

Regular Board of Education Meeting
Wednesday, March 3, 2021 6:30 PM Eastern

Board of Education Conference Room at Center
School
49 Lyme Street
Old Lyme, CT 06371

I.	Call to Order
II.	Approval of Minutes
II.A.	Special Meeting of February 3, 2021
II.B.	Regular Meeting of February 3, 2021
III.	Visitors
III.A.	Report from Student Representatives
III.B.	Public Comment
IV.	Administrative Reports
IV.A.	Superintendent's Report
IV.B.	Business Manager's Report
V.	Educational Presentation
V.A.	Technology Update
VI.	Chair and Committee Reports (Facilities, Finance, Communications, Policy, LEARN, LOL Prevention Coalition, Sustainability)
VII.	New Business
VII.A.	Healthy Food Certification
VII.B.	AFT Contract
VII.C.	Policy Review and Update
VII.D.	Water System Administrator Contract
VII.E.	Approval of 2021-2022 Budget
VIII.	Old Business
VIII.A.	Closing of LOLHS Project
IX.	Executive Session
X.	Adjournment

LYME-OLD LYME SCHOOLS

Regional School District #18

A Private School Experience



in a Public School Setting

Special Board of Education Meeting

February 3, 2021

Board Present: Diane Linderman, Chair; Martha Shoemaker, Vice Chair; Steven Wilson, Secretary; Rick Goulding; Stacey Leonardo; Jennifer Miller; Mary Powell St. Louis; Suzanne Thompson

Present Via Telephone: Jean Wilczynski

Administration Present: Ian Neviaser, Superintendent of Schools; Mark Ambruso, Principal of Lyme-Old Lyme Middle School; James Cavalieri, Principal of Lyme Consolidated School; Michelle Dean, Director of Curriculum; Melissa Dougherty, Director of Special Services; Kelly Enoch, Principal of Mile Creek School; Holly McCalla, Business Manager; Jeanne Manfredi, Assistant Principal of Lyme-Old Lyme High School; Ron Turner, Director of Facilities & Technology; Noah Ventola, Assistant Principal of Lyme-Old Lyme Middle School; James Wygonik, Principal of Lyme-Old Lyme High School

The meeting was called to order by Chair Linderman at 6:30 p.m. The purpose of the meeting was to hold a public forum on the proposed 2021-2022 budget. The Pledge of Allegiance was recited.

A PowerPoint presentation was given on the 2021-2022 budget by Superintendent Neviaser which reflected a proposed budget figure of \$35,389,237, a 1.95% increase from the current year's budget.

Reporting highlights included: goals to be served by the budget; overall budget summary breakdown; budget drivers; historical perspective of budget increases; a reflection of the key areas of the budget; program improvements; and proposed facilities projects. A copy of this presentation is attached to these minutes for informational purposes.

The meeting was opened up for questions and comments from the Board of Ed and the public. There were no questions posed.

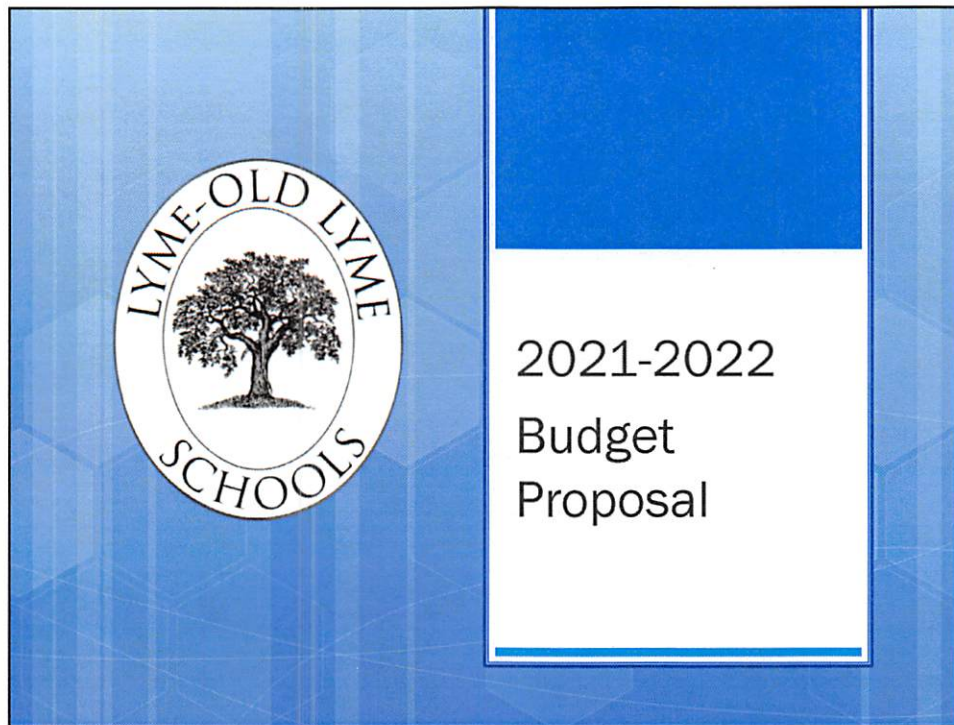
49 Lyme Street, Old Lyme, Connecticut 06371

T: 860-434-7238 F: 860-434-9959 E: neviaseri@region18.org www.region18.org

There being no further comments or questions, the special meeting adjourned at 6:42 p.m. upon motion by Dr. Powell St. Louis and a second by Mrs. Miller.

Respectfully submitted,

Steven Wilson, Secretary



Goals to be Served by the Budget

To support the objectives outlined in the Strategic Plan by:

- Preserving and building upon the high standards of education in LOL while remaining fiscally responsible to our communities.
- Supporting the ongoing renewal of curriculum, instruction, assessment, and staff development activities in response to the expectations of state and national standards.
- Continuing to plan and provide technology infrastructure and applications that are consistent with highly effective and efficient programming and operational standards.
- Maintaining high facility standards for all district buildings and grounds.
- Maintaining a dynamic and responsive approach to programming needs and mandates in special education.
- Maintaining both compliance and reasonability in response to state and federal mandates.

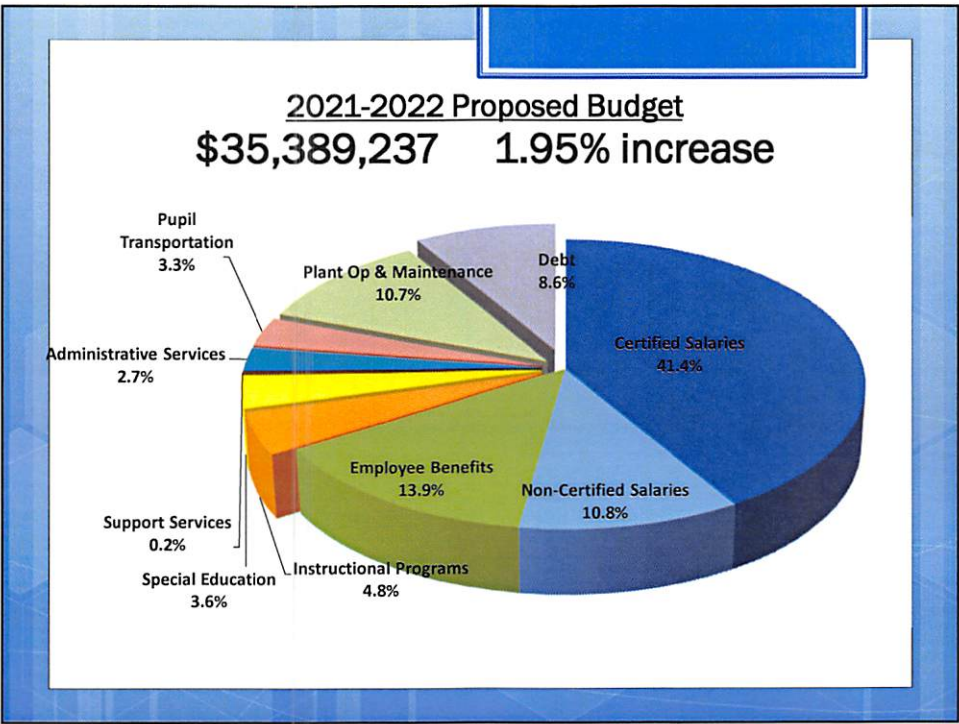
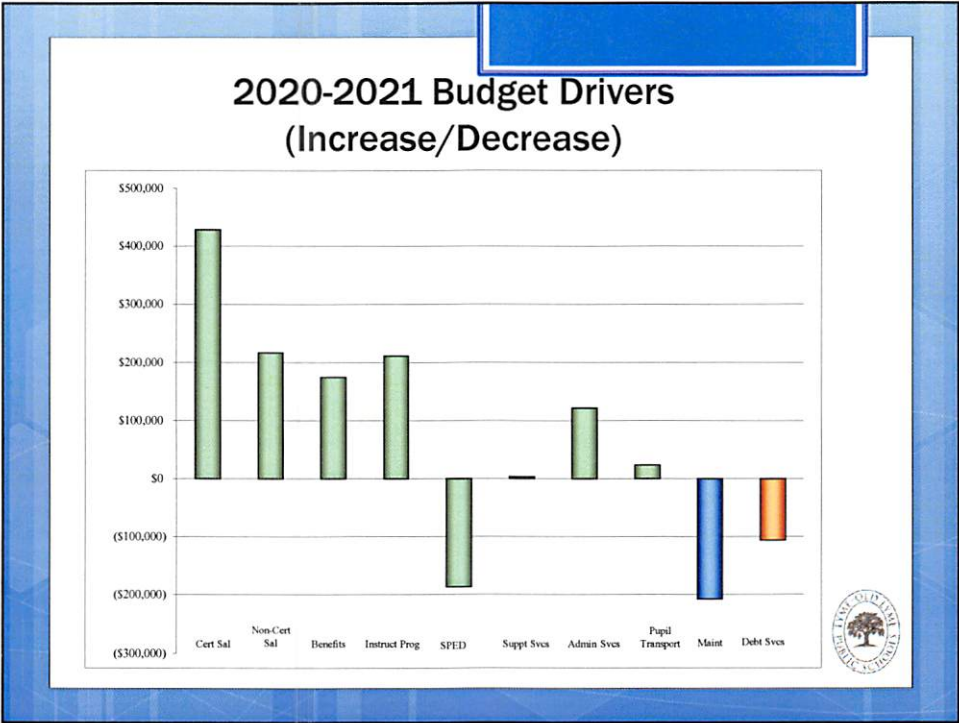
What is a budget?

