Board of Education
Monday, November 9, 2026 Work Session 6-7pm, Regular Session 7pm

Valdez City Council Chambers
212 Chenega Ave (corner of Chenega & Fairbanks)
A-frame building behind City Hall
Valdez, AK 99686

Sonya Ash-Selanoff:	Absent
Kalin King:	Present
Scott McCumby:	Present
Dr Kyra Meyer:	Present
Dr Kathleen Todd:	Present
Bryan Vincent:	Absent
Carey Wade:	Present

Present: 5, Absent: 2.
Bryan Vincent absent, excused.

Sonya Ash-Selanoff absent, excused.

A. **WORK SESSION**
Jason Weber discussed activity-related travel and reviewed the District's current vehicle inventory. The Board also briefly discussed potential repairs to the Hermon Hutchens Elementary School playground.

B. **PRELIMINARIES**

B.1. Call to Order
Meeting called to order at 7:00 pm

B.2. Pledge of Allegiance
Kalin King led the pledge of allegiance.

B.3. Roll Call

B.4. Review of Minutes from the Regular School Board Meeting on October 26, 2026.
No meeting minute corrections needed.

C. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

C.1. Public Comment Guidelines
No public comments.

D. **REPORTS/INTRODUCTIONS**

D.1. Superintendent Report
Jason Weber presented his report.
Dr. Kathy Todd did not have any questions but provided additional comments regarding Scholarship Granting Organizations (SGOs). She raised concerns about the potential classification of SGOs as a voucher, how the funds would be generated, and whether our new Governer would even opt us in. She also questioned whether pursuing this initiative would be worthwhile, noting that SGOs are more commonly associated with private schools than public schools.

D.2. Director of Curriculum Board Report
Jon Berkeley presented his report.

Dr. Kathy Todd asked whether the District plans to add a new class to address the fourteen topics required by the State or incorporate the topics into existing courses. Jon Berkeley stated that the District will first explore incorporating the required topics into the current curriculum before considering adding another class section. He explained that adding a section would require replacing an existing course, which the District would prefer to avoid. The District will therefore focus on identifying opportunities to integrate the topics into current courses.

D.3. Director of Business Services Board Report

Susan Love presented her report.

Dr. Kathy Todd asked whether the increase in health insurance costs was attributable to higher costs per claim or an increase in the number of claims. Susan Love explained that, when addressing the initial 20% increase, the insurance company attributed the rise to higher overall utilization across the board. She further reported that the District has since seen an increase in the number of claimants reaching their stop-loss limits. The continued increase in costs appears to be a combination of higher overall claims and several individuals with particularly high-cost claims.

D.4. Director of Special Education and Federal Programs Board Report

Per Kalin King, the Director of Special Education and Federal Programs report was skipped due to Rylee Ownbey's absence.

D.5. Director of Technology and Communications Board Report

Megan Gunderson presented her report, no questions.

D.6. Director of Facilities and Operations Board Report

Dan Bryant presented his report.

Dr. Kathy Todd asked whether the City plans to install additional street lighting in front of Gilson Middle School. Dan Bryant stated that he had spoken with the City, which indicated that it intends to install lighting; however, no timeline for completion was provided.

E. **CONSENT AGENDA**

I move that the Board approve the Consent Agenda as presented. This motion, made by Scott McCumby and seconded by Dr Kathleen Todd, Carried.

Sonya Ash-Selanoff: Absent, Bryan Vincent: Absent, Kalin King: Yea, Scott McCumby: Yea, Dr Kyra Meyer: Yea, Dr Kathleen Todd: Yea, Carey Wade: Yea

Yea: 5, Nay: 0, Absent: 2

E.1. Approve Personnel Action Report

E.2. Approve 2nd Reading Board Review of Policies:

BP 6114 Crisis Response Plan, BB 9010 Public Statements, BP 6000 Concepts and Roles, BP 6142.1 FAMILY LIFE/SEX EDUCATION, BB 9210 QUALIFICATIONS, BP 7000 Concepts and Roles

F. **NEW BUSINESS**

F.1. Approve 1st Reading Board Review of Policies:

BB 9320 Meetings, BB 9323 Meeting Conduct, BB 9230 ORIENTATION, BB 9330 Membership In Associations, BB 9310 Policy Manual,

I move that the Board approve the 1st reading of board policies as presented. This motion, made by Dr Kyra Meyer and seconded by Carey Wade, Carried.

Sonya Ash-Selanoff: Absent, Bryan Vincent: Absent, Kalin King: Yea, Scott

McCumby: Yea, Dr Kyra Meyer: Yea, Dr Kathleen Todd: Yea, Carey Wade: Yea
Yea: 5, Nay: 0, Absent: 2
No comments from the board or the public.

F.2. Adding New Classified Position Type: Accounting & Payroll Clerk

I move that the board approve the revised FY27 Classified Salary Schedule, and move to approve the creation of new classified Accounting & Payroll Clerk position without adding additional FTE. This motion, made by Scott McCumby and seconded by Dr Kathleen Todd, Carried.
Sonya Ash-Selanoff: Absent, Bryan Vincent: Absent, Kalin King: Yea, Scott McCumby: Yea, Dr Kyra Meyer: Yea, Dr Kathleen Todd: Yea, Carey Wade: Yea
Yea: 5, Nay: 0, Absent: 2
Jason Weber presented this action item, no questions.

F.3. Fifth Grade Field Trip to Cordova

I move that the Board approve the Fifth Grade Field Trip to Cordova. This motion, made by Carey Wade and seconded by Scott McCumby, Carried.
Sonya Ash-Selanoff: Absent, Bryan Vincent: Absent, Kalin King: Yea, Scott McCumby: Yea, Dr Kyra Meyer: Yea, Dr Kathleen Todd: Yea, Carey Wade: Yea
Yea: 5, Nay: 0, Absent: 2
Krista Howell presented this action item, no questions.

F.4. 1st Reading Approve FY28 District School Calendar

I move that the board approves first reading of FY28 District Calendar. This motion, made by Scott McCumby and seconded by Carey Wade, Carried.
Sonya Ash-Selanoff: Absent, Bryan Vincent: Absent, Kalin King: Yea, Scott McCumby: Yea, Dr Kyra Meyer: Yea, Dr Kathleen Todd: Yea, Carey Wade: Yea
Yea: 5, Nay: 0, Absent: 2
Jason Weber presented the action item.
Dr. Kathy Todd asked whether the two-week spring break required the District to begin the school year earlier or extend the school year later. Jason Weber explained that the school year would be extended by one week, while still concluding before Memorial Day weekend. Dr. Todd also asked whether the semesters would be unbalanced, to which Jason responded that the proposed calendar maintained relatively balanced semesters.
Carey Wade commented that feedback regarding the two-week spring break had been divided. She expressed that the Board should provide direction on whether this extended break should continue in future years. She questioned whether a two-week spring break aligns with the District's priorities of attendance and academic achievement, particularly if testing data indicates that the extended break negatively affects student performance and academic growth. She also noted that the proposed break does not coincide with the week when many students will be absent for basketball activities.
Scott McCumby echoed Carey's concerns, agreeing that the Board should have a more in-depth discussion regarding the extended spring break. He expressed concern that the additional week off could negatively affect both student attendance and academic performance.
Carey Wade further noted that the week not included in the proposed spring break could result in an estimated 250 student absences due to extracurricular activities.

She questioned the consistency of the District's messaging regarding attendance when the calendar does not account for a week with such a significant number of anticipated absences.

Dr. Kathy Todd asked for clarification regarding Carey's comments, specifically whether adjusting the two-week spring break to different dates could allow it to coincide with more extracurricular activities and reduce student absences. She also asked why the Calendar Committee selected the dates currently being presented.

Jason Weber explained that the timing between regional and state competitions creates approximately a one-week gap, making it difficult to schedule a two-week spring break that encompasses both events. He further explained that the Calendar Committee had considered academic priorities and teachers' concerns about having sufficient instructional time with students to address math, reading, and writing before April testing. Initially, the committee considered a one-week spring break at the beginning of March to allow adequate instructional time following the break and before testing. Jason acknowledged Carey's concerns, noting that scheduling a two-week spring break while prioritizing academics is challenging when so many activities occur throughout April.

Scott McCumby added that the original discussion surrounding a two-week spring break began before the District implemented Flex Fridays.

Dr. Kyra Meyer expressed concern that the District had invested significant time establishing its mission and vision, particularly its commitment to academic excellence, and that extending spring break further reduces instructional time. She acknowledged that the District would be extending the school year to compensate for the additional week off but questioned whether adding time at the end of the school year adequately addresses the impact on students during the critical spring testing period. Dr. Meyer recognized that the staff and parents had already voted on the current calendar but recommended that the Board reconsider continuing the two-week spring break in future years.

Kalin King polled the Board regarding support for limiting spring break to one week in future school years. The Board expressed agreement with moving forward with a one-week spring break in subsequent years.

F.5. 1st Reading Approve FY28 GMS/VHS School Calendar Flex Friday & Bell Schedules

I move that the board approves first reading of FY28 Flex Friday Calendar. This motion, made by Dr Kathleen Todd and seconded by Carey Wade, Carried.
Sonya Ash-Selanoff: Absent, Bryan Vincent: Absent, Kalin King: Yea, Scott McCumby: Yea, Dr Kyra Meyer: Yea, Dr Kathleen Todd: Yea, Carey Wade: Yea
Yea: 5, Nay: 0, Absent: 2

Jason Weber presented the action item, no questions.

G. BOARD BUSINESS FROM THE FLOOR

G.1. Comments From Board Members

Dr. Kyra Meyer: Thank you, Mr. Berkeley, for looking at our curriculum and book schedule. It has also been wonderful seeing all the students' artwork displayed throughout the elementary school. I am getting excited for the Christmas presentations at all three buildings. They are going to be great!

Dr. Kathy Todd: I appreciate Mr. Berkeley's work as well. I also want to share a few updates from the Resolutions Committee meeting I attended this weekend during the AASB Conference. The resolutions were generally uncontroversial this year, and much of our discussion focused on understanding forward funding and what it means. We are expecting a report from the State Legislature this week that may include a DFA for designated school facilities funding. I also visited a ByBoard booth, which may be another option for the District to obtain bids through its pre-negotiated catalogs. Additionally, the Legislature passed an additional requirement for school board members to complete annual training on budget ethics. We should be on the lookout for more information, as we will need to complete this training each year.

Scott McCumby: No comment.

Carey Wade: Our girls' volleyball team placed second at Regionals and will be leaving for State on Wednesday morning at 8:00 AM. If anyone would like to come out and send them off!

Kalin King: Thank you to the Calendar Committee for all the work put into getting these calendars completed.

H. **INFORMATION ITEMS**

H.1. AASB Completed Policies—See Public Content Notes

I. **FUTURE MEETING DATES**

I.1. November 16, 2026: Policy Review Committee Meeting 6:10pm - Superintendent Office

I.2. December 7, 2026: Work Session 6pm/Regular Session 7pm - Council Chambers

I.3. December 14, 2026: Policy Review Committee Meeting 6:10pm - Superintendent Office

I.4. December 21 - January 1, 2026/2027: Winter Break - No School

I.5. January 4, 2026: Policy Review Committee Meeting 6:10pm - Superintendent Office

I.6. January 11, 2026: Work Session 6pm/Regular Session 7pm - Council Chambers

J. **EXECUTIVE SESSION**

J.1. Go Into Executive Session

J.2. Come Out of Executive Session

K. **POSSIBLE ACTION FROM EXECUTIVE SESSION**

L. **ADJOURNMENT**

L.1. Adjourn the Meeting

Meeting adjourned at 8:04 PM

Board of Education

Monday, October 26, 2026 Regular Session 7pm
Valdez City Council Chambers, 212 Chenega Ave (corner of Chenega & Fairbanks), A-frame building behind City Hall, Valdez, AK 99686

Sonya Ash-Selanoff:	Present
Kalin King:	Present
Scott McCumby:	Present
Dr Kyra Meyer:	Present
Dr Kathleen Todd:	Present
Bryan Vincent:	Present
Carey Wade:	Present

Sonya Ash-Selanoff present on Zoom.

A. **PRELIMINARIES**

A.1. Call to Order
Discussion: Meeting called to order at 7:01 pm

A.2. Pledge of Allegiance
Discussion: Kalin King led the pledge of allegiance.

A.3. Roll Call

A.4. Review of Minutes from the Regular School Board Meeting on October 12, 2026.
Discussion: No meeting minute corrections needed.

B. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

B.1. Public Comment Guidelines
Discussion: No public comments.

C. **AWARDS, HONORS AND CELEBRATIONS**

C.1. Student of the Month — **Speaker(s):** David Cronk
Discussion: David Cronk honored Ray Shiery as the Student of the Month.

D. **REPORTS/INTRODUCTIONS**

D.1. Superintendent Report — **Speaker(s):** Jason Weber
Discussion: Jason Weber presented his report, no questions.

D.2. HHES Principal Report — **Speaker(s):** Krista Howell
Discussion: Krista Howell presented her report, no questions.

D.3. GMS Principal Report — **Speaker(s):** Amanda Tippetts
Discussion: Amanda Tippetts presented her report, no questions.

D.4. VHS Principal Report — **Speaker(s):** David Cronk
Discussion: David Cronk presented his report, no questions.

D.5. Student Representative Report — **Speaker(s):** Ava Mitchell
Discussion: Ava Mitchell presented her report, no questions.

E. **CONSENT AGENDA** — **Speaker(s):** Jason

	Action(s): I move that the Board approve the Consent Agenda as presented. This motion, made by Dr Kathleen Todd and seconded by Carey Wade, Carried. **Voting Detail:** Sonya Ash-Selanoff: Yea Kalin King: Yea Scott McCumby: Yea Dr Kyra Meyer: Yea Dr Kathleen Todd: Yea Bryan Vincent: Yea Carey Wade: Yea **Voting Summary:** Yea: 7, Nay: 0	Weber
E.1.	Approve Personnel Action Report	
E.2.	Approve 2nd Reading Board Review of Policies: BP 3311 Bids, BP 6151 Class Size	
E.3.	Kelley Create Copier Maintenance - Budget Amendment #4	**Speaker(s):** Megan Gunderson
F.	**NEW BUSINESS**	
F.1.	Approve 1st Reading Board Review of Policies: BP 6114 Crisis Response Plan, BB 9010 Public Statements, BP 6000 Concepts and Roles, BP 6142.1 FAMILY LIFE/SEX EDUCATION, BB 9210 QUALIFICATIONS, BP 7000 Concepts and Roles **Action(s):** I move that the Board approve the 1st reading of board policies as presented. This motion, made by Scott McCumby and seconded by Bryan Vincent, Carried. **Voting Detail:** Sonya Ash-Selanoff: Yea Kalin King: Yea Scott McCumby: Yea Dr Kyra Meyer: Yea Dr Kathleen Todd: Yea Bryan Vincent: Yea Carey Wade: Yea **Voting Summary:** Yea: 7, Nay: 0 **Discussion:** Dr. Kyra Meyer and Dr. Kathy Todd both explained that the policies for first approval are mostly just language and verbiage changes. No questions.	
F.2.	Approve Board Member Dr. Kathleen Todd authorization to speak and/or vote at AASB's Resolutions Committee Meeting **Discussion:** Dr. Kathy Todd explained how her presence during the AASB's Resolutions Committee Meeting would be her representing our school board as a whole. She wanted to ensure all board members approved Dr. Todd representing the school board if she were to speak and/or vote during	**Speaker(s):** Dr. Kathleen Todd

this meeting.

No questions were presented. Kalin King asked the board if they wanted to vote to approve or just give Dr. Todd a head nod of approval. The board agreed a formal approval was not necessary and, in lieu of a formal voting approval, all board members nodded in approval for Dr. Todd to represent the board.

G. BOARD BUSINESS FROM THE FLOOR

G.1. Comments From Board Members

Discussion:

Sonya Ash-Selanoff: No comment.

Dr. Kyra Meyer: It has been really lovely seeing how busy all the schools have been lately! I am looking forward to popping in during the healthy choices event down at the elementary school here soon, and I think that all of our sporting events have been going extremely well. So kudos to everyone!

Dr. Kathy Todd: No comment.

Scott McCumby: It's really cool to see the RefReps program kick off. It's awesome to remember voting on it and now seeing the students who have taken the program and will be able to use these skills now. Regarding the egg drop, I have to give my kid a shout-out. I told him his egg was going to drop, but he ended up making it through without dropping his egg. It's such a cool activity. Thank you Ms. Eisen, he was actually learning and didn't know it.

Bryan Vincent: I too think the RefReps program is awesome. Thank you, Mr. Cronk for reporting that. Congratulations to all the students who are listening. Also, for recognizing Ray Shiery, thank you. I am looking forward to that program continuing at our board meetings. Wolf Architecture is in town and there is another survey out. Look online on the city and school website for this survey and give your input regarding the high school remodel!

Carey Wade: I appreciate Mr. Cronk recognizing Ray Shiery as the student of the month. The more opportunities we have to uplift and recognize our kids, the better.

Kalin King: Congratulations to Ray Shiery.

H. INFORMATION ITEMS

H.1. AASB Completed Policies—See Public Content Notes

H.2. Dolores Gard nominations live on our website under the "School Board" tab!

I. **FUTURE MEETING DATES**

I.1. November 2, 2026: Policy Review Committee Meeting 6:10pm - Superintendent Office

I.2. November 5-8, 2026: AASB's 73rd Annual Conference & Youth Leadership Institute

I.3. November 9, 2026: Work Session 6pm/Regular Session 7pm - Council Chambers

I.4. November 16, 2026: Policy Review Committee Meeting 6:10pm - Superintendent Office

I.5. December 7, 2026: Work Session 6pm/Regular Session 7pm - Council Chambers

I.6. December 14, 2026: Policy Review Committee Meeting 6:10pm - Superintendent Office

I.7. December 21 - January 1, 2026/2027: Winter Break - No School

J. **EXECUTIVE SESSION**

J.1. Go Into Executive Session

- Quarter 1 Superintentent Check In

Discussion: Executive Session started at 7:27 PM

J.2. Come Out of Executive Session

K. **POSSIBLE ACTION FROM EXECUTIVE SESSION**

L. **ADJOURNMENT**

L.1. Adjourn the Meeting

Discussion: Meeting adjourned at 7:56 PM

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Board Secretary

Office of Superintendent Valdez City Schools

BOARD REPORT

Nov 9, 2026

Goals:

- Wolf Architects were here in person on October 26th-27th and met with a variety of stakeholders. They will be taking that information back and working with the structural engineers as they start the early stages of looking at where things may be placed in the remodeled building. They also plan to be in town again November 17th for a work session with city council members.
- AASB Conference Update from the weekend.
- I received bad news on insurance, if our claims continue to stay elevated, we are looking at a possible 40% increase. Last year our employer paid portion was $3.76M, this would bring it close to $5.3M. My hope is that number will fall over the next couple of months to the 20-30% range. Whatever the increase it will hit our books in April when it renews. I am still optimistic that the one time funding we did not allocate yet could help bridge the gap. Fuel costs are still a wild card for the year. So far we have been helped by warmer weather.
- We have made some headway on hiring. We have our new special education teacher and fifth grade teacher on their way to Valdez and they will start working this week. I will be picking them up on my way home from the AASB conference.
- Wednesday November 4th Susan, Kalin, and myself attended the city budget work session and things went well.
- The administrative team continues to work on Cognia school accreditation, I expect this work to pick up after the first of the year. The accreditation process will run through next year and include many stakeholders.

Engagement

- Quarter 1 VCS surveys are out to students, staff, and parents. I shared the results with the board and administration. The student and parent results will be shared via principles with staff. We did not have many parents participate in this round of surveys. We will try harder to get the message out second quarter

SEL

- ➢

Concerns

- ➢ Staffing continues to be an issue, we have made some progress as we recently received some applications for food service, we are still actively looking for paraprofessionals.
- ➢

Achievement/celebrations

- ➢
- ➢

VCS Legislative Update

- ➢ I have continued to watch the election results and have been paying attention as to how DEED may change as a result of new leadership.
- ➢ Scholarship Granting Organizations (SGOs) continue to be talked about, AK RISE is a public school SGO that has been approved by DEED. I intend to partner with them in the future. There are a few other organizations that I am monitoring as well. How tax donations will work after the first of the year is becoming clearer and how the SGO works, as well as how the SGO will transmit the money to schools. What programs the money can be used on is a bit murky. I am not prepared to have an in depth discussion right now. After the first of the year my intention is to take a work session to explore how this program could be used in Valdez.

Director of Curriculum, Instruction, and Assessment
Board Report

Monday, November 9, 2026

Pillar #1 Academic Cohesion and Student Achievement
Curriculum and Textbook Adoption cycle recommended update:

- BP6141- I have been working on a draft revision for the district curriculum and textbook adoption cycle. I reviewed the past cycle purchases and made changes to the rotation. (Documents attached)
- Social Studies and Reading were the two content areas that were out of order in the cycle based on past large scale textbook purchases.
- All other content areas were on schedule and do not need to be moved up or down the adoption cycle.
- The recommended solution to update the curriculum and textbook cycle is to switch Social Studies and Reading in the adoption cycle level. This is the closest alignment to the past purchases for both content areas.
- I've discussed the revision with the principals, all agree that this is the best solution.

