September 14, 2026 - Regular Board Meeting
Monday, September 14, 2026 5:30 PM Eastern

Elk Rapids High School Library
308 Meguzee Point Dr
Elk Rapids, MI 49629

Jennifer Brown:	Present
Jeff Hill:	Present
Tara Kribs:	Present
Steven Merchant:	Present
Scott Moore:	Absent
Sherry Steffen:	Present
Shana Wojtowicz:	Present

Present: 6, Absent: 1.

I. **CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE**

Board of Education:

President Jennifer Brown
Vice-President Tara Kribs
Secretary Sherry Steffen
Treasurer Scott Moore
Trustee Shana Wojtowicz
Trustee Jeff Hill
Trustee Steven Merchant

Central Staff:
Superintendent Bryan McKenna
Executive Assistant Kortni Huron
Director of Finance Chelsea McGuire

II. **CHANGES AND ADDITIONS TO THE AGENDA**

To approve the agenda with no changes or additions. This motion, made by Sherry Steffen and seconded by Tara Kribs, Carried.
Scott Moore: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

III. **SPECIAL PRESENTATION**

- Three Lakes Association
  - Elk Rapids High School Juniors, Elsie Thomas and Brookelyn Jennings

IV. **SPECIAL PRESENTATION - BACK TO SCHOOL UPDATES**

- Katie Veith - Lakeland Elementary
- Josh Haggerty - Cherryland Middle School
- Jack Young - Elk Rapids High School

Jack Young - ERHS - Principal Young reported that new windows and carpet were installed over the summer. The blinds will be installed in October. The staff is participating in Walking Foci to observe teachers as a lesson is taught. Elaine McDaniel and Julie Horrighs are the high school's new staff.

Josh Haggerty - CMS - Principal Haggerty reported that it was a fantastic start to the school year. The construction is nearly complete; students were given their playground back, and he heard great feedback about holding the 6th grade open house separately from 7th and 8th grade. The new elective course, Family and Consumer Science (FACS), has been well-received. New staff at CMS includes Amanda Minaker, Becca Heldreth, and Jesse Lawrence.

Katie Veith - LL - Principal Veith reported of a great start to the school year. The building has a new storage shed, a new boiler, new landscaping, and a brand-new parking lot! Jason Hall installed beautiful new storage spaces for the paraprofessionals. New staff at Lakeland includes Chelsea Bassett, Abner Bardeguez, Mason Felker, Ryan Lewis, and Chasidity Ray.

V. **COMMUNICATIONS FROM THE PUBLIC (AGENDA ITEMS ONLY)**

Time limitations: Fifteen minutes per item, three minutes per speaker per item. Any citizen attending the meeting in person who wishes to address the school board on agenda items only may speak at this time. Person addressing the board are asked to register their name, address, and, if applicable, their affiliation. The Board President should recognize the citizen before speaking.

None.

VI. **CONSENT AGENDA**

The purpose of the consent agenda is to expedite business by grouping routine items together to be dealt with by one board motion without discussion beyond asking questions for simple clarification. Any board member may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for discussion or due to conflicts. Such requests will be granted. If an item is not removed from the consent agenda, the action noted on the agenda is approved by motions to adopt the consent agenda.

APPROVAL OF MINUTES

- August 10, 2026 - Regular Meeting Minutes
- August 25, 2026 - Special Meeting Minutes

VII. APPROVAL OF BILLS

- General Fund - $516,334.85
- Bond - $346,311.79
- Capital - $24,312.50

VIII. PERSONNEL

42-26 APPROVAL OF ANDREA REFFITT AS LEAD PRESCHOOL TEACHER

RESOLVED: That Andrea Reffitt be approved as Lead Preschool Teacher at Lakeland Elementary. Mrs. Reffitt will be placed at Step 2 of the ERSSA Master Agreement.

43-26 APPROVAL OF KYLIE ROBINSON AS ASSISTANT PRESCHOOL TEACHER

RESOLVED: That Kylie Robinson be approved as Assistant Preschool Teacher at Lakeland Elementary. Ms. Robinson will be placed at Step 1 of the ERSSA Master Agreement.

44-26 APPROVAL OF STEPHANIE EWING AS ASSISTANT PRESCHOOL TEACHER
RESOLVED: That Stephanie Ewing be approved as Assistant Preschool Teacher at Mill Creek Academy. Mrs. Ewing will be placed at Step 6 of the ERSSA Master Agreement.

45-26 APPROVAL OF ANNETTE RADOSA AS A PARAPROFESSIONAL
RESOLVED: That Annette Radosa be approved as a Title I paraprofessional at Mill Creek Academy. Mrs. Radosa will be placed at Step 5 of the ERSSA Master Agreement.

46-26 APPROVAL OF DEB YOUNG AS A PARAPROFESSIONAL
RESOLVED: That Deb Young be approved as a paraprofessional at Mill Creek Academy. Mrs. Young will be placed at Step 5 of the ERSSA Master Agreement.

47-26 APPROVAL OF JULIE HORRIGHS AS A PARAPROFESSIONAL
RESOLVED: That Julie Horrighs be approved as a paraprofessional at Elk Rapids High School. Ms. Horrighs will be placed at Step 5 of the ERSSA Master Agreement.

48-26 APPROVAL OF RESIGNATION OF MARGARET LEARNER AS A PARAPROFESSIONAL
RESOLVED: That the resignation of Margaret Learner, as a paraprofessional at Lakeland Elementary, be approved as of September 10, 2026.

49-26 APPROVAL OF PAUL WONACOTT AS A PARAPROFESSIONAL
RESOLVED: That Paul Wonacott be approved as a paraprofessional at Cherryland Middle School. Mr. Wonacott will be assigned to 2 days/week for 2 hours/day and placed at Step 5 of the ERSSA Master Agreement.

50-26 APPROVAL OF RESIGNATION OF SUSAN BERGMANS AS A PARAPROFESSIONAL
RESOLVED: That the resignation of Susan Bermans as a paraprofessional at Cherryland Middle School be approved as of September 11, 2026.

DONATIONS
To approve the Consent Agenda as presented. This motion, made by Sherry Steffen and seconded by Tara Kribs, Carried.
Scott Moore: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

IX. ACTION ITEMS

IX.A. **51-26** APPROVAL OF PAY INCREASE FOR LAURA JACKSON
RESOLVED: That the pay increase for Laura Jackson to $36.05 be approved for the 26-27 school year.

To approve the resolution as presented. This motion, made by Sherry Steffen and seconded by Tara Kribs, Carried.
Scott Moore: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

IX.B. **52-26** APPROVAL OF MYIG OVERNIGHT TRIP

RESOLVED: That the Cherryland Middle School overnight MYIG trip to Lansing, MI be approved for November 15 - 17, 2026.
To approve the resolution as presented. This motion, made by Sherry Steffen and seconded by Tara Kribs, Carried.
Scott Moore: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

IX.C. **53-26** APPROVAL OF VOTING DELEGATE AND ALTERNATE FOR MASB 2026 DELEGATE ASSEMBLY

RESOLVED: That the following Board delegate and alternate be approved for the Michigan Association of School Boards on Thursday, October 15, 2026, at 7:00 p.m.:
Delegate:
Alternate:
To approve the resolution as presented. This motion, made by Sherry Steffen and seconded by Tara Kribs, Carried.
Scott Moore: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

IX.D. **54-26** APPROVAL OF TRANSPORTATION BOILER BID

RESOLVED: That the Transportation Garage Boiler Replacement bid be approved as presented.

To approve the resolution as presented with the Delegate: Sherry Steffen, Alternate: Shana Wojtowicz. This motion, made by Sherry Steffen and seconded by Tara Kribs, Carried.
Scott Moore: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

IX.E. **55-26** APPROVAL OF CONTINUITY OF ORGANIZATIONAL OPERATIONS PLAN/EMERGENCY OPERATIONS PLAN

RESOLVED: That the Continuity of Organizational Operations Plan/Emergency Operations Plan, as required by Policy 8300, be approved as presented.
To approve the resolution as presented. This motion, made by Sherry Steffen and seconded by Tara Kribs, Carried.
Scott Moore: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

IX.F. **56-26** APPROVAL OF CURRICULUM DEVELOPMENT AS REQUIRED BY BOARD POLICY 2210 & 2231

RESOLVED: That the curriculum development be approved as required by Board Policy 2210 & 2231, as presented.

To approve the resolution as presented. This motion, made by Sherry Steffen and seconded by Tara Kribs, Carried.

Scott Moore: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 6, Nay: 0, Absent: 1

X. **COMMUNICATIONS FROM THE PUBLIC**

Time limitations: Same as above. Any citizen attending the meeting in person who wishes to address the Elk Rapids School Board on a matter not listed on this agenda may speak at this time. Persons addressing the school board are asked to register their name, address, and, if applicable, their affiliation. The Board President should recognize that the attendees wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the board.

None.

XI. **DISCUSSION ITEMS**

- CMS Community Open House
  - October 12, 2026 - 6:30 p.m.
- Superintendent McKenna Goal Creation

XII. **CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION**

None.

XIII. **SUPERINTENDENT REPORT**

- Back to School Updates

XIV. **MONTHLY BOARD OF EDUCATION FINANCIAL REPORT**

- Produced by Chelsea McGuire

XV. **BOARD COMMITTEE REPORTS**

- Facilities/Finance Committee

XVI. **BOARD OF EDUCATION CELEBRATING SUCCESSES**

- Brown - Celebrated the year being off to a great start.
- Wojtowicz - Acknowledged that two families moved to our district for the great schools after not being able to enroll in a school-of-choice situation for years.

XVII. **SCHEDULED ACTIVITIES/FUTURE MEETINGS**

- September 30, 2026 - Early Release Day, 90 minutes
- October 12, 2026 - No School, District PD
- October 12, 2026 - Regular Board Meeting

XVIII. **ADJOURNMENT**

To adjourn at 7:03 p.m. This motion, made by Tara Kribs and seconded by Shana Wojtowicz, Carried.

Scott Moore: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 6, Nay: 0, Absent: 1

August 10, 2026 - Regular Board Meeting
Monday, August 10, 2026 8:15 AM Eastern

Elk Rapids High School Library
308 Meguzee Point Dr
Elk Rapids, MI 49629

Jennifer Brown:	Present
Jeff Hill:	Present
Tara Kribs:	Present
Steven Merchant:	Absent
Scott Moore:	Present
Sherry Steffen:	Present
Shana Wojtowicz:	Present

Present: 6, Absent: 1.

I. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE

Board of Education:

President Jennifer Brown
Vice-President Tara Kribs
Secretary Sherry Steffen
Treasurer Scott Moore
Trustee Shana Wojtowicz
Trustee Jeff Hill
Trustee Steven Merchant

Central Staff:
Superintendent Bryan McKenna
Executive Assistant Kortni Huron
Director of Finance Chelsea McGuire

II. CHANGES AND ADDITIONS TO THE AGENDA

To approve the agenda with no changes or additions. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Steven Merchant: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

III. COMMUNICATIONS FROM THE PUBLIC (AGENDA ITEMS ONLY)

Time limitations: Fifteen minutes per item, three minutes per speaker per item. Any citizen attending the meeting in person who wishes to address the school board on agenda items only may speak at this time. Person addressing the board are asked to register their name, address, and, if applicable, their affiliation. The Board President should recognize the citizen before speaking.
None.

IV. CONSENT AGENDA

The purpose of the consent agenda is to expedite business by grouping routine items together to be dealt with by one board motion without discussion beyond asking questions for simple clarification. Any board member may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for discussion or due to conflicts. Such requests will be granted. If an item is not removed from the consent agenda, the action noted on the agenda is approved by

motions to adopt the consent agenda.

APPROVAL OF MINUTES

- July 13, 2026 - Regular Meeting Minutes

APPROVAL OF BILLS

- General Fund - $697,636.14
- Bond - $1,585,224.94
- Capital - $49,512.50

PERSONNEL

16-26 APPROVAL OF BETHANY WILSON INCREASE TO 1.0 FTE TEACHER
RESOLVED: That Bethany Wilson be increased to a 1.0 FTE Teacher at Cherryland Middle School.

17-26 APPROVAL OF RESIGNATION OF CECILIA MCCORMACK AS A PARAPROFESSIONAL
RESOLVED: That the resignation of Cecilia McCormack as Library/Media Center Paraprofessional at Elk Rapids High School be approved as of July 12, 2026.

18-26 APPROVAL OF RESIGNATION OF MORRIGAN PRUYT AS A PARAPROFESSIONAL
RESOLVED: That the resignation of Morrigan Pruyt as a Preschool Paraprofessional at Mill Creek Academy be approved as of July 17, 2026.

19-26 APPROVAL OF ELAINE MCDANIEL AS A TEACHER
RESOLVED: That Elaine McDaniel be approved as the Visual Arts Teacher at Elk Rapids High School. Mrs. McDaniel will be placed at MA Step 18 of the Master Agreement.

20-26 APPROVAL OF RESIGNATION OF EMILIO BOCARDO AS A COACH
RESOLVED: That the resignation of Emilio Bocardo, JV Football Coach, be approved as of July 29, 2026.

21-26 APPROVAL OF LEAVE OF ABSENCE FOR LINDSEY MCCARTY AS A TEACHER
RESOLVED: That the unpaid Leave of Absence for Lindsey McCarty be approved for the 2026-2027 school year.

22-26 APPROVAL OF RESIGNATION OF LAUREN MERENDINO AS A PARAPROFESSIONAL
RESOLVED: That the resignation of Lauren Merendino as an At-Risk Paraprofessional at Mill Creek Academy be approved as of August 3, 2026.

DONATIONS

None.

To approve the Consent Agenda as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Steven Merchant: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

V. **ACTION ITEMS**

V.A. **23-26** APPROVAL OF ADMINISTRATIVE CONTRACT
RESOLVED: That the administrative contract for the following staff be approved as presented.

