

Regular Business Meeting
Monday, December 8, 2025 6:15 PM Central

Deer River High School Media Center
101 1st Avenue
Deer River, MN 56636

Kyle Fairbanks: Present
George Gogleye: Present
Lloyd Kongsjord: Present
LuAnn Robinson: Absent
Pam Thompson: Present
Jon White: Present

Present: 5, Absent: 1.

1. Call to Order
Crystal Purdie, Brent Schimek, Jennifer Drotts, Rachel Herring, Sherwin Obey
2. Agenda Approval
Motion to approve agenda. This motion, made by Pam Thompson and seconded by George Gogleye, Carried.
LuAnn Robinson: Absent, Kyle Fairbanks: Yea, George Gogleye: Yea, Lloyd Kongsjord: Yea, Pam Thompson: Yea, Jon White: Yea
Yea: 5, Nay: 0, Absent: 1
Motion by Kyle Fairbanks to add a donation from Leech Lake for girls basketball for \$1,000 to Action Item 6D
3. Recognition of Visitors
4. Regular Business
 - 4.A. Approval of Minutes
Motion to approve Regular Meeting Minutes November 10th, 2025. This motion, made by Kyle Fairbanks and seconded by Jon White, Carried.
LuAnn Robinson: Absent, Kyle Fairbanks: Yea, George Gogleye: Yea, Lloyd Kongsjord: Yea, Pam Thompson: Yea, Jon White: Yea
Yea: 5, Nay: 0, Absent: 1
 - 4.B. Consent Agenda
Motion to approve Consent agenda. This motion, made by Pam Thompson and seconded by Kyle Fairbanks, Carried.
LuAnn Robinson: Absent, Kyle Fairbanks: Yea, George Gogleye: Yea, Lloyd Kongsjord: Yea, Pam Thompson: Yea, Jon White: Yea
Yea: 5, Nay: 0, Absent: 1
 - 4.C. Approval of Accounts Payable / Payroll / Transfers
Motion to approve Accounts Payable / Payroll / Transfers. This motion, made by Pam Thompson and seconded by George Gogleye, Carried.
LuAnn Robinson: Absent, Kyle Fairbanks: Yea, George Gogleye: Yea, Lloyd Kongsjord: Yea, Pam Thompson: Yea, Jon White: Yea
Yea: 5, Nay: 0, Absent: 1
5. Informational Items
 - 5.A. Out of State Field Trip to Wisconsin

Rachel Herring and Sherwin Obey discussed the out of state field trip, attachments with informational items 5.F. Anishinaabe Education Coordinator Report

5.B. High School Principal Report

5.C. Elementary Principal Report

5.D. Building and Grounds Department / Activities Program Report

There needs to be a facilities meeting to assess and set up a plan for the roofing issues. Details in the attached board report.

5.E. Full Service Community Schools Program Report

5.F. Anishinaabe Education Coordinator Report

5.G. Boys and Girls Club / Community Education Program Report

5.H. S.T.E.P. Coalition Program Report

5.I. School Based Health Center Program Manager Report

5.J. Board Member Committee Reports

Two Board members, George Goggleye and Lloyd Kongsjord attended the four-day school week meeting today, along with staff, to discuss options and will have another meeting next week. They will report in January.

5.K. Superintendent's Report

5.L. Student Enrollment Data

6. Action Items

6.A. Certify Payable 26 Levy

Motion to Certify Payable 26 Levy for the amount of \$2,660,220.39. This motion, made by Kyle Fairbanks and seconded by Jon White, Carried.

LuAnn Robinson: Absent, Kyle Fairbanks: Yea, George Goggleye: Yea, Lloyd Kongsjord: Yea, Pam Thompson: Yea, Jon White: Yea
Yea: 5, Nay: 0, Absent: 1

6.B. Approval of Woodland Bank Line of Credit

Motion to approve Woodland Bank Line of Credit. This motion, made by Jon White and seconded by Kyle Fairbanks, Carried.

LuAnn Robinson: Absent, Kyle Fairbanks: Yea, George Goggleye: Yea, Lloyd Kongsjord: Yea, Pam Thompson: Yea, Jon White: Yea
Yea: 5, Nay: 0, Absent: 1

6.C. Approval of Out of State Field Trip January 17th and 18th for Lacrosse event in Lac du Flambeau Wisconsin

Motion to approve out of state field trip for Lacrosse. This motion, made by George Goggleye and seconded by Jon White, Carried.

LuAnn Robinson: Absent, Kyle Fairbanks: Yea, George Goggleye: Yea, Lloyd Kongsjord: Yea, Pam Thompson: Yea, Jon White: Yea
Yea: 5, Nay: 0, Absent: 1

6.D. Approval of Donations

Motion to approve donations. This motion, made by Pam Thompson and seconded by Jon White, Carried.

LuAnn Robinson: Absent, Kyle Fairbanks: Yea, George Goggleye: Yea, Lloyd Kongsjord: Yea, Pam Thompson: Yea, Jon White: Yea
Yea: 5, Nay: 0, Absent: 1

7. Future Meetings

8. Adjournment

Motion to adjourn made by Pam Thompson and seconded by George Goggeye 6:55
pm

Regular Business Meeting
Monday, November 10, 2025 6:00 PM Central

Deer River High School Media Center
101 1st Avenue
Deer River, MN 56636

Kyle Fairbanks: Present
George Goggeye: Present
Lloyd Kongsjord: Present
LuAnn Robinson: Present
Pam Thompson: Absent
Jon White: Present

Present: 5, Absent: 1.

1. Call to Order

Guests: Jen Stefan, Charlie Box, Jennifer Lind, Crystal Purdie, Jennifer Drotts, Brent Schimek, Jackie Knowles, Deanna Hron

2. Agenda Approval

Motion to approve agenda. This motion, made by Jon White and seconded by George Goggeye, Carried.

Pam Thompson: Absent, Kyle Fairbanks: Yea, George Goggeye: Yea, Lloyd Kongsjord: Yea, LuAnn Robinson: Yea, Jon White: Yea
Yea: 5, Nay: 0, Absent: 1

3. Recognition of Visitors

4. Regular Business

4.A. Approval of Minutes

Motion to approve Regular Meeting Minutes October 20th, 2025. This motion, made by Jon White and seconded by Kyle Fairbanks, Carried.

Pam Thompson: Absent, Kyle Fairbanks: Yea, George Goggeye: Yea, Lloyd Kongsjord: Yea, LuAnn Robinson: Yea, Jon White: Yea
Yea: 5, Nay: 0, Absent: 1

4.B. Consent Agenda

Motion to approve consent agenda. This motion, made by George Goggeye and seconded by Jon White, Carried.

Pam Thompson: Absent, Kyle Fairbanks: Yea, George Goggeye: Yea, Lloyd Kongsjord: Yea, LuAnn Robinson: Yea, Jon White: Yea
Yea: 5, Nay: 0, Absent: 1

4.C. Approval of Accounts Payable / Payroll / Transfers

Motion to approve Accounts Payable / Payroll / Transfers. This motion, made by LuAnn Robinson and seconded by Jon White, Carried.

Pam Thompson: Absent, Kyle Fairbanks: Yea, George Goggeye: Yea, Lloyd Kongsjord: Yea, LuAnn Robinson: Yea, Jon White: Yea
Yea: 5, Nay: 0, Absent: 1

5. Informational Items

BerganKDV, Jackie Knowles, auditor, presented to the Board the findings of the annual audit.

5.A. Financial Report from Auditors

5.B. High School Principal Report

5.C. Elementary Principal Report

5.D. Building and Grounds Department / Activities Program Report

5.E. Full Service Community Schools Program Report

5.F. Anishinaabe Education Coordinator Report

5.G. Boys and Girls Club / Community Education Program Report

5.H. S.T.E.P. Coalition Program Report

5.I. School Based Health Center Program Manager Report

5.J. Board Member Committee Reports

There was an AFSCME Meet and Confer last Thursday, November 6th. Suggest in the future AFSCME have an agenda and the building administration attend.

5.K. Superintendent's Report

Congratulations to LuAnn Robinson for her election to the Board. Discussed meeting with Eli at King Elementary.

5.L. Student Enrollment Data

6. Action Items

6.A. Resolution: Canvassing returns of votes for the school district general election

Motion to approve resolution for canvassing votes of school district special election. This motion, made by LuAnn Robinson and seconded by Jon White, Carried.

Pam Thompson: Absent, Kyle Fairbanks: Yea, George Goggeye: Yea, Lloyd Kongsjord: Yea, LuAnn Robinson: Yea, Jon White: Yea

Yea: 5, Nay: 0, Absent: 1

6.B. Approval of Request for State Support and Review of Tribal Consultation Process

Motion to approve Request for State Support and Review of Tribal Consultation Process. This motion, made by George Goggeye and seconded by Jon White, Carried.

Pam Thompson: Absent, Kyle Fairbanks: Yea, George Goggeye: Yea, Lloyd Kongsjord: Yea, LuAnn Robinson: Yea, Jon White: Yea

Yea: 5, Nay: 0, Absent: 1

Will send letter to Eli and the Commissioner and the Director for Leech Lake Band of Ojibwe

6.C. Approval to Form a Committee and Fill out Flexible Learning Year Application for Four Day School Week 26-27

Motion to approve to Form a Committee and Fill out Flexible Learning Year Application for Four Day School Week 26-27. This motion, made by LuAnn Robinson and seconded by Kyle Fairbanks, Carried.

Pam Thompson: Absent, Kyle Fairbanks: Yea, George Gogleye: Yea, Lloyd Kongsjord: Yea,
LuAnn Robinson: Yea, Jon White: Yea
Yea: 5, Nay: 0, Absent: 1

6.D. Approval of Communications Letter and Financial Statements from 2024-2025 Audit

Motion to approve Communications Letter and Financial Statements from 2024-2025 Audit.

This motion, made by George Gogleye and seconded by Kyle Fairbanks, Carried.

Pam Thompson: Absent, Kyle Fairbanks: Yea, George Gogleye: Yea, Lloyd Kongsjord: Yea,
LuAnn Robinson: Yea, Jon White: Yea

Yea: 5, Nay: 0, Absent: 1

6.E. Approval of Donations

Motion to approve donations. This motion, made by Kyle Fairbanks and seconded by LuAnn Robinson, Carried.

Pam Thompson: Absent, Kyle Fairbanks: Yea, George Gogleye: Yea, Lloyd Kongsjord: Yea,
LuAnn Robinson: Yea, Jon White: Yea

Yea: 5, Nay: 0, Absent: 1

7. Future Meetings

8. Adjournment

Motion to adjourn made by Jonathan White and second by George Gogleye 6:50 pm

Deer River High School
101 First Avenue NE
PO Box 307
Deer River, MN 56636
"Home of the Warriors"



King Elementary School
504 5th St. SE
PO Box 307
Deer River, MN 56636
"King Pride"

Dedicated to develop lifelong learners prepared to succeed in an ever-changing world

Memorandum

To: Deer River School Board

CC: Amie Hanson

From: Jennifer Stefan

Date: December 8, 2025

Re: Recommendation for Paraprofessional Hire

On December 5 and 8, 2025, a team interviewed several candidates for an open paraprofessional position available at King Elementary for the 2025-2026 school year. After discussing the strengths and qualities of the candidates at length, I would like to recommend Brianna Jerry for the Title paraprofessional position.



Deer River High School
101 First Avenue NE
PO Box 307
Deer River, MN 56636
"Home of the Warriors"



King Elementary School
504 5th St. SE
PO Box 307
Deer River, MN 56636
"King Pride"

Memorandum

To: Deer River School Board
CC: Amie Hanson
From: Ara Anderson
Date: 11/25/25
Re: Recommendation for Hire: Long-Term Substitute High School Science

On 11/24/2025, I interviewed one candidate for the LTS High School Science position available at Deer River Schools during the 2025-26 school year from December 2, 2025 to January 5, 2026. After reviewing the strengths and qualities of the candidate at length I would like to recommend Doug Grandia for the position.

Ara Anderson
DRHS Principal

Agenda

1 message

Brent Schimek <bschimek@isd317.org>

To: Patty Schimek <pschimek@isd317.org>, Amie Hanson <ahanson@isd317.org>

Ti

Consent

Nathan Erickson VOL Asst Wr

Jared Rabbit .5 Ass Wr

Resignation Frank Bowstring JH BBB

Kari Borgman MHS

Kari Borgman Yearbook

Lily Briggs-Benge Visual Arts

Susie Loeffler- One Act Play

Matt Carlstrom- Photography

Conrad Nickelson- Pep Band


Emmanuel Tetteh-Jada VOL Asst BBB

Tate Evans Vol Asst WR

--

Brent Schimek
Activities Director
Head Football
Deer River High School
218.246.3410

3 attachments

 **Board Report-ACT Template.docx**
73K

 **Board Report- BGTemplate.docx**
73K

 **Tremco Roof.pdf**
281K



Amie Hanson <ahanson@isd317.org>

Letter

1 message

Brent Schimek <bschimek@isd317.org>
To: Amie Hanson <ahanson@isd317.org>

Wed, Nov 19, 2025 at 12:33 PM

Please add to consent Agenda
Emmanuel Jada Vol Asst Coach BBB
Steve Berg Vol Asst Coach WR
Tate Evans Vol Asst Coach WR
Nathan Erickson Vol Asst Coach WR
Jared Rabbit PAID .5 wr coach

Seth Fairbanks has Resigned as Custodian Affective Nov 13

--

Brent Schimek
Activities Director
Head Football
Deer River High School
218.246.3410



Amie Hanson <ahanson@isd317.org>

Fwd: Resignation from Paraprofessional Position

1 message

Ara Anderson <aanderson@isd317.org>
To: Amie Hanson <ahanson@isd317.org>

Wed, Sep 10, 2025 at 6:38 PM

Sent from my iPhone

Begin forwarded message:

From: Tiffany Borash <tborash@isd317.org>
Date: September 10, 2025 at 8:40:23 AM CDT
To: Ara Anderson <aanderson@isd317.org>
Subject: Resignation from Paraprofessional Position

Dear Ara Anderson,

I am writing to formally resign from my position as paraprofessional at DRHS, effective two weeks from today. My last working day will be September 25th, 2025.

This was not an easy decision, but I have found that it is too difficult to manage both my busing responsibilities and my role within the school. After careful consideration, I believe this is the best choice for me at this time.

I am grateful for the opportunities and support I have received during my time at DRHS. It has been a pleasure working with the students, staff, and administration, and I appreciate the experiences and professional growth I have gained here.

Over the next two weeks, I am committed to making this transition as smooth as possible. Please let me know how I can assist in wrapping up my duties or in training someone to take over my responsibilities.

Thank you again for everything. I wish the school and its community continued success.

Sincerely,
Tiffany Borash



Amie Hanson <ahanson@isd317.org>

Board

1 message

Brent Schimek <bschimek@isd317.org>
To: Amie Hanson <ahanson@isd317.org>

Thu, Nov 20, 2025 at 5:48 PM

Frank bowstring resigned 7:8 coaching after 3 days

Brent Schimek
Activities Director
Head Football
Deer River High School
218.246.3410



MC

11/14/25

Dear Deer River Public Schools ISD #317 School Board: George, Jon, Kyle, Lloyd, Luann, and Pam, as well as Ara, Jen, and Pat;

It is with a mixture of trepidation and excitement that I inform you of my pending retirement at the end of the '25-'26 school year.

Since August of 1998, it has been my honor to teach, coach, advise, and become a member of the ISD317 community. In my teaching career, I've been fortunate to teach in 5 districts, and I know ISD317 to be a special and unique place. It's the sense of community, of family, that makes it special. Being a part of this community has made me a better teacher and a better person. It's not for everybody, but to steal a line from Tom Hanks in the movie "*A League of Their Own*," "It's the Hard that makes it great".

So, thank you to my kids and their families for allowing me to be a part of their lives these 27 years. A huge shoutout to the staff, regardless of position, who've made working here so special.

On to the next ~

Miigwech, Wewenii!

Matt Carlstrom

PS: My last day will be Thursday, June 4th

Matt Carlstrom
35455 Freestone RD
Grand Rapids, MN 55744
(218) 259-1818
coachingguy@gmail.com



Amie Hanson <ahanson@isd317.org>

Quit

1 message

Brent Schimek <bschimek@isd317.org>
To: Amie Hanson <ahanson@isd317.org>

Thu, Nov 13, 2025 at 4:51 PM

Seth Quit
Turned in Keys

--

Brent Schimek
Activities Director
Head Football
Deer River High School
218.246.3410

Natasha Jenkins

Resignation Letter

Jennifer Stefan
Principal- King Elementary
504 5th st SE, Deer River
218-246-8860

11/10/2025

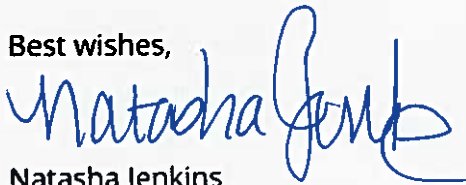
To Jennifer Stefan:

Kindly accept this letter as my formal resignation as Title Paraprofessional at King Elementary. My last day is expected to be on 11/21/2025.

I am incredibly grateful for the opportunities that I have been given in this post. I would also like to thank you for being supportive of my professional growth. I'm thankful for all the opportunities you've given me to help me learn and grow as a person and in my career. I have loved working here and being a part of Team King.

Let me know how I can help in making the transition of responsibilities as seamless as possible for everyone involved.

Best wishes,



Natasha Jenkins



Amie Hanson <ahanson@isd317.org>

Fwd: Job

Ara Anderson <aanderson@isd317.org>
To: Amie Hanson <ahanson@isd317.org>

Tue, Sep 9, 2025 at 11:13 AM

See resignation below.

Ara

----- Forwarded message -----

From: **Sherry McLaughlin** <gramafrisbee5@gmail.com>
Date: Tue, Sep 9, 2025 at 11:03 AM
Subject: Job
To: <aanderson@isd317.org>
Cc: Kari Schultz <kschultz@isd317.org>

Good morning,
I would like you to know that as of 09/21/2025, I will be terminating my employment with ISD317.

This is not a decision I take lightly, it took many hard, hard hours of decision making to end up here.

I thank you for the opportunity to work with and for you. I will miss all of you terribly, but I have home and family obligations that must come first.

