



Canutillo ISD

Finance/Audit/Facilities/Planning Committee Meeting

Wednesday, August 13, 2014 6:00 PM

Agenda of Finance/Audit/Facilities/Planning Committee Meeting

The Board of Trustees Canutillo ISD

A Finance/Audit/Facilities/Planning Committee Meeting of the Board of Trustees of Canutillo ISD will be held August 13, 2014, beginning at 6:00 PM in the Canutillo ISD Administration Office - 7965 Artcraft - El Paso, Texas.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. GENERAL FUNCTIONS

A. Call to Order

B. Roll Call

Laure Searls, Chairperson; Armando Rodriguez and Sergio Coronado

2. COMMITTEE BUSINESS

All committee business items are for discussion and possible formulation of recommendation to the Board of Trustees

A. AUGUST 2014 BOND UPDATES

4

Presenter: Dominic Padilla, Edgar Goytia

1. Canutillo Elementary School ADA Drive, Byers Contingency Change Request

54

Presenter: Dominic Padilla, Edgar Goytia

B. FINANCE

Presenter: M. Aguirre

1. Warrant Report for the period of July 1 through July 31, 2014

57

Presenter: M. Aguirre

2. Report to the Board of Trustees - July Financials

Presenter: M. Aguirre

3. Discussion and recommendation regarding Budget Amendments

58

Presenter: M. Aguirre

- C. Discussion and recommendation regarding a District Salvage Auction

67

Presenter: M. Aguirre/A. Aguilar

D. AUDIT

Compliance Calendar

Presenter: H. Rodriguez

1. Compliance Calendar

75

2. Hotline Update

E. FACILITIES

- 1. CHS Sound & Lighting Upgrades to CHS Auditorium and Stadium, HB Pro 76
Sound Change Order Proposal
Presenter: Dominic Padilla, Martha Aguirre

F. PURCHASING

Presenter: M. Aguirre

- 1. Discussion and recommendation regarding the publishing services of 79
yearbooks from Walsworth Yearbooks for Canutillo High School - Amount
Not To Exceed \$15,000
Presenter: M. Aguirre/D. Coronado
- 2. Discussion and recommendation regarding the renewal of McAfee Licensing 86
through M&S Technologies - Amount \$18,973.50
Presenter: M. Aguirre/T. Flores
- 3. Discussion and recommendation regarding the contracted services with 94
Horizone Construction for the installation of new domestic water service
lines for Damian Elementary - Amount \$31,950
Presenter: M. Aguirre/D. Padilla

3. COMMUNITY INPUT

**Comments/Input from community members on items discussed by the
Finance/Audit/Facilities/Planning Committee**

4. ADJOURNMENT

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on _____, at _____.

For the Board of Trustees



BOND PROJECT SUMMARY REPORT
August 2014

Bond Project Team

Dominic Padilla, LEED AP

Executive Director of Facilities and Transportation

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Edgar Goytia

Bond Project Manager

Arlene Garcia

Field Project Superintendent

BOND 2006 & 2011

UNDER CONSTRUCTION



Canutillo High School

Architect: Dimensions Partnership

Contractor: Banes

ID	PROJECT	PROPOSED PROJECT AMOUNT	BOND SERIES 2006	BOND SERIES 2011	TOTAL AMENDED PROJECT BUDGET	ENCUMBRANCES 07/31/2014	PROJECT EXPENSES TO DATE 07/31/2014	BUDGET BALANCE REMAINING	COMMENTS	% COMMITTED	% SPENT
107	Gym: Addition with One Side Seating	\$ 2,100,000	\$ -	\$ 1,084,204	\$ 1,084,204	\$ 827,690	\$ 256,513	\$ 1		100%	24%
				\$ 1,482,521	\$ 1,482,521	\$ 1,339,771	\$ 127,790	\$ 14,961		99%	9%
114	Locker Room: Girl Locker Room Upgrades	\$ 10,000	\$ -	\$ 11,691	\$ 11,691	\$ 9,559	\$ 2,130	\$ 1		100%	18%
116	Subsidence at Plaza / Buttrressing at Courts	\$ 85,000	\$ -	\$ 72,277	\$ 72,277	\$ 65,609	\$ 6,668	\$ 1		100%	9%
106	Baseball Field: Upgrades	\$ 130,000	\$ -	\$ 6,249	\$ 6,249	\$ 1,040	\$ 5,209	\$ 0	Postponed	-	-
112	Fencing: Wall Ball Courts	\$ 25,000	\$ -	\$ 3,149	\$ 3,149	\$ 420	\$ 2,729	\$ 0	Postponed	-	-
113	Electrical: Lighting: Upgrades: Auditorium	\$ 17,000	\$ -	\$ -	\$ -		\$ -	\$ -	Postponed	-	-
115	Outdoor Eating Area Improvements: La Sombrilla	\$ 150,000	\$ -	\$ 11,949	\$ 11,949	\$ 2,180	\$ 9,769	\$ 0	Postponed	-	-
117	Renovation: Weight Room Conversion	\$ 12,000	\$ -	\$ 3,738	\$ 3,738	\$ 720	\$ 3,018	\$ 1	Postponed	-	-

Project Notes:

Major Activities:

The project is 28% Complete. Contractor working on building foundation.

Key Issues:

None at this time



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Silvestre and Carolina Reyes - Pre-k to 5th

Architect: Carl Daniels Architects

Contractor: Vemac

ID	PROJECT	PROPOSED PROJECT AMOUNT	FOOD SERVICE FUND BALANCE	BOND SERIES 2006	BOND SERIES 2011	TOTAL AMENDED PROJECT BUDGET	ENCUMBRANCES 07/31/2014	PROJECT EXPENSES TO DATE 07/31/2014	BUDGET BALANCE REMAINING	COMMENTS	% COMMITTED	% SPENT
83	Campus Construction	\$ 15,250,000		\$ -	\$ 2,571,319	\$ 2,571,319	\$ 50,000	\$ 2,479,975	\$ 41,344		98%	96%
					\$ 13,983,002	\$ 13,983,002	\$ 10,710,780	\$ 2,840,186	\$ 432,036		97%	20%
87	Furniture and Equipment	\$ 355,000		\$ -	\$ 355,000	\$ 355,000	\$ -	\$ -	\$ 355,000		0%	0%
88	Technology Equipment	\$ 450,000		\$ -	\$ 450,000	\$ 450,000	\$ -	\$ -	\$ 450,000		0%	0%
89	Technology Infrastructure	\$ 320,000		\$ -	\$ 320,000	\$ 320,000	\$ -	\$ -	\$ 320,000		0%	0%
85	Campus Construction	\$ 2,127,906		\$ 3,913,039	\$ -	\$ 3,913,039	\$ 3,315,313	\$ 456,480	\$ 141,246		96%	12%
86	Architect/Construction Fees	\$ 2,259,602		\$ 2,267,980	\$ -	\$ 2,267,980	\$ 316,722	\$ 1,085,670	\$ 865,589		62%	48%
84	Campus: Land Purchase	\$ 2,250,000		\$ 2,292,219	\$ -	\$ 2,292,219	\$ -	\$ 2,292,219	\$ -	COMPLETED	100%	100%
	Kitchen Equipment		\$ 515,500			\$ 515,500	\$ 422,278	\$ -	\$ 93,222		82%	0%

Project Notes:

Major Activities:

The project is 49% Complete. Work in progress: Ductwork, interior framework at lower area, tilt up panels at upper area, second floor concrete slab and steel structure.

Key Issues:

None at this time



Alderete Middle School

Architect: GA Architecture

Contractor: BANES

ID	PROJECT	PROPOSED PROJECT AMOUNT	GENERAL FUND BALANCE	BOND SERIES 2006	BOND SERIES 2011	TOTAL AMENDED PROJECT BUDGET	ENCUMBRANCES 07/31/2014	PROJECT EXPENSES TO DATE 07/31/2014	BUDGET BALANCE REMAINING	COMMENTS	% COMMITTED	% SPENT
122	Landscaping: Upgrades (related to Gym Add.)	\$ 71,342	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ 2,625	\$ 2,375	\$ -		100%	48%
		\$ 2,000,000	\$ -	\$ -	\$ 1,769,511	\$ 1,769,511	\$ 1,615,762	\$ 147,624	\$ 6,125		100%	8%
123	Gym: Addition			\$ 431,070		\$ 431,070	\$ 250,427	\$ 180,643	\$ -		100%	42%
			\$ 628,062	\$ -	\$ -	\$ 628,062	\$ 628,062	\$ -	\$ -		100%	0%
124	Band/Music Room: Fine Arts Expansion and Upgrades	\$ 940,000	\$ -	\$ -	\$ 247,900	\$ 247,900	\$ 174,225	\$ 54,789	\$ 18,886		92%	22%
128	ADA: Compliance Issues	\$ 35,000	\$ -	\$ -	\$ 73,391	\$ 73,391	\$ 70,961	\$ 2,930	\$ (500)		101%	4%
129	Flooring: Existing Gym. Wall to wall floor replacement.	\$ 205,000	\$ -	\$ -	\$ 139,444	\$ 139,444	\$ 122,292	\$ 12,952	\$ 4,200		97%	9%
133	Roof: Replace Translucent Panels	\$ 85,000	\$ -	\$ -	\$ 42,307	\$ 42,307	\$ 41,468	\$ 839	\$ 0		100%	2%
125	Electrical: Lighting: Safety Lighting for Football Field	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Postponed	-	-
127	Pedestrian Path: To East Exit High Ridge	\$ 30,000	\$ -	\$ -	\$ 2,625	\$ 2,625	\$ -	\$ 2,625	\$ -	Postponed	-	-
130	Electrical: Lighting: Exterior Upgrades	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Postponed	-	-
131	Renovation: Weight and Locker Room	\$ 760,000	\$ -	\$ -	\$ 56,000	\$ 56,000	\$ -	\$ 42,000	\$ 14,000	Postponed	-	-
132	Renovation: New Faculty Restroom	\$ 78,000	\$ -	\$ -	\$ 6,000	\$ 6,000	\$ -	\$ 4,500	\$ 1,500	Postponed	-	-

Project Notes:

Major Activities:

The project is 34% Complete. Tilt up panels have been poured. Steel erection will take place 8/15/14

Key Issues:

None at this time



Northwest Early College High School

Architect: GA Architecture

Contractor: BANES

ID	PROJECT	PROPOSED PROJECT AMOUNT	GENERAL FUND BALANCE	BOND SERIES 2006	BOND SERIES 2011	TOTAL AMENDED PROJECT BUDGET	ENCUMBRANCE \$ 07/31/2014	PROJECT EXPENSES TO DATE 07/31/2014	BUDGET BALANCE REMAINING	COMMENTS	% COMMITTED	% SPENT
118	Canopy	\$ 35,000	\$ -	\$ -	\$ 35,000	\$ 35,000	\$ 1,000	\$ 1,500	\$ 32,500		7%	4%
119	PA System	\$ 15,000	\$ -	\$ 15,000		\$ 15,000	\$ 1,125	\$ 375	\$ 13,500		10%	3%
120	Kitchen-Cafeteria Multi-Purpose Room	\$ -	\$ 900,000	\$ 102,635		\$ 1,002,635	\$ 26,525	\$ 76,110	\$ 900,000		10%	8%

Project Notes:

Major Activities:

Project has not started; Under design

Key Issues:

None at this time

Deanna Davenport Elementary School

Architect: GA Architecture

Contractor: TBD

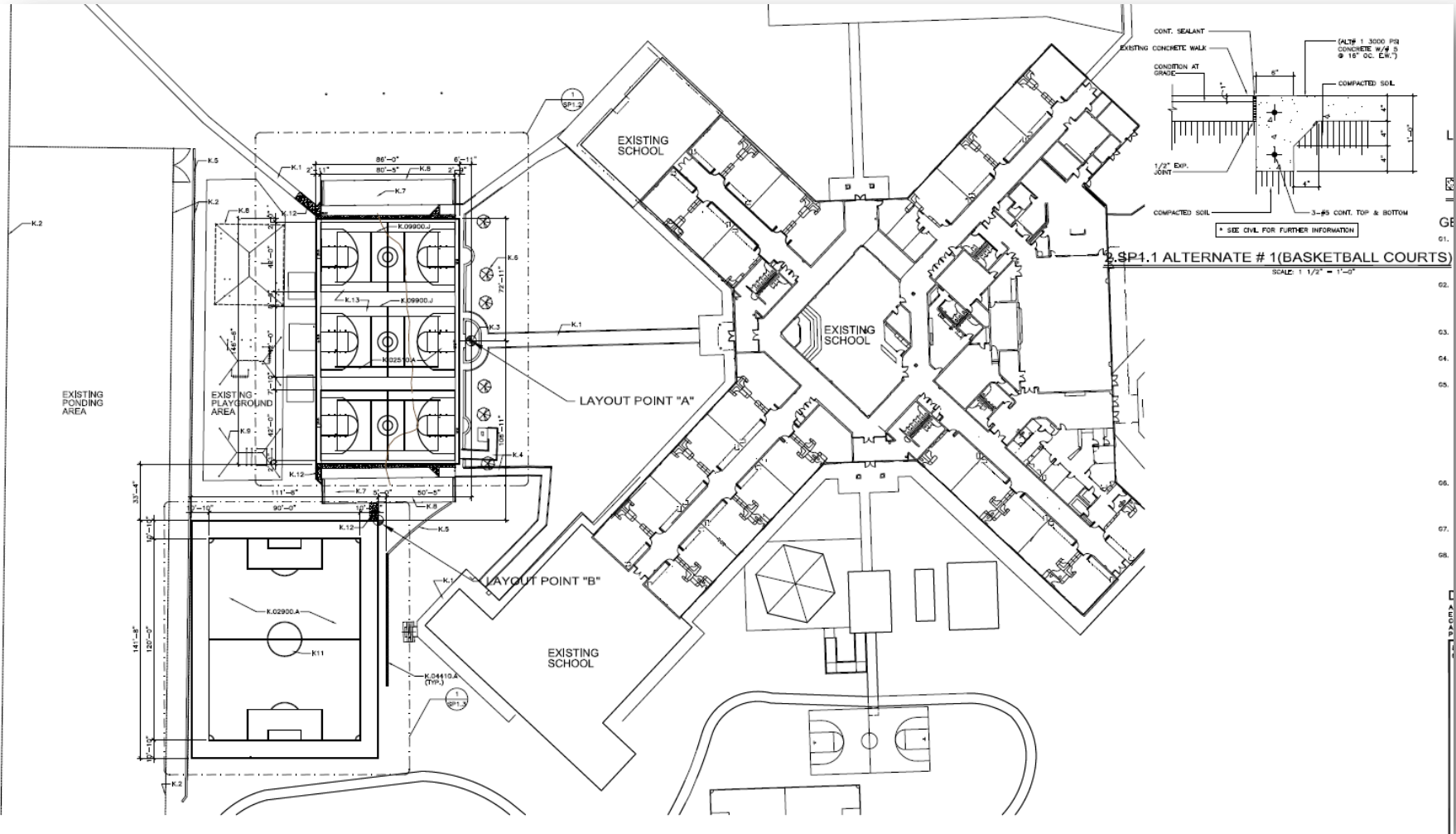
ID	PROJECT DESCRIPTION	PROPOSED PROJECT AMOUNT	BOND SERIES 2006	BOND SERIES 2011	TOTAL AMENDED PROJECT BUDGET	ENCUMBRANCES 06/30/2014	PROJECT EXPENSES TO DATE 06/30/2014	BUDGET BALANCE REMAINING	COMMENTS	% COMMITTED	% SPENT
63	Playground: Upgrades: Repaint, Refurbish and Resurface Play Courts & Basketball Courts	\$ 78,000	\$ -	\$ 87,650	\$ 87,650	\$ 4,350	\$ 6,083	\$ 77,218		12%	7%
65	Site: Soccer Field Upgrades /	\$ 100,000	\$ -	\$ 117,293	\$ 117,293	\$ 719	\$ 30,039	\$ 86,535		26%	26%