- o **Sec. 10-222. Appropriations and budget.** Each local board of education shall prepare **an itemized estimate** of the cost of maintenance of public schools for the ensuing year and shall submit such **estimate** to the board of finance in each town or city having a board of finance, to the board of selectmen in each town having no board of finance or otherwise to the authority making appropriations for the school district, not later than two months preceding the annual meeting at which appropriations are to be made.
- o **A BUDGET IS NOT ONLY A PLAN, IT IS A STATEMENT OF VALUES AND PRIORITIES**



Overall Budget Summary

	19-20 Actuals (COVID Impact)	20-21 Budget	21-22 Budget	\$ Increase or (Decrease)	% Inc or (Dec) by Line Item
Certified Salaries	14,029,176	14,227,237	14,655,695	428,458	3.01%
Non-certified Salaries	3,459,776	3,619,265	3,836,016	216,751	5.99%
Employee Benefits	4,367,585	4,737,682	4,911,796	174,114	3.68%
Instructional Programs	1,084,650	1,478,212	1,689,388	211,176	14.29%
Special Education	1,058,054	1,452,941	1,266,067	(186,874)	(12.86)%
Support Services	50,106	78,148	81,686	3,538	4.53%
Administrative Services	841,075	818,208	939,670	121,462	14.84%
Pupil Transportation	735,324	1,144,367	1,167,862	23,495	2.05%
Plant Op & Maintenance	4,172,495	4,002,850	3,794,794	(208,056)	(5.20)%
OPERATING BUDGET	29,798,241	31,558,910	32,342,974	784,064	2.48%
Debt Service	3,757,175	3,152,721	3,046,263	(106,458)	(3.38)%
TOTAL BUDGET	\$33,555,416	\$34,711,631	\$35,389,237	\$677,606	1.95%



Historical Perspective

2019-2020	\$35,084,758	
2020-2021	\$34,711,631	-1.06
2021-2022	\$35,389,237	

2019-2020	\$35,084,758	
2020-2021	\$34,711,631	-1.06
2021-2022	\$35,389,237	

The increase over two years
(from 2019-2020 to 2021-2022)
is **\$304,479** or **0.87%**

The operations/program budget reflects:

- Continued adherence to class size guidelines
- Addition/ reduction of staff to account for enrollment shifts
- Continuance of existing academic and extracurricular activities
- Adjustments for anticipated changes in the special education population
- Adequate funding for maintenance and repair of buildings and grounds
- Scheduled replacement of technology and equipment
- Program improvements that are consistent with high academic and operational standards



Program Improvements:

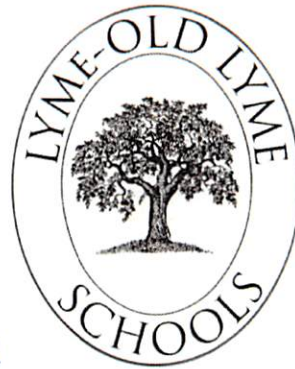
- Curricular Renewal Cycle- Grades 3-8 ELA
- Wrestling
- Additional Technology Support
- Switch Replacement/HS Sound Field Systems



Facilities Proposed Projects

Capital Projects	Operating Budget
Replace Lyme Tennis Courts	\$210,000
Bonded Project Studies	\$92,000
2021/2022 Project Totals	\$362,000





What's next?

- Opportunity for public comment
- Board action on the proposed budget

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Others Present: Isabella Hine and Ellery Zrenda, High School Student Representatives

I. Call to Order

The meeting was called to order at 7:00 p.m. by Chairwoman Linderman. The Pledge of Allegiance was recited.

II. Approval of Minutes

MOTION: Mrs. Shoemaker made a motion, which was seconded by Dr. Powell St. Louis, to approve the minutes of Regular and Executive Session of January 6, 2021 and Special Meetings of January 13, 2021 and January 27, 2021.

VOTE: the Board voted unanimously in favor of the motion.

III. Visitors

1. Report from Student Representatives

49 Lyme Street, Old Lyme, Connecticut 06371

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Isabella Hine and Ellery Zrenda reported on the following activities taking place at the schools:

At LOLHS:

- Mrs. Kelley's chemistry classes have won the United States Crystal Growing Competition. Her students won three of the top five prizes nationally in the overall crystal, best quality, and coolest looking crystal categories.
- This month, the junior class will begin the SAT prep sessions in preparation for the March 24 SAT exam.
- Winter sports have begun practicing. The boys and girls basketball, fencing and gymnastics teams will begin competition next week. The indoor track team will begin holding meets outdoors in March.
- The second semester has begun, which means the course registration process for the 2021-2022 school year will begin this month. On February 22, a Zoom orientation to the process will be held for the parents of the incoming freshmen class.
- In addition to the scheduling process, Ms. Manfredi, Assistant Principal, is conducting a five-part series of events at the middle school to aid in the 8th grade students' transition to the high school.
- Mrs. Traver, one of the business teachers, was named the Cyber Security Teacher of the Year and given the Passport to Security Award by the Teach Cyber Organization.

At LOLMS: The 8th graders have begun their transition to high school. Assistant Principal Jeanne Manfredi met with all 8th grade students for the first of three transition presentations. Students got a look at course options, what student life would be like and asked many questions. The second presentation is slated for tomorrow. Student life at the middle school has picked up. Boys and girls basketball began last week. The winter running club began today, and many of the clubs such as Math Counts, Science Olympiad and the virtual play have been running as well. The biggest impact on student life has been the regular addition of Blu, the school's therapy dog. Blu has become a staple already...greeting students in the morning, meeting with students that need a "lending ear" or just taking a nap on an anxious student's lap. The middle school showed the movie, *LIKE* and held discussion groups about the effects of social media use. The showing accompanied a parent viewing sponsored by LYSB. As we approach the 100th day of school, the students and faculty continue to work diligently addressing the curriculum and doing so safely utilizing the COVID mitigation strategies.

At Lyme Consolidated School: The following are events that are happening during the month of February:
February 5/ Spirit Day. The 5th grade students will wear their team's favorite sports jersey to celebrate the upcoming Super Bowl.

February 10/ 100th Day of School. Students will celebrate the 100th day of school by participating in many fun activities.

February 12/ Go Red Day. Students will raise money for the American Heart Association by engaging in movement activities during their PE classes. A special thanks to Bonnie Ambruso for organizing this special fundraiser.

