

Study Session and Business Meeting  
Tuesday, September 24, 2024 Mountain Time

JATC South Campus (Board Conference  
Room)  
12723 S. Park Avenue (2080 West)  
Riverton, Utah 84065

1. **STUDY SESSION – OPEN MEETING** - 4:00 p.m.
  - 1.A. **Proposed Changes to Administrative Policy AA440 Library Media Selection and Review**
  - 1.B. **New Administrative Policy AA453 Use of Personal Electronic and Communication Devices (Cell Phone Policy)**
  - 1.C. **Nutrition Services Overview**
  - 1.D. **Reporting Required by Utah Code 53G-6-11-1101**
  - 1.E. **School Garden Program**
2. **GENERAL SESSION – OPEN MEETING** - 6:30 p.m.
  - 2.A. Pledge of Allegiance and flag ceremony
  - 2.B. Reverence
  - 2.C. Celebrating Schools
  - 2.D. Resolutions of Appreciation
  - 2.E. Board Member Recognitions
  - 2.F. Superintendent’s Recognitions
3. **Public Comments**
4. **General Business - Motion to Approve Consent Agenda Items**
  - 4.A. Board Minutes
  - 4.B. **LEA Specific Licensing**
  - 4.C. **Teacher and Student Success Act (TSSA) 2025-26 Plan Framework**
5. **General Business - Motion to Accept Consent Agenda**
  - 5.A. Expenditures
  - 5.B. Financial Statements
  - 5.C. Personnel – Licensed and Education Support Professionals
  - 5.D. Recommendation to Issue Certificates for Home Instruction
  - 5.E. Non-compliance Report
6. **Bids**
  - 6.A. **Facility Services — General Contractor for Jordan Learning Center**
  - 6.B. **Special Education — Contracted Services**
  - 6.C. **Teaching & Learning — Reading Universal Screener for Grades 6-12**
7. **Special Business Items**
  - 7.A. **Recommendation to Approve Proposed Revisions to Administrative Policy AA440 Library Media Selection and Review**
  - 7.B. **Recommendation to Approve New Administrative Policy AA453 Use of Personal Electronic and Communication Devices**
8. **Information Items**
  - 8.A. Superintendent’s Report
9. **Discussion Items**
  - 9.A. Committee Reports and Comments by Board Members

**10. Motion to Adjourn to Closed Session**

**11. POTENTIAL CLOSED SESSION**

11.A. Character and Competence of Individuals (Peronnel)

11.B. Property

11.C. Potential Litigation

11.D. Negotiations

11.E. Security

SUBJECT: LIBRARY MEDIA SELECTION AND REVIEW

**I. Board Directive**

- A. It is the belief of the Board of Education that every student should have access to a library media center that offers a variety of materials, formats, and genres to meet multiple reading purposes: enjoyment, acquisition of knowledge, answering questions, different languages, emerging technologies, and personal growth. ~~to support classroom instruction, provides opportunities for research, and meets differing educational and recreational needs and interests. Students shall be encouraged to use library media materials to expand their knowledge, understanding, appreciation, and enjoyment of the world in which they live.~~
- B. *The First Amendment of the United States Constitution* guides the Jordan School District library media centers in both selection of materials and review of challenged materials. The *First Amendment* states: “Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech or of the press...”
- C. This policy specifies the process for identifying materials to be included or disqualified from use in libraries and schools based on Utah Code [Section 53G-10-103, Sensitive Instructional Materials](#), state and federal law, [Board Rule 277-217, Educator Standards and LEA Reporting](#), or based on age appropriate contents.
- D. The Board delegates responsibility for ~~developing~~ and administering this policy to the District Administration.

**II. Administrative Policy**

The Library Media Selection and Review policy shall be administered according to the following administrative policy provisions:

A. Selection of Materials

The responsibility for selection rests with trained library personnel under the direction of the Jordan School District Board of Education, using the following criteria:

- 1. Overall purpose and educational significance
- 2. Legality
- 3. Age and developmental appropriateness, including consideration of violence, pervasive vulgarity, self-harm, etc.
- 4. Timeliness and/or permanence
- 5. Readability and accessibility for intended audience
- 6. Artistic quality and literary style
- 7. Reputation and significance of author, producer, and/or publisher
- 8. Variety of format with efforts to incorporate emerging technologies
- 9. Quality and value commensurate with cost and/or need

B. Responsibility for Selection

- 1. The professional library media specialist assigned to the school and the school principal, working in cooperation with staff members, shall be responsible for the selection of materials for school library media centers. This includes material acquired through grants, book fairs, and other donations. Each library media

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specialist holds either a master’s degree or an endorsement in library media science and is qualified to make selections in a responsible and professional manner.

2. ~~The Instructional Support Services administrator, working in cooperation with library media specialists, teachers and staff, shall be responsible for the selection of materials for the District Instructional Media Center.~~

C. Evaluating Materials, Self-selection and Internet Access

1. The library media specialist strives to review all incoming collection items. Because of the volume of materials that are purchased each year, they are also evaluated based on credible reviews from professional publications, professional recommendations, award recipients, and other professional sources. When books that have been purchased are received, additional evaluation may be appropriate.
2. Library materials are available to students on a self-selection basis. The library media specialist, library media assistants, teachers or staff members may assist students in locating needed library media materials.
  - a. Student self-selection of materials is often guided by reading lists provided by sources such as professional journals, student book clubs, public libraries, and commercial companies. These lists are not formally approved by library media specialists, school administration or District personnel. Approval of selection lists used as part of a curriculum activity/assignment is addressed in [Policy AA424 Literature Selection and Review](#).
  - b. Responsibility for the reading, listening, and viewing of library media materials and accessing internet resources by children rests with parents/guardians, the library media specialist, and school staff members. The parents/guardians are invited to consult with the library media specialist to find materials they feel are appropriate for their children. ~~Parents may request a record of their student’s checkout history from library personnel.~~
  - c. Through Destiny online access, parents may view the title, author, and description of any material the parent’s child borrows from the school library, including a history of borrowed materials.
  - d. Electronic databases and other web-based searches and content will be filtered through Jordan District’s state-required Internet filter.

D. Sensitive Instructional Materials

1. Instructional materials are not exclusively library materials.
2. Instructional materials determined to be objective sensitive materials or subjective sensitive materials are removed from all school settings as defined in 53G-10-103.
3. If an instructional material constitutes objective sensitive material no further review is necessary.
4. Sensitive materials do not include:
  - a. a concurrent enrollment course that contains sensitive materials for which a parent receives notice and provides consent.
  - b. Instructional materials for medical courses

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c. instructional materials for family and consumer science courses.

d. Health curriculum selected by an LEA under 53G-10-402

5. An educator may not expose students to sensitive materials as outlined in Board Rule R277-217.

6. A library/instructional material review request may only be made by Jordan School District employees, students, parents, and governing board members. There is no limitation on submission for reviews unless an individual makes three unsuccessful challenges, inclusive of a direct review or appeal, during a given school year.

E. Library Materials Review Process-Initial Review

1. A library materials review may be based upon the concern that the material contains sensitive material as defined in Utah Code Section 53G-10-103, or upon concerns with age-appropriateness of content.

1. A library materials review request may only be made by:-

a. A parent of a student that attends the school;

b. A student who attends the school; or

c. An employee of the school.

2. No more than two books per year may be submitted by the same individual for a school-level review at any school the student attends during the school year.

3. The Materials Review Request Form is available here: [Jordan District Materials Review Form](#).

4. A library materials review may be based upon the concern that the material is a sensitive material as defined in Utah Code Section 53G-10-103, or upon concerns with age-appropriateness of content.

5. The identity of the requester will be protected and kept confidential from all individuals outside of the review process outlined in this policy, to the extent possible.

3. The requester must provide all information requested on the form including the requester's complaint or objection to the library material, with excerpts and other evidence to support the allegation. -

6.4. Upon receipt of a request for review, at least two Jordan School District employees, including the Instructional Support Services Consultant and the Administrator of Teaching and Learning or designee, will make an initial determination related to a plausible claim that the material contains or constitutes sensitive material.

7. If a plausible claim is substantiated, the instructional material is immediately removed from student access in all school settings until the full review is completed. Parents may request a list of materials currently under review from library personnel.

5. A full review is initiated after the completion of an initial review that substantiates a plausible claim.

6. Parents may request a list of materials currently under review from library personnel.

7. The identity of the requester and committee members will be protected and kept confidential from all individuals outside of the review process outlined in this policy, to the extent possible.

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F. Full Review: Objective Sensitive Materials

- ~~8. Upon receipt of a request for review, the school administrator or designee will acknowledge the receipt of the request, create a case number for the review, and convene a Review Committee within a reasonable time according to the procedure outlined below.~~
- ~~9. The material will remain in the library system while the review process is being completed.~~
- ~~1. Members of the Objective Sensitive Materials Review Committee will include:
  - ~~1. 
    - ~~a. The Administrator of Teaching and Learning or his/her designee A facilitator chosen by the school's administration;~~
    - ~~b. The Instructional Support Services Consultant~~
    - ~~c. A school community parent~~~~
  - ~~2. Members of the Objective Sensitive Materials Review Committee may not include those responsible for procurement of the materials or the individual(s) who brought the challenge.~~
  - ~~3. Members of the Review Committee will receive materials to complete the review process, including the following:
    - ~~a. A copy of the Materials Review Request Form~~
    - ~~b. Excerpts and other evidence to support the allegation~~
    - ~~c. A copy of Jordan District Policy AA440~~
    - ~~d. Materials provided to the committee may also include relevant information about the title compiled and shared by the library staff, including the reasons for initial approval of the material.~~~~
  - ~~4. The Review Committee will determine dates and times for meetings and maintain minutes of the meetings.~~
  - ~~5. The Review Committee will determine the amount of time needed for an adequate review of a material to make a thorough and thoughtful decision and inform the requester of the determined timeline with a preference for 30 school days where possible and no longer than 60 school days.~~
  - ~~6. The Review Committee will determine whether the material constitutes **objective sensitive material** using the standards found in Section 76-10-1235, under the non-discretionary standards described in Subsection 76-10-1227 (1)(a)(i), (ii), or (iii).~~
  - ~~7. If the library or instructional material constitutes **objective sensitive material** the review process is completed, and the library or instructional material is immediately removed from all school settings.~~
  - ~~8. The Instructional Support Services Consultant will promptly report the determination to the state library media specialist within 20 days after completing the full review.~~
  - ~~9. The outcome of the review will be reported to the requester.~~
  - ~~10. If the objective sensitive material standard is NOT upheld, initiate a subjective sensitive material review.~~~~

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G. Full Review: Subjective Sensitive Materials and Age Appropriateness

1. Members of the Subjective Sensitive Materials Review Committee will include:
  - a. The Administrator of Teaching & Learning or the Instructional Support Services Consultant or designee
  - b. A teacher-librarian
  - c. Parents of current students at the school that number at least one more than the LEA employees on the Committee. Parents should be reflective of the school community as required in Utah Code Subsection 53G-10-103(3).
2. Members of the Subjective Sensitive Materials Review Committee may not include those responsible for procurement of the materials or the individual(s) who brought the challenge.
3. Members of the Review Committee will receive materials to complete the review process, including the following:
  - a. A copy of the Materials Review Request Form
  - b. Access to the complete work that includes the material being challenged;
  - c. A copy of this policy
  - d. If needed, relevant information about the title compiled and shared by the library staff, this may include the reason for initial approval of the material.
4. The Review Committee will determine meeting dates and times and maintain meeting minutes.
5. The Review Committee will determine the amount of time needed for an adequate review of a material to make a thorough and thoughtful decision and inform the requester of the determined timeline with a preference for 30 school days where possible and no longer than 60 school days.
6. During the review period, students may access material with parental consent.
7. In deciding whether the material constitutes **subjective sensitive material**, the committee will use the subjective sensitive material standards: constitutes pornographic or indecent material, as that term is defined in Section 76-10-1235, under the following factor-balancing standards:
  - a. material that is harmful to minors under Section 76-10-1201;
  - b. material that is pornographic under Section 76-10-1203; or
  - c. material that includes certain fondling or other erotic touching under Subsection 76-10-1227(1)(a)(iv).

~~Other factors such as violence, vulgarity, self-harm, etc. may also be considered.~~
8. If the library or instructional material is determined to be subjective sensitive material:
  - a. ensure that the material is inaccessible to students in any school setting and terminate parent consent.
  - b. report the determination to the state library media specialist within 10 days of the final determination.

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- c. report the outcomes to the requester.
- d. dispose of or return the material identified for removal.
- e. ensure that it is not sold or distributed to a minor.

9. The Subjective Sensitive Materials Committee may also receive book challenges based on developmental appropriateness, including considerations of violence, pervasive vulgarity, self-harm, etc. that are not a part of the state definition of sensitive materials.

H. Appeals Process

- 1. Employees, students, parents, and governing board members of Jordan School District may initiate an appeal regardless of whether the material was retained or removed. The appeal must be made in writing within 15 business days of receipt of the Review Committee's final determination using an Appeal Request Form. The form may be found at Appeal Request Form.
- 2. The Jordan School District Board of Education will review the appeal and vote in a public board meeting to decide the outcome of a sensitive material review appeal, clearly identifying:
  - a. The rationale for their decision
  - b. Their determination on each component of any statutory or policy standards they used to reach their conclusions.
- 3. The Instructional Support Services Consultant will promptly report the Board's determination to the state library media specialist within 20 days after the final determination of the appeal.
- 4. The Jordan School District Board of Education may not enact rules or policies that prevent them from:
  - a. Revisiting a previous decision
  - b. Reviewing a recommendation of JSD personnel or parent-related committee regarding a challenged instructional material
  - a-c. Reconsidering a challenged library or instructional material unless additional information regarding the material is received.
- ~~b. At least one administrator or designee;~~
- ~~e. A licensed teacher at the school who is currently teaching English language arts or a subject relevant to the challenged material; and~~
- ~~d. Parents of current students at the school, that number at least one more than the LEA employees on the Committee including parents reflective of the school community as required in Utah Code Subsection 53G-10-103(3).-~~
- ~~10. The Review Committee will determine the amount of time needed for an adequate review of a material to make a thorough and thoughtful decision and inform the requester of the determined timeline with a preference for 30 school days where possible and no longer than 60 school days.-~~
- ~~11. Members of the Review Committee will receive materials to complete the review process, including the following:-~~
  - ~~a. Access to the complete work that includes the material being challenged;~~

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- ~~b. A copy of the Materials Review Request form;~~
- ~~e. A copy of this policy;~~
- ~~d. Relevant information about the title compiled and shared by the library staff, including the reason for initial approval of the material.~~
- ~~12. The Review Committee will determine dates and times for meetings, and maintain minutes of each meeting.~~
- ~~13. The notes from each meeting will be retained by the school conducting the review along with all relevant documentation and the final determination.~~
- ~~14. The Review Committee will determine whether the material constitutes sensitive material consistent with Utah Code 53G-10-103, this policy, and the guidance letter provided by the Attorney General's Office dated June 1, 2022.~~
  - ~~a. In deciding whether the material constitutes sensitive material, the Committee must:
    - ~~1) consider all elements of the definitions of pornographic or indecent materials as defined in Utah Code Sections 76-10-1235, 76-10-1201, 76-10-1203, and 76-10-1227; and~~
    - ~~2) whether the material is age appropriate due to vulgarity or violence.~~~~
  - ~~b. In deciding whether the material is age appropriate due to vulgarity, violence, or content, the Committee must consider the material taken as a whole and consider whether it has serious literary, artistic, political, or scientific value for minors, which may include the following objective criteria:
    - ~~1) reliable, expert reviews of the material or other objective sources;~~
    - ~~2) Committee members' experience and background; and~~
    - ~~3) community standards.~~~~
  - ~~c. In deciding whether the material taken as a whole has serious literary, artistic political, or scientific value as described in Subsection b., the Committee should consider that:
    - ~~1) serious value does not mean any value; and~~
    - ~~2) greater protections should exist concerning content for a library in an elementary or middle school setting.~~~~
  - ~~d. The Review Committee will make a final determination of a reviewed material as follows:
    - ~~1) Retained: The determination to maintain access in a school setting to the challenged material for all students.~~
    - ~~2) Removed: The determination to prohibit access in a school setting to the challenged material for all students.~~~~
  - ~~e. The decision of the Review Committee will be determined by majority vote.~~
  - ~~f. A material may not be reviewed again for three school years following the Review Committee's determination.~~
  - ~~g. The final determination of the Review Committee will be communicated to the requester and appropriate employees within five school days of the decision being made.~~

E. Appeals Process

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- ~~1. The original requester or another individual who was not on the Review Committee may appeal the determination of the Review Committee in writing to the school principal within 15 business days of receipt of the Review Committee's final determination using an Appeal Request Form. The form may be found at [Appeal Request Form](#).~~
- ~~2. If an appeal is filed with the school principal, the principal will inform the Instructional Support Services Administrator, who will alert the Appeals Committee.~~
- ~~3. Members of the Appeals Committee will include:
 
  - ~~a. A facilitator chosen by the Instructional Support Services Administrator;~~
  - ~~b. At least one administrator or designee;~~
  - ~~c. A licensed teacher who is currently teaching English language arts or a subject relevant to the challenged material; and~~
  - ~~d. Parents with students in the District who number at least one more than the LEA employees on the Committee. The parents should be reflective of the school community as required in [Utah Code Subsection 53G-10-103\(3\)](#).~~
  - ~~e. The Committee may add a parent or school administrator who did not participate in the initial Review Committee, only as necessary to have an odd number of members.~~~~
- ~~4. If there is not an appeal of the Appeals Committee's recommendation, the Appeals Committee's recommendation is the final determination for the challenged material.~~
- ~~5. The Appeals Committee will determine the amount of time needed for an adequate review, not longer than 60 school days and a preference for 30 school days, of a material required to make a thorough and thoughtful decision and inform the requester of the determined timeline.~~
- ~~6. Members of the Appeals Committee will receive materials to complete the review process, including the following:
 
  - ~~a. A copy of the material;~~
  - ~~b. A copy of the Materials Review Request Form;~~
  - ~~c. All meeting minutes;~~
  - ~~d. The Review Committee's final recommendation and rationale for the decision;~~
  - ~~e. Any other documents considered part of the administrative record related to the Review Committee's proceedings.~~~~
- ~~7. The Appeals Committee will schedule meetings as needed, and maintain minutes of each meeting.~~
- ~~8. The notes from each meeting will be retained by the Appeals Committee, along with all relevant documentation and the final determination by the Appeals Committee.~~
- ~~9. The Appeals Committee will review the criteria listed in Section D.15. that was used by the Review Committee and will apply it again to the challenged material.~~
- ~~10. The Appeals Committee will make a final determination of a reviewed material as follows:
 
  - ~~a. Retained: The determination to maintain access in the original school setting to the challenged material for all students.~~
  - ~~b. Removed: The determination to prohibit access in the original school setting to the challenged material for all students.~~~~
- ~~11. The decision of the Appeals Committee will be determined by majority vote.~~

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- ~~12. A material may not be reviewed again for three school years if the Appeals Committee votes to uphold a Review Committee's determination.~~
- ~~13. The final determination of the Appeals Committee will be communicated to the requester and appropriate employees within 10 days of the determination.~~
- ~~14. The District will maintain a list of the determinations by the Appeals Committee.~~

F. ~~Final Procedure Review~~

~~The original requester may petition the Utah State Board of Education (USBE) for a procedural review of the Appeals Committee's decision.~~

- ~~1. The USBE will review the petition and determine if a procedural review is warranted, to determine whether the LEA correctly followed its library materials review policy referred to in USBE Rule R277-123.~~
- ~~2. That determination may include the USBE's decision to have the appeal considered initially by a USBE committee or a panel of USBE members.~~
- ~~3. If the USBE determines in their procedural review that the LEA did not correctly follow its materials review policy, it will return the appeal to the LEA with direction to repeat its review process in compliance with its library materials review policy referred to in Rule 277-628.~~
- ~~4. The USBE will make a final written appeal decision no more than 60 school days after their determination that the appeal satisfies the criteria for USBE review.~~
- ~~5. This USBE review decision is final.~~

G.H. Communication

1. Jordan School District will maintain an ~~easily~~ accessible public website where the following information can be located:
  - a. [Materials Review Request Form](#)
  - b. [Appeal Request Form](#)
  - c. [Application to Serve on a Materials Review Committee](#)
  - d. This library policy
2. If made aware of material that may be considered sensitive material as defined in Section [53G-10-103](#), the District will inform relevant parties regarding appropriate actions to take pursuant to this policy.

**JORDAN SCHOOL DISTRICT**

Statement of

**P O L I C Y**

**DRAFT**

Number - AA440

Effective - 9/14/93

Revision - 8/23/22

Reviewed -

Page - 10 of 6

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SUBJECT: LIBRARY MEDIA SELECTION AND REVIEW

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Revision history: 10/18/05, 9/8/09, 2/25/14

SUBJECT: LIBRARY MEDIA SELECTION AND REVIEW

**I. Board Directive**

- A. It is the belief of the Board of Education that every student should have access to a library media center that offers a variety of materials, formats, and genres to meet multiple reading purposes: enjoyment, acquisition of knowledge, answering questions, different languages, emerging technologies, and personal growth.
- B. *The First Amendment of the United States Constitution* guides the Jordan School District library media centers in both selection of materials and review of challenged materials. The *First Amendment* states: “Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech or of the press...”
- C. This policy specifies the process for identifying materials to be included or disqualified from use in libraries and schools based on Utah Code [Section 53G-10-103, Sensitive Instructional Materials](#), state and federal law, Utah State [Board of Education Rule 277-217, Educator Standards and LEA Reporting](#), or based on age-appropriate contents.
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**II. Administrative Policy**

The Library Media Selection and Review policy shall be administered according to the following administrative policy provisions:

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  - c. Through Destiny online access, parents may view the title, author, and description of any material the parent's child borrows from the school library, including a history of borrowed materials.
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D. Sensitive Instructional Materials

1. Instructional materials are not exclusively library materials.
2. Instructional materials determined to be **objective sensitive materials** or **subjective sensitive materials** are removed from all school settings as defined in Utah Code [53G-10-103](#).
3. If an instructional material constitutes **objective sensitive material**, no further review is necessary.
4. Sensitive materials do not include:
  - a. A concurrent enrollment course that contains sensitive materials for which a parent receives notice and provides consent.
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2. The Materials Review Request Form is available here: [Jordan District Materials Review Form](#).
3. The requester must provide all information requested on the form including the complaint or objection to the library material, with excerpts and other evidence to support the allegation.
4. Upon receipt of a request for review, at least two Jordan School District employees, including the Instructional Support Services Consultant and the Administrator of Teaching and Learning or designee, will make an initial determination related to a plausible claim that the material contains or constitutes sensitive material.
5. If a plausible claim is substantiated, the instructional material is immediately removed from student access in all school settings until the full review is completed.
6. A full review is initiated after the completion of an initial review that substantiates a plausible claim.
7. Parents may request a list of materials currently under review from library personnel.
8. The identity of the requester and committee members will be protected and kept confidential from all individuals outside of the review process outlined in this policy, to the extent possible.

F. Full Review: Objective Sensitive Materials

1. Members of the Objective Sensitive Materials Review Committee will include:
  - a. Administrator of Teaching and Learning or his/her designee
  - b. Instructional Support Services Consultant
  - c. A school community parent
2. Members of the Objective Sensitive Materials Review Committee may not include those responsible for procurement of the materials or the individual(s) who brought the challenge.
3. Members of the Review Committee will receive materials to complete the review process, including the following:
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6. The Review Committee will determine whether the material constitutes **objective sensitive material** using the standards found in Section [76-10-1235](#), under the non-discretionary standards described in Subsection [76-10-1227](#) (1)(a)(i), (ii), or (iii).
7. If the library or instructional material constitutes **objective sensitive material**, the review process is completed and the library or instructional material is immediately removed from all school settings.
8. The Instructional Support Services Consultant will promptly report the determination to the State Library Media Specialist within 20 days after completing the full review.
9. The outcome of the review will be reported to the requester.
10. If the objective sensitive material standard is NOT upheld, initiate a subjective sensitive material review.

G. Full Review: Subjective Sensitive Materials and Age Appropriateness

1. Members of the Subjective Sensitive Materials Review Committee will include:
  - a. Administrator of Teaching & Learning or the Instructional Support Services Consultant or designee
  - b. A teacher-librarian
  - c. Parents of current students at the school that number at least one more than the LEA employees on the Committee. Parents should be reflective of the school community as required in [Utah Code Subsection 53G-10-103\(3\)](#).
2. Members of the Subjective Sensitive Materials Review Committee may not include those responsible for procurement of the materials or the individual(s) who brought the challenge.
3. Members of the Review Committee will receive materials to complete the review process, including the following:
  - a. A copy of the [Materials Review Request Form](#)
  - b. Access to the complete work that includes the material being challenged
  - c. A copy of this policy
  - d. If needed, relevant information about the title compiled and shared by the library staff; this may include the reason for initial approval of the material.
4. The Review Committee will determine meeting dates and times and maintain meeting minutes.
5. The Review Committee will determine the amount of time needed for an adequate review of a material to make a thorough and thoughtful decision and inform the requester of the determined timeline with a preference for 30 school days where possible and no longer than 60 school days.
6. During the review period, students may access material with parental consent.
7. In deciding whether the material constitutes **subjective sensitive material**, the committee will use the subjective sensitive material standards: constitutes pornographic or indecent material, as that term is defined in Section [76-10-1235](#), under the following factor-balancing standards:
  - a. Material that is harmful to minors under Section [76-10-1201](#);
  - b. Material that is pornographic under Section [76-10-1203](#); or

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SUBJECT: LIBRARY MEDIA SELECTION AND REVIEW

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- c. Material that includes certain fondling or other erotic touching under Subsection [76-10-1227\(1\)\(a\)\(iv\)](#).
8. If the library or instructional material is determined to be subjective sensitive material:
  - a. Ensure that the material is inaccessible to students in any school setting and terminate parent consent.
  - b. Report the determination to the State Library Media Specialist within 10 days of the final determination.
  - c. Report the outcomes to the requester.
  - d. Dispose of or return the material identified for removal.
  - e. Ensure that it is not sold or distributed to a minor.
9. The Subjective Sensitive Materials Committee may also receive book challenges based on developmental appropriateness, including considerations of violence, pervasive vulgarity, self-harm, etc. that are not a part of the state definition of sensitive materials.

H. Appeals Process

1. Employees, students, parents, and governing board members of Jordan School District may initiate an appeal regardless of whether the material was retained or removed. The appeal must be made in writing within 15 business days of receipt of the Review Committee's final determination using an Appeal Request Form. The form may be found at [Appeal Request Form](#).
2. The Jordan School District Board of Education will review the appeal and vote in a public Board meeting to decide the outcome of a sensitive material review appeal, clearly identifying:
  - a. The rationale for their decision.
  - b. Their determination on each component of any statutory or policy standards they used to reach their conclusions.
3. The Instructional Support Services Consultant will promptly report the Board's determination to the State Library Media Specialist within 20 days after the final determination of the appeal.
4. The Jordan School District Board of Education may not enact rules or policies that prevent them from:
  - a. Revisiting a previous decision.
  - b. Reviewing a recommendation of Jordan School District personnel or parent-related committee regarding a challenged instructional material.
  - c. Reconsidering a challenged library or instructional material unless additional information regarding the material is received.

I. Communication

1. Jordan School District will maintain an accessible public website where the following information can be located:
  - a. [Materials Review Request Form](#)
  - b. [Appeal Request Form](#)
  - c. [Application to Serve on a Materials Review Committee](#)
  - d. This library policy

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SUBJECT: LIBRARY MEDIA SELECTION AND REVIEW

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2. If made aware of material that may be considered sensitive material as defined in Section [53G-10-103](#), the District will inform relevant parties regarding appropriate actions to take pursuant to this policy.

Revision history: 10/18/05, 9/8/09, 2/25/14

SUBJECT: Use of Personal Electronic and Communication Devices

**I. Board Directive**

The Jordan District Board of Education recognizes the importance of an educational environment that is conducive to high-quality teaching and learning. The Board also recognizes that personal electronic and communication devices are commonly used by students and although they can be valuable education and communication tools for students, they are also a source of distraction and disruption to the learning environment

**II. Administrative Policy**

**A. Elementary – Grades K-6**

Student use of personal electronic and communication devices, including cell phones, laptops, tablet computers, smart watches, listening devices, wearable technology, and other similar personal electronic devices is not permitted **during the school day**. In extraordinary circumstances, exceptions may be approved by the school principal in consultation with their Administrator of Schools. Devices must be silenced and remain out of sight during the school day.

**B. Secondary – Grades 7-12**

Student use of personal electronic and communication devices, including cell phones, laptops, tablet computers, smart watches, listening devices, wearable technology, and other similar personal electronic devices is not permitted **during class time**. Exceptions may be granted with the approval of the school principal in consultation with their Administrator of Schools. Devices must be silenced and remain out of sight during class time.

**C. Consequences for Electronic Device Policy Violation**

1. Elementary

- a. 1st Offense: Verbal reminder/warning and notification to parent/guardian
- b. 2nd Offense: Device held in the office for pick-up at the end of the day by student and notification to parent/guardian.
- c. 3rd+ Offense: Device held in the office for pick-up at the end of the day by parent or guardian.
- d. Schools may implement additional consequences.

2. Secondary

- a. 1st Offense: Device is stored securely in the main office for pick-up at the end of the day by student.
- b. 2nd+ Offense: Device is placed in a secure container and stored in the main office for pick-up at the end of the day by parent/guardian.
- c. Schools may implement additional consequences.

- D. Use of personal electronic and communication devices that violate state or federal law, any [District policies](#) or regulations, or the [Jordan School District Acceptable Use Policy](#) is prohibited.
- E. Students may use personal electronic and communication devices during school-sponsored activities outside of the school day at District school campuses and while on District buses.
- F. Schools may enact additional restrictions with support of the School Community Council, in consultation with their Administrator of Schools, and notification of the Board.



**NUTRITION SERVICES**



**FARM TO SCHOOL  
EAT LOCAL  
EAT FRESH**

# What is Farm to School?

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“Farm to school enriches the connection communities have with fresh, healthy food and local food producers by enhancing food purchasing and education practices at schools...

