

## **NOTICE**

**SCHOOL DISTRICT OF NEW GLARUS  
BOARD OF EDUCATION  
POLICY, SPORTS, AND CO-CURRICULAR COMMITTEE MEETING  
MONDAY, JUNE 27, 2016  
MIDDLE SCHOOL CONFERENCE ROOM  
6:45 PM**

## **AGENDA**

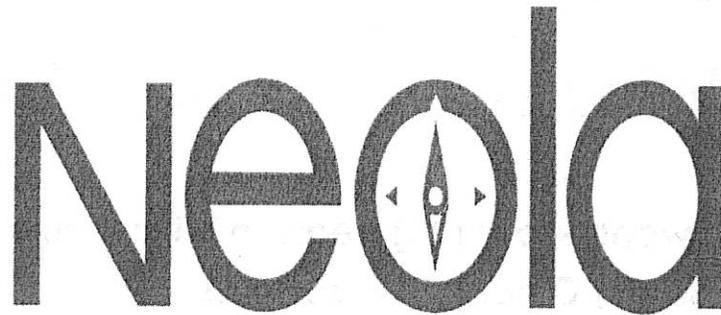
- I. CALL MEETING TO ORDER - KEITH STEFFEN**
- II. TRANSITION PROCESS TO NEOLA POLICY SYSTEM**
- III. ADJOURNMENT**

2

### **POSTED :**

NG HIGH SCHOOL  
NG MIDDLE SCHOOL  
NG ELEMENTARY SCHOOL  
NG POST OFFICE  
BANK OF NEW GLARUS  
UB&T BANK OF NEW GLARUS  
ANCHOR BANK OF NEW GLARUS

PURSUANT TO APPLICABLE LAW, NOTICE IS HEREBY GIVEN THAT A QUORUM OR A MAJORITY OF THE NEW GLARUS SCHOOL DISTRICT BOARD MEMBERS MAY ATTEND THIS MEETING. INFORMATION PRESENTED AT THIS MEETING MAY HELP FORM THE RATIONALE BEHIND FUTURE ACTIONS THAT MAY BE TAKEN BY THE NEW GLARUS SCHOOL DISTRICT BOARD.

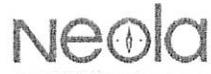


HELPING DISTRICTS SET DIRECTION THROUGH POLICY



## Affiliation

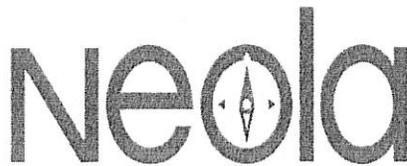
- **North East Ohio Learning Associates**
  - **NEOLA Represents over 1250 School Districts in Seven (7) States:**
    - **Wisconsin, Michigan, Illinois, Indiana, Ohio, West Virginia & Florida**
    - **MASB – School Board Partner**
      - [MASB - Policy Services.htm](#)



## NEOLA of Wisconsin

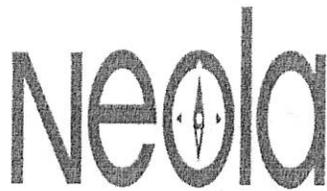
- **Twenty-Four (24) Years in Wisconsin**
- **Six (6) Offices in Wisconsin**
- **Policies Specifically for Wisconsin**
  - **Written or Approved by:**
    - **Davis & Kuelthau,  
Green Bay Office**

## PARTNERSHIP



HELPING DISTRICTS SET DIRECTION THROUGH POLICY

# PARTNERSHIP



HELPING DISTRICTS SET DIRECTION THROUGH POLICY



## Wisconsin Districts

- **Currently 148** (see list in your folder)
- **Since July of 2013:**
  - An increase of 50 districts



## Policy Service

- **Model Policies**
  - Legal, Accurate, Up-to-Date
  - Required Policies
- **District Policies** (Recent Adoptions)
- **Employee Handbook(s)**



