

**Borger ISD**

**Regular Meeting**

**Thursday, July 12, 2012 7:00 PM**

**BORGER INDEPENDENT SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA FOR REGULAR MEETING**

**Thursday, July 12, 2012**

**Board Conference Room, 200 East Ninth, Borger, Texas**

**Time: 7:00 PM**

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The subjects to be discussed or considered, or upon which any formal action may be taken, are as follows: *(Items do not have to be taken in the same order as shown on this meeting notice.)*

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1. Resignations	66
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7. Consider adjustments to the 2012-13 Teacher Salary Schedule	74
8. Future Agenda Items	
9. Adjourn	

If, during the course of the meeting, any discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

**SUPERINTENDENT  
DISTRICT    CAMPUS  
MONTHLY  
REPORTS**

## Superintendent's Reports

Leadership TASB -

**D A T E S   T O   R E M E M B E R**

**BORGER I.S.D.**

<b>Thursday, July 12</b>	<b>July Board Meeting</b>
<b>Thursday, August 9</b>	<b>August Board Meeting Tentative – Budget Workshop</b>
<b>August 16-24</b>	<b>Staff Development / Workday</b>
<b>Monday, August 27</b>	<b>1<sup>st</sup> Day of School</b>
<b>Thursday, August 30</b>	<b>Tentative Special Board Meeting – Budget &amp; Tax Rate</b>
<b>Thursday, September 13</b>	<b>September Board Meeting</b>
<b>Sept. 28-30</b>	<b>TASB Convention – Austin Texas</b>

# Borger I.S.D. - Six Weeks

## Refined ADA

2011-2012

2011-2012	# Days Taught	Total Days Membership	Days Absent	Days Present	Eligible Days	Refined ADA	Attendance %	Refined ADA YTD	Attendance % YTD
1st Six Wks	29	77950	2349	75601	74773	2578.38	96.99	2578.38	96.99
2nd Six Wks	29	78215	3222.5	74992.5	74187.5	2558.19	95.88	2568.29	96.435
3rd Six Wks	32/BHS,BMS, Cr, Ga 31/PB & BIS	86045.5	4087	81958.5	81076.5	2547.8	95.25	2561.46	96.04
4th Six Wks	28	75815	3942.5	71872.5	71060	2537.86	94.8	2555.56	95.73
5th Six Wks	29	78281.5	3613	74668.5	73836	2546.07	95.38	2553.66	95.66
6th Six Wks	29	77591.5	3853.5	73738	72891	2513.48	95.03	2547.04	95.55
Borger I.S.D. 2011-12 budget was built on a refined ADA of 2475 students.									

7

# Superintendent's Report

2012-2013 Mission and Goals for Borger I.S.D.

Budget Review/Budget Meetings

## District Reports

Annual Facility Report

User: Alice Hooper  
 User Role: District

YEAR **2010-2011** [Help](#) [Home](#) [Log Out](#)



**Financial Integrity Rating System of Texas**

**2010-2011 DISTRICT STATUS DETAIL**

<b>Name:</b> <b>BORGER ISD(117901)</b>	<b>Publication Level 1:</b> 6/28/2012 12:33:14 PM
<b>Status:</b> <b>Passed</b>	<b>Publication Level 2:</b> None
<b>Rating:</b> Superior Achievement	<b>Last Updated:</b> 6/28/2012 12:33:14 PM
<b>District Score:</b> 68	<b>Passing Score:</b> 52

#	Indicator Description	Updated	Score
1	<a href="#">Was The Total Fund Balance Less Nonspendable and Restricted Fund Balance Greater Than Zero In The General Fund?</a>	6/15/2012 3:41:38 PM	Yes
2	<a href="#">Was the Total Unrestricted Net Asset Balance (Net of Accretion of Interest on Capital Appreciation Bonds) In the Governmental Activities Column in the Statement of Net Assets Greater than Zero? (If the District's 5 Year % Change in Students was 10% more)</a>	6/15/2012 3:41:38 PM	Yes
3	<a href="#">Were There No Disclosures In The Annual Financial Report And/Or Other Sources Of Information Concerning Default On Bonded Indebtedness Obligations?</a>	6/15/2012 3:41:38 PM	Yes
4	<a href="#">Was The Annual Financial Report Filed Within One Month After November 27th or January 28th Deadline Depending Upon The District's Fiscal Year End Date (June 30th or August 31st)?</a>	6/15/2012 3:41:39 PM	Yes
5	<a href="#">Was There An Unqualified Opinion in Annual Financial Report?</a>	6/15/2012 3:41:39 PM	Yes
6	<a href="#">Did The Annual Financial Report Not Disclose Any Instance(s) Of Material Weaknesses In Internal Controls?</a>	6/15/2012 3:41:39 PM	No
			1 Multiplier Sum
7	<a href="#">Was The Three-Year Average Percent Of Total Tax Collections (Including Delinquent) Greater Than 98%?</a>	6/15/2012 3:41:40 PM	5

8	<u>Did The Comparison Of PEIMS Data To Like Information In Annual Financial Report Result In An Aggregate Variance Of Less Than 3 Percent Of Expenditures Per Fund Type (Data Quality Measure)?</u>	6/15/2012 3:41:40 PM	5
9	<u>Were Debt Related Expenditures (Net Of IFA And/Or EDA Allotment) &lt; \$350.00 Per Student? (If The District's Five-Year Percent Change In Students = Or &gt; 7%, Or If Property Taxes Collected Per Penny Of Tax Effort &gt; \$200,000 Per Student)</u>	6/15/2012 3:41:40 PM	3
10	<u>Was There No Disclosure In The Annual Audit Report Of Material Noncompliance?</u>	6/15/2012 3:41:41 PM	5
11	<u>Did The District Have Full Accreditation Status In Relation To Financial Management Practices? (e.g. No Conservator Or Monitor Assigned)</u>	6/15/2012 3:41:41 PM	5
12	<u>Was The Aggregate Of Budgeted Expenditures And Other Uses Less Than The Aggregate Of Total Revenues, Other Resources and Fund Balance In General Fund?</u>	6/15/2012 3:41:41 PM	5
13	<u>If The District's Aggregate Fund Balance In The General Fund And Capital Projects Fund Was Less Than Zero, Were Construction Projects Adequately Financed? (To Avoid Creating Or Adding To The Fund Balance Deficit Situation)</u>	6/15/2012 3:41:42 PM	5
14	<u>Was The Ratio Of Cash And Investments To Deferred Revenues (Excluding Amount Equal To Net Delinquent Taxes Receivable) In The General Fund Greater Than Or Equal To 1:1? (If Deferred Revenues Are Less Than Net Delinquent Taxes Receivable)</u>	6/15/2012 3:41:42 PM	5
15	<u>Was The Administrative Cost Ratio Less Than The Threshold Ratio?</u>	6/15/2012 3:41:42 PM	5
16	<u>Was The Ratio Of Students To Teachers Within the Ranges Shown Below According To District Size?</u>	6/15/2012 3:41:42 PM	5
17	<u>Was The Ratio Of Students To Total Staff Within the Ranges Shown Below According To District Size?</u>	6/15/2012 3:41:43 PM	5
18	<u>Was The Decrease In Undesignated Unreserved Fund Balance &lt; 20% Over Two Fiscal Years?(If Total Revenues &gt; Operating Expenditures In The General Fund,Then District Receives 5 Points)</u>	6/15/2012 3:41:43 PM	5
19	<u>Was The Aggregate Total Of Cash And Investments In The General Fund More Than \$0?</u>	6/15/2012 3:41:43 PM	5
20	<u>Were Investment Earnings In All Funds (Excluding Debt Service Fund and Capital Projects Fund) Meet or Exceed the 3-Month</u>	6/15/2012 3:41:44 PM	5

<a href="#">Treasury Bill Rate?</a>		
		68 Weighted Sum
		1 Multiplier Sum
		68 Score

### DETERMINATION OF RATING

<b>A.</b>	Did The District Answer ' <b>No</b> ' To Indicators 1, 2, 3 Or 4? <b>OR</b> Did The District Answer ' <b>No</b> ' To Both 5 and 6? If So, The District's Rating Is <b>Substandard Achievement</b> .	
<b>B.</b>	Determine Rating By Applicable Range For summation of the indicator scores (Indicators 7-20)	
	<b>Superior Achievement</b>	64-70
	<b>Above Standard Achievement</b>	58-63
	<b>Standard Achievement</b>	52-57
	<b>Substandard Achievement</b>	<52

### INDICATOR 17 & 18 RATIOS

Indicator 17	Ranges for Ratios		Indicator 18	Ranges for Ratios	
	Low	High		Low	High
District Size - Number of Students Between			District Size - Number of Students Between		
< 500	7	22	< 500	5	14
500-999	10	22	500-999	5.8	14
1000-4999	11.5	22	1000-4999	6.3	14
5000-9999	13	22	5000-9999	6.8	14
= > 10000	13.5	22	= > 10000	7.0	14

### OPTIONS

<a href="#">Update Unpassed</a>	<a href="#">Update All</a>	<a href="#">Lower Publication Level</a>
<a href="#">Raise Publication Level</a>	<a href="#">Suspend</a>	Suspension Reason.

Audit Home Page: [School Financial Audits](#) | Send comments or suggestions to [schoolaudits@tea.state.tx.us](mailto:schoolaudits@tea.state.tx.us)

THE [TEXAS EDUCATION AGENCY](#)

1701 NORTH CONGRESS AVENUE · AUSTIN, TEXAS, 78701 · (512) 463-9734

# Consideration Action

**Borger ISD**  
Minutes of Regular Meeting  
**The Board of Trustees**  
June 14, 2012

**MEMBERS PRESENT** Mr. Robert Bradley, Mr. David Brandon, Dr. Kent Gray, Mrs. Diedre Hood and Mr. Bill Myers

**MEMBERS ABSENT** Mr. Les Sharp, Mr. Todd Harris

**OTHERS PRESENT** Superintendent Chance Welch, Exec. Director of Personnel Tony McCarthy, Business Manager Faye Hooper, Federal Program Director De'Lila Holder, HAC SSA Director Patti Brown, Transportation Director Kenneth Coleman, Principals Michael Cano, Randal Hatfield, Jayson Hataway, Athletic Director Leslie Young, BCTA Representative Paula Coleman, SRO Terry Webster, and Borger News Herald Representative Michelle Berry.

**VISITORS** George Grover, Clarice Grover, Rusty Berry, Don Rice, and Linda Rice

**CALL TO ORDER** Mr. Bradley, President of the Board, called the meeting of the Borger Independent School District Board of Trustees to order at 7:00 p.m. in the Administrative Center Board Room. "Let the record show that a quorum of board members is present, that the meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551."

The Pledge of Allegiance was given.

President Bradley extended a cordial welcome to those present.

**ORGANIZATION  
OF BOARD:  
ELECTION OF  
OFFICERS:**

Mr. Bradley asked for nominations for President. It was moved by Mr. Brandon, seconded by Dr. Gray and carried unanimously to retain the same slate of officers. Mr. Bradley – President, Todd Harris -Vice-President, and David Brandon– Secretary.

**AUTHORIZATION OF  
SIGNATURES**

It was moved by Dr. Gray, seconded by Mr. Myers and carried unanimously to approve the authorization of signatures as recommended by the administration.

**(ATTACH AUTHORIZATION LIST INTO MINUTE BOOK)**

**BOARD MEETING  
DATES**

It was moved by Dr. Gray, seconded by Mrs. Hood and carried unanimously to keep the board meetings on the second Thursday of each month at 7:00 p.m. (as stated in BE (LOCAL) as recommended by the administration.

**OPEN FORUM** None

**SUPERINTENDENT'S REPORT  
TASB MEDIA HONOR ROLL  
RECOGNITION**

Mr. Welch announced that Borger News Herald Editor, Michelle Berry, Borger News Herald Sports Editor Rusty Berry, BNH Photographer Don Rice and KQTY Manager George Grover had been nominated to the TASB Media Honor Roll. The school district honored these individuals by presenting them a certificate and thanked them for the continued support of Borger Independent School District.

**(ATTACH NEWS RELEASE INTO MINUTE BOOK)**

**ENROLLMENT** Superintendent Welch reported an enrollment of 2801 as of May 31, 2012.

**DATES TO REVIEW** Superintendent Welch reviewed upcoming events in the district

Thursday, June 14	June Board Meeting
June 15	Online housing opens for TASA/TASB Convention Date for the Convention is Sept 28 – 30 in Austin
July 4, 5	Holiday – District is Closed
Thursday, July 12	July Board Meeting
Thursday, August 9	August Board Meeting / Budget Workshop
August 16-24	Staff Development / Workday
Monday, August 27	1 <sup>st</sup> Day of School
Thursday, September 13	September Board Meeting
Sept. 28-30	TASB Convention – Austin Texas

**TASB CONVENTION  
SEPT. 28 - SEPT. 30, 2012**

TASB Director James Crow announced through a letter that once again the TASB Board of Directors have approved the use of the association's fund balance to waive registration fees to key TASB training events for board members and administrators for another year.