Farm to school activities, when firmly centered in equity, create opportunities for children and families to make their own food choices, while strengthening the local economy and contributing to vibrant communities.”

*-National Farm to School Network*



# Why Farm to School?

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## **Kids Win**

Activities enhance classroom education through hands-on learning related to food, health, agriculture and nutrition.

## **Farmer's Win**

Potential financial opportunities for farmers, fishers, ranchers, food processors and food manufacturers by opening doors to an institutional market worth billions of dollars.

## **Communities Win**

Provides opportunities to build family and community engagement.

# Why Farm to School?

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**Economic  
Development**



**Public  
Health**



**Education**



**Environment**



**Equity &  
Community  
Engagement**



## Education

- Increase in school engagement and positive attitudes about school and learning.
- Provides children with opportunities for social and emotional growth; improves life skills, self-esteem and sense of self, social skills and behavior.
- Enhanced overall academic achievement in K-12 settings, including grades and test scores.
- Increased opportunity for innovative teaching platforms for core subjects, such as science, math and language arts in early childhood and K-12 settings.

# Why Farm to School?

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**Economic  
Development**



**Public  
Health**



**Education**



**Environment**



**Equity &  
Community  
Engagement**

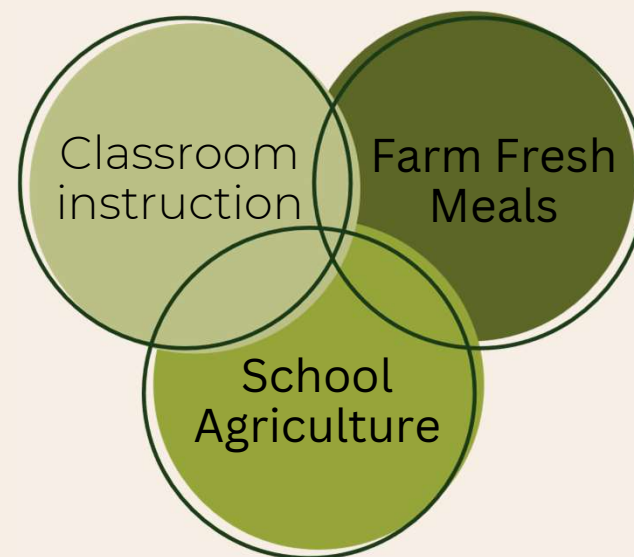


## **Public Health**

- Improvement in choosing healthier options at school meals, consuming more and a greater variety of fruits and vegetables, and increasing physical activity.
- Demonstrated willingness to try new foods and healthier options.
- When schools serve local food, 33.1% of students eat more fruits and vegetables.
- When students participate in hands-on, food-based activities, students triple amount of fruit and vegetable consumption.
- Potential to minimize diet-related diseases in childhood... through the promotion of eating fresh fruits and vegetables, specifically for high-risk, low-income students.

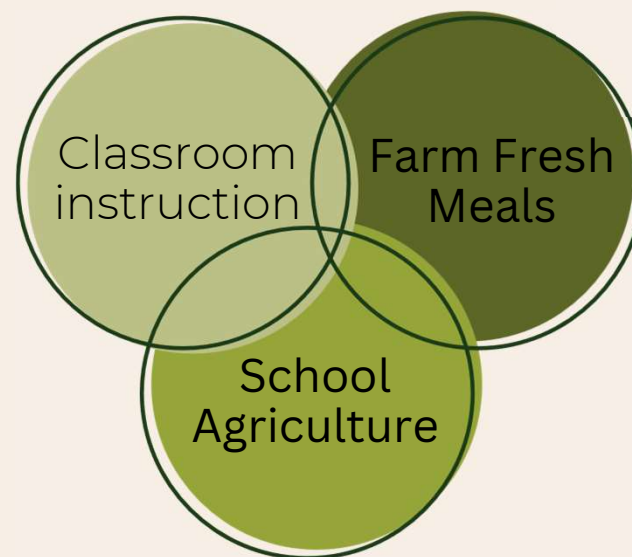
# Nutrition Services Vision

*Jordan School District Farm to School cultivates curiosity, connection, and appreciation for food, health, agriculture, and the local food system through interactive, integrated, and innovative experiences.*



# Nutrition Services Vision

*Jordan School District Farm to School cultivates curiosity, connection, and appreciation for food, health, agriculture, and the local food system through interactive, integrated, and innovative experiences.*






@UTFARM2FORK  WWW.UTFARMTOFORK.ORG

# MEET YOUR FARMER!

TODAY'S BEEF IS FROM

**SNOWDEN MEATS**

YAMPA, CO



WWW.SNOWDENMEATS.COM





# Summer Meal Program





# Squash Summer Hunger

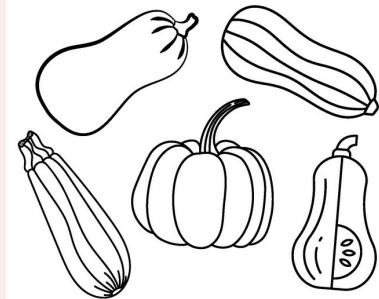



## FUN FACT..

The entire squash plant is edible — in addition to the squash itself, you can eat the leaves, blossoms, and seeds.

Toda la planta de calabaza es comestible, además de la calabaza — sí mismo, puedes comer las hojas, flores y semillas.

SQUASH  
SUMMER  
HUNGER





# Apple Crunch Day





# 7th Grade Ag Days





# Tagge's Peaches



## PEACHES



### FUN FACTS

- There are 300 + varieties
- One gene separates peaches and nectarines
- Originates from China
- Considered a stone fruit because of the hard pit
- Georgia produces 130 million lbs. of peaches each year!!

### 3 CATEGORIES OF PEACHES

#### *Clingstone*

- Is the sweetest and juiciest, but the pit is hard to remove

#### *Freestone*

- Firmer texture, less juicy
- Easier for baking and eating

#### *Semi-freestone*

- Best of both worlds - a juicy texture and easy pit removal



All peaches are from Tagge's Famous Fruit & Veggie Farm



### NUTRITION & BENEFITS

#### Boosts Immunity

- Rich in vitamins and minerals essential for the immune system

#### Cancer Prevention

- Rich in antioxidants to fight free radicals and protect our cells

#### Weight Control

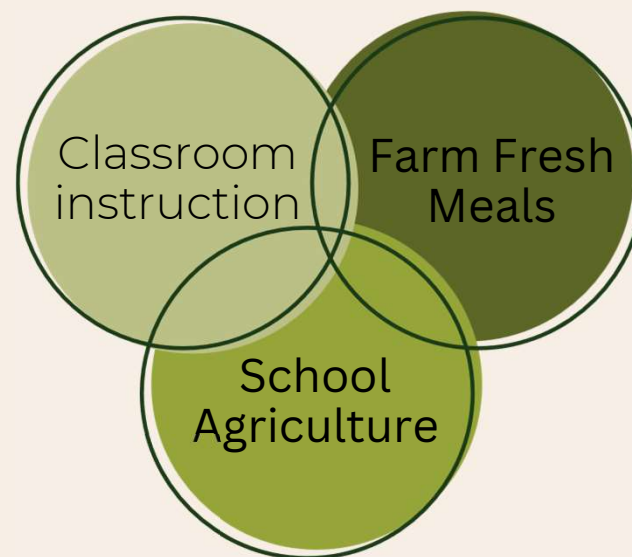
- Low in calories and rich in fiber through the skin

#### Skin & Hair

- High vitamin C, vitamin A, and beta carotene support skin and eye health by reducing inflammation

# Nutrition Services Vision

*Jordan School District Farm to School cultivates curiosity, connection, and appreciation for food, health, agriculture, and the local food system through interactive, integrated, and innovative experiences.*



# JATC-S Greenhouse & Garden



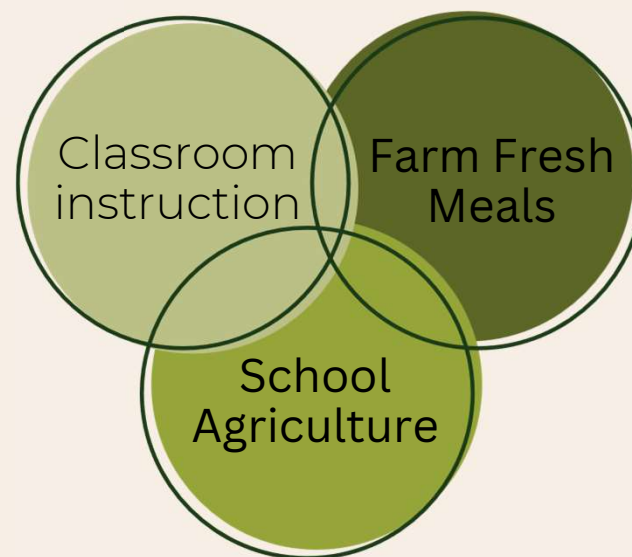


# In the Cafeteria



# Nutrition Services Vision

*Jordan School District Farm to School cultivates curiosity, connection, and appreciation for food, health, agriculture, and the local food system through interactive, integrated, and innovative experiences.*

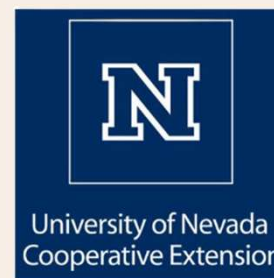


# Junior Master Gardener Program

Starting at Majestic and Columbia Elementary Schools.

An international 4-H youth program, created and managed by Texas A&M AgriLife Extension, that “offers horticultural and environmental science education, and leadership and life skills development through fun and creative activities.”

JMG is a researched and evidence based program with curriculum written by teachers for teachers.



Thank You

**NUTRITION SERVICES**



**FARM TO SCHOOL  
EAT LOCAL  
EAT FRESH**



Jordan School District  
**MINUTES OF BOARD OF EDUCATION MEETING**  
August 27, 2024

The Board of Education of Jordan School District met in study, general, and closed sessions on Tuesday, August 27, 2024, beginning at 4:03 p.m. at JATC South (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah. The sessions were also provided electronically via YouTube.

**OPEN SESSION**

Those recognized or signed in as present:

Tracy J. Miller, Board President  
Niki George, Board First Vice President  
Darrell Robinson, Board Second Vice President  
Brian W. Barnett, Board Member  
Lisa Dean, Board Member  
Bryce Dunford, Board Member  
Marilyn Richards, Board Member  
Anthony Godfrey, Superintendent  
John Larsen, Business Administrator  
Michael Anderson, Associate Superintendent  
Paul Van Komen, BVKTS Law  
Scott Thomas, Administrator of Auxiliary Services  
Brad Sorensen, Administrator of Schools  
David Rostrom, Director, Facility Services  
Ian Roberts, Capital Outlay Manager, New Construction  
Lisa LeStarge, Administrative Assistant

President Miller presided and conducted. She called for a motion to go into closed session.

**MOTION:** At 4:06 p.m., it was moved by Lisa Dean and seconded by Marilyn Richards to go into closed session. The motion passed with a unanimous vote.

**CLOSED SESSION**

Those recognized or signed in as present:

Tracy J. Miller, Board President  
Niki George, Board First Vice President  
Darrell Robinson, Board Second Vice President  
Brian W. Barnett, Board Member  
Lisa Dean, Board Member  
Bryce Dunford, Board Member  
Marilyn Richards, Board Member  
Anthony Godfrey, Superintendent  
John Larsen, Business Administrator  
Michael Anderson, Associate Superintendent  
Paul Van Komen, BVKTS Law  
Scott Thomas, Administrator of Auxiliary Services  
David Rostrom, Director, Facility Services  
Ian Roberts, Capital Outlay Manager, New Construction

President Miller presided and conducted. The Board of Education met in a closed session to discuss the character, professional competence, or physical or mental health of an individual; property, potential litigation, negotiations, and security measures. The closed session discussion was recorded and archived.

**MOTION:** At 4:48 p.m., it was moved by Lisa Dean and seconded by Brian Barnett to adjourn the meeting. The motion passed with a unanimous vote. The Study Session began at 4:50 p.m.

## **STUDY SESSION**

Those recognized or signed in as present:

Tracy J. Miller, Board President  
Niki George, Board First Vice President  
Darrell Robinson, Board Second Vice President  
Brian W. Barnett, Board Member  
Lisa Dean, Board Member  
Bryce Dunford, Board Member  
Marilyn Richards, Board Member  
Anthony Godfrey, Superintendent  
John Larsen, Business Administrator  
Michael Anderson, Associate Superintendent  
Paul Van Komen, BVKTS Law  
Brad Sorensen, Administrator of Schools  
Scott Thomas, Administrator of Auxiliary Services  
Sandy Riesgraf, Director, Communications  
Dave Rostrom, Director, Facility Services  
Doug Flagler, Manager, Communications  
Ian Roberts, Capital Outlay Manager, New Construction  
Lisa LeStarge, Administrative Assistant  
Janet Sanders, President, Jordan Education Association

President Miller presided and conducted. The Board of Education met in a study session to discuss the following:

### **A. Proposed Changes to Administrative Policy AA414 *Student Overnight Travel***

Bryce Dunford said the proposed changes to Policy AA414 remain the same from the last Board meeting and he asked for feedback.

Niki George requested changing the word “buses” to “vehicles” on section II.A.10.d. in order to tighten up the policy in regards to safety. She also expressed concern about the time and cost of two additional local trips. She proposed one local trip per group with the option of submitting a proposal to the Board for an additional trip, if desired.

Darrell Robinson said he worries about fee waivers and overall District cost for extra trips and Mr. Barnett agreed, saying he is not comfortable spending more taxpayer money for what could be seen as “non-educational pursuits.” He prefers allowing one local trip instead of two.

President Miller thanked Mr. Larsen for information he provided on fees and proposed looking into increasing the student aggregate amount when the Board discusses this in the spring. She also suggested administration provide a report at the end of the year showing the total amount of trips taken and costs of fee waivers for those trips. Dr. Godfrey agreed to provide this report and to remind the Board to put this on a spring agenda for discussion.

Mr. Robinson requested further exploration of fundraising policies and Dr. Godfrey agreed to bring back information on what is required by law and how to use fundraisers to support overnight travel.

### **B. 2025 Summer Capital Projects**

A draft of 2024-25 potential summer projects, including estimated costs for each, was shared with Board members. President Miller explained the Board’s intent is to determine which projects would be a priority for next summer and she asked that the dollar amounts not be disclosed in the discussion.

Mr. Dunford reported the Finance Committee reviewed the capital project list and projected trends. He said the committee would like to propose holding a capital budget hearing in addition to the District budget hearing in December with the intent of making four adjustments to the capital budget that would move some of the funding into an account used for ongoing projects. In regards to the 2025 summer capital projects, Mr. Dunford said the Finance Committee recommends \$10.5 million be allocated for this purpose.

Facility Services Director Dave Rostrom answered Board members' questions about potential projects and reviewed the timeline for obtaining and approving design bids and work to begin.

Mr. Robinson asked about the possibility of adding a bid alternate to add a few parking spaces in place of a small patch of grass near the front of Bingham High School. Board members discussed this idea, concluding it may not yield much additional parking.

Ms. George asked about improving the lights and sound system at various high school stadiums. Board members agreed that this could be brought as a consideration for an ongoing project to the December capital budget hearing.

Following the discussion, Board members indicated their preference for which projects should move forward in obtaining bids for architectural design. (see attached list)

**MOTION:** It was moved by Bryce Dunford and seconded by Niki George, Darrell Robinson, and Brian Barnett to approve the following capital projects move forward in obtaining bids for design: Items B, C, D, E (including alternates for this location), G (including alternates for this location), H, I, J, K and alternate 10. The motion passed with a unanimous vote.

### C. **Cell Phone Policy**

Dr. Mike Anderson said three draft policies were shared on BoardDocs, although the titles have been changed from former versions. He gave a brief summary of the drafts:

Policy A: Bans cell phones for middle school and elementary. Bans cell phones during class time for high school, and outlines consequences for first and second offenses at all three levels.

Policy B: Bans cell phones during the school day for all levels, with elementary and secondary consequences outlined - varying slightly between levels.

Policy C: Only prohibits cell phones during class time with consequences based on first, second, and third offenses. Also, specifies if cell phone containers are not returned by the end of the day, the student's account will be billed.

Niki George suggested a change to draft Policy C, removing the words "secure container remain with the student" as funds for pouches have not been determined and with the possibility of legislation that would allocate funds for containers in the near future.

Dr. Anderson informed the Board of a recent press conference introducing a bill that would allocate \$4.8 million statewide (an allowance of approximately \$15 per student) for cell phone storage devices. The proposed bill outlines the default as a ban of cell phones in all schools, however LEA governing boards could enact policies to include other cell phone parameters specific to their district.

Board members discussed Jordan's draft policies and were in agreement on a ban of cell phones during class time in elementary schools. They discussed limits to cell phone use at middle and high school levels and consequences for misuse. Pilot programs for secure devices in secondary schools were discussed as well as the importance of handling offenses in an appropriate manner.

There was discussion about the role of government and responsibility of parents in regards to cell phones for children.

At 6:16 p.m., the meeting adjourned. The general session started at 6:35 p.m.

### **GENERAL SESSION**

Those recognized or signed in as present:

Tracy J. Miller, Board President  
Niki George, Board First Vice President  
Darrell Robinson, Board Second Vice President  
Brian W. Barnett, Board Member  
Lisa Dean, Board Member  
Bryce Dunford, Board Member  
Marilyn Richards, Board Member  
Anthony Godfrey, Superintendent  
John Larsen, Business Administrator  
Michael Anderson, Associate Superintendent  
Paul Van Komen, BVKTS Law  
Carolyn Gough, Administrator of Teaching & Learning  
Brad Sorensen, Administrator of Schools  
Scott Thomas, Administrator of Auxiliary Services  
Sandy Riesgraf, Director, Communications  
Rodney Shaw, Principal, Bingham High School  
Lisa LeStarge, Administrative Assistant  
Robert Conder, AV Department  
Janet Sanders, President, Jordan Education Association

President Miller presided and conducted. She welcomed those present. Janet Sanders, President of the Jordan Education Foundation, led everyone in the Pledge of Allegiance and gave Reverence.

### **Resolutions of Appreciation**

Marilyn Richards read a Resolution of Appreciation for the following former Jordan District employees who recently passed away:

Robert James Comstock – employed by Jordan District from 2005 to 2020  
Jeanette Rasmussen Haws– employed by Jordan District from 1978 to 2006  
Linda Lou Stokes - employed by Jordan District from 1988 to 2013, and 2014 to 2020

### **Board Member Recognitions**

Lisa Dean gave a shoutout to District instructional coaches for helping teachers prepare for the new school year. She was pleased that the West Jordan City Journal highlighted free school lunch programs and hydroponic gardens at Jordan schools.

President Miller recognized all District employees for their great work over the summer and preparation for the beginning of the school year. She thanked PTA for all they do for schools and their efforts with back-to-school nights and she encouraged parents to join this great organization.

### **Superintendent's Recognitions**

Dr. Godfrey praised everyone for the hard work that went into the great start to the school year. In particular, he recognized teachers, transportation staff, and maintenance crews for their efforts. He said the Human Resources team did a great job recruiting and hiring and noted the District is starting the year with fewer openings than in recent school years.

### **I. Public Comments**

**A. Public Comments Regarding Non-Agenda Items**

In order to accommodate patrons who signed up to speak about the District travel policy, President Miller requested changing the order of Special Business items on the agenda. All agreed with this change. She invited those with comments regarding other items on the agenda to speak.

Sarah Bennett said a ban on cell phones would violate First Amendment rights and infringe on the personal right to freedom of speech.

Tim Brooks, Assistant Principal, said smartphones do not have a place at school, can lead to illegal activity and bullying, and are a big distraction in the classroom. He implored the Board to completely ban cell phones in schools.

Brandon Woolf, a parent, said he believes cell phones are a huge distraction. He said the current policy is not working and he asked for a strict full-day ban on smartphones in schools.

Jill Myler, a resident, advocated for a phone-free school environment.

Vanessa Welch, a parent, said intentional separation from cell phones is healthy and will benefit relationships. She asked the Board to approve a bell-to-bell phone-free school day.

Michael Orlowski, a teacher, applauded the District's [tentative] decision to ban cell phones in classrooms. He said a cell phone ban would enhance the learning environment in school.

Janet Sanders, a teacher, said she has had a positive experience with eliminating cell phone distractions in her classroom, calling it "magical." She thanked the Board for being proactive on the cell phone issue.

Monika Timm, a parent, expressed her support of a K-12 bell-to-bell ban on cell phones in schools.

Barbie Curtis, a parent, suggested looking into areas where cell phones would be acceptable in Jordan schools. However, she said she supports limiting smartphones in classrooms.

Kathleen Barlow, a high school teacher, said she is part of the "Smartphonefree Childhood USA" movement. She asked the Board to seriously consider a policy that includes a bell-to-bell ban on cell phones.

Oakley Peterson, said cell phones can lead to isolation and spoke in strong favor of a cell phone ban in schools.

President Miller invited Mr. Larsen, business administrator, to read comments submitted to *boardcomments@jordandistrict.org* from the following individuals, whose comments are summarized below:

Docia Rice, Richard Clayton, Theresa Benner, Rebecca Rounkles, and Cassandra Kartchner were all in favor of a "no cell phone" policy in schools.

Suzanna Bruening, a student, said she would support a cell phone restriction in class, but would like to be allowed to use it in passing periods and at lunch.

**II. General Business – Consent Agenda**

**A. Motion to Approve Consent Agenda Items**

1. **Minutes**

Minutes of the Board of Education meetings held July 30, 2024 and August 13, 2024 were presented to the Board of Education for approval.

**MOTION:** It was moved by Lisa Dean and seconded by Darrell Robinson to approve Consent Agenda item A1 as recommended. The motion passed with a unanimous vote.

B. **Motion to Accept Consent Agenda Items**

1. **Expenditures**

Expenditures for the month of July 2024 were provided to the Board of Education.

2. **Financial Statement**

The financial statement through July 30, 2024, was provided to the Board of Education. A copy is attached at the conclusion of these minutes. (Attachment 1)

3. **Personnel – Licensed and Education Support Professionals**

Personnel changes for the month of July 2024 were provided to the Board of Education.

4. **Recommendation to Issue Certificates for Home Instruction**

It was recommended that the students whose parents have filed affidavits pursuant to Utah Code 53G-6-204 shall be issued certificates excusing them from attending public school.

5. **Non-Compliance Report**

**MOTION:** It was moved by Lisa Dean and seconded by Darrell Robinson to accept Consent Agenda items B1 through B5, as recommended. The motion passed with a unanimous vote.

III. **Bid Recommendations**

A. School or Department  
**Bingham High School**

Items for Bid  
**Furniture**

Bidders

Edutek

Meteor

School Specialty

Amount of Bid

\$91,339.80

Purpose: To provide new classroom furniture for Bingham High School Remodel.

Budget: School In Lieu of Fees and Capital Outlay Equipment Funds

Recommendation: It was recommended awarding the contract to the lowest responsive, responsible and acceptable state contract bidder, School Specialty. The company complied with the specifications, terms, and conditions outlined in the bid documents. State Contract: MA675

**MOTION:** It was moved by Marilyn Richards and seconded by Darrell Robinson to approve the bid for Furniture for Bingham High School, as recommended. The motion passed unanimously.

B. School or Department  
**Facility Services**

Items for Bid  
**Snow Removal Districtwide**

<u>Bidders</u>	<u>Amount of Bid</u>
Affordable Lawn Care and Landscaping	\$1,800,000
BrightView	
Lawn Butler	
OneSource Property Maintenance	
Roth Landscape Services	
Total Landscape Management LLC	
Western Sun	

Purpose: To provide snow removal for schools and facilities within the District.

Budget: Maintenance and Operations Budget

Recommendation: It was recommended awarding the contract to the lowest responsive bidders: BrightView, Lawn Butler, OneSource Property Maintenance, Roth Landscape Services, Total Landscape Management LLC, and Western Sun. The companies complied with the specifications, terms and conditions of the bid. This is a three (3) year contract.

**MOTION:** It was moved by Lisa Dean and seconded by Brian Barnett to approve the bid for Snow Removal Districtwide for Facility Services, as recommended. The motion passed unanimously.

#### IV. **Special Business**

(As mentioned previously, the order of Special Business items was changed, per President Miller's request).

##### C. **Recommendation to Approve Proposed Revisions to Administrative Policy AA414 *Student Overnight Travel***

Board member Bryce Dunford gave a brief history of Administrative Policy AA414 saying the policy was rewritten years ago to tighten up the extensive travel that was becoming an issue in the District. He said it was time to adjust the policy to match current practices and he summarized current travel policy revisions, namely: all groups would be allowed one overnight trip and up to two additional local trips (within a 375 mile radius). In addition, groups may bring additional trip proposals to the Board for approval.

Niki George asked about changing the wording on item A.10.d. from "buses" to "vehicles" as requested in the prior study session and Mr. Dunford agreed to add this to the motion.

**MOTION:** It was moved by Bryce Dunford and seconded by Marilyn Richards to approve Proposed Revisions to Administrative Policy AA414 *Student Overnight Travel*, as written, with the change of wording on item A.10.d. from "buses" to "vehicles" and updated numbering.

##### Public Comment

Jason Wardle, a parent and coach for the Race Cats track club, said travel allows kids to compete in national meets and gain recognition. He spoke in support of the proposed changes to the overnight travel policy.

Britt Steaman, a parent, said her child has received recognition and college scholarship opportunities from participation in a California track meet. She asked the Board to approve the travel policy.

Parker Monsivais, a student and track athlete, spoke in favor of the overnight travel policy, saying student athletes can complete and still prioritize academics.

Brandon Woolf, a parent, spoke in favor of the travel policy as it stands. He said extra-curricular activities are important and prepare students for college opportunities.

Claire Hoenes, a student and varsity cross country athlete, said the high elevation in Utah helps athletes do well in meets outside the state. She spoke in favor of more travel opportunities for students.

Shelley Taft, a parent, said “quick trips” would allow athletes and coaches the ability to travel more safely to meets. She asked the Board to approve the overnight travel policy allowing for two local trips per group.

Tayshawn Ogomo, a student and Herriman High School cross country athlete, said he was a part of the varsity team that won first place in the Nike Cross National meet last year. He said it was a great experience and he added his support of the proposed overnight travel policy.

Board Discussion

Niki George explained the Board’s intent to create a policy that will be effective for every District team and club. She asked that, whatever the outcome, students and coaches follow guidelines to protect children. Ms. George expressed concern about excessive school absences and additional costs. She advocated for adjusting the policy to allow for one local trip, rather than two, in addition to the one overnight travel experience allowed per group each year.

Lisa Dean disagreed with proposed travel policy changes, noting additional trips would increase expenses for the District and possibly lead to more liability issues. She said the current policy already allows for additional travel if a team qualifies for competition at the next level.

Darrel Robinson expressed concern with the additional financial liability incurred with more student travel. He supports making smaller adjustments to the policy by offering one additional local trip instead of two. Mr. Barnett agreed.

President Miller called for a vote on the motion to approve Proposed Revisions to Administrative Policy AA414 *Student Overnight Travel* with the recommended small wording change. The motion failed with a vote of five to two as follows:

Bryce Dunford	Yes
Brian Barnett	No
Lisa Dean	No
Marilyn Richards	Yes
Niki George	No
Tracy Miller	No
Darrell Robinson	No

President Miller called for another motion.

**MOTION:** It was moved by Bryce Dunford and seconded by Niki George to approve Proposed Revisions to Administrative Policy AA414 *Student Overnight Travel*, as written, with the change of item 6 & 7 from two local trips to one local trip and associated grammatical changes. In addition, to revise wording on item A.10.d from “buses” to “vehicles” and update policy numbering.

President Miller called for a vote. The motion passed with a vote of six to one. Ms. Richards cast the dissenting vote.

A copy of Policy AA414 is attached at the conclusion of these minutes (Attachment 2)

**B. Recommendation to Approve Proposed Revisions to Administrative Policy AA440 *Library Media Selection and Review***

Dr. Michael Anderson explained revisions to this policy are a result of House Bill 29 that passed in the recent legislative session and outlines procedures for dealing with sensitive materials in schools. He acknowledged the great work of Carolyn Gough, Administrator of Teaching and Learning, and her team. He said Jordan's policy complies with new state law.

President Miller referred to an email that had been received from the state, recommending specific changes to the policy and she asked Ms. Gough if the changes were reflected in the current draft that was shared with the Board. Ms. Gough said the policy had been revised according to recommendations and she explained the recent formatting changes.

Lisa Dean recommended additional changes to policy language and format. She also asked for a non-disclosure agreement for the names of those on the review committee.

Darrell Robinson suggested tabling the policy and discussing the proposed revisions at a future Board meeting. President Miller called for a motion to table agenda item B.

**MOTION:** It was moved by Lisa Dean and seconded by Darrell Robinson to table agenda item B, Recommendation to Approve Proposed Revisions to Administrative Policy AA440 *Library Media Selection and Review* for discussion at a later time.

**Public Comment**

Cindy Mitchell, a librarian, asked the Board to pause on implementing this new policy as it stands. She said state law must be upheld, but there is a need for a clear process for challenging library materials.

**Board Discussion**

Mr. Robinson asked if there is an urgency to approving the policy and Dr. Godfrey said the District can still uphold current state law while adhering to the current policy until a new policy is established.

President Miller called for a vote on the motion to table the approval of Administrative Policy AA440 *Library Media Selection and Review*. The motion passed unanimously.

**A. Recommendation to Approve New Administrative Policy AA452 Title IX Sexual Harassment**

Dr. Michael Anderson explained the Department of Education gave regulations for Title IX earlier this year. As there are current injunctions on the 2024 proposed regulations, the District has been instructed to return to following 2020 regulations. New Administrative Policy AA452 complies with the 2020 regulations and is very prescriptive.

**MOTION:** It was moved by Lisa Dean and seconded by Marilyn Richards to approve New Administrative Policy AA452 *Title IX Sexual Harassment*.

**Public Comment**

No patrons signed up to address the Board regarding this Special Business item and no patrons accepted the invitation to speak.

President Miller called for a vote on the motion to approve New Administrative Policy AA452 *Title IX Sexual Harassment*. The motion passed unanimously.

A copy of Policy AA452 is attached at the conclusion of these minutes (Attachment 3)

**V. Information Items**

**A. Superintendent's Report**

Superintendent Godfrey expressed gratitude to all who helped create a smooth start of the school year.

