



# Robbinsdale Area Schools School Board Meeting Agenda

Tuesday, April 12, 2011 at 5:30 PM

Work Session

Education Service Center Boardroom, 4148 Winnetka Avenue North,  
New Hope, Minnesota

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1. Welcome

Presenter: Chair Van Heel

Time: 5:30 p.m.

2. Update on Student Handbook Task Force

Presenter: Lori Simon

Time: 5:30 - 6:15 p.m.

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3. Break

Time: 6:15 - 6:30 p.m.

4. Adjourn

Presenter: Chair Van Heel

Time: 6:30 p.m.



MEMO

DATE: 4-4-11

TO: Members of the School Board  
Aldo Sicoli, Superintendent of Schools

FROM: Lori Simon, Executive Director of Educational Services

RE: Student Handbook Update

The board will hear an overview of the work to date of the Student Handbook Task Force. The italicized items in the power point are changes to the format of the current handbook. The presenter will be Lori Simon, Executive Director of Educational Services.



# Student Handbook Update

April 12, 2011

# Overview

- ▶ Format
- ▶ Restructuring of Behavior Offenses  
(Four Levels)
- ▶ Time Lines

# Format

- ▶ Letter to Families
- ▶ Shared Responsibilities
- ▶ *Introduction to District-wide PBIS*
- ▶ *Examples of Behavior Interventions*
- ▶ *Sample Matrices of Behaviors to be Taught*
- ▶ *District-wide Behavior Referral Form*

# Format – Continued

- ▶ Student Handbook: Rights and Responsibilities
- ▶ *Four Levels of Behavior Offenses*
- ▶ *Examples of Appropriate Interventions*
- ▶ *Offenses and Interventions Matrix*
- ▶ *Guidelines for Special Education Students*
- ▶ *Alternative Educational Services Procedures*
- ▶ Additional Discipline Information
- ▶ Glossary of Terms
- ▶ Appendices

# Four Levels of Behavior Offenses

- ▶ **Level 1 Offenses**
  - ▶ Generally addressed at the classroom level
- ▶ **Level 2 Offenses**
  - ▶ Generally addressed by an administrator and focused on keeping student in school
- ▶ **Level 3 Offenses**
  - ▶ Generally results in dismissal or suspension
- ▶ **Level 4 Offenses**
  - ▶ Referral for expulsion

# Time Lines for Work Completion

- ▶ April & May – Continue task force work
- ▶ May & June – Collaborate with Publications
- ▶ June Work Session – School Board feedback
- ▶ August 1, 2011 School Board meeting – Approval of Student Handbook
- ▶ August, 2011 – Printing and distribution of handbooks to sites
- ▶ Opening Week, 2011 – Introduction to staff