



## Robbinsdale Area Schools School Board Meeting Agenda

Monday, May 7, 2012 at 6:15 PM

Work Session

Education Service Center Boardroom, 4148 Winnetka Avenue North,  
New Hope, Minnesota

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1. Update on SEA 2  
Presenter: Kim Hiel/Lori Simon  
Time: 6:15 - 6:45 p.m.
2. Update on Relocation of Programs 3  
Presenter: Jeff Priess/Al Ickler  
Time: 6:45 - 7:15 p.m.
3. Break  
Time: 7:15 - 7:25 p.m.
4. Discussion Regarding New School Board Meeting Format 11  
Presenter: Chair Van Heel  
Time: 7:25 - 7:55 p.m.
5. Joint Powers Agreement Proposal for Brooklyn Bridge Alliance for Youth 12  
Presenter: Al Ickler  
Time: 7:55 - 8:05 p.m.
6. Timeline for June 11 Superintendent Evaluation  
Presenter: Sherry Tyrrell  
Time: 8:05 - 8:15 p.m.
7. Discussion about July 21, 2012 School Board Workshop  
Time: 8:15 - 8:45 p.m.



MEMO

DATE: 4-27-12

TO: Members of the School Board  
Aldo Sicoli, Superintendent of Schools

FROM: Lori Simon, Executive Director of Educational Services

RE: School of Engineering and Arts (SEA) at Olson Elementary

The board will hear an update on the planning to open SEA at Olson Elementary in the fall of 2012. This update will include discussion of:

- the enrollment, including a breakdown of students at each grade level by groups as designated by the Enrollment policy
- staffing
- curriculum planning
- professional development
- work on the facility
- events
- communication

The presenters will be Lori Simon, Executive Director of Educational Services; Dennis Beekman, Executive Director of Technology; and Kim Hiel, Principal of SEA.



MEMO

DATE: May 7, 2012

TO: Members of the School Board  
Superintendent Aldo Sicoli

FROM: Jeff Priess, Executive Director, Business Services  
Al Ickler, Executive Director – Community Education

RE: Cavanagh-New Hope-Winnetka-Sandburg Relocations

The board will hear information on the relocation of programs into the New Hope and Sandburg Learning Centers from the Cavanagh Early Childhood Center and Winnetka Learning Center. Information on where programs will be relocated, the time frame, and the general scope of work will be presented.

Jeff Priess, Executive Director of Business Services, and Al Ickler, Executive Director of Community Education, will present.

**Robbinsdale Area Schools  
Department/Building Relocations  
June-December 2012**

New Hope Learning Center vacated	June
New Hope LC is renovated	June-July
Sandburg LC is vacated by District 287	End of July
Sandburg readied for occupancy	August
New Hope programs/staff move to Sandburg	Late August
Highview program moves from Cavanagh	Cavanagh must be vacated by October 22
Early Childhood staff move from Cavanagh to New Hope	Cavanagh must be vacated by October 22
Winnetka programs move to Sandburg	December – Winter Break

**Robbinsdale Area Schools  
Department/Building Relocations  
June-December 2012**

<i>Building</i>	<i>Current Use</i>	<i>Future Use</i>
<b>Cavanagh</b>	Highview Alternative High School Early Childhood Classes and Offices: Early Childhood Special Education Creative Play Preschool Preschool Screening Early Childhood Family Education	Sold to the City of Crystal
<b>New Hope Learning Center</b>	Media Services Robbinsdale Transition Center (Sp Ed) Creative Play Preschool Kindergarten Prep Early Childhood Family Education Adults with Disabilities (AAP) Offices for: Redesign Indian Education Special Education Adventure Club Community Schools & Partnerships PANDA Art Specialists/G&T	Media Services Early Childhood Classes and Offices: Early Childhood Special Education Creative Play Preschool Preschool Screening Early Childhood Family Education Kindergarten Prep
<b>Winnetka Learning Center</b>	Community Education: Community Education Admin Adult & Senior Programs Discover U Programs for Youth Seven Dreams Education Foundation Legislative Action Coalition ECFE Family Literacy Adult Academic Program (AAP) TASC	To be sold
<b>Sandburg Learning Center</b>	District 287	Adult Academic Program Adults with Disabilities (AAP) Adult/Senior Programs ECFE Family Literacy Robbinsdale Transition Center (Sp Ed) Highview Alternative High School TASC Offices for: Redesign Indian Education Special Education Adventure Club Community Schools & Partnerships PANDA Community Education Admin Discover U programs for youth Seven Dreams Education Foundation Legislative Action Coalition Art Specialists/G&T

