

RSB Regular Meeting
Tuesday, October 14, 2025 6:00 PM Alaskan

ZOOM
500 Big Dog Salmon Way
Angoon, AK 99820

Elizabeth Hooge: Present

III Albert Kookesh: Absent

Stacey Proctor: Present

Jack Strong: Present

Jen Todd: Present

Present: 4, Absent: 1.

III Albert Kookesh: Present

Present: 5.

1. Call to Order
 - 1.1. Reading of the Mission Statement
2. Flag Salute
3. Roll Call
4. Recognition
5. Approval of the Agenda
6. Opportunity For Public Comment On Non-Agenda Items
7. Presentation for Raven Writes
8. Consent Agenda
 - 8.1. Adopt RSB meeting minutes from 9/9/2025
 - 8.2. Approve MOU between CSD and SHI for Raven Writes: Expanding Culturally Responsive Writing Instruction Throughout Southeast Alaska in the amount of \$15,000 over the course of three years.
 - 8.3. Approve MOA between CSD and Doug Wesson for Psych Services Supervision at \$600.00 per month for FY 2026
 - 8.4. Approve extra duty contract for Emma Demmert as Angoon girls basketball coach for FY 2026
 - 8.5. Approve extra duty contract for Gregory Bennum as Angoon boys Basketball coach for FY 2026
 - 8.6. Approve the hire of Barbara Baysinger as Kindergarten teacher in Angoon for the remainder of FY2026 funded by Title 1.
 - 8.7. Accept resignation from Rita Brouillette Klukwan, secretary with 30 day notice
9. Opportunity for Public Comment on Agenda Items
10. Financial Report
11. Action Items
 - 11.1. Approve First Reading of AASB Recommended Policy Update BP 4180 Residency and Remote Work, and BP 5111 Admission.
 - 11.2. Approve MOA between CSD and Andy Lee in the amount of \$50,000 for FY 2026 continuing as the Student Success Coordinator.
12. Special Reports
 - 12.1. Superintendent Report
 - 12.2. ASB Minutes

13. Information/Discussion Items

13.1. Thanks to long-time board member Elizabeth Hooge for her years of service to the Chatham School District

13.2. RSB Board Elections

13.3. AASB Annual Conference

13.4. Food Service Proposal for Klukwan School

14. Communications to the Board

15. Board Member Comments

16. Meetings/Work Sessions/and Other Announcements

16.1. RSB Work Session will be on Tuesday, October 23rd

16.2. The next Regular RSB Meeting will be on Tuesday, November 11th

17. Executive Session for Superintendent Evaluation

18. Adjournment

**MEMORANDUM OF UNDERSTANDING
SEALASKA HERITAGE INSTITUTE and
CHATHAM SCHOOL DISTRICT**

This MEMORANDUM OF UNDERSTANDING (MOU) is designed to further the communication, collaboration, and partnership between SEALASKA HERITAGE INSTITUTE and CHATHAM SCHOOL DISTRICT in relation to the **Raven Writes: Expanding Culturally Responsive Writing Instruction Throughout Southeast Alaska**, if awarded.

PURPOSE

Sealaska Heritage Institute is submitting a project proposal to the US Department of Education, Alaska Native Education program for its FY 2024 funding opportunity. The District hereby supports the submission of the **Raven Writes: Expanding Culturally Responsive Writing Instruction Throughout Southeast Alaska** proposal pursuant to this Memorandum of Understanding.

PARTNERS

Sealaska Heritage Institute (SHI) was chartered by Sealaska Corporation Inc. (Sealaska) in 1982 as a nonprofit 501(c)(3). Sealaska recognizes SHI as its tribal organization, created for the purposes of applying on its behalf for grants and contracts - and to administer programs and funding - to enhance the culture, well-being, education, and heritage of more than 22,000 members. Specifically, SHI is sanctioned by Sealaska, per resolution #2016.25, to apply for and operate grants and contracts awarded through the US Department of Education's Alaska Native Education (ANE) program.

SHI is governed entirely by Alaska Natives and operates with a mission to "Perpetuate and enhance the Tlingit, Haida, and Tsimshian cultures and promote cross cultural awareness." SHI is located in Alaska's capital city of Juneau, serves the region of Southeast Alaska, and has 35 years of experience partnering with Native parents, teachers, leaders, communities, and schools to develop and collaboratively manage educational programming that meet the: (1) State of Alaska Content and the Performance Standards for Alaska Students and (2) Alaska Standards for Culturally Responsible Schools.

