

Minutes of Regular Meeting

The Board of Trustees

Brazosport Independent School District



A Regular Meeting of the Board of Trustees of Brazosport Independent School District was held Monday, June 15, 2026, beginning at 6:00 PM in the Brazosport Independent School District Administration Building

301 W. Brazoswood Drive
Clute, TX 77531.

1. CALL TO ORDER
- A. Declaration of a Quorum
2. INVOCATION
3. PLEDGES OF ALLEGIANCE
4. AWARDS/ACHIEVEMENTS/RECOGNITIONS 3
5. ADMINISTER OATH OF OFFICE TO ELECTED BOARD MEMBER
6. EXECUTIVE SESSION may be called for the purposes permitted by the Texas Open Meeting Act, Texas Government Code Section 551.001 through 551.146, Section 551.071, Consultation with Attorney, Section 551.72 For the purpose of discussing the purchase, exchange, lease, or value of Real Property, Section 551.074, Personnel Matters (Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Dismissal, Complaint), 551.082 For the purpose of considering discipline of a public school child, or complaint or charge against personnel
- A. Reorganization of the Board
- B. Provide Required Documents
- I. Ethics Policy 5
- II. Local Government Officer Conflicts Disclosure Statement 6
7. RECONVENE INTO OPEN SESSION
8. ACTION
 - Public comments will be allowed before a vote is taken on each Action Item.
- A. Election of School Board Officers 2026-2027 8
9. AUDIENCE WITH INDIVIDUALS is a time for general comments. Individuals wishing to speak must sign up before the meeting begins.
10. CONDUCT A PUBLIC HEARING TO DISCUSS THE 2026-2027 BUDGET AND THE 2026 PROPOSED TAX RATE-State law provides that a public meeting be held to discuss the topic. Public participation in the discussion is invited. 10
11. CONDUCT A PUBLIC HEARING TO DISCUSS THE FEDERAL GRANT APPLICATIONS FOR THE 2026-2027 SCHOOL YEAR-State law provides that a public meeting be held to discuss this topic. Public participation in the discussion is invited. 12
12. CONSENT AGENDA
- A. Minutes 14
- B. Budget Amendments 19
- C. Monthly Financial Statement 20
- D. Purchases Exceeding \$100,000 24
- E. District of Innovation Local Innovation Plan Amended Policies 26
- F. Low Attendance Day Waivers 56
- G. RISE (Rapid Instructional Systems Enhancement) Agreements 71

H.Public Comments Regarding the Consent Agenda

13. ACTION

- Public comments will be allowed before a vote is taken on each Action Item.

A. Employee Compensation Plan for 2026-2027	74
B. Adoption of the 2026-2027 Budget	76
C. Optional Flexible School Day Program Application	78
D. Selection of Texas Association of School Boards Delegate and Alternate	107
E. Items Pulled from Consent Agenda (if applicable)	

14. REPORTS

- Public comments will be allowed on each report.

A. Board Committee Reports	108
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15. WORK SESSION DISCUSSION

A. Scheduling and Upcoming Events

I. Regular Board Meeting - July 20, 2026 - 6:00 p.m.

16. EXECUTIVE SESSION may be called for the purposes permitted by the Texas Open Meeting Act, Texas Government Code Section 551.001 through 551.146.

A. Section 551.071, Consultation with Attorney

B. Section 551.72, For the purpose of discussing the purchase, exchange, lease, or value of Real Property

C. Section 551.074, Personnel Matters (Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Dismissal, Complaint)

D. Section 551.082, For the purpose of considering discipline of a public school child, or complaint or charge against personnel

17. RECONVENE INTO OPEN SESSION

18. ADJOURNMENT

BRAZOSPORT INDEPENDENT SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

June 15, 2026



BOARD: Recognition

SUBJECT: Awards, Achievement, and Recognitions

BOARD POLICY: BJA(Local)

DISTRICT GOAL: Brazosport ISD will promote, communicate, and market the accomplishments, achievements, and successes of students and staff

FISCAL NOTE: N/A

Background Information:

- In alignment with our district's strategic plan, it is desired that BISD work to foster student and employee engagement and community partnerships. One effort towards goal achievement is to recognize and affirm the efforts and performances of our students, staff, and community.

Administrative Considerations:

Extra Mile Award

Maintenance and Custodial team members will receive an Extra-Mile Award for their efforts cleaning and setting up for graduation after a severe storm hit Hopper Field the afternoon of graduation. Chairs, speakers, and platform items were strewn across the facility, and the team worked diligently to get them put back in place in time for the graduation ceremony.

Capturing Kids' Hearts Showcase Campuses

Brazosport ISD is proud to announce that five campuses—Brazosport High School, Brazoswood High School, Brazoswood Ninth Grade Center, Clute Intermediate, and Rasco Middle School—have been named Capturing Kids' Hearts® National Showcase Schools for this school year. Each campus received surprise announcements from The Flippen Group in recognition of their commitment to building strong relationships and fostering safe, supportive learning environments.

This national distinction honors campuses that consistently implement the Capturing Kids' Hearts® processes with fidelity and create a culture where students feel valued, connected, and empowered to succeed. The recognition reflects the intentional work happening across BISD to prioritize meaningful relationships as the foundation for student success.

The Flippen Group evaluates campuses through a rigorous process that includes implementation data and evidence of growth in key areas such as attendance, student behavior, academic performance, and overall school culture. Site visits, stakeholder interviews, and climate surveys are also part of the selection process.

BISD congratulates the staff and students of Brazosport High School, Brazoswood High School, Brazoswood Ninth Grade Center, Clute Intermediate, and Rasco Middle School for this outstanding achievement and for continuing to model what it means to build strong, connected school communities.

Communication Deployment:

- Board Meeting minutes
- Social Media
- District Website

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Respectfully submitted,

Danny Massey
Superintendent

BOARD MEMBERS
ETHICS

BBF
(LOCAL)

As a member of the Board, I shall promote the best interests of the District as a whole and, to that end, shall adhere to the following ethical standards:

**Equity
In Attitude**

- I will be fair, just, and impartial in all my decisions and actions.
- I will accord others the respect I wish for myself.
- I will encourage expressions of different opinions and listen with an open mind to others' ideas.

**Trustworthiness
In Stewardship**

- I will be accountable to the public by representing District policies, programs, priorities, and progress accurately.
- I will be responsive to the community by seeking its involvement in District affairs and by communicating its priorities and concerns.
- I will work to ensure prudent and accountable use of District resources.
- I will make no personal promise or take private action that may compromise my performance or my responsibilities.

**Honor
In Conduct**

- I will tell the truth.
- I will share my views while working for consensus.
- I will respect the majority decision as the decision of the Board.
- I will base my decisions on fact rather than supposition, opinion, or public favor.

**Integrity
Of Character**

- I will refuse to surrender judgment to any individual or group at the expense of the District as a whole.
- I will consistently uphold all applicable laws, rules, policies, and governance procedures.
- I will not disclose information that is confidential by law or that will needlessly harm the District if disclosed.

**Commitment
To Service**

- I will focus my attention on fulfilling the Board's responsibilities of goal setting, policymaking, and evaluation.
- I will diligently prepare for and attend Board meetings.
- I will avoid personal involvement in activities the Board has delegated to the Superintendent.
- I will seek continuing education that will enhance my ability to fulfill my duties effectively.

**Student-Centered
Focus**

- I will be continuously guided by what is best for all students of the District.

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

FORM CIS

(Instructions for completing and filing this form are provided on the next page.)

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

OFFICE USE ONLY

Date Received

1 Name of Local Government Officer

2 Office Held

3 Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code

4 Description of the nature and extent of each employment or other business relationship and each family relationship with vendor named in item 3.

5 List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in item 3 exceeds \$100 during the 12-month period described by Section 176.003(a)(2)(B).

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

(attach additional forms as necessary)

6 SIGNATURE

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.

Signature of Local Government Officer

Please complete either option below:

(1) Affidavit

NOTARY STAMP / SEAL

Sworn to and subscribed before me by _____ this the _____ day of _____,
20 _____, to certify which, witness my hand and seal of office.

Signature of officer administering oath

Printed name of officer administering oath

Title of officer administering oath

OR

(2) Unsworn Declaration

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.

(street)

(city)

(state)

(zip code)

(country)

Executed in _____ County, State of _____, on the _____ day of _____, 20____.

(month)

(year)

6

Signature of Local Government Officer (Declarant)

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

Section 176.003 of the Local Government Code requires certain local government officers to file this form. A "local government officer" is defined as a member of the governing body of a local governmental entity; a director, superintendent, administrator, president, or other person designated as the executive officer of a local governmental entity; or an agent of a local governmental entity who exercises discretion in the planning, recommending, selecting, or contracting of a vendor. This form is required to be filed with the records administrator of the local governmental entity not later than 5 p.m. on the seventh business day after the date on which the officer becomes aware of the facts that require the filing of this statement.

A local government officer commits an offense if the officer knowingly violates Section 176.003, Local Government Code. An offense under this section is a misdemeanor.

Refer to chapter 176 of the Local Government Code for detailed information regarding the requirement to file this form.

INSTRUCTIONS FOR COMPLETING THIS FORM

The following numbers correspond to the numbered boxes on the other side.

- 1. Name of Local Government Officer.** Enter the name of the local government officer filing this statement.
- 2. Office Held.** Enter the name of the office held by the local government officer filing this statement.
- 3. Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code.** Enter the name of the vendor described by Section 176.001(7), Local Government Code, if the vendor: a) has an employment or other business relationship with the local government officer or a family member of the officer as described by Section 176.003(a)(2)(A), Local Government Code; b) has given to the local government officer or a family member of the officer one or more gifts as described by Section 176.003(a)(2)(B), Local Government Code; or c) has a family relationship with the local government officer as defined by Section 176.001(2-a), Local Government Code.
- 4. Description of the nature and extent of each employment or other business relationship and each family relationship with vendor named in item 3.** Describe the nature and extent of the employment or other business relationship the vendor has with the local government officer or a family member of the officer as described by Section 176.003(a)(2)(A), Local Government Code, and each family relationship the vendor has with the local government officer as defined by Section 176.001(2-a), Local Government Code.
- 5. List gifts accepted, if the aggregate value of the gifts accepted from vendor named in item 3 exceeds \$100.** List gifts accepted during the 12-month period (described by Section 176.003(a)(2)(B), Local Government Code) by the local government officer or family member of the officer from the vendor named in item 3 that in the aggregate exceed \$100 in value.
- 6. Signature.** Signature of local government officer. Complete this section after you finish the rest of this report. You have the option to either: (1) take the completed form to a notary public where you will sign above the first line that says "Signature of Local Government Officer" (an electronic signature is not acceptable) and your signature will be notarized, or (2) sign above both lines that say "Signature of Local Government Officer (Declarant)" (an electronic signature is not acceptable), and fill out the unsworn declaration section.

Local Government Code § 176.001(2-a): "Family relationship" means a relationship between a person and another person within the third degree by consanguinity or the second degree by affinity, as those terms are defined by Subchapter B, Chapter 573, Government Code.

Local Government Code § 176.003(a)(2)(A):

- (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

- (2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

BRAZOSPORT INDEPENDENT SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

June 15, 2026



BOARD: Action

SUBJECT: Election of School Board Officers 2026-2027

BOARD POLICY: BDAA (Local)

DISTRICT GOAL: Brazosport ISD will exercise fiscal responsibility to ensure financial strength and provide the resources to equip and maintain quality facilities and educational programming

FISCAL NOTE: N/A

Background Information:

- Section BDAA (Local) of the *Board of Trustees Policies* states, "The Board shall elect a President, a Vice-President, a Secretary, and an Assistant Secretary who shall be members of the Board."

Administrative Considerations:

- The Oath of Office was administered to recently elected Single-Member District Trustee: Mason Howard (District 7) at the June 15, 2026, meeting of the Board of Trustees. Once the elected Trustee has been seated on the board, the board must reorganize by selecting a President, a Vice-President, a Secretary, and an Assistant Secretary.
- It is recommended that Board members conduct an election of officers at the June 15, 2026, meeting of the Board of Trustees to elect a President, Vice-President, Secretary, and an Assistant Secretary.

Communication Deployment:

- Board Meeting minutes
- District website

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Respectfully submitted,

Ludivina Cansino
Chief Financial Officer

BRAZOSPORT INDEPENDENT SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

June 15, 2026



BOARD: Public Hearing

SUBJECT: Public Meeting to Discuss the 2026-2027 Budget and the 2026 Proposed Tax Rate

BOARD POLICY: CE (Local) and (Legal)

DISTRICT GOAL: Brazosport ISD will exercise fiscal responsibility to ensure financial strength and provide the resources to equip and maintain quality facilities and educational programming.

FISCAL NOTE: N/A

Background Information:

- Chapter 44 of the Texas Education Code provides "notice and hearing" requirements to be followed by school districts in connection with holding a public meeting on the budget and proposed tax rate, and sets out the items to include in the required budget hearing and proposed tax rate notice.
- Senate Bill 18, passed by the 79th Session of the Texas Legislature, further expanded and significantly modified these "notice and hearing" requirements for school districts.

Administrative Considerations:

- A Board Meeting was held by the Board of Trustees on May 18th, along with updates at various regularly scheduled Board meetings since January.
- During the May 18th meeting, the Board reviewed the proposed 2026-27 Budget and 2026 Tax Rate. In accordance with the public notice requirements of Chapter 44, on May 29, 2026, the Board of Trustees legally published notice of a public meeting to discuss the 2026-2027 budget and the 2026 proposed tax rate.
- The 2026-2027 proposed budget includes a tax rate of \$0.8907 per \$100 of taxable value to fund the budget. The District has reduced the M&O tax rate by over 35 cents in the last 7 years.
- The administration recommends that the Board of Trustees hold a public hearing.

Communication Deployment:

- Board Meeting Minutes
- Advertise via newspaper as required
- Post necessary information on District website

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Respectfully submitted,

Ludivina Cansino
Chief Financial Officer

BRAZOSPORT INDEPENDENT SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

June 15, 2026



BOARD: Hearing

SUBJECT: Federal Grant Applications for the 2026-2027 School Year

BOARD POLICY: CBB (Legal), CB (Local)

DISTRICT GOAL: Brazosport ISD will exercise fiscal responsibility to ensure financial strength and provide the resources to equip and maintain quality facilities and educational programming

FISCAL NOTE: Federal funding awards will total \$5,825,577

Background Information:

- Board Policy CB Local states the District shall provide public notice of federal grant applications through an information item at a Board meeting and by publishing information on the District's website. The Districts shall make available opportunities for public input as required by law of the granting agency.
- Notice of the public hearing was published on the District's website on June 2, 2026 and advertised in the local newspaper on May 26, 2026.
- Title I, Part A provides supplemental resources to help schools with high concentrations of students from low-income families acquire the knowledge and skills in the state content standards and to meet the state student performance standards. (Amount \$2,326,413).
- Title II, Part A is to increase student achievement through improving teacher and principal quality and increasing the number of highly qualified teachers in classrooms and highly qualified principals in schools. (Amount \$376,431)
- Title III, Part A is to develop programs for limited English proficient students to attain English proficiency, develop high levels of academic attainment, and meet the state content standards and student achievement standards. (Amount \$138,544)
- Title IV, Part A is to improve students' academic achievement by providing all students with access to a well-rounded education; improve school conditions for student learning; and improve the use of technology. (Amount \$192,841)
- Carl D. Perkins is to strengthen Career and Technical Education and develop more fully the academic knowledge, technical and employability skills of secondary education students who enroll in CTE programs and programs of study. (Amount \$114,794)
- IDEA B, Formula provides supplemental resources to help ensure eligible students (ages 3-21)

Our Vision: Brazosport ISD...Setting the Standard for Educational Excellence

with disabilities are provided with a free appropriate public education as required by federal statute. (Amount \$2,602,623)

- IDEA B, Preschool provides supplemental resources to help ensure eligible students (ages 3-5) with disabilities are provided with a free, appropriate public education as required by federal statute. (Amount \$73,931)

Administrative Considerations:

- Administration will conduct a public hearing to provide notice of the application for Title I, Part A; Title II, Part A; Title III, Part A; Title IV, Part A; PERKINS V; IDEA B Formula; and IDEA B Preschool funding and provide an opportunity for public comments or questions.

Communication Deployment:

- Board Meeting minutes

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Respectfully,

Lisa Herrera
Director of State and Federal Programs

Minutes of Regular Meeting
The Board of Trustees
Brazosport Independent School District



A Regular Meeting of the Board of Trustees of Brazosport Independent School District was held Monday, May 18, 2026, beginning at 6:00 PM in the Brazosport Independent School District Administration Building, 301 W. Brazoswood Drive, Clute, TX 77531.

Board Members Present: Mason Paul Howard, President
 Scott Schwertner, Vice-President
 Jerry Adkins, Secretary
 Joe Rinehart, Assistant Secretary
 Liz Cuellar, Member
 Chris Dunn, Member
 Ken Schulte, Member

Board Members Absent: None Absent

Superintendent: Danny Massey

1. Meeting was called to order by Mr. Mason Howard at 6:00 p.m.

 A. Declaration of a Quorum

2. INVOCATION led by Mr. Chris Dunn.

3. PLEDGES OF ALLEGIANCE led by Mrs. Liz Cuellar.

4. AWARDS/ACHIEVEMENTS/RECOGNITIONS

- **Brazosport ISD is very proud of the following recipients for their accomplishments and recognition.**

Valedictorian and Salutatorians

- **Brazoswood HS**
 - Valedictorian - Elizabeth Ahn
 - Salutatorian - Sara Athon
- **Brazosport HS**
 - Valedictorian - Sophie Michele Stowers
 - Salutatorian - Ashley Yutzely Blanco

Athletic Recognitions

Brazosport High School Boys Basketball - State Semifinalist

The Exporters made a historic run to the State Semifinals, showcasing exciting basketball, relentless grit, disciplined team play, and unwavering commitment throughout the season. Their success reflected not only athletic excellence, but also the character, resilience, and unity that define Brazosport athletics and our community.

Brazoswood High School Girls Soccer - Grant Teaff Beyond the Game Team Award

The Lady Bucs were formally honored during the Texas Sports Hall of Fame Ceremony held on April 18, 2026, in Waco. This statewide recognition is a tremendous accomplishment for the student-athletes, coaches, campus, and community.

