






OFFICIAL PROCEEDINGS
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 22
BECKER AND OTTERTAIL COUNTIES, DETROIT LAKES MINNESOTA 56501

Regular School Board Meeting
Monday, March 23, 2026 5:30 PM
City Council Chambers, 1025 Roosevelt Avenue, Detroit Lakes, MN 56501

Respectfully submitted,

April Thomas, Clerk

Laker PRIDE

	<p>Purpose our intention, what drives us</p>	<p>Deliver educational excellence.</p>
	<p>Relationships the ways we connect and behave toward each other</p>	<p>Care and communicate positively and respectfully within and across our schools and community.</p> <ul style="list-style-type: none"> • District ↔ parents and community members • District ↔ building • Building ↔ teacher • Building ↔ parents • Teacher ↔ parent • Teacher ↔ students
	<p>Innovation the creation, development and implementation of a new idea or concept to enhance educational opportunities</p>	<p>Embrace creativity and critical thinking.</p> <ul style="list-style-type: none"> • Renew and bring up to date all systems and practices • Utilize growth mindset to hone existing intentions/objectives and explore new ideas • Support diverse ways of thinking and doing • Embed equity continually in every facet of our work
	<p>Development a process that creates growth, progress, positive change or the addition of physical, economic, environmental, social and demographic components</p>	<p>Foster the academic, social, emotional, and cultural needs of all learners.</p> <ul style="list-style-type: none"> • Implement and sustain PBIS at all levels • Hone our support for social/emotional health • Further learning and implementation of equitable feedback, assessment, grading and reporting • Provide professional development that supports PRIDE
	<p>Equity the quality of being fair (not equal) and impartial</p>	<p>Ensure that our values, policies, and practices are equitable for our students, staff, and community.</p> <ul style="list-style-type: none"> • Clarify and support understanding of equity vs. equality for all • Actively promote equity (institutional, personal, and instructional) • Remove systemic barriers • Accommodate different learning styles • Give students a voice

I pledge allegiance to the flag
of the United States of America,
and to the Republic
for which it stands,
one Nation under God,
indivisible,
with Liberty and Justice
for all.