- Bryan McKenna

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Steven Merchant: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

V.B. **24-26** APPROVAL OF 2026-2029 MASTER AGREEMENT BETWEEN ELK RAPIDS BOARD OF EDUCATION AND ELK RAPIDS EDUCATION ASSOCIATION
RESOLVED: That the 2026-2029 Master Agreement between Elk Rapids Board of Education and Elk Rapids Education Association be approved as presented.
To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Steven Merchant: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

V.C. **25-26** APPROVAL OF COURSE LISTS FOR THE 2026-27 SCHOOL YEAR
RESOLVED: That the attached Course Lists for 2026-27 be approved as presented, for the following schools:

- Elk Rapids High School/Sunrise Academy
- Cherryland Middle School
- Lakeland Elementary

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Steven Merchant: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

V.D. **26-26** APPROVAL OF STUDENT ASSESSMENT PLAN FOR THE 2026-27 SCHOOL YEAR AS REQUIRED BY POLICY 2623
RESOLVED: That the attached Student Assessment Plan for the 2026-27 school year be approved as presented.
To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Steven Merchant: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Scott Moore:

Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

V.E. **27-26** APPROVAL OF THE STUDENT ACTIVITY FUNDS FOR THE 2026-27 SCHOOL YEAR AS REQUIRED BY POLICY 6610
RESOLVED: That the attached Student Activity Fund for the 2026-27 school year be approved as presented.
To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Steven Merchant: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

V.F. **28-26** APPROVAL OF ELK RAPIDS SCHOOLS CUSTODIAL RFP
RESOLVED: That the Elk Rapids Schools Custodial Bid be awarded to Professional Building Solutions, as presented.
To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Steven Merchant: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

V.G. **29-26** APPROVAL OF ELK RAPIDS SCHOOLS PRINTER/COPIER FIVE (5) YEAR CONTRACT AGREEMENT
RESOLVED: That the five (5) year printer/copier contract provided by Applied Innovation through the state-approved Michigan Inter-governmental Trade Network (MITN) be approved as presented.
To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Steven Merchant: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

V.H. **30-26** APPROVAL OF ELK RAPIDS HIGH SCHOOL ROOF EMERGENCY REPLACEMENT PROJECT
RESOLVED: That the Elk Rapids High School emergency roof replacement quote from Arrow Roofing and Sheet Metal LLC, as presented.
To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Steven Merchant: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

V.I. **31-26** APPROVAL OF SUBSTITUTE PAY RATES
RESOLVED: That the 2026-2027 Substitute Pay Rates be approved as presented.
To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Steven Merchant: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Scott Moore:

Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

V.J. **32-26** APPROVAL OF THE GRAND TRAVERSE BAND OF OTTAWA AND CHIPPEWA INDIANS 2% GRANT
RESOLVED: That the Grand Traverse Band of Ottawa and Chippewa Indians 2% Grant be approved as presented.
To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Steven Merchant: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

V.K. **33-26** APPROVAL OF 2026-27 STUDENT/PARENT HANDBOOKS
RESOLVED: That the 2026-27 Student/Parent Handbooks be approved, as presented, for the following schools:

- Elk Rapids High School
- Cherryland Middle School
- Lakeland Elementary

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Steven Merchant: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

VI. **COMMUNICATIONS FROM THE PUBLIC**

Time limitations: Same as above. Any citizen attending the meeting in person who wishes to address the Elk Rapids School Board on a matter not listed on this agenda may speak at this time. Persons addressing the school board are asked to register their name, address, and, if applicable, their affiliation. The Board President should recognize that the attendees wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the board.
None.

VII. **DISCUSSION ITEMS**

- Parent Perception Survey Results
- Superintendent McKenna plans to review results with the principals next week. Mr. McKenna stated he finds value in these surveys and uses them as a point of reflection.

VIII. **CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION**

None.

IX. **SUPERINTENDENT REPORT**

- Bond Capital Projects Update

- Opening Week - Back to School Update
- Media Specialist

- Bond Capital Projects Update - Superintendent McKenna stated that the districts will be ready by the first day of school. The only item that may need a bit more time would be the parking lot at Lakeland. Elk Rapids High School had carpet installed in classrooms, workspaces, and remaining offices. New staff will be invited to a luncheon and district tour on August 25th. All staff return on August 26th.
- Opening Week - Back to School Update - Admin will be back next week. The district's main focus is filling the few remaining open positions prior to the beginning of the year.
- Media Specialist - Superintendent McKenna stated that everyone has been pleased with Chloe and her work, so far. She is working on featuring new staff, the new custodial company, and planning a district-wide newsletter every 8 weeks.

X. **MONTHLY BOARD OF EDUCATION FINANCIAL REPORT**

- Produced by Chelsea McGuire

Presented by Beverly Mobley

XI. **BOARD OF EDUCATION CELEBRATING SUCCESSES**

Steffen - Recognized all the parents and volunteers for all of their support for our students.

XII. **SCHEDULED ACTIVITIES/FUTURE MEETINGS**

- August 26, 2026 - Staff Opening Day
- August 26, 2026 - CMS Welcome/Info Night (6th Grade)
- August 27, 2026 - CMS Open House (7th & 8th Grade)
- August 27, 2026 - Elementary/High School Open House
- September 1, 2026 - First 1/2 Day of School
- September 14, 2026 - Regular Board Meeting, 5:30 pm

XIII. **ADJOURNMENT**

To adjourn at 9:13 a.m. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Steven Merchant: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 6, Nay: 0, Absent: 1

August 25, 2026 - Special Board Meeting
Tuesday, August 25, 2026 8:15 AM Eastern

Elk Rapids High School - Central Office
Conference Room
308 Meguzee Point Dr
Elk Rapids, MI 49629

Jennifer Brown:	Present
Jeff Hill:	Present
Tara Kribs:	Present
Steven Merchant:	Absent
Scott Moore:	Absent
Sherry Steffen:	Absent
Shana Wojtowicz:	Present

Present: 4, Absent: 3.

I. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE

Board of Education:

President Jennifer Brown
Vice-President Tara Kribs
Secretary Sherry Steffen
Treasurer Scott Moore
Trustee Shana Wojtowicz
Trustee Jeff Hill
Trustee Steven Merchant

Central Staff:
Superintendent Bryan McKenna
Executive Assistant Kortni Huron
Director of Finance Chelsea McGuire

II. CHANGES AND ADDITIONS TO THE AGENDA

To approve the agenda with no changes or additions. This motion, made by Tara Kribs and seconded by Jeff Hill, Carried.
Steven Merchant: Absent, Scott Moore: Absent, Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Shana Wojtowicz: Yea
Yea: 4, Nay: 0, Absent: 3

III. COMMUNICATIONS FROM THE PUBLIC ON ANY TOPIC

Time limitations: Fifteen minutes per item, three minutes per speaker per item.
None.

IV. CONSENT AGENDA

The purpose of the consent agenda is to expedite business by grouping routine items together to be dealt with by one board motion without discussion beyond asking questions for simple clarification. Any board member may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for discussion or due to conflicts. Such requests will be granted. If an item is not removed from the consent agenda, the action noted on the agenda is approved by motions to adopt the consent agenda.

PERSONNEL

34-26 APPROVAL OF CARRIE ANDERSON AS STUDENT SUCCESS COORDINATOR

RESOLVED: That Carrie Anderson be approved as Student Success Coordinator for Elk Rapids Schools and Mill Creek Academy.

35-26 APPROVAL OF ABNER BARDEQUEZ AS A TEACHER
RESOLVED: That Abner Bardequez be approved as a teacher at Lakeland Elementary. Mr. Bardequez will be placed at MA Step 14 of the Master Agreement.

36-26 APPROVAL OF SACHA STANDFEST AS A TEACHER
RESOLVED: That Sacha Standfest be approved as a teacher at Mill Creek Academy. Mrs. Standfest will be placed at BA Step 18 of the Master Agreement.

37-26 APPROVAL OF RYAN LEWIS AS A TEACHER
RESOLVED: That Ryan Lewis be approved for the 2026-2027 school year as a music teacher at Lakeland Elementary and Mill Creek Academy. Mr. Lewis will be placed at MA Step 18 of the Master Agreement.

38-26 APPROVAL OF AMANDA MINAKER AS A TEACHER
RESOLVED: That Amanda Minaker be approved as a teacher at Cherryland Middle School. Mrs. Minaker will be placed at MA Step 18 of the Master Agreement.

39-26 APPROVAL OF CHASIDITY RAY AS A PARAPROFESSIONAL
RESOLVED: That Chasidity Ray be approved as a special education paraprofessional at Lakeland Elementary. Mrs. Ray will be placed at Step 4 of the ERSSA Agreement.
To approve the Consent Agenda as presented. This motion, made by Tara Kribs and seconded by Shana Wojtowicz, Carried.
Steven Merchant: Absent, Scott Moore: Absent, Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Shana Wojtowicz: Yea
Yea: 4, Nay: 0, Absent: 3

V. **ACTION ITEMS**

V.A. **40-26** APPROVAL OF ADMINISTRATIVE CONTRACT
RESOLVED: That the administrative contract for the following employee be approved as presented.

- Carrie Anderson

To approve the resolution as presented. This motion, made by Tara Kribs and seconded by Shana Wojtowicz, Carried.
Steven Merchant: Absent, Scott Moore: Absent, Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Shana Wojtowicz: Yea
Yea: 4, Nay: 0, Absent: 3

V.B. **41-26** APPROVAL OF 2026-2029 AGREEMENT BETWEEN ELK RAPIDS BOARD OF EDUCATION AND ELK RAPIDS SUPPORT STAFF ASSOCIATION
RESOLVED: That the 2026-2029 Agreement between Elk Rapids Board of Education and Elk Rapids Support Staff Association be approved as presented.

To approve the resolution as presented. This motion, made by Tara Kribs and seconded by Shana Wojtowicz, Carried.
Steven Merchant: Absent, Scott Moore: Absent, Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Shana Wojtowicz: Yea
Yea: 4, Nay: 0, Absent: 3

VI. **ADJOURNMENT**

To adjourn at 8:43 a.m. This motion, made by Tara Kribs and seconded by Shana Wojtowicz, Carried.
Steven Merchant: Absent, Scott Moore: Absent, Sherry Steffen: Absent, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Shana Wojtowicz: Yea
Yea: 4, Nay: 0, Absent: 3

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
081873	08/05/2026	AP	Check	Open	000257	Arrow Roofing & Sheet Metal L..	Remaining work on North Wing	8,342.88
081874	08/05/2026	AP	Check	Open	094601	Axium Services, Inc.	Dance recital	263.30
081875	08/05/2026	AP	Check	Open	000277	Chloe Marie Media, LLC	June 25-June 31, 2026	3,409.20
081876	08/05/2026	AP	Check	Open	094598	Derek Morton	Reimburse Cpr	24.50
081877	08/05/2026	AP	Check	Open	094188	East Bay Medical	DOT exam Sniegowski	115.00
081878	08/05/2026	AP	Check	Open	092885	ESS Midwest, Inc.	7/31/26 (Pay period ending 7/18)	3,343.76
081879	08/05/2026	AP	Check	Open	000005	FinalForms	Athletic Forms 2026 School Year	2,549.25
081880	08/05/2026	AP	Check	Open	093601	Floor Care Concepts	HS gym floor finish	8,138.18
081881	08/05/2026	AP	Check	Open	094286	Foxbright Solutions, LLC	Design- Template website redesign	2,799.00
081882	08/05/2026	AP	Check	Open	093729	Holly Zatkovic	Reimburse Conference hotel	1,249.74
081883	08/05/2026	AP	Check	Open	094881	John E Green Company	fix HS pump leak	20,142.31
081884	08/05/2026	AP	Check	Open	093061	Leland Public Schools	Leland Volleyball	200.00
081885	08/05/2026	AP	Check	Open	092856	Otwell Mawby, PC	Asbestos Air Monitoring	5,782.50
081886	08/05/2026	AP	Check	Open	093956	Profile	Pickup cabinet	45.00
081887	08/05/2026	AP	Check	Open	000030	Thrun Law Firm P.C	July 30, 2026	860.00
081888	08/05/2026	AP	Check	Open	094694	X-Cel Chemical Specialties Nort..	Custodial Supplies CMS	1,691.57
081891	08/12/2026	AP	Check	Open	002701	All American Sports Corp	Football jersey	161.87
081892	08/12/2026	AP	Check	Open	092178	Andrea Krakow	Speed and Strength 2026	375.00
081893	08/12/2026	AP	Check	Open	094821	Belanger Septic Service	Grease Trap pumping HS	500.00
081894	08/12/2026	AP	Check	Open	093949	Brett Graham	Speed and Strength 2026	375.00
081895	08/12/2026	AP	Check	Open	093949	Brett Graham	Cash box start up	600.00
081896	08/12/2026	AP	Check	Open	094431	Compass Groups USA, Inc.	July 1-31, 2026	20,813.02
081897	08/12/2026	AP	Check	Open	094431	Compass Groups USA, Inc.	Office Supplies	72.59
081898	08/12/2026	AP	Check	Open	003111	David Vanderploeg	CPR Courses	144.00
081899	08/12/2026	AP	Check	Open	093952	ERBA	Referee Services for Ballin at the Bay	385.00
081900	08/12/2026	AP	Check	Open	092885	ESS Midwest, Inc.	8/14/26 (July 20-31, 2026)	8,361.95
081901	08/12/2026	AP	Check	Open	090838	Grayling High School	G. Golf Invite	250.00
081902	08/12/2026	AP	Check	Open	090634	GTB Education	return excess funds 24/25	20,150.92
081903	08/12/2026	AP	Check	Open	095134	Harbor Springs Ram Boosters	Ref Fees for boys soccer tournament	326.25
081904	08/12/2026	AP	Check	Open	092207	Kalkaska Memorial Health Cent..	ATC hours	357.93
081905	08/12/2026	AP	Check	Open	095112	Macy Piner	reissue for dissection supplies 6/11/25	332.35
081906	08/12/2026	AP	Check	Open	090483	MHSAA	Lance CAP	60.00
081907	08/12/2026	AP	Check	Open	092229	Mi School Energy Cooperative	Jul-2026	16,250.07
081908	08/12/2026	AP	Check	Open	093557	MobyMax, LLC	200 Students Lakeland	3,742.00
081909	08/12/2026	AP	Check	Open	094695	Neola, Inc	Digital Maintenance fee for 8/1/26-7/31/..	795.00
081910	08/12/2026	AP	Check	Open	000279	Noelle Mann	Speed and Strength 2026	375.00
081911	08/12/2026	AP	Check	Open	094976	Northern Monument	natural Stone small stone retire 25/26	780.00

