCESS OF ASSETS OVER ACCRUAL RESERVES		\$ 2,164,300.97

Schedule 6: Estimate of Sinking Fund Needs		
	SINKING FUND	
	Computed By Governing Board	Provided By Excise Board
Interest Earnings on Bonds	\$ 3,351,812.50	\$ 3,351,812.50
Accrual on Unmatured Bonds	\$ 22,875,000.00	\$ 22,875,000.00
Annual Accrual on "Prepaid" Judgments	\$ 0.00	\$ 0.00
Annual Accrual on Unpaid Judgments	\$ 0.00	\$ 0.00
Interest on Unpaid Judgments	\$ 0.00	\$ 0.00
Participating Contributions (Annexations):	\$ 0.00	\$ 0.00
For Credit to School Dist. No.	\$ 0.00	\$ 0.00
For Credit to School Dist. No.	\$ 0.00	\$ 0.00
For Credit to School Dist. No.	\$ 0.00	\$ 0.00
For Credit to School Dist. No.	\$ 0.00	\$ 0.00
Annual Accrual From Exhibit KK	\$ 0.00	\$ 0.00
TOTAL SINKING FUND PROVISION	\$ 26,226,812.50	\$ 26,226,812.50

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "E"

Schedule 7: Ad Valorem Tax Account - Sinking Funds				
ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025			0.000 Mills	Amount
Gross Value	\$	0.00	Net Value	\$ 0.00
Total Proceeds of Levy as Certified				\$ 21,063,330.35
Additions:				\$ 0.00
Deductions:				\$ 0.00
Gross Balance Tax				\$ 21,063,330.35
Less Reserve for Delinquent Tax				\$ 1,003,015.73
Reserve for Protests Pending				\$ 0.00
Balance Available Tax				\$ 20,060,314.62
Deduct 2024 Tax Apportioned				\$ 20,677,883.85
Net Balance 2024 Tax in Process of Collection				\$ 0.00
Excess Collections				\$ 617,569.23

Schedule 8: Sinking Fund Contributions From Other Districts Due To Boundary Changes			
SCHOOL DISTRICT CONTRIBUTIONS		SINKING FUND	
		Actually Received	Provided For in Budget of Contributing School District
From School District No.		\$ 0.00	\$ 0.00
From School District No.		\$ 0.00	\$ 0.00
From School District No.		\$ 0.00	\$ 0.00
From School District No.		\$ 0.00	\$ 0.00
From School District No.		\$ 0.00	\$ 0.00
From School District No.		\$ 0.00	\$ 0.00
From School District No.		\$ 0.00	\$ 0.00
From School District No.		\$ 0.00	\$ 0.00
From School District No.		\$ 0.00	\$ 0.00
TOTALS		\$ 0.00	\$ 0.00

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "E"

Schedule 10: Miscellaneous Revenue		2024-25 ACCOUNT
Source		Amount
1000 DISTRICT SOURCES OF REVENUE:		
1200 Tuition & Fees	\$	0.00
1300 EARNINGS ON INVESTMENTS AND BOND SALES		
1310 Interest Earnings	\$	434,618.57
1320 Dividends on Insurance Policies	\$	0.00
1330 Premium on Bonds Sold	\$	0.00
1340 Accrued Interest on Bond Sales	\$	84,453.47
1350 Interest on Taxes	\$	0.00
1360 Earnings From Oklahoma Commission on School Funds Management	\$	0.00
1370 Proceeds From Sale of Original Bonds	\$	0.00
1390 Other Earnings on Investments	\$	0.00
TOTAL EARNINGS ON INVESTMENTS AND BOND SALES	\$	519,072.04
1400 RENTAL, DISPOSALS AND COMMISSIONS		
1410 Rental of School Facilities	\$	0.00
1420 Rental of Property Other Than School Facilities	\$	0.00
1430 Sales of Building and/or Real Estate	\$	0.00
1440 Sales of Equipment, Services and Materials	\$	0.00
1450 Bookstore Revenue	\$	0.00
1460 Commissions	\$	0.00
1470 Shop Revenue	\$	0.00
1490 Other Rental, Disposals and Commissions	\$	0.00
TOTAL RENTAL, DISPOSALS AND COMMISSIONS	\$	0.00
1500 Reimbursements	\$	0.00
1600 Other Local Sources of Revenue	\$	0.00
1700 Child Nutrition Programs	\$	0.00
1800 Athletics	\$	0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$	519,072.04
2000 INTERMEDIATE SOURCES OF REVENUE:		
2100 County 4 Mill Ad Valorem Tax	\$	0.00
2200 County Apportionment (Mortgage Tax)	\$	0.00
2300 Resale of Property Fund Distribution	\$	0.00
2900 Other Intermediate Sources of Revenue	\$	6.65
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$	6.65
3000 STATE SOURCES OF REVENUE:		
3100 Total Dedicated Revenue	\$	567.07
3200 Total State Aid - General Operations - Non-Categorical	\$	0.00
3300 State Aid - Competitive Grants - Categorical	\$	0.00
3400 State - Categorical	\$	0.00
3500 Special Programs	\$	0.00
3600 Other State Sources of Revenue	\$	0.00
3700 Child Nutrition Program	\$	0.00
3800 State Vocational Programs - Multi-Source	\$	0.00
TOTAL STATE SOURCES OF REVENUE	\$	567.07
4000 FEDERAL SOURCES OF REVENUE:		
TOTAL FEDERAL SOURCES OF REVENUE	\$	0.00
5000 NON-REVENUE RECEIPTS:		
TOTAL NON-REVENUE RECEIPTS		602,566.95
GRAND TOTAL	\$	1,122,212.71

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TOTAL CAPITAL PROJECT FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "G"

Schedule 1: Current Balance Sheet - June 30, 2025		TOTAL OF ALL FUNDS
ASSETS:		Amount
Cash Balances		\$31,279,061.26
Investments		\$0.00
TOTAL ASSETS		\$31,279,061.26
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$39,175.32
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$4,514,212.61
TOTAL LIABILITIES AND RESERVES		\$4,553,387.93
CASH FUND BALANCE JUNE 30, 2025		\$26,725,673.33
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$31,279,061.26

Schedule 3: Capital Projects Fund Total Of All Funds Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2024-25	2024 & Prior Years
Cash Balance Reported to Excise Board 6-30-24	\$0.00	\$15,651,111.62
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$771,850.96	
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$42,792,500.00	
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$13,247,531.02	
6130 Prior Year Lapsed Appropriations	\$89,843.09	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$13,337,374.11	
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$13,337,374.11	
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$56,901,725.07	\$2,313,737.51
Warrants Paid of Year in Caption	\$25,622,663.81	\$2,313,737.51
TOTAL DISBURSEMENTS	\$25,622,663.81	\$2,313,737.51
CASH & INVESTMENTS BALANCE JUNE 30, 2025	\$31,279,061.26	\$0.00
Reserve for Warrants Outstanding	\$39,175.32	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$4,514,212.61	\$0.00
TOTAL LIABILITIES AND RESERVE	\$4,553,387.93	\$0.00
DEFICIT	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$26,725,673.33	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2024		
	RESERVES 6/30/24	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$2,301,102.15	\$2,211,259.06	\$89,843.09

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2025		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$574,320.07	\$0.00	\$574,320.07
2000 Support Services	\$4,343,216.32	\$1,361,363.62	\$5,704,579.94
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construcion Services	\$20,744,302.74	\$3,152,848.99	\$23,897,151.73
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2024-25 FISCAL YEAR	\$25,661,839.13	\$4,514,212.61	\$30,176,051.74

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CAPITAL PROJECT FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "G"

Schedule 1: Current Balance Sheet - June 30, 2025	Building Bond Fund	Fund 31
ASSETS:		Amount
Cash Balances		\$22,357,782.50
Investments		\$0.00
TOTAL ASSETS		\$22,357,782.50
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$80,225.75
TOTAL LIABILITIES AND RESERVES		\$80,225.75
CASH FUND BALANCE JUNE 30, 2025		\$22,277,556.75
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$22,357,782.50

Schedule 3: Capital Projects Fund 31 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2024-25	2024 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$0.00
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$25,782.50	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$22,335,000.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$0.00	\$0.00
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$0.00	\$0.00
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$0.00	\$0.00
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$22,360,782.50	\$0.00
Warrants Paid of Year in Caption	\$3,000.00	\$0.00
TOTAL DISBURSEMENTS	\$3,000.00	\$0.00
CASH & INVESTMENTS BALANCE JUNE 30, 2025	\$22,357,782.50	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$80,225.75	\$0.00
TOTAL LIABILITIES AND RESERVE	\$80,225.75	\$0.00
DEFICIT	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$22,277,556.75	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2024		
	RESERVES 6/30/24	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$0.00	\$0.00	\$0.00

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2025		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$3,000.00	\$80,225.75	\$83,225.75
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construction Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2024-25 FISCAL YEAR	\$3,000.00	\$80,225.75	\$83,225.75

CAPITAL PROJECT FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "G"

Schedule 1: Current Balance Sheet - June 30, 2025	Building Bond Fund	Fund 32
ASSETS:		Amount
Cash Balances		\$7,555,750.16
Investments		\$0.00
TOTAL ASSETS		\$7,555,750.16
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$3,624,749.53
TOTAL LIABILITIES AND RESERVES		\$3,624,749.53
CASH FUND BALANCE JUNE 30, 2025		\$3,931,000.63
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$7,555,750.16

Schedule 3: Capital Projects Fund 32 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2024-25	2024 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$10,467,737.28
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$447,233.38	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$10,467,737.28	-\$10,467,737.28
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$10,467,737.28	-\$10,467,737.28
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$10,467,737.28	-\$10,467,737.28
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$10,914,970.66	\$0.00
Warrants Paid of Year in Caption	\$3,359,220.50	\$0.00
TOTAL DISBURSEMENTS	\$3,359,220.50	\$0.00
CASH & INVESTMENTS BALANCE JUNE 30, 2025	\$7,555,750.16	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$3,624,749.53	\$0.00
TOTAL LIABILITIES AND RESERVE	\$3,624,749.53	\$0.00
DEFICIT	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$3,931,000.63	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2024		
	RESERVES 6/30/24	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$0.00	\$0.00	\$0.00

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2025		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$500,629.37	\$0.00	\$500,629.37
2000 Support Services	\$877,213.87	\$471,900.54	\$1,349,114.41
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construcion Services	\$1,981,377.26	\$3,152,848.99	\$5,134,226.25
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2024-25 FISCAL YEAR	\$3,359,220.50	\$3,624,749.53	\$6,983,970.03

CAPITAL PROJECT FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "G"

Schedule 1: Current Balance Sheet - June 30, 2025	Transportation Bond Fund	Fund 33
ASSETS:		Amount
Cash Balances		\$122,889.05
Investments		\$0.00
TOTAL ASSETS		\$122,889.05
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$122,889.05
TOTAL LIABILITIES AND RESERVES		\$122,889.05
CASH FUND BALANCE JUNE 30, 2025		\$0.00
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$122,889.05

Schedule 3: Capital Projects Fund 33 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2024-25	2024 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$502,162.80
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$15,356.43	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$502,162.80	-\$502,162.80
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$502,162.80	-\$502,162.80
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$502,162.80	-\$502,162.80
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$517,519.23	\$0.00
Warrants Paid of Year in Caption	\$394,630.18	\$0.00
TOTAL DISBURSEMENTS	\$394,630.18	\$0.00
CASH & INVESTMENTS BALANCE JUNE 30, 2025	\$122,889.05	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$122,889.05	\$0.00
TOTAL LIABILITIES AND RESERVE	\$122,889.05	\$0.00
DEFICIT	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$0.00	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2024		
	RESERVES 6/30/24	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$0.00	\$0.00	\$0.00

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2025		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$394,630.18	\$122,889.05	\$517,519.23
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Constructon Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2024-25 FISCAL YEAR	\$394,630.18	\$122,889.05	\$517,519.23

CAPITAL PROJECT FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "G"

Schedule 1: Current Balance Sheet - June 30, 2025	Building Bond Fund	Fund 34
ASSETS:		Amount
Cash Balances		\$533,773.75
Investments		\$0.00
TOTAL ASSETS		\$533,773.75
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$317,617.95
TOTAL LIABILITIES AND RESERVES		\$317,617.95
CASH FUND BALANCE JUNE 30, 2025		\$216,155.80
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$533,773.75

Schedule 3: Capital Projects Fund 34 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2024-25	2024 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$0.00
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$33,773.75	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$500,000.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$0.00	\$0.00
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$0.00	\$0.00
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$0.00	\$0.00
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$533,773.75	\$0.00
Warrants Paid of Year in Caption	\$0.00	\$0.00
TOTAL DISBURSEMENTS	\$0.00	\$0.00
CASH & INVESTMENTS BALANCE JUNE 30, 2025	\$533,773.75	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$317,617.95	\$0.00
TOTAL LIABILITIES AND RESERVE	\$317,617.95	\$0.00
DEFICIT	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$216,155.80	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2024		
	RESERVES 6/30/24	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$0.00	\$0.00	\$0.00

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2025		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$0.00	\$317,617.95	\$317,617.95
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construcion Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2024-25 FISCAL YEAR	\$0.00	\$317,617.95	\$317,617.95

CAPITAL PROJECT FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "G"

Schedule 1: Current Balance Sheet - June 30, 2025	Building Bond Fund	Fund 35
ASSETS:		Amount
Cash Balances		\$6,899.46
Investments		\$0.00
TOTAL ASSETS		\$6,899.46
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$6,899.46
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$0.00
TOTAL LIABILITIES AND RESERVES		\$6,899.46
CASH FUND BALANCE JUNE 30, 2025		\$0.00
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$6,899.46

Schedule 3: Capital Projects Fund 35 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2024-25	2024 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$2,589,625.23
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$25,031.69	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$1,158,643.10	-\$1,208,462.54
6130 Prior Year Lapsed Appropriations	\$49,819.44	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$1,208,462.54	-\$1,208,462.54
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$1,208,462.54	-\$1,208,462.54
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$1,233,494.23	\$1,381,162.69
Warrants Paid of Year in Caption	\$1,226,594.77	\$1,381,162.69
TOTAL DISBURSEMENTS	\$1,226,594.77	\$1,381,162.69
CASH & INVESTMENTS BALANCE JUNE 30, 2025	\$6,899.46	\$0.00
Reserve for Warrants Outstanding	\$6,899.46	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$0.00
TOTAL LIABILITIES AND RESERVE	\$6,899.46	\$0.00
DEFICIT	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$0.00	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2024		
	RESERVES 6/30/24	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$1,415,194.13	\$1,365,374.69	\$49,819.44

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2025		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$3,153.58	\$0.00	\$3,153.58
2000 Support Services	\$1,230,080.67	\$0.00	\$1,230,080.67
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construcion Services	\$259.98	\$0.00	\$259.98
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2024-25 FISCAL YEAR	\$1,233,494.23	\$0.00	\$1,233,494.23

CAPITAL PROJECT FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "G"

Schedule 1: Current Balance Sheet - June 30, 2025	Transportation Bond Fund	Fund 36
ASSETS:		Amount
Cash Balances		\$0.00
Investments		\$0.00
TOTAL ASSETS		\$0.00
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$0.00
TOTAL LIABILITIES AND RESERVES		\$0.00
CASH FUND BALANCE JUNE 30, 2025		\$0.00
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$0.00

Schedule 3: Capital Projects Fund 36 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2024-25	2024 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$30,465.57
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$0.00	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$0.00	\$0.00
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$0.00	\$0.00
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$0.00	\$0.00
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$0.00	\$30,465.57
Warrants Paid of Year in Caption	\$0.00	\$30,465.57
TOTAL DISBURSEMENTS	\$0.00	\$30,465.57
CASH & INVESTMENTS BALANCE JUNE 30, 2025	\$0.00	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$0.00
TOTAL LIABILITIES AND RESERVE	\$0.00	\$0.00
DEFICIT	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$0.00	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2024		
	RESERVES 6/30/24	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$18,515.57	\$18,515.57	\$0.00

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2025		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$0.00	\$0.00	\$0.00
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construcion Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2024-25 FISCAL YEAR	\$0.00	\$0.00	\$0.00

CAPITAL PROJECT FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "G"

Schedule 1: Current Balance Sheet - June 30, 2025	Building Bond Fund	Fund 37
ASSETS:		Amount
Cash Balances		\$0.00
Investments		\$0.00
TOTAL ASSETS		\$0.00
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$0.00
TOTAL LIABILITIES AND RESERVES		\$0.00
CASH FUND BALANCE JUNE 30, 2025		\$0.00
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$0.00

Schedule 3: Capital Projects Fund 37 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2024-25	2024 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$547,302.22
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$1,919.95	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$20,251.79	-\$20,251.79
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$20,251.79	-\$20,251.79
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$20,251.79	-\$20,251.79
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$22,171.74	\$527,050.43
Warrants Paid of Year in Caption	\$22,171.74	\$527,050.43
TOTAL DISBURSEMENTS	\$22,171.74	\$527,050.43
CASH & INVESTMENTS BALANCE JUNE 30, 2025	\$0.00	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$0.00
TOTAL LIABILITIES AND RESERVE	\$0.00	\$0.00
DEFICIT	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$0.00	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2024		
	RESERVES 6/30/24	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$527,050.43	\$527,050.43	\$0.00

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2025		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$22,171.74	\$0.00	\$22,171.74
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construcion Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2024-25 FISCAL YEAR	\$22,171.74	\$0.00	\$22,171.74

CAPITAL PROJECT FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "G"

Schedule 1: Current Balance Sheet - June 30, 2025	Building Bond Fund	Fund 38
ASSETS:		Amount
Cash Balances		\$8,960.00
Investments		\$0.00
TOTAL ASSETS		\$8,960.00
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$8,960.00
TOTAL LIABILITIES AND RESERVES		\$8,960.00
CASH FUND BALANCE JUNE 30, 2025		\$0.00
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$8,960.00

Schedule 3: Capital Projects Fund 38 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2024-25	2024 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$1,091,101.52
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$9,715.25	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$676,019.05	-\$716,042.70
6130 Prior Year Lapsed Appropriations	\$40,023.65	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$716,042.70	-\$716,042.70
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$716,042.70	-\$716,042.70
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$725,757.95	\$375,058.82
Warrants Paid of Year in Caption	\$716,797.95	\$375,058.82
TOTAL DISBURSEMENTS	\$716,797.95	\$375,058.82
CASH & INVESTMENTS BALANCE JUNE 30, 2025	\$8,960.00	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$8,960.00	\$0.00
TOTAL LIABILITIES AND RESERVE	\$8,960.00	\$0.00
DEFICIT	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$0.00	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2024		
	RESERVES 6/30/24	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$340,342.02	\$300,318.37	\$40,023.65

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2025		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$12,900.35	\$0.00	\$12,900.35
2000 Support Services	\$703,897.60	\$8,960.00	\$712,857.60
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Constructicon Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2024-25 FISCAL YEAR	\$716,797.95	\$8,960.00	\$725,757.95

CAPITAL PROJECT FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "G"

Schedule 1: Current Balance Sheet - June 30, 2025	Building Bond Fund	Fund 39
ASSETS:		Amount
Cash Balances		\$693,006.34
Investments		\$0.00
TOTAL ASSETS		\$693,006.34
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$32,275.86
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$359,770.33
TOTAL LIABILITIES AND RESERVES		\$392,046.19
CASH FUND BALANCE JUNE 30, 2025		\$300,960.15
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$693,006.34

Schedule 3: Capital Projects Fund 39 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2024-25	2024 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$422,717.00
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$213,038.01	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$19,957,500.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$422,717.00	-\$422,717.00
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$422,717.00	-\$422,717.00
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$422,717.00	-\$422,717.00
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$20,593,255.01	\$0.00
Warrants Paid of Year in Caption	\$19,900,248.67	\$0.00
TOTAL DISBURSEMENTS	\$19,900,248.67	\$0.00
CASH & INVESTMENTS BALANCE JUNE 30, 2025	\$693,006.34	\$0.00
Reserve for Warrants Outstanding	\$32,275.86	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$359,770.33	\$0.00
TOTAL LIABILITIES AND RESERVE	\$392,046.19	\$0.00
DEFICIT	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$300,960.15	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2024		
	RESERVES 6/30/24	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$0.00	\$0.00	\$0.00

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2025		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$57,636.77	\$0.00	\$57,636.77
2000 Support Services	\$1,112,222.26	\$359,770.33	\$1,471,992.59
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construcion Services	\$18,762,665.50	\$0.00	\$18,762,665.50
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2024-25 FISCAL YEAR	\$19,932,524.53	\$359,770.33	\$20,292,294.86

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CERTIFICATE OF EXCISE BOARD

State of Oklahoma, County of Tulsa

We, do further certify that we have examined the statement of estimated needs for the current fiscal year ending June 30, 2025, as certified by the Board of Education of Bixby Public Schools, District Number I-4 of said County and State, and its financial statement for the preceding year, and in so doing we have diligently performed the duties imposed upon this Excise Board by 68 O. S. 2001 Section 3007, by (1) ascertaining that the financial statements, as to the statistics therein contained, reflect the true fiscal condition at the close of the fiscal year, or caused the same to be corrected so to show; (2) struck from the estimate of needs so submitted any items not authorized by law and reduced to the sum authorized by law any items restricted by statute as to the amount lawfully expendable therefor; (3) supplemented such estimate, after appropriate action, by an estimate of needs prepared by this Excise Board to make provision for mandatory functions based upon statistics authoritatively submitted; (4) computed the total means available to each fund in the manner provided, applying the Governing Board's estimate of revenue to be derived from surplus tax of the immediately preceding year and from sources other than ad valorem tax, or reduced such estimate to not less than the lawfully authorized ratio of the several sums realized from such sources during the preceding fiscal year or to such lesser sum as may reasonably be anticipated under altered law or circumstance and using for such determination the basic collections of the preceding year and the ratios on which distribution or apportionment must be made during the ensuing or current year.

To the several and specific purposes of the estimated needs as certified, we have and do hereby appropriate the surplus balances of cash on hand of the prior year, estimates of income from sources other than ad valorem taxation within the limitation fixed by law, and the proceeds of ad valorem tax levy within the number of mills authorized, either by apportionment by the Legislature, allocation by the excise board or by legal election, all of which appropriations are made in so far as the available surpluses, revenues, and levies will permit, except in that we have also provided that, after deducting items consisting of cash and the revenue from all sources other than the 2025 tax and the proceeds of the 2025 tax levy are in excess of the residue of such appropriations, by a sum included for delinquent tax, computed at 10.0% of such residue. And provided further, if said School District has been ascertained to be a well defined State Aid District, the local budget, as approved and appropriated for, has been applied wholly to its operating accounts.

We further certify that the amount required to be raised from tax, excluding Homesteads, for General Revenue Fund purposes as approved, requires a total ad valorem tax levy of 35.000 Mills. Said levy is within the statutory limit, and if in excess, is within the constitutional limit and has been authorized by a vote of the people of said district, as shown by certificate of the School Board to-wit:

To this District, with valuations shown below, the Excise Board allocated 5.000 Mills, plus 15.000 Mills authorized by the Constitution, plus an emergency levy of 5.000 Mills; plus local support levy of 10.000 Mills; for a total levy for the General Fund of 35.000 Mills.

We further certify that the amount required to be raised for building fund purposes as approved requires a tax levy of 5.000 Mills, and said levy has been certified as authorized by a vote of the people at an election held for that purpose. We further certify that Assessed Values used in computing Mill-vote levies have been applied as certified by the County Assessor.

We further certify that we have examined the within statements of account and estimated needs or requirements of the Governing Board of Bixby Public Schools, School District No. I-4 of said County and State, in relation to the Sinking Fund or Funds thereof, and after finding the same correct or having caused the same to be corrected pursuant to 68 O. S. 2001 Section 3009, have approved the requirements therefor to fulfill the conditions of Section 26 and 28 of Article 10, Oklahoma Constitution, and have made and certified a tax levy therefor to the extent of the excess of said total requirements over the total of items 2, 3, 6, and 12 of Exhibit Y and any other legal deduction, including a reserve of 10.0% for delinquent taxes.

