Regular Board Meeting
November 9, 2026 7:00 PM Alaskan

District Services Center (DSC 1 and 2)
7106 South Ave.
Middleton, WI 53562

Attendance Taken at 7:00 PM.

Jim Coursey:	Absent
Bartlett Durand Jr.:	Absent
Emily Evans:	Present
Katie Frank:	Absent
Marni Ginsberg:	Present
Bob Green:	Present
Tabitha Hansen:	Present
Bob Hesselbein:	Present
Catherine Kells:	Present

Present: 6, Absent: 3.
Also in attendance: Superintendent Dr. Dana Monogue, Assistant Superintendent Jerrud Rossing, and Assistant Superintendent Dr. Jan Chynoweth.

1. Call to Order the Regular Board Meeting at 7:00 p.m.
2. Approval of Minutes
    - 2.A. Approval of Regular Meeting Minutes from October 26, 2026
3. Communications
    - 3.A. Citizen Comments
    - 3.B. Correspondence / Board Communications
    - 3.C. Board Committee Update
4. Superintendent's Report
    - 4.A. Upcoming Events and Updates
5. Consent Agenda
    - 5.A. Approval of Bills Payable
    - 5.B. Approval of Resignations/Staff Appointments/Retirements
    - 5.C. Approval of School Safety Drills
    - 5.D. Approval of International Travel Request to France, Spring Break 2028
6. Items for Information/Discussion
    - 6.A. Summer School Report
    - 6.B. Compensation Review for 2026-2027: Certified Staff (Bargaining with MEA), School Nutrition, Transportation, PSSP, Facilities, Coordinators/Supervisors and Administration
    - 6.C. Board Member Participation in Graduation
7. Items for Approval
    - 7.A. Approval of Revised Board Policies
8. Convene in Possible Closed Session Under Wisconsin Statutes 19.85(1)(e)(f)(g)
    - 8.A. Motion and roll call vote to go into Closed Session. Pursuant to Wis. Stat. §19.85(1)(c):
      a.) to consider employment, promotion, compensation, or performance evaluation

data of any public employee over whom the governmental body has jurisdiction or exercises responsibility. Specifically, professional and support staffing. b.) discussion regarding the negotiation strategy with the Middleton Education Staff Association over total base wages and supplemental compensation for individual employees.

8.B. Motion and roll call vote to return to Open Session to announce or take action, if any and if appropriate.

9. Reconvene in Open Session

10. Next Meeting Dates and Adjournment

10.A. Future Meeting Date

10.B. Potential Board Agenda Items

10.C. Adjournment

Regular Board Meeting
October 26, 2026 7:00 PM Alaskan

District Services Center (DSC 1 and 2)
7106 South Ave.
Middleton, WI 53562

Attendance Taken at 7:00 PM.

Jim Coursey:	Present
Bartlett Durand Jr.:	Present
Emily Evans:	Present
Katie Frank:	Present
Marni Ginsberg:	Present
Bob Green:	Present
Tabitha Hansen:	Present
Bob Hesselbein:	Present
Catherine Kells:	Present

Present: 9.
Also in Attendance: Assistant Superintendent Jerrud Rossing, Assistant Superintendent Jan Chynoweth, Director of Elementary Curriculum, Instruction, and Assessment MaryBeth Paulisse and Director of Secondary Curriculum, Instruction, and Assessment Ken Metz.

1. Call to Order Regular Board Meeting at 7:00 p.m.

2. Approval of Minutes

2.A. Approval of Regular Meeting Minutes from October 12, 2026
Motion to Approve the Regular Meeting Minutes from October 12, 2026. This motion, made by Coursey and seconded by Kells, Carried.
Jim Coursey: Yea, Bartlett Durand Jr.: Yea, Emily Evans: Yea, Katie Frank: Yea, Marni Ginsberg: Yea, Bob Green: Yea, Tabitha Hansen: Yea, Bob Hesselbein: Yea, Catherine Kells: Yea
Yea: 9, Nay: 0

3. Communications

3.A. Citizen Comments
There were no citizen comments this evening.

3.B. Correspondence / Board Communications
Emily Evans reported significant community engagement, noting that she enjoyed her conversation with CSCS faculty and her participation in the Advanced Learning meeting. Bartlett Durand highlighted his positive interactions with the community and introduced the traditional South African concept of *Ubuntu*—translating to shared humanity and interconnectedness, or "I am because we are"—expressing appreciation for the Board, the community, and ongoing efforts surrounding the Cardinal's Journey. Bob Green noted his attendance at several referendum presentations, his participation in the Dane County Consortium, and his ongoing work on legislative advocacy. Katie Frank reported engaging with the community during a listening session to discuss years of service and upcoming

district challenges, specifically emphasizing that class sizes could increase if the referendum does not pass. Tabitha Hansen attended a parent-teacher conference night, several Board engagement meetings, and a virtual meeting with the Education Foundation, expressing gratitude for the strong community involvement. Jim Coursey congratulated the Marching Band and Color Guard for placing second in the state championships at UW-Whitewater. He also thanked community members for attending referendum information sessions and acknowledged Superintendent Monogue and Assistant Superintendent Rossing for their time and leadership on the topic. Marni Ginsberg expressed appreciation for community support at referendum meetings, praised teachers for their dedicated work during parent-teacher conferences, and thanked the Teaching and Learning staff for putting together the Advanced Learning meeting content. Bob Hesselbein commented on recent media engagements, sharing the experience of distilling complex state funding programs into brief soundbites. He also recognized citizens Kris Tawil, Emily Patton, and Chase Olson for organizing the local "Yes" committee to build community support for the referendum.

3.C. Board Committee Update

The Finance Committee will meet on November 9. The Teaching and Learning Committee will meet on November 5. The Community and Legislative Engagement Committee will meet on November 16, Bob Green has a handout for fellow Board members to consider that would address the Wisconsin schools' structural funding challenge affecting students, school districts, communities, and local taxpayers. The Sustainability Committee will meet on November 12, Glacier Creek Middle School students will join the group.

4. Consent Agenda

Motion to Approve the Consent Agenda Items: 4.A. Bills Payable (Exhibit A), 4.B. Resignations/Staff Appointments/Retirements (Exhibit B). This motion, made by Ginsberg and seconded by Kells, Carried.

Jim Coursey: Yea, Bartlett Durand Jr.: Yea, Emily Evans: Yea, Katie Frank: Yea, Marni Ginsberg: Yea, Bob Green: Yea, Tabitha Hansen: Yea, Bob Hesselbein: Yea, Catherine Kells: Yea

Yea: 9, Nay: 0

4.A. Approval of Bills Payable

4.B. Approval of Resignations/Staff Appointments/Retirements

4.C. Recognition and Approval of Sauk Trail Donation

Motion to Approve the Sauk Trail Donation was carried with Acclamation. This motion, made by Hansen and seconded by Coursey, Carried.

Jim Coursey: Yea, Bartlett Durand Jr.: Yea, Emily Evans: Yea, Katie Frank: Yea, Marni Ginsberg: Yea, Bob Green: Yea, Tabitha Hansen: Yea, Bob Hesselbein: Yea, Catherine Kells: Yea

Yea: 9, Nay: 0

The Board approved a $55,000 donation from the Sauk Trail Elementary School PTO to cover the majority of the cost of Sauk Trail’s new playground equipment, which includes equipment that is more accessible to students of all abilities. New equipment includes a wheelchair-accessible walking path that leads onto the playground structure, a wheelchair-accessible swing, and a display for learning braille.

5. Items for Information and Discussion

5.A. Wisconsin Student Assessment System (WSAS) Report
Assistant Superintendent of Teaching and Learning Dr. Jan Chynoweth, Director of Elementary Curriculum, Instruction, and Assessment Dr. MaryBeth Paulisse, and Director of Secondary Curriculum, Instruction, and Assessment Ken Metz shared the Wisconsin Student Assessment System (WSAS) presentation. The presentation provided a comprehensive overview of statewide assessment frameworks used to measure student proficiency and growth across academic disciplines. The report outlines core district priorities, details ongoing K-12 math curriculum pilots and dynamic learning math assessments, and discusses progress monitoring and academic strategies tailored for multilingual learners.

5.B. Review of Revised Board Policies
The Policy Committee presented proposed revisions to Board Policies I-D Board Organization Policy and I-D.1 Filling Board Vacancies, noting that the updates were driven by directives from the Annual Meeting. Following discussion, the Policy Committee will further refine the language of both policies to ensure greater clarity.

5.C. WASB Delegate for State Convention
Board President Bob Hesselbein, Treasurer Jim Coursey, and Board Members Bob Green and Bartlett Durand will attend the Wisconsin State Education Convention in January 2027. The WASB Delegate for the Wisconsin State Education Convention will be Jim Coursey.

6. Items for Approval

6.A. Adopt the 2026-2027 Budget and Certify the Tax Levy
Motion to Adopt the 2026-2027 Budget and Certify the Tax Levy. This motion, made by Hansen and seconded by Kells, Carried.
Jim Coursey: Yea, Bartlett Durand Jr.: Yea, Emily Evans: Yea, Katie Frank: Yea, Marni Ginsberg: Yea, Bob Green: Yea, Tabitha Hansen: Yea, Bob Hesselbein: Yea, Catherine Kells: Yea
Yea: 9, Nay: 0
Director of Business Services Brian Krey presented the 2026-2027 Adopted Budget Summary, which outlines the Middleton-Cross Plains Area School District’s operational budget. Currently, there is a $200,000 General Fund surplus through the strategic elimination of two full-time positions via attrition, bringing the projected unassigned fund balance to $44.9 million (33.8% of expenditures) by June 30, 2027. The proposed mill rate will decrease slightly from $8.62 to $8.57, keeping the district's rate among the lowest in Dane County despite a 9.24% annual growth in equalized property value over four years. The total tax levy is projected to rise 10.64% to $111.9 million, but net local tax levy growth is expected to settle at 5.04% after accounting for net new construction, school levy tax credits, and the closure of a City of Middleton TID. Finally, the report notes that revenue limit increases have not kept pace with inflation since 2010, resulting in no increase in state equalization aid for 2025-27 and leaving local taxpayers to fund revenue limit growth.

