

November 10, 2025 - Regular Board
Meeting
Monday, November 10, 2025 5:30 PM Eastern

Elk Rapids High School Library
308 Meguzee Point Dr
Elk Rapids, MI 49629

Darryl Antcliff: Absent
Jennifer Brown: Absent
Jeff Hill: Present
Tara Kribs: Absent
Scott Moore: Present
Sherry Steffen: Present
Shana Wojtowicz: Present
Present: 4, Absent: 3.

I. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE

Board of Education:

President Jennifer Brown	Trustee Scott Moore
Vice-President Tara Kribs	Trustee Shana Wojtowicz
Secretary Sherry Steffen	Trustee Jeff Hill
Treasurer Darryl Antcliff	

Central Staff:

Superintendent Bryan McKenna
Executive Assistant Kortni Huron
Director of Finance Laurie McCann

II. CHANGES AND ADDITIONS TO THE AGENDA

To approve the agenda with the change to move Communications from the Public before the Lakeland Special Presentation. This motion, made by Scott Moore and seconded by Jeff Hill, Carried.

Darryl Antcliff: Absent, Jennifer Brown: Absent, Tara Kribs: Absent, Jeff Hill: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 4, Nay: 0, Absent: 3

III. SPECIAL PRESENTATION

- Lakeland Elementary Staff/Student Spotlight
 - Communities in Schools
 - Angie Nichols and Holly Schlicker

IV. COMMUNICATIONS FROM THE PUBLIC (AGENDA ITEMS ONLY)

Time limitations: Fifteen minutes per item, three minutes per speaker per item. Any citizen attending the meeting in person who wishes to address the school board on agenda items only may speak at this time. Person addressing the board are asked to register their name, address, and, if applicable, their affiliation. The Board President should recognize the citizen before speaking.
Dean Veliquette - Soccer Season Statistics Presentation to the Board

V. CONSENT AGENDA

The purpose of the consent agenda is to expedite business by grouping routine

items together to be dealt with by one board motion without discussion beyond asking questions for simple clarification. Any board member may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for discussion or due to conflicts. Such requests will be granted. If an item is not removed from the consent agenda, the action noted on the agenda is approved by motions to adopt the consent agenda.

APPROVAL OF MINUTES

- October 13, 2025 - Regular Meeting Minutes

VI. APPROVAL OF BILLS

- General Fund - \$952,401.12
- Bond - \$224,050.95
- Capital - \$45,908.70
- Daycare - \$1,625.05
- Lunch Fund - \$95,155.89
- Trust - \$7,770.64

VII. PERSONNEL

53-25 APPROVAL OF SUZANNE BERGMANS AS A PARAPROFESSIONAL

RESOLVED: That Suzanne Bergmans be approved as a paraprofessional at Cherryland Middle School. Mrs. Bergmans will be placed at Step 1 of the scale and will be assigned to 2 hours/day, 2 days/week.

54-25 APPROVAL OF RESIGNATION OF ANGIE NICHOLS AS LAKELAND ELEMENTARY PRINCIPAL

RESOLVED: That the resignation of Angie Nichols as Lakeland Elementary Principal be approved as of November 25, 2025.

55-25 APPROVAL OF LIS KRAUSE AS A PARAPROFESSIONAL

RESOLVED: That Lis Krause be approved as a special education paraprofessional at Cherryland Middle School. Mrs. Krause will be placed at Step 2 of the scale and will be assigned to 7 hours/day, 3-4 days/week.

56-25 APPROVAL OF RESIGNATION OF MORRIGAN PRUYT AS A PRESCHOOL TEACHING ASSISTANT

RESOLVED: That the resignation of Morrigan Pruyt as a Preschool Teaching Assistant at Mill Creek Academy at a date agreed upon by the district and her, be approved.

57-25 APPROVAL OF HEATHER WEAVER AS A COACH

RESOLVED: That Heather Weaver be approved as the Cross Country Coach for Cherryland Middle School.

DONATIONS

- Elk Rapids High School Band Boosters - \$10,000.00
 - Anonymous Donor
- Elk Rapids High School Volleyball Team - \$1,000.00

- Michael Kramer

To approve the Consent Agenda as presented. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Darryl Antcliff: Absent, Jennifer Brown: Absent, Tara Kribs: Absent, Jeff Hill: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 4, Nay: 0, Absent: 3

VIII. **ACTION ITEMS**

VIII.A. **58-25 APPROVAL OF ANNUAL SUMMER TAX RESOLUTION**

RESOLVED: To approve the Annual Summer Tax Resolution as presented.
To approve the resolution as presented. This motion, made by Scott Moore and seconded by Jeff Hill, Carried.

Darryl Antcliff: Absent, Jennifer Brown: Absent, Tara Kribs: Absent, Jeff Hill: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 4, Nay: 0, Absent: 3

VIII.B. **59-25 APPROVAL OF ANNUAL SUMMER TAX TOWNSHIP AGREEMENTS**

RESOLVED: To approve the Annual Summer Tax Township Agreements as presented.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Darryl Antcliff: Absent, Jennifer Brown: Absent, Tara Kribs: Absent, Jeff Hill: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 4, Nay: 0, Absent: 3

VIII.C. **60-25 APPROVAL OF SEX EDUCATION/WELLNESS COMMITTEE AS REQUIRED BY POLICIES 2418 AND 8510**

RESOLVED: That the Sex Education/Wellness Committee be approved as presented.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Jeff Hill, Carried.

Darryl Antcliff: Absent, Jennifer Brown: Absent, Tara Kribs: Absent, Jeff Hill: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 4, Nay: 0, Absent: 3

VIII.D. **61-25 APPROVAL OF THE YUBA SCHOOL LEASE AGREEMENT**

RESOLVED: That the Yuba School Lease Agreement be approved as presented.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Darryl Antcliff: Absent, Jennifer Brown: Absent, Tara Kribs: Absent, Jeff Hill: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 4, Nay: 0, Absent: 3

VIII.E. **62-25 APPROVAL OF FACILITIES PLANNING AS REQUIRED BY POLICY 7100**

RESOLVED: That the Facilities Planning be approved as presented.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Jeff Hill, Carried.

Darryl Antcliff: Absent, Jennifer Brown: Absent, Tara Kribs: Absent, Jeff

Hill: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 4, Nay: 0, Absent: 3

VIII.F. **63-25 APPROVAL OF 3-YEAR SNOW REMOVAL CONTRACT**

RESOLVED: That the 3-Year Snow Removal Contract, awarded to Oliver and Company, be approved as presented.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Darryl Antcliff: Absent, Jennifer Brown: Absent, Tara Kribs: Absent, Jeff Hill: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 4, Nay: 0, Absent: 3

VIII.G. **64-25 APPROVAL OF RESOLUTION TO WAIVE 2025-26**

MANAGEMENT FEE FOR MILL CREEK ACADEMY

RESOLVED: To approve the resolution to waive the 2025-26 Management Fee for Mill Creek Academy.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Jeff Hill, Carried.

Darryl Antcliff: Absent, Jennifer Brown: Absent, Tara Kribs: Absent, Jeff Hill: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 4, Nay: 0, Absent: 3

VIII.H. **65-25 APPROVAL OF THE GRAND TRAVERSE BAND OF OTTAWA AND CHIPPEWA INDIANS 2% GRANT**

RESOLVED: That the Grand Traverse Band of Ottawa and Chippewa Indians 2% Grant be approved as presented.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Darryl Antcliff: Absent, Jennifer Brown: Absent, Tara Kribs: Absent, Jeff Hill: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 4, Nay: 0, Absent: 3

IX. **COMMUNICATIONS FROM THE PUBLIC**

Time limitations: Same as above. Any citizen attending the meeting in person who wishes to address the Elk Rapids School Board on a matter not listed on this agenda may speak at this time. Persons addressing the school board are asked to register their name, address, and, if applicable, their affiliation. The Board President should recognize that the attendees wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the board.

Rob Bachi - Invited the Board to "Avoiding the Pitfalls of High School Dating" Performance and handed out tickets.

X. **DISCUSSION ITEMS**

- Student Attendance/Performance Data from October Board Meeting
- 31aa Resolution

Student Attendance/Performance Data from October Board Meeting - Superintendent McKenna presented two years of data to the board instead of one year.

31aa Resolution - Superintendent McKenna stated that more information was previously communicated to the board about 31aa. The district may have

to hold a special board meeting to adopt a resolution from legal counsel later this month.

XI. **CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION**

- Angie Nichol's Resignation Letter

XII. **SUPERINTENDENT REPORT**

- RSDD Update
- Bond Update

RSDD Update - Superintendent McKenna reported that the November 4th RSDD teacher and administration training that was held at Traverse City Area Public Schools is not only cost-effective, but it has a high impact on staff. The region is looking at special education initiatives. That same day, Central Office participated in other training, including Verkada, Schools Open, and PCM.

Bond Update - Superintendent McKenna attends construction meetings every two weeks. Rich Hopkins has accepted a position with OAK, but still helps Elk Rapids Schools during this transition. Construction at CMS is hopeful for a social studies wing to be completed by Thanksgiving and the arts wing to be completed by spring break.

XIII. **MONTHLY BOARD OF EDUCATION FINANCIAL REPORT**

- October 2025

Laurie McCann presented the October 2025 Financial Report to the Board.

XIV. **BOARD OF EDUCATION CELEBRATING SUCCESSES**

- McKenna - ERHS Marching Band

Steffen - Reported that the Fall Annual Board Conference was attended this year by 5 of the Elk Rapids School Board Members, which is more than she can ever remember. She thanked those board members and all board members for their dedication to the district and our students.

XV. **SCHEDULED ACTIVITIES/FUTURE MEETINGS**

- November 26-28, 2025 - No School, Thanksgiving Break
- December 8, 2025 - Regular Board Meeting, 5:30 p.m.

XVI. **ADJOURNMENT**

To adjourn at 6:16 p.m. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Darryl Antcliff: Absent, Jennifer Brown: Absent, Tara Kribs: Absent, Jeff Hill: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 4, Nay: 0, Absent: 3

October 13, 2025 - Regular Board
Meeting
Monday, October 13, 2025 5:30 PM Eastern

CMS library
707 E. Third Street
Elk Rapids, Michigan 49629

Darryl Antcliff: Present
Jennifer Brown: Present
Jeff Hill: Present
Tara Kribs: Present
Scott Moore: Present
Sherry Steffen: Present
Shana Wojtowicz: Present
Present: 7.

I. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE

Board of Education:

President Jennifer Brown	Trustee Scott Moore
Vice-President Tara Kribs	Trustee Shana Wojtowicz
Secretary Sherry Steffen	Trustee Jeff Hill
Treasurer Darryl Antcliff	

Central Staff:

Superintendent Bryan McKenna
Executive Assistant Kortni Huron
Director of Finance Laurie McCann

II. CHANGES AND ADDITIONS TO THE AGENDA

To approve the agenda with no changes or additions. This motion, made by Scott Moore and seconded by Darryl Antcliff, Carried.

Darryl Antcliff: Yea, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Scott Moore: Yea,
Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0

III. STAFF/STUDENT SPOTLIGHT

- Cherryland Middle School - Bryce TeBos STEM presentation

Also present: Principal, Josh Haggerty, and Students Delilah Balsara & Silas Hoppe

IV. SPECIAL PRESENTATION

- Mill Creek Academy Update - Nate Plum & Kwin Morris

V. COMMUNICATIONS FROM THE PUBLIC (AGENDA ITEMS ONLY)

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and, if applicable, their affiliation. The Board President should recognize the citizen before speaking.
None.