The Lyme School Running Club has been running since November 8, and the students have accumulated 967 miles. Students run during their PE classes and during their recess time. Third grader Camden Novak has completed 78 miles on his own. He runs at least 14 laps, which is over 2 miles, at every recess.

At Mile Creek School: On January 25, Mile Creek held a surprise Winter Wonderland Day for students. Members of the PTO worked for many hours on the preceding day to decorate the school, and all teachers planned a day filled with winter fun activities. Remote learners participated in the day from home, and PTO volunteers packed up and delivered the supplies for the day to their homes. The Mile Creek PTO received \$200 from Big Y this month as they were the recipients of the Community Cares Bag Program. As of last Friday, we have collected 283 pounds of recyclable plastic for the Trex Challenge. We will be wrapping up a food drive for the Shoreline Food Pantry on February 5. The next Spirit Day will be held on February 5. It will be Super Bowl Day. Staff and students are encouraged to wear their favorite football team's gear or colors.

In the Preschool Program: The preschool themes for February are feelings and emotions. Students will be enjoying books like *When Sophie Gets Angry, Really Really Angry* and *Sometimes I'm Bombaloo*. Keeping Valentine's Day in mind, the color of the month is pink and the shape is a heart. Jim Dine is the artist of the month. He is well known for the use of hearts in his work. Instead of exchanging Valentine's Day treats, students will be creating one of a kind Valentine cards for their classmates. Students will learn about cultural celebrations and Presidents' Day during the month. Students will have all safety measures in place during the annual Chinese New Year Parade.

2. Public Comment

There was no comment from the public.

IV. Administrative Reports

1. Superintendent's Report

Mr. Neviasser reviewed the February personnel report which reflected several instructional assistant resignations and new hires.

Mr. Neviasser reviewed the February enrollment report which reflected a total in-house population of 1,295 students, an increase of five students from last month this time.

Mr. Neviasser gave an update on the progress towards the district goals.

Curriculum. Provide a rigorous educational experience for students, in all modes of instruction (remote or in-person), that is in alignment with the high standards and expectations of the communities we serve.

Professional Days WIN (What I Need Now) blocks for all teachers to support their needs.

Exploring additional planning time for teachers.

Human Resources. Provide additional support for staff to ensure existing and new employees have the resources necessary to perform the duties of their jobs at the highest level possible.

Survey sent to certified staff related to suggestions for upcoming professional development days. Time and double planning/engaging remote learners were most common need/challenge this year. Staff felt supported and pleased to be in school full-time.

February 12 professional development day will include community building and pop-up hot cocoa bar.

Community. *Support the social emotional needs of students and staff, with emphasis on self-care and community responsibility during this time of uncertainty.*

Therapy dog “Blu” has started his official work at LOLMS.

Focus on normalcy at all buildings (sports, musical production/film, winter wonderland) despite challenges with pandemic.

Working with Old Lyme Children’s Learning Center to provide/expand before and after care program (currently only after school for PreK-5).

Facilities. *Monitor and evaluate five-year facility, safety, and technology plans to ensure appropriate improvements and maintenance of buildings, grounds and infrastructure in line with recommendations from the DPH and the CSDE.*

The Superintendent and key staff visited a school district in Rhode Island with a BrockFill athletic field and met with representatives from various turf manufacturers. They are planning on visiting another similar athletic field in Milford.

The district will be working with environmental engineering firm, Fuss and O’Neill, relative to testing of water runoff from turf field.

Board of Education. *Provide resources to support students and staff through a variety of different means during this time of uncertainty.*

Board fully engaged in budget development process to support students and staff.

2. Business Manager’s Report

Mrs. McCalla reviewed the Executive Budget Summary as of January 31, 2021. Spending year to date is on track with last year to date. To note: the numbers presented do not include the Coronavirus Relief Fund (CRF) grant reimbursement of \$343,000.

Fluctuations of note:

Salaries: includes January 29 payroll, not included in last year this time.

Special Education: lower year over year placement costs.

Transportation: Billing differential due to collapsed/reduced routes.

Debt Service: Due to refunding from January 2020 and movement of payment to August.

Year To Date Revenue Report

	2019-2020 Received	2020-2021 Received YTD
Town of Old Lyme	\$27,556,679	\$15,050,923
Town of Lyme	\$6,579,421	\$3,482,522

Mrs. McCalla reviewed the Contingency Maintenance Report which reflected a balance of \$151,072. There was \$3,173 in new spending for campus pumping/hauling/disposal of waste and adjustments to prior purchase orders for actual vs. estimated costs.

V. Educational Presentation

Michelle Dean, Director of Curriculum, gave an update on student progress since March 2020 in a PowerPoint presentation entitled "Monitoring Student Growth." This report included common types of assessment; assessments without state data; pacing guides; PSAT data (fall 2019 and fall 2020); SAT data (spring 2018 and fall 2020); summative assessment data (High School English/Math and Middle School ELA/Math); Aimsweb benchmark cohort comparison (Math/English Lit); ELA Foundations tracker (formative/summative); Bridges pre-assessment (formative); and future plans for monitoring student growth. A copy of Mrs. Dean's presentation is attached to these minutes for informational purposes.

Follow-up questions/comments included: preparation for spring state assessment and inclusion of remote learners; SBAC and NGSS testing period; transient learner definition; period of time it will take to catch up in areas where students are falling behind; ensuring remote learners are sustainable and ensuring they are meeting goals; strength and risk benefit to students being in the classroom; and lack of comparisons with other districts.

VI. Chairman & Board Report

Mrs. Linderman thanked all the staff for all their efforts to develop the 2021-2022 budget and to the Board for their analysis and oversight. She also thanked all for the success the district has had with in-person learning since the beginning of the school year. She stated she was looking forward to the time when all have been vaccinated.

VII. New Business

1. Approval of the 2021-2022 Budget

MOTION: Mrs. Thompson made a motion, which was seconded by Dr. Goulding, to approve the 2021-2022 budget as presented in the amount of \$35,389,237 (a 1.95% increase over current year's budget).

VOTE: the Board voted unanimously in favor of the motion.

Mrs. Wilczynski voiced her appreciation of the historical perspective information that was added to the budget presentation which reflected that the increase over a two-year period was 0.87% and that the 1.95% increase for next year was following a negative budget increase.

2. Tuition Student Request at Lyme-Old Lyme Middle School and Lyme Consolidated School

Mr. Neviasser presented two tuition student requests for the Middle School and Lyme Consolidated School.

MOTION: Mrs. Miller made a motion, which was seconded by Dr. Powell St. Louis, to approve the tuition student requests as presented.

VOTE: the Board voted unanimously in favor of the motion.

VIII. Old Business

1. AP Statistics Textbooks

As reported at the January meeting, the LOLHS math department is recommending the purchase of 20 copies of *The Practice of Statistics (AP Edition)* for the AP Statistics course. This recommendation comes after two professional development training sessions for the AP course and data noting that 95% of AP statistics teachers use this book.

MOTION: Dr. Goulding made a motion, which was seconded by Mrs. Leonardo, to approve the purchase of *The Practice of Statistics (AP Edition)* for the AP Statistics course.

VOTE: the Board voted unanimously in favor of the motion.

2. Closing of LOLHS Project

The district is still waiting for the final change order from the State so there is no action required on this agenda item.

3. Report of Committees:

- a. *Facilities*. Dr. Goulding reported that this committee met earlier this evening and the condition of the Middle School and Center School was discussed. The administration is very pleased with the sites, both in improvements and cleanliness/sanitizing. Regarding projects districtwide, the Lyme School gym floor is scheduled to be installed during the February vacation, solar projects are wrapping up and the turf field project is moving forward.
- b. *Finance*. No report.
- c. *Communications*. Mrs. Thompson referred to a recent issue of *Lyme and Old Lyme Neighbors* which featured a story on Project Paws, the Tim Buckley Project, and also featured Blu, a therapy dog for the district. There was also discussion about scheduling a meeting to discuss the budget issue of the *Focus on Education* newsletter.
- d. *Policy*. Mr. Neviasser reported on possible legislation which would allow regional school districts to reserve up to two percent (currently allowed one percent) of the current fiscal year's budget to a reserve fund for capital and nonrecurring expenditures.
- e. *LEARN*. Mrs. Linderman reported that at their last meeting, discussion centered on magnet school funding and a teacher residency program to address a critical shortage of teachers of color in the state.
- f. *LOL Prevention Coalition*. No report.
- g. *Sustainability*. Mrs. Miller reported that this committee met last week. The current Trex Challenge (plastic film collection) has netted over 3,000 lbs. of plastic, with the high school collecting 50% of this amount. Current initiatives of the Sustainability Committee include making this program and other initiatives more sustainable and "business as usual" after the end of the challenge. On another matter, Mrs. Miller suggested that the committee reports be given earlier on the meeting agenda. There was discussion on possibly moving these reports after the Chairman and Board report.