VI. **Discussion Items**

A. **Committee Reports and Comments by Board Members**

Bryce Dunford invited Anneke Enquist, a community member, to explain her proposal to implement a Districtwide school gardening program that could be piloted in three schools. He requested Board approval to explore this possibility and seek funding from the Jordan Education Foundation.

Ms. Enquist explained the benefits of an afterschool or daytime gardening program in schools and said the produce could supplement cafeteria food or help needy families. She said the gardens would be year-round and community members could volunteer to help with upkeep in the summer. She suggested hiring a traveling gardening specialist to work with students and tend to the gardens.

President Miller cautioned the Board against advising the Foundation on how to spend donated funds. However, she agreed to put this on a future Board agenda for further discussion at a later date.

Darrell Robinson asked about a dedication for the new Juniper Elementary School, and was informed planning has begun for a dedication in late fall of this year.

Lisa Dean, SLCo Parks and Rec Advisory Board member, announced their new director, Chris Otto. She said the Mountain View Golf Course is finally open and noted county golf courses are watered with secondary water. Ms. Dean announced Butterfield Canyon Trails are hosting a huge mountain bike race with over 1600 participants and spectators on September 14, 2024.

Marilyn Richards, gave an update on the recent Utah High School Activities Association meeting. She gave a reminder that Esports have been officially sanctioned and will begin in 2025-26. The Association is also in the process of realignment, and in order to avoid an unfair advantage, consideration is being given to each school's "success factor." She said during Covid, UHSAA wasn't able to cover the catastrophic insurance premium, but now will be reimbursing the schools 100 percent.

Niki George, Government Relations Committee chair, gave a reminder about Legislator Day in the Classroom to be held September 26, 2024. She said ten legislators will be invited to visit school classrooms from 10:00 a.m. to noon and asked Board members to "save the date."

Bryce Dunford thanked the Board for the permission to move forward with a community Town Hall meeting that will be held September 4, 2024 at Mountain Creek Middle School.

President Miller said an additional Board meeting has been set to discuss Board Ends Policies with Education Elements on September 6, 2024 at 1:30 p.m. She requested a third session be scheduled at a future date. It was decided to hold another Board meeting on December 13, 2024 from 1:30 to 4:30 p.m. for further discussion on Ends Policies.

At 8:53 p.m., President Miller declared the meeting adjourned and announced that the Board would return to study session.

**STUDY SESSION, Continued**

Those recognized or signed in as present:

Tracy J. Miller, Board President  
Niki George, Board First Vice President  
Darrell Robinson, Board Second Vice President  
Brian W. Barnett, Board Member  
Lisa Dean, Board Member  
Bryce Dunford, Board Member  
Marilyn Richards, Board Member  
Anthony Godfrey, Superintendent  
John Larsen, Business Administrator  
Michael Anderson, Associate Superintendent  
Paul Van Komen, BVKTS Law  
Scott Thomas, Administrator of Auxiliary Services  
Lisa LeStarge, Administrative Assistant  
Janet Sanders, President, Jordan Education Association

President Miller presided and conducted. The Board of Education continued its study session to discuss the following:

**C. Cell Phone Policy**

President Miller acknowledged the great public comments made in the general session and noted the earliest the Board could vote on a proposed cell phone policy would be September 24, 2024. She summarized the Board's prior consensus to ban personal electronic devices in elementary schools, and in classrooms for middle and high school students and noted there were varying ideas for storing phones or implementing consequences. Darrell Robinson asked Janet Sanders, JEA President and teacher, to relate her experience with this issue.

Ms. Sanders said administration instructed teachers to avoid taking cell phones from students due to liability issues. She said cell phones have become an issue of fatigue for teachers trying to ban or restrict use in classrooms. She said eliminating this distraction for students by securing the phones is a great idea.

Dr. Godfrey cited portions of the current policy AA419 noting it allows for phones unless they "cause a disruption" in the learning environment. A new policy that bans cell phones in classrooms would be more clear and he advocated for consistency with expectations.

After further discussion, it was proposed to write a baseline policy that bans cellphone use in classrooms, but allows for schools to increase this to a bell-to-bell ban if administration prefers. Board members suggested schools volunteer to pilot various programs for securing phones.

President Miller requested a baseline policy with the following directives be brought back to the September 10, 2024 Board meeting for further discussion:

- 1) No phones bell-to-bell in K through 6<sup>th</sup> grade classrooms
- 2) No phones in grades 7 through 12 during class time
- 3) Basic consequences outlined in draft policy B
- 4) Schools can choose to do more, either increasing to a bell-to-bell ban in secondary schools or in regards to consequences

Administration agreed to ask for a few volunteer schools to pilot various methods of securing phones.

Dr. Anderson said the intended fund for future cell phone legislation would be the Education Stabilization Fund and it is unlikely reimbursement would be available for pouches purchased prior to the bill being ratified.

**MOTION:** At 10:16 p.m., it was moved by Lisa Dean and seconded by Marilyn Richards to go into closed session. The motion passed with a unanimous vote.

**CLOSED SESSION**

Those recognized or signed-in as present:

Tracy J. Miller, Board President  
Niki George, Board First Vice President  
Darrell Robinson, Board Second Vice President  
Brian W. Barnett, Board Member  
Lisa Dean, Board Member  
Bryce Dunford, Board Member  
Marilyn Richards, Board Member  
Anthony Godfrey, Superintendent  
John Larsen, Business Administrator  
Michael Anderson, Associate Superintendent  
Paul Van Komen, BVKTS Law  
Scott Thomas, Administrator of Auxiliary Services

President Miller presided and conducted. The Board of Education met in a closed session to discuss the character, professional competence, or physical or mental health of an individual; property, potential litigation, negotiations, and security measures. The closed session discussion was recorded and archived.

**MOTION:** At 10:35 p.m., it was moved by Bryce Dunford and seconded by Brian Barnett to adjourn the meeting. The motion passed with a unanimous vote.

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Attachments

Jordan School District  
**MINUTES OF BOARD OF EDUCATION MEETING**  
September 6, 2024

The Board of Education of Jordan School District met in study, closed and special business sessions on Tuesday, September 6, 2024, beginning at 1:40 p.m. at the Auxiliary Services Building (Presentation Room), 7905 S Redwood Road, West Jordan, Utah.

**STUDY SESSION**

Those recognized or signed in as present:

Tracy J. Miller, Board President  
Niki George, Board First Vice President  
Darrell Robinson, Board Second Vice President, arrived at 1:48 p.m.  
Brian W. Barnett, Board Member  
Lisa Dean, Board Member  
Bryce Dunford, Board Member, arrived at 1:47 p.m.  
Marilyn Richards, Board Member  
Anthony Godfrey, Superintendent  
John Larsen, Business Administrator  
Michael Anderson, Associate Superintendent  
Carolyn Gough, Administrator of Teaching & Learning  
Ben Jameson, Director; Assessment, Research and Accountability  
Brooke Anderson, Data Scientist; Assessment, Research and Accountability  
Lisa LeStarge, Administrative Assistant  
Sara Bevan, Consultant, Education Elements  
Lauren Schulten, Consultant, Education Elements

President Miller presided and conducted. The Board of Education met in a study session to discuss the following:

**A. Review and Possible Revision of Ends Policies**

President Miller explained this is the second meeting with Education Elements to work on Board Ends Policies in an effort to align them with the newly created Portrait of a Graduate and Strategic Plan. She invited Consultants Lauren Schulten and Sara Baver, to explain information shared with the Board and lead the conversation.

Bryce Dunford and Darrell Robinson arrived at 1:47 p.m. and 1:48 p.m., respectively, and joined the meeting in progress.

Ms. Baver reviewed prior meeting outcomes and explained today's objectives. She said Ends Policies should specify outcomes, not actions and asked Board members to share feelings about current progress with Ends Policies and questions about the process. Ms. Baver invited Director Ben Jameson and Data Scientist Brooke Anderson with Jordan's Assessment, Research and Accountability department to share information about various data sources that could be used for impact statement measurement criteria.

It was mentioned that the first Pillar, High Quality Instruction, was addressed in a former study session, but the intent is to revise the impact statement, impact metrics, expected outcome, and measurement criteria on the other four Portrait Pillars: Culture of Belonging, Opportunities for Every Learner, Student and Staff Wellness, and Effective Communication.

Mr. Jameson said the panorama survey, administered three times per year, is one method of ascertaining a "Culture of Belonging" among students. Board members were concerned with participation percentages on this opt-in survey and Ms. Anderson said 43 percent participated last year and there was an approximate 85 percent opt-in rate this year. It was discussed adding Jordan-specific

questions to surveys and further analyzing the types of data that should be collected for measurement criteria.

In regards to Opportunities for Every Learner, changing the impact metric to include “at risk” students was discussed as well as the increased proficiency level impact metric. Ms. Schulten said steering committee feedback showed there was a concern about access for all students to advanced learning opportunities. Ms. George suggested offering advanced courses at the virtual learning academy and Dr. Godfrey said this would be worth exploring further. Teachers with a gifted endorsement and percentage of students enrolling in advanced courses in middle school were suggested as measurement criteria for this Pillar.

Mr. Barnett asked for clarification on whether growth or proficiency was a criteria being measured. Mr. Jameson said current tests show proficiency for multilingual learners, however growth of the lowest 25 percentile of at-risk students could also be measured.

Mr. Dunford asked to include data about scholarships awarded to graduates as a possible metric for this Pillar and staff agreed to look into this.

Board members then discussed Pillar four: Student and Staff Wellness. The Educator Engagement Survey or USBE School Climate Survey were two suggestions for measurement criteria. Staff agreed to look into which survey could best be used to assess student and staff wellness. Wording was suggested for questions to help measure feelings of “undue” stress in employees.

Effective Communication was discussed briefly and Ms. Schulten said community feedback was very positive on this point. She said those that participated in the study expressed a sense of shared decision-making felt in the District. Measurement criteria wording was discussed for this Pillar.

Due to time constraints, it was decided to table the remaining discussion items regarding the Effective Communication impact metrics until the next planning study session with the Education Elements team. The following next steps were defined by the Education Elements consultants:

- 1) Return to Increased Student Academic Level Achievement level under the first Pillar: High Quality Instruction to add a measurement criteria regarding percentage of growth in advanced learners
- 2) Invite new Board members to the December 13, 2024 study session to observe the Portrait Ends Policy process
- 3) Look at Board priorities for Portrait implementation this coming year

In addition to the December 13, 2024 planning session, President Miller invited Ms. Bevan and Ms. Schulten to attend another Board study session virtually to follow up on items discussed in this meeting. Ms. Schulten agreed and President Miller said they will find a time that will work best for all involved.

**MOTION:** At 4:34 p.m., it was moved by Bryce Dunford and seconded by Niki George to adjourn the meeting. The motion passed with a unanimous vote.

Jordan School District  
**MINUTES OF BOARD OF EDUCATION MEETING**  
September 10, 2024

The Board of Education of Jordan School District met in study and closed sessions on Tuesday, September 10, 2024, beginning at 4:02 p.m. at JATC South (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah. The sessions were also provided electronically via YouTube.

**STUDY SESSION**

Those recognized or signed in as present:

Tracy J. Miller, Board President  
Niki George, Board First Vice President, arrived at 4:03 p.m.  
Darrell Robinson, Board Second Vice President  
Brian W. Barnett, Board Member  
Lisa Dean, Board Member  
Bryce Dunford, Board Member  
Marilyn Richards, Board Member  
Anthony Godfrey, Superintendent  
John Larsen, Business Administrator  
Michael Anderson, Associate Superintendent  
Paul Van Komen, BVKTS Law  
Carolyn Gough, Administrator of Teaching & Learning  
Lisa Robinson, Administrator of Schools  
Scott Thomas, Administrator of Auxiliary Services  
Travis Hamblin, Director, Student Services  
Kim Lloyd, Director, Special Education  
Michelle Love-Day, Director, Language & Culture Services  
Ian Roberts, Capital Outlay Manager, New Construction  
Amanda Bollinger, Staff Assistant, Teaching & Learning  
Melanie Dawson, Principal, River's Edge School  
Brandee Burgum, Consultant, Teaching & Learning  
Brian King, Staff Assistant, Special Education  
Lisa LeStarge, Administrative Assistant  
Janet Sanders, President, Jordan Education Association

President Miller presided and conducted. The Board of Education met in a study session to discuss the following:

**A. Jordan School District Participation in Salt Lake County Multijurisdictional Hazard Mitigation Plan**

Scott Thomas, Administrator of Auxiliary Services, introduced Capital Outlay Manager Ian Roberts, who assists the department with special projects and in-house inspections.

Niki George arrived at 4:03 p.m. and joined the meeting in progress.

Mr. Roberts said the department was approached by the Utah Department of Emergency Management and told that in order to be eligible for post-disaster federal grants, Jordan must have an active mitigation plan. He said there were three options for this plan: 1) developing and maintaining the District's own plan 2) participating in an update led by the local jurisdiction, and 3) annexing into an existing plan.

Mr. Roberts said Salt Lake County is in the process of updating its own mitigation plan and has invited the District to sign a letter of commitment ensuring active participation and involvement in the planning process. He asked for the Board's approval to move forward with this request.

Mr. Roberts said it would be a very cumbersome and time-consuming process to create a District plan and Business Administrator John Larsen agreed, saying partnering with another entity would allow Jordan to receive additional emergency response services. Mr. Thomas added that Salt Lake, Canyons, Granite and Murray Districts have already agreed to partner with the County on the mitigation plan.

Board members were in agreement on moving forward with signing the letter of commitment with Salt Lake County for disaster mitigation.

**B. Renewal of Universal Reading Screener for Grades 7-12**

Carolyn Gough, Administrator of Teaching and Learning, explained this item is being brought to the Board as part of the approval process the Board requires for curriculum. She said the District's current universal screening program contract is expiring and the vendor used since 2008 no longer exists, thus creating the need for an RFP process to establish a new vendor contract.

Ms. Gough said the new intended vendor has been chosen and requested permission to move forward with public open houses, opportunity for public comment in a Board meeting, and seeking final Board approval for purchasing a 5-year contract for the secondary universal screener.

Ms. Gough said open houses could be in-person or virtual and specified the product is an assessment, not curriculum. Brandee Burgum, Consultant in Teaching and Learning, added that assessment questions and passages are aligned with State core ELA standards.

Board members agreed with moving forward in notifying parents about opportunities to review the product and give feedback. In addition, this item will be on a future agenda for public comment and possible vote.

**C. Proposed Changes to Administrative Policy AA440 *Library Media Selection and Review***

Dr. Michael Anderson said the Board voted to table this item during the August 27, 2024 Board meeting as members expressed the desire for further revisions. President Miller invited Ms. Dean to discuss changes she proposed in a recent email to Board members.

Lisa Dean suggested wording changes, specification regarding who can serve on the review committee, and "age-appropriateness" added as an additional consideration in deciding whether materials are subjective. She recommended members of the Review Committee read challenged books in their entirety and adding a non-disclosure on procedure documents for committee members.

The following policy revisions were discussed and approved by Board members:

- 1) Removing wording in section E1 to more clearly designate what is sensitive material
- 2) Adding an item F that excludes the person who challenged materials from serving on the review committee due to potential bias
- 3) Changing the title in G6 to add "age appropriateness" and adding additional information about material being challenged for this reason
- 4) Including instructions In Review Committee procedures (not policy) about members reading challenged books in their entirety
- 5) Adding "the District will take reasonable steps to protect the confidentiality of committee members" to the policy

The policy will be revised according to these suggestions and brought back to the September 24, 2024 general session for a potential vote.

**D. Overview of District Multi-Tiered System of Support (MTSS) Efforts**

Dr. Godfrey expressed appreciation for the MTSS team and invited them to discuss the foundation, framework, and training provided with this District program.

Amanda Bollinger, Staff Assistant in Teaching & Learning, introduced her fellow team members: Travis Hamblin, Director of Student Services; Melanie Dawson, Principal at River's Edge School and Program Administrator of Behavior; Brian King, Staff Assistant of Special Education; McKinley Withers, Health and Wellness Consultant; and Michelle Love-Day, Director of Language and Culture Services. She explained that the MTSS program is "an evidence-based framework for effectively integrating multiple systems and services to address students' academic achievement, behavior, and social-emotional well-being." She gave a presentation highlighting the following information:

- 80 to 85 percent of students benefit from Tier 1 High-Quality Instruction and Screening.
- Tier 2 and Tier 3 Targeted and Intensive Interventions add to the Tier 1 foundation and are used to meet critical, targeted needs for a small percentage of students.
- The biggest benefits of MTSS are that it increases safety and improves learning for students.
- The focus areas for MTSS are academics, behavior, social & emotional wellbeing, and family engagement.

Dr. Bollinger identified systems of support and explained that training for teachers is being offered Districtwide on Positive Behavior Interventions and Support (PBIS) coupled with MTSS. Dr. Dawson further specified that three PBIS workshops are being offered for Year 2 cohort groups, and 17 schools will participate in Year 1 Cohort PBIS training. She discussed the Effective Teacher Training (ETT) classroom management course that was offered this summer and reported 316 teachers have completed it thus far.

Mr. Hamblin said efforts to keep schools safe by providing a sense of belonging and a consistent schoolwide Multi-Tiered System of Support supports student learning. He said the MTSS program requires school support, high quality professional development, careful implementation, and accountability to be successful.

Brian Barnett expressed appreciation for the information, but requested more specifics on how teachers are trained to address critical behavior issues in classrooms. Dr. Dawson briefly explained other programs specifically targeted to address difficult behavior problems with special education students: Aspen and Mandt. Mr. Barnett asked for access to PBIS training materials and Mr. Hamblin invited Board members to attend any of the behavior trainings. Dr. Godfrey also agreed to give all Board members access to these materials.

Niki George asked if there have been enough behavior specialists hired to address Districtwide needs. Dr. Dawson said it would be preferable to have more Tier 1 specialists and Mr. Hamblin added that the department would like to be able to provide MTSS and PBIS training for more personnel, but this would require additional support.

President Miller asked about ETT training and Dr. Dawson said the class enrollment is limited because of the rigorous workload for those involved. Dr. Godfrey said this is an effective program that helps teachers avoid and address issues when they arise.

#### **E. Cell Phone Policy**

President Miller said the current Cell Phone Policy draft includes points with which the entire Board concurs. She mentioned that since the last Board meeting, a few Board members visited Granger High School in Granite School District to see cell phone restrictions being enforced with the use of pouches. She asked for feedback on Jordan's current draft policy.

Board members discussed the following: including information on exceptions for students with IEPs and 504 plans, aligning the consequences for secondary students with those for elementary students, and including a phrase that specifies personal electronic devices be stored out of sight.

It was suggested parents of students with specifications about cell phone use in IEP and 504 plans could be contacted preemptively to be assured the plans will still be accommodated. It was decided to change the language about exceptions to say they “may be granted” with approval of school principal in consultation with their Administrator of Schools.

The Board also discussed the process and ramifications of schools being more restrictive than what the policy allows. It was decided to add a phrase that specifies if a school wants to be more restrictive in either the length of time they are cell phone free or in consequences for misuse, they would need the support of the School Community Council, in consultation from their Administrator of Schools, and must notify the Board.

It was also agreed to add a phrase to specify personal electronic devices must be silenced and remain out of sight during the school day (for elementary) and class time (for secondary).

President Miller asked about next steps for the Cell Phone Policy and advocated for an education piece for parents and it was decided to add this item to the September 24, 2024 study session agenda. The policy will then be brought to the general session for an opportunity for public comment and possible vote.

Marilyn Richards asked that it be noted she is still very much in favor of a bell-to-bell ban on all levels.

Board members agreed that implementation of the Cell Phone Policy will begin October 29, 2024 after fall break. Changes will be made to the draft according to tonight’s recommendations and staff will send the final draft to Board members as soon as it is ready to share with others as they see fit.

In regards to the education piece, it was suggested to include information in the Board Bulletin, District website, and possibly a Supercast. Board members requested a Parent University with an informational video presentation and it was decided this will be held October 15, 2024 at 6:00 p.m.

Pilot programs were discussed for implementation of the Cell Phone Policy and it was decided that one high school and one middle school will pilot a pouch storage system with a bell-to-bell ban. In addition, it will be determined at the next Board meeting if other schools will respectively be chosen to pilot locking pouch storage for class time violations or a locker storage device during class time. It was agreed the volunteer pilot schools will be chosen by staff with consideration of school demographics and the pilot program will begin at the start of the second school semester.

It was decided to bring back sample pouches, with pricing, to the September 24, 2024 study session for the Board to determine which will be used for the pilot schools.

#### **F. School Garden Program**

Bryce Dunford requested to make a motion to table agenda Item F as he wasn’t feeling well.

**MOTION:** It was moved by Bryce Dunford and seconded by Brian Barnett to table item F. *School Garden Program* until the September 24, 2024 Board meeting. The motion passed with a unanimous vote.

#### **G. Board Member, Committee, and Superintendent Reports and Comments**

Niki George, Government Relations chair, said the committee is contacting legislators to invite them to Legislator Day in the Classroom on September 26, 2024. She said once they confirm their attendance, she will reach out to Board members within corresponding jurisdictions.

Jordan Ethnic Advisory Committee liaison Lisa Dean reported that the Language and Cultural Services department is offering Spanish classes to teachers and ESPs to facilitate better communication with students. They had overwhelming interest of over 300 people and were able to begin the first class with 90 people enrolled. Ms. Dean said this department's Fall Family Fair was a great success.

Board members discussed the Board Bulletin, suggesting the following items be considered for the next edition: the new District cell phone policy, Portrait of a Graduate, and the opening of Juniper Elementary School. It was decided the Communications department will begin working on a draft to be shared with the Board.

President Miller said the Jordan Education Foundation will hold a kickoff meeting Thursday, September 12, 2024 where new JEF Board members will be introduced.

Darrell Robinson requested the Salt Lake Academy Board be invited to an upcoming Board meeting to discuss enrollment and President Miller said she will add this to a future agenda.

Marilyn Richards reported that the Utah High School Activities Association is beginning re-alignment. She said she will bring more information back after the committee has met in the next few weeks.

**MOTION:** At 9:03 p.m., it was moved by Lisa Dean and seconded by Niki George to go into closed session. Mr. Dunford abstained from voting as he needed to leave the meeting, however the motion passed with a unanimous roll call vote.

### **CLOSED SESSION**

Those recognized or signed in as present:

Tracy J. Miller, Board President  
Niki George, Board First Vice President  
Darrell Robinson, Board Second Vice President  
Brian W. Barnett, Board Member  
Lisa Dean, Board Member  
Bryce Dunford, Board Member, excused  
Marilyn Richards, Board Member  
Anthony Godfrey, Superintendent  
John Larsen, Business Administrator  
Michael Anderson, Associate Superintendent  
Paul Van Komen, BVKTS Law  
Scott Thomas, Administrator of Auxiliary Services

President Miller presided and conducted. The Board of Education met in a closed session to discuss the character, professional competence, or physical or mental health of an individual; property, potential litigation, negotiations, and security measures. The closed session discussion was recorded and archived.

**MOTION:** At 10:00 p.m., it was moved by Lisa Dean and seconded by Brian Barnett to adjourn the meeting. The motion passed with a unanimous vote.

**JORDAN SCHOOL DISTRICT**  
**AUGUST 2024 EXPENDITURES PRESENTED TO THE BOARD OF EDUCATION**  
**September 24, 2024**

DESCRIPTION	VENDOR	AMOUNT
ADVERTISING	US BANK	\$ 837.80
AUDIT EXPENSE	SQUIRE AND COMPANY PC	10,000.00
BOND EXPENSE	ZIONS FIRST NATIONAL BANK	2,000.00
BUILDING RENTAL	US BANK	1,527.00
BUSES	LEWIS TRANSPORTATION SALES	718,250.00
CDL/PHYSICAL RENEWALS	DALLIN, LISA	59.00
CDL/PHYSICAL RENEWALS	US BANK	236.00
COMPETITION REGISTRATION FEES	MURRAY HIGH SCHOOL	230.00
COMPETITION REGISTRATION FEES	STANSBURY HIGH SCHOOL	390.00
COMPUTER EQUIPMENT	COUNTERTRADE PRODUCTS INC	5,295.36
COMPUTER EQUIPMENT	VLCM	468,583.00
CONSTRUCTION EXPENSE	ANDIGO CARPETS INC	58,932.19
CONSTRUCTION EXPENSE	BUD MAHAS CONSTRUCTION	864,785.00
CONSTRUCTION EXPENSE	MHTN ARCHITECTS INC	283,500.00
CONSTRUCTION EXPENSE	VALENTINER CRANE BRUNJES ONYON	16,681.37
CONSTRUCTION EXPENSE	US BANK	800.00
CONTRACT SERVICES - BUILDINGS	ACCESS DOOR SYSTEMS LLC	2,560.00
CONTRACT SERVICES - BUILDINGS	ALDER SALES CORP	1,379.00
CONTRACT SERVICES - BUILDINGS	BARE METAL STANDARD	896.00
CONTRACT SERVICES - BUILDINGS	BHB CONSULTING ENGINEERS, P.C.	76,000.00
CONTRACT SERVICES - BUILDINGS	NUVEK LLC	3,120.00
CONTRACT SERVICES - BUILDINGS	STATE FIRE SALES AND SERVICE	10,308.17
CONTRACT SERVICES - BUILDINGS	SUMP AND TRAP CLEANING LLC	12,000.00
CONTRACT SERVICES - BUILDINGS	UNIFIRST CORPORATION	596.80
CONTRACT SERVICES - BUILDINGS	WON DOOR CORP	2,048.30
CONTRACT SERVICES - EQUIPMENT	COLUMBUS SECURE DOCUMENT SOLUTIONS	1,945.67
CONTRACT SERVICES - EQUIPMENT	FOREARM LLC	11,547.73
CONTRACT SERVICES - EQUIPMENT	GENERATION SYSTEMS INC	1,688.31
CONTRACT SERVICES - EQUIPMENT	LABOR COMMISSION	290.00
CONTRACT SERVICES - EQUIPMENT	MHI SERVICE INC	2,007.00
CONTRACT SERVICES - EQUIPMENT	MISTER CAR WASH	405.00
CONTRACT SERVICES - EQUIPMENT	PEAK ALARM	1,223.20
CONTRACT SERVICES - EQUIPMENT	TK ELEVATOR CORPORATION	8,252.91
CONTRACT SERVICES - EQUIPMENT	UTAH CONTROLS INC	1,210.00
CONTRACT SERVICES - EQUIPMENT	VLCM	242.00
CONTRACT SERVICES - GROUNDS	HI POINT PROPERTY SERVICES	6,005.00
CONTRACT SERVICES - GROUNDS	VENYOOZ INC	14,490.00
CONTRACTED SERVICES	5 STAR INTERPRETING LLC	192.00
CONTRACTED SERVICES	AI FUJII NELSON	500.00
CONTRACTED SERVICES	AIRGAS INTERMOUNTAIN	288.00
CONTRACTED SERVICES	ALEC XANDER GODFREY	300.00
CONTRACTED SERVICES	ALEXIS OLIVIA PITCHER	45.00
CONTRACTED SERVICES	ALL STAR PHOTOGRAPHY UTAH	130.00

CONTRACTED SERVICES	ALYSIA LEE	7,200.00
CONTRACTED SERVICES	AMANDA ELDER	500.00
CONTRACTED SERVICES	AMAZING CARE HOME HEALTH SRVCS	2,119.04
CONTRACTED SERVICES	ARBITERPAY TRUST ACCOUNT	5,432.75
CONTRACTED SERVICES	AUBREY ADAMS MCMILLAN	100.00
CONTRACTED SERVICES	AUBREY DEMOUX INC	200.00
CONTRACTED SERVICES	BANDTEK DRILL DESIGN	375.00
CONTRACTED SERVICES	BEST PRACTICE COUNSELING	1,500.00
CONTRACTED SERVICES	BLOMQUIST AND HALE CONSULTING	11,305.90
CONTRACTED SERVICES	BRADLEY MOSS	500.00
CONTRACTED SERVICES	BRAYDEN SINGLEY	1,000.00
CONTRACTED SERVICES	BRENT LAYTON WELLS	200.00
CONTRACTED SERVICES	BROMBERG CONSULTING LLC	500.00
CONTRACTED SERVICES	CAL ENTERTAINMENT INC	10,000.00
CONTRACTED SERVICES	CAMPBELL MUSIC STUDIOS INC	500.00
CONTRACTED SERVICES	CARTER WILLIAMS	1,800.00
CONTRACTED SERVICES	CELESTE L EDMUNDS	1,900.75
CONTRACTED SERVICES	CHARA JEAN HUCKINS	500.00
CONTRACTED SERVICES	CLINICAL CONSULTANTS LLC	1,050.00
CONTRACTED SERVICES	CODEHS INC	5,000.00
CONTRACTED SERVICES	COMMGAP	155.10
CONTRACTED SERVICES	COMPUNET INC	562.50
CONTRACTED SERVICES	CONNECTIONS FAMILY WELLNESS SONDERGAARD &	600.00
CONTRACTED SERVICES	COX MEDIA	200.00
CONTRACTED SERVICES	DAVE BREWER PHOTOGRAPHY LLC	6,525.00
CONTRACTED SERVICES	DAVID STROUPE	3,000.00
CONTRACTED SERVICES	DBT NETWORK OF UTAH	500.00
CONTRACTED SERVICES	DJ ROGERS	150.00
CONTRACTED SERVICES	E3 DIAGNOSTICS	4,693.00
CONTRACTED SERVICES	EDUCATION ELEMENTS INC	100,900.00
CONTRACTED SERVICES	ELISABETH MUMFORD SIMS	100.00
CONTRACTED SERVICES	ELLA FANKHAUSER	750.00
CONTRACTED SERVICES	ELWOOD STAFFING SERVICES	21,980.81
CONTRACTED SERVICES	GREEN HOUSE CENTER FOR GROWTH AND LEARNIN	11,850.00
CONTRACTED SERVICES	HAND 2 HEART INC	1,603.60
CONTRACTED SERVICES	HARMONY HOME HEALTH SERVICES LLC	263.44
CONTRACTED SERVICES	HD TEAM SPORTS LLC	4,650.00
CONTRACTED SERVICES	HERRIMAN COUNSELING SERVICES	3,471.41
CONTRACTED SERVICES	HONEY BUCKET	470.00
CONTRACTED SERVICES	HUDL	25,000.00
CONTRACTED SERVICES	INNOVATE DANCE LLC	2,770.00
CONTRACTED SERVICES	INTERMOUNTAIN LAWN MAINTENANCE INC	4,770.00
CONTRACTED SERVICES	JARON M HALL	300.00
CONTRACTED SERVICES	JOSHUA KIVLOVITZ	400.00
CONTRACTED SERVICES	JOY PAULETTE PRICE	600.00