Project Notes:

Major Activities: These projects are under design

Key Issues: None at this time

100% Design Development Drawings





QUESTIONS?



Jose Damian Elementary School

Complete

Architect: Dimensions Partnership
Contractor: BYERS

ID	PROJECT	PROPOSED PROJECT AMOUNT	BOND SERIES 2006	BOND SERIES 2011	PROJECT BUDGET	ENCUMBRANCES 04/30/2014	PROJECT EXPENSES TO DATE 04/30/2014	BUDGET BALANCE REMAINING	Comments	% SPENT
77	Fencing: Campus	\$ 16,500	\$ 29,390	\$ -	\$ 29,390	\$ 1,118	\$ 29,938	\$ (1,666)	Complete	106%
81	Life Safety: Fire-Rated Door	\$ 72,000	\$ -	\$ 152,284	\$ 152,284	\$ 136,934	\$ 11,615	\$ 3,734	Complete	98%
79	Playground: Equipment	\$ 19,000	\$ 19,000	\$ -	\$ 19,000	\$ -	\$ 19,000	\$ 0	Complete	100%
82	ADA: Playground Area	\$ 12,000	\$ -	\$ 61,308	\$ 61,308	\$ -	\$ 61,228	\$ 81	Complete	100%
76	Electrical: Lighting Upgrade: Exterior	\$ 25,000	\$ -	\$ 17,757	\$ 17,757	\$ -	\$ 17,757	\$ -	Complete	100%
78	Flooring: Kitchen Floor Upgrades	\$ 58,000	\$ -	\$ 4,339	\$ 4,339	\$ -	\$ 4,338	\$ 1	Postponed	0%

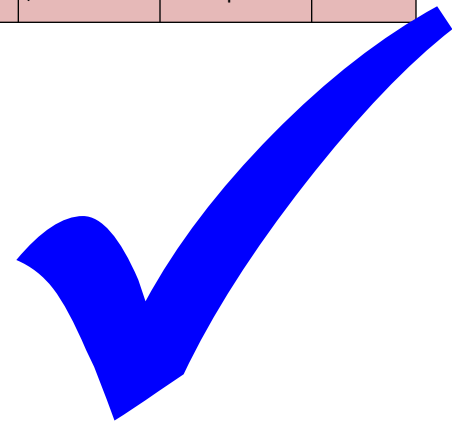
Project Notes:

Major Activities:

The project is 100% Complete.

Key Issues:

None at this time





Canutillo Elementary School

Complete

Architect: Philo Wilke

Contractor: Byers

ID	PROJECT	PROPOSED PROJECT AMOUNT	BOND SERIES 2006	BOND SERIES 2011	PROJECT BUDGET	ENCUMBRANCES 04/30/2014	PROJECT EXPENSES TO DATE 04/30/2014	BUDGET BALANCE REMAINING	COMMENTS	% SPENT
33	ADA: Sidewalk Extension / Expansion: From Blacktop to Playground	\$ 80,000	\$ -	\$ 139,190	\$ 139,190	\$ 9,505	\$ 129,684	\$ 1	Complete	93%
34	ADA: Grass Play Area and Irrigation: Sidewalk Inside Oval	\$ 136,444	\$ 113,970	\$ -	\$ 113,970	\$ (0)	\$ 113,970	\$ 0	Complete	100%
	ADA: Grass Play Area and Irrigation: Sidewalk Inside Oval	\$ 112,000	\$ -	\$ 113,447	\$ 113,447		\$ 113,446	\$ 1	Complete	100%
36	Fencing: Campus	\$ 16,500	\$ 108,090	\$ -	\$ 108,090	\$ 24,612	\$ 83,285	\$ 193	Complete	77%
42	ADA: Blacktop Resurfacing	\$ 345,823	\$ 364,498	\$ -	\$ 364,498	\$ 2,346	\$ 366,303	\$ (4,150)	Complete	100%
	ADA: Blacktop Resurfacing	\$ 30,000	\$ -	\$ 118,247	\$ 118,247	\$ 457	\$ 111,002	\$ 6,788	Complete	94%
43	Drop-Off / Pick-Up Upgrades	\$ 160,000	\$ -	\$ 193,887	\$ 193,887	\$ 16,179	\$ 153,417	\$ 24,291	Complete	79%

Project Notes:

Major Activities:

The project is 100% Complete.

Key Issues:

None at this time





Bill Childress Elementary School

Complete

ID	PROJECT	PROPOSED PROJECT AMOUNT	BOND SERIES 2006	BOND SERIES 2011	PROJECT BUDGET	ENCUMBRANCES 04/30/2014	PROJECT EXPENSES TO DATE 04/30/2014	BUDGET BALANCE REMAINING	Comments	% SPENT
21	Irrigation System: Grass Areas	\$ 30,000	\$ -	\$ 71,071	\$ 71,071	\$ 1,715	\$ 65,060	\$ 4,296	Complete	94%
26	Paint: Campus	\$ 40,000	\$ -	\$ 75,396	\$ 75,396	\$ 3,211	\$ 72,182	\$ 3	Complete	100%
23	Lift Station: Upgrade	\$ 40,000	\$ 5,126	\$ -	\$ 5,126	\$ -	\$ 4,365	\$ 761	Complete	85%
20	Electrical: Lighting Upgrade: Exterior	\$ 25,000	\$ -	\$ 19,017	\$ 19,017	\$ -	\$ 19,017	\$ 0	Complete	100%
22	Playground: Equipment	\$ 19,000	\$ 2,235	\$ -	\$ 2,235	\$ -	\$ 2,235	\$ -	Complete	100%
24	ADA: Drinking Fountains	\$ 8,000	\$ 3,698	\$ 7,107	\$ 10,805	\$ -	\$ 10,804	\$ 1	Complete	100%
29	Wetland Upgrades	\$ 100,000	\$ 141,257	\$ -	\$ 141,257	\$ -	\$ 141,256	\$ 0	Complete	100%
30	ADA: Playground Area	\$ 12,000	\$ -	\$ 11,621	\$ 11,621	\$ -	\$ 11,620	\$ 1	Complete	100%
31	Playground: Upgrade	\$ 30,000	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ 29,999	\$ 1	Complete	100%

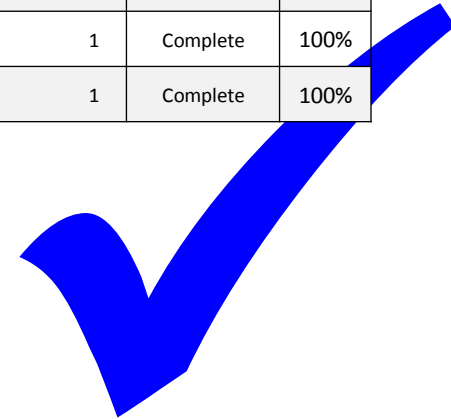
Project Notes:

Major Activities:

The project is 100% Complete

Key Issues:

None at this time



Gonzalo & Sofia Garcia Elementary School

Complete

ID	PROJECT	PROPOSED PROJECT AMOUNT	BOND SERIES 2006	BOND SERIES 2011	PROJECT BUDGET	ENCUMBRANCES 04/30/2014	PROJECT EXPENSES TO DATE 04/30/2014	BUDGET BALANCE REMAINING	Comments	% SPENT
73	ADA: Grass Play Area	\$ 30,000	\$ -	\$ 52,344	\$ 52,344	\$ 1,522	\$ 50,817	\$ 5	Complete	100%
71	Lift Station: Upgrade	\$ 40,000	\$ -	\$ 11,475	\$ 11,475	\$ -	\$ -	\$ 11,475	Postponed	0%
69	Canopy	\$ 38,000	\$ -	\$ 37,981	\$ 37,981	\$ -	\$ 37,981	\$ -	Complete	100%
70	Canopy	\$ 12,000	\$ 11,994	\$ -	\$ 11,994	\$ -	\$ 11,994	\$ -	Complete	100%
72	Ponding: Upgrades: Rip rap and chainlink fence with slats.	\$ 38,000	\$ -	\$ 32,100	\$ 32,100	\$ -	\$ 32,100	\$ -	Complete	100%
74	ADA: Playground Equipment	\$ 12,000	\$ -	\$ 10,525	\$ 10,525		\$ 10,524	\$ 1	Complete	100%
75	Playground: Equipment	\$ 19,000	\$ 19,006	\$ -	\$ 19,006	\$ -	\$ 19,000	\$ 6	Complete	100%



Project Notes:

Major Activities:

The project is 100% Complete

Key Issues:

None at this time



Canutillo Middle School

Complete

ID	PROJECT	PROPOSED PROJECT AMOUNT	BOND SERIES 2006	BOND SERIES 2011	PROJECT BUDGET	ENCUMBRANCES 04/30/2014	PROJECT EXPENSES TO DATE 04/30/2014	BUDGET BALANCE REMAINING	COMMENTS	% SPENT
141	Office Entrance Renovations	\$ 207,965	\$ 207,965	\$ -	\$ 207,965	\$ 8,081	\$ 197,198	\$ 2,686	Complete - Final Payment Pending	99%
140	Classrooms: Size Upgrade/Entrance & Office	\$ 355,000	\$ -	\$ 946,904	\$ 946,904	\$ 57,398	\$ 967,953	\$ (78,448)	Complete	108%
144	Site: Parking Lot / Ponding / Rip Rap / Xeriscaping Upgrades	\$ 600,000	\$ -	\$ 799,104	\$ 799,104	\$ 13,325	\$ 744,672	\$ 41,107	Complete - Final Payment Pending	95%
146	Renovation: Select Restroom Upgrades	\$ 113,297	\$ 113,297	\$ -	\$ 113,297	\$ 1,594	\$ 86,637	\$ 25,067	Complete - Final Payment Pending	78%
	Renovation: Select Restroom Upgrades	\$ 200,000	\$ -	\$ 22,629	\$ 22,629	\$ -	\$ 22,629	\$ 1	Complete - Final Payment Pending	100%
147	ADA: Compliance Issues: Elevator and Wheelchair Lift	\$ 81,745	\$ 81,745	\$ -	\$ 81,745	\$ 846	\$ 48,366	\$ 32,533	Complete - Final Payment Pending	60%
	ADA: Compliance Issues: Elevator and Wheelchair Lift	\$ 75,000	\$ -	\$ 13,602	\$ 13,602	\$ -	\$ 12,975	\$ 627	Complete - Final Payment Pending	95%
148	Site: Basketball / Play Courts	\$ 67,926	\$ 67,926	\$ -	\$ 67,926	\$ 1,200	\$ 35,020	\$ 31,707	Complete - Final Payment Pending	53%
	Site: Basketball / Play Courts	\$ 85,000	\$ -	\$ 11,837	\$ 11,837	\$ 111	\$ 8,354	\$ 3,372	Complete - Final Payment Pending	72%
149	Ceiling Tile: Replacements	\$ 77,000	\$ 76,486	\$ -	\$ 76,486	\$ 1,039	\$ 41,002	\$ 34,446	Complete - Final Payment Pending	55%
	Ceiling Tile: Replacements	\$ 65,000	\$ -	\$ 3,928	\$ 3,928	\$ -	\$ 5,612	\$ (1,684)	Complete - Final Payment Pending	143%
138	Lift Station: Upgrades	\$ 25,000	\$ -	\$ 20,300	\$ 20,300	\$ -	\$ 7,170	\$ 13,130	Pending	35%
142	Wetlands: Waste Water Removal	\$ 2,500,000	\$ -	\$ 1,921,234	\$ 1,921,234	\$ -	\$ 116,190	\$ 1,805,044	Pending	6%
135	Roofing: Upgrade Weight Room / Ag Building	\$ 130,000	\$ -	\$ 110,470	\$ 110,470	\$ -	\$ 110,470	\$ -	Complete	100%
136	Athletic Renovations	\$ 59,966	\$ 68,383	\$ -	\$ 68,383	\$ -	\$ 68,383	\$ 1	Complete	100%
137	Paint: Exterior Gym and Cafeteria	\$ 50,000	\$ -	\$ 25,034	\$ 25,034	\$ -	\$ 25,034	\$ -	Complete	100%
139	Abatement: Asbestos at Entry and Classrooms	\$ 65,000	\$ -	\$ 8,368	\$ 8,368	\$ -	\$ 8,788	\$ (420)	Complete	105%