6.B. Approval of Afterschool Care Lease Agreements
Motion to Approve the Afterschool Care Lease Agreements. This motion, made by Evans and seconded by Kells, Carried.

Jim Coursey: Yea, Bartlett Durand Jr.: Yea, Emily Evans: Yea, Katie Frank: Yea, Marni Ginsberg: Yea, Bob Green: Yea, Tabitha Hansen: Yea, Bob Hesselbein: Yea, Catherine Kells: Yea
Yea: 9, Nay: 0
Assistant Superintendent Jerrud Rossing addressed Board questions on the Afterschool Care Lease Agreements.

7. Next Meeting Dates and Adjournment

7.A. Future Meeting Date

Monday, November 9
5:30 p.m. Agenda Setting
6:00 p.m. Finance Committee
7:00 p.m. Regular Board Meeting

7.B. Potential Board Agenda Items

7.C. Adjournment

Motion to Adjourn the Meeting. This motion, made by Coursey and seconded by Kells, Carried.
Jim Coursey: Yea, Bartlett Durand Jr.: Yea, Emily Evans: Yea, Katie Frank: Yea, Marni Ginsberg: Yea, Bob Green: Yea, Tabitha Hansen: Yea, Bob Hesselbein: Yea, Catherine Kells: Yea
Yea: 9, Nay: 0

CHECK NUMBER	AMOUNT	CHECK DATE	VENDOR	POST DATE
335410	27,153.02	10/21/2026	ADMIRAL PRINTING INC	10/21/2026
335411	11,774.14	10/21/2026	ALLIANT UTILITIES /WP&L	10/21/2026
335412	700.00	10/21/2026	DODGEVILLE SCHOOL DISTRICT	10/21/2026
335413	1,670.00	10/21/2026	HARRIS MOTOR SPORTS	10/21/2026
335414	858.96	10/21/2026	HILLYARD, INC	10/21/2026
335415	400.00	10/21/2026	JUSTAGAME FIELDHOUSE	10/21/2026
335416	60.00	10/21/2026	KALSCHEUER, DOUGLAS & ERIKA	10/21/2026
335417	650.00	10/21/2026	OLBRICH BOTANICAL GARDENS	10/21/2026
335418	1,399.00	10/21/2026	RISE VISION INCORPORATED	10/21/2026
335419	300.00	10/21/2026	RONALD REAGAN DEBATE TEAM	10/21/2026
335420	125.00	10/21/2026	SCHOOL DISTRICT OF JEFFERSON	10/21/2026
335421	1,460.44	10/21/2026	SCOTT HIEBING REFRIGERATION LLC	10/21/2026
335422	225.00	10/21/2026	WAUKESHA SOUTH HIGH SCHOOL	10/21/2026
335423	8,464.15	10/28/2026	AFFILIATED CARRIAGE SYSTEMS INC	10/28/2026
335424	160.00	10/28/2026	ARLINGTON EMS	10/28/2026
335425	17.16	10/28/2026	BABEL, ANGELINE	10/28/2026
335426	870.74	10/28/2026	DONN'S AUTO SERVICE INC	10/28/2026
335427	799.20	10/28/2026	FINGER PUBLISHING INC.	10/28/2026
335428	830.00	10/28/2026	HAVENS PETTING FARM, LLC	10/28/2026
335429	119.72	10/28/2026	HILLYARD, INC	10/28/2026
335430	3,275.32	10/28/2026	HORST DISTRIBUTING, INC.	10/28/2026
335431	1,625.00	10/28/2026	INTERSTATE SAWING COMPANY, INC	10/28/2026
335432	200.00	10/28/2026	JUSTAGAME FIELDHOUSE	10/28/2026
335433	886.19	10/28/2026	KINGS 111 OF AMERICA, LLC	10/28/2026
335434	271.44	10/28/2026	KRIETE TRUCK CENTER - MADISON	10/28/2026
335435	150.00	10/28/2026	PLYMOUTH JOINT SCHOOL DISTRICT	10/28/2026
335436	125.00	10/28/2026	RONALD REAGAN DEBATE TEAM	10/28/2026
335437	2,052.00	10/28/2026	UNIVERSITY OF WISCONSIN SYSTEM	10/28/2026
335438	30,108.12	10/28/2026	VARSITY YEARBOOK	10/28/2026
335439	1,800.00	10/28/2026	WACPC	10/28/2026
202600099	21,505.20	10/21/2026	DELTA DENTAL	10/21/2026
202600099	21,304.75	10/28/2026	DELTA DENTAL	10/28/2026
262700760	46.26	10/21/2026	ADAME-BARCENAS, GABRIELA	10/21/2026
262700761	58.40	10/21/2026	AXON, SARAH	10/21/2026
262700762	7,515.00	10/21/2026	BADGER SPORTING GOODS	10/21/2026
262700763	170.00	10/21/2026	BARES, ERIN	10/21/2026
262700764	1,496.50	10/21/2026	BOARDMAN & CLARK LLP	10/21/2026
262700765	1,497.62	10/21/2026	BOELTER CO	10/21/2026
262700766	255.00	10/21/2026	BROWN, DOUGLAS	10/21/2026
262700767	10,868.05	10/21/2026	BSN SPORTS INC	10/21/2026
262700768	217.57	10/21/2026	CAYGILL, AMANDA	10/21/2026
262700769	580.00	10/21/2026	CHOICE ELEVATOR/DREYFUS I WOODS	10/21/2026
262700770	1,734.52	10/21/2026	COMMUNICATION, CABLING & NETWORKING	10/21/2026
262700771	14.81	10/21/2026	D'SOUZA, JESSICA	10/21/2026
262700772	231.00	10/21/2026	DORSEY, GLORIA	10/21/2026
262700773	125,790.17	10/21/2026	EDUSTAFF LLC	10/21/2026
262700774	3,525.00	10/21/2026	FREEZING POINT, LLC	10/21/2026
262700775	1,835.75	10/21/2026	GENERAL COMMUNICATIONS	10/21/2026
262700776	436.09	10/21/2026	GOPHER SPORT	10/21/2026
262700777	54,749.12	10/21/2026	GORDON FOOD SERVICE INC	10/21/2026
262700778	58.74	10/21/2026	HANNA INTERPRETING SERVICES LLC	10/21/2026
262700779	2,384.80	10/21/2026	HENRICKSEN AND COMPANY INC	10/21/2026
262700780	27.41	10/21/2026	HERNANDEZ TRUJILLO, DAYSIBET	10/21/2026
262700781	689.59	10/21/2026	HOBART SALES & SERVICES	10/21/2026
262700782	174.00	10/21/2026	HUENINK, CAROLYN	10/21/2026
262700783	216.00	10/21/2026	J.M. BRENNAN INC	10/21/2026

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262700784	15,179.71	10/21/2026	JR CONLSULTING SERVICES LLC	10/21/2026
262700785	57.98	10/21/2026	KALSCHEUR IMPLEMENT CO INC	10/21/2026
262700786	95.00	10/21/2026	KLASSY, CARMEN	10/21/2026
262700787	16,773.38	10/21/2026	LOW INCIDENCE CONSULTING SERVICES	10/21/2026
262700788	4,625.09	10/21/2026	MADISON COLLEGE	10/21/2026
262700789	23,564.67	10/21/2026	MADISON NATIONAL LIFE INS CO, INC	10/21/2026
262700790	1,350.00	10/21/2026	MARK FROHNA	10/21/2026
262700791	4,513.36	10/21/2026	MARTIN BROS DISTRIBUTING CO INC	10/21/2026
262700792	23.20	10/21/2026	MCNAMARA, ALLISON	10/21/2026
262700793	619.69	10/21/2026	MCPASD EDUCATION FOUNDATION ENDOWMENT/MCF	10/21/2026
262700794	150.51	10/21/2026	MEINHOLZ, ANN	10/21/2026
262700795	3,496.58	10/21/2026	MIDWEST SECURITY CONSULTANTS	10/21/2026
262700796	68.03	10/21/2026	MISSISSIPPI WELDERS SUPPLY COMPANY, INC	10/21/2026
262700797	213.15	10/21/2026	MONOGUE, DANA	10/21/2026
262700798	62.28	10/21/2026	MORRIS, JAMAR	10/21/2026
262700799	29,780.00	10/21/2026	NEXTPATH LLC	10/21/2026
262700800	53,250.00	10/21/2026	NORTH AMERICAN MECHANICAL INC	10/21/2026
262700801	600.00	10/21/2026	NORTHERN LAKE SERVICE INC	10/21/2026
262700802	2,484.00	10/21/2026	OVERTURE CENTER FOR THE ARTS	10/21/2026
262700803	3,973.10	10/21/2026	PARAGON DEVELOPMENT SYSTEMS	10/21/2026
262700804	3,851.04	10/21/2026	PRIME TIME EVENT & RACE MANAGEMENT LLC	10/21/2026
262700805	7,970.00	10/21/2026	PRO-TEAM FOODSERVICE ADVISORS LLC	10/21/2026
262700806	16,628.80	10/21/2026	RENNING, LEWIS & LACY S.C.	10/21/2026
262700807	330.31	10/21/2026	ROSSING, JERRUD	10/21/2026
262700808	225.00	10/21/2026	ROTHACKER, ERIC	10/21/2026
262700809	385.00	10/21/2026	SALTCO, LLC	10/21/2026
262700810	650.69	10/21/2026	SERSCH-MORSTAD, MANDI	10/21/2026
262700811	1,009.00	10/21/2026	SOLVIT, INC	10/21/2026
262700812	231.00	10/21/2026	SSM HEALTH DEAN MED GRP	10/21/2026
262700813	325.00	10/21/2026	STOUGHTON HIGH SCHOOL	10/21/2026
262700814	110.20	10/21/2026	STREIT, JENNIFER	10/21/2026
262700815	200.00	10/21/2026	SUN PRAIRIE AREA SCHOOL DISTR	10/21/2026
262700816	200.00	10/21/2026	T A MILLER ELECTRIC LLC	10/21/2026
262700817	55.78	10/21/2026	TAVERAS-GENAO, LAURA	10/21/2026
262700818	269.00	10/21/2026	THE OMNI GROUP	10/21/2026
262700819	11,193.00	10/21/2026	THE RICHARDSON SCHOOL	10/21/2026
262700820	1,374.00	10/21/2026	UNITED MAILING SERVICES INC	10/21/2026
262700821	109.59	10/21/2026	UNITED WAY OF DANE CO	10/21/2026
262700822	43.00	10/21/2026	WASB	10/21/2026
262700823	17,000.00	10/21/2026	WI CENTER FOR EDUCATIONAL RESEARCH	10/21/2026
262700824	1,505.85	10/21/2026	WILS (WIS LIBRARY SERVICES)	10/21/2026
262700825	80.11	10/21/2026	WONDOWSKI, KAY	10/21/2026
262700826	950.00	10/28/2026	ASSOCIATED TRUST CO	10/28/2026
262700827	8,939.74	10/28/2026	BSN SPORTS INC	10/28/2026
262700828	104.40	10/28/2026	BUFFINGTON, BARBARA	10/28/2026
262700829	8.70	10/28/2026	CANNIFF, KRISTIN	10/28/2026
262700830	3,966.00	10/28/2026	CESA #2	10/28/2026
262700831	1,848.57	10/28/2026	CITY TREASURER/ MADISON WATER UTILITY	10/28/2026
262700832	18.05	10/28/2026	COSTELLO, LAUREN	10/28/2026
262700833	3,739.86	10/28/2026	CROSS PLAINS WATER/SEWER	10/28/2026
262700834	59.88	10/28/2026	FALLIN, JACLYN	10/28/2026
262700835	40,538.45	10/28/2026	GARROW OIL CORPORATION	10/28/2026
262700836	179.84	10/28/2026	GENERAL COMMUNICATIONS	10/28/2026
262700837	60,748.83	10/28/2026	GORDON FOOD SERVICE INC	10/28/2026
262700838	450.00	10/28/2026	GREATER DANE COUNTY ADVANCED LEARNER NETWORK	10/28/2026
262700839	78.74	10/28/2026	HARDEN, MIKKA	10/28/2026