CERTIFICATE OF EXCISE BOARD
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "Y"					
County Excise Board's Appropriation of Income and Revenue	General Fund	Building Fund	Co-op Fund	Child Nutrition Fund	New Sinking Fund (Exc. Homesteads)
Appropriation Approved and Provision Made	\$ 77,948,399.43	\$ 6,708,162.33	\$ 0.00	\$ 4,630,738.15	\$ 26,226,812.50
Appropriation of Revenues:					
Excess of Assets Over Liabilities	\$ 7,189,480.36	\$ 2,269,516.50	\$ 0.00	\$ 660,238.15	\$ 2,164,300.97
Unclaimed Protest Tax Refunds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Miscellaneous Estimated Revenues	\$ 45,124,934.95	\$ 786,500.00	\$ 0.00	\$ 3,970,500.00	None
Est. Value of Surplus Tax in Process	\$ 510,000.00	\$ 63,000.00	\$ 0.00	\$ 0.00	None
Sinking Fund Contributions	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Surplus Building Fund Cash	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total Other Than 2025 Tax	\$ 52,824,415.31	\$ 3,119,016.50	\$ 0.00	\$ 4,630,738.15	\$ 2,164,300.97
Balance Required	\$ 25,123,984.12	\$ 3,589,145.83	\$ 0.00	\$ 0.00	\$ 24,062,511.53
Add Allowance for Delinquency	\$ 2,512,398.41	\$ 358,914.58	\$ 0.00	\$ 0.00	\$ 1,203,125.58
Total Required for 2025 Tax	\$ 27,636,382.53	\$ 3,948,060.41	\$ 0.00	\$ 0.00	\$ 25,265,637.11
Rate of Levy Required and Certified	-----	-----	-----	-----	32.96 Mills

We further certify that the net assessed valuation of the Property, subject to ad valorem taxes, after the amount of all Homestead Exemptions have been deducted in the said School District as finally equalized and certified by the Board of Equalization for the current year 2025-2026 is as follows:

VALUATION AND LEVIES EXCLUDING HOMESTEADS					
County	Real	Personal	Public Service	Total	
This County Tulsa	\$ 692,960,335	\$ 56,233,888	\$ 15,386,006	\$ 764,580,229	
Joint County Wagoner	\$ 1,853,637	\$ 27,328	\$ 136,806	\$ 2,017,771	
Joint County	\$ 0	\$ 0	\$ 0	\$ 0	
Joint County	\$ 0	\$ 0	\$ 0	\$ 0	
Joint County	\$ 0	\$ 0	\$ 0	\$ 0	
Joint County	\$ 0	\$ 0	\$ 0	\$ 0	
Joint County	\$ 0	\$ 0	\$ 0	\$ 0	
Joint County	\$ 0	\$ 0	\$ 0	\$ 0	
Joint County	\$ 0	\$ 0	\$ 0	\$ 0	
Joint County	\$ 0	\$ 0	\$ 0	\$ 0	
Joint County	\$ 0	\$ 0	\$ 0	\$ 0	
Joint County	\$ 0	\$ 0	\$ 0	\$ 0	
Joint County	\$ 0	\$ 0	\$ 0	\$ 0	
Joint County	\$ 0	\$ 0	\$ 0	\$ 0	
Total Valuations, All Counties	\$ 694,813,972	\$ 56,261,216	\$ 15,522,812	\$ 766,598,000	

The assessed valuations herein certified have been used in computing the rates of mill levies and the proceeds thereof appropriated as aforesaid; and that having ascertained as aforesaid, the aggregate amount to be raised by ad valorem taxation, be raised by ad valorem taxation, we thereupon made the above levies therefor as provided by law as follows:

CERTIFICATE OF EXCISE BOARD
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "Y" Continued: Primary County And All Joint Counties						
Levies Required and Certified: Valuation And Levies Excluding Homesteads			Total Required For 2025 Tax			
County	General Fund	Building Fund	Total Valuation	General	Building	
This County Tulsa	36.05 Mills	5.15 Mills	\$ 764,580,229	\$ 27,563,117	\$ 3,937,588	
Joint Co. Wagoner	36.31 Mills	5.19 Mills	\$ 2,017,771	\$ 73,265	\$ 10,472	
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	
Joint Co.	0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	
Totals			\$ 766,598,000	\$ 27,636,383	\$ 3,948,060	

Sinking Fund: 32.96 Mills

We do hereby order the above levies to be certified forthwith by the Secretary of this Board to the County Assessor of said County, in order that the County Assessor may immediately extend said levies upon the Tax Rolls for the year 2025 without regard to any protest that may be filed against any levies, as required by 68 O. S. 2001, Section 2869.

Signed at _____, Oklahoma, this _____ day of _____,

Excise Board Member

Excise Board Chairman

Excise Board Member

Excise Board Secretary

Joint School District Levy Certification for Bixby Public Schools I-4

Career Tech District Number _____ : General Fund _____

Building Fund _____

State of Oklahoma)

) ss

County of Tulsa)

I, _____, Tulsa County Clerk, do hereby certify that the above levies are true and correct for the taxable year 2025.

Witness my hand and seal, on _____,

Tulsa County Clerk

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ALL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
STATISTICAL DATA FOR 2025-2026

EXHIBIT "Z"

Schedule 1: SUMMARY RECAPITULATION OF SCHOOL COSTS FOR THE FISCAL YEAR ENDING JUNE 30, 2025, AND
APPORTIONMENT THEREOF

CLASSIFICATION	ACCUMULATION OF EXPENDITURES AND UNLIQUIDATED COMMITMENTS TO DETERMINE PER CAPITA COSTS					
Expenditures and Reserves	GENERAL REVENUE FUND	CHILD NUTRITION FUND	BUILDING FUND	SINKING FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECT FUNDS
Current Exp. - Educational	\$ 68,899,550.16	\$ 2,423,487.02	\$ 4,118,570.41	\$ 0.00	\$ 0.00	\$ 0.00
Current Exp. - Transportation	\$ 2,824,419.21	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Current Res. - Educational	\$ 264,205.86	\$ 8,957.06	\$ 258,827.68	\$ 0.00	\$ 0.00	\$ 0.00
Current Res. - Transportation	\$ 2,122.37	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Capital Exp. - Educational	\$ 0.00	\$ 0.00	\$ 342,989.99	\$ 22,320,000.00	\$ 0.00	\$ 0.00
Capital Exp. - Transportation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Capital Res. - Educational	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Capital Res. - Transportation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest Paid and Reserved	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTALS	\$ 71,990,297.60	\$ 2,432,444.08	\$ 4,720,388.08	\$ 22,320,000.00	\$ 0.00	\$ 0.00
Enumeration 0.00 Average Daily Attendance 0.00 Average Daily Haul 0.00						

Expenditures and Reserves	ENTERPRISE FUNDS	ACTIVITY FUNDS	EXPENDABLE TRUST FUNDS	NON- EXPENDABLE TRUST FUNDS	INTERNAL SERVICE FUNDS
Current Expenditures - Educational	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Current Expenditures - Transportation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Current Reserves - Educational	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Current Reserves - Transportation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Capital Expenditures - Educational	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Capital Expenditures - Transportation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Capital Reserves - Educational	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Capital Reserves - Transportation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest Paid and Reserved	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTALS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Per Capita Cost for: Education \$ 0.00 Transportation \$ 0.00					

Expenditures and Reserves	TOTAL OF ALL APPLICABLE COSTS 2024-2025	OPERATION COSTS ONLY	TRANSPORTATION COSTS ONLY
Current Expenditures - Educational	\$ 75,441,607.59	\$ 75,441,607.59	\$ 0.00
Current Expenditures - Transportation	\$ 2,824,419.21	\$ 0.00	\$ 2,824,419.21
Current Reserves - Educational	\$ 531,990.60	\$ 531,990.60	\$ 0.00
Current Reserves - Transportation	\$ 2,122.37	\$ 0.00	\$ 2,122.37
Capital Expenditures - Educational	\$ 22,662,989.99	\$ 22,662,989.99	\$ 0.00
Capital Expenditures - Transportation	\$ 0.00	\$ 0.00	\$ 0.00
Capital Reserves - Educational	\$ 0.00	\$ 0.00	\$ 0.00
Capital Reserves - Transportation	\$ 0.00	\$ 0.00	\$ 0.00
Interest Paid and Reserved	\$ 0.00	\$ 0.00	\$ 0.00
TOTALS	\$ 101,463,129.76	\$ 98,636,588.18	\$ 2,826,541.58

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Publication Sheet - Board of Education
Financial Statement of the Various Funds for the Fiscal Year Ending June 30, 2025
Estimate of Needs for Fiscal Year Ending June 30, 2026
Bixby Public Schools, School District No. 1-4, Tulsa County, Oklahoma

STATEMENT OF FINANCIAL CONDITION

STATEMENT OF FINANCIAL CONDITION AS OF JUNE 30, 2025	GENERAL FUND DETAIL	BUILDING FUND DETAIL	CO-OP FUND DETAIL	NUTRITION FUND DETAIL
ASSETS:				
Cash Balance June 30, 2025	\$ 9,502,780.74	\$ 2,673,923.67	\$ 0.00	\$ 676,883.00
Investments	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL ASSETS	\$ 9,502,780.74	\$ 2,673,923.67	\$ 0.00	\$ 676,883.00
LIABILITIES AND RESERVES:				
Warrants Outstanding	\$ 2,016,207.35	\$ 145,579.49	\$ 0.00	\$ 7,687.79
Reserves From Schedule 7	\$ 297,093.03	\$ 258,827.68	\$ 0.00	\$ 8,957.06
TOTAL LIABILITIES AND RESERVES	\$ 2,313,300.38	\$ 404,407.17	\$ 0.00	\$ 16,644.85
CASH FUND BALANCE (Deficit) JUNE 30, 2025	\$ 7,189,480.36	\$ 2,269,516.50	\$ 0.00	\$ 660,238.15

ESTIMATED NEEDS FOR FISCAL YEAR ENDING JUNE 30, 2026

GENERAL FUND		SINKING FUND BALANCE SHEET	
Current Expense	\$ 77,948,399.43	1. Cash Balance on Hand June 30, 2025	\$ 4,204,300.97
Reserve for Int. on Warrants & Revaluation	\$ 0.00	2. Legal Investments Properly Maturing	\$ 0.00
Total Required	\$ 77,948,399.43	3. Judgments Paid To Recover By Tax Levy	\$ 0.00
FINANCED:		4. Total Liquid Assets	\$ 4,204,300.97
Cash Fund Balance	\$ 7,189,480.36	Deduct Matured Indebtedness:	
Estimated Miscellaneous Revenue	\$ 45,124,934.95	5. a. Past-Due Coupons	\$ 0.00
Total Deductions	\$ 52,314,415.31	6. b. Interest Accrued Thereon	\$ 0.00
Balance to Raise from Ad Valorem Tax	\$ 25,633,984.12	7. c. Past-Due Bonds	\$ 0.00
ESTIMATED MISCELLANEOUS REVENUE:		8. d. Interest Thereon after Last Coupon	\$ 0.00
1000 Other District Sources of Revenue	\$ 1,256,500.00	9. e. Fiscal Agency Commissions on Above	\$ 0.00
2100 County 4 Mill Ad Valorem Tax	\$ 2,874,821.66	10. f. Judgments and Int. Levied for/Unpaid	\$ 0.00
2200 County Apportionment (Mortgage Tax)	\$ 340,000.00	11. Total Items a. Through .f	\$ 0.00
2300 Resale of Property Fund Distribution	\$ 25,000.00	12. Balance of Assets Subject to Accrual	\$ 4,204,300.97
2900 Other Intermediate Sources of Revenue	\$ 0.00	Deduct Accrual Reserve if Assets Sufficient:	
3110 Gross Production Tax	\$ 5,200.00	13. g. Earned Unmatured Interest	\$ 40,000.00
3120 Motor Vehicle Collections	\$ 3,345,000.00	14. h. Accrual on Final Coupons	\$ 0.00
3130 Rural Electric Cooperative Tax	\$ 70,000.00	15. i. Accrued on Unmatured Bonds	\$ 2,000,000.00
3140 State School Land Earnings	\$ 1,425,000.00	16. Total Items g Through i	\$ 2,040,000.00
3150 Vehicle Tax Stamps	\$ 18,000.00	17. Excess of Assets Over Accrual Reserves **(Page 2)	\$ 2,164,300.97
3160 Farm Implement Tax Stamps	\$ 1,200.00	SINKING FUND REQUIREMENTS FOR 2025-2026	
3170 Trailers and Mobile Homes	\$ 0.00	1. Interest Earnings on Bonds	\$ 3,351,812.50
3190 Other Dedicated Revenue	\$ 0.00	2. Accrual on Unmatured Bonds	\$ 22,875,000.00
3200 State Aid - General Operations	\$ 29,274,264.83	3. Annual Accrual on "Prepaid" Judgments	\$ 0.00
3300 State Aid - Competitive Grants	\$ 142,735.66	4. Annual Accrual on Unpaid Judgments	\$ 0.00
3400 State - Categorical	\$ 1,017,213.39	5. Interest on Unpaid Judgments	\$ 0.00
3500 Special Programs	\$ 0.00	6. PARTICIPATING CONTRIBUTIONS (Annexations):	\$ 0.00
3600 Other State Sources of Revenue	\$ 142,000.00	7. For Credit to School Dist. No.	\$ 0.00
3700 Child Nutrition Program	\$ 0.00	8. For Credit to School Dist. No.	\$ 0.00
3800 State Vocational Programs	\$ 145,000.00	9. For Credit to School Dist. No.	\$ 0.00
4100 Capital Outlay	\$ 309,181.91	10. For Credit to School Dist. No.	\$ 0.00
4200 Disadvantaged Students	\$ 762,865.58	11. Annual Accrual From Exhibit KK	\$ 0.00
4300 Individuals With Disabilities	\$ 1,560,520.04	Total Sinking Fund Requirements	\$ 26,226,812.50
4400 Minority	\$ 31,181.88	Deduct:	
4500 Operations	\$ 192,250.00	1. Excess of Assets over Liabilities (if not a deficit)	\$ 2,164,300.97
4600 Other Federal Sources of Revenue	\$ 100,000.00	2. Contributions From Other Districts	\$ 0.00
4700 Child Nutrition Programs	\$ 0.00	Balance To Raise	\$ 24,062,511.53
4800 Federal Vocational Education	\$ 37,000.00		
5000 Non-Revenue Receipts	\$ 2,050,000.00		
Total Estimated Revenue	\$ 45,124,934.95		

	SINKING FUND		BUILDING FUND	
13d. j. Unmatured Coupons Due Before 4-1-2026	\$	0.00	Current Expense	\$ 6,708,162.33
14d. k. Unmatured Bonds So Due	\$	0.00	Reserve for Int. on Warrants & Revaluation	\$ 0.00
15d. l. Whatever Remains is for Exhibit KK Line E.	\$	0.00	Total Required	\$ 6,708,162.33
16d. Deficit as Shown on Sinking Fund Balance Sheet.	\$	0.00	FINANCED:	
17d. Less Cash Requirements for Current Fiscal Year in Excess of Cash on Ha	\$	0.00	Cash Fund Balance	\$ 2,269,516.50
18d. Remaining Deficit is for Exhibit KK Line F.	\$	0.00	Estimated Miscellaneous Revenue	\$ 786,500.00
			Total Deductions	\$ 3,056,016.50
			Balance to Raise from Ad Valorem Tax	\$ 3,652,145.83

	CO-OP FUND	CHILD NUTRITION PROGRAMS FUND
Current Expense	\$ 0.00	\$ 4,630,738.15
Reserve for Int. on Warrants & Revaluation	\$ 0.00	\$ 0.00
Total Required	\$ 0.00	\$ 4,630,738.15
FINANCED:		
Cash Fund Balance	\$ 0.00	\$ 660,238.15
Estimated Miscellaneous Revenue	\$ 0.00	\$ 3,970,500.00
Total Deductions	\$ 0.00	\$ 4,630,738.15
Balance	\$ 0.00	\$ 0.00

Publication Sheet - Board of Education
Financial Statement of the Various Funds for the Fiscal Year Ending June 30, 2025
Estimate of Needs for Fiscal Year Ending June 30, 2026
Public Schools, School District No. , County, Oklahoma

CERTIFICATE - GOVERNING BOARD

STATE OF OKLAHOMA, COUNTY OF TULSA, ss:

We, the undersigned duly elected, qualified and acting officers of the Board of Education of Bixby Public Schools, School District No. I-4, of Said County and State, do hereby certify that at a meeting of the Governing Body of the said District begun at the time provided by law for districts of this class and pursuant to the provisions of 68 O. S. 2001 Section 3003, the foregoing statement was prepared and is a true and correct condition of the Financial Affairs of said District as reflected by the records of the District Clerk and Treasurer. We further certify that the foregoing estimate for current expenses for the fiscal year beginning July 1, 2025 and ending June 30, 2026, as shown are reasonably necessary for the proper conduct of the affairs of the said District, that the Estimated Income to be derived from sources other than ad valorem taxation does not exceed the lawfully authorized ratio of the revenue derived from the same sources during the preceding year.

President of Board of Education

Subscribed and sworn to before me this _____, 2025

Notary Public

The Estimate of Needs shall be published in one issue in some legally qualified newspaper published in such political subdivision. If there be no such newspaper published in such political subdivision, such statement and estimate shall be so published in some legally qualified newspaper of general circulation therein; and such publication shall be made, in each instance, by the board or authority making the estimate.



BIXBY PUBLIC SCHOOLS

2025 - 26 PROPOSED BUDGET

BIXBY PUBLIC SCHOOLS
2025-26 FISCAL YEAR BUDGET

GENERAL FUND REVENUE SOURCE	Source Code	2024-25 Actual	2025-26 Appropriations	2025-26 Budgeted
LOCAL SOURCES				
Ad Valorem Tax Levy - Current	1110	\$ 25,116,246.55	\$ 25,123,984.11	\$ 26,874,383.81
Ad Valorem Tax Levy - Prior + Other	1120	510,984.96	510,000.00	510,000.00
Tuition	1200	27,795.00	26,500.00	26,500.00
Interest Earnings	1300	649,329.78	500,000.00	500,000.00
Rentals, Disposals & Comm.	1400	260,644.85	260,000.00	260,000.00
Reimbursements	1500	23,028.65	5,000.00	5,000.00
Other Local Sources	1600	462,293.05	465,000.00	465,000.00
Non-revenue Receipts	5000	1,490,958.73	2,050,000.00	2,050,000.00
Total Local Sources		\$ 28,541,281.57	\$ 28,940,484.11	\$ 30,690,883.81
INTERMEDIATE SOURCES				
County 4-Mill Ad Valorem Tax	2100	\$ 2,620,867.27	\$ 2,874,821.66	\$ 2,874,821.66
Mortgage Tax	2200	352,566.89	340,000.00	340,000.00
Resale Property Fund Distribution	2300	-	25,000.00	25,000.00
Other Intermediate Sources	2900	8.06	-	-
Total Intermediate Sources		\$ 2,973,442.22	\$ 3,239,821.66	\$ 3,239,821.66
STATE SOURCES				
Gross Production Tax	3110	\$ 5,207.88	\$ 5,200.00	\$ 5,200.00
Motor Vehicle Collections	3120	3,345,165.21	3,345,000.00	3,345,000.00
Rural Electric Cooperative Tax	3130	76,644.47	70,000.00	70,000.00
State School Land Earnings	3140	1,441,988.22	1,425,000.00	1,425,000.00
Vehicle Tax Stamps	3150	19,752.58	18,000.00	18,000.00
Other Taxes	3100	1,302.05	1,200.00	1,200.00
State Aid	3210	22,829,714.89	22,941,909.71	22,296,920.46
Health Insurance Allowance	3250	6,233,885.75	6,332,355.12	6,459,002.22
Alternative Education	3310	152,740.77	142,735.66	142,735.66
National Board Certified Bonus	3412	96,050.00	105,000.00	105,000.00
Inspire To Teach Stipend	3413	12,000.00	10,000.00	10,000.00
Oklahoma Paid Student Teacher Stipends	3414	13,992.00	10,000.00	10,000.00
Reading Sufficiency Act (367)	3415	137,304.41	\$135,000.00	135,000.00
Textbook Allocation (333)	3420	540,071.00	\$539,171.92	539,171.92
School Resource Officer Program	3436	93,634.52	93,041.47	93,041.47
Paid Maternity Leave	3437	52,190.90	45,000.00	45,000.00
Teacher Empowerment	3438	86,000.00	80,000.00	80,000.00
State Land Reimbursement	3620	-	2,000.00	2,000.00
Tobacco Settlement Endowment Trust	3650	10,499.97	5,000.00	5,000.00
Miscellaneous State Revenue (ACE)	3690	138,276.06	135,000.00	135,000.00
Vocational Programs	3800	145,140.00	145,000.00	145,000.00
Total State Sources		\$ 35,431,560.68	\$ 35,585,613.88	\$ 35,067,271.73

BIXBY PUBLIC SCHOOLS
2025-26 FISCAL YEAR BUDGET

GENERAL FUND REVENUE SOURCE	Source Code	2024-25 Actual	2025-26 Appropriations	2025-26 Budgeted
FEDERAL SOURCES				
Title VI, Part A - Indian Education	4140	\$ 158,367.09	\$ 213,145.91	\$ 213,145.91
ROTC	4150	94,608.27	96,000.00	96,000.00
Flood Control	4162	35.99	36.00	36.00
Title I - Part A	4210	803,823.15	456,722.74	456,722.74
Title II - Part A	4271	152,629.76	257,417.12	257,417.12
Title III - Part A	4281	87,758.66	48,725.72	48,725.72
IDEA - Part B	4310	1,500,958.06	1,512,910.26	1,512,910.26
IDEA - Part B - Preschool Age 3-5 Current Year	4340	18,787.44	47,609.78	47,609.78
Title IV, Pt A-Student Supp&Academic Enrich Grants	4442	30,517.96	31,181.88	31,181.88
Johnson O'Malley (563)	4550	38,654.38	32,250.00	32,250.00
Medicaid Reimbursement (698)	4580	137,168.55	160,000.00	160,000.00
Ok School Counselors Corps Grant (722)	4689	100,579.36	100,000.00	100,000.00
ESSER III Funds (725)	4689	1,749.00	-	-
ESSER III Funds (726)	4689	1,938.00	-	-
ESSER III Funds (795)	4689	224,101.05	-	-
Carl Perkins	4820	36,323.30	37,000.00	37,000.00
Total Federal Sources		\$ 3,388,000.02	\$ 2,992,999.41	\$ 2,992,999.41
Total Revenue		\$ 70,334,284.49	\$ 70,758,919.06	\$ 71,990,976.62
Fund Balance - Beginning	6110	\$ 8,842,224.76	\$ 7,189,480.36	\$ 7,189,480.36
Prior Year Lapsed Appropriation	6130	118,944.37	-	-
Estopped Warrants by Statute	6140	1,364.59	-	-
Balance Available		\$ 79,296,818.21	\$ 77,948,399.42	\$ 79,180,456.98
Less: Expenditures				
Salaries		\$ 64,538,486.47		\$ 66,678,610.76
Non-Salaries		\$ 7,568,851.38		\$ 7,500,000.00
Total Expenditures		\$ 72,107,337.85		\$ 74,178,610.76
Fund Balance - Ending		\$ 7,189,480.36		5,001,846.22
		9.07%		6.32%