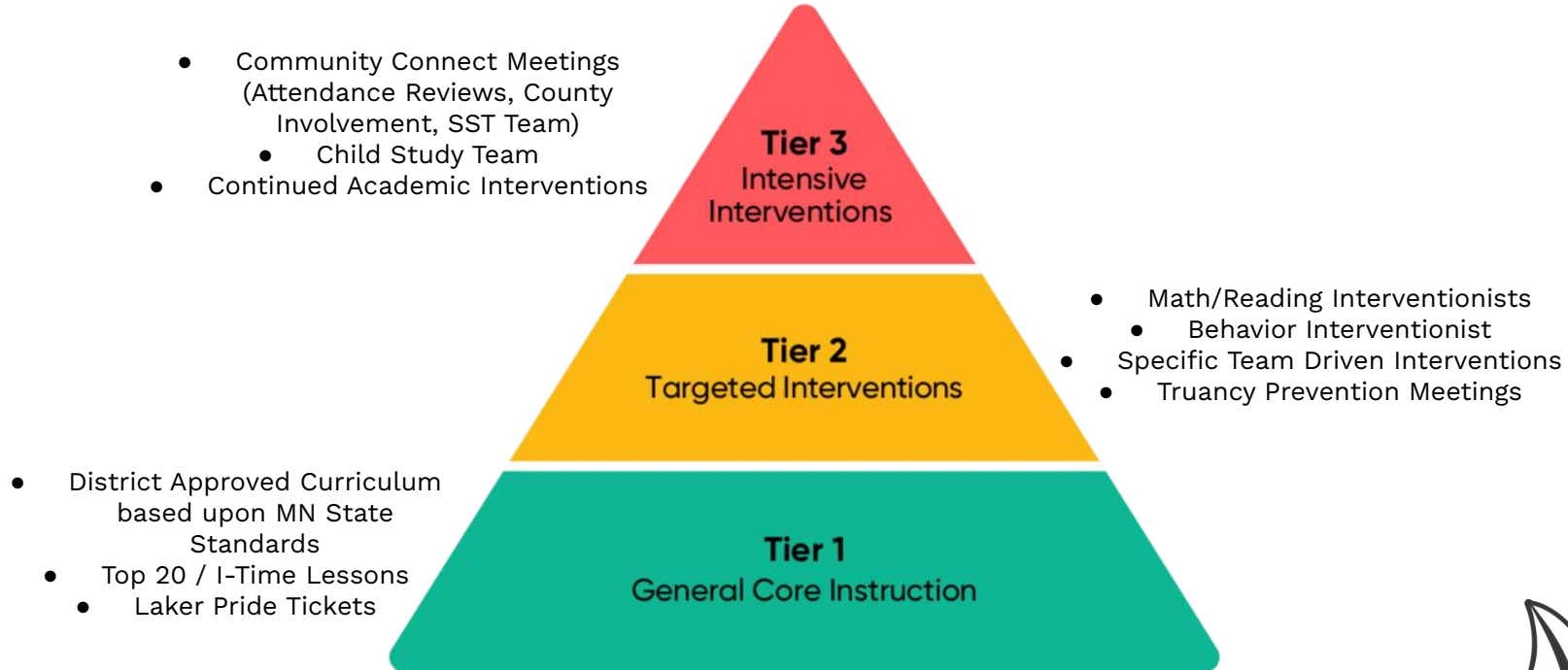


Detroit Lakes Middle School

BARR Update



MTSS - BARR Program



BARR IMPLEMENTATION



YEAR 1

YEAR 2

YEAR 3

YEAR 4 +

Staff Trainings Jan. 2024
Small/Big Block Meetings
I-Time Lesson Vol. 1 (All students)
Laker Pride Ticket Launch

Staff Trainings Aug. 2024
Small/Big Block Meetings
Community Connect Meetings
I-Time Lessons Vol. 1 (6th Grade)
I-Time Lessons Vol. 2 (7th/8th Grade)
Continuing Laker Pride Tickets
Launch Cell Phone Policy

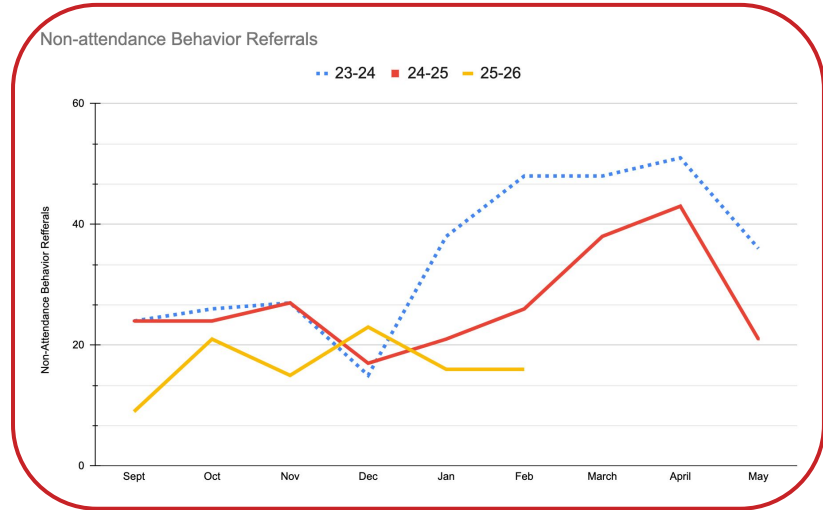
Staff Trainings Aug. 2025
Small/Big Block Meetings
Community Connect Meetings
I-Time Lessons Vol 1 (6th Grade)
I-Time Lessons Vol 2 (7th Grade)
I-Time Lessons Vol 3 (8th Grade)
Continuing Laker Pride Tickets
Continuing Cell Phone Policy
Launch Roll Call Assemblies

Continuing of Small/Big Block Meetings
Continuing of Community Connect
I-Time Lessons Vol 1 (6th Grade)
I-Time Lessons Vol 2 (7th Grade)
I-Time Lessons Vol 3 (8th Grade)
Continuing Laker Pride Tickets
Continuing Cell Phone Policy
????



End of Trimester 2 - Building Data

- Behavior referrals continue to drop
 - Down 28% from year 2 to year 3 of BARR implementation (Sept-Feb)
- Cell phone infractions down 38% from Trimester 1 (Away for the day!)
 - Down 36% from last year (Sept-Feb)
- Attendance goals down 8-9% from Trimester 1
 - Attendance goal is to attend at least 90% of school days
- Laker Pride tickets down 32%
 - 83.2% of students have received at least one!



Truancy Prevention Meetings

- 27 Concern Letters sent to families
- 74% improved
- 7 ‘three-day’ letters sent to families
 - With follow-up meeting
- 57% improved
- 3 ‘seven-day’ letters sent to families
 - With follow-up meeting



18 OR MORE DAYS

- Excused and unexcused absences represent lost time in the classroom and lost opportunities to learn.
- Missing just one day every two weeks can add up to 18 days in a year. Absences add up before you even know it.



10 TO 17 DAYS

- Students who are absent an average of 15 days a year miss a year's worth of school before their senior year.
- When students miss a day of school it actually puts them two days behind their classmates.



9 OR FEWER ABSENCES

- Students with good attendance generally achieve higher grades and enjoy school more.
- Children benefit and make the most of their educational opportunities if they attend school regularly and on time.



AIT

- Every 2-3 weeks
- Traveling in PT cohort
- 11 different enrichment activities
 - *Sign language*
 - *Coping skills BINGO*
 - *Team building*
- Extra 187 minutes (over 3 hours) of time spent with our teachers for instructional time!