**(ATTACH INTO MINUTE BOOK)**

**TASB POLICY UPDATE 94  
1<sup>ST</sup> READING**

Mr. Welch presented information on TASB Update 94. Update 94 addresses students with food allergies who are at risk of anaphylaxis.

**(ATTACH INTO MINUTE BOOK)**

**DISTRICT REPORTS  
TESTING RESULTS**

Mr. Welch presented preliminary STAAR/EOC/TAKS Results, Mrs. Holder presented Kindergarten Reading Results and 1<sup>st</sup> and 2<sup>nd</sup> Grades Reading Results.

**CODE OF ETHICS - ATHLETICS** Coach Young presented the Athletic Codes of Ethics with changes.

**(ATTACH INTO MINUTE BOOK)**

**NEW BUSINESS FOR  
CONSIDERATION / ACTION**

**CONSENT AGENDA**

It was moved by Mr. Brandon, seconded by Dr. Gray and carried unanimously to approve the consent agenda, as recommended by the administration. The following items were approved.

1. Minutes of Regular Meeting May 10, 2012
2. Minutes of Special Meeting May 22, 2012
3. May 2012 Payroll – \$1,467,693.05
4. May 2012 Disbursements - \$335,855.93  
American Express - \$53,828.89
4. Donations
  - \$2,500.00 Frontier Refrigeration Science Lab Support
  - \$410.00 Borger Football Booster Club Enhancement of Prog.
  - \$360.00 Borger Football Booster Club Enhancement of Prog.
  - \$1,500.00 Conoco Phillips Borger Baseball Prog.

**DELEGATE AND  
2012 TASB ASSEMBLY**

It was moved by Mrs. Hood, seconded by Mr. Brandon and carried unanimously to name Dr. Gray as Delegate and Mr. Myers as alternate to the 2012 TASB Assembly.

**APPROVED INTERLOCAL  
AGREEMENT WITH  
CITY OF BORGER -SRO**

It was moved by Dr. Gray, seconded by Mr. Myers and carried unanimously to approve the 2012-2013 Inter-local Agreement regarding the Student Resource Officer with the City of Borger as recommended by the administration.

**(ATTACH INTO MINUTE BOOK)**

**APPROVED UPDATE TO  
POLICIES DEC (LOCAL)  
AND EHBG (LOCAL)**

It was moved by Mr. Brandon, seconded by Mrs. Hood and carried unanimously to approve updates to policies DEC (LOCAL) and EHBG (LOCAL) as recommended by the administration.

**(ATTACH INTO MINUTE BOOK)**

**ADOPTED  
POLICY UPDATE 93,  
AFFECTING LOCAL POLICIES  
(SEE ATTACHED LIST)**

It was moved by Mr. Brandon, seconded by Dr. Gray and carried unanimously to add, revise, or delete (LOCAL) policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 93 with the attached changes for FFH (LOCAL) and FFI (LOCAL)(being school attorney versions). FFH (LOCAL) and FFI (LOCAL) are adopted effective June 14, 2012.

**APPROVED  
SCHOOL MEAL PRICES  
APPROVED MEAL**

It was moved by Dr. Gray, seconded by Mr. Myers and carried unanimously to approve the meal price increase for the Child Nutrition Department as recommended by the administration.

**(ATTACH INTO MINUTE BOOK)**

**APPROVED  
ENGAGEMENT  
OF AUDITOR  
BROWN –GRAHAM**

It was moved by Mrs. Hood, seconded by Mr. Myers and carried unanimously to engage Brown Graham and Company to conduct the Borger ISD audit for fiscal year 2011-2012 as recommended by the administration.

**(ATTACH INTO MINUTE BOOK)**

**ADOPTED  
RESOLUTION  
2012 TEXAS PUBLIC ISD  
HVAC GRANT PROGRAM  
CONTRACT**

It was moved by Dr. Gray, seconded by Mrs. Hood to approve by resolution the air-conditioning replacement project on the four to eight units at Borger High School's Fine Arts Wing and the split systems on the roof of the 300 wing, conditional on receiving award funding from the State Energy Conservation Office (SECO) as recommended by the administration.

**(ATTACH INTO MINUTE BOOK)**

**APPROVED AUTHORITY  
OF BORGER I.S.D.  
SUPERINTENDENT TO  
ENTER INTO CONTRACT  
WITH STATE ENERGY  
CONSERVATION OFFICE,  
CONDITIONAL ON  
RECEIVING STATE GRANT  
FUNDING**

It was moved by Mrs. Hood, seconded by Mr. Brandon and carried unanimously authorizing Chance Welch to negotiate with and enter into a contract with the State Energy Conservation Office of Texas, contingent on receiving notifications of the Public I.S.D. Energy Efficiency Grant award for 2012.

**(ATTACH INTO MINUTE BOOK)**

**APPROVED CONSTRUCTION  
DELIVERY METHOD, CRITERIA,  
AND EVALUATION FOR 2012  
TEXAS PISD HVAC GRANT  
PROGRAM**

It was moved by Mr. Brandon, seconded by Dr. Gray and carried unanimously to use the competitive Sealed Proposal Method for procuring the HVAC replacement work that is planned at the High School should SECO Award funding this summer as recommended by the administration

**(ATTACH INTO MINUTE BOOK)**

**APPROVED 3%  
SALARY INCREASE FOR  
BISD EMPLOYEES FOR  
2012-2013 SCHOOL  
YEAR**

It was moved by Dr. Gray seconded by Mr. Myers to approve a 3% salary increase for Borger I.S.D. employees as recommended by the administration.

**(ATTACH INTO MINUTE BOOK)**

**APPROVED  
2012-2013  
B.I.S.D. PROPOSED  
SALARY SCHEDULE  
AND PAY STRUCTURE**

It was moved by Mr. Myers, seconded by Dr. Gray and carried unanimously to use the Model 3 Teacher Plan Structure as the Hiring Guide and approve a 1% increase to the minimum, midpoint, and maximum to establish a salary schedule for all job classifications, excluding teachers for the 2012-2013 as recommended by the administration

**(ATTACH INTO MINUTE BOOK)**

**BIDS- FOODSERVICE  
AWARDED  
TRES EQUIPMENT  
MRS. BAIRD'S  
PLAINS DAIRY**

It was moved by Mr. Brandon, seconded by Mr. Myers and carried unanimously to award the following companies the Child Nutrition bids for the 2012-13 as indicated below as recommended by the administration.

**TRES EQUIPMENT** -- Dish Machine, Service and chemicals  
**MRS. BAIRD'S** -- Bakery Items  
**PLAINS DAIRY** -- Dairy Products

**(ATTACH INTO MINUTE BOOK)**

**FINANCIAL  
REPORTS**

Each member of the Board received a copy of the financial statements submitted by the Finance Department. Mrs. Hooper reviewed the financial statements.

**Bank Balances**

Copies of a report on school funds for the month that ended May 31, 2012 were submitted by the Finance Department. Bank balances were as follows:

**BORGER I.S.D. CHECKING  
HAPPY STATE BANK BALANCES  
As of May 31, 2012  
CHECKING**

GENERAL OPERATING	\$531,005.58
PAYROLL	19,503.81
WORKER'S COMP/BENEFITS	17,901.34
TRS CARE, HEALTH INSURANCE CLAIMS	2,808.58
CAPITAL PROJECTS	21,063.58
DEBT SERVICE	22.00
BARRON SCHOLARSHIP	3,103.74
CLASS OF 1961 MEMORIAL SCHOLARSHIP	2,139.27
LYNLEY HERBERT SCHOLARSHIP	2,796.37
JIM/ROSEMARIE SCOTT SCHOLARSHIP	3,956.96
ANGELA TYSON SCHOLARSHIP	591.69
<b>TOTAL</b>	<u><u>\$604,892.92</u></u>

**WELLS FARGO BANK BALANCES  
As of May 31, 2012**

GENERAL OPERATING	<u>\$53.28</u>
<b>TOTAL</b>	<u><u>\$53.28</u></u>

**Quarterly Investment  
Report- 3<sup>rd</sup> QTR**

Mrs. Hooper presented the Quarterly Investment Report for Borger I.S.D. for the Third Quarter of the 2011-12 Fiscal Year.

**Tax Collections**

A report on tax collections for the periods ending April 30, 2012

**CLOSED SESSION  
CALLED AT  
8:45 p.m.**

President Bradley moved that the Board adjourn into a closed session pursuant to The Texas Open Meetings Act- Gov't. Code 551.074 subsections D and E.

**REGULAR SESSION  
RECONVENED AT  
10:17 p.m.**

President Bradley announced no action was taken in closed session.

**PERSONNEL**

Appointment, employment, evaluation, reassignment, duties, discipline, or dismissal.

**RESIGNATIONS**

Brame, Vicki	Teacher/Coach	BHS
Burcham, Rita	Teacher	Gateway
Ferguson, Patricia	Teacher	BMS
Gallaspy, Connie	Librarian	BHS

Garrett, Jessica	Teacher	BHS
Head, Justin	Teacher/Coach	BMS
Ribera, Steve	Teacher/Coach	BHS
Taylor, Ashley	Teacher	Crockett
Ryan, Andrew	Teacher	BHS
Ramsey, Sabre	Teacher	BMS

**APPROVED  
RECOMMENDED  
EMPLOYMENT**

It was moved by Mrs. Hood, seconded by Mr. Myers and carried unanimously to employ the following individuals for the 2012-2013 school year as recommended by the administration:

Offer Probationary - 10 Month – 187 Days

Brewer, Sarah	Teacher	Gateway
Bridges, Christian	Teacher	BHS
Denton, Michael	Teacher	BHS
Kotara, Amy	Teacher	BHS
Lincoln, Natalie	Teacher	Crockett
Raff, Angela	Nurse	BMS
White, Brigette	Teacher	Crockett

Offer Probationary - 11 Month – 197 Days

Brewer, William	Teacher	BMS
Denton, Bree	Teacher	BHS
Francis, Ron	Teacher/Coach	BHS
Hill, Mike	Teacher/Coach	BHS
Hall, Amy	Teacher/Coach	BHS

Offer Term - 10 Month – 187 days

Brame, Vicki	Teacher	BHS
--------------	---------	-----

Offer Probationary – 11 Month – 202 Days

Hall, Kevin	Teacher/Coach	BHS/BMS
-------------	---------------	---------

**(ATTACH LIST INTO MINUTE BOOK)**

**APPROVED 3% SALARY  
INCREASE TO  
SUPERINTENDENT’S  
CONTRACT/COMPENSATION**

It was moved by Mr. Brandon, seconded by Mr. Myers and carried unanimously to increase the superintendent’s annual salary by 3% as of July 1, 2012.

**FUTURE AGENDA  
ITEMS**

TASB Update 94, Region 16 Contracts

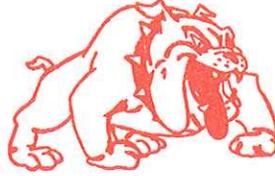
**ADJOURNMENT**

There being no further business, Mr. Bradley adjourned the meeting at 10:22 p.m.

**DONATIONS**

1. Borger Football Booster Club	\$1,400.00	Football Program
2. Chevron Phillips Chem. Company	\$2,500.00	Science Materials /PBE

# BORGER BULLDOGS



Athletic Office  
Phone (806) 273-1033  
Fax (806) 273-1018

BORGER INDEPENDENT SCHOOL DISTRICT  
Department of Athletics  
600 West First  
Borger, Texas 79007

- BASEBALL
- BASKETBALL
- CROSS COUNTRY
- FOOTBALL
- GOLF
- SOCCER
- SOFTBALL
- TENNIS
- TRACK
- VOLLEYBALL
- WRESTLING

June 27, 2012

Mr. Chance Welch, Superintendent  
Borger ISD Board of Trustees  
P. O. Box 1177  
Borger, Texas 79008

Dear Mr. Welch and Trustees:

I recommend we accept a gift of \$1,400.00 from the Borger Football Booster Club. This money is for the Football program.

Sincerely,

A handwritten signature in cursive script that reads "Leslie Young". The signature is written in black ink.

