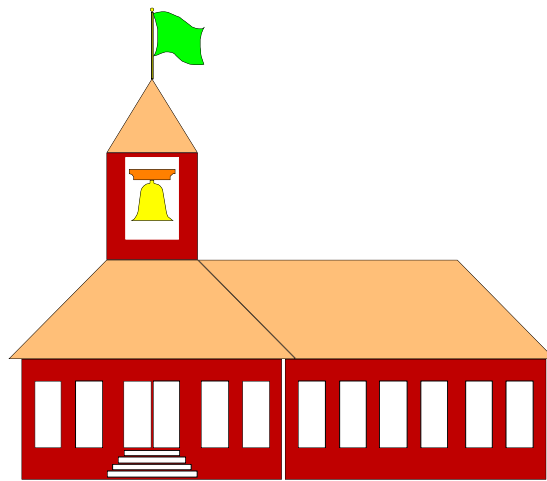


Groesbeck ISD



Regular Meeting

Monday, October 14, 2019

7:00 PM

Agenda of Regular Meeting

The Board of Trustees Groesbeck ISD

A Regular Meeting of the Board of Trustees of Groesbeck ISD will be held October 14, 2019, beginning at 7:00 PM in the Board Room, 1202 N. Ellis, Groesbeck, Texas 76642.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- | | |
|---|----|
| I. CALL TO ORDER | 4 |
| II. PLEDGE OF ALLEGIANCE | |
| III. PLEDGE TO THE TEXAS FLAG | 5 |
| IV. REVIEW DISTRICT MISSION STATEMENT | 6 |
| V. PUBLIC COMMENT (Agenda/Non-Agenda Items)
Presenter: Dr. James Cowley | 7 |
| VI. RECOGNITION OF NATIONAL PRINCIPALS APPRECIATION MONTH
Presenter: Dr. James Cowley | 8 |
| VII. RECOGNITION OF GROESBECK ISD BUS DRIVERS
Presenter: Dr. James Cowley | 10 |
| VIII. PRESENTATION AND POSSIBLE ACTION ON 2019-2020 DISTRICT
IMPROVEMENT PLAN (DIP) AND CAMPUS IMPROVEMENT PLANS
(CIPs)
Presenter: Diana Freeman, Bonnie Bomar, Kenna Moody, Beth Westhoff,
Kimberly Carter | 11 |
| A. District Improvement Plan | |
| B. Groesbeck High School Campus Improvement Plan | |
| C. Groesbeck Middle School Campus Improvement Plan | |
| D. Enge-Washington Intermediate Campus Improvement Plan | |
| E. H. O. Whitehurst Campus Improvement Plan | |
| IX. DISCUSSION AND POSSIBLE ACTION ON NOMINATION OF BOARD OF
DIRECTORS FOR LIMESTONE APPRAISAL DISTRICT RESOLUTION
Presenter: Dr. James Cowley | 12 |

X. DISCUSSION AND POSSIBLE ACTION ON NOMINATION OF BOARD OF DIRECTORS FOR FALLS APPRAISAL DISTRICT RESOLUTION	15
Presenter: Dr. James Cowley	
XI. PRESENTATION AND POSSIBLE ACTION ON FACILITY PLANNING	21
Presenter: Jackie Ancelet	
XII. DISCUSSION AND POSSIBLE ACTION ON FACILITY USAGE/RENTAL	22
Presenter: Dr. James Cowley	
XIII. DISCUSSION ON SALE ON SERIES 2020 SCHOOL BONDS AND MAINTENANCE TAX NOTES FOR SECURITY AND HVAC RELATED REPAIRS	25
Presenter: Dr. James Cowley	
XIV. DISCUSSION AND POSSIBLE ACTION ON TAX RESALE OF PROPERTY (405 N. Waco St., Groesbeck)	30
Presenter: Dr. James Cowley	
XV. DISTRICT INFORMATION	36
Presenter: Dr. James Cowley	
XVI. DISCUSSION AND ACTION ON CONSENT AGENDA ITEMS	37
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C. Walsh, Gallegos, Trevino, Russo & Kyle P.C. Renewal of Membership in Independent Retainer Program	53
D. Culture of Voting Resolution	60
E. Donation	
F. Surplus	61
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A. Personnel Resignations, Leave of Absences, or Reassignments (Tex. Gov't 551.074)	
B. Review Recommendation for Employment (Tex.Gov't 551.074)	
XVIII. RECONVENE IN OPEN MEETING	
XIX. DISCUSSION AND POSSIBLE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION	63
A. Personnel Resignations, Leave of Absences, or Reassignments	
B. Recommendation for Employment	
I. Other Personnel Positions as Needed	
XX. BOARD MEMBER COMMENTS, REPORTS, AND DISCUSSION	64
XXI. ADJOURNMENT	65

Call to Order

The meeting will come to order at Time of Meeting on Date of Meeting.

There is a quorum of board members present and it has been posted according to the open meetings act.

The following members present are: Members and those absent, if any, are Member(s).

Pledge to the Texas Flag

Honor the Texas Flag:
I pledge allegiance to thee,
Texas, one state under God,
one and indivisible.

Groesbeck Independent School District



Mission Statement

The Mission of Groesbeck ISD is to ensure that every student achieves maximum potential.

District Goals

Groesbeck ISD has:

- **All students exceeding state and federal performance standards.**
- **Supportive parents and community members proactively involved in the education of our students.**
- **Highly competent faculty and staff maintaining a quality education in a diverse and changing environment.**
- **Modern and well-maintained facilities meeting the current and projected educational needs of all students.**

Groesbeck Independent School District

PUBLIC COMMENT

(Agenda/Non-Agenda Items)

GISD Board will take comments on agenda and non-agenda items.

Public Participation Must Be Allowed: A governmental body, including a school board, must allow each member of the public who desires to address the body regarding an item on an agenda for an open meeting to address the body regarding the item at the meeting before or during the body's consideration of the item.

Reasonable Rules: A governmental body may adopt reasonable rules regarding the public's right to address the body, including rules that limit the total amount of time that a member of the public may address the body on a given agenda item.

Time limits are 3 minutes per speaker and 6 minutes for additional time for live translation. If comments take longer than 30 minutes, the public comments section of the agenda will be moved to or continued at the end of the Board meeting.

Additional Time for Live Translation: If a governmental body does not use simultaneous translation equipment in a manner that allows the body to hear the translated public testimony simultaneously, and adopts reasonable rules concerning the public's right to address the body, then any rule limiting the amount of time for a member of the public to address the governmental body must provide at least twice the amount of time for non-English speakers who need a translator to ensure the same opportunities to speak.

May Not Prohibit Public Criticism: A governmental body may not prohibit public criticism of the governmental body, including criticism of any act, omission, policy, procedure, program, or service. This prohibition does not apply to public criticism that is otherwise prohibited by law.

District Rules: It is the practice of this District and the Board of Trustees that issues regarding individual personnel or students should not be discussed during the open meeting portion of a Board meeting. This District provides a grievance process for complaints about individual personnel and/or students and the Board desire that the grievance process be followed when discussing personnel or students and to have respect of the individual(s) and privacy concerns.

The Public Comment portion of the meeting is not designed for the Board to discuss matters with the Public or for the Public to debate matters between themselves in front of the Board. The Board must follow the Texas Open Meetings Act and abide by the constraints of the posted Agenda.

At the Board's option, specific factual information or recitation of existing policy may be furnished by the Board in response to public comments, but the Board may not deliberate, discuss, or make any decision on any subject not on the agenda during this time. If anyone desires to have the Board consider any item of concern and take action on that item, especially regarding issues pertaining to individual personnel or students, the grievance process should be followed to allow the matter to be properly brought before the Board for action.

**ACTION ITEM: RECOGNITION OF NATIONAL PRINCIPALS
APPRECIATION MONTH**

BACKGROUND:

October is National Principals Month! This is your opportunity to say “thank you” to our principals and assistant principals and to share with the community all the great things that our principals and assistant principals do.

The key to student success is a great school, and the key to a great school is a great principal.

RECOMMENDED MOTION:

No action.

BOARD ACTION:

No action.



THE STATE OF TEXAS

GOVERNOR



*To all to whom these presents shall come,
Greetings: Know ye that this official recognition is
presented to all observing:*

Principals Month

October 2019

The most important part of ensuring that young Texans can fulfill the potential of their bright futures is providing our children with a rigorous and well-rounded education.

Principals are a vital part of our children's educations as they set the academic tone for their schools by working collaboratively with teachers to build high academic standards, set performance goals, and utilize best practices for achieving those goals.

At this time, I encourage Texans to learn more about the contributions of elementary, middle, and high school principals and the roles they play in ensuring every child has access to a high quality education in a safe, supportive environment.

First Lady Cecilia Abbott joins me in wishing you the best.



*In testimony whereof, I have signed my name
and caused the Seal of the State of Texas to be
affixed at the City of Austin, this the 12th day
of September, 2019.*

Greg Abbott
Governor of Texas

ACTION ITEM: RECOGNITION OF GROESBECK ISD BUS DRIVERS

INFORMATION:

National School Bus Safety Week is held during the third full week of October each year, National School Bus Safety Week is an active and evolving public education program and an excellent way for parents, students, teachers, motorists, school bus operators, school administrators, and other interested parties - to join forces and address the importance of school bus safety. Designed to promote school bus safety, school districts throughout the country observe School Bus Safety Week.

Route 2 Deborah Black
Route 3 Gay Easterly
Route 4 Gloria Robinson, Melinda West
Route 5 Judy Lofton, Mary Ann Knowles
Route 8 Nichelle Isiah
Route 9 Jim Davidson
Route 10 Colleen Williams
Route 11 Mary (Janie) Harlan
Route 12 Gail Spires
Route 13 Debbie Masters
Route 14 Debbie Minchew
Route 15 Jill Brown
Route 16 (Sub Driver)
Route 17 Rhonda Lewis
Route 18 Jeff Allen
Route 20 Melissa Menzel
Route 21 Sherri Lewis
Route 22 Kathy Sellers
Bobbi Yarbrough, Mechanical Coordinator
Michael Milnes, Assistant Director of Transportation
Dayne Duncan, Director of Transportation

We also have 20 support drivers that include: coaches, sponsors, admins, and subs

- Average daily route miles = 1600 (that’s like driving from Texarkana to El Paso and back, every day.)
- Average daily riders = Over 600 students
- Annual mileage (2018-2019) = 421,850 miles Earth’s circumference is 24,901.55 miles, making our annual mileage almost 17 trips around the world.

RECOMMENDED MOTION:

No action needed.

ACTION ITEM: PRESENTATION AND POSSIBLE ACTION ON 2019-2020 DISTRICT IMPROVEMENT PLAN (DIP) AND CAMPUS IMPROVEMENT PLANS (CIPs)

INFORMATION:

The district improvement plan (DIP) and the campus improvement plans (CIPs) serves as the blueprint for how our district and campuses will actually address the needs identified during the comprehensive needs assessment. The DIP and CIPs can bring focus and coherence to reform activities and help ensure unity of purpose, alignment, and clear accountability. The plans are developed with the involvement of administration, teachers, parents and other members of the community.

RECOMMENDED MOTION:

To approve the District Improvement Plan and Campus Improvement Plans.

BOARD ACTION:

Move to approve the District Improvement Plan and the Campus Improvement Plans as presented.

Motion by _____ Seconded by _____

Approve / Disapprove

ACTION ITEM: DISCUSSION AND POSSIBLE ACTION ON NOMINATION OF BOARD OF DIRECTORS FOR LIMESTONE COUNTY APPRAISAL DISTRICT RESOLUTION

INFORMATION:

Members currently serving are Ron Franks, Mack Jones, John McCarver, Troy Miller, and Jack Beene. We can nominate a candidate if we wish to do so.

RECOMMENDED MOTION:

If you have someone you would like to nominate, recommendation is to approve nomination.

