October 12, 2026 - Regular Board Meeting
Monday, October 12, 2026 5:30 PM Eastern

CMS library
707 E. Third Street
Elk Rapids, Michigan 49629

Jennifer Brown:	Present
Jeff Hill:	Present
Tara Kribs:	Present
Steven Merchant:	Present
Scott Moore:	Present
Sherry Steffen:	Present
Shana Wojtowicz:	Present

Present: 7.

I. **CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE**

Board of Education:

President Jennifer Brown
Vice-President Tara Kribs
Secretary Sherry Steffen
Treasurer Scott Moore
Trustee Shana Wojtowicz
Trustee Jeff Hill
Trustee Steven Merchant

Central Staff:

Superintendent Bryan McKenna
Executive Assistant Kortni Huron
Director of Finance Chelsea McGuire

II. **CHANGES AND ADDITIONS TO THE AGENDA**

To approve the agenda with no changes or additions. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0

III. **SPECIAL PRESENTATION**

- Mill Creek Academy Update - Kwin Morris & Kaitlyn Pasik

IV. **SPECIAL PRESENTATION - STAFF/STUDENT SPOTLIGHT**

- Cherryland Middle School National Junior Honor Society
  - Katherine Theisen
  - Student Reps

Student Reps: Violet DenHerder & Siann Richards

V. **COMMUNICATIONS FROM THE PUBLIC (AGENDA ITEMS ONLY)**

Time limitations: Fifteen minutes per item, three minutes per speaker per item. Any citizen attending the meeting in person who wishes to address the school board on agenda items only may speak at this time. Person addressing the board are asked to register their name, address, and, if applicable, their affiliation. The Board President should recognize the citizen before speaking.
None.

VI. CONSENT AGENDA

The purpose of the consent agenda is to expedite business by grouping routine items together to be dealt with by one board motion without discussion beyond asking questions for simple clarification. Any board member may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for discussion or due to conflicts. Such requests will be granted. If an item is not removed from the consent agenda, the action noted on the agenda is approved by motions to adopt the consent agenda.

APPROVAL OF MINUTES

- September 14, 2026 - Regular Meeting Minutes

VII. APPROVAL OF BILLS

- General Fund - $636,061.18
- Capital - $109,990.00
- Bond - $895,921.68

VIII. PERSONNEL

57-26 APPROVAL OF BRANDI KLUMB AS A PARAPROFESSIONAL
RESOLVED: That Brandi Klumb be approved as a paraprofessional at Cherryland Middle School. Ms. Klumb will be placed at Step 1 of the ERSSA Master Agreement.

58-26 APPROVAL OF LIZA OCONNELL AS A PARAPROFESSIONAL
RESOLVED: That Liza OConnell be approved as a paraprofessional at Cherryland Middle School. Mrs. OConnell will be placed at Step 1 of the ERSSA Master Agreement.

DONATIONS

None.

To approve the Consent Agenda as presented. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.
Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0

IX. COMMUNICATIONS FROM THE PUBLIC

Time limitations: Same as above. Any citizen attending the meeting in person who wishes to address the Elk Rapids School Board on a matter not listed on this agenda may speak at this time. Persons addressing the school board are asked to register their name, address, and, if applicable, their affiliation. The Board President should recognize that the attendees wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the board.

None.

X. DISCUSSION ITEMS

- MSTEP/PSAT/SAT Proficiency Reports
- Superintendent Goals Connected to the Strategic Plan

MSTEP/PSAT/SAT Proficiency Reports - Superintendent McKenna presented data and stated that the district is looking to improve in plateau areas.

Superintendent Goals Connected to the Strategic Plan - The high school implemented the social-emotional learning curriculum. Superintendent McKenna discussed PSAT/SAT indicators and the MClass to review during Professional Development. Mr. McKenna also shared that there has been a Reuinification Team has been put in place to practice safety-related measures if ever needed.

XI. ACTION ITEMS

XI.A. **59-26** APPROVAL OF SUPERINTENDENT GOALS

RESOLVED: Approval of Superintendent Goals as presented by Bryan McKenna.

To approve the resolution with the understanding that Attendance will be added to be reviewed and included. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 7, Nay: 0

XI.B. **60-26** APPROVAL OF MARGARET LEARNER AS A PARAPROFESSIONAL AND THE REAFFIRMATION OF HER RESIGNATION

RESOLVED: That Margaret Learner be approved as a paraprofessional at Lakeland Elementary, and also the reaffirmation of her resignation be approved as of September 10, 2026.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 7, Nay: 0

XII. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

None.

XIII. SUPERINTENDENT REPORT

- Professional Development Update
- Communication Plan
- Instructional Coaching Cycles
- 31aa Update

Professional Development Update - Mr. McKenna reported that the first PD Day went well under the instruction of Bill Boyle.

Communication Plan - The district hired Chloe Marie Media to help with district communications, and community newsletters will go out to residential households three times per year.

Instructional Coaching Cycles - Superintendent McKenna stated that Carrie Anderson will be leading this initiative.

31aa Update — Superintendent McKenna shared that districts are waiting for guidance from their law firm before deciding to opt in or out.

XIV. **MONTHLY BOARD OF EDUCATION FINANCIAL REPORT**

- Produced by Chelsea McGuire

Beverly Mobley was also in attendance for her last scheduled board meeting. Mr. McKenna and the board thanked her for her guidance and support.

XV. **BOARD COMMITTEE REPORTS**

- Facilities/Finance Committee
- Class Size Committee
- ER Safe Committee

Facilities/Finance Committee - Jennie Brown shared that the committee is working through the remaining bond funds and what would be capital project funds.

Class Size Committee - Jeff Hill stated that there are no class sizes that will require a payout for student counts.