Cognia Accreditation

- We will begin meeting with the Cognia representatives January 12, 2027 via a Zoom meeting. This will be an orientation meeting for the team as we begin our accreditation renewal for the district.
- The admin team had a chance to see some of the previous Accreditation Engagement Review (AER) documents to gain some insight to what types of evidence and activities will be conducted while the AER team is in the district. We reviewed the previous timeline from the orientation meeting to the final exit presentation to the number of students, staff, and stakeholders that were interviewed (75 people total were interviewed by the AER team during the last review in May of 2022).

- Members of the admin team are finishing up the Certified Practitioner training as required by Cognia and should begin informal observation of the classrooms before the end of the semester.

Pillar #4 Operational Clarity and Communication

New state requirements for students

- The state of Alaska will implement two new requirements for Alaska students: CPR training and a Civics course/exam requirement before a student graduates.
- House Bill 27 states “The department will adopt curricula to instruct public school students on hands-only cardiopulmonary resuscitation”. DEED is currently determining which grade levels will have the requirement. VCS has several staff members who are certified CPR trainers that may assist the district in meeting this requirement and discussions have started regarding purchasing “Manikins”.
- Senate Bill 23 states that students must:
    - Complete one semester of comparative government and civics education course and achieve a passing score in the course;
    - Achieve a passing score on a civics assessment; or
    - Achieve a passing score on a civics project-based assessment.
- The state defines “passing” as a 70% score or higher in a semester course, correctly answers 70% or more on a civics assessment, or achieves 70% or higher on a civics project-based assessment.
- DEED is also required to provide school districts with a list of “Open Educational Resources” (OER), which means resources that are in the public domain and can be used without charge.

The Curriculum & Textbook Adoption Cycle	
R/E	Review & Revise Curriculum Documents & Pacing Guides
D	Review & Purchase Core Program Textbooks OR Delay for 1-3 Years
I (P)	First Year Implementing New Textbooks
M/A	Monitor & Assess
M/A	Monitor & Assess
M/A	Monitor & Assess

Approximate Textbook Purchase Timeline (Recent)				
FY21	Reading	Wonders 2020	Amplify ELA	
FY22	-	-	-	-
FY23	Reading	Wonders 2023		
FY24	Math	Savvas Envision	K-12	
	Social Studies	TCI	WW Norton	
FY25	Science	MHE Inspire	Savvas Elevate	MHE
FY26	-	-	-	-

Current Adoption Cycle in BP						
SY	**MATH**	**SCI /PE / HTH**	**ELA / WL**	**ART / MUSIC**	**SS**	**CTE**
2022-23	**R/E**	M/A	M/A	M/A	I (P)	D
2023-24	D	**R/E**	M/A	M/A	M/A	I (P)
2024-25	I (P)	D	**R/E**	M/A	M/A	M/A
2025-26	M/A	I (P)	D	**R/E**	M/A	M/A
2026-27	M/A	M/A	I (P)	D	**R/E**	M/A
2027-28	M/A	M/A	M/A	I (P)	D	**R/E**
2028-29	**R/E**	M/A	M/A	M/A	I (P)	D
2029-30	D	**R/E**	M/A	M/A	M/A	I (P)
2030-31	I (P)	D	**R/E**	M/A	M/A	M/A
2031-32	M/A	I (P)	D	**R/E**	M/A	M/A
2032-33	M/A	M/A	I (P)	D	**R/E**	M/A
2033-34	M/A	M/A	M/A	I (P)	D	**R/E**
2034-35	**R/E**	M/A	M/A	M/A	I (P)	D
2035-36	D	**R/E**	M/A	M/A	M/A	I (P)
2036-37	I (P)	D	**R/E**	M/A	M/A	M/A
2037-38	M/A	I (P)	D	**R/E**	M/A	M/A
2038-39	M/A	M/A	I (P)	D	**R/E**	M/A
2039-40	M/A	M/A	M/A	I (P)	D	**R/E**
2040-41	**R/E**	M/A	M/A	M/A	I (P)	D
2041-42	D	**R/E**	M/A	M/A	M/A	I (P)
2042-43	I (P)	D	**R/E**	M/A	M/A	M/A
2043-44	M/A	I (P)	D	**R/E**	M/A	M/A
2044-45	M/A	M/A	I (P)	D	**R/E**	M/A
2045-46	M/A	M/A	M/A	I (P)	D	**R/E**
2046-47	**R/E**	M/A	M/A	M/A	I (P)	D
2047-48	D	**R/E**	M/A	M/A	M/A	I (P)
2048-49	I (P)	D	**R/E**	M/A	M/A	M/A
2049-50	M/A	I (P)	D	**R/E**	M/A	M/A

The Curriculum & Textbook Adoption Cycle	
R/E	Review & Revise Curriculum Documents & Pacing Guides
D	Review & Purchase Core Program Textbooks OR Delay for 1-3 Years
I (P)	First Year Implementing New Textbooks
M/A	Monitor & Assess
M/A	Monitor & Assess
M/A	Monitor & Assess

Proposed Change to the Adoption Cycle						
SY	**MATH**	**SCI /PE / HTH**	**SS**	**ART / MUSIC**	**ELA / WL**	**CTE**
2022-23	**R/E**	M/A	M/A	M/A	I (P)	D
2023-24	D	**R/E**	M/A	M/A	M/A	I (P)
2024-25	I (P)	D	**R/E**	M/A	M/A	M/A
2025-26	M/A	I (P)	D	**R/E**	M/A	M/A
2026-27	M/A	M/A	I (P)	D	**R/E**	M/A
2027-28	M/A	M/A	M/A	I (P)	D	**R/E**
2028-29	**R/E**	M/A	M/A	M/A	I (P)	D
2029-30	D	**R/E**	M/A	M/A	M/A	I (P)
2030-31	I (P)	D	**R/E**	M/A	M/A	M/A
2031-32	M/A	I (P)	D	**R/E**	M/A	M/A
2032-33	M/A	M/A	I (P)	D	**R/E**	M/A
2033-34	M/A	M/A	M/A	I (P)	D	**R/E**
2034-35	**R/E**	M/A	M/A	M/A	I (P)	D
2035-36	D	**R/E**	M/A	M/A	M/A	I (P)
2036-37	I (P)	D	**R/E**	M/A	M/A	M/A
2037-38	M/A	I (P)	D	**R/E**	M/A	M/A
2038-39	M/A	M/A	I (P)	D	**R/E**	M/A
2039-40	M/A	M/A	M/A	I (P)	D	**R/E**
2040-41	**R/E**	M/A	M/A	M/A	I (P)	D
2041-42	D	**R/E**	M/A	M/A	M/A	I (P)
2042-43	I (P)	D	**R/E**	M/A	M/A	M/A
2043-44	M/A	I (P)	D	**R/E**	M/A	M/A
2044-45	M/A	M/A	I (P)	D	**R/E**	M/A
2045-46	M/A	M/A	M/A	I (P)	D	**R/E**
2046-47	**R/E**	M/A	M/A	M/A	I (P)	D
2047-48	D	**R/E**	M/A	M/A	M/A	I (P)
2048-49	I (P)	D	**R/E**	M/A	M/A	M/A
2049-50	M/A	I (P)	D	**R/E**	M/A	M/A

The Curriculum & Textbook Adoption Cycle	
R/E	Review & Revise Curriculum Documents & Pacing Guides
D	Review & Purchase Core Program Textbooks OR Delay for 1-3 Years
I (P)	First Year Implementing New Textbooks
M/A	Monitor & Assess
M/A	Monitor & Assess
M/A	Monitor & Assess

BUSINESS SERVICES REPORT

Director: Susan Love || November 9, 2026

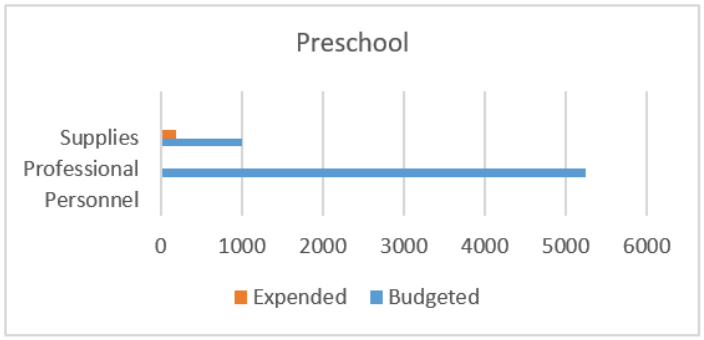
UPDATES

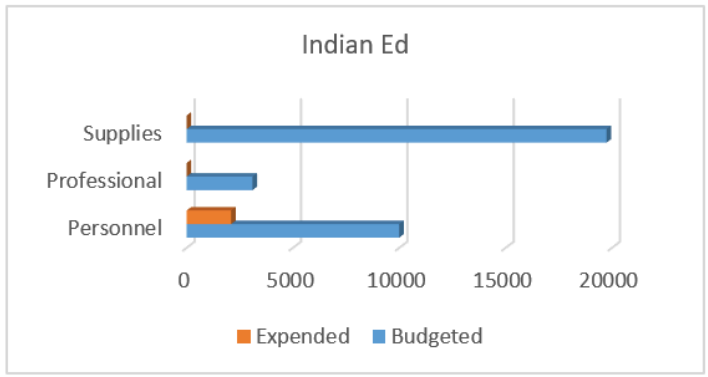
- **Educational Assistance Plan (Section 127 Plan)** - IRS rules require organizations to have a Section 127 plan in place. Any reimbursement for qualifying educational expenses above $5,250 in a calendar year is considered taxable income to the employee. The VCS Plan will be presented to the board for adoption at an upcoming meeting to go into effect for calendar year 2027.
- **Budget YTD** – As of 11/5/2026, we have currently spent 29% of our budget. At the end of November FY26, FY25, FY24, and FY23, we had spent 34%, 34%, 33%, and 35% respectively.

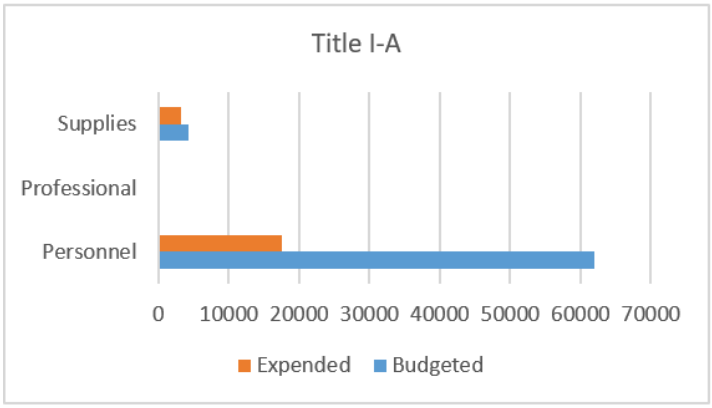
Budget FY27 YTD

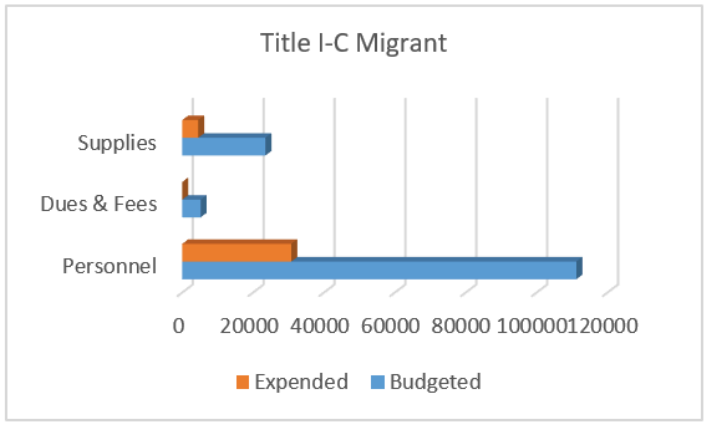
	2026-27 Original Budget	2026-27 Amended Budget	2026-27 Spent	2026-27 Remaining
REGULAR INSTRUCTION	$ 5,458,511.02	$ 5,468,855.03	$ 1,305,437.58	$ 4,163,417.45
CURRICULUM	$ 294,348.13	$ 294,348.13	$ 141,672.40	$ 152,675.73
TECHNOLOGY	$ 602,592.07	$ 626,232.07	$ 222,506.22	$ 403,725.85
VOCATIONAL EDUCATION	$ 235,825.10	$ 235,825.10	$ 70,023.37	$ 165,801.73
SPECIAL EDUCATION	$ 2,190,378.23	$ 2,190,378.23	$ 480,143.64	$ 1,710,234.59
SPECIAL ED SUPPORT	$ 352,153.72	$ 352,153.72	$ 132,810.57	$ 219,343.15
SUPPORT SERV-STDNTS	$ 413,525.57	$ 413,525.57	$ 103,588.92	$ 309,936.65
SUPPORT SERV-INSTR	$ 984,673.38	$ 984,673.38	$ 261,957.70	$ 722,715.68
BUILDING ADMIN	$ 548,187.35	$ 548,187.35	$ 180,101.88	$ 368,085.47
BUILDING ADMIN SUPPORT	$ 308,153.31	$ 308,153.31	$ 82,588.53	$ 225,564.78
DIST ADMINISTRATION	$ 393,606.41	$ 393,606.41	$ 133,477.80	$ 260,128.61
SCHOOL BOARD	$ 39,500.00	$ 39,500.00	$ 2,049.12	$ 37,450.88
DIST ADMIN-SUPPORT	$ 350,633.83	$ 350,633.83	$ 164,571.90	$ 186,061.93
OPER/MAINTENANCE	$ 3,218,466.54	$ 2,242,568.57	$ 834,383.66	$ 1,408,184.92
TOTALS	$ 15,390,554.66	$ 14,354,029.22	$ 4,115,313.29	$ 10,333,327.42
TRANSPORTATION	$ 698,231.41	$ 698,231.41	$ 120,411.01	$ 577,820.40
COMM ED	$ 965,533.96	$ 965,533.96	$ 357,593.00	$ 607,940.97
LUNCH	$ 1,133,949.32	$ 1,133,949.32	$ 291,318.23	$ 842,631.09
PUPIL ACTIVITIES	$ 917,970.89	$ 917,970.89	$ 229,028.54	$ 688,942.35
TECHNOLOGY	$ 268,000.00	$ 268,000.00	$ 38,076.34	$ 229,923.66
FACILITIES CIP	$ 80,000.00	$ 80,000.00	$ 59,136.50	$ 20,863.50
VEHICLE REPLACEMENT	$ 89,853.00	$ 89,856.00	$ -	$ 89,856.00

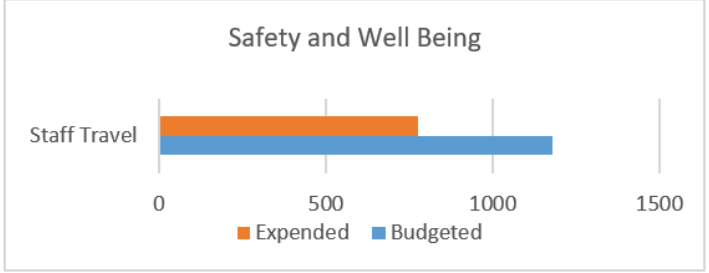
Grants

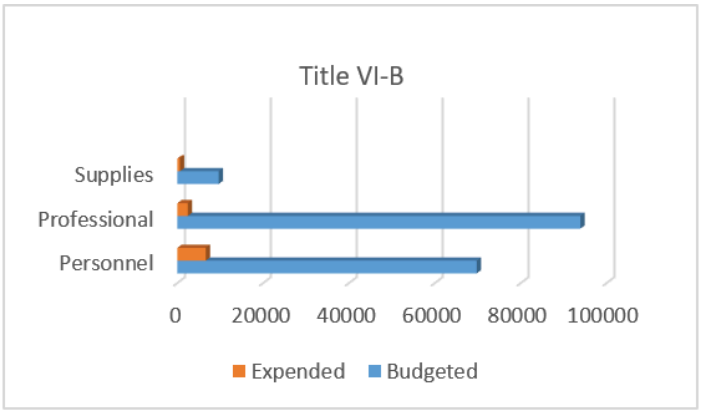

Preschool
Supplies
Professional
Personnel
0
1000
2000
3000
4000
5000
6000
Expended
Budgeted

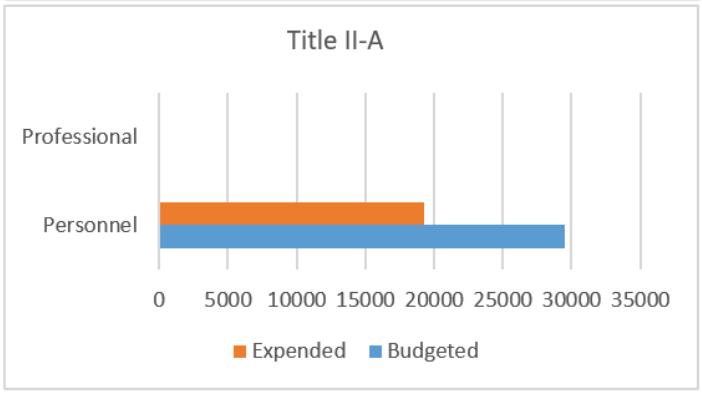

Indian Ed
Supplies
Professional
Personnel
0
5000
10000
15000
20000
Expended
Budgeted

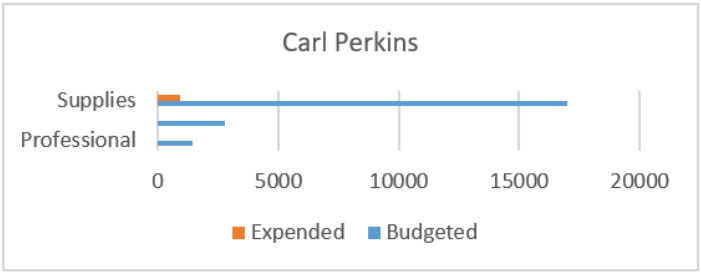

Title I-A
Supplies
Professional
Personnel
0
10000
20000
30000
40000
50000
60000
70000
Expended
Budgeted

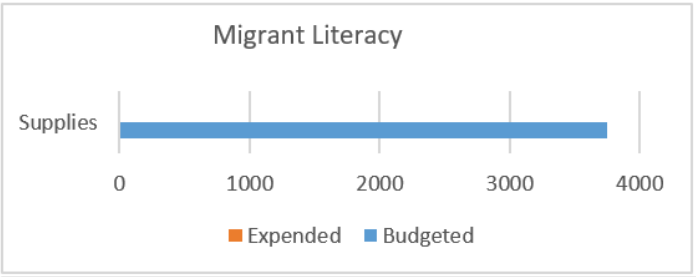

Title I-C Migrant
Supplies
Dues & Fees
Personnel
0
20000
40000
60000
80000
100000
120000
Expended
Budgeted

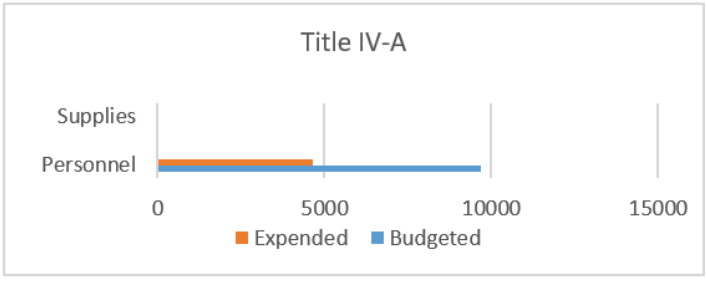

Safety and Well Being
Staff Travel
0
500
1000
1500
Expended
Budgeted

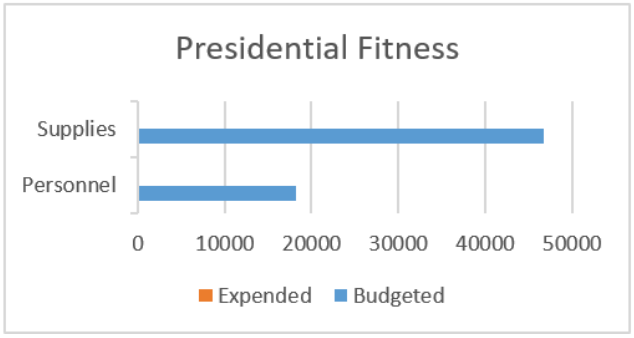

Title VI-B
Supplies
Professional
Personnel
0
20000
40000
60000
80000
100000
Expended
Budgeted


Title II-A
Professional
Personnel
0
5000
10000
15000
20000
25000
30000
35000
Expended
Budgeted


Carl Perkins
Supplies
Professional
0
5000
10000
15000
20000
Expended
Budgeted


Migrant Literacy
Supplies
0
1000
2000
3000
4000
Expended
Budgeted


Title IV-A
Supplies
Personnel
0
5000
10000
15000
Expended
Budgeted


Presidential Fitness
Supplies
Personnel
0
10000
20000
30000
40000
50000
Expended
Budgeted

Nutrition Services

- DEED National School Lunch Program (NSLP) Technical Assistance site visit on 11/12-11/13.
- Vacancies: Full Time Cook, Part Time Cook, Temporary Warehouse/Cook/Truck Driver.