Chatham School District (CSD) operates with a mission that: "In partnership with families and communities, the Chatham School District will provide safe and stable educational experiences built upon the uniqueness of each community, to educate students to become self-sufficient adults who will be contributing members of our diverse and changing world." The Chatham School District serves an area of approximately 43,000 square miles.

The overall operation of the Chatham District is under the leadership of an elected board. The Regional Board recognizes that we live in a pluralistic society, which must use the diversity of culture, talent and experience to provide the highest quality of educational planning for children. The district is composed of four schools in separate communities. Specific to this agreement, the community of Angoon lies on Admiralty Island.

Recognizing collective responsibilities and that through combined efforts, knowledge, and resources SHI and the District can better achieve common goals and initiatives, SHI and the District will collaborate to achieve the following outcomes established by the **Raven Writes: Expanding Culturally Responsive Writing Instruction Throughout Southeast Alaska.**

VISION

We believe that a productive partnership between the District and SHI produces better outcomes for students, by putting the learner at the center of our efforts with the focus on learning and student success. Teachers participate in the construction of effective curriculum; all develop pedagogy to meet the needs and interests of Alaska Native learners. SHI strives to develop high quality place-based, culturally relevant and culturally responsive curriculum that not only follows best practices in pedagogy and instruction, but also reflects the history, culture, arts and languages of the Indigenous peoples of this region.

We envision that Alaska Native students should have access to high quality educational programs that are place-based, culturally responsive, and relevant to learners in all learning contexts and environments. We further envision that Alaska Native students should have opportunities to view themselves as successful learners who are engaged in experiences that celebrate who they are, their rich cultural history and their place in the world - which they realize and feel supported in their cultural distinctiveness and contribute to their communities as Alaska Native people. This project grew out of this vision.

GOALS

Project Goal:

- The comprehensive Raven Writes project is designed to meet the needs of Alaska Native students throughout SE Alaska in developing and improving their proficiency in writing through culturally relevant curriculum and engagement activities.

Objectives:

1. **Engagement:** Cultivate student engagement in writing with culturally responsive Raven Writes (RW) tools, instructional methods, and materials to yield greater proficiency in ELA and greater overall educational success for AN students. Instructional methods include shared experiences of harvesting and preparing traditional foods and products.
2. **Professional Development:** Provide support for teachers to integrate Raven Writes fully into the K-5 ELA Curriculum, enabling enhanced writing instruction with culturally responsive content, methods, and traditional cultural harvesting and preparation.

- 3. Community and Cultural Involvement:** Enhance involvement of AN families and community through experiences encouraging connections between home, culture, and school. Invite families to process traditional foods and products in the designated space.

SCOPE

Sealaska Heritage Institute agrees to:

- SHI will employ a Project Manager and Curriculum Specialist to support the participation of Native parents/ caregivers, writers, and traditional food harvesters in the use of 18 Raven Writes Kits.
- SHI will publish, in coordination with partner districts and teachers, students' writing in the Raven Writes Anthology.
- SHI will coordinate in partnership with SERRC- one annual Raven Writes Summer Writing Seminar in Years 1-3 to provide K-5 grade school teachers with professional development focused on writing instruction strategies, using Raven Writes Kits, and integrating the kits with the writing standards.
 - SHI will use budgeted grant funds to compensate teachers for integrating culturally responsive teaching practices with the District writing standards during Raven Writes Summer Writing Seminar.
 - SHI will allow other District members to also participate in the project, to the degree that they are able, to support the use of the Raven Writes curriculum and activities.
 - SHI staff will work with District teachers to adapt the shared experiences for each of the Raven Writes kits to the districts' unique location.

Chatham School District agrees to:

- Support the use of the Raven Writes Kits in Angoon and Klukwan.
 - The District will be responsible for managing the Raven Writes Kits and informing SHI when supplies in the kits need to be replenished.
 - The District will be responsible for monitoring the use of the Raven Writes Kits by its teachers and reporting to SHI quarterly (January, April, July, and October) on the use of the kits.
- Use grant funds provided by SHI in Years 1, 2, and 3 for administrative costs related to Raven Writes programming.
- Provide a point person to help coordinate and schedule Raven Writes activities.
- Provide disaggregated data for school climate connectedness surveys.
- Provide student achievement data for grant reporting.
 - Pre and Post assessment data for students K-5 using the writing scales.
 - Available assessment data will be reported biannually, within two weeks of Dec. 31 and April 30.
- Recommend students for participation in the Raven Writes Spring Break Camp located in Juneau.
- Include Raven Writes Professional Development time during district in-service and designated professional development time throughout the school year. A written plan with specific dates that addresses the following professional development will be provided to SHI annually by June 30.

