

Wrenshall Board of Education Work
Session
Monday, February 9, 2026 6:00 PM Central

Wrenshall School Music Room
207 Pioneer Drive
Wrenshall, MN 55797

Eric Ankrum: Present
Jon Beck: Present
Mary Carlson: Present
Ben Johnson: Present
Ashley Laveau: Present
Erin Riley: Present

Present: 6.

Meeting Called to order by Vice Chair Eric Ankrum

1. Call to Order
2. Preview of Regular Board Meeting Agenda for February 23, 2026.
 - 2.a. Board Committee Reports
 - 2.a.1. Consolidation
3. Strategic Planning
 - 3.a. Budget Update
 - 3.a.1. Budget Timing & Process
 - 3.b. Policy 469
4. Adjournment

Jan 29, 2026 | 📅 B&G Meeting

Attendees: Ben Johnson Eric Ankrum Frank Schill Jon Beck Josiah Davey

Notes

- Update from Facilities Manager
 - Boiler 3 waiting on repair-low pressure gas valve. Parts have been ordered. Repair cost \$1,400
 - AHU 9 needs a new actuator for the control damper. Estimate received for repair \$1299 for parts and labor from UHL
 - *Update 2/4/26- Facility manager found a spare actuator in the store room. We confirmed it is compatible part and will repair in house*
 - Ductwork fire damper above commons needs a new fusible link. Looking into lift rental options to complete repair
 - Increased efficiency of tankless water heaters by correcting improper settings. Looking into gasket kits to perform cleaning of heat exchangers.
 - Started list for equipment maintenance for next year.
 - Tractor- seat, hood and grill replacement
 - Kubota- new mulching blades
 - New battery powered string trimmer
 - Dethatcher rake for the football field.
- General items
 - Budget- FY26 estimated over budget by \$35,820
 - Mechanical systems(Boilers/HVAC) is the leading cause of excess expenditures
 - Hillyard-
 - Cleaning supplies/ and equipment working well
 - Custodial staff study- cleaning zones evaluated for time to complete based on current staff: we are sufficiently staffed for normal duties without incurring overtime.
 - Troubleshooting on leaky drains from Home-Ec room: narrowed down to one of the sinks and tagged out of service
 - Bus Garage- Propane tank pump wiring:
 - After further troubleshooting it was determined we will need to replace more buried wiring for start/stop circuit.
- FY27 Capitol Expense Priorities (added 2/5/26)
 - Sidewalk repairs
 - Bus Garage Wiring

Action items

- Create maintenance list for items needing a lift rental- **Josiah**
- Create scope of work for Bus propane pump wiring- **Eric**
- Review maintenance contract and mechanical systems repairs to identify savings opportunities- **TBD**

CTE Construction Project Agreement

This CTE Construction Project Agreement (“Agreement”) is made between The Duluth Fire Department (the “Owner”) and Independent School District No. 100, Wrenshall School District, 207 Pioneer Drive, Wrenshall, Minnesota 55797 (the “School District”), (collectively, the “Parties”).

WHEREAS, the Owner owns a 53’ Semi Trailer that will be moved to the School CTE Site for Construction Purposes

WHEREAS, the Owner intends to remodel the trailer into a Fire Fighter SCBA Confidence Training Trailer

WHEREAS, the School District provides educational instruction regarding construction and industrial arts to high school students;

WHEREAS, the School District seeks to provide its high school students real-life experience in construction and industrial arts by assisting the Owner in the construction of the Project;

WHEREAS, the School District intends to provide instruction, supervision, and training to its high school students in the construction of a Fire Fighter SCBA Confidence Training Trailer to the conditions set forth below in this Agreement;

WHEREAS, the Owner has agreed to allow the School District, and its students, to access and use the Property pursuant to the conditions set forth below in this Agreement;

WHEREAS, the Owner will be responsible for the transportation of the Property to and from the CTE Construction site;

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth below, the Parties agree as follows:

1. **Recitals**. The Recitals set forth herein above, are incorporated herein and made a material part hereof.
2. **License to Access and Use the Property**. The Owner grants and licenses to the School District access to and use of the Property for educational purposes only, which shall include the following: removal of contents and existing interior walls, and the construction of an SCBA Confidence Trailer. The School District agrees to notify the Owner immediately if the Property is in need of repair. Use of the Property by the School District is limited to school days and school hours.
3. **Term**. School District shall be entitled to access and use the Property during the following dates: From February 9th, 2026 until completion of the Project, or earlier if this Agreement terminated pursuant to the terms of this Agreement.

4. **Compensation.** The owner and the School District shall have no obligation to one another for any compensation for the performance of this Agreement. The Owner shall have no obligation to provide any compensation to the School District's students for any work performed on the Premises pursuant to this Agreement.
5. **Owner to Furnish Building Materials.** The Owner shall furnish all building materials related to the Project.
6. **Authority of Owner.** The Owner shall have the sole authority over the design and plans of the Project, but shall not have any authority to supervise or direct the School District, its employees, or its students in the performance of this Agreement.
7. **Authority of School District.** The School District shall have the sole authority to direct and supervise any work by School District employees or students occurring on the Premises or in any way related to the Project by the School District, its employees, or its students.
8. **Relationship of Parties.** Nothing in this Agreement is intended, or shall be construed, to create a partnership or joint venture among or between the parties hereto, and the rights and remedies of the parties hereto shall be strictly as set forth in this Agreement. No employment status or relationship is created by this Agreement between the Owner and the School District, and or between Owner and the School District's students.
9. **No Right of Ownership.** The School District agrees that this Agreement creates no legal right or claim of ownership in favor of the School District in the Property whatsoever. The Property shall be under the exclusive ownership and control of the Owner.
10. **Non-Exclusivity.** The School District's use of the Property under this Agreement is non-exclusive. The Owner and their authorized licensees and invitees may use the Property during the Term of this Agreement at any time. In the event a conflict arises in the use of the Premises between the Owner and the School District, the Owner shall be granted first priority over the School District.
11. **Prohibited Activities.** Notwithstanding any other term of this Agreement, the following activities are prohibited in or on the Premises while any student of the School District is present on the Premises: (1) possessing, serving, or consuming alcoholic beverages, (2) possessing, using, or consuming/smoking of any tobacco products, cannabis, or illegal substances, (3) the use of flammable, hazardous, or dangerous objects, chemicals, or substances, (4) the use or possession of any firearms, ammunition, or explosives, and (5) gambling
12. **Application of School's Rules.** All statutes, rules and regulations that apply to School District and its students and employees shall apply to School District's access to and use of the Premises. Such rules are incorporated by reference to this Agreement. During the Term of this Agreement, the Owner shall cooperate with the School District and its personnel.

