

Regular Board of Education Meeting
Wednesday, September 4, 2013 6:30 PM
Eastern

Lyme-Old Lyme High School Media Center
49 Lyme Street
Old Lyme, CT 06371

Steven Cinami: Present
Paul Fuchs: Present
Russ Gomes: Present
Allison Hine: Present
Beth Jones: Present
Victoria Lanier: Present
Michelle Roche: Present
Mr. Stephen Spooner: Absent
James Witkins: Present
Present: 8, Absent: 1.

- I. Call to Order
- II. Approval of Minutes
 - II.A. Regular Meeting of August 7, 2013
- III. Visitors
 - III.A. Recognition of 2013-2014 Teacher of the Year and Non-Certified Staff Member of the Year
 - III.B. Report from Student Representatives
 - III.C. Public Comment
- IV. Administrative Reports
 - IV.A. Superintendent's Report
 - IV.B. Business Manager's Report
- V. Educational Presentation
 - V.A. Report on CMT and CAPT Results
- VI. Chairman & Board Report
- VII. New Business
 - VII.A. LOLHS Project Budget Update
 - VII.B. Policy Updates Policy 2305 Bullying Prevention and Intervention; Policy 3375 Student Nutrition and Physical Activity; Policy 2580 & 3300 High School Graduation Requirements; Policy 3310 Out-of-District Programs
- VIII. Old Business
 - VIII.A. Reports of Committees: Facilities, Building, Technology, Policy, Communications, Finance, Human Resources, Enrollment & Equity, LEARN, Comcast
- IX. Correspondence
- X. Executive Session
- XI. Adjournment



LYME - OLD LYME PUBLIC SCHOOLS

Impassioned with Pride and Purpose

MEETING MINUTES

Regular Board of Education Meeting

Location: Lyme-Old Lyme High School

Date: August 7, 2013

Board Present: James Witkins, Chair; Paul Fuchs, Vice Chair; Victoria Lanier, Treasurer; Steven Cinami; Michelle Roche; Stephen Spooner

Absent by Previous Arrangement: Russ Gomez; Allison Hine; Beth Jones

Administration Present: Ian Neviaser, Superintendent of Schools; Elizabeth Borden, Director of Curriculum; Michelle Dean, Assistant Principal of Lyme-Old Lyme High School; Nancy Johnston, Director of Special Services; John Rhodes, Director of Facilities and Technology; Marilyn Warren, Business Manager; James Wygonik, Principal of Lyme-Old Lyme High School

Others Present: Tisha Kirk, AFT President; 3 Townspeople from LOL

I. Call to Order:

The meeting was called to order by Chairman Witkins at 6:30 p.m. The Pledge of Allegiance was recited.

II. Approval of Minutes:

Regular Meeting of June 5, 2013 and Executive Session of June 5, 2013. Minutes were approved as presented.

III. Visitors:

1. Public Comment

There was no public comment.

IV. Administrative Reports:

1. Superintendent's Report

Mr. Neviaser reviewed the personnel report which reflected several new hires for the 2013-2014 school year.

Mr. Neviasher reported that the current kindergarten numbers were lower than the projected total of 80 students. At this time, there are 24 students enrolled in kindergarten at Lyme School and 45 students enrolled at Mile Creek School for a total of 69 students. The class size guidelines for kindergarten remain at 15 students per section. Mr. Neviasher noted that while this lower enrollment will not impact the sections for this year, it is important that they continue to monitor enrollments to ensure for planning appropriately.

Mr. Neviasher reported that the open enrollment period for health insurance options occurred in June. Of the 126 employees who were eligible for the HSA option, 82 chose to switch to the new high deductible plan. This 65% participation rate is considered good by industry standards for the first year of a new plan. He noted that this number may increase based on recent developments with Anthem billings.

Mr. Neviasher reported that the administrative team has spent a significant amount of time this summer training and testing for the implementation of the teacher and administrator evaluation programs. Each administrator spent a week at LEARN participating in the state sponsored training. At the conclusion of the training, the administration had to complete an assessment to determine their skill level when doing evaluations. On a related note, the CSDE accepted and approved the district's teacher and administrator evaluation plans at the end of June.

Mr. Neviasher reported on the group meeting (Jim Witkins, Paul Fuchs, Allison Hine and the superintendent) in which they began discussion on the Strategic Plan process. The first meeting of the steering committee for the purpose of developing core concepts that will help guide the development of this plan will occur on August 22. Doreen Marvin from LEARN, who helped facilitate the last strategic plan, is again assisting the district in the process. Mr. Neviasher stated that they will continue to report to the Board on their progress as well as look to the Board for input on plan development. Mr. Neviasher also informed the Board on the various community and staff members that have been asked to serve on the committee.

Mr. Neviasher reported on the annual convocation which will take place during the two professional development days on August 26 and 27. There is also a new staff orientation taking place on the morning of August 22.

Mr. Neviasher reported that LOLHS placed 7th out of 105 schools that participated in Connecticut's annual CTE (Career and Technical Education) testing. He extended congratulations to Dr. Joanne Hedwall and her department for another strong showing on this annual assessment.

Mr. Neviasher referred to an email from CAGE to the Board regarding actions boards of education must take in 2013. Mr. Neviasher noted that while this list is not a comprehensive list of new laws that impact schools, it does cover those items that could require Board action. He reviewed the list which included committees that should address the various areas. Mr.

Neviaser pointed out that the district already met the standard of many of these laws while others are not applicable to the district.

Mr. Neviaser noted the extensive work done over the summer regarding the facilities projects. Mr. Neviaser thanked all involved for their hard work maintaining and improving the school facilities.

2. Business Manager's Report

Ms. Warren provided a year to date budget status report as well as a contingency fund report.

V. Educational Presentation:

Mr. Neviaser noted that traditionally at this time of year Dr. Borden would present the preliminary CMT and CAPT results from the March administration but there was a delay at the state level releasing the data so this report will, most likely, be made at the September meeting.

Mr. Neviaser further reported that CSDE has applied for a waiver from the federal government regarding state mandated assessments this spring and the use of said assessments in the new teacher evaluation program. Mr. Neviaser will keep the Board informed as he receives more information on the progress of this waiver and how it will impact Region 18.

In lieu of the traditional CAPT/ CMT presentation, LOLHS Assistant Principal, Michelle Dean, presented the high school's revised detention model. Mrs. Dean, along with a committee of teachers, has revised the detention model to provide a consequence for inappropriate actions while ensuring students are still receiving in-class instruction. A copy of her presentation is attached to these minutes for informational purposes.

The high school administration addressed questions from the Board on budget/funding for certified staff members who will work Saturday detentions; the venue for Saturday detention and ability to accommodate students; a clarification on in-school suspension and Saturday detention; and a clarification on when a student is considered tardy to class. Discussion also followed on how to measure success of the new detention model and the importance of shaping behavior in the lower grades.

VI. Chairman & Board Report:

Mr. Witkins reported on some of the issues that they will address during the strategic planning process, i.e., declining student enrollment, attracting students to stay in town and live here as professionals, improving alumni concept, improving sense of community, etc.

Mr. Witkins noted the upcoming Board of Ed elections in November with many seats becoming available. He reported on the education material provided by CAFE for new candidates. He encouraged the Board of Ed candidates to attend the October 23 "Meet the Candidate" forum.

Mr. Witkins reported on the CABE/CAPSS convention scheduled for November 15 and 16. He asked Board members to let the Board's secretary know if they plan on attending.

VII. New Business:

1. Microsoft Annual Licensing Agreement

The following background information was provided by John Rhodes relative to this agenda item: The RESC Alliance has completed bidding the Microsoft annual licensing agreement for the 2013-2014 school year. SHI International is the RESC Alliance recommended lowest bidder. Below is a summary of the licenses the district will be purchasing. The offered pricing is within budget value for licensing.

236 Desktop School All Languages Licenses at \$69.30

Subtotal \$16,354.80

Network Server Licenses

Subtotal \$10,405.60

Total \$26,760.40

Mr. Rhodes noted that there was a slight increase for this license from last year, and the figure is now based on number of staff members vs. number of computers.

MOTION: Mrs. Roche made a motion, which was seconded by Mr. Spooner, to approve the renewal of the district's Microsoft licensing which includes the Office products, the Windows operating system for its PCs, and Windows Server and SQL Server licenses for its servers for \$26,760.40 through SHI International.

VOTE: the Board voted unanimously in favor of the motion.

2. Mile Creek Window Project – Hazardous Materials Monitoring and Testing Proposal

The following background information was supplied by John Rhodes relative to this agenda item: the Facilities Committee selected Fuss & O'Neill EnviroScience LLC to perform hazardous material consulting and monitoring for the Mile Creek window replacement project. The hazardous materials include both PCB and asbestos remediation. Fuss & O'Neill EnviroScience LLC was contracted to perform pre-abatement services to support the remediation design and regulatory permitting at the CT CCEP and US EPA. However, they were not contracted at that time to perform abatement monitoring or post abatement testing. The proposed action contracts Fuss & O'Neill EnviroScience LLC to perform these tasks. This estimate, together with \$34,640 of expenses to date, is \$51,000 above the original project estimate for hazardous material consulting project work. The increase is primarily due to the US EPA doubling the PCB sampling frequency since the original project estimate.

The Board discussed at great length the issue of a lack of a contract with Fuss & O'Neill and that the estimate was above and beyond what was estimated back in November 2012. Further discussion centered on Board policy relative to contracts, the inaccurate estimate, and the need to pay for work completed.

