



Port Aransas ISD

Regular Meeting

Thursday, October 10, 2013 6:00 PM

NOTICE OF REGULAR MEETING OF THE BOARD OF TRUSTEES
PORT ARANSAS INDEPENDENT SCHOOL DISTRICT
Thursday, October 10, 2013
6:00 PM

Notice is hereby given that a Regular Meeting of the Board of Trustees of the Port Aransas Independent School District will be held on Thursday, October 10, 2013 at 6:00 PM. The Board will meet in the Board Room of the Port Aransas Independent School District Administration Building, 100 S. Station Street, Port Aransas, Texas.

I. CALL TO ORDER	5
A. Moment of Silence and Pledge of Allegiance	
II. COMMENTS	
A. Public Comments	6
B. Board of Trustee's Acknowledgements	7
III. PRESENTATIONS	
A. Sharon McKinney will present Ty Morris who has been named a National Merit Commended Scholar.	
B. Presentation and Public Discussion of the Financial Integrity Rating System of Texas (FIRST Rating).	8
IV. REPORTS	
A. Business Reports	9
1. September's Expenditures	10
2. Tax Collections.	16
3. 2013 Bond Projects Update	17
B. Superintendent's Report	21
1. Enrollment/Attendance	22
2. UIL Guidelines for Booster Clubs and Marlin Athletic Booster Club Bylaws	23
3. 2012-2013 SHAC Report	41
V. CONSENT AGENDA	54
A. Consider/Take Possible Action on the Minutes of the Regular Meeting September 12, 2013.	55
B. Consider/Take Possible Action on the Investment Report.	57
C. Review/Take Possible Action on NCAD Minutes as Necessary.	68
VI. DISCUSSION AND/OR ACTION ITEMS	
A. Consider/Take Possible Action to Nominate a Person for Place 6, Board of Directors, Nueces County Appraisal District.	82
B. Consider/Take Possible Action to Approve the Purchase of a Softball Field Scoreboard and Installation.	85

C. Consider/Take Possible Action to Approve Renewal of Property and Casualty Insurance.	90
D. Consider/Take Possible Action to renew the Interlocal Agreement Between the Property Casualty Alliance of Texas (PCAT) with Port Aransas.	95
VII. CLOSED MEETING	100
The Board will adjourned into Closed Meeting at 6:30 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, 551.074 to consider the following:	
A. Discussion to Employ Teacher(s).	
VIII. RETURN TO OPEN MEETING	101
The Board will reconvened in Open Session at 7:27 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, 551.074 to consider the following:	
A. Consider and Take Possible Action to Employ Teacher(s).	
IX. ADJOURN	102
A. The meeting adjourned.	

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed session of the Board of Trustees is required, then such closed session as authorized by the Texas Open Meetings, Act, Texas Government Coded Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section

- 551.071 Private consultation with the board's attorney
- 551.072 Discussing purchase, exchange, lease, or value of real property.
- 771.073 Discussing negotiated contracts for prospective gifts or donations.
- 551.074 Discuss:
 - (1) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or
 - (2) To hear a complaint or charge against an officer or employee.
- 551.076 Considering the deployment, specific occasions for, or implementation of security personnel or devices.
- 551.082 Considering discipline of a public school child, or complaint or charge against personnel.
- 551.083 Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups.

Should any final action, final decision, or final vote be required in the opinion of the school Board with regard to any matter considered in such closed session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice hereof, as the School Board shall determine pursuant to applicable laws and policies.

Respectfully submitted,

Dr. Sharon L. Doughty, Superintendent

CALL TO ORDER

Non-Action Item

Board President, Michele Lorette, will call the meeting to order.

- Moment of Silence and Pledge of Allegiance

PUBLIC COMMENTS

Non-Action Item:

At regular meetings the Board shall allot up to thirty (30) minutes to hear persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall complete a public comment card and present it to the Board President prior to the beginning of the meeting.

Public participation is limited to the designated public comment portion of the meeting. At all other times during the Board meetings, the audience shall not enter into discussion or debate on matters being considered by the Board. No presentation shall exceed three (3) minutes. Delegations of more than five persons shall appoint one person to present their view before the Board.

Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board may not deliberate, discuss, or make any decision on any subject not on the agenda.

BOARD OF TRUSTEES' ACKNOWLEDGEMENTS

Non-Action Item:

At this time, Board members may make acknowledgements and/or receive Board committee reports.

Presentation and Public Discussion

FIRST Annual Financial Management Report (Financial Integrity Rating System of Texas)

Background Information:

The Board will hear public comments on the Financial Integrity Rating System of Texas (FIRST). The 2013 rating was based upon analysis of staff and student data reported for the 2011-12 school year, and budgetary and actual financial data for the fiscal year ended August 31, 2012.

Port Aransas ISD received a “Standard Achievement” rating for 2013.

A complete report will be distributed at the board meeting.

Rationale: State law requires a public meeting for the public to hear comments on the financial integrity of the district.

Budget: No Financial Impact

Recommendation: None

REPORTS

A. Business Reports

Carol Sue Hipp will present to the Board the following information:

1. September 2013 Expenditures
2. Tax Collections
3. 2013 Bond Projects Update

Transaction Report
9/1/13 Through 9/30/13

Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 8/31/13				9,184.77
9/3/13	307948	GINA MCKEEVER	CHECK	[131 TARGET]	R	39.18
9/19/13	416	IGA FAMILY CENTER	SCIENCE PROJECTS	[350 BOX TOPS]	R	-97.35
9/30/13		Interest Earned		[114 INTEREST]	R	0.02
9/30/13		BANK CHARGES		[325 PRINCIPAL]	R	-18.88
		TOTAL 9/1/13 - 9/30/13				-77.03
		BALANCE 9/30/13				9,107.74
		TOTAL INFLOWS				39.20
		TOTAL OUTFLOWS				-116.23
		NET TOTAL				-77.03

Transaction Report
9/1/13 Through 9/30/13

Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 8/31/13				4,217.67
9/16/13	554917	JOE KOCUREK	DONATION	[148 MARLIN SURF CLUB]	R	500.00
9/23/13	554918	JANICE MARTIN	BAKE SALE	[134 CHEERLEADERS]	R	850.30
9/30/13		Interest Earned		[114 PAYABLE TO GENER...]	R	0.01
9/30/13		BANK CHARGE	ANALYSIS CHARGE	[140 BMS PRINCIPAL ACC...]	R	-22.01
9/30/13	554919	JANICE MARTIN	BAKE SALE	[134 CHEERLEADERS]	R	334.83
		TOTAL 9/1/13 - 9/30/13				1,663.13
		BALANCE 9/30/13				5,880.80
		TOTAL INFLOWS				1,685.14
		TOTAL OUTFLOWS				-22.01
		NET TOTAL				1,663.13

Transaction Report

9/1/13 Through 9/30/13

Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 8/31/13				17,754.21
9/3/13	901387	SHERRI BUJAN	FLOWER FUND	[200 FACULTY FUND]	R	150.00
9/3/13	901388	JEFF MOSS	YEARBOOK SALES	[119 YEARBOOK]	R	250.00
9/5/13	901389	JEFF MOSS	YEARBOOK SALES	[119 YEARBOOK]	R	50.00
9/6/13	1681	DEEP SEA HEADQUARTE...	FACULTY SHIRTS	[200 FACULTY FUND]	R	-692.68
9/9/13	901390	SHERRI BUJAN	TARGET	[141 PRINCIPAL FUND]	R	66.62
9/11/13	TXFR	JUNIOR CLASS TRANS FR...	TRANS FROM SENIOR 2013	[122 CLASS OF 2015]	R	115.38
9/11/13	TXFR	SENIORS 2013	TRANS TO JUNIORS CLAS...	[121 CLASS OF 2013]	R	-115.38
9/12/13	901391	SHERRI BUJAN	SHIRTS	[200 FACULTY FUND]	R	63.00
9/12/13	901392	SHERRI BUJAN		[141 PRINCIPAL FUND]	R	5.00
9/13/13	901393	JEFF MOSS	SHIRTS	[200 FACULTY FUND]	R	21.00
9/18/13	1682	ASW ENTERPRISES	SPELLING TESTS	[143 UIL Academic]	R	-57.50
9/18/13	1683	A+ COMPUTER SCIENCE	UIL INVITATIONAL TEST &...	[143 UIL Academic]	R	-260.00
9/18/13	1684	HEXCO ACADEMIC	UIL ACADEMIC TESTS ME...	[143 UIL Academic]	R	-373.10
9/18/13	1685	TMSCA	MEMBERSHIP/UIL INV TEST	[143 UIL Academic]	R	-250.00
9/20/13	901394	JEFF MOSS	SALE	[119 YEARBOOK]	R	50.00
9/24/13	901395	PETE BARELLO	DONATION	[144 KEY CLUB]	R	75.00
9/26/13	901396	JENNIFER STARK	PSAT TESTING	[138 PAHS COUNSELOR]	R	434.00
9/30/13		Interest Earned		[114 INTEREST]	R	0.03
9/30/13		BANK CHARGES	ANALYSIS CHARGE	[141 PRINCIPAL FUND]	R	-24.54
9/30/13	901397	JENNIFER STARK	PSAT TESTING	[138 PAHS COUNSELOR]	R	14.00
		TOTAL 9/1/13 - 9/30/13				-479.17
		BALANCE 9/30/13				17,275.04
		TOTAL INFLOWS				1,294.03
		TOTAL OUTFLOWS				-1,773.20
		NET TOTAL				-479.17

Transaction Report

9/1/13 Through 9/30/13

Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 8/31/13				130,825.09
9/3/13	4000	Texas A&M CC	TUITION	200:1322 DAVID MINNICK	R	-276.30
9/3/13	4001	Texas A & M CORPUS CHRI...	PARKING PERMIT	200:1322 DAVID MINNICK	R	-66.00
9/3/13	4002	COLENE ELLIS	RENT	200:1303 JESSICA BORD...	R	-1,100.00
9/3/13	4003	COLENE ELLIS	ELECTRIC BILL	200:1303 JESSICA BORD...	R	-289.37
9/3/13	4004	SHEA ROGERS	FALL TUITION 2013	200:1258 SHEA ROGERS	R	-893.41
9/3/13	4005	TEXAS A&M CORPUS	MEALS/BOOKS	200:1322 DAVID MINNICK	R	-1,681.11
9/3/13	4006	BEST BUY	COMPUTER	200:1322 DAVID MINNICK	R	-1,234.99
9/3/13	147608	STEVE REAVES	BAKESALE	[143 CROSS COUNTRY]	R	712.99
9/3/13	147609	STEVE REAVES	START UP BAKESALE B...	[143 CROSS COUNTRY]	R	50.00
9/4/13	4007	MALAIKA HARDER	BOOKS	200:1317 MALAIKA HARD...	R	-131.00
9/4/13	4008	TEXAS A & M KINGSVILLE	TUITION FALL 2013	200:1315 CHASE GUSTA...	R	-3,450.00
9/4/13	4009	JENNA SOCHA	RENT/GAS/SUPPLIES	200:1334 JENNA SOCHA	R	-803.19
9/5/13	4010	VIC DIMOND	SUPPLIES	[124 TENNIS]	R	-11.74
9/5/13	4011	STEVE REAVES	MELONS/SPAGHETTI DI...	[143 CROSS COUNTRY]	R	-75.11
9/5/13	4012	STEVE REAVES	MEALS FOR MOODY MEET	[143 CROSS COUNTRY]	R	-16.00
9/5/13	4013	DILLON MARTIN	FALL 2013 TUITION	200:1119 DILLON MARTIN	R	-500.00
9/6/13	4014	ROGERS POWERS	BOOK	200:1313 KILEY GOLLUB	R	-92.77
9/6/13	4015	COLBY MINNICK	GAS	200:1322 DAVID MINNICK	R	-40.00
9/6/13	147610	KAREN HALL SCHOLARSHIP	MEMORIAL SCHOLARSH...	200:350 KAREN HALL	R	30.00
9/9/13	4016	STEVE REAVES	MEALS	[143 CROSS COUNTRY]	R	-17.00
9/9/13	4017	TERESA CRAWFORD	FALL TUITION 2013	200:1305 STEPHEN CRA...	R	-799.50
9/9/13	4018	JENNA SOCHA	BOOKS	200:1334 JENNA SOCHA	R	-367.35
9/10/13	4019	TAMUCC	FALL TUITION 2013	200:1320 CHRISTOPHER ...	R	-3,000.00
9/10/13	4020	HERB LANCASTER	COMPUTER	200:1320 CHRISTOPHER ...	R	-1,143.09
9/10/13	4021	COLBY MINNICK	COLLEGE EXPENSES	200:1322 DAVID MINNICK	R	-132.29
9/11/13	4022	KRIS AMUNDSEN	ROOM/BOARD	200:1301 JOHN AMUNDS...	R	-696.39
9/11/13	4023	NORTH TEXAS STATE	FALL TUITION 2013	200:1301 JOHN AMUNDS...	R	-1,053.61
9/11/13	4024	STEVE REAVES	FRUIT/SPAGHETTI DINN...	[143 CROSS COUNTRY]	R	-39.36
9/12/13	4025	STEVE REAVES	T'S	[143 CROSS COUNTRY]	R	-210.00
9/16/13	4026	COLBY MINNICK	GAS/BROCIES/SUPPLIES	200:1322 DAVID MINNICK	R	-264.42
9/16/13	4027	JESSICA BORDEN	BOOKS/GAS	200:1303 JESSICA BORD...	R	-184.85
9/18/13	4028	VIC DIMOND	SUPPLIES	[124 TENNIS]	R	-175.39
9/18/13	4029	MELISSA RAMSDEN	DIABETIC SNACKS	[350 NURSE]	R	-53.80
9/18/13	4030	STEVE REAVES	WATERMELON AND PIZZA	[143 CROSS COUNTRY]	R	-71.92
9/18/13	4031	TERESA CRAWFORD	RENT	200:1305 STEPHEN CRA...	R	-1,200.50
9/18/13	147611	MOLLY NIXON	DONATION FOR MAUDIN...	200:300 FACULTY	R	50.00
9/19/13	4032	DAVID MINNICK	GAS	200:1322 DAVID MINNICK	R	-20.00
9/19/13	4033	SAVANNA NIXON	FALL 2013 TUITION	200:1122 SAVANNA NIXON	R	-500.00
9/20/13	4034	UNIVERSITY OF OKLAHOMA	FALL 2013 TUITION	200:1307 MEAGAN FEIL	R	-2,000.00
9/23/13	4035	COLBY MINNICK	GAS/BROCIES/SUPPLIES	200:1322 DAVID MINNICK	R	-252.11
9/23/13	4036	CAITLIN NIXON	TUITION FALL 2013	200:1265 CAITLIN NIXON	R	-1,000.00
9/24/13	4037	LORNA REILLY	TUITION FALL 2013	200:1331 CALEB ROGERS	R	-1,045.30
9/24/13	4038	WALMART FLOUR BLUFF	PORTABLE CD/RADIO B...	[124 TENNIS]		-84.91
9/24/13	4039	ANDREW FOLLETT	FALL TUITION 2013	200:1310 ANDREW FOLL...		-1,000.00
9/24/13	147612	STEVE REAVES	ENTRY FEE ARANSAS C...	[143 CROSS COUNTRY]	R	180.00
9/24/13	147613	RHONDA BURGER	DONATION	200:350 KAREN HALL	R	20.00
9/25/13	4040	OKLAHOMA STATE	FALL 2013 TUITION	200:1304 CHASE CHAMB...		-2,000.00
9/25/13	4041	STEVE REAVES	ROOMS/MEALS SA MEET	[143 CROSS COUNTRY]	R	-996.98
9/25/13	4042	STEVE REAVES	START UP BOX FOR PA ...	[143 CROSS COUNTRY]	R	-200.00
9/27/13	4043	BUCK HONSINGER	GAS/SUPPLIES	200:1247 BUCK HONSIN...	R	-182.30
9/30/13		Interest Earned		[114 PAYABLE TO GENE...	R	0.23
9/30/13	4046B	BANK CHARGES	BANK CHARGES	[114 PAYABLE TO GENE...	R	-18.84
9/30/13	4044	STEVE REAVES	ORANGES	[143 CROSS COUNTRY]		-17.80
9/30/13	4045	JESSICA BORDEN	BOOKS/GAS	200:1303 JESSICA BORD...		-148.80
9/30/13	147614	STEVE REAVES	START UP MONEY	[143 CROSS COUNTRY]	R	200.00
9/30/13	147615	STEVE REAVES	ENTRY FEES FOR PA ME...	[143 CROSS COUNTRY]	R	1,651.00
TOTAL 9/1/13 - 9/30/13						-26,643.28

Transaction Report
9/1/13 Through 9/30/13

Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 9/30/13				104,181.81
TOTAL INFLOWS						2,894.22
TOTAL OUTFLOWS						-29,537.50
NET TOTAL						-26,643.28

PORT ARANSAS ISD
 Expenditure Summary
 As of September 30, 2013

AMERICAN BANK

LOCAL MAINTENANCE

MAINTENANCE	\$	154,418.34
PAYROLL	\$	369,984.55
Transfer to Lone Star	\$	-

INTEREST & SINKING-BOND PYTS

Transfers to Lone Star	\$	-
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Total Cash Expenditures/Transfers for Month	\$	524,402.89
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HP&O - INVESTMENT ACCOUNT

American Investment Sweep Account	\$	-
American Investment Fund	\$	-
Total Cash Expenditures/Transfers for Month	\$	-

LONSTARE INVESTMENT ACCOUNT

GENERAL FUND - Chapter 41 Pymt	\$	-
GENERAL FUND - Transfer to American BK	\$	400,000.00
CONSTRUCTION - \$200,000	\$	-
CONSTRUCTION - \$3,500,000	\$	-
INTEREST & SINKING - Bond Pymt	\$	-
RESERVE	\$	-
WORKER'S COMP	\$	1,987.50
INTEREST & SINKING	\$	-
Total Cash Expenditures/Transfers for Month	\$	401,987.50

PORT ARANSAS I.S.D.
SCHEDULE OF YEAR-TO DATE TAX COLLECTIONS

	<u>BUDGET 2013/14</u>	<u>YEAR-TO-DATE 9/30/2013</u>	<u>% OF BUDGET</u>
LOCAL TAXES-GENERAL FUND			
TAXES-CURRENT YEAR (gross)	\$17,026,908.00	0.00	
TAXES- DISCOUNTS GIVEN	\$0.00	0.00	
TAXES-PRIOR YEARS	350,000.00	34,474.83	
PENALTY AND INTEREST	<u>160,000.00</u>	<u>5,197.11</u>	
	<u>17,536,908.00</u>	<u>39,671.94</u>	0.23%
LOCAL TAXES-DEBT SERVICE FUND			
TAXES-CURRENT YEAR (gross)	1,512,396.00	0.00	
TAXES- DISCOUNTS GIVEN	\$0.00	0.00	
TAXES-PRIOR YEARS	20,000.00	1,875.09	
PENALTY AND INTEREST	<u>10,000.00</u>	<u>256.81</u>	
	<u>1,542,396.00</u>	<u>2,131.90</u>	0.14%
TOTAL COLLECTED	<u>19,079,304.00</u>	<u>41,803.84</u>	0.22%

TAX COLLECTION COMPARISONS as of Month Ended 9/30/2013			
	<u>TOTAL BUDGETED</u>	<u>COLLECTED</u>	<u>% OF BUDGET</u>
2012/13 SCHOOL YEAR	16,281,503.00	24,031.26	0.15%
2013/14 SCHOOL YEAR	19,079,304.00	41,803.84	0.22%

PORT ARANSAS ISD
\$3,500,000 BOND Budget and Status

As of: **10/4/13**

Project #	Campus	Project Year	Description	Status/Vendor	Budget	Encumbered or Expended	Under/(Over) Budget
00	501	00	BOND CONSTRUCTION OTHER	For Year Three Projects	1,072,574	0	1,072,574
Year One (2012-13) Projects:							
01	501	03	BOND ARCHITECT OTHER	Review of projects	65,882	0	65,882
02	501	03	BOND ELECTRICAL UPGRADE		138,000	0	138,000
03	001	03	BOND HS AIR HANDLER	Reviewing specs with Vendor to prepare RFP	103,000	0	103,000
04	001	03	BOND HS INTERIOR DOORS	Phase One COMPLETED pending punch list	35,000	32,900	2,100
05	001	03	BOND HS WINDOW GASKETS		15,000	0	15,000
06	501	03	BOND HS / WALL CARPET	Reviewing specs and Preparing RFP	151,766	0	151,766
07	501	03	BOND ROOF MAINT (ARCH)		10,000	0	10,000
08	501	03	BOND MS BAND HALL ROOF	After assessment - not required at this time	12,000	0	12,000
09	041	03	BOND BMS CLOSET REBUILD	COMPLETED	16,821	11,321	5,500
09	101	03	BOND OES - WIRING CLOSET	COMPLETED	7,918	7,418	500
10	501	03	BOND OES KITCHEN FLOOR	Project approved - Reviewing Timeline	24,925	0	24,925
10	873	03	BOND HS SPORTS UNIFORMS	Cross Country Received, Basket Ball ordered	6,000	5,420	580
11	501	03	BOND OES DISHWASHER	COMPLETED	20,830	20,830	0
12	101	03	BOND OES PLAYGROUND	Installed-Adjustments needed timeline pending	45,000	43,376	1,624
13	002	03	BOND BAND INSTRUMENTS	Oboe purchased in Spring & another ordered	15,000	2,710	12,290
14	001	03	BOND HS CAMPUS FURNITURE	Purchases as needed	7,500	1,774	5,726
14	041	03	BOND BMS CAMPUS FURNITURE	Purchases as needed	5,000	2,009	2,991
14	101	03	BOND OES CAMPUS FURNITURE	Purchases as needed	7,500	1,483	6,017
				Total Purchased, instalation in MS Library & HS			
15	501	03	BOND DIS WIDE/ CARPET REPLACE	Various - timeline pending on installation of remaining	19,118	19,118	(0)
16	501	03	BOND SECURITY CAMERA		85,000	0	85,000
17	873	03	BOND SOFTBALL FENCE	COMPLETED	13,000	8,500	4,501
18	873	03	BOND SOFTBALL BACKSTOP	COMPLETED	15,000	9,473	5,527
19	873	03	BOND TRACK	Reviewing specs with Vendor and Preparing RFP	290,000	0	290,000
20	873	03	BOND TRACK/STORAGE	Reviewing plans w/ architect	21,000	0	21,000
21	873	03	BOND SOFTBALL SCOREBOARD	Board Approval Requested	15,000	0	15,000
22	873	03	BOND SOFTBALL CONCRETE	COMPLETED	12,000	17,281	(5,281)
23	873	03	BOND TENNIS COURT BLEACHERS	Reviewing specs and Preparing RFP	350,000	0	350,000
24	501	03	BOND TRANS/ FULL SIZE BUS	Ordered International 72 Passenger Bus (Delivery Nov or Dec)	95,000	93,318	1,682
25	501	03	BOND TRANS/BUS WHEELCHAIR	Review of need/or alternatives	75,000	0	75,000
26	501	03	BOND MAINT/GOLF CARTS 4	COMPLETED - Licenced & in use	14,000	13,000	1,000