- The District will dedicate a minimum of 1.5 hours for Raven Writes Professional Development during one of the district in-service dates.
- The District will provide time during early release/late start, staff meetings, or PLC time, for the coach to provide ongoing culturally responsive teaching practices professional development throughout the year.

Collectively, the District and SHI agree To:

- Meet bi-weekly in our efforts to launch Raven Writes, reducing to monthly as the grant becomes established.
- Meet semi-annually to review and assess progress toward the purpose of this MOU and to modify the MOU as necessary to advance Alaska Native youth academic performance.
- Support each other’s efforts by consistent and clear communication.

PAYMENT

SHI will provide payment to District in the amounts listed below.

	Year 1	Year 2	Year 3	Total
Payment to the District to: <ul style="list-style-type: none"> • Provide a point person to help coordinate and schedule Raven Writes activities. 	\$5,000	\$5,000	\$5,000	\$15,000

Rosita Worl
Rosita Worl (Jan 23, 2024 11:35 AKST)

Rosita Worl, PhD, President
 Sealaska Heritage Institute

01/23/24

Date

Ralph Watkins
Ralph Watkins (Jan 23, 2024 09:24 AKST)

Ralph Watkins, Superintendent
 Chatham School District

01/23/24

Date

MOU Raven Writes 2024 Chatham School District

Final Audit Report


2024-01-23

Created:	2024-01-23
By:	Hannah Kalankiewicz (hannah.kalankiewicz@sealaska.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAxxNusiQ7Kaf0tdQpofP9SbPfyNTL7ZND

"MOU Raven Writes 2024 Chatham School District" History

 Document created by Hannah Kalankiewicz (hannah.kalankiewicz@sealaska.com)

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 Document e-signed by Rosita Worl (rosita.worl@sealaska.com)

Signature Date: 2024-01-23 - 8:35:00 PM GMT - Time Source: server

 Agreement completed.

2024-01-23 - 8:35:00 PM GMT



CONTRACT POSITION: K-5 Raven Writes Coach

INFORMATION

Department:	Education Language, Literacy, & Professional Development
Location of Work:	Juneau, Hoonah, Angoon, Sitka, Kake, Hydaburg, Klukwan, Yakutat
Application Deadline:	October 31, 2025

OVERVIEW OF TASK/WORK

Sealaska Heritage Institute (SHI) is seeking two individuals to serve as K-5 Raven Writes Coaches in the community of Juneau. SHI is seeking three individuals to serve as K-5 Raven Writes Coaches in the communities of Hoonah, Angoon, Sitka, Kake, Hydaburg, Klukwan, and Yakutat. Coaches will work with kindergarten through fifth grade educators and cultural specialists to implement the Raven Writes curriculum.

SCOPE OF WORK

1. Designs, coordinates and/or delivers leadership and instruction to teachers and paraprofessionals
2. Uses coaching models and works with teachers as a group and one-on-one in their classrooms to ensure success
3. Provides ongoing support to teachers through observation, co-teaching, modeling, discussion, student assessments, and guided data analysis
4. Provides support to teachers in implementing culturally responsive teaching strategies
5. Provides training and support to teachers and paraprofessionals in administering and scoring writing assessments
6. Lead Action Research at school sites to support teachers in reflecting and adjusting instructional practices
7. Regularly observes instruction in classrooms, either in person or virtually
8. Maintains regular collaboration with SHI staff to ensure grant goals and initiatives are embedded in work with staff

9. Travel via small plane or ferry, if serving rural communities, is required

REQUIRED SKILLS

- Excellent verbal, written, interpersonal, and technology-related communication skills
- Ability to work well on own initiative and within a team
- A strong background in K-5 literacy initiatives
- Knowledge of federal and state requirements and district policies related to teacher quality, student achievement, and parent involvement
- Evidence of improving student achievement in his/her classroom
- Experience with research based instructional practices and strategies
- Demonstrated ability to provide effective literacy instruction
- Understanding in other content areas such as math, science, and technology
- Knowledge of content in language arts and ability to integrate across content-areas
- Demonstrated skills in analyzing and using data for instructional decision-making
- Interpersonal, problem solving, communication and organizational skills required to effectively facilitate coaching and professional development
- Ability to design and implement high quality professional development for teachers/staff

PROJECT/CONTRACTOR TIMELINE

The selected K-5 Raven Writes Coaches will commit to this project through the end of May 2026, with the possibility of renewal for the following school year. The contract will begin as soon as possible.