MOTION: Atty. Lanier made a motion, which was seconded by Mr. Spooner, to approve the payment of the two outstanding invoices due to Fuss and O'Neill for a total of \$14,840.51.

VOTE: the Board voted unanimously in favor of the motion.

VIII. Old Business:

1. Report of Committees

Facilities. No report.

Building. Mr. Witkins reported that an update on the high school project would take place at the September 4 Board meeting. Discussion took place on the L.E.E.D. certification and the possibility of receiving L.E.E.D. gold status vs. silver.

Technology. No report.

Policy. Mr. Neviasser reported that this group would be meeting next week to discuss new legislation which is causing change in policy.

Communications. Mrs. Roche reported that this group met yesterday to plan the ribbon cutting ceremony for the high school (scheduled for September 19) which will be similar in nature to the groundbreaking ceremony, i.e., speakers, performance by high school band, reception, followed by student led tours. An invitation is being designed to be mailing to community leaders and dignitaries.

Mrs. Roche reported that the next edition of *Focus on Education* will be published in the middle of the fall. She asked Board members to let her know of any subjects they would like to see run in this edition.

Mr. Spooner suggested advocating keeping weapons out of school and the importance of communicating that weapons, if kept in homes, should be properly safeguarded.

Finance. No report.

Human Resources. No report.

Enrollment & Equity. No report.

LEARN. No report.

Comcast. No report.

IX. Correspondence:

There was no correspondence to report.

X. Executive Session:

There was no need for an executive session.

XI. Adjournment:

The regular meeting adjourned at 9:02 p.m. upon motion by Mr. Fuchs and a second by Atty. Lanier.

Respectfully submitted,

Michelle Roche, Secretary Pro Tem

Saturday Morning Detention:
Part of a Progressive Discipline
Plan/Behavioral Intervention



High School
Lyme-Old Lyme

Handbook Committee

Objective #1: Analyze discipline data
and identify areas for review.

Objective #2: Evaluate LOLHS
policy/procedures, as well as other
schools policy/procedures, to make
recommendations that support
behavioral change.



High School
Lyme-Old Lyme

Identified Areas For Review

- Class cuts
- Cheating/Plagiarism
- Insubordinate/disrespectful behavior
- Tardy Policy
- Leaving School grounds



Recommendations:

- **Add definitions/and or examples of progressive discipline, cheating/plagiarism/academic stealing.**
- **Clearly identified progressive discipline procedures in specific areas:** Tardies, class cuts, leaving school grounds, truancy.
- **Change class cut time frame from 29 minutes to 15 minutes.**
- **Create a more uniform and aligned tardy policy.**
- **Distribution of daily attendance to teachers.**
- **Add Saturday Detention as an option for progressive discipline.**



Saturday Detention as Part of a Progressive Discipline System (PDS)

- Many high schools have adopted a form of extended Saturday Detention as part of a PDS as an intermediate level of behavioral intervention.
- Cost effective: Replaces full-time permanent substitute/ ISS monitor.
- Allows for behavioral intervention without removal from direct instruction.



Lyme-Old Lyme^{High School}

Example of Progressive Discipline with Saturday Detention as intermediate behavioral intervention

Class Cut: Failure to attend class or study hall while be marked in attendance at school. A student arriving 15 minutes or more to a class without a pass from staff will be marked as a cutting the class.

Class Cut	1 st offense: Office detention	2 nd offense: Saturday Detention/ possible loss of credit for course	3 rd offense: ISS/ possible loss of credit for course	4 th offense: Progressive discipline for repeated behavior
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Saturday Morning Detention Procedure

- Assignment and parent contact by administrator by phone and letter.
- Student/Parent reminder Friday before by office support staff.
- Certified teacher to collect students Saturday 8am-12pm in commons. Teacher reports non-attendees to administrator.
- Administrator calls parent to follow up on absence and subsequent PD plan Monday.

Questions regarding
the process and/or
model



Lyme-Old Lyme^{High School}

Contingency Maintenance

Budgeted - Fiscal Year 2013 - 2014		\$200,000
Lyme	Service to panel for panic button	800
		800
Mile Creek	Service to panel for panic button	800
		800
Center	Service to panel for panic button	800
	Water system skid pump repair	8,629
		9,429
Middle	Service to panel for panic button	800
	Water system skid pump repair	8,629
		9,429
High	Service to panel for panic button	1,000
	Water system skid pump repair	8,629
		<u>9,629</u>
Remaining contingency as of 08/30/13 - fiscal year 2013 - 2014		<u>\$169,913</u>

EXECUTIVE BUDGET SUMMARY..... \$31,741,789

	13-14 Budget	13-14 Actuals	% Spent as of 8/30/2013	% Spent as of 8/29/2012
Certified Salaries	\$12,893,120	\$254,083	2.0%	1.8%
Non-certified Salaries	2,778,390	114,207	4.1%	4.3%
Employee Benefits	4,264,527	201,620	4.7%	6.5%
Instructional Programs	1,300,041	473,756	36.4%	42.7%
Special Education	1,228,859	354,503	28.8%	27.8%
Support Services	102,500	26,478	25.8%	23.9%
Administrative Services	351,234	171,982	49.0%	52.0%
Pupil Transportation	874,583	709,546	81.1%	0.0%
Plant Operation & Maintenance	3,915,853	1,613,350	41.2%	17.6%
OPERATING BUDGET	\$27,709,107	\$3,919,525	14.1%	8.9%
DEBT SERVICE	4,032,682	1,490,947	37.0%	0.0%
TOTAL BUDGET	\$31,741,789	\$5,410,472	17.0%	7.9%

Notes:

- A. Debt Service - Timing discrepancy with recording of August debt service payment.
- B. Plant Operation & Maintenance - This appears to be a timing issue.

Lyme-Old Lyme Public Schools

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CMT AND CAPT RESULTS
2013

Overview

CMT

- By subject over time
- District comparisons of areas below 80%

CAPT

- By subject over time
- 2013 State Rankings

Next Steps

- Deriving meaning from results
- Moving toward SBAC

CMT Math - 2006 to 2013

% of Students Meeting Goal

Gr	05-06	06-07	07-08	08-09	09-10	10-11	11-12	12-13
3	71	75	68	78	83	89	83	86
4	70	88	86	84	80	89	93	90
5	70	77	87	91	83	85	90	91
6	81	84	88	90	91	85	86	82
7	81	72	77	83	87	87	80	80
8	78	79	75	79	85	84	91	75

CMT Reading - 2006 to 2013

% of Students Meeting Goal

Gr	05-06	06-07	07-08	08-09	09-10	10-11	11-12	12-13
3	65	74	66	70	69	77	71	80
4	70	79	81	71	77	80	90	80
5	75	85	85	84	79	80	81	88
6	78	84	86	81	91	86	85	84
7	84	73	90	97	94	93	92	90
8	76	79	73	77	94	85	91	91

CMT Writing - 2006 to 2013

% of Students Meeting Goal

Gr	05-06	06-07	07-08	08-09	09-10	10-11	11-12	12-13
3	70	69	65	68	73	81	71	69
4	74	81	80	70	78	84	86	74
5	85	74	79	75	82	85	83	86
6	66	72	66	85	80	80	70	79
7	79	75	82	84	81	81	84	78
8	80	79	64	79	86	87	84	78

CMT Science - 2007 to 2013

% of Students Meeting Goal

Gr	07-08	08-09	09-10	10-11	11-12	12-13
5	75	78	83	75	85	89
8	84	84	91	83	89	84

Did Area Districts Experience the Same Decreases?

Gr	Subject	# of Area Schools Scoring Above 80% at Goal
3	Writing	1 out of 10
4	Writing	4 out of 10
5	Writing	7 out of 10 (including Region 18)
6	Writing	5 out of 10
7	Writing	4 out of 8
8	Writing	4 out of 8
8	Math	3 out of 8

Chester

East Lyme

Madison

Clinton

Essex

Old Saybrook

Deep River

Guilford

Westbrook

CAPT - 2008 to 2013

% of Students Meeting Goal

Year	2008	2009	2010	2011	2012	2013
Math	76%	66%	76%	64%	68%	77%
Reading	75%	75%	63%	72%	74%	74%
Writing	76%	75%	70%	86%	82%	86%
Science	80%	68%	74%	64%	71%	75%

CAPT - State Rankings - 2013

Math			Reading			Writing			Science		
% Prof	% Goal	State Rank	% Prof	% Goal	State Rank	% Prof	% Goal	State Rank	% Prof	% Goal	State Rank
98%	77%	21 st	95%	74%	17 th	99%	86%	17 th	93%	75%	17 th

Deriving Meaning From Results

CAPT

- Scores remain strong
- Significant improvement noted in math.

Writing

- Grade 6 to 8 Writing scores decreased.

Math

- Grade 8 Math Scores decreased.

Why the Strong CAPT Results with Increases in Math?

The CAPT uses integrated tasks more closely aligned with CCSS

Math eliminated Algebra in 2 years & instituted Alg I & Geom Apps courses.

Why the Decrease in Grade 3 to 8 CMT Writing Scores?

CMT Writing

One writing genre per grade level

Write based on student ideas (no text)

Handwritten
45 minutes

SBAC Performance Task

Narrative, Informative or Argument

Always based on multiple sources

On-line
105 minutes

Typical Writing CMT Writing Prompt

Gr 3 & 4

“You wake up and find a small green dinosaur at the foot of your bed, what do you do next?”


Gr 5 & 6

“Select someone you would like to have speak at your 8th grade graduation and explain why you selected that person.”

Gr 7 & 8

“Cell phones are banned in your school. Write a letter to the Principal convincing her to reconsider this policy.”