ER Safe Committee - Sherry Steffen stated that the committee met and continues to focus on relationships, locked doors, and communication to ensure safety.

XVI. **BOARD OF EDUCATION CELEBRATING SUCCESSES**

Brown - reported that she is excited to see how Cherryland Middle School came together at the Community Open House.

Steffen - celebrated that it's great to hold a board meeting at Cherryland Middle School.

XVII. **SCHEDULED ACTIVITIES/FUTURE MEETINGS**

- October 16, 2026 - Homecoming
- Week of October 26, 2026 - Parent-Teacher Conferences
- October 28, 2026 - Coffee with McKenna, 9 am
- October 30, 2026 - 1/2 Day for Students and Staff
- November 2, 2026 - No School for Students, RSDD for Staff
- November 9, 2026 - Regular Board Meeting

XVIII. **ADJOURNMENT**

To adjourn at 6:35 p.m. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 7, Nay: 0

September 14, 2026 - Regular Board Meeting
Monday, September 14, 2026 5:30 PM Eastern

Elk Rapids High School Library
308 Meguzee Point Dr
Elk Rapids, MI 49629

Jennifer Brown:	Present
Jeff Hill:	Present
Tara Kribs:	Present
Steven Merchant:	Present
Scott Moore:	Absent
Sherry Steffen:	Present
Shana Wojtowicz:	Present

Present: 6, Absent: 1.

I. **CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE**

Board of Education:

President Jennifer Brown
Vice-President Tara Kribs
Secretary Sherry Steffen
Treasurer Scott Moore
Trustee Shana Wojtowicz
Trustee Jeff Hill
Trustee Steven Merchant

Central Staff:

Superintendent Bryan McKenna
Executive Assistant Kortni Huron
Director of Finance Chelsea McGuire

II. **CHANGES AND ADDITIONS TO THE AGENDA**

To approve the agenda with no changes or additions. This motion, made by Sherry Steffen and seconded by Tara Kribs, Carried.
Scott Moore: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

III. **SPECIAL PRESENTATION**

- Three Lakes Association
  - Elk Rapids High School Juniors, Elsie Thomas and Brookelyn Jennings

IV. **SPECIAL PRESENTATION - BACK TO SCHOOL UPDATES**

- Katie Veith - Lakeland Elementary
- Josh Haggerty - Cherryland Middle School
- Jack Young - Elk Rapids High School

- Jack Young - ERHS - Principal Young reported that new windows and carpet were installed over the summer. The blinds will be installed in October. The staff is

participating in Walking Foci to observe teachers as a lesson is taught. Elaine McDaniel and Julie Horrighs are the high school's new staff.

- Josh Haggerty - CMS - Principal Haggerty reported that it was a fantastic start to the school year. The construction is nearly complete; students were given their playground back, and he heard great feedback about holding the 6th grade open house separately from 7th and 8th grade. The new elective course, Family and Consumer Science (FACS), has been well-received. New staff at CMS includes Amanda Minaker, Becca Heldreth, and Jesse Lawrence.
- Katie Veith - LL - Principal Veith reported of a great start to the school year. The building has a new storage shed, a new boiler, new landscaping, and a brand-new parking lot! Jason Hall installed beautiful new storage spaces for the paraprofessionals. New staff at Lakeland includes Chelsea Bassett, Abner Bardeguez, Mason Felker, Ryan Lewis, and Chasidity Ray.

V. **COMMUNICATIONS FROM THE PUBLIC (AGENDA ITEMS ONLY)**
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None.

VI. CONSENT AGENDA

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APPROVAL OF MINUTES

- August 10, 2026 - Regular Meeting Minutes
- August 25, 2026 - Special Meeting Minutes

APPROVAL OF BILLS

- General Fund - $516,334.85
- Bond - $346,311.79
- Capital - $24,312.50

PERSONNEL

42-26 APPROVAL OF ANDREA REFFITT AS LEAD PRESCHOOL TEACHER
RESOLVED: That Andrea Reffitt be approved as Lead Preschool Teacher at Lakeland Elementary. Mrs. Reffitt will be placed at Step 2 of the ERSSA Master Agreement.

43-26 APPROVAL OF KYLIE ROBINSON AS ASSISTANT PRESCHOOL TEACHER
RESOLVED: That Kylie Robinson be approved as Assistant Preschool Teacher at Lakeland

Elementary. Ms. Robinson will be placed at Step 1 of the ERSSA Master Agreement.

44-26 APPROVAL OF STEPHANIE EWING AS ASSISTANT PRESCHOOL TEACHER
RESOLVED: That Stephanie Ewing be approved as Assistant Preschool Teacher at Mill Creek Academy. Mrs. Ewing will be placed at Step 6 of the ERSSA Master Agreement.

45-26 APPROVAL OF ANNETTE RADOSA AS A PARAPROFESSIONAL
RESOLVED: That Annette Radosa be approved as a Title I paraprofessional at Mill Creek Academy. Mrs. Radosa will be placed at Step 5 of the ERSSA Master Agreement.

46-26 APPROVAL OF DEB YOUNG AS A PARAPROFESSIONAL
RESOLVED: That Deb Young be approved as a paraprofessional at Mill Creek Academy. Mrs. Young will be placed at Step 5 of the ERSSA Master Agreement.

47-26 APPROVAL OF JULIE HORRIGHS AS A PARAPROFESSIONAL
RESOLVED: That Julie Horrighs be approved as a paraprofessional at Elk Rapids High School. Ms. Horrighs will be placed at Step 5 of the ERSSA Master Agreement.

48-26 APPROVAL OF RESIGNATION OF MARGARET LEARNER AS A PARAPROFESSIONAL
RESOLVED: That the resignation of Margaret Learner, as a paraprofessional at Lakeland Elementary, be approved as of September 10, 2026.