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
081912	08/12/2026	AP	Check	Open	000108	Northwest Education Services	2026 Transportation Consortium	161.17
081913	08/12/2026	AP	Check	Open	094337	NWEA	MAP Growth k-12	9,080.00
081914	08/12/2026	AP	Check	Open	002502	Petoskey High School	Golf tournement	250.00
081915	08/12/2026	AP	Check	Open	094227	Portland Basketball Club, LLC	Big North Shootout G. Basketball	850.00
081916	08/12/2026	AP	Check	Open	000246	Security Sanitation, INC	porta potty softball	81.51
081917	08/12/2026	AP	Check	Open	090749	Torch Lake Township	2026 summer tax collection	3,465.00
081918	08/12/2026	AP	Check	Open	092283	Traverse City Central Athletic D..	2026 TC Central girls golf Lober Invite	650.00
081919	08/12/2026	AP	Check	Open	094034	Tyler Foor	Speed and Strength 2026	150.00
081924	08/19/2026	AP	Check	Open	001227	Consumers Energy	308 Meguzee Pt #B	438.01
081925	08/19/2026	AP	Check	Open	000044	Mill Creek Academy	August 2026 State Aid	221,489.65
081926	08/19/2026	AP	Check	Open	000108	Northwest Education Services	Wizer Cybersecurity 1 year 12/7/25-12/..	544.00
081927	08/19/2026	AP	Check	Open	092856	Otwell Mawby, PC	Asbestos O&M 8/7/26 training Spiers/ V..	1,000.00
081928	08/19/2026	AP	Check	Open	002502	Petoskey High School	Freshman/JV VB Tournament	440.00
081929	08/19/2026	AP	Check	Open	093956	Profile	HS office	90.00
081930	08/19/2026	AP	Check	Open	091228	SET SEG	26/27 quarter 1 invoice	1,424.00
081931	08/19/2026	AP	Check	Open	000046	UHY advisors, Inc	Consultation work July 2026	21,290.00
081937	08/26/2026	AP	Check	Open	002701	All American Sports Corp	Football Helmets	2,784.95
081938	08/26/2026	AP	Check	Open	093895	Amplify Education, Inc.	mClass Licenses 7/1/26-6/30/27	15,702.52
081939	08/26/2026	AP	Check	Open	095150	Building Wings LLC	Readtopia 1 year 8/19/26-8/28/27	2,047.23
081940	08/26/2026	AP	Check	Open	000068	Capstone	PebbleGo animals/ PebbleGo Social St..	1,499.00
081941	08/26/2026	AP	Check	Open	092885	ESS Midwest, Inc.	8/28/26	4,827.78
081942	08/26/2026	AP	Check	Open	090498	Grand Traverse County	7/1/26-3/31-27	366.28
081943	08/26/2026	AP	Check	Open	094420	Grand Traverse Refrigeration, I..	PM Maintenance HS agreement	1,507.30
081944	08/26/2026	AP	Check	Open	095206	Intelligent Marking USA, Inc.	Turf Tank 2 plus 3 years subscription	11,000.00
081945	08/26/2026	AP	Check	Open	093969	Keith Schulte	Reimburse Speed and Strength	160.00
081946	08/26/2026	AP	Check	Open	094324	Northwest Fire, LLC	MCA Extinguisher Maintenance	2,395.50
081947	08/26/2026	AP	Check	Open	091937	Pro-Image Design, Inc.	State Champ banners/Flags/Outdoor si..	2,823.56
081948	08/26/2026	AP	Check	Open	091228	SET SEG	Cyber deductible invoice	15,000.00
081949	08/26/2026	AP	Check	Open	090779	Stafford-Smith, Inc.	Remaining Payment on Equip HS servin..	58,636.92
081950	08/26/2026	AP	Check	Open	000116	State of Michigan	Fall raffle License	120.00
081951	08/26/2026	AP	Check	Open	002532	The Place, LLC	Boys Basketball	1,896.33
							Total of All Checks	516,334.85
							Less Voids	0.00
							Grand Total	516,334.85

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount

Check Summary

Check Status	Count	Amount
Open	68	516,334.85
Cleared	0	0.00
Void	0	0.00
Total	68	516,334.85

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
001032	08/12/2026	AP	Check	Open	094649	Owen-Ames-Kimball Company	Tennis court construction	334,273.74
001033	08/12/2026	AP	Check	Open	094649	Owen-Ames-Kimball Company	High School 14104.201	12,038.05
							Total of All Checks	346,311.79
							Less Voids	0.00
							Grand Total	346,311.79

Check Summary

Check Status	Count	Amount
Open	2	346,311.79
Cleared	0	0.00
Void	0	0.00
Total	2	346,311.79

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
001023	08/05/2026	AP	Check	Open	000010	AJH Electric	Lighting	12,177.50
001024	08/12/2026	AP	Check	Open	000278	Rocket Enterprise, Inc	Flag Pole Installation	12,135.00
							Total of All Checks	24,312.50
							Less Voids	0.00
							Grand Total	24,312.50

Check Summary

Check Status	Count	Amount
Open	2	24,312.50
Cleared	0	0.00
Void	0	0.00
Total	2	24,312.50

Type of Trip: 6th – 8th grade Michigan Youth in Government trip to Lansing

Proposed Departure Date: 11/15/2026 **Return Date**: 11/17/2026

Proposer: Joe Macaluso **Position**: Teacher

Proposal Date: 9/1/26 **Date by which response is needed**: September 14, 2026

A. **Purpose:**

1. **What is the major place to be visited or event to be attended?**
   State Capitol Building in Lansing, MI for the YMCA Michigan Youth in Government Conference

2. **How is the trip related to the educational program of the District?**
   The trip allows a hands-on-approach to meeting the 6th - 8th grade Michigan GLCE benchmarks III.1.MS.2, III.2.MS.1, III.2.MS.3 & III.4.MS.2 for civics and government

3. **In what ways will the student benefit?**
   Students will actually take part in the entire process of a bill becoming a law OR through team debate competition. By physically completing the process, students will gain a real and meaningful knowledge of government unattainable in the classroom. Other students are involved in the debate portion of the conference which allows them to practice and develop speaking, listening, and thinking skills.

4. **How will the trip be evaluated to determine the extent to which these benefits are realized?**

   During & post-trip discussions will reveal the extent to which students learned our state governmental process.

B. **Students and Staff:**

1. **Which students (grade, class, or organizations), will be going?**

   6th - 8th graders who express a strong interest in government or debate and fulfill our citizenship requirement to attend

2. **Total number of students?**
   38

3. **Which staff member will be in charge?**

   Joe Macaluso

4. **What previous experience has the staff member had in conducting overnight field trips?**

   Nine previous trips to Washington D.C. as well as 22 trips to Lansing, Michigan as lead advisor of the MYIG trip.

5. **What other staff members will be going?**

   Teacher Ann DeVogel and Principal Josh Haggerty

6. **How many chaperones, in addition to staff members, will be going?**

   1 parent

7. **What are their names and affiliations with the students?**

   Daniel Smith

8. **How many school days will be missed?**

   2 school days will be missed

9. **How will teachers be advised in advance that the students will be out of school?**

   Email communication

C. **<u>School Work</u>**

1. **How will missed work be made up?**

   Students will be responsible for all schoolwork. They are requested to acquire all assignments the week prior to the trip.

2. **What special assistance will be provided to students with academic problems?**

   Students selected are not those who traditionally have academic difficulties. Nevertheless, additional after school help is available prior to and after the trip from paraprofessionals.

D. **Itinerary**

1. **What is the destination?**

   Lansing, MI

2. **What will be the mode of transportation? What liability insurance does the carrier have?**

   ER Schools Bus.

3. **Where will the group be housed and fed?**

   The group will be housed at the Crown Plaza Lansing--West in Lansing. Food will be obtained from local restaurants in Lansing, grocery stores, restaurants in route, and the Crown Plaza Lansing West.

4. **What en route or supplementary activities are planned?**

   None are planned for the 3 ½ hour trip.

5. **What arrangements have been made for dealing with emergency situations?**

   Emergency contact information will be collected and on hand. We have a first aid kit with us, too.

6. **If tour guides are involved, what liability insurance do they carry?**

   N/A

E. **Finances**

1. **What is the estimated total cost?**

   $7,500 -$11,000 (variance based on possible grants)

2. **What will the cost per student be?**

   $200-$300 (based on possible grants)

3. **What is the source of funds?**

   The source will primarily be from parents. We are applying for

the State of Michigan grant offered through the program and the Good Works Grant from Elk Rapids Rotary

4. **How will the funds be collected and safeguarded?**

   A teacher will collect the funds which will be deposited into our MYIG account in the CMS office with Mrs. Bradberry.

5. **How will any shortfall be made up or excess funds used?**

   Excess funds are held in our account for future trips to cover extraneous costs.
   Shortfalls will be made up through our MYIG account.

6. **What provision has been made for students who are financially unable to pay any necessary costs?**

   Funds in the account may be made available based on need.
   State of Michigan grant funding has been eliminated in the most recent State budget.

F. **<u>Communications</u>**

1. **How will you communicate to parents prior to, during and after the trip?**

   Communications to parents will occur via emails. Students have their cell phones at all times.

2. **List telephone numbers at destinations and where the group will be housed.**

   Crowne Plaza Lansing West
   925 Creyts Rd.
   Lansing, MI 48917
   517-323-7100

   Mr. Joe Macaluso
   231-883-4831

   For more information visit: www.myig.org

Mac McAdams @johnegreen.com

John E. Green Company
601 Porter Street
Petoskey, MI 49770
P: 231-348-2875 • F: 231-348-3179
johnegreen.com

PROPOSAL

Date: July 30, 2026

To: Elk Rapids Public Schools
Attn: Rich Hopkins

From: Mac McAdams

Project: Elk Rapids Public Schools – Elk Rapids, MI
Transportation Garage Boiler Replacement

Estimate No.: EM-26-0191

John E. Green Company ("JEG") proposes to perform the scope of work described below for the Project. This Proposal includes applicable taxes – see below.

TOTAL BASE BID: **$ 61,525.00**

JEG's scope of work **includes** the following:

1. Per specifications by Rich Hopkins
2. HVAC
   a. Demo and remove existing boilers
   b. Relocate existing Aerco boilers from Elk Rapids High School to Transportation Garage
   c. Install Aerco boilers, furnished by owner
   d. Furnish and install pipe, valve, and fittings to connect Aerco Boilers
   e. Insulation
   f. Equipment start-up
   g. CSD-1 testing
3. State Permits
4. Field coordination

JEG's scope of work **excludes** all other work not specifically included above, including but not limited to, the following:

1. Engineering or delegated design
2. Site work
3. Plumbing demolition
4. Concrete work – scanning, cutting, removal, replacement

9/9/26

Piping
Plumbing
Fire Suppression
Design Build
Fabrication
HVAC
Service

5. Excavation and backfill
6. Fire Protection
7. Painting
8. Structural steel work
9. Electrical work
10. Premium time labor
11. Seismic restraints
12. Water, sewer, or gas service, assessment, or fees
13. Temporary services or fees
14. Toilet accessories
15. Architectural work, cut and patch of floors, walls, ceilings, and roofs
16. Hazardous material identification, testing, abatement, or disposal
17. Undisclosed site conditions
18. Performance and payment bonds

Clarifications:

1. All isolation valves are assumed to be in good working order. Any repairs or replacements will be performed at current time and material rates.
2. This Proposal assumes that the existing materials, equipment, structure, and utilities are properly sized, in good mechanical condition, and have sufficient capacity to handle the new intended loads. Any upgrades or existing utility relocations will require Customer approval before proceeding on a time and material basis or as additionally quoted.
3. This Proposal and Agreement price shall be adjusted to reflect any increases in JEG's costs resulting from changes in customs duties, tariffs, or other government-imposed fees that impact the performance of the Work. Such increases will be passed through to the Customer on a cost-plus basis, including a reasonable markup for overhead and profit. Additionally, JEG shall be entitled to a reasonable extension of time for any scheduling impacts resulting from these changes. JEG will make reasonable efforts to provide the Customer with written notice of any such cost increases or schedule impacts as soon as practicable. Upon request, JEG shall furnish supporting documentation substantiating the adjustments. The price and/or schedule adjustment shall take effect as of the date specified in JEG's written notice to the Customer. The parties shall execute a Change Order to formalize these adjustments.

Tax:

1. For taxable projects, applicable taxes have been included in this Proposal.
2. For non-taxable projects, no sales tax has been included in this Proposal. For partially taxable projects, partial sales tax has been included in this Proposal. Both non-taxable and partially taxable projects require the Customer to issue a valid States Sales and Use Tax exemption certificate to receive the tax exemption. If this certificate is not provided to JEG prior to Contract award, full state sales and use tax will be added to the Proposal and Contract prior to acceptance.

This Proposal is subject to JEG's Customer Terms and Conditions which are incorporated by reference and accessible at www.johnegreen.com. Please contact us if you have any questions regarding this Proposal.

Thank you for your consideration.



Elk Rapids High School
Course Guidebook

check Course List for current offerings

Updated Fall 2026

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- Technical/Trade Program Recommendations

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- Dual Enrollment
- Online Courses

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C.	Communication Arts	Pg. 11-13
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GRADUATION REQUIREMENTS		
Total credits required: 22		
English	4 credits	English 9, 10, 11, 12
Math	4 credits	Algebra I, Geometry, Algebra II & 1 additional credit (a course must be taken Senior year) Class of '28 and beyond: 0.5 credit of Personal Finance
Science	3 credits	Biology, Chemistry, or Physics & 1 additional credit
Social Studies	3 credits	U.S. History, World History, Economics, Government
World Language	2 credits	Must be in the same language; options: 2 credits of World Language *or* 1 credit World Language and 1 additional ART credit, or 1 credit World Language & completed CTC program (not all programs meet requirements, check with counselor)
PE/Health	1 credit	Physical Education and Health
Arts	1 credit	Visual, Performing, or Applied Art
Electives	Varies	Varies

Students take six classes daily for all terms.
Requirements are in compliance with the Michigan Merit Curriculum.

Courses taught each term will be listed on the master schedule of classes.
Any course may be dropped from the schedule if not enough students sign up to take it.