**MAJOR FACILITY PROJECT SUMMARY – 2012  
NEW HOPE LEARNING CENTER**

ITEM NO	PROJECT	DESCRIPTION	SCHEDULE	EXECUTION	COMMENTS
1	Vendor Move Out – North Pod	Move Room Contents Out of North Pod.	June 11–12	TBD	
2	Vendor Move Out – South Pod	Move Room Contents Out of MPR and Stage Area.	June 11	TBD	
3	Move Out of the NW Media Center Office Area	Move Contents Out of the Office as Required to Accommodate the Wall Construction	July 2 – July 25	TBD	
4	Plumbing to Sinks in South Pod	Installation of Hot Water at Sink Stations	June 13 – 29	TBD	
5	Abatement Services – at North Pod	Abate the flooring system in Classrooms 15 – 22 and 25.	June 13 – June 29	TBD	
6	Plumbing Rough-In – North Pod	Installation of New Supply Piping to Classroom Sink Areas	June 25– July 3	TBD	
7	Kitchen	Remove Existing Kitchen Serving Line	TBD (May–July 22)	TBD District + Vendor	
8	Classroom Air Conditioning Units at North Pod	Remove Existing Air Conditioning Units and Install Air Conditioning Units at 9 Classrooms at North Pod	June 11 – August 10	TBD	
9	Multipurpose Room Floor Infill	Remove Room Accessibility Deficiencies	June 13 – June 29	TBD	
10	Multipurpose Room Remodeling	Remodel MPR Complex	July 2–August 15	TBD	

**MAJOR FACILITY PROJECT SUMMARY – 2012  
NEW HOPE LEARNING CENTER**

ITEM NO	PROJECT	DESCRIPTION	SCHEDULE	EXECUTION	COMMENTS
11	Cafeteria Area Renovation	Install Dividing Wall System and Related work	June 13–August 15	TBD	
12	Media Center –Office Area Remodeling	Install Walls in NW Office of Media Center and in Open Area	TBD – July??	TBD	
13	Grind Concrete Floor in South Pod Room 7	Grind Concrete Floor at Corridor Door Area	June 15 – 22	TBD	
14	Floor Tile Installation in South Pod Room 7	Install Floor Tile in Room 7	June 25 – July 3	TBD	
15	Base Cabinet Installation in Room 7	Install Base Cabinet	July 3–16	District	
16	Install Countertop in Room 7	Install Countertop and Plumbing Connections	July 30 – August 8	District + Vendor	
17	Concrete Floor Grinding of North Pod	Grinding of Concrete Floor at corridor Door Area of North Pod Classrooms 15–22 and 25.	June 25 – July 13	TBD	
18	Classroom Floor Tile Installation in North Pod	Install Porcelain Floor Tile at Classrooms in North Pod Rooms 15–22 and 25.	June 28–July 30	TBD	
19	Base Cabinet Installation at North Pod	Install Base Cabinets at Classrooms in North Pod Rooms 15–22 and 25.	July 9–20	District	
20	Base Cabinet Counter Top Installation at North Pod	Install Countertops in North Pod Rooms 15–22 and 25	July 25 – August 10	District + Vendor	
21	Sink Plumbing Connection in	Set Sinks/Faucets and Connect	July 25 – August 10	District	

**MAJOR FACILITY PROJECT SUMMARY – 2012  
NEW HOPE LEARNING CENTER**

ITEM NO	PROJECT	DESCRIPTION	SCHEDULE	EXECUTION	COMMENTS
	North Pod	Plumbing at North Pod Rooms 15-22 and 25, and at Room 7 in South Pod			
22	Vacuum Concrete Floors in North Pod	Vacuum Floors in North Pod and Room 7 in South Pod	August 1-13	District	
23	Carpeting Installation in South Pod - Room 7	Install Carpeting	August 8-15	Vendor	
24	Carpeting Installation in North Pod	Install Carpeting in North Pod at Rooms 25-22	August 1-10	TBD	
25	Exterior Window R&R at North Pod	Remove Existing Window Systems and Install New in North Pod Area	July 9-August 8	TBD	
26	Final Clean Rooms	Vacuum Room, Floors and Window Ledge Areas	August 20-21	District	
27	Vendor Move-In North Pod	Move Room Contents Into North Pod Classroom	August 22-25	Vendor	
28	Vendor Move-In South Pod	Move Room Contents Into This Pod	August 22-25	Vendor	
29	Vendor Move-In Center Pod	Move Room Contents Into This Pod	August 22-23	Vendor	
30	Remove & Replace Playground Equipment System	Remove & Replace Playground Equipment Systems	TBD	District/Vendor	







MEMO

DATE: May 2, 2012

TO: Members of the School Board  
Aldo Sicoli, Superintendent of Schools

FROM: Barb Van Heel, Board Chair

RE: School Board Meeting Format and Calendar

In January 2012, the board adjusted its monthly meeting calendar from three meetings per month to two meetings per month in order to use our time more efficiently and effectively. The board and administration will have an informal discussion regarding the positives and challenges of the new meeting schedule before approval of the 2012-2013 board meeting calendar.