BOARD ACTION:

Move to approve _____ as nominee to run for Limestone County Appraisal District Board of Directors.

Motion by _____ Seconded by _____

Approve / Disapprove

LIMESTONE COUNTY APPRAISAL DISTRICT

P.O. DRAWER 831
Groesbeck, Texas 76642
Phone 254.729.3009 Fax 254.729.5534

Karen Wietzikoski-Chief Appraiser karenw@co.limestone.tx.us

August 16, 2019

Board President, Groesbeck ISD
P O Box 559
Groesbeck, Texas 76642

NOTICE TO NOMINATE BOARD OF DIRECTORS FOR LIMESTONE APPRAISAL DISTRICT

Please be advised that Groesbeck ISD is entitled to nominate and vote in the election of five board members for the Limestone Appraisal District. Elected directors will serve a two year term (2020-2021).

Members currently serving are Ron Franks, Mack Jones, John McCarver, Troy Miller and Jack Beene. The County Tax Assessor/Collector, Stacy Hall, automatically serves as a non-voting director.

Each voting unit should submit the name or names of their nominees to the Chief Appraiser. This should be done by written resolution and submitted before October 15th, 2019.

By October 30th, the Chief Appraiser will deliver a ballot to the presiding officer(s) of the governing body of each voting unit along with the number of votes they are allotted.

Please call with any questions you may have about this process.

Best regards,



Karen Wietzikoski
Chief Appraiser

KW/s

**RESOLUTION OF THE GROESBECK ISD BOARD OF TRUSTEES
OF NOMINATION OF LIMESTONE COUNTY APPRAISAL DISTRICT BOARD**

WHEREAS, the Board of Trustees of Groesbeck ISD desires to ensure that Groesbeck ISD residents are equitably represented on the Limestone County Appraisal District Board;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE GROESBECK ISD OF GROESBECK, TEXAS

Section 1: That the Board of Trustees of the Groesbeck ISD supports the nomination of _____ and _____ as members of the Limestone County Appraisal District Board.

Section 2: That the Board of Trustees of the Groesbeck ISD supports membership that will provide equitable representation to all residents of the district.

Section 3: That the Board of Trustees of the Groesbeck ISD desires that representatives have extensive knowledge of the Limestone County Appraisal District Board.

Section 4: This resolution will become effective upon the date of its passage.

PASSED AND APPROVED THIS 26th DAY OF AUGUST, 2019.

Dr. James B. Cowley, Superintendent
Groesbeck ISD

ACTION ITEM: DISCUSSION AND POSSIBLE ACTION ON NOMINATION OF BOARD OF DIRECTORS FOR FALLS APPRAISAL DISTRICT RESOLUTION

INFORMATION:

Members currently serving are David Lawson and Larry Wornat. Both members have agreed to continue serving. We have the option to nominate a candidate if we wish to do so.

RECOMMENDED MOTION:

If you have someone you would like to nominate, recommendation is to approve nomination.

BOARD ACTION:

Move to approve _____ as nominee to run for Falls County Appraisal District Board of Directors.

Motion by _____, second by _____.

Approved / Disapproved / No Action

**GROESBECK INDEPENDENT SCHOOL DISTRICT
SCHOOL FACILITIES USE FOR 2019-2020 SCHOOL YEAR**

Organization responsible for facility and/or equipment use: _____

Non-Profit ____ or For-Profit ____ Is event for GSD student benefit? Yes ____ No ____

Contact person for organization: _____

Address: _____ City: _____ Zip: _____

Phone: _____ Cell: _____

Month/Day/Year: _____ Day of Week: _____

Time Reserved From: _____ To: _____ Approximate Number in Attendance: _____

Reason for Facility Use: _____

Custodian Workers Needed: Yes ____ No ____ If Yes, Time Needed: _____ to _____

Cafeteria Workers Needed: Yes ____ No ____ If Yes, Time Needed: _____ to _____

Any Special Equipment Needed: _____

UNLOCKING/LOCKING FACILITY FEE: \$15.00/per hour with minimum of one hour, unless GSD employee is responsible. **Name of employee:** _____ \$

CLEANING DEPOSIT: (Failure to clean facility may result in forfeiture of entire deposit)

Standard Clean-up	\$150.00	Middle School 8 th Gr. Gym	\$200.00	\$
High School Auditorium	\$500.00	Middle School 7 th Gr. Gym (Old Enge)	\$100.00	
High School Stadium	\$300.00	Enge-Washington Gym	\$300.00	
High School Gym	\$300.00			

RENTAL FEES:

Classroom	\$15.00/hour/campus + personnel	\$
Cafeteria and/or Kitchen (Enge Cafeteria - see Technician below)	HOW=\$50; Enge=\$100; MS=\$50; HS=\$100; old Enge=\$25(no cooking avail); + personnel	\$
High School Auditorium (see Technician below)	\$100.00/hour + clean-up deposit + personnel	\$
Gymnasium	HOW=\$50; Enge=\$100; MS 7 th Gr=\$50; MS 8 th Gr=\$50; HS=\$350/single game & \$500/double game; + personnel	\$
Baseball (BB) and Softball (SB) Fields	Personnel	\$
High School Stadium	\$100.00/hour + personnel	\$
Custodian Worker(s) - Classrooms, Cafeteria, HS Auditorium, Gym, BB/SB Fields, HS Stadium	\$20.00/hour	\$
Cafeteria Worker(s) - Kitchen	\$20.00/hour	\$
Administrator - HS Auditorium, Gym, BB and SB Fields, HS Stadium	1 @ \$25.00/hour	\$
Announcer - HS Stadium	\$50.00/game	\$
Bookkeeper - Gym, BB and SB Fields	1 @ \$25.00/hour	\$
Clock Operator - HS Stadium	\$50.00/game	\$
Security - Gym (2 BB,1VB), BB and SB Fields, HS Stadium (2-4 officers)	\$65.00/game	\$
Ticket Booth Sellers/Takers - Gym, HS Stadium	Gym-\$25.00/game; Stadium \$50.00/game	\$
Technician – (Sound, Lights, Projector, etc.)	\$20.00/hour	\$
Stage Hands - HS Auditorium	\$25.00/hour (if required)	\$
Press Box Director - HS Stadium	\$50.00/game	\$
Maintenance - HS Stadium	\$25.00/hour (if needed)	\$
TOTAL		\$

PROOF OF LIABILITY COVERAGE BY OUTSIDE SCHOOL GROUPS MUST BE ON FILE IN BUSINESS OFFICE.

Approved: ____ Yes ____ No

Principal/Athletic Director Signature Date

By Signing below, the Responsible Party agrees to the charges stated above and payment must be paid before use.

Responsible Party Signature Date Notification of approval/disapproval will be given within 10 days.
Responsible Party must have an approved copy prior to use.

Asst. Superintendent Date and/or _____
Superintendent Date

Rev. 10/30/18

Once approved forward copy to: Responsible Party Maintenance Business Office Technology (if applicable)

COMMUNITY RELATIONS NONSCHOOL USE OF SCHOOL FACILITIES – POLICY GKD (LOCAL)

SCOPE OF USE

The District shall permit nonschool use of designated District facilities for educational, recreational, civic, or social activities when these activities do not conflict with school use or with this policy.

Approval shall not be granted for any purpose that would damage school property or to any group that has damaged District property.

Note: See the following policies for other information regarding facilities use:

- Use by employee professional organizations: DGA
- Use of facilities for school-sponsored and school-related activities: FM
- Use by noncurriculum-related student groups: FNAB
- Use by District-affiliated school-support organizations: GE

FUNDRAISING

NONPROFIT

The District shall permit nonprofit organizations to conduct fund-raising events on District property when these activities do not conflict with school use or with this policy.

FOR-PROFIT USE

The District shall not permit individuals or for-profit organizations to use its facilities for financial gain. In case of emergencies or disasters, the Superintendent may authorize the use of school facilities by civil defense, health, or emergency service authorities. Academic and extracurricular activities sponsored by the District shall always have priority when any use is scheduled. [See FM] The Superintendent or Assistant Superintendent shall have authority to cancel a scheduled nonschool use if an unexpected conflict arises with a District activity.

APPROVAL OF USE

The Principal is authorized to approve use of facilities on their school campus. The Athletic Director is authorized to approve use of District athletic facilities. The Superintendent or Assistant Superintendent are authorized to approve use of all District facilities.

EXCEPTION

No approval shall be required for nonschool-related recreational use of the District's unlocked, outdoor recreational facilities, such as the track, playgrounds, tennis courts, and the like, when the facilities are not in use by the District or for a scheduled nonschool purpose.

EMERGENCY USE

In case of emergencies or disasters, the Superintendent or Assistant Superintendent may authorize the use of school facilities by civil defense, health, or emergency service authorities.

REPEATED USE

The District shall permit repeated use by any group or organization for nonschool purposes no more frequently than once a week and for no longer than 12 weeks.

EXCEPTION

The limitations on repeated use by a nonschool group or organization shall not apply to any group or organization when the primary participants in the activities are school-aged children.

USE AGREEMENT

Any organization or individual approved for a nonschool use of District facilities shall be required to complete a written agreement indicating receipt and understanding of this policy and any applicable administrative regulations, and acknowledging that the District is not liable for any personal injury or damages to personal property related to the nonschool use.

LIABILITY COVERAGE

Outside school groups shall furnish a copy of liability coverage.

FEES FOR USE

Nonschool users shall be charged a fee for the use of designated facilities. The Superintendent or Assistant Superintendent shall review all cost factors for facility use. The District business office shall establish and publish a schedule of fees based on the cost of the physical operation of the facilities, as well as any applicable personnel costs for supervision, custodial services, food services, security, and technology services.

REQUIRED CONDUCT

Persons or groups using school facilities shall: 1. Conduct business in an orderly manner; 2. Abide by all laws and policies, including but not limited to those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs, and firearms, and the use of tobacco products on school property. [See GKA]; and 3. Make no alteration, temporary or permanent, to school property without prior written consent from the Superintendent. All groups using school facilities shall be responsible for the cost of repairing any damages incurred during use and shall be required to indemnify the District for the cost of any such repairs.

FALLS COUNTY

403 CRAIK STREET
MARLIN, TEXAS 76661



APPRAISAL DISTRICT

PHONE: 254-883-2543
FAX: 254-883-6500

September 18, 2019

Dr. James Cowley, Superintendent
Grosbeck ISD
P.O. Box 559
Grosbeck, Texas 76642

Dear Dr. Cowley:

The Falls County Appraisal District will be conducting an election to fill two positions of the Board of Directors for the Appraisal District. Included in this letter are the calculations of voting entitlements for each Taxing Entity that is allowed to vote.

The Appraisal District is governed by a five member Board that is elected by these taxing entities listed. These Directors serve a staggered two year term which means two members are elected one year and then three members are up for election the following year. The 2019 year is the two member selection.

The two members currently serving are Mr. David Lawson and Mr. Larry Wornat. These men have done an outstanding job as Board Members and all have agreed to continue serving. However; each entity has the option to nominate a candidate if so desired.

The Appraisal District has gone through some stressful and complicated times these past few years and consistency on this Board is very important. These incumbent directors have experienced and tried to correct obstacles concerning the growth and improvement of appraisal district operations.

Grosbeck ISD will have 1 vote to cast in this process. Please return to our office a copy of any new nominee by October 15, 2019. A *sample ballot* is included in this letter and a formal ballot will be mailed no later than October 30, 2019.

Thank you for your attention in this matter. If you have any questions or concerns, please call or come by our office.

Respectfully submitted,

A handwritten signature in black ink that reads "Allen W. McKinley".

Allen W. McKinley, RPA, RTA, CCA
Chief Appraiser

DO NOT RETURN THIS SAMPLE BALLOT
SAMPLE BALLOT ONLY

FALLS COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS
2020-2021

TWO POSITIONS

NOMINEE

NUMBER OF VOTES FOR CANDIDATES

David Lawson

Larry Wornat

(Write in)

SAMPLE BALLOT ONLY

Approved as voted this _____ day of _____, 2019

Attest

Presiding Officer

Instruction Note:

Vote for the candidates of your choice by placing an "X" beside the Candidates name,
also include the number of votes for each Candidate in the appropriate space.