Grade 2 Sample SBAC Task



This Venus flytrap caught a yellow jacket.

Plant Survivors


Not every habitat is perfect for plants. Some habitats are dry or dark, while others have poor soil. But there are plants that can survive in these places. Here's how they get what they need.

Killer Plants

In bogs and swamps, the soil is poor. It does not have many **nutrients**, which are important vitamins and minerals. Here some plants need to get their nutrients from something else, so they eat insects and other small animals! These plants are

carnivorous.


A sundew plant has many drops of sticky liquid. A small animal, like an insect, gets stuck on the drops.




This sundew plant caught a frog!

The sundew wraps itself around the animal. The plant lets out juice. The juice **dissolves** the animal, which means it turns the animal to liquid. The plant drinks it up!

A Venus flytrap has flat leaves that are covered in tiny hairs. The leaves look like an open mouth. When an insect lands on a hair, the leaves snap shut and trap the insect. Then the plant dissolves the insect, just like the sundew does.



Ocotillo before the rain.



Ocotillo after the rain.

Thirsty Plants


In the desert, rain does not fall often, so there is very little water. Plants need to find ways to get it. Many desert plants have long roots that suck up water deep in the ground. Other plants can store water for a long time. When it rains, a cactus swells up with water. Then it has plenty of water stored inside it, even if the ground is dry.

Some plants wait until it rains to spread seeds. Most of the time the ocotillo looks like a bunch of dry sticks. When rain falls, bright red flowers pop out and drop seeds in the soil. The seeds grow into new plants!

Climbing High

In the rainforest, trees stretch high into the sky. They make lots of shade on the plants below. But these plants still need sunshine to grow. How do they get the light they need?

Some plants climb toward the sun! The liana (lee-ah-nah) vine wraps around trees. It climbs up to where the sunlight is bright. **Epiphytes** (ep-uh-fytes) don't grow in the shade on the ground at all. They grow way up high on tree branches. They don't need soil. They get water from the air and nutrients from dead leaves and bark on the branches. And up there, epiphytes get lots of sun!



A liana vine climbs up a rainforest tree.

2

3

Grade 2 Sample SBAC Task

Part 1 (30 minutes)

Your task

You will watch a video and read an article about plants. Then you will answer three questions about what you have learned. In Part 2, you will choose one of the extreme plants from the article and create a fact card for a museum display. The fact card must include the name of the plant and three important facts about where it lives and how it survives.

Steps to follow

In order to plan and create a fact card, you will first need to do the following:

Examine two sources.

Make notes and/or highlight information from the sources.

Answer two questions about the sources.

Directions for beginning

You will now examine two sources. Take notes on both sources. You will want to refer to your notes while creating your fact card, and answering questions but your notes will not be scored. You can re-read the article and watch the video as often as you like.

Research Questions

After examining the research sources, use the remaining time in Part 1 to answer two questions about them. Your answers to these questions will be scored. Also, your answers will help you think about the research sources you have read and viewed, which should help you write your fact card.

Part 1 (35 minutes)

Question 1: Name one part of a plant (root, stem, leaves) and explain what it does and why it is important using specific evidence from the "Parts of a Plant" video you watched.

Response 1:

Question 2: How does the picture of the liana vine help you understand why vines climb high in the rain forest? How does the author explain this? Use specific details from the picture and text.

Response 2:

Why the Decrease in Gr 8 CMT Math Scores?

PRE-ALGEBRA

- The Number System
 - ☞ Know that there are numbers that are not rational, and approximate them by rational numbers
- **Expressions and Equations**
 - **Work with radicals and integer exponents**
 - **Understand the connections between proportional relationships, lines, and linear equations**
 - **Analyze and solve linear equations and pairs of simultaneous linear equations**
- Functions
 - Define, evaluate, and compare functions
 - ☞ Use functions to model relationships between quantities
- Geometry
 - ☞ **Understand congruence & similarity using physical models, transparencies, or geom. software**
 - ☞ **Understand and apply the Pythagorean Theorem**
 - ☞ Solve real-world and mathematical problems involving volume of cylinders, cones and spheres
- **Statistics and Probability**
 - ☞ **Investigate patterns of association in bivariate data**

Why the Decrease in Gr 8 Math

ALGEBRA

- Expressions and Equations
 - Perform arithmetic operations on polynomials
 - Write expressions in equivalent forms to solve problem
 - Solve equations and inequalities in one variable
 - Represent and solve equations and inequalities graphically
 - **Solve systems of linear equations & inequalities algebraically, graphically & using graphing calc.**
 - **Apply systems of equations to solve real world applications**
 - **Extend the properties of exponents to rational exponents**
- Functions
 - Create equations and inequalities that describe linear relationships
 - Interpret statements that use function notation in terms of a context
 - **Build/graph linear and exponential functions that model real world relationships**
 - **Distinguish graphs of nonlinear functions**
 - **Interpret arithmetic sequences as linear functions & geom. sequences as exponential functions**
- Statistics and Probability
 - **Determine Central Tendency measures (mean, mode, median, interquartile range & std. dev.)**
 - **Analyze data & determine Central Tendency measure which best describes real world situation**
 - **Interpret data from histograms, bar graphs, box and whisker plots, and circle graphs**
 - **Summarize, represent and interpret data from real world situation**

Sample Gr 7 CMT Math Items

Maura surveyed 25 people in her town at random and learned that 16 of those people were in favor of building a new community swimming pool. What is the probability that a person chosen at random in the town would favor a new swimming pool? Explain how you arrived at your solution.

2. Which is an expanded form of 50,930.7?

- (a) $(5 \times 10,000) + (9 \times 100) + (3 \times 10) + (7 \times 0.1)$
- (b) $(5 \times 1,000) + (9 \times 100) + (3 \times 10) + (7 \times 0.1)$
- (c) $(5 \times 10,000) + (9 \times 1,000) + (3 \times 10) + (7 \times 0.1)$
- (d) $(5 \times 10,000) + (9 \times 100) + (3 \times 1) + (7 \times 0.1)$

14. Dennis ordered 18 bags of assorted prizes. Each bag contains 144 prizes. Which equation could Dennis solve to find the total number of prizes he ordered?

- (a) $n = 144 \times 18$
- (b) $18n = 144$
- (c) $144n = 18$
- (d) $n = 144 \div 18$

Sample Gr 7 Math SBAC Item

3



George's weekly pay rate is \$455 per week. He receives a 20% raise.

How can George calculate his new weekly wage rate?

Drag each calculation to the category that correctly describes whether the calculation on its own can find George's new weekly pay rate.

Finds new wage rate	Does not find new wage rate

Divide \$455 by 0.20	Multiply \$455 by 0.20	Solve for x: $\frac{x}{455} = \frac{120}{100}$	Solve for x: $\frac{455}{x} = \frac{20}{100}$
Divide \$455 by 1.20	Multiply \$455 by 1.20		

Transitioning to Smarter Balanced Assessment

SBAC

- Smarter Balanced Assessment Consortium

Gr 3 to 8
& gr 11

- Spring of 2015

Computer
Adaptive &
Performance Tasks

- Math
- English Language Arts (ELA)

On-line

- Last 12 weeks of the year

Two SBAC Components

Computer Adaptive

45 to 60 minutes

Performance Task

105 minutes

Stimuli, Interaction, Task

Try Out the SBAC – We Did!!!

http://sbac.portal.airast.org/Practice_Test/default.html

Mozilla Firefox
Google Chrome
Apple Safari



CMT & CAPT Results By Subject Over Time

CMT Math 2006-2013 % of Students at or above Goal

Gr	05-06	06-07	07-08	08-09	09-	10-11	11-12	12-13
3	71	75	68	78	83	89	83	86
4	70	88	86	84	80	89	93	90
5	70	77	87	91	83	85	90	91
6	81	84	88	90	91	85	86	82
7	81	72	77	83	87	87	80	80
8	78	79	75	79	85	84	91	75

CMT Reading 2006-2013 % of Students at or above Goal

Gr	05-06	06-07	07-08	08-09	09-10	10-11	11-12	12-13
3	65	74	66	70	69	77	71	80
4	70	79	81	71	77	80	90	79
5	75	85	85	84	79	80	81	88
6	78	84	86	81	91	86	85	84
7	84	73	90	97	94	93	92	90
8	76	79	73	77	94	85	91	91

CMT Writing 2006-2013 % of Students at or above Goal

Gr	05-06	06-07	07-08	08-09	09-10	10-11	11-12	12-13
3	70	69	65	68	73	81	71	69
4	74	81	80	70	78	84	86	74
5	85	74	79	75		85	83	86
6	66	72	66	85	80	80	70	79
7	79	75	82	84	81	81	84	78
8	80	79	64	79	86	87	84	78

CMT Science 2008-2013 % of Students at or above Goal

Gr	07-08	08-09	09-10	10-11	11-12	12-13
5	75	78	83	75	85	89
8	84	84	91	83	89	84

CAPT 2008-2013 % of Students at or above Goal

Year	2008	2009	2010	2011	2012	2013
Math	76%	66%	76%	64%	68%	77%
Reading	75%	75%	63%	72%	74%	74%
Writing	76%	75%	70%	86%	82%	86%
Science	80%	68%	74%	64%	71%	75%

BOE CMT/CAPT SUMMARY

Fall 2013

Overall, the Lyme-Old Lyme CMT and CAPT results for 2012-13 academic year remain strong. As you are aware, we are transitioning to the more focused and rigorous Common Core of State Standards and the new Smarter Balanced Assessment in 2014-15. We therefore instructed teachers to spend less time on specific preparations for CMT and CAPT test questions and more time on deeper understanding and application of core concepts. In spite of this instructional shift, our students performed well in most areas.

