



**ROBBINSDALE**

Area Schools

Individual focus. Infinite potential.

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## Robbinsdale Area Schools School Board Meeting Agenda

Saturday, February 23, 2019 at 8:00 AM

Work Session - (Board retreat for board development and planning.)

Education Service Center Boardroom, 4148 Winnetka Avenue North,  
New Hope, Minnesota

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| 1. Welcome and Ice breaker   |   |
| 2. Self-reflection Study   | 2 |
| 3. Review of Board Governance<br>Presenter: John Vento, Chair      | 3 |
| 4. Review of Board Norms<br>Presenter: Mike Herring, Vice Chair    | 4 |
| 5. Discussion of Strategic Priorities and Alignment of Board Goals | 5 |
| 6. Review of Parking Lot Items<br>Presenter: John Vento, Chair     | 6 |
| 7. Closing/Recap   |   |

**MEMO**

Date: February 23, 2019  
To: Members of the School Board  
From: Carlton D. Jenkins, Superintendent  
Re: Self-reflection readings

Please review the following readings on self-reflection in preparation for our discussion at the School Board Work Session/Retreat:

<https://hbr.org/2017/03/why-you-should-make-time-for-self-reflection-even-if-you-hate-doing-it>

<https://insight.kellogg.northwestern.edu/article/how-self-reflection-can-make-you-a-better-leader>

## MEMO

Date: February 23, 2019

To: Members of the School Board  
Carlton D. Jenkins, Superintendent

From: John Vento, Chair

Re: Board Governance

The Board will have an opportunity to review and discuss the items below as it relates to Board Governance:

[Governance Model](#)  
[Standards of Board Leadership](#)  
[Governance and Policies](#)

## MEMO

Date: February 23, 2019

To: Members of the School Board  
Carlton D. Jenkins, Superintendent

From: Mike Herring, Vice Chair

Re: Board Norms

The Board will have an opportunity to review and discuss the items below as it relates to Board Norms:

[Board Core Values and Norms](#)  
[Bylaws](#)

**MEMO**

Date: February 23, 2019

To: Members of the School Board

From: Carlton D. Jenkins, Superintendent

Re: Strategic Priorities / Alignment of Board Goals

The Board and Superintendent will have an opportunity to review and discuss the district's strategic priorities and alignment of board goals:

[UDV and Strategic Priorities](#)  
[Equity Policy](#)

### **Completed Goals /Priorities**

- Equity Policy
- Stipend
- Magnet School Enrollment Policy
- Review and Update on Board Minimum Fund Balance, Policy 714, Fund Balances
- Board teams to have “listening sessions” at parent-teacher conferences
- Update on Career and Tech Ed

### **Goals/Priorities in progress**

- Turn physical tools into Google forms, etc. (paperless)
- New board member orientation and onboarding
- Subcommittee on Development of Policy Framework for Effective Governance in alignment with Superintendent (Bylaws and Governance Policy Review)
- School Start Times

### **Current Board Priorities**

- Open Pathways to Academic Excellence thru Policy Implementation
- Monitoring Equity Implementation
- Board Setting Goals

### **Parking Lot**

- Accountability for Authentic Use of Languages of Equity in Education (Intentionality)
- Equity Policy and Audits from Board Retreat
- Review and Update on Board Minimum Fund Balance, Policy 714, Fund Balances
- Intradistrict transportation for IB and AP
- Role of SABE
- FAC Discussion, 2017 to discuss and review how they operate and how the board best utilizes this council
- Policy gaps
- Collaborative process for problem-solving and scenario building
- 3 circles of Hedgehog on our documents
- ESSA - Every Student Succeeds Act
- Book Study, e.g. “White Privilege”, “Good To Great”

### **Quarterly or Tri-annual ongoing topics:**

- AP, IB, Springboard updates
- Superintendent Evaluation/Development - closed session
- School Board Development
- Update/Monitoring of planning for social/emotional support during transitions of Pre-K-K, 5-6, 8-9 and orientations for incoming middle and high school students.

**DRAFT School Board Calendar 2018-2019**

<b>JANUARY</b>	<b>JULY</b>
Organization Meeting-first meeting	Develop Superintendent annual goals
<b>Elect Officers-establish and review roles</b>	Behavior Report
Induct new board members and continue orientation	<b>Robbinsdale Whiz Bang Days parade-2nd Sunday</b>
<b>Review Board Norms of operation</b>	Prioritize Agenda "Parking Lot"
<b>Review Board Bylaws and Governance Policies</b>	<b>Running for School Board Meeting if Election Year</b>
Superintendent Mid-year Formative Evaluation, UDV and Strategic Priorities update	
<b>MSBA Leadership Conference and New Board Phases of Orientation</b>	<b>AUGUST</b>
Enrollment Report and Projections	<b>Review Board Committee/Liaison assignments in preparation of changes</b>
Prioritize "Parking Lot"	<b>MSBA Summer Seminar</b>
<b>FEBRUARY</b>	<b>Filing for School Board Election/2 years if Election Year</b>
<b>MSBA Officer training</b>	Summer Graduation
<b>SDEF Bird Bash</b>	<b>School Board Self-evaluation, annual goals, Professional Development</b>
Achievement and Integration Report	
Approve Am. Indian Ed. Parent Resolution	
	<b>SEPTEMBER</b>
<b>MARCH</b>	School Starts
Superintendent Quarterly Update on UDV and Strategic Priorities	Review Student Achievement Reports; MCA, ACT, PLAN
Spring Break	<b>Submit MSBA Legislative Resolution forms (pink sheets)</b>
Legislative Update	<b>Golden Valley and Plymouth parades</b>
Approve final budget for current year	
<b>School Board Listening Times at School Conferences</b>	
State of the District Address	<b>OCTOBER</b>

<b>APRIL</b>	Superintendent Quarterly Update on UDV and Strategic Priorities
NSBA Annual Conference	Fall Enrollment Report
MSBA New Board Phases of Orientation	NSBA Council for Urban Boards of Education (CUBE) Conference
World's Best Work Force Report? Due When?	School Board Professional Development Retreat ?
	School Board Listening Times at School Conferences
<b>MAY</b>	<b>NOVEMBER</b>
Student Advisory to Board of Education Report (SABE)	Review Audit Report
Legislative Action Coalition Report (LAC)	LAC Platform development
Distribute Superintendent Evaluation Survey	SABE Goal setting
Approve non-renewal of probationary teachers	General Elections
	AMSD Conference
	New School Board member onboarding/orientation
<b>JUNE</b>	<b>DECEMBER</b>
Graduation: Armstrong, Cooper, Adult Basic Ed and GED	Truth in Taxation Hearings
Adopt Annual Budget	Set Tax Levy for following tax year
Fall School Board Elections - Hold a August Primary if election year	MSBA Delegate Assembly
Review Student Handbook	Determine Board Committee/Liaison assignments for next year
Superintendent Year End Evaluation	Board Officer determination for January
	New School Board member onboarding/orientation continues

**MSBA/NSBA**

**Community Activities**

**School Board Specific Activities**

**Monitoring Schedule:** Leadership, Academics, Operations, Unified District Vision, Strategic Priorities

**School Board Self-Evaluation**

**ONGOING:** School District policies review  
Board assessment of meetings