



Robbinsdale Area Schools School Board Meeting Agenda

Monday, January 9, 2012 at 6:00 PM

Work Session

Education Service Center Boardroom, 4148 Winnetka Avenue North,
New Hope, Minnesota

1. Closed Meeting for Negotiations Strategy Regarding Bus Driver/Custodian Contract, Pursuant to Minn. Stat. 179A, Subd.3
Presenter: Chair Van Heel
Time: 6:00 - 6:45 p.m.
2. Budget Assumptions/Student/Teacher Ratios 2
Presenter: Jeff Priess
Time: 6:45 - 7:15 p.m.
3. Break
Time: 7:15 - 7:30 p.m.
4. Policy 599 - Kindergarten Admission to Magnet Schools Policy
Presenter: Dennis Beekman/Gayle Walkowiak
Time: 7:30 - 8:00 p.m.
5. STEAM Update (includes name of school) 14
Presenter: Lori Simon
Time: 8:00 - 8:30 p.m.
6. School Board Liaisons
Presenter: Chair Van Heel
Time: 8:30 - 8:45 p.m.
7. Closed Meeting on Sale of Property - Winnetka Learning Center
Time: 8:45 - 9:15 p.m.



TO: Members of the School Board
Dr. Aldo Sicoli, Superintendent

FROM: Jeff Priess, Executive Director of Business Services

DATE: January 9, 2012

RE: Budget Assumptions (2012-13)

DISCUSSION:

Enclosed are the revenue and expenditure assumptions utilized to develop the 2012-13 preliminary General Fund budget. General Education Basic revenue and State Categorical Aids are calculated using funding formulas prescribed in current law. Local property tax revenue is derived from the District's certified levy. Miscellaneous and other revenues are projected at current year amounts except where known changes exist. Expenditure assumptions provide for the same level of staffing that exists in the current year budget. The assumptions also include updated enrollment information and the revenue and expenditure projections include budget adjustments that have been approved by the School Board.

QUESTIONS:

For questions please contact Jeff Priess at 763-504-8037 or jeff_priess.rdale.org

STRATEGIC PLAN:

Maximize Resources and Demonstrate Financial Accountability

Robbinsdale Public Schools ISD#281 Preliminary 2012-13 Budget

The preliminary budget of Robbinsdale Public Schools is for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

As prescribed by State Law, Robbinsdale Public Schools maintains a separation of funds. The following funds are a part of the Robbinsdale Public Schools District's budget:

General Fund – (01) Used to account for educational activities, student support programs, expenditures for the superintendent, district administration, operations and maintenance, and other school district expenditures not specifically designated to be accounted for in any other fund.

Transportation Fund - (03) Used to account for activities related to pupil transportation. Categorical components include regular to and from transportation, noon kindergarten, between schools, late activity, summer school and handicapped transportation.

Capital Expenditure Fund - (05) Used to account for capital expenditures for facilities, grounds and equipment.

For state reporting purposes under the Uniform Financial Accounting and Reporting Standards (UFARS) the General, Transportation and Capital Expenditure Funds listed above are considered the General Fund (01).

Food Service Fund - (02) Used to record financial activities of the school district's food service program including activities for the purpose of preparation and service of milk, meals, and snacks in connection with school and community service activities.

Community Education Fund - (04) Used to record all financial activities of the Community Service Programs.

Debt Service Funds - (07 and 47) – Used to account for levy revenues and for principal and interest payments for voter approved bond issues and principal and interest payments on OPEB bonds.

Construction Fund- (06) Used to account for bond proceeds, interest revenue and for capital project expenditures.

Internal Service Funds-(2x) Used to collect premiums and to pay invoices for the District's self-insured dental and self insured medical plans.

Trust Fund-(45) Used to account for the contributions into the OPEB (other post employment benefits) Trust Fund and to record the payment of retiree benefit premiums.