CHECK NUMBER	AMOUNT	CHECK DATE	VENDOR	POST DATE
262700840	197.00	10/28/2026	HARRIS, MEGAN	10/28/2026
262700841	2,410.00	10/28/2026	HENRICKSEN AND COMPANY INC	10/28/2026
262700842	184.00	10/28/2026	HOBART SALES & SERVICES	10/28/2026
262700843	15.59	10/28/2026	HOUSLEY, MARK	10/28/2026
262700844	1,575.00	10/28/2026	I AM WE COACHING AND MENTORING LLC	10/28/2026
262700845	5,400.00	10/28/2026	INDIANA DEV. TRAINING CTR OF LAFAYETTE LLC	10/28/2026
262700846	659.48	10/28/2026	INSIGHT FS/ A DIVISION OF GROWMARK INC.	10/28/2026
262700847	10,090.05	10/28/2026	KESSENICHS LTD	10/28/2026
262700848	434.52	10/28/2026	KRAEMER AIR FILTER	10/28/2026
262700849	150.00	10/28/2026	MADISON PIANO PLACE	10/28/2026
262700850	262.20	10/28/2026	MALCHESKI, CYNTHIA	10/28/2026
262700851	5,144.61	10/28/2026	MARTIN BROS DISTRIBUTING CO INC	10/28/2026
262700852	559.71	10/28/2026	MIDWEST POOL SUPPLY	10/28/2026
262700853	331.64	10/28/2026	MISSISSIPPI WELDERS SUPPLY COMPANY, INC	10/28/2026
262700854	1,100.00	10/28/2026	MONSON SEPTIC PUMPING & PORTABLE RESTROOMS LL	10/28/2026
262700855	104.69	10/28/2026	NELSON, ELIZABETH	10/28/2026
262700856	3,000.00	10/28/2026	OVERDRIVE, INC	10/28/2026
262700857	1,730.40	10/28/2026	PAULS, KEVIN	10/28/2026
262700858	105.71	10/28/2026	PENA RODRIGUEZ, YUSMILA	10/28/2026
262700859	501.09	10/28/2026	RAGSDALE, LARON	10/28/2026
262700860	330.00	10/28/2026	SALTCO, LLC	10/28/2026
262700861	169.65	10/28/2026	SHRED-IT US JV LLC	10/28/2026
262700862	501.34	10/28/2026	SMITH, MARCELLA	10/28/2026
262700863	1,568.55	10/28/2026	SOUTHEAST LOCK SUPPLY LLC	10/28/2026
262700864	65,685.73	10/28/2026	SSM HEALTH DEAN MED GRP (WELLNESS CLINIC)	10/28/2026
262700865	250.00	10/28/2026	SUN PRAIRIE AREA SCHOOL DISTR	10/28/2026
262700866	2,902.50	10/28/2026	VAN GALDER BUS CO, INC	10/28/2026
262700867	99.18	10/28/2026	VANDE SANDE, MATTHEW	10/28/2026
262700868	510.00	10/28/2026	VIERBICHER ASSOCIATES	10/28/2026
	808,140.75	Totals for checks		

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	GENERAL FUND	67,372.90	0.00	426,451.04	493,823.94
21	SPECIAL REVENUE TRUST FUND	0.00	0.00	66,894.62	66,894.62
27	SPECIAL EDUCATION FUND	0.00	0.00	95,548.18	95,548.18
50	FOOD SERVICE FUND	0.00	0.00	151,724.01	151,724.01
81	PERFORMING ARTS CENTER	0.00	0.00	150.00	150.00
*** Fund Summary Totals ***		67,372.90	0.00	740,767.85	808,140.75

********** End of report **********

Recommended Action for November 9, 2026

I move approval of Personnel Matters as presented.

Background/Context:

Administrators:
Supervisors:
Teachers: 2 & overloads
Resignations:
Retirements:

Administrators

Full-Time Contracts:

Name	Position	FTE	Building

Supervisors

Full-Time Contracts:

Name	Position	FTE	Building

Retirements:

-

Name	Position	FTE	Building	Yrs of Service in District	Effective Date

Teachers

Full-Time Contracts for the school year (unless otherwise noted):

Name	Position	FTE	Building
Carrie Pyka	TEMP School	1.0	Middleton High School (starting 01/26/27)

	Psychologist		
Alexis Stahnke	Music	1.0	Elm Lawn and West Middleton Elementary Schools (starting 1/4/27)

Alexis Stahnke-Music-Elm Lawn and West Middleton Elementary Schools
Ms. Stahnke has educational experience in Fort Wayne, IN. She received her BA in Music, Instrumental and General Music Education from Ball State University.

Part-Time Contracts for the school year (unless otherwise noted):

Name	Position	FTE	Building

Resignations (for the 2026-27SY unless otherwise noted): (pending receipt of breach of contract fee, if applicable)

Name	Position	FTE	Building

District Safety Drill/Training Form

Use this form to report your monthly safety drill. Suggested Drills are in the Emergency Crisis Response Manual. Drills are reported monthly to the Board of Education and Wisconsin DOJ Office of School Safety.

The respondent's email (**lrust@mcpasd.k12.wi.us**) was recorded on submission of this form.

School *

- [ ] Cardinal Academy/Early Learning Center
- [x] Elm Lawn
- [ ] Northside
- [ ] Park
- [ ] Pope Farm
- [ ] Sauk Trail
- [ ] Sunset Ridge
- [ ] West Middleton
- [ ] Glacier Creek
- [ ] Kromrey
- [ ] MHS/CSCS

Incident Commander *

Lisa Rust

Please list staff who assisted with the drill (Situation Response Team Members etc.) *

Lisa Rust, Sydney Young, Lindsay Galli, Jenny D'Orazio, Alayna Gallegos, Kenzie Traeder

Type of Drill *

- ○ Fire Drill
- ○ Lockdown
- ◉ Classroom Hold
- ○ Tornado/Weather Related Shelter
- ○ Building Secure
- ○ Evacuation
- ○ Staff Safety Training

Date of Drill/Training *

MM DD YYYY

10 / 02 / 2026

Time of Drill/Training *

Time

12 : 25 PM

Were emergency responders present to observe the drill/Training? *

- ( ) Yes
- (•) No

Approximately, how many staff participated in the drill/training? *

All

Approximately, how many students participated in the drill/training? *

All

Please list names of the debrief team: *

Lisa Rust,

Please add notes from the debrief here: *

Lisa Rust, Sydney Young, Lindsay Galli, Jenny D'Orazio, Alayna Gallegos, Kenzie Traeder, Lauren Gasser, Gabrielle Barry

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Google Forms

District Safety Drill/Training Form

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School *

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- [ ] Sunset Ridge
- [ ] West Middleton
- [ ] Glacier Creek
- [ ] Kromrey
- [ ] MHS/CSCS

Incident Commander *

Kirsten Andreoni

Please list staff who assisted with the drill (Situation Response Team Members etc.) *

Emily Boyd, Gabi Adame, Mallory May, Taylor Tolppi

Type of Drill *

- (●) Fire Drill
- ( ) Lockdown
- ( ) Classroom Hold
- ( ) Tornado/Weather Related Shelter
- ( ) Building Secure
- ( ) Evacuation
- ( ) Staff Safety Training

Date of Drill/Training *

MM DD YYYY

10 / 07 / 2026

Time of Drill/Training *

Time

02 : 15 PM

Were emergency responders present to observe the drill/Training? *

- (●) Yes
- ( ) No

Approximately, how many staff participated in the drill/training? *

65

Approximately, how many students participated in the drill/training? *

312

Please list names of the debrief team: *

Kirsten Andreoni, Emily Boyd

Please add notes from the debrief here: *

Timing was 3 minutes and 22 seconds

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Google Forms

District Safety Drill/Training Form

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- [ ] Sunset Ridge
- [ ] West Middleton
- [ ] Glacier Creek
- [ ] Kromrey
- [ ] MHS/CSCS

Incident Commander *

Lori Hellenbrand

Please list staff who assisted with the drill (Situation Response Team Members etc.) *

Brett Humphrey, Asher Torbeck, Officer Siver, On-Duty Cross Plains PD officer, Sara Metz.