Alaska Airlines Balance

- Current Alaska Airlines points balance as of 11/5/2026 is 593,257.

Insurance Report

The most recent insurance report is attached, with claims paid through 9/30/26. We are currently running at 131.6% of net claims v. budget for our current year.

City of Valdez & Valdez City Schools

Experience Report
for the Period
April 1, 2026 through March 31, 2027
Paid Claims through September 30, 2026

Prepared by:
Account Executive: Shannon Mahan
Account Manager: Amanda Hesser
Account Analyst: Evan Eldred

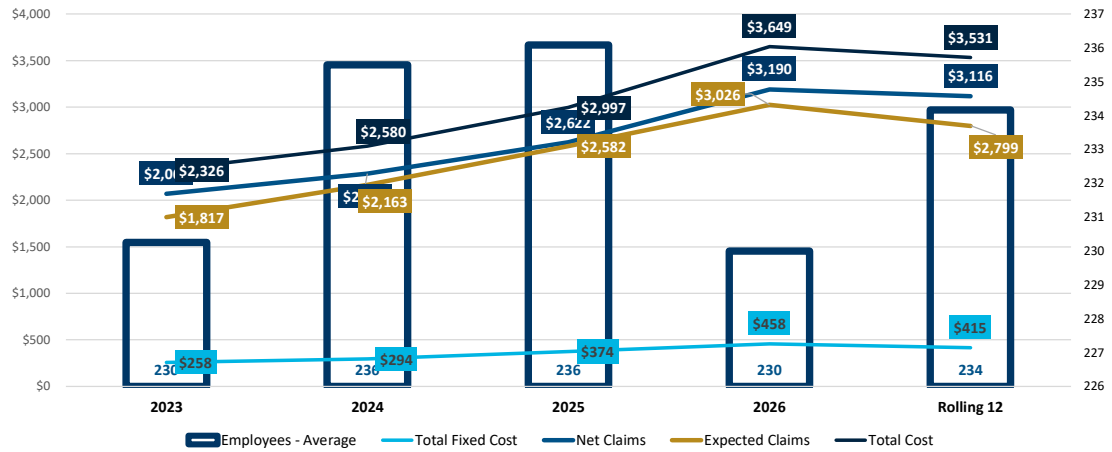
Risk Management, Insurance, and Employee Benefits Solutions
Parker, Smith & Feek, an IMA Company
3800 Centerpoint Drive, Suite 1110, Anchorage AK 99503

IMA, Inc.
Insurance | Risk Management | Surety | Employee Benefits

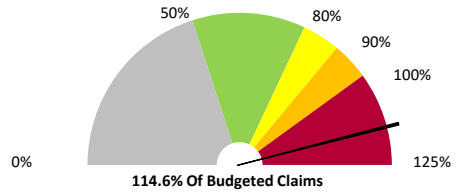
The information contained in this confidential Claims Report was obtained from unaudited information submitted by Insurance Companies and/or Third Party Administrators. It is intended to be used for illustrative purposes only. If there are any discrepancies, the Insurance Company information will prevail.

City of Valdez & Valdez City Schools
Executive Summary - Medical & Rx Plan Cost
Plan Year Start: April 1, 2026
Paid through: September 30, 2026

Total Plan Cost vs. Total Budget History



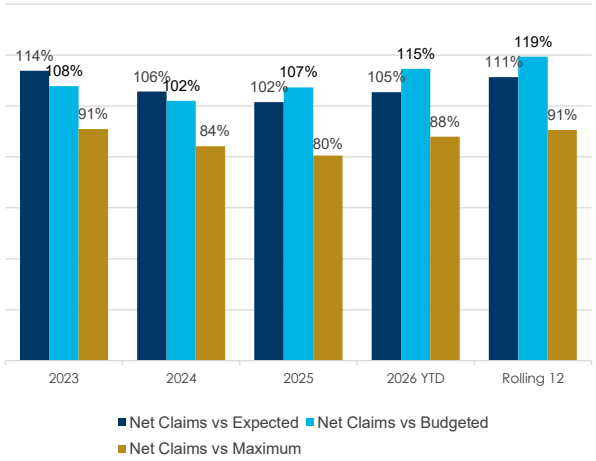
Net Paid Claims vs. Budgeted Claims



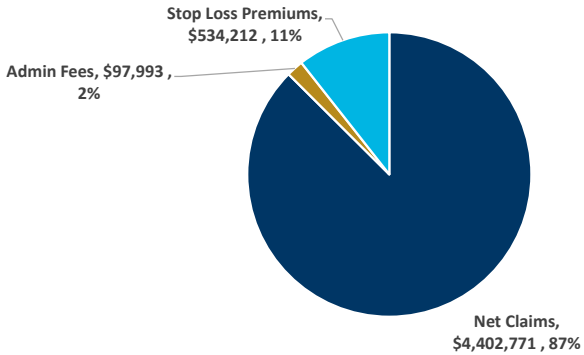
114.6% Of Budgeted Claims

NET Total Paid Claims $559,831 Over Budgeted Claims

Net Claims Comparison vs Expected and Maximum



Financial Summary - Totals Through September

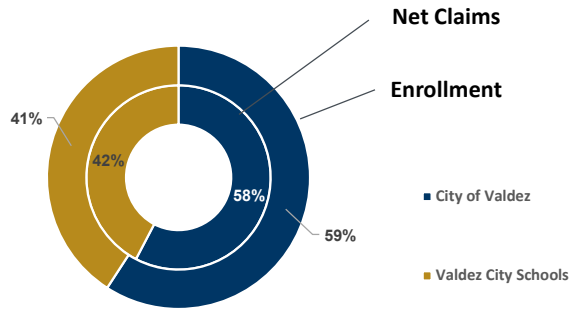


Year to Date Cost Split

YTD Totals Through September 2026 and Rolling 12

	2023 YTD	2024 YTD	2025 YTD	2026 YTD	Rolling 12
Gross Claims	$2,402,275	$3,211,609	$3,323,000	$5,307,521	$10,072,948
Less: Reimb. and Rebates	($152,107)	($200,094)	($246,200)	($904,750)	($1,318,104)
Net Claims	**$2,250,168**	**$3,011,515**	**$3,076,800**	**$4,402,771**	**$8,754,844**
% Change	-	*33.8%*	*2.2%*	*43.1%*	-
Expected Claims	*$2,497,174*	*$3,032,868*	*$3,622,627*	*$4,175,223*	*$7,866,245*
Actual vs Expected	*90.1%*	*99.3%*	*84.9%*	*105.4%*	*111.3%*
Admin Fees	$56,788	$60,060	$97,522	$97,993	$197,313
Stop Loss Premiums	$297,512	$352,223	$427,648	$534,212	$970,090
Total Fixed Cost	**$354,300**	**$412,283**	**$525,170**	**$632,205**	**$1,167,403**
% Change	-	*16.4%*	*27.4%*	*20.4%*	-
Total Cost	**$2,604,468**	**$3,423,798**	**$3,601,970**	**$5,034,976**	**$9,922,247**
% Change	-	*31.5%*	*5.2%*	*39.8%*	-
Budget	**$2,988,575**	**$3,556,667**	**$3,958,198**	**$4,475,145**	**$8,498,688**
Gain / (Loss)	*$384,107*	*$132,868*	*$356,228*	*($559,831)*	*($1,423,560)*
Employees	1,374	1,403	1,403	1,380	2,810
% Change	-	*2.1%*	*0.0%*	*-1.6%*	-

Enrollment and Net Claims By Plan



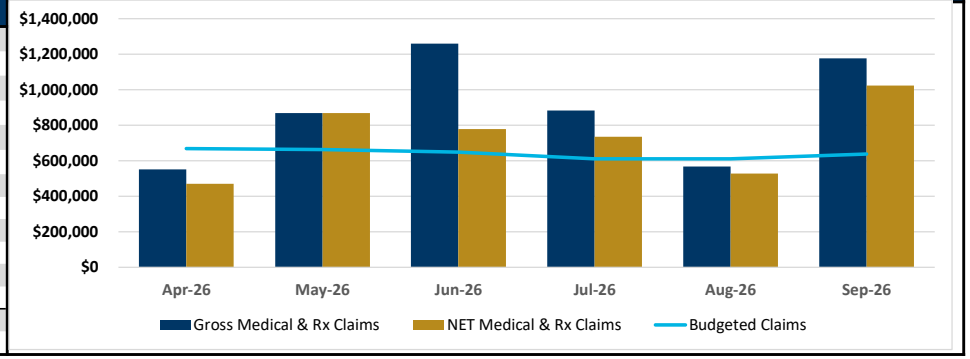
Medical & Rx
Plan Performance Report
All Plans

Month	Total Employees	Total Members	Total Admin	Total Stop Loss Premium	Gross Medical Claims	Gross Rx Claims	Gross Medical & Rx Claims	Less: Individual Stop Loss Reimb.	Less: Other Rebates and Reimb.	NET Medical & Rx Claims	Budgeted Claims	Net Claims vs. Budgeted Claims	Total Actual Cost
1	2	3	4	5	6	7	8 = 6 + 7	9	10	11 = 8 + 9 + 10	12	13 = 11 / 12	14 = 4 + 5 + 11
Apr-26	241	744	$16,935	$93,294	$551,519	$0	$551,519	$0	($81,371)	$470,148	$669,005	70%	$580,376
May-26	239	739	$16,853	$92,519	$567,469	$301,591	$869,060	$0	$0	$869,060	$663,681	131%	$978,432
Jun-26	234	724	$16,496	$90,584	$1,146,680	$112,223	$1,258,903	($480,105)	$0	$778,798	$648,968	120%	$885,877
Jul-26	219	677	$15,781	$84,777	$752,181	$130,648	$882,829	($68,369)	($79,753)	$734,706	$610,656	120%	$835,264
Aug-26	218	676	$15,740	$84,390	$463,854	$103,719	$567,573	($34,356)	($5,953)	$527,265	$611,877	86%	$627,394
Sep-26	229	712	$16,189	$88,648	$999,879	$177,759	$1,177,637	($154,843)	$0	$1,022,795	$638,753	160%	$1,127,632
Totals	**1,380**	**4,272**	**$97,993**	**$534,212**	**$4,481,582**	**$825,940**	**$5,307,521**	**($737,673)**	**($167,077)**	**$4,402,771**	**$3,842,940**	**114.6%**	**$5,034,976**
Averages	**230**	**712**	**$16,332**	**$89,035**	**$746,930**	**$137,657**	**$884,587**		**($27,846)**	**$733,795**	**$640,490**		**$839,163**
PEPM			**$71**	**$387**	**$3,248**	**$599**	**$3,846**	**($535)**	**($121)**	**$3,190**	**$2,785**		**$3,649**
Annualized	**2,760**	**8,544**	**$195,986**	**$1,068,424**	**$8,963,163**	**$1,651,879**	**$10,615,043**		**($334,154)**	**$8,805,543**	**$7,685,880**		**$10,069,953**
% Change	**-2.6%**	**-2.2%**	**+2.2%**	**+27.0%**	**+37.3%**	**+22.3%**	**+34.7%**		**+96.7%**	**+21.7%**	**+14.0%**		**+21.8%**
Rolling 12: Oct-25 - Sep-26	**2,810**	**8,675**	**$197,313**	**$970,090**	**$8,492,209**	**$1,580,739**	**$10,072,948**	**($1,034,203)**	**($283,901)**	**$8,754,844**	**$7,331,284**	**119.4%**	**$9,922,247**
Averages	**234**	**723**	**$16,443**	**$80,841**	**$707,684**	**$131,728**	**$839,412**		**($23,658)**	**$729,570**	**$610,940**		**$826,854**
PEPM			**$70**	**$345**	**$3,022**	**$563**	**$3,585**	**($368)**	**($101)**	**$3,116**	**$2,609**		**$3,531**
Apr-25 - Mar-26	**2,833**	**8,733**	**$196,842**	**$863,527**	**$6,701,790**	**$1,386,638**	**$8,088,427**	**($485,212)**	**($174,342)**	**$7,428,873**	**$6,921,372**	**107.3%**	**$8,489,241**
Averages	**236**	**728**	**$16,403**	**$71,961**	**$558,482**	**$115,553**	**$674,036**		**($14,529)**	**$619,073**	**$576,781**		**$707,437**
PEPM			**$69**	**$305**	**$2,366**	**$489**	**$2,855**	**($171)**	**($62)**	**$2,622**	**$2,443**		**$2,997**
% Change	**+0.2%**	**-0.0%**	**+62.2%**	**+21.4%**	**-3.5%**	**+68.8%**	**+4.1%**		**-11.2%**	**+14.7%**	**+9.0%**		**+16.1%**
Apr-24 - Mar-25	**2,826**	**8,734**	**$121,065**	**$709,467**	**$6,928,923**	**$819,198**	**$7,748,121**	**($1,091,653)**	**($195,931)**	**$6,460,538**	**$6,335,285**	**102.0%**	**$7,291,070**
Averages	**236**	**728**	**$10,089**	**$59,122**	**$577,410**	**$68,266**	**$645,677**		**($16,328)**	**$538,378**	**$527,940**		**$607,589**
PEPM			**$43**	**$251**	**$2,452**	**$290**	**$2,742**	**($386)**	**($69)**	**$2,286**	**$2,242**		**$2,580**

Tier Enrollment Trends

	Ee	Ee+Sp	Ee+Ch	Fam
Apr-26	46	51	29	115
May-26	45	51	30	113
Jun-26	44	51	29	110
Jul-26	43	44	28	104
Aug-26	43	42	27	106
Sep-26	46	42	29	112
Oct-26				
Nov-26				
Dec-26				
Jan-27				
Feb-27				
Mar-27				
Totals	**267**	**281**	**172**	**660**
Average	**45**	**47**	**29**	**110**

Monthly Gross/Net Claims vs Budgeted Totals



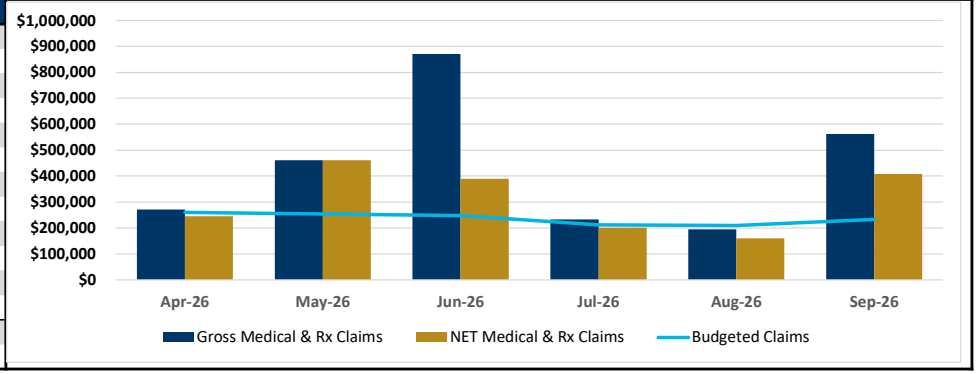
Medical & Rx
Plan Performance Report
Valdez City Schools

Month	Total Employees	Total Members	Total Admin	Total Stop Loss Premium	Gross Medical Claims	Gross Rx Claims	Gross Medical & Rx Claims	Less: Individual Stop Loss Reimb.	Less: Other Rebates and Reimb.	NET Medical & Rx Claims	Budgeted Claims	Net Claims vs. Budgeted Claims	Total Actual Cost
1	2	3	4	5	6	7	8 = 6 + 7	9	10	11 = 8 + 9 + 10	12	13 = 11 / 12	14 = 4 + 5 + 11
Apr-26	102	318	$4,167	$39,485	$270,689	$0	$270,689	$0	($25,801)	$244,888	$260,512	94%	$288,540
May-26	100	311	$4,085	$38,711	$385,965	$75,613	$461,577	$0	$0	$461,577	$253,678	182%	$504,373
Jun-26	98	302	$4,003	$37,937	$840,413	$29,695	$870,108	($480,105)	$0	$390,003	$248,336	157%	$431,943
Jul-26	85	258	$3,472	$32,904	$200,406	$31,995	$232,401	($3,391)	($28,018)	$200,992	$211,818	95%	$237,369
Aug-26	84	256	$3,431	$32,517	$176,474	$18,415	$194,889	($33,453)	($1,441)	$159,995	$209,892	76%	$195,943
Sep-26	95	286	$3,881	$36,775	$506,488	$56,074	$562,561	($154,583)	$0	$407,979	$233,477	175%	$448,635
Totals	**564**	**1,731**	**$23,039**	**$218,330**	**$2,380,436**	**$211,791**	**$2,592,227**	**($671,532)**	**($55,261)**	**$1,865,434**	**$1,417,713**	**131.6%**	**$2,106,804**
Averages	**94**	**289**	**$3,840**	**$36,388**	**$396,739**	**$35,298**	**$432,038**		**($9,210)**	**$310,906**	**$236,285**		**$351,134**
PEPM			**$41**	**$387**	**$4,221**	**$376**	**$4,596**	**($1,191)**	**($98)**	**$3,308**	**$2,514**		**$3,735**
Annualized	**1,128**	**3,462**	**$46,079**	**$436,660**	**$4,760,871**	**$423,582**	**$5,184,453**		**($110,521)**	**$3,730,869**	**$2,835,425**		**$4,213,607**
% Change vs Prior	**-6.1%**	**-7.6%**	**+0.1%**	**+27.0%**	**+72.8%**	**+49.4%**	**+70.6%**		**+96.1%**	**+29.5%**	**+18.9%**		**+28.8%**
Rolling 12: Oct-25 - Sep-26	**1,171**	**3,613**	**$47,805**	**$403,350**	**$4,422,368**	**$377,744**	**$4,800,112**	**($778,989)**	**($94,024)**	**$3,927,099**	**$2,696,773**	**145.6%**	**$4,378,254**
Averages	**98**	**301**	**$3,984**	**$33,612**	**$368,531**	**$31,479**	**$400,009**		**($7,835)**	**$327,258**	**$224,731**		**$364,854**
PEPM			**$41**	**$344**	**$3,777**	**$323**	**$4,099**	**($665)**	**($80)**	**$3,354**	**$2,303**		**$3,739**
Apr-25 - Mar-26	**1,201**	**3,746**	**$49,001**	**$366,077**	**$2,933,308**	**$301,937**	**$3,235,245**	**($107,458)**	**($59,995)**	**$3,067,792**	**$2,539,106**	**120.8%**	**$3,482,870**
Averages	**100**	**312**	**$4,083**	**$30,506**	**$244,442**	**$25,161**	**$269,604**		**($5,000)**	**$255,649**	**$211,592**		**$290,239**
PEPM			**$41**	**$305**	**$2,442**	**$251**	**$2,694**	**($89)**	**($50)**	**$2,554**	**$2,114**		**$2,900**
% Change vs Prior	**-2.1%**	**-3.6%**	**+8.4%**	**+21.4%**	**+29.7%**	**+32.7%**	**+30.0%**		**+26.3%**	**+30.6%**	**+8.4%**		**+29.2%**
Apr-24 - Mar-25	**1,227**	**3,886**	**$46,184**	**$308,038**	**$2,309,982**	**$232,520**	**$2,542,502**	**($94,227)**	**($48,537)**	**$2,399,739**	**$2,392,812**	**100.3%**	**$2,753,961**
Averages	**102**	**324**	**$3,849**	**$25,670**	**$192,498**	**$19,377**	**$211,875**		**($4,045)**	**$199,978**	**$199,401**		**$229,497**
PEPM			**$38**	**$251**	**$1,883**	**$190**	**$2,072**	**($77)**	**($40)**	**$1,956**	**$1,950**		**$2,244**

Tier Enrollment Trends

	Ee	Ee+Sp	Ee+Ch	Fam
Apr-26	15	23	11	53
May-26	15	23	11	51
Jun-26	15	23	10	50
Jul-26	15	17	10	43
Aug-26	15	17	9	43
Sep-26	19	17	11	48
Oct-26				
Nov-26				
Dec-26				
Jan-27				
Feb-27				
Mar-27				
Totals	**94**	**120**	**62**	**288**
Average	**16**	**20**	**10**	**48**

