

RSB Work Session  
Tuesday, October 28, 2025 6:00 PM Alaskan

Administration Building  
500 Big Dog Salmon Way  
Angoon, AK 99820

1. Call Meeting to Order
2. Discussion Items
  - 2.1. Review AASB Recommended Policy Updates that will be on the November meeting for first reading.
    - BP 5138 Student Possession and Use of Portable Electronic Devices
    - BP 6151 Class Size
  - 2.2. Strategic Plan Prioritization
3. Adjourn Meeting

**AASB POLICY REFERENCE MANUAL UPDATE SERVICE  
SUMMER 2025  
INSTRUCTION SHEET**

NOTE: This packet includes only those policy manual pages that have been revised, deleted or newly established. Full text pages are included and are to be substituted as indicated below.

For ease of School Boards, AASB has identified those portions of the Update that require formal Board action in order to implement the policy changes. This is indicated by a “Yes” or “No.” A “No” is used if changes have been made only to an AR or an Exhibit, or if policy changes are limited to explanatory notes, legal reference or cross-reference updates, or minor grammatical or stylistic changes that have not changed the policy meaning.

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
<b><u>ARTICLE 1, Series 1000 – Community Relations</u></b>		
AR 1250	No	This update corrects a minor typographical error.
AR 1260	No	<p>***New Administrative Regulation***</p> <p>This new administrative regulation provides a model regulation for appropriate conduct on school grounds. It provides that visitors must comply with applicable rules, laws, and regulations, and that they may be subject to both short and long term removal if conduct does not meet these standards.</p>
<b><u>ARTICLE 4, Series 4000 – Personnel</u></b>		
BP 4180/4280/4380	Yes	<p>***New Board Policy***</p> <p>This policy formally establishes that employees may be permitted to work remotely, if permitted by the District.</p>
AR 4180/4280/4380	No	<p>***New Administrative Regulation***</p> <p>Related to the above policy, this model regulation provides rules for employees who are remotely working. It may be modified to fit individual district needs.</p>
<b><u>ARTICLE 5, Series 5000 – Students</u></b>		
BP 5111	Yes	This policy update reflects current statutory rules on when a student may begin school, based on their age at admission. It also includes the statutory provision stating that students who are suspended or expelled are not guaranteed admission.
AR 5128	No	This regulation has been updated to reflect the current terms of the Alaska Performance Scholarship Program, following the adoption of HB 148 in 2024. It includes revisions to the GPA or test scores a student must achieve to qualify for

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
		<p>for a scholarship, as well as revised scholarship amounts. It also simplifies and updates outdated language.</p> <p>Additional regulatory proposals to modify the curriculum requirements are under consideration. This model AR will be further updated should those regulations go into effect.</p>
E 5128	No	<p>This exhibit is a model appeal form for students denied a scholarship under the Alaska Performance Scholarship Program. It has been updated to reflect the changes discussed, above.</p>
BP 5138	Yes	<p>This policy makes a number of changes to the model cell phone policy, in light of HB 57. It provides districts several options on how to regulate cell phones in schools, and provides clarifying definitions.</p> <p>Policy regarding cell phone use will vary by district needs and intentions, and this model policy should be updated as desired.</p>
<p><b><u>ARTICLE 6, Series 6000 – Instruction</u></b></p>		
Remove AR 6146.3	No	<p>***Remove Administrative regulation***</p> <p>The regulation establishing the waivers in this AR have been repealed, and the AR should be removed.</p>
Remove E 6146.3	No	<p>*** Remove Exhibit***</p> <p>The regulation establishing the waivers in this Exhibit have been repealed, and the Exhibit should be removed.</p>
BP 6151	Yes	<p>***New Board Policy***</p> <p>This new policy establishes the class size requirement provisions that districts must create under HB 57.</p>
Remove and Replace BP/AR 6181 with Model Charter School Policy Series	Yes	<p>***Remove and Replace BP and AR 6181***</p> <p>A full updated charter school policy series, Chapter 10000 has been created, which will replace BP/AR 6181.</p>

## **STUDENT POSSESSION & USE OF PORTABLE ELECTRONIC DEVICES, INCLUDING CELLULAR PHONES**

The School Board recognizes that many students possess and use cell phones and other portable electronic devices. These devices serve an important purpose in facilitating communication between the student and ~~his or her~~their family, as well as serving as tools to access electronic information. In the school setting, portable electronic devices are permitted so long as their use is consistent with this policy and does not interfere with the educational process or with safety and security.