NECESSARY KNOWLEDGE & EXPERIENCE

- Knowledge of Alaska Native culture and education
- Bachelor's degree required, preferred degree is in the field of education
- At least five years of successful teaching experience
- Knowledge of a variety of teaching strategies for diverse students

To Apply: Submit an interest form at this link: [Contractor Interest Form](#)

For this contract position, please make sure to include the following information in your application: a written proposal that documents why you are qualified to do the work, estimated rate of services, three references from others who have worked with you on projects like this, outline of your experience as it relates to this work.

If you have any questions regarding this contract position, please contact Tina Peyerk, Raven Writes Program Manager - tina.peyerk@sealaskaheritage.com



Revised MOA

School Psychologist Supervision for School Psychology Internship hours, 2025-26

Karen,

Thank you for the call the other day. After our discussion I have adjusted my proposal to match within the budget for school psychology.

Here is my proposal for the MOA to provide supervision for Jen's school psychology internship hours. While there may often be more than two hours per week of supervision needed, this is to cover the minimums required by her university program. I'm trying to make it work for Chatham SD and Jen. I will not ask for compensation beyond the required two hours per week. Please let me know if anything needs to be clarified or adjusted.

Doug

September 2025, through May 2026.

Daily School Psychologist rate, \$600.00 per day, one day a month,

This rate is based on the required minimum of 2 hours per week of face to face meeting between myself (internship supervisor) and Jen Marschke (for school psychologist internship duties). The daily rate is based on 2 hours a week, 4 times a month for a total of 8 hours (one day of service).

Meetings for supervision are supposed to be face-to-face. Jen and I will try to schedule face to face meetings whenever possible. These can be when she is in Juneau traveling to Angoon, Gustavus, or for personal travel. At times we will need to Zoom or facetime meetings. I can also meet with Jen when I am in Haines while working with that school district. There may be times that need travel, we will do everything we can to meet that does not require having travel expenses for the school district.

OLD MOA Language:

Contractor Agrees To: Provide psycho-educational evaluations, including intelligence tests, behavior rating scales, adaptive behavior scales, autism ratings or other testing as needed. Contractor will provide a written report within two weeks of the assessment. Provide consultation related to special education eligibility, student observations if needed, teacher and parent interviews as needed.

Provide supervision for psychoeducational evaluations (pre-planning assessments) and to assist in guiding the intern in the interpretation of evaluations. Evaluations may include but not be limited to cognitive/intelligence testing, behavioral rating scales, adaptive behavior rating scales, autism rating scales or other testing as needed. School psychology intern will write a draft report to be reviewed together, and then a final report after the evaluation is completed in a timely manner.

In addition the internship supervisor will work with school psychologist intern in consultation related to special education eligibility. Supervisor is available to consult on behavioral observations, teacher and parent interviews if needed. Supervisor will be able to attend eligibility meetings if requested by the school psychology intern or special education director.

Eastern Washington University School Psychology Supervisor requirements.

Qualifications:

Supervisors must have a valid state school psychologist credential for the setting in which they are employed and have a minimum of 3 years of full-time experience as a practicing school psychologist.

Nature of Supervision

Interns should receive *an average of at least 2 hours* of field-based supervision per full-time week. Additional time may be needed to review work products. Supervision should be provided on a least a weekly, individual, face-to-face basis, with structured mentoring and evaluation that focus on the intern's attainment of competencies. No more than 2 interns per supervisor.

Intern is required to complete 1200+ hours.

Domains:

1. Data-Based Decision Making
2. Consultation and Collaboration
3. Academic Interventions and Instructional Supports
4. Mental and Behavioral Health Service sand Interventions
5. School-Wide Practices to Promote Learning
6. Services to Promote
7. Family, School and Community Collaboration
8. Equitable Practices for Diverse Student Populations
9. Research and Evidence-Base Practice
10. Legal, Ethical, can Professional Practice

Original MOA

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Doug

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Daily School Psychologist rate, \$850.00 per day, one day a month,

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9. Research and Evidence-Base Practice
10. Legal, Ethical, can Professional Practice

WORKSHEETS for the district policy committee:
DISCARD WHEN FINISHED

Personnel

RESIDENCY AND REMOTE WORK

BP 4180/4280/4380

Note: This model policy is adopted from a policy created by the Dillingham City School District.

The Board recognizes the educational and economic benefits that result from district personnel residing within the boundaries of the school district. The Superintendent or designee may determine that the best candidate for certificated or administrative position does not plan to maintain primary residency within the boundaries of the school district. In order to hire or continue the employment of such a candidate, the Superintendent or designee shall seek approval from the Board. The Superintendent or designee shall develop procedures to implement this policy.