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28	501	03	BOND OES GUTTER & FLASHING REP	COMPLETED	0	600	(600)
94	501	03	BOND MAINT/ SCISSOR LIFT		8,500	0	8,500
95	501	03	BOND MAINT/ IMPELLERS AIR		9,000	0	9,000
96	501	03	BOND MS GLASS BLOCK REPAIR	Contract Executed w/ C/PM Construction	600	0	600
97	501	03	BOND TRANS/SECURITY	COMPLETED	2,036	2,036	(0)
98	101	03	BOND HS LIBRARY LAB 12 PC'S		8,100	0	8,100
99	001	03	BOND HS WIRELESS PRINTERS-2	COMPLETED	1,400	628	772
Year Two (2013-14) Projects:							
10	001	04	BOND 9TH AND 12TH IPADS	IN PROCESS OF REVIEW AND IMPLEMENTATION OF TIMELINE FOR ALL 2013-14 PROJECTS	32,060	0	32,060
10	041	04	BOND MS APPLE TV & PROJECTOR - 3		3,453	0	3,453
10	101	04	BOND OES CLASSROOM IPADS - 13		5,954	0	5,954
10	873	04	BOND BASKET BALL RIMS		1,000	0	1,000
11	041	04	BOND MS REPLACE IPAD - 21		10,500	0	10,500
12	001	04	BOND HS APPLE TV & PROJECTORS - 4		4,604	0	4,604
12	041	04	BOND MS STAFF WORKSTATIONS-10		6,750	0	6,750
14	001	04	BOND HS UPSTAIRS LAB PC'S - 20		14,175	0	14,175
15	873	04	BOND WEIGHT ROOM EQUIPMENT		20,000	0	20,000
16	501	04	BOND ARCH-ROOF MAINT		22,500	0	22,500
17	501	04	BOND MS WALL/ROOF REPAIR		10,000	0	10,000
18	501	04	BOND OES LIBRARY EVAPORATOR UNIT		20,000	0	20,000
20	501	04	BOND HS GYM RETRACTABLE BLEACHERS		66,386	0	66,386
21	501	04	BOND MOVE TROPHY CASE		21,000	0	21,000
30	501	04	BOND OES REPLACE AC CABINET RM 108		1,500	0	1,500
31	501	04	BOND OES TOUCH UP/REPAINT		8,500	0	8,500
32	501	04	BOND MS RE-CAULK WINDOWS		5,000	0	5,000
01	501	04	BOND ARCH-OTHER PROJECTS		80,000	0	80,000
04	041	04	BOND MS INTERIOR DOORS		2,500	0	2,500
10	873	04	BOND ATHLETIC UNIFORMS		6,000	0	6,000
13	002	04	BOND BAND INSTRUMENTS		15,000	0	15,000
14	001	04	BOND HS CAMPUS FUNITURE		7,500	0	7,500
14	041	04	BOND BMS CAMPUS FUNITURE		7,500	0	7,500
14	101	04	BOND OES CAMPUS FUNITURE		5,000	0	5,000
26	501	04	BOND MAINT/GOLF CARTS 2	COMPLETED	7,000	0	7,000
95	501	04	BOND OES IMPELLERS - 4		19,550	0	19,550
97	501	04	BOND SECURITY CAMERA FOR BUS		3,098	0	3,098
Sub Total					3,200,000	293,195	2,906,805

Year One (2012-13) Commitment to Major Maintenance:

00	001	13	BOND OFFICE EQUIPMENT	Reclassified GF Expenses	204	204	0
06	001	13	BOND CLASSROOM BOOKS	Reclassified GF Expenses	234	234	0
00	002	13	BOND REPAIR OF INSTRUMENTS	Reclassified GF Expenses	1,109	1,109	0
00	101	13	BOND SPECIAL ED EQUIPMENT	Reclassified GF Expenses	754	754	0
00	101	13	BOND BOOKS ESL	Reclassified GF Expenses	180	180	0
00	501	13	BOND CON SERV	Reclassified GF Expenses	51,325	27,431	23,894
00	501	13	BOND SUPPLIES / MAINTENANCE	Reclassified GF Expenses	23,093	17,229	5,864
00	501	13	BOND TRANS MAINT & REPAIR	Annual Maintenance	8,254	8,254	0
27	501	13	BOND INSULATION HVAC OES CEILI	Contract issued to be completed November Break	20,765	20,765	0
28	501	13	BOND OES GUTTER & FLASHING REPAIR	COMPLETEED	4,690	4,690	0
29	501	13	BOND STORM SHUTTERS FRT DOORS	Installation in process	22,198	22,198	0
00	701	13	BOND ARCHITECTS ASSESSMENT	Professional Services Completed	8,655	8,655	0
00	750	13	BOND FIXED ASSETS BARCODE LABE	Reclassified GF Expenses	70	70	0
00	810	13	BOND LIBRARY BOOKS	Reclassified GF Expenses	497	497	0
00	810	13	BOND LIBRARY BOOKS	Reclassified GF Expenses	726	726	0
01	810	13	BOND LIBRARY EQUIPMENT	Reclassified GF Expenses	180	180	0
00	873	13	BOND ATHLETIC REPAIRS	Reclassified GF Expenses	873	873	0
06	873	13	BOND ATHLETIC EQUIPMENT	Reclassified GF Expenses	814	814	0
00	880	13	BOND CONT SER / INFRASTRUCTURE	Reclassified GF Expenses	4,639	4,639	0
01	880	13	BOND TECH/PHAS	Reclassified GF Expenses	621	621	0
41	880	13	BOND TECH/BMS	Reclassified GF Expenses	119	119	0
Year TWO (2013-14) Commitment to Major Maintenance							
04	001	14	BOND HS INTERIOR DOORS PHASE II	Quotes being prepared	0	0	0
00	003	14	BOND BAND EQUIPMENT		3,888	0	3,888
00	501	14	BOND TRANS CONT MAINT/REPAIRS		7,665	6,404	1,261
00	501	14	BUS STORAGE LEASE	Annual Lease for ONE Bus Storage Unit - awaiting new bus arrival		3,610	(3,610)
00	501	14	BOND SUPPLIES/TRANSPORTATION		1,500	0	1,500
00	501	14	BOND ANNUAL INSPECTIONS		5,000	70	4,930
00	501	14	BOND CONTRACT MANT/REPAIR	Fixed Asset maintenance	39,000	22,102	16,898
00	501	14	SUPPLIES/MAINT & OP	Fixed Asset maintenance	55,847	11,889	43,958
02	501	14	BOND CONTR MNT/GROUNDS		5,000	4,690	310
29	501	14	BOND MAINT STAND UP SCRUBBER		6,800	6,800	0
01	810	14	BOND HS LIBRARY BOOKS/MEDIA		1,000	0	1,000
11	810	14	BOND OES-LIBRARY BOOKS/MEDIA		1,200	0	1,200
41	810	14	BOND MS-LIBRARY BOOKS/MEDIA		1,000	0	1,000
00	873	14	BOND CONTR MNT/REPAIR		1,000	0	1,000
10	873	14	BOND UNIFORMS		1,000	1,000	0
00	880	14	BOND GENERAL SUP TECH/TECH		2,500	1,577	923
01	880	14	BOND GENERAL SUP TECH/PAHS		3,200	0	3,200

11	880	14	BOND GENERAL SUP TECH/OES		3,200	0	3,200
22	880	14	BOND INFRASTRUCTURE BACKBONE		8,000	0	8,000
41	880	14	BOND GENERAL SUP TECH/BMS		3,200	0	3,200
Sub Total					300,000	178,383	121,617
					3,500,000	471,578	3,028,422

REPORTS

B. Superintendent's Report

The Superintendent will present to the Board the following information:

1. Enrollment/Attendance
2. UIL Guidelines for Booster Clubs and Marlin Athletic Booster Club Bylaws
3. 2012-2013 SHAC Report

Enrollment Report
To
Port Aransas ISD Board of Trustees

District Update: October 3, 2013

PAISD Enrollment = 517

District ADA as of 10-03-2013 **97.14%**

	Olsen Elementary	Brundrett Middle School	Port Aransas High School	District Total
Total Enrollment	218	126	173	517
% by grade level	PK 23/95.79	6 44/97.94	9 43/97.67	
	KG 24/97.22	7 44/97.81	10 41/95.58	
	1 30/96.62	8 38/96.49	11 43/94.87	
	2 33/97.71		12 46/97.37	
	3 31/97.12			
	4 38/98.00			
	5 39/98.96			
Total Campus % Attendance	97.59%	97.45%	96.39%	97.14% (2012 =96.86)
Attendance percentage data 08/26/2013 – 10/2/2013 = 27 days in membership				

Comparison 2011-2012 ~ 2012 – 2013 ~ 2013 - 2014 (end of month enrollments)

2011 - 2012	2012 - 2013	2013 - 2014
September 556 (9-9-2011)	September 518 (9-6-2012)	September 515 (9-5-2013)
October 565 (10-5-2011)	October 521 (10-4-2012)	October 517 (10-2-2013)
November 560 (11-2-2011)	November 525 (11-2-2012)	
December 566 (12-1-2011)	December 527 (12-5-2012)	
January 562 (1-4-2012)	January 527 (1-10-2013)	
February 555 (2-2-2012)	February 525 (2-6-2013)	
March 549 (3-1-2012)	March 526 (3-6-2013)	
April 555 (4-4-2012)	April 524 (4-4-2013)	
May 542 (5-10-2012)	May 523 (5-6-2013)	
June 540 (6-01-2012)	May 524 (5-29-2013)	

SUPERINTENDENT REPORTS

UIL Guidelines for Booster Clubs and Marlin Athletic Booster Club Bylaws

On Friday, September 13, 2013, I informed community member and businessman, Randy D’Herde, that I would not allow him to sell his merchandise on school grounds during school programs because he was a third-party vendor and not a school-sanctioned organization or club.

Specifically, Mr. D’Herde was requesting that he be permitted to sell his “spirit wear” during district sports activities on district property. He said he had “come to an agreement on how best to coordinate [his] merchandise sales efforts” with the district’s Booster Club. Knowing that this would be a violation of UIL rules and guidelines which control the activities of booster clubs, I explained to him that there were several board policies which governed my decision to deny his request.

Mr. D’Herde subsequently sent a written request to the Board of Trustees and me to have “an opportunity to discuss the policy prohibiting outside vendors from selling items on school grounds.” I personally spoke to Randy and told him he was welcome to attend the October 10th regular board meeting and speak during the agenda item, “Public Comments” as a first-step in asking the board to review his request.

On Monday, September 16th, I met with Anne Denton, the Marlin Athletic Booster Club President, and other officers to review with them the request by Mr. D’Herde, his use of the booster club as a means of advertising his merchandise at his store, the UIL Booster Club Guidelines, the booster club bylaws, and the board policies governing the use of district facilities for fundraising, and school-related and non-school-related purposes.

Attached is the Marlin Booster Club letter given to Mr. D’Herde on Wednesday, September 18th explaining that UIL Guidelines and their club bylaws do not permit them to “partner” with him to sell his merchandise during games on the PAISD campus. The letter also requests per UIL guidelines that Mr. D’Herde submit a request to the club to donate funds to their organization as well as use their name in advertising his apparel. Mr. D’Herde has already made his request in writing and it has been approved by the booster club.

Attached for your information are the Board Policies governing the use of district facilities for fundraising, and school-related and non-school-related purposes, the UIL Guidelines for Booster Clubs, and the Marlin Athletic Booster Club Bylaws.

PORT ARANSAS MARLIN ATHLETIC BOOSTER CLUB

2013 - 2014



HOME OF THE FIGHTING MARLINS

To: Randy D'Herde with Bilmore and Sons,
Angie Huckaby with The Cypress Tree

The Marlin Athletic Booster Club would like to address 2 issues with you: 1) Your request to sell your Marlin merchandise on the PAISD campus during basketball games, and 2) Your use of the Marlin Athletic Booster Club in advertising the sale of merchandise at your store and stating that proceeds from the sale of your merchandise will be donated to the booster club.

Issue #1: The booster club has reviewed your request to sell your Marlin merchandise on the PAISD campus during basketball games in partnership with our club. We have read our bylaws, UIL guidelines and PAISD policies and have come to an agreement that we are not allowed to partner with a profitable business while we are operating as a school-sanctioned organization during a school program. It is against our charter and UIL guidelines to do so and could result in penalties to our PAISD athletic program.

Issue #2: We understand that you are using our Marlin Athletic Booster Club as an incentive for patrons to purchase your Marlin spirit apparel at your store. In order to follow the same guidelines as above and to not put our Athletic program in any jeopardy, we ask that you submit in writing to our club a request to use our Marlin Athletic Booster Club in advertising your Marlin apparel and that you are going to make a donation to the club from the proceeds of your sales. Your written request will provide us with the necessary documentation to support what you are doing and also serve to formalize our request to the PAISD administration for approval of your donation to our club. As is stated in the UIL guidelines for booster clubs, all donations to the club must be approved by the school district administration.

We are very gracious for any contributions donated to Marlin Athletic Booster Club and hope that as a successful businessperson in our community, you will understand our decisions and requests.

Please see attachments to support our decisions.

Thank you so much for your Support of the Marlin Athletic Booster Club.

Booster Club Board Members

President:

Anne Denton

Vice Presidents:

Katy Brennan

Treasurer:

Stacy Clardy

Secretary:

Karen Jones

GIFTS AND SOLICITATIONS

FJ
(LOCAL)



SCHOOL-SPONSORED

Fund-raising activities by student groups and/or for school-sponsored projects shall be allowed, with prior administration approval and under the supervision of the project sponsor, for students in all grades.

All fund-raising projects shall be subject to the approval of the executive director of business and operations.

Student participation in approved fund-raising activities shall not interfere with the regular instructional program. [See EC] Funds raised shall be received, deposited, and disbursed in accordance with CFD(LOCAL).

FOR OUTSIDE ORGANIZATIONS

Students representing their school may participate in charitable institution and community drives. Such participation, which shall be on a strictly voluntary basis and shall not disrupt the regular school day, shall be open to students in all grades.



BY OUTSIDE ORGANIZATIONS

No outside organizations of any sort may solicit contributions of any type from students, within the schools.

LOSS OF CLASS TIME

The collection of monies that takes the time of the students or teachers during school hours is strictly forbidden, unless the monies collected represent payment for school lunches, monies that will benefit the school or its students, or other authorized fees. [See also FP]

RELATIONS WITH PARENT ORGANIZATIONS

GE
(LOCAL)

District-affiliated school-support or booster organizations shall organize and function in a way that is consistent with the District's philosophy and objectives, within adopted Board policies, in accordance with applicable UIL guidelines and financial and audit regulations. [See also CFD]



USE OF DISTRICT FACILITIES

District-affiliated school-support or booster organizations may use District facilities with prior approval of the appropriate administrator. Other parent groups may use District facilities in accordance with policy GKD.

PURCHASES FOR THE SCHOOL

Before parent groups or other groups working with the school purchase equipment for the schools, including computer hardware and software, they shall notify the principal of their plans. In consultation with the Superintendent or designee, the principal shall determine the type or brand of equipment to buy to ensure compatibility with current District equipment.

Port Aransas ISD
178908

COMMUNITY RELATIONS
ADVERTISING AND FUND RAISING IN THE SCHOOLS

GKB
(LOCAL)

PROMOTIONAL
ACTIVITIES

School facilities shall not be used to advertise, promote, sell tickets, or collect funds for any nonschool-related purpose without prior approval of the Superintendent or designee. Nonschool-related organizations may use school facilities only in accordance with GKD.

X

ADVERTISING

Advertising shall be accepted solely for the purpose of covering the cost of providing materials and equipment, not for the purpose of establishing a forum for communication. The District retains final editorial authority to accept or reject submitted advertisements in a manner consistent with the First Amendment. [See FMA regarding school-sponsored publications]

COMMUNITY RELATIONS
NONSCHOOL USE OF SCHOOL FACILITIES

GKD
(LOCAL)

SCOPE OF USE

The District shall permit nonschool use of designated District facilities for educational, recreational, civic, or social activities when these activities do not conflict with school use or with this policy. X

Approval shall not be granted for any purpose that would damage school property or to any group that has damaged District property.

Note: See the following policies for other information regarding facilities use:

- Use by employee professional organizations: DGA
- Use of facilities for school-sponsored and school-related activities: FM
- Use by noncurriculum-related student groups: FNAB
- Use by District-affiliated school-support organizations: GE

NONPROFIT FUND-RAISING

The District shall permit nonprofit organizations to conduct fund-raising events on District property when these activities do not conflict with school use or with this policy.

FOR-PROFIT USE

The District shall permit individuals and for-profit organizations to use its facilities for financial gain when these activities do not conflict with school use or with this policy.

SCHEDULING

Requests for nonschool use of District facilities shall be considered on a first-come, first-served basis.

Academic and extracurricular activities sponsored by the District shall always have priority when any use is scheduled. [See FM] The Superintendent or designee shall have authority to cancel a scheduled non-school use if an unexpected conflict arises with a District activity.

APPROVAL OF USE

The Superintendent or designee is authorized to approve use of any District facility.

EXCEPTION

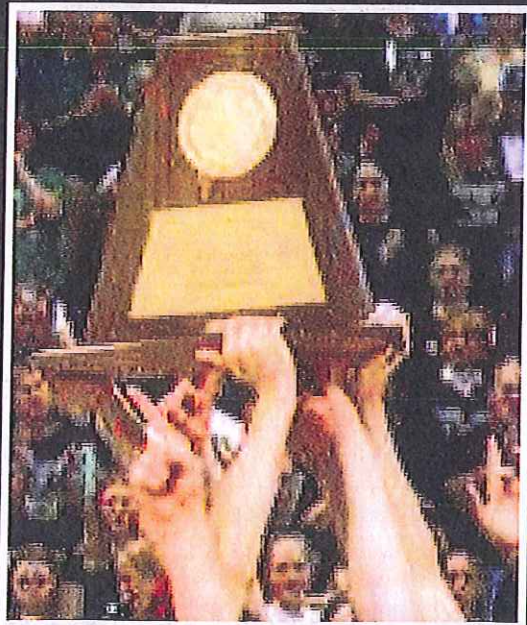
No approval shall be required for nonschool-related recreational use of the District's unlocked, outdoor recreational facilities, such as the track, playgrounds, tennis courts, and the like, when the facilities are not in use by the District or for a scheduled nonschool purpose.

Boosters is a sanctioned school organization

3rd party Vendor not school org.



Booster Club Guidelines



Be they music, fine arts, academic or athletic, booster clubs should exist to enrich students' involvement in extracurricular activities without endangering their eligibility.

| GENERAL GUIDELINES |

The role of competition

Participation teaches that it is a privilege and an honor to represent one's school. Students learn to win without boasting and to lose without bitterness.



Self-motivation and intellectual curiosity are essential to the best academic participants. Artistic commitment and a desire to excel are traits found in music participants. Physical training and good health habits are essential to the best athletes. Interscholastic competition is a fine way to encourage youngsters to enrich their education and expand their horizons.

Leadership and citizenship experiences through school activities help prepare students for a useful and wholesome life.

Plus, competition is fun!

Role of the Superintendent

Member schools make UIL rules and determine policies regarding penalties to schools, school district personnel and student participants. The superintendent is solely responsible for the entire UIL program. All school activities, organizations (including the booster club), events and personnel are under the jurisdiction of the superintendent. Booster clubs must recognize this authority and work within a framework prescribed by the school administration.



Role of Booster Clubs

Neighborhood patrons form booster clubs to help enrich the school's participation in extracurricular activities. The fund-raising role of booster clubs is particularly crucial in today's economic climate.

Written Policies

Booster clubs should develop and annually review policies to cover:

- *how to obtain administrative approval before beginning projects;

- *how to plan and publicize meetings;

- *bookkeeping and fund administration including process to obtain superintendent's approval prior to raising or spending funds;

- *election of officers (suggestion: one president; one secretary; one treasurer; and three vice - presidents: one vice

president to oversee fall, winter and spring sports);

*taking, distributing and filing minutes;

*public communication;

*proper interaction with fine arts directors and academic and athletic coaches through the lines of authority as established by the school board;

*a sportsmanship code governing behavior of booster club members and fans at contests, treatment of officials, guests, judges, etc.; and

*plans to support the school regardless of success in competition, keeping the educational goals of competition at the forefront of all policies,

Relationship with the school

The superintendent or a designee who does not coach or direct a UIL contest has approval authority over booster clubs and should be invited to all meetings. All meetings should be open to the public.