49-26 APPROVAL OF PAUL WONACOTT AS A PARAPROFESSIONAL
RESOLVED: That Paul Wonacott be approved as a paraprofessional at Cherryland Middle School. Mr. Wonacott will be assigned to 2 days/week for 2 hours/day and placed at Step 5 of the ERSSA Master Agreement.

50-26 APPROVAL OF RESIGNATION OF SUSAN BERGMANS AS A PARAPROFESSIONAL
RESOLVED: That the resignation of Susan Bermans as a paraprofessional at Cherryland Middle School be approved as of September 11, 2026.

DONATIONS
To approve the Consent Agenda as presented. This motion, made by Sherry Steffen and seconded by Tara Kribs, Carried.
Scott Moore: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

VII. **ACTION ITEMS**

VII.A. **51-26** APPROVAL OF PAY INCREASE FOR LAURA JACKSON
RESOLVED: That the pay increase for Laura Jackson to $36.05 be approved for the 26-27 school year.
To approve the resolution as presented. This motion, made by Sherry Steffen and seconded by Tara Kribs, Carried.

Scott Moore: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

VII.B. **52-26** APPROVAL OF MYIG OVERNIGHT TRIP
RESOLVED: That the Cherryland Middle School overnight MYIG trip to Lansing, MI be approved for November 15 - 17, 2026.
To approve the resolution as presented. This motion, made by Sherry Steffen and seconded by Tara Kribs, Carried.
Scott Moore: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

VII.C. **53-26** APPROVAL OF VOTING DELEGATE AND ALTERNATE FOR MASB 2026 DELEGATE ASSEMBLY
RESOLVED: That the following Board delegate and alternate be approved for the Michigan Association of School Boards on Thursday, October 15, 2026, at 7:00 p.m.:
Delegate:
Alternate:
To approve the resolution as presented. This motion, made by Sherry Steffen and seconded by Tara Kribs, Carried.
Scott Moore: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

VII.D. **54-26** APPROVAL OF TRANSPORTATION BOILER BID
RESOLVED: That the Transportation Garage Boiler Replacement bid be approved as presented.

To approve the resolution as presented with the Delegate: Sherry Steffen, Alternate: Shana Wojtowicz. This motion, made by Sherry Steffen and seconded by Tara Kribs, Carried.
Scott Moore: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

VII.E. **55-26** APPROVAL OF CONTINUITY OF ORGANIZATIONAL OPERATIONS PLAN/EMERGENCY OPERATIONS PLAN
RESOLVED: That the Continuity of Organizational Operations Plan/Emergency Operations Plan, as required by Policy 8300, be approved as presented.
To approve the resolution as presented. This motion, made by Sherry Steffen and seconded by Tara Kribs, Carried.
Scott Moore: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

VII.F. **56-26** APPROVAL OF CURRICULUM DEVELOPMENT AS REQUIRED BY BOARD POLICY 2210 & 2231
RESOLVED: That the curriculum development be approved as required by Board Policy 2210 & 2231, as presented.

To approve the resolution as presented. This motion, made by Sherry Steffen and seconded by Tara Kribs, Carried.
Scott Moore: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

VIII. **COMMUNICATIONS FROM THE PUBLIC**

Time limitations: Same as above. Any citizen attending the meeting in person who wishes to address the Elk Rapids School Board on a matter not listed on this agenda may speak at this time. Persons addressing the school board are asked to register their name, address, and, if applicable, their affiliation. The Board President should recognize that the attendees wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the board.
None.

IX. **DISCUSSION ITEMS**

- CMS Community Open House
  - October 12, 2026 - 6:30 p.m.
- Superintendent McKenna Goal Creation

X. **CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION**

None.

XI. **SUPERINTENDENT REPORT**

- Back to School Updates

XII. **MONTHLY BOARD OF EDUCATION FINANCIAL REPORT**

- Produced by Chelsea McGuire

XIII. **BOARD COMMITTEE REPORTS**

- Facilities/Finance Committee

XIV. **BOARD OF EDUCATION CELEBRATING SUCCESSES**

- Brown - Celebrated the year being off to a great start.
- Wojtowicz - Acknowledged that two families moved to our district for the great schools after not being able to enroll in a school-of-choice situation for years.

XV. **SCHEDULED ACTIVITIES/FUTURE MEETINGS**

- September 30, 2026 - Early Release Day, 90 minutes
- October 12, 2026 - No School, District PD
- October 12, 2026 - Regular Board Meeting