CONTRACTED SERVICES	KAREN MANOTAS	400.00
CONTRACTED SERVICES	KYLE MCLEAN	1,000.00
CONTRACTED SERVICES	LAURA ANN HAUPTMAN	217.50
CONTRACTED SERVICES	LAUREN FUNKE	52.00
CONTRACTED SERVICES	LB CHOREO	5,500.00
CONTRACTED SERVICES	LEA KOSTERLITZ	1,200.00
CONTRACTED SERVICES	LIFE STONE GROUP LLC	2,813.50
CONTRACTED SERVICES	LIGHTHOUSE COUNSELING SERVICES PLLC	700.00
CONTRACTED SERVICES	LIGHTHOUSE RESEARCH & DEVELOPMENT INC	70,800.00
CONTRACTED SERVICES	LIVE WELL COUNSELING SERVICES PLLC	900.00
CONTRACTED SERVICES	LYNNE MICHELLE LARSON	250.00
CONTRACTED SERVICES	MARILU RAKELLAH LEONARD	100.00
CONTRACTED SERVICES	MATTHEW K VISHER	1,125.00
CONTRACTED SERVICES	MATTHEW L ROBERTSON	100.00
CONTRACTED SERVICES	MELISA GENAUX	1,000.00
CONTRACTED SERVICES	MONARCH FAMILY COUNSELING	4,992.00
CONTRACTED SERVICES	MONICA MUNIZ DASILVA	62.50
CONTRACTED SERVICES	MORETON AND COMPANY	4,167.55
CONTRACTED SERVICES	MORGAN ST PIERRE	2,500.00
CONTRACTED SERVICES	MOUNTAIN VALLEY COUNSELING LLC	3,025.00
CONTRACTED SERVICES	MOUNTAIN VIEW FAMILY THERAPY	6,800.00
CONTRACTED SERVICES	MULTI CULTURAL COUNSELING CENTER LLC	1,800.00
CONTRACTED SERVICES	NATHAN SPACKMAN	500.00
CONTRACTED SERVICES	NICHOLAS LUCIANO CENDESE	250.00
CONTRACTED SERVICES	OPEN UP RESOURCES	5,000.00
CONTRACTED SERVICES	PANORAMA EDUCATION INC	2,000.00
CONTRACTED SERVICES	PAUL ABEGG	250.00
CONTRACTED SERVICES	RACHELLE MCMULLIN	75.00
CONTRACTED SERVICES	REACH COUNSELING LLC	2,500.00
CONTRACTED SERVICES	ROBERT BALDWIN	500.00
CONTRACTED SERVICES	RUSH VALLEY RACING LLC	240.00
CONTRACTED SERVICES	RYLEIGHS CHOREOGRAPHY	4,000.00
CONTRACTED SERVICES	SALT LAKE CO YOUTH SERVICES	2,100.00
CONTRACTED SERVICES	SALT LAKE COUNTY PARKS RECREATION	630.00
CONTRACTED SERVICES	SAVANNAH CROSS	200.00
CONTRACTED SERVICES	SEAN CLARK	1,250.00
CONTRACTED SERVICES	SHAWNDA MOSS	500.00
CONTRACTED SERVICES	SOUTH POINT COUNSELING SERVICES	3,150.00
CONTRACTED SERVICES	STACEY OSBORNE	600.00
CONTRACTED SERVICES	SUNCREST COUNSELING PC	150.00
CONTRACTED SERVICES	SUZANNE M GLEAVE	40.00
CONTRACTED SERVICES	SYDNEY ASHLIN IVES MORTENSEN	500.00
CONTRACTED SERVICES	TFS RESULTS	14,000.00
CONTRACTED SERVICES	THE BUSINESS AND EDUCATION LEADERSHIP AUTHC	7,500.00
CONTRACTED SERVICES	TIMOTHY MIKAN	4,500.00

CONTRACTED SERVICES	TOMMY GREEN	2,000.00
CONTRACTED SERVICES	TRINA L COTTERMAN	3,250.00
CONTRACTED SERVICES	TURNWORX INC	480.00
CONTRACTED SERVICES	UTAH DEPARTMENT OF HEALTH	158,387.98
CONTRACTED SERVICES	UTAH PARENT CENTER	3,183.02
CONTRACTED SERVICES	VEOLIA WTS SERVICES USA INC	86.99
CONTRACTED SERVICES	US BANK	13,481.54
CONTRACTED SOFTWARE	PCS REVENUE CONT SYST INC	800.00
CONTRACTED SOFTWARE	PROGRESS SOFTWARE	5,625.00
COPIER REPAIR	US BANK	5,230.87
CREDIT CARD TRANSACTION FEES	SCHOOL WINDOW LLC	7,607.63
CREDIT UNION W/H	LIVELY INC	42,810.53
DAIRY PRODUCTS	MEADOW GOLD DAIRIES	7,597.94
DAMAGED INVENTORY	DIMENSION	5,900.00
DRUG TESTING	WORKFORCEQA LLC	2,150.00
EDUCATIONAL FIELD TRIPS	BROWN, IAN	366.35
EDUCATIONAL FIELD TRIPS	HENDRIX, JUSTIN	479.00
EDUCATIONAL FIELD TRIPS	RED STAR TRANSPORTATION INC	2,185.00
EDUCATIONAL FIELD TRIPS	ROBERTS, STUART	142.00
EDUCATIONAL FIELD TRIPS	US BANK	754.16
ELECTRICITY	ROCKY MTN POWER	889,088.66
ELECTRICITY	SALT LAKE COMMUNITY COLLEGE	108,668.47
EMPLOYEE PREMIUM	AFLAC GROUP INSURANCE	77,254.45
EMPLOYEE PREMIUM	DENTAL SELECT	135,521.73
EMPLOYEE PREMIUMS	LINA	137,999.57
EMPLOYEE PREMIUMS	OPTICARE OF UTAH	21,295.37
EQUIPMENT	APPLE COMPUTER INC	530,090.73
EQUIPMENT	AUTO COLOR PAINT AND BODY SUPPLIES	849.26
EQUIPMENT	BELL JANITORIAL SUPPLY LC	36,443.47
EQUIPMENT	CHICK AND JACK REPAIR AND DISTRIBUTING	295.00
EQUIPMENT	DEX IMAGING LLC	35,747.00
EQUIPMENT	EDUTEK CORPORATION	2,350.08
EQUIPMENT	ELEVATED MANAGED PRINT	6,175.00
EQUIPMENT	FISHER SCIENTIFIC CO	10,901.95
EQUIPMENT	FORTRESS SYSTEMS INTERNATIONAL, INC	5,344.00
EQUIPMENT	HERTZ FURNITURE	5,065.02
EQUIPMENT	MICROSCOPE COM	6,357.00
EQUIPMENT	PACIFIC OFFICE AUTOMATION	1,600.08
EQUIPMENT	RESTAURANT SUPPLY LLC	2,946.27
EQUIPMENT	STAFFORD SMITH INC	12,603.00
EQUIPMENT	STANDARD RESTAURANT SUPPLY	4,944.00
EQUIPMENT	WORKSPACE ELEMENTS	538,029.01
EQUIPMENT	US BANK	17,953.98
EQUIPMENT RENTAL	US BANK	2,113.67
EQUIPMENT REPAIR	APPLUS TECHNOLOGIES INC	19.50

EQUIPMENT REPAIR	BERT MURDOCK MUSIC INC	785.00
EQUIPMENT REPAIR	BRIDGERLAND BAND INSTRUMENT REPAIR LLC	52.00
EQUIPMENT REPAIR	COLD TECH REFRIGERATION SERVICE INC	553.62
EQUIPMENT REPAIR	LANCER ENERGY LLC	1,048.40
EQUIPMENT REPAIR	RIVERTON MUSIC	601.97
EQUIPMENT REPAIR	ROCKY MOUNTAIN LIFTS AND EQUIPMENT	4,881.73
EQUIPMENT REPAIR	ROYCE INDUSTRIES	609.00
EQUIPMENT REPAIR	SUMMERHAYS MUSIC COMPANY	356.00
EQUIPMENT REPAIR	US BANK	81.00
FIELD TRIP DONATIONS	ELK MEADOWS ELEM PTA	1,346.28
FINGERPRINTING	UTAH BUREAU OF CRIMINAL IDENTIFICATION	3,890.25
FOOD PURCHASES	5 BUCK PIZZA	13,047.31
FOOD PURCHASES	ALYSON BERRETT	69.97
FOOD PURCHASES	ANGELINA ATKINSON	465.85
FOOD PURCHASES	ASHLEY HATCH	187.62
FOOD PURCHASES	ASHLEY ROGERS	6,435.00
FOOD PURCHASES	BLEAK, ELIZABETH	267.20
FOOD PURCHASES	BROWN, IAN	43.08
FOOD PURCHASES	CAMILLE JENSEN	236.96
FOOD PURCHASES	CHRIS HOLBROOK	301.73
FOOD PURCHASES	CINDY MATAMOROS BRUUN	34.08
FOOD PURCHASES	CLEGG, DANIEL	533.71
FOOD PURCHASES	CURRAN, CAROLYN	24.99
FOOD PURCHASES	ELSA STOUT	294.17
FOOD PURCHASES	ERICA SWENSON	221.66
FOOD PURCHASES	FAITH MCDUGAL	377.00
FOOD PURCHASES	FATBOY ICE CREAM	2,430.00
FOOD PURCHASES	FRANKS, ELSA	78.10
FOOD PURCHASES	GOUDY, ELLERY	67.85
FOOD PURCHASES	HANSEN, CHARLOTTE	23.07
FOOD PURCHASES	HEATHER BOWLES	475.61
FOOD PURCHASES	HENDRIX, JUSTIN	161.81
FOOD PURCHASES	JACK, STERLING	91.19
FOOD PURCHASES	JOLLEY, SHIRLEY	10.30
FOOD PURCHASES	KRISTI JOHNSON	764.67
FOOD PURCHASES	LAFRANCA, JULIE	47.94
FOOD PURCHASES	LARSEN, ARIAL	89.11
FOOD PURCHASES	LAWES, JONATHAN	315.59
FOOD PURCHASES	MARINDA WESSMAN	324.82
FOOD PURCHASES	MAYNARD, RACHELLE	71.15
FOOD PURCHASES	MCPHERSON, SARA	12.45
FOOD PURCHASES	MEADOW GOLD DAIRIES	1,785.31
FOOD PURCHASES	NANCY BERGMAN	127.24
FOOD PURCHASES	NICHOLAS AND COMPANY INC	1,264.51
FOOD PURCHASES	NICHOLE COOMBS	419.95

FOOD PURCHASES	NUFFER, BREYAN	25.81
FOOD PURCHASES	OWEN, CODY	15.44
FOOD PURCHASES	PEHRSON, KELLY	54.40
FOOD PURCHASES	PETERSON, EVA	62.04
FOOD PURCHASES	PETERSONS FRESH MARKET	21.78
FOOD PURCHASES	REDD, NICHOLAS	270.47
FOOD PURCHASES	RENDELL, REBECCA	10.35
FOOD PURCHASES	RIST, SHELLY	4.99
FOOD PURCHASES	ROSALES, ADRIAN	47.32
FOOD PURCHASES	ROSS, STEPHANIE	95.94
FOOD PURCHASES	SCHNEITER, KELS Y	57.62
FOOD PURCHASES	SCHOOL FOOD ENTERPRISES	2,964.18
FOOD PURCHASES	SHELLY SIEVERTS	203.10
FOOD PURCHASES	SMITHS CUSTOMER CHARGES	11.18
FOOD PURCHASES	STEVE WEISS MUSIC	1,245.95
FOOD PURCHASES	SUDBURY, SUSAN GRACE	107.96
FOOD PURCHASES	SWIRE COCA COLA USA	1,407.60
FOOD PURCHASES	TAYLOR, MARC	63.80
FOOD PURCHASES	THOMPSON, JAMES	35.92
FOOD PURCHASES	TIFFANY COLLINS	52.96
FOOD PURCHASES	TRISTEN GATZEMEIER	263.62
FOOD PURCHASES	WEINHEIMER, JADE	38.91
FOOD PURCHASES	WILSON, LAWRENCE	634.29
FOOD PURCHASES	YANCEY, ADRIENNE	25.00
FOOD PURCHASES	US BANK	37,974.78
FOUNDATION AWARDS	BRIGHAM YOUNG UNIVERSITY	3,000.00
FOUNDATION AWARDS	SALT LAKE COMMUNITY COLLEGE	4,340.00
FOUNDATION AWARDS	SOUTHERN UTAH UNIVERSITY	1,000.00
FOUNDATION AWARDS	UNIVERSITY OF UTAH	3,000.00
FOUNDATION AWARDS	UTAH STATE UNIVERSITY	1,000.00
FOUNDATION AWARDS	UTAH VALLEY UNIVERSITY	1,500.00
FOUNDATION AWARDS	WEBER STATE UNIVERSITY	1,500.00
GARBAGE REMOVAL	ACE RECYCLING & DISPOSAL	5,840.21
GARBAGE REMOVAL	REPUBLIC SERVICES INC #864	19,449.75
GAS & OIL	MYFLEETCENTER SOUND BILLING	826.80
GAS & OIL	US BANK	73.06
HAZARDOUS WASTE	SALT LAKE COUNTY HEALTH DEPT	2,866.50
HAZARDOUS WASTE	US BANK	22.50
INDUSTRIAL INSURANCE	STATE OF UTAH LABOR COMMISSION	650.00
INDUSTRIAL INSURANCE	TRISTAR RISK MANAGEMENT	7,060.50
INVENTORY	S AND F FOODS INC	84,395.16
INVENTORY	SMUCKER J M COMPANY	47,360.50
INVENTORY	TYSON FOODS INC	81,232.56
INVENTORY - BUS PARTS	BATTERY SYSTEMS	4,626.55
INVENTORY - BUS PARTS	BRYSON SALES AND SERVICE	1,983.02

INVENTORY - BUS PARTS	CRUS OIL PETROLEUM PRODUCTS	125.61
INVENTORY - BUS PARTS	FLEETPRIDE	198.60
INVENTORY - BUS PARTS	FREEDOM TRUCK AND TRAILER PARTS, INC	2,356.00
INVENTORY - BUS PARTS	INTERMOUNTAIN TRAILER SALES AND SERVICE LLC	2,319.00
INVENTORY - BUS PARTS	INTERSTATE BILLING SERVICE INC	5,429.40
INVENTORY - BUS PARTS	JACKS TIRE AND OIL MANAGEMENT CO	22,299.00
INVENTORY - BUS PARTS	KENWORTH SALES COMPANY INC	14,154.21
INVENTORY - BUS PARTS	MOUNTAIN WEST TRUCK CENTER IN	4,278.27
INVENTORY - BUS PARTS	NAPA AUTO PARTS	1,288.72
INVENTORY - BUS PARTS	PREMIER TRUCK GROUP	4,828.33
INVENTORY - BUS PARTS	ROMAINE ELECTRIC CORP	1,060.09
INVENTORY - CUSTODIAL	BELL JANITORIAL SUPPLY LC	25,375.08
INVENTORY - CUSTODIAL	HYKO SUPPLY	7,745.35
INVENTORY - CUSTODIAL	WAXIE SANITARY SUPPLY	12,105.55
INVENTORY - MAINTENANCE	GRAINGER	3,755.97
INVENTORY - MAINTENANCE	GRAYBAR ELECTRIC CO INC	702.72
INVENTORY - MAINTENANCE	IML SECURITY SUPPLY	700.85
INVENTORY - MAINTENANCE	NELSON FIRE SYSTEMS	2,860.00
INVENTORY - MAINTENANCE	PAINT SUNDRIES SOLUTIONS INC	938.22
INVENTORY - MAINTENANCE	ROYAL WHOLESALE ELECTRIC	4,066.44
INVENTORY - MAINTENANCE	SPRINKLER SUPPLY COMPANY	3,860.73
INVENTORY - MAINTENANCE	STANDARD PLUMBING SUPPLY	1,435.63
INVENTORY - MAINTENANCE	WESTERN ELECTRICAL ALLIANCE	2,749.00
INVENTORY - STOCKROOM	FASTENAL COMPANY	1,693.44
INVENTORY - STOCKROOM	HENRY SCHEIN INC	1,314.96
INVENTORY - STOCKROOM	PYRAMID SCHOOL PRODUCTS	4,442.12
INVENTORY - STOCKROOM	SCHOOL SPECIALTY	4,748.84
INVENTORY - STOCKROOM	SOUTHWEST SCHOOL AND OFFICE SUPPLY	50,832.94
INVENTORY - STOCKROOM	STAPLES CONTRACT & COMMERCIAL LLC	4,318.49
INVENTORY - STOCKROOM	SYSCO INTERMOUNTAIN INC	601.20
INVENTORY - STOCKROOM	WAXIE SANITARY SUPPLY	3,436.77
INVENTORY PRODUCE	A AND Z PRODUCE COMPANY	32,866.45
INVENTORY-BUS OIL/SHOP SUPPLY	SENERGY PETROLEUM LLC	23,921.20
INVENTORY-NUTRITION SERVICE	GOSSNER FOODS	23,309.88
INVENTORY-NUTRITION SERVICE	LAND O LAKES INC	26,892.39
INVENTORY-NUTRITION SERVICE	MIDAS FOODS	33,250.00
INVENTORY-NUTRITION SERVICE	NICHOLAS AND COMPANY INC	191,941.34
INVENTORY-NUTRITION SERVICE	RESTAURANT AND STORE EQUIPMENT CO	1,887.00
INVENTORY-NUTRITION SERVICE	STANDARD RESTAURANT SUPPLY	295.25
INVENTORY-SUPPORT VEHICLE PART	ADVANCE AUTO PARTS	242.40
INVENTORY-SUPPORT VEHICLE PART	PARTS AUTHORITY LLC	673.90
IRRIGATION WATER	JORDAN BASIN IMPROVEMENT DISTRICT	296.86
LEGAL FEES	BURBIDGE, VAN KOMEN, TANNER & SCRUGGS LLC	1,354.13
LEGAL FEES	DENTONS DURHAM JONES PINEGAR P C	460.50
LEGAL FEES	FABIAN VANCOTT	270.00

LIGHTS	CONSERVE A WATT	8,912.66
LUNCH SALES	AISILINN LANGSTON	47.50
LUNCH SALES	ALICIA HOKANSON	27.05
LUNCH SALES	AMANDA GOODELL	70.60
LUNCH SALES	AMANDA TAFOYA ARIAS	67.45
LUNCH SALES	AMANDA THURSTON	5.40
LUNCH SALES	AMBER MAKI	27.75
LUNCH SALES	AMELIA LARSEN	38.43
LUNCH SALES	AMY EVANS	72.70
LUNCH SALES	AMY KEEN	36.25
LUNCH SALES	ANDREA DOUD	32.05
LUNCH SALES	ANGELA CHALLIS	53.00
LUNCH SALES	ANGELA WARNER	48.00
LUNCH SALES	ANNA ADAMS	53.25
LUNCH SALES	ANTHONY KOCHEVAR	49.00
LUNCH SALES	AUDRIANA KRISPINKSY	64.85
LUNCH SALES	BARBARA CLEGG	42.45
LUNCH SALES	BECKIE RASMUSSEN	39.20
LUNCH SALES	BRANDON MILLER	62.20
LUNCH SALES	BRIGGS, SCOTT	142.85
LUNCH SALES	CASEY SANDERS	27.70
LUNCH SALES	CHAD EASTMAN	47.75
LUNCH SALES	CHRIS HANEY	49.75
LUNCH SALES	CHRISTY ABAD	28.80
LUNCH SALES	CINDY PETERSON	26.65
LUNCH SALES	CORBIN CATMULL	36.45
LUNCH SALES	CORY LAMOREAUX	36.50
LUNCH SALES	DARLENE SMITH	32.35
LUNCH SALES	DARRIN SEARLE	26.45
LUNCH SALES	DESIREE DELFOE	198.90
LUNCH SALES	DESTONY BRINDY HANNA	58.20
LUNCH SALES	DOUGLASS ADAMS	45.20
LUNCH SALES	EDWARD BOGART	154.00
LUNCH SALES	ELISABETH DENISON	118.20
LUNCH SALES	EMILY KEELE	45.50
LUNCH SALES	ERIC POULSON	32.00
LUNCH SALES	GREG CANTRELL	31.35
LUNCH SALES	GREGORY WEST	190.50
LUNCH SALES	GRETCHEN JENSEN	26.30
LUNCH SALES	HEATHER BOSWORTH	46.50
LUNCH SALES	HEATHER SHOLTIS	47.25
LUNCH SALES	HEATHER THORSTENSON	30.05
LUNCH SALES	IVETH CASTIBLANCO	26.00
LUNCH SALES	JAMES ABRIL	46.25
LUNCH SALES	JANELL DALTON	50.20

LUNCH SALES	JARED LAUDIE	31.00
LUNCH SALES	JASMINE GUEST	25.00
LUNCH SALES	JENNIFER CUNNINGHAM	52.50
LUNCH SALES	JENNIFER FRAME	10.75
LUNCH SALES	JENNIFER HOWARD	96.80
LUNCH SALES	JENNY MERKEY	41.50
LUNCH SALES	JENNYLEE BROOKS	45.40
LUNCH SALES	JILL SMITH	30.30
LUNCH SALES	JILL STIDHAM	32.70
LUNCH SALES	JUSTIN JOHNSON	43.50
LUNCH SALES	JUSTIN ROBERTS	70.32
LUNCH SALES	KACEY WIGREN	30.25
LUNCH SALES	KAYLENE ELDRIDGE	41.30
LUNCH SALES	KAYTE BERGMAN	54.75
LUNCH SALES	KELLY ANDERSON	44.37
LUNCH SALES	KELLY CARTON	87.00
LUNCH SALES	KELLY ZAUGG	35.85
LUNCH SALES	KERI CANNON	71.75
LUNCH SALES	KIM DYMOCK	26.40
LUNCH SALES	KIM OTT	39.60
LUNCH SALES	KIMBERLY CROSSMAN	61.65
LUNCH SALES	KIMBERLY MCMORROW	37.50
LUNCH SALES	KIRSTEN STAPLES	38.75
LUNCH SALES	KISHONA CHILDREY	9.30
LUNCH SALES	KRISTA FLINK	43.00
LUNCH SALES	KRISTIN MAYNES	44.40
LUNCH SALES	LANCE BUTTARS	30.20
LUNCH SALES	LAURA SMITH	27.50
LUNCH SALES	LEDER, SHARI	46.70
LUNCH SALES	LORA HILL	45.00
LUNCH SALES	LORENA WILSON	34.10
LUNCH SALES	LORI MCBRIDE	33.25
LUNCH SALES	MACKENZIE COMSTOCK	40.00
LUNCH SALES	MALAYNA FJORD	30.95
LUNCH SALES	MARK HARRIS	39.95
LUNCH SALES	MATT LICHTIE	48.90
LUNCH SALES	MEGAN HANSON	84.20
LUNCH SALES	MICHAEL WILSON	40.80
LUNCH SALES	MICHELE COLLINS	15.60
LUNCH SALES	MICHELLE KOCH	26.60
LUNCH SALES	MIKAYLA VO	30.85
LUNCH SALES	NATALIE HALL	424.45
LUNCH SALES	NICOLE JARAMILLO	37.20
LUNCH SALES	NIKITZA PAREDES	39.95
LUNCH SALES	NIXON PIERRE	75.00

LUNCH SALES	NORA GONZALEZ	25.80
LUNCH SALES	PETER WILLIAMS	50.00
LUNCH SALES	RAELYNN MCCLEARY	37.75
LUNCH SALES	RAYLEEN GNEHM	26.20
LUNCH SALES	REBECCA BLUEMEL	8.00
LUNCH SALES	REBECCA SMITH	36.95
LUNCH SALES	REBEKAH RIEHLE	55.90
LUNCH SALES	REBEKAH STRICKLING	96.40
LUNCH SALES	RENEE SHICK	10.50
LUNCH SALES	RICHARD BARKER	28.00
LUNCH SALES	RICHARD WRIGHT	58.15
LUNCH SALES	RUTH PORTER	2.60
LUNCH SALES	RUTH SEIBT	85.60
LUNCH SALES	SHARMIE JENSEN	38.00
LUNCH SALES	SHARON NOORDA WHITE	39.70
LUNCH SALES	SHAUNA BALL	28.75
LUNCH SALES	SHAWN PILCHER	28.00
LUNCH SALES	SHELBY SHAVER	48.00
LUNCH SALES	SHERELLE HILLS	33.70
LUNCH SALES	SOMMER HANSEN	78.45
LUNCH SALES	SOMMER MAYNE	28.75
LUNCH SALES	STACIE LINDSEY	68.75
LUNCH SALES	STEPHANIE CHAVEZ	40.00
LUNCH SALES	STEPHANIE OPHEIKENS	29.90
LUNCH SALES	STEPHEN OLSEN	47.60
LUNCH SALES	STEPHEN PINCOCK	45.50
LUNCH SALES	STOKES, SUSAN	18.45
LUNCH SALES	TAYLOR LEMMON	42.00
LUNCH SALES	TERI CHAVIS	34.20
LUNCH SALES	TIFFANY DOUGHER	42.95
LUNCH SALES	TIM GURLOV	31.75
LUNCH SALES	TOM ABBOTT	62.55
LUNCH SALES	VICTORIA BURNS	28.00
LUNCH SALES	WENDEE PEASE	26.00
MAINT SUPPLIES/UNIFORMS	BAND SHOPPE	621.40
MAINT SUPPLIES/UNIFORMS	BE SEEN PROMOTIONS	368.00
MAINT SUPPLIES/UNIFORMS	BRODY CHEMICAL INC	477.85
MAINT SUPPLIES/UNIFORMS	BSN SPORTS INC	12,046.90
MAINT SUPPLIES/UNIFORMS	CINTAS #180 UNIFORMS	1,186.11
MAINT SUPPLIES/UNIFORMS	CINTAS FIRST AID AND SAFETY	593.58
MAINT SUPPLIES/UNIFORMS	COMBUSTION TECHNOLOGIES USA	353.60
MAINT SUPPLIES/UNIFORMS	CREW COLORS LLC	786.00
MAINT SUPPLIES/UNIFORMS	FASTENAL COMPANY	1,129.87
MAINT SUPPLIES/UNIFORMS	GAME ONE	68,132.32
MAINT SUPPLIES/UNIFORMS	HOSE AND RUBBER SUPPLY, LLC	71.60

MAINT SUPPLIES/UNIFORMS	JUSTICE, CHERYL	25.00
MAINT SUPPLIES/UNIFORMS	KENWORTH SALES COMPANY INC	4,173.04
MAINT SUPPLIES/UNIFORMS	METALMART INC	979.40
MAINT SUPPLIES/UNIFORMS	OSSINE SHOES	50.00
MAINT SUPPLIES/UNIFORMS	OTTOWEAR DESIGNS	983.50
MAINT SUPPLIES/UNIFORMS	PETERSON, EVA	675.69
MAINT SUPPLIES/UNIFORMS	PICK MY KNIT	1,702.00
MAINT SUPPLIES/UNIFORMS	RIDDELL ALL AMERICAN SPORTS CORP	2,044.36
MAINT SUPPLIES/UNIFORMS	STAN CARSEY HELMET REFINISHING	1,200.00
MAINT SUPPLIES/UNIFORMS	THE LINE UP	6,903.30
MAINT SUPPLIES/UNIFORMS	UNIVERSAL ATHLETIC	25,704.00
MAINT SUPPLIES/UNIFORMS	VARSITY SPIRIT	26,467.93
MAINT SUPPLIES/UNIFORMS	US BANK	20,882.88
MEDIA BOOKS	BARNES AND NOBLE	571.76
MEDIA BOOKS	DEMCO INC	730.96
MEDIA BOOKS	DEX IMAGING LLC	4,206.00
MEDIA BOOKS	FOLLETT CONTENT SOLUTIONS LLC	2,886.98
MEDIA BOOKS	US BANK	7,504.11
MEDIA CENTER FINES	HEIDI GERTSCH	8.00
MEMBERSHIP DUES AND FEES	AMERICAN LIBRARY ASSOCIATION	162.00
MEMBERSHIP DUES AND FEES	ASCD	420.00
MEMBERSHIP DUES AND FEES	CLEGG, DANIEL	180.00
MEMBERSHIP DUES AND FEES	DANCE IMAGE ACADEMY	750.00
MEMBERSHIP DUES AND FEES	EPIC PRODUCTIONS LLC	1,834.00
MEMBERSHIP DUES AND FEES	HEGEWALD, SOPHIA	511.00
MEMBERSHIP DUES AND FEES	JACK, STERLING	1,633.00
MEMBERSHIP DUES AND FEES	NATIONAL ASSOCIATION OF SCHOOL NURSES	388.50
MEMBERSHIP DUES AND FEES	PEHRSON, KELLY	210.00
MEMBERSHIP DUES AND FEES	PRICE, JEFFREY	1,437.00
MEMBERSHIP DUES AND FEES	SCHOOL LIBRARY JOURNAL	149.00
MEMBERSHIP DUES AND FEES	SCHUCK, JESS	300.00
MEMBERSHIP DUES AND FEES	UTAH DANCE AND DRILL ASSOCIATION	375.00
MEMBERSHIP DUES AND FEES	UTAH HIGH SCHOOL ACTIVITIES ASSOC	8,190.00
MEMBERSHIP DUES AND FEES	UTAH INTERSCHOLASTIC ATHLETIC ADMIN ASSOC	300.00
MEMBERSHIP DUES AND FEES	UTAH VALLEY UNIVERSITY	7,470.00
MEMBERSHIP DUES AND FEES	WEST JORDAN MIDDLE PTSA	355.00
MEMBERSHIP DUES AND FEES	YOSPE, ABRAM	214.90
MEMBERSHIP DUES AND FEES	US BANK	21,150.08
MILEAGE TRAVEL	ANDERSON, MICHAEL	133.33
MILEAGE TRAVEL	ANEZ DE GAMEZ, BEATRIZ	15.41
MILEAGE TRAVEL	ARAGON, KATHLYNN	46.90
MILEAGE TRAVEL	ASAY, CYDNEY	26.13
MILEAGE TRAVEL	BEAN, KALIE	67.67
MILEAGE TRAVEL	BERGERA, PAUL	126.63
MILEAGE TRAVEL	COLE, KATIE	59.09