**RETURN ONLY THE NOMINATION RESOLUTION TO FALLS COUNTY APPRAISAL DISTRICT
BY OCTOBER 15, 2019.**

A FORMAL BALLOT WILL BE MAILED TO YOU BY OCTOBER 30, 2019.

**2020-2021
Falls County Appraisal District
Nomination Resolution
Board of Directors**

Whereas, GROESBECK I.S.D.
Name of Entity

entitled to nominate one candidate for each position to fill a directorship on the Falls County Appraisal District Board of Directors, as authorized by Section 6.03 Texas Property Tax Code.

Whereas, GROESBECK I.S.D.
Name of Entity

desires to exercise its right to nominate a candidate(s) to fill a directorship.

Therefore, be it resolved that GROESBECK I.S.D.
Name of Entity

does hereby nominate the following individual(s) to serve on the Falls County Appraisal District Board of Directors.

Nominee Name/Address: _____

Nominee Name/Address: _____

Passed and approved this day OCTOBER 14, 2019.

Presiding Officer: _____

Attest: _____

ACTION ITEM: DISCUSSION AND POSSIBLE ACTION ON FACILITY PLANNING

INFORMATION:

Update on projects will be given at the meeting.

RECOMMENDED MOTION:

No action unless needed.

BOARD ACTION:

No action unless needed.

Motion by _____ Second by _____

Approve/Disapprove

**ACTION ITEM: DISCUSSION AND POSSIBLE ACTION ON FACILITY
USAGE/RENTAL**

INFORMATION:

Guidance from the board on the usage and rental of GISD properties. Things to keep in mind are costs of custodial, supervisor in the kitchens, technology, event workers (play-off games), electricity, water, toilet paper, paper towels, unlocking and locking of doors, etc.

Pee Wee football is only charged for custodial hours. Little Dribblers is charged a deposit due to excessive cleaning of restrooms.

RECOMMENDED MOTION:

Pending board guidance.

BOARD ACTION:

Motion by _____, second by _____.

Approved / Disapproved / No Action

**GROESBECK INDEPENDENT SCHOOL DISTRICT
SCHOOL FACILITIES USE FOR 2019-2020 SCHOOL YEAR**

Organization responsible for facility and/or equipment use: _____

Non-Profit ____ or For-Profit ____ Is event for GSD student benefit? Yes ____ No ____

Contact person for organization: _____

Address: _____ City: _____ Zip: _____

Phone: _____ Cell: _____

Month/Day/Year: _____ Day of Week: _____

Time Reserved From: _____ To: _____ Approximate Number in Attendance: _____

Reason for Facility Use: _____

Custodian Workers Needed: Yes ____ No ____ If Yes, Time Needed: _____ to _____

Cafeteria Workers Needed: Yes ____ No ____ If Yes, Time Needed: _____ to _____

Any Special Equipment Needed: _____

UNLOCKING/LOCKING FACILITY FEE: \$15.00/per hour with minimum of one hour, unless GSD employee is responsible. **Name of employee:** _____ \$

CLEANING DEPOSIT: (Failure to clean facility may result in forfeiture of entire deposit)

Standard Clean-up	\$150.00	Middle School 8 th Gr. Gym	\$200.00	\$
High School Auditorium	\$500.00	Middle School 7 th Gr. Gym (Old Enge)	\$100.00	
High School Stadium	\$300.00	Enge-Washington Gym	\$300.00	
High School Gym	\$300.00			

RENTAL FEES:

Classroom	\$15.00/hour/campus + personnel	\$
Cafeteria and/or Kitchen (Enge Cafeteria - see Technician below)	HOW=\$50; Enge=\$100; MS=\$50; HS=\$100; old Enge=\$25(no cooking avail); + personnel	\$
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Administrator - HS Auditorium, Gym, BB and SB Fields, HS Stadium	1 @ \$25.00/hour	\$
Announcer - HS Stadium	\$50.00/game	\$
Bookkeeper - Gym, BB and SB Fields	1 @ \$25.00/hour	\$
Clock Operator - HS Stadium	\$50.00/game	\$
Security - Gym (2 BB,1VB), BB and SB Fields, HS Stadium (2-4 officers)	\$65.00/game	\$
Ticket Booth Sellers/Takers - Gym, HS Stadium	Gym-\$25.00/game; Stadium \$50.00/game	\$
Technician – (Sound, Lights, Projector, etc.)	\$20.00/hour	\$
Stage Hands - HS Auditorium	\$25.00/hour (if required)	\$
Press Box Director - HS Stadium	\$50.00/game	\$
Maintenance - HS Stadium	\$25.00/hour (if needed)	\$
TOTAL		\$

PROOF OF LIABILITY COVERAGE BY OUTSIDE SCHOOL GROUPS MUST BE ON FILE IN BUSINESS OFFICE.

Approved: ____ Yes ____ No
Principal/Athletic Director Signature _____ Date _____

By Signing below, the Responsible Party agrees to the charges stated above and payment must be paid before use.

Notification of approval/disapproval will be given within 10 days.
Responsible Party Signature _____ Date _____ Responsible Party must have an approved copy prior to use.

Asst. Superintendent _____ Date _____ and/or Superintendent _____ Date _____ Rev. 10/30/18

Once approved forward copy to: Responsible Party Maintenance Business Office Technology (if applicable)

COMMUNITY RELATIONS NONSCHOOL USE OF SCHOOL FACILITIES – POLICY GKD (LOCAL)

SCOPE OF USE

The District shall permit nonschool use of designated District facilities for educational, recreational, civic, or social activities when these activities do not conflict with school use or with this policy.

Approval shall not be granted for any purpose that would damage school property or to any group that has damaged District property.

Note: See the following policies for other information regarding facilities use:

- Use by employee professional organizations: DGA
- Use of facilities for school-sponsored and school-related activities: FM
- Use by noncurriculum-related student groups: FNAB
- Use by District-affiliated school-support organizations: GE

FUNDRAISING

NONPROFIT

The District shall permit nonprofit organizations to conduct fund-raising events on District property when these activities do not conflict with school use or with this policy.

FOR-PROFIT USE

The District shall not permit individuals or for-profit organizations to use its facilities for financial gain. In case of emergencies or disasters, the Superintendent may authorize the use of school facilities by civil defense, health, or emergency service authorities. Academic and extracurricular activities sponsored by the District shall always have priority when any use is scheduled. [See FM] The Superintendent or Assistant Superintendent shall have authority to cancel a scheduled nonschool use if an unexpected conflict arises with a District activity.

APPROVAL OF USE

The Principal is authorized to approve use of facilities on their school campus. The Athletic Director is authorized to approve use of District athletic facilities. The Superintendent or Assistant Superintendent are authorized to approve use of all District facilities.

EXCEPTION

No approval shall be required for nonschool-related recreational use of the District's unlocked, outdoor recreational facilities, such as the track, playgrounds, tennis courts, and the like, when the facilities are not in use by the District or for a scheduled nonschool purpose.

EMERGENCY USE

In case of emergencies or disasters, the Superintendent or Assistant Superintendent may authorize the use of school facilities by civil defense, health, or emergency service authorities.

REPEATED USE

The District shall permit repeated use by any group or organization for nonschool purposes no more frequently than once a week and for no longer than 12 weeks.

EXCEPTION

The limitations on repeated use by a nonschool group or organization shall not apply to any group or organization when the primary participants in the activities are school-aged children.

USE AGREEMENT

Any organization or individual approved for a nonschool use of District facilities shall be required to complete a written agreement indicating receipt and understanding of this policy and any applicable administrative regulations, and acknowledging that the District is not liable for any personal injury or damages to personal property related to the nonschool use.

LIABILITY COVERAGE

Outside school groups shall furnish a copy of liability coverage.

FEES FOR USE

Nonschool users shall be charged a fee for the use of designated facilities. The Superintendent or Assistant Superintendent shall review all cost factors for facility use. The District business office shall establish and publish a schedule of fees based on the cost of the physical operation of the facilities, as well as any applicable personnel costs for supervision, custodial services, food services, security, and technology services.

REQUIRED CONDUCT

Persons or groups using school facilities shall: 1. Conduct business in an orderly manner; 2. Abide by all laws and policies, including but not limited to those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs, and firearms, and the use of tobacco products on school property. [See GKA]; and 3. Make no alteration, temporary or permanent, to school property without prior written consent from the Superintendent. All groups using school facilities shall be responsible for the cost of repairing any damages incurred during use and shall be required to indemnify the District for the cost of any such repairs.

ACTION ITEM: DISCUSSION ON SALE ON SERIES 2020 SCHOOL BONDS AND MAINTENANCE TAX NOTES FOR SECURITY AND HVAC RELATED REPAIRS

INFORMATION:

Attached is the preliminary information for the Series 2020 bonds to purchase the school buses. This is the last portion of the bond that was passed in November 2017. There are several options that need to be considered so that the bond sale, note date on calendar, can be completed. Back in 2018 the plan was for 5.5 years on the bond payout schedule. This can go longer if you desire. My recommendation is to continue with the plan developed in 2018 and plan on the 5.5-year bond payout.

The second item to consider is if you have a desire to have a maintenance tax note completed at the same time as the bond. The maintenance tax note, in lay terms, is the process used to borrow money for specific repairs. For this tax note, the only items I would use for the repairs would be for safety and some HVAC related items.

HVAC items would include a chiller, chill water piping, and some DX HVAC units.

Safety items would include rekeying the entire district, new outside electronic keyless entries (out current system is failing in many spots around the district), utilize keyless entry for classroom (eliminates key costs, and will place district in ADA door compliance), camera system upgrades and increase coverage areas, potential additional fencing, possible entrance metal detectors, vape and gunshot detectors, lockdown mechanisms, glass hardening, barriers built and some office configuration changes.

While some funds may be available from the sale of the buses, it will not be enough to do a complete security upgrades on the campuses in my opinion.

The inclusion of a maintenance sold at the same time as our \$2.7 million would be a cost savings in the sale of the tax note.

RECOMMENDED MOTION:

No action.

BOARD ACTION:

No action.

GROESBECK INDEPENDENT SCHOOL DISTRICT

Summary of the Plan of Finance

October 14, 2019

- **Review of Bond Election Parameters**

\$5,000,000 – Projected I&S Tax Rate Increase Not-to-Exceed 4.00¢ (from 19.75¢ to 23.75¢)

- **Most Recent Bond Rating**

AAA based on the Permanent School Fund Guarantee

Underlying Credit Rating of the District is currently “A” by S&P Global Ratings

- **Plan of Finance – Issuance of the \$5,000,000 in Two Installments**

The plan of finance called for the issuance of approximately \$2,300,000 of the \$5,000,000 through an open market transaction which was approved by the Board at the regular meeting on May 7, 2018. Closing on the first installment of bonds occurred on June 5, 2018. The remaining \$2,700,000 of bond authorization is now ready to be issued in 2019/20.

Series 2018 School Building Bonds

- **\$2,300,000**

- 11-Year Amortization

- 5-Year Optional Redemption Provision

- Structured Around Existing Bonds with Declining Total Debt Service

- Competitive Bond Sale in May 2018 (2.84% Avg Rate)

- Permanent School Fund Guarantee

Series 2020 School Bonds (Buses)

- **\$2,700,000**

- 5.5-Year Amortization

- 2-Year Optional Redemption Provision

- Structured for Accelerated Principal in 2020/21 then Level Debt Service

- Competitive Bond Sale in December 2019 (Rate T.B.D.)