Leslie Young,  
Athletic Director

LY/gb

*It is the policy of Borger ISD not to discriminate on the basis of age, race, religion, color, national origin, sex or handicap in its programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended. Inquiries regarding compliance and/or grievance procedures may be directed to the school district's Title IX officer and/or Section 504/ADA coordinator.*

*Es la política de Borger ISD de no discriminar por motivos de raza, edad, religión, color, origen nacional, sexo o impedimento en sus programas, servicios o actividades según requerido por el Título VI de la Ley de Derechos Civiles de 1964, según enmienda; el Título IX de las Enmiendas de Educación de 1972; y la Sección 504 de la Ley de Rehabilitación de 1973, según enmienda. Preguntas con respecto al cumplimiento y/o procedimientos de queja pueden ser dirigidas al oficial del Título IX y/o al coordinador de la Sección 504/ADA del distrito escolar.*

Borger Independent School District  
**Paul Belton Elementary School**

Amy Blansett, Principal

800 N. McGee Street, Borger, TX 79007

806 273-1059

Fax 806 273-1070

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June 12, 2012

Mr. Chance Welch  
Borger ISD Board of Trustees  
P.O. Box 1177  
Borger, Texas 79007

Dear Mr. Welch and Trustees:

I recommend that we accept a donation of \$2500.00 from Chevron Phillips Chemical Company. This money will be used to help fund materials for science at Paul Belton.

Sincerely,



Amy Blansett, Principal  
Paul Belton Elementary School

# Borger Independent School District

June 30, 2012

Borger ISD Payroll	\$ 1,369,051.67
--------------------	-----------------

## BORGER ISD CHECK REGISTER    JUNE 2012

### *GENERAL OPERATING ACCOUNT*

CHECK#	DATE ISSUED	VENDOR	ACCOUNT
53466	6/6/2012	A-TEX RESTAURANT SUPPLY	\$1,889.26
53467	6/6/2012	AMAZON COM	\$23.61
53468	6/6/2012	ANNDREA AVILA	\$475.00
53469	6/6/2012	BIMBO BAKERIES USA	\$479.52
53470	6/6/2012	BUCKS SPORTING GOODS INC	\$894.65
53471	6/6/2012	CROCKETT ACTIVITY FUND	\$29.37
53472	6/6/2012	DATA LINE OFFICE SYSTEMS	\$92.84
53473	6/6/2012	ELLIOTT ELECTRIC SUPPLY	\$31.74
53474	6/6/2012	JESSICA JON GARRETT	\$18.00
53475	6/6/2012	GERALDS OFFICE PRODUCTS	\$72.29
53476	6/6/2012	H&H PRINTING,ETC	\$1,364.25
53477	6/6/2012	JEREMY HUNDLEY	\$67.50
53478	6/6/2012	IMAGESTUFF COM	\$584.75
53479	6/6/2012	INTERSTATE BATTERY SYSTEM	\$221.90
53480	6/6/2012	INZER ADVANCE DESIGNS	\$181.45
53481	6/6/2012	JIMS DIAMOND SHOP	\$92.00
53482	6/6/2012	SCOTT JORDAN	\$105.00
53483	6/6/2012	JOSTENS INC	\$31.13
53484	6/6/2012	KILGO CONSULTING INC	\$415.00
53485	6/6/2012	LABATT FOOD SERVICE	\$7,256.80
53486	6/6/2012	LEVELLAND ISD	\$139.99
53487	6/6/2012	MCGRAW HILL	\$42.09
53488	6/6/2012	TERESA MCLAUGLIN	\$18.00
53489	6/6/2012	MESSAGE MAKERS	\$230.40
53490	6/6/2012	CHERYL L MEYER	\$25.11
53491	6/6/2012	MARK MILLER MILLERS PLUMB	\$450.00
53492	6/6/2012	MORRISON SUPPLY COMPANY	\$78.14
53493	6/6/2012	MORTON LUMBER CO	\$43.59
53494	6/6/2012	ORIENTAL TRADING CO INC	\$425.60
53495	6/6/2012	OZARKA SPRNG WATER AQUAON	\$16.50
53496	6/6/2012	J W PEPPER & SON INC	\$109.24
53497	6/6/2012	PLAINS DAIRY	\$1,718.20
53498	6/6/2012	POPULAR SUPPLY	\$45.96
53499	6/6/2012	SCHOOL SPECIALTY SUPPLY I	\$64.86
53500	6/6/2012	THE SECURITY COMPANY	\$480.00
53501	6/6/2012	GARRETT SPRADLING	\$67.50
53502	6/6/2012	RICKEY SUMMAR	\$4,897.42
53503	6/6/2012	SUNGARD PUBLIC SECTOR PEN	\$2,400.00
53504	6/6/2012	SWEET REWARDS	\$35.10
53505	6/6/2012	TEXAS GAS SERVICE	\$2,115.85
53506	6/6/2012	U S GAMES	\$25.97
53507	6/6/2012	VERIZON WIRELESS	\$133.30
53508	6/6/2012	MADISON VIDRINE	\$9.72

53509	6/6/2012	TERRY WEBSTER	\$105.00
53510	6/6/2012	GAYLE WHITELEY	\$150.00
53511	6/6/2012	XCEL ENERGY	\$88.30
53512	6/6/2012	C J YOUNG	\$67.50
53513	6/13/2012	AIRGAS SOUTHWEST INC	\$17.46
53514	6/13/2012	AP EXAMS	\$5,453.00
53515	6/13/2012	AT&T	\$455.65
53516	6/13/2012	AMANDA JILL BABCOCK	\$2,694.90
53517	6/13/2012	AMY DIANNE BENNETT	\$105.30
53518	6/13/2012	BOBBY R BERRY	\$7.78
53519	6/13/2012	JAMES R BERRY	\$320.76
53520	6/13/2012	AMBER BRINKLEY	\$904.77
53521	6/13/2012	CARSON DELLOSA PUBLISHING	\$25.71
53522	6/13/2012	CENTAR INDUSTRIES	\$41.75
53523	6/13/2012	JULIE TOWE COLE	\$304.56
53524	6/13/2012	COMDATA	\$715.63
53525	6/13/2012	CROWN SUPPLY	\$29.95
53526	6/13/2012	ALTON CARPENTER ELEC MOTO	\$760.00
53527	6/13/2012	ELLIOTT ELECTRIC SUPPLY	\$8.40
53528	6/13/2012	GERALDS OFFICE PRODUCTS	\$107.63
53529	6/13/2012	HATHAWAY INDUSTRIES LLP	\$233.50
53530	6/13/2012	MELANIE HINSON	\$62.78
53531	6/13/2012	ANDREW STEPHEN HOOKER	\$4.58
53532	6/13/2012	MICHELLE HUCKABEE	\$113.40
53533	6/13/2012	HUDDLE TRUCK & EQUIPMENT	\$14.50
53534	6/13/2012	JOHNNY JEPHY IRBY	\$4.37
53535	6/13/2012	JENTS HOUSE OF MUSIC INC	\$288.87
53536	6/13/2012	JIMS BEARINGS & SUPPLY	\$16.58
53537	6/13/2012	JOSTENS AMARILLO	\$659.89
53538	6/13/2012	JOSTENS INC	\$10.02
53539	6/13/2012	LABATT FOOD SERVICE	\$1,078.46
53540	6/13/2012	LAKESHORE LEARNING MATERI	\$113.85
53541	6/13/2012	LEGAL DIGEST	\$140.00
53542	6/13/2012	KASSI N LOPEZ	\$172.53
53543	6/13/2012	JACK L MCNEESE	\$8.57
53544	6/13/2012	ALLISON E MCWILLIAMS	\$362.48
53545	6/13/2012	MEDICAID CLAIM OF TX INC	\$72.64
53546	6/13/2012	MORRISON SUPPLY COMPANY	\$205.14
53547	6/13/2012	MORTON LUMBER CO	\$852.47
53548	6/13/2012	N B S	\$60.17
53549	6/13/2012	PHILIP WARREN NILES	\$7.78
53550	6/13/2012	O REILLY AUTOMOTIVE STORE	\$198.61
53551	6/13/2012	PAC AND MAIL	\$622.18
53552	6/13/2012	DEBORAH A PARSLEY	\$383.94
53553	6/13/2012	PAUL BELTON ECC ACT FUND	\$24.84
53554	6/13/2012	PEARSON	\$164.20
53555	6/13/2012	DONNIE PILAND DBA ALVINS	\$490.00
53556	6/13/2012	PLAINS DAIRY	\$640.91
53557	6/13/2012	POPULAR SUPPLY	\$27.88
53558	6/13/2012	REGION IV EDUCATION SERVI	\$51.00
53559	6/13/2012	RONALD BRUCE RIDLING	\$7.78
53560	6/13/2012	RMI BRYANT	\$106.07

53561	6/13/2012	DLANA RUTH SANDERS	\$315.50
53562	6/13/2012	SCANTRON CORP	\$55.44
53563	6/13/2012	SCHOOL SPECIALTY SUPPLY I	\$256.20
53564	6/13/2012	DERRAL SHELTON	\$80.82
53565	6/13/2012	STORMETTA STATELER	\$2,187.50
53566	6/13/2012	TARPLEY MUSIC CO INC	\$75.00
53567	6/13/2012	TEXAS GIRLS COACHES ASSN	\$100.00
53568	6/13/2012	TEXAS TECH UNIVERSITY	\$2,500.00
53569	6/13/2012	CRYSTAL WALDROP	\$311.85
53570	6/13/2012	E J. WEBB	\$48.07
53571	6/13/2012	NANCY E WHITE	\$142.16
53572	6/13/2012	DIANA WITHERS	\$53.00
53573	6/13/2012	XCEL ENERGY	\$23,209.81
53574	6/20/2012	AGENCY 405/TX DEPT OF PUB	\$3.00
53575	6/20/2012	AUDIO VIDEO CORP	\$296.50
53576	6/20/2012	BOBBY ORAN BARRINGER	\$43.82
53577	6/20/2012	BORGER NEWS HERALD	\$90.00
53578	6/20/2012	BORGER ROTARY CLUB	\$138.50
53579	6/20/2012	CLAUDE ISD	\$10,370.06
53580	6/20/2012	CROWN SUPPLY	\$19.49
53581	6/20/2012	EICHELBAUM WARDELL HANSEN	\$1,849.15
53582	6/20/2012	FORWARD EDGE INC	\$1,127.85
53583	6/20/2012	FRONTIER FUELS CO	\$11,071.20
53584	6/20/2012	LESLIE GASKILL	\$40.95
53585	6/20/2012	GLAZEBROOK AND ASSOCIATES	\$830.28
53586	6/20/2012	GROOM ISD	\$3,605.56
53587	6/20/2012	HATHAWAY INDUSTRIES LLP	\$2,029.52
53588	6/20/2012	C.E. HOUSE INSURANCE	\$71.00
53589	6/20/2012	HUTCHINSON COUNTY RETIRED	\$245.00
53590	6/20/2012	INTERQUEST DETECTION CANI	\$2,700.00
53591	6/20/2012	TERESA CAROL JEFFERS	\$44.72
53592	6/20/2012	LISA MARIE JONES	\$28.50
53593	6/20/2012	LABATT FOOD SERVICE	\$359.18
53594	6/20/2012	NENA D MANKIN	\$300.38
53595	6/20/2012	MARK MILLER MILLERS PLUMB	\$2,574.22
53596	6/20/2012	MINTONS FLOWERS BY KRISTI	\$219.30
53597	6/20/2012	NHS-HJHS	\$52.00
53598	6/20/2012	ODYSSEYWARE GLYNLYON INC	\$2,000.00
53599	6/20/2012	PAC AND MAIL	\$145.80
53600	6/20/2012	PAMPA ATHLETIC ACTIVITY A	\$5,167.05
53601	6/20/2012	PANHANDLE ISD	\$19,177.96
53602	6/20/2012	PLEMONS STINNETT PHILLIPS	\$18,057.63
53603	6/20/2012	POSTMASTER BORGER TEXAS	\$70.00
53604	6/20/2012	PRINGLE MORSE ISD	\$2,750.50
53605	6/20/2012	QUILL CORPORATION	\$29.32
53606	6/20/2012	REGION XVI ED SVC CENTER	\$1,490.00
53607	6/20/2012	SANFORD FRITCH ISD	\$26,104.60
53608	6/20/2012	SCHOOL SPECIALTY SUPPLY I	\$8.43
53609	6/20/2012	SPRING CREEK ISD	\$2,172.30
53610	6/20/2012	THERA VANTAGE	\$238.00
53611	6/20/2012	TURN CENTER	\$3,070.33
53612	6/20/2012	WALMART	\$416.22

53613	6/20/2012	THE WATER STORE	\$32.49
53614	6/20/2012	E J. WEBB	\$15.00
53615	6/20/2012	TERRY WEBSTER	\$105.00
53616	6/20/2012	WHITE DEER ISD	\$11,855.94
		<b>GENERAL OPERATING ACCOUNT</b>	\$207,814.74