HIGH SCHOOL COURSE RECOMMENDATIONS

Your freshman year is a time to begin your plans for your career vocation. Visit the counselor as a freshman to outline the courses you will need to achieve your goals. Early planning will allow you to complete the basic courses that prepare you for the college entrance exams, technical school admissions, or the job market. Completion of the required and basic courses as a freshman and sophomore will allow you more options for possible advanced placement courses, career technical center or enrichment programs during your junior and senior year.

COLLEGE/UNIVERSITY COURSE RECOMMENDATIONS

A minimum of eight term classes over a four-year period should be taken from these departments for four full years. The following courses are strongly recommended for those students who plan to pursue a college or university program following high school graduation:

COMMUNICATION ARTS DEPARTMENT (Four credits)

1. English 9/Honors
2. English 10/Honors
3. English 11/AP English Language
4. English 12/AP English Literature

MATH DEPARTMENT (Four credits)

1. Algebra 1
2. Geometry
3. Algebra 2
4. Pre-Calculus
5. Advanced Placement Calculus AB

SCIENCE DEPARTMENT (Four credits)

1. Environmental Science
2. Biology
3. Chemistry
4. Advanced Placement Biology
5. Advanced Placement Chemistry
6. Advanced Placement Physics
7. AP Computer Science

SOCIAL STUDIES DEPARTMENT (Four credits)

1. U.S. History
2. World History
3. American Government
4. Economics
5. Advanced Placement U.S. History
6. Advanced Placement Psychology
7. Advanced Placement World History

WORLD LANGUAGE DEPARTMENT

A minimum of four terms should be taken in the same foreign language or K-8 credit AND one of the following:

1. Spanish I
2. Spanish II
3. Spanish III

OTHER DEPARTMENTS

A combination of courses should be selected from the various departments remaining, including ART, PE, Health

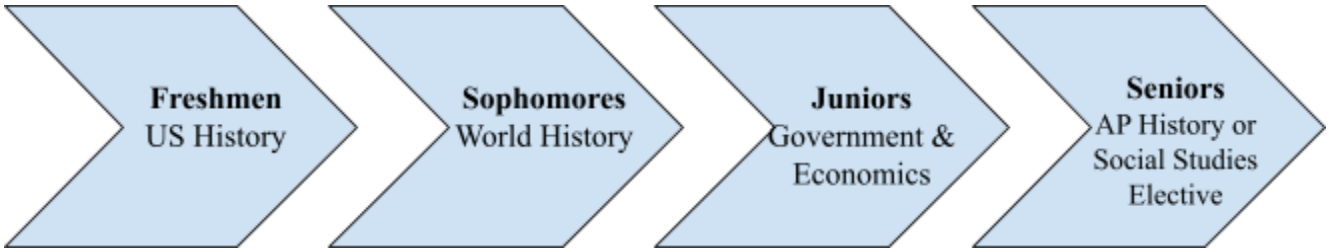
BUSINESS COLLEGE, TECHNICAL, INDUSTRIAL OR TRADE SCHOOLS COURSE RECOMMENDATIONS

Minimum requirements for one and two year training programs such as drafting, data processing, electronics, automotive, etc.:

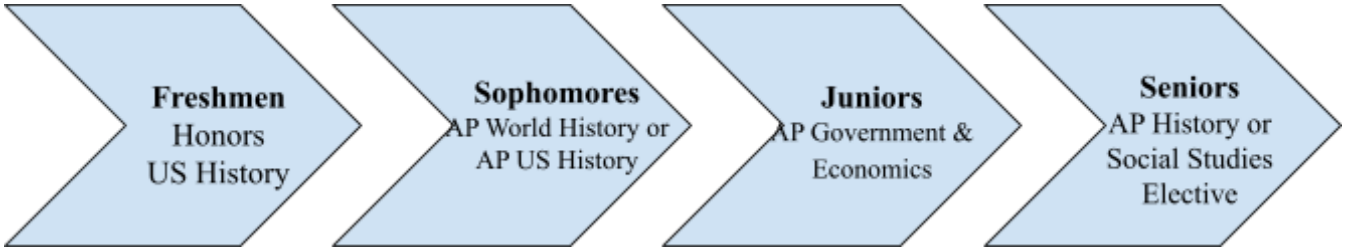
1. Communication Arts – four credits
2. Mathematics – four credits
3. Science – three credits
4. Social Studies – three credits
5. Physical Education/Health – one credit
6. Business - Accounting, Marketing, and Career Tech related courses
7. Technical – consider Career Tech
8. Additional: ART, PE, Health

Social Studies Scope and Sequence

Regular Social Studies Track



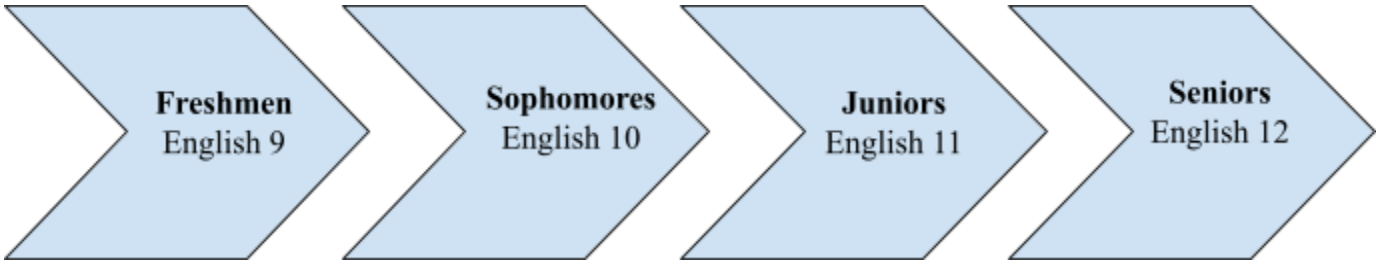
Advanced Social Studies Track



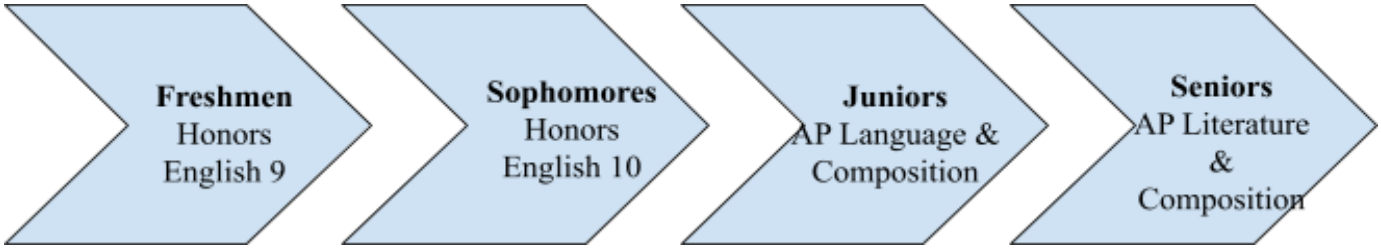
Social Studies Electives: Criminal Law, Civil Law, The World Wars and the Holocaust

Communication Arts Scope and Sequence

Regular English Track



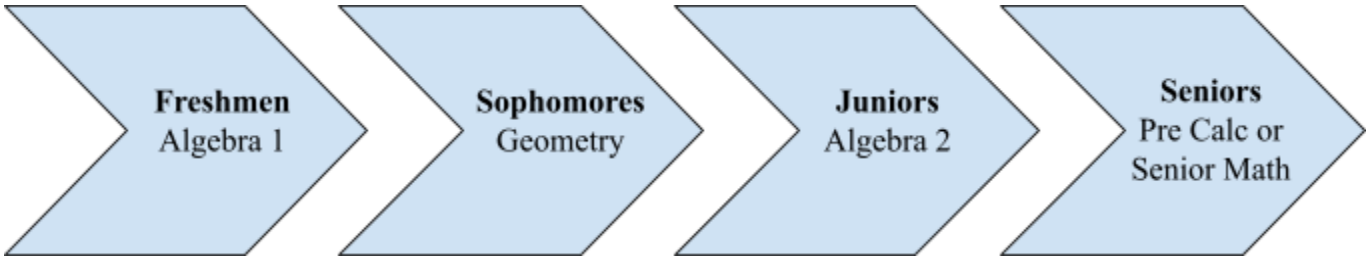
Advanced English Track



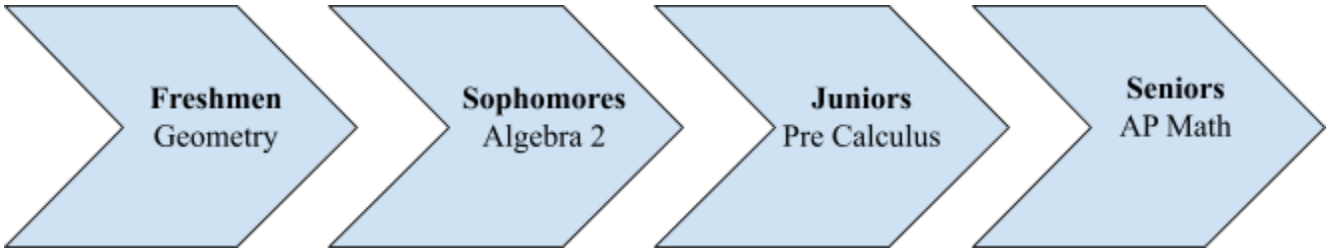
Communications Dept. Electives: Yearbook, Broadcasting Journalism, Literature in Film

Math Scope and Sequence

Regular Math Track

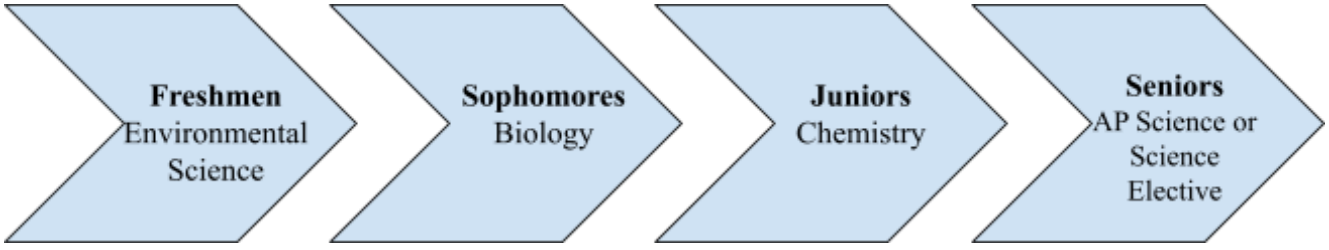


Advanced Math Track



Science Scope and Sequence

Science Track



Science Electives: Forensic Science, Botany, Human Anatomy & Physiology

ADDITIONAL COURSE OPTIONS

Northwest Education Services CAREER TECH (Grades 11-12)

NES Career Tech in Traverse City offers an extension of our curriculum at Elk Rapids High School. The programs available are listed below and for a program overview see Mrs. Bueby, pick up a brochure in the student services office, or visit https://www.northwested.org/career_tech/.

Arts and Communications
- Culinary Arts
- Graphic Arts
- Film and New Media
- Writers Studio

Business, Management, Marketing, and Technology
- Business Careers
- Web & App Development
- Information Technology

Engineering & Industrial Technology
- Auto Repair
- Aviation Maintenance
- Collision Repair
- Construction Trades
- Electrical Occupations
- Engineering Academy
- Power Equipment
- Precision Machining
- Robotics & Automation
- Welding

Sciences
- Agriscience
- Health Sciences

Human Services
- Early Education
- Public Safety
- Teacher Academy

DUAL ENROLLMENT AT NMC

This option is available to juniors and seniors with a cumulative GPA of 3.0 and passing scores on the SAT, ACT, or NMC eligibility parameters test. Typically, students take one or two college courses per semester, and reduce their ERHS schedule by the same number of classes. We pay tuition, but not books or transportation for core courses not offered at ERHS. You will receive 0.5 credit at ERHS for a one semester class and the grade from NMC. These will be on your high school transcript. You must attend either an ERHS Dual Enrollment meeting or meet individually with your Counselor. Colleges require your attendance at their Orientation meeting. **If you dual enroll and do not attend classes or fail to pass with a 2.0 or better, you may not be qualified to dual enroll again or for Early College and your family will be responsible for the cost of the course.** After Orientation and registration, if you no longer wish to take a course, you must cancel or drop the class by notifying the college, and your counselor/principal. See Mrs. Bueby for more information.

ONLINE COURSES

Online elective courses are available through the Edmentum and Michigan Virtual online platforms. Core courses (English, math, science, and social studies) are available in person and are not an option to take online. Must meet with the counselor to discuss online elective options and be scheduled. If a student fails an online course, they are not permitted to take another in a future semester. This is NOT recommended for Freshmen. Students must be highly motivated independent learners with highly developed self-management skills.

INDEPENDENT STUDIES

An independent study class is the same as any other class except that significantly more of the responsibility for learning lies with the student. An independent study is not appropriate for all students and is not required of teachers. A completed form and syllabus must be submitted before the start of the term. Students must be a Junior or Senior with a cumulative GPA of 3.0. The student must develop a written syllabus including a course title, supervising ERHS teacher, course description and a course outline detailing weekly or daily assignments, expectations and due dates for the 18-week term.

FULL-TIME ENROLLMENT

All high school students enrolled in the Elk Rapids School District shall be full-time status as defined below:

- Semester 1= 6 hours/periods or 4 hours plus NMC dual enrollment. (seniors may **NOT** have reduced schedules 1st semester)
- Semester 2= 6 hours/periods except in the following circumstances:
    - the student is dual-enrolled, Seniors only
    - exceptions/extenuating circumstances found on a case by case basis that was reviewed by the counselor/principal
    - regardless of exceptions, the student must maintain at least 4 hours and may only have hours 1st and/or 6th off
- If a student wishes to request "part-time" status for Semester 2, the request must be made in writing by a parent/guardian by completing a reduced schedule application **BEFORE** Christmas break begins

EARLY GRADUATION

The deadline for requesting early graduation is 2 weeks prior to the start of Semester 1 per Board Policy (5464). This request must be in writing by the parent/guardian of the student.

