

## Finance Committee Meeting

Tuesday, January 23, 2024 12:00 PM

Tejano Center for Community Concerns, 2950 Broadway St., Houston, TX 77017

### 1. CALL TO ORDER (2 minutes)

### 2. ROLL CALL (3 minutes)

### 3. PRESENTATIONS/UPDATES

#### 3.a. EXTERNAL AUDITOR'S ANNUAL AUDIT REPORT AND SINGLE AUDIT REPORT FOR THE YEAR ENDED AUGUST 31, 2023, BY WHITLEY PENN LLC

**Speaker (s) :** Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Antonio Zambrano, Chief Financial and Operations Officer

### 4. INFORMATION ITEMS

#### 4.a. NOVEMBER AND DECEMBER 2023 UNAUDITED FINANCIALS FOR RAUL YZAGUIRRE SCHOOLS FOR SUCCESS AND TEJANO CENTER FOR COMMUNITY CONCERNS- NON-SCHOOL

**Speaker (s) :** Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Antonio Zambrano, Chief Financial and Operations Officer

#### 4.b. BUDGET AMENDMENT #10 IN THE AMOUNT OF \$30,000,000 FOR THE FUND 420 FOR THE BRYSS EXPANSION AND PASADENA EXPANSION

**Speaker (s) :** Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Antonio Zambrano, Chief Financial and Operations Officer

#### 4.c. AWARD IN THE AMOUNT OF \$10,000 FOR THE HOUSING PROGRAM'S PARTICIPATION IN THE FANNIE MAE ENERGY SAVINGS TOOL PILOT PROGRAM

**Speaker (s) :** Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Gabby Luna, Director of Affordable Housing and Community Redevelopment

#### 4.d. REQUEST FOR PROPOSALS TO BE ISSUED: (1) FOOD SERVICE PROGRAM TO PROVIDE MEALS AS PER TDA GUIDELINES; (2) E-RATE PROPOSAL FOR CONNECTIVITY

**Speaker (s) :** Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Antonio Zambrano, Chief Financial & Operations Officer

#### 4.e. EXTENSION OF INTERLOCAL AGREEMENT WITH HARRIS COUNTY DEPT OF EDUCATION FOR BUSINESS OFFICE

**Speaker (s) :** Dr. Adriana Tamez,

**SUPPORT SERVICES IN THE AMOUNT OF \$168,000 FROM JANUARY 2024 TO AUGUST 2024 ON AS NEEDED BASIS**

President/CEO & Superintendent of Schools; Antonio Zambrano, Chief Financial and Operations Officer

**4.f. COMMERCIAL LEASE AGREEMENT IN THE AMOUNT OF \$500/MONTH FOR THE PROPERTY ON 7803 E. LITTLE YORK ROAD, HOUSTON, TX 77016 TO PROCEED WITH EXPANSION PLANS**

**Speaker (s) :** Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Dr. Rolando "Rudy" Trevino, Deputy Chief Growth Officer

**4.g. CONTRACT WITH NADLER MODULAR INC. FOR THE PURCHASE OF PRE-FAB MANUFACTURED BUILDING FOR THE BRYSS EXPANSION AS RECOMMENDED BY LEVEL FIELD PARTNERS AND UNDER TIPS PURCHASING COOPERATIVE IN THE AMOUNT OF \$1,400,770**

**Speaker (s) :** Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Antonio Zambrano, Chief Financial and Operations Officer

**4.h. GMS (GOMEZ, MENDEZ, SANCHEZ) ARCHITECTS FOR THE BRYSS IMPROVEMENTS TO INCLUDE ARCHITECTURAL/ENGINEERING SERVICES (MEP) BASIC SERVICES, CIVIL, COMMISSIONING, TDLR AND WINDSTORM CERTIFICATION FEES (ESTIMATED FEES ARE \$648,713)**

**Speaker (s) :** Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Antonio Zambrano, Chief Financial and Operations Officer

**4.i. REIMBURSEMENT RESOLUTION EXPRESSING INTENT TO FINANCE EXPENDITURES TO BE INCURRED REGARDING THE EXPANSION PROJECTS AT BRYSS AND PASADENA**

**Speaker (s) :** Antonio Zambrano Chief Financial & Operations Officer

**4.j. RESOLUTION FOR THE TEJANO CENTER FOR COMMUNITY CONCERNS, DBA RAUL YZAGUIRRE SCHOOLS FOR SUCCESS TO (1) PARTICIPATE IN THE NEW MARKET TAX CREDIT (NMT) PROGRAM TO FINANCE PASADENA AND OBTAIN RELATED FINANCING FROM RAZA DEVELOPMENT FUND INC. AND (2) TO OBTAIN A LOAN FROM TEXAS FACILITIES FUND, A PROGRAM OPERATED BY EQUITABLE FACILITIES FUND, INC., AND PARTICIPATE IN A MASTER TRUST INDENTURE TO FINANCE BROWNSVILLE**

**Speaker (s) :** Antonio Zambrano, Chief Financial & Operations Officer; Dr. Jesus Amezcua, HCDE Consultant; Dr. Rolando "Rudy" Trevino, Deputy Chief Growth Officer

**4.k. MONTHLY DISBURSEMENT REPORT/VENDOR CUMULATIVE PAYMENTS FOR JANUARY 2024 TO INCLUDE PROCUREMENT PROCESS AND EXPENDITURE APPROVALS**

**Speaker (s) :** Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Antonio Zambrano, Chief Financial and Operations Officer

**4.l. PEPSICO FOUNDATION INC. IN THE AMOUNT OF \$174,800 FROM JANUARY 2024 TO MARCH 2024 TO PROVIDE MEALS AS PER TDA GUIDELINES**

**Speaker (s) :** Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Antonio Zambrano, Chief

4.m. **FINANCIAL ADVISORY CONTRACT WITH MASTERSON  
ADVISORS LLC, EFFECTIVE DECEMBER 22, 2023, TO  
ASSIST IN THE EXPANSION TRANSACTIONS FOR PASADENA  
AND BROWNSVILLE**

Financial and  
Operations Officer

**Speaker (s):** Dr.  
Adriana Tamez,  
President/CEO &  
Superintendent of  
Schools; Antonio  
Zambrano, Chief  
Financial &  
Operations Officer

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Board Secretary