VI. CONSENT AGENDA

The purpose of the consent agenda is to expedite business by grouping routine items together to be dealt with by one board motion without discussion beyond asking questions for simple clarification. Any board member may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for discussion or due to conflicts. Such requests will be granted. If an item is not removed from the consent agenda, the action noted on the agenda is approved by motions to adopt the consent agenda.

APPROVAL OF MINUTES

- September 8, 2025 - Regular Meeting Minutes

APPROVAL OF BILLS

- General Fund - \$410,068.83
- Bond - \$1,080,123.26
- Capital - \$190,325.00
- Daycare - \$6,240.01
- Lunch Fund - \$16,731.54
- Trust - \$28,414.12

PERSONNEL

44-25 APPROVAL OF CASSIDY MOGFORD AS A COACH

RESOLVED: That Cassidy Mogford be approved as a Dance Coach for Elk Rapids High School. Mrs. Mogford will be placed at Step 1 of the athletic scale.

45-25 APPROVAL OF RESIGNATION OF RICH HOPKINS AS FACILITIES/OPERATIONS SUPERVISOR

RESOLVED: That the resignation of Richard Hopkins be approved as of on or about November 14, 2025.

46-25 APPROVAL OF RESIGNATION OF VERONICA HALSTEAD AS A BUS DRIVER

RESOLVED: That the resignation of Veronica Halstead be approved as of September 11, 2025.

47-25 APPROVAL OF RESIGNATION OF CARLEY LORTZ AS A PARAPROFESSIONAL

RESOLVED: That the resignation of Carley Lortz as a paraprofessional at Mill Creek Academy be approved as of October 8, 2025.

48-25 APPROVAL OF RESIGNATION OF MEGAN GREGORSKI AS A PARAPROFESSIONAL

RESOLVED: That the resignation of Megan Gregorski as a special education paraprofessional at Cherryland Middle School be approved as of November 7, 2025.

DONATIONS

None.

To approve the Consent Agenda as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Darryl Antcliff: Yea, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 7, Nay: 0

VII. ACTION ITEMS

VII.A. 49-25 APPROVAL OF 2024-25 PSA LEASE AND MANAGEMENT FEE WAIVER

RESOLVED: That the 2024-25 PSA lease and management fee waiver be approved as presented.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Darryl Antcliff, Carried.

Darryl Antcliff: Yea, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 7, Nay: 0

VII.B. 50-25 APPROVAL OF 2025-26 PSA LEASE FEE WAIVER

RESOLVED: That the 2025-26 PSA lease fee waiver be approved as presented.

To approve the resolution as presented. This motion, made by Darryl Antcliff and seconded by Scott Moore, Carried.

Darryl Antcliff: Yea, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 7, Nay: 0

VII.C. 51-25 APPROVAL OF 2026 THRESHOLD FOR COMPETITIVE BIDS

RESOLVED: That the 2026 Threshold for Competitive Bids be approved, as presented.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Darryl Antcliff: Yea, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 7, Nay: 0

VII.D. 52-25 APPROVAL OF CMS MYIG OVERNIGHT TRIP

RESOLVED: That the Cherryland Middle School Michigan Youth in Government overnight trip to Lansing, MI be approved for November 23 through November 25, 2025.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Darryl Antcliff, Carried.

Darryl Antcliff: Yea, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 7, Nay: 0

VIII. COMMUNICATIONS FROM THE PUBLIC

Time limitations: Same as above. Any citizen attending the meeting in person who wishes to address the Elk Rapids School Board on a matter not listed on this agenda may speak at this time. Persons addressing the school board are asked to register their name, address, and, if applicable, their affiliation. The Board President should recognize that the attendees wishing to

Speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the board.

None.

IX. DISCUSSION ITEMS

- Student Attendance/Performance Data
- Superintendent Goals Connected to the Strategic Plan
- ERS Assurance & Verification Feedback Report from MDE
- Monthly Board Financial Report

X. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

None.

XI. SUPERINTENDENT REPORT

- Professional Development Update
- State Budget Update
- Bond Update
- Professional Development Update - K-12 had PD on Restorative Practices led by Bill Boyle. The Cabinet had PCM leadership training.
- State Budget Update - The district is still learning all the impacts of the new budget. Superintendent McKenna stated that what we do know is that the Free/Reduced lunch continues, and the rural transportation reimbursement continues. School Resource Officer and Mental Health will continue, but they are now competitive grants to apply for in the future.
- Bond Update - Superintendent McKenna reported that siding and landscaping is near completion at CMS around the wings that are completed. The district is hopeful for the social studies rooms to be ready by Winter Break, and this will alleviate the need for the portable classrooms. Superintendent McKenna also stated that contractors are laying brick this fall for the arts wing and hopes that the wing will be completed by spring 2026.

XII. BOARD OF EDUCATION CELEBRATING SUCCESSES

Brown - Gave a shout-out to the girls' golf team!

XIII. SCHEDULED ACTIVITIES/FUTURE MEETINGS

- October 31, 2025 - Half Day of School for Students and Staff
- November 4, 2025 - No School for Students/RSDD for Staff
- November 10, 2025 - Regular Board Meeting

XIV. ADJOURNMENT

To adjourn at 7:08 p.m. This motion, made by Scott Moore and seconded by Darryl Antcliff, Carried.

Darryl Antcliff: Yea, Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 7, Nay: 0



Check Register

Elk Rapids Schools

Bank Account AP, From 10/13/2025 to 11/05/2026

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Nov 6, 2025 10:29 AM

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
080545	10/31/2025	AP	Check	Open	000004	SchoolsOPEN	Conversion of SF base application service	14,800.00+ 4,500.00+
Check Total								19,300.00=
080722	10/13/2025	AP	Check	Open	003016	United States Treasury	38-6000406	1,374.86
080723	10/15/2025	AP	Check	Open	095179	Auto Wares Group	battery	128.50
080725	10/15/2025	AP	Check	Open	000021	Crystal Flash Inc	diesel buses Diesel Buses	2,904.98+ 2,085.18+
Check Total								4,990.16=
080726	10/15/2025	AP	Check	Open	002222	DTE Energy	8/27- 9/25	188.25
080727	10/15/2025	AP	Check	Open	001618	Gill-Roy's Complete Hardware	ELK040 elk040 Elk040 Elk040 elk027 elk027 elk027 elk027 elk027 elk027 elk027 elk027 elk027 elk027 elk027	62.47+ 12.99+ 3.13+ 37.75+ 65.98+ 121.15+ 20.18+ 111.23+ 12.99+ 10.34+ 57.98+ 451.96+ 6.56+ 56.93+
Check Total								1,031.64=
080728	10/15/2025	AP	Check	Open	000052	Jag Motorcoach	Football to Oscoda	2,300.00
080729	10/15/2025	AP	Check	Open	094881	John E Green Company	CMS Kitchen hand wash sink	532.86
080730	10/15/2025	AP	Check	Open	094924	Katherine Theisen	reimburse classroom Supplies	9.50
080731	10/15/2025	AP	Check	Open	094586	Lewis Bunting	Tuition Reimbursement	5,120.00
080732	10/15/2025	AP	Check	Open	002259	Maxwell Medals and Awards, In..	Graduation Expenses	55.00
080733	10/15/2025	AP	Check	Open	000128	Messa	10/2025	138,607.26
080734	10/15/2025	AP	Check	Open	095032	Monica Malbouef	Teaching Supplies	39.22
080735	10/15/2025	AP	Check	Open	002401	OTEC	25A new bus quarterly billing	219.00+ 405.00+



Check Register

Elk Rapids Schools

Bank Account AP, From 10/13/2025 to 11/05/2026

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Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
Check Total								624.00=
080736	10/15/2025	AP	Check	Open	000053	PowerSchool	License and Subscription Nov 11,2025- ..	8,201.32
080737	10/15/2025	AP	Check	Open	091937	Pro-Image Design, Inc.	Soccer Sign Veliquette	1,107.48+
							Pyramid Sign	198.79+
							ER Flag	168.19+
Check Total								1,474.46=
080738	10/15/2025	AP	Check	Open	094614	Ricoh USA, Inc	Printers All Schools	479.95
080739	10/15/2025	AP	Check	Open	002827	Scholastic, Inc.	HS SPED Curriculum	109.89
080740	10/15/2025	AP	Check	Open	094736	Sideline Sports	Basketball Equipment	10,820.00
080741	10/15/2025	AP	Check	Open	092283	Traverse City Central Athletic D..	Oct 2 Sundance	320.00
080742	10/15/2025	AP	Check	Open	003105	Village of Elk Rapids	9/1-9/20-2025	3,713.11
080743	10/15/2025	AP	Check	Open	003105	Village of Elk Rapids	April 1- July 31, 2205	29,699.59
080744	10/15/2025	AP	Check	Open	094694	X-Cel Chemical Specialties Nort..	ERHS Custodial Supplies	1,311.98+
							CMS Custodial Supplies	540.40+
							Custodial Supplies LL	1,057.08+
Check Total								2,909.46=
080745	10/15/2025	AP	Check	Open	000054	Communities In Schools OF N..	CIS 7/1/2025-6/30/2026	18,256.60
080746 Check Missing								
080747	10/15/2025	AP	Check	Open	000009	HMH	Math Expressions LL	6,837.00
080750	10/22/2025	AP	Check	Open	000058	Arndt Electric Services	CMS bleacher power	2,130.00+
							HS add 30 amp 208 volt circuit	2,628.00+
Check Total								4,758.00=
080751	10/22/2025	AP	Check	Open	095006	Aventric Technologies	AED	1,190.00
080752	10/22/2025	AP	Check	Open	001115	Benzie Central High School	Moss XC invite	250.00
080753	10/22/2025	AP	Check	Open	000061	Buckley Schools	Bear country Invite	250.00
080754	10/22/2025	AP	Check	Open	095188	Complete Home Repair & Hand..	football press box stairs	5,500.00+
							Soccer dugouts	3,500.00+
Check Total								9,000.00=
080755	10/22/2025	AP	Check	Open	000021	Crystal Flash Inc	diesel buses	3,013.16
080756	10/22/2025	AP	Check	Open	092573	Kalkaska Public Schools	xc meet	175.00
080757	10/22/2025	AP	Check	Open	095189	Katie Placek	Reimburse Gas for van	70.71
080758	10/22/2025	AP	Check	Open	094439	Krista Taylor	Reimburse for Celery	9.96