MEMO

DATE: May 7, 2012

TO: Members of the School Board  
Superintendent Aldo Sicoli

FROM: Al Ickler  
Executive Director – Community Education

RE: Brooklyn Bridge Alliance for Youth

The board will hear information regarding the Brooklyn Bridge Alliance for Youth initiative. This initiative aims to increase quality out of school time (OST) programs for youth in Brooklyn Center and Brooklyn Park. A Joint Powers agreement has been proposed for governmental organizations and school districts that serve the two cities.

Al Ickler, Executive Director of Community Education, will present.

## **THE BROOKLYN BRIDGE ALLIANCE FOR YOUTH**

### **A JOINT POWERS AGREEMENT**

The parties to this Agreement are the City of Brooklyn Center, City of Brooklyn Park, Hennepin County, Anoka-Hennepin School District, Brooklyn Center School District, Osseo School District, Robbinsdale School District, Hennepin Technical College and North Hennepin Community College, all of which are governmental units within the State of Minnesota. This Agreement is made pursuant to Minnesota Statutes, Section 471.59.

#### **ARTICLE I. GENERAL PURPOSE**

The general purpose of this Agreement is to create a collaborative initiative titled “The Brooklyn Bridge Alliance for Youth” (hereafter referred to as the Alliance) through which the parties may jointly and cooperatively create a community-wide vision that will focus on developing a detailed action plan to cooperate, communicate and collaborate in support of positive youth development opportunities for all youth in Brooklyn Center and Brooklyn Park. The Alliance would concentrate on encouraging community partnerships that would improve the factors building positive youth development and diminish or eliminate influences that limit healthy youth development. The Alliance would serve as a formal collaborative structure to assemble permanent partnerships within and across member organizations that would be responsible for implementing this action plan.

#### **ARTICLE II. PARTIES**

Section 2.1. Eligible Members. The governmental units within the State of Minnesota eligible to become parties to this Agreement are the City of Brooklyn Center, the City of Brooklyn Park, Hennepin County, Anoka-Hennepin School District, Brooklyn Center School District, Osseo School District, Robbinsdale School District, Hennepin

Technical College, North Hennepin Community College and such other governmental units, sharing common concerns, which may be designated by the Alliance organizational committee.

Section 2.2. Membership Process. Any governmental unit desiring to enter into this Agreement may do so by the duly authorized execution of a copy of this Agreement by its proper officers. Thereupon, the clerk or other corresponding officer of the governmental unit shall file a duly executed copy of the Agreement, together with a certified copy of the authorizing resolution or other action, with the fiscal agent.

### **ARTICLE III. MEETINGS, ELECTIONS, AND DUTIES OF COMMITTEE MEMBERS**

Section 3.1. Fiscal Agent. The City of Brooklyn Park agrees to act as the fiscal agent of the Alliance unless otherwise specified by the organizational committee.

Section 3.2. Alliance Board Members. Each party to this agreement shall designate the chairperson or presiding officer of each member organization and one alternate to attend the organizational committee meetings of The Alliance. The cities of Brooklyn Center and Brooklyn Park shall each have two additional members, one from each city's police department and one from each city's parks and recreation department.

Section 3.3. Task Force Members. Each party to this agreement shall designate one, or more, staff person(s) to attend Alliance task force or committee meetings.

Section 3.4. Officers. At the first organizational committee meeting of The Alliance, the committee shall elect from its members a chair and vice chair or co-chairs. The new officers shall take office for a period of one year after the date on which they are elected. An officer may serve only while a member of organization committee.

Section 3.5. Meetings. At the first organizational meeting, or as soon thereafter as may reasonably be done, the committee shall determine its

procedures, including the time, place, and frequency of its meetings. The Alliance Chair shall ensure that notice by email, mail or personal delivery shall be given of the time and place of the meeting to all Alliance members.

Section 3.6. Duties of Alliance Members. The Alliance and its members will collectively work to support the shared vision and implement strategies that best leverage resources, both human and financial, to improve access and quality of positive youth development opportunities.

#### **ARTICLE IV. ALLIANCE POWERS**

Section 4.1. Employment. The Alliance may employ permanent and temporary employees, as it may require, and determine their qualifications, duties and compensation.