Laker Pride Tickets

- Sent over 1050, goal is 2000 by the end of the school year
- Monthly Laker Pride Winners
- 100% staff participation (& more!)
- 10:1 to our behavior referrals
- Shout out to Tim Vagle!



I-Time Lessons -

Testimonies

“They help us understand our feelings and learn what's in our thoughts and real world.” -student

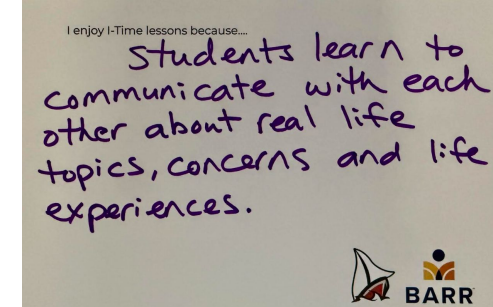
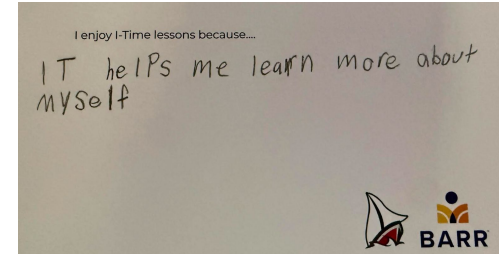
“They let me connect with other people.” -student

“I get to learn more about my classmates and sometimes myself.” -student

“It's nice to take a break after learning all day, they are fun!” -student

“Students learn to communicate with each other about real life topics, concerns, and life experiences.” -teacher

“It helps develop relationships between students and adults. We get to know more about our students lives and share about ours.” -teacher



Family/Community Engagement

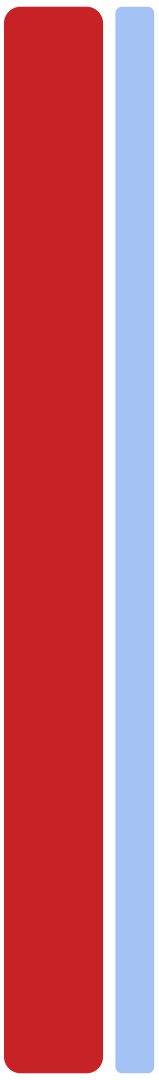
- Sending out BARR newsletters
- Informing our families about our BARR programming
- Sharing data
- Laker Pride tickets continue to get sent home



Roll Call Assemblies



Comet - Comfort Dog



**OFFICIAL PROCEEDINGS
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 22
BECKER AND OTTERTAIL COUNTIES, DETROIT LAKES, MINNESOTA 56501**

**Regular School Board Meeting
Monday, February 23, 2026, 5:30 PM
City Hall ~ 1025 Roosevelt Ave, Detroit Lakes, MN, 56501**

Present: John Steffl, Mary Rotter, Michelle Okeson, Sanford Nelson, Michael Walther, Julie Smith-Yliniemi

Absent:

The meeting was called to order at 5:30 PM by Board Chair Steffl.

The Pledge of Allegiance was recited.

A motion was made by Okeson seconded by Smith-Yliniemi, to approve the agenda. Motion carried unanimously.

Donations were made by the following:

- \$75 from Bell Banks Custom Card Program to Detroit Lakes Public Schools.
- \$2,000 from Tomlinson Schultz for Lakers Unite.
- \$5,000 from BTD to Laker Robotics.
- \$5,000 from DL Youth Baseball Association for the Middle/High School Baseball Fields.
- Food and Snacks from Detroit Lakes Methodist Church for the Laker Cupboard.

A motion was made by Smith-Yliniemi, seconded by Nelson, to approve the following consent agenda items. Motion carried unanimously.

- A. Approve the Minutes of the January 5, 2026 Organizational meeting, and the January 26, 2026 Regular School Board Meeting.
- B. Approve K-12 Computer Checks #711648-711846 and Voided Checks #709129 and #711021 for a total of \$798,486.52. Approve Wire Transfers #16239-16246, #16350-16357, #16366-16369, #16449-16501, #16511-16521, in the amount of \$5,124,650.01. Approve Net Payroll Transfers on 1/15/25 and 12/30/25 in the amount of \$1,452,673.85 for a total of \$7,375,810.38.
- C. Approve Personnel Agenda Items
- D. Approve Second Reading of Policies:
- E. 518- DNR/DNI Orders
- F. 519- INTERVIEWS OF STUDENTS BY OUTSIDE AGENCIES
- G. 520-STUDENT SURVEYS
- H. 521-STUDENT DISABILITY NONDISCRIMINATION
- I. 523- POLICIES INCORPORATED BY REFERENCE
- J. 524- INTERNET, TECHNOLOGY, AND CELL PHONE ACCEPTABLE USE AND SAFETY.
- K. 525-VIOLENCE PREVENTION [APPLICABLE TO STUDENTS AND STAFF
- L. 526 - HAZING PROHIBITION
- M. 527-STUDENT USE AND PARKING OF MOTOR VEHICLES; PATROLS, INSPECTIONS AND SEARCHES
- N. Approve the Kent Freeman Arena use agreement with the City of Detroit Lakes for the 2026-27 and 2027-28 School Years.
- O. Approve the 2025-2026 Teacher Seniority List.
- P. Approve Motor Coach Transportation Services Agreement (2026-2028)