FOR INTERNAL USE ONLY

**BIXBY PUBLIC SCHOOLS
2025-26 OPERATING BUDGET**

General Fund Budget by Project/Object Codes			2024-25 Actuals	2025-26 Budget
<u>Non-Categorical</u>				
000	100 - Salaries		\$ 36,141,492.55	\$ 37,225,737.33
	200 - Employee Benefits		8,301,096.79	8,550,129.69
	290 - Worker's Comp		138,334.87	174,639.00
	320 - Professional - Education Services		988,019.18	950,000.00
	330 - Other Professional Services		58,430.61	47,000.00
	340 - Technical/Security Services		256,813.64	285,733.28
	350 - Legal Services		72,104.78	50,000.00
	430 - Repair Services		-	3,000.00
	440 - Rentals		115,094.13	125,000.00
	520 - Property Insurance/Bonds		1,172,206.00	1,377,704.67
	530 - Communication Services		146,005.14	160,000.00
	540 - Advertising		445.04	700.00
	550 - Printing and Binding		4,006.25	5,000.00
	580 - Staff Travel		7,502.02	7,000.00
	600 - Materials; less offsets to site budgets		145,946.73	155,000.00
	640 - Books & Periodicals		21.99	250.00
	650 - Durable Supplies		150,362.70	150,000.00
	680 - Student and Staff Expenditures		12,183.55	12,000.00
	700 - Property		33,388.32	25,000.00
	810 - Dues and Fees		43,961.47	50,000.00
	860 - Staff Registration		25,517.94	27,000.00
	870 - County Assessment		169,225.99	173,848.41
	930 - Reimbursements		41,618.13	40,000.00
Total Non-categorical Budget			\$ 48,023,777.82	\$ 49,594,742.38
<u>Local Budgets</u>				
001	Central Elementary		\$ 49,372.28	\$ 51,738.40
002	Central Intermediate		27,271.79	30,468.64
003	North Elementary		42,140.30	45,763.12
004	Middle School		96,475.21	97,414.43
005	High School		136,864.11	137,785.48
006	Special Education		-	2,000.00
007	West Elementary		51,370.39	55,137.42
008	West Intermediate		29,172.23	36,106.91
009	North Intermediate		29,764.99	31,387.92
010	East Elementary		46,093.30	45,179.01
011	9th Grade Center		47,311.97	47,767.94
012	East Intermediate		28,809.37	27,281.79
013	Band		18,144.50	20,000.00
014	Central Library		8,098.24	8,360.60
015	Central Intermediate Library		4,466.60	4,890.00
016	North Elementary Library		7,437.31	7,385.61
017	Middle School Library		15,212.40	15,732.00
018	High School Library		20,748.41	21,456.00
020	Gifted		1,052,474.49	1,200,000.00
021	Athletics (Coaching Stipends)		132,181.60	125,400.00
022	Special Education (Other Expenses)		8,377,796.64	8,650,000.00
023	West Elementary & Intermediate Library		14,414.70	14,725.22
024	North Intermediate Library		4,893.22	5,040.00
025	East Elementary & Intermediate Library		12,326.58	11,660.30
026	9th Grade Center Library		7,197.05	7,548.00
027	Nurse		19,958.93	20,000.00
030	Computer		258,673.48	300,000.00
035	Career/ Community Ed		228,944.69	250,000.00
036	Safety Committee		9,899.94	20,000.00
040	Auditorium Account		-	2,000.00
Subtotal			\$ 10,777,514.72	\$ 11,292,228.77

**BIXBY PUBLIC SCHOOLS
2025-26 OPERATING BUDGET**

General Fund Budget by Project/Object Codes			2024-25 Actuals	2025-26 Budget
050	Maintenance Department			
	340	Technical Services	\$ 235.00	\$ 1,000.00
	420	Cleaning Services	1,170.00	3,000.00
	430	Repairs and Maintenance Services	21,923.98	5,000.00
	610	General Supplies	228,198.29	250,000.00
	621	Bottled Gas	275.00	300.00
	650	Durable Supplies <\$250	13,980.56	10,000.00
	700	Property	-	-
	800	Other Objects	-	500.00
	Total Maintenance Department		\$ 265,782.83	\$ 269,800.00
051	Transportation Department			
	330	Other Professional Services	\$ 3,785.00	\$ 2,000.00
	360	Employee Training/Development	-	500.00
	420	Cleaning Services	70.00	500.00
	430	Repairs and Maintenance Services	50,687.67	60,000.00
	440	Rentals or Lease Services	24,579.10	25,000.00
	610	General Supplies	228,196.50	240,000.00
	623	Diesel	147,981.89	170,000.00
	625	Gasoline	88,344.34	95,000.00
	626	Oil	8,196.22	11,000.00
	650	Durable Supplies	38,877.16	35,000.00
	800	Other Objects	937.00	2,500.00
	900	Reimbursement	-	500.00
	Total Transportation Department		\$ 591,654.88	\$ 642,000.00
066	Swimming Pool		\$ -	\$ 2,000.00
091	GO - Project Lead the Way		-	-
094	GO - Braved		35,500.00	-
099	Alternative Education		352,666.44	670,000.00
197	Muscogee Creek Summer Program		29,562.38	-
198	Medicaid Carryover		-	-
255	Inspire To Teach Awards		-	-
232	In Lieu of 332		-	-
285	Child Nutrition Program		1,452,785.60	1,500,000.00
	Total Local Budgets		\$ 13,505,366.85	\$ 14,376,028.77

**BIXBY PUBLIC SCHOOLS
2025-26 OPERATING BUDGET**

General Fund Budget by Project/Object Codes		2024-25 Actuals	2025-26 Budget
State Budgets			
305	OK Regents for Higher Ed Teacher Stipends	\$ 12,000.00	\$ 15,000.00
311	Student Teaching Stipends	13,992.00	10,000.00
312	National Board Certified Bonus	95,750.00	105,000.00
331	Educ. Flex Benefit Allowance	116,167.69	114,603.24
332	Educ. Flex Benefit Allowance	387,588.95	389,243.88
333	State Textbook	517,703.32	593,505.69
334	Educ. Flex Benefit Allowance	3,894,126.17	3,928,092.00
335	Educ. Flex Benefit Allowance	1,795,123.31	1,900,416.00
340	TSET Grant	10,499.97	-
352	Teacher Induction & Mentor	103,800.00	25,000.00
361	ACE Technology	7,964.74	6,500.00
367	Reading Sufficiency Act	190,020.91	213,724.28
375	Teacher Impowerment Grants	85,841.32	-
376	School Resource Officer Program	52,035.00	93,041.47
388	Alternative Education Grants	152,740.77	142,735.66
411	Vocational Comprehensive Secondary Programs	47,530.76	38,500.00
412	Vocational Programs Assistance Grants	96,699.36	105,000.00
Total State Budgets		\$ 7,579,584.27	\$ 7,655,362.22
Federal Budgets			
421	Carl Perkins	\$ 35,888.30	\$ 36,000.00
511	Title I, Part A, Basic Program	592,958.21	91,377.63
518	Title I, Part A, Neglected	5,575.54	14,649.40
541	Title II-Part A, Teacher/Princ. Training	140,115.21	117,301.91
552	Title IV-Part A, Student Support/Academic Grants	31,181.88	20,965.21
561	Title VI - Part A, Indian Education	184,124.00	187,389.00
563	Johnson O'Malley Program	38,654.38	32,250.00
571	Title III, Pt. A - Immigrant Education	11,349.59	1,720.28
572	Title III, Pt. A - Limited English Proficiency	38,141.37	38,571.16
613	SPED - Professional Development - OSDE	5,275.00	4,000.00
615	SPED - Professional Development - District	6,736.88	5,000.00
616	Subject Area Certification	317.97	-
618	Transition Development	12,636.87	7,319.52
621	IDEA - Flow Through - Part B	1,460,560.00	1,491,311.18
627	IDEA - Flow Through - Part B - Tier II	27,923.54	28,000.00
641	IDEA - Part B - Preschool Ages 3-5	23,323.60	52,218.34
698	Medicaid Resources	221,870.74	254,367.76
722	Ok School Counselors Corps Grant	52,548.34	74,000.00
725	ARP ESSER III	1,749.00	-
726	ARP ESSER III	2,857.05	-
763	Federal Lunches	12,521.32	-
764	Federal Breakfast	1,996.15	-
770	Miscellaneous Federal Programs	90,000.00	96,000.00
771	Flood Control	35.99	-
795	ARP - ESSER	267.98	36.00
Total Federal Budgets		\$ 2,998,608.91	\$2,552,477.39
Total Expenditures Budget		\$ 72,107,337.85	\$ 74,178,610.76

BIXBY PUBLIC SCHOOLS
2025-26 BUILDING FUND BUDGET

BUILDING FUND REVENUE SOURCE	Source Code	2024-25 Actual	2025-26 Appropriations	2025-26 Budgeted
LOCAL & STATE SOURCES				
Ad Valorem Tax Levy - Current	1110	\$ 3,588,040.13	\$3,589,145.83	\$3,839,202.94
Ad Valorem Tax Levy - Prior	1120	52,837.39	60,000.00	60,000.00
Other Taxes	1190	6,993.75	3,000.00	3,000.00
Interest Earnings	1300	102,294.10	90,000.00	90,000.00
Rentals, Disposals, Commissions	1400	7,500.00	6,500.00	6,500.00
Miscellaneous Reimbursements	1500	12,415.98	10,000.00	10,000.00
Other Local Sources of Revenue	1600	-	-	-
Intermediate Sources of Revenue	2000	1.16	-	-
State Sources - Dedicated Revenue	3100	148.75	-	-
Redbud Funding	3545	675,408.93	675,000.00	675,000.00
Correcting Entries	5000	38,466.00	5,000.00	5,000.00
Total Revenue		\$ 4,484,106.19	\$4,438,645.83	\$ 4,688,702.94
Fund Balance - Beginning	6110	\$ 2,538,483.22	\$ 2,269,516.50	\$ 2,269,516.50
Prior Year Lapsed Appropriations	6130	5,781.17	-	-
Estopped Warrants by Statute	6140	-	-	-
Balance Available		\$ 7,028,370.58	\$ 6,708,162.33	\$ 6,958,219.44
EXPENDITURES				
Other School Administration	2400	\$ 4,269.25		\$ 100.00
Evaluation Services	2544	154,907.82		-
Operation of Buildings Services:	2620			
- Water/Sewer Service	411	212,123.00		225,000.00
- Cleaning Services	420	1,727,943.10		\$1,850,040.00
- Repairs and Maint. Services	430	249,846.78		\$275,000.00
- Rentals	440	572.10		2,000.00
- General Supplies	610	181,893.68		200,000.00
- Electricity (AEP, OG&E)	624	1,441,590.66		1,350,000.00
- Natural Gas	627	140,615.87		150,000.00
- Durable Supplies	650	29,312.81		35,000.00
- Other	700-800	1,140.00		3,000.00
Care and Upkeep of Grounds	2630	164,107.02		170,000.00
Care and Upkeep of Equipment	2640	11,737.10		40,000.00
Vehicle and Operation Maintenance	2650	-		500.00
Safety	2670	57,338.90		7,000.00
Other Costs	3140	-		-
All Other New Construction - Lease Pmt -Admin	4620	324,889.99		322,500.00
All Other New Construction	4620	-		-
All Other Building Improvements	4720	18,100.00		309,615.64
Correcting Entries	5600	38,466.00		-
Total Expenditures		\$ 4,758,854.08		\$ 4,939,755.64
Fund Balance - Ending		\$ 2,269,516.50		\$ 2,018,463.80

FOR INTERNAL USE ONLY

BIXBY PUBLIC SCHOOLS
2025-26 CHILD NUTRITION BUDGET

CHILD NUTRITION FUND REVENUE SOURCE	Source Code	2024-25 Actual	2025-26 Appropriations	2025-26 Budgeted
LOCAL SOURCES				
Interest Earnings	1310	\$ 54,795.34	\$ 40,000.00	\$ 40,000.00
Refund Prior Years Expenses	1600	-	-	-
Student Lunch/Breakfast	1710	1,522,801.16	1,700,000.00	1,700,000.00
ALA Carte	1720	260,180.45	290,000.00	290,000.00
Adult Lunches	1730	14,220.70	16,500.00	16,500.00
Other District Revenue	1790	27,804.42	25,000.00	25,000.00
Non-Revenue Receipts	5600	4,500.23	5,000.00	5,000.00
Total Local Sources		\$ 1,884,302.30	\$ 2,076,500.00	\$ 2,076,500.00
STATE SOURCES				
State Matching	3720	\$ 33,998.80	\$ 34,000.00	\$ 34,000.00
FEDERAL SOURCES				
Lunch Reimbursement	4710	\$ 1,389,777.84	\$ 1,500,000.00	\$ 1,500,000.00
Breakfast Reimbursement	4720	338,536.49	360,000.00	360,000.00
Summer Food Service	4740	-	-	-
Total Federal Sources		\$ 1,728,314.33	\$ 1,860,000.00	\$ 1,860,000.00
Total Revenue		\$ 3,646,615.43	\$ 3,970,500.00	\$ 3,970,500.00
Fund Balance - Beginning	6110	\$ 548,839.98	\$ 660,238.15	\$ 660,238.15
Prior Year Lapsed Appropriations	6130	-	-	-
Estopped Warrants by Statute	6140	1,679.37	-	-
Balance Available		\$ 4,197,134.78	\$ 4,630,738.15	\$ 4,630,738.15
EXPENDITURES				
Food & Milk Purchases - A La Carte	3110	\$ 121,007.06		\$ 131,750.00
Other Directly Related CNP Services	3140	332,016.38		361,510.00
Food Procurement Services	3150	1,875,803.25		2,050,000.00
Nutrition Educ/Staff Development	3180	-		-
Other Child Nutrition Program Oper.	3190	103,617.39		115,000.00
Labor/Other Reimbursement to GF	5200	1,100,000.00		1,600,000.00
Correcting Entry	5600	4,452.55		-
Total Expenditures		\$ 3,536,896.63		\$ 4,258,260.00
Fund Balance - Ending		\$ 660,238.15		\$ 372,478.15

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2025-26 BPS Site Budgets

Grades		Factor		Bridge the Gap		Library Factor	
		\$	43.00	\$	177,000.00	\$	10.00
K-8		\$					
9-12		\$	45.00				

School	Weighted Enrollment	Site Budget		Vocal Music	Bridge the Gap		Total Budget w/ BTG	Library Budget	Total All
		Site Budget				Gap			
Central Elementary	836.06	\$	35,950.58	\$	500.00	\$	51,738.40	\$	60,099.00
North Elementary	738.56	\$	31,758.12	\$	500.00	\$	45,763.12	\$	53,148.73
East Elementary	729.03	\$	31,348.29	\$	500.00	\$	45,179.01	\$	52,469.31
West Elementary	891.52	\$	38,335.45	\$	500.00	\$	55,137.42	\$	64,052.64
Central Intermediate	489.00	\$	21,027.00	\$	500.00	\$	30,468.64	\$	35,358.64
North Intermediate	504.00	\$	21,672.00	\$	500.00	\$	31,387.92	\$	36,427.92
East Intermediate	437.00	\$	18,791.00	\$	500.00	\$	27,281.79	\$	31,651.79
West Intermediate	581.00	\$	24,983.00	\$	500.00	\$	36,106.91	\$	41,916.91
Middle School	1,573.20	\$	67,647.60	\$	1,000.00	\$	97,414.43	\$	113,146.43
9th Grade Center	754.80	\$	33,966.00	\$	-	\$	47,767.94	\$	55,315.94
High School	2,145.60	\$	96,552.00	\$	2,000.00	\$	137,785.48	\$	159,241.48
Totals	9,679.77	\$	422,031.04	\$	7,000.00	\$	606,031.04	\$	702,828.77

1) Enrollment as of 9/5/25.

2025-26 BPS Weighted Enrollment

<u>Central Elementary</u>		<u>Central Intermediate</u>	
9/5/2025	Factor	9/5/2025	Factor
Pre-K	101	4th Grade	157
Kindergarten	146	5th Grade	170
1st Grade	146	6th Grade	162
2nd Grade	161	Totals	489
3rd Grade	153		
Totals	707		

<u>North Elementary</u>		<u>North Intermediate</u>	
9/5/2025	Factor	9/5/2025	Factor
Pre-K	97	4th Grade	157
Kindergarten	122	5th Grade	160
1st Grade	120	6th Grade	187
2nd Grade	147	Totals	504
3rd Grade	144		
Totals	630		

<u>East Elementary</u>		<u>East Intermediate</u>	
9/5/2025	Factor	9/5/2025	Factor
Pre-K	60	4th Grade	150
Kindergarten	113	5th Grade	137
1st Grade	143	6th Grade	150
2nd Grade	151	Totals	437
3rd Grade	136		
Totals	603		

<u>West Elementary</u>		<u>West Intermediate</u>	
9/5/2025	Factor	9/5/2025	Factor
Pre-K	79	4th Grade	196
Kindergarten	143	5th Grade	193
1st Grade	150	6th Grade	192
2nd Grade	189	Totals	581
3rd Grade	183		
Totals	744		

<u>Middle School</u>		<u>9th Grade Center</u>	
9/5/2025	Factor	9/5/2025	Factor
7th Grade	646	9th Grade	629
8th Grade	665	Totals	629
Totals	1,311		

<u>High School</u>		<u>9th Grade Center</u>	
9/5/2025	Factor	9/5/2025	Factor
10th Grade	621	9th Grade	629
11th Grade	613	Totals	629
12th Grade+	554		
Totals	1,788		

<u>Total 9-12</u>	
	2,417

<u>Total ADM 2025-26</u>		Enroll	% Ch	Wt Enroll
		8,423	1.531%	9,679.77
2024-25 ADM (9/11/24)		8,296	3.73%	9,534.58
2023-24 ADM (9/12/23)		7,998	3.56%	8,860.07
2022-23 ADM (9/26/22)		7,723	7.01%	8,860.07
2021-22 ADM (9/7/21)		7,217	10.02%	8,302.55
2020-21 ADM (8/17/20)		6,560	-2.26%	7,586.76
2019-20 ADM (9-10-19)		6,712	0.71%	7,757.72
2018-19 ADM (9-6-18)		6,665	4.42%	7,671.02
2017-18 ADM (9-5-17)		6,383	3.07%	7,351.98
2016-17 ADM (9-6-16)		6,193	2.52%	7,142.70
2015-16 ADM (9-7-15)		6,041	4.41%	6,965.89
2014-15 ADM (9-11-14)		5,786		6,677.29

STATE AID ALLOCATION SHEET 2025-26 (Initial)

BIXBY PUBLIC SCHOOLS

FOUNDATION AID:

FOUNDATION WTD. ADM

	12,832.80	X			
FOUNDATION AID FACTOR			\$	2,151.77	= \$ 27,613,234.06

LESS CHARGEABLES:

AD VALOREM CHARGEABLES	\$705,784,375.95	X	0.0161	\$	11,328,272.84
COUNTY 4 MILL	\$2,620,867.28	X	0.75	\$	1,965,650.45
SCHOOL LAND EARNINGS				\$	1,441,988.22
GROSS PRODUCTION TAX				\$	5,207.88
MOTOR VEHICLE TAX				\$	3,345,165.21
REA TAX				\$	76,644.47
TOTAL CHARGEABLES					\$ 18,162,929.07

NET FOUNDATION AID: \$ 9,450,304.99

TRANSPORTATION:

REGULAR AVERAGE DAILY HAUL	5,776.12	X	PER CAPITA		
\$33.00	X	TRANSPORTATION FACTOR	2.00	=	* \$ 381,223.92

SALARY INCENTIVE AID:

1: INCOME AID GUARANTEE FACTOR	\$ 106.08				
WEIGHTED ADM	12,832.80	X		=	\$ 1,361,303.42
2: ADJUSTED DISTRICT VALUATION	\$705,784,375.95	/	1,000	=	\$ 705,784.38
3: #1 - #2				=	\$ 655,519.05
4: # 3 X INCENTIVE MILLS (20.0)				=	* \$ 13,110,380.96
				\$	13,110,380.96
BASIC FORMULA STATE AID				=	\$ 22,941,909.87
FACTORS		=	\$	4,273.37	

STATE AID ALLOCATION SHEET 2025-26 (Mid-Term)

BIXBY PUBLIC SCHOOLS

FOUNDATION AID:

FOUNDATION WTD. ADM

	13,167.81	X				
	FOUNDATION AID FACTOR		\$	2,155.00	=	\$ 28,376,637.50

LESS CHARGEABLES:

AD VALOREM CHARGEABLES	\$764,580,229.00	X	0.0161	=	\$ 12,271,512.68	
COUNTY 4 MILL	\$2,620,867.28	X	0.75	=	\$ 1,965,650.46	
SCHOOL LAND EARNINGS					\$ 1,441,988.22	
GROSS PRODUCTION TAX					\$ 5,207.88	
MOTOR VEHICLE TAX					\$ 3,345,165.21	
REA TAX					\$ 76,644.47	
TOTAL CHARGEABLES						\$ 19,106,168.92
NET FOUNDATION AID:					*	\$ 9,270,468.58

TRANSPORTATION:

REGULAR A.D.H.

5,776.12 X PER CAPITA

\$33.00	X	TRANSPORTATION FACTOR	2.00	=	*	\$ 381,223.92
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SALARY INCENTIVE AID:

1: INC. AID GUARANTEE FACTOR		\$ 106.08				
WEIGHTED ADM	13,167.81	X	=	\$	1,396,841.63	
2: ADJUSTED DISTRICT VALUATION	\$764,580,229.00	/	1,000	=	\$ 764,580.23	
3: #1 - #2				=	\$ 632,261.40	
4: # 3 X INCENTIVE MILLS (20.0)				=	*	\$ 12,645,227.96

BASIC FORMULA STATE AID	=	\$ 22,296,920.46
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FACTORS	=	\$	4,276.60	
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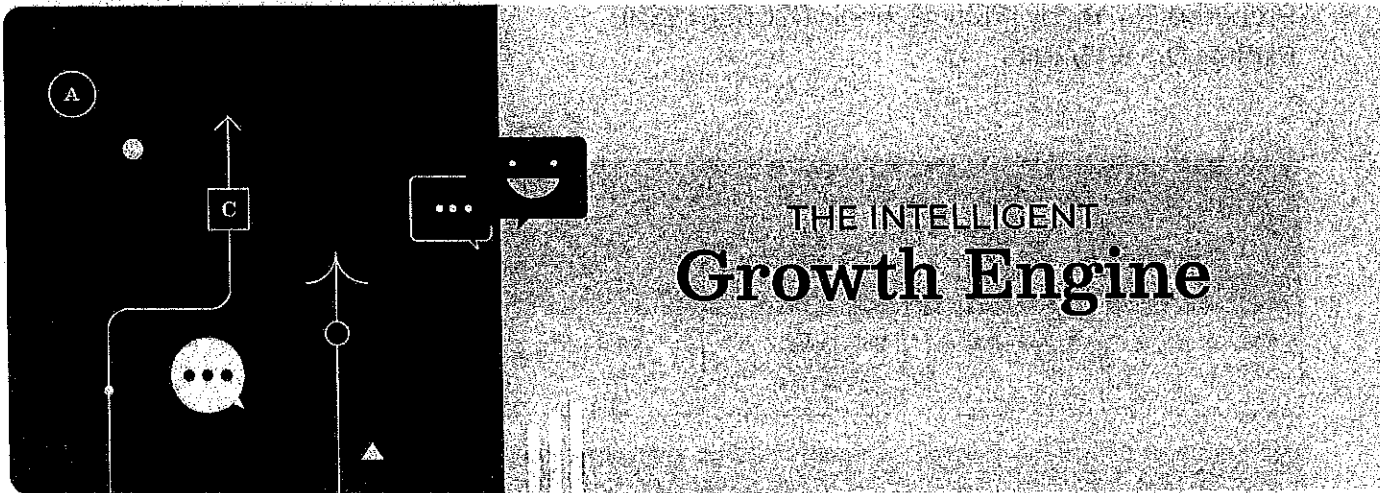


LEARN WELL.

LIVE WITH HONOR.

Date: September 8, 2025
To: Mike Anthony, Chief Financial Officer
From: Helen Hurst, Child Nutrition Director
Re: Adult Breakfast and Lunch Price Increases

The State Department sent out the rates for the amount the district is supposed to charge for breakfast and lunch and Bixby Child Nutrition will have to increase the rate that is charged for both meals. For Breakfast the rate is \$2.46 and the district charges \$2.40, so the increase will have to be \$2.55. For Lunch the rate is \$5.14, and the district charges \$5.00, so the increase will be \$5.50. The Bixby Child Nutrition Department does not set the rates the USDA does. The adult prices have to be more than the student prices and must meet the weighted average that the USDA sets.



Quote

Amira Q-79057

Prepared For

Bixby Public Schools (1200863450)

, OK,

Your Amira Partner

Heather Tennyson
Partnership Manager-OK
heather.tennyson@amiralearning.com

Quote: Q-79057

Prepared For: Bixby Public Schools (1200863450)

Expires On: 8/15/2025

1850	OK Amira K-2 Suite	Bixby Public Schools (1200863450)	9/01/2025	12	\$0.00
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1735	OK Amira Suite Student Resilience License 3-5	Bixby Public Schools (1200863450)	9/01/2025	12	\$0.00
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675	OK Amira 6-8 Assessment	Bixby Public Schools (1200863450)	9/01/2025	12	\$0.00
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List Amount	\$0.00
Tax Amount	\$0.00

Quote: Q-79057

Prepared For: Bixby Public Schools (1200863450)

Expires On: 8/15/2025

Customer Total	\$0.00
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Disclaimer: Pricing is as quoted and is subject to change based on any modifications to bundle configurations, enrollment updates, or other adjustments. Additional options are to be paid in full. Totals include applicable taxes, which should be reflected on your Purchase Order (if applicable).