IX. Executive Session

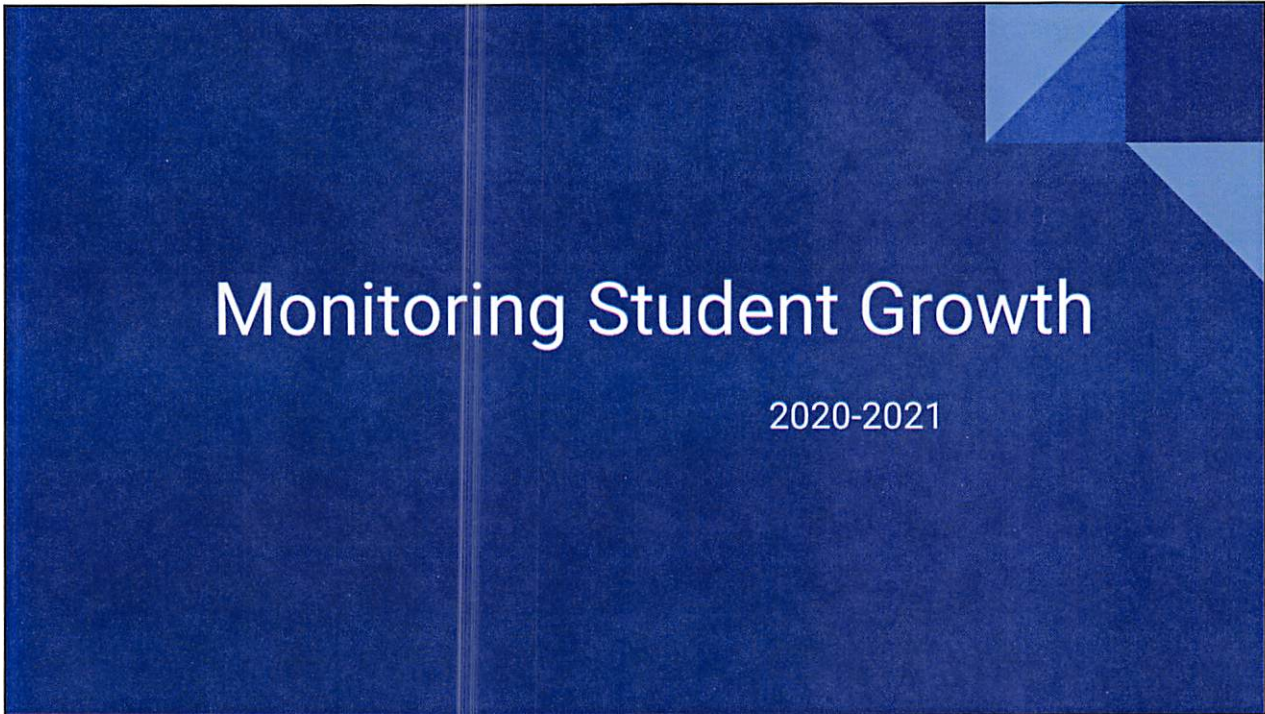
There was no need for an executive session.

X. Adjournment

The regular meeting adjourned at 8:24 p.m. upon a motion by Mrs. Shoemaker and a second by Mrs. Leonardo.

Respectfully submitted,

Steven Wilson, Secretary



March 13, 2020-September 2020

March 13, 2020

- Full-remote teaching
- Little time to prepare
- Tech PD/Tech tools
- Scaffolded approach incorporating new learning

Summer 2020

- Research on best practices in remote instruction
- Focus on high-yield instructional tools
- Planning for assessment/instruction

September 2020

- All departments/grade levels reviewed content standards/skills from spring
- Planning for assessment/incorporation into current school year

Tonight's objectives:

1. Using general definitions, provide common understanding of types of assessments
2. Provide qualitative and quantitative data samples K-12 to understand how our students are progressing from last spring - January 2021

Common Types of Assessment

State Testing

- Required in grades 3-8, 11
- Data used in accountability report
- Data is public

Benchmark

- Nationally standardized assessment
- Used to inform intervention services
- Measures growth over time

Summative

- End of unit assessment
- Grades accessible to student and parent

Formative

- Primary use: inform instruction
- Grades may or may not be included in final averages
- Can take many forms/formats

Question: *Without state data, how do we know if our students are progressing as they should be?*

1. **Standards/Skills** assessment in Fall 2020
2. Current pacing guides
3. Evaluation of curriculum compacting
4. Available standardized data
5. Common formative and summative assessments
6. Benchmark data

Pacing Guides

Pacing guides provide a structured timeline/estimation to guide curriculum implementation. Qualitative samples:

- **K-5 Math** - *"We are in the same place, if not exceeding pace, from last year due to implementation of pre-assessments".*
- **MS Science** - *"We are definitely moving slower than we did last year...The biggest challenge has been COVID." (Curriculum compacting to address RLs and key NGSS concepts/skills). NOTE: *MS Science is implementing a new, complex curriculum*

Pacing Guides

Pacing guides provide a structured timeline/estimation to guide curriculum implementation. Qualitative samples:

- **HS English** - *"We are on pace with where we want to be as a result of longer class periods and continuity of instruction. Less time is spent activating prior knowledge since activities can be completed by the end of one class period."*
- **HS Math** - *"Some courses are on schedule [with last year] and some are up to three weeks behind. We are addressing deficits from the spring and adjusting to the block schedule and accommodating every remote learner".*

**HS Math has prioritized concepts in the curriculum units that are best taught 'live'. This has changed the order in which some things are taught and slowed some courses.*

PSAT Data

Fall 2019

ERW	550
Math	533

Fall 2020

ERW	540
Math	540

SAT Data

Spring 2018

ERW	580
Math	580

Fall 2020

ERW	574
Math	566

ERW: 604 Math: 607

Summative Assessment : HS English

2019-2020 Common Assessment gr. 10-11

11.2	88%
11.1	88%
ECE	87.5%
10	82%

2020-2021 Same Common Assessment Gr. 10-11

11.2	88%
11.1	82%
ECE	91.5
10	85%

Summative Assessment : HS Math

2019-2020 Common Assessment

Alg II	81%
Geom.	86%
Pre-Calc.	88.1%

2020-2021 Same Common Assessment

Alg II	88%
Geom.	85%
Pre-Calc.	88.1%

Summative Assessments: MS ELA / Math

Short Story/Narrative

2019-2020	86.6%
2020-2021	81.2%

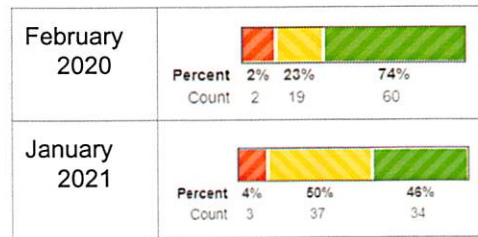
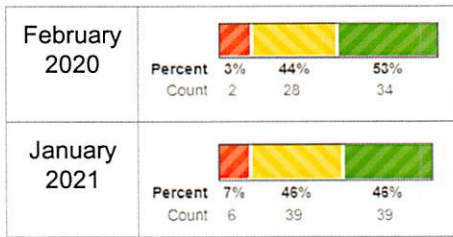
End of Unit Test, Math

2019-2020	77%
2020-2021	81%

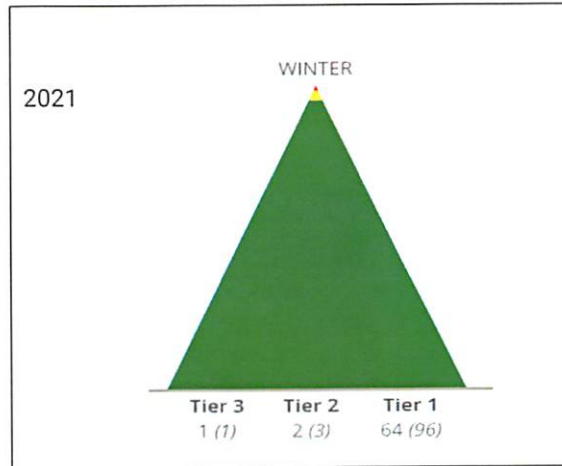
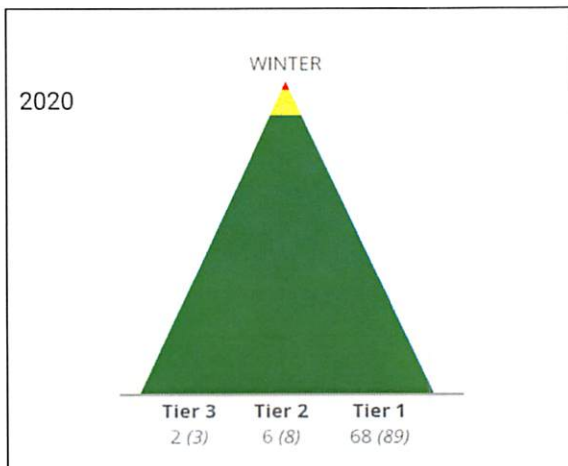
MS IAB: Formative