Discussion was had on the following:

- First Reading of Policies:
 - a. 528- STUDENT PARENTAL, FAMILY AND MARITAL STATUS NONDISCRIMINATION

- b. 529- STAFF NOTIFICATION OF VIOLENT BEHAVIOR BY STUDENTS
 - c. 530 – IMMUNIZATION REQUIREMENTS
 - d. 531 THE PLEDGE OF ALLEGIANCE
 - e. 532- USE OF PEACE OFFICERS AND CRISIS TEAMS TO REMOVE STUDENTS WITH IEPs FROM SCHOOL GROUNDS
 - f. 533 – WELLNESS/NUTRITION POLICY OF THE SCHOOL DISTRICT
 - g. 534 –SCHOOL MEALS POLICY
 - h. 535 – SERVICE ANIMALS IN SCHOOLS
 - i. 538 - ACADEMIC LETTERS
 - j. 542 - CLASSROOM SUPPLIES AND MATERIALS FEE
- 26-27 Academic Calendar
 - Building Progress Report

A motion was made by Smith-Yliniemie, seconded by Okeson to Approve the Revised 2025-26 Budget.. Motion carried unanimously.

A motion was made by Walther, seconded by Rotter to Approve the Out-of-State Travel Request for the BARR National Conference.. Motion carried unanimously.

A motion was made by Nelson, seconded by Okeson to approve the Spring 2026 Lane Change Requests. Motion carried unanimously.

A motion was made by Rotter, seconded by Smith-Yliniemi to Approve the American Indian Parent Advisory Committee (AIPAC) Resolution of Concurrence. Motion carried unanimously.

A roll call vote was had with Rotter, Steffl, Nelson, Smith-Yliniemi, Okeson, and Walther voting yes to terminate and Non-Renew the teaching contracts of Ryan Beherns, Nelaina Daggett, Summer Dobratz, Austin Dodd, Brenda Eckman, Charles Honke, Rayna Jorgenson, Bethany Langlie, Monika Nelson, Heidi Swenson, and Kayla Thorp upon the conclusion of the 2025-2026 School Year.

A notion was made by Rotter, seconded by Smith-Yliniemie to approve the Achievement and Integration Plan. Motion carried unanimously.

Superintendent Jenson reported on happenings in the School District.

Board Treasurer Okeson gave an update on the Finance Committee and SUP Coalition.

Board Vice Chair Rotter gave an update on the District Advisory Committee and ECFE.

Board Chair Steffl gave an update on the Facilities and Sports Arena committee and announced upcoming meetings and events.

A motion by Rotter, to close the meeting for the Superintendent evaluation was at 6:21 PM, seconded by Smith-Ylinimie. Motion carried unanimously.

A motion was made by Rotter, seconded by Nelson to open the meeting. Motion carried unanimously.

A motion was made by Okeson to adjourn the meeting at 7:32, seconded by Walther. Motion carried unanimously.

Respectfully submitted,

PERSONNEL AGENDA

February 23, 2026

1) **Resignations:**

- Julie Bemis– Rossman Para, effective January 29, 2026.
- John Cervantes– 8th Grade Girls Softball, effective February 19, 2026.
- Carmen Chapman– Project LIFE Skills Trainer, effective February 6, 2026.
- Ella Ullrich– Laker Kids, effective February 27, 2026.
- Matt Jenson– JV Boys Baseball Coach, effective February 10, 2026.
- Edgar Negron– Middle School Track Coach, effective February 12, 2026.
- Zach Oistad, 9th Grade Baseball Coach, effective February 10, 2026.
- Judy Wollin– Project LIFE Skills Instructor, effective May 31, 2026.

2) **Retirements:**

- Deanna Baukol– Rossman First Grade Teacher, effective June 30, 2026.
- Mindy Nielsen– Rossman 5th Grade Teacher, effective June 30, 2026.
- Rob Nielsen– Activities Director, effective October 15, 2026.
- Annette Rice– Roosevelt Music Teacher, effective June 30, 2026.
- Alan Squires– Middle School I-Tech Teacher, effective June 30, 2026.