*Booster clubs do not have authority to direct the duties of a school district employee. The scheduling of contests, rules for participation, methods of earning letters and all other criteria dealing with inter-school programs are under the jurisdiction of the local school administration.

*Minutes should be taken at each meeting and kept on file at the school.

*School administration should apprise booster clubs of all school activities.

*Booster clubs should apprise school administrators of all club activities.

*Periodic financial statements itemizing all receipts and expenditures should be made to the general club membership and kept on file at the school.

| CLUB FINANCES |

Fundraising | Spending | Stipends | Gifts to Coaches

Money given to a school cannot be earmarked for any particular expense. Booster clubs may make recommendations, but cash or other valuable consideration must be given to the school to use at its discretion.

*Fund-raising projects are subject to state law. Nonprofit or tax-exempt status may be obtained from the Internal Revenue Service.

*Community-wide sales campaigns should be coordinated through the school administration to minimize simultaneous sales campaigns.

*Sales campaigns should be planned carefully to insure that the projects provide dollar value for items sold, and that most of the money raised stays at home. Otherwise donations are often more rewarding than letting the major part of the

money go to outside promoters.

*Fund-raising activities should support the educational goals of the school and should not exploit students. Activities and projects should be investigated carefully before committing the school's support.

*Individuals who actively coach or direct a UIL activity should serve in an advisory capacity to the booster club and should not have control or signature authority over booster club funds, including petty cash or miscellaneous discretionary funds. Coaches wish-lists should have received prior approval from school administration before submission to boosters.

*Coaches and directors of UIL academics, athletics and fine arts may not accept more than \$500 in money, product or service from any source in recognition of or appreciation for coaching, directing or sponsoring UIL activities. The \$500 limit is cumulative for a calendar year and is not specific to any one particular gift.

*The district may pay a stipend, fixed at the beginning of the year, as part of the annual employment contract. The amount of the stipend can't depend on the success of a team or individual. In other words, a coach can't receive more money if a team or individual qualifies to region or state.

*Funds are to be used to support school activities. To provide such funding for non-school activities would violate UIL rules and the public trust through which funds are earned.



| ATHLETIC BOOSTERS |

Club restrictions

Booster clubs cannot give anything to students, including awards. Check with school administrators before giving anything to a student, school sponsor or coach. Schools must give prior approval for any banquet or get-together given for students. All fans, not just members of the booster club, should be aware of this rule. It affects the entire community.

*Unlike music and academic booster clubs, athletic booster club funds shall not be used to support athletic camps, clinics, private instruction or any activity outside of the school.

*Booster groups or individuals may donate money or merchandise to the school with prior approval of the administration. These kinds of donations are often made to cover the cost of commercial transportation and to cover costs for out-of-town meals. It would be a violation for booster groups or individuals to pay for such costs directly.

*Individuals should be informed of the seriousness of violating the athletic amateur rule.

The penalty to a student-athlete is forfeiture of varsity

athletic eligibility in the sport for which the violation occurred for one calendar year from the date of the violation. Student athletes are prohibited from accepting valuable consideration for participation in school athletics - anything that is not given or offered to the entire student body on the same basis that it is given or offered to an athlete. Valuable consideration is defined as tangible or intangible property or service including anything that is usable, wearable, salable or consumable. Local school districts superintendents have the discretion to allow student athletes to accept, from their fellow students, small 'goodie bags' that contain candy, cookies or other items that have no intrinsic value and are not considered valuable consideration.

*Homemade "spirit signs" made from paper and normal supplies a student purchases for school use may be placed on the students' lockers or in their yards. Trinkets and food items cannot be attached. Yard signs made of commercial quality wood, plastic, etc. if not purchased or made by the individual player's parent, must be returned after the season.

*The school may provide meals for contests held away from the home school. If the school does not pay for meals, the individual parents need to purchase their own child's food. Parents may purchase anything they wish for their own child but may not provide food for their child's teammates unless approved by the school. The school may also provide supplies for games and practices and transportation for school field trips. Students should pay admission fees during school field trips.

*Parties for athletes are governed by the following State Executive Committee interpretation of Section 441 of the UIL Constitution & Contest Rules.

Official Interpretation of the UIL Athletic Amateur Rule, section 441 of the UIL Constitution and Contest Rules:

(a) VALUABLE CONSIDERATION SCHOOL TEAMS AND ATHLETES MAY ACCEPT:

1. Pre-Season. School athletic teams may be given pre-season meals, if approved by the school.
2. Post-Season. School athletic teams may be given post-season meals if approved by the school. Banquet favors or gifts are considered valuable consideration and are subject to the Awards and Amateur Rules if they are given to a student athlete at any time.
3. Other. If approved by the school, school athletic teams and athletes may be invited to and may attend functions where free admission is offered, or where refreshments and/or meals are served. Athletes or athletic teams may be recognized at these functions, but may not accept anything, other than food items, that is not given to all other students.

(b) ADDITIONAL VALUABLE CONSIDERATION THAT SCHOOL TEAMS AND ATHLETES MAY ACCEPT

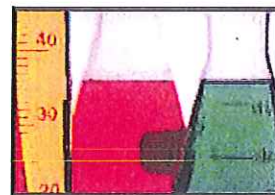
Examples of additional items deemed allowable under this interpretation if approved by the school, include but are not limited to:

1. meals, snacks or snack foods during or after practices;
2. parties provided by parents or other students strictly for an athletic team

Local school district superintendents continue to have the discretion to allow student athletes to accept small "goodie bags" that contain candy, cookies or other items that have no intrinsic value and are not considered valuable consideration.

| ACADEMIC BOOSTERS |

The rules for athletics are different than the rules for academics and music. Athletes are restricted by the Athletic Amateur Rule, which states that athletes cannot accept money or valuable consideration for participating in a UIL sport or for allowing their names to be used in promoting a product, plan or service related to a UIL contest. Academics has no amateur rule. Journalism participants may work for a newspaper and be paid. Actors may work summer stock and be paid. Students may win calculators and software for participating in invitational math contests.



UIL academic students are restricted by the Awards Rule. So, as a general practice, booster clubs should not give gifts or awards to students for their participation in UIL contests that count toward district, region or state standing. School booster clubs may raise money to purchase letter jackets, provided the funds are given to the school without designation to buy jackets for particular students and the school determines criteria for awarding the jackets. Parents may purchase jackets for their own children provided the school designates the student as being qualified to receive the jacket.

Booster Clubs may raise money to provide an annual banquet for academic participants and coaches.

With prior administrative approval, you may also:

- *Purchase equipment for programs such as computers or software for yearbook or computer science;
- *Organize and chaperone trips and assist with expenses for travel to academic competitions or educational trips such as journalism conventions or speech tournaments. Booster club funds may be used to provide food and refreshments for students on these trips. A purely recreational trip to Six Flags

Over Texas would not meet the definition of an educational field trip and could be considered a violation of the Awards Rule;

*Run tournaments, organize fund-raising efforts, recruit corporate donors, raise money for scholarships and arrange for tutors and professional trainers to work with students;

*Fund academic workshop scholarships provided selection of the recipients is not based solely on their success in interscholastic competition. Selection could be based on grade point average or the student's selection of high school courses. All students meeting the conditions for scholarship assistance should be notified and eligible for financial assistance. Funds should be monitored to ensure that they are expended for camp or workshop purposes.

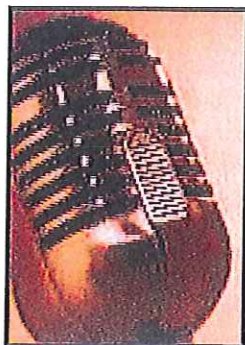
We wish we had more academic booster clubs, whether they cover UIL academic competition in general or specific programs such as theatre, speech/debate, journalism or math/science. A great need exists for parental involvement and support.

| MUSIC BOOSTERS |

In addition to the general procedures outlined, the following guidelines apply to Music Booster Club activities.

*Some music booster clubs assist with expenses for travel to various music-related activities such as UIL contests and performances at away athletic events. Such financial support violates no UIL rules provided that it is approved and coordinated by the local school district.

*Many music groups schedule educational field trips with the approval of the local school administration and under local school district policies. For such trips, specific educational components must be included such as performing for a music festival, an adjudicated contest or a concert tour. Marching performances such as the Macy's Thanksgiving Day Parade, the Rose Bowl Parade or other similar ceremonial appearances also qualify. However, educational components need not be limited to performances. Concert attendance, visiting university/conservatory music facilities and other music related, non-performing opportunities would also be appropriate if approved by the local school district.



*A recreational trip, on the other hand, would not meet the definition of an educational field trip as provided in Section 480 of the UIL Constitution and Contest Rules. Students receiving the benefits of a purely recreational trip would likely be in violation of the Awards Rule.

*Booster Clubs may also fund scholarships for private

lessons and summer music camps provided the selection of the recipients is not based on success in interscholastic competition. Funds for such activities should be carefully monitored to ensure that they are expended for educational rather than recreational activities.

*The awarding of patches, T-shirts or other items for achievement in interscholastic competition would be subject to the UIL Awards Rule. In order to protect all music students' eligibility, such awards should be approved and administered by the local school district in accordance with school district policies.

*Be mindful of the fact that there is no Music Amateur Rule. Therefore, limitations established in athletics intended to ensure compliance with the Athletic Amateur Rule do not apply to music programs and related activities.

What You Can Do!

Parents

***Remember: The classroom comes first!**

*Help conduct fair and equitable competition: adhere to rules, uphold the law and respect authority.

*Remember that officials are human. Respect their decisions.

***Delegate authority to the school, then support its decisions.**

*Set standards by which you expect children to conduct themselves, and live by those standards yourself.

*Be aware of capabilities and limitations of young people. Don't have unrealistic expectations.

*Allow your children to live their own lives.

*Be involved in areas in which your own child is not involved, thus contributing to school unity and spirit.

*Show respect to the opponents of your children.

*Praise. Don't criticize. Urge others to do the same.

*Help your children and their friends develop integrity through the intensity of competitive activity.

Work with the administration

*Positive and direct communication can prevent most problems. Keep the superintendent informed of all activities.

*Make sure your local administration has a copy of all club publications.

*Invite administrators to all booster club meetings.

*Have an officer meet with the school administration regularly.

*Have a chain of command for communication with the administration.

*Clear all activities through your administration.

Coaches and Fine Arts directors

*Be sure your booster club wish list has been approved by your supervisor before it goes to the booster club.

*Work with your administration to determine what your club can provide.

*Make your request to the club benefit as many students as possible.

*Attend the booster club meetings and/or know what the club is doing.

*Understand that your advisory role to the boosters is without vote.

*Support other programs within your district.

*Meet with parents regularly and make them aware of relevant rules.

*Involve your staff with your booster club. Let the booster club know who your staff is and what duties they perform.

www.uiltexas.org

PORT ARANSAS MARLIN ATHLETIC BOOSTER CLUB
BYLAWS

ARTICLE I
NAME AND OFFICE

SECTION 1.01. NAME. The name of the organization shall be the PORT ARANSAS MARLIN ATHLETIC BOOSTER CLUB, a non-profit unit recognized by the UNIVERSITY INTERSCHOLASTIC LEAGUE as the proper body to carry out the purposes and functions set out in these bylaws and in this document shall be referred to as the Club.

SECTION 1.02. PRINCIPAL OFFICE. The principal office of the organization is at PORT ARANSAS HIGH SCHOOL, Athletic Office, 100 Station St., Port Aransas, Texas 78373 and thereafter be at such site as designated by the majority of the Board of Directors holding office.

SECTION 1.03. This Club shall endorse and follow the guidelines as listed in the Texas University Interscholastic League "Booster Club Guidelines" as stated.

SECTION 1.04. This Club shall not endorse or recommend any candidate for public office, nor shall partisan politics or sectarian religion be debated by members in meetings of this Club.

SECTION 1.05. SLOGAN. "Marlin Magic."

SECTION 1.06. MOTTO. "Marlin Pride Runs Deep."

ARTICLE II
PURPOSES AND OBJECTIVES

SECTION 2.01. PURPOSES. The purposes for which this Club is organized are exclusively for charitable and educational purposes.)

SECTION 2.02 OBJECTIVES. (a) To advocate the UIL Amateur Rule so that the eligibility of the schools athletic program remain intact. Participation should be the primary reward. (b) To promote the principles of good sportsmanship, and good citizenship. (c) To unite the members in the bonds of friendship, good fellowship, good sportsmanship, and mutual understanding. (d) To provide a forum for the open discussion of the University Interscholastic League rules and regulations governing all athletes in the school district and the understanding thereof.

ARTICLE III
MEMBERSHIP

SECTION 3.01. Membership to the PORT ARANSAS ATHLETIC BOOSTER CLUB shall be made available to any parent, guardian or care-giver, or member of the community without regard to race, color, creed, or national origin under such rules and regulations not in conflict with these bylaws.

SECTION 3.02. An active member is entitled to all rights and privileges and subject to all obligations which membership in this Athletic Booster Club confers or implies. Without limiting such rights and obligations, such rights shall include eligibility to seek, if otherwise qualified, any office in this Club, and the right to vote on all matters requiring a vote of the membership; and such obligations shall include regular attendance, prompt payment of dues, participation in Club activities, and conduct reflecting a favorable image of this Club in the community.

ARTICLE IV
FEES AND DUES

SECTION 4.01. DUES. A schedule of annual membership dues for each category of membership shall be established by the Board of Directors.

SECTION 4.02. Dues shall be paid upon application for membership and annually thereafter on each anniversary of the application for membership.

SECTION 4.03. MEMEBERSHIP FEE SCHEDULE

1. Individual
2. Family

SECTION 4.04. DONORS

1. Deck Hand
2. Captain
3. Grand Slam

The donors are not entitled to membership but give monetary donations to support the Marlin Athletic Booster Club. The Marlin Athletic Booster Club accepts all monetary donations.

ARTICLE V
RESIGNATIONS

Section 5.01 Any member may resign from this Club, and said resignation shall become effective upon acceptance there of by the BOARD of DIRECTORS. The Board may withhold acceptance; however, until all indebtedness has been paid, all club funds and property have been returned, and all right to the use of the name, the emblem, and other insignia of the Club have been surrendered.

Section 4.03 amendend meeting dated 9/14/2009 (Voted/Approved)

**ARTICLE VI
OFFICERS**

SECTION 6.01. The officers of this Club shall be a President, 1st Vice-President High School, 2nd Vice-President Middle School, Secretary, and Treasurer.

SECTION 6.02. No person shall be eligible to hold office in this Club unless they are an active member in good standing.

SECTION 6.03. No officer shall receive any compensation for any service rendered to this Club in their official capacity.

SECTION 6.04. DUTIES.

President: Shall be the Chief Executive Officer of this Club; preside at all meetings of the Board of Directors and of the Club; issue the call for regular and special meetings of the Board of Directors of this Club; appoint the Standing and Special Committees of this Club and cooperate with chairmen thereof to effect regular functioning and reporting of such committees; see that regular elections are duly called, noticed and held; and cooperate with, and be an active member thereof.

1st Vice-President: High School Representative duties include scheduling volunteers for middle school basketball concession stand. If the President is unable to perform the duties of his/her office for any reason, the 1st Vice-President, next in rank, shall occupy this position and perform the duties with the same authority as the President.

2nd Vice-President: Middle School Representative duties to include scheduling volunteers for high school basketball concession stand.

Secretary: Shall: (a) be under the supervision and direction of the President and the Board of Directors and shall act as the liaison officer between the Club and the School District; (b) submit regular monthly reports to the Superintendent or its designated officer (i.e. Athletic Director) as may be called for therein.

Treasurer: Shall: (a) receive all monies, and deposit the same in a bank or banks recommended by the Board of Directors. (b) pay out monies in payment of club obligations only on authority given by the Board of Directors. All checks and vouchers shall be signed by the Treasurer and counter-signed by one other officer or two (2) authorized signatures determined by the Board of Directors; (c) have custody and keep and maintain general records of Club receipts and disbursements; (d) prepare and submit monthly financial reports to the Athletic Director, Superintendent, and Board of Directors of this Club during the regular school year. (e) follow Accounting Policies which are considered an extension of the Bylaws adopted _____.

**ARTICLE VII
BOARD OF DIRECTORS**

SECTION 7.01. The members of the Board of Directors shall be the President, 1st Vice-President, 2nd Vice-President, Secretary, Treasurer, and Standing Committee Chairmen.

Regular meetings of the Board of Directors shall be held when called by the President, or when requested by five (5) or more members, at such time and place as the President shall determine.

The presence in person of a majority of its members shall constitute a quorum at any meeting of the Board of Directors. Except as otherwise specifically provided, the act of a majority of the Directors present at any meeting of the Board shall be the act and decision of the entire Board of Directors.

SECTION 7.02. DUTIES AND POWERS. It shall constitute the Board of this Club and be responsible for the execution, through the Club officers, of the policies approved by the Club. All new business and policy of the Club shall be considered and shaped by the Board of Directors for presentation to and approval by the Club Members at a regular or special called meeting.

It shall authorize all expenditures and shall not create any indebtedness beyond the current income or existing resources of this Club, nor authorize disbursement of Club funds for purposes inconsistent with the business and policy authorized by the Club Members.

It shall have the power to modify, override, or rescind the action of any officer of this Club.

It shall have the books, accounts, and operations of this Club audited annually or in its discretion, more frequently and may require an accounting or have an audit made of the handling of any Club funds by any officer, committee, or member of this Club. Any member of this Club in good standing may inspect any such audit or accounting at any regularly scheduled meeting.

It shall submit all matters of new business and policy to the respective Standing or Special Committees for study and recommendation to the Board.

Actions of the Board shall be reported (date, issue and Board of Directors voting) to the members at the next regularly scheduled meeting and placed in the minutes.

**ARTICLE VIII
ELECTIONS**

SECTION 8.01. The officers of this Club shall be elected as follows:

A nomination meeting shall be held in April of each year, with the date and place of such meeting to be determined by the Board of Directors and notice thereof published ten (10) days prior to the time of holding thereof.

The Nominating Committee shall consist of the immediate past president, current president and one member at large elected from the members present prior to the April meeting. The committee shall submit at the April meeting a slate of officers for the succeeding year and nominations may also be made from the floor.

If in the interim between the Nominating Meeting and any nominee is unable for any reason to serve in the office to which they were nominated and for which office there was no other nominee, the Nominating Committee shall submit, at the Election Meeting, names of additional nominees for that office.

An Election Meeting shall be held no later than May 20th of each year, at a time and place determined by the Board of directors, and two (2) weeks prior written notice thereof shall be published by the Club Secretary.

Subject to the provisions of this Article VIII, all officers, other than Directors, shall be elected annually and shall take office on July 1st, and shall hold office for one (1) year from that date, or until their successors shall have been elected and qualified.

The election shall be by those present and qualified to vote. A plurality vote shall be necessary to elect.

**ARTICLE IX
VACANCIES**

SECTION 9.01. If the office of President or of Vice-President shall be come vacant for any reason, the elected officers shall advance in rank, according to their rank. In the event such provision for advancement shall fail to fill the office of President and Vice-President, the Board of Directors shall thereon call a special election, giving each member in good standing, two (2) weeks notice of the time and place thereof, which time and place shall be determined by said Board, and such office shall be filled at said election meeting.

ARTICLE XIII
COMMITTEES

SECTION 13.01. The following Standing Committees may be appointed by the President.

Administrative Committees

Membership	Concessions
Fundraising	Scholarships
Finance	Cheerleaders
Public Relations (a) Tennis, (b) Basketball, (c) Cross Country, (d) Golf, (e) Track	

Activity Committees

Home Game Activities (Pre & Post Game)
Banquet Committee, Middle School
Banquet Committee, High School
Tournament Committee
Program Committee

SECTION 13.02. SPECIAL COMMITTEES. From time to time, the President may appoint such special committees as may be necessary in his judgement or the judgement of the Board of Directors.

SECTION 13.03. All committees shall consist of a chairman and of as many members considered necessary by the President.

SECTION 13.04. Each committee, through its chairman, shall report, either verbally or in writing, each month to the Board of Directors.

SECTION 13.05. All problems pertaining to either administrative or activity matters shall be referred to the corresponding committee for study and recommendation to the Board of Directors.

ARTICLE XIV
AMENDMENTS

SECTION 14.01. These Bylaws may be amended at any regular meeting of the Club by a two-thirds vote of the members present and voting, following notice of the proposed amendment at the previous regular meeting and notice published in a local periodical.

Adopted: 12/19/96

In the event of a vacancy in any other office, the Board of Directors shall appoint a member to fill the unexpired term.

ARTICLE X MEETINGS

SECTION 10.01. A regular meeting of this Club shall be determined by the Board of Directors, at a time and place recommended by the Board of Directors and approved by the Club. All meetings shall begin and end, promptly at the regular set times. Except as otherwise specifically provided in these Bylaws, notice of regular meetings shall be given in such a manner as the Board of Directors deems proper.

Special meetings of this Club may be called by the President, at his/her discretion, and shall be call by the Board of Directors, at a time and place determined by the person or body requesting the same. Notice of Special Meetings and the purpose thereof shall be given immediately to the members by the Secretary.

SECTION 10.02. Except as otherwise specifically provided, the act of a majority of the members present at any meeting shall be the act of the entire Club.

ARTICLE XI FISCAL YEAR

SECTION 11.01 The fisonal year of this Club shall be July 1 thru June 30.