Listening and Interpreting (Cohort Score)

Reading informational text (Cohort Score)

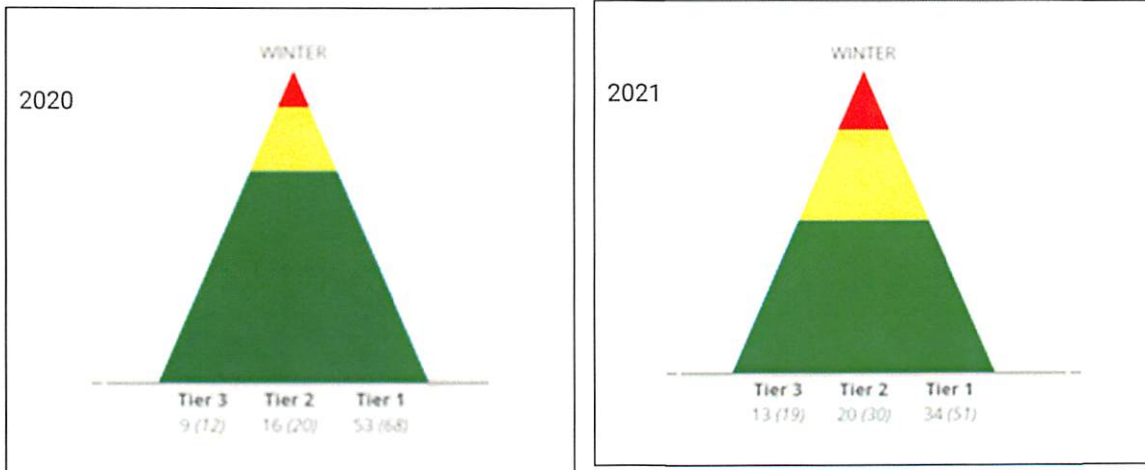


Aimsweb Benchmark Cohort Comparison (Math)



Tier: 1 Low Risk 2 Moderate Risk 3 High Risk

Aimsweb Benchmark Cohort Comparison (E.Lit)



Tier: 1 Low Risk 2 Moderate Risk 3 High Risk

ELA Foundations Tracker (Formative/Summative)

Test Date	Sounds (5)	WORDS		SENTENCES		Total % Correct
		Spelling (5)	Marking (5)	Phonetic (5)	Trick (5)	
12/18/2020	5	5	5	5	5	100%
12/18/2020	5	4	5	4	4	88%
12/18/2020						
12/18/2020	5	4	5	5	4	92%
12/18/2020	4	5	4	4	4	84%
12/18/2020	5	4	5	3	4	84%
12/18/2020	5	5	5	3	2	72%
12/18/2020	4	5	5	4	5	92%
12/18/2020	4	3	0	4	5	64%
12/18/2020	4	3	3	4	1	60%
12/18/2020	4	5	5	5	5	96%
12/18/2020	4	4	4	4	2	72%

Grade level sample from recent unit assessment:

83% of students scored at or above benchmarks

Data is used to inform instruction:

- Re-teaching
- Targeted intervention
- Monitor growth over time

Bridges Pre-Assessment (Formative)

MCE Student solves at least 6 facts correctly.	MCE Student demonstrates accurate strategy for finding product.	MCE Student solves at least three problems correctly.	MCE Student solves at least three problems correctly.
1	1	1	1
1	1	1	1
1	1	1	1
1	0	1	1
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
1	0	0	1

Grade level sample from recent unit pre-assessment:

90% of students scored at overall mastery level

Data is used to inform instruction:

- What off grade level standards need review/reteaching
- Whole class vs. targeted support
 - Curriculum compacting

Continue to monitor student growth including RLs when possible

Plan for expanded summer programs K-11

2021-2022 school year:

Implement measures to monitor student readiness, esp. RLs



Jan. -June 2021

Jan. - May 2021

March-May 2021

May-June 2021

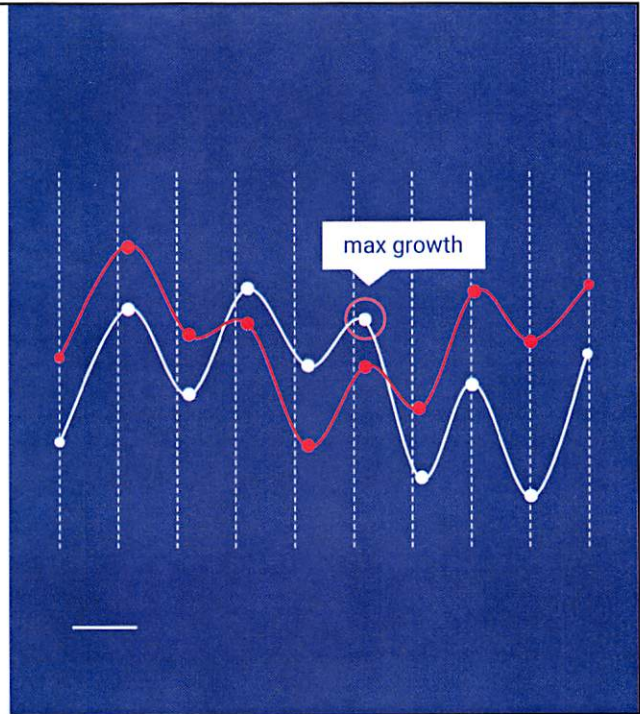
August 2021

Prepare students for Spring state assessments

Transition meetings between grade levels/sharing of data

While we are pleased and confident in the growth students are making, we would be remiss if we didn't **CELEBRATE** our teachers.

Thank you to our staff, students and families who have worked to support in-person learning and managing safety protocols.



Regional School District Eighteen March 2021 Enrollment Report

Breakdown by School

Grade	Center	MC	Lyme	Middle	High	Total
PreK (3)	21					21
PreK (4)	80					80
K		44	34			78
1st		51	31			82
2nd		38	33			71 (+1)
3rd		55	30			85
4th		45	36			81 (+2)
5th		44	37			81
6th				92		92 (+1)
7th				85		85
8th				97		97 (+1)
9th					96	96
10th					110	110
11th					127	127 (+2)
12th					116	116
Totals	101	277	201	274	449	1302 (+7)

Breakdown by Town

Grade	Old Lyme	Lyme	Tuition	Total
PreK (3)	18	3	0	21
PreK (4)	70	10	0	80
K	59	18	1	78
1	68	14	0	82
2	58	13	0	71
3rd	72	12	1	85
4th	64	16	1	81
5th	63	18	0	81
6th	73	19	0	92
7th	74	11	0	85
8th	75	22	0	97
9th	79	15	2	96
10th	87	22	1	110
11th	113	14	0	127
12th	87	27	2	116
Totals	1060	234	8	1302

Special Education (various facilities)	6
Grasso Tech	10
Marine Science Magnet School of SE CT	2
Total Out of District	18
GRAND TOTAL	1320

Out of District	17	1	0	18
TOTAL	1077	235	8	1320

Impact to Towns

	Old Lyme	Lyme
2/1/2021	1305	238
% of total census	81.8%	18.2%
3/1/2021	1312	235
% of total census	82.1%	17.9%

All special education including prek and out of district = 171

Region 18/Lyme-Old Lyme
Goals for 2020-2021

Curriculum

Provide a rigorous educational experience for students, in all modes of instruction (remote or in-person), that is in alignment with the high standards and expectations of the communities we serve.

Human Resources

Provide additional support for staff to ensure existing and new employees have the resources necessary to perform the duties of their jobs at the highest level possible.