MILEAGE TRAVEL	CURTIS, CODY	45.56
MILEAGE TRAVEL	DURRANT, JILL	191.62
MILEAGE TRAVEL	ELMORE, PATRICIA	17.42
MILEAGE TRAVEL	FAASU, LYDIA	232.49
MILEAGE TRAVEL	FLAGLER, DOUGLAS	76.38
MILEAGE TRAVEL	FRATTO, ALICEA	151.42
MILEAGE TRAVEL	FULLER, CARRIE	269.34
MILEAGE TRAVEL	GARRIDO CARDENAS, ANGELICA	212.93
MILEAGE TRAVEL	GERBER, REBECCA	117.92
MILEAGE TRAVEL	GODFREY, ANTHONY	337.01
MILEAGE TRAVEL	GUSTAFSON, VICTORIA	69.68
MILEAGE TRAVEL	HANSEN, CASSIDY	8.71
MILEAGE TRAVEL	HERREN, RYAN	306.19
MILEAGE TRAVEL	HIGHAM, DEANNA	116.58
MILEAGE TRAVEL	JAMES, DANEEN	201.67
MILEAGE TRAVEL	JOHNSON, STEPHANIE	55.61
MILEAGE TRAVEL	KOCHEVAR, JOSEPH	846.08
MILEAGE TRAVEL	KREBS, MIKAYLEE	194.30
MILEAGE TRAVEL	LEIKAM, DANIELLE	81.07
MILEAGE TRAVEL	MACDOUGALL, ELIZABETH	24.12
MILEAGE TRAVEL	MUTO, ANTHONY	96.48
MILEAGE TRAVEL	PARKO, DANIEL	200.33
MILEAGE TRAVEL	POWELL, CHERYL	76.38
MILEAGE TRAVEL	PRUSSE, KURT	120.60
MILEAGE TRAVEL	RASMUSSEN, SKYLER	562.66
MILEAGE TRAVEL	RIESGRAF, SANDRA	182.91
MILEAGE TRAVEL	ROBINSON, LISA	58.96
MILEAGE TRAVEL	ROMRELL, AMY	172.86
MILEAGE TRAVEL	SCHIESS, TIMOTHY	522.60
MILEAGE TRAVEL	TOTORICA, LISA	64.32
MILEAGE TRAVEL	TOWERY, KASSIDY	71.69
MOTOR FUEL	LOLOHEA, LOIMATASIALEI	34.65
MOTOR FUEL	MANTLE, BRADY	39.83
MOTOR FUEL	SIMPERS, KAYLEE	10.89
MOTOR FUEL	SORENSEN, MADISON	31.09
MOTOR FUEL	STATE OF UTAH FUEL NETWORK	37,760.05
MOTOR FUEL	WINDER, SHAYLA	34.48
MOTOR FUEL	US BANK	96.03
NATURAL GAS	DOMINION ENERGY	34,682.25
NATURAL GAS	SALT LAKE COMMUNITY COLLEGE	48,348.94
NATURAL GAS	SUMMIT ENERGY LLC	9,191.57
PORTABLES	NATIONAL RAMP INC	2,849.73
PORTABLES	PEERLESS ELECTRIC LLC	691,118.89
PORTABLES	SD ORNAMENTAL IRON INC.	6,700.00
PORTABLES	US BANK	5,984.95

POSTAGE	ARMSTRONG, DESTINI	8.18
POSTAGE	DENT, KRISTEN	21.90
POSTAGE	PITNEY BOWES RESERVE ACCOUNT	1,000.00
POSTAGE	PURCHASE POWER	200.00
POSTAGE	QUADIENT INC	8,056.83
POSTAGE	RIVERTON US POSTAL SERVICES	2,000.00
POSTAGE	THE DATA CENTER	2,963.25
POSTAGE	US BANK	3,955.44
PRESCRIPTIONS	CRX INTERNATIONAL	14,737.30
PREVENTIVE MAINTENANCE	AAF INTERNATIONAL	19,100.28
PREVENTIVE MAINTENANCE	FILTER TECHNOLOGIES	3,045.68
PRINTING	ALL STAR PHOTOGRAPHY UTAH	835.00
PRINTING	ALPHAGRAPHICS 431	253.11
PRINTING	CANNON, HILLARY	28.20
PRINTING	CONQUEST GRAPHICS	3,125.76
PRINTING	PREP ACTION PHOTOGRAPHY	1,425.00
PRINTING	PRINTING EXPRESS	809.57
PRINTING	UTAH CORRECTIONAL INDUSTRIES PRINT SHOP	14,633.35
PRINTING	US BANK	285.38
PROF TRAINING REGISTRATIONS	BRAINTREE LLC	2,000.00
PROF TRAINING REGISTRATIONS	FRANCO, FULVIA	11.45
PROF TRAINING REGISTRATIONS	HOURMANESH, NAJMEH	77.38
PROF TRAINING REGISTRATIONS	KINDER, AMY	377.63
PROF TRAINING REGISTRATIONS	MARZANO RESOURCES LLC	6,500.00
PROF TRAINING REGISTRATIONS	MUTO, ANTHONY	8.00
PROF TRAINING REGISTRATIONS	NELSON, NICOLE	250.00
PROF TRAINING REGISTRATIONS	PRICE, JON	30.00
PROF TRAINING REGISTRATIONS	ROBERTS, MATTHEW	99.00
PROF TRAINING REGISTRATIONS	SALT LAKE COMMUNITY COLLEGE	325.00
PROF TRAINING REGISTRATIONS	USBE	4,025.00
PROF TRAINING REGISTRATIONS	VIGIL, LETITIA	1,038.87
PROF TRAINING REGISTRATIONS	US BANK	16,292.87
PROFESSIONAL BOOKS & MAGAZINES	US BANK	1,042.07
REFUND PAYABLE	ANDREW HORNER	45.00
REFUND PAYABLE	ANGELA BOWCUTT	54.00
REFUND PAYABLE	CANDI MCCOY	7.00
REFUND PAYABLE	DARREN STECK	140.00
REFUND PAYABLE	ELISABETH DENISON	36.70
REFUND PAYABLE	HENDERSON, MOLLY	16.61
REFUND PAYABLE	JACQUELYNN BEAMES	250.00
REFUND PAYABLE	JESSICA YATES	5.00
REFUND PAYABLE	LISA GILCHRIST	60.00
REFUND PAYABLE	MELISSA KOKA	20.00
REFUND PAYABLE	MELISSA TANNER	24.60
REFUND PAYABLE	MORGAN SMITH	28.00

REFUND PAYABLE	NICK BALL	195.00
REFUND PAYABLE	NICK DIAZ	50.00
REFUND PAYABLE	RUAA HADI	80.00
REFUND PAYABLE	SADIE THORNE	89.95
REFUND PAYABLE	SYBIL CREAMY	425.00
REFUND PAYABLE	VERONICA BERNARD	1,035.00
REFUND PAYABLE	VICTORIA MATTISON	45.00
REFUND PAYABLE	ZENIFF MEJIA	250.00
REMODELING	ANDIGO CARPETS INC	60,035.27
REMODELING	APPLIED GEOTECHNICAL ENGINEERING CONS.	1,612.00
REMODELING	ARNELL WEST INC	62,280.10
REMODELING	BACKFLOW PREVENTION SUPPLY INC	4,680.00
REMODELING	BLYNCO	508.38
REMODELING	BUD MAHAS CONSTRUCTION	808,925.00
REMODELING	CACHE VALLEY ELECTRIC	15,853.98
REMODELING	CITY GLASS AND CONSTRUCTION SERVICES	5,627.00
REMODELING	CMT ENGINEERING	11,599.00
REMODELING	COLTON INC	1,985.00
REMODELING	CONWEST INC	304,000.92
REMODELING	CURTIS MINER ARCHITECTURE LLC	4,390.00
REMODELING	DRY BOX INC.	1,380.00
REMODELING	GREAT BASIN ENGINEERING INC	1,500.00
REMODELING	GRITTON AND ASSOCIATES	2,301.00
REMODELING	GSBS ARCHITECTS	17,108.55
REMODELING	HSI WORKPLACE COMPLIANCE SOLUTIONS INC	2,100.00
REMODELING	JUDD CONSTRUCTION INC	1,179,663.03
REMODELING	MHTN ARCHITECTS INC	52,885.00
REMODELING	MIDGLEY HUBER INC	3,249.00
REMODELING	MKP ENTERPRISES INC	130,939.30
REMODELING	MONARCH GREENHOUSE SOLUTIONS	26,459.65
REMODELING	MOUNTAINLAND SUPPLY LLC	15,189.86
REMODELING	NELSON FIRE SYSTEMS	1,400.00
REMODELING	NJRA ARCHITECTS INC	10,000.00
REMODELING	NORCON INDUSTRIES INC	392,528.00
REMODELING	NORTH FACE ROOFING INC	3,450.00
REMODELING	ONSITE STORAGE SOLUTIONS	5,150.00
REMODELING	POWER SYSTEMS WEST	2,750.00
REMODELING	PRECISION CONCRETE CUTTING INC	6,459.06
REMODELING	PRECISION ROOFING	1,113,979.18
REMODELING	ROBERT I MERRILL CO	1,510.00
REMODELING	ROY ROYS METAL BUILDING LLC	5,947.11
REMODELING	TIN CUP	5,340.00
REMODELING	WON DOOR CORP	13,228.06
REMODELING	US BANK	123,368.43
REPAIRS & PARTS	AIRGAS INTERMOUNTAIN	179.52

REPAIRS & PARTS	ALS AUTO PARTS	500.00
REPAIRS & PARTS	CEM AQUATICS	240.00
REPAIRS & PARTS	CINTAS #180 UNIFORMS	1,239.08
REPAIRS & PARTS	CODALE ELECTRIC SUPPLY INC	1,525.96
REPAIRS & PARTS	COMPLETE SUPPLY COMPANY LLC	8,610.68
REPAIRS & PARTS	EXPERCOM OF UTAH INC	309.94
REPAIRS & PARTS	FASTENER ENGINEERING	570.75
REPAIRS & PARTS	FERGUSON ENTERPRISES #1001	52.99
REPAIRS & PARTS	GRAINGER	1,353.68
REPAIRS & PARTS	HOBART SERVICE	164.08
REPAIRS & PARTS	ISI WATER CHEMISTRIES	7,312.60
REPAIRS & PARTS	KILGORE CONTRACTING	647.04
REPAIRS & PARTS	REFRIGERATION HARDWARE SUPPLY CORP	1,511.50
REPAIRS & PARTS	ROCKY MOUNTAIN TURF	1,526.86
REPAIRS & PARTS	SOUTH VALLEY WATER RECLM FAC	630.00
REPAIRS & PARTS	SPRINKLER SUPPLY COMPANY	13,644.99
REPAIRS & PARTS	STANDARD PLUMBING SUPPLY	1,753.25
REPAIRS & PARTS	TRANS JORDAN CITIES	292.61
REPAIRS & PARTS	TRI STATE DISTRIBUTORS	1,778.00
REPAIRS & PARTS	UNITY SCHOOL BUS PARTS	5,798.00
REPAIRS & PARTS	US BANK	62,356.12
SAFETY SUPPLIES	UNIFIRST FIRST AID CORP	925.66
SAFETY SUPPLIES	US BANK	877.23
SEWER & WATER	BLUFFDALE CITY	20,406.10
SEWER & WATER	CULLIGAN BOTTLED WATER	99.35
SEWER & WATER	HERRIMAN CITY	73,800.69
SEWER & WATER	JORDAN BASIN IMPROVEMENT DISTRICT	14,682.64
SEWER & WATER	KEARNS IMPROVEMENT DISTRICT	4,654.92
SEWER & WATER	RIVERTON CITY CORP	109,491.94
SEWER & WATER	SALT LAKE COMMUNITY COLLEGE	36,281.11
SEWER & WATER	SOUTH JORDAN CITY	81,008.53
SITE IMPROVEMENT	ANTONIOS CONCRETE LLC	2,357.00
SITE IMPROVEMENT	PECKHAM ASPHALT PAVING INC	31,936.21
SITE IMPROVEMENT	PRECISION CONCRETE CUTTING INC	1,491.88
SITE IMPROVEMENT	QUALITY TIME RECREATION	975.00
SITE IMPROVEMENT	SONNTAG RECREATION LLC	1,440.12
SITE IMPROVEMENT	TOTAL LANDSCAPE MANAGEMENT LLC	13,380.00
SITE IMPROVEMENT	TRUCO SERVICES INC	7,162.11
SITE IMPROVEMENT	WORX INC	9,888.00
SITE IMPROVEMENT	US BANK	1,670.00
SMALL EQUIPMENT	BRADY INDUSTRIES LLC	3,322.69
SMALL EQUIPMENT	ECOLAB	1,036.59
SMALL EQUIPMENT	IML SECURITY SUPPLY	380.00
SMALL EQUIPMENT	JOHNSTONE SUPPLY CO	1,313.04
SMALL EQUIPMENT	RESTAURANT AND STORE EQUIPMENT CO	2,049.43

SMALL EQUIPMENT	STANDARD RESTAURANT SUPPLY	216.24
SMALL EQUIPMENT	US BANK	4,421.11
SOFTWARE	APPLE COMPUTER INC	25,328.77
SOFTWARE	BENEFIT PLAN SYSTEM LLC	1,889.00
SOFTWARE	BOX OUT SPORTS	1,950.00
SOFTWARE	BRAIN POP	4,095.00
SOFTWARE	COUNTERTRADE PRODUCTS INC	932.80
SOFTWARE	DAVIS, AMANDA	199.00
SOFTWARE	DELPHI ME	3,750.00
SOFTWARE	EDLIO LLC	4,248.00
SOFTWARE	EDPUZZLE	5,320.00
SOFTWARE	EDUCATION ADVANCED INC	18,562.00
SOFTWARE	EDUCATION LOGISTICS INC	34,190.26
SOFTWARE	EIMS TECH	1,800.00
SOFTWARE	EKNOWLEDGE LLC	12,000.00
SOFTWARE	EXPLORE LEARNING LLC	5,110.42
SOFTWARE	FOLLETT SCHOOL SOLUTIONS, INC	78,198.52
SOFTWARE	HIGH COUNTRY TECHNOLOGY	2,575.00
SOFTWARE	HUDL	13,500.00
SOFTWARE	IMAGINE LEARNING LLC	9,970.00
SOFTWARE	INSIGHT PUBLIC SECTOR	4,100.22
SOFTWARE	IXL LEARNING INC	16,376.00
SOFTWARE	LATINOS IN ACTION	900.00
SOFTWARE	LEVEL LEARNING INC	30,000.00
SOFTWARE	LEXIA LEARNING SYSTEM LLC	1,056.00
SOFTWARE	LIMINEX INC	5,212.50
SOFTWARE	MANDARIN MATRIX INC	64,066.00
SOFTWARE	MOUNTAIN STATE SCHOOLBOOK DEPOSITORY	113,955.00
SOFTWARE	NIELSEN, KELLI	180.00
SOFTWARE	ONSHAPE	3,000.00
SOFTWARE	REALLY GREAT READING COMPANY LLC	459,716.40
SOFTWARE	RON CLARK ACADEMY INC	2,400.00
SOFTWARE	SIVULKA, TARA	119.00
SOFTWARE	ULTIMATE DRILL BOOK INC	740.00
SOFTWARE	UTAH EDUCATION NETWORK	15,167.69
SOFTWARE	VOYAGER SOPRIS LEARNING	8,184.50
SOFTWARE	ZONAR SYSTEMS INC	185,400.65
SOFTWARE	US BANK	17,095.00
STAFF REWARDS	BAILEY, CONNIE	26.98
STAFF REWARDS	BEATON, JOEL	50.00
STAFF REWARDS	BELL PRINTING AND DESIGN	459.36
STAFF REWARDS	BOWEN, PATTY	115.32
STAFF REWARDS	BROWN, MELISSA	18.20
STAFF REWARDS	BURGE, KRISTINE	151.50
STAFF REWARDS	GODFREY, ANTHONY	23.25

STAFF REWARDS	GOODWIN, ELIZABETH	406.41
STAFF REWARDS	GRIFFITHS, TERESA	371.25
STAFF REWARDS	HOWE JR, RAY	16.97
STAFF REWARDS	HUNTER, AARON	65.01
STAFF REWARDS	IC GROUP	410.75
STAFF REWARDS	LOVERIDGE, TRICIA	62.31
STAFF REWARDS	MATKIN, MICHELLE	50.00
STAFF REWARDS	MCINTYRE, TERI	440.92
STAFF REWARDS	MIDVALE MINING COMPANY	700.00
STAFF REWARDS	MOORE, KAREN	80.44
STAFF REWARDS	MORTENSEN, KIMBERLY	39.13
STAFF REWARDS	MURGA, AURELIA	40.00
STAFF REWARDS	MUTO, ANTHONY	64.89
STAFF REWARDS	REEDER, CATHRYN	285.87
STAFF REWARDS	RINDLISBACHER, JANA E	21.32
STAFF REWARDS	ROPER, SARAH	41.76
STAFF REWARDS	ROSTROM, DAVID	296.85
STAFF REWARDS	SCHAFFER, JERILYN	45.28
STAFF REWARDS	SMITH, TIFFANY	30.95
STAFF REWARDS	SMITHS CUSTOMER CHARGES	188.18
STAFF REWARDS	STEWART, CHASE	32.31
STAFF REWARDS	TALES FOR TEACHING LLC	825.00
STAFF REWARDS	TITUS, COURTNEY	366.20
STAFF REWARDS	WORK OF HEART	450.00
STAFF REWARDS	YANCEY, ADRIENNE	100.72
STAFF REWARDS	US BANK	15,311.24
STATE RETIREMENT	UTAH RETIREMENT SYSTEMS	30,175.36
SUPPLIES	ACADEMY SPORTS	3,764.98
SUPPLIES	ACADEMY THREAD LLC	305.20
SUPPLIES	AIRGAS INTERMOUNTAIN	436.38
SUPPLIES	ALLEN, JENNY	173.64
SUPPLIES	ALLIED BUSINESS SOLUTIONS INC	973.78
SUPPLIES	ANDERSON, CYNTHIA	64.35
SUPPLIES	ANGELINA ATKINSON	515.62
SUPPLIES	ARTIST CORNER	3,737.92
SUPPLIES	ASHLEY HATCH	123.09
SUPPLIES	ASSOCIATED BUSINESS TECHNOLOGIES	842.00
SUPPLIES	BAGGETT, TAMARA	322.06
SUPPLIES	BALDWIN, ERIN	7.24
SUPPLIES	BEARNSON, JILLAYNE	271.64
SUPPLIES	BECK, MELISSA	175.76
SUPPLIES	BELL JANITORIAL SUPPLY LC	208.44
SUPPLIES	BELL PRINTING AND DESIGN	16,263.96
SUPPLIES	BENNETT, GREGORY	13.75
SUPPLIES	BJARNSON, BLAINE	67.40

SUPPLIES	BLANCHETTE, LYNETTE	135.34
SUPPLIES	BLICK ART MATERIALS	5,614.15
SUPPLIES	BOARDMAN, LEVI	57.87
SUPPLIES	BRADY INDUSTRIES LLC	2,084.82
SUPPLIES	BRINKERHOFF, JESSICA	342.32
SUPPLIES	BROWN, MELISSA	19.96
SUPPLIES	BSN SPORTS INC	28,363.12
SUPPLIES	BUCKLEY, EMILY	81.51
SUPPLIES	BURMAX	104.01
SUPPLIES	BYU CONTINUING EDUCATION	8,087.50
SUPPLIES	CASEY, SAMANTHA	170.86
SUPPLIES	CATMULL, SYDNEY	118.07
SUPPLIES	CHAI, MARY	118.51
SUPPLIES	CHILDS, TRINA	17.14
SUPPLIES	CLELLAND, ERIN	12.88
SUPPLIES	COLEMAN KNITTING MILLS	4,212.00
SUPPLIES	COLONIAL FLAG AND SPECIALTY COMPANY	663.36
SUPPLIES	CORBETT, CHRISTINA	100.00
SUPPLIES	CORBIN WHITE GROUP LLC	11,114.00
SUPPLIES	COSTCO MEMBERSHIP	420.23
SUPPLIES	CREATIVE SIGNS AND GRAPHICS MANAGEMENT	287.85
SUPPLIES	DAVIES, MELINDA	92.51
SUPPLIES	DELVIES PLASTICS INC	474.72
SUPPLIES	DEMCO INC	1,612.97
SUPPLIES	DENT, KRISTEN	256.06
SUPPLIES	DEWYEA, MICHELLE	292.59
SUPPLIES	DOWDLE, GAYLE	55.07
SUPPLIES	EDPUZZLE	2,189.60
SUPPLIES	EDUTYPING	1,837.70
SUPPLIES	ELEVATED TEAM TWILL	1,221.00
SUPPLIES	EMMA WARNE	45.00
SUPPLIES	ENGBRETSSEN, ALISON	39.20
SUPPLIES	ERICA SWENSON	13.41
SUPPLIES	EWING IRRIGATION PRODUCTS	274.07
SUPPLIES	FAASU, LYDIA	48.36
SUPPLIES	FISHER ATHLETIC EQUIPMENT INC	8,665.00
SUPPLIES	FLINT, WILLIAM	110.44
SUPPLIES	FORREY, ABIGAIL	30.85
SUPPLIES	FRANKS, ELSA	55.56
SUPPLIES	FRED J MILLER INC	8,130.00
SUPPLIES	FROISLAND, SHANNON	21.61
SUPPLIES	FUTURE FORMS	7,999.68
SUPPLIES	GAME ONE	42,059.19
SUPPLIES	GARRIDO CARDENAS, ANGELICA	45.00
SUPPLIES	GEER, TABITHA	949.12

SUPPLIES	GENERAL COMMUNICATIONS INC	3,566.14
SUPPLIES	GENERAL THEATRICAL SUPPLY	390.00
SUPPLIES	GERBER, REBECCA	70.32
SUPPLIES	GIFFEN, KELLY	107.25
SUPPLIES	GLOBAL VENDING GROUP INC	6,490.00
SUPPLIES	GOODSELL, LAUREN	219.79
SUPPLIES	GOODWIN, ELIZABETH	44.95
SUPPLIES	GRAINGER	5,768.71
SUPPLIES	GREEN, JENNIFFER	7.34
SUPPLIES	GRIFFITHS, TERESA	47.94
SUPPLIES	GUMMERSALL, EMILY	135.04
SUPPLIES	HALL, LAURA	55.28
SUPPLIES	HAULAWAY STORAGE CONTAINERS INC	56.00
SUPPLIES	HAWKES, KELSEY	67.93
SUPPLIES	HAWKINS, DAVID	23.29
SUPPLIES	HENRY SCHEIN INC	2,174.84
SUPPLIES	HERRIN, LORI	43.84
SUPPLIES	HEUMANN, TIMOTHY	11.08
SUPPLIES	HICKS, ERIN	99.65
SUPPLIES	HIGH COUNTRY TECHNOLOGY	32,425.34
SUPPLIES	HOLMES, TONYA	50.48
SUPPLIES	HOWIE ATHLETIC TAPE	1,156.46
SUPPLIES	HUGGARD, ABBY	128.67
SUPPLIES	HULLABALLOO CREATIONS	195.00
SUPPLIES	HYMES, EMILY	150.50
SUPPLIES	IC GROUP	3,392.12
SUPPLIES	INNOVATIVE PRINT CONSULTING LLC	4,935.00
SUPPLIES	INSIGHT PUBLIC SECTOR	393.81
SUPPLIES	INTERMOUNTAIN GOLF CARS INC	224.75
SUPPLIES	INTERSTATE SIGN COMPANY LLC	68.86
SUPPLIES	INTERWEST PAPER INC	4,618.89
SUPPLIES	JACK, STERLING	4,469.44
SUPPLIES	JO AND JAX	25,311.50
SUPPLIES	JODI BARTON	104.00
SUPPLIES	JOHNSON, PHILLIP	39.48
SUPPLIES	JOLLEY, SHIRLEY	6.54
SUPPLIES	JOSTENS	8,625.00
SUPPLIES	JW PEPPER AND SON INC	719.98
SUPPLIES	KAREYS FLOWERS	50.00
SUPPLIES	KELLY SPICERS	176.70
SUPPLIES	KIRK, RAEANNA	82.77
SUPPLIES	KLASSIC SALES LLC	6,187.80
SUPPLIES	KOTHLOW, JENESSA	220.49
SUPPLIES	KRISTI JOHNSON	541.82
SUPPLIES	LARSEN, SHIREEN	90.30

SUPPLIES	LATEY, JOLI	121.02
SUPPLIES	LAURA PEDERSEN	19.65
SUPPLIES	LEE, SILVINA	44.16
SUPPLIES	LOLOHEA, LOIMATASIALEI	16.00
SUPPLIES	LOVELL, SHAWN	1,026.00
SUPPLIES	LOWES CREDIT SERVICES	150.03
SUPPLIES	MACARTHUR, KENSIE	175.00
SUPPLIES	MACHINE TOOLS WEST	128.50
SUPPLIES	MANNING, THOMAS	37.61
SUPPLIES	MAPLES, JENNIFER	131.12
SUPPLIES	MARCHANT DESIGN	12,135.75
SUPPLIES	MAUCHLEY, LAUREN	250.94
SUPPLIES	MCDUGAL, KAELYN	86.34
SUPPLIES	MCKESSON MEDICAL SURGICAL	439.87
SUPPLIES	MCKISSICK, HEIDI	182.95
SUPPLIES	MCPHERSON, KELLY	269.95
SUPPLIES	MCPHERSON, SARA	214.99
SUPPLIES	MEDCO SUPPLY COMPANY	3,023.42
SUPPLIES	MEET THE MASTERS	3,019.00
SUPPLIES	MEP	975.84
SUPPLIES	MIJI LLC	7,840.00
SUPPLIES	MINIPCR BIO	5,440.00
SUPPLIES	MITCHELL, SHAUNA	17.43
SUPPLIES	MOEMS	325.00
SUPPLIES	MOIZER, PAUL	112.56
SUPPLIES	MORETON AND COMPANY	100.00
SUPPLIES	MORIARTY, MARYMARGARET	169.46
SUPPLIES	MORRISON, MEGAN	100.77
SUPPLIES	MOULTON, MICHELLE	24.95
SUPPLIES	MOUNTAIN STATE SCHOOLBOOK DEPOSITORY	26,490.21
SUPPLIES	MYSTERY SCIENCE INC	3,590.00
SUPPLIES	NATIONAL WOOD PRODUCTS	7,583.24
SUPPLIES	NAYLOR, KENNETH	197.88
SUPPLIES	NCS PEARSON INC	9,375.00
SUPPLIES	NELCO	2,040.50
SUPPLIES	NEVES, CAROLDEAN	62.83
SUPPLIES	NEW PRECISION TECHNOLOGY LLC	2,618.31
SUPPLIES	NEWSOLA INC	7,576.10
SUPPLIES	NFINITY ATHLETIC LLC	3,995.63
SUPPLIES	NICHOLE COOMBS	70.23
SUPPLIES	OAKLEY, JAMILYN	1,500.00
SUPPLIES	ODP BUSINESS SOLUTIONS LLC	214.23
SUPPLIES	ORTH, CHRISTINA	23.57
SUPPLIES	OTTOWEAR DESIGNS	1,375.50
SUPPLIES	OWEN, CODY	52.37

SUPPLIES	OWEN, SHANDI	347.99
SUPPLIES	PALFREYMAN, YVONNE	96.66
SUPPLIES	PAR PSYCH ASSESSMENT RESOURCES	4,002.03
SUPPLIES	PEERY, TIFFANY	100.00
SUPPLIES	PETTY CASH	589.31
SUPPLIES	PICK MY KNIT	19,440.00
SUPPLIES	PIONEER ATHLETICS	493.94
SUPPLIES	POLLOCK, ELIZABETH	84.50
SUPPLIES	PRICE, JEFFREY	457.39
SUPPLIES	QUENCH USA INC	501.20
SUPPLIES	RAISING STOKE LLC	4,152.06
SUPPLIES	RANNEY, KIMBERLY	48.26
SUPPLIES	REALLY GREAT READING COMPANY LLC	1,008.00
SUPPLIES	REEDER, CATHRYN	78.82
SUPPLIES	RENDELL, REBECCA	226.73
SUPPLIES	RICH, STEPHANIE	132.58
SUPPLIES	RICHINS, LARRY	40.00
SUPPLIES	RIDDELL ALL AMERICAN SPORTS CORP	10,236.10
SUPPLIES	RINDLISBACH, TRACI	144.60
SUPPLIES	RIST, SHELLY	83.15
SUPPLIES	RIVERSIDE INSIGHTS	15,639.25
SUPPLIES	ROCHESTER 100 INC	2,069.45
SUPPLIES	ROMNEY, PETER	48.75
SUPPLIES	ROSS, STEPHANIE	131.92
SUPPLIES	RYDIN DECAL	1,229.44
SUPPLIES	SALT LAKE BEES	2,868.22
SUPPLIES	SCHICK, NOELLE	39.99
SUPPLIES	SCHMIDT, DAVID	21.47
SUPPLIES	SCHOLASTIC INC	494.19
SUPPLIES	SCHOLASTIC MAGAZINES	6,587.38
SUPPLIES	SCHOOL DATEBOOKS INC	1,242.31
SUPPLIES	SCHOOL OUTFITTERS	32,754.02
SUPPLIES	SCHOOL SPECIALTY	11,259.54
SUPPLIES	SCHOOLMART	2,502.02
SUPPLIES	SCOVILL, SHANNA	169.11
SUPPLIES	SHERWIN WILLIAMS CO	465.60
SUPPLIES	SHUTTERFLY LIFETOUCH LLC ACCTS RECEIVABLE	1,080.18
SUPPLIES	SKETCHFORSCHOOLS PUBLISHING INC	1,385.00
SUPPLIES	SMITH, CINDY	79.71
SUPPLIES	SMITH, TIFFANY	154.46
SUPPLIES	SNOW, KATIE	19.40
SUPPLIES	SOCK CLUB ENTERPRISES LLC	4,161.60
SUPPLIES	SORENSEN, MADISON	16.00
SUPPLIES	SOUTH VALLEY	181.00
SUPPLIES	SPANDEX	202.17