Again, thank you.
Sherry McLaughlin

--
Ara Anderson
Principal
Deer River High School
aanderson@isd317.org
218-246-8241 ex 60260
218-256-3413 cell

SHERYL SPAETH

4407 Big Rice Lake Rd NE
Remer, Mn 56672
218-244-4761
sherylspaeth89@gmail.com

November 17, 2025

Independent School District 317

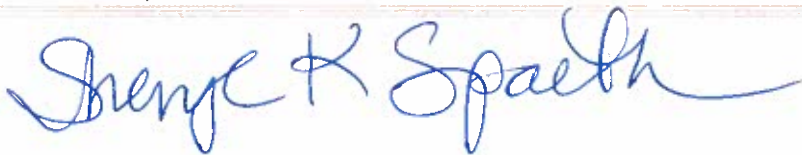
101 1st Ave
Deer River, Mn 56636

Dear

Independent School District 317:

It is with great pleasure that I am writing this to notify you that I will be retiring at the end of this school year. It has been a wonderful thirty years, but it is now time for me to retire and become a full-time grandmother, wife, mother and sister. I will complete my contract for School Year 2025-26 and officially be done June 5th, 2026.

Sincerely,



Sheryl Spaeth



Amie Hanson <ahanson@isd317.org>

Request for Leave

1 message

Tami Limberg <tlimberg@isd317.org>

Tue, Nov 18, 2025 at 8:00 AM

To: Amie Hanson <ahanson@isd317.org>, Ara Anderson <aanderson@isd317.org>

Good morning Mrs. Hanson, Mr. Anderson, and to the Board of Directors.

I am needing to request December 2 through approximately January 5 off as Medical Leave for a procedure and recovery time.

Please let me know if you have any concerns.

With appreciation,

Tami

Tami Limberg

Deer River High School

Earth Science and Biology Teacher

Deer River Schools School Board Members,

I have the opportunity to deliver water filters in the Dominican Republic this spring with the Praying Pelicans organization. I will be chaperoning a group of students from Deer River, Grand Rapids and Greenway. This trip is an amazing opportunity for a teacher. I plan to use pictures and stories from my experiences with my students when I return. I will be gone Thursday, March 24 through Thursday, March 30. I have 30 hours of personal time remaining and I am 10 hours short. Please consider a pay-deduct for the 10 hours of personal time.

Thank you for your consideration,

Chrissy Miller
Special Education/ King Learning Center

EXTRA DUTY ASSIGNMENT
INDEPENDENT SCHOOL DISTRICT #317

This Agreement is entered into between Independent School District #317 and

Andrew Jackson

to perform the duties of: **Lacrosse Coach** for the **2025-2026** school year and it is agreed that the teacher/advisor shall receive the sum of **\$6,000.00** for performing said duties.

A mid-season payment in the amount of **\$3,000.00** will be issued mid-season. A final payment in the amount of **\$3,000.00** will be issued at the conclusion of the season.

This Agreement expires at the close of the **2025-2026** school year.

Coach/Advisor

Date

School District Official

Date

Andrew Jackson is completing the assigned duties and is eligible for mid-season payment.

Anishinaabe Education Coordinator

Date

Andrew Jackson has completed the assigned duties and is now eligible for the final payment stated above.

Anishinaabe Education Coordinator

Date

	Last	First	Seniority Date	Grade/Lane	Step	Notes	License Info	License Exp.
315691	Box	Lisa	1/7/1991	MS+30	12		Tier 4 / 1-6 Elementary Education, Middle School Mathematics	6/30/2028
340495	Hanson-Kaasa	Karen	8/28/1995	BS+10	12		Tier 4 / 7-12 Coaching, K-12 Physical Education, PreK-12 Developmental/Adaptive Physical Education	6/30/2029
350162	Spaeth	Sheryl	8/27/1996	BS	12		Tier 4 / 7-12 Mathematics	6/30/2029
350825	Carlstrom	Matt	9/1/1998	BS+40	12		Tier 4 / 7-12 Social Studies	6/30/2027
316048	Hron	Deanna	9/1/1998	MS+20	12	LOA 20/21, 21/22, 22/23, 23/24, 24/25, 25/26	Tier 4 / K-6 Elementary Education	6/30/2030
286584	Anthony	Diane	8/21/2000	MS	12		Tier 4 / K-6 Elementary Education	6/30/2028
349956	Drennen	Denise	8/21/2000	BS+10	12		Tier 4 / PreK Pre-Kindergarten, K-6 Elementary Education	6/30/2029
361594	Wakefield	Robyn	8/20/2001	BS	12		Tier 4 / K-6 Elementary Education, K-12 Emotional Behavior Disorders	6/30/2027
401756	Marleau	Gail	8/6/2007	MS+30	12		Tier 4 / K-6 Elementary Education, 5-8 Communication Arts/Literature	6/30/2028
375494	Evans	Lynn	11/1/2007	BS	12		Tier 4 / 7-12 Social Studies	6/30/2028
413632	Goodell	Rebecca	12/3/2007	BS	12		Tier 4 / K-6 Elementary Education, 5-8 Communication Arts/Literature	6/30/2029
383694	Olson	Stacy	9/2/2008	BS+10	12		Tier 4 / 1-6 Elementary Education, Middle School Mathematics	6/30/2028
412692	Morrow	Maureen	9/7/2010	MA+30	12		Tier 4 / 7-12 Spanish, K-8 Spanish	6/30/2030
421045	Tokarczyk	Sondra	9/7/2010	MA +30	12		Tier 4 / 5-8 Science, K-6 Elementary Education	6/30/2026
432967	Grossell	Caitlin	9/6/2011	MA+10	12		Tier 4 / K-6 Elementary Education	6/30/2029
309082	Anderson	Jody	9/4/2012	BS+40	12		Tier 4 / K-12 Reading, K-12 Learning Disabilities, K-12 Mild to Moderate Mentally HDCP	6/30/2030
461839	Evans	Lenora	9/4/2012	MA+10	12		Tier 4 / K-12 Vocal and Classroom Music	6/30/2027
356877	Grose	Jodi	9/4/2012	MA+10	12		Tier 4 / 1-6 Elementary Education, 7-12 Coaching	6/30/2028
419968	Moen	Jennifer	9/4/2012	BA+40	12		Tier 4 / K-12 Physical Education, K-12 Emotional Behavior Disorders, K-12 Learning Disabilities, PreK-12 Developmental/Adaptive Physical Education	6/30/2030

	Last	First	Seniority Date	Grade/Lane	Step	Notes	License Info	License Exp.
453866	Christiansen	Ryan	9/3/2013	MS	12		Tier 4 / 5-12 Mathematics	6/30/2029
475436	Rendon	Thea	9/3/2013	MA+30	12		Tier 4 / K-6 Elementary Education / District Professional Administration: Principal K-12	6/30/2029 / 6/30/2026
459958	Purdie	Crystal	9/2/2014	BS+10	12		Tier 4 / 5-8 Mathematics, K-6 Elementary Education	6/30/2027
481073	Seeley	Afton	9/2/2014	MA +30	12		Tier 4 / K-6 Elementary Education	6/30/2030
475669	Wilson	Jade	9/2/2014	BS	12		Tier 4 / K-6 Elementary Educaion, K-12 American Indian Language & Culture	6/30/2029
376546	Swenson-Helmer	Mandy	12/2/2014	MS+20	12		Tier 4 / K-12 Emotional Behavior Disorders, K-6 Elementary Education	6/30/2027
504208	Gebhart	Patty	9/8/2015	BA+40	11		Tier 4 / K-12 Academic and Behavioral Statgist	6/30/2028
443143	Grooms	Bethany	9/8/2015	BS	12		Tier 4 / K-6 Elementary Education, 5-8 Communication Arts/Literature	6/30/2029
417515	Loeffler	Susan	9/8/2015	MA+30	11		Tier 4 / K-6 Elementary Education, Age3-PreK Pre-primary	6/30/2027
452166	Maxa	Benjamin	9/8/2015	BS+10	12		Tier 4 / K-12 Physical Educaion	6/30/2027
490486	Storlie	Lael	9/8/2015	MS+30	11		Tier 4 / K-12 School Counselor	6/30/2028
478731	Tholen	Angela	9/8/2015	MA+20	11		Tier 4 / 1-6 Elementary Education	6/30/2027
469611	Blundell	Stephanie	9/6/2016	MA+10	12		Tier 4 / K-6 Elementary Educaion / K-12 Learning Disabilities	6/30/2029
419734	Borgman	Kari	9/6/2016	MA+20	12		Tier 4 / 5-12 Communication Arts/Literature	6/30/2030
463958	Burman	Brian	9/6/2016	MA	12		Tier 4 / K-12 Physical Education, 5-12 Health	6/30/2027
488966	Parmeter	Kari	9/6/2016	MS+20	10		Tier 4 / 5-8 Science, 9-12 Life Science	6/30/2028
515114	Schultz	Kari	9/6/2016	BS+40	10		Tier 4 / K-12 Developmental Disabilites	6/30/2026
514114	Storm	Jennifer	9/6/2016	MS	10		Tier 4 / K-12 Learning Disabilities	6/30/2030
492021	Vaneps	Kiersten	9/6/2016	MA+30	10		Tier 4 / K-6 Elementary Education	6/30/2027
464390	Verbeck-Seeley	Annee	9/6/2016	BS	10		Tier 4 / 1-6 Elementary Education, 5-8 Social Studies	6/30/2030
486781	Buell	Ashley	9/5/2017	MA+10	11		Tier 4 / K-6 Elementary Education	6/30/2026

	Last	First	Seniority Date	Grade/Lane	Step	Notes	License Info	License Exp.
503311	Conrad	Jennifer	9/5/2017	MA	12		Tier 3 / K-12 Vocal and Classroom Music, K-12 Instrumental and Classroom Music	6/30/2028
460267	Erickson	Heidi	9/5/2017	BS+10	12		Tier 4 / K-6 Elementary Education, 5-8 Mathematics	6/30/2027
425210	Miller	Chrissy	9/5/2017	MS+10	12		Tier 4 / Age 3- PreK PrePrimary, K-12 Emotional Behavior Disorders, K-6 Elementary Education	6/30/2026
501502	Rendle	Sam	9/5/2017	BA+20	9		Tier 4 / K-6 Elementary Education	6/30/2028
328833	VanBaak	Michele	9/5/2017	MS+10	12		Tier 4 / K-6 Elementary Education	6/30/2030
478284	Bastian	Erin	8/28/2018	MA	11		Tier 4 / Age 3- PreK PrePrimary, K-6 Elementary Education	6/30/2026
501022	Box	Charles	8/28/2018	MA+20	9		Tier 4 / K-6 Elementary Education, 5-8 Social Studies	6/30/2028
444976	Evans	Chad	8/28/2018	BS+40	8		Tier 4 / K-12 Emotional Behavior Disorders	6/30/2029
426237	Jackson	Andrew	8/28/2018	BS	8		Tier 4 / K-12 American Indian Language & Culture	6/30/2028
369055	Jurvelin	Krystine	8/28/2018	BS+10	12		Tier 4 / K-6 Elementary Education	6/30/2028
506591	Lind	Jennifer	8/28/2018	MA+20	8		Tier 4 / K-6 Elementary Education	6/30/2028
510318	Suchy	Aaron	8/28/2018	MA +10	8		Tier 4 / K-12 Physical Education / 5-12 Health / PreK-12 Developmental/Adaptive Physical Education	6/30/2029
409767	Branca	Joleen	8/27/2019	MA+30	7		Tier 4 / K-6 Elementary Education / 5-8 Science / 5-8 Social Studies / B-12 Autism Spectrum Disorders / K-12 Learning Disabilities	6/30/2029
352075	Carlson	Dawn	8/27/2019	BS+40	7		Tier 4 / K-12 Reading / K-12 Instrumental and Classroom Music / B-Age 6 Early Childhood Special Education	6/30/2030
518030	Glines	Kristy	9/29/2020	BS+40	6		Tier 4 / K-12 Developmental Disabilities	6/30/2029
1007092	Goggleye	Tayler	1/19/2021	MA	6		Tier 4 / K-12 Academic and Behavioral Strategist	6/30/2029
406526	Meyers	Steve	8/31/2021	MA+30	12		Tier 4 / 7-12 Communications Technology Career / 5-12 Technology	6/30/2029

	Last	First	Seniority Date	Grade/Lane	Step	Notes	License Info	License Exp.
363669	Passi	Frederick	8/31/2021	BS	5		Tier 4 / 7-12 Social Studies / 5-8 Mathematics	6/30/2027
508273	Swanson	Maggie	8/31/2021	MA	8		Tier 4 / K-6 Elementary Education / 5-8 Communication Arts/Literature	6/30/2028
1019136	Anderlie	McKenna	8/30/2022	BS +40	4		Tier 3 / B-Age 6 Early Childhood Special Education	6/30/2026
407403	Evans	Mary	8/30/2022	MA+30	12		Tier 4 / K-12 Developmental Disabilities / K-12 Learning Disabilities / K-12 Emotional Behavior Disorders / 1-6 Elementary Education	6/30/2027
482408	Grossell	Casey	8/30/2022	BA	12		Tier 4 / 5-12 Social Studies	6/30/2026
440216	Limberg	Tami	8/30/2022	MA+10	12		Tier 4 / 9-12 Life Science / 9-12 Earth and Space Science	6/30/2030
508644	Benge-Briggs	Lily	8/29/2023	BS	8		Tier 3 / K-12 Visual Arts	6/30/2026
1004591	Neumayer	Mackenzie	8/29/2023	MA	6		Tier 4 / K-6 Elementary Education	6/30/2028
486249	Anderson	Michelle	12/11/2023	MA+10	6		Tier 4 / Pre K-12 School Social Worker	6/30/2029
405717	Langer	Teresa	8/27/2024	MA+20	12		Tier 4 / 5-12 Communication Arts/Literature	6/30/2027
507961	Wasson	Josie	8/27/2024	BS	12		Tier 4 Restricted / 7-12 Mathematics	6/30/2027

1010841	Setness	David	8/31/2021	MS+30	5	Non Tenure	Tier 4 / 5-12 Technology	6/3/2030
1024017	Lindgren	Erin	2/28/2023	BA	12	Non Tenure	Tier 3 / K-12 School Social Worker	6/30/2026
1009324	Eastman	Brittney	3/1/2023	BS	4	Non Tenure	Tier 3 / K-12 Academic and Behavioral Strategist	6/30/2027
1015950	Hemphill	Paige	8/29/2023	BS	3	Non Tenure	Tier 3 / K-6 Elementary Education	6/30/2028
1027696	Herring	Rachel	8/29/2023	BS	5	Non Tenure	Tier 3 / American Indian Language & Culture	6/30/2026
1026312	Nickelson	Conrad	8/29/2023	BS	3	Non Tenure	Tier 3 / K-12 Instrumental and Classroom Music	6/30/2026
1030822	Williams	Lilly	1/8/2024	BA	3	Non Tenure	Tier 3 / K-6 Elementary Educations / K-12 Academic and Behavioral Strategist	6/30/2027

	Last	First	Seniority Date	Grade/Lane	Step	Notes	License Info	License Exp.
1022690	Kowalke	Briana	8/25/2025	BA	2	Non Tenure	Tier 3 / Science 5-8 / 9/12 Life Science	6/30/2028
1037921	Collins	Camryn	10/1/2025	MS+30	8	Non Tenure	Tier 3 / Pre K-12 Speech Language Pathologist	6/30/2027
190106	Torgerson	Samantha	11/11/2025	BS	4	Non Tenure	Tier 2 / Pre K-12 Speech Language Pathologist	6/30/2027

Consent Agenda

December 8th, 2025

~Any Board Member may request that any item be removed from this consent agenda and moved to a regular agenda item~

- Appointments
 - Brianna Jerry, King Paraprofessional, effective 1/5/2026
 - Doug Grandia, Long Term Substitute High School Science, effective 12/1/2025
 - Coaches / Advisors / Volunteers:
 - Kari Borgman, Minnesota Honor Society
 - Kari Borgman, Yearbook
 - Lily Benge-Briggs, Visual Arts
 - Matt Carlstrom, Photography
 - Nathan Erickson, Volunteer Wrestling
 - Tate Evans, Volunteer Wrestling
 - Andy Jackson, Lacrosse
 - Conrad Nickelson, Pep Band
 - Jared Rabbit, .5 Assistant Wrestling
 - Emmanuel Tetteh-Jada, Volunteer Boys Basketball
- Resignations/Retirements/Terminations/Layoffs:
 - Tiffany Borash, High School Paraprofessional, effective 9/25/2025
 - Frank Bowstring, Junior High Boys Basketball
 - Matt Carlstrom, High School Social Studies, Retirement effective end of 25-26 school year
 - Seth Fairbanks, Custodian, effective 11/13/2025
 - Natasha Jenkins, King Elementary Paraprofessional, effective 11/21/2025
 - Sherry McLaughlin, High School Paraprofessional, effective 9/21/2025
 - Emily Miller, High School Paraprofessional, effective 11/14/2025
 - Sheryl Spaeth, High School Mathematics, Retirement effective 6/5/2026
- Leaves:
 - Tami Limberg, Medical Leave, approximately 12/1/2025 - 1/5/2026
 - Chrissy Miller, Unpaid Leave over Personal Leave, 3/24/2026 - 3/30/2026
- Contracts/Job Descriptions/Seniority Lists:
 - Lacrosse Coaching Contract
 - Seniority Lists

- DREA, as of 11/26/2025



Minnesota Department of Health Grant Agreement Cover Sheet

You have received a Grant Agreement from the Minnesota Department of Health (MDH). Information about the Grant Agreement, including funding details, are included below. Contact your MDH Grant Manager if you have questions about this cover sheet.

Attachment: Grant Agreement

Contact for MDH: Jennifer Marshall, 651-201-4045, Jennifer.Marshall@state.mn.us

Grantee SWIFT Information	Grant Agreement Information	Program & Funding Information
Name of MDH Grantee (as it appears in SWIFT): ISD 0317 Deer River Public Schools	SWIFT Contract Number: 279503	MDH Program Name: School-Based Health Center Grant Program
SWIFT Vendor Number: 0000193876 SWIFT Vendor Location Code: 001	Effective Date: November 10, 2025, OR the date all signatures are collected, and the agreement is fully executed, whichever is later. Expiration Date: June 30, 2028	Total State Grant Funds: \$210,000 Total Federal Grant Funds: \$0 Total Grant Funds (all funds): \$210,000

Minnesota Department of Health

Grant Agreement

This Grant Agreement is between the State of Minnesota, acting through its Commissioner of the Department of Health (“MDH”) and ISD 0317 Deer River Public Schools (“Grantee”). Grantee’s address is 101 1st Avenue, Deer River, MN 56636.

Recitals

1. MDH is empowered to enter into this Grant Agreement under Minn. Stat. §§ [144.05](#), [144.0742](#), and [145.903](#).
2. MDH is in need of grantees to support existing school-based health centers (SBHC) and facilitate the growth of SBHCs in Minnesota.
3. The vision of MDH is for health equity in Minnesota, where all communities are thriving and all people have what they need to be healthy. Health equity is achieved when every person has the opportunity to attain their health potential. Grantee agrees, where applicable, to perform its work with advancing health equity as a goal.
4. Grantee represents that it is duly qualified and will perform all the activities according to the terms of this Grant Agreement.