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
080759	10/22/2025	AP	Check	Open	000128	Messa	11/2025	136,834.73
080760	10/22/2025	AP	Check	Open	000059	Natalie's Petals	Senior Flowers Band/football/Cheer	85.00
080761	10/22/2025	AP	Check	Open	000060	Northern Shores Conference	25-26 Annual Dues	1,500.00
080762	10/22/2025	AP	Check	Open	002502	Petoskey High School	Fr Vball/JV Vball/Girls Golf	690.00
080763	10/22/2025	AP	Check	Open	090823	Township Of Elk Rapids	2025 summer tax	6,672.50
080764	10/22/2025	AP	Check	Open	000033	Transformative Engagement So..	fundamentals of restorative practices	3,139.13
080765	10/29/2025	AP	Check	Open	095049	Aaron Zbytowski	Fall Game Worker	100.00
080766	10/29/2025	AP	Check	Open	093895	Amplify Education, Inc.	Mill Creek CKLA K-5 Lakeland CKLA	32,334.64+ 83,080.64+
Check Total								115,415.28=
080767	10/29/2025	AP	Check	Open	095195	Benjamin S Croftchik	Fall Game Worker	100.00
080768	10/29/2025	AP	Check	Open	002204	Bernadette Moore	fall game worker	125.00
080769	10/29/2025	AP	Check	Open	000034	Brad Sullivan	State Finals Expenses	447.51
080770	10/29/2025	AP	Check	Open	093949	Brett Graham	Mileage July-Oct 25, 2025	474.60
080771	10/29/2025	AP	Check	Open	000021	Crystal Flash Inc	10/27/25	2,946.84
080772	10/29/2025	AP	Check	Open	093129	Custer Office Equipment, Inc.	HS WELDED FRAME TABLE	4,386.67
080773	10/29/2025	AP	Check	Open	093499	Doris Besaw	HS Fall Workers	425.00
080774	10/29/2025	AP	Check	Open	001507	East Jordan High School	xc invite	175.00
080775	10/29/2025	AP	Check	Open	095177	Erma White Crow	2% Sports fees/Required clothing	94.99
080776	10/29/2025	AP	Check	Open	092885	ESS Midwest, Inc.	10/24/25	12,142.19
080777	10/29/2025	AP	Check	Open	092026	Frank Newhouse	State final expense Gas for Girls Golf	779.69+ 84.26+
Check Total								863.95=
080778	10/29/2025	AP	Check	Open	001618	Gill-Roy's Complete Hardware	ELK027 ELK027 ELK027	38.06+ 15.98+ 35.97+
Check Total								90.01=
080779	10/29/2025	AP	Check	Open	091911	Holly Alberts	Ophileah Alberts Robert Alberts Ophileah Alberts	197.89+ 31.74+ 82.47+
Check Total								312.10=
080780	10/29/2025	AP	Check	Open	094881	John E Green Company	Lakeland repair leaking union	391.17
080781	10/29/2025	AP	Check	Open	000090	John Rice	Reimburse Hotel/Food 10/21	158.13

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
080782	10/29/2025	AP	Check Open		094924	Katherine Theisen	ELA Resource Reimbursement rewards for students	8.50+ 8.00+
Check Total								16.50=
080783	10/29/2025	AP	Check Open		094439	Krista Taylor	Supplies for Lab (Village Market)	10.74
080784	10/29/2025	AP	Check Open		093443	Larry Keith Ball	Fall game worker	285.00
080785	10/29/2025	AP	Check Open		095241	Law Offices Of Dennis Pollard ..	June 1- August 31, 2025	42.72
080786	10/29/2025	AP	Check Open		002213	MASB	T. Kribs CBA 12/18-12/31 J. Hill Conference 10/24/25 s. Wojtowica basic school board finance J. Brown Conference 10/24 budget anat..	125.00+ 649.00+ 125.00+ 590.00+
Check Total								1,489.00=
080787	10/29/2025	AP	Check Open		092229	Mi School Energy Cooperative	Oct-2025	8,202.94
080788	10/29/2025	AP	Check Open		000044	Mill Creek Academy	Authorized Reimbursement	162,796.90
080789	10/29/2025	AP	Check Open		000108	Northwest Education Services	Section 41 Zaida EL endorsement	4,325.00
080790	10/29/2025	AP	Check Open		090147	Purchase Power	Postage	2,136.55
080791	10/29/2025	AP	Check Open		094614	Ricoh USA, Inc	Teaching Supplies	207.28
080792	10/29/2025	AP	Check Open		095090	Ryan Joseph Janis	Fall Game worker	160.00
080793	10/29/2025	AP	Check Open		095171	Sara Sams	2% reimbursement dance	215.00
080794	10/29/2025	AP	Check Open		095069	Shannon Hemstreet	Reimburse Mileage CPI Training	25.20
080795	10/29/2025	AP	Check Open		000089	Travis Bratschi	Fall Game Worker	100.00
080796	10/29/2025	AP	Check Open		091955	TruGreen Chem Lawn	Varsity Soccer Practice soccer Field	362.25+ 362.25+
Check Total								724.50=
080797	10/29/2025	AP	Check Open		094537	Vector Tech Group	One essentials Subscription License 1 y..	2,650.50
080798	10/29/2025	AP	Check Open		095160	Vork Brothers Painting LLC	kitchen painting LL Interior painting	2,355.00+ 6,530.00+
Check Total								8,885.00=
080799	10/29/2025	AP	Check Open		094694	X-Cel Chemical Specialties Nort..	CMS Custodial Supplies ERHS Custodial Supplies Lakeland Custodial Supplies maintenance garage	812.00+ 391.42+ 436.82+ 994.72+
Check Total								2,634.96=



Check Register

Elk Rapids Schools

Bank Account AP, From 10/13/2025 to 11/05/2026

Page 5 of 6
Nov 6, 2025 10:29 AM

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
080800	10/29/2025	AP	Check	Open	092885	ESS Midwest, Inc.	10/24/25	4,452.81
080801	10/29/2025	AP	Check	Open	092885	ESS Midwest, Inc.	10/24/25	139.15
080804	11/05/2025	AP	Check	Open	001017	Allen Supply	CMS Cafeteria Doors	5,002.51+
							Lakeland locks	17,342.00+
							CMS card reader locks	2,303.00+
Check Total								24,647.51=
080805	11/05/2025	AP	Check	Open	094601	Axium Services, Inc.	Monthly food service October	5,687.28+
							Monthly Janitorial Service	21,581.82+
Check Total								27,269.10=
080806	11/05/2025	AP	Check	Open	000034	Brad Sullivan	State Finals Hotel	373.36
080807	11/05/2025	AP	Check	Open	090911	Ferris State University	Dual Enrollment	7,442.85
080808	11/05/2025	AP	Check	Open	092026	Frank Newhouse	Reimburse Highest Honor	25.44
080809	11/05/2025	AP	Check	Open	001622	Gmoser's Septic Service, Inc.	Portable Toilet Rental Football and Ten..	1,218.00
080810	11/05/2025	AP	Check	Open	090498	Grand Traverse County	Tax Roll adjustments June-August 2025	14,385.66
080812	11/05/2025	AP	Check	Open	094284	Lauren Malone	Reimburse teaching Supplies	17.97
080813	11/05/2025	AP	Check	Open	000059	Natalie's Petals	Senior night Volleyball	20.00
080814	11/05/2025	AP	Check	Open	000108	Northwest Education Services	Technology Services 2025-2026-Q1	25,755.75+
							Technology Services 2025-2026 Q2	25,755.74+
							WIDA screening 2025-2026	141.83+
Check Total								51,653.32=
080815	11/05/2025	AP	Check	Open	095204	Remmi King	State Finals expenses Reimbursement	890.05
080816	11/05/2025	AP	Check	Open	000004	SchoolsOPEN	July 1, 2025- June 30, 2026	12,953.85+
							Application instruction, teaching and us..	10,800.00+
Check Total								23,753.85=
080817	11/05/2025	AP	Check	Open	094694	X-Cel Chemical Specialties Nort..	Custodial Supplies CMS	286.50+
							Custodial Supplies CMS	104.30+
Check Total								390.80=
080818	11/05/2025	AP	Check	Open	002222	DTE Energy	MCA 9/23-10/21	22.01+
							1000 Meguzzee	123.72+
							620 Buckley	321.95+
							3rd Street	1,320.60+



Check Register

Elk Rapids Schools

Bank Account AP, From 10/13/2025 to 11/05/2026

Page 6 of 6
Nov 6, 2025 10:29 AM

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
Check Total								1,788.28=
080819	11/05/2025	AP	Check Open		092885	ESS Midwest, Inc.	Sub Parapros/Parapros	10,454.23+
							11/7/25	5,426.88+
							11/7/25	19,546.14+
Check Total								35,427.25=
080820	11/05/2025	AP	Check Open		001618	Gill-Roy's Complete Hardware	Elk040	2.99+
							elk040	4.69+
							elk040	172.30+
							elk040	8.69+
Check Total								188.67=
Total of All Checks								952,401.12
Less Voids								0.00
Grand Total								952,401.12

Check Summary

Check Status	Count	Amount
Open	93	952,401.12
Cleared	0	0.00
Void	0	0.00
Total	93	952,401.12



Check Register

Elk Rapids Schools

Bank Account BOND, From 10/13/2025 to 11/06/2025

Page 1 of 1
Nov 6, 2025 10:32 AM

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
001011	10/22/2025	AP	Check	Open	094649	Owen-Ames-Kimball Company	Pay App #43A	219,050.95
001012	10/29/2025	AP	Check	Open	094889	Quality Enviornmental Services,...	Bond Flooring/window removal CMS	5,000.00
Total of All Checks								224,050.95
Less Voids								0.00
Grand Total								224,050.95

Check Summary

Check Status	Count	Amount
Open	2	224,050.95
Cleared	0	0.00
Void	0	0.00
Total	2	224,050.95

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
001011	10/22/2025	AP	Check	Open	000001	Lakeshore Construction	ER HS sidewalk extension phase II	16,550.00+
							ER CMS football sidewalk	21,325.00+
							Check Total	
001012	10/29/2025	AP	Check	Open	001017	Allen Supply	CMS doors	8,033.70
Total of All Checks								45,908.70
Less Voids								0.00
Grand Total								45,908.70

Check Summary

Check Status	Count	Amount
Open	2	45,908.70
Cleared	0	0.00
Void	0	0.00
Total	2	45,908.70

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
001010	10/15/2025	AP	Check	Open	000051	Andrea Reffitt	GSRP Training	21.00
001011	10/23/2025	AP	Check	Open	001526	Elk Rapids Food Service	GSRP snack September	1,292.45
001012	10/29/2025	AP	Check	Open	000051	Andrea Reffitt	Mileage GSRP	36.40
001013	10/29/2025	AP	Check	Open	091232	Linda Dart	MILEAGE GSRP	36.40
001014	10/29/2025	AP	Check	Open	095153	Rachael Birgy	Mileage GSRP	107.80
001015	11/05/2025	AP	Check	Open	000091	Sara Barton	Reimburse Fingerprints GSRP Sub	65.50
001016	11/05/2025	AP	Check	Open	000092	Sarah Eggebrecht	Reimburse fingerprints GSRP	65.50
Total of All Checks								1,625.05
Less Voids								0.00
Grand Total								1,625.05

Check Summary

Check Status	Count	Amount
Open	7	1,625.05
Cleared	0	0.00
Void	0	0.00
Total	7	1,625.05



Check Register

Elk Rapids Schools

Bank Account Lunch Fund, From 10/13/2025 to 11/06/2025

Page 1 of 1
Nov 6, 2025 10:39 AM

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount
000014	10/15/2025	AP	Check Open		094431	Compass Groups USA, Inc.	Sept 1-Sept 30, 2025	92,036.34
000015	10/15/2025	AP	Check Open		095051	Cooper Family Spreads	Jam	950.40
000016	10/15/2025	AP	Check Open		002532	The Place, LLC	Uniforms food Service	531.20
000017	10/22/2025	AP	Check Open		094582	Trisha Moore	Refund from student food account	462.95
000018	11/05/2025	AP	Check Open		094420	Grand Traverse Refrigeration, L.	steam table diagnosis	334.00+
							Repair walkin freezer	338.00+
							LL Fridge repair	503.00+
Check Total								1,175.00=
Total of All Checks								95,155.89
Less Voids								0.00
Grand Total								95,155.89