Monthly Gross/Net Claims vs Budgeted Totals



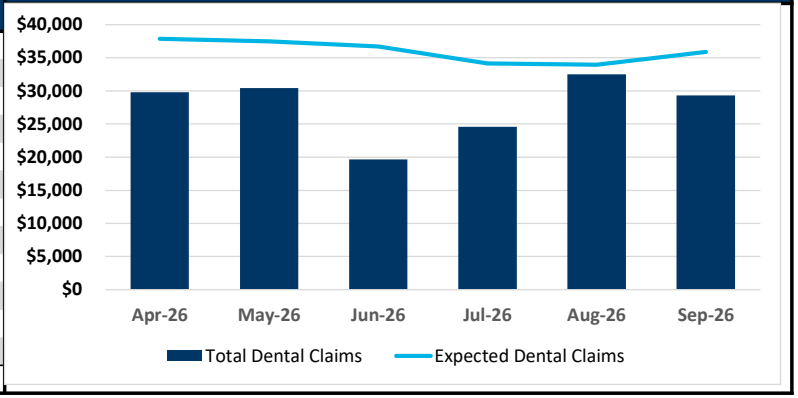
Dental
Plan Performance Report
Total (All Plans)

Month	Total Employees	Total Members	Total Fixed Cost	Gross Claims	Reimb. and Rebates	Total Dental Claims	Expected Dental Claims	Dental Claims vs. Expected	Total Budgeted Costs	Total Actual Cost	Actual Cost Under/(Over) vs. Budget
1	2	3	4	5	6	7 = 5 + 6	8	9 = 7 / 8	10	11 = 4 + 7	12 = 10 - 11
Apr-26	241	744	$566	$29,802	$0	$29,802	$37,839	79%	$38,406	$30,369	$8,037
May-26	239	739	$562	$30,413	$0	$30,413	$37,487	81%	$38,049	$30,975	$7,074
Jun-26	234	724	$550	$19,648	$0	$19,648	$36,706	54%	$37,256	$20,198	$17,058
Jul-26	219	677	$515	$24,559	$0	$24,559	$34,132	72%	$34,646	$25,074	$9,573
Aug-26	218	676	$512	$32,491	$0	$32,491	$33,956	96%	$34,468	$33,004	$1,464
Sep-26	229	712	$538	$29,291	$0	$29,291	$35,892	82%	$36,430	$29,830	$6,601
Totals	**1,380**	**4,272**	**$3,243**	**$166,205**	**$0**	**$166,205**	**$216,012**	**76.9%**	**$219,255**	**$169,448**	**$49,807**
Averages	**230**	**712**	**$541**	**$27,701**	**$0**	**$27,701**	**$36,002**		**$36,543**	**$28,241**	**$8,301**
PEPM			**$2.35**	**$120.44**	**$0.00**	**$120.44**	**$156.53**		**$158.88**	**$122.79**	**$36.09**
Annualized	**2,760**	**8,544**	**$6,486**	**$332,411**	**$0**	**$332,411**	**$432,024**	**$0**	**$438,510**	**$338,897**	**$99,614**
% Change	**-2.6%**	**-2.2%**	**+0.0%**	**-11.6%**	**N/A**	**-11.6%**	**+1.1%**		**+1.0%**	**-11.4%**	**+93.8%**
Apr-25 - Mar-26 Totals	**2,833**	**8,733**	**$6,658**	**$386,093**	**$0**	**$386,093**	**$438,840**	**88.0%**	**$445,498**	**$392,751**	**$52,747**
Averages	**236**	**728**	**$555**	**$32,174**	**$0**	**$32,174**	**$36,570**		**$37,125**	**$32,729**	**$4,396**
PEPM			**$2.35**	**$136.28**	**$0.00**	**$136.28**	**$154.90**		**$157.25**	**$138.63**	**$18.62**
% Change	**+0.2%**	**-0.0%**	**+0.0%**	**-12.6%**	**N/A**	**-12.6%**	**+4.3%**		**+4.2%**	**-12.4%**	**-354.1%**
Apr-24 - Mar-25 Totals	**2,826**	**8,734**	**$6,641**	**$440,449**	**$0**	**$440,449**	**$419,744**	**104.9%**	**$426,385**	**$447,091**	**($20,706)**
Averages	**236**	**728**	**$553**	**$36,704**	**$0**	**$36,704**	**$34,979**		**$35,532**	**$37,258**	**($1,725)**
PEPM			**$2.35**	**$155.86**	**$0.00**	**$155.86**	**$148.53**		**$150.88**	**$158.21**	**($7.33)**

Tier Enrollment Trends

	Ee	Ee+Sp	Ee+Ch	Fam
Apr-26	46	51	29	115
May-26	45	51	30	113
Jun-26	44	51	29	110
Jul-26	43	44	28	104
Aug-26	43	42	27	106
Sep-26	46	42	29	112
Oct-26				
Nov-26				
Dec-26				
Jan-27				
Feb-27				
Mar-27				
Average	**45**	**47**	**29**	**110**

Monthly Claims vs Expected Totals



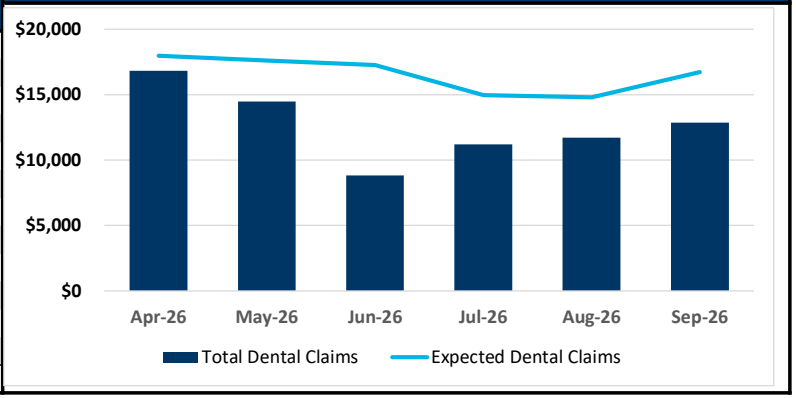
Dental
Plan Performance Report
Valdez City Schools

Month	Total Employees	Total Members	Total Fixed Cost	Gross Claims	Reimb. and Rebates	Total Dental Claims	Expected Dental Claims	Dental Claims vs. Expected	Total Budgeted Costs	Total Actual Cost	Actual Cost Under/(Over) vs. Budget
1	2	3	4	5	6	7 = 5 + 6	8	9 = 7 / 8	10	11 = 4 + 7	12 = 10 - 11
Apr-26	102	318	$240	$16,816	$0	$16,816	$17,954	94%	$18,194	$17,056	$1,138
May-26	100	311	$235	$14,459	$0	$14,459	$17,602	82%	$17,837	$14,694	$3,143
Jun-26	98	302	$230	$8,804	$0	$8,804	$17,250	51%	$17,480	$9,034	$8,446
Jul-26	85	258	$200	$11,212	$0	$11,212	$14,962	75%	$15,161	$11,411	$3,750
Aug-26	84	256	$197	$11,699	$0	$11,699	$14,786	79%	$14,983	$11,896	$3,087
Sep-26	95	286	$223	$12,864	$0	$12,864	$16,722	77%	$16,945	$13,087	$3,858
Totals	**564**	**1,731**	**$1,325**	**$75,853**	**$0**	**$75,853**	**$99,275**	**76.4%**	**$100,601**	**$77,178**	**$23,423**
Averages	**94**	**289**	**$221**	**$12,642**	**$0**	**$12,642**	**$16,546**		**$16,767**	**$12,863**	**$3,904**
PEPM			**$2.35**	**$134.49**	**$0.00**	**$134.49**	**$176.02**		**$178.37**	**$136.84**	**$41.53**
Annualized	**1,128**	**3,462**	**$2,651**	**$151,705**	**$0**	**$151,705**	**$198,551**	**$0**	**$201,201**	**$154,356**	**$46,845**
% Change	**-6.1%**	**-7.6%**	**+0.0%**	**-8.2%**	**N/A**	**-8.2%**	**+9.0%**		**+8.9%**	**-8.0%**	**+177.1%**
Apr-25 - Mar-26 Totals	**1,201**	**3,746**	**$2,822**	**$175,895**	**$0**	**$175,895**	**$193,896**	**90.7%**	**$196,718**	**$178,717**	**$18,001**
Averages	**100**	**312**	**$235**	**$14,658**	**$0**	**$14,658**	**$16,158**		**$16,393**	**$14,893**	**$1,500**
PEPM			**$2.35**	**$146.46**	**$0.00**	**$146.46**	**$161.45**		**$163.80**	**$148.81**	**$14.99**
% Change	**-2.1%**	**-3.6%**	**+0.0%**	**-12.0%**	**N/A**	**-12.0%**	**+6.2%**		**+6.1%**	**-11.9%**	**-203.9%**
Apr-24 - Mar-25 Totals	**1,227**	**3,886**	**$2,883**	**$204,284**	**$0**	**$204,284**	**$186,578**	**109.5%**	**$189,461**	**$207,168**	**($17,706)**
Averages	**102**	**324**	**$240**	**$17,024**	**$0**	**$17,024**	**$15,548**		**$15,788**	**$17,264**	**($1,476)**
PEPM			**$2.35**	**$166.49**	**$0.00**	**$166.49**	**$152.06**		**$154.41**	**$168.84**	**($14.43)**

Tier Enrollment Trends

	Ee	Ee+Sp	Ee+Ch	Fam
Apr-26	15	23	11	53
May-26	15	23	11	51
Jun-26	15	23	10	50
Jul-26	15	17	10	43
Aug-26	15	17	9	43
Sep-26	19	17	11	48
Oct-26				
Nov-26				
Dec-26				
Jan-27				
Feb-27				
Mar-27				
Average	**16**	**20**	**10**	**48**

Monthly Claims vs Expected Totals



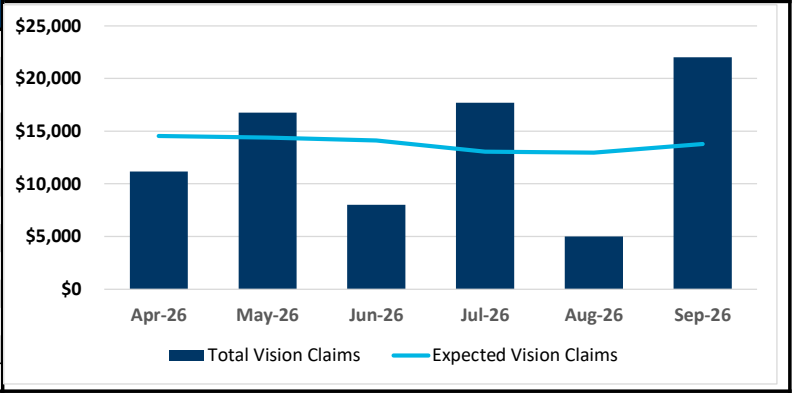
Vision
Plan Performance Report
Total (All Plans)

Month	Total Employees	Total Members	Total Fixed Cost	Gross Claims	Reimb. and Rebates	Total Vision Claims	Expected Vision Claims	Vision Claims vs. Expected	Total Budgeted Costs	Total Actual Cost	Actual Cost Under/(Over) vs. Budget
1	2	3	4	5	6	7 = 5 + 6	8	9 = 7 / 8	10	11 = 4 + 7	12 = 10 - 11
Apr-26	241	744	$253	$11,172	$0	$11,172	$14,560	77%	$14,813	$11,425	$3,388
May-26	239	739	$251	$16,759	$0	$16,759	$14,413	116%	$14,664	$17,010	($2,346)
Jun-26	234	724	$246	$8,026	$0	$8,026	$14,114	57%	$14,359	$8,272	$6,087
Jul-26	219	677	$230	$17,705	$0	$17,705	$13,056	136%	$13,286	$17,935	($4,649)
Aug-26	218	676	$229	$5,017	$0	$5,017	$12,983	39%	$13,212	$5,246	$7,966
Sep-26	229	712	$240	$22,007	$0	$22,007	$13,792	160%	$14,032	$22,248	($8,216)
Totals	**1,380**	**4,272**	**$1,449**	**$80,687**	**$0**	**$80,687**	**$82,918**	**97.3%**	**$84,367**	**$82,136**	**$2,232**
Averages	**230**	**712**	**$242**	**$13,448**	**$0**	**$13,448**	**$13,820**		**$14,061**	**$13,689**	**$372**
PEPM			**$1.05**	**$58.47**	**$0.00**	**$58.47**	**$60.09**		**$61.14**	**$59.52**	**$1.62**
Annualized	**2,760**	**8,544**	**$2,898**	**$161,373**	**$0**	**$161,373**	**$165,836**	**$0**	**$168,734**	**$164,271**	**$4,463**
% Change	**-2.6%**	**-2.2%**	**+0.0%**	**-0.5%**	**N/A**	**-0.5%**	**+5.5%**		**+5.4%**	**-0.5%**	**-190.5%**
Apr-25 - Mar-26 Totals	**2,833**	**8,733**	**$2,975**	**$166,446**	**$0**	**$166,446**	**$161,382**	**103.1%**	**$164,357**	**$169,420**	**($5,063)**
Averages	**236**	**728**	**$248**	**$13,870**	**$0**	**$13,870**	**$13,449**		**$13,696**	**$14,118**	**($422)**
PEPM			**$1.05**	**$58.75**	**$0.00**	**$58.75**	**$56.97**		**$58.02**	**$59.80**	**($1.79)**
% Change	**+0.2%**	**-0.0%**	**-0.0%**	**+4.4%**	**N/A**	**+4.4%**	**+21.2%**		**+20.8%**	**+4.3%**	**-80.8%**
Apr-24 - Mar-25 Totals	**2,826**	**8,734**	**$2,967**	**$159,108**	**$0**	**$159,108**	**$132,773**	**119.8%**	**$135,740**	**$162,075**	**($26,335)**
Averages	**236**	**728**	**$247**	**$13,259**	**$0**	**$13,259**	**$11,064**		**$11,312**	**$13,506**	**($2,195)**
PEPM			**$1.05**	**$56.30**	**$0.00**	**$56.30**	**$46.98**		**$48.03**	**$57.35**	**($9.32)**

Tier Enrollment Trends

	Ee	Ee+Sp	Ee+Ch	Fam
Apr-26	46	51	29	115
May-26	45	51	30	113
Jun-26	44	51	29	110
Jul-26	43	44	28	104
Aug-26	43	42	27	106
Sep-26	46	42	29	112
Oct-26				
Nov-26				
Dec-26				
Jan-27				
Feb-27				
Mar-27				
Average	**45**	**47**	**29**	**110**

Monthly Claims vs Expected Totals



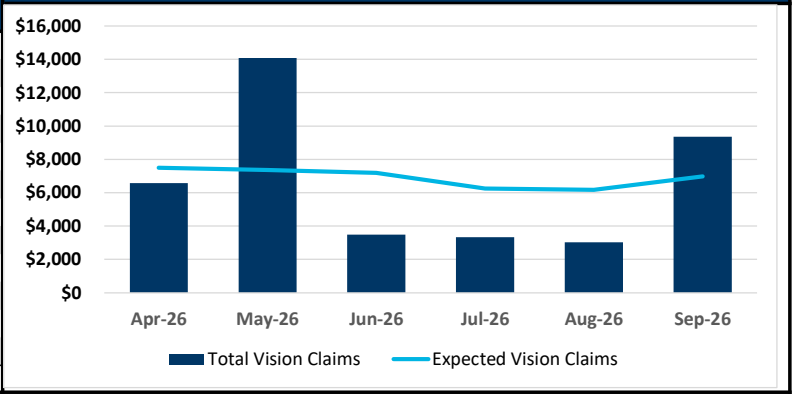
Vision
Plan Performance Report
Valdez City Schools

Month	Total Employees	Total Members	Total Fixed Cost	Gross Claims	Reimb. and Rebates	Total Vision Claims	Expected Vision Claims	Vision Claims vs. Expected	Total Budgeted Costs	Total Actual Cost	Actual Cost Under/(Over) vs. Budget
1	2	3	4	5	6	7 = 5 + 6	8	9 = 7 / 8	10	11 = 4 + 7	12 = 10 - 11
Apr-26	102	318	$107	$6,573	$0	$6,573	$7,499	88%	$7,606	$6,680	$926
May-26	100	311	$105	$14,085	$0	$14,085	$7,352	192%	$7,457	$14,190	($6,733)
Jun-26	98	302	$103	$3,490	$0	$3,490	$7,205	48%	$7,308	$3,593	$3,715
Jul-26	85	258	$89	$3,337	$0	$3,337	$6,249	53%	$6,338	$3,426	$2,913
Aug-26	84	256	$88	$3,026	$0	$3,026	$6,176	49%	$6,264	$3,114	$3,150
Sep-26	95	286	$100	$9,359	$0	$9,359	$6,984	134%	$7,084	$9,459	($2,375)
Totals	**564**	**1,731**	**$592**	**$39,870**	**$0**	**$39,870**	**$41,465**	**96.2%**	**$42,057**	**$40,462**	**$1,595**
Averages	**94**	**289**	**$99**	**$6,645**	**$0**	**$6,645**	**$6,911**		**$7,010**	**$6,744**	**$266**
PEPM			**$1.05**	**$70.69**	**$0.00**	**$70.69**	**$73.52**		**$74.57**	**$71.74**	**$2.83**
Annualized	**1,128**	**3,462**	**$1,184**	**$79,740**	**$0**	**$79,740**	**$82,931**	**$0**	**$84,115**	**$80,924**	**$3,191**
% Change	**-6.1%**	**-7.6%**	**+0.0%**	**+11.1%**	**N/A**	**+11.1%**	**+2.8%**		**+2.8%**	**+10.9%**	**-64.0%**
Apr-25 - Mar-26 Totals	**1,201**	**3,746**	**$1,261**	**$76,449**	**$0**	**$76,449**	**$85,895**	**89.0%**	**$87,156**	**$77,710**	**$9,446**
Averages	**100**	**312**	**$105**	**$6,371**	**$0**	**$6,371**	**$7,158**		**$7,263**	**$6,476**	**$787**
PEPM			**$1.05**	**$63.65**	**$0.00**	**$63.65**	**$71.52**		**$72.57**	**$64.70**	**$7.87**
% Change	**-2.1%**	**-3.6%**	**+0.0%**	**-13.9%**	**N/A**	**-13.9%**	**+18.0%**		**+17.7%**	**-13.7%**	**-159.2%**
Apr-24 - Mar-25 Totals	**1,227**	**3,886**	**$1,288**	**$90,706**	**$0**	**$90,706**	**$74,393**	**121.9%**	**$75,681**	**$91,994**	**($16,313)**
Averages	**102**	**324**	**$107**	**$7,559**	**$0**	**$7,559**	**$6,199**		**$6,307**	**$7,666**	**($1,359)**
PEPM			**$1.05**	**$73.92**	**$0.00**	**$73.92**	**$60.63**		**$61.68**	**$74.97**	**($13.29)**

Tier Enrollment Trends

	Ee	Ee+Sp	Ee+Ch	Fam
Apr-26	15	23	11	53
May-26	15	23	11	51
Jun-26	15	23	10	50
Jul-26	15	17	10	43
Aug-26	15	17	9	43
Sep-26	19	17	11	48
Oct-26				
Nov-26				
Dec-26				
Jan-27				
Feb-27				
Mar-27				
Average	**16**	**20**	**10**	**48**

Monthly Claims vs Expected Totals



Claim Checks

Check #	Type	Vendor	#/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-92604	C	1066	COGNIA	5600.00	10/06/26	10/26	CL 48331	5600.00
-92603	C	4723	INSTRUCTIONAL EMPOWERMENT	2500.00	10/06/26	10/26	CL 48361	2500.00
-92602	C	2650	OVERDRIVE, INC	6000.00	10/06/26	10/26	CL 48363	6000.00
-92601	C	4777	NAPA AUTO PARTS - VALDEZ	47.97	10/06/26	10/26	CL 48364	47.97
-92600	C	615	RESIDENCE INN ANCHORAGE	249.00	10/06/26	10/26	CL 48365	249.00
-92599	C	386	NORTH PACIFIC FUEL	15762.27	10/06/26	10/26	CL 48366	15762.27
-92598	C	4332	VALDEZ OT	7500.00	10/06/26	10/26	CL 48376	7500.00
-92597	E	122	COPPER VALLEY TELECOM	7791.08	10/06/26	10/26	CL 48383	7791.08
-92596	C	2812	TAYLOR FIRE PROTECTION SERVICES, LLC	660.00	10/13/26	10/26	CL 48379	660.00
-92595	C	43	C.A.T. TRANSPORTATION	330.49	10/13/26	10/26	CL 48380	330.49
-92594	C	5248	THE RIGHT NEXT STEP	10105.47	10/13/26	10/26	CL 48381	10105.47
-92593	C	2989	FAIRBANKS FOOTBALL OFFICIALS ASSOCIATION	2640.00	10/13/26	10/26	CL 48385	2640.00
-92592	C	239	TOTEM INN	304.00	10/13/26	10/26	CL 48391	304.00
-92591	C	2921	SALMONBERRY QUILTING	440.00	10/13/26	10/26	CL 48400	440.00
-92590	C	2338	LEXIA LEARNING SYSTEMS, INC.	920.00	10/13/26	10/26	CL 48405	920.00
-92589	C	759	GRAINGER ELECTRIC	4651.15	10/13/26	10/26	CL 48407	4651.15
-92588	C	2842	PILGRIMS PRIDE CORPORATION	680.26	10/13/26	10/26	CL 48408	680.26
-92587	C	386	NORTH PACIFIC FUEL	3131.25	10/13/26	10/26	CL 48410	3131.25
-92586	C	446	WILSON BROS. DISTRIB. CO., INC	6451.70	10/13/26	10/26	CL 48411	6451.70
-92585	C	920	US FOODS	2701.97	10/13/26	10/26	CL 48412	2701.97
-92584	C	446	WILSON BROS. DISTRIB. CO., INC	5815.35	10/13/26	10/26	CL 48413	5815.35
-92583	C	446	WILSON BROS. DISTRIB. CO., INC	11702.48	10/13/26	10/26	CL 48417	11702.48
-92582	E	3164	BANK OF AMERICA	2735.83	10/12/26	10/26	CL 48393	2735.83
-92581	E	3164	BANK OF AMERICA	3291.47	10/12/26	10/26	CL 48394	3291.47