SENIOR CLASS RANK FORMULA

Class rank is determined by implementing the following calculation for each student. Cumulative GPA is based on first 7 semesters of high school:
Class Rank Formula: (GPA x 500) + SAT score/1.6
Example based on a perfect GPA and a perfect SAT score: (4.0 x 500) + (1600/1.6)= 2000+1000**= 3000**

COURSE LISTING by DEPARTMENT

(R) = Required Class

Course Title	Length in Terms	Grade Level	Credits
A. ART DEPARTMENT			
Drawing	1	9-12	.5
Painting	1	9-12	.5
Multi-Cultural Art	1	9-12	.5
Graphic Design	1	9-12	.5
Pottery	1	10-12	.5
Advanced Art	1	11-12	.5
AP Studio Art	1	11-12	.5
B. BUSINESS DEPARTMENT			
Personal Finance	1	10-12	.5
Stock Market	1	10-12	.5
Business Law	1	10-12	.5
Baker College Engineering	1	11-12	.5
Cad I/II (Baker College)	1	11-12	.5
Accounting (Baker College)	1	10-12	.5
C. COMMUNICATION ARTS DEPARTMENT (Four Credits Required)			
English 9 (R)	2	9	1.0
Honors English 9	2	9	1.0
English 10 (R)	2	10	1.0
Honors English 10	2	10	1.0
English 11 (R)	2	11	1.0
AP English Language and Composition/Honors English 11 A/B	2	11	1.0
English 12 (R)	2	12	1.0
AP English Literature and Composition/ Honors English 12 A/B	2	12	1.0
Reading Explorations	1	9-12	.5
Performance	1	9-12	.5
Theater Production	1	9-12	.5
Creative Writing	1	10-12	.5
Broadcast Journalism	1	10-12	.5
Science Fiction	1	9-12	.5
Literature in Film	1	10-12	.5
D. WORLD LANGUAGE DEPARTMENT (Two credits required)			
Spanish I	2	9-12	1.0
Spanish II	2	9-12	1.0
Spanish III	2	11-12	1.0
E. MATH DEPARTMENT (Four Credits Required)			
Algebra 1 (R)	2	9	1.0
Geometry (R)	2	9-10	1.0
Algebra 2 (R)	2	10-12	1.0
Pre-Calculus	2	10-12	1.0
Advanced Placement Calculus AB	2	11-12	1.0
Advanced Placement Statistics	2	11-12	1.0

F. MUSIC DEPARTMENT

Band	2	9-12	1.0
Zero Hour Jazz Lab	2	9-12	1.0
Beginning Vocal Music	2	9-12	1.0
Advanced Vocal Music	2	10-12	1.0

G. PHYSICAL EDUCATION DEPARTMENT

(One Credit Required)

Beginning Physical Education (R)	1	9-12	.5
Health (R)	1	9-12	.5
Advanced Physical Education	1	10-12	.5
Weights and Conditioning	1	9-12	.5

H. SCIENCE DEPARTMENT

(Three Credits Required)

Biology (R)	2	9-10	1.0
Chemistry (R)	2	10-12	1.0
Integrated Physics	2	10-12	1.0
Earth Science A/B	2	9-12	1.0
Environmental Science A/B	2	9-12	1.0
Forensic Science	1	10-12	.5
Botany	1	9-12	.5
Human Anatomy & Physiology	1	10-12	.5
Robotics	1	9-12	.5
Environmental Studies	1	9-12	.5
Advanced Placement Environmental Science	1	11-12	1.0
Advanced Placement Biology	2	11-12	1.0
Advanced Placement Chemistry	2	11-12	1.0
Advanced Placement Physics	2	11-12	1.0
Advanced Placement Computer Science Principles	2	11-12	1.0
Advanced Placement Computer Science A	2	11-12	1.0
Advanced Placement Cybersecurity	2	11-12	1.0
Geographic Information Studies (GIS)	1	10-11	.5

I. SOCIAL STUDIES DEPARTMENT

(Three Credits Required)

U.S. History (R)	2	9	1.0
Honors U.S. History	2	9	1.0
World History (R)	2	9-12	1.0
Economics (R)	1	10-12	.5
American Government (R)	1	10-12	.5
Civil Law	1	9-12	.5
Criminal Law	1	9-12	.5
History of the Mind	1	10-12	.5
World Wars/Holocaust	1	10-12	.5
Advanced Placement U. S. History	2	10-12	1.0
Advanced Placement Psychology	2	10-12	1.0
Advanced Placement World History	2	10-12	1.0
Advanced Placement US Government and Politics	1	11-12	1.0
Art History	1	9-12	.5
20th Century Popular Culture	1	9-12	.5
Vietnam-Civil Rights	1	10-12	.5
Art History	1	10-12	.5

COURSE DESCRIPTIONS

A. VISUAL ARTS DEPARTMENT

DRAWING (9-12)
Prerequisite: None
This is the foundation-drawing course for high school students. Emphasis is on drawing from direct observation. Students will use a variety of media including pencil, charcoal, pastel, colored pencil and ink. Design elements that will be focused on are: line, shape, form, value and space.

PAINTING (9-12)
Prerequisite: None
This is the foundation painting class for high school students. Emphasis will be on developing skills with two water-based media: watercolor and tempera. Design elements that will be focused on are color, shape, value, form and space.

MULTICULTURAL ART (9-12)
Prerequisites: None
This course develops an understanding and an appreciation of various arts and crafts from around the world. Students gain insights into other cultures by creating artwork based on the methods and design concepts of the cultures studied. Students should have an interest in art and enjoy creating art but do not need to have highly developed art skills for this class. Cultures studied will be from Latin America, the Middle East, Asia & Africa. Art forms will include painting, drawing, paper-mache, mask making, clay, basket-weaving and knitting.

POTTERY (9-12)
Prerequisite: None
This course is designed to introduce students to the art of creating hand built and sculptural pottery. Students will create a variety of pottery using these methods: pinch, coil, and slab. There will be an opportunity for students to use the pottery wheel if they so desire. Students will create both sculptures that are designed to be viewed from the front only, such as relief sculpture and masks, and pieces that are designed to be free standing and seen from all points of view. The sculptures will be based on both realistic and non-objective images. All pieces will be fired in the kiln. Finishing will include stains, glazes and painted finishes.

GRAPHIC DESIGN (9-12)
Prerequisite: Interested in computer generated art
This is the foundation-computer design course. Emphasis is on composition and layout of two-dimensional and three-dimensional designs. Students will use a variety of media including pencil, ink, and printed images. Design elements that will be focused on are: balance, line, scale, texture, and composition. Using our top of the line Apple Mac Lab we will use Adobe Illustrator, InDesign and Photoshop to create some of the following projects: 3-D Cereal Box, Alphabet Font Book, CD Design, Poster Advertisements, Magazine Layouts, Logo Designs.

ADVANCED ART (11-12)
Prerequisite: Drawing, Painting, Multicultural Art and/or Graphic Design
This course is for students who want an opportunity to advance to a higher level of understanding and skill development in the two-dimensional and potentially some three-dimensional mediums. Advanced Art builds upon the skills and knowledge learned in ERHS basic art courses but pushes students to develop projects in a more independent manner. Stronger emphasis is placed on composition and the creation of original artworks for personal portfolios - less on cookie cutter style projects and more on personal or theme based work generated by students' real world connections and "big ideas". Students will be expected to express their ideas in a variety of styles and methods and prompted with "problems to solve" by the instructor . Students will be required to participate in class discussion, discuss works of art, critique a formal work of art, study styles of art through images and videos, and create projects that illustrate these styles in order to earn credit for this course. Students will present a final portfolio of work at the end of the semester.

AP STUDIO ART (11-12)
Prerequisite: teacher recommendation required
AP Studio Art is designed for students that are seriously interested in the practical experience of art. AP Studio Art is not based on a written exam; instead, students submit portfolios for evaluation at the end of the school year. The AP Studio Art Program consists of three portfolios — 2-D Design, 3-D Design and Drawing — corresponding to common college foundation courses. The student will choose which portfolio he/she will submit. The portfolios are designed to allow freedom in structuring AP Studio Art courses while keeping in mind that the quality and breadth of work should reflect first-year college-level standards.

B. BUSINESS EDUCATION

BUSINESS LAW (10-12)
Prerequisite: None
This introductory course will help students achieve an understanding of legal principles they will use throughout their lives and learn how business law impacts their lives on a daily basis. Class projects will focus on extended coverage of how to analyze legal situations, how to read case citations, how to analyze ethical situations, and on legal advice. Additional focus will be on the ever-immerging global economy with regards to business law and the impact it has on the 21st century.

PERSONAL FINANCE (10-12)
Prerequisite: None, meets .5 Senior Math requirement if taken Senior year
All students are strongly encouraged to take the Personal Finance course. What is personal finance? It's everything in your life that involves money. Personal financial planning involves earning, saving, investing, and spending your money wisely so you can have the kind of life you want as well as financial security. Planning your personal finances is important because it will help you reach your goals no matter what they are: getting a college or technical education, buying a vehicle or house, or starting a business or family. This course will teach you how to put together a financial plan in order to maximize your earning potential, budget to make the most of your money, save for goals and emergencies, use credit wisely, invest to make your money work for you, and use insurance to protect what you have. (The National Endowment for Financial Education (NEFE) High School Financial Planning Program materials are used.)

THE STOCK MARKET (10-12)
Prerequisite: None, meets .5 Senior Math requirement if taken Senior year
Students will learn about the stock market, and the benefits and costs involved in investing in stocks, bonds, and mutual funds. They will use "The Stock Market Game" simulation program to manage their own personal on-line portfolio. In building their portfolio, students will research and evaluate investments, and make decisions on what they've learned. They will trade stocks and mutual funds from the NYSE, AMEX, and NASDAQ; earn interest on cash balances; pay interest if buying on margin and pay a commission on all trades.

BAKER COLLEGE ENGINEERING (11-12)
Prerequisite:
Surveys the profession of engineering across several disciplines. Analysis and design problem-solving examples are used with hands-on activities. A design project introduces the engineering design process.

CAD (Baker College) (10-12)
Prerequisite: Interest in computer assisted drafting/design, C- or better in Algebra I
Introduces students to the use of the computer in the creation of drawings in place of traditional drafting methods. Students will create and edit drawings using CAD software.

ACCOUNTING-BAKER COLLEGE (10-12)
Prerequisite: None
Accounting is the system used to keep business and personal financial records. Students will learn basic accounting principles and procedures that are used to keep accurate financial records by using manual and computerized methods. They will learn how to set up an accounting system and how to complete the accounting cycle for a business. This course helps to prepare students for college accounting courses, business related careers, and keeping their personal financial records. There is an option for direct credit with Baker College.

SCHOOL STORE OPERATIONS (9-12)
Prerequisite: None
Retailing affects all of us directly or indirectly through our shopping and buying habits, and the many jobs that it provides. This course will provide students with a first-hand learning experience by working in and operating our school store, "The Elk Den." Students will learn about all of the activities related to the sale of goods and services to the consumer. They will be responsible for purchasing merchandise, inventory control, stocking shelves, marketing store merchandise, customer sales, handling cash, keeping accurate records, and maintaining the store.

C. COMMUNICATION ARTS DEPARTMENT

ENGLISH 9
Prerequisite: None
English 9 is a two-term course that focuses on reading closely and writing to analyze literature, working with evidence and making claims, and research and argumentative writing. Students will read fiction, non-fiction, classic, and contemporary pieces. To help students meet the course learning objectives, required reading, reading guides, reflection questions, group work and discussions, independent assignments, and films will be used.

ENGLISH 9 HONORS

Prerequisite: Teacher recommendation

Honors English 9 is a two-term course that focuses on reading closely and writing to analyze literature, working with evidence and making claims, and research and argumentative writing. Students will read fiction, non-fiction, classic, and contemporary pieces. The addition of two independent writing units set this course apart from English 9. To help students meet the course learning objectives, required reading, reading guides, reflection questions, group work and discussions, independent assignments, and films will be used.

ENGLISH 10

Prerequisite: English 9

English 10 is a two-term thematic course, which surveys the work of American authors through reading a variety of genres, discussions, oral presentations, and written assignments. Vocabulary, grammar, usage and spelling will be emphasized in conjunction with composition. Students will also write a variety of expository essays.

ENGLISH 10 HONORS

Prerequisite: English 9 Honors/teacher recommendation

English 10 Honors is a two-term course, taught chronologically, which surveys the works of American authors through reading, discussion, oral presentations, and written assignments. Vocabulary, grammar, usage and spelling will be emphasized in conjunction with composition. Students will also write a variety of expository essays. A summer reading and writing assignment is required.

ENGLISH 11

Prerequisite: English 9 and English 10

English 11 is a two-term course that focuses on British literature and some world literature. Works studied may include assorted poems, *Beowulf*, the *Canterbury Tales*, *Macbeth*, *Frankenstein*, and *Lord of the Flies*. Analytical, argumentative, and research-based writing will be emphasized in the class. Students will also engage in speaking activities and preparation for the Michigan Merit Exam.

ADVANCED PLACEMENT ENGLISH LANGUAGE AND COMPOSITION (11)

Prerequisite: Teacher recommendation required

Advanced Placement English Language and Composition is a yearlong course for the serious student who desires the opportunity to participate in challenging college-level coursework. The short-term goal of the course is to enable students to take the AP Language and Composition Exam in May. The course emphasis is on writing analysis, argumentative and synthesis essays, in addition to critical reading and thinking. Students are strongly recommended to take the AP test at year's end. The long-range goals are to better prepare the student for the rigors of college. NOTE: A summer reading list is offered and encouraged for students.

ENGLISH 12 (12)

Prerequisite: English 11

English 12 is a two-semester course designed to provide students with the opportunity and the resources to read and respond to literature using a variety of perspectives. Students will read several major works over the course of the year, as well as a number of related shorter literary works. Students will practice their reading, writing, speaking and English language skills during this class. In addition, students will work on developing their writing skills, particularly in literary analysis and the multiple page essay. Research skills are also included in the class and students will write one major essay based on sound research each semester. Oral communication skills will also be taught in the class, with students engaging in discussions and class presentations.