4) **Appointments:**

- Lucinda Craft– English Long Term Substitute at the ALC, rate of pay is per sub contract, effective April 24, 2026.
- Caiden Edwards– Middle School Custodian, at the rate of \$20.70 per hour plus \$1.00 per hour differential, working 40 hours per week, effective February 16, 2026.
- Lucy Erb– Rossman Laker Kids Assistant, at the rate of \$17.40 per hour, working 12.5 hours per week, effective March 2, 2026.
- Edwin Merced– Roosevelt Custodian, at the rate of \$18.51 per hour, working 29.75 hours per week, effective March 9, 2025.
- Erika Nelson– Rossman Special Education Para, at the rate of \$17.35 per hour working 37.5 hours per week, effective February 23, 2026.
- Casey Rader– Middle School/Roosevelt Custodian, at the rate of \$20.70 per hour plus \$1.00 per hour differential, working 40 hours per week, effective February 2, 2026.
- Ruby Thibodeaux– Roosevelt Special Education Para, at the rate of \$17.35 per hour, working 37.5 hours per week, effective February 24, 2026.
- Colleen Trigg– Rossman Special Education Para, at the rate of \$17.35 per hour, working 37.5 hours per week, effective March 5, 2026.
- Lane Yliniemi– Middle School Track Coach, at the rate of \$2,056.41 per season, effective March 30, 2026.

5) **Amended Assignment:**

- Kayla Grosz– is amending her assignment from Special Education Para at 37.5 hours per week to ADSIS Ed Assistant/Noon Duty at 27.5 hours per week, effective February 9, 2026.
- Cindy Weber– High School Para is amending her assignment from 35 hours per week to 37.5 hours per week, effective January 26, 2026.

6) **Leave of Absence:**

- William Blasczyk– is requesting a leave of absence for the 2026-2027, 2027-2028, and 2028-2029 school years.
- Brianna Byer– is requesting a leave of absence from March 26, 2026 through May 29, 2026.
- Melissa Greene– is requesting a leave of absence from January 12, 2026 through April 13, 2026.
- Barb Olson– is requesting a leave of absence from February 23, 2026 through May 23, 2026.

Joyce Schweigart– is requesting a leave of absence from February 11, 2026 through March 6, 2026.

Shannon Sitz– is requesting a leave of absence from April 28, 2026 through May 29, 2026.

7) Terminations:

Janet Clark– Middle School Custodian, effective February 2, 2026.

Marissa Cooper– Food Service Worker, effective February 11, 2026.

SMART Finance
Reconciliation Worksheet Report
02/28/2026

Audit No	Statement Date	Co	Bank Code	Bank Name/Description
1075	02/28/2026	0022	MW	Midwest Bank General Checking

Worksheet has been Finalized

Statement Amount	9,148,102.52
Deposits in Transit	0.00
<u>Outstanding Payments</u>	
Checks	175,433.47
Wires	82,094.43
SHR - Payments	16,403.08
SHR - Third Party	0.00
Cash	0.00
ACH	0.00
Adjustment Amount	<input type="text" value="0.00"/>
Amount Per Bank	8,874,171.54
GL Account Balance	<u>8,874,171.54</u>
Difference	0.00

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty
0022	B	01	101	000				F

Adjustments
 00/00/0000

SMART Finance SHR Outstanding Payments

Bank: MW
Acct#: 4139754

2/28/2026

Co	Pmt Type	Code	Name	Pmt Date	Check No	Amount	
0022	SHR-Payments	1416	Taelor Kuhn	11/15/2023	0002221	2.31	
0022	SHR-Payments	1916	Katelynn A Ellingson	7/15/2024	0002612	6.08	
0022	SHR-Payments	2250	Christopher J Cotten	9/15/2025	0003090	0.08	
0022	SHR-Payments	2082	Terry J Haus	9/30/2025	0003113	55.13	
0022	SHR-Payments	2322	Olivia B Pratt	2/27/2026	0003219	105.69	
0022	SHR-Payments	1354	Cody A Einerson	2/27/2026	0003220	986.67	
0022	SHR-Payments	2162	Richard A Johnson	2/27/2026	0003221	1,934.55	
0022	SHR-Payments	2324	Matraccia S Lague	2/27/2026	0003222	15.01	
0022	SHR-Payments	1173	Benjamin L Noah	2/27/2026	0003223	2,916.53	
0022	SHR-Payments	1420	Carmen L Nodsle	2/27/2026	0003224	31.99	
0022	SHR-Payments	2058	Gretchen E Norby	2/27/2026	0003225	3,175.75	
0022	SHR-Payments	1316	Bruce A Provo	2/27/2026	0003227	893.38	
0022	SHR-Payments	1340	Britton M Ramsey	2/27/2026	0003228	2,453.26	
0022	SHR-Payments	2227	Abigail L Sawatzke	2/27/2026	0003229	127.57	
0022	SHR-Payments	2139	April M Spaeth	2/27/2026	0003230	204.98	
0022	SHR-Payments	2312	Roger J Stroh	2/27/2026	0003231	1,034.52	
0022	SHR-Payments	2062	Julie A Wake	2/27/2026	0003232	797.82	
0022	SHR-Payments	2060	Nathan L Weber	2/27/2026	0003233	1,661.76	
				Bank	MW	Total	16,403.08
					Total	16,403.08	