26

Project Notes:

Major Activities:

The project is 100% Complete

Key Issues:

None at this time





Energy Management Johnson Control – Phase II



Water Conservation:	<u>100.00%</u> Complete
DDC Controls:	<u>100.00%</u> Complete
HVAC Upgrades:	<u>100.00%</u> Complete
Overall:	100.00% Complete

Canutillo High School Johnson Control – Project #108- Phase I



29



Water Conservation:	<u>100.00%</u> Complete
Lighting Upgrades:	<u>100.00%</u> Complete
DDC Controls:	<u>100.00%</u> Complete
HVAC Upgrades:	<u>100.00%</u> Complete
Overall:	100.00% Complete

2011 Budget:	\$ 25,000.00
Total Spent:	\$ 22,688.12
Percent Completion:	100%
Over/Under:	\$ 2,311.88 ↓
Contractor:	Ecoworks
SOW:	
Install 51 Ea. - 30W LED Wall Packs	



BILL CHILDRESS ELEMENTARY SCHOOL
ELECTRICAL: LIGHTING UPGRADE: EXTERIOR
PROJECT #20



2011 Budget: \$ 141,942.61
Total Spent: \$ 141,256.22
Percent Completion: 100%

Over/Under: \$ 686.39 ↓

Contractor: Martinez Bros.
Biohabitats

SOW:

Renovate Existing Wetlands: Rock for check dams, flow splitter basin, Liner, inlet and outlet piping, 3"-8" washed rock, 1/2"-1" gravel, 3/8" pea gravel

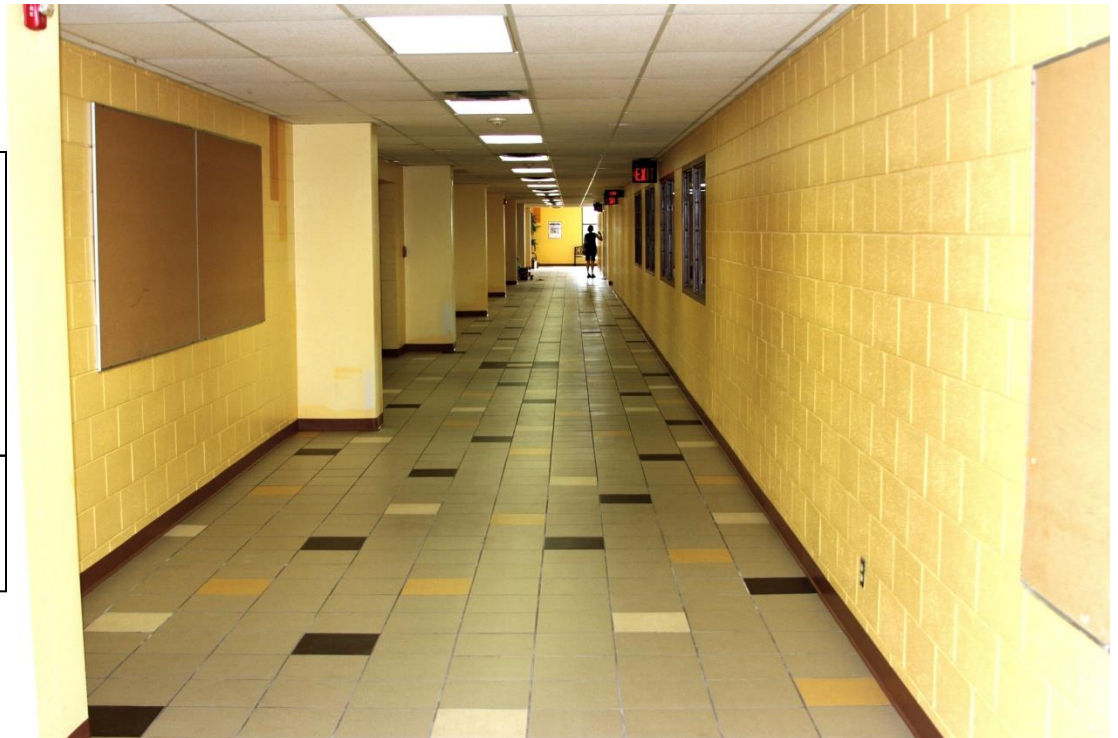


**BILL CHILDRESS ELEMENTARY SCHOOL
WETLANDS UPGRADES
PROJECT #29**



2011 Budget:	\$ 98,000.00
Total Spent:	\$ 116,200.00
Percent Completion:	100%
Over/Under:	\$ 18,200.00 ↑
Contractor:	Spectrum Floors

SOW:	New glazed porcelain floor tile 12"x12" Daltile "Color Scheme" and Vinyl Cove 4"
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CANUTILLO ELEMENTARY SCHOOL
FLOORING: INTERIOR SLAB AND TILE REPLACEMENT
PROJECT #35





33

2011 Budget:	\$ 108,522.00	SOW: New concrete slab, installation of SofTile on 4 Ea. Playgrounds, installation of Playground Equipment
Total Spent:	\$ 84,871.49	
Percent Completion:	100%	
Over/Under:	\$ 23,650.51 ↓	
Contractor:	Exerplay	

CANUTILLO ELEMENTARY SCHOOL
NEW CANOPY, ADA-COMPLIANT PLAYGROUND AND FALL SURFACE
PROJECTS #49,50,51,52



2011 Budget:	\$ 25,000.00
Total Spent:	\$ 17,198.30
Percent Completion:	100%

Over/Under:	\$ 15,198.30 ↓
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Contractor:	Ecoworx
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SOW:

New 41 Ea. – 30W Wall packs (Exterior)

New 9 Ea. – Canopy Lights

*Removal of old fixtures, install new led wall pack fixtures



DEANNA DAVENPORT ELEMENTARY SCHOOL

LIGHTING UPGRADE: EXTERIOR

PROJECT #53



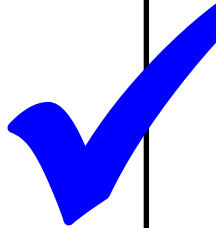
Deanna Davenport Project #62



Concrete Slab: **100% Complete**

Playground Equipment
Installation: **100% Complete**

Softile Installation: **100% Complete**



**exerPlay, inc.**



36

2011 Budget:	\$ 50,000.00	SOW:	
Total Spent:	\$ 49,975.00	New 40'x46'10'	Canopy
Percent Completion:	100%	New 28'x30'x10'	Canopy
Over/Under:	\$ 25.00 ↓	New 38'x29'x8'	Canopy
Contractor:	International Quality Products	New 32'x26'x10'	Canopy

GONZALO & SOFIA GARCIA ELEMENTARY SCHOOL

ADDITIONAL NEW CANOPIES

PROJECT #69,70



2011 Budget:	\$ 25,000.00
Total Spent:	\$ 17,756.59
Percent Completion:	100%
Over/Under:	\$ 7,243.41 ↓

Contractor:	Consolidated Electrical / Ecoworks
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SOW:
New 51 Ea. - 30W Exterior Wall packs (Consolidated Electrical)
New 7 Ea. - Canopy Lights (Ecoworks)



JOSE DAMIAN ELEMENTARY SCHOOL

ELECTRICAL: LIGHTING UPGRADE: EXTERIOR

PROJECT #76



Jose Damian Elementary Project #82

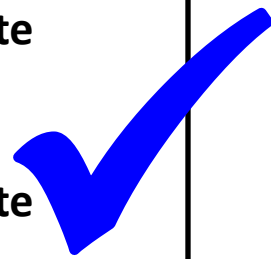


38

Concrete Slab: **100% Complete**

Playground Equipment
Installation: **100% Complete**

Softile Installation: **100% Complete**





2011 Budget:	\$ 210,000.00
Total Spent:	\$ 146,677.48
Percent Completion:	100%

Over/Under:	\$ 63,322.52 ↓
--------------------	----------------

Contractor:	L.E.R Inc.
--------------------	------------

SOW:
Surveying, Engineering and testing, sunken area repairs and resurface, re-stripping, subsidence repairs

ALDERETE MIDDLE SCHOOL
FOOTBALL FIELD AND TRACK SUBSIDENCE REPAIRS AND STRIPING
PROJECT #121



ALDERETE MIDDLE SCHOOL

ELECTRICAL: LIGHTING: SAFETY LIGHTING FOR FOOTBALL FIELD



PROJECT #125

2011 Budget: \$ 30,000.00

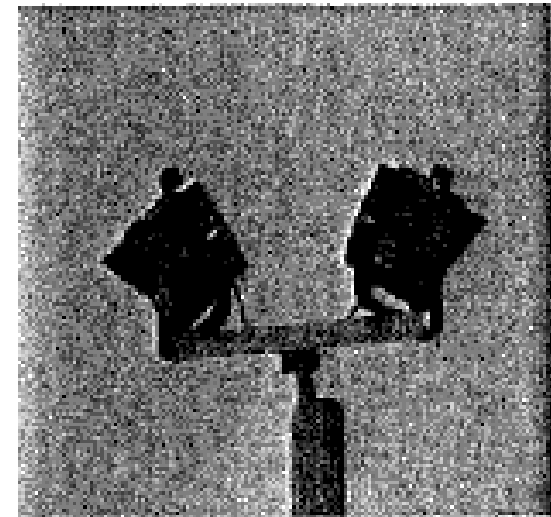
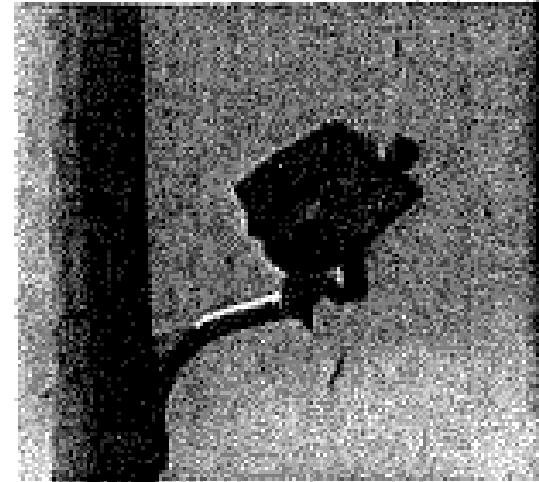
Total Spent: \$ 0.00

Percent Completion: 100%

Over/Under: \$ 30,000.00 ↓

Contractor: El Paso Electric
Company

FLOOD LIGHT



ALDERETE MIDDLE SCHOOL

PONDING UPGRADES AND RIP RAP

PROJECT #126



2011 Budget: \$ 30,000.00
Total Spent: \$ 23,322.00
Percent Completion: 100%

Over/Under: \$ 6,678.00 ↓

Contractor: High Ridge
Construction



2011 Budget: \$ 130,000.00
Total Spent: \$ 110,470.07
Percent Completion: 100%

Over/Under: \$ 19,529.93 ↓

Contractor: Sams
Construction



CANUTILLO MIDDLE SCHOOL
ROOFING UPGRADE WEIGHT ROOM
PROJECT #135



2006 Budget: \$ 35,000.00
Total Spent: \$ 64,582.64
Percent Completion: 100%

Over/Under: \$ 29,582.64 ↑

Contractor: Martinez Irrigation
L.E.R Inc.



**CANUTILLO MIDDLE SCHOOL
ATHLETIC RENOVATIONS
PROJECT #136**



2011 Budget: \$ 50,000.00
Total Spent: \$ 25,033.61
Percent Completion: 100%

Over/Under: \$ 24,966.39 ↓

Contractor: Canutillo ISD



CANUTILLO MIDDLE SCHOOL
PAINT EXTERIOR GYM AND CAFETERIA
PROJECT #137



2011 Budget: \$ 17,000.00
Total Spent: \$ 204,231.88
Percent Completion: 100%
Over/Under: \$ 187,231.88 ↑
Contractor: L.E.R Inc.