ARTICLE XII PARLIAMENTARY AUTHORITY

SECTION 12.01. Except as otherwise provided in these Bylaws, all questions of order or procedure with respect to any meeting or action of this Club, its Board of Directors, or any committee appointed hereunder, shall use ROBERTS RULES OF ORDER, Newly Revised, as revised from time to time as a guideline.

PORT ARANSAS MARLIN ATHLETIC BOOSTER CLUB
ACCOUNTING POLICIES

These policies shall be considered an extension of the Bylaws and shall govern the handling of financial matters except as stated in the Bylaws. If there is a conflict between these policies and the Bylaws, the Bylaws shall govern.

1. In order for a member, committee chairperson, or officer to be reimbursed:
 - a. there must be a dated invoice,
 - b. with a notation of items purchased,
 - c. function for which the items were purchased, and
 - d. the member or officer's signature.
2. All receipts, cash or check, must be deposited in the bank by the Treasurer upon receipt within 5 business days.
3. General Policy: All disbursements will be made by check. Note: No payments shall be made from cash income. Checks are the only means of disbursement for receipt and record purposes. In the event cash changes hands, dual receipts shall be signed and retained by both parties.
4. The Treasurer shall keep account of all receipts and disbursements in total and by category.
5. Two (2) members of the immediate family cannot co-sign for withdrawals.
6. The books and accounts shall be audited yearly by a bookkeeper or accountant (paid or volunteer) who is not related by family or marriage, nor is a partner or employee of the Club, Treasurer or any other officer who may co-sign on the Club banking accounts.
7. If a project goes over the approved budgeted amount it will be necessary to obtain approval from the Board of Directors for further expenditures.
8. In the event cash changes hands, dual receipts shall be signed and retained by both parties.
9. Donations for specific uses/purposes will not be accepted unless solicited by the Booster Club.

Adopted: 12/19/96

SUPERINTENDENT REPORTS

2012-2013 SHAC Annual Report

Texas Education Code states that the local school health advisory council (SHAC) shall submit to the board of trustees, at least annually, a written report that includes:

1. Any council recommendation concerning the school district's health education curriculum and instruction or related matters that the council has not previously submitted to the board;
2. Any suggested modification to a council recommendation previously submitted to the board; and
3. A detailed explanation of the council's activities during the period between the date of the current report and the date of the last prior written report.

The 12-13 Annual SHAC report is attached.

I have also attached the Board Policy and Texas Education Code (TEC) which govern the SHAC's role and responsibilities. I have made notes on the TEC for clarification.

SHAC Annual Report 2012-2013 School Year

Our council was composed of 11 members and five meetings were held during the year.

Jay Kenigsberg
Karen Jones
Melissa Ramsden, RN (co-chair)
Jennifer Kidd, MD (chair)
Deana Erdner, PhD
Randall Moore
Christyna Homer
Amy Boulanger
Paul Balcom
Lori Anderson, MD
Laura Derkits, RN

Focus for the School Year

1. HEB grant requirements completed for grant years 2012 and 2013.
2. Maintained websites at Active Life for PAISD per HEB request and Portashac.com website for community.
3. Fitness events offered for Olsen Elementary students and families.
4. Nutrition Education (cooking classes/snacks) provided for each campuses.
5. Health Education instruction via The Great Body Shop.

SHAC Activities

1. Healthy snacks (fresh, whole foods) were purchased, prepared and served at all 3 campuses on several occasions during the year. The new Fruit and Veggie Cart was used to serve fresh fruit and vegetables as morning snack for elementary students. Fresh fruit smoothies were made for middle school students for two special events and snacks supplied at high school on a testing day. The healthy foods were enjoyed tremendously by students and staff.

2. Fitness Events were held with support from City Parks and Rec and community members and business owners. These events bolstered the PAISD Student Welfare, Wellness and Health Services goals adopted 6/2010.

*Jump Jam for Olsen students in elementary school gym.

*Martial Arts night for Olsen students in gym.

*Skeeter Ride and Ramble bike and run event for K-5 at Nature Preserve.

3. Health Education:

SHAC member Laura Derkits, RN taught Great Body Shop weekly health class to 3rd grade and SHAC member Melissa Ramsden, RN taught this program to 5th grade.

Lori Anderson's colleague Dr. Baggerman gave a presentation on opiates of abuse to 7th grade health class.

4. Nutrition Education. Cooking classes were organized by SHAC and local chef and restaurant owner Greg Villasana. There was a large turnout of 35 elementary kids and about 10 at middle school.

5. SHAC supported the PAISD nutrition services fresh food offerings

HEB grant was used to supplement the cost of providing fresh fruits and vegetables to all students at lunch time. \$3000 of HEB grant has been allocated so far.

6. We supported “Zero Hour PE” class and Coach P's PE classes by allocating grant funds to purchase exercise equipment and supplies.

Ongoing Efforts and Research

Nutritious Foods

We contacted TDA to review the requirements and codes for snacks served at school (not classroom party food), outside drinks and meals brought by parents, and sold beverages on campus. In general they told us that all snacks should be “nutritious” and meet the Nutrition Standards in the Texas TPSNP (have less than 200 calories, less than 30% fat, be high in protein and vitamins and minerals).

Regarding snacks/meals from home we were told the following by Kelly Craig, MS, School Operations - Compliance Monitor at TDA.

“Texas Department of Agriculture's Texas Public School Nutrition Policy does not restrict what parents provide for their own child's lunch or snack. Parents may provide outside food for their own child's consumption, but they may not provide these products to other students. However a school may adopt a more restrictive rule as a local policy. For the specific rules for your school you would have to contact your district directly.”

Regarding beverages sold on campus, The Texas Public School Nutrition Policy

states that beverages (other than milk) may contain no more than 30 grams total sugar per 8 fluid ounce serving and the portion size (or serving size) has to be 12 fluid ounces or less.

Several ideas were discussed on how to most effectively increase water consumption by students and staff. Interventions such as purchasing new water coolers, water filters on fountains, increased education, and a “no soda challenge” contest with free water bottles could be effective. Improving the water fountain at the pavilion was also a suggestion. Several folks thought SHAC could spearhead a promotion campaign to encourage students and families to bring healthy lunches and beverages to school. A position statement recommending against allowing sodas for all elementary students during the school day was not supported by the majority of SHAC members.

In conclusion, SHAC supports nutritious food consumption by all students at PAISD whether served at parties, as routine snacks or meals brought from home or off site. In particular we encourage more water consumption and less sugary drinks.

Physical Activity

All SHAC members actively supported and orchestrated fitness events for students and families. We promoted active lifestyles and skills that can last a lifetime. Members had ideas to increase the involvement of more parents but no immediate plans were made. All members agreed to support Zero Hour PE if it is to continue in the fall.

Of note, the majority of members were not supportive the school's practice of restricting time in PE (at elementary school) or performing push ups (middle school) for discipline problems occurring outside of this class. Research papers were presented and reviewed by the group. The Texas SHAC recommends against this practice and their statement was presented to the members at our last meeting of the year. (“Recommendation and Research on Benefits to Students in School Districts that Prohibit Physical Activity as Punishment,” Sept. 12, 2011, as presented to the State Health Services Council by Texas SHAC). The requirements for 135 minutes of PE each week cannot be met when students sit out of PE for 5-10 minutes more than once a week. Also, there seem to be many instances such as early release Fridays every 6 weeks where students may not have PE. The group consensus was that students are regularly sitting out of PE but the actual missed time was not known. The effectiveness of this disciplinary intervention was questioned. The fact that many of the same students are disciplined in this manner suggests it is likely ineffective for some students. Additionally, the regular practice of walking laps at recess was brought up by members. It is possible that this can have a negative affect on attitudes towards activity and result in loss of important social interaction time. Some members questioned the effectiveness

of this practice as well since it was routinely used for the same students. Mr. Barney Fudge, the Statewide Coordinator for Health and Safety Curriculum Division at TEA, clarified that SHACs can

“make policy recommendations to the district concerning the importance of daily recess for elementary school students. The council must consider research regarding unstructured and undirected play, academic and social development, and the health benefits of daily recess in making the recommendations. The council shall ensure that local community values are reflected in any policy recommendation made to the district.”

Our SHAC did not decide on a position on this matter. We agreed to further discuss this issue with Dr. Doughty and principals next school year.

Fitnessgrams

We reviewed the Fitnessgram requirements and any new legislation that might amend this school health assessment tool. Mr. Barney Fudge relayed to us that while funding of the Fitnessgram is not secured it is still mandated. He stated that “currently, the Texas Education Code (TEC) §38.101 states that a school district must annually assess the physical fitness of students enrolled in grade three or higher in a course that satisfies the curriculum requirements for physical education under TEC §28.002 (a)(2)(C). With that being said, this includes anyone enrolled in a Texas Essential Knowledge and Skills (TEKS) based course for physical education, or anyone in a substitution for physical education.” He also stated that school districts should make results available to parents and publish this information in the handbook or on a website.

PAISD performs yearly Fitnessgrams as required but results are not shared with families, students or staff. This is partly due to the very confusing data report that we reviewed ourselves. However, the individual reports appear to provide beneficial information. Examples of Fitnessgram Reports for Parents were reviewed by members. Many in the group thought parents should have access to these easy to read and informative assessments. Other school districts in Texas supply parents with these reports and several parents we spoke with were familiar with them.

Mental Health

The need for enhancing any existing mental health and social services was a priority at our last meeting. We discussed the Circles of Care services and case manager, Manuel Morin. The need to understand the types services and establishment of another MOU agreement with the school will need to be done soon. SHAC plans to schedule a

meeting with Mr. Morin and administration.

New Membership

Wallis Star and Eric Hardison expressed interest in joining SHAC. Jennifer Kidd informed the group that a new chairman will need to be elected for the next school year. She wants to stay involved but not in a leadership role.

* SHAC report provided to Dr. Doughty at her request. SHAC was not asked to address the school board to present this year's annual report.

Jennifer Kidd
SHAC chair
PAISD

Texas Education Code

2 tasks for SHAC

Sec. 28.004. LOCAL SCHOOL HEALTH ADVISORY COUNCIL AND HEALTH EDUCATION INSTRUCTION. (a) The board of trustees of each school district shall establish a local school health advisory council to assist the district in ensuring that local community values are reflected in the district's health education instruction.

TASK#1 ✓

only health education instruction

(b) A school district must consider the recommendations of the local school health advisory council before changing the district's health education curriculum or instruction.

Very important

If district doesn't change then SHAC doesn't make recommendation

(c) The local school health advisory council's duties include recommending:

(1) the number of hours of instruction to be provided in health education:

(2) curriculum appropriate for specific grade levels designed to prevent obesity, cardiovascular disease, and Type 2 diabetes through coordination of:

- (A) health education;
- (B) physical education and physical activity;
- (C) nutrition services;
- (D) parental involvement; and
- (E) instruction to prevent the use of tobacco;

(3) appropriate grade levels and methods of instruction for human sexuality instruction; and

(4) strategies for integrating the curriculum components specified by Subdivision (2) with the following elements in a coordinated school health program for the district:

- (A) school health services;
- (B) counseling and guidance services;
- (C) a safe and healthy school environment; and
- (D) school employee wellness.

(d) The board of trustees shall appoint at least five members to the local school health advisory council. A majority of the members must be persons who are parents of students enrolled in the district and who are not employed by the district. One of those members shall serve as chair or co-chair

only thing SHAC deals w/ besides recommending recess may be important. (see page 4)

SHAC only deals w/ health curriculum

of the council. The board of trustees also may appoint one or more persons from each of the following groups or a representative from a group other than a group specified under this subsection:

- (1) public school teachers;
- (2) public school administrators;
- (3) district students;
- (4) health care professionals;
- (5) the business community;
- (6) law enforcement;
- (7) senior citizens;
- (8) the clergy;
- (9) nonprofit health organizations; and
- (10) local domestic violence programs.

(d-1) The local school health advisory council shall meet at least four times each year.

(e) Any course materials and instruction relating to human sexuality, sexually transmitted diseases, or human immunodeficiency virus or acquired immune deficiency syndrome shall be selected by the board of trustees with the advice of the local school health advisory council and must:

(1) present abstinence from sexual activity as the preferred choice of behavior in relationship to all sexual activity for unmarried persons of school age;

(2) devote more attention to abstinence from sexual activity than to any other behavior;

(3) emphasize that abstinence from sexual activity, if used consistently and correctly, is the only method that is 100 percent effective in preventing pregnancy, sexually transmitted diseases, infection with human immunodeficiency virus or acquired immune deficiency syndrome, and the emotional trauma associated with adolescent sexual activity;

(4) direct adolescents to a standard of behavior in which abstinence from sexual activity before marriage is the most effective way to prevent pregnancy, sexually transmitted

diseases, and infection with human immunodeficiency virus or acquired immune deficiency syndrome; and

(5) teach contraception and condom use in terms of human use reality rates instead of theoretical laboratory rates, if instruction on contraception and condoms is included in curriculum content.

(f) A school district may not distribute condoms in connection with instruction relating to human sexuality.

(g) A school district that provides human sexuality instruction may separate students according to sex for instructional purposes.

(h) The board of trustees shall determine the specific content of the district's instruction in human sexuality, in accordance with Subsections (e), (f), and (g).

(i) Before each school year, a school district shall provide written notice to a parent of each student enrolled in the district of the board of trustees' decision regarding whether the district will provide human sexuality instruction to district students. If instruction will be provided, the notice must include:

(1) a summary of the basic content of the district's human sexuality instruction to be provided to the student, including a statement informing the parent of the instructional requirements under state law;

(2) a statement of the parent's right to:

(A) review curriculum materials as provided by Subsection (j); and

(B) remove the student from any part of the district's human sexuality instruction without subjecting the student to any disciplinary action, academic penalty, or other sanction imposed by the district or the student's school; and

(3) information describing the opportunities for parental involvement in the development of the curriculum to be used in human sexuality instruction, including information regarding the local school health advisory council established under Subsection (a).

(i-1) A parent may use the grievance procedure adopted under Section 26.011 concerning a complaint of a violation of Subsection (i).

(j) A school district shall make all curriculum materials used in the district's human sexuality instruction available for reasonable public inspection.

(k) A school district shall publish in the student handbook and post on the district's Internet website, if the district has an Internet website:

(1) a statement of the policies adopted to ensure that elementary school, middle school, and junior high school students engage in at least the amount and level of physical activity required by Section 28.002(1);

(2) a statement of:

(A) the number of times during the preceding year the district's school health advisory council has met;

(B) whether the district has adopted and enforces policies to ensure that district campuses comply with agency vending machine and food service guidelines for restricting student access to vending machines; and

(C) whether the district has adopted and enforces policies and procedures that prescribe penalties for the use of tobacco products by students and others on school campuses or at school-sponsored or school-related activities; and

(3) a statement providing notice to parents that they can request in writing their child's physical fitness assessment results at the end of the school year.

(1) The local school health advisory council shall consider and make policy recommendations to the district concerning the importance of daily recess for elementary school students. The council must consider research regarding unstructured and undirected play, academic and social development, and the health benefits of daily recess in making the recommendations. The council shall ensure that local

Task # 2

4

community values are reflected in any policy recommendation made to the district under this subsection.

(m) In addition to performing other duties, the local school health advisory council shall submit to the board of trustees, at least annually, a written report that includes:

No board presentation, just a written report

(1) any council recommendation concerning the school district's health education curriculum and instruction or related matters that the council has not previously submitted to the board;

(2) any suggested modification to a council recommendation previously submitted to the board; and

(3) a detailed explanation of the council's activities during the period between the date of the current report and the date of the last prior written report.

(m-1) Expired.

(m-2) Expired.

Added by Acts 1995, 74th Leg., ch. 260, Sec. 1, eff. May 30, 1995. Amended by Acts 2001, 77th Leg., ch. 907, Sec. 2, eff. June 14, 2001; Acts 2003, 78th Leg., ch. 944, Sec. 1, 2, eff. Sept. 1, 2003.

Amended by:

Acts 2005, 79th Leg., Ch. 784, Sec. 2, eff. June 17, 2005.

Acts 2007, 80th Leg., R.S., Ch. 1377, Sec. 2, eff. June 15, 2007.

Acts 2009, 81st Leg., R.S., Ch. 729, Sec. 1, eff. September 1, 2009.

Acts 2011, 82nd Leg., R.S., Ch. 1235, Sec. 1, eff. June 17, 2011.

BOARD INTERNAL ORGANIZATION
CITIZEN ADVISORY COMMITTEES

BDF
(LEGAL)

SCHOOL HEALTH
ADVISORY COUNCIL

The Board shall establish a local school health advisory council (SHAC) to assist the District in ensuring that local community values are reflected in the District's **health education instruction**. *Education Code 28.004(a)* [See EHAA regarding duties of the SHAC]

The SHAC shall meet at least four times each year. *Education Code 28.004(d-1)*

COMPOSITION

The Board shall appoint at least five members to the council. A majority of the members must be parents of students enrolled in the District and must not be employed by the District. One of those members shall serve as chair or co-chair of the council.

The Board may also appoint one or more public school teachers, public school administrators, District students, health-care professionals, members of the business community, law enforcement representatives, senior citizens, clergy, representatives of nonprofit health organizations, representatives of local domestic violence programs, or representatives of another group.

Education Code 28.004(d)

ANNUAL REPORT

In addition to its other duties, **the council shall submit to the Board, at least annually, a written report** that includes:

1. Any council recommendation concerning the **District's health education curriculum and instruction or related matters** that the council has not previously submitted to the Board;
2. Any suggested modification to a council recommendation previously submitted to the Board; and
3. **A detailed explanation of the council's activities** during the period between the date of the current report and the date of the last prior written report.

Education Code 28.004(m)

CHANGES IN
CURRICULUM

The District must consider the recommendations of the local SHAC before changing the District's health **education curriculum or instruction**. *Education Code 28.004(b)*

PUBLIC STATEMENT

The District shall publish in the student handbook and post on the District's Internet Web site, if the District has an Internet Web site, a statement of:

1. District policies adopted to ensure that elementary school, middle school, and junior high school students engage in at least the amount and level of physical activity required by Education Code 28.002(l) [see EHAB and EHAC];

2. The number of times during the preceding year the SHAC has met;
3. Whether the District has adopted and enforces policies to ensure compliance with TEA's vending machine and food service guidelines for restricting student access to vending machines;
4. Whether the District has adopted and enforces policies and procedures that prescribe penalties for the use of tobacco products by students and others on school campuses or at school-sponsored or school-related activities; and
5. Notice to parents that they can request in writing their child's physical fitness assessment results at the end of the school year [see FFAA].

Education Code 28.004(k)

CONSENT AGENDA
Minutes of Previous Meetings

Action Item:

The Board will consider approval of the Minutes of the Regular Meeting held on September 12, 2013. The minutes of the board meetings listed are enclosed. If you believe there are errors, please notify Mrs. Slingerland before the meeting so that the necessary corrections can be made.

RATIONALE: According to BE (Local), minutes must be approved by the Board and entered as the legal record of Board action.

BUDGET: No Financial Impact

RECOMMENDATION: It is the recommendation of the Superintendent that the minutes of the Board Meetings be approved as presented.

The Board of Trustees Minutes

Port Aransas Independent School District
Port Aransas, Texas

Regular Meeting

Meeting date, time and place: Thursday, September 12, 2013 at 6:00 P.M. in the Board Room at the Administration Building.

Members Present: Michele Lorette, Marnie Pate, Lisa Shelton, Kelly Owens,
Jay Jones, Janice Roberts

Members Absent: Rick Adams

Administration: Dr. Doughty, Carol Sue Hipp, Pete Cowen, Steve Reaves, Gina McKeever, Sharon McKinney, Chris Roche, Linda Lankford, Pam Voyles

I. The meeting was called to Order by President Michele Lorette at 6:00 p.m.

A. Moment of Silence and Pledge of Allegiance.

II. COMMENTS

A. Public Comments – None

B. Board of Trustees' Acknowledgements – Janice Roberts spoke on the Paddle for Parkinson Fund Raiser and how great everything went. Michele Lorette congratulated the BMS and PAHS on their cross country meets.

III. Reports

A. Business Reports

1. August Expenditures
2. Tax Collections
3. Bond Projects Update

B. Superintendent's Report

1. Enrollment/Attendance
2. Legislative Updates-Board Training Requirements

IV. Jay Jones made a motion, seconded by Lisa Shelton to approve the consent agenda as read. The motion carried unanimously.

- A. The Board approved the minutes Regular Meeting on August 8, 2013 and Special Meeting August 29, 2013 and September 4, 2013 Team Building Workshop.
- B. The Board approved the Investment Report.
- C. The Board approved the NCAD minutes.
- D. The Board approved the modified schedule State Assessment Testing Days Waiver.
- E. The Board approved the Texas A&M Agricultural Extension Cooperative requests.
- F. The Board approved the Tax Collector Contract.

V. Discussion and/or Action Items.

- A. Janice Roberts made a motion, seconded by Kelly Owens to approve the Board of Trustees goals. The motion carried unanimously.
- B. Jay Jones made a motion, seconded by Kelly Owens to give the Superintendent authority to change fees for facility usage if that usage does not benefit our Students. The Motion carried unanimously.

VI. CLOSED SESSION - The Board Convened into Closed Session at 6:30 p.m.

- A. Pursuant to Texas Government Code 551.0821 regarding personally identifiable information of a student(s).
- B. Pursuant to Texas Government Code 551.129 and/or 551.071 consultation with District's legal counsel.

VII. RETURN TO OPEN SESSION – The Board Reconvened into Open Session at 7:27 p.m.

- A. No Action was taken.

VIII. There being no further business the meet adjourned at 7:27 p.m.

Michele Lorette, President

Jay Jones, Secretary

October 10, 2013
Date Approved

CONSENT AGENDA
Monthly Investment Report

Action Item:

The Board will consider approval of the Monthly Investment Report.

