

RSB Regular Meeting  
Tuesday, April 8, 2025 6:00 PM Alaskan

Administration Building  
500 Big Dog Salmon Way  
Angoon, AK 99820

Elizabeth Hooge: Present  
III Albert Kookesh: Present  
Stacey Proctor: Present  
Jack Strong: Present  
Jen Todd: Present

Present: 5.

We have Quorum

1. Call to Order
  - 1.1. Reading of the Mission Statement:  
**We support students to become independent adults by promoting exceptional educational and cultural experiences.**
2. Flag Salute
3. Roll Call
4. Recognition
5. Approval of the Agenda
6. Opportunity For Public Comment On Non-Agenda Items
7. Consent Agenda
  - 7.1. Adopt RSB Meeting Minutes from March 11th and 19th, 2025
  - 7.2. Approve Vija Pelekis in Klukwan as the Hydroponics site manager with a stipend of \$3300 paid from the Farm to School Grant.
8. Opportunity for Public Comment on Agenda Items
9. Financial Report
10. Action Items
  - 10.1. Approve Second Reading of BP 5131.5 Vandalism, Theft and Graffiti
  - 10.2. Approve Second Reading of BP 5131.6 Alcohol and Other Drugs
  - 10.3. Approve Second Reading of BP 5141.3 Health Examinations
11. Special Reports
  - 11.1. Superintendent Report
  - 11.2. ASB Minutes
12. Information/Discussion Items
  - 12.1. Itinerant Sped Services Vs. On Site Sped Teachers
  - 12.2. Negotiations Update
  - 12.3. Possibility of Transitioning to an Internal Business Manager
13. Board Member Comments
14. Meetings/Work Sessions/and Other Announcements
  - 14.1. RSB Work Session Tuesday April 22nd
  - 14.2. Next RSB Regular Meeting Tuesday May13th
  - 14.3. Budget Committee Meeting Wednesday April 9th 5:00 pm
  - 14.4. Negotiations convening on April 10th 4:30 pm
15. Adjournment

**Chatham School District**  
**Revenue & Expense Accounts**  
 Budget vs Actual - Actual, Encumbrance  
 For the Period from March 1, 2025 to March 31, 2025

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
031-Earnings on Investments	-100.00		-38.40		-61.60
040-Other Local Revenues	-42,000.00	-124.29	-46,641.66		4,641.66
046-Rental Income	-2,000.00		-750.00		-1,250.00
047-E-Rate	-357,588.00	-19,125.00	-207,803.00		-149,785.00
051-Foundation Program Revenue	-3,938,820.00	-405,299.00	-2,698,268.00		-1,240,552.00
056-TRS On-Behalf Revenue	-206,144.00				-206,144.00
057-PERS On-Behalf Revenue	-31,050.00				-31,050.00
090-Other State Revenues	-1,000.00				-1,000.00
110-Impact Aid	-185,654.00		-99,926.00		-85,728.00
<b>Total Revenue</b>	<b>-4,764,356.00</b>	<b>-424,548.29</b>	<b>-3,053,427.06</b>		<b>-1,710,928.94</b>
311-Certified Superintendent	121,140.00	10,094.94	75,712.00		45,428.00
313-Certified Principal	183,675.00	15,889.56	127,116.47		56,558.53
315-Certified Teacher	925,639.00	83,554.48	583,512.16		342,126.84
316-Certified Extra Duty Pay	56,675.00	5,570.00	36,299.72		20,375.28
321-Director/Coordinator/Mgr	51,864.00	5,402.50	43,220.00		8,644.00
323-Non-Certified Aide	192,988.00	21,291.58	134,043.71		58,944.29
324-Non-Certified Support Staff	253,546.00	25,724.88	222,068.62		31,477.38
325-Non Cert Maintenance Custodial	160,123.00	13,358.40	134,782.55		25,340.45
329-Non-Certified Substitute/Temp	116,180.00	19,106.30	100,186.84		15,993.16
361-Life/Health Insurance	371,744.00	30,487.37	224,349.52		147,394.48
362-Unemployment Insurance	11,334.00	2,007.07	9,434.39		1,899.61
363-Workers' Compensation	30,660.00	3,010.64	22,096.28		8,563.72
364-FICA Contribution	78,009.00	7,776.36	59,276.27		18,732.73
365-TRS	367,657.00	14,457.68	103,062.26		264,594.74
366-PERS	177,465.00	13,960.22	114,713.93		62,751.07
369-Other Employee Benefits	3,180.00	98.38	1,778.38		1,401.62
380-Housing Allowance/Subsidy	3,950.00		3,950.00		
390-Transportation Allowance	31,200.00				31,200.00
410-Professional Technical Service	256,925.00	32,436.08	82,964.59		173,960.41
412-Auditing Accounting Service	88,000.00	18,112.50	41,290.00		46,710.00
414-Legal Services	10,000.00		2,626.12		7,373.88
420-Staff Travel & Per Diem	90,636.00	981.00	78,477.46		12,158.54
425-Student Travel	70,592.00	23,593.79	64,426.47		6,165.53
426-Student Transportation		-4,250.00	-4,250.00		4,250.00
430-Utility Services	500.00				500.00
431-Water & Sewer	33,520.00		30,780.50		2,739.50
432-Garbage	4,160.00		2,329.20		1,830.80
433-Communications	465,588.00	22,830.53	254,760.76		210,827.24
434-Other Utility Services	400.00		821.24		-421.24
435-Energy	30,692.00		20,461.10		10,230.90
436-Electricity	208,824.00		107,627.73		101,196.27
437-Natural or Bottled Gas			150.00		-150.00
438-Heating Fuel	122,059.00	620.00	61,019.18		61,039.82
440-Other Purchased Services	62,550.00	693.31	30,939.20		31,610.80
441-Rentals/Leases	21,700.00		16,148.09		5,551.91
442-Building Repair & Maintenance	17,900.00		15,262.07		2,637.93

**Chatham School District**  
**Revenue & Expense Accounts**  
 Budget vs Actual - Actual, Encumbrance  
 For the Period from March 1, 2025 to March 31, 2025

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
443-Equipment Repair & Maintenance	8,300.00		7,551.76		748.24
446-Property Insurance	112,384.00		112,381.71		2.29
447-Liability Insurance	56,525.00		56,525.14		-0.14
450-Supplies	23,015.00	241.09	21,268.99		1,746.01
452-Maintenance Supplies	7,650.00		4,246.31		3,403.69
453-Janitorial Supplies	13,685.00		12,843.50		841.50
454-Office Supplies	6,239.00		6,131.74		107.26
458-Vehicle Gasoline, Diesel, Oil	3,300.00		1,515.33		1,784.67
471-Textbooks	1,215.00		1,214.16		0.84
479-Other Supplies Materials Media	900.00		2,576.85		-1,676.85
490-Other Expenses	6,641.00	25.00	4,561.97		2,079.03
491-Dues and Fees	21,110.00	608.80	15,559.30		5,550.70
493-Interest Expense	2,000.00		1,451.43		548.57
495-Indirect Cost Recovery	-75,000.00	-5,414.68	-34,858.57		-40,141.43
510-Equipment	26,360.00		26,360.00		
<b>Total Expenditures</b>	<b>4,835,399.00</b>	<b>362,267.78</b>	<b>3,040,766.43</b>		<b>1,794,632.57</b>

**Bank Account - Check Details**

Friday, April 4, 2025

Period: 03/01/25..03/31/25

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This report also includes bank accounts that only have balances.

No.: B001, Date Filter: 03/01/25..03/31/25

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
<b>B001 General Fund Checking</b>										
Phone No.										
03/05/25	34253	Assoc of Alaska School Boards	7,665.00	7,665.00	0.00	Posted		Vendor	AASB	53410
03/05/25	34254	Alaska Power Company	3,328.27	3,328.27	0.00	Posted		Vendor	AK POWER	53411
03/05/25	34255	AK School Activities	570.00	570.00	0.00	Posted		Vendor	AK SCHOOL	53412
03/05/25	34256	Alaska Seaplanes Service, LLC	4,489.34	4,489.34	0.00	Posted		Vendor	AK SEAPLANE SVC	53413
03/05/25	34257	Alaska Telephone Company	294.53	294.53	0.00	Posted		Vendor	ALASKA TELEPHONE CO	53414
03/05/25	34258	Amity Institute, Ltd.	367.00	367.00	0.00	Posted		Vendor	AMITY	53415
03/05/25	34259	Angel Jack	660.00	660.00	0.00	Posted		Vendor	ANGEL JACK	53416
03/05/25	34260	Angoon Oil	620.00	620.00	0.00	Posted		Vendor	ANGOON OIL	53417
03/05/25	34261	Angoon Trading	620.96	620.96	0.00	Posted		Vendor	ANGOON	53418
03/05/25	34262	Byte Networking, LLC	729.00	729.00	0.00	Posted		Vendor	BYTE	53419
03/05/25	34263	Carmen Russo	405.31	405.31	0.00	Posted		Vendor	CARMEN	53420
03/05/25	34264	Chapel by the Lake	100.00	100.00	0.00	Posted		Vendor	CHAPEL BY THE	53421
03/05/25	34265	Christine Ramey	585.52	585.52	0.00	Posted		Vendor	CHRISTINE	53422
03/05/25	34266	Cody Pitka	660.00	660.00	0.00	Posted		Vendor	CODY PITKA	53423
03/05/25	34267	Collins Mendenhall	660.00	660.00	0.00	Posted		Vendor	COLLINS	53424
03/05/25	34268	CropKing, Inc.	95.00	95.00	0.00	Posted		Vendor	CROPKING, INC	53425
03/05/25	34269	Curriculum Associates, LLC	3,082.50	3,082.50	0.00	Posted		Vendor	CURRICULUM	53426
03/05/25	34270	Daniel Ellingson	585.00	585.00	0.00	Posted		Vendor	DANIEL	53427
03/05/25	34271	David Lueck	238.62	238.62	0.00	Posted		Vendor	DAVID LUECK	53428
03/05/25	34272	Delta Western	11,983.47	11,983.47	0.00	Posted		Vendor	DELTA	53429
03/05/25	34273	Duane J. Samato	422.93	422.93	0.00	Posted		Vendor	DUANE J.	53430
03/05/25	34274	Emma Demmert	645.00	645.00	0.00	Posted		Vendor	EMMA	53431
03/05/25	34275	Eric Benedict	3,000.00	3,000.00	0.00	Posted		Vendor	ERIC BENEDICT	53432
03/05/25	34276	Erica Carrington-Loomis	147.76	147.76	0.00	Posted		Vendor	ERICA	53433
03/05/25	34277	Byte Networking, LLC	457.00	457.00	0.00	Posted		Vendor	FIBRE ALASKA	53434
03/05/25	34278	Fork Farms LLC	429.95	429.95	0.00	Posted		Vendor	FORK FARMS	53435
03/05/25	34279	Frontier Freight	105.00	105.00	0.00	Posted		Vendor	FRONTIER	53436
03/05/25	34280	GCI	2,225.00	2,225.00	0.00	Posted		Vendor	GCI/ANCH	53437
03/05/25	34281	Gregg Enterprises, dba Fort Seward Condos	3,950.00	3,950.00	0.00	Posted		Vendor	GREGG ENTERPRISES	53438
03/05/25	34282	Gregory Bennum	645.00	645.00	0.00	Posted		Vendor	GREGORY	53439
03/05/25	34283	Gustavus Dray, Inc.	1,380.46	1,380.46	0.00	Posted		Vendor	GUSTAVUS	53440
03/05/25	34284	Hali Brownell	360.25	360.25	0.00	Posted		Vendor	HALI	53441
03/05/25	34285	Icy Strait Wholesale	63.93	63.93	0.00	Posted		Vendor	ICY STRAIT	53442
03/05/25	34286	Inside Passage Electric Coop	20,528.12	20,528.12	0.00	Posted		Vendor	INSIDE PASSAGE ELEC	53443
03/05/25	34287	Inside Passage Electric Cooperative	4,094.43	4,094.43	0.00	Posted		Vendor	IPEC WASTE HEAT	53444
03/05/25	34288	Jennifer Marschke	73.11	73.11	0.00	Posted		Vendor	JENNIFER	53445
03/05/25	34289	Jessica Shanahan	1,002.54	1,002.54	0.00	Posted		Vendor	JESSICA	53446
03/05/25	34290	Jessie Soder	34.38	34.38	0.00	Posted		Vendor	JESSIE SODER	53447
03/05/25	34291	Johnny Hunter	660.00	660.00	0.00	Posted		Vendor	JOHNNY	53448
03/05/25	34292	Jonathan Wunrow	5,500.00	5,500.00	0.00	Posted		Vendor	JONATHAN	53449
03/05/25	34293	Kelly McLaughlin	1,627.42	1,627.42	0.00	Posted		Vendor	KELLY	53450

**Bank Account - Check Details**

Friday, April 4, 2025

Period: 03/01/25..03/31/25

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Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
03/05/25	34294	Linnea Lospenosochatel	25.00	25.00	0.00	Posted		Vendor	LINNEA	53451
03/05/25	34295	Michael Ryan Smith	386.36	386.36	0.00	Posted		Vendor	MICHAEL RYAN	53452
03/05/25	34296	Natasha Bennum	642.00	642.00	0.00	Posted		Vendor	NATASHA	53453
03/05/25	34297	Olerud's Inc.	2,874.37	2,874.37	0.00	Posted		Vendor	OLERUDS	53454
03/05/25	34298	Public Education Health Trust	40,522.70	40,522.70	0.00	Posted		Vendor	PEHT	53455
03/05/25	34299	Pitney Bowes Global Financial Services LLC	165.00	165.00	0.00	Posted		Vendor	PITNEY BOWES GLOBAL	53456
03/05/25	34300	Ralph Watkins	210.00	210.00	0.00	Posted		Vendor	RALPH	53457
03/05/25	34301	Scholastic	123.59	123.59	0.00	Posted		Vendor	SCHOLASTIC	53458
03/05/25	34302	Shannon Spring	810.00	810.00	0.00	Posted		Vendor	SHANNON	53459
03/05/25	34303	Tanya Salmi	360.00	360.00	0.00	Posted		Vendor	TANYA SALMI	53460
03/05/25	34304	Vija Pelekis	409.89	409.89	0.00	Posted		Vendor	VIJA PELEKIS	53461
03/12/25	33396	Darrel Jerue	200.00	0.00	200.00	Voided	Printed	Vendor	DARREL JERUE	53462
03/12/25	33396	Darrel Jerue	200.00	0.00	200.00	Voided	Printed	Vendor	DARREL JERUE	53463
03/12/25	34008	Darrel Jerue	200.00	200.00	0.00	Posted		Vendor	DARREL JERUE	53464
03/20/25	34305	Alaska Marine Lines	77.35	77.35	0.00	Posted		Vendor	AK MARINE	53469
03/20/25	34306	Alaska Seaplanes Service, LLC	6,875.87	6,875.87	0.00	Posted		Vendor	AK SEAPLANE SVC	53470
03/20/25	34307	Jessica Shanahan	693.31	693.31	0.00	Posted		Vendor	JESSICA	53471
03/25/25	33397	Equitable Equi-Vest Unit	4,875.00	0.00	4,875.00	Voided	Printed	Vendor	EQUITABLE	53622
03/25/25	33398	NEA - Alaska	1,109.04	0.00	1,109.04	Voided	Printed	Vendor	NEA - AK	53623
03/25/25	33399	Tlingit & Haida TCSU	30.00	0.00	30.00	Voided	Printed	Vendor	T & H TRIBAL	53624
03/25/25	33400	Equitable Equi-Vest Unit	4,875.00	0.00	4,875.00	Voided	Printed	Vendor	EQUITABLE	53625
03/25/25	33401	NEA - Alaska	1,109.04	0.00	1,109.04	Voided	Printed	Vendor	NEA - AK	53626
03/25/25	33402	Tlingit & Haida TCSU	30.00	0.00	30.00	Voided	Printed	Vendor	T & H TRIBAL	53627
03/25/25	33400	Equitable Equi-Vest Unit	4,875.00	4,875.00	0.00	Posted		Vendor	EQUITABLE	53628
03/25/25	33401	NEA - Alaska	1,109.04	1,109.04	0.00	Posted		Vendor	NEA - AK	53629
03/25/25	33402	Tlingit & Haida TCSU	30.00	30.00	0.00	Posted		Vendor	T & H TRIBAL	53630
03/27/25	33403	Quynn Thompson	873.48	873.48	0.00	Posted		Vendor	QUYNN	53631
03/27/25	33404	Ward Air, Inc.	17,792.00	17,792.00	0.00	Posted		Vendor	WARD AIR	53632
<b>General Fund Checking</b>			<b>176,574.84</b>	<b>164,146.76</b>	<b>12,428.08</b>					

**Chatham School District**  
**Revenue & Expense Accounts**  
 Budget vs Actual - Actual, Encumbrance  
 For the Period from March 1, 2025 to March 31, 2025

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)  
 School: Angoon (060)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
Total Revenue					
313-Certified Principal	96,375.00	8,031.22	64,249.76		32,125.24
315-Certified Teacher	376,316.00	37,562.48	262,937.36		113,378.64
316-Certified Extra Duty Pay	6,775.00	3,700.00	6,059.72		715.28
323-Non-Certified Aide	68,136.00	6,992.83	49,135.74		19,000.26
324-Non-Certified Support Staff	42,053.00	4,775.61	35,464.40		6,588.60
325-Non Cert Maintenance Custodial	68,211.00	4,936.20	58,813.84		9,397.16
329-Non-Certified Substitute/Temp	24,975.00	5,664.66	25,073.42		-98.42
361-Life/Health Insurance	75,794.00	5,916.32	42,637.15		33,156.85
362-Unemployment Insurance	3,941.00	738.62	3,242.47		698.53
363-Workers' Compensation	10,356.00	1,107.92	7,723.22		2,632.78
364-FICA Contribution	22,441.00	2,422.79	17,666.99		4,774.01
365-TRS	137,153.00	6,191.28	41,601.33		95,551.67
366-PERS	49,077.00	3,497.19	30,440.41		18,636.59
369-Other Employee Benefits		98.38	98.38		-98.38
410-Professional Technical Service	5,567.00	4,982.00	17,333.08		-11,766.08
420-Staff Travel & Per Diem	13,300.00	183.60	12,799.56		500.44
425-Student Travel	35,592.00	23,593.79	39,454.53		-3,862.53
426-Student Transportation		-4,250.00	-4,250.00		4,250.00
430-Utility Services	500.00				500.00
431-Water & Sewer	11,520.00		7,680.00		3,840.00
432-Garbage	2,200.00		1,600.00		600.00
433-Communications	189,980.00	14,350.00	136,349.49		53,630.51
434-Other Utility Services			41.24		-41.24
435-Energy	30,692.00		20,461.10		10,230.90
436-Electricity	132,173.00		63,283.61		68,889.39
438-Heating Fuel	4,000.00	620.00	620.00		3,380.00
440-Other Purchased Services	25.00				25.00
441-Rentals/Leases	10,000.00		8,101.71		1,898.29
442-Building Repair & Maintenance	8,000.00		6,792.30		1,207.70
443-Equipment Repair & Maintenance	4,000.00		3,552.36		447.64
446-Property Insurance	50,045.00		50,043.14		1.86
450-Supplies	8,625.00	55.00	7,848.61		776.39
452-Maintenance Supplies	3,000.00		1,504.81		1,495.19
453-Janitorial Supplies	7,500.00		7,274.77		225.23
454-Office Supplies	780.00		773.29		6.71
458-Vehicle Gasoline, Diesel, Oil	2,500.00		1,048.14		1,451.86
471-Textbooks	245.00		245.27		-0.27
479-Other Supplies Materials Media	900.00		824.55		75.45
490-Other Expenses	260.00		378.66		-118.66
491-Dues and Fees	895.00	570.00	886.60		8.40
<b>Total Expenditures</b>	<b>1,503,902.00</b>	<b>131,739.89</b>	<b>1,029,791.01</b>		<b>474,110.99</b>

**Chatham School District**  
Revenue & Expense Accounts  
Budget vs Actual - Actual, Encumbrance  
For the Period from March 1, 2025 to March 31, 2025

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)  
School: Angoon (060)

<b>Annual Budget</b>	<b>Period To Date - Actual</b>	<b>Year To Date - Actual</b>	<b>Year To Date - Encumbrance</b>	<b>Budget Remaining</b>
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**Chatham School District**  
**Revenue & Expense Accounts**  
 Budget vs Actual - Actual, Encumbrance  
 For the Period from March 1, 2025 to March 31, 2025

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)  
 School: Gustavus (062)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
Total Revenue					
313-Certified Principal	94,300.00	7,858.34	62,866.71		31,433.29
315-Certified Teacher	417,057.00	34,969.80	243,419.40		173,637.60
316-Certified Extra Duty Pay	11,400.00	1,870.00	13,740.00		-2,340.00
323-Non-Certified Aide	69,312.00	7,751.19	48,659.77		20,652.23
324-Non-Certified Support Staff	24,612.00	3,076.50	21,943.18		2,668.82
325-Non Cert Maintenance Custodial	50,960.00	4,542.53	38,036.31		12,923.69
329-Non-Certified Substitute/Temp	14,330.00	2,388.24	13,022.43		1,307.57
361-Life/Health Insurance	169,000.00	14,436.00	101,455.97		67,544.03
362-Unemployment Insurance	3,713.00	627.57	2,658.77		1,054.23
363-Workers' Compensation	10,245.00	941.36	6,656.85		3,588.15
364-FICA Contribution	19,802.00	2,011.00	13,978.01		5,823.99
365-TRS	149,056.00	5,614.10	40,195.37		108,860.63
366-PERS	38,771.00	3,155.37	23,674.57		15,096.43
369-Other Employee Benefits	1,000.00				1,000.00
390-Transportation Allowance	31,200.00				31,200.00
410-Professional Technical Service	7,400.00		4,449.07		2,950.93
420-Staff Travel & Per Diem	1,858.00		1,203.99		654.01
425-Student Travel	35,000.00		24,971.94		10,028.06
431-Water & Sewer	22,000.00		23,100.50		-1,100.50
432-Garbage	1,460.00		729.20		730.80
433-Communications	103,732.00	729.00	29,472.24		74,259.76
436-Electricity	28,142.00		15,357.46		12,784.54
438-Heating Fuel	37,252.00		14,770.60		22,481.40
441-Rentals/Leases	5,000.00		2,926.16		2,073.84
442-Building Repair & Maintenance	3,000.00		1,127.74		1,872.26
443-Equipment Repair & Maintenance	4,000.00		3,311.88		688.12
446-Property Insurance	24,275.00		24,275.67		-0.67
450-Supplies	5,125.00	123.59	4,748.33		376.67
452-Maintenance Supplies	2,000.00		798.19		1,201.81
453-Janitorial Supplies	2,000.00		1,436.47		563.53
454-Office Supplies	1,491.00		1,489.74		1.26
458-Vehicle Gasoline, Diesel, Oil	500.00		278.38		221.62
471-Textbooks	970.00		968.89		1.11
479-Other Supplies Materials Media			584.10		-584.10
490-Other Expenses	846.00		260.16		585.84
491-Dues and Fees	685.00		185.00		500.00
510-Equipment	26,360.00		26,360.00		
Total Expenditures	1,417,854.00	90,094.59	813,113.05		604,740.95

**Chatham School District**  
Revenue & Expense Accounts  
Budget vs Actual - Actual, Encumbrance  
For the Period from March 1, 2025 to March 31, 2025

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)  
School: Gustavus (062)

<b>Annual Budget</b>	<b>Period To Date - Actual</b>	<b>Year To Date - Actual</b>	<b>Year To Date - Encumbrance</b>	<b>Budget Remaining</b>
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**Chatham School District**  
**Revenue & Expense Accounts**  
 Budget vs Actual - Actual, Encumbrance  
 For the Period from March 1, 2025 to March 31, 2025

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)  
 School: Correspondence Program (064)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
Total Revenue					
321-Director/Coordinator/Mgr	51,864.00	5,402.50	43,220.00		8,644.00
323-Non-Certified Aide	20,925.00	2,238.23	18,860.10		2,064.90
324-Non-Certified Support Staff	13,260.00	1,569.10	11,958.33		1,301.67
325-Non Cert Maintenance Custodial	11,632.00	485.83	6,840.10		4,791.90
329-Non-Certified Substitute/Temp	365.00		364.32		0.68
361-Life/Health Insurance	33,000.00	2,834.13	22,673.04		10,326.96
362-Unemployment Insurance	539.00	96.96	670.45		-131.45
363-Workers' Compensation	1,465.00	145.45	1,218.65		246.35
364-FICA Contribution	7,472.00	741.71	6,215.11		1,256.89
366-PERS	23,026.00	2,026.16	16,288.44		6,737.56
410-Professional Technical Service	3,435.00		3,184.08		250.92
420-Staff Travel & Per Diem	700.00		567.00		133.00
432-Garbage	500.00				500.00
433-Communications	60,356.00	457.00	23,816.49		36,539.51
434-Other Utility Services	400.00		780.00		-380.00
438-Heating Fuel	21,012.00		7,315.80		13,696.20
440-Other Purchased Services	51,800.00	693.31	20,213.69		31,586.31
441-Rentals/Leases	700.00		18.51		681.49
442-Building Repair & Maintenance	5,400.00		5,888.06		-488.06
443-Equipment Repair & Maintenance	100.00				100.00
446-Property Insurance	14,305.00		14,304.01		0.99
450-Supplies	275.00		270.10		4.90
452-Maintenance Supplies	50.00		22.22		27.78
453-Janitorial Supplies	50.00				50.00
479-Other Supplies Materials Media			584.10		-584.10
490-Other Expenses	2,627.00	25.00	2,067.05		559.95
491-Dues and Fees	45.00		45.00		
Total Expenditures	325,303.00	16,715.38	207,384.65		117,918.35

**Chatham School District**  
**Revenue & Expense Accounts**  
 Budget vs Actual - Actual, Encumbrance  
 For the Period from March 1, 2025 to March 31, 2025

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)  
 School: Klukwan (067)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
Total Revenue					
315-Certified Teacher	132,266.00	11,022.20	77,155.40		55,110.60
316-Certified Extra Duty Pay	10,000.00		5,000.00		5,000.00
323-Non-Certified Aide	34,615.00	4,309.33	17,388.10		17,226.90
324-Non-Certified Support Staff	18,480.00	1,659.00	15,099.00		3,381.00
325-Non Cert Maintenance Custodial	29,320.00	3,393.84	31,092.30		-1,772.30
329-Non-Certified Substitute/Temp	52,710.00	7,918.40	49,681.67		3,028.33
361-Life/Health Insurance	52,650.00	4,133.61	31,065.23		21,584.77
362-Unemployment Insurance	1,630.00	287.52	1,494.75		135.25
363-Workers' Compensation	4,059.00	431.31	2,978.57		1,080.43
364-FICA Contribution	12,499.00	1,025.29	8,059.32		4,439.68
365-TRS	40,674.00	1,384.38	10,318.66		30,355.34
366-PERS	22,053.00	2,059.67	14,037.67		8,015.33
380-Housing Allowance/Subsidy	3,950.00		3,950.00		
410-Professional Technical Service	3,185.00	1,767.21	4,951.29		-1,766.29
420-Staff Travel & Per Diem	33,278.00	371.70	24,626.38		8,651.62
433-Communications	94,520.00	7,194.53	63,406.00		31,114.00
436-Electricity	44,121.00		26,379.12		17,741.88
437-Natural or Bottled Gas			150.00		-150.00
438-Heating Fuel	59,795.00		38,312.78		21,482.22
441-Rentals/Leases	4,000.00		2,976.41		1,023.59
442-Building Repair & Maintenance	1,500.00		1,453.97		46.03
443-Equipment Repair & Maintenance	200.00		687.52		-487.52
446-Property Insurance	23,759.00		23,758.89		0.11
450-Supplies	7,190.00	62.50	6,646.56		543.44
452-Maintenance Supplies	2,500.00		1,921.09		578.91
453-Janitorial Supplies	4,135.00		4,132.26		2.74
454-Office Supplies	1,672.00		1,671.25		0.75
458-Vehicle Gasoline, Diesel, Oil	300.00		118.56		181.44
479-Other Supplies Materials Media			584.10		-584.10
490-Other Expenses	1,048.00		253.15		794.85
491-Dues and Fees	50.00		210.50		-160.50
Total Expenditures	696,159.00	47,020.49	469,560.50		226,598.50

**Chatham School District**  
**Revenue & Expense Accounts**  
 Budget vs Actual - Actual, Encumbrance  
 For the Period from March 1, 2025 to March 31, 2025

Fund: 100-General Fund (100), Fund Class: Unrestricted (UNRESTRICT)  
 School: District Wide (099)

	Annual Budget	Period To Date - Actual	Year To Date - Actual	Year To Date - Encumbrance	Budget Remaining
Total Revenue					
311-Certified Superintendent	121,140.00	10,094.94	75,712.00		45,428.00
316-Certified Extra Duty Pay	21,500.00		11,500.00		10,000.00
324-Non-Certified Support Staff	155,141.00	14,644.67	137,603.71		17,537.29
329-Non-Certified Substitute/Temp	23,800.00	3,135.00	12,045.00		11,755.00
361-Life/Health Insurance	41,300.00	3,167.31	26,518.13		14,781.87
362-Unemployment Insurance	1,511.00	256.40	1,367.95		143.05
363-Workers' Compensation	4,535.00	384.60	3,518.99		1,016.01
364-FICA Contribution	15,795.00	1,575.57	13,356.84		2,438.16
365-TRS	40,774.00	1,267.92	10,946.90		29,827.10
366-PERS	44,538.00	3,221.83	30,272.84		14,265.16
369-Other Employee Benefits	2,180.00		1,680.00		500.00
410-Professional Technical Service	237,338.00	25,686.87	53,047.07		184,290.93
412-Auditing Accounting Service	88,000.00	18,112.50	41,290.00		46,710.00
414-Legal Services	10,000.00		2,626.12		7,373.88
420-Staff Travel & Per Diem	41,500.00	425.70	39,280.53		2,219.47
433-Communications	17,000.00	100.00	1,716.54		15,283.46
436-Electricity	4,388.00		2,607.54		1,780.46
440-Other Purchased Services	10,725.00		10,725.51		-0.51
441-Rentals/Leases	2,000.00		2,125.30		-125.30
447-Liability Insurance	56,525.00		56,525.14		-0.14
450-Supplies	1,800.00		1,755.39		44.61
452-Maintenance Supplies	100.00				100.00
454-Office Supplies	2,296.00		2,197.46		98.54
458-Vehicle Gasoline, Diesel, Oil			70.25		-70.25
490-Other Expenses	1,860.00		1,602.95		257.05
491-Dues and Fees	19,435.00	38.80	14,232.20		5,202.80
493-Interest Expense	2,000.00		1,451.43		548.57
495-Indirect Cost Recovery	-75,000.00	-5,414.68	-33,266.32		-41,733.68
Total Expenditures	892,181.00	76,697.43	522,509.47		369,671.53

WORKSHEETS for the district policy committee:  
DISCARD WHEN FINISHED

Students

**VANDALISM, THEFT AND GRAFFITI**

BP 5131.5

The School Board considers vandalism a very serious matter. Vandalism includes the negligent, willful, or unlawful damaging or theft of any district-owned real or personal property, including the writing of graffiti.

*(cf. 3515.4 - Recovery for Property Loss or Damage)*

Any district student who commits an act of vandalism shall be subject to disciplinary action, reparation for damages, and may be reported to law enforcement. ~~If reparation of damages is not made, the district also may withhold the student's grades, diploma and/or transcripts.~~

~~*(cf. 5125.3 - Withholding Grades, Diploma or Transcripts)*~~

~~*(cf. 5144.1 - Suspension and Expulsion/Due Process)*~~

*Legal Reference:*

ALASKA STATUTES

09.65.255 *Liability for acts of minors*

14.33.130 *Enforcement of approved program [school disciplinary & safety program]; additional safety obligations*

Revised 2/20109/2024



# Chatham School District

**Dr. Ralph M. Watkins**  
DISTRICT SUPERINTENDENT

P.O. BOX 109 PHONE: 788-3302 or 788-3682 ANGOON, ALASKA 99820 FAX: 788-3252

email:rwatkins@chatham.sd.org

To: Chatham Regional School Board  
From: Superintendent Dr. Ralph Watkins  
April Regular Board Meeting Report

## April Superintendent Report

### Superintendent's Office

As we find ourselves in the vibrant month of April, I am reminded that there are just 35 days remaining in the 2024-2025 school year. This time of year is always filled with a sense of anticipation and hope as we witness our students flourish under the guidance of our dedicated teachers and administrators. Our unwavering commitment to providing a quality education remains at the forefront of our mission, and I am proud to reflect on the remarkable efforts made by our entire educational community.

As we look forward to the future, we are also preparing for a significant transition—the arrival of a new superintendent in the 2025-2026 school year. I am actively engaged in ensuring a smooth transition for my successor, laying the groundwork for a seamless handoff of responsibilities. This process is vital not only for the continuity of leadership but also for maintaining the momentum of the initiatives we have worked hard to implement.

In addition to the transition, we are diligently working on the budget for the upcoming school year. I want to take a moment to express my heartfelt appreciation for the dedicated members of our budget committee. Their tireless efforts and thoughtful input are crucial as we strive to allocate resources effectively and ensure that our students continue to receive the support they need.

Together, as we navigate these final weeks of the school year and prepare for what lies ahead, I am filled with optimism about the future of our district. Let us remain focused on our shared goals, celebrating our accomplishments, and nurturing the bright minds that will shape tomorrow.

### Supporting Klukwan Through Leadership and Commitment

As part of my responsibilities as superintendent, I have made the decision to step into a teaching role in Klukwan for the remainder of the school year. This decision was not made lightly, but it reflects my deep commitment to ensuring that every student in our district receives a quality education and that families who entrust their children to our schools feel supported and valued.

The 2024-2025 budget revision, necessitated by financial constraints, required the difficult decision to discontinue a teaching position in Klukwan. This decision left one of the classes without a teacher, creating a significant challenge for the school. Rather than asking families to transition their students to a new learning environment so close to the end of the school year—an experience that could have profound and potentially negative impacts on students in their most formative education years—I chose to personally take on this responsibility. I believe this decision was the right one to ensure stability for our families and to uphold our

district's commitment to supporting all of our schools, particularly in times of need.

It is important to acknowledge that Klukwan has often borne the brunt of budget shortfalls in years past, largely due to low enrollment numbers. These past experiences have, at times, created stress and uncertainty for the families and staff in this close-knit community. However, Klukwan is now on a positive trajectory. Enrollment is improving, and the school is becoming a vibrant cornerstone of the community. My decision to step into the classroom aligns with our mission to ensure positive experiences for students, while also instilling confidence in parents that there is a renewed and genuine commitment to the sustainability of the Klukwan school.

This step is about more than filling a staffing gap—it's about standing beside the Klukwan community and showing through actions, not just words, that their school matters. By taking on this teaching role, I am reaffirming our district's dedication to Klukwan's success and helping to build a foundation of trust and stability that will serve the school and its students well into the future.

## Legislative update

The education funding debate in Alaska has evolved significantly, particularly surrounding House Bill 69 (HB 69). Here's a detailed synthesis of the developments:

HB 69 continues to move through the legislative process. The bill most recently was discussed in the Senate and has moved to Senate finance. This is where discussions will take place on how this bill would be and or could be funded. The bill moved out of the Senate with a \$1000 increase to the BSA. Senator Stedman has consistently spoken of an increase of \$680. Everyone knows that is not enough so I imagine the discussions around funding amounts will be heavy during discussion of this bill. Additionally, the Senate is considering the broader implications of the bill within the context of the state's **\$14 billion operating budget proposal** for FY 2026, which includes a \$1.5 billion shortfall. This shortfall has raised questions about how the proposed increases in education funding will be sustainably financed. Discussions have touched on the use of state savings to cover budget gaps, as well as the potential need for new revenue sources.

While we remain hopeful that the legislators and the governor will see the importance of supporting this legislation we need to move forward in a conservative manner when we plan for the upcoming school year.

## Staff Accounting

**Staff highlighted in blue are grant funded positions through the Tlingit Language Grant**

**Staff highlighted in green are grant funded positions through the NAPTEC Grant**

**Staff highlighted in orange are grant funded positions through the Full Service Community School Grant**

**Staff highlighted in purple are grant funded positions through the Farm to School Grant**

### District Office *Classified 4 Certified 1*

Ralph Watkins	District Superintendent	Superintendent Certification/PhD
Michelle Shatswell	Admin Assistant/HR Director	
Raynelle Jack	Accounts Payable	
Sheri Singson	D/O Secretary	
Jon Wunrow	Grant Manager	

**Angoon Elementary** *Classified 6 Certified 6*

Reanna Kookesh	K-1	Type A Teacher Certification
Alfie Asilom	2-3	Type A Teacher Certification
Azel Galarosa	4-5	Type A Teacher Certification
Mary Zika	Special Education Teacher	Type A Teacher Certification
Ivanette Johnson	Para	
Tali James	Para	
Pauline Johnson	Tlingit Language Teacher	Type M Teacher Certification
Stella Estrada	Library/Para	
Sally Joseph	Elementary Secretary	
Gina Jim	Head Cook	
Christine Ramey	Assistant Cook	
Emma Demmert	Principal	Principal GR K-12

**Angoon High School** *Classified 5 Certified 6*

*David Lueck	Math	Type A Teacher Certification
Lori Moore	Science/Social Studies	Type A Teacher Certification
Fernan Lopez	ELA	Type A Teacher Certification
Ivan Ramey	CTE	Type M Teacher Certification
Natasha Bennum	High School Secretary	
Tanya Salmi	FSCS Grant Coordinator	
Frank Coenraad	FSCS Grant Coordinator	
Samantha Ramey	FSCS Family Engagement Coordinator	
Jolene Watkins	Hydroponics Garden Manager	
Noelle Willis-Jackson	Para	

**Klukwan School** *Classified 8 Certified 5*

Jeanne Kitamaya	Preschool Teacher	Type A Teacher Certification
Jennifer Marschke	K-4 teacher	Type A Teacher Certification
*Tonya Clark	5-8	Type A Teacher Certification
Joleen Hotch	Para	
Justina Hotch	Tlingit Language Teacher	Type A Teacher Certification
Rita Brouillette	School Secretary	
Clara Natonabah	Full Service Community School(FSCS) Grant Coordinator	
Darrel Jerue	Maintenance/Custodian	
Shannon Spring	Bus Driver	CDL
Hali Brownell	Para	

**Tenakee Springs ILC** *Classified 6*

Alice Carter,	Preschool Aide	No Certification
J.T. Collins,	Maintenance	
Linnea Lospenosochatel,	Secretary	
Megan Moody,	Distance Education Coordination	
Rick Petersen,	Director of Distance Learning	

## **Gustavus School Classified-7 Certified 8**

Danielle Patrick, Secretary

Janice Byerlee,	K-2 Teacher	Elementary Education PRE K-GR 8
Jessie Soder,	3-5 Teacher	Elementary Education GR K-GR 8
Susan Collins,	K-12 Generalist	Special Education
*Megan Bishop,	MS/HS Science & Physical Education	Type A Certification
* Ronald Benekelman	MS/HS Mathematics	Type A Certification
*Veneatrice “Wendy” Levy	MS/HS Language Arts & Social Studies	Type A Certification
Steven Ilg	MS/HS CTE	Type A Certification
Tracey Lowell,	Special Education Paraprofessional	
Deja Jarvis	Paraprofessional	
Quynn Thompson,	Paraprofessional	Type E Certification
Jeff Irwin,	Maintenance	
Teresa Terkelson,	Custodian	
Karen McSpadden,	Principal and Sped Director	Principal GR K-12/
Denielle Show	Paraprofessional	

## **Superintendent Travel Calendar**

**April:** No travel for April

**May:** No travel for May

## **Department Reports**

### **Human Resource**

Currently, Chatham School District has 26 certified and 36 classified staff members.

The K/1 long-term sub in Klukwan has left, and the Superintendent has stepped in to fill that position for the remainder of the school year.

#### **Staff not returning next year:**

The district has 1 teacher who have resigned effective at the end of this school year and 2 teachers who are retiring at the end of this school year.

There are three teachers whose positions are ending at the end of this school year due to the ending of the Native Language Grant.

There is 2 teachers who are being economically non-retained. 1 is due to the position being grant funded, and tenureing a grant funded position is not economically viable. The other is because the position will likely be absorbed or done in a hybrid model next year.

#### **Reductions in Staff this year:**

With this year’s economic impact of no forestry funds, the district had to make some staffing reductions to enable the district to function through the remainder of the school year. The impact has been felt at all sites with the loss of two Paraprofessional positions and many classified staff positions having hours reduced.

#### **Superintendent Search and Hiring:**

The board offered the position to candidate David Langford, who has accepted the position. The district will be sad to see Ralph leave but hopeful for the future as new leadership enters. An introduction and bio will be sent out soon so that everyone can see who has been selected.

### **Facilities and Maintenance**

No reports at this time

## Transportation

No reports at this time

## Food Service

*Although we still had 11 findings on this review this is down considerably from the 35 we had on our first review.*

### Summary of Deficient Findings from the Child Nutrition Program Review

The recent Administrative Review of the National School Lunch Program (NSLP) conducted by the Alaska Department of Education identified several critical deficiencies within the Chatham School District's Child Nutrition Programs. The following findings require corrective action:

1. **Meal Counting and Claiming:**
  - **Finding #314:** The district is not following its approved meal counting system, leading to discrepancies in meal claims for reimbursement. **This finding was corrected during the visit.**
2. **Meal Pattern and Nutritional Quality:**
  - **Repeat Finding #402:** The minimum daily lunch quantity requirements are not being met for certain age/grade groups, indicating a need for adjustments to meal offerings.
  - **Finding #500:** The "Offer vs. Serve" method is not being implemented correctly, which is essential for allowing students to choose their meals.
3. **Resource Management:**
  - **Finding:** Insufficient documentation was provided to complete the Financial Management Review, which is necessary for fiscal accountability. All of the requested information was not submitted in a timely manner largely due to the changing nature of the review. **It was available when the original review was scheduled but as the review kept getting pushed off we stopped devoting energy to getting the massive amount of information together. We found out about the visit just 3 days before they were to arrive.**
4. **Professional Standards:**
  - **Finding #1214:** The School Nutrition Program Director did not meet the required training standards, and no training sessions were scheduled for the remainder of the school year.
5. **Food Safety Compliance:**
  - **Finding #1400:** A food safety plan was not available at each site, which is critical for ensuring the safety of food served. **It was available on our website but a copy needs to be in the kitchen at all times. This has been corrected**
  - **Finding #1406:** The most recent food safety inspection report was not posted publicly, which is required for transparency. **It was available but not posted. This has been corrected**
  - **Finding #fs7:** A head cook reported to work while sick, which violates health protocols.
6. **Reporting and Recordkeeping:**
  - **Finding #1500:** Required reports have not been submitted to the State Agency, which is necessary for compliance. **It was available when the original review was scheduled but as the review kept getting pushed off we stopped devoting energy to getting the massive amount of information together. We found out about the visit just 3 days before they were to arrive.**
  - **Finding #1602:** Documentation for Summer Food Service Program outreach was not provided.
7. **Procurement:**
  - **Finding:** Insufficient documentation was provided to complete the Procurement Review, affecting compliance with federal regulations. **It was available when the original review was scheduled but as the review kept getting pushed off we stopped devoting energy to getting the massive amount of information together. We found out about the visit just 3 days before they were to arrive.**

## Grant

No Report at this time

Grant	Award Amt	Years	Staff Funded	Staff Job
ACA/NACTEP		4	Ivan Ramey Steven Ilg	CTE Teachers
FSCS		5	Clara Natonabah Frank Coenraad Tanya Salmi Samantha Ramey, plus additional extra duty contracts for short-term positions.	FSCS grant coordinators, Family engagement coordinator
Carl Perkins	\$20,000	annual	Tracy Lowell Extra Duty	Culinary/Home Ec Class
Tlingit Language		5	Justina Hotch Pauline Johnson Reanna Kookesh	Language Teachers and K-1 Teachers in ANG
Language and ACA		4/5	Jon Wunrow	Grant Manager
Title 1A		Annual	Stella Estrada	Angoon Librarian
Farm to School			Ryan Smith Jolene Watkins Extra duty: Gina St Clair, Quynn Thompson	Hydroponics garden managers

## Business Office

### Narrative Report on March 2025 District Financials

The Chatham School District has faced financial challenges this year, requiring careful planning and adjustments to sustain educational programs. As we analyze the financial data for March 2025, the district's focus remains on balancing expenditures while maintaining quality services for students, staff, and schools.

### District-Wide Financial Overview

The district's **General Fund (Fund 100)** reflects total revenues of **\$4.76 million**, with **\$3.05 million** received year-to-date. Expenditures have reached **\$3.04 million**, leaving approximately **\$1.79 million** in the remaining budget. The largest portions of spending continue to be on salaries, benefits, and operational costs, reflecting

our commitment to staffing and maintaining functional, safe learning environments.

Despite these efforts, budget constraints have required strategic decisions to address shortfalls. For example, **certified teacher salaries account for \$925,639 in the annual budget**, of which **63% has been expended year-to-date**. Additionally, administrative salaries (e.g., superintendent and principal roles) remain within budgeted limits, with approximately **37% of the superintendent's salary and 30% of the principal's salary** still available for the fiscal year.

Operationally, utility costs (e.g., water, sewer, heating, and electricity) are on track, and staff travel expenditures have been minimized, reflecting efforts to conserve resources. However, some accounts, such as **legal services and professional technical services**, have started approaching their budgeted limits, indicating careful monitoring will be required moving forward.

### **Vendor Payments**

In March, the district issued payments totaling **\$176,574.84** from the General Fund. These payments included costs for utilities, educational materials, staff reimbursements, and service providers. Notable expenditures included:

- **\$20,528 to Inside Passage Electric Cooperative**, covering district-wide electricity costs.
- **\$17,792 to Ward Air, Inc.**, reflecting transportation expenses.
- **\$7,665 to the Association of Alaska School Boards**, likely for professional dues or services.

These payments underscore the district's ongoing focus on maintaining essential services while addressing operational needs.

### **Site-Based Financial Summaries**

#### **Angoon School**

Angoon's annual budget is approximately **\$1.5 million**, with **68% of the budget expended year-to-date**. Teacher salaries represent the largest expense, with \$262,937 spent out of \$376,316 budgeted. The school has faced higher-than-expected costs in areas such as **student travel**, resulting in a slight overage of **\$3,862**. However, the remaining budget for utilities, supplies, and maintenance appears adequate to cover projected needs through year-end.

#### **Gustavus School**

Gustavus operates with a **\$1.42 million budget**, of which **57% has been spent year-to-date**. Teacher salaries are tracking well, with **58% expended**. However, the school experienced minor overages in **extra duty pay (-\$2,340)** and **water and sewer (-\$1,101)**. Despite these challenges, the school has managed its resources effectively, preserving funds for significant remaining expenses.

#### **Klukwan School**

Klukwan's budget of **\$696,159** has seen **67% of expenditures year-to-date**, with teacher salaries and health insurance as the largest costs. Klukwan has experienced minor overages in **maintenance custodial services (-\$1,772)** and **equipment repair (-\$488)**, but these are manageable within the broader budget. The school remains a priority as the district works to stabilize and support its positive enrollment trajectory.

#### **Correspondence Program**

This program operates with a smaller budget of **\$325,303**, with **64% spent year-to-date**. Expenditures are primarily for staffing and operational costs, which remain within budgeted levels. Utility and repair costs have remained low, helping the program stay on track.

#### **District-Wide Expenses**

District-wide expenditures total **\$892,181**, with **59% of the budget utilized**. Costs for legal services, travel, and professional technical services have been kept under control, with funds remaining for the rest of the

fiscal year. The district has also worked to manage indirect cost recovery efficiently.

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## **Summary Report**

The March 2025 financial reports for the Chatham School District highlight the ongoing efforts to operate within a constrained budget while prioritizing essential services for students and staff. Despite challenges, the district continues to make progress on several fronts:

**Revenue and Expenditures:** The district has received 64% of its budgeted General Fund revenue and expended 63% year-to-date, indicating a close alignment between revenue and spending. Salaries, benefits, and utilities remain the largest expenses, reflecting the district's commitment to its workforce and operational needs.

**Site Performance:** Individual schools, including Angoon, Gustavus, and Klukwan, are managing their budgets effectively, with minor overages in specific areas. These overages are being closely monitored to ensure year-end financial stability.

**Vendor Payments:** The district has maintained timely payments to vendors, ensuring continuity of services, from electricity and heating to transportation and educational materials.

**Challenges and Adjustments:** The district is addressing financial challenges through strategic measures, such as transitioning special education services to an itinerant model and carefully managing expenditures in key areas. These adjustments ensure compliance with legal and educational obligations while addressing funding gaps.

The Chatham School District remains committed to providing quality education and operational efficiency despite the financial difficulties. As we approach the close of the fiscal year, the district will continue to focus on meeting its goals, supporting its schools, and planning for the next academic year.

## **Special Education**

### **Transitioning Special Education to an Itinerant Format**

As we continue to navigate the challenges presented by the current budget shortfall, we are taking strategic steps to ensure we meet our obligations to students while addressing financial constraints. One such step is the transition of our Special Education program to an **itinerant format**. This change has been developed in close collaboration with our Special Education Director, with the goal of maintaining compliance with federal and state special education requirements while maximizing the resources we have available.

Under this new structure, an itinerant special education teacher will be responsible for several critical aspects of the program, including:

- **On-Site Quarterly Visits:** The itinerant teacher will visit each school site at least once per quarter to provide direct support, assess student needs, and collaborate with staff.
- **Caseload Management:** This teacher will oversee and manage the special education caseloads across the district, ensuring that all students receive the services outlined in their Individualized Education Plans (IEPs).
- **IEP and ESSER Meetings:** The itinerant teacher will conduct all IEP meetings and ESSER processes, ensuring compliance with legal timelines and fostering collaboration between families and educators.
- **Staff Training:** A key component of this role will be facilitating training for special education staff. This will include professional development on instructional strategies, compliance requirements, and best practices for supporting students with diverse needs.

While we recognize that this structure may not be **optimal**, it allows us to meet the needs of our special education students and uphold our commitment to providing them with the support they require. This approach also reflects the realities of our budgetary limitations. By centralizing responsibilities within an itinerant model, we are able to reduce costs while ensuring that students and staff still have access to the expertise and guidance of a qualified special education teacher.

Itinerant special education models have been successfully implemented in other districts facing similar challenges, particularly in rural or low-enrollment areas. These models are designed to balance resource limitations with the need to uphold the quality of services provided. While this format requires careful coordination and communication, it has proven to be a viable alternative when traditional staffing structures are not financially feasible.

We are committed to continually evaluating the effectiveness of this model and making adjustments as needed to ensure it serves our students well. By prioritizing collaboration, training, and regular on-site support, we aim to create a structure that not only addresses our current funding challenges but also maintains the integrity of our special education program.

### **Athletics**

No reports at this time

### **Site Updates**

#### **Angoon**

Graduation will be 5/23/25

#### **Gustavus**

Graduation will be 5/18/25.

### **Klukwan Student count: 32**

Klukwan School continues to be a vital part of our district, providing a unique and enriching educational experience to our students. Despite some challenges, the school has maintained a **positive atmosphere** and a strong sense of community among students, staff, and families.

#### **Enrollment and Staff Needs**

This year, Klukwan School experienced a **slight enrollment decline of three students**, primarily due to uncertainty surrounding staffing. While this is a small dip, it is a reminder of the importance of stability for families and staff. Even with this, the school maintains a **positive reputation** among families and students, with high satisfaction levels reported. The need for an **on-site administrator** remains critical, as many decisions that would benefit from immediate leadership are delayed due to the isolation of the school. While fiscal constraints prevent this from being implemented immediately, it remains a **priority goal** as the district works toward improving teaching and learning conditions at Klukwan.