On the CMT math, at least 80% met goal in grades 3 to 7 with 75% meeting goal in grade 8. This decrease in grade 8 performance is expected as the grade 8 curriculum represented the largest shift in instructional focus. According to the Common Core standards, instruction in grade 8 should focus on expressions, equations, functions and algebraic thinking, none of which are assessed in any depth on the CMT. In CMT reading, at least 79% met goal in grades 3 to 8 with at least 90% of our 7th and 8th graders at or above goal. CMT writing was the weakest area overall with 74 to 76% of students meeting goal at most grade levels. These results are consistent with state results as well. This decrease is very likely associated with the shift to cover narrative, informative and opinion writing each year rather than only in the designated tested years. Science standards have not changed and therefore science results remain strong as expected, with 89% of 5th graders and 84% of eighth graders attaining goal. Overall, these results give us continued confidence, that even as we shift to new standards, our students continue to demonstrate competencies in math, reading, writing and science.

CAPT scores for the Lyme-Old Lyme Public Schools were strong once again this year. Our Math Department produced its strongest results since the first year of CAPT-3, with 77% of students meeting goal. This strong performance may be attributable to the new Algebra & Geometry Apps program which ensures all tested students, regardless of level, receive instruction in all major strands prior to CAPT testing in grade 10. Similarly in Reading, Writing and Science students, we had strong results with 74%, 86% and 75% of students meeting goal respectively.

Board of Education
September 4, 2013
CMT & CAPT Presentation

Overview: During the presentation, we will review the results of the accompanying charts as well as look at our state ranking at the various grade and content levels. We will also discuss some significant instructional shifts as we move to the Common Core Standards and consider how those shifts may affect our current test results.

With the new Smarter Balanced Assessment beginning in the spring of 2015, it is important to understand what our students will be asked to do and how that will impact instruction. We will be sharing a few sample items from a Smarter Balanced Assessment practice test that has been released for public review. As we will only have time to review a few samples during the presentation, you may wish to preview the practice test site prior to the meeting.

A few key points:

1. It is available at http://sbac.portal.airast.org/Practice_Test/default.html
2. You MAY NOT use Internet Explorer to access the program. Tammy has put an icon for their secure browser on all network computers. You may download this software yourself – you will see the URL if you follow the link provided above. It also works on the following browsers (but there may be issues with some of these depending on version...)
 - a. Mozilla Firefox
 - b. Google Chrome
 - c. Apple Safari
3. If you click the little green student portal icon at the bottom of the screen, you will come to a sign in which has already been filled out for GUEST. Just click SIGN IN and answer a few more set up questions and you are in.
4. Teachers and students can try this anytime as many times as you want.
5. Scoring guides are also available on the website.
6. Please note: This test is not a full sample of all the items. The next version due out in the fall will include a math performance task. They also will make the real test computer responsive (easier when you get them wrong, harder when you get them right). The next version will also have more options for Braille, text readers, etc.

**High School Project Budget Update
Lyme - Old Lyme Public Schools
8/28/2013**

	Pre Referendum Estimate Sept '08	Current Estimate	Over (Under) Budget
Construction Costs			
Direct Construction Costs*	\$40,100,000	\$36,913,729	(\$3,186,271)
Owner Contingency*	\$1,000,000	\$1,875,943	\$875,943
Sub Total	\$41,100,000	\$38,789,672	(\$2,310,328)
Owner Soft Costs (Budget Values)			
Architect/Engineering/Services/Fees	\$4,200,000	\$4,248,130	\$48,130
Furniture/Technology/Phones/Security	\$990,000	\$1,558,260	\$568,260
Short Term Financing Costs	\$1,500,000	\$566,923	(\$933,077)
Sub Total	\$6,690,000	\$6,373,313	(\$316,687)
Construction and Soft Costs Total	\$47,790,000	\$45,162,985	(\$2,627,015)
Energy Grants	\$0	(\$366,772)	(\$366,772)
Total	\$47,790,000	\$44,796,213	(\$2,993,787)
State Estimated Reimbursement**	(\$7,890,000)	(\$9,528,737)	(\$1,638,737)
Estimated Cost to Lyme - Old Lyme Community			
	\$39,900,000	\$35,267,477	(\$4,632,523)

***Both Direct Construction Costs and Owner's Contingency include all approve + pending change orders +Direct Owner Costs (parking lot paving and theatre lighting \$221,110) - Projected remaining construction contingency (\$497,613)**

****Current estimate of CT State reimbursement based on estimated effective reimbursement rate of 23%, and excludes reimbursement for financing costs and \$2.8M contingency. We have received \$8,909,961 in reimbursement as of Dec '12.**

High School Project Budget Update
Lyme - Old Lyme Public Schools
8/28/2013

Students Policy # 2305 – Bullying Prevention and Intervention

The Regional School District 18 Board of Education is committed to creating and maintaining an educational environment free from bullying, harassment and discrimination. In accordance with state law and the Board’s Safe School Climate Plan, the Board expressly prohibits any form of bullying behavior on school grounds; at a school-sponsored or school-related activity, function or program, whether on or off school grounds; at a school bus stop; on a school bus or other vehicle owned, leased or used by a local or regional board of education; or through the use of an electronic device or an electronic mobile device owned, leased or used by the Board of Education.

The Board also prohibits any form of bullying behavior outside of the school setting if such bullying (i) creates a hostile environment at school for the student against whom such bullying was directed, (ii) infringes on the rights of the student against whom such bullying was directed at school, or (iii) substantially disrupts the education process or the orderly operation of a school. Discrimination and/or retaliation against an individual who reports or assists in the investigation of an act of bullying is likewise prohibited.

Students who engage in bullying behavior shall be subject to school discipline, up to and including expulsion, in accordance with the Board’s policies on student discipline, suspension and expulsion, and consistent with state and federal law.

For purposes of this policy, “Bullying” means the repeated use by one or more students of a written, verbal or electronic communication, such as cyberbullying, or a physical act or gesture directed at another student attending school in the same school district that results in one or more of the following:

1. Causes physical or emotional harm to such student or damage to such student’s property;
2. Places such student in reasonable fear of harm to himself or herself or of damage to his or her property;
3. Creates a hostile environment at school for such student;
4. Infringes on the rights of such student at school; ~~or~~
5. Substantially disrupts the education process or the orderly operation of a school.

Bullying shall include, but not be limited to, a written, verbal or electronic communication or physical act or gesture based on any actual or perceived differentiating characteristics, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, socioeconomic status, academic status, physical appearance, or mental, physical, developmental or sensory disability, or by association with an individual or group who has or is perceived to have one or more of such characteristics.

For purposes of this policy, “Cyberbullying” means any act of bullying through the use of the Internet, interactive and digital technologies, cellular mobile telephone or other mobile electronic devices or any electronic communications.

Consistent with the requirements under state law, the Regional School District 18 Board of Education authorizes the Superintendent or his/her designee(s), along with the Safe School

Students Policy # 2305 – Bullying Prevention and Intervention

Climate Coordinator, to be responsible for developing and implementing a Safe School Climate Plan in furtherance of this policy. As provided by state law, such Safe School Climate Plan shall:

1. Enable students to anonymously report acts of bullying to school employees and require students and the parents or guardians of students to be notified annually of the process by which students may make such reports;
2. Enable the parents or guardians of students to file written reports of suspected bullying;
3. Require school employees who witness acts of bullying or receive reports of bullying to orally notify the safe school climate specialist, or another school administrator if the safe school climate specialist is unavailable, not later than one school day after such school employee witnesses or receives a report of bullying, and to file a written report not later than two school days after making such oral report;
4. Require the safe school climate specialist to investigate or supervise the investigation of all reports of bullying and ensure that such investigation is completed promptly after receipt of any written reports made under this section;
5. Require the safe school climate specialist to review any anonymous reports; however, no disciplinary action shall be taken solely on the basis of an anonymous report;
6. Include a prevention and intervention strategy for school employees to deal with bullying;
7. Provide for the inclusion of language in student codes of conduct concerning bullying;
8. Require each school to notify the parents or guardians of students who commit any verified acts of bullying and the parents or guardians of students against whom such acts were directed not later than forty-eight hours after the completion of the investigation;
9. Require each school to invite to separate meetings the parents or guardians of a student who commits any verified act of bullying and the parents or guardians of the student against whom such act was directed to a meeting to communicate to such parents or guardians the measures being taken by the school to ensure the safety of the student against whom such act was directed and to prevent further acts of bullying;
10. Establish a procedure for each school to document and maintain records relating to reports and investigations of bullying in such school and to maintain a list of the number of verified acts of bullying in such school and make such list available for public inspection and annually report such number to the Department of Education and in such manner as prescribed by the Commissioner of Education;

Students Policy # 2305 – Bullying Prevention and Intervention

11. Direct the development of case-by-case interventions for addressing repeated incidents of bullying against a single individual or recurrently perpetrated bullying incidents by the same individual that may include both counseling and discipline;
12. Prohibit discrimination and retaliation against an individual who reports or assists in the investigation of an act of bullying;
13. Direct the development of student safety support plans for students against whom an act of bullying was directed that address safety measures the school will take to protect such students against further acts of bullying;
14. Require the principal of a school, or the principal's designee, to notify the appropriate local law enforcement agency when such principal, or the principal's designee, believes that any acts of bullying constitute criminal conduct;
15. Prohibit bullying (A) on school grounds, at a school-sponsored or school-related activity, function or program whether on or off school grounds, at a school bus stop, on a school bus or other vehicle owned, leased or used by a local or regional board of education, or through the use of an electronic device or an electronic mobile device owned, leased or used by the local or regional board of education, and (B) outside of the school setting if such bullying (i) creates a hostile environment at school for the student against whom such bullying was directed, (ii) infringes on the rights of the student against whom such bullying was directed at school, or (iii) substantially disrupts the education process or the orderly operation of a school;
16. Require, at the beginning of each school year, each school to provide all school employees with a written or electronic copy of the school district's safe school climate plan; and
17. Require that all school employees annually complete the training described in Connecticut General Statute §10-220a.