SUPPLIES	SPECTATOR BLANKET II, LLC	9,950.00
SUPPLIES	SPIRAL BINDING LLC	83.86
SUPPLIES	STEVE WEISS MUSIC	1,227.15
SUPPLIES	STEVENS, COURTNEY	94.32
SUPPLIES	STRICKER, TONI	126.38
SUPPLIES	STUMP, BREANNE	110.00
SUPPLIES	SUDBURY, SUSAN GRACE	48.23
SUPPLIES	SUMMERHAYS MUSIC COMPANY	8,631.55
SUPPLIES	SUNSTONE POTTERY	2,173.13
SUPPLIES	SUPERIOR WATER & AIR INC	694.45
SUPPLIES	SWIG	7,567.00
SUPPLIES	SYNCED UP PRODUCTS	3,975.75
SUPPLIES	TAYLOR, LELAND JR	22.44
SUPPLIES	TEACHER SYNERGY LLC	3,725.00
SUPPLIES	TEAM GEAR INTERNATIONAL OF UT INC	6,844.96
SUPPLIES	TECHSMART INC	6,500.00
SUPPLIES	THE PINK LEMON	2,466.15
SUPPLIES	THE TROPHY CASE	115.00
SUPPLIES	THE TROPHY CORNER	2,074.50
SUPPLIES	THOMPSON, ROBYN	65.68
SUPPLIES	THOMPSON, TAYLOR	380.00
SUPPLIES	TIMONEY, MARISA	224.45
SUPPLIES	TOWER SPORTS	1,740.20
SUPPLIES	TREASURE TOWER REWARDS	1,500.00
SUPPLIES	TREGLOWN, KIMBERLY	75.10
SUPPLIES	TRI STATE DISTRIBUTORS	6,237.00
SUPPLIES	TROESTER, TRICIA	144.09
SUPPLIES	UNIVERSAL ATHLETIC	174.60
SUPPLIES	UTAH CORRECTIONAL INDUSTRIES PRINT SHOP	3,728.31
SUPPLIES	VADEBONCOEUR, AMY	191.98
SUPPLIES	VARSITY SPIRIT	6,613.44
SUPPLIES	WENGER CORP	8,844.10
SUPPLIES	WESTERN PSYCH SERVICES	1,168.20
SUPPLIES	WILSON, LAWRENCE	166.31
SUPPLIES	WORKSPACE ELEMENTS	2,564.29
SUPPLIES	WYATT, TRISHA	45.81
SUPPLIES	ZIMMER, LAURIE	193.03
SUPPLIES	US BANK	475,207.66
TECHNOLOGY SUPPLIES	BLUUM USA INC	88,700.12
TECHNOLOGY SUPPLIES	CERTIPORT INC	1,310.00
TECHNOLOGY SUPPLIES	<u>CHROMEBOOKPARTS.COM</u>	204.59
TECHNOLOGY SUPPLIES	COUNTERTRADE PRODUCTS INC	116,002.24
TECHNOLOGY SUPPLIES	ESGI LLC	738.00
TECHNOLOGY SUPPLIES	EXPLORE LEARNING	2,965.50
TECHNOLOGY SUPPLIES	GENERAL COMMUNICATIONS INC	1,577.65

TECHNOLOGY SUPPLIES	HAUBER, ASHLEY	71.14
TECHNOLOGY SUPPLIES	IXL LEARNING INC	13,500.00
TECHNOLOGY SUPPLIES	MCINTOSH COMMUNICATIONS LLC	2,541.00
TECHNOLOGY SUPPLIES	MIDWEST TECH PROD SERVICE	2,876.40
TECHNOLOGY SUPPLIES	MONOPRICE INC	1,480.06
TECHNOLOGY SUPPLIES	MUTO, ANTHONY	57.80
TECHNOLOGY SUPPLIES	OTICON INC	1,259.99
TECHNOLOGY SUPPLIES	PERFORMANCE AUDIO	3,106.75
TECHNOLOGY SUPPLIES	SHI INTERNATIONAL CORP	188,106.29
TECHNOLOGY SUPPLIES	TRAFERA LLC	226,025.00
TECHNOLOGY SUPPLIES	VLCM	11,420.70
TECHNOLOGY SUPPLIES	US BANK	18,287.53
TELEPHONE	AT AND T MOBILITY	86.46
TELEPHONE	CENTURYLINK	5,938.89
TELEPHONE	VERIZON WIRELESS	17,300.73
TELEPHONE	US BANK	860.74
TEXTBOOKS	AMANDA ELDER	500.00
TEXTBOOKS	BARNES AND NOBLE	2,678.28
TEXTBOOKS	BENJAMIN ROELING	800.00
TEXTBOOKS	BETTER CHINESE	573.16
TEXTBOOKS	BULK BOOKSTORE	2,421.20
TEXTBOOKS	CERTIPORT INC	1,310.00
TEXTBOOKS	CODEHS INC	3,412.00
TEXTBOOKS	CONTINENTAL BOOK COMPANY INC	709.01
TEXTBOOKS	DEHAAN, KELLY	65.60
TEXTBOOKS	GREAT MINDS PBC	44,192.95
TEXTBOOKS	HICKENLOOPER, ANNEGRET	146.00
TEXTBOOKS	JAMES DENSLEY	3,350.00
TEXTBOOKS	JONES & BARTLETT LEARNING LLC	2,507.93
TEXTBOOKS	JW PEPPER AND SON INC	7,856.22
TEXTBOOKS	KEELY GLENN	800.00
TEXTBOOKS	LEA KOSTERLITZ	1,200.00
TEXTBOOKS	MEP	360.90
TEXTBOOKS	MOUNTAIN STATE SCHOOLBOOK DEPOSITORY	94,419.80
TEXTBOOKS	NIELSEN, KELLI	155.19
TEXTBOOKS	NOTABLE INC	792.00
TEXTBOOKS	PERFECTION LEARNING CORP	5,715.36
TEXTBOOKS	PERMA BOUND	3,180.41
TEXTBOOKS	RENAISSANCE	15,095.00
TEXTBOOKS	SCHOLASTIC MAGAZINES	3,445.55
TEXTBOOKS	SKILL STRUCK INC	2,400.00
TEXTBOOKS	SPENCER WADDELL	250.00
TEXTBOOKS	TOMMY GREEN	600.00
TEXTBOOKS	UTAH CORRECTIONAL INDUSTRIES PRINT SHOP	5,595.05
TEXTBOOKS	US BANK	23,212.46

TIRES	JACKS TIRE AND OIL MANAGEMENT CO	1,010.64
TRAVEL CONVENTION	ADCOCK, DARREN	405.00
TRAVEL CONVENTION	ANDOLSEK, MICHAEL	402.32
TRAVEL CONVENTION	BARSON, DAWN	342.72
TRAVEL CONVENTION	BEDDES, KIERA	438.10
TRAVEL CONVENTION	BERGIN, PATRICK	70.00
TRAVEL CONVENTION	BLANCHARD, ANDREW	286.50
TRAVEL CONVENTION	CANNON, KELLI	219.05
TRAVEL CONVENTION	CARLSON, MARY	41.21
TRAVEL CONVENTION	CLEGG, IRENE	176.00
TRAVEL CONVENTION	CURTIS, CODY	477.90
TRAVEL CONVENTION	DONOHOO, NICOLE	221.00
TRAVEL CONVENTION	DYER, DEVIN	282.00
TRAVEL CONVENTION	FERGUSON, REESE	269.35
TRAVEL CONVENTION	GAGON, RYAN	286.40
TRAVEL CONVENTION	GINN, WILLIAM II	224.00
TRAVEL CONVENTION	GODFREY, ANTHONY	72.21
TRAVEL CONVENTION	HENDERSON, TONY	176.00
TRAVEL CONVENTION	HERMANSEN, HILLARY	282.00
TRAVEL CONVENTION	HILGERT, DANIEL	176.00
TRAVEL CONVENTION	HOLDAWAY, ALLISON	176.00
TRAVEL CONVENTION	HOLLANDSWORTH, ISABELLE	616.00
TRAVEL CONVENTION	HORROCKS, CYNTHIA	274.01
TRAVEL CONVENTION	HUNT, STERLING	225.80
TRAVEL CONVENTION	IBANEZ, JORGE	176.00
TRAVEL CONVENTION	JACKSON, SAMANTHA	262.30
TRAVEL CONVENTION	JOHNSON, JENTRY	305.39
TRAVEL CONVENTION	JONES, JON DARWIN	123.00
TRAVEL CONVENTION	KINDER, AMY	410.40
TRAVEL CONVENTION	LUCHS, JOSHUA	180.92
TRAVEL CONVENTION	MASON, CHARRON	318.00
TRAVEL CONVENTION	METCALF, AARON	282.00
TRAVEL CONVENTION	NEFF, NICOLE	176.00
TRAVEL CONVENTION	OWEN, ANGELA	176.00
TRAVEL CONVENTION	PARSONS, LEVI	220.00
TRAVEL CONVENTION	PATCHEL, TYLER	219.00
TRAVEL CONVENTION	PECORELLI, TRUDY	398.72
TRAVEL CONVENTION	PEREZ, JESSICA	176.00
TRAVEL CONVENTION	POTTS, AIMEE	176.00
TRAVEL CONVENTION	PRITCHETT, STEPHANIE	176.00
TRAVEL CONVENTION	PROCTOR, BRADI	283.08
TRAVEL CONVENTION	QUARNBERG, TODD	176.00
TRAVEL CONVENTION	REDD, NICHOLAS	264.45
TRAVEL CONVENTION	RIFFLE, KIMBERLY	191.71
TRAVEL CONVENTION	RODGERS, MEKENZIE	228.00

TRAVEL CONVENTION	ROSE, AMELIA	176.00
TRAVEL CONVENTION	SCHOENFELD, JOHN	282.00
TRAVEL CONVENTION	SCHWARZMANN, EMILY	229.00
TRAVEL CONVENTION	SCOVILL, JOHN	274.25
TRAVEL CONVENTION	SHACKELFORD, CAROL	296.20
TRAVEL CONVENTION	STECK, GREG	176.00
TRAVEL CONVENTION	TERRY, JEFFREY	123.00
TRAVEL CONVENTION	THOMAS, MARGARET	344.65
TRAVEL CONVENTION	UPWALL, STEVEN	229.00
TRAVEL CONVENTION	VANCE, JORDAN	299.00
TRAVEL CONVENTION	WADZECK, LISA	176.00
TRAVEL CONVENTION	WEBSTER, TAMARA	563.00
TRAVEL CONVENTION	WOUDEN, ABIGAIL	300.79
TRAVEL CONVENTION	YANCEY, ADRIENNE	348.76
TRAVEL CONVENTION	US BANK	72,428.18
TRAVEL OVERNIGHT STUDENT	BARNES, JAMES	237.87
TRAVEL OVERNIGHT STUDENT	BOB ROGERS TRAVEL INC	22,800.00
TRAVEL OVERNIGHT STUDENT	INFINITY TOURS AND EVENTS LLC	26,850.00
TRAVEL OVERNIGHT STUDENT	KSA EVENTS	27,397.87
TRAVEL OVERNIGHT STUDENT	SALT LAKE TRAVEL	44,000.00
TRAVEL OVERNIGHT STUDENT	SNOW CANYON HIGH SCHOOL	400.00
TRAVEL OVERNIGHT STUDENT	SNOW COLLEGE	5,460.00
TRAVEL OVERNIGHT STUDENT	SUMMIT DANCE PROJECT	7,000.00
TRAVEL OVERNIGHT STUDENT	WASATCH ACADEMY	11,004.00
TRAVEL OVERNIGHT STUDENT	WORLDSTRIDES	34,000.00
TRAVEL OVERNIGHT STUDENT	US BANK	10,130.09
UNCLAIMED PROPERTY REFUNDS	VARIOUS INDIVIDUALS	-5,099.38
UNEMPLOYMENT INSURANCE	UTAH DEPT WORKFORCE SERVICES	1,551.27
VEHICLE REPAIRS	AAA SPRING SPECIALIST INC	1,334.38
VEHICLE REPAIRS	ADVANCE AUTO PARTS	145.45
VEHICLE REPAIRS	BRYSON SALES AND SERVICE	3,027.62
VEHICLE REPAIRS	BULLET PROOF DIESEL	1,302.73
VEHICLE REPAIRS	CUMMINS INTERMOUNTAIN LLC	236.60
VEHICLE REPAIRS	INTERSTATE BILLING SERVICE INC	12,342.44
VEHICLE REPAIRS	JERRY SEINER CHEVROLET	9.80
VEHICLE REPAIRS	KENWORTH SALES COMPANY INC	2,271.34
VEHICLE REPAIRS	LARRY H MILLER DSS	231.80
VEHICLE REPAIRS	LASERLINE ALIGNMENT OF SALT LAKE INC	1,200.00
VEHICLE REPAIRS	LEWIS TRANSPORTATION SALES	2,182.92
VEHICLE REPAIRS	NAPA AUTO PARTS	3,576.82
VEHICLE REPAIRS	PARTS AUTHORITY LLC	465.61
VEHICLE REPAIRS	PREMIER TRUCK GROUP	5,201.77
VEHICLE REPAIRS	SMITH POWER PRODUCTS INC	5,274.52
VEHICLE REPAIRS	TOP NOTCH COLLISION LLC	1,800.00
VEHICLE REPAIRS	US BANK	2,945.69

VEHICLES	LARRY H MILLER DSS	52,395.00
WAGE ASSIGN	CHAD B MCKAY	1,351.23
WAGE ASSIGN	CHILD SUPPORT SERVICES	5,342.57
WAGE ASSIGN	IDAHO CHILD SUPPORT RECEIPTING	360.00
WAGE ASSIGN	JOHNSON AND MARK LLC	1,182.93
WAGE ASSIGN	LIFT CREDIT LLC	599.18
WAGE ASSIGN	QUINN M KOFFORD	491.83
WAGE ASSIGN	THE CHERRINGTON FIRM PLLC	595.04
WAGE ASSIGN	UNITED STATES TREASURY	1,511.00
WAGE ASSIGN	UTAH DEPARTMENT OF WORKFORCE SERVICES	120.00
WAGE ASSIGN	UTAH STATE TAX COMMISSION	158.00
YEAR BOOK	SOUTH JORDAN MIDDLE PTSA	25.00
<b>GRAND TOTAL</b>		<b>\$ <u>16,487,568.82</u></b>



August 2024

Gross Payroll		\$ 30,109,777.25
Net Pay Deposit		\$ 21,748,620.34
Deductions through Accounts Payable		\$ 1,504,230.11
Payday	Federal Tax Withheld	\$ 2,504,391.74
Payday	FICA Tax Withheld	\$ 1,786,975.61
Payday	Medicare Tax Withheld	\$ 418,170.51
	Total Accounts Payable	\$ 4,709,537.86
Deduction ACH		\$ 334,346.20
Deductions through Accounts Payable		\$ 1,504,230.11
Deductions - Insurance Journal Entry		\$ 749,496.01
Deductions - Flexible Spending money wired		\$ 122,309.37
Deductions - URS		\$ 790,631.01
Deductions - TSA		\$ 140,476.37
Month End - Federal Tax Withheld		\$ 4,158.61
Month End - FICA Tax Withheld		\$ 5,406.84
Month End - Medicare Tax Withheld		\$ 1,264.53
HSA ach refund		(700.00)
Total Transfer to Payroll Account		\$ 22,082,966.54
Total Transfer to Accounts Payable		\$ 8,026,810.71
Total Deposits		\$ 30,109,777.25

Sarah Palmer  
Director, Payroll

June LeMaster  
Executive Director, Human Resources

John Larsen  
Business Administrator

**FINANCIAL REPORT - AUGUST 2024**

Summary of Funds and Functions Fund # Name

		<u>Examples of Activity</u>
10	General Fund (aka Maintenance and Operations)	K-12 instruction, support services offices
23	Non K-12 Fund	Pre-school, Adult Education, Community Education, coaches/advisor stipends
31	Debt Service Fund	General Obligation Bonds repayment
32	Capital Projects Fund (aka Capital Outlay)	Major construction and maintenance projects; land, bus, and equipment purchases
51	Nutrition Services Fund (aka School Lunch)	School breakfast and lunch sales and all associated costs
60	Health and Accident Self-Insurance Fund	Health, life, disability, and industrial insurance premiums and claims
75	Jordan Education Foundation Fund	Donations earmarked for Foundation

<u>Expenditure Function #</u>	<u>Name</u>	<u>Examples of Activity</u>
1000	Instruction	Student classroom costs; teachers, substitutes, textbooks, supplies, etc.
2100	Support Services - Students	Nurses, psychologists, counselors, Guidance, Planning and Student Services
2200	Support Services - Instructional Staff	Curriculum, teacher professional development, media centers, testing
2300	Support Services - District Administration	Board of Education, superintendent, area administrators of schools
2400	Support Services - School Administration	Principals, assistant principals, office staff, registrars, school postage
2500	Support Services - Business	Business administrator, Accounting, Payroll, Purchasing
2600	Support Services - Operations and Maintenance	Utilities, Custodial, Maintenance, Central Warehouse, property management
2700	Support Services - Transportation	Student transportation to and from school, field trips
2800	Support Services - Other Central	Human Resources, Information Systems, Communications, Insurance Services
3100	Food Services	Nutrition Services
3300	Community Services	Pre-School, Adult Education, Community Education, coaches/advisor stipends, Foundation
4000	Facilities Acquisition and Construction	Major construction and maintenance projects; land, bus, and equipment purchases
5100	Debt Services	Repayment of bonds
8000	Foundation Donations	Donations earmarked for Foundation

Description	2024-25 Revised Budget	Encumbered Amount Monthly	August 2024-25 Activity	2024-25 FYTD Activity	Unencumbered Balance Remaining	Percent
<b>10 MAINTENANCE &amp; OPERATIONS 1000 LOCAL REVENUE</b>						
AD VALOREM TAXES	153,408,738.00	0.00	673,455.60	3,084,596.89	150,324,141.11	97.99%
AD VALOREM TAXES	16,317,262.00	0.00	1,180,929.16	1,180,929.16	15,136,332.84	92.76%
TUITIONS	1,397,155.00	0.00	53,875.00	57,127.25	1,340,027.75	95.91%
INVESTMENT EARNINGS	12,000,000.00	0.00	1,772,269.28	1,772,269.28	10,227,730.72	85.23%
OTHER LOCAL REVENUE	7,743,494.66	0.00	435,491.12	531,015.82	7,212,478.84	93.14%
<b>LOCAL REVENUE</b>	<b>190,866,649.66</b>	<b>0.00</b>	<b>4,116,020.16</b>	<b>6,625,938.40</b>	<b>184,240,711.26</b>	<b>96.53%</b>
<b>3000 STATE REVENUE</b>						
STATE REVENUE	210,249,818.00	0.00	17,772,108.64	35,647,525.29	174,602,292.71	83.05%
RESTRICTED GRANT OPTIONAL	59,975,289.00	0.00	5,478,813.13	20,382,643.34	39,592,645.66	66.01%
RESTRICTED GRANT VOC & OTHER	23,970,812.00	0.00	1,644,789.21	9,854,287.56	14,116,524.44	58.89%
UNRESTRICTED GRANT BASIC PROG	22,200.00	0.00	0.00	13,362.23	8,837.77	39.81%
RESTRICTED GRANT BASIC PROG	11,322,088.00	0.00	977,097.11	1,954,194.22	9,367,893.78	82.74%
RESTRICTED GRANT SPEC PURPOSE	44,152,524.00	0.00	2,559,905.85	15,551,589.45	28,600,934.55	64.78%
SCHOOL BLDG FOUNDATION AID	2,256,857.00	0.00	882,524.46	368,696.54	1,888,160.46	83.66%
MISCELLANEOUS STATE PROGRAMS	952,353.00	0.00	243,650.00	52,465.18	899,887.82	94.49%
SUPPLEMENTAL APPROPRIATIONS	43,749,418.30	0.00	3,067,367.51	7,661,557.12	36,087,861.18	82.49%
MISCELLANEOUS STATE REVENUE	52,334.00	0.00	0.00	417,084.51	-364,750.51	-696.97%
<b>STATE REVENUE</b>	<b>396,703,693.30</b>	<b>0.00</b>	<b>32,626,255.91</b>	<b>91,903,405.44</b>	<b>304,800,287.86</b>	<b>76.83%</b>
<b>4000 FEDERAL REVENUE</b>						
UNRESTRICTED GRANT THRU STATE	388,225.00	0.00	1,207,632.57	0.01	388,224.99	100.00%
RESTRICTED GRANT DIRECT	630,794.00	0.00	0.00	0.00	630,794.00	100.00%
RESTRICTED GRANT THRU STATE	18,045,876.00	0.00	129,707.78	125,448.80	17,920,427.20	99.30%
FEDERAL REVENUE OTHER AGENCIES	0.00	0.00	0.00	-0.01	0.01	0.00%
FEDERAL NCLB	2,908,825.00	0.00	719,746.72	0.01	2,908,824.99	100.00%
FEDERAL NCLB	78,926.00	0.00	0.00	0.00	78,926.00	100.00%
<b>FEDERAL REVENUE</b>	<b>22,052,646.00</b>	<b>0.00</b>	<b>2,057,087.07</b>	<b>125,448.81</b>	<b>21,927,197.19</b>	<b>99.43%</b>
<b>5000 OTHER LOCAL SOURCES</b>						
TRANSFER IN FROM OTHER FUNDS	-435,686.00	0.00	0.00	0.00	-435,686.00	100.00%
<b>OTHER LOCAL SOURCES</b>	<b>-435,686.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-435,686.00</b>	<b>100.00%</b>

Description	2024-25 Revised Budget	Encumbered Amount Monthly	August 2024-25 Activity	2024-25 FYTD Activity	Unencumbered Balance Remaining	Percent
MAINTENANCE & OPERATIONS	609,187,302.96	0.00	38,799,363.14	98,654,792.65	510,532,510.31	83.81%
===== 21 STUDENT ACTIVITIES FUND						
1000 LOCAL REVENUE						
TUITIONS	0.00	0.00	-1,660.00	0.00	0.00	0.00%
INVESTMENT EARNINGS	525,000.00	0.00	0.00	0.00	525,000.00	100.00%
FOUNDATION	250,000.00	0.00	586,971.61	778,445.15	-528,445.15	-211.38%
ACTIVITY	17,125,000.00	0.00	1,890,881.11	2,274,872.94	14,850,127.06	86.72%
OTHER LOCAL REVENUE	9,125,000.00	0.00	646,696.12	1,196,195.53	7,928,804.47	86.89%
LOCAL REVENUE	27,025,000.00	0.00	3,122,888.84	4,249,513.62	22,775,486.38	84.28%
STUDENT ACTIVITIES FUND	27,025,000.00	0.00	3,122,888.84	4,249,513.62	22,775,486.38	84.28%
=====						
26 TAX INCREMENT						
1000 LOCAL REVENUE						
AD VALOREM TAXES	30,441,179.00	0.00	0.00	0.00	30,441,179.00	100.00%
LOCAL REVENUE	30,441,179.00	0.00	0.00	0.00	30,441,179.00	100.00%
TAX INCREMENT	30,441,179.00	0.00	0.00	0.00	30,441,179.00	100.00%
=====						
31 DEBT SERVICE						
1000 LOCAL REVENUE						
AD VALOREM TAXES	15,274,955.00	0.00	72,637.00	324,988.14	14,949,966.86	97.87%
AD VALOREM TAXES	2,488,645.00	0.00	123,596.58	123,596.58	2,365,048.42	95.03%
INVESTMENT EARNINGS	400,000.00	0.00	807.07	807.07	399,192.93	99.80%
LOCAL REVENUE	18,163,600.00	0.00	197,040.65	449,391.79	17,714,208.21	97.53%
DEBT SERVICE	18,163,600.00	0.00	197,040.65	449,391.79	17,714,208.21	97.53%
=====						
32 CAPITAL OUTLAY						
1000 LOCAL REVENUE						
AD VALOREM TAXES	47,048,310.00	0.00	199,891.70	913,923.42	46,134,386.58	98.06%
AD VALOREM TAXES	3,214,090.00	0.00	349,718.57	349,718.57	2,864,371.43	89.12%
INVESTMENT EARNINGS	3,500,000.00	0.00	79,549.84	79,549.84	3,420,450.16	97.73%
ACTIVITY	100,000.00	0.00	63,799.47	63,799.47	36,200.53	36.20%
LOCAL REVENUE	53,862,400.00	0.00	692,959.58	1,406,991.30	52,455,408.70	97.39%

Description	2024-25 Revised Budget	Encumbered Amount Monthly	August 2024-25 Activity	2024-25 FYTD Activity	Unencumbered Balance Remaining	Percent
32 CAPITAL OUTLAY 3000 STATE REVENUE						
SCHOOL BLDG FOUNDATION AID	297,127.00	0.00	24,760.62	49,521.24	247,605.76	83.33%
STATE REVENUE	297,127.00	0.00	24,760.62	49,521.24	247,605.76	83.33%
4000 FEDERAL REVENUE						
RESTRICTED GRANT DIRECT	0.00	0.00	18,562.50	0.00	0.00	0.00%
FEDERAL REVENUE OTHER AGENCIES	419,258.00	0.00	3,697.47	3,697.47	415,560.53	99.12%
FEDERAL REVENUE	419,258.00	0.00	22,259.97	3,697.47	415,560.53	99.12%
5000 OTHER LOCAL SOURCES						
SALE OF FIXED ASSETS	50,000.00	0.00	9,337.34	8,656.64	41,343.36	82.69%
OTHER LOCAL SOURCES	50,000.00	0.00	9,337.34	8,656.64	41,343.36	82.69%
CAPITAL OUTLAY	54,628,785.00	0.00	749,317.51	1,468,866.65	53,159,918.35	97.31%
51 SCHOOL FOODS						
1000 LOCAL REVENUE						
INVESTMENT EARNINGS	500,000.00	0.00	0.00	0.00	500,000.00	100.00%
FOOD SERVICES REVENUE	8,120,000.00	0.00	167,861.23	911,180.86	7,208,819.14	88.78%
OTHER LOCAL REVENUE	50,000.00	0.00	96.00	9,348.40	40,651.60	81.30%
LOCAL REVENUE	8,670,000.00	0.00	167,957.23	920,529.26	7,749,470.74	89.38%
3000 STATE REVENUE						
RESTRICTED GRANT VOC & OTHER	6,600,000.00	0.00	0.00	0.00	6,600,000.00	100.00%
STATE REVENUE	6,600,000.00	0.00	0.00	0.00	6,600,000.00	100.00%
4000 FEDERAL REVENUE						
RESTRICTED GRANT THRU STATE	9,836,000.00	0.00	84.95	1,432.95	9,834,567.05	99.99%

Description	2024-25 Revised Budget	Encumbered Amount	August 2024-25 Monthly Activity	2024-25 FYTD Activity	2024-25 Unencumbered Balance Remaining	Percent	
FEDERAL REVENUE	9,836,000.00	0.00	84.95	1,432.95	9,834,567.05	99.99%	
SCHOOL FOODS	25,106,000.00	0.00	168,042.18	921,962.21	24,184,037.79	96.33%	
INSURED 1000 LOCAL REVENUE							60 HEALTH & ACCIDENT SELF
INVESTMENT EARNINGS	250,000.00	0.00	0.00	0.00	250,000.00	100.00%	
OTHER LOCAL REVENUE	59,715,000.00	0.00	36,205.79	1,656,311.29	58,058,688.71	97.23%	
LOCAL REVENUE	59,965,000.00	0.00	36,205.79	1,656,311.29	58,308,688.71	97.24%	
HEALTH & ACCIDENT SELF INSURED	59,965,000.00	0.00	36,205.79	1,656,311.29	58,308,688.71	97.24%	
75 FOUNDATION							
1000 LOCAL REVENUE							
INVESTMENT EARNINGS	30,800.00	0.00	0.00	0.00	30,800.00	100.00%	
LOCAL REVENUE	30,800.00	0.00	0.00	0.00	30,800.00	100.00%	
5000 OTHER LOCAL SOURCES							
TRANSFER IN FROM OTHER FUNDS	435,686.00	0.00	0.00	0.00	435,686.00	100.00%	
OTHER LOCAL SOURCES	435,686.00	0.00	0.00	0.00	435,686.00	100.00%	
8000 CHALLENGE RACE							
CHALLENGE RACE	2,000,000.00	0.00	9,525.02	290,051.53	1,709,948.47	85.50%	
	0.00	0.00	4,500.00	302,501.94	-302,501.94	0.00%	
AEROSPACE PROGRAM	0.00	0.00	4,348.00	657,608.63	-657,608.63	0.00%	
CHALLENGE RACE	0.00	0.00	2,750.00	205,889.72	-205,889.72	0.00%	
DECA	0.00	0.00	6,750.00	285,139.23	-285,139.23	0.00%	
MUSIC PROGRAM	0.00	0.00	2,000.00	198,598.92	-198,598.92	0.00%	
FOUNDATION	0.00	0.00	5,500.00	19,873.57	-19,873.57	0.00%	
DEWYEA'S CLASS	0.00	0.00	5,000.00	19,421.59	-19,421.59	0.00%	
MCLEANS CLASS	0.00	0.00	6,500.00	37,327.01	-37,327.01	0.00%	
SANDER'S CLASS	0.00	0.00	1,200.00	19,044.14	-19,044.14	0.00%	

Description	2024-25 Revised Budget	Encumbered Amount	August Monthly Activity	2024-25 FYTD Activity	2024-25 Unencumbered Balance Remaining	Percent
CHALLENGE RACE	2,000,000.00	0.00	48,073.02	2,035,456.28	-35,456.28	-1.77%
9000	0.00	0.00	0.00	-14,796.73	14,796.73	0.00%
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>-14,796.73</u>	<u>14,796.73</u>	<u>0.00%</u>
FOUNDATION	<u>2,466,486.00</u>	<u>0.00</u>	<u>48,073.02</u>	<u>2,020,659.55</u>	<u>445,826.45</u>	<u>18.08%</u>