Grant Agreement

1. Term of Agreement

1.1. **Effective Date**

November 10, 2025, or the date MDH obtains all required signatures under [Minn. Stat. § 16B.98](#), subd. 5, whichever is later. Per [Minn. Stat. § 16B.98](#), subd 7, no payments will be made to the Grantee until this Grant Agreement is fully executed. Grantee must not begin work until this Grant Agreement is fully executed and MDH’s Authorized Representative has notified Grantee that work may commence. No costs may be incurred prior to the Grant Agreement being fully executed.

1.2. **Expiration Date**

June 30, 2028, or until all obligations have been fulfilled to the satisfaction of MDH, whichever occurs first.

1.3. **Survival of Terms**

The following clauses survive the expiration or cancellation of this Grant Agreement:
 Liability; Financial Examinations; Government Data Practices; Tax Compliance Verification;

Ownership of Equipment and Supplies; Intellectual Property; Publicity and Endorsement; and Governing Law, Jurisdiction, and Venue.

2. Activities

2.1. **MDH's Activities**

MDH activities, in accordance with the Minnesota Department of Administration's Office of Grants Management's policies and federal regulations, may include but are not limited to financial reconciliations, site visits, programmatic monitoring of activities performed, and grant activity evaluation.

2.2. **Grantee's Activities**

Grantee, who is not a state employee, shall conduct the activities specified in Exhibit A, which is attached and incorporated into this Grant Agreement.

3. Time

Grantee is required to perform all of the activities stated in this Grant Agreement, and any incorporated exhibits, within the Grant Agreement period. MDH is not obligated to extend the Grant Agreement period. Failure to meet a deadline may be a basis for a determination by MDH's Authorized Representative that Grantee has not complied with the terms of the Grant Agreement.

4. Award and Payment

MDH will award funds to Grantee for all activities performed in accordance with this Grant Agreement.

4.1. **Grant Award**

Reimbursement will be in accordance with the agreed upon budget contained in Exhibit B, which is attached and incorporated into this Grant Agreement.

4.2. **Administrative Costs.**

Grantee agrees that administrative costs must be necessary and reasonable as a condition of this Grant Agreement pursuant to [Minn. Stat. § 16B.98](#), subd 1. Administrative costs will be reimbursed in accordance with the agreed upon budget.

4.3. **Travel Expenses**

Grantee will be reimbursed for mileage at the current IRS rate in effect at the time the travel occurred; meals and lodging expenses will be reimbursed in the same manner and in no greater amount than provided in the current "[Commissioner's Plan](#)" promulgated by the Commissioner of Minnesota Management and Budget ("MMB"); or, at the Grantee's established rate (for all travel related costs), whichever is lower, at the time travel occurred. Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless Grantee has received MDH's prior written approval for out-of-state travel. Minnesota will be considered the home state for determining whether travel is out-of-state.

4.4. **Budget Modifications**

Grantee may modify any line item in the most recently agreed-upon budget by up to 10 percent without prior written approval from MDH. Grantee must notify MDH of any modifications up to 10 percent in writing no later than the next invoice. Grantee must obtain prior written approval from MDH for line-item modifications greater than 10 percent. Grantee's failure to obtain MDH's prior approval may result in denial of modification request, loss of funds, or both. The total obligation of MDH for all compensation and reimbursements to Grantee shall not exceed the total obligation listed under "Total Obligation."

4.5. **Total Obligation**

The total obligation of MDH for all compensation and reimbursements to Grantee under this Grant Agreement will not exceed \$210,000.

4.6. **Terms of Payment**

4.6.1. **Invoices**

MDH will promptly pay Grantee after Grantee presents an itemized invoice for the activities actually performed and MDH's Authorized Representative accepts the invoiced activities. Invoices must be submitted at least quarterly or according to a schedule agreed upon by the Parties. The final invoice is due 30 calendar days after the expiration date of the Grant Agreement.

4.7. **Contracting and Bidding Requirements**

4.7.1. **Municipalities**

A grantee that is a municipality, as defined in [Minn. Stat. § 471.345](#), subd. 1, is subject to the contracting requirements set forth under [Minn. Stat. § 471.345](#). Projects that involve construction work are subject to the applicable prevailing wage laws, including those under [Minn. Stat. § 177.41](#), et. seq.

4.7.2. **Non-municipalities**

Grantees that are not municipalities must adhere to the following standards in the event that activities assigned to Grantee are to be subcontracted out to a third party:

- i. Any services or materials that are expected to cost \$100,000 or more must undergo a formal notice and bidding process.
- ii. Services or materials that are expected to cost between \$25,000 and \$99,999 must be competitively awarded based on a minimum of three verbal quotes or bids or awarded to a targeted vendor.
- iii. Services or materials that are expected to cost between \$10,000 and \$24,999 must be competitively awarded based on a minimum of two verbal quotes or bids or awarded to a targeted vendor.
- iv. Grantee must take all necessary affirmative steps to assure that targeted vendors from businesses with active certifications through the following entities are used when possible:
 - 1) Minnesota Department of Administration's Certified Targeted Group, Economically Disadvantaged and Veteran-Owned Vendor List

- (<https://mn.gov/admin/osp/government/procuregoodsandgeneralservices/tgedvo-directory/>);
- 2) Metropolitan Council's Targeted Vendor list: Minnesota Unified Certification Program (<https://mnucp.metc.state.mn.us/>); or
 - 3) Small Business Certification Program through Hennepin County, Ramsey County, and City of St. Paul: Central Certification Program (<https://cert.smwbe.com/>).
- v. Grantee must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, awarding and administration of contracts.
 - vi. Grantee must maintain support documentation of the purchasing or bidding process utilized to contract services in their financial records, including support documentation justifying a single/sole source bid, if applicable.
 - vii. Notwithstanding parts (i) through (iv) above, MDH may waive the formal bidding process requirements when:
 - Vendors included in response to a competitive grant request for proposal process were approved and incorporated as an approved work plan for the Grant Agreement or
 - There is only one legitimate or practical source for such materials or services and Grantee has established that the vendor is charging a fair and reasonable price.
 - viii. Projects that involve construction work of \$25,000 or more, are subject to applicable prevailing wage laws, including those under [Minn. Stat. §§ 177.41 through 177.50](#).
 - ix. Grantee must not contract with vendors who are suspended or debarred by the State of Minnesota or the federal government. The list of debarred vendors in Minnesota is available at: [Suspended/Debarred Vendors](#) (<https://mn.gov/admin/osp/government/suspended-debarred/>). The list of suspended and debarred entities by the federal government is available at www.sam.gov.

5. Conditions of Payment

All activities performed by Grantee pursuant to this Grant Agreement must be performed in accordance with the terms of this Grant Agreement, as determined in the sole discretion of MDH's Authorized Representative. Furthermore, all activities performed by Grantee must be in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Applicable state laws include, but are not limited to, the Minnesota Human Rights Act ([Minn. Stat. ch. 363A](#)) which prohibits discrimination on the basis of race, color, creed, religion, national origin, sex, gender, identity, sexual orientation, age, marital status, public assistance status, familial status, and disability. MDH will not pay Grantee for work that MDH determines is noncompliant with the terms and conditions of this Grant Agreement or performed in violation of federal, state, or local law, ordinance, rule, or regulation.

6. Requirements for Other Legal Agreements

- 6.1. Grantee must utilize a formal legal agreement if it engages with another party to carry out a portion of the activities listed in this Grant Agreement. Grantee must provide timely notice to MDH of any such agreement prior to the other party/ies performing work under this Grant Agreement. Such notice must include the name of the other party; description of the activities to be performed; dates activities will be performed; and the total budget.
- 6.2. Grantee must monitor the activities of the other party/ies to ensure funds are used for authorized purposes; is in compliance with the terms and conditions of the legal agreement, [Minn. Stat. § 16B.97](#), subd. 4(a)(1), and other relevant statutes and regulations; and that performance goals are achieved.
- 6.3. If MDH becomes aware of unsatisfactory performance and or noncompliance, MDH reserves the right to require Grantee to terminate the legal agreement with the other party.
- 6.4. No legal agreement with any other party shall terminate or in any way affect the legal responsibility of the Grantee to MDH for timely and satisfactory performance of the Grant Agreement.
- 6.5. Grantee and the other party must not enter into a legal agreement with vendors who are suspended or debarred by the State of Minnesota or the federal government. The list of debarred vendors in Minnesota is available at: [Suspended/Debarred Vendors \(https://mn.gov/admin/osp/government/suspended-debarred/\)](#). The list of suspended and debarred entities by the federal government is available at [www.sam.gov](#).

7. Authorized Representatives

- 7.1. ***MDH's Authorized Representative***
MDH's Authorized Representative for purposes of administering this Grant Agreement is Jennifer Marshall, SBHC Program Manager, 651-201-4045, Jennifer.Marshall@state.mn.us, or their successor, and has the responsibility to monitor Grantee's performance and the final authority to accept the activities performed under this Grant Agreement. If the activities performed are satisfactory, MDH's Authorized Representative will certify acceptance on each invoice submitted for payment.
- 7.2. ***Grantee's Authorized Representative***
Grantee's Authorized Representative is Pat Rendle, Superintendent, P.O. Box 307, 101 1st Ave, Deer River, MN, 56636, 218-246-2420, prendle@isd317.org, or their successor. Grantee's Authorized Representative has full authority to represent Grantee in fulfillment of the terms, conditions, and requirements of this Grant Agreement. If Grantee selects a new Authorized Representative at any time during this Grant Agreement, Grantee must immediately notify MDH's Authorized Representative in writing, via e-mail or letter.

8. Assignment, Amendments, Waiver, and Grant Agreement Complete

- 8.1. ***Assignment***
Grantee shall neither assign nor transfer any rights or obligations under this Grant Agreement.

8.2. **Amendments**

If there are any amendments to this Grant Agreement, they must be in writing. Amendments will not be effective until they have been executed and approved by MDH and Grantee.

8.3. **Waiver**

If MDH fails to enforce any provision of this Grant Agreement, that failure does not waive the provision or MDH's right to enforce it.

8.4. **Grant Agreement Complete**

This Grant Agreement, and any incorporated exhibits, contains all the negotiations and agreements between MDH and Grantee. No other understanding regarding this Grant Agreement, whether written or oral, may be used to bind either party.

9. **Liability**

Grantee must indemnify and hold harmless MDH, its agents, and employees from all claims or causes of action, including attorneys' fees incurred by MDH, arising from the performance of this Grant Agreement by Grantee or Grantee's agents or employees. This clause will not be construed to bar any legal remedies Grantee may have for MDH's failure to fulfill its obligations under this Grant Agreement. Nothing in this clause may be construed as a waiver by Grantee of any immunities or limitations of liability to which Grantee may be entitled pursuant to [Minn. Stat. ch. 466](#), or any other statute or law.

10. **Financial Examinations**

The relevant books, records, documents, and accounting procedures and practices of Grantee and any entity with which Grantee has engaged in carrying out the purpose of this Grant Agreement are subject to examination under [Minn. Stat. § 16B.98](#), subd. 8. Examinations may be conducted by MDH, the Minnesota Commissioner of Administration, the Minnesota State Auditor, Attorney General, or and the Minnesota Legislative Auditor, as appropriate, for a minimum of six years from the end of this Grant Agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

11. **Government Data Practices**

MDH, Grantee, and any other entity that the Grantee has contracted with to fulfill the purpose of this Grant Agreement, must comply with the Minnesota Government Data Practices Act, [Minn. Stat. ch. 13](#), as it applies to all data provided by MDH under this Grant Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by Grantee under this Grant Agreement pursuant to [Minn. Stat. § 13.05](#), subd. 11(a). The civil remedies of [Minn. Stat. § 13.08](#) apply to the release of the data referred to in this clause by either Grantee or MDH.

If Grantee receives a request to release the data referred to in this clause, Grantee must immediately notify MDH. MDH will give Grantee instructions concerning the release of the data to the requesting party before any data is released. Grantee's response to the request must comply with the applicable law.

12. Tax Compliance Verification

Pursuant to [Minn. Stat. § 270C.65](#), subd. 3, and all other applicable laws, Grantee consents to disclosure of its Social Security Number (SSN), Individual Tax Identification Number (ITIN), Employer Identification Number (EIN), and Minnesota Tax Identification Number (TIN), all of which have already been provided to MDH, federal and state tax agencies, and state personnel involved in the payment of state obligations. As may be applicable, these identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file tax returns and pay delinquent tax liabilities, if any, or pay other state liabilities.

13. Ownership of Equipment and Supplies

13.1. *Equipment*

“Equipment” is defined as tangible personal property having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds \$10,000. MDH shall have the right to require transfer of all Equipment purchased with grant funds (including title) to MDH or to an eligible non-State party named by MDH. MDH may require the transfer of Equipment if the grant program is transferred to another grantee. At the end of this Grant Agreement, grantee must contact MDH’s Authorized Representative for further instruction regarding the disposition of Equipment.

13.2. *Supplies*

“Supplies” is defined as all tangible personal property other than those described in the definition of Equipment. Grantee must notify MDH’s Authorized Representative regarding any remaining Supplies with an aggregate market value of \$10,000 or more for further instruction regarding the disposition of those Supplies. For the purpose of this section, Supplies includes but is not limited to computers and incentives.

14. Ownership of Materials and Intellectual Property Rights

14.1. *Ownership of Materials*

“Materials” is defined as any inventions, reports, studies, designs, drawings, specifications, notes, documents, software, computer-based training modules, and other recorded materials in whatever form. Grantee shall own all rights, title, and interest in all of the materials conceived, created, or otherwise arising out of the performance of this Grant Agreement by it, its employees, or subgrantees, either individually or jointly with others.

Grantee hereby grants to MDH a perpetual, irrevocable, no-fee license and right to reproduce, modify, distribute, perform, make, have made, and otherwise use the Materials for any and all purposes, in all forms and manners that MDH, in its sole discretion, deems appropriate. Grantee shall, upon the request of MDH, execute all papers and perform all other acts necessary to document and secure this right and license to the Materials by MDH. At the request of MDH, Grantee shall permit MDH to inspect the original Materials and provide a copy of any of the Materials to MDH, without cost, for use by MDH in any manner MDH, in its sole discretion, deems appropriate.

14.2. *Intellectual Property Rights*

Grantee represents and warrants that Materials produced or used under this Grant Agreement do not and will not infringe upon any intellectual property rights of another including but not limited to patents, copyrights, trade secrets, trade names, and service marks and names. Grantee shall indemnify and defend MDH, at Grantee's expense, from any action or claim brought against MDH to the extent that it is based on a claim that all or parts of the materials infringe upon the intellectual property rights of another. Grantee shall be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages including, but not limited to, reasonable attorney fees arising out of this Grant Agreement, amendments and supplements thereto, which are attributable to such claims or actions. If such a claim or action arises or in Grantee's or MDH's opinion is likely to arise, Grantee shall at MDH's discretion either procure for MDH the right or license to continue using the materials at issue or replace or modify the allegedly infringing materials. This remedy shall be in addition to and shall not be exclusive of other remedies provided by law.

15. Workers' Compensation

Grantee certifies that it is in compliance with [Minn. Stat. § 176.181](#), subd. 2, which pertains to workers' compensation insurance coverage. Grantee's employees and agents, and any contractor hired by Grantee to perform the work required by this Grant Agreement and its employees, will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees, and any claims made by any third party as a consequence of any act or omission on the part of these employees, are in no way MDH's obligation or responsibility.

16. Publicity and Endorsement

16.1. Publicity

Any publicity given to the program, publications, or activities performed resulting from this Grant Agreement, including but not limited to, websites, social media platforms, notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for Grantee or its employees individually or jointly with others, or any subgrantees, must identify MDH as the sponsoring agency. If publicity is not specifically authorized under this Grant Agreement, Grantee must obtain prior written approval from MDH's Authorized Representative. If federal funding is being used for this Grant Agreement, the federal program must also be recognized.

16.2. Endorsement

Grantee must not claim that MDH endorses its products, services, or activities.

17. Governing Law, Jurisdiction, and Venue

This Grant Agreement, amendments and supplements to it, shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this Grant Agreement, or for breach thereof, must be in the state or federal court with competent jurisdiction in Ramsey County, Minnesota.

18. Clerical Error

Notwithstanding Clause “Assignment, Amendments, Waiver, and Grant Agreement Complete” of this Grant Agreement, MDH reserves the right to unilaterally fix clerical errors, defined as misspellings, minor grammatical or typographical mistakes or omissions, that do not have a substantive impact on the terms of the Grant Agreement without executing an amendment. MDH must inform Grantee of clerical errors that have been fixed pursuant to this paragraph within a reasonable period of time.

19. Lobbying

- 19.1. Grantee must ensure that grant funds are not used for lobbying, which includes paying or compensating any person for influencing or attempting to influence legislators or other public officials on behalf or against proposed legislation, in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- 19.2. In accordance with the provisions of [31 USC § 1352](#), if Grantee uses any funds other than federal funds from MDH to conduct any of the aforementioned activities, Grantee must complete and submit to MDH the disclosure form specified by MDH. Further, Grantee must include the language of this section in all contracts and subcontracts, and all contractors and subcontractors must comply accordingly.
- 19.3. Providing education about the importance of policies as a public health strategy, however, is allowed. Education includes providing facts, assessment of data, reports, program descriptions, and information about budget issues and population impacts, but stopping short of making a recommendation on a specific piece of legislation. Education may be provided to legislators, public policy makers, other decision makers, specific stakeholders, and the general community.
- 19.4. By signing this Grant Agreement, Grantee certifies that it will not use any funds received from MDH to employ, contract with, or otherwise coordinate the efforts of a lobbyist, as defined in [Minn. Stat. § 10A.01](#), subd. 21. This requirement also applies to any subcontractors or subgrantees that Grantee may engage for any activities pertinent to this Grant Agreement.

20. Voter Registration Requirement

Grantee will comply with [Minn. Stat. § 201.162](#), by providing voter registration services for its employees and for the public served by Grantee.

21. Debarment, Suspension and Responsibility Certification

Federal regulation [2 CFR § 200.214](#) prohibits MDH from purchasing goods or services with federal money from any party that has been suspended or debarred by the federal government. Similarly, [Minn. Stat. §§ 16C.03](#), subd. 2, and [16B.97](#), subd. 3, provides the Commissioner of Administration with the authority to debar and suspend any party that seeks to contract with MDH.

Anyone may be suspended or debarred when it is determined, through a duly authorized hearing process, that they have abused the public trust in a serious manner. In particular, the federal

government expects MDH to have a process in place for determining whether a vendor has been suspended or debarred, and to prevent such vendors from receiving federal funds.