Claim Checks

Check #	Type	Vendor	#/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-92580	E	3164	BANK OF AMERICA	4004.05	10/12/26	10/26		
							CL 48395	4004.05
-92579	E	3164	BANK OF AMERICA	4350.89	10/12/26	10/26		
							CL 48396	4350.89
-92578	E	3164	BANK OF AMERICA	1448.90	10/12/26	10/26		
							CL 48397	1448.90
-92577	E	3164	BANK OF AMERICA	1077.64	10/12/26	10/26		
							CL 48398	1077.64
-92576	E	3164	BANK OF AMERICA	4596.43	10/12/26	10/26		
							CL 48406	4596.43
-92575	E	3164	BANK OF AMERICA	1926.49	10/12/26	10/26		
							CL 48419	1926.49
-92574	E	3164	BANK OF AMERICA	3834.59	10/12/26	10/26		
							CL 48433	3834.59
-92573	E	3164	BANK OF AMERICA	141.68	10/12/26	10/26		
							CL 48434	141.68
-92572	E	1316	GCI	4.66	10/14/26	10/26		
							CL 48451	4.66
-92571	C	4234	KNOWBE4, INC	6259.40	10/15/26	10/26		
							CL 48420	6259.40
-92570	C	4234	KNOWBE4, INC	591.00	10/15/26	10/26		
							CL 48421	591.00
-92569	C	257	HOUGHTON MIFFLIN HARCOURT COMPANY	1016.80	10/15/26	10/26		
							CL 48422	1016.80
-92568	C	759	GRAINGER ELECTRIC	3372.33	10/15/26	10/26		
							CL 48423	3372.33
-92567	C	3705	PREMIER ALASKA TOURS, INC	5825.00	10/15/26	10/26		
							CL 48424	5825.00
-92566	C	3705	PREMIER ALASKA TOURS, INC	6850.00	10/15/26	10/26		
							CL 48425	6850.00
-92565	C	3782	AMPLIFY EDUCATION INC	1373.92	10/15/26	10/26		
							CL 48435	1373.92
-92564	C	5248	THE RIGHT NEXT STEP	2400.00	10/15/26	10/26		
							CL 48439	2400.00
-92563	C	4665	INSTRUCTURE, INC.	1206.45	10/15/26	10/26		
							CL 48440	1206.45
-92562	C	2899	KINETIC ELECTRIC, LLC	11857.50	10/15/26	10/26		
							CL 48443	11857.50
-92561	C	320	NORTHWEST TEXTBOOK DEPOSITORY CO.	441.98	10/15/26	10/26		
							CL 48444	441.98
-92560	C	1290	BSN SPORTS LLC	752.00	10/15/26	10/26		
							CL 48447	752.00
-92559	C	4777	NAPA AUTO PARTS - VALDEZ	253.93	10/15/26	10/26		
							CL 48448	253.93
-92558	C	245	HARRIS SAND & GRAVEL INC	740.00	10/15/26	10/26		
							CL 48449	740.00
-92557	C	1412	SOUTH CENTRAL HARDWARE,INC.	47.85	10/15/26	10/26		
							CL 48450	47.85

Claim Checks

Check #	Type	Vendor	#/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-92556	C	920	US FOODS	5075.53	10/15/26	10/26	CL 48452	5075.53
-92555	C	386	NORTH PACIFIC FUEL	8903.81	10/15/26	10/26	CL 48453	8903.81
-92554	C	826	FIRST STUDENT, INC.	83054.94	10/15/26	10/26	CL 48454	83054.94
-92553	C	973	KVAK RADIO	995.00	10/15/26	10/26	CL 48455	995.00
-92552	C	446	WILSON BROS. DISTRIB. CO., INC	90.30	10/15/26	10/26	CL 48457	90.30
-92551	C	2149	MCGRAW-HILL EDUCATION, INC.	1351.35	10/16/26	10/26	CL 48459	1351.35
-92550	C	1290	BSN SPORTS LLC	87.74	10/16/26	10/26	CL 48460	87.74
-92549	C	1290	BSN SPORTS LLC	5632.43	10/16/26	10/26	CL 48461	5632.43
-92548	C	172	ALTMAN, ROGERS & CO., CPA'S	9178.75	10/20/26	10/26	CL 48462	9178.75
-92547	C	320	NORTHWEST TEXTBOOK DEPOSITORY CO.	390.85	10/20/26	10/26	CL 48463	390.85
-92546	C	1211	TYSON FOODS INC	388.96	10/20/26	10/26	CL 48475	388.96
-92545	C	3458	VALDEZ FOOD CACHE, LLC	1168.75	10/22/26	10/26	CL 48464	1168.75
-92544	C	239	TOTEM INN	304.00	10/22/26	10/26	CL 48476	304.00
-92543	C	446	WILSON BROS. DISTRIB. CO., INC	9708.15	10/22/26	10/26	CL 48478	9708.15
-92542	C	920	US FOODS	4212.97	10/22/26	10/26	CL 48479	4212.97
-92541	C	4987	NORTHSTAR SUPPLY	7389.20	10/22/26	10/26	CL 48480	7389.20
-92540	C	43	C.A.T. TRANSPORTATION	630.49	10/22/26	10/26	CL 48492	630.49
-92539	C	2877	JTM PROVISIONS COMPANY, INC.	1187.92	10/22/26	10/26	CL 48495	1187.92
-92538	C	3159	MCI FOODS, INC	392.65	10/22/26	10/26	CL 48498	392.65
-92537	C	920	US FOODS	98.03	10/22/26	10/26	CL 48499	98.03
-92536	C	2943	EDMENTUM, INC	295.00	10/22/26	10/26	CL 48500	295.00
-92535	C	3705	PREMIER ALASKA TOURS, INC	6450.00	10/29/26	10/26	CL 48502	6450.00
-92534	C	3705	PREMIER ALASKA TOURS, INC	6850.00	10/29/26	10/26	CL 48503	6850.00
-92533	C	2921	SALMONBERRY QUILTING	950.00	10/29/26	10/26	CL 48507	950.00

Claim Checks

Check #	Type	Vendor	#/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-92532	C	4559	KELLEY CREATE	23640.00	10/29/26	10/26		
							CL 48508	23640.00
-92531	C	3247	AIRGAS USA, LLC	3069.95	10/29/26	10/26		
							CL 48510	3069.95
-92530	C	239	TOTEM INN	760.00	10/29/26	10/26		
							CL 48511	760.00
-92529	C	121	COPPER VALLEY ELECTRIC ASSOC	41084.17	10/29/26	10/26		
							CL 48513	41084.17
-92528	C	446	WILSON BROS. DISTRIB. CO., INC	2327.50	10/29/26	10/26		
							CL 48515	2327.50
-92527	C	386	NORTH PACIFIC FUEL	1132.93	10/29/26	10/26		
							CL 48516	1132.93
-92526	C	446	WILSON BROS. DISTRIB. CO., INC	5487.20	10/29/26	10/26		
							CL 48517	5487.20
-92525	C	386	NORTH PACIFIC FUEL	35428.03	10/29/26	10/26		
							CL 48520	35428.03
-92524	C	446	WILSON BROS. DISTRIB. CO., INC	2957.70	10/29/26	10/26		
							CL 48521	2957.70
-92523	C	239	TOTEM INN	1216.00	10/29/26	10/26		
							CL 48523	1216.00
-92522	C	1361	JOSTEN'S, INC.	56.25	10/29/26	10/26		
							CL 48535	56.25
-92521	C	52	WAXIE'S SANITARY SUPPLY	3930.73	10/29/26	10/26		
							CL 48537	3930.73
-92520	C	2921	SALMONBERRY QUILTING	1100.00	10/29/26	10/26		
							CL 48538	1100.00
-92519	E	410	FLEET SERVICES	3633.18	10/29/26	10/26		
							CL 48543	3633.18
49856	S	1344	BARNES AND NOBLE, INC	63.61	10/05/26	_____		
							CL 48360	63.61
49857	S	3495	BURNS, KATHERINE L	195.00	10/05/26	_____		
							CL 48375	195.00
49858	S	3672	CRAIG, MEAGAN	195.00	10/05/26	_____		
							CL 48373	195.00
49859	S	3581	FUSCHETTO, ANGELINA	195.00	10/05/26	_____		
							CL 48374	195.00
49860	S	4612	GRAY, DESTINY	30.00	10/05/26	_____		
							CL 48367	20.00
							CL 48368	10.00
49861	S	4949	LUMEN CHRISTI HIGH SCHOOL	240.00	10/05/26	_____		
							CL 48372	240.00
49862	S	5398	MARCHANT, STEVEN	30.00	10/05/26	_____		
							CL 48369	10.00
							CL 48370	20.00
49863	S	3467	MERCIER, CARRIE M	16.15	10/05/26	_____		
							CL 48371	16.15
49864	S	4678	PORT OF VALDEZ	100.00	10/05/26	_____		
							CL 48377	100.00

Claim Checks

Check #	Type	Vendor	#/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
49865	S	3809	RUNION, KENT RYAN	267.80	10/05/26	_____	CL 48378	267.80
49866	S	4335	STRUCTURED	2287.10	10/05/26	_____	CL 48362	2287.10
49867	S	1577	ALASBO	1399.00	10/06/26	_____	CL 48392	1399.00
49868	S	4928	BROWDER, CONNIE	120.00	10/06/26	_____	CL 48386	120.00
49869	S	2402	BURGESS, DIANA LYNN	674.80	10/06/26	_____	CL 48387	674.80
49870	S	4093	IDAHO STATE UNIVERSITY	500.00	10/06/26	_____	CL 48390	500.00
49871	S	3727	MCCUMBY, MELISSA	59.30	10/06/26	_____	CL 48384	59.30
49872	S	5086	SMITH, RICHARD	120.00	10/06/26	_____	CL 48388	120.00
49873	S	3952	SODERGREN, JENNIE	118.19	10/06/26	_____	CL 48382	118.19
49874	S	5399	WILLAMETTER UNIVERSITY - FINANCIAL AID O	1000.00	10/06/26	_____	CL 48389	1000.00
49875	S	2047	AUBLE, SETH	60.00	10/09/26	_____	CL 48401	60.00
49876	S	5144	CRAIG, MATTHEW	120.00	10/09/26	_____	CL 48402	120.00
49877	S	4984	DIBB, MOLLY	457.91	10/09/26	_____	CL 48414	457.91
49878	S	4933	EISEN, KATELYN	250.00	10/09/26	_____	CL 48416	250.00
49879	S	5211	ERIN NAUTA PHOTOGRAPHY LLC	300.00	10/09/26	_____	CL 48399	300.00
49880	S	4967	JOHNSON, HEIDI	75.92	10/09/26	_____	CL 48418	75.92
49881	S	3888	JONES, JUSTIN	120.00	10/09/26	_____	CL 48403	120.00
49882	S	3491	OWNBEY, RYLEE	473.32	10/09/26	_____	CL 48415	473.32
49883	S	228	SAFEWAY	1044.50	10/09/26	_____	CL 48342	1044.50
49884	S	1714	SERRC	30621.08	10/09/26	_____	CL 48409	30621.08
49885	S	933	TOK SCHOOL	400.00	10/09/26	_____	CL 48404	400.00
49886	S	1481	AkASL	495.00	10/12/26	_____	CL 48427	495.00
49887	S	4133	DEATON, ISAAC	165.00	10/12/26	_____	CL 48428	165.00
49888	S	3467	MERCIER, CARRIE M	165.00	10/12/26	_____	CL 48426	165.00

Claim Checks

Check #	Type	Vendor	#/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
49889	S	3073	OLSON, V CHEY	86.90	10/12/26	_____	CL 48431	86.90
49890 C	S	5117	PASSIN, JESSE	0.00	10/12/26	_____	CL 48430	
49891 *	S	5401	ROSSETTI, DOMENIC	10.00	10/12/26	_____	CL 48432	10.00
49892	S	3952	SODERGREN, JENNIE	165.00	10/12/26	_____	CL 48429	165.00
49893	S	1344	BARNES AND NOBLE, INC	152.35	10/14/26	_____	CL 48436	152.35
49894	S	5396	BECK, LANDI	250.00	10/14/26	_____	CL 48437	250.00
49895	S	1271	BEST WESTERN VALDEZ HARBOR INN	198.00	10/14/26	_____	CL 48445	198.00
49896	S	3970	HUMPHREY, STEFANIE MARGO	46.98	10/14/26	_____	CL 48442	46.98
49897	S	4093	IDAHO STATE UNIVERSITY	500.00	10/14/26	_____	CL 48438	500.00
49898	S	4958	MITCHELL, DALE	30.00	10/14/26	_____	CL 48456 CL 48458	20.00 10.00
49899	S	4014	XELLOW INC	4459.90	10/14/26	_____	CL 48441	4459.90
49900	S	3640	ALCOCK, GARY	615.12	10/19/26	_____	CL 48470	615.12
49901	S	3672	CRAIG, MEAGAN	150.00	10/19/26	_____	CL 48468	150.00
49902	S	3988	CRONK, LISA	240.00	10/19/26	_____	CL 48474	240.00
49903	S	5124	DIMOND VOLLEYBALL	750.00	10/19/26	_____	CL 48469	750.00
49904	S	5275	FARRINGTON, JAMES	150.00	10/19/26	_____	CL 48472	150.00
49905	S	3581	FUSCHETTO, ANGELINA	150.00	10/19/26	_____	CL 48467	150.00
49906	S	4967	JOHNSON, HEIDI	174.08	10/19/26	_____	CL 48473	174.08
49907	S	5310	KING, TAHNEE	150.00	10/19/26	_____	CL 48466	150.00
49908	S	2948	RAKE, AUSTIN	165.00	10/19/26	_____	CL 48465	165.00
49909	S	3947	TRAXINGER, DANIEL	615.12	10/19/26	_____	CL 48471	615.12
49910	S	2047	AUBLE, SETH	240.00	10/21/26	_____	CL 48487 CL 48489	120.00 120.00
49911	S	333	CARGILL KITCHEN SOLUTIONS	392.89	10/21/26	_____	CL 48496	392.89

Claim Checks

Check #	Type	Vendor	#/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
49912	S	3747	CHRISTENSEN, ANGELA	120.00	10/21/26		CL 48485	120.00
49913	S	4611	COMER, JAIME	140.99	10/21/26		CL 48482	140.99
49914	S	33	COURTYARD BY MARRIOTT ANCHORAGE AIRPORT	1352.00	10/21/26		CL 48494	1352.00
49915	S	5144	CRAIG, MATTHEW	120.00	10/21/26		CL 48484	120.00
49916	S	3888	JONES, JUSTIN	240.00	10/21/26		CL 48481 CL 48483	120.00 120.00
49917	S	2209	KING, KALIN J	120.00	10/21/26		CL 48488	120.00
49918 C	S	5157	MOUNTAIN CITY CHRISTIAN ACADEMY	0.00	10/21/26		CL 48490	
49919 *	S	5332	PIONEER DOOR, INC	547.61	10/21/26		CL 48493	547.61
49920	S	5410	ROLLER, TAYLOR	120.00	10/21/26		CL 48486	120.00
49921	S	5302	SCHWAN'S SALES CO, INC - FOODSERVICE DIV	1710.33	10/21/26		CL 48497	1710.33
49922	S	5408	SHERIDAN, THOMAS	83.18	10/21/26		CL 48477	83.18
49923	S	5272	STRADINGER, TIM	650.00	10/21/26		CL 48491	650.00
49924	S	3672	CRAIG, MEAGAN	30.00	10/22/26		CL 48506	30.00
49925	S	4565	GLYNN, JERRY	150.00	10/22/26		CL 48504	150.00
49926	S	4335	STRUCTURED	4731.96	10/22/26		CL 48501	4731.96
49927	S	3187	WILLIAMS, LARISSA E	79.90	10/22/26		CL 48505	79.90
49928	S	1248	ACSA/ALASBO/ASA MEMBERSHIP	5100.00	10/27/26		CL 48522	5100.00
49929	S	4231	BLOOD, REGINA	195.00	10/27/26		CL 48531	195.00
49930	S	5407	BOONE, DAVID	150.00	10/27/26		CL 48526	150.00
49931	S	5409	CARMAN, ZADIE	20.00	10/27/26		CL 48512	20.00
49932	S	4133	DEATON, ISAAC	195.00	10/27/26		CL 48530	195.00
49933	S	5278	HARDEN, RACHEL	225.56	10/27/26		CL 48524	225.56
49934	S	4309	KILIAN, BRANDON	361.95	10/27/26		CL 48509	361.95

Claim Checks

Check #	Type	Vendor #	Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
49935	S	3467	MERCIER, CARRIE M	165.00	10/27/26		CL 48529	165.00
49936	S	5157	MOUNTAIN CITY CHRISTIAN ACADEMY	525.00	10/27/26		CL 48533	225.00
							CL 48534	300.00
49937	S	2948	RAKE, AUSTIN	195.00	10/27/26		CL 48532	195.00
49938	S	5402	SAXUM, HAAKIM	750.00	10/27/26		CL 48525	750.00
49939	S	3952	SODERGREN, JENNIE	131.81	10/27/26		CL 48519	131.81
49940	S	1234	TODD, KATHLEEN G M.D.	705.12	10/27/26		CL 48518	705.12
49941	S	5411	VALDEZ FISHERIES DEVELOPMENT ASSOCIATION	150.00	10/27/26		CL 48514	150.00
49942	S	4100	VINCENT, BRYAN	165.00	10/27/26		CL 48528	165.00
49943	S	5405	WADE, LEVI	600.00	10/27/26		CL 48527	600.00
49944	S	2988	AMERICAN TIRE & AUTO	1575.00	10/30/26		CL 48539	1575.00
49945	S	4975	ESPIRITU, JOMAR	210.00	10/30/26		CL 48544	210.00
49946	S	5310	KING, TAHNEE	500.00	10/30/26		CL 48541	500.00
49947	S	228	SAFEWAY	503.19	10/30/26		CL 48545	503.19
49948	S	400	SPENARD BUILDERS SUPPLY INC.	1475.00	10/30/26		CL 48536	1475.00

Total for Claim Checks **523,139.31**
Count for Claim Checks 179

* denotes missing check number(s)

# of Checks: 179 Total: 523,139.31

Fund/Account		Amount
100	OPERATING FUND	
	601	290,078.46
205	TRANSPORTATION FUND	
	601	83,054.94
255	LUNCH FUND	
	601	62,037.57
264	TITLE VI-B	
	601	2,873.32
271	TITLE I-C, MIGRANT	
	601	2,785.42
300	STUDENT ACTIVITY FUND	
	601	6,343.00
301	ACTIVITY FUND	
	601	59,377.14
501	TECHNOLOGY	
	601	4,731.96
502	FACILITIES CIP	
	601	11,857.50
	Total:	**523,139.31**

Special Education and Federal Programs
Rylee Ownbey, Director

BOARD REPORT

November 5, 2026

Goals

To provide equal educational opportunities for all children through access to specialized services for those experiencing a disability.

To strengthen and improve educational quality and practices across all school settings.

Engagement

- The Harvest Kindness Family Literacy Night hosted by The Valdez Literacy Council in partnership with Title I-A, held on November 4th, was a smashing success. Over 150 attendees enjoyed an evening celebrating kindness and a love of reading. Special thanks to Carrie Stander, Lorraine Critchlow, and many other HHES staff who put this event together.
- Valdez City Schools is partnering with Betty McIntosh to host Indigenous artist Brian Walker II. The recognition for this event goes to Betty, who is steadfast in her pursuit of celebrating and honoring Indigenous peoples and showcasing their achievements with students in Valdez. Thank you, Valdez Civic Center, for waiving the venue fees for the community potlatch. We are thankful for the partnership.
- Life skills students at VHS donated to the AK CASE (Alaska Council of Administrators of Special Education) Director's silent auction held in Anchorage October 26-28th. Students created picture frames decorated with small charms that included a handwritten note about the piece they designed.
- Special thanks to Ann Norris and the VHS music department for donating a singing/ukulele telegram to the auction. Valdez's donations were well received. All items were sold to the highest bidder, with proceeds going to the AK CASE scholarship fund.