Community

Support the social emotional needs of students and staff, with emphasis on self-care and community responsibility during this time of uncertainty

Facilities

Monitor and evaluate five-year facility, safety, and technology plans to ensure appropriate improvements and maintenance of buildings, grounds, and infrastructure in line with recommendations from the DPH and the CSDE.

Board of Education

Provide resources to support students and staff through a variety of different means during this time of uncertainty.

EXECUTIVE BUDGET SUMMARY..... \$34,711,631

	20-21 Budget	20-21 Actuals	% Spent as of 2/28/2021	% Spent as of 2/28/2020
Certified Salaries	\$14,227,237	\$7,918,146	55.7%	51.1%
Non-certified Salaries	\$3,619,265	\$2,157,666	59.6%	56.6%
Employee Benefits	\$4,737,682	\$2,920,492	61.6%	56.7%
Instructional Programs	\$1,478,212	\$1,019,020	68.9%	77.6%
Special Education	\$1,452,941	\$840,765	57.9%	68.6%
Support Services	\$78,148	\$40,054	51.3%	50.3%
Administrative Services	\$818,208	\$617,632	75.5%	81.5%
Pupil Transportation	\$1,144,367	\$861,631	75.3%	80.1%
Plant Operation & Maintenance	\$4,002,850	\$3,014,274	75.3%	80.8%
OPERATING BUDGET	\$31,558,910	\$19,389,680	61.4%	60.2%
DEBT SERVICE	\$3,152,721	\$3,144,920	99.8%	77.7%
TOTAL BUDGET	\$34,711,631	\$22,534,600	64.9%	62.1%

Notes:

Salaries: Includes 2/26 payroll, not included LYTD

Special Education: Lower YOY placement costs

Transportation: Billing differential due to collapsed/reduced routes

Debt Service: Due to refunding from 1/20 moved payment to August

Year To Date Revenue Report

	<u>2019-2020 Received</u>	<u>20-21 Received YTD</u>
Town of Old Lyme	\$27,556,679	\$17,426,770
Town of Lyme	\$6,579,421	\$4,032,251

Budgeted - Fiscal Year 2020-2021		\$200,000
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<u>Lyme</u>		
October	F+F Mechanical (repl gas heater in mtce garage)	\$1,195
December	Whitewater (chem feed pump/analyzer/recorder)	\$14,465
Total Lyme Projected as of 02/28/2021		\$15,660

<u>Mile Creek</u>		
October	F+F Mechanical (repl gas heater in mtce garage)	\$1,195
Total Mile Creek Projected as of 02/28/2021		\$1,195

<u>Center</u>		
September	Dhd Windows & Doors (shattered window)	\$3,963
October	F+F Mechanical (repl gas heater in mtce garage)	\$1,195
Oct/Jan	Whitewater (Est. to fix Grinder pumb back up)	\$1,618
November	Whitewater (Purchase of chemical feed pump)	\$557
January	Whitewater (Pumping & Hauling Disposal)	\$543
February	Whitewater (Remove debris/reset pump)	\$261
February	Whitewater (Manifold failure at plant)	\$4,139
February	Whitewater (Emergency replace air header)	\$2,084
February	Whitewater (Purchase/install of UV Bulb)	\$193
Total Center Projected as of 02/28/2021		\$14,553

<u>Middle</u>		
October	F+F Mechanical (repl gas heater in mtce garage)	\$1,195
Oct/Jan	Whitewater (Est. to fix Grinder pumb back up)	\$1,618
November	Whitewater (Purchase of chemical feed pump)	\$557
January	Whitewater (Pumping & Hauling Disposal)	\$543
February	Whitewater (Remove debris/reset pump)	\$261
February	Whitewater (Manifold failure at plant)	\$4,139
February	Whitewater (Emergency replace air header)	\$2,084
February	Whitewater (Purchase/install of UV Bulb)	\$193
Total Middle Projected as of 02/28/2021		\$10,590

<u>High</u>		
September	Huntington Power Equip (Generator Repair)	\$16,338
October	F+F Mechanical (repl gas heater in mtce garage)	\$1,195
Oct/Jan	Whitewater (Est. to fix Grinder pumb back up)	\$1,618
November	Whitewater (Purchase of chemical feed pump)	\$574
January	Whitewater (Pumping & Hauling Disposal)	\$559
February	Whitewater (Remove debris/reset pump)	\$269
February	Whitewater (Manifold failure at plant)	\$4,264
February	Whitewater (Emergency replace air header)	\$2,084
February	Whitewater (Purchase/install of UV Bulb)	\$199
Total HS Projected as of 02/28/2021		\$27,100

Remaining contingency as of 02/28/2021, Fiscal Year 2021 **\$130,902**

Region 18

Curricular Integration of Technology

Learning Management Systems

- Coursework/live links/recordings
- Seamless sharing of documents in Google Classroom
- Discussion boards, quizzing and importing of grades to Power School
- Embedded/compatible tools / resources
- Use of K-5 Remote Learning Classrooms
- Increased student and staff fluency and transferable skills

The screenshot displays a Learning Management System (LMS) interface. The main content area is titled "Activities" and shows two activity entries. The first entry is from "Mrs. McDermott - Monday, March 1, 2021" and includes a Google slide with instructions for accessing live stream links and recordings. The second entry is for a "Physical Activity Log" for the week of 3.1-3.5. The interface includes a top navigation bar with a user profile for "Mary Dangle" and a sidebar on the right with a "Grade 1 Remote Learning" header and various navigation options like "Journal", "Activities", "Inbox", and "Skills".

Keeping it Real: Using Zoom

- Video recording/conferencing
- Small group instruction/Reading groups
- Connections between live/remote students
- Break out room discussions
- Polls, chat boxes, screen shares
- Counseling/Parent, student college planning meetings
- Class meetings/extra curricular

8th Grade Pre-School Reading Buddies



External Tools and Innovations

- Virtual Reality trips
- Jamboard
- Pear Deck
- Desmos
- Kami
- Padlet
- iMovie
- Simulation APPs
- Adobe products
- GeoGebra

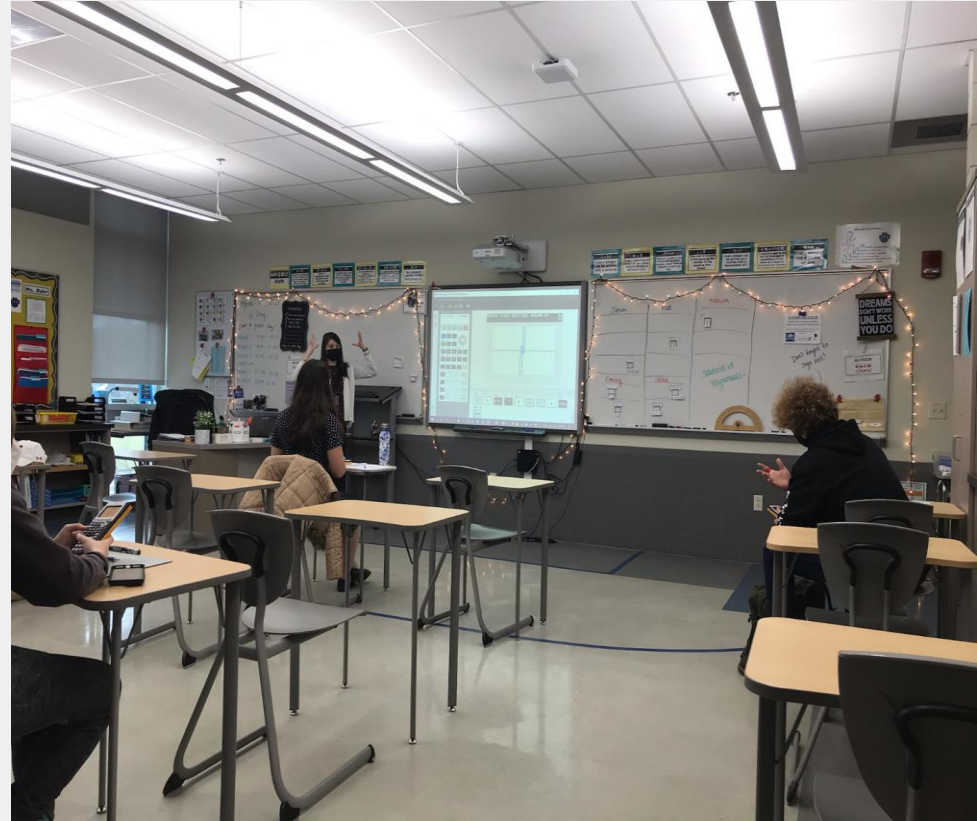
Virtual REality Goggles



GeoGebra Graphing Calculator Lesson

Pedagogy

- Flipped Classroom
- Station Learning/lab rotations
- Real time monitoring of student work/progress
- Increased opportunities for immediate feedback for learning
- Increased opportunities to turn data into information
- Transformational teaching/learning



ISTE Standards - for Students (*and* Teachers)

How have the ISTE Standards for Students evolved?