XVI. **ADJOURNMENT**

To adjourn at 7:03 p.m. This motion, made by Tara Kribs and seconded by Shana Wojtowicz, Carried.
Scott Moore: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
081953	09/02/2026	AP	Check	Open	001022	Antrim County Treasurer	ER Twp 2025	17,893.32
081954	09/02/2026	AP	Check	Open	001526	Elk Rapids Food Service	June 2026 GSRP Snack	2,527.40
081955	09/02/2026	AP	Check	Open	000219	Elk Rapids Schools	AJH transfer from 43 to 29	1,685.00
081956	09/02/2026	AP	Check	Open	001618	Gill-Roy's Complete Hardware	ELK027	2,132.56
081957	09/02/2026	AP	Check	Open	095189	Katie Van Pelt	Reimburse Stat Program	42.39
081958	09/02/2026	AP	Check	Open	092229	Mi School Energy Cooperative	Aug-2026	9,689.85
081959	09/02/2026	AP	Check	Open	000108	Northwest Education Services	Wizer cybersecurity 12/7/25-12/7/26	63,352.56
081960	09/02/2026	AP	Check	Open	091228	SET SEG	7/1/2026-7/1/2027 Quarter 2 workers co..	1,424.00
081961	09/02/2026	AP	Check	Open	002831	Sherwin-Williams Co	masking film/heavy brown paint	253.51
081962	09/02/2026	AP	Check	Open	003105	Village of Elk Rapids	7/1/26-7/31/26 water/sewer	1,304.06
081963	09/02/2026	AP	Check	Open	091747	Wells Irrigation, Inc.	Dug up/Repair 4" main on Baseball field	1,190.00
081964	09/02/2026	AP	Check	Open	003500	Zaremba Equipment, Inc	2027 Bus 26A	159,494.00
081973 to 081974 Checks Missing								
081975	09/09/2026	AP	Check	Open	002701	All American Sports Corp	Helmet Decals	519.27
081976	09/09/2026	AP	Check	Open	000168	AVI Systems, Inc DBA Forte	ViewSonic with installation	7,003.79
081977	09/09/2026	AP	Check	Open	000021	Crystal Flash Inc	Diesel 8/27/26	4,140.82
081978	09/09/2026	AP	Check	Open	094188	East Bay Medical	B. Hubell DOT Exam	115.00
081979	09/09/2026	AP	Check	Open	092885	ESS Midwest, Inc.	9/11/26 (8/29/26)	2,049.60
081980	09/09/2026	AP	Check	Open	000009	HMH	Math 180 1 year renewal	20,456.70
081981	09/09/2026	AP	Check	Open	094749	Mt. Pleasant High School Athlet..	JV Volleyball Tournament 9/12/26	200.00
081982	09/09/2026	AP	Check	Open	000280	Printed Solid	Robotics	3,986.63
081983	09/09/2026	AP	Check	Open	094614	Ricoh USA, Inc	Copy Machines ERS	1,247.25
081984	09/09/2026	AP	Check	Open	000246	Security Sanitation, INC	Porta Potty September 2026	328.24
081985	09/09/2026	AP	Check	Open	002532	The Place, LLC	Friday Folders	2,318.88
081986	09/09/2026	AP	Check	Open	000033	Transformative Engagement So..	Professional Development August 2026	2,936.97
081987	09/09/2026	AP	Check	Open	094537	Vector Tech Group	Rucus 3 year Subscription/wireless acc..	4,783.50
081988	09/09/2026	AP	Check	Open	003105	Village of Elk Rapids	SRO April 1- July 31, 2026	31,263.23
081998	09/16/2026	AP	Check	Open	001031	Airgas USA, LLC	lease renewal 26-27	151.34
081999	09/16/2026	AP	Check	Open	000010	AJH Electric	HS electric work	2,708.00
082000	09/16/2026	AP	Check	Open	093895	Amplify Education, Inc.	Boost Reading online license	5,400.00
082001	09/16/2026	AP	Check	Open	095179	Auto Wares Group	Mower Battery	76.19
082002	09/16/2026	AP	Check	Open	001115	Benzie Central High School	XC Meet Fee	300.00
082003	09/16/2026	AP	Check	Open	094715	Bryce Tebos	Reimburse Teaching Supplies	120.19
082004	09/16/2026	AP	Check	Open	093643	Bulls-I, Inc.	Trophies and Plates	68.36
082005	09/16/2026	AP	Check	Open	091715	Central Michigan Paper Corpor..	Paper HS	2,660.00
082006	09/16/2026	AP	Check	Open	000284	Chemical Control	Wasp Removal Soccer Field	200.00

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
082007	09/16/2026	AP	Check	Open	094431	Compass Groups USA, Inc.	August 1-31, 2026	17,259.35
082008	09/16/2026	AP	Check	Open	093454	Edmentum, Inc.	Online enrollment Fall 2026	11,377.20
082009	09/16/2026	AP	Check	Open	000219	Elk Rapids Schools	SKC Transportation Field Trips	858.07
082010	09/16/2026	AP	Check	Open	001619	Ginop Sales, Inc	Kubota materials and supplies	6,185.60
082011	09/16/2026	AP	Check	Open	000283	Grandville Band Boosters	2026 Scholastic Invite	200.00
082012	09/16/2026	AP	Check	Open	094881	John E Green Company	MCA Mini Split Issues	6,080.28
082013	09/16/2026	AP	Check	Open	094924	Katherine Theisen	Reimburse Teaching Supplies	246.07
082014	09/16/2026	AP	Check	Open	094251	Kortni Huron	Reimburse Mileage Reimbursement Jul..	94.24
082015	09/16/2026	AP	Check	Open	000285	KRAMER, JESSE L	Reimburse Teaching Supplies	37.85
082016	09/16/2026	AP	Check	Open	094439	Krista Taylor	Lab supplies and classroom supplies	70.45
082017	09/16/2026	AP	Check	Open	095241	Law Offices Of Dennis Pollard ..	Adai, et al vs State of MIJune-August 31..	58.41
082018	09/16/2026	AP	Check	Open	002212	Marshall Music Company	Piccolo	58.00
082019	09/16/2026	AP	Check	Open	093086	Megan Plamondon	Reimbursement Vball participtation fee	74.88
082020	09/16/2026	AP	Check	Open	094424	Michelle Kurtz	Mileage GSRP Home Visits	26.98
082021	09/16/2026	AP	Check	Open	002220	MSBOA	26/27 Membership Fees HS	750.00
082022	09/16/2026	AP	Check	Open	002401	OTEC	Radio installation for 26A	195.00
082023	09/16/2026	AP	Check	Open	090670	Pine Hill Nursery, Inc.	Tree Planting west side of Glowicki Field	27,840.00
082024	09/16/2026	AP	Check	Open	091937	Pro-Image Design, Inc.	TD Club	481.73
082025	09/16/2026	AP	Check	Open	000282	Professional Building Services	August 2026 Custodial Services	29,383.20
082026	09/16/2026	AP	Check	Open	093956	Profile	HS Shredding	45.00
082027	09/16/2026	AP	Check	Open	000051	REFFITT, ANDREA L	Mileage GSRP Home Visits	71.44
082028	09/16/2026	AP	Check	Open	095159	Sarah Simon	Reimburse Teaching Supplies	182.61
082029	09/16/2026	AP	Check	Open	094743	School Specialty LLC	K. Benson Teaching Supplies	280.14
082030	09/16/2026	AP	Check	Open	094747	Shauna Phillips	Tuition reimbursement 21 credits	3,360.00
082031	09/16/2026	AP	Check	Open	002831	Sherwin-Williams Co	Paint (color Ice Cream) painting supplies	498.41
082032	09/16/2026	AP	Check	Open	002532	The Place, LLC	Band	8,524.05
082033	09/16/2026	AP	Check	Open	001314	Tim Dietlin	Piano Tuning	180.00
082034	09/16/2026	AP	Check	Open	090823	Township Of Elk Rapids	2026 Summer School tax Billing	8,010.00
082035	09/16/2026	AP	Check	Open	091955	TruGreen Chem Lawn	High School	4,967.98
082036	09/16/2026	AP	Check	Open	000046	UHY advisors, Inc	Consultation work August 2026	26,010.00
082037	09/16/2026	AP	Check	Open	095160	Vork Brothers Painting LLC	Painting Metal Roof CMS	12,500.00
082038	09/16/2026	AP	Check	Open	091747	Wells Irrigation, Inc.	Marked Sprinkler heads at Glowicki Field	160.00
082039	09/16/2026	AP	Check	Open	094694	X-Cel Chemical Specialties Nort..	Custodial Supplies Maintenance Garage	4,525.55
082040	09/16/2026	AP	Check	Open	003500	Zaremba Equipment, Inc	Harness, Aftertreatment	2,610.11
082046	09/23/2026	AP	Check	Open	092549	Ann DeVogel	School Supplies reimbursement	24.67
082047	09/23/2026	AP	Check	Open	001022	Antrim County Treasurer	Torch Lake Twp 2025 Tax	4,262.24
082048	09/23/2026	AP	Check	Open	001156	Britten Banners, Inc.	G. Soccer	235.00

