



OFFICIAL MINUTES
ROYAL VALLEY USD #337
BOARD OF EDUCATION
Monday, July 14, 2025

A REGULAR MEETING of the Board of Education, Unified School District No. 337, Jackson County, Kansas, was held on **Monday, July 14, 2025** at the District Office, 101 W. Main, Mayetta, KS 66509, at 7:00 PM.

ATTENDANCE

Ann Kelly:	Present
Kelli Lambrecht:	Present
Rhonda Lefferd:	Present
Joe Mitchell:	Absent
Ruth Slocum:	Present
Boone Smith:	Present
Adele Wahwassuck:	Absent

MINUTES

1. CALL MEETING TO ORDER

1.1. Roll Call

1.2. Adoption of Meeting Agenda

Action(s):

Move to adopt the meeting agenda as presented. This motion, made by Ann Kelly and seconded by Ruth Slocum, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

2. CONSENT ITEMS

Action(s):

Move to approve consent items as presented. This motion, made by Ruth Slocum and seconded by Rhonda Lefferd, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

2.1. Approval of Minutes from Previous Meeting

Discussion:

Minutes from the June 23, 2025 regular meeting and the June 4, 2025 special meeting were approved.

2.2. Consider Approval of the 2025-26 Handbooks

Discussion: The Board approved the handbooks for the Little Panther PreK, RVES Student/Parent, RVES Staff, RVMS Student/Parent, RVMS Staff, RVHS Student/Parent, RVHS Staff, RV Coaching, Transportation Student/Parent and Transportation Staff.

2.3. Approval of Treasurer's Report

2.4. Approval of Warrants

3. **PUBLIC COMMENTS**

3.1. Public Comment

Discussion:

There were no public comments.

4. **BOARD TOPICS**

4.1. Board Discussion Items for Future Consideration

Discussion:

No new items were discussed.

4.2. Appoint Board Officers

Action(s):

Move to designate Taylor Holte as Clerk of the Board, Noah Slay as Deputy Clerk of the Board, Lindsey Bailey as Treasurer, Lindsey Bailey as Public Information Officer, and Ann Kelly as the BOE Governmental Relations Representative. This motion, made by Boone Smith and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

4.3. Receive Board of Education Agenda Timeline

Discussion:

Mr. Davis presented the Board with a general timeline for BOE agenda items for the upcoming school year.

4.4. Discuss Staff Culture and Climate Survey Timeline for 2025-26

Discussion:

Mr. Davis presented a Staff Climate Timeline which included a plan to collect baseline data on staff climate and culture during the 2025-26 school year. Discussion followed.

4.5. Consider 2025-26 Board Goals

Discussion:

Board members discussed goals for the year. It was decided to submit suggestions to Mr. Smith by July 29th to be compiled for the next meeting.

4.6. Discuss KASB Annual Convention Registration

Discussion:

The KASB Annual Convention will be held in Wichita on November 14-16. Registration opened on July 11.

5. **RECEIVE REPORTS AND REQUESTS**

5.1. Hear Update on Summer Projects

Discussion: Mr. Davis provided updates on the status of projects taking place this summer.

5.2. Review Final 2024-2025 Budget

Discussion:

Mr. Davis presented and the Board reviewed the final 2024-2025 fund balances.

6. **OFFICIAL ACTION ITEMS**

6.1. Consider Annual Organizational Decisions

Action(s):

Move to approve Denison State Bank as the official depository bank, Holton Recorder as the official newspaper, the Kansas Association of School Boards Legal Assistance Fund as the official attorney, Aaric Davis as the Authorized Representative for Federal and State Programs, Taylor Holte as the KPERs Representative, the building principals as Truancy Officers, Lindsey Bailey and Noah Slay as the School Lunch Determining Officers, Aaric Davis as the School Lunch Hearing Officer, Aaric Davis as the NonDiscrimination Compliance Officer and Student Expulsion Hearings Officer, Noah Slay as the Title IX Coordinator, Lindsey Bailey as the Authorized Food Service Representative, and Noah Slay as the Homeless Coordinator and Child Welfare Point of Contact. This motion, made by Boone Smith and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

6.2. Consider Approval of Resolution to Rescind Policy Actions of Previous Year

Action(s):

Move to approve Resolution 2025-1 to rescind the policy actions of the previous year and to adopt all current written policies. This motion, made by Kelli Lambrecht and seconded by Ruth Slocum, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

6.3. Consider Approval of Resolution to Establish Petty Cash Accounts and Limits

Action(s):

Move to approve resolutions 2025-2, 2025-3, 2025-4, and 2025-5 to establish petty cash funds for RVES, RVMS, RVHS and District Office for the upcoming school year. This motion, made by Kelli Lambrecht and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

6.4. Consider Approval of Early Payment of Bills

Action(s):

Move to allow early payment of bills when necessary for the 2025-26 school year. This motion, made by Kelli Lambrecht and seconded by Rhonda Lefferd, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