Brazoswood High School Powerlifting - State Qualifiers

- Marissa Cruz (Sophomore)
- Savannah Trujillo (Junior)
- Brenna Ingram (Junior)
- Aedan Cisneros (Sophomore)
- Grayson Morris (Junior)
- Ethan Garza (Senior)
- Rylan Yonts (Senior)

Brazoswood High School Wrestling - State Qualifiers

- Kynlee Scalf (Junior)
- Maria Gonzalez (Senior)
- Luis Garcia (Senior)

Brazoswood High School Track - State Qualifier

- Rajeh Elyoussef (Junior)

Brazosport High School Track - State Qualifier

- Naliyah White (Senior)

Academic Recognition

Emma Yeager was a State Qualifier for the Texas History Day Competition. We are extremely proud of Emma and her **5th-grade sponsor, Mrs. Hawkins.**

CTE Recognition

Brazosport FFA students recently participated in the Agricultural Technology and Mechanical Systems event, which recognizes students' competencies, emphasizing problem-solving, modern technology, and practical, hands-on teamwork skills. The event aims to prepare students for the workforce by developing effective communication, teamwork, and an understanding of complex systems, making them competitive in the job market.

Placing first at the Area III event:

- Jose Ledezma
- Travis Hodges
- Chris Alcaraz
- Noah Vallejo

These students also placed 30th at the state Texas FFA CDE Contest. Congratulations to these students and their wonderful sponsor, **Ms. Mulder.**

Mission First, Team Always Educators

- Secondary-Brazos Success Academy- Holly Spear, English Teacher
- Elementary- Bess Brannen- Monica Jones, 3rd-grade Math Teacher

Extra Mile Award

- Melinda Gonzales - Communities in School
- Julia Jackson - Lanier Elementary

5. AUDIENCE WITH INDIVIDUALS is a time for general comments in regard to Agenda items. Individuals wishing to speak must sign up before the meeting begins. No public comments.

6. CONSENT AGENDA

A. Minutes

B. Monthly Financial Statement

C. Purchases Exceeding \$100,000

D. Public Comments Regarding the Consent Agenda

Mr. Chris Dunn made a motion to approve the Consent Agenda, seconded by Mrs. Liz Cuellar. Motion carried 7/0. Items:

Board of Trustees Voted Yay	Board of Trustees Voted Nay	Board of Trustees Absent
Mason Howard		
Scott Schwertner		
Jerry Adkins		
Joe Rinehart		
Liz Cuellar		
Chris Dunn		
Ken Schulte		

7. ACTION

- Public comments will be allowed before a vote is taken on each Action Item.

A. Citizens' Bond Oversight Committee Related Action Items

Mr. Jerry Adkins made a motion that the Board of Trustees approve CBOC-related items as presented, and approved by the Citizens' Bond Oversight Committee, seconded by Mr. Ken Schulte. Motion carried 7/0.

Board of Trustees Voted Yay	Board of Trustees Voted Nay	Board of Trustees Absent
Mason Howard		
Scott Schwertner		
Jerry Adkins		
Joe Rinehart		
Liz Cuellar		
Chris Dunn		
Ken Schulte		

B. Schedule a Public Meeting to Discuss the 2026-27 Budget and the Proposed Tax Rate

Mr. Ken Schulte made a motion that the Board of Trustees vote to schedule and publish notice for a public hearing on June 18, 2026, at 6:00 p.m. to discuss the 2026 Tax Rate and adopt the 2026-27 budget as presented, seconded by Mrs. Liz Cuellar. Motion carried 7/0.

Board of Trustees Voted Yay	Board of Trustees Voted Nay	Board of Trustees Absent
Mason Howard		
Scott Schwertner		
Jerry Adkins		
Joe Rinehart		
Liz Cuellar		
Chris Dunn		
Ken Schulte		

C. Items Pulled from Consent Agenda (if applicable) – No items pulled.

8. REPORTS

- Public comments will be allowed on each Report.

A. Compensation Planning Update – 2026-2027, presented by the Chief Human Resources Officer, Mrs. Jennifer Nabors.

B. 2027 Budget Planning Update presented by Chief Financial Officer, Ms. Ludy Cansino.

C. Bus Seat Belts – SB546 presented by Chief Operations and Technology Officer, Mr. Monty Burger, and Director of Transportation Services, Angel Kersten.

D. Board Committee Reports presented by Brazosport ISD Board President, Mason Howard.

The Board of Trustees commented on the district's end-of-year events they attended throughout May and how impressed and proud they are with each of the Kinder Graduations, Senior Awards Night, Dow Project Search event, FFA Awards Night, Athletic Signings, and the Teacher Signing Day, to name a few.

Mr. Jerry Adkins announced that he will attend the Legislative Advocacy Conference in San Antonio in June and will share a report at the July board meeting.

9. WORK SESSION DISCUSSION

A. Scheduling and Upcoming Events

I. Regular Board Meeting – June 15, 2026 - 6:00 p.m.

10. 7:54 p.m. EXECUTIVE SESSION may be called for the purposes permitted by the Texas Open Meeting Act, Texas Government Code Section 551.001 through 551.146

A. Section 551.071, Consultation with Attorney

B. Section 551.72, For the purpose of discussing the purchase, exchange, lease, or value of Real

Property

C. Section 551.074, Personnel Matters (Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Dismissal, Complaint)

D. Section 551.076, Intruder Detection Audit Report Findings for Brazosport ISD

E. Section 551.082 For the purpose of considering discipline of a public school child, or complaint or charge against personnel

11. RECONVENED INTO OPEN SESSION at 8:48 p.m.

Board amended the date for Action Item 7.B.

Schedule a Public Meeting to Discuss the 2026-27 Budget and the Proposed Tax Rate

Mr. Scott Schwertner made a motion to ***amend*** the Board of Trustees vote to schedule and publish notice for a public hearing on *June 15, 2026*, at 6:00 p.m., not the previously voted date of June 18, to discuss the 2026 Tax Rate and adopt the 2026-27 budget as presented, seconded by Mr. Chris Dunn. Motion carried 7/0.

Board of Trustees Voted Yay	Board of Trustees Voted Nay	Board of Trustees Absent
Mason Howard		
Scott Schwertner		
Jerry Adkins		
Joe Rinehart		
Liz Cuellar		
Chris Dunn		
Ken Schulte		

12. ADJOURNMENT

After hearing no objections, Mr. Mason Howard adjourned the meeting at 8:49 p.m.

Board of Trustees Voted Yay	Board of Trustees Voted Nay	Board of Trustees Absent
Mason Howard		
Scott Schwertner		
Jerry Adkins		
Joe Rinehart		
Liz Cuellar		
Chris Dunn		
Ken Schulte		

Board President or Presiding Officer

Board Secretary or Presiding Officer

BRAZOSPORT INDEPENDENT SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

June 15, 2026



BOARD: Consent

SUBJECT: Budget Amendments

BOARD POLICY: CE (Local) and CE (Legal)

DISTRICT GOAL: Brazosport ISD will exercise fiscal responsibility to ensure financial strength and provide the resources to equip and maintain quality facilities and educational programming

FISCAL NOTE: Reallocation of Campus/Department Budgets & Use of Fund Balance

Background Information:

- Chapter 44 of the *Texas Education Code* establishes the legal basis for budget development in school districts. Section 44.006 states, "Public funds of the school district may not be spent in any manner other than as provided for in the budget adopted by the board of trustees, but the board may amend a budget..." All budget amendments, so authorized, must be made prior to the close of a school district's fiscal year.

Administrative Considerations:

- The attached amendments are prepared as the final budget amendments to prepare for year-end and to realign functional expenditures.
- The administration recommends that the Board of Trustees vote to approve budget amendments to the 2025-26 budget, as presented.

Communication Deployment:

- Board Meeting minutes

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Respectfully submitted,

Ludivina Cansino
Chief Financial Officer

BRAZOSPORT INDEPENDENT SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

June 15, 2026



BOARD: Consent

SUBJECT: Monthly Financial Statement

BOARD POLICY: CE (Local)

DISTRICT GOAL: Brazosport ISD will exercise fiscal responsibility to ensure financial strength and provide the resources to equip and maintain quality facilities and educational programming.

FISCAL NOTE: N/A

Background Information:

- Attached are the financial statements for April 2026.

Administrative Considerations:

- The monthly financial statements for April 2026 are attached for review.
- It is recommended that the Board of Trustees vote to approve the monthly financial statements for April 2026, as presented.

Communication Deployment:

- Board Meeting minutes

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Respectfully submitted,

Ludivina Cansino
Chief Financial Officer



Brazosport Independent School District

Schedule Of Revenues, Expenditures
And Changes In Fund Balance (Budgetary Basis)
Budget-to Actual: General Fund (Fund 199)
For the Period 4/1/2026 - 4/30/2026

	Budgeted Amounts		Actual	Available	Percentage
	Original	Current	Amounts	Budget	Collected/ Expended
Resources (Inflows)					
5700 Local and Intermediate Sources	83,304,309	81,200,106	72,787,114	8,412,992	89.64%
5800 State Program Revenues	36,763,164	46,551,578	28,714,836	17,836,742	61.68%
5900 Federal Program Revenues	1,510,000	1,510,000	1,369,511	140,489	90.70%
Amounts Available for Appropriation	121,577,473	129,261,684	102,871,461	26,390,223	79.58%
Charges to Appropriations (Outflows)					
11 Instruction	73,291,485	73,672,784	57,434,215	16,238,569	77.96%
12 Instructional Resources & Media Svs.	1,448,311	1,448,311	1,077,969	370,342	74.43%
13 Curriculum & Staff Development	1,894,191	1,894,191	1,293,698	600,493	68.30%
21 Instructional Administration	2,325,815	2,398,142	1,852,569	545,573	77.25%
23 School Administration	7,225,632	7,225,632	5,710,268	1,515,364	79.03%
31 Guidance & Counseling Services	6,518,233	6,518,233	4,820,982	1,697,251	73.96%
32 Attendance & Social Work Services	249,899	249,899	176,783	73,116	70.74%
33 Health Services	1,466,212	1,466,212	1,162,245	303,967	79.27%
34 Student (pupil) Transportation	2,697,231	2,697,231	2,239,139	458,092	83.02%
35 Food Service	-	-	-	-	0.00%
36 Cocurricular/Extracurricular Activities	4,214,917	4,214,917	3,322,043	892,874	78.82%
41 General Administration	2,780,502	3,180,502	2,369,610	810,892	74.50%
51 Plant Maintenance & Operations	13,683,891	13,683,891	9,774,849	3,909,042	71.43%
52 Security & Monitoring Services	2,017,573	2,017,573	1,724,210	293,363	85.46%
53 Data Processing Services	2,160,463	2,160,463	1,706,047	454,416	78.97%
61 Community Services	7,500	7,500	1,003	6,497	13.37%
71 Debt Service	55,120	55,120	55,120	-	100.00%
81 Facilities Acquisition & Construction	-	-	-	-	0.00%
91 WADA Purchase Cost	-	-	-	-	0.00%
93 Shared Services	22,600	52,600	16,150	36,450	30.70%
95 Juvenile Justice Alternative Education	20,000	20,000	10,625	9,375	53.13%
99 Other Intergovernmental Charges	1,497,898	1,497,898	1,085,199	412,699	72.45%
Total Charges to Appropriations	123,577,473	124,461,099	95,832,724	28,628,375	77.00%
Other Financing Sources (Uses)					
7900 Other Resources	2,000,000	3,000,000	29,198	2,970,802	
8900 Other Uses		8,200,585	8,200,585	-	
Total Other Financing Sources & Uses	2,000,000	(5,200,585)	(8,171,387)	2,970,802	
Net Changes in Fund Balance	-	(400,000)	(1,132,650)		
Fund Balances - Beginning		-	-		
Fund Balances - Ending	-	(400,000)	(1,132,650)		



Brazosport Independent School District

Schedule Of Revenues, Expenditures
And Changes In Fund Balance (Budgetary Basis)
Budget-to Actual: Debt Service Fund (Fund 599)
For the Period 4/1/2026 - 4/30/2026

	Budgeted Amounts		Actual	Available	Percentage
	Original	Current	Amounts	Budget	Collected/ Expended
Resources (Inflows)					
5700 Local and Intermediate Sources	43,196,750	34,996,165	30,639,716	(4,356,449)	87.55%
5800 State Program Revenues	-	-	1,429,682	1,429,682	
5900 Federal Program Revenues	-	-	-		
Amounts Available for Appropriation	43,196,750	34,996,165	32,069,398	(2,926,767)	91.64%
Charges to Appropriations (Outflows)					
11 Instruction					
12 Instructional Resources & Media Svs.					
13 Curriculum & Staff Development					
21 Instructional Administration					
23 School Administration					
31 Guidance & Counseling Services					
32 Attendance & Social Work Services					
33 Health Services					
34 Student (pupil) Transportation					
35 Food Service					
36 Cocurricular/Extracurricular Activities					
41 General Administration					
51 Plant Maintenance & Operations					
52 Security & Monitoring Services					
53 Data Processing Services					
61 Community Services					
71 Debt Service	43,196,750	43,196,750	28,712,065	14,484,685	66.47%
81 Facilities Acquisition & Construction					
95 Juvenile Justice Alternative Education					
97 Tax Increment Financing					
99 Other Intergovernmental Charges					
Total Charges to Appropriations	43,196,750	43,196,750	28,712,065	14,484,685	66.47%
Other Financing Sources (Uses)					
7900 Other Resources	-	8,200,585	8,200,585	-	
8900 Other Uses				-	
Total Other Financing Sources & Uses		8,200,585	8,200,585	-	
Net Changes in Fund Balance	-	-	11,557,918		
Fund Balances - Beginning	-	-	-		
Fund Balances - Ending	-	-	11,557,918		



Brazosport Independent School District

Schedule Of Revenues, Expenditures
And Changes In Fund Balance (Budgetary Basis)
Budget-to Actual: Child Nutrition Fund (Fund 240)
For the Period 4/1/2026 - 4/30/2026

	Budgeted Amounts		Actual	Available	Percentage
	Original	Current	Amounts	Budget	Collected/ Expended
Resources (Inflows)					
5700 Local and Intermediate Sources	641,000	641,000	524,535	(116,465)	81.83%
5800 State Program Revenues	40,000	40,000	173,335	133,335	433.34%
5900 Federal Program Revenues	7,005,000	7,005,000	4,761,943	(2,243,057)	67.98%
				-	
Amounts Available for Appropriation	7,686,000	7,686,000	5,459,813	(2,226,187)	71.04%
Charges to Appropriations (Outflows)					
11 Instruction					
12 Instructional Resources & Media Svs.					
13 Curriculum & Staff Development					
21 Instructional Administration					
23 School Administration					
31 Guidance & Counseling Services					
32 Attendance & Social Work Services					
33 Health Services					
34 Student (pupil) Transportation					
35 Food Service	7,686,000	7,686,000	6,078,998	1,607,002	79.09%
36 Cocurricular/Extracurricular Activities					
41 General Administration					
51 Plant Maintenance & Operations					
52 Security & Monitoring Services					
53 Data Processing Services					
61 Community Services					
71 Debt Service					
81 Facilities Acquisition & Construction					
95 Juvenile Justice Alternative Education					
97 Tax Increment Financing					
99 Other Intergovernmental Charges					
Total Charges to Appropriations	7,686,000	7,686,000	6,078,998	1,607,002	79.09%
Other Financing Sources (Uses)					
7900 Other Resources					
8900 Other Uses					
Total Other Financing Sources & Uses		-	-		
Net Changes in Fund Balance	-	-	(619,185)		
Fund Balances - Beginning	-	-	-		
Fund Balances - Ending	-	-	(619,185)		

BRAZOSPORT INDEPENDENT SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

June 15, 2026



BOARD: Consent

SUBJECT: Purchases Exceeding \$100,000

BOARD POLICY: CH (Local)

DISTRICT GOAL: Brazosport ISD will exercise fiscal responsibility to ensure financial strength and provide the resources to equip and maintain quality facilities and educational programming.

FISCAL NOTE: Use of Budgeted Funds

Background Information:

- These purchases are being submitted for approval in accordance with CH (Local).

Administrative Considerations:

- The attached spreadsheet notes the funds being used for each of the purchases.
- The administration recommends that the Board of Trustees approve these purchases as presented.

Communication Deployment:

- Board Meeting minutes

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Respectfully submitted,

Ludivina Cansino
Chief Financial Officer

Funding and Finance
Purchases Exceeding \$100,000 for Board Approval
5/06/2026 - 6/03/2026

Requisitions

PO ID	Created	Vendor	Description	Total Amount	Fund	Budgeted
None						

Check Requests

None						
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For Informational Purposes Only

Previously Board-approved Interlocal contract, cooperative purchasing program, state purchasing program, continuing/periodic purchases under a Board-approved bid or contract, produce or fuel.

Requisitions

PO ID	Created	Vendor	Description	Total Amount	Fund	Board Approved
111075	5/28/2026	Perdue Brandon Fielder Collins & Mott	For the 2021 & 2023 Audits Affecting the 2021-22 & 2023-24 School Yrs	159,676.00	199	Policy CH (Legal) Professional Services
Pending	5/12/2026	MGT Impact Solutions, LLC	Upgrade Firewall to Improve Cybersecurity Infrastructure	196,761.20	696	DIR-CPO-4864
111026	5/20/2026	Noble Building & Development, LLC	Freeport Intermediate Security Vestibule	600,000.00	696	Board Approval 4/20/26 TIPS 241001
111108	5/27/2026	Stewart Builders, Inc.	Demolition of Old Bwood HS Natatorium	1,285,749.00	696	RFP 2019.999
110904	5/21/2026	Bluum USA, Inc.	District-Wide Projector Refresh	754,418.82	697	BuyBoard 760-25

Check Requests

712700	5/7/2026	Glazier Foods Inc	Grocery Products & Non-Food Items	424,939.05	240	SPA 04-2024
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BRAZOSPORT INDEPENDENT SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

Date: June 15, 2026



BOARD: Consent

SUBJECT: District of Innovation Local Innovation Plan Amended Policies

BOARD POLICY: BF (Local)

DISTRICT GOAL: Brazosport ISD will provide a rigorous and relevant learning experience to ensure that every student will B*FutureReady; Brazosport ISD learning environments will be safe and conducive to learning. Brazosport ISD will recruit, develop, and retain highly effective staff

FISCAL NOTE: None

Background Information:

- Local policies may be adopted or amended by a majority of the Board at any regular or special meeting, provided that Board members have had advance written notice of the proposed change and that it has been placed on the agenda for such meeting.
- Local policies become effective upon Board adoption or at a future date designated by the Board at the time of adoption.
- After Board review of legally referenced policies and adoption of local policies, the new material shall be incorporated into the official policy manual and into other localized policy manuals maintained by the District. If discrepancies occur between different copies of the manual, the version contained in the official policy manual shall be regarded as authoritative.