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
082049	09/23/2026	AP	Check	Open	091715	Central Michigan Paper Corpor..	CMS white copy paper	1,330.00
082050	09/23/2026	AP	Check	Open	000288	Chelsea Bassett	Reimburse sports passes	107.00
082051	09/23/2026	AP	Check	Open	000277	Chloe Marie Media, LLC	Summer Hours/Comm fee and district w..	5,241.20
082052	09/23/2026	AP	Check	Open	094886	ClassLink, Inc.	Classlink	5,299.75
082053	09/23/2026	AP	Check	Open	000021	Crystal Flash Inc	Diesel Fuel	6,958.94
082054	09/23/2026	AP	Check	Open	093454	Edmentum, Inc.	Online classes	240.00
082055	09/23/2026	AP	Check	Open	092885	ESS Midwest, Inc.	9/25/26	6,077.09
082056	09/23/2026	AP	Check	Open	094995	Genesee Intermediate School D..	Annual Contract for 26/27 fiscal year	3,880.64
082057	09/23/2026	AP	Check	Open	001618	Gill-Roy's Complete Hardware	ELK055	128.65
082058	09/23/2026	AP	Check	Open	094420	Grand Traverse Refrigeration, I..	CMS walk in cooler repair	568.00
082059	09/23/2026	AP	Check	Open	000009	HMH	3rd Grade materials and services extra	83.50
082060	09/23/2026	AP	Check	Open	094881	John E Green Company	Lakeland replace Gate Valve	2,436.18
082061	09/23/2026	AP	Check	Open	092573	Kalkaska Public Schools	NSC MS Conference Champ 5/15/26	150.00
082062	09/23/2026	AP	Check	Open	094924	Katherine Theisen	Reimburse NJHS Supplies	22.38
082063	09/23/2026	AP	Check	Open	000289	Maner Costerisan	2026 Audit	19,666.00
082064	09/23/2026	AP	Check	Open	000290	Megan Konstanzer	Reimbursement from LL SKC	10.00
082065	09/23/2026	AP	Check	Open	000075	Michigan Chamber Services	MI state and federal law posters	265.50
082066	09/23/2026	AP	Check	Open	090670	Pine Hill Nursery, Inc.	8 yrds hardwood HS	672.00
082067	09/23/2026	AP	Check	Open	095036	Poniatoski Photography	Photos of staff 2026	275.00
082068	09/23/2026	AP	Check	Open	091937	Pro-Image Design, Inc.	TD Club	100.00
082069	09/23/2026	AP	Check	Open	094358	Samantha Bissell	Reimburse office supplies	185.48
082070	09/23/2026	AP	Check	Open	094743	School Specialty LLC	J. Morton Supplies	241.62
082071	09/23/2026	AP	Check	Open	002532	The Place, LLC	Transportation uniforms	48.00
082072	09/23/2026	AP	Check	Open	000186	Turtle Creek Casino & Hotel	2027 Dinner Auction Deposit	400.00
082073	09/23/2026	AP	Check	Open	094694	X-Cel Chemical Specialties Nort..	Custodial Supplies CMS	300.07
082079	09/30/2026	AP	Check	Open	000258	Aubertin Tree Service	Remove spruce trees/grind stumps foot..	2,000.00
082080	09/30/2026	AP	Check	Open	000168	AVI Systems, Inc DBA Forte	ViewSonic with installation	2,857.14
082081	09/30/2026	AP	Check	Open	000293	Ben Ingell	Baseball Volunteer May 2026	300.00
082082	09/30/2026	AP	Check	Open	000034	Brad Sullivan	tennis supplies	79.50
082083	09/30/2026	AP	Check	Open	094624	Brooke Wilson	Reissue of check 080167	36.98
082084	09/30/2026	AP	Check	Open	093643	Bulls-I, Inc.	XC/VB Trophies	1,062.30
082085	09/30/2026	AP	Check	Open	000284	Chemical Control	Lakeland Treat nest	150.00
082086	09/30/2026	AP	Check	Open	000277	Chloe Marie Media, LLC	October 2026 Communication fees	3,626.67
082087	09/30/2026	AP	Check	Open	095051	Cooper Family Spreads	ER Schools Jam	792.00
082088	09/30/2026	AP	Check	Open	000021	Crystal Flash Inc	Diesel fuel buses	6,009.77
082089	09/30/2026	AP	Check	Open	000174	DP Tire & Car Care	22b Large screw in Tire	4,380.46
082090	09/30/2026	AP	Check	Open	001834	Harbor Springs High School	Girls Golf tournament	300.00