To avoid delays in processing your order, please ensure the following:

- Email your Purchase Order, including the provided quote number, to **orders@amiralearning.com**.
- Digitally sign the contract provided upon commitment with your Amira partner.

Amira Terms of Use: <https://amiralearning.com/amira-terms>

Amira Privacy Policy: <https://amiralearning.com/amira-privacy>

Istation Terms of Use: <https://amiralearning.com/istation-terms>

Istation Privacy Policy: <https://amiralearning.com/istation-privacy-policy>

Multiparty Data Sharing Agreement: <https://amiralearning.com/oklahoma-okse-multiparty-data-sharing-agreement>

Quote: Q-79057

Prepared For: Bixby Public Schools (1200863450)

Expires On: 8/15/2025

Agreement Execution

By signing below, the Parties agree to the terms outlined in this Agreement. This document has been executed and delivered by the authorized representatives of each Party.

I have read and agree to the linked Terms and Conditions: ☒

Amira

Signature  Richard Watson

Printed Signature: Richard Watson

Title: Chief Revenue Officer

Dated: 7/29/2025

Customer

Signature  Cheryl Wilkinson

Printed Signature: Cheryl Wilkinson

Title: Executive Director of Teaching and Learning

Dated: 7/24/2025

To ensure timely and accurate fulfillment, please provide the requested contact information below:

Primary Implementation Contact

Name: \customtext1 {"label": "Contact

Accounts Payable / Billing Contact

Name: \customtext1 {"label": "Contact

Quote: Q-79057

Prepared For: Bixby Public Schools (1200863450)

Expires On: 8/15/2025

Name", "textsize": "medium", "required":
"false")\

Name", "textsize": "medium", "required":
"false")\

Email:

cwilkinson@bixbyps.org

Email:

cwilkinson@bixbyps.org

9183662371

9183662371

District Technology Contact

"false")\

Name:

Amy Reneau

District Data Contact

Name:",

Cheryl Wilkinson

Email:

areneau@bixbyps.org

Email:

cwilkinson@bixbyps.org

9183662200

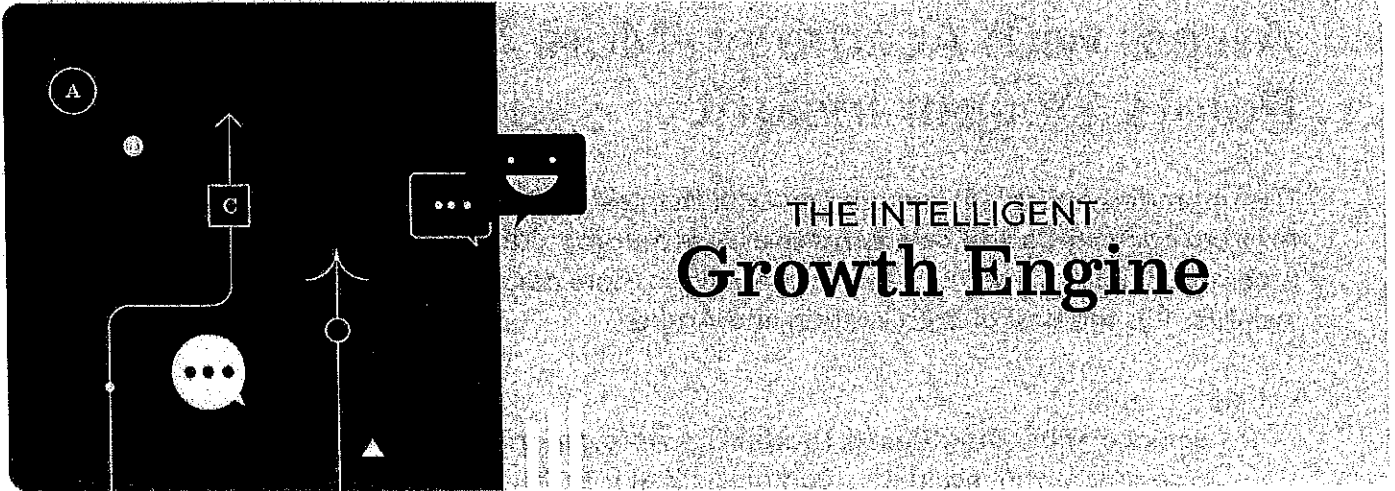
9183662371



Quote: Q-79057

Prepared For: Bixby Public Schools (1200863450)

Expires On: 8/15/2025



Upgrade to the Next Generation of Amira

See What's Coming for Istation and Amira Customers

Asses. Instruct. Tutor. Upgrading to the new Amira's A-I-T Reading Suite ensures deeper insights, core-aligned instruction, and research-validated tutoring that translates to **reading growth for every student.**

Assess with Accuracy—More Measurement Points, Deeper Insight

The upgraded Amira ISIP is more powerful than ever, offering **criterion- and norm-referenced insights and new ways to assess reading skills**. With unmatched precision, Amira measures more skills, analyzes more data points, and provides deeper insights. It is the best of both Istation and Amira!

You get:

- ❑ **Science of Reading-Based, Productive Assessment** – A read-aloud, AI-driven assessment that evaluates reading skills across Scarborough’s Reading Rope in 20 minutes or less, in both English and Spanish.
- ❑ **Comprehensive & Adaptive Skill Measurement** – Goes beyond Oral Reading Fluency (ORF) to assess decoding, phonemic awareness, spelling/encoding, vocabulary, and listening comprehension, adapting to keep students in their Zone of Proximal Development (ZPD).
- ❑ **AI-Proctored, Teacher-Friendly Design** – Amira proctors, models, listens, measures, and analyzes in real time—eliminating the need for extensive teacher training, manual scoring, and time-consuming data analysis.
- ❑ **Norm & Criterion-Referenced Insights** – Provides dynamic, actionable reports, including longitudinal growth tracking, tiered and group reports, grade level achievement scores, and state standards-based insights.

Why It Matters:

With **10x more measurement points captured** than traditional computer adaptive tests, Amira provides an equitable, non-biased, research-based measure of student progress, ensuring early identification of reading challenges.

Instruct: Align Your Instructional Framework to Student Needs in Real Time

Amira Instruct connects Assess and Tutoring to core-aligned strategies that make every teaching moment intentional. By **driving core-coherence**, it ensures instruction is purposeful and moves every student forward with next steps directly connected to your core scope and sequence.

You get:

- ❑ **Curriculum-Coherent AI Lesson Planner** – Morphs to a district's core curriculum scope and sequence, ensuring every instructional moment is tied to your instructional framework.
- ❑ **Core-Coherent Assignments** – Teachers can group Tier 1, 2, and 3 students by skill need, assign micro-lessons aligned to their curriculum, and track progress across Scarborough's Reading Rope, ensuring cohesion between assessment, instruction, and practice.
- ❑ **Diagnostic-Driven, Individualized Instruction** – AI morphs to district curricula, generating Individualized Reading Instruction Plans (IRIPs) that map directly to scope and sequence.
- ❑ **Action Alerts & Real-Time Data Updates** – Surfaces the most critical insights, ensuring no student slips through the cracks and guiding educators to the next best step in instruction.
- ❑ **Amira Bot for Instant Teacher Support** – AI-powered assistance directly within the dashboard, answering instructional questions on demand.

Why It Matters:

Amira Instruct doesn't just deliver differentiated instruction—it drives coherence by ensuring that assessment, instruction, and tutoring work as a seamless system within your instructional framework. Teachers teach and AI handles the heavy lifting – keeping daily and weekly literacy goals aligned to core instruction. No other company offers this novel technology!

Tutor: Evidence-Based, AI-Guided 1:1 Support

Amira Tutor delivers high-dosage, **research-backed reading practice that outperforms human tutoring**, helping students build fluency, comprehension, and confidence.

You get:

- ❑ **Individualized, Productive Practice** – Students engage by reading aloud in structured, daily formative diagnostics aligned with the Science of Reading.
- ❑ **Real-Time Micro-Interventions** – AI delivers just-in-time scaffolding, using research-based techniques like Elkonin sound boxes and explicit decoding strategies.
- ❑ **Socratic Dialogue for Comprehension** – Builds inferencing, vocabulary, and deep reading skills through guided discussion with fluent students.
- ❑ **Expanded Micro-Lesson Library** – Now includes hundreds of additional micro-interventions enhancing fluency, decoding, and comprehension.
- ❑ **Core-Coherent Practice** – Directly links to teacher-assigned skills in Instruct, ensuring tutoring aligns with classroom instruction.

Why It Matters:

Amira Tutor has been independently validated to accelerate reading growth, generating **8 to 17 additional weeks of progress annually**, surpassing traditional interventions. We've got the evidence to prove it!

Why Upgrade?

- ❑ **A Fully Integrated A-I-T Learning Cycle** – With the power of AI, assessment informs instruction, instruction powers tutoring, and tutoring reinforces assessment, creating a seamless growth engine for students.
- ❑ **Built for Science of Reading-Aligned Districts** – Supports structured literacy approaches and ensures instructional coherence at every level, for all tiers.
- ❑ **Less Testing, More Learning** – Screening and progress monitoring happen seamlessly during the reading block—no extra testing time needed. Students stay engaged, unaware they're being assessed, while teachers get real-time insights for timely interventions.
- ❑ **Expanded Micro-Lesson Library** – Now includes hundreds of additional micro-interventions enhancing fluency, decoding, and comprehension.
- ❑ **Core-Coherent Practice** – Directly links to teacher-assigned skills in Instruct, ensuring tutoring aligns with classroom instruction.

Amira's **next-generation AI solution** ensures that every student receives the precise support they need—at the right time, in the right way.

Contact your Amira Learning representative to learn more about current customer special pricing - this year only!

Effective June 2024, Istation is a 100% wholly owned subsidiary of Amira Learning, Inc. As part of our integration efforts and to enhance efficiency across our organization, we are integrating our financial and banking structures under a single Federal Employer Identification Number (FEIN).

Effective immediately, all transactions, invoices, and financial documentation should be processed using the following federal employer identification number and banking information:

Federal Employer Identification Number (FEIN): 82-2207220

Banking Information

ACH Payments (preferred):

Bank Name: Western Alliance Bank

ABA Routing Number: 121143260

Bank Address: One East Washington Street Ste 2500 Phoenix, Arizona 85004 U.S.A

Account Name: Amira Learning Inc

Account Number: 8996514912

Beneficiary Address: 5214f Diamond Heights Blvd # 3255 San Francisco, CA 94131

Check Payments:

Amira Learning Inc

PO BOX 92448

Las Vegas, NV 89193-2448

(Note: Please do not send check payments to the beneficiary address noted on the W-9.

Check payments should be sent to Amira Learning, Inc.'s lockbox, which is administered by Western Alliance Bank. This address differs from the one listed on the W-9.)

To assist in updating your records, we have attached the following documents:

- Amira Learning, Inc. Form W-9
- Official Banking Letters confirming our updated banking details

Please update your records to reflect this change and ensure that all future payments and correspondence are directed accordingly.

If you have any questions or require additional information, please do not hesitate to reach out to AccountsReceivable@amiralearning.com.

We appreciate your partnership and cooperation.

Sincerely,

Monika Flood

Monika Flood, CFO

Amira Learning, Inc.

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) Amira Learning, Inc.	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor ☒ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate ☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____ Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. ☐ Other (see Instructions) _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ <i>(Applies to accounts maintained outside the United States.)</i>
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See Instructions. ☐	
	5 Address (number, street, and apt. or suite no.). See Instructions. 5214F Diamond Heights Blvd #3255 6 City, state, and ZIP code San Francisco, CA 94131	7 List account number(s) here (optional) Remit to: P.O. Box 92448, Las Vegas, NV 89193-2448

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-					
or								
Employer identification number								
8	2	-	2	2	0	7	2	0

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person *Monika Hood*

Date April 27, 2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

BANK ACCOUNT VERIFICATION LETTER**2/18/2025****RE: Amira Learning Inc**

To Whom It May Concern,

This letter is to inform you that **Amira Learning Inc** has an account with Western Alliance Bank.The routing number: **122105980**Account number: **8996514912**

We are pleased to confirm the account is in good standing and the information below for Incoming Wire Transfer and Incoming ACH Payments:

Beneficiary Bank Information

Bank Name: Western Alliance Bank
SWIFT Code: BBFXUS6S
ABA Routing #: 122105980
Bank Address: One East Washington Street Ste 2500
Phoenix, Arizona 85004 U.S.A

Beneficiary Information

Account Name: **Amira Learning Inc**
Account Number: **8996514912**
Beneficiary Address: **5214f Diamond Heights Blvd # 3255**
San Francisco, CA, 94131

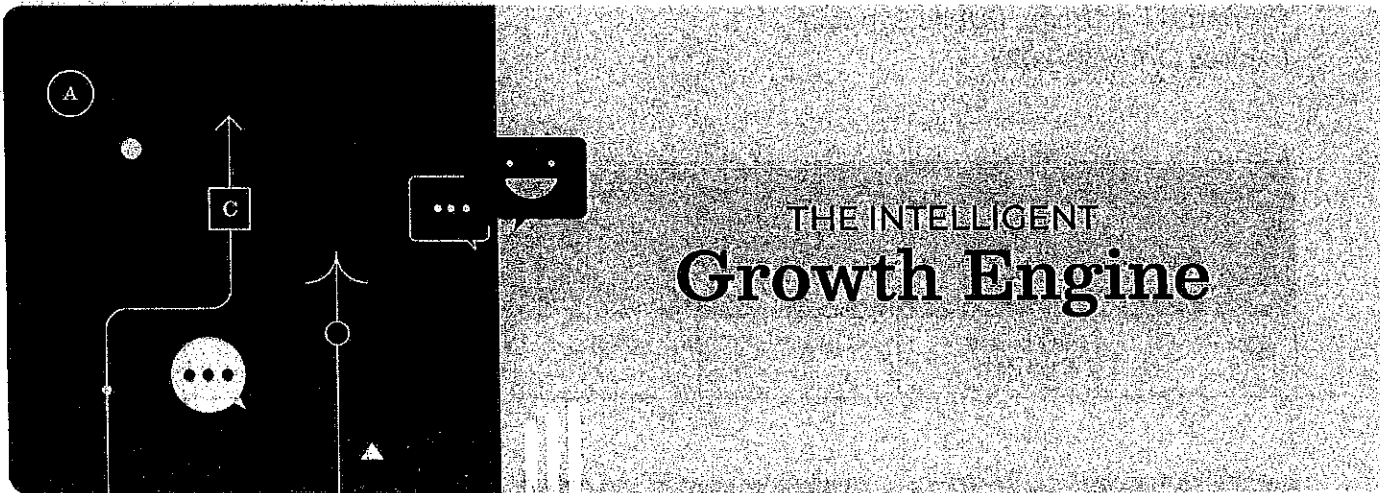
The information is supplied solely for the purposes of reference, without any responsibility on the part of Western Alliance Bank, its agents, representatives, or affiliates for errors or omissions.

Sincerely,



Matthew Benidt

Head of Branch Banking



Quote

Amira Q-83512

Prepared For

Bixby Public Schools
109 N Armstrong St
ACCOUNTS PAYABLE
Bixby, OK, 74008-4449

Your Amira Partner

Heather Tennyson
Partnership Manager-OK
heather.tennyson@amiralearning.com

Quote: Q-83512

Prepared For: Bixby Public Schools

Expires On: 9/30/2025

Quote Items					
Item #	Description	Unit Price	Start Date	End Date	Amount
1400	OK Amira 6-8 Assessment		9/01/2025	12	\$0.00

Subtotal		Amount
		\$0.00

Summary	
List Amount	\$0.00
Tax Amount	\$0.00
Customer Total	\$0.00

Quote: Q-83512

Prepared For: Bixby Public Schools

Expires On: 9/30/2025

Disclaimer: Pricing is as quoted and is subject to change based on any modifications to bundle configurations, enrollment updates, or other adjustments. Additional options are to be paid in full. Totals include applicable taxes, which should be reflected on your Purchase Order (if applicable).

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Amira Terms of Use: <https://amiralearning.com/amira-terms>

Amira Privacy Policy: <https://amiralearning.com/amira-privacy>

Istation Terms of Use: <https://amiralearning.com/istation-terms>

Istation Privacy Policy: <https://amiralearning.com/istation-privacy-policy>

Multiparty Data Sharing Agreement: <https://amiralearning.com/oklahoma-okse-multiparty-data-sharing-agreement>

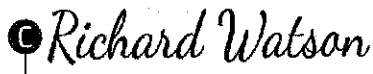
Agreement Execution

By signing below, the Parties agree to the terms outlined in this Agreement. This document has been executed and delivered by the authorized representatives of each Party.

I have read and agree to the linked Terms and Conditions: ☒

Amira

Signature

 Richard Watson

Customer

Signature

 Cheryl Wilkinson

Quote: Q-83512

Prepared For: Bixby Public Schools

Expires On: 9/30/2025

Printed Signature:

Richard Watson

Printed Signature:

Cheryl Wilkinson

Title: Chief Revenue Officer

Title: Executive Director of Teaching and Learning

Dated: 8/23/2025

Dated: 8/23/2025

To ensure timely and accurate fulfillment, please provide the requested contact information below:

Primary Implementation Contact

Accounts Payable / Billing Contact

Name:

Cheryl Wilkinson

Name:

Sherry McIntyre

Email:

cwilkinson@bixbyps.org

Email:

smcintyre@bixbyps.org

Phone:

"required":

9184082450

Phone:

"required":

9183662200

Quote: Q-83512

Prepared For: Bixby Public Schools

Expires On: 9/30/2025

District Technology Contact

Name:

Amy Reneau

Email:

areneau@bixbyps.org

Phone:

"required":

9183662200

District Data Contact

Name:

Cheryl Wilkinson

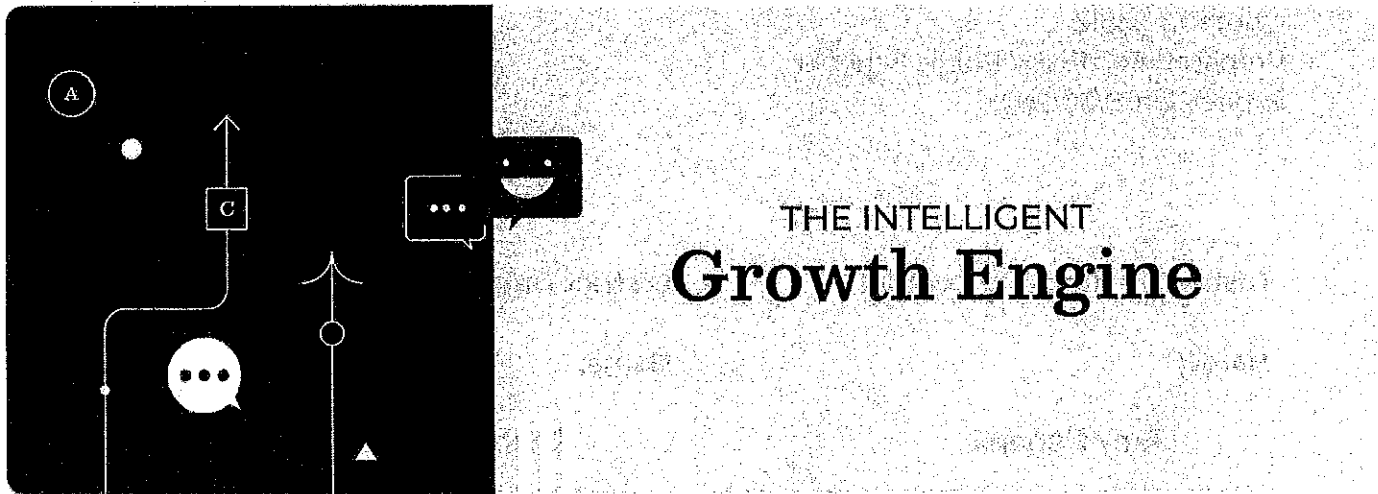
Email:

cwilkinson@bixbyps.org

Phone:

"required":

9183662371



THE INTELLIGENT Growth Engine

Upgrade to the Next Generation of Amira

See What's Coming for Istation and
Amira Customers

Asses. Instruct. Tutor. Upgrading to the new Amira's A-I-T Reading Suite ensures deeper insights, core-aligned instruction, and research-validated tutoring that translates to **reading growth for every student.**

Assess with Accuracy—More Measurement Points, Deeper Insight

The upgraded Amira ISIP is more powerful than ever, offering **criterion- and norm-referenced insights and new ways to assess reading skills**. With unmatched precision, Amira measures more skills, analyzes more data points, and provides deeper insights. It is the best of both Istation and Amira!

You get:

- ❑ **Science of Reading-Based, Productive Assessment** – A read-aloud, AI-driven assessment that evaluates reading skills across Scarborough's Reading Rope in 20 minutes or less, in both English and Spanish.
- ❑ **Comprehensive & Adaptive Skill Measurement** – Goes beyond Oral Reading Fluency (ORF) to assess decoding, phonemic awareness, spelling/encoding, vocabulary, and listening comprehension, adapting to keep students in their Zone of Proximal Development (ZPD).
- ❑ **AI-Proctored, Teacher-Friendly Design** – Amira proctors, models, listens, measures, and analyzes in real time—eliminating the need for extensive teacher training, manual scoring, and time-consuming data analysis.
- ❑ **Norm & Criterion-Referenced Insights** – Provides dynamic, actionable reports, including longitudinal growth tracking, tiered and group reports, grade level achievement scores, and state standards-based insights.

Why It Matters:

With **10x more measurement points captured** than traditional computer adaptive tests, Amira provides an equitable, non-biased, research-based measure of student progress, ensuring early identification of reading challenges.

Instruct: Align Your Instructional Framework to Student Needs in Real Time

Amira Instruct connects Assess and Tutoring to core-aligned strategies that make every teaching moment intentional. By **driving core-coherence**, it ensures instruction is purposeful and moves every student forward with next steps directly connected to your core scope and sequence.

You get:

- ❑ **Curriculum-Coherent AI Lesson Planner** – Morphs to a district's core curriculum scope and sequence, ensuring every instructional moment is tied to your instructional framework.
- ❑ **Core-Coherent Assignments** – Teachers can group Tier 1, 2, and 3 students by skill need, assign micro-lessons aligned to their curriculum, and track progress across Scarborough's Reading Rope, ensuring cohesion between assessment, instruction, and practice.
- ❑ **Diagnostic-Driven, Individualized Instruction** – AI morphs to district curricula, generating Individualized Reading Instruction Plans (IRIPs) that map directly to scope and sequence.
- ❑ **Action Alerts & Real-Time Data Updates** – Surfaces the most critical insights, ensuring no student slips through the cracks and guiding educators to the next best step in instruction.
- ❑ **Amira Bot for Instant Teacher Support** – AI-powered assistance directly within the dashboard, answering instructional questions on demand.

Why It Matters:

Amira Instruct doesn't just deliver differentiated instruction—it drives coherence by ensuring that assessment, instruction, and tutoring work as a seamless system within your instructional framework. Teachers teach and AI handles the heavy lifting – keeping daily and weekly literacy goals aligned to core instruction. No other company offers this novel technology!

Tutor: Evidence-Based, AI-Guided 1:1 Support

Amira Tutor delivers high-dosage, **research-backed reading practice that outperforms human tutoring**, helping students build fluency, comprehension, and confidence.

You get:

- ❑ **Individualized, Productive Practice** – Students engage by reading aloud in structured, daily formative diagnostics aligned with the Science of Reading.
- ❑ **Real-Time Micro-Interventions** – AI delivers just-in-time scaffolding, using research-based techniques like Elkonin sound boxes and explicit decoding strategies.
- ❑ **Socratic Dialogue for Comprehension** – Builds inferencing, vocabulary, and deep reading skills through guided discussion with fluent students.
- ❑ **Expanded Micro-Lesson Library** – Now includes hundreds of additional micro-interventions enhancing fluency, decoding, and comprehension.
- ❑ **Core-Coherent Practice** – Directly links to teacher-assigned skills in Instruct, ensuring tutoring aligns with classroom instruction.

Why It Matters:

Amira Tutor has been independently validated to accelerate reading growth, generating **8 to 17 additional weeks of progress annually**, surpassing traditional interventions. We've got the evidence to prove it!



Why Upgrade?