ADVANCED PLACEMENT ENGLISH LITERATURE AND COMPOSITION (12)

Prerequisite: Teacher recommendation required

Advanced Placement English Literature and Composition is a yearlong course for the serious student who desires the opportunity to participate in challenging college-level coursework. This course prepares students to take the AP Literature and Composition Exam in the spring at the student's expense. Students may earn college credit. The long-range goals are to better prepare the student for the rigors of college, to enable students to independently analyze and apply complex literature, and to accurately and effectively respond in written form to challenging literary stimuli. This course includes essays, poetry, plays, novels, and short stories from diverse origins chosen to challenge and enhance comprehension and analysis skills. Students are strongly encouraged to take the AP test at year's end. NOTE: A summer reading list is required for students.

READING EXPLORATIONS (9-11)

Prerequisite: *Demonstrated reading challenges*

A year- long course designed to provide individualized practice and small-group instruction incorporating Science of Reading intervention strategies to better prepare for proficiency of Michigan Merit Curriculum ELA standards.

PERFORMANCE (9-12)
Prerequisite: None
Performance is a one-term course that gives students interested in the theater a chance to develop skills related to the script and the stage, movement and physicality, voice, characterization, storytelling, and improvisation. Presentations in front of the class are required and opportunities to perform in front of a broader audience may exist.

THEATER PRODUCTION (9-12)
Prerequisite: None
Production is a one-term course that gives students interested in the theater a chance to develop skills related to script analysis, props, set design, costuming, hair and makeup, and backstage workings. This class works to support the Drama Department's spring musical. Opportunities may exist for students to participate in various ways "behind the scenes."

CREATIVE WRITING (10-12)
Prerequisite: *English 9*
Creative Writing is a one-semester class designed to spark students' literary interests, talents, and inclinations, so that each student can walk away with a clearer image of who they are—or who they potentially might be—as a writer. Students read a great deal from a variety of genres, as well as write in a variety of genres, and critique their own and their classmates' writing within the writing workshop framework. Major units include children's literature, fiction, poetry, and playwriting/forensics. Students will choose from a wide variety of genres for their final independent writing portfolio.

BROADCAST JOURNALISM
Prerequisite: English 9 recommended
As a member of the ERHS Broadcast Journalism staff, students will learn about all aspects of video production focusing on filming and camera work utilizing DSLR cameras, editing using the software program, Adobe Premiere Pro, and sound and lighting using our broadcasting studio equipment. While a significant portion of class time will be spent on learning and honing students' skills as a producer, editor, camera operator, and on-air talent, students will be required to complete broadcasting/filming opportunities outside of regular class time. In addition, students will have ample opportunities to produce weekly broadcasting features. The broadcasting staff works both independently and directly with the instructor. Throughout the semester, students will engage in several video and broadcast journalism projects and their work as director, editor, on-screen talent, camera operator or journalist will be featured in the weekly broadcasts.

SCIENCE FICTION (9-12)
Prerequisite: None
Science fiction is a one-term class based on the study of science fiction themes in drama, short stories, a novel, and a film. Authors include Orson Scott Card and Ray Bradbury. Students will also practice their writing, speaking, and language skills during the class

LITERATURE IN FILM (9-12)
Prerequisite: English 9 recommended
Literature in Film is a one-semester course that focuses on the interplay between literature and film. Students will watch several films over the course of the semester, and read the writings--often the original works of literature that inspired the films--that are connected to the films in significant ways. A sampling of films that are shown are *A Streetcar Named Desire, One Flew Over the Cuckoo's Nest* and *The Perks of being a Wallflower.* Students research, discuss, read, and write about film and literature over the course of the semester. (Note: students will need parental permission for viewing rated R films.)

D. WORLD LANGUAGES DEPARTMENT

Spanish is offered in this department; a student may enroll in a world language class for one, two, or three years, or more with permission from the teacher. Students planning on further education in a liberal arts college should take two or more years of world language. Study of a world language may also increase employment opportunities.

SPANISH I (9-12)
Prerequisite: None
Spanish I is an introduction to basic skills in speaking and writing Spanish. This class emphasizes listening and speaking skills, with some moderate reading and writing. Students acquire vocabulary needed for basic conversation. Students also make comparisons between English-speaking and Spanish-speaking cultures.

SPANISH II (9-12)
Prerequisite: Spanish I or a score of at least 90% on the 8th grade proficiency test and recommendation from the Cherryland Middle School Spanish teacher
Spanish II continues strengthening listening, speaking, writing and reading skills with the goal of greater fluency. Vocabulary continues to

be important. Students explore Spanish-speaking cultures in more depth. A successful student will be able to speak about the past, present and future using a variety of words and expressions.

SPANISH III (11-12)
Prerequisite: Spanish II
Spanish III continues honing the skills acquired in Spanish I & II. In class, students are expected to communicate primarily in Spanish. Accuracy in syntax and pronunciation is important. Students gain a deeper understanding of the mechanics of the Spanish language through personal expression and creativity in speech and writing. Students examine Spanish-speaking cultures through a variety of sources. A successful student will effectively communicate ideas and opinions in Spanish using a wide variety of words, expressions and grammatical elements.

E. MATHEMATICS DEPARTMENT

All entering freshmen are required to take two semesters in either Algebra I or Geometry based on your current ability and demonstrated level through testing. A minimum of a "C-" is strongly recommended to move on to the next class.

ALGEBRA 1
Prerequisite: None
In this full year course students will learn the fundamentals of algebraic manipulation. The skills learned will include solving equations and inequalities, word problems, performing operations with monomials and polynomials, factoring polynomials, and simplifying rational and radical expressions. Other areas of development will include graphing linear, quadratic and exponential equations; determining slopes, roots, and y-intercepts; as well as solving systems of linear, radical and quadratic equations.

GEOMETRY
Prerequisite: C- or better in Algebra 1.
This two-trimester course is a study of how to use visual information and drawings to solve problems. Topics include points, lines, and planes; polygons and circles; congruence and similarity, logic, area and volume; and vectors.

ALGEBRA 2
Prerequisite: C- in Algebra 1 and Geometry.
Algebra 2 is a two-semester course that utilizes the skills from Algebra I and Geometry. It provides experience with more difficult operations involving polynomials, rational, exponential, logarithmic, and trigonometric functions. A graphing calculator is required. Algebra 2 is required for graduation with a diploma.

PRECALCULUS
Prerequisite: A minimum grade of B- in Algebra 2
This intensive two-semester course covers a broad range of mathematics. Mastery is attained in the areas of trigonometry, function analysis, modeling with functions, vectors, sequences and series, and statistics and data analysis. This class fulfills Calculus prerequisite. A graphing calculator is required.

ADVANCED PLACEMENT CALCULUS AB
Prerequisite: Teacher recommendation required, *B- in Pre-Calculus*
This is a full year Advanced Placement course. This course prepares students who are interested in taking the College Board's Advanced Placement Test. Depending on the test scores and the selected college, college credit may be earned by the student. AP Calculus AB is an introductory college-level calculus course. Students cultivate their understanding of differential and integral calculus through engaging with real-world problems represented graphically, numerically, analytically, and verbally and using definitions and theorems to build arguments and justify conclusions as they explore concepts like change, limits, and the analysis of functions.

ADVANCED PLACEMENT STATISTICS
Prerequisite: Teacher recommendation required, *B- in Algebra 2*
The purpose of the AP course in statistics is to introduce students to the major concepts and tools for collecting, analyzing and drawing conclusions from data. Students are exposed to four broad conceptual themes: 1. Exploring Data: Describing patterns and departures from patterns 2. Sampling and Experimentation: Planning and conducting a study 3. Anticipating Patterns: Exploring random phenomena using probability and simulation 4. Statistical Inference: Estimating population parameters and testing hypotheses Students who successfully complete the course and exam may receive credit, advanced placement or both for a one-semester introductory college statistics course.

INTEGRATED MATH
Prerequisite: Demonstrated math challenges
A year- long course designed to increase students' foundational mathematics skills and prepare them for Algebra I by covering a variety of topics, such as properties of rational numbers (i.e., number theory), ratio, proportion, estimation, exponents and radicals, the rectangular coordinate system, sets and logic, formulas, and solving first-degree equations and inequalities. Students will earn a

math elective credit after showing proficiency in learned standards.

F. MUSIC DEPARTMENT

Music Dept. courses are yearlong and taught over a four-year period. Students are encouraged to elect these courses for all four years.

BAND (9-12)
Prerequisite: Approval of the band director.
This course will emphasize development of performance skills and music literacy through large ensemble participation. Marching is the main activity in the fall with the remainder of the year concentrating on concert performance. Participation in all performances and special rehearsals is mandatory.

ZERO HOUR JAZZ LAB (9-12)
Prerequisite: Approval of the band director.
This course is offered for zero hour, before the regular start of school and requires a serious commitment from the student. It is a performance class exploring various styles of jazz with emphasis on improvisation. Instrumentation includes saxophone, trumpet, trombone, piano, bass, guitar, drums and percussion. Performances and special rehearsals are mandatory.

BEGINNING VOCAL MUSIC (9-12)
Prerequisite: Interest in music and singing.
This course is open to all, regardless of training and experience. Students will be introduced to the basics of vocal technique, music from classical to pop, sight singing, and beginning music literacy. This is the perfect class for any music appreciator. Participation in all performances and special rehearsals is mandatory.

ADVANCED VOCAL MUSIC (10-12)
Prerequisite: Director's approval.
This course will focus on proper vocal techniques, advanced ear-training, music literacy and sight-singing in addition to the development of performance skills. This is a chamber-performance based class, performing music specifically composed for the small ensemble. Members are required to attend all scheduled performances and rehearsals.

MUSIC APPRECIATION (9-12)
Prerequisite: None
Have you ever wanted to learn more about music but didn't want to perform? Music appreciation will offer students an opportunity to learn about music of every genre from rock to country to classical and music from around the world. Learn about how music can change history, help people discover themselves, and provide entertainment.

INDEPENDENT VOCAL MUSIC STUDY (12)
Prerequisite: Director's approval.
This course introduces students to the fundamentals of playing piano, including technique, sight reading, harmonization and basic music theory. The voice portion of this class will focus on development of proper singing technique and vocal artistry. Students will learn at least two pieces of contrasting nature to be performed as their final exam. Students are overseen by the music director.

G. PHYSICAL EDUCATION DEPARTMENT

BEGINNING PHYSICAL EDUCATION (9-12)
Prerequisite: None
It is recommended that this course will be taken either of the first two years of high school by all students unless excused for medical reasons. It will emphasize the following objectives:

1. Teach the basic skills and rules of games and sports so that the sports become more enjoyable to play and observe.
2. Aid in furthering the development of physical and mental coordination through team and individual sports.
3. Teach and provide the opportunity to play leisure-time activities, with emphasis on those having "carry-over" factors.
4. Promote better understanding and respect of the body through exercising.
5. Improve cardiovascular fitness.
6. Teach proper care and respect for facilities and equipment.
7. Provide the opportunity for & instruction in the development of leadership, citizenship, sportsmanship, and integrity.

HEALTH (9-12)
Prerequisite: None
This course will teach, promote and encourage the use of the basic principles of health. Specific areas of study will follow the Michigan

Merit Curriculum content areas which include:

1. Nutrition and physical activity
2. Alcohol, tobacco and other drugs;
3. Safety education
4. Social and emotional health
5. Personal health and wellness
7. Sexual education/HIV prevention

ADVANCED PHYSICAL EDUCATION (10-12)

Prerequisite: Completion of 9th grade physical education/health.

This course is designed to help students further develop the knowledge, skills, fitness, and attitudes necessary to lead a healthy lifestyle. The course will enable students to develop and maintain appropriate levels of skill, strength, and cardiovascular endurance. The main emphasis of this course will be on participation in team and individual sports, and leisure and lifelong activities.

WEIGHTS AND CONDITIONING (10-12)

Prerequisite: Beginning PE or participation in summer strength conditioning program. Consideration may be given to 9th grade varsity athletes.

The Strength and Conditioning course will introduce and enhance the students' knowledge in the areas of strength, speed, flexibility, plyometric, and aerobic training. The Bigger, Faster, Stronger Program and parts of other training programs will be used to accomplish the goals & objectives of this course.

H. SCIENCE DEPARTMENT

Some classes require an approval by the instructor. Teachers will recommend directly to the counselor.

EARTH SCIENCE A (9-12)

Prerequisite: None

In alignment with the Next Generation Science Standards **(NGSS/HS-ESS1)**, this course is a study of ***Earth's place in the Universe.*** In this course students will learn about the universe and its stars, Earth and the solar system, and the history of planet Earth. Additionally, learners will gain understanding about the equipment, methods and discoveries of astronomy from prehistoric times until the present. Students will also learn about the principles of engineering, technology, physics and chemistry involved in astronomy. During the course the student will make observations and records of the day and night sky using the school's telescopes, instruments and with the naked eye. Observatory field trips may also be required.

EARTH SCIENCE B (9-12)

Prerequisite: None

In alignment with the Next Generation Science Standards **(NGSS/HS-ESS3)**, this course is a study of ***Earth's physical forms and the impacts of human activity.*** Learners will study the scientific principles, concepts, and methods required to understand physical and historical geology. Physical geology examines the materials that comprise the Earth and processes that operate beneath and upon its surface. Historical geology deals with the origin of the Earth and its development through time. Major topics include plate tectonics, geologic structures such as faults and folds, properties of minerals and rocks, three major rock types, weathering and soil, mountain building, and geologic time. Additionally, emphasis will be placed on how human activity impacts geology.

ENVIRONMENTAL SCIENCE A (9-12)

Prerequisite: None

Environmental Science is an interdisciplinary course that deepens students' understanding by combining elements from Earth science, physical science, and life science, delivered through hands-on, experiential learning. This course, aligned with the Next Generation Science Standards (NGSS), engages students in key scientific and engineering practices, foundational ideas, and overarching concepts. It equips students with the knowledge and skills needed to understand, articulate, and improve human interactions with Earth's place in the Universe (**ESS1**) and Earth's systems (**ESS2**). Central to the course is an emphasis on data analysis and the development of computational models. Open to all students without prerequisites, this course provides a thorough and inclusive exploration of environmental science, focusing on active engagement and practical experiences.