By signing this Grant Agreement, Grantee certifies that it and its principals:

- a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from transacting business by or with any federal, state or local governmental department or agency, 279503/3000128573/REQ 3490
- b) Have not within a three-year period preceding this Grant Agreement: a) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract; b) violated any federal or state antitrust statutes; or c) committed embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
- c) Are not presently indicted or otherwise criminally or civilly charged by a governmental entity for: a) commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state of local) transaction; b) violating any federal or state antitrust statutes; or c) committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement or receiving stolen property; and
- d) Are not aware of any information and possess no knowledge that any subcontractor(s) that will perform work pursuant to this Grant Agreement are in violation of any of the certifications set forth above.

22. Incentives

When included in the approved Work Plan or Budget, the following language applies.

22.1. *Handling of Incentives*

Grantee is required to have policies and procedures in place addressing the purchasing, security, distribution, and asset tracking of incentives. All grantee staff involved in the purchase, distribution, security, and reconciling of incentives must be trained on the grantee's policies and procedures prior to the grantee placing any order for incentives. Those policies and procedures must, at a minimum, include the provisions outlined in this section.

22.2. *Separation of duties*

More than one Grantee staff person must be involved in the management and handling of the incentives. The Grantee staff who authorizes the purchase of incentives must not have sole physical access to the incentives. The Grantee staff who will have physical access to the incentives cannot have sole access to modify the incentives records. Handoff of incentive from one person to another must be documented.

22.3. *Distribution of Incentives*

Incentives may only be used for approved purposes by MDH.

- a) Only one incentive can be given to an individual per occurrence/event.

- b) Undistributed incentives must always be kept in a secure location. Incentive instruments must never be stored in any personal homes, they must always be securely stored in the grantee's business space.
- c) Grantee will purchase and have on hand no more than three months' worth of incentives at any given time. The three months' worth must be based off the most currently approved workplan. All incentives must be distributed prior to grantee purchasing additional incentives.
- d) Grantee will be responsible for the costs of any incentives that remain undistributed at the end of the Grant Agreement.
- e) If MDH provided the grantee with the incentives, the return of undistributed incentives to MDH must occur in person with the MDH's Authorized Representative within 30 calendar days of the grant expiration date. If in-person return is not possible, the grantee must return undistributed incentives via courier or via US Mail that requires signatures and a tracking number within 30 calendar days of the grant expiration date.
- f) The tracking log must be returned separately from the physical cards. Electronic return is the preferred method for the tracking log.

22.4. ***Incentive tracking documentation***

The tracking documentation the Grantee is required to maintain must not contain any private data. The tracking system must record the following:

- a) Number of incentives on hand, including starting balance and any additional incentives purchased;
- b) description of the incentives;
- c) quantity of incentive(s) distributed to each participant;
- d) the last four digits of any pre-paid card number;
- e) value/amount;
- f) a unique non-identifiable data point for each participant (e.g. case number, file number);
- g) date participant received incentive(s); and
- h) signature of Grantee staff member providing incentive(s) to participant(s).

22.5. ***Reconciliation***

At least two different Grantee staff must reconcile the incentives at least quarterly. The Grantee staff conducting the reconciliation must not also be the handlers of the incentives. The reconciliation must include the dates and signature of the two people who perform the reconciliation. Grantee must submit the reconciliation documentation to MDH's Authorized Representative no less than two weeks after each reconciliation.

22.6. ***Subcontracting/Subgranting***

The Grantee must communicate and verify that their subcontracts/subgrants will only use incentives for MDH approved purposes. The Grantee will be responsible for monitoring, oversight, and reconciliation of any incentives that its subcontractors or subgrantees

purchase and distribute and will include this same language in any of its subgrants or subcontracts that it enters as part of its work for MDH.

22.7. *Lost or stolen incentives*

The Grantee bears all financial responsibility for any unaccounted for, lost, or stolen incentives.

22.8. *Invoicing*

If the Grantee purchased the incentives themselves, the Grantee must only invoice MDH for the incentives after they've been distributed.

22.9. *Failure to Comply*

For grantees who do not have effective written policies and procedures in place before purchasing incentives, MDH reserves the right to withhold payment and or request reimbursement in the amount equal to the unallowable costs. Withheld payments will be released when the grantee provides documentation to MDH that it has written effective policies and procedures in place. Grantees who do not comply with this requirement may be subject to increased monitoring and will be offered technical assistance. MDH also reserves the right to terminate a Grant Agreement for failure to comply with these requirements.

23. Conflict of Interest

Grantee will notify MDH's Authorized Representative when they become aware of any potential, perceived, or actual conflict of interests as it relates to this Grant Agreement.

24. Mandatory Disclosures

An applicant, recipient, or subrecipient of funding under this Grant Agreement must promptly disclose whenever, in connection with this Grant Agreement (including any activities or subawards thereunder), it has credible evidence of the commission of a violation of criminal law involving fraud, conflict of interest, bribery, or gratuity violations found in Title 18 of the United States Code or [Minn. Stat., ch. 609](#), or a violation of the civil False Claims Act ([31 U.S.C. 329–3733](#)) or [Minn. Stat. § 609.465](#) (prohibiting the presentation of false claims to a public officer or body). The disclosure must be made in writing to the Federal agency (if applicable), the Federal agency's Office of Inspector General (if applicable), and MDH. Applicants, recipients, and subrecipients are also required to report matters related to recipient integrity and performance in accordance with Appendix XII of [2 CFR § 200](#). Failure to make required disclosures can result in any of the remedies described in [2 CFR § 200.339](#). (See also [2 CFR § 180](#), [31 U.S.C. 3321](#), and [41 U.S.C. 2313](#).)

25. Whistleblower Protections

An employee of a recipient or subrecipient must not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a representative of MDH or a person or body described in [paragraph \(a\)\(2\) of 41 U.S.C. 4712](#) information that the employee reasonably believes is evidence of gross mismanagement of a Federal or state contract or grant, a gross waste of Federal or state funds, an abuse of authority relating to a Federal or state contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal or state contract (including the competition for or negotiation of a contract) or

grant. The recipient and subrecipient must inform their employees in writing of employee whistleblower rights and protections under [41 U.S.C. 4712](#) and Minn. Stat. §§ [15C.145](#) and [181.932](#) - .935. See statutory requirements for whistleblower protections at [10 U.S.C. 4701](#), [41 U.S.C. 4712](#), [41 U.S.C. 4304](#), and [10 U.S.C. 4310](#).

26. Suspension for Insufficient Funding

In the event of temporary lack of funding or appropriation, MDH may suspend its obligations under this Grant Agreement without terminating it. This suspension will be for the duration of the lack of funding or appropriation and shall not be considered a termination of the Grant Agreement. MDH will not be assessed any penalty if the Grant Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.

- 26.1. Grantee will be notified in writing of the temporary suspension, and Grantee's ability to perform under the Grant Agreement will be suspended during this period. MDH will provide reasonable notice to Grantee of the lack of funding or appropriation and shall notify Grantee once funding is restored or appropriated, and at MDH's discretion, performance under the Grant Agreement may resume.
- 26.2. MDH may convert the suspension for insufficient funding to termination under clause 27.3. upon written notice to Grantee.
- 26.3. Grantee may reject MDH's suspension for insufficient funding by written response to the notice of suspension. If Grantee rejects suspension, the notice of suspension shall be effective as a notice of termination under clause 27.3 with the same effective date as was provided for the suspension.

27. Termination

27.1. *Termination by MDH or Grantee*

MDH or Grantee may terminate this Grant Agreement without cause, with at least 21 calendar days' written notice (i.e., by mail, email, or both) to the other party. Upon termination, Grantee will be entitled to payment, determined on a pro rata basis, for activities satisfactorily performed.

27.2. *Termination for Cause*

MDH may immediately terminate this Grant Agreement if MDH finds there has been a failure to comply with the provisions of this Grant Agreement, that timely progress has not been made, or that the purposes for which the funds were granted have not been or will not be fulfilled. MDH may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

27.3. *Termination for Insufficient Funding*

MDH may immediately terminate this Grant Agreement if it does not obtain funding from the Minnesota Legislature or other funding sources; or if funding cannot be continued at a level sufficient to allow for the payment of the work scope covered in this Grant Agreement. Termination must be by written notice to Grantee; i.e., mail, email, or both. MDH is not obligated to pay for any work performed after notice and effective date of the termination.

However, Grantee will be entitled to payment, determined on a pro rata basis, for activities satisfactorily performed to the extent that funds are available.

MDH will not be assessed any penalty if this Grant Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. MDH must provide Grantee notice of the lack of funding within a reasonable time of MDH receiving notice of the same.

27.4. Termination by Commissioner of Administration

The Commissioner of Administration may immediately and unilaterally terminate this Grant Agreement if further performance under the Grant Agreement would not serve MDH's purposes or performance under the Grant Agreement is not in the best interests of the State of Minnesota.

Exhibits

The following Exhibits are attached and incorporated into this Grant Agreement. In the event of a conflict between the terms of this Grant Agreement and its Exhibits, or between Exhibits, the order of precedence is first the Grant Agreement, and then in the following order:

1. Exhibit A – Grantee's Activities / Scope of Work
2. Exhibit B – Grantee's Budget
3. Exhibit C – Invoice Source Documentation

[Signatures on following page]



APPROVED:

1. State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ [16A.15](#) and [16C.05](#).

Signature: Christina Mish Digitally signed by Christina Mish
Date: 2025.11.17 14:52:34 -06'00'

SWIFT Contract & Initial PO: 279503/3000128573/REQ 3490_4

2. Grantee

Grantee certifies that the appropriate persons(s) have executed the Grant Agreement on behalf of Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

Signature: Pat Rendle
Title: Supt
Date: 11/18/2025 | 6:26:01 AM CST

Signature: Jennifer Drotts
Title: Business Manager
Date: 11/18/2025 | 8:00:04 AM CST

Signature: _____
Title: _____
Date: _____

Signature: _____
Title: _____
Date: _____

3. Minnesota Department of Health

Grant agreement approval and certification that State funds have been encumbered as required by Minn. Stat. §§ [16A.15](#) and [16C.05](#).

Signature: Amy Bick Skog
(with delegated authority)
Title: Lead Grant Coordinator, MDH Grants Office
Date: 11/18/2025 | 2:13:26 PM CST

Distribution:

All parties on the DocuSign envelope will receive a copy of the fully executed Grant Agreement.

Exhibit A – Grantee’s Activities / Scope of Work

Grantee is expected to perform the following activities. Modifications to Exhibit A must be discussed with MDH. MDH will communicate, in writing, with Grantee as to whether modifications are approved or require a formal grant amendment.

Grantee shall reference the detailed workplan developed with MDH for details of the activity start and end date and outcomes. Grantee shall submit any modifications to the detailed workplan to MDH for review and approval by MDH prior to activity changes.

Activity/Work Plan	Responsible Position	Completion Date
1. Implement the SBHC project consistent with work plan activities submitted and approved by MDH Grant Manager.	Project Manager/Coordinator	June 2028
2. Promptly communicate with the Grant Manager regarding any concerns or circumstances that may impact the Grantee’s work plan or budget.	Project Manager/Coordinator	Ongoing
3. Once clinic becomes operational, grantee must work with MDH and the MN School-Based Health Alliance (MNSBHA) to report on the following measures: A. Locations and Services Log – Register SBHC locations and document services provided at each SBHC in MN. B. Costs of Care – Estimates medical costs associated with care provided in SBHCs across MN and reports these costs to MDH.	Project Manager/Coordinator	Annually
4. Grantee will submit their quality performance measurement data through the National School Based Health Alliance’s Quality Counts portal, according to timeline provided by MDH.	Project Manager/Coordinator	Annually
5. Grantees will work with the MNSBHA for support on program development, technical assistance and participate in the SBHC Community of Practice with other clinics in Minnesota.	Project Manager/Coordinator	Ongoing



Activity/Work Plan	Responsible Position	Completion Date
6. Attend and participate in meetings and check-in calls with MDH to discuss progress, as needed.	Project Manager/Coordinator	Ongoing
Grantee is required to provide general contact information including a main phone number and general email for this program on their website.	Grantee	January 1, 2026
Any digital materials created, and shared outside of the grantee’s organization, Grantee is required to comply with State of Minnesota’s Digital Accessibility Standard. This requirement flows down to any subcontractors and or any third-party entity the Grantee may utilize and compensate with MDH grant funds. The statewide Standard can be viewed online at Accessibility Policies & Standards / Minnesota IT Services	Grantee	June 30, 2028

Grantee is subject to a variety of compliance activities, as outlined below.

Report Type	Reporting Period / Frequency	Due to MDH
Progress Report(s)	November 2025 – February 28 th 2026 March 1 st 2026 – June 30 th 2026 July 1 st 2026 – December 31 st 2026 January 1 st 2027– June 30 th 2027 July 1 st 2027 – December 31 st 2027 January 1 st 2028 – June 30 th 2028	30 calendar days after the end of the reporting period
Invoice(s)	Invoices shall be submitted monthly. Grantee may be requested to submit source documentation for all expenses invoiced for at least three months, or longer as requested by MDH. Source documentation instructions are outlined in Exhibit C.	20 th of each month beginning December 2025
Monitoring/On-Site Visit(s)	MDH will schedule annual monitoring visits and one on-site visit with Grantee to review programmatic progress, financial performance, and program evaluation.	MDH will contact Grantee with additional information
Financial Reconciliation(s)	Financial reconciliation will be done by MDH at least once before the final payment is made.	MDH will contact Grantee with additional information



Report Type	Reporting Period / Frequency	Due to MDH
Future Work Plan(s) & Budget(s)	Grantee shall submit future Work Plan(s), Budget Summary, and Itemized Budget(s) to MDH on the form and date prescribed by MDH, subject to review and written approval by MDH.	Annually on June 1 st <ul style="list-style-type: none">• June 1, 2026• June 1, 2027



Exhibit B – Grantee’s Budget

The budget shown below is for reference only and is non-binding.

Category	Budget Period 1: November 10, 2025 – June 30, 2026 279503//33/30001	Budget Period 2: July 1, 2026 – June 30, 2027 128573/REQ 3490_4	Budget Period 3: July 1, 2027 – June 30, 2028	Total
Salary/Fringe	\$36,580	\$50,000	\$50,000	\$136,580
Equipment	\$0	\$0	\$0	\$0
Supplies	\$3,000	\$4,000	\$2,000	\$9,000
Travel	\$1,500	\$1,500	\$1,200	\$4,200
Contractual	\$6,000	\$8,000	\$6,000	\$20,000
Other	\$7,466	\$4,682	\$8,982	\$21,130
Subtotal	\$54,546	\$68,182	\$68,182	\$190,910
Indirect (if allowed)	\$5,454	\$6,818	\$6,818	\$19,090
Total	\$60,000	\$75,000	\$75,000	\$210,000

Grantee’s Indirect Cost Rate for this Grant Agreement is as follows. MDH will notify Grantee, in writing, if the rate allowed changes and the effective date of such change.

- Indirect costs are allowed by Funder (select ONE):
 - Funder has capped indirect costs at a rate of 15%

Exhibit C - Invoice Source Documentation

Source documentation must provide detail for MDH staff to verify expenses, services, products, vendors, and dates. Below are the different types of line-item expenses and the source documentation that must accompany them.

Salaries & Fringe Benefits

1. Provide time sheets or payroll reports.
 - a. List all staff that were charged to the grant for the time being reviewed and include their working titles.
 - b. List the salaries and fringe that were charged for each staff (please separate salary and fringe).
 - c. List number of hours that was charged to the grant for each staff (time tracking).

Contractual Services, Supplies, and Equipment

1. Provide detailed invoice or receipt from vendor showing amount due or paid for month submitting.
 - a. If invoice or receipt contains amount not charged to grant or charges for a different month, clearly indicate the portion charged to the grant for the month being submitted.

Travel

1. Provide mileage or travel log approved by supervisor.
2. Provide detailed invoices or receipts for travel expenses.

“Other” line-item expenses

1. Provide detailed invoice or receipt from vendor showing amount due or paid for month submitting.
 - a. If invoice or receipt contains amount not charged to grant, please clearly indicate the portion charged to the grant for the month being submitted.

Indirect Costs

Source documentation does not need to be sent to MDH. Grantees must keep in their own files on how they came up with the indirect rate/de minimis rate. MDH retains the right to ask for more information as needed. Unallowable costs, like all expense items, cannot be included in the indirect line.

IMPORTANT: *Please redact all private and confidential data. Including but not limited to employee’s home addresses, personal email, personal phone numbers, social security numbers, participants names, addresses, phone numbers, email, or medical data prior to submitting source documentation.*



Patty Schimek <pschimek@isd317.org>

Fwd: SBHC Grant Agreement and Info Meeting

1 message

Jennifer Drotts <jdrotts@isd317.org>
To: Patty Schimek <pschimek@isd317.org>

Mon, Dec 8, 2025 at 8:51 AM

The pdf file labeled 279503... is the one you want for the BOD report for the \$210K grant.

Thank you, Jen

Jennifer Drotts
Business Manager
Deer River Public School District
PO Box 307
Deer River, MN 56636
Office: 218-246-2420 ext 60207
jdrotts@isd317.org

----- Forwarded message -----

From: **Marshall, Jennifer (She/Her/Hers) (MDH)** <Jennifer.Marshall@state.mn.us>
Date: Wed, Dec 3, 2025 at 11:03 AM
Subject: SBHC Grant Agreement and Info Meeting
To: Susan Nelson <snelson@isd317.org>
Cc: jdrotts@isd317.org <jdrotts@isd317.org>

Hello Susan and Deer River!

Attached you will find a copy of the new grant agreement.

I will be having a SBHC grantee meeting next week **Wednesday 12/10 at 3:30pm**. As this grant is not new for your organization, I would still encourage someone to attend especially if you have any new staff that will be working with the grant. The meeting will take less than an hour and will go over the basics of the grant program, the MDH staff that are here to help and assist you, budgets, invoicing, program reports, and to answer any questions you may have. You will receive a link to the Teams meeting in a separate email.

Due to the grant starting later than expected, it's very possible that your first-year budget may need to be adjusted from what you sent in with your application. I'm attaching a blank budget form if you wish to update or change your budget from the one that is referenced on the grant agreement. This is for the first year only as you will be updating budgets annually going forward. **Please complete the budget update and return to me by 12/15/25.**

One thing that I wanted to highlight about your budget, is that since the RFP was released the indirect cost amount has been increase to 15%. If you wish, you may update your budget to allow for that increase.

I am really looking forward to continuing to work with you in these coming years and excited for our partnership in supporting and expanding SBHC's in Minnesota!

