OFFICIAL MINUTES
ROYAL VALLEY USD #337
BOARD OF EDUCATION
Wednesday, August 13, 2025

A REGULAR MEETING of the Board of Education, Unified School District No. 337, Jackson County, Kansas, was held on **Wednesday, August 13, 2025** at the District Office, 101 W. Main, Mayetta, KS 66509, at 7:00 PM.

ATTENDANCE

Ann Kelly:	**Present**
Kelli Lambrecht:	**Absent**
Rhonda Lefferd:	**Present**
Joe Mitchell:	**Present**
Ruth Slocum:	**Present**
Boone Smith:	**Present**
Adele Wahwassuck:	**Present**

MINUTES

1. **CALL MEETING TO ORDER**

   1.1. Roll Call

   1.2. Adoption of Meeting Agenda
   Action(s):
   Move to adopt the meeting agenda as presented. This motion, made by Boone Smith and seconded by Ann Kelly, Carried.
   Voting Summary: Yea: 6, Nay: 0, Absent: 1

2. **CONSENT ITEMS**
   Action(s):
   Move to approve consent items as presented. This motion, made by Rhonda Lefferd and seconded by Joe Mitchell, Carried.
   Voting Summary: Yea: 6, Nay: 0, Absent: 1

   2.1. Approval of Minutes from Previous Meeting
   Discussion:
   The Board approved the minutes of the July 14, 2025 regular Board meeting.

   2.2. Approval of Treasurer's Report

   2.3. Approval of Warrants

3. **PUBLIC COMMENT**
   Discussion: There were no public comments.

4. **BOARD TOPICS**

   4.1. Board Discussion Items for Future Consideration

Discussion: There were no new items for discussion.

4.2. New Staff Member Introductions
Discussion: There were two of our new staff members present to introduce themselves to the Board of Education.

Emma Poort - 6th Grade Math/Social Studies
Brody Bliss - 8th Grade History

4.3. Review 2024-25 Needs Assessment
Discussion: The Board of Education and Superintendent Davis discussed the 2024-25 needs assessment and what needs exist for creation of the 2025-2026 budget to address barriers on the state assessment barrier report.
Action(s):
Move to approve the state assessment report, the needs assessments from each building and the barrier report as presented. This motion, made by Ann Kelly and seconded by Rhonda Lefferd, Carried.
Voting Summary: Yea: 6, Nay: 0, Absent: 1

4.4. Discuss RVHS Gymnasium Exterior Sign Project
Discussion: Mr. Davis presented a general concept for a new sign to be installed on the north side of the RVHS gymnasium - a scaled down version of the stonework and a double-sided sign presented in purple that would say Royal Valley High School in large letters and maybe some additional verbiage. The Board discussed ideas. Mr. Davis will work with local contractors on a plan and pricing.

4.5. Review Board Goals for the 2025-26 School Year
Discussion: The Board tabled their discussion on Board goals at the previous meeting and were given an opportunity to provide suggestions to the Board president. The Board continued to discuss these draft goals and provided suggestions. It was discussed to check in on these goals quarterly to ensure updates are occuring.
Action(s):
Motion to adopt Board goals as presented. This motion, made by Boone Smith and seconded by Rhonda Lefferd, Carried.
Voting Summary: Yea: 6, Nay: 0, Absent: 1

5. RECEIVE REPORTS AND REQUESTS

5.1. Hear Preliminary Enrollment Projections
Discussion: Mr. Davis presented an enrollment update report for review on Wednesday night. Our enrollment is lower than last year. A few of these numbers can change a little before we get to the September 20th count date. The Board discussed the report.

6. OFFICIAL ACTION ITEMS

6.1. Consider Approval of ECSE Calendar for 2025-26
Action(s):
Move to approve the ECSE school calendar for the 2025-26 school year as presented. This motion, made by Boone Smith and seconded by Adele Wahwassuck, Carried.
Voting Summary: Yea: 6, Nay: 0, Absent: 1

6.2. Consider Approval of District Propane Bid

Action(s):
Move to approve the initial propane fill price of $1.20 per gallon and winter fill price of $1.35 per gallon pricing from Prairie Band Propane as presented. This motion, made by Ruth Slocum and seconded by Ann Kelly, Carried.
Voting Summary: Yea: 6, Nay: 0, Absent: 1

6.3. Consider Approval of Royal Valley Bus Garage Roof Repair
Action(s):
Move to approve Royal Valley Bus Garage roof repairs from A.D.S. Roofing and Insulation, LLC in the amount of $13,050. This motion, made by Rhonda Lefferd and seconded by Ruth Slocum, Carried.
Voting Summary: Yea: 6, Nay: 0, Absent: 1

6.4. Consider Executive Session to Discuss Individual Employee Performance Pursuant to the Non-Elected Personnel Exception Under KOMA
Discussion: This executive session was not needed.

6.5. Consider Personnel Items
Action(s):
Move to approve the resignation of Garret Platt as RVHS assistant softball coach, Samantha Swank as RVHS lunchroom monitor, Tyler Roberts as RVHS assistant baseball coach, and Edith Sieve as RVES kindergarten paraprofessional. This motion, made by Ann Kelly and seconded by Rhonda Lefferd, Carried.
Voting Summary: Yea: 6, Nay: 0, Absent: 1
Move to approve the hire of Bailey Schultz as pre-K para, TJ Michael as RVES reading paraprofessional, Roxanne Fraunfelter for a letter of employment as a bus aide, Tom Fraunfelter as a substitute van driver and substitute bus aide, Tana Frost as RVES kindergarten paraprofessional, Dale Traxler as Vo-Tech bus driver and Topeka courier, Transfer of Josh Jackson from RVMS assistant girls basketball coach to RVMS head girls basketball coach, Garret Platt as RVMS girls assistant basketball coach. This motion, made by Ann Kelly and seconded by Rhonda Lefferd, Carried.
Voting Summary: Yea: 6, Nay: 0, Absent: 1

7. BOARD DISCUSSION AND STUDY

7.1. Clarifications
Discussion: The Board further discussed the RVHS gymnasium exterior sign project and Mr. Slay touched on some details of the summer school tutoring program.

7.2. Employee Recognition
Discussion: The Board took time to recognize staff that helped get the buildings in to shape for the new school year and those that helped with one-stop enrollment.

8. ANNOUNCEMENT OF UPCOMING BOE OPPORTUNITIES

8.1. Tuesday, August 12 - RVHS Freshman/ New Student Welcome - 3:00 pm

8.2. Tuesday, August 12 - RVES Open House - 5:30 pm

8.3. Wednesday, August 13 - RVMS Open House - 6:00 pm

8.4. Thursday, August 14- First Day of 2025-2026 Classes

8.5. Saturday, August 23- Pride of Hoyt Days

8.6. Wednesday, August 27 - Regular Board Meeting - 7:00 pm

9. **ADJOURNMENT**

Action(s):

Move to adjourn the meeting at 7:41 PM. This motion, made by Boone Smith and seconded by Joe Mitchell, Carried.

Voting Summary: Yea: 6, Nay: 0, Absent: 1

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Sherri Schulte, Board Clerk
Board of Education
USD #337, Mayetta, Kansas

Date Approved

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Boone Smith, Board President
Board of Education
USD #337, Mayetta, Kansas