



Calallen ISD

Special Meeting

Monday, June 4, 2018 7:15 AM

Agenda of Special Meeting

The Board of Trustees Calallen ISD

A Special Meeting of the Board of Trustees of Calallen ISD will be held June 4, 2018, beginning at 7:15 AM in the Central Administration Office, 4205 Wildcat Dr., Corpus Christi, Texas.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Opening of Special Meeting by Chairman 3
2. New Business
 - A. Consider approval of the purchase for K – 2 Reading Curriculum 4
Presenter: Dr. Almendarez
 - B. Consider approval of security glass contract for District facilities 8
Presenter: Mr. McDavid
 - C. Consider approval of contract for Calallen High School AG Road construction services 11
Presenter: Mr. McDavid
 - D. Closed Session 15
Presenter: Dr. Almendarez
 - E. Personnel - Resignations and Appointments 16
Presenter: Dr. Almendarez
3. Adjourn



Calling the Meeting to Order

I call this meeting of the Calallen Independent School District Board of Trustees to order and let the record show that a quorum of Board Members is present and that this meeting was duly called and posted in accordance with the Texas Open Meetings Act, Texas Government Code 551.

BOARD OF EDUCATION
CALALLEN INDEPENDENT SCHOOL DISTRICT
CORPUS CHRISTI, TEXAS

Date: June 4, 2018

Subject: Consider approval of purchase for K – 2 Reading Curriculum

New Business

Action

BACKGROUND INFORMATION

In an effort to enhance reading, comprehension, and fluency skills for those students K – 2, it was incumbent upon the District to solicit additional resources from multiple vendors through the use of a formal procurement.

In accordance with State and District policy, staff has completed a formal procurement for for the reading curriculum requested. As a result of this solicitation, three vendors submitted proposals for evaluation. Eligible proposals were reviewed for responsiveness. All proposals were graded and scored based upon established criteria of cost, responsiveness, experience, and overall impression.

The proposal submitted by Heinemann was deemed the best value to the District. Though they indicated the highest price, their proposal provides lesson plans, running records, other ancillary resources, and measurable fluency guides which the other proposals did not offer.

Their proposal indicated a total price of \$77,760.00. All monies expended for those materials will come from Title I Funds.

ITEM ADDRESSED

Consider approval of the purchase for K – 2 Reading Curriculum

RECOMMENDED ACTION

The Administration recommends the Board approve the purchase for K – 2 Reading curriculum from Heinemann in the amount of \$77,760.00.

**CALLEN ISD
READING CURRICULUM K - 2
COST PRICE ANALYSIS
May 24, 2018**

VENDOR	TOTAL
Heinemann	\$77,760.00
Capstone	\$10,057.00
Kamico	\$56,304.30

As illustrated in the table above, three vendors submitted proposals to the District's request for reading curriculum. Pricing between all three vendors differed greatly. The proposal submitted by Capstone was the lowest cost of all submittals. It must be noted that the proposal does not meet all the needs of the District.

The proposal tendered by Capstone provides for a book room package which is shared by all teachers. Each bag or set, will contain six books and teaching notes. There are no ancillary services, no online resources, or fluency tools provided. For these reasons, the pricing for their proposal does not appear to be in line with the other offers. Additional nuances to the pricing models submitted will be contained within the evaluation documentation provided.



Blair McDavid
Director of Operations
Calallen ISD

EVALUATION MATRIX
Reading Curriculum K - 2
May 24, 2018

EVALUATORS	Monetary Proposal Amount 70 pts. Poss.	Responsiveness to RFP 10 pts. Poss.	Experience 10 pts. Poss.	Overall Impression 10 pts. Poss.	HUB 5 pts Poss.	TOTAL SCORE
Emily Lorenz Heinemann	64	10	10	10	0	94
Emily Lorenz Capstone	60	6	3	7	0	76
Emily Lorenz Kamico	66	3	6	5	5	85
Blair McDavid Heinemann	66	10	10	10	0	96
Blair McDavid Capstone	60	7	4	6	0	77
Blair McDavid Kamico	68	3	6	5	5	87
Sherry Box Heinemann	66	10	10	10	0	96
Sherry Box Capstone	60	6	4	7	0	77
Sherry Box Kamico	68	3	6	5	5	87

As a result of the District's recent procurement for Reading Curriculum, the District received three proposals. All three contractors have experience delivering the requested services. As illustrated in the table above, three evaluators reviewed, graded, and scored the proposals submitted by the vendors.