Successes

- Our new paraprofessional has started working with the 2/3 team at HHES.
- We've made it through the first quarter of the school year. Despite being short-staffed, our special education team has held over 30 IEPs and conducted over 65 evaluations.
- Special thanks to our classified staff who have been minding the gap, ensuring all students on IEPs have access to quality services. We have a team of highly qualified paraprofessionals whose dedication to this work is deserving of recognition.

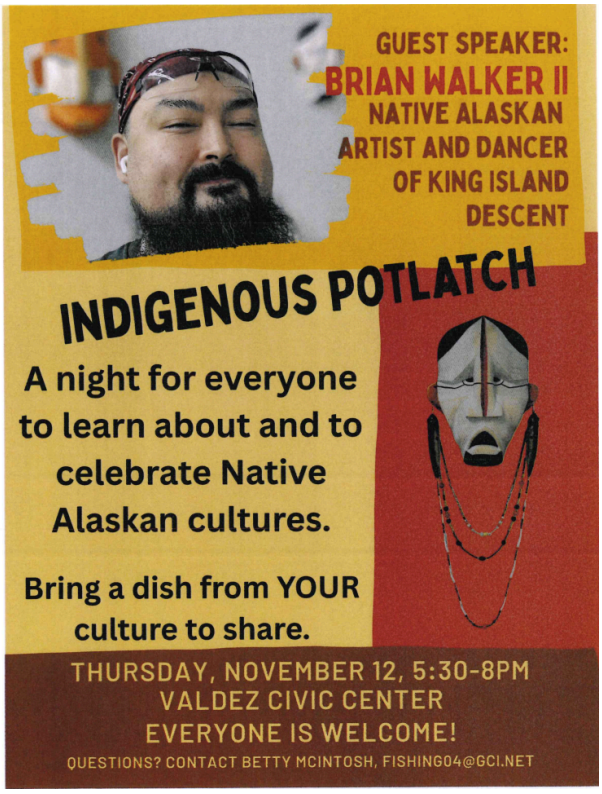
Upcoming

- Brian Walker II will be coming to Valdez November 12th and 13th. During his time here, he will be hosting two school assemblies, sharing his culture and artwork with students. A community potlatch will be held at the Valdez Civic Center from 5:30-8:00 on Thursday, November 12th. Brian will also be hosting a breakout session for our Indian Ed students during Flex Friday on November 13th from 10:00-11:00. Thank you to the VHS teams and Federal Programs Admin Assistant, Brandy Smelcer, for helping coordinate this event.

Challenges

- Staff shortages at VHS - 2 paraprofessional positions
- Staff shortage at HHES - 1 special education teacher





TECHNOLOGY & COMMUNICATION REPORT

Director: Megan Gunderson || November 2026

Pillar 3: Professional Learning and Staff Retention

- **Professional Learning**
  - **National Cybersecurity Awareness Month Training:** 96% of all employees completed cybersecurity training by the October 31 deadline. That is our best participation rate in many years! Thank you to everyone who prioritized this task.
  - **Social Media Team:** The social media managers and contributors at each school will be working through a professional development book ("Social Media for Schools: A Comprehensive Guidebook for School Communicators"). This book will guide our focus as a team and push us to analyze our work. The first session's focus will be on systems (leadership, policy, purpose, goals, and management).
  - **Public Information Officer (PIO) Training:** Director Gunderson participated in the National Incident Management System Incident Command System Public Information Officer training in late October. This training was sponsored by the State of Alaska and the City of Valdez to prepare local communication professionals, emergency managers, and responders to manage public messaging, media relations, and crisis communications during emergencies, disasters, or planned events.

Pillar 4: Operational Clarity and Communication

- **State Reporting and Data Management**
  - **Fall OASIS:** The twenty-day student count period ended October 22nd/23rd (depending on school), with the Fall OASIS report due to DEED by November 6th. Administrative assistants diligently worked all month to ensure the district reports our students accurately. VCS submitted its report to DEED and certified the data on November 5th (2026).
  - **Report Card to the Public Data Collection**: Through AS 14.03.120, each district must provide to The Department of Education & Early Development (DEED) a report on the performance of each public school and public school students in the district, with specific data elements indicated in statute. The 2025-2026 school year data is due to DEED by November 16 (2026). VCS submitted its report to DEED on November 6th (2026).
- **Communication**
  - **Employee Newsletter Feedback:** We received several helpful suggestions on the Quarter 1 staff survey for improving the monthly employee newsletter, including shorter informational sections, more staff photos and spotlights, highlights of collaboration and instructional practices, professional development opportunities, morale-building activities, and interactive features like trivia and challenges. The District Office team will work to balance concise updates with more opportunities to celebrate and connect with colleagues. Look for some new features in the December issue!
  - **School Weekly Newsletter Feedback:** In the Quarter 1 survey, parents gave positive feedback on the schools' weekly newsletters. They appreciated the timely content and consistent distribution. One parent noted an issue with dark mode for one school, which we will troubleshoot this month.
  - **School Newsletters on Websites:** Each school's website team has prioritized featuring their weekly newsletters on their website. Parents and community members can find each edition on the home page in the News and Announcements section.

November/December Tasks:

- Prep outgoing devices for surplus
- Continue MyPowerHub upgrade and student content filter upgrade configuration
- Configure pilot for new web content filter for students

VALDEZ CITY SCHOOLS
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Facilities & Operations Report

November 2026

Hermon Hutchens Elementary School (HHES)

- Boiler #1's circulation pump is bad. The pump is on order.
- Air handler #1: replaced drive belts and realigned sheave pulleys.
- Wrestling mat hoist and adjustable-height basketball goals are up and running. Additionally, all controls for the divider curtain, mat hoist, goal-raiser, and backboard height adjuster were relocated to one central location.
- Multiple issues were found during the playground inspection
    - Broken fasteners have been a big issue; corrosion and incorrect hardware are the leading problems.
    - The tube slide had to be taken down because of a large crack at the top of the tube. Improper use and age caused this.
    - I-bolts and chain links connecting items are failing due to corrosion and wear and tear.
    - A lot of the plastic-coated metal equipment is starting to crack and peel.

Gilson Middle School (GMS)

- The Mat Room lights have a faulty switch and occupancy sensor. Only about half the lights are working. We need to schedule time to roll up the mats so we can use the lift to complete troubleshooting.
- The front parking lot lights are starting to fail. Replacements and/or parts for our current fixtures are no longer available. I am getting quotes for replacements like those we installed in the back parking lot and at the HHES parking lots.

Valdez High School (VHS)

- Air-handling unit #13 had a faulty heat valve actuator, which we replaced.
- We ordered a replacement motor for the southwest basketball goal-raiser assembly. It should be here this week.
- Air-handling unit #6 has an exhaust damper problem. We are troubleshooting this issue and believe it is due to a faulty actuator; this is in a very hard-to-reach area.

Vehicle & Equipment Status

- We are preparing our support vehicles and equipment for the upcoming snow season. We are installing salt spreaders and plows, putting chains on the loaders, etc.

General District Updates

- We are finally 100% staffed. We have a new night custodian at HHES and VHS.
- We are organizing and cleaning the warehouse (bus barn) to make room for winter activities.

Celebrations

- I would like to thank the custodial staff who work tirelessly to support activities at VHS and GMS, outside of their normally scheduled work week. Thank you, Noi, Chinda, Thuy, and Adam, for your dedication and hard work.

Please reach out with any questions about these updates, or let me know if you would like a behind-the-scenes tour of our facilities.

Dan Bryant, *Director of Facilities and Operations*

PERSONNEL ACTION REPORT FOR 2026-2027

November 9, 2026

EMPLOYMENT OF ADMINISTRATION

RESIGNATION OF ADMINISTRATION

EMPLOYMENT OF CERTIFIED PERSONNEL

Roxie Quick
HHES Teacher
Effective TBA

RESIGNATION/RETIREMENT CERTIFIED PERSONNEL

Cesar Gonzalez
HHES Special Education Teacher
Effective 11/15/2026

EMPLOYMENT OF CLASSIFIED PERSONNEL

RESIGNATION/RETIREMENT OF CLASSIFIED PERSONNEL

Meira Pedersen
HHES Paraprofessional
Effective 11/11/2026

OTHER CONTRACTS

Domenic Rossetti
HHES ATB Hockey
Effective 11/16/2026

2025-2026 School Year

Teachers	**51**
Classified*	**56**
Principals	**3**
District Administration	**6**
Total Employees	**116**

(*This is the number of classified personnel working for the district. Several of the employees have part-time hours)

BP 6000 Concepts and Roles

The School Board believes that the district and community must work together to ensure that educational goals and objectives are relevant to the lives and future of our students. The School Board shall adopt policies which define district philosophy and goals. The Superintendent or designee shall provide for the development of district wide instructional objectives.

(cf. 0100 - Philosophy)

(cf. 0200 - Goals for the School District)

The School Board recognizes the importance of planning, implementing and evaluating the instructional program and shall provide the resources necessary for ongoing review and improvement of the district curriculum.

(cf. 0500 - Review and Evaluation)

(cf. 6141 - Curriculum Development and Evaluation)

In order to keep abreast of educational trends and changing student needs, the School Board supports a continuing program of professional development for ~~certificated~~ staff, the administration, and School Board members.

(cf. 4331 - Staff Development)

(cf. 9240 - School Board Development)

Note: *United States Code, Title 20 §6321 mandates districts receiving federal education funds to establish and implement a district wide salary schedule and have a written policy ensuring the equivalent provision of staff, curriculum materials and instructional supplies among schools*

The district shall provide comparable educational opportunities for all students. The Superintendent or designee shall schedule teachers and classes so that there is a minimum variation in the student-teacher ratio from school to school at the beginning of each school year. He/she shall further ensure that the amount and quality of textbooks, instructional supplies and equipment are closely comparable in every district school and at each level.

(cf. 0410 - Nondiscrimination)

(cf. 6171 - Title 1 Programs)

Instruction in the core curriculum shall not be diminished when students receive supplementary services funded by special governmental programs.

The School Board

1. Articulates the district's educational philosophy and goals through School Board policy and approves district wide instructional objectives which reinforce the district's philosophy and goals.

2. Adopts all curriculum and graduation requirements.

3. Determines the educational programs to be offered to the district's students.

4. Approves instructional materials and resources to be used in the district's curriculum.

5. Reviews the instructional program and evaluates the education received by students using available data including results of state and district student assessments.

The Superintendent or Designee

1. Establishes procedures for the ongoing review, evaluation, and development of the district's curriculum.

2. Ensures the articulation and integration of the district curriculum between educational levels.

3. Administers the district's educational program and reports to the School Board on the accomplishment of district goals and objectives using available data including results of the state and district student assessments through testing and other types of appraisal.

4. Decides the general methods of instruction to be used.

5. Assigns instructors and schedules classes for all curricular offerings.

Legal Reference:

ALASKA STATUTES

14.03.060 Elementary, junior high, and secondary schools

14.03.090 Sectarian or denominational doctrines prohibited

14.08.111 Duties (regional school boards)

14.14.090 Additional duties

14.14.110 Cooperation with other districts

UNITED STATES CODE

20 U.S.C. §6321 Fiscal Requirements

Revised/Board Approved 08/08/2016

ADOPTED: JUNE 2005

Valdez City Schools

BP 6114 Crisis Response Plan

Note: AS 14.33.100 requires that all school districts develop a model school crisis response plan for use by each school in the district, and each school shall develop a school specific crisis response plan.

All district staff and students must be prepared to respond quickly and responsibly to emergencies, disasters, or other crisis which create distress, hardship, fear or grief. The Superintendent or designee shall develop and maintain a crisis response plan for handling all foreseeable emergencies and disasters. This plan shall be reviewed and updated at least annually.

A crisis response team for each school shall augment the district plan with working plans and procedures specific to each school building. The crisis response team shall ~~must~~ include the principal, a school counselor, one certificated and one classified member of the school staff, and one parent whose child attends the school. Additionally, the team may include a school board or advisory school board member, ~~a school counselor~~, a member of local law enforcement, and a student in grade 10 or higher.

All students and employees shall receive instruction regarding these plans. Employees shall be trained in crisis response, including evacuation and lock down drills. New employees shall complete the training within their first two years of employment. Disaster simulation exercises may be held annually at each school site and shall demonstrate how safety procedures may be applied to various types of emergencies.

The Superintendent or designee shall consult with local social service agencies and law enforcement authorities so that district and site plans may provide the best possible way of handling each situation and also provide for emergency communications systems between these agencies and each district school.

Note: Effective July 1, 2027, DEED shall adopt curricula to instruct public school students on hands-only Cardiopulmonary resuscitation. This curricula shall determine what grade levels are required to receive instruction and what is appropriate for each grade level. Upon DEED's issuance of the curricula, the district shall implement it as required.

The crisis response plan must include the following information. Districts should add to this list as appropriate.

The crisis response plan for each school must:

a. identify the person in charge and a designated substitute;

b. identify the crisis response team members and their specific job functions relating to a crisis;

c. include a communication plan;

d. implement a Cardiopulmonary resuscitation education plan under AS 14.30.363, with appropriate training, as required;

e. include protocols for responding to immediate physical harm of students, faculty, or staff and to traumatic events, including the period after the events have concluded;

f. include disaster and emergency procedures to respond to earthquakes, fire, flood, explosions, or other events or conditions in which death or serious injury is likely;

g. include crisis procedures for safe entrance to and exit from the school by students, parents, and employees, including an evacuation and lock down plan; and

h. include policies for enforcing school discipline and maintaining a safe and orderly environment during the crisis.

(cf. 3514 - *Safety)*

(cf. 3515 – *School Safety & Security)*

(cf. 5142 - *Student Safety)*

The crisis response plans shall be reviewed annually and updated as appropriate. A copy of each school's crisis response plan shall be retained by the district and a copy provided to each local agency that has a role in the plan. Notice of completion of the annual review and update and the location of a school's crisis response plan shall be posted at each school in the district. Each school's crisis response plan shall be printed and available for inspection by the public.

Note: The following language may be revised to reflect district philosophy and needs

The School Board shall grant the use of school buildings, grounds and equipment to public agencies, including the American Red Cross, for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare. The School Board shall cooperate with such agencies in furnishing and maintaining whatever services it deems necessary to meet the community's needs.

The School Board encourages all employees to become proficient in first aid and cardiopulmonary resuscitation. Each principal shall ascertain that at least one staff

member at each school holds a valid certificate in these areas. The Superintendent or designee shall provide for CPR inservice training to be offered to district staff annually.

Legal Reference:

ALASKA STATUTES

14.03.030 School term

14.03.140 Emergency drills

14.30.363 Cardiopulmonary resuscitation education

14.33.100 Required school crisis response planning

18.70.080-18.70.300 Fire protection

Revised 9/2026

9/92

Revised 10/2026

Valdez City Schools

BP 6142.1 FAMILY LIFE/SEX EDUCATION Replace with this AASB Model

Note: For districts receiving federal funds, section 7906 of the Every Student Succeeds Act sets limitations on how districts approach sexual subject matter and sex education. The law requires that federal funds *not* be used to (1) develop or distribute materials or programs that encourage or promote sexual activity, (2) distribute or aid in the distribution by any organization of obscene materials to minors on school grounds, (3) provide sex education or HIV prevention education unless that instruction is age appropriate and includes the health benefits of abstinence, or (4) operate a program of contraceptive distribution in schools. Non-federal funds may be used for these activities

The School Board believes that a wholesome, well-planned sequence of instruction about family life and human sexuality is essential to the general education of all students. Lack of information or pervasive misinformation can cause low self-esteem, increased risk for sexually transmitted disease, unintended pregnancy or sterility, and school dropout. The district curriculum shall help students understand the biological, psychological, social, moral, and ethical aspects of human sexuality.

(cf. 5141.41 – *Sexual Abuse, Sexual Assault and Dating Violence Awareness and Prevention)*

(cf. 6141 - *Curriculum Development and Evaluation)*

(cf. 6142.2 – *AIDS Instruction)*

The family life/sex education program shall encourage students to be abstinent and to conceptualize sexual behavior in the ethical and moral context of marriage. The program shall be age-appropriate and shall address a full range of topics, including parenting and birth control, and shall emphasize that abstinence from sex is the only totally effective protection against unwanted pregnancy and sexually transmitted diseases.

The Superintendent or designee will inform district curriculum specialists, those who teach sex education, school nurses, and other appropriate school staff of federal funding restrictions regarding the distribution of contraceptives and the development and distribution of materials that may promote or encourage sexual activities. Teachers who provide instruction in family life/sex education shall have professional preparation, either preservice or inservice, in the subject area.

(cf. 5141.42 - *Professional Boundaries for staff and students)*

The Superintendent or designee shall ensure that family life/sex education materials and instruction are continuously evaluated in light of information received from students, parents/guardians, and teachers, including information about what students did or did not learn, whether the program was workable for the teachers, and how it can be improved.

The Superintendent or designee may appoint a Family Life/Sex Education Advisory Committee representing a divergence of viewpoints to participate in planning, implementing and evaluating the district's family life/sex education program.

(cf. 1220 - *Advisory Committees)*

Parents/guardians shall be notified in writing before students are offered any instruction in which human reproductive organs and their functions, processes, or diseases are described, illustrated, or discussed. This notification shall inform parents/guardians that they may review instructional materials to be used in family life, sex education instruction and that they may request in writing that their child not attend the class. At the parent/guardian's request, any student may be excused from any part of family life/sex education instruction.

(cf. 1312.2 - *Complaints Concerning Instructional Materials)*

Legal Reference:

ALASKA STATUTES

14.30.360 Curriculum

UNITED STATES CODE

Elementary and Secondary Education Act, 20 U.S.C. § 7906 as amended by the Every Student Succeeds Act (P.L. 114-95 December 10, 2015)

Revised 10/2021

9/92

AASB Policy Reference Manual

BP 7000 Concepts and Roles

Note: *Pursuant to 14.11.020, borough assemblies or city councils may by resolution request responsibility from the State Department of Education for the planning, design, and construction of school facilities funded by state grant funds. A.S. 35.15.080 provides for the assumption of responsibilities for state public works projects subject to AS 35.15.010. Pursuant to 14.14.060 and 14.14.065, borough assemblies and city councils may agree to a division of duties with the school board related to the design, maintenance, and construction of facilities. Assemblies and councils must consider the recommendations of the school board.*

The School Board and the District administration ~~must~~ shall take great care to ensure that the facilities fully support the intended educational and community programs, will be appropriately maintained, may be altered conveniently ~~and inexpensively~~ to meet future educational and community needs, provide a safe, healthful environment, and fit harmoniously and attractively into the community.

(cf. 1330 - Use of School Facilities)

Role of the School Board

The School Board:

1. recommends to the city council what buildings shall be built, when and where.

2. approves design criteria for school facilities.

3. assists in seeking adequate financing for school facilities.

4. approves the selection of artists for art works in new facilities, if required or desired.

5. recommends to city council the awarding of contracts to responsible bidders in the best interests of the District.

Role of the Superintendent or designee

The Superintendent or designee:

1. directs the planning of all educational features of new buildings or alterations of old buildings.

2. maintains overall responsibility for the preparation of the educational specifications and capital improvement plans for school facilities.

3. acts as authorized agent of the district in all official governmental interactions related to school facilities.

4. recommends artists for art work in new facilities.

5. assists with the preparation of bids, award of contracts and, in collaboration with the architect, the construction.

(cf. 3311 - Bids)

(cf. BP 3312|3312| - Contracts)

Legal Reference:

ALASKA STATUTES

14.07.020 Duties of the department

14.08.101 Powers (regional school board)

14.11.011 Grant applications

14.14.060 Relationship between borough school district and borough

14.14.065 Relationship between city school district and city

35.15.010 - 35.15.120 Construction procedures

35.27.020 Art requirements for public buildings and facilities

ALASKA ADMINISTRATIVE CODE

4 AAC 31.010 - 4 AAC 31.090 School facility planning and construction

4 AAC 31.900 Definitions

Revised 9/97

Revised 9/98

ADOPTED: JUNE 2005

BB 9010 Public Statements

Before voting on any issue, all Board members shall be encouraged to present whatever evidence they may feel important to the matter at hand. The Board shall fully consider the implications and relevancy of all information so presented. All opinions, reactions and positions shall be openly discussed, so that each member may understand all aspects of the issue before the Board makes its decision. Any Board member who may wish to criticize or oppose any specific Board action should do so during the Board meeting.

Once a Board decision has been reached, all Board members shall abide by that decision until it is amended or rescinded by subsequent Board action. When Board members express their opinions outside of the Board meeting, it is their responsibility to respect the democratic nature of Board decision-making and always identify personal viewpoints as such.

