

CARMICHAELS AREA SCHOOL DISTRICT
September Regular Board Meeting of Thursday, September 17, 2026
7:00 PM

Charlotte Blaker: Absent
Jami Krull: Present
Joseph Lapkowicz: Absent
Lewis May: Absent
John Menhart: Present
Stephen Pratt: Present
Jackie Shuppe: Absent
Daniel Smith: Present
Brian Sokol: Present

A. MEETING OPENING

Board President

1. Call to Order/Pledge of Allegiance/Moment of Silence/Roll Call
2. Approval of Minutes

B. UNFINISHED BUSINESS

Board President

C. ADDITIONS TO AGENDA

Board President

D. APPROVAL OF AGENDA

Board President

E. REMARKS FROM VISITORS

F. STUDENT REPRESENTATIVE - Ella Groves

G. Administrative Reports - (Exhibit I)

1. Superintendent's Report
Amy Todd
2. Elementary Principal Report
Marissa Sacco
3. Middle School Principal Report
Daniel Poland
4. Senior High Principal Report
Lisa Zdravecky
5. Director of Special Education Report
Jeanine Hudock
6. Technology Administrator Report
Travis Townsend
7. Maintenance Supervisor Report
Gary Syrek

H. Human Resources (Sokol, Krull, Shuppe)

Brian D Sokol

1. Student Re-Admission
Brian D Sokol
Background: The administration is requesting approval of student agreement for the 2026-2027 school year.
2. Professional Personnel List 2026-2027- **(Exhibit II)**
Brian D Sokol
Background: The administration is presenting the 2026-2027 Professional Personnel list for approval.
3. Sub List Addendum-Professional, Security, Cafeteria - **(Exhibit III)**
Brian D Sokol
Background: The administration is requesting approval of the attached substitute addendum. All the individuals presented have submitted all required clearances.
4. CAEA MOU-Schedule Change - **(Exhibit IV)**
Brian D Sokol

Background: The Administration is requesting approval of three memorandums of understanding with the Carmichaels Education Association. All three are related to a staff schedule changes.

5. Policy 251- Students Experiencing Homelessness, Foster Care and Other Educational Instability

Brian D Sokol

Background: The administration is requesting approval of Policy 251 Students Experiencing Homelessness, Foster Care and Other Educational Instability for the second reading.

6. Policies 1st Readings

Brian D Sokol

a.	Policy 209.2	Diabetes Management
b.	Policy 309	Assignment and Transfer
c.	Policy 716	Integrated Pest Management
d.	Policy 827	Conflict of Interest

7. Business Office Administrative Assistant

Brian D Sokol

Background: The interview process has been completed for the Business Office Administrative Assistant. The administration is requesting to offer Anne Frank the position of Business Office Administrative Assistant.

8. Bible Release Program 2026-27

Brian D Sokol

Background: CBM Ministries has requested to have Bible Release time for students in Carmichaels Elementary Center. The program will be held on the first and third Wednesday each month from 1:35 - 2:35. The Pennsylvania School Code (24 PA 15-1546) requires the school to dismiss students for up to 36 hours per school year for religious instruction if a parent requests.

9. SEIU Secretary-PCA Contract Addendum

Brian D Sokol

Background: The negotiations with the Secretary/ Paraeducator /LPN/Van Drivers have been completed. Administration is requesting approval of the agreement.

10. 26-27 School Calendar - (**Exhibit V**)

Brian D Sokol

Background: Administration is requesting the approval of the Revised 2026-2027 School Calendar. The changes outline the half In-Service Day which will be held on October 26 for additional professional development relating to the new math curriculum. As a result, we will have a half day on October 26, 2026 for students.

11. Travel - R. Pratt

Brian D Sokol

Background: Ms. Pratt is requesting to attend the Annual PASBO conference in March, 2027. The cost is approximately \$900, which is a budgeted line item.

12. Travel - B. Bell

Brian D Sokol

Background: Brittney Bell is requesting approval to attend the National Council of Teachers English Conference, Professional Development Course at Philadelphia Convention Center on November 19-22, 2026. The district will only be responsible for the cost of the substitute teacher.

13. Travel - J. Cole

Brian D Sokol

Background: Johnna Cole is requesting approval to attend the Highmark Caring Place Grief Summit in Warrendale, PA on October 8, 2026.

14. Secretarial Evaluation Form

Brian D Sokol

Background: The administration has revised the secretarial evaluation form. The prior evaluation form was developed in 1980. The administration is requesting approval of the updated evaluation form.

15. Resignation - B. May, HS Secretary

Brian D Sokol

Background: Bethany May HS Secretary, has submitted her letter of resignation from Carmichaels Area School District.

16. INFORMATION ITEMS

Brian D Sokol

1. **FMLA Approved**

Notification of FMLA approved for one (1) Elementary Staff member. No action necessary.

2. **Tenure Status**

Notification of tenure status granted to Jessie Shimko following three (3) years of satisfactory service. No action necessary.