Jennifer Marshall, MPH

School-Based Health Centers Program Manager


MCH Adolescent School Health Unit

Minnesota Department of Health

Office: 651-201-4045



2 attachments

 **279503 REQ3490_4_GA_Deer River_SBHC.pdf**
730K

 **Budget Update Template 1.xlsx**
30K

Deer River ISD #317
Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 10.01.2025-10/31/2025 Period: 0-99999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
2		54257	1334107075	Check	1	01460		AMERICAN DISPOSAL	Yes	Yes	No	10/06/2025	3,512.82
		54258	1334107076	Check	1	02954		ARCC	Yes	Yes	No	10/06/2025	155.00
		54314	1334107077	Check	1	6356		ARROWHEAD CONFERENCE	Yes	Yes	No	10/06/2025	225.00
		54268	1334107078	Check	1	24006		BERGANKDV LTD	Yes	Yes	No	10/06/2025	36,000.00
		54298	1334107079	Check	1	5604		BIX PRODUCE	Yes	Yes	No	10/06/2025	476.91
		54310	1334107080	Check	1	6251	REMIT	BURGGRAF'S ACE HARDWARE	Yes	Yes	No	10/06/2025	677.57
		54306	1334107081	Check	1	6066		C&L DISTRIBUTING	Yes	Yes	No	10/06/2025	104.90
		54287	1334107082	Check	1	5105	R1	CARDIO PARTNERS	Yes	Yes	No	10/06/2025	375.75
		54288	1334107083	Check	1	5106		CLAYTONS PRODUCE	Yes	Yes	No	10/06/2025	324.50
		54260	1334107084	Check	1	10942		DEER RIVER LUMBER	Yes	Yes	No	10/06/2025	183.82
		54295	1334107085	Check	1	5408		DJV INC	Yes	No	No	10/06/2025	250.00
		54261	1334107086	Check	1	1619		FRABONI WHOLESALE INC	Yes	Yes	No	10/06/2025	5,872.92
		54262	1334107087	Check	1	16428		GEVING, ROBBY JEROME	Yes	Yes	No	10/06/2025	80.00
		54259	1334107088	Check	1	1065		GRAINGER, INC	Yes	Yes	No	10/06/2025	173.16
		54311	1334107089	Check	1	6293		GRAND RAPIDS FARMERS MARKET	Yes	Yes	No	10/06/2025	134.52
		54322	1334107090	Check	1	6601		HERO'S TIMING	Yes	Yes	No	10/06/2025	987.50
		54293	1334107091	Check	1	5312	REMIT	IAMANISHINAABE	Yes	Yes	No	10/06/2025	12,500.00
		54273	1334107092	Check	1	3736		INFINITY ONLINE	Yes	Yes	No	10/06/2025	5,200.00
		54317	1334107093	Check	1	6462		INTERQUEST DETECTION CANINES	Yes	Yes	No	10/06/2025	400.00
		54265	1334107094	Check	1	21025		ISD 0031 - BEMIDJI	Yes	Yes	No	10/06/2025	15,349.08
		54266	1334107095	Check	1	21500		ISD 0318 - GRAND RAPIDS	Yes	Yes	No	10/06/2025	18,492.40
		54267	1334107096	Check	1	21500	REMIT	ISD 0318 - GRAND RAPIDS	Yes	Yes	No	10/06/2025	100.00
		54294	1334107097	Check	1	5349		ISD 0695 - CHISHOLM	Yes	Yes	No	10/06/2025	100.00
		54277	1334107098	Check	1	4265		JOHNSON, PHILLIP	Yes	Yes	No	10/06/2025	40.00
		54315	1334107099	Check	1	6366	R1	KOSSOW FAMILY FARM	Yes	Yes	No	10/06/2025	76.86
		54308	1334107100	Check	1	6121		KOSSOW, HUNTER	Yes	Yes	No	10/06/2025	80.00
		54275	1334107101	Check	1	4051		LAMPPA, KYLE	Yes	Yes	No	10/06/2025	125.00
		54319	1334107102	Check	1	6595		LIND, CAITLYNN	Yes	Yes	No	10/06/2025	40.00
		54297	1334107103	Check	1	5583	R1	LONG, ALANNA	Yes	Yes	No	10/06/2025	645.00
		54321	1334107104	Check	1	6600		LOUD, JERRY	Yes	Yes	No	10/06/2025	150.00
		54301	1334107105	Check	1	5765		MCDONALD, TOM	Yes	No	No	10/06/2025	299.30
		54269	1334107106	Check	1	28845		MESPA	Yes	Yes	No	10/06/2025	195.00
		54296	1334107107	Check	1	5540	R1	MINERS INC	Yes	Yes	No	10/06/2025	145.47
		54270	1334107108	Check	1	2994	R1	MN ENERGY RESOURCES	Yes	Yes	No	10/06/2025	327.93
		54302	1334107110	Check	1	5766		OMERZA, TIM	Yes	Yes	No	10/06/2025	125.00
		54279	1334107111	Check	1	43022		PAUL BUNYAN RURAL TELEPHONE	Yes	Yes	No	10/06/2025	1,051.06
		54280	1334107112	Check	1	43258	REMIT	PEPSI BOTTLING GROUP	Yes	Yes	No	10/06/2025	1,465.66
		54281	1334107113	Check	1	44170		POPPLERS MUSIC STORE	Yes	Yes	No	10/06/2025	25.98
		54309	1334107114	Check	1	6197	REMIT	PROGRESS LEARNING	Yes	Yes	No	10/06/2025	3,000.00

Deer River ISD #317
Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 10.01.2025-10/31/2025 Period: 0-99999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
2		54283	1334107115	Check	1	45575		QUALITY REFRIGERATION & HEATIN	Yes	Yes	No	10/06/2025	253.63
		54316	1334107116	Check	1	6419		RAPIDS RADIO	Yes	Yes	No	10/06/2025	750.00
		54312	1334107117	Check	1	6331		RAS	Yes	Yes	No	10/06/2025	2,073.00
		54284	1334107118	Check	1	46375		SANDSTROM'S	Yes	Yes	No	10/06/2025	5,378.44
		54304	1334107119	Check	1	5895		SAVELA, DAWN	Yes	No	No	10/06/2025	249.40
		54274	1334107120	Check	1	4037		SCHIMEK, BRENT	Yes	Yes	No	10/06/2025	5,000.00
		54264	1334107121	Check	1	1777		SCHOLASTIC CLASSROOM MAGAZIN	Yes	Yes	No	10/06/2025	2,544.10
		54278	1334107122	Check	1	4298	R1	SCHOOL SPECIALTY LLC	Yes	Yes	No	10/06/2025	172.41
		54282	1334107123	Check	1	4444		SCHULTZ, TIM	Yes	Yes	No	10/06/2025	40.00
		54292	1334107124	Check	1	5276		SHANNONS INC	Yes	Yes	No	10/06/2025	620.00
		54320	1334107125	Check	1	6597		SKOGLUND, TAYLOR	Yes	Yes	No	10/06/2025	115.00
		54300	1334107126	Check	1	5727		SNA SPORTS GROUP LLC	Yes	Yes	No	10/06/2025	3,376.00
		54285	1334107127	Check	1	4725		SOBOLIK, JULIE	Yes	No	No	10/06/2025	133.00
		54318	1334107128	Check	1	6470		THE BOELTER COMPANIES, INC.	Yes	Yes	No	10/06/2025	47.93
		54313	1334107129	Check	1	6348		TIMBERSWEET FARMS	Yes	No	No	10/06/2025	699.33
		54286	1334107130	Check	1	4829		TRI-STATE BOBCAT INC	Yes	Yes	No	10/06/2025	3,103.28
		54307	1334107131	Check	1	6087		UNITED GLASS INC	Yes	Yes	No	10/06/2025	20,200.00
		54291	1334107132	Check	1	52559		UPPER LAKES FOODS, INC	Yes	Yes	No	10/06/2025	30,011.72
		54290	1334107133	Check	1	52555		UPS	Yes	Yes	No	10/06/2025	25.00
		54263	1334107134	Check	1	16430		US FOOD SERVICE	Yes	Yes	No	10/06/2025	4,921.26
		54299	1334107135	Check	1	5638		VAADELAND, HAAKEN	Yes	Yes	No	10/06/2025	250.00
		54289	1334107136	Check	1	5245		VAKE, KATHLEEN	Yes	Yes	No	10/06/2025	150.00
		54276	1334107137	Check	1	4255		VILLENEUVE, CALEB	Yes	No	No	10/06/2025	40.00
		54303	1334107138	Check	1	5767		VISSER, DARREN	Yes	Yes	No	10/06/2025	125.00
		54272	1334107139	Check	1	3485		WETZEL, JAY THOMAS	Yes	No	No	10/06/2025	125.00
		54305	1334107140	Check	1	5972		WHITE, NINGOZIS	Yes	Yes	No	10/06/2025	5,000.00
		54323	1334107141	Check	1	6603		BUECH, MARY	Yes	Yes	No	10/21/2025	246.00
		54336	1334107142	Check	1	3733		ALL ABOUT LEARNING PRESS	Yes	No	No	10/22/2025	1,538.75
		54324	1334107143	Check	1	1063		ARROWHEAD LIBRARY SYSTEM	Yes	No	No	10/22/2025	375.00
		54355	1334107144	Check	1	5604		BIX PRODUCE	Yes	Yes	No	10/22/2025	2,330.56
		54338	1334107145	Check	1	4178		BLUE CROSS BLUE SHIELD OF MN	Yes	Yes	No	10/22/2025	2,386.60
		54354	1334107146	Check	1	5567	R1	CONSTELLATION ENERGY-GAS DIVI	Yes	Yes	No	10/22/2025	2,929.68
		54356	1334107147	Check	1	5721		DAKOTA MAILING INC	Yes	Yes	No	10/22/2025	108.72
		54345	1334107148	Check	1	4723		DEER RIVER BAND BOOSTERS	Yes	No	No	10/22/2025	160.00
		54361	1334107149	Check	1	6231		DOMBECK, AJ	Yes	Yes	No	10/22/2025	125.00
		54349	1334107150	Check	1	5173	R1	FERGUSON ENTERPRISES #3093	Yes	Yes	No	10/22/2025	146.96
		54326	1334107151	Check	1	1619		FRABONI WHOLESALE INC	Yes	Yes	No	10/22/2025	2,978.61
		54360	1334107152	Check	1	6152	R1	GAME ONE	Yes	Yes	No	10/22/2025	25.32
		54327	1334107153	Check	1	16428		GEVING, ROBBY JEROME	Yes	No	No	10/22/2025	80.00

Deer River ISD #317
Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 10.01.2025-10/31/2025 Period: 0-99999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
2		54335	1334107154	Check	1	3283		GOGGLEYE, MARY	Yes	Yes	No	10/22/2025	80.00
		54369	1334107155	Check	1	6570		GUARDIAN PEST SOLUTIONS INC	Yes	Yes	No	10/22/2025	105.00
		54357	1334107156	Check	1	6103		HENRY, MARK	Yes	Yes	No	10/22/2025	125.00
		54330	1334107157	Check	1	18720		HERC-U-LIFT	Yes	Yes	No	10/22/2025	159.00
		54331	1334107158	Check	1	19222		HILLYARD / HUTCHINSON	Yes	No	No	10/22/2025	5,681.80
		54366	1334107159	Check	1	6462		INTERQUEST DETECTION CANINES	Yes	Yes	No	10/22/2025	440.00
		54346	1334107160	Check	1	4797		ISD 0361 - INTERNATIONAL FALLS	Yes	Yes	No	10/22/2025	125.00
		54340	1334107161	Check	1	4265		JOHNSON, PHILLIP	Yes	Yes	No	10/22/2025	205.00
		54352	1334107162	Check	1	5456		JONES, DAN	Yes	No	No	10/22/2025	216.00
		54359	1334107163	Check	1	6121		KOSSOW, HUNTER	Yes	No	No	10/22/2025	80.00
		54353	1334107164	Check	1	5457		LAWRENCE, TOM	Yes	No	No	10/22/2025	125.00
		54370	1334107165	Check	1	6595		LIND, CAITLYNN	Yes	No	No	10/22/2025	40.00
		54332	1334107166	Check	1	27260	R1	MCGRAW-HILL SCHOOL EDUCATION	Yes	Yes	No	10/22/2025	18,720.19
		54348	1334107167	Check	1	5094		MEDICAREBLUE RX	Yes	Yes	No	10/22/2025	3,112.00
		54334	1334107168	Check	1	3206	R1	MN UI FUND	Yes	Yes	No	10/22/2025	55,788.57
		54337	1334107169	Check	1	40600		NESC	Yes	Yes	No	10/22/2025	950.00
		54325	1334107170	Check	1	14200		NORTHERN STAR COOPERATIVE SE	Yes	Yes	No	10/22/2025	301.36
		54333	1334107171	Check	1	2896		PAN-O-GOLD BAKING CO	Yes	Yes	No	10/22/2025	1,672.44
		54368	1334107172	Check	1	6542		PEAC SOLUTIONS	Yes	No	No	10/22/2025	276.51
		54341	1334107173	Check	1	43258	REMIT	PEPSI BOTTLING GROUP	Yes	Yes	No	10/22/2025	1,271.92
		54329	1334107174	Check	1	1861		PITNEY BOWES-PURCHASE POWEF	Yes	No	No	10/22/2025	5,069.75
		54342	1334107175	Check	1	44170		POPPLERS MUSIC STORE	Yes	Yes	No	10/22/2025	205.00
		54365	1334107176	Check	1	6419		RAPIDS RADIO	Yes	Yes	No	10/22/2025	5,100.00
		54371	1334107177	Check	1	6604		RUDRUD, BROOKLYN	Yes	No	No	10/22/2025	150.00
		54362	1334107178	Check	1	6261		SAMANTHA MARTIN PHOTOGRAPHY	Yes	No	No	10/22/2025	450.00
		54344	1334107179	Check	1	46375		SANDSTROM'S	Yes	Yes	No	10/22/2025	1,713.90
		54343	1334107180	Check	1	4444		SCHULTZ, TIM	Yes	No	No	10/22/2025	80.00
		54351	1334107181	Check	1	5438	R1	SHRED-IT	Yes	Yes	No	10/22/2025	265.64
		54358	1334107182	Check	1	6108		SIGN CONTRACTORS LLC	Yes	No	No	10/22/2025	175.00
		54363	1334107183	Check	1	6268		SIMPLIVERIFIED	Yes	Yes	No	10/22/2025	38.50
		54347	1334107184	Check	1	49700		SUPREME SCHOOL SUPPLY CO	Yes	Yes	No	10/22/2025	120.00
		54367	1334107185	Check	1	6493		THOMPSON, VALARIAN	Yes	Yes	No	10/22/2025	80.00
		54364	1334107186	Check	1	6348		TIMBERSWEET FARMS	Yes	No	No	10/22/2025	770.25
		54350	1334107187	Check	1	52559		UPPER LAKES FOODS, INC	Yes	Yes	No	10/22/2025	6,743.81
		54328	1334107188	Check	1	16430		US FOOD SERVICE	Yes	Yes	No	10/22/2025	2,262.59
		54339	1334107189	Check	1	4255		VILLENEUVE, CALEB	Yes	No	No	10/22/2025	80.00
		54372	1334107190	Check	1	3577		OBEY, SHERWIN	Yes	Yes	No	10/22/2025	640.00
		54374	1334107191	Check	1	2610		NOR-TRAN INC	Yes	Yes	No	10/28/2025	301,881.51

Deer River ISD #317
Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 10.01.2025-10/31/2025 Period: 0-99999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
2	54375	1334107192	1334107192	Check	1	6605		FAIRBANKS, KYLE	Yes	No	No	10/30/2025	1,200.00
Bank Total: 2													\$624,803.55
Report Total:													\$624,803.55

Deer River ISD #317
Exp/Rev Summary - Fd
Period Ending October 31, 2025

Sequence: L, Fd

		InProc26					% YTD	Remaining
Description		Annual Budget	Period 202604	Year To Date	% YTD	Encumbrances	+ Enc	Balance
E	Expenditure							
01	General	15,034,193.00	1,239,891.44	3,662,525.88	24%	93,626.50	25%	11,278,040.62
02	Food Service	838,064.00	91,955.78	178,442.40	21%	12,241.14	23%	647,380.46
03	Transportation	1,247,111.00	303,777.96	312,357.21	25%	0.00	25%	934,753.79
04	Community Service	243,710.00	5,265.88	24,691.65	10%	0.00	10%	219,018.35
05	Capital Expenditure	257,151.00	24,685.00	249,077.00	97%	151.36	97%	7,922.64
06	Building Construction Fund	0.00	0.00	75,605.00	0%	0.00	0%	(75,605.00)
07	Debt Redemption	1,877,974.00	0.00	261,096.25	14%	0.00	14%	1,616,877.75
08	Trust Fund	2,500.00	0.00	0.00	0%	0.00	0%	2,500.00
11	Student Activities	55,000.00	0.00	2,429.18	4%	0.00	4%	52,570.82
25	OPEB Revocable Trust	250.00	5,498.60	32,165.70	12866%	0.00	12866%	(31,915.70)
E	Expenditure	19,555,953.00	1,671,074.66	4,798,390.27	25%	106,019.00	25%	14,651,543.73
R	Revenue							
01	General	(14,746,081.00)	(893,290.57)	(4,857,285.80)	33%	943,588.55	27%	(10,832,383.75)
02	Food Service	(827,500.00)	(73,512.18)	(97,649.64)	12%	0.00	12%	(729,850.36)
03	Transportation	(1,258,485.00)	0.00	799.29	(0%)	0.00	(0%)	(1,259,284.29)
04	Community Service	(260,356.00)	(470.00)	(42,294.79)	16%	0.00	16%	(218,061.21)
05	Capital Expenditure	(395,560.00)	0.00	0.00	0%	0.00	0%	(395,560.00)
07	Debt Redemption	(1,920,817.00)	(34,947.13)	(234,276.84)	12%	0.00	12%	(1,686,540.16)
08	Trust Fund	(2,500.00)	0.00	(2,000.00)	80%	0.00	80%	(500.00)
11	Student Activities	(55,000.00)	(4,688.05)	(7,231.20)	13%	0.00	13%	(47,768.80)
25	OPEB Revocable Trust	(104,000.00)	(9,393.10)	(19,743.01)	19%	0.00	19%	(84,256.99)
R	Revenue	(19,570,299.00)	(1,016,301.03)	(5,259,681.99)	27%	943,588.55	22%	(15,254,205.56)
Report Totals:		(14,346.00)	654,773.63	(461,291.72)	3215%	1,049,607.55	(4101%)	(602,661.83)