Administrative Considerations:

- At the February 16, 2026, regularly scheduled public meeting of the Board of Trustees, trustees approved the amended District of Innovation Local Innovation Plan (LIP) as presented by administration.
- TASB provided to the district updated versions of the following board policies that are aligned to the amended Local Innovation Plan for consideration and approval by the Board of Trustees.
 - DCA (LOCAL) - Employment Contracts: Probationary Contracts (*Innovation Plan language moved to Legal policy and the local policy, which was created for the LIP, deleted*)

- o DGBA (LOCAL) - Personnel-Management Relations: Employee Complaints and Grievances (*Local policy revised to align with the LIP, with a note added reading, "This local policy has been revised in accordance with the District's innovation plan. [See AF(LOCAL)]"*)
- o DNB (LOCAL) - Performance Appraisal: Evaluation of Campus Administrators (*Innovation Plan language moved to Legal policy and the Local policy restored*)
- o EB (LOCAL) - School Year (*Innovation Plan language moved to Legal policy and the Local policy restored*)
- o EEB (LOCAL) - Instructional Arrangements: Class Size (*Innovation Plan language moved to Legal policy and the local policy, which was created for the LIP, deleted*)
- o EEP (LOCAL) - Instructional Arrangements: Lesson Plans (*Innovation Plan language moved to Legal policy and the new local policy, which was created to align with the legal policy as part of Update 126, deleted*)
- o FEC (LOCAL) - Attendance: Attendance for Credit (*Innovation Plan language moved to Legal policy, the innovation language removed from the local policy, and the language from the local policy provided in Update 122 [November 2023] was restored*)
- o FNG (LOCAL) - Student Rights and Responsibilities: Student and Parent Complaints/Grievances (*Local policy revised to align with the LIP with a note added reading, "This local policy has been revised in accordance with the District's innovation plan. [See AF(LOCAL)]"*)
- o GF (LOCAL) - Public Complaints (*Local policy revised to align with the LIP with a note added reading, "This local policy has been revised in accordance with the District's innovation plan. [See AF(LOCAL)]"*)
- It is the administration's recommendation that the Board of Trustees approve the TASB recommended changes to the policies associated with the 2022-2027 DOI Local Innovation Plan Amended.

Communication Deployment:

- Board Meeting minutes
- District website
- Notification of the Commissioner of Education
- Press release

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Respectfully submitted,

Ron Redden

Assistant Superintendent of Compliance and Data Quality

DELETE POLICY

Note: ~~This local policy has been revised in accordance with the District's innovation plan.⁴~~

**Exception to
Maximum Length of
Probationary Period**

~~In accordance with the District's innovation plan, the District shall be exempt from the statutory requirement that the probationary period may not exceed one year for a person who has been employed as a teacher in public education for at least five of the eight years preceding employment by the District.~~

⁴ ~~Innovation Plan: <https://www.brazosportisd.net/>~~

PROPOSED POLICY

Note: [This local policy has been revised in accordance with the District's innovation plan. \[See AF\(LOCAL\)\]](#)

Complaints

In this policy, the terms "complaint" and "grievance" shall have the same meaning.

Other Complaint Processes

Employee complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with DGBA after the relevant complaint process has been followed:0)

1. Complaints alleging discrimination, including violations of Title IX (gender), Title VII (sex, race, color, religion, national origin), ADEA (age), or Section 504 (disability), shall be submitted in accordance with DIA.
2. Complaints alleging certain forms of harassment, including harassment by a supervisor and violation of Title VII, shall be submitted in accordance with DIA.
3. Complaints concerning retaliation related to discrimination and harassment shall be submitted in accordance with DIA.
4. Complaints concerning instructional resources shall be submitted in accordance with the EF series.
5. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with the CKE series.
6. Complaints concerning the proposed nonrenewal of a term contract issued under Chapter 21 of the Education Code shall be submitted in accordance with DFBB.
7. Complaints concerning the proposed termination or suspension without pay of an employee on a probationary, term, or continuing contract issued under Chapter 21 of the Education Code during the contract term shall be submitted in accordance with DFAA, DFBA, or DFCA.

Notice to Employees

The District shall inform employees of this policy through appropriate District publications.

Guiding Principles

Informal Process

The Board encourages employees to discuss their concerns with their supervisor, principal, or other appropriate administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE COMPLAINTS/GRIEVANCES

DGBA
(LOCAL)

	Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.
Direct Communication with Board Members	Employees shall not be prohibited from communicating with a member of the Board regarding District operations except when communication between an employee and a Board member would be inappropriate because of a pending hearing or appeal related to the employee.
Formal Process	An employee may initiate the formal process described below by timely filing a written complaint form. Even after initiating the formal complaint process, employees are encouraged to seek informal resolution of their concerns. An employee whose concerns are resolved may withdraw a formal complaint at any time. The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or “mini-trial” at any level.
Freedom from Retaliation	Neither the Board nor any District employee shall unlawfully retaliate against an employee for bringing a concern or complaint.
Whistleblower Complaints	Whistleblower complaints shall be filed within the time specified by law and may be made to the Superintendent or designee beginning at Level Two. Timelines for the employee and the District set out in this policy may be shortened to allow the Board to make a final decision within 60 calendar days of the initiation of the complaint. [See DG]
Complaints Against Supervisors	Complaints alleging a violation of law by a supervisor may be made to the Superintendent or designee. Complaint forms alleging a violation of law by the Superintendent may be submitted directly to the Board or designee.
General Provisions Filing	Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE COMPLAINTS/GRIEVANCES

DGBA
(LOCAL)

Scheduling Conferences	The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If the employee fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the employee's absence.
Response	At Levels One and Two, "response" shall mean a written communication to the employee from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the employee's email address of record, or sent by U.S. Mail to the employee's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.
Days	"Days" shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."
Representative	"Representative" shall mean any person who or an organization that does not claim the right to strike and is designated by the employee to represent him or her in the complaint process. The employee may designate a representative through written notice to the District at any level of this process. The representative may participate in person or by telephone conference call. If the employee designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.
Consolidating Complaints	Complaints arising out of an event or a series of related events shall be addressed in one complaint. Employees shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint. When two or more complaints are sufficiently similar in nature and remedy sought to permit their resolution through one proceeding, the District may consolidate the complaints.
Untimely Filings	All time limits shall be strictly followed unless modified by mutual written consent. If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the employee, at any point during the complaint process. The employee may appeal the dismissal by seeking review in writing within ten 10 days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE COMPLAINTS/GRIEVANCES

DGBA
(LOCAL)

Costs Incurred	Each party shall pay its own costs incurred in the course of the complaint.
Complaint and Appeal Forms	Complaints and appeals under this policy shall be submitted in writing on a form provided by the District. Copies of any documents that support the complaint should be attached to the complaint form. If the employee does not have copies of these documents, they may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the employee unless the employee did not know the documents existed before the Level One conference. A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refile is within the designated time for filing.
Audio Recording	As provided by law, an employee shall be permitted to make an audio recording of a conference or hearing under this policy at which the substance of the employee's complaint is discussed. The employee shall notify all attendees present that an audio recording is taking place.
Level One	Complaint forms must be filed:0. 1. Within 15 days of the date the employee first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and 2. With the lowest level administrator who has the authority to remedy the alleged problem. In most circumstances, employees on a school campus shall file Level One complaints with the campus principal; other District employees shall file Level One complaints with their immediate supervisor. If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One. If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator. The appropriate administrator shall investigate as necessary and schedule a conference with the employee within ten 10 days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE COMPLAINTS/GRIEVANCES

DGBA
(LOCAL)

Absent extenuating circumstances, the administrator shall provide the employee a written response within ~~ten~~ 10 days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the employee did not receive the relief requested at Level One or if the time for a response has expired, the employee may request a conference with the Superintendent ~~or designee~~ to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ~~ten~~ 10 days of the date of the written Level One response or, if no response was received, within ~~ten~~ 10 days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The employee may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the employee at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent ~~or designee~~ shall schedule a conference within ~~ten~~ 10 days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the employee may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent ~~or designee~~ may set reasonable time limits for the conference.

The Superintendent ~~or designee~~ shall provide the employee a written response within ~~ten~~ 10 days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the Superintendent ~~or designee~~ may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent ~~or designee~~ believes will help resolve the complaint.

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE COMPLAINTS/GRIEVANCES

DGBA
(LOCAL)

Level Three

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

If the employee did not receive the relief requested at Level Two or if the time for a response has expired, the employee may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ~~ten~~ 10 days of the date of the written Level Two response or, if no response was received, within ~~ten~~ 10 days of the Level Two response deadline.

The Superintendent ~~or designee~~ shall inform the employee of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent ~~or designee~~ shall provide the Board the record of the Level Two appeal. The employee may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the employee notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the employee and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three

presentation. The Level Three presentation, including the presentation by the employee or the employee's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

PERFORMANCE APPRAISAL
EVALUATION OF CAMPUS ADMINISTRATORS

DNB
(LOCAL)

PROPOSED REVISIONS

Note: ~~This local policy has been revised in accordance with the District's innovation plan.~~⁴

Principals

~~In accordance with the District's innovation plan, the District is exempt from state laws regarding principal appraisal.~~ The District shall appraise principals using a local appraisal process and evaluation criteria developed in accordance with ~~the District's innovation plan~~^{law} and administrative regulations.

Other Campus Administrators

Campus administrators other than principals shall be appraised according to a local appraisal process determined by each administrator's position and job responsibilities and developed in accordance with law and administrative regulations.

Frequency

District principals and other campus administrators shall be appraised annually.

⁴ ~~Innovation Plan: <https://www.brazosportisd.net/>~~

PROPOSED REVISIONS

~~**Note:** This local policy has been revised in accordance with the District's innovation plan.⁴~~

School Calendar

The Superintendent shall be authorized to approve variations from the Board-adopted school calendar, as necessary.

~~School Start Date~~

~~In accordance with the District's innovation plan, the District is exempt from the state law that generally prohibits instruction for students from beginning before the fourth Monday in August.~~

School Closure

The Board delegates to the Superintendent the authority to close schools for reasons of public health and safety.

⁴~~Innovation Plan: <https://www.brazosportisd.net/>~~

PROPOSED REVISIONS

Note: ~~This local policy has been revised in accordance with the District's innovation plan.⁴~~

~~Class Size Ratio~~

~~In accordance with the District's innovation plan, the District is exempt from state law requiring a district not to enroll more than 22 students in a kindergarten-grade 4 class.~~

~~The District shall not enroll more than 24 students in a kindergarten-grade 4 class.~~

⁴ ~~Innovation Plan: <https://www.brazosportisd.net/>~~

DELETE POLICY

**Instructional Plan
and Course Syllabus**

~~Prior to the beginning of each semester, each teacher shall provide a copy of the teacher's instructional plan or course syllabus for each class for which the teacher provides instruction.~~

~~The teacher shall provide this information to the District administration and the parent of each student enrolled in the teacher's class. Additional copies of the instructional plan or course syllabus shall be made available to a parent of a student enrolled upon that parent's request.~~

District Website

~~The Superintendent shall develop administrative procedures for the posting of the instructional plans and course syllabi for each class offered in the District on the District's website.~~

PROPOSED REVISIONS

~~**Note:** This local policy has been revised in accordance with the District's innovation plan.⁴~~

~~In accordance with the District's innovation plan, the District is exempt from state law regarding minimum attendance for credit or a final grade for a student in kindergarten–grade 12.~~

~~In accordance with administrative procedures, factors including assignments, tests, projects, classroom activities, and other instructional activities shall be used to determine student mastery and the awarding of credit or a final grade. [See EIA]~~

Absences Considered

Except as otherwise provided by law, all absences incurred while enrolled in the District shall be considered in determining whether a student has been in attendance for 90 percent of the days the class is offered.

Attendance Committees

The Board authorizes the establishment of an attendance committee or as many attendance committees as necessary for efficient implementation of state law.

The Superintendent is authorized to make the specific appointments in accordance with legal requirements.

Parental Notice of Excessive Absences

A student and the student's parent or guardian shall be given written notice prior to and at such time when a student's attendance in any class drops below 90 percent of the days the class is offered.

Methods for Regaining Credit or Awarding a Final Grade

When a student's attendance drops below 90 percent but remains at least at 75 percent of the days the class is offered, the student may earn credit for the class or a final grade by completing a plan approved by the principal. This plan must provide for the student to meet the instructional requirements of the class as determined by the principal.

If the student fails to successfully complete the plan, or when a student's attendance drops below 75 percent of the days the class is offered, the student, parent, or representative may request award of credit or a final grade by submitting a written petition to the appropriate attendance committee.

A petition for credit or a final grade may be filed in accordance with administrative regulations. The attendance committee shall review the student's entire attendance record and the reasons for absences and shall determine whether to award credit or a final grade. [See Imposing Conditions for Awarding Credit or a Final Grade, below]

Regardless of whether a petition is filed, the attendance committee may also review the records of all students whose attendance drops below 90 percent of the days the class is offered.

A student who has lost credit or has not received a final grade because of excessive absences may regain credit or be awarded a final grade by fulfilling the requirements established by the attendance committee.

Personal Illness

The principal or attendance committee may require verification from a health-care provider in accordance with administrative regulations as a condition of classifying an absence for personal illness as one for which there are extenuating circumstances.

Best Interest Standard

In reaching consensus regarding a student's absences and how the student can be awarded credit or a final grade, the attendance committee shall attempt to ensure that its decision is in the best interest of the student. The Superintendent shall develop administrative regulations to document the attendance committee's decision.

Guidelines on Extenuating Circumstances

The attendance committee shall consider whether a student has mastered the essential knowledge and skills and maintained passing grades in the course or subject.

When makeup work is completed satisfactorily, the attendance committee shall consider extracurricular absences and other excused absences as days of attendance for award of credit or a final grade. [See FEA]

The attendance committee shall consider whether the reasons for the absences were out of the parent's or student's control and whether documentation for the absence is acceptable.

The student or parent shall be given an opportunity to present any information to the committee about the absences and to discuss ways to earn or regain credit or be awarded a final grade.

Imposing Conditions for Awarding Credit or a Final Grade

The attendance committee or principal, as applicable, is not required to assign a student to attend a specified program for an amount of time equivalent to the student's absences (i.e., "seat time").

The attendance committee or principal, as applicable, shall consider the student's unique circumstances and, if necessary, shall impose other conditions for awarding credit or a final grade that permit the student to meet the instructional requirements of the class. Conditions may include:0)

1. Maintaining attendance standards for the rest of the semester.

2. Completing additional assignments, as specified by the committee or teacher.

3. Attending tutorial sessions as scheduled.

4. Completing other instructional programs, as specified by the committee.

5. Taking an examination to earn credit. [See EHDB]

In all cases, the student must earn a passing grade in order to receive credit.

Appeal Process

A parent or student may appeal the decision of the attendance committee in accordance with FNG(LOCAL).

⁴ ~~Innovation Plan:~~ <https://www.brazosportisd.net/>

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

PROPOSED POLICY

Note: [This local policy has been revised in accordance with the District's innovation plan. \[See AF\(LOCAL\)\]](#)

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint
Processes

Student or parent complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with FNG after the relevant complaint process has been followed:0)

1. Complaints alleging discrimination or harassment based on race, color, religion, sex, gender, national origin, age, or disability shall be submitted in accordance with FFH.
2. Complaints concerning dating violence shall be submitted in accordance with FFH.
3. Complaints concerning retaliation related to discrimination and harassment shall be submitted in accordance with FFH.
4. Complaints concerning bullying or retaliation related to bullying shall be submitted in accordance with FFI.
5. Complaints concerning failure to award credit or a final grade on the basis of attendance shall be submitted in accordance with FEC.
6. Complaints concerning expulsion shall be submitted in accordance with FOD and the Student Code of Conduct.
7. Complaints concerning any final decisions of the gifted and talented selection committee regarding selection for or exit from the gifted program shall be submitted in accordance with EHBB.
8. Complaints within the scope of Section 504, including complaints concerning identification, evaluation, or educational placement of a student with a disability, shall be submitted in accordance with FB and the procedural safeguards handbook.
9. Complaints within the scope of the Individuals with Disabilities Education Act, including complaints concerning identification, evaluation, educational placement, or discipline of a student with a disability, shall be submitted in accordance with EHBAE, FOF, and the procedural safeguards handbook provided to parents of all students referred to special education.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

10. Complaints concerning instructional resources shall be submitted in accordance with the EF series.
11. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with the CKE series.
12. Complaints concerning intradistrict transfers or campus assignment shall be submitted in accordance with FDB.
13. Complaints concerning admission, placement, or services provided for a homeless student shall be submitted in accordance with FDC.
14. Complaints concerning disputes regarding a student's eligibility for free or reduced-priced meal programs shall be submitted in accordance with COB.

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

Notice to Students and Parents

The District shall inform students and parents of this policy through appropriate District publications.