All three were deemed responsive to the solicitation, but not all proposals were in line with market rates as compared to the services delivered or requested. The evaluators gave good scores based on their experience, overall impression, and reasonableness of costs for services delivered to both Heinemann and Kamico. Based upon the limited nature of the offering submitted by Capstone, points were deducted.


The proposal submitted by Heinemann provides a lesson plan for each title which can be used by the teacher. In addition, the vendor provides access to running records, other ancillary online resources, and a measurable guide to review proficiency and language fluidity of the student. Other resources provided include 100 titles per grade level and access to a video library. Though the proposal submitted by Heinemann was the most expensive, the evaluators believe it represents the best value to the District because of the breadth and comprehensive scope of offerings it presents.

Evaluation Ranking:

1. **Heinemann**
2. **Kamico**
3. **Capstone**

Therefore it is the recommendation of the evaluation team to award Heinemann the contract for Reading Curriculum materials pending Board approval.


Emily Lorenz
Asst. Superintendent
Calallen ISD


Blair McDavid
Director of Operations
Calallen ISD


Sherry Box
Admin. Asst. Deputy Superintendent
Calallen ISD

BOARD OF EDUCATION
CALALLEN INDEPENDENT SCHOOL DISTRICT
CORPUS CHRISTI, TEXAS

Date : June 4, 2018

Subject: Consider approval of security glass contract for District facilities

New Business

Action

BACKGROUND INFORMATION

In an effort to upgrade security at all campuses, a formal procurement was conducted for the installation of security glass at designated areas. As a result of that solicitation, one organization proposed. Evins Glass provided a proposal which represented the best offer to the District based on experience, overall impression, and cost.

The total amount of these activities will not exceed \$62,300.00. Monies will be expended from 2018 Bond Funds.

ITEM ADDRESSED

Consider approval of security glass contract for District facilities

RECOMMENDED ACTION

The Administration recommends the Board approve the construction contract and allow designated staff to complete negotiations with Evins Glass in an amount not to exceed \$62,300.00, for the installation of security glass services throughout the District.

COST PRICE ANALYSIS

SECURITY GLASS PROJECT

MAY 22, 2018

LOCATION	PROJECT COST
Magee Elementary	\$9,100.00
High School	\$31,200.00
Wood River Elementary	\$10,400.00
East Elementary	\$11,600.00
Total Project cost	\$62,300.00

As a result of the formal procurement, only one vendor responded to the District's solicitation for the installation of security glass. Pricing for these services are indicated above. A comparison has been made with previous work completed throughout the District. The prices illustrated are well within those previous market rates. The services requested will be for a turnkey Installation of the security glass as specified.

Blair McDavid
Director of Operations
Calallen ISD

**CALLEN ISD
SECURITY GLASS PROJECT
EVALUATION MATRIX**

EVALUATION CRITERIA AND POINTS

EVALUATORS	ORGANIZATION	I. Cost 70 Pts. Possible	II. Responsiveness to RFP 10 Pts. Possible	III. Experience 10 Pts. Possible	IV. Overall Impression 10 Pts. Possible	V. Historically Underutilized Businesses (HUB's) 5 Pts. Possible	TOTAL POINTS
Blair McDavid	Evins Glass	70	10	10	10	0	100
Dr. Almendarez	Evins Glass	70	10	10	10	0	100
Kelly Murphy	Evins Glass	70	10	10	10	0	100

As indicated in the evaluation matrix provided, there was one contractor which submitted a proposal in response to the District's request for security glass services. The proposal submitted was graded and scored based on the criteria above. As illustrated, Evins Glass is an experienced contractor which the District has previously used. Pricing for this project was commensurate with previous work. For that reason, they were deemed a good value to the District.