Created 6/25

WORKSHEETS for the district policy committee:

DISCARD WHEN FINISHED

Students

ADMISSION

BP 5111(a)

Note: Pursuant to 4 AAC 06.060, authority to deny admission to a student is vested with the School Board. The following sample policy authorizes the Superintendent or designee to deny admission to children who don't meet established entrance requirements.

The School Board believes that all children should have the opportunity to receive a free appropriate public education. Staff shall encourage parents/guardians to enroll all school-aged children in school.

The School Board reserves the right to verify the residency or anticipated residency of any student and the validity of any affidavit of guardianship. These admission policies are not intended to be a barrier to the enrollment and retention of homeless children and youth.

The Superintendent or designee shall verify compliance with all entrance requirements established by law or School Board policy.

(cf. 5112.6 - Education for Homeless Children and Children in Foster Care)

(cf. 5112.1 - Exemptions from Attendance)

(cf. 5112.2 - Exclusions from Attendance)

(cf. 5116 - School Attendance Boundaries)

(cf. 5117 - Interdistrict Attendance)

(cf. 5141.3 - Health Examinations)

(cf. 5141.31 - Immunizations)

Note: A child who is six years of age on or before September 1 following the beginning of the school year, and who is under the age of 20 and has not completed the 12th grade, is of school age. AS 14.03.070. The school year begins on July 1 and ends June 30. ~~Pursuant to AS 14.03.080, the School Board may admit children under school age who meet School Board standards of mental, physical, and emotional capacity necessary to perform satisfactorily in school and may admit children under school age to kindergarten, as provided below. In 2003, the legislature amended the early entrance statute for the purpose of clarifying that two-year kindergarten programs are not authorized. Districts with early entry into kindergarten must have an educational program prescribing that under school age students advance through the curriculum or grade level by the following school year. This is a programmatic requirement and is not meant to limit individualized student assessment. In 2004, the early entrance statute was again amended to provide School Boards with the option of delegating early entrance decisions to the Superintendent or designee. The School Board may establish a kindergarten class for children who are five on or before September 1 following the beginning of the school year; must admit children under school age who move into the district and who were previously enrolled in public school in another district or state; and may admit students over school age and charge them tuition.~~

WORKSHEETS for the district policy committee:

DISCARD WHEN FINISHED

Students

ADMISSION (continued)

BP 5111(b)

A child five years of age on or before September 1 may be admitted to kindergarten. The School Board authorizes the admission of students under school age who are at least four years of age at the beginning of the school year, provided they exhibit the mental, physical, and emotional capacity ~~the ability~~ to perform satisfactorily, including advancement through the curriculum or grade level by the following year. The Superintendent or designee is delegated authority to make early-entrance determinations. Students under school age who were previously enrolled in public school shall be admitted to school at the grade level determined by the Superintendent or designee. ~~(AS 14.03.080)~~

Students subject to suspension or expulsion under AS 13.03.160 in the District or another district are not guaranteed admission.

Legal Reference:

ALASKA STATUTES

14.30.010 When attendance compulsory

14.03.020 School year

14.03.070 School age

14.03.080 Right to attend school

14.30.045 Grounds for suspension or denial of admission

14.03.160 Suspension or expulsion of students for possessing weapons

ALASKA ADMINISTRATIVE CODE

4 AAC 06.055 Immunizations required

UNITED STATES CODE

42 U.S.C. 11432 - 11433 McKinney-Vento Homeless Assistance Act

Revised 3/20176/2025

CHATHAM SCHOOL DISTRICT
Memorandum Of Agreement
P.O. Box 109, Angoon, AK 99820 Phone 907-788-3302



Date Submitted

09/22/2025

Submitter Name

Frank Coenraad

Submitter Email

fcoenraad@chathamisd.org

This Service Agreement is between the Chatham School District and the below-named Service Provider.

Service Provider Name

Andrew Lee

Service Provider Email Address

shootersu_32@yahoo.com

Service Provider Phone Number

907-738-1053

Service provider Business License#

N/A

Mailing Address

9090 Cinema Dr. A204

Social Security or Tax ID Number

on file

Upload W9 Form Here

Andy Lee's W-9.pdf



Start Date

09/02/2025

End Date

05/22/2026

<https://www.irs.gov/pub/irs-pdf/fw9.pdf>

The Service Provider Agrees to do the Following:

1.1. Educational Services. Service Provider shall provide the following educational services to Students:
 1. Participate on the Angoon Schools Family Engagement/Student Empowerment Team. 2. Participate in 2025-26 School Year appropriate In-Service sessions. 3. Student Success Advocate throughout 2025-26 on site (individual and large group sessions and remote delivery providing Individual Student Success Plans targeting chronic absenteeism; mental/behavioral wellness; and academic support.) 4.