RATIONALE: CDA (Local)

BUDGET: No Financial Impact

RECOMMENDATION: It is the recommendation of the Superintendent that the Board approve the monthly investment report as presented.

**PORT ARANSAS INDEPENDENT SCHOOL DISTRICT
DEPOSITS AND INVESTMENTS BY TYPE AND FUND**

		9/30/2013								
		<u>General/ Special Revenue</u>	<u>Interest & Sinking</u>	<u>First Public General Fund</u>	<u>First Public Interest & Sinking</u>	<u>First Public Reserve</u>	<u>First Public Worker's Comp</u>	<u>\$200,000 First Public Construction</u>	<u>\$3.5 M First Public Construction</u>	<u>Total</u>
Beginning Balance	9/1/2013	\$290,238.13	\$5,920.55	\$4,656,288.17	\$288,478.31	\$37,891.31	\$33,268.46	\$26,984.73	\$3,300,045.06	\$8,639,114.72
Receipts		\$608,973.49	\$3,002.99							\$611,976.48
Expenditures		(\$524,402.89)					(\$1,987.50)			(\$526,390.39)
Transfers		\$400,000.00		(\$400,000.00)						\$0.00
Bank Service Fees		(\$86.73)	(\$19.49)							(\$106.22)
Interest Earned		\$0.68	\$0.01	\$573.78	\$36.69	\$4.86	\$4.20	\$3.46	\$423.11	\$1,046.79
Ending Balance	9/30/2013	<u>\$774,722.68</u>	<u>\$8,904.06</u>	<u>\$4,256,861.95</u>	<u>\$288,515.00</u>	<u>\$37,896.17</u>	<u>\$31,285.16</u>	<u>\$26,988.19</u>	<u>\$3,300,468.17</u>	<u>\$8,725,641.38</u>
American Bank Current Yield ----->		0.06%	0.06%	0.2375%	0.2375%	0.2375%	0.2375%			
										<u>\$8,725,641.38</u>

COMPLIANCE CERTIFICATION

We hereby certify the Monthly Investment Report represents the investment position of the district at month end and that all investments were purchased in compliance with the Board approved Cash management and investment policy.

Carol Sue Hipp, Exec. Dir. of Business & Operations

Date Run: 1/11/2013 1:27
 Cnty Dist: 178-908

Cash Position by Bank Account
 Port Aransas I.S.D.
 As of December

Program: FIN3350
 Page 1 of 1
 File ID: C

0001 - GENERAL OPERATING FUND

Cash Ending Balance:	774,723.39
Add Investments:	
Total:	774,723.39

0003 - INTEREST & SINKING FUND

Cash Ending Balance:	8,904.06
Add Investments:	
Total:	8,904.06

009 - FIRST PUBLIC / GENERAL FUND

Cash Ending Balance:	4,256,861.95
Add Investments:	
Total:	4,256,861.95

0010 - FIRST PUBLIC/ INTER & SINKING

Cash Ending Balance:	288,515.30
Add Investments:	
Total:	288,515.30

0011 - FIRST PUBLIC/RESERVE

Cash Ending Balance:	37,896.17
Add Investments:	
Total:	37,896.17

0012 - FIRST PUBLIC/ WORKERS COMP

Cash Ending Balance:	31,285.16
Add Investments:	
Total:	31,285.16

0013 - FIRST PUBLIC/CONSTRUCTION - \$200,000

Cash Ending Balance:	26,988.19
Add Investments:	
Total:	26,988.19

0014 - FIRST PUBLIC/CONSTRUCTION - \$3,500,000

Cash Ending Balance:	3,300,468.17
Add Investments:	
Total:	3,300,468.17

TOTALS

Cash Ending Balance	8,725,642.39
Add Investment Balance	-
Totals	8,725,642.39

Participant #: 178908

Lone Star
Investment Pool

September 2013
Monthly Statement

Statement Period: 09/01/2013 to 09/30/2013

Carol Sue Hipp
Port Aransas ISD
100 Station Street
Port Aransas, Texas 78373



Summary of Portfolio Holdings

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
Construction	Corporate Overnight Plus Fund	53,976.38	0.50	26,988.19	0.34%
Totals:				26,988.19	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
Construction 2013	Corporate Overnight Plus Fund	6,600,936.34	0.50	3,300,468.17	41.56%
Totals:				3,300,468.17	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
General Fund	Corporate Overnight Plus Fund	8,513,723.90	0.50	4,256,861.95	53.60%
Totals:				4,256,861.95	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
Interest & Sinking Fund	Corporate Overnight Plus Fund	577,030.60	0.50	288,515.30	3.63%
Totals:				288,515.30	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
Reserve Fund	Corporate Overnight Plus Fund	75,792.34	0.50	37,896.17	0.48%
Totals:				37,896.17	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
Workers Compensation Fund	Corporate Overnight Plus Fund	62,570.32	0.50	31,285.16	0.39%
Totals:				31,285.16	

Totals

Fund	Yield	Share Quantity	Price Per Share	Fund Balance (USD)	% Port.
Corporate Overnight Fund	0.00 %	0.00	1.00	0.00	0.00 %
Government Overnight Fund	0.00 %	0.00	1.00	0.00	0.00 %
Corporate Overnight Plus Fund	0.16 %	15,884,029.88	.50	7,942,014.94	100.00 %
Total Value:				7,942,014.94	100.00 %

Portfolio Transactions

Construction - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
09/01/2013	Starting Balance	53,969.46			26,984.73
09/30/2013	Interest	53,976.38	6.92	0.50	3.46
09/30/2013	Ending Balance	53,976.38			26,988.19

Construction 2013 - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
09/01/2013	Starting Balance	6,600,090.12			3,300,045.06
09/30/2013	Interest	6,600,936.34	846.22	0.50	423.11
09/30/2013	Ending Balance	6,600,936.34			3,300,468.17

General Fund - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
09/01/2013	Starting Balance	8,912,576.34			4,456,288.17
09/03/2013	Adjustment Add Shares Wire returned unable to locate account	9,312,576.34	400,000.00	0.50	200,000.00
09/18/2013	Withdrawal	8,512,576.34	-800,000.00	0.50	-400,000.00
09/30/2013	Interest	8,513,723.90	1,147.56	0.50	573.78
09/30/2013	Ending Balance	8,513,723.90			4,256,861.95

Interest & Sinking Fund - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
09/01/2013	Starting Balance	576,956.62			288,478.31
09/30/2013	Interest	577,030.60	73.98	0.50	36.99
09/30/2013	Ending Balance	577,030.60			288,515.30

Reserve Fund - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
09/01/2013	Starting Balance	75,782.62			37,891.31
09/30/2013	Interest	75,792.34	9.72	0.50	4.86
09/30/2013	Ending Balance	75,792.34			37,896.17

Workers Compensation Fund - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
09/01/2013	Starting Balance	66,536.92			33,268.46
09/23/2013	Vendor Payment Creative Risk Funding First Quarterly Installment	62,561.92	-3,975.00	0.50	-1,987.50
09/30/2013	Interest	62,570.32	8.40	0.50	4.20
09/30/2013	Ending Balance	62,570.32			31,285.16

Important Information about this statement

Please review this statement carefully, it is the official record of your account with Lone Star Investment Pool and First Public, LLC. If you disagree with any transaction, or if there are any errors or omissions in this statement please notify us promptly in writing, but no later than 10 business days after receipt of this statement. Trades pending settlement will not appear on this statement. All such trades will appear in the next monthly statement. The yield for the period is an annualized rate that reflects the relationship between the average amount of income earned and the average daily balance for the account. Please notify First Public promptly and in writing of any changes of address or phone number. Times of transactions will be furnished upon written request. The Lone Star Investment Pool Information Statement should be read carefully before investing. Investors should consider the investment objectives, risks, charges and expenses associated with municipal fund securities before investing. All transactions are no load. No remuneration has, or will be, paid to any entity in connection with this transaction. An investor may obtain an Information Statement by contacting First Public at the address and phone number identified above. An investment in Lone Star investment Pool is not insured or guaranteed by the Federal Deposit Insurance Corporation ("FDIC") or any other government agency and although Lone Star Investment Pool seeks to preserve the value of the investment at a fixed share price, it is possible to lose money by investing in municipal fund securities.

Government Overnight Fund

Return Information

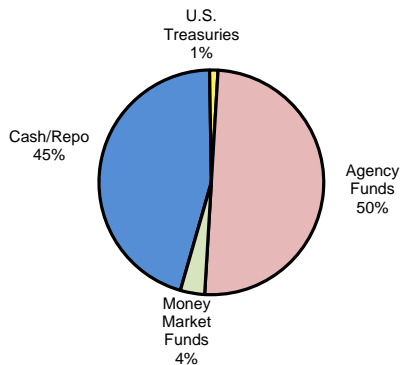
August 31, 2013

Average Monthly Return (a)	0.06%
SEC 7-Day Fund Yield (b)	0.07%
Weighted Average Maturity One (c)	57 Days
Weighted Average Maturity Two (c)	97 Days
Portfolio Maturing beyond One Year	3%
Net Asset Value	\$1.00
Annualized Expense Ratio	0.06%
Standard & Poor's Rating	AAAm

Inventory Position

	Book Value	Market Value
Cash/Repo	982,673,990	982,673,990
US Treasuries	24,999,863	25,011,520
Agencies	1,087,345,406	1,087,798,691
FDIC Guaranteed	-	-
US Dept of Ed Guaranteed	-	-
Money Market Funds	75,982,011	75,982,011
Total Assets	2,171,001,269	2,171,466,212

Investment Distribution



(a) The return information represents the average annualized rate of return on investments for the time period referenced. Return rates reflect a partial waiver of the Lone Star Investment Pool operating expense. Past performance is no guarantee of future results.

Corporate Overnight Fund

Return Information

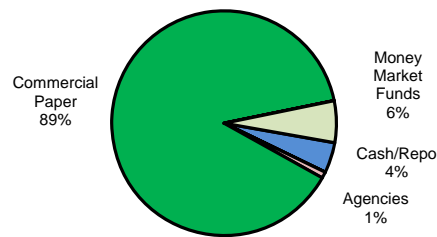
August 31, 2013

Average Monthly Return (a)	0.14%
SEC 7-Day Fund Yield (b)	0.14%
Weighted Average Maturity One (c)	50 Days
Weighted Average Maturity Two (c)	51 Days
Portfolio Maturing beyond One Year	0%
Net Asset Value	\$1.00
Annualized Expense Ratio	0.06%
Standard & Poor's Rating	AAAm

Inventory Position

	Book Value	Market Value
Cash/Repo	47,558,777	47,558,777
US Treasuries	-	-
Agencies	10,198,534	10,203,124
Commercial Paper	967,574,518	967,643,438
FDIC Guaranteed	-	-
US Dept of Ed Guaranteec	-	-
Money Market Funds	65,820,630	65,820,630
Total Assets	1,091,152,458	1,091,225,968

Investment Distribution



(b)

SEC 7-Day Yield Calculation

$$\text{Yield} = 2 \left[\left[\frac{a-b}{cd} + 1 \right]^6 - 1 \right]$$

- a - Dividend and interest income.
- b - Expenses accrued for the period.
- c - Average daily number of shares outstanding during the period that was entitled to dividends.
- d - Maximum offering price per share on the last day of the period.

Corporate Overnight Plus Fund

Return Information

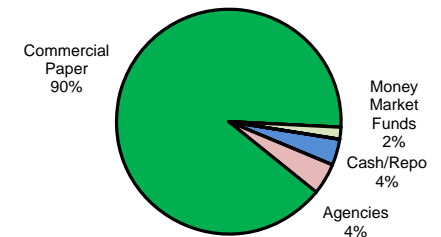
August 31, 2013

Average Monthly Return (a)	0.17%
SEC 7-Day Fund Yield (b)	0.16%
Weighted Average Maturity One (c)	63 Days
Weighted Average Maturity Two (c)	64 Days
Portfolio Maturing beyond One Year	0%
Net Asset Value	\$0.50
Annualized Expense Ratio	0.06%
Standard & Poor's Rating	AAAF/S1+

Inventory Position

	Book Value	Market Value
Cash/Repo	104,519,639	104,519,639
US Treasuries	-	-
Agencies	124,072,302	124,170,026
Commercial Paper	2,482,421,549	2,482,616,720
FDIC Guaranteed	-	-
US Dept of Ed Guaranteee	-	-
Money Market Funds	45,618,575	45,618,575
Total Assets	2,756,632,065	2,756,924,959

Investment Distribution



(c) The Weighted Average Maturity One calculation uses the industry standard definition of state maturity for floating rate instruments, the number of days until the next reset date. The Weighted Average Maturity Two calculation uses the final maturity of any floating rate instruments, as opined in Texas Attorney General Opinion No. JC0359.

Fund Performance Update

August 31, 2013

Comments by Standish, Investment Manager

The Treasury bond market traded lower in August, especially in securities maturing in the three to 10-year range as yields rose nine to 26 basis points across the curve. The steepness of the curve was little changed, with the spread between the two-year note and 30-year bond tightening by just three basis points to 3.30%. Equity markets traded lower: the Dow, NASDAQ and S&P 500 indexes declined by 4.4%, 1.0% and 4.1%, respectively.

Economic data released in August was mixed. The first revision of second quarter GDP was revised higher to 2.5% from the original estimate of 1.7%. This increase was led by stronger exports, business investment and consumer spending. July jobs data fell below expectations as 162,000 jobs were added to the economy versus a forecasted increase of 185,000. The unemployment rate fell to 7.4% from 7.6%.

The market also focused on the tapering of the Federal Reserve's monthly bond purchase program. Market consensus remains that the Fed will start reducing its purchases in September. The market has also been sensitive to developments in Syria, with Treasury yields experiencing downward pressure from the threat of U.S. intervention. Concerns over a military conflict could cause a flight to quality into U.S. Treasury assets and could also increase demand for other safe-haven assets such as gold and cash.

Total Participants

Schools and Colleges	739
Other Governmental	165
<i>Total</i>	<i>904</i>

Lone Star Investment Pool is distributed by First Public.

The Lone Star Investment Pool Information Statement should be read carefully before investing. Investor should consider the investment objectives, risks, changes, and expenses associated with this or any security prior to investing. Investment in Lone Star Investment Pool is not insured or guaranteed by the Federal Deposit Insurance Corporation (FDIC) or any other government agency, and although Lone Star seeks to preserve the value of the investment at a fixed share price, it is possible to lose money by investing in Lone Star. For further information or for an Information Statement contact First Public at 800.558.8875. The return information is net of all current operating expenses. The return represents past performance and is no indication of future results.

Custodian Bank: State Street Bank

Investment Managers: American Beacon Advisors and Standish

Endorsed by: Texas Association of School Administrators and Texas Association of School Boards

First Public
 12007 Research Blvd.
 Austin, Texas 78759
 800.558.8875
 firstpublic.com



Participant #: 178908

Lone Star 2013 4th Quarter
Investment Pool Quarterly Statement

Statement Period: 06/01/2013 to 08/31/2013

Carol Sue Hipp
Port Aransas ISD
100 Station Street
Port Aransas, Texas 78373



Summary of Portfolio Holdings

Account	Fund	Number of Shares	Price Per Share	Account Book Value (USD)	Account Market Value (USD)	% Port.
Construction	Corporate Overnight Plus Fund	53,969.46	0.50	26,984.73	26,987.60	0.33%
Totals:				26,984.73	26,987.60	

Account	Fund	Number of Shares	Price Per Share	Account Book Value (USD)	Account Market Value (USD)	% Port.
Construction 2013	Corporate Overnight Plus Fund	6,600,090.12	0.50	3,300,045.06	3,300,395.69	40.53%
Totals:				3,300,045.06	3,300,395.69	

Account	Fund	Number of Shares	Price Per Share	Account Book Value (USD)	Account Market Value (USD)	% Port.
General Fund	Corporate Overnight Plus Fund	8,912,576.34	0.50	4,456,288.17	4,456,761.65	54.73%
Totals:				4,456,288.17	4,456,761.65	

Account	Fund	Number of Shares	Price Per Share	Account Book Value (USD)	Account Market Value (USD)	% Port.
Interest & Sinking Fund	Corporate Overnight Plus Fund	576,956.62	0.50	288,478.31	288,508.96	3.54%
Totals:				288,478.31	288,508.96	

Account	Fund	Number of Shares	Price Per Share	Account Book Value (USD)	Account Market Value (USD)	% Port.
Reserve Fund	Corporate Overnight Plus Fund	75,782.62	0.50	37,891.31	37,895.34	0.47%
Totals:				37,891.31	37,895.34	

Account	Fund	Number of Shares	Price Per Share	Account Book Value (USD)	Account Market Value (USD)	% Port.
Workers Compensation Fund	Corporate Overnight Plus Fund	66,536.92	0.50	33,268.46	33,271.99	0.41%

Totals: 33,268.46 33,271.99

Totals

Fund	Number of Shares	Price Per Share	Fund Balance (USD)	% Port.
Corporate Overnight Fund	0.00	1.00	0.00	0.00 %
Government Overnight Fund	0.00	1.00	0.00	0.00 %
Corporate Overnight Plus Fund	16,285,912.08	.50	8,142,956.04	100.00 %
Total Value:			8,142,956.04	100.00 %

Portfolio Transactions

Construction - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
06/01/2013	Starting Balance	86,491.66			43,245.83
06/28/2013	Interest	86,504.14	12.48	0.50	6.24
07/31/2013	Interest	86,517.16	13.02	0.50	6.51
08/30/2013	Transfer Out To Corporate Overnight Plus Fund - General Fund	53,957.30	-32,559.86	0.50	-16,279.93
08/30/2013	Interest	53,969.46	12.16	0.50	6.08
08/31/2013	Ending Balance	53,969.46			26,984.73

Construction 2013 - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
06/01/2013	Starting Balance	0.00			0.00
08/29/2013	Deposit	7,000,000.00	7,000,000.00	0.50	3,500,000.00
08/30/2013	Transfer Out To Corporate Overnight Plus Fund - General Fund	6,600,000.00	-400,000.00	0.50	-200,000.00
08/30/2013	Interest	6,600,090.12	90.12	0.50	45.06
08/31/2013	Ending Balance	6,600,090.12			3,300,045.06

General Fund - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
06/01/2013	Starting Balance	20,242,469.50			10,121,234.75
06/17/2013	Withdrawal	17,086,179.50	-3,156,290.00	0.50	-1,578,145.00
06/21/2013	Withdrawal	16,486,179.50	-600,000.00	0.50	-300,000.00
06/28/2013	Interest	16,488,856.46	2,676.96	0.50	1,338.48
07/15/2013	Withdrawal	13,332,566.46	-3,156,290.00	0.50	-1,578,145.00
07/18/2013	Withdrawal	12,832,566.46	-500,000.00	0.50	-250,000.00
07/31/2013	Interest	12,834,748.62	2,182.16	0.50	1,091.08
08/15/2013	Withdrawal	9,678,458.62	-3,156,290.00	0.50	-1,578,145.00
08/19/2013	Withdrawal	8,878,458.62	-800,000.00	0.50	-400,000.00
08/28/2013	Adjustment Add Shares Vendor Refused Payment	8,878,484.62	26.00	0.50	13.00
08/28/2013	Vendor Payment Bank Of Texas Corporate Trust- 2011CAB July Claim Costs	8,878,458.62	-26.00	0.50	-13.00
08/30/2013	Transfer In From Corporate Overnight Plus Fund - Construction	8,911,018.48	32,559.86	0.50	16,279.93
08/30/2013	Transfer In From Corporate Overnight Plus Fund - Construction 2013	9,311,018.48	400,000.00	0.50	200,000.00
08/30/2013	Withdrawal	8,911,018.48	-400,000.00	0.50	-200,000.00
08/30/2013	Interest	8,912,576.34	1,557.86	0.50	778.93
08/31/2013	Ending Balance	8,912,576.34			4,456,288.17

Interest & Sinking Fund - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
06/01/2013	Starting Balance	801,754.32			400,877.16
06/28/2013	Interest	801,870.00	115.68	0.50	57.84
07/31/2013	Interest	801,990.62	120.62	0.50	60.31
08/14/2013	Withdrawal	800,250.18	-1,740.44	0.50	-870.22
08/14/2013	Withdrawal	623,331.42	-176,918.76	0.50	-88,459.38
08/14/2013	Withdrawal	570,581.42	-52,750.00	0.50	-26,375.00
08/29/2013	Deposit	576,860.04	6,278.62	0.50	3,139.31
08/30/2013	Interest	576,956.62	96.58	0.50	48.29
08/31/2013	Ending Balance	576,956.62			288,478.31

Reserve Fund - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
06/01/2013	Starting Balance	75,749.36			37,874.68
06/28/2013	Interest	75,760.30	10.94	0.50	5.47
07/31/2013	Interest	75,771.70	11.40	0.50	5.70
08/30/2013	Interest	75,782.62	10.92	0.50	5.46
08/31/2013	Ending Balance	75,782.62			37,891.31

Workers Compensation Fund - Corporate Overnight Plus Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
06/01/2013	Starting Balance	66,627.88			33,313.94
06/21/2013	Vendor Payment Creative Risk Funding PAISD May Claim Cost	66,533.74	-94.14	0.50	-47.07
06/28/2013	Interest	66,543.34	9.60	0.50	4.80
07/31/2013	Interest	66,553.34	10.00	0.50	5.00
08/28/2013	Vendor Payment Creative Risk Funding July Claims	66,527.34	-26.00	0.50	-13.00
08/30/2013	Interest	66,536.92	9.58	0.50	4.79
08/31/2013	Ending Balance	66,536.92			33,268.46

Important Information about this statement

Please review this statement carefully, it is the official record of your account with Lone Star Investment Pool and First Public, LLC. If you disagree with any transaction, or if there are any errors or omissions in this statement please notify us promptly in writing, but no later than 10 business days after receipt of this statement. Trades pending settlement will not appear on this statement. All such trades will appear in the next monthly statement. The yield for the period is an annualized rate that reflects the relationship between the average amount of income earned and the average daily balance for the account. Please notify First Public promptly and in writing of any changes of address or phone number. Times of transactions will be furnished upon written request. The Lone Star Investment Pool Information Statement should be read carefully before investing. Investors should consider the investment objectives, risks, charges and expenses associated with municipal fund securities before investing. All transactions are no load. No remuneration has, or will be, paid to any entity in connection with this transaction. An investor may obtain an Information Statement by contacting First Public at the address and phone number identified above. An investment in Lone Star investment Pool is not insured or guaranteed by the Federal Deposit Insurance Corporation ("FDIC") or any other government agency and although Lone Star Investment Pool seeks to preserve the value of the investment at a fixed share price, it is possible to lose money by investing in municipal fund securities.