Therefore, it is the recommendation of the evaluation team to award the contract for Security Glass Services to Evins Glass .

Blair McDavid
Director of Operations
Calallen ISD

Dr. Almendarez
Superintendent
Calallen ISD

Kelly Murphy
Maintenance Supervisor
Calallen ISD

BOARD OF EDUCATION
CALALLEN INDEPENDENT SCHOOL DISTRICT
CORPUS CHRISTI, TEXAS

Date: June 4, 2018

Subject: Consider approval of contract for Calallen High School AG Road construction services

New Business

Action

BACKGROUND INFORMATION

After a lengthy evaluation of CHS AG road, it was apparent that reconstruction of the road would be required. Therefore, this project was proposed as part of the 2018 Bond election.

Subsequently, the District retained the services of a local civil engineer to assist with the design and overall specifications of the project. On May 3, 2018 the District released a formal procurement to solicit the services of area contractors for the construction of the road.

As a result of the RFP, five vendors submitted proposals for review. All proposals were graded and scored by established criteria. After the evaluation of all the proposals submitted, the evaluators deemed Polasek Construction as the best value to the District with the proposal of \$270,387.38. All monies expended for this project will be derived from 2018 Bond Funds.

ITEM ADDRESSED

Consider approval of contract for Calallen High School AG Road construction services

RECOMMENDED ACTION

The Administration recommends the Board approve Calallen High School AG Road construction services contract with Polasek Construction in the amount of **\$270,387.38.**