Payment Terms

Grantee shall pay Service Provider a total of \$50,000.00 paid in four \$12,500.00 installments. One payment at the end of each school quarter.
 Service Provider shall provide the educational services Angoon and Juneau, Alaska through in person and remote delivery.
 Provider will 1. provide administrators monthly program progress as measured by the number of

Fund	Site	Function	Program	Object
FSCS Grant	Angoon	Teacher or	Grant Curr	Contractor

Account Code	Amount to be paid
317-060-100-025-410	50K

MOA not to Exceed This Amount	When Payment(s) Are to be Issued
50K	, Grantee shall pay Service Provider a to

Additional Conditions/ProvisionsA - GENERAL INFORMATION

1. All associated costs, not limited to fees and reimbursables, must be included in the MOA. All MOA's for more than \$25,000 require prior School Board approval before the Contractor provides any service.
2. The account to be charged must be determined and approved by the individual with budget authority before submission of the MOA to the Superintendent.
3. Before the starting date of the contracted services and/or activities, the Contractor and Chatham School District must sign the MOA. The Contractor is not to be given a notice to proceed unless all the appropriate parties have signed the MOA.
4. The Contact Person will be responsible for obtaining the contractor's signature and submitting the original MOA to the Superintendent.
5. The Contact Person must approve for payment of all contractor invoices and receipt documentation before submission for payment to Accounts Payable.
6. When the MOA involves travel paid by Chatham School District; a Travel Authorization must accompany any invoice.
7. Any Chatham School District employee who authorizes services before the required approvals may be subject to disciplinary action up to and including termination.

B - CONTRACTOR RESPONSIBILITIES

1. Check the MOA for contents and completeness. If the terms are agreeable, sign the agreement and return it to the individual named as the Contact Person.

In accordance with the payment terms set forth on page 1, the Contractor shall submit an invoice with the appropriate documentation (copies of airline tickets, hotel bills, etc.) to the Contact Person for approval of payment.

As a condition of performance, the Contractor must pay all federal, state, and local taxes incurred by the Contractor.

A W-9 must be on file with Chatham School District or submitted with this MOA. No W-9, backup withholding of Federal taxes will be withheld per the percent required – presently 29%.

The Contractor must provide proof of any liability insurance coverage required on this MOA.

To the extent allowed by law, the Contractor shall indemnify, defend, and hold Chatham School District harmless from any liability resulting from or arising out of the acts of the Contractor in the performance of this MOA.

I HEREBY ACCEPT THIS MOA AND THE CONDITIONS/PROVISIONS CONTAINED HEREIN. Any changes in the terms of this MOA must be on an ADDENDUM FORM before any services are performed. The ADDENDUM FORM must be approved by all parties.

Submitter Signature

Frank Coenraad...

Submitter Comments

Andrew Lee will continue as Angoon School's Student Success Coordinator

Upload Invoice if Applicable

No file uploaded

Accounts Payable Notes

Invoice if Applicable

No file uploaded

Timestamp

09/22/2025 03:18 pm

Date and Time Payment is Being Processed

Payment

- Pay as Invoiced
- Invoice Attached for this first and final payment

REAA Seats up for Election

<p align="center">CHATHAM SCHOOL DISTRICT, REAA#18</p> <p align="center">PO Box 109 Angoon, Alaska 99820 Phone: (907) 788-3302 Fax: (907) 788-3252 Superintendent: Ralph Watkins rwatkins@chathamsd.org</p>										
Seat	Date Elected	Next Ballot	End of Term	Name	MI.	Last	Address	City	State	Zip
A	2024	2026	2026	Richard	J.	Strong	PO Box 1752	Haines	AK	99827
B	2022	2025	2025	Albert	M.	Kookesh III	PO Box 365	Angoon	AK	99820
C	2024	2027	2027	Jennifer	M.	Todd	PO BOX 181	Gustavus	AK	99826
D	2024	2027	2027	Stacey	G.	Proctor	PO Box 31	Gustavus	AK	99826
E	2022	2025	2025	Elizabeth	R.	Hooge	PO Box 284	Gustavus	AK	99826

Nominates & Elects by Section

REAA 18

Section I – Seat B

Candidate Name	Address	Phone Number
Kookesh, Albert M. III (Certified) <i>Incumbent</i>		

Section II – Seat E

Candidate Name	Address	Phone Number
Mulligan-Rear, Chantel M. (Certified)	PO Box 206 Gustavus, AK 99826	(907) 738-1740
Weikle, LeAnn (Certified)	PO Box 199 Gustavus, AK 99826	(952) 239-0633