Type of Drill *

- ○ Fire Drill
- ◉ Lockdown
- ○ Classroom Hold
- ○ Tornado/Weather Related Shelter
- ○ Building Secure
- ○ Evacuation
- ○ Staff Safety Training

Date of Drill/Training *

MM DD YYYY

10 / 13 / 2026

Time of Drill/Training *

Time

08 : 45 AM

20

Were emergency responders present to observe the drill/Training? *

- (●) Yes
- ( ) No

Approximately, how many staff participated in the drill/training? *

45

Approximately, how many students participated in the drill/training? *

228

Please list names of the debrief team: *

Brett Humphrey, Asher Torbeck, Lori Hellenbrand, Officer Siver

Please add notes from the debrief here: *

Dispatch got both calls (*711 &" button), Sara Whirry's office had a question about where to go. Navigating it for the next round.

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Google Forms

District Safety Drill/Training Form

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The respondent's email (**risaacs@mcpasd.k12.wi.us**) was recorded on submission of this form.

School *

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- [ ] Sunset Ridge
- [ ] West Middleton
- [ ] Glacier Creek
- [ ] Kromrey
- [ ] MHS/CSCS

Incident Commander *

Jessica Taylor and Alex Theiler

Please list staff who assisted with the drill (Situation Response Team Members etc.) *

Jessica Taylor, Alex Theiler, Kari Brenzenski, Heidi Ballard

Type of Drill *

- (●) Fire Drill
- ( ) Lockdown
- ( ) Classroom Hold
- ( ) Tornado/Weather Related Shelter
- ( ) Building Secure
- ( ) Evacuation
- ( ) Staff Safety Training

Date of Drill/Training *

MM DD YYYY

10 / 26 / 2026

Time of Drill/Training *

Time

09 : 40 AM

Were emergency responders present to observe the drill/Training? *

- ( ) Yes
- (•) No

Approximately, how many staff participated in the drill/training? *

65

Approximately, how many students participated in the drill/training? *

483

Please list names of the debrief team: *

Jessica Taylor, Heidi Ballard, Alex Theiler, Kari Brezenski

Please add notes from the debrief here: *

All staff had red/green cards, all students left the building, need to clarify with kitchen staff (head cook) that they are required to leave the building, most classroom doors were closed and will follow up with staff who didn't have their door closed, the drill in general went really fast

This form was created inside of MCPASD Staff.

Google Forms

District Safety Drill/Training Form

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- [ ] Sunset Ridge
- [ ] West Middleton
- [ ] Glacier Creek
- [ ] Kromrey
- [ ] MHS/CSCS

Incident Commander *

Joshua Forehand

Please list staff who assisted with the drill (Situation Response Team Members etc.) *

Joshua Forehand, Sheila Connolly,

Type of Drill *

- ( ) Fire Drill
- ( ) Lockdown
- ( ) Classroom Hold
- (•) Tornado/Weather Related Shelter
- ( ) Building Secure
- ( ) Evacuation
- ( ) Staff Safety Training

Date of Drill/Training *

MM DD YYYY

10 / 09 / 2026

Time of Drill/Training *

Time

02 : 15 PM

Were emergency responders present to observe the drill/Training? *

- (●) Yes
- ( ) No

Approximately, how many staff participated in the drill/training? *

75

Approximately, how many students participated in the drill/training? *

340

Please list names of the debrief team: *

Josh, Sheila, Student Services

Please add notes from the debrief here: *

It was a great drill.

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Google Forms

District Safety Drill/Training Form

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The respondent's email (**atorbeck@mcpasd.k12.wi.us**) was recorded on submission of this form.

School *

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- [ ] West Middleton
- [ ] Glacier Creek
- [ ] Kromrey
- [ ] MHS/CSCS

Incident Commander *

Brett Wilfrid

Please list staff who assisted with the drill (Situation Response Team Members etc.) *

Asher, James, Taylor, Deputy Jennings - DCSO

Type of Drill *

- ( ) Fire Drill
- (•) Lockdown
- ( ) Classroom Hold
- ( ) Tornado/Weather Related Shelter
- ( ) Building Secure
- ( ) Evacuation
- ( ) Staff Safety Training

Date of Drill/Training *

MM DD YYYY

10 / 28 / 2026

Time of Drill/Training *

Time

10 : 00 AM

Were emergency responders present to observe the drill/Training? *

- (●) Yes
- ( ) No

Approximately, how many staff participated in the drill/training? *

50

Approximately, how many students participated in the drill/training? *

300

Please list names of the debrief team: *

Brett, Asher, James, Taylor, Deputy Jennings

Please add notes from the debrief here: *

The drill went really well, students and staff reacted accordingly. The team walked around and did not observe or hear any students/staff. They did a great job getting behind locked doors, out of sight and remaining quiet. After the drill the team walked around and addressed any staff questions. We just did a safety walk-thru last week so all rooms were equip with proper safety items (magnets/straps etc.) and doors were locked. We learned of a hiccup with the door magnets (would not re-magnetize after the drill on a few doors), this is being addressed.

This form was created inside of MCPASD Staff.

Google Forms

District Safety Drill/Training Form

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School *

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- [ ] Sunset Ridge
- [x] West Middleton
- [ ] Glacier Creek
- [ ] Kromrey
- [ ] MHS/CSCS

Incident Commander *

Mandy Harvey

Please list staff who assisted with the drill (Situation Response Team Members etc.) *

Mandy Harvey, Kirsten Haag, Brandi Spencer

Type of Drill *

- ○ Fire Drill
- ○ Lockdown
- ○ Classroom Hold
- ◉ Tornado/Weather Related Shelter
- ○ Building Secure
- ○ Evacuation
- ○ Staff Safety Training

Date of Drill/Training *

MM DD YYYY

10 / 06 / 2026

Time of Drill/Training *

Time

08 : 00 AM

Were emergency responders present to observe the drill/Training? *

- ( ) Yes
- (•) No

Approximately, how many staff participated in the drill/training? *

60

Approximately, how many students participated in the drill/training? *

310

Please list names of the debrief team: *

Brandi Spencer. Mandy Harvey

Please add notes from the debrief here: *

Drill took 6 minutes, everyone was accounted for, doors were closed.

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Google Forms

District Safety Drill/Training Form

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The respondent's email (**eengel@mcpasd.k12.wi.us**) was recorded on submission of this form.

School *

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- [ ] West Middleton
- [ ] Glacier Creek
- [x] Kromrey
- [ ] MHS/CSCS

Incident Commander *

Joanna Cree

Please list staff who assisted with the drill (Situation Response Team Members etc.) *

Admin. Team

Type of Drill *

- ○ Fire Drill
- ○ Lockdown
- ○ Classroom Hold
- ○ Tornado/Weather Related Shelter
- ○ Building Secure
- ◉ Evacuation
- ○ Staff Safety Training

Date of Drill/Training *

MM DD YYYY

10 / 16 / 2026

Time of Drill/Training *

Time

09 : 45 AM

Were emergency responders present to observe the drill/Training? *

- ( ) Yes
- (•) No

Approximately, how many staff participated in the drill/training? *

150

Approximately, how many students participated in the drill/training? *

1200

Please list names of the debrief team: *

Admin. Team

Please add notes from the debrief here: *

Drill was complete in under 9 mins. Most students were not distracting to cars. All staff had on high vis. vests. emergency bucket and red/green clipboard.

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Google Forms

District Safety Drill/Training Form

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School *

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- [ ] Sunset Ridge
- [ ] West Middleton
- [x] Glacier Creek
- [ ] Kromrey
- [ ] MHS/CSCS

Incident Commander *

Mary Kern

Please list staff who assisted with the drill (Situation Response Team Members etc.) *

Asher, Ben, Carmen, Deans, coordinators, Cross Plains Police

Type of Drill *

- ○ Fire Drill
- ◉ Lockdown
- ○ Classroom Hold
- ○ Tornado/Weather Related Shelter
- ○ Building Secure
- ○ Evacuation
- ○ Staff Safety Training

Date of Drill/Training *

MM DD YYYY

10 / 06 / 2026

Time of Drill/Training *

Time

08 : 30 AM

Were emergency responders present to observe the drill/Training? *

- (●) Yes
- ( ) No

Approximately, how many staff participated in the drill/training? *

150

Approximately, how many students participated in the drill/training? *

1031

Please list names of the debrief team: *

Kern, Asher, Ben

Please add notes from the debrief here: *

Drill went very well. Students and staff did a great job reacting and getting out of sight. Nothing could be heard as admin staff walked the halls and all doors secured.

Asher and Ben walked around and addressed staff questions after the drill.

This form was created inside of MCPASD Staff.

Google Forms

District Safety Drill/Training Form

Use this form to report your monthly safety drill. Suggested Drills are in the Emergency Crisis Response Manual. Drills are reported monthly to the Board of Education and Wisconsin DOJ Office of School Safety.

The respondent's email (**kvogt1@mcpasd.k12.wi.us**) was recorded on submission of this form.

School *

- [ ] Cardinal Academy/Early Learning Center
- [ ] Elm Lawn
- [ ] Northside
- [ ] Park
- [ ] Pope Farm
- [ ] Sauk Trail
- [ ] Sunset Ridge
- [ ] West Middleton
- [ ] Glacier Creek
- [ ] Kromrey
- [x] MHS/CSCS

Incident Commander *

Keith Vogt

Please list staff who assisted with the drill (Situation Response Team Members etc.) *

Keith Vogt & Robert Reinhart

Type of Drill *

- ○ Fire Drill
- ○ Lockdown
- ○ Classroom Hold
- ◉ Tornado/Weather Related Shelter
- ○ Building Secure
- ○ Evacuation
- ○ Staff Safety Training

Date of Drill/Training *

MM DD YYYY

10 / 19 / 2026

Time of Drill/Training *

Time

09 : 35 AM

Were emergency responders present to observe the drill/Training? *

- (●) Yes
- ( ) No

Approximately, how many staff participated in the drill/training? *

250

Approximately, how many students participated in the drill/training? *

2400

Please list names of the debrief team: *

Keith Vogt & Robert Reinhart

Please add notes from the debrief here: *

Overall, drill went well. We tried to focus on closing off the shelter spaces to ensure that all students were fully in the shelter location. 1st floor of the stack was too full. One end of the hallway had students spilling into the stairwell. They could have all fit, but it would have been extremely tight. I think we need to think about a few classrooms from the 3rd floor stack shelting on the 2nd floor instead of the 1st floor (all 3rd floor moves to the 1st currently).

This form was created inside of MCPASD Staff.