Bid Tabulation Sheet

Ag Road & Parking Lot Improvements at Calallen High School

Bid Opening - May 24, 2018 @ 2 pm

Bid Item	Quantity	Description	Polasek Construction		KLI		Mako Contracting		Garrett Construction		Hamman Excavating	
			Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
1	1	General Conditions	\$ 10,400.00	\$ 10,400.00	\$ 13,500.00	\$ 13,500.00	\$ 12,250.00	\$ 12,250.00	\$ 11,300.00	\$ 11,300.00	\$ 24,500.00	\$ 24,500.00
2	681	Striping & Clearing	\$ 2.40	\$ 1,634.40	\$ 2.25	\$ 1,532.25	\$ 2.34	\$ 1,593.54	\$ 2.10	\$ 1,430.10	\$ 2.20	\$ 1,498.20
3	1047	Demo & Remove Exstng Asphalt	\$ 8.90	\$ 9,318.30	\$ 8.50	\$ 8,899.50	\$ 3.66	\$ 3,832.02	\$ 2.15	\$ 2,251.05	\$ 2.87	\$ 3,004.89
4	134	Demo & Remove Exstng Sidewalk	\$ 14.00	\$ 1,876.00	\$ 13.50	\$ 1,809.00	\$ 19.26	\$ 2,580.84	\$ 20.65	\$ 2,767.10	\$ 14.18	\$ 1,900.12
5	2724	Excavate/Dispose Subgrade	\$ 2.60	\$ 7,082.40	\$ 2.50	\$ 6,810.00	\$ 1.80	\$ 4,903.20	\$ 2.90	\$ 7,899.60	\$ 2.68	\$ 7,300.32
6	681	Scarify, Remoist, Recmpt Subgrade	\$ 1.90	\$ 1,293.90	\$ 1.80	\$ 1,225.80	\$ 2.16	\$ 1,470.96	\$ 2.30	\$ 1,566.30	\$ 11.53	\$ 7,851.93
7	2700	Remoist Recmpt Base	\$ 4.40	\$ 11,880.00	\$ 4.25	\$ 11,475.00	\$ 6.96	\$ 18,792.00	\$ 7.30	\$ 19,710.00	\$ 3.59	\$ 9,693.00
8	8	Remove Delivery Bollards to District	\$ 105.00	\$ 840.00	\$ 100.00	\$ 800.00	\$ 120.00	\$ 960.00	\$ 60.55	\$ 484.40	\$ 55.00	\$ 440.00
9	681	12" Crushed Limestone	\$ 20.80	\$ 14,164.80	\$ 19.75	\$ 13,449.75	\$ 50.40	\$ 34,322.40	\$ 28.70	\$ 19,544.70	\$ 37.15	\$ 25,299.15
10	86	Proposed Limestone & Rrecompact	\$ 26.00	\$ 2,236.00	\$ 25.00	\$ 2,150.00	\$ 24.00	\$ 2,064.00	\$ 56.00	\$ 4,816.00	\$ 41.86	\$ 3,599.96
11	3218	6 inches concrete pavement	\$ 51.96	\$ 167,207.28	\$ 52.03	\$ 167,432.54	\$ 51.00	\$ 164,118.00	\$ 54.70	\$ 176,024.60	\$ 57.58	\$ 185,292.44
12	1	Pavement Striping	\$ 1,200.00	\$ 1,200.00	\$ 3,000.00	\$ 3,000.00	\$ 1,878.00	\$ 1,878.00	\$ 1,825.00	\$ 1,825.00	\$ 1,800.00	\$ 1,800.00
13	858	4 inch Concrete Sidewalk	\$ 5.10	\$ 4,375.80	\$ 5.19	\$ 4,453.02	\$ 5.76	\$ 4,942.08	\$ 5.85	\$ 5,019.30	\$ 7.75	\$ 6,649.50
14	1	Regrade Grass Areas	\$ 7,800.00	\$ 7,800.00	\$ 7,500.00	\$ 7,500.00	\$ 2,003.00	\$ 2,003.00	\$ 16,950.00	\$ 16,950.00	\$ 2,350.00	\$ 2,350.00
15	1492	Block Sodding	\$ 2.80	\$ 4,177.60	\$ 4.00	\$ 5,968.00	\$ 1.82	\$ 2,715.44	\$ 2.15	\$ 3,207.80	\$ 2.11	\$ 3,148.12
16	8	Proposed Bollards	\$ 375.00	\$ 3,000.00	\$ 350.00	\$ 2,800.00	\$ 293.00	\$ 2,344.00	\$ 110.00	\$ 880.00	\$ 218.75	\$ 1,750.00
17	1	Erosion Control Plan	\$ 1,800.00	\$ 1,800.00	\$ 3,800.00	\$ 3,800.00	\$ 4,560.00	\$ 4,560.00	\$ 2,550.00	\$ 2,550.00	\$ 5,000.00	\$ 5,000.00
18	120	2 Inc PVC empty conduits	\$ 2.50	\$ 300.00	\$ 2.50	\$ 300.00	\$ 3.20	\$ 384.00	\$ 8.05	\$ 966.00	\$ 31.67	\$ 3,800.40
19	3	ADA Signage	\$ 45.00	\$ 135.00	\$ 50.00	\$ 150.00	\$ 300.00	\$ 900.00	\$ 285.00	\$ 855.00	\$ 283.33	\$ 849.99
20	163	8 inch Concrete Pavement	\$ 59.30	\$ 9,665.90	\$ 62.13	\$ 10,127.19	\$ 60.39	\$ 9,843.57	\$ 76.20	\$ 12,420.60	\$ 66.87	\$ 10,899.81
				\$ 260,387.38		\$ 267,182.05		\$ 276,457.05		\$ 292,467.55		\$ 306,627.83
26	1	Betterment Fund Allowance	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
District Bond Budget				\$ 270,387.38		\$ 277,182.05		\$ 286,457.05		\$ 302,467.55		\$ 316,627.83
Bid Order Lowest to Highest			1	2	3	4	5					
Delta				\$ 6,794.67		\$ 9,275.00		\$ 16,010.50		\$ 14,160.28		
Additive Items												
1A	1187	Proposed 4 inch HMAC	\$ 34.50	\$ 40,951.50	\$ 35.28	\$ 41,877.36	\$ 43.20	\$ 51,278.40	\$ 28.60	\$ 33,948.20	\$ 37.91	\$ 44,999.17
2A	2194	Proposed 3 inch HMAC	\$ 24.50	\$ 53,753.00	\$ 25.20	\$ 55,288.80	\$ 32.40	\$ 71,085.60	\$ 22.85	\$ 50,132.90	\$ 28.60	\$ 62,748.40
3A	3381	Prime Coat	\$ 2.45	\$ 8,283.45	\$ 2.25	\$ 7,607.25	\$ 1.08	\$ 3,651.48	\$ 0.70	\$ 2,366.70	included	\$ -
4A	224	Proposed Select Fill	\$ 26.00	\$ 5,824.00	\$ 25.00	\$ 5,600.00	\$ 24.00	\$ 5,376.00	\$ 34.75	\$ 7,784.00	\$ 41.86	\$ 9,376.64