*(cf. 5030 – School Discipline and Safety)*

### **Educational Uses**

In many instances, there is educational value in utilizing portable electronic devices in the classroom when such devices deliver content, and extend, enhance, and/or reinforce a student's learning process related to the student's learning style, the instructional objectives of the class and/or the learning environment. The appropriateness of in-class use of these devices consistent with the instructional objectives within instructional time will be determined by the classroom teacher with the approval by the building administrator.

Use of portable electronic devices for students with disabilities will be outlined in a student's Individualized Education Program (IEP) or Section 504 plan, as determined appropriate by the IEP or 504 Team.

*(cf. 6159 – Individualized Education Program)*

If use of a portable electronic device is required in individual instances (not provided for in an IEP or 504 plan) to assist a student with the student's education, permission must be obtained in writing from a building administrator prior to use of the portable electronic device at any time when such use would otherwise be prohibited by this policy. In case of an emergency, verbal permission by a teacher or administrator is required in situations where permission can be obtained.

### **Conditions of Use – Cellular Phones**

Note: School boards may select one of the two options for the use of cellular phones in schools. These conditions may be modified as desired.

**(Option 1):** High school students (grades 9 - 12) may use cellular phones and other personal portable electronic devices before and after school, during passing periods, and during the student's lunch period. Elementary and middle school students (grades K-8) may use such devices only before and after school. Devices should be powered off and put away at all other times.

**(Option 2):** Students may use cellular phones and other personal portable electronic devices only before and after school. Such devices should be powered off and put away at all other times.

WORKSHEETS for the district policy committee:  
DISCARD WHEN FINISHED

~~Students may possess and use portable electronic devices including, but not limited to, cell phones, smartphones, music players, tablets, laptops, etc., subject to limitations of this and other policies of the district.~~

Students

BP 5138(b)

**STUDENT POSSESSION & USE OF PORTABLE ELECTRONIC DEVICES, INCLUDING CELLULAR PHONES (continued)**

~~Portable electronic devices~~ Cellular phones shall ~~not be turned on or used in any way~~ be powered off: (1) during other school sponsored instructional time and supervised group activities during the school day (for example, student assemblies, awards, or other public ceremonies, etc.); ~~or (2) when their use is otherwise prohibited by school personnel.~~ , unless authorized by supervising personnel.

*(cf. 6116—Classroom Interruptions)*

Instructional time includes the entire period of a scheduled class and other time when students are directed to report to and participate in any instructional activity. The principal may establish, and school personnel may enforce, additional guidelines limiting or prohibiting the possession and use of portable electronic devices as appropriate to campus needs. The learning environment includes all times that a student is on school grounds during the school day and when school sponsored and supervised group activities are held.

**Note:** The following optional paragraph reflects the guidelines used by the Anchorage School District to specify permitted uses based on grade level. It may be revised or deleted as appropriate.

No student may use a cellular phone or portable electronic device in a manner, or at a time, that interferes with or is disruptive of another student's instructional time learning environment. The learning environment includes all times that a student is on school grounds during the school day and when school sponsored and supervised group activities are held. ~~High school students may use cellular phones and other portable electronic devices before and after school and during the student's lunch period. Elementary and middle school students (grades K-8) may use such devices only before and after school. Additionally, no student may use a cellular phone or portable electronic device in a manner, or at a time, that interferes with or is disruptive of other students' instructional time.~~

*(cf. 6116 – Classroom Interruptions)*

During the school day and ~~school sponsored activities~~ instructional time, students will comply with this policy and with administrative and staff member directives regarding use. Students are required to turn cell phones and other portable electronic devices over to school personnel when requested. Students who refuse to do so are subject to disciplinary action.