- ❑ **A Fully Integrated A-I-T Learning Cycle** – With the power of AI, assessment informs instruction, instruction powers tutoring, and tutoring reinforces assessment, creating a seamless growth engine for students.
- ❑ **Built for Science of Reading-Aligned Districts** – Supports structured literacy approaches and ensures instructional coherence at every level, for all tiers.
- ❑ **Less Testing, More Learning** – Screening and progress monitoring happen seamlessly during the reading block—no extra testing time needed. Students stay engaged, unaware they're being assessed, while teachers get real-time insights for timely interventions.
- ❑ **Expanded Micro-Lesson Library** – Now includes hundreds of additional micro-interventions enhancing fluency, decoding, and comprehension.
- ❑ **Core-Coherent Practice** – Directly links to teacher-assigned skills in Instruct, ensuring tutoring aligns with classroom instruction.

Amira's **next-generation AI solution** ensures that every student receives the precise support they need—at the right time, in the right way.

Contact your Amira Learning representative to learn more about current customer special pricing - this year only!

Effective June 2024, Istation is a 100% wholly owned subsidiary of Amira Learning, Inc. As part of our integration efforts and to enhance efficiency across our organization, we are integrating our financial and banking structures under a single Federal Employer Identification Number (FEIN).

Effective immediately, all transactions, invoices, and financial documentation should be processed using the following federal employer identification number and banking information:

Federal Employer Identification Number (FEIN): 82-2207220

Banking Information

ACH Payments (preferred):

Bank Name: Western Alliance Bank

ABA Routing Number: 121143260

Bank Address: One East Washington Street Ste 2500 Phoenix, Arizona 85004 U.S.A

Account Name: Amira Learning Inc

Account Number: 8996514912

Beneficiary Address: 5214f Diamond Heights Blvd # 3255 San Francisco, CA 94131

Check Payments:

Amira Learning Inc

PO BOX 92448

Las Vegas, NV 89193-2448

(Note: Please do not send check payments to the beneficiary address noted on the W-9. Check payments should be sent to Amira Learning, Inc.'s lockbox, which is administered by Western Alliance Bank. This address differs from the one listed on the W-9.)

To assist in updating your records, we have attached the following documents:

- Amira Learning, Inc. Form W-9
- Official Banking Letters confirming our updated banking details

Please update your records to reflect this change and ensure that all future payments and correspondence are directed accordingly.

If you have any questions or require additional information, please do not hesitate to reach out to AccountsReceivable@amiralearning.com.

We appreciate your partnership and cooperation.

Sincerely,

Monika Flood

Monika Flood, CFO

Amira Learning, Inc.

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) Amira Learning, Inc.	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor ☒ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate ☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. ☐ Other (see Instructions)	4 Exemptions (codes apply only to certain entities, not individuals; see Instructions on page 3): Exempt payee code (if any) Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See Instructions. ☐	
	5 Address (number, street, and apt. or suite no.). See Instructions. 5214F Diamond Heights Blvd #3255 6 City, state, and ZIP code San Francisco, CA 94131 7 List account number(s) here (optional)	Requester's name and address (optional) Remit to: P.O. Box 92448, Las Vegas, NV 89193-2448

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
			-				-		
or									
Employer identification number									
8	2		-	2	2	0	7	2	0

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person *Monika Hood*

Date April 27, 2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

BANK ACCOUNT VERIFICATION LETTER**2/18/2025****RE: Amira Learning Inc**

To Whom It May Concern,

This letter is to inform you that **Amira Learning Inc** has an account with Western Alliance Bank.The routing number: **122105980**Account number: **8996514912**

We are pleased to confirm the account is in good standing and the information below for Incoming Wire Transfer and Incoming ACH Payments:

Beneficiary Bank Information

Bank Name: Western Alliance Bank
SWIFT Code: BBFXUS6S
ABA Routing #: 122105980
Bank Address: One East Washington Street Ste 2500
Phoenix, Arizona 85004 U.S.A

Beneficiary Information

Account Name: **Amira Learning Inc**
Account Number: **8996514912**
Beneficiary Address: **5214f Diamond Heights Blvd # 3255**
San Francisco, CA, 94131

The information is supplied solely for the purposes of reference, without any responsibility on the part of Western Alliance Bank, its agents, representatives, or affiliates for errors or omissions.

Sincerely,



Matthew Benidt

Head of Branch Banking



Educational Services Agreement

Bixby Public Schools	
Client Name	Cheryl Wilkinson Executive Director of Teaching and Learning
Client Address	23 South Riverview Drive Bixby, OK 74008
Company Information	FIRST Educational Resources, LLC 5881 Seven Elms Drive Winneconne, WI 54986 (920) 479-6504 info@firsteducation-us.com
Dates and Services	October 20, 2025: Full Day of In-person Professional Development with Becky Peppler and Don Smith PD Day Cost: \$10,000.00 TBD Dates: Three 2 hour On-site Coaching Sessions with Bixby Middle School, 9th Grade Campus and Bixby High School One 1 hour Virtual Coaching Session with Each School between On-site Visits Coaching Cost: \$15,000.00
Venue(s)	To be determined between Bixby Public Schools and FIRST Educational Resources
Consultants	Becky Peppler Director, FIRST Education STAGR Center Don Smith STAGR Consultant
Fee	Contract Amount: \$25,000.00 USD (Fully Inclusive)
Payment Schedule	The Client will issue a purchase order for the full amount of the engagement upon acceptance of this agreement, which is payable and due 30 days after the services have been provided.

Expenses	All fees listed are fully inclusive of planning travel.
Termination	Either party may terminate this Agreement by giving 60 days' written notice without affecting the rights or obligations of the parties. Cancellation (outside of events beyond its control) within 60 days of the scheduled event will result in payment of the full presentation fee.

SIGNED by Garth Larson, CEO

SIGNED by Cheryl Wilkinson



for and on behalf of the Company

for and on behalf of the Client

Company Profile

FIRST Educational Resources, LLC is committed to providing current and future educators throughout the world with the most comprehensive and affordable support available to help improve the overall educational process of Teaching, Learning and Leading. School districts partner with FIRST Educational Resources to help all students achieve high levels of learning. We listen to the unique challenges of each district to collectively customize a sustainable solution for support, providing access to world class presenters at a fraction of the price of other companies. Our entire goal is to ensure ALL students are learning at high levels in ALL schools across the globe. We offer a variety of services to help support this mission, including our FIRST Education Institutes, professional workshops and conferences, consulting and coaching services, on-site solutions, and professional publications. Our professional learning and development is based on two questions: can our partnership districts take what they learned from us and put into practice immediately, and does this help keep the focus on high levels of learning for ALL students? Over the course of the past ten years, over 2000 school districts throughout the world have worked with our company as partnership districts. This includes administrators, teachers, support staff, school board members, service cooperatives and parents.



25-26 Bixby Public Schools

Sent: ----- Accepted: -----

FROM

Teachers College Advancing Literacy

bneville@tc.edu

525 West 120th Street, #77

New York, NY, 10027

United States of America

TO

Bixby Public Schools

cwilkinson@bixbyps.org

109 N. Armstrong Street

Bixby, Oklahoma, 74008

Our Mission

Advancing Literacy is committed to cultivating meaningful learning communities through professional development in literacy that is research-based, responsive, and inclusive. Our goal is for research-based practices to empower educators, engage families, and ensure all students develop the literacy skills they need to succeed - today and tomorrow.

Fee Summary

2025-26 Professional Development	\$14,800.00
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ITEMS	QTY	PRICE	TOTAL
K-2 Staff Development Day	4	\$3,000.00	\$12,000.00
Estimated travel expenses	4	\$700.00	\$2,800.00
Total			\$14,800.00

Services Agreement

This Services Agreement (this "Agreement") is entered into by and between TEACHERS COLLEGE, COLUMBIA UNIVERSITY, a not-for-profit education corporation of the State of New York, having an address at 525 West 120th Street, New York, New York 10027 (the "College") on behalf of its unit, Advancing Literacy and Bixby Public Schools an instrumentality of the State of OK having offices at 109 N. Armstrong Street, Bixby, Oklahoma, 74008 (hereinafter referred to as the "School").

The College and the School hereby agree as follows:

1. Scope of Work: The School has engaged the College and the College agrees to provide the School with onsite Professional Development and site based coaching (the "Services") as described in further detail below (the "Scope of Work"):

Services to be delivered. For each service, include service description, number of recipients, location of service, date(s) of service, deliverables, if any, as well as unit, cost, number of units to be purchased and the total cost of the units.

Professional Services:	Units	Unit Cost	# of Units	Total Cost
K-2 Staff Developer Days	PD Session	\$3,000.00	4	\$12,000.00
Estimated Travel Expense	Per Diem	\$700.00	4	\$2,800.00

TOTAL: \$14,800.00

2. Period of Performance: The term of this Agreement shall commence on 09/01/2025 and shall expire on 06/30/2026 (the "Term").

3. Consideration: In compensation for the Services, the School shall pay the College a total of Twelve Thousand Dollars and No Cents (\$12,000.00), plus estimated travel expenses of approximately Two Thousand Eight Hundred Dollars and No Cents (\$2,800.00) in accordance with the budget outlined below (the "Budget"):

A. All payments for services performed shall be made within thirty (30) days of the School's receipt of an invoice from the College.

B. All non-refundable expenses will be billed on a monthly basis. Round-trip mileage as estimated by the American Automobile Association (AAA) and the federal mileage reimbursement rate (currently \$0.70 cents/mile) will be used to calculate travel expenses. Rental cars may be used in lieu of mileage estimates, if necessary.

C. If a staff developer visit(s) need(s) to be rescheduled, there will be a ten percent (10%) charge on any dates for which we have more than one month's notice and a thirty percent (30%) charge for any cancellations with less than one month's notice. The School shall notify the College of School closures. In the event that the School does not notify the College of a closure on a scheduled Service date, the School shall pay the College for any expenses incurred in preparation for the scheduled Service date.

D. If the constraints are such that we are unable to provide a high level of teacher education, we reserve the right to cancel further work in your schools. In such case, we will be available for discussion; however, the situation will have to be remedied to our mutual satisfaction in order for us to continue the work.

4. Notice: Notices required to be provided under this Agreement shall be in writing and shall be deemed to have been duly given if mailed first class, faxed with confirmation, sent via overnight courier or messenger with receipt as follows:

To the School: Cheryl Wilkinson
109 N. Armstrong Street
Bixby, OK 74008

To the College: Teachers College, Columbia University
Advancing Literacy Box 77
525 West 120th Street
New York, New York 10027
Attention: Beth Neville

ADDITIONAL TERMS AND CONDITIONS

5. Independent Consultant: In the performance of the work hereunder, College shall be an independent Contractor and not an employee of the School. College is not an agent of, or authorized to transact business, enter into agreements, or otherwise make commitments on behalf of the School unless expressly authorized in writing by an officer of the School. The School will not pay or withhold federal, state, or local income tax or other payroll tax of any kind on behalf of the College or its employees. The College is not eligible for, not entitled to, and shall not participate in any of the School's pension, health, or any other benefit plans. The College is responsible for the payment of all required payroll taxes, whether federal, state, or local in nature, including, but not limited to income taxes, Social Security taxes, Federal Unemployment Compensation taxes, and any other fees, charges, licenses, or payments required by law. The College, and not the School, shall be solely responsible for and exercise control over the manner and means by which such service is performed and/or such product is delivered.

6. Assignment: Neither party may assign, delegate or subcontract its obligations under this Agreement, either in whole or in part, without the prior written consent of the other party, which the other party may grant or withhold in its sole and absolute discretion.

7. Indemnification: The School shall indemnify, defend and hold harmless the College, its trustees, officers, directors, employees and agents from and against any loss, damage, expense or liability, including, without limitation, any costs and reasonable attorney's fees incurred in connection with defending or appealing any claims that may arise from services performed hereunder.

8. Confidentiality: The College acknowledges that it may receive during the course of performing the Scope of Work, or be exposed to certain confidential and proprietary information about the School, its students and/or programs (collectively, the "Confidential or Proprietary Information"). All information considered Confidential or Proprietary must be clearly marked as such. The College shall hold confidential and shall not disclose, publish, or use for the benefit of itself or any third party, any Confidential or Proprietary Information. This restriction shall not apply if the Confidential or Proprietary Information: (a) was known by the College prior to receipt from the School; (b) which is generally available to the public; (c) which is lawfully acquired from third parties who have a right to disclose such information.

9. Use of Data or Materials Provided by the College: The College shall prepare, compile and distribute materials ("Materials") pertaining to the conduct of the professional development workshops. The College or its independent contractor(s) authoring such Materials (as the case may be) shall retain all ownership right, title and interest (including copyright) in such works; provided, however, the College and its subcontractors (as the case may be) hereby grants to the School a limited, royalty-free license to reproduce and distribute the Materials solely within its school and solely for the purposes of educating its staff and enhancing the professional development training of its staff. The School shall have no right to reproduce, modify or use the Materials for any other purpose whatsoever

without the prior written consent in each instance of the College or the independent contractor(s) authoring such work (as the case may be). This license is limited to the School.

10. Right to Publish: The School understands that the College is an academic institution and thus is dedicated to free scholarly exchange and public dissemination of any results/works derived from scholarly activities under this agreement. Except for a party's obligations of confidence set forth herein this agreement, nothing in this agreement shall restrict the rights of the College or its faculty and other employees to publish, disseminate or otherwise disclose the results of its research and academic initiatives.

11. No Liability for Consequential Damages. IN NO EVENT WILL THE COLLEGE BE LIABLE TO THE SCHOOL OR TO ANY THIRD PARTY FOR DAMAGES OF ANY KIND, INCLUDING, WITHOUT LIMITATION, DIRECT, INDIRECT, SPECIAL, INCIDENTAL, PUNITIVE OR CONSEQUENTIAL DAMAGES (INCLUDING LOSS OF USE, DATA, REVENUES, BUSINESS OR PROFITS, COST OF PROCUREMENT OF SUBSTITUTE GOODS, SERVICES OR TECHNOLOGY) ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR SERVICES OR FOR ANY ERROR OR DEFECT IN THE DELIVERABLES, WHETHER SUCH LIABILITY ARISES FROM ANY CLAIM BASED UPON CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE, AND WHETHER OR NOT THE COLLEGE HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS OR DAMAGE.

12. Choice of Law: This Agreement shall be governed by and construed in accordance with the laws of the State of New York and venue shall be in the State of New York.

13. Compliance with Applicable Law: In performing services hereunder, the College shall comply with all applicable federal, state, municipal and local laws as well as all rules, executive or other orders, requirements and regulations required for performing the Scope of Work. During any visit by the College to School's facilities, the College shall ensure that its representatives abide by and conduct themselves in accordance with all School policies, rules and procedures as are in effect during the course of College's performance of its obligations under this Agreement.

14. Survival: All terms of this Agreement which by their nature extend beyond their termination, remain in effect until fulfilled and apply to respective successors and assigns.

15. Severability: If any section or part thereof, of this Agreement is held to be invalid or unenforceable for any reason, the remaining portion of this Agreement shall continue in full force and effect, and shall be carried out in a manner that is consistent with the intentions of the parties hereto.

16. No Modification Unless in Writing: Except as specifically and expressly addressed in any amendment executed by the parties, the terms and conditions of this Agreement shall govern.

17. Termination: The obligations and liabilities of the College and School under this Agreement may be terminated as follows: (a) the College may terminate this Agreement immediately in the event of a material breach by the School of any of its obligations contained herein; or (b) the College and the School may terminate this Agreement upon fourteen (14) days written notice, unless the parties mutually agree to a shorter notice period. In the event that this Agreement is terminated, the School will pay the College for Services rendered and expenses incurred, including a thirty (30%) charge for preparation for any Service dates, up to, including and within [four] weeks after the effective date of termination. For schools located outside of New York City, the School shall pay the College an additional fee equal to ten per cent (10%) of the total consideration for this Agreement.

IN WITNESS THEREOF, the College and School hereby execute this Agreement with the intent that it is effective as of 6/26/2025

Teachers College, Columbia University

Bixby Public Schools

x _____

Teachers College

x _____

Bixby Public Schools

Emily Smith, Director, Advancing Literacy



Advancing Literacy
Teachers College, Columbia University

Teachers College Advancing Literacy

LOCAL SUMMER INSTITUTES 2025



[ADVANCINGLITERACY.TC.COLUMBIA.EDU](https://advancingliteracy.tc.columbia.edu)



2025 Local Summer Institutes

Teachers College Advancing Literacy is pleased to design site-based summer institutes with our partner schools and districts. All of our institutes are research-based and will focus on pedagogies as well as content, with the mission of advancing literacy for students through responsive and inclusive teaching.

Local Summer Institutes are presented by Advancing Literacy Staff Developers and may be virtual or in-person, and may range from 2-5 days depending on the topic. Institutes may span any group size and may address more than one topic, depending on the availability of instructors and your needs. You may choose a topic from those listed below, or consult with us about topics most relevant to your community.

To schedule a Local Summer Institute, [please fill out this form](#) or write to [Emily Smith](#) (EmilyBSmith@tc.columbia.edu).

Below are some of our most frequently requested topics:

Foundational Reading: An Intensive Study of Phonemic Awareness, Phonics, Fluency, Vocabulary, and Comprehension (Grades K-3)

or

Foundational Reading for Older Students (Grades 3-6)

This institute will help teachers further their understanding of reading research on foundational reading skills and their implications for classroom instruction. Teachers will then harvest this research while studying and practicing together in a collegial community. In addition, teachers will engage with all of the most important reading competencies and plan structures and instruction that draws upon science of learning research, including culturally sustaining pedagogies, to ensure all readers thrive.

Strategic Use of Decodable Texts and Small Groups Help Students Draw on Phonemic Awareness and Phonics to Support Comprehension (Grades K-3)

This institute focuses on methods that support beginning readers who are developing their phonics knowledge, learning to decode, and building more fluency. Participants will delve into the research for learning phonics in and out of context and the best places for young readers to practice and transfer their learning. The institute will explore when and why to use decodable books as well as how to choose decodable texts to maximize benefits for all readers. Participants will plan and practice ways to use decodable books with a variety of purposes: to solidify and practice using phonics knowledge, to build fluency, and then to work on comprehension. Methods of coaching readers to ensure readers are decoding and comprehending will also be addressed.

Knowledge Building to Strengthen and Deepen Comprehension (Grades K-8)

This institute will help teachers further their understanding of research on the connections between knowledge building and reading comprehension. Participants will study the implications these findings have for classroom instruction. Participants will study key research on background knowledge, vocabulary development and explicit instruction and will put this knowledge to use through first-hand experiences using and building text sets. Together we will study the ways that replicable instructional strategies can be utilized for read aloud and close reading. In addition, participants will consider the role of student discourse, writing, and joy - in building knowledge and content, and in how they come together to foster a community of learners.

Teaching Writing: A Deep Dive of Inclusive and Responsive Pedagogies, Structures, and Practices (Grades K-12)

The research on teaching writing and writing process is clear and defined. This institute will enable teachers to recharge their writing communities, focusing on making writing instruction vibrant, accessible, and transformative. Teachers will practice delivering explicit, direct instruction of writing on a wide range of topics – from spelling and vocabulary to literary devices. Furthermore, teachers will develop their skills as mentor writers, explore assessment and responsive feedback, and hone their study of mentor texts as an instrumental teaching resource.



Small Group Work in Reading or Writing (Grades K-8)

The Small Group Work institute is for communities who have engaged in the essentials of whole class instruction in teaching reading or writing, and who now want to focus on responsive small group work and conferring. Staff developers will guide participants through a study of predictable content to support a range of learners. Participants will have the opportunity to explore pedagogy, relevant educational research, and assessment tools that ensure instructional practices are affirming and lead toward student agency. By the end of this institute, participants will have the skills and tools to prepare materials that support foundational skills, and will be able to effectively prepare for a wide range of students' instructional needs.

Phonemic Awareness, Phonics, and Fluency for Upper Grade Readers (Grades 3-6)

Many upper grade readers benefit from ongoing instruction to support phonemic awareness, phonics, and fluency and yet many upper grade teachers may not anticipate or know precisely how to provide this support. This institute is aimed at providing upper grade teachers with the research and content knowledge to support the full range of reading needs students present. Part of the institute will address practical and strategic planning for a range of instructional needs so that teachers' time and students' practice is efficient and effective. This institute will include assessments of students' needs and materials that will be more impactful for upper grade students.

Close Reading, Writing about Reading, and Book Clubs (Grades 3-12)

This institute will focus on multiliteracies, reading for literary techniques, and reading response. By the end of this institute, participants will have a working knowledge of how these practices support learners in regular close reading, so that they see more in the texts they read, and are more alert to language, craft, and structure as a habit of mind. Further, participants will learn new practices of how to engage in book clubs and writing about reading, so they emerge with strategic demonstration texts to support their incoming students with this urgent work.

Supporting Multilingual Learners as Readers and/or Writers (Grades K-9)

This institute will ensure that your community is equipped with a comprehensive toolkit of strategies to support and celebrate multilingual learners. Participants will study research on oral language development and the importance of discourse as part of your literacy curriculum. Teachers will learn to bring this research to their planning of instruction with explicit language goals in mind. Furthermore, teachers will study multiple ways to support student learning, including collaborative structures, while also celebrating student and family identities and knowledge. This institute will also focus on supporting reading and/or writing development with the aim of designing purposeful and meaningful ways of leveraging reading and writing for multilingual learners.

Local Curriculum Writing (Grades K-8/12)

Many districts are eager to support more localized curriculum development to address particular needs and interests of their students and/or to support local or state initiatives and expectations. TC Advancing Literacy Staff Developers can join together with your lead teachers, instructional coaches, and school/district leaders to work in single- or multi-day sessions devoted to curriculum development. Together, the team will design research-based curriculum projects tailored to your unique school community.

A Topic of Your Choice, Co-Authored with Teachers College Advancing Literacy

Please schedule a conversation with Emily Butler Smith (EmilyBSmith@tc.columbia.edu) to discuss options for summer professional development for your community.





Advancing Literacy
Teachers College, Columbia University

Teachers College
Advancing Literacy

PROFESSIONAL DEVELOPMENT SERVICES

2025–2026

Become a Partner School

[ADVANCINGLITERACY.TC.COLUMBIA.EDU](https://advancingliteracy.tc.columbia.edu)





TEACHERS COLLEGE ADVANCING LITERACY PROFESSIONAL DEVELOPMENT

OUR MISSION AND VISION

Advancing Literacy is committed to cultivating meaningful learning communities through professional development in literacy that is research-based, responsive, and inclusive. Our goal is for research-based practices to empower educators, engage families, and ensure all students develop the literacy skills they need to succeed - today and tomorrow.

PROFESSIONAL DEVELOPMENT OPPORTUNITIES FOR 2025-2026

Teachers College Advancing Literacy offers comprehensive professional development services to address the needs of pre-k through 12th grade educators and their communities. Partner schools and districts can select from school-based professional development days, courses on research-based practices (such as supporting oral language development, phonemic awareness, phonics, fluency, vocabulary, comprehension, and writing instruction), school leadership conferences, as well as virtual or in-person institutes.

With decades of classroom teaching experience, staff developers at Advancing Literacy work shoulder to shoulder with classroom teachers and building leaders. School-based professional development generally includes demonstration teaching, as well as study groups in which teachers receive support in making instructional plans that meet the needs of all learners. Teachers College Advancing Literacy professional development is grounded in research and effective literacy practices; aims to be data driven and responsive; is culturally relevant and inclusive; and is grounded in collaborative relationships with our partners.

As a non-profit center within a research institution, we work with literacy leaders to shape professional development that is local, responsive, and informed by research. Know that we will work with you personally to tailor a package to your needs, your local initiatives, and your community goals. In addition to foundational reading and writing support, we offer support for multilingual learners, curriculum development and adaptation, pedagogy, assessment, data analysis, leadership, literacy coaching, and digital literacies.

To schedule a conversation about our professional development options or other opportunities please contact Emily Smith (EmilyBSmith@tc.columbia.edu).



OVERVIEW OF PROFESSIONAL DEVELOPMENT SERVICES

Schools and districts can shape a package of services in collaboration with Advancing Literacy – including both on-site professional development days and courses. Partner schools and districts may add on services such as topic-specific days, large group professional development, or district-based summer institutes tailored to support your community needs.

How to Apply: email us at AdvancingLiteracy@tc.columbia.edu

On-Site, School-Specific Staff Development Days

These days are organized by grade bands (K-2; 3-5; 6-8; and 9-12).