- Permanent School Fund Guarantee

- **Overview of the Timing**

November 7, 2017 – Bond Election

May 7, 2018 – 2018 Bond Sale (locked in interest rate on first installment)

June 5, 2018 – 2018 Bond Closing and Transfer of Funds

October 14, 2019 – Board Meeting: Discuss the Plan of Finance and Schedule of Events

October 30, 2019 – Submit Application for the Permanent School Fund Guarantee

November 18, 2019 – Board Meeting: Review the Plan of Finance and Schedule of Events

November 21, 2019 – Receive Permanent School Fund Guarantee

November 21, 2019 – Staff Conference Call: Rating Agency Interview

December 09, 2019 – Ratings and Documents in Place for the Bond Sale

December 16, 2019 – 2019 Bond Sale (lock in new interest rate)

December 16, 2019 – Board Meeting: Adopt the Order Authorizing the Issuance of the Bonds

January 14, 2020 – 2020 Bond Closing and Transfer of Funds

- **Note the Plan could include the issuance of Maintenance Tax Notes with the Bonds above or in the future**

SAMCO CAPITAL MARKETS

GROESBECK INDEPENDENT SCHOOL DISTRICT

Preliminary Bond Program Analysis

Scenario: \$2,700,000 - December 2019 Issuance of the Remaining Authorization from the November 2017 Bond Election

October 14, 2019

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
Fiscal Year Ending (Aug 31)	Series 2009 QSCB Unenhanced Call Date: (Non-Callable)	Series 2013 Building PSF Guaranteed Call Date: (Any Date) (a)	Series 2018 Building PSF Guaranteed Call Date: (2/15/2023)	Series 2018 Refunding PSF Guaranteed Call Date: (8/15/2026)	Total Outstanding Debt Service	Plus: Preliminary \$2,700,000 Series 2020 @ CM + 0.50%	Total Combined Debt Service	Estimated Taxable Value (b)	I&S Tax Rate @ 98%	Increase (Decrease) to I&S Fund Balance (c)
2020	\$ 397,837	\$ 1,474,591	\$ 111,775	\$ 742,800	\$ 2,727,003	\$ 169,217	\$ 2,896,220	\$ 1,245,000,000	\$ 0.2375	\$ 1,518
2021	398,303		163,650	747,550	1,309,503	1,225,825	2,535,328	1,090,000,000	0.2375	1,647
2022	397,736		237,150	741,050	1,375,936	398,825	1,774,761			
2023	398,137		233,525	748,175	1,379,837	398,000	1,777,837			
2024	398,501		236,375	743,800	1,378,676	398,300	1,776,976			
2025	396,837		235,750	743,050	1,375,637	402,900	1,778,537			
2026			377,800	745,675	1,123,475		1,123,475			
2027			377,450	748,625	1,126,075		1,126,075			
2028			381,725	742,550	1,124,275		1,124,275			
2029			380,625	740,950	1,121,575		1,121,575			
	<u>\$ 2,387,351</u>	<u>\$ 1,474,591</u>	<u>\$ 2,735,825</u>	<u>\$ 7,444,225</u>	<u>\$ 14,041,992</u>	<u>\$ 2,993,067</u>	<u>\$ 17,035,059</u>			

(a) Reflects the early redemption of \$300,000 from the 2021 maturity on August 15, 2019 and the remaining \$280,000 on February 15, 2020.

(b) The 2020/21 Taxable Value is not a prediction but rather a conservative estimate used in the original bond model for structuring the \$5,000,000 Voted Authorization.

(c) I&S Fund Balance on August 31, 2018 was \$275,913 and projected to be approximately \$325,000 on August 31, 2019.

GROESBECK INDEPENDENT SCHOOL DISTRICT

Preliminary General Fund Analysis

Issuance of \$1,000,000 of General Fund Obligations - Structured for Level Debt Service

October 14, 2019

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Fiscal Year Ending	<u>Scenario 1: 5-Year Amortization 1-Year Optional Redemption Conservative Market Estimate (a)</u>			<u>Scenario 2: 10-Year Amortization 5-Year Optional Redemption Conservative Market Estimate (b)</u>			<u>Scenario 3: 15-Year Amortization 8-Year Optional Redemption Conservative Market Estimate (c)</u>			<u>Scenario 4: 20-Year Amortization 10-Year Optional Redemption Conservative Market Estimate (d)</u>		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2020	\$ 193,000	\$ 30,925	\$ 223,925	\$ 99,000	\$ 18,681	\$ 117,681	\$ 66,000	\$ 18,241	\$ 84,241	\$ 50,000	\$ 18,674	\$ 68,674
2021	186,000	37,701	223,701	90,000	27,219	117,219	58,000	26,839	84,839	41,000	27,632	68,632
2022	196,000	26,935	222,935	91,000	26,178	117,178	58,000	26,172	84,172	42,000	27,155	69,155
2023	207,000	16,557	223,557	93,000	24,888	117,888	59,000	25,499	84,499	42,000	26,672	68,672
2024	218,000	5,614	223,614	95,000	23,099	118,099	60,000	24,815	84,815	43,000	26,183	69,183
2025				98,000	20,045	118,045	61,000	24,119	85,119	43,000	25,688	68,688
2026				102,000	15,895	117,895	61,000	23,227	84,227	44,000	25,188	69,188
2027				106,000	11,579	117,579	63,000	22,008	85,008	44,000	24,682	68,682
2028				111,000	7,076	118,076	65,000	19,982	84,982	45,000	24,170	69,170
2029				115,000	2,386	117,386	67,000	17,243	84,243	45,000	23,597	68,597
2030							70,000	14,401	84,401	46,000	22,327	68,327
2031							73,000	11,433	84,433	48,000	20,377	68,377
2032							76,000	8,342	84,342	50,000	18,343	68,343
2033							80,000	5,105	85,105	52,000	16,227	68,227
2034							83,000	1,722	84,722	55,000	14,006	69,006
2035										57,000	11,682	68,682
2036										59,000	9,275	68,275
2037										62,000	6,765	68,765
2038										65,000	4,129	69,129
2039										67,000	1,390	68,390
	<u>\$ 1,000,000</u>	<u>\$ 117,732</u>	<u>\$ 1,117,732</u>	<u>\$ 1,000,000</u>	<u>\$ 177,045</u>	<u>\$ 1,177,045</u>	<u>\$ 1,000,000</u>	<u>\$ 269,147</u>	<u>\$ 1,269,147</u>	<u>\$ 1,000,000</u>	<u>\$ 374,160</u>	<u>\$ 1,374,160</u>

(a) The total annual debt service equates to approximately \$22,350 per \$100,000 financed.

(b) The total annual debt service equates to approximately \$11,750 per \$100,000 financed.

(c) The total annual debt service equates to approximately \$ 8,450 per \$100,000 financed.

(d) The total annual debt service equates to approximately \$ 6,875 per \$100,000 financed.

HVAC Pipes

(September 2009) - Team Solutions visited with James Urbanek (over plumbing @ Lochridge-Priest) whom at the time was working on a leak from the piping at Air Handler #8 (Varsity Gym). James commented that again due to the age and condition of the pipe, they may not be successful. The leak started when chemical was added to the system and broke loose the rust that was clogging the hole.

The water has a lot of calcium and is eating the pipes from the inside out. We do have socks on the boilers and checked monthly for sediment and build up. We do have water treatments performed monthly by Worth Hydrochem.

In 2008 through Estes, McClure, & Associates, Inc. (EMA) Engineering and Consulting – HVAC Assessment Review

In 2008, HVAC controls system was renovated to replace the original pneumatic controls system with a direct digital control system.

In 2008, two chillers were replaced. The third was used as a backup, but was replaced in 2010. Equipment control sequences were installed. Programming logic was installed, this controls system devices such as cooling/heating coil valves to maintain set points.

Last chiller replaced in 2010 along w/both boilers in 2010.

ACTION ITEM: DISCUSSION AND POSSIBLE ACTION ON TAX RESALE OF PROPERTY (405 N. Waco St., Groesbeck)

INFORMATION:

Robert Meyers with MVBA has included a letter requesting that the school district approve the sale of the property at 405 N. Waco to Jeff Melasky, Trustee and Lori Baldwin for \$2,000. The City of Groesbeck has approved the sale and a similar request is being made to Limestone County. The letter sets out the amount of costs that will be paid from the sale proceeds and the prorated amount each taxing entity will receive if the sale is approved. Also included is a deed that should the district approve the sale, Mr. Sutton will need to sign the deed and return the deed to MVBA's office

RECOMMENDED MOTION:

Move to approve the sale of the property at 405 N. Waco St., Groesbeck to Jeff Melasky, Trustee and Lori Baldwin for \$2,000.

BOARD ACTION:

Motion by _____ Seconded by _____

Approve / Disapprove

MCCREARY, VESELKA, BRAGG & ALLEN, P.C.

ATTORNEYS AT LAW

ROBERT L. MEYERS,
ATTORNEY AT LAW
e-mail: rmeyers@mvbalaw.com

100 N. 6th Street, Suite 602
Waco, Texas 76701
www.mvbalaw.com

TELE. 254-756-7755
FAX. 254-756-0333
P.O. BOX 1669
WACO, TX 76703-1669

October 11, 2019

Dr. James B. Cowley
Superintendent
Groesbeck Independent School District
P. O. Box 559
Groesbeck, Texas 76642

Re: Resale of Property – 405 N Waco St – North 40 feet of Lots 4 and 5, Block 151, City of Groesbeck; Acct #R9616

Dear Dr. Cowley:

The City of Groesbeck, Groesbeck Independent School District and Limestone County acquired the property listed above at a tax foreclosure sale. The taxing authorities have received a bid from Jeff Melasky, Trustee and Lori Baldwin for \$2,000.00.

If the sale is approved by all the taxing authorities, the Texas Property Tax Code sets out that the sale proceeds are distributed to any taxing unit that expends funds to maintain the property after the tax foreclosure, the costs of advertising the sale, the court costs due the clerk of the court, the sheriff’s fees and any costs incurred for title research, thereafter the balance of the proceeds are paid to the taxing authorities prorated as to the amount each was due at the time of the tax sale. The taxing authorities will recover any remaining balance of the bid amount after payment of these costs.

PURCHASE PRICE			2,000.00
COURT COSTS			806.00
PUBLICATION COSTS			475.00
CONSTABLE'S FEES			100.00
NET SALE PROCEEDS			619.00
DISTRIBUTION TO T.U.	Taxes Due	Percent	Sale Proceeds
City of Groesbeck	513.39	10.17%	62.97
Groesbeck ISD	2,583.74	51.17%	316.77
Limestone County	1,915.57	38.65%	239.26
TOTAL TAXES			619.00

If the sale of the property is approved, please have the enclosed Tax Resale Deed executed and returned to me at our address listed above. Should you have any questions, please give me a call.

Sincerely,



Robert L. Meyers

TAX RESALE DEED

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

DATE: October_____, 2019

GRANTOR: City of Groesbeck, Texas, Trustee for itself, the Groesbeck Independent School District, and the County of Limestone, Texas

GRANTEE: Jeff Melasky, Trustee and Lori Baldwin

GRANTEE'S MAILING ADDRESS: 229 Limestone County Road 404, Groesbeck, Texas 76642

CONSIDERATION: Two Thousand and No/100 Dollars (\$2,000.00)

PROPERTY: North 40 feet of Lots 4 and 5, Block 151, City of Groesbeck, Limestone County, Texas being that property acquired by GRANTOR in Sheriff's Deed recorded in Document No. 20192593 Official Public Records, Limestone, County, Texas, Account No. R9616

Property Address: 405 N Waco St; Groesbeck, Texas

TAX LAWSUIT: Cause No. 6339-A; Groesbeck Independent School District v. Starlett J. Shriver Ross, et al, 77th Judicial District Court, Limestone, County, Texas

GRANTOR, for and in consideration of the amount set out above, and subject to the reservations from and exceptions to conveyance, and other good and valuable consideration paid by the GRANTEE, the receipt and sufficiency of which are acknowledged by GRANTOR, has GRANTED, SOLD AND CONVEYED, and by these presents does GRANT, SELL, AND CONVEY to the GRANTEE all of the right, title and interest, of GRANTOR in the PROPERTY acquired by the tax sale held under the TAX LAWSUIT referenced above.