# AMERICAN EXPRESS CORPORATE PURCHASING CARD

Report Name: Cardmember Activity

Company Name: BORGER ISD

Product: Purchasing Card

Report Month: May 2012\*

Last Name/First Name: Hooper, Faye

Report Date: May 30, 2012

Process Date	Merchant / Supplier Name	Description	Current Charge
04/30/2012	DIAMOND BUSINESS SERVICES	Lanyards for BIS	\$132.00
05/01/2012	B2B COMPUTER PROD LLC	Electronic HP Care Pack Extended Warranty	\$348.56
05/01/2012	MAYFIELD PAPER COMPANY	Antibacterial foam soap Warehouse	\$1,272.75
05/01/2012	QUILL CORPORATION	Construction paper PBE	\$60.00
05/01/2012	TOW BROS CO LTD	Front end alignments for charter buses	\$282.22
05/01/2012	TOW BROS CO LTD	Front end alignments for charter buses	\$340.96
05/01/2012	MORRISON SUPPLY CO-AMARIL	Environmental Services Supplies	\$94.36
05/01/2012	QUILL CORPORATION	Credit given below for a returned item	\$18.72
05/01/2012	QUILL CORPORATION	Drum for fax machine Transportation	\$153.71
05/01/2012	QUILL CORPORATION	Cartridges Warehouse	\$744.36
05/02/2012	TBS ELECTRONIC INC	Batteries for Radios Transportation	\$509.00
05/02/2012	MFASCO HEALTH & SAFE	First Aid Kit Back Packs for BHS	\$1,803.16
05/03/2012	CHEMPACE CORPORATION	Chemical for Charter Buses Bathrooms	\$1,122.00
05/04/2012	PEARSON EDUCATION	Supplies Delila Holder	\$8.47
05/05/2012	TBS ELECTRONIC INC	Batteries for Radios Transportation	\$150.00
05/05/2012	HOUSTON TRANE	Environmental Services Supplies	\$66.52
05/08/2012	MAYFIELD PAPER COMPANY	Toilet Tissue for Environmental Services Warehouse	\$372.00
05/08/2012	BRITELITE PROMOTIONS LLC	Microfiber cleaning cloths w/carrying cases Employee appreciation	\$978.46
05/08/2012	BRITELITE PROMOTIONS LLC	Pencils Employee appreciation	\$177.88
05/09/2012	NTTA / CALLCENTER	Toll Charges BHS Choir to Dallas for New York Trip	\$14.19
05/09/2012	INTERSTATE BATTERIES	Batteries Transportation	\$293.85
05/09/2012	QUILL CORPORATION	Returned Item	(\$18.72)
05/09/2012	QUILL CORPORATION	Cartridges Warehouse	\$767.88
05/09/2012	HOUSTON TRANE	Blower Motor Crockett	\$655.84
05/09/2012	BALFOUR	Final Yearbook Payment Gateway Elementary	\$2,449.68
05/09/2012	TEXAS ASSOCIATION OF SCH	TASB Update 93	\$316.92
05/09/2012	ABC BUS INC	Bus Supplies Transportation	\$424.05
05/10/2012	S AND M AUTOMOTIVE	Repair front end suspension on pickup # 13	\$796.25
05/11/2012	ELLIOTT ELECTRIC SUPPLY	Boys Gym lighting replacement	\$5,204.28
05/11/2012	MORTON LUMBER CO 6564	Milwaukee drill Maintenance Department	\$399.98
05/12/2012	B2B COMPUTER PROD LLC	Linksys Wireless access point Technology	\$204.82
05/12/2012	EMPIRE PAPER COMPANY	Environmental Services Supplies	\$89.70
05/12/2012	EMPIRE PAPER COMPANY	Environmental Services Supplies	\$179.40
05/12/2012	EMPIRE PAPER COMPANY	Environmental Services Supplies	\$548.04
05/12/2012	EMPIRE PAPER COMPANY	Environmental Services Supplies	\$592.85
05/12/2012	EMPIRE PAPER COMPANY	Environmental Services Supplies	\$160.44
05/12/2012	MILLER PAPER& PACKAGING	Glass Cleaner for Buses	\$279.50
05/12/2012	NAESP-PEAP	Supplies BIS	\$30.00
05/15/2012	MAYFIELD PAPER COMPANY	Environmental Services Supplies	\$2,803.99
05/15/2012	PREAUTH-PROF SERV- AGRRT	Science Supplies Tracy Howard	\$355.03
05/16/2012	EMPIRE PAPER COMPANY	Environmental Services Supplies	\$52.60
05/16/2012	TX EDUCATN AGY CERT	Finger Printing BHS Employee	\$39.50
05/16/2012	SOUTHWEST AIRLINES	Airline Ticket Faye Hooper Accounting/Auditing Classes	\$442.20
05/16/2012	SOUTHWEST AIRLINES	Airline Ticket Paula Coleman CTE	\$289.20
05/16/2012	SOUTHWEST AIRLINES	Airline Ticket Barbie Schroeder CTE	\$289.20
05/17/2012	B2B COMPUTER PROD LLC	Computer and Monitor Technology	\$875.57
05/17/2012	MAYFIELD PAPER COMPANY	Environmental Services Supplies	\$982.96
05/17/2012	NASCO INTERNATIONAL INC	Supplies PBE	\$69.91
05/17/2012	SOUTHWEST AIRLINES	Airline Ticket Todd Harris TASB Leadership	\$311.20
05/17/2012	SCHOOL SPECIALTY EE & KAD	Supplies Gateway Elementary	\$241.62
05/17/2012	JOSTENS	Yearbooks BMS	\$4,693.80
05/18/2012	TX DEPT AGRICULTURE	License renewal for Weed Spraying Sudbrink, Hodge, Batterman	\$375.00
05/18/2012	NASCO INTERNATIONAL INC	Supplies PBE	\$53.25
05/18/2012	LAKESHORE CURRICULUM	Supplies Gateway Elementary	\$156.51
05/18/2012	LAKESHORE CURRICULUM	Supplies Gateway Elementary	\$156.51
05/18/2012	LAKESHORE CURRICULUM	Supplies Gateway Elementary	\$156.51
05/19/2012	B2B COMPUTER PROD LLC	HP Care pack Business hardware support	\$119.18
05/19/2012	HEINEMANN	Workshops Sewell	\$715.00
05/19/2012	HEINEMANN	Workshops Blansett	\$715.00
05/22/2012	QUILL CORPORATION	Laminator Film Warehouse	\$1,999.00

05/23/2012	GODADDY.COM	Email registration for 5 years Technology	\$249.95
05/23/2012	TAPT	Registration for Conference Kenneth Coleman	\$445.00
05/23/2012	QUILL CORPORATION	Supplies for Gateway Elementary	\$153.40
05/23/2012	SOUTHWEST AIRLINES	Airfare Kenneth Coleman	\$415.30
05/23/2012	GERALD'S OFFICE PRODUCTS	Office Supplies Crockett Elementary	\$152.10
05/23/2012	RESOURCES FOR READING	Supplies Gateway Elementary	\$324.74
05/24/2012	CDW GOVERNMENT LLC	Laptops/Netbook Conoco/Phillips Donation Science Department	\$9,576.00
05/24/2012	CHANNING BETE COMPAN	Educational DVDs for Parent Involvement group	\$475.79
05/25/2012	CDW GOVERNMENT LLC	Laptops/Netbook Conoco/Phillips Donation Science Department	\$1,568.96
05/25/2012	MAYFIELD PAPER COMPANY	Environmental Services Supplies	\$121.41
05/25/2012	TX EDUCATN AGY CERT	Finger Printing	\$32.00
05/25/2012	ALERT SERVICES INC	Supplies Trainer Athletics	\$842.93
05/25/2012	QUILL CORPORATION	Supplies Warehouse	\$479.65
05/25/2012	POSITIVE PROMOTIONS INC	Pocket Organizer Tote with Logo Crockett Elementary	\$707.48
05/25/2012	WT SERVICES	Radios Transportation	\$342.25
05/25/2012	LIBRARY VIDEO COMPANY	Library Books BMS	\$689.76
05/26/2012	MORRISON SUPPLY CO-AMARIL	Pleated Air filters Environmental Services Warehouse	\$588.37
05/28/2012	CDW GOVERNMENT LLC	Scorpio black Sata 250 GB Technology	\$81.13
<b>May Total Charges</b>			<b>\$55,163.04</b>



June 19, 2012

Mr. Chance Welch  
Borger Independent School District  
200 East Ninth  
Borger, TX 79007-3612

Dear Mr. Welch:

*As a loyal and supportive member of the Equity Center, we want you to know that we appreciate and value your past work and support. And of course, your continued work and support will be vital as we move forward in the litigation and the upcoming legislative session.*

*Over the course of this next year, communicating to the public the true issues facing public school funding and the provision of fair and equitable educational opportunities for every child in Texas will be critical. The purpose of the Equity Center is to advocate for the fair treatment of school children and taxpayers and together we must make every effort to make sure that story is told. Our dedication to that principle never changes, regardless of whether it is at the Capitol or the courtroom.*

*Your district's invoice for membership dues for 2012-13 is below. Please fax (512/478-6433) or email ([nickell@equitycenter.org](mailto:nickell@equitycenter.org)) your membership pledge back today! If you have questions or concerns, please call us at 512/478-7313 or email us at [pierce@equitycenter.org](mailto:pierce@equitycenter.org) or [freeman@equitycenter.org](mailto:freeman@equitycenter.org).*

Sincerely,

Wayne Pierce, EdD  
Executive Director

CC: CFO/Business Manager



**2012-13 MEMBERSHIP APPLICATION & INVOICE**

The Borger Independent School District wishes to be a member of the Equity Center for 2012-13, at the membership fee listed below:

*2012-13 Membership Fee . . . . \$ 2570*

*Membership fees are 77¢ per 2012-13 WADA. If the membership fee we have calculated is higher than your membership fee would be using your WADA estimate for 2012-13, please feel free to submit the WADA estimate you used and lower your district's membership fee to the correct amount. Under IRS guidelines we are required to inform you that membership dues are not deductible for federal income tax.*

***We are joining!***

\_\_\_\_\_ Our check is enclosed.

\_\_\_\_\_ Please count us as members now and bill accounts payable.

\_\_\_\_\_ Now

\_\_\_\_\_ August 1

\_\_\_\_\_ September 1

\_\_\_\_\_ October 1

\_\_\_\_\_ November 1

AUTHORIZED SIGNATURE	POSITION	DATE
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Please fax this form to (512) 478-6433.

The Equity Center diligently pursues equity and adequacy in funding for Texas public schools. Our efforts have resulted in billions of dollars in additional state revenue for our member school districts. Your membership is essential to our effectiveness in representing your interests.

117901-16-1213

BORGER INDEPENDENT SCHOOL DISTRICT  
2012-13  
PDAS APPRAISAL CALENDAR

**July 2012**

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**August 2012**

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
				4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**September 2012**

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**October 2012**

Su	Mo	Tu	We	Th	Fr	Sa
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			5	6	7	8
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**November 2012**

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
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20	21	22	23	24	25	26
27	28	29	30			

**December 2012**

Su	Mo	Tu	We	Th	Fr	Sa
						1
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**January 2013**

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
			5	6	7	8
9	10	11	12	13	14	15
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23	24	25	26	27	28	29
30	31					

**February 2013**

Su	Mo	Tu	We	Th	Fr	Sa
						1
						2
3	4	5	6	7	8	9
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

**March 2013**

Su	Mo	Tu	We	Th	Fr	Sa
						1
						2
3	4	5	6	7	8	9
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24	25	26	27	28	29	30
31						

**April 2013**

Su	Mo	Tu	We	Th	Fr	Sa
						1
						2
3	4	5	6	7	8	9
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

**May 2013**

Su	Mo	Tu	We	Th	Fr	Sa
						1
						2
						3
						4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**June 2013**

Su	Mo	Tu	We	Th	Fr	Sa
						1
						2
						3
						4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**August**

**27-31**

PDAS Campus Orientation

*Must be held no later than the final day of 3 weeks of instruction. Formal appraisals may begin 3 weeks after campus orientation.*

**September**

**3-14**

PDAS Campus Orientation

*Must be held no later than the final day of 3 weeks of instruction. Formal appraisals may begin 3 weeks after campus orientation.*

**17-28**

Teacher Self-Report Form (Section 1) due

*Date is set by principal and within 3 weeks of orientation.*

Formal Observation may begin

*Date is set by principal and must begin 3 weeks after campus orientation*

**October**

**1-5**

Teacher Self-Report Form (Section 1) due

*Date is set by principal and within 3 weeks of orientation.*

Formal Observation may begin

*Date is set by principal and must begin 3 weeks after campus orientation*

**April**

**12**

Last day for all Formal Appraisal

**26**

Teacher Self – Report Forms ( All-Sections) due

*Shall be presented to the principal at least two(2) weeks prior to the summative annual conference*

**May**

**10**

All Summative Reports Due to Teachers

**17**

Last Day for Summative Conferences

**24**

All Appraisals due to Personnel Office.