45



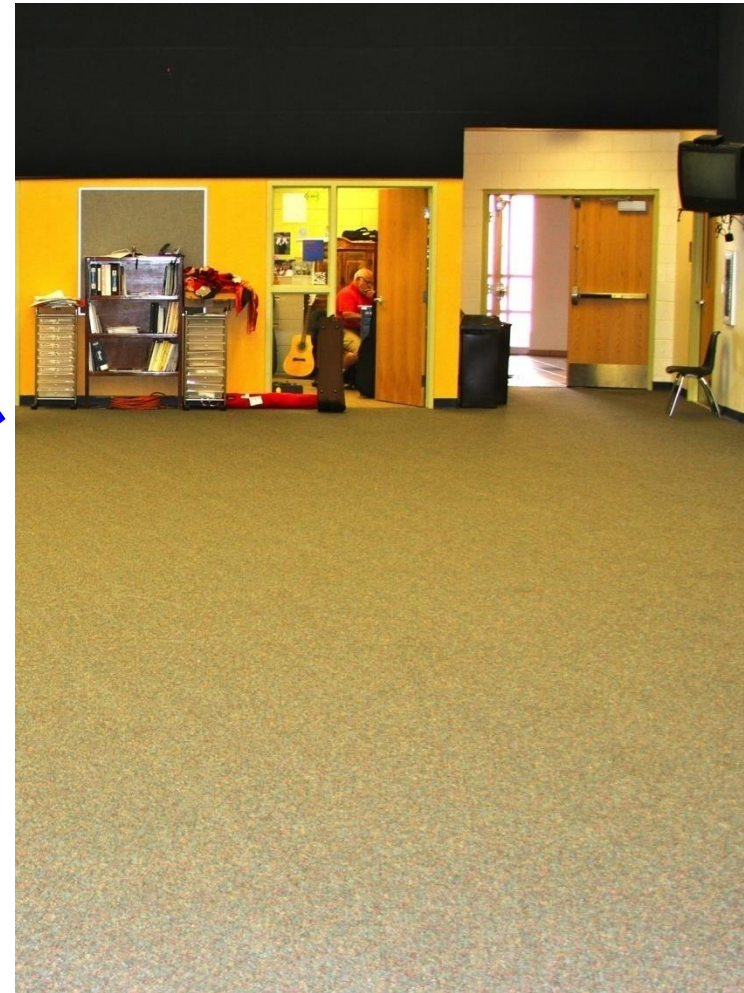
CANUTILLO HIGH SCHOOL
TRACK RESURFACING AND STRIPING
PROJECT #105



CANUTILLO HIGH SCHOOL
FLOORING BAND ROOM
IMPROVEMENTS
PROJECT #109



2011 Budget:	\$ 15,000.00
Total Spent:	\$ 14,975.80
Percent Completion:	100%
Over/Under:	\$24.20 ↓
Contractor:	Spectrum Floors



2011 Budget: \$ 417,200.00
Total Spent: \$ 417,199.44
Percent Completion: 100%
Contractor: US Track and Turf, Inc.



**CANUTILLO HIGH SCHOOL
NEW FOOTBALL TURF
PROJECT #110**



2006 Budget:	\$ 15,761.00
Total Spent:	\$ 15,737.11
Percent Completion:	100%

Over/Under:	\$ 23.89 ↓
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Contractor:	Canutillo ISD
--------------------	---------------

SOW:

Rebuild 3 – 1 ½ HP Taco Pumps
Rebuild 2 – 5 HP Taco Pumps



DISTRICT WIDE
BOILER PUMPS
PROJECT #8



2011 Budget: \$ 80,000.00
Total Spent: \$ 39,179.61

Over/Under: \$ 40,820.39 ↓

Percent Completion: 100%



**DISTRICT WIDE
MAINTENANCE EQUIPMENT
PROJECT #92**



2011 Budget:	\$ 1,000,000.00
Total Spent:	\$ 1,007,986.46
Over/Under:	\$ 7,986.40 ↑
Percent Completion:	100%

- SOW:**
- New 2 Ea. 2012 Blue Bird School Busses
 - New 8 Ea. 2012 Blue Bird Busses
 - New 1 Ea. 2011 Chevrolet Microbird Bus
 - New 1 Ea. 2012 Chevrolet Microbird Bus



DISTRICT WIDE
VEHICLES BUSES
PROJECT #93



2011 Budget:	\$ 100,000.00
Total Spent:	\$ 122,168.42
Over/Under:	\$ 22,168.42 ↑
Percent Completion:	100%

SOW:
1 Ea. New F-250
3 Ea. New F-150
3 Ea. New E-150



**DISTRICT WIDE
VEHICLES: MAINTENANCE
PROJECT #94**



52



Canutillo Middle School

SCOPE:

This project will consist of new construction of two classrooms and a multi-purpose room addition to be located between the 100 and 200 classroom wings at Canutillo Middle School.

- Project #139 Abatement: Asbestos at Entry
- Project #140 Classroom Size Upgrade
- Project #141 Entrance and offices renovation
- Project #144 Parking Lot/Ponding Upgrades
- Project #146 Select Restroom Upgrades
- Project #147 ADA: Compliance Issues:
Elevator and Wheelchair Lift
- Project #148 Basketball / Playground Courts
- Project #149 Ceiling Tile Replacements

DESIGN STATUS:

Design Development – 100% Complete ✓
 Construction Documents – 100% Complete ✓

A/E: MNK Architects

Contractor: BYERS





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As seen on the agenda: Discussion and possible action regarding approval of Contingency Change Request for CES ADA Drive improvements.

Attachments: Byers CMR Estimate



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, Texas 79932

Mailing Address: PO Box 100
Canutillo, Texas 79835

Dominic Padilla

Executive Director of Facilities and Transportation

(915) 727-1555

dpadilla@canutillo-isd.org

MEMORANDUM

RECOMMENDATION: Administration recommends the approval of Byers Contingency Change Request proposal to complete necessary work at the Canutillo Elementary School Southwest entrance to make the driveway comply with ADA Regulations for \$9,601.00

RATIONALE: In accordance with CV (Local) Change orders in excess of \$5,000 shall be reported to the Board for approval prior to the implementation of the change order.

Upon reviewing Byers AIA 133 Contract, Article 3.2 states "Owner's Board of Trustees shall designate one or more authorized representatives to act on its behalf in the day-today administration of the Project, to issue stop work orders, and to authorize expenditures within Owner's contingency, subject to a limit of \$5,000.00 for any additional costs, expenses or changes in the Owner's contingency and/or Construction contingency.

PURCHASING SUMMARY:

Department: Facilities and Transportation

Award to: Byers Construction

Funding Source: GMP Contractors Contingency

Procurement Type: Direct award through CISD

Contract Term: N/A

Amount: \$9,601.00



Canutillo Independent School District

7965 Artcraft Road
El Paso, Texas 79932

Mailing Address P. O. Box 100
Canutillo, Texas 79835

FINANCIAL SERVICES

(915) 877-7425
(915) 877-7415 (fax)

TO: Board of Trustees

THROUGH: Martha Aguirre *m. aguirre*
Executive Director

FROM: Kathy Ellis *k. ellis*

DATE: August 6, 2014

SUBJECT: Approval of Warrant List for July 1-31, 2014

Enclosed in your packet is the warrant list report for July 1, 2014 through July 31, 2014. I recommend its approval in the amount of \$ 3,655,775.17.



Canutillo Independent School District

7965 Artcraft Rd.

Mailing Address P.O. Box 100

El Paso, TX 79932

Canutillo, Texas 79835

Martha Aguirre

Executive Director, Financial Services

Voice (915) 877-7425

Fax (915) 877-7415

MEMORANDUM

TO: Board of Trustees
Dr. Pedro Galaviz, Superintendent

FROM: Martha Aguirre, Executive Director, Financial Services

DATE: August 19, 2014

SUBJECT: Budget Amendments

Please find enclosed budget amendments for your review and consideration under the Consent Agenda.

- Budget Amendment #BJE 313910 is to reallocate funds from function 11 to function 41 to cover the cost of professional development from Future Management Systems for Board Members and non-instructional District Administrators.
- Budget Amendment #BJE 316261 is to reallocate funds from function 81 to function 53 to contract for an IT Tech for the Career and Technical Education department to assist with the deployment of iMacs labs and to diagnose and repair computers.
- Budget Amendment #BJE 316467 is to rollover the balance of E-Rate reimbursements budgeted in 2013/2014 that were not spend. These funds will be used to fund ongoing E-Rate projects for the district.
- Budget Amendment #BJE 316468 is to use funds from Committed Fund balance to fund the district wireless project. The original committed in 2012 was \$398,266.

The Canutillo Independent School District does not discriminate on the basis of race, color, national origin, gender, age or disability in its employment practices, or in providing education services, activities and programs, including technical education programs. For more information regarding the Canutillo Independent School District's policy of non-discrimination contact: Executive Director for Human Resources, (915) 877-7423, 7965 Artcraft Rd., El Paso, TX 79932.

El Distrito Escolar Independiente de Canutillo no discrimina en cuanto a raza, color, origen, género, edad o discapacidad en lo que se refiere a sus prácticas de empleo, o al proveer servicios, actividades y programas educativos y vocacionales. Para mayor información respecto a la política de no discriminación del Distrito Escolar Independiente de Canutillo, favor de contactar a: Director Ejecutivo de Recursos Humanos, (915) 877-7423, 7965 Artcraft Rd., El Paso, TX 79932.

- Budget Amendment #BJE 316483 is to rollover funds approved by the Board of Trustees in 2013/2014 from the extra revenue over expenditures for sound and lighting improvements for the CHS Theater and stadium. The funds were not expended at the end of the fiscal year.
- Budget Amendment #BJE 316509 is to transfer funds from function 11 to function 31 to cover the cost of the 2014-2015 ESTAR-LPAC student management subscription service and training.
- Budget Amendment #BJE 316933 is to use fund balance for the additional amount approved by the Board of Trustees on July 29th for the construction of the cafeteria at Northwestern Early College High School.

TO: Dr. Pedro Galaviz, Superintendent

THROUGH: Martha Aguirre, Executive Director Financial Services

FROM: Kathy Ellis, Business Manager

SUBJECT: Curriculum/Instruction - BJE # 313910

DATE: August 5, 2014

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
			-
199.11.6299.00.916.5.11 Misc. Contracted Services	70,700.00	(5,494.00)	65,206.00
			-
199.41.6299.01.702.5.99 Misc. Contracted Services	-	2,747.00	2,747.00
199.41.6299.00.750.5.99 Misc. Contracted Services	-	2,747.00	2,747.00
			-

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 11 to function 41 to cover the cost of professional development from Future Management Systems for Board Members and non-instructional District Administrators.

Superintendent

Martha Aguirre

Executive Director Financial Services

Date

8/5/14

Date

TO: Dr. Pedro Galaviz, Superintendent

THROUGH: Martha Aguirre, Executive Director Financial Services

FROM: Kathy Ellis, Business Manager

SUBJECT: Career & Technology Department- BJE# 316261

DATE: August 5, 2014

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.81.6629.00.917.5.22 Construction/Bldg Improvements	92,358.00	(5,000.00)	87,358.00
199.53.6299.00.728.5.22 Misc Contracted Svcs	-	5,000.00	5,000.00

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 81 to function 53 to contract for an IT Tech for the Career and Technical Education department to assist with the deployment of iMacs labs and to diagnose and repair computers.

Superintendent

Martha Aguirre

Executive Director Financial Services

Date
8/6/14
Date

TO: Dr. Pedro Galaviz, Superintendent

THROUGH: Martha Aguirre, Executive Director Financial Services

FROM: Kathy Ellis, Business Manager

SUBJECT: 2013/2014 E-Rate Rollover - BJE #316467


DATE: August 5, 2014

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.00.3600.00.000.4.00 Fund Balance		(319,263.00)	(319,263.00)
199.51.6257.45.999.5.99 AT & T Gig-A-Man	180,000.00	85,058.00	265,058.00
199.53.6299.45.728.5.99 Misc. Contracted Services		134,205.00	134,205.00
199.53.6639.45.728.5.99 Capital Outlay		100,000.00	100,000.00
			-

REASON FOR AMENDMENT REQUEST - This budget amendment is to rollover the balance of E-Rate reimbursements budgeted in 2013/2014 that were not spent. These funds will be used to fund ongoing E-Rate projects for the district.

Superintendent

Date



Executive Director Financial Services



Date

TO: Dr. Pedro Galaviz, Superintendent

THROUGH: Martha Aguirre, Executive Director Financial Services

FROM: Kathy Ellis, Business Manager

FROM: Financial Services - BJE # 316468

DATE: August 5, 2014

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.00.3530.00.000.5.00 Committed Fund Balance	534,874.00	(66,918.00)	467,956.00
			-
199.53.6636.46.728.5.99 District Wireless Project	-	66,918.00	66,918.00
			-

REASON FOR BUDGET AMENDMENT REQUEST: This budget amendment is to use funds from Committed Fund balance to fund the district wireless project. The original amount committed in 2012 was \$398,266.

Superintendent

Martha Aguirre

Executive Director Financial Services

Date

8/5/14

Date

TO: Dr. Pedro Galaviz, Superintendent

THROUGH: Martha Aguirre, Executive Director Financial Services

FROM: Kathy Ellis, Business Manager

SUBJECT: Financial Services - BJE # 316483

DATE: August 5, 2014

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.00.3600.00.000.5.00 Fund Balance		(200,000.00)	(200,000.00)
199.51.6639.00.999.5.99 Capital Outlay/Equipment	-	200,000.00	200,000.00

REASON FOR BUDGET AMENDMENT REQUEST: The following budget amendment is to rollover funds approved by the Board of Trustees in 2013/2014 from the extra revenue over expenditures for sound and lighting improvements for the CHS theater and stadium. The funds were not expended at the end of the fiscal year.

Superintendent



Executive Director Financial Services

Date



Date

TO: Dr. Pedro Galaviz, Superintendent

THROUGH: Martha Aguirre, Executive Director Financial Services

FROM: Kathy Ellis, Business Manager

SUBJECT: Academic Language Services - BJE # 316509

DATE: August 6, 2014

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.11.6339.00.919.5.25 Testing Materials	29,000.00	(9,800.00)	19,200.00
199.31.6299.00.919.5.25 Misc. Contracted Services	-	9,800.00	9,800.00


REASON FOR AMENDMENT REQUEST - This budget amendment is to transfer funds from function 11 to function 31 to cover the cost of the 2014/2015 ESTAR-LPAC student management subscription service and training.

Superintendent



Executive Director Financial Services

Date



Date

TO: Dr. Pedro Galaviz, Superintendent

THROUGH: Martha Aguirre, Executive Director Financial Services

FROM: Kathy Ellis, Business Manager

SUBJECT: Financial Services - BJE # 316933

DATE: August 7, 2014

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.00.3600.00.000.5.00 Fund Balance		(225,000.00)	(225,000.00)
199.81.6629.00.003.5.99 Construction/NECHS	900,000.00	225,000.00	1,125,000.00

REASON FOR BUDGET AMENDMENT REQUEST: The following budget amendment is to use fund balance for the additional amount approved by the Board of Trustees on July 29th for the construction of the cafeteria at Northwest Early College High School.