TO HAVE AND TO HOLD all of its right, title and interest in and to the PROPERTY unto the said GRANTEE, the GRANTEE'S successors and assigns forever without warranty of any kind, so that neither the GRANTOR, nor any person claiming under it and them, shall at any time hereafter have, claim or demand any right or title to the PROPERTY, premises or appurtenances, or any part thereof.

GRANTOR excludes and excepts any warranties, express or implied, regarding the PROPERTY, including, without limitation, any warranties arising by common law or Section 5.023 of the Texas Property Code or its successor.

GRANTOR has not made, and does not make, any representations, warranties or covenants of any kind or character whatsoever, whether express or implied with respect to the quality or condition of the PROPERTY, the suitability of the PROPERTY for any and all activities and uses which GRANTEE may conduct thereon, compliance by the PROPERTY with any laws, rules, ordinances or regulations of any applicable governmental authority or habitability, merchantability or fitness for a particular purpose, and specifically, GRANTOR does not make any representations regarding hazardous waste, as defined by the Texas Solid Waste Disposal Act and the regulations adopted thereunder, or the U. S. Environmental Protection Agency regulations, or the disposal of any hazardous or toxic substances in or on the PROPERTY.

The PROPERTY is hereby sold, transferred, and assigned to GRANTEE "as is" and "with all faults".

This conveyance is expressly made subject to property taxes for the tax year 2019 and subsequent years.

This conveyance is expressly subject to any existing right of redemption remaining to the former owner of the PROPERTY under the provisions of law.

This conveyance is expressly subject to all easements and restrictions of record.

When the context requires, singular nouns and pronouns include the plural.

IN TESTIMONY WHEREOF, GRANTOR, pursuant to Section 34.05 of the Texas Property Tax Code, has caused these presents to be executed on the date set forth in the acknowledgement attached hereto, to be effective as of DATE.

CITY OF GROESBECK

BY: _____
Chris Henson, City Administrator

THE STATE OF TEXAS §
 §
COUNTY OF LIMESTONE §

BEFORE ME, the undersigned authority, on this day personally appeared Chris Henson, City Administrator of the City of Groesbeck, known to me to be the person whose name is subscribed to the foregoing document, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the _____ day of October, 2019.

Notary Public, State of Texas

GROESBECK INDEPENDENT SCHOOL DISTRICT

BY: _____
Tom Sutton, President
Board of Trustees

THE STATE OF TEXAS §
 §
COUNTY OF LIMESTONE §

BEFORE ME, the undersigned authority, on this day personally appeared Tom Sutton, President of the Board of Trustees of the Groesbeck Independent School District, known to me to be the person whose name is subscribed to the foregoing document, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the _____ day of October, 2019.

Notary Public, State of Texas

COUNTY OF LIMESTONE, TEXAS

BY: _____
Richard Duncan, County Judge

THE STATE OF TEXAS §
 §
COUNTY OF LIMESTONE §

BEFORE ME, the undersigned authority, on this day personally appeared Richard Duncan, County Judge of the County of Limestone, Texas, known to me to be the person whose name is subscribed to the foregoing document, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the _____ day of October, 2019.

Notary Public, State of Texas

After Recording, Return To:
McCreary Law Firm
P.O. Box 1669
Waco, Texas 76703-1669

ACTION ITEM: DISTRICT INFORMATION

Student Enrollment, as of 10/11/2019

EE	2	6	139
PreK	61	7	119
K	116	8	127
1	117	9	118
2	116	10	111
3	111	11	112
4	129	12	100
5	145	TOTAL	1623

August	1623	January
September	1619	February
October	1623	March
November		April
December		May

Region 12 Board Training – October 16, 6:00 p.m. to 8:00 p.m.

Update to the Texas Education Code (Legislative Update) All board members are required to have the Update to the Texas Education Code after each legislative session.

Tom, Jud, Tiffany, Ronnie and Dr. Cowley are registered to attend. Let Teresa know if you would like to attend so you can be registered.

Letter sent to Sheriff on October 1 regarding student inmates in county jail, waiting for reply.

Meeting with Brazos Valley Day Regional (BVRDS) held on Friday, Oct. 11th. Agenda item regarding ADA and tuition was voted down. We will continue to lose ADA and pay full tuition for our student to obtain services.

Fall Break - October 25th is a school holiday

RECOMMENDED MOTION:

No recommendation.

BOARD ACTION:

No action.

ACTION ITEM: DISCUSSION AND ACTION ON CONSENT AGENDA ITEMS

INFORMATION:

Any item may be pulled for discussion.

RECOMMENDED MOTION:

Move to approve consent agenda.

BOARD ACTION:

Motion by _____ Seconded by _____

Approve / Disapprove

Regular Board Meeting
MINUTES
09-16-2019
6:00 p.m.

Present: Tom Sutton, Bridgett Jackson-Tatum, Angela Crane (6:04), Aslone Foy (6:09), Ronnie Ferguson, Tiffany Burleson, Jud Hughes.

Others: Dr. James Cowley, Teresa Battrick, Diana Freeman, Jackie Ancelet, Dayne Duncan, Michael Milnes, Staci Kirk, Beth Westhoff, Kimberly Carter, Kenna Moody, Kevin Devrow, Jenna Jones, Ryleigh Kennedy, Kayla Menzel, Bailey Cate, Taylor Suttle, Clayton Poldrack, Reagan Burleson, and Kolby Morton.

Tom Sutton called the meeting to order at 6:00 p.m.

Ronnie Ferguson led the Pledge of Allegiance.

Bridgett Jackson-Tatum led the Pledge to the Texas Flag.

Jud Hughes read the Mission Statement.

There were no public comments.

Groesbeck Agri-Science students were recognized for receiving the Lone Star FFA Degree. The Lone Star Degree is the highest degree of membership the State FFA Association can award. Those wishing to obtain their Lone Star Degree must have been an active FFA member for at least two years, received the Chapter degree, completed at least four semesters of agricultural science at or above the ninth grade level, maintain a supervised agricultural experience (SAE) program, invest significant time and money in their SAE, demonstrate their leadership skills and show a commitment to the FFA through involvement at the chapter level and above. Groesbeck ISD recipients are Taylor Suttle, Clayton Poldrack, Bailey Cate, Kayla Menzel, Bralie Goodman, Ryleigh Kennedy, Zach Wilson, Casen Crane, Kolby Morton, Reagan Burleson, Rylee Lenoir, and Brianna Dobson.

The board entered into Executive Session at 6:09 p.m.

Reconvened at 6:35 p.m.

The board took no action.

Jackie Ancelet gave an update on facilities. Roofs are completed, pipes had to be taken out and patched with warranty at the Culinary Arts Building roof. Getting ready for homecoming this week, and snapshot for tomorrow.

Motion by Jud Hughes, second by Tiffany Burleson to approve the School Priority Month Resolution. Motion carried unanimously.

Motion by Jud Hughes, second by Ronnie Ferguson to adoption of the Texas Education Human Resources Day Proclamation. Motion carried unanimously.

Dr. James Cowley discussed the selling of buses and the purchase of new buses. Bids will go out in December and buses here in June or July. Dayne Duncan presented information for guidance on possible site for a new fuel island, bus parking, and fencing at the GISD Service and Support Building. Dayne Duncan stated that a sewer line goes through the property and that fuel tanks has to be at least ten feet from the building, discussed cover fuel island, selling of property we don't need to use, fencing, vehicle wash area, preferably a concrete area. Discussed fuel system program with diagnostics. Discussed a 460 feet for covered area for buses and solar company covering with solar panels. Not looking into going into bond but plan is to use proceeds from the sell of buses. Discussed concrete and asphalt. Staying fifteen feet on either side of the sewer line. Discussed bids on fencing. Bid on fence to back of property and where fence is now and one to back of property. Goal is to have all buses with transportation. This would open parking in the back of the high school. Discussed concreting fuel island. Having two fuel tanks, one would be 5,000 gallons for gas and one would be 10,000 gallons for diesel. Discussed disposal of old fuel island. It will take about three months to do the fuel island and new buses would only fuel out of new fuel island. Will be going to other schools to see what they have. Discussed radio technology on buses. Solar company will have architect do drawings. Discussed traffic and buses. Chief Henson prefers that we go in and out on Ellis Street. We will still have home routes. We have five drivers that keep a bus at home. Discussed two options on fencing, not using Swick property, different pricing, cover that is 460' x 50' or 60'. Discussed solar. Also, discussed was the need for a plan on how to replace buses in the future. Employee parking would continue to be in the front. Discussed needs of the district, old fuel tanks, sample from tank shows there is sediment and particles and sample from buses is clear. Discussed drop offs at HOW and Enge.

Discussion on Resolution and Senate Bill 693 (Seat Belt Bill). Dr. Cowley stated that we have complied if resolution is approved to not do seat belts on buses. Motion by Ronnie Ferguson, second by Aslone Foy to approve the Resolution of the Board of Trustees Complying with Senate Bill 693. This resolution is not to have seat belts on the buses.

Dr. James Cowley presented student enrollment at 1619, new board training, online board training, appraisal information, Dr. Bonnie Bomar's article in the TEPSA's magazine, and money the county owes the school district. Discussed tax code and we are to receive daily deposits unless through agreement it specifies differently. Robert Myers has requested our money.

Consent Agenda: Discussed FFA students out-of-state travel. Motion by Jud Hughes, second by Ronnie Ferguson to approve consent agenda. Motion carried unanimously.

- A. Minutes of Previous Board Meeting
- B. Budget Report and Amendments
- C. FFA Students Out-of-State Travel
- D. Quarterly Investment Report

E. Surplus

There were no board member comments, reports, or discussion.

Entered into executive session at 7:45 p.m.

Reconvened: 8:47 p.m.

Motion by Jud Hughes, second by Ronnie Ferguson to approve the hiring of Kodie Bluemel as a kindergarten teacher. Motion carried unanimously.

Motion by Jud Hughes, second by Ronnie Ferguson to contact school attorney and sheriff concerning students that are housed in the county jail regarding electronic instruction for two hours a day and place students together for instruction and do not enroll any additional inmates (in GISD). Motion carried unanimously.

Motion by Angela Crane, second by Ronnie Ferguson to adjourn. Motion carried unanimously.

Adjourned: 8:49 p.m.