CONSENT AGENDA

NCAD Minutes

Action Item:

The Board has requested that each regular meeting agenda have an item containing current Nueces County Appraisal District meeting minutes which the board members can review and take possible action on as necessary.

RATIONALE: PAISD is a taxing entity in Nueces County.

BUDGET: N/A

RECOMMENDATION:



*Nueces County Appraisal District
201 N. Chaparral, Ste. 206
Corpus Christi, Texas 78401-2503*

*Ramiro "Ronnie" Canales
Nueces County Chief Appraiser*

*Direct: (361) 879-0766
Cell: (361) 765-1190
Fax: (361) 887-6138
rcanales@nuecescad.net*

**REGULAR MEETING OF THE BOARD OF DIRECTORS
NUECES COUNTY APPRAISAL DISTRICT**

REGULAR MEETING

The Board of Directors of the Nueces County Appraisal District will hold a Regular Meeting at **9:00 A.M. on Wednesday, July 10, 2013** in the Board Room, Nueces County Appraisal District Building, 201 N. Chaparral St., Corpus Christi, Texas to consider the following agenda:

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Monica Lozano at (361) 881-9978 at least 48 hours in advance so that appropriate arrangements can be made.

Personas incapacitadas que desean atender esta junta favor de llamar a Mónica Lozano a los menos 48 horas de antemano a (361) 881-9978 para hacer los apropiados arreglos.

Persons addressing the Board under the visitor's/audience comments and questions portion of the meeting should limit their comments to a maximum of 3 minutes.

Please be advised the Open Meeting Act prohibits the Appraisal Board of Directors from responding and discussing your comments at length. The law only authorizes them to do the following:

- 1. Make a statement of factual information**
- 2. Recite an existing policy in response to the inquiry**
- 3. Advise the entity that this subject will be placed on the agenda at a later date**
- 4. Receive Information**

No Board members, staff person or members of the audience shall berate, embarrass, accuse or show any personal disrespect for any member of the staff, Board members or public at any Board meeting. This policy is not meant to restrain a citizen's first amendment rights.

PUBLIC NOTICE is given that the District may go into a closed meeting (executive closed session) at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Texas Government Code. In the event the District elects to go into a closed meeting (executive session) regarding any agenda item, the section or sections of the Open Meetings Act authorizing the closed meeting (executive session) will be publicly announced by the presiding officer.

The subjects listed below will be the items upon which formal action may be taken. The subjects do not have to be taken in the order listed here but may be brought up in any order at the discretion of the board.

I. Invocation.

The invocation was led by Mr. Ken Combs, Tax Liaison Officer.

II. Pledge of Allegiance.

The Pledge of Allegiance was led by Board of Directors.

III. Roll Call of the Board of Directors.

DIRECTORS:

David Berlanga, Chairman	<u>Absent</u> <input checked="" type="checkbox"/>	Ronnie Canales, Chief Appraiser	<u>Present</u>
Jerry Garcia, Vice-Chairman	<u>Present</u>	Robert Cenci, Asst. Chief Appraiser	<u>Present</u>
Luis A. Elizondo, Secretary	<u>Absent</u> <input checked="" type="checkbox"/>	Tom Wheat, General Counsel	<u>Present</u>
Robert Adler	<u>Present</u>		
Richard Pittman	<u>Present</u>		
Paul Altheide	<u>Present</u>		
Joe Guzman	<u>Absent</u> <input checked="" type="checkbox"/>		
Kevin Kieschnick	<u>Absent</u> <input checked="" type="checkbox"/>		

1. CALL TO ORDER & DETERMINATION OF A QUORUM.

Mr. Jerry Garcia, Vice-Chairmen, called the meeting of the Nueces County Appraisal District to order and let the record show that a quorum of the Board Members is present; that this meeting has been duly called; and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code 551, (Vernon's Supp. 2009) and that any conflict of interest affidavits have been received and placed on file as required by law.

2. VISITORS'/AUDIENCE COMMENTS AND QUESTIONS

Mr. Jerry Garcia asked if there were any comments from the audience. Mr. Jerry Garcia determined at this time that for the record there were no comments listed on the agenda.

3. DISCUSSION AND/OR ACTION:

- a) Approval of the minutes of the **June 12, 2013** Regular Meeting;

Motion was made by Mr. Paul Altheide to approve the minutes; the motion was seconded by Mr. Robert Adler. Motion passed unanimously.

- b) Approval of the minutes of the **June 26, 2013** Preliminary Budget Meeting;

Motion was made by Mr. Paul Altheide to approve the minutes; the motion was seconded by Mr. Robert Adler. Motion passed unanimously.



c) Approval of the **July 2013** litigation report

Mr. Tom Wheat explained that there are 15 cases on the litigation report. Mr. Wheat advised that KRC Corpus Christi, which is number five on the list, has gone away because of a non-suit that was received on July 9, 2013. Mr. Wheat advised that he has a couple of cases that are in the process of settling but they have not sent a response to offers that have been sent out. Mr. Wheat advised that they will have a brief report in the executive session about the boundary case.

Mr. Wheat explained that in the last case on the litigation report, Corpus Christi Association of Realtors, challenges the exemptions. Mr. Wheat stated that in the last legislature it was decided to now give attorney fees for challenge exemptions. Mr. Wheat explained that if they lose the case they have to pay the attorney's fee. Mr. Wheat explained that it would cost more than six figures. Mr. Wheat explained that they do have a strong case. Motion was seconded by Mr. Garcia. Motion passed unanimously.

d) Approval of the **July 2013** disbursements;

Ms. Sandra Garcia, Manager of Administration, gave a brief report on the July 2013 disbursements. Ms. Garcia advised that the construction is close to being paid. Ms. Garcia explained that \$200,559.30 is still out there. Ms. Garcia stated that the District is waiting for some additional invoices. The District is still holding on to the check for Malik, because there are some issues with the air condition currently. Ms. Garcia advised that Malik has submitted an invoice for \$118,922.40 and that Mr. Ronnie Canales, Chief Appraiser, has advised to hold on to the check until the issues with the air condition were resolved.

Mr. Canales advised that the issues are on the first floor. It is not supposed to be as warm as it is and it should be a lot cooler on the first floor. Mr. Canales stated that this morning they were on the roof looking at the system. Mr. Canales advised that they thought it could be the fans for the compressor and that the fans are not coming on to cool off the compressor. Mr. Canales remarked that the issue was being taken care of this morning.

Mr. Craig Forseth stated he would be filling in for Javier for this meeting. Mr. Forseth stated that the on the roof top the units are operational. Mr. Forseth added that they have done a test and balance report but that has not been given to the mechanical engineer for review. He stated that it has been completed though. He advised that a test and balance test has been done on the first floor; he advised that the first floor unit is a different type of unit. He explained that because of the code requirement that it has to take a certain amount of fresh intake, and hot and humid air is being pumped in. They are in the process of trying to regulate the air, and also that there may be some issues with the fans. He explained that they have two big units on top the roofs that are for the third and second floor. The smaller unit is for the first floor, and that there are three new units in all.

Malik!
X



Motion was made by Mr. Paul Altheide to approve disbursements. The motion was seconded by Mr. Robert Adler. Motion passed unanimously.

e) Personnel update

Ms. Sandra Garcia stated there is currently one appraiser position for Personal Property and another position for the Market Analysis department. Ms. Garcia advised that the District is hoping to get the process started in filling the vacancies in the next week. Mr. Cenci advised that formal application process has not been started. Mr. Canales advised that the last appraiser that was brought in is Anita Garza who is currently an RPA.

4. UPDATE BY JAVIER HUERTA, CLK ARCHITECT, ON THE PROGRESS OF THE FIRST FLOOR FLOORING AND HVAC PROJECTS

Mr. Craig Forseth stated that the A/C units have been installed and are operational. He added that a test and balance has also been completed. Mr. Forseth mentioned that the structural engineer has done his inspections. He stated for the units on the roof to sustain a wind storm inspection that some of the units may need additional strapping, and not just to be anchored to the bottom. Mr. Forseth stated that the mechanical engineer has done his walk through and had minor items such as insulation splices and general cleaning in and around the unit and the roof. He mentioned that a scheduling for a complete walk through with the architectural engineer and with members of the staff will take place to make sure any issues are noted. He stated that the walk through will be done and then a list of all the deficiencies will be given to the Project Manager. He added the retain age will not be released until all the items are corrected. Mr. Forseth reported located on the second floor in the IT room are main controls for the HVCA Units and Barcom wants to have key personal to learn the main controller and also the two thermostats.

Mr. Forseth stated he would provide a full set of record drawings for future reference. At the close of the project they will also provide operational and maintenance manual. They will contain warranties for all the items and how to maintain the items. Barcom will be the main contact for one year then after that the District would need to contact the roofing company and main manufactures. Additionally, digital copies of the drawing will also be provided.

Ms. Garcia explained that for the second phase of the building the District contracted with Barcom, M&D flooring, TL Electric, Malik, Ribic.

5. DISCUSSION AND/ OR ACTION RELATED TO TAXING UNIT CREDITS AGAINST ALLOCATED PAYMENTS

Ms. Garcia explained that \$122,364.00 was left over from 2012. Ms. Garcia advised that the item be tabled until the District receives all the invoices and everything is in from the building and once everything is paid.



Mr. Altheide requested a complete fund balance analysis for the last 7 years. Ms. Garcia explained in the next 30 days and if everything is paid she will provide an analysis. Motions was made by Mr. Paul Altheide that the item will be postponed to a future meeting and remain on the agenda for every meeting until it is approved. The motion was seconded by Mr. Richard Pittman. Motion passed unanimously.

6. DISCUSSION AND/OR ACTION RELATED TO THE APPROVAL OF THE APPRAISAL DISTRICT'S 2014 BUDGET

Ms. Garcia advised that the budget does show a 1.83% increase because of the input of the vehicles and the generators. However, the allocation to the taxing units is still a -2.09% decrease. The generator and the vehicles are coming out of Fund Balance. Ms. Garcia advised that under capital outlay there is \$63,000 for the vehicles and \$175,000 for the generator that is displayed. Ms. Garcia advised that the District is not going to do a lease and that everything is going to be an outright purchase. Ms. Garcia explained that the \$175,000 is a hypothetical figure for the generator, and the District does not have estimate of the generator as of yet.

Mr. Richard Pittman had questioned the -2.09% decrease in the budget from last year without the generator and without the vehicles. Ms. Sandra explained that in taxing allocation overall total was -1.88%. Ms. Garcia explained that with the taxing allocation now that you are allocating the interest earning and miscellaneous income on the executive summary under other revenue sources that is where the money that will be coming into the fund balance that will be paying for the generator and vehicles.

Mr. Paul Athleide proposed to motion to approve the Appraisal District 2014 Budget as present as in this meeting. Mr. Adler seconded the motion. Motion passed unanimously.

7. MOVE INTO EXECUTIVE SESSION PURSUANT TO THE TEXAS OPEN MEETINGS ACT, TEXAS GOVERNMENT CODE 551.071 AND 551.074:

The recorded showed that closed session began at 9:53 a.m.

The following items will be deliberated in relation to the above captioned government codes:

Section 551.071: Consultation with Attorney: Closed Meeting

A governmental body may not conduct a Private Consultation with its attorney except:

- 1) When the governmental body seeks the advice of its attorney about:
 - A. Pending or contemplated litigation; or
 - B. A settlement offer; or



- 2) On matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

Section 551.074: Personnel Matters; Closed Meeting

- a) This chapter does not require a governmental body to conduct an open meeting:
 1. To deliberate the appointment, employment evaluation, reassignment, duties,
 2. Discipline or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.
- b) Subsection (a) does not apply if the officer or employee who is subject of the deliberation or hearing requests a public hearing.

Discussion Items:

- Appraisal District Employee Policy Clarification
- TLO Contract
- Chief Appraiser Contract
- San Patricio County vs Nueces County Boundary Suit

8. DISCUSSION AND/OR ACTION RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION

Mr. Jerry Garcia, Vice-Chairman, stated that at 11:15 a.m. the meeting was back in open session. Mr. Tom Wheat stated the TLO contract was discussed in the closed session. The board is going forward with Mr. Comb's contract for one year term as an independent contractor. Mr. Altheide motioned the TLO contract for one year as an independent contractor for \$42,500. Mr. Altheide advised that the details will be worked out between Mr. Combs and Mr. Wheat. Motion was second Mr. Robert Adler. Motion passed unanimously.

Mr. Garcia advised that the Chief Appraiser contract was going to be postponed to a future meeting. Mr. Altheide motioned that the Chief Appraiser contract was going to be postponed to a future meeting. Mr. Adler seconded the motion. Motion was passed unanimously.

Mr. Wheat stated that there were not any other topics during closed session that needs to be approved.

9. TAXPAYER LIAISON OFFICER'S REPORT

Mr. Ken Combs stated that there are a couple of complaints pending having to do with communication. Mr. Combs advised that he has attached the survey questions. Mr. Combs stated that he has started talking to a few agents and will swing that into full action this month.



Mr. Maupin stated that they have scheduled 6,919 hearings this year. Mr. Maupin stated that they count a person reappearing as another hearing. Mr. Maupin explained that out of the 6,919 they have heard 14% of the scheduled hearings. Mr. Maupin stated that last year they heard 7% of what was scheduled, and that there has been an increase. Mr. Maupin stated that they have maintained the District value at about 69%, which includes Residential, Commercial/Land, and Personal Property.

Mr. Combs explained that tomorrow and Friday were the last days of the extended hearing process. He added that in August they have scheduled one week of hearings, and from there it will go to one day a month for the remainder of the year. Mr. Combs requested permission to start seeking new ARB members. Mr. Combs stated that he needs to start looking next month for replacement members. Mr. Combs stated that himself and Mr. Wheat are trying to arrange a meeting with the Administrative Judge to get there timeline. Mr. Combs advised that currently there are 9 members but wanted to reduce the number down to 7.

10. CHIEF APPRAISER'S REPORT

Mr. Canales, Chief Appraiser informed the Board that the District was looking at options for parking. Yesterday, Mr. Robert Viara from L&V came by the District to measure the back lot to see the possibility of building a 2-4 story parking garage. Mr. Canales explained that parking is an issue and the only thing that would be needed to stay here at this building for another 10-15 years. Mr. Canales explained that there is security for workers who are working after dark.

Mr. Richard Miller advised that 7,688 taxpayers walked through the lobby for residential and commercial has had an additional 440 walked through, which is excluding agents. Mr. Richard Miller stated that 2,113 phone calls have come through to residential and an additional 321 to commercial. Mr. Miller explained that last year for residential they had been 5,000 taxpayers come by the District and 1,200 calls and commercial had 230 walk-ins and about the same amount of calls. Mr. Miller explained that to date for residential 11,425 taxpayers have formally protested. Last year 7,905 taxpayers formally protest. Mr. Miller explained that commercial has had 2,792 taxpayer formally file a protest. He added that last year commercial and land had 4,616 taxpayers file a protest formally. There have been 201 ARB hearings for Commercial, which is just formal protest without anything being tabled or scheduled last year they had 154. Mr. Miller stated they have had 806 ARB hearings this year compared to last year where they had 455 ARB hearings.

Mr. Miller stated that to date residential has worked on \$1,601,595,000 value and it has only reduced by 13%. ARB has worked with \$130,000,000 go to board and reduced about 20%. Commercial worked on \$2,297,000,000 only reduced about 9%. ARB 13,000,000 worked on and only reduced only by 8,000,000. Mr. Miller stated that 2,000 ARB hearing schedule for Friday alone.

Mr. Robert Cenci stated coming up in a week when the District begins to calculate numbers, with using True Automation, all the numbers will come out the way they are supposed to. Mr. Cenci stated True Automation has assured them that they will have a faster and more efficient certification process. Mr.



Cenci stated that some changes have been made to do the procedural steps, so it will take only days instead of weeks.

Dr. Mark Escamilla, President of Del Mar College, advised that there is lack of representation on this board from the Junior College. Dr. Mark Escamilla stated that they continue to evolve in the community evolution in the Texas Community College. Dr. Escamilla stated that becoming part of the board is a really important for Del Mar College. Dr. Escamilla stated that a lot of details still need to be worked out. Dr. Escamilla mentioned that the approval also has to go through his board, the board of regions.

Mr. Wheat advised that there are currently seven members. It has been suggested that there are three ways to add Del Mar College. To add them to an existing position and allow them to vote with either 6 or 7 which would give them the least amount of representation. To add two more members that would be handpicked by Del Mar College, which would be the most representation or add one member. The board could take one of CCISD representatives and assign them to Del Mar College and keep a seven member board. We don't technically follow the statues because when the District was created the taxing entities got together and wrote up a voting agreement and we follow that voting agreement. The taxing entities would have to get together and decide how to structure the board to include Del Mar College. This needs to happen no later than December 2013.

11. SUGGESTED ITEMS FOR NEXT REGULAR MEETING AGENDA

- Taxing unit credit
- ARB Board Member reduction from 9 to 7

12. ADJOURNMENT

Motion was made by Mr. Altheide to adjourn the meeting. The motion was seconded by Mr. Alder. The motion passed unanimously. The meeting was adjourned at 11:39



SIGNED:

Luis Elizondo, Secretary





Nueces County Appraisal District
201 N. Chaparral, Ste. 206
Corpus Christi, Texas 78401-2503

Ramiro "Ronnie" Canales
Nueces County Chief Appraiser

Direct: (361) 879-0766
Cell: (361) 765-1190
Fax: (361) 887-6138
rcanales@nuecescad.net

The Nueces County Appraisal District Board of Directors held a Regular Meeting on Wednesday, August 14, 2013 in the Board Room at 201 N. Chaparral, Corpus Christi, Texas.

REGULAR MEETING

I. Invocation

The invocation was led by Mr. Robert Maupin.

II. Pledge of Allegiance

The Pledge of Allegiance was led by Board of Directors

III. Roll Call of the Board of Directors

DIRECTORS:

David Berlanga, Chairman	<u>Present</u>	Ramiro R. Canales, Chief Appraiser	<u>Present</u>
Jerry Garcia, Vice-Chairman	<u>Present</u>	Robert Cenci, Asst. Chief Appraiser	<u>Present</u>
Luis A. Elizondo, Secretary	<u>Present</u>	Tom Wheat, General Counsel	<u>Present</u>
Jose Guzman	<u>Present</u>		
Robert Adler	<u>Present</u>		
Richard Pittman	<u>Present</u>		
Paul Altheide	<u>Present</u>		
Kevin Kieschnick	<u>Present</u>		

Mr. Pittman arrived at 9:04 A.M.

Mr. Elizondo arrived at 9:06 A.M.

- Call to Order and Determination of a Quorum.** Mr. David Berlanga, Chairman called the meeting of the Nueces County Appraisal District Board of Directors to order and requested that the record show that a quorum of the Board Members was present; that this meeting has been duly called; and that notice of this meeting had been posted in accordance with the Texas Open Meetings Act, TEX. GOV'T CODE § 551, (Vernon Supp. 2009) and that any conflict of interest affidavits had been received and placed on file as required by law.

2. VISITORS'/AUDIENCE COMMENTS AND QUESTIONS

Mr. Berlanga noted that there were no visitor's comments or questions.

3. DISCUSSION AND/OR ACTION

- a. Approval of the minutes of the July 10, 2013 Regular Meeting;

Mr. Wheat requested clarification on the July 10, 2013 minutes: during the executive session TLO contract was discussed and board members agreed that the contract for TLO for 1 year and would be an independent contractor earning \$4,250 per month.

Motion was made by Mr. Altheide to approve the minutes as corrected; the motion was seconded by Mr. Garcia. Motion passed unanimously.

- b. Approval of the July 2013 litigation report;

Mr. Tom Wheat, Legal Counsel, summarized the July 2013 litigation report submitted to the Board in their board packets. He stated that he had received notice of 10 different law suits. And regarding the boundary case, filed motion for new trial which extends the jurisdiction of the trial which is about 90 days. Van Huseman has been settled. Motion was made by Mr. Altheide to approve the litigation report. Mr. Guzman seconded the motion. Motion passed unanimously.

- c. Approval of the July 2013 disbursements;

Mr. Berlanga asked if payment of \$2,200 for Marino Delzotto was every month and Mr. Canales advised the board that it was for couple of months while construction was done. The back parking lot was not used due to the construction. So district cars were parked on Mr. Delzotto lot. The side parking lot was utilized by ARB protest taxpayers.

Motion was made by Mr. Garcia to approve the disbursements for July 2013. Mr. Kieschnick seconded the motion. Motion was passed unanimously.

- d. Personnel update

Ms. Garcia, Manager of Administration, reported that the two appraiser positions for Personal Property and Market Analysis are still available. Advertisement was posted on the Sunday newspaper and has received some applicants for the Personal Property appraiser.