Check Summary

Check Status	Count	Amount
Open	5	95,155.89
Cleared	0	0.00
Void	0	0.00
Total	5	95,155.89



Check Register

Elk Rapids Schools

Bank Account TRUST, From 10/13/2025 to 11/06/2025

Page 1 of 1
Nov 6, 2025 10:40 AM

Check #	Date	Run	Type	Status	Vendor	Name	Invoice Description	Amount	
001039	10/15/2025	AP	Check	Open	091937	Pro-Image Design, Inc.	TD sponsorship signs	159.00	
001040	10/15/2025	AP	Check	Open	094747	Shauna Phillips	Sunrise school Store reimbursement	248.50	
001042	10/15/2025	AP	Check	Open	000219	Elk Rapids Schools	SKC- Conroy/Burdo	3,920.00	
001043	10/22/2025	AP	Check	Open	095189	Katie Placek	reimburse Target/Toms/Noodles&Co	116.90	
001044	10/22/2025	AP	Check	Open	093448	Kevin Ball	Reimburse coaching clinic Grand Rapids	200.00	
001045	10/29/2025	AP	Check	Open	001526	Elk Rapids Food Service	Snacks 9/9/25 S. Abeel	250.00	
001046	10/29/2025	AP	Check	Open	092026	Frank Newhouse	Banquet reimbursement	186.28	
001047	10/29/2025	AP	Check	Open	093904	Kimberly A. Eardley	Volleyball	424.00+	
							Football	710.20+	
								Check Total	1,134.20=
001048	10/29/2025	AP	Check	Open	095042	McBain High School	JV volleyball invite	200.00	
001049	10/29/2025	AP	Check	Open	002532	The Place, LLC	Volleyball	998.00+	
							Td Club	95.49+	
								Check Total	1,093.49=
001050	11/05/2025	AP	Check	Open	095032	Monica Malbouef	Reimburse art supplies	34.40	
001051	11/05/2025	AP	Check	Open	091937	Pro-Image Design, Inc.	Football	212.00+	
							football	15.87+	
								Check Total	227.87=
								Total of All Checks	7,770.64
								Less Voids	0.00
								Grand Total	7,770.64

Check Summary

Check Status	Count	Amount
Open	12	7,770.64
Cleared	0	0.00
Void	0	0.00
Total	12	7,770.64

Annual Summer Tax Resolution

Elk Rapids Schools (the “District”)

A regular meeting of the board of education of the District (the “Board”) was held in the Media Center of Cherryland Middle School, within the boundaries of the District, on the 10th day of November, 2025, at 5:30o’clock in the p.m. (the “Meeting”).

The Meeting was called to order by Sherry Steffen _____, Secretary.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, this Board previously adopted a resolution to impose a summer tax levy to collect 100% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Pursuant to the Revised School Code, MCL 380.1 et seq., the Board invokes for 2026 its previously-adopted ongoing resolution imposing a summer tax levy of 100% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board and requests that each city and/or township in which the District is located collect those summer taxes.

2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which the District is located a copy of this Board’s resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2026 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the appropriate governing bodies on or before December 31, 2025.

3. Pursuant to and in accordance with Revised School Code Section 1613(1), the Superintendent or designee is authorized and directed to negotiate on behalf of the District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District’s summer tax levy that the city and/or township may bill under Revised School Code Sections 1611 or 1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board’s minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the Open Meetings Act (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

**ELK RAPIDS SCHOOLS
AND
ACME TOWNSHIP**

**AGREEMENT FOR COLLECTION OF 2026
SUMMER SCHOOL PROPERTY TAXES**

THIS AGREEMENT made this November 10, 2025, by and between the **ELK RAPIDS SCHOOLS**, 308 Meguzee Point Rd, Elk Rapids, MI 49629 (hereinafter described as “School District”) and **ACME TOWNSHIP**, 6042 Acme Road, P.O. Box 115, Acme, MI 49610-0115 (hereinafter described as “Township”), pursuant to 1976 PA 451, as amended, providing for the collection by the Township of a summer tax levy of the total (100%) of School District property taxes for the year 2026.

THE PARTIES AGREE TO THE FOLLOWING:

1. The Township agrees to collect the total school property taxes as certified by the School District for levy on July 1 of each year on property located within the Township.
2. The School District agrees to pay costs for preparation and collection of summer taxes for the School District as follows:
 - a. The collection fee for 2026 will be a \$1.50 per parcel of taxable property within the School District as the cost for preparation of bills and collection of taxes. This fee is also to include the cost of collecting the Northwest Education Services summer tax levy.
 - b. The Township is to submit billing for the total number of parcels with first remittance of tax collections and the School District Business Office will remit to the Township within five (5) business days upon receipt of billing.
3. No later than the second Thursday in June, the School District shall certify to the Township Supervisor the school millage to be levied on property for summer collection.
4. The Township Treasurer agrees to distribute the school tax collection on a timely schedule of 10 business days after the 1st and 15th day of each month as provided in Section 211.43(3)a of the General Property Tax Act.
5. In return for the bi-weekly payment, the School District waives any claim to interest earned during the time the money is in Township accounts.

6. General conditions of this agreement negotiated by the Township Treasurer and School District Superintendent is subject to approval of both Boards.

SIGNED BY:

TOWNSHIP OF ACME

BY: AMY JENEMA
Treasurer

SIGNATURE AUTHORIZED BY
ACME TOWNSHIP
TRUSTEES' RESOLUTION OF

BY: Doug White
Supervisor

ELK RAPIDS PUBLIC SCHOOLS

BY: BRYAN MCKENNA
Superintendent

SIGNATURE AUTHORIZED BY
ELK RAPIDS PUBLIC SCHOOLS'
BOARD OF EDUCATION
RESOLUTION OF November 10,
2025.

BY: Jennifer Brown
President

BY: Sherry Steffen
Secretary

**ELK RAPIDS SCHOOLS
AND
ELK RAPIDS TOWNSHIP**

**AGREEMENT FOR COLLECTION OF 2026
SUMMER SCHOOL PROPERTY TAXES**

THIS AGREEMENT made this November 10, 2025, by and between **ELK RAPIDS SCHOOLS**, 308 Meguzee Point Rd, Elk Rapids, MI 49629 (hereinafter described as “School District”) and **ELK RAPIDS TOWNSHIP**, 315 Bridge Street, Elk Rapids, MI 49629 (hereinafter described as “Township”), pursuant to 1976 PA 451, as amended, providing for the collection by the Township of a summer tax levy of the total (100%) of School District property taxes for the year 2026.

THE PARTIES AGREE TO THE FOLLOWING:

1. The Township agrees to collect the total school property taxes as certified by the School District for levy on July 1 of each year on property located within the Township.
2. The School District agrees to pay costs for preparation and collection of summer taxes for the School District as follows:
 - a. The collection fee for 2026 will be \$3.00 per parcel of taxable property within the School District as the cost for preparation of bills and collection of taxes. This fee is also to include the cost of collecting the Northwest Education Services tax levy.
 - b. The Township is to submit billing for the total number of parcels with first remittance of tax collections and the School District Business Office will remit to the Township within five (5) business days upon receipt of billing.
3. No later than the second Thursday in June, the School District shall certify to the Township Supervisor the school millage to be levied on property for summer collection.
4. The Township Treasurer agrees to distribute the school tax collection on a timely schedule of 10 business days after the 1st and 15th day of each month as provided in Section 211.43(3)a of the General Property Tax Act.
5. In return for the bi-weekly payment, the School District waives any claim to interest earned during the time the money is in Township accounts.

6. General conditions of this agreement negotiated by the Township Treasurer and School District Superintendent is subject to approval of both Boards.

SIGNED BY:

TOWNSHIP OF ELK RAPIDS

BY: KELLY JENSEN
Treasurer

SIGNATURE AUTHORIZED BY
ELK RAPIDS TOWNSHIP
TRUSTEES' RESOLUTION OF

BY: DORANCE AMOS
Supervisor

ELK RAPIDS PUBLIC SCHOOLS

BY: BRYAN MCKENNA
Superintendent

SIGNATURE AUTHORIZED BY
ELK RAPIDS PUBLIC SCHOOLS'
BOARD OF EDUCATION
RESOLUTION OF November 10,
2025.

BY: Jennifer Brown
President

BY: Sherry Steffen
Secretary

**ELK RAPIDS SCHOOLS
AND
MILTON TOWNSHIP**

**AGREEMENT FOR COLLECTION OF 2026
SUMMER SCHOOL PROPERTY TAXES**

THIS AGREEMENT made this November 10, 2025, by and between the **ELK RAPIDS SCHOOLS**, 308 Meguzee Point Rd, Elk Rapids, MI 49629 (hereinafter described as “School District”) and **MILTON TOWNSHIP**, 7023 Cherry Avenue, Kewadin, MI 49648 (hereinafter described as “Township”), pursuant to 1976 PA 451, as amended, providing for the collection by the Township of a summer tax levy of the total (100%) of School District property taxes for the year 2026.

THE PARTIES AGREE TO THE FOLLOWING:

1. The Township agrees to collect the total school property taxes as certified by the School District for levy on July 1 of each year on property located within the Township.
2. The School District agrees to pay costs for preparation and collection of summer taxes for the School District as follows:
 - a. The collection fee for 2026 will be a \$1.75 per parcel of taxable property within the School District as the cost for preparation of bills and collection of taxes. This fee is also to include the cost of collecting the Northwest Education Services summer tax levy.
 - b. The Township is to submit billing for the total number of parcels with first remittance of tax collections and the School District Business Office will remit to the Township within five (5) business days upon receipt of billing.
3. No later than the second Thursday in June, the School District shall certify to the Township Supervisor the school millage to be levied on property for summer collection.
4. The Township Treasurer agrees to distribute the school tax collection on a timely schedule of 10 business days after the 1st and 15th day of each month as provided in Section 211.43(3)a of the General Property Tax Act.
5. In return for the bi-weekly payment, the School District waives any claim to interest earned during the time the money is in Township accounts.

6. General conditions of this agreement negotiated by the Township Treasurer and School District Superintendent is subject to approval of both Boards.

SIGNED BY:

TOWNSHIP OF MILTON

BY: LIZ ATKINSON
Treasurer

SIGNATURE AUTHORIZED BY
MILTON TOWNSHIP
TRUSTEES' RESOLUTION OF

BY: Chris Weinzapfel
Supervisor

ELK RAPIDS PUBLIC SCHOOLS

BY: BRYAN MCKENNA
Superintendent

SIGNATURE AUTHORIZED BY
ELK RAPIDS PUBLIC SCHOOLS'
BOARD OF EDUCATION
RESOLUTION OF November 10,
2025.