REVENUE ASSUMPTIONS

GENERAL FUND REVENUE ASSUMPTIONS (Fund 01/03/05)

State General Education Aid:

State Basic General Education Aid is budgeted to increase by \$889,684 over the 2011-12 school year. The increase is attributable to the increase in the per pupil unit allocation of \$50 and a projected increase of 34 pupil units. The basic general education aid serves as the district's primary funding source. It makes up the majority (55%) of the general operating fund revenue and is estimated to be \$74,756,098.

Per-Pupil-Unit Allocation-Basic General Education

2006-07	\$4,974 4% increase in funding formula
2007-08	\$5,074 2% increase in funding formula
2008-09	\$5,124 1% increase in funding formula
2009-10	\$5,124 No increase in funding formula
2010-11	\$5,124 No increase in funding formula
2011-12	\$5,174 1% increase in funding formula
2012-13	\$5,224 1% increase in funding formula

Other components of General Education Aid amount to \$11,490,689, an increase of \$371,069 over the prior year. Other components of General Education Aid are listed below:

General Education Aid	2012-13	2011-12
Gifted and Talented	\$ 171,722	\$ 171,318
Extended Time	883,968	883,698
Compensatory	8,335,449	8,166,626
LEP	941,993	943,493
Transportation Sparsity	3,492	3,484
Operating Capital	1,154,065	951,001
Total	11,490,689	11,119,620

Other "Formula Revenue" consists of Alternative Attendance Adjustment and Pension Adjustment. These items are budgeted at (\$6,726) and (\$754,640) respectively for the 2012-13 school year.

Enrollment:

Pupil Units-The district has projected annual average daily membership served to be 11,884 for the 2012-13 school year. This represents a slight increase in total weighted average membership of 34 students from the current year. The average daily membership (ADM) is based upon enrollment and is the basis for the basic general education aid calculation.

ADM calculates actual “membership time” rather than simple enrollment counts at a given point in time. This also includes the net impact of “open enrollment” agreements with other Minnesota districts.

ADM includes students who leave the district through tuition agreements with another district and excludes students who enter the district with a tuition agreement.

Projected enrollment for the 2012-13 school year (Students Served):

Grade Level	ADM	Weight	WADM
Pre Ktg	90	1.25	112.50
Handicapped Ktg	44	1.00	44.00
Kindergarten	849	.612	519.59
Grade 1-3	2,676	1.115	2,983.74
Grade 4-6	2,644	1.06	2,802.64
Grade 7-12	5,581	1.30	7,255.30
Total	11,884		13,717.77

ALC/Tuition WADM	592.36
Extended Time Pupil Units	192.00

Property Taxes:

Property tax revenue is budgeted to increase from 2011-12 by \$26,874 or .8%. Revenue from property taxes provides the second largest source of revenue for the General Fund, representing 20.6% of total General Fund non-capital revenue. Operating referendum revenue is estimated to be \$22,303,281 and accounts for nearly 82% of General Fund property tax revenue. The District’s operating referendum authority for the 2012-13 school year is currently estimated at \$1,568.44 per resident student. The operating referendum is set to expire effective with the 2015-16 school year.

General Fund Designated	2012-13	2011-12
Equity	\$ 972,959	\$ 968,524
Referendum	22,303,281	20,922,260
Transition	253,642	249,259
Integration	536,149	522,946
Safe Schools	555,084	545,072
Career Technical	280,260	240,255
LCTS	0	54,473
Re-employment	426,063	550,000
Prior Year Adjustments	1,958,138	-320,120
Subtotal	27,285,576	23,732,669
General Capital Designated		
Operating Capital	1,932,057	2,127,861
Health and Safety	555,220	1,511,545
Lease Levy	1,345,853	1,190,750
Alt Facilities	3,285,126	6,254,928
Prior Year Adjustments	-201,351	-642,144
Subtotal	6,916,905	10,442,940
GENERAL FUND TOTAL	34,202,481	34,175,609

Other State (Categorical) Aid:

State supported programs are anticipated to increase by \$821,658 and are estimated to be \$13,562,653. Special education aid makes up 71% of this category and is estimated at \$9,644,476. State aid for special education is a formula that is based upon district special education expenditures and statewide funding limits. Other State Aid components are listed below:

Other State (Categorical Aid)	2012-13	2011-12
Special Education	\$ 9,644,476	\$ 9,446,016
Shared Time	12,000	12,000
Integration	1,480,527	1,480,527
Nonpublic Transportation	485,177	485,177
Integration Transportation	750,000	750,000
State Grants	227,275	227,275
Endowment Fund	340,000	340,000
Literacy Aid	623,198	
Total	13,562,653	12,740,995

Federal Sources:

Federal Revenue is budgeted to decrease by \$2,408,520. Federal Jobs fund revenue and Federal Special Education Stimulus dollars budgeted for FY 12 are no longer available.

Title Programs-Entitlement computations for Title programs use federal funding limits, enrollment data and the number of pupils in various programs. Expenditures will match total revenues in the Title Programs.

Federal Aids and Grants	2012-13	2011-12
Federal Special Education	\$ 1,988,000	\$ 2,474,423
Infants and Toddlers	160,000	160,000
Federal Jobs	0	1,922,097
Federal Title Programs	2,862,327	2,862,327
Perkins Grant	76,500	76,500
Misc Federal Grants	946,755	946,755
Total	6,033,582	8,442,102

Local Tuition, Fees and Admissions:

Revenue in this category is budgeted to decrease \$643,749 over the 2011-12 budget and is estimated at \$3,597,448. Decrease is attributable to the planned loss of lease revenue at the Sandburg Learning Center site. Other items in this category include misc. fees, admissions, gate receipts and interest revenue.

TRANSPORTATION FUND REVENUE ASSUMPTIONS (Fund 03)

Revenue in the transportation fund is derived from transfers from the general operating fund. The general fund basic formula provides \$3,485,869. Categorical special education revenue is also transferred to this fund to cover the cost of transportation for students with special needs. Another source of funding is state non-public transportation revenue. This amount, included in the Other State Aid category above is estimated to be \$485,177 for the 12-13 budget year.

CAPITAL FUND REVENUE ASSUMPTIONS (Fund 05)

Total capital fund revenue is expected to be \$5,305,080. Components of the capital fund revenue include operating capital revenue, health and safety and the building lease levy.

EXPENDITURE ASSUMPTIONS

GENERAL FUND EXPENDITURE ASSUMPTIONS (Fund 01/03)

The General Fund expenditure budget is increasing by \$5,652,263 over the current year 2011-12 budget and total expenditures are estimated at \$135,482,750. This includes the following for 2012-13:

The **salaries and employee benefits** budget (\$79,086,527 and \$25,492,624) includes salary and benefits for all employee groups covered in the general fund. The salaries and wages and employee benefits budget includes:

- a) Increased salary and wage costs for longevity, education, pay rates and other items included in bargaining agreements.
- b) Increased costs for statutory benefits (TRA, PERA, FICA, unemployment and workers compensation).
- c) Increased costs for other collectively bargained benefits (health & dental insurance) associated with all employee groups.

Other District Staffing Assumptions:

Student to Staff Ratios

ELEMENTARY

KINDERGARTEN	21.5	(18-25)
1 ST GRADE	22.5	(19-26)
2 ND GRADE	24.5	(21-28)
3 RD GRADE	24.5	(21-28)
4 TH GRADE	25.5	(22-29)
5 TH GRADE	26.5	(23-30)

MIDDLE SCHOOL STUDENT TO TEACHER RATIO

GRADE 6-8	24.22
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HIGH SCHOOL STUDENT TO TEACHER RATIO

GRADE 9-12	27.10
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Special Education Staffing Ratios

The special education department will utilize the same staffing ratios in planning for 2012-13 as were utilized for 2011-12. They are as follows:

Weighted student numbers (based on amount of special education service received):

- Federal setting I – 1.0
- Federal setting II – 1.25
- Federal setting III – 1.5

Licensed resource-level teachers: Elementary 18:1 (weighted student #)
Middle School 18:1 (weighted student #)
High School 20:1 (weighted student #)

Center-based classrooms (ASD, DCD, EBD): 8:1; can be adjusted based on amount of time students participate in the mainstream.