Superintendent

Martha Aguirre

Executive Director Financial Services

Date

8/6/14

Date



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, Texas 79932

Mailing Address: PO Box 100
Canutillo, Texas 79835

Martha Aguirre
Executive Director, Financial Services

Voice (915) 877-7425
Fax (915) 877-7415
miaguirre@canutillo-isd.org

MEMORANDUM

TO: Board of Trustees
Dr. Pedro Galaviz, Superintendent

FROM: Martha Aguirre, Executive Director, Financial Services

DATE: August 19, 2014

SUBJECT: Agenda Item – Salvage Auction 2014-2015

RECOMMENDATION: Approval Salvage Auction for District Wide

RATIONALE: This request is to dispose of miscellaneous items, such as computers, computer monitors, laptops, printers, fax machine, office equipment, office furniture, file cabinets, overhead projectors, student desks, office chairs, shelving, tools, maintenance equipment, food service equipment, plumbing fixture, telephones, radios, tables, sports equipment, teachers desk, once vehicle, and other items that are no longer of any practical use to the district.

Public auction will completely dispose of these items to the highest bidder. Any items not sold at auction will be disposed in accordance to Regulation CI of the Canutillo Independent School District Board Policy.

As stated in CI (LEGAL), the Board may, in an appropriate manner, dispose of property that is no longer necessary for District operations.

SCHOOL PROPERTIES DISPOSAL

CI
(REGULATION)

DISPOSAL OF
SURPLUS OR
SALVAGE ITEMS

The Executive Director of Financial Services Division, or designee, shall determine what furniture, equipment, textbooks, library books, or other outdated or unusable materials and equipment should be discarded or destroyed in accordance with the District's disposal procedure as outlined below.

DISTRICT
DISPOSAL
PROCEDURE

Salvage or surplus items shall be disposed of in accordance with the following guidelines:

1. The term "surplus property," as used in this regulation, means personal property (whether or not affixed to real property) that exceeds the District's needs and is not required for the District's foreseeable needs, and includes new or used personal property that retains some usefulness for the purpose for which it was intended or for another purpose.
2. The term "salvage property," as used in this regulation, means personal property (whether or not affixed to real property) that, through use, time, or accident is so damaged, used, or consumed that it has no value for the purpose for which it was originally intended.
3. The appropriate principal or department head shall identify items no longer needed in their program or school.
4. The principal or department head shall submit a Property Transfer Form, listing all the items to be removed, model numbers, serial numbers, CISD barcodes, and other pertinent information to the Resource Services Coordinator to have the surplus or salvage items picked up and transferred to the designated surplus and salvage materials

SCHOOL PROPERTIES DISPOSAL

CI
(REGULATION)

storage area.

5. The designated surplus and salvage materials storage area location will change from time to time according to the District needs.
6. Upon receipt of the items, the Executive Director of Financial Services or designee shall review the items and determine the appropriate disposition of the surplus or salvage items.
7. A list of items determined to be surplus and usable shall be published in an appropriate manner so that it is available to all campuses and departments. Surplus property may be requisitioned by another campus or department. Principals or department heads may request listed items to be utilized in their school or program by submitting the appropriate warehouse requisition form to the Resource Services Coordinator.
8. Appropriate measures should be taken to protect surplus furniture and equipment until its disposition can be effected. Furniture should not be stored outside where it could be damaged by bad weather.
9. The Resource Services Coordinator shall notify the Executive Director of Financial Services of the transfer of any fixed or tagged assets.
10. The disposal of all consumable transportation related items such as: used motor oils, transmission fluids, coolants, batteries and tires, shall be approved through the Resource

ITEMS
DESIGNATED
AS SURPLUS

SCHOOL PROPERTIES DISPOSAL

CI
(REGULATION)

TRANSPORTATION
RELATED ITEMS

Services Coordinator prior to disposal. Note: these items are regulated by the Texas Commission on Environmental Quality (TCEQ) and their guidelines for disposal shall be followed. Items such as starters, alternators, water pumps, batteries and other items that require a "core" deposit can be traded in for the new parts and must be indicated as such on the vendor's sales receipt. Section 17e of this policy must be followed for disposal of transportation related items.

11. The District may donate expiring and out-of-adoption textbooks to students, employees, community members, or non-profit organizations. Under no circumstances may school districts sell expiring or out-of-adoption textbooks. All purged textbooks will be stamped "Discarded CISD" before disposal. Individuals wishing to receive the out-of-adoption textbooks will be responsible for the transportation from the district.

OUT OF
ADOPTION
TEXTBOOKS

- a. Any textbooks that cannot be donated will be sent to recycling programs for disposal only after all other means of removal have been exhausted.

12. The Financial Services Division will make every effort possible to maximize the utilization of all District assets. The District's current and future needs will be a factor in determining the disposition of property declared surplus or salvage before such property is disposed of.

ITEMS
DESIGNATED
AS SALVAGE

- a. Any items that are determined to exceed the District's requirements and are not required for the District's foreseeable needs, will be declared as salvage by the Executive Director of Financial Services and will be disposed of as salvage items.

SCHOOL PROPERTIES DISPOSAL

CI
(REGULATION)

- b. All items that have been declared as salvage shall be tagged and clearly marked in some manner as to not to be confused with usable materials prior to any disposal.

13. The potential liability to the District must be considered when determining how to dispose of any District property. If a potential liability exists by selling the property, then such property should be destroyed and disposed of in an approved sanitary landfill. EXAMPLE: Football helmets.

SURPLUS
PROPERTY
POTENTIAL
LIABILITY

14. Property purchased with federal funds, which can no longer be used for the original authorized purpose, may be disposed of. These assets are subject to federal guidelines, which may change on a periodical basis. If the property is disposed of, the surplus records must illustrate that the property was disposed of in accordance with current federal policies and procedures in effect at the time of disposal.

DISPOSAL OF
PROPERTY
PURCHASED
WITH FEDERAL
FUNDS

15. If no secondary use is found for the surplus or salvage items, the property will be disposed of in accordance with policy CI.

16. The means of disposal shall be as follows:

- a. Disposal sales, auctions, or other means of disposal shall be conducted as needed in order to maximize storage space, buyer participation, and revenues

SCHOOL PROPERTIES DISPOSAL

CI
(REGULATION)

earned.

DISPOSAL

- b. Any public sale or auction shall be advertised in the same manner as purchases when the amount is anticipated to be greater than \$5,000.
- c. Auctions will be conducted by a licensed Auctioneer that has been contracted through the District's bid process and must be an approved vendor.
- d. District employees are allowed to purchase District surplus or salvage property but are not entitled to any preferential treatment. Sales to District employees during the normal work day are prohibited. Employees must conduct their personal business on their own time.
- e. Items determined to be salvage, surplus, or unusable shall be disposed of in one of the following ways:
 - 1. Sale by public auction.
 - 2. Sale by sealed bid.
 - 3. Fixed-Price sale.
 - 4. Trade-in on new equipment.
 - 5. Sold for scrap value.
 - 6. Salvage for usable parts.
 - 7. Donation to students, community members or staff.
 - 8. Donation to non-profit organizations.
 - 9. Vendor disposal as included in scope of work.
 - 10. Disposed of as trash.
 - 11. Destroyed and made unusable.

SCHOOL PROPERTIES DISPOSAL

CI
(REGULATION)

12. Payment for disposal.

f. The District may offer surplus or salvage property as a trade-in on new property of the same general type when such exchange is in the best interest of the District. All trade-ins must be documented in writing and approved by the Executive Director of Financial Services.

TRADE-INS

g. Vendor disposal shall be allowed when included in the scope of work contract and only when it is in the best interest of the District. EXAMPLE: removal and replacement of large or heavy equipment such as heating and cooling equipment and only with prior written approval by the Executive Director of Financial Services.

VENDOR
DISPOSAL

h. The Resource Services Coordinator shall notify the Executive Director of Financial Services of the disposal of any fixed or tagged assets so that they may be removed from the District's asset inventory list.

17. Penalties assessed to employees and Administrators for inventory shortages, improper disposition of assets, or poor asset control records and procedures may include one or more of the following consequences:

PENALTIES

- a. Formal reprimand through the performance evaluation process.
- b. Written letter of reprimand in personnel folder.
- c. Required reimbursement for the value of the shortage.
- d. Criminal prosecution.

SCHOOL PROPERTIES DISPOSAL

CI
(REGULATION)

- e. Employment termination.
- f. Other, as deemed appropriate by the Superintendent.

18. All District staff, regardless of classification or function, shall exercise the utmost care and diligence in the use, maintenance, and protection of all public assets placed under their care and/or custody. District schools and departments shall have specific roles and responsibilities for direct fixed asset custody, record keeping, and regular reporting and shall be accountable for their timely execution and compliance.



Canutillo ISD - Internal Audit Compliance Calendar July 2014

Audit				Corrective Activities							
Project Name	FY	Start Date	End Date	CAP Received	Start Date *	End Date *	Pending	In-Progress	Completed	Verified	Total
Instructional Materials Audit	12-13	Feb-13	May-13	May-13	Oct-13	Jul-14	0	4	0	12	16
Maintenance Work Order and Inventory Audit	13-14	Sep-13	Dec-13	Dec-13	Dec-13	Aug-14	3	6	0	26	35
Purchasing Control Assessment	13-14	Jul-13	Jan-14	Jan-14	Mar-14	Nov-14	3	2	0	7	12
Bond Audit	13-14	Oct-13	On-going	Jul-14	Aug-14	Nov-14	10	0	0	0	10
Improvement Plan Audit	13-14	May-14	Jun-14	Jul-14	Aug-14	Jul-15	11	0	0	0	11
Hiring Process Audit	13-14	Feb-14	Jun-14	Jul-14							
Totals							27	12	0	45	84

Instructional Materials Audit - Only four activities remain in-progress. Two of the items involve the development of procedures. One item relates to conducting an inventory of instructional materials district-wide and to further analyze these resources using the criteria under BQ Local. During the leadership meeting held July 30, 2014 the campuses were instructed to inventory their instructional materials that are purchased on a recurring basis. One item relates to setting up program implementation and evaluation processes at the campus level.

Maintenance Work Order and Inventory Audit - Out of the 35 total corrective activities only 3 items remain pending and 6 are in-progress. Two pending activities relate to the planning and implementation of a facilities audit. The Facilities and Transportation Executive Director is requesting that the facilities audit be conducted in July of 2015 and financial support be provided to conduct this audit through an independent contractor. This activity would also support the goal of developing a five year facilities master plan. IA concurs with the Executive Directors recommendation. One pending activity is related to conducting training of the work order and inventory procedures. The training is scheduled to occur August 2014. The in-progress activities relate to the completeness of system information, system configuration baseline, development of a work order and inventory procedures manual, preventive maintenance program, and adding the value of the maintenance inventory to the District financials.

Purchasing Control Assessment - More than half of the activities have been verified. One of the in-progress activities relates to the evaluation of segregation of duties. The evaluation will likely result in the segregation of conflicting duties or oversight controls where segregation is not feasible. One in-progress activity relates to the development of the comprehensive purchasing plan. Financial Services has worked collaboratively with the campuses and Technology to determine the need for technology equipment. The pending items relate to developing a procedures manual, and development and implementation of investment and financial strategies.

Bond Audit - One CAP has been finalized related to the bond audit. The CAP includes 10 corrective activities. The CAP activities relate to 1) improving the process of receiving and opening competitive sealed proposals, 2) improving the management of the construction management at risk delivery method, 3) enhancing contract language to better serve the District's interests, and 4) improving processes and monitoring of bid tabulation and evaluations.

Hiring Process Audit - The CAP is in the process of being finalized and approved by all responsible parties. Once complete this document will be updated and the corrective activities will be monitored.

Improvement Plan Audit - The CAP has been finalized. The CAP includes 11 corrective activities. The CAP activities relate to 1) providing training to leadership about expectations related to improvement plan ownership and accountability, 2) ensure alignment between state educational objectives, strategic plan, District improvement plan, campus improvement plans, and the Title I comprehensive needs assessment, 3) develop strategy implementation milestones and due dates, 4) ensure formative reviews are conducted on a quarterly basis and monitored to ensure progress is made towards the accomplishment of goals, and 5) report to leadership and the Board of Trustees on a quarterly basis on the progress towards the accomplishment of goals.

CAP Process Improvements - Currently there are 39 corrective activities that are being actively monitored. To further facilitate the CAP process outlook appointments have been sent to remind responsible parties and supervisors of when corrective activities are due and to remind IA to perform status and evidence checks.

* The Start and End dates represent projected completion dates provided by the data owners.

As seen on the agenda: Discussion and possible action regarding HB Pro Sound Change Order Proposal # 1.

Attachments: HB Pro Sound – Change Order Proposal #1



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, Texas 79932

Mailing Address: PO Box 100
Canutillo, Texas 79835

Dominic Padilla

Executive Director of Facilities and Transportation

(915) 727-1555

dpadilla@canutillo-isd.org

MEMORANDUM

To: Members of the Board of Trustees

FROM: Dominic Padilla, Executive Director of Facilities and Transportation

DATE: August 4, 2014

RECOMMENDATION: Administration recommends the approval of Change Order Proposal # 1 for payment and performance bonds, electrical work and materials for screens, projectors, miscellaneous and aisle down lighting for the auditorium sound and lighting upgrades project and sound upgrades to the football field press box in the amount of \$16,591.08

RATIONALE: In accordance with CV (Local) Change orders in excess of \$5,000 shall be reported to the Board for approval prior to the implementation of the change order.