Sustainability Committee Minutes Jan 26, 2021

Center School Conference Room, 3:30 pm

Attendees: Jennifer Miller, Karen Taylor, Heather Fried, Rebecca Waldo, Diane Linderman (phone), Ronald Turner, Ian Neviaser

Regrets: Phil Parcak, Steve MacAusland, Rachel Carrion, Paula Gaudet, Connie Pan

- 1) Approval of Minutes – Karen made motion to accept. Rebecca seconded. No further comments. November 2020 minutes approved.
- 2) New Business



Sustainability

Education Workflow F

- a) H. Fried – Education workstream: Review and discussion of Educational Workstream recommendations.
 - i) Identify and establish Greenleaf School committees at each school in the district.
 - ii) Encourage the formation of a series of progressive clubs from elementary schools through high school that would focus on environmental education and local land stewardship.
 - iii) Create informational signage throughout the district to increase awareness of State recycling guidelines.
 - iv) Create informational videos and brief communication pieces to include in District communications, perhaps routinely using space in Focus.
 - v) Identify grants which support environmental education initiatives and provide support for teachers in such.
 - vi) General discussion around pollinator pathways, gardens, tours, etc., as means of beautifying the area around the future synthetic playing field. EC maintains some already. “Pollinate Old Lyme” and “Sustain OL” are progressing ideas and will be good partner opportunity.



Sustainability

Committee 4R January

- b) K. Taylor – 4R workstream

- i) Communications -Karen and Bridget to discuss adding one or more videos to the scroll on the website for the duration of the Trex Challenge to address constant questions from the community. The SC static info is too far down in the website for those with limited knowledge to readily find. Explore a separate page to highlight initiatives and activities.
- ii) Surveys – MS, HS, Staff reported a baseline avg of 4.04, Elem schools 3.3 out of 5 in



Region 18
Sustainability Committ

- understanding of and adhering to recycling activities.
 - iii) Ensuring sustainability of our efforts – Historically, initiatives outside of school curriculum have fallen apart once parents’ children have moved on or interest wanes. Committee discussed potential ways to maintain gains, embed in culture. Continue discussion in context of roadmap.
 - iv) Trex – drop-offs with partner BigY are limited to 6 bags per day. Karen, Mara, Jenn, Heather self-coordinating now. Going forward might be assigning days per week to each school (CS/OL Town, LC/L Town, MC/MS with 3 days to HS). Easier to obtain volunteer drivers, less day to day coordination, avoid last minute scrambles. Team will draft logistics plan, and proposal for sustainability in future years.
- c) R. Waldo – Renewables workstream
- i) 2021 budget calls for replacement of old maintenance staff golf cart. Ron confirmed that both current and new will be electric.
 - ii) Rebecca noted that with increased electrification expected across the State additional resources may become available. Additionally, expecting an Eversource rate hike in 2022.

3) Adjourned 4:30 pm.

LYME-OLD LYME SCHOOLS

Regional School District #18

A Private School Experience



in a Public School Setting

Facilities & Finance Committee Meeting

February 3, 2021

Committee Members Present: Rick Goulding, Co-Chair; Philip Neaton; Andy Russell; Steve Wilson

Absent: Jennifer Miller

Present Via Telephone: Daniel Hagan; Diane Linderman; Thomas Sherer; Jean Wilczynski, Co-Chair

Administration Present: Ian Neviasser, Superintendent of Schools; Ronald Turner, Director of Facilities & Technology; Holly McCalla, Business Manager; Mark Ambruso, Principal of Lyme-Old Lyme Middle School; Noah Ventola, Assistant Principal of Lyme-Old Lyme Middle School

Others Present:

I. Call to Order:

The meeting was called to order by Dr. Goulding at 5:00 p.m.

II. Approve of Facilities Committee Minutes:

January 6, 2021

Mr. Hagan made a motion, second by Mr. Russell, to formally approve the January 6, 2021 minutes as presented. The motion passed unanimously.

III. Brief Committee on Condition of Middle School Facility:

Mr. Ambruso highlighted some of the work that has occurred in the building such as, the replacement of the entrance tile with carpet squares, installation of LED lights in the gymnasium and office, completed media center renovations and replacement double doors. Lastly, he explained a door was installed between the band and storage room to assist with Covid restrictions.

Looking to the future, he is asking for the gymnasium floor to be upgraded, new carpeting in the office and Guidance suite and additional exterior cameras facing the softball field.

Mr. Ambruso thanked the facilities and security staff for their ongoing efforts to ensure building safety and cleanliness.

IV. Brief Committee on Condition of Center School Facility:

Mr. Ventola explained that he is the Assistant Principal of the Middle School, but he also manages the PreK at Center School. Mr. Ventola thanked the custodial staff for keeping the building clean and sanitized. He spoke about the work that has occurred at the school such as the installation of bollard covers, exterior painting, refurbishing of the conference room including new cabinets, counter top and conference table. He stated the school is connected to the generator which will allow for uninterrupted electricity and phone service during an outage and outlined the PreK expansion and classroom renovations.

V. Review Projects District-wide:

Mr. Turner spoke of the solar project at the Center School and how it will be reflected in decreased electricity costs. He explained the turf project is progressing; awaiting final design from Milone & MacBroom. Once approved and a site walk is complete, bidding process can commence. On February 23rd he will meet with AstroTurf Corp for a Brockfill and Brockpad presentation. They are part of the CREC cooperative. Late February Fuss & O'Neill will determine if water testing is feasible, practical or necessary for the project. Mr. Turner stated the Lyme School gymnasium floor is still on schedule to be installed during the February vacation. Lastly, he spoke about outdoor classroom space for Mile Creek and Lyme Consolidated schools. He explained a state tech school has been contacted to assist with the design and build once weather permits. He highlighted the cost saving aspects of this scenario.

VI. Adjournment:

Dr. Goulding called to adjourn the meeting at 5:14 p.m.

LYME-OLD LYME SCHOOLS

Regional School District #18

A Private School Experience



in a Public School Setting

Policy and Communications Committee Meeting

February 25, 2021

Committee Members Present: Suzanne Thompson, Communications Chair; Martha Shoemaker, Policy Chair; Diane Linderman

Administration Present: Ian Neviaser, Superintendent of Schools

Others Present: Bridget Compagno, Director of Communications and Marketing

The meeting was called to order at 5:30 p.m. The following agenda items were discussed:

1. Communications Update

Bridget Compagno, Director of Communications and Marketing, and the committee members discussed the following:

- The content and layout for the March issue of *Focus on Education*.
- The changes in the advertising schedule including adding an additional print publication to the mix, as well as pulling back on print advertising frequency overall and reallocating those funds to digital ads.
- The changes to the follow-up process for non-residents requesting information about the district's schools.

2. Policy Update

The committee reviewed recommended updates from CABE to the policies on Special Education and Title I. The committee recommended going forward with the changes and presenting them to the Board of Ed for approval at their March 3 meeting.

There being no further discussion, the meeting adjourned at 6:15 p.m.

Ian Neviaser, Superintendent of Schools

49 Lyme Street, Old Lyme, Connecticut 06371

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Instruction
Policy #6161.31 – Title I Programs

The Superintendent or his/her designee is directed to pursue funding under Title I, Improving the Academic Achievement of the Disadvantaged, of the Elementary and Secondary Education Act, as amended by the Every Student Succeeds Act (ESSA), to supplement instructional services and activities in order to improve the educational opportunities of educationally disadvantaged or deprived children.

All District schools, regardless of whether they receive Title I funds, shall provide services that taken as a whole, are substantially comparable. Teachers, administrators, and other staff shall be assigned to schools in a manner that ensures equivalency among the District's schools. Curriculum materials and instructional supplies shall be provided in a manner that ensures equivalency among the District's schools.

Title I Parent and Family Engagement

The District will maintain programs, activities, and procedures for the engagement of parents/guardians and families of students receiving services, or enrolled in programs, under Title I. These programs, activities, and procedures will be described in district-level and school-level compacts.