Outstanding Payments by Payment Date

3/4/2026

10:26:38

Bank: MW
Acct#: 4139754

2/28/2026

Co	Pmt No	Pmt Type	Grp Code	Vendor	Pmt Date	Check No	Amount
0022	16809	Wire	1 1039	AMAZON	02/27/2026		16,516.17
	16762	Wire	2 2294	MN DEPT OF REVENUE -PAYROL	02/27/2026		49,958.70
	16760	Wire	2 2290	WEX HEALTH INC - HSA/FLEX	02/27/2026		15,619.56
	12592	Check	1 3660	BAUMGARTNER, CAS	01/28/2025	708910	50.00
	12780	Check	1 3680	RUNYAN, HILARY	02/06/2025	709089	40.00
	14151	Check	1 3771	BUZICK, ALYSSA	06/09/2025	710093	34.70
	14685	Check	1 3318	NEIN, TAYLOR	08/11/2025	710530	64.17
	15078	Check	1 3819	SWANSON, KARLA	09/22/2025	710829	13.99
	15322	Check	1 3367	CASAS	10/13/2025	710892	2,825.00
	15267	Check	1 1749	MIGUEL'S	10/13/2025	710951	200.00
	15902	Check	1 3299	PIERZ HEALY HIGH SCHOOL	11/26/2025	711407	350.00
	16014	Check	1 3859	CARETRANSFER SOLUTIONS	12/08/2025	711423	101.95
	15995	Check	1 2149	SWANSON'S REPAIR	12/08/2025	711499	152.44
	16088	Check	1 1294	DL YOUTH SOCCER ASSOCIATIC	12/22/2025	711558	874.41
	16272	Check	1 1293	DL TRAVEL BASKETBALL	01/12/2026	711678	40.00
	16283	Check	1 1456	HAUS, MARY	01/12/2026	711697	92.21
	16308	Check	1 2056	SCHOOL SPECIALTY LLC	01/12/2026	711737	1,471.95
	16371	Check	1 3632	CLOQUET ACTIVITIES	01/20/2026	711760	200.00
	16375	Check	1 1081	BARBERG, JENNIFER	01/26/2026	711765	237.30
	16447	Check	1 3901	PEQUOT LAKES HIGH SCHOOL	01/29/2026	711837	560.00
	16528	Check	1 2791	PIEMONTE, BETH	02/05/2026	711856	250.00
	16604	Check	1 3480	DETROIT LAKES SOCCER ASSO	02/09/2026	711869	1,871.34
	16549	Check	1 1293	DL TRAVEL BASKETBALL	02/09/2026	711870	300.00
	16593	Check	1 2409	PIZZA HUT	02/09/2026	711885	108.54
	16563	Check	1 1638	L&M FLEET SUPPLY, INC.	02/09/2026	711892	698.86
	16601	Check	1 3288	LEARNWELL	02/09/2026	711895	772.50
	16592	Check	1 2353	MN DEPT OF EMPLOYMENT & EC	02/09/2026	711908	1,716.99
	16597	Check	1 2730	WHEELING, EMMERY	02/09/2026	711934	40.00
	16621	Check	2 2287	AFSCME COUNCIL 65	02/13/2026	711936	259.52
	16623	Check	2 2309	D. L. ATHLETIC FOUNDATION	02/13/2026	711937	110.00
	16625	Check	2 2330	D.L. EDUCATION MINNESOTA (PA	02/13/2026	711938	608.82
	16624	Check	2 2310	D.L. PUBLIC EDUC FOUNDATION	02/13/2026	711939	30.00
	16626	Check	2 2363	MN SCHOOL EMPLOYEES ASSO	02/13/2026	711942	140.05
	16622	Check	2 2292	UNITED WAY OF BECKER COUN	02/13/2026	711943	64.00
	16643	Check	1 3364	TRI-COLLEGE MATH CONTEST	02/12/2026	711946	60.00
	16648	Check	1 2406	BURNSIDE, BRADY	02/18/2026	711947	125.00
	16650	Check	1 3712	HELGESON, SHEILA	02/18/2026	711948	125.00
	16645	Check	1 1541	ISD #2170	02/18/2026	711950	152.00
	16651	Check	1 3905	KELLY, BETH	02/18/2026	711951	125.00
	16649	Check	1 2791	PIEMONTE, BETH	02/18/2026	711954	125.00
	16660	Check	1 1006	AAKRE, ANNA	02/23/2026	711955	40.83
	16661	Check	1 1072	ASL INTERPRETING SERVICES, I	02/23/2026	711956	178.00
	16662	Check	1 1076	AUTO VALUE DETROIT LAKES	02/23/2026	711957	48.98
	16721	Check	1 2715	BAUMGARTNER, MAKAYLA	02/23/2026	711960	50.00
	16663	Check	1 1091	BECKER COUNTY ENVIRONMEN	02/23/2026	711961	379.50
	16664	Check	1 1096	BELLAND, MELYSSA	02/23/2026	711962	50.42
	16665	Check	1 1187	CENGAGE LEARNING	02/23/2026	711963	396.00
	16666	Check	1 1192	CENTRAL MARKET	02/23/2026	711964	261.43
	16727	Check	1 3441	COLUMN SOFTWARE PBC	02/23/2026	711965	734.80
	16668	Check	1 1238	D & D APPLIANCE	02/23/2026	711967	119.00
	16669	Check	1 1244	DACOTAH PAPER COMPANY	02/23/2026	711968	851.67
	16670	Check	1 1253	DAVID B. KNOPF CONSTRUCTIO	02/23/2026	711969	5,225.00