The notification required pursuant to subdivision (8) (above) and the invitation required pursuant to subdivision (9) (above) shall include a description of the response of school employees to such acts and any consequences that may result from the commission of further acts of bullying. Any information provided under this policy or accompanying Safe School Climate Plan shall be provided in accordance with the confidentiality restrictions imposed under the Family Educational Rights Privacy Act ("FERPA") and the district's Confidentiality and Access to Student Information policy and regulations.

The Safe School Climate Committee shall implement the provisions of the school security and safety plan (developed pursuant to Section 87 of PA 13-3) regarding the collection, evaluation and reporting of information relating to instances of disturbing or threatening behavior that may not meet the definition of bullying (defined in Connecticut General

Students Policy # 2305 – Bullying Prevention and Intervention

Statutes 10-222d) and report such information, as necessary, to the District Safe School Climate Coordinator and to the appropriate school personnel.

The Safe School Climate Coordinator shall successfully complete, for the school year commencing July 1, 2014, the mental health first aid training provided by the Commissioner of Mental Health and Addiction Services (such training only required once).

Per Public Act 11-232, the Regional School District 18 Board of Education approved the Safe School Climate Plan prior to January 1, 2012 and submitted such plan to the Department of Education. In addition, the Board has made such plan available on the web site of the Board and each school in the school district, and ensured that the Safe School Climate Plan can be accessed through each school's student handbooks and other publications of rules, procedures and standards of conduct.

Legal References:

Public Act 11-232, An Act Concerning the Strengthening of School Bullying Laws
Connecticut General Statutes 10-145a
Connecticut General Statutes 10-145o
Connecticut General Statutes 10-220a
Connecticut General Statutes §10-222d
Connecticut General Statutes 10-222g
Connecticut General Statutes 10-222h
Connecticut General Statutes §§10-233a through 10-233f

Students Policy #2580 - High School Graduation Requirements

Requirements for the Class of 2003

In order to receive a high diploma in Regional School District #18 for the Class of 2003, each student must have completed a minimum of twenty-two (22) course credits at the high school level. These credits must include:

- Four credits in English (English 9, 10, 11 and 12).
- Three credits in Mathematics.
- Three credits in Social Studies (including one credit in American History).
- Two credits in Science.
- One credit in Vocational and/or Fine Arts.
- Two credits in Physical Education/Health.

The remaining seven (7) credits may be elected from any curricular area.

Requirements for the Classes of 2004 and 2005

In order to receive a high school diploma in Regional School District #18 for the Classes of 2004 and 2005, each student must have completed a minimum of twenty-three (23) course credits at the high school level. These credits must include:

- Four credits in English (English 9, 10, 11 and 12).
- Three credits in Mathematics.
- Three credits in Social Studies (including one credit in American History and one-half credit in American Civics).
- Three credits in Science.
- One credit in Vocational and/or Fine Arts.
- Two credits in Physical Education/Health.

The remaining seven (7) credits may be elected from any curricular area.

Requirements for the Class of 2006 and Subsequent Classes

In order to receive a high school diploma in Regional School District #18 for the Class of 2006 and for all subsequent classes, each student must have completed a minimum of twenty-three (23) course credits at the high school level. These credits must include:

- Four credits in English (English 9, 10, 11 and 12).
- Three credits in Mathematics.
- Three credits in Social Studies (including one credit in American History and one-half credit in American Civics).
- Three credits in Science.
- One credit in Vocational and/or Fine Arts.
- Two credits in Physical Education/Health.

Students Policy #2580 - High School Graduation Requirements

The remaining seven (7) credits may be elected from any curricular area.

In addition to the course requirements listed for the Class of 2006 and subsequent classes, the following additional requirements must also be met:

CAPT GRADUATION REQUIREMENTS
(Beginning with the Class of 2006)

Area Assessed	CAPT Standard = Band 3	Alternatives if Band 3 of CAPT is not met	Supports Offered
Math	Math	450 on math SAT or 70% in each of 3 years of math or Band 3 equivalent on district comprehensive math assessment	Optional summer school Grade 10-11 Spring 2 week CAPT review Grade 9-11 Senior individualized extended day November-May
Reading	Response to Literature Reading for Information	450 on SAT or 70% in each of 4 years of English or Band 3 equivalent on district comprehensive English assessment	Optional summer school Grade 10-11 Spring 2 week CAPT review Grade 9-11 Senior individualized extended day November-May
Writing	Interdisciplinary Edit	70% in each of 4 years of English or Band 3 equivalent on district comprehensive English assessment	Optional summer school Grade 10-11 Spring 2 week CAPT review Grade 9-11 Senior individualized extended day November-May
Science	Science	70% in each of 3 years of science or Band 3 equivalent on district comprehensive science assessment	Optional summer school Grade 10-11 Spring 2 week CAPT review Grade 9-11 Senior individualized extended day November-May

Students Policy #2580 - High School Graduation Requirements

Graduation and Course Regulations Published Annually

Lyme/Old Lyme High School regulations, published annually in the Program of Studies, shall delineate the classification of courses by subject area, establish the minimum number of course credits a student must carry each year, and make such other requirements deemed necessary to administer this policy.

High School Diplomas Awarded-Special Circumstances

Students who complete all graduation requirements shall receive a diploma at the June commencement. Individuals may also satisfy graduation requirements by the satisfactory completion of the following:

1. Successful completion of a summer course or courses comparable to the subject(s) in which the student was deficient. The Lyme/Old Lyme High School administration shall set the regulations for what courses shall be defined as comparable, and the time frame for completion of such course(s) shall be defined by statute.
2. Honorable discharge from the United State Armed Forces after a minimum of ninety days of active service during World War II for individuals who withdrew from school to join the Armed Forces.
3. Honorable discharge from the United States Armed Forces after a minimum of ninety (90) days of active service during the Korean hostilities (June 27, 1950 – October 27, 1953) for individuals who withdrew from school to join the Armed Forces.
4. **Honorable discharge from the United States Armed Forces after a minimum of ninety (90) days of active service during the Vietnam era (February 28, 1961 – July 1, 1975) for individuals who withdrew from school to join the Armed Forces.**

(cf. 2570 High School Promotion Requirements)

(cf. 3310 Graduation Requirements)

Legal Reference:

Connecticut General Statutes.

10-5 State high school diploma.

10-16(1) Graduation exercises. (As amended by PA 96-26, An Act Concerning Graduation Requirements and Readmission and Placement of Older Students).

10-221 Boards of education to prescribe rules 10-221a. High School graduation requirements.

Report required by state board of education. (As amended by PA00-124, An Act Concerning High School Diplomas and Veterans of World War II and PA 00-156, An Act Requiring Civics Course for High School Graduation.

Policy Adopted: March 2012.

Lyme/Old Lyme Board of Education.

Students Policy #3300 - High School Graduation Requirements

Requirements for the Class of 2003

In order to receive a high diploma in Regional School District #18 for the Class of 2003, each student must have completed a minimum of twenty-two (22) course credits at the high school level. These credits must include:

- Four credits in English (English 9, 10, 11 and 12).
- Three credits in Mathematics.
- Three credits in Social Studies (including one credit in American History).
- Two credits in Science.
- One credit in Vocational and/or Fine Arts.
- Two credits in Physical Education/Health.

The remaining seven (7) credits may be elected from any curricular area.

Requirements for the Classes of 2004 and 2005

In order to receive a high school diploma in Regional School District #18 for the Classes of 2004 and 2005, each student must have completed a minimum of twenty-three (23) course credits at the high school level. These credits must include:

- Four credits in English (English 9, 10, 11 and 12).
- Three credits in Mathematics.
- Three credits in Social Studies (including one credit in American History and one-half credit in American Civics).
- Three credits in Science.
- One credit in Vocational and/or Fine Arts.
- Two credits in Physical Education/Health.

The remaining seven (7) credits may be elected from any curricular area.

Requirements for the Class of 2006 and Subsequent Classes

In order to receive a high school diploma in Regional School District #18 for the Class of 2006 and for all subsequent classes, each student must have completed a minimum of twenty-three (23) course credits at the high school level. These credits must include:

- Four credits in English (English 9, 10, 11 and 12).
- Three credits in Mathematics.
- Three credits in Social Studies (including one credit in American History and one-half credit in American Civics).
- Three credits in Science.
- One credit in Vocational and/or Fine Arts.
- Two credits in Physical Education/Health.

Students Policy #3300 - High School Graduation Requirements

The remaining seven (7) credits may be elected from any curricular area.