**Deer River ISD #317
Exp Summary - Fd, Pro
Period Ending October 31, 2025**

Sequence: Fd, Pro

Description		InProc26				Encumbrances	% YTD + Enc	Remaining Balance
		Annual Budget	Period 202604	Year To Date	% YTD			
01	General							
010	Board of Education	36,010.00	4,616.84	13,859.91	38%	0.00	38%	22,150.09
020	Superintendent	202,000.00	11,992.15	70,582.51	35%	0.00	35%	131,417.49
050	School Adm	542,865.00	44,456.93	172,763.04	32%	16.51	32%	370,085.45
105	General Administrative Support	187,000.00	10,352.98	38,980.13	21%	0.00	21%	148,019.87
108	Admin Technology Services	600.00	155.00	155.00	26%	0.00	26%	445.00
110	Business Services	447,407.00	67,269.53	167,955.15	38%	0.00	38%	279,451.85
130	Community Relations	123.00	0.00	0.00	0%	0.00	0%	123.00
140	Data Processing	18,000.00	0.00	13,673.68	76%	0.00	76%	4,326.32
150	Legal Services	2,500.00	0.00	1,680.00	67%	0.00	67%	820.00
199	School Elections	38,000.00	5,208.72	5,934.47	16%	0.00	16%	32,065.53
200	Voluntary Pre-Kindergarten	145,000.00	0.00	0.00	0%	0.00	0%	145,000.00
201	Kindergarten	162,632.00	7,941.20	15,982.40	10%	0.00	10%	146,649.60
203	Elementary Education	1,623,234.00	147,829.79	282,164.93	17%	893.43	17%	1,340,175.64
211	Secondary	495,670.00	82,330.50	114,440.54	23%	0.00	23%	381,229.46
212	Art	84,628.00	6,751.88	16,481.12	19%	0.00	19%	68,146.88
216	Title I	290,000.00	24,932.63	55,958.29	19%	0.00	19%	234,041.71
218	Gifted and Talented	11,272.00	0.00	0.00	0%	0.00	0%	11,272.00
220	English	319,626.00	25,410.53	51,265.03	16%	0.00	16%	268,360.97
230	Foreign Language	0.00	767.75	1,588.71	0%	0.00	0%	(1,588.71)
231	Ojibwe	41,183.00	3,442.87	6,936.73	17%	0.00	17%	34,246.27
240	Health Physical Ed	322,384.00	27,218.86	54,193.85	17%	0.00	17%	268,190.15
255	Industrial Education	67,757.00	4,366.07	12,078.35	18%	2,988.26	22%	52,690.39
256	Mathematics	152,622.00	12,502.54	24,361.35	16%	0.00	16%	128,260.65
257	Computer Instruction	53,838.00	4,692.23	9,058.59	17%	0.00	17%	44,779.41
258	Music	323,261.00	23,958.36	50,152.92	16%	0.00	16%	273,108.08
260	Science	194,266.00	21,986.09	44,232.09	23%	93.06	23%	149,940.85
270	Social Sciences	196,488.00	15,873.34	31,885.97	16%	0.00	16%	164,602.03
271	Remedial Reading and Language	113,222.00	9,449.47	18,998.93	17%	0.00	17%	94,223.07
272	Remedial Mathematics	117,902.00	9,730.73	19,561.46	17%	0.00	17%	98,340.54

**Deer River ISD #317
Exp Summary - Fd, Pro
Period Ending October 31, 2025**

Sequence: Fd, Pro

Description		InProc26 Annual Budget	Period 202604	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
01	General							
273	Remedial Other Content Areas	317,485.00	18,552.58	37,305.15	12%	0.00	12%	280,179.85
275	Kindergarten Instruction	109,568.00	9,038.70	18,177.43	17%	0.00	17%	91,390.57
276	Elementary Instruction	713,177.00	60,160.93	120,821.86	17%	0.00	17%	592,355.14
278	Regular School Day Addt'l Time	31,748.00	1,374.92	5,499.68	17%	0.00	17%	26,248.32
280	Other Regular Inst	16,300.00	5,200.00	6,700.00	41%	0.00	41%	9,600.00
291	Co-Curricular	28,090.00	0.00	370.00	1%	0.00	1%	27,720.00
292	Boys/Girls Athletics	168,109.00	8,475.26	32,073.77	19%	35.90	19%	135,999.33
294	Boys Athletics	163,304.00	26,679.07	60,344.50	37%	20.04	37%	102,939.46
296	Girls Athletics	116,405.00	9,795.15	33,367.61	29%	447.63	29%	82,589.76
298	Extra Curricular	2,850.00	0.00	0.00	0%	0.00	0%	2,850.00
361	Trade and Industrial	117,459.00	9,743.75	19,579.85	17%	0.00	17%	97,879.15
380	Special Needs	2,798.00	661.31	886.91	32%	0.00	32%	1,911.09
400	Special Ed - General (non-reim)	169,755.00	7,893.61	125,309.71	74%	0.00	74%	44,445.29
401	Speech Impaired	265,582.00	13,286.17	20,761.19	8%	0.00	8%	244,820.81
402	DCD-MM	197,847.00	16,911.57	34,603.06	17%	247.44	18%	162,996.50
403	Mental Imp-Mod/Sev	57,262.00	3,349.80	7,975.50	14%	0.00	14%	49,286.50
404	Physically Impaired	111,626.00	6,564.49	14,182.57	13%	0.00	13%	97,443.43
405	Deaf Hard of Hearing	57,066.00	913.88	1,879.53	3%	0.00	3%	55,186.47
407	Specific Learning Di	576,219.00	71,031.12	196,301.97	34%	0.00	34%	379,917.03
408	Emotional Disorder	476,822.00	43,908.14	89,376.81	19%	0.00	19%	387,445.19
410	Other Health Impairments	90,220.00	7,162.69	14,587.67	16%	0.00	16%	75,632.33
411	Autistic Spectrum Disorders	238,171.00	14,921.26	30,658.47	13%	0.00	13%	207,512.53
412	Developmentally Delayed (EC)	288,120.00	19,961.05	45,615.88	16%	0.00	16%	242,504.12
414	Traumatic Brain Inj	59,950.00	4,339.95	9,077.15	15%	0.00	15%	50,872.85
416	Severly Multiply Impaired	277,240.00	11,791.95	24,818.13	9%	0.00	9%	252,421.87
420	Special Education	353,973.00	17,804.20	31,866.21	9%	0.00	9%	322,106.79
422	ADSIS	453,359.00	32,713.10	64,638.57	14%	0.00	14%	388,720.43
605	Gen Inst Support	281,569.00	19,909.88	66,006.38	23%	0.00	23%	215,562.62
610	Curriculum/Assessment	122,883.00	9,919.19	19,467.02	16%	0.00	16%	103,415.98

**Deer River ISD #317
Exp Summary - Fd, Pro
Period Ending October 31, 2025**

Sequence: Fd, Pro

		InProc26					% YTD	Remaining
Description		Annual Budget	Period 202604	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General							
620	Library Media Center	154,405.00	375.00	5,088.59	3%	11,906.62	11%	137,409.79
630	Human Relations	130,000.00	6,470.21	25,766.65	20%	0.00	20%	104,233.35
640	Staff Development	87,671.00	1,962.73	32,896.10	38%	0.00	38%	54,774.90
680	Instruc-Related Technology	296,665.00	9,971.83	146,543.38	49%	0.00	49%	150,121.62
710	Counseling-Guidance	127,205.00	10,531.89	28,465.45	22%	0.00	22%	98,739.55
715	School Security	50,300.00	0.00	35,095.00	70%	0.00	70%	15,205.00
718	Other School Safety	4,429.00	0.00	0.00	0%	0.00	0%	4,429.00
720	Health Services	164,753.00	10,084.52	23,102.19	14%	248.68	14%	141,402.13
740	Interventionist	144,489.00	14,021.36	28,142.70	19%	0.00	19%	116,346.30
790	Other Pupil Support	257,927.00	46,196.10	244,318.95	95%	15,030.02	101%	(1,421.97)
810	Plant Operations	1,389,402.00	114,977.09	474,664.61	34%	61,698.91	39%	853,038.48
850	Capital Facilities	17,500.00	0.00	0.00	0%	0.00	0%	17,500.00
940	Insurance	155,000.00	0.00	191,264.53	123%	0.00	123%	(36,264.53)
01	General	15,034,193.00	1,239,891.44	3,662,525.88	24%	93,626.50	25%	11,278,040.62
02	Food Service							
770	Food Services	838,064.00	91,955.78	178,442.40	21%	12,241.14	23%	647,380.46
02	Food Service	838,064.00	91,955.78	178,442.40	21%	12,241.14	23%	647,380.46
03	Transportation							
760	Pupil Transportation	1,247,111.00	303,777.96	312,357.21	25%	0.00	25%	934,753.79
03	Transportation	1,247,111.00	303,777.96	312,357.21	25%	0.00	25%	934,753.79
04	Community Service							
505	Community Education	37,341.00	1,289.13	6,281.54	17%	0.00	17%	31,059.46
510	Continuing Education	0.00	105.74	422.96	0%	0.00	0%	(422.96)
560	Recreation	0.00	0.00	32.00	0%	0.00	0%	(32.00)
570	School - Age Care	8,670.00	1,332.69	7,538.76	87%	0.00	87%	1,131.24
580	Early Childhood Family Educ	57,066.00	0.00	0.00	0%	0.00	0%	57,066.00
582	School Readiness	113,483.00	0.00	0.00	0%	0.00	0%	113,483.00
583	Preschool Screening	1,080.00	0.00	0.00	0%	0.00	0%	1,080.00
585	YouthDevel/Servs/After School	21,552.00	2,538.32	10,153.25	47%	0.00	47%	11,398.75

Deer River ISD #317
Exp Summary - Fd, Pro
Period Ending October 31, 2025

Sequence: Fd, Pro

Description		InProc26				%		Encumbrances	YTD + Enc	Remaining Balance
		Annual Budget	Period 202604	Year To Date	% YTD					
04	Community Service									
591	Youth Service/Development	4,518.00	0.00	263.14	6%	0.00	6%	4,254.86		
04	Community Service	243,710.00	5,265.88	24,691.65	10%	0.00	10%	219,018.35		
05	Capital Expenditure									
108	Admin Technology Services	7,290.00	0.00	6,782.70	93%	0.00	93%	507.30		
140	Data Processing	36,000.00	0.00	32,272.82	90%	0.00	90%	3,727.18		
203	Elementary Education	28,300.00	0.00	24,708.55	87%	0.00	87%	3,591.45		
211	Secondary	28,300.00	0.00	0.00	0%	0.00	0%	28,300.00		
292	Boys/Girls Athletics	0.00	3,376.00	6,752.00	0%	0.00	0%	(6,752.00)		
810	Plant Operations	1,500.00	0.00	0.00	0%	0.00	0%	1,500.00		
850	Capital Facilities	118,761.00	0.00	4,500.00	4%	0.00	4%	114,261.00		
865	LTFM <\$100,000	37,000.00	21,309.00	174,060.93	470%	151.36	471%	(137,212.29)		
05	Capital Expenditure	257,151.00	24,685.00	249,077.00	97%	151.36	97%	7,922.64		
06	Building Construction Fund									
867	LTFM > \$2,000,000	0.00	0.00	75,605.00	0%	0.00	0%	(75,605.00)		
06	Building Construction Fund	0.00	0.00	75,605.00	0%	0.00	0%	(75,605.00)		
07	Debt Redemption									
910	Debt Redemption	1,877,974.00	0.00	261,096.25	14%	0.00	14%	1,616,877.75		
07	Debt Redemption	1,877,974.00	0.00	261,096.25	14%	0.00	14%	1,616,877.75		
08	Trust Fund									
960	Other Nonrecurring Items	2,500.00	0.00	0.00	0%	0.00	0%	2,500.00		
08	Trust Fund	2,500.00	0.00	0.00	0%	0.00	0%	2,500.00		
11	Student Activities									
298	Extra Curricular	55,000.00	0.00	2,429.18	4%	0.00	4%	52,570.82		
11	Student Activities	55,000.00	0.00	2,429.18	4%	0.00	4%	52,570.82		
25	OPEB Revocable Trust									
935	Post Employment Benefits	250.00	5,498.60	32,165.70	12866%	0.00	12866%	(31,915.70)		
25	OPEB Revocable Trust	250.00	5,498.60	32,165.70	12866%	0.00	12866%	(31,915.70)		
Report Totals:		19,555,953.00	1,671,074.66	4,798,390.27	25%	106,019.00	25%	14,651,543.73		

Deer River ISD #317
Rev Summary - Fd, Org
Period Ending October 31, 2025

Sequence: Fd, Org

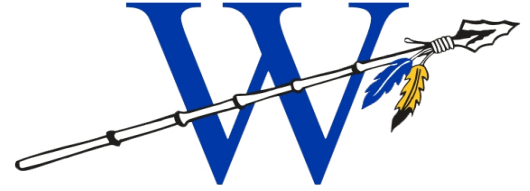
		InProc26				% YTD		Remaining
Description		Annual Budget	Period 202604	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General							
005	District	(14,274,262.00)	(872,793.31)	(4,834,644.18)	34%	943,588.55	27%	(10,383,206.37)
110	King	(19,842.00)	0.00	(16,165.22)	81%	0.00	81%	(3,676.78)
300	Deer River High School	(373,793.00)	(20,497.26)	(6,476.40)	2%	0.00	2%	(367,316.60)
310	Alternative Learning Program	(78,184.00)	0.00	0.00	0%	0.00	0%	(78,184.00)
01	General	(14,746,081.00)	(893,290.57)	(4,857,285.80)	33%	943,588.55	27%	(10,832,383.75)
02	Food Service							
005	District	(686,000.00)	(71,920.94)	(94,409.20)	14%	0.00	14%	(591,590.80)
110	King	(1,500.00)	(1,469.52)	(1,469.52)	98%	0.00	98%	(30.48)
300	Deer River High School	(140,000.00)	(121.72)	(1,770.92)	1%	0.00	1%	(138,229.08)
02	Food Service	(827,500.00)	(73,512.18)	(97,649.64)	12%	0.00	12%	(729,850.36)
03	Transportation							
005	District	(1,258,485.00)	0.00	799.29	(0%)	0.00	(0%)	(1,259,284.29)
03	Transportation	(1,258,485.00)	0.00	799.29	(0%)	0.00	(0%)	(1,259,284.29)
04	Community Service							
500	Community Service	(260,356.00)	(470.00)	(42,294.79)	16%	0.00	16%	(218,061.21)
04	Community Service	(260,356.00)	(470.00)	(42,294.79)	16%	0.00	16%	(218,061.21)
05	Capital Expenditure							
005	District	(395,560.00)	0.00	0.00	0%	0.00	0%	(395,560.00)
05	Capital Expenditure	(395,560.00)	0.00	0.00	0%	0.00	0%	(395,560.00)
07	Debt Redemption							
005	District	(1,920,817.00)	(34,947.13)	(234,276.84)	12%	0.00	12%	(1,686,540.16)
07	Debt Redemption	(1,920,817.00)	(34,947.13)	(234,276.84)	12%	0.00	12%	(1,686,540.16)
08	Trust Fund							
005	District	(2,500.00)	0.00	(2,000.00)	80%	0.00	80%	(500.00)
08	Trust Fund	(2,500.00)	0.00	(2,000.00)	80%	0.00	80%	(500.00)
11	Student Activities							
300	Deer River High School	(55,000.00)	(4,688.05)	(7,231.20)	13%	0.00	13%	(47,768.80)
11	Student Activities	(55,000.00)	(4,688.05)	(7,231.20)	13%	0.00	13%	(47,768.80)
25	OPEB Revocable Trust							

Deer River ISD #317
Rev Summary - Fd, Org
Period Ending October 31, 2025

Sequence: Fd, Org

Description		InProc26					% YTD + Enc	Remaining Balance
		Annual Budget	Period 202604	Year To Date	% YTD	Encumbrances		
25	OPEB Revocable Trust							
	005 District	(104,000.00)	(9,393.10)	(19,743.01)	19%	0.00	19%	(84,256.99)
25	OPEB Revocable Trust	(104,000.00)	(9,393.10)	(19,743.01)	19%	0.00	19%	(84,256.99)
Report Totals:		(19,570,299.00)	(1,016,301.03)	(5,259,681.99)	27%	943,588.55	22%	(15,254,205.56)

TO: ISD 317 Board of Directors
FROM: Ara Anderson, DRHS Principal
DATE: December 5, 2025



Student Achievement:

- Mid-quarter grades posted Wednesday December 3.
-

Safe, Welcoming and Trusting Environment:

- Student Council is hosting the 12 Days of Christmas with events and dress up days starting December 4 and going through winter break.
- PBIS and MN Honor Society are collaborating to host Winter Fest the afternoon of Friday Dec. 19. Winter Fest is a fun, activity filled send-off into winter break.
- Beat the Bell is school-wide data driven intervention put into place by the DARRT (Behavior) Team to help further reduce student tardies. This initiative aims to encourage students to arrive on time, foster a sense of responsibility, and add a bit of friendly competition to our school community. The grade with the most on-time students after 4 weeks wins an ULTIMATE ICE CREAM SUNDAE BUFFET sponsored by PBIS using funds raised from popcorn sales. Our current leaders are 6th and 10th grade but the margin is getting closer, all grades are within less than 1%
- Week 3 Beat the Bell data

Grade	Cumulative % of Students on Time	# Tardies for last week
6	99.3	5
7	98.3	10
8	98.6	11
9	98.7	11
10	99.2	7
11	98.5	8
12	99.1	5

Professional Development:

- High Reliability Schools (HRS) Leadership training with District Leadership Team (DLT) at Sourcewell Nov. 18
- High Reliability Schools (HRS) Networking Day at Sourcewell Dec. 9

Staffing:

- Open job posting for DCD Paraprofessional

Upcoming Events:

- Band Concert Dec. 9 at 5:30 in the West Gym

- Choir Concert Dec. 16 at 5:30 in the West Gym

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Ara Anderson', written in a cursive style.

Ara Anderson
DRHS Principal



DEER RIVER HIGH SCHOOL
101 First Avenue NE
PO Box 307
Deer River, MN 56636
Home of the Warriors

KING ELEMENTARY SCHOOL
504 5th St. SE
PO Box 307
Deer River, MN 56636
King Pride

TO: ISD 317 Board of Directors
FROM: Jennifer Stefan
Date: December 8, 2025

Resilient and Supported Students

December 18 K-3 Holiday Concerts

December 19 Fourth and Fifth Grade Holiday Musical - How the Penguins Saved Christmas

High Quality Instruction and Equipped and Supported Staff

High Reliability Schools networking session on December 9 with the District Leadership team

Respectfully Submitted,

Jennifer Stefan



TO: ISD 317 Board of

Directors

FROM: Brent Schimek B/G

Director

DATE: Dec 8 , 2025

Building and Grounds

Agenda items: None

Items of Interest:

- Window decals /Security for King installed

Retirement of Julie Peterson

Still Short a full-time position. Currently filling with employees who are working OT

Met with Tremco about Roof and exterior envelope of HS building inspection.

Some Items attached



TO: ISD 317 Board of

FROM: Brent Schimek A.D.