ENVIRONMENTAL SCIENCE B (9-12)

Prerequisite: None

The second semester of the Environmental Science course, rooted in hands-on and experiential learning, builds upon the foundational knowledge from the first semester, focusing on the interconnectedness of Earth's Place in the Universe, Earth's Systems, and Earth and Human Activity (**ESS3**). Students formulate an answer to the question: "How do Earth's surface processes and human activities affect each other?" The **ESS3** DCI is divided into four sub-ideas: natural resources, natural hazards, human impact on Earth systems, and global climate change. This concept helps students understand the deep connections between humans and Earth's systems, emphasizing the roles of natural disasters, our dependence on natural resources, and the environmental impacts of human activities. It integrates engineering and technology, encouraging students to use mathematical thinking and geoscience data to create sustainable solutions. In

meeting the ESS3 performance expectations, students are expected to excel in skills like data analysis, computational thinking, and problem-solving, demonstrating their understanding of these interconnected ideas.

BIOLOGY (10)

Prerequisite: None

The course is a high school graduation requirement. Biology is a two-term course offered to sophomores and freshmen. The course focuses on the understanding of biological concepts. Major areas of study will include, but are not limited to nature of science, cellular biology, genetics, speciation, classification, and ecology. It is designed to help students better understand and appreciate the living world.

CHEMISTRY (11-12)

Prerequisite: C or better in Algebra I

Chemistry is a two-term course that enhances fundamental understanding of chemistry developed in 8th grade science. This comprehensive course emphasizes both essential and core skills in both chemical principles and lab techniques. Early units familiarize students with chemical experimentation, lab safety and the language of chemistry. Areas of study include atomic theory, stoichiometry, gas laws, periodicity, the periodic table and descriptive chemistry. This course will teach you to think analytically and to apply your knowledge to everyday experiences.

FORENSIC SCIENCE (9-12)

Prerequisite: Biology recommended

Forensic Science is a one semester course designed to help students develop a basic understanding of the principles of forensic crime investigation. It is strongly recommended that students complete a year of Biology prior to taking Forensic Science. We will study the history of forensics, as well as the collection, examination, evaluation and interpretation of evidence. Some of the topics covered are DNA fingerprinting, fingerprint analysis, hair and fiber comparison, forensic entomology, forensic toxicology, forensic toxicology and crime scenes.

BOTANY (9-12)

Prerequisite: None

A one semester elective that introduces students to the world of photosynthetic organisms, sustainability, plant propagation and ecology. Major topics covered will be plant structure & function, nutrient necessities & soil analysis, plant propagation technology, interactions between organisms and growing seasons. Students will also investigate current ecological, sustainability and agricultural issues. Hands-on setting, working, experimenting and maintaining the greenhouse right outside the biology classroom.

ROBOTICS (9-12)

Prerequisite: None

Using robots, we will cover the fundamentals of problem solving, program design, algorithms and programming using a high-level language. A robot is an embedded system of software and hardware. Programming and building robots applies science, technology, engineering and math (STEM) concepts. This course introduces the fundamental concepts of programming and robotics.

INTEGRATED PHYSICS (10-12)

Prerequisite: Successful completion of Algebra I

This is a two-term course designed to satisfy the requirements outlined in the Next Generation Science Standards and the graduation requirement for Chemistry/Physics. In this introductory hands-on physics course, students will explore topics such motion and stability, forces, momentum, electricity, magnetism, energy, change of energy, electromagnetic radiation, gravitation and the interactions between systems.

ADVANCED PLACEMENT BIOLOGY (11-12)

Prerequisites: B in Biology and Chemistry & Teacher Recommendation required

This is a yearlong course in biology. Topics emphasized will be molecular biology, genetics, evolution, ecology, and human biology. AP Biology is accelerated and lab intensive. This course prepares students to take the College Board's Advanced Placement Biology Test. It is highly recommended that students complete or are taking chemistry before the AP Biology test. The test is given in the spring and at the student's expense. Depending on the test scores and the selected college, college credit may be earned by the student.

ADVANCED PLACEMENT CHEMISTRY (11-12)

Prerequisites: B in Biology and Chemistry is recommended; Teacher recommendation required

AP Chemistry expands and deepens the concepts of Chemistry. It is an accelerated program designed to be the equivalent of the general chemistry course usually taken during the first year of college. For most students, the course enables them to undertake, as a freshman, second year work in the chemistry sequence at their institution or to register in courses in other fields where general chemistry is a prerequisite. Moreover, AP Chemistry prepares the student to seek credit and/or appropriate placement in college chemistry courses. In order to earn college credit, AP Chemistry students will take the AP Chemistry exam. This test is given in the spring at the student's own expense. Depending on the score earned and the college selected, college credit may be granted. AP Chemistry is structured around the

six big ideas articulated in the curriculum framework provided by the College Board. Areas of study include chemical equilibrium, thermodynamics, electrochemistry, qualitative analysis, and advanced stoichiometry. Lab techniques and skills will be fine-tuned. AP Chemistry is open to all students that have completed a year of chemistry.

ADVANCED PLACEMENT COMPUTER SCIENCE PRINCIPLES (11-12)

Prerequisite: None

The AP Computer Science Principles course is designed to be equivalent to a first- semester introductory college computing course. In this course, students will develop computational thinking skills vital for success across all disciplines, such as using computational tools to analyze and study data and working with large data sets to analyze, visualize, and draw conclusions from trends. The course engages students in the creative aspects of the field by allowing them to develop computational artifacts based on their interests. Students will also develop effective communication and collaboration skills by working individually and collaboratively to solve problems and will discuss and write about the impacts these solutions could have on their community, society, and the world.

ADVANCED PLACEMENT COMPUTER SCIENCE A (11-12)

Prerequisite: None

AP Computer Science A introduces students to computer science through programming. Fundamental topics in this course include the design of solutions to problems, the use of data structures to organize large sets of data, the development and implementation of algorithms to process data and discover new information, the analysis of potential solutions, and the ethical and social implications of computing systems. The course emphasizes object-oriented programming and design using the Java programming language.

ADVANCED PLACEMENT CYBERSECURITY (11-12)

Prerequisite: None

AP Cybersecurity is a broad introduction to the field of cybersecurity that aligns closely with a standard first-year college introductory cybersecurity course. Students learn about common threats and vulnerabilities and how those combine to create risk. Students study the ways that individuals and organizations manage risk and how risk can be mitigated through a defense-indepth strategy. Students explore specific vulnerabilities, attacks, mitigations, and detection measures across a variety of domains, including physical spaces, computer networks, devices, and data and applications. Throughout the course, students consider the impact of cybersecurity on individuals, organizations, societies, and governments. Developed in partnership with college faculty and industry leaders, this yearlong course aligns with the NICE Workforce Framework.

ADVANCED PLACEMENT ENVIRONMENTAL SCIENCE (11-12)

Prerequisite: Biology and Chemistry are required; Environmental Science is strongly recommended.

The AP Environmental Science course will cover the study of the environment and our proper place in it. Environmental Science is highly interdisciplinary integrating the natural sciences, social sciences, and humanities in a holistic study of our world. The course will help prepare the student in the field of Environmental Science. The student will be instructed in current field techniques for the study of organisms and the environment. This is a rigorous course and has a strong math component. The quantification and interpretation of data will be emphasized. Course material will encompass a variety of disciplines including geology, biogeography, soils, forestry, wildlife biology, sustainability, energy, aquatic biology and resource management.

ADVANCED PLACEMENT PHYSICS (11-12)

Prerequisite: Teacher recommendation is required for enrollment. B or higher in Algebra II is recommended. Students should have taken or are currently enrolled in Pre-Calculus.

This is an advanced, two term course that will cover concepts dealing with forces, momentum, mechanics, sound, electromagnetic waves, electricity, and thermodynamics through principles of engineering and applied physics. This course prepares students to take the College Board's Advanced Placement Physics Test. Depending on the score earned on the exam and the college selected, college credit may be granted.

HUMAN ANATOMY AND PHYSIOLOGY (10-12)

Prerequisite: Biology.

This is a semester or year-long course option, emphasizing on the structure and function of the human body. Topics covered during the class include but are not limited to anatomical terminology, cell types, tissues, and organ systems. Organ systems will range from the musculoskeletal system to the nervous system, cardiovascular system, reproductive system, digestive system, and more. Dissecting and microscope work is a requirement for the class. This course is offered to students who have successfully completed Biology and have a strong interest in the nursing, medical, nutritional, and exercise sciences.

GEOGRAPHIC INFORMATION STUDIES (GIS) (10-11)

Prerequisite: Teacher Recommendation

This course explores the fundamentals of map reading and creation, interpretation and analysis, in conjunction with the principles of cartography. Computer technology is utilized for the generation, manipulation, storage, and retrieval of maps and associated geographic attributes. Students will also utilize drones to get images with geographic data to import into their own GIS mapping project.

I. SOCIAL STUDIES DEPARTMENT

U.S HISTORY (9)
Prerequisite: None
This is a general survey course designed to give the student an overall view of Michigan and our country's history since the Civil War Period. It is required of all freshmen. The class will incorporate readings, lectures, current events, movies, and visual and audio materials.

HONORS U.S. HISTORY (9)
Prerequisite: Teacher Recommendation
This is an honors course in Michigan and U.S. History. This course will give the student an in-depth look at Michigan and our country's history from the Civil War to the present. The following topics will be studied: Political Parties, Immigration, The Spanish American War, World War I. The Depression, World War II, The Cold War, The Korean War, The 1950's and 1960's, The Vietnam War, Watergate, The Reagan Year.

WORLD HISTORY (9-12)
Prerequisite: None
This course or AP World History are required courses for graduation. World History is designed to increase student awareness and knowledge of world cultures and the issues and problems surrounding the world today. Different cultures will be studied (Africa, Middle East, India, etc.) and the persisting problems of world society today. Such problems might include human rights, over-population, poverty, the environment, and terrorism. The class will incorporate readings, movies, visual and audio materials, lectures, current events, and semester projects. A group project is required for this class, emphasizing a world culture.

ART HISTORY (10-12)
Prerequisite: English 9
Art History is a one-semester course that focuses on diverse art traditions from prehistory to the present. Students learn about a wide variety of art techniques and styles, and the cultural-historical contexts from which different art movements developed. Students research, discuss, read, and write about art, artists, and art making. Students develop in-depth, holistic understandings of the history of art from a global perspective, while gaining a deeper understanding of art interpretation and historical and cultural trends.

ECONOMICS (10-12)
Prerequisite: None
The major objective of Economics is to help students become informed consumers. After completing this course, students should be able to demonstrate an understanding of the following concepts and skills:

- Make sound economic decisions by using the PACED model (Problem, Alternatives, Criteria, Evaluation, Decision)
- Use a checking account and reconcile a bank statement.
- Manage money by setting up a budget.
- Invest in the stock market.
- Plan a savings program.
- Establish credit and use credit wisely.
- Guard against fraudulent or deceptive sales practices.
- How the government and economy are related.
- The three major economic systems are different.
- How our free enterprise system operates.

AMERICAN GOVERNMENT (10-12)
Prerequisite: None
This course is a required course in the social studies curriculum. Topics covered in this class include Political Parties, The U.S. Constitution, The Presidency, Different Economic and Political Systems, The Congress, and The Court System. The emphasis will be on the basic structure of the Federal Government and the decision-making process.
Methods used include lecture, videos, written assignments, role-playing and group activities. Students will be expected to follow current events as they relate to the government. Assignments relating to current events may include article or newspaper reports, current event reports, and letter writing to elected officials.

CRIMINAL LAW (9-12)
Prerequisite: None
This course includes an introduction to the legal system with an emphasis on the making of laws and interpretation and application by the courts. Other topics covered in this course include criminal law and court procedure, civil law & court procedure, torts and juvenile justice.

CIVIL LAW (9-12)

Prerequisite: None
This course analyzes Tort law in the United States, focusing on the three major forms of civil wrongs or torts: Negligence, Intentional Wrongs, and Strict Liability. This course will include an in-depth analysis of the civil court structure and cases that reflect major civil law topics such as contracts, warranties, negligence, fraudulent sales practices, and product liability. As part of the course, the class will observe the civil law process in a field trip to small claims court in Traverse City.

HISTORY OF THE MIND (9-12)
Prerequisite: *English 9 recommended*
This introductory course in the science of mind and behavior is designed to provide the student with an overview of the principles and theories of psychology, and how those principles and theories apply to human behavior. The student electing this course should be reading at or above grade level and should have a desire to explore, question, and reason.
Although this course is general in nature, the student will elect a specific field-related area of interest for further research and study. The results of this study may be presented in the form of a long research paper in a series of shorter papers or in a series of oral presentations. The choice of topic and method(s) of presentation will be decided by the student with the advice and consent of the instructor.

20TH CENTURY AMERICAN POPULAR CULTURE (10-12)
Prerequisite: None
This class will focus on the changes in daily life that have evolved through the 20th Century. Specific areas of focus would be on jobs, clothing, types of dances, laws, schooling, family values, athletics, travel, movies, entertainment, hair styles, and music. Students will incorporate history with English in that throughout the course they will create a brochure, write a business letter, speech analysis, journal, research paper, and interview someone from the specific time period.

WORLD WARS AND THE HOLOCAUST (10-12)
Prerequisite: None
Students will be involved in an in-depth study of World War I, World War II, and the Holocaust. The class begins with a study of Europe before World War I and the causes of World War I. Students will research World War I, why the war started, how it became a world war, the technology of the war, and how and why it ended. Students will research the beginnings of World War II, its causes, how countries were brought into the war, the technology of the war, how the war was fought, and the civilian's contribution to the war. During the study of World War II students will also receive a more in depth look at the Holocaust, including causes of the Holocaust and the short- and long-term effects. This class involves outside reading of novels, projects, and research papers.

VIETNAM – CIVIL RIGHTS (10-12)
Prerequisite: None
The Vietnam War and Civil Rights course is a study of the explosive decades of the 1950s, 60s, and 70s. The class will begin with the ending of World War II and how that event contributed to both The Vietnam War and the Civil Rights Movement. The class will follow the major and minor events that increased the need for the civil rights in the United States. The class will incorporate the music, movies, and television of the time.

ADVANCED PLACEMENT U. S. HISTORY (11-12)
Prerequisite: U.S. History and Teacher recommendation.
This course prepares students to take the College Board's Advanced Placement test. This course is a deeper and more advanced study of the United States and the state of Michigan since the Civil War Period. This class will incorporate readings, lectures, current events, movies, and visual and audio materials. The AP exam is given in the spring and at the student's expense. Depending on the test scores and the selected college, college credit may be earned by the student.