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~~Board Revenue Report (RBRD) (Date: 8/2024)~~

7:00 AM

Description	2024-25 Revised Budget	Encumbered Amount Monthly	August 2024-25 Activity	2024-25 FYTD Activity	2024-25 Unencumbered Balance Remaining	Percent Remaining
Grand Revenue Totals	826,983,352.96	0.00	43,120,931.13	109,421,497.76	717,561,855.20	86.77%

Number of Accounts: 1984

\*\*\*\*\* End of report \*\*\*\*\*

Description	2024-25 Revised Budget	Encumbered Amount Monthly	August 2024-25 Activity	2024-25 FYTD Activity	Unencumbered Balance Remaining	Percent
11	MAINTENANCE & OPERATIONS					
1000	INSTRUCTION					
SALARIES	261,728,755.39	0.00	2,744,768.21	2,778,167.30	258,950,588.09	98.94%
EMPLOYEE BENEFITS	107,227,432.00	0.00	977,376.39	1,120,246.94	106,107,185.06	98.96%
CONTRACT SERVICES	4,285,643.00	13,893.47	190,055.33	230,494.48	4,041,255.05	94.30%
REPAIRS	119,800.00	0.00	10.00	1,998.58	117,801.42	98.33%
MISCELLANEOUS	1,447,393.00	3,498.73	16,195.27	12,998.52	1,430,895.75	98.86%
SUPPLIES	32,176,817.57	1,446,020.66	2,384,430.21	3,216,588.58	27,514,208.33	85.51%
EQUIPMENT	418,144.00	217,692.17	267,083.19	380,660.48	-180,208.65	-43.10%
OTHER OBJECTS	94,315.00	0.00	1,307.04	14,245.36	80,069.64	84.90%
INSTRUCTION	407,498,299.96	1,681,105.03	6,581,225.64	7,755,400.24	398,061,794.69	97.68%
2100	SUPPORT SERVICES STUDENTS					
SALARIES	32,764,640.00	0.00	678,659.92	1,156,575.94	31,608,064.06	96.47%
EMPLOYEE BENEFITS	13,763,224.00	0.00	207,590.94	349,542.77	13,413,681.23	97.46%
CONTRACT SERVICES	687,106.00	0.01	6,565.99	4,215.99	682,890.00	99.39%
REPAIRS	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
MISCELLANEOUS	117,239.00	10,062.81	1,583.95	4,387.93	102,788.26	87.67%
SUPPLIES	1,326,829.00	866.50	4,034.12	4,138.34	1,321,824.16	99.62%
EQUIPMENT	10,000.00	0.00	0.00	0.00	10,000.00	100.00%
OTHER OBJECTS	25,805.00	0.00	388.50	738.50	25,066.50	97.14%
SUPPORT SERVICES STUDENTS	48,695,843.00	10,929.32	898,823.42	1,519,599.47	47,165,314.21	96.86%
2200	SUPPORT SERVICES INSTRCT STAFF					
SALARIES	14,756,672.00	0.00	576,155.74	1,130,856.30	13,625,815.70	92.34%
EMPLOYEE BENEFITS	5,606,400.00	0.00	190,342.87	376,081.12	5,230,318.88	93.29%
CONTRACT SERVICES	2,588,478.00	136,335.34	219,668.82	242,797.51	2,209,345.15	85.35%
REPAIRS	8,430.00	0.00	1,527.00	1,527.00	6,903.00	81.89%
MISCELLANEOUS	503,538.00	1,419.16	77,081.77	98,224.55	403,894.29	80.21%
SUPPLIES	3,352,637.31	142,134.52	179,481.20	191,185.66	3,019,317.13	90.06%
EQUIPMENT	9,200.00	0.00	0.00	0.00	9,200.00	100.00%
OTHER OBJECTS	46,011.30	0.00	915.00	915.00	45,096.30	98.01%
SUPPORT SERVICES INSTRCT STAFF	26,871,366.61	279,889.02	1,245,172.40	2,041,587.14	24,549,890.45	91.36%
2300	SUPPORT SERVICES DIST GEN ADMN					
SALARIES	2,721,770.00	0.00	230,128.71	469,370.42	2,252,399.58	82.75%
EMPLOYEE BENEFITS	1,055,226.00	0.00	86,050.28	176,215.75	879,010.25	83.30%
CONTRACT SERVICES	508,452.00	0.00	96,704.20	96,984.27	411,467.73	80.93%
MISCELLANEOUS	166,590.00	0.00	2,820.02	3,367.80	163,222.20	97.98%
SUPPLIES	109,294.00	141.00	12,793.26	42,524.05	66,628.95	60.96%
OTHER OBJECTS	65,100.00	200.00	0.00	8,055.00	56,845.00	87.32%
SUPPORT SERVICES DIST GEN ADMN	4,626,432.00	341.00	428,496.47	796,517.29	3,829,573.71	82.78%
2400	SUPPORT SERVICES SCHOOL ADMIN					

Description	2024-25 Revised Budget	Encumbered Amount Monthly	August 2024-25 Activity	2024-25 FYTD Activity	Unencumbered Balance Remaining	Percent
<b>11 MAINTENANCE &amp; OPERATIONS</b>						
SALARIES	32,265,943.00	0.00	2,408,605.36	4,724,658.21	27,541,284.79	85.36%
EMPLOYEE BENEFITS	12,843,868.00	0.00	902,105.06	1,720,183.74	11,123,684.26	86.61%
CONTRACT SERVICES	0.00	0.00	0.00	525.00	-525.00	0.00%
MISCELLANEOUS	663,730.51	67,646.22	24,821.75	28,367.49	567,716.80	85.53%
SUPPLIES	125,700.00	236.12	5,090.89	4,965.89	120,497.99	95.86%
EQUIPMENT	387,420.00	0.00	0.00	0.00	387,420.00	100.00%
OTHER OBJECTS	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
<b>SUPPORT SERVICES SCHOOL ADMIN</b>	<b>46,289,161.51</b>	<b>67,882.34</b>	<b>3,340,623.06</b>	<b>6,478,700.33</b>	<b>39,742,578.84</b>	<b>85.86%</b>
<b>2500 SUPPORT SERVICES BUSINESS</b>						
SALARIES	2,187,350.00	0.00	174,958.65	360,355.09	1,826,994.91	83.53%
EMPLOYEE BENEFITS	956,636.00	0.00	71,223.23	145,552.81	811,083.19	84.78%
CONTRACT SERVICES	5,455.00	0.00	0.00	0.00	5,455.00	100.00%
REPAIRS	300.00	0.00	0.00	0.00	300.00	100.00%
MISCELLANEOUS	3,493,722.00	0.00	-62,599.49	-62,720.09	3,556,442.09	101.80%
SUPPLIES	23,630.00	39.99	5,102.61	5,312.49	18,277.52	77.35%
EQUIPMENT	1,610.00	0.00	0.00	0.00	1,610.00	100.00%
OTHER OBJECTS	5,650.00	0.00	0.00	0.00	5,650.00	100.00%
<b>SUPPORT SERVICES BUSINESS</b>	<b>6,674,353.00</b>	<b>39.99</b>	<b>188,685.00</b>	<b>448,500.30</b>	<b>6,225,812.71</b>	<b>93.28%</b>
<b>2600 OPERATION/MAINT OF PLANT</b>						
SALARIES	26,081,415.00	0.00	1,678,901.17	3,620,781.42	22,460,633.58	86.12%
EMPLOYEE BENEFITS	12,259,360.00	0.00	635,959.94	1,333,754.46	10,925,605.54	89.12%
CONTRACT SERVICES	232,215.00	0.00	23,095.81	45,717.12	186,497.88	80.31%
REPAIRS	1,760,422.00	15,644.55	113,479.27	146,077.22	1,598,700.23	90.81%
MISCELLANEOUS	182,550.00	44,055.17	12,034.86	14,870.24	123,624.59	67.72%
SUPPLIES	20,389,470.00	91,295.60	1,748,459.63	2,561,996.13	17,736,178.27	86.99%
EQUIPMENT	9,900.00	25,000.00	0.00	0.00	-15,100.00	-152.53%
OTHER OBJECTS	22,680.00	0.00	0.00	0.00	22,680.00	100.00%
<b>OPERATION/MAINT OF PLANT</b>	<b>60,938,012.00</b>	<b>175,995.32</b>	<b>4,211,930.68</b>	<b>7,723,196.59</b>	<b>53,038,820.09</b>	<b>87.04%</b>
<b>2700 STUDENT TRANSPORTATION SERVICE</b>						
SALARIES	11,947,824.00	0.00	330,545.89	715,060.90	11,232,763.10	94.02%
EMPLOYEE BENEFITS	6,354,241.00	0.00	116,709.58	248,100.03	6,106,140.97	96.10%
CONTRACT SERVICES	191,500.00	0.00	2,373.00	2,265.00	189,235.00	98.82%
REPAIRS	45,000.00	7,524.12	6,558.63	9,054.28	28,421.60	63.16%
MISCELLANEOUS	166,124.00	0.00	1,598.86	3,871.96	162,252.04	97.67%
SUPPLIES	3,235,110.00	1,298.53	334,332.73	421,610.56	2,812,200.91	86.93%
EQUIPMENT	35,000.00	0.00	5,344.00	5,344.00	29,656.00	84.73%
OTHER OBJECTS	7,000.00	0.00	295.00	472.00	6,528.00	93.26%
<b>STUDENT TRANSPORTATION SERVICE</b>	<b>21,981,799.00</b>	<b>8,822.65</b>	<b>797,757.69</b>	<b>1,405,778.73</b>	<b>20,567,197.62</b>	<b>93.56%</b>
<b>2800 SUPPORT SERVICES CENTRAL</b>						

Description	2024-25 Revised Budget	Encumbered Amount	August 2024-25 Monthly Activity	2024-25 FYTD Activity	Unencumbered Balance Remaining	Percent
<b>11</b>	<b>MAINTENANCE &amp; OPERATIONS</b>					
SALARIES	4,947,643.00	0.00	393,035.57	812,519.81	4,135,123.19	83.58%
EMPLOYEE BENEFITS	1,991,100.00	0.00	147,141.00	300,202.95	1,690,897.05	84.92%
CONTRACT SERVICES	1,668,902.00	161,740.42	14,480.75	284,426.02	1,222,735.56	73.27%
REPAIRS	350,000.00	0.00	242.00	3,681.00	346,319.00	98.95%
MISCELLANEOUS	317,551.00	8,950.00	9,779.02	49,463.88	259,137.12	81.60%
SUPPLIES	228,390.00	797.90	10,542.73	31,800.18	195,791.92	85.73%
EQUIPMENT	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
OTHER OBJECTS	23,500.00	0.00	650.00	650.00	22,850.00	97.23%
<b>SUPPORT SERVICES CENTRAL</b>	<b>9,529,086.00</b>	<b>171,488.32</b>	<b>575,871.07</b>	<b>1,482,743.84</b>	<b>7,874,853.84</b>	<b>82.64%</b>
<b>3100</b>	<b>FOOD SERVICES</b>					
SALARIES	6,700.00	0.00	0.00	0.00	6,700.00	100.00%
EMPLOYEE BENEFITS	2,106.00	0.00	0.00	0.00	2,106.00	100.00%
<b>FOOD SERVICES</b>	<b>8,806.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,806.00</b>	<b>100.00%</b>
<b>3300</b>	<b>COMMUNITY SERVICES</b>					
SALARIES	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
EMPLOYEE BENEFITS	786.00	0.00	0.00	0.00	786.00	100.00%
<b>COMMUNITY SERVICES</b>	<b>3,286.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,286.00</b>	<b>100.00%</b>
<b>5100</b>	<b>DEBT SERVICES</b>					
OTHER OBJECTS	562,508.00	0.00	0.00	0.00	562,508.00	100.00%
<b>DEBT SERVICES</b>	<b>562,508.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>562,508.00</b>	<b>100.00%</b>
<b>MAINTENANCE &amp; OPERATIONS</b>	<b>633,678,953.08</b>	<b>2,396,492.99</b>	<b>18,268,585.43</b>	<b>29,652,023.93</b>	<b>601,630,436.16</b>	<b>94.94%</b>
<b>21</b>	<b>STUDENT ACTIVITIES FUND</b>					
<b>1000</b>	<b>INSTRUCTION</b>					
SALARIES	0.00	0.00	146,380.49	393,608.83	-393,608.83	0.00%
EMPLOYEE BENEFITS	0.00	0.00	23,741.34	91,050.62	-91,050.62	0.00%
CONTRACT SERVICES	8,675,000.00	0.00	118,009.35	142,900.08	8,532,099.92	98.35%
REPAIRS	0.00	0.00	1,875.97	2,190.85	-2,190.85	0.00%
MISCELLANEOUS	0.00	0.00	226,743.62	303,436.11	-303,436.11	0.00%
SUPPLIES	16,175,000.00	206,797.59	791,973.51	853,488.13	15,114,714.28	93.44%
EQUIPMENT	725,000.00	0.00	8,995.00	8,995.00	716,005.00	98.76%
OTHER OBJECTS	3,275,000.00	0.00	49,116.28	50,869.28	3,224,130.72	98.45%
<b>INSTRUCTION</b>	<b>28,850,000.00</b>	<b>206,797.59</b>	<b>1,366,835.56</b>	<b>1,846,538.90</b>	<b>26,796,663.51</b>	<b>92.88%</b>

Description	2024-25 Revised Budget	Encumbered Amount Monthly	August 2024-25 Activity	2024-25 FYTD Activity	2024-25 Unencumbered Balance Remaining	Percent
21						
STUDENT ACTIVITIES FUND						
2400						
SUPPORT SERVICES SCHOOL ADMIN						
SALARIES	0.00	0.00	365.37	2,257.12	-2,257.12	0.00%
EMPLOYEE BENEFITS	0.00	0.00	28.32	174.92	-174.92	0.00%
CONTRACT SERVICES	0.00	0.00	30.00	30.00	-30.00	0.00%
SUPPORT SERVICES SCHOOL ADMIN	0.00	0.00	423.69	2,462.04	-2,462.04	0.00%
STUDENT ACTIVITIES FUND	28,850,000.00	206,797.59	1,367,259.25	1,849,000.94	26,794,201.47	92.87%
26						
TAX INCREMENT						
3300						
COMMUNITY SERVICES						
OTHER OBJECTS	30,441,179.00	0.00	0.00	0.00	30,441,179.00	100.00%
COMMUNITY SERVICES	30,441,179.00	0.00	0.00	0.00	30,441,179.00	100.00%
TAX INCREMENT	30,441,179.00	0.00	0.00	0.00	30,441,179.00	100.00%
31						
DEBT SERVICE						
5100						
DEBT SERVICES						
OTHER OBJECTS	17,112,098.00	0.00	0.00	0.00	17,112,098.00	100.00%
DEBT SERVICES	17,112,098.00	0.00	0.00	0.00	17,112,098.00	100.00%
DEBT SERVICE	17,112,098.00	0.00	0.00	0.00	17,112,098.00	100.00%
32						
CAPITAL OUTLAY						
1000						
INSTRUCTION						
SUPPLIES	958,335.19	0.01	8,021.46	17,244.95	941,090.23	98.20%
INSTRUCTION	958,335.19	0.01	8,021.46	17,244.95	941,090.23	98.20%
2200						
SUPPORT SERVICES INSTRCT STAFF						

Description	2024-25 Revised Budget	Encumbered Amount Monthly	August 2024-25 Activity	2024-25 FYTD Activity	2024-25 Unencumbered Balance Remaining	Percent
SUPPLIES	78,348.96	68,955.74	323.26	323.26	9,069.96	11.58%
SUPPORT SERVICES INSTRCT STAFF	78,348.96	68,955.74	323.26	323.26	9,069.96	11.58%
2300 SUPPORT SERVICES DIST GEN ADMN						CAPITAL OUTLAY
MISCELLANEOUS	0.00	0.00	2,000.00	2,000.00	-2,000.00	0.00%
SUPPORT SERVICES DIST GEN ADMN	0.00	0.00	2,000.00	2,000.00	-2,000.00	0.00%
2600 OPERATION/MAINT OF PLANT						
SALARIES	45,000.00	0.00	0.00	0.00	45,000.00	100.00%
CONTRACT SERVICES	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
REPAIRS	402,010.00	61,670.00	77,945.67	77,945.67	262,394.33	65.27%
MISCELLANEOUS	16,400.00	0.00	214.32	427.48	15,972.52	97.39%
SUPPLIES	13,200.00	0.00	0.00	0.00	13,200.00	100.00%
EQUIPMENT	21,001,000.00	1,103,515.37	37,953.22	124,254.00	19,773,230.63	94.15%
OTHER OBJECTS	88,000.00	0.00	422.66	532.66	87,467.34	99.39%
OPERATION/MAINT OF PLANT	21,570,610.00	1,165,185.37	116,535.87	203,159.81	20,202,264.82	93.66%
4000 FACILITIES AQUISION & CONSTR						
SALARIES	516,255.00	0.00	33,280.77	70,847.53	445,407.47	86.28%
EMPLOYEE BENEFITS	225,573.00	0.00	12,853.51	27,054.55	198,518.45	88.01%
FACILITIES AQUISION & CONSTR	741,828.00	0.00	46,134.28	97,902.08	643,925.92	86.80%
4100 SITE ACQUISITION SERVICES						
CONTRACT SERVICES	37,000.00	0.00	0.00	0.00	37,000.00	100.00%
EQUIPMENT	7,500,000.00	0.00	0.00	0.00	7,500,000.00	100.00%
SITE ACQUISITION SERVICES	7,537,000.00	0.00	0.00	0.00	7,537,000.00	100.00%
4200 SITE IMPROVEMENT SERVICES						
EQUIPMENT	13,554,432.92	6,251,076.04	2,692,429.78	3,378,063.72	3,925,293.16	28.96%
SITE IMPROVEMENT SERVICES	13,554,432.92	6,251,076.04	2,692,429.78	3,378,063.72	3,925,293.16	28.96%
4300 ARCHITECTURAL & ENGINEERING						

Description	2024-25 Revised Budget	Encumbered Amount Monthly	August 2024-25 Activity	2024-25 FYTD Activity	2024-25 Unencumbered Balance Remaining	Percent
EQUIPMENT	23,626,657.93	3,246,423.56	1,932,466.13	1,926,321.13	18,453,913.24	78.11%
ARCHITECTURAL & ENGINEERING	23,626,657.93	3,246,423.56	1,932,466.13	1,926,321.13	18,453,913.24	78.11%
4400 BUILDING REPAIRS & REMODELING						CAPITAL OUTLAY
EQUIPMENT	6,000,000.00	1,445,707.30	1,521,549.26	960,561.90	3,593,730.80	59.90%
BUILDING REPAIRS & REMODELING	6,000,000.00	1,445,707.30	1,521,549.26	960,561.90	3,593,730.80	59.90%
4500 BUILDING ACQUISITION/CONSTRUCT						
SUPPLIES	263,979.62	31,800.05	133,720.31	167,386.42	64,793.15	24.54%
EQUIPMENT	2,861,620.67	260,159.49	782,894.90	827,679.28	1,773,781.90	61.99%
BUILDING ACQUISITION/CONSTRUCT	3,125,600.29	291,959.54	916,615.21	995,065.70	1,838,575.05	58.82%
4600 BUILDING IMPROVEMENT SERVICES						
SUPPLIES	0.00	17,754.51	18,369.55	20,763.38	-38,517.89	0.00%
EQUIPMENT	1,419,092.00	278,557.48	41,367.47	57,757.92	1,082,776.60	76.30%
BUILDING IMPROVEMENT SERVICES	1,419,092.00	296,311.99	59,737.02	78,521.30	1,044,258.71	73.59%
4700 DATA PROCESSING						
SUPPLIES	0.00	796.17	13,113.00	13,113.00	-13,909.17	0.00%
EQUIPMENT	2,290,000.00	3,413.00	473,878.36	586,093.36	1,700,493.64	74.26%
DATA PROCESSING	2,290,000.00	4,209.17	486,991.36	599,206.36	1,686,584.47	73.65%
4800 VEHICLES						
EQUIPMENT	3,349,160.00	845,073.59	770,645.00	798,954.00	1,705,132.41	50.91%
VEHICLES	3,349,160.00	845,073.59	770,645.00	798,954.00	1,705,132.41	50.91%
5100 DEBT SERVICES						
OTHER OBJECTS	2,397,947.00	0.00	0.00	0.00	2,397,947.00	100.00%
DEBT SERVICES	2,397,947.00	0.00	0.00	0.00	2,397,947.00	100.00%

Description	2024-25 Revised Budget	Encumbered Amount Monthly	August 2024-25 Activity	2024-25 FYTD Activity	Unencumbered Balance Remaining	Percent			
5400	OTHER FINANCING SOURCES								
OTHER OBJECTS	3,108,000.00	0.00	0.00	0.00	3,108,000.00	100.00%			
OTHER FINANCING SOURCES	3,108,000.00	0.00	0.00	0.00	3,108,000.00	100.00%			
CAPITAL OUTLAY	89,757,012.29	13,614,902.31	8,553,448.63	9,057,324.21	67,084,785.77	74.74%			
INSTRUCTION							51	SCHOOL	FOODS 1000
CONTRACT SERVICES	179.00	0.00	3.08	6.16	172.84	96.56%			
INSTRUCTION	179.00	0.00	3.08	6.16	172.84	96.56%			
3100	FOOD SERVICES								
SALARIES	10,391,679.00	0.00	111,802.11	327,332.23	10,064,346.77	96.85%			
EMPLOYEE BENEFITS	3,768,483.00	0.00	35,262.38	102,433.57	3,666,049.43	97.28%			
CONTRACT SERVICES	330,435.00	0.00	6,145.91	55,290.95	275,144.05	83.27%			
MISCELLANEOUS	51,000.00	3,255.77	1,331.38	2,114.44	45,629.79	89.47%			
SUPPLIES	13,646,300.00	28,671.06	775,168.31	672,111.31	12,945,517.63	94.86%			
EQUIPMENT	475,000.00	6,417.52	2,946.27	2,946.27	465,636.21	98.03%			
OTHER OBJECTS	1,480,396.00	0.00	0.00	0.00	1,480,396.00	100.00%			
FOOD SERVICES	30,143,293.00	38,344.35	932,656.36	1,162,228.77	28,942,719.88	96.02%			
SCHOOL FOODS	30,143,472.00	38,344.35	932,659.44	1,162,234.93	28,942,892.72	96.02%			
60	HEALTH & ACCIDENT SELF INSURED								
2800	SUPPORT SERVICES CENTRAL								
EMPLOYEE BENEFITS	56,800,950.00	0.00	4,403,513.62	10,364,188.80	46,436,761.20	81.75%			
CONTRACT SERVICES	3,182,000.00	0.00	415,579.52	488,616.03	2,693,383.97	84.64%			
MISCELLANEOUS	1,000.00	0.00	295.58	295.58	704.42	70.44%			
SUPPLIES	3,000.00	0.00	1,889.00	0.00	3,000.00	100.00%			
SUPPORT SERVICES CENTRAL	59,986,950.00	0.00	4,821,277.72	10,853,100.41	49,133,849.59	81.91%			
HEALTH & ACCIDENT SELF INSURED	59,986,950.00	0.00	4,821,277.72	10,853,100.41	49,133,849.59	81.91%			

Description	2024-25 Revised Budget	Encumbered Amount Monthly	August 2024-25 Activity	2024-25 FYTD Activity	Unencumbered Balance Remaining	Percent
75 FOUNDATION						
1000 INSTRUCTION						
CONTRACT SERVICES	74.00	0.00	3.08	6.16	67.84	91.68%
INSTRUCTION	74.00	0.00	3.08	6.16	67.84	91.68%
1400 INSTRUCTION						
SUPPLIES	171,000.00	0.00	0.00	0.00	171,000.00	100.00%
INSTRUCTION	171,000.00	0.00	0.00	171,000.00	100.00%	75 FOUNDATION
2200 SUPPORT SERVICES INSTRCT STAFF						
MISCELLANEOUS	21,000.00	0.00	0.00	0.00	21,000.00	100.00%
SUPPORT SERVICES INSTRCT STAFF	21,000.00	0.00	0.00	0.00	21,000.00	100.00%
3300 COMMUNITY SERVICES						
SALARIES	281,864.00	0.00	19,963.59	42,986.58	238,877.42	84.75%
EMPLOYEE BENEFITS	127,545.00	0.00	7,691.31	16,214.33	111,330.67	87.29%
CONTRACT SERVICES	3,150.00	0.00	0.00	25.71	3,124.29	99.18%
MISCELLANEOUS	6,800.00	0.00	72.19	72.19	6,727.81	98.94%
SUPPLIES	1,369,677.00	0.00	705.47	800.65	1,368,876.35	99.94%
OTHER OBJECTS	7,650.00	0.00	0.00	500.00	7,150.00	93.46%
COMMUNITY SERVICES	1,796,686.00	0.00	28,432.56	60,599.46	1,736,086.54	96.63%
6500 OTHER FOUNDATION PROGRAMS						
EQUIPMENT	94,000.00	0.00	0.00	0.00	94,000.00	100.00%
OTHER FOUNDATION PROGRAMS	94,000.00	0.00	0.00	0.00	94,000.00	100.00%
8000 5K FUN RUN						
CONTRACT SERVICES	15,000.00	0.00	1,400.00	2,800.00	12,200.00	81.33%
MISCELLANEOUS	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
SUPPLIES	35,000.00	0.00	5,838.30	5,838.30	29,161.70	83.32%
OTHER OBJECTS	20,500.00	0.00	0.00	0.00	20,500.00	100.00%

Description	2024-25 Revised Budget	Encumbered Amount Monthly	August 2024-25 Activity FYTD	2024-25 Activity FYTD	Unencumbered Balance Remaining	Percent
5K FUN RUN	71,500.00	0.00	7,238.30	8,638.30	62,861.70	87.92%
8100 OTHER FOUNDATION PROGRAMS						
SUPPLIES	0.00	0.00	13,340.00	20,090.00	-20,090.00	0.00%
OTHER FOUNDATION PROGRAMS	0.00	0.00	13,340.00	20,090.00	-20,090.00	0.00%
8200 AEROSPACE PROGRAM						
CONTRACT SERVICES	20,000.00	0.00	0.00	28,460.45	-8,460.45	-42.30%
REPAIRS	4,500.00	0.00	0.00	0.00	4,500.00	100.00%
MISCELLANEOUS	30,000.00	0.00	2,743.99	6,890.96	23,109.04	77.03%
SUPPLIES	60,000.00	0.00	10,054.13	32,244.49	27,755.51	46.26%
AEROSPACE PROGRAM	114,500.00	0.00	12,798.12	67,595.90	46,904.10	40.96% 75 FOUNDATION
8300 CHALLENGE RACE						
SUPPLIES	0.00	767.77	4,042.14	4,042.14	-4,809.91	0.00%
CHALLENGE RACE	0.00	767.77	4,042.14	4,042.14	-4,809.91	0.00%
8400 DECA						
SUPPLIES	0.00	0.00	12,370.48	21,781.92	-21,781.92	0.00%
EQUIPMENT	0.00	0.00	5,065.02	5,065.02	-5,065.02	0.00%
DECA	0.00	0.00	17,435.50	26,846.94	-26,846.94	0.00%
8500 MUSIC PROGRAM						
MISCELLANEOUS	0.00	0.00	0.00	123.16	-123.16	0.00%
SUPPLIES	0.00	0.00	2,294.37	2,294.37	-2,294.37	0.00%
MUSIC PROGRAM	0.00	0.00	2,294.37	2,417.53	-2,417.53	0.00%
8600 OTHER FOUNDATION PROGRAMS						
CONTRACT SERVICES	70,000.00	0.00	0.00	0.00	70,000.00	100.00%
SUPPLIES	41,000.00	69.00	0.00	264.41	40,666.59	99.19%
EQUIPMENT	71,000.00	0.00	0.00	0.00	71,000.00	100.00%

Description	2024-25 Revised Budget	Encumbered Amount	August Monthly Activity	2024-25 FYTD Activity	2024-25 Unencumbered Balance Remaining	Percent
OTHER FOUNDATION PROGRAMS	182,000.00	69.00	0.00	264.41	181,666.59	99.82%
8800 MCLEAN'S CLASS						
SUPPLIES	0.00	0.00	1,811.23	3,081.81	-3,081.81	0.00%
MCLEAN'S CLASS	0.00	0.00	1,811.23	3,081.81	-3,081.81	0.00%
9900						
CONTRACT SERVICES	0.00	0.00	0.00	-27,360.45	27,360.45	0.00%
SUPPLIES	0.00	0.00	0.00	-13,771.73	13,771.73	0.00%
	0.00	0.00	-41,132.18	41,132.18	0.00%	
FOUNDATION	2,450,760.00	836.77	87,395.30	152,450.47	2,297,472.76	93.75%
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_ Grand Expense Totals	892,420,424.37	16,257,374.01	34,030,625.77	52,726,134.89	823,436,915.47	92.27%

05.24.06.00.00

~~Board Expense Report (EBRD) (Date: 8/2024)~~

7:04 AM

Description	2024-25 Revised Budget	Encumbered Amount	August 2024-25 Monthly Activity	2024-25 FYTD Activity	Unencumbered Balance	Percent Remaining	Number of
Accounts: 17831							

\*\*\*\*\* End of report \*\*\*\*\*

SUBJECT: LIBRARY MEDIA SELECTION AND REVIEW

**I. Board Directive**

- A. It is the belief of the Board of Education that every student should have access to a library media center that offers a variety of materials, formats, and genres to meet multiple reading purposes: enjoyment, acquisition of knowledge, answering questions, different languages, emerging technologies, and personal growth. ~~to support classroom instruction, provides opportunities for research, and meets differing educational and recreational needs and interests. Students shall be encouraged to use library media materials to expand their knowledge, understanding, appreciation, and enjoyment of the world in which they live.~~
- B. *The First Amendment of the United States Constitution* guides the Jordan School District library media centers in both selection of materials and review of challenged materials. The *First Amendment* states: “Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech or of the press...”
- C. This policy specifies the process for identifying materials to be included or disqualified from use in libraries and schools based on Utah Code [Section 53G-10-103, Sensitive Instructional Materials](#), state and federal law, [Board Rule 277-217, Educator Standards and LEA Reporting](#), or based on age appropriate contents.
- D. The Board delegates responsibility for ~~developing and~~ administering this policy to the District Administration.