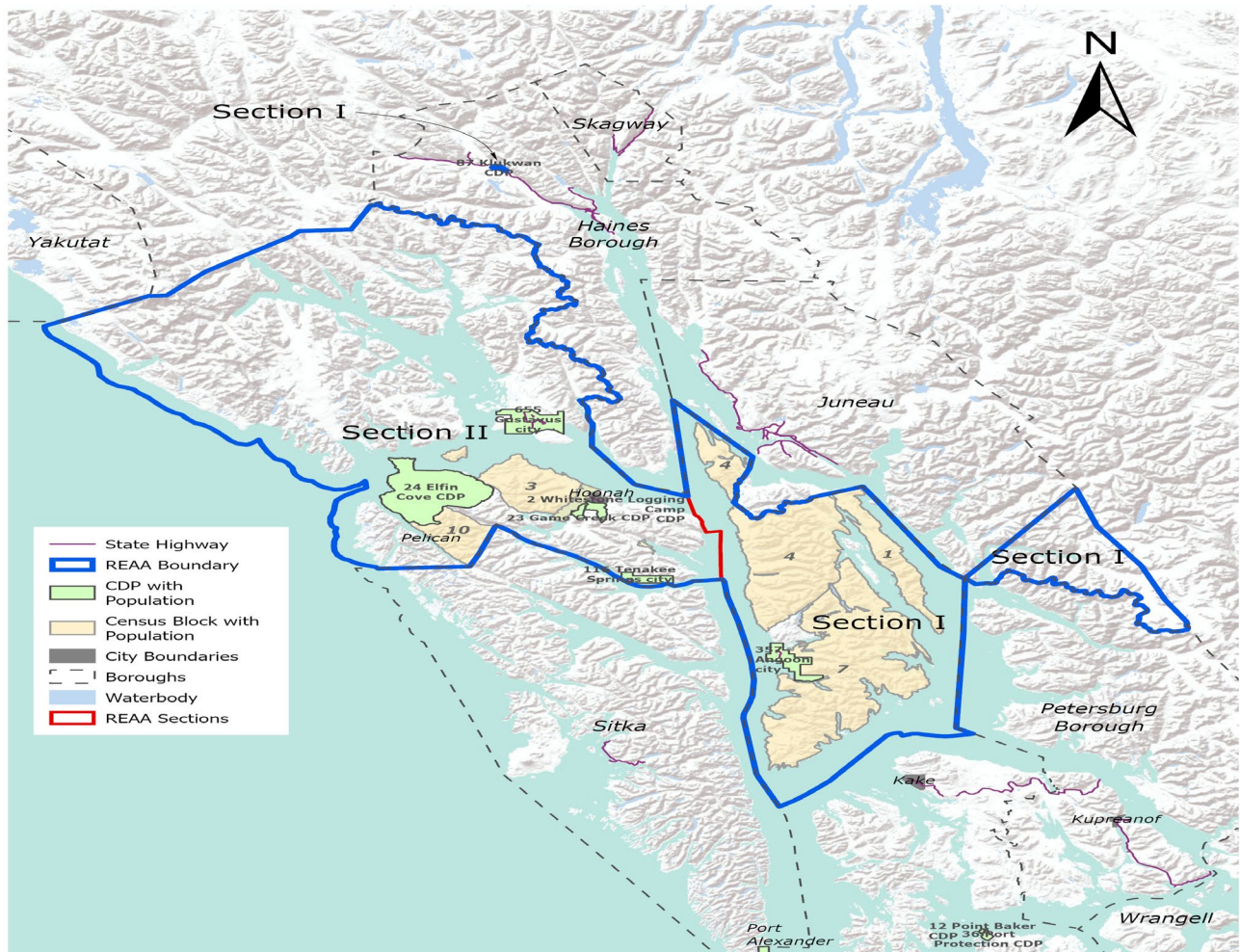


REAA#18 Chatham School District

Phone: (907) 788-3302

Website: www.chatham.org

REAA #18 - Chatham (9)



Nominates and Elects by Section (2 Sections, 5 Seats)	
Section I Seats A, B	Section II Seats C, D, E
Angoon, Areas (N & W of Angoon), Klukwan CDP, Areas (SW of Juneau)	Elfin Cove CDP, Areas (E of Elfin Cove), Areas (N of Elfin Cove), Game Creek CDP, Gustavus, Whitestone Logging Camp CDP, Tenakee Springs, Areas (N of Tenakee Springs)