13. **Security.** The School District shall be responsible for the safety and wellbeing of its students and employees and shall implement a security plan for its use of the Property to ensure that its students and employees are safe and protected. The School District shall have an employee present at the Premises at all times when the Premises is being accessed or used for the permitted purposes of this Agreement. Students or other individuals affiliated with the School District shall not be permitted to access or use the Premises without a School District employee present. Notwithstanding any other provision of this Agreement, the Owner shall be responsible for locking and securing the Premises at the conclusion of each day.
14. **School District's Premises.** The School District shall be solely responsible for storing, maintaining, and securing any of the School District's property on the Premises. The Owner shall have no duty or responsibility for the safety, protection, or safeguarding of any School District property located on the Premises. The Owner shall not remove any of Owner's property located on the Premises without the prior written consent of the School District.
15. **Owner's Premises.** The Owner shall be solely responsible for storing, maintaining, and securing any of the Owner's property on the Premises. The School District shall have no duty or responsibility for the safety, protection, or safeguarding of any of the Owner's property on the Premises. The School District shall not remove any of the Owner's property located on the Premises without the prior written consent of the Owner.
16. **Compliance with Laws.** The Owner and the School District shall use the Premises in accordance with all applicable local, municipal, county, state and federal laws, regulations, rules and ordinances, now or hereafter in force.
17. **Termination.** Either Party may terminate this agreement without cause by providing thirty (30) days written notice of such intent to this effect to the other Party. The School District may, in its sole discretion, immediately terminate this agreement for cause by providing written notice to the Owner.
18. **Assignment Prohibited.** Neither Party may assign or transfer all or any part of their rights or obligations under this Agreement.
19. **Indemnification.**
 - a. To the fullest extent permitted by law, Owner agrees to release, defend, indemnify, and hold harmless the School District, its board, officers, students, employees, agents, attorneys, and insurers from all liability, injuries, claims, damages (including claims of bodily injury, property damage, or negligence), or loss, including costs, expenses, and attorneys' fees, which arise in connection with the Project, in relation to the Project, or as a result of Owner's negligent acts or omissions or in connection with Owner's breach of warranties. The foregoing agreement to release, defend, indemnify and hold harmless shall not apply to the

extent such liability, injuries, claims, damages, or loss was caused by the intentional, willful, or wanton acts of the School District.

- b. The School District shall give the Owner reasonable notice of any such claim or action. In indemnifying or defending an Indemnitee, the Owner shall use legal counsel reasonably acceptable to the School District. The School District, at its option, shall have the right to select its own counsel or to approve joint counsel as appropriate (considering potential conflicts of interest) and any experts for the defense of claims. The Owner, at its expense, shall provide to the School District all information, records, statements, photographs, video, or other documents reasonably necessary to defend the Parties on any claims. The owner shall not settle or compromise any claim in which the School District has been named a party and for which the owner must indemnify the School District without a signed agreement approved by the School District.
- c. The provisions of this section shall survive expiration or termination of this Agreement.

20. **Waiver and Assumption of Risk.**

- a. The Owner hereby irrevocably waives any and all claims against the School District or any of its officials, employees, agents, or students for any bodily injury (including death or from any disease or virus), loss or property damage incurred by the Owner as a result of the School District or its students accessing and using the Premises or working on the Project and hereby irrevocably releases and discharges the School District and any of its officials, employees, agents, or students from any and all claims of liability. Owner's waiver and release of liability and assumption of risk shall be construed broadly to provide a release and waiver to the maximum extent permissible under applicable law.
- b. The provisions of this section shall survive expiration or termination of this Agreement.

21. **Owner's Obligations and Responsibilities.** The Owner shall act as general contractor in connection with the Project. The Owner expressly Agrees that the Project will abide by all local building and zoning regulations, and Owner further agrees that she shall obtain all permits, approvals, and licenses necessary for the Project. The Owner further assumes full responsibility for the compliance of the design and plans of the project with any applicable laws and with sound building and engineering practices.

22. **Data Practices.** All of the data created, collected, received, stored, used, maintained, or disseminated by the Owner in performing her duties pursuant to this Agreement is subject to the requirements of Chapter 13 of the Minnesota Statutes and the Owner must comply with the requirements of Minnesota Statute as if she were a government entity.

23. **Non-Discrimination.** During the performance of this contract, the Owner shall not unlawfully discriminate against any employee or applicant for employment because of race, color, creed, religion, gender, national origin, disability, age, marital status, sexual

orientation, or public assistance status. The Owner will take affirmative action to ensure that applicants are employed and that employees are treated equally during employment, without unlawful discrimination because of their race, color creed, religion, gender, national origin, disability, age, marital status, sexual orientation, or public assistance status. The Owner shall also comply with any applicable federal or state laws regarding nondiscrimination.