**II. Administrative Policy**

The Library Media Selection and Review policy shall be administered according to the following administrative policy provisions:

**A. Selection of Materials**

The responsibility for selection rests with trained library personnel under the direction of the Jordan School District Board of Education, using the following criteria:

- 1. Overall purpose and educational significance
- 2. Legality
- 3. Age and developmental appropriateness, including consideration of violence, pervasive vulgarity, self-harm, etc.
- 4. Timeliness and/or permanence
- 5. Readability and accessibility for intended audience
- 6. Artistic quality and literary style
- 7. Reputation and significance of author, producer, and/or publisher
- 8. Variety of format with efforts to incorporate emerging technologies
- 9. Quality and value commensurate with cost and/or need

**B. Responsibility for Selection**

- 1. The professional library media specialist assigned to the school and the school principal, working in cooperation with staff members, shall be responsible for the selection of materials for school library media centers. This includes material acquired through grants, book fairs, and other donations. Each library media

SUBJECT: LIBRARY MEDIA SELECTION AND REVIEW

specialist holds either a master’s degree or an endorsement in library media science and is qualified to make selections in a responsible and professional manner.

2. ~~The Instructional Support Services administrator, working in cooperation with library media specialists, teachers and staff, shall be responsible for the selection of materials for the District Instructional Media Center.~~

C. Evaluating Materials, Self-selection and Internet Access

1. The library media specialist strives to review all incoming collection items. Because of the volume of materials that are purchased each year, they are also evaluated based on credible reviews from professional publications, professional recommendations, award recipients, and other professional sources. When books that have been purchased are received, additional evaluation may be appropriate.
2. Library materials are available to students on a self-selection basis. The library media specialist, library media assistants, teachers or staff members may assist students in locating needed library media materials.
  - a. Student self-selection of materials is often guided by reading lists provided by sources such as professional journals, student book clubs, public libraries, and commercial companies. These lists are not formally approved by library media specialists, school administration or District personnel. Approval of selection lists used as part of a curriculum activity/assignment is addressed in [Policy AA424 Literature Selection and Review](#).
  - b. Responsibility for the reading, listening, and viewing of library media materials and accessing internet resources by children rests with parents/guardians, the library media specialist, and school staff members. The parents/guardians are invited to consult with the library media specialist to find materials they feel are appropriate for their children. ~~Parents may request a record of their student’s checkout history from library personnel.~~
  - c. Through Destiny online access, parents may view the title, author, and description of any material the parent’s child borrows from the school library, including a history of borrowed materials.
  - d. Electronic databases and other web-based searches and content will be filtered through Jordan District’s state-required Internet filter.

D. Sensitive Instructional Materials

1. Instructional materials are not exclusively library materials.
2. Instructional materials determined to be objective sensitive materials or subjective sensitive materials are removed from all school settings as defined in 53G-10-103.
3. If an instructional material constitutes objective sensitive material no further review is necessary.
4. Sensitive materials do not include:
  - a. a concurrent enrollment course that contains sensitive materials for which a parent receives notice and provides consent.
  - b. Instructional materials for medical courses

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SUBJECT: LIBRARY MEDIA SELECTION AND REVIEW

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c. instructional materials for family and consumer science courses.

d. Health curriculum selected by an LEA under 53G-10-402

5. An educator may not expose students to sensitive materials as outlined in Board Rule R277-217.

6. A library/instructional material review request may only be made by Jordan School District employees, students, parents, and governing board members. There is no limitation on submission for reviews unless an individual makes three unsuccessful challenges, inclusive of a direct review or appeal, during a given school year.

E. Library Materials Review Process-Initial Review

1. A library materials review may be based upon the concern that the material contains sensitive material as defined in Utah Code Section 53G-10-103, or upon concerns with age-appropriateness of content.

1. A library materials review request may only be made by:-

a. A parent of a student that attends the school;

b. A student who attends the school; or

c. An employee of the school.

2. No more than two books per year may be submitted by the same individual for a school-level review at any school the student attends during the school year.

3. The Materials Review Request Form is available here: [Jordan District Materials Review Form](#).

4. A library materials review may be based upon the concern that the material is a sensitive material as defined in Utah Code Section 53G-10-103, or upon concerns with age-appropriateness of content.

5. The identity of the requester will be protected and kept confidential from all individuals outside of the review process outlined in this policy, to the extent possible.

3. The requester must provide all information requested on the form including the requester's complaint or objection to the library material, with excerpts and other evidence to support the allegation. -

6.4. Upon receipt of a request for review, at least two Jordan School District employees, including the Instructional Support Services Consultant and the Administrator of Teaching and Learning or designee, will make an initial determination related to a plausible claim that the material contains or constitutes sensitive material.

7. If a plausible claim is substantiated, the instructional material is immediately removed from student access in all school settings until the full review is completed. Parents may request a list of materials currently under review from library personnel.

5. A full review is initiated after the completion of an initial review that substantiates a plausible claim.

6. Parents may request a list of materials currently under review from library personnel.

7. The identity of the requester and committee members will be protected and kept confidential from all individuals outside of the review process outlined in this policy, to the extent possible.

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SUBJECT: LIBRARY MEDIA SELECTION AND REVIEW

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F. Full Review: Objective Sensitive Materials

- ~~8. Upon receipt of a request for review, the school administrator or designee will acknowledge the receipt of the request, create a case number for the review, and convene a Review Committee within a reasonable time according to the procedure outlined below.~~
- ~~9. The material will remain in the library system while the review process is being completed.~~
- ~~1. Members of the Objective Sensitive Materials Review Committee will include:~~
  - ~~1.~~
    - ~~a. The Administrator of Teaching and Learning or his/her designeeA facilitator chosen by the school's administration;~~
    - ~~b. The Instructional Support Services Consultant~~
    - ~~c. A school community parent~~
  - ~~2. Members of the Objective Sensitive Materials Review Committee may not include those responsible for procurement of the materials or the individual(s) who brought the challenge.~~
  - ~~3. Members of the Review Committee will receive materials to complete the review process, including the following:~~
    - ~~a. A copy of the Materials Review Request Form~~
    - ~~b. Excerpts and other evidence to support the allegation~~
    - ~~c. A copy of Jordan District Policy AA440~~
    - ~~d. Materials provided to the committee may also include relevant information about the title compiled and shared by the library staff, including the reasons for initial approval of the material.~~
  - ~~4. The Review Committee will determine dates and times for meetings and maintain minutes of the meetings.~~
  - ~~5. The Review Committee will determine the amount of time needed for an adequate review of a material to make a thorough and thoughtful decision and inform the requester of the determined timeline with a preference for 30 school days where possible and no longer than 60 school days.~~
  - ~~6. The Review Committee will determine whether the material constitutes **objective sensitive material** using the standards found in Section 76-10-1235, under the non-discretionary standards described in Subsection 76-10-1227 (1)(a)(i), (ii), or (iii).~~
  - ~~7. If the library or instructional material constitutes **objective sensitive material** the review process is completed, and the library or instructional material is immediately removed from all school settings.~~
  - ~~8. The Instructional Support Services Consultant will promptly report the determination to the state library media specialist within 20 days after completing the full review.~~
  - ~~9. The outcome of the review will be reported to the requester.~~
  - ~~10. If the objective sensitive material standard is NOT upheld, initiate a subjective sensitive material review.~~

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SUBJECT: LIBRARY MEDIA SELECTION AND REVIEW

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G. Full Review: Subjective Sensitive Materials and Age Appropriateness

1. Members of the Subjective Sensitive Materials Review Committee will include:
  - a. The Administrator of Teaching & Learning or the Instructional Support Services Consultant or designee
  - b. A teacher-librarian
  - c. Parents of current students at the school that number at least one more than the LEA employees on the Committee. Parents should be reflective of the school community as required in Utah Code Subsection 53G-10-103(3).
2. Members of the Subjective Sensitive Materials Review Committee may not include those responsible for procurement of the materials or the individual(s) who brought the challenge.
3. Members of the Review Committee will receive materials to complete the review process, including the following:
  - a. A copy of the Materials Review Request Form
  - b. Access to the complete work that includes the material being challenged;
  - c. A copy of this policy
  - d. If needed, relevant information about the title compiled and shared by the library staff, this may include the reason for initial approval of the material.
4. The Review Committee will determine meeting dates and times and maintain meeting minutes.
5. The Review Committee will determine the amount of time needed for an adequate review of a material to make a thorough and thoughtful decision and inform the requester of the determined timeline with a preference for 30 school days where possible and no longer than 60 school days.
6. During the review period, students may access material with parental consent.
7. In deciding whether the material constitutes **subjective sensitive material**, the committee will use the subjective sensitive material standards: constitutes pornographic or indecent material, as that term is defined in Section 76-10-1235, under the following factor-balancing standards:
  - a. material that is harmful to minors under Section 76-10-1201;
  - b. material that is pornographic under Section 76-10-1203; or
  - c. material that includes certain fondling or other erotic touching under Subsection 76-10-1227(1)(a)(iv).

~~Other factors such as violence, vulgarity, self-harm, etc. may also be considered.~~
8. If the library or instructional material is determined to be subjective sensitive material:
  - a. ensure that the material is inaccessible to students in any school setting and terminate parent consent.
  - b. report the determination to the state library media specialist within 10 days of the final determination.

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- c. report the outcomes to the requester.
- d. dispose of or return the material identified for removal.
- e. ensure that it is not sold or distributed to a minor.

9. The Subjective Sensitive Materials Committee may also receive book challenges based on developmental appropriateness, including considerations of violence, pervasive vulgarity, self-harm, etc. that are not a part of the state definition of sensitive materials.

H. Appeals Process

- 1. Employees, students, parents, and governing board members of Jordan School District may initiate an appeal regardless of whether the material was retained or removed. The appeal must be made in writing within 15 business days of receipt of the Review Committee's final determination using an Appeal Request Form. The form may be found at Appeal Request Form.
- 2. The Jordan School District Board of Education will review the appeal and vote in a public board meeting to decide the outcome of a sensitive material review appeal, clearly identifying:
  - a. The rationale for their decision
  - b. Their determination on each component of any statutory or policy standards they used to reach their conclusions.
- 3. The Instructional Support Services Consultant will promptly report the Board's determination to the state library media specialist within 20 days after the final determination of the appeal.
- 4. The Jordan School District Board of Education may not enact rules or policies that prevent them from:
  - a. Revisiting a previous decision
  - b. Reviewing a recommendation of JSD personnel or parent-related committee regarding a challenged instructional material
  - a-c. Reconsidering a challenged library or instructional material unless additional information regarding the material is received.
- b. ~~At least one administrator or designee;~~
- e. ~~A licensed teacher at the school who is currently teaching English language arts or a subject relevant to the challenged material; and~~
- d. ~~Parents of current students at the school, that number at least one more than the LEA employees on the Committee including parents reflective of the school community as required in Utah Code Subsection 53G-10-103(3).-~~
- 10. ~~The Review Committee will determine the amount of time needed for an adequate review of a material to make a thorough and thoughtful decision and inform the requester of the determined timeline with a preference for 30 school days where possible and no longer than 60 school days.-~~
- 11. ~~Members of the Review Committee will receive materials to complete the review process, including the following:-~~
  - a. ~~Access to the complete work that includes the material being challenged;~~

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- ~~b. A copy of the Materials Review Request form;~~
- ~~e. A copy of this policy;~~
- ~~d. Relevant information about the title compiled and shared by the library staff, including the reason for initial approval of the material.~~
- ~~12. The Review Committee will determine dates and times for meetings, and maintain minutes of each meeting.~~
- ~~13. The notes from each meeting will be retained by the school conducting the review along with all relevant documentation and the final determination.~~
- ~~14. The Review Committee will determine whether the material constitutes sensitive material consistent with Utah Code 53G-10-103, this policy, and the guidance letter provided by the Attorney General's Office dated June 1, 2022.~~
  - ~~a. In deciding whether the material constitutes sensitive material, the Committee must:
    - ~~1) consider all elements of the definitions of pornographic or indecent materials as defined in Utah Code Sections 76-10-1235, 76-10-1201, 76-10-1203, and 76-10-1227; and~~
    - ~~2) whether the material is age appropriate due to vulgarity or violence.~~~~
  - ~~b. In deciding whether the material is age appropriate due to vulgarity, violence, or content, the Committee must consider the material taken as a whole and consider whether it has serious literary, artistic, political, or scientific value for minors, which may include the following objective criteria:
    - ~~1) reliable, expert reviews of the material or other objective sources;~~
    - ~~2) Committee members' experience and background; and~~
    - ~~3) community standards.~~~~
  - ~~c. In deciding whether the material taken as a whole has serious literary, artistic political, or scientific value as described in Subsection b., the Committee should consider that:
    - ~~1) serious value does not mean any value; and~~
    - ~~2) greater protections should exist concerning content for a library in an elementary or middle school setting.~~~~
  - ~~d. The Review Committee will make a final determination of a reviewed material as follows:
    - ~~1) Retained: The determination to maintain access in a school setting to the challenged material for all students.~~
    - ~~2) Removed: The determination to prohibit access in a school setting to the challenged material for all students.~~~~
  - ~~e. The decision of the Review Committee will be determined by majority vote.~~
  - ~~f. A material may not be reviewed again for three school years following the Review Committee's determination.~~
  - ~~g. The final determination of the Review Committee will be communicated to the requester and appropriate employees within five school days of the decision being made.~~

E. Appeals Process

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SUBJECT: LIBRARY MEDIA SELECTION AND REVIEW

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- ~~1. The original requester or another individual who was not on the Review Committee may appeal the determination of the Review Committee in writing to the school principal within 15 business days of receipt of the Review Committee's final determination using an Appeal Request Form. The form may be found at [Appeal Request Form](#).~~
- ~~2. If an appeal is filed with the school principal, the principal will inform the Instructional Support Services Administrator, who will alert the Appeals Committee.~~
- ~~3. Members of the Appeals Committee will include:
 
  - ~~a. A facilitator chosen by the Instructional Support Services Administrator;~~
  - ~~b. At least one administrator or designee;~~
  - ~~c. A licensed teacher who is currently teaching English language arts or a subject relevant to the challenged material; and~~
  - ~~d. Parents with students in the District who number at least one more than the LEA employees on the Committee. The parents should be reflective of the school community as required in [Utah Code Subsection 53G-10-103\(3\)](#).~~
  - ~~e. The Committee may add a parent or school administrator who did not participate in the initial Review Committee, only as necessary to have an odd number of members.~~~~
- ~~4. If there is not an appeal of the Appeals Committee's recommendation, the Appeals Committee's recommendation is the final determination for the challenged material.~~
- ~~5. The Appeals Committee will determine the amount of time needed for an adequate review, not longer than 60 school days and a preference for 30 school days, of a material required to make a thorough and thoughtful decision and inform the requester of the determined timeline.~~
- ~~6. Members of the Appeals Committee will receive materials to complete the review process, including the following:
 
  - ~~a. A copy of the material;~~
  - ~~b. A copy of the Materials Review Request Form;~~
  - ~~c. All meeting minutes;~~
  - ~~d. The Review Committee's final recommendation and rationale for the decision;~~
  - ~~e. Any other documents considered part of the administrative record related to the Review Committee's proceedings.~~~~
- ~~7. The Appeals Committee will schedule meetings as needed, and maintain minutes of each meeting.~~
- ~~8. The notes from each meeting will be retained by the Appeals Committee, along with all relevant documentation and the final determination by the Appeals Committee.~~
- ~~9. The Appeals Committee will review the criteria listed in Section D.15. that was used by the Review Committee and will apply it again to the challenged material.~~
- ~~10. The Appeals Committee will make a final determination of a reviewed material as follows:
 
  - ~~a. Retained: The determination to maintain access in the original school setting to the challenged material for all students.~~
  - ~~b. Removed: The determination to prohibit access in the original school setting to the challenged material for all students.~~~~
- ~~11. The decision of the Appeals Committee will be determined by majority vote.~~

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- ~~12. A material may not be reviewed again for three school years if the Appeals Committee votes to uphold a Review Committee's determination.~~
- ~~13. The final determination of the Appeals Committee will be communicated to the requester and appropriate employees within 10 days of the determination.~~
- ~~14. The District will maintain a list of the determinations by the Appeals Committee.~~

F. ~~Final Procedure Review~~

~~The original requester may petition the Utah State Board of Education (USBE) for a procedural review of the Appeals Committee's decision.~~

- ~~1. The USBE will review the petition and determine if a procedural review is warranted, to determine whether the LEA correctly followed its library materials review policy referred to in USBE Rule R277-123.~~
- ~~2. That determination may include the USBE's decision to have the appeal considered initially by a USBE committee or a panel of USBE members.~~
- ~~3. If the USBE determines in their procedural review that the LEA did not correctly follow its materials review policy, it will return the appeal to the LEA with direction to repeat its review process in compliance with its library materials review policy referred to in Rule 277-628.~~
- ~~4. The USBE will make a final written appeal decision no more than 60 school days after their determination that the appeal satisfies the criteria for USBE review.~~
- ~~5. This USBE review decision is final.~~

G.H. Communication

1. Jordan School District will maintain an ~~easily~~ accessible public website where the following information can be located:
  - a. [Materials Review Request Form](#)
  - b. [Appeal Request Form](#)
  - c. [Application to Serve on a Materials Review Committee](#)
  - d. This library policy
2. If made aware of material that may be considered sensitive material as defined in Section [53G-10-103](#), the District will inform relevant parties regarding appropriate actions to take pursuant to this policy.

**JORDAN SCHOOL DISTRICT**

Statement of

**P O L I C Y**

**DRAFT**

Number - AA440

Effective - 9/14/93

Revision - 8/23/22

Reviewed -

Page - 10 of 6

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SUBJECT: LIBRARY MEDIA SELECTION AND REVIEW

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Revision history: 10/18/05, 9/8/09, 2/25/14

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SUBJECT: LIBRARY MEDIA SELECTION AND REVIEW

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**I. Board Directive**

- A. It is the belief of the Board of Education that every student should have access to a library media center that offers a variety of materials, formats, and genres to meet multiple reading purposes: enjoyment, acquisition of knowledge, answering questions, different languages, emerging technologies, and personal growth.
- B. *The First Amendment of the United States Constitution* guides the Jordan School District library media centers in both selection of materials and review of challenged materials. The *First Amendment* states: “Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech or of the press...”
- C. This policy specifies the process for identifying materials to be included or disqualified from use in libraries and schools based on Utah Code [Section 53G-10-103, Sensitive Instructional Materials](#), state and federal law, Utah State [Board of Education Rule 277-217, Educator Standards and LEA Reporting](#), or based on age-appropriate contents.
- D. The Board delegates responsibility for administering this policy to the District Administration.

**II. Administrative Policy**

The Library Media Selection and Review policy shall be administered according to the following administrative policy provisions:

**A. Selection of Materials**

The responsibility for selection rests with trained library personnel under the direction of the Jordan School District Board of Education, using the following criteria:

- 1. Overall purpose and educational significance
- 2. Legality
- 3. Age and developmental appropriateness, including consideration of violence, pervasive vulgarity, self-harm, etc.
- 4. Timeliness and/or permanence
- 5. Readability and accessibility for intended audience
- 6. Artistic quality and literary style
- 7. Reputation and significance of author, producer, and/or publisher
- 8. Variety of formats with efforts to incorporate emerging technologies
- 9. Quality and value commensurate with cost and/or need

**B. Responsibility for Selection**

- 1. The professional library media specialist assigned to the school and the school principal, working in cooperation with staff members, shall be responsible for the selection of materials for school library media centers. This includes material acquired through grants, book fairs, and other donations. Each library media specialist holds either a master’s degree or an endorsement in library media science and is qualified to make selections in a responsible and professional manner.

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**SUBJECT: LIBRARY MEDIA SELECTION AND REVIEW**

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**C. Evaluating Materials, Self-selection and Internet Access**

1. The library media specialist strives to review all incoming collection items. Because of the volume of materials that are purchased each year, they are also evaluated based on credible reviews from professional publications, professional recommendations, award recipients, and other professional sources. When books that have been purchased are received, additional evaluation may be appropriate.
2. Library materials are available to students on a self-selection basis. The library media specialist, library media assistants, teachers or staff members may assist students in locating needed library media materials.
  - a. Student self-selection of materials is often guided by reading lists provided by sources such as professional journals, student book clubs, public libraries, and commercial companies. These lists are not formally approved by library media specialists, school administration or District personnel. Approval of selection lists used as part of a curriculum activity/assignment is addressed in [Policy AA424 Literature Selection and Review](#).
  - b. Responsibility for the reading, listening, and viewing of library media materials and accessing internet resources by children rests with parents/guardians, the library media specialist, and school staff members. The parents/guardians are invited to consult with the library media specialist to find materials they feel are appropriate for their children.
  - c. Through Destiny online access, parents may view the title, author, and description of any material the parent's child borrows from the school library, including a history of borrowed materials.
  - d. Electronic databases and other web-based searches and content will be filtered through Jordan District's state-required internet filter.

**D. Sensitive Instructional Materials**

1. Instructional materials are not exclusively library materials.
2. Instructional materials determined to be **objective sensitive materials** or **subjective sensitive materials** are removed from all school settings as defined in Utah Code [53G-10-103](#).
3. If an instructional material constitutes **objective sensitive material**, no further review is necessary.
4. Sensitive materials do not include:
  - a. A concurrent enrollment course that contains sensitive materials for which a parent receives notice and provides consent.
  - b. Instructional materials for medical courses.
  - c. Instructional materials for family and consumer science courses.
  - d. Health curriculum selected by an LEA under Utah Code [53G-10-402](#).
5. An educator may not expose students to sensitive materials as outlined in [Board Rule R277-217](#).
6. A library/instructional material review request may be made by Jordan School District employees, students, parents, and governing board members. There is no limitation on submission for reviews unless an individual makes three unsuccessful challenges, inclusive of a direct review or appeal, during a given school year.

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E. Library Materials Review Process-Initial Review

1. A library materials review may be based upon the concern that the material contains sensitive material as defined in Utah Code [Section 53G-10-103](#), or upon concerns with age-appropriateness of content.
2. The Materials Review Request Form is available here: [Jordan District Materials Review Form](#).
3. The requester must provide all information requested on the form including the complaint or objection to the library material, with excerpts and other evidence to support the allegation.
4. Upon receipt of a request for review, at least two Jordan School District employees, including the Instructional Support Services Consultant and the Administrator of Teaching and Learning or designee, will make an initial determination related to a plausible claim that the material contains or constitutes sensitive material.
5. If a plausible claim is substantiated, the instructional material is immediately removed from student access in all school settings until the full review is completed.
6. A full review is initiated after the completion of an initial review that substantiates a plausible claim.
7. Parents may request a list of materials currently under review from library personnel.
8. The identity of the requester and committee members will be protected and kept confidential from all individuals outside of the review process outlined in this policy, to the extent possible.

F. Full Review: Objective Sensitive Materials

1. Members of the Objective Sensitive Materials Review Committee will include:
  - a. Administrator of Teaching and Learning or his/her designee
  - b. Instructional Support Services Consultant
  - c. A school community parent
2. Members of the Objective Sensitive Materials Review Committee may not include those responsible for procurement of the materials or the individual(s) who brought the challenge.
3. Members of the Review Committee will receive materials to complete the review process, including the following:
  - a. A copy of the [Materials Review Request Form](#)
  - b. Excerpts and other evidence to support the allegation
  - c. A copy of Jordan District Policy AA440
  - d. Materials provided to the committee may also include relevant information about the title compiled and shared by the library staff, including the reasons for initial approval of the material.
4. The Review Committee will determine dates and times for meetings and maintain minutes of the meetings.
5. The Review Committee will determine the amount of time needed for an adequate review of a material to make a thorough and thoughtful decision and inform the requester of the determined timeline with a preference for 30 school days where possible and no longer than 60 school days.

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6. The Review Committee will determine whether the material constitutes **objective sensitive material** using the standards found in Section [76-10-1235](#), under the non-discretionary standards described in Subsection [76-10-1227](#) (1)(a)(i), (ii), or (iii).
7. If the library or instructional material constitutes **objective sensitive material**, the review process is completed and the library or instructional material is immediately removed from all school settings.
8. The Instructional Support Services Consultant will promptly report the determination to the State Library Media Specialist within 20 days after completing the full review.
9. The outcome of the review will be reported to the requester.
10. If the objective sensitive material standard is NOT upheld, initiate a subjective sensitive material review.

G. Full Review: Subjective Sensitive Materials and Age Appropriateness

1. Members of the Subjective Sensitive Materials Review Committee will include:
  - a. Administrator of Teaching & Learning or the Instructional Support Services Consultant or designee
  - b. A teacher-librarian
  - c. Parents of current students at the school that number at least one more than the LEA employees on the Committee. Parents should be reflective of the school community as required in [Utah Code Subsection 53G-10-103\(3\)](#).
2. Members of the Subjective Sensitive Materials Review Committee may not include those responsible for procurement of the materials or the individual(s) who brought the challenge.
3. Members of the Review Committee will receive materials to complete the review process, including the following:
  - a. A copy of the [Materials Review Request Form](#)
  - b. Access to the complete work that includes the material being challenged
  - c. A copy of this policy
  - d. If needed, relevant information about the title compiled and shared by the library staff; this may include the reason for initial approval of the material.
4. The Review Committee will determine meeting dates and times and maintain meeting minutes.
5. The Review Committee will determine the amount of time needed for an adequate review of a material to make a thorough and thoughtful decision and inform the requester of the determined timeline with a preference for 30 school days where possible and no longer than 60 school days.
6. During the review period, students may access material with parental consent.
7. In deciding whether the material constitutes **subjective sensitive material**, the committee will use the subjective sensitive material standards: constitutes pornographic or indecent material, as that term is defined in Section [76-10-1235](#), under the following factor-balancing standards:
  - a. Material that is harmful to minors under Section [76-10-1201](#);
  - b. Material that is pornographic under Section [76-10-1203](#); or

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- c. Material that includes certain fondling or other erotic touching under Subsection [76-10-1227\(1\)\(a\)\(iv\)](#).
8. If the library or instructional material is determined to be subjective sensitive material:
  - a. Ensure that the material is inaccessible to students in any school setting and terminate parent consent.
  - b. Report the determination to the State Library Media Specialist within 10 days of the final determination.
  - c. Report the outcomes to the requester.
  - d. Dispose of or return the material identified for removal.
  - e. Ensure that it is not sold or distributed to a minor.
9. The Subjective Sensitive Materials Committee may also receive book challenges based on developmental appropriateness, including considerations of violence, pervasive vulgarity, self-harm, etc. that are not a part of the state definition of sensitive materials.

H. Appeals Process

1. Employees, students, parents, and governing board members of Jordan School District may initiate an appeal regardless of whether the material was retained or removed. The appeal must be made in writing within 15 business days of receipt of the Review Committee's final determination using an Appeal Request Form. The form may be found at [Appeal Request Form](#).
2. The Jordan School District Board of Education will review the appeal and vote in a public Board meeting to decide the outcome of a sensitive material review appeal, clearly identifying:
  - a. The rationale for their decision.
  - b. Their determination on each component of any statutory or policy standards they used to reach their conclusions.
3. The Instructional Support Services Consultant will promptly report the Board's determination to the State Library Media Specialist within 20 days after the final determination of the appeal.
4. The Jordan School District Board of Education may not enact rules or policies that prevent them from:
  - a. Revisiting a previous decision.
  - b. Reviewing a recommendation of Jordan School District personnel or parent-related committee regarding a challenged instructional material.
  - c. Reconsidering a challenged library or instructional material unless additional information regarding the material is received.

I. Communication

1. Jordan School District will maintain an accessible public website where the following information can be located:
  - a. [Materials Review Request Form](#)
  - b. [Appeal Request Form](#)
  - c. [Application to Serve on a Materials Review Committee](#)
  - d. This library policy

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2. If made aware of material that may be considered sensitive material as defined in Section [53G-10-103](#), the District will inform relevant parties regarding appropriate actions to take pursuant to this policy.

Revision history: 10/18/05, 9/8/09, 2/25/14

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SUBJECT: Use of Personal Electronic and Communication Devices

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## **I. Board Directive**

The Jordan District Board of Education recognizes the importance of an educational environment that is conducive to high-quality teaching and learning. The Board also recognizes that personal electronic and communication devices are commonly used by students and although they can be valuable education and communication tools for students, they are also a source of distraction and disruption to the learning environment

## **II. Administrative Policy**

### **A. Elementary – Grades K-6**

Student use of personal electronic and communication devices, including cell phones, laptops, tablet computers, smart watches, listening devices, wearable technology, and other similar personal electronic devices is not permitted **during the school day**. In extraordinary circumstances, exceptions may be approved by the school principal in consultation with their Administrator of Schools. Devices must be silenced and remain out of sight during the school day.

### **B. Secondary – Grades 7-12**

Student use of personal electronic and communication devices, including cell phones, laptops, tablet computers, smart watches, listening devices, wearable technology, and other similar personal electronic devices is not permitted **during class time**. Exceptions may be granted with the approval of the school principal in consultation with their Administrator of Schools. Devices must be silenced and remain out of sight during class time.

### **C. Consequences for Electronic Device Policy Violation**

#### 1. Elementary

- a. 1st Offense: Verbal reminder/warning and notification to parent/guardian
- b. 2nd Offense: Device held in the office for pick-up at the end of the day by student and notification to parent/guardian.
- c. 3rd+ Offense: Device held in the office for pick-up at the end of the day by parent or guardian.
- d. Schools may implement additional consequences.

#### 2. Secondary

- a. 1st Offense: Device is stored securely in the main office for pick-up at the end of the day by student.
- b. 2nd+ Offense: Device is placed in a secure container and stored in the main office for pick-up at the end of the day by parent/guardian.
- c. Schools may implement additional consequences.

- D. Use of personal electronic and communication devices that violate state or federal law, any [District policies](#) or regulations, or the [Jordan School District Acceptable Use Policy](#) is prohibited.
- E. Students may use personal electronic and communication devices during school-sponsored activities outside of the school day at District school campuses and while on District buses.
- F. Schools may enact additional restrictions with support of the School Community Council, in consultation with their Administrator of Schools, and notification of the Board.