Bid Price Calculation Correction

12

EVALUATION MATRIX AG ROAD

EVALUATORS May 24, 2018	Monetary Proposal Amount 70 pts.	Responsiveness to RFP 10 pts. Poss.	Experience 10 pts. Poss.	Overall Impression 10 pts. Poss.	HUB 5 pts Poss.	TOTAL SCORE
Paul Pilarczyk Hamman Excavating	50	10	10	10	0	80
Paul Pilarczyk Garrett Construction	55	10	10	10	0	85
Paul Pilarczyk KLI	65	10	10	10	5	100
Paul Pilarczyk Mako Contracting	60	5	8	8	0	81
Paul Pilarczyk Polasek Construction	70	10	10	10	0	100
Terry Brown Hamman Excavating	50	10	10	10	0	80
Terry Brown Garrett Construction	70	6	10	10	0	96
Terry Brown KLI	60	8	8	8	5	89
Terry Brown Mako Contracting	65	5	8	7	0	85
Terry Brown Polasek Construction	70	10	10	10	0	100
Randy Curtis Hamman Excavating	65	10	10	10	0	95
Randy Curtis Garrett Construction	66	10	10	10	0	96
Randy Curtis KLI	65	10	9	9	5	98
Randy Curtis Mako Contracting	65	10	8	8	0	91
Randy Curtis Polasek Construction	70	10	10	10	0	100

As a result of the District's recent procurement for construction services, the District received five proposals. All of the vendors that submitted proposals have extensive years of experience delivering the requested services. As illustrated in the table above, three evaluators reviewed, graded, and scored the proposals submitted to the District.

All vendors were deemed responsive to the solicitation, and presented proposals which were in line with market rates. All three evaluators gave them good scores based on their experience, overall impression, and reasonableness of costs. Since the project is time sensitive, each vendor was tasked with delivering the project by a specific date. Therefore, beyond experience and overall impression, the overwhelming factor resulted in price. For that reason, the offer presented by Polasek Construction was deemed the best value to the District.

Therefore it is the recommendation of the evaluation team to award Polasek Construction the Ag Road Construction contract pending Board approval.

Paul Pilarczyk
Project Engineer
Hanson

Terry Brown
Maintenance Supervisor
Calallen ISD

Randy Curtis
Director of Maintenance
Calallen ISD

Closed Session Statement

The Superintendent requests that the Board of Trustees convene in closed meeting as authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. This executive session is in accordance with Section §551.074: For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

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BOARD OF EDUCATION
CALALLEN INDEPENDENT SCHOOL DISTRICT
CORPUS CHRISTI, TEXAS

Date: June 4, 2018

Subject: Resignation and Appointments

New Business

Action

BACKGROUND INFORMATION

Calallen I.S.D. administration prepares a list of resignations and appointments since the previous Board meeting.

ITEM ADDRESSED

As per Personnel List presented to the Board.

RECOMMENDED ACTION

Informational purposes only, unless employee resigning or being hired requires Board approval as dictated by policy.