Google Forms

District Safety Drill/Training Form

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The respondent's email (**atorbeck@mcpasd.k12.wi.us**) was recorded on submission of this form.

School *

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- [ ] Glacier Creek
- [ ] Kromrey
- [ ] MHS/CSCS

Incident Commander *

Katie Kavanaugh

Please list staff who assisted with the drill (Situation Response Team Members etc.) *

Asher, Paula

Type of Drill *

- (●) Fire Drill
- ( ) Lockdown
- ( ) Classroom Hold
- ( ) Tornado/Weather Related Shelter
- ( ) Building Secure
- ( ) Evacuation
- ( ) Staff Safety Training

Date of Drill/Training *

MM DD YYYY

10 / 22 / 2026

Time of Drill/Training *

Time

12 : 30 PM

Were emergency responders present to observe the drill/Training? *

- ( ) Yes
- (•) No

Approximately, how many staff participated in the drill/training? *

37

Approximately, how many students participated in the drill/training? *

40

Please list names of the debrief team: *

Katie, Asher

Please add notes from the debrief here: *

Drill went well and very quick exit by students and staff.

This form was created inside of MCPASD Staff.

Google Forms

TO: MHS Administration, MCPASD Administration, MCPASD Board of Education
FROM: MHS World Languages Department
RE: Proposed Tour to France, Spring Break 2028

The MHS French Department is proposing a 2028 Spring Break trip to France. Our last trip to France was in Spring 2026, and we found that traveling in the spring was ideal for our goals, so we are excited to offer another opportunity for our students to travel to a French-speaking location.

With the cost of travel increasing, with summer travel in Europe becoming more crowded, and with unpredictable weather in early to mid June in Europe, we would like to offer a shorter trip over Spring Break to save money and provide a memorable travel experience without the heat and crowds of June in Europe. Traveling over Spring Break also affords an opportunity for our senior students to travel, since students must be in Level 3 or above, and some of our students aren't eligible until their senior year.

We prioritize the family stay, as this is the most authentic experience we can offer our language learners. Therefore, we are focused on creating a custom program with Vistas in Education, a company that specializes in language immersion travel to France, that will take us to Paris, Lyon, Annecy and the Alpine region of France, with a five night family stay. The itinerary will give students the opportunity to see several regions of France, from the country's cultural and political capital, to the gastronomic capital, and to the majestic Alps. The family stay will be in Lyon. We will return to Paris for two final days before departure back to the United States.

As per District Policy, we are providing the details of our tour. We will announce our travel plans in April, 2027, allowing families time to consider financial options. Furthermore, students who enroll in the travel program by June 15, 2027 will benefit from the early bird sign up price and a free farewell dinner on the Eiffel Tower on our final evening in Paris. The information provided is as we know it right now. Some minor adjustments may be made due to the total number of participants, our departure city, or the day we arrive or leave from France. Vistas in Education closely monitors conditions in France and has policies in place for communication with families prior to and during student travel, as well as a postponement or cancellation policy in case of social unrest in France.

- Trip Proposal (We are still working on details of the itinerary, but this is how it looks as of 10/15/26. Here is the proposed pricing plan, with departure from Madison.)
- Financial arrangements:
    - We will propose fundraising opportunities for our students.
    - The Wisconsin Association for Language Teachers (WAFLT) awards a student travel scholarship annually. Since Katy Dueppen is a member of this organization, our students would be eligible to apply.

    - Students who sign up by June 15, 2027 will receive a $300 discount off the program price.
- Cost of trip
    - The total cost of the trip varies depending on the size of the group.
    - Travel insurance (travel, medical, trip cancellation) is included for all program participants. Additional insurance plans are available at additional cost.
    - Of note in exclusions: baggage fees, transportation from Middleton to the airport, passport, tips, some meals and spending money.
    - The base price will range from $4400-$4900 and the total price will be approximately $5000-$5500.
- Detailed itinerary
    - This is the current draft of our detailed itinerary.
- Time parameters of trip and modes of transport
    - Preferred: Departure Thursday 3/23/28, return Sunday, 4/2/28.
        - We are asking for two days of school to be incorporated into the field trip (3/23/26 and 3/24/28), so that students have both weekday and weekend time in their family stay.
    - BUS: We hope to fly out of Madison, although we will look at options for Milwaukee and Chicago if Madison is cost-prohibitive. Options include contracting through MCPASD Transportation Dept., purchasing tickets from the Van Galder Bus Lines, or having parents drive their children to and from the airport.
    - Flights are included.
    - 2 airport transfers, 2 full day bus excursions near Annecy, train tickets for transport to and from Paris, boat tour on the Seine are all included.
- Listing of comp trips for staff and who will use them
    - Our non-paying staff include two MHS French teachers, Katy Dueppen and Andrea Magermans. Katy Dueppen will be in charge of the health forms.
- Chaperones
    - We don't anticipate needing additional chaperones unless our group size exceeds 20 students. We will either limit the group size to 20, or ask another MHS teacher to travel with us.
- Instructional purpose of the travel
    - This tour will allow our students to live authentically in a French-speaking community and stay with a French family for a short amount of time. They will experience attending a French high school, eating meals with a French family and socializing with French teenagers during the family stay. In our monthly meetings throughout the 2027-2028 school year, we will highlight history, innovation

through technology, art and architecture as it relates to the places we will visit. We will also teach and practice the practical language needs for this trip (how to communicate in a homestay, conversations in stores, on the street, in school, for example). Besides the historical significance of visiting cultural heritage sites, students will also have the opportunity to travel by plane, bus, train, boat and subway (and possible tramway), thereby giving students authentic experiences in using public transportation in another country. Paris is a living museum. We will spend time in the Louvre and will have the opportunity to visit other museums and historical sites in Paris based on the interest of the students traveling. Everything we encounter on this trip ties directly to our curriculum through both content and skill standards.

- Evidence of insurance coverage
- Family communication plan
- Postponement or cancellation policy
- Our timeline for this trip:
    - April 2027: Release info to families and have an information meeting
    - June 15, 2027: Early enrollment closes
    - October 15, 2027: Enrollment closes
    - January 1 2028: Final payment due
    - March 2028: Travel
- COVID Statement

Please let us know if there is additional information you would like from us at this time.

Sincerely,

Katy Dueppen and Andrea Magermans
French Teachers at Middleton High School

Title of Report: Summer Session 2026 Report

Person(s) Responsible:

- Sasha Casper, Teacher - 2nd grade at Northside Elementary and 2026 Summer Elementary Academy Principal
- Jen Bien, Teacher - Instructional Coach at Middleton High and 2026 Summer Extended Elementary Academy Co-Principal
- Kevin Dupuis, Alternative Education Teacher and 2026 Summer School Site Lead
- Amy Schernecker, Summer School and Community Outreach Coordinator and Extended Elementary Academy Co-Principal

Date of Board Meeting: Monday, November 9, 2026

Executive Summary:

Last year, the district collaborated with local summer school programs by joining the Dane County Summer School Forum hosted by Verona. Additionally, the district joined a national collaboration, with the District Summer Learning Network (DSLN). Funded by the Wallace Foundation, “DSLN...helps districts and states design engaging, evidence-based summer programs that improve academic outcomes and well-being.” Both opportunities were free and provided invaluable connections and information for our team.

Summer Session leadership and district teams, including Buildings and Grounds, Financial Services, Technology, Nutrition, Health Services, Registration, Employee Services, and Teaching & Learning, met in the fall of 2025 to hold an After-Action Review of Summer Session 2025 and discuss highlights, as well as areas of growth. The Summer Session leadership team began regular meetings in January 2026 with the overarching goal of expanding district summer programming. Meetings continued into the spring and included staff from district departments to ensure a continuum of service was provided as Summer Session grew.

Expansion of summer offerings across levels led to more opportunities for students and staff. Elementary Academy had the greatest growth with additional morning sections, as well as adding Summer Extended Academy enrichment courses in the afternoon for the first time. Our youngest learners, those transitioning into kindergarten, were welcomed into summer programming through the inaugural ‘Flying into Kindergarten’ course. At the middle level, Summer Academy expansion allowed for more students to attend the literacy and enrichment courses. The continued partnership with the Middleton Youth Center created a full day of programming for some students at the Middle

School level. Staff opportunities included: autonomy in creating/utilizing curriculum, further exploring best practices for professional growth, and various leadership opportunities.

The district also embarked on a partnership with Insight AI (Artificial Intelligence) to host a for-fee summer camp opportunity for any Middle and High School students to engage in programming developed and taught by Stanford and Massachusetts Institute of Technology (MIT) alumni. At the high school level, there was an expansion of non-credit offerings through growth in courses of pre-Advanced Placement, Bridge to Success, Strength and Conditioning as well as Marching Band.

K-8 Expansion

The original goal for Summer Academy and Summer School was a focus on remediation, supporting those students who were not demonstrating proficiency in grade-level academic standards. To honor foundational practices in place, while establishing a forward-looking model of expansion, the leadership team worked to integrate structured support in reading and writing with comprehensive enrichment programming for the Summer 2026 session.

Elementary Academy, serving rising grades K-4, created a daily schedule that allowed grade-level teaching teams to provide academic support alongside grade-level enrichment opportunities. The afternoon Extended Academy focused on multi-age enrichment opportunities. The team also added a rising Kindergarten option to support our youngest learners. “Flying Into Kindergarten” was available as a morning and afternoon offering. Middle Academy expanded its enrichment opportunities to all families and students as well.

A new site was opened for Elementary and Extended Elementary Academy “All-Star” scholars at Sauk Trail Elementary School. Housing elementary-level summer programming at this location offered age-appropriate transitions and playground structures for students. This also discontinued the practice of moving elementary student-sized furniture between buildings. The Sauk Trail site was chosen as it qualified for reimbursement of breakfast and lunch for students attending Summer Session. In an effort to help reduce the initial impact on summer building cleaning and maintenance, planning used only the main floor (with the exception of the cafeteria and gym in the lower level).

Registration

Summer 2026 provided a “transitional” summer honoring “invite-only” registration of the past, followed by open registration for any school-age district resident. Furthermore, flexible registration options, including elementary morning, afternoon-only schedules, and partial afternoon sessions, were made available to families.