Tom Sutton, Board President

Jud Hughes, Secretary

October 14, 2019
Date Approved

Board Report
 Comparison of Revenue to Budget
 Groesbeck ISD
 As of October

Fund 199 / 0 GENERAL FUND

	Estimated Revenue (Budget)	Revenue Realized Current/Next	Revenue Realized To Date	Revenue Balance	Percent Realized
5000 -					
5700 -					
5710 - LOCAL REAL AND PERSONAL PROPER	12,239,326.00	-34,948.23	-34,948.23	12,204,377.77	.29%
5740 -	264,500.00	-11,900.50	-11,900.50	252,599.50	4.50%
5750 - REVENUES FROM ENTERPRISE FUNDS	214,900.00	-29,307.59	-29,307.59	185,592.41	13.64%
Total	12,718,726.00	-76,156.32	-76,156.32	12,642,569.68	.60%
5800 - STATE REVENUES					
5810 - PER CAPITA AND FOUNDATION REV	2,469,975.00	-965,210.00	-965,210.00	1,504,765.00	39.08%
5830 - STATE REVE FROM STATE AGENCY	745,124.00	-71,555.82	-71,555.82	673,568.18	9.60%
Total STATE REVENUES	3,215,099.00	-1,036,765.82	-1,036,765.82	2,178,333.18	32.25%
5900 - FEDERAL REVENUES					
5920 - FEDERAL REVENUE DISTR BY TEA	35,000.00	-3,471.13	-3,471.13	31,528.87	9.92%
5930 - FEDERAL REV DISTR BY GOV AGENC	410,000.00	-26,393.10	-26,393.10	383,606.90	6.44%
Total FEDERAL REVENUES	445,000.00	-29,864.23	-29,864.23	415,135.77	6.71%
7000 -					
7900 -					
7910 -	580,000.00	.00	.00	580,000.00	.00%
Total	580,000.00	.00	.00	580,000.00	.00%
Total Revenue Local-State-Federal	16,958,825.00	-1,142,786.37	-1,142,786.37	15,816,038.63	6.74%

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current/Next Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 -						
11 - INSTRUCTION						
6100 - PAYROLL COSTS	-8,017,957.00	.00	853,047.97	853,047.97	-7,164,909.03	10.64%
6200 - PROFESSIONAL & CONTRACTED SVCS	-276,323.50	34,552.36	70,918.43	70,918.43	-170,852.71	25.67%
6300 - SUPPLIES & MATERIALS	-216,712.00	12,924.73	29,154.39	29,154.39	-174,632.88	13.45%
6400 -	-75,366.50	3,548.12	687.96	687.96	-71,130.42	.91%
Total Function11 INSTRUCTION	-8,586,359.00	51,025.21	953,808.75	953,808.75	-7,581,525.04	11.11%
12 - LIBRARY						
6100 - PAYROLL COSTS	-65,057.00	.00	7,547.84	7,547.84	-57,509.16	11.60%
6200 - PROFESSIONAL & CONTRACTED SVCS	-15,450.00	11,475.00	1,275.00	1,275.00	-2,700.00	8.25%
6300 - SUPPLIES & MATERIALS	-8,492.00	171.47	.00	.00	-8,320.53	-0.00%
Total Function12 LIBRARY	-88,999.00	11,646.47	8,822.84	8,822.84	-68,529.69	9.91%
13 - STAFF DEVELOPMENT						
6100 - PAYROLL COSTS	-99,945.00	.00	8,412.04	8,412.04	-91,532.96	8.42%
6200 - PROFESSIONAL & CONTRACTED SVCS	-500.00	420.00	.00	.00	-80.00	-0.00%
6400 -	-19,736.00	1,987.56	252.00	252.00	-17,496.44	1.28%
Total Function13 STAFF DEVELOPMENT	-120,181.00	2,407.56	8,664.04	8,664.04	-109,109.40	7.21%
21 - INSTRUCTIONAL LEADERSHIP						
6100 - PAYROLL COSTS	-189,150.00	.00	17,371.03	17,371.03	-171,778.97	9.18%
6200 - PROFESSIONAL & CONTRACTED SVCS	-4,000.00	.00	.00	.00	-4,000.00	-0.00%
6400 -	-200.00	.00	.00	.00	-200.00	-0.00%
Total Function21 INSTRUCTIONAL	-193,350.00	.00	17,371.03	17,371.03	-175,978.97	8.98%
23 - PRINCIPAL						
6100 - PAYROLL COSTS	-813,940.00	.00	72,301.03	72,301.03	-741,638.97	8.88%
6200 - PROFESSIONAL & CONTRACTED SVCS	-2,400.00	413.20	1,300.00	1,300.00	-686.80	54.17%
6300 - SUPPLIES & MATERIALS	-13,400.00	2,039.98	566.70	566.70	-10,793.32	4.23%
6400 -	-10,600.00	.00	1,734.48	1,734.48	-8,865.52	16.36%
Total Function23 PRINCIPAL	-840,340.00	2,453.18	75,902.21	75,902.21	-761,984.61	9.03%
31 - COUNSELING						
6100 - PAYROLL COSTS	-741,089.00	.00	68,458.42	68,458.42	-672,630.58	9.24%
6200 - PROFESSIONAL & CONTRACTED SVCS	-9,850.00	1,586.18	2,063.82	2,063.82	-6,200.00	20.95%
6300 - SUPPLIES & MATERIALS	-11,200.00	14.99	1,209.48	1,209.48	-9,975.53	10.80%
6400 -	-4,600.00	310.00	620.00	620.00	-3,670.00	13.48%
Total Function31 COUNSELING	-766,739.00	1,911.17	72,351.72	72,351.72	-692,476.11	9.44%
32 - SOCIAL WORK SERVICES						
6100 - PAYROLL COSTS	-45,789.00	.00	3,827.25	3,827.25	-41,961.75	8.36%
Total Function32 SOCIAL WORK SERVICES	-45,789.00	.00	3,827.25	3,827.25	-41,961.75	8.36%
33 - NURSE / HEALTH						
6100 - PAYROLL COSTS	-193,940.00	.00	17,682.44	17,682.44	-176,257.56	9.12%
6200 - PROFESSIONAL & CONTRACTED SVCS	-1,250.00	.00	850.00	850.00	-400.00	68.00%
6300 - SUPPLIES & MATERIALS	-3,630.00	72.48	826.24	826.24	-2,731.28	22.76%
Total Function33 NURSE / HEALTH	-198,820.00	72.48	19,358.68	19,358.68	-179,388.84	9.74%
34 - TRANSPORTATION						
6100 - PAYROLL COSTS	-444,263.00	.00	52,051.02	52,051.02	-392,211.98	11.72%
6200 - PROFESSIONAL & CONTRACTED SVCS	-138,120.00	32,661.40	15,939.66	15,939.66	-89,518.94	11.54%
6300 - SUPPLIES & MATERIALS	-260,660.00	20,084.63	9,726.68	9,726.68	-230,848.69	3.73%
6400 -	-63,166.00	20.00	13,448.67	13,448.67	-49,697.33	21.29%
Total Function34 TRANSPORTATION	-906,209.00	52,766.03	91,166.03	91,166.03	-762,276.94	10.06%

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current/Next Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 -						
36 - EXTRACURRICULAR						
6100 - PAYROLL COSTS	-457,610.00	.00	40,937.27	40,937.27	-416,672.73	8.95%
6200 - PROFESSIONAL & CONTRACTED SVCS	-57,925.00	2,852.13	7,892.87	7,892.87	-47,180.00	13.63%
6300 - SUPPLIES & MATERIALS	-107,416.00	13,946.55	9,905.36	9,905.36	-83,564.09	9.22%
6400 -	-183,030.00	12,461.00	18,621.98	18,621.98	-151,947.02	10.17%
Total Function36 EXTRACURRICULAR	-805,981.00	29,259.68	77,357.48	77,357.48	-699,363.84	9.60%
41 - GENERAL ADMIN						
6100 - PAYROLL COSTS	-421,577.00	.00	36,885.39	36,885.39	-384,691.61	8.75%
6200 - PROFESSIONAL & CONTRACTED SVCS	-158,650.00	43,759.60	13,440.40	13,440.40	-101,450.00	8.47%
6300 - SUPPLIES & MATERIALS	-7,700.00	2,110.94	1,553.24	1,553.24	-4,035.82	20.17%
6400 -	-62,650.00	4,994.04	18,126.88	18,126.88	-39,529.08	28.93%
Total Function41 GENERAL ADMIN	-650,577.00	50,864.58	70,005.91	70,005.91	-529,706.51	10.76%
51 - FACILITIES MAINTENANCE						
6100 - PAYROLL COSTS	-831,787.00	.00	77,772.48	77,772.48	-754,014.52	9.35%
6200 - PROFESSIONAL & CONTRACTED SVCS	-1,054,943.00	532,213.56	137,718.81	137,718.81	-385,010.63	13.05%
6300 - SUPPLIES & MATERIALS	-172,247.00	28,752.20	34,520.46	34,520.46	-108,974.34	20.04%
6400 -	-87,945.00	.00	85,250.00	85,250.00	-2,695.00	96.94%
Total Function51 FACILITIES MAINTENANCE	-2,146,922.00	560,965.76	335,261.75	335,261.75	-1,250,694.49	15.62%
52 - SECURITY SERVICES						
6200 - PROFESSIONAL & CONTRACTED SVCS	-42,800.00	2,420.00	10,105.00	10,105.00	-30,275.00	23.61%
Total Function52 SECURITY SERVICES	-42,800.00	2,420.00	10,105.00	10,105.00	-30,275.00	23.61%
53 - DATA PROCESSING						
6100 - PAYROLL COSTS	-24,967.00	.00	2,286.62	2,286.62	-22,680.38	9.16%
6200 - PROFESSIONAL & CONTRACTED SVCS	-119,057.66	.00	50,188.65	50,188.65	-68,869.01	42.15%
6300 - SUPPLIES & MATERIALS	-29,000.00	.00	309.87	309.87	-28,690.13	1.07%
6400 -	-119,911.34	.00	.00	.00	-119,911.34	-0.00%
Total Function53 DATA PROCESSING	-292,936.00	.00	52,785.14	52,785.14	-240,150.86	18.02%
61 - COMMUNITY SERVICES						
6100 - PAYROLL COSTS	-181,980.00	.00	16,476.34	16,476.34	-165,503.66	9.05%
6200 - PROFESSIONAL & CONTRACTED SVCS	-10,100.00	6,238.94	531.06	531.06	-3,330.00	5.26%
6300 - SUPPLIES & MATERIALS	-31,700.00	815.05	2,953.86	2,953.86	-27,931.09	9.32%
6400 -	-2,250.00	120.00	388.96	388.96	-1,741.04	17.29%
Total Function61 COMMUNITY SERVICES	-226,030.00	7,173.99	20,350.22	20,350.22	-198,505.79	9.00%
99 - APPRAISAL						
6200 - PROFESSIONAL & CONTRACTED SVCS	-405,000.00	2,521.24	90,173.76	90,173.76	-312,305.00	22.27%
Total Function99 APPRAISAL	-405,000.00	2,521.24	90,173.76	90,173.76	-312,305.00	22.27%
8000 -						
00 - UNDEFINED						
8900 -	-235,000.00	.00	.00	.00	-235,000.00	-0.00%
Total Function00 UNDEFINED	-235,000.00	.00	.00	.00	-235,000.00	-0.00%
Total Expenditures	-16,552,032.00	775,487.35	1,907,311.81	1,907,311.81	-13,869,232.84	11.52%

Board Report
Comparison of Revenue to Budget
Groesbeck ISD
As of October

Fund 240 / 0 FOOD SERVICE

	<u>Estimated Revenue (Budget)</u>	<u>Revenue Realized Current/Next</u>	<u>Revenue Realized To Date</u>	<u>Revenue Balance</u>	<u>Percent Realized</u>
5000 -					
5700 -					
5740 -	100.00	.00	.00	100.00	.00%
5750 - REVENUES FROM ENTERPRISE FUNDS	100,000.00	-14,831.48	-14,831.48	85,168.52	14.83%
Total	100,100.00	-14,831.48	-14,831.48	85,268.52	14.82%
5800 - STATE REVENUES					
5820 - STATE PROGRAM REV	3,500.00	.00	.00	3,500.00	.00%
5830 - STATE REVE FROM STATE AGENCY	22,988.00	-2,100.28	-2,100.28	20,887.72	9.14%
Total STATE REVENUES	26,488.00	-2,100.28	-2,100.28	24,387.72	7.93%
5900 - FEDERAL REVENUES					
5920 - FEDERAL REVENUE DISTR BY TEA	743,000.00	-78,696.23	-78,696.23	664,303.77	10.59%
Total FEDERAL REVENUES	743,000.00	-78,696.23	-78,696.23	664,303.77	10.59%
7000 -					
7900 -					
7910 -	65,000.00	.00	.00	65,000.00	.00%
Total	65,000.00	.00	.00	65,000.00	.00%
Total Revenue Local-State-Federal	934,588.00	-95,627.99	-95,627.99	838,960.01	10.23%