A cellular phone or portable electronic device that has been confiscated by the district and not turned over to law enforcement will be released/returned to the parent/guardian when no longer necessary for investigation or disciplinary proceedings. As appropriate, the cellular phone or portable electronic device may be returned directly to the student.

The district assumes no responsibility for loss or damage to personal property of students, including cell phones and other portable electronic devices, whether in the possession of students or if confiscated by school personnel pursuant to this policy.

WORKSHEETS for the district policy committee:  
DISCARD WHEN FINISHED

**STUDENT POSSESSION & USE OF PORTABLE ELECTRONIC DEVICES, INCLUDING CELLULAR PHONES (continued)**

**Prohibited Conduct**

Possession of a cellular telephone or other portable electronic device by students is a privilege. This privilege will be forfeited by any student who fails to abide by the terms of this policy, or otherwise engages in misuse of the device so as to violate the law or any other school or district rule. In addition to those conduct rules set forth elsewhere, the following actions are strictly prohibited and may result in disciplinary action:

1. Accessing and/or viewing an Internet site that is otherwise blocked to students at school.
2. Sending an e-mail, text message or other communication that harasses, intimidates, threatens, bullies, or discriminates against another individual.
3. Taking, sending, downloading or uploading a harassing, threatening, or inappropriate photograph of anyone.
4. Using a cell phone/smartphone or camera to take photos in a restroom, dressing room, or locker room, or to take a photo of any person who has requested that you not do so.
5. Using a camera or other recording device to record or capture the content of tests, assessments, homework, or class work without express prior permission from the instructor.
6. Hacking or intentionally obtaining, accessing, or modifying files, passwords, or data belonging to others.

**Exceptions and Permitted Use**

Nothing in this policy shall be interpreted to prohibit the use of cellular phones or other electronic devices when used for medical or translation purposes, or when a teacher or administrator of the school grants permission for a student to use a cellular phone or electronic device for educational purpose.

*(cf. 5131 – Conduct)*

*(cf. 5131.4 – Campus Disturbances)*

*(cf. 5131.41 – Violent and Aggressive Conduct)*

*(cf. 5131.42 – Threats of Violence)*

*(cf. 5131.43 – Harassment, Intimidation and Bullying)*

*(cf. 5131.9 – Academic Honesty)*

*(cf. 5137 – Positive School Climate)*

*(cf. 6161.4 – Internet)*

*(cf. 6161.5 – Web Sites/Pages)*

Students

BP 5138(d)

**STUDENT POSSESSION & USE OF PORTABLE ELECTRONIC  
DEVICES, INCLUDING CELLULAR PHONES (continued)**

**Searches**

The contents of a cell phone/smartphone, camera, or other portable electronic device may be searched to determine ownership, to identify emergency contacts, or upon reasonable suspicion that a school or district rule or the law has been violated.

*(cf. 5145.12 – Search and Seizure)*

Legal Reference:

ALASKA STATUTES

14.33.300 Wireless telecommunications device policy

Revised 3/2012

6/2025

WORKSHEETS for the district policy committee:

DISCARD WHEN FINISHED

Instruction

**CLASS SIZE**

**BP 6151**

The Superintendent or designee shall establish and make available to the public a target average class size for each grade level. The target average class size may not exceed the following:

- **Pre-Kindergarten through Grade 6: 23 students**
- **Grade 7 through Grade 12: 30 students**

The class size targets may exclude mixed grade classes and courses in art, library, music, computer science, vocational-technical, and physical education.

The Superintendent or designee shall also establish a procedure to reduce class sizes when possible and appropriate.