In addition to the course requirements listed for the Class of 2006 and subsequent classes, the following additional requirements must also be met:

CAPT GRADUATION REQUIREMENTS
(Beginning with the Class of 2006)

Area Assessed	CAPT Standard = Band 3	Alternatives if Band 3 of CAPT is not met	Supports Offered
Math	Math	450 on math SAT or 70% in each of 3 years of math or Band 3 equivalent on district comprehensive math assessment	Optional summer school Grade 10-11 Spring 2 week CAPT review Grade 9-11 Senior individualized extended day November-May
Reading	Response to Literature Reading for Information	450 on SAT or 70% in each of 4 years of English or Band 3 equivalent on district comprehensive English assessment	Optional summer school Grade 10-11 Spring 2 week CAPT review Grade 9-11 Senior individualized extended day November-May
Writing	Interdisciplinary Edit	70% in each of 4 years of English or Band 3 equivalent on district comprehensive English assessment	Optional summer school Grade 10-11 Spring 2 week CAPT review Grade 9-11 Senior individualized extended day November-May
Science	Science	70% in each of 3 years of science or Band 3 equivalent on district comprehensive science assessment	Optional summer school Grade 10-11 Spring 2 week CAPT review Grade 9-11 Senior individualized extended day November-May

Students Policy #3300 - High School Graduation Requirements

Graduation and Course Regulations Published Annually

Lyme/Old Lyme High School regulations, published annually in the Program of Studies, shall delineate the classification of courses by subject area, establish the minimum number of course credits a student must carry each year, and make such other requirements deemed necessary to administer this policy.

High School Diplomas Awarded-Special Circumstances

Students who complete all graduation requirements shall receive a diploma at the June commencement. Individuals may also satisfy graduation requirements by the satisfactory completion of the following:

1. Successful completion of a summer course or courses comparable to the subject(s) in which the student was deficient. The Lyme/Old Lyme High School administration shall set the regulations for what courses shall be defined as comparable, and the time frame for completion of such course(s) shall be defined by statute.
2. Honorable discharge from the United State Armed Forces after a minimum of ninety days of active service during World War II for individuals who withdrew from school to join the Armed Forces.
3. Honorable discharge from the United States Armed Forces after a minimum of ninety (90) days of active service during the Korean hostilities (June 27, 1950 – October 27, 1953) for individuals who withdrew from school to join the Armed Forces.
4. **Honorable discharge from the United States Armed Forces after a minimum of ninety (90) days of active service during the Vietnam era (February 28, 1961 – July 1, 1975) for individuals who withdrew from school to join the Armed Forces.**

(cf. 2570 High School Promotion Requirements)

(cf. 3310 Graduation Requirements)

Legal Reference:

Connecticut General Statutes.

10-5 State high school diploma.

10-16(1) Graduation exercises. (As amended by PA 96-26, An Act Concerning Graduation Requirements and Readmission and Placement of Older Students).

10-221 Boards of education to prescribe rules 10-221a. High School graduation requirements.

Report required by state board of education. (As amended by PA00-124, An Act Concerning High School Diplomas and Veterans of World War II and PA 00-156, An Act Requiring Civics Course for High School Graduation.

Policy Adopted: March 2012.

Lyme/Old Lyme Board of Education.

Instruction Policy #3310 - Out-of-District Programs

Lyme and Old Lyme resident students attending regional technical and vocational schools, magnet schools, charter schools and other out-of-district programs shall receive diplomas from those institutions and must comply with the graduation requirements as specified for those schools. In the absence of specific graduation requirements at the out-of-district locations, the graduation requirements of the Lyme/Old Lyme High School must be fulfilled.

High School Diplomas Awarded - Special Circumstances

Students who complete all graduation requirements shall receive a diploma at the June commencement. Individuals may also satisfy graduation requirements by the satisfactory completion of the following:

1. Successful completion of a summer course or courses comparable to the subject(s) in which the student was deficient. The Lyme/Old Lyme High School administration shall set the regulations for what courses shall be acceptable as fulfilling high school graduation requirements.
2. Honorable discharge from the United States Armed Forces after a minimum of ninety (90) days of active service during World War II for individuals who withdrew from school to join the Armed Forces.
3. Honorable discharge from the United States Armed Forces after a minimum of ninety (90) days of active service during the Korean hostilities (June 27, 1950 – October 27, 1953) for individuals who withdrew from school to join the Armed Forces.
4. **Honorable discharge from the United States Armed Forces after a minimum of ninety (90) days of active service during the Vietnam era (February 28, 1961 – July 1, 1975) for individuals who withdrew from school to join the Armed Forces.**

(cf. 2570 High School Promotion Requirements)

(cf. 2580 Graduation Requirements-Students)

Legal Reference:

Connecticut General Statutes.
10-5 State high school diploma.
10-16(1) Graduation exercises.

Policy Adopted: September 2011.

Lyme/Old Lyme Board of Education.

Instruction Policy #3375 – Student Nutrition and Physical Activity (Student Wellness)

Student wellness, including good nutrition and physical activity, shall be promoted in the district's educational program, school activities, and meal programs. This policy shall be interpreted consistently with Section 204 of the Healthy, Hunger-Free Kids Act of 2010 (Public Law 111-296).

Goals for Nutrition Education

The goals for addressing nutrition education include the following:

- Schools will support and promote good nutrition for students consistent with applicable federal and state requirements and guidelines.
- Schools will foster the positive relationship between good nutrition, physical activity, and the capacity of students to develop and learn.
- Nutrition education will be part of the District's comprehensive school health education curriculum and will be integrated into other classroom content areas, as appropriate.

Goals for Physical Activity

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.
- Physical education will be taught in all grades and shall include a standards-based, developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle.
- Unless otherwise exempted, all students will be required to engage in the District's physical education program.

School employees shall not deny a student's participation in the entire time devoted to physical exercise in the regular school day as a form of discipline or punishment, nor should they cancel it for instructional make up time. Further, any student in kindergarten through grade twelve shall not be required to engage in physical activity as a form of discipline in the regular school day.

Nutrition Guidelines for Foods Available in Schools

Students will be offered and schools will promote nutritious food choices consistent with the current *Dietary Guidelines for Americans* and *My Pyramid*, published jointly by the U.S. Department of Health and Human Services and the Department of Agriculture, and guidelines

Instruction Policy #3375 – Student Nutrition and Physical Activity (Student Wellness)

promulgated by the Connecticut Department of Education in addition to federal and state statutes. In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall establish such administrative procedures to control food and beverage sales that compete with the District's nonprofit food service in compliance with the Child Nutrition Act. The District shall prohibit the sale of foods of minimal nutritional value as defined by the U.S. Department of Agriculture and will ensure that all foods sold to students separately from school meals meet the Connecticut Nutrition Standards. All beverages sold or served to students on school premises will be healthy choices that meet the requirements of state statute.

All sources of food sales to students at school must comply with the Connecticut Nutrition Standards including, but not limited to, cafeteria a la carte sales, vending machines, school stores and fundraisers. The District shall ensure that all beverages sold to students comply with the requirements of state statute. The District shall ensure compliance with allowable time frames for the sale of competitive foods as specified by state law.

Reimbursable School Meals

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program.

Monitoring

The Superintendent or designee shall provide periodic implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy.

Community Input

The Superintendent or designee will invite suggestions and comments concerning the development, implementation, periodic review and improvement of the school wellness policy from community members, including parents, students, and representatives of the school food authority, teachers of physical education, school health professionals, members of the Board of Education, school administrators, and the public.

Evaluation of Wellness Policy

In an effort to measure the implementation of this policy, the Board of Education designates the Superintendent as the person who will be responsible for ensuring that each school meets the goals outlined in this policy.

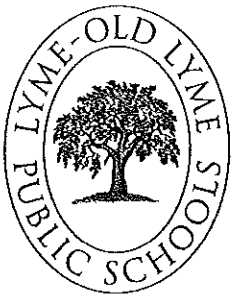
The District will make available to the public an assessment of the implementation, including the extent to which the schools are in compliance with policy and a description of the progress being made in attaining the goals of this policy.

Instruction Policy #3375 – Student Nutrition and Physical Activity (Student Wellness)

- (cf. 3542 – Food Service)
- (cf. 3542.33 – Food Sales Other Than National School Lunch Program)
- (cf. 3542.34 – Nutrition Program)
- (cf. 3542.45 – Vending Machines)
- (cf. 6142.6 – Physical Education)
- (cf. 6142.61 – Physical Activity)
- (cf. 6142.62 – Recess/Unstructured Time)
- (cf. 6142.10 – Health Education)

Legal Reference:

Connecticut General Statutes.
10-16b Prescribed courses of study.
10-215 Lunches, breakfasts and the feeding programs for public school children and employees.
10-221 Boards of education to prescribe rules, policies and procedures.
10-215a Non-public school participation in feeding programs.
10-215b Duties of state board of education re: feeding programs.
10-216 Payment of expenses.
10-215e Nutrition standards for food that is not part of lunch or breakfast program.
10-215f Certification that food meets nutrition standards.
10-221o Lunch periods. Recess.
10-221p Boards to make available for purchase nutritious, low-fat foods.
10-221q Sale of beverages.
Regulations of Connecticut State Agencies.
10-215b-1 Competitive foods.
10-215b-23 Income from the sale of food items.
National School Lunch Program and School Breakfast Program; Competitive Food Services. (7 CFR Parts 210.11 and 220.12).
The Child Nutrition and WIC Reauthorization Act of 2004, Public Law 108-265
Nutrition Standards in the National School Lunch and School Breakfast Programs, 7 CFR Parts 210 & 220.
Healthy, Hunger-Free Kids Act of 2010, P.L. 111-296, 42 U.S.C. 1751
Child Nutrition Act of 1966 (as amended by P.L. 108-269, July 2, 2004).
School Breakfast Program, 7 C.F.R. Part 220 (2006)



LYME - OLD LYME PUBLIC SCHOOLS

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MEETING MINUTES

Building Committee Meeting

Location: High School Media Center

Date: August 19, 2013

Committee Members Present: Russell Gomes, Chairman, James Witkins, Vice-Chairman; Peter Cable; Timothy O'Neill; Bernard Szreders; Alan Todd

Absent: Jeffrey Flower; James McFarland; Dennis Melluzzo; Nina Peck

Administration Present: Ian Neviasser, Superintendent of Schools; John Rhodes, Director of Facilities & Technology; James Wygonik, Principal of LOLHS

Others Present: John Scheib, Northeast Collaborative Architects; Robert Martinotti, O&G Industries; Timothy Gavin, member of the LOL Community

Chairman Gomes suggested to move agenda item #4 under New Business to item #1; Committee members were in complete agreement.