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
082091	09/30/2026	AP	Check	Open	000009	HMH	Math 180 Training	800.00
082092	09/30/2026	AP	Check	Open	091253	Hobart Sales & Service	Garbage Disposal Repair	449.69
082093	09/30/2026	AP	Check	Open	094881	John E Green Company	CMS toilet issue	417.37
082094	09/30/2026	AP	Check	Open	094602	Kimberly Rice	Reissue of checks 079496	144.61
082095	09/30/2026	AP	Check	Open	000289	Maner Costerisan	Audit 2026	15,679.00
082096	09/30/2026	AP	Check	Open	094910	Nate Butte	Reissue of check 081754	355.59
082097	09/30/2026	AP	Check	Open	095219	National Time And Signal Corp..	1 year fire alarms	660.00
082098	09/30/2026	AP	Check	Open	093569	North Country Power Generatio..	Vent plugged cleaned out	150.00
082099	09/30/2026	AP	Check	Open	091937	Pro-Image Design, Inc.	Gym Advertising Banner	3,464.11
082100	09/30/2026	AP	Check	Open	094614	Ricoh USA, Inc	Copy Machines ERS	598.45
082101	09/30/2026	AP	Check	Open	095238	Theresa Marshall	Reissue of Check 080718	250.00
082102	09/30/2026	AP	Check	Open	095132	Thomas Pettinato	Baseball May 2026 Volunteer	650.00
082103	09/30/2026	AP	Check	Open	094694	X-Cel Chemical Specialties Nort..	Ice Melt	2,887.70
082104	09/30/2026	AP	Check	Open	095231	Zach Progowski	Reissue of check 080350- Class of 2010	1,525.72
							Total of All Checks	636,061.18
							Less Voids	0.00
							Grand Total	636,061.18

Check Summary

Check Status	Count	Amount
Open	123	636,061.18
Cleared	0	0.00
Void	0	0.00
Total	123	636,061.18

Check Register

Elk Rapids Schools

Bank Account CAPITAL, From 09/01/2026 to 09/30/2026

Oct 1, 2026 9:59 AM

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
001025	09/02/2026	AP	Check	Open	000257	Arrow Roofing & Sheet Metal L..	Work Completed North wing	33,000.00
001026	09/16/2026	AP	Check	Open	095160	Vork Brothers Painting LLC	Block walls, bulkhead and painted letter..	68,730.00
001027	09/23/2026	AP	Check	Open	000193	Bouma Corp	300555D01 Direct Billing to school per ..	8,260.00
							Total of All Checks	109,990.00
							Less Voids	0.00
							Grand Total	109,990.00

Check Summary

Check Status	Count	Amount
Open	3	109,990.00
Cleared	0	0.00
Void	0	0.00
Total	3	109,990.00

Check Register

Elk Rapids Schools

Bank Account BOND, From 09/01/2026 to 09/30/2026

Oct 1, 2026 9:58 AM

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
001034	09/23/2026	AP	Check	Open	094649	Owen-Ames-Kimball Company	App #2 Tennis Courts	895,921.68
							Total of All Checks	895,921.68
							Less Voids	0.00
							Grand Total	895,921.68

Check Summary

Check Status	Count	Amount
Open	1	895,921.68
Cleared	0	0.00
Void	0	0.00
Total	1	895,921.68

Superintendent Goals: 2026-2027

Goal 1

Increase academic and SE growth within all student populations.

Activity:

Continue to research, evaluate, implement, and strategically update curricular resources and best instructional practices.

Action Plan:

- Create a mentoring program focused on Year 1 and 2 teachers, focused on modeling, coaching, instruction, and collegiality
- Continue to research and implement elements of MTSS at middle/high school levels

Success Indicators:

- Student Proficiency Growth Indicator: Over 3 years: 6% Proficiency Increase
    - NWEA Assessment Data Grades: 6-8
    - PSAT/SAT Grade: Grades 8, 9, 10, 11
- Create ongoing budgetary and personnel support

Goal 2:

Maintain a safe, inclusive, and responsive learning environment throughout the district

Activity:

Maintain a high level of safety and security for all stakeholders through proactive safety planning and targeted professional development.

Action Plan:

- Implement Standard Response Protocol across the district.
- Implement Restorative Practices professional development training for all support staff, bus drivers, and paraprofessionals
- Implement Reunification Protocols across the district.

Success Indicators:

- SSIS (6-12) and SEL-Web (TK-5) surveys indicate a 6% increase in students "feeling connected to staff and school" at the end of 3 years
- Employ a mock reunification process and implementation in June 2026

Goal 3:

Increase family and community involvement through effective communication and engagement opportunities

Activity:

Create opportunities for every parent to be engaged and involved. Increase engagement with community groups and organizations.