BY: Jennifer Brown
President

BY: Sherry Steffen
Secretary

**ELK RAPIDS SCHOOLS
AND
TORCH LAKE TOWNSHIP**

**AGREEMENT FOR COLLECTION OF 2026
SUMMER SCHOOL PROPERTY TAXES**

THIS AGREEMENT made this November 10, 2025, by and between the **ELK RAPIDS SCHOOLS**, 308 Meguzee Point Rd, Elk Rapids, MI 49629 (hereinafter described as “School District”) and **TORCH LAKE TOWNSHIP**, 2355 N US 31 Hwy, P.O. Box 663, Eastport, MI 49627 (hereinafter described as “Township”), pursuant to 1976 PA 451, as amended, providing for the collection by the Township of a summer tax levy of the total (100%) of School District property taxes for the year 2026.

THE PARTIES AGREE TO THE FOLLOWING:

1. The Township agrees to collect the total school property taxes as certified by the School District for levy on July 1 of each year on property located within the Township.
2. The School District agrees to pay costs for preparation and collection of summer taxes for the School District as follows:
 - a. The collection fee for 2026 will be at \$2.50 per parcel of taxable property within the School District as the cost for preparation of bills and collection of taxes. This fee is also to include the cost of collecting the Northwest Education Services summer tax levy.
 - b. The Township is to submit billing for the total number of parcels with first remittance of tax collections and the School District Business Office will remit to the Township within five (5) business days upon receipt of billing.
3. No later than the second Thursday in June, the School District shall certify to the Township Supervisor the school millage to be levied on property for summer collection.
4. The Township Treasurer agrees to distribute the school tax collection on a timely schedule of 10 business days after the 1st and 15th day of each month as provided in Section 211.43(3)a of the General Property Tax Act.
5. In return for the bi-weekly payment, the School District waives any claim to interest earned during the time the money is in Township accounts.

6. General conditions of this agreement negotiated by the Township Treasurer and School District Superintendent is subject to approval of both Boards.

SIGNED BY:

TOWNSHIP OF TORCH LAKE

BY: SHARON SCHULTZ
Treasurer

SIGNATURE AUTHORIZED BY
TORCH LAKE TOWNSHIP
TRUSTEES' RESOLUTION OF

BY: ROBERT COOK
Supervisor

ELK RAPIDS PUBLIC SCHOOLS

BY: BRYAN MCKENNA
Superintendent

SIGNATURE AUTHORIZED BY
ELK RAPIDS PUBLIC SCHOOLS'
BOARD OF EDUCATION
RESOLUTION OF November 10,
2025.

BY: Jennifer Brown
President

BY: Sherry Steffen
Secretary

**ELK RAPIDS SCHOOLS
AND
WHITEWATER TOWNSHIP**

**AGREEMENT FOR COLLECTION OF 2026
SUMMER SCHOOL PROPERTY TAXES**

THIS AGREEMENT made this November 10, 2025, by and between **ELK RAPIDS SCHOOLS**, 308 Meguzee Point Rd, Elk Rapids, MI 49629 (hereinafter described as “School District”) and **WHITEWATER TOWNSHIP**, 5777 Vinton Road, P.O. Box 159, Williamsburg, MI 49690 (hereinafter described as “Township”), pursuant to 1976 PA 451, as amended, providing for the collection by the Township of a summer tax levy of the total (100%) of School District property taxes for the year 2026.

THE PARTIES AGREE TO THE FOLLOWING:

1. The Township agrees to collect the total school property taxes as certified by the School District for levy on July 1 of each year on property located within the Township.
2. The School District agrees to pay costs for preparation and collection of summer taxes for the School District as follows:
 - a. The collection fee for 2026 will be a \$3.00 per parcel of taxable property within the School District as the cost for preparation of bills and collection of taxes. This fee is also to include the cost of collecting the Northwest Education Services summer tax levy.
 - b. The Township is to submit billing for the total number of parcels with first remittance of tax collections and the School District Business Office will remit to the Township within five (5) business days upon receipt of billing.
3. No later than the second Thursday in June, the School District shall certify to the Township Supervisor the school millage to be levied on property for summer collection.
4. The Township Treasurer agrees to distribute the school tax collection on a timely schedule of 10 business days after the 1st and 15th day of each month as provided in Section 211.43(3)a of the General Property Tax Act.
5. In return for the bi-weekly payment, the School District waives any claim to interest earned during the time the money is in Township accounts.

6. General conditions of this agreement negotiated by the Township Treasurer and School District Superintendent is subject to approval of both Boards.

SIGNED BY:

TOWNSHIP OF WHITEWATER

BY: JILL KOESTER
Treasurer

SIGNATURE AUTHORIZED BY
WHITEWATER TOWNSHIP
TRUSTEES' RESOLUTION OF

BY: LINDA SLOPSEMA
Supervisor

ELK RAPIDS PUBLIC SCHOOLS

BY: BRYAN MCKENNA
Superintendent

SIGNATURE AUTHORIZED BY
ELK RAPIDS PUBLIC SCHOOLS'
BOARD OF EDUCATION
RESOLUTION OF November 10,
2025.

BY: Jennifer Brown
President

BY: Sherry Steffen
Secretary

**ELK RAPIDS SCHOOLS
BOARD OF EDUCATION MEETING
November 10, 2025**

ACTION ITEM: PO 2418 Sex Ed Committee and PO 8510: Wellness Committee Recommendations

FOR ACTION:

1. The superintendent recommends the following Committee Members for the Elk Rapids Schools Sex Ed and Wellness Committees

<u>Name</u>	<u>Role</u>
Ann Devogel	Staff Member
Angie Nichols	Staff Member
Josh Haggerty	Staff Member
Shauna Phillips	Staff Member
Jack Young	Staff Member
Brett Graham	Staff Member
Rob Payne	Staff Member
Nate Plum	Staff Member
Leah Short	Parent
Jaimee Bigelow	Parent
Janet Beebe	Parent
Diana Broussard	Community Health Professional
Sarah Harris	Community Health Professional
Dillon Wiltshire	Local Clergy
Shana Wojtowicz	Board Representative
Pending	Student Reps

RECOMMENDATION:

Administration is recommending that the Board of Education adopt the recommended staff and community members for the Sex Ed and Wellness Committees for the 2025-26 School Year.

YUBA SCHOOL LEASE AGREEMENT

Dated November 10, 2025, between:

Elk Rapids Schools
308 Meguzee Point Road
Elk Rapids, MI 49629
(the "Landlord")

-AND-

Yuba Historic Society
8265 Sayler Road
Williamsburg, MI 49690
(the "Tenant")

Original Project Intent: Yuba Historical Society and Elk Rapids Schools, in 2010, agreed to terms in support of the efforts of the Yuba Historical Society's restoration of the Yuba Schoolhouse. In 2019, Yuba Historic Society completed the restoration project. The original mission included the following:

- Preserve local historic sites, structures, and artifacts.
- Discover, preserve and disseminate knowledge of Yuba history.
- Serve as the recognized source of information, awareness, education, and advocacy to preserve and protect the unique character of the Yuba area.
- Build and manage the resources necessary to pursue educational and historical preservation efforts.
- Offer a multi-purpose space for community, family, and school events.

IN CONSIDERATION OF the Landlord leasing certain premises to the Tenant, the Tenant leasing those premises from the Landlord and the mutual benefits and obligations outlined in this Lease, the receipt and sufficiency of which consideration is hereby acknowledged, the Parties to this Lease (the "Parties") agree as follows:

Basic Terms

The following basic terms are hereby approved by the Parties and each reference in this Lease to any of the basic terms will be construed to include the provisions set forth below as well as all of the additional terms and conditions of the applicable sections of this Lease where such basic terms are more fully set forth:

- Landlord: Elk Rapids Public Schools ("ERS")
- Address of Elk Rapids Public Schools: 308 Meguzee Point Road, Elk Rapids, Michigan 49629
- Tenant: Yuba Historic Society ("YHS")
- Address of Yuba Historic Society: 8265 Sayler Road, Williamsburg, Michigan, 49690

- Term of Lease: The term of the Lease is for 10 years.
- Commencement Date of Lease: November 10, 2025
- Base Rent: \$0.00
- Permitted Use of Premises (Permitted Uses"): ERS educational functions, historical museum, other school group functions, civic organization meetings, public events

Definitions

When used in this Lease, the following expressions will have the meanings indicated:

"Building" means the Lands together with all buildings, improvements, equipment, fixtures, property, and facilities thereon;

"Lands," "Leasable Area," and "Premises" mean the Yuba School, 5825 Yuba Rd Williamsburg, MI 49690, legally described in Attachment A.

"Permitted Uses" means: Official ERS educational functions, historical museum and gift shop, other school group functions, civic organization meetings and events. Yuba School remains a school property and no alcohol or drugs are allowed on the premises.

Intent of Lease

It is the intent of this Lease and agreed to by the Parties to this Lease that no rent will be charged by Landlord during the term of the lease, and that Landlord may use the facility at no charge, except for reimbursement of Tenant's out-of-pocket costs directly incurred as a result of Landlord's use of the building.

Leased Premises

The Landlord agrees to rent to the Tenant the Premises for only the Permitted Uses. Neither the Premises nor any part of the Premises will be used at any time during the term of this Lease by Tenant for any purpose other than the Permitted Uses, except with the written permission of the Landlord.

The Landlord reserves the right in its reasonable discretion, after consulting with the Tenant, to alter, reconstruct, expand, withdraw from, or add to the Building from time to time. In the exercise of those rights, the Landlord undertakes to use reasonable efforts to minimize any interference with the usability of the Premises and to use reasonable efforts to ensure that direct entrance to and exit from the Premises is maintained.

Term

The term of the Lease is for 10 years to commence on November 10, 2035 and may be extended for additional 1-year terms by the mutual consent of the Parties.

The lease may be cancelled on an earlier date by:

- The mutual consent of the parties
- Unilaterally by the Tenant after giving 90 days' notice to the Landlord
- Unilaterally by the Landlord if it reasonably determines that the Tenant is in significant breach of the Operating Guidelines and has not remedied the breach within 90 days after being notified in writing by the Landlord.

Rent

In consideration of the Tenant raising the funding for the building renovations, no rent will be charged by the Landlord to the Tenant during the term of this lease.

Landlord may use the facility for its educational programs at no charge, except for reimbursement of Tenant's out-of-pocket costs directly incurred as a result of Landlord's use of the building.

Use and Occupation

The Tenant will use and occupy the Premises only for the Permitted Use and for no other purpose. The Tenant will carry on business under the name of the Yuba Historic Society and will not change such name without the prior written consent of the Landlord, such consent not to be unreasonably withheld.

The Tenant agrees that it will carry on and conduct its business from time to time carried on upon the Premises in such manner as to comply with all applicable federal, state, and municipal laws and ordinances.

Option to Purchase

At this time, there is no immediate option or intent to sell or transfer ownership of the property. However, Elk Rapids Schools acknowledges the significant investment of time, funds, and restoration efforts made by the Yuba Historical Society and is committed to preserving the Society's continued use and stewardship of the property.

If Elk Rapids Schools ever decides to sell, transfer, or otherwise dispose of the property, the District shall provide written notice to the Yuba Historical Society no less than 90 days before any public announcement or initiation of sale proceedings. The Yuba Historical Society will have the option to follow the same bidding process as is required under the Michigan School Code and in agreement with Elk Rapids Schools' real property policy. If agreeable and legally allowable, the Yuba Historical Society shall have the first right of refusal to purchase the property before it is offered to any other party. Should the Society choose to exercise this right, Elk

Rapids Schools agrees to negotiate exclusively and in good faith with the Society for the sale of the property.