SMART Finance

Outstanding Payments by Payment Date

3/4/2026

10:26:38

Bank: MW
Acct#: 4139754

2/28/2026

Co	Pmt No	Pmt Type	Grp Code	Vendor	Pmt Date	Check No	Amount
0022	16671	Check	1 1305	EAST SIDE JERSEY DAIRY ESJD	02/23/2026	711970	2,726.82
	16672	Check	1 1319	EHLERS	02/23/2026	711972	6,075.00
	16726	Check	1 3268	EPS OPERATIONS, LLC	02/23/2026	711973	5,862.70
	16732	Check	1 3879	EVERWAY	02/23/2026	711975	3,481.91
	16674	Check	1 1358	FELDT PLUMBING LLP	02/23/2026	711976	8,520.00
	16676	Check	1 1426	GRAINGER, INC.	02/23/2026	711978	737.50
	16677	Check	1 1432	GREEN'S PLUMBING & MODERN	02/23/2026	711979	17,870.63
	16679	Check	1 1490	JEFFREY D. DOYLE INC	02/23/2026	711981	810.93
	16680	Check	1 1505	HOLY ROSARY SCHOOL	02/23/2026	711982	1,652.51
	16681	Check	1 1511	HOUGH INC.	02/23/2026	711983	1,221.38
	16682	Check	1 1516	HUB 41	02/23/2026	711984	489.94
	16719	Check	1 2409	PIZZA HUT	02/23/2026	711985	84.79
	16684	Check	1 1551	INDEPENDENT EMERGENCY SEF	02/23/2026	711987	53.85
	16685	Check	1 1557	INNOVATIVE OFFICE SOLUTIONS	02/23/2026	711988	230.00
	16724	Check	1 3108	INTERQUEST GROUP INC	02/23/2026	711989	8,000.00
	16686	Check	1 1569	J.W. PEPPER & SON, INC.	02/23/2026	711990	997.50
	16688	Check	1 1601	JOHNSON CONTROLS BUILDING	02/23/2026	711991	2,755.80
	16689	Check	1 1608	JOSTENS	02/23/2026	711993	120.75
	16691	Check	1 1638	L&M FLEET SUPPLY, INC.	02/23/2026	711995	461.88
	16692	Check	1 1648	LAKER LOCKER	02/23/2026	711996	630.00
	16693	Check	1 1649	LAKES COUNTRY SERVICE CO-C	02/23/2026	711997	32,154.24
	16733	Check	1 3903	LEGACY AND IMPRESSIONS BY C	02/23/2026	712000	270.00
	16695	Check	1 1673	LEIGHTON BROADCASTING	02/23/2026	712001	2,449.00
	16734	Check	1 3909	MAAG, BARBARA	02/23/2026	712002	80.00
	16697	Check	1 1718	MATH MASTERS	02/23/2026	712004	375.00
	16720	Check	1 2598	MATT'S MOBILE DIESEL SERVICE	02/23/2026	712005	1,063.00
	16698	Check	1 1736	MENARDS - DETROIT LAKES	02/23/2026	712006	698.07
	16699	Check	1 1739	METROPOLITAN MECHANICAL C	02/23/2026	712007	3,944.63
	16701	Check	1 1748	MIDWEST TECHNOLOGY PRODL	02/23/2026	712009	603.09
	16702	Check	1 1753	MILLER YARD CARE AND CONST	02/23/2026	712010	5,035.00
	16703	Check	1 1761	MINNESOTA SCHOOL BOARDS A	02/23/2026	712011	330.00
	16728	Check	1 3704	MISSION FILTRATION	02/23/2026	712012	1,975.26
	16705	Check	1 1840	NATIONAL FOOD GROUP, INC	02/23/2026	712014	6,922.50
	16706	Check	1 1850	NERESON AUTOMOTIVE INC.	02/23/2026	712016	283.53
	16707	Check	1 1907	PAN-O-GOLD BAKING CO.	02/23/2026	712017	510.59
	16708	Check	1 1908	PAPA MURPHY'S	02/23/2026	712018	1,121.25
	16735	Check	1 3911	R & R PETROLEUM EQUIPMENT	02/23/2026	712020	240.10
	16710	Check	1 1983	RED RIVER GLAZING, INC	02/23/2026	712021	1,457.00
	16711	Check	1 1989	REGION 6 BPA	02/23/2026	712022	370.00
	16690	Check	1 1615	SPIKEBALL INC.	02/23/2026	712024	170.78
	16714	Check	1 2150	SWEETWATER	02/23/2026	712026	322.18
	16715	Check	1 2164	TEACHER SYNERGY, LLC	02/23/2026	712027	102.99
	16730	Check	1 3806	VIKING COCA COLA BOTTLING C	02/23/2026	712028	1,431.60
	16718	Check	1 2384	WILLIAM V MACGILL & CO.	02/23/2026	712030	383.95
	16741	Check	1 2406	BURNSIDE, BRADY	02/25/2026	712031	125.00
	16743	Check	1 2717	BURNSIDE, LILY	02/25/2026	712032	125.00
	16742	Check	1 2713	EAU CLAIRE JAZZ INC.	02/25/2026	712033	300.00
	16747	Check	1 2817	GRAND CASINO ARENA	02/25/2026	712034	406.00
	16748	Check	1 3712	HELGESON, SHEILA	02/25/2026	712035	125.00
	16746	Check	1 2816	ISD #542	02/25/2026	712039	147.00
	16749	Check	1 3905	KELLY, BETH	02/25/2026	712040	125.00
	16744	Check	1 2737	NDSCS PERFORMING ARTS	02/25/2026	712041	510.00