Public statements in the name of the School Board shall be issued by the Board president or, designee or, if appropriate, by the Superintendent or designee at the direction of the Board president.

(cf. 9011 - Disclosure of Confidential Information)

(cf. 9012 - Communications To and From the Board)

Revised 9/01

ADOPTED: JUNE 2005

Valdez City Schools

BB 9210 QUALIFICATIONS (adopt this AASB Model to replace the old one)

Note: Under AS 14.08.041 (governing regional school boards) and AS 14.12.080 (municipal school boards), individuals are eligible to run for school board if they meet local voter qualifications. Local voter qualifications are set forth at AS 29.26.050. To be a qualified local voter, the individual must also meet the requirements to vote in the State of Alaska as defined in the Alaska Constitution, article V, and AS 15.05.010. The following policy sets forth the qualifications to be a voter in a state and local election, thus qualifying an individual to seek a seat on the school board.

Furthermore, under a 2026 revision to AS 14.12.080, a school board member may not have been convicted of a felony involving moral turpitude unless the person has been unconditionally discharged for the felony and at least 10 years have passed since the date of unconditional discharge. "Unconditionally discharged" has the meaning given in AS 12.73.090.

All qualified and interested individuals are encouraged to serve the District and its students by seeking election to the School Board.

(cf. 9220 – *School Board Elections)*

An individual with the following qualifications is eligible to be a member of the School Board:

1. is a citizen of the United States;
2. is 18 years of age or older;
3. is a registered voter in the State of Alaska;
4. has been a resident of the school district for 30 days immediately preceding the election (or appointment); and
5. is not disqualified from voting due to a court finding of incompetency, unless the disability no longer exists.
6. has not been convicted of a felony involving moral turpitude, unless the individual was unconditionally discharged for the felony and at least 10 years have passed since the date of the unconditional discharge. Voting rights must also have been restored.

(cf. 9200 – *Board Members)*

(cf. 9223 – *Filling Vacancies)*

Note: The following language should be utilized by those school boards that have student board members.

A District student is eligible for appointment as an advisory Student Board Member without meeting the above qualifications.

(cf. 9110 – *Board Membership, incl. Student Board Members)*

Legal Reference:

ALASKA STATUTES

14.08.041 Regional school boards

14.12.080 Qualification of members

15.05.010 Voter Qualification

29.26.050 Voter Qualification

ALASKA CONSTITUTION

art. 5, sec. 1, Qualified Voters

art. 5, sec. 2, Disqualifications

Revised 9/2026

9/92

AASB Policy Reference Manual

BB 9320 Meetings

Meetings of the Board are conducted for the purpose of accomplishing district business. A meeting of the Board shall consist of any gathering of the members of the Board when more than three members of the Board, or a majority of the members, whichever is less, are present and collectively consider a matter upon which the Board is empowered to act. As a matter of district policy and state law, meetings ordinarily shall be open to the public. The Board may meet in closed sessions only to discuss certain matters as permitted or required by Alaska's Open Meetings Act.

(cf. 9321 *Executive Sessions)*

Reasonable public notice shall be given for all meetings of the Board in accordance with law and district practice, and shall be posted at all regular district and school sites before the meeting. Such notice shall include the date, time and place of the meeting and, if the meeting is by teleconference, the location of any teleconferencing facilities that will be used.

(cf. 9012 - *Communications To and From the Board)*

(cf. 9322 - *Agenda/Meeting Materials)*

(cf. 9323 - *Conduct of Meetings)*

Regular Meetings

The Board shall adopt a yearly calendar specifying the date, time and place of each regular meeting. The local media shall be provided with the annual calendar of regular Board meetings and shall be notified of any changes to the calendar.

The Board shall hold 2 regular meetings each month. Notice of regular meetings shall be posted with the time, date and location at least five (5) days prior to the meeting. Agenda will be posted ~~in Administrative offices of the schools, school sites, City Council Bulletin Board and the Public Library~~ on the Valdez city schools website.

Special Meetings

Special meetings of the Board may be called by the presiding officer or a majority of the Board members.

Except in the case of an emergency, notice of special meetings shall be provided at least 24 hours before the meeting. This notice shall specify the date, time, place and, if the meeting is by teleconference, the location of any teleconferencing facilities that will be used. Such notice shall be given to all Board members, the superintendent and to

the local news media. This notice also shall be posted at all regular district and school sites at least 24 hours before the meeting.

Notice of a special meeting shall include a statement of the purpose of the meeting. No business may be transacted at this special meeting, other than that which is specifically stated in the notice of the meeting.

Emergency Special Meetings

The Board president or designee shall give notice of an emergency special meeting to the local media by telephone before the meeting. If telephone services are not functioning, the notice requirement is waived. In that event, as soon after the meeting as is practicable, the Board shall notify the local media that the meeting was held and shall describe the purpose of the meeting and any action taken by the Board.

Teleconferences

Recognizing the inherent responsibility and statutory duties of Board members, the Board strongly encourages Board members to attend and participate at meetings of the Board. Though great importance is given to the physical presence of Board members at meetings, the attendance and participation of members by teleconference is authorized whenever physical presence is not practicable. All votes at a meeting of members attending by teleconference shall be taken by roll call.

Special effort needs to be made by the call-in board member to ensure background noise is limited. The board reserves the right to deny call-ins that disrupt the flow of the meeting due to background noise or persistent technical difficulties. The call-in board member will reserve the right to listen at that point but not contribute. Call-in efforts during executive session are not encouraged due to lacking online security with the call. It will be the discretion of the board whether a board member may call in during an executive session.

Legal Reference:

ALASKA STATUTES

14.08.091 Administration

14.14.070 Organization of school board

14.14.080 Declaring a school board vacancy

29.20.020 Meetings public

44.62.310 Agency meetings public

44.62.312 State policy regarding meetings

Revised 11/17

Board Approved 11/27/2017 BB 9320(a&b)

ADOPTED: JUNE 2005

Valdez City Schools

BB 9323 Meeting Conduct

The School Board desires to conduct its meetings effectively and efficiently. All Board meetings shall begin on time and shall be guided by an agenda prepared and delivered in advance to all Board members and other designated persons.

Parliamentary Procedure

Board meetings shall be conducted by the president in a manner consistent with adopted Board bylaws and generally accepted parliamentary procedures.

Agenda

Agenda items may be postponed to a specified date.

Quorum

A majority of the number of filled positions on the Board constitutes a quorum.

Unless otherwise provided by law, affirmative votes by a majority of the Board's membership are required to approve any action under consideration, regardless of the number of members present.

Abstentions

The Board recognizes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. ~~When a member abstains because of a conflict of interest or for any other reason, his/her abstention shall be considered to concur with the action taken by the majority of those who vote, whether affirmatively or negatively.~~

(cf. 9270 - Conflict of Interest)

Public Participation

***Note**: A.S. 29.20.020 requires the board provide an opportunity for the public to be heard at board meetings.*

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board.

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each agenda item.

2. At a time so designated on the agenda, members of the public also may bring before the Board matters that are not listed on the agenda of a regular meeting. The Board may refer such a matter to the Superintendent or designee or take it under advisement. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.

3. A person wishing to be heard by the Board, shall first be recognized by the president. He/she shall then identify himself/herself and proceed to comment as briefly as the subject permits.

4. Individual speakers will be allowed 3 minutes to address the Board

5. With Board consent, the president may modify the time allowed for public presentation or may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.

6. No oral presentation shall include charges or complaints against any employee of the Board, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. Charges or complaints against employees must be submitted to the Board under the provisions of Board policy and administrative regulations related to such complaints.

(cf. 1312.l - Complaints Concerning School Personnel)

(cf. 9312 - Executive Sessions)

7. No disturbance or willful interruption of any Board meeting shall be permitted. Persistence, by an individual or group, shall be grounds for the chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary.

(cf. 9320 - Meetings)

(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

ALASKA STATUTES

29.20.020 Meetings public

Board Revised/Approved 11/25/13 BB 9323(a-b)

ADOPTED: JUNE 2005

Valdez City Schools

BB 9230 ORIENTATION

The School Board invites all School Board candidates to attend public School Board meetings during the period of their candidacy so that, insofar as possible, new members will be prepared to discuss and cast informed votes on matters before the School Board from the time they are sworn into office.

The Superintendent or designee shall cooperate impartially with all candidates in providing them with information about School District activities and school programs.

The School Board and the Superintendent or designee shall help each newly elected member to understand the School Board's commitment to Board standards, District operations, and the School Board's functions, policies and procedures as soon after election as possible. Incoming members are encouraged to read the School Board's policies and informational materials on the function of the School Board and the school District, to visit school facilities, and to meet with the Superintendent or designee and School Board president, as needed, to become oriented to School Board service.

The incoming member may attend, at District expense, workshops for newly elected members~~. including such workshops conducted by the Association of Alaska School Boards.~~

All Board members shall engage in the required ethics and budgeting training provided by the Department of Education and Early Development as set forth in AS 14.08.041 or AS 14.12.045, as applicable.

(cf. 9020 - *Board Standards)*

(cf. 9240 - *Board Development)*

Legal Reference:

ALASKA STATUTES

14.08.041 Regional school boards

14.12.045 Required training for school board members

14.14.160 Cooperation and support of certain association functions

Revised 9/2026

9/92

BB 9330 Membership In Associations

Membership in recognized associations such as Association of Alaska School Boards ~~will~~ may be maintained by the schools for several reasons, including:

1. the inservice education benefits to our staff and School Board which come from participation in meetings, conferences, clinics and conventions.

2. access to the communication media of such associations, such as newsletters, periodicals and advisory services.

3. representation in actions affecting education in general and the school district in particular.

The Board in maintaining such membership in no way abdicates its authority over the responsibility for the schools of the district as outlined in state law and Board policy.

The Superintendent is directed to budget funds for such memberships, and for paying the costs of adequate participation of Board, administration and staff in the activities of such association to achieve the purposes listed above.

Legal Reference:

ALASKA STATUTES

14.07.058 Alaska School Activities Association

14.14.150 Association of Alaska School Boards the representative agency of board members

ALASKA ADMINISTRATIVE CODE

4 AAC 66.010-66.060 Regional resource centers

Revised 9/97

ADOPTED: JUNE 2005

Valdez City Schools

BB 9310 POLICY MANUAL

Note: The following sample bylaw may be revised or deleted to reflect district philosophy and needs.

In governing the district, the School Board has pledged to consider the will and needs of the community. The district's policy manual is developed, distributed and maintained for the purpose of communicating to interested parties the policies, regulations and bylaws within which our schools will operate.

The School Board desires that the community and district employees have access to the policy manual. The School Board welcomes suggestions from the public regarding its adopted policies and regulations. A public copy of the manual shall be maintained in the district central office. Districts publishing policies online shall provide access to policies at each school and at the district office. ~~Districts with no online access will maintain a policy manual at each school site so that it may be examined by students, staff and other interested parties during normal business hours.~~

(cf. 1340 - *Access to District Records)*

The Superintendent or designee shall provide access to copies of the district policy manual to School Board members, central office administrators, principals, recognized employee organizations, and other key district personnel.

As necessary, the district shall develop or revise policies and regulations in order to reflect new legislation and changing community views. The Superintendent or designee shall maintain and update the online board policies after approval by the board of education. ~~The Superintendent or designee shall annually arrange to have all district policy manuals monitored to ensure that they are up to date and complete.~~

(cf. 9311 - *School Board Policies)*

(cf. 9312 - *School Board Bylaws)*

(cf. 9313 - *Administrative Regulations)*

Legal Reference:

ALASKA STATUTES

14.14.100 Bylaws and administrative rules

Revised 3/2012

9/92

Memorandum

Date: November 9, 2026

From: Susan Love, Director of Business Services

To: VCS Board of Education

Thru: Jason Weber, Superintendent

Subj: New Classified Accounting & Payroll Clerk Job Description; No Additional FTE to FY27 Budget

Background

Up until 2018, VCS employed a full time payroll technician that completed all of the payroll processing, from timecards to disbursement of payroll and liabilities. This position was placed on Row E of the salary schedule. Due to budget cuts, the Director of Business Services position absorbed those duties and has completed them since. Because of the previous Director's many years of experience and efficiency, this could be accomplished. As the current and new Director, the time required for payroll as well as budget management, insurance, and food service has not been manageable.

Additionally, the current set up does not conform with accounting best practices for internal control, where dual signatures and review for disbursements protect VCS against errors and/or fraud.

The proposed solution is the most modest in scope and least expensive compared to other options including hiring a third party contractor to complete payroll, or adding another full time employee to the budget.

Corrective Action

This proposal would create a new job description on the classified salary schedule but does not add a new position to the budget. This new Accounting & Payroll Clerk job description would include expanded duties from the current AP/AR Clerk role, as outlined in the draft job description. This would give VCS the flexibility to hire one candidate into either of those positions based on skills, accuracy, and efficiency. It could also be treated as a 'step' in training and professional development for the right candidate. This position would be treated as an either/or in the current budget, where only one position is actively filled.

Because the responsibility and scope is less than the historical Payroll Tech position and higher than the current AP/AR Clerk, I propose placing this position on Row D. This expanded role would complete functions of payroll processing, but would maintain a division of duties between the Director position so that internal control is ensured.

Pros:

- Internal, dual control accomplished (error and fraud prevention) (Strategic Goal #5)
- Professional development opportunity for clerk position (Strategic Goal #3)

- Limited redundancy in payroll processing (Strategic Goal #5, #2)
- Efficiency for Director to spend less time on data entry (Strategic Goal #5, #3)
- Less expensive than third party contractor
- Less expensive than additional FTE

Cons:

- Does not relieve full scope of payroll processing from Director
- Small increase to payroll/benefits for Business Office (estimated ~$6,000 for remainder of FY27)

Funding Source

This change would mean an increase between $6,000-$8,000 in salary and benefits from current budgeted amounts. If put into effect for FY27, it would be funded from the undesignated reserve.

Strategic Plan Goal Areas

#5 - Stewardship of Facilities & Resources

#3 - Professional Learning & Staff Retention

#2 - Operational Clarity & Communication

Recommended Motion

Move to approve the revised FY27 Classified Salary Schedule, and move to approve the creation of new classified Accounting & Payroll Clerk position without adding additional FTE.

ACCOUNTING & PAYROLL CLERK

SUMMARY:

Under direct supervision of the Director of Business Services, this position works to maintain accounts payable, vendor information, and payroll processing in such a way as to promote a cost-effective educational environment for students. The requirements listed below are representative of the knowledge skills and abilities required to satisfactorily perform the essential duties and responsibilities. Any combination of education and experience could demonstrate possession of the requisite knowledge, skills, and abilities.

ESSENTIAL FUNCTIONS:

Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

1. Prepares purchase orders in accordance with established District procedures and maintains files of open purchase orders and paid vendor information.
2. Maintains vendor relations by handling correspondence with vendors regarding purchase orders and invoices and initiates research on questioned invoices.
3. Accrues all invoices into the accounting system, obtains approval for invoices as required and disburses accounts payable costs.
4. Assists with accounting records and ledgers by reconciling monthly statements and transactions.
5. Maintains the encumbrance/liquidation system for accounts payable.
6. Prepares, posts, verifies, and records customer payments and transactions related to accounts receivable.
7. Maintains and updates customer files, including name or address changes, mergers, or mailing attentions.
8. Drafts correspondence for standard past-due accounts and collections, identifies delinquent accounts by reviewing files, and contacts delinquent account holders to request payment.
9. Collaborates with the Business Director to reconcile accounts receivable on a periodic basis.

10. Maintains and records all deposits.
11. Records entry of, verifies documentation for, and distributes petty cash.
12. Alerts the Business Director of possible over expenditures in line items.
13. Copies, files, and retrieves materials for accounts receivable as needed.
14. Reviews timecards and reconciles with monthly leave reports.
15. Communicates with employees and supervisors to ensure accurate time reporting.
16. Assists in payroll processing: review of timecards and deductions.
17. Assists in maintenance of personnel files.
18. Provides general office support for District business when necessary.

COMPETENCIES:

1. Knowledge of basic principles, practices, procedures, equipment, and materials pertinent to bookkeeping, accounting, and data processing.
2. Knowledge of GAAP accounting.
3. Knowledge of Microsoft Office and Google Drive.
4. Ability to use standard office machines.
5. Ability to prepare routine correspondence on own initiative.
6. Ability to maintain confidential and meticulous records.
7. Ability to carry out duties with minimum supervision.
8. Ability to relate positively and cooperatively with students, other District employees, and school patrons in the public education environment.

SUPERVISORY RESPONSIBILITY:

None

WORK ENVIRONMENT:

This job operates in a professional office environment. This role routinely uses standard office equipment such as computers, phones, photocopiers, filing cabinets, and fax machines.

PHYSICAL DEMANDS:

Ability to stand, walk, and sit frequently or for prolonged periods of time. Additional physical abilities include lifting/carrying/pushing/pulling, stooping/crouching, reaching/handling, excessive typing, speaking, hearing conversations, and near/far visual acuity, depth perception, and field of vision.

POSITION TYPE AND EXPECTED HOURS OF WORK:

This is a full-time position with benefits. Days and hours of work are Monday through Friday, 7:30 a.m. to 4:30 p.m. (8 hours/day). This position operates for 260 days out of the year.

Salary Grade Level D

TRAVEL:

Some travel may be expected for this position.

REQUIRED EDUCATION AND EXPERIENCE:

1. High school diploma or equivalent.
2. One year of successful work experience as a bookkeeper or accountant.

PREFERRED EDUCATION AND EXPERIENCE:

1. Two years of post-secondary training in bookkeeping and/or accounting.
2. Two years of successful work experience as a bookkeeper or accountant.
3. Certified Accounts Payable Professional (CAPP) or equivalent certification.

ADDITIONAL ELIGIBILITY QUALIFICATIONS:

The successful candidate will be required to present a valid criminal background check upon hire.

EEO STATEMENT:

Valdez City School District does not discriminate on the basis of race, color, religion, sex, age, national origin, disability, marital status, pregnancy, sexual orientation, or any other basis of discrimination prohibited by local, state, or federal law. This policy will prevail in all matters concerning staff, students, the public, educational facilities, programs, services, and activities, and with whom the district does business.

OTHER DUTIES:

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

SIGNATURE

Employee signature below constitutes the employee's understanding of the requirements, essential functions, and duties of the position.

Employee Date

Revised: 11/2/2026

Valdez City Schools Classified **Salary Schedule FY27**

FY 27 3.00% Increase

	16.79	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	B	**20.82**	**21.66**	**22.50**	**23.34**	**24.18**	**25.02**	**25.86**	**26.69**	**27.53**	**28.37**	**29.21**	**30.05**	**30.89**	**31.73**	**32.57**
		1.24	1.29	1.34	1.39	1.44	1.49	1.54	1.59	1.64	1.69	1.74	1.79	1.84	1.89	1.94
Building Secretary																
Federally Qualified Paraprofessional																
Food Service																
	C	**21.83**	**22.67**	**23.50**	**24.34**	**25.18**	**26.02**	**26.86**	**27.70**	**28.54**	**29.38**	**30.22**	**31.06**	**31.90**	**32.74**	**33.58**
		1.30	1.35	1.40	1.45	1.50	1.55	1.60	1.65	1.70	1.75	1.80	1.85	1.90	1.95	2.00
Accounting																
Administrative Assistant																
Custodial																
Food Service Warehouse																
	D	**24.85**	**25.69**	**26.53**	**27.37**	**28.21**	**29.04**	**29.88**	**30.72**	**31.56**	**32.40**	**33.24**	**34.08**	**34.92**	**35.76**	**36.60**
Career Advisor/K-12		1.48	1.53	1.58	1.63	1.68	1.73	1.78	1.83	1.88	1.93	1.98	2.03	2.08	2.13	2.18
Desktop Support Tech																
Maint/Custodial																
Prevention Specialist																
Sign Lang. Intepreter																
Accounting & Payroll Clerk																
	E	**25.86**	**26.69**	**27.53**	**28.37**	**29.21**	**30.05**	**30.89**	**31.73**	**32.57**	**33.41**	**34.25**	**35.09**	**35.93**	**36.77**	**37.61**
		1.54	1.59	1.64	1.69	1.74	1.79	1.84	1.89	1.94	1.99	2.04	2.09	2.14	2.19	2.24
Academic Interventionist/Library																
PreK Teaching asst																
	F	**26.86**	**27.70**	**28.54**	**29.38**	**30.22**	**31.06**	**31.90**	**32.74**	**33.58**	**34.42**	**35.26**	**36.10**	**36.94**	**37.78**	**38.61**
		1.60	1.65	1.70	1.75	1.80	1.85	1.90	1.95	2.00	2.05	2.10	2.15	2.20	2.25	2.30
Food Service Manager/Head Cook																
Supt/Board Administrative Asst																
	G	**31.90**	**32.74**	**33.58**	**34.42**	**35.26**	**36.10**	**36.94**	**37.78**	**38.61**	**39.45**	**40.29**	**41.13**	**41.97**	**42.81**	**43.65**
		1.90	1.95	2.00	2.05	2.10	2.15	2.20	2.25	2.30	2.35	2.40	2.45	2.50	2.55	2.60
Network Engineer/Desktop Support																
	H	**41.80**	**42.64**	**43.48**	**44.32**	**45.16**	**46.00**	**46.84**	**47.68**	**48.52**	**49.36**	**50.20**	**51.04**	**51.88**	**52.72**	**53.56**
		2.49	2.54	2.59	2.64	2.69	2.74	2.79	2.84	2.89	2.94	2.99	3.04	3.09	3.14	3.19
Network Manager																
School Nurse																

All movement between Levels (B, C, D, E, F, G) will be to the step of equal hourly wage or the next higher step if there isn't an equal.