**☐ PDAS Formal Appraisal Exemption Dates**

**Nov. 20, 2012**

**Nov. 26, 2012**

**Dec. 21, 2012**

**Jan. 3, 2013**

**Jan. 18, 2013**

**Jan. 22, 2013**

**Feb. 15, 2013**

**Feb. 19, 2013**

**March 8, 2013**

**March 18, 2013**

***Appraisals may not be scheduled during end of semester or end of year examinations or days scheduled for state mandated assessments or other standardized tests.***

2012-2013 Region 16 Contracts



ZURICH®

# 2012 Enrollment Form for Catastrophic Coverage

Underwritten by Zurich

Bene-Marc, Inc., 6301 Southwest Blvd., Suite 101, Fort Worth, TX 76132, 817-738-6899

## Participant Information:

Name of Participating School or District: BORGER ISD

Address: 200 EAST 9TH ST. City: BORGER State: TX ZIP: 79007

Number of Schools Junior High: 1 Senior High: 1

Estimated Number of Students Grades K-8: 2000 Grades 9-12: 730

Eligible Classes Junior High:  Yes  No Senior High:  Yes  No

Class I: All enrolled Students of the School or School District, including all sports and activities (includes student coaches, student trainers and student managers). Football:  Yes  No

Class II: All enrolled Students of the School or School District, while participating in gym classes and extracurricular school activities, including intramural and interscholastic sports, such as football, band members, cheerleaders, majorettes, student coaches, student trainers and student managers. Coverage also includes supervised travel to and from such games and practice sessions. Football:  Yes  No

## Benefits:

Accident Medical Expense (AME) Benefit Amount - Excess Coverage \$7,500,000

Accidental Death & Dismemberment (AD&D) (\$10,000 Death, \$20,000 Dismemberment)

Catastrophic Cash Benefit (Maximum Benefit Amount \$500,000)

Rates: See page 2.

Premium: Total Premium: \$ 4,394.10

## Requested Effective Date:

The Effective Date will be the requested dates assuming We have accepted the risk and received the attached enrollment form. If the acceptance of the enrollment form or the enrollment form is not received prior to the requested effective date, the Effective Date will be the date We accept the Enrollment Form. The Expiration Date of the policy will be one (1) year from the Effective Date.

08 / 01 / 2012  
Month Day Year

## Approval for Enrollment:

The authorized signer of this application represents to the best of his or her knowledge and belief that the statements set forth herein are true and include all material information. Signing of this application does not bind Zurich to offer nor the authorized signer to accept insurance, but it is agreed this questionnaire and any attachments thereto shall be the basis of the insurance.

Officer's Name (print): RUSTY PURSER Signature: \_\_\_\_\_

Title (print): ATHLETIC DIRECTOR Date: \_\_\_\_\_

## General Statement:

Any person who knowingly and with intent to defraud any insurance company or another person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects the person to criminal and civil penalties.

July 12, 2012

DIA (LOCAL), FB (LOCAL), FFH (LOCAL) and FFC (LOCAL) have updated contacts and job responsibilities of contacts.

De'Lila Holder is the executive director of federal programs and instruction – DIA (LOCAL), FB (LOCAL), and FFH (LOCAL).

Barbie Schroeder is the liaison for homeless students – FFC (LOCAL).

Update 94

***Recommended motion: “I move the Board add, revise, or delete (LOCAL) policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 94 with the attached changes for FFAF (LOCAL), which is the Eichelbaum Wardell Hansen Powell & Mehl model.”***

**PROPOSED REVISIONS: 7-9-2012**

TITLE IX  
COORDINATOR

The District designates the following person to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended:

Name: Tony McCarthy  
Position: Executive Director of Personnel  
Address: 200 East 9th Street, Borger, TX 79007  
Telephone: (806) 273-1006

ADA / SECTION 504  
COORDINATOR

Reports of discrimination based on disability may be directed to the ADA/Section 504 coordinator. The District designates the following person to coordinate its efforts to comply with Title II of the Americans with Disabilities Act of 1990, as amended, which incorporates and expands upon the requirements of Section 504 of the Rehabilitation Act of 1973, as amended:

Name: De'Lila Holder  
Position: [Executive](#) Director of Federal Programs and Instruction  
Address: 200 East 9th Street, Borger, TX 79007  
Telephone: (806) 273-1016

SUPERINTENDENT

The Superintendent shall serve as coordinator for purposes of District compliance with all other antidiscrimination laws.

COMPLAINTS

Allegations of unlawful discrimination, prohibited harassment, including sexual harassment, or retaliation shall be made according to FFH(LOCAL).

RECORDS  
RETENTION

Copies of reports alleging discrimination, prohibited harassment, including sexual harassment, and retaliation; investigation reports; and related records shall be maintained by the District for a period of at least three years. If the person alleged to have experienced discrimination, prohibited harassment, or retaliation was a minor, the records shall be maintained until the person reaches the age of 21.

SECTION 504  
COMMITTEE

The Section 504 coordinator and members of the Section 504 committee shall receive training in the procedures and requirements for identifying and providing educational and related services to those students who have disabilities, but who are not in need of special education in accordance with the Individuals with Disabilities Education Act (IDEA). [See EHBA]

EQUAL EDUCATIONAL OPPORTUNITY

FB  
(LOCAL)

	<p>The Section 504 committee shall be composed of at least two persons, including persons knowledgeable about the student, the meaning of the evaluation data, the placement options, and the legal requirements regarding least restrictive environment and comparable facilities for students with disabilities.</p>
REFERRALS	<p>A student may be referred by parents, teachers, counselors, administrators, or any other District employee for evaluation to determine if the student has disabilities and is in need of special instruction or services.</p>
PARENTAL CONSENT	<p>The Section 504 coordinator shall notify parents prior to any individual evaluation conducted to determine if their child has disabilities or to determine what educational or related services should be provided to the student. Parental consent shall be obtained before the initial student evaluation procedures for the identification, diagnosis, and prescription of specific education services.</p>
NOTICE TO PARENTS	<p>Parents shall be given written notice of the District's refusal to evaluate a student or to provide specific aids and services the parents have requested.</p>
PREPLACEMENT EVALUATION	<p>The results of the evaluation shall be considered before any action is taken to place a student with disabilities or make a significant change in placement in an instructional program. The evaluation shall include consideration of adaptive behavior. Adaptive behavior is the effectiveness with which the individual meets the standards of personal independence and social responsibility expected of his or her age and cultural group.</p>
IMPARTIAL HEARING	<p>Parents shall be given written notice of their due process right to an impartial hearing if they have a concern or complaint about the District's actions regarding the identification, evaluation, or educational placement of a student with disabilities. The impartial hearing shall be conducted by a person who is knowledgeable about the issues involved in Section 504 and who is not employed by the District or related to a member of the Board in a degree that would be prohibited under the nepotism statute [see DBE]. The impartial hearing officer is not required to be an attorney.</p>
STATE-MANDATED ASSESSMENTS	<p>Modifications in taking the state-mandated assessments may be made for a Section 504 student when the modifications have been determined not to destroy the validity of the test, are necessary for the student to take the test, are consistent with modifications provided the student in the classroom, and are approved by TEA. [See EKB]</p>

**PROPOSED REVISIONS: 7-9-2012**

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**Note:** This policy addresses discrimination, harassment, and retaliation involving District employees. In this policy, the term “employees” includes former employees and applicants for employment. For discrimination, harassment, and retaliation involving students, see FFH. For reporting requirements related to child abuse and neglect, see FFG.

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STATEMENT OF  
NONDISCRIMINATION

The District prohibits discrimination, including harassment, against any employee on the basis of race, color, religion, gender, national origin, age, disability, or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of District policy.

DISCRIMINATION

Discrimination against an employee is defined as conduct directed at an employee on the basis of race, color, religion, gender, national origin, age, disability, or any other basis prohibited by law, that adversely affects the employee’s employment.

HARASSMENT

Prohibited harassment of an employee is defined as physical, verbal, or nonverbal conduct based on an employee’s race, color, religion, gender, national origin, age, disability, or any other basis prohibited by law, when the conduct is so severe, persistent, or pervasive that the conduct:

1. Has the purpose or effect of unreasonably interfering with the employee’s work performance;
2. Creates an intimidating, threatening, hostile, or offensive work environment; or
3. Otherwise adversely affects the employee’s performance, environment, or employment opportunities.

SEXUAL HARASSMENT

Sexual harassment is a form of sex discrimination defined as unwelcome sexual advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct or communication of a sexual nature when:

1. Submission to the conduct is either explicitly or implicitly a condition of an employee’s employment, or when submission to or rejection of the conduct is the basis for an employment action affecting the employee; or
2. The conduct is so severe, persistent, or pervasive that it has the purpose or effect of unreasonably interfering with the em-

EMPLOYEE WELFARE  
FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

DIA  
(LOCAL)

ployee's work performance or creates an intimidating, threatening, hostile, or offensive work environment.

RETALIATION

The District prohibits retaliation against an employee who makes a claim alleging to have experienced discrimination or harassment, or another employee who, in good faith, makes a report, serves as a witness, or otherwise participates in an investigation.

An employee who intentionally makes a false claim, offers false statements, or refuses to cooperate with a District investigation regarding harassment or discrimination is subject to appropriate discipline.

PROHIBITED  
CONDUCT

In this policy, the term "prohibited conduct" includes discrimination, harassment, and retaliation as defined by this policy, even if the behavior does not rise to the level of unlawful conduct.

REPORTING  
PROCEDURES

An employee who believes that he or she has experienced prohibited conduct or believes that another employee has experienced prohibited conduct should immediately report the alleged acts. The employee may report the alleged acts to his or her supervisor or campus principal.

Alternatively, the employee may report the alleged acts to one of the District officials below.

DEFINITION OF  
DISTRICT OFFICIALS

For the purposes of this policy, District officials are the Title IX coordinator, the ADA/Section 504 coordinator, and the Superintendent.

TITLE IX  
COORDINATOR

Reports of discrimination based on sex, including sexual harassment, may be directed to the Title IX coordinator. The District designates the following person to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended:

Name: Tony McCarthy

Position: Executive Director of Personnel

Address: 200 East 9th Street, Borger, TX 79007

Telephone: (806) 273-1006

ADA / SECTION 504  
COORDINATOR

Reports of discrimination based on disability may be directed to the ADA/Section 504 coordinator. The District designates the following person to coordinate its efforts to comply with Title II of the Americans with Disabilities Act of 1990, as amended, which incorporates and expands upon the requirements of Section 504 of the Rehabilitation Act of 1973, as amended:

Name: De'Lila Holder

EMPLOYEE WELFARE  
FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

DIA  
(LOCAL)

Position: **Executive** Director of Federal Programs and Instruction

Address: 200 East 9th Street, Borger, TX 79007

Telephone: (806) 273-1016

SUPERINTENDENT

The Superintendent shall serve as coordinator for purposes of District compliance with all other antidiscrimination laws.

ALTERNATIVE  
REPORTING  
PROCEDURES

An employee shall not be required to report prohibited conduct to the person alleged to have committed it. Reports concerning prohibited conduct, including reports against the Title IX coordinator or ADA/Section 504 coordinator, may be directed to the Superintendent.

A report against the Superintendent may be made directly to the Board. If a report is made directly to the Board, the Board shall appoint an appropriate person to conduct an investigation.

TIMELY REPORTING

Reports of prohibited conduct shall be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to promptly report may impair the District's ability to investigate and address the prohibited conduct.

NOTICE OF REPORT

Any District supervisor who receives a report of prohibited conduct shall immediately notify the appropriate District official listed above and take any other steps required by this policy.

INVESTIGATION OF  
THE REPORT

The District may request, but shall not insist upon, a written report. If a report is made orally, the District official shall reduce the report to written form.

Upon receipt or notice of a report, the District official shall determine whether the allegations, if proven, would constitute prohibited conduct as defined by this policy. If so, the District official shall immediately authorize or undertake an investigation, regardless of whether a criminal or regulatory investigation regarding the same or similar allegations is pending.

If appropriate, the District shall promptly take interim action calculated to prevent prohibited conduct during the course of an investigation.

The investigation may be conducted by the District official or a designee, such as the campus principal, or by a third party designated by the District, such as an attorney. When appropriate, the campus principal or supervisor shall be involved in or informed of the investigation.