Early Childhood Special Education classrooms: 8:1

Speech/Language: 50:1

Psychologist: 1,500 students: 1.0 (total student population): additional allocation based on number of center-based classrooms in the building.

Social Workers: Elementary 100:1 (weighted student #)
Middle School 200:1 (weighted student #)
High School 250:1 (weighted student #)

Occupational Therapists: 50:1

Physical Therapists: 50:1

Adapted Phy Ed: 6 students = 1 class/.1 FTE
Center-base classrooms DCD/CID 2 classes = .15 FTE
EBD 2 classes = .10 FTE

Support Staff

All support staff position currently in place will remain in place for 2012-13 unless reduced due to loss of revenue for a specific program (i.e. grants, special funding).

Purchased Services

These costs will be calculated based on historical increases and future estimates. They will be amended as the budget is developed at additional information is known.

Other Expenditures

The per pupil unit amount budgeted for instructional supplies will not change from the current year budget. Carryover will only be allowed for specific items approved prior to final budget approval. Increases due to inflation and other known cost increases will be included for other required items. Miscellaneous costs increases will be included at 1%. Expenditures for grants will be budgeted to equal revenue.

Capital Expenditures

The Capital Expenditure budget will be presented for approval in March. The Capital Expenditure budget will include the same allocation per pupil unit for buildings as in 2011-2012. Carryover will only be allowed for specific items approved prior to final budget approval.

**Preliminary Budget Projections:
General Fund (01/03)**

Revenue	\$134,810,605
Expenditure	\$135,482,750
Projected Deficit	\$672,145

*School Board Approved Budget Adjustments for School Year 2012-13:

	<u>Revenue</u>	<u>Expenditure</u>
STEAM Magnet School	\$598,276	\$1,726,622
Restructure of Middle School Day		\$500,000

*Impact of Board approved budget adjustments are included in preliminary revenue and expenditure projections.

Other Budget Adjustments under consideration for School Year 2012-13:

	<u>Revenue</u>	<u>Expenditure</u>
Operations-		
Reduction in number of leased warehouse facilities		-\$26,136
Transportation Services-reduction in costs through contracted services or through restructuring current model		-\$700,000
Implement School for Energy Efficiency Program		-\$110,000
Sell obsolete equipment stored by Buildings and Grounds department that is no longer in use	\$42,204	
Special Education-		
Reduce FTE of Assistant Director positions		-\$21,848

	<u>Revenue</u>	<u>Expenditure</u>
Area Learning Centers-		
Adopt Fiscal Management for all ALC programs		-\$108,260
Explore cost saving opportunities, within district managed daytime ALC programs (TASC)		-\$150,000
Other Program Areas-		
Develop hybrid high school course, combining Online and face-to-face instruction		\$15,000
Expand Compass Odyssey as an online learning supplemental resource for math acceleration in all elementary grade 3-5 classrooms		\$20,800
Restore prior year reduction in Curriculum Resources		\$200,000
Provide additional support (2.0) FTE in the Teaching and Learning Department		\$156,000
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Total Budget Adjustments under consideration:	\$42,204	-\$724,444

Other Budget Adjustments under consideration for School Year 2012-13:
Non-recurring adjustments

	<u>Revenue</u>	<u>Expenditure</u>
Compass Odyssey- Math Courseware licenses		\$100,000
Equipment (4) computers per classroom		\$289,000
Infrastructure costs		\$40,200
District-wide Tech Improvements		\$100,000
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Total Non-recurring		\$529,200



MEMO

DATE: 1-04-12

TO: Members of the School Board
Aldo Sicoli, Superintendent of Schools

FROM: Lori Simon, Executive Director of Educational Services

RE: STEAM Magnet School

The board will hear an overview of the work thus far of the STEAM magnet school design committee. This overview will include discussion of:

- Committee Membership
- Program Design
- Proposed School Name
- February 13 STEAM Family Information Night

The presenter will be Lori Simon, Executive Director of Educational Services.