To continue serving students needing additional academic and social-emotional support at the elementary and middle level during the summer, data was gathered with the same parameters as years past. A list of student candidates was generated from data around reading and math scores, as well as placement in intervention and overall attendance. The initial list was shared with elementary and middle school leadership teams for review. Designated administration and school staff were able to augment lists based upon additional factors identified at the building level. These families were

sent invitations to pre-register only the child/children identified on the list. After early registration concluded, registration opened to all eligible school-aged district residents.

Registration comparisons: K-8 Academy Summer 2025, Early Registration & Open Registration

Program	2025 Final Student Numbers (reference)	2026 Students Pre-registered	2026 Students Open Registered	Final Student Numbers
Elementary Academy (Mornings)	179	158	134	275 4K=33, KG=65, 1st=60, 2nd=64, 3rd=53
Extended Elementary Academy (Afternoons)	26	119	95	190 4K=17, KG=46, 1st=39, 2nd=47, 3rd=41
Middle Academy (Mornings)	149	98	120	224 4th=81, 5th=70, 6th=42, 7th=31

Elementary Academy

Morning Elementary Academy saw an increase of 96 (54%) student participants from Summer 2025. Sasha Casper mastered the role of the Summer Academy Elementary level principal by creating a new schedule for Elementary Academy (mornings). This schedule continued school norms, promoting Academic and Social-Emotional Learning as well as following routines for transitions, library time, physical education, and recess. The schedule also allowed for grade-level teams to have a common planning time, which provided support for teacher and student needs. University of Florida Literacy Institute (UFLI) lessons with an instructional focus on phonemic awareness, phonics, spelling, and fluency guided the Reading Block portion of the schedule, and Bridges Math was used as a curricular guide in the math block. Independent reading was moved to the Library Encore rotation. Additional time and effort were spent working to balance classes based upon student needs. Elementary Academy ran from 8:00 am to 12:00 pm, and included free breakfast and free lunch.

Flying Into Kindergarten was introduced, with two classes in the morning and one class in the afternoon. A play-based, comprehensive curriculum kit from Savvas Learning Company titled “Three Cheers for Pre-K” was implemented. The overall schedule was: Welcome to Today, Story Time, Literacy Circle, Centers and Small Group Time, Math Circle, Reflect, Lunch Time, and Encore.

Reading Interventions

Reading Interventionists found the elementary schedule conducive to holding Reading Intervention groups throughout the morning. These groups utilized the Orton-Gillingham Approach. The Elementary Academy principal and interventionists put a tremendous amount of

time into creating a daily schedule that fit student needs as well as allowed for maximization of students engaged in intervention.

Two Reading Interventionists were hired at the Elementary Academy level. One interventionist offered four Spanish Intervention groups and three English Intervention groups. This flexibility helped keep the intervention consistent with academic school year offerings. Our second interventionist offered six intervention groups. Originally, more students were assigned to reading intervention groups; however, those students did not attend.

Reading Data

Aimsweb Oral Reading Fluency (ORF) is a specific assessment within the aimswebPlus K-12 assessment system that measures a student's ability to read connected text aloud. During the assessment, a student reads a passage for one minute, and their score is based on the number of correctly read words per minute. This measure helps determine a student's reading progress and identify those who may need intervention.

Since the Aimsweb Oral Reading Fluency measure was not completed with all district students in the spring, not all students who attended Summer Academy have a spring score. In Spring 2026, there were 179 students assessed with ORF who later attended Summer Academy. A total of 189 of those Elementary Summer Academy students were screened in the fall using the ORF.

English Oral Reading Fluency	High Risk	Some Risk	On Watch	Low Risk
25-26 Spring	23.5% (42/179)	30.7% (55/179)	17.9% (32/179)	27.9% (50/179)
26-27 Fall	17.5% (33/189)	25.4% (48/189)	21.2% (40/189)	36% (68/189)

Data for the Spanish ORF was collected similarly to the Elementary Summer Academy Reading Intervention groups held in English.

Spanish Oral Reading Fluency	High Risk	Some Risk	On Watch	Low Risk
25-26 Spring	62.9% (22/35)	14.3% (5/35)	8.6% (3/35)	14.3% (5/35)
26-27 Fall	37.5% (15/40)	12.5% (5/40)	12.5% (5/40)	37.5% (15/40)

The results for both groups are a reduction in the percentage of students in the “High Risk” category on the ORF measure for Elementary Summer Academy students who tested in the Spring of 2026 and the Fall of 2026. There is also a decrease in the percentage of students in the “Some Risk” category this Fall. While the percentage of students “On Watch" slightly increased in the Fall window, there is a large increase in the number of students in the “Low Risk” categories this Fall.

Of the students who ended the 2025-2026 school year with a Personal Reading Plan and attended Summer Academy, 11 entered the 2026-2027 school year scoring at or above the 40th percentile on their fall literacy screener — a meaningful indicator of progress heading into the new year.

Elementary Academy Collaborations
Summer partnerships at the elementary level included two major community literacy initiatives and expanded student mentorship programs.

Scheduling for the literary partnerships was planned and coordinated to ensure access for students in both the morning and extended afternoon programs:

- Madison Reading Project: Elementary Academy hosted a single visit during which 213 books were distributed to students.
- Middleton Public Library: Representatives visited the site twice in July, engaging a total attendance of 541 students and providing 433 free books.

Eight High School student leaders volunteered 630 hours to mentor and assist elementary learners and staff. The Summer Session ESL Connections and Community students returned again to offer support during morning Elementary Academy during the last two weeks of Summer Session.

Extended Academy
Jen Bien brought her expertise by joining as the Summer Extended Elementary Academy level co-principal. Operating from 12:00 pm to 4:00 pm, Extended Elementary Academy experienced the highest student growth, expanding by 164 students compared to 26 total students in the Summer of 2025. Extended Elementary ran three cycles of enrichment opportunities. Students were grouped multi-age (rising 1st and 2nd, as well as rising 3rd and 4th) that changed every two weeks. Classes included Science, Technology, Engineering, and Math (STEM), art, animals and science, as well as theatre. In addition to the collaborations listed above, Extended Elementary had the opportunity to welcome the Middleton Cross Plains Park and Recreation Youth Center Summer Program's middle school students once a week in the afternoon for mentorship.

Middle Academy
Under the continued leadership of Principal Brandon Tewalt, Summer Middle Academy participation grew by 75 students (50%) compared to 149 students in 2025. Transitioning to an open registration model fostered broader student engagement and created a more diverse learning community than the targeted focus groups of prior years.

The daily schedule included Literacy, Encore (Art and Physical Education), as well as both three-week and six-week mini courses. Core literacy instruction provided 45 minutes of daily, targeted practice focused on foundational skills, background knowledge, vocabulary acquisition, text evidence analysis, and grade-level comprehension through high-interest reading opportunities. Instruction across reading blocks was scaffolded, differentiated, and grounded in best practices. Near the end of the six-week session, middle-level programming integrated educational field trips.

Reading Intervention
One Reading Interventionist and three reading teachers were hired at the Middle School level. To identify precise instructional starting points for students continuing reading support, the Reading Interventionist administered the Systematic Instruction in Phonological Awareness, Phonics, and

Sight Words (SIPPS) placement assessment. While end-of-year AimswebPlus data established a baseline, the SIPPS evaluations guided the creation of three targeted intervention groups.

Middle School Collaborations
Middle Academy partnered with the Madison Reading Project to distribute 136 free books to students. Additionally, representatives from the Middleton Public Library visited Middle Academy twice in July, reaching 160 attendees and giving out 98 free books.

High School Credit Recovery and Initial Credit (rising grades 9-12)
Kevin Dupuis stepped up to become the Site Lead of Summer School at Middleton High School. Offerings at this level are almost all credit recovery for core graduation requirement courses. Summer 2026 at the high school does have limited initial credit course options for identified students, as well as a few non-credit enrichment opportunities for students.

Credit Recovery classes held at the high school are designed for students to demonstrate proficiency in standards missed during the academic school year. Students who failed a core course during the school year were eligible to attend Summer School. Invitations for summer classes were based on a list of students who failed core first-semester courses and/or were currently failing second-semester core courses with an F at the 18-week grading window. Student registration for Summer School remained open during the entire six weeks of summer programming.

Given the analysis of previous High School Summer School sessions, some core courses required for graduation in English, math, science, and social studies were offered. Summer school grades do not replace the F's on a student's transcript. The grades are entered as a summer "term" and therefore average with the F recorded during the academic year for the student's overall GPA.

Initial credit courses offered during the summer included the hybrid Work Experience option available only to credit-deficient scholars, and the in-person credit for level one and two English Language Learners (ELLs) via the course "Connections and Community".

High School Credit Recovery Credits Earned **Total Credits Earned = 100**

Class	Total Students	Credits Earned
Math *Algebra I, Geometry*	123	28
Social Studies *Land, People and Power, Human Geography, US Government & Politics*	59	6.5
Science *Biology, Chemistry, Physics*	82	31
English *English 9, English 10, Communications, English 11*	100	33
Work Experience	3	0

ESL *Connections and Community*	19	1.5

Enrichment Opportunities at Middleton High School (rising grades 5-12)
Additional focus on enrichment (not for credit) classes at the secondary level of Summer Session included the return of Bridge to Success, Strength & Conditioning, Pre-Advanced Placement (Pre-AP) courses, and Marching Band. Enrichment courses, while staffed by certified and licensed teachers, do not meet the Department of Public Instruction's (DPI's) requirements to earn initial credit. A new enrichment course, International Business, was held for Clark Street Community School scholars and was supported by a donation from the MCPASD Education Foundation. This summer, the district also partnered with Insight AI to host an in-person, 32-hour paid program for students in two cohorts: Middle School and High School.

Summer Session Attendance ALL levels

Program	Students 2025	Attendance Rate 2025	Students 2026	Attendance Rate 2026
Elementary Academy	179	88.98%	275	79.45%
Extended Elementary Academy	26	65.54%	190	70.13%
Middle Academy	149	86.68%	224	85.06%
Bridge to Success *attendees only	33	75.48%	29 *not including student leaders	89.16%
International Business	—	—	8	68.75%
Strength and Conditioning	230		250	87.92%
Pre-AP Enrichment	10	83.06%	72	87.47%
MHS Summer School	153	83.19%	160	79.48%
Marching Band	203		234	99.84%
Total Students	**983**		**1,442**	

Staffing
The success of summer programming across levels is impossible without high-quality level administrators, teachers, and support staff. With the goal of hiring quality candidates to teach our scholars, the team promoted openings internally, attended the Cooperative Educational Service Agency (CESA) 2 Education Fair hosted by Cambridge High School, and joined the MCPASD Teacher Career Fair at the District Support Center. In addition to these efforts, positions were posted, both internally and externally, via the Wisconsin Education Career Network (WECAN).