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current/Next Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 -						
35 - FOOD SERVICES						
6100 - PAYROLL COSTS	-358,518.00	.00	39,286.48	39,286.48	-319,231.52	10.96%
6200 - PROFESSIONAL & CONTRACTED SVCS	-7,000.00	200.00	5,800.00	5,800.00	-1,000.00	82.86%
6300 - SUPPLIES & MATERIALS	-551,570.00	300,945.08	45,790.99	45,790.99	-204,833.93	8.30%
6400 -	-2,500.00	.00	.00	.00	-2,500.00	-.00%
6600 -	-15,000.00	.00	1,995.39	1,995.39	-13,004.61	13.30%
Total Function 35 FOOD SERVICES	-934,588.00	301,145.08	92,872.86	92,872.86	-540,570.06	9.94%
Total Expenditures	-934,588.00	301,145.08	92,872.86	92,872.86	-540,570.06	9.94%

Board Report
Comparison of Revenue to Budget
Grosbeck ISD
As of October

Fund 511 / 0 DEBT SERVICE

	<u>Estimated Revenue (Budget)</u>	<u>Revenue Realized Current/Next</u>	<u>Revenue Realized To Date</u>	<u>Revenue Balance</u>	<u>Percent Realized</u>
5000 -					
5700 -					
5710 - LOCAL REAL AND PERSONAL PROPER	2,930,744.00	-7,665.58	-7,665.58	2,923,078.42	.26%
5740 -	10,000.00	-848.67	-848.67	9,151.33	8.49%
Total	2,940,744.00	-8,514.25	-8,514.25	2,932,229.75	.29%
Total Revenue Local-State-Federal	2,940,744.00	-8,514.25	-8,514.25	2,932,229.75	.29%

Board Report
Comparison of Expenditures and Encumbrances to Budget
Grosbeck ISD
As of October

Fund 511 / 0 DEBT SERVICE

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current/Next Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 -						
71 - DEBT SERVICE						
6500 - DEBT SERVICE	-2,896,738.00	.00	.00	.00	-2,896,738.00	-.00%
Total Function71 DEBT SERVICE	-2,896,738.00	.00	.00	.00	-2,896,738.00	-.00%
Total Expenditures	-2,896,738.00	.00	.00	.00	-2,896,738.00	-.00%

Board Report
 Recap Comparison of Revenue to Budget
 Groesbeck ISD
 As of October

	Estimated Revenue (Budget)	Revenue Realized Current/Next	Revenue Realized To Date	Revenue Balance	Percent Realized
199 / 0 GENERAL FUND	16,958,825.00	-1,142,786.37	-1,142,786.37	15,816,038.63	6.74%
240 / 0 FOOD SERVICE	934,588.00	-95,627.99	-95,627.99	838,960.01	10.23%
511 / 0 DEBT SERVICE	2,940,744.00	-8,514.25	-8,514.25	2,932,229.75	.29%
Total 5000 Revenues	20,189,157.00	-1,246,928.61	-1,246,928.61	18,942,228.39	6.18%
Total 7000 Revenues	645,000.00	.00	.00	645,000.00	.00%
Total Revenues	20,834,157.00	-1,246,928.61	-1,246,928.61	19,587,228.39	6.18%

Board Report
Recap Comparison of Expenditures and Encumbrances to Budget
Groesbeck ISD
As of October

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current/Next Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
199 / 0 GENERAL FUND	-16,552,032.00	775,487.35	1,907,311.81	1,907,311.81	-13,869,232.84	11.52%
240 / 0 FOOD SERVICE	-934,588.00	301,145.08	92,872.86	92,872.86	-540,570.06	9.94%
511 / 0 DEBT SERVICE	-2,896,738.00	.00	.00	.00	-2,896,738.00	-.00%
Total 6000 Expenditures	-20,148,358.00	1,076,632.43	2,000,184.67	2,000,184.67	-17,071,540.90	9.93%
Total 8000 Expenditures	-235,000.00	.00	.00	.00	-235,000.00	-.00%
Total Expenditures	-20,383,358.00	1,076,632.43	2,000,184.67	2,000,184.67	-17,306,540.90	9.93%

End of Report

**GROESBECK INDEPENDENT SCHOOL DISTRICT
BUDGET CHANGE REQUEST**

DATE: 9-17-2019

CAMPUS: H.O.W.

FUND	FUNC	CLASS/ OBJ	SUB OBJ	ORG	YR	PIC	LC	PROJ	DESCRIPTION	BUDGET AMOUNT	INCREASE DECREASE	NEW BUDGET AMOUNT
199	11	6339	00	104	0	11	0	00	Testing Materials		-2000	
199	23	6499	00	104	0	99	0	00	Misc. Operating		+2000	
<p>Transfer per Kim Carter to purchase sound system for Car line and p.e. at H.O.W.</p> <p><i>Melinda Smith 9-17-2019</i></p>												

PRINCIPAL/DIRECTOR'S APPROVAL _____ DATE _____

SUPERINTENDENT'S APPROVAL _____ DATE _____

BOARD APPROVAL _____ DATE _____

**GROESBECK INDEPENDENT SCHOOL DISTRICT
BUDGET CHANGE REQUEST**

DATE: 9/19/2019

CAMPUS: Testing Coordinator

FUND	FUNC	CLASS/ OBJ	SUB OBJ	ORG	YR	PIC	LC	PROJ	DESCRIPTION	BUDGET AMOUNT	INCREASE DECREASE	NEW BUDGET AMOUNT
199	13	6411	77	999	0	11	0	00	Travel	-550		
199	11	6495	77	999	0	11	0	00	Membership Dues		+300	
199	11	6269	77	999	0	11	0	00	Rentals/Leases		+250	

Transfer funds per D. Duncan to cover Dues + Copier lease.
Original budget was mainly allotted to function 13 for employee travel. -M.S.

D. Duncan 9/19/19
PRINCIPAL/DIRECTOR'S APPROVAL DATE

M. Smith 9/20/19
SUPERINTENDENT'S APPROVAL DATE

BOARD APPROVAL DATE

GROESBECK INDEPENDENT SCHOOL DISTRICT

BUDGET CHANGE REQUEST

DATE: 10-3-2019

Amendment

CAMPUS: _____

FUND	FUNC	CLASS/ OBJ	SUB OBJ	ORG	YR	PIC	LC	PROJ	DESCRIPTION	BUDGET AMOUNT	INCREASE DECREASE	NEW BUDGET AMOUNT
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199 52 6219 02 999 0 99 0 00

Drug Testing

+24,000⁰⁰

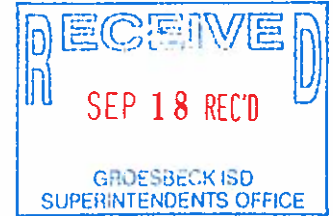
Increase Budget for additional drug testing needed per Dr. Cowley.

Melinda Smith 10/31/19

PRINCIPAL/DIRECTOR'S APPROVAL _____ DATE _____

SUPERINTENDENT'S APPROVAL _____ DATE _____

BOARD APPROVAL _____ DATE _____



September 13, 2019

VIA FIRST CLASS MAIL

Dr. James Cowley
Superintendent
Groesbeck ISD
P.O. Box 559
Groesbeck, Texas 76642-0559

RE: Renewal of Membership in Walsh Gallegos' Retainer Program

Dear Dr. Cowley:

It is our privilege to serve Groesbeck Independent School District through the Walsh Gallegos Retainer Program. The District's membership is up for renewal on October 1, 2019, and so enclosed you will find our Legal Services Retainer Agreement. If the District chooses to continue its membership, please sign and return the agreement. The invoice for the renewal will be sent on or around 10/1/2019 with your regular monthly statement so there is no need to send a check with the signed agreement. This program includes the following valuable benefits for just \$1,000.00 per year:

- No-charge telephone consultation on day-to-day general and special education matters with attorneys in any of our offices,
- Reduced rates for legal work,
- Reduced fees for inservices,
- Reduced rates for practical Walsh Gallegos products such as the web-based Student Code of Conduct, The Legal Guide to DAEP & Expulsion and the Extracurricular Code of Conduct,
- A free subscription to our bi-monthly general education newsletter "*Time Out with Walsh Gallegos*,"
- A free subscription to our monthly special education newsletter "*This Just In*," and
- Email updates about the latest developments in education law.

More information about these services and other advantages of the retainer program are included in the attached description. Also enclosed is information about our EFT/ACH payment program that provides a convenient, efficient, secure, and less costly method of payment than paper checks.

It is an honor to be of service to Groesbeck Independent School District. Many districts have adopted the Texas Association of School Boards' policy BDD (local) which requires approval of the agreement by the Board of Trustees; check your policy to see who is authorized to approve and sign the Agreement. Additionally, please note that in accordance with the requirements of HB 1295 we have filed Form 1295 with the Texas Ethics Commission and are enclosing a certification of filing of Form 1295 for your records.

We look forward to receiving your signed contract. In the meantime, please remember that you can call any of our offices and speak with the attorney of your choice to get the guidance you need, when you need it. I am pleased to be your shareholder contact regarding the retainer program. Should you have any questions about the Retainer Agreement or wish to reach me directly, please contact me at (800) 231-4207.

Sincerely,

A handwritten signature in blue ink that reads "Laura Rodriguez McLean". The signature is fluid and cursive, with the first name "Laura" being the most prominent.

Laura Rodriguez McLean

LM/glo
Enclosures

cc: Mr. Tom Sutton, Board President
Ms. Melody Sadler, Special Education Director

**LEGAL SERVICES RETAINER AGREEMENT
FOR GROESBECK INDEPENDENT SCHOOL DISTRICT**

The Groesbeck Independent School District (hereinafter "District"), acting by and through the authorized Trustee or Employee whose signature appears below, hereby retains the law firm of Walsh Gallegos Treviño Russo & Kyle P.C. (hereinafter "Law Firm"), to provide the services to the District set forth below.

1. Telephone Consultation: The Law Firm shall provide telephone consultation at no charge to the District's Board President, Superintendent, Special Education Director, or designee pertaining to questions arising out of the general operation of the District. The District shall have access to a statewide toll-free telephone number for calls to the Law Firm.
2. Additional Legal Work: The District shall be entitled to reduced hourly rates for additional legal work over and above general telephone consultation. Examples of such additional legal work are research, opinion letters, and legal advice or representation in adversarial matters. Expenses incurred by the Law Firm in providing such additional legal work shall be charged.
3. Publications: The Law Firm shall provide at no charge the monthly publication This Just In, dealing with special education law issues, and the bi-monthly general school law publication Time Out with Walsh Gallegos, both published by the Law Firm.
4. E-mail Updates: The Law Firm shall send periodic e-mail updates to designated District personnel and trustees relating to developments in school law. The content and publication schedule of such updates shall be determined solely by the Law Firm.
5. Retainer Term and Cost: There shall be a fee of \$1,000.00 for this Retainer Agreement due upon execution and annually thereafter on the anniversary of the execution date below. This Retainer Agreement shall remain in effect until notice of cancellation is received.
6. Compliance with HB 89: The Law Firm does not boycott Israel and will not boycott Israel during the term of this contract.

7. Scope of Attorney-Client Relationship: This Retainer Agreement establishes a limited attorney-client relationship only between the Law Firm and the District. The relationship exists only as to the consultations and additional legal work that are initiated by the District and accepted by the Law Firm pursuant to this Agreement. The Retainer Agreement does not impose any duty upon the Law Firm to provide advice or work to the District regarding legal matters absent a request by the District's Board President, Superintendent, Special Education Director, or designee for such advice or work on a matter. The Law Firm and the District acknowledge and represent that this Agreement does not establish an attorney-client relationship between the Law Firm and any individual Trustees or Employees of the District. If a lawsuit or other adversarial matter is brought against the District and/or any Trustee or Employee of the District, the Law Firm may require the execution of one or more separate Letters of Engagement prior to undertaking an attorney-client relationship in the matter.

GROESBECK INDEPENDENT SCHOOL DISTRICT

By: _____

(Signature)

(Print Name)

(Title)

(Date)

WALSH GALLEGOS TREVIÑO RUSSO & KYLE P.C.