Focused Topic Courses

These courses are 3 full day sessions scheduled across the year.

Literacy Coach / Lead Teacher Courses

These courses are 5 full day sessions scheduled across the year.

Data Days: Support for Analyzing Your School's Student Performance Data

School / District Leadership Days

Supporting Multilingual Learners (3-8, in English or Spanish)

Text Set and Library Curation to Support Curriculum Initiatives and Reader Needs

Leadership Conference Series

These are offered in-person at Teachers College and virtually

Large Group Professional Development

These may include conference days and local events for audiences larger than 20.

Local Summer Institutes

We encourage schools and districts to consider a summer institute as a way to launch work for the school year ahead. Institutes may be 2-5 days, in-person or virtual, on a variety of topics.

All services are subject to availability.



FOCUSED TOPIC COURSES

Focused Topic Courses address relevant topics of study for literacy educators. Partner schools and districts make use of these courses in a variety of ways – some schools and districts have used the courses to study a shared topic, or as a way to support teacher leadership, others have used the courses to provide support for teachers who are new to teaching or perhaps new to a grade level.

Courses meet for three full day sessions, 9am-3pm ET, roughly once per month over several months in order to provide participants time to implement and share new learning between sessions. The courses will run virtually, unless there are enough participants in a particular geographic location, in which case we will aim to hold the courses, or some days of the courses in-person at Teachers College or a nearby school.

1. Supporting Early Literacy Through Oral Language and Play, Grades 3K-K

This course equips early childhood educators with strategies to develop literacy foundations through meaningful play and oral language development. Participants will learn to create literacy-rich environments that encourage language exploration, storytelling, and emergent reading behaviors through intentional play experiences. Teachers will explore methods for integrating oral language development into daily routines while supporting early literacy concepts through developmentally appropriate practices.

Learning Objectives and Outcomes:

- » Design engaging learning experiences that build oral language skills
- » Implement strategies for embedding literacy in play scenarios
- » Create environments that foster emergent reading and writing
- » Develop routines that support oral language development
- » Apply methods for integrating storytelling into daily activities

2. Knowledge Building Through Read Aloud and Small Groups: Create and Develop Resources for Topics and Units with Fiction and Nonfiction Texts, Leverage Background Knowledge and Tools to Enhance Vocabulary, Grades K-2*

**Purchase only available for groups of 15 or more*

This course provides teachers with strategies to develop comprehensive knowledge-building units that integrate read alouds and small group instruction for early learners. Participants will learn to select and sequence both fiction and nonfiction texts that build students' understanding of essential topics while developing academic vocabulary. Teachers will explore methods for activating and building upon students' background knowledge while supporting vocabulary acquisition during read alouds and small group work.

Learning Objectives and Outcomes:

- » Design cohesive units that systematically build knowledge through strategic text selection
- » Create word banks and resources that support vocabulary development and explicit instruction
- » Implement instructional practices that deepen students' comprehension through discussion
- » Develop tools for planning knowledge-building units across content areas, integrating literacy and social studies and science instruction
- » Apply strategies for integrating vocabulary instruction within read alouds and small groups

3. Leading Responsive, Data-Based Small Group Work in Writing; Leverage Assessment and Small Group Instructional Practices to Address Student Writers' Needs, Grades K-2

This course equips teachers with effective strategies to lead small group writing instruction that responds to early writers' developmental needs as well as grade level standards. Teachers will analyze writing samples and other assessment data to identify patterns in students' writing development and plan responsive small group lessons. The course emphasizes practical, research-backed methods of teaching writing through conferences, small groups, and shared writing experiences while maintaining an effective writing environment.

Learning Objectives and Outcomes:

- » Analyze student writing samples and assessment data to form responsive, standards-based instructional groups
- » Design and implement targeted lessons based on common writing needs identified through assessment
- » Demonstrate effective management of writing conferences, small groups, and shared writing experiences
- » Create and maintain practical systems for documenting student progress over time
- » Develop comprehensive tools including conferring schedules, strategy group plans, and record-keeping systems

4. Using Decodable Texts and Small Groups to Strengthen Phonemic Awareness, Phonics, and Comprehension, Grades K-2

This course demonstrates how teachers can effectively use decodable texts within whole class and small group instruction to develop students' reading skills. Participants will learn to select and sequence decodable texts that support systematic phonics instruction while maintaining a focus on meaning-making. Teachers will explore methods for integrating phonemic awareness activities and explicit phonics instruction within small group reading experience.

Learning Objectives and Outcomes:

- » Plan targeted small group lessons using decodable texts
- » Implement effective instructional routines for phonics development
- » Create engaging phonemic awareness activities
- » Develop strategies for supporting comprehension with decodable texts
- » Apply methods for sequencing texts to support skill development



FOCUSED TOPIC COURSES (CONTINUED)

5. Social Emotional Learning and Literacy Go Hand in Hand: Building Knowledge, Reflection, and Discourse to Support Students in Literacy, Grades K-3* and 4-8*

**Purchase only available for groups of 15 or more*

This course provides teachers with strategies to integrate social-emotional learning (SEL) within their early literacy instruction. Drawing on research on SEL alongside the science of learning research, participants will learn to select texts and create learning experiences that support students in developing both literacy skills and social-emotional competencies. Teachers will explore methods for facilitating meaningful discussions and building knowledge about social-emotional topics through reading and writing.

Learning Objectives and Outcomes:

- » Design lessons that integrate SEL research and objectives with literacy goals
- » Implement strategies for supporting student discourse around social-emotional themes
- » Create opportunities for students to develop self-awareness through reading and writing
- » Develop tools for planning instruction that supports both literacy and SEL
- » Apply methods for selecting texts that address social-emotional competencies

6. Support for Teachers Who Are New to Writing Instruction; Develop an Understanding of Writing Development and Assessment, Writing Standards and Genre Knowledge, and Instructional Practices to Support All Students, Grades K-3* and 4-8*

**Purchase only available for groups of 15 or more*

This course provides new writing teachers with foundational knowledge and practical strategies for supporting writers. Participants will learn the progression of writing development, implement effective assessment practices, and design instruction that aligns with writing standards across genres. Teachers will explore methods for creating supportive and inclusive writing environments, providing targeted feedback, and differentiating instruction to meet diverse student needs. By the end of this course, teachers will be able to plan for instruction across multiple genres, assess student writing development, and create engaging lessons that support all writers in their growth.

Learning Objectives and Outcomes:

- » Understand writing development to support writers' progression across stages
- » Implement effective assessments to evaluate and guide student writing growth
- » Design genre-based instruction aligned with writing standards and student needs
- » Create inclusive writing environments that foster engagement and confidence
- » Provide targeted feedback and differentiation to support diverse learners

7. Support the Teaching and Learning of Spelling and Grammar: Study Your Data in Phonemic Awareness, Phonics, Writing to Design and Adapt Whole Class and Small Group Teaching of Spelling, Grades K-3

This course supports teachers' ability to use assessment data to inform and enhance spelling instruction across whole class and small group settings. Participants will learn to analyze patterns in students' phonemic awareness, phonics knowledge, and writing to design targeted spelling instruction. Teachers will explore methods for differentiating spelling instruction and connecting spelling to reading and writing development so that students get the precise instruction they need.

Learning Objectives and Outcomes:

- » Analyze spelling data to inform instructional decisions
- » Design responsive spelling lessons based on student needs
- » Implement effective whole class and small group teaching strategies
- » Create meaningful practice opportunities that reinforce learning
- » Develop tools for monitoring spelling development over time

8. Content Area Instruction is a Powerful Venue for Supporting Vocabulary and Reading Comprehension: How to Make the Most of this Instructional Time, Grades K-2 and 3-5

This course demonstrates how teachers can maximize content area instruction to enhance students' vocabulary development and reading comprehension skills across content areas. Participants will learn effective strategies to teach academic vocabulary explicitly while supporting students in developing word-learning strategies they can apply independently. Teachers will explore research-based methods for teaching key concepts and guiding students to become active readers of content-area texts.

Learning Objectives and Outcomes:

- » Design content lessons that incorporate vocabulary instruction
- » Implement strategies to support knowledge building
- » Create opportunities for meaningful engagement with academic language
- » Develop tools to transform content instruction into literacy learning
- » Apply methods for maintaining focus on subject-area objectives



FOCUSED TOPIC COURSES (CONTINUED)

9. Supporting Multilingual Learners Across Literacy Instruction: Understanding Theories of Language Acquisition and Methods of Support for Diverse Language Populations, Grades K-8*

**Purchase only available for groups of 15 or more*

This course equips teachers with foundational knowledge about language acquisition and practical strategies for supporting multilingual learners in literacy development. Participants will explore key theories of language acquisition and learn to apply research-based methods for supporting diverse language learners across literacy contexts. Teachers will examine effective practices for developing academic language and reading and writing skills while honoring students' linguistic resources.

Learning Objectives and Outcomes:

- » Implement research-based strategies for supporting multilingual learners
- » Design inclusive literacy experiences that value linguistic diversity
- » Create supportive learning environments for language development
- » Develop tools for scaffolding content comprehension
- » Apply methods for fostering academic language acquisition

10. Supporting RTI/MTSS/ Student Efficacy: Study Universal Assessments and Screener Data, School-wide Systems for Supporting Subgroups and Individual Students, Plans for Targeted Intervention, Cycles of Small Group Work, and More, Grades K-2* and 3-5*

**Purchase only available for groups of 15 or more*

This course provides guidance for how teachers can effectively implement RTI/MTSS frameworks to support student literacy development. Participants will learn to analyze universal screening data, create systematic support plans, and design targeted interventions for both groups and individual students. Teachers will explore methods for organizing intervention cycles, monitoring student progress, and adjusting instruction based on assessment data. By the end of this course, teachers will be able to implement effective intervention systems, create targeted small group instruction plans, and develop practical tools for monitoring student growth and response to intervention.

Learning Objectives and Outcomes:

- » Interpret universal screening data to identify students' needs
- » Develop and implement evidence-based interventions for small groups and individual students
- » Use progress monitoring tools and assessment data to evaluate and respond to students' needs
- » Create systematic intervention plans and practical tools to support and track student literacy growth

11. Responsive Grammar and Conventions Instruction; Assess and Design Developmentally Appropriate Instruction to Support Student Growth in Syntax, Conventions, and Editing, Grades 3-5

This course provides guidelines for ways teachers can provide effective grammar and conventions instruction that responds to students' developmental writing needs. Participants will learn to assess students' current understanding of grammar and conventions, and design instruction that builds upon this foundation. Teachers will explore methods for teaching grammar and conventions within the context of authentic writing, using mentor texts and student writing samples to guide instruction.

Learning Objectives and Outcomes:

- » Create developmentally appropriate lessons for syntax, conventions, and editing skills
- » Implement strategies for embedding grammar instruction within writing instruction
- » Design tools for monitoring student progress in grammar and conventions
- » Develop approaches for making grammar instruction meaningful and engaging
- » Apply methods for using mentor texts to support grammar instruction

12. Building Stronger, More Flexible Readers: Phonemic Awareness, Phonics, and Fluency for Upper Grades, Grades 3-6

This course equips teachers with advanced strategies to strengthen phonemic awareness, phonics, and fluency skills in upper elementary students who may have difficulty with these foundational reading components. Participants will learn research-based techniques to identify and address gaps in students' phonological processing, decoding, and reading fluency without compromising grade-level comprehension instruction. Teachers will explore how to integrate these foundational skills into their existing literacy curriculum while maintaining the engagement of older learners.

Learning Objectives and Outcomes:

- » Conduct targeted assessments of students' phonological needs
- » Implement appropriate intervention strategies
- » Create differentiated learning experiences for immediate classroom use
- » Develop tools for integrating foundational skills instruction
- » Apply methods for maintaining student engagement during skill practice



FOCUSED TOPIC COURSES (CONTINUED)

13. Data-Based Small Groups to Support Readers with Developing Fluency, Comprehension, and Vocabulary, Grades 3-8

This course provides teachers with systematic approaches to design and lead data-informed small groups that enhance students' reading development. Participants will learn to triangulate reading data to identify patterns in students' fluency, comprehension, and vocabulary development to inform instructional groupings. Teachers will explore practical strategies for managing small group instruction while maintaining high levels of student engagement and independence during reading instruction.

Learning Objectives and Outcomes:

- » Create and implement flexible groups based on analysis of multiple data points, demonstrating the ability to identify patterns in student reading development
- » Design targeted small group lessons that address specific reading needs in fluency, comprehension, and vocabulary instruction
- » Develop efficient systems for managing small group instruction while maintaining student independence
- » Create action plans incorporating instructional schedules, lesson plans, and progress monitoring tools
- » Apply strategies for documenting and supporting continued growth in reading development

14. Leading Responsive, Data-Based Small Group Work in Writing; Leverage Assessment and Small Group Instructional Practices to Address Student Writers' Needs, Grades 3-8

This course prepares teachers to implement effective standards-based small group writing instruction that addresses the diverse needs of writers in grades 3-8. Teachers will analyze writing samples and assessment data to identify patterns in students' writing development and plan targeted small group lessons. The course focuses on research-backed methods of teaching writing conferences, small groups, and shared writing experiences while maintaining an effective writing environment.

Learning Objectives and Outcomes:

- » Analyze student writing samples and assessment data to create responsive instructional groupings
- » Plan and implement targeted standards-based lessons to address identified writing needs across genres
- » Demonstrate effective facilitation of writing conferences, small groups, and shared writing experiences
- » Create and maintain systems for tracking student progress and adjusting instruction accordingly
- » Develop practical tools including conferring schedules, small group plans, and record-keeping systems

15. Knowledge Building Through Read Aloud and Small Groups: Create and Curate Resources for Topics and Units with Fiction and Nonfiction Texts, Leverage Background Knowledge and Tools to Develop Vocabulary, Grades 4-8

This course provides teachers with strategies to develop comprehensive knowledge-building units that integrate read alouds and small group instruction for students. Participants will learn to select and sequence both fiction and nonfiction texts that build students' understanding of essential topics while developing academic vocabulary. Teachers will explore methods for activating and building upon students' background knowledge while supporting vocabulary acquisition during read alouds and small group work.

Learning Objectives and Outcomes:

- » Design cohesive units that systematically build knowledge through strategic text selection
- » Create word banks and resources that support vocabulary development and explicit instruction
- » Implement instructional practices that deepen students' comprehension through discussion
- » Develop tools for planning knowledge-building units across content areas, integrating literacy and social studies and science instruction
- » Apply strategies for integrating vocabulary instruction within read alouds and small groups

16. Support the Teaching and Learning of Spelling: Targeted Small Group Instruction to Support Feedback, Practice, and Explicit Teaching, Grades 4-8

This course provides teachers with strategies to deliver effective small group spelling instruction that supports student growth through targeted feedback and practice. Participants will learn to design explicit spelling lessons that address specific student needs and provide opportunities for meaningful practice. Teachers will explore methods for organizing small group instruction and creating engaging practice activities.

Learning Objectives and Outcomes:

- » Design targeted small group spelling lessons
- » Implement routines for providing immediate, specific feedback
- » Create effective practice activities for small group settings
- » Develop systems for monitoring student progress
- » Apply strategies for differentiating spelling instruction



FOCUSED TOPIC COURSES (CONTINUED)

17. Close Reading, Writing about Reading, and Book Clubs, Grades 2-8

This course will focus on multiliteracies, reading for literary techniques, and reading response. Participants will develop a working knowledge of how these practices support learners in regular close reading, so that they see more in the texts they read, and are more alert to language, craft, and structure as a habit of mind. Further, participants will learn new practices of how to engage in book clubs and writing about reading, so they emerge with strategic demonstration texts to support their students with this urgent work. Coaching students' as they read, write and engage in book club conversations will focus on effective feedback and transfer for independence.

Learning Objectives and Outcomes:

- » Develop knowledge of multiliteracies to support close reading and literary analysis
- » Analyze literary techniques to enhance students' comprehension and engagement
- » Implement book clubs and reading response to foster discussion and critical thinking
- » Coach students effectively by providing feedback for reading, writing, and discussions
- » Create demonstration texts to model reading responses and literary analysis

18. Helping Students Write About Reading in Ways that Support Both Reading Comprehension and Writing Development, Grades 3-5* and 6-12

***Purchase only available for groups of 15 or more**

This course provides guidance for ways teachers can integrate reading and writing instruction to enhance students' development in both areas simultaneously. Participants will learn effective strategies for teaching students to develop meaningful responses to reading, analyze texts deeply, and craft well-organized written pieces about their reading. Teachers will explore methods for scaffolding students' written responses to text while maintaining high expectations for both reading comprehension and writing quality – in both fiction and nonfiction.

Learning Objectives and Outcomes:

- » Design lessons that support students in crafting various types of written responses to reading
- » Implement strategies for teaching analytical writing skills across text types
- » Create opportunities for students to develop their voices as readers and writers
- » Develop tools for scaffolding written responses while maintaining rigor
- » Apply methods for helping students make meaningful connections between reading and writing development

19. Digital Literacies and AI: Enhancing Reading and Writing with Digital Tools, Grades 4-12*

***Purchase only available for groups of 15 or more**

This course prepares teachers to effectively integrate digital tools and AI technologies into their literacy instruction to enhance students' reading and writing development. Participants will explore current digital literacy practices and evaluate various educational technology tools that support reading comprehension, writing process, and critical thinking skills. Teachers will learn to design lessons that thoughtfully incorporate digital tools while maintaining focus on core literacy objectives and digital citizenship.

Learning Objectives and Outcomes:

- » Select appropriate digital tools for specific literacy purposes
- » Create technology-enhanced learning experiences that support student engagement
- » Implement strategies for teaching students to be critical consumers and creators of digital content
- » Develop practical plans for integrating digital literacy instruction into existing curriculum
- » Apply methods for supporting students in developing authentic digital reading and writing skills

*20. FOR LITERACY COACHES AND TEACHER LEADERS

5-Day Course, offered in-person and virtual
Supporting Data-Driven Coaching that Drives School Progress, Grades K-8

This course equips literacy coaches and teacher leaders with effective strategies to lead data-driven coaching cycles that enhance school-wide literacy instruction. Participants will learn to analyze various forms of literacy data to identify patterns in student learning and collaborate with teachers to develop responsive instructional plans. Participants will explore methods for identifying problems of practice, supporting teachers in implementing evidence-based literacy practices, conducting effective coaching conversations, and providing targeted feedback. Participants will consider the needs of adult learners and the ways in which they can support professional learning communities that are collaborative and effective as well as the ways they can help their schools leverage resources, expertise, and time to meet students' needs.

Learning Objectives and Outcomes:

- » Design and facilitate coaching cycles that respond to identified instructional needs
- » Create tools for documenting teacher growth and measuring impact
- » Implement systems for monitoring the effectiveness of coaching support
- » Develop practical frameworks for conducting coaching conversations
- » Apply strategies for supporting continuous improvement in literacy instruction school-wide



FOCUSED TOPIC COURSES (CONTINUED)

***During the 2025 - 2026 school year Advancing Literacy will offer a selection of Focused Topic Courses that begin later in the day in order to accommodate teachers in various time zones. This selection (groups #21 - 25) of courses will meet from 11am - 5pm ET (or 9am - 3pm PT).**

21. Use Decodable Texts and Small Groups to Help Students Draw on Phonemic Awareness and Phonics, Grades K-3*

****Purchase only available for groups of 15 or more***

This course will equip teachers with strategies to strengthen early reading instruction through targeted small-group work. Teachers will learn how to effectively use decodable texts to reinforce phonics patterns, build phonemic awareness, and develop reading fluency while simultaneously supporting reading comprehension. This focused approach to small group work will help ensure students can successfully apply their developing phonics skills in meaningful reading contexts.

Learning Objectives and Outcomes:

- » Strategic use of decodable texts to reinforce phonics patterns
- » Integrate phonemic awareness with phonics instruction
- » Implement effective small-group reading strategies
- » Support fluency and comprehension development

22. Understanding Theories of Language Acquisition and Learning to Plan with Deliberate Language Goals for Multilingual Writers, Grades K-8*

****Purchase only available for groups of 15 or more***

This course will help educators learn about the research focusing on second language acquisition. The course will hone in on ways to provide access to Multilingual learners around the four domains of language development: listening, speaking, reading, and writing. Participants will study and practice student writing with multiple lenses to support strategic planning for intentional teaching of content and language development. Educators will learn and use the stages of language acquisition to look at student writing and systematically plan for the language learners in their classrooms.

Learning Objectives and Outcomes:

- » Analyze and implement key theories of second language acquisition
- » Support multilingual learners across listening, speaking, reading, and writing
- » Examine student writing to inform language and content instruction
- » Apply language acquisition stages to plan targeted instruction

23. Support for Teachers Who Are New to Writing Instruction; Develop an Understanding of Writing Development and Assessment, Writing Standards and Genre Knowledge, and Instructional Practices to Support All Students, Grades K-8*

****Purchase only available for groups of 15 or more***

This course will teach educators practical strategies to support students as they develop writing skills, even if they are new to teaching writing themselves. The course will focus on the writing process, structuring a writing workshop, providing meaningful feedback, and fostering student independence. By the end of this course, educators will walk away knowing how to create a supportive writing environment and implement effective teaching practices that build confident, capable writers.

Learning Objectives and Outcomes:

- » Understand writing development and assessment practices
- » Implement effective writing instruction supporting students' writing process
- » Provide meaningful feedback to support student growth
- » Develop instructional strategies to build confident, independent writers

24. Literary and Academic Vocabulary Acquisition, Grades K-8*

****Purchase only available for groups of 15 or more***

This course equips elementary educators with research-based strategies for teaching literary and academic vocabulary. Participants will explore the balance of incidental and direct instruction, learning how to embed vocabulary into read-alouds, discussions, and explicit teaching routines. They will also examine the role of morphology in word learning, gaining practical techniques for teaching prefixes, suffixes, and root words. Finally, educators will explore how knowledge-building and carefully curated text sets enhance vocabulary acquisition and comprehension. Through demonstrations, discussions, and lesson planning, teachers will leave with actionable strategies to strengthen vocabulary instruction in their classrooms.

Learning Objectives and Outcomes:

- » Implement research-based strategies for teaching literary and academic vocabulary
- » Balance incidental and direct vocabulary instruction in daily lessons
- » Teach morphology through prefixes, suffixes, and root words
- » Use knowledge-building and text sets to enhance vocabulary and comprehension



FOCUSED TOPIC COURSES (CONTINUED)

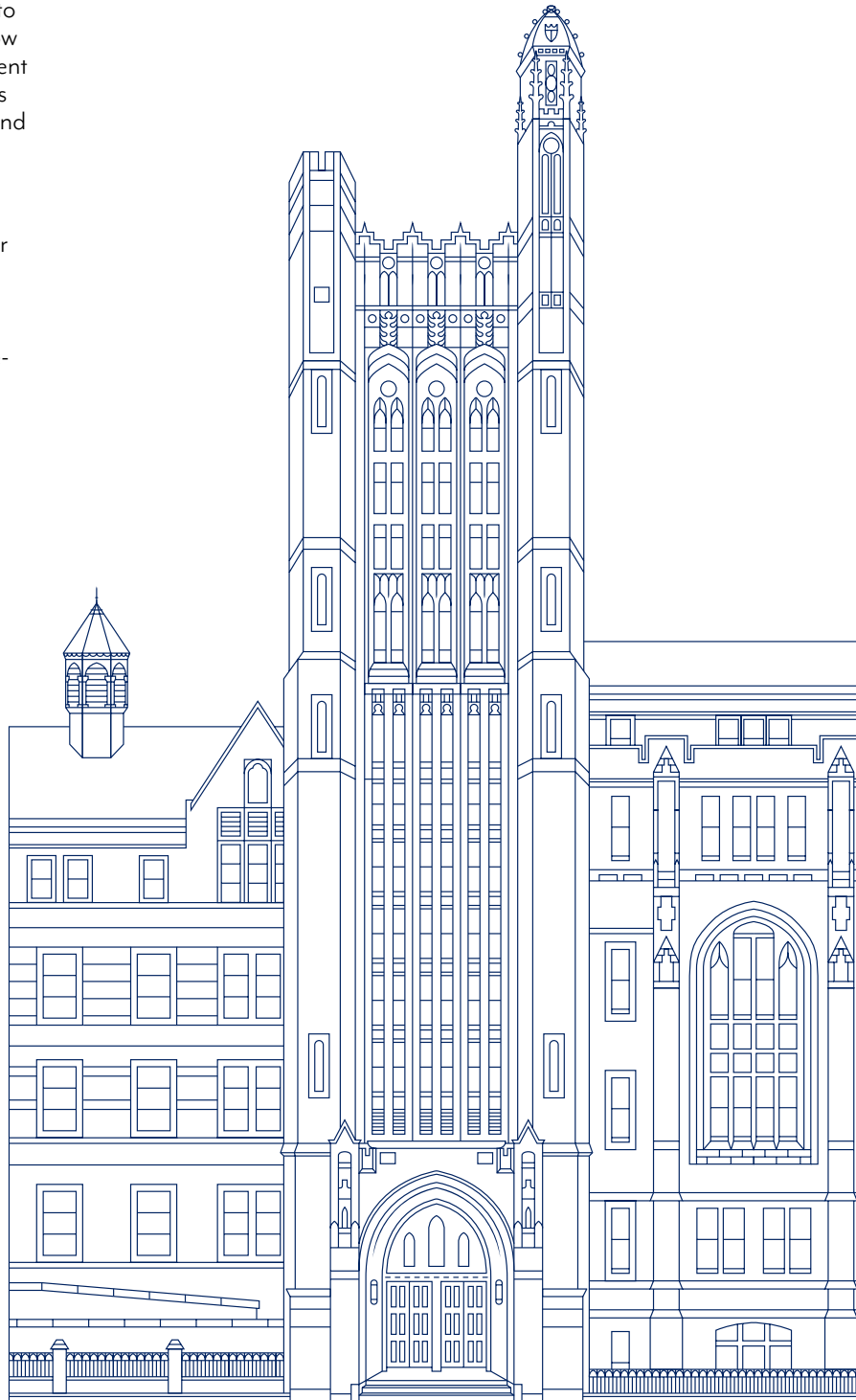
25. Phonemic Awareness, Phonics, and Fluency for Upper Grade Readers, Grades 3-6*

**Purchase only available for groups of 15 or more*

This course addresses the unique challenges of supporting older readers with foundational reading skills. Through a focus on advanced phonemic awareness, phonics, and fluency instruction tailored for upper elementary and middle school students, participants will learn age-appropriate strategies to support closing critical skill gaps. The course emphasizes how to integrate these foundational skills within grade-level content and texts, helping teachers develop intervention approaches that accelerate learning and support students' confidence and success across all content areas.