The investigation may consist of personal interviews with the person making the report, the person against whom the report is filed,

EMPLOYEE WELFARE  
FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

DIA  
(LOCAL)

	<p>and others with knowledge of the circumstances surrounding the allegations. The investigation may also include analysis of other information or documents related to the allegations.</p>
CONCLUDING THE INVESTIGATION	<p>Absent extenuating circumstances, the investigation should be completed within ten District business days from the date of the report; however, the investigator shall take additional time if necessary to complete a thorough investigation.</p> <p>The investigator shall prepare a written report of the investigation. The report shall be filed with the District official overseeing the investigation.</p>
DISTRICT ACTION	<p>If the results of an investigation indicate that prohibited conduct occurred, the District shall promptly respond by taking appropriate disciplinary or corrective action reasonably calculated to address the conduct.</p> <p>The District may take action based on the results of an investigation, even if the conduct did not rise to the level of prohibited or unlawful conduct.</p>
CONFIDENTIALITY	<p>To the greatest extent possible, the District shall respect the privacy of the complainant, persons against whom a report is filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law.</p>
APPEAL	<p>A complainant who is dissatisfied with the outcome of the investigation may appeal through DGBA(LOCAL), beginning at the appropriate level.</p> <p>The complainant may have a right to file a complaint with appropriate state or federal agencies.</p>
RECORDS RETENTION	<p>Copies of reports alleging prohibited conduct, investigation reports, and related records shall be maintained by the District for a period of at least three years. [See CPC]</p>
ACCESS TO POLICY	<p>This policy shall be distributed annually to District employees. Copies of the policy shall be readily available at each campus and the District administrative offices.</p>

**PROPOSED REVISIONS: 7-9-2012**

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**Note:** This policy addresses discrimination, harassment, and retaliation involving District students. For provisions regarding discrimination, harassment, and retaliation involving District employees, see DIA. For reporting requirements related to child abuse and neglect, see FFG. Note that FFH shall be used in conjunction with FFI (bullying) for certain prohibited conduct.

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STATEMENT OF  
NONDISCRIMINATION

The District prohibits discrimination, including harassment, against any student on the basis of race, color, religion, gender, national origin, disability, or any other basis prohibited by law. The District prohibits dating violence, as defined by this policy. Retaliation against anyone involved in the process set out in this policy is a violation of District policy.

DISCRIMINATION

Discrimination against a student is defined as conduct directed at a student on the basis of race, color, religion, gender, national origin, disability, or any other basis prohibited by law, that adversely affects the student.

PROHIBITED  
HARASSMENT

Prohibited harassment of a student is defined as physical, verbal, or nonverbal conduct based on a student's race, color, religion, gender, national origin, disability, or any other basis prohibited by law that is so severe, persistent, or pervasive that the conduct:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities.

Prohibited harassment includes dating violence as defined by this policy.

SEXUAL HARASSMENT  
BY AN EMPLOYEE

Sexual harassment of a student by a District employee includes both welcome and unwelcome sexual advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct or communication of a sexual nature when:

1. A District employee causes the student to believe that the student must submit to the conduct in order to participate in a school program or activity, or that the employee will make an

educational decision based on whether or not the student submits to the conduct; or

2. The conduct is so severe, persistent, or pervasive that it:
  - a. Affects the student's ability to participate in or benefit from an educational program or activity, or otherwise adversely affects the student's educational opportunities; or
  - b. Creates an intimidating, threatening, hostile, or abusive educational environment.

Romantic or inappropriate social relationships between students and District employees are prohibited. Any sexual relationship between a student and a District employee is always prohibited, even if consensual. [See DF]

BY OTHERS

Sexual harassment of a student, including harassment by another student, includes unwelcome sexual advances; requests for sexual favors; or sexually motivated physical, verbal, or nonverbal conduct when the conduct is so severe, persistent, or pervasive that it:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities.

Necessary or permissible physical contact by an employee or other student such as assisting a child by taking the child's hand, comforting a child with a hug, or other physical contact not reasonably construed as sexual in nature is not sexual harassment.

GENDER-BASED  
HARASSMENT

Gender-based harassment includes physical, verbal, or nonverbal conduct based on the student's gender, the student's expression of characteristics perceived as stereotypical for the student's gender, or the student's failure to conform to stereotypical notions of masculinity or femininity. For purposes of this policy, gender-based harassment is considered prohibited harassment if the conduct is so severe, persistent, or pervasive that the conduct:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or

3. Otherwise adversely affects the student's educational opportunities.

DATING VIOLENCE

Dating violence occurs when a person in a current or past dating relationship uses physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control the other person in the relationship. Dating violence also occurs when a person commits these acts against a person who is in a marriage or dating relationship with the individual who is or was once in a marriage or dating relationship with the person committing the offense.

For purposes of this policy, dating violence is considered prohibited harassment if the conduct is so severe, persistent, or pervasive that the conduct:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities.

RETALIATION

The District prohibits retaliation against a student who claims to have experienced discrimination or harassment, as defined in this policy, or another student who, in good faith, makes a report of discrimination or harassment experienced by another student, serves as a witness in any investigation under this policy, or otherwise participates in an investigation under this policy.

FALSE CLAIM

A student who intentionally makes a false claim, offers false statements, or refuses to cooperate with a District investigation regarding discrimination or harassment under this policy is subject to appropriate discipline.

PROHIBITED  
CONDUCT

In this policy, the term "prohibited conduct" includes discrimination, harassment, dating violence, and retaliation as defined by this policy even if the conduct does not rise to the level of "unlawful" conduct.

REPORTING  
PROCEDURES

STUDENT REPORT

Any student who believes that he or she has experienced prohibited conduct or believes that another student has experienced prohibited conduct should immediately report the alleged acts to a teacher, counselor, principal, other District professional employee, or the appropriate District official listed in this policy.

EMPLOYEE REPORT

Any District employee who suspects or receives notice that a student or group of students has or may have experienced prohibited

conduct shall promptly notify the appropriate District official listed in this policy and take any other steps required by this policy.

DEFINITION OF  
DISTRICT  
OFFICIALS

For purposes of this policy, District officials are the Title IX coordinator, the ADA/Section 504 coordinator, the Superintendent, and the campus administrator.

TITLE IX  
COORDINATOR

Reports of discrimination or harassment based on sex or gender may be directed to the Title IX coordinator. The District designates the following person to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended:

Name: Tony McCarthy  
Position: Executive Director of Personnel  
Address: 200 East 9th Street, Borger, TX 79007  
Telephone: (806) 273-1006

ADA/  
SECTION 504  
COORDINATOR

Reports of discrimination based on disability may be directed to the ADA/Section 504 coordinator. The District designates the following person to coordinate its efforts to comply with Title II of the Americans with Disabilities Act of 1990, as amended, which incorporates and expands upon the requirements of Section 504 of the Rehabilitation Act of 1973, as amended:

Name: De'Lila Holder  
Position: **Executive Director of Federal Programs and Instruction**  
Address: 200 East 9th Street, Borger, TX 79007  
Telephone: (806) 273-1016

SUPERINTENDENT

The Superintendent shall serve as coordinator for purposes of all other antidiscrimination laws.

ALTERNATIVE  
REPORTING  
PROCEDURES

No student is required to report prohibited conduct to the person alleged to have committed the conduct. Reports of alleged prohibited conduct, including reports against the Title IX or ADA/Section 504 coordinators, may be addressed to the Superintendent.

A report against the Superintendent may be made directly to the Board. If a report is made directly to the Board, the Board shall take action at a properly posted Board meeting that includes an agenda item related to a complaint against the Superintendent to appoint an appropriate person, who need not be a District employee, to conduct an investigation.

TIMELY REPORTING

	<p>Reports of prohibited conduct shall be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to promptly report may impair the District's ability to investigate.</p>
NOTICE TO PARENTS	<p>The District official or designee shall promptly notify the parents of any student alleged to have experienced prohibited conduct by a District employee or another adult.</p>
NOTICE TO OTHER OFFICIALS	<p>If the alleged perpetrator is not a District employee or other adult over whom the District can exercise any jurisdiction, the District official shall also promptly notify appropriate law enforcement or Child Protective Services if the official has reason to believe that the child has been or may be neglected or abused.</p>
INVESTIGATION OF THE REPORT	<p>The District may request but shall not require a written complaint or report of alleged prohibited conduct. If a report is made orally, the District official shall prepare a written report from the oral information.</p> <p>Upon receipt or notice of the report, the District official shall determine whether the allegations, if proven, would constitute prohibited conduct, as defined by this policy. If so, the District official shall promptly authorize or undertake an investigation, regardless of whether a criminal or regulatory investigation of the same or similar allegations is pending, and shall also determine whether the reported conduct would, if proven, constitute bullying under policy FFI.</p> <p>If no investigation is warranted under this policy, the District official shall make a determination under FFI, Freedom from Bullying, whether the alleged conduct would constitute bullying rather than discrimination, harassment, or retaliation. If so, the matter shall be referred to be handled under FFI.</p> <p>If the District official determines that the alleged conduct, if proven, would not be a violation of this policy or of policy FFI, the District official shall so notify the complainant/reporter in writing and dismiss the complaint.</p> <p>If appropriate, the District official shall promptly take interim action calculated to address prohibited conduct or bullying during the course of the investigation.</p> <p>The investigation may be conducted by a District official or a designee, such as the campus principal, or by a third party designated by the District, such as an attorney. When appropriate, the campus principal shall be involved in or informed of the investigation.</p>

CONCLUDING THE INVESTIGATION	<p>Absent extenuating circumstances, the investigation should be completed within ten District business days from the date of the report; however, the investigator shall take additional time if necessary to complete a thorough investigation.</p> <p>The investigator shall prepare a written report of the investigation. The report shall include a determination of whether prohibited conduct or bullying occurred. The report shall be filed with the District official overseeing the investigation. That official shall communicate a summary of the report and its conclusions to the complainant.</p>
DISTRICT ACTION	<p>In no circumstance shall the District be required to inform the complainant of the specific disciplinary or corrective action taken.</p>
PROHIBITED CONDUCT	<p>If the results of an investigation indicate that prohibited conduct occurred, the District shall promptly respond by taking appropriate disciplinary action in accordance with the Student Code of Conduct and may take corrective action reasonably calculated to address the conduct.</p>
BULLYING	<p>If the results of the investigation indicate bullying occurred, the official shall refer to FFI for appropriate notice to parents and District action and to FDB for applicable transfer provisions.</p>
IMPROPER CONDUCT	<p>If the investigation reveals improper conduct that was neither “prohibited conduct” nor “bullying,” the District may nonetheless take appropriate disciplinary action consistent with the Student Code of Conduct or other corrective action to address the conduct.</p>
CONFIDENTIALITY	<p>To the extent possible, the District shall endeavor to protect the privacy of the complainant, persons against whom a complaint is filed, and witnesses. However, limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law.</p>
APPEAL	<p>A student who is dissatisfied with the outcome of the investigation may appeal through FNG(LOCAL), beginning at the appropriate level, and also has the right to file a complaint with the United States Department of Education Office for Civil Rights.</p>
RECORDS RETENTION	<p>The District shall retain records of the complaint and investigation in accordance with FB(LOCAL) and CPC(LOCAL).</p>
ACCESS TO POLICY	<p>Information regarding this policy and any related procedures shall be included annually in the employee and student handbooks. The policy and procedures shall be posted on the District’s Web site; a copy may also be obtained at each campus and the District’s administrative offices.</p>

**PROPOSED REVISIONS: 7-9-2012**

LIAISON FOR  
HOMELESS  
STUDENTS

The District has designated the following staff person as the liaison for homeless students:

Name: ~~Elizabeth Denton~~ **Barbie Schroeder**

Position: Homeless Liaison

Address: 600 West 1st Street, Borger, TX 79007

Telephone: (806) 273-~~1079~~**4345**

Instruction Sheet  
TASB Localized Policy Manual Update 94

District      Borger ISD

<b>Code</b>		<b>Action To Be Taken</b>	<b>Note</b>
F	(LEGAL)	Replace table of contents	Revised table of contents
FFAF	(LOCAL)	ADD policy	See explanatory note

# Explanatory Notes

## TASB Localized Policy Manual Update 94

District: Borger ISD  
F (LEGAL) STUDENTS

We have revised the F section table of contents to rename FFAF, now subtitled Care Plans.

FFAF (LOCAL) WELLNESS AND HEALTH SERVICES  
CARE PLANS

SB 27 from the 82<sup>nd</sup> Legislative Session required the commissioner of state health services, in consultation with an ad hoc committee, to create guidelines to help districts develop local policy for the care of students with a diagnosed food allergy who are at risk for anaphylaxis. The commissioner's guidelines may not require a district to purchase prescription anaphylaxis medicine or require the administration of anaphylaxis medication to a student unless the medication is prescribed for that student. These legal provisions were added to FFAF(LEGAL) at Update 91.