PURCHASING SUMMARY: HB Pro Sound – Change Order Proposal # 1

Department: Facilities & Transportation

Award to: HB Pro Sound

Funding Source: 199.51.6636.00.999.99

Procurement Type: Change Order to Existing Contract

Contract Term: N/A

Amount: \$16,591.08



H.B. PRO SOUND
 6000 Gateway East, El Paso, TX 79905
 Ph: (915) 775-2552 • Fax: (915) 775-0161
 www.hbprosound.com

QUOTE 32378

Employee

Name Alberto Bordier Emp # _____
 Position _____ Region _____
 Department _____ Manager Alberto Bordier

Dates

First Contact 7/1/14
 QUOTE 7/24/14
 Accept/Reject _____

Product/Service	CHANGE ORDER	Quantity	Price	TOTAL
BOSE DS16F CEILING SPEAKER		12	\$85.00	\$1,020.00
QSC CMX300 AMPLIFIER		1	\$395.00	\$395.00
VOLUME CONTROL 100 W		3	\$29.00	\$87.00
INSTALLATION		1	\$450.00	\$450.00
HARDWARE KIT		1	\$100.00	\$100.00
PERFORMANCE AND PAYMENT BONDS		1	\$2,445.08	\$2,445.08
LIFT RENTAL	← Eliminated from Change Order Proposal - HB to utilize CHS Scissor Lift	4	\$600.00	\$600.00
ELECTRICAL WORK AND MATERIALS FOR SCREENS, PROJECTORS, MISC		1	\$850.00	\$850.00
			Sub Total	\$5,947.08
			TOTAL	\$5,947.08

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Customer

Customer DOMINIC PADILLA Company CANUTILLO HS
 Address _____
 City _____ State _____
 ZIP _____ Email _____
 Phone 915-727-1555 Fax _____

Status

Established Customer New Customer Prospective Customer

Notes

Notes area for customer information.

Office Use Only

THANK YOU FOR YOUR BUSINESS!



H.B. PRO SOUND
 6000 Gateway East, El Paso, TX 79905
 Ph: (915) 775-2552 • Fax: (915) 775-0161
 www.hbprosound.com

QUOTE 238290

Employee

Name Alberto Bordier Emp # _____
 Position _____ Region _____
 Department _____ Manager Alberto Bordier

Dates

First Contact 8/2/14
 QUOTE _____
 Accept/Reject _____

Product/Service	LED AISLE LIGHTING CHANGE ORDER	Quantity	Price	TOTAL
DREAM BEAM WWA DOWN LIGHTING		60	\$69.00	\$4,140.00
DREAM DRIVERS		5	\$275.00	\$1,375.00
WALL CONTROL		1	\$229.00	\$229.00
CABLE KIT		1	\$650.00	\$650.00
HARWARE KIT		1	\$450.00	\$450.00
ELECTRICAL WORK		1	\$1,200.00	\$1,200.00
INSTALLATION, PROGRAMMING, AND TECH SUPPORT		1	\$3,200.00	\$3,200.00
			Sub Total	\$11,244.00

78

Customer

Customer DOMINIC PADILLA Company CISD
 Address _____
 City _____ State _____
 ZIP _____ Email _____
 Phone 915-727-1555 Fax _____

Status

Established Customer New Customer Prospective Customer

Notes

TOTAL \$11,244.00

Office Use Only

THANK YOU FOR YOUR BUSINESS!



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, Texas 79932

Mailing Address: PO Box 100
Canutillo, Texas 79835

Martha Aguirre
Executive Director, Financial Services

Voice (915) 877-7425
Fax (915) 877-7415
miaguirre@canutillo-isd.org

MEMORANDUM

TO: Board of Trustees
Dr. Pedro Galaviz, Superintendent

FROM: Martha Aguirre, Executive Director, Financial Services

DATE: August 19, 2014

SUBJECT: Agenda Item – Purchase of Yearbooks for Canutillo High School

RECOMMENDATION: Approval to Purchase Yearbooks for Canutillo High School from Walsworth Yearbooks in the amount of \$13,000.

RATIONALE: To purchase 250, all color yearbooks with 172 pages from Walsworth Yearbooks. In this instance, Walsworth Yearbooks is the least expensive quote. The amount of pages might increase 4-10 pages which will be directly related to and dictated by the need and participation of the graduating senior class. The cost of yearbook production will be funded through fundraiser activities.

As stated in Board Policy CH (Local), any purchase that costs or aggregates to a cost of \$10,000 or more shall require board approval before a transaction may take place.

PURCHASING SUMMARY:

Department: CHS/Publication Yearbook
Recommended Award to: Walsworth Yearbooks
Funding Source: 865.00.2198.51.001.00
Participating School/Department: CHS
Procurement Type: Below Bid Threshold
Contract Term: Single
Amount: \$13,000 (Not to Exceed \$15,000)

The Canutillo Independent School District does not discriminate on the basis of race, color, national origin, gender, age or disability in its employment practices, or in providing education services, activities and programs, including technical education programs. For more information regarding the Canutillo Independent School District's policy of non-discrimination contact: Executive Director for Human Resources, (915) 877-7423, 7965 Artcraft Rd., El Paso, TX 79932.

El Distrito Escolar Independiente de Canutillo no discrimina en cuanto a raza, color, origen, género, edad o discapacidad en lo que se refiere a sus prácticas de empleo, o al proveer servicios, actividades y programas educativos y vocacionales. Para mayor información respecto a la política de no discriminación del Distrito Escolar Independiente de Canutillo, favor de contactar a: Director Ejecutivo de Recursos Humanos, (915) 877-7423, 7965 Artcraft Rd., El Paso, TX 79932.



Request for Board Agenda Item

Purchasing Department

Date: 8/4/2014

Campus/Department: CHS/Publications Yearbook

Vendor Name: Walsworth Yearbooks

Total Cost: \$13,000 - Not To Exceed \$15,000

Item Description and Justification for Purchase:

250 all-color yearbooks with 172 pages will be purchased from Walsworth Publi
has a working relationship. In this instance, Walsworth is the least expensive bic
The amount of pages might increase 4-10 pages which will be directly related to
dictated by the need and participation of the graduating senior class. The depart
that did not profit from its publishing since it began its relationship with Walswor

Participating Schools/Departments: CHS/Publications

Funding Source: 865.00-2198.51.001.00
(Account number to charge)

[Signature] 8/4/2014
Campus/Department Administrator Date Signed

*** (Form must be received by the Purchasing Department by the last Wednesday of the month) ***

(To be completed by the Financial Services Division)

Purchasing Method: Below Bid Threshold

Purchasing Agent Date Signed

[Signature] 8/6/14
Executive Director of Financial Services Date Signed

Proposal Summary Canutillo High School

Size 8 1/2 x 11" - 250 books 172 pages All Color - \$13,000

Cost per book- \$52.00

Includes:

- 4 color Custom or stock hard cover- artist session at Walsworth workshop to create and design cover
- Gloss or matte lamination for the cover
- 160 pt. board
- Smyth Sewn
- White Endsheets
- 100 lb. matte paper
- Unlimited memory use of photo storage
- Proofs on demand, unlimited use
- Use of entire layout, clip art provided by Walsworth Online Design
- Over 250 colors and fonts to choose from
- 16 page Year in Review supplement or Autograph Supplement
- Ability to electronically flip through your yearbook with Live Yearbook

Along with:

- Flexible deadlines-** There are no requirements in Flats or signatures when submitting to the company
- Flexible Shipdates-** (6 weeks are required for delivery)
- Free designing of marketing fliers available** – Printing charges apply based on quantity
- Free use and training for the Online program.**
- Free curriculum and training kit**
- Invoicing can be separated by printing charges and marketing/promotional materials if necessary**
- No deposit is required**
- Shipping is included in price**
- Up to 20% overruns but not guaranteed-** overruns can be sold or returned to Walsworth for credit

Extras:

- Additional 8 pages- \$800
- Upgrade to 100# paper- Plus 3%of base cost
- Grain or 1 color Foil Application- \$2.00 per copy
- Embossed application- \$2.00 per copy, plus die charge
- Upgrade to 120 pt. board- Plus \$.50 per copy
- Color paper stock endsheets- \$.50 per copy
- Spot color endsheets- \$250.00 per color
- Plastic covers - \$2.00
- Namestamp and Icons- \$4.00 each

(All applications are available by sample, ask your Walsworth Rep for more details.)

BUDGET

// REVENUE & EXPENSES

A BUSINESS PARTNERSHIP

COPIES

250

PAGES

176

TRIM SIZE

8

COVER

Custom Litho Cover
with matte or gloss
lamination

PAPER STOCK

100 pound enamel
or matte

COVERAGE

World Beat

MARKETING

Blitz Program

It is most important to me that you have a fiscally accountable yearbook program that generates revenue at the same time offers the yearbook to your buyers at an affordable cost.

// REVENUE

40 Books @ \$55.....	\$2,200.
70 Books @ \$60.....	\$4,200.
140 Books @ \$65.....	\$9,100.
Recognition Ads.....	\$1,250.

// EXPENSES

Base Price (includes items on left).....	\$12,726.
Cost per book.....	\$50.90.

// GUARANTEED PROFIT

..... \$4,024.

MARY BUNCH

1212 Diamondback Dr. NE
Albuquerque, NM 87113

505.250.6279
mary.bunch@jostens.com



☆ **Roland Esparza**
To: Sergio Ramirez
Reply-To: Roland Esparza
Re: Yearbook Information Balfour

June 18, 2014 11:39 AM
Hide Details
Inbox - Canutillo-Isd 3



Hi Sergio,

Sorry for the delay.

Your pricing for a 8 or 9 inch book with the following:

- 250 Copies
- 184 pages
- 100 lb paper
- QR Code
- School **Design** soft touch cover with UV Coating
- Balfour Premium Colored endsheets
- Flexible deadlines (no extra charges for missed deadlines)
- N Design submission or on-line
- On-line sales

Total Price for your Canutillo High School Yearbook is \$21,230 plus freight.
Additional items:

- On-line yearbook (cost to school \$5.00 each / retails \$9.95 or higher)
- Additional QR Codes \$100 each
- Autograph pages
- year in review

Please do not hesitate to contact me should you have any questions.

roland esparza | sales consultant | rol-n enterprise, inc | balfour | el paso, tx | direct: 915.533.5952 |
fax: 915.533.5954 |

See More from sramirez@canutillo-isd.org



Purchasing Approval Sheet

For Presentation to Board of Trustees

Purchasing Department

Financial Services (Verification of Funding Availability and Account Coding)

Approved Denied

Comment: _____
Signature: Martha Aguirre Date: 8/5/14

Federal Programs (For Compliance with Grant Requirements)

Not Required Approved Denied

Comment: _____
Signature: _____ Date: _____

Curriculum & Instruction (For all Curriculum Related Purchases)

Not Required Approved Denied

Comment: _____
Signature: _____ Date: _____

Technology (For all Computer/Software/Peripheral Purchases)

Not Required Approved Denied

Comment: _____
Signature: _____ Date: _____

Legal Review

Not Required Approved Denied

Comment: _____
Signature: _____ Date: _____

Purchasing

Approved Denied

Comment: _____
Signature: Martha Aguirre Date: 8/6/14



Account Transactions

Fiscal Year: * 2015

Account Number: Fund 865 . Fnc 00 . Obj 2198 . Sub 51 . Org 001 . Pic 00 Year 2015 Owner

Search Load All

Results

Configure columns | Sort | Clear Sorted by: (default)

Account Number	Owner	Year	Account Name	Balance	Adopted Budget	Amended Budget	Budget Encumbrances	Transactions
865.00.2198.51.001.00	001	2015	CHS Student Council	-4,776.42				0.00

record count: 1 of 1

85



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, Texas 79932

Mailing Address: PO Box 100
Canutillo, Texas 79835

Martha Aguirre
Executive Director, Financial Services

Voice (915) 877-7425
Fax (915) 877-7415
miaguirre@canutillo-isd.org

MEMORANDUM

TO: Board of Trustees
Dr. Pedro Galaviz, Superintendent

FROM: Martha Aguirre, Executive Director, Financial Services

DATE: August 19, 2014

SUBJECT: Agenda Item – Renewal of McAfee Licensing from M & S Technologies

RECOMMENDATION: Approval to renew McAfee licensing from M & S Technologies in the amount of \$18,973.50

RATIONALE: To Renew McAfee licensing and support e-mail, web security and antivirus protection for District Wide.

As stated in Board Policy CH (Local), any purchase that costs or aggregates to a cost of \$10,000 or more shall require board approval before a transaction may take place.

PURCHASING SUMMARY:

Department: School Resources Division – Technology Services
Recommended Award to: M & S Technologies
Funding Source: 199.53.6299.77.728.99
Participating School/Department: District Wide
Procurement Type: Dept of Information Resource Co-op DIR-SDD-1531
Contract Term: Single
Amount: \$18,973.50

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Request for Board Agenda Item

Purchasing Department

Date: 7/24/14

Campus/Department: School Resources Division- Technology Services

Vendor Name: M & S Technologies

Total Cost: \$18,973.50

Item Description and Justification for Purchase:

Renewal of McAfee licensing and support for email, web security and antivirus protection district wide.

Participating Schools/Departments: District Wide

Funding Source: 199.53.6299.00.728.99
(Account number to charge)



Campus/Department Administrator

7/24/2014

Date Signed

*** (Form must be received by the Purchasing Department by the last Wednesday of the month) ***

(To be completed by the Financial Services Division)

Purchasing Method: DIR-SRR-1531 - Cooperative Program

Purchasing Agent

Date Signed



Executive Director of Financial Services

7/31/14

Date Signed



M&S TECHNOLOGIES

Contact/Remit To Address:

M&S Technologies
2727 LBJ Freeway #810
Dallas, TX 75234

Rep Name:

Scott McClung

Rep Email:

scott@mandstech.com

Phone:

214-924-7070

Fax:

214-420-5888

www.mandstech.com

TO:		QUOTE INFO:				
Canutillo Independent School 7965 Artcraft El Paso, TX 79932		Quote No.	SM072414			
SonicWALL SonicPoint		Customer Name:	Roberta Guilfoil			
		Date:	7/23/2014			
		Expire Date:	8/23/2014			
		Email:	rguilfoil@canutillo-isd.org			
		Phone:	915-877-7460			
		Submitted By:	Scott McClung			
Quantity	Item ID	Description	Price Each	Discount	Extended	Total
4000	EPSYFM-AA-HL	INSTI ELITE MFE ENDPOINT PROTECTION 1YR GL P+ 2001-5000U Comment: Start: 09/21/2014 End: 09/20/2015 Support Renewal 6785319-NAI	\$6.95	31.75%	\$4.74	\$18,973.50

Notes:

Quoted Using DIR-SDD-1531

Subtotal	\$18,973.50
Shipping	\$0.00
Quote Total (USD):	\$18,973.50
Tax Not Included	

**Standard payment terms for M&S Technologies, Inc. are Net-30 pending credit approval unless otherwise indicated on this quotation. All multiple Invoice Proposals are W.A.C.