I. Call to Order:

The meeting was called to order by Chairman Gomes at 7:04 p.m.

II. New Business:

1. Review Softball Infield Condition Improvement Options:

Mr. Rhodes spoke about the new softball infield where the students have experienced injury (skin abrasions). He stated that while the correct material was installed, it has a high clay content and requires daily maintenance such as water and nail-dragging in order to keep the students from being harmed from the pea-sized aggregate. He suggested that before making any costly decisions to try the new daily routine and having the High School coach and Athletic Director provide feed-back so he can present to the Committee (at the next meeting) to evaluate.

He further stated that a new irrigation connection has been installed so daily watering complications will be alleviated. He presented the Committee with a worksheet which is attached to these minutes for information purposes only that outlines some of the potential costs if the Committee chooses to make changes. Committee members discussed this issue in great length and agreed to follow the recommendation from Mr. Rhodes and discuss at the next Committee meeting.

53 Lyme Street, Old Lyme, Connecticut 06371

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2. Approve NCA Invoice:

Mr. Rhodes explained that a final review will occur and until such, the Committee should only approve the invoice with this condition. Mr. Szreders asked for the motion to include wording outlining service from NCA after final payment.

Upon motion by Mr. Cable, second by Mr. Witkins, the Building Committee approved NCA's Invoice #55 dated 8/1/13 in the amount of \$19,807.00 contingent upon final review with the understanding to maintain the level of service per the agreement in the contract. The motion passed unanimously.

2. Approve O&G Invoice:

Upon motion by Mr. Witkins, second by Mr. Szreders, the Building Committee approved O&G invoice dated August 6, 2013, application for payment #35 for C.M. project #0288 (period to date: 06/30/13), in the amount of \$45,1724.21. The motion passed unanimously.

3. Approve Pending Change Orders:

Mr. Martinotti detailed the outstanding pending change orders.

PCO 844

Upon motion by Mr. O'Neill, second by Mr. Todd, the Building Committee approved PCO00844 for the slate sill material to complete the intended scope in the amount of \$11,400.00 funded from O&G Contingency. The motion passed unanimously.

PCO 845

Upon motion by Mr. Cable, second by Mr. Szreders, the Building Committee approved PCO00845 for the addition of a porcelain bullnose tile to cap the classroom wainscoting in the amount of \$8,193.00. The motion passed unanimously.

PCO 849

Upon motion by Mr. O'Neill, second by Mr. Todd, the Building Committee approved PCO00849 for the work involved with providing temporary roofing protection in the amount of \$14,821.00 funded from O&G contingency. The motion passed unanimously.

PCO 851

Upon motion by Mr. Todd, second by Mr. Cable, the Building Committee approved PCO00851 for the scope of work to remove and dispose of the sloped stairwell skylights in stairs 1, 2, 3 & 6 in the amount of \$8,971.00. The motion passed unanimously.

PCO 859

Upon motion by Mr. O'Neill, second by Mr. Todd, the Building Committee approved PCO00851 for the installation of safety swing gates and guardrails in mezzanine mechanical rooms for the amount of \$8,619.00. The motion passed unanimously.

4. Fitness Center Mirror Installation:

Mr. Rhodes explained the need for mirrors in the fitness center and that due to the cost, he contacted three vendors (Middletown Plate Glass, Clinton Glass and Ruby Glass) to provide quotes. Only Middletown Plate Glass and Clinton Glass provided quotes [which are attached for informational purposes only]. The quote from Middletown Plate Glass included mirrors to be mounted to plywood thus reducing the potential of material breakage and injury to students; the quote from Clinton Glass specifically notes the non-necessity of plywood. The Committee determined that plywood would be a necessity for student safety.

Upon motion by Mr. Witkins, second by Mr. Cable, the Building Committee approved the proposal from Middletown Plate Glass in the amount of \$7,663.18 for the material and installation mirrors in the fitness center. The motion passed unanimously.

5. Additional SPED Cabinets:

Mr. Rhodes explained that the SPED room [on the 1st floor] requirements have changed into more of a life-skills program and will need additional storage. Mr. Rhodes distributed a quote from Pierre Marchand Architectural Millwork, noting that they will be the exact cabinets as throughout the building. Chairman Gomes noted that Mr. Rhodes, Mr. Wygonik, Mr. Weston and Ms. Johnston (Director of Special Services) for their time and hard work to ensure this program is properly accommodated.

Upon motion by Mr. Witkins, second by Mr. Cable, the Building Committee approved the proposal for special kitchenette cabinets in the SPED classroom in the amount of \$9,181.86. The motion passed unanimously.

III. Old Business:

a. Schedule & Budget Status:

Mr. Martinotti noted that only a couple of small items are left to complete. He explained that he met with the Fire Marshal and Building Inspector and is completing a final walk through. Committee members asked about the Commissioning Agent and then discussed the balancing of the system.

Mr. Rhodes distributed a budget worksheet which is attached to these minutes for informational purposes only, which the Committee discussed.

b. Update on Energy Grants:

Mr. Rhodes explained that he is in receipt of a letter from John Flower, Town of Old Lyme regarding the geothermal installation. Mr. Rhodes will be addressing with the CT Clean Energy Fund.

c. Update Project Scope Additions:

Committee discussed the two additions:

- Theater lighting
- Paving

d. Punch List Review:

Mr. Martinotti discussed the open items and the schedule to have the contactors resolve.

e. Correspondence:

There was no correspondence to report.

IV. Approval of Building Committee Minutes:

1. June 24, 2013

Upon motion by Mr. Witkins, second by Mr. Todd, the June 24, 2013 minutes were approved as presented. The motion passed unanimously.

V. Adjournment:

Chairman Gomes adjourned the meeting at 9:35 p.m.

High School Softball Field Infield Options
8/19/2013

Add Infield Mix Conditioner	7 Tons - 280 bags	\$4,533
Install Irrigation	6 irrigation heads & Quick connect watering connection	\$3,000
Remove and Reinstall Infield mix	Labor	\$8,200
Replacement Infield Mix	Materials	\$4650-\$12750
Total		\$20383-\$28483

High School Project Budget Update
 Lyme - Old Lyme Public Schools
 8/19/2013

	Pre Referendum Estimate Sept '08	Current Estimate	Over (Under) Budget
Construction Costs			
Direct Construction Costs*	\$40,100,000	\$36,913,729	(\$3,186,271)
Owner Contingency*	\$1,000,000	\$1,875,943	\$875,943
Sub Total	\$41,100,000	\$38,789,672	(\$2,310,328)
Owner Soft Costs (Budget Values)			
Architect/Engineering/Services/Fees	\$4,200,000	\$4,248,130	\$48,130
Furniture/Technology/Phones/Security	\$990,000	\$1,558,260	\$568,260
Short Term Financing Costs	\$1,500,000	\$566,923	(\$933,077)
Sub Total	\$6,690,000	\$6,373,313	(\$316,687)
Construction and Soft Costs Total	\$47,790,000	\$45,162,985	(\$2,627,015)
Energy Grants	\$0	(\$366,772)	(\$366,772)
Total	\$47,790,000	\$44,796,213	(\$2,993,787)
State Estimated Reimbursement**	(\$7,890,000)	(\$9,528,737)	(\$1,638,737)
Estimated Cost to Lyme - Old Lyme Community	\$39,900,000	\$35,267,477	(\$4,632,523)

Both Direct Construction Costs and Owner's Contingency include all approve + pending change orders + Direct Owner Costs (parking lot paving and theatre lighting \$221,110) - Projected remaining construction contingency (\$497,613)

**Current estimate of CT State reimbursement based on estimated effective reimbursement rate of 23%, and excludes reimbursement for financing costs and \$2.8M contingency. We have received \$8,909,961 in reimbursement as of Dec '12.