**The law requires districts to adopt local policy by August 1, 2012, and the local policy must be based on the guidelines.**

The *Guidelines for the Care of Students with Food Allergies At-Risk for Anaphylaxis* were made available on May 22 at <http://www.dshs.state.tx.us/schoolhealth/default.shtm> and state that the following components should be addressed in policy and administrative regulations:

- Identification of students with food allergies who are at risk for anaphylaxis
- Development, implementation, communication, and monitoring of emergency care plans, individualized health-care plans, and/or Section 504 plans for students with food allergies who are at risk for anaphylaxis
- Reduction of the risk of exposure within the school setting
- Training for school staff on anaphylaxis and emergency response to anaphylactic reactions
- Post-anaphylaxis reaction review of policies and procedures

The *Guidelines* include additional detail on each of the above components.

The enclosed policy, now subtitled Care Plans, incorporates these elements by requiring the district to develop and implement a student FOOD ALLERGY MANAGEMENT PLAN that includes general procedures to limit the risk posed to students by food allergies and specific procedures for when a student is identified with a diagnosed food allergy and is at risk for anaphylaxis.

The policy includes a requirement to develop GENERAL PROCEDURES on the following:

- Specialized training for employees responsible for the development, implementation, and monitoring of the district's food allergy management plan. The *Guidelines* explain that this training is more comprehensive than the general awareness training listed below and should address management of food allergies in the school setting.
- Awareness training for employees on the signs and symptoms of food allergies and emergency procedures employees should follow in the case of a student's anaphylactic reaction. The *Guidelines* include suggested elements of this training and provide information about online training and other training resources.
- General strategies to reduce the risk of exposure to common food allergens. The *Guidelines* include many strategies for the district to consider; the strategies implemented will vary from district to district based on local circumstances.

## Explanatory Notes

### TASB Localized Policy Manual Update 94

- Methods for requesting specific food allergy information from parents. Once a student is identified as having a food allergy and as being at risk for anaphylaxis, the district will need to implement procedures related to the care of that student.
- Annual review of the food allergy management plan.

In addition to these general procedures, the policy requires development of procedures for STUDENTS AT RISK FOR ANAPHYLAXIS, including:

- Development and implementation of food allergy action plans, emergency action plans, individualized health-care plans, and Section 504 plans, as appropriate.
- Training as necessary for employees and others to implement a student's care plan. This training will focus on the roles of various individuals in implementing the specific elements of the care plan and will include strategies to reduce the student's risk of exposure to the diagnosed allergen.
- Review of individual care plans and procedures periodically and after an anaphylactic reaction at school or at a school-related activity. The *Guidelines* emphasize that the review after an anaphylactic reaction would provide an opportunity to adjust the procedures and plans and ensure that any medication used during a reaction is replaced. Periodic review may be necessary, for example, when a student changes grade levels or campuses.

At DISTRIBUTION, the policy also requires the district to provide information about the policy and the food allergy management plan in the student handbook and to make the materials available at each campus.

On June 15, 2012, Policy Service will publish sample administrative procedures and forms in Update 41 to the *Regulations Resource Manual*, available on myTASB. The regulations are aligned with the local policy text and will allow the district to designate a district-wide food allergy coordinator, if any; indicate whether the district will create food allergy management teams at the campus level; and develop procedures to implement the local policy requirements.

**Please note:** Because the law requires districts to adopt a local policy so quickly, districts in which the local policy adoption process calls for two readings of a proposed policy may wish to implement the process for emergency adoption with one reading. [See BF(LOCAL).]

**Please Note:** This manual does not have policies in all codes. The coding structure is common to all TASB manuals and is designed to accommodate expansion of both (LEGAL) and (LOCAL) policy topics and administrative regulations.

## SECTION F: STUDENTS

FA	STUDENT GOALS AND OBJECTIVES
FB	EQUAL EDUCATIONAL OPPORTUNITY
FBA	Service Animals
FC	SCHOOL ATTENDANCE AREAS
FD	ADMISSIONS
FDA	Interdistrict Transfers
FDAA	Public Education Grants
FDB	Intradistrict Transfers and Classroom Assignments
FDC	Homeless Students
FDD	Military Dependents
FDE	School Safety Transfers
FE	ATTENDANCE
FEA	Compulsory Attendance
FEB	Attendance Accounting
FEC	Attendance for Credit
FED	Attendance Enforcement
FEE	Open/Closed Campus
FEF	Released Time
FF	STUDENT WELFARE
FFA	Wellness and Health Services
FFAA	Physical Examinations
FFAB	Immunizations
FFAC	Medical Treatment
FFAD	Communicable Diseases
FFAE	School-Based Health Centers
FFAF	Care Plans
FFB	Crisis Intervention
FFC	Student Support Services
FFD	Student Insurance
FFE	Student Assistance Programs/Counseling
FFEA	Comprehensive Guidance Program
FFEB	Substance Abuse
FFF	Student Safety
FFFA	Supervision of Students
FFFB	Safety Patrols
FFFD	Bicycle/Automobile Use
FFFF	School Buses
FFG	Child Abuse and Neglect
FFH	Freedom from Discrimination, Harassment, and Retaliation
FFI	Freedom from Bullying
FG	STUDENT AWARDS AND SCHOLARSHIPS

**Please Note:** This manual does not have policies in all codes. The coding structure is common to all TASB manuals and is designed to accommodate expansion of both (LEGAL) and (LOCAL) policy topics and administrative regulations.

## **SECTION F: STUDENTS**

FH	STUDENT VOLUNTEERS
FJ	GIFTS AND SOLICITATIONS
FL	STUDENT RECORDS
FLA	Confidentiality of Student Health Information
FM	STUDENT ACTIVITIES
FMA	School-Sponsored Publications
FMB	Student Government
FMD	Social Events
FME	Performances
FMF	Contests and Competition
FMG	Travel
FMH	Commencement
FN	STUDENT RIGHTS AND RESPONSIBILITIES
FNA	Student Expression
FNAA	Distribution of Nonschool Literature
FNAB	Use of School Facilities for Nonschool Purposes
FNB	Involvement in Decision Making
FNC	Student Conduct
FNCA	Dress Code
FNCB	Care of School Property
FNCC	Prohibited Organizations and Hazing
FNCD	Tobacco Use and Possession
FNCE	Personal Telecommunications/Electronic Devices
FNCF	Alcohol and Drug Use
FNCG	Weapons
FNCH	Assaults
FNCI	Disruptions
FND	Married Students
FNE	Pregnant Students
FNF	Interrogations and Searches
FNG	Student and Parent Complaints/Grievances
FO	STUDENT DISCIPLINE
FOA	Removal by Teacher
FOB	Out-of-School Suspension
FOC	Placement in a Disciplinary Alternative Education Setting
FOCA	Disciplinary Alternative Education Program Operations
FOD	Expulsion
FODA	Juvenile Justice Alternative Education Program
FOE	Emergency and Alternative Placement
FOF	Students with Disabilities
FP	STUDENT FEES, FINES, AND CHARGES

FOOD ALLERGY  
MANAGEMENT PLAN

The District will develop and implement a student food allergy management plan based on guidelines developed by the commissioner of state health services to limit the risk posed to students with food allergies and provide procedures regarding the care of students with diagnosed food allergies who are at risk for anaphylaxis.

GENERAL  
PROCEDURES

Procedures to limit the risk posed to students with food allergies will include:

1. Appropriate training for food service and other employees regarding food allergies and emergency responses.
2. General strategies to reduce the risk of exposure to common food allergens.
3. Periodic review of the District's food allergy management plan.

STUDENTS AT RISK FOR  
ANAPHYLAXIS

Individual student plans will be developed as appropriate for students with diagnosed food allergies who are at risk for anaphylaxis. [See FB]

ADDITIONAL  
INFORMATION

For further information regarding the student food allergy management plan, please contact [name, position, contact info].

TASB Risk Management Fund Worker's Compensation Program

TASB Risk Management Fund Interlocal Participation Agreement

# FINANCIAL / TAXES REPORT

**BORGER INDEPENDENT SCHOOL DISTRICT  
CHILD NUTRITION DEPARTMENT  
PROFIT & LOSS STATEMENT JUNE 2012**

	HIGH	MIDDLE	PAUL BELTON	CROCKETT	GATEWAY	GRAND TOTAL
YR TO DATE CASH RECEIVED	\$ 37,519.79	\$ 478,507.11	\$ 184,090.66	\$ 190,623.16	\$ 207,696.08	\$ 1,098,436.80
REVENUE RECEIVABLE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
YTD. LABOR EXPENSE	\$ 55,326.35	\$ 133,877.27	\$ 71,168.34	\$ 58,049.04	\$ 59,369.26	\$ 377,790.26
YTD. FOOD EXPENSE	\$ (14,001.07)	\$ 188,891.85	\$ 69,888.78	\$ 81,382.72	\$ 81,384.37	\$ 407,546.65
YTD. UTILITIES	\$ 16,525.37	\$ 14,316.92	\$ 23,566.35	\$ 18,079.92	\$ 18,079.92	\$ 90,568.48
YTD. MISC. EXPENSE	\$ 2,287.17	\$ 10,651.74	\$ 5,475.54	\$ 6,988.43	\$ 6,955.81	\$ 32,358.69
						\$ -
YTD. CAPITAL DISBURSEMENT		\$ -	\$ -	\$ -	\$ -	\$ -
YTD. PROFIT/LOSS	\$ (22,618.03)	\$ 130,769.33	\$ 13,991.65	\$ 26,123.05	\$ 41,906.72	\$ 190,172.72
INVENTORY AT CAMPUS' (MEMO ONLY)	\$ 10,952.62					
COMMODITY WAREHOUSE (MEMO ONLY)						
TOTAL REVENUE	\$ 1,098,436.80					
TOTAL RECEIVABLES	\$ -					
TOTAL EXPENSES	\$ 908,264.08					
OPERATING GAIN/<LOSS>	\$ 190,172.72					

CAFETERIA DEPT. CARRYOVER IN FUNDS FROM THE 2010-2011 SCHOOL YEAR

\$231,660.00

IN VIEW OF THIS, THE CHILD NUTRITION DEPT., AS OF 6/30/12 WOULD HAVE AN ESTIMATED NET CASH POSITION OF:

\$421,832.72

# BISD INVESTMENT ACCOUNTS



## Account Listing June 2012

Account Name	Balance
BORGER ISD WORKERS COMPENSATION	\$0.75
BORGER ISD GENERAL OPERATING	\$7.96
BORGER ISD CAPITAL PROJECTS FUND	\$6.68
BORGER ISD DEBT SERVICE INTEREST & SINKING	\$.25
Portfolio Totals	<b>\$15.64</b>

## HAPPY STATE BANK SAVINGS ACCOUNTS

As of June 30, 2012

GENERAL OPERATING SAVINGS	\$ 4,335,226.16
A TYSON SCHOLARSHIP SAVINGS	\$ 591.73
WORKERS COMP SAVINGS	\$ 455,897.35
DEBT SERVICE SAVINGS	<u>\$ 1,178,322.62</u>
<b>TOTAL</b>	<b>\$ 5,970,037.86</b>

# **BORGER I.S.D. CHECKING**

## **HAPPY STATE BANK BALANCES**

**As of June 30, 2012**

### **CHECKING**

GENERAL OPERATING	\$506,147.53
PAYROLL	\$15,485.09
WORKER'S COMP/BENEFITS	\$25,828.50
TRS CARE, HEALTH INSURANCE CLAIMS	\$5,272.34
CAPITAL PROJECTS	\$21,064.42
DEBT SERVICE	\$26.81
BARRON SCHOLARSHIP	\$5,703.92
CLASS OF 1961 MEMORIAL SCHOLARSHIP	\$2,139.35
LYNLEY HERBERT SCHOLARSHIP	\$2,796.48
JIM/ROSEMARIE SCOTT SCHOLARSHIP	\$3,957.12
<b>TOTAL</b>	<b>\$588,421.56</b>

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## **WELLS FARGO BANK BALANCES**

**As of June 30, 2012**

GENERAL OPERATING	<u>\$53.28</u>
<b>TOTAL</b>	<b>\$53.28</b>
<b>TOTAL CASH CHECKING 6/30/12</b>	<b>\$588,474.84</b>

**Financial Statement for Borger ISD 2011/2012**  
**For the period ending 06/30/2012**

**General Fund Revenue**

**Local Revenue:**

Local Real Estate and Personal Property Taxes:	\$5,393,443.12
Other Revenues from Local Sources	\$1,049,455.15
Total Revenue from Local & Intermediate	\$6,442,898.27

**Revenue  
To Date**

**State Program Revenue:**

Total State Revenue	\$8,330,812.00
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**To Date  
Earned Revenue**