Customer Authorization

By execution of the signature line below, I represent that I am an authorized agent of the company and hereby agree to the terms, conditions and pricing contained in this estimate. In addition, I understand that this is a binding document that supercedes all prior verbal and written correspondence.

Authorized Agent Information

Signature of Authorized Agent: _____ Print Name: _____
 Phone: _____ Ext. _____ Company DUNDS #: _____
 Date: _____

Purchasing Agent Information

Purchasing Agent (if different): _____ Print Name: _____
 Phone: _____ Ext. _____



CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
FLLX020	0594944	7/22/2014

BILL TO:
 CANUTILLO ISD
 PO BOX 440

SHIP TO:
 CANUTILLO ISD
 PO BOX 440

Accounts Payable
 CANUTILLO , TX 79835-0440

CANUTILLO , TX 79835-0440
 Contact: ROBERTA
 GUILFOIL 915.877.7460

Customer Phone #915.877.3726

Customer P.O. # MCAFEE QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
COREY GREMPKA 866.222.9713		ELECTRONIC DISTRIBUTION	NET 30 Days-Govt/Ed	GOVT-EXEMPT
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
4000	2072745	MCAFEE END PROT 1Y 2001-5K Mfg#: EPSYFM-AA-HI Contract: TCPN - Technology Solutions R5106 R5106 Electronic distribution - NO MEDIA	4.75	19,000.00
SUBTOTAL				19,000.00
FREIGHT				0.00
TAX				0.00
US Currency				
TOTAL				19,000.00

CDW Government
 230 North Milwaukee Ave.
 Vernon Hills, IL 60061

Fax: 312.705.9418

Please remit payment to:
 CDW Government
 75 Remittance Drive
 Suite 1515
 Chicago, IL 60675-1515

Hello Roberta,

Here is the quote you requested. PLEASE INCLUDE QUOTE NUMBER ON ORDER OR ATTACH QUOTE TO ORDER. ONLY ONE END USER CAN BE USED ON AN ORDER.

There are no additional shipping and handling charges. If there is anything else I can do for you, please let me know.

Thanks,
Dave Ragazzo
SHI Government Solutions
1301 South Mo-Pac Expressway
Ste. 375
Austin, TX 78746
Phone: 800-870-6079 ext. 8686230
Fax: 512-732-0232



Pricing Proposal

Quotation #:	8187195
Description:	McAfee Endpoint Protection
Created On:	Jun-20-2014
Valid Until:	Jul-28-2014

TX Canutillo Independent School District

Roberta Guilfoil
7965 Artcraft Rd
El Paso, TX 79932
United States
Phone: (915) 877-7460
Fax: (915) 877-7418
Email: rguilfoil@canutillo-isd.org

Inside Account Manager

Dave Ragazzo
1301 South Mo-Pac Expressway
Suite 375
Austin TX 78746
Phone: 800-870-6079 ext. 8686230
Fax: 512-732-0232
Email: Dave_Ragazzo@shi.com

All Prices are in US Dollar(USD)

Product	Qty	Your Price	Total
1 McAfee Gold Business Support - Technical support - phone consulting - 1 year - 24x7 - for McAfee Endpoint Protection Suite - 1 node - GHE - Protect Plus - level H (2001-5000) McAfee - Part#: EPSYFM-AA-HI	4000	\$4.95	\$19,800.00
		Total	\$19,800.00

Additional Comments

Here is the price quote you requested.

Please provide end-user contact information (first name, last name, and email address) for all orders. Not including this information may result in a delay in order processing.

Also, please include SHI quote number on your PO. Please contact me if you have any questions.

Retrieve your quote:

<https://www.shi.com/Quotes/Quoteinfo.aspx>

The Products offered under this proposal are subject to the [SHI Return Policy](#), unless there is an existing agreement between SHI and the Customer.

Dept of Information Resource Co-op

Search By [v] Enter search criteria

- Home
- Co-op Contracts
- Texas.gov
- Security
- Data Center
- Telecom
- IT Leadership
- About DIR
- Contact Us



[< Return to search results](#) [< Return to Main Search](#)

M&S Technologies Inc.

URL [Vendor Website](#)
 Vendor ID 1270075782100
 HUB Type Non HUB
 E-Rate Qualified

DIR Contract Number DIR-SDD-1531
 Contract Term End Date 9/22/2014
 Contract Exp Date 9/22/2014

How to Order

1. For product and pricing information, visit the [M&S Technologies Inc.](#) website or contact [Sean Stenovich](#) at (214) 420-5801.
2. Generate a purchase order, made payable to M&S Technologies Inc.. You must reference the DIR Contract Number **DIR-SDD-1531** on your purchase order.
3. E-mail or Fax your purchase order and quote form to your designated vendor sales representative.

M&S Technologies Inc.

Contact [Sean Stenovich](#)
 Phone (214) 420-5801
 Fax 214-420-5888

DIR

Contact [Deana Loe](#)
 Phone (512) 463-0687
 Fax (512) 475-4759

Contract Overview

[Get Adobe Reader](#)

Contract: [DIR-SDD-1531](#)

Standard Terms and Conditions PDF - 427 KB

This appendix contains the standard DIR Terms and Conditions for the contract as of the date identified. Any initial exceptions to these Terms will be contained in the original contract. All subsequent changes or updates to the Terms and Conditions will be reflected in contract amendments.

HUB Subcontracting Plan (HSP) PDF - 266 KB | Updated 01/10/2012

The purpose of the HUB Program is to promote full and equal business opportunities for all businesses in State contracting in accordance with the goals specified in the State of Texas Disparity Study. The HSP identifies all authorized resellers and/or all subcontractors performing services.

Pricing PDF - 180 KB | Updated 09/16/2013

Pricing for available products and/or services under this contract are limited to those identified in the appendix.

Electronic and Information Resources (EIR) Accessibility

Information regarding Electronic and Information Resources (EIR) accessibility of this vendor's offerings is included in the contract. Agencies purchasing products or services are responsible for complying with Texas EIR Accessibility statute and rules, as defined in TGC 2054 Subchapter M, 1TAC 206, and 1 TAC 213. For additional information, visit the Vendor Website or contact the vendor directly.

Available Brands

- A10
- Aruba Networks
- Barracuda Networks
- Blue Coat
- Bluecat Networks
- CheckPoint

Available Products & Services

- Hardware
- Networking Equipment
- Networking Products and Services
- Security Services
- Tele - Network Services

Additional Contract Information

- [Amendment 1](#) (96 KB)
- [Amendment 2](#) (48 KB)
- [Amendment 3](#) (94 KB)
- [Amendment 4](#) (92 KB)

[< No thanks, return to search](#)

Reseller Vendor Contacts

Vendor Name	Vendor ID	HUB Type	Contact Name	Phone/Fax	Address
Freelit Data Solutions, Inc.	1272209002900	Woman Owned	Cobe Dunn	Phone: (512) 964-0077 Fax: (866) 895-7363	604 Harthan Street Austin, TX 78703

- [Capitol Complex Directory](#)
- [Statewide Search](#)
- [Sponsored Sites](#)
- [Planned Procurement Schedule](#)

- [Document Library](#)
- [SAO Fraud Reporting](#)
- [Homeland Security](#)
- [Texas Veterans Portal](#)

- [FAQs](#)
- [Site Policies](#)
- [Site Map](#)
- [Job Postings](#)

Dept. of Information Resources
 300 W. 15th St. Ste. 1300
 Austin, TX 78701 [MAP](#)
 (512) 475-4700

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Purchasing Approval Sheet For Presentation to Board of Trustees Purchasing Department

Financial Services (Verification of Funding Availability and Account Coding)

Approved Denied

Comment: _____

Signature: M. Aguiar Date: 7/31/14

Federal Programs (For Compliance with Grant Requirements)

Not Required Approved Denied

Comment: _____

Signature: _____ Date: _____

Curriculum & Instruction (For all Curriculum Related Purchases)

Not Required Approved Denied

Comment: _____

Signature: _____ Date: _____

Technology (For all Computer/Software/Peripheral Purchases)

Not Required Approved Denied

Comment: _____

Signature: _____ Date: _____

Legal Review

Not Required Approved Denied

Comment: _____

Signature: _____ Date: _____

Purchasing

Approved Denied

Comment: _____

Signature: M. Aguiar Date: 7/31/14



EmployeeAccounts.jsp

Account Transactions

Fiscal Year: * 2015

Account Number: Fund 199 . Fnc 53 . Obj 6299 . Sub 00 . Org 728 . Pic 99 . Year 2015 . Owner

Search Load All

Results

Configure columns | Sort | Clear Sorted by: (default)

Account Number	Owner	Year	Account Name	Balance	Adopted Budget	Amended Budget	Budget Encumbrances	Transactions
199.53.6299.00.728.99	728	2015	Misc. Contracted Services	165,534.44	237,800.00	237,659.00	0.00	16,168.56

record count: 1 of 1



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, Texas 79932

Mailing Address: PO Box 100
Canutillo, Texas 79835

Martha Aguirre
Executive Director, Financial Services

Voice (915) 877-7425
Fax (915) 877-7415
miaguirre@canutillo-isd.org

MEMORANDUM

TO: Board of Trustees
Dr. Pedro Galaviz, Superintendent

FROM: Martha Aguirre, Executive Director, Financial Services

DATE: August 19, 2014

SUBJECT: Agenda Item – Horizone Construction

RECOMMENDATION: Approval of contracted services with Horizone Construction for the installation of new domestic water service for Damian Elementary in the amount of \$31,950

RATIONALE: The existing water line recently ruptured and was temporarily repaired. The temporary repair is in poor condition and must be abandoned. A new PVD waterline will be extended from Strahan Road to the building per the Exhibit 1. The existing hole dug to uncover the existing domestic water line will also be repaired per Exhibit 2. As per D. Padilla – A total of six contractors were contracted for quotes-however only two responded.

As stated in Board Policy CH (Local), any purchase that costs or aggregates to a cost of \$10,000 or more shall require board approval before a transaction may take place.

PURCHASING SUMMARY:

Department: Facilities and Transportation Division
Recommended Award to: Horizone Construction
Funding Source: 199.51.6299.00.915.99
Participating School/Department: Damian Elementary
Procurement Type: Allied States Cooperative-Region 19 ESC
Contract Term: Single
Amount: \$31,950

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Request for Board Agenda Item

Purchasing Department

Date: 7-22-14

Campus/Department: Facilities & Transportation

Vendor Name: Horizone Construction

Total Cost: \$31,950

Item Description and Justification for Purchase:

Utilize Region 19 vendor to install new domestic water service to Jose Damian Elementary. The existing water line recently ruptured and temporarily repaired and is in poor condition and must be abandoned. A new PVC waterline will be extended from Strahan Road to the building per the Exhibit 1. The existing hole dug to uncover the existing domestic water line will also be repaired per Exhibit 2. As per D. Padilla- A total of six contractors were contacted for quote-however only two responded

Funding Source: 199.51.6299.00.915.99

(Account number to charge)

Campus/Department Administrator

7/22/14

Date Signed

**** (Form must be received by the Purchasing Department by the last Wednesday of the month) ****

(To be completed by the Financial Services Division)

Purchasing Method: Allied States Cooperative - Region 19 ESC

Purchasing Agent

Date Signed

Executive Director of Financial Services

8/6/14

Date Signed

JDE - 3" Water Line Repair

	VEMAC	Horizone Construction
Sink Hole Asphalt Repair	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Reroute 3" Water main	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Patch and repair	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Backfill	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Curb and gutter	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Sparking Lot Stripping	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Price	\$ 41,400.00	\$ 31,950.00



PROPOSAL

June 30, 2014
To: Canutillo Independent School District
Attn: Edgar Goytia
Re: Jose H. Damian Elementary School
JDE - 3in Water Line Repair

Scope of Work

Option 1

Furnish and install 4" water line, per drawing provided existing water line to be abandoned.
Repair asphalt 18' x 40' 2" asphalt over 6" base course
Demolition of 120' x 3' x 6" concrete paving and re install

Total \$ 31,950.00

Option 2 (If Award separated)

Furnish and install 4" water line, per drawing provided existing water line to be abandoned.
Demolition of 120' x 3' x 6" concrete paving and re install

Total \$ 23,755.00

Repair asphalt 18' x 40' 2" asphalt over 6" base course

Total \$ 9,580.00

Note: Sales Tax & any cost for Textura or any other software need for project Management.

We exclude any item not listed on this quote.

Rock excavation, elastomeric joint sealant, Bollards, hand rails, traffic control, any demolition, performance bond, landscaping (including seeding and planning), permits, trash removal, surveying, drain lines, material testing, rock excavation, tree removal, fire lane striping, collection of waste materials, hazardous waste collection, sanitary waste collection, spill control, any dirt export, SWPPP, silt fence, entrance construction, berm construction, water for construction and any item not included on this proposal
STANDARD EXCLUSIONS: any work not listed above. Permits, testing and/or laboratory fees, any bond fee, utility work. Traffic control at any time, erosion control, storm water pollution prevention control, dewatering, storm drain, dust control once we are away from jobsite. Removal of trash and unforeseen underground items.

All material is guaranteed to be under specs. Any deviation from the above specifications will be executed only upon written orders and will become an extra charge over the proposed bid. Our workers are fully covered by Workman's Compensation Insurance. We are members of the Associate General Contractors of America.