If the property is offered for sale, the Yuba Historical Society may purchase it for an amount equal to:

1. The pre-renovation assessed value of the property (2009),
2. Plus the current Fair Market Value of the land at the time of the purchase agreement,
3. Minus the total value of all renovation and restoration costs funded and completed by the Yuba Historical Society (completion date 2019).

Elk Rapids Schools further agrees that the property shall not be sold, transferred, or otherwise encumbered without first honoring the Yuba Historical Society's right of first refusal and purchase terms as stated above, if deemed legally allowable by the Michigan School Code.

This clause is intended to ensure that the Yuba Historical Society retains long-term stability, recognition of its investment, and assurance that the property will not be sold or taken without due process and opportunity to secure ownership.

Tenant Improvements

The Tenant will obtain written permission from the Landlord (which will not be unreasonably withheld) before doing any of the following:

- removing or adding walls, or performing any structural alterations;
- installing additional electrical wiring or heating units

Utilities and Other Costs

The Tenant is responsible for the direct payment of the following utilities and other charges in relation to the Premises: electricity, natural gas, water, sewer, telephone, and Internet.

Signs

The Tenant may erect, install, and maintain a sign of a kind and size in a location, all in accordance with the Landlord's design criteria for the Building. All other signs, as well as the advertising practices of the Tenant, will comply with all applicable rules and regulations of the Landlord and the Acme Township Sign Ordinance.

Insurance

The Tenant is not responsible for insuring the Landlord's contents and furnishings in or about the Premises for either damage or loss, and the Tenant assumes no

liability for any such loss unless the Tenant or visitor is negligent regarding the Landlord's property or contents.

The Tenant is not responsible for insuring the Premises for either damage or loss to the structure, mechanical, or improvements to the Building on the Premises, and the Tenant assumes no liability for any such loss.

The Tenant is responsible for obtaining rental insurance for the events the Tenant holds on the premises and lists the landlord on the policy as an insured party for loss or damage. The Landlord assumes no risk for the liability that the tenants' use of the property or claims that may occur from said use of the property.

Tenant needs to carry their insurance for contents and liability coverage for use of the premises for their events. The Landlord does not carry insurance coverage for the Tenant's contents, nor does the Landlord provide liability coverage for the Tenant's use of the property. Tenant shall provide the Landlord with a copy of the insurance policy for the Landlord's records.

Landlord's Insurance

The Landlord will take out the normal insurance policy for the Yuba School as it does for other district buildings. The Landlord will carry the same coverage for content to ensure the Landlord's property. There is no insurance coverage related to the Tenant's contents or usage of the property.

Governing Law

It is the intention of the Parties to this Lease that the tenancy created by this Lease and the performance under this Lease, and all suits and special proceedings under this Lease, be construed in accordance with and governed, to the exclusion of the law of any other forum, by the laws of the State of Michigan, without regard to the jurisdiction in which any action or special proceeding may be instituted.

Severability

If there is a conflict between any provision of this Lease and the applicable legislation of the State of Michigan (the 'Act'), the Act will prevail and such provisions of the Lease will be amended or deleted as necessary in order to comply with the Act. Further, any provisions that are required by the Act are incorporated into this Lease.

Amendment of Lease

Any amendment or modification of this Lease or additional obligation assumed by either party to this Lease in connection with this Lease will only be binding if evidenced in writing signed by each party or an authorized representative of each party.

Assignment and Subletting

The Tenant will not assign this Lease, or sublet or grant any concession or license to use the Premises or any part of the Premises. An assignment, subletting, concession, or license, whether by operation of law or otherwise, will be void and will, at Landlord's option, terminate this Lease.

Damage to Premises

If the Premises, or any part of the Premises, will be partially damaged by fire or other casualty not due to the Tenant's gross negligence or willful act, the Premises will be promptly repaired by the Landlord. However, if the Landlord should decide not to rebuild or repair, in which case the term of this Lease will end.

Maintenance

The Tenant will, at its sole expense, keep and maintain the Premises and appurtenances in good and sanitary condition and repair during the term of this Lease and any renewal of this Lease.

In particular, the Tenant will keep the fixtures in the Premises in good order and repair. The Tenant will, at Tenant's sole expense, make all required repairs to the plumbing, range, heating apparatus, and electric and gas fixtures whenever damage to such items has resulted from the Tenant's misuse, waste, or neglect or that of the Tenant's employee, agent, or visitor.

The Tenant will be responsible at its own expense to replace all electric light bulbs, tubes, ballasts, or fixtures serving the Premises.

Major maintenance and repair of the Premises involving anticipated or actual costs in excess of \$1,000 per incident not due to the Tenant's misuse, waste, or neglect or that of the Tenant's employee, agent, or visitor, will be the responsibility of the Landlord or the Landlord's assigns. The tenant will be able to vacate the lease if the premises are not repaired.

Where the Premises has its own garden or grass area which is for the exclusive use of the Tenant and its guests, the Tenant will water, fertilize, weed, cut, and otherwise maintain the garden or grass area in a reasonable condition including any trees or shrubs in or about the Premises.

Care and Use of Premises

The Tenant will promptly notify the Landlord of any damage or of any situation that may significantly interfere with the normal use of the Premises.

The Tenant will not make (or allow to be made) any noise or nuisance which, in the reasonable opinion of the Landlord, disturbs the comfort or convenience of neighboring properties.

The Tenant will dispose of its trash in a timely, tidy, proper, and sanitary manner.

The Tenant will not engage in any illegal trade or activity on or about the Premises.

The Landlord and Tenant will comply with standards of health, sanitation, fire, housing, and safety as required by law.

The hallways, passages, and stairs of the building in which the Premises are situated will be used for no purpose other than going to and from the Premises and the Tenant will not in any way encumber those areas with boxes, furniture or other material or place or leave rubbish in those areas and other areas used in common with any other tenant.

Surrender of Premises

The Tenant covenants to surrender the Premises, at the expiration of the tenancy created in this Lease, in the same condition as the Premises were in upon delivery of possession under this Lease, reasonable wear and tear, damage by fire or the elements, and unavoidable casualty excepted, and agrees to surrender all keys for the Premises to the Landlord and will inform the Landlord of all combinations to locks, safes and vaults, if any. All alterations, additions and improvements constructed or installed in the Premises and attached in any manner to the floor, walls or ceiling, including any leasehold improvements, equipment, floor covering or fixtures (including trade fixtures), will remain upon and be surrendered with the Premises and will become the absolute property of the Landlord except to the extent that the Landlord requires removal of such items. The Tenant's obligation to observe or perform the covenants contained in this Lease will survive the expiration or other termination of the term of this Lease.

Scheduling

YHS will be responsible for scheduling the use of the building.

Hazardous Materials

The Tenant will not keep or have on the Premises any article or thing of a dangerous, flammable, or explosive character that might unreasonably increase the danger of fire on the Premises or that might be considered hazardous by any responsible insurance company.

Address for Notice

For any matter relating to this tenancy, whether during or after this tenancy has been terminated:

- the address for service of the Tenant is 5825 Yuba Road, Williamsburg, Michigan, 49690.

- the address for service of the Landlord is 308 Meguzee Point Road, Elk Rapids, Michigan 49629.

The Landlord or the Tenant may, on written notice to each other, change their respective addresses for notice under this Lease.

General Provisions

All schedules to this Lease are incorporated into and form an integral part of this Lease.

Headings are inserted for the convenience of the Parties only and are not to be considered when interpreting this Lease. Words in the singular mean and include the plural and vice versa. Words in the masculine mean and include the feminine and vice versa.

This Lease may be executed in counterparts. Facsimile signatures are binding and are considered to be original signatures.

This Lease will constitute the entire agreement between the Landlord and the Tenant. Any prior understanding or representation of any kind preceding the date of this Lease will not be binding on either party to this Lease except to the extent incorporated in this Lease. In particular, no warranties of the Landlord not expressed in this Lease are to be implied.

IN WITNESS WHEREOF, the Elk Rapids Schools Board of Education authorized the district Superintendent to sign this lease on behalf of the Board of Education. The Board of Education authorizes the Superintendent to be its representative in this lease agreement per board vote on the 8th day of September, 2025.



Bryan McKenna, Superintendent,
Elk Rapids Schools
(Landlord)



Donna Sayler, President
Yuba Historic Society
(Tenant)

District Enrollment by Grade Level to include Resident & Non Resident Counts

As of October 1, 2025

As required by Policy 7100

Building	Grade	Total	Resident	Non Resident			
ERHS	9th	96	66	30			
	10th	94	78	16			
	11th	82	67	15			
	12th	89	65	24			
CMS	6th	117	89	28			
	7th	88	71	17			
	8th	96	73	23			
Lakeland	K	57	54	3			
	1st	42	38	4			
	2nd	48	37	11			
	3rd	45	34	11			
	4th	44	36	8			
	5th	48	38	10			



Bryan McKenna, ERS Superintendent, 231-264-8692
Jack Young, Senior High School Principal, 231-264-8108
Brett Graham, Senior High School AP/AD, 231-264-8108
Josh Haggerty, Cherryland Middle School Principal, 231-264-8991
Angie Nichols, Lakeland Elementary Principal, 231-264-8289
Nate Plum, Mill Creek Academy Principal, 231-267-9955

Elk Rapids Schools
308 Meguzee Point Rd
Elk Rapids, MI 49629

Phone: 231-264-8692
Fax: 231-264-6538
<https://www.erschools.com>

November 10, 2025

Oliver & Company,

Elk Rapids Schools agrees to the terms outlined in the attached Request for Proposal for the district's Snow Removal contract. The agreement is for a period of three years; specifically, school years 2025-2026, 2026-2027, 2027-2028.

Signatures below indicate your agreement to these terms.

Sincerely,

Bryan F. McKenna

_____: John Simpson, Owner of Oliver & Company

_____: Date



No increase
3 year

Oliver and Company Property Solutions
7014 Skegemog Point Road
Williamsburg, Michigan 49690
United States

2312338836
www.oliverandcompanytc.com

QUOTE

BILL TO
Elk Rapids Schools
Rich Hopkins

Rhopkins@erschools.com

Estimate Number: 230
Estimate Date: October 21, 2025
Valid Until: November 20, 2025
Grand Total (USD): \$2,600.00

Services	Quantity	Rate	Amount
-	1	\$225.00	\$225.00
Bus Garage:			
Parking lot plowing-\$150			
Parking lot salting-\$75			
-	1	\$1,025.00	\$1,025.00
Elk Rapids High School:			
Parking lot plowing- \$450			
Parking lot salting-\$250			
Sidewalk plowing- \$200			
Sidewalk salting- \$125			
-	1	\$475.00	\$475.00
Lakeland Elementary:			
Parking lot plowing-\$200			
Parking lot salting-\$100			
Sidewalk plowing-\$100			
Sidewalk salting-\$75			
-	1	\$475.00	\$475.00
Mill Creek Academy:			
Parking lot plowing-\$200			
Parking lot salting-\$125			
Sidewalk plowing-\$100			
Sidewalk salting-\$50			
-	1	\$400.00	\$400.00
Cherryland Middle School:			
Parking lot plowing-\$150			
Parking lot salting-\$100			
Sidewalk plowing-\$75			
Sidewalk ice melt (chloride)-\$75			
-	1	\$0.00	\$0.00
Hourly rates per hour:			
Loader-\$250			
Pickup-\$200			

> Side walk
included

\$2600

Laborer (sidewalk clearing) \$1.50

Prices provided at fixed rate through 2028 upon three year contract being awarded.