DATE: Dec 8, 2025

Directors

Activities Report:

No Action items

MSHSL ExCel Winners: Ian Villeneuve and Angel Churchwell

MSHSL AAA selection in December

Indigenous Bowl- National Native American Game

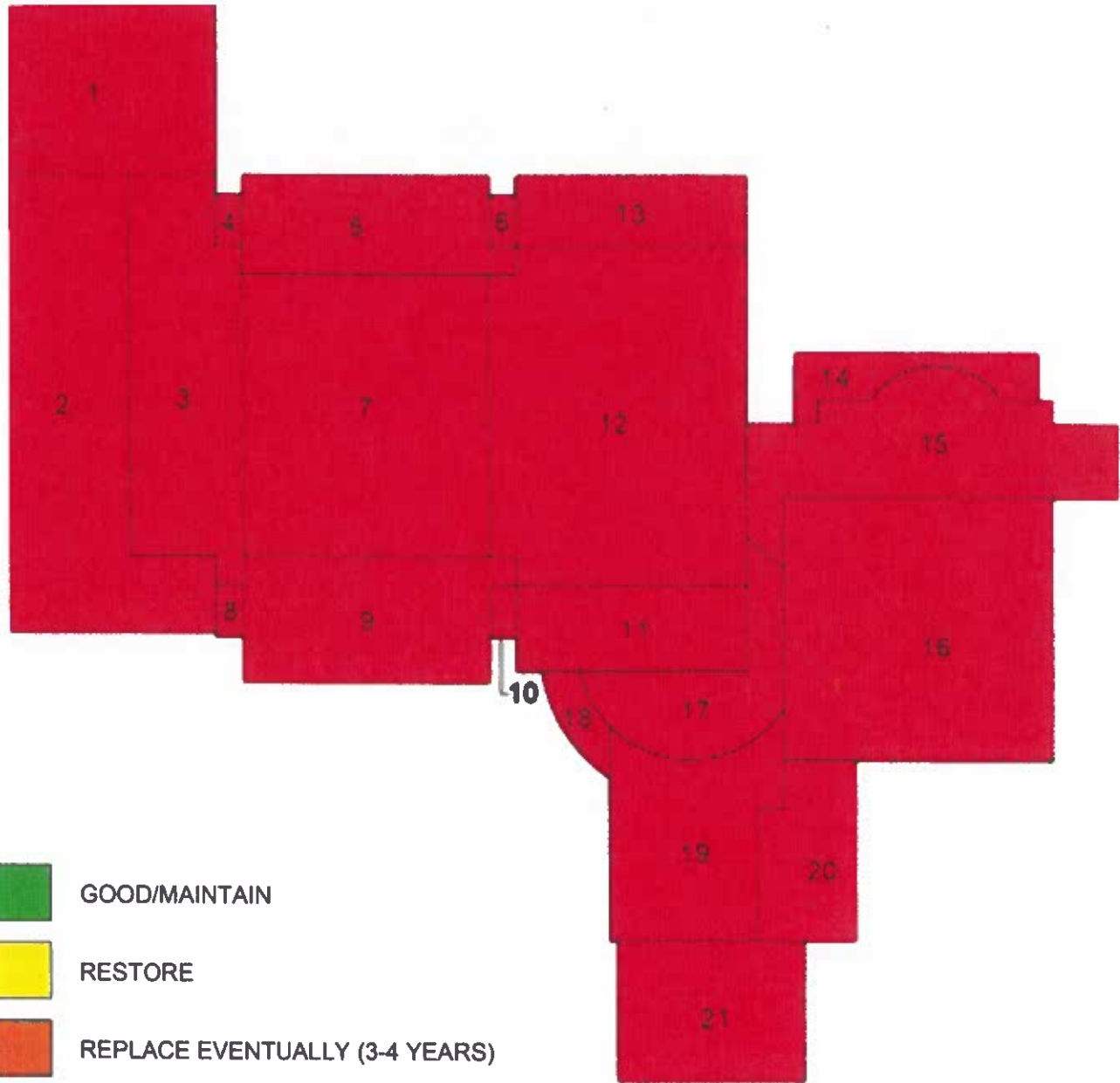
Two students selected to play in National Game at US Bank Dec 14.





Lawrence Bowstring and Elisha Gotchie

Caitlynn Hemphill , Sara Stangler. Academic All State in Volleyball

Football TEAM Academic Team Silver Award for over a 3.0 GPA 2024




ROOF CONDITION OVERVIEW



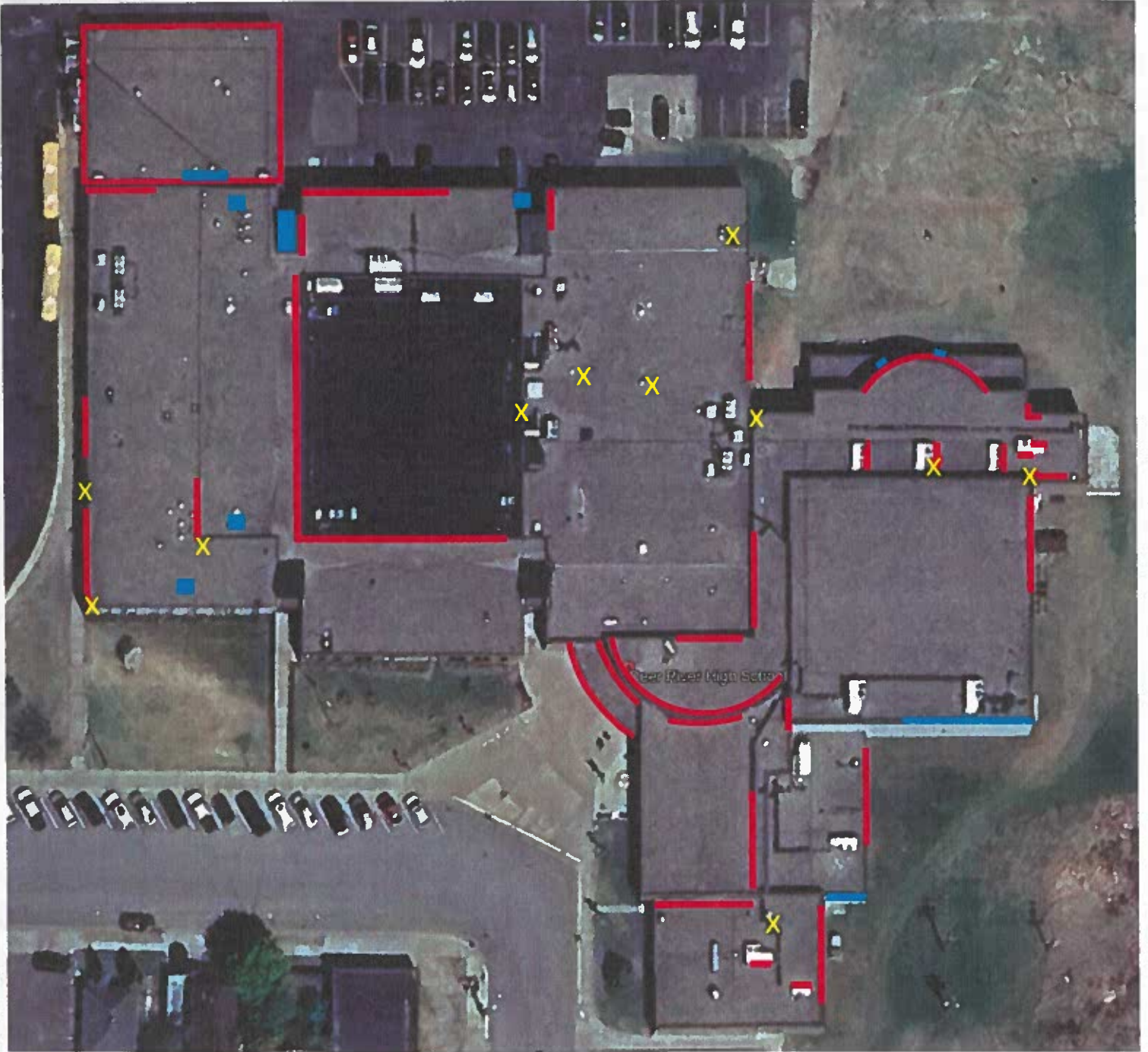
-  GOOD/MAINTAIN
-  RESTORE
-  REPLACE EVENTUALLY (3-4 YEARS)
-  REPLACE SOON (1-2 YEARS)

ROOF CONDITION INDEX

BUILDING	ROOF SECTION	YEAR INSTALLED	ROOF TYPE	CONDITION
High School	1	2002	BALLASTED EPDM	REPLACE SOON
High School	2	2002	BALLASTED EPDM	REPLACE SOON
High School	3	2002	BALLASTED EPDM	REPLACE SOON
High School	4	<1990	STANDING SEAM METAL	REPLACE SOON
High School	5	2002	BALLASTED EPDM	REPLACE SOON
High School	6	<1990	STANDING SEAM METAL	REPLACE SOON
High School	7	2001	MECHANICALLY ATTACHED EPDM	REPLACE SOON
High School	8	<1990	STANDING SEAM METAL	REPLACE SOON
High School	9	2002	BALLASTED EPDM	REPLACE SOON
High School	10	<1990	STANDING SEAM METAL	REPLACE SOON
High School	11	2002	BALLASTED EPDM	REPLACE SOON
High School	12	2002	BALLASTED EPDM	REPLACE SOON
High School	13	2002	BALLASTED EPDM	REPLACE SOON
High School	14	2002	BALLASTED EPDM	REPLACE SOON
High School	15	2002	BALLASTED EPDM	REPLACE SOON
High School	16	2002	BALLASTED EPDM	REPLACE SOON
High School	17	2002	BALLASTED EPDM	REPLACE SOON
High School	18	2002	BALLASTED EPDM	REPLACE SOON
High School	19	2002	BALLASTED EPDM	REPLACE SOON
High School	20	2002	BALLASTED EPDM	REPLACE SOON
High School	21	2002	BALLASTED EPDM	REPLACE SOON

-  GOOD/MAINTAIN
-  RESTORE
-  REPLACE EVENTUALLY (3-4 YEARS)
-  REPLACE SOON (1-2 YEARS)

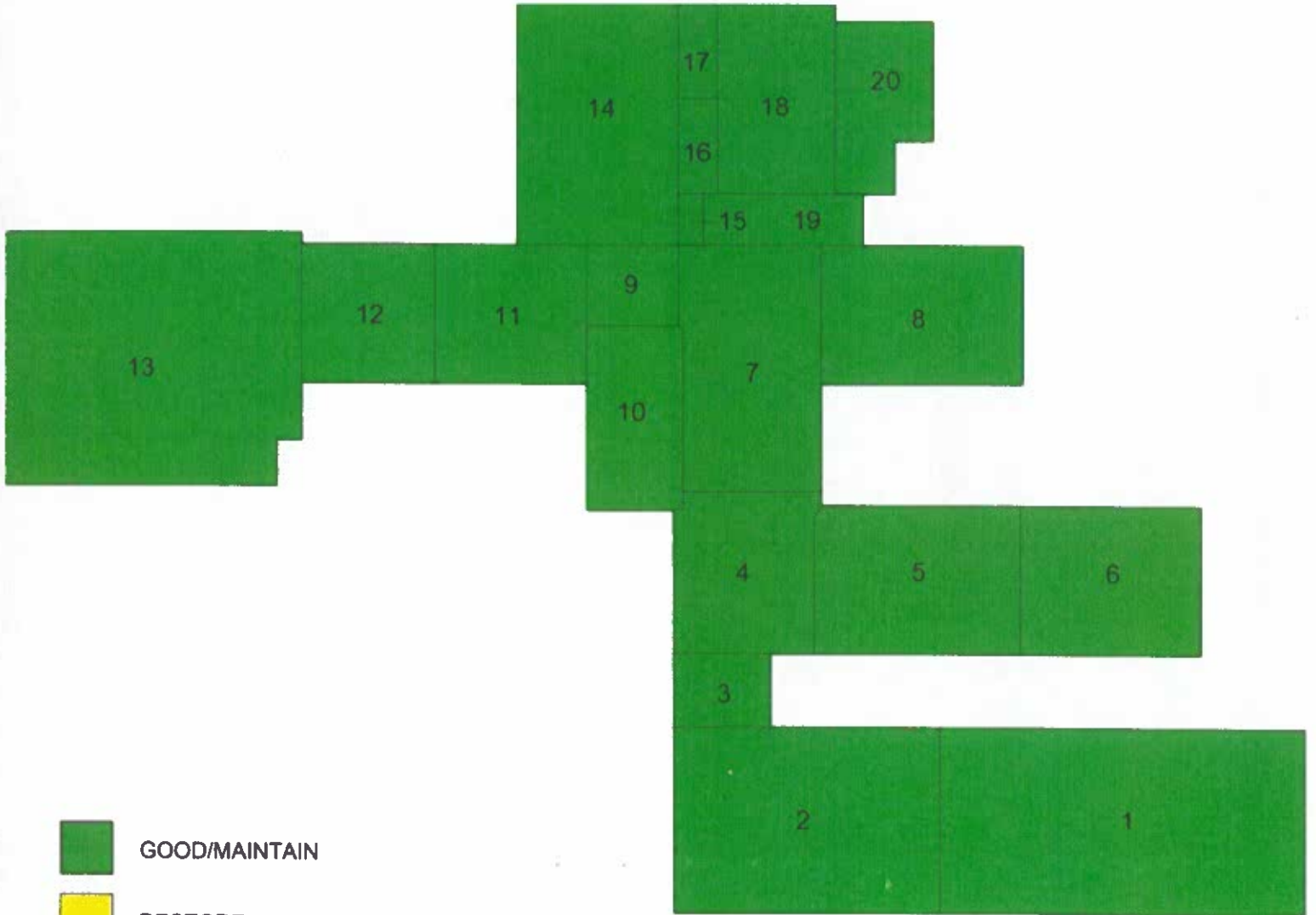
2025 ROOF INSPECTION







- Tented flashing
- ✕ Hole/Open corner patch
- Misc. Defect Items

↙ Front





ROOF CONDITION OVERVIEW



-  GOOD/MAINTAIN
-  RESTORE
-  REPLACE EVENTUALLY (3-4 YEARS)
-  REPLACE SOON (1-2 YEARS)

ROOF CONDITION INDEX

BUILDING	ROOF SECTION	YEAR INSTALLED	ROOF TYPE	CONDITION
Elementary	1	2017	ADHERED EPDM	GOOD/MAINTAIN
Elementary	2	2017	ADHERED EPDM	GOOD/MAINTAIN
Elementary	3	2017	ADHERED EPDM	GOOD/MAINTAIN
Elementary	4	2023	KEE	GOOD/MAINTAIN
Elementary	5	2023	KEE	GOOD/MAINTAIN
Elementary	6	2023	KEE	GOOD/MAINTAIN
Elementary	7	2018	ADHERED EPDM	GOOD/MAINTAIN
Elementary	8	2018	ADHERED EPDM	GOOD/MAINTAIN
Elementary	9	2023	KEE	GOOD/MAINTAIN
Elementary	10	2023	KEE	GOOD/MAINTAIN
Elementary	11	2023	KEE	GOOD/MAINTAIN
Elementary	12	2023	KEE	GOOD/MAINTAIN
Elementary	13	2023	KEE	GOOD/MAINTAIN
Elementary	14	2023	KEE	GOOD/MAINTAIN
Elementary	15	2018	ADHERED EPDM	GOOD/MAINTAIN
Elementary	16	2018	ADHERED EPDM	GOOD/MAINTAIN
Elementary	17	2018	ADHERED EPDM	GOOD/MAINTAIN
Elementary	18	2018	ADHERED EPDM	GOOD/MAINTAIN
Elementary	19	2018	ADHERED EPDM	GOOD/MAINTAIN
Elementary	20	2018	ADHERED EPDM	GOOD/MAINTAIN

-  GOOD/MAINTAIN
-  RESTORE
-  REPLACE EVENTUALLY (3-4 YEARS)
-  REPLACE SOON (1-2 YEARS)

School Board Meeting
December 2025

Student and Family Engagement

Parent Conferences-partnered with school nurse to get paperwork filled out

Collaborative leadership, shared power and voice

Expanded, enriched learning opportunities

Learning Academy will be having after school classes at King School starting in December

Integrated systems of support

MN Dental Sealants provide dental care to 20+ students on November 17 at King School

Received \$10,000 from Medica Foundation to provide transportation to medical appointments

Anishinaabe Gikinoo'amaadiwin Board Report

November 2025

Program Highlights & Activities (November)

Ogitchiidaag Club & Veterans Day Ceremony

- Ogitchiidaag students hosted the Veterans Day Ceremony on November 11th, featuring:
 - Leech Lake Honor Guard posting the colors
 - Ogitchiidaag drummers performing the Flag Song and Honor Song
 - Vocal Ensemble 121 performing the National Anthem
 - Student Readers: Desirae Cloud and Lucas Grigsby
 - Guest Speaker: John White
- Students demonstrated leadership, confidence, and cultural pride throughout the event.

Drum & Dance / Ogitchiidaag Drummers

- The Ogitchiidaag drummers were invited to serve as the Host Drum at the Bug-O-Nay-Ge-Shig School's 50th Anniversary Pow-wow.
- A total of 37 drummers and dancers attended, proudly representing Deer River.

FOCUS Tutoring (Quarter 1 Review)

- 6th Grade: 31 students served – 22 passed, 8 failed, 1 dropped
- 7th Grade: 21 students served – 13 passed, 8 still failing
- 8th Grade: 28 students served – 18 passed, 10 failed
- 9th Grade: 29 students served – 20 passed, 9 failed
- Tutors continue targeted interventions as Quarter 2 progresses.

Seasonal Activities Class

- Students in Andrew Jackson's Seasonal Activities class engaged in traditional food and hide preparation, including:
 - Making bison jerky
 - Beginning lessons on preparing pemmican
 - Learning how to prep a deer hide for drum making
- These activities emphasize traditional food preservation, respect for harvested animals, and knowledge of Anishinaabe practices.

Partnerships & Postsecondary Readiness

- Representatives for the BSU Recruitment Visit on November 20 were a no-show. The coordinator will reach out to reschedule for a future date.
- Twelve students are signed up for the Fond du Lac Tribal and Community College visit on December 2.
- Collaboration continues with the Leech Lake Education Division for FAFSA completion and Minnesota Indian Scholarship support.

Community Engagement

King School Family Fun Night – November 24

- Activities will include:
 - Lacrosse Expo
 - Moccasin Game
 - Community meal and family engagement opportunities
- This event continues to be a strong family involvement night with good attendance expected.

Curriculum, PBIS, & Cultural Integration

- Continued implementation of PBIS expectations: Engaged, Respectful, Responsible, Generous.
- Staff supported cultural instruction across grade levels, including traditional games, Veterans Day preparation, and Indigenous content in classroom lessons.