State of Alaska
2025 Chatham School District REAA
October 7, 2025
UNOFFICIAL Results

Precinct	Registered Voters	Voters Cast	% Turnout
State			
State of Alaska			
02-700 Angoon	288	107	37.15%
02-775 Tenakee Springs	130	37	28.46%
03-325 Gustavus	575	132	22.96%
REAA 18 - Absentee	0	0	N/A
REAA 18 - Question	0	0	N/A
State of Alaska - Total	993	276	27.79%
State - Total	993	276	27.79%

REAA 18-1, Seat B

Precinct	Times Cast	Registered Voters
State		
State of Alaska		
02-700 Angoon	107	288
REAA 18 - Absentee	0	0
REAA 18 - Question	0	0
State of Alaska - Total	107	288
State - Total	107	288

Precinct	Kookesh, Albert M. III	Write-in	Total Votes
State			
State of Alaska			
02-700 Angoon	72	31	103
REAA 18 - Absentee	0	0	0
REAA 18 - Question	0	0	0
State of Alaska - Total	72	31	103
State - Total	72	31	103

REAA 18-2, Seat E

Precinct	Times Cast	Registered Voters
State		
State of Alaska		
02-775 Tenakee Springs	37	130
03-325 Gustavus	132	575
REAA 18 - Absentee	0	0
REAA 18 - Question	0	0
State of Alaska - Total	169	705
State - Total	169	705

Precinct	Mulligan-Rear, Chantel M.	Weikle, LeAnn
State		
State of Alaska		
02-775 Tenakee Springs	0	37
03-325 Gustavus	36	95
REAA 18 - Absentee	0	0
REAA 18 - Question	0	0
State of Alaska - Total	36	132
State - Total	36	132

Precinct	Write-in	Total Votes
State		
State of Alaska		
02-775 Tenakee Springs	0	37
03-325 Gustavus	1	132
REAA 18 - Absentee	0	0
REAA 18 - Question	0	0
State of Alaska - Total	1	169
State - Total	1	169

Klukwan School
Food Service proposal

This proposal is looking at the cost of operating the food service program for a year at Klukwan School.

In reviewing the first month, I estimated that if we used a subsistence food service model to create our meals and we used a current employee that the cost would be food cost \$12,000 per year plus \$4,000 employee stipend for a total \$16,000 for a year.

If we hire an additional employee, it would cost \$12,000 for food plus employee cost of \$22,250 (does not include benefits) for a total of \$34,250.

Cost area						Number of days	178
						Number of students	30
Staff Scenarios							
			rate	number of hours			
1	hire an additional employee	hourly	\$25	5	\$22,250		
		or					
2	pay a current employee	stipend	monthly	\$400	\$4,000		
3	Increase in pay for an employee	Increase hourly rate	\$4	7	\$4,984		
Meal Cost							
Meal cost	meal cost	per day	per student	total			
(using USDA rates)	Breakfast	\$4	\$712	\$21,360			
1	lunch	\$8	\$1,335	\$40,050			
			\$2,047	\$61,410			
Suppliment subsistence food/meat							
	Cost area	per month	Total			Number of months	10
	Food	\$1,200	\$12,000				
Use staffing Senario 2	staffing	\$400	\$4,000				
	Total	\$1,600	\$16,000				

Google sheet

https://docs.google.com/spreadsheets/d/1tISO5yXg_FaTXavP5CO5rZW3jJsLxmccp2qG79iNYXU/edit?usp=sharing



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLE

Department of Education & Early Development

DIVISION OF INNOVATION &
EDUCATION EXCELLENCE

333 Willoughby Avenue, 9th Floor
P.O. Box 110500
Juneau, Alaska 99811-0500
Main: 907.465.2830
Fax: 907.465.6760

October 13, 2025

Karen McSpadden
Chatham Schools
500 Big Dog Way
Angoon, Alaska 99820

AWARD OF 2025-2026 PRE-ELEMENTARY APPROVAL TO OPERATE

Dear Chatham Schools Administrator,

The Department of Education and Early Development (DEED) has reviewed and approved your district or agency's application to operate a pre-elementary school program for children three to five years of age. This approval is valid until September 15, 2026.

With this approval, your district/agency has demonstrated that it has maintained, and will continue to maintain, compliance with regulations [4 AAC 60.010-60.180](#) regarding the operation of a pre-elementary school in Alaska. Please keep a copy of this document for your records.

Thank you for continuing to provide a safe and positive early childhood educational experience for Alaska's young children.

Respectfully,

Kristen Spencer, Education Specialist II
(907) 465-4862
kristen.spencer@alaska.gov