4. DISCUSSION AND/OR RELATED TO THE 2ND QUARTER INVESTMENT REPORT.

Ms. Garcia, Manager of Administration, reported on the 2nd quarter investment. Ms. Garcia reported activity for the quarter overall \$3.34 million were available for investment and earned \$1,195 of interest and fore-gone bank fees for the quarter. The monies were kept at Frost Bank 34% and TexPool 66%. On average the District had \$1,067,806 in the bank of which \$250,000 was insured by



FDIC and \$817,806 was covered by pledge collateral. The bank issued the District \$2,958,990 in pledge collateral market value. The district is collateralized at 362% if anything would happen to the bank. Mr. Garcia asked if collateralization was liquid and Ms. Garcia said bank shares.

5. **DISCUSSION AND/OR ACTION RELATED TO THE DESIGNATION OF 2012 EXCESS FUNDS.**

Ms. Garcia explained that the fund balance as per the 2012 audit was \$1,817,506 of which \$532,366 were for P.O's issued in 2012 but were going to be paid in 2013 related to the renovation project of the building. Also, \$58,225 was allocated for any change orders related to the building renovation, \$20,000 was for the purchase of a vehicle that was budgeted in 2012 but would be purchased in 2013. Also, in the 2014 budget \$175,000 was set aside for the purchase and installation of a generator and \$63,000 was set aside for the purchase of four vehicles.

Mr. Altheide suggested that the board set aside \$800,000 of the fund balance for the following: 117,452 start-up money, \$100,000 Building Maintenance, and \$582,548 for cash-flow emergencies. ?

Ms. Garcia stated that that would leave an undesignated fund balance of \$168,915. Mr. Altheide suggested that the board credit the taxing entities \$170,000 in the next quarter's statement. Mr. Altheide made the motion and Mr. Kieschnick seconded the motion. It was passed unanimously.

6. **DISCUSSION AND/OR ACTION RELATED TO REDUCING THE NUMBER OF MEMBERS SERVING ON THE APPRAISAL REVIEW BOARD.**

Mr. Combs presented the board with a survey of comparable size of ARB (Appraisal Review Board) members. Mr. Combs also informed the board that the load of protest was large and would like to recommend that the members serving on the appraisal review board remain at 9. Mr. Combs also informed the board that 4 positions will become available. Mr. Garcia motion to leave number of nine appraisal review board members. Mr. Kieschnick seconded the motion. Motion passed unanimously.

Mr. Combs would like for there to be a hyperlink on the main website with the application for the ARB and would like approval to advertise the ARB positions. Mr. Combs would like to run the AD on a Friday, Saturday and Sunday. The AD will give a little bit of information as to what to expect.

7. **MOVE INTO EXECUTIVE SESSION PURSUANT TO THE TEXAS OPEN MEETINGS ACT, TEXAS GOVERNMENT CODE 551.071 AND 551.074.**

Board of Directors went into executive session at 10:05 A.M.

8. **DISCUSSION AND/OR ACTION RELATIVE TO ITEMS DISCUSSED IN EXECUTIVE SESSION**

Board of Directors returned to open session. No action taken.



9. **TAXPAYER LIAISON OFFICER'S.**

Mr. Combs covered the applications for the ARB on item number six of agenda.

Mr. Combs gave an update of the agent survey letters that were sent out with a 20% return. Mr. Combs will be calling the agents to get input from them and will have input on the next meeting. Mr. Combs also informed the board that he was attending a seminar on Ad Valorem Taxation at the end of the month.

Mr. Combs also informed the board of an article in the Tierra Grande Magazine which is put out by real estate reach center that is housed at Texas A&M University in College Station. The article is the results of the study of MAPS (Methods and Assistance Program) that the comptroller conducted.

10. **CHIEF APPRAISER'S REPORT.**

Mr. Canales reported that certification numbers went out to jurisdictions on July 25th and staff did an excellent job.

Mr. Canales reported that True Automation along with Amanda Reese put out good numbers for the certification.

Mr. Miller reported status on protest that reflects activities through August 13, 2013, Residential had 13,922 formal protests out that number 8,721 settled before going to ARB which was a reduction of 16% of appraise value, 2,257 were no shows, 500 pending and 436 with drew. The Commercial department formal protest filed 3,482 which 2,401 settled before going to ARB with a reduction of 12% of appraise value, 307 now shows, 64 pending, 436 withdrew.

Mr. Canales will have preliminary numbers next month on the parking garage for the district cars and also for the employees and taxpayers to park.

Mr. Canales will be attending TAAO, legal seminar and also Ad Valorem Taxation and Mr. Cenci will also attend Ad Valorem Taxation seminar.

The TLO contract was approved and signed.

Mr. Garcia asked about pictures that were in packets, items that will be auction or donated to non-profit.

Mr. Canales congratulated Mr. Maupin for a great job all the years of service he did as ARB Chairman.





Mr. Elizondo informed the Board that since he was not present on the last meeting, he wants it noted that he is not satisfied with the raise that the TLO received. He feels that it sends wrong message to the staff members since it's a part time job. Mr. Elizondo opposes the decision.

11. SUGGESTED ITEMS FOR NEXT REGULAR MEETING AGENDA.

TY Pickett Contract
List of surplus items

12. ADJOURNMENT

Mr. Adler made motion to adjourn. Mr. Elizondo seconded the motion. Motion passed unanimously.

SIGNED: _____
Luis Elizondo, Secretary



DISCUSSION AND/OR ACTION ITEM
Nomination of Place 6 NCAD Board of Directors Representative for PAISD

ACTION ITEM:

As a taxing entity represented by the Place 6 Nueces County Appraisal district board member, the PAISD Board of Trustees have an opportunity to nominate someone for possible election by vote prior to the end of the year. As one of the 8 taxing entities in Place 6, we have the 3rd highest amounts of votes behind Flour Bluff ISD and Tuloso-Midway ISD, respectively (See the attached memo from NCAD which has a listing of the Place 6 entities and amount of votes for each entity.)

Our current NCAD board member, Mr. Richard Pittman who is also a trustee with Flour Bluff ISD, has indicated that he is not seeking the position for another term.

At this time, the City of Port Aransas, Flour Bluff ISD, and Calallen ISD have nominated Greg Smith for Place 6. Greg is the owner of Pioneer RV and also a member of the board for the Port Aransas Chamber of Commerce.

RATIONALE: Port Aransas ISD is a taxing entity represented by the Place 6 Board Member on the NCAD Board of Directors

BUDGET: N/A

RECOMMENDATION: That the Board nominate Greg Smith as their nominee for the Place 6 Nueces County Appraisal Board of Directors.



Nueces County Appraisal District
201 N. Chaparral, Ste. 206
Corpus Christi, Texas 78401-2503

Ramiro "Ronnie" Canales
Nueces County Chief Appraiser

Direct: (361) 879-0766
Cell: (361) 765-1190
Fax: (361) 887-6138
rcanales@nuecescad.net

September 6, 2013

Port Aransas I.S.D.
Dr. Sharon Doughty, Superintendent
100 Station Street
Port Aransas, TX 7837

Dear Dr. Doughty,

This will serve as notice that the term of your representative on the Nueces County Appraisal District Board of Directors will expire on December 31, 2013. Your organization along with seven other cities and school districts are represented on our Board of Directors by the Board Member occupying Place 6. Your representative is elected by a vote of the taxing units comprising Place 6. This letter initiates the election process for Place 6 on the Nueces County Appraisal District Board of Directors.

The participating taxing units in Place 6 include the following units: (1) Aransas Pass ISD, (2) City of Aransas Pass, (3) Calallen ISD, (4) Flour Bluff ISD, (5) City of Port Aransas, (6) Port Aransas ISD, (7) Tuloso-Midway ISD, and (8) West Oso ISD.

Each of the taxing units named above is entitled to nominate a person for Place 6 on the Board of Directors. Nominations should be made by resolution of the governing board, signed by the presiding officer and secretary and mailed to me at 201 N. Chaparral, Suite 206, Corpus Christi, TX 78401 before October 10, 2013. On this date the nominations will cease, I will prepare a ballot based on the nominations received and mail a copy of the ballot to each of the taxing entities listed above. Attached is a sample nominating form as well as a listing of the taxing entities in Place 6 and the votes allocated to each for your use in carrying the election process.

The number of votes allocated to each taxing entities is listed on the attached page. The vote total of each taxing entity is calculated based on the levy assessed by each unit in 2012. The levy for each taxing entity is divided by the total levy assessed by the all the taxing entities in Place 6. The resulting quotient is multiplied by 10,000 (the total votes available for Place 6). The resulting product from this function is the votes allocated to the taxing entity.

We ask that you please follow the instructions outlined to ensure that the selection process is carried out in a timely manner. Thank you I advance for your cooperation. If you have any questions on this matter please call me or Sandra Garcia, Manager of Administration, at (361)881-9978.

Sincerely,

A handwritten signature in black ink, appearing to be "R Canales", written over a large, stylized "R" that serves as a signature flourish.

Ramiro "Ronnie" Canales
Chief Appraiser

To the taxing entities that will participate in the election of the Place 6, Board of Directors, Nueces County Appraisal District.

1. Enclosed is the Resolution Form to allow you to nominate a person for Place 6, Board of Directors, Nueces County Appraisal District. If your governing board wished to make a nomination, it should be sent to the Chief Appraiser before October 10, 2013. *— We have until Fri., 10/11/13*
2. Upon receipt of the nominations, a ballot will be prepared by the Chief Appraiser and sent to you. Do not cast ballots at this time. For your information, the following is a tabulation of the number of eligible votes your taxing unit is entitled to cast at the proper time. SD

Eligible votes within Place 6, Board of Directors Nueces County Appraisal District.

A majority is 5001 votes or more.

<u>Name of Voting Taxing Entity</u>	<u>Number of Votes</u>
Aransas Pass ISD	14
City of Aransas Pass	6
Calallen ISD	1,618
Flour Bluff ISD	2,567
City of Port Aransas	486
Port Aransas ISD	1,813
Tuloso-Midway ISD	2,620
West Oso ISD	878
Total	10,000

Thank you for your cooperation.



Ramiro "Ronnie" Canales, Chief Appraiser

DISCUSSION AND/OR ACTION ITEMS

Consider/Take Possible Action to Approve the Purchase of a Softball Field
Scoreboard and Installation

ACTION ITEM:

Included in the \$3.5 million bond projects are funds to replace the softball field scoreboard. In August, days before the start of school, the District and community experienced a great loss in Karen Hall. Karen was a long time employee of PAISD as well as the first softball coach for the PAHS Lady Marlin Softball Team. Upon her sudden death, the PAISD coaching staff recommended that the softball scoreboard be erected in honor of Coach Hall. In addition a community group of friends of Karen Hall have volunteered to raise funds to include two flagpoles and 2 spot lights to be installed behind the scoreboard structure.

At the time of receiving quotes in establishing the bond projects list, costs of moving and constructing the base for the scoreboard as well as the flag poles were not included. The scoreboard is being moved so that both the visitors and home fans can see it better. Subsequent to the bond issue, the following quotes were received for the installation (See attachments):

At the time of the bond issue a budget of \$15,000 was established for the softball scoreboard. In review of the scoreboard budget, completed projects, as well as the initial budget established by the Friends group, the following funds are available for the scoreboard project:

This represents a shortfall of \$5,523 for the total installation of the Softball scoreboard. We understand that the Friends group is currently reviewing the possibility of increasing their donation to cover some/all of the entire short-fall. In addition, after review of bond funds allocated to maintain the fixed assets of the district, there are “2012-13 Contract Services Funds” of \$23,894 remaining. Any shortfall after receipt of the Friends group’s donations can be reclassified to fund the shortfall.

The preliminary goal for completion and dedication of the scoreboard is for the start of the 2013-2014 PAHS Lady Marlin softball season. With this short timeline, the Superintendent is requesting the board’s approval to move ahead with this purchase and to dedicate the scoreboard to Coach Karen Hall.

RATIONALE: CH (Local)

BUDGET: Bond funds and Friends of Karen Hall Donation

RECOMMENDATION: It is the recommendation of the Superintendent that the board approve the project to replace and move the softball scoreboard and to dedicate the scoreboard to Coach Karen Hall.



scoreboards • video boards • electronic marquees

10048 Easthaven Blvd. • Houston, TX 77075 • Ph: 713-944-6200 • 800-392-5050 • Fax: 713-944-1290 • spectrumscoreboards.com

QUOTATION
September 24, 2013

TO: Steve Reaves, A. D.
Port Aransas I. S. D.

RE: L.E.D. SOFTBALL SCOREBOARD FOR PORT ARANSAS I. S. D.

We would like to offer our price quotation as follows:

ONE – SPECTRUM Model 9916-C2 L.E.D. Softball Scoreboard with our exclusive Perma-Coat Enamel Finish in <i>Royal Blue & White</i> with “MARLINS” in place of HOME and <i>Marlin Mascot</i> on face of scoreboard. Includes ‘Smart Power’ Power Supply. -----	\$ 10,144
ONE – MultiSport Control Console with built-in carrying case. -----	Included
ONE – 33” x 16’ Sponsor Sign.-----	1,144
425’ – Scoreboard Control Cable with control plugs.-----	234
Delivery, Installation, and Final Hookup. Does <i>not</i> include Support Structure, running data cable, electrical power, or conduit work. Does include delivery, assembly, erection, and welding of scoreboard and sign to support structure. Also includes final connection of the electrical power to the scoreboard and final connection of the control cable to the scoreboard and at the control console location. -----	3,394
SUBTOTAL-----	\$ 14,916
<i>Less Purchasing Cooperative Discount</i> -----	- 452
TOTAL DELIVERED & INSTALLED -----	\$ 14,464

OPTIONS:

Radio Control System (ADD) -----	\$ 995.00 (deduct cable).
Scoreboard Support Structures (ADD) -----	\$ Call for Pricing.

We value our longstanding relationship with *Port Aransas ISD* and we look forward to working with you again soon.

Sincerely,
Russ Lockwood
Regional Sales

RRL\lik\PORTARANSASISD9916C2B

**Prices are valid for 90 Days.

SPECTRUM CUSTOM MODEL 9916 LED BASEBALL SCOREBOARD WITH 33" SIGN
16'

33"

COACH KAREN HALL

MEMORIAL SCOREBOARD

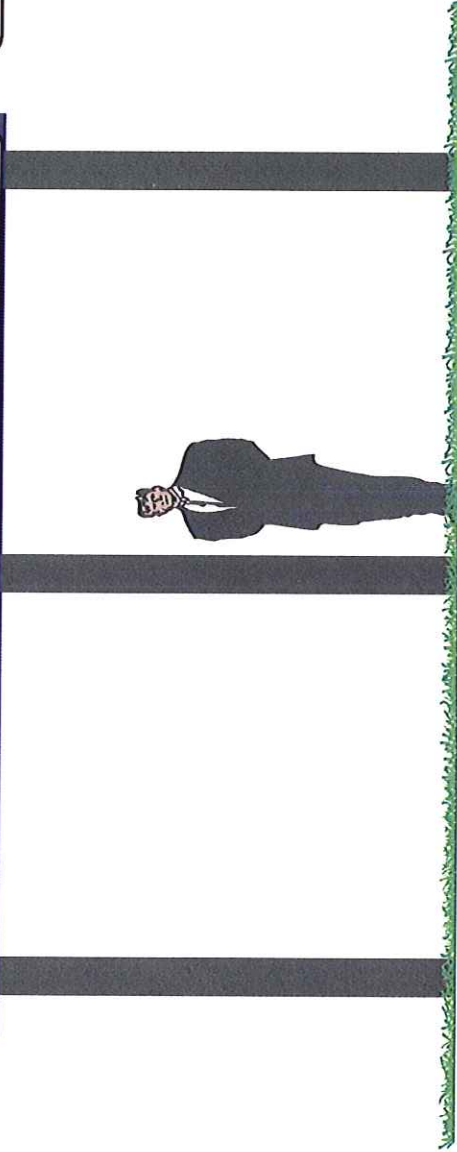
BALL 3 **STRIKE** □ **OUT** 1

SPECTRUM

	1	2	3	4	5	6	7	RUNS
VISITOR	1	2	0	0	0	0	0	3
LADY MARLINS	1	1	2	0	0	0	0	4

COLOR SPECS:

- White (Copy/Outline)
- 037 Royal Blue (Background)
- Black (Mascot)



REVISED BY: KAT 9/18/13
DRAWING#PORTARANSAS9916E

C/PM

P.O. Box 270894
 Corpus Christi, TX 78427
 Ofc. (361) 852-6699
 Fax (361) 852-6161

10/2/2013

Port Aransas I.S.D.
 100 Station Street
 Port Aransas, Texas 78373
 Attn: Pete Cowen

Re: Scoreboard Poles / Flagpoles

We at Construction / Project Management are pleased to present you with the following proposal for the supply and installation of the new scoreboard standards and flagpoles. After walking the project with you we propose to complete the scope of work described below for the sum of **Fourteen thousand six hundred ninety five dollars & no/100 (\$ 14,695.00)**.

This price includes :

- Removal and disposal of the existing scoreboard framework
- Supply of (3) new 24' long x 8" diameter galvanized steel pipes set in a 16 " diameter x 4' deep concrete footing located approximately 5' off the fence as directed
- Run 120 volt electrical from existing power at the storage bldg. to base of pole; all scoreboard connections to be by others. (Communication controls to scoreboard be wireless)
- Supply and installation of (2) new 20' tall flagpoles by A. Wavell Flagpoles – installed on either side of the scoreboard. Poles will be set in a 12 " diameter x 4 ' deep concrete footing

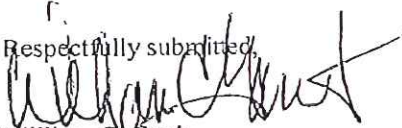
Alternate # 1 – Add (2) ground mounted flood lights at base of flag poles on a separate circuit – ADD \$ 1,350.00

This price does not include :

- Any sprinkler or water line relocation or repair
- Any work in areas other than those described above
- Any scoreboard work or installation

We appreciate the opportunity to complete this work for you. If there are any questions regarding this proposal or if there are any items which you would like to discuss, please feel free to give me a call at my office.

Respectfully submitted,



William C. Gavit

Ground Up, Inc. dba
Construction / Project Management

DISCUSSION AND/OR ACTION ITEMS

Property and Casualty Insurance Policy Renewal

ACTION ITEM:

In 2011, the District solicited proposals for Fleet, Property/Casualty, Board Liability and Windstorm. On September 15, 2011, the Port Aransas ISD Board approved entering into a three year inter-local agreement for property and casualty insurance with Property Casualty Alliance of Texas (PCAT) and Coastal Property Alliance of Texas (CPAT). The Texas Windstorm Insurance Alliance (TWIA) was contracted for windstorm insurance on the first layer (up to \$4,000,000 per building). Jerry Bravenec and Don Clark served as the district's agents with Carlisle Insurance.

At this time, the annual school district's insurance package is up for renewal (November 1 renewal date.) The 2013-14 school year represents the third and final year of the rate guarantee through the PCAT Interlocal agreement for causality insurance. A 7% (+/-) increase (5% for windstorm and 2% (+/-) for an anticipated value increase) was included in the 2013-14 budget over prior year's budget. Carlisle Insurance, provided the District with two options, both having increased premiums, one within the District's proposed budget and the other reflecting an 18.27% total increase. Reasons for the increases are as follows:

1. State approved a 5% Causality/Wind premium Increase for the TWIA Pool.
2. TWIA requires all pool participants to review property values with their approved "Cost-a-meter" process (the results of a software adjustment.) This resulted in an increase of +\$1 million in value over the 2011-12 value, but no adjustment for current year.
3. Excess coverage (above the \$4 million maximum per building that TWIA covers) nominal increase.

In 2011-12, the first year of our Interlocal agreement, PCAT provided independent certified appraisers to visit our campuses and provided current appraisal values of all facilities (through examination and measurement of all facilities.) This appraisal values have not been adjusted since the 2011 appraisal.

When providing all proposals for 2013-14, the quotes were as follows:

- Option A) the TWIA value with the cost adjustment using the "Cost-a-meter" process (87% of total 2013 appraisal value) and
- Option B) the current 2013 certified appraisal values (including increases for 2012 and 2013 to current 100% value.)

Attached is the Insurance Premium Summary. The Summary reflects:

		% Change
• 2012-13 Expiring (Column 1) cost	\$200,320	
• 2013-14 Insurance Budget	\$213,900	6.78%
• 2013-14 Renewal at TWIA Approved Values (Option A)	\$208,121	3.89%
• 2013-14 Renewal at <u>Current Appraisal Values (Option B)</u>	\$236,912	18.27%

Also, attached are the appraisal values for the Option A and B. Please note:

- Difference between Total Value between Option A and B is \$3,467,422.
- Please note value of items not included in Wind/Hail. Option A = \$957,361 and Option B = \$1,129,626. Further review can be made of these uninsured items and insurance quote costs can be considered in the future.

Recommendation is to Renew at Current Appraisal Values (Option B) which is \$23,012 over budget. The amount over budget will be funded through excess funds budgeted for payment to Tax Appraisal District. The wind storm deductible is 1% or \$161,357. The \$265,000 in the designated insurance reserve should be adequate.

RATIONALE: CE (Legal)

BUDGET: Insurance policy funds are budgeted for the 2013-14 school year and overage for the policy renewal will be funded out of excess funds budgeted for payment to Tax Appraisal District. The budget amendment will be brought before the board at a future board meeting.

RECOMMENDATION: That the Board approve the property and casualty insurance policy renewal at the Current Appraisal Values (Option B) for \$236,912.