Upcoming Events – December 2025

Cultural & Academic Opportunities

- Fond du Lac Tribal and Community College Visit: December 2 (12 students registered).
- Traditional Wooden-Stick Lacrosse Games in Duluth: December 8 and December 15.
- Drum and Dance students preparing for winter community events and pow-wows.

Student Support

- FOCUS tutoring continues with targeted academic supports.
- FAFSA and scholarship assistance ongoing with LLBO Education.

Community Events

- Drum & Dance and Moccasin Game sessions continue.
- Winter cultural teachings as seasonal conditions allow.

Looking Ahead

- Native American College Fair – February 2026
- Spring 2026 College Tours
- 9th Annual Ogitchiidaag Round Dance – March 1, 2026
- Winter Camp and Spring Sugar Bush activities

Traditional Wooden Stick Lacrosse Trip

Lac du Flambeau, Wisconsin
January 17–18

Purpose of the Trip

The Anishinaabe Education Traditional Wooden Stick Lacrosse team plans to travel to **Lac du Flambeau, WI** to participate in a traditional lacrosse event hosted at the **Lac du Flambeau Youth Center**. Lac du Flambeau has consistently attended and supported our annual lacrosse events, and this trip serves as an opportunity to reciprocate that commitment while continuing efforts to revitalize and strengthen traditional wooden stick lacrosse within our communities.

Travel Details

- **Destination:** Lac du Flambeau, WI
- **Distance:** Approximately 241 miles
- **Estimated Travel Time:** Approximately 4.5 hours
- **Number of Students:** Approximately 17 students

Departure Information

- **Date:** Friday, January 17
- **Departure Time:** Approximately 12:00 PM
- **Overnight Stay:** Local hotel in Lac du Flambeau area

Event Details

- **Date:** Saturday, January 18
- **Location:** Lac du Flambeau Youth Center
- **Event Time:**
 - Start: 12:00 PM

- End: Approximately 3:00 PM

Return Information

- The group will depart **directly from the Lac du Flambeau Youth Center** following the event.
- A stop will be made for supper during the return trip.
- **Estimated Return Time:** Approximately 8:30 PM

School Attendance Consideration

There is **no school scheduled for Monday, January 19**, allowing students appropriate recovery time following the weekend travel and event participation.

Supervision and Chaperones

The trip will be supervised by the following staff members:

- **Rachel Herring**
- **Sherwin Obey**
- **Andrew Jackson (Coach)**
- **Carrie Johnson (Coach)**

Summary

This trip supports cultural revitalization, relationship-building with neighboring tribal communities, and student engagement in traditional Anishinaabe sports. Participation reinforces respect, reciprocity, and cultural continuity through traditional wooden stick lacrosse.

LDF

Baaga'adowewin



All ages everyone is welcome

When?

Every Sunday
Thru Dec-Mar
Noon- until

we're tired PM (3pm)

New to the game?

come learn how to
play! we will teach you

Where?

LDF
Youth Center
inside gym

13708 Youth Ctr Ln,
Lac du Flambeau, WI
54538



For more info please contact
Devon DeVerney
715-892-9016
deverney@lakelandunion.org



Sticks available to
use please bring
your own if possible

Community Education & Boys & Girls Club

School Board Meeting: 12/8/25

Report for: September, October, November

1. Attendance
 - a. Total memberships:146
 - b. Average Daily Attendance:
 - i. September-64
 - ii. October-65
 - iii. November-70
 - c. Monday-Friday 7:30am-8am & afterschool - 5:30pm
2. Programs
 - a. Power Hour
 - b. Fitness and Recreation-(Triple Play)
 - c. Art and Culture
 - d. Teens
3. After School Partnerships:
 - a. Drum and Dance
 - b. Lacrosse
 - c. Dance
 - d. Basketball
4. Updates:
 - a. New couches
 - b. Donation from White Oak Casino
 - c. Winter Fest Craft sale Soup and Bread Luncheon Fundraiser
 - d. Kayleen Return from maternity leave11/18
 - e. Fully staffed
 - f. Giant Thank you to Ethan Thompson for taking over while I was gone

Community Ed Update

1. 6th Grade Volleyball
2. AARP
3. Open Pickleball
4. DIY Porch Signs
5. 4th and 5th Grade Volleyball Camp
6. Driver's Education
7. Adult Open Volleyball
8. Preschool screenings
9. MN Themed Etched Glasses
10. Tomato Cage Gnome
11. Canvas with My Kids
12. Christmas Ornaments
13. Christmas Cookie Exchange
14. How My Health Affects My Wealth in Retirement
15. Big Thank you to the Grand Rapids Community Ed team, Full Service Team, Secretaries, and custodial crew!

S.T.E.P. COALITION

STANDING TOGETHER EMBRACING PREVENTION



Dec 8, 2025

School Board Meeting Agenda

DFC Grant

Project Coordinator: Breanne Kaanta

Contact: bkaanta@isd317.org

Upcoming Events:

- **Deer River Holiday Kick Off**
 - Dec 6, Downtown, 5-7 PM
 - We will have yard games, music and a photo op
- **JH Winter Dance**
 - We and Student Council will be hosting the dance on Friday, Dec 12
 - Grades 6-8
- **Boys Night Out**
 - We will be hosting Boys Night on Thursday, Jan 15
 - 3 on 3 tournament, free haircuts, board games, snacks or a light meal

Deer River High School School-Based Health Center (SBHC) Project Update

Date: November 24, 2025, for meeting on December 3rd, 2025

Presented by: Susan Nelson

I. Executive Summary

This update provides an overview of the School-Based Health Center (SBHC) initiative at Deer River High School, focusing on operational status, managed challenges, key successes, and future enhancements. The core telehealth access is functioning well, and an effective system for scheduling and communication is in place.

II. Addressing Initial Challenges and Concerns

Several initial concerns were raised; none were related to the core telehealth access itself. The focus has been on clarifying processes and ensuring information availability.

- **Documentation Access:** All relevant documents from the open house are available in designated folders.
 - *Action:* Please let us know if any additional specific documents would be helpful to provide to the board members.
- **Emergency vs. Scheduled Care:** Clarification has been provided to all staff and school nurses that the service is for scheduled appointments only and is not equipped for emergent care.
 - *Action:* A follow-up email was sent to all staff reinforcing this protocol and the correct MyChart appointment process.
- **External Provider Access (GICH):** GICH has been included as an access point via MyChart.
 - *Action:* Preliminary outreach has been initiated via email to coordinate pre-arranged discussions with GICH providers.

III. Operational Processes and Workflow

The current operational systems are working effectively, requiring only standard adjustment periods inherent in any new initiative.

Area	Status/Action Taken	Resources
Consent Forms	Easily accessible in multiple formats.	[Warrior Clinic page on the High School website], printed copies, QR code posters (outside office, in display cabinet, around the school), and available in teacher mailboxes.
Scheduling/MyChart	The process is working great, though appointments must be scheduled first.	Dedicated clinic email and a shared schedule for time slots. Staff are present in the telehealth room to assist. Thewarriorclinic@isd317.org
Telehealth Room Contact	Direct line available for questions or assistance.	218-246-8241, Ext. 60282 also my office (Susan Nelso)

IV. Communication and Outreach Efforts

Consistent communication has been vital in keeping the school community informed and engaged.

- **Staff & Student Visibility:** Information posters, PDFs, and a bi-weekly "SBHC News" update are actively distributed.
- **Media Coverage:** The initiative has received positive local media attention, generating awareness and excitement. WDIO.com aired November 20th for Rural Healthcare Day.
- **Warrior Clinic Resource:** The "Warrior Clinic PDF" with workable links was sent out to all staff. You can find FB short Reel

V. Next Steps and Future Enhancements

We are transitioning into the next exciting phase of the project:

- **Clinic Room Setup:** Preparation is underway to establish a dedicated physical clinic room.
- **Tyto Care Integration:** We are preparing to incorporate Tyto Care, which will significantly enhance the diagnostic capabilities of the telehealth services. This is a very exciting addition.

VI. Conclusion

The SBHC is operating smoothly, and the MyChart process is effective. We will continue to address all questions and concerns as they arise through collaborative solutions. We are excited about the future integration of the clinic room and Tyto Care technology.

**Student Enrollment Summary
Nov 25-26**

Elementary Schools:

Grade Level	Pre-K	K	1	2	3	4	5	Total
King Elem.	40	47	58	56	55	54	57	367
DR Sped			1	1	2	1	1	6

Secondary Schools:

Grade Level	6	7	8	9	10	11	12	Total
DRHS	52	53	65	69	56	63	60	418
DR ALP					1	3	2	6

Grand Total	797
--------------------	------------

Dec 25-26

Elementary Schools:

Grade Level	Pre-K	K	1	2	3	4	5	Total
King Elem.	40	47	58	55	55	54	58	367
DR Sped			1	1	2	1	1	6

Secondary Schools:

Grade Level	6	7	8	9	10	11	12	Total
DRHS	53	54	65	67	54	62	59	414
DR ALP					1	3	1	5

Grand Total	792
--------------------	------------

**ISD #317 – DEER RIVER PUBLIC SCHOOLS
BOARD OF EDUCATION**

AGENDA ANALYSIS FORM

December 8, 2025

SUBJECT: Certify 2025 Pay 2026 Final Levy Amount

Board Action X Status or Scheduled Report Information only

BACKGROUND/RATIONALE:

The final levy amount is \$2,660,220.39. This is a 2.80% increase over last year's levy or \$72,430.58.

PRESENTER(S):

Jennifer Drotts, Business Manager

SUPERINTENDENT'S RECOMMENDATION:

Certify Levy at \$2,660,220.39

EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 317
(DEER RIVER SCHOOL DISTRICT)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the school board of Independent School District No. 317, State of Minnesota, was duly held on December 8, 2025, at 6:15 p.m.

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING THE DISTRICT TO ENTER
INTO A LINE OF CREDIT AGREEMENT
WITH A FINANCIAL INSTITUTION**

WHEREAS, upon review of financial projections, the Board has determined that Independent School District No. 317 (the “District”) may face cash flow problems in 2025-2026;

WHEREAS, District staff has entered into negotiations and has reached a tentative agreement, subject to Board approval and Bank acceptance, with Woodland Bank, with an office in Grand Rapids, Minnesota (the “Bank”); and

WHEREAS, the Board desires to enter into such an agreement with the Bank, as authorized by Minnesota Statutes, Section 123B.12(b), as amended;

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 317, State of Minnesota, as follows:

1. Upon the effective date of this resolution, the District hereby agrees to establish a revolving line of credit (the “Line”) with the Bank whereby the Bank will advance funds to the District to resolve cash flow problems.

2. The amount advanced at any time under the Line will not exceed the lesser of (a) \$500,000 or (b) ninety-five percent (95%) of the District’s average expenditure per month of operating expenditures in the previous fiscal year (\$1,530,690.77 per month for fiscal year 2025).

3. Each advance under the Line will be repaid no later than forty-five (45) days after the day of advancement, but in no event later than June 30, 2026, with taxable interest on the outstanding principal amount at an interest rate of 7.50% per annum. Should the District receive proceeds from aid anticipation certificates prior to June 30, 2026, any outstanding advance will be repaid immediately upon receipt of those proceeds.

4. The Business Manager or his or her designated agent is directed to prepare or execute such documents as may be necessary to comply with the above paragraphs or any other requirements for the Line of Credit Agreement.

5. This resolution shall be effective upon receipt by the Business Manager on behalf of the Board of written acceptance of its terms by an authorized official of the Bank, and thereafter shall constitute the terms of the Line of Credit Agreement.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

ACCEPTANCE STATEMENT

The Bank has received and agrees to be bound by the terms and conditions of the resolution of the School Board of Independent School District No. 317 authorizing the District to enter into a Line of Credit Agreement with a financial institution pursuant to Minnesota Statutes, Section 123B.12(b), and that the resolution included therein is a full, true and correct copy of the original thereof. The officer executing this Acceptance is authorized to sign on behalf of the Bank. The Bank understands that the interest on the amounts advanced shall be taxable and that the amounts advanced have not been designated as "Qualified Tax-Exempt Obligations" for purposes of Section 265 of the Internal Revenue Code of 1986, as amended.

Date: _____

Signature of Bank Official

Title of Bank Official

**ISD #317 – DEER RIVER PUBLIC SCHOOLS
BOARD OF EDUCATION**

AGENDA ANALYSIS FORM

Board Meeting of December 8, 2025

SUBJECT: Line of Credit Resolution and Agreement with Woodland Bank

Board Action X Status or Scheduled Report Information only

BACKGROUND/RATIONALE:

Upon the effective date of this resolution, the District agrees to establish a revolving line of credit with Woodland Bank where the Bank will advance funds to ISD #317 to resolve cash flow issues.

The line of credit will be \$500,000 and each advance will be repaid within forty-five (45) days after the advancement.

PRESENTER(S):

Jennifer Drotts, Business Manager

SUPERINTENDENT’S RECOMMENDATION:

Approve the Line of Credit of \$500,000 with Woodland Bank



**Career & Technical
Education (CTE) Impact
Funding
Application Form 25-26
Deadline October 28, 2025
12:00 Noon**



To be considered complete, applicants must address each component within the application. Applicants may submit up to two additional documents/attachments as supplemental information. Funds should not supplant existing CTE programs, courses, experiences, or previously funded projects. **Grants are limited to \$5,000. Career & Technical Student Organizations (CTSO) programs like Robotics, BPA, and DECA are limited to a one-time \$5,000 startup grant for new programs in your school district.**

To be eligible for this grant funding:

- Applicants must have a current CTE Endorsement or CTE Out of Field Permission.
- The grant must fund and amplify a new or enhanced CTE course or program.

EMAIL COMPLETED APPLICATIONS TO JOHN ENGELKING: JENGELKING@NESCMN.NET

Basic Project Information

Name of proposed CTE project: 49" Metal box and pan break. To make our own pans for quenching, syrup and the wood department to use for their fish house construction.	
Primary Project Contact Name/Email/Phone: David Setness dsetness@isd317.org	
Name of the Instructor: David Setness	
Area of CTE License or Endorsement: Manufacturing	
MDE License File Number: 1010841	
Primary Project School: Deer River High School	
Primary Partners (Other schools, businesses, organizations, etc.): L&M Radiator	
If you are a district/charter school applicant, enter the organization number:	0317-01
Proposed Project Start Date:	Winter 2025
Total Requested Funding Amount:	\$3600
Projected number of students to be served by June 30th, 2026:	25-50
Project Grade Level(s):	9-12

Project Focus

Which of the following does your project accomplish? Select all that apply. Projects MUST address at least one.

- Develop career pathways
- Develop new CTE programs tied to regional industries/economy
- Equip students with technical/workplace skills
- Improve access to CTE programs by developing public/private partnerships and increasing postsecondary options
- Increase family/student awareness of CTE
- Provide industry-level equipment/technologies supporting skills development

Career Fields

Which of the following career fields does this project address/align with? Select all that apply.

- Agriculture, Food, & Natural Resources
- Arts, Communications, & Information Systems
- Business, Management, & Administration
- Engineering, Manufacturing, & Technology
- Health Science Technology
- Human Services

Project Overview/Outcomes

<p><i>Describe the proposed CTE project, including key activities, goals, and intended outcomes/student impact.</i></p>	<p>Provide students experience and skills using equipment they would find in career fields.</p>
<p><i>Describe how you will measure these outcomes. Include how your project will accomplish one or more of the requirements and any encouraged priorities (see grant guidelines, page 2 in red).</i></p>	<p>Through career connect learning this will allow our students to become familiar with equipment that they would find in a work environment and thus make them more hireable.</p>

Collaborative Partnerships

<p><i>List all partners in this project. Clearly articulate how partners are intentionally and actively engaged in supporting the project and advancing student learning that builds pathways to local/regional careers.</i></p>	<p>L&M Radiator in Hibbing has been donating metal for use in our projects and offers student interaction with their facility so students can see firsthand the practical application of the skills they are learning.</p>
<p><i>Describe the ways in which partners will benefit from their involvement (i.e., What's in it for them?).</i></p>	<p>Potential new employees that have been given a base training in the types of equipment and projects that the company does.</p>

Regional Value: Student and Career Connections

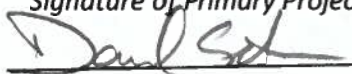
<p><i>How is this project tied to local/regional career opportunities?</i></p>	<p>Training our students on the equipment and necessary skills to work in a manufacturing setting.</p>
<p><i>Identify at least one regional occupation students will explore, gain exposure to, and/or acquire experience for. (You may use the Career Pathway Tool to help identify high-wage, in-demand careers for your region.)</i></p>	<p>Metal shop, maintenance and repair shop</p>
<p><i>How do you know students are interested in and/or will value this opportunity?</i></p>	<p>We have made maple syrup evaporators in the past and students have wanted to learn how to make pans for boiling. Our Indian Ed program boils syrup every year and the whole school is able to be a part of that.</p>

Budget and Sustainability

<p>Include a detailed budget specifying funding categories and amounts (e.g., supplies, travel, equipment). Once funds are expended, how will you sustain this project?</p>	<p>Through continued donations from partners and other school programs that would use this as well.</p>
<p>What, if any, matching funds are you/your partners providing? Matching funds are strongly encouraged as they demonstrate the partners' support and indicate greater potential for sustaining the project.</p>	<p>The metal shop has a budget set aside for any additional or unexpected expenses that may arise.</p>

Certification & Assurances

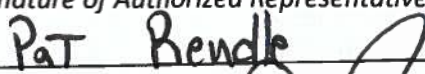
I certify that the information in this application is true and correct to the best of my knowledge and belief and that I have the authority to apply for the requested award and in the amount requested.


Signature of Primary Project Contact


 Printed Name
 David Setness

 Title Ind. Tech. teacher

 Date 10-26-25

Signature of Authorized Representative


 Printed Name


 Title
 Sppt

 Date 06 Oct 25





C. Conflict of Interest

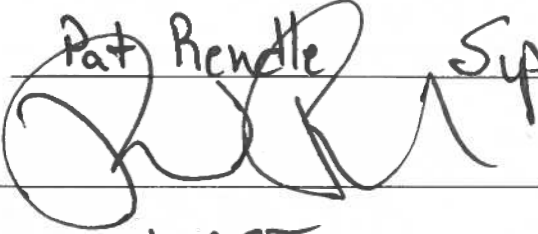
In accordance with the Minnesota Office of Grants Management Pc to prohibit employees from using their positions for a purpose that constitutes or present the appearance of personal or organizational conflicts of interest, or personal gain.

D. Amendments

Any amendment to an award must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant award or assurances, or their successors in office.

Sub-Recipient Entity (Your School District) 317

Name/Title of Individual with Signing Authority Pat Rendle Supt

Signature 

Date 27 Oct 25