ADVANCED PLACEMENT PSYCHOLOGY (10-12)
Prerequisite: Teacher Recommendation
This course prepares students to take the College Board's Advanced Placement exam. This course includes intensive, contextual analysis of the fields of psychology, and will require students to know and apply research methodology, statistics, scientific observation, and critical thinking. Concepts will be explored from theoretical, philosophical, and practical levels.
Students electing this course should be reading at or above grade level and should have a desire to explore, question, and reason. The AP exam is given in the spring and at the student's expense. Depending on the test scores and the selected college, college credit may be earned by the student.

ADVANCED PLACEMENT WORLD HISTORY (11-12)
Prerequisite: World History and Teacher recommendation
This course prepares students to take the College Board's Advanced Placement exam. AP World History is a deeper study of world cultures and global processes. Different cultures will be studied (Africa, Middle East, India, etc.) and the persisting issues of society. An in-depth analysis of the following will be studied: human rights, over-population, poverty, the environment, and terrorism. The AP exam is given in the spring and at the student's expense. Depending on the test scores and the selected college, college credit may be earned by the student.

ADVANCED PLACEMENT U.S. GOVERNMENT & POLITICS (11-12)
Prerequisite: Successful completion of American Government
This course provides a college-level, nonpartisan introduction to key political concepts, ideas, institutions, policies, interactions, roles, and behaviors that characterize the constitutional system and political culture of the United States. Students will study U.S. foundational documents, Supreme Court decisions, and other texts and visuals to gain an understanding of the relationships and interactions among political institutions, processes, and behavior. They will also engage in disciplinary practices that require them to read and interpret data, make comparisons and applications, and develop evidence-based arguments. In addition, they will complete a political science research or applied civics project.

J. SPECIAL EDUCATION CLASSES

STUDY SKILLS (9-12)
Prerequisite: Active special education file and special education recommendation
The goal of this class is to give students the tools to be more successful in school. The course will follow each student's IEP and will closely monitor their goals and objectives; (English and Math). Allotted time will be given each day for students to work on their content area class work.
Topics include; a learning style inventory, organizational skills, note-taking skills, test taking skills, outlining methods, and vocabulary development. Students will focus on self-advocacy skills, reading and comprehension skills and research skills. Students will reinforce the above skills and will include writing skills, career awareness and personal finance skills.

JOB SKILLS TRAINING (9-12)
Prerequisite: For special education students only
Students in this class will work on a variety of skills around the school building that could be applied to many different career fields. The goal each semester is to make students more independent by developing these skills. Some of the skills students will be working on are office related (shredding, mail, copying), library related (reading/writing, organizing, cleaning) and cafeteria/cleaning related (restocking, cleaning tables, trash, greeting).

P.A.S.S. SECONDARY RESOURCE PROGRAM
Prerequisite: For special education students only
The P.A.S.S. (Providing Academic Success Strategies) program is designed to support high school students with individualized instruction tailored to their learning needs. This course focuses on building essential reading, math, science, social studies, and communication skills through engaging, hands-on curricula.

TRANSITIONS (9-12)
Per IEP and Teacher recommendation.

LIFE SKILLS (9-12)
Per IEP and Teacher recommendation.

-End-
Updated 03/2025

Board of Education Finance Report

Financial Highlights

Monday, September 14, 2026

Significant Accounts Payable Paid (All Funds)		
Amount	**Vendor**	**Description**
$8,342.88	Arrow Roofing	Remaining Work on North Wing
$8,138.18	Floor Care Concepts	HS Gym Floor Finish
$20,813.02	Compass Group USA Inc	July 2026 Food Service Charges
$16,533.49	ESS Midwest	7/18/26 - 8/14/26 Summer Kids Club
$20,142.31	John E Green Company	Fix HS Pump Leak
$20,150.92	GTB Education	Returned excess funds from 24-25 GTB 2% Grant
$21,290.00	UHY Advisors	July 2026 Consultation
$9,080.00	NWEA	MAP Growth K-12
$16,250.70	Mi School Energy Co.	July 2026 Energy Costs
$221,489.65	Mill Creek Academy	August 2026 State Aid transfer
$15,702.52	Amplify Education Inc	mClass Licenses 7/1/26-6/30/27
$11,000.00	Intelligent Marking USA Inc	Turf Tank 2 Plus 3 Year Subscription
$15,000.00	SET SEG	Cyber Security Deductible
$58,636.92	Stafford-Smith Inc	Remaining Pay on HS Food Service Line
$334,273.74	Owen-Ames-Kimball Co	Tennis Court Construction (BOND)
$12,038.05	Owen-Ames-Kimball Co	High School Renovations (BOND)
$12,177.50	AJH Electric	CMS Lighting (CAP PRJ)
$12,135.00	Rocket Enterprise Inc	Flag Pole Installation (CAP PRJ)

Total Accounts Payable Paid by Fund		
$ 410,893.23	11	General Fund
16,298.64	23	Community Schools
81,029.83	25	Food Service
8,113.15	29	School Activities
-	32	Debt Retirement
346,311.79	42	2020 Bond
24,312.50	43	Capital Projects
$ 886,959.14		**Total bills to be ratified**

Significant Revenues Received:		
Amount	**Vendor**	**Description**
$303,390.94	State of Michigan	August 2026 State Aid
$221,489.65	State of Michigan	MCA August 2026 State Aid
$2,113,944.84	Various Twps	2026 Property Taxes (Oper. & Debt)
$5,660.36	State of Michigan	July 2026 SFSP Breakfast & Lunch
$65,144.33	Northwest Ed	GRSP Grant - March & April 2026
$51,312.74	MILAF	August 2026 Investment Earnings (All Funds)
$58,000.00	GTB 2% Grant	GTB 2% Grant for 2026-2027

Total Deposits by Fund		
$2,403,531.40	11	General Fund
65,144.33	23	Community Schools
16,499.03	25	Food Service
9,736.34	29	School Activities
319,117.29	3x	Debt Retirement
25,489.48	4x	Capital Projects
$ 2,839,517.87		**Total Deposits**

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General Fund						
2025-2026				06/30/26		06/30/25
Adopted Budget	Amended Budget	FINAL BUDGET	% of Budget	Fiscal-To-Date		Last Year Fiscal-to Date
REVENUES						
Local Revenues	$ 13,384,756	$ 12,495,118	$ 12,978,655	67.10%	$ 12,979,092	100.00%	$ 12,371,279
State Revenues	3,504,974	3,827,906	3,594,236	18.58%	3,577,836	99.54%	4,868,795
Federal Revenues	180,000	194,446	221,974	1.15%	151,669	68.33%	212,316
Received from Other Districts/ISD	200,000	354,126	324,594	1.68%	324,594	100.00%	378,419.63
Other Revenues/Transfer From MCA		1,643,200	2,222,442	11.49%	2,125,652	95.64%	2,176,789.10
A - Total Revenues	**$ 17,269,730**	**$ 18,514,796**	**$ 19,341,901**	100.00%	**$ 19,158,843**	99.05%	**$ 20,007,598**
EXPENDITURES						
Instruction						
Basic	7,041,990	$ 9,037,099	$ 7,899,361	47.10%	$ 7,915,123	100.20%	$ 7,615,860
Added Needs	2,112,743	2,195,384	1,809,658	10.79%	1,792,649	99.06%	1,766,495
Support Services						
Pupil Support Services	633,000	634,577	722,690	4.31%	705,081	97.56%	608,086
Instructional Support Services	160,000	459,555	252,274	1.50%	228,689	90.65%	138,426
General Administration	530,000	490,303	473,255	2.82%	491,948	103.95%	463,621
School Administration	1,100,000	1,040,350	1,299,519	7.75%	1,281,342	98.60%	1,247,189
Business Services	600,000	484,587	599,184	3.57%	535,953	89.45%	361,054
Operation & Maintenance	1,993,317	1,791,653	1,649,825	9.84%	1,770,387	107.31%	1,406,028
Pupil Transportation	755,468	934,206	896,240	5.34%	882,429	98.46%	712,438
Other Central Services	633,567	597,253	513,555	3.06%	511,175	99.54%	597,621
Athletic Activities	500,000	500,000	438,711	2.62%	456,288	104.01%	384,505
Community Activities	53,000	26,564	2,133	0.01%	(1,956)	-91.71%	26,491
Other Transactions/GF Capital Projects	500,000	-	215,846	1.29%	249,124	115.42%	348,665
B - Total Expenditures	**$ 16,613,085**	**$ 18,191,531**	**$ 16,772,251**	100.00%	**$ 16,818,230**	100.27%	**$ 15,676,479**
Revenues Over(Under) Expenditures (A - B)	$ 656,645	$ 323,265	$ 2,569,650		$ 2,340,612		$ 4,331,119
C - Other Transactions						
Sale of Capital Assets	-	-	-		-		-
Transfers In/(Out)	(650,000)		(2,000,000)		(2,000,000)		(3,052,329)
Transfer to MCA	-	(172,854)	-		-		-
Net Change in Fund Balance	$ 6,645	$ 150,411	$ 569,650		340,612		1,278,790
FUND BALANCE						
D - Prior Year Ending Fund Balance	**$ 5,119,127**	**$ 5,119,127**	**$ 5,119,127**	AUDITED	**$ 5,119,127**	AUDITED	
Ending Fund Balance, Budgeted (A-B+C+D)	**$ 5,125,772**	**$ 5,269,538**	**$ 5,688,777**		**$ 5,459,739**		
Less: Non-Spendable/Assigned Funds							
Non-Spendable, Prepaid Expenditures	193,525	193,525	193,525		193,525		
Unassigned, Fund Balance	**$ 4,932,247**	**$ 5,076,013**	**$ 5,495,252**		**$ 5,266,214**		
	28.6%	27.6%	29.3%				

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	Food Service					Bond 2020	Capital Projects
	2025-2026			06/30/26		06/30/26	06/30/26
	Adopted Budget	Amended Budget	FINAL BUDGET	Fiscal-To-Date		Fiscal-To-Date	Fiscal-To-Date
REVENUES							
Local Revenues	$ 50,750	$ 50,750	$ 68,950	$ 64,276	93.22%	$ 351,188	$ 76,899
State Revenues	363,284	303,024	360,624	385,762	106.97%	-	-
Federal Revenues	581,000	531,757	542,800	470,752	86.73%	-	-
Other Financing Sources	-	-	-	-	0%	-	-
A - Total Revenues	**$ 995,034**	**$ 885,531**	**$ 972,374**	**$ 920,790**	94.70%	**$ 351,188**	**$ 76,899**
EXPENDITURES							
Support Services							
Board of Education					0%		
Business Services					0%		
Operation & Maintenance					0%		
Pupil Transportation					0%		
Other Central Services					0%		
Food Services	1,004,915	1,082,869	973,318	950,450	97.65%		
Capital Improvements	-	-	-	-	0%	5,201,898	922,439
Transfers to Other Funds	-	-	-	-	0%	-	-
B - Total Expenditures	**$ 1,004,915**	**$ 1,082,869**	**$ 973,318**	**$ 950,450**	97.65%	**$ 5,201,898**	**$ 922,439**
Revenues Over(Under) Expenditures (A - B)	$ (9,881)	$ (197,338)	$ (944)	$ (29,660)		$ (4,850,710)	$ (845,541)
C - Other Transactions							
Sale of Capital Assets	-	-	-	-		-	-
Transfers In/(Out)	-	-	-	-		-	2,000,000
Net Change in Fund Balance	(9,881)	$ (197,338)	$ (944)	$ (29,660)		$ (4,850,710)	$ 1,154,459
FUND BALANCE, Beginning							
NonSpendable, Inventory	38,891	38,891	38,891	38,891		-	-
Restricted Fund Balance, Beginning	312,088	312,088	312,088	312,088		8,417,602	2,710,469
C - Total Beginning Fund Balance - budgeted	**$ 350,979**	**$ 350,979**	**$ 350,979**	**$ 350,979**		**$ 8,417,602**	**$ 2,710,469**
Ending Fund Balance, Budgeted (A - B + C)	**$ 341,098**	**$ 153,641**	**$ 350,035**	**$ 321,319**		**$ 3,566,892**	**$ 3,864,928**
	33.94%	14.19%	35.96%				

Board Finance Report

Fiscal Year 2025 - 2026

Revenue Budget Category Explanations	
Local Revenues	
	Property Taxes
	Investment Earnings
	Athletic Gate Fees
	Athletic Participation Fees
	Private/Local Donations
	Miscellaneous Income
State Revenues	
	State Aid Payment from the State of Michigan
	State Aid grants passed thru NorthWest Education Services
	Other State grants from other State Agencies (SRO Program)
Federal Revenues	
	Federal Grants (Mostly Title grants)
	Federal Portion of Medicaid Services
Revenues From Other Districts/ISD	
	Special Ed Headlee payment from Northwest Education Services
	Other Grants/Payments from Northwest Education Services
	Grants/Payments from other School Districts
Other Revenues	
	Payments for Services from Mill Creek Academy
	Other Revenues Items/Adjustments

Board Finance Report

Fiscal Year 2025 - 2026

Expenditure Budget Category Explanations

Basic Programs

Teacher & Aide salary and benefits
Instructional software
Academics tool including classrooms and supplies & tools
Teacher travel
Student Enrichment for arts, drama, music

Added Programs Includes

Special Education Teacher & Aide salary and benefits
Instructional software
Academics tool including classrooms and supplies & tools
Teacher travel
Student Enrichment for arts, drama, music

Pupil Support Services

Includes services not directly related to the core curriculum of instructions
Guidance Counselor

Instructional Staff

Professional Development
Library

General Administration

Minimal payment to board members
Payments for legal, audit and election services

School Administration

All costs associated with Principal, administrative assistants
Travel, supplies

Business

Business Services
Summer Tax Collection Fees

Operations & Maintenance

Custodial
Operations

Transportation

Transportation Director, Mechanic, Bus Fleet
Mechanic
Bus Fleet

Central Services

Technology Coordinator
Connectivity

Athletic Activities

Athletic Director
Coaches
Officials
Athletic Expenses

Community Services

Auditorium Director
Sunshine Club

Outgoing Transfers and Other Transactions

Transfer to Other Funds