PERSONNEL LIST

June 4, 2018

Resignations (Action required)

Name	Assignment	Campus	Reason
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Resignations (No Action Required)

Name	Assignment	Campus	Reason
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Richard Tomlinson-Davis	Grade 6 Social Studies and Coach	Calallen Middle School	Relocation
Selma Gonzalez	Grade 6 ELAR	Calallen Middle School	Relocation
Stephen Silva	Grade 8 Social Studies and Coach	Calallen Middle School	Relocation
Joseph Sandoval	Art	Calallen High School	Relocation
Valerie Mendoza	Special Education	Calallen Middle School	Resignation
Shelly Phillips	Special Education	Wood River Elementary	Relocation
Abel Rex	Grade Central Station/Science	Calallen High School	Position Outside Education

Appointments (No action required)

(The following personnel are being recommended for employment with Calallen ISD. Each employee shall be subject to assignment and reassignment of positions or duties, additional duties, changes in responsibilities or work, transfers, or reclassification at any time during the contract term.)

Name	Previous Employment	Assignment	Campus	Replacing
Courtney McDougle	Northeast ISD Mrs. McDougle is a graduate of Texas State University and has 1 year of experience.	Grade 1	Wood River	Rachel Cottingham
Maria Carr-Gonzalez	Brownsville ISD Mrs. Carr-Gonzalez is a graduate of the University of Texas at Brownsville and has 6 years of experience.	Secondary Special Education - English	Calallen High School	Ericka Cansino
Carlos Flores	Orange Grove ISD Mr. Flores is a graduate of the University of Texas RGV and has 12 years of experience.	Grade 8 Science	Calallen Middle School	Trisha Pokrass
Hayley Holland	Santa Rosa County District, Florida Mrs. Holland is a graduate of Penn State University, and has 9.5 years of experience.	High School English	Calallen High School	Jenna Davis
Madison Sandlin	None Ms. Sandlin is a graduate of Texas A&M University-Corpus Christi and this will be her first teaching assignment.	Family Consumer Science	Calallen High School	Melissa Slaughter
Ethan Moreno	Private Health Services Mr. Moreno is a graduate of Texas A&M University-Kingsville and has 3 years of experience as an SLP Assistant	SLP Assistant	District	Anna Garcia
Kim Chiles	Gregory-Portland ISD Ms. Chiles is a graduate of Texas State University and has 26 years of experience.	Grade 6 ELAR	Calallen Middle School	Melissa Torres
Christina Hiracheta	Tuloso-Midway ISD Ms. Hiracheta is a graduate of Texas A&M Corpus Christi and has 14 years of experience.	Grade 8 ELAR	Calallen Middle School	Maurine Sacky
Katie Smith	Orange Grove ISD Mrs. Smith is a graduate of Texas A&M University and has 8 years of experience.	Grade 6 ELAR	Calallen Middle School	Selma Gonzalez
Misty Del Angel	Corpus Christi ISD Ms. Del Angel is a graduate of Ashford University and has four years of experience.	Grade 6 ELAR	Calallen Middle School	Cynthia Maddox
Leighann Johns	Bishop CISD Ms. Johns is a graduate of Texas A&M University and has 1 year of experience.	High School Science	Calallen High School	Brittany Koehler
Emily Nawara	Rockport-Fulton ISD Ms. Nawara is a graduate of Texas A&M University -Corpus Christi and has two years of experience.	Grade 5 Math	Magee Elementary	Amna Ijaz

Elizabeth Nassar

None

High School English

Calallen High School

Elizabeth Cunningham

Ms. Nassar is a new graduate of Texas A&M University-Corpus Christi and this will be her first teaching assignment.

Reassignments (No action required-effective 18-19 contract)

(The following personnel are being recommended for employment with Calallen ISD. Each employee shall be subject to assignment and reassignment of positions or duties, additional duties, changes in responsibilities or work, transfers, or reclassification at any time during the contract term.)

Name	Previous Employment	Assignment	Campus	Replacing
Selene Flores	Calallen ISD	Construction Trades	Calallen Middle School	New Position
Mrs. Flores will be moving from Grade 8 Social Studies at Calallen Middle School to Construction Trades at Calallen Middle School.				
Melissa Torres	Calallen ISD	Grade 8 Social Studies	Calallen Middle School	Aliah Geyer
Ms. Torres is moving from Grade 6 ELAR to Grade 8 Social Studies at Calallen Middle School.				