Action Plan:

- Implement "coffee meetings" throughout the district

Superintendent Goals: 2026-2027

- Work with Media Specialist to increase social media impact, bimonthly parent blogs, and fall, winter, spring community newsletter

Success Indicators:

- Action plan is implemented

Goal 4:

Ensure facilities are well-maintained, safe, and support the needs of the community

Activity:

Create, prioritize, and share a sequential facility needs plan for the district.

Action Plan:

- Work with parents, staff, administrators, BOE facility/finance committee, facilities supervisor, and business director to implement the 3-year facility, bus fleet, and technology improvement plans.

Success Indicators:

- Implementation of RFP's by December focused on plan implementation

Goal 5:

Retain and develop a high-quality staff

Activity:

Retain staff by advancing a culture of support, pride, and belonging for all ERS employees

Action Plan:

- Create a mentoring program focused on Year 1 and 2 teachers, focused on modeling, coaching, instruction, and collegiality
- Restorative Practice professional development for all instructional staff
- Process Communication Model professional development for cabinet members

Success Indicators:

- Staff retention percentages show a positive employment trend for the district.

Board of Education Finance Report

Financial Highlights

Monday, October 12, 2026

Significant Accounts Payable Paid (All Funds)		
Amount	**Vendor**	**Description**
$17,893.32	Antrim County Treasurer	2025 ER & Milton Townships Property Tax PRE Adjustments
$9,689.85	Mi School Energy Co.	August 2026 Electric
$63,352.56	Northwest Education Service	Tech Services Q1, Cybersecurity, CPI Training, Discovery Ed
$159,494.00	Zaremba Equipment Inc	2027 Schools Bus 26A
$7,003.79	AVI Systems, Inc. dba Forte	98" ViewBoard with Wall Mount & Install
$20,456.70	HMH	Math 180 1 Year Renewal
$31,263.23	Village of Elk Rapids	School Resources Officer April - July 2026
$5,400.00	Amplify Education Inc	Boost Reading Online Licenses
$17,259.35	Compass Groups USA Inc	August 1-31, 2026
$11,377.20	Edmentum, Inc.	Online Enrollment Fall 2026
$27,840.00	Pine Hill Nursery	Tree Planting - Glowicki Field
$29,383.20	Professional Building Service	August 2026 Custodial Services
$26,010.00	UHY Advisors, Inc.	August 2026 Consultation Work
$12,500.00	Vork Brothers Painting LLC	Painting Metal Roof at CMS
$6,077.09	ESS Midwest, Inc.	Substitutes through 9/25/26
$35,345.00	Maner Costerisan	2026 Prelim Audit Work
$33,000.00	Arrow Roofing	Reprint Check June North Wing Work (CAP PRJ)
$68,730.00	Vork Brothers Painting LLC	CMS Blockwall & Bulkhead (CAP PRJ)
$8,260.00	Bouma Corp	CMS Gym Bulkhead Build (CAP PRJ)
$895,921.68	Owen-Ames-Kimball Co	Application #2 Tennis Courts (BOND)

Total Accounts Payable Paid by Fund		
$ 587,208.59	11	General Fund
1,861.09	23	Community Schools
19,069.04	25	Food Service
27,922.46	29	School Activities
-	32	Debt Retirement
895,921.68	42	2020 Bond
109,990.00	43	Capital Projects
$ 1,641,972.86		**Total bills to be ratified**

Significant Revenues Received:		
Amount	**Vendor**	**Description**
$30,396.94	MILAF	September 2026 Investment Earnings (All Funds)
$15,631.61	State of Michigan	SRO Grant 50% April - July 2026

Total Deposits by Fund		
$6,190,120.03	11	General Fund

$6,052,539.19	Various Twps	2026 Property Taxes (Oper. & Debt)	120,497.31	23	Community Schools
$21,205.64	Northwest Edudcation Service	31N Grant Reimbursement	2,672.51	25	Food Service
$10,654.56	Northwest Edudcation Service	Summer Migrant Transportation	45,165.41	29	School Activities
$31,281.63	State of Michigan	Title 1 25-26 Reimbursement	1,049,017.31	3x	Debt Retirement
$13,805.00	Brightwheel	Kids Club - MCA and ERS	26,219.47	4x	Capital Projects
$99,720.26	Northwest Education Service	May & June 2026 GSRP Reimbursement (Start-Up)	**$ 7,433,692.04**		**Total Deposits**

ELK RAPIDS SCHOOLS
ELKS Where EXCELLENCE is a tradition!