Guiding Principles

Informal Process

The Board encourages students and parents to discuss their concerns with the appropriate teacher, principal, or other campus administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

A student or parent may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, students and parents are encouraged to seek informal resolution of their concerns. A student or parent whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or "mini-trial" at any level.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

Freedom from Retaliation	Neither the Board nor any District employee shall unlawfully retaliate against any student or parent for bringing a concern or complaint.
General Provisions	
Filing	Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are postmarked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.
Scheduling Conferences	The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If a student or parent fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the student's or parent's absence.
Response	At Levels One and Two, "response" shall mean a written communication to the student or parent from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the student's or parent's email address of record, or sent by U.S. Mail to the student's or parent's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.
Days	"Days" shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."
Representative	"Representative" shall mean any person who or organization that is designated by the student or parent to represent the student or parent in the complaint process. A student may be represented by an adult at any level of the complaint. The student or parent may designate a representative through written notice to the District at any level of this process. If the student or parent designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.
Consolidating Complaints	Complaints arising out of an event or a series of related events shall be addressed in one complaint. A student or parent shall not file separate or serial complaints arising from any event or series of

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

	events that have been or could have been addressed in a previous complaint.
Untimely Filings	All time limits shall be strictly followed unless modified by mutual written consent. If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the student or parent, at any point during the complaint process. The student or parent may appeal the dismissal by seeking review in writing within ten <u>10</u> days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.
Costs Incurred	Each party shall pay its own costs incurred in the course of the complaint.
Complaint and Appeal Forms	Complaints and appeals under this policy shall be submitted in writing on a form provided by the District. Copies of any documents that support the complaint should be attached to the complaint form. If the student or parent does not have copies of these documents, copies may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the student or parent unless the student or parent did not know the documents existed before the Level One conference. A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refileing is within the designated time for filing.
Level One	Complaint forms must be filed: 1. Within 15 days of the date the student or parent first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and 2. With the lowest level administrator who has the authority to remedy the alleged problem. In most circumstances, students and parents shall file Level One complaints with the campus principal. If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One. If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the student or parent within ~~ten~~ 10 days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the student or parent a written response within ~~ten~~ 10 days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the student or parent did not receive the relief requested at Level One or if the time for a response has expired, the student or parent may request a conference with the Superintendent ~~or designee~~ to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ~~ten~~ 10 days of the date of the written Level One response or, if no response was received, within ~~ten~~ 10 days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The student or parent may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the student or parent at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent ~~or designee~~ shall schedule a conference within ~~ten~~ 10 days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the student or parent may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent ~~or designee~~ may set reasonable time limits for the conference.

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

Level Three

The Superintendent-~~or designee~~ shall provide the student or parent a written response within ~~ten~~ 10 days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the Superintendent-~~or designee~~ may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent-~~or designee~~ believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

If the student or parent did not receive the relief requested at Level Two or if the time for a response has expired, the student or parent may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ~~ten~~ 10 days of the date of the written Level Two response or, if no response was received, within ~~ten~~ 10 days of the Level Two response deadline.

The Superintendent-~~or designee~~ shall inform the student or parent of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent-~~or designee~~ shall provide the Board the record of the Level Two appeal. The student or parent may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the student or parent notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG
(LOCAL)

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the student or parent and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the student or parent or the student's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

PROPOSED POLICY

Note: [This local policy has been revised in accordance with the District's innovation plan. \[See AF\(LOCAL\)\]](#)

Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint Processes

Complaints by members of the public shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with GF after the relevant complaint process:0)

1. Complaints concerning instructional resources shall be submitted in accordance with the EF series.
2. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with the CKE series.

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

Guiding Principles

Informal Process

The Board encourages the public to discuss concerns with an appropriate administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

An individual may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, individuals are encouraged to seek informal resolution of their concerns. An individual whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or “mini-trial” at any level.

PUBLIC COMPLAINTS

GF
(LOCAL)

Freedom from Retaliation	Neither the Board nor any District employee shall unlawfully retaliate against any individual for bringing a concern or complaint.
General Provisions	
Filing	Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are postmarked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.
Scheduling Conferences	The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If the individual fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the individual's absence.
Response	At Levels One and Two, "response" shall mean a written communication to the individual from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the individual's email address of record, or sent by U.S. Mail to the individual's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.
Days	"Days" shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."
Representative	"Representative" shall mean any person who or organization that is designated by an individual to represent the individual in the complaint process. The individual may designate a representative through written notice to the District at any level of this process. If the individual designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.
Consolidating Complaints	Complaints arising out of an event or a series of related events shall be addressed in one complaint. An individual shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

PUBLIC COMPLAINTS

GF
(LOCAL)

Untimely Filings

All time limits shall be strictly followed unless modified by mutual written consent.

If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the individual, at any point during the complaint process. The individual may appeal the dismissal by seeking review in writing within ~~ten~~ 10 days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.

Costs Incurred

Each party shall pay its own costs incurred in the course of the complaint.

Complaint and
Appeal Forms

Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the individual does not have copies of these documents, they may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the individual unless the individual did not know the documents existed before the Level One conference.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refiling is within the designated time for filing.

Level One

Complaint forms must be filed:0.

1. Within 15 days of the date the individual first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

If the only administrator who has authority to remedy the alleged problem is the Superintendent ~~or designee~~, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the individual within ~~ten~~ 10 days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the individual a written response within ~~ten~~ 10 days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the individual did not receive the relief requested at Level One or if the time for a response has expired, he or she may request a conference with the Superintendent ~~or designee~~ to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ~~ten~~ 10 days of the date of the written Level One response or, if no response was received, within ~~ten~~ 10 days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The individual may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the individual at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent ~~or designee~~ shall schedule a conference within ~~ten~~ 10 days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the individual may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent ~~or designee~~ may set reasonable time limits for the conference.

The Superintendent ~~or designee~~ shall provide the individual a written response within ~~ten~~ 10 days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the Superintendent ~~or designee~~ may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent ~~or designee~~ believes will help resolve the complaint.

Level Three

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

If the individual did not receive the relief requested at Level Two or if the time for a response has expired, he or she may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ~~ten~~ 10 days of the date of the written Level Two response or, if no response was received, within ~~ten~~ 10 days of the Level Two response deadline.

The Superintendent ~~or designee~~ shall inform the individual of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent ~~or designee~~ shall provide the Board the record of the Level Two appeal. The individual may request a copy of the Level Two record.

The Level Two record shall include:

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4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the individual notice of the nature of the evidence at least three days before the hearing.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the individual and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three

presentation. The Level Three presentation, including the presentation by the individual or his or her representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

BRAZOSPORT INDEPENDENT SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

June 15, 2025



BOARD: Consent

SUBJECT: Low Attendance Day Waivers

BOARD POLICY: BF (Legal)

DISTRICT GOAL: Brazosport ISD learning environments will be safe and conducive to learning.

FISCAL NOTE: NONE

Background Information:

- Eight BISD campuses experienced weather-related low attendance on May 20, 2026, which qualifies them for a low-attendance day waiver from the TEA.
 - o Brazos Success Academy: Attendance was 41.6%. Attendance for the 24-25 school year was 70.1%
 - o Freeport Elementary School: Attendance was 77.0%. Attendance for the 24-25 school year was 91.6%
 - o Freeport Intermediate School: Attendance was 70.2%. Attendance for the 24-25 school year was 92.1%
 - o Lanier Elementary School: Attendance was 72.8%. Attendance for the 24-25 school year was 93.6%
 - o Madge Griffith Elementary School: Attendance was 83.2%. Attendance for the 24-25 school year was 94.6%
 - o Clute Intermediate School: Attendance was 82.0%. Attendance for the 24-25 school year was 93.9%
 - o Brazosport HS: Attendance was 80.3%. Attendance for the 24-25 school year was 92.2%
 - o Brazoswood HS: Attendance was 80.1%. Attendance for the 24-25 school year was 91.2%
- TEA allows a district to request a Low Attendance Day Waiver for a day when school was in session, but attendance was at least 10 percentage points below the overall average attendance rate for the campus/district for the prior year due to weather-related, health, or safety issues.

- May 20, 2026 was a district-wide half-day, so each campus will be credited for 240 operational minutes using their 2024-2026 average attendance rate for the year.

Administrative Considerations:

- The Board of Trustees must approve the Low Attendance Day Waiver request prior to its submission to the TEA.
- It is the recommendation of the administration that the Board of Trustees approve the submission of a Low Attendance Day Waiver request for each of the eight campuses for which low attendance was recorded on May 20, 2026, due to a weather-related event.

Communication Deployment:

- Board Meeting minutes

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Respectfully submitted,

Ron Redden

Assistant Superintendent of Administrative Services

District Percentage of Attendance By Campus

Date: 5/20/2026

Time: 11:11 AM

Page 1 of 5

Date Range: 5/20/2026 - 5/20/2026											
Grade	Membership			Official Absences			Membership Minus Absences	Percentage of Attendance	Membership Minus Ineligible and ABS	ADM	ADA
	Membership	# Full-Day Students	# Half-Day Students	Total Absences	# Full-Day Absences	# Half-Day Absences					
A P Beutel Elementary											
EE	8.50	4.00	9.00	2.00	1.00	2.00	6.50	76.48	2.00	8.50	2.00
PK	19.00	4.00	30.00	2.00	0.00	4.00	17.00	89.48	15.50	19.00	15.50
KG	123.00	123.00	0.00	3.00	3.00	0.00	120.00	97.57	120.00	123.00	120.00
01	100.00	100.00	0.00	7.00	7.00	0.00	93.00	93.00	93.00	100.00	93.00
02	109.00	109.00	0.00	8.00	8.00	0.00	101.00	92.67	101.00	109.00	101.00
03	93.00	93.00	0.00	11.00	11.00	0.00	82.00	88.18	82.00	93.00	82.00
04	92.00	92.00	0.00	10.00	10.00	0.00	82.00	89.14	82.00	92.00	82.00
Totals	544.50	525.00	39.00	43.00	40.00	6.00	501.50	92.11	495.50	544.50	495.50
Bess Brannen Elementary											
EE	12.50	8.00	9.00	1.50	0.00	3.00	11.00	88.00	7.50	12.50	7.50
PK	25.50	1.00	49.00	1.50	0.00	3.00	24.00	94.12	20.50	25.50	20.50
KG	145.00	145.00	0.00	14.00	14.00	0.00	131.00	90.35	131.00	145.00	131.00
01	121.00	121.00	0.00	12.00	12.00	0.00	109.00	90.09	109.00	121.00	109.00
02	130.00	130.00	0.00	10.00	10.00	0.00	120.00	92.31	120.00	130.00	120.00
03	118.00	118.00	0.00	8.00	8.00	0.00	110.00	93.23	110.00	118.00	110.00
04	152.00	152.00	0.00	10.00	10.00	0.00	142.00	93.43	142.00	152.00	142.00
Totals	704.00	675.00	58.00	57.00	54.00	6.00	647.00	91.91	640.00	704.00	640.00
Brazos Harbor											
08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Brazosport High School											
09	193.00	193.00	0.00	23.00	23.00	0.00	170.00	88.09	170.00	193.00	170.00
10	197.00	197.00	0.00	34.00	34.00	0.00	163.00	82.75	163.00	197.00	163.00
11	185.00	185.00	0.00	38.00	38.00	0.00	147.00	79.46	147.00	185.00	147.00
12	198.00	198.00	0.00	57.00	57.00	0.00	141.00	71.22	140.00	198.00	140.00
Totals	773.00	773.00	0.00	152.00	152.00	0.00	621.00	80.34	620.00	773.00	620.00
Brazos Success Academy											
58											
09	9.00	9.00	0.00	4.00	4.00	0.00	5.00	55.56	5.00	9.00	5.00
10	28.00	28.00	0.00	15.00	15.00	0.00	13.00	46.43	13.00	28.00	13.00

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Date Range: 5/20/2026 - 5/20/2026											
Grade	Membership			Official Absences			Membership Minus Absences	Percentage of Attendance	Membership Minus Ineligible and ABS	ADM	ADA
	Membership	# Full-Day Students	# Half-Day Students	Total Absences	# Full-Day Absences	# Half-Day Absences					
Gladys Polk Elementary (Continued)											
PK	29.00	0.00	58.00	4.00	0.00	8.00	25.00	86.21	18.50	29.00	18.50
KG	62.00	62.00	0.00	12.00	12.00	0.00	50.00	80.65	50.00	62.00	50.00
01	70.00	70.00	0.00	9.00	9.00	0.00	61.00	87.15	61.00	70.00	61.00
02	72.00	72.00	0.00	10.00	10.00	0.00	62.00	86.12	62.00	72.00	62.00
03	64.00	64.00	0.00	1.00	1.00	0.00	63.00	98.44	63.00	64.00	63.00
04	69.00	69.00	0.00	11.00	11.00	0.00	58.00	84.06	58.00	69.00	58.00
Totals	366.00	337.00	58.00	47.00	43.00	8.00	319.00	87.16	312.50	366.00	312.50
Grady B Rasco Middle School											
05	351.00	351.00	0.00	41.00	41.00	0.00	310.00	88.32	310.00	351.00	310.00
06	351.00	351.00	0.00	45.00	45.00	0.00	306.00	87.18	306.00	351.00	306.00
Totals	702.00	702.00	0.00	86.00	86.00	0.00	616.00	87.75	616.00	702.00	616.00
Lake Jackson Intermediate School											
07	373.00	373.00	0.00	51.00	51.00	0.00	322.00	86.33	322.00	373.00	322.00
08	337.00	337.00	0.00	42.00	42.00	0.00	295.00	87.54	295.00	337.00	295.00
Totals	710.00	710.00	0.00	93.00	93.00	0.00	617.00	86.91	617.00	710.00	617.00
Lighthouse Learning Center - DAEP											
02	1.00	1.00	0.00	0.00	0.00	0.00	1.00	100.00	1.00	1.00	1.00
03	3.00	3.00	0.00	0.00	0.00	0.00	3.00	100.00	3.00	3.00	3.00
04	1.00	1.00	0.00	0.00	0.00	0.00	1.00	100.00	1.00	1.00	1.00
05	3.00	3.00	0.00	0.00	0.00	0.00	3.00	100.00	3.00	3.00	3.00
06	14.00	14.00	0.00	1.00	1.00	0.00	13.00	92.86	13.00	14.00	13.00
07	21.00	21.00	0.00	1.00	1.00	0.00	20.00	95.24	20.00	21.00	20.00
08	22.00	22.00	0.00	1.00	1.00	0.00	21.00	95.46	21.00	22.00	21.00
09	24.00	24.00	0.00	0.00	0.00	0.00	24.00	100.00	24.00	24.00	24.00
10	8.00	8.00	0.00	0.00	0.00	0.00	8.00	100.00	8.00	8.00	8.00
11	15.00	15.00	0.00	0.00	0.00	0.00	15.00	100.00	15.00	15.00	15.00
12	2.00	2.00	0.00	0.00	0.00	0.00	2.00	100.00	2.00	2.00	2.00
Totals	114.00	114.00	0.00	3.00	3.00	0.00	111.00	97.37	111.00	114.00	111.00
Lighthouse Learning Center - JJAEP											

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Date Range: 5/20/2026 - 5/20/2026											
Grade	Membership			Official Absences			Membership Minus Absences	Percentage of Attendance	Membership Minus Ineligible and ABS	ADM	ADA
	Membership	# Full-Day Students	# Half-Day Students	Total Absences	# Full-Day Absences	# Half-Day Absences					
Lighthouse Learning Center - JJAEP (Continued)											
08	2.00	2.00	0.00	0.00	0.00	0.00	2.00	100.00	2.00	2.00	2.00
09	1.00	1.00	0.00	0.00	0.00	0.00	1.00	100.00	1.00	1.00	1.00
Totals	3.00	3.00	0.00	0.00	0.00	0.00	3.00	100.00	3.00	3.00	3.00
Madge Griffith Elementary											
EE	9.00	6.00	6.00	2.00	1.00	2.00	7.00	77.78	5.00	9.00	5.00
PK	34.00	2.00	64.00	9.00	1.00	16.00	25.00	73.53	25.00	34.00	25.00
KG	89.00	89.00	0.00	22.00	22.00	0.00	67.00	75.29	67.00	89.00	67.00
01	87.00	87.00	0.00	12.00	12.00	0.00	75.00	86.21	75.00	87.00	75.00
02	73.00	73.00	0.00	10.00	10.00	0.00	63.00	86.31	63.00	73.00	63.00
03	96.00	96.00	0.00	9.00	9.00	0.00	87.00	90.63	87.00	96.00	87.00
04	82.00	82.00	0.00	15.00	15.00	0.00	67.00	81.71	67.00	82.00	67.00
Totals	470.00	435.00	70.00	79.00	70.00	18.00	391.00	83.20	389.00	470.00	389.00
O'Hara Lanier Elementary School											
03	137.00	137.00	0.00	40.00	40.00	0.00	97.00	70.81	97.00	137.00	97.00
04	135.00	135.00	0.00	42.00	42.00	0.00	93.00	68.89	93.00	135.00	93.00
05	150.00	150.00	0.00	33.00	33.00	0.00	117.00	78.00	117.00	150.00	117.00
Totals	422.00	422.00	0.00	115.00	115.00	0.00	307.00	72.75	307.00	422.00	307.00
O M Roberts Elementary											
EE	4.00	0.00	8.00	0.50	0.00	1.00	3.50	87.50	0.00	4.00	0.00
PK	39.50	3.00	73.00	1.50	0.00	3.00	38.00	96.21	37.00	39.50	37.00
KG	103.00	103.00	0.00	24.00	24.00	0.00	79.00	76.70	79.00	103.00	79.00
01	120.00	120.00	0.00	9.00	9.00	0.00	111.00	92.50	111.00	120.00	111.00
02	113.00	113.00	0.00	3.00	3.00	0.00	110.00	97.35	110.00	113.00	110.00
03	95.00	95.00	0.00	10.00	10.00	0.00	85.00	89.48	85.00	95.00	85.00
04	103.00	103.00	0.00	12.00	12.00	0.00	91.00	88.35	91.00	103.00	91.00
Totals	577.50	537.00	81.00	60.00	58.00	4.00	517.50	89.62	513.00	577.50	513.00
S F Austin Elementary											
61											
PK	3.50	0.00	7.00	2.00	0.00	4.00	1.50	42.86	1.50	3.50	1.50
KG	27.00	27.00	0.00	8.00	8.00	0.00	19.00	70.38	19.00	27.00	19.00