## Policy Service (cont.)

- **Model Policies**
  - Reviewed – Drafting Process
  - Modified
    - **Additions/Deletions** (examples)
  - Board Review/Adoption
- **New Glarus School District Policy Book**

**Princeton School District  
Bylaws & Policies  
Table of Contents**

- ◊ 0000 **Bylaws**
- ◊ 1000 **Administration**
- ◊ 2000 **Program**
- ◊ 3000 **Professional Staff**
- ◊ 4000 **Classified Staff**
- ◊ 5000 **Students**
- ◊ 6000 **Finances**
- ◊ 7000 **Property**
- ◊ 8000 **Operations**
- ◊ 9000 **Relations**



# PROCESS

1. **Meet with District Administrator and Other Personnel as Appropriate or.....**
2. **Develop Draft Policy Manual**
  - Incorporate Current District Policy
  - Include District Specific Policies
3. **Facilitated by NEOLA Associate**
  - Five (5) On-Site Visits/Twenty-Four (24) Hours of Time
4. **Board Reviews Draft Policy Manual**
  - Policy Committee

## New Glarus District Policy

- **Current Policy Manual**
- **Process for On-Going Review & Update**
- **Changes in State & Federal Law/Rules**



## PROCESS

- 1. Meet with District Administrator and Other Personnel as Appropriate or.....**
- 2. Develop Draft Policy Manual**
  - **Incorporate Current District Policy**
  - **Include District Specific Policies**
- 3. Facilitated by NEOLA Associate**
  - **Five (5) On-Site Visits/Twenty-Four (24) Hours of Time**
- 4. Board Reviews Draft Policy Manual**
  - **Committee of the Whole/Policy Committee**

## PROCESS (cont.)

5. Revisions Made to Draft Policy Book
  - Based on Committee Recommendations
6. Final Adoption by Board of Education
7. Posting to District Web-Site
8. Timeline
  - Dependent on District Schedule

### WEAPONS

The Board of Education prohibits staff members, students, and visitors from possessing, storing, making, or using a weapon in any setting that is under the control and supervision of the District for the purpose of school activities approved and authorized by the District including, but not limited to, property leased, owned, or contracted for by the District, a school-sponsored event, or in a District vehicle to the extent permitted by law. Policies regarding staff members are found in Policy 3217 and Policy 4217. The policy pertaining to students is found in Policy 5772.

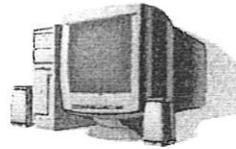
- ( ) without the permission of the District Administrator.
- [ ] This prohibition does not apply to unloaded firearms in a locked vehicle or locked firearms case, or to separately stored ammunition, that is on any part of school grounds used as a parking facility ( ) provided, however, that the firearm case or rack is not visible to those passing by the vehicle (i.e., the case is in the vehicle trunk or, if not possible, covered with a blanket or in some fashion shielded from vision.)
- [ ] A volunteer may transport students for school sponsored events or school-related purposes in his/her own vehicle only if any and all firearms in said vehicle are cased, unloaded and in a trunk or separate compartment while transporting such students. This does not apply to the transportation of students related by blood or marriage to the volunteer member if only such students are being transported.
- [ ] A volunteer who is a concealed carry permit licensee may transport



HELPING DISTRICTS GET THE MOST FROM TECHNOLOGY

## Electronic Service

- **District Policy Manual On-Line**
- **Easy Access for Board, Staff, & Community**
- **Searchable**
- **Easily Updates Policies**
- **Maintained by NEOLA**



HELPING DISTRICTS GET THE MOST FROM TECHNOLOGY

## UPDATES

- **NEOLA Provides at Least Two (2) Updates per Year (Davis & Kuelthau)**
- **Special Updates**
- **District on-Site Visit by Associate to Review Update Content**
- **Board Review and Approval**
- **Automatic Update of Web-Site**

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HELPING DISTRICTS SET DIRECTION THROUGH POLICY

## COST

- **Policy Service**
- **Electronic Service**
- **Administrative Guidelines**

## QUESTIONS?

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