*Legal Reference:*

ALASKA STATUTES

14.03.065 Maximum classroom size

*Created 6/2025*

**AASB POLICY REFERENCE MANUAL**

**9/92**

## **BP 5138 STUDENT POSSESSION & USE OF PERSONAL ELECTRONIC DEVICES, INCLUDING CELLULAR PHONES**

The School Board recognizes that many students possess and use cell phones and other personal electronic devices. These devices serve an important purpose in facilitating communication between the student and his or her family, as well as serving as tools to access electronic information.

*(cf. 5030 - School Discipline and Safety)* Educational Uses

Use of personal electronic devices will be permitted if provided for in a student's Individualized Education Program (IEP) or Section 504 plan.

*(cf. 6159 - Individualized Education Program)*

If use of a personal electronic device is required in individual instances (not provided for in an IEP or 504 plan) to assist a student with the student's education, or in emergencies, permission must be obtained in writing from a building administrator prior to use of the personal electronic device at any time when such use would otherwise be prohibited by this policy.

### Conditions of Use

Students are required to turn cell phones and other personal electronic device over to school personnel as outlined in the Parent/Student Handbook with input from the local ASB.

*(cf. 6116 - Classroom Interruptions)*

High school students may use cellular phones and other personal electronic devices before and after school and during the student's lunch period. Elementary and middle school students (grades K-8) may use such devices only before and after school. Additionally, no student may use a cellular phone or personal electronic device in a manner, or at a time, that interferes with or is disruptive of other students' instructional time.

*(cf. 6116 - Classroom Interruptions)*

During school and school sponsored activities, students will comply with this policy and with administrative and staff member directives regarding use. Students are required to turn cell phones and other personal electronic devices over to school personnel when requested. Students who refuse to do so are subject to disciplinary action. A cellular phone or personal electronic device that has been confiscated by the district and not turned over to law enforcement will be released/returned to the parent/guardian when no longer necessary for investigation or disciplinary proceedings. As appropriate, the cellular phone or personal electronic device may be returned directly to the student. The district assumes no responsibility for loss or damage to personal property of students, including cell phones and other personal electronic devices, whether in the possession of students or if confiscated by school personnel pursuant to this policy.

### Prohibited Conduct

Possession of a cellular telephone or other personal electronic device by students is a privilege. This privilege will be forfeited by any student who fails to abide by the terms of this policy, or otherwise engages in misuse of the device so as to violate the law or any other school or district rule. In addition to those conduct rules set forth elsewhere, the following actions are strictly prohibited and may result in disciplinary action:

1. Accessing and/or viewing an Internet site that is otherwise blocked to students at school.

2. Sending an e-mail, text message or other communication that harasses, intimidates, threatens, bullies, or discriminates against another individual.
3. Taking, sending, downloading or uploading a harassing, threatening, or inappropriate photograph of anyone.
4. Using a camera in a restroom, dressing room, or locker room, or taking a photo of any person without permission.
5. Using a camera or other recording device to record or capture the content of tests, assessments, homework, or class work without express prior permission from the instructor.
6. Hacking or intentionally obtaining, accessing, or modifying files, passwords, or data belonging to others.

*(cf. 5131 - Conduct)*

*(cf. 5131.4 - Campus Disturbances)*

*(cf. 5131.41 - Violent and Aggressive Conduct)*

*(cf. 5131.42 - Threats of Violence)*

*(cf. 5131.43 - Harassment, Intimidation and Bullying)*

*(cf. 5131.9 - Academic Honesty)*

*(cf. 5137 - Positive School Climate)*

*(cf. 6161.4 - Internet)*

*(cf. 6161.5 - Web Sites/Pages)*

Searches: the contents of a cellular phone, camera, or other personal electronic device may be searched to determine ownership, to identify emergency contacts, or upon reasonable suspicion that a school or district rule or the law has been violated.

*(cf. 5145.12 - Search and Seizure)*

Revised 06/2017

**Chatham School District**

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