Grand Total (USD):

\$2,600.00

Notes / Terms

Ool

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ELK RAPIDS SCHOOLS: REQUEST FOR PROPOSAL

SNOW PLOWING/REMOVAL/SALTING

October 9, 2025

Elk Rapids Schools is soliciting bids for snow plowing/removal/salting for **Elk Rapids Schools** property, including parking lots, access drives, and sidewalks as described in Schedule A. Sealed bids are to be received in the Business Office **by 1:00 pm, Friday, October 24, 2025**. The Board of Education or designee reserves the right to reject any or all bids, in part or in total, for any objective or subjective reason. Alternate bids may be considered. **A mandatory pre-bid meeting on Thursday, October 16, 2025, at 1:00 p.m. at ERS Central Office, 308 Meguzee Point Rd, Elk Rapids, Michigan 49629.**

General Conditions

1. Stacking of excess snow will be permitted only in areas specified by the Superintendent or his/her designee.
2. In general terms, snow plowing/removal/salting shall occur when there is snowfall in excess of 2.0 inches of snow or if requested by the district due to unsafe conditions. The vendor is to complete all required work before school starts unless requested by the district. Deadlines are designated in Schedule A. The Vendor may be called in for additional plowing/removal. The selected vendor and the district must cooperate with each other to ensure snow removal is completed most effectively.
3. The vendor is responsible for touring all areas to be plowed. Vendor will also be responsible for staking areas as needed to assure proper areas are plowed.
4. Maintenance of Worker Compensation insurance, property and liability insurance (minimum \$1,000,000 single occurrence), and auto insurance (minimum \$1,000,000 single occurrence) is required. Review and acceptance of certification of such shall be made by the district prior to implementation of this contract.
5. Bids are to be submitted as specified above in a sealed envelope designated "Elk Rapids Snow Plow/Removal/Salting Bid". Bids will be opened publicly at 1:15 p.m. October 24, 2025.
6. Bids are to be submitted with a price per plow for each building, including separate pricing for the following. Building should include Cherryland Middle School, Elk Rapids High School, Lakeland Elementary School, Mill Creek Academy, and the Bus Garage:

Parking Lot Plowing

Parking Lot Salting

Side Walk Plowing

Side Walk Salting

Bids must also be supplied for an hourly rate for call-in plowing as needed.

The district is also interested in a possible 3-year contract, so bidders must supply a % increase for years 2 and 3 should a multi-year contract be issued.

7. Rich Hopkins, rhopkins@erschools.com, Facilities/Operations Supervisor, will supervise daily operations. Vendors must arrange a walkthrough of all areas designated in Attachment A. The Vendor will be responsible for all repairs or damages to School District property caused by the Vendor's equipment, personnel, or materials used.
8. In the case that the Vendor cannot meet the deadlines in Schedule A, the District may contract out or perform plowing duties.

Vendor Information

Name of Company: Oliver and Company Property Solutions

City/State/Zip: Williamsburg, MI, 49690 Telephone: 231 465 2450

Printed Name: Jon Simpson

Signature: [Signature] Title: Owner

Schedule A

School/Location

Bus Garage

707 E Third Street, Elk Rapids

Start by 5:30 am, finish by 7:00 am

Elk Rapids High School

308 Meguzee Pt, Elk Rapids

Start by 5:30 am and finish by 7:00 am

Lakeland Elementary

616 Buckley St, Elk Rapids

Start by 5:30 am and finish by 7:00 am

Mill Creek Academy

9039 Old M 72, Williamsburg

Start by 5:30 am and finish by 7:00 am

Cherryland Middle School

707 E Third St, Elk Rapids

Start by 5:30 am and finish by 7:00 am

Schedule B

2017 Chevy 2500 Duramax western V plow
western tornado Salter
Deere 624K Front end loader 2020 12' snow box
2025 Kubota SVL 75-5 skid, snow tracks, 6' snow box
Toro snow blower or two

References

Name	Title	Phone Number
1. Jack Burns	Owner, Counter int'l Sales	231 944 6554
2. Armando Broche	General Manager	786 620 1710 <i>Wing #</i>
3. Jim Emerich	HOA President	231 590 9898

Questions related to this Request For Proposal should be sent to:

Rich Hopkins, ERS Facilities/Operations Supervisor
rhopkins@ersschools.com
231-649-9377



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/11/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BHS Insurance 206 Munson Ave Traverse City MI 49686-3039		CONTACT NAME: Andrew Simon PHONE (A/C, No, Ext): 231-946-8300 E-MAIL ADDRESS: asimon@bhsins.com FAX (A/C, No): 231-946-8321	
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A: Acuity, A Mutual Insurance Com	14184
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 287998687 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			FA8444	8/1/2025	8/1/2026	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$250,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000 \$
A	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			FA8444	8/1/2025	8/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☐ UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$			FA8444	8/1/2025	8/1/2026	EACH OCCURRENCE \$1,000,000 AGGREGATE \$1,000,000 Products \$1,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	FA8444	8/1/2025	8/1/2026	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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**ELK RAPIDS SCHOOLS
BOARD OF EDUCATION MEETING
November 10, 2025**

FOR ACTION: PSA Lease Management Fee Waiver

RECOMMENDATION:

The Superintendent is recommending that the Board of Education waive the Management Fees for Mill Creek Academy for the 2025-26 school year.



**The Grand Traverse Band of
Ottawa and Chippewa Indians**

2605 N. West Bay Shore Drive • Peshawbestown, MI 49682 • (231) 534-7750

2% AWARD NOTICE!!

To: Recipient of 2% Grant from the Grand Traverse Band of Ottawa and Chippewa Indians
Bryan McKenna, Superintendent bmckenna@erschools.com

From: Page L. Paul, Legal Affairs Administrator/2% Coordinator

Date: July 16, 2025

Re: Confirmation of 2% award and details of check presentation/Media Event

CONGRATULATIONS! Elk Rapids Public Schools will be receiving a 2% award from the Grand Traverse Band of Ottawa & Chippewa Indians (GTB) for the 1st half 2025 2% cycle in the amount of **\$48,000** to support the schools Native Student Program as outlined in your 2% application.

Under the terms of the consent decree settling *Tribes v. Engler* (Case No. 1:90 CV 611 U.S. Dist. Ct. West. Dist. Mich.), the Grand Traverse Band of Ottawa and Chippewa Indians agreed to pay 2% of its video gaming revenue as defined in the stipulation, no later than 60 days after October 1st and March 31st of each year. This payment schedule was modified with the consent of the State of Michigan to July 31st and January 31st of each year because the fiscal year of the Grand Traverse Band gaming operation is calendar-based.

The Tribal Council of the Grand Traverse Band of Ottawa and Chippewa Indians will be hosting a check presentation/Media Event:

When: MONDAY, July 28, 2025
Time: 3:00 p.m. – 5:00 p.m.
Where: Grand Traverse Resort, 17TH FLOOR, Acme, Michigan

PLEASE CONFIRM your attendance at this event by calling 231-534-7601 (leave a message if I am not in), or by sending me an e-mail at Page.Paul2@gtb-nsn.gov

We look forward to seeing a representative from your organization at this event.

Please provide a short report (*template attached*) one year from the date of completion of the 2% grant expenditure to:

Attention: 2%
GTB of Ottawa and Chippewa Indians
2605 N.W. Bayshore Drive
Peshawbestown, MI 49682

Thank you and we will see you at the Media Event!



Elk Rapids Schools

GENERAL & SPECIAL EDUCATION SUMMARY

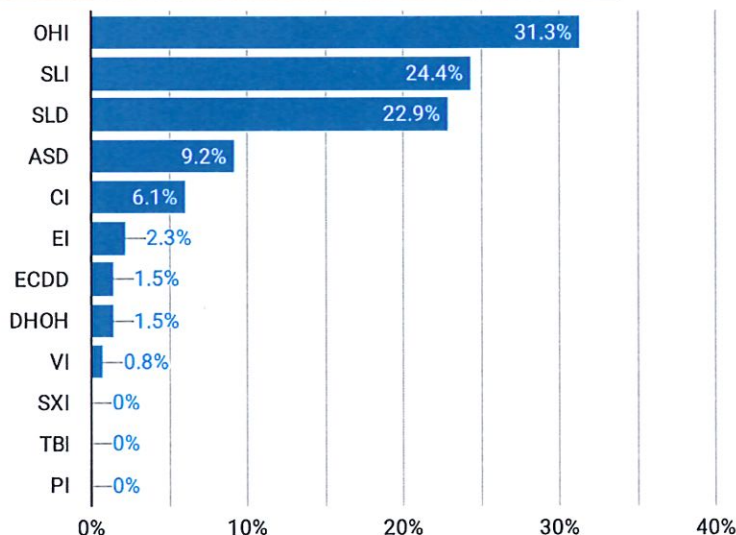
PURPOSE

This report is generated by Northwest Education Services for local school districts to establish common knowledge around student outcome data, with specific focus on students with disabilities.

ENROLLMENT DATA: 24-25

949	All Students	
818	Students without Disabilities	86.20%
131	Students with Disabilities	13.80%

DISABILITY RATES and COUNTS: 24-25



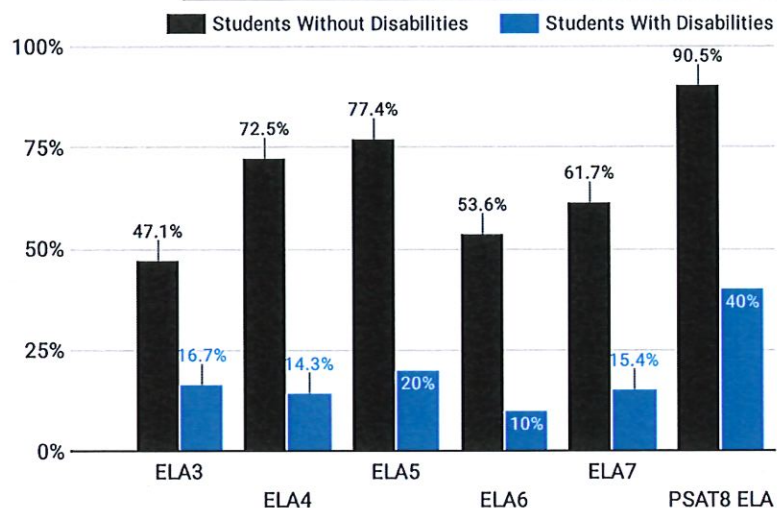
ATTENDANCE: 24-25

Attendance Rate		% Pop. Chronic Abs.
94.28%	Students without Disabilities	13.60%
93.18%	Students with Disabilities	23.00%