Learning Objectives and Outcomes:

- » Identify and address foundational reading gaps in older students
- » Teach advanced phonemic awareness, phonics, and fluency skills
- » Integrate foundational reading instruction within grade-level content
- » Develop intervention strategies to accelerate reading growth and confidence





LEADERSHIP CONFERENCE SERIES

The Leadership Conference Series provides district and school leaders, literacy coaches, lead teachers, and parent coordinators a time to come together to learn from and alongside the TC Advancing Literacy team – to think about ways we can respond to time-specific and job-specific challenges, and to offer a space for collaborative learning within and across school communities. There are two options for participating in Leadership Conferences: in-person or virtual.

The [in-person Leadership Conferences](#) will include conference days at Teachers College, featuring guest speakers and workshops led by the TC Advancing Literacy team. Each building principal is encouraged to bring a guest to the conferences – their assistant principal, building literacy coach, lead teacher, school librarian, or family coordinator, for instance. The conferences will provide building-wide literacy support, but will also target particular groups on various dates. During the 2024-2025 school year, we found that the opportunity to attend the conferences with colleagues enhanced learning and collaboration. Lunch is provided during the in-person conferences as a way to extend conversations and network with other district and school leaders.

The [virtual Leadership Conferences](#) will include an abbreviated version of the in-person conferences, featuring guest speakers and workshops led by TC Advancing Literacy leaders. This option includes a brief update meeting in September, followed by meetings across the year.

FOUNDATIONAL READING SKILLS ONLINE MODULES OFFERED BY TEACHERS COLLEGE ADVANCING LITERACY

In order to support educators' understanding of the Science of Reading and foundational reading skills, Teachers College Advancing Literacy will offer an online course, available in summer of 2025. This course will equip educators with the knowledge they need of oral language development, phonemic awareness, phonics, fluency, vocabulary, and comprehension (the "Big 6"). When educators understand these literacy needs, they can devise comprehensive, responsive instruction, and curricular adaptations, to move all students to reading proficiency.

The complete course will consist of 6 modules addressing the "Big 6" skills and competencies of effective reading and writing, as well as culturally sustaining and responsive pedagogy. Teachers who complete the course will understand

key and current reading research, the relationship between reading and writing, and the implications for classroom instruction. The course will consist of recorded self-paced modules as well as interactive elements with a cohort of participants and feedback from Advancing Literacy instructors.

Participants who complete all 6 modules will receive a certificate from Teachers College, Columbia University (as well as 35 CTLE credits for NYS educators).

**These modules are offered separate from professional development packages. Please visit [our website](#) for more information.*



LOCAL SUMMER INSTITUTES

Teachers College Advancing Literacy is pleased to design site-based summer institutes with our partner schools and districts. All of our institutes are research-based, and will focus on pedagogies as well as content with the mission of advancing literacy for students through responsive and inclusive teaching.

Local Summer Institutes are presented by Advancing Literacy Staff Developers and may be virtual or in person, and may span across 2-5 days depending on the topic. Institutes may span any group size, and may address more than one topic, depending on the availability of instructors and your needs. You may choose a topic from those listed below, or consult with us about the topics most relevant to your community.

To schedule a Local Summer Institute, [please fill out this form](#) or write to Emily at EmilyBSmith@tc.columbia.edu.

Frequently Requested Topics:

- Teaching Writing: A Deep Dive of Inclusive and Responsive Pedagogies, Structures, and Practices (Grades K-12)

- Foundational Reading: An Intensive Study of Phonemic Awareness, Phonics, Fluency, Vocabulary, and Comprehension (Grades K-3) or Foundational Reading for Older Students (Grades 3-6)
- Strategic Use of Decodable Texts and Small Groups to Help Students Draw on Phonemic Awareness and Phonics to Support Comprehension (Grades K-3)
- Knowledge Building to Strengthen and Deepen Comprehension (Grades K-8)
- Close Reading, Writing about Reading, and Book Clubs (3-12)
- Small Group Work in Reading or Writing (Grades K-8)
- Phonemic Awareness, Phonics, and Fluency for Upper Grade Readers (Grades 3-6)
- Close Reading, Writing about Reading, and Book Clubs (Grades 3-12)
- Supporting Multilingual Learners as Readers and/or Writers (Grades K-9)
- Local Curriculum Writing (Grades K-8/12)
- A Topic of Your Choice, Co-Authored with TCAL.

SUMMER INSTITUTES AT TEACHERS COLLEGE



KNOWLEDGE BUILDING TO STRENGTHEN AND DEEPEN COMPREHENSION

Grades: K - 8

Dates: July 9 - 10, 2025

This institute will help teachers further their understanding of reading research on the connections between knowledge building and reading comprehension. Participants will study the implications these findings have for classroom instruction. Teachers will then harvest this research while studying and practicing together in a collegial community. Participants will have first-hand experiences using and building text sets, will study key research on background knowledge, vocabulary development and explicit instruction. Together we will study the ways that replicable instructional strategies can be utilized for read aloud and close reading. In addition, drawing on the research on the science of learning, including culturally sustaining pedagogies, teachers will consider the role of student discourse, writing, and joy in not only building knowledge and content, but how they foster a community of learners.

Learning Objectives:

- Understand the Research – Analyze key findings on the connections between knowledge building and reading comprehension, including the role of background knowledge, vocabulary, and explicit instruction.
- Apply Research to Instruction – Design and implement instructional strategies that integrate knowledge-building practices into read-alouds and close reading activities.
- Build and Utilize Text Sets – Develop and use curated text sets to support comprehension, student engagement, and content knowledge across grade levels.
- Foster Student Discourse and Writing about Reading – Explore strategies to promote meaningful student discussions and writing as tools for deepening comprehension and knowledge retention.
- Create a Community of Learners – Incorporate culturally sustaining pedagogies and research-based practices to cultivate an inclusive, joyful, and knowledge-rich classroom environment.



Summer Institutes at Teachers College (continued)

SMALL GROUP INSTRUCTION IN READING

Grades: K - 8

Dates: July 21 - 22, 2025

This small group work institute is for communities who have engaged in the essentials of whole class instruction in teaching reading or writing, and now want to focus on responsive small group work and conferring. Staff developers and participants will study the predictable content to support a range of learners. At this institute, teachers will have the opportunity to explore pedagogy, relevant educational research, and assessment tools to ensure that instructional practices are affirming and lead toward student agency. By the end of this institute, participants will have the skills and tools to prepare materials that support foundational skills enabling them to effectively prepare for a wide range of students' instructional needs.

Learning Objectives:

- Deepen Understanding of Small Group Instruction – Examine the role of small group work and conferring to support diverse learners.
- Implement Responsive Teaching Strategies – Learn to use assessment tools and observational data to tailor small group instruction to meet individual student needs.
- Apply Research-Based Practices – Explore relevant educational research on effective small group instruction, student agency, and differentiated support.
- Develop and Prepare Instructional Materials – Create and organize materials that support foundational literacy skills and scaffold learning for a range of readers.
- Foster Student Engagement and Independence – Utilize affirming, student-centered instructional practices that build confidence, comprehension, and reading fluency.

SMALL GROUP INSTRUCTION IN WRITING

Grades: K - 8

Dates: July 23 - 24, 2025

This small group work institute is for communities who have engaged in the essentials of whole class instruction in teaching reading or writing, and now want to focus on responsive small group work and conferring. Staff developers and participants will study the predictable content to support a range of learners. At this institute, teachers will have the opportunity to explore pedagogy, relevant educational research, and assessment tools to ensure that instructional practices are affirming and lead toward student agency. By the end of this institute, participants will have the skills and tools to prepare materials that support foundational skills enabling them to effectively prepare for a wide range of students' instructional needs.

Learning Objectives:

- Understand the Role of Small Group Instruction – Analyze how small group work and conferring complement whole-class instruction to support differentiated learning.
- Use Assessment to Inform Instruction – Learn to apply assessment tools and observational strategies to identify student needs and guide small group instruction.
- Implement Research-Based Pedagogy – Explore key educational research on responsive teaching, student agency, and effective small group practices.
- Develop Targeted Instructional Materials – Create and organize resources that support foundational literacy skills and scaffold learning for diverse readers.
- Foster an Inclusive and Student-Centered Learning Environment – Apply strategies that affirm student identities, promote engagement, and encourage independence in writing.



Summer Institutes at Teachers College (continued)

INNOVATIONS IN MULTILINGUAL AND BILINGUAL LITERACIES

Grades: K - 9

Dates: July 28 - 29, 2025

This institute will focus on the intersection of theory and practice, will explore multiple pathways to support bilingual and multilingual students, and to augment their unique competencies. The team of instructors works nationally and globally, in schools and through research, and they will share practical classroom structures and instruction, as well as theory and research. Participants will study theories of language acquisition, pedagogies to harness and strengthen learners' cultural and linguistic capital, and instructional methods, and curriculum design. The institute is for all educators who teach in classrooms and systems where students come to school speaking more than one language.

Learning Objectives:

- Designing curriculum that builds on students' funds of knowledge, lived experiences, and linguistic development
- Understanding Stages of Language development and how to support students trajectory being intentional around our planning for our diverse language learners
- Creating communities of care and belonging for all multilingual learners, especially newcomers
- Practical and affirming supports for multilingual learners that promotes agency and culturally affirming practices
- High leverage routines and structures to use inside and outside the classroom that promote language, vocabulary, and content knowledge around the curriculum
- Joyful vocabulary acquisition and classroom pedagogies to deepen students oral language and academic vocabulary using a variety of multimodal and knowledge building texts
- Planning instruction with deliberate language goals to support whole class, small group, and one on one feedback
- Teaching emergent bilingual and multilingual students with disabilities.

EVIDENCE-BASED METHODS OF TEACHING WRITING

Grades: K - 8

Dates: August 26 - 27, 2025

At this institute, educators will learn practical strategies to support students as they develop writing skills, even if they are new to teaching writing themselves. Drawing on relevant educational research, we will focus on understanding writing process instruction that includes structures for explicit instruction, guided practice for students, and strategies for providing meaningful feedback and fostering student independence. Participants will learn about the three main text types – informational, narrative, and opinion/argument texts. The institute will also include the study of exemplar texts and ways to use them in classroom instruction to promote student agency. By the end of this course, educators will walk away knowing how to create a supportive writing environment and implement effective teaching practices that build confident, capable writers.

Learning Objectives:

- Understand and Implement Writing Process Instruction – Learn structures for explicit instruction, guided practice, and meaningful feedback to support student writing development.
- Develop Strategies for Teaching Key Text Types – Explore instructional approaches for informational, narrative, and opinion/argument writing, considering student exemplars within each genre.
- Use Mentor Texts to Support Writing Growth – Study high-quality mentor texts and learn how to incorporate them into instruction to model strong writing and foster student agency.
- Create a Supportive and Independent Writing Environment – Apply research-based strategies to cultivate a classroom that encourages student confidence, independence, and engagement in writing.

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September 3, 2025

Juanita Davis
Accreditation Standards Division
Oklahoma State Department of Education
2500 N. Lincoln Blvd.
Oklahoma City, OK 73105

Re: Instructional Calendar Days to Hours

Dear Ms. Davis,

Please accept this letter as our notification that our school calendar for the 2025-26 school year will be based on hours, not days. Our instructional calendar was discussed and approved on November 14, 2024, by the Bixby Board of Education. Enclosed is a copy of the board policy (3100) regarding the school calendar utilization of instructional days or 1086 hours of instruction. In addition to our school board-approved calendar, which is calculated using the option of 1086 hours, we have uploaded our worksheets by site disclosing the instructional hours. We are again requesting to use hours for the school year 2025-26.

Please notify me if you need any other information on this matter.

Sincerely,

Ms. Lydia Wilson
Superintendent
lwilson@bixbyps.org

SCHOOL DAYS/HOURS WORKSHEET

Date: _____

COUNTY
Tulsa

DISTRICT
Bixby

SITE
Middle School (7th-8th)

Parent-Teacher Conference Days/Hours (2 days and/or 12 Hours maximum)

Number of Days	# of Hours per Day		
2	6		12.00

Actual/Regular School Year *(Do Not Include Parent-Teacher Conferences, Additional Minute, Partial Days or Virtual Days)

Start Time	End Time	Minutes in School Day	Minutes of Lunch/Breakfast	Total Minutes	Number of Days Taught*	Total Hours
8:50 AM	3:51 PM	421	30	391	138	899.30

Adding Additional Days/Minutes in Bulk (If minutes are added to a large number of school days)

Start Time	End Time	Minutes in School Day	Minutes of Lunch/Breakfast	Total Minutes	Number of Days Taught	Total Hours
8:50 AM	2:52 PM	367	30	337	27	151.65

Adding Additional Days/Hours or Partial Days/Hours (Partial days appear as days only when minutes are 240 or longer. Partial days appear as hours when minutes are longer than 120 and shorter than 240.)

Start Time	End Time	Minutes in School Day	Minutes of Lunch/Breakfast	Total Minutes	Date	Total Hours
		12:00 AM		0		0.00
		12:00 AM		0		0.00
		12:00 AM		0		0.00
ADDITIONAL DAYS TAUGHT		0	TOTAL MINUTES	0	TOTAL HOURS	0.00

Full virtual days for all students (should not exceed 360 min.)

Number of Days	# of Minutes per Day		
1	6.5		0.108333333

Professional Development Hours/Days

Number of Days	Number of Hours		
8	7	TOTAL PROFESSIONAL DEVELOPMENT HOURS	30

Meets 1086 Requirement

GRAND TOTAL HOURS	1093.06
-------------------	---------

Total Days Taught for ASR =	168
-----------------------------	-----

Meets 166 Requirement

Total Days for 166 Requirement	176
--------------------------------	-----

Superintendent Signature _____

Date _____

RAO Signature _____

Date _____

NOTES: Type here to enter a note.

SCHOOL DAYS/HOURS WORKSHEET

Date: _____

SCHOOL DAYS/HOURS WORKSHEET

Date: _____

SCHOOL DAYS/HOURS WORKSHEET

Date: _____

COUNTY
Tulsa

DISTRICT
Bixby

SITE
Elem/Int: CE, EE, NE, WE, CI, EI, NI, WI

Parent-Teacher Conference Days/Hours (2 days and/or 12 Hours maximum)

Number of Days	# of Hours per Day		
2	6		12.00

Actual/Regular School Year *(Do Not Include Parent-Teacher Conferences, Additional Minute, Partial Days or Virtual Days)

Start Time	End Time	Minutes in School Day	Minutes of Lunch/Breakfast	Total Minutes	Number of Days Taught*	Total Hours
7:50 AM	2:55 PM	425	30	395	139	915.08

Adding Additional Days/Minutes in Bulk (If minutes are added to a large number of school days)

Start Time	End Time	Minutes in School Day	Minutes of Lunch/Breakfast	Total Minutes	Number of Days Taught	Total Hours
7:50 AM	1:55 PM	365	30	335	28	156.33

Adding Additional Days/Hours or Partial Days/Hours (Partial days appear as days only when minutes are 240 or longer. Partial days appear as hours when minutes are longer than 120 and shorter than 240.)

Start Time	End Time	Minutes in School Day	Minutes of Lunch/Breakfast	Total Minutes	Date	Total Hours
		12:00 AM		0		0.00
		12:00 AM		0		0.00
		12:00 AM		0		0.00
ADDITIONAL DAYS TAUGHT		0	TOTAL MINUTES	0	TOTAL HOURS	0.00

Full virtual days for all students (should not exceed 360 min.)

Number of Days	# of Minutes per Day		
0	6.5		0

Professional Development Hours/Days

Number of Days	Number of Hours		
8	6	TOTAL PROFESSIONAL DEVELOPMENT HOURS	30

Meets 1086 Requirement

GRAND TOTAL HOURS	1113.42
-------------------	---------

Total Days Taught for ASR =	169
-----------------------------	-----

Meets 166 Requirement

Total Days for 166 Requirement	177
--------------------------------	-----

Superintendent Signature _____

Date _____

RAO Signature _____

Date _____

NOTES: Type here to enter a note.

SCHOOL DAYS/HOURS WORKSHEET

Date: _____

SCHOOL DAYS/HOURS WORKSHEET

Date: _____

SCHOOL DAYS/HOURS WORKSHEET

Date: _____

COUNTY	DISTRICT	SITE
Tulsa	Bixby	Bixby High School

Parent-Teacher Conference Days/Hours (2 days and/or 12 Hours maximum)

Number of Days	# of Hours per Day		
2	6		12.00

Actual/Regular School Year *(Do Not Include Parent-Teacher Conferences, Additional Minute, Partial Days or Virtual Days)

Start Time	End Time	Minutes in School Day	Minutes of Lunch/Breakfast	Total Minutes	Number of Days Taught*	Total Hours
8:50	3:51:00 AM	421	35	386	131	842.77

Adding Additional Days/Minutes in Bulk (If minutes are added to a large number of school days)

Start Time	End Time	Minutes in School Day	Minutes of Lunch/Breakfast	Total Minutes	Number of Days Taught	Total Hours
8:50 AM	2:52 AM	362	35	327	27	147.15

Adding Additional Days/Hours or Partial Days/Hours (Partial days appear as days only when minutes are 240 or longer. Partial days appear as hours when minutes are longer than 120 and shorter than 240.)

Start Time	End Time	Minutes in School Day	Minutes of Lunch/Breakfast	Total Minutes	Date	Total Hours
		12:00 AM		0		0.00
		12:00 AM		0		0.00
		12:00 AM		0		0.00
ADDITIONAL DAYS TAUGHT		0	TOTAL MINUTES	0	TOTAL HOURS	0.00

Full virtual days for all students (should not exceed 360 min.)

Number of Days	# of Minutes per Day		
2	120		240

Professional Development Hours/Days

Number of Days	Number of Hours		
5	6	TOTAL PROFESSIONAL DEVELOPMENT HOURS	30

Meets 1086 Requirement

Total Days Taught for ASR =	162
-----------------------------	-----

GRAND TOTAL HOURS 1271.92

Meets 166 Requirement

Total Days for 166 Requirement	167
--------------------------------	-----

Superintendent Signature _____

RAO Signature _____

Date _____

Date _____

SCHOOL DAYS/HOURS WORKSHEET

Date: _____

NOTES: Type here to enter a note.

SCHOOL DAYS/HOURS WORKSHEET

Date: _____

SCHOOL DAYS/HOURS WORKSHEET

Date: _____

SCHOOL DAYS/HOURS WORKSHEET

Date: _____

SCHOOL DAYS/HOURS WORKSHEET

Date: _____

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Kathy Gilliam
23 South Riverview Drive



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www.kgilliam@bixbyps.org
918-366-2328

Gifted Advisory Committee

2025-2026

SReenivasulu Annam, Parent

Sherry Frable, GT teacher

Laurie Francis, GT teacher

Lesley Goodnight, Counselor

Georgia Hsu, Parent

Casey Machado, Counselor

Jennifer Martins, Parent

Tom Powers, GT Teacher

Keri Robinson, GT Teacher

Libby Sparkman, GT teacher

LaTonya Stewart, Parent

Jennifer Woestman, Parent

Flora Zhong

District representative: Kathy Gilliam

7/10/2025

Bixby Public Schools
8506 East 61st St
Tulsa, OK 74133

KONE Inc.
2341 W Albany St, Ste G
Broken Arrow, OK 74012
Tel (918) 258-0582
www.kone.com
steven.hood@kone.com

RE: KONE Contract # 41976612 ADDENDUM
Effective: 7/1/2025

KONE will change records to reflect the extension of the maintenance agreement as listed below:

- Effective 7/1/2025 to 6/31/2026, maintenance agreement between Bixby Public Schools and KONE will continue for an additional year for \$2,088.38 per month.
- The following elevators are included in this maintenance agreement:

Equipment Name
Central Intermediate
High School Science
Whitey Ford Sports Complex
Middle School North
Middle School South
Tennis Facility
Home of the Spartans
8 th Grade South
9 th Grade North
West Elementary
West Intermediate
North Intermediate
East Elementary
East Intermediate
New Administration Building
New High School North
New High School South

Our total price to perform the above-mentioned maintenance amounts to: **\$2,088.38 per month.**

All other terms and conditions of the maintenance contract number 41976612 between Bixby Public Schools and KONE are to remain unchanged.

To approve, please sign and return to my office. Please contact me at (918) 804-6028 with your questions.

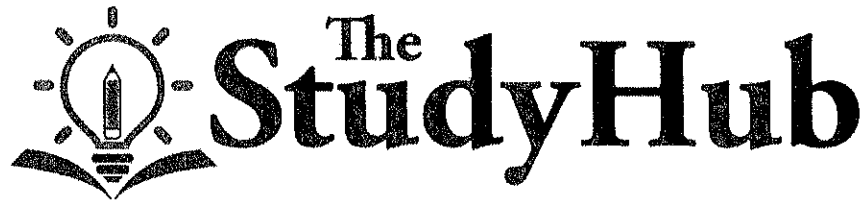
ACCEPTED BY:

Bixby Public Schools

ACCEPTED BY:

KONE

Signature: _____ Page 1 of 2 Signature: _____



CONTRACT FOR SERVICES

August 15, 2025
Bixby Public Schools
23 S. Riverview Drive
Bixby, OK 74008
Att: Kathy Gilliam, Director of Federal Programs

CONTRACT FOR ONLINE MATH TUTORING SERVICES

This Agreement is made and entered into on this ____ day of _____, 2025, by and between:

Bixby Public Schools

Address: 23 S. Riverview Drive, Bixby, OK 74008
(Hereinafter referred to as "School District")

and

The Bixby Study Hub

Address: 14625 S. Memorial
(Hereinafter referred to as "Tutor Provider")

Collectively referred to as the "Parties."

1. Scope of Services

The Tutor Provider agrees to provide online math tutoring services to students of Bixby Public Schools in accordance with the terms of this Agreement.

- Tutoring sessions will be conducted **twice a week**, on **Tuesdays and Wednesdays** when Bixby Schools are in session, excluding Parent/Teacher Conference evenings.
- Each session will be **one hour** in length from 5:45-6:45 p.m.
- All tutoring will be conducted **virtually** via LearnSpeed, an online platform used by The Bixby Study Hub, or Google Meets.
- The services are intended for students designated by Bixby Public Schools.
- Prior to services, the School District will complete diagnostic testing and provide the results to The Bixby Study Hub to guide instruction.