Port Aransas ISD
Insurance Premium Summary

	<u>2012-2013</u> Expiring	<u>2013-2014</u> Renewal per Expiring	<u>2013-2014</u> Renewal with New Property Valuations
Total Insured Values:	AOP \$22,782,631 W/H \$14,828,960 Excess W/H \$6,996,310	AOP \$22,782,631 W/H \$14,828,960 Excess W/H \$6,996,310	AOP \$26,256,053 W/H \$16,135,748 Excess W/H \$8,984,679
Property - All Other Perils			
Including Excess Wind/Hail	\$59,729	\$61,514	\$70,892
Wind/Hail	\$126,865	\$133,178	\$152,591
Total Property:	\$186,594	\$194,692	\$223,483
Casualty	\$13,726	\$13,429	\$13,429
Total Premium:	\$200,320	\$208,121	\$236,912

option A

option B

School District: Port Aransas ISD

TWIA#	Building	Bldg #	Address	City	Zip Code	Vacant	Const	# Story	Built	Sq. Ft.	Cost/Sq. Ft.	%	Source	Valuation	Building Value	Contents Value	Total Value
1	High School	PA-1	100 Station Street	Port Aransas	78373		FR	2	1979	64,627	115.48	25%	District	RCV	7,462,990	1,865,748	10,142,245
2	Elementary School	PA-2	100 Station Street	Port Aransas	78373		FR	1	1954	21,993	112.09	25%	District	RCV	2,465,112	616,278	3,081,390
3	Covered Play Shelter		100 Station Street	Port Aransas	78373							0%	District	RCV	150,000	0	150,000
4	Elementary Gym/Cafeteria	PA-3	100 Station Street	Port Aransas	78373		FR	1	1955	19,050	100.12	15%	District	RCV	1,907,198	286,080	2,193,278
5	Elementary ISS	PA-4	100 Station Street	Port Aransas	78373		FR	1	1955	780	47.98	10%	District	RCV	37,428	3,743	84,067
6	Elementary Library/Computer	PA-5	100 Station Street	Port Aransas	78373		FR	1	1964	2,600	140.06	25%	District	RCV	364,168	91,042	455,210
7	Middle School	PA-6	100 Station Street	Port Aransas	78373		FR	1	1969	36,294	106.99	25%	District	RCV	3,883,252	970,813	4,854,065
8	Administration Building	PA-7	100 Station Street	Port Aransas	78373		MNC	1	2002	4,365	105.60	25%	District	RCV	460,957	115,239	576,196
9	Concession Stand	PA-10	100 Station Street	Port Aransas	78373		MNC	1	2003	1,680	59.21	10%	District	RCV	99,471	9,947	109,418
10	Maintenance Shop	PA-12	100 Station Street	Port Aransas	78373		Frame	1	1965	2,640	30.08	126%	District	RCV	79,401	100,000	179,401
															16,909,977	4,058,890	21,825,270

TWIA Limit	Excess Limit
4,000,000	6,142,245
3,081,390	0
150,000	0
2,193,278	0
84,067	0
455,210	0
4,000,000	854,065
576,196	0
109,418	0
179,401	0
14,828,960	6,996,310

NO Wind/Hail

TWIA#	Building	Bldg #	Address	City	Zip Code	Vacant	Const	# Story	Built	Sq. Ft.	Cost/Sq. Ft.	%	Source	Valuation	Building Value	Contents Value	Total Value	
	Sign		100 Station Street	Port Aransas	78373							0%	District	RCV	10,000	0	10,000	
	Satellite Dish		100 Station Street	Port Aransas	78373							0%	District	RCV	12,500	0	12,500	
	Playground Equipment		100 Station Street	Port Aransas	78373							0%	District	RCV	125,000	0	125,000	
	Bus Barn	PA-8	100 Station Street	Port Aransas	78373		Frame	1	1978	2,475	30.06	10%	District	RCV	74,390	7,439	81,829	
	Grounds Building	PA-9	100 Station Street	Port Aransas	78373		FR	1	1953	1,500	43.97	25%	District	RCV	65,954	16,489	82,443	
	Fencing		100 Station Street	Port Aransas	78373							0%	District	RCV	30,000	0	30,000	
	Tennis Court Lights		100 Station Street	Port Aransas	78373							0%	District	RCV	60,000	0	60,000	
	Tennis Bleachers		100 Station Street	Port Aransas	78373							0%	District	RCV	45,000	0	45,000	
	Tennis Courts		100 Station Street	Port Aransas	78373							0%	District	RCV	135,000	0	135,000	
	Track		100 Station Street	Port Aransas	78373							0%	District	RCV	90,000	0	90,000	
	Softball Field & Dugouts	PA-11	100 Station Street	Port Aransas	78373		MNC	1	2003	1,000	25.00	0%	District	RCV	25,000	0	25,000	
	Press Box		100 Station Street	Port Aransas	78373							0%	District	RCV	5,000	0	5,000	
	Softball Lights		100 Station Street	Port Aransas	78373							0%	District	RCV	80,000	0	80,000	
	Score Board & Signs		100 Station Street	Port Aransas	78373							0%	District	RCV	8,000	0	8,000	
	Batting Cage		100 Station Street	Port Aransas	78373							0%	District	RCV	9,000	0	9,000	
	Fencing		100 Station Street	Port Aransas	78373							0%	District	RCV	24,000	0	24,000	
	AEP Building	PA-13	100 Station Street	Port Aransas	78373		Frame	1		960	34.57	15%	District	RCV	33,184	5,000	38,184	
	Port Aransas Cub Scout Building	PA-14	100 Station Street	Port Aransas	78373		Frame	1		1,080	32.36	10%	District	RCV	34,954	3,495	38,449	
	Port Aransas Scout Building	PA-15	100 Station Street	Port Aransas	78373		MNC	1		960	54.88	10%	District	RCV	52,687	5,269	57,956	
															Totals:	919,669	37,692	957,361

17,829,646 4,096,582 22,782,631

10%
 148,290 TWIA
 0 CPAT
 148,290 Deductible

OPTION A

TWIA #	Building	Bldg #	Address	City	Zip Code	Vacant	Const	# Story	Built	Sq. Ft.	Cost/Sq. Ft.	%	Source	Valuation	Building Value	Contents Value	Total Value
1	High School Main	1B	100 Station Street	Port Aransas	78373		MNC	1 / 2	1979	73,312	123.89	24%		RCV	9,082,554	2,179,813	11,262,367
2	Olsen Elementary Main	1D	100 Station Street	Port Aransas	78373		MNC	1	1954	24,486	117.21	20%		RCV	2,869,989	573,998	3,443,987
3	Olsen Elementary Covered Play Area (79 x 48)		100 Station Street	Port Aransas	78373					3,792	20.00			RCV	75,840	0	75,840
4	Olsen Elementary Gym / Cafeteria	1E	100 Station Street	Port Aransas	78373		MNC	1	1955	19,050	118.99	22%		RCV	2,266,790	498,694	2,765,484
5	Special Programs		100 Station Street	Port Aransas	78373		MNC	1	1955	864	85.00	20%		RCV	73,440	14,688	88,128
6	Olsen Elementary Library / Computer	1F	100 Station Street	Port Aransas	78373		MNC	1	1964	3,844	125.65	22%		RCV	482,994	106,259	589,253
7	Middle School Main	1C	100 Station Street	Port Aransas	78373		MNC	1	1969	40,230	116.59	22%		RCV	4,690,420	1,031,892	5,722,312
8	Administration Building	1A	100 Station Street	Port Aransas	78373		MNC	1	2002	4,644	128.85	35%		RCV	598,388	209,436	807,824
9	Grounds/Concession	1I	100 Station Street	Port Aransas	78373		NC	1	2003	1,680	79.76	12%		RCV	133,994	16,079	150,073
10	Maintenance	1G	100 Station Street	Port Aransas	78373		Frame	1	1965	2,776	59.62	30%		RCV	165,507	49,652	215,159
															20,439,916	4,680,511	25,120,427

TWIA Limit	Excess Limit
\$4,000,000	\$7,262,367
\$3,443,987	\$0
\$75,840	\$0
\$2,765,484	\$0
\$88,128	\$0
\$589,253	\$0
\$4,000,000	\$1,722,312
\$807,824	\$0
\$150,073	\$0
\$215,159	\$0
\$16,135,748	\$8,984,679

NO WIND/HAIL:

TWIA #	Building	Bldg #	Address	City	Zip Code	Vacant	Const	# Story	Built	Sq. Ft.	Cost/Sq. Ft.	%	Source	Valuation	Building Value	Contents Value	Total Value	
	Bus Barn	1H	100 Station Street	Port Aransas	78373		Frame	1	1978	2,484	39.80	30%		RCV	98,862	29,659	128,521	
	Grounds Storage	1J	100 Station Street	Port Aransas	78373		Frame	1	1953	1,550	39.60	10%		RCV	61,386	6,139	67,525	
	AEP Building (20 x 20)		100 Station Street	Port Aransas	78373		Frame			400	25.00	15%		RCV	10,000	1,500	11,500	
	Port Aransas Cub Scout Building (55 x 20)		100 Station Street	Port Aransas	78373		Frame			1,100	50.00	10%		RCV	55,000	5,500	60,500	
	Port Aransas Scout Building (40 x 25)		100 Station Street	Port Aransas	78373		MNC			1,000	70.00	10%		RCV	70,000	7,000	77,000	
	Storage Building (40 x 20)		100 Station Street	Port Aransas	78373		MNC			800	87.50	10%		RCV	70,000	7,000	77,000	
	Tennis Court Lights (6 poles, 16 lights)		100 Station Street	Port Aransas	78373									RCV	16,800	0	16,800	
	Tennis Bleachers		100 Station Street	Port Aransas	78373									RCV	81,000	0	81,000	
	8 Lane Synthetic Track		100 Station Street	Port Aransas	78373									RCV	150,000	0	150,000	
	Track Lights (4 poles, 12 lights)		100 Station Street	Port Aransas	78373									RCV	16,400	0	16,400	
	Softball Press Box (10 x 10)		100 Station Street	Port Aransas	78373							10%		RCV	4,000	400	4,400	
	Softball Lights (4 poles, 26 lights)		100 Station Street	Port Aransas	78373									RCV	27,600	0	27,600	
	Softball Bleachers		100 Station Street	Port Aransas	78373									RCV	38,880	0	38,880	
	Softball Scoreboard & Signs		100 Station Street	Port Aransas	78373									RCV	2,000	0	2,000	
	Sign		100 Station Street	Port Aransas	78373								MEMBER	RCV	10,000	0	10,000	
	Satellite Dish		100 Station Street	Port Aransas	78373								MEMBER	RCV	12,500	0	12,500	
	Playground Equipment		100 Station Street	Port Aransas	78373								MEMBER	RCV	125,000	0	125,000	
	Baseball Fencing		100 Station Street	Port Aransas	78373								MEMBER	RCV	30,000	0	30,000	
	Tennis Courts		100 Station Street	Port Aransas	78373								MEMBER	RCV	135,000	0	135,000	
	Softball Field & Dugouts		100 Station Street	Port Aransas	78373		MNC	1	2003	1,000	25.00		MEMBER	RCV	25,000	0	25,000	
	Softball Batting Cage		100 Station Street	Port Aransas	78373								MEMBER	RCV	9,000	0	9,000	
	Softball Fencing		100 Station Street	Port Aransas	78373								MEMBER	RCV	24,000	0	24,000	
															Totals:	1,072,428	57,198	1,129,626

21,512,344 4,737,709 26,250,053

1 %
 161,357. TWIA
 0 CPAT
161,357 Deductible

Option B

DISCUSSION AND/OR ACTION ITEMS

Consider/Take Possible Action to Renew Interlocal Agreement Between the Property Casualty Alliance of Texas (PCAT) and Port Aransas ISD

ACTION ITEM:

In September 2011, PAISD entered into an Interlocal agreement with Property Casualty Alliance of Texas (PCAT) for property casualty insurance. The agreement included a locked in rate and deductibles in effect for school years 2011-12, 2012-13 and 2013-14 with only premium adjustments applied to exposure changes during the time period. At this time, PCAT is providing the opportunity to continue the locked in rate and deductibles amounts for another two year period (2014-15, 2015-16).

The District has maintained a very good relationship and the Carlisle Insurance group (agents for PCAT). PCAT has been very responsive to the District's needs, most recently by providing the district with a Safety Audit and review of the District's Emergency Operations Plan.

RATIONALE: CRB (Legal) and CH (Legal)

BUDGET: Future 2014-15 and 2015-16 approved budgets.

RECOMMENDATION: It is the recommendation of the Superintendent that the board renew the existing Inter-local agreement pursuant to the Inter-local cooperation Act, Chapter 791, Title 7, Texas Government Code by and between PCAT and Port Aransas ISD. The parties enter into this Agreement in accordance with the terms and conditions to efficiently and effectively administer a property/casualty program.



Interlocal Agreement

This Interlocal Agreement ("Agreement") is entered into by and between the Property Casualty Alliance of Texas ("PCAT"), an administrative agency created by the participating Local Government Members (hereinafter defined), and the undersigned Member (hereinafter defined) (collectively "the parties") pursuant to the Interlocal Cooperation Act, Chapter 791, Title 7, Texas Government Code (the "Act"). The parties enter into this Agreement in accordance with the terms and conditions hereof to collectively and cooperatively provide a plan to efficiently and effectively administer a property/casualty program (hereinafter the "Program").

WITNESSETH

WHEREAS the undersigned Member is a political subdivision of the State of Texas and a local government under the Act and PCAT is an administrative agency created pursuant to the Act to administer the Program;

WHEREAS the Program provides a governmental function or service that the Member is authorized and/or required to perform individually;

WHEREAS the Member and PCAT are authorized to enter into this Agreement pursuant to the Act;

WHEREAS the Board of Trustees of Member has agreed to the terms and conditions of the Agreement and authorized Member to enter into this Agreement;

WHEREAS the Member desires to enter into the Agreement in order to provide a more efficient and effective way to acquire certain insurance coverage, including property and casualty insurance, and the reinsurance of such coverages, and the Member does hereby become a party to the Agreement; and

WHEREAS the Member, by entering into this Agreement, has satisfied requirements of the Member to seek competitive bids for the purchase of goods and services, including, but not limited to Chapter 44 of the Texas Education Code.

BE IT RESOLVED that the undersigned Member, in exchange for the promises and agreements contained herein agrees to the following:

The undersigned local government of the State of Texas (the "Member") in consideration for the promise of PCAT, subject to the terms and conditions herein, to provide property, boiler & machinery, auto physical damage, inland marine, electronic data processing equipment, crime, general liability, auto liability, educator's legal liability, employment-practices liability, storage tank liability and similar and related property and casualty lines of insurance and/or self-insurance funding; reinsurance; claims administration; loss prevention/control services; and other risk management services as needed for the Member, and in further consideration of other local government members participating in the Program (hereinafter Local Government Members) executing this Agreement, does hereby adopt and execute the Agreement and become a Member in the Program, which includes the payment of contributions to the Program as described herein. As such, the Member agrees to the following terms and conditions:

- f. **Equity.** If the Member terminates this Agreement, or is terminated by PCAT, then the Member forfeits all rights to any potential equity in PCAT for the Member's current and prior participation periods. The Board reserves the right to distribute equity in a manner determined by the Board.
4. **Contributions.** Member agrees to pay contributions based upon a risk-funding plan developed by the Program. Contributions as shown on the Contribution and Coverage Summary are payable upon receipt of an invoice from the Program and shall be made from Current Revenues available to the Member. All Contribution invoices are deemed late if not paid within forty-five (45) days of the invoice date, and the Program shall have the right to terminate the Member subject to 3.b.i. of the Termination provisions. The Program reserves the right to collect all initial, estimated and adjusted contributions that are due the Program in the event of breach of this Agreement by the Member or termination by the Program. The contribution shown on the Contribution and Coverage Summary and endorsements is an estimate. The Program reserves the right to audit the records of any Member, as those records pertain to participation in the Program.
5. **Loss Prevention.** The Member shall have a loss prevention plan, which will be coordinated with the Program to make all reasonable efforts to eliminate and minimize hazards that would contribute to property/casualty losses.
6. **Property Valuations.** A Member participating in the property coverage as indicated on the Contributions and Coverage Summary agrees to cooperate with a valuation of property values performed by the Program. New Members must cooperate with the Program to complete the property valuation within ninety (90) days of the inception date of the property coverage as stated on the Contribution and Coverage Summary. The newly valued property and the corresponding additional contribution will be retroactive to the date of the property coverage inception date.
7. **Vehicle Schedule.** The Member participating in the Automobile Liability and/or Automobile Physical Damage coverage agrees to submit a vehicle schedule, and maintain the vehicle schedule during the term of this Agreement. The schedule shall be in a format approved by the Program, or its designee.
8. **Claims Administration.** PCAT agrees to handle any and all claims after notice of loss has been given (notice of loss is defined in the Member's coverage documents received under the Program). The Member agrees to appoint PCAT, or its designee, to act in all matters pertaining to the processing and handling of property/casualty claims and shall cooperate fully in supplying all information needed. PCAT, or its designee, shall make all decisions regarding resolution of the Member's claims.
9. **Optional Policies.** From time to time, PCAT may seek to obtain access for Members to optional insurance policies that provide coverage from losses not otherwise addressed by the Property Casualty Alliance of Texas (for example, wind damage). These policies shall create a direct insurer-insured relationship between the offering company and any participating Member, and shall not otherwise be governed by this Agreement. PCAT shall not provide claims administration services for these optional lines of coverage, and shall bear no risk with respect to these policies.

10. **Independent Financial Audit.** PCAT shall provide for an annual independent financial audit of the Program.
11. **Intervening Legislative or Judicial Action.** If after the execution of this Agreement, the State or Federal governments or the highest courts of either enact any statute, pass any rule or enter any decision that would substantially impact the rights or financial obligation of the Program as it pertains to this Agreement, the Program is given the right to recalculate the Member's contributions and corresponding obligations to the Program to compensate for the impact of the intervening governmental or judicial event. If the Program exercises that option, it shall give forty-five (45) days advance notice to the Member of the intent to recalculate contribution and obligations and shall also detail the specifics occasioning such intervening governmental or judicial actions precipitating such event. The Member shall then have the right during that forty-five (45) day period to give written notice to the Program that the Member is terminating the Agreement upon the expiration of such forty-five (45) day period. If the Member fails to give the Program timely notice of intent to terminate, then the Member shall be deemed to have consented to the Program's modifications and agrees to abide by and be bound by the Agreement as amended.
12. **Investments.** PCAT may invest Member contributions, or any portion thereof, in accordance with guidelines approved by the Board.
13. **Lawsuit.** The Member does hereby agree that any suit brought against the Member pursuant to any of the provisions of the Program may be defended in the name of the Member by counsel selected in the sole discretion of the Program, or its designee, on behalf of and at the expense of the Program as necessary for the defense and/or prosecution of any legal action. Full cooperation by the Member shall be extended to supply any information reasonably needed or required in such defense.
14. **Member Representative.** The Member agrees to designate a Member Representative who shall have authority from the Member's Board of Trustees to represent and bind the Member, and the Program will not be required to contact any other individual regarding Program matters for the Member. Any notice to or any agreements with the Member Representative shall be binding upon the Member. The Member reserves the right to change the Member Representative as needed by providing written notice to the Program. Such notice is not effective until actually received by the Program.
15. **Notice.** Any written notice to the Program shall be made by first class mail, postage prepaid, and delivered to the Chairperson, Property Casualty Alliance of Texas, 12300 Dundee Court, Suite 112, Cypress, Texas 77429.
16. **Severability.** If any portion of this Interlocal Agreement shall be declared illegal or held unenforceable for any reason, the remaining portions hereof shall continue in full force and effect.
17. **Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, and venue shall lie in Harris County, Texas, unless otherwise mandated by law.
18. **Warranty.** By the execution and delivery of this Agreement, the undersigned individuals warrant that they have been duly authorized by all requisite administrative action required to enter into and perform the terms of this Agreement.



Addendum to the Interlocal Agreement

for

Port Aransas ISD

1. The Property Casualty Alliance of Texas (PCAT) and Port Aransas ISD agree that Port Aransas ISD will be a PCAT Member for the 2014-2015 through the 2015-2016 Participation Period. The rates and deductibles in effect for 2013-2014 will be applied to any changes in exposure during each Participation Period and these rates will be the basis for determining the Contributions due PCAT for each period. All Coverages written by PCAT for Port Aransas ISD during 2013-2014 will continue to be written through 2015-2016.
2. This Interlocal Agreement Addendum along with the most recently signed Interlocal Agreement shall represent the entire agreement and may not be amended or altered without the written consent of both parties.
3. This Addendum may be voided if there are material changes in the terms or conditions of reinsurance for PCAT. However, if this Addendum is terminated by PCAT, no short-term penalty will be incurred by Port Aransas ISD.
4. If Port Aransas ISD terminates this Addendum, a short-term cancellation penalty of fifteen percent (15%) of Annualized Contributions for the 2014-2015 Participation Period will be due from Port Aransas ISD and payable to PCAT within 30 days after notice of termination is received.
5. Port Aransas ISD agrees to make a best efforts attempt to obtain and appropriate funds for payment of PCAT Contributions.

This Addendum must be executed prior to November 1, 2013.

The undersigned agrees to this Addendum.

Port Aransas ISD Authorized Signature

PCAT Board Member

Printed Name

Date

Date

CLOSED MEETING

ACTION ITEM:

The Board will adjourn to Closed Meeting in accordance with the Texas Open Meetings Act, Texas Government Code 551.071 thru 551.083 to consider the following:

1. Personnel: Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Dismissal of Employees.
 - A. Discussion on Employment of a Teacher.

RETURN TO OPEN MEETING

ACTION ITEM:

- A. Consider/Take Possible Action on Employment of a Teacher.

ADJOURNMENT

Action Item

There being no further business the board will adjourn.