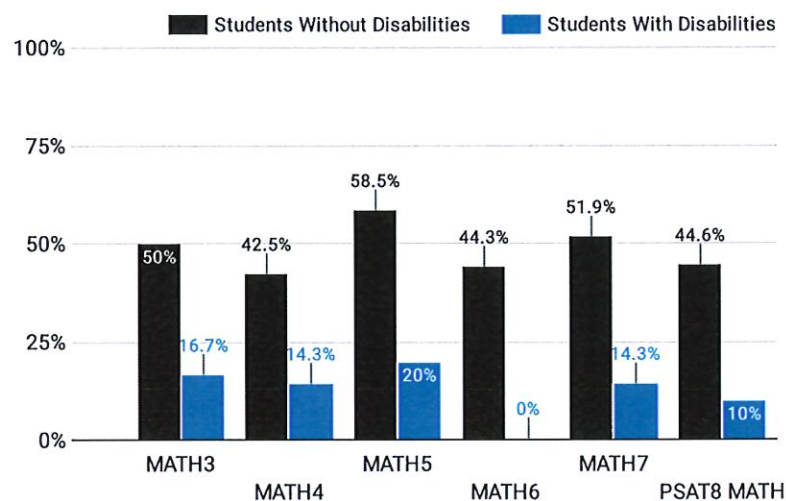
4-YR GRADUATION & DROPOUT RATES: 23-24

Graduation Rate		Dropout Rate
100.00%	Students without Disabilities	0.00%
83.33%	Students with Disabilities	16.67%

ELA PROFICIENCY RATES: 24-25



MATH PROFICIENCY RATES: 24-25



COLLEGE READINESS: 24-25

EBRW		Math
72.90%	Students without Disabilities	45.90%
16.70%	Students with Disabilities	16.70%

GRADE 11 - WORKKEYS NCRC RATE: 24-25

NCRC Qualification		Cohort Count
100.00%	Students without Disabilities	82
33.33%	Students with Disabilities	6



GENERAL & SPECIAL EDUCATION SUMMARY

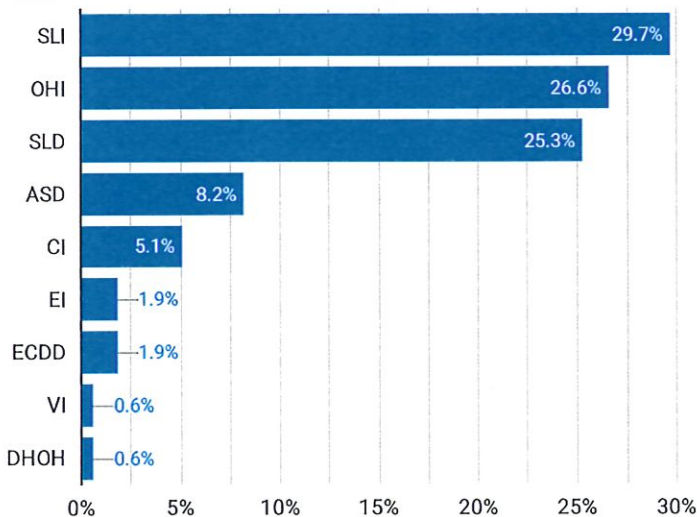
PURPOSE

This report is generated by Northwest Education Services for local school districts to establish common knowledge around student outcome data, with specific focus on students with disabilities.

ENROLLMENT DATA: 23-24

1,239	Count 23-24 All Students	
1,081	Count and Percent 23-24 Students without Disabilities	87.25%
158	Count and Percent 23-24 Students with Disabilities	12.75%

DISABILITY RATES: 23-24



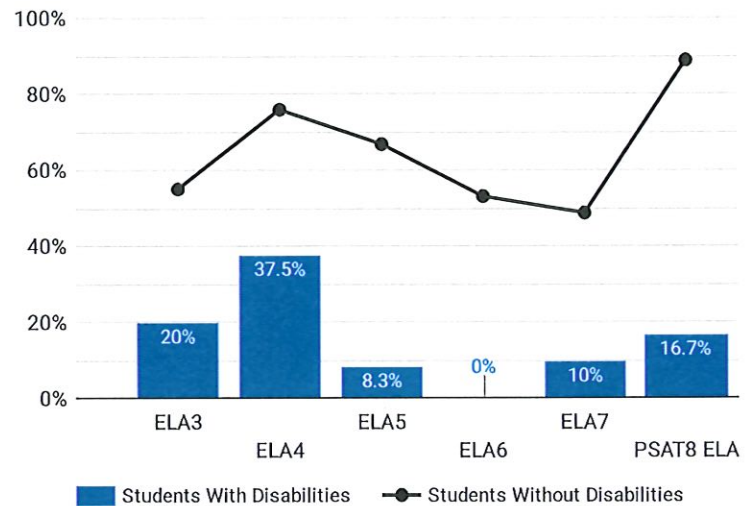
ATTENDANCE RATES: 23-24

94.24%	Attendance Rate 23-24 Students without Disabilities
93.21%	Attendance Rate 23-24 Students with Disabilities

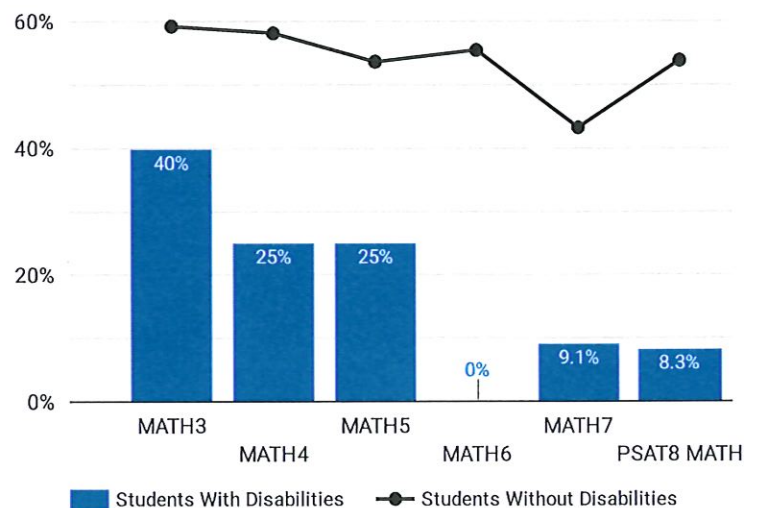
GRADUATION RATES - 4 Year : 22-23

93.55%	Graduation Rate 22-23 Students without Disabilities
60.00%	Graduation Rate 22-23 Students with Disabilities

ELA PROFICIENCY RATES: 23-24



MATH PROFICIENCY RATES: 23-24



COLLEGE READINESS: 23-24

EBRW	College Readiness 23-24 Students without Disabilities	75.00%
MATH	College Readiness 23-24 Students without Disabilities	60.20%
	College Readiness 23-24 Students with Disabilities	10.00%
	College Readiness 23-24 Students with Disabilities	0.00%



Budget Status by Level

Elk Rapids Schools

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Balances as of 10/31/2025

Fund General Fund - Expense Accounts

Account	Description	Budget	MTD Amount	FYTD Amount	Encumbered	Remaining	% Used
Totals for FUNCTION 110	Basic Program	7,723,714.00	776,668.49	1,410,757.90	8,575.50	6,304,380.60	18.38
Totals for FUNCTION 120	Added Needs	2,222,976.00	231,270.89	218,172.20	67,001.24	1,937,802.56	12.83
Totals for FUNCTION 100	Instruction	9,946,690.00	1,007,939.38	1,628,930.10	75,576.74	8,242,183.16	17.14
Totals for FUNCTION 210	Support Services-Pupil	647,017.00	57,226.73	100,056.65	0.00	546,960.35	15.46
Totals for FUNCTION 220	Support Services-Instructional St..	223,539.00	18,129.35	64,392.53	1,500.00	157,646.47	29.48
Totals for FUNCTION 230	Support Services-General Admin..	488,268.00	48,021.17	136,115.92	0.00	352,152.08	27.88
Totals for FUNCTION 240	Support Services - School Admin..	1,028,140.00	128,949.12	259,122.34	0.00	769,017.66	25.20
Totals for FUNCTION 250	Support Services - Business	401,220.00	49,084.39	137,330.74	0.00	263,889.26	34.23
Totals for FUNCTION 260	Operations and Maintenance	1,545,933.00	157,058.32	522,343.88	0.00	1,023,589.12	33.79
Totals for FUNCTION 270	Pupil Transportation Services	936,233.00	94,591.09	282,405.22	0.00	653,827.78	30.16
Totals for FUNCTION 280	Support Services-Central	562,919.00	46,308.73	140,041.34	11,295.23	411,582.43	26.88
Totals for FUNCTION 290	Support Services-Other	401,112.00	21,539.52	63,353.35	800.00	336,958.65	15.99
Totals for FUNCTION 200	Supporting Services	6,234,381.00	620,908.42	1,705,161.97	13,595.23	4,515,623.80	27.57
Totals for FUNCTION 350	Title 1 - student support	18,915.00	0.00	-179.11	0.00	19,094.11	-0.95
Totals for FUNCTION 360	Welfare Activities	13,547.00	-13,269.22	-13,269.22	0.00	26,816.22	-97.95
Totals for FUNCTION 300	Community Services	32,462.00	-13,269.22	-13,448.33	0.00	45,910.33	-41.43
Totals for FUNCTION 410	Pymts to Other Public Schools wi..	10,058.00	162,796.90	162,796.90	0.00	-152,738.90	1618.58
Totals for FUNCTION 450	Facilities Acquisition, Constructio..	500,000.00	0.00	0.00	0.00	500,000.00	0.00
Totals for FUNCTION 400	Pymts to Oth Gov, Facilities Acq,..	510,058.00	162,796.90	162,796.90	0.00	347,261.10	31.92
Total for Expense	Expense	16,723,591.00	1,778,375.48	3,483,440.64	89,171.97	13,150,978.39	21.36
Grand Total for Fund 11	General Fund	16,723,591.00	1,778,375.48	3,483,440.64	89,171.97	13,150,978.39	21.36
Total for Selected Funds		16,723,591.00	1,778,375.48	3,483,440.64	89,171.97	13,150,978.39	



Budget Status by Level

Elk Rapids Schools

Balances as of 10/31/2025
Fund Internal Service - Expense Accounts

Account	Description	Budget	MTD Amount	FYTD Amount	Encumbered	Remaining	% Used
Totals for FUNCTION 110	Basic Program	1,647,104.00	170,004.34	485,436.13	0.00	1,161,667.87	29.47
Totals for FUNCTION 120	Added Needs	278,763.00	24,723.93	60,922.66	0.00	217,840.34	21.85
Totals for FUNCTION 100	Instruction	1,925,867.00	194,728.27	546,358.79	0.00	1,379,508.21	28.37
Totals for FUNCTION 210	Support Services-Pupil	78,046.00	10,699.89	31,853.52	0.00	46,192.48	40.81
Totals for FUNCTION 220	Support Services-Instructional St..	25,655.00	3,039.58	3,416.73	0.00	22,238.27	13.32
Totals for FUNCTION 240	Support Services - School Admin..	230,990.00	32,125.35	80,992.39	0.00	149,997.61	35.06
Totals for FUNCTION 200	Supporting Services	334,691.00	45,864.82	116,262.64	0.00	218,428.36	34.74
Total for Expense	Expense	2,260,558.00	240,593.09	662,621.43	0.00	1,597,936.57	29.31
Grand Total for Fund 12	Internal Service	2,260,558.00	240,593.09	662,621.43	0.00	1,597,936.57	29.31
Total for Selected Funds		2,260,558.00	240,593.09	662,621.43	0.00	1,597,936.57	