**Total General Budget Revenues: \$14,773,710.27**

**General Budget Expenditures:**

	Budget	Expenditure YTD	
(11) Instruction	\$10,755,484.00	\$8,791,198.81	81.74%
(12) Instructional and Media Services	\$348,017.00	\$300,141.09	86.24%
(13) Curriculum & Instructional Staff Development	\$308,121.00	\$282,999.22	91.85%
(21) Instructional Development	\$11,500.00	\$3,090.42	26.87%
(23) School Leadership	\$934,786.00	\$749,686.16	80.20%
(31) Guidance and Counseling	\$310,746.00	\$259,026.16	83.36%
(32) Attendance Counselor	\$17,580.00	\$14,444.60	82.16%
(33) Health Services	\$251,079.00	\$213,793.02	85.15%
(34) Student Transportation	\$539,463.00	\$438,488.79	81.28%
(36) Co-Curricular/Extra Curricular	\$991,121.00	\$772,884.76	77.98%
(41) General Administration	\$628,762.00	\$490,056.32	77.94%
(51) Plant Maintenance & Operations	\$1,996,010.00	\$1,402,108.34	70.25%
(52) Building Security	\$5,760.00	\$4,800.00	83.33%
(53) Data Processing	\$478,485.00	\$343,244.71	71.74%
(61) Community Services	\$4,755.00	\$372.63	7.84%
(93) Payments to Fiscal Agents/Member Distribution	\$535,485.00	\$535,485.00	100.00%
(99) Other Governmental Charges (HCAD)	\$112,131.00	\$84,714.89	75.55%
<b>Total General Budget Expenditures:</b>	<b>\$18,229,285.00</b>	<b>\$14,686,534.92</b>	<b>80.57%</b>

	Budget	Actual YTD	
<b>Total General Budget Revenues:</b>	<b>\$18,038,326.00</b>	<b>\$14,773,710.27</b>	<b>81.90%</b>
<b>Total General Budget Expenditures:</b>	<b>\$18,229,285.00</b>	<b>\$14,686,534.92</b>	<b>80.57%</b>
Difference Revenue/Expenditures Budget	<b>-\$190,959.00</b>	<b>\$87,175.35</b>	

**Special Program Revenues  
And Expenditures**

	<b>Estimated Revenue</b>	<b>Revenue To Date</b>	<b>YTD Expenditures</b>	
(205) HeadStart	\$89,415.00	\$69,410.92	\$60,477.72	\$8,933.20
(211) NCLB, Title I	\$484,844.00	\$372,648.82	\$371,166.96	\$1,481.86
(211) Title I School Improvement Program	\$10,695.00	\$10,679.46	\$10,679.46	\$0.00
(211) Title I School Improvement Effective Strategies	\$151,575.00	\$114,920.00	\$114,920.00	\$0.00
(224) IDEA, Part B Formula	\$531,240.00	\$497,767.32	\$394,679.96	\$103,087.36
(225) IDEA, Part B Preschool	\$13,678.00	\$13,677.10	\$13,384.95	\$292.15
(240) National School Breakfast & Lunch Program	\$1,142,946.00	\$1,132,420.37	\$904,641.44	\$227,778.93
(242) Summer Feeding Program		\$0.00	\$5,113.65	-\$5,113.65
(244) Carl D Perkins Vocational Career & Tech	\$29,619.00	\$24,473.01	\$28,150.83	-\$3,677.82
(255) ESEA, Title II, Part A: Tchr/Princ Trng & Recruit	\$132,074.00	\$95,839.08	\$93,956.30	\$1,882.78
(263) Title III Part A LEP Bilingual	\$29,849.00	\$25,953.25	\$25,953.25	\$0.00
(287) Education Jobs Fund	\$10,715.00	\$10,353.27	\$7,296.55	\$3,056.72
(289) Local Shars Special Ed	\$97,377.00	\$98,408.60	\$89,693.02	\$8,715.58
(313) SSA Idea Part B Formula	\$1,253,016.00	\$1,228,806.92	\$1,268,615.02	-\$39,808.10
(314) SSA Idea Part B Preschool	\$46,310.00	\$48,197.30	\$45,779.39	\$2,417.91
(379) Shars SSA Medicaid	\$354,744.00	\$484,369.40	\$313,404.20	\$170,965.20
(397) Advanced Placement Incentive		\$1,125.00	\$0.00	\$1,125.00
(410) State Instructional Materials	\$7,225.00	\$10,837.41	\$6,455.00	\$4,382.41
(437) SSA HAC Special Ed Cooperative	\$1,244,155.00	\$1,221,930.06	\$767,991.86	\$453,938.20
(461) Activity Funds	\$0.00	\$163,910.52	\$187,107.85	-\$23,197.33
(599) Debt Services	\$2,436,462.00	\$2,619,285.34	\$1,701,371.36	\$917,913.98
(753) Self Funded Workers Comp Insurance	\$764,114.00	\$120,889.43	\$391,412.65	\$493,590.78
(801) Barron Scholarship	\$0.00	\$2,600.74	\$0.00	\$2,600.74
(802) Class of 1961 Scholarship	\$0.00	\$2,139.27	\$0.00	\$2,139.27
(803) Lynley Herbert Scholarship	\$0.00	\$2,796.37	\$0.00	\$2,796.37
(804) J & R Scott Scholarship	\$0.00	\$0.93	\$0.00	\$0.93
(805) Angela Tyson Scholarship	\$0.00	\$0.00	\$0.00	\$0.00
<b>Totals:</b>		\$8,373,439.89	\$6,802,251.42	

**Grand Total Revenues:**

**Actual YTD  
\$23,147,150.16**

**Grand Total Expenditures:**

**\$21,488,786.34**

BORGER ISD (SBG)

MONTHLY STATEMENT OF HUTCHINSON COUNTY OF TAXES COLLECTED AND DISPOSITION MADE BY MARY LOU HENDERSON, ASSESSOR-COLLECTOR OF TAXES

Month of May 2012

COLLECTIONS:

CURRENT - M & O	\$ 39,851.53	\$ 4,922.37	TOTAL	\$ 44,773.90
DELINQUENT- M & O	\$ 6,586.69	\$ 2,426.48	TOTAL	\$ 9,013.17
TOTAL - M & O			TOTAL	\$ 53,787.07

CURRENT - I & S	\$ 12,192.96	PLUS P & I	\$ 1,506.08	TOTAL	\$ 13,699.04
DELINQUENT - I & S	\$ 1,731.34	PLUS P & I	\$ 574.12	TOTAL	\$ 2,305.46
TOTAL - I & S				TOTAL	\$ 16,004.50
SA FEE				TOTAL	\$ 289.61

(Late Rendition Penalty)

SAA FEE				TOTAL	\$ 15.23
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Rendition Penalty Administration Fee

ATTORNEY FEES				TOTAL	\$ 2,264.05
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COLLECTED				TOTAL	\$ 72,360.46
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TOTAL COLLECTED	\$ 72,360.46
LESS ATTY FEE	\$ (2,264.05)
Less CED#30 Error June 2011	\$ -
LESS 2009 REFUND (Due HCAD HS Adj)	\$ (51.52)
LESS AMT. PAID M & O	\$ -
LESS AMT. PAID I & S	\$ -

LESS SAA FEE	\$ (15.23)
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Balance Due: \$ 70,029.66 CC# 510326-510327

I, MARY LOU HENDERSON, TAX COLLECTOR FOR HUTCHINSON COUNTY SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF COLLECTIONS MADE BY ME AND DISPOSITION, THEREOF, IS TRUE AND CORRECT TO THE BEST OF MY BELIEF AND KNOWLEDGE.

This 4th Day of June 2012

*Mary Lou Henderson*  
\_\_\_\_\_  
MARY LOU HENDERSON-HUTCHINSON COUNTY TAX ASSESSOR-COLLECTOR  
PO BOX 989  
STINNETT, TX 79083

TELEPHONE # (806) 878-4005  
FAX # (806) 878-4008

# PERSONNEL

**PERSONNEL**

**Resignations**

**July 2012**

<b>Pinkerton, Jeff</b>	<b>Teacher/Coach</b>	<b>BMS/BHS</b>
<b>Raff, Lindsey</b>	<b>Teacher</b>	<b>BHS</b>
<b>Reyes, Abbie</b>	<b>Teacher</b>	<b>BHS</b>
<b>Simdorn, Nancy</b>	<b>Nurse</b>	<b>Gateway</b>
<b>Waldrop, Crystal</b>	<b>Speech-Lang. Path.</b>	<b>HAC-SSA</b>
<b>West, Tarran</b>	<b>Teacher</b>	<b>BMS</b>

July 5<sup>th</sup>, 2012

I am resigning my position with Borger ISD as 6<sup>th</sup> grade Science teacher and High School tennis coach to take a position in New Mexico.

Thank you,

Jeff Pinkerton

Jeff Pinkerton

7/5/2012

~~Received  
7/9/12  
[Signature]~~

Received and Accepted  
Chamie Welch - Superintendent  
7/9/12

Borger ISD  
200 East Ninth  
Borger, TX 79007

Dear Mr. Welch and Borger ISD School Board:

Please accept this letter as my notice of resignation, effective at the end of my current contract.

This was not an easy decision to make. I am thankful to Borger for giving me the opportunity to start my career as a teacher. It was wonderful being able to teach in my hometown and the school I grew up in for the past four years. I have loved my time as a Borger High teacher, and I will cherish the memories I have made in my time here as a student and as a teacher. I want to sincerely thank all the parents, faculty, staff, and administration members who have supported me over the past four years. I feel blessed to have gotten the opportunity to work with such wonderful people and amazing kids, and I am truly going to miss working in Borger ISD. After much consideration, though, I have accepted a position with another school district.

Thank you for everything.

Sincerely,

A handwritten signature in black ink that reads "Lindsey R. Raff". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Miss Lindsey Rachelle Raff

*Received and Accepted  
Chance Welch - Superintendent  
6/20/12*

6-20-12

Dear Borger ISD:

Please accept this as a formal notice of my resignation as High School Spanish Teacher.

While I believe that I am moving for good reasons, I am truly sorry to leave, and I thank you for your support during my time with Borger ISD, which I have found the two years to be enjoyable and fulfilling.

Sincerely,

*Abbie Reyes*  
Abbie Reyes

Received and Accepted  
Chane Welch - Superintendent  
6/20/12

Received  
6/20/12  
*[Signature]*

June 29, 2012

Dear Mr. McCarthy,

It is with regret that I must inform you that I will be resigning from my position as Gateway School Nurse as of the above date. I appreciate everything the school district has done for me and my family over the last twenty years. It has been my privilege to work for Borger ISD.

Sincerely,

*Nancy Simdorn*

Nancy Simdorn

~~RECEIVED~~  
7/2/12

Received and Accepted  
Chane Welch - Superintendent  
7/2/12

June 26, 2012

Patti Brown, Director of Special Education  
Borger I.S.D.  
200 East Ninth  
Borger, TX 79007

Dear Mrs. Brown,

I would like to resign from the position of Speech-Language Pathologist. I have enjoyed the last five years serving the students, and working with the faculty and staff of the co-op. Thank you for the opportunity.

Sincerely,

*Crystal Waldrop*  
Crystal Waldrop

*Patti Brown*  
*6/27/12*  
*Received*  
*6/27/12*  
*[Signature]*

*Received and Accepted*  
*Charles Webb - Superintendent*  
*7/2/12*

Borger ISD

June 19, 2012

RE: Letter of Resignation

To Whom It May Concern;

Please accept this letter as notice of my resignation as an employee of Borger ISD at the end of the 2011-2012 contract year.

This decision was not easy to make, but the time has come for me to move on to other educational endeavors. I will not forget my colleagues or the many students whose learning experiences and growth I was fortunate enough to play a part. I would like to thank the students, teachers, and administrators for having given me the opportunity to pursue my academic career with Borger ISD.

Please let me know of any procedures regarding my separation from the district.

Sincerely,



Tarran West



Received and Accepted  
Charu Welch - Superintendent  
6/20/12

Recommendation for Employment

July 2012

Offer Probationary - 10 Month – 187 Days

Boston, Brynna	Teacher	BMS
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Offer Multiple Assignment Probationary - 11 Months – 192 Days

Mitchell, Dillon	Teacher/Coach	BMS
Ryan, Krissy	Teacher/Coach	BMS
Salmon, Casey	Teacher/Coach	BMS

Offer Multiple Assignment Probationary - 11 Months – 202 Days

Wormsbaker, Tyson	Teacher/Coach	BHS
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Rescind Probationary - 10 Month Offer – 187 days

Denton, Michael	Teacher	BHS
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Offer Multiple Assignment Probationary - 11 Months – 197 days

Denton, Michael	Teacher/Coach	BHS
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Adjustments to 2012-13 the Teacher Salary Schedule