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	Membership	# Full-Day Students	# Half-Day Students	Total Absences	# Full-Day Absences	# Half-Day Absences					
S F Austin Elementary (Continued)											
01	21.00	21.00	0.00	0.00	0.00	0.00	21.00	100.00	21.00	21.00	21.00
02	18.00	18.00	0.00	0.00	0.00	0.00	18.00	100.00	18.00	18.00	18.00
03	20.00	20.00	0.00	0.00	0.00	0.00	20.00	100.00	20.00	20.00	20.00
04	21.00	21.00	0.00	1.00	1.00	0.00	20.00	95.24	20.00	21.00	20.00
05	22.00	22.00	0.00	4.00	4.00	0.00	18.00	81.82	18.00	22.00	18.00
Totals	132.50	129.00	7.00	15.00	13.00	4.00	117.50	88.68	117.50	132.50	117.50
T W Ogg Elementary											
EE	5.00	3.00	4.00	0.00	0.00	0.00	5.00	100.00	4.50	5.00	4.50
PK	34.00	1.00	66.00	3.50	0.00	7.00	30.50	89.71	29.00	34.00	29.00
KG	67.00	67.00	0.00	4.00	4.00	0.00	63.00	94.03	63.00	67.00	63.00
01	101.00	101.00	0.00	17.00	17.00	0.00	84.00	83.17	84.00	101.00	84.00
02	83.00	83.00	0.00	13.00	13.00	0.00	70.00	84.34	70.00	83.00	70.00
03	108.00	108.00	0.00	12.00	12.00	0.00	96.00	88.89	96.00	108.00	96.00
04	87.00	87.00	0.00	10.00	10.00	0.00	77.00	88.51	77.00	87.00	77.00
Totals	485.00	450.00	70.00	59.50	56.00	7.00	425.50	87.74	423.50	485.00	423.50
Gr Totals	10,413.00	10,168.00	490.00	1,759.50	1,719.00	81.00	8,653.50	83.11	8,616.50	10,413.00	8,616.50

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Grade	Membership			Official Absences			Membership Minus Absences	Percentage of Attendance	Membership Minus Ineligible and ABS	ADM	ADA
	Membership	# Full-Day Students	# Half-Day Students	Total Absences	# Full-Day Absences	# Half-Day Absences					
A P Beutel Elementary											
EE	678.00	0.00	1,356.00	66.50	0.00	133.00	611.50	90.20	11.50	4.08	0.07
PK	5,153.00	166.00	9,974.00	350.00	14.00	672.00	4,803.00	93.21	4,314.50	31.04	25.99
KG	16,889.00	16,889.00	0.00	978.00	978.00	0.00	15,911.00	94.21	15,911.00	101.74	95.85
01	16,718.00	16,718.00	0.00	1,020.00	1,020.00	0.00	15,698.00	93.90	15,698.00	100.71	94.57
02	15,389.00	15,389.00	0.00	699.00	699.00	0.00	14,690.00	95.46	14,690.00	92.70	88.49
03	15,557.00	15,557.00	0.00	796.00	796.00	0.00	14,761.00	94.89	14,761.00	93.72	88.92
04	17,754.00	17,754.00	0.00	866.00	866.00	0.00	16,888.00	95.13	16,888.00	106.95	101.73
Totals	88,138.00	82,473.00	11,330.00	4,775.50	4,373.00	805.00	83,362.50	94.59	82,274.00	530.95	495.63
Bess Brannen Elementary											
EE	951.50	166.00	1,571.00	94.00	9.00	170.00	857.50	90.13	33.00	5.73	0.20
PK	5,603.50	429.00	10,349.00	425.00	30.00	790.00	5,178.50	92.42	4,515.00	33.76	27.20
KG	19,517.00	19,517.00	0.00	1,137.00	1,137.00	0.00	18,380.00	94.18	18,380.00	117.57	110.72
01	22,541.00	22,541.00	0.00	1,154.00	1,154.00	0.00	21,387.00	94.89	21,387.00	135.79	128.84
02	20,893.00	20,893.00	0.00	1,028.00	1,028.00	0.00	19,865.00	95.08	19,865.00	125.86	119.67
03	23,226.00	23,226.00	0.00	1,127.00	1,127.00	0.00	22,099.00	95.15	22,099.00	139.92	133.13
04	25,163.00	25,163.00	0.00	1,223.00	1,223.00	0.00	23,940.00	95.14	23,940.00	151.58	144.22
Totals	117,895.00	111,935.00	11,920.00	6,188.00	5,708.00	960.00	111,707.00	94.76	110,219.00	710.21	663.97
Brazos Harbor											
07	166.00	166.00	0.00	17.00	17.00	0.00	149.00	89.76	149.00	1.00	0.90
08	36.00	36.00	0.00	3.00	3.00	0.00	33.00	91.67	33.00	0.22	0.20
12	166.00	166.00	0.00	42.00	42.00	0.00	124.00	74.70	124.00	1.00	0.75
Totals	368.00	368.00	0.00	62.00	62.00	0.00	306.00	83.16	306.00	2.22	1.84
Brazosport High School											
09	38,514.00	38,514.00	0.00	2,951.00	2,951.00	0.00	35,563.00	92.34	35,563.00	232.01	214.23
10	32,552.00	32,552.00	0.00	2,122.00	2,122.00	0.00	30,430.00	93.49	30,430.00	196.10	183.31
11	33,639.00	33,639.00	0.00	2,657.00	2,657.00	0.00	30,982.00	92.11	30,982.00	202.64	186.64
12	33,380.00	33,380.00	0.00	3,015.00	3,015.00	0.00	30,365.00	90.97	30,204.00	201.08	181.95
Totals	138,085.00	138,085.00	0.00	10,745.00	10,745.00	0.00	127,340.00	92.22	127,179.00	831.84	766.14
Brazos Success Academy											

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Grade	Membership			Official Absences			Membership Minus Absences	Percentage of Attendance	Membership Minus Ineligible and ABS	ADM	ADA
	Membership	# Full-Day Students	# Half-Day Students	Total Absences	# Full-Day Absences	# Half-Day Absences					
Brazos Success Academy (Continued)											
09	1,667.00	1,667.00	0.00	513.00	513.00	0.00	1,154.00	69.23	1,154.00	10.04	6.95
10	4,278.00	4,278.00	0.00	1,199.00	1,199.00	0.00	3,079.00	71.98	3,079.00	25.77	18.55
11	7,634.00	7,597.00	74.00	2,467.00	2,443.00	48.00	5,167.00	67.69	5,167.00	45.99	31.13
12	5,114.50	5,014.00	201.00	1,403.00	1,352.00	102.00	3,711.50	72.57	3,696.50	30.81	22.27
Totals	18,693.50	18,556.00	275.00	5,582.00	5,507.00	150.00	13,111.50	70.14	13,096.50	112.61	78.89
Brazoswood High School											
09	118,284.00	118,284.00	0.00	10,620.00	10,620.00	0.00	107,664.00	91.03	107,664.00	712.55	648.58
10	101,421.00	101,421.00	0.00	7,535.00	7,535.00	0.00	93,886.00	92.58	93,886.00	610.97	565.58
11	96,033.00	96,033.00	0.00	8,918.00	8,918.00	0.00	87,115.00	90.72	87,115.00	578.51	524.79
12	81,691.00	81,691.00	0.00	8,118.00	8,118.00	0.00	73,573.00	90.07	73,419.00	492.11	442.28
Totals	397,429.00	397,429.00	0.00	35,191.00	35,191.00	0.00	362,238.00	91.15	362,084.00	2,394.15	2,181.23
Clute Intermediate School											
05	47,155.00	47,155.00	0.00	3,100.00	3,100.00	0.00	44,055.00	93.43	44,055.00	284.07	265.39
06	36,065.00	36,065.00	0.00	2,209.00	2,209.00	0.00	33,856.00	93.88	33,856.00	217.26	203.95
07	42,221.00	42,221.00	0.00	2,430.00	2,430.00	0.00	39,791.00	94.25	39,791.00	254.34	239.70
08	39,170.00	39,170.00	0.00	2,291.00	2,291.00	0.00	36,879.00	94.16	36,879.00	235.96	222.16
Totals	164,611.00	164,611.00	0.00	10,030.00	10,030.00	0.00	154,581.00	93.91	154,581.00	991.63	931.21
Freeport Elementary											
EE	1,091.50	0.00	2,183.00	140.00	0.00	280.00	951.50	87.18	0.00	6.58	0.00
PK	9,851.00	944.00	17,814.00	895.00	102.00	1,586.00	8,956.00	90.92	8,956.00	59.34	53.95
KG	26,611.00	26,611.00	0.00	2,323.00	2,323.00	0.00	24,288.00	91.28	24,288.00	160.31	146.31
01	26,991.00	26,991.00	0.00	2,264.00	2,264.00	0.00	24,727.00	91.62	24,727.00	162.60	148.96
02	26,089.00	26,089.00	0.00	1,972.00	1,972.00	0.00	24,117.00	92.45	24,117.00	157.16	145.28
Totals	90,633.50	80,635.00	19,997.00	7,594.00	6,661.00	1,866.00	83,039.50	91.63	82,088.00	545.98	494.51
Freeport Intermediate School											
06	28,704.00	28,704.00	0.00	2,366.00	2,366.00	0.00	26,338.00	91.76	26,338.00	172.92	158.66
07	29,892.00	29,892.00	0.00	2,395.00	2,395.00	0.00	27,497.00	91.99	27,497.00	180.07	165.64
08	33,807.00	33,807.00	0.00	2,573.00	2,573.00	0.00	31,234.00	92.39	31,234.00	203.66	188.16
Totals	92,403.00	92,403.00	0.00	7,334.00	7,334.00	0.00	85,069.00	92.07	85,069.00	556.64	512.46

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	Membership	# Full-Day Students	# Half-Day Students	Total Absences	# Full-Day Absences	# Half-Day Absences					
Gladys Polk Elementary											
EE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PK	4,104.50	0.00	8,209.00	237.00	0.00	474.00	3,867.50	94.23	2,384.00	24.73	14.36
KG	10,825.00	10,825.00	0.00	588.00	588.00	0.00	10,237.00	94.57	10,237.00	65.21	61.67
01	12,320.00	12,319.00	2.00	597.00	597.00	0.00	11,723.00	95.16	11,723.00	74.22	70.62
02	10,498.00	10,498.00	0.00	594.00	594.00	0.00	9,904.00	94.35	9,904.00	63.24	59.66
03	11,609.00	11,609.00	0.00	572.00	572.00	0.00	11,037.00	95.08	11,037.00	69.93	66.49
04	11,422.00	11,422.00	0.00	538.00	538.00	0.00	10,884.00	95.29	10,884.00	68.81	65.57
Totals	60,778.50	56,673.00	8,211.00	3,126.00	2,889.00	474.00	57,652.50	94.86	56,169.00	366.14	338.37
Grady B Rasco Middle School											
05	58,838.00	58,838.00	0.00	3,485.00	3,485.00	0.00	55,353.00	94.08	55,353.00	354.45	333.45
06	61,453.00	61,453.00	0.00	3,523.00	3,523.00	0.00	57,930.00	94.27	57,930.00	370.20	348.98
Totals	120,291.00	120,291.00	0.00	7,008.00	7,008.00	0.00	113,283.00	94.18	113,283.00	724.64	682.43
Lake Jackson Intermediate School											
07	57,226.00	57,226.00	0.00	3,445.00	3,445.00	0.00	53,781.00	93.99	53,781.00	344.73	323.98
08	58,274.00	58,274.00	0.00	3,094.00	3,094.00	0.00	55,180.00	94.70	55,180.00	351.05	332.41
Totals	115,500.00	115,500.00	0.00	6,539.00	6,539.00	0.00	108,961.00	94.34	108,961.00	695.78	656.39
Lighthouse Learning Center - DAEP											
KG	34.00	34.00	0.00	2.00	2.00	0.00	32.00	94.12	32.00	0.21	0.19
01	63.00	63.00	0.00	5.00	5.00	0.00	58.00	92.07	58.00	0.38	0.35
02	61.00	61.00	0.00	2.00	2.00	0.00	59.00	96.73	59.00	0.37	0.36
04	172.00	172.00	0.00	15.00	15.00	0.00	157.00	91.28	157.00	1.04	0.95
05	776.00	776.00	0.00	109.00	109.00	0.00	667.00	85.96	667.00	4.70	4.04
06	1,716.00	1,716.00	0.00	220.00	220.00	0.00	1,496.00	87.18	1,496.00	10.40	9.07
07	2,259.00	2,259.00	0.00	282.00	282.00	0.00	1,977.00	87.52	1,977.00	13.69	11.98
08	2,068.00	2,068.00	0.00	260.00	260.00	0.00	1,808.00	87.43	1,808.00	12.53	10.96
09	4,228.00	4,228.00	0.00	1,085.00	1,085.00	0.00	3,143.00	74.34	3,143.00	25.62	19.05
10	1,608.00	1,608.00	0.00	319.00	319.00	0.00	1,289.00	80.17	1,289.00	9.75	7.81
11	1,839.00	1,839.00	0.00	431.00	431.00	0.00	1,408.00	76.57	1,408.00	11.15	8.53
12	621.00	621.00	0.00	198.00	198.00	0.00	423.00	68.12	423.00	3.76	2.56

District Percentage of Attendance By Campus

Date: 6/5/2025

Time: 10:24 AM

Page 4 of 5

Date Range: 8/14/2024 - 5/22/2025											
Grade	Membership			Official Absences			Membership Minus Absences	Percentage of Attendance	Membership Minus Ineligible and ABS	ADM	ADA
	Membership	# Full-Day Students	# Half-Day Students	Total Absences	# Full-Day Absences	# Half-Day Absences					
Lighthouse Learning Center - DAEP (Continued)											
Totals	15,445.00	15,445.00	0.00	2,928.00	2,928.00	0.00	12,517.00	81.05	12,517.00	93.61	75.86
Lighthouse Learning Center - JJAEP											
05	36.00	36.00	0.00	3.00	3.00	0.00	33.00	91.67	0.00	0.22	0.00
09	85.00	85.00	0.00	0.00	0.00	0.00	85.00	100.00	0.00	0.51	0.00
11	23.00	23.00	0.00	0.00	0.00	0.00	23.00	100.00	0.00	0.14	0.00
12	20.00	20.00	0.00	12.00	12.00	0.00	8.00	40.00	0.00	0.12	0.00
Totals	164.00	164.00	0.00	15.00	15.00	0.00	149.00	90.86	0.00	0.98	0.00
Madge Griffith Elementary											
EE	807.00	241.00	1,132.00	82.50	25.00	115.00	724.50	89.78	533.50	4.86	3.21
PK	5,043.00	0.00	10,086.00	313.00	0.00	626.00	4,730.00	93.80	4,413.00	30.38	26.58
KG	13,819.00	13,819.00	0.00	857.00	857.00	0.00	12,962.00	93.80	12,962.00	83.25	78.08
01	12,294.00	12,294.00	0.00	639.00	639.00	0.00	11,655.00	94.81	11,655.00	74.06	70.21
02	15,427.00	15,427.00	0.00	917.00	917.00	0.00	14,510.00	94.06	14,510.00	92.93	87.41
03	15,109.00	15,109.00	0.00	680.00	680.00	0.00	14,429.00	95.50	14,429.00	91.02	86.92
04	14,077.00	14,077.00	0.00	625.00	625.00	0.00	13,452.00	95.57	13,452.00	84.80	81.04
Totals	76,576.00	70,967.00	11,218.00	4,113.50	3,743.00	741.00	72,462.50	94.63	71,954.50	461.30	433.46
O'Hara Lanier Elementary School											
03	24,193.00	24,193.00	0.00	1,512.00	1,512.00	0.00	22,681.00	93.76	22,681.00	145.74	136.63
04	25,667.00	25,667.00	0.00	1,601.00	1,601.00	0.00	24,066.00	93.77	24,066.00	154.62	144.98
05	24,851.00	24,851.00	0.00	1,673.00	1,673.00	0.00	23,178.00	93.27	23,178.00	149.70	139.63
Totals	74,711.00	74,711.00	0.00	4,786.00	4,786.00	0.00	69,925.00	93.60	69,925.00	450.07	421.23
O M Roberts Elementary											
EE	954.00	144.00	1,620.00	101.50	18.00	167.00	852.50	89.37	193.00	5.75	1.16
PK	5,863.00	579.00	10,568.00	546.00	44.00	1,004.00	5,317.00	90.69	5,080.00	35.32	30.60
KG	19,315.00	19,315.00	0.00	1,439.00	1,439.00	0.00	17,876.00	92.55	17,876.00	116.36	107.69
01	19,644.00	19,644.00	0.00	1,201.00	1,201.00	0.00	18,443.00	93.89	18,443.00	118.34	111.10
02	18,395.00	18,395.00	0.00	1,134.00	1,134.00	0.00	17,261.00	93.84	17,261.00	110.81	103.98
03	19,547.00	19,547.00	0.00	1,054.00	1,054.00	0.00	18,493.00	94.61	18,493.00	117.75	111.40
04	19,312.00	19,312.00	0.00	938.00	938.00	0.00	18,374.00	95.15	18,374.00	116.34	110.69

District Percentage of Attendance By Campus

Date: 6/5/2025

Time: 10:24 AM

Page 5 of 5

Date Range: 8/14/2024 - 5/22/2025											
Grade	Membership			Official Absences			Membership Minus Absences	Percentage of Attendance	Membership Minus Ineligible and ABS	ADM	ADA
	Membership	# Full-Day Students	# Half-Day Students	Total Absences	# Full-Day Absences	# Half-Day Absences					
O M Roberts Elementary (Continued)											
Totals	103,030.00	96,936.00	12,188.00	6,413.50	5,828.00	1,171.00	96,616.50	93.78	95,720.00	620.66	576.63
S F Austin Elementary											
PK	1,911.50	0.00	3,823.00	150.00	0.00	300.00	1,761.50	92.16	1,761.50	11.52	10.61
KG	3,719.00	3,719.00	0.00	200.00	200.00	0.00	3,519.00	94.63	3,519.00	22.40	21.20
01	3,438.00	3,438.00	0.00	234.00	234.00	0.00	3,204.00	93.20	3,204.00	20.71	19.30
02	3,169.00	3,169.00	0.00	179.00	179.00	0.00	2,990.00	94.36	2,990.00	19.09	18.01
03	4,212.00	4,212.00	0.00	303.00	303.00	0.00	3,909.00	92.81	3,909.00	25.37	23.55
04	4,043.00	4,043.00	0.00	197.00	197.00	0.00	3,846.00	95.13	3,846.00	24.36	23.17
05	4,490.00	4,490.00	0.00	337.00	337.00	0.00	4,153.00	92.50	4,153.00	27.05	25.02
06	4,142.00	4,142.00	0.00	205.00	205.00	0.00	3,937.00	95.06	3,937.00	24.95	23.72
Totals	29,124.50	27,213.00	3,823.00	1,805.00	1,655.00	300.00	27,319.50	93.81	27,319.50	175.45	164.57
T W Ogg Elementary											
EE	1,703.50	1,294.00	819.00	207.00	131.00	152.00	1,496.50	87.85	1,299.50	10.26	7.83
PK	4,507.00	0.00	9,014.00	298.00	0.00	596.00	4,209.00	93.39	4,094.50	27.15	24.67
KG	15,870.00	15,870.00	0.00	1,124.00	1,124.00	0.00	14,746.00	92.92	14,746.00	95.60	88.83
01	13,279.00	13,279.00	0.00	794.00	794.00	0.00	12,485.00	94.03	12,485.00	79.99	75.21
02	16,548.00	16,548.00	0.00	920.00	920.00	0.00	15,628.00	94.45	15,628.00	99.69	94.14
03	15,417.00	15,417.00	0.00	853.00	853.00	0.00	14,564.00	94.47	14,564.00	92.87	87.73
04	15,440.00	15,440.00	0.00	722.00	722.00	0.00	14,718.00	95.33	14,718.00	93.01	88.66
Totals	82,764.50	77,848.00	9,833.00	4,918.00	4,544.00	748.00	77,846.50	94.06	77,535.00	498.58	467.08
Gr Totals	1,786,640.50	1,742,243.00	88,795.00	129,153.50	125,546.00	7,215.00	1,657,487.00	92.78	1,650,280.50	10,763.45	9,941.90



Redden, Ron <jredden@brazosportisd.net>

FW: [EXTERNAL] SOC Bulletins: NWS Houston/Galveston: Flood Advisory for Brazoria County 05-20-2026

Markus Trower <MarkusT@brazoriacountytx.gov>

2 June 2026 at 11:24

To: "Ron Redden (jredden@brazosportisd.net)" <jredden@brazosportisd.net>

This one may be what you need. 😊



From: The Watch <soc@tdem.texas.gov>

Sent: Wednesday, May 20, 2026 7:23 AM

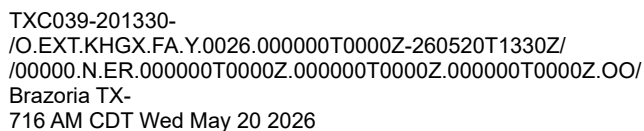
To: Markus Trower <MarkusT@brazoriacountytx.gov>

Subject: [EXTERNAL] SOC Bulletins: NWS Houston/Galveston: Flood Advisory for Brazoria County 05-20-2026

***** ADVISORY *******The National Weather Service Has Issued a Flood Advisory for
Brazoria County**

(An advisory is issued when a hazardous weather or hydrologic event is occurring, imminent or likely. Advisories are for less serious conditions than warnings, that cause significant inconvenience and if caution is not exercised, could lead to situations that may threaten life or property.)