If you should have any questions regarding this proposal, please feel free to contact me at my office.

Sincerely,

Saul Mejia
Estimator

June 2nd, 2014

Water Main Line at Jose Damian Elementary School
CISD

To whom it may concern,

Please accept this letter as VeMac's proposal for the above referenced project. VeMac has developed this proposal based on a site visit on 5/21/2014 and site drawings provided by Edgar Goytia.

Base bid proposal scope of work; labor, material, equipment, and general conditions to

- Cut, plug, and abandon in place the existing damaged water main line.
- Reroute the water main line (See attached sketch)
- All excavation, backfill, and pavement replacement required to perform the above mentioned work.

TOTAL: \$41,400.00

NOTES:

- Line was rerouted to avoid excessive pavement patching and to allow for the parking lot to be functional through the duration of the work.
- Construction water to be provided by owner
- Testing is excluded
- Permits are excluded
- Any unforeseen conditions not stated during site visit

In closing, VeMac would like to thank you for allowing us to submit its proposal on the above referenced project for your review and use. If you have any questions or additional information is needed, please do not hesitate to contact us.

Respectfully,
VeMac, Inc.



May 21st, 2014

HMAC reconstruction at Jose Damian Elementary School
CISD

To whom it may concern,

Please accept this letter as VeMac's proposal for the above referenced project. VeMac has developed this proposal based on a site visit on 5/21/2014 and on construction observations by Mr. Edgar Goytia.

Base bid proposal scope of work; labor, material, equipment, and general conditions for

- Demolish and remove approximately 900 sq.ft. of damaged HMAC and base course
- Process and compact 6 ft. of existing subgrade to receive new HMAC on top
- New 3" HMAC over 6" base course
- New 10 LF of curb and gutter
- New striping for 4 parking spaces

TOTAL: \$12,600.00

Option 1; remove and replace 6 ft. of subgrade in the event that the existing soil is not suitable for construction. ADD: \$4,125.00

Notes/Exclusions:

- Traffic barricades to be provided by CISD
- Testing is excluded
- Permits are excluded
- Any unforeseen conditions not stated during site visit

In closing, VeMac would like to thank you for allowing us to submit its proposal on the above referenced project for your review and use. If you have any questions or additional information is needed, please do not hesitate to contact us.

Respectfully,
VeMac, Inc.



PROPOSAL

June 30, 2014
To: Canutillo Independent School District
Attn: Edgar Goytia
Re: Jose H. Damian Elementary School
JDE - 3in Water Line Repair

Scope of Work

Option 1

Furnish and install 4" water line, per drawing provided existing water line to be abandoned.
Repair asphalt 18' x 40' 2" asphalt over 6" base course
Demolition of 120' x 3' x 6" concrete paving and re install

Total \$ 31,950.00

Option 2 (If Award separated)

Furnish and install 4" water line, per drawing provided existing water line to be abandoned.
Demolition of 120' x 3' x 6" concrete paving and re install

Total \$ 23,755.00

Repair asphalt 18' x 40' 2" asphalt over 6" base course

Total \$ 9,580.00

Note: Sales Tax & any cost for Textura or any other software need for project Management.

We exclude any item not listed on this quote.

Rock excavation, elastomeric joint sealant, Bollards, hand rails, traffic control, any demolition, performance bond, landscaping (including seeding and planning), permits, trash removal, surveying, drain lines, material testing, rock excavation, tree removal, fire lane striping, collection of waste materials, hazardous waste collection, sanitary waste collection, spill control, any dirt export, SWPPP, silt fence, entrance construction, berm construction, water for construction and any item not included on this proposal
STANDARD EXCLUSIONS: any work not listed above. Permits, testing and/or laboratory fees, any bond fee, utility work. Traffic control at any time, erosion control, storm water pollution prevention control, dewatering, storm drain, dust control once we are away from jobsite. Removal of trash and unforeseen underground items.

All material is guaranteed to be under specs. Any deviation from the above specifications will be executed only upon written orders and will become an extra charge over the proposed bid. Our workers are fully covered by Workman's Compensation Insurance. We are members of the Associate General Contractors of America.

If you should have any questions regarding this proposal, please feel free to contact me at my office.

Sincerely,

Saul Mejia
Estimator

Exhibit 1

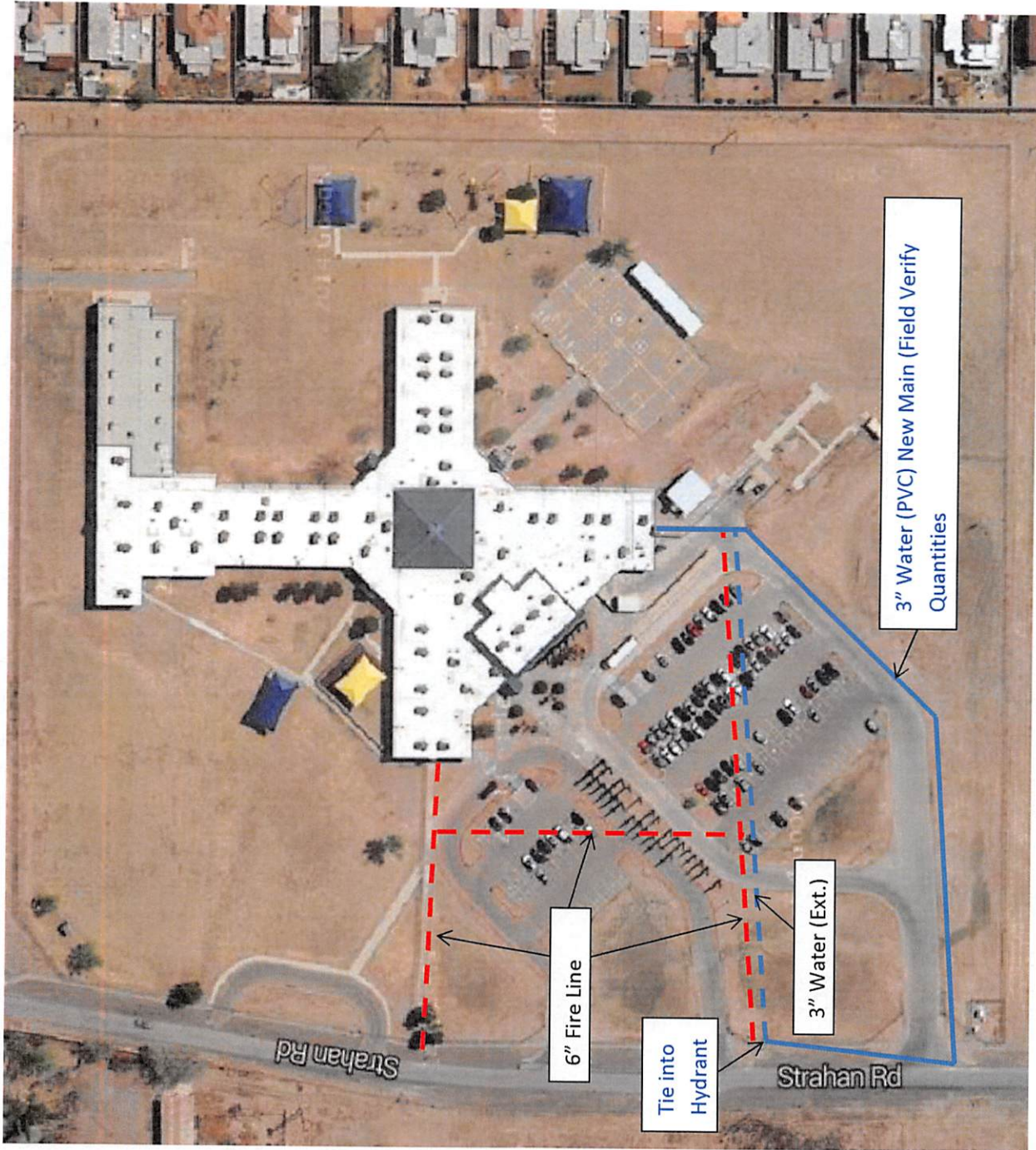


Exhibit 2

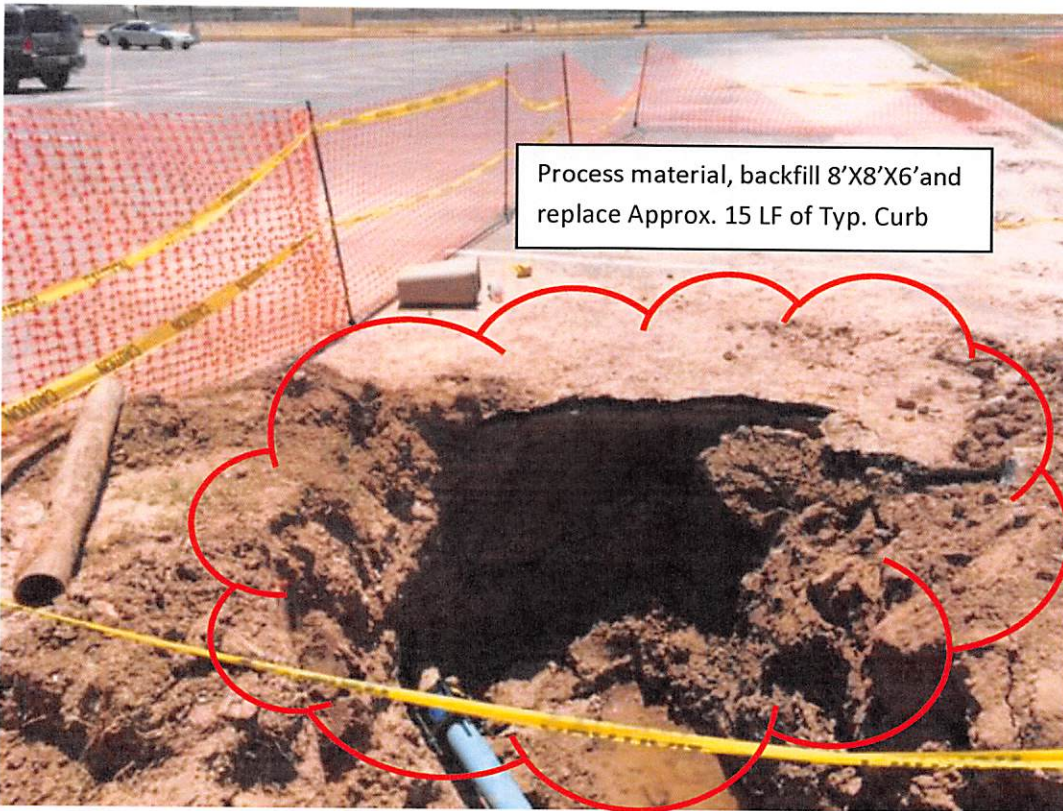


Exhibit 2





EmployeeAccounts.jsp

Account Transactions

Fiscal Year: * 2015

Account Number: Fund 199 . Fnc 51 . Obj 6299 . Sub 00 . Org 915 . Pic 99 . Year 2015 . Owner

Search Load All

Results

Configure columns | Sort | Clear Sorted by: (default)

Account Number	Owner	Year	Account Name	Balance	Adopted Budget	Amended Budget	Budget Encumbrances	Transactions
199.51.6299.00.915.99	915	2015	Misc. Contracted Services	110,286.03	208,000.00	208,000.00	0.00	6,824.00

record count: 1 of 1

105

Corina Heredia

From: Dominic Jose Padilla
Sent: Wednesday, July 30, 2014 4:03 PM
To: Corina Heredia
Cc: Edgar Goytia-Chavez; Maria Cortez; Arlene Garcia
Subject: RE: Request for Board Agenda Item - JDE Domestic Water Line

Mrs. Heredia,

We reached out to AO General Contractors, Horizone, VEMAC, Camino Contracting, The Sprinkler Guya and Graco. We only received the two proposals we had delivered to your office.

Please let us know if this addresses your concern.

Thank you,

Dominic Padilla, LEED AP
Executive Director of Facilities & Transportation
Canutillo Independent School District
7710 Cap Carter
Canutillo, TX 79835
O 915-877-7712
M 915-727-1555

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From: Corina Heredia
Sent: Wednesday, July 30, 2014 3:06 PM
To: Dominic Jose Padilla
Cc: Edgar Goytia-Chavez
Subject: RE: Request for Board Agenda Item - JDE Domestic Water Line

Good Afternoon Mr. Padilla,

Following up on my question from yesterday. Would you happened to have a response. I need to turn in the Agenda Items to Martha for approval and want to be able to give her an answer on why 3 quotes were not obtained for this Board Agenda Item?

Thank you,
Corina

From: Dominic Jose Padilla
Sent: Tuesday, July 22, 2014 4:46 PM
To: Corina Heredia; Martha Aguirre; Gloria De Leon
Cc: Edgar Goytia-Chavez; Arlene Garcia; Armando Ramos; Maria Cortez
Subject: Request for Board Agenda Item - JDE Domestic Water Line

Mrs. Heredia,

Please see attached request for Board Agenda item. Please let us know if additional information is needed.

Thank you,

Dominic Padilla, LEED AP
Executive Director of Facilities & Transportation
Canutillo Independent School District
7710 Cap Carter
Canutillo, TX 79835
O 915-877-7712
M 915-727-1555

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From: Edgar Goytia-Chavez
Sent: Monday, June 30, 2014 8:02 AM
To: Dominic Jose Padilla
Cc: Armando Ramos; Arlene Garcia
Subject: JDE - 3in Water line Repair

Dominic,

I was able to get a proposal from Horizone and it came \$22k cheaper than Vemac.

Attached is the Scope of work sent to both companies and they both met with me at the campus to review and discuss.

Vemac	\$ 54,000
Horizone	\$ 31,950

How would you like me to proceed?

Edgar Goytia
Bond Project Manager
Canutillo Independent School District
7710 Cap Carter
Canutillo, TX 79835
O 915-877-7751
M 915-241-7909
F 915-877-7740

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