SUMMARY DATA

July 2013 Report #32
 PROJECT: LYME-OLD LYME HIGH SCHOOL PROJ. 288

COMPLETION DATES	ORIGINAL	CURRENT
BUILDING OCCUPANCY	July 31, 2013	July 31, 2013

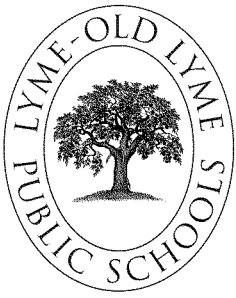
PHYSICAL PROGRESS PERCENTAGE COMPLETE	LAST REPORT	THIS REPORT
LYME-OLD LYME HIGH SCHOOL	99%	99%

	LAST REPORT	THIS REPORT
CONSTRUCTION BUDGET	\$39,120,603	\$39,066,175

COMMITTED CONTRACTS	\$35,486,745	\$35,486,745
ESTIMATED/PENDING CHANGES	242,417	87,380
APPROVED CHANGES	2,860,619	2,994,437
PROJECTED CONSTRUCTION COST	38,589,781	38,568,562
CONSTRUCTION FUNDS AVAILABLE	530,822	497,613

GMP STATUS	LAST REPORT	THIS REPORT
ORIGINAL GMP	\$37,190,232	\$37,190,232
GMP PENDING REVISIONS	(55,229)	(162,204)
GMP APPROVED REVISIONS	1,985,600	2,038,147
REVISED GMP	\$39,120,603	\$39,066,175

CHANGE ORDER SUMMARY	ORIGINAL BUDGET	APPROVED CHANGE ORDERS	PENDING CHANGE ORDERS	REMAINING
Owner Change Orders	\$1,000,000	\$2,038,147	(\$162,204)	(\$875,943)
Construction Change Orders	\$1,703,487	\$990,154	\$215,720	\$497,613
Total Funds Available	\$2,703,487	\$3,028,301	\$53,516	(\$378,330)



LYME - OLD LYME PUBLIC SCHOOLS

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MEETING MINUTES

Communications Committee Meeting

August 6, 2013

Committee Members Present: Michelle Roche, Chair; Ian Neviasser, Superintendent of Schools, Olwen Logan

Communications Chair, Mimi Roche, called the meeting to order at 11:00 a.m. The purpose of the meeting was to discuss the next edition of the *FOCUS on Education* newsletter and to discuss the grand opening of the high school in the fall.

The committee reviewed what items should be included in the fall edition of *FOCUS*; however, the edition will not go to print until mid-fall. Thus, planning is very preliminary and will be further discussed at the committee's next meeting in September. Mr. Neviasser would like to write the opening letter to explain the strategic planning process to the community and invite participation. There will, most likely, be articles covering the grand opening ceremony of the high school, the significant list of new hires, and the upcoming school board elections. Other possible subjects may include changes to the math curriculum and the effect on instruction.

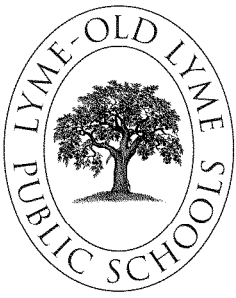
The committee discussed details regarding a grand opening ceremony for the newly renovated high school. Notably, the parking lot has been recently paved, and the project in general will be fully completed by the time that school begins. The date for the opening ceremony has been set for September 19 at 8:30 a.m. Speakers will include Mr. Neviasser, Jim Wygonik, Russ Gomes as head of the building committee, and a student representative. The high school band will play, and there will be a reception afterward in the commons area. Student led tours will be available to members of the community.

Mr. Neviasser will notify the press and talk to John Rhodes, Director of Facilities, about preparing the school and grounds for the ceremony. He will also determine what dignitaries should be invited.

The meeting adjourned at 12:15 p.m.

Respectfully submitted,

Mimi Roche, Chair



LYME - OLD LYME PUBLIC SCHOOLS

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MEETING MINUTES

Special Facilities Committee Meeting

Location: Central Office Conference Room

Date: August 5, 2013

Committee Members Present: Steven Cinami, Chairman; Paul Fuchs, Vice-Chairman; David Kelsey; Kathleen Lockwood; Philip Neaton; Thomas Sherer; Stephen Spooner

Absent: Rick Caulkins; Jack Hine

Administration Present: Ian Neviaser, Superintendent of Schools; John Rhodes, Director of Facilities & Technology

Others Present:

I. Call to Order:

The meeting was called to order by Chairman Cinami at 5:03 p.m.

Chairman Cinami asked to change the order of agenda items by moving agenda item IV to agenda item II. Committee members were in complete agreement.

II. Approval of Minutes:

1. Regular Meeting of February 21, 2013
2. Special Meeting of March 11, 2013

The minutes from the Regular Meeting of February 21, 2013 and the Special Meeting of March 11, 2013 were approved as presented.

III. Review Summer Projects:

Mr. Rhodes outlined some of the summer projects throughout the District and provided status updates. He explained that the lighting efficiency program at Middle School just needs a final walk-through to be considered complete, the Lyme School generator site work has begun and the Mile Creek window project remains in progress. He also noted that the Building Committee is having the athletic field between the Middle and High School soil resurfaced, completion is scheduled for spring of 2014.

IV. Fuss & O'Neill Proposal and Invoice:

Mr. Rhodes outlined the need for an additional purchase order for the periodic project oversight of the PCB's to Fuss & O'Neill. Committee members had a lengthy discussion where they questioned the need for additional funds. Chairman Cinami asked if a credit was to be issued [to the District] for not tenting the building; Mr. Rhodes agreed that this should transpire and stated that he will discuss with Al DiVincentis [project attorney] and report back to the Committee. Committee members requested documentation [of the regulations] that outlined the change in sampling frequency and also requested a copy of the letter from the EPA which outlines the sampling modifications.

Upon motion by Mr. Kelsey, second by Mr. Fuchs, the Facilities Committee recommends that the Board of Education award Fuss and O'Neill EnviroScience, LLC the contract to perform hazardous material monitoring and testing service for the Mile Creek window replacement project for an estimated value of \$78,000 contingent upon receipt, review and acceptance by Ian Neviasser, John Rhodes and Steven Cinami, of the EPA documentation for the increase of PCB sampling. The motion passed unanimously.

V. Main Campus Water System Equipment Repair Review:

Mr. Rhodes explained that after a July [2013] thunderstorm, the main campus lost only 1 leg of power and this subsequently damaged the pump skid controller. The vendor [who maintains the unit] informed us that the parts to repair the unit are no longer available. The Committee discussed the situation and unanimously agreed to proceed with the \$25,886.62 purchase as presented.

VI. Approve 2013/2014 Schedule of Meetings:

Upon motion by Mr. Spooner, second by Mr. Kelsey, the Facilities Committee approved the 2013/2014 Schedule of meetings as presented. The motion passed unanimously.

VII. Adjournment:

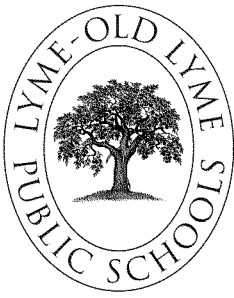
Chairman Cinami adjourned the meeting at 6:20 p.m.

Budget Update

Mile Creek Window and Door Replacement Project

8/29/2013

	Conceptual Estimate Nov 12, 2012	Construction Award Mar 13, 2013	Committed Funds Aug 29, 2013
Construction	\$ 791,640	\$ 814,000	\$ 814,000
Contingency	\$ 79,160	\$ 40,700	\$ -
Architectural/Engineering Fee	\$ 28,830	\$ 28,830	\$ 28,830
Industrial Hygenist Fee and Post Remediation Testing	\$ 61,920	\$ 61,920	\$ 49,214
Testing, Printing, Legal, Advertising, et.	<u>\$ 4,000</u>	<u>\$ 4,000</u>	<u>\$ 1,051</u>
Project Total	\$ 965,550	\$ 949,450	\$ 893,095



LYME - OLD LYME PUBLIC SCHOOLS

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MEETING MINUTES

Policy Committee Meeting

August 12, 2013

Present: Allison Hine, Chair; Ian Neviasser, Superintendent of Schools

The meeting was called to order at 12:30 p.m. by Policy Chair, Allison Hine.

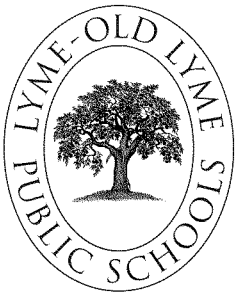
The following discussion followed:

1. Vietnam veterans are now eligible to receive honorary diplomas per recent legislation. The Policy Committee will update the current policy to reflect this change.
2. Bullying policy – two additions will be made to reflect recent changes to legislation. First, the coordinator will have to successfully complete mental health first aid training. Second, the district will be required to collect information on behavior that is not deemed to be bullying, but is considered threatening.
3. Health Education Program is already followed in practice. We will add the changes to our current policy on wellness in order to comply with this new legislation.
4. Religion policy – the committee discussed moving to a policy that simply reflects law and does not have the specificity of our current policy. The decision was made to leave the policy intact at this point but continue to monitor its effectiveness in practice.
5. There is a need for a joint meeting with the Finance Committee in order to review current bidding requirements and purchasing procedures. This meeting will take place on August 19, 2013.

The meeting adjourned at 1:30 p.m.

Respectfully submitted,

Allison Hine, Chair



LYME - OLD LYME PUBLIC SCHOOLS

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MEETING MINUTES

Policy and Finance Committee Meeting

August 19, 2013

Present: Allison Hine, Chair; James Witkins; Victoria Lanier; Ian Neviaser, Superintendent of Schools; Marilyn Warren, Business Manager

The meeting was called to order at 5:30 p.m. by Policy Chair, Allison Hine.

The group reviewed current Policy 6330 *Business and Non-Instructional Operations: Bidding Requirements*. This policy is confusing as it does not clearly delineate which types of items require a bid and which do not. Discussion about current practice and best practice as well as a review of policies from other districts took place. The group also reviewed the areas that do not require bids as cited in the current policy. The group agreed that once a bid is accepted, there should be the requirement of a formal contract and that this should be reflected in the revised policy.

Mr. Neviaser will contact CABA and ask if there are any applicable policies that exist for our review. Ms. Warren suggested looking at how State contracts fit in as we work to revise the policy.

The committee members agreed to potentially remove all of the items that are currently exempt from bidding and to engage in a formal contract following the acceptance of a bid of a service provider.

The meeting adjourned at 6:15 p.m.

Respectfully submitted,

Allison Hine, Chair