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* IMPACTS...Minor flooding in low-lying and poor drainage areas.

*** ADDITIONAL DETAILS...**

- At 716 AM CDT, Doppler radar indicated heavy rain due to thunderstorms. Minor flooding is ongoing or expected to begin shortly in the advisory area. Between 3 and 5 inches of rain have fallen.

- Additional rainfall amounts of 1 to 2 inches are expected over the area. This additional rain will result in minor flooding.

- Some locations that will experience flooding include...

Lake Jackson, Freeport, Clute, Surfside Beach, Richwood, Jones Creek and Oyster Creek.

- <http://www.weather.gov/safety/flood>

PRECAUTIONARY/PREPAREDNESS ACTIONS...

Turn around, don't drown when encountering flooded roads. Most flood deaths occur in vehicles.

&&

LAT...LON 2899 9524 2892 9532 2893 9545 2896 9550
2901 9551 2907 9547 2910 9534

For any questions, please contact The Watch by phone at 512-424-2208 or via email at soc@tdem.texas.gov.

Stay Connected with the Texas Division of Emergency Management



To unsubscribe from email communications from the State of Texas State Operations Center,
forward this email to soc@tdem.texas.gov to request removal.

This message has been prepared or disseminated using resources owned by Brazoria County and is subject to the County's policies on the use of County provided technology. E-mail created or received through the County's computer system by any County employee or official may be considered a public record, subject to public inspection under the laws of the State of Texas.

BRAZOSPORT INDEPENDENT SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

June 15, 2025



BOARD: Consent

SUBJECT: RISE (Rapid Instructional Systems Enhancement) Agreements

BOARD POLICY: AIB (Legal)

DISTRICT GOAL: Brazosport ISD will provide a rigorous and relevant learning experience to ensure that every student will B*FutureReady.

FISCAL NOTE: NONE

Background Information:

- Three BISD campuses were selected by the Region 4 Educational Service Center to participate in the RISE (Rapid Instructional Systems Enhancement) pilot program.
- RISE will support campus administrators' and teachers' efforts to improve student outcomes at Lanier Elementary, Clute Intermediate, and Freeport Intermediate Schools.
- The program features one year of intensive support to the administrative team and teachers, and will support each campus' implementation of the new mathematics High Quality Instructional Materials, Tier 1 instruction, and student supports.
- The program is provided at no cost to each of the selected campuses.

Administrative Considerations:

- The Board of Trustees must approve a service agreement and an original data sharing agreement for the district campuses to participate in the RISE pilot.
- It is the recommendation of the administration that the Board of Trustees approve the service and original data agreements with the Region 4 Educational Service Center for participation in the RISE (Rapid Instructional Systems Enhancement) pilot program.

Communication Deployment:

- Board Meeting minutes

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Respectfully submitted,

Ron Redden

Assistant Superintendent of Administrative Services



RAPID INSTRUCTIONAL SYSTEMS ENHANCEMENT

Center for Strategic District Support, Central Office Services Division

Commitment to Participate

May 21, 2026

Superintendent Danny Massey
Brazosport ISD

Dear Superintendent Massey,

By signing below, **Brazosport ISD** confirms its intent to participate in the RISE Pilot initiative for the following campuses:

Select Participating Campuses:

- ☒ O'Hara Lanier EL
- ☒ Clute INT
- ☒ Freeport INT

The district acknowledges and agrees to the following:

- The district intends to move forward with participation in the RISE Pilot initiative for the selected campuses.
- The district will collaborate with the RISE team to support implementation and engagement activities throughout the pilot period.
- The district agrees to present the RISE Services Agreement to its Board of Trustees for consideration and approval, as required by local policy and procedures.
- The district understands that the finalized Services Agreement must be submitted no later than **June 12, 2026**. If your Board of Trustees meeting schedule does not allow for approval by this date, please contact us as soon as possible so we may discuss your timeline and coordinate next steps.

We appreciate the opportunity to partner in this important work and look forward to supporting your campuses through the RISE initiative.

Onward,

Paul Castro
Chief, Center for Strategic District Support

Danny Massey

Superintendent Name

Danny Massey

Signature

May 22, 2026

Date

BRAZOSPORT INDEPENDENT SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

June 15, 2026



BOARD: Action

SUBJECT: Employee Compensation Plan for 2026-2027

BOARD POLICY: DEAB (Legal)

DISTRICT GOAL: BISD will recruit, develop, and retain highly effective staff

FISCAL NOTE: \$2,082,728 from General Funds

Background Information:

- Brazosport ISD contracts with TASB to conduct annual maintenance or full reviews of the District's Compensation Plan.
- The purpose of this review is to evaluate the market value of existing positions and align accordingly to allow for increased quality recruitment and retention.
- Administration will remain committed to recognizing employee performance through competitive pay structures in alignment with available resources and budgetary priorities.
- Model presented for consideration: 1.5% GPI with updated teacher scale, along with an increase to the district's benefit contribution.

Administrative Considerations:

- Brazosport ISD Administration recommends the following adjustments to the compensation plan: Teacher Pay Scale with 1.5% GPI from market median, a 1.5% General Pay Increase at midpoint for all other staff, and a \$50 increase to the district's benefit contribution.
- Brazosport ISD Administration recommends that the Board of Trustees approve the Compensation Plan as presented.

Communication Deployment:

- Board Meeting Minutes
- Human Resource Department

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Respectfully submitted,

Jennifer Nabors
Chief Human Resources Officer

BRAZOSPORT INDEPENDENT SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

June 15, 2026



BOARD: Action

SUBJECT: Adoption of the 2026-2027 Budget

BOARD POLICY: CE (Local) and (Legal)

DISTRICT GOAL: Brazosport ISD will exercise fiscal responsibility to ensure financial strength and provide the resources to equip and maintain quality facilities and educational programming.

FISCAL NOTE: Establishes general, debt service, and child nutrition operating budgets for the 2026-27 fiscal year.

Background Information:

- Section 44.002 through 44.006 of the *Texas Education Code* establishes the legal basis for budget development in school districts. The Superintendent, as the designated budget officer of the Brazosport Independent School District, is responsible for the preparation of an annual budget no later than August 31st of each year. A public meeting to discuss the budget and the proposed tax rate must be held by the Board of Trustees prior to the adoption of the expenditure budget.

Administrative Considerations:

- A Board Meeting was held by the Board of Trustees on May 18th, along with updates at various regularly scheduled Board meetings since January.
- In accordance with the public notice requirements of Chapter 44, on May 29, 2026, the Board of Trustees legally published notice of a public meeting to discuss the 2026-2027 budget and the 2026 proposed tax rate.
- The 2026-2027 proposed budget includes a tax rate of \$0.8907 per \$100 of taxable value to fund the budget, which represents a .68 cent decrease from the prior year's rate. The District has reduced the M&O tax rate by over 35 cents in the last 7 years.
- The Board scheduled a public meeting to discuss the proposed 2026-2027 budget and the 2026 tax rate for June 15, 2026, at 6:00 p.m. Following the public meeting, the Board may consider adoption of the 2026-2027 budget. The tax rate will be adopted at a later date.
- The administration recommends that the Board of Trustees vote to adopt the 2026-2027 state compensatory budget included in the proposed revenue and expenditure budget for the

Communication Deployment:

- Board Meeting Minutes
- Post necessary information on the District website

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Respectfully submitted,

Ludivina Cansino
Chief Financial Officer

BRAZOSPORT INDEPENDENT SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

Date: June 15, 2026



BOARD: Action

SUBJECT: Optional Flexible School Day Program Application

BOARD POLICY: EHBC (Legal)

DISTRICT GOAL: Brazosport ISD will provide a rigorous and relevant learning experience to ensure that every student will B*FutureReady.

FISCAL NOTE: None

Background Information:

- Texas Education Code §29.0822 includes a provision to offer the at-risk students of a qualifying campus with attendance flexibility that reduces the impact of absenteeism and provides for Average Daily Attendance (ADA) funding.
- The Brazos Success Academy qualifies as a campus eligible to operate an In-Person Optional Flexible School Day Program (OFSDP) under Texas Education Code §29.081(e-1).
- Qualifying Brazos Success Academy students can be enrolled in an OFSDP, which will permit them to attend school at scheduled times that meet their individual needs. Those times include:
 - o Outside of normal school hours,
 - o Weekends, or
 - o For specific times during the instructional day.
- Offering an OFSDP will allow BSA to provide flexible scheduling to:
 - o Students who work;
 - o Students with children;
 - o Students who are pregnant;
 - o Students who only need to complete state testing to graduate and who are participating in testing tutorials; or
 - o Students who have earned most of their credits to graduate, but who no longer need to attend school for a full- or half-day to complete those credits.
- Parents, or students over 18 years of age, must sign an agreement in writing for the student to participate.

Administrative Considerations:

- BSA can also offer an online OFSDP through the Graduation Alliance.
 - The Graduation Alliance offers a TEA-approved online option.
 - The purpose of Graduation Alliance is to help students who have already dropped out of school to graduate from high school with a diploma.
 - Students who complete high school through the Graduation Alliance will graduate from the Brazos Success Academy as a BISD graduate.
 - The Graduation Alliance students are enrolled in BISD through BSA and earn attendance funding by completing credits.
 - The Graduation Alliance uses certified teachers to provide instruction, tutors to support students, and an advocate to serve as a mentor.
- The board of trustees of a school district must approve the OFSDP application.
- The board of trustees of a school district must include the OFSDP as an item on a regular agenda for a board meeting before applying to operate an OFSDP.
- It is the administration's recommendation that the board of trustees authorizes the district to submit an application to operate an Optional Flexible School Day Program at the Brazos Success Academy in 2026-2027.

Communication Deployment:

- Board Meeting minutes
- District website
- Notification of the Commissioner of Education
- Press release

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Respectfully submitted,

Ron Redden
Assistant Superintendent of Compliance and Data Quality

OFSDP Application Guide - 2026-2027

ELIGIBLE APPLICANTS: The Texas Education Agency (TEA) will make available to eligible school districts and open-enrollment charter schools an application form that must be completed and submitted annually to the TEA for approval.

This application guide template is provided for planning purposes only. The final application must be submitted through the linked Smartsheet form available on the [OFSDP website](#).

Definition of Program Provisions

The school district or open-enrollment charter school, hereinafter referred to as the “district.”

Eligible Students

A student in any grade level is eligible to participate in an OFSDP authorized under the Texas Education Code, (TEC), §29.0822, if the student is:

- at-risk of dropping out of school, as defined by the [TEC, §29.081](#),
- attending a campus implementing an approved innovative campus plan,
- attending a TEA-designated ECHS as defined by the [TEC, §29.908](#), P-TECH, or ICIA,
- attending a community-based dropout recovery education program, as defined by the [TEC, §29.081\(e-1\) or \(e-2\)](#), or
- not meeting attendance requirements under the [TEC, §25.092](#), resulting in denied credit for one or more classes in which the student has been enrolled.

AND

There must be an agreement in writing to the student’s participation:

- by the student, if the student is over 18 years of age; or
- by the student and the student’s parent or person standing in parental relation to the student, if the student is less than 18 years of age and not emancipated by marriage or court order.

Board Approval

The board of trustees of a school district or open enrollment charter school must include the OFSDP as an item on a regular agenda for a board meeting. The board of trustees of a school district or charter school must discuss the progress of the program before approving the program and applying to operate an OFSDP. Please note that, pursuant to 19 Texas Administrative Code [\(TAC\) §129.1027](#), a progress report for OFSDP may be required to be included in subsequent annual applications starting the 2026-2027 school year.

Attendance Credit

A student attending an OFSDP under the [TEC, §29.0822](#), may be counted in average daily attendance (ADA) for purposes of funding under the TEC, Chapters 46, 48, and 49, only for the actual number of contact hours the student receives, not to exceed 720 hours or 43,200 minutes per 12-month period. **Students enrolled in the**

traditional program for part of the year and the OFSDP program for part of the year may not earn more than one ADA.

Assessment

The student must take the required state assessments specified under the [TEC, §39.023](#), during the regularly scheduled assessment calendar.

Continuation or Revocation of Program Authorization

Applications are approved for a period of one (1) school year. Continuation of the approval for the OFSDP will be contingent on the demonstrated success of the program. Determination of success will include a review and analysis of data provided in the mandatory final progress report(s). The commissioner of education may revoke authorization for participation in the OFSDP after consideration of relevant factors, including performance of students participating in the program on assessment instruments required under the [TEC, Chapter 39](#); the percentage of students participating in the program who graduate from high school; and other criteria agreed to in the application and adopted by the commissioner of education. A decision to revoke approval of the program by the commissioner of education is final and may not be appealed.

Reporting Requirements

Following approval of the application, the applicant may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. When requested, reports will require applicants to disclose the overall progress of the students in the program, the number of students enrolled in the program (disaggregated by ethnicity, age, gender, and socioeconomic status), the number of students graduating from high school (disaggregated by ethnicity, age, gender, and socioeconomic status), and additional criteria selected by the applicant and agreed to by the commissioner. The TEA will provide notice to applicants and additional instructions for completion of reports at least 45 days before the date a report is due, or as soon as possible, in order to give school districts and charter schools adequate time to prepare and submit the reports to the TEA. The TEA may request additional reports as necessary to monitor and assess the progress of students participating in the program.

Participation in University Interscholastic League (UIL)

A student enrolled in an OFSDP under the [TEC, §29.0822](#), may participate in a competition or other activity sanctioned or conducted under the authority of the University Interscholastic League (UIL) only if he or she meets all UIL eligibility criteria.

Application Process

- For questions or assistance regarding this application, email opflex@tea.texas.gov.
- Applications should be submitted 30 days prior to the start of the program. Start date(s) listed in the spreadsheet upload should be at least thirty (30) days after the application is submitted.

- Submit the application and all attachments through the OFSDP Smartsheet form posted on the OFSDP website.

OFSDP Application

This application guide template is provided for planning purposes only. The final application must be submitted through the linked Smartsheet form available on the [OFSDP website](#).

School System Overview	
School System Name:	Brazosport Independent School District
School System CDN (6-Digit):	020905
Mailing Address:	301 W. Brazoswood Dr.
City:	Clute
State:	TX
Zip Code:	77531
Superintendent's Name:	Danny Massey
Superintendent's Email Address:	dmassey@brazosportisd.net
School System Phone Number:	(979) 730-7000
District PEIMS Coordinator Name:	Patty Wyatt
Email Address:	pwyatt@brazosportisd.net
OFSDP Contact Name:	Ron Redden
Email Address:	jredde@brazosportisd.net
OFSDP Contact Name:	Jay Whitehead
Email Address:	jwhitehead@brazosportisd.net

Attendance and Compliance Procedures of Proposed Program

1. What type of OFSDP program is the school system applying for? (Select all that apply)



At-Risk Students – The student is at risk of dropping out of school, as defined by the [TEC, §29.081](#).

- ☒ Minimum Attendance – Students that do not meet the attendance requirements under the [TEC, §25.092](#), will be denied credit for one or more classes in which the student has been enrolled without retaking the class. Funding for attendance is limited to that which is necessary for the student to recover class credit.
- ☐ Early College High School – The student is attending a campus that has been designated by the Texas Education Agency (TEA) as an Early College High School (ECHS), as defined by the [TEC, §29.908](#), Pathways in Technology Early College High School (P-TECH), as defined by the [TEC, §29.553](#), or Industry Cluster Innovative Academy (ICIA).
- ☐ Campus Turnaround Plan – The student is attending a campus implementing an approved innovative campus plan, as defined by [TEC, §39A.107](#).
- ☒ Credit Recovery – Credit recovery classes may be offered during the summer recess for students who have not earned a full ADA during the regular school year. For an eligible OFSDP student attending summer OFSDP classes for credit recovery, funding for attendance is limited to that which is necessary for the student to recover class credit.
- ☒ Campus Dropout Recovery – The student is attending a community-based dropout recovery education program, as defined by the [TEC, §29.081 \(e-1\)](#), in which courses are offered on-campus 100% of the time. To be eligible for this designation, the campus will be designated by TEA as an Alternative Education Campus (AEC) of Choice - Dropout Recovery School. More information can be found on the [Performance Reporting Division website](#).
- ☒ Remote/Hybrid Dropout Recovery – The student is attending a community-based dropout recovery education program, as defined by the [TEC, §29.081 \(e-2\)](#). A dropout recovery program can be offered for students to work in a remote or hybrid setting, only if the campus is designated by TEA as an Alternative Education Campus (AEC) of Choice - Dropout Recovery School and meets the requirements of [TEC, §29.081 \(e-2\)](#). More information can be found on the [Performance Reporting Division website](#).

Please ensure that all questions below are addressed for each selected program type and for each campus listed in the OFSDP spreadsheet.

2. Describe the program goals and objectives. (The goals and objectives must align with the type of OFSDP program that is planned to be offered).

On-site OPFLEX Program:

The goal of the On-site Optional Flexible School Day Program is to graduate greater than 70% of participants in six years or less. The objective of the program is to provide flexible attendance opportunities for qualifying at-risk students who are recovered dropouts, working, pregnant, have children, who need only to complete state testing, no longer need to attend school full- or half-time since they need three or fewer credits to graduate, or who have other extenuating circumstances requiring flexible attendance.

Online OPFLEX Program:

The goal of the Online Optional Flexible School Day Program is to graduate ten or more recovered dropouts each year. The objective of the program is to re-engage students who left high school without a diploma, or students at-risk of dropping out, by providing them with an opportunity to complete their graduation requirements and earn a high school diploma from the district.

3. Provide the proposed schedule offered to students participating in the OFSDP, specifying days of the week and times courses are available. If the program is proposed at more than one campus, include the full proposed schedule for each campus location.

On-site OPFLEX Program:

Students can be assigned a class schedule at times that meet their individual needs during the traditional school day. Students can attend classes Monday - Friday 8:05 am until 3:00 pm.

Online OPFLEX Program:

Students are able to access their courses based on their available time, 24 hours, 7 days a week, and can receive support from teachers during scheduled meetings and via email and chat and between 8 am and 8 pm CST for Academic Coaches and Local Advocates. Furthermore, students have access to live tutor support 24 hours a day, 360 days a year.

4. Provide an outline of staff positions and resource personnel (teachers, administrators, counselors, support staff, etc.) associated with the program. Include contact hours each staff position will be obligated to the program.

On-site OPFLEX Program:

Resource personnel:

- Principal
- Counselor
- Pregnancy Related Services Coordinator
- Credit Recovery paraprofessional

Staff Positions;

- ELAR teacher - contact hours = 376 minutes/6.3 hours
- Math teacher - contact hours = 376 minutes/6.3 hours
- Science teacher - contact hours = 376 minutes/6.3 hours
- History teacher - contact hours = 376 minutes/6.3 hours
- Credit Recovery teacher - contact hours = 360 minutes/6 hours during the summer period. (The summer period is conducted at the same time as the campus summer school program, which is 360 minutes per day.)

Online OPFLEX Program:

In addition to the On-site resources indicated above, the district is utilizing a contractor to provide certain functions related to the program, including the following:

- TX certified teachers are available to meet with students during scheduled meetings and via email and chat.
- Academic Coaches are available to students and families between 8 am and 8 pm CST.
- Local Advocates are available to students and families and between 8 am and 8 pm CST.
- Students have access to tutor support 24 hours a day, 360 days a year.

5. Describe the procedures for identifying students, including how the school confirms and documents student eligibility and obtains student and parental consent for OFSDP participation. (Student or parental consent is required in writing)

Identification of students for the on-site program -

- A. Students who have attendance issues due to homelessness, work, or other extenuating circumstances and who need the flexibility afforded by the Optional Flexible School Day Program will be recommended for the program.
- B. Students who meet the criteria for being at-risk and who have erratic attendance will be identified for the program.
- C. Students who enter the final six weeks of school and who lack only the completion of three or fewer face-to-face classes will be added to the program since their number of ADA minutes will drop below 180 minutes per day. For example, a student who has recovered all of the credits they were lacking, and who are completing their final face-to-face courses for graduation are assigned to the OPFLEX program for 180 to 240 minutes depending on the number of courses they need to complete.

Confirmation and documentation of student eligibility -

- A. The student's at-risk status is confirmed since he/she is enrolled in the dropout recovery school or in the online dropout recovery program.
- B. Documentation will include enrollment/withdrawal records, attendance records, transcripts, state testing history reports and report cards.

Obtaining student and parental consent for OFSDP participation -

- A. On-site OFSDP students over the age of 18 would be required to sign an agreement in writing to participate at the time that they meet with the Principal about their participation in the OFSDP.
- B. The parents of on-site OFSDP students who are 18 years old or younger will be required to sign an agreement in writing to participate at the time that they meet with the Principal about their child's participation in the OFSDP.

Online OPFLEX Program:

The district develops a list of students who meet the eligibility criteria of the program, pursuant to Texas Education Code § 29.081(d)(1), and who are no longer participating in the district's traditional and campus-based alternative programs. Admission to the district's online dropout recovery program is not determined based on age, race, color, religion, gender, sexual orientation, national origin, disability, or veteran status. An enrollment team works with students identified by the district to complete the appropriate enrollment paperwork, including obtaining and maintaining written student and/or parental consent forms for participation in the online dropout recovery program prior to placement.

- 6. Indicate the estimated number of OFSDP students that will be served per teacher. (The student-teacher ratio for in-person dropout recovery programs must not exceed 28:1. For elementary grade levels, the ratio is limited to 22:1. Districts of Innovation campuses may be eligible for applicable exceptions.)

On-site OPFLEX Program:

Four students per teacher will be served by the On-site OPFLEX Program.

Online OPFLEX Program:

The typical student: teacher ratio is 20:1, but at no time will exceed 28:1.

- 7. Describe the district's plan for serving students in the OFSDP should the need arise for special education, career and technical education (CTE), pregnancy-related services, and/or bilingual/ESL education.

The response must include:

- How services will be provided;
- Required teacher certifications in each program area; and
- How services will comply with the Student Attendance Accounting Handbook.

On-site OPFLEX Program:

- A. Special education services will be provided in accordance with the student's IEP by a certified classroom teacher. For students assigned to the Optional Flexible School Day Program by a duly constituted ARD committee and as documented in the student's Individualized Education Program (IEP), the teacher to whom the student is assigned will be required to document the minutes of instruction they are providing to the student following the campus' Optional Flexible School Day Program attendance documentation procedures.
- B. Career and Technical Education opportunities will be offered on a student-by-student basis according to the student's individualized program. Through an agreement with the traditional high schools, students may continue to take classes at those campuses. The certified CTE teacher to whom the student is assigned will be required to document the minutes of instruction they are providing to the student following the campus' Optional Flexible School Day Program attendance documentation procedures.
- C. Pregnancy related services (CEHI) will be provided to students on an as-needed basis. For the period in which the student is receiving pregnancy related services, the student's instructional code will be transitioned to the appropriate traditional coding for the duration of the CEHI placement. Therefore, the student will not be reported as participating in the Optional Flexible School Day Program at any time while CEHI services are being provided.
- D. Students who are served as Emergent Bilingual students will receive instruction from an English-as-a-Second-Language (ESL) teacher who will be required to document the minutes of instruction he is providing to the student following the campus' Optional Flexible School Day Program attendance documentation procedures.

Online OPFLEX Program:

The district online dropout recovery program intends to serve students with a variety of needs and interests. A brief description of the special education services and accommodations, career and technology education programming, and bilingual education services is provided below.

How Services Will Be Provided

Students who are in need of special education services in order to be successful in their schoolwork will obtain services through the district. The administrators of the online dropout recovery program will cooperate with district special education personnel in providing information and data about courses and student performance, as required. To ensure that students referred for placement in the district's online dropout recovery program have a skill set which will allow them to be successful, the following process is implemented :

- A. All students will be referred to building level district points of contact.
- B. District points of contact will send all names to the Special Education Department to screen for special education services.
- C. If a student has an IEP or 504, further evaluation of the student's likelihood for success will occur in the Special Education Department.
- D. The Admissions, Review and Dismissal (ARD) Team, inclusive of the parent or guardian and student, will determine if the online dropout recovery placement is appropriate.
- E. As determined by the ARD Team:
 - a. The district point of contact will refer students to the online dropout recovery program for re-engagement.
 - b. The ARD Team including one or more teachers from Graduation Alliance will review IEPs for any ongoing needs or changes that may need to occur.
 - c. Students will continue to receive specially designed instruction from the district, during school hours online. Students will not receive a combination of on and off campus instruction.

Required Teacher Certifications

Appropriately licensed special education personnel providing special education services will be provided by the district.

Texas state licensed general education teachers will provide instruction in their area(s) of certification in the online dropout recovery program.

Career and Technology Education (CTE)

The online dropout recovery program offers several courses aligned to TX CTE standards, including Child Development, Health Science and Technology, Medical Terminology, Principles of Allied Health, Anatomy and Physiology and Human Disease, Principles of Information Technology, Social Media Marketing, Digital Photography, Nutrition and wellness, Banking and Financial Services, and Web Design. These courses are taught by Texas CTE-certified teachers. This coursework prepares students for job readiness if they select electives that align with their post-secondary employment interests.

Pregnancy-Related Services

While students who are pregnant or parenting may be offered the opportunity to participate in this program, they will not be receiving CEHI through this program, since the unique nature of the program provides ongoing educational access 24 hours a day, 7 days a week, and therefore will not be coded as receiving Pregnancy Related Services.

Bilingual Education

The district will maintain responsibility for the assessment, identification, placement, and required services for Emergent Bilingual (EB) students in accordance with state law, including, where necessary, translation and interpretation services. Bilingual/ESL services for Emergent Bilingual students will be provided by appropriately certified district personnel in accordance with LPAC recommendations and state requirements.

The online dropout recovery program administrators will work with the district to implement the program as a support to students gaining more fluency in English vocabulary. These supports include curriculum supports, accommodations, communication, and mentoring support for students and families.

Curriculum Supports

The curriculum selected for this program was developed in alignment with the rubric for k12 online learning developed by Quality Matters, a national third-party validator of best practices in online learning. In addition to putting its curriculum team through the Quality Matters training and using the rubrics to inform design, the curriculum is in the process of being reviewed by Quality Matters evaluators to review and evaluate both its approach to instructional design and individual courses' alignment to standards. Evaluators reviewing content assess for and confirm accuracy of content, freedom from bias, and accessibility of design following the principles of Universal Design of Instruction.

Curriculum design practices, inclusive of Universal Design for Learning (UDL) principles, as they relate to accessibility for students with disabilities and limited English proficiency include:

Multiple Means of Engagement

- Each course includes a Course Success Strategies lesson with support resources and helpful instructions to help students engage with the material and assignments.
- Learning objectives are clearly stated in terms accessible to the students.
- Lessons include various displays of information and auto graded activities for students to practice for example: flash cards, compare and contrast card sorting, tabbed information, videos, pop-up questions, etc.
- Assignments are written by our teachers to be authentic to our population.
- Courses include class discussions for students to reflect and respond to each other.
- Students are introduced to their instructor at the beginning of the course.

Multiple Means of Representation

- Course content is provided using lesson text, images, videos, and articles.
- Images are tagged with alternate text for accessibility with screen readers.
- Videos include closed captions or alternate text is made available for students to access information.
- Course content is scaffolded for students to build application of skills.
- New terms and concepts are explained in the lesson or with interactive hover-over tooltips.
- Diverse avatar characters and other imagery of diverse learners appear throughout the courses.

Multiple Means of Action & Expression

- Lessons include multiple options for navigation between pages.
- Students receive immediate feedback for in-lesson pop-up questions as well as auto-graded quizzes.
- Students demonstrate various applications of skills by completing assignments that include essay writing, presentations, role-playing, audio and/or video recordings, and class discussions.

Communications and Mentoring Supports

Additional supports families of Emergent Bilingual students include translations of outreach materials in languages identified by the district. Bilingual outreach counselors and Academic Coaches are available to support Spanish speaking students and families.

Student Attendance Accounting Handbook Compliance

All services will be provided, documented, and reported in full compliance with the Texas Student Attendance Accounting Handbook (SAAH), including all applicable requirements for attendance accounting, PEIMS coding, and program-specific documentation.

- A. For special education services, instruction and related services will be delivered in accordance with each student's Individualized Education Program (IEP) as determined by the ARD Committee. Service delivery will be documented through detailed schedules, service logs, and progress monitoring aligned to IEP goals. Attendance and service coding will reflect the instructional setting, service minutes, and frequency, ensuring accurate reporting of special education contact hours and alignment with SAAH requirements for funding and compliance.
- B. For Career and Technical Education (CTE), all courses will be staffed by appropriately certified teachers and aligned to approved TEKS. Student participation, course completion, and contact hours will be documented and reported in accordance with SAAH guidelines. CTE course sequences, coherent programs of study, and work-based learning experiences (where applicable) will be coded and reported through PEIMS to ensure compliance with funding and accountability requirements.
- C. For emergent bilingual (EB) students, services will be provided in alignment with LPAC determinations and documented language program models. Instructional supports, accommodations, and progress in language acquisition will be documented and reported in accordance with SAAH and PEIMS requirements. Attendance and program coding will accurately reflect EB participation, service delivery, and compliance with state requirements for bilingual or ESL programs.
- D. Across all programs, the school will maintain clear and auditable documentation, including service schedules, attendance records, program eligibility, and coding accuracy. Internal monitoring processes will be implemented to ensure ongoing compliance with SAAH requirements, support accurate funding, and maintain audit readiness.

The district assures that if a student participating in the OFSDP is receiving Compensatory Education Home Instruction (CEHI, homebound instructional services) for pregnancy, the student's instructional code will be transitioned from OFSDP to the appropriate traditional coding for the duration of the CEHI placement. The student will not be reported as participating in OFSDP during any period in which CEHI services are provided.

8. OFSDP requires a teacher of record to record the actual number of students' instructional minutes on any given day. Explain how the classroom teacher verifies the number of instructional minutes a student receives each day. (Absences and days present do not exist in OFSDP)

On-site OPFLEX Program:

The teacher of each on-site OFSDP student will use the Optional Flexible School Day Program (OFSDP) Daily Contact Register to record the student's contact minutes for the day. If a student is served by more than one OFSDP teacher, then one designated teacher will record the combined contact minutes of service provided for the student on the Optional Flexible School Day Program (OFSDP) Daily Contact Register. At the end of the week, the teacher will sign and submit the Optional Flexible School Day Program (OFSDP) Daily Contact Register to the Brazos Success Academy Principal or designee. The weekly minutes will be recorded on the Optional Flexible School Day Program Student Minutes tracking spreadsheet by the Principal or her designee, and a copy of the OFSDP Daily Contact Register will be provided to the PEIMS/Attendance clerk for use in entering contact minutes into the Student Information System.

Online OPFLEX Program:

A student will be counted as in attendance for 60 minutes each school day of membership, as defined by SAAH 11.6.4, for each course they are taking and ultimately complete online. Each online dropout recovery education program course is considered 60 minutes of daily classroom time for purposes of the two- through four-hour rule.

- Graduation Alliance will provide attendance records to the district monthly. Due to the recent passage and implementation of SB 569, it is anticipated that additional guidance and potential updates to attendance and instructional minute reporting may be defined in the 2026 -2027 Student Attendance Accounting Handbook (SAAH). The district and program will fully adhere to any newly established requirements, definitions, and reporting parameters upon release, ensuring continued compliance with TEA expectations.
 - Classroom teachers validate and document daily attendance through a combination of student engagement and academic progress measures within the Learning Management System (LMS). Attendance is verified based on evidence of course participation, including completion of assignments, assessments, or other instructional activities aligned to the student's course progression.
 - In addition to coursework completion, teachers monitor and document meaningful two-way communication with students, which may include virtual meetings, phone calls, messaging within the LMS, or other documented interactions that demonstrate active engagement in the learning process. These interactions support both instructional progress and compliance with attendance validation requirements.
9. Describe how the district will ensure that minutes for students who did not attend a minimum of 45 minutes on a particular day are not reported for funding.

On-site OPFLEX Program:

The Principal or designee will review each teacher's Optional Flexible School Day Program (OFSDP) Daily Contact Register each week and identify students who did not meet the minimum of 45 minutes on a particular day. The campus Principal or designee will enter zero (0) minutes for any day in which a student did not accrue the minimum 45 minutes on the Optional Flexible School Day Program Student Minutes tracking spreadsheet.

Online OPFLEX Program:

Per SAAH 11.6.4 students enrolled in an Online Dropout Recovery OFSDP are considered scheduled for and receive instruction for 60 minutes each day for each virtual course enrolled. Each online dropout recovery education program course is considered 60 minutes of daily classroom time for purposes of the two through-four-hour rule.

10. Explain how the district will ensure that students transferring from the traditional program (ADA Codes 0-6) to OFSDP (ADA Codes 7-8) will not generate more than one ADA in total for the school year and that students will not receive more than 10,800 minutes per course. (**Note:** It is recommended that the district apply the following formula to determine the maximum OFSDP minutes a student is eligible = (Calendar School Days - Traditional Days Present) x 240)

On-site OPFLEX Program:

Working with the district PEIMS Coordinator, the Principal or her designee will record the exact number of instructional minutes each student entering the OFSDP has accrued up to the date of admittance for both overall minutes and the minutes for each class to which the student is being assigned. Based on the number of accrued minutes, a student will be assigned either a code 7 or code 8 by the PEIMS Coordinator to identify funding eligibility. The Optional Flexible School Day Program Student Minutes tracking spreadsheet will be shared in Google Drive with the PEIMS Coordinator and Assistant Superintendent of Administrative Services for monitoring purposes. Both the campus and the PEIMS Coordinator will monitor minutes being accrued by students each week to ensure that if both the 10,800 and 43,200-minute limits for funding are exceeded, the student's code will be changed from 07 to 08. The PEIMS Coordinator will alert the campus when a student's funding has changed.

Online OPFLEX Program:

A student who transfers into the OFSDP online dropout recovery program from the traditional program will be reported for no more than 1.0 total ADA for the year, with traditional program hours generated taking priority in the calculation and reporting. The district will use the TEA-recommended formula to determine ADA generated by students transferring from traditional programming to the OFSDP online dropout recovery program: (District Calendar Days - Traditional Days) x 240 minutes = maximum allowable OFSDP attendance minutes. This process ensures students do not generate more than 10,800 instructional minutes per course or exceed allowable ADA limits for the school year.