*The Superintendent has the discretion to add up to a $2.00/hr differential per the guidelines outlined in the classified handbook

Memorandum

TO: VCS School Board

THROUGH: Jason Weber, Superintendent

RECEIVED FROM: Krista Howell, HHES Principal

DATE: November 9, 2026

SUBJECT: Fifth Grade Field Trip to Cordova

This is a request for the board to approve the fifth-grade field trip to Cordova in May.

The field trip will include attending the birding festival, along with other planned educational activities. Below is a synopsis of part of the activity.

“Four remote Alaskan schools, all nestled in the bounds of the Chugach National Forest yet scattered around the shore of Prince William Sound, will have the opportunity to meet in Cordova to witness the largest migration of shorebirds in the Western Hemisphere. Using the shorebird migration as a backdrop, students will explore the public lands they rely on while gaining a deeper understanding of how shared resources, ecosystem services, and their communities connect.

During the annual shorebird migration, the Prince William Sound Science Center (PWSSC) will bring students from across the Sound to Cordova to witness this unique natural phenomenon and learn about the importance of the CNF. Students will spend two days meeting with their peers and engaging with PWSSC scientists, USFS personnel, and tribal representatives. Students will participate in research projects, complete stewardship activities, and have positive outdoor experiences. Before students travel, PWSSC will lead remote lessons on shorebird migration. During the trip, students will learn how to use binoculars, identify migrating shorebirds, and participate in a long-term shorebird research project. Students will observe banding and sampling procedures and engage with scientists. Students will meet with USFS wildlife technicians about the dusky Canada goose Nest Island Monitoring Program, participate in a mock nest search, and revegetate nest islands. Students will learn how indigenous knowledge contributes to our collective ecosystem knowledge through a cultural lesson and dance with the Chugach Regional Resources Commission. Students will also hike, play, and nature journal. Post-trip, students will reflect on the significance of CNF through writing. Poems and pages from their nature journals will be bound into a booklet shared amongst participating schools.”

The cost will be nominal due to student and parent fundraising. I (Krista Howell) have met with the parents, and they understand that the trip will follow all school rules and standards. The school district will handle book payments, and fundraising monies are deposited in an appropriate school account.

Recommendation: As building principal, my recommendation is to approve this trip in accordance with BP 3541.1

Memorandum

Date: 11-9-2026

From: Jason Weber
Superintendent

To: VCS Board of Education

Thru: Jason Weber
Superintendent

Subj: First Reading FY28 District Calendar

The team of Cheryl Derifield, Todd Wegner, Amanda Tippetts, Kent Runion, Jason Weber, Bryan Vincent, Krista Howell, David Cronk, Carey Wade and Megan Gunderson met on October 21st, 2026 in the District Office Conference Room. The draft calendar represents our best effort to take into account inservice needs, large events, holidays and traditional school breaks and ensure that we meet the requirements of Alaska state law, and the negotiated agreement of VAFT. The team didn't have too much time coming up with the calendar, but got stuck on the whether to bring forward a 2 week spring break. This is year three when we have historically done that. We took time to collect data from certified staff, classified staff and parents. All three groups favored the 2 week spring break. The parent survey only had 27 participants so it's hard to know if it is actually representative of the group. I put the survey information back to the group and asked the members of the team to weigh in and the calendar committee narrowly chose the two week spring break.

Note that if the district would like to continue Flex Friday next school year an additional calendar will need to be approved. The team made sure this calendar will meet the needs of Flex Friday.

Thank you to all the team members for taking time to make this draft calendar.

Recommendation: Approve first reading of FY28 District Calendar.

HHES School Calendar 2027-2028

Effective Date: July 1, 2027

District Name: VALDEZ CITY SCHOOLS | School: HHES

STUDENT DAYS: 170 | INSERVICE DAYS: 10 *(M:Parent-Teacher Conf Meetings Included)*

July 2027

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
	H					
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

# of Inservice Days:
# of Student Days:
# of Teacher Days:

August 2027

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
			I	I	I	
22	23	24	25	26	27	28
	M	O				
29	30	31				

# of Inservice Days:
# of Student Days:
# of Teacher Days:

September 2027

S	M	T	W	T	F	S
			1	2	3	4
					I	
5	6	7	8	9	10	11
	H					
12	13	14	15	16	17	18
19	20	21	22	23	24	25
					I	
26	27	28	29	30		

# of Inservice Days:
# of Student Days:
# of Teacher Days:

October 2027

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
					E	
10	11	12	13	14	15	16
17	18	19	20	21	22	23
					M	
24	25	26	27	28	29	30
31						

# of Inservice Days:
# of Student Days:
# of Teacher Days:

November 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
				H	H	
28	29	30				

# of Inservice Days:
# of Student Days:
# of Teacher Days:

December 2027

S	M	T	W	T	F	S
			1	2	2	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
					E	
19	20	21	22	23	24	25
	V	V	V	V	H	
26	27	28	29	30	31	
	V	V	V	V	H	

# of Inservice Days:
# of Student Days:
# of Teacher Days:

January 2028

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
	I					
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

# of Inservice Days:
# of Student Days:
# of Teacher Days:

February 2028

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
				I	I	
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29				

# of Inservice Days:
# of Student Days:
# of Teacher Days:

March 2028

S	M	T	W	T	F	S
			1	2	3	4
					E	
5	6	7	8	9	10	11
	V	V	V	V	V	
12	13	14	15	16	17	18
	V	V	V	V	V	
19	20	21	22	23	24	25
26	27	28	29	30	31	

# of Inservice Days:10
# of Student Days:170
# of Teacher Days:

April 2028

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

# of Inservice Days:
# of Student Days:
# of Teacher Days:

May 2028

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
					C	
28	29	30	31			
	H					

# of Inservice Days:
# of Student Days:
# of Teacher Days:

June 2028

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

# of Inservice Days:
# of Student Days:
# of Teacher Days:

X	Emergency Closure Day
C	School Closes
E	End of Quarter
H	Legal Holiday
I	Inservice Day
M	Parent-Teacher Conf
	Meeting reqts
N	Parent-Teacher Conf
	Not meeting reqts
O	School Opens
S	Saturday School
T	Testing
V	Vacation Day
W	Teacher Workday
RF	**Required Friday**
FF	**Flex Friday**

School Holidays	
Independence Day	**7/5/2027**
Labor Day	**9/6/2027**
Thanksgving and the day after	**11/25- 11/2/2027**
Christmas	**12/24/2027**
New Years	**12/31/2027**
Memorial Day	**5/29/2028**

If one of these holidays falls on a Saturday, the Friday immediately preceding is a school holiday. If one of these holidays falls on a Sunday, the Monday immediately following is a school holiday.

VALDEZ CITY SCHOOLS
WHERE THE MOUNTAINS MEET THE SEA

Memorandum

Date: 11-09-2026

From: Dave Cronk & Amanda Tippetts
VHS Principal & GMS Principal

To: VCS Board of Education

Thru: Jason Weber
Superintendent

Subj: 2026-2027 Bell schedule & Flex Friday Calendar

This is a request for approval of the proposed Bell Schedule & Flex Friday Calendar.

The minimum of 900 hours is met by a total of 141 student days. Of those 141 days, 139 are regular days consisting of seven, 55 minute periods (6.416 hrs). The remaining two days are required Fridays which consist of 5 hours per day. These 141 student days make for a total of 902 hours.

The calendar matches the current approved calendar for FY27 in terms of holidays and inservice days with Flex Fridays for remaining Fridays.

Recommendation: As building principals and Superintendent our recommendation is to approve the calendar.

Attachments:
Sample Bell Schedules
Calendar

GMS/VHS School Calendar 2027-2028

Effective Date: July 1, 2027

District Name: VALDEZ CITY SCHOOLS | School: HHES

STUDENT DAYS: 170 | INSERVICE DAYS: 10 *(M:Parent-Teacher Conf Meetings Included)*

July 2027

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
	H					
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

# of Inservice Days:
# of Student Days:
# of Teacher Days:

August 2027

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
			I	I	I	
22	23	24	25	26	27	28
	M	O			RF	
29	30	31				

# of Inservice Days:
# of Student Days:
# of Teacher Days:

September 2027

S	M	T	W	T	F	S
			1	2	3	4
					I	
5	6	7	8	9	10	11
	H				FF	
12	13	14	15	16	17	18
					FF	
19	20	21	22	23	24	25
					I	
26	27	28	29	30		

# of Inservice Days:
# of Student Days:
# of Teacher Days:

October 2027

S	M	T	W	T	F	S
					1	2
					FF	
3	4	5	6	7	8	9
					FF	
10	11	12	13	14	15	16
					E/FF	
17	18	19	20	21	22	23
					M	
24	25	26	27	28	29	30
					FF	
31						

# of Inservice Days:
# of Student Days:
# of Teacher Days:

November 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
					FF	
7	8	9	10	11	12	13
					FF	
14	15	16	17	18	19	20
					FF	
21	22	23	24	25	26	27
				H	H	
28	29	30				

# of Inservice Days:
# of Student Days:
# of Teacher Days:

December 2027

S	M	T	W	T	F	S
			1	2	2	4
					FF	
5	6	7	8	9	10	11
					FF	
12	13	14	15	16	17	18
					E/FF	
19	20	21	22	23	24	25
	V	V	V	V	H	
26	27	28	29	30	31	
	V	V	V	V	H	

# of Inservice Days:
# of Student Days:
# of Teacher Days:

January 2028

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
	I				RF	
9	10	11	12	13	14	15
					FF	
16	17	18	19	20	21	22
					FF	
23	24	25	26	27	28	29
					FF	
30	31					

# of Inservice Days:
# of Student Days:
# of Teacher Days:

February 2028

S	M	T	W	T	F	S
		1	2	3	4	5
					FF	
6	7	8	9	10	11	12
				I	I	
13	14	15	16	17	18	19
					FF	
20	21	22	23	24	25	26
					FF	
27	28	29				

# of Inservice Days:
# of Student Days:
# of Teacher Days:

March 2028

S	M	T	W	T	F	S
			1	2	3	4
					E/FF	
5	6	7	8	9	10	11
	V	V	V	V	V	
12	13	14	15	16	17	18
	V	V	V	V	V	
19	20	21	22	23	24	25
					FF	
26	27	28	29	30	31	
					FF	

# of Inservice Days:10
# of Student Days:170
# of Teacher Days:

April 2028

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
					FF	
9	10	11	12	13	14	15
					FF	
16	17	18	19	20	21	22
					FF	
23	24	25	26	27	28	29
					FF	
30						

# of Inservice Days:
# of Student Days:
# of Teacher Days:

May 2028

S	M	T	W	T	F	S
	1	2	3	4	5	6
					FF	
7	8	9	10	11	12	13
					FF	
14	15	16	17	18	19	20
					FF	
21	22	23	24	25	26	27
					C/FF	
28	29	30	31			
	H					

# of Inservice Days:
# of Student Days:
# of Teacher Days:

June 2028

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

# of Inservice Days:
# of Student Days:
# of Teacher Days:

X	Emergency Closure Day
C	School Closes
E	End of Quarter
H	Legal Holiday
I	Inservice Day
M	Parent-Teacher Conf
	Meeting reqts
N	Parent-Teacher Conf
	Not meeting reqts
O	School Opens
S	Saturday School
T	Testing
V	Vacation Day
W	Teacher Workday
RF	**Required Friday**
FF	**Flex Friday**

School Holidays	
Independence Day	**7/5/2027**
Labor Day	**9/6/2027**
Thanksgving and the day after	**11/25- 11/2/2027**
Christmas	**12/24/2027**
New Years	**12/31/2027**
Memorial Day	**5/29/2028**

If one of these holidays falls on a Saturday, the Friday immediately preceding is a school holiday. If one of these holidays falls on a Sunday, the Monday immediately following is a school holiday.

VALDEZ CITY SCHOOLS
WHERE THE MOUNTAINS MEET THE SEA

2026/2027 VHS REQUIRED FRIDAY



Required Friday Schedule	
7:45 – 8:00 am	Breakfast
8:05 – 8:50 am	1st Period
8:54 – 9:39 am	2nd Period
9:43 – 10: 28 am	3rd Period
10:32 – 11:17 am	4th Period
11:21 – 12:06 pm	5th Period
12:06 – 12:36 pm	**LUNCH**
12:40 – 1:25 pm	6th Period
1:29 – 2:14 pm	7th Period

2026/2027 VHS BELL SCHEDULE



Regular Monday – Thursday Schedule

7:45 – 8:00 am	Breakfast
8:05 – 9:00 am	1st Period
9:04 – 9:59 am	2nd Period
10:03 – 10:58 am	3rd Period
11:02 – 11:57 am	4th Period
12:00 – 12:30 pm	**LUNCH**
12:34 – 1:29 pm	5th Period
1:33 – 2:28 pm	6th Period
2:32 – 3:27 pm	7th Period

GMS Bell Schedule

MONDAY-THURSDAY

Breakfast 7:45-8:00

Period 1 8:05-9:00

Period 2 9:04-9:59

Period 3 10:03-10:58

Period 4 11:02-11:57

Lunch 12:00-12:30

Period 5 12:34-1:29

Period 6 1:33-2:28

Period 7 2:32-3:27

After School 3:30-3:55

GMS Bell Schedule

REQUIRED FRIDAY

Breakfast 7:45-8:00

Period 1 8:05-8:50

Period 2 8:54-9:39

Period 3 9:43-10:28

Period 4 10:32-11:17

Period 5 11:21-12:06

Lunch 12:06-12:36

Period 6 12:40-1:25

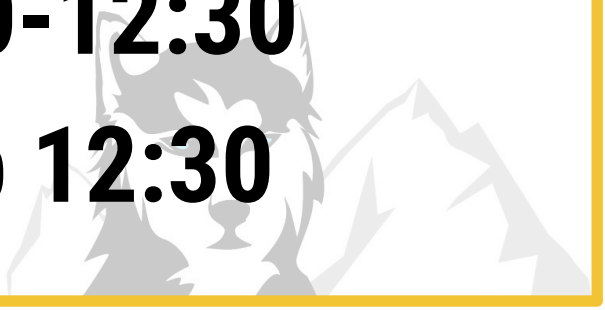
Period 7 1:29-2:14



GMS Bell Schedule

FLEX FRIDAY

Breakfast	7:45-8:15
Advisory 1	8:15-8:30
Flex 2	8:35-9:10
Flex 3	9:15-9:50
Flex 4	9:55-10:30
Flex 5	10:35-11:10
Extracurricular	11:15-12:00
Lunch	12:00-12:30
Bus Pick-up	12:30



BP 3311 Bids

The District shall purchase equipment, supplies and services on a competitive bidding basis when required by law and whenever it appears to be in the best interest of the District. The district will follow the more conservative of the OMB Funding Guidelines or the following bullet points.

- Verbal or informal written quotes are obtained for purchases from $15,000 to $200,000
- formal advertised requests for proposal/bids are solicited for purchases of $200,001 and above. (RFP)

To ensure that good value is received for funds expended, quotes and RFP's shall contain specifications that are carefully designed and shall describe in detail the quality, delivery and service required. The Superintendent or designee shall establish procedures to implement these requirements. Prior to any purchase, the District should review the federal funding award or grant to determine if it requires compliance with OMB's procurement procedures.

Purchases Made Under Federal OMB Funding Awards

All bids under Federal awards must be made in accordance with the standards set forth in 2 CFR 200.320.

One of the following five methods of procurement shall be used for each purchase under a federal award:

1. Micro-purchases: Less than $15,000 ($2,000 for purchases subject to the Davis-Bacon Act)
    a. No competitive quotes required
    b. Purchases should be spread among qualified suppliers
2. Small Purchases: Between $15,000 and $350,000
    a. Rate quotes must be obtained from an adequate number of qualified sources
    b. Quotes can be obtained from suppliers or from public websites
3. Sealed bids: Purchases more than $350,000
    a. Two or more qualified bidders are required
    b. Bids must be publicly advertised and solicited from adequate suppliers.

c. Lowest bidder for the fixed price contract with specific requirements shall be awarded the contract.

4. Competitive Proposals: Purchases more than $350,000
   a. A written policy must be adopted for conducting technical evaluations of reviewing proposals and selecting the recipient.

5. Sole Source: Purchases of any amount that meet one of the four requirements
   a. Good/Service is only available from a single source
   b. Only one source can provide the good/service in the time frame required
   c. Written pre-approval from the Federal awarding agency
   d. Competition is deemed inadequate, after solicitation attempts through one of the other methods.

Minority Bidding

When procuring contracts under federal awards set forth in 2 CFR 200.320, the District must take affirmative steps to utilize minority businesses, women's business enterprises, and labor surplus area firms when possible. Affirmative steps must include:

1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
2. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
6. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

Exemptions

The following items are exempted from formal purchasing procedures:

A. Instructional materials for board-approved curriculum; or

B. Professional or consultant services such as medical, legal, negotiation, technical, or educational, not including architectural/engineering design services; or

C. Professional or consultant services (such as property and casualty insurance) purchased jointly with Local, State, or Federal agencies; or

D. Public services, utilities or energy-related expenses, site licenses, upgrades, maintenance contracts, and specialized services, software, or equipment where no competition exists (single source) or the District has established a need for standardization of equipment, supplies, or services; or

E. Emergency supplies or supplies and equipment that augment previously purchased items of a similar nature whereby the District would incur substantial costs to switch products or product lines; or

F. Purchases involving replacement of equipment where similar equipment is being traded in; or

G. Purchases involving items regulated by Fair Trade Statutes; or

H. Purchases made through cooperative purchasing agreements, existing Federal/State or inter-district contracts including GSA pricing; or when cooperatively bidding with other public agencies; or

I. Contracts or purchases when time is of the essence for reasons of health or safety, or to comply with legal requirements in a timely manner.

J. Proprietary (sole-source) items or services or items that are only available from a single source.

(cf. 3110 - *Transfer of Funds)*

(cf. 3300 - *Expenditures/Expending Authority)*

(cf. 3310 - *Purchasing Procedures)*

(cf. 3312 - *Contracts)*

(cf. 9270 - *Conflict of Interest)*

(cf. 4030 - *Nondiscrimination in Employment)*

(e. 3310 - *Purchasing Procedures, Procurement)*

Legal References:

ALASKA STATUTES

14.14.060 Relationship between borough school district and borough

14.14.060(h) Procurement of supplies and equipment

14.14.065 Relationship between city school district and city

14.03.085 Procurement preference for recycled Alaska products

29.71.050 Procurement preferences for recycled Alaska products

35.15 Construction Procedures

36.15.020 Use of local agricultural and fisheries products required in purchases with state money

ALASKA ADMINISTRATIVE CODE

4 AAC 27.085 Competitive pupil transportation proposals

4 AAC 31.080 Construction and acquisition of public school facilities

CODE OF FEDERAL REGULATIONS

2 C.F.R. 200.317-326, Procurement Standards

COURT DECISIONS

Fairbanks North Star Borough School District V .Bowers, 851 P.2d 56 (Alaska1992)

AASB Revised 3/2018

Board Revised and Approved 5/2018

Adopted: June 2005

Amended: 8/2024

Revised: 4/2026

Revised: 10/2026

Valdez City Schools

BP 6151 Class Size

The Superintendent or designee shall establish and make available to the public a target average class size for each grade level. The target average class size may not exceed the following:

- **Pre-Kindergarten through Grade 6:** 23 students
- **Grade 7 through Grade 12:** 30 students

Implementation of these targets is contingent upon the availability of sufficient funding and resources. The District will make reasonable efforts to meet the class size targets outlined above; however, actual class sizes may vary based on budgetary constraints, staffing availability, and facility capacity. When budgets are constrained, the District will report to the Board the cost of needed staffing to achieve the class size outlined in this policy to communicate with the public and decision makers. The Superintendent shall ensure that key stakeholders receive this information within one week following the Board's annual passage of the District's budget. The class size targets may exclude mixed grade classes and courses in art, library, music, computer science, vocational-technical, and physical education.

The Superintendent or designee shall also establish a procedure to reduce class sizes when possible and appropriate.

Legal Reference:

ALASKA STATUTES

14.03.065 Maximum classroom size

Created 10/2025

Revised: 10/2026

Valdez City Schools