SMART Finance

Outstanding Payments by Payment Date

Bank: MW
Acct#: 4139754

2/28/2026

Co	Pmt No	Pmt Type	Grp Code	Vendor	Pmt Date	Check No	Amount
0022	16745	Check	1 2791	PIEMONTE, BETH	02/25/2026	712043	125.00
	16751	Check	2 2287	AFSCME COUNCIL 65	02/27/2026	712044	259.52
	16753	Check	2 2309	D. L. ATHLETIC FOUNDATION	02/27/2026	712045	110.00
	16756	Check	2 2330	D.L. EDUCATION MINNESOTA (PA	02/27/2026	712046	399.12
	16755	Check	2 2329	D.L. EDUCATION MINNESOTA (TE	02/27/2026	712047	18,635.09
	16754	Check	2 2310	D.L. PUBLIC EDUC FOUNDATION	02/27/2026	712048	30.00
	16758	Check	2 3121	MESSERLI & KRAMER P.A.	02/27/2026	712049	156.06
	16750	Check	2 2286	MINNESOTA CHILD SUPPORT	02/27/2026	712050	683.80
	16757	Check	2 2363	MN SCHOOL EMPLOYEES ASSO	02/27/2026	712051	148.19
	16752	Check	2 2292	UNITED WAY OF BECKER COUN	02/27/2026	712052	64.00
	16767	Check	2 2288	MADISON NATIONAL LIFE INSUR	02/27/2026	712053	4,555.67
Bank						Total	257,527.90
						Total	\$257,527.90

Detroit Lakes Public Schools Receipts - February 2026

Type	Amount	Fund
Activities - White Card Fees	13,190.00	01
Activities - Admissions	14,923.00	01
Activities - Concessions	19,732.50	01
Activities - Student Activity Accounts (FUND 21)	19,408.11	21
Activities - Entry Fees	2,940.00	01
Comm Ed - School Readiness Tuition	10,399.92	04
Comm Ed - Laker Kids Tuition	10,253.00	04
Comm Ed - Tuition Classes	618.65	04
Comm Ed - Drivers Education Fees	8,057.00	04
Comm Ed - ECFE Tuition	83.51	04
Donation - BTD (DLHS Productions Pathway)	800.00	01
Donation - Lund Lutheran (Laker Cupboard)	500.00	01
Donation - White Earth (Milk & Juice Payments)	681.60	02
Food Service - Lunch Account	3,564.70	02
Food Service - Catering	25,623.61	02
Food Service - MSTATE Sales	306.94	02
Food Service - Milk/Juice Program	369.80	02
Food Service - Rebate	110.43	02
Grant - Becker County Childhood Initiative (BCC())	34,787.50	01
Grant - Pathways I Tuition	1,384.00	04
Interest on Investments	22,644.70	01
Miscellaneous - ATM Proceeds	258.00	01
Miscellaneous - DLHS Fines/Fees	50.00	01
Miscellaneous - District Royalties	77.16	01
Miscellaneous - Retiree Health/Life Insurance Premiums	4,458.88	01
Miscellaneous - Paraeducator Fees	94.00	01
Miscellaneous - RSV Science Fair	781.35	01
Reimbursement - MSