



**Preston Joint School District #201  
Board of Education**

Regular Meeting

Wednesday, June 18, 2025  
7:00 PM

District Office  
105 East 2nd South  
Preston, ID 83263

1. Call to Order
2. Pledge of Allegiance
3. Approve Agenda - Action Item
4. Consent Agenda - Action Item
  - 4.A. Minutes of Regular Board Meeting - May 21, 2025
  - 4.B. Financial Summary - May 2025
  - 4.C. Monthly Expenditures - May 2025
  - 4.D. Personnel Report - May 2025
5. Public Requests to Address the Board - Stakeholders may request to address the Board in open meeting by filling out the online request form at <https://psd201.org/en-us/meeting-minutes-agenda-691ac9e8>
6. Information Items
  - 6.A. Superintendent Report - "Student Achievement & Student Advancement"
    - School Nurse End-of-Year Report - Amy Jensen, RN
    - Preston School District Update and Review - Lance Harrison, PhD
7. Action Items (Approve/Deny)
  - 7.A. Budget Hearing - FY25 PSD Operational Budget - Shelby McKenna  
(Open Hearing-Budget Presentation-Public Comments-Take Action)
  - 7.B. Public Hearing - School and Activity Fee Increases
    - Optional 1-1 Computer Protection
    - Advanced Ag Mechanics Class
    - Non-Full-Time Students
  - 7.C. School Handbooks for 2025-26 - Approve or Move to Second Reading  
(Administrators may be asked to provide clarification during the meeting.)
    - Pioneer Elementary
    - Oakwood Elementary
    - Preston Junior High
    - Preston High School
    - Franklin County High School
8. Policy - Action Item
  - 8.A. Policy 1st Reading
  - 8.B. Policy 2nd Reading
9. Trustee Report
10. Board Meeting Summary and Assignment Review
11. Adjourn



<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 100 GENERAL FUND (M&amp;O) FUND</b>				
<u>Current Assets</u>				
100 111000	PETTY CASH-GENERAL FUND	(125,180.61)	0.00	(125,180.61)
100 111100	Cash in Bank	1,614,765.93	1,525,519.05	3,140,284.98
100 111400	ZIONS BANK ACCOUNT - #4410	1,107,071.45	0.00	1,107,071.45
100 112100	STATE TREAS - GENERAL FUND	9,405,464.15	(3,000,000.00)	6,405,464.15
	Current Assets Subtotal:	<u>12,002,120.92</u>	<u>(1,474,480.95)</u>	<u>10,527,639.97</u>
<u>Other Assets</u>				
100 113000	TAXES RECEIVABLE - GENERAL FUND	20,384.71	0.00	20,384.71
100 114100	STATE SUPPORT RECEIVABLE	783,919.41	0.00	783,919.41
100 161100	Less: Revenue Received	(18,745,504.90)	(159,674.00)	(18,905,178.90)
100 161300	Budgeted Revenue	19,568,307.00	0.00	19,568,307.00
	Other Assets Subtotal:	<u>1,627,106.22</u>	<u>(159,674.00)</u>	<u>1,467,432.22</u>
<b>Total Assets and Deferred Outflows of Resources:</b>		<u>13,629,227.14</u>	<u>(1,634,154.95)</u>	<u>11,995,072.19</u>
<u>Current Liabilities</u>				
100 217100	SALARIES PAYABLE - GENERAL FUND	1,415,105.64	0.00	1,415,105.64
100 217200	BENEFITS PAYABLE - GENERAL FUND	343,207.68	0.00	343,207.68
100 218101	FIT PAYABLE	0.00	0.00	0.00
100 218102	STATE PAYABLE	(2,694.87)	0.00	(2,694.87)
100 218103	FICA PAYABLE	0.00	0.00	0.00
100 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
100 218105	INSURANCE PAYABLE	(638.64)	1,959.35	1,320.71
100 218106	TSA PAYABLE	0.00	0.00	0.00
100 218108	MISC PAYABLE	680.06	0.00	680.06
100 221000	DEFERRED REVENUE - GENERAL FUND	7,914.94	0.00	7,914.94
	Current Liabilities Subtotal:	<u>1,763,574.81</u>	<u>1,959.35</u>	<u>1,765,534.16</u>
<u>Other Liabilities</u>				
100 223100	SALES TAX PAYABLE	(22.97)	0.00	(22.97)
100 261100	Less: Expenditures to Date	(15,283,599.18)	(1,636,114.30)	(16,919,713.48)
100 261300	Budgeted Expenditures	20,253,829.00	0.00	20,253,829.00
	Other Liabilities Subtotal:	<u>4,970,206.85</u>	<u>(1,636,114.30)</u>	<u>3,334,092.55</u>
<u>Fund Balance</u>				
100 320100	FUND BALANCE	7,580,967.48	0.00	7,580,967.48
100 320300	Budgeted Fund Balance	(685,522.00)	0.00	(685,522.00)
	Fund Balance Subtotal:	<u>6,895,445.48</u>	<u>0.00</u>	<u>6,895,445.48</u>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		<u>13,629,227.14</u>	<u>(1,634,154.95)</u>	<u>11,995,072.19</u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 220 FOREST RESERVE FUND</b>				
<u>Current Assets</u>				
220 111100	Cash in Bank	194,849.66	9,388.37	204,238.03
	Current Assets Subtotal:	<u>194,849.66</u>	<u>9,388.37</u>	<u>204,238.03</u>
<u>Other Assets</u>				
220 161100	Less: Revenue Received	0.00	(9,388.37)	(9,388.37)
220 161300	Budgeted Revenue	25,500.00	0.00	25,500.00
	Other Assets Subtotal:	<u>25,500.00</u>	<u>(9,388.37)</u>	<u>16,111.63</u>
	<b>Total Assets and Deferred Outflows of Resources:</b>	<u><u>220,349.66</u></u>	<u><u>0.00</u></u>	<u><u>220,349.66</u></u>
<u>Other Liabilities</u>				
220 261300	Budgeted Expenditures	25,500.00	0.00	25,500.00
	Other Liabilities Subtotal:	<u>25,500.00</u>	<u>0.00</u>	<u>25,500.00</u>
<u>Fund Balance</u>				
220 320200	Undesignated/Unreserved Fund Balance	194,849.66	0.00	194,849.66
220 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	<u>194,849.66</u>	<u>0.00</u>	<u>194,849.66</u>
	<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>	<u><u>220,349.66</u></u>	<u><u>0.00</u></u>	<u><u>220,349.66</u></u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 231 DEDICATED AFTER SCHOOL FUND</b>				
<u>Current Assets</u>				
231 111100	Cash in Bank	5,444.92	0.00	5,444.92
	Current Assets Subtotal:	<u>5,444.92</u>	<u>0.00</u>	<u>5,444.92</u>
	<span style="border: 1px solid black;">Total Assets and Deferred Outflows of Resources:</span>	<u>5,444.92</u>	<u>0.00</u>	<u>5,444.92</u>
<u>Fund Balance</u>				
231 320100	Designated Fund Balance	5,444.92	0.00	5,444.92
	Fund Balance Subtotal:	<u>5,444.92</u>	<u>0.00</u>	<u>5,444.92</u>
	<span style="border: 1px solid black;">Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</span>	<u>5,444.92</u>	<u>0.00</u>	<u>5,444.92</u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 238 STUDENT ACTIVITY FUND</b>				
<u>Current Assets</u>				
238 111100 106	CASH IN BANK - OAKWOOD ELEMENTARY	12,515.58	0.00	12,515.58
238 111100 116	CASH IN BANK - PIONEER ELEMENTARY	50,532.72	0.00	50,532.72
238 111100 201	CASH IN BANK - PRESTON JUNIOR HIGH	93,736.83	0.00	93,736.83
238 111100 401	CASH IN BANK - PRESTON HIGH SCHOOL	620,168.38	0.00	620,168.38
238 111100 700	CASH IN BANK - FRANKLIN COUNTY HIGH SCHOOL	3,576.06	0.00	3,576.06
	Current Assets Subtotal:	780,529.57	0.00	780,529.57
<u>Other Assets</u>				
238 161300	Budgeted Revenue	762,000.00	0.00	762,000.00
	Other Assets Subtotal:	762,000.00	0.00	762,000.00
<b>Total Assets and Deferred Outflows of Resources:</b>		1,542,529.57	0.00	1,542,529.57
<u>Other Liabilities</u>				
238 261300	Budgeted Expenditures	762,000.00	0.00	762,000.00
	Other Liabilities Subtotal:	762,000.00	0.00	762,000.00
<u>Fund Balance</u>				
238 320100	FUND BALANCE - STUDENT ACTIVITY	780,529.57	0.00	780,529.57
238 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	780,529.57	0.00	780,529.57
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		1,542,529.57	0.00	1,542,529.57

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 240 SCHOOL BUILDING MAINTENANCE</b>				
<u>Current Assets</u>				
240 111100	CASH IN BANK	35,947.34	0.00	35,947.34
	Current Assets Subtotal:	<u>35,947.34</u>	<u>0.00</u>	<u>35,947.34</u>
<u>Total Assets and Deferred Outflows of Resources:</u>		<u>35,947.34</u>	<u>0.00</u>	<u>35,947.34</u>
<u>Other Liabilities</u>				
240 261100	LESS: EXPENDITURES TO DATE	(100,609.23)	0.00	(100,609.23)
	Other Liabilities Subtotal:	<u>(100,609.23)</u>	<u>0.00</u>	<u>(100,609.23)</u>
<u>Fund Balance</u>				
240 320100	DESIGNATED FUND BALANCE	136,556.57	0.00	136,556.57
	Fund Balance Subtotal:	<u>136,556.57</u>	<u>0.00</u>	<u>136,556.57</u>
<u>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</u>		<u>35,947.34</u>	<u>0.00</u>	<u>35,947.34</u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 241 DRIVERS ED FUND</b>				
<u>Current Assets</u>				
241 111100	Cash in Bank	2,872.27	(5,163.28)	(2,291.01)
	Current Assets Subtotal:	<u>2,872.27</u>	<u>(5,163.28)</u>	<u>(2,291.01)</u>
<u>Other Assets</u>				
241 161100	Less: Revenue Received	(50,025.00)	(225.00)	(50,250.00)
241 161300	Budgeted Revenue	66,125.00	0.00	66,125.00
	Other Assets Subtotal:	<u>16,100.00</u>	<u>(225.00)</u>	<u>15,875.00</u>
<b>Total Assets and Deferred Outflows of Resources:</b>		<u>18,972.27</u>	<u>(5,388.28)</u>	<u>13,583.99</u>
<u>Current Liabilities</u>				
241 218101	FIT PAYABLE	0.00	0.00	0.00
241 218102	STATE PAYABLE	0.00	0.00	0.00
241 218103	FICA PAYABLE	0.00	0.00	0.00
241 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
241 218105	INSURANCE PAYABLE	0.00	0.00	0.00
241 218106	TSA PAYABLE	0.00	0.00	0.00
241 218108	MISC PAYABLE	2.37	0.00	2.37
	Current Liabilities Subtotal:	<u>2.37</u>	<u>0.00</u>	<u>2.37</u>
<u>Other Liabilities</u>				
241 261100	Less: Expenditures to Date	(47,155.10)	(5,388.28)	(52,543.38)
241 261300	Budgeted Expenditures	66,125.00	0.00	66,125.00
	Other Liabilities Subtotal:	<u>18,969.90</u>	<u>(5,388.28)</u>	<u>13,581.62</u>
<u>Fund Balance</u>				
241 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		<u>18,972.27</u>	<u>(5,388.28)</u>	<u>13,583.99</u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 243 PROFESSIONAL TECHNICAL FUND</b>				
<u>Current Assets</u>				
243 111100	Cash in Bank	77,291.69	(9,687.50)	67,604.19
	Current Assets Subtotal:	<u>77,291.69</u>	<u>(9,687.50)</u>	<u>67,604.19</u>
<u>Other Assets</u>				
243 161100	Less: Revenue Received	(137,345.10)	0.00	(137,345.10)
243 161300	Budgeted Revenue	89,033.00	0.00	89,033.00
	Other Assets Subtotal:	<u>(48,312.10)</u>	<u>0.00</u>	<u>(48,312.10)</u>
<b>Total Assets and Deferred Outflows of Resources:</b>		<u>28,979.59</u>	<u>(9,687.50)</u>	<u>19,292.09</u>
<u>Current Liabilities</u>				
243 218101	FIT PAYABLE	0.00	0.00	0.00
243 218102	STATE PAYABLE	0.00	0.00	0.00
243 218103	FICA PAYABLE	0.00	0.00	0.00
243 218104	RETIREMENT PAYABLE	97.39	0.00	97.39
	Current Liabilities Subtotal:	<u>97.39</u>	<u>0.00</u>	<u>97.39</u>
<u>Other Liabilities</u>				
243 261100	Less: Expenditures to Date	(63,062.43)	(9,687.50)	(72,749.93)
243 261300	Budgeted Expenditures	89,033.00	0.00	89,033.00
	Other Liabilities Subtotal:	<u>25,970.57</u>	<u>(9,687.50)</u>	<u>16,283.07</u>
<u>Fund Balance</u>				
243 320100	Designated Fund Balance	2,911.63	0.00	2,911.63
243 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	<u>2,911.63</u>	<u>0.00</u>	<u>2,911.63</u>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		<u>28,979.59</u>	<u>(9,687.50)</u>	<u>19,292.09</u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 245 TECHNOLOGY FUND</b>				
<u>Current Assets</u>				
245 111100	Cash in Bank	(155,245.32)	(2,453.00)	(157,698.32)
	Current Assets Subtotal:	<u>(155,245.32)</u>	<u>(2,453.00)</u>	<u>(157,698.32)</u>
<u>Other Assets</u>				
245 161100	Less: Revenue Received	(211,747.00)	0.00	(211,747.00)
245 161300	Budgeted Revenue	546,652.00	0.00	546,652.00
	Other Assets Subtotal:	<u>334,905.00</u>	<u>0.00</u>	<u>334,905.00</u>
<b>Total Assets and Deferred Outflows of Resources:</b>		<u>179,659.68</u>	<u>(2,453.00)</u>	<u>177,206.68</u>
<u>Other Liabilities</u>				
245 261100	Less: Expenditures to Date	(766,054.75)	(2,453.00)	(768,507.75)
245 261300	Budgeted Expenditures	546,652.00	0.00	546,652.00
	Other Liabilities Subtotal:	<u>(219,402.75)</u>	<u>(2,453.00)</u>	<u>(221,855.75)</u>
<u>Fund Balance</u>				
245 320100	Designated Fund Balance	399,062.43	0.00	399,062.43
245 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	<u>399,062.43</u>	<u>0.00</u>	<u>399,062.43</u>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		<u>179,659.68</u>	<u>(2,453.00)</u>	<u>177,206.68</u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 246 SAFE AND DRUG FREE FUND</b>				
<u>Current Assets</u>				
246 111100	Cash in Bank	16,627.50	16,627.50	33,255.00
	Current Assets Subtotal:	<u>16,627.50</u>	<u>16,627.50</u>	<u>33,255.00</u>
<u>Other Assets</u>				
246 161100	Less: Revenue Received	(16,627.50)	(16,627.50)	(33,255.00)
246 161300	Budgeted Revenue	33,629.00	0.00	33,629.00
	Other Assets Subtotal:	<u>17,001.50</u>	<u>(16,627.50)</u>	<u>374.00</u>
	<b>Total Assets and Deferred Outflows of Resources:</b>	<u><u>33,629.00</u></u>	<u><u>0.00</u></u>	<u><u>33,629.00</u></u>
<u>Other Liabilities</u>				
246 261300	Budgeted Expenditures	33,629.00	0.00	33,629.00
	Other Liabilities Subtotal:	<u>33,629.00</u>	<u>0.00</u>	<u>33,629.00</u>
<u>Fund Balance</u>				
246 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>	<u><u>33,629.00</u></u>	<u><u>0.00</u></u>	<u><u>33,629.00</u></u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 250 ESSER III FUND</b>				
<u>Current Assets</u>				
250 111100	Cash in Bank	(259,906.87)	(1,291.80)	(261,198.67)
	Current Assets Subtotal:	(259,906.87)	(1,291.80)	(261,198.67)
<u>Other Assets</u>				
250 114000	ACCOUNTS RECEIVABLE - ESSER III (ARP)	1,327,225.27	0.00	1,327,225.27
250 161100	Less: Revenue Received	(1,299,953.48)	0.00	(1,299,953.48)
250 161300	Budgeted Revenue	1,352,698.00	0.00	1,352,698.00
	Other Assets Subtotal:	1,379,969.79	0.00	1,379,969.79
Total Assets and Deferred Outflows of Resources:		1,120,062.92	(1,291.80)	1,118,771.12
<u>Current Liabilities</u>				
250 218101	FIT PAYABLE	0.00	0.00	0.00
250 218102	STATE PAYABLE	0.00	0.00	0.00
250 218103	FICA PAYABLE	0.00	0.00	0.00
250 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
250 218105	INSURANCE PAYABLE	8.82	0.00	8.82
250 221000	DEFERRED REVENUE - ESSER III (ARP)	420,955.33	0.00	420,955.33
	Current Liabilities Subtotal:	420,964.15	0.00	420,964.15
<u>Other Liabilities</u>				
250 261100	Less: Expenditures to Date	(653,599.23)	(1,291.80)	(654,891.03)
250 261300	Budgeted Expenditures	1,652,698.00	0.00	1,652,698.00
	Other Liabilities Subtotal:	999,098.77	(1,291.80)	997,806.97
<u>Fund Balance</u>				
250 320000	BUDGET BALANCE CARRY FORWARD - ESSER III	(40,646.39)	0.00	(40,646.39)
250 320100	Designated Fund Balance	40,646.39	0.00	40,646.39
250 320300	Budgeted Fund Balance	(300,000.00)	0.00	(300,000.00)
	Fund Balance Subtotal:	(300,000.00)	0.00	(300,000.00)
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		1,120,062.92	(1,291.80)	1,118,771.12

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 251 TITLE I-A FUND</b>				
<u>Current Assets</u>				
251 111100	Cash in Bank	(251,092.69)	(5,180.17)	(256,272.86)
	Current Assets Subtotal:	<u>(251,092.69)</u>	<u>(5,180.17)</u>	<u>(256,272.86)</u>
<u>Other Assets</u>				
251 114000	ACCOUNTS RECEIVABLE - TITLE I	279,176.00	0.00	279,176.00
251 161300	Budgeted Revenue	270,800.00	0.00	270,800.00
	Other Assets Subtotal:	<u>549,976.00</u>	<u>0.00</u>	<u>549,976.00</u>
<b>Total Assets and Deferred Outflows of Resources:</b>		<u>298,883.31</u>	<u>(5,180.17)</u>	<u>293,703.14</u>
<u>Current Liabilities</u>				
251 218101	FIT PAYABLE	0.00	0.00	0.00
251 218102	STATE PAYABLE	0.00	0.00	0.00
251 218103	FICA PAYABLE	0.00	0.00	0.00
251 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
251 218105	INSURANCE PAYABLE	84.73	0.00	84.73
251 221000	DEFERRED REVENUE	89,704.16	0.00	89,704.16
	Current Liabilities Subtotal:	<u>89,788.89</u>	<u>0.00</u>	<u>89,788.89</u>
<u>Other Liabilities</u>				
251 261100	Less: Expenditures to Date	(61,705.58)	(5,180.17)	(66,885.75)
251 261300	Budgeted Expenditures	270,800.00	0.00	270,800.00
	Other Liabilities Subtotal:	<u>209,094.42</u>	<u>(5,180.17)</u>	<u>203,914.25</u>
<u>Fund Balance</u>				
251 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		<u>298,883.31</u>	<u>(5,180.17)</u>	<u>293,703.14</u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 257 IDEA PART B FUND</b>				
<u>Current Assets</u>				
257 111100	Cash in Bank	(940,811.25)	(32,427.91)	(973,239.16)
	Current Assets Subtotal:	(940,811.25)	(32,427.91)	(973,239.16)
<u>Other Assets</u>				
257 114000	ACCOUNTS RECEIVABLE - TITLE VI-B	465,478.00	0.00	465,478.00
257 161300	Budgeted Revenue	476,006.00	0.00	476,006.00
	Other Assets Subtotal:	941,484.00	0.00	941,484.00
<b>Total Assets and Deferred Outflows of Resources:</b>		<b>672.75</b>	<b>(32,427.91)</b>	<b>(31,755.16)</b>
<u>Current Liabilities</u>				
257 218101	FIT PAYABLE	0.00	0.00	0.00
257 218102	STATE PAYABLE	0.00	0.00	0.00
257 218103	FICA PAYABLE	0.00	0.00	0.00
257 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
257 218105	INSURANCE PAYABLE	0.00	0.00	0.00
257 218106	TSA PAYABLE	0.00	0.00	0.00
257 218108	MISC PAYABLE	248.08	0.00	248.08
	Current Liabilities Subtotal:	248.08	0.00	248.08
<u>Other Liabilities</u>				
257 261100	Less: Expenditures to Date	(475,581.33)	(32,427.91)	(508,009.24)
257 261300	Budgeted Expenditures	476,006.00	0.00	476,006.00
	Other Liabilities Subtotal:	424.67	(32,427.91)	(32,003.24)
<u>Fund Balance</u>				
257 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	0.00	0.00	0.00
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		<b>672.75</b>	<b>(32,427.91)</b>	<b>(31,755.16)</b>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 258 IDEA PART B-PRESCHOOL FUND</b>				
<u>Current Assets</u>				
258 111100	Cash in Bank	(10,768.99)	(1,466.59)	(12,235.58)
	Current Assets Subtotal:	(10,768.99)	(1,466.59)	(12,235.58)
<u>Other Assets</u>				
258 114000	ACCOUNTS RECEIVABLE - PRESCHOOL	15,127.00	0.00	15,127.00
258 161100	Less: Revenue Received	(13,131.82)	0.00	(13,131.82)
258 161300	Budgeted Revenue	15,060.00	0.00	15,060.00
	Other Assets Subtotal:	17,055.18	0.00	17,055.18
Total Assets and Deferred Outflows of Resources:		6,286.19	(1,466.59)	4,819.60
<u>Current Liabilities</u>				
258 218103	FICA PAYABLE	0.00	0.00	0.00
258 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
258 218105	INSURANCE PAYABLE	30.60	0.00	30.60
	Current Liabilities Subtotal:	30.60	0.00	30.60
<u>Other Liabilities</u>				
258 261100	Less: Expenditures to Date	(8,804.41)	(1,466.59)	(10,271.00)
258 261300	Budgeted Expenditures	15,060.00	0.00	15,060.00
	Other Liabilities Subtotal:	6,255.59	(1,466.59)	4,789.00
<u>Fund Balance</u>				
258 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	0.00	0.00	0.00
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		6,286.19	(1,466.59)	4,819.60

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 260 SCHOOL BASED MEDICAID FUND</b>				
<u>Current Assets</u>				
260 111100	Cash in Bank	5,627.39	16,812.04	22,439.43
	Current Assets Subtotal:	<u>5,627.39</u>	<u>16,812.04</u>	<u>22,439.43</u>
<u>Other Assets</u>				
260 161100	Less: Revenue Received	(407,341.82)	(45,100.40)	(452,442.22)
260 161300	Budgeted Revenue	400,000.00	0.00	400,000.00
	Other Assets Subtotal:	<u>(7,341.82)</u>	<u>(45,100.40)</u>	<u>(52,442.22)</u>
	<b>Total Assets and Deferred Outflows of Resources:</b>	<u>(1,714.43)</u>	<u>(28,288.36)</u>	<u>(30,002.79)</u>
<u>Other Liabilities</u>				
260 261100	Less: Expenditures to Date	(401,714.43)	(28,288.36)	(430,002.79)
260 261300	Budgeted Expenditures	400,000.00	0.00	400,000.00
	Other Liabilities Subtotal:	<u>(1,714.43)</u>	<u>(28,288.36)</u>	<u>(30,002.79)</u>
<u>Fund Balance</u>				
260 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>	<u>(1,714.43)</u>	<u>(28,288.36)</u>	<u>(30,002.79)</u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 261 TITLE IV-A FUND</b>				
<u>Current Assets</u>				
261 111100	Cash in Bank	(66,450.18)	0.00	(66,450.18)
	Current Assets Subtotal:	(66,450.18)	0.00	(66,450.18)
<u>Other Assets</u>				
261 114000	ACCOUNTS RECEIVABLE - TITLE IV	31,431.00	0.00	31,431.00
261 161300	Budgeted Revenue	30,488.00	0.00	30,488.00
	Other Assets Subtotal:	61,919.00	0.00	61,919.00
	<b>Total Assets and Deferred Outflows of Resources:</b>	<b>(4,531.18)</b>	<b>0.00</b>	<b>(4,531.18)</b>
<u>Other Liabilities</u>				
261 261100	Less: Expenditures to Date	(35,019.18)	0.00	(35,019.18)
261 261300	Budgeted Expenditures	30,488.00	0.00	30,488.00
	Other Liabilities Subtotal:	(4,531.18)	0.00	(4,531.18)
<u>Fund Balance</u>				
261 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	0.00	0.00	0.00
	<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>	<b>(4,531.18)</b>	<b>0.00</b>	<b>(4,531.18)</b>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 263 PERKINS III - PROF/TECH ACT FUND</b>				
<u>Current Assets</u>				
263 111100	Cash in Bank	(22,804.58)	(3,004.07)	(25,808.65)
	Current Assets Subtotal:	(22,804.58)	(3,004.07)	(25,808.65)
<u>Other Assets</u>				
263 114000	ACCOUNTS RECEIVABLE - CARL PERKINS	24,352.59	0.00	24,352.59
263 161100	Less: Revenue Received	(16,353.18)	0.00	(16,353.18)
263 161300	Budgeted Revenue	27,731.00	0.00	27,731.00
	Other Assets Subtotal:	35,730.41	0.00	35,730.41
<b>Total Assets and Deferred Outflows of Resources:</b>		<b>12,925.83</b>	<b>(3,004.07)</b>	<b>9,921.76</b>
<u>Current Liabilities</u>				
263 218101	FIT PAYABLE	0.00	0.00	0.00
263 218102	STATE PAYABLE	0.00	0.00	0.00
263 218103	FICA PAYABLE	0.00	0.00	0.00
263 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	0.00	0.00	0.00
<u>Other Liabilities</u>				
263 261100	Less: Expenditures to Date	(14,805.17)	(3,004.07)	(17,809.24)
263 261300	Budgeted Expenditures	27,731.00	0.00	27,731.00
	Other Liabilities Subtotal:	12,925.83	(3,004.07)	9,921.76
<u>Fund Balance</u>				
263 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	0.00	0.00	0.00
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		<b>12,925.83</b>	<b>(3,004.07)</b>	<b>9,921.76</b>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 270 Title III - ELL</b>				
<u>Current Assets</u>				
270 111100	CASH IN BANK	18,302.60	0.00	18,302.60
	Current Assets Subtotal:	<u>18,302.60</u>	<u>0.00</u>	<u>18,302.60</u>
<u>Other Assets</u>				
270 161100	LESS: REVENUE RECEIVED	(921.52)	0.00	(921.52)
	Other Assets Subtotal:	<u>(921.52)</u>	<u>0.00</u>	<u>(921.52)</u>
	<b>Total Assets and Deferred Outflows of Resources:</b>	<u><u>17,381.08</u></u>	<u><u>0.00</u></u>	<u><u>17,381.08</u></u>
<u>Other Liabilities</u>				
270 261100	LESS: EXPENDITURES TO DATE	(827.92)	0.00	(827.92)
	Other Liabilities Subtotal:	<u>(827.92)</u>	<u>0.00</u>	<u>(827.92)</u>
<u>Fund Balance</u>				
270 320100	DESIGNATED FUND BALANCE	18,209.00	0.00	18,209.00
	Fund Balance Subtotal:	<u>18,209.00</u>	<u>0.00</u>	<u>18,209.00</u>
	<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>	<u><u>17,381.08</u></u>	<u><u>0.00</u></u>	<u><u>17,381.08</u></u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 271 TITLE II-A FUND</b>				
<u>Current Assets</u>				
271 111100	Cash in Bank	(14,226.20)	0.00	(14,226.20)
	Current Assets Subtotal:	<u>(14,226.20)</u>	<u>0.00</u>	<u>(14,226.20)</u>
<u>Other Assets</u>				
271 114000	ACCOUNTS RECEIVABLE-TEACHER QUAL	68,699.00	0.00	68,699.00
271 161300	Budgeted Revenue	58,213.00	0.00	58,213.00
	Other Assets Subtotal:	<u>126,912.00</u>	<u>0.00</u>	<u>126,912.00</u>
	<b>Total Assets and Deferred Outflows of Resources:</b>	<u><u>112,685.80</u></u>	<u><u>0.00</u></u>	<u><u>112,685.80</u></u>
<u>Current Liabilities</u>				
271 221000	DEFERRED REVENUE- Title II	54,873.24	0.00	54,873.24
	Current Liabilities Subtotal:	<u>54,873.24</u>	<u>0.00</u>	<u>54,873.24</u>
<u>Other Liabilities</u>				
271 261100	Less: Expenditures to Date	(400.44)	0.00	(400.44)
271 261300	Budgeted Expenditures	58,213.00	0.00	58,213.00
	Other Liabilities Subtotal:	<u>57,812.56</u>	<u>0.00</u>	<u>57,812.56</u>
<u>Fund Balance</u>				
271 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>	<u><u>112,685.80</u></u>	<u><u>0.00</u></u>	<u><u>112,685.80</u></u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 283 CULTIVATING READERS FUND</b>				
<u>Current Assets</u>				
283 111100	Cash in Bank	(8,686.65)	0.00	(8,686.65)
	Current Assets Subtotal:	<u>(8,686.65)</u>	<u>0.00</u>	<u>(8,686.65)</u>
<u>Other Assets</u>				
283 114000	ACCOUNTS RECEIVABLE - CULTIVATING READERS	4,663.08	0.00	4,663.08
	Other Assets Subtotal:	<u>4,663.08</u>	<u>0.00</u>	<u>4,663.08</u>
	<b>Total Assets and Deferred Outflows of Resources:</b>	<u><u>(4,023.57)</u></u>	<u><u>0.00</u></u>	<u><u>(4,023.57)</u></u>
<u>Current Liabilities</u>				
283 218101	FIT PAYABLE	0.00	0.00	0.00
283 218102	STATE PAYABLE	0.00	0.00	0.00
283 218103	FICA PAYABLE	0.00	0.00	0.00
283 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
283 218105	INSURANCE PAYABLE	0.00	0.00	0.00
283 218108	MISC PAYABLE	0.00	0.00	0.00
283 221000	DEFERRED REVENUE - CULTIVATING READERS	4,663.08	0.00	4,663.08
	Current Liabilities Subtotal:	<u>4,663.08</u>	<u>0.00</u>	<u>4,663.08</u>
<u>Other Liabilities</u>				
283 261100	Less: Expenditures to Date	(8,686.65)	0.00	(8,686.65)
	Other Liabilities Subtotal:	<u>(8,686.65)</u>	<u>0.00</u>	<u>(8,686.65)</u>
	<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>	<u><u>(4,023.57)</u></u>	<u><u>0.00</u></u>	<u><u>(4,023.57)</u></u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 290 NUTRITION FUND</b>				
<u>Current Assets</u>				
290 111100	Cash in Bank	31,557.38	(23.77)	31,533.61
290 111100 001	PAYROLL CASH	(338,585.93)	(39,758.76)	(378,344.69)
290 111101	CASH IN BANK - NEW AS OF JAN 2023	884,645.43	34,189.70	918,835.13
	Current Assets Subtotal:	<u>577,616.88</u>	<u>(5,592.83)</u>	<u>572,024.05</u>
<u>Other Assets</u>				
290 161100	Less: Revenue Received	(671,477.93)	(93,581.19)	(765,059.12)
290 161300	Budgeted Revenue	991,500.00	0.00	991,500.00
	Other Assets Subtotal:	<u>320,022.07</u>	<u>(93,581.19)</u>	<u>226,440.88</u>
	<b>Total Assets and Deferred Outflows of Resources:</b>	<u><u>897,638.95</u></u>	<u><u>(99,174.02)</u></u>	<u><u>798,464.93</u></u>
<u>Current Liabilities</u>				
290 217100	SALARIES PAYABLE--FOOD SERVICE	40,546.44	0.00	40,546.44
290 217200	BENEFITS PAYABLE - FOOD SERVICE	20,197.79	0.00	20,197.79
290 218101	FIT PAYABLE	0.00	0.00	0.00
290 218102	STATE PAYABLE	0.00	0.00	0.00
290 218103	FICA PAYABLE	0.00	0.00	0.00
290 218104	RETIREMENT PAYABLE	220.15	0.00	220.15
290 218105	INSURANCE PAYABLE	1,728.07	0.00	1,728.07
290 218106	TSA PAYABLE	0.00	0.00	0.00
290 218108	MISC PAYABLE	75.12	0.00	75.12
	Current Liabilities Subtotal:	<u>62,767.57</u>	<u>0.00</u>	<u>62,767.57</u>
<u>Other Liabilities</u>				
290 261100	Less: Expenditures to Date	(794,784.29)	(99,174.02)	(893,958.31)
290 261300	Budgeted Expenditures	1,291,500.00	0.00	1,291,500.00
	Other Liabilities Subtotal:	<u>496,715.71</u>	<u>(99,174.02)</u>	<u>397,541.69</u>
<u>Fund Balance</u>				
290 320100	FUND BALANCE - FOOD SERVICE	638,155.67	0.00	638,155.67
290 320300	Budgeted Fund Balance	(300,000.00)	0.00	(300,000.00)
	Fund Balance Subtotal:	<u>338,155.67</u>	<u>0.00</u>	<u>338,155.67</u>
	<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>	<u><u>897,638.95</u></u>	<u><u>(99,174.02)</u></u>	<u><u>798,464.93</u></u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 420 PLANT FACILITY FUND</b>				
<u>Current Assets</u>				
420 111100	Cash in Bank	1,858,606.38	4,215.29	1,862,821.67
	Current Assets Subtotal:	1,858,606.38	4,215.29	1,862,821.67
<u>Other Assets</u>				
420 113000	TAXES RECEIVABLE - PLANT FACILITY	288,399.36	0.00	288,399.36
420 161100	Less: Revenue Received	(681,657.23)	(4,215.29)	(685,872.52)
420 161300	Budgeted Revenue	1,025,000.00	0.00	1,025,000.00
	Other Assets Subtotal:	631,742.13	(4,215.29)	627,526.84
Total Assets and Deferred Outflows of Resources:		2,490,348.51	0.00	2,490,348.51
<u>Current Liabilities</u>				
420 221000	DEFERRED REVENUE - PLANT FACILITY	38,343.21	0.00	38,343.21
	Current Liabilities Subtotal:	38,343.21	0.00	38,343.21
<u>Other Liabilities</u>				
420 261100	Less: Expenditures to Date	(553,068.34)	0.00	(553,068.34)
420 261300	Budgeted Expenditures	1,025,000.00	0.00	1,025,000.00
	Other Liabilities Subtotal:	471,931.66	0.00	471,931.66
<u>Fund Balance</u>				
420 320100	Designated Fund Balance	1,204,763.58	0.00	1,204,763.58
420 320200	FUND BALANCE - PLANT FACILITY	775,310.06	0.00	775,310.06
420 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	1,980,073.64	0.00	1,980,073.64
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		2,490,348.51	0.00	2,490,348.51

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 424 BUS DEPRECIATION FUND</b>				
<u>Current Assets</u>				
424 111100	Cash in Bank	(317,238.00)	0.00	(317,238.00)
	Current Assets Subtotal:	<u>(317,238.00)</u>	<u>0.00</u>	<u>(317,238.00)</u>
	<b>Total Assets and Deferred Outflows of Resources:</b>	<u>(317,238.00)</u>	<u>0.00</u>	<u>(317,238.00)</u>
<u>Other Liabilities</u>				
424 261100	Less: Expenditures to Date	(317,238.00)	0.00	(317,238.00)
424 261300	Budgeted Expenditures	335,000.00	0.00	335,000.00
	Other Liabilities Subtotal:	<u>17,762.00</u>	<u>0.00</u>	<u>17,762.00</u>
<u>Fund Balance</u>				
424 320300	Budgeted Fund Balance	(335,000.00)	0.00	(335,000.00)
	Fund Balance Subtotal:	<u>(335,000.00)</u>	<u>0.00</u>	<u>(335,000.00)</u>
	<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>	<u>(317,238.00)</u>	<u>0.00</u>	<u>(317,238.00)</u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 435 School District Facilities Fund</b>				
<u>Current Assets</u>				
435 111100	CASH IN BANK	304,100.13	0.00	304,100.13
	Current Assets Subtotal:	<u>304,100.13</u>	<u>0.00</u>	<u>304,100.13</u>
<u>Other Assets</u>				
435 161100	LESS: REVENUE RECEIVED	(304,100.13)	0.00	(304,100.13)
435 161300	BUDGETED REVENUE	304,100.13	0.00	304,100.13
	Other Assets Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>Total Assets and Deferred Outflows of Resources:</b>	<u><u>304,100.13</u></u>	<u><u>0.00</u></u>	<u><u>304,100.13</u></u>
<u>Fund Balance</u>				
435 320300	BUDGETED FUND BALANCE	304,100.13	0.00	304,100.13
	Fund Balance Subtotal:	<u>304,100.13</u>	<u>0.00</u>	<u>304,100.13</u>
	<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>	<u><u>304,100.13</u></u>	<u><u>0.00</u></u>	<u><u>304,100.13</u></u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 436 School Modernization Facilities Fund</b>				
<u>Current Assets</u>				
436 111100	CASH IN BANK	9,838,784.28	0.00	9,838,784.28
	Current Assets Subtotal:	<u>9,838,784.28</u>	<u>0.00</u>	<u>9,838,784.28</u>
<u>Other Assets</u>				
436 161100	LESS: REVENUE RECEIVED	(9,838,784.28)	0.00	(9,838,784.28)
436 161300	BUDGETED REVENUE	9,838,784.28	0.00	9,838,784.28
	Other Assets Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>Total Assets and Deferred Outflows of Resources:</b>	<u><u>9,838,784.28</u></u>	<u><u>0.00</u></u>	<u><u>9,838,784.28</u></u>
<u>Fund Balance</u>				
436 320300	BUDGETED FUND BALANCE	9,838,784.28	0.00	9,838,784.28
	Fund Balance Subtotal:	<u>9,838,784.28</u>	<u>0.00</u>	<u>9,838,784.28</u>
	<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>	<u><u>9,838,784.28</u></u>	<u><u>0.00</u></u>	<u><u>9,838,784.28</u></u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 720 BRIGHT FUND</b>				
<u>Current Assets</u>				
720 111100	Cash in Bank	148,968.12	(283.54)	148,684.58
	Current Assets Subtotal:	<u>148,968.12</u>	<u>(283.54)</u>	<u>148,684.58</u>
<u>Other Assets</u>				
720 161100	Less: Revenue Received	(29,615.00)	0.00	(29,615.00)
720 161300	Budgeted Revenue	28,000.00	0.00	28,000.00
	Other Assets Subtotal:	<u>(1,615.00)</u>	<u>0.00</u>	<u>(1,615.00)</u>
<b>Total Assets and Deferred Outflows of Resources:</b>		<u>147,353.12</u>	<u>(283.54)</u>	<u>147,069.58</u>
<u>Current Liabilities</u>				
720 218101	FIT PAYABLE	0.00	0.00	0.00
720 218102	STATE PAYABLE	0.00	0.00	0.00
720 218103	FICA PAYABLE	0.00	0.00	0.00
720 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
720 218105	INSURANCE PAYABLE	0.00	0.00	0.00
720 218106	TSA PAYABLE	0.00	0.00	0.00
720 218108	MISC PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Other Liabilities</u>				
720 261100	Less: Expenditures to Date	(21,132.35)	(283.54)	(21,415.89)
720 261300	Budgeted Expenditures	28,000.00	0.00	28,000.00
	Other Liabilities Subtotal:	<u>6,867.65</u>	<u>(283.54)</u>	<u>6,584.11</u>
<u>Fund Balance</u>				
720 320100	Designated Fund Balance	140,485.47	0.00	140,485.47
720 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	<u>140,485.47</u>	<u>0.00</u>	<u>140,485.47</u>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		<u>147,353.12</u>	<u>(283.54)</u>	<u>147,069.58</u>

**Revenue/Expenditure Summary Report with Profit and Loss**

06/11/2025 03:36 PM

User ID: MCKENSHEL

Account Type ID		Revised Budget	Month to Date	Year to Date	Budget Balance
Fund Number 100	GENERAL FUND (M&O) FUND				
8	Revenue	19,568,307.00	159,674.00	18,905,178.90	663,128.10
9	Expenditure	20,253,829.00	1,636,114.30	16,919,713.48	3,334,115.52
100	GENERAL FUND (M&O) FUND	<u>(685,522.00)</u>	<u>(1,476,440.30)</u>	<u>1,985,465.42</u>	
Fund Number 220	FOREST RESERVE FUND				
8	Revenue	25,500.00	9,388.37	9,388.37	16,111.63
9	Expenditure	25,500.00	0.00	0.00	25,500.00
220	FOREST RESERVE FUND	<u>0.00</u>	<u>9,388.37</u>	<u>9,388.37</u>	
Fund Number 238	STUDENT ACTIVITY FUND				
8	Revenue	762,000.00	0.00	0.00	762,000.00
9	Expenditure	762,000.00	0.00	0.00	762,000.00
238	STUDENT ACTIVITY FUND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
Fund Number 240	SCHOOL BUILDING MAINTENANCE				
9	Expenditure	0.00	0.00	100,609.23	(100,609.23)
240	SCHOOL BUILDING MAINTENANCE	<u>0.00</u>	<u>0.00</u>	<u>(100,609.23)</u>	
Fund Number 241	DRIVERS ED FUND				
8	Revenue	66,125.00	225.00	50,250.00	15,875.00
9	Expenditure	66,125.00	5,388.28	52,543.38	13,581.62
241	DRIVERS ED FUND	<u>0.00</u>	<u>(5,163.28)</u>	<u>(2,293.38)</u>	
Fund Number 243	PROFESSIONAL TECHNICAL FUND				
8	Revenue	89,033.00	0.00	137,345.10	(48,312.10)
9	Expenditure	89,033.00	9,687.50	72,749.93	16,283.07
243	PROFESSIONAL TECHNICAL FUND	<u>0.00</u>	<u>(9,687.50)</u>	<u>64,595.17</u>	
Fund Number 245	TECHNOLOGY FUND				
8	Revenue	546,652.00	0.00	211,747.00	334,905.00
9	Expenditure	546,652.00	2,453.00	768,507.75	(221,855.75)
245	TECHNOLOGY FUND	<u>0.00</u>	<u>(2,453.00)</u>	<u>(556,760.75)</u>	
Fund Number 246	SAFE AND DRUG FREE FUND				
8	Revenue	33,629.00	16,627.50	33,255.00	374.00
9	Expenditure	33,629.00	0.00	0.00	33,629.00
246	SAFE AND DRUG FREE FUND	<u>0.00</u>	<u>16,627.50</u>	<u>33,255.00</u>	
Fund Number 250	ESSER III FUND				
8	Revenue	1,352,698.00	0.00	1,299,953.48	52,744.52
9	Expenditure	1,652,698.00	1,291.80	654,891.03	997,806.97
250	ESSER III FUND	<u>(300,000.00)</u>	<u>(1,291.80)</u>	<u>645,062.45</u>	
Fund Number 251	TITLE I-A FUND				
8	Revenue	270,800.00	0.00	0.00	270,800.00
9	Expenditure	270,800.00	5,180.17	66,885.75	203,914.25
251	TITLE I-A FUND	<u>0.00</u>	<u>(5,180.17)</u>	<u>(66,885.75)</u>	
Fund Number 257	IDEA PART B FUND				
8	Revenue	476,006.00	0.00	0.00	476,006.00
9	Expenditure	476,006.00	32,427.91	508,009.24	(32,003.24)
257	IDEA PART B FUND	<u>0.00</u>	<u>(32,427.91)</u>	<u>(508,009.24)</u>	
Fund Number 258	IDEA PART B-PRESCHOOL FUND				
8	Revenue	15,060.00	0.00	13,131.82	1,928.18
9	Expenditure	15,060.00	1,466.59	10,271.00	4,789.00

**Revenue/Expenditure Summary Report with Profit and Loss**

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User ID: MCKENSHEL

Account Type ID		Revised Budget	Month to Date	Year to Date	Budget Balance
258	IDEA PART B-PRESCHOOL FUND	0.00	(1,466.59)	2,860.82	
Fund Number	260 SCHOOL BASED MEDICAID FUND				
8	Revenue	400,000.00	45,100.40	452,442.22	(52,442.22)
9	Expenditure	400,000.00	28,288.36	430,002.79	(30,002.79)
260	SCHOOL BASED MEDICAID FUND	0.00	16,812.04	22,439.43	
Fund Number	261 TITLE IV-A FUND				
8	Revenue	30,488.00	0.00	0.00	30,488.00
9	Expenditure	30,488.00	0.00	35,019.18	(4,531.18)
261	TITLE IV-A FUND	0.00	0.00	(35,019.18)	
Fund Number	263 PERKINS III - PROF/TECH ACT FUND				
8	Revenue	27,731.00	0.00	16,353.18	11,377.82
9	Expenditure	27,731.00	3,004.07	17,809.24	9,921.76
263	PERKINS III - PROF/TECH ACT FUND	0.00	(3,004.07)	(1,456.06)	
Fund Number	270 Title III - ELL				
8	Revenue	0.00	0.00	921.52	(921.52)
9	Expenditure	0.00	0.00	827.92	(827.92)
270	Title III - ELL	0.00	0.00	93.60	
Fund Number	271 TITLE II-A FUND				
8	Revenue	58,213.00	0.00	0.00	58,213.00
9	Expenditure	58,213.00	0.00	400.44	57,812.56
271	TITLE II-A FUND	0.00	0.00	(400.44)	
Fund Number	283 CULTIVATING READERS FUND				
9	Expenditure	0.00	0.00	8,686.65	(8,686.65)
283	CULTIVATING READERS FUND	0.00	0.00	(8,686.65)	
Fund Number	290 NUTRITION FUND				
8	Revenue	991,500.00	93,581.19	765,059.12	226,440.88
9	Expenditure	1,291,500.00	99,174.02	893,958.31	397,541.69
290	NUTRITION FUND	(300,000.00)	(5,592.83)	(128,899.19)	
Fund Number	420 PLANT FACILITY FUND				
8	Revenue	1,025,000.00	4,215.29	685,872.52	339,127.48
9	Expenditure	1,025,000.00	0.00	553,068.34	471,931.66
420	PLANT FACILITY FUND	0.00	4,215.29	132,804.18	
Fund Number	424 BUS DEPRECIATION FUND				
9	Expenditure	335,000.00	0.00	317,238.00	17,762.00
424	BUS DEPRECIATION FUND	(335,000.00)	0.00	(317,238.00)	
Fund Number	435 School District Facilities Fund				
8	Revenue	304,100.13	0.00	304,100.13	0.00
435	School District Facilities Fund	304,100.13	0.00	304,100.13	
Fund Number	436 School Modernization Facilities Fund				
8	Revenue	9,838,784.28	0.00	9,838,784.28	0.00
436	School Modernization Facilities Fund	9,838,784.28	0.00	9,838,784.28	
Fund Number	720 BRIGHT FUND				
8	Revenue	28,000.00	0.00	29,615.00	(1,615.00)
9	Expenditure	28,000.00	283.54	21,415.89	6,584.11
720	BRIGHT FUND	0.00	(283.54)	8,199.11	

**Revenue/Expenditure Summary Report with  
Profit and Loss**

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Account Type ID

Grand Total:

Revised Budget	Month to Date	Year to Date
8,522,362.41	(1,495,947.79)	11,320,790.09

Budget Balance

User ID: MCKENSHEL

**Detail Check Register**

<b>Checking Account: 1</b>		<b>GENERAL CHECKING</b>					
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
Check Number: 450		Check Type: Automatic Payment	Check Date: 05/08/2025	Vendor: AMAZONCAPI	AMAZON CAPITAL SERVICES	Check Total: 655.86	
1FJT-DYH1-1JRM	04/24/2025		Steam Timer	100 664 410 0096	219.58		
1FXK-FGP7-QKCC	05/01/2025		Drinking Fountain parts	100 664 410 0291	39.34		
1GV6-TTJ9-PP43	04/23/2025		Shop Vac Filters	100 681 425 0000	20.89		
1TVY-6QJW-N9L7	05/07/2025		Refrigeration Drain Pan	100 664 410 0497	118.05		
1V4X-3P9X-3TRM	04/30/2025	Tech 38-25	Surface Pro Keyboard	245 623 410 0000	258.00		
Check Number: 451		Check Type: Automatic Payment	Check Date: 05/08/2025	Vendor: IDAHOSTAT5	IDAHO STATE TAX COMMISSION	Check Total: 358.90	
043025	04/30/2025		Pioneer Sales Tax	100 223100	68.10		
043025	04/30/2025		PJH Sales Tax	100 223100	248.75		
043025	04/30/2025		FCHS Sales Tax	100 223100	42.05		
Check Number: 452		Check Type: Automatic Payment	Check Date: 05/08/2025	Vendor: ROCKYMOUN1	ROCKY MOUNTAIN POWER	Check Total: 19,021.05	
042925	04/29/2025		April 2025 Electrical	100 661 331 0000	452.01		
042925	04/29/2025		April 2025 Electrical	100 661 331 0096	8,324.36		
042925	04/29/2025		April 2025 Electrical	100 661 331 0291	2,853.26		
042925	04/29/2025		April 2025 Electrical	100 661 331 0497	2,948.05		
042925	04/29/2025		April 2025 Electrical	100 661 331 0499	3,931.62		
042925	04/29/2025		April 2025 Electrical	100 661 331 3201	122.75		
042925	04/29/2025		April 2025 Electrical	100 661 331 8844	227.83		
042925	04/29/2025		April 2025 Electrical	100 681 331 0000	161.17		
Check Number: 453		Check Type: Automatic Payment	Check Date: 05/08/2025	Vendor: VISA	VISA	Check Total: 404.44	
20250501-Lance	05/01/2025		Scholastic	100 512 410 0499 312	256.52		
20250501-Shelby	05/01/2025		CCI JSign	100 632 410 0000	19.99		
20250501-Shelby	05/01/2025		Zoom	100 632 410 0000	121.98		
20250501-Shelby	05/01/2025		Tax Bandits	100 632 410 0000	5.95		
Check Number: 454		Check Type: Automatic Payment	Check Date: 05/08/2025	Vendor: WEXBANK	WEX BANK	Check Total: 1,653.81	
104493430	04/30/2025		April 2025 Activity Fuel	100 532 380 0000	762.68		
104493430	04/30/2025		April 2025 Maintenance Fuel	100 664 410 0000	160.10		
104493430	04/30/2025		April 2025 Grounds Fuel	100 665 410 0000	349.28		
104493430	04/30/2025		April 2025 Admin Fuel	100 681 422 0000	153.04		
104493430	04/30/2025		April 2025 To/From Fuel	100 681 422 0000	46.68		
104493430	04/30/2025		April 2025 Driver Ed Fuel	241 515 380 0000	182.03		
Check Number: 4770		Check Type: Check	Check Date: 05/08/2025	Vendor: ALSCO	ALSCO	Check Total: 245.55	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		

**Detail Check Register**

<b>Checking Account: 1</b>		<b>GENERAL CHECKING</b>				
LBLA2573478	04/02/2025		Nurse Laundry	100 632 310 0000	9.08	
LBLA2573478	04/02/2025		Bus Shop Laundry	100 681 330 0000	40.03	
LBLA2575279	04/09/2025		Nurse Laundry	100 632 310 0000	9.08	
LBLA2575279	04/09/2025		Bus Shop Laundry	100 681 330 0000	40.03	
LBLA2577082	04/15/2025		Nurse Laundry	100 632 310 0000	9.08	
LBLA2577082	04/15/2025		Bus Shop Laundry	100 681 330 0000	40.03	
LBLA2578862	04/23/2025		Nurse Laundry	100 632 310 0000	9.08	
LBLA2578862	04/23/2025		Bus Shop Laundry	100 681 330 0000	40.03	
LBLA2580652	04/30/2025		Nurse Laundry	100 632 310 0000	9.08	
LBLA2580652	04/30/2025		Bus Shop Laundry	100 681 330 0000	40.03	
Check Number: 4771	Check Type: Check	Check Date: 05/08/2025	Vendor: ANDERSONJU	ANDERSON JULIAN & HULL LLP	Check Total:	280.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
96057	03/25/2025		Legal Services	100 632 280 0000	20.00	
96727	04/24/2025		March 2025 Legal Services	100 632 280 0000	260.00	
Check Number: 4772	Check Type: Check	Check Date: 05/08/2025	Vendor: BAKERDISTR	BAKER DISTRIBUTING COMPANY	Check Total:	633.78
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
FS53605	04/03/2025		Sales Tax	100 661 410 0000	37.64	
FS53605	04/03/2025		Furnace Filters	100 661 410 0291	211.32	
FS53605	04/03/2025		Furnace Filters	100 661 410 0497	127.20	
FS53605	04/03/2025		Furnace Filters	100 661 410 0499	199.20	
FU01975	04/25/2025		3 MFD Oval	100 664 410 0000	5.52	
FU01975	04/25/2025		Sales Tax	100 664 410 0000	0.40	
FU02021	04/29/2025		3 MFD Oval	100 664 410 0000	27.60	
FU02021	04/29/2025		Freight	100 664 410 0000	24.90	
Check Number: 4773	Check Type: Check	Check Date: 05/08/2025	Vendor: BRYSONSALE	BRYSON SALES & SERVICE INC	Check Total:	960.57
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
207018	04/02/2025		Stepread, Gray Rubber	100 681 426 0000	960.57	
Check Number: 4774	Check Type: Check	Check Date: 05/08/2025	Vendor: CCSPRENTA	CCS Presentation Systems	Check Total:	2,195.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
21612	04/30/2025	Tech 37-25	Epson Projector	245 623 410 0000	2,175.00	
21612	04/30/2025	Tech 37-25	Freight	245 623 410 0000	20.00	
Check Number: 4775	Check Type: Check	Check Date: 05/08/2025	Vendor: CHEMSEARCH	CHEMSEARCH	Check Total:	830.32
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
9133698	04/27/2025		Boiler Maintenance	100 664 410 0096	830.32	
Check Number: 4776	Check Type: Check	Check Date: 05/08/2025	Vendor: CHERRYGRAP	CHERRY GRAPHIX	Check Total:	28.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
1187a	04/22/2025		Bus Magnets	100 681 426 0000	28.00	

**Detail Check Register**

**Checking Account: 1**

**GENERAL CHECKING**

Check Number:	Check Type:	Check Date:	Vendor:		Check Total:
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
4777	Check	05/08/2025	CONSOLIDAT	CONSOLIDATED ELECTRICAL DIST.	1,970.32
4205-1073335		03/26/2025		100 664 410 0096	1,170.00
4205-1073967		04/02/2025		100 664 410 0291	209.84
4205-1074033		04/03/2025		100 664 410 0096	420.01
4205-1074101		04/04/2025		100 665 410 0000	17.60
4205-1074106		04/04/2025		100 664 410 0096	152.87
4778	Check	05/08/2025	DEXIMAGIN	Dex Imaging	487.55
AR13138976		05/06/2025		100 632 314 0000	75.00
AR13203136		04/28/2025		100 632 314 0000	231.03
AR13251151		05/05/2025		100 632 314 0000	90.87
AR13269266		05/07/2025		100 632 314 0000	90.65
4779	Check	05/08/2025	ELUMA	eLuma Online Therapy	300.00
15986		05/01/2025		257 521 300 0000	300.00
4780	Check	05/08/2025	FRANKLINC5	FRANKLIN COUNTY LANDFILL	765.50
6827		05/01/2025		100 661 336 0096	146.15
6827		05/01/2025		100 661 336 0291	201.45
6827		05/01/2025		100 661 336 0497	15.00
6827		05/01/2025		100 661 336 0497	201.45
6827		05/01/2025		100 661 336 0499	201.45
4781	Check	05/08/2025	GRANITETEL	GRANITE TELECOMMUNICATIONS	1,038.92
696530564		05/01/2025		100 661 350 0000	1,038.92
4782	Check	05/08/2025	GREATAMERI	GREAT AMERICA FINANCIAL	4,467.85
39145056		05/05/2025		100 641 322 0000	4,467.85
4783	Check	05/08/2025	HANSONJANI	HANSON JANITORIAL SUPPLY	2,863.89
776212		04/11/2025		100 661 410 0096	672.49
776510		04/11/2025		100 661 410 0497	425.00
776511		04/11/2025		100 661 410 0499	249.73
776544		04/11/2025		100 661 410 0291	276.91
776545		04/11/2025		100 664 410 8844	128.67
776852		04/17/2025		100 661 410 0291	165.74
777221		04/24/2025		100 664 410 0096	139.56

**Detail Check Register**

<b>Checking Account: 1</b>		<b>GENERAL CHECKING</b>				
777222	04/24/2025		Can Liners	100 661 410 0096	97.26	
777225	04/24/2025		Sponge, Paper Towels, TP	100 661 410 0497	504.10	
777234	04/23/2025		TP, Skin Cleanser, Vac Bags	100 661 410 0499	204.43	
Check Number: 4784	Check Type: Check	Check Date: 05/08/2025	Vendor: HATCHELECT	HATCH ELECTRIC LLC	Check Total:	2,200.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
1262	05/01/2025		Installed Wrestling Lights	100 664 314 0096	2,200.00	
Check Number: 4785	Check Type: Check	Check Date: 05/08/2025	Vendor: HILLMHEAT	HEATH HILLMAN	Check Total:	160.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
0010595	04/28/2025		Parts to Repair g.door at shop	100 664 410 0000	160.00	
Check Number: 4786	Check Type: Check	Check Date: 05/08/2025	Vendor: HOLINKALAW	HOLINKA LAW P.C.	Check Total:	893.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
1218	04/30/2025		April 2025 Legal Services	100 632 315 0000	893.00	
Check Number: 4787	Check Type: Check	Check Date: 05/08/2025	Vendor: IDAHODIGIT	IDAHO DIGITAL LEARNING ACADEMY	Check Total:	1,650.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
201317-1	04/29/2025		Drivers Ed	100 515 312 0096 315	1,650.00	
Check Number: 4788	Check Type: Check	Check Date: 05/08/2025	Vendor: IDAHOSCHOO	IDAHO SCHOOL BOARDS ASSN	Check Total:	200.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
21153	05/08/2025		Literacy Clas - Lyons, G	100 631 311 0000	100.00	
21154	05/08/2025		Literacy Class - Moser, L	100 631 311 0000	100.00	
Check Number: 4789	Check Type: Check	Check Date: 05/08/2025	Vendor: IDHW	IDHW	Check Total:	14,590.48
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
043025	04/30/2025		April 2025 Medicaid Match	260 616 395 0000	14,590.48	
Check Number: 4790	Check Type: Check	Check Date: 05/08/2025	Vendor: INTRMWOOD	Intermountain Wood Products	Check Total:	882.31
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
2504-101906	04/30/2025	6055	Lumber	243 515 410 0096 153	882.31	
Check Number: 4791	Check Type: Check	Check Date: 05/08/2025	Vendor: INTERSTATE	INTERSTATE BATTERIES OF SNAKE RIVER	Check Total:	479.90
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
650004666	04/07/2025		Batteries	100 681 426 0000	479.90	
Check Number: 4792	Check Type: Check	Check Date: 05/08/2025	Vendor: INTRSTBILL	Interstate Billing Service, Inc	Check Total:	3,263.70
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
45976PC	04/10/2025		Tires	100 681 426 0000	1,974.00	
46241PC	04/21/2025		Wheels	100 681 426 0000	1,289.70	
Check Number: 4793	Check Type: Check	Check Date: 05/08/2025	Vendor: JWPEPPERSON	J.W. PEPPER & SON INC.	Check Total:	229.99
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
367449180	04/02/2025	6031	Sheet Music	720 515 410 0096 123	40.00	

**Detail Check Register**

<b>Checking Account: 1</b>		<b>GENERAL CHECKING</b>				
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
367453892	04/03/2025	6031	Sheet Music	720 515 410 0096 123	40.00	
367506360	04/24/2025	6050	Sheet Music	720 515 410 0096 121	84.99	
367506825	04/25/2025	6050	Sheet Music	720 515 410 0096 121	65.00	
Check Number: 4794	Check Type: Check	Check Date: 05/08/2025	Vendor: JONESSCHOO	JONES SCHOOL SUPPLY CO. INC	Check Total:	53.55
2168986	04/25/2025	6053	Choir Supplies	720 515 410 0096 122	53.55	
Check Number: 4795	Check Type: Check	Check Date: 05/08/2025	Vendor: KENWORTHSA	KENWORTH SALES COMPANY INC	Check Total:	3,255.76
002P33834	04/22/2025		Valves, Actuator	100 681 426 0000	3,054.07	
002P34196	04/30/2025		Gasket, Sensor	100 681 426 0000	201.69	
Check Number: 4796	Check Type: Check	Check Date: 05/08/2025	Vendor: KIMBALLMID	KIMBALL MIDWEST	Check Total:	243.65
103269051	04/15/2025		Pliers, Cleaner	100 681 425 0000	243.65	
Check Number: 4797	Check Type: Check	Check Date: 05/08/2025	Vendor: LAWSONPROD	LAWSON PRODUCTS INC	Check Total:	133.44
9312408054	04/17/2025		Misc. Supplies	100 681 425 0000	133.44	
Check Number: 4798	Check Type: Check	Check Date: 05/08/2025	Vendor: LINCOLNELE	LINCOLN ELECTRIC COMPANY	Check Total:	877.50
913799343	04/22/2025	6046	Misc. Supplies	263 515 410 0096 010	877.50	
Check Number: 4799	Check Type: Check	Check Date: 05/08/2025	Vendor: NAPAAUTOPA	NAPA AUTO PARTS OF PRESTON	Check Total:	150.44
982437	04/22/2025		Standard Belt	100 681 426 0000	61.41	
982437	04/22/2025		Heavy Duty Belt	100 681 426 0000	89.03	
Check Number: 4800	Check Type: Check	Check Date: 05/08/2025	Vendor: OAKWOODELE	OAKWOOD ELEMENTARY SCHOOL	Check Total:	1,310.00
043025	04/30/2025		3rd Grade Maps	100 621 470 0000	1,260.00	
050125	05/01/2025		Retiree amount - Herring, C	100 632 410 0000	50.00	
Check Number: 4801	Check Type: Check	Check Date: 05/08/2025	Vendor: PIONEERELE	PIONEER ELEMENTARY SCHOOL	Check Total:	3,015.00
042925	04/30/2025		Nucor Grant - Williamson, S	100 621 470 0000	365.00	
043025	04/30/2025		Nucor Grant - Bosen, S	100 621 470 0000	2,650.00	
Check Number: 4802	Check Type: Check	Check Date: 05/08/2025	Vendor: PRESTONAUT	PRESTON AUTO PARTS	Check Total:	66.73
6546-294213	04/01/2025		Mower Oil	100 665 410 0000	38.19	
6546-294991	04/17/2025		Power Steering Fluid	100 664 410 0000	28.05	
6546-295044	04/18/2025		Oil Seal Oring	100 664 410 0000	0.49	

**Detail Check Register**

<b>Checking Account: 1</b>		<b>GENERAL CHECKING</b>				
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
Check Number: 4803	Check Type: Check	Check Date: 05/08/2025	Vendor: PRESTONCIT	PRESTON CITIZEN	Check Total:	66.25
050725	05/07/2025		2025-26 Newspaper Renewal	100 632 410 0000	66.25	
Check Number: 4804	Check Type: Check	Check Date: 05/08/2025	Vendor: PRESTONCI3	PRESTON CITY WATER DEPT.	Check Total:	2,225.75
043025	05/07/2025		April 2025 Water/Sewer	100 661 332 0096	412.00	
043025	05/07/2025		April 2025 Water/Sewer	100 661 332 0291	295.00	
043025	05/07/2025		April 2025 Water/Sewer	100 661 332 0497	224.00	
043025	05/07/2025		April 2025 Water/Sewer	100 661 332 0499	782.00	
043025	05/07/2025		April 2025 Water/Sewer	100 661 332 8844	179.00	
043025	05/07/2025		April 2025 Water/Sewer	100 661 335 0000	154.75	
043025	05/07/2025		April 2025 Water/Sewer	100 681 353 0000	179.00	
Check Number: 4805	Check Type: Check	Check Date: 05/08/2025	Vendor: PRESTONHIG	PRESTON HIGH SCHOOL	Check Total:	424.00
042425	04/30/2025		Nucor Grant - Hodgkiss, M	100 621 470 0000	424.00	
Check Number: 4806	Check Type: Check	Check Date: 05/08/2025	Vendor: PRESTONJRH	PRESTON JUNIOR HIGH SCHOOL	Check Total:	850.00
042925	04/30/2025		Nucor Grant - Dawson, J	100 621 470 0000	500.00	
043025	04/30/2025		Retiree Amount - Littlewood, J	100 632 410 0000	150.00	
043025a	04/30/2025		Retiree Amount - Smith, D	100 632 410 0000	100.00	
043025b	04/30/2025		Retiree Amount - Speedy, S	100 632 410 0000	100.00	
Check Number: 4807	Check Type: Check	Check Date: 05/08/2025	Vendor: PRESTONSC6	PRESTON SCHOOL LUNCH DEPT.	Check Total:	2,024.55
043025	04/30/2025		PHS Teacher Lunches	100 710 410 0096	1,158.30	
043025	04/30/2025		PJH Teacher Lunches	100 710 410 0291	287.10	
043025	04/30/2025		Pioneer Teacher Lunches	100 710 410 0499	247.50	
043025	04/30/2025		FCHS Teacher Lunches	100 710 410 8844	331.65	
Check Number: 4808	Check Type: Check	Check Date: 05/08/2025	Vendor: PRESTONVAL	PRESTON VALLEY COUNTRY STORE	Check Total:	1,505.28
A65786	04/02/2025		Propane Delivery	100 681 423 0000	802.99	
A65787	04/02/2025		Batting Cage	100 665 410 0000	49.18	
A66069	04/16/2025		Propane Delivery	100 681 423 0000	653.11	
Check Number: 4809	Check Type: Check	Check Date: 05/08/2025	Vendor: PRIESTLEYM	PRIESTLEY MENTAL HEALTH INC	Check Total:	13,697.88
032625	03/26/2025		March 2025 CBRS Services	260 521 300 0000	13,697.88	
Check Number: 4810	Check Type: Check	Check Date: 05/08/2025	Vendor: RSDISTRIBU	R & S DISTRIBUTING	Check Total:	4,164.12

Checking Account: 1		GENERAL CHECKING			
121578	03/11/2025		Disinfectant Wipes	100 661 410 0096	118.86
121775	04/02/2025		Paper Towels, TP	100 661 410 0096	1,145.82
121802	04/04/2025		Urinal Screens	100 661 410 0497	127.60
121828	04/08/2025		Preserve Roll Towel	100 661 410 0499	248.40
121838	04/08/2025		5 Gal Floor Finish	100 661 410 0096	2,507.96
121895	04/15/2025		Credit on Return of gloves	100 661 410 0497	(92.90)
121982	04/24/2025		Vacuum Filters and Bags	100 661 410 0096	108.38
Check Number: 4811	Check Type: Check	Check Date: 05/08/2025	Vendor: RELADYNE	RelaDyne West, LLC	Check Total: 3,807.40
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
1222041-IN	04/28/2025		Diesel Fuel Delivery	100 681 422 0000	3,807.40
Check Number: 4812	Check Type: Check	Check Date: 05/08/2025	Vendor: RYTEL	RYTEL	Check Total: 2,333.91
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
13433	04/30/2025		May 2025 VOIP	100 661 350 0000	2,333.91
Check Number: 4813	Check Type: Check	Check Date: 05/08/2025	Vendor: SOUTHFORKH	SOUTH FORK HARDWARE	Check Total: 582.28
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
518573	04/09/2025		Ag shop roof Repairs	100 664 410 0000	10.01
519170	04/16/2025		Softball Marking - Lime	100 665 410 0000	63.96
519683	04/23/2025		Hardware for Volleyball - Oakwood	100 665 410 0000	5.96
519783	04/25/2025		Filter Dust 300	100 664 410 0000	19.98
519783	04/25/2025		Volleyball - Oakwood	100 664 410 0000	7.14
520045	04/28/2025		Flagpole hardware Track	100 665 410 0000	3.19
520066	04/28/2025		Flagpole hardware Track	100 665 410 0000	1.46
520310	05/01/2025		Pallet Deposit	100 665 410 0000	30.00
520310	05/01/2025		Concrete - Volleyball - Oakwood	100 665 410 0000	104.90
520310	05/01/2025		Concrete - Maintenance	100 665 410 0000	335.68
Check Number: 4814	Check Type: Check	Check Date: 05/08/2025	Vendor: STANDARDPL	STANDARD PLUMBING SUPPLY CO	Check Total: 131.50
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
YHXL66	03/31/2025		Plumbing Repair Kit	100 664 410 0096	83.47
YJDB97	04/02/2025		Brass Valve	100 664 410 0096	8.99
YJQK75	04/08/2025		Jaw and Hex Pliers	100 664 410 0096	35.88
YLR073	04/25/2025		HM IND Assort	100 664 410 0000	3.16
Check Number: 4815	Check Type: Check	Check Date: 05/08/2025	Vendor: STOKESMARK	STOKES MARKET PLACE	Check Total: 242.75
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
02-358812	04/21/2025		Literacy Supplies	100 512 410 0499 312	29.59
02-361339	04/24/2025		Training Supplies	100 681 365 0000	35.75
03-329385	04/01/2025		Literacy Supplies	100 512 410 0499 312	35.96
03-355757	04/28/2025		Pledge, Mouse glue trap	100 681 425 0000	20.17
03-358675	05/01/2025		Batteries	100 664 410 0000	5.99



**Detail Check Register**

<b>Checking Account: 1</b>		<b>GENERAL CHECKING</b>				
920230767	05/21/2025	6061	Software	243 515 410 0096 010	1,050.00	
Check Number: 4839	Check Type: Check	Check Date: 05/27/2025	Vendor: BOMGAARS	BOMGAARS	Check Total: 1,293.61	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
77930807	04/16/2025		Spoon, Tire, Curved	100 681 428 0000	37.99	
77931869	04/19/2025	6045	Shop Tools	243 515 410 0096 010	989.82	
77935543	04/23/2025		Sprayer, bolts, spray paint	100 665 410 0000	27.95	
77935904	04/29/2025		Spray Paint for Flag Pole	100 665 410 0000	21.98	
77935976	04/29/2025		Ato Kit w/tester	100 664 410 0497	24.99	
77936315	04/30/2025		Batteries for Sprinklers	100 665 410 0000	35.96	
77937054	05/02/2025		Air Filter Cartridge	100 665 410 0000	6.99	
77938994	05/06/2025		Pump Fittings	100 665 410 0000	6.99	
77939652	05/08/2025		Extension Cord wood shop	100 664 410 0096	15.99	
77939813	05/08/2025		Multimeter, Digital	100 664 410 0000	49.99	
77942339	05/13/2025		Kevlar "V" Belts	100 664 410 0096	29.97	
79933543	04/23/2025		Sprayer, Pump 2 gallon	100 661 410 0096	44.99	
Check Number: 4840	Check Type: Check	Check Date: 05/27/2025	Vendor: CNHINDUST	CNH Industrial Accounts	Check Total: 15.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
P6622201	05/12/2025		Clamp Rd Guard	100 665 410 0000	15.00	
Check Number: 4841	Check Type: Check	Check Date: 05/27/2025	Vendor: DEXIMAGIN	Dex Imaging	Check Total: 175.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
AR13307699	05/14/2025		Pioneer Copier Staples	100 632 314 0000	100.00	
AR13313982	05/15/2025		Pioneer Copier Staples	100 632 314 0000	75.00	
Check Number: 4842	Check Type: Check	Check Date: 05/27/2025	Vendor: DOUPLELEV	DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSES	Check Total: 100.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
Fees Due	05/16/2025		Annual Certification Fee	100 664 314 0096	100.00	
Check Number: 4843	Check Type: Check	Check Date: 05/27/2025	Vendor: ELITEMECHA	ELITE MECHANICAL	Check Total: 451.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
3899	05/09/2025		Oakwood A/C Labor	100 664 314 0497	125.00	
3899	05/09/2025		A/C Parts	100 664 410 0497	86.00	
3900	05/01/2025		Swamp Cooler Parts	100 664 410 0497	120.00	
3901	05/09/2025		Labor to repair Swamp Cooler	100 664 314 0499	120.00	
Check Number: 4844	Check Type: Check	Check Date: 05/27/2025	Vendor: DOMINIONEN	Enbridge Gas	Check Total: 3,149.24	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052225	05/22/2025		Shop/Admin Natural Gas	100 661 334 0000	188.98	
052225	05/22/2025		PHS Natural Gas	100 661 334 0096	1,561.18	
052225	05/22/2025		PJH Natural Gas	100 661 334 0291	653.73	
052225	05/22/2025		Oakwood Natural Gas	100 661 334 0497	259.80	

Checking Account: 1		GENERAL CHECKING			
052225	05/22/2025		Pioneer Natural Gas	100 661 334 0499	343.67
052225	05/22/2025		FCHS Natural Gas	100 661 334 8844	55.96
052225	05/22/2025		Bus Shop Natural Gas	100 681 334 0000	85.92
Check Number: 4845	Check Type: Check	Check Date: 05/27/2025	Vendor: FRANKLINC2	FRANKLIN COUNTY MEDICAL CENTER	Check Total: 19,904.16
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
8082	04/30/2025		April 2025 Behavioral Intervention	100 521 300 0000	11,313.81
8087	05/15/2025		February 2025 OT/PT Services	100 521 300 0000	3,788.45
8088	05/15/2025		March 2025 OT/PT Services	100 521 300 0000	2,293.35
8089	05/15/2025		April 2025 OT/PT Services	100 521 300 0000	2,508.55
Check Number: 4846	Check Type: Check	Check Date: 05/27/2025	Vendor: INDUSTRIAL	INDUSTRIAL TOOL & SUPPLY	Check Total: 374.28
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
2505-160088	05/06/2025	6056	Fine Finish	243 515 410 0096 153	374.28
Check Number: 4847	Check Type: Check	Check Date: 05/27/2025	Vendor: MCINTSHER	Sherri McIntyre	Check Total: 165.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
05152025	02/23/2025		Reimbursement for Intervention Class	100 632 410 0000	165.00
Check Number: 4848	Check Type: Check	Check Date: 05/27/2025	Vendor: PEERYCLIN	Clint Peery	Check Total: 139.20
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
050825	05/10/2025		Meals & Mileage	100 532 380 0000	139.20
Check Number: 4849	Check Type: Check	Check Date: 05/27/2025	Vendor: PHILLIPSTR	PHILLIPS TRUCKING	Check Total: 1,500.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
10853	05/23/2025		6 pallets of Textbooks	100 512 410 0497 312	900.00
10853	05/23/2025		3 pallets of Textbooks	100 512 410 0499	450.00
10853	05/23/2025		1 pallet of Textbooks	100 515 410 0291	150.00
Check Number: 4850	Check Type: Check	Check Date: 05/27/2025	Vendor: PRESTONSC6	PRESTON SCHOOL LUNCH DEPT.	Check Total: 2,197.80
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
050725	05/07/2025		PHS TA Lunches	100 710 410 0096	267.30
050725	05/07/2025		PJH TA Lunches	100 710 410 0291	183.15
050725	05/07/2025		Oakwood TA Lunches	100 710 410 0497	272.25
050725	05/07/2025		Pioneer TA Lunches	100 710 410 0499	222.75
050725	05/07/2025		FCHS TA Lunches	100 710 410 8844	24.75
052025	05/20/2025		PHS Teacher Lunches	100 710 410 0096	648.45
052025	05/20/2025		PJH Teacher Lunches	100 710 410 0291	227.70
052025	05/20/2025		Oakwood Teacher Lunches	100 710 410 0497	4.95
052025	05/20/2025		Pioneer Teacher Lunches	100 710 410 0499	173.25
052025	05/20/2025		FCJS Teacher Lunches	100 710 410 8844	173.25
Check Number: 4851	Check Type: Check	Check Date: 05/27/2025	Vendor: PRIESTLEYM	PRIESTLEY MENTAL HEALTH INC	Check Total: 30,511.82
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>

**Detail Check Register**

<b>Checking Account: 1</b>		<b>GENERAL CHECKING</b>				
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
051225	05/12/2025		April 2025 CBRS Services	100 521 300 0000	11,815.49	
052325	05/23/2025		April 2025 CBRS Services	100 521 300 0000	18,696.33	
Check Number: 4852	Check Type: Check	Check Date: 05/27/2025	Vendor: RIVERSIDEH	RIVERSIDE HOTEL	Check Total:	704.00
585774	04/08/2025		Lodging for Conference	100 532 380 0000	704.00	
Check Number: 4853	Check Type: Check	Check Date: 05/27/2025	Vendor: ROBSREPAIR	ROB'S REPAIRS AND WINDSHIELDS	Check Total:	25.00
151184	05/07/2025		Rock Chip Repair	100 681 426 0000	25.00	
Check Number: 4854	Check Type: Check	Check Date: 05/27/2025	Vendor: STATEDEPTO	STATE DEPT. OF EDUCATION	Check Total:	75.00
051925	05/19/2025		Certification - Womack, C	100 632 410 0000	75.00	
Check Number: 4855	Check Type: Check	Check Date: 05/27/2025	Vendor: STATEINSUR	STATE INSURANCE FUND	Check Total:	10,572.00
29908552	05/22/2025		May 2025 Installment	100 632 270 0000	10,572.00	
Check Number: 4856	Check Type: Check	Check Date: 05/27/2025	Vendor: STERLMEDI	Sterling Medical, LLC	Check Total:	50.00
2591	05/08/2025		DOT Panel	100 681 260 0000	50.00	
Check Number: 11583	Check Type: Direct Deposit	Check Date: 05/08/2025	Vendor: BRADFRAND	RAND BRADFORD	Check Total:	281.88
042225	04/22/2025	6039	Summer Conference Reimbursement	263 515 410 0096 153	281.88	
Check Number: 11584	Check Type: Direct Deposit	Check Date: 05/08/2025	Vendor: KNAPPBREN	Brent Knapp	Check Total:	168.00
042225	04/22/2025		Meals Reimbursement	100 532 380 0000	168.00	
Check Number: 11977	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: WINNBERNI	Bernadine Winn	Check Total:	60.00
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	60.00	
Check Number: 11978	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: BIRDLAUR	Laurel Bird	Check Total:	288.00
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	288.00	
Check Number: 11979	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: BRANDCRAI	Craig Brandon	Check Total:	112.00
013025	05/22/2025		Travel for January 2025	257 521 380 0000	10.00	
020425	02/26/2025		Travel for February 2025	257 521 380 0000	28.00	
03312025	03/31/2025		Travel for March 2025	257 521 380 0000	24.00	
040125	04/30/2025		Travel for April 2025	257 521 380 0000	32.00	
051525	05/15/2025		Travel for May 2025	257 521 380 0000	18.00	

Checking Account: 1

GENERAL CHECKING

Check Number:	Check Type:	Check Date:	Vendor:		Check Total:
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
11980	Direct Deposit	05/27/2025	CHECKNILE	Nile Checketts	84.00
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	84.00
11981	Direct Deposit	05/27/2025	FELLOBETT	Betty Fellows	20.00
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	20.00
11982	Direct Deposit	05/27/2025	FELLOJED	Jed Fellows	20.00
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	20.00
11983	Direct Deposit	05/27/2025	FELLOKRIS	Kristin Fellows	32.00
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	32.00
11984	Direct Deposit	05/27/2025	FORNOJAMI	Jamie Fornoff	44.00
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	44.00
11985	Direct Deposit	05/27/2025	GARNEBRAD	Brady Garner	146.00
0522258	05/22/2025		Meal Reimbursement	100 532 380 0000	146.00
11986	Direct Deposit	05/27/2025	GUNDELANA	Lana Gundersen	116.00
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	116.00
11987	Direct Deposit	05/27/2025	HATCHBLAI	Blaine Hatch	76.00
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	76.00
11988	Direct Deposit	05/27/2025	HEMMEJUST	Justin Hemmert	196.00
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	196.00
11989	Direct Deposit	05/27/2025	HYMASEARL	Earl Hymas	150.00
052025	05/20/2025		CDL Skills Test	100 681 365 0000	150.00
11990	Direct Deposit	05/27/2025	KNAPPBREN	Brent Knapp	128.00
051925	05/19/2025		State Meal Reimbursement	100 532 380 0000	128.00
11991	Direct Deposit	05/27/2025	LARSECIND	Cindy Larsen	20.00

**Detail Check Register**

<b>Checking Account: 1</b>		<b>GENERAL CHECKING</b>				
051525	05/15/2025	April 2025 Driver Meals			100 532 380 0000	20.00
Check Number: 11992	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: PAYNERACH	Rachel Payne	Check Total:	64.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	64.00	
Check Number: 11993	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: SCHVAGLAD	Glade Schvaneveldt	Check Total:	72.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	72.00	
Check Number: 11994	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: SMARTLORI	Lori Smart	Check Total:	72.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	72.00	
Check Number: 11995	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: WAKLEKYON	Matthew Wakley	Check Total:	20.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	20.00	

\*Denotes Expensed Invoice Item

Checking Account ID: 1

Total without Voids: 188,070.79

**Detail Check Register**

<b>Checking Account: 2</b>		<b>CHILD NUTRITION CHECKING</b>					
Check Number: 29	Check Type: Automatic Payment	Check Date: 05/08/2025	Vendor: IDAHOSTAT5	IDAHO STATE TAX COMMISSION	Check Total:	18.28	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
043025	04/30/2025		Child Nutrition Sales Tax	290 416100	18.28		
Check Number: 1357	Check Type: Check	Check Date: 05/08/2025	Vendor: CARTETARA	Taralee Carter	Check Total:	15.05	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
050625	05/06/2025		Return Lunch Funds - Carter, T	290 416100	15.05		
Check Number: 1358	Check Type: Check	Check Date: 05/08/2025	Vendor: DFADAIRYBR	DFA DAIRY BRANDS - MEADOW GOLD DAIRY	Check Total:	6,108.69	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
31664055	04/03/2025		Milk Purchases	290 710 450 0096 710	223.39		
31664288	05/06/2025		Milk Purchases	290 710 450 0497 710	560.77		
31664289	04/07/2025		Milk Purchases	290 710 450 0499 710	419.83		
31664290	04/07/2025		Milk Purchases	290 710 450 0291 710	367.80		
31664435	04/10/2025		Milk Purchases	290 710 450 0096 710	227.01		
31664670	04/14/2025		Milk Purchases	290 710 450 0499 710	469.13		
31664671	04/14/2025		Milk Purchases	290 710 450 0497 710	602.60		
31664673	04/14/2025		Milk Purchases	290 710 450 0291 710	316.43		
31664814	04/17/2025		Milk Purchases	290 710 450 0096 710	167.59		
31665049	04/21/2025		Milk Purchases	290 710 450 0497 710	513.34		
31665050	04/21/2025		Milk Purchases	290 710 450 0499 710	449.65		
31665055	04/21/2025		Milk Purchases	290 710 450 0291 710	312.81		
31665196	04/24/2025		Milk Purchases	290 710 450 0096 710	191.52		
31665433	04/28/2025		Milk Purchases	290 710 450 0497 710	513.34		
31665434	04/28/2025		Milk Purchases	290 710 450 0499 710	472.75		
31665436	04/28/2025		Milk Purchases	290 710 450 0291 710	300.73		
Check Number: 1359	Check Type: Check	Check Date: 05/08/2025	Vendor: GEMSTATEPA	GEM STATE PAPER & SUPPLY	Check Total:	2,078.25	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
4121191	04/10/2025		Pan Liners, Detergent	290 710 410 0291	324.33		
4121192	04/10/2025		Misc. Supplies	290 710 410 0497	632.03		
4121193	04/10/2025		Foam Containers	290 710 410 0499	588.34		
4121962	04/24/2025		Detergent, Rinse Aid	290 710 410 0497	306.15		
4121963	04/24/2025		Hinged Containers, Food Tray	290 710 410 0499	227.40		
Check Number: 1360	Check Type: Check	Check Date: 05/08/2025	Vendor: GOLDSTARF	Gold Star Foods	Check Total:	38,227.06	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
1385954	04/09/2025		Credit on Inv#3371256	290 710 450 0499	(8.89)		
1386047	04/24/2025		Credit on Inv#3344850	290 710 450 0497	(449.50)		
3277270	04/29/2025		Food Purchases	290 710 450 0291	252.23		
3369579	04/08/2025		Food Purchases	290 710 450 0497	65.25		
3369581	04/08/2025		Food Purchases	290 710 450 0497	9,744.21		

Checking Account: 2		CHILD NUTRITION CHECKING				
3371246	04/08/2025	Supply Purchases	290 710 410 0096		43.02	
3371246	04/08/2025	Food Purchases	290 710 450 0096		286.67	
3371251	04/08/2025	Food Purchases	290 710 450 0291		1,162.22	
3371255	04/08/2025	Food Purchases	290 710 450 0497		738.87	
3371256	04/08/2025	Food Purchases	290 710 450 0499		600.40	
3371364	04/22/2025	Food Purchases	290 710 450 0497		3,831.30	
3375061	04/22/2025	Food Purchases	290 710 450 0096		317.27	
3375067	04/22/2025	Food Purchases	290 710 450 0291		711.64	
3375070	04/22/2025	Food Purchases	290 710 450 0497		1,076.67	
3375072	04/22/2025	Food Purchases	290 710 450 0499		981.61	
3375073	05/06/2025	Food Purchases	290 710 450 0499		157.00	
3375414	04/15/2025	Food Purchases	290 710 450 0497		240.18	
3376004	04/15/2025	Food Purchases	290 710 450 0497		9.04	
3377263	04/29/2025	Food Purchases	290 710 450 0497		15,049.60	
3377268	04/29/2025	Food Purchases	290 710 450 0096		384.51	
3377272	04/29/2025	Food Purchases	290 710 450 0497		385.23	
3377274	04/29/2025	Food Purchases	290 710 450 0499		699.49	
3377343	04/29/2025	Food Purchases	290 710 450 0096		94.08	
3379762	05/06/2025	Food Purchases	290 710 450 0497		41.42	
3379871	05/06/2025	Food Purchases	290 710 450 0291		640.68	
3379873	05/06/2025	Food Purchases	290 710 450 0497		514.36	
3379875	05/06/2025	Food Purchases	290 710 450 0499		241.20	
3382663	04/24/2025	Food Purchases	290 710 450 0497		417.30	
Check Number: 1361	Check Type: Check	Check Date: 05/08/2025	Vendor: HANSONJANI	HANSON JANITORIAL SUPPLY	Check Total: 61.62	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
777223	04/24/2025		Paper Towels	290 710 410 0096	61.62	
Check Number: 1362	Check Type: Check	Check Date: 05/08/2025	Vendor: NICHOLASCO	NICHOLAS & COMPANY	Check Total: 11,578.90	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
9134039	04/01/2025		Food Purchases	290 710 450 0291	624.43	
9134040	04/01/2025		Food Purchase	290 710 450 0497	501.23	
9134041	04/01/2025		Food Purchases	290 710 450 0499	828.62	
9134042	04/01/2025		Supply Purchases	290 710 410 0096	96.78	
9134042	04/01/2025		Food Purchases	290 710 450 0096	486.00	
9142153	04/08/2025		Supply Purchases	290 710 410 0291	64.36	
9142153	04/08/2025		Food Purchases	290 710 450 0291	672.63	
9142154	04/08/2025		Food Purchase	290 710 450 0497	849.41	
9142155	04/08/2025		Food Purchases	290 710 450 0499	844.83	
9142156	04/08/2025		Supply Purchases	290 710 410 0096	137.04	
9142156	04/08/2025		Food Purchases	290 710 450 0096	650.74	
9149863	04/15/2025		Supply Purchases	290 710 410 0291	41.56	

Checking Account: 2

CHILD NUTRITION CHECKING

9149863	04/15/2025	Food Purchases	290 710 450 0291	747.00
9149864	04/15/2025	Supply Purchases	290 710 410 0497	56.91
9149864	04/15/2025	Food Purchases	290 710 450 0497	361.05
9149865	04/15/2025	Food Purchases	290 710 450 0499	421.69
9149866	04/15/2025	Food Purchases	290 710 450 0096	680.47
9157372	04/22/2025	Food Purchases	290 710 450 0291	498.91
9157373	04/22/2025	Food Purchases	290 710 450 0497	320.24
9157374	04/22/2025	Food Purchases	290 710 450 0499	630.87
9157375	04/22/2025	Food Purchases	290 710 450 0096	94.29
9164897	04/29/2025	Food Purchases	290 710 450 0291	630.96
9164898	04/29/2025	Food Purchases	290 710 450 0497	338.54
9164899	04/29/2025	Supply Purchase	290 710 410 0499	213.78
9164899	04/29/2025	Food Purchase	290 710 450 0499	523.30
9164900	04/29/2025	Food Purchases	290 710 450 0096	263.26

Check Number: 1363      Check Type: Check      Check Date: 05/08/2025      Vendor: STOKESMARK      STOKES MARKET PLACE      Check Total: 324.71

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
01-350766	04/07/2025		Produce	290 710 450 0096	36.83
01-359279	04/15/2025		Flour	290 710 450 0096	11.18
01-365812	04/21/2025		Produce	290 710 450 0096	48.86
01-373203	04/28/2025		Produce	290 710 450 0291	36.59
01-374362	04/29/2025		Tide Oxi Pods	290 710 410 0291	15.49
01-374362	04/29/2025		Fruit	290 710 450 0291	14.09
02-365167	04/28/2025		Produce	290 710 450 0499	5.07
03-314490	03/17/2025		Food Coloring	290 710 450 0096	4.17
03-335156	04/07/2025		Batteries	290 710 410 0291	12.78
03-335156	04/07/2025		Produce	290 710 450 0291	7.83
03-341891	04/14/2025		Butter, Produce	290 710 450 0096	51.55
03-344092	04/16/2025		Produce	290 710 450 0497	40.80
95-242423	04/28/2025		Batteries	290 710 450 0497	36.97
95-242423	04/28/2025		Produce	290 710 450 0497	2.50

Check Number: 1364      Check Type: Check      Check Date: 05/08/2025      Vendor: WAXIESANIT      WAXIE SANITARY SUPPLY      Check Total: 512.12

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
83198543	04/29/2025		Laundry Soap	290 710 410 0096	21.00
83198544	04/29/2025		Laundry Soap	290 710 410 0497	21.00
83201507	04/30/2025		Gloves	290 710 410 0499	470.12

Check Number: 1365      Check Type: Check      Check Date: 05/08/2025      Vendor: WCP SOLUTI      WCP Solutions      Check Total: 443.51

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
14018365	04/09/2025		Lime	290 710 410 0499	124.06
14035965	04/24/2025		Heavy Duty Foil	290 710 410 0096	106.64
14035966	04/24/2025		Forks and Spoons	290 710 410 0291	100.93

**Detail Check Register**

<b>Checking Account: 2</b>		<b>CHILD NUTRITION CHECKING</b>				
14035967	04/24/2025		Lime Solvent, Forks and Spoons	290 710 410 0497	111.88	
Check Number: 1366	Check Type: Check	Check Date: 05/08/2025	Vendor: YOUNGSIER	Sierra Young	Check Total:	36.50
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
041725	04/17/2025		Return Lunch Funds - Young, K	290 416100	36.50	
Check Number: 1367	Check Type: Check	Check Date: 05/08/2025	Vendor: WILLISAVA	Savanna Williamson	Check Total:	83.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
042425	04/24/2025		Return Lunch Funds - Williamson, L	290 416100	83.00	
Check Number: 1368	Check Type: Check	Check Date: 05/27/2025	Vendor: BELEWTONY	Tonya Belew	Check Total:	80.40
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
043025	04/30/2025		March/April 2025 Food Transport	290 710 380 8844	55.20	
052225	05/22/2025		May 2025 Food Transport	290 710 380 8844	25.20	
Check Number: 1369	Check Type: Check	Check Date: 05/27/2025	Vendor: BOWMAKAYL	Kaylynn Bowman	Check Total:	27.40
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Bowman, S	290 416100	27.40	
Check Number: 1370	Check Type: Check	Check Date: 05/27/2025	Vendor: HOBBSHER	Sherrie Hobbs	Check Total:	36.35
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Hobbs, V	290 416100	36.35	
Check Number: 1371	Check Type: Check	Check Date: 05/27/2025	Vendor: JENSEKARE	Karen Jensen	Check Total:	291.05
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Jensen, A	290 416100	291.05	
Check Number: 1372	Check Type: Check	Check Date: 05/27/2025	Vendor: KOVALLEEA	LeeAnn Koval-Martin	Check Total:	10.80
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Koval, B	290 416100	10.80	
Check Number: 1373	Check Type: Check	Check Date: 05/27/2025	Vendor: LARSEKIP	Kip Larsen	Check Total:	15.40
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Larsen, R	290 416100	15.40	
Check Number: 1374	Check Type: Check	Check Date: 05/27/2025	Vendor: MILLBAARO	Aaron Millburn	Check Total:	7.70
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052125	05/21/2025		Refund Lunch Funds - Millburn, C	290 416100	7.70	
Check Number: 1375	Check Type: Check	Check Date: 05/27/2025	Vendor: PETERAIME	Aimee Peters	Check Total:	34.90
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Peters, M	290 416100	34.90	
Check Number: 1376	Check Type: Check	Check Date: 05/27/2025	Vendor: PROVEPAIG	Paige Provence	Check Total:	6.95
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Provence, B	290 416100	6.95	

**Detail Check Register**

<b>Checking Account: 2</b>		<b>CHILD NUTRITION CHECKING</b>				
Check Number: 1377	Check Type: Check	Check Date: 05/27/2025	Vendor: PUGMIJULI	Julie Pugmire	Check Total:	8.55
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Pugmire, J	290 416100	8.55	
Check Number: 1378	Check Type: Check	Check Date: 05/27/2025	Vendor: REYESGRAC	Graciela Reyes	Check Total:	33.80
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Reyes, K	290 416100	33.80	
Check Number: 1379	Check Type: Check	Check Date: 05/27/2025	Vendor: SHARPHILA	Hilary Sharp	Check Total:	72.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052125	05/21/2025		Refund Lunch Funds - Sharp D & E	290 416100	72.00	
Check Number: 1380	Check Type: Check	Check Date: 05/27/2025	Vendor: WALLECHAR	Charity Wallentine	Check Total:	22.20
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Wallentine, M	290 416100	22.20	
Check Number: 1381	Check Type: Check	Check Date: 05/27/2025	Vendor: WINWKATI	Katie Winward	Check Total:	11.67
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Winward, E	290 416100	11.67	
Check Number: 1382	Check Type: Check	Check Date: 05/27/2025	Vendor: ALLENMALI	Malinda Allen	Check Total:	15.55
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Allen, E	290 416100	15.55	
Check Number: 1383	Check Type: Check	Check Date: 05/27/2025	Vendor: ANDREHANC	Hance Andreasen	Check Total:	10.50
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Andreasen, N	290 416100	10.50	
Check Number: 15	Check Type: Direct Deposit	Check Date: 05/08/2025	Vendor: WILLISAVA	Savanna Williamson	Check Total:	83.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
Check Number: 16	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: ALLENMALI	Malinda Allen	Check Total:	15.55
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
Check Number: 17	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: ANDREHANC	Hance Andreasen	Check Total:	10.50
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	

\*Denotes Expensed Invoice Item

Checking Account ID: 2

Total without Voids: 60,172.91

**Preston Joint School District No. 201**

**Personnel Report**

**Recommended Hires**

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Location</u>	<u>FTE</u>
Ashcroft, McKenzie	Teacher	English	PJH	0.5
Harper, Breelyn	Teacher	Math	PHS	1
Hess, Mikayla	Teacher	SPED	Pioneer	1
James, Lindsey	Teacher	1st Grade	Pioneer	1
Parrish, Mikayla	Teacher	SPED	PJH	1
Rigby, Sarah	Teacher	Kindergarten	Pioneer	1
Robertson, Alecia	Teacher	Math	PJH	1
Rose, Christina	Teacher	Math	PJH	1
Rose, Jesse	Teacher	Math	PHS	1
Woodward, Brenda	Teacher	SPED	PHS	1

**Recommended Acceptance of Resignation/Termination/Retirement**

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Location</u>	<u>Resign/Retire</u>	<u>FTE</u>
Anderson, Kelsey	Paraprofessional	Title I	Oakwood	Resign	0.74
Feasel, Tynelle	Paraprofessional	SPED	PJH	Resign	0.74
Jones, Belinda	Teacher	Math/Weights	PHS	Resign	1
Owens, Stephanie	Teacher	Math	PJH	Resign	1
Payne, Rachel	Bus Driver	Transportation	Bus Garage	Resign	0.3
Waddoups, veta	Paraprofessional	SPED	PHS	Resign	
Heusser, Lori	Administrative Assistant	District	District	Retire	1
Rau, Amy	Administrative Assistant	Attendance	PHS	Resign	1

**Recommended Acceptance of Change of Assignment**

<u>Name</u>	<u>Current Position</u>	<u>Current Location</u>	<u>New Position</u>	<u>New Location</u>	<u>FTE</u>
Christensen, RaNae	Substitute	All	Connections Rotation	Pioneer	0.74

# School Nurse Year-End Report 2024-25

## Highlights, Achievements, and Recommendations

### Introduction

Good evening, members of the school board, faculty, and community stakeholders. Thank you for the opportunity to present the annual year-end report on our school nursing program. As we reflect on the 2024–2025 academic year, I am pleased to share our accomplishments, challenges, and goals for the future.

The school nurse plays a vital role in ensuring students' health, safety, and well-being, all of which directly support academic success. This year, our program has worked diligently to meet the complexities of student health in an ever-evolving environment, identifying effective strategies while recognizing areas for improvement.

### Overview of School Nurse Responsibilities

School nurses serve as frontline healthcare providers within the school setting. Key responsibilities include:

- Managing chronic conditions such as asthma, diabetes, and allergies
- Administering first aid and emergency care
- Promoting health education and preventive programs
- Ensuring compliance with immunization and state health requirements
- Supporting medication administration, both assisted and independent
- Collaborating with physicians, hospitals, and other providers to maintain continuity of care
- Implementing evidence-based procedures and best practices
- Providing staff training on individualized student Emergency Action Plans
- Establishing communication with parents at the start of the year to secure health care consent and distribute written agreements to appropriate schools
- Educating parents on the role of the school nurse and compliance standards, navigating discussions where long-standing practices may need adjustment

Through these efforts, school health services have gone above and beyond to address the evolving needs of students. Dr. Garner has been a particularly valuable colleague, offering insightful legal expertise and steadfast support in advancing our mission.

# Key Highlights from the Year

## 1. Health Office visits and Health Screenings

With the support of the Preston Lions Club and Brad Wall—both longstanding contributors to student wellness—our schools successfully conducted vision screenings. This initiative resulted in over 48 students being referred for follow-up care, reinforcing our commitment to early detection and intervention.

Health office visits include hundreds of encounters throughout this year. Including non-emergent and emergent needs. These also included parent contacts and follow-ups. My goal was always to keep the kids in school if possible. I may end up with the name “Dream Killer” because back to class many have had to go.

## 2. Chronic Disease Management

The management of chronic conditions remained a priority, with approximately 35 students supported through individualized care plans, including medication monitoring and emergency interventions. Our diabetes management program directly assisted 10 students with Type 1 diabetes, ensuring they could fully engage in school activities with daily oversight and disease management support.

## 3. Mental Health Initiatives

Understanding the growing impact of mental health on student success, I collaborated with Sheena Jones and school counselors to address stress, anxiety, suicidal ideation, and other emotional challenges. Together, we identified and responded to several critical mental health needs across the district.

## 4. Health Education Campaigns

This year, I focused on proactive health education, particularly among elementary students. Hygiene workshops covering handwashing, showering, foot care, oral hygiene, germs, and sleep hygiene reached all students at Pioneer Elementary.

To reinforce these lessons, I challenged students to brush their teeth consistently for one week, offering a reward for participation. Over 175 students completed the challenge, demonstrating improved personal care habits.

Additional health education efforts included initiatives on **Stop the Bleed, Vaping Cessation, Concussion Management, Nephth in Schools, and Narcan Awareness**. I also launched the **Monthly Mindfulness Minute** for all district staff, addressing topics such as resilience, stress management, self-care, mental health, and fostering meaningful relationships.

# Challenges Faced

Despite significant progress, certain challenges posed obstacles:

- **Staffing Shortages:** Operating at a **1:2,500 nurse-to-student ratio**, far exceeding the national recommendation of **1:750**, presents limitations in care delivery. Expanding resources is critical.
- **Budgetary Constraints:** Limited funding restricted the ability to enhance services, procure modern health equipment, and hire additional personnel.
- **Standardization Across Schools:** Each school approaches health management differently. Efforts to unify procedures require ongoing collaboration and adaptation.

## Recommendations for Improvement

### 1. Address Staffing Needs

Increasing budget allocations to recruit additional school nurses or health paras would significantly improve care delivery, allowing for better student support and reducing strain on services.

### 2. Strengthen Community and State Partnerships

Continued collaboration with local clinics, hospitals, and mental health organizations will expand available resources. Engagement with the Idaho Department of Education and Katie Watkins has already contributed valuable funding insights, particularly regarding grant accessibility.

### 3. Invest in Technological Tools

Modernizing health tracking and communication systems will improve efficiency. I am currently developing the **health component within PowerSchool**, though additional **PowerSchool training** would optimize this effort. Expanding telehealth services could further streamline documentation and enhance communication between families, school personnel, and healthcare providers.

### 4. Enhance Emergency Preparedness

With an increasing prevalence of emergent health conditions, **staff training in chronic condition management and emergency response** must be prioritized. Topics such as **diabetes care, seizure protocols, anaphylaxis management, CPR, AED training, and allergy response** should be integral to our ongoing professional development efforts.

### 5. Increasing funding through billable nursing services.

## **Conclusion**

This year, the school nursing program has had a transformative impact on student health and wellness. Despite challenges, our efforts have reinforced the importance of resilience, adaptability, and continuous improvement in health education.

With targeted investments in staffing, partnerships, technology, and training, we can build a stronger foundation for student success—ensuring every child has access to a safe, healthy learning environment.

Thank you for your time and consideration. I welcome any questions or discussion regarding this report and look forward to continuing our work in student health and wellness.

## SUMMARY STATEMENT 2025 - 2026 SCHOOL BUDGET

### ALL FUNDS

School District: **Preston Joint School District**

REVENUES	GENERAL M & O FUND				ALL OTHER FUNDS			
	Prior Year Actual 2022-2023	Prior Year Actual 2023-2024	Prior Year Actual 2024-2025	Proposed Budget 2025-2026	Prior Year Actual 2022-2023	Prior Year Actual 2023-2024	Prior Year Actual 2024-2025	Proposed Budget 2025-2026
Beginning Balances	\$ 1,011,198.00	\$	\$ 1,000,000.00	\$ 1,500,000.00	\$ 1,756,307.00	\$ 1,074,755.00	\$ 1,157,757.00	\$ 11,904,693.00
Local Tax Revenue	\$ 790,400.00	\$ 1,308,078.00	\$ 1,094,656.67	\$ 1,045,310.00	\$ 900,000.00	\$ 1,179,451.00	\$ 681,657.23	\$ 1,000,000.00
Other Local	\$ 34,000.00	\$ 107,322.00	\$ 503,295.48	\$ 510,000.00	\$ 644,094.00	\$ 853,205.00	\$ 545,031.66	\$ 1,090,865.00
County Revenue								
State Revenue	\$ 15,780,724.00	\$ 17,194,462.00	\$ 17,278,979.37	\$ 18,214,764.00	\$ 364,135.00	\$ 387,728.00	\$ 11,109,554.87	\$ 423,369.00
Federal Revenue					\$ 3,664,420.00	\$ 1,986,347.00	\$ 1,332,215.82	\$ 1,822,290.37
Other Sources				\$ 384,000.00				\$ 100,000.00
Totals	\$17,616,322.00	\$18,609,862.00	\$19,876,931.52	\$21,654,074.00	\$7,328,956.00	\$5,481,486.00	\$14,826,216.58	\$16,341,217.37
EXPENDITURES	Prior Year Actual 2022-2023	Prior Year Actual 2023-2024	Prior Year Actual/Budget 2024-2025	Proposed Budget 2025-2026	Prior Year Actual 2022-2023	Prior Year Actual 2023-2024	Prior Year Actual/Budget 2024-2025	Proposed Budget 2025-2026
Salaries	\$ 10,674,849.00	\$ 10,808,975.00	\$ 11,721,237.75	\$ 12,713,215.00	\$ 2,140,739.00	\$ 754,500.00	\$ 889,756.56	\$ 977,860.00
Benefits	\$ 4,060,870.00	\$ 4,223,839.00	\$ 4,622,409.36	\$ 5,716,382.00	\$ 522,988.00	\$ 350,462.00	\$ 272,951.36	\$ 298,580.00
Purchased Services	\$ 1,429,060.00	\$ 1,000,157.00	\$ 789,481.22	\$ 845,500.00	\$ 461,265.00	\$ 1,493,496.00	\$ 1,327,316.63	\$ 1,378,043.00
Supplies & Materials	\$ 813,238.00	\$ 795,245.00	\$ 802,783.42	\$ 875,977.00	\$ 2,029,972.00	\$ 946,856.00	\$ 1,439,788.86	\$ 1,288,532.00
Capital Outlay	\$ 128,060.00	\$ 956.00	\$ 19.77	\$ 225,000.00	\$ 2,343,987.00	\$ 1,168,351.00	\$ 11,171,403.17	\$ 11,014,202.37
Debt Retirement								
Insurance & Judgments	\$ 90,250.00	\$ 110,655.00	\$ 166,000.00	\$ 178,000.00				
Transfers (net)	\$ 169,995.00	\$ 260,000.00	\$ 275,000.00	\$ 100,000.00	\$ (169,995.00)	\$ (260,000.00)	\$ (275,000.00)	\$ 1,384,000.00
Contingency Reserve	\$ 250,000.00		\$ 1,500,000.00	\$ 1,000,000.00				
Unappropriated Balances	0.00	\$ 1,410,035.00	\$ -	\$ -	0.00	\$ 1,027,821.00	\$ -	\$ -
Totals	\$17,616,322.00	\$18,609,862.00	\$19,876,931.52	\$21,654,074.00	\$7,328,956.00	\$5,481,486.00	\$14,826,216.58	\$16,341,217.37

**A copy of the School District Budget is available for public inspection at the District's Administrative or Clerk's Office.**

(This form may be used to meet the requirements of 33-801 - Effective July 1, 1997)

**BUDGET  
EXPENDITURES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program	\$5,416,000.00	\$4,978,500.00	\$3,383,000.00	\$1,525,000.00	\$2,500.00	\$68,000.00				
2	515	Secondary School Program	6,557,357.00	\$6,744,000.00	4,510,000.00	2,094,000.00	30,000.00	110,000.00				
3	517	Alternative School Program	431,000.00	\$497,600.00	311,000.00	186,600.00						
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program	815,000.00	\$959,026.00	661,026.00	298,000.00						
6	522	Special Education Preschool Program	22,600.00	\$22,600.00	17,500.00	5,100.00						
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program	369,000.00	\$373,000.00	260,000.00	40,000.00	65,000.00	8,000.00				
10	541	Summer School Program	75,000.00	\$50,000.00	50,000.00							
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	<b>TOTAL INSTRUCTION</b>	<b>\$13,685,957.00</b>	<b>\$13,624,726.00</b>	<b>\$9,192,526.00</b>	<b>\$4,148,700.00</b>	<b>\$97,500.00</b>	<b>\$186,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
15												
16	611	Attendance-Guidance-Health Program	390,000.00	\$603,689.00	414,689.00	187,000.00		2,000.00				
17	616	Special Education Support Services Prog	473,000.00	\$564,050.00	389,000.00	175,050.00						
18												
19	621	Instruction Improvement Program	165,000.00	\$125,000.00	80,000.00	45,000.00						
20	622	Educational Media Program	237,500.00	\$22,000.00				22,000.00				
21	623	Instruction-Related Technology Program	635,000.00	\$426,700.00	114,000.00	62,700.00		150,000.00				100,000.00
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program	8,500.00	\$7,000.00			7,000.00					
24	632	District Administration Program	378,500.00	\$656,377.00	317,000.00	190,200.00	90,000.00	59,177.00				
25												
26	641	School Administration Program	1,400,000.00	\$1,310,000.00	860,000.00	450,000.00						
27												
28	651	Business Operation Program	265,972.00	\$279,600.00	156,000.00	93,600.00	25,000.00	5,000.00				
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)	1,384,100.00	\$1,347,800.00	480,000.00	108,000.00	500,000.00	81,800.00			178,000.00	
32				\$0.00								
33	664	Maintenance - Buildings and Equipment	595,000.00	\$705,000.00	300,000.00	165,000.00	100,000.00	140,000.00				
34	665	Maintenance - Grounds	41,000.00	\$21,000.00			1,000.00	20,000.00				
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program	901,800.00	\$936,132.00	410,000.00	91,132.00	25,000.00	185,000.00	225,000.00			
38	682	Pupil - Activity Trans. Program	500.00	\$0.00								
39	683	General Transportation Program	27,500.00	\$25,000.00				25,000.00				
		<b>Subtotal (carried over to page b)</b>	<b>6,903,372.00</b>	<b>7,029,348.00</b>	<b>3,520,689.00</b>	<b>1,567,682.00</b>	<b>748,000.00</b>	<b>689,977.00</b>	<b>225,000.00</b>	<b>0.00</b>	<b>178,000.00</b>	<b>100,000.00</b>

**BUDGET  
EXPENDITURES**  
July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$6,903,372.00	\$7,029,348.00	\$3,520,689.00	\$1,567,682.00	\$748,000.00	\$689,977.00	\$225,000.00	\$0.00	\$178,000.00	\$100,000.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$20,589,329.00	\$20,654,074.00	\$12,713,215.00	\$5,716,382.00	\$845,500.00	\$875,977.00	\$225,000.00	\$0.00	\$178,000.00	\$100,000.00
65												
66	950	Contingency Reserve		\$1,000,000.00								
67		(5% of line 63) (Applies to General Fund only)										
68												
69		TOTAL EXPENDITURES + CONT. RESEF	\$20,589,329.00	\$21,654,074.00								
70		(Line 64 + line 66)										
71												
72												
73		<b>BUDGET SUMMARY</b>										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	20,589,329.00	21,654,074.00								
77		TOTAL REVENUE (lines 75 + 76)	20,589,329.00	21,654,074.00								
78												
79		Total Expenditures + Cont. Reserve (line 69)	20,589,329.00	21,654,074.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + CONT. RES + UNAPPR BAL (lines 79 + 80)	\$20,589,329.00	\$21,654,074.00								

(Applies to General Fund only)

**BUDGET SUMMARY:**  
The total on line 77 must equal the total on line 81.

**BUDGET  
EXPENDITURES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program		\$0.00								
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
		<b>Subtotal (carried over to page b)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**BUDGET**  
**EXPENDITURES**  
 July 1, 2025 - June 30, 2026

**FOREST RESERVE SERVE FUND**  
**FUND NO: 22 ND NO: 220**

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets	25,500.00	9,388.37					9,388.37			
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$25,500.00	\$9,388.37	\$0.00	\$0.00	\$0.00	\$0.00	\$9,388.37	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$25,500.00	\$9,388.37	\$0.00	\$0.00	\$0.00	\$0.00	\$9,388.37	\$0.00	\$0.00	\$0.00
65												
66												
67												
68												
69												
70												
71												
72												
73		<b>BUDGET SUMMARY</b>										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	25,500.00	9,388.37								
77		TOTAL REVENUE (lines 75 + 76)	25,500.00	9,388.37								
78												
79		Total Expenditures	25,500.00	9,388.37								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$25,500.00	\$9,388.37								

**BUDGET SUMMARY:**

The total on line 77 must equal the total on line 81.

**BUDGET  
EXPENDITURES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program		\$0.00								
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
		<b>Subtotal (carried over to page b)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**BUDGET**  
**EXPENDITURES**  
 July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program	762,000.00	400,000.00			400,000.00					
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$762,000.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$762,000.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66												
67												
68												
69												
70												
71												
72												
73		<b>BUDGET SUMMARY</b>										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	762,000.00	400,000.00								
77		TOTAL REVENUE (lines 75 + 76)	762,000.00	400,000.00								
78												
79		Total Expenditures	762,000.00	400,000.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$762,000.00	\$400,000.00								

**BUDGET SUMMARY:**

The total on line 77 must equal the total on line 81.

**BUDGET  
EXPENDITURES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program	66,125.00	\$69,132.00	43,113.00	10,779.00	5,137.00	1,000.00	9,103.00			
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$66,125.00	\$69,132.00	\$43,113.00	\$10,779.00	\$5,137.00	\$1,000.00	\$9,103.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
		<b>Subtotal (carried over to page b)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**BUDGET**  
**EXPENDITURES**  
 July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$66,125.00	\$69,132.00	\$43,113.00	\$10,779.00	\$5,137.00	\$1,000.00	\$9,103.00	\$0.00	\$0.00	\$0.00
65												
66												
67												
68												
69												
70												
71												
72												
73		<b>BUDGET SUMMARY</b>										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	66,125.00	69,132.00								
77		TOTAL REVENUE (lines 75 + 76)	66,125.00	69,132.00								
78												
79		Total Expenditures	66,125.00	69,132.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$66,125.00	\$69,132.00								

**BUDGET SUMMARY:**

The total on line 77 must equal the total on line 81.

**BUDGET  
EXPENDITURES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program	89,033.00	\$85,000.00				85,000.00				
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$89,033.00	\$85,000.00	\$0.00	\$0.00	\$0.00	\$85,000.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
		<b>Subtotal (carried over to page b)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**BUDGET**  
**EXPENDITURES**  
 July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$89,033.00	\$85,000.00	\$0.00	\$0.00	\$0.00	\$85,000.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66												
67												
68												
69												
70												
71												
72												
73		<b>BUDGET SUMMARY</b>										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	89,033.00	85,000.00								
77		TOTAL REVENUE (lines 75 + 76)	89,033.00	85,000.00								
78												
79		Total Expenditures	89,033.00	85,000.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$89,033.00	\$85,000.00								

**BUDGET SUMMARY:**

The total on line 77 must equal the total on line 81.

**BUDGET  
EXPENDITURES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program		\$1,800.00				1,800.00				
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$0.00	\$1,800.00	\$0.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program	546,652.00	\$348,163.00			123,000.00	125,163.00	100,000.00			
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								

[https://dcdi-my.sharepoint.com/personal/shelby\\_mckenna\\_psd201\\_org/Documents/Desktop/FY26 Budget/State Forms/2026-Expenditures.xlsm](https://dcdi-my.sharepoint.com/personal/shelby_mckenna_psd201_org/Documents/Desktop/FY26 Budget/State Forms/2026-Expenditures.xlsm)245

<b>Subtotal (carried over to page b)</b>			<b>546,652.00</b>	<b>348,163.00</b>	<b>0.00</b>	<b>0.00</b>	<b>123,000.00</b>	<b>125,163.00</b>	<b>100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
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**BUDGET**  
**EXPENDITURES**  
July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$546,652.00	\$348,163.00	\$0.00	\$0.00	\$123,000.00	\$125,163.00	\$100,000.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$546,652.00	\$349,963.00	\$0.00	\$0.00	\$123,000.00	\$126,963.00	\$100,000.00	\$0.00	\$0.00	\$0.00
65												
66												
67												
68												
69												
70												
71												
72												
73		<b>BUDGET SUMMARY</b>										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	546,652.00	349,963.00								
77		TOTAL REVENUE (lines 75 + 76)	546,652.00	349,963.00								
78												
79		Total Expenditures	546,652.00	349,963.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$546,652.00	\$349,963.00								

**BUDGET SUMMARY:**

The total on line 77 must equal the total on line 81.

**BUDGET  
EXPENDITURES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program	33,629.00	\$31,406.00			31,406.00					
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$33,629.00	\$31,406.00	\$0.00	\$0.00	\$31,406.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
		<b>Subtotal (carried over to page b)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**BUDGET**  
**EXPENDITURES**  
 July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$33,629.00	\$31,406.00	\$0.00	\$0.00	\$31,406.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66												
67												
68												
69												
70												
71												
72												
73		<b>BUDGET SUMMARY</b>										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	33,629.00	31,406.00								
77		TOTAL REVENUE (lines 75 + 76)	33,629.00	31,406.00								
78												
79		Total Expenditures	33,629.00	31,406.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$33,629.00	\$31,406.00								

**BUDGET SUMMARY:**

The total on line 77 must equal the total on line 81.

**BUDGET  
EXPENDITURES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program	\$180,600.00	\$203,734.00	\$170,000.00	\$33,234.00		\$500.00				
2	515	Secondary School Program	90,200.00	\$59,853.00	49,853.00	10,000.00						
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$270,800.00	\$263,587.00	\$219,853.00	\$43,234.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
		Subtotal (carried over to page b)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

**BUDGET**  
**EXPENDITURES**  
 July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$270,800.00	\$263,587.00	\$219,853.00	\$43,234.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66												
67												
68												
69												
70												
71												
72												
73		<b>BUDGET SUMMARY</b>										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	270,800.00	263,587.00								
77		TOTAL REVENUE (lines 75 + 76)	270,800.00	263,587.00								
78												
79		Total Expenditures	270,800.00	263,587.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$270,800.00	\$263,587.00								

**BUDGET SUMMARY:**

The total on line 77 must equal the total on line 81.

**BUDGET  
EXPENDITURES**

July 1, 2025 - June 30, 2026

FUND NO: 257

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program		\$0.00								
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program	476,006.00	\$453,897.00	340,422.00	113,475.00						
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$476,006.00	\$453,897.00	\$340,422.00	\$113,475.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
		<b>Subtotal (carried over to page b)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**BUDGET**  
**EXPENDITURES**  
 July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$476,006.00	\$453,897.00	\$340,422.00	\$113,475.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66												
67												
68												
69												
70												
71												
72												
73		<b>BUDGET SUMMARY</b>										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	476,006.00	453,897.00								
77		TOTAL REVENUE (lines 75 + 76)	476,006.00	453,897.00								
78												
79		Total Expenditures	476,006.00	453,897.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$476,006.00	\$453,897.00								

**BUDGET SUMMARY:**

The total on line 77 must equal the total on line 81.

**BUDGET  
EXPENDITURES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program		\$0.00								
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program	15,060.00	\$15,006.00	11,254.00	3,752.00						
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$15,060.00	\$15,006.00	\$11,254.00	\$3,752.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
		<b>Subtotal (carried over to page b)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**BUDGET**  
**EXPENDITURES**  
July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$15,060.00	\$15,006.00	\$11,254.00	\$3,752.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66												
67												
68												
69												
70												
71												
72												
73		<b>BUDGET SUMMARY</b>										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	15,060.00	15,006.00								
77		TOTAL REVENUE (lines 75 + 76)	15,060.00	15,006.00								
78												
79		Total Expenditures	15,060.00	15,006.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$15,060.00	\$15,006.00								

**BUDGET SUMMARY:**

The total on line 77 must equal the total on line 81.

**BUDGET  
EXPENDITURES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program		\$0.00								
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program	332,000.00	\$340,300.00			340,300.00					
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$332,000.00	\$340,300.00	\$0.00	\$0.00	\$340,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog	68,000.00	\$69,700.00			69,700.00					
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
		<b>Subtotal (carried over to page b)</b>	<b>68,000.00</b>	<b>69,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>69,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**BUDGET**  
**EXPENDITURES**  
 July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$68,000.00	\$69,700.00	\$0.00	\$0.00	\$69,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$400,000.00	\$410,000.00	\$0.00	\$0.00	\$410,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66												
67												
68												
69												
70												
71												
72												
73		<b>BUDGET SUMMARY</b>										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	400,000.00	410,000.00								
77		TOTAL REVENUE (lines 75 + 76)	400,000.00	410,000.00								
78												
79		Total Expenditures	400,000.00	410,000.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$400,000.00	\$410,000.00								

**BUDGET SUMMARY:**

The total on line 77 must equal the total on line 81.

**BUDGET  
EXPENDITURES**

July 1, 2025 - June 30, 2026

Page 37  
Title IV-A, ESSA - STUDENT SUPPORT & ACADEMIC ENRICHMENT

FUND NO: 261

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program	\$12,100.00	\$0.00								
2	515	Secondary School Program	8,800.00	\$0.00								
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$20,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program	9,588.00	\$26,845.00			20,000.00	6,845.00				
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
		<b>Subtotal (carried over to page b)</b>	<b>9,588.00</b>	<b>26,845.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>6,845.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**BUDGET**  
**EXPENDITURES**  
 July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$9,588.00	\$26,845.00	\$0.00	\$0.00	\$20,000.00	\$6,845.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$30,488.00	\$26,845.00	\$0.00	\$0.00	\$20,000.00	\$6,845.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66												
67												
68												
69												
70												
71												
72												
73		<b>BUDGET SUMMARY</b>										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	30,488.00	26,845.00								
77		TOTAL REVENUE (lines 75 + 76)	30,488.00	26,845.00								
78												
79		Total Expenditures	30,488.00	26,845.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$30,488.00	\$26,845.00								

**BUDGET SUMMARY:**

The total on line 77 must equal the total on line 81.



**BUDGET  
EXPENDITURES**  
July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$30,000.00	\$30,000.00	\$1,200.00	\$0.00	\$8,400.00	\$20,400.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66												
67												
68												
69												
70												
71												
72												
73		<b>BUDGET SUMMARY</b>										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	30,000.00	30,000.00								
77		TOTAL REVENUE (lines 75 + 76)	30,000.00	30,000.00								
78												
79		Total Expenditures	30,000.00	30,000.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$30,000.00	\$30,000.00								

**BUDGET SUMMARY:**

The total on line 77 must equal the total on line 81.

**BUDGET  
EXPENDITURES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program		\$0.00								
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$18,209.00				18,209.00				
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
<b>Subtotal (carried over to page b)</b>			<b>0.00</b>	<b>18,209.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18,209.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**BUDGET**  
**EXPENDITURES**  
 July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$18,209.00	\$0.00	\$0.00	\$0.00	\$18,209.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$0.00	\$18,209.00	\$0.00	\$0.00	\$0.00	\$18,209.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66												
67												
68												
69												
70												
71												
72												
73		<b>BUDGET SUMMARY</b>										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In		18,209.00								
77		TOTAL REVENUE (lines 75 + 76)	0.00	18,209.00								
78												
79		Total Expenditures	0.00	18,209.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$0.00	\$18,209.00								

**BUDGET SUMMARY:**

The total on line 77 must equal the total on line 81.

**BUDGET  
EXPENDITURES**

July 1, 2025 - June 30, 2026

Page 49  
TITLE II-A, ESSA - SUPPORTING EFFECTIVE INSTRUCTION

FUND NO: 271

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program		\$0.00								
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program	58,213.00	\$55,358.00	37,018.00	12,340.00	6,000.00					
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
		<b>Subtotal (carried over to page b)</b>	<b>58,213.00</b>	<b>55,358.00</b>	<b>37,018.00</b>	<b>12,340.00</b>	<b>6,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**BUDGET**  
**EXPENDITURES**  
 July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$58,213.00	\$55,358.00	\$37,018.00	\$12,340.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$58,213.00	\$55,358.00	\$37,018.00	\$12,340.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66												
67												
68												
69												
70												
71												
72												
73		<b>BUDGET SUMMARY</b>										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	58,213.00	55,358.00								
77		TOTAL REVENUE (lines 75 + 76)	58,213.00	55,358.00								
78												
79		Total Expenditures	58,213.00	55,358.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$58,213.00	\$55,358.00								

**BUDGET SUMMARY:**

The total on line 77 must equal the total on line 81.

**BUDGET  
EXPENDITURES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program		\$0.00								
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
		<b>Subtotal (carried over to page b)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**BUDGET**  
**EXPENDITURES**  
July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program	1,291,500.00	1,065,000.00	325,000.00	115,000.00	10,000.00	600,000.00	15,000.00			
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$1,291,500.00	\$1,065,000.00	\$325,000.00	\$115,000.00	\$10,000.00	\$600,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$1,291,500.00	\$1,065,000.00	\$325,000.00	\$115,000.00	\$10,000.00	\$600,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00
65												
66												
67												
68												
69												
70												
71												
72												
73		<b>BUDGET SUMMARY</b>										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	1,291,500.00	1,065,000.00								
77		TOTAL REVENUE (lines 75 + 76)	1,291,500.00	1,065,000.00								
78												
79		Total Expenditures	1,291,500.00	1,065,000.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$1,291,500.00	\$1,065,000.00								

**BUDGET SUMMARY:**

The total on line 77 must equal the total on line 81.

**BUDGET  
EXPENDITURES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program		\$0.00								
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
		<b>Subtotal (carried over to page b)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**BUDGET**  
**EXPENDITURES**  
July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets	1,025,000.00	460,000.00			460,000.00					
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$1,025,000.00	\$460,000.00	\$0.00	\$0.00	\$460,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$1,025,000.00	\$460,000.00	\$0.00	\$0.00	\$460,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66												
67												
68												
69												
70												
71												
72												
73		<b>BUDGET SUMMARY</b>										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	1,025,000.00	460,000.00								
77		TOTAL REVENUE (lines 75 + 76)	1,025,000.00	460,000.00								
78												
79		Total Expenditures	1,025,000.00	460,000.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$1,025,000.00	\$460,000.00								

**BUDGET SUMMARY:**

The total on line 77 must equal the total on line 81.

**BUDGET  
EXPENDITURES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program		\$0.00								
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment	657,757.00	\$1,304,100.00			304,100.00					#####
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
		<b>Subtotal (carried over to page b)</b>	<b>657,757.00</b>	<b>1,304,100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>304,100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>#####</b>

**BUDGET**  
**EXPENDITURES**  
July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$657,757.00	\$1,304,100.00	\$0.00	\$0.00	\$304,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$657,757.00	\$1,304,100.00	\$0.00	\$0.00	\$304,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00
65												
66												
67												
68												
69												
70												
71												
72												
73		<b>BUDGET SUMMARY</b>										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	657,757.00	1,304,100.00								
77		TOTAL REVENUE (lines 75 + 76)	657,757.00	1,304,100.00								
78												
79		Total Expenditures	657,757.00	1,304,100.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$657,757.00	\$1,304,100.00								

**BUDGET SUMMARY:**

The total on line 77 must equal the total on line 81.

**BUDGET  
EXPENDITURES**

July 1, 2025 - June 30, 2026

Page 67  
**SCHOOL DISTRICT MODERNIZATION FACILITIES FUND**

**FUND NO: 436**

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program		\$0.00								
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$11,264,711.00					#####			384,000.00
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								

[https://dcdi-my.sharepoint.com/personal/shelby\\_mckenna\\_psd201\\_org/Documents/Desktop/FY26 Budget/State Forms/\[2026-Expenditures.xlsm\]436](https://dcdi-my.sharepoint.com/personal/shelby_mckenna_psd201_org/Documents/Desktop/FY26 Budget/State Forms/[2026-Expenditures.xlsm]436)

Subtotal (carried over to page b)	0.00	11,264,711.00	0.00	0.00	0.00	0.00	0.00	#####	0.00	0.00	384,000.00
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**BUDGET**  
**EXPENDITURES**  
 July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$11,264,711.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,880,711.00	\$0.00	\$0.00	\$384,000.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$0.00	\$11,264,711.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,880,711.00	\$0.00	\$0.00	\$384,000.00
65												
66												
67												
68												
69												
70												
71												
72												
73		<b>BUDGET SUMMARY</b>										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In		11,264,711.00								
77		TOTAL REVENUE (lines 75 + 76)	0.00	11,264,711.00								
78												
79		Total Expenditures	0.00	11,264,711.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$0.00	\$11,264,711.00								

**BUDGET SUMMARY:**

The total on line 77 must equal the total on line 81.

**BUDGET  
EXPENDITURES**

July 1, 2025 - June 30, 2026

Page 69  
TRUST FUNDS  
FUND NO: 710 & 720

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$5,000.00				\$5,000.00				
2	515	Secondary School Program	28,000.00	\$24,615.00				24,615.00				
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$28,000.00	\$29,615.00	\$0.00	\$0.00	\$0.00	\$29,615.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
		Subtotal (carried over to page b)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

**BUDGET**  
**EXPENDITURES**  
 July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$28,000.00	\$29,615.00	\$0.00	\$0.00	\$0.00	\$29,615.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66												
67												
68												
69												
70												
71												
72												
73		<b>BUDGET SUMMARY</b>										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	28,000.00	29,615.00								
77		TOTAL REVENUE (lines 75 + 76)	28,000.00	29,615.00								
78												
79		Total Expenditures	28,000.00	29,615.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$28,000.00	\$29,615.00								

**BUDGET SUMMARY:**

The total on line 77 must equal the total on line 81.

**BUDGET  
REVENUES**  
July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget		Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget	
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1	\$1,000,000.00	*****	\$1,500,000.00	40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental	1,000,000.00	1,000,000.00		43	431100	Base Support Program	14,592,669	14,724,807	
5	411300	Taxes - Emergency				44	431200	Transportation Support	457,498.00	570,634.00	
6	411400	Taxes - Tort	55,000.00	45,310.00		45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment	2,081,019.00	2,041,987.00	
10	411900	Taxes - Other				49	431900	Other State Support	890,000.00	865,215.00	
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	1,055,000.00	*****	1,045,310.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement	33,143.00	12,121.00	
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	18,054,329.00	*****	18,214,764.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments	475,000.00	500,000.00		59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	0.00	*****	0.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	19,589,329.00	*****	19,770,074.00
36	419300	Transportation Fees				75					
37	419900	Other Local	5,000.00	10,000.00		76	460000	FUND TRANSFERS IN		384,000.00	384,000.00
38		TOTAL OTHER LOCAL	480,000.00	*****	510,000.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	1,535,000.00	*****	1,555,310.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$20,589,329.00	*****	\$21,654,074.00

**BUDGET  
REVENUES**  
July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget		Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget	
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal	25,500.00	9,388.37	
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	25,500.00	*****	9,388.37
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	25,500.00	*****	9,388.37
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$25,500.00	*****	\$9,388.37

**BUDGET  
REVENUES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget		Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget	
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	0.00	*****	0.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues	762,000.00	400,000.00		69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	762,000.00	*****	400,000.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	762,000.00	*****	400,000.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	762,000.00	*****	400,000.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$762,000.00	*****	\$400,000.00

**BUDGET  
REVENUES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget		Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget	
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****	\$9,882.00	40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program	65,000.00	57,000.00	
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals	1,125.00	2,250.00		55	430000	TOTAL STATE	65,000.00	*****	57,000.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	0.00	*****	0.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	66,125.00	*****	69,132.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	1,125.00	*****	2,250.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	1,125.00	*****	2,250.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$66,125.00	*****	\$69,132.00

**BUDGET  
REVENUES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget		Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget	
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program	89,033.00	85,000.00	
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	89,033.00	*****	85,000.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	0.00	*****	0.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	89,033.00	*****	85,000.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$89,033.00	*****	\$85,000.00

**BUDGET  
REVENUES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget		Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget	
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support	271,652.00	249,963.00	
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	271,652.00	*****	249,963.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	0.00	*****	0.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	271,652.00	*****	249,963.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN	275,000.00	100,000.00	100,000.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$546,652.00	*****	\$349,963.00

**BUDGET  
REVENUES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget		Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget	
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support	33,629.00	31,406.00	
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	33,629.00	*****	31,406.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	0.00	*****	0.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	33,629.00	*****	31,406.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN	33,629.00		31,406.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$33,629.00	*****	\$31,406.00

**BUDGET  
REVENUES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget		Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget	
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA	287,337.00	263,587.00	
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	287,337.00	*****	263,587.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	287,337.00	*****	263,587.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$287,337.00	*****	\$263,587.00

**BUDGET  
REVENUES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget		Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget	
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement	476,006.00	453,897.00	
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	476,006.00	*****	453,897.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal Property or Capital Lease Proceeds			
32	418100	Community Service				71					
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	476,006.00	*****	453,897.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$476,006.00	*****	\$453,897.00

**BUDGET  
REVENUES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget		Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget	
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement	15,060.00	15,006.00	
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	15,060.00	*****	15,006.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	15,060.00	*****	15,006.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$15,060.00	*****	\$15,006.00

**BUDGET  
REVENUES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget		Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget	
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs	400,000.00	410,000.00	
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	400,000.00	*****	410,000.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	400,000.00	*****	410,000.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$400,000.00	*****	\$410,000.00

**BUDGET  
REVENUES**

July 1, 2025 - June 30, 2026

Page 22  
Title IV-A, ESSA - STUDENT SUPPORT & ACADEMIC ENRICHMENT

FUND NO: 261

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget		Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget	
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal	30,488.00	26,845.00	
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	30,488.00	*****	26,845.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	30,488.00	*****	26,845.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$30,488.00	*****	\$26,845.00

**BUDGET  
REVENUES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget		Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget	
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE	30,000.00	30,000.00	
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	30,000.00	*****	30,000.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	30,000.00	*****	30,000.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$30,000.00	*****	\$30,000.00

**BUDGET  
REVENUES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget		Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget	
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs		18,209.00	
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	0.00	*****	18,209.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal Property or Capital Lease Proceeds			
32	418100	Community Service				71					
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	0.00	*****	18,209.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$0.00	*****	\$18,209.00

**BUDGET  
REVENUES**

July 1, 2025 - June 30, 2026

TITLE II-A, ESSA - SUPPORTING EFFECTIVE INSTRUCTION

FUND NO: 271

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget		Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget	
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal	58,213.00	55,358.00	
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	58,213.00	*****	55,358.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	58,213.00	*****	55,358.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$58,213.00	*****	\$55,358.00

**BUDGET  
REVENUES**  
July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget		Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget	
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1	\$300,000.00	*****	\$250,000.00	40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditional State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments	1,500.00	0.00		59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service	310,000.00	275,000.00		61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement	680,000.00	540,000.00	
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	680,000.00	*****	540,000.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70		Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71	453000	Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	991,500.00	*****	815,000.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	311,500.00	*****	275,000.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	311,500.00	*****	275,000.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$1,291,500.00	*****	\$1,065,000.00

**BUDGET  
REVENUES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget		Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget	
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1	\$125,000.00	*****	\$460,000.00	40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility	900,000.00			50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	900,000.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	0.00	*****	0.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	900,000.00	*****	0.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	900,000.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$1,025,000.00	*****	\$460,000.00

**BUDGET  
REVENUES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget		Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget	
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****	\$304,100.00	40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O		1,000,000.00		42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	1,000,000.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	0.00	*****	0.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal Property or Capital Lease Proceeds			
32	418100	Community Service				71					
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	0.00	*****	1,000,000.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	1,000,000.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$0.00	*****	\$1,304,100.00

**BUDGET  
REVENUES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget		Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget	
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****	\$10,880,711.00	40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments		384,000.00		59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	0.00	*****	0.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal Property or Capital Lease Proceeds			
32	418100	Community Service				71					
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	0.00	*****	384,000.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	384,000.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	384,000.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$0.00	*****	\$11,264,711.00

**BUDGET  
REVENUES**

July 1, 2025 - June 30, 2026

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget		Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget	
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	0.00	*****	0.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal Property or Capital Lease Proceeds			
32	418100	Community Service				71					
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations	28,000.00	29,615.00		74		TOTAL REVENUES	28,000.00	*****	29,615.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	28,000.00	*****	29,615.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	28,000.00	*****	29,615.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$28,000.00	*****	\$29,615.00

**SUMMARY STATEMENT 2025 - 2026 SCHOOL BUDGET**

**ALL FUNDS**

School District Number 201  
 School District Name Preston Joint School District

		GENERAL M & O FUND #100	ALL OTHER FUNDS	TOTAL FUNDS
Budget Line	REVENUES	Proposed Budget 2025-2026	Proposed Budget 2025-2026	Proposed Budget 2025-2026
#01	Beginning Balances	\$ 1,500,000.00	\$ 11,904,693.00	13,404,693.00
#39	Local Revenue	555,310.00	2,090,865.00	2,646,175.00
#41	County Revenue	-	-	-
#55	State Revenue	18,214,764.00	423,369.00	18,638,133.00
#68	Federal Revenue	-	1,822,290.37	1,822,290.37
#72	Other Sources	-	-	-
#76	Transfers*	1,384,000.00	100,000.00	1,484,000.00
	<b>Totals</b>	\$ 21,654,074.00	\$ 16,341,217.37	37,995,291.37

			GENERAL M & O FUND #100	ALL OTHER FUNDS	TOTAL FUNDS
Budget Line	OBJ #	EXPENDITURES	Proposed Budget 2025-2026	Proposed Budget 2025-2026	Proposed Budget 2025-2026
#63	100	Salaries	\$ 12,713,215.00	\$ 977,860.00	13,691,075.00
#63	200	Benefits	5,716,382.00	298,580.00	6,014,962.00
#63	300	Purchased Services	845,500.00	1,378,043.00	2,223,543.00
#63	400	Supplies & Materials	875,977.00	1,288,532.00	2,164,509.00
#63	500	Capital Outlay	225,000.00	11,014,202.37	11,239,202.37
#63	600	Debt Retirement	-	-	-
#63	700	Insurance & Judgments	178,000.00	-	178,000.00
#63	800	Transfers*	100,000.00	1,384,000.00	1,484,000.00
#66		Contingency Reserve**	1,000,000.00		1,000,000.00
#79		Unappropriated Balances	-	-	-
		<b>Totals</b>	\$ 21,654,074.00	\$ 16,341,217.37	37,995,291.37

*\*All transfers-in and transfers-out should net to zero.*

*\*\* Contingency Reserve can not exceed 5% of the General Fund*

**\*\*\*PLEASE RETURN THIS PAGE TO THE STATE DEPARTMENT OF EDUCATION\*\*\***

# PRESTON JOINT SCHOOL DISTRICT #201

## 2025-2026 CLASSIFIED STAFFING PAY SCALE

Approved by Preston School District Board of Trustees on  
June 2025

CATEGORY																			
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	P-1	P-2	P-3	O-1	O-2	O-3	MC-1	MC-2	MC-3	MC-4	CN-1	CN-2	CN-3	B-1	B-2	B-3	T-1	T-2	T-3
1	12.68	12.93	13.18	15.84	16.79	19.90	12.68	14.07	20.28	26.87	12.68	14.70	20.03	20.07	23.68	26.69	20.07	24.08	28.30
2	12.93	13.18	13.45	16.16	17.13	20.31	12.93	14.35	20.68	27.41	12.93	15.00	20.43	20.47	24.16	27.23	20.47	24.57	28.87
3	13.18	13.45	13.71	16.49	17.47	20.72	13.18	14.64	21.10	27.96	13.18	15.29	20.84	20.88	24.64	27.77	20.88	25.05	29.44
4	13.45	13.72	13.98	16.82	17.82	21.14	13.45	14.94	21.53	28.52	13.45	15.60	21.25	21.29	25.13	28.33	21.29	25.56	30.03
5	13.72	14.00	14.27	17.15	18.18	21.58	13.72	15.23	21.95	29.09	13.72	15.92	21.67	21.73	25.64	28.89	21.73	26.07	30.63
6	14.00	14.27	14.56	17.49	18.54	22.02	14.00	15.54	22.39	29.67	14.00	16.23	22.11	22.16	26.14	29.47	22.16	26.59	31.24
7	14.27	14.56	14.84	17.84	18.92	22.47	14.27	15.84	22.84	30.26	14.27	16.56	22.55	22.60	26.67	30.06	22.60	27.12	31.87
8	14.56	14.85	15.15	18.20	19.29	22.92	14.56	16.16	23.29	30.86	14.56	16.89	23.01	23.06	27.20	30.66	23.06	27.66	32.50
9	14.85	15.15	15.44	18.56	19.68	23.39	14.85	16.49	23.77	31.49	14.85	17.23	23.46	23.51	27.75	31.28	23.51	28.21	33.16
10	15.15	15.45	15.75	18.94	20.07	23.87	15.15	16.82	24.24	32.11	15.15	17.58	23.93	23.99	28.30	31.90	23.99	28.78	33.82
11	15.45	15.76	16.07	19.31	20.47	24.36	15.45	17.15	24.72	32.75	15.45	17.92	24.41	24.46	28.87	32.53	24.46	29.35	34.50
12	15.76	16.08	16.39	19.70	20.88	24.85	15.76	17.49	25.21	33.41	15.76	18.28	24.90	24.95	29.45	33.19	24.95	29.95	35.18
13	16.08	16.39	16.72	20.09	21.30	25.36	16.08	17.84	25.72	34.08	16.08	18.64	25.40	25.46	30.03	33.85	25.46	30.55	35.89
14	16.39	16.72	17.06	20.49	21.73	25.88	16.39	18.20	26.24	34.75	16.39	19.02	25.91	25.96	30.63	34.53	25.96	31.15	36.61
15	16.72	17.06	17.41	20.90	22.16	26.41	16.72	18.57	26.76	35.45	16.72	19.40	26.43	26.48	31.24	35.22	26.48	31.77	37.34

Please Note: Employee progression on classified staffing pay scale is not dependent solely on years of experience, but will be based on employee evaluation data, availability of funding from State and/or local sources, and Board approval of classified staffing pay scale.

P-1 Paraprofessional I - Noninstructional, Playground, Crossing Guard, Interpreter

P-2 Paraprofessional II - Classroom Instructional, Special Ed, Title I

P-3 Paraprofessional III - K-8 Librarian, Computer Lab, College and Career Center, OT/PT Assistant, Elementary Rotation

O-1 Administrative Assistant I – Co- Administrative Assistant, Alternative School Administrative Assistant, Medicaid Billing Specialist

O-2 Administrative Assistant II - Head Administrative Assistant

O-3 Administrative Assistant III - District Administrative Assistant

MC-1 Maintenance I - Cleaning Staff, Seasonal Cleaning and Grounds

MC-2 Maintenance II - K-8 Custodial Supervisor, Alternative Custodian

MC-3 Maintenance III - Skilled Maintenance Technician, High School Custodial Supervisor

MC-4 Maintenance III –Director

CN-1 Child Nutrition I – Nutrition Staff

CN-2 Child Nutrition II - Kitchen Supervisor

CN-3 Child Nutrition III - Director

B-1 Transportation I - Route Driver, Trip Driver

B-2 Transportation II - Transportation Mechanic

B-3 Transportation III - Director

T-1 Technology I – Help Desk Support

T-2 Technology II - Certified Technician, A+, Network+, Security+, CompTIA

T-3 Technology III - Director

**Preston School District #201**  
**Public Hearing Notice**  
**Proposal to Adjust Fees for Non-Full-Time Students**

The Preston School District is holding this public hearing to provide information and receive community feedback regarding a proposed adjustment to the fees for non-full-time students.

As our student enrollment has diversified, more families have chosen part-time enrollment options. While we support this flexibility, it creates a significant funding gap. Idaho's school funding model is based on Average Daily Attendance (ADA), which provides funding only for full-time students. The district receives no state reimbursement for part-time students, despite the fact that they still use school staff, facilities, materials, and participate in extracurricular programs.

To address this funding imbalance fairly and sustainably, the district is proposing to increase the existing part-time student fee by five times the current base rate.

**Full-Time Enrollment Defined:**

- Secondary Students (Grades 6–12): Must be enrolled in at least 5 class periods per day.
- Elementary Students (Grades K–5): Must receive a minimum of 4 hours of instruction per day.

Students not meeting these thresholds would be classified as non-full-time and subject to the new fee structure.

**Use of Additional Fee Revenue:**

The original base fee will still go to the student's school to support basic operational needs. The additional fee will go to the district office and be used to:

- Offset the cost of providing instruction, staffing, and materials for part-time students;
- Support facility maintenance and utilities used by all students;
- Fund transportation for student participation in school-sponsored events, including athletics, academic competitions, and field trips.

**SEE QUESTIONS AND ANSWERS BELOW**

## **Frequently Asked Questions (FAQ):**

### **Why is this change necessary?**

Idaho does not provide state funding for students enrolled part-time. These students still use school services, but the cost is currently being covered by general funds meant for full-time students. This proposal ensures more equitable funding.

### **Why five times the current base fee?**

This amount helps offset the real cost of staffing, instructional time, facilities, and transportation for part-time students. It aligns with rates used in other nearby districts and reflects actual district subsidy costs.

### **Does this affect homeschool or online learners?**

Only if those students are accessing Preston School District teachers, classrooms, or extracurricular programs and are not enrolled full-time by the above definitions.

### **Will this affect dual enrollment students?**

Yes. If a dual-enrolled student does not meet the full-time enrollment threshold at Preston School District, they would be considered part-time and subject to the new fee.

### **What services are funded by this additional fee?**

The fee will help pay for staffing, instructional materials, classroom use, technology, and transportation for participation in athletics, clubs, and school events.

### **Can families apply for a waiver?**

Yes. As required by Idaho Code §33-603, fee waivers will be available for families demonstrating financial hardship.

### **Is this legal under Idaho law?**

Yes. State law allows districts to charge for optional services and for part-time use of public education resources, as long as required instruction remains free and hardship waivers are provided.

### **Will the new fee apply to students taking only one or two elective courses?**

Yes. If a student is not enrolled full-time as defined, they will be considered part-time regardless of the course type.

### **How will the district determine who is part-time?**

Enrollment will be reviewed by building administrators and district staff at the start of each term. Students not meeting full-time criteria will be notified and assessed accordingly.

### **Will this change reduce opportunities for part-time students?**

No. The goal is to maintain access and opportunity while ensuring financial responsibility. Part-time students are still welcome to participate in programs if they contribute fairly to their cost.

# **PIONEER ELEMENTARY SCHOOL** **MISSION STATEMENT**

Pioneer Elementary's mission is to provide each student with high levels of learning in a culture of collaboration and respect between students, faculty, staff, and parents. We will achieve and gain a sense of purpose through hard work, love, play, and high expectations in a safe and positive learning environment.

Students at Pioneer Elementary are  
**'PAWSITIVELY AWESOME!'**

They **P**roblem Solve, **A**lways Care, **W**ork Hard, & **S**how Respect

## **PRESTON SCHOOL DISTRICT MISSION STATEMENT**

Preston School District, in partnership with families and the community, will:

- Instill in all students the desire to be life-long learners through activities which promote responsible, productive, and healthy citizens.
- Provide students with an enriching educational environment where sound instructional and technological practices are maintained and students are given a wide variety of learning opportunities.
- Provide educational environments where students are safe and respected.
- Maintain high expectations for professionalism among all Preston School District employees.
- Increase achievement in core academic areas.
- Appreciate and recognize the unique aspects of all individuals.

## **SCHOOL HOURS**

<b>7:40 AM</b>	<b>Building opens for students</b> <b>Breakfast served</b>
<b>7:55 AM</b>	<b>1<sup>st</sup> Bell</b>
<b>8:00 AM</b>	<b>School Begins – <u>Students are expected to be in classrooms ready to learn</u></b>
<b>3:40 PM</b>	<b>Dismissal Bell – Students leave school for the day</b>
<b>3:53 PM</b>	<b>Bus Departure</b>

## GENERAL INFORMATION

Please notify your student's school immediately if you have a change of mailing address, email address or telephone number for home, work, or mobile.

## ACCIDENTS AND ILLNESS

Children may leave home feeling great but become ill during the day. We will contact you if your child becomes ill. We make every effort to contact parents or guardians in case of illness or serious accident. If we cannot reach you, we will notify one of your listed contact persons. In extreme emergencies we will take steps that we feel are necessary, including calling 911 for transporting to emergency medical services. Please keep us informed of any changes in the emergency numbers and alternative ways to contact you.

## ATTENDANCE (Preston School District Policy #522)

Please encourage good attendance and be sure your child gets to school on time every day. Consistent attendance leads to greater student achievement and self-esteem.

**Our School Board has established an attendance policy that states that students are required to be in attendance at least 90% of the time that school is in session. This means a student should NOT MISS MORE THAN 7 DAYS of school per semester.** If a child misses more than 14 days promotion to the next grade could be jeopardized, or you could be referred to court officials. The school will notify you of excessive absences and each child who misses over this set amount will be evaluated on a case-by-case basis to determine what actions may be taken to improve attendance and the best placement for the coming year.

If your child is absent, please call the school by 9:00 a.m. Such notification from home serves safety purposes by informing the school the child will not be in attendance and helping the school better understand the cause of the absence. If your child has visited a doctor, sharing a note from the doctor with the school will also help us understand the reason for an absence. Know that calling into the school to "excuse" an absence does not negate the absence; the student is still marked and counted as absent.

If it is determined to close school due to inclement weather, notifications will take place. Parents can access Preston School District webpage ([www.prestonidahoschools.org](http://www.prestonidahoschools.org)) for the most current school closure protocol. Also, follow our Facebook page for important information.

## BIRTH CERTIFICATE

All new students, whether beginning kindergarten or entering from another school district, must present a certified copy of their birth certificate to school personnel within 30 days of enrollment.

## **BIRTHDAYS AND OTHER CELEBRATIONS**

Birthdays are special days and we want to be able to celebrate these with our students. However, there are some safety precautions to observe: **Please do not bring/send flowers or balloons to students. We have several students with severe allergies and need to avoid these.** Edible treats brought to the school for birthdays or other celebrations must be store bought.

## **BULLYING/FIGHTING/HARASSMENT**

Bullying, fighting, and harassment/intimidation are not allowed. Bullying is defined as intentional, repeated, hurtful acts, words, or other behaviors such as name calling, threatening, and/or shunning committed by one or more children against another. Bullying may be physical, verbal, or emotional in nature. Fighting includes threatening to fight as well as hitting, kicking, pinching, or biting. Harassment includes conduct, whether verbal, written, graphic or physical, relating to a student's race, national origin, color, disability, or sex that is severe, pervasive, or persistent.

The parents of any student found guilty of such behaviors will be notified and the student could be referred to the principal to determine the appropriate intervention strategy that should be implemented to address the behavior. Repeated offenses shall be handled pursuant to the District's disciplinary procedures.

## **CHECKING CHILDREN IN AND OUT OF SCHOOL**

When checking a child into school after school has already begun, an adult needs to sign in at the office where the child will be given a slip to take to the teacher. For school safety purposes, we ask that parents not go down the hallways to personally take their child to class.

If a parent wants to check their child out of school during the day, parents are required to sign their child out from the office. The office staff will escort your child from their room to the office or call to your child's room and have them sent to the office. For safety reasons children will not be sent outside to wait for parents. If special arrangements need to be made to pick up a student (such as using a neighbor or other designated adult) please call the office or send a note explaining these arrangements and include a phone number where you can be reached for verification. Just like when checking a child in to school, we ask that parents not go down the hallways to personally pick up their child from class.

When picking a child up after school, the school asks that those picking them up wait in their cars or outside on the sidewalk or grass. Pioneer staff will escort students outside where they can connect with those picking them up.

## **DISTRIBUTION OF PERSONAL INVITATIONS**

Due to student privacy and safety considerations, we're not able to distribute personal invitations through the school.

## **DRESS CODE (Preston School District Policy #517)**

It is the policy of this school district that students shall dress in a manner which is appropriate for an effective educational environment. While recognizing the importance of allowing students to express their individuality through their attire, the school is responsible for ensuring that student dress is conducive to a positive and respectful environment for all students. All students are, therefore, required to dress in a manner that promotes a safe and healthy school environment, and is not disruptive of the educational climate and process.

What a child wears to school influences his/her behavior and attitude. For this reason, the Pioneer has adopted the following student dress code:

- Clothing shall be modest, clean, and in good repair.
- Clothing or appearance which, in the judgment of the administration, draws undue attention and/or is disruptive to the educational process will not be allowed.
- Clothing shall conceal undergarments at all times.
- Spaghetti strap tops are not recommended. When the air conditioning comes on students dressed in spaghetti strap tops get cold and have trouble focusing on their work.
- Safe footwear is required. Flip-flops, shoes without backs, or open-toed shoes are not safe for the playground or PE and are therefore discouraged. On the day students have their PE Rotation, they will need proper shoes (white sole shoes in the gym) for that class.
- Shoes with wheels or cleats are not allowed.
- No hats are to be worn inside.
- No bandannas are allowed.
- Shirts, jackets, backpacks, or other articles containing inappropriate logos or slogans are prohibited.

Adherence to these dress and grooming standards as well as all other district dress standards as presently stated will be the responsibility of the student and his/her parents or guardian. District policy will be followed for noncompliance. Students in violation of the dress code will be asked to change as needed to be in compliance. If a student does not have appropriate clothing, parents will be notified and requested to help bring students into compliance.

Other appropriate dress may be worn on special days as approved by the principal. These may include such things as 'hat day', 'hair day', etc.

## **ELECTRONIC DEVICES**

At Pioneer Elementary, during the school day, **students are prohibited from using cell phones and/or other personal electronic devices at all times.** Phones are available in the classroom and the office; however, students are only allowed to call home after consultation with their teacher.

GPS watches may be worn as locating devices; however, they may not be used to call or play games during school hours. If a need arises for a student to contact a parent or family member, school phones are available for student use.

If a student is found to be using a GPS watch, cell phone, or any other personal electronic device during school hours, it will be confiscated from the student. Parents may pick up the device from the office at the end of the day. After the second offense, students will be prohibited from wearing and/or bringing the device to school.

## **EMERGENCY PROCEDURES**

Pioneer Elementary uses the four Idaho Standard Command Responses Protocols for Schools:  
EVACUATION – REVERSE EVACUATION – HALL CHECK – LOCKDOWN

Students and staff will practice what to do in these situations as well as what to do for a Fire or an Earthquake.

In the event of an area, school, or community emergency our policy is to retain the students as long as the building and conditions are safe. Should there be a major disaster, all teachers and staff members will remain at the school to care for the students until a safe release time.

In all things, Situational Awareness is emphasized. Everyone needs to be mindful of what's going on around them to help make the best decisions at that time. Staff members have been informed to assess emergency situations and use the MOVE – SECURE – DEFEND options-based protocol to decide what is best to do at any given moment and then take action to keep students and staff safe. Depending on the situation, staff may choose to

- MOVE away from danger and relocate students to a place of safety.
- SECURE the room/area quickly and completely to prevent entry and contact with the threat.
- DEFEND students and self aggressively.

Pioneer Elementary encourages everyone to follow the “SEE – TELL – NOW” protocol, that is “If you see something out of place, tell someone right now! “This action allows authorities to deal with suspicious behavior early before it escalates into a problem.

## **FEDERAL MCKINNEY-VENTO HOMELESS ASSISTANCE ACT**

Children who lack fixed, regular, and adequate housing have certain educational rights. Visit with the elementary principal or contact the Preston School District Homeless Education Liaison at 208-852-0283 to find out more.

## **FERPA**

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

Parents or eligible students have the right to request that a school will correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- 1) School officials with legitimate educational interest;
- 2) Other schools to which a student is transferring;
- 3) Specified officials for audit or evaluation purposes;
- 4) Appropriate parties in connection with financial aid to a student;
- 5) Organizations conducting certain studies for or on behalf of the school;
- 6) Accrediting organizations;
- 7) To comply with a judicial order or lawfully issued subpoena;
- 8) Appropriate officials in cases of health and safety emergencies; and
- 9) State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

## **FIELD TRIPS**

Parents are asked to complete field trip permission information on the student enrollment form. When you complete the form indicating that permission is granted, your child may go on all field trips scheduled during the year. Details of the field trip are sent home before each field trip occurs. The school offers cafeteria prepared sack lunches for field trips. The price of these prepared lunches will be deducted from your child's lunch account.

## **HARRASSEMENT/INTIMIDATION (Preston School District Policy #506.50)**

No student or minor present on school property or at school activities shall intentionally commit, or conspire to commit, an act of harassment, intimidation or bullying against another students. Such behaviors foster a climate of fear and disrespect that can seriously impair the physical and psychological health of its victims, create conditions that negatively affect learning, and undermine the ability of students to achieve their full potential.

It is the policy of this district to maintain a safe school environment for all students while on school grounds, riding the school bus, and attending district-sponsored activities, events, or functions on school premises or at other locations. Harassment, intimidation, and bullying are disruptive to a safe school environment and will not be tolerated.

Harassment includes conduct whether verbal, written, graphic or physical relating to student's race, national origin, color, disability, or sex that is sufficiently severe, pervasive, or persistent. No student should be subjected to any unasked or unwelcome demeaning conduct.

## **HEALTH AND WELLNESS SERVICES:**

We want to ensure that your child's health and well-being are a top priority while they are at school. As part of our commitment to providing a safe and supportive environment, we offer a range of health services to all students. These services include both preventive care and emergency assistance.

### **1. Preventive Health and Wellness Services:**

- Vision and Hearing Screening: Regular screenings are conducted to identify any potential vision or hearing issues early on.
- General First Aid: Our trained staff can administer basic first aid for minor injuries and illnesses.
- Lice Checks: Periodic checks are performed to detect and manage head lice infestations.
- Temperature Checks: We monitor students' temperatures when needed.

### **2. Medication Administration: **MEDICATIONS** (Preston School District Policy #561)**

- Students requiring medications during the school day need to make arrangements with their doctor and with the school. A doctor's form is available from our school secretary that will help with this accommodation. This form is to be signed by the doctor and the parent. Parents are to bring the medication to the school office in the original container containing the child's name and all directions. Please do not send any medication to school with your child. Students requiring the use of inhalers are, with the form from the

doctor, able to bring and keep an inhaler with them. Please make your child's teachers aware of this need.

- **If your child requires medication during school hours, our staff can administer it according to the prescribed instructions. Please contact the school to get further directions.**

### 3. Emergency Care:

- In case of accidents or sudden health emergencies, our school team is prepared to provide immediate assistance.
- We have protocols in place for handling emergencies and contacting parents or guardians promptly.

### 4. Chronic Disease Management:

- For students with chronic health conditions (e.g., asthma, diabetes, allergies), our school team works closely with families to manage their conditions effectively.
- We encourage open communication with parents to ensure a comprehensive understanding of each student's health needs.

### 5. Parental Rights and Access to Records:

- Parental Consent: While we opt-out method of parental consent for health and wellness services, this does not waive your right to access your child's educational and associated health records.
- Notification: You will be informed about any health monitoring or status updates related to your child.

Please feel free to reach out to our school administrator if you have any questions or need further information. We appreciate your partnership in keeping our students healthy and ready to learn.

## IMMUNIZATIONS

All students enrolled in a public school must have completed immunizations, as per state requirements, on file before admission to school. A child may be exempt by a doctor's statement or by a signature of a parent for personal or religious beliefs.

### Immunizations (Preston School District Policy #565)

All children entering Preschool and Kindergarten will be required to have a minimum of:

5 doses of DTP

4 doses of Polio

2 doses of MMR

3 doses of Hepatitis B

2 doses of Varicella

2 doses of Hepatitis A

or to have a valid medical, religious or personal exemption form on file.

Please remember an exemption is not valid if the parent has forgotten their child's

immunization record. State law requires a parent, custodian, or guardian of any child who is to attend any public, private, or parochial school in Idaho to provide proof of required immunizations before attendance. Children who are not in compliance must be excluded.

## **INSURANCE**

Even with the greatest precautions and the closest supervision, accidents can and do happen at school. They are a fact of life and a part of the growing-up process all children go through. Parents need to be aware of this and be prepared for possible medical expenses that may arise should their child become injured. The school district does not provide medical insurance to pay for expenses when students are injured at school. The district makes student medical insurance available for families for their individual purchase. Information outlining the coverage and premiums are available at the school office or under “student insurance” on the district website <http://www.prestonidahoschools.org>. Additionally, for those without health insurance, a low-cost or no-cost coverage might be available based on income guidelines. Contact the Idaho Department. of Health and Welfare at 2-1-1 for more info.

## **LATE START**

The district may choose to delay the start of school by 2 hours in case of bad weather or other emergencies. In this case, you will be notified through text and email of the late start. School will start at 10:00 a.m. Breakfast will not be served and students will miss first recess. The rest of the day will be as regularly scheduled.

## **MEDICATIONS** (Preston School District Policy #561)

### **Medication Administration Guidelines**

Students who require medication during the school day must coordinate with their doctor and the school nurse. A doctor's authorization form is available from the office and must be signed by the doctor, parents, and school nurse. A new authorization form is required at the beginning of each school year.

Parents must bring prescription medications to the school office in their original container, clearly labeled with the child's name and dosage instructions. A completed medication administration form must also be provided.

For safety reasons, please do not send any medication to school with your child.

Students who require inhalers, emergency epinephrine pens, diabetic medications, or supplies must have an emergency action plan. These plans are available from the district nurse and require signatures from the doctor, parent, and district nurse.

If a student needs assistance with over-the-counter medications, a medication administration form must be completed and signed by the parent and district nurse, including all necessary details.

Office staff responsible for administering medications will receive proper medication administration training. Our priority is to ensure safe, competent, accurate, and careful medication administration for all students.

## **NOTICE OF NON-DISCRIMINATION**

The Preston School District does not discriminate on the basis of race, color, religion, national origin, sex, ancestry, disability, age, or any other characteristic protected by law, in its programs and activities. Further, in accordance with federal law, the district provides equal access to its facilities to the Boy Scouts and other designated youth groups. The superintendent has been designated to handle inquiries regarding the non-discrimination policies.

Preston School District  
105 E, 2nd S.  
Preston, ID 83263  
Phone Number: (208) 852-0283

## **NOTIFICATION OF VIDEO SURVEILLANCE**

To promote the safety of students, employees, and visitors, as well as the security of our facilities and equipment, Pioneer Elementary may conduct video surveillance of any portion of its premises at any time; the only exception being private areas of restrooms, and dressing rooms. Video cameras will be positioned in appropriate places within and around Pioneer and used in order to help promote the safety and security of people and property. Questions about video surveillance in the workplace should be directed to school administration.

## **OFF TO A GOOD START**

Your child should be well rested (9-10 hours of sleep) and have nourishing well-balanced meals and healthy snacks. It is important that your child receive a healthy breakfast before beginning school each day. Breakfast is available each morning as school begins. Your child's clothing should be simple, safe, sturdy, and easy for your child to manipulate without help. (Coats and boots should be easy to get on and off.) Outdoor clothing should be labeled with your child's name placed on the inside. (We do not recommend putting your child's name where it may be seen and used by strangers to give false assurances to your child). Choose appropriate clothing for the weather and prepare for possible changes in the weather. Frequently check the lost and found area for any missing coats, gloves, hats, lunch boxes, etc.

## **PARENT-TEACHER CONFERENCES**

Parent-Teacher Conferences will be held each school year. These conferences give parents an opportunity to interact with teachers and discuss any concerns or questions about their child's education. We feel these conferences are very beneficial and help to assure student progress.

We encourage your attendance. To prepare for conferences you may want to do the following:

1. Decide what questions you need to ask and write them down.
2. Ask your child if there is anything he/she would like you to discuss with the teacher.

Any time you have concerns or problems, please feel free to contact the teacher to set up a time when you may meet to discuss your concerns.

## **PETS AT SCHOOL**

Please keep family pets at home unless prior approval has been given by the teacher. If pets are part of a student's show-and-tell presentation, the parent will need to accompany that pet and take it home immediately following the activity. Also, please explain to children the importance of leaving animals home so there aren't stray animals on campus. If you have pets, please keep them in the house or fenced yard during periods when children walk to and from school.

## **POSITIVE BEHAVIOR INTERVENTION SUPPORTS (PBIS)**

PBIS is a discipline model that focuses on tiered intervention and schoolwide target behaviors with consistent expectations and consequences. In this model, data informs target behavior selection and is analyzed to revise interventions. PBIS improves social, emotional, and academic outcomes for all students. Students develop and learn social, emotional, and behavioral competence, supporting their academic engagement. Educators develop a positive, predictable, and safe environment that promotes strong interpersonal relationships with students through teaching, modeling, and encouragement.

## **PTO**

The Parent Teacher Organization (PTO) provides many services to the school and students. We are grateful for all they do. From time to time, you will see notes from the PTO asking for help with their projects. Please be generous with your time because these activities directly benefit our students. Parent participation and involvement is welcomed and invited. The PTO is always seeking volunteers. All interested parents are encouraged to reach out to the PTO through their FaceBook site <https://www.facebook.com/PrestonElementaryPTO/>.

## **READING**

Learning to read will be given the priority status necessary to enable all students to become successful and fluent readers. "Succeeding in Reading" and creating the foundation for becoming lifelong readers is our major focus. Parents listening to and reading to children every day is a strong determining factor in creating a lifelong reader.

## **RECESS/PLAYGROUND**

Outside playground activity is an important part of the day. It allows students a period of physical exercise before continuing with academics. Children should come to school dressed for the weather of the day so they can safely and comfortably enjoy recesses and play before school. Recess supervisors are outside each recess. All students are expected to go outside for recess. Under severe weather conditions (temperature, wind chill, rain, snow, etc.) administration might determine to shorten or cancel recess. Children with special health conditions (asthma, etc.) may need special accommodations during colder weather or times of inversion with high particulate matter in the air or times of high pollen. If for some rare reason your child should not go outside

for recess, please send a doctor's note with your child each day he/she is to stay inside the building.

The following are required for all students to have a safe and fun outdoor activity period:

1. Students are to exhibit appropriate and respectful conduct.
2. Fighting, which includes hitting, kicking, pinching, biting, is not allowed.
3. Students are to stay in sight of playground supervisor.
4. A child is NOT permitted to leave school playground.
5. Students must stay off and away from fences.
6. Students should try to help Pioneer Elementary grounds stay clean and attractive.
7. Any type of rough play is not permitted.
8. There is to be no throwing of wood chips, sticks, stones, ice, mud, snow, etc. (If it is on the ground, leave it on the ground.)
9. Proper use of playground equipment must be followed.
10. Cones set around a certain area mark it as restricted and must be avoided.

## **SAFE AND DRUG-FREE CAMPUS**

The Pioneer School is a drug-free and safe campus. Drugs or drug paraphernalia of any kind are not allowed on campus, nor are firearms, knives or other dangerous instruments. Any student exposing or threatening others with dangerous weapons (such as knives or guns of any sort) shall be subject to immediate suspension and possible expulsion from school, and legal action will be taken. Any person on campus with a dangerous weapon will be referred to local law enforcement.

## **SAFE BUSSING POLICY**

Students can ride a bus to school, home from school, or to a set daycare. If arrangements need to be made to ride a different bus, the district requires a note to be given to the school in advance of the requested change. Please make those arrangements early in the day. If changes must happen, contact the school before 3:00 p.m. so we can let the student know. For safety reasons, students cannot be pulled off buses once they board at 3:45. When picking a child up after school, the school asks that those picking them up wait in their cars or outside on the sidewalk or grass. Pioneer staff will escort students outside where they can connect with those picking them up.

## **SCHOOL LUNCH**

A nutritious breakfast and lunch are available to all Pioneer students each school day. Studies show that students do better in school when they have a healthy breakfast and lunch. The meals served at Pioneer meet or exceed the specific nutritional guidelines as set forth by the federal government. Students are given several options they may choose from daily, along with vegetables, milk, and fruit.

Free and reduced lunch will be available this year for those who qualify. Free and reduced lunch applications are available at the District Office, Pioneer Office, or the cafeteria. Every family is encouraged to fill out a free or reduced application. The information on each application is confidential. If you have any questions, please call the school lunch supervisor, Candy Longhurst, 852-0280.

#### Student Lunch Prices:

Breakfast: \$2.85	Reduced: \$.30	Free for those who qualify
Lunch: \$3.50	Reduced: \$.40	Free for those who qualify

Adult Breakfast: \$3.95      Adult Lunch: \$4.95

### **SCHOOL – PARENT – STUDENT COMPACT**

The school understands the importance of the school experience to every student and their role as educators and models. Therefore, the school agrees to carry out the following responsibilities to the best of their ability:

- Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served to meet Pioneer’s challenging academic standards.
- Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum:
  - Parent-teacher conferences, bi-annually, during which this compact shall be discussed as the compact relates to the individual child’s achievement.
  - Frequent reports to parents on their children’s progress.
- Reasonable access to staff, opportunities to volunteer and participate in their child’s class, and observation of classroom activities.
- Ensuring regular two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand.
- Treat each child with dignity and respect.
- Strive to address the individual needs of the student.
- Acknowledge that parents are vital to the success of child and school.
- Provide a safe, positive and healthy learning environment.
- Assure every student access to quality learning experiences.
- Assure that the school staff communicates clear expectations for performance to both students and parents.

The parent understands that participation in his/her student's education will help his/her achievement and attitude. Therefore, the parent will continue to carry out the following responsibilities to the best of his/her ability:

- Supporting their child’s learning.
- Participating, as appropriate, in decisions relating to the education of their child.

- Create a home atmosphere that supports learning.
- Send the student to school on time, well-fed, and well-rested on a regular basis.
- Attend school functions and conferences.
- Show respect for all members of the school community and school property.
- Review all school communications and respond promptly.

The student realizes education is important. He/she is the one responsible for his/her own success. Therefore, he/she agrees to carry out the following responsibilities to the best of his/her ability:

- Get to school on time every day.
- Have a positive attitude toward school.
- Be responsible for completing homework on time.
- Be cooperative by carrying out the teacher's instructions and ask for help when needed.
- Do daily work that is neat and reflects the student's best effort.
- Be respectful to all school members and to school property.

## **SEARCH AND SEIZURE GUIDELINES (Preston School District Policy #542)**

In the interest of maintaining a safe and drug-free school, school officials may conduct random or "blanket" searches of student lockers, student belongings, desks, and the school parking lot. School officials will conduct the searches in a random and systematic manner that is minimally intrusive, and it is not required that reasonable suspicion exist.

At any time when the student is on school property or at a school-sponsored event, school officials may search the student's person or possessions (backpack, purse, etc.) if the school official has reasonable suspicion to believe that the student is in possession of illegal or contraband materials or is otherwise secreting evidence of a crime or violation of district policy.

## **SICK CHILD GUIDELINES**

What signs should I watch for to see if my sick child should stay home from activities?

Ask yourself these questions:

\* Does your child feel well enough to comfortably participate in the activities? A sick child who is lethargic, whiny, irritable, almost continuously crying, and/or requires constant attention would probably be happier resting at home.

\* Did the doctor diagnose a contagious illness that should keep your sick child at home?

Illnesses such as pink eye, scabies, head lice, impetigo, strep infection, whooping cough, and Chickenpox are highly contagious. In this case, your child should remain home and separate from other children until the risk of passing on the illness has passed.

\* It is important that parents enact the Golden Rule (do unto others as you would have them do unto you) in that if you wouldn't want your child playing with a sick child that exhibits certain illnesses, then the same holds true for them as well.

## **STUDENT, PARENT, SCHOOL – RIGHTS AND RESPONSIBILITIES**

Education is a collaborative process which involves the student, their teachers, their parents, and school administration. For students to excel, all parties must complete their part of the process and work together.

The Title 1 section at the end of the handbook contains a parent / school / student compact. This compact outlines how parents, the entire school staff, and students will share in the responsibility for improved student academic achievement and the means by which the school and the parents will build and develop partnerships to help children achieve to the best of their ability. All parties are expected to sign the compact.

### **STUDENTS**

#### **Students have the RIGHT to:**

1. Learn in a positive safe environment.
2. Be protected from physical and verbal abuse by other students and staff members.
3. Share their feelings – except when it infringes on the rights of other people.
4. Expect reasonable requests by teachers and administrators.
5. Be informed about class requirements.
6. Expect others to be honest in both academic and school-related affairs.
7. Expect to be safely transported to and from school.
8. Be informed about safety procedures.
9. Participate in school functions.
10. Attend scheduled classes.

#### **Students have the RESPONSIBILITY to:**

1. Know their full name.
2. Know parents' names.
3. Dress appropriately.
4. Know and follow the school rules.
5. Try their best, regardless of social, emotional, or physical capacity.
6. Do homework as assigned.
7. Be on their best behavior at all times.
8. Bring a book bag every day to keep papers and books together.
9. Keep track of their belongings. (Parents – please put name on child's belongings – particularly coats, jackets, etc.)
10. Give to and discuss with parents/guardians all notices and information received from the school.
11. Know their bus driver and stall number in order to get on and off the bus without being helped by brothers, sisters or friends.
12. Know their address and telephone number.

### **PARENTS**

#### **Parents (Guardians) have the RIGHT to:**

1. Expect a classroom atmosphere that permits a meaningful learning place.
2. Expect that students will not be exposed to verbal or physical abuse.
3. Be informed of behavior on the part of their child which is jeopardizing their fellow student's right to learn.
4. Be informed of any disciplinary action taken and the right to informally appeal such action.
5. Assume the school staff will meet with them to discuss pertinent problems.
6. Expect every precaution will be taken for complete confidentiality regarding their child.
7. Expect that the disruptive actions of a few will not interfere with the educational process.

**Parents (Guardians) have the RESPONSIBILITY to:**

1. Know and understand that state code requires every parent to properly train, educate, discipline, and control their child.
2. Make sure their child is in attendance, on time, and call the office by 9:00 AM when their child is absent.
3. Support homework completion.
4. Not drop off their child at school before 7:40 AM
5. Stay informed about my child's education and communicate with the school by promptly reading and responding to all notices from the school or the school district.
6. Be available, at a mutually agreed upon time, to confer and conference, in a constructive way, with school personnel concerning their child.
7. Direct their concerns regarding the education of their child to the professional most directly involved. Handle concerns at the lowest level first.
8. Be financially responsible for any damages to personal or school property caused by their child.
9. Respect teachers as professionals. Conflicts should be dealt with individually and not on a public platform.
10. Serve, to the extent possible, on school teams and/or volunteer in the classrooms if needed.

**TEACHERS**

**Teachers have the RIGHT to:**

1. Expect students to maintain an accepted standard of behavior in the classroom.
2. Expect cooperation from the administration and parents in establishing and maintaining a school atmosphere conducive to learning.
3. Expect that students will complete assigned work to the best of their ability.
4. Expect that parents will make sure students attend school and not be tardy.
5. Expect that parents will be courteous in conversations and treat them as professionals.

**Teachers have the RESPONSIBILITY to:**

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the students to achieve.
2. Maintain a classroom atmosphere which is emotionally safe for students.
3. Treat students and parents (guardians) with respect.

4. Communicate frequently with parents (guardians). Hold parent-teacher conferences bi-annually to discuss the progress and achievement of each student.
5. Reprimand or discipline students in an appropriate manner and make written referrals to administration when appropriate.
6. Maintain confidentiality in all matters relating to students.
7. Enforce the rules and regulations of the district and school.
8. Keep accurate attendance records.
9. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities.

## **ADMINISTRATORS**

### **An Administrator has the RIGHT to:**

1. Make professional interpretations of stated rules and regulations.
2. Expect to be treated with respect by students, parents, teachers, and citizens.
3. Suspend, recommend for expulsion, or refer to school resource officer those students involved in cases of flagrant and/or continuing misconduct.

### **An Administrator has the RESPONSIBILITY to:**

1. Maintain an atmosphere which is conducive to educational development and growth.
2. Ensure all school employees maintain rigorous academic standards and observe district and school regulations.
3. Maintain a reasonable standard of behavior throughout the school facility.
4. Execute school board policy and administrative rules and regulations.
5. Treat students, parents, teachers, and citizens with the respect due to them as individuals and with sensitivity to their differences in ethnic and social background.
6. Inform parents of serious student misconduct and disciplinary actions.
7. Maintain confidentiality in all matters relating to student records.

## **SKATEBOARDS, WHEELIE SHOES, SCOOTERS, SKATES, ETC.**

The Preston School District has a policy which prohibits skateboards, scooters, skates, or any similar conveyance from the school district property. Shoes with wheels are also not allowed.

## **SPECIAL SERVICES**

Special education and related services will be provided for students with learning and educational difficulties who have been determined eligible for an Individual Education Plan (IEP) or 504 plan. See your special education case manager, counselor, or the district special services director regarding any question you have with your specific plan.

Through the IEP process, adapted courses or alternate courses are available to special education students who require such modification of their course work, as determined by the student's IEP Team. For further clarification please contact your student's case manager or the district special services director.

## **TITLE I**

Pioneer Elementary School's Title I Program and assistance is offered to all students. Title I services help students be successful in school and demonstrate proficient or advanced levels of achievement. The school recognizes that in order for students to demonstrate academic success, the school needs to advocate for the involvement of parents and families in their children's education. The school desires to foster relationships between home, school, and the community which will enhance the education of students. Jointly we will review and update a parent involvement policy and parent compact, which outlines how the school staff, parents, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve high standards. The compact will provide a space for all parties to sign and date the document. Parents are invited to attend the annual Title I meeting held in the early fall to learn more about the program and services as well as share suggestions to make the school a better place. Other formal school meetings will be held in which parents can contribute ideas to make the school a better place. Look on FaceBook and search for Pioneer Elementary in Preston or go to the FaceBook site (<https://www.facebook.com/Pioneer-Elementary-114452548908964>) or go to the Pioneer webpage ([www.prestonidahoschools.org](http://www.prestonidahoschools.org)) for dates and times of those meetings that will help build dynamic home school partnerships. Parents are also welcome to contact school administration at any time to offer suggestions and insights. We believe that family involvement fosters positive attitudes, promotes good behavior, and encourages student achievement. As a result of this partnership, we feel the educational success of our students will be increased.

Additionally, parents of a student attending a school receiving federal program funds may request the professional qualifications (college major, degree and license) of their child's classroom teacher. If that information is desired, parents should contact the school office to obtain it.

## **TITLE IX**

Title IX states, "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance." Preston School District prohibits discrimination based on sex, including discrimination in the form of sexual harassment and discrimination based on sexual orientation or gender identity, against any individual participating in any education program or activity of the district. This prohibition on discrimination applies to students, employees, and applicants for employment. Reports of sex discrimination or sexual harassment should be made to the Title IX Coordinator or the Superintendent for the investigation and resolution of such complaints. Brady Garner, Assistant Superintendent, is the Preston School District #201 Coordinator for Title IX Educational Amendment of 1972.

Inquiries regarding compliance with this nondiscriminatory policy may be directed to:

**Brady Garner, Title IX Coordinator** 525 South 4th East Preston, Idaho 83263 208-852-2233 [brady.garner@psd201.org](mailto:brady.garner@psd201.org)

**Gary Thomas, Superintendent** 105 East 2nd South Preston, Idaho 83263 208-852-0283 [gary.thomas@psd201.org](mailto:gary.thomas@psd201.org)

**Dir. of Office for Civil Rights** Department of Education Washington, D.C

## **TOYS**

Toys are distracting to students and are not to be brought to school unless prior arrangements have been made with the classroom teacher. These may include but are not limited to, fidget spinners, stuffed animals, Pokémon cards, etc. Please do not allow your child to bring toys to school.

## **WEAPONS (Preston School District Policy #541)**

Pioneer is committed to providing a safe environment for all students and staff. This commitment includes the prohibition of any weapons or other objects/substances which may pose a threat to the health and safety of other students, staff members or could be used to disrupt the educational process. Following Idaho Code, Pioneer is a Gun Free Zone.

## **VISITORS AND VOLUNTEERS**

All school visitors/volunteers must report to the office before proceeding to any classrooms. After signing in at the office, a school badge will be issued allowing entry into classrooms. The school encourages parent involvement. Please consider opportunities to volunteer in classrooms. Your child's teacher may occasionally need help for one-on-one tutoring, small group work, or field trips. We appreciate and welcome those who volunteer. You may want to arrange regular times each week. We encourage you to work with your child's teacher to make the best educational environment.

# **Oakwood Elementary School**

525 South 400 East  
Preston, ID 83263  
208-852-2233 phone  
208-852-7155 fax

## **School Hours/Bell Schedule**

First bell - 8:00  
School begins - 8:05

Recess 3rd - 10:00-10:15  
Recess 5th - 10:15-10:30  
Recess 4th - 10:30-10:45

Lunch 3rd - 11:25-12:05  
Lunch 4th - 11:55-12:35  
Lunch 5th - 12:25-1:05

Recess 3rd - 2:15-2:30  
Recess 4th - 2:30-2:45  
Recess 5th - 2:45-3:00

School Dismissed - 3:45

# Oakwood Eagles SOAR!

## **Oakwood's Policies/Procedures**

The following are policies for Oakwood Elementary. There may be instances that transpire that are not outlined in this handbook. If this occurs, procedures outlined in Preston School District's policy manual will be followed.

### **Accidents or Illness (Preston School District Policy #564)**

Should an accident or illness involving your child occur, we will do everything possible to contact you or the person you designated to be called. In extreme emergencies the paramedics will be called. We will not send a child home during the school day unless the parents or your designee have been notified, and an adult comes to take the child home. This adult must be listed on the emergency form.

**\*It is extremely important that we have accurate and up-to-date telephone numbers on file in our office.**

### **Attendance (Preston School District Policy #522)**

It is important for your child to be at school every day except in cases of illness or family emergency. Please call and inform our office if your child will not be attending that day. Good progress at school is a result of regular attendance. If you anticipate an extended absence for your child, please make his/her teacher aware of the situation. The School Board has established an attendance policy that states a student should attend school 90% of the time. Excessive absences may result in a court referral.

Please ensure your child is on time for school. A student entering class late not only impacts their own learning but also disrupts the flow of the classroom and impacts the entire community of learners.

### **Bicycles, Skateboards, Roller Blades/Skates**

Bike racks are provided by the school. All bikes should be placed in bike racks and locked. Oakwood School is not liable for theft or vandalism. Students are to walk their bikes to and from the bike racks as they pass through the sidewalk and parking lot areas. Bicycles are not to be ridden on the playground during school hours. Skateboards and roller blades should not be brought to school.

## **Birthday Treats**

Birthdays are special days and we want to be able to celebrate these with our students. However, please be sure to follow the following safety precautions:

- Please do not bring or send flowers or balloons to students unless you plan on picking your child up from school that day. They are not to be taken on the bus for safety reasons.
- Edible treats need to be "store bought" and individually wrapped.

## **Busses (Preston School District Policy #730)**

Riding the bus is a privilege. Students are expected and required to behave properly while riding the bus and while at the bus stops. Misconduct could result in a loss of bussing privileges.

### **For the safety of students:**

- 1) Only school employees and students will be allowed in the bus safety loading zone while students are loading and unloading.
- 2) If you are picking up your child, please make arrangements before your child leaves for school and arrive to pick him or her up by 3:40 p.m. Once students board the bus at 3:45, they will not be called off the bus. Please plan ahead.

## **Bus Passes**

Preston School District provides transportation to and from the homes of the students for the purpose of education. As a courtesy, the district will provide another stop, in addition to the home, for day care purposes only. If additional day care is arranged by the parents at various locations or with various providers, parents will need to make arrangements to transport the students from school or home. In addition to the day care courtesy stop, the regularly scheduled home bus route driver will let students disembark the bus at an established stop before or after the regular home stop. The courtesy care provider stop and at a stop other than the home stop must be verified by the parents in writing and be on file at the students' school. With written notice from the parents, a bus pass will be issued to the student notifying the driver when that stop is needed.

## **Bullying**

Bullying is not allowed. Bullying is defined as intentional, repeated hurtful acts, words or other behavior such as name-calling, threatening and/or shunning committed by one or more children against another. Bullying may be physical, verbal, or emotional in nature. The parents of any

student found guilty of bullying will be notified and the student will be referred to the principal to determine the appropriate intervention strategy that should be implemented to address the behavior. If your student reports that he/she is being bullied, please report it to the office.

### **Cell Phones and Other Electronic Devices**

Students are prohibited from using cell phones and/or electronic devices at all times during the school day unless approved by school administration. Smart watches may be worn by students but should not be used without permission from an adult at the school. Students may be asked to set the watch to "do not disturb" mode or turn off the device during instructional time. Electronic devices are not allowed during state testing.

The following is a list of consequences for violating this policy:

**First Offense:** The electronic device will be confiscated from the students. Parents may pick up the device from administration at the end of the school day. There will be a verbal agreement from the student that the cell phone will not be used during school hours.

**Second Offense:** The device will be confiscated from the students. When parents pick up the phone from school, a contract will be signed by the students and parent indicating that if there is a continued problem, it will be considered and treated as willful defiance/insubordination by the student.

**Additional Offenses:** The phone will be confiscated, parents notified and students will spend time in the refocus room.

### **Cheating**

Cheating is not allowed. Students caught cheating will receive zero points for the assignment or test. Parents will be contacted and consequences will be the same as outlined in the discipline section.

### **Closed Campus**

Students will not be allowed to leave the campus once they arrive. Students may be allowed to go home for lunch if parents have made arrangements with their child's teacher and the office. Parents taking students from school must sign them out at the office.

### **Computer Equipment and Use (Preston School District Policy #698)**

Parents will need to sign a Computer Use Agreement before students will be allowed to use computers. This contract commits students to correct and appropriate use of computers. It also addresses network and internet usage and regulations. Any student who violates the terms of this contract or who willfully damages computer equipment or software programs will be denied computer privileges. They may also be liable for any necessary repairs to equipment or software.

## **Discipline**

In order for learning to take place and for our students and staff to feel that school is a safe and supportive environment, we believe that accountability for choices made is very important.

For minor offenses (most often occurring in class or on the playground), teachers or other school personnel may enforce the following consequences. If it is a minor offense, teachers will conference with the parent before administrative intervention.

Students who are severely disruptive, use inappropriate words or unsafe actions, are a danger to themselves or others, or exhibit any other behavioral infractions as deemed serious behavior by school personnel, may have the following steps imposed. The following steps are in place once appropriate steps have been taken on the playground or at the classroom level. The student is then referred for administrative intervention. School administration will have the final decision for consequences for students referred for administrative intervention.

Step One- Warning

Step Two- Parental contact and recess detention

Step Three- In-school suspension (missing school does not negate time owed)

Step Four- Out of school suspension

Please note: Steps may be accelerated due to the seriousness of the infraction.

There may also be referrals to the school board for expulsion and/or to the court system depending on the seriousness of the infraction.

## **Dress Code (Preston School District Policy #517)**

We support the idea that what a child wears to school may influence his/her behavior and attitude. For this reason, we have adopted the following dress code:

- Clothing shall be modest, clean, and in good repair. Clothing shall not expose tummy, abdomen, back or chest and should be of properly fitted size as to conceal undergarments at all times.
- Shoulders, midriff and back should be covered. Sleeveless shirts or tank tops are not allowed.
- Shorts and skirts should not show any skin above mid-thigh.
- Safe footwear is recommended. Please do not wear shoes without backs, or open-toed shoes. Flip flops are discouraged as they are not safe for P.E. or the playground.
- No distracting make-up, jewelry, clothing or hair.
- Hats are not to be worn inside.
- No bandannas are allowed.
- Distractive body ornaments, jewelry, or accessories are prohibited.
- Clothing or appearance which, in the judgment of the administration, draws undue attention and is disruptive to the educational process will not be accepted.
- Shirts, jackets, backpacks, or other articles containing inappropriate logos or slogans are prohibited.
- If students come to school out of compliance with this dress code, parents will be notified and requested to help bring students into compliance.
- Adherence to these dress and grooming standards as well as all other district dress standards as presently stated will be the responsibility of the student and his/her parents or guardian. District policy will be followed for noncompliance.
- Students should be dressed appropriately as indicated above except that other appropriate dress may be worn for special activities as approved by the principal.

### **Drug, Alcohol and Tobacco Use**

Students will not use, possess, sell, buy or distribute drugs, including alcohol, tobacco, controlled substances, vaping, or related paraphernalia, on school premises. Students will follow school discipline procedures for violations.

### **Emergency Procedures**

In the event of an area, school, or community emergency our policy is to retain the students as long as the building and conditions are safe. Should there be a major disaster, all teachers and staff members will remain at the school to care for the students until a safe release time.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory

information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

### **Federal McKinney-Vento Homeless Assistance Act**

Children who lack fixed, regular, and adequate housing have certain educational rights. Visit with the elementary principal or contact the Preston School District Homeless Education Liaison at 208-852-0283 to find out more

### **FERPA**

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

Parents or eligible students have the right to request that a school will correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- 3) School officials with legitimate educational interest;
- 4) Other schools to which a student is transferring;
- 5) Specified officials for audit or evaluation purposes;
- 6) Appropriate parties in connection with financial aid to a student;
- 7) Organizations conducting certain studies for or on behalf of the school;
- 8) Accrediting organizations;
- 9) To comply with a judicial order or lawfully issued subpoena;
- 10) Appropriate officials in cases of health and safety emergencies; and
- 11) State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

## **Field Trips**

Parents are asked to complete field trip permission information on the student enrollment form. When you complete the form indicating that permission is granted, your child may go on all field trips scheduled during the year. Details of the field trip are sent home before each field trip occurs. The school offers cafeteria prepared sack lunches for field trips. The price of these prepared lunches may be deducted from your child's lunch account.

## **Food**

The following guidelines should be followed when bringing food into the classroom.

- Items should be items that do not need refrigeration
- Food items should be individually wrapped and store bought
- Red punch is not allowed in the building

Students are not allowed to chew gum at school.

### **Harassment/Intimidation (Preston School District Policy #506)**

Harassment is not allowed. Harassment includes conduct whether verbal, written, graphic or physical relating to student's race, national origin, color, disability, or sex that is sufficiently severe, pervasive, or persistent. No student should be subjected to any unasked or unwelcome demeaning conduct.

### **Immunizations (Preston School District Policy #565)**

All children entering Preschool and Kindergarten will be required to have a minimum of:

5 doses of DTP

4 doses of Polio

2 doses of MMR

3 doses of Hepatitis B

2 doses of Varicella

2 doses of Hepatitis A

or to have a valid medical, religious or personal exemption form on file.

Please remember an exemption is not valid if the parent has forgotten their child's immunization record. State law requires a parent, custodian, or guardian of any child who is to attend any public, private, or parochial school in Idaho to provide proof of required immunizations **before** attendance. Children who are not in compliance must be excluded.

### **Late Start**

The district may choose to delay the start of school by two hours in case of bad weather or other emergencies. In this case, you will be notified through Alert Solutions of the late start. School will start at 10:00 am. Breakfast will not be served and students will miss first recess. The rest of the day will be as regularly scheduled.

## **Lost and Found**

In order to help us return lost items to children, please label all coats, jackets, backpacks, and other items with your child's name. Place the name on the inside of the article so that it is not visible from the outside. All lost items will be placed in the lost and found area. We have found a backpack to be helpful for children to keep items together. Please try to claim lost items as soon as the item is missing. Parents are invited to come to look through lost items and claim any that belong to their child. Unclaimed items will be given to a local charity.

## **Medication Administration Guidelines (Preston School District Policy #561)**

Students who require medication during the school day must coordinate with their doctor and the school nurse. A doctor's authorization form is available from the office and must be signed by the doctor, parents, and school nurse. A new authorization form is required at the beginning of each school year.

Parents must bring prescription medications to the school office in their original container, clearly labeled with the child's name and dosage instructions. A completed medication administration form must also be provided.

For safety reasons, please do not send any medication to school with your child.

Students who require inhalers, emergency epinephrine pens, diabetic medications, or supplies must have an emergency action plan. These plans are available from the district nurse and require signatures from the doctor, parent, and district nurse.

If a student needs assistance with over-the-counter medications, a medication administration form must be completed and signed by the parent and district nurse, including all necessary details.

Office staff responsible for administering medications will receive proper medication administration training. Our priority is to ensure safe, competent, accurate, and careful medication administration for all students.

## **Notification of Video Surveillance**

To promote the safety of students, employees, and visitors, as well as the security of our facilities and equipment, Oakwood Elementary may conduct video surveillance of any portion of its premises at any time; the only exception being private areas of restrooms,

and dressing rooms. Video cameras will be positioned in appropriate places within and around Oakwood and used in order to help promote the safety and security of people and property.

Questions about video surveillance in the workplace should be directed to school administration.

## **PBIS**

Positive Behavior Interventions and Supports (PBIS) is a school-wide behavior system that outlines expectations for student behavior. Oakwood eagles SOAR as they learn to be safe, on-target, accountable and respectful.

**\*school-wide expectations chart added**

## **Pets at School**

Please keep family pets at home unless prior approval has been received by the principal and teacher. If pets are part of a student's show-and-tell presentation, the parent will need to accompany that pet and take it home immediately following the activity. Please contact the principal for permission prior to bringing them to the school. Also, please explain to children the importance of leaving animals at home so that we do not have stray animals here on our campus. If you have pets, please keep them in the house or fenced yard during periods when children walk to and from school. An Animal Control Officer will be called to remove any unattended animal from school.

## **Playground Rules**

1. Play only in designated areas. Students may not play in the following areas:
  - a. The grass between two schools
  - b. The hill by the Pioneer
  - c. The dock by the lunch room (Walk across dock.)
  - d. In front of either school or in the parking lot
  - e. In any area marked off by cones or tape
  - f. Retaining walls, sprinklers and fences
  - g. Next to Oakwood doors or windows.
2. Follow all instructions of the playground supervisors.
3. Fighting, name calling, swearing or foul language is not allowed.
4. Rollerblades, Wheelies and skateboards are not allowed on school property.
5. Students may not throw rocks, bark, sticks or snowballs. They should not put bark in the water fountains.
6. Students may play flag football, but not touch football. Flags are available from the playground supervisors.

7. Use playground equipment wisely. Balls and jump ropes cannot be used while on playground equipment. Students should use good judgment to prevent injury to themselves or others. Playground supervisors may ask you to stop doing something if it may hurt you or someone else.
8. Weapons of any kind are not allowed on the playground.
9. Lunches will be eaten in the cafeteria. Food is not allowed on the playground.
10. Students will not be allowed in the halls or classrooms during recess without the teacher's permission.
11. When the bell rings, students need to promptly return to class.
12. Gymnastics and backflips are not allowed on the ground or off of equipment.
13. Students need to keep hands and feet to themselves. Those playing tag or football should use one hand touch.
14. Tag should be played in the field and not on the playground equipment.

## **PTO**

The Parent Teacher Organization (PTO) provides many services to the school and students. We are grateful for all they do. From time to time, you will see notes from the PTO asking for help with their projects. Please be generous with your time because these activities directly benefit our students. Parent participation and involvement is welcomed and invited. We are currently seeking volunteers who will serve as officers and committee members for the PTO. All interested parents are encouraged to contact Ms. Hamblin or email the PTO at [prestonelementarypto@gmail.com](mailto:prestonelementarypto@gmail.com)

## **Recess**

Children should arrive at school dressed for the weather of the day so they can safely and comfortably enjoy recesses. Recess supervisors are outside each recess. Children will be expected to go outside for recesses except in extreme weather conditions or red air days. In those extreme conditions the supervisors will bring all the children inside. If for some rare reason your child should not go outside at recess, please visit with the teacher.

## **School Breakfast/Lunch**

A nutritious breakfast and lunch are available to all Oakwood students each school day. Breakfast is available from 7:40 - 8:00 am each morning in the cafeteria. The meals served at Oakwood meet or exceed the specific nutritional guidelines set forth by the federal government. Students are given several entries they may choose from daily, along with vegetables, bread, and fruit.

Student prices:

Breakfast - \$2.95 for full price, \$.30 for reduced or free for those who qualify.

Lunch - \$3.95 for full price, \$.40 for reduced or free for those who qualify.

An adult meal may be purchased for \$5.10 for lunch or \$3.95 for breakfast.

Preston School District is using Biometric Scanning to identify students for lunch. Food service employees scan unique points on the finger to create and store a digital code for that student that identifies the student as they come through the lunch line. In the same way that we protect your student's personal information in PowerSchool according to the Family Education Rights and Privacy Act (FERPA) we protect this information. If you have any questions or do not want your child to participate in this program, please do not hesitate to contact Candy Longhurst, our Child Nutrition Supervisor, at 852-0280.

### **Search and Seizure Policy (Preston School District Policy #542)**

In the interest of maintaining a safe and drug-free school, school officials may conduct random or "blanket" searches of student lockers, student belongings, desks, and the school parking lot. School officials will conduct the searches in a random and systematic manner that is minimally intrusive, and it is not required that reasonable suspicion exist.

At any time when the student is on school property or at a school-sponsored event, school officials may search the student's person or possessions (backpack, purse, etc.) if the school official has reasonable suspicion to believe that the student is in possession of illegal or contraband materials or is otherwise secreting evidence of a crime or violation of district policy.

### **Sick Child Guidelines**

What signs should I watch for to see if my sick child should stay home from activities?

Ask yourself these questions:

\* Does your child feel well enough to comfortably participate in the activities? A sick child who is lethargic, whiny, irritable, almost continuously crying, and/or requires constant attention would probably be happier resting at home.

\* Did the doctor diagnose a contagious illness that should keep your sick child at home? Illnesses such as pink eye, scabies, head lice, impetigo, strep infection, whooping cough, and chickenpox are highly contagious. In this case, your child should remain home and separate from other children until the risk of passing on the illness has passed.

\* It is important that parents enact the Golden Rule (do unto others as you would have them do unto you) in that if you wouldn't want your child playing with a sick child that exhibits certain illnesses, then the same holds true for them as well.

### **Student Check-Out Procedure**

Parents must come to the school office to take their child out of class or school for any reason during the school day. We ask that parents not call to ask that their children be allowed to meet them outside or to walk home. We do this for the safety of your children and hope that you will understand and cooperate with us in this regard. Parents or designated adults must come into the school office to receive their children during the school day.

### **Title I**

Oakwood Elementary School's Title I Program and assistance is offered to all students. Title I services help students be successful in school and demonstrate proficient or advanced levels of achievement. The school recognizes that in order for students to demonstrate academic success, the school needs to advocate for the involvement of parents and families in their children's education. The school desires to foster relationships between home, school, and the community which will enhance the education of students. Jointly we will review and update a parent involvement policy and parent compact, which outlines how the school staff, parents, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve high standards. The compact will provide a space for all parties to sign and date the document. Parents are invited to attend the annual Title I meeting held in the early fall to learn more about the program and services as well as share suggestions to make the school a better place. Other formal school meetings will be held in which parents can contribute ideas to make the school a better place. Look on Facebook or go to Oakwood's webpage ([www.prestonidahoschools.org](http://www.prestonidahoschools.org)) for dates and times of those meetings that will help build dynamic home school partnerships. Parents are also welcome to contact school administration at any time to offer suggestions and insights. We believe that family involvement fosters positive attitudes, promotes good behavior, and encourages student achievement. As a result of this partnership, we feel the educational success of our students will be increased. Additionally, parents of a student attending a school receiving federal program funds may request the professional qualifications (college major, degree and license) of their child's classroom teacher. If that information is desired, parents should contact the school office to obtain it.

## **Title I Compact**

The school understands the importance of the school experience to every student and their role as educators and models. Therefore, the school agrees to carry out the following responsibilities to the best of their ability:

- Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served to meet Pioneer's challenging academic standards.
- Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum:
  - Parent-teacher conferences, bi-annually, during which this compact shall be discussed as the compact relates to the individual child's achievement.
  - Frequent reports to parents on their children's progress.
- Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities.
- Ensuring regular two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand.
- Treat each child with dignity and respect.
- Strive to address the individual needs of the student.
- Acknowledge that parents are vital to the success of a child and school.
- Provide a safe, positive and healthy learning environment.
- Assure every student access to quality learning experiences.
- Assure that the school staff communicates clear expectations for performance to both students and parents.

The parent understands that participation in his/her student's education will help his/her achievement and attitude. Therefore, the parent will continue to carry out the following responsibilities to the best of his/her ability:

- Supporting their child's learning.
- Participating, as appropriate, in decisions relating to the education of their child.
- Create a home atmosphere that supports learning.
- Send the student to school on time, well-fed, and well-rested on a regular basis.
- Attend school functions and conferences.
- Show respect for all members of the school community and school property.
- Review all school communications and respond promptly.

The student realizes education is important. He/she is the one responsible for his/her own success. Therefore, he/she agrees to carry out the following responsibilities to the best of his/her ability:

- Get to school on time every day.
- Have a positive attitude toward school.
- Be responsible for completing homework on time.
- Be cooperative by carrying out the teacher's instructions and ask for help when needed.
- Do daily work that is neat and reflects the student's best effort.
- Be respectful to all school members and to school property.

## **TITLE IX**

Title IX states, "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance." Preston School District prohibits discrimination based on sex, including discrimination in the form of sexual harassment and discrimination based on sexual orientation or gender identity, against any individual participating in any education program or activity of the district. This prohibition on discrimination applies to students, employees, and applicants for employment. Reports of sex discrimination or sexual harassment should be made to the Title IX Coordinator or the Superintendent for the investigation and resolution of such complaints. Brady Garner, Federal Programs and Special Education Director, is the Preston School District #201 Coordinator for Title IX Educational Amendment of 1972.

Inquiries regarding compliance with this nondiscriminatory policy may be directed to:

**Dr. Brady Garner, Title IX Coordinator**

525 South 4th East

Preston, Idaho 83263 208-852-2233 [brady.garner@psd201.org](mailto:brady.garner@psd201.org)

**Gary Thomas, Superintendent**

105 East 2nd South Preston, Idaho 83263 208-852-0283 [gary.thomas@psd201.org](mailto:gary.thomas@psd201.org)

**Dir. of Office for Civil Rights**

Department of Education Washington, D.C

**Toys**

Toys are distracting to students and are not to be brought to school unless prior arrangements have been made with the classroom teacher. To avoid being lost or damaged, please do not allow your child to bring toys to school. These may include but are not limited to fidget spinners, Pokémon cards, action figures, etc. The school will not be responsible for lost or stolen items.

## **Volunteers**

Often your child's teacher needs help for one-on-one tutoring, small group work, or help with field trips. Please consider these requests. You may want to arrange regular times each week. We encourage you to work with your child's teacher to make the best educational environment. There is a sign-in sheet in each classroom for volunteers to sign each time they come in to volunteer.

## **Weapons (Preston School District Policy #541)**

Oakwood is committed to providing a safe environment for all students and staff. This commitment includes the prohibition of any weapons or other objects/substances which may pose a threat to the health and safety of other students, staff members or could be used to disrupt the educational process. Following Idaho Code, Oakwood is a Gun Free Zone.

## **Withdrawal or Transfer of Students**

Should it become necessary to transfer your children to another school mid-year we ask that you alert the office one week ahead of time so that all necessary forms can be completed. Please check with the librarian to determine that all library books have been returned, and cafeteria staff to settle your lunchroom account. Most schools require a withdrawal form from your previous school before they admit your children. We will be happy to provide this form as you complete the withdrawal/transfer process.

# Preston Junior High School

2025-26 Student Handbook

## PRESTON PRIDE

*Prepared, Respectful, Integrity, Determined, Engaged*



450 East 800 South  
Preston, Idaho 83263  
(208) 852-0751

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## 2025-26 Important Dates

Aug. 18	First Day of School for Students	Jan. 19	Martin L. King Day (No School)
Sept. 1	Labor Day (No School)	Jan. 23	Winter Parent/Teacher Contact
Oct. 2, (3)	Parent/Teacher Conf. (No School)	Feb. 16	Presidents Day (No School)
Oct. 16	Last Day of 1 <sup>st</sup> Quarter	Mar. 5	Last Day of 3 <sup>rd</sup> Quarter
Nov. 26, 27	Thanksgiving Break (No School).	Mar. 23-Mar. 29	Spring Break (No School)
Dec. 18	Last Day of 1 <sup>st</sup> Sem. & 2 <sup>nd</sup> Qtr.	April-May	End-of-Year Testing
Dec. 19 -Jan. 4	Winter Break (No School)	May 21	* Last Day of School

\* Early Release

<b>A Lunch Schedule</b>			
1st	8:00	9:05	<sup>65</sup>
2nd	9:09	10:06	<sup>57</sup>
3rd	10:10	11:07	<sup>58</sup>
<b>A Lunch</b>	<b>11:07</b>	<b>11:39</b>	<sup>32</sup>
4th	11:45	12:42	<sup>57</sup>
5th	12:48	1:43	<sup>57</sup>
6th	1:47	2:44	<sup>57</sup>
7th	2:48	3:45	<sup>57</sup>

<b>B Lunch Schedule</b>			
1st	8:00	9:05	<sup>65</sup>
2nd	9:09	10:06	<sup>57</sup>
3rd	10:10	11:07	<sup>57</sup>
4th	11:11	12:08	<sup>57</sup>
<b>B Lunch</b>	<b>12:08</b>	<b>12:42</b>	<sup>32</sup>
5th	12:48	1:43	<sup>57</sup>
6th	1:47	2:44	<sup>57</sup>
7th	2:48	3:45	<sup>57</sup>

**PJH 2025-26 Bell Schedule**

\* Nutrition Break will happen before school starts in the cafeteria.

\* First hour is Home Room and Advisory Time

**Mission and Vision Statement**

**Our Mission:** At Preston Jr. High, ALL students will learn at high levels when dedicated educators create focused, meaningful learning experiences through their belief and participation in collective, collaborative improvement.

**Our Vision:** At Preston Jr. High, our teachers work together to design meaningful learning experiences, reflect on their practice, and grow continuously—so that every student learns, achieves, and thrives.

**Belief Statement & Bill of Rights**

We believe --

- That our school’s learning environment should be conducive to teaching and learning;
- That there be a variety of opportunities for students to develop a positive self-concept and to achieve;
- That students will demonstrate at least a proficient understanding of the curriculum in accordance with District and Idaho Core Standards;
- That students will show an understanding of correct behavior with a focus on accepting responsibility for choices;
- That students will be given incentives and opportunities to encourage individual student growth and development;
- That students learn in different ways and should be provided with a variety of instructional approaches to support their learning and talents;
- That learning environment is a shared responsibility of the school, the family and community members;

- That students should be taught the concept of life-long learning; and
- That the staff and students will be unified with regards to school policies and practices.

We, the students of Preston Junior High School, hereby adopt the following Bill of Rights, together with their accompanying responsibilities. The Right:

1. to a quality education; teachers should be free to teach and students free to learn without being interrupted by inconsiderate and disruptive students;
2. to express ideas and opinions that are not harmful to others
3. to be respected and treated fairly and kindly;
4. to be recognized and applauded for one’s accomplishments and efforts without being compared to others;
5. to have positive experiences and enjoy peers;
6. to learn, be safe, and to remember that our attitude will determine our success.

## Student Government Officers

### 8<sup>th</sup> Grade

Irven H.  
Rocket J.  
Josie A.  
Ben T.

### 7<sup>th</sup> Grade

Lillian B.  
Collin M.  
Wyatt M.  
Karalyn G.

### 6<sup>th</sup> Grade

Gavyn K.  
Oakley D.  
Syver C.  
Tyler E.

## Policy Introduction

This school district recognizes that the growth of a student, both academically and personally, reflects not only the educational programs and goals of the district but also the atmosphere in which the student attends school. To this extent possible, Preston School District is committed to providing an educational setting where the students feel safe, are challenged to grow academically and personally, are treated with respect by the district personnel and other students and are disciplined fairly by district personnel (Board Policy 512).

The following policies and procedures help to establish a positive learning environment.

## Section One: Due Process

### A. Discrimination Prohibited

It is the policy of Preston School District #201 not to discriminate on the basis of race, color, creed, national origin, religion, age, disability, or sex in its educational programs or employment practices (Board Policy 290).

Federal law prohibits discrimination on the basis of race, color, religion, sex, national origin, age, or handicap in any educational programs or activities receiving federal financial assistance (Title VI and VII of the Civil Rights Act of 1964; Title IX of the Educational Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973).

### B. Due Process

All students are entitled to Due Process. Due Process is defined as a meeting to determine the facts surrounding a possible violation of school district policy and procedure. Due Process hearings take place at three levels and may include the following individuals:

*Level 1: A. Student and teacher*

*Level 1: B. Parent Contact*

*Level 2: Student and administrator*

*Level 3: Student, parent(s), school administrator, school resource officer*

**General Due Process Procedure** (may look different depending on severity of behavior)

**First Infraction:**

- A. Possible parent contact
- B. Possible behavior contract
- C. Due Process Hearing (level 2)
- D. Detention or in-school or out of school suspension
- E. Possible due process (level 3)
- F. Possible referral to law enforcement

**Second Infraction:**

- A. Due Process Hearing (level 3)
- B. Detention or in-school or out of school Suspension
- C. Possible referral to superintendent for further action
- D. Parent contact
- E. Behavioral contract
- F. Possible referral to law enforcement
- G. Possible referral to superintendent for expulsion hearing

**Third Infraction:**

- A. Due Process Hearing (level 3)
- B. Detention or In-school or Out of school Suspension
- C. Possible Referral to Superintendent for further action
- D. Parent contact
- E. Behavioral contract
- F. Referral to law enforcement
- G. Referral to superintendent for expulsion hearing

As part of the Due Process, a **behavioral contract** may be developed. A behavioral contract is a written agreement between student, parent/guardians, and administrator designed to modify a student's behavior.

As part of the Due Process, a student may be **suspended**, which is the denial of attendance at school for up to five days by school administration. The superintendent may suspend for up to 10 days. A conference may be held with an administrator, a counselor, the student, and a parent/guardian(s) prior to the student returning to school (Board Policy 553).

Building administration has the right to respond at any due process level on 1<sup>st</sup> infraction if deemed necessary due to the severity of the policy violation. In all discipline matters involving a student and an administrator, the administrator will use his/her professional judgment to administer the best possible discipline for the situation and the student. The administrator will be fair and consistent in handling each individual case.

**C. Administrative Rights**

School Administration reserves the right to override consequences for infractions on an individual basis and based on circumstantial evidence. Written rules cannot cover every possible situation, but similar offenses will warrant similar consequences. Chronic offenders will be treated with more severity.

SEVERE CLAUSE ISSUES: In cases of extremely disruptive behavior or crisis situations; such as vandalism, defiance, or threat of a physical nature, as well as Safe Schools issues, students may be referred directly to an administrator. The above steps may be overridden for severe cases. Students may be suspended (In-School or Out of School) and/or an expulsion may be considered by the School District's Board of Education. In addition, infractions may result in the denial of attendance at school, loss of participation in extra-curricular activities and/or incentive days.

## Section Two: Promotion Policy

The State Department of Education in Idaho requires that junior high schools implement a system whereby students earn credits in order to be promoted to the next grade level. The new requirements stipulate that a student must pass 80% of all classes. Students who are in danger of not meeting these requirements will be required to meet with their parents and the Promotion committee to help the student change course. There will be an alternative route for making up lost credits. Students can accomplish this by such means as repeating classes, showing growth or proficiency on ISAT, passing end-of-course assessments, successfully completing summer school, and through IDLA or other online credit recovery options.

The **PJH Promotion Policy** outlines the requirements for students to be **promoted to the next grade level** in accordance with requirements set by the State Department of Education:

- Students shall be required to attain a minimum of 80% of their credits in order to be promoted to the next grade level. PJH students earn 1 credit for each semester class and 0.5 credits for each quarter class (i.e., Technology & PE). Credits are earned by “passing” the class with a learning mark of “Approaching, Proficient, Distinguished”. Students receiving a final learning mark of “No Evidence or Not Yet” will receive no credit for the class. In order to be promoted to the next grade level, PJH students **must earn 10 or more credits** (12 possible each school year).
- Students will not be allowed to lose a full year of credit in one area (i.e., a student would not be able to fail a full year of math) and automatically move on to the next grade level. PJH students that fail both semesters in the following areas will have to make up at least 1 credit in each failed area: math, English, science, reading, and social studies. Alternatives to recover lost credits are listed below.
- Students not meeting (or in jeopardy of not meeting) credit requirements will be given an opportunity to **recover credits** or complete an alternate mechanism in order to be eligible for promotion to the next grade level. It is the responsibility of the PJH student and their parents to seek credit recovery for failed classes in order to be promoted to the next grade level. The following are **potential options for recovering lost credits**: online courses (students and parents are responsible to pay the applicable fees) or repetition of a class the next school year. If a student chooses to repeat classes the next year, their elective classes will be replaced by the repeated classes.
- Attendance is a crucial factor in student learning (see Attendance Policy). PJH students must attend 90% of any given class in order to earn the credit in that class. This equates to students being **absent more than 7 days in a semester (credit is lost on the 8th absence)**. For attendance, PE and Technology (or any other quarter classes) will be considered as one semester credit (if the student misses 4 days in PE and 4 days in technology, or any combination for a total of 8 days, then they lose their semester credit).
- It is expected that for school excused absences (SE), students will participate in remote learning on the day they are absent. This will include working on Canvas and with each of their teachers to make up all work and learn the material that was missed. It is expected that for each school excused absence, students will work for a minimum of four (4) hours outside of the regular school day.

## Section Three: Student Behavior & Dress Code

### Harassment, Bullying & Hazing

**Harassment** includes conduct whether verbal, electronic text or pictures, written, graphic or physical relating to a student's race, nationality, color, disability, or gender. It also includes any act that injures, degrades, or disgraces a student or school district employee. • Hit, kick, push, shove around, or lock him/her inside a room or other area. • Tell lies or spread false rumors about him/her, send mean notes, try to make other students dislike him/her, and/or other similar hurtful things. When we talk about **bullying**, these things happen repeatedly, and it is difficult for the student being bullied to defend him/herself. We also call it bullying when a student is teased repeatedly in a mean and hurtful way. Bullying is defined as intentional, repeated acts, words, or other behavior such as name-calling, threatening and/or shunning, committed by one or more students against another. Bullying may be physical, verbal or emotional in nature.

Any of the above-mentioned acts that are sufficiently severe or persistent that substantially interfere with a student's educational benefits, opportunities, or performance, and that takes place on school grounds, at any school-sponsored events, on school-provided transportation, and that has the effect of:

- Physically harming a student or damaging a student's property;
- Knowingly placing a student in reasonable fear of physical harm or damaging student's property; or
- Creating a hostile educational environment.

**Hazing** is any intentional knowing or reckless act occurring by one person alone or in acting with others that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in any organization whose members are students in the Preston School District (Board Policy 506, 506.5, 543). Hazing may include: 1) total or substantial nudity on the part of the person; 2) compelled ingestion of any substance by the person; 3) wearing or carrying of any obscene or physically burdensome article by the person; 4) physical assaults upon or offensive physical contact with the person; 5) participation by the person in boxing matches, excessive number of calisthenics, or other physical contests; 6) transportation and abandonment of the person; 7) confinement of the person to unreasonable small, unventilated, unsanitary or unlighted areas; 8) sleep deprivation; 9) assignment of pranks to be performed by the person; or 10) any scenario that demands or harms a person. Students who wish to report a situation need to contact an administrator, a school counselor, or a faculty member. An investigation will be conducted, and due process will occur as outlined later in this section.

### Sexual Harassment & Indecent Exposure

Sexual harassment is defined as unwelcome sexual advances, or insults, or requests for favors and other verbal, physical and/or visual contact of a sexual nature, or indecent exposure. Students who wish to report a situation need to contact an administrator, a school counselor, or a faculty member. An investigation will be conducted, and due process will occur as outlined later in this section. Sexual harassment has many forms of variable seriousness. Sexual harassment includes (but is not limited to) the following:

- Insinuate, propose, or demand sexual favors of any kind.
- Invade another person's personal space (e.g. inappropriate touching).
- Stalk, intimidate, coerce or threaten another person to get them to engage in sexual acts.
- Send or display sexually explicit objects or messages.
- Comment on someone's looks, dress, sexuality or gender in a derogatory or objectifying manner or a manner that makes them uncomfortable.

- Make obscene comments, jokes, noises, gestures that humiliate or offend someone.
- Pursue or flirt with another person persistently without the other person's willing participation. Also, flirting with someone at an inappropriate time (e.g. in a team meeting) is considered sexual harassment, even when these advances would have been welcome in a different setting. This is because such actions can harm a person's professional reputation and expose them to further harassment.

### Pornography & Inappropriate Writing

Pornographic or otherwise inappropriate materials are not permitted. These may include but are not limited to pictures, photos, drawings, or written material, body, clothing, jewelry. Students who wish to report a situation need to contact an administrator, a school counselor, or a faculty member. An investigation will be conducted, and due process will occur as outlined in this section.

### Language and Freedom of Speech

Students are entitled to verbally express their personal opinions. Such verbal opinions shall not interfere with the freedom of other students to express themselves or with the classroom presentation and respect of the teacher and fellow students and not violate school and district policies and not violate legal laws. Language, verbal or symbolic speech, which is socially acceptable will be spoken in the halls and in the classrooms at PJHS. The use of inappropriate language, verbal or symbolic speech, vulgarity, profanity, inflammatory statements, obscenities, pornographic material, or personal attack is not allowed. Students will be referred to an administrator (Board Policy 516).

### Trespassing/Loitering

Only students enrolled at Preston Junior High School and in good standing are to be on school premises during regular school hours (7:50 - 4:30). Any person who comes onto district property and who disrupts the educational processes, or whose presence is detrimental to the moral, health, safety, academic learning, or discipline of the students at any time, or who loiters, may be removed and charged with trespassing. Such persons will be prosecuted to the full extent of the law (Board Policy 934). **Parents must pick up their child without having your child call. School is out at 3:45 and teacher help ends at 4:30 p.m.**

*\*The public is invited to special events at the school. During the school day, all school visitors must report immediately to the school's administrative office prior to visiting any classroom or attending an activity. Those trespassing will be asked to leave by the school personnel or school resource officer and may be charged with trespassing.*

### Dress Code

It is not possible to foresee and list every possible way one may violate dress standards, especially because everyone holds themselves and their children to a different standard. As a school, the discussion comes down to enforceability. To be enforceable, a policy must be unquestionable. If a strong case can be made against a policy, it should be revisited and revised.

When it comes to the dress code, we had to decide what things were absolutely not acceptable and focus on those things and those things alone. We don't want to micromanage what you wear, or make school shopping a chore. Obviously, there are some things that just aren't acceptable in a school, but whenever possible, we want to leave it up to you.

That said, clothing or appearance which, in the judgment of the administration, draws undue attention or is disruptive and/or distracting to the educational process will not be accepted. As a general rule, keep shorts, skirts, and any rips or exposed skin below mid-thigh (front or back). While on school property all students will wear a shirt that meets dress code standards.

## Unacceptable Absolutes

- **Underwear.** As the name suggests, wear it under clothing. If we can see it, you need to cover it up.
- **Private Areas.** This should be obvious, but we don't want to see any part of your chest, breasts, belly, back, privates, or buttocks. No skin above mid-thigh.
- **Weaponizable Apparel.** If you have a spike or chain or anything else that could realistically injure another person, don't wear it at school.
- **References to Gangs, Drugs, Sex, Swearing or Violence.** You can't learn if you don't feel safe. These things make other people not feel safe. Examples include bandanas, inappropriate signs, logos, slang, pictures, etc.
- **Concealed Identity.** Anything that makes it so that we can't readily identify you if needed is a safety hazard. On this ground, the following are **NOT** allowed: hoodies, sunglasses, face paint, or a wide variety of other things. We're responsible for you while you're here, so we need to be able to tell who you are.
- **Hats.** Baseball hats and beanies will be allowed in school. They must comply with the rules stated above; may not conceal your identity and may not cover your ears. If at any point they become a distraction to the learning environment of the classroom, the privilege will be taken away. It is the discretion of each teacher to allow hats or not in their individual classrooms.

## Disruptive Behavior/Horseplay

Students' behavior should not disrupt the classroom learning or teaching process (Board Policy 540).

## Tardy Policy

Arriving to class late or unprepared is a distraction for everyone else and makes it so you start class behind. If you are late to school more than 10 minutes, sign the tardy clipboard in the office window, notify office staff, and then go to class. At 4 tardies in a single class in a single semester, parents will be contacted, and they will visit with the administration. Tardies will be made up before or after school or during lunch with the classroom teacher. Each tardy equates to 10 minutes of classroom makeup time. Excessive tardiness can be considered part of the Disruptive Behavior/Horseplay Policy. Teachers and administration can excuse tardies, which will not count toward the student's four tardies and make up time. If students do not make up the time for tardies with each teacher, they will be assigned to Friday school. Once a student hits 10 tardies in a single class, each semester, they will be assigned 2 hours Friday school. The 2025/26 calendar has built in ½ day Fridays each month. Students will be assigned a day to make up their time during those days. If a student does not show up for the assigned Friday school, they will spend a day in the Skill Building Room (SBR). Consequences will be at the discretion of the Jr. High administration.

- Preston Jr. High has the option to hold a Friday school for students who are truant or have excessive tardies. If assigned Friday school, attendance is mandatory and will count toward the school's promotion policy.

## Skill Building Room (SBR)

The purpose of the SB room is to target and reteach skills which will help students with self-management and social skills and allow them optimal classroom learning. District and School policy regarding students' misbehavior will be followed by classroom teacher and building administration. Students' undesired behaviors will be corrected, retaught, and logged into SWIS for data tracking. Once a student has reached four minor (or major) behaviors in SWIS in any semester, they may be sent to the Skill Building Room (SBR). Teachers will fill out an SBR referral form and turn it into the office. Teachers will notify parents/guardians of their student's behavior and that they are being referred to the SBR. They will spend the following day, or a day determined by the administration, in the SB room until they have met the learning, behavior, and point requirements to return to the regular classroom.

## Removal from Class/Holding Class

When a student receives a due process hearing at level 3 for classroom behavior, he/she may be removed from that class for the balance of the semester and placed in a holding class and a behavior contract will be developed. The student may receive an “incomplete” for the course. Students will not be tardy or disruptive in their assigned holding class. A violation of holding class rules will result in a 1-day suspension, a revision of the behavior contract, and placement in another holding class. Further violations may be handled in a referral to the district level for additional discipline

## Willful Disobedience, Defiance, Disrespect, & Insubordination

Willful disobedience is defined as a failure to follow verbal instructions and/or reasonable requests during the school day or at any school activity or function made by a school employee (i.e. administration, faculty, and classified staff). Consequences outlined at the top of page 6 of this handbook may be followed.

## Verbal or Physical Abuse of School District Employee

Hitting, striking or verbally attacking any school district employee, volunteer or other student employee will result in parent and police notification and suspension the day of the incident with an additional 1-9 days of ISS/OSS. Consequences outlined at the top of page 6 of this handbook may be followed. It may also lead to recommendation for expulsion to the Board of Education.

## Displays of Affection

Inappropriate display of affection includes but is not limited to: affectionate hugging or touching (including holding hands), kissing, obscene words, obscene or inappropriate actions or gestures. Students will not engage in inappropriate physical contact. Consequences outlined at the top of page 6 of this handbook may be followed.

## Plagiarism & Cheating

Emphasis is placed on academic honesty. Preston Junior High School supports and promotes academic honesty in all endeavors, and academic integrity is part of our focus. Students need to carefully use the internet at all times and properly refer sources obtained from the internet (i.e. AI). If a student merely copies a paper from any source including electronic sources, it is a form of plagiarism, and classroom policies will be enforced. Teachers have policies regarding plagiarism and cheating, and it is the teacher’s responsibility to inform the students of their classroom policy on plagiarism and cheating. The administration will support individual teacher’s written classroom academic policy regarding plagiarism and cheating. Likewise, cheating will not be tolerated. Cheating may include but is not limited to academic dishonesty on quizzes or tests, lending of student’s schoolwork or using someone else’s work as your own, intentional incorrect scoring of papers, copying another person’s work, or copying material from a book without giving credit, forged notes, fraudulent phone calls, etc. Note: *Any* offense will affect eligibility towards the upcoming incentive activity.

## Attendance

Attendance is required by state law and crucial for student learning. Any time a student misses’ class except for school testing, counseling, and participation in extracurricular activities or field trips, it is considered an absence. Examples of possible absences include medical reasons, family vacations, attendance of another school’s functions, illnesses, truancies, etc. Being more than 10 minutes late to a class or missing more than 10 minutes during any portion of class will result in an absence. PJH students must attend 90% of any given class (Board Policy 522) in order to earn the credit in that class. Students that are absent 7 or more days in a semester class (3.5 or more absences in a quarter class) will receive “No Credit” in that class. Students who are going to be absent (3 or more days) for extended periods (e.g., bereavement, certain family circumstances, planned surgery, etc.) must have their parent/guardian(s) meet with the principal or assistant principal to make arrangements regarding class work completion in order to have the absences excused. The students are responsible for getting all class assignments **completed to the teachers’ required learning level and** turned in o their respective teachers. Absences for school

events (e.g., sports, musical performances, etc.) will not count against students for their class credits and students will have at least as long as they were gone to make up the work. Recurring absences for medical issues will be evaluated on a case-by-case basis and will require documentation from the healthcare provider.

- **Attendance Notification** - After accumulated absences at the levels listed above, a letter may be sent to the parent/guardian as a notification of the student's attendance status. You will also be alerted via text, email and phone if your student is absent.
- **Excessive Absences** - Parents, guardians and students are responsible for school attendance. In accordance with Preston City and district policy, when a student accrues more than 14 absences, a Court Petition referral may be sent on behalf of the student's best interest. Absent days may be made-up in cases of extraordinary circumstances. A written appeal by the parents/guardians may be made to the building principal.
- **School Excused Absences** - It is expected that for school excused absences (SE), students will still complete all required assignments to the expected learning level. This will include working on Canvas and with each of their teachers to make up all work and learn the material that was missed.
- **Absence for School Event** - Students who will be absent from classes for a school event/activity will be expected to check with their teachers whose class they will miss prior to leaving.
- **Absence Notification** - Parents have a legal right to take their student out of school for any reason, but do not have a legal right to violate Preston City and district mandatory attendance law. After a student absence, parents must notify the school office. Excessive absences or trancies will be referred to the juvenile court.
- **School Closure** - Tune into KACH radio (1340 AM) for notification regarding school closure. Notification will also be placed on the school and district websites, and our text/email system (Alert Solutions) will also push out notification via text, email and phone as long as your information is current in PowerSchool.

### Truancy/Sluffing

Truancy is defined as an absence without parental or guardian approval, regardless of which class period or length of time. A student is considered truant if he/she leaves school and does not have a parent sign them out. A student is also in violation if they are out of their assigned area for 10 minutes or more during the school day without permission (Board Policy 522). Trancies must be made up before school, after school, or on a Friday school day.

- Preston Jr. High has the option to hold a Friday school for students who are truant or have excessive tardies. If assigned Friday school, attendance is mandatory and will count toward the school's promotion policy.

## Section Four: School Safety

### Assault, Battery & Fighting

This district prohibits students from committing acts of violence against other students, district personnel, or other persons. Any assault or battery by a student on an employee of this district, another student, or other person, occurring on or near school grounds or at a school-sponsored event will result in the student being disciplined (Board Policy 550). School employees are allowed to touch students to break up fights or diffuse a volatile situation. Students are encouraged to seek help from the counselor or principal if there are any problems that could lead to fighting consequences. These terms are defined as:

- **Assault/Threat** – promoting, contributing to, aggressive posturing, or challenging a fight or fighting
- **Battery** - willful use of force or violence
- **Fighting** - physically hitting, shoving, pushing with motive of violence and/or injury.

\*For continued or severe behavior, students may be recommended for expulsion to the District Board of Education.

## Drugs, Alcohol, and Tobacco

The use (on school campus or at school-sponsored activities), sale, distribution (includes sale and/or providing alcohol, tobacco or drugs to another while on school campus or at school sponsored activities), or possession (drugs, alcohol, or tobacco carried by a student while on school campus or at school sponsored activities) of illegal drugs or abuse of prescription drugs, alcohol, or paraphernalia is illegal. Students under the influence of any intoxicating substance including, but not limited to, inhalants, over-the-counter medications, narcotics, dangerous drugs, controlled substances, tobacco or alcohol will be referred to an administrator for disciplinary action. Smoking and possession of tobacco by students is prohibited (Board Policy 551).

## Weapons

This district has no tolerance for students who bring weapons, explosive devices, or other objects/substances to school which present a threat to the health and safety of other students, staff members or visitors, or are a disruption to the educational process. A dangerous weapon under United States Code - Section 930 (g)(2) is defined as any weapon, devise, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of causing death or serious bodily injury. Possession of implements manufactured, used, or intended for use as weapons, or facsimiles intended to intimidate, threaten, or result in causing harm, and/or use of these objects/substances at school or at any school-sponsored activity without prior permission of school officials, will result in formal suspension procedures and expulsion procedures. Students found in possession of these items may immediately be referred to the appropriate law enforcement agency and will be suspended from school until a thorough investigation is made (Board Policy 541, 550).

### Due Process for Infraction of Weapon policy

- A. Due Process Hearing (level 3)
- B. Parent notification
- C. Referral to law enforcement.
- D. Suspension from school/referral to superintendent for further action
- E. All infractions will follow district and school policy along with state and federal law

## Gun-free Schools Act

The Gun-Free Schools Act provides that all school districts must put in place a policy requiring the expulsion from school of any student who brings a firearm to school. The expulsion is for a period of not less than one year. Receipt of federal funds under the Elementary and Secondary Education Act of 1965 (ESEA) is conditioned upon compliance with the Gun-Free Schools Act. Idaho Code § 18-3302D, added by the Idaho Legislature in 1993, provides that it is unlawful and is a misdemeanor for anyone under the age of 21 “to carry a firearm, dirk knife, bowie knife, dagger, metal knuckles or other deadly or dangerous weapons concealed on or about his person while on the property of a public or private elementary or secondary school. . .” The District Board of Trustees may expel any student who violates this section. The School District Board of Trustees may also deny attendance through the expulsion proceedings to any student that is continuously disruptive of school discipline or whose presence is detrimental to the health and safety of other students. Idaho Code § 33-205.

## Search and Seizures

School district officials have the right to search the student’s personal belongings when it is in the interest of the overall welfare of other students or is necessary to preserve, the good order and discipline of the school, and reasonable suspicion exists for such a search. Search of a student’s person or possession (backpack, purse etc.) should be limited to situations in which there is reasonable suspicion that the student is secreting evidence of an illegal act, including, but not limited to, possession of weapons, controlled substances, etc. Lockers assigned to students are the property of the school district. The student will be responsible for the proper care and use of the locker assigned for his or her use. Lockers may not be used by a student for the storage of illegal or potentially

harmful items. The school district may open and inspect lockers when there is reasonable suspicion that the lockers may contain items which may be a threat to safety and security. School administrators may seize and retain or turn over to law enforcement offices, any contraband items or evidence found in a school locker. The school retains the authority to conduct routine patrols of school parking lots and inspections of the exteriors of automobiles on school property. The interiors of vehicles on school property may be inspected whenever an authorized school official has reasonable cause to believe that illegal materials are contained inside. Such patrols and inspections may be conducted without notice, without consent, and without a search warrant (Board Policy 542).

## Gangs

All gang and gang activities, including, but not limited to, wearing, possessing, using, distributing, displaying, or selling any clothing, jewelry, emblem, badge symbol, sign, gestures, codes, influencing others in a negative way, or other things which evidence membership or insinuation of such, or affiliation in any gang is prohibited in any public school in this district and at all school functions (Board Policy 517, 549).

## Acceptable Use Policy (Electronic Devices)

### Definitions

Electronic device means a device that is used for audio, video/camera, or text communication or any other type of computer or computer-like instrument. Examples include, but are not limited to, the following: cellular phone, smart phone, iPod, smart or electronic watch, tablet, gaming system, wireless headphones (ear pods, etc.), or virtual reality device.

### Device Use

Electronic devices are only allowed before and after school. Exceptions to this policy for special circumstances, health-related reasons, current and valid IEP/504, and emergencies, can be made through contacting school administration.

Students shall be personally and solely responsible for the security of privately-owned devices brought to school. The school shall not assume responsibility for theft, loss, damage, or unauthorized use of an electronic device. If devices are loaned or borrowed and misused by non-owners, device owners are jointly responsible for the misuse or policy violation(s).

### Prohibitions

Electronic devices, active or inactive, are not to be used in the classroom nor in assemblies without the explicit permission of the supervising authority who may allow device use for a curricular purpose. During times electronic devices are allowed (before and after school), they shall not be used in a way that threatens, humiliates, harasses, or intimidates school-related individuals, including students, employees, and visitors, or violates local, state, or federal law. Additionally, any use of electronic devices that would cause invasions of reasonable expectations of student and employee privacy are prohibited. Camera or audio recording functions of electronic devices that may pose threats to the personal privacy of individuals, be used to exploit personal information, and/or compromise the integrity of educational programs are prohibited. Accordingly, the use of the audio recording or camera functions of electronic devices is strictly prohibited on school premises. Unless written permission is given from an administrator, disciplinary action will be taken.

Electronic devices may not be used during assessments unless specifically allowed by law, student IEP/504, or assessment directions.

### Confiscation

If a student violates this policy, electronic devices shall be confiscated. When an employee confiscates an electronic device under this policy, they shall take reasonable measures to label and secure the device. Confiscated electronic devices will be returned to either the student or a parent/guardian of the student. A student that breaks this policy

repeatedly will have their electronic device secured in the office for a parent to pick up after a meeting with administration and is also subject to compliance with disciplinary consequences. A student who refuses to relinquish an electronic device to an adult when asked will be referred directly to the administration and additional consequences will be considered.

#### Due Process for Infraction of Electronic Devices Policy

Warning = student is issued a warning and given an opportunity to correct their behavior

1st Offense = device is confiscated; student may pick up the device from that teacher at the end of the school day

2nd Offense = device confiscated; parent notified by confiscating teacher; parent/guardian may pick up the device from the office, citizenship grade reduced to "N"

3rd offense = device confiscated; administration and parent/guardian notified by office; parent/guardian may pick up the device from the office after a meeting with administration, detention assigned, and citizenship grade reduced to "U"

4th offense = device confiscated; administration and parent/guardian notified by office; parent/guardian may pick up the device from the office after a meeting with administration, detention assigned, citizenship grade reduced to "U," student may be placed on a behavior contract and searched daily for an electronic device by administration before school starts

Subsequent Violation of this policy can result in discipline up to and including detention, suspension, and notification of law enforcement authorities. A student who violates this policy may be prohibited from possession of both privately-owned and district-owned electronic devices at school or school-related events.

#### Theft & Vandalism

**Theft:** taking items that belong to another person or is school property.

Any student who steals, destroys, or defaces school property, or the property of another individual at a school site, copies keys or trespasses, will receive prompt and decisive discipline action, which may include, but is not limited to suspension or expulsion. If circumstances warrant, the student may be referred to the local law enforcement agency.

**Vandalism:** Willfully or intentionally causing damage, defacement, or destruction of property owned or under the lawful control of another without that person's consent.

Vandalism should be reported immediately to the office or teacher or other school personnel. The student and his/her parent or guardian will be held for restitution to the full extent of the laws for any damage to school district property or to individual property (Board Policy 548).

#### Criminal Activity at School or at a School Activity

Whenever a student is involved in any activity that violates criminal code or an Idaho statute at school or at any school function, the student will be subject to the following:

##### **First Infraction (& Subsequent Infractions)**

- A. Due Process hearing (level 2 or possible level 3)
- B. Referral to law enforcement.
- C. May be suspended for up to 5 days.
- D. Possible Referral to Superintendent for further action.
- E. Parent Notification

## False Fire Alarms & Building Threats

Sounding the building fire alarm system without cause or participating in building threats is illegal.

### Due Process for Infraction of Fire Alarm or Building Threats Policy

#### First Infraction

- A. Due Process hearing (level 2)
- B. Referral to law enforcement for violation of state fire code.
- C. Possible suspension up to 5 days.
- D. Restitution
- E. Parent notification

#### Second Infraction or explosive devices and/or weapons

- A. Due Process hearing (level 3)
- B. Referral to law enforcement for violation of state fire code.
- C. Referral to superintendent for further action
- D. Restitution
- E. Parent notification

## Evacuation Plan & Emergency Drills

Evacuation & emergency drills will be conducted on a regular basis. The alarm for evacuation of buildings will be a continuous ringing of the fire alarm. Should the bell system be inoperative, the PA system will be used. The administration will give direction when it is safe to return to the classroom.

In the event of a fire or emergency, the students and staff will:

- (1) Exit the building using the appropriate route for the classroom. Routes are posted by the door of each classroom. Students should not take books, notebooks, etc. Teachers should take attendance book.
- (2) Go directly to student's Home Room (1<sup>st</sup> hour) teacher's assigned area. Do not stop at lockers or restrooms.
- (3) Remain in the assigned area until the "all clear" signal is given. Students and staff members should then return to their classrooms. (Board Policy 514).

## Bicycles/Scooters/Skateboarding, Etc.

Bicycles may be ridden to and from school, but may not be ridden on school grounds between 7:30 a.m. and 4:00 p.m. (Once they are on campus, they must be walked). Bicycles are to be secured in the bike rack to the west of the junior high building. No loitering is allowed around the bike rack. Skateboards are to be picked up and carried once on school property and put away. Riding Skateboards on any school district property is prohibited. Rollerblades, scooters, or any other skating devices are prohibited from all school property at any time. (School Board 934)

- **First Infraction:** Confiscated and kept at the office
- **Second Infraction:** Confiscated and meeting with Administrator to pick up the board
- **Third Infraction:** Confiscated and written up for willful disobedience

## Outside Behavior at Breaks & Lunch

### **Obey lunch supervisors, stay in designated play areas, and maintain proper behavior for school.**

Specifically, do not play tackle anything, wrestle, give back or shoulder rides, or other contact sports, do not go into or go behind softball dugouts, into faculty parking area, or other places where you are not able to be observed. During winter weather, avoid potentially harmful activities like king of the hill, climbing on snow hills, sliding on ice, throwing/kicking snow, etc. If students are allowed to stay in the cafeteria during lunch,

please remain seated in designated areas, and keep noise level appropriate, as other students are still in class. If lunchroom rules are not followed, student will be asked to go outside for the remainder of the lunch break. **Consequences may include** lunch detention, ISS, OSS, parent notification and possible law enforcement notification.

### Student Rights Regarding Restroom/Locker Room Use

The goal of Preston School District is for all students to feel physically and emotionally safe while participating in any district sponsored program or activity. The use of a locker room facility or restroom is a private and personal matter and if, at any time, a student feels uncomfortable with using the prescribed facility they may request alternate arrangements and/or accommodations from the instructor/advisor or building administrator.

### Parking/Driving

Due to limited parking facilities, parents are encouraged to be mindful, respectful and courteous while parking and picking up their student(s). Due to no student parking and age of students, students of Preston Junior High are not allowed to drive and park at the junior high before, during and after school operating hours. The school retains the authority to conduct routine patrols of school parking lots and inspections of the exteriors of automobiles on school property. The interiors of vehicles on school property may be inspected whenever an authorized school official has reasonable cause to believe that illegal materials are contained inside. Such patrols and inspections may be conducted without notice, without consent, and without a search warrant (Board Policy 542).

## Section Five: School Procedures

### Accidents

Accidents are to be reported immediately to the office so that we can attend to the student and get the assistance necessary for the injury. An accident form is to be filled out and returned to the administration as soon as possible. Parents will be notified. All students are required to have on file an emergency phone number where a parent or another adult can be reached at all times.

### Advertisement, Flyers, etc.

Distribution of these items must be pre-approved by the administration.

### Assemblies

Assemblies are planned for students' educational value and entertainment. Courteous and cooperative behavior is expected. If a student is asked to leave an assembly due to poor behavior, he/she will forfeit attendance at other designated assemblies and/or incentive days during the year. Unacceptable behavior would include uncalled for clapping, booing, boisterousness, talking during a program, or a general lack of respect for assembly participants. All school policies will apply during assemblies - electronic devices are not permitted. Also, assemblies are part of the instructional day; therefore, attendance is required. Should a student become disruptive as to interfere with other students, he/she will be removed from the assembly and referred to an administrator for possible loss of the assembly, incentive days and detention. Assemblies can be changed or canceled at the discretion of the administration.

### Backpacks

Backpacks are to be used for carrying books and school supplies. They are not to be left in the halls, outside, or cafeteria. Students need to keep them in their locker. School personnel are not responsible for any lost items.

## Book Fines

A lost text- or library book requires the replacement cost to be paid by the student. Incentive activities may be forfeited, and/or yearbooks may be held, if fines are not paid.

## Check-In & Out

School starts at 8:00 am. Signing in at the office window is required for all students who enter the school after the tardy bell rings at 8:00 a.m. Any student who leaves the school grounds between 8:00 a.m. and 3:45 p.m. must be checked out at the office by a parent or have a parent permission note to leave to give to the secretaries, or a phone call must be made to the office by the parent. Check-out should be with the teacher's knowledge if the student is checking out during a class period. Students may be excused during the school day for family emergencies, medical appointments or sickness. Parents may only check out their student from school (parents may not check out a student of which they are not the legal guardian without written consent and a phone call to the office).

## Classroom Guidelines

Each classroom teacher will conduct an orientation relative to their specific classroom rules, expectations, and the student handbook. General guidelines are as follows:

- Students are expected to be in their assigned classroom and IN THEIR SEATS ready for class when the tardy bell rings.
- Laptop, Textbook, pencil or pen, and a notebook are expected each class unless otherwise instructed.
- Assignments, projects, and other written work are to be handed in on the due date so the teacher can check for understanding, provide feedback, and return the work to the student to revise and re-turn-in. This process will be followed until the student can demonstrate proficient understanding.
- Student and teachers need to work together to decide on a time for makeup work and makeup tests
- At the end of the hour the teacher will dismiss the class, not the bell.
- Students are to take responsibility for keeping their desktops clean.
- Students will not be allowed to leave the classroom unless an emergency exists. Students in the hall during class time must use a hallway pass.
- Student may be issued a textbook which should be covered. Lost or damaged books will have to be replaced by the student.
- Candy, food, and drink are not allowed in the classroom, halls, or Labs.

## Closed Campus

Students are not to leave campus after arriving on the bus in the morning or before boarding the bus in the afternoon. This includes going to Ransoms, Bomgaars, and The Polar Bear. Closed campus also means that students are not to leave the school grounds during the school day without a note from parents and clearance from the office. Students are not to go home for lunch unless they are cleared by their parent and administration and there is sufficient time to return to school without being tardy to class. A note from parents excusing their student to go to Ransoms or uptown to eat or for errands will not be honored. If a parent wants to pick up their child for lunch, it is allowed, but the parent must sign the student in and out at the office. Students entering or leaving the school during the school day are to sign in/out at the office or they will be marked truant.

**Consequences:** possible parent notification, possible truancy, lunch detention, ISS/OSS.

## Computers & Technology Acceptable Use

Each student is required to sign a Technology Use and Internet Safety Policy before access to computers in the school. All students will be required to participate in a Digital Citizenship course. Users of the technology system who are found to be in violation of the Technology Use and Internet Safety Policy which may include,

but are not limited to, email, inappropriate web sites, vandalism, chat rooms, using someone else's account and password, or accessing a teacher's computer, will be referred to school district administration and/or law enforcement for disciplinary action. Student's access to, and use of, the school's technology system may be suspended (Board Policy 689). Student assigned computers are not allowed to go home with students at the end of the day. If a student needs to take a computer home, one may be checked out from the check-out lab and returned the following day.

## Dances

Preston Junior High may have dances throughout the school year. These are a privilege and can be canceled at any time. Only Preston Junior High students are allowed to participate at PJH dances. No inappropriate behavior will be allowed such as roughhousing, mashing, slam dancing or other forms deemed inappropriate by school personnel, perceivably dangerous stunting, or any other behavior that endangers the safety of any student or adult. Misbehavior in the regular school setting may result in ineligibility for dances and referral to administration for applicable consequences. The school dress code remains in force at these activities.

## Discipline Policy

Students are responsible along with the administration, faculty, and staff for maintaining a school environment in which educational programs can flourish and extracurricular programs can be conducted for the benefit of all participants. The teacher-student relationship is the center of all educational activity. It is at this level that most discipline problems should be resolved. Teachers with their professional training and experience provide an atmosphere of mutual respect in which students learn and grow. Administration and counselor may provide additional resources for consultation and information. Students who do not respond to the best efforts of staff members are to be referred to the school administration. The faculty and staff of Preston Junior High School expect full cooperation from all students and will act fairly, quickly, and decisively in dealing with those students who disrupt the educational process. The staff of Preston Junior High School will help you achieve success at school. We will help you solve problems and protect your right to learn. The following policy has been established to help all students achieve self-discipline:

- Classroom rules are posted, explained to students, and are reviewed frequently.
- If a student breaks one or more rules:
  - A staff intervention is always used.
  - Appropriate classroom consequences are applied.
  - Parent or guardian contact is made for repeated and/or serious infractions.
  - A school counselor may be involved with behavior modification or discussion
  - The student may be referred to the Principal/Assistant Principal.
  - The student may be assigned In-school or out of school suspension.
  - Students may be referred to Law Enforcement.
  - Students may be placed on a Behavior contract.

## Field Trips

Students who attend any field trip must return permission slips for the field trip to their teacher, signed by a parent/guardian before they will be allowed to participate. Alternate lesson plans must be available for those students not participating in the field trip (Board Policy 576).

- "Field trips" are for the purpose of enhancing student education beyond what can be provided in the classroom setting.
- "Incentive activities" are not considered field trips but are still an important part of enhancing student behavior, which in turn, positivity impacts student learning. Parents/guardians will be given a minimum of 48 hours notice when there will be an incentive activity. Permission slips will be sent home to inform

parents/guardians of the incentive, sign and return to the school. Parents/guardians can still opt their students out of incentive activities.

- Various activities, such as assemblies, school visits, plays, etc., happen throughout the year where Jr. High students visit another school campus, i.e. the high school, or elementary school. This is still considered to be “on campus” as they are on school district property. The Jr. High will notify parents/guardians at minimum, the day before the activity.

## Standard Based Grading

At Preston Jr. High student learning is at the center and the focus of all we do. At each grade level, and throughout the year, there are content or “essential” standards and learning targets student must know to progress in their understanding and achievement. The faculty is dedicated and determined to ensure student learning and help each student grow. Because of this focus on learning academic achievement and academic and social behavior has been separated, and each will be reported to parents/guardians for their student(s). The purpose of a “grade” is to communicate a student’s level of learning, as measured by the teacher for each content standard.

Each department, and grade-level within each department, at the Jr High has narrowed their curriculum down to the essential content standards and learning targets that every student must learn to building their foundation of knowledge and be successful at the next level, or grade. Rubrics, which outline exact skills, and the learning objectives students must know have been created by departments and grade-level collaborative teams. Traditional “grades” have changed into descriptive learning marks to show where students are in their progress of learning those objectives and developing those skills outlined in the rubrics.

We place great emphasis on trying your hardest the first time, and then on supporting students from there. To that end, it’s important that students give their work real effort, so teachers know what they understand, have learned, and how to best help improve. A few important distinctions: A **due date** is the date when a teacher expects work to be completed and collected so that they can begin assessing that work for student learning, provide feedback, and allow the student to rework and enhance their learning. A **deadline** is the last day that work can be completed, reworked, or improved for that term to allow the teacher time to finalize descriptive learning marks.

Teachers will assign **due dates** for each assignment or assessment to communicate when work should be completed. The purpose of a learning mark is to reflect on what has been learned, thus there is no penalty to the academic grade for work turned in after the due date or on a subsequent attempt, although the teacher may require additional work prior to allowing another attempt. However, citizenship grades in each class will communicate a student’s consistency in turning work in on time and will contribute to an overall citizenship grade for the class. The **deadline** for work to be submitted for all classes is one week prior to the end of each quarter. Grades will not drop the last week of any given term. Any work done that week will either help their grade or go on the following term’s grades.

When absent, it is a student’s responsibility to work with their teachers to come up with a plan to learn what was missed and demonstrate that learning through missed work. When an assessment of learning does not show proficiency, a teacher may require additional work to be completed prior to a student attempting that assessment again.

Parents are encouraged to contact the teachers if they have questions on learning marks and/or behavior. Teachers are encouraged to make every effort to contact parents when concerns with a student’s academic performance and learning marks occur. Whenever students are considering extra-curricular activities, it is advisable that parents become closely involved with monitoring their student’s educational program. Students have full responsibility for their behavior and academic progress.

Descriptive Performance level learning marks are as follows:

<b>Distinguished</b>	The student is proficient and demonstrates a deeper level of leaning or an advanced application and transfer of concepts, skills, and/or processes of the standard.
<b>Proficient</b>	The student demonstrates consistent understanding of concepts, skills, and/or processes of the standard.
<b>Approaching</b>	The student demonstrates partial understanding of concepts, skills, and/or processes of the standard but still has errors or gaps.
<b>Basic</b>	The student demonstrates minimal understanding of concepts, skills, and/or processes of the standard and requires support to complete tasks.
<b>No Evidence</b>	The student has not submitted work or sufficient evidence that allows for evaluation of learning.

\*Not learned   \*Surface   \*Deep   \*Transfer

### Citizenship

The purpose of citizenship grades are to communicate a student’s social and academic behavioral skills as a citizen of our school community that are not reflected in the traditional academic grade. Citizenship grades may be used to determine student participation in assemblies, dances, and school incentives. The following rubric outlines the core skills make up the citizenship grade:

<b>Preston Jr. High Citizenship</b>					
<b>Academic Behaviors Work Skills and Habits</b>	<b>Rating</b>	<b>(H) Honorable</b>	<b>(S) Satisfactory</b>	<b>(N) Needs Improvement</b>	<b>(U) Unsatisfactory</b>
	<b>How it's Scored</b>	<b>All of these statements apply</b>	<b>All of these statements apply</b>	<b>ANY of these statements apply</b>	<b>ANY of these statements apply</b>
	<b>On time work completion</b>	I consistently turn in work on time and give my best effort	I consistently turn in work on time	I usually turn in my work on time	I rarely turn in work on time
	<b>Academic Integrity</b>	My work is always my own work, and is my best work	My work is always my own work	There are instances of cheating on assignments	There are instances of cheating on assessments
<b>Readiness to Learn</b>	I always come prepared to class and help others come prepared or get prepared	I am always prepared with necessary materials, distractions put away, and laptop charged	I occasionally come to class unprepared with necessary materials, distractions put away, and laptop charged	I regular come to class unprepared with necessary materials, distractions put away, and a laptop charged	
<b>Social Behaviors Human Interactions</b>	<b>Rating</b>	<b>(H) Honorable</b>	<b>(S) Satisfactory</b>	<b>(N) Needs Improvement</b>	<b>(U) Unsatisfactory</b>
	<b>How it's Scored</b>	<b>All of these statements apply</b>	<b>All of these statements apply</b>	<b>ANY of these statements apply</b>	<b>ANY of these statements apply</b>
	<b>Respect of Adults</b>	I follow all rules and go out of my way to be helpful and kind to adults	I consistently follow classroom rules and directions from adults	I argue about classroom rules and directions from adults	I refuse to follow classroom rules and directions from adults
	<b>Respect of Peers</b>	I am proactively inclusive of peers from all social groups	I am consistently polite, kind, and supportive of other students	I am occasionally critical of other students, exclude them, or otherwise negatively affect them	I am consistently unkind, have inappropriately touched another student, or participated in bullying
<b>General School Behavior (dress code, language, etc.)</b>	I actively participate in spreading positive, kind behavior, follow the student handbook and classroom rules, and help others do the same	I always follow the student handbook and classroom rules	There are instances where I do not follow student handbook and classroom rules	I regular break student handbook and classroom rules	

Academic and social behavior play a big role in student learning, for the individual student as well as other students affected by the behavior of peers. PJH will have many incentives and activities though each semester and year. Participation in those incentive and activities will be based on citizenship scores. Some activities will be put on the calendar and announced, and some will be at random to catch students doing good things. Students who do not have good citizenship scores will be placed in a study hall setting where they can work on classroom assignments.

Each student will start each semester with an S (satisfactory) in each class. This will change according to their academic and social behaviors, both of which have a direct correlation to how well a student will learn in the classroom setting. Citizenship grades will be updated on a minimum interval of two weeks, or more frequently if needed. Parents and students will be notified by their teacher if/when their citizenship grade has changed. If students receive an N or a U, teachers will explain exactly why the grade was changed. There is no “death bed repentance” for citizenship grades. If a citizenship grade changes the day of an incentive or activity to exclude a student, that will be immediately reported to the student’s parents/guardians. Administration reserves the right to override citizenship grades and decide on participation in incentive activities.

### Hall Passes

All students, when out of class during class time, need a hall pass which will be provided by the teacher. **Students need hall passes even when called to the office or to the counselor’s office.**

### Immunizations

Idaho Department of Health and Welfare has specific requirements for incoming 7th graders. In addition to the school entry requirements, a student must receive the following immunizations prior to admission into 7th grade:

- One dose of Tdap booster
- One dose of Meningococcal

Please make arrangements for your child to receive these immunizations if your child is within this age group. For more information on the changes to Idaho’s school immunization requirements, please visit the DHW immunization website at <http://www.immunizeidahoschools.com>.

### Incentive Activities

PJH will hold frequent incentive activities throughout the year to promote good behavior and reward those who are learning and contributing to a positive school and classroom environment. The intent of incentive activities is to put in place rewards for those students who choose to excel in academics, attendance, and citizenship standards. Students will be notified of the specific requirements for each activity. Specific requirements for each activity will be determined by administration and communicated to school faculty and student body. If an eligible student decides not to participate in the activity, they are still required to attend classes during that school day since it is counted as a regular day of school. Students not eligible will be assigned an alternate location. Even after students have qualified for an incentive, the privilege can be revoked by administration due to inappropriate behavior.

## Insurance

Insurance is an individual concern and is not carried or sponsored by the school district. Information regarding purchasing insurance for your child will be shared at registration and available at the office. Students involved in athletics must have insurance coverage.

## Lockers

Lockers will be assigned at registration time. Combinations should be kept confidential at all times since combinations cannot be changed during the school year. Lockers should be kept locked at all times and valuables should be kept with the student or left home. The school is not responsible for any loss or destruction of personal property.

All students are responsible for the lockers assigned to them. Jammed lockers must be reported to the school office or custodian. Unnecessary damage, vandalism, etc., as well as writing on the lockers are the responsibility of the student and he/she will be financially responsible. Magnets can be used to display acceptable images inside the lockers. The outside of lockers can only be decorated on special occasions designated by the administration, following fire codes, and no decoration can be permanent.

During the last week of school, students should clean their lockers and take all personal items home. Students will be asked to clean their locker if it is dirty. The school maintains control and right of inspection of lockers.

Students are not to change lockers once they are assigned. Students who move to another locker without permission may lose their locker use privileges.

Students will also receive a P.E. locker while registered for Physical Education classes. P.E. Lockers must be cleaned out at the end of the class block.

## Lost and Found

Lost and found items will be kept in the office and designated location. Unclaimed items will be discarded at the end of each quarter/semester. Please keep your possessions, coats, etc. in your locker. Do not leave them in a teacher's room or lying by your locker.

## Lunch, Food & Drink

Lunch is directed by the district and may change at any time. Lunches are paid for in the cafeteria. The office does not handle lunch money. A plus balance must be kept in the account. Lunches can be paid for daily during lunch if change is not required. Prices can change at any time. Students are not allowed to charge meals. Inappropriate behavior in the lunchroom will not be tolerated and violators will be referred to the office and may lose lunchroom privileges as well as help clean up. Students are to clean up after themselves and all food and drinks are to remain in designated eating areas. Food and drinks are not to be taken outside the cafeteria. Drinks of any type are not to be taken on the carpeted areas of the school or stored in lockers and will be confiscated. In addition, students will be responsible for cleaning up any mess caused by food or drink brought by them outside the cafeteria. Students found stealing lunches from others will lose the privilege of eating in the lunchroom, and parents and law enforcement may be notified. Restitution will be expected. Any drinks outside the cafeteria need to have a lid on the container.

## Media Center (Library)

The library will be open 8:00 a.m. until 4:30 P.M. Students are encouraged to use the library as much as possible. From time to time, it may be desirable for a student to visit the library during class time to do research. In such cases, the student should first get permission from the teacher and then, upon entering the library, inform personnel about his/her particular needs. Most books can be checked out for two weeks. Books become the responsibility of the student and the student will be assessed for any damage or loss. Overdue books will be

charged 5 cents per day and report cards will be held if fines have not been paid and possible loss of incentive activities. Because of limited supervision, the media center will not be open for student use during lunch time.

## Medication & Illness

### Medication Administration Guidelines (Policy 561)

Students who require medication during the school day must coordinate with their doctor and the school nurse. A doctor's authorization form is available from the office and must be signed by the doctor, parents, and school nurse. A new authorization form is required at the beginning of each school year.

Parents must bring prescription medications to the school office in their original container, clearly labeled with the child's name and dosage instructions. A completed medication administration form must also be provided.

For safety reasons, **please do not send any medication to school with your child.**

Students who require inhalers, emergency epinephrine pens, diabetic medications, or supplies must have an emergency action plan. These plans are available from the district nurse and require signatures from the doctor, parent, and district nurse.

If a student needs assistance with over-the-counter medications, a medication administration form must be completed and signed by the parent and district nurse, including all necessary details.

Office staff responsible for administering medications will receive proper medication administration training. Our priority is to ensure safe, competent, accurate, and careful medication administration for all students.

### Illness

If a student becomes ill during the school day, they are to call a parent, be signed out by a parent and go home. Students with health concerns of which the school needs to be aware should meet with their parents and administration to develop a written health care plan that will be kept on file at the school. Even though students have medical notes from doctor visits, it is still counted as an absence.

## Schedule Changes

Typically, schedule changes will be made only when a student has been placed in the wrong class. Changes will not be made to adjust lunch periods and only in extreme cases will changes be allowed after school begins. If a student is having an academic problem in a class, parents should request a parent/teacher conference in an effort to share input in their child's academic program or receive assistance with their student. Requests for parent conferences may be made anytime during the school year. If there are continuing problems in a particular class, a parent conference with the student, teacher, and an administrator will be held to consider resolution. Administration will make the final decision on the request.

## School Counseling and Psychology Services

Preston Junior High School provides school counseling and psychology services available to all students. School counseling services include individual and small group skills training (for issues, such as anxiety, depression, problem solving, grief, stress, etc.), crisis intervention, suicide intervention, career guidance, and academic assistance. Psychology services entail primarily assessments to determine placement and eligibility for resource, special education, and other interventions available in the school. The purpose of counseling and psychology services at PJHS are to help students improve their emotional, social, behavioral, and intellectual well-being in the school environment. Similar to academic achievement, it is expected that parents/guardians

will collaborate with the school counselor in a team approach to assist their students. If the team determines that the student's issues exceed the severity of issues that can be addressed at school, the school counselor will assist the parents/guardians in locating appropriate community resources.

While counseling and psychology services at PJHS are free to students, paying fees for community services are the sole responsibility of the parents/guardians. Interactions between students, parents/guardians, and the school counselor are protected by confidentiality. Personal information revealed during these interactions will not be shared by the school counselor without the parents/guardians' and student's permission unless there is a threat to the safety of the student.

### Student Records and Confidentiality

School staff, students, and parents/legal guardians have access to student records upon request and proper identification. All student records are confidential and safely secured. The school record's secretary will record, up-date, maintain and store records and transcripts (Board Policy 680.5).

### School Telephones

Students have access to a student phone in the office window that may only be used before/after school and during lunch. The office phone is not to be used by students during passing time. Students and parents are encouraged to make plans before the student leaves for school so that students can concentrate on class work rather than worrying about receiving forgotten items or where to go after school. Additionally, we encourage students to make a responsible effort to bring items such as PE clothes, lunch money, homework/projects, etc. so that their day will be free from the anxiety of not being prepared. Teachers' classroom phones are to be used only with teacher permission. Instructional time will not be interrupted for phone calls. Students will not be called out of their instructional program or given messages unless it is an emergency.

If you need to speak directly with a teacher, call the main office. Teachers are available during their prep hour or before and after school.

### Student ID Cards

Students ID cards can be purchased in the office for \$5.00. If ID cards are lost, the cost is still \$5.00 for a replacement. Student ID cards get students into various school district activities at a discounted rate.

### Suicide Intervention

If you or someone you know is struggling with thoughts of suicide, there is help available. Twenty-one Preston School District personnel are certified in ASIST (Applied Suicide Intervention Skills Training). ASIST is an evidenced-based program developed in 1983 to provide caregivers effective skills to intervene with a person at risk of suicide. ASIST-trained personnel also know how to link the person at risk with long-term resources in the local community and region. Any students and patrons of Preston School District with concerns for themselves and/or others about suicide are encouraged to make contact with an employee of the school district.

### Visitors

Parents are an integral part of their child's education. Parents and visitors are always welcome to the school but must report to the office in an effort to ensure student safety. Students are not to bring cousins, friends, brothers, sisters, etc. to school who are not enrolled. Special considerations are given if guest is participating in an assembly, presentation or other event and is given prior administration approval.

### Yearbook

Preston Junior High School publishes a yearbook every year. Students may order a yearbook at the office beginning in August. Students are to pay for their yearbook by the designated ordering day to assure that they

will have a yearbook reserved. Yearbook availability will be based on the number ordered. Yearbooks are distributed the last day of school.

## Section Six: School Services and School Closure

### Bus Transportation

- Riding the bus is a privilege. Disorderly behavior will result in withdrawal of bus privileges. The driver is in charge and must have full cooperation from all students. Repeated failure to observe rules will result in a referral to Administration over transportation and possible loss of bus use.
- Students should be off the pavement as the bus approaches.
- Students should enter the bus in an orderly manner and be seated. They should not be standing while the bus is in motion.
- Riders should not place objects or body parts out the windows of the bus.
- No horseplay or harassment of students or the driver should take place. Students shall be courteous to driver and fellow passengers.
- Eating and drinking on the bus are not allowed.
- Littering and vandalism are not allowed.
- The emergency door or window shall be opened only in cases of emergency. Operating emergency exits at any other time will result in automatic bus suspension.
- For everyone's safety, no item shall be carried on the bus that could create a hazard to any passenger.
- Students who refuse to promptly obey the directions of the driver or refuse to obey regulations may forfeit their privilege to ride the bus.
- Only regularly scheduled bus students are to ride the buses.
- The buses will wait eight (8) minutes after school is dismissed before they leave at 3:53. Bus students are to go immediately to the buses as soon as they are dismissed from school in the afternoon.
- Junior High students are to board the bus at the Junior High School.
- The Junior High School campus is a closed campus. Students are not to leave campus before boarding the bus in the afternoon or after arriving on the bus in the morning including going to Ransoms.
- Bus rules and regulations apply to all students who are being transported for any school sponsored activity.

**SEVERE CLAUSE:** In the case of disorderly conduct, assault, arson, or other endangering behavior, the driver may stop and call the parents for them to meet the bus and take the student home. If they are unavailable or unwilling to come, the local police will be called to take the student off the bus. In the event there is a problem that threatens the immediate safety of students on the bus, the individual student involved will be removed and/or suspended from the bus and district administration will be contacted.

### Cafeteria

Preston Junior High School offers excellent lunch selections in the cafeteria. We encourage all students to eat lunch at school. Breakfast is also served in the cafeteria before school. Please keep in mind the following:

- Deposit all lunch litter in wastebaskets
- Return all trays and utensils to the dish-washing area.
- Leave the table and floor around your place in clean condition for others.
- Respect the rights of others and do not crowd in line.

Student breakfast - \$2.95

Student reduced breakfast - \$0.30

Student lunch - \$3.60

Student reduced lunch - \$0.40  
Adult breakfast - \$3.95  
Adult lunch - \$5.10

## FERPA

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students." Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

Parents or eligible students have the right to request that a school correct any records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31): School officials with legitimate educational interest; Other schools to which a student is transferring; Specified officials for audit or evaluation purposes; Appropriate parties in connection with financial aid to a student; Organizations conducting certain studies for or on behalf of the school; Accrediting organizations; To comply with a judicial order or lawfully issued subpoena; Appropriate officials in cases of health and safety emergencies; and State and local authorities, within a juvenile justice system, pursuant to specific State law. Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

## Guidance Counseling

The purpose of the guidance services is to help students in their educational, professional technical, social and personal development. The counselors are available to students and parents from 7:30 a.m. to 4:30 p.m. The counselors are willing to meet with students and parents when necessary. They may assist students:

- In recommending materials that the student may use to improve study habits.
- In planning his/her school program.
- In making realistic curriculum selections and suitable plans for the future.
- In offering aid in solving personal and school-related problems.

## **Preston School District #201 Board of Trustees and Administration**

Jones, Chris  
Keller, Dax  
Lyons, Geniel  
Moser, Launa  
Yardley, Susan

Lance Harrison, **Superintendent**  
Lori Heusser, **District Admin Assistant**  
Shelby McKenna, **Business Manager**  
Tamara Harris, **Human Relations Manager**

### **Special Education Directors**

Brady Garner

### **Title IX Representative**

Shannon Page - Coordinator, State and Northwest Accreditation slpage@sde.idaho.gov (208) 332-6942

### Parent Contact

Teachers and administrators may notify parents of a student's attendance, tardies, classroom performance, and discipline concerns. Parent notification may include letters, telephone calls, PowerSchool, email, and parent conferences, and the school ALERT solutions. Parents are welcome to contact teachers, counselors, and administrators to discuss student progress or concerns.

### School Closure/Late Start

Preston school district may choose to cancel for the whole day or delay the start of school by two hours in case of bad weather or other emergencies.

The district will send a notification of a late start or school cancellation through PowerSchool alerts to all individuals who signed up to receive text messages or emails through the school's mass notification system.

If you are unsure of whether a storm has warranted full-day closure, a late start delay, or no change to the schedule, please check the homepage of the district website and Facebook page, where notice will be placed in a prominent place. You can also listen to **KACH** (AM 1340 / 105.5 FM) or **KVNU Radio** (610 AM / 102.1 FM), or **Kix96** (96.7 FM) for updated information regarding the status of the school day. If a notice has not been posted by 6:00 am, schools and bus routes will likely operate on the standard schedule.

In the event of a late start here at Preston Jr. High, the school day will start at 10:00 am and end at the regular 3:45 pm. The time for each class period will be adjusted accordingly. Breakfast will not be served, but lunch will be served according to the adjusted class period schedule.

Remote learning: Preston School District may decide to go to a remote learning option for various reasons. Remote learning will include working on Canvas and with each of their teachers to make up all work and learn the material that was missed. It is expected that for each school excused absence, students will work for a minimum of four (4) hours outside of the regular school day.

### Self-Disclosure

Students who are seeking help and/or assistance for drug or alcohol use may refer themselves to a counselor without fear of discipline measures. If the student continues to use any illegal drugs and is in possession or under the influence at school or at school activities, the student will be referred for discipline measures.

### Wellness Policy

In compliance with the federal law, Preston School District #201 has completed a staff guide for wellness practices and healthy life-style choices (School Board Policy #359). It is the goal of the district that students and staff members shall possess the knowledge and skills necessary to make nutritious food choices and healthy

life-style choices. In addition, all school staffs are encouraged to model healthy behavior as a valuable part of daily life. School leaders shall prepare, adopt, and implement a comprehensive plan to encourage healthy life-styles and activities that include:

- A food service program that employees well-prepared staff who efficiently serve appealing choices of nutritious foods daily;
- Pleasant eating areas for students and staff with adequate time for unhurried eating;
- An overall school environment that encourages staff and students to make healthy choices;
- Courses that model and promote healthy life-styles;
- Opportunities and encouragement for staff to model healthy eating habits;
- Strategies to involve family members and community in program development and implementation.

## Section Seven: School Activities

### Eligibility and Participation in Extracurricular Activities (including band, choir, orchestra, plays, etc)

Preston Jr. High Student Government Officers have a significant responsibility to commit to the highest standards of excellence in representing the students, faculty, and administration of PJH. Officers are expected to attend many activities, and support faculty, students, and administration when called upon. Officer duties should be a priority during the officers' tenure. Officers must maintain a minimum GPA of 3.0 and must not receive any N's or U's.

#### Athletics Eligibility

- No N's or U's on citizenship
- Students must attend school the day of the event
- No academic learning marks of "No Evidence, or Basic"
- Administrators will check eligibility and inform students regarding student eligibility status the day before an event. (Students take responsibility of their own learning and should be aware of their learning marks at all times.)
- Students must be considered eligible prior to the day of the event. Students have the responsibility to check with their teachers and coaches to determine if eligibility is met.
- All students are eligible the first week of any new grading period
- If convicted of a crime by local officials, suspension and ineligibility will result
- Based upon the coach's approval, an ineligible student may be allowed to try out for a team and practice with the team if she/he makes the team. The ineligible student will not be allowed to participate, travel, or sit on the bench with the team until eligibility is achieved
- Coaches have the right to add additional rules and requirements for their sport with the administration's approval and followed by written student notification
- A physical examination, proof of insurance coverage, a concussion acknowledgement form, are required before participation is permitted
- A \$50 fee is assessed for each sport and must be paid to the office prior to the student traveling or participating in competitions

#### Other Activities – band, choir, orchestra, plays, etc.

- Students will be required to participate in concerts and performances as outlined by the teacher's syllabus
- Students who do not meet the above outlined requirements for participation and eligibility may not travel on field trips, competitions, etc. that are held off school district campus.

### National Junior Honor Society

NJHS is an organization that encourages scholarship, citizenship, and service. Any full-time student may qualify if he/she meets the following requirements:

- Must be in the 8th grade.
- Membership will be by invitation at the beginning of the school year.
- Must have all 1st Learning marks of "Proficient" or higher

- No major discipline problems or Unsatisfactory or Needs Improvement in Citizenship Marks in any class.

\*Pay a \$10 membership fee upon nomination.

## Office Resources

The office staff is at school to assist you and your parents in anything that you need. The office welcomes any student who would like to sign in and out of school, pay fees, give attendance notes, etc. Office hours are from 7:30 a.m. to 4:30 p.m. Monday through Thursday.

## PJH Clubs & Activities

- Athletics
- National Junior Honors Society
- Student Government
- Yearbook

## School Fees

Fees are due as students receive their schedule. Fees are as follow:

\$20	Activity Fee (Assemblies, dances, field trips, etc.)
\$10	Art
\$50	Athletics (Volleyball and Wrestling)
\$15	Creative Crafts
\$15	Laptop Protection – <b>Optional</b>
\$8	P.E. Lock – <b>Optional</b> - Jr. High always has the combo for student help
\$5	P.E. Bowling
\$15	Teen Success
\$5	Spanish Culture
\$5	Student ID card – <b>Optional</b> – gets students into various district games at a discount
\$27	Yearbook – <b>Optional</b>

## PRIDE (Home Room/Advisory)

We set out to find ways to help students in areas that are not formally part of any other class – things like character education, career and college planning, having an adult advocate and strong support system, and having someone checking in on your grades every month. PRIDE Time will be held during the last couple minutes of 1<sup>st</sup> hour. Student home rooms will be their first hour classes. Preston Jr. High is implementing Schoolwide Positive Behavioral Interventions and Supports (SWPBIS). As a district we will be focusing on the following characteristics to improve our school culture and community environment:

<b>Prepared</b>	properly expectant, organized, or equipped; ready
<b>Respectful</b>	to show regard or consideration for
<b>Integrity</b>	adherence to moral and ethical principles; soundness of moral character, honesty
<b>Determined</b>	decided; settled; resolved
<b>Engaged</b>	involved

Each student will stay with their PRIDE all semester, and we'll use this time to organize other things like seating at assemblies, grouping during fire drills and evacuations, etc. One of the main goals of creating PRIDE Time was to ensure that every student has a trusted adult in the building who can advocate for them and be a point of contact should the student ever need help or support.

Preston Jr. High School's Title I program, and assistance is offered to all students. Title I services help students be successful in school and demonstrate proficient or advanced levels of achievement. PJH recognizes that for students to demonstrate academic success, the school needs to advocate for the involvement of parents and families in their children's education. PJH desires to foster relationships between home, school, and the community which will enhance the education of students. Jointly we will review and update a parent involvement policy and parent compact, which outlines how the school staff, parents, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve high standards. The compact will provide a space for all parties to sign and date the document. Parents are invited to attend the annual Title I meeting held in the early fall to learn more about the program and services as well as share suggestions to make the school a better place. Other formal school meetings, such as a PJH PTA will be held in which parents can contribute ideas to make the school a better place. Look on Facebook and search for Preston Jr. High in Preston or go to the Facebook site (<https://www.facebook.com/prestonjuniorhigh>) or go to the PJH website at ([www.prestonidahoschools.org](http://www.prestonidahoschools.org)) for dates and times of those meetings that will help build dynamic home school partnerships. Parents are also welcomed to contact school administration at any time to offer suggestions and insights. We believe that family involvement fosters positive attitudes, promotes good behavior, and encourages student achievement. As a result of this partnership, we feel the educational success of our students will be increased. Additionally, parents of a student attending a school receiving federal program funds may request the professional qualifications (college major, degree and license) of their child's classroom teacher. If that information is desired, parents should contact the school office to obtain it.

### SCHOOL – PARENT – STUDENT COMPACT

The school understands the importance of the school experience to every student and their role as educators and models. Therefore, the school agrees to carry out the following responsibilities to the best of their ability:

- Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served to meet the school's challenging academic standards.
- Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum:
  - Parent-teacher conferences, bi-annually, during which this compact shall be discussed as the compact relates to the individual child's achievement.
  - Frequent reports to parents on their children's progress.
- Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities.
- Ensuring regular two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand.
- Treat each child with dignity and respect.
- Strive to address the individual needs of the student.
- Acknowledge that parents are vital to the success of child and school.
- Provide a safe, positive and healthy learning environment.
- Assure every student access to quality learning experiences.
- Assure that the school staff communicates clear expectations for performance to both students and parents.

The parent understands that participation in his/her student's education will help his/her achievement and attitude. Therefore, the parent will continue to carry out the following responsibilities to the best of his/her ability:

- Supporting their child's learning.
- Participating, as appropriate, in decisions relating to the education of their child.

## Preston Jr High TITLE IX Statement

Title IX states, “No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.” Preston School District prohibits discrimination based on sex, including discrimination in the form of sexual harassment and discrimination based on sexual orientation or gender identity, against any individual participating in any education program or activity of the district. This prohibition on discrimination applies to students, employees, and applicants for employment. Reports of sex discrimination or sexual harassment should be made to the Title IX Coordinator or the Superintendent for the investigation and resolution of such complaints. Brady Garner, Assistant Superintendent, is the Preston School District #201 Coordinator for Title IX Educational Amendment of 1972.

Inquiries regarding compliance with this nondiscriminatory policy may be directed to:

Dr. Brady Garner, Title IX Coordinator  
525 South 4th East Preston, Idaho 83263  
208-852-2233  
[brady.garner@psd201.org](mailto:brady.garner@psd201.org)

Gary Thomas, Superintendent  
105 East 2nd South Preston, Idaho 83263  
208-852-0283  
[gary.thomas@psd201.org](mailto:gary.thomas@psd201.org)

Dir. of Office for Civil Rights Department of Education Washington, D.C

## FEDERAL MCKINNEY-VENTO HOMELESS ASSISTANCE ACT

Children who lack fixed, regular, and adequate housing have certain educational rights. Visit with the elementary principal or contact the Preston School District Homeless Education Liaison at 208-852-0283 to find out more.

## Closing Statement

The policies and procedures contained in this handbook are the results of a concerted effort on the part of parents, staff and the administration. This information has been carefully prepared so that it will be of value in helping students adjust to our school and to become an integral part of the school. The ultimate purpose of education is to help each student become an effective citizen in a democracy. The development and acceptance of the responsibilities and obligations of good citizenship will assist students as they participate in the world of tomorrow.

We encourage students to participate in activities offered at Preston Junior High School, thus broadening their experiences in preparation for high school. Their success will be directly proportional to their commitments and efforts. It is the policy of the Preston School District not to discriminate in any educational programs or activities or in employment practices. Federal Law prohibits discrimination on the basis of race, color, religion, sex, national origin, age or handicap in any educational programs or activities receiving federal financial assistance (Title VI and VII of the Civil Rights Act of 1964; Title IX of the Educational Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973).

Inquiries regarding compliance with this nondiscriminatory policy must be directed to Lance Harrison, Superintendent, 115 East 2nd South, Preston, Idaho 83263, (208) 852-0283, or to the Director of Office of Civil Rights, Department of Education, Washington, D.C.

**Students and Parents- Please review the contents contained in the student handbook. It is located on the PJH school website for your convenience. Thanks for your support in making our school a better place.**

## PJH Student Handbook Changes '25-'26

Page #	Changes made
4	Mission and Vision Statements updated
10	Tardy Policy: use of built in half days for tardy make up
10	Skill Building Room: 4 referrals per month to 4 per semester
10	Removal from Class: changed receive failing grade to incomplete
11	Plagiarism and Cheating: Added (i.e. AI) to the end of “properly refer sources obtained from the internet.”
11	Attendance: One week to make up work from absences changed to “all class assignments <b>completed to the teachers’ required learning level</b> ”
12	Attendance: Removed “students will participate in remote learning (RL) on the day they are absent.”
12	Truancy/Sluffing: Added “for 10 minutes or more” to “out of their assigned area...during the school day”
12	Assault, Battery, and Fighting: added aggressive posturing to definition of assault/threat
16	False Fire Alarms and Building Threats: Added “or explosive devices and/or weapons” to the Second Infraction Due process procedure
16	Removed Explosive Devices description and due process procedure
18	1Classroom Guidelines: Added “so the teacher can check for understanding, provide feedback, and return the work to the student to revise and re-turn-in. This process will be followed until the student can demonstrate proficient understanding.” To the assignments, projects and other written work expectations.
18	Computers and Technology Acceptable Use: Changed from “Students who have 1-to-1 technology” to “All students”.
18	Computers and Technology Acceptable Use: Added “Student assigned computers are not allowed to go home with students at the end of the day. If a student needs to take a computer home, one may be checked out from the check-out lab and returned the following day.”

19	Grading: Changes to Standards Based Grading system are extensive and can be viewed on the document.
21	Citizenship: Changes to Citizenship grading are extensive and can be viewed on the document.
22	Incentive Activities: Multiple changes made that can be viewed on the document.
24	Medication and Illness: Updated by Amy Jensen. Changes can be viewed on the document.
26	Cafeteria: Prices were updated to match Candy Longhurst's pricing changes
27	Removed Junior High Faculty due to it being found on the building's website
28	School Closure/Late Start: changed SwiftK-12 to PowerSchool due to change in Alert system being used.
28	School Closure/Late Start: Added the radio station numbers to the radio station names to more easily tune in for updates.
29	CAST (Career Academic Social Technology) removed due to termination of the program.
29	Eligibility and Participation in Extracurricular Activities: section removed due to not being necessary and redundant.
30	Office Resources: updated office hours from 4:45pm to 4:30 pm.
30	Removed Other Extra-curricular Activities due to redundancy
30	School Fees: Princes either updated or added. \$15 Laptop Protection – <b>Optional</b> \$8 P.E. Lock – <b>Optional</b> - Jr. High always has the combo for student help \$5 P.E. Bowling \$5 Spanish Culture \$5 Student ID card – <b>Optional</b> – gets students into various district games at a discount \$27 Yearbook – <b>Optional</b>
30	PRIDE (Home Room/Advisory): changed “stay with their PRIDE all year” to semester.
30	Removed Student Government Statement due to being deemed unnecessary.
32	Added Title I teacher-parent-student compact and Title IX statement.



# PRESTON HIGH SCHOOL



## STUDENT HANDBOOK

2025-26

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## Section One: School Climate

Preston School District recognizes that the growth of a student, both academically and personally, reflects not only the educational programs and goals of the district but also the atmosphere in which the student attends school. To this extent possible this school district is committed to providing an educational setting where the students feel safe, are challenged to grow academically and personally, are treated with respect by the district personnel and other students and are disciplined fairly by district personnel (BP 512).

The following policies and procedures help to establish a positive learning environment.

### Prohibition of Discrimination

It is the policy of Preston School District #201 not to discriminate based on race, color, creed, national origin, religion, age, disability, or sex in its educational programs or employment practices (BP 290/US Constitution).

Federal law prohibits discrimination based on race, color, religion, sex, national origin, age, or handicap in any educational programs or activities receiving federal financial assistance (Title VI and VII of the Civil Rights Act of 1964; Title IX of the Educational Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; American with Disabilities Act of 1990).

The goal of Preston School District is for all students to feel physically and emotionally safe while participating in any district sponsored program or activity. The use of a locker room facility or restroom is a private and personal matter and if, at any time, a student feels uncomfortable with using the prescribed facility they may request alternate arrangements and/or accommodations from the instructor/advisor or building administrator.

### Due Process

All students are entitled to Due Process. Due Process is defined as a meeting to determine the facts surrounding a possible violation of school district policy and procedure. Due Process hearings take place at three levels:

- **Level 1A:** Student and Teacher
- **Level 1B:** Parent contact
- **Level 2:** Student and Administrator (may include parent)
- **Level 3:** Student, Parent(s)/Guardian(s), and School Administrator

As part of the due process, a behavioral contract may be developed. A behavioral contract is a written agreement between student and administrator designed to modify a student's behavior. As part of the due process, a student may be suspended, which is a denial of attendance at school for up to five days. The superintendent may suspend for up to 10 days. A conference may be held with an administrator, a counselor, the student and a parent(s)/guardian prior to the student returning to school (BP 533).

Building administration has the right to respond at any due process level on first infraction if deemed necessary due to the severity of the policy violation. In all discipline matters involving a student and an administrator, the administrator will use his/her professional judgement to administer the best possible discipline for the situation and the student. The administrator should be fair and consistent in handling each individual case.

Discipline may include detention, ISS, OSS, tutoring, service, etc...

### Harassment/Intimidation and Bullying/Hazing

Harassment/Intimidation/Bullying/Hazing in any form is prohibited at Preston High School. Harassment includes conduct whether verbal, electronic text or pictures, written, graphic or physical relating to a student's race, nationality, ethnicity, disability, or sex. Bullying is defined as intentional, repeated acts, words, or other behavior such as name-calling, threatening and/or shunning, committed by one or more students against another. Bullying may be physical, verbal or emotional in nature. Any of the above-mentioned acts that are sufficiently severe or persistent enough to substantially interfere with a student's educational benefits, opportunities, or performance, and that occur on or immediately adjacent to school grounds, at any school-sponsored event, on school-provided transportation, and that has the effect of: 1) physically harming a student or damaging a student's property; 2) knowingly placing a student in reasonable fear of physical harm or damaging student's property; or 3) creating a hostile educational environment will be considered as harassment and/or bullying.

Hazing is any intentional knowing or reckless act occurring on or off the campus that can be deemed related to a school activity, by one person alone or acting with others that endangers the mental or physical health or safety of a student/district personnel for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in any organization whose members are students in the Preston School District (BP 506, 506.5, 543). Students who wish to report a situation need to contact an administrator, school counselor, or a faculty member. An investigation will be conducted. The following due process will occur if warranted.

#### *First Infraction*

- a. Behavioral Contract
- b. Due Process (level 2)
- c. Detention/In-school or Out-of-school suspension
- d. Possible due process (level 3)
- e. Referral to law enforcement

#### *Second Infraction*

- a. Due Process Hearing (level 3)
- b. Referral to superintendent for further action

## Language and Freedom of Speech

Students are entitled to verbally express their personal opinions. Such verbal opinions shall not interfere with the freedom of other students to express themselves or with the teacher's classroom presentation. Language, verbal or symbolic speech, which is socially acceptable, will be spoken on the premises of Preston High School. The use of inappropriate language, verbal or symbolic speech, vulgarity, profanity, inflammatory statements, racist remarks, obscenities, pornographic material, or personal attack is not allowed and use of such will involve a referral to administration (BP 516).

### *First Infraction*

- a. Parent Contact
- b. Due Process (level 2)

### *Second Infraction*

- a. Due Process Hearing (level 3)
- b. Referral to school resource officer
- c. Behavior Contract

### *Third Infraction*

- a. Due Process Hearing (level 3)
- b. Referral to superintendent for further action

## Academic Integrity/Honesty and Plagiarism/Cheating

Preston High School places an emphasis on academic integrity and honesty in all endeavors. Academic integrity in all aspects is part of our focus. Students must carefully use the internet and properly reference sources used in their academic work. **Submitting another person's work as your own in any form without proper citation is plagiarism.**

Teachers are encouraged to create classroom policies to guide the use and reference of sources. It is the teacher's responsibility to inform students of these policies regarding plagiarism and cheating. The administration will support individual teachers' written classroom academic policies regarding plagiarism/cheating and academic honesty. Forged notes and fraudulent phone calls to the office will be considered a violation of this policy. These incidences will be dealt with under the disruptive behavior policy.

## Willful Disobedience/Defiance/Disrespect/Insubordination

During the school day or at any school activity or function, students are expected to follow any reasonable request by a school employee, i.e. administration, faculty, and classified staff. A student not complying with reasonable requests will be considered in violation of this policy. This includes verbal or symbolic speech/defiance, failure to follow verbal instructions and/or requests, etc. The intent is to promote education and safety of all personnel of Preston High School.

### *First Infraction*

- a. Due Process hearing (level 2)

- b. In-School suspension/detention
- c. Parent Notification

*Second Infraction*

- a. Due Process (Level 3)
- b. Out-of-School suspension
- c. Behavior Contract

*Third Infraction*

- a. Due Process Level 3 w/principal
- b. Possible referral to superintendent

### Disruptive Behavior

Student behavior should not disrupt the classroom learning or teaching process (BP 540).

*First Infraction*

- a. Due Process hearing (level 1)
- b. Notification by teacher to student, parent, and assistant principal
- c. Three days lunch detention

*Second Infraction*

- a. Due Process hearing (level 3)
- b. Behavior Contract
- c. Five days lunch detention

*Third Infraction*

- a. Due Process hearing (level 3) with principal
- b. Removed from class, assigned a failing grade, and assigned to a holding class for the remainder of semester

### Removal from Class/Holding Class

When a student receives a due process hearing at the level 3 for classroom behavior during the school year (or semester for a semester class), s/he may be removed from that class for the balance of the semester and placed in a holding class. A behavior contract will be developed. The student will receive a failing "F" grade in the class from which s/he was removed. Students will not be tardy or disruptive in their assigned holding class. A violation of holding class rules may result in a 1-day suspension, a revision of the behavior contract, and placement in another holding class. Further violations may be handled in a referral to the district level for additional discipline.

### Trespassing/Loitering

Any person who comes onto district property and who disrupts the educational process, or whose presence is detrimental to the morale, health, safety, academic learning, or discipline of the students at any time, or who loiters, may be removed, and charged with trespassing. Such person(s) will be prosecuted to the full extent of the law (Board Policy 934).

Pertaining to students, only those enrolled at Preston High School and in good standing are to be on the school premises during school hours (7:30 am to 4:30 pm).

Students assigned to Release Time are not allowed on school property during that time. Those who violate or do not meet this expectation are subject to consequences related to trespassing.

Students who are not in assigned areas after the tardy bell rings and are without a hall pass will be considered loitering. High school students who are loitering while classes are in session will be subject to the following discipline:

*First Infraction*

- a. Due Process Hearing (level 2)
- b. Parents Contacted

*Second Infraction*

- a. Due Process Hearing (level 3)
- b. Behavioral Contract

*Third Infraction*

- a. Due Process hearing with Principal (level 3)
- b. Referral to superintendent for further action

The public is invited to special events at the school. During the school day, all school visitors must report immediately to the school's main office prior to visiting any classroom or attending an activity. Those trespassing will be asked to leave by school personnel or school resource officer and may be charged with trespassing.

Dress Code

PURPOSE & PHILOSOPHY

Preston District is committed to providing a safe, orderly, and positive environment conducive to teaching and learning. The Board recognizes that dress and grooming affect students' behavior. The Board seeks to emphasize the importance of school, parent, and student collaboration in encouraging students to come to school dressed appropriately to learn. The District believes that the student and their parent/guardian hold the primary responsibility in determining the students' personal apparel (including clothing, jewelry, bags, accessories, etc.) Schools are responsible for ensuring that student attire, jewelry, and personal items do not interfere with learning and does not contribute to a hostile, disruptive, disrespectful or intimidating environment for any student or staff.

POLICY

It is the policy of Preston School District to ensure students' dress and grooming at school comply with the standards outlined below. Violations of the policy will result in corrective action that will not exclude students from school and will not shame a student. While parents are primarily responsible for determining what is appropriate apparel for school, schools have the authority to address and correct violations that are detrimental to the educational process or create a hostile, disruptive, or intimidating environment for other students or staff.

## DEFINITIONS

“Apparel” means a combination of all clothing, shoes, jewelry, bags, and accessories.

“Costumes” means any apparel worn to look like someone or something else other than the student.

“Substantial Disruption” means an interruption to the learning environment that is significant and/or impacts a significant number of students.

## DRESS AND GROOMING GUIDING PRINCIPLES

Concerning student dress, school administrators will be guided by the following core values: Students should be able to dress and style their hair for school in a manner that expresses their individuality as long as it conforms with the dress policy.

Students have the right to be treated equitably.

Dress code enforcement will not create disparities, reinforce or increase the marginalization of any group, nor will it be more strictly enforced against students because of racial identity, ethnicity, gender identity, gender expression, gender nonconformity, sexual orientation, cultural or religious identity, household income, body size/type or body maturity.

## DISTRICT STUDENT DRESS AND GROOMING MINIMUM STANDARDS

Students must wear:

- Tops that have fabric in front (covering the majority of chest and abdomen), on both sides (under the arms), and in the back (covering the upper and lower back) and over both shoulders.
- Bottoms that cover the buttocks when standing, sitting, and bending over.
- Students are required to wear footwear.

The following is prohibited at school and school activities:

- Clothing that intentionally shows private parts (nipples, breasts, genitals, buttocks) or undergarments. Clothing must cover private parts in opaque (not able to be seen through) material.
- Clothing or attire, jewelry, or personal items that display obscene, vulgar, or lewd words, messages, pictures, or are pornographic.
- Clothing or attire, jewelry, or personal items including attachments, or accessories that could be considered weapons, contain threats, or promote violent conduct such as unlawful use of weapons (ie, chains, dog collars with spikes, spurs).
- Clothing or attire, jewelry, or personal items that advertise or promote drugs, alcohol, tobacco, or drug paraphernalia.
- Clothing that covers the student’s face to the extent that the student is not identifiable.
- Clothing/headwear worn for a religious or medical purpose or when directed by health organizations is not subject to this prohibition.
- Sunglasses on the face or head when worn under a physician’s prescription are not subject to this prohibition.

- Clothing, jewelry, or personal items that demonstrate hate group association/affiliation and/or use hate speech targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation, or other protected groups.
- Any other grooming or dress that causes actual disruption or which creates a significant safety risk or is disrespectful of others' religious or cultural beliefs.
- Clothing, jewelry, or personal items that include gang symbols, monikers, insignias, or other gang identifiers.
- Any apparel or style of clothing that school officials, in light of the totality of the circumstances, and after consultation with law enforcement authorities, view denoting gang membership or affiliation
- Costumes or costume accessories, other than designated holidays as allowed by school administration.
- The wearing of hats, caps, and bandanas will be subject to the individual teacher and subject to classroom policies.

#### Athletic Uniform Dress Code

Preston School District may not prohibit a student from wearing bonafide religious clothing with the athletic uniform; or wearing clothing under, or with, but not substantially covering, the athletic uniform to, consistent with the student's religious or moral beliefs, cover or conceal parts of the student's body that are not covered or concealed by the athletic uniform.

#### ENFORCEMENT

Students not in compliance with dress standard policy shall be guaranteed due process.

School administrators are required to ensure that all staff are aware of and understand the guidelines of this policy.

Staff will use reasonable efforts to avoid addressing or shaming students for dress code violations in front of other students.

Staff shall not prohibit or remove students from class for wearing attire that may violate this policy except for extremely disruptive apparel.

Staff will report their concerns to an administrator by the end of that class.

Students shall not be suspended from school unless the attire creates a substantial disruption to the educational environment, poses a hazard to the health or safety of others, or factors into a student behavior rule violation such as malicious harassment or prohibition on harassment, intimidation, bullying, and insubordination.

Violations of this policy:

#### First Infraction

The referred students will be given a written warning.

Students may be asked/required to change clothing or appearance

#### Second Infraction

The student referred to a counselor

Students may be asked/required to change clothing or appearance

### Third Infraction

Student referred to an administrator/counselor – parent contact

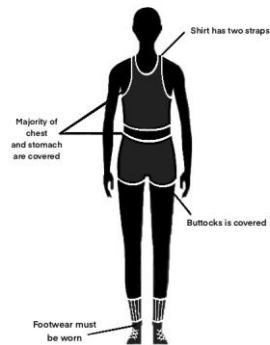
Students may be asked/required to change clothing or appearance

### Fourth Infraction

Student referred to an administrator/counselor – behavior contract

Students may be asked/required to change clothing or appearance

Parent, student, and administrator meeting.



### Displays of Affection

Students will not engage in inappropriate physical contact that detracts from the educational environment and learning processes. Staff/administration may use professional judgement in determining this. Depending on seriousness, administrator may move to any level of infraction as needed.

#### First Infraction

- a. Due Process Hearing (level 2) and warning

#### Second Infraction

- a. Due Process Hearing
- b. One day lunch detention

#### Third Infraction

- a. Due Process Hearing (level 3)/Parent Contact
- b. Three days lunch detention

*\*Continued violation of policy may result in reference to the willful disobedience policy.*

## Section Two: School Safety

### Assault/Battery/Fighting

The district prohibits students from committing acts of violence against other students, district personnel or other persons. Any assault or battery by a student on an employee of this district, another student, or other person, occurring on or near school grounds or at a school-sponsored

event will result in the student being disciplined (BP 550). School employees can touch students only to diffuse a volatile situation or restrict/stop a fight.

#### Definitions:

**Assault:** promoting, contributing to, or challenging a fight or fighting

**Battery:** willful use of force or violence

**Fighting:** physically hitting, shoving, pushing with motive of violence and/or injury

#### *First Infraction*

- a. Due Process hearing (level 2)
- b. Behavior contract
- c. Suspended from school for up to five (5) days
- d. Referral to law enforcement

#### *Second Infraction*

- a. Due Process hearing (level 3)
- b. Suspended from school for up to five (5) days
- c. Referral to law enforcement
- d. Referral to superintendent for further action

### Illegal Drugs/Substances

Defined as any substance regulated by the Controlled Substance Act (i.e. marijuana, meth, designer drugs, steroids, PCP, heroin, etc.)

The use (on school campus or at school-sponsored activities), sale, distribution (includes sale and/or providing to another while on school campus or at school-sponsored activities), or possession (carried by a student while on school campus or at school-sponsored activity) of illegal drugs or abuse of prescription drugs, alcohol, or related paraphernalia is illegal. Students under the influence of any intoxicating substance including, but not limited to, inhalants, over-the-counter medications, narcotics, dangerous drugs, controlled substances, tobacco, electronic cigarettes, or alcohol will be referred immediately to an administrator for disciplinary action. Smoking and possession of tobacco by students is prohibited (Board Policy 551).

#### Illegal Drugs and Alcohol

##### *First and Subsequent Infractions*

- a. Due Process Hearing (level 3)
- b. Suspended from school for up to 5 days
- c. Referral to law enforcement
- d. Referral to superintendent for further action

#### Tobacco

##### *First Infraction*

- a. Due Process Hearing (level 2)

- b. Tobacco cessation program
- c. Suspended from school for up to 5 days
- d. Referral to law enforcement

#### *Second Infraction*

- a. Due Process Hearing (level 3)
- b. Suspended from school for up to 5 days
- c. Referral to law enforcement/judicial process

#### *Third Infraction*

- a. Due Process Hearing (level 3)
- b. Suspended from school for up to 5 days/law enforcement referral
- c. Referral to Superintendent for further action

### Weapons

This district has no tolerance for students who bring weapons or other objects/substances to school which present a threat to the health and safety of other students, staff members or visitors, or are a disruption to the educational process.

A dangerous weapon under United States Code, Section 930(g)(2) is defined as any weapon, devise, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of causing death or bodily injury.

Possession of implements manufactured, used, or intended for use as weapons, or facsimiles intended to intimidate, threaten, or result in causing harm, and/or use of these objects/substances at school or at any school-sponsored activity without prior permission of school officials, will result in formal suspension procedures and expulsion procedures. Students found in possession of these items may immediately be referred to appropriate law enforcement agencies and will be suspended from school until a thorough investigation is made (Board Policy 541, 550).

Toy weapons are not appropriate on school property or school events. These toys will be confiscated by school personnel.

A folding pocketknife with a blade length of less than 2.5 inches is not considered a weapon in Idaho. In accordance with Idaho law, students may legally carry a folding pocketknife with a blade length of less than 2.5 inches. However, to maintain a safe and distraction-free learning environment, **pocketknives must remain concealed and secured at all times while on school property.**

#### **The following behaviors are strictly prohibited:**

- Displaying a pocketknife during class or school hours
- Placing a pocketknife on desks, tables, or other visible areas
- Flipping, opening, or handling a pocketknife during class time
- Using a pocketknife in any way that could be perceived as intimidating, threatening, or disruptive to others

Any inappropriate display or use of a pocketknife—even if it meets the legal size limit—**may result in disciplinary action**, including confiscation of the item and possible referral to school administration.

Students are expected to exercise responsibility and good judgment. The presence of a legally allowed item does not excuse its misuse on campus.

- a. Due Process Hearing
- b. Suspension from school/referral to superintendent for further action
- c. All infractions will follow district and high school policy, along with state and federal law

### Search and Seizure

School district officials have the right to search the student’s personal belongings when it is in the interest of the overall welfare of other students, or it is necessary to preserve the good order and discipline of the school, and reasonable suspicion exists for such a search (*New Jersey v. T.L.O.*). Search of a student’s person or possessions (backpack, purse, etc.) should be limited to situations in which there is reasonable suspicion that the student is secreting evidence of an illegal act, including but not limited to, possession of weapons, controlled substances, etc.

Lockers assigned to students are the property of the school district. The student will be responsible for the proper care of, and use of the locker assigned for his/her use. Lockers may not be used by a student for the storage of illegal or potentially harmful items. The school district may open/inspect lockers when there is reasonable suspicion that the lockers may contain items which may be a threat to safety and security. School administrators may seize and retain or turn over to law enforcement any contraband items or evidence found in a school locker.

Students can park on school premises as a matter of privilege, not of right. The school retains the authority to conduct routine patrols of school parking lots and inspection of the exteriors of automobiles on school property. The interiors of vehicles on school property may be inspected whenever an authorized school official has reasonable cause to believe that illegal materials are contained inside. Such patrols and inspections may be conducted without notice, without consent, and without a search warrant (Board Policy 542).

### Gangs

All gang and gang activities, including but not limited to, wearing, possessing, using, distributing, displaying, or selling any clothing, jewelry, emblem, symbol, sign, gesture, codes, influencing others in a negative way, or other things which evidence membership or insinuation of such, or affiliation in any gang is prohibited in any public school in this district and at all school functions (Board Policy 517, 549).

#### *First Infraction*

- a. Due Process Hearing (level 2)
- b. Referral to law enforcement

### *Second Infraction*

- a. Due Process Hearing (level 3)
- b. May be suspended for up to five (5) days
- c. Referral to superintendent and school board for further action

### Stealing and Vandalism

Any student who steals, destroys, or defaces school property, or the property of another individual at a school site, copies keys or trespasses, will receive prompt and decisive disciplinary action, which may include but is not limited to suspension or expulsion. If circumstances warrant, the student may be referred to the local law enforcement agency.

The student and his/her parent/guardian(s) will be held for restitution to the full extent of the law for any damage to school district property or to individual property (Board Policy 548).

### *First Infraction*

- a. Due Process Hearing (level 2)
- b. Full restitution
- c. May be suspended for up to five (5) days
- d. Referral to law enforcement

### *Second Infraction*

- a. Due Process Hearing (level 3)
- b. May be suspended for up to five (5) days
- c. Referral to law enforcement
- d. Referral to superintendent for further action

### Criminal Activity at School or School Activity

Whenever a student is involved in any activity that potentially violates a criminal code or an Idaho statute at school or at any school function, the student will be subject to the following.

- a. Due Process Hearing (level 3)
- b. Referral to law enforcement
- c. May be suspended for up to five (5) days
- d. Referral to superintendent for further action

### Explosive Devices

Possession of devices that can destroy property or cause personal injury is prohibited. These may include fireworks, combustible materials, lighters, fire starters, etc.

- a. Due Process Hearing (level 3)
- b. Referral to law enforcement
- c. Suspension from school
- d. Referral to superintendent for further action

## False Fire Alarms

Sounding the building fire alarm by anyone other than approved personnel without cause is prohibited and illegal.

### *First Infraction*

- a. Due Process Hearing (level 2)
- b. Referral to law enforcement for violation of state fire code
- c. May be suspended for up to five (5) days

### *Second Infraction*

- a. Due Process Hearing (level 3)
- b. Referral to law enforcement for violation of state fire code
- c. Referral to superintendent for further action

## Skateboarding

Skateboards, rollerblades, soap shoes, scooters, or any other type of skating devices are prohibited from all school property at any time (Board Policy 934).

*First Infraction* – skating device confiscated and kept at office

*Second Infraction* – confiscation of skating device, meeting with assistant principal

*Third Infraction* – confiscation of skating device, reference to willful disobedience policy

## Visiting Students

Anyone not currently enrolled at Preston High School (including visiting friends/family members) cannot attend classes without prior administration approval.

# Section Three: School Procedures

## ATTENDANCE POLICY

### PHS Student Attendance for Success and Safety

Attendance matters. Student success is most likely to be achieved with good attendance. We will do all we can to make school engaging. Students increase their chances at both academic and social success by being here every period. When a student misses class, it is impossible to recreate the discussion or activities that happened in class. In the past, learning content to pass a test has been too much the focus in school. To be future-ready, we must build the capacities of creativity, collaboration, critical thinking, and communication by using that content in class to go beyond just information that might be on a test. When a student misses class, they create gaps in these capacities.

Attendance also matters for student safety. The safest place a student can be is in class. If a student misses class for any reason, it should be excused by a parent or guardian. When a student has an unexcused absence, we will work diligently to notify parents.

Therefore, for both student success and student safety, a student should NEVER miss school without their parent's knowledge, and we need parents to excuse their children when they know they are absent. We hope our whole community (students, parents, and teachers) can embrace the value of learning and knowing where students are throughout the school day.

To this purpose the Preston School Board has established an attendance policy to foster the academic success and personal growth of students. Students are required to be in attendance at least ninety percent (90%) of the time school is in session.

#### CONSEQUENCES FOR POOR ATTENDANCE

The biggest consequences of poor attendance are the learning gaps and safety issues that arise from missing class. But there are some other short-term consequences the school can enforce in situations where chronic unexcused attendance becomes a problem.

To be eligible for any extracurricular activity, club, team, or performing group: students cannot have more than 10 hours of accrued detention on the year or exceed 4 tardies in a single class.

To be eligible to participate in date dances, reward trips, other school-sponsored activities, students cannot have more than 20 hours of accrued detention time or exceed 8 tardies in a single class.

Detention is accrued in the following ways:

1 hour - for any unexcused absence.

15 minutes for every tardy

15 minutes for every non-excused release early.

Every Monday, an attendance check will be run and communicated to students and parents if the student is on the attendance list. The student will have until the following Monday to work off the detention time. If they have not worked off time, they will be ineligible until their total drops below required hours.

Detention time can be worked off in the following ways:

Working with the teacher where absences/tardies has occurred before or after school

Attending lunch detention

Attendance school on Tuesday and Wednesdays at 7:00am (*students may attend one time, but are required to make up time with teachers if ineligibility is recurring*).

Administrative directed activities

#### TRUANCIES

Students who receive a truancy will be considered ineligible for athletics and/or representation of Preston High School in competitions of any kind. Upon receiving a second truancy, students will be ineligible for field trips and dances. A third truancy will result in a referral to law enforcement. A truancy is defined as a confirmed unexcused absence (skipping class) and cannot be excused by a parent. Upon completing the required amount of attendance school, the student will regain eligibility.

Beyond being eligible to participate in school related functions, students will be held accountable for attendance in the following ways.

-If a pattern of excessive excused absences occurs, administration, parents, and students will meet to develop an attendance plan and contract.

-If students accrue a total of 25% absenteeism in any class for the semester (20 absences in a single class), an attendance council will be held that could include: teacher, administration, counselor, student, and/or parent. At the attendance council, the group will decide if the student should stay enrolled in the current class and be placed on a strict attendance contract, or if the student should be removed and placed in a credit recovery class for the remainder of the semester.

-Before a student reaches the 25% level, the parents and student will be contacted at will be contacted. This contact may be as a PowerSchool notification, email, phone call, or administrative meeting.

#### PRIOR APPROVAL FOR ANTICIPATED ABSENCES

If a student is planning to miss multiple days due to vacation, surgery, etc., a prior approval form should be filled out by the student and signed by the parent/guardian before the absences to help facilitate coordinating make-up with the teacher. Forms can be picked up in the Attendance Office. The student accepts the responsibility for getting materials/notes, for completing assignments and making arrangements for any testing prior to or upon return of absence as required by each teacher. Parents and students should realize that any extended absence may adversely affect grades due to missed labs, participation points, etc. If denied, the student will be advised in person and the parent will be notified. Even if an extended absence is pre-approved, it has the potential to hurt grades due to what the student will miss by not being in class.

#### EXCUSING ABSENCES

As mentioned, whenever a student is not at school, their parents/guardians should be aware and excuse the absences through the front office. Parents will need to identify the reason for their absence.

·After 8 school days an unexcused absence (A) will be inexcusable by a parent/guardian.

·Parents may call or email the Attendance Office to check a student out. We discourage parents from contacting a student directly via cell phone/text, because this will disrupt learning for other students.

·Leaving campus without parental permission and without going through the proper check-out procedure in the Attendance Office for any reason will be considered an Unexcused Absence (U).

·When parents are writing a note, please include the date it is written, reason for the absence, and the parent signature. The fraudulent excusing of absences may result in loss of privileges for all involved.

-Preston School District board policy considers a student habitually truant if attendance drops below 90% (8 absences per semester). If a parent excuses a student more than 8 times, they are in violation of State and board code and further absences may not be excused unless approved by administration.

Parents requirements for attendance:

·Be aware of student attendance through PowerSchool APP.

·Excuse students when they have a legitimate absence.

·Don't excuse your student if student is not legitimately absent.

Absences appropriate for being excused include but are not limited to the following:

Sickness

Medical treatment and office visits

Funerals

Family Emergencies

Students are always responsible for making up any work, quizzes and/or tests missed during their absence. Students are responsible for arranging makeup work and due date for the work with their teachers.

### Class Changes

Selection of classes is one of the most important responsibilities that a student has in order to allow him/her the best possible education at PHS. All students should register for primary and alternate courses of their choice during spring pre-registration. Students should consult with parents, counselors, and teachers during the registration process. If a student did not request a class in the spring, they may not be able to change into it later- students who have requested the class get priority.

Schedules will be available for pick-up during specific advertised dates prior to the beginning of the school year and again prior to the start of the second semester. Counselors will be available during those times to help students change their own schedules through the Class Choice program. Schedule changes will not be made which create significant imbalances between sections and which negatively impact the learning environment. Some adjustments in classes and student schedules may be necessary to improve the learning environment.

**Students will have the opportunity to make changes to their own schedule each semester. This must be done before the first day of each semester. Specific deadlines will be posted.**

If a student needs help making changes, they may visit with their counselor before school, after school, or during the lunch period. To the maximum extent possible, class time will not be used to make class changes.

Class changes after the deadline will only be allowed for valid reasons. Acceptable reasons for class changes may include the following:

- to satisfy graduation requirements
- to fill each student's schedule
- to ensure proper academic placement
- to avoid unnecessary repetition of the same course
- due to poor academic performance
- student did not meet the prerequisites for specified course as directed by administrators, counselors, and teachers

If a student is removed from a class for disciplinary reasons, the student will lose credit for the course and receive a failing grade (F) on the report card. Depending on the circumstances, the student may have an opportunity to do an online credit recovery course.

### **IDLA Course Enrollment Policy**

Students are not permitted to enroll in IDLA courses that are offered in person by teachers at our high school. Exceptions to this policy require prior approval from the administration.

Additionally, students may only enroll in FLEX IDLA courses for the purpose of credit recovery or with administrative approval.

### **Electronic Devices**

Use of any form of electronic device in a manner that detracts from the educational process of Preston High School is prohibited. Student use of electronic devices (including cell phones, mp4 players, tablets, electronic games, smart watches, etc.) during class is prohibited, unless assigned by a teacher as part of an educational objective or allowed and supervised by the teacher. Teachers have a designated location for all phones to be placed within their classroom. Teachers also have the right to confiscate any device that is disruptive to the classroom environment or used inappropriately in any way. If the administration sees a reoccurring issue for a student across multiple classrooms, infraction steps may be skipped to accommodate appropriate consequences.

### **Classroom Phone Procedure**

All classrooms will be equipped with a phone holder. At the beginning of each class period, students are required and expected to place their phones in the designated holder. Phones must remain there for the duration of the class unless the teacher grants permission for academic or instructional use. Phone use during class is solely at the discretion of the teacher.

Failure to follow this procedure may result in disciplinary action in accordance with the school's electronic device policy.

#### *First Infraction*

- The teacher will confiscate the phone for the remainder of the class period.

#### *Second Infraction*

- The teacher will confiscate the phone for the remainder of the class period.
- The teacher will document in SWIS and contact parents.

#### *Third Infraction*

- The teacher will confiscate the phone for the remainder of the class period and bring it to administration.
- The administration will meet with student and contact parents.

#### *Fourth Infraction*

- The teacher will confiscate the phone for the remainder of the class period and bring it to administration.
- The administration will meet with the student and contact parents.
- The student may lose the opportunity to bring electronic devices on school grounds.

Individuals need to be cautious of the use of electronic devices that may impose on the privacy rights of other individuals; this includes but is not limited to, the taking of photographs to be posted on social media or making comments on social media. Use of social media that takes the form of social bullying will be dealt with under appropriate policies and in conjunction with law enforcement personnel.

Electronic recordings of any kind (audio, visual, or photography) are not allowed in bathrooms and locker rooms.

### Dances

School dances will be held for the enjoyment of Preston School District students. It is expected formal wear be appropriate and follow the school's dress code.

Inappropriate dancing (i.e. moshing, slam dancing, etc.) is prohibited. Students who leave the dance without special permission will not be readmitted to the dance.

Dances will be limited to one per month and dances will end no later than 11:00 pm (or 11:30 if approved by administration). Facilities and any other arrangements must receive administrative approval before the dance is announced.

For the safety of students, admittance to dances is limited to Preston School District students only. Student identification will be required through an ID card or other school sources. An exception is made for Homecoming, Prom, and Girl's Choice. Students who wish to bring a date from another school to attend these dances must complete a guest pass form before the dance date. These may be obtained at the main office. Dates who are recent (1 year previous) PHS graduates must also be in good standing at PHS.

Franklin County students can attend Preston High dances with prior approval from the administration at both PHS and FCHS. Students will be in good standing with both schools to be eligible. Students are only eligible during their original graduation cohort years.

### Homework

Homework may be assigned when it serves an educational objective that can best be accomplished by an out of class assignment or activity. In determining the amount of work assigned to students, each teacher must recognize the other obligations and time commitments the students have to their families and other organizations (Board Policy 628). Some assignments are long range in nature and require planned study time for completion. Planned study time eliminates the necessity of spending too much time on completing an assignment the day before it is due. Certain classes will require more independent study. Consult the current syllabus or with the teacher of a particular class to determine homework requirements.

If a student misses homework assignments due to an excused absence, the student is responsible to contact the teacher for the assignment(s) missed on the day the student returns to school. Students shall be allowed at least one day plus the number of days they were absent to complete the assignments. A student absent for extended periods may be given special consideration after meeting with individual teachers. Teachers will be in their classroom 30 minutes before and after school to assist students.

### Grades

Parents have access through PowerSchool to check progress throughout the semester. Grades given are: "A", "B", "C", "D", and "F". "A" indicates exceptional work; "B" represents above average work; "C" indicates average work; "D" indicates below average work, and "F" indicates failing a course.

The grade given at the end of the semester is a cumulative grade for that semester and is recorded permanently on the transcript, and a report card is given out. Students receive one (1) credit for each class they complete each semester. Released Time credit is not given through Preston High School. Student progress reports may be sent any time between grading periods upon request of parents.

## Student Records and Confidentiality

School staff, students, and parents/legal guardians have access to student records upon request and proper identification. All student records are confidential and safely secured. The school records secretary will record, update, maintain and store records and transcripts (Board Policy 680.5).

## Lockers

Lockers are assigned to students at the beginning of the school year. Only the assigned locker should be used by the student. The lockers are school property, and the school administration reserves the right to search any locker if there is just cause. (Board Policy 542). When a student's locker is to be opened, two staff members will be present. Students are responsible for any damage to the locker. Physical education lockers are to be used and locked during PE classes to safeguard personal belongings. The school and school personnel are not responsible for personal belongings left in an unsecure location.

## Evacuation Policy

The alarm for evacuation of buildings will be a continuous ringing of the fire alarm. Should the bell system be inoperative, the PA system will be used. The "all clear" signal will be three (3) long rings of the bell, and administrative direction to return to the classroom. When the alarm is sounded, the students and staff will:

- a. Exit the building using the appropriate route for the classroom. Routes are posted by the door of each classroom. Students should not take books, notebooks, etc. Teachers should take the grade/attendance book and emergency packet.
- b. Go directly to the assigned area for that classroom. Students should not stop at lockers or restrooms.
- c. Remain in the assigned area until the "all clear" signal is given. Students and staff members should return to their classrooms. (Board Policy 514).

## Released Time

Students granted released time may not be in any of the high school buildings (Board Policy 678). Students may only receive one period of released time per semester and must not be credit deficient.

## Field Trips

Students who attend any field trip must return permission slips for the field trip, signed by a parent/guardian before they will be allowed to participate. Alternate lesson plans must be available for those students not participating in the field trip (Board Policy 576).

## Schedules

Schedules for the regular school day, along with assembly schedules, will be posted in each classroom. Schedules are also available for parents in the main office.

### M-Th Schedule

8:00	<b>1</b>	9:00
9:05	<b>2</b>	10:05
10:10	<b>3</b>	11:10
11:15	<b>4</b>	12:15
<hr/>		
12:15	<b>L</b>	12:45
<hr/>		
12:50	<b>5</b>	1:50
1:55	<b>6</b>	2:55
3:00	<b>7</b>	4:00

### Late Start Schedule

The district may choose to delay the start of school by two hours in case of bad weather or other emergencies. In this case, you will be notified through Alert Solutions of the late start. School will start at 10:00 am. Breakfast will not be served.

10:00	<b>1</b>	10:45
10:50	<b>2</b>	11:35
11:40	<b>3</b>	12:25
12:25	Lunch	12:55
1:00	<b>4</b>	1:45
1:50	<b>5</b>	2:30
2:35	<b>6</b>	3:15
3:20	<b>7</b>	4:00

### Hall Passes

All students, when out of class, need a hall pass provided by the teacher. Students who are called to the office, attendance office, or counseling office will return to class with a signed slip. **A**

**teacher may only allow 1 student with a hall pass out at a time. Teachers can require students to leave their cell phones in the classroom when using the hall pass.**

### Computers

Each student must sign a Technology Use and Internet Safety Policy before accessing school computers. Users of the technology system who are found to be in violation of the Technology Use and Internet Safety Policy which may include, but are not limited to, email, inappropriate web sites, vandalism, chat rooms, using someone else's account and password, or accessing a teacher's computer, will be referred to school district administration and/or law enforcement for disciplinary action. Students' access to, and use of, the school's technology system may be suspended (Board Policy 689).

### Prescription Medicines

#### **Medication Administration Guidelines (policy #561)**

Students who require medication during the school day must coordinate with their doctor and the school nurse. A doctor's authorization form is available from the office and must be signed by the doctor, parents, and school nurse. A new authorization form is required at the beginning of each school year.

Parents must bring prescription medications to the school office in their original container, clearly labeled with the child's name and dosage instructions. A completed medication administration form must also be provided.

For safety reasons, **please do not send any medication to school with your child.**

Students who require inhalers, emergency epinephrine pens, diabetic medications, or supplies must have an emergency action plan. These plans are available from the district nurse and require signatures from the doctor, parent, and district nurse.

If a student needs assistance with over-the-counter medications, a medication administration form must be completed and signed by the parent and district nurse, including all necessary details.

Office staff responsible for administering medications will receive proper medication administration training. Our priority is to ensure safe, competent, accurate, and careful medication administration for all students.

### Referral to Franklin County High School and Probationary Contracts

Preston High School has the right to refer a student to Franklin County High School throughout the school year. A student may be put on a Preston High School Student Academic Probationary Contract if the student is behind on credits or has excessive attendance issues. If the student breaks the Academic Probationary Contract, then they will lose their opportunity to attend Preston High School. This would result in the student having to choose FCHS or another institution.

### Item Drop-Off Procedures

We as a school understand that occasionally a situation may arise where a student may forget something resulting in the need for it to be dropped off for the student to pick up. However, we will not interrupt the instructional day and have students miss valuable classroom instruction to pick up items. Therefore, the following procedures have been put in place:

- Only parents/guardians will be allowed to drop off necessary school items for their students.
- It is the parent/guardian's responsibility to notify the student that a drop-off was made. The school is not responsible for notifying a student of a drop-off.
- Items will be left in the front vestibule. A sticky note will need to be attached with the student's name on it.
- Items left are at the parent/guardian's discretion, and the school is not responsible for stolen items or items left at the end of the school day.
- Students will only be allowed to pick up delivered items during passing time and lunchtime.

## Section Four: School Services

### Cafeteria

Preston High School offers breakfast and lunch selections in the cafeteria. We encourage all students to eat lunch at school. The cost for a student breakfast is \$2.95, a student lunch is \$3.60, and an adult lunch is \$5.10.

Please keep in mind the following:

- a. Deposit all lunch waste in wastebaskets
- b. Return all trays and utensils to the dish-washing area.
- c. Leave the table and floor around your place in clean condition for others.
- d. Respect the rights of others and do not crowd in line.

### Guidance

The purpose of the guidance services is to help students in their educational, professional technical, social, and personal development. The counselors are available to students and parents from 7:30 a.m. to 4:30 p.m. They may assist students:

- a. in recommending materials that the student may use to improve study habits
- b. in planning his/her school program
- c. in making realistic curriculum selections and suitable plans for the future
- d. in offering aid in solving personal and school-related problems
- e. in making decision pertaining to post-high school plans

### Parent Contact

Teachers and administrators will notify parents of a student's attendance, tardies, classroom performance, and discipline concerns. Parent notification may include letters, telephone calls,

PowerSchool notifications, email, text, and/or parent conferences. Parents are welcome to contact teachers, counselors, and administrators to discuss student progress or concerns.

### School Office Telephone Numbers

High School Office	852-0280	Pioneer	852-2050
District/Superintendent	852-0283	Junior High	852-0751
Oakwood	852-2233	Franklin County High School	852-2272

### PHS Administration

**Clint Peery**, Principal  
**Jaclyn Heward**, Assistant Principal  
**Brent Knapp**, Athletic Director  
**Carrie Sanders**, Counselor  
**Abby Slade**, Counselor  
**Patrice Moffit**, Office Manager/Bookkeeper  
**Amy Rau**, Attendance Secretary

### Preston School District #201 Board of Trustees and Administration

#### School Board

**Dax Keller**  
**Susan Yardley**  
**Geniel Lyons**  
**Launa Moser**  
**Chris Jones**

#### District Office Administration

Gary Thomas, Superintendent  
**Shelby McKenna**, Business Manager  
**Lori Heusser**, Administrative Assistant  
**Brady Gardner**, Director of Special Services, Activities Director  
**Tamara Harris**, HR Manager

### Parking

Due to limited parking facilities, students are encouraged to use free school transportation. Student vehicles may only be parked in the parking lot south of the high school, selected space in the Craner building or on public streets. Parking in the areas behind the old and new high school gyms and the cafeteria is reserved for faculty. Vehicles driven or parked in the bus-loading zone, reserved parking spaces, on public or school sidewalks, in private driveways, or on the practice field will be ticketed by the police.

**Student vehicles parked in faculty spaces 6:00 AM - 4:30 PM, in a non-marked parking area, or in a manner detrimental to normal traffic flow will be given 5 hours of detention for each occurrence** and/or prohibited from further parking in school parking lot for a designated length of time. If students habitually park in areas designated for other purposes, their vehicles will be removed at the owners' expense.

Students can park on school premises as a matter of privilege, not a right. The school retains the authority to conduct routine patrols of school parking lots and inspections of the exteriors of automobiles on school property. The interiors of vehicles on school property may be inspected whenever an authorized school official has reasonable cause to believe that illegal materials are contained inside. Such patrols and inspections may be conducted without notice, without consent, and without a search warrant (Board Policy 542)

### Self-Disclosure

Students seeking help for drug or alcohol use may refer themselves to a counselor without fear of discipline measures. If the student continues to use any illegal drugs and is in possession or under the influence at school or at school activities, the student will be referred for disciplinary measures.

### Wellness Policy

Preston School District #201 has completed a staff guide for wellness practices and healthy lifestyle choices (School Board Policy 359). The district's goal is that students and staff members possess the knowledge and skills necessary to make nutritious food and healthy lifestyle choices. In addition, all school staff are encouraged to model healthy behavior as a valuable part of daily life. School leaders shall prepare, adopt, and implement a comprehensive plan to encourage healthy lifestyles and activities that include:

- a. A food service program that employs well-prepared staff who efficiently serve appealing choices of nutritious foods daily;
- b. Pleasant eating areas for students and staff with adequate time for unhurried eating;
- c. An overall school environment that encourages staff and students to make healthy choices;
- d. Courses that model and promote healthy lifestyles;
- e. Opportunities and encouragement for staff to model healthy eating habits;
- f. Strategies to involve family members and community in program development and implementation.

### Health Services

We want to ensure that your child's health and well-being are a top priority while they are at school. As part of our commitment to providing a safe and supportive environment, we offer a range of health services to all students. These services include both preventive care and emergency assistance.

#### 1. Preventive Health and Wellness Services:

Vision and Hearing Screening: Regular screenings are conducted to identify any potential vision or hearing issues early on.

General First Aid: Our trained staff can administer basic first aid for minor injuries and illnesses.

Lice Checks: Periodic checks are performed to detect and manage head lice infestations.

Temperature Checks: We monitor students' temperatures when needed.

## 2. Medication Administration:

If your child requires medication during school hours, our staff can administer it according to the prescribed instructions. Please contact the school to get further directions.

## 3. Emergency Care:

In case of accidents or sudden health emergencies, our school team is prepared to provide immediate assistance.

We have protocols in place for handling emergencies and contacting parents or guardians promptly.

## 4. Chronic Disease Management:

For students with chronic health conditions (e.g., asthma, diabetes, allergies), our school team works closely with families to manage their conditions effectively.

We encourage open communication with parents to ensure a comprehensive understanding of each student's health needs.

## 5. Parental Rights and Access to Records:

Parental Consent: While we opt-out method of parental consent for health and wellness services, this does not waive your right to access your child's educational and associated health records.

Notification: You will be informed about any health monitoring or status updates related to your child.

Please feel free to reach out to our school administrator if you have any questions or need further information. We appreciate your partnership in keeping our students healthy and ready to learn.

## Title IX

Title IX states, "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance." Preston School District prohibits discrimination based on sex, including discrimination in the form of sexual harassment and discrimination based on sexual orientation or gender identity, against any individual participating in any education program or activity of the district. This prohibition on discrimination applies to students, employees, and applicants for employment. Reports of sex discrimination or sexual harassment should be made to the Title IX Coordinator or the Superintendent for the investigation and resolution of such complaints. Brady Garner, Assistant Superintendent, is the Preston School District #201 Coordinator for Title IX Educational Amendment of 1972.

Inquiries regarding compliance with this nondiscriminatory policy may be directed to:

Brady Garner, Title IX Coordinator 525 South 4th East Preston, Idaho 83263 208-852-2233  
brady.garner@psd201.org

Gary Thomas, Superintendent 105 East 2nd South Preston, Idaho 83263 208-852-0283  
lance.harrison@psd201.org

Dir. of Office for Civil Rights Department of Education Washington, D.C

### SCHOOL – PARENT – STUDENT COMPACT

The school understands the importance of the school experience to every student and their role as educators and models. Therefore, the school agrees to carry out the following responsibilities to the best of their ability:

- Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served to meet the school’s challenging academic standards.
- Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum:
  - Parent-teacher conferences, bi-annually, during which this compact shall be discussed as the compact relates to the individual child’s achievement.
  - Frequent reports to parents on their children’s progress.
- Reasonable access to staff, opportunities to volunteer and participate in their child’s class, and observation of classroom activities.
- Ensuring regular two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand.
- Treat each child with dignity and respect.
- Strive to address the individual needs of the student.
- Acknowledge that parents are vital to the success of child and school.
- Provide a safe, positive and healthy learning environment.
- Assure every student access to quality learning experiences.
- Assure that the school staff communicates clear expectations for performance to both students and parents.

The parent understands that participation in his/her student's education will help his/her achievement and attitude. Therefore, the parent will continue to carry out the following responsibilities to the best of his/her ability:

- Supporting their child’s learning.
- Participating, as appropriate, in decisions relating to the education of their child.

## FEDERAL MCKINNEY-VENTO HOMELESS ASSISTANCE ACT

Children who lack fixed, regular, and adequate housing have certain educational rights. Visit with the elementary principal or contact the Preston School District Homeless Education Liaison at 208-852-0283 to find out more.

### TITLE I

Title I Program and assistance is offered to all students as needed. Title I services help students be successful in school and demonstrate proficient or advanced levels of achievement. The school recognizes that in order for students to demonstrate academic success, the school needs to advocate for the involvement of parents and families in their children's education. The school desires to foster relationships between home, school, and the community which will enhance the education of students. Jointly we will review and update a parent involvement policy and parent compact, which outlines how the school staff, parents, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve high standards. The compact will provide a space for all parties to sign and date the document. Parents are invited to attend the annual Title I meeting held in the early fall to learn more about the program and services as well as share suggestions to make the school a better place. Other formal school meetings will be held in which parents can contribute ideas to make the school a better place.

Parents are also welcome to contact school administration at any time to offer suggestions and insights. We believe that family involvement fosters positive attitudes, promotes good behavior, and encourages student achievement. As a result of this partnership, we feel the educational success of our students will be increased.

Additionally, parents of a student attending a school receiving federal program funds may request the professional qualifications (college major, degree and license) of their child's classroom teacher. If that information is desired, parents should contact the school office to obtain it.

### IEP/504 Services

Special education and related services will be provided for students with learning and educational difficulties determined eligible for an Individual Education Plan (IEP) or 504 plan. See your special

education case manager, counselor, or the district special services director regarding any question you have with your specific plan.

Through the IEP process, adapted courses or alternate courses are available to special education students who require modification of their course work, as determined by the student's IEP Team. For further clarification please contact your student's case manager or the district special services director.

Inquiries regarding 504/IEP may be directed to:

Brady Garner, 525 South 4th East Preston, Idaho 83263 208-852-2233 [brady.garner@psd201.org](mailto:brady.garner@psd201.org)

### FERPA

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when they reach 18 or attend a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- a. School officials with legitimate educational interest;
- b. Other schools to which a student is transferring;
- c. Specified officials for audit or evaluation purposes;
- d. Appropriate parties in connection with financial aid to a student;
- e. Organizations conducting certain studies for or on behalf of the school;
- f. Accrediting organizations;
- g. To comply with a judicial order or lawfully issued subpoena;
- h. Appropriate officials in cases of health and safety emergencies; and
- i. State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, “directory” information such as a student’s name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

## Section Five: School Activities

### Clubs and Sports

PHS offers a wide range of clubs and activities. Examples include FCCLA, FFA, Key Club, BPA, NHS, Choir, Pep Band, and Pep Club. A more detailed description of the clubs, their goals, and their advisors are available through the Executive Council.

Sports are offered to students at PHS. Fall sports include cross country, golf, boys and girls soccer, football, and volleyball. Winter sports include boys and girls basketball and wrestling. Spring sports include baseball, softball, and track. Those interested in joining a team must meet eligibility requirements which are outlined in Section Five F.

Students are encouraged to participate in a variety of clubs and activities which will enhance their overall educational experience.

### Activity Cards

The purchase of an activity card at the cost of \$37.50 will admit students to all home athletic competitions with the exception of tournament games. Replacement cost for a lost card is \$5 for first semester and \$3 for second semester. The card is not transferable, and if a student gives his/her card to another student for use, the card will be confiscated and destroyed.

### Athletic Fees

Due to increased travel costs, length of travel for the PHS sporting teams, and increased program costs, the Preston School District increased their athletic fees. The administration and school board studied other school’s activity fees, examined projected revenue and expenditures, and developed the following athletic fees:

All students involved in athletic events will be assessed for the following fees: \$100 per sport with a \$250 cap per athlete.

### Assemblies

Assemblies must be cleared by the administration and will be held in the gym or auditorium and are under the direction of the Executive Council, the Counselors, or the Cheerleaders. The number of assemblies will be determined by student attendance and respect shown to those

conducting the assembly. Please show proper respect and enthusiasm at the appropriate times.

All school policies will apply during assemblies. Also, assemblies are part of the instructional day; therefore, attendance is required. If a student misses an assembly, s/he will be assessed an absence in the class the assembly is held within. Should a student become disruptive as to interfere with other students, he/she will be removed from the assembly and referred to an administrator.

### Student Insurance

The school district does not provide medical insurance to automatically pay for medical expenses when students are injured at school. This is the responsibility of the parents or legal guardians. Student insurance is available at a nominal cost and is optional. When a student insured under this plan is injured, he/she will be given a claim form from the principal's office. This form must be completed by parents and presented to the doctor or hospital.

The district will not allow student athletes to participate in any interscholastic athletic program without insurance coverage and the written permission of parent/guardian. Before engaging in practice sessions or athletic events, the following must occur:

- a. Each student must provide written proof of health insurance.
- b. The parent/guardian must give permission for the student athlete to participate in the program.
- c. The parent must sign a release of liability for the student to participate.

This district does not assume any financial responsibility for medical or hospital expenses incurred because of athletic injuries. Athletes participate at their own risk (Board Policy 573).

### Eligibility and Participation in Interscholastic and Extracurricular Activities

All students at Preston High School are encouraged to participate in some extracurricular activities. All students will be able to find an area of interest whether that is a sport or a club and will be able to make a contribution and develop their talents. This district will follow all current and subsequent eligibility requirements as set forth by the Idaho High School Activities Association (Board Policy 572).

According to the Idaho High School Activities Association (IDHSAA) for a student to be academically eligible to participate in high school sports or activities, a student must:

- a. Be enrolled full-time and have received passing grades and earn credits in at least six (6) full credit subjects, or the equivalency, in the previous semester/trimester or grading period for which credit is earned.
- b. An approved course is one that is taken for credit toward graduation. Released Time does not count as a class.

- c. If a student receives a “No Credit” or “NC”, the student has not received credit and the NC will be considered a failing grade.
- d. If a student does not meet these requirements, he/she automatically will sit out the entire semester.

#### Preston High School Eligibility Standards:

- a. Students who represent Preston High School must have a minimum 2.0 grade point average and no F's. They also need to conform to the attendance guidelines. This applies to athletics, clubs, CTSO's, music, and school plays.
- b. Students may not miss instructional time if they are failing a class. This includes classes such as Art, Band, FCCLA, Orchestra, Vocal Music etc.
- c. All competitors and performers are required to attend school all day on the day of the game/performance, or he/she will not be allowed to participate in the event. To miss any school or class periods on the day of a game or event, the athlete must clear through the Activities Director/Administration his/her absence before missing school.
- d. To be eligible for athletics and extracurricular activities at Preston High School a student must meet the eligibility standards as set by the IHSAA as previously outlined
- e. Eligibility is based on weekly grade checks conducted by the coaches/advisor of each activity assisted by the Athletic Director and the Athletic Secretary
- f. When a student raises his/her grades to the standards set by the PHS Athletic Department they will be eligible to play in games.
- g. Students who are not eligible at the end of a semester, or end the school year ineligible; meaning, their semester GPA is less than a 2.0 or they have any F's, the student will not be eligible to participate the first month of the new semester (as of January 2025).
- i. Students who end a semester or the school year with a GPA below 2.0 and at least one F are ineligible to compete in the following semester (as of January 2025).
- h. Coaches and advisors are responsible for confirming the eligibility of athletes before they participate in an extra-curricular activity. They are responsible for letting the students know if they are ineligible and cannot participate.
- i. The Athletic Supervisor and Athletic Secretary will monitor and provide information regarding grades to the coach or advisor
- j. With Activities Director approval, the coach, if he/she deems it necessary, can develop contract with the student athlete at any time during the season for the purpose of eligibility or athletic code of conduct violations
- k. It is understood that the head coach/advisor of the sport or activity may establish higher standards for which the student athlete is accountable, if these standards are not in violation of the standards already established by the athletic department.
- l. With the coach or advisor's approval, a student may practice with the team while working on their grades. A student may not travel with, dress for, or participate in any school sponsored extracurricular activity during the period of ineligibility

Eligibility checks at the beginning of each semester will be conducted by the coaches and will begin on the third week of the new semester. If grade check day falls on a game day, a 1-day

variance will be given to get the grade up. In other words, the athlete would have until the next day to get it raised.

#### CONSEQUENCE OF PLAYING WHILE INELIGIBLE

It is the coach's responsibility to ensure that all student-athletes are aware of their eligibility status. Students who are ineligible due to attendance or academics are not permitted to participate. Athletes that fail to sit out while ineligible will result in an automatic one-game suspension for the student and coach.

\*\*See athletic handbook for further information on athletic code of conduct and drug testing policies.

#### Early Graduation

Students who wish to apply for early graduation must do so in the spring of their Junior year (Board Policy 616). Students must complete seven (7) semesters in order to be eligible for early graduation. They need to have a cumulative GPA of at least a 2.5 and no F's in the 7<sup>th</sup> semester. An application needs to include:

- a. Plan to complete credits, outlining how and where credits will be obtained
- b. Letter from student outline future plans and reason for early graduation
- c. Letter from parent support student's decision

Senior Project must be completed the first semester. If credits are not earned by January of their senior year, early graduation will not be granted. Students may return to participate in graduation activities in May of their senior year

#### Graduation

Preston High Graduation will be for students who complete all the required credits and requirements and have Preston High as the student's parent school (enrolled in a minimum of four PHS classes) for at least the final semester of the student's senior year. If a student is not receiving a Preston High School diploma, they cannot participate in the graduation ceremony.

**\*\*Preston High School will comply with state and school board policies. If state or board policy changes are made during the school term, handbook policies will be updated to comply.**

## Proposed Changes in PHS Handbook 25-26

### **Under Weapons:**

A folding pocketknife with a blade length of 2.5 inches or less is not considered a weapon in Idaho. In accordance with Idaho law, students may legally carry a folding pocketknife with a blade length of **less than 2.5 inches**. However, to maintain a safe and distraction-free learning environment, **pocketknives must remain concealed and secured at all times while on school property**.

### **The following behaviors are strictly prohibited:**

- Displaying a pocketknife during class or school hours
- Placing a pocketknife on desks, tables, or other visible areas
- Flipping, opening, or handling a pocketknife during class time
- Using a pocketknife in any way that could be perceived as intimidating, threatening, or disruptive to others

Any inappropriate display or use of a pocketknife—even if it meets the legal size limit—**may result in disciplinary action**, including confiscation of the item and possible referral to school administration.

Students are expected to exercise responsibility and good judgment. The presence of a legally allowed item does not excuse its misuse on campus.

### **Under Class Changes:**

Students are not permitted to enroll in IDLA courses that are offered in person by teachers at our high school. Exceptions to this policy require prior approval from the administration.

Additionally, students may only enroll in FLEX IDLA courses for the purpose of credit recovery or with administrative approval.

### **Under Electronic Devices:**

#### **Classroom Phone Procedure**

All classrooms will be equipped with a phone holder. At the beginning of each class period, students are required and expected to place their phones in the designated holder. Phones must remain there for the duration of the class unless the teacher grants permission for academic or instructional use. Phone use during class is solely at the discretion of the teacher. Failure to follow this procedure may result in disciplinary action in accordance with the school's electronic device policy.

**TITLE I** [PHS is now a Title I school, so providing info about Title I and Parent Involvement in the program]

Title I Program and assistance is offered to all students as needed. Title I services help students be successful in school and demonstrate proficient or advanced levels of achievement. The school recognizes that in order for students to demonstrate academic success, the school needs to advocate for the involvement of parents and families in their children's education.

The school desires to foster relationships between home, school, and the community which will enhance the education of students. Jointly we will review and update a parent involvement policy and parent compact, which outlines how the school staff, parents, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve high standards. The compact will provide a space for all parties to sign and date the document. Parents are invited to attend the annual Title I meeting held in the early fall to learn more about the program and services as well as share suggestions to make the school a better place. Other formal school meetings will be held in which parents can contribute ideas to make the school a better place.

Parents are also welcome to contact school administration at any time to offer suggestions and insights. We believe that family involvement fosters positive attitudes, promotes good behavior, and encourages student achievement. As a result of this partnership, we feel the educational success of our students will be increased.

Additionally, parents of a student attending a school receiving federal program funds may request the professional qualifications (college major, degree and license) of their child's classroom teacher. If that information is desired, parents should contact the school office to obtain it.

#### **SCHOOL – PARENT – STUDENT COMPACT**

The school understands the importance of the school experience to every student and their role as educators and models. Therefore, the school agrees to carry out the following responsibilities to the best of their ability:

- 1) Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served to meet the school's challenging academic standards.
- 2) Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum:
  - Parent-teacher conferences, bi-annually, during which this compact shall be discussed as the compact relates to the individual child's achievement.
  - Frequent reports to parents on their children's progress.
  - Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities.
  - Ensuring regular two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand.
  - Treat each child with dignity and respect.
  - Strive to address the individual needs of the student.
  - Acknowledge that parents are vital to the success of child and school.
  - Provide a safe, positive and healthy learning environment.
  - Assure every student access to quality learning experiences.
  - Assure that the school staff communicates clear expectations for performance to both students and parents.

The parent understands that participation in his/her student's education will help his/her achievement and attitude. Therefore, the parent will continue to carry out the following responsibilities to the best of his/her ability:

- Supporting their child's learning.
- Participating, as appropriate, in decisions relating to the education of their child.

### **MEDICATIONS (Preston School District Policy #561) [Added this new section]**

#### Medication Administration Guidelines

- Students who require medication during the school day must coordinate with their doctor and the school nurse. A doctor's authorization form is available from the office and must be signed by the doctor, parents, and school nurse. A new authorization form is required at the beginning of each school year.
- Parents must bring prescription medications to the school office in their original container, clearly labeled with the child's name and dosage instructions. A completed medication administration form must also be provided.
- For safety reasons, please do not send any medication to school with your child.
- Students who require inhalers, emergency epinephrine pens, diabetic medications, or supplies must have an emergency action plan. These plans are available from the district nurse and require signatures from the doctor, parent, and district nurse.
- If a student needs assistance with over-the-counter medications, a medication administration form must be completed and signed by the parent and district nurse, including all necessary details.
- Office staff responsible for administering medications will receive proper medication administration training. Our priority is to ensure safe, competent, accurate, and careful medication administration for all students.

### **FEDERAL MCKINNEY-VENTO HOMELESS ASSISTANCE ACT [Added]**

Children who lack fixed, regular, and adequate housing have certain educational rights. Visit with the elementary principal or contact the Preston School District Homeless Education Liaison at 208-852-0283 to find out more.

## Dear Parents, Guardians, and Students of Preston School District #201,

On behalf of the Preston School Board, the District Superintendent, and the staff at Franklin County High School, we are pleased to welcome you to a new school year. We are excited to support your student's academic journey and look forward to a productive and meaningful year.

Following careful evaluation of student needs and current educational research, we have adopted a *block scheduling* model at Franklin County High School. In this model, students engage in one subject at a time over an intensive three-week period. This structure promotes deeper learning, greater subject mastery, and reduces student stress by limiting the number of concurrent classes.

Block scheduling supports innovative, student-centered instruction. Teachers are able to implement evidence-based teaching strategies, allowing for more personalized and engaging lessons. This approach aligns with Idaho content standards and supports our district's commitment to academic excellence. Research continues to demonstrate that focused instructional time leads to improved student comprehension and increased engagement (Hodges et al., 2020).

Increased teacher-student interaction is another advantage of this model. With fewer transitions and more instructional time, teachers can better build rapport, offer timely feedback, and adapt instruction to meet individual needs—key components shown to improve learning outcomes and student satisfaction (Freeman et al., 2021).

Students, you are the reason we are here. Our staff is dedicated to fostering a positive, supportive learning environment where you can succeed and reach your goals. We encourage you to fully engage in your learning and take advantage of the opportunities this model provides.

Parents and guardians, your partnership is critical to student success. We welcome your involvement and invite you to connect with our staff at any time. By working together—students, families, educators, and the community—we can ensure the highest quality education for every student.

Thank you,

Thomas Schmidt  
FCHS Principal

### References

Freeman, J., Simonsen, B., & Sugai, G. (2021). *Effective educational practices for at-risk students: Strategies for engagement and achievement*. *Journal of Positive Behavior Interventions*, 23(2), 89–102. <https://doi.org/10.1177/1098300720955209>

Hodges, C., Moore, S., Lockee, B., Trust, T., & Bond, A. (2020). *The difference between emergency remote teaching and online learning*. *Educause Review*. <https://er.educause.edu/articles/2020/3/the-difference-between-emergency-remote-teaching-and-online-learning>

# **FRANKLIN COUNTY HIGH SCHOOL FACULTY**

Thomas Schmidt - Principal

Todd Coburn - Algebra, Geometry, Computer Applications

Kyle Jordan - American Government, U.S. History, World History, Economics/Financial Literacy, Health, Geography

Howard Nelson - Physical Science, Biology, Ecology, Chemistry, Earth Science Social Studies

Brandon Ormond - English, Health

TBD- Special Education

Marie Russom - Secretary

## **FRANKLIN COUNTY HIGH SCHOOL VISSION/MISSION STATEMENT**

Franklin County High School will foster an environment to nurture individuals academically, socially, and emotionally so that they are equipped to tackle academic challenges and become productive members of society in life after high school.

## **FRANKLIN COUNTY HIGH SCHOOL BELIEF STATEMENTS**

The faculty of Franklin County High School affirms the following belief statements about student learning and learning opportunities:

We believe Franklin County High School provides a safe learning environment that creates opportunities for academic success.

We believe in maintaining classrooms based on positive behavior intervention services that foster learning.

We believe in providing a structured educational environment that promotes self-worth, accountability, educational success, and productive members of society.

We believe there must be informative communication and respect between faculty, parents, students, and community partnerships.

We believe our base curriculum should be aligned with state standards.

We believe in maintaining a licensed, competent staff that displays professional behavior to facilitate student success.

We believe in incorporating the use of current technology in our curriculum, maintaining equipment, and obtaining up-to-date technological equipment.