District-Level Parent and Family Engagement Compact

The Superintendent or his/her designee will develop a *District-Level Parent and Family Engagement Compact* according to Title I requirements. The *District-Level Parent and Family Engagement Compact* will contain: (1) the District's expectations for parent and family engagement, (2) specific strategies for effective parent and family engagement activities to improve student achievement and school performance, and (3) other provisions as required by federal law. Such *Compact* must be distributed to parents/guardians of students receiving services or enrolled in programs, under Title I.

School-Level Parent and Family Engagement Compact

Each Building Principal or his/her designee must develop a *School-Level Parent and Family Engagement Compact* according to Title I requirements. This *School-Level Parent and Family Engagement Compact* will contain: (1) a process for continually involving parents/guardians in its development and implementation, (2) how parents/guardians, the entire school staff, and students share the responsibility for improved student academic achievement, (3) the means by which the school and parents/guardians build and develop a partnership to help children achieve the State's high standards, and (4) other provisions as required by federal law. Such *Compact* must be distributed to parents/guardians of students receiving services or enrolled in programs, under Title I.

Instruction
Policy #6161.31 – Title I Programs

(cf. 1110.1 – Parent Involvement)
(cf. 6161.3 – Comparability of Services)

Legal Reference: Connecticut General Statutes

10-220(c) Duties of boards of education

Improving America’s Schools Act, P.L. No. 103-382, Sec. 1112 Local Education Agency Plans.

Title I of the Elementary and Secondary Education Act, 20 U.S.C. §6301-6514

20 U.S.C. §6318, as amended by Every Student Succeeds Act, P.L. 114-95 §1010 (2015)

20 U.S.C. §7801 - Definitions

Policy Adopted: _____

Lyme/Old Lyme Board of Education

Instruction
Policy #6171 – Special Education

In keeping with the intention of the State of Connecticut and this Board of Education to offer educational opportunities to all students which will enable them to lead fulfilling and productive lives, the District shall provide appropriate educational opportunities to students with disabilities in accordance with the requirements of state and federal law.

Any student identified as a child with disabilities pursuant to the Individuals with Disabilities Education Improvement Act of 2004 who is between the ages of three and 22 who have and who has not received a high school diploma, GED or otherwise graduated from high school has the right to a free and appropriate public education. These students with disabilities shall be provided individualized educational programs appropriate to meet their educational needs.

Students receiving special education services under the Individuals with Disabilities Act (IDEA) remain eligible for such services up until their 22nd birthday or until they graduate from high school with a regular high school diploma, whichever comes first. The adult student or his/her parent/guardian will be asked by the District if the student wishes to receive the special education and related services outlined in their individualized education program (IEP) until they turn 22 years of age or they graduate with a regular high school diploma, whichever comes first.

A child identified as a child with disabilities shall become eligible for special education and related services on his or her third birthday. A student reaching age 22 after the beginning of an academic year shall have the right to complete that year or attend until graduation, whichever comes first.

Students with disabilities are required by federal law to be included in State and District-wide assessments, with appropriate accommodations where necessary. Any individualized education program (IEP) developed for a student with disabilities shall specify whether the student shall achieve the District's adopted content standards or whether the student shall achieve individualized standards which would indicate the student has met the requirements of his or her IEP.

The District also shall take steps to make the general public aware that all children and youth from birth through age 22 suspected of having a disability have a right to a formal determination as to whether they have such a condition or disability.

Legal Reference: Connecticut General Statutes
10-76a Definitions. (as amended by PA 00-48 and PA 06-18)
10-76b State supervision of special education programs and services. (as amended by PA 12-173)
10-76c Receipt and use of money and personal property.
10-76d Duties and powers of boards of education to provide special education programs and services. (as amended by PA 97-114, PA 00-48, PA 06-18 and June Special Session PA 15-5, Section 277)
10-76e School construction grant for cooperative regional special education facilities.

Instruction
Policy #6171 – Special Education

Legal Reference: Connecticut General Statutes (continued)
10-76f Definition of terms used in formula for state aid for special education.
10-76ff Procedures for determining if a child requires special education (as amended by PA 06-18)
10-76g State aid for special education.
10-76h Special education hearing and review procedure. Mediation of disputes. (as amended by PA 00-48)
10-76i Advisory council for special education.
10-76j Five-year plan for special education.
10-76k Development of experimental educational programs.
PA 06-18 An Act Concerning Special Education
State Board of Education Regulations.
10-76m Auditing claims for special education assistance.
10-76a-1 et seq. Definitions. (as amended by PA 00-48)
10-76b-1 through 10-76b-4 Supervision and administration.
10-76d-1 through 10-76d-19 Conditions of instruction.
10-76h-1 through 10-76h-2 Due process.
10-76l-1 Program Evaluation.
10-145a-24 through 10-145a-31 Special Education (re teacher certification).
10-264l Grants for the operation of interdistrict magnet school programs.
P.A. 12-173, An Act Concerning Individualized Education Programs and Other Issues Relating to Special Education
34 C.F.R. 3000 Assistance to States for Education for Handicapped Children.
American with Disabilities Act, 42 U.S.C. §12101 et seq.
Individuals with Disabilities Education Act, 20 U.S.C. §1400 et seq.
Rehabilitation Act of 1973, Section 504, 29 U.S.C. § 794.
P.L. 108-446 The 2004 Reauthorization of the Individuals with Disabilities Act
Bd of Ed of the City School District of the City of New York v. Tom F. 128S.Ct. 1, 76 U.S.L.W. 3197 (2008)
Rowley v. Board of Education, 485 U.S.-176 (1982)
Andrew F. v. Douglas County School District RE-1, 15-827 U.S. (2017)
A.M. v. N.Y. City Department of Education, 845F.3d 523, 541 (2d Cir.1997)
Mrs. B., v. Milford Board of Education 103 F. 3d 1114, 1121 (2d Cir. 1997)
A.R. v. Connecticut State Board of Education, 3:16-CV-01197 (CSH D. Conn. June 10, 2020)

Policy Adopted: _____

Lyme/Old Lyme Board of Education

Water System Administrator Contract Approval Lyme – Old Lyme Schools

March 3, 2021

Action: Award Whitewater, Inc. a five-year service contract to continue to provide water system administration and waste water oversight for the District for the cost of \$72,221.05 annually and to waive the bidding process.

Background: Whitewater is the current provider of onsite and remote support for our water systems at the main campus and Lyme school and has been under contract with the District in this capacity for approximately six years.

For the above value, \$18,433.84 is applied to water, and \$53,787.21 is applied to wastewater.

The staff of Whitewater are very familiar with our buildings and systems, and they have been extremely responsive and efficient during their weekly inspections and calls for service.

This contract keeps the same compensation from the current five-year plan and after the escalation terms in the current contract, the value at year five will be \$83,420.52. The value of the contract is in the anticipated range for the current budget, and was appropriately included in the 21/22 FY budget.

BUDGET SUMMARY..... \$34,966,548

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	19-20 Actuals	20-21 Budget	21-22 Budget	\$ Increase or (Decrease)	% Inc or (Dec) by Line Item
Certified Salaries	14,029,176	14,227,237	14,655,695	428,458	3.01%
Non-certified Salaries	3,459,776	3,619,265	3,836,016	216,751	5.99%
Employee Benefits	4,367,585	4,737,682	4,489,107	(248,575)	(5.25)%
Instructional Programs	1,084,650	1,478,212	1,689,388	211,176	14.29%
Special Education	1,058,054	1,452,941	1,266,067	(186,874)	(12.86)%
Support Services	50,106	78,148	81,686	3,538	4.53%
Administrative Services	841,075	818,208	939,670	121,462	14.84%
Pupil Transportation	735,324	1,144,367	1,167,862	23,495	2.05%
Plant Op & Maintenance	4,172,495	4,002,850	3,794,794	(208,056)	(5.20)%
OPERATING BUDGET	29,798,241	31,558,910	31,920,285	361,375	1.15%
Debt Service	3,757,175	3,152,721	3,046,263	(106,458)	(3.38)%
TOTAL BUDGET	\$33,555,416	\$34,711,631	\$34,966,548	\$254,917	0.73%

*Estimated enrollment
based on October 1, 2020
in house student count.*

Student Count (In House)	1,214	1,264
Certified Staff	150.00	153.40
Non-Certified Staff	133.13	137.98

NOTE: The percentage increase or (decrease) by line item is calculated by dividing the 2021-2022 \$ increase or (decrease) by the 2020-2021 line item budget amount. For example, the Certified Salaries increase of \$428,458 divided by the 2020-2021 Line Item Budget amount of \$14,227,237 equals .0301 or 3.01%.