6.5. Consider Approval of Resolution to Adopt GAAP Financial Accounting Waiver

Action(s):

Move to approve resolution 2025-6 adopting a waiver of GAAP financial practices. This motion, made by Kelli Lambrecht and seconded by Rhonda Lefferd, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

6.6. Consider Approval of Resolution Authorizing Destruction of Records

Action(s):

Move to approve resolution 2025-7 permitting the destruction of certain district and school records as allowed by state regulation. This motion, made by Ann Kelly and seconded by Boone Smith, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

6.7. Consider Approval of Resolution to Establish School Activity Funds

Action(s):

Move to approve resolution 2025-8 establishing student activity funds for RVES, RVMS, and RVHS. This motion, made by Ruth Slocum and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

6.8. Consider Approval of Substitute Teacher Pay for the 2025-26 School Year

Action(s):

Move to approve emergency substitute teacher pay at \$125 per day and \$70 per half day. Approve long-term substitute teacher pay at \$272 per day and continue to pay the daily rate at the time of retirement for teachers that retired from USD #337 that serve as long-term substitute teachers. Also, For daily emergency substitute teachers, I recommend offering an additional payment of \$150 after every ten (10) full days or twenty (20) half days of substituting during the 2025-26 school year. This motion, made by Kelli Lambrecht and seconded by Ruth Slocum, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

6.9. Consider Bids for RVMS Roof Replacement

Action(s):

Move to approve the RVMS Roof Bid from Meridian Roofing Solutions in the amount of \$210,308. This motion, made by Boone Smith and seconded by Rhonda Lefferd, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

6.10. Consider Purchase of New Mayetta Kitchen Equipment

Action(s):

Move to approve the purchase of a 40 gallon tilt skillet from Sunflower Restaurant Supply in the amount of \$24,460.00. This motion, made by Boone Smith and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

6.11. Consider Approval of Intent to Exceed Revenue Neutral Rate

Action(s):

Move to exceed the revenue neutral rate for the local option budget and capital outlay for the 2025-26 school year. This motion, made by Ruth Slocum and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

Move to set the Revenue Neutral Rate public hearing and Annual Budget public hearing for Wednesday, August 27, 2025 at 7:10 pm and 7:20 pm respectively. This motion, made by Ruth Slocum and seconded by Kelli Lambrecht, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

6.12. Consider Executive Session to Discuss Individual Employee Performance Pursuant to the Non-Elected Personnel Exception Under KOMA

Action(s):

Move to go into executive session to discuss individual employee performance pursuant to the non-elected personnel exception under KOMA, inviting Aaric Davis and returning to open session at 7:50pm. This motion, made by Boone Smith and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

6.13. Consider Personnel Items

Action(s):

Move to approve the resignation of Jamie Sexton as bus paraprofessional and Paul Bergeron as an RVHS Chemistry/Physics teacher ,with a \$3,000 breach of contract penalty, effective immediately. This motion, made by Boone Smith and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

Move to approve the transfer of Tresa Starkson from Mayetta kitchen manager to Mayetta kitchen staff and the transfer of Bailey Parker from Mayetta kitchen staff to

Mayetta kitchen manager. This motion, made by Boone Smith and seconded by Kelli Lambrecht, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

Move to approve the hire of Paula Beasterfield as district office treasurer and administrative assistant, Lannie Johnson as a full-time route bus driver, and Jessica Rodecap as a full-time route bus driver. This motion, made by Boone Smith and seconded by Rhonda Lefferd, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

Move to approve the increase in activity trip pay for bus drivers to \$11/hour when a sub is required and \$13/hour when a sub is not required. This motion, made by Boone Smith and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

7. **BOARD DISCUSSION AND STUDY**

7.1. Clarifications

Discussion: Board members requested updates on summer school tutoring, CLC participation, and discussed the need to submit new Board goal suggestions to Mr. Smith by July 29.

8. **ANNOUNCEMENT OF UPCOMING BOE OPPORTUNITIES**

8.1. One-Stop Student Enrollment - Friday, August 1, 2025 from noon to 6 pm at Royal Valley High School. Additional Enrollment times will be on Monday, August 4, 2025 from noon to 6 pm at the individual buildings.

8.2. Royal Valley Annual Prayer Breakfast - Monday, August 11, 2025 at 8:00 am @ the St. Xavier Church in Mayetta

8.3. Special Board Meeting - Wednesday, August 13th (Board Tours) @ 5:30 pm starting at the high school

8.4. Regular Board Meeting -Wednesday, August 13th @ 7:00 pm

9. **ADJOURNMENT**

9.1. Meeting Adjournment

Action(s):

Move to adjourn the meeting at 7:58 pm. This motion, made by Boone Smith and seconded by Ann Kelly, Carried.

Voting Summary: Yea: 5, Nay: 0, Absent: 2

Sherri Schulte, Board Clerk
Board of Education
USD #337, Mayetta, Kansas

Date Approved

Boone Smith, Board President
Board of Education

USD #337, Mayetta, Kansas