3. **CASD Comp Plan**

I. **Budget and Finance (Smith, Blaker, Sokol)**

Daniel E Smith

1. Western Pennsylvania Leadership Collaborative Membership

Daniel E Smith

J. **Activities and Athletics (Pratt, Lapkowitz, Smith)**

Stephen C Pratt

1. Field Trips

Stephen C Pratt

a.	Panepinto	11th Grade Career & Resource Fair	EQT, Waynesburg	retroactive September 15, 2026
b.	Perkins, K	7th Grade-Carnegie Blast Furnace	Pittsburgh	October 30, 2026
c.	Thomas	Prom	Uniontown Country Club	May 7, 2027
d.	Sacco	K, 1st, 2nd	Heinz Hall	November 18, 2026
e.	Christopher	Life Skills 6-12	Scenic Railroad, MD	Oct. 8, 2026
f.	Christopher	Life Skills 6-12	Museum of Illusion, Pittsburgh	Nov. 10, 2026
g.	Walker	MS/HS Band	Orlando, FL	May 18 through May 22, 2027
h.	Menhart, C.	6th & 8th Library Media	Flenniken Library	retroactive September 15, 2026
i.	Patton/Sheets	6th Grade Students	IU1 Showcase-PA Trolley Museum	October 20, 2026

2. 7th & 8th Grade Students with Marching Band Trip to Orlando, FL

Stephen C Pratt

Background: Due to the marching band requirement at the Magic Kingdom, administration is requesting approval for the 7th and 8th grade marching band students to participate in the overnight trip with the marching band on May 18 - 22, 2027.

3. Assistant Football Coaches Salary Splits

Stephen C Pratt

Caldwell	was 1/2 share	now 3/4 share
Rankin	was 1/2 share	now 3/4 share
Piper, J.	was 1/2 share	now booster paid

4. Gr 7 & 8 Academic League Sponsor

Stephen C Pratt

Background: Administration is recommending the hiring of Cassie Menhart as Gr 7 & 8 Academic League Sponsor for only the 2026-2027 school year with salary and terms in accordance with the Carmichaels Area Education Association Agreement.

5. Elementary Student Council

Stephen C Pratt

Background: Administration is recommending the hiring of Kathy Hillsman as Elementary Student Council Sponsor for the 2026-2027 school year with salary and terms in accordance with the Carmichaels Area Education Association Agreement.

6. Resignation - C. Coffey - Varsity Volleyball Head Coach

Stephen C Pratt

Background: Mr. Cameron Coffey, Varsity Volleyball Head Coach has submitted his letter of resignation from Carmichaels Area School District effective immediately.

K. Transportation and Building/Grounds (May, Blaker, Pratt)

Lewis G May

1. Facilities

Lewis G May

a.	Neely	5th & 6th Gr Girls Basketball	Elem Gym or any available gym	Retroactive August 25, 2026 through April 30, 2027. Every Tues. through Fri.
b.	Perkins, K.	7th Grade Egg Drop	Top Floor of fieldhouse	September 18, 2026
c.	Krull	Youth Basketball	Any gym	Every Mon. & Wed. November 2026 through February 2027
d.	Moore, Sarah	PennDot PA 21 Improvement Plan Public Meeting	Auditorium and Hallway	December 1st or 3rd, 2026
e.	Thomas	Snowball	HS Cafe/Hallway	December 11th & 12th, 2026
f.	Steinhoff	Elem Track & Field	FB Stadium	May 10 through 14, 2027
g.	Menhart, C.	1972 Class Reunion Tour	High School	Retroactive September 11, 2026
h.	Keeney	Cinderella Ball	HS Cafe/Hallway	Nov. 20 & 21, 2026
i.	Anderson	Sr. Class Parent Mtg	Room S127	First Tuesday of each month starting Oct 6 through May 4, 2027
j.	Perkins	Football Banquet	Elem Gym	Oct. 31 & Nov. 1, 2026
k.	Panepinto	Drama Club Practice/Show	Auditorium/HS Cafe	Feb. 1 through Feb. 28, 2027
l.	Walker	CAHS Band Veteran's Program	Auditorium	November 5 & 6, 2026
m.	Walker	CAHS/MS Band Christmas Concert	Auditorium	December 14 through 20, 2026
n.	Walker	CAHS Band Spring Concert	Auditorium	April 27 through May 2, 2027
o.	Hess	NJHS Ceremony	Auditorium	March 9, 2027
p.	Krull	WanaB Park Youth Flag FB League	Practice Field	September 20 & 27, 2026

2. Disposal or Sale of District Items

Lewis G May

Background: The administration is requesting to dispose of a old zero-turn tractor and mechanical football sled. The items are not being utilized by staff. The administration is requesting to dispose of the equipment with proceeds of the sale being placed in the general fund.

L. Technology, Curriculum & Instruction (Krull, Lapkowicz, May, Shuppe)

Jami L Krull

1. Watson Institute Agreement 2026-27

Jami L Krull

Background: The agreement between the Watson Institute and Carmichaels Area School District provides for special education services for residents in the Carmichaels Area School District.

2. IU1 Consortium License Purchase Agreement

Jami L Krull

Background: The administration is requesting to continue the agreement with Intermediate Unit I for ZOOM meeting licenses.

3. E-Rate Application Services

Jami L Krull

Background: Administration is requesting to continue the contract with Van Strien Consulting LLC to provide E-Rate services for the 2026-2027 school year. The school receives discounts on communication services through the E-RateFunding System.

M. Business Manager/Board Secretary

Board Secretary

1. Bills for Payment - (Exhibit VI)

Rachael Pratt

2. Secretary/Treasurer/Financial Reports - (Exhibit VII)

Rachael Pratt

Background: The financial reports for the month of August, 2026 are submitted approval.

N. Other Reports

Board President

1. Federal Programs (Sacco)

2. Legislative Reports (Blaker)

3. Public Relations (Menhart, Todd, Pratt, Shuppe, Sacco, Poland, Zdravecky)
4. Comprehensive Plan Representative (Krull)
5. GCC & TC Representative (May)
6. Safety & Security (Menhart, Pratt, May)
7. Enrollments/Calendars/Dr. Martin IU1 Report
- O. **Adjournment**
Board President

Rachael Pratt, Board secretary

John V. Menhart, Board President