Summer Session Slidedeck

Next Steps

- Maintain active collaboration with regional and national summer learning networks, such as the District Summer Learning Network (DSLN) and the Dane County Summer School Forum.
- Advance the registration timeline and streamline registration for all eligible district families via Infinite Campus.
- Continue to expand overall student registration and track participation metrics across all program levels.
- Continue to build a comprehensive, centralized repository of core instructional resources and curriculum plans to support staff onboarding and align with district standards, literacy objectives, and mathematics goals.
- Explore additional partnerships with local summer camps around extended care.

A Cardinal's Journey

Middleton-Cross Plains Area School District

Summer Session 2026

Engage. Empower. Evolve.

Welcome and Introductions

- Natalia R-G - Middleton High School Senior and 2026 Summer Elementary Academy Student Mentor Volunteer
- Sasha Casper, Teacher - 2nd grade at Northside Elementary and 2026 Summer Elementary Academy Principal
- Jen Bien, Teacher - Instructional Coach at Middleton High and 2026 Summer Extended Elementary Academy Co-Principal
- Kevin Dupuis, Alternative Education Teacher and 2026 Summer School Site Lead
- Amy Schernecker, Summer School and Community Outreach Coordinator and Extended Elementary Academy Co-Principal

Mission

We know our students' stories and build upon their strengths to inspire them locally so they are prepared globally.

"I can see how the additional practice with reading/math/writing from summer academy has benefited our student."

"We loved the summer school program and are so happy it was offered!"

"yo hablo español y en este verano he reforzado el ingles"
"I speak Spanish, and this summer I've strengthened my English."

"I have learned how to make junk journal[s] and met other friends."

"My son had a great summer, made new friends!"

"My son was very upset that I signed him up without asking, but now at the end I asked him if he was glad I did ...from picking him up on Day 1, he has said he loves it and is so glad I did."

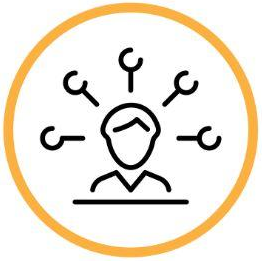
"Kid totally enjoyed his summer education"

"My daughter had so much good things to say about the program and loved every aspect of the program, and looked forward to it everyday."

Just want to say thank you all for providing such a great learning experience for the kids! ...the Pre-AP class...This training gave the students a helpful preview of what AP exams are like and will definitely get them better prepared and more confident for future advanced courses.

[One thing I learned this summer is]: "More things about computer parts such as ram, data centers, how light mixes with color to make new ones, and how pixels work"

Summer Expansion Overall



Curious

MCPASD expanded Summer Session to allow students, staff, and families additional opportunities to more deeply explore their Cardinal's Journey. With a focus on the **Cardinal Mindset** of **Curiosity**, we sought out innovative teachers and staff excited to support students on their summer learning journey. Embracing the **Cardinal Foundations** of **Collaboration** and **Adaptability**, we focused on providing students with additional summer learning opportunities.

- **Significant Enrollment Growth:** Total number of students in Summer Session 2026 = 1,442. An increase of 47% (459 more students) compared to Summer 2025's total number of students = 983
- **Centralized Information for Families:** With help from the district's Communications Team, a Summer Session Webpage was created and added to the district website
- **Expanded Programming:** Registration, rising K-8 schedule changes, and an elementary site was opened
- **Student Mentorship:** Eight High School Mentorship students volunteered their time to support our young learners during summer learning

A Cardinal's Journey

Middleton-Cross Plains Area School District

Elementary Academy 2026

Academy All-Stars

Academy All-Stars Affirmation



I am an ALL-STAR:

powerful, unique, and deserving of my education!

I believe that everyone has the right to feel safe.

I will work hard to be the best student I can be.

I am an important part of what makes

Elementary Academy special.

I am strong enough to learn outside of my comfort zone.

I am valuable.

Elementary Expansion Changes

Adaptability



- Morning Elementary Academy grew by 54% to 275 students
  - New: Introduction of “Flying Into Kindergarten” experience for rising Kindergarten students
  - Sauk Trail, a new site for Elementary Academy, opened to:
    - Welcome rising K - rising 4th grade scholars
    - A new daily schedule integrated:
      - Structured core academic support (such as University of Florida Literacy Institute (UFLI) reading lessons and Bridges Math) with comprehensive enrichment programming
      - Opportunity for staff to collaborate during common planning time
      - Increased access for interventions
    - Embrace Social Emotional as well as Academic Growth
- New: Extended Academy grew to 190 students
  - Focused on enrichment opportunities with certified teachers to participate in Science, Technology, Engineering and Math (STEM), reading and theatre, art, and social studies.
  - Provided flexibility in attending two-week sessions on a cycle



Elementary Academy Data

- Amazing Staff embraced the addition of the Reading block, and our Reading Interventionists delivered continuity
- Summer Academy students who took the Spring and Fall Oral Reading Fluency assessments saw improvement



Accountable

Oral Reading Fluency	High Risk	Some Risk	On Watch	Low Risk
25-26 Spring	23.5% (42/179)	30.7% (55/179)	17.9% (32/179)	27.9% (50/179)
26-27 Fall	17.5% (33/189)	25.4% (48/189)	21.2% (40/189)	36% (68/189)

Spanish Oral Reading Fluency	High Risk	Some Risk	On Watch	Low Risk
25-26 Spring	62.9% (22/35)	14.3% (5/35)	8.6% (3/35)	14.3% (5/35)
26-27 Fall	37.5% (15/40)	12.5% (5/40)	12.5% (5/40)	37.5% (15/40)



Community Partnerships



Collaboration

- Collaborations with:
  - **The Madison Reading Project**
    - 213 books were distributed to students in both Morning and Afternoon Academy
  - **Middleton Public Library**
    - Representatives visited the Sauk Trail site twice in July, engaging a total attendance of 541 students and providing 433 free books
  - **Middleton Police Department**
    - Indoor Recess Conversations
    - Outdoor Recess Soccer
  - ***New:*** **A high school student mentorship** program to support our learners
    - Contributed 630 volunteer hours





Elementary Academy Takeaways

- Our dedicated staff were able to support our learners as summer numbers increased greatly through improved routines and procedures as summer progressed
- We saw significant student growth in literacy skills over the course of 6 weeks
- We celebrated our Academy All-Stars (staff and students) with All-Star awards, staff potlucks, and last day popsicles





Self-Aware





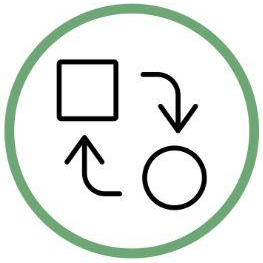


A Cardinal's Journey

Middleton-Cross Plains Area School District

Middle Academy 2026

Middle Academy Changes



Teachers nurtured and promoted the **Cardinal Foundations** of **Collaboration and Adaptability** by exploring hands-on learning opportunities that allow for a more individualized focus on student learning.

- Shifting to open registration increased Middle Academy participation by 50% to 224 from 149 students
- Broadening student engagement across literacy, enrichment, and mini-courses
- All classes located in the 6th grade wing of Kromrey Middle School
- 7th and 8th grades were combined

Community Partnerships

Collaboration

- Collaborations with:
  - The Madison Reading Project
    - 136 books were distributed to students
  - Middleton Public Library
    - Representatives visited the Kromrey site twice in July, reaching 160 students and providing 98 free books
  - Field Trip
    - Madison Zoo



Middle Academy Takeaways



- **Program Offerings and Curriculum**
  - Expand enrichment opportunities to include classes such as:
    - Cooking
    - Crochet
    - Myths and Legends
    - Science, Technology, Engineering, and Math (STEM)
- **Activities and Field Trips**
  - Offer more field trips
  - Increase building library visits
- **Advisory and Class Placements**
  - Add additional Social Emotional Learning lessons
  - Prioritize students scheduled for their preferred class selections

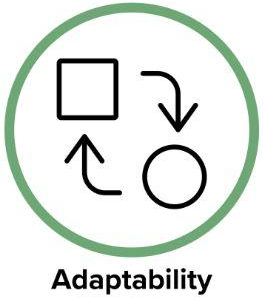
A Cardinal's Journey

Middleton-Cross Plains Area School District

Summer School 2026

High School Credit Recovery and Enrichment

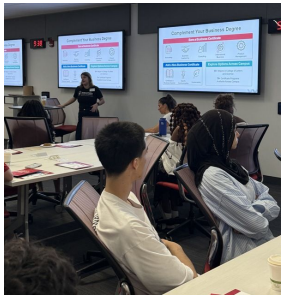
Summer School at Middleton High School Changes



- Location change to Clark Street Community School's Learning Space
  - Improved supervision of
    - Entrance / Exit
    - North Commons
    - Enrichment Opportunities
- High School Credits & Enrichment:
  - Students remediated 100 total credits across core graduation courses
- Non-credit Enrichment
  - Strong participation continued in:
    - Marching Band - 234 students (up 31)
    - Strength & Conditioning - 250 students (up 20)
    - Pre-AP - 72 students (up 62)
- Pre-AP course offering
  - Session Length of one week intervals for 5 out of 6 weeks
- New: A partnership with Insight AI offered in the South portion of the MHS the last two weeks of July

Summer School Takeaways

- Location change to Clark Street Community School was positive and should remain when possible
- Dedicated staff made concerted efforts to communicate progress with families, while supporting scholars in demonstrating proficiencies, and earning credit.
- Update student records as soon as the student demonstrates proficiency in a course