#### **Student Activities**

This year has been filled with exciting opportunities for Klukwan students, reflecting the school's dedication to offering both academic and cultural enrichment. Students participated in a variety of activities that supported their physical, creative, and cultural development, including:

- **Swimming and Ski School** to promote physical fitness and skill-building,
- **Soccer and Lego Robotics**, encouraging teamwork and critical thinking, and
- **Cultural experiences such as drum making, animal processing, gathering local foods, and working in the hydroponics garden**, which helped students stay connected to their heritage and

environment.

These experiences enrich the student learning environment and foster a sense of pride in both academic and cultural achievements.

### **Student Achievement**

Klukwan students continue to excel academically, with **many performing at or above grade level**. This reflects the dedication of the teaching staff and the strong support from families. The district remains committed to providing the resources and attention needed to maintain and further improve this level of achievement.

### **Looking Forward**

In April, the school is preparing for its **enrollment drive for the 2025-2026 school year**. This effort will focus on engaging families, highlighting the school's strengths and unique offerings, and ensuring that the positive momentum continues into the next academic year.

Klukwan School remains a shining example of resilience and commitment within the district. The school's ability to provide not just a quality education, but also meaningful cultural and extracurricular activities, demonstrates its value to the community. While challenges like the need for an on-site administrator and staffing uncertainties persist, the district remains committed to addressing these issues in the long term. Together, we are building a brighter future for Klukwan's students, families, and staff.

### **Tenakee Springs /Chatham Distance Education Program**

No report at this time

### **End Report**

# Gustavus Advisory School Board

Regular Meeting  
Monday, February 13rd  
5:30pm

CALL TO ORDER: 5:35 pm

ATTENDANCE:

- Board members: Molly Kelly, Chantel Mulligan-Rear, Liesl Barker, Lizz Durco, and Deja Jarvis (via zoom)

PUBLIC ATTENDANCE:

- Stacey Proctor (via zoom)

APPROVAL OF AGENDA:

- Molly Kelly made 1st motion to approve agenda, Liesl Barker made 2nd motion

APPROVAL OF MINUTES FROM LAST MEETING:

- Unanimous approval via email (In the future we will discontinue approving minutes via email. We will follow proper protocol and approve minutes in meetings from the previous month)

CORRESPONDENCE:

- Kate Boesser presented a fund request for her proposed art class, which would start in late March. Molly Kelly made 1st motion and Deja Jarvis made 2nd motion to add that to the agenda in our March meeting. Compensation for Kate's hours cannot come out of the Gustavus School Fund, rather RSB would need to make that decision. If it is approved, Gustavus would only pay for supplies needed for the class.

## PUBLIC COMMENT:

- Stacey Proctor informed us that Hoonah Indian Association (HIA) will be offering a summer work program for the youth known as TRAYLS. It is a paid, hands-on experience based in Hoonah, Angoon, and Kake that specializes in natural resource management, scientific data collection, community service, and cultural stewardship.

## REPORTS:

- None

## OLD BUSINESS:

- None

## NEW BUSINESS:

- Liesl Barker made 1st motion and Molly Kelly made 2nd motion to approve discussion about ASB, what it does and why it is here. We were all in agreement that the job of the ASB is to act as a liaison between students, parents, and teachers, and to address any questions or concerns that they might have. We all felt it is important to have the ASB packet, which explains who we are and what we are about, accessible to everyone.
- Liesl Barker made a motion to make an amendment and combine the following four topics into one, Molly Kelly made 2nd motion. The four topics are the Community survey, Meet and Greet, Parent feedback, and Robert's Rules/CSD policy 8000's.
- SURVEY  
Chantel suggested we limit our survey to 3 questions:
  1. Do you know what ASB is and what is our mission?
  2. Would you be willing to meet with the ASB?
  3. Would you be willing to volunteer for Teacher Appreciation week and donate things like lunches, treats, gift cards, etc to show appreciation and boost morale?
- MEET AND GREET/PARENT FEEDBACK  
Postpone for better timing, maybe after the survey has been completed?
- ROBERT'S RULES/CSD POLICY 8000'S  
Liesl Barker had questions regarding the 8000's:
  1. Do we have a Parent Action Committee? (Stacey Proctor informed us that we do have one known as the "Board of Indian Education Committee". Its purpose is to guide the district on where Federal grants are spent. There is currently an opening for a parent.
  2. Who is the Vice Chair?
  3. Do we need to take an oath, AS14.12.090 BP8110?

Chantel stressed the importance of ASB members looking through the 8000's, as well as reading AASB pg. 14, which gives guidance on how to run meetings. Familiarizing ourselves with this information will better our relationship with our future Superintendent and promote collaboration.

#### BOARD MEMBER DISCUSSION:

- Items to be added to next meeting's agenda:
  1. Finalize survey
  2. Restructure the budget - add line items for Teacher Appreciation, Graduation, and possibly increase teachers' allotment. Deja will speak to Karen, Danielle, and teachers to see what supplies might be needed.
  3. Revise/change process of Gustavus School fund request
  4. Rearrange roles on ASB

DISCUSSION: None

#### MEETING ADJOURNED

- Adjourned 6:58 pm
- Next Regular Meeting: March 24th

\*Secretary Note with permission of Chair\*

Stacey Proctor commented that if there is ever any pressing info that we would like to share, it would benefit us to have Karen include it in her site report, which is seen district wide.

# Klukwan Advisory School Board Minutes

**March 18, 2025**  
**5:00pm - 6:019pm**

<b>Agenda Items</b>	
<b>Facilitator</b>	<b>Topic</b>
Ralph	Adjustments to February ASB meeting minutes: <ul style="list-style-type: none"> <li>- Use initials of names when referring to students</li> <li>- Justina is not WFR certified</li> <li>- Delete Ski School Bullets under School Delay and Cancelations section</li> </ul>
Raph	Principal Report <ul style="list-style-type: none"> <li>- Reports should be written and provided to board prior to meeting</li> <li>- Maintenance: Boilers training needed summer 2025 (\$1500) and old computer system needs to be replaced (\$7,000)</li> <li>- Pre-School teacher Jeanne will start April 7th, Ralph will come to Klukwan and fill in for K/1 teacher for the rest of the year</li> </ul>
Ralph	Updates for next year <ul style="list-style-type: none"> <li>- Enrollment numbers: 25 + 8 pre-schoolers</li> <li>- Teacher Contracts for next year: 3 positions on agenda for March RSB meeting. On-site principal in Klukwan is desired.</li> <li>- Budget: 2 million budget for 25/26. Clara and Junstina will sit on the budget committee.</li> </ul>
Ralph	Role of the ASB in communicating with the RSB <ul style="list-style-type: none"> <li>- Minutes are the primary form</li> <li>- Direct Email or Letter to RSB</li> <li>- Public Comments or Testimony</li> <li>- Meet with Klukwan RSB representative Jack Strong</li> </ul>
	Ski School Pause <ul style="list-style-type: none"> <li>- Ralph update on hitting pause to reevaluate program to prioritize student safety and liability of district.</li> <li>- Documents created: MOA, SOPs, Waiver</li> </ul>

	<ul style="list-style-type: none"> <li>- Curriculum development that aligns with state standards</li> <li>- Ski School Committee being formed to help dispense funds for fuel and time</li> </ul>	
Ralph	ASB meeting date and agenda format: First Thursday of every month 5-7pm	
<b>Action Steps</b>		
<b>For the Good of the Order</b>		
Upcoming Meeting: Budget Meeting 3/18		