24. **General Provisions.**

- a. **Entire Agreement.** This Agreement supersedes any prior or contemporaneous representations or agreements, whether written or oral, between the Parties and contains the entire agreement.
- b. **Amendments.** Any modification or amendment to this Agreement shall require a written agreement signed by both Parties.
- c. **Authority.** Each person signing this Agreement on behalf of a Party represents and warrants that the execution and performance of this Agreement by such party has been duly authorized by all necessary laws, resolutions, and corporate action, and this Agreement constitutes the valid, binding, and enforceable obligations of such Party in accordance with its terms.
- d. **Governing Law.** This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota. Any action arising out of this Agreement shall be venued in District Court in Carlton County.
- g. **Waiver.** The waiver by either party of any breach or failure to comply with any provision of this Agreement by the other party shall not be construed as, or constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.

h. **Savings Clause**. If a court finds any portion of this Agreement to be contrary to law or invalid, the remainder of the Agreement will remain in full force and effect.

i. **Interpretation**. None of the Parties hereto shall be considered to be the drafter of this Agreement or any provision hereof for the purpose of any statute, case law, or rule of interpretation or construction that would or might cause any provision to be construed against the drafter hereof.

e. **Attorneys' Fees**. If either party employs an attorney to enforce its rights following a breach by the other party hereunder, the prevailing party shall be entitled to recover its reasonable attorneys' fees incurred thereby.

f. **Independent Counsel Review**. The Parties have been afforded the right to have an independent attorney review this Agreement before signing it. By executing this Agreement, each Party acknowledges and agrees that they have been given a reasonable opportunity to have an independent attorney review this document and has executed this document only after having done so, or, only after reviewing the Agreement carefully and then intentionally waiving its right to do so.

[SIGNATURE BLOCKS ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties caused this Agreement to be approved on the dates below.

Independent School District No. 100, Wrenshall Public Schools

By: Frank Schill Date

Damon Laurion, Assistant Chief of Training, Duluth Fire Department

By: _____
Damon Laurion Date

BUDGET REDUCTIONS

February 9, 2026

This document reflects preliminary budget reduction scenarios and is intended solely for review and discussion. All figures, assumptions, and recommendations are draft and may be revised. Final determinations will be made by the School Board.

RECOMMENDATION FROM ADMINISTRATION:

1. Reduction of a 1.0 FTE non-tenured Elementary Teacher: **\$ 61,304**
2. Reduction of Foreign Language to 0.5 FTE (0.3 FTE savings): **\$ 29,990**
3. Reduction of a Special Education Teacher: **\$ 77,497**
4. Reduction of a Specialist Teacher to a .4 FTE (0.6 FTE savings): **\$ 46,926**
5. Reduction of Nurse position to .8 FTE: **\$ 14,318**
6. Reduction of Industrial Arts to .8 FTE: **\$ 14,778**
7. Reduction of 6th Assignments: **\$ 14,351**
8. Reduction of 1 maintenance position; Facilities Manager transitions to a working supervisor role: **\$ 46,312**
9. Reduction of Communications to 20 hours per pay period (15 hour reduction): **\$ 10,018**
10. "Park" in-house social worker: **\$ 16,000**
11. Technology budget reduction including contracted services, reduced budget for new computers, includes category 2 server work: **\$ 77,451**

Total Estimated Savings: \$ 408,945

BUDGET TIMELINE- CONSOLIDATED DISTRICT

March

- Goal for the School Board to identify a model for FY27
- A survey is sent to help determine enrollment

April

- Proposed budget assumptions based on model chosen for FY27 are identified

May

- School Board approves revised budget for FY26
- Administration develops preliminary budget proposal for FY27

June

- School Board approves final budget for FY27

BUDGET TIMELINE- STAND ALONE DISTRICT

March

- Board identifies proposed budget assumptions for FY27
- Administration presents capital outlay recommendations for FY27
- A survey is sent to help determine enrollment

April

- Administration develops preliminary budget proposal for FY27

May

- School Board approves revised budget for FY26

June

- School Board approves final budget for FY27