11. Describe how the district will ensure that attendance practices and records comply with Sections 2.2.3 and 11.6 of the [Student Attendance Accounting Handbook](#).

On-site OPFLEX Program:

The district will train the Principal and staff on attendance recording requirements and on the use of the Optional Flexible School Day Program (OFSDP) Daily Contact Register. Included in that training will be a review of the Commissioner's Rules regarding the Optional Flexible School Day Program, including the expectation that teachers will record the daily contact minutes. The Principal or her designee will review each teacher's Optional Flexible School Day Program (OFSDP) Daily Contact Register each week and identify students who did not meet the minimum of 45 minutes on a particular day. The campus Principal or designee will enter zero (0) minutes for any day in which a student did not accrue the minimum 45 minutes. Optional Flexible School Day Program (OFSDP) Daily Contact Registers are collected each Monday by the campus PEIMS clerk, reviewed for accuracy, and copies are forwarded to the campus attendance clerk for entry into the Student Information System. Once every six-week reporting period, the Assistant Superintendent of Compliance and Data Quality meet with the PEIMS and attendance clerks to review the accuracy of the Optional Flexible School Day Program (OFSDP) Daily

Contact Registers, and compare the SIS entries with the contact registers and the Optional Flexible School Day Program Student Minutes tracking spreadsheet to ensure accuracy. Discrepancies will be corrected to ensure that the minutes recorded in both the SIS and Optional Flexible School Day Program Student Minutes tracking spreadsheet match those recorded on the signed and dated Optional Flexible School Day Program (OFSDP) Daily Contact Registers.

Online OPFLEX Program:

The district administrator overseeing the program will work with the online dropout recovery program administrators to ensure that relevant data is provided securely for the Student Detail Audit reports as applicable and required for online dropout recovery programs.

How will the teacher of record report attendance to the district, electronically or by paper? Through our contracted educational service provider, students are enrolled in asynchronous courses through a proprietary online portal that records attendance and student activities electronically. Teachers of record may verify student attendance data live at any time in the portal.

Will the program provide the student with a secure login that will track participation/progress?

The contracted education service provider will provide students with a secure login to access the online portal by logging in with single-sign on (SSO) credentials with multi-factor authentication. This secure login allows all student participation to be time-stamped and progress to be retained via a live dashboard.

How will records (monthly progress reports or any other documents related to the course) be retained? (monthly progress reports regarding student progress must be part of the record-keeping process)

The online dropout recovery program and district will retain electronic records in accordance with the records retention schedule of the state.

Will the program provide teachers, administrators, counselors log on to the system using distinct secret passwords? Specify who will have access to this information.

All other users (teachers, administrators, counselors, district personnel with an educational need to know, and parents) access the student portal with an email address and strong password combination. Passwords are stored in an encrypted form and cannot be seen or recovered. Users can request password resets automatically. Each user must have a unique email address and password to access the portal.

Does the system provide a time out (automatic shutoff) feature if the program has not had any activity in an appropriately short period of time (for example, 10 minutes)?

Yes, the online portal has an automatic shutoff feature for inactivity. Notification of a “session expired” will appear on the screen and the system will require the individual to log back into the system.

Does the program have the ability to report the date, time, and identity of the teacher entering the attendance data, upon request? (This would be for the school PEIMS system.)

Yes, the program has the ability to document the date, time, and identity of the teacher of the course.

How will the district ensure security when accessing and monitoring student progress and attendance

throughout the program?

All District users (teachers, administrators, counselors, and district personnel with an educational need to know) access the student portal with an email address and strong password combination. Passwords are stored in an encrypted form and cannot be seen or recovered. Users can request password resets automatically.

Credit Recovery Program Offered in the Summer

12. Will eligible OFSDP students participate in a credit recovery program offered in the summer? (Credit recovery classes may be offered during the summer recess for students who have not earned a full ADA during the regular school year. For an eligible OFSDP student attending summer OFSDP classes for credit recovery, funding for attendance is limited to that which is necessary for the student to recover class credit. The Summer Period of Agreement (Credit Recovery) section should only include dates after the regular school year, should not exceed 30 days, and may not extend past July 31st. A student cannot earn more than the equivalent of one ADA in a year.)

☐ Yes

☐ No

- If yes, funding is limited to the attendance necessary for the student to recover class credit. Please describe how attendance will be monitored to ensure additional minutes are not reported for funding.

Optional Flexible School Day Program students who have not earned a full ADA during the regular school year in a course can do so in the summer for up to the number of hours needed to recover the course, and for not more than for up to 30 hours in total. The student's name, ID number and the course he/she is in the process of completing will be recorded on the Optional Flexible School Day Program Student Minutes tracking spreadsheet, along with the percentage of ADA accrued during the school year, and the needed minutes to earn one ADA in the course (90% attendance). Once the number of minutes is attained, the student will no longer be permitted to work in the course during the summer period, and the student's grade will be recorded for the course.

Campus Dropout Recovery Education Program

13. Will the school system offer a community-based dropout recovery education program as defined by [TEC, §29.081\(e-1\) or \(e-2\)](#)?

☒ Yes

☐ No

- If yes, what type of community-based dropout recovery education program will be implemented?
 - ☒ District operated dropout recovery education program
 - ☒ Contracted dropout recovery education program with an education management organization
- If education management organization services are contracted, please provide the organization name, accreditation status, and the name of the accrediting agency.

On-Site OPFLEX Program:

The district's On-site community-based dropout recovery program is housed at the Brazos Success Academy (020905006), which is a TEA approved Dropout Recovery School.

Online OPFLEX Program:

The district will utilize an Education Management Organization by contracting with Graduation Alliance. Graduation Alliance is accredited by Cognia, which is also the accreditor for public schools across the US. In 2021, based on the review of Cognia's trained evaluators, Cognia presented Graduation Alliance with an Index of Educational Quality of 374 (out of 400), compared to a Cognia Institution Network five year average of 278-283. As a result, in 2021, Cognia named Graduation Alliance a School of Distinction for "effectively implementing high-quality instruction, showing consistent organizational effectiveness, and...demonstrating energetic and sustained commitment to learners." Graduation Alliance's accreditation with Cognia was renewed in 2026.

Remote/Hybrid Dropout Recovery Program

14. Will the district offer a dropout recovery program in a remote or hybrid setting, as defined by [TEC, §29.081\(e-2\)](#)?

☒ Yes

☐ No

If yes –

- Describe the curriculum credentials, certifications, or other course offerings that relate directly to employment opportunities in the state.

Online OPFLEX Program:

The online dropout recovery program curriculum includes foundation career preparation programs and Industry-Based Certification (IBC) preparation programs in business and technology that align with high-demand occupations in Texas and

the TEA 2025 -30 Industry-Based Certification (IBC) List for Public School Accountability and the Texas Workforce Commission (TWC) Report on Texas Growth Occupations - 2025. Available certification preparation opportunities may include Microsoft Office Specialist (Word, Excel), CompTIA Tech+ and A+, ServSafe Manager, Medical Billing and Coding, and other industry-recognized certifications aligned to student career interests and employment opportunities in the state. These programs are available to qualified and interested students.

- Describe the individual learning plan or process used to monitor each student's progress.

Online OPFLEX Program:

Academic Coaches work with students to develop a written individual learning plan (ILP) based on their past credits, outstanding graduation requirements, and student interests. The individual learning plan details remaining courses to be taken and a potential sequence that can be changed in consultation with the Academic Coaches, as well as any non-course-based graduation requirements needed to finish high school. The learning plan is available to the student via the Online Portal. Academic Coaches monitor student performance against the individual learning plan at least monthly and adjust it as necessary.

- Indicate how students will be served by an academic coach and local advocate.

Online OPFLEX Program:

The online dropout recovery program includes **Academic Coaches** and **Local Advocates** for each student as part of this program. Each student enrolled in the program will be assigned an Academic Coach and Local Advocate.

- A. The Academic Coach is responsible for monitoring student pace and progress and provides regular contact with the student via phone, email, or IM. During these interactions, the Academic Coach reviews progress with the student, resolves issues, and provides support in case the student is having difficulties with the program. The Academic Coach serves as a mentor and is critical to student success.
 - B. Students work with Local Advocates based in the community who are experts in leveraging local resources to help students address the social needs that must be met if students are going to focus on school success. As necessary, Local Advocates may meet face-to-face and virtually with students to connect students to the programs and services they need to overcome the life obstacles that previously have prevented academic success. Local Advocates develop relationships with community organizations and district support teams and can refer students for mental health services, food pantries, assistance with utilities and housing instability, as well as other government support that may be appropriate.
- Describe the educational software utilized and explain how the software will help track and certify the number of instructional minutes each student receives each day to monitor student progress.

Online OPFLEX Program:

Graduation Alliance utilizes a secure online learning ecosystem designed to support instruction, monitor engagement, and document student participation in alignment with state attendance and accountability requirements. The instructional environment integrates with existing district student information, learning management, and authentication systems to support enrollment, attendance reporting, grading, communication, and instructional delivery. The platform tracks and documents student participation through multiple engagement indicators, including:

Optional Flexible School Day Program (OFSDP)

- Active course participation and login activity
- Participation within instructional activities
- Assignment completion and submission timestamps
- Teacher-student interactions and feedback
- Assessment participation and progress benchmarks
- Participation in live instructional sessions, tutoring, and intervention activities

The system generates timestamped activity records that allow districts to verify instructional participation records and maintain audit-ready documentation for compliance and reporting purposes.

Teachers, Academic Coaches, and district administrators can monitor:

- Daily and weekly student engagement
- Course pacing and completion progress
- Attendance and participation trends
- Academic performance indicators
- Intervention needs and risk alerts for off-track students

Automated alerts and progress-monitoring tools help staff identify students requiring additional support and implement timely interventions, including tutoring, coaching outreach, and individualized academic plans. This integrated technology model provides districts with continuous visibility into student participation, instructional activity, and academic progress while supporting compliance, accountability, and student success in the virtual learning environment. Instructional minutes are certified based on student enrollment in eligible online courses, with each course generating 60 instructional minutes per school day in accordance with OFSDP requirements and the Texas Student Attendance Accounting Handbook (SAAH).

Participating Campuses, Student Eligibility, and Period of Agreement

15. Attach a completed [OFSDP campus designation spreadsheet](#) that includes all participating campuses.

Board Approval

16. Attach a copy of the local school board's official minutes showing approval to operate an OFSDP program.
17. Summarize the information presented to the board during the OFSDP approval meeting regarding program operations and compliance with 19 TAC §129.1027(h), including performance indicators, disaggregated student data, annual performance goals reviewed in an open meeting, and data-driven continuation decisions.

Signed Authorization

18. Attach a copy of the [BISD 26-27 OFSDP agreement](#), signed by all required parties.

Assurances

The applicant shall check all assurances below to confirm awareness of and understanding of responsibilities established herein.

- ☒ The district assures the board of trustees of the school district, or the governing board of the open-enrollment charter school will include the OFSDP as an item on the agenda concerning the proposed application.
- ☒ The district assures the board of trustees of the school district, or the governing board of the open-enrollment charter school will discuss the progress of the program before applying to operate an OFSDP.
- ☒ The district agrees to enroll only eligible students to participate in an OFSDP authorized under this application. A student is eligible to participate in an OFSDP authorized under the [TEC, §29.0822](#), if:
 1. the student meets one of the following conditions:
 - the student is at-risk of dropping out of school, as defined by the [TEC, §29.081](#); or
 - the student is attending a campus implementing an approved innovative campus plan; or
 - the student is attending a community-based dropout recovery education program, as defined by the [TEC, §29.081\(e-1\) or \(e-2\)](#); or
 - the student is attending a campus with an approved Early College High School program designation as defined by the [TEC, §29.908](#); or
 - the student, as a result of attendance requirements under the [TEC, §25.092](#), will be denied credit for one or more classes in which the student has been enrolled.
 - and**
 2. there is an agreement in writing to the student's participation
 - by the student, if the student is over 18 years of age; or
 - by the student and the student's parent or person standing in parental relation to the student, if the student is less than 18 years of age and not emancipated by marriage or court order.

- ☒ The district assures that it will administer all mandatory assessment instruments during the regular assessment cycle to students enrolled in the OFSDP.
- ☒ The district assures that all instructional materials and facilities provided to students in the OFSDP will be comparable to, or exceed, the required standards for students in similar programs.
- ☒ The district assures that students participating in an OFSDP will not be isolated from other academic and vocational programs and will have access to school counselors for pre-entry and post-entry counseling, academic or personal counseling, and career counseling.
- ☒ The district assures that faculty and administrators assigned to the OFSDP will meet all qualification requirements, including holding baccalaureate or advanced degrees, being highly qualified, and possessing appropriate certification as required by [TAC, §129.1027](#).
- ☒ The district assures that it will adopt and implement a policy that does not penalize students participating in an OFSDP in accordance with the 90% rule ([TEC, §25.092\(a\)](#)) or the 75% to 90% rule for class credit ([TEC, §25.092\(a-1\)](#)).
- ☒ The district assures that it will adopt a policy requiring students to attend regularly scheduled instruction in the OFSDP and will apply penalties for nonattendance, including filing truancy charges when appropriate.
- ☒ The district assures that it will accurately track the number of instructional minutes each student receives daily and will comply with all applicable sections of the Student Attendance Accounting Handbook.
- ☒ The district assures that it will comply with all reporting requirements established by the TEA.
- ☒ The district assures that it will not discriminate on the basis of disability, race, color, national origin, religion, or sex in the operation of the OFSDP.
- ☒ The district assures that students participating in an OFSDP will be prohibited from participating in competitions or activities sanctioned or conducted under the authority of the University Interscholastic League (UIL) unless all UIL eligibility requirements are met.
- ☒ The district assures that procedures will be implemented to ensure students are not coded as participating in a traditional instructional program on any day for which OFSDP instructional minutes are earned.
- ☒ The district assures that Student Detail Audit and related six-week attendance and academic reports for the OFSDP track will be generated, reviewed, and certified during each six-week attendance reporting period.
- ☒ The district assures that procedures are in place to offer and provide students with appropriate referrals for mental health services, including access to school-based supports and external community resources, as needed.

- ☒ The district assures that when a **remote or hybrid dropout recovery program** is provided by a third-party provider, monthly student progress reports will be submitted to the student's school district by a designated date each month.
- ☒ The district assures that an in-person student engagement center is available **to students participating in a remote or hybrid dropout recovery program** provided by a third-party provider and that its location and purpose are clearly defined to support OFSDP student instruction, engagement, and access to services.

Period of Agreement

The period of the agreement, as detailed by participating campuses in **the uploaded spreadsheet**, is for a maximum of one (1) school year plus an additional thirty (30) school days if the district is applying for credit recovery. **Note that the agreement term is subject to annual renewal.**

Purpose of Agreement

The district must perform all the functions and duties set out in the agreement, the authorizing program statute, and applicable regulations.

Reporting Requirements

The district may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. The TEA may request additional reports as necessary to monitor and assess the progress of students participating in the program.

Official Submission

By submitting this document, the applicant acknowledges and affirms that all information and assurances contained in this application are accurate and complete to the best of their knowledge. The applicant further agrees to comply with all applicable laws, regulations, and program requirements associated with this application. This submission shall constitute a binding commitment to uphold the assurances provided.

Upon submission of this application, an authorized representative acknowledges and accepts its terms on behalf of the school district or open-enrollment charter school, with such acceptance becoming effective upon approval by the TEA.

Optional Flexible School Day Program (OFSDP) - Campus Designation Spreadsheet

Digit District

020905

BRAZOSPORT ISD

School Year 2026-2027

Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4		Eligibility Designation								School Year Period of Agreement				Summer Period of Agreement			
		1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program								Reported in TSDS PEIMS Summer Collection 3 Program start date must be 30 days after application submission. Program end date must not exceed the last day of the regular school calendar.				Reported in TSDS PEIMS Extended Collection 4 **Credit Recovery - Designation 5 Summer period of agreement should not exceed 30 days or extend past July 31st.			
Nine Digit District and Campus Number	Campus Name	1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWTHFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWTHFS	Minutes Offered Per Day
020905006	BRAZOS SUCCESS ACADEMY	1	2			5	6		15	8/12/2026	5/19/2027	MTWTHF	420	6/1/2027	6/24/2027	MTWTH	360
020905006	BRAZOS SUCCESS ACADEMY							7	45	7/1/2026	6/30/2027	MTWTHF	240				99
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BRAZOSPORT ISD

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BRAZOSPORT INDEPENDENT SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

June 15, 2026



BOARD: Action

SUBJECT: Selection of Texas Association of School Boards Delegate and Alternate

BOARD POLICY: BDB (Local)

DISTRICT GOAL: N/A

FISCAL NOTE: Travel Costs

Background Information:

- As a member of the Texas Association of School Boards, we are provided the opportunity to select a delegate to represent our district at the TASB Delegate Assembly in Houston on October 9, 2026.
- The purpose of the TASB Delegation is to elect TASB leadership, amend TASB Bylaws, and adopt TASB's advocacy agenda.

Administrative Considerations:

- The Board of Trustees must take action to either select a delegate and alternate or determine that our district will not participate in the delegate assembly this year.

Communication Deployment:

- Board Meeting minutes

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Respectfully submitted,

Danny Massey
Superintendent

BRAZOSPORT INDEPENDENT SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

June 15, 2026



BOARD: Report

SUBJECT: Board Committee Reports

BOARD POLICY: N/A

DISTRICT GOAL: Brazosport ISD will promote, communicate, and market the accomplishments, achievements, and successes of students and staff

FISCAL NOTE: N/A

Background Information:

- Board members can serve on various district advisory committees as non-voting participants.

Administrative Considerations:

- BDB (Legal and Local) allows for Board members to be assigned to internal board committees, but policy does not define participation on district advisory committees. Therefore, to align with best practice and BDB policies, board members will briefly share information gained from the committee meetings with other board members.
- Board members will refrain from opinions related to operational matters as to adhere to the role of governance (BAA Legal and BBE Local/Legal).
- A trustee does not need to provide a report if they were not in attendance or if a report by administration was/will be provided.

Communication Deployment:

- Board Meeting Minutes

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Respectfully submitted,

Mason P. Howard
Board President