Section 4.2. Local Services. The Alliance may use the services of the Alliance Members if the Alliance Member can reasonably accommodate the request and agree to furnish such services, staff assistance and information in the possession of the Party as requested by the Chair.

Section 4.3. Contracts. The Alliance may execute such contracts or other instruments as necessary for the purposes set forth in the purpose and collective vision.

Section 4.4. Task Force Members. The Alliance may appoint such task forces and/or committees as it deems necessary. The task forces so appointed may include non-Alliance members, but must include one Alliance Member or their designee.

Section 4.5. Expenditures. The Alliance may receive and expend funds from public and private sources for its purposes. The Alliance may accept gifts or grants of money or other property for the purposes described herein of the Alliance.

Section 4.6. Insurance. The Alliance may secure public liability insurance with such limits as it deems appropriate. However, the Alliance may self-insure up to the amount of its annual base budget.

Section 4.7. General. The Alliance may take all such other actions as are necessary or convenient to carry out its purposes.

**ARTICLE V. FINANCING**

Section 5.1. Funding. Operating funds of the Alliance shall be provided and furnished in each calendar year commencing January 1, 2013 and thereafter by each of the Participating Parties as follows in accordance with the following schedule:

City of Brooklyn Center	\$25,000
City of Brooklyn Park	\$50,000
Hennepin County	\$50,000
Anoka-Hennepin School District	\$5,000
Brooklyn Center School District	\$5,000
Osseo Public Schools	\$10,000
Robbinsdale School District	\$5,000
Hennepin Technical College	\$5,000
North Hennepin Community College	\$5,000

Such funds shall be provided by the Alliance Members within thirty (30) days of written notice of budget approval sent by the Chair of the Alliance and submitted on an annual basis. With the support of two-thirds Alliance Members, the Chair may request an increase in these amounts by up to an additional 15 (fifteen) percent for the duration of this Agreement.

Section 5.2. Base Budget. Each year the Alliance shall prepare an annual base budget for the ensuing calendar year. The budget shall show estimated expenses of operation and the amount to be paid by each of the Alliance Member to be apportioned among them. If a

majority of the Alliance vote in favor of the budget and if those voting in favor include half or more of the representatives of the Alliance Members, the budget shall be deemed approved. After the base budget has been approved, the Chair shall give written notice to each of the Alliance Members of the amount owing for the base budget. The funds for such budget shall be provided by Alliance Members within thirty (30) days of written notice.

Section 5.3. Supplementary Budget. The Chair may prepare and provide a supplementary budget in addition to the base budget. Any funding of the supplementary budget shall be voluntary upon any of the Alliance Members Revenues and income from gifts or grants and sources other than public funds provided under subsections 5.1 and 5.2 hereof shall be allocated to the supplementary budget. The supplementary budget shall be approved in the same manner as the base budget.

Section 5.4. Interest. Any and all interest accrued on cash balances shall be added determined within ninety (90) days of the close for a calendar year and re-apportioned to the present budget of the Alliance.

## **ARTICLE VI. WITHDRAWAL**

Any member party may at any time give written notice of withdrawal from The Alliance.

## **ARTICLE VII. DISSOLUTION**

Section 7.1. Dissolution. The organization shall be dissolved whenever (a) aggregate withdrawals of member parties representing more than one-half of the area population occurs, or (b) by a majority vote of all members of The Alliance.

Section 7.2. Assets Upon Dissolution. Upon dissolution, the remaining assets of the organization, after payment of all obligations, shall be distributed among the parties as determined by the committee.

**ARTICLE VIII. DURATION**

This Agreement shall continue in effect for a period of two years unless the parties agree upon an Agreement extension.

**ARTICLE IX. EFFECTIVE DATE.**

This Agreement shall become effective upon its execution by the parties hereto entered into Agreement on this date:

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*(Print Name) (Title) Signature*

**Representing the City of Brooklyn Center**

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*(Print Name) (Title) Signature*

**Representing the City of Brooklyn Park**

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*(Print Name) (Title) Signature*

**Representing Hennepin County**

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*(Print Name) (Title) Signature*

**Representing the Anoka-Hennepin School District**

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April 10, 2012

*(Print Name) (Title) Signature*

**Representing the Brooklyn Center School District**

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*(Print Name) (Title) Signature*

**Representing the Osseo School District**

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*(Print Name) (Title) Signature*

**Representing the Robbinsdale School District**

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*(Print Name) (Title) Signature*

**Representing Hennepin Technical College**

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*(Print Name) (Title) Signature*

**Representing North Hennepin Community College**