By: _____

Joe A. De Los Santos
Managing Shareholder

9/1/2019

(Date)



FEE SCHEDULE AS OF JULY 16, 2019 LEGAL SERVICES RETAINER AGREEMENT

For Retainer Program Clients

Annual retainer fee is \$1,000 billed each year on the anniversary of the client joining the program.

Telephone consultation with school officials in this program regarding general routine legal matters is free of charge. The firm has toll-free telephone numbers that are made available to these clients.

An hourly rate of \$230/hour for associates licensed less than one year, \$240/hour for associates licensed one to two years, \$295/hour for associates licensed over two years, or \$315/hour for shareholders is charged for time spent on research, opinion letters, office visits, board meetings, and other work of a general nature.

For matters requiring more in-depth work, such as document review, negotiation of a contract, grievance, nonrenewal, review of constructions documents, litigation, administrative appeals, and the like, all time, including telephone calls, is charged at the current hourly retainer rates shown above, plus expenses. A new file is set up so that the billings show legal fees attributable to that particular matter.

For Non-retainer Program Clients

An hourly rate of \$230/hour for associates licensed less than one year, \$240/hour for associates licensed one to two years, \$315/hour for associates licensed over two years, or \$335/hour for shareholders is charged for time spent on any work, including all telephone calls, office visits, litigation, research, opinion letters, hearings, and the like.

The above rates are subject to change at any time.

BENEFITS OF THE RETAINER PROGRAM

1. **FREE TELEPHONE CONSULTATION:** The law firm provides telephone consultation at no charge to the District's Board President, Superintendent, Special Education Director or any designee pertaining to questions arising out of the general operation of the District. Last year, our member clients received an average of 10 free hours of telephone consultation. That is a \$2,800 value in telephone calls alone!

As a retainer client, the District has exclusive access to the statewide toll-free telephone numbers for calls to the law firm. Before making decisions with legal consequences, use our exclusive toll-free number to reach any Walsh Gallegos attorney:

- Austin (800) 252-3405
- San Antonio (800) 232-9169
- Irving (800) 231-4207
- Houston (888) 565-6864
- Rio Grande Valley (866) 770-6864
- Amarillo (800) 622-6864
- Albuquerque (800) 771-6864

2. **REDUCED RATES FOR ADDITIONAL LEGAL WORK:** The District receives reduced hourly rates for additional works that goes beyond the initial general telephone consultations, such as analyzing documents, writing opinion letters, attending school board meetings, or follow up phone consultations. Though the hourly rates are reduced for retainer clients, any actual expenses (copy costs or mileage, for example) incurred by the law firm in providing such additional work are charged.
3. **FREE SUBSCRIPTIONS TO FIRM PUBLICATIONS:** Membership in the Walsh Gallegos Retainer Program also entitles the District to receive free subscriptions to both of the firm's newsletters:
 - (1) the informative bi-monthly newsletter "*Time Out with Walsh Gallegos*" that provides timely reminders and practical suggestions about general education law issues arising throughout the school year, and
 - (2) the monthly publication "*This Just In*" which addresses legal issues specific to the special needs of students with disabilities
4. **E-MAIL UPDATES:** As another benefit of the Retainer Program, Walsh Gallegos sends periodic e-mail updates to you (and to any other District personnel or trustees you designate) to help keep the District abreast of the latest developments in school law. These updates, averaging

more than one per month, address a broad range of timely topics and are designed to keep you informed and better prepared in your work for the District. Examples of the topics of our updates include:

- Information about Chapter 313 of the Texas Tax Code
- New TEA rules regarding appealing ejections from school property
- A Fifth Circuit Decision emphasizing the importance of training staff
- IRS penalties for ACA reporting violations
- Information about the Digital Millennium Copyright Act and how to limit your District's liability
- What the repeal of TEC 29.007 means for Shared Services Arrangements

Don't let your District personnel miss our next update!

5. **REDUCED RATES ON ALL WALSH GALLEGOS INSERVICES:** Our Retainer Program members also receive reduced rates on all inservices presented at the District. Our up-to-date training programs are presented by attorneys with firsthand experience and knowledge about the current legal issues confronting Texas school districts. Our retainer clients also receive priority scheduling for inservice training.
6. **REDUCED RATES ON ALL WALSH GALLEGOS PRODUCTS:** To assist clients in their day-to-day operations, we have developed several practical products to save you time and head off potential problems during the school year. These products are easy to navigate, written in plain language, and are full of useful suggestions. As a member of the Retainer Program, clients receive reduced rates on these helpful tools, including:
 - Interactive Student Code of Conduct
 - Discipline Guide for DAEP & Expulsion
 - Administrator's Anti-Bullying Toolkit
7. **ONE FREE AUDIO CONFERENCE:** Our retainer clients are also eligible for one free audio conference of the District's choice, to be selected from our published audio conference schedule. Our audio conferences provide excellent training for school administrators without having to leave the district.

**CULTURE OF VOTING RESOLUTION
OF THE BOARD OF TRUSTEES OF GROESBECK INDEPENDENT SCHOOL DISTRICT**

WHEREAS, the Texas Election Code Sections 276.001 and 276.004 protect an employee’s right to vote;

WHEREAS, exercising one’s right to vote is a civic duty that should be encouraged and promoted;

WHEREAS, the Board of Trustees of Groesbeck ISD seeks to create a culture of voting and encourage all District employees to model responsible citizenship for the benefit of students;

WHEREAS, public education and the educated citizenry created by public education are the greatest safeguards to the State of Texas and the continuation of a free society; and the institution of public education is best protected by a robust and informed electorate;

NOW THEREFORE BE IT RESOLVED,

1. That the Board of Trustees of Groesbeck ISD supports a culture of voting and seeks to encourage maximum participation by District employees and eligible students in the elections process.

2. That the Board of Trustees of Groesbeck ISD authorizes the administration to take steps necessary to ensure maximum participation by District employees and eligible students in the elections process, which may include:

- Creating District communications that inform employees and eligible students of the importance of voting;
- Creating District communications that inform employees and eligible students about when and where they may vote;
- Creating District communications that encourage employees to participate in voter pledge programs (such as TexasEducatorsVote.com);
- Creating District communications that encourage employees to use third party tools to learn about candidates’ positions on public education (such as TeachTheVote.org);
- Conducting campus or Districtwide assemblies that promote a culture of voting;
- Implementing administrative procedures that provide time during the early voting period for employees to vote;
- Implementing no cost incentives to promote voter participation, such as permitting employees with an “I Voted” sticker to wear jeans; and
- Encouraging District and/or campus coordination with volunteer organizations, such as the PTA/PTO or retired educators groups, to encourage and facilitate the District’s efforts to create a culture of voting.

ADOPTED this ____ day of October, 2019, by the Board of Trustees.

_____, Presiding Officer

_____, Secretary

Surplus (10/14/2019)

Sunbeam Mixmaster w/Bowl and Attachments
Sunbeam Mixmaster w/Bowl and Attachments
Black and Decker Hand Mixer
Hamilton Beach Hand Mixer
Crepe Maker
Hand Powered Ice Cream Maker
Hamilton Beach Blender
11 Boxes of Miscellaneous Kitchen Utensils
2 Chip Racks
Cookie Press

GROESBECK INDEPENDENT SCHOOL DISTRICT

EXECUTIVE SESSION

The board will enter into executive session at time of Executive Session on date of meeting, according to the Texas Government Code and Education Code as posted.

Under the authority of Chapter 551, Texas Government Code and Education Code 21.556(a), the Board, during the course of the meeting covered by this notice, may enter into closed or executive session for any of the following reasons:

1. **Section 551.071. Consultation with Attorney** A governmental body may not conduct a private consultation with its attorney except: (1) when the governmental body seeks the advice of its attorney about: (A) pending or contemplated litigation; or (B) a settlement offer; or (2) on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.
2. **Section 551.072. Deliberations about Real Property** A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.
3. **Section 551.073. Deliberation Regarding Prospective Gifts** A governmental body may conduct a closed meeting to deliberate a negotiated contract for a prospective gift or donation to the state or the governmental body if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.
4. **Section 551.074. Personnel Matters** Authorizes certain deliberations about officers and employees of the governmental body to be held in executive session: (a) This chapter does not require a governmental body to conduct an open meeting: (1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or (2) to hear a complaint or a charge against an officer or employee. (b) Subsection (a) does not apply if the officer or employee who is the subject of the deliberation or hearing requests a public hearing.
5. **Section 551.076. Deliberations Regarding Security Devices or Security Audits** This chapter does not require a governmental body to conduct an open meeting to deliberate: (1) the deployment, or specific occasions for implementation, of security personnel or devices; or (2) a security audit.
6. **Sections 551.082. School Children; School District Employees; Disciplinary Matter or Complaint** This chapter does not require a school board to conduct an open meeting to deliberate in a case: (1) involving discipline of a public school child; or (2) in which a complaint or charge is brought against an employee of the school district by another employee and the complaint or charge directly results in a need for a hearing. Subsection does not apply if an open hearing is requested in writing by a parent or guardian of the child or by the employee against whom the complaint or charge is brought.
7. **Section 551.0821 School Board: Personally Identifiable Information about Public School Student** This chapter does not require a school board to conduct an open meeting to deliberate a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed by the deliberation. Directory information about a public school student is considered to be personally identifiable information about the student for purposes of Subsection (a) only if a parent or guardian of the student, or the student if the student has attained 18 years of age, has informed the school board, the school district, or a school in the school district that the directory information should not be released without prior consent. In this subsection, "directory information" has the meaning assigned by the federal Family Educational Rights and Privacy Act of 1974 (20 U.S.C. Section 1232g), as amended. Subsection (a) does not apply if an open meeting about the matter is requested in writing by a parent or guardian of the student or by the student if the student has attained 18 years of age.
8. **Section 551.083 Certain School Boards; Closed Meeting Regarding Consultation With Representative of Employee Group** This chapter does not require a school board operating under a consultation agreement authorized by Section 13.901, Education Code, to conduct an open meeting to deliberate the standards, guidelines, terms, or conditions the board will follow, or instruct its representatives to follow, in a consultation with a representative of an employee group.
9. **Section 551.084. Investigation; Exclusion of Witness From Hearing** A governmental body that is investigating a matter may exclude a witness from a hearing during the examination of another witness in the investigation.
10. **Section 551.088. Deliberation Regarding Test Item** This chapter does not require a governmental body to conduct an open meeting to deliberate a test item or information related to a test item if the governmental body believes that the test item may be included in a test the governmental body administers to individuals who seek to obtain or renew a license or certificate that is necessary to engage in an activity.
11. **Section 551.089. Deliberation Regarding Security Devices or Security Audits; Closed Meeting** This chapter does not require a governmental body to conduct an open meeting to deliberate: (1) security assessments or deployments relating to information resources technology; (2) network security information as described by Section 2059.055(b); or (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.

No final action, decision, or vote shall be taken while the Board is in closed or executive session prior to adjourning the meeting. Texas Government Code Chapter 551, Sec. 551.102

ACTION ITEM: EXECUTIVE SESSION

INFORMATION: Resignations, Reassignments, Hires of personnel

RECOMMENDED MOTION:

- A. Move to approve resignations (and/or leave of absence and/or reassignments) as presented.
- B. Move to hire _____ for positions as presented.

BOARD ACTION:

- A. Motion by _____ Seconded by _____
Approve / Disapprove
- B. Motion by _____ Seconded by _____
Approve / Disapprove

ACTION ITEM: BOARD MEMBER COMMENTS, REPORTS, AND DISCUSSION

INFORMATION:

This agenda item offers any board member an opportunity to make comments or share information with the other board members, superintendent and audience.

RECOMMENDED MOTION:

No action.

BOARD ACTION:

No action.

ACTION ITEM: ADJOURNMENT

RECOMMENDED MOTION:

Move to adjourn at _____ p.m.

BOARD ACTION:

Motion by _____ Seconded by _____