We believe in developing student understanding and acceptance of the principles and values necessary to become a productive member of society.

## **FRANKLIN COUNTY HIGH SCHOOL EXIT OUTCOMES**

It is our goal that Franklin County High School students will possess the following exit outcomes upon graduation from our school:

Demonstrate responsible attitudes for themselves and toward others.

Demonstrate pride in their education and themselves.

Demonstrate critical thinking skills combined with the ability to apply practical learning skills.

Demonstrate the ability to make choices conducive to achieving their goals.

Demonstrate the ability to accept and respect the rights, beliefs, and ideas of others.

Demonstrate the academic ability to pursue post-secondary education.

## **ENROLLMENT REQUIREMENTS**

Perspective students must be freshman age and under 21 to be considered for enrollment. Each student must fill out a “**Request for Enrollment**” application and meet the following eligibility requirements pertaining to alternative schools (Section 33-1002: 33-1002C; 33-1002F, Idaho Code). **Along with an application, students must bring withdrawal papers from their previous school, a copy of their current transcript, birth certificate, immunization record, attendance record, discipline record, legal guardianship papers (if not living with parents), and a referral form.** After a review and approval of the application by the principal, a meeting will be held with the student and a parent to go over school rules and expectations. Former Franklin County High School students, who have been dropped twice during a school year, must meet with the principal to request re-enrollment.

### **The Applicant must meet three (3) of the following:**

- Repeated at least one grade.
- Absenteeism greater than 10% in the proceeding semester.
- Overall GPA less than 1.5.
- Has failed one or more academic subjects in the last year.
- Behind two (2) or more semester credits per year behind the rate to graduate.
- Is below proficient, based on local criteria or standardized test, or both.
- Has attended three or more schools in the previous two years.

***OR***

### **The Applicant must meet one (1) of the following:**

- Substance abuse behavior. (must be documented)
- Pregnant or a parent.
- Emancipated student - 18 years of age not living with parent/guardian (This status must be confirmed by the principal prior to enrollment)
- Previous or current dropout.
- Has serious personal, emotional, or medical issues(s).
- Court or agency referral.
- Demonstrated behavior that is detrimental to their academic progress.

***Students will be admitted on probationary status with conditions for remaining at the school determined by the administration.***

## **FRANKLIN COUNTY HIGH SCHOOL WAITING LIST**

A student may be placed on the school waiting list due to an excess of student enrollment, disciplinary action, or other related circumstances. A parent/guardian will be notified when a student has this status. Students on the waiting list will be accepted based on the approved set of criteria.

## **NOTICE OF NON-DISCRIMINATION POLICY STATEMENT**

The Preston School District and Franklin County High School do not discriminate on the basis of race, color, religion, national origin, sex, ancestry, disability, age, or any other characteristic protected by law, in its programs and activities. Further, in accordance with federal law, the district provides equal access to its facilities to the Scouts and other designated youth groups. The superintendent has been designated to handle inquiries regarding the non-discrimination policies.

## **CREDIT REQUIREMENTS**

Franklin County High School offers courses necessary to meet the graduation requirements of Preston School District #201 and the State of Idaho. At present, a student needs forty-seven (47) credits, passes a state standardized test or be approved by the school board for the Alternate Route, and a senior project to graduate. With approval from the principal a student may take correspondence courses to help meet graduation requirements.

**A student transferring to Franklin County High School from another school will only receive credit for courses that apply to our district requirements.** All necessary forms and papers must accompany a "Request for Enrollment" application. Failure for not having all of these forms will result in denial of enrollment, delay of enrollment, and/or possible placement on the school's waiting list.

**Home school, charter school, and unaccredited school credits are accepted only on approval from the superintendent.**

### **Curriculum**

- Franklin County High School offers varied classes during the school year. Only four classes are taught in each block, and some are only available once or twice during the school year.
- All teachers will incorporate reading, writing, math, and spelling into each course curriculum.
- The following courses are available at Franklin County High School: U.S. History A & B, American Government A & B, World History, Geography, Economics/Financial Literacy, Chemistry, Health, Physical Science, Biology, Ecology, Earth Science, English, Algebra A & B, Geometry A & B, Computer Applications, Work Study, Study Skills and Speech.
- As part of our curriculum, a student will spend forty-five (45) minutes of class time reading a book (study skills). For every four blocks of reading (study skills), a student shall receive one (1) elective credit.

## **Credit requirements**

- A state minimum of classroom instruction, per course, is required to receive one (1) credit.
- A student must earn 70% or better, per course, to receive one (1) credit. A student shall receive “no credit” if he/she does not earn 70% or better for a course.
- Summer school classes may be held at Franklin County High School for students to earn missed credits. Class availability will be based on student needs.

A student may earn up to four (4) credits during his/her enrollment at Franklin County High School by participating in the work study program. One (1) credit will be given for every one hundred twenty (120) hours the student works. A student must be approved before collecting hours for credit. Applications for this program are available through the secretary.

## **SCHOOL HOURS**

**School begins at 8:00 a.m. and concludes at 3:05 p.m.** Students will be in school for 7 hours and 5 minutes. (7.08) hours. This includes a Thirty (30) minute lunch break and two eight (8) minute breaks. The class schedule is as follows:

8:00 a.m. - 11:00 a.m.	Class Time
11:00 a.m. -11:30 p.m.	Lunch Break
11:30 p.m. - 1:45 p.m.	Class Time
1:45 p.m. - 2:30 p.m.	Study Skills
2:30 p.m.- 3:05 p.m.	Academic Intervention

\*\*When the school has a field trip or other activity, starting and ending times will remain the same unless otherwise notified by a letter from the school.

**Parents/Guardians must notify the school if their student is absent. If a student is on juvenile probation, Franklin County High School has an obligation to report the absence to Juvenile Services.**

## **EXTRA-CURRICULAR ACTIVITIES**

**Students who wish to participate in district high school extra-curricular activities may do so by meeting these requirements:** 1) Earn five (5) credits in the semester previous to the activity (sport), 2) No incomplete or “F” grades in the previous semester or while participating in sport, 3) Must maintain a 2.0 GPA during participation in sport, 4) Must fulfill all other policies of the district, relating to sports participation including drug testing, etc.

## **PRESCRIPTION MEDICATIONS POLICY**

Per District Policy, a student in possession of any prescribed medication should deliver it, upon arrival at school, to the secretary. The Secretary will check for the following information on the prescription bottle: 1) Name of the student to receive medication, 2) Legal content and correct dosage, 3) Expiration date, and 4) Dosage requirements. The prescription bottle will be returned to the student when appropriate. The school may refer any questions concerning medication to the prescribing doctor or pharmacist.

## **ATTENDANCE**

Alternative school studies show clearly that attendance issues are the major cause of student failure. Because of the short period of time available for a student to attend each block full-time, attendance is a must. Frequent absences and/or tardies detract from regular classroom learning experiences and disrupt the continuity of the educational process. This is particularly true in a block system.

**Students and parents must recognize the importance of attendance and punctuality at Franklin County High School. In order to maximize educational benefits and meet state requirements, students must conform to a strict attendance policy.**

A student must fulfill the following responsibilities:

1. Attend school every day, except in cases of illness or emergency.
2. Learn behaviors that will be needed in adulthood, such as responsibility, accountability, and punctuality.
3. Make school a priority.
4. Learn to recognize the connection between attendance and learning.

## **ATTENDANCE POLICIES AND PROCEDURES**

### **1. Attendance policies and procedures**

- a.** The first day of each block is a student orientation day. Each student shall be required to attend unless the absence is approved in advance by the principal. No credit for the course will be given. Doctor, dentist, and other such appointments are not excused absences.
- b.** The final day of the block is a test day. Each student is required to attend or to be dropped from the block unless the absence is approved in advance by the principal. No credit will be given if the student is not in compliance.
- c.** Only one (1) absence for any reason, is allowed each block. All time missed must be made up under the direction of a teacher and/or administrator. Missed time must be made up during student intervention time which is every day after school with his/her teacher. All times must be made up by the last day of the block immediately following the missed time. If a student cannot mathematically make time up for the block missed, they can use the intervention time of, but not exceeding, the next block until the time is made up. No credit will be given for classes that time is not made up.
- d.** Parents/Guardians must call the school if their son/daughter is absent.
- e.** Parents/Guardians will be notified by a phone call if the student is absent if the school has not heard from a parent/guardian. Please notify the school if there are any changes to the parents/guardian's phone numbers throughout the school year.
- f.** A student issued a citation, a court-ordered subpoena, etc., will be excused from school for the amount of time needed to be in court. To validate time missed, a

student must provide written proof from court personnel stating such. Actual court time and a reasonable amount of travel to and from court appointments will be allowed. Students must make up time during student intervention. All time must be made up by the last day of the block immediately following the missed time. No credit will be given for classes that time is not made up.

- g.** A student under the age of 16 will be referred to law enforcement for non-attendance. (33-202 Idaho Compulsory Attendance Code)
- h.** A student who receives no credit for attendance will be enrolled in a credit recovery class. The student is expected to still attend school during scheduled class times and will have to reinterview with the school administrator before re-entry

## 2. Tardies

- A. Only two (2) tardies, of fifteen (15) minutes or less are allowed per block.**
- B.** A student who is tardy must sign in with the secretary before going to class.
- C. A student who comes to school after the fifteen (15) minute tardy limit is considered absent.** Attending the day will allow the student to stay current in class. A minimum of one (1) hour, or any time missed, must be made up during student intervention. All time completed by the last day of the block immediately following the missed time. No credit will be given for classes that time is not made up.
- D. If a student is tardy three times during a block, he/she will be given an absence for the day.** The student will have to make up a minimum of one (1) hour, or all time missed in order to receive credit. If the student already has an absence for the block, he/she will receive no credit for the class and will be enrolled in a credit recovery class. The student is expected to still attend school during scheduled class times and will have to reinterview with the school administrator before re-entry.
- E. If a student has accumulated four tardies,** he/she will receive no credit for the class and will be enrolled in a credit recovery class. The student is expected to still attend school during scheduled class times and will have to reinterview with the school administrator before re-entry.

## 3. Closed Campus

- A. Upon arrival on campus a student is not allowed to leave the school building, for any reason without permission.** A student who is checking out must have staff permission and parent/guardian approval before leaving.
- B.** If a student becomes sick or needs to leave during school hours, he/she must have staff permission and parent/guardian approval before checking out and leaving.
- C.** A student who is on juvenile probation must receive approval from their probation officer before leaving the school.

**D.** Because of the school closed campus policy, a student needs to bring a sack lunch or purchase a meal from the district lunch program. The regular price for lunch is **\$3.60**

#### **4. Block Policies and Procedures**

**A.** Two (2) “no credit” blocks in one year can result in students’ name being sent to Preston School Board for dismissal from Franklin County High School.

**Also, two (2) “no credit” blocks could render a student ineligible to re-enroll. The student and parent/guardian may request a meeting with the principal consideration. The student’s name may also be sent to the Preston School Board for expulsion from the Preston School District.**

**B.** A student must petition the administration to receive approval for a leave of absence during a block.

**C.** A student may not receive “no credit” more than two (2) blocks during the year for personal or academic reasons.

**D.** A student who does not successfully complete a block, for whatever reason, will receive “no credit” for the course. He/she will not automatically have a place in a regular class in the following block. The status of the student will be determined by the principal based on each individual situation, enrollment openings, and other academic reasons.

**E.** Students may return one time to their referring high school from Franklin County High School provided that:

1. Three successful blocks have been completed at FCHS.
2. The student is on track to graduate with his or her class.

Once re-enrolled at the referring high school, students may petition to re-enter FCHS.

#### **5. Petitioning for Re-entry**

**A.** A student who has been suspended or received no credit from a block will need to call the secretary to set up an appointment to petition for re-entry into regular classes. The student will be responsible for arranging the date and time of his/her petition.

**B.** A student must have a meeting with the administration to be considered for re-enrollment. Parents may be asked to attend.

**C.** A student will be expected to tell why he/she is petitioning for re-entry and what the student will do to ensure his/her success at Franklin County High School.

## **DISCIPLINE POLICIES AND PROCEDURES**

**It is not the intent of the School Board of District #201 or the administration of Franklin County High School to proscribe every possible action that would be detrimental to the operation of the school. The following however highlights key areas. Other disciplinary-related issues will be dealt with as they surface and will be addressed with similar intensity as those listed.**

### **1. Due Process and Procedures:**

- A.** Upon infraction, a student will confer with the administration for corrective instruction. Consequences for an infraction may result in immediate dismissal for the day, suspension being or placed in credit recovery class. If any action is taken the student will be required to make up time in student intervention. A parent/guardian of the student will be notified immediately if the student is dismissed.
- B.** If a student is on juvenile probation and dismissed from school, Juvenile Services will be notified immediately.
- C.** A dismissed/suspended student who is waiting for transportation to leave school must wait in the office until his/her ride arrives.
- D.** A student causing a disturbance, for any reason, will be asked to leave school immediately. If necessary, law enforcement will be called. A parent/guardian will be notified immediately regarding the situation.
- E.** A parent/guardian of a suspended student may request a meeting before returning with the principal by calling the school. Parent/teacher meetings are held on the last Thursday of each block.

### **2. Possession of Unacceptable Items**

- A. No tobacco, vaping devices, drugs, alcohol, weapons, pornographic magazines, or any other unacceptable materials are allowed at school.**  
A student in possession of any of these items will be immediately dismissed from school and turned over to law enforcement officials.
- B. Search and Seizure**  
School district officials have the right to search the student's personal belongings when it is in the interest of the overall welfare of other students or it is necessary to preserve the good order and discipline of the school, and reasonable suspicion exists for such a search (New Jersey v. T.L.O.). The search of a student's person or possessions (backpack, purse, etc.) should be limited to situations in which there is reasonable suspicion that the student is secreting evidence of an illegal act,

including but not limited to, possession of weapons, controlled substances, etc.

Students are permitted to park on school premises as a matter of privilege, not of right. The school retains the authority to conduct routine patrols of school parking lots and inspection of the exteriors of automobiles on school property. The interiors of vehicles on school property may be inspected whenever an authorized school official has reasonable cause to believe that illegal materials are contained inside. Such patrols and inspections may be conducted without notice, without consent, and without a search warrant.

### **3. Tobacco and E-cig Products**

- A. A student, parent, or visitor is not allowed to possess any tobacco product or smoking paraphernalia on school property. This includes the school building and parking lot. Possession of tobacco is illegal within 200 feet of a school. Law enforcement will be called to cite violators. A student in violation of this policy will be dismissed immediately from school. This policy applies to any and all school functions or field trips.**

### **4. Appearance**

- A. Clothing, hairstyles, and jewelry must meet acceptable standards set by the administration. A student's dress must model that which will give access to professional employment, community service, and advanced educational achievements. Hairstyles, clothing, etc. that distract from the safety, discipline, and educational goals of the school as determined by the administration are not allowed.**
- B. No students will wear halter tops, tank tops, spaghetti straps, sleeveless shirts, pajama pants, slippers, holes/tears in clothing, see-through clothing, bare midriffs, low v-neck shirts, low-riding pants, leggings, jeggings, tight-tight pants, belly shirts, and gym attire during the school day.**
- C. A student found in violation of an appearance code will be asked to change clothes immediately. A warning will be given to a student for the first infraction. A second infraction will result in dismissal.**
- D. Drug, alcohol, inappropriate language, tobacco logos, and/or drug paraphernalia are not allowed on any clothing. T-shirts that are suggestive, degrading, or that promote illegal activities are not to be worn at school.**
- E. Bizarre and/or multi-colored hairstyles that distract from the learning environment are not acceptable. A student will be dismissed from school and asked to correct the hairstyle before re-admittance to school (may require a meeting before administration).**

- F. Tongue rings, brow piercing, tacks/plugs, nose rings, visible body piercing, and/or other extreme body jewelry are not allowed. Gauged piercings are not allowed. A student in violation of this policy will be dismissed immediately. Exemptions will be made on the basis of race, color, religion, national origin, sex, ancestry, disability, age, or any other characteristics protected by the law. Exemption forms can be found at the FCHS office.
- G. If multiple, large, or symbolic earrings, bracelets, and necklaces are found to be unsafe and/or disruptive to the educational process, some or all of the items will be asked to be removed.
- H. No gang-related attire may be worn at school.
- I. Skirts and shorts must be at knee length or longer when the student is seated. Gym attire style shorts are not allowed.
- J. Pants are to be worn at the waist. Baggy pants must have a belt (that fit) and underclothing should not be seen; in addition, sole of feet must be covered at all times during school (ie. shoe, sandal, no slippers).
- K. Hats are not to be worn inside the school building.
- L. Students shall dress appropriately for the weather conditions.
- M. A student may be sent home for an appearance code violation to make appropriate changes. Any missed class time must be made up as prescribed in the attendance policy or the student shall be counted absent for the day.

**The administration will determine acceptable appearance standards. Non-conformance to any of these standards is grounds for dismissal from Franklin County High School.**

## **5. School Behavior and Environment**

- A. **A student found in violation of a school behavior or environment policy will be immediately dismissed from school as determined by the administrator. A student who is dismissed from the block shall not receive credit for the course and will have to petition for re-entry. A parent/guardian will be notified of the action taken by the school.**
- B. Disrespect, insubordination, and/or failure to comply with a reasonable request made by a staff member will not be allowed. Violation of this policy can result in immediate dismissal from school as determined by the administration.

- C. Swearing and/or abusive, inappropriate language, verbal, sexual, and/or psychological abuse will not be allowed. Violation of this policy will result in immediate dismissal from school as determined by the administration.
- D. Fighting or any other type of violent act will result in immediate dismissal. Law enforcement may be called.
- E. A student may not sleep in class.
- F. No public or inappropriate display of affection among students will be tolerated.
- G. No personal radios or other electronic devices are allowed at school. If a student violates this policy, the item in violation will be confiscated and returned at the end of the day.
- H. Franklin County High School is a cell phone-free zone. Students are not to possess phones while in the Franklin County High School building. Students violating this policy may be dismissed from school. The school is not responsible for any cell phones and/or electronic devices that are lost or stolen.
- I. While Idaho Code § 18-3302D permits knives with blades under 2.5 inches to be legally carried in certain public places, FCHS is a knife-free zone. For that reason, all knives—regardless of blade length—must be turned in with cell phones each morning upon arrival to help maintain a safe and respectful learning environment for all students and staff.

## 6. School Computer Use

- A. A signed “**Request to Use Information Technology Services**” form must be on file for every student in order for a student to use a school computer.
- B. A student may only use the computer as directed by a teacher.
- C. No food or drink is allowed in the computer lab.
- D. A student may not use the computer for personal use such as e-mail, social media, games, pornographic websites, or other Internet activities.
- E. **Violation of a school computer-use policy will result in further disciplinary actions as determined by the administration. The student may not receive credit for the course.**

## 7. Student Transportation and Parking

- A. No bus service is provided for Franklin County High School. A student or parent/guardian is responsible for transportation to and from school. Accommodations will be made for those students with transportation

requirements on their IEP.

- B. It is a privilege to drive to school. Erratic driving and/or speeding in the parking lot will result in dismissal from school.
- C. A student who needs to go to his/her car must receive approval from a staff member. Only one student at a time will be allowed to go to his/her car.

## 8. Visitors on Campus

- A. All visitors must check in with the secretary upon arrival.
- B. Any person, who is not a parent/guardian, permitted family member, or employer, is not allowed on school property. Violators may be arrested for trespassing.
- C. Any student from Franklin County High School may not visit any other school campus during the course of a normal day from 7 a.m. to 5 p.m. If a student needs to go to another campus, prior approval must be arranged with administrators from both schools. Violators may be cited or arrested for trespassing. An exception to this rule is when the general public is invited to the school.

## 9. Student Performance

- A. A student must consistently maintain a grade level at 70% or above. When the student's average grade becomes mathematically impossible to pass the class with a 70% or better score, the student will be enrolled in credit recovery. The student will also be placed on academic probation for the next block in which the student is enrolled.
- B. If a student has a final grade below 70%, the student will receive "no credit" for the course and will be placed on academic probation for the next block in which the student is enrolled.
- C. A teacher may require a student to do homework. Homework requirements will be set by the teacher.

## 10. Violation of Discipline Policies

- A. **A violation of any discipline policy by a student will result in temporary or permanent dismissal from Franklin County High School. The student will not receive credit for the course and will have to petition for re-entry. A parent/guardian will be notified of the action taken by the school.**
- B. A student and a parent/guardian will be notified by a school official/staff if he/she has been dismissed for the day or the remainder of the block. If applicable, Juvenile Services will also be notified.

## **NOTIFICATION OF VIDEO SURVEILLANCE**

To promote the safety of students, employees, and visitors, as well as the security of our facilities and equipment, Franklin County High School may conduct video surveillance of any portion of its premises at any time; the only exception being private areas of restrooms and dressing rooms. Video cameras will be positioned in appropriate places within and around Franklin County High School and used in order to help promote the safety and security of people and property. Questions about video surveillance in the workplace should be directed to the school administration.

## **SCHOOL ACTIVITIES AND SERVICES**

### **SCHOOL OR CLASS FIELD TRIPS**

Franklin County High School participates in field trips. These are a mandatory part of our school curriculum. Each trip is designed to provide students with an opportunity to expand their learning capacity. All students must have a signed permission slip from their parent/guardian before participating in a field trip. A student who does not participate in a school or class field trip will be given an alternative assignment. All attendance policies and procedures will be applied and enforced during field trips.

\*\* Emancipated students may sign their own forms. (An emancipated student is one who is 18 years or older and does not live with a parent or guardian. This status must be confirmed by the faculty prior to receiving permission to sign for self.)

School will begin and end at the same time when participating in a field trip or any other activity unless prior notice has been given.

### **GUEST SPEAKERS**

As part of our commitment to providing students with diverse learning opportunities, the school will invite guest speakers to speak throughout the year. Topics may include scholarship information, career opportunities, military programs, college entrance assistance, drug/alcohol awareness, resume' and job applications, interviews, and self-esteem skills. Other topics may be included as needed.

### **SUBSTITUTE TEACHERS**

When a member of the school faculty must be absent a substitute will be called in to take their place. A substitute will receive the same respect each faculty member receives. A substitute will have the same authority as a regular faculty member and will observe and enforce all policies and procedures of the FCHS Student Handbook.

## **STUDENT INJURIES**

Even with the greatest precautions and the closest supervision accidents do happen at school. Such is a fact of life and a part of the growing-up process. Parents need to be aware of this and be prepared for possible medical expenses that may arise should their child be injured at school. **Preston School District #201 does not provide medical insurance for students injured at school. This is the responsibility of the parent or legal guardian.**

## **STUDENT SERVICES**

The following services are offered as assistance to students and parents/guardians at Franklin County High School:

- Counseling for post-high school plans
- Filling out college applications and/or scholarships
- Filling out financial aid applications or student loan applications
- Filling out job or work service applications

## **HEALTH SERVICES**

We want to ensure that your child's health and well-being are a top priority while they are at school. As part of our commitment to providing a safe and supportive environment, we offer a range of health services to all students. These services include both preventive care and emergency assistance.

### **1. Preventive Health and Wellness Services:**

- Vision and Hearing Screening: Regular screenings are conducted to identify any potential vision or hearing issues early on.
- General First Aid: Our trained staff and/or nurse can administer basic first aid for minor injuries and illnesses.
- Lice Checks: Periodic checks are performed to detect and manage head lice infestations.
- Temperature Checks: We monitor students' temperatures when needed.

### **2. Medication Administration:**

- If your child requires medication during school hours, our staff and/or nurse can administer it according to the prescribed instructions. Please contact the school to get further directions.

### **3. Emergency Care:**

- In case of accidents or sudden health emergencies, our school team is prepared to provide immediate assistance.
- We have protocols in place for handling emergencies and contacting parents or guardians promptly.

### **4. Chronic Disease Management:**

- For students with chronic health conditions (e.g., asthma, diabetes, allergies), our school team works closely with families to manage their conditions effectively.

- We encourage open communication with parents to ensure a comprehensive understanding of each student's health needs.

#### **5. Parental Rights and Access to Records:**

- Parental Consent: While we use opt-out method of parental consent for health and wellness services, this does not waive your right to access your child's educational and associated health records.
- Notification: You will be informed about any health monitoring or status updates related to your child.

Please feel free to reach out to our school administrator if you have any questions or need further information. We appreciate your partnership in keeping our students healthy and ready to learn.

### **SPECIAL SERVICES**

Special education and related services will be provided for students with learning and educational difficulties who have been determined eligible for an Individual Education Plan (IEP) or 504. See your special education case manager or counselor for help with academic planning and specific course selection.

Through the IEP process, adapted courses or alternate courses are available to special education students who require such modification of their course work, as determined by the student's IEP Team. For further clarification please contact your student's case manager or the special services director.

### **TITLE IX**

Title IX states, "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance." Preston School District prohibits discrimination based on sex, including discrimination in the form of sexual harassment and discrimination based on sexual orientation or gender identity, against any individual participating in any education program or activity of the district. This prohibition on discrimination applies to students, employees, and applicants for employment. Reports of sex discrimination or sexual harassment should be made to the Title IX Coordinator or the Superintendent for the investigation and resolution of such complaints. Brady Garner, Assistant Superintendent, is the Preston School District #201 Coordinator for Title IX Educational Amendment of 1972.

Inquiries regarding compliance with this nondiscriminatory policy may be directed to:

Dr. Brady Garner, Title IX Coordinator  
525 South 4th East Preston, Idaho 83263  
208-852-2233  
[brady.garner@psd201.org](mailto:brady.garner@psd201.org)

Gary Thomas, Superintendent  
105 East 2nd South Preston, Idaho 83263  
208-852-0283  
[gary.thomas@psd201.org](mailto:gary.thomas@psd201.org)

Dir. of Office for Civil Rights Department of Education Washington, D.C

## **SCHOOL – PARENT – STUDENT COMPACT**

The school understands the importance of the school experience to every student and their role as educators and models. Therefore, the school agrees to carry out the following responsibilities to the best of their ability:

- Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served to meet the school's challenging academic standards.
- Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum:
  - Parent-teacher conferences, bi-annually, during which this compact shall be discussed as the compact relates to the individual child's achievement.
  - Frequent reports to parents on their children's progress.
- Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities.
- Ensuring regular two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand.
- Treat each child with dignity and respect.
- Strive to address the individual needs of the student.
- Acknowledge that parents are vital to the success of child and school.
- Provide a safe, positive and healthy learning environment.
- Assure every student access to quality learning experiences.
- Assure that the school staff communicates clear expectations for performance to both students and parents.

The parent understands that participation in his/her student's education will help his/her achievement and attitude. Therefore, the parent will continue to carry out the following responsibilities to the best of his/her ability:

- Supporting their child's learning.
- Participating, as appropriate, in decisions relating to the education of their child.

## **MEDICATIONS (Preston School District Policy #561)**

- **Medication Administration Guidelines**
- Students who require medication during the school day must coordinate with their doctor and the school nurse. A doctor's authorization form is available from the office and must be signed by the doctor, parents, and school nurse. A new authorization form is required at the beginning of each school year.

- Parents must bring prescription medications to the school office in their original container, clearly labeled with the child's name and dosage instructions. A completed medication administration form must also be provided.
- For safety reasons, please do not send any medication to school with your child.
- Students who require inhalers, emergency epinephrine pens, diabetic medications, or supplies must have an emergency action plan. These plans are available from the district nurse and require signatures from the doctor, parent, and district nurse.
- If a student needs assistance with over-the-counter medications, a medication administration form must be completed and signed by the parent and district nurse, including all necessary details.
- Office staff responsible for administering medications will receive proper medication administration training. Our priority is to ensure safe, competent, accurate, and careful medication administration for all students.

## **FEDERAL MCKINNEY-VENTO HOMELESS ASSISTANCE ACT**

Children who lack fixed, regular, and adequate housing have certain educational rights. Visit with the elementary principal or contact the Preston School District Homeless Education Liaison at 208-852-0283 to find out more.

## **FERPA**

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

Parents or eligible students have the right to request that a school will correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- 1) School officials with legitimate educational interest;

- 2) Other schools to which a student is transferring;
- 3) Specified officials for audit or evaluation purposes;
- 4) Appropriate parties in connection with financial aid to a student;
- 5) Organizations conducting certain studies for or on behalf of the school;
- 6) Accrediting organizations;
- 7) To comply with a judicial order or lawfully issued subpoena;
- 8) Appropriate officials in cases of health and safety emergencies; and
- 9) State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, “directory” information such as a student’s name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

## **TITLE I**

Title I Program and assistance is offered to all students as needed. Title I services help students be successful in school and demonstrate proficient or advanced levels of achievement. The school recognizes that in order for students to demonstrate academic success, the school needs to advocate for the involvement of parents and families in their children’s education. The school desires to foster relationships between home, school, and the community which will enhance the education of students. Jointly we will review and update a parent involvement policy and parent compact, which outlines how the school staff, parents, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve high standards. The compact will provide a space for all parties to sign and date the document. Parents are invited to attend the annual Title I meeting held in the early fall to learn more about the program and services as well as share suggestions to make the school a better place. Other formal school meetings will be held in which parents can contribute ideas to make the school a better place. Parents are also welcome to contact school administration at any time to offer suggestions and insights. We believe that family involvement fosters positive attitudes, promotes good behavior, and encourages student achievement. As a result of this partnership, we feel the educational success of our students will be increased.

Additionally, parents of a student attending a school receiving federal program funds may request the professional qualifications (college major, degree and license) of their child’s classroom teacher. If that information is desired, parents should contact the school office to obtain it.

## **Credit Recovery**

All FCHS students who are unable to complete a block for credit will be enrolled in credit recovery. Additionally, FCHS students wanting to receive additional credits toward graduation may enroll in credit recovery. In partnership with Preston High School, students at FCHS can take credit recovery classes through the state-approved program called Imagine Edgenuity. To participate in credit recovery students must follow the following rules:

- 1. Attend class on time every Monday, Tuesday, and Wednesday from 2:35 pm to 3:05 pm. Absences must be pre-approved by the instructor.**
- 2. Students can NOT work on credit recovery during the school day in other FCHS classes.**
- 3. For every 3-week block FCHS students are expected to complete at least 20% of the course to continue to make academic progress in a timely manner.**
- 4. The FCHS administrator will select the class the student needs to take based on graduation needs.**

## **Weather Delay/Cancelation**

At times the weather can cause the roads to be unsafe to travel to and/or from school. The Preston School District administration will oversee making the decision if this is the case will post it on the district website homepage and Facebook page. You can also listen to KACH or KVNU radio for updates. In the event that weather has caused the roads to be unsafe for travel district administration can opt to postpone the school start time for two hours or cancel school altogether. If school is postponed the start time would then be 10:00 AM and end at the regularly scheduled time of 3:05 PM. Breakfast will not be served.

# FRANKLIN COUNTY HIGH SCHOOL ACCEPTANCE OF ENROLLMENT AGREEMENT

**We/I hereby apply to enroll and attend classes at Franklin County High School pursuant to receiving a high school diploma.** We/I understand the importance of attending school regularly to obtain the credits necessary for graduation. We/I will follow attendance policies and procedures as written in the Student Handbook. I understand if I do not meet the requirements necessary for a block, We/I will not receive credit for the block. Re-admittance may necessitate a re-enrollment meeting with the administration.

\*\* A parent/guardian signature is required for applications over the  
age of 18 still living with parent/guardian.\*\*

**We/I agree to enroll my student in Franklin County High School.** We/I understand my role in helping my son/daughter attend school regularly. We/I agree to work with the school faculty in helping my son/daughter earn the credits necessary to obtain a high school diploma. **We/I have read, understand, and agree to abide by ALL policies and procedures included in the Franklin County High School Student Handbook.**

\_\_\_\_\_  
Signature of Enrolled Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

**FRANKLIN COUNTY HIGH SCHOOL  
SUBSTITUTE TEACHER COMPLIANCE AGREEMENT**

Franklin County High School is a great place to attend and earn a diploma. Our school has worked hard to be a school of excellence within the community and neighboring schools. We want our reputation to remain the same!

The staff and students are responsible for the image we project to the public. When a faculty member must be absent, a substitute will be called in to take their place. When a substitute leaves our campus, he/she will take with them a good or bad impression of our school. This substitute may share his/her impression with the community. We all need to do whatever we can to preserve the school's reputation and standing in the community. In order to maintain this positive image and school of excellence we need your cooperation!

A substitute teacher visiting our campus will be treated with the same respect and dignity as a regular classroom teacher. Each substitute will have the same authority as a faculty member and be able to enforce all policies and procedures as defined in the Student Handbook.

A student who is disrespectful or insubordinate to a substitute teacher will be disciplined as deemed appropriate by the school administrator. If action is taken against the student, he/she will be given an absence for the day or days. A parent/guardian of the student will be notified immediately if the student is dismissed.

**I have read and understand the above policies  
and procedures and agree to abide by them.**

\_\_\_\_\_  
Signature of Enrolled Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

**FRANKLIN COUNTY HIGH SCHOOL  
FIELD TRIP PERMISSION SLIP**

Franklin County High School will provide students with various educational field trips throughout the year. A signed permission slip enables a student to participate in these activities. Field trips are a part of our school curriculum and attendance is mandatory. If a student is unable or chooses not to go on a field trip, he/she will be required to do an alternative assignment. **\*\*All attendance school policies and procedures will be applied.**

Prior to a field trip information will be sent home for you to review. If you have any questions concerning a field trip feel free to contact the principal at school.

**Please sign the bottom portion of this page and return it to the school upon enrollment.**

**\*\*If a student is emancipated, only his/her signature is required.**

Date: \_\_\_\_\_

Name: \_\_\_\_\_

has permission to participate in any field trip scheduled for Franklin County High School during the 2025 - 2026 school year.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Emergency Phone Number

\_\_\_\_\_  
Person to Contact (Relationship to student)

\_\_\_\_\_  
Emergency Phone Number

\_\_\_\_\_  
Person to Contact (Relationship to student)

Please list any allergies or medical concerns applicable to the student:

Medical Concerns

Allergies

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*\*All Student Handbook policies and procedures  
will be enforced on every field trip.\*\***

**PRESTON SCHOOL DISTRICT #201**  
**STUDENT NAME/PHOTO RELEASE FORM**

As students participate in various school activities, opportunities arise to provide photos of students in newsworthy events or other school activities. Photos may appear in local newspapers, school publications, websites (including social media such as district/school sponsored Facebook pages, Twitter feeds, etc), and/or brochures or fliers. The goal of the Preston Joint School District is to ensure the privacy and safety of all students. Please read the following release, indicate your level of comfort with the release of your student's photo, and sign the document below.

**Conditions of use:**

- This form is valid for the 2025-2026 school year. The consent will automatically expire after this time.
- Schools in Preston School District will not re-use any photographs after this time.
- Schools in Preston School District will not include personal email, postal addresses, or telephone numbers of you or your students on our website or in our printed publications.

**Please answer the questions below, then sign and date the form:**

1. May Preston School District use your student's photograph in printed publications (yearbook, school and local newspaper, brochures, etc)?  
Yes No
2. May Preston School District use your student's image on district sponsored websites (including district sponsored social media i.e. Facebook, Twitter, etc)?  
Yes No

**I have read and understood the conditions of this form:**

Student's Name: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Preston School District #201**  
Technology Acceptable Use Agreement – Student and Staff

I have read, understand and will follow the guidelines listed in this document. I understand that my use of the electronic services is a privilege, and inappropriate use may result in loss of privileges or disciplinary action up to and including expulsion and/or prosecution. I recognize that I will not be allowed to use the internet until I have read and signed this form.

\_\_\_\_\_  
Printed Name of Student                      Signature                      Grade                      Date

\_\_\_\_\_  
Parent/Guardian Name (Please Print)      Signature                      Date

Preston School District is pleased to offer access to a computer network for electronic information services. We strongly believe in the educational value of electronic services and recognize the potential to support curriculum and learning by facilitating resource sharing, innovation, and communication. Preston School District will make every effort to protect students and staff from any misuse or abuse as a result of their experience with an information service.

1. Acceptable Use – Access to the District’s electronic networks must be (a) for the purpose of education or research and consistent with the educational objectives of the District, or (b) for other appropriate use.
2. Privileges – The use of the District’s electronic networks is a privilege, not a right, and inappropriate use may result in a cancellation of those privileges. The building principal and technology director together will make all decisions regarding whether or not a user has violated these procedures and may suspend access at any time.
3. Network login accounts shall be used only by the authorized owner of the account. No attempt to gain unauthorized access to accounts is permitted. Passwords must be kept private.
4. Never send, or encourage others to send, messages that are impolite or inappropriate. When online, staff and students are representatives of the district and as such must always act in a positive and appropriate manner. Use of vulgarities or any other inappropriate language is unacceptable.
5. Do not send any message that includes personal information, such as home address or phone number, for yourself or any other person without complete knowledge of the requesting entity. Email is not private and district representatives have the right to review your files at any time. Report to your administrator any unknown entity who asks for personal information. Do not read other people’s mail or trespass into other people’s files.
6. The District makes no guarantees of any kind about the accuracy of information found online. Transmission of any material in violation of any law is prohibited. This includes, but is not limited to: copyrighted material, threatening or obscene material, or material protected by trade secrets.
7. The introduction or use of copywritten material on district machines without the consent of rightful parties is expressly forbidden. This includes, but is not limited to, software from

home, videos, downloaded applications, music, software from others even when given the disc, etc.

8. Do not damage, vandalize, or attempt to gain unauthorized access, to any school/district computer system (hardware or software). Never move, delete, modify, or damage any application or files that are not yours.

9. Any person found intentionally introducing a malicious virus into the system will be held accountable for incurred costs. Anyone who interferes with virus checking software on computers will also be held liable. All those using district computers should regularly check to see that the virus checking software icon is visible on the taskbar.

10. Do not load applications onto any computer without the permission of the Preston School District Technology Department. It is more efficient, and less problematic, for those with proper permission to install programs on the school computers.

11. It is forbidden to submit, display, publish, or access questionable material that may be considered locally unacceptable. These include, but are not limited to, obscenity, profanity, or any defamatory, inaccurate, abusive, threatening, racially offensive, sexually oriented, or illegal materials.

12. The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages or charges you incur while on this system.

13. Violation of this policy may incur consequences up to and including:

- a. expulsion from school or work
- b. revocation of passwords and user accounts and ban from using computer or network equipment
- c. revocation of teaching certificate in the state of Idaho
- d. notification of law enforcement authorities for possible civil or criminal penalties

District officials reserve the right to review any and all computer use within the scope of district networking, hardware, and software.

# FRANKLIN COUNTY HIGH SCHOOL (FCHS)

2025-2026

August							8/18
					1	2	
3	4	5	6	7	8	9	
10	PD	PD	PD	PD	15	16	
17	18 <sup>a</sup>	19 <sup>a</sup>	20 <sup>a</sup>	21 <sup>a</sup>	22	23	
24	25 <sup>a</sup>	26 <sup>a</sup>	27 <sup>a</sup>	28 <sup>a</sup>	29	30	
31							
September							18/18
	H	2 <sup>a</sup>	3 <sup>a</sup>	4 <sup>a</sup>	5 <sup>a</sup>	6	
7	8 <sup>a</sup>	9 <sup>a</sup>	10 <sup>a</sup>	11 <sup>a</sup>	PD	13	
14	15 <sup>a</sup>	16 <sup>a</sup>	17 <sup>a</sup>	18 <sup>a</sup>	19	20	
21	22 <sup>a</sup>	23 <sup>a</sup>	24 <sup>a</sup>	25 <sup>a</sup>	26	27	
28	29 <sup>a</sup>	30 <sup>a</sup>					
October							18/18
			1 <sup>a</sup>	2 <sup>a</sup>	3	4	
5	6 <sup>a</sup>	7 <sup>a</sup>	8 <sup>a</sup>	9 <sup>a</sup>	10	11	
12	13 <sup>a</sup>	14 <sup>a</sup>	15 <sup>a</sup>	16 <sup>a</sup>	17	18	
19	20 <sup>a</sup>	21 <sup>a</sup>	22 <sup>a</sup>	23 <sup>a</sup>	24	25	
26	27 <sup>a</sup>	28 <sup>a</sup>	29 <sup>a</sup>	30 <sup>a</sup>	31		
November							12/12
						1	
2	3 <sup>a</sup>	4 <sup>a</sup>	5 <sup>a</sup>	6 <sup>a</sup>	7	8	
9	10 <sup>a</sup>	11 <sup>a</sup>	12 <sup>a</sup>	13 <sup>a</sup>	PD	15	
16	17 <sup>a</sup>	18 <sup>a</sup>	19 <sup>a</sup>	20 <sup>a</sup>	21	22	
23	H	H	H	H	28	29	
30							
December							12/12
	1 <sup>a</sup>	2 <sup>a</sup>	3 <sup>a</sup>	4 <sup>a</sup>	5	6	
7	8 <sup>a</sup>	9 <sup>a</sup>	10 <sup>a</sup>	11 <sup>a</sup>	12	13	
14	15 <sup>a</sup>	16 <sup>a</sup>	17 <sup>a</sup>	18 <sup>a</sup>	PD	20	
21	H	H	H	H	26	27	
28	H	H	H				
January							16/16
				H	2	3	
4	5 <sup>a</sup>	6 <sup>a</sup>	7 <sup>a</sup>	8 <sup>a</sup>	9	10	
11	12 <sup>a</sup>	13 <sup>a</sup>	14 <sup>a</sup>	15 <sup>a</sup>	16	17	
18	19 <sup>a</sup>	20 <sup>a</sup>	21 <sup>a</sup>	22 <sup>a</sup>	23	24	
25	26 <sup>a</sup>	27 <sup>a</sup>	28 <sup>a</sup>	29 <sup>a</sup>	30	31	

February							16/16
1	2 <sup>a</sup>	3 <sup>a</sup>	4 <sup>a</sup>	5 <sup>a</sup>	HPD	7	
8	9 <sup>a</sup>	10 <sup>a</sup>	11 <sup>a</sup>	12 <sup>a</sup>	13	14	
15	16 <sup>a</sup>	17 <sup>a</sup>	18 <sup>a</sup>	19 <sup>a</sup>	20	21	
22	23 <sup>a</sup>	24 <sup>a</sup>	25 <sup>a</sup>	26 <sup>a</sup>	27	28	
March							14/14
1	2 <sup>a</sup>	3 <sup>a</sup>	4 <sup>a</sup>	5 <sup>a</sup>	6	7	
8	9 <sup>a</sup>	10 <sup>a</sup>	11 <sup>a</sup>	12 <sup>a</sup>	HPD	14	
15	16 <sup>a</sup>	17 <sup>a</sup>	18 <sup>a</sup>	19 <sup>a</sup>	20	21	
22	SB	SB	SB	SB	27	28	
29	30 <sup>a</sup>	31 <sup>a</sup>					
April							18/18
			1 <sup>a</sup>	2 <sup>a</sup>	3	4	
5	6 <sup>a</sup>	7 <sup>a</sup>	8 <sup>a</sup>	9 <sup>a</sup>	10	11	
12	13 <sup>a</sup>	14 <sup>a</sup>	15 <sup>a</sup>	16 <sup>a</sup>	17	18	
19	20 <sup>a</sup>	21 <sup>a</sup>	22 <sup>a</sup>	23 <sup>a</sup>	24	25	
26	27 <sup>a</sup>	28 <sup>a</sup>	29 <sup>a</sup>	30 <sup>a</sup>			
May							12/12
					1	2	
3	4 <sup>a</sup>	5 <sup>a</sup>	6 <sup>a</sup>	7 <sup>a</sup>	8	9	
10	11 <sup>a</sup>	12 <sup>a</sup>	13 <sup>a</sup>	14 <sup>a</sup>	15	16	
17	18 <sup>a</sup>	19 <sup>a</sup>	20 <sup>a</sup>	21 <sup>a</sup>	22/G	23	
24	H	26	27	28	29	30	
31							
June							20/20
	1 <sup>a</sup>	2 <sup>a</sup>	3 <sup>a</sup>	4 <sup>a</sup>	5 <sup>a</sup>	6	
7	8 <sup>a</sup>	9 <sup>a</sup>	10 <sup>a</sup>	11 <sup>a</sup>	12 <sup>a</sup>	13	
13	15 <sup>a</sup>	16 <sup>a</sup>	17 <sup>a</sup>	18 <sup>a</sup>	19 <sup>a</sup>	20	
21	22 <sup>a</sup>	23 <sup>a</sup>	24 <sup>a</sup>	25 <sup>a</sup>	26 <sup>a</sup>	27	
28	29	30					

H – Holiday G – FCHS Graduation  
 Subscript Numbers – Block in Session  
 School Hours: 8:00 – 3:05  
 Summer School Hours (Block 13 & 14): 8:00 – 2:45

## Policies, Procedures, and Forms Under Review – June 2025

### SECOND READING:

**566 - Student Suicide Prevention, Intervention, and Postvention.** Policy 566 has not been updated since 2007. The District Mental Health Counselor, Sheena Jones, compiled a Booklet for Schools containing Protocols for Suicide Prevention and Intervention. Per Idaho Code 33-136(3)(a), "Each public school district shall adopt a policy on student suicide prevention. Such policy shall, at a minimum, address procedures relating to suicide prevention, intervention, and postvention. As used in this paragraph, "postvention" means counseling or other social care given to students after another student's suicide or attempted suicide." The proposed policy directs that school staff will follow the accompanying procedures for suicide prevention, intervention, and postvention.

### **566P - Student Suicide Prevention, Intervention, and Postvention Procedure.**

**569 - School Wellness.** We are updating this policy to reduce some duplication within the policy and to remove information on the sale and marketing of food and beverages within the school during the school day (so-called "competitive foods") to the new Guidelines for Food and Beverage Sales policy included with this set (new policy 774). This policy is adapted from both the Idaho sample policy and the Alliance for a Healthier Generation Model Wellness Policy. Upon review, however, some of the guidelines overlap. Therefore, we are removing some of the duplicative guidelines (identified in the existing policy as optional language). The section on competitive foods is moved to new policy 774. We also deleted the confidentiality language in the Free and Reduced Price Meals section as that is included in policy 770. The PSD Child Nutrition Department has a state review during the 2025-26 school year. A school wellness committee was asked to review this policy as required under federal regulation prior to its approval by the board. Edits received from committee members are included in this draft.

**576 – Field Trips.** Policy 576 had a first reading in February 2025 and a second reading in March 2025, which was tabled. The earlier readings of the 576 Field Trip Policy included procedures and numerous forms that the schools could use to assist with the implementation of the field trip policy. Additionally, in the April 2025 Board Meeting, a supplemental field trip policy #576.5 was proposed to account for student travel organized by district employees using outside services. This 576.5 addendum was also tabled for further refinement. This month, June 2025, we are only bringing the original field trip policy forward for review so an improved plan for regular field trips can be implemented during the 2025-26 school year. The 576.5 travel policy with third-party organizations can be addressed at a later date.

**576P – Field Trip Procedures.** The 576 Procedures are attached for board knowledge.

**770 - Food and Nutrition Services.** This policy is being updated to include the requirement that procurement of food and nutrition services contracts (such as with a

private food service agency) must follow all state and federal regulations, including the Buy American requirement in USDA regulations. With the 2024 update of the child nutrition regulations, the Buy American requirement applies to all types of procurement (i.e., both informal and formal). We have also included requirements for the qualifications of food service staff under USDA regulations. We clarified in the recordkeeping section that the district will maintain all types of documents and records as required under USDA regulations. We also renamed the confidentiality section to clarify that the confidentiality provisions apply to free and reduced-price food services. We also added cross-references to other policies.

**772 - Nutrition Standards.** This NEW policy sets forth, in general terms, the nutrition standards required by the National School Lunch Program, the National School Breakfast Program, the Summer Food Service Program (if offered), and the Healthy and Hunger-Free Kids Act of 2010. In April 2024, the USDA issued an amended final rule that updates some of these standards. While most of the standards need not be implemented by districts until the 2025-26 school year, we are including those updated standards here so we will be prepared to implement the new standards next school year. We have also included the record-keeping requirements associated with the nutrition standards in the policy.

**774 - Guidelines for Food and Beverage Sales.** This NEW policy includes information taken from the School Wellness policy, as noted above. We have also updated some of this language. For example, we have made some language optional. We have also updated the paragraph on exemptions from fundraising requirements and have added an optional vending machine section.

## **FIRST READING:**

**262P – Board Meeting Rules of Order and Procedure.** This policy is updated to reflect 2025 amendments to Idaho Code §§33-510 and 74-204(4). The amendment to Idaho Code §33510 removed the limitation on public comment at board meetings to items listed on the meeting agenda; therefore, that language has been removed. Also included is the requirement for the board to hear public comments, if offered by the public in accordance with the board's rules, prior to taking action on an agenda item, which was inadvertently left out of the original procedure. The second addition to this policy relates to consent agendas, which the legislature clarified by its amendment to Idaho Code §74-204(4). The amendment appears to codify what most districts and other public entities were already doing with consent agendas.

**276 – Access to Public Records.** The legislature again amended the public records law this year to more fully address public records requests from residents and non-residents. The amendments this year allow public entities to have separate fee schedules for residents and nonresidents, and lengthened the amount of time for response for residents and nonresidents. The timeframes remain the same for residents, but for non-residents, the initial response time is now 21 days, and the

extended response deadline is now 35 days (not working days, as it is for residents). In addition, public records requests now are required to include an affirmation under oath that the person is a resident, so that public entities can determine which timelines and fees apply.

**276F3 – Public Records Request Form.** Consistent with the updates to policy 276, we are updating the public records request form to include the updated timelines for response and the affirmation that the requester is an Idaho resident.

**544 – Student Expulsion/Denial of Enrollment.** In light of several changes to Idaho Code §33-205 in 2025, this policy is updated to include additional grounds for expulsion or denial of enrollment. In particular, districts may now expel or deny enrollment to a student who has disenrolled in lieu of discipline or who has convictions or adjudications under any of the offenses listed in Idaho Code §20-525A(5) or chapters 9 (assault and battery), 61 (rape) or 66 (sex crimes), title 18, Idaho Code. The offenses listed in Idaho Code §20-525A(5) include: administering poison with intent to kill; aggravated battery; armed robbery; arson; various types of assaults; forcible sexual penetration by use of a foreign object; felony injury to child; kidnapping; murder; rape; ritualized abuse of a child; unlawful use of a destructive bomb; voluntary manslaughter; and some drug and drug trafficking offenses. Parents and legal guardians are required to provide information regarding any of those convictions or adjudications when their child seeks to enroll in school or is already enrolled in school. Failure to provide that information is itself grounds to deny enrollment or expel a student. Other minor updates to the policy have been made, consistent with the 2025 amendments. Also added are legal references and cross-references.

**648 – Health/Wellness Instruction.** This policy was affected by three separate legislative amendments in 2025. The first is a new requirement to add an opt-in procedure for human sexuality instruction. The term “human sexuality” was added to the definitions in Idaho Code §33-1609. No changes were made to Idaho Code §33-1611, which provides for an opt-out procedure for “sex education,” which term is separately defined. The opt-in procedure for human sexuality instruction is mandatory and school districts are required to adopt policies and procedures to address its human sexuality instruction. The second change was the addition of a new law (Idaho Code §33-1637) requiring instruction in human growth and development. The third was an amendment to the parental rights in education law (Idaho Code §33-6001) prohibiting instruction in sexual orientation or gender identity “from kindergarten through grade 12 or in a manner that is not age-appropriate or developmentally appropriate for students in accordance with state standards.” While the statement of purpose for the bill says its purpose is to prohibit instruction on these topics from K-12, the way it is written seems to leave room for instruction if it is age appropriate and developmentally appropriate, consistent with state standards. The state health standards do not appear to specifically address sexual orientation instruction or gender identity instruction, so it is likely that any instruction is prohibited under the new law. Any questions about this

detail should be directed to the school district's legal counsel. The name of the policy is updated to include "instruction" to more fully reflect the policy's content.

**648F1 – Health/Wellness Instruction: Opt-In Form.** As noted above, Idaho law now requires an opt-in for students to participate in human sexuality instruction. This NEW form provides an example of what that form might look like. We have included optional language in a parent letter describing a school's human sexuality program, which can be amended to suit your district's particular needs. Also included is required language that addresses the requirement for parent/legal guardian permission, and a statement that if parents/legal guardians opt out, the school will provide alternative instruction. Parent permission must be obtained at least one week prior to the beginning of instruction.

**684 – Grading.** The current district policy on grading states that 1st-5th grade student achievement will be reported on a scale of 1-5, with values given to the numbers indicating the level of progress. The current policy also states that for 3rd-12th grade, student progress will be reported on the basis of A, B, C, D, and F letter grades. The updated policy lists district-wide options (traditional letter grades, numeric scale, standard-based grading system) that each school could select to inform students and parents of the learning taking place at school. Idaho Code 33-1632 on MASTERY-BASED EDUCATION, states in part, "The legislature finds that moving toward mastery-based education where students progress as they demonstrate mastery of a subject or grade level is in the best interest of Idaho students. The legislature further finds that moving from the current time-based system to a mastery-based approach will allow for more personalized and differentiated learning; create a focus on explicit, measurable, transferable learning objectives that empower students; and emphasize competencies that include application and knowledge along with skill development. The state department of education shall perform the following activities to move Idaho toward mastery-based education: Provide ongoing statewide outreach and communications to increase awareness and understanding of and promote interest in mastery-based education for teachers, administrators, parents, students, business leaders, and policymakers..." The Idaho Department of Education has a webpage devoted to Mastery Learning support for schools. <https://www.sde.idaho.gov/mastery-ed/>

**912 – Display of Flags and Banners on School Property.** This NEW policy reflects the requirements of a new law adopted in 2025. Idaho Code §33-143 prohibits the display of flags or banners that represent political, religious, or ideological views, including but not limited to political parties, race, gender, sexual orientation, or political ideologies on school district property such as classrooms, hallways, entryways, or sports fields. The law includes specific exemptions for various flags or banners, with these exemptions set forth in the policy.

**914 – Emergency Operations.** This NEW policy includes the requirement for all schools within a district to have an emergency operations plan that follows guidelines established by the Idaho School Safety and Security Advisory Board. Schools are also

required to have initial and annual training on emergency operations plans. While some schools may have such plans as part of a school climate policy, there has not previously been a statutory requirement for an emergency operations plan. Also included is optional language for a more district-wide crisis management plan, including training on such a plan. It is somewhat unclear as to which specific guidance is referenced in the new law (found at Idaho Code §33-512(16)), as a review of the school safety website reveals multiple resource documents for emergency operations planning. In any event, districts should use some of those guidelines when developing their emergency operations plans.

**942 – Acceptable Use of Internet, Computer, and Network Resources.** This policy is being updated to address changes made to Idaho Code §33-132 and 33-137 this legislative session. The legislature repealed Idaho Code §33-137 and placed all requirements relating to internet filtering into Idaho Code §33-132. Thus, the primary changes to the policy are in the Internet Safety for Students section of the policy. The legal references have been updated to reflect the changes to the law.

## **AGENDA PREPARATION**

The agenda for any board meeting will be prepared by the superintendent and board chair. Items submitted by the board chair or at least two (2) board members will be placed on the agenda. The board clerk, administration, or members of the public residing in the district may also request, in writing, the addition of an item directly related to district business to the agenda of a regular meeting. Such requests should be received by the superintendent at least seven (7) days prior to the scheduled board meeting. *The request must include the individual's name, address, the reason for the request, and the action requested, if any. The board chair may decline to place an item on the agenda where the person making the request is not a resident of the district; the request was received less than seven (7) days before the regular board meeting; adding the requested item would cause the meeting to be extended by more than 30 minutes; the item is not directly related to district business; or the item can properly be heard under another agenda item. Individuals who are not residents of the district may request the addition of agenda items that directly relate to district business, which requests may be approved at the discretion of the board chair. Within two business days after a written request to place an item on the agenda is received, the superintendent or designee will notify the individual making such request as to whether the item will be placed on the agenda. The decision as to placement of a requested item on the agenda is final.*

## **REGULAR MEETING AGENDAS**

The clerk of the board will post an agenda notice 48 hours in advance of each regular meeting in the same manner as the notice of the meeting.

## **SPECIAL MEETING AGENDAS**

Special meetings require a 24-hour meeting and agenda notice. The agenda notice shall include at a minimum the meeting date, time, and place. The clerk will maintain a list of the news media requesting notification of meetings and will make a good faith effort to provide advanced notification to them of the time and place of each special meeting.

## **AMENDING AGENDAS**

The board may amend the agenda, provided that a good faith effort is made to include in the original agenda notice all items known to be probable items of discussion. The agenda may be amended in the following manner:

- 1. Amending the Agenda More Than 48 Hours Before a Regular Meeting or 24 Hours Before a Special Meeting.** If the agenda is amended after it has been posted but there exists forty-eight (48) hours or more prior to the start of a regular meeting, or 24 hours or more prior to the start of a special meeting, the agenda may be amended upon posting of the amended agenda.

**2. Amending the Agenda Less Than 48 Hours Before a Regular Meeting or 24 Hours Before a Special Meeting.** If an amendment to the agenda is proposed less than forty-eight (48) hours prior to a regular meeting or less than 24 hours prior to a special meeting but prior to the start of the meeting, the clerk will post the proposed amended agenda, but it will not become effective until a motion is made at the meeting and the board votes to amend the agenda.