Self-Aware



A Cardinal's Journey

Middleton-Cross Plains Area School District

Summer Session 2026

All Levels

Summer Session Attendance All Levels



Program	Students 2025	Attendance Rate 2025	Students 2026	Attendance Rate 2026
Elementary Academy	179	88.98%	275	79.45%
Extended Elementary Academy	26	65.54%	190	70.13%
Middle Academy	149	86.68%	224	85.06%
Bridge to Success *attendees only	33	75.48%	29 *not including student leaders	89.16%
International Business	—	—	8	68.75%
Strength and Conditioning	230	84.20%	250	87.92%
Pre-AP Enrichment	10	83.06%	72	87.47%
MHS Summer School	153	83.19%	160	79.48%
Marching Band	203	99.34%	234	99.84%
Total Students	**983**		**1,442**	

Summer Session Costs

Accountable

Metric	Amount
Summer 2025 Total Expenditures	$411,087.59* Includes Transportation
Summer Session 2026 Expenditures	$485,625.84
Summer 2026 Budget	$675,000.00
2026 Registration Increase over 2025	459 students up 47%
2026 Expenditures Increase over 2025	$74,538 up 18%









Next Steps

- Advance the registration timeline and streamline registration for all eligible district families via Infinite Campus
- Ensure adequate staffing to support additional expansion
- Continue to expand overall student registration and track participation metrics across all program levels
- Explore additional partnerships with local summer camps around extended care
- Increase parent communication and streamline consistent feedback loop
- Emphasis on attendance requirements for students attending Summer Session
- Continue to build a comprehensive, centralized repository of core instructional resources and curriculum plans to support staff onboarding and align with district standards, literacy objectives, and mathematics goals



Critical Thinking & Problem Solving



A Cardinal's Journey

Middleton-Cross Plains Area School District

Questions?

Thank you!

I-D - **BOARD ORGANIZATION POLICY**

The Board will adhere to all State and Federal laws pertaining to the organization and functioning of school boards. All Board members will represent the needs and interests of the District as a whole.

The Board will consist of nine (9) members serving staggered three-year terms, with three (3) seats elected each spring. Four (4) seats are At-Large seats, each open to any qualified elector residing anywhere within the District. Five (5) seats are Area seats, one (1) for each of the geographic areas as depicted in the attached map and as generally described below, each held by a member residing in that Area. When the transition described below is complete, Board seats will be apportioned as follows:

AREA	**Community**	**Member(s)**
Area 1	Springfield area	**1**
Area 2	Cross Plains area	**1**
Area 3	West Middleton, South of Old Sauk Road to Gammon Road, and a portion of the city of Madison	**1**
Area 4	City of Middleton, Westport, and a portion of Town of Middleton	**1**
Area 5	Central area bordered by Evergreen Rd on East, Enchanted Valley Rd on West, Schneider Rd on North and Old Sauk Road on South	**1**
At-Large	Any area of the district	**4**

Transition to At-Large Seats. As approved by the electors at the Annual Meeting on September 22, 2026 (Resolution A), the new apportionment will take effect as each seat reaches its regularly scheduled election, beginning with the Spring 2027 election. No incumbent's term will be shortened. Areas with greater than one seat will fall under this policy (currently Area 2 and Area 4), the additional seat(s) becoming At-Large seats in the order in which they come up for election. A vacancy in a seat not yet converted will be filled under that seat's current area designation until its next regularly scheduled election.

Conversion to At-Large seats on the ballot as follows:

Spring 2027 (two seats transition to At-Large): one (1) seat in Area 2, and one (1) seat in Area 4.

Spring 2028 (one seat transitions to At-Large): one (1) seat in Area 4.

Spring 2029 (one seat transitions to At-Large): one (1) seat in Area 4.

Beginning in Spring 2030, each board seat, Area or At-Large, will continue to be elected on a three-year rotation and with the same designation set out above. During the declaration process in advance of the April election, candidates in Area 2 and Area 4 will have to declare whether they seek an At-Large Seat or Area Seat.

When any Board Member ceases to be a resident of the District or is unable to attend meetings for a period exceeding sixty (60) days, her/his seat will be considered vacant. If an Area Board Member ceases to reside in the Area from which they were elected, her/his seat will be considered vacant. Vacancies will be filled according to Board procedure outlined in the previous paragraph.

Board officers will be elected as defined by law with duties agreed upon by the entire Board.

Individual Board members will receive salaries as established at the Annual Meeting.

See Wisconsin Statute § 120.02 Method of changing number, apportionment, or election of School Board members; Resolution A, approved by the electors at the Annual Meeting of September 22, 2026.

Adopted: 02/13/17, and Resolution A, approved by the electors at the Annual Meeting of September 22, 2026.

Adopted: 02/13/17
Revised: 10/20/26
Reviewed: XX/XX/26

Middleton-Cross Plains Area School District

Resolution (Sep 22, 2026) Budget Hearing and Annual Meeting:

RESOLUTION A - Special Item of Business Put Forward by Petition

BE IT RESOLVED: Pursuant to the provisions of Ch. 120, Wis. Stats. 120.02(2)(a), that the electors of the annual meeting of the Middleton-Cross Plains Area School District approve the plan of apportionment, duly presented by petition, which modifies the present apportionment of the 9-member MCPASD Board of Education by establishing five (5) geographically-designated school board seats (one each for already established board representation areas, Areas I, II, III, IV, and V) and four (4) open at-large seats available to any qualified elector residing anywhere in the school district, with this change to be implemented gradually at each seat's natural point of re-election beginning with the Spring 2027 election.

1-D.1 - **FILLING BOARD VACANCIES**

Vacancies on the Board shall be filled in accordance with State law (WI Stat § 17.26 (2022)) and this policy. Any person who fills an Area Board vacancy in an apportioned area must be both a resident of the area in which the vacancy occurs and a qualified elector of the District. Any person who fills an At-Large Board vacancy must be both a resident of the District and a qualified elector of the District.

The individual who is selected to fill a Board vacancy shall not take office until they have taken and filed the oath of office. The oath shall be filed on or before any date or deadline that the Board establishes for the appointee to take office. Upon taking and filing the oath, the individual will file a campaign registration statement if required to do so by law. The appointee will be asked to assume the seat at their earliest convenience, preferably by the next scheduled meeting. State law determines the date on which an appointee's term of office expires.

Appointment Guidelines

During the 60 days immediately following the date on which a vacancy first exists, the Board may fill the vacancy only by an appointment made by a majority vote of the remaining members of the Board. Any such attempt to fill the vacancy shall be consistent with the following guidelines:

A. The Superintendent, or their designee, shall give notice of the vacancy to the public. The notice shall include a deadline for applying to fill the vacancy. The deadline shall be at least fourteen (14) days after the date that the notice is first placed on the District website or otherwise first posted or published.

B. Any qualified elector of the District who is interested in filling the vacancy may submit a letter of application (addressing qualifications and interest) to the Office of the Superintendent. Applications received by the specified deadline are assured consideration. The Office of the Superintendent will then send qualified applicants a list of questions relevant to the position of School Board member. The Board delegates responsibility for the drafting of these questions to the Superintendent and Board President. The applicants' responses will be forwarded to current Board members for review. If one or no applications are received by the deadline, the Board President may direct the Superintendent to reissue the solicitation of interest with the deadline for

assured consideration extended by up to an additional fourteen (14) days. The Board President shall ensure that all Board members are informed of any such extension.

C. On or before the date of the Board meeting at which the Board considers the potential appointees, each potential appointee shall also submit a sworn declaration of eligibility to hold the vacant Board seat.

D. The Board shall consider all the identified potential appointees at a properly noticed meeting of the Board. Each potential appointee shall be given an opportunity to make a statement in support of their possible appointment to serve on the Board. The Board may question the potential appointees.

E. The possible selection of an appointee to fill the vacancy will proceed with the use of signed, written ballots unless a majority of the Board approves the use of a roll call or voice vote. A standard majority of votes cast shall be required to make an appointment, with any vote for "none of the above" counting as a vote cast. Where no such majority exists on the first ballot vote, a second vote shall be cast for the two (2) candidates who received the greatest number of ballot votes. If all candidates are tied and/or if more than one candidate is tied for second place and no majority exists, the Board shall include such additional candidate(s) in the next round of voting. The Board at any time may through a majority vote choose to repost the position and restart the process.

F. The Superintendent and Board President shall jointly ensure each person who fills a vacancy is provided with an orientation to the duties and responsibilities of serving as a Board member.

If a vacancy has not been filled by an appointment made within sixty (60) days of the date on which the vacancy first exists, the Board will attempt to fill the vacancy using the following procedure:

A. If a duly elected successor (i.e., elected at a Spring Election) will take office in the seat that is currently vacant within the next 60-day period that follows the initial 60-day period of the vacancy, no other appointee shall serve in the vacant seat in the interim.

B. If the vacancy is not filled by the duly elected successor in office pursuant to the previous paragraph, then at a regular Board meeting held no later than forty-five (45) days after the end of the initial 60-day period of the vacancy, the Board shall attempt to appoint a qualified elector to fill the vacancy by a majority vote. If after five (5) rounds of voting the Board still has been unable to fill the vacancy, then the chairperson of the meeting shall declare a deadlock and immediately call for nominations in order to break the deadlock by the random selection of a nominee.

C. A nominee must be a qualified elector who has submitted a sworn declaration of eligibility to fill the vacancy in question and who has not withdrawn from consideration. Each Board member who is present at the meeting may nominate, or support the nomination of only one nominee.

D. Each nominee, if any, whose nomination is supported by at least two Board members (inclusive of the Board member who initially made the nomination) will be included in the random selection process. Any nominee selected as a result of the random process is thereby selected to fill the vacancy. All candidates will be notified of the Board's decision.

E. If, for any reason (including the lack of any identified potential appointee), the vacancy is still unfilled 105 days following the date on which the vacancy first existed, then the procedures listed above shall be repeated at regular Board meetings held at approximately monthly intervals until either the vacancy is filled or there are fewer than sixty (60) days before a duly-elected successor will take office in the vacant seat.

For purposes of this policy, a regular Board meeting is any Board meeting convened pursuant to lawful authority (e.g., a meeting scheduled by a specific vote of the Board, the regular monthly meeting(s) established by a Board decision or under Board policy, etc.) other than a meeting that has been scheduled and convened upon the call or request of an individual Board Member.

Approved: 2/27/17
Revised: XX/XX/26
Reviewed 10/14/26

Middleton-Cross Plains Area School District