2. Term of Agreement

This Agreement shall commence September 11, 2025, and shall continue until May 19, 2026, unless terminated earlier in accordance with Section 7 of this Agreement.

3. Compensation

- The School District shall compensate the Tutor Provider at a rate of \$60 per hour per session.
- Payment shall be made on a monthly basis upon receipt of an invoice submitted by the Tutor Provider.
- Invoices shall include the number of sessions conducted.

Service	Frequency	Rate	Total
One hour math tutoring • Ages 12-18 • 6 students or less, one-on-one • Diagnostic testing to be completed prior to start of services and provided for the instructor to use to guide instruction	Two 60 minute sessions per week • scheduled to be confirmed prior to start of services • total number of sessions 63	\$60 per hour	\$3,780

4. Tutor Qualifications

- The Tutor Provider shall ensure that all tutors assigned are qualified to provide math instruction appropriate for the designated grade levels.
- Tutors shall undergo background checks and provide any credentials requested by the School District.

5. Scheduling and Attendance

- The School District will coordinate with the Tutor Provider to assign students and schedule session times.
- After each session, a session report regarding the activities completed during the session shall be emailed to a designated email address of an employee of Bixby

Public Schools.

- Any cancellations or rescheduling must be communicated at least 48 hours in advance, except in cases of emergency.

6. Confidentiality and Student Privacy

- The Tutor Provider agrees to maintain confidentiality of all student records and performance information.
- The Provider shall comply with all applicable laws, including **FERPA**, related to the privacy and security of student data.

7. Termination

This Agreement may be terminated:

- By either party with **30 days' written notice**.
- Immediately, by the School District, if the Tutor Provider fails to perform agreed-upon services or violates any term of this Agreement.

8. Independent Contractor

The Tutor Provider is acting as an **independent contractor** and not as an employee of the School District. Nothing in this Agreement shall be construed to create an employer-employee relationship.

9. Entire Agreement

This document constitutes the entire Agreement between the parties and supersedes any prior understandings or agreements.

10. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Oklahoma.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

Bixby Public Schools

By: _____

Name:

Title:

Date:

The Bixby Study Hub

By: _____

Name:

Title:

Date:

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23 S Riverview Drive
918-366-2200



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Bixby Public Schools and Empower Academy

School Year 2025-2026

Bixby Public Schools (BPS) and Empower Academy (EA), a group home for female students in Middle School and High School, in Bixby, Oklahoma, endeavor to collaborate in order to provide support for the students living at the home.

Enrollment/Transfer

- BPS will assist the guardian in enrolling the student(s), request educational records for the student(s), and develop a schedule for the student
- BPS will maintain and update student records and IEPs for the student, including taking a photo of the student and issuance of student id, as appropriate
- EA will notify the Director of **Special Education** (Dinah Benavides) of impending student enrollments in order to schedule a meeting to implement a transition plan into the school setting for the student. The student's enrollment may be completed after the planning meeting has taken place.
- EA will assist with the transition of the student to the school district by enrolling the student, providing educational records, IEPs, medication information, and any other information to support the safety and well-being of the student
- EA will make an appointment with the school nurse to review the student's medical needs
- EA will make an appointment with the school counselor to finalize the student's schedule
- EA will, upon the student's first day of in-person school, accompany the student to the school office
- EA will notify BPS and the Coordinator/Liaison of a student who is withdrawing or transferring
- EA will complete the withdrawal procedures for the student at the school site: returning textbooks, electronic devices (Chromebooks, power cord, case), etc. to the school site within five days of the student's exit from the facility

Supplemental Educational Services

- BPS will provide, through Title I Neglected funds, out-of-school tutoring
- BPS will provide, through Title I Neglected funds, supplemental materials as needed for tutoring

- BPS will provide, as Title I Neglected funds are available, a Neglected Liaison
 - Neglected Liaison will complete grade checks, maintain communication with Empower Academy, counselors, and the students' teachers, provide supplemental support for the students
- On-site Tutoring
 - Empower Academy will provide a room for the tutoring program. The room should have an adequate number of tables/chairs for the students and tutors. The area should have school supplies as needed for the tutoring sessions.
 - Empower Academy staff will remain with the students at all times and provide guidance and discipline as needed during the tutorial sessions.
 - BPS will provide, as Title I Neglected funds are available, out of school tutoring
 - BPS will provide certified teachers as tutors for tutoring sessions
 - BPS will provide, through Title I Neglected funds, supplemental materials as needed for the tutoring sessions
- EA will ensure that all devices and materials (chrome books, textbooks, etc.) provided to the student(s) are maintained in a secure location.
- Bixby Public Schools and Empower Academy will coordinate and cooperate on behavior plans for students, as needed

Communication

- BPS will communicate with Empower Academy any changes in contact information
- EA will communicate with Bixby Public Schools any changes in contact information
- EA will communicate student absences to the appropriate school
- EA and the BPS Liaison will collaborate and meet together on a regular basis, as needed
- BPS will provide, through Title I neglected funds, a Liaison, as available, to facilitate communication and coordination between the District and Empower Academy
- Empower Academy will submit a monthly child count indicating students present, withdrawing, or entering EA

By signing this agreement, Bixby Public Schools and Empower Academy agree to the above provisions.

Lydia Wilson
Superintendent
Bixby Public Schools

Program Director
Empower Academy

Signature/date

Signature/date



**BELMONT
UNIVERSITY**

College of Pharmacy
& Health Sciences

CLINICAL AFFILIATION AGREEMENT

THIS AGREEMENT is entered into by and between the **BELMONT UNIVERSITY (Through its School of Occupational Therapy in the College Of Pharmacy and Health Sciences)**, Nashville, TN, hereinafter referred to as the "University", and **Bixby Public Schools**, hereinafter referred to as the "Facility".

WHEREAS, the University has a curriculum in occupational therapy of which clinical practice is a required and integral component;

WHEREAS, the University desires to provide occupational therapy students the opportunity for clinical practice at the Facility; and

WHEREAS, the Facility has the expertise to provide such clinical practice and recognizes its professional responsibility to participate in the education of the occupational therapy students;

NOW, THEREFORE, in consideration of the mutual agreements set forth herein, the parties agree as follows:

The University agrees to:

1. Assume responsibility for assuring continued compliance with the educational standards of the appropriate accreditation bodies.
2. Communicate with the Facility, through the Fieldwork Supervisor (FS), on all items pertinent to the programs.
3. Notify the Facility of the planned schedule of student assignment, including the name of the student, level of academic preparation, and length and dates of the clinical affiliation.
4. Refer to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the curriculum, which is applicable to the Facility.
5. Inform the student of any special requirements of Facility acceptance, i.e., citizenship, health status, interview, etc.
6. Send to the Facility only those students who
 - 6.1. with or without reasonable accommodation, are qualified to participate in the clinical program;
 - 6.2. have passed all health examinations required to confirm that their participation in the program will not constitute a direct threat to the health or safety of themselves or others; and
 - 6.3. have been informed that they are responsible for all costs and expenses they incur for medical treatment which results from their participation in the program.
7. Advise the assigned student of the responsibility of complying with the AOTA Code of Ethics and the existing pertinent rules and regulations of the Facility.
8. Assure that the assigned students possess appropriate health and professional liability insurance.
9. Supply the facility with copies of forms used by the University in evaluating the performance of the assigned students.
10. Have the students provide, prior to the commencement of the student assignment, such confidential information as may be required by the Facility or deemed necessary for education and guidance of the student.

11. Comply with all existing non-discrimination policies in the selection and assignment of all students.
12. Respect the confidential nature of all information that Belmont students have access to, including but not limited to patients' personal health information provided to them orally, contained in patient medical records or maintained on the Facility's electronic information system.
13. Advise all students of the importance of complying with all relevant state and federal confidentiality laws, including the Health Insurance Portability and Accountability Act of 1996 (HIPAA), to the extent applicable. The University agrees to provide students with training in the requirements of the privacy and security provisions of HIPAA and to advise them of the importance of complying with the Facility's policies and procedures relative to HIPAA.

The Facility agrees to:

1. Maintain standards for appropriate health care services that are conducive to quality clinical educational experiences for occupational therapy students.
2. Designate a staff member as FS who will be responsible for the planning and implementation of the clinical affiliation.
3. Provide the FS with time to plan and implement the experience including, when feasible, time to attend relevant meetings and conferences.
4. Provide the physical facilities and equipment necessary to conduct the clinical practice.
5. Provide an orientation for students to the Facility, including relevant policies and procedures.
6. Advise the University of any changes in its personnel, operation, or policies that may affect the clinical experience.
7. Determine and notify the University of the number of students that it can accommodate during a given period of time.
8. Make emergency health care available to students in the event of an accident or illness while students are participating in the clinical experience. The Facility is not responsible for costs of such treatment or for costs of follow-up care or hospitalization. The student will be responsible for these health care costs.
9. Evaluate the performance of the student on a regular basis using the evaluation forms supplied by the University.
10. Not to discriminate against any employee or student on the basis of race, color, national origin, sex, age, disability or military service.
11. To comply with the Family Educational Rights and Privacy Act by keeping confidential all records concerning the students' clinical experiences.
12. Advise the University of any serious deficit noted in the ability of the assigned student to progress toward achievement of the stated objectives of clinical education and to assist the University and the students in attempting to correct these deficiencies.
13. Have the right to terminate any student whose health or performance is a detriment to patient well-being, or to achievement of the stated objectives of the experience after notifying the University.
14. Provide students and faculty with training regarding Facility's policies and procedures relative to HIPAA. Solely for the purpose of defining the students' role in relation to the use and disclosure of Facility's protected health information, the students are defined as members of the Facility's workforce, as that term is defined by 45 CFR 160.103, when engaged in activities pursuant to this Clinical Affiliation Agreement. However, the students are not and shall not be considered to be employees of the Facility. Facility acknowledges that students may use patients' personal health information for educational purposes at Facility and at Belmont. To the extent practicable, all information used for such purposes shall be appropriately de-identified so as to remove all data that may be used to connect such information back to the patient to whom it relates.

General Terms of Agreement:

1. This agreement shall be effective when executed by both parties for a period of one year and will automatically be renewed annually unless cancelled by either party upon 90 days written notice.
2. This agreement may be revised or modified by signed written amendment when both parties agree to such amendment.
3. The University shall procure and maintain for Faculty and Students, a policy of professional liability insurance with a single limit of not less than Two Million Dollars (\$2,000,000) per occurrence and Four Million Dollars (\$4,000,000) in the aggregate per annum. A certificate of insurance confirming professional liability coverage will be supplied to the Facility upon request.
4. The University hereby indemnifies and holds Facility harmless from and against any and all liability, losses, damages, claims, causes of action, costs or expenses (including reasonable attorney's fees), which directly or indirectly arise out of performance hereunder by University, its students or employees.
5. The Facility hereby indemnifies and holds University harmless from and against any and all liability, losses, damages, claims, causes of action, costs or expenses (including reasonable attorney's fees), which directly or indirectly arise out of performance hereunder by Facility and its employees.

IN WITNESS WHEREOF the parties hereto have caused this AGREEMENT to be executed by their duly authorized representatives commencing September 4, 2025.

Facility:

Bixby Public Schools
23 S. Riverview Dr.
Bixby, OK 74008

Belmont University:

ATTN: School of Occupational Therapy
1900 Belmont Boulevard
Nashville, TN 37212

By:

Signature & Date

Printed Name:

Title:

Sharrel Pinto, BSPharm, DMM, MS, PhD, FAPhA
Dean and Professor

Belmont University College of Pharmacy & Health Sciences

By:

Signature & Date

Printed Name:

Title:

Camille Turner, EdD, MSOT, OTR/L

Assistant Professor & Academic Fieldwork Coordinator, MSOT Program
Belmont University College of Pharmacy & Health Sciences



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/15/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, LLC Creskide Crossing 8 Cadillac Drive Suite 200 Brentwood TN 37027		CONTACT NAME: PHONE (A/G, No, Ext): 615-244-8484 E-MAIL ADDRESS:		FAX (A/G, No): 615-377-5101
		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A: United Educators Ins, a Reciprocal Risk Retention		10020
		INSURER B:		
		INSURER C:		
		INSURER D:		
		INSURER E:		
		INSURER F:		

INSURED
Belmont University
1900 Belmont Boulevard
Attn: Risk Management
Nashville TN 37212

BELMUNI-01

COVERAGES**CERTIFICATE NUMBER:** 634291028**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:		V76-72M	6/1/2025	6/1/2026	EACH OCCURRENCE	\$ 1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
						MED EXP (Any one person)	\$ 5,000
						PERSONAL & ADV INJURY	\$
						GENERAL AGGREGATE	\$ 3,000,000
						PRODUCTS - COMP/OP AGG	\$
							\$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident)	\$
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
A	☐ UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$		V76-72M	6/1/2025	6/1/2026	EACH OCCURRENCE	\$ 2,000,000
						AGGREGATE	\$ 2,000,000
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	☐ Y ☐ N				☐ PER STATUTE ☐ OTHER	
		N/A				E.L. EACH ACCIDENT	\$
						E.L. DISEASE - EA EMPLOYEE	\$
						E.L. DISEASE - POLICY LIMIT	\$
A	Internship and Professional Services Liability		V76-72M	6/1/2025	6/1/2026	Each Claim Annual Aggregate	\$2,000,000 \$4,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Proof Of Coverage

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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MEMORANDUM OF UNDERSTANDING

Between
Bixby Public Schools
and
Langston University

This Memorandum of Understanding ("MOU") is entered into by and between Bixby Public Schools ("BPS") and Langston University ("LU") for the purpose of establishing a cooperative relationship to allow nursing interns from Langston University to shadow and gain practical experience with licensed school nurses employed by BPS during the 2025–2026 school year.

I. PURPOSE

The purpose of this MOU is to provide nursing students from Langston University with opportunities to observe and learn from the daily responsibilities of school Registered Nurses (RNs) at Bixby Public Schools while ensuring the safety, privacy, and well-being of students.

II. RESPONSIBILITIES OF LANGSTON UNIVERSITY

1. Ensure all participating students are enrolled in the Langston University nursing program and in good standing.
 2. Provide documentation of current immunizations, background checks, and any required clearances before placement.
 3. Ensure interns receive orientation regarding professional expectations, HIPAA, FERPA, and school confidentiality standards.
 4. Provide liability insurance coverage for participating students, as required.
-

III. RESPONSIBILITIES OF BIXBY PUBLIC SCHOOLS

1. Provide opportunities for Langston University nursing interns to shadow BPS Registered Nurses during the 2025–2026 school year.
 2. Designate appropriate school sites and supervising nurses.
 3. Provide guidance to interns but retain full authority and responsibility for all student health care provided within the schools.
 4. Reserve the right to remove an intern from participation if conduct or performance is deemed inappropriate or detrimental.
-

IV. CONFIDENTIALITY STATEMENT

All parties, including Langston University interns, agree to maintain strict confidentiality regarding any student health or educational records observed during the internship. Interns shall comply with all applicable federal and state confidentiality laws, including but not limited to the **Family Educational Rights and Privacy Act (FERPA)** and the **Health Insurance Portability and Accountability Act (HIPAA)**. Unauthorized disclosure of student information may result in immediate removal from the program.

V. HOLD HARMLESS STATEMENT

Langston University agrees to hold harmless and indemnify Bixby Public Schools, its Board of Education, employees, and agents from any and all claims, liabilities, damages, or expenses arising out of or related to the participation of Langston University interns in this program, except where such claims are the direct result of gross negligence or willful misconduct by Bixby Public Schools or its employees.

VI. TERM OF AGREEMENT

This MOU shall be effective from **August 1, 2025 through May 31, 2026**, unless terminated earlier by either party with thirty (30) days' written notice.

VII. AMENDMENT

This MOU may be amended only by mutual written agreement of both parties.

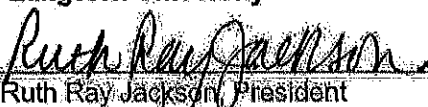
VIII. SIGNATURES

For Bixby Public Schools

Designee for Bixby Public Schools

Date: _____

For Langston University



Dr. Ruth Ray Jackson, President

Date: 9.3.25

NEPOTISM AND PERSONAL RELATIONSHIPS IN EMPLOYMENT

In order to protect the public trust and maintain confidence in the fairness of public education, conflicts of interest or even the appearance of conflict must be avoided. Therefore, it is the policy of the Bixby Public Schools' Board of Education that school board members and school district personnel shall not engage in any activity that would create a conflict of interest, especially regarding employment practices.

Purpose

To ensure fairness, professionalism, and the integrity of supervisory relationships, Bixby Public Schools prohibits employees from being placed in a supervisory line of duty or evaluative role with a spouse, partner, family member, or individual with whom they reside.

Prohibited Conditions

1. No employee may be directly supervised or evaluated by their spouse, domestic partner, fiancé/fiancée, or any individual with whom they are in any kind of intimate relationship.
2. No employee may be assigned to a position in which they would have authority to make decisions affecting the employment status, compensation, evaluation, discipline, or working conditions of a relative or partner.
3. No employee shall interfere with the process of assigned staff performing their duties, especially in relation to the hiring, employment, or evaluation process of employees
4. No employee shall request personal favors of assigned staff, in the process of hiring, performing job duties, or managing employees.
5. BPS employees are not permitted to have other employees do personal errands or work for them during normal employment hours for personal gain.
6. District employees who hire or use the services of other district employees for personal benefit during times other than normal employment hours should do so in such a manner as to avoid the appearance that the work or employment is being done as a condition of employment or is being done during normal employment hours.

Prohibited Relations

- Spouse
- Partner
- Roommate
- Child
- Child's spouse (son-in-law, daughter-in-law)
- Parent
- Parent's spouse (stepmother, stepfather)

- Grandchild
- Grandchild's spouse (Grandson-in-law, granddaughter-in-law)
- Grandparent
- Grandparent's spouse (step-grandmother, step-grandfather)
- Sibling
- Sibling's spouse (sister-in-law or brother-in-law)
- Step-sibling
- Step-child
- Spouse's children, siblings, parents, grandparents, grandchildren

Disclosure Requirement

Employees must promptly disclose to the Human Resources Department any relationship that may create a conflict of interest under this policy upon employment, assignment, or at the time that such a relationship develops.

Administrative Action

If such a relationship exists or develops during employment, BPS will take appropriate steps to resolve the potential conflict of interest. This may include reassignment, transfer, modification of reporting structure, or other actions necessary to ensure compliance with this policy.

Non-Retaliation

Employees who disclose relationships in good faith will not be subject to retaliation in any form.

Applicability

This policy applies to all BPS employees, regardless of position, classification, or assignment. Current employees who are family members and whose work assignments do not conform to these regulations may be reassigned, as may be considered feasible by the administration. No current employee will be terminated because of such non-conformity with these regulations or because reassignment was not feasible.

Cross References:

Bixby Board of Education Policy 1104 Nepotism

Bixby Board of Education Policy 6123 Conflict of Interest in Federal Programs

Adopted: September 11, 2025



Sherry McIntyre <smcintyre@bixbyps.org>

CE Surplus Items for board meeting

1 message

Amber Flowers <aflowers@bixbyps.org>

Mon, Sep 8, 2025 at 3:31 PM

To: Sherry McIntyre <smcintyre@bixbyps.org>

Hello,

Can you add the following for surplus items for this week's board meeting? Pics below. Thank you!

- Social studies class set books (6 volumes)
- 3 file cabinets
- 2 desks
- 1 rectangular table
- 2 trapezoid tables
- 1 small white rectangle table

Thank you Sherry!!

Sent from my iPhone

Document shared with you: "bookroom surplus"

1 message

Denver Boren (via Google Docs) <drive-shares-dm-noreply@google.com>

Mon, Sep 8, 2025 at 4:33 PM

Reply-To: Denver Boren <dboren@bixbyps.org>

To: smcintyre@bixbyps.org

Denver Boren shared a document



Denver Boren (dboren@bixbyps.org) has shared a link to the following document:

Does this suffice to surplus some items or do you need something else? I haven't done this in a while... Thank you!

[bookroom surplus](#)[Open](#)

Google LLC, 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA

You have received this email because dboren@bixbyps.org shared a document with you from Google Docs.

Google Workspace

Quantity	Item	Reason
6	Box of dated/damaged class set	old/damaged
1	monitor	old/outdated
3	Sets of research books	old/outdated
3	Encyclopedia carts	old/damaged
1	speaker	broken
1	Container of old mouses/headphones	broken

EI Surplus of items

1 message

Kimberly Skidmore <kskidmore@bixbyps.org>
To: Sherry McIntyre <smcintyre@bixbyps.org>

Fri, Sep 5, 2025 at 1:47 PM

Hey Sherry,

I am emailing you a list of items per Adrienne Malone that EI would like to have surplused out.

4 Teacher Desks-Large Black/Brown Tops
2 Long Large Old style Cream Desks
25 Old style desktop/seat old child desk with metal basket under seat
1 black filing cabinet
1 large blue steel piece old laminator on wheels
4 Childs desk white style

Building supplies need shelves to organize and take some out


Kimberly Skidmore

BUILDING SECRETARY

BERRY EAST INTERMEDIATE

910.300.1753

KIMBERLYSKIDMORE@BPS.ORG

Technology

ITEM	Quantity
Apple iPads	7
Aruba 205 AP	60
Aruba 305 AP	123
Mitel Phones 5212	418
Mitel Phones 5224	85
Mitel Phones 5220	12
UPS Protector	1
Smartboards	2
Projectors	2
Daktech Orion	1
Mitel 5312	58
Mitel 5215	20
Mitel 5448	1
Mitel 5324	22
Mitel 5330	23
Mitel 5340	2
ProCurve Switch	1



Sherry McIntyre <smcintyre@bixbyps.org>

old nurse beds

2 messages

Kellan Haffner <khaffner@bixbyps.org>
To: Sherry McIntyre <smcintyre@bixbyps.org>

Tue, Aug 19, 2025 at 4:46 PM

Hi Sherry,

Our nurse received new beds for the clinic, but we need the old ones removed. Can they be added to the board agenda for next month?

Thank you!

--



Kellan Haffner
Assistant Principal
East Elementary
Phone: (918) 366-1711
Fax: (918) 364-5415
Learn Well. Live with Honor. Go Spartans!



Sherry McIntyre <smcintyre@bixbyps.org>
To: Kellan Haffner <khaffner@bixbyps.org>

Tue, Aug 19, 2025 at 4:47 PM

Yes I will add them for you.

Sherry L. McIntyre
Treasurer
Bixby Public Schools
918-366-2212



[Quoted text hidden]

BIXBY PUBLIC SCHOOLS
CERTIFIED NEGOTIATIONS TENTATIVE AGREEMENT
2025-26

1. Compensation - Salary Schedules: Pending state allocations and a budget review to determine whether the district can afford it, a recommendation will be made that all teachers move up one step on the salary scale.

2. To align with policy 4122, we recommend modification of Section III: Personnel Policies, Article III: Short Term Absences, Item C. Sick Leave Incentive:

“...Upon termination of employment by resignation or retirement...”

to

‘...Within thirty (30) calendar days of termination of employment by resignation or retirement...’

3. Strike the sentence in Article IV: Teacher employment, section D. Vacancies:

“...All elementary teaching positions will be posted as elementary positions and not grade level (1990-91).”

4. Modify Section III: Personnel Policies; Article III: Short Term Absences; Item B. ‘Extended Sick Leave’ to align with School law, §70-6-104.5, which reads:

[Section 6-104.5 - Pay Deductions for Absences after Exhausting all Sick and Maternity Leave](#)

If, after exhausting all sick leave pursuant to [Section 6-104](#) of this title and maternity leave pursuant to Section 1 of this act, a teacher is absent from his or her duties due to personal accidental injury, illness, or pregnancy, the teacher shall receive for a period of not to exceed twenty (20) days his or her full contract salary less the amount:

1. Actually paid a certified substitute teacher for his or her position if a certified substitute teacher is hired; or
2. Normally paid a certified substitute teacher for his or her positions if a certified substitute teacher is not hired.

“....additional thirty (30) days.”

to

“...additional twenty (20) days as allowed by law.”

5. Parental Leave

Increase the number of parental leave days from two (2) to **four (4)** days.

6. Strike from Emergency leave (Section N):

~~*Funerals of persons other than immediate family~~

7. Change Unused Personal Day pay from \$40/day to \$80/day.