**3. Amending the Agenda After the Start of a Meeting.** The board may amend the agenda after the start of a meeting upon a motion that states the reason for the amendment and the good faith reason the agenda item was not included in the posted agenda.

## **ACTION ITEMS**

An agenda item that requires a vote of the board will be identified on the agenda as an “action item” to provide notice that action may be taken on that item. Identifying an item as an “action item” on the agenda does not require a vote to be taken on that item. Final action may not be taken on agenda items added after the start of a meeting unless an emergency is declared necessitating action at that meeting. The declaration and justification shall be reflected in the board minutes. The board will hear public comment, if offered by a member of the public in accordance with the rules set forth herein, prior to taking action on an agenda item.

## **NEGOTIATION MEETING NOTICES**

Notice of all negotiation sessions between the district and the local education organization shall be posted at the earliest time practicable on the front page of the district’s website. Additionally, if time permits, the district shall post notice of the negotiation sessions within 24 hours at the same physical locations the district uses for posting its regular meetings.

## **QUORUM**

A quorum for the transaction of business of the board will consist of a majority of the members of the board. In the event of one (1) or more vacancies on the board, the transaction of business shall be permitted if a majority of the remaining members of the board are present. Unless otherwise provided by law, all questions will be determined by a majority of the votes cast. The chairman of the board may vote in all cases.

## **ORDER OF BUSINESS**

The order of business will be determined by the board chair and superintendent, with input from the board. Upon consent of the majority of the members present, the order of business at any meeting may be changed.

## **CONSENT AGENDA**

To expedite business at a board meeting, the board approves the use of a consent agenda. A consent agenda consists of multiple agenda items, which includes those items considered to be routine in nature, that are voted upon as a single action item. Consent agendas may not include

fee resolutions or items requiring more than a simple majority of the members present. During the meeting, any item that appears on the consent agenda may be removed by a member of the board prior to the vote on the consent agenda. *Any board member who wishes to remove an item from the consent agenda is encouraged to give advance notice in a timely manner to the board chair and superintendent.* Items removed from the consent agenda will be considered as a separate action for discussion and vote. The approved consent agenda motion will be recorded in the minutes, including a listing of all items appearing on the consent agenda.

## **MINUTES**

A complete and accurate set of minutes will be kept of each board meeting. All minutes will be available to the public within a reasonable amount of time after the meeting and will include at least the following information:

1. The date, time, and place of the meeting;
2. All members of the board present and absent;
3. All motions, resolutions, orders, or policies proposed and their dispositions;
4. The result of all votes and, at the request of a member, the vote of each member by name;
5. The legal basis for recessing into executive session, including sufficient detail to identify the purpose and topic of the executive session without compromising the purpose of going into executive session; and
6. Time of adjournment.

If the designated clerk is not available to attend a meeting of the board, the board will appoint a person to act as the temporary clerk. That person will keep the record of the proceedings of the board and certify the same to the clerk, to be entered by him or her.

*Following a meeting of the board, the clerk will prepare the typed copy of the minutes from the record of the meeting. A copy of the minutes will be given to each board member prior to the next regular meeting. At the next regular meeting of the board, the minutes will be approved.* The approved and signed minutes will become part of the official ledger of minutes maintained in the district office, to be made available within a reasonable time after a meeting for inspection upon request.

The board will record written minutes of all executive session meetings. The minutes must specify the specific subsection of Idaho Code §74-206 authorizing the executive session and will also provide sufficient detail to identify the purpose and topic of the executive session without compromising the purpose of going into executive session. The roll call vote to go into executive session will also be recorded in the minutes. Executive session minutes may be recorded in the body of the written minutes of the open session and are a public record.

The district will cause to be taken written minutes in all negotiation sessions between the district and the local education organization. All documentation exchanged between the parties during a negotiation session, including all offers and counteroffers, shall be retained by the district and shall be subject to the public records law.

## **MEETING CONDUCT**

General rules of parliamentary procedure are used for every board meeting. The most current edition of *Robert's Rules of Order* may be used as a guide at any meeting. The use of proxy votes is not permitted. Voting rights are reserved to those board members in attendance. Voting will be by acclamation or show of hands.

*Board members will not utilize electronic communication devices during board meetings unless that communication is also publicly communicated to those in attendance at the meeting. Such communication will be recorded or otherwise referenced in the board minutes, as determined appropriate, given the nature of the topic being considered.*

## **PUBLIC PARTICIPATION**

Citizens are encouraged to attend meetings of the board and are allowed to address the board and to comment as allowed under these rules of order and procedure. Public comment is allowed only at a regular meeting or where specifically provided for on the agenda of a special meeting. Under no circumstances will public comment be permitted on subject matter that would authorize the board to recess into executive session.

*Priority for public comments is provided to district employees, current district students (including dually enrolled students), and members of the public residing in the district. If time permits, and at the discretion of the board, public comment may also be taken from members of the public not residing in the district.*

*Members of the public who wish to speak shall sign up prior to the start of the meeting by either emailing the board clerk or designee or signing a public comment form available at the meeting location prior to the meeting. Requests to speak should include the person's name, address, and the matter or agenda item on which they wish to be heard.*

*Speakers' comments should be shorter than three (3) minutes. However, a speaker may request that they be permitted to yield their time to another designated speaker who has also signed up to speak on the same agenda item or matter. Speakers must be present at the meeting at the time of the request to yield their time. The yielded time will be pooled for a maximum of six (6) minutes for the designated speaker. Speakers are allocated only one opportunity to speak during public comment. In the event that twenty (20) or more speakers express a desire to speak on any given agenda item, the board chair may reduce each individual's time limit or set a maximum time available for all speakers.*

*The board chair may interrupt and terminate any presentation not deemed to be in accordance with the guidelines set forth herein; for example, if the person providing comments uses*

*profanity or other abusive language against board members or others present, or if the speaker attempts to present comments regarding an issue in a pending lawsuit or other matter that would authorize the board to recess into executive session. The board chair may also, after a warning, preclude an individual speaker from addressing the board at that meeting and/or at the next regular meeting of the board for violation of the guidelines set forth herein. The relevant guidelines are described below and are available on the district's website and at all regular meetings of the board or special meetings of the board where public comment is listed as an agenda item.*

### **PUBLIC COMMENT GUIDELINES**

- 1. Speakers shall identify themselves by stating their name and address.*
- 2. Speakers shall not engage in political campaigning.*
- 3. Speakers' remarks should be directed to the board chair or the board as a whole and not to any individual board member or member of the public in attendance. Otherwise, the speaker may be ruled out of order and asked to yield the podium. Unless permitted by the board chair, board members will not engage in dialogue with speakers.*
- 4. Speakers shall not refuse to yield the podium when the board chair has advised that their time has expired.*
- 5. The board chair may notify and warn speakers at such time their comments have gone beyond the subject matter for which they had signed up to address, address matters that are not related to district business, or otherwise violate these rules of order and procedure. Speakers are advised to refrain from obscene or vulgar conduct, slanderous remarks, or statements that tend to incite violence or breach of the peace. The board chair may turn off the microphone or recess the meeting if any person persists in interfering with the expeditious or orderly process of the meeting, or fails to conform their remarks to the requirements of these rules of order and procedure after being duly warned to do so. Alternatively, after a warning, the board chair may have the speaker or audience member removed from the meeting and barred from further appearance before the board for the balance of the meeting. The board chair reserves the right to seek the assistance of law enforcement when any speaker or member of the audience refuses to comply with requests to refrain from disruptive behavior.*
- 6. In the event a large group of individuals (more than 20) sign up to speak on one agenda item or matter, the board has the authority to adjust the time limit for each speaker to speak less than the three (3) minutes usually permitted, and/or limit the overall time speakers will be heard on that item.*
- 7. No heckling, shouting comments from the audience, verbal outbursts, or any other disruptive behavior shall be permitted. No signs or placards shall be allowed in the board meeting. No derogatory comments using a person's proper name shall be permitted. Persons exiting a board meeting shall do so quietly so as not to disturb the orderly conduct of the meeting.*

8. *Personal cellular telephones must be set to silent mode in the meeting room to avoid disruption of the meeting.*



**LEGAL REFERENCE:**

Idaho Code Sections

33-506 – Organization and Government of Board of Trustees

33-510 – Annual Meetings – Regular Meetings – Boards of Trustees

74-201 *et seq.* – Idaho Open Meeting Act

**ADOPTED:**

**AMENDED:**

*\*Language in text set forth in italics is optional.*

The board of trustees recognizes that all the business and administrative records of the district are public records. Included within those records are hard copy paper records and those records made and/or retained in electronic or other media format. District administration shall determine appropriate procedures to be utilized for the indexing, storage and retrieval of all district records, including those that are in electronic format or other format, to safeguard records and facilitate compliance with the rights of the public to access public records and to comply with other legal requests for access to public records.

Subject to the limitations set forth herein, and as provided by state and federal law, the public has the right to examine and take a copy of any public record of the district. This policy sets forth the procedure for accessing the district's public records.

The board of trustees confers upon the superintendent the authority to designate a custodian or custodians for all public records of the district. As defined in the Idaho public records law, the custodian is the person or persons having personal custody and control of the public records of the district or authorized access thereto, and includes all delegates of such officials, employees, or representatives. *Contact the superintendent for information about the custodian of specific records.*

All records of the district will be retained in accordance with the district's records retention policy (Policy 277). A written copy of the minutes from board of trustee meetings will be available to the public within a reasonable time after the meeting in which they are approved. Drafts of the board meeting minutes are considered public records and shall be produced upon request. However, such draft minutes will be marked as "unofficial draft minutes not yet reviewed or approved."

## **DEFINITIONS**

"Custodian" means the district employee(s) having physical custody and control of public records of the district, or authorized access thereto, including those employees who have been appointed to respond to requests for public records and other district information on a routine basis, and the designees of all such appointed custodians.

"Public Record" includes, but is not limited to, any writing containing information relating to the conduct or administration of the district's business that is prepared, owned, used, or retained by the district, regardless of the physical form or characteristics, and includes e-mail containing information relating to the conduct and administration of district business.

"Writing" includes, but is not limited to, handwriting, typewriting, printing, photostating, photographing, and every means of recording, including words, pictures, sounds, symbols, or combination thereof, and all papers, maps, magnetic or paper tapes, photographic films and prints, magnetic or punched cards, disks, drums, or other documents.

“Resident” means a person whose domicile has been within Idaho continuously for a period of at least thirty (30) days, excluding a full-time student who is a resident of another state, and also includes a domestic entity as provided in Idaho Code §30-21-102. Establishment of residency also includes a spouse and dependent children who reside with that person in the domicile. A domicile is not the person’s workplace, vacation residence, or part-time residence.

**REQUEST TO EXAMINE PUBLIC RECORDS**

The district requires that a request for public records be submitted in writing *upon a form provided by the district* with the requester’s name, mailing address, e-mail address, telephone number, and a written declaration by the requesting party attesting or affirming under oath whether such requester is a resident. The request must specifically describe the subject matter and records sought, including a specific date range for when the records sought were created. A request for public records and delivery of the public records may be made by electronic mail. Requests shall describe the public records sought with sufficient specificity to allow the records custodian to locate the records with reasonable effort.

The custodian will make no inquiry of any person who requests a public record except to verify the identity of the requester or to ensure that the requested record or information will not be used for purposes of a mailing or telephone list as prohibited by Idaho Code §74-120. However, the district may provide the requester information to help the requester narrow the scope of the request or to help the requester make the request more specific when the response to the request is likely to be voluminous or require payment. The custodian will maintain vigilance to ensure that records are not altered or destroyed, but may not review, examine, or scrutinize any copy, photograph, or notes in the person’s possession.

Examination of public records must be conducted during regular office or working hours. When necessary, a designated custodian may authorize an examination of records to be done outside of regular working hours. In this event, the persons designated to represent the custodian during such examination will be entitled to reasonable compensation to be paid to them out of funds provided in advance by the person examining the records.

*All documentation relating to a public records request will be maintained by the district in accordance with the district’s records retention schedule.*

**COSTS FOR PROVIDING PUBLIC RECORDS**

Except for fees that are authorized or prescribed under other provisions of Idaho law, no fee shall be charged for the first two (2) hours of labor in responding to a request for public records submitted by a resident, or for copying the first one hundred (100) pages of paper records that are requested by a resident. If the information is also available in publication form, the district may offer the published material to the individual or organization at the standard cost of selling the publication.

This district may charge the actual labor cost associated with locating and copying documents when:

1. The request is for more than one hundred (100) pages of paper records; or
2. The request includes records from which nonpublic information must be deleted; or
3. The actual labor associated with locating and copying documents for a request exceeding two (2) person hours.

Fees for requests made by residents will not exceed reasonable labor costs necessarily incurred in responding to a public records request and if charged, will reflect the personnel and quantity of time that are reasonably necessary to process a request. Fees for requests made by residents for labor costs will be charged at the per hour pay rate of the lowest paid administrative staff employee who is necessary and qualified to process the request. If a request from a resident requires redactions to be made by an attorney the rate charged will be no more than the usual and customary rate of the attorney who is retained by the district for that purpose.

The district may establish separate fee schedules for residents and non-residents. The fee for residents may not exceed the actual cost to the district of copying the record if another fee is not otherwise provided by law. The fee schedules may include fees, consistent with the requirements of Idaho law, for providing a duplicate of a computer tape, computer disc, microfilm or similar or analogous record system containing public record information. The copying or conversion fee schedules will be made available to those individuals requesting copies and will be updated from time to time as necessary to reflect the actual copying and labor costs to the district.

The district will not charge any cost or fee for copies or labor when the requester is a resident and demonstrates that the requester's examination and/or copying of public records:

1. Is likely to contribute significantly to the public's understanding of the operations or activities of the government.
2. Is not primarily in the individual interest of the requester including, but not limited to, the requester's interest in litigation in which the requester is or may become a party.
3. If the requester has insufficient financial resources to pay such fees.

Notwithstanding any provision of law to the contrary, the district may charge fees for labor and copying costs associated with locating and copying documents requested by a person who is not a resident or an employee of a resident. The fee rates and schedule for requests made by persons who are not residents or employees of residents will be at the discretion of the district as long as such fees do not exceed actual costs of the district.

The district's statements of fees will be itemized to show per page costs for copies, and hourly rates of employees and attorneys involved in responding to the request, and the actual time spent on the public records request. No lump sum costs will be assigned to any public records request. If a separate fee schedule is adopted for requests from persons who are not residents or employees of residents, the separate fees for such non-residents will be separately identified.

The custodian may require advance payment of fees when deemed appropriate. If there is a request to mail copies of documents to an individual, the custodian may request advanced payment for the copies and a stamped, self-addressed envelope large enough for the number of copies. Any portion

of an advance payment in excess of the actual costs of labor and copying incurred by the district in responding to the request will be returned to the requester.

A requester may not file multiple requests for public records solely to avoid payment of fees. When the district reasonably believes that one (1) or more requesters is segregating a request into a series of requests to avoid payment of fees authorized pursuant to this section, the district may aggregate such requests and charge the appropriate fees. The district may consider the time period in which the requests have been made in its determination to aggregate the related requests. The district will not aggregate multiple requests on unrelated subjects from one (1) requester.

**RESPONSE TO REQUEST FOR EXAMINATION OF PUBLIC RECORDS**

The district will either grant or deny a resident’s request to examine or copy public records within three (3) working days of the date of the receipt of the request for examination or copying and within twenty-one (21) days of the date of receipt of a request from a person who is not a resident and not employed by a resident. If it is determined by employees of the district that a longer period of time is needed to locate or retrieve the public records, the district will notify the requestor in writing and will provide the public records to the person no later than ten (10) working days following the person's request, if the person is a resident, and no later than thirty-five (35) days following a request from a non-resident.

If it is determined the existing electronic record requested will first have to be converted to another electronic format by the district or by a third party and that such conversion cannot be completed within the time allotted for response in this policy, the district will notify the requestor in writing. The district will provide the converted public record at a time mutually agreed upon between the district and the requester, with due consideration given to any limitations that may exist due to the process of conversion or due to the use of a third party to make the conversion.

If the district does not respond within the time allotted in this policy for a response, the request will be deemed denied.

**DENIAL OF REQUESTS**

If a request for a record is denied in whole or in part, the person making the request will be notified in writing of the following:

1. A statement that an attorney for the district has reviewed the request, or that the district had the opportunity to consult with an attorney and has chosen not to do so;
2. The statutory basis for the denial;
3. A simple statement of the right to appeal and the time limit for an appeal as set forth in Idaho Code §§74-103 and 74-115.

*A certificate of mailing must accompany the notice.*

The time limit for filing an appeal is one hundred eighty (180) days from the date the notice of denial is mailed. The sole remedy for protesting the district’s decision is to file a petition in the

district court of the county where the records or some part of them are located, requesting the court to compel the district to make the information available or to correct the record.

When a request is denied, the requested records will be retained until the end of the appeal period, until there has been a decision on an appeal, or as otherwise provided by the public records law, whichever is longer. *Whenever a request is denied, there should be some indication made on the record that it must not be purged without the approval of a designated custodian.*

*All documentation relating to the denial of a public records request will be maintained in accordance with the district's records retention schedule.*

## RECORDS EXEMPT FROM DISCLOSURE

The Idaho Legislature has set forth particular records that are exempt from disclosure to the public. All employees should be aware of the following exemptions that apply to this school district. The following list sets forth some of the designated exempt records:

1. Any public record exempt from disclosure by federal or state law or federal regulations to the extent specifically provided for by such law or regulation. This includes, but is not limited to, student records under the Family Educational Rights and Privacy Act (FERPA). Student records protected by FERPA will only be disclosed in accordance with the requirements of that law and district policy.
2. Records relating to the appraisal of real property, timber, or mineral rights, prior to its acquisition, sale, or lease by the district.
3. Any estimate prepared by the district that details the cost of a public project until such time as disclosed or bids are opened, or upon award of the contract for construction of the public project.
4. The records of a library that, when examined alone or when examined with other public records, would reveal the identity of the library patron checking out, requesting, or using an item from the library.
5. Computer programs developed and purchased by or for the district for its own use. For purposes of this policy, computer program does not include:
  - a. The original data including, but not limited to, numbers, texts, voice, graphics, and images;
  - b. Analysis, compilation, and other manipulative forms of the original data produced by use of the program;
  - c. The mathematical or statistical formulas that will be used if the manipulative forms of the original data were to be produced manually.
6. Records of any risk retention or self-insurance program prepared in anticipation of litigation or for analysis of or settlement of potential or actual money damage claims against the district and its employees except as otherwise discoverable under the Idaho or federal rules of civil procedure. These records include, but are not limited to, claims evaluations, investigatory records, computerized reports of losses, case reserves, internal documents and correspondence relating thereto. At the time any claim is concluded, only statistical data and actual amounts paid in settlement will be deemed a public record unless otherwise ordered to be sealed by a court of competent jurisdiction. Provided, however,

nothing in this paragraph is intended to limit the attorney-client privilege or attorney work product privilege otherwise available to the district, other public agency or independent public body corporate and politic.

7. Test questions, scoring keys, or other examination data used to administer standardized tests or other academic assessments.
8. Records relevant to a controversy to which the district is a party, but which records would not be available to another party under the rules of pretrial discovery for cases pending resolution.
9. Records, other than public expenditure records, related to proposed or existing critical infrastructure held by or in the custody of the district when the disclosure of such information is reasonably likely to jeopardize the safety of persons, property or public safety. Such records may include emergency evacuation, escape or other emergency response plans, vulnerability assessments, operation and security manuals, plans, blueprints, or security codes. District systems to which this paragraph applies include electrical, computer and telecommunication, heating, ventilation, and air conditioning.
10. Retired employees' and retired public officials' home addresses, home telephone numbers, and other financial and non-financial membership records.
11. All personnel records of a current or former employee other than the employee's public service or employment history, classification, pay grade and step, longevity, gross salary and salary history, including bonuses, severance packages, other compensation or vouchered and unvouchered expenses for which reimbursement was paid, status, workplace, and employing district. All other personnel information relating to the employee or applicant, including, but not limited to, information regarding sex, race, marital status, birth date, home address and telephone number, social security number, driver's license number, applications, testing and scoring materials, grievances, correspondence, and performance evaluations, will not be disclosed to the public without the employee's or applicant's written consent. An employee or authorized representative may inspect and copy his or her personnel records, except for material used to screen and test for employment.

## **RECORDS CONTAINING A COMBINATION OF BOTH EXEMPT AND NON-EXEMPT MATERIALS**

If any public record contains material which is not exempt from disclosure as well as material which is exempt from disclosure, the district will separate the exempt and nonexempt material and make the nonexempt material available for examination. The district will not deny a request to copy nonexempt material in a public record based upon the fact that the record contains both types of materials.

## **INSPECTION AND CORRECTION OF AN INDIVIDUAL'S RECORDS**

An individual may inspect, copy, and request correction of public records pertaining to that person, except those portions of records that are exempt from disclosure. Such requests will be referred to a designated custodian immediately. Within ten (10) days of the receipt of a written request to amend any record pertaining to that person, the district will either:

1. Make any correction of any portion of the record which the person establishes is not accurate, relevant, or complete; or
2. Inform the person in writing of the refusal to amend with the reasons for the refusal and clearly indicate the person's right to appeal the refusal and the time period for doing so as set forth above in “Denial of Requests” and Idaho Code §§74-103 and 74-115. *A certificate of mailing must accompany the notice.*

**DISTRIBUTION OR SALE OF MAILING OR TELEPHONE NUMBER LISTS PROHIBITED**

This district will not distribute or sell for use as a mailing list or a telephone number list any list of persons, including students and employees, without first securing the permission of those individuals named on the list. This district will verify the identity of a person requesting a record to ensure that the requested record or information will not be used for purposes of a mailing or telephone list.

**PENALTY AND IMMUNITY**

The public records law provides a penalty of up to one thousand dollars (\$1,000) for a deliberate, bad faith denial of information that should be disclosed. The public records law also provides immunity from liability for the release of records as long as there is a good-faith attempt to comply with the law’s requirements. Therefore, it is important that any questions or any requests that seem doubtful be immediately referred to a designated custodian.



**LEGAL REFERENCE:**

Idaho Code Sections

74-101 *et seq.* – Public Records Act

34 CFR Part 99 – Family Educational Rights and Privacy Act (FERPA)

*Cowles Publishing Company v. Kootenai County Board of Commissioners, et al.*, 144 Idaho 259, 159 P.3d 896 (2007)

**CROSS-REFERENCE:**

Record Retention and Destruction – 277

**ADOPTED: January 16, 2008**

**AMENDED: July 16, 2025**

*\*Language in text set forth in italics is optional.*



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Legal Department Review:	Staff Use Only:	Copying Fees: Pursuant to
	Request Completed By: _____	<b>I.C. § 74-102(10)</b>
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	<input type="checkbox"/> Phone	_____ x \$ ____ = \$ ____
	Request Picked Up By: _____	#Tapes/CDs/DVDs
	Date Request Picked Up: _____	_____ x \$ ____ = \$ ____
		#Labor Hrs/Rate (after first 2 hours)
		<b>TOTAL COST = \$ _____</b>

The board may deny a student enrollment, or attendance at any of its schools by expulsion, for the following reasons:

1. The student is habitually truant as defined in Idaho Code §33-206;
2. The student's conduct, in the judgment of the board, is such as to be continuously disruptive of school discipline or of the instructional effectiveness of the school;
3. The student's presence in a public school is detrimental to the health and safety of other students.
4. The student has possessed a deadly or dangerous weapon or firearm on school property;
5. The student has been denied enrollment due to behavior detrimental to the health and safety of other students, disenrolled in lieu of discipline, or expelled from another school in this state or any other state; or
6. The student has a conviction or adjudication for any of the offenses under Idaho Code §20-525A(5), or chapters 9 (assault and battery), 61 (rape), or 66 (sex crimes), title 18, Idaho Code. Parents and legal guardians are required to disclose any such convictions or adjudications to the district. Failure to disclose such convictions and adjudications shall constitute adequate grounds for the district to deny enrollment or attendance to the student.

The district may also deny enrollment or attendance at its schools if the parent or legal guardian fails to furnish, or to request of the out-of-state school from which the student is transferring, school records for a student transferring into the district. The parent or legal guardian of a student transferring from out-of-state to a school in the district is required, if requested, to furnish the district accurate copies of the student's school records, including records containing information concerning violent or disruptive behavior; convictions or adjudications for any of the offenses under Idaho Code §20-525A(5), or chapters 9 (assault and battery), 61 (rape), or 66 (sex crimes), title 18, Idaho Code; or other disciplinary action involving the student.

Any student having been denied enrollment or expelled may be enrolled or readmitted to school by the board upon such reasonable conditions as may be prescribed by the board; but such enrollment or readmission will not prevent the board from subsequently expelling such student for cause.

For purposes of this policy, the terms "possess," "deadly or dangerous weapon," and "firearm" have the same meanings as provided in Idaho Code §18-3302D.

**WEAPONS VIOLATION**

The board will expel from school for a period of no less than one (1) year, twelve (12) calendar months, or may deny enrollment to, a student who has been found to have possessed a firearm on school property in this state or any other state. The board may modify the expulsion or denial of enrollment order on a case-by-case basis when the board determines reasonable conditions apply and the student's presence is not detrimental to the health and safety of other students. An authorized representative of the board will report such student and incident to the appropriate law enforcement agency.

**SPECIAL EDUCATION STUDENTS**

Discipline of students with disabilities will be in accordance with the requirements of Part B of the Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act (Section 504) as well as the provisions of this policy.

**DUE PROCESS RIGHTS**

No student will be expelled or denied enrollment without first receiving the following due process rights:

1. The board, through the superintendent or his or her designee, will give written notice to the parent or legal guardian of the student;
2. The notice will state the grounds for the proposed expulsion or denial of enrollment and the time and place where such parent or legal guardian may appear to contest the action of the board to deny school attendance;
3. The notice will also state the right of the student to be represented by counsel, to produce witnesses, and submit evidence on his or her own behalf, and to cross-examine any adult witnesses who may appear against him or her.
4. Within a reasonable period of time following such notification, the board will grant the student and his or her parent or legal guardian a full and fair hearing on the proposed expulsion or denial of enrollment.
5. The board will allow a reasonable period of time between such notification and the holding of such hearing to allow the student and the parent/guardian to prepare their response to the charge.
6. A record of the board's decision will be placed in the student's educational record and in the official records of the board.

The board may decide to expel or deny enrollment of a student in executive session. The student will not be named in the minutes of the meeting.

Any student who was within the age of compulsory attendance at the time of the violation(s), who is expelled or denied enrollment as herein provided, will come under the purview of the Juvenile Corrections Act, and an authorized representative of the board will provide, within five (5) days, written notice of the expulsion to the prosecuting attorney of the county of the student’s residence in such form as the court may require under the provisions of the Juvenile Corrections Act.



**LEGAL REFERENCE:**

Idaho Code Sections

- 33-205 – Denial of School Attendance
- 33-206 – Habitual Truant Defined
- 33-209 – Transfer of Student Records – Duties
- 18-901 *et seq.* – Assault and Battery
- 18-3302D – Possessing Firearms or Weapons on School Property
- 18-6101 *et seq.* – Rape
- 18-6601 *et seq.* – Sex Crimes
- 20-525A(5) – Expungement of Record (Exclusions)
- 20-527 – School Trustees to Report Students

Public Law 94-142 (Individuals with Disabilities Education Act)  
Section 504 of the Rehabilitation Act of 1973

**CROSS-REFERENCE:**

- 540 – Maintenance of Orderly Conduct
- 545 – Disciplining Students with Disabilities (IDEA)
- 546 – Disciplining Students with Disabilities (Section 504)

**ADOPTED: January 16, 2008**

**AMENDED: July 16, 2025**

This district will provide instruction in comprehensive health education to all students, grades kindergarten through twelve (K-12), consisting of planned, sequential learning experiences that assist students in acquiring knowledge, understanding, attitudes, and practices regarding personal, family, and community health issues. The curriculum will be aligned to the Idaho Health Content Standards *and will focus on positive health habits*. The district's health curriculum will include instruction in physical fitness as required by Idaho law.

Students in grades nine through twelve (9-12) are required to take at least one (1) credit of Health/Wellness. As part of the health/wellness course offered by the district, students will receive a minimum of one (1) class period on CPR training as outlined in the American Heart Association Guidelines for CPR, to include the proper utilization of an automatic external defibrillator (AED).

### ***SEX EDUCATION***

*For the purposes of this policy, the following definitions apply:*

*“Abstinence” means the absence of any sexual activity prior to marriage, which activity includes physical contact between individuals involving intimate or private areas of the body that can potentially (i) result in pregnancy; (ii) transmit sexually transmitted diseases and infections; or (iii) present emotional risks.*

*“Human sexuality” means sexual conduct, sexual pleasure, sexual intimacy, sexual abuse, sexual violence, eroticism, pornography, deviant sexual behavior, sexual attraction, sexual orientation, or any form of sexual identity, gender identity, gender ideology or gender conversion.*

*“Sex education” means the study of anatomy and the physiology of human reproduction.*

*Information on family life and sex education, including information about parts of the body, reproduction, sexually transmitted diseases, and related topics will be included in the district's instructional program as appropriate to the grade level and course of study. Any program adopted by the district will be based on a philosophy of sexual abstinence and will provide students with a background of ideals, standards and attitudes that will be valuable to students. The district will involve parents and other community representatives in the planning, development, evaluation and revision of the district's sex education program.*

*The board believes that instruction on sexually transmitted diseases, including HIV/AIDS, is most effective when integrated into a comprehensive health education program. Instruction on these topics will be developmentally appropriate to the grade level of the students and will begin no sooner than seventh grade. Teachers who present this instruction will receive continuing in-service training that includes appropriate teaching strategies and techniques.*

*Parents may ask to review the materials to be used in the district's program. Parents may also request in writing that their child be excused from any planned instruction in sex education. Students who are excused from such instruction will be provided with alternate educational instruction.*

#### Opt-In Procedures for Human Sexuality Instruction

Prior to any student attending instruction that addresses human sexuality as defined herein, regardless of whether such instruction is offered by regular or guest teachers, the district will notify parents and legal guardians of students eligible to attend such instruction no less than two (2) weeks before the date the instruction will begin. The district will provide parents and legal guardians a brief description of the content of the instruction in human sexuality and the parent or legal guardian will have the opportunity to review any materials that will be used in the instruction. The district will not permit any student to attend such instruction unless the parent or legal guardian submits a signed and written permission form to the board of trustees *or its designee* within one (1) week of the commencement of the instruction, granting the district permission to allow the student to attend the instruction. For any student whose parent or legal guardian does not provide written permission to attend instruction in human sexuality, the district will provide alternative instruction that furthers the completion of any grade level or graduation requirements and does not address human sexuality as defined herein.

A parent or legal guardian of a student who was provided instruction in human sexuality as defined herein without written permission shall provide written notice to the board of trustees or its designee that the instruction occurred. The notice shall provide for retroactive permission for the student to receive such instruction or ask the board for rectification.

Upon receipt of notice from a parent or legal guardian that instruction in human sexuality occurred without prior written consent, the board or its designee will take action to either (1) provide the retroactive permission to the appropriate school employee or (2) investigate the circumstances surrounding the instruction and make efforts to rectify the issue. Rectification may include removing the student from the class in which the instruction occurred and providing alternative instruction to the student as provided for herein. Any district employee who is found to have provided instruction in human sexuality to a student without the signed, written permission of the student's parent or legal guardian may be subject to disciplinary action consistent with district policies and Idaho law. *The board or its designee may take such further action upon completion of its investigation as is consistent with district policies and Idaho law.*

*The superintendent or designee is authorized to establish additional procedures for investigation of complaints submitted by parents or legal guardians.*

#### Discussion of Abortion and Safe Haven Law

In accordance with Idaho law, the district will not allow any individual or organization that is a provider of abortion to furnish any materials or instruction relating to the district's sex education curricula. The district's sex education program will include instruction relating to available adoption resources and current adoption practices in the United States, as a means of providing

for the well-being of a child. The district’s program will also include information pertaining to Idaho’s Safe Haven Act.

**HUMAN GROWTH AND DEVELOPMENT INSTRUCTION**

As part of the district’s comprehensive health education curriculum, the district provides instruction on human growth and development which includes, but is not limited to: (1) a high-definition ultrasound video, at least three (3) minutes in duration, showing the development of the brain, heart, sex organs, and other vital organs in early fetal development; and (2) a high-quality, computer-generated rendering or animation showing the process of fertilization and every stage of human development inside the uterus, noting significant markers in cell growth and organ development for every week of pregnancy until birth.

Human growth and development instruction will also be included in every class that discusses or provides instruction concerning (1) human biology; (2) contraception; or (3) sexually transmitted diseases or sexually transmitted infections.

**SEXUAL ORIENTATION AND GENDER IDENTITY INSTRUCTION**

The district will not provide instruction on sexual orientation or gender identity to any student from kindergarten through grade 12 unless such instruction is age or developmentally appropriate for students in accordance with state standards.



**LEGAL REFERENCE:**

Idaho Code Sections:

- 18-8707 – Abortion-Related Activities Prohibited in School-Based Health Clinics and Sex Education Curricula
- 33-506 – Organization and Government of Board of Trustees
- 33-512 – Governance of Schools
- 33-1605 – Health and Physical Fitness; Effects of Alcohol, Tobacco, Stimulants, and Narcotics
- 33-1608– Family Life and Sex Education – Legislative Policy
- 33-1609 – Definitions
- 33-1610 – Involvement of Parents and Community Groups
- 33-1611 - Excusing Children from Instruction in Sex Education
- 33-1611A – Requiring Permission for Instruction Addressing Human Sexuality
- 33-1612 – Thorough System of Public Schools
- 33-1637 – Human Growth and Development Instruction in Public Schools
- 33-6001 – Parental Rights
- 39-8201 *et seq.* – Safe Haven Act

IDAPA Sections:

- 08.02.03.104 – Other Required Instruction

08.02.03.105 – High School Graduation Requirements  
08.02.03.160 – Safe Environment and Discipline

**ADOPTED: June 1, 2007**

**AMENDED: July 16, 2025**

*\*Language in text set forth in italics is optional.*

[Date]

Dear Parent/Guardian:

[School Name] will begin teaching [curriculum name], a human sexuality curriculum, to [grade/age] students for the [length of curriculum, e.g., 2025-2026 school year]. The board of trustees, together with administrators, selected this curriculum due to its age-appropriate, medically based content and its information about healthy relationships and promoting abstinence as the healthiest choice to prevent pregnancy and disease transmission. Participating in this human sexuality curriculum may increase students' ability to communicate their personal boundaries and choose healthy relationships to prevent dating violence. Participation may also reduce their risk of getting pregnant or getting someone else pregnant and having a sexually transmitted infection.

In accordance with Idaho law, Preston School District has an "opt-in" policy where the parent or legal guardian must sign a permission form to allow his or her child to participate in the curriculum. Please indicate below if you do or do not agree for your child to take part in the curriculum. Should you choose not to have your child participate in the curriculum, the school will provide alternative instruction that furthers the completion of grade-level or graduation requirements and does not address the human sexuality curriculum.

Please return your signed permission slip to [school or instructor] by [date, which must be at least one week prior to the date instruction is to begin].

If you would like to review the curriculum, or if you have any questions about the curriculum or its implementation in your child's school, you may contact [principal or curriculum coordinator] at [principal's or coordinator's contact information].

Sincerely,

[school staff name]

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**Parent Permission Slip to Participate in [Curriculum Name]**

- I **do** give permission for my child to participate in the human sexuality curriculum.
- I **do not** give permission for my child to participate in the human sexuality curriculum.

Date: \_\_\_\_\_ Name of Child: \_\_\_\_\_

Name of Parent/Legal Guardian: \_\_\_\_\_

Signature of Parent/Legal Guardian: \_\_\_\_\_

It shall be the duty of each teacher to provide timely grades as directed by the school district administration.

Grades shall be based upon the accomplishment of grade-level course objectives and established state content standards. Each teacher is required to keep accurate records of student scores and achievement. All grades must be based upon the student's performance on tasks directly related to course and content standards. Each school will establish a school-wide grading system that all teachers will use. Teachers, with the approval of building administrators, will be allowed to set the standards for specific learning indicators based upon reasonable accomplishment of those objectives, following state and district guidelines and philosophies. All teachers must have, as a basis, a documented record of each student's academic performance for each grading period.

All schools may report student progress using one or more of the following grading models:

- **Traditional Grading**  
Letter Grades with traditional percentages based on performance:
  - A, B, C, D, F, etc., with a plus or minus for each letter grade where appropriate.
- **Standards-Based Grading**  
Descriptive Performance levels aligned with state standards: (the following are examples and may be changed by the school)
  - No Evidence
  - Basic
  - Approaching
  - Proficient
  - Distinguished
  - Below Basic
  - Basic
  - Proficient
  - Advanced
  - Needs Improvement
  - Novice
  - Competent
  - Experienced
  - Expert
- **Numeric Standards-Based Grading**  
Numeric scale aligned with standards-based performance (e.g., 0–4 or 1–5)
- **Hybrid Model**  
A combination of traditional grades and standards-based (descriptive or numeric) indicators for specific subjects or content areas
- **Citizenship/Conduct Grading** (*for both classroom and academic behavior*), *Citizenship grades are separate from academic grades*  
Marks used may include:
  - H = Honorary
  - S = Satisfactory
  - N = Needs Improvement
  - U = Unsatisfactory



**LEGAL REFERENCE:**

Idaho Code Section 33-512(2)

**ADOPTED: June 1, 2007**

**AMENDED: July 16, 2025**

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**Note:** Grades earned in partial credit courses at the high school level will not be factored into GPA calculations for honors eligibility, class rank, or participation in honor-based organization. High school grading system will still calculate and provide a grade-point average along with a class ranking of students.

The board of trustees adopts this policy in order to maintain a neutral and inclusive environment for all students and to ensure that flags and banners displayed on district property do not promote political, religious, or ideological viewpoints.

## **DEFINITIONS**

The following terms apply to this policy:

“Banner” means a long, rectangular, or square piece of fabric, paper, or other material, often displayed in a vertical or horizontal manner, used to convey a message, symbol, emblem, or representation of an institution or a political, religious, or ideological expression, or used to announce or celebrate an event or achievement.

“Display” means to keep a flag or banner visible on school property beyond a brief curriculum-based educational purpose.

“Flag” means a piece of fabric or similar material, typically rectangular or square, attached to a pole or staff and used as a symbol, emblem, or representation of a country, state, tribe, institution, or any political, religious, or ideological expression.

## **PROHIBITION ON CERTAIN FLAGS AND BANNERS**

No flags or banners that represent political, religious, or ideological views, including but not limited to political parties, race, gender, sexual orientation, or political ideologies, may be displayed on district property such as classrooms, hallways, entryways, or sports fields.

This policy does not apply to any of the following:

- Official flags or banners representing the United States;
- Official flags of any state in the United States;
- Official flags of the United States military;
- Official flags of Idaho Indian tribes;
- Official flags of recognized foreign nations with which the United States is not engaged in hostile action;
- Achievement flags or banners recognized by the Idaho State Department of Education;
- Flags or banners representing official school mascots and colors;
- Electronic displays within the school;
- Personal items such as pins or shirts worn by students *that are consistent with the school's dress code*; and
- Displays in the school parking lot.



**LEGAL REFERENCE:**

Idaho Code Sections

33-143 – Display of Flags and Banners on Public School Property

**ADOPTED: July 16, 2025**

**AMENDED:**

*\*Language in text set forth in italics is optional.*

The board of trustees believes that the safety and security of students, staff, and visitors are of the utmost importance. The board further recognizes the importance of being prepared for emergencies that may occur while school is in session, during school transportation, or while activities are occurring on school property. Such emergencies may include natural disasters or human-caused crises. The purpose of this policy is to set forth guidelines for the development of emergency and disaster preparedness plans for district schools.

### **EMERGENCY OPERATIONS PLANS REQUIRED**

Building principals at all district schools are required to create and maintain an emergency operations plan that is approved by the board. Plans should address a variety of emergencies, including but not limited to: severe weather, bus crashes, bomb threats, student or staff deaths, chemical or hazardous materials spills, fire, school shootings, medical emergencies, acts of terror or war, and natural disasters such as earthquakes or floods. All plans shall be developed in coordination with school staff and local emergency response agencies and shall meet the guidelines adopted by the Idaho School Safety and Security Advisory Board. Such plans will be reviewed at least annually by each school and the board and updated as necessary. Approved plans will be made available to students, parents, community members and local emergency partners.

*In addition to each school's emergency operations plan, the district will develop and maintain a crisis management plan to act as a guide for district trustees, administration, staff, students, parents, and community members. The crisis management plan will include procedures to be implemented at each school site in the event of an emergency. The superintendent or designee shall be responsible for directing the development of the crisis management plan, utilizing guidelines adopted by the Idaho School Safety and Security Advisory Board and input from local emergency response partners, trustees, students, parents, and community members. The crisis management plan will be approved by the board and distributed to all schools, local emergency response partners, parents, and community members. The board will review the plan at least annually.*

### **TRAINING**

All district staff are required to receive initial and annual emergency operations training that provides instruction on how to conduct exercises to respond to emergencies. Such training will be in accordance with guidelines established by the Idaho School Safety and Security Advisory Board. *Annual training will include the crisis management plan approved by the board.*

*Students will also be instructed on emergency operations procedures and may periodically practice the emergency procedures at their school.*



**LEGAL REFERENCE:**

Idaho Code Sections

33-512(16) – Governance of Schools (Safe Environment)

**ADOPTED: July 16, 2025**

**AMENDED:**

*\*Language in text set forth in italics is optional.*

The Preston School District No. 201 provides its students and staff access to a multitude of technology resources to enhance learning, as the board recognizes the importance of providing positive, productive educational experiences through the district's Internet, computer, and network services (hereinafter, "technology resources"). However, the privilege of access to the district's technology resources also comes with the responsibility of students, teachers, staff and the public to exercise appropriate use of these resources. District policies are intended to promote the most effective, safe, productive, and instructionally sound uses of technology resources. District technology resources are to be used primarily for professional and/or educational purposes and are not a public forum for general use.

### **EXPECTATIONS AND PROHIBITIONS**

The district uses its information and technology resources in safe, legal, and responsible ways. Responsible use of the district's technology resources is expected to be ethical, respectful, academically honest, and supportive of the district's mission. Each computer user has the responsibility to respect every other person in our community and on the Internet. Digital storage and electronic devices used for school purposes will be treated as extensions of the physical school space. Administrators or their designees may review files and communications (including electronic mail and social media) to ensure that users are using the district's technology resources in accordance with district policies. Users should not expect that files stored on servers, discs, or the cloud will be private. Users should also understand that school servers regularly record Internet activity in log files.

Users are expected to abide by the law and generally accepted rules of network etiquette. The following guidelines and prohibitions are intended to clarify expectations for conduct, but they should not be construed as all-inclusive.

1. Transmission of any material in violation of any local, state, or federal law is strictly prohibited. This includes, but is not limited to sending, receiving, viewing or downloading materials that are: deemed to be harmful to minors, as defined by Idaho Code §18-1514; copyrighted; streamed; licensed or proprietary; information that includes any personally identifiable information about students or employees; defamatory or discriminatory; threats; or threatening or obscene. This also includes any activity that involves the sale, purchase, or promotion of illegal items or substances.
2. Intentional or unintentional use of technology resources to access or process proxy sites, pornographic material, explicit text or files, or files dangerous to the integrity of the network is strictly prohibited.
3. Software and/or services may only be installed or downloaded on school devices if they are consistent with educational use and approved by the district.
4. Use of district technology resources for commercial activities, product advertisement, religious activities, or political lobbying is prohibited.
5. It is a violation of this policy to use district technology resources to gain unauthorized access to district networks, servers and other technology resources or to other network systems through hacking or other illegal activities. Users may be held personally and

financially responsible for malicious or intentional damage done to network software, data, user accounts, hardware, and/or unauthorized costs incurred. All users are required to use reasonable care to protect passwords and to otherwise ensure that district technology resources are not used to breach system security.

6. Files stored on district-managed networks are the property of the district and, as such, may be inspected at any time and should not be considered private.
7. Materials published for electronic publication must be for educational purposes. School administrators, teachers, and staff may monitor these materials to ensure compliance with content standards.
8. Use of electronic devices in school, regardless of ownership, should be consistent with the district's educational objectives, mission and curriculum.
9. Students may use district-provided equipment (e.g., laptops, tablets, or Chromebooks) only in accordance with Policy 694 – District-Provided Mobile Computing Devices. Students may use cell phones and other personal communication devices only in accordance with Policy 518 – Student Use of Personal Communication Devices. Improper use or care of district-provided equipment or technology resources is a violation of district policy and may be grounds for discipline as provided by district policy. Improper use or care of district-provided technology includes, but is not limited to: engaging in spamming; attempting to damage district technology, files, or data; alteration of configured equipment, including the addition of unauthorized passwords and user accounts; installing, uploading or downloading unauthorized programs; copying district software for personal use; or using district technology for personal business, unapproved fundraising, or personal advertising.
10. Users will not use district technology resources, including electronic mail, to engage in bullying or cyberbullying in violation of the district's bullying and harassment policies. This prohibition includes using any technology or other electronic communication off school premises to the extent that student learning or the school environment is substantially and materially disrupted.
11. The district respects the right of employees and students to responsibly use social media and networking sites, message boards and forums, as well as personal websites and blogs. Personal use of these sites should not damage the reputation of the district, its employees, students, or their families, and should be consistent with the district's educational objectives, mission, and curriculum.

## **ACCESS TO DISTRICT TECHNOLOGY**

Access to district technology resources will be provided to employees and students in an expedient manner following employment by or enrollment in the district and signature of the Acceptable Use Agreement (see Policy 942F1). The agreement outlines district expectations regarding technology use. This agreement may be modified by the district as necessary at any time. The district will make the final determination as to what constitutes unacceptable use and its decision is final. The agreement is provided so that users are aware of the responsibilities they acquire. No individual shall access district technology resources without all required agreement signatures.

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## **INFORMATION CONTENT AND USES OF THE SYSTEM**

Commercial uses of district technology by staff or students are strictly prohibited. Users shall not sell or offer for sale any goods or services that could be construed as a commercial enterprise. The district may choose to provide means for staff to offer goods for sale on a non-enterprise basis. Any form of gambling is prohibited. The technology is to be used primarily for professional and/or educational benefit.

## **PRIVACY**

Use of the district's technology resources is a privilege and not a right. Access has not been established as a public access service or a public forum. The district reserves the right to monitor, inspect, copy, review, delete, and/or store at any time and without prior notice any and all results of usage of the Internet, computers, network resources, and any and all information transmitted or received in connection with such usage. This includes the right at any time to investigate and review the contents of employee e-mail files and other files created or saved to the district's network or computers. School district employees should be aware that data and other materials in files created, stored, sent, received, displayed, or maintained in district computers, including personal files, may be subject to review, disclosure or discovery under the Idaho Public Records Act (Idaho Code §§74-101 *et seq.*). All such information will be and remains the property of the district and users have no expectation of privacy regarding such materials. The district has the right to place restrictions on the use of the district's Internet, computers, and network resources and may also deny access to staff and students who violate related policies and procedures.

### **Posting of Personally Identifiable Information**

Users of district technology resources will not use the system to post private information about another person, personal contact information about themselves or other persons, or other personally identifiable information, including but not limited to, address, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, labeled photographs, or other information that would make the individual's identity easily traceable, and will not repost a message that was sent to the user privately without the permission of the person who sent the message.

The limitation on posting of personally identifiable information set forth in this policy does not prohibit the posting of employee contact information on school websites or communication between employees and other individuals when such communications are made for education-related purposes (i.e., communications with parents or other staff members related to students).

Employees creating or posting school-related webpages may include personal contact information about themselves on a webpage. However, employees may not post contact information about students unless:

1. Such information is classified by the district as directory information as defined by the district in accordance with the Family Educational Rights and Privacy Act (“FERPA”) and verification is made that the district has not received notice from a parent/guardian or eligible student that such information is not to be designated as directory information; or
2. Such information is not classified by the district as directory information but written consent for release of the information to be posted has been obtained from a parent/guardian or eligible student.

In addition, prior to posting any personal contact or personally identifiable information on a school-related webpage, employees shall obtain written approval of the content of the postings in accordance with applicable district policies and procedures.

The prohibitions set forth herein specifically prohibit a user from utilizing the district’s technology resources to post personal information about a user or another individual on social networks including but not limited to, Facebook, Snapchat, Twitter (X), TikTok, Instagram, Reddit, and similar websites or applications.

### **EMPLOYEE RESPONSIBILITIES**

Employees are responsible for safeguarding the district’s equipment while in the employee’s possession and/or responsibility. Employees shall immediately (within 24 hours) report to his/her supervisor if the equipment is lost or stolen. Employees are prohibited from allowing any third party to use district-owned or leased equipment.

Employees must use district technology in a professional, legal, and responsible manner. Use of district technology for personal business must be kept to a minimum and must conform to district policies and procedures and state and federal laws and regulations. In accordance with Idaho law, employees are prohibited from downloading or using the TikTok application or visiting the TikTok website on any network owned, operated, or otherwise used by the district, including district-issued cell phones, computers and other devices capable of Internet connectivity.

When acting within the capacity of a district employee, communication from any location and using any type of equipment, owned by the district or otherwise, must reflect professional integrity and responsibility and not have an adverse effect on students or on the performance of an employee’s duties for the district. Employees are required to immediately report any violations of this policy to their principal or immediate supervisor.

All district-owned or leased equipment provided to employees shall be immediately returned to the employee’s supervisor upon request or upon termination of the employee’s employment relationship with the district.

### **Employee Email**

All employees are assigned a district email account, which should be used for all official business. Employees must use their district email account when acting in the capacity of a

school district employee and when corresponding with parents or students. Employees may not use their district-assigned email address for communications on social media networks without prior district approval.

### **Employee Communications with Students**

The board recognizes that there are occasions when school district employees may have a legitimate educational need to communicate with a student outside of school hours. Any communication between a district employee and a student via telecommunications, text messages, e-mails, and/or any other medium must have an educational purpose and be professional in content and tone. Employees who engage in such communications with students are expected to act as representatives of the district. Employees, including coaches, should include an administrator or another adult in messages to students. Any communications with students may be subject to review by the district. Employees will not make any statements or forward information that could reasonably be believed to violate this policy, other district policies, or state or federal law. At the discretion of the superintendent or designee, employees may be required to copy all such communications to students to the building administrator or designee.

If an employee receives any communication from a student that is inappropriate or creates concerns, the employee is obligated to report such communication to the building administrator or designee.

### **INTERNET SAFETY FOR STUDENTS**

With respect to any of its computers with wireless Internet access, the district will utilize filtering software or other technologies to (1) prohibit and prevent the use of school computers and other district owned technology-related services from sending, receiving, viewing, or downloading materials that are obscene, contain child pornography, or are deemed harmful to minors as defined in Idaho Code §18-1514 or 47 U.S.C. §254(h); or (2) filter or block internet access to obscene materials, materials harmful to minors, and materials that depict the sexual exploitation of a minor as defined in Idaho Code §18-1507. The district will also monitor the online activities of students through direct observation and/or technological means, to ensure that students are not accessing such depictions or any other material that is inappropriate for minors.

The district's filtering solution will include the ability:

1. For the district to manage its own filtering policies, including the decision to block specific categories of content and to maintain its own whitelist and blacklist overrides;
2. To provide the district utilization and filtering reports, including the most frequently visited websites, the most frequently visited categories, the most frequently blocked websites, the most frequently used search terms, and the top authenticated users;
3. To audit all changes to content filtering; and
4. For all reporting and management of content filtering to be available through any internet-connected browser and efficiently perform all content filtering functions.

Internet filtering software or other technology-based protection systems may be disabled by a supervising teacher or school administrator, as necessary, for purposes of bona fide research or other education projects being conducted by students age 17 and older.

The district’s instructional program will include a component on Internet safety for students and appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms or on instant messaging platforms, and cyberbullying awareness and response.

In accordance with Idaho Code §33-132, the district will require that every vendor, person, or entity providing digital or online library resources to the district for use by students to verify that they have safety policies and technology protection measures that:

1. Prohibit and prevent a user from sending, receiving, viewing, or downloading materials that are deemed to be harmful to minors as defined in Idaho Code §18-1514; and
2. Filter or block access to obscene materials, materials harmful to minors, and materials that depict the sexual exploitation of minors as defined in chapter 15, title 18, Idaho Code.

Notwithstanding any contract provision to the contrary, the district may withhold further payments, if any, to any provider of digital or online library resources if the provider fails to comply with the requirements of this policy.

### **CREATION AND USE OF DISTRICT SOCIAL MEDIA SITES**

District social media sites exist for school district employees to promote events, student success stories, clubs, athletics, and other programs related to the education of students. Employees may create social media sites in accordance with this policy and procedures approved by the superintendent or designee. All district social media sites should be used to support the district’s educational mission.

Once a social media site is approved in accordance with applicable procedures, it is the responsibility of all users to carefully consider their behavior and what they place online when communicating with or “friending” any individual. Users are responsible for complying with all district policies and procedures related to use of school district technology resources and applicable state and federal laws. Users may not disrupt the learning environment, educational programs, school activities or the rights of others. District administration is authorized to access and monitor all school district social media sites and postings made to district social media sites using district servers, computers, networks, and related technology under the direction of the superintendent or designees, law enforcement, or a court order, subpoena, or other legal action or authority.

The district’s authority to inspect, review, or retain electronic communication created, sent, displayed or received using the district’s technology resources applies no matter where the use

occurs, whether brought onto school district property, at district events, connected to a district network, or when using mobile computing equipment and telecommunications facilitated in protected and unprotected areas or environments directly from home or indirectly through another social media or Internet service provider, as well as by other means. All actions must be conducted in accordance with local, state, and federal law, assist in the protection of district resources, insure compliance with district policies and procedures, and social media and Internet service provider terms and conditions.

### **CONSEQUENCES FOR INAPPROPRIATE USE**

All users must fully comply with this policy and the Acceptable Use Agreement and are expected to immediately report any violations or suspicious activities to the building principal or designee. Any action that violates district policy or procedures or is determined by an administrator to constitute an inappropriate use of district technology resources or social media sites or otherwise violates the Acceptable Use Agreement is strictly prohibited. Failure to comply with this policy or the Acceptable Use Agreement may result in usage restrictions, loss of access privileges, and/or disciplinary action up to and including termination of employment, recommendation for student expulsion, and/or other legal action. The superintendent or designee may also report the violation to law enforcement where appropriate.

Users are responsible for damages to the equipment, systems, and software resulting from deliberate or willful acts.

### **WARRANTIES, LIMITATION OF LIABILITY AND INDEMNIFICATION**

The district makes no warranties of any kind, express or implied, with respect to its provision of access to and use of its computer networks and the Internet provided under this policy. Use of the district's system is at the user's own risk and is provided on an "as is, as available" basis. The district will not be responsible for any damages users may suffer, including but not limited to, loss, damage, or unavailability of data stored on district diskettes, tapes, hard drives, or servers, or for delays or changes in or interruptions of service or misdeliveries or nondeliveries of information or materials, regardless of the cause.

The district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the district's system. The district will not be responsible for financial obligations arising through unauthorized use of the district's system or Internet, and any user is fully responsible to the district and shall indemnify and hold the district, its trustees, administrators, teachers and staff harmless from any and all loss, costs, claims, or damages resulting from such user's access to its computer networks or the Internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user and attorney fees.

The user or, if the user is a minor, the user's parents/guardians, agree to cooperate with the district in the event the district initiates an investigation of a user's use of their access to its computer network and the Internet.

**IMPLEMENTATION, NOTICE AND POLICY REVIEW**

The superintendent or designee may develop appropriate forms, guidelines, and procedures necessary to implement this policy. The district will inform staff, students, parents/guardians and other users about this policy through posting on the district website and by other appropriate methods. A copy of this policy will be available for review at the district office. The district will also file this policy with the state superintendent of public instruction every five (5) years after initial submission and subsequent to any amendments to this policy thereafter. By accessing the district’s Internet, computers and network resources, users acknowledge awareness of the provisions of this policy and awareness that the district uses monitoring systems to monitor and detect inappropriate use.



**LEGAL REFERENCE:**

Idaho Code Sections

- 18-1507 – Definitions – Sexual Exploitation of a Child – Penalties
- 18-1514(6) – Obscene Materials – Definition (Harmful to Minors)
- 18-2201 – Computer Crime – Definitions
- 18-2202 – Computer Crime
- 18-6726 – TikTok Use by State Employees on a State-Issued Device Prohibited
- 33-132 – Local School Boards – Internet Filtering Required
- 33-506(1) – Organization and Government of Board of Trustees
- 33-512 – Governance of Schools
- 74-101 *et seq.* – Idaho Public Records Act

U.S. Code Sections

- 20 U.S.C. §9134(f) – State Plans – Internet Safety (Libraries)
- 20 U.S.C. §7131 – Internet Safety
- 47 U.S.C. §254(h) – Universal Service (Telecommunications Services for Certain Providers)

**CROSS-REFERENCE:**

- 442 – Code of Ethics for Certificated Employees
- 518 – Electronic Communication Devices
  
- 694 – District-Provided Mobile Computing Devices
- 962 – Use of District Trademarks, Service Marks and Social Media

**ADOPTED: July 16, 2025**

**AMENDED:**

*\*Language in text set forth in italics is optional.*