	General Fund				
	2026-2027		09/30/26		09/30/25
	Adopted Budget	% of Budget	Fiscal-To-Date		Last Year Fiscal-to Date
REVENUES					
Local Revenues	$ 13,878,550	71.75%	$ 8,640,960	62.26%	$ 7,934,098
State Revenues	3,089,762	15.97%	-	0.00%	48,000
Federal Revenues	211,149	1.09%	-	0.00%	(11,933)
Received from Other Districts/ISD	303,000	1.57%	35,226	11.63%	(9,421.83)
Other Revenues/Transfer From MCA	2,255,589	11.66%		0.00%	(246,961.19)
A - Total Revenues	**$ 19,738,050**	102.05%	**$ 8,676,186**	44.86%	**$ 7,713,782**
EXPENDITURES					
Instruction					
Basic	8,474,186	50.53%	$ 641,448	7.57%	$ 595,502
Added Needs	2,137,344	12.74%	142,852	6.68%	136,174
Support Services					
Pupil Support Services	748,479	4.46%	52,219	6.98%	58,370
Instructional Support Services	335,694	2.00%	39,757	11.84%	53,927
General Administration	489,424	2.92%	120,388	24.60%	97,922
School Administration	1,372,548	8.18%	188,175	13.71%	159,377
Business Services	650,504	3.88%	207,809	31.95%	89,541
Operation & Maintenance	1,876,062	11.19%	416,685	22.21%	396,731
Pupil Transportation	951,607	5.67%	251,953	26.48%	195,564
Other Central Services	615,118	3.67%	152,168	24.74%	111,110
Athletic Activities	468,754	2.79%	51,078	10.90%	48,403
Community Activities	1,000	0.01%		0.00%	(6,178)
Other Transactions/GF Capital Projects	10,000	0.06%		0.00%	
B - Total Expenditures	**$ 18,130,720**	108.10%	**$ 2,264,532**	13.50%	**$ 1,936,443**
Revenues Over(Under) Expenditures (A - B)	$ 1,607,330		$ 6,411,654		$ 5,777,339
C - Other Transactions					
Sale of Capital Assets	-		-		-
Transfers In/(Out)	(1,500,000)				(3,052,329)
Transfer to MCA	-		-		-
Net Change in Fund Balance	$ 107,330		6,411,654		2,725,010
FUND BALANCE					
Non-Spendable, Inventory	$ -		$ -		
D - Prior Year Ending Fund Balance	**$ 5,695,422**		**$ 5,695,422**		
Ending Fund Balance, Budgeted (A-B+C+D)	**$ 5,802,752**		**$ 12,107,076**		
Less: Non-Spendable/Assigned Funds					
Non-Spendable, Prepaid Expenditures	193,525		193,525		
Assigned, Category Changes	-		-		
Assigned, Subsequent School Year Expenditures	-		-		
Committed, Athletic Upgrades	-		-		
Committed, Board Long-Term Planning	-		-		
Unassigned, Fund Balance	**$ 5,609,227**		**$ 11,913,551**		
	28.6%				

ELK RAPIDS SCHOOLS
Where EXCELLENCE is a tradition!

	Food Service			Bond 2020	Capital Projects
	2026-2027	09/30/26		09/30/26	09/30/26
	Adopted Budget	Fiscal-To-Date		Fiscal-To-Date	Fiscal-To-Date
REVENUES					
Local Revenues	$ 74,000	$ 3,905	5.28%	$ 42,747	$ 35,974
State Revenues	378,550	-	0.00%	-	-
Federal Revenues	566,800	7,820	1.38%	-	-
Other Financing Sources	-	-	0%	-	-
A - Total Revenues	**$ 1,019,350**	**$ 11,724**	0%	**$ 42,747**	**$ 35,974**
EXPENDITURES					
Support Services					
Board of Education			0%		
Business Services			0%		
Operation & Maintenance			0%		
Pupil Transportation			0%		
Other Central Services			0%		
Food Services	1,006,000	100,204	9.96%		
Capital Improvements	-	-	0%	1,691,439	140,035
Transfers to Other Funds	-	-	0%	-	-
B - Total Expenditures	**$ 1,006,000**	**$ 100,204**	0%	**$ 1,691,439**	**$ 140,035**
Revenues Over(Under) Expenditures (A - B)	$ 13,350	$ (88,479)		$ (1,648,692)	$ (104,061)
C - Other Transactions					
Sale of Capital Assets	-	-		-	-
Transfers In/(Out)	-	-		-	1,500,000
Net Change in Fund Balance	13,350	$ (88,479)		$ (1,648,692)	$ 1,395,939
FUND BALANCE, Beginning					
NonSpendable, Inventory	38,891	38,891		-	-
Restricted Fund Balance, Beginning	311,144	311,144		8,417,602	2,710,469
C - Total Beginning Fund Balance - budgeted	**$ 350,035**	**$ 350,035**		**$ 8,417,602**	**$ 2,710,469**
Ending Fund Balance, Budgeted (A - B + C)	**$ 363,385**	**$ 261,556**		**$ 6,768,910**	**$ 4,106,408**
	36.12%				

Board Finance Report

Fiscal Year 2026 - 2027

Revenue Budget Category Explanations
Local Revenues
Property Taxes
Investment Earnings
Athletic Gate Fees
Athletic Participation Fees
Private/Local Donations
Miscellaneous Income
State Revenues
State Aid Payment from the State of Michigan
State Aid grants passed thru NorthWest Education Services
Other State grants from other State Agencies (SRO Program)
Federal Revenues
Federal Grants (Mostly Title grants)
Federal Portion of Medicaid Services
Revenues From Other Districts/ISD
Special Ed Headlee payment from Northwest Education Services
Other Grants/Payments from Northwest Education Services
Grants/Payments from other School Districts
Other Revenues
Payments for Services from Mill Creek Academy
Other Revenues Items/Adjustments

Board Finance Report

Fiscal Year 2026 - 2027

Expenditure Budget Category Explanations

Basic Programs

Teacher & Aide salary and benefits
Instructional software
Academics tool including classrooms and supplies & tools
Teacher travel
Student Enrichment for arts, drama, music

Added Programs Includes

Special Education Teacher & Aide salary and benefits
Instructional software
Academics tool including classrooms and supplies & tools
Teacher travel
Student Enrichment for arts, drama, music

Pupil Support Services

Includes services not directly related to the core curriculum of instructions
Guidance Counselor

Instructional Staff

Professional Development
Library

General Administration

Minimal payment to board members
Payments for legal, audit and election services

School Administration

All costs associated with Principal, administrative assistants
Travel, supplies

Business

Business Services
Summer Tax Collection Fees

Operations & Maintenance

Custodial
Operations

Transportation

Transportation Director, Mechanic, Bus Fleet
Mechanic
Bus Fleet

Central Services

Technology Coordinator
Connectivity

Athletic Activities

Athletic Director
Coaches
Officials
Athletic Expenses

Community Services

Auditorium Director
Sunshine Club

Outgoing Transfers and Other Transactions

Transfer to Other Funds