

Technology Committee Planning  
Monday, January 6, 2025 3:30 PM Central

H S Room 222 - Denise North's Room  
207 Pioneer Drive  
Wrenshall, MN 55797

1. Welcome and Opening Remarks
2. Committee Organization and Expectations
3. Device Replacement and Schedule
4. Network Replacement
5. Selling Old Technology
6. Future Meeting Topics
7. Closing Remarks

## Technology Committee Agenda

Date: Monday, Jan 6th 2025

Time: 3:30

Location: Denise North's room so we can use the projector with a set up we know how to use

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### 1. Welcome and Opening Remarks

- Purpose of the meeting
  - Our mission as determined by the Wrenshall school board and administration
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### 2. Committee Organization and Expectations

- Define roles and responsibilities for committee members  
**We need someone to take Minutes**
  - Establish a meeting schedule (e.g., monthly, quarterly)
  - Communication methods (e.g., email updates, shared documents)
  - Set expectations for research, proposals, and reporting
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### 3. Device Replacement Schedule

- **Focus Area: Adult Computers**
  - Review list of devices unable to upgrade to Windows 11
  - Discuss replacement timeline and priorities different options for this
  - Explore replacement options:
    - New devices- Deb
    - Government surplus- Ben
    - Refurbished models- Denise with Citon advice
  - Budget considerations and potential funding sources

**This might be all we get to at our 1st meeting**

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**4. Network Replacement** This will be Citon that we reach out to and talk with about this information.

- Overview of current network status and challenges
  - Identify what is needed for the replacement (hardware, software, infrastructure)
  - Potential vendors and timeline
  - Budgetary requirements and possible grants
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## 5. Selling Old Technology

- **Devices with Value:**
    - Process for assessing resale value
    - Selling platforms (e.g., auction sites, local businesses)
  - **30 Laptops (Non-Windows 11 Upgradeable):**
    - Discuss options for selling or donating
    - Establish a plan for disposition
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## 6. Future Meeting Topics

- Multimedia devices and their replacement schedules
  - Other long-term technology goals
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## 7. Closing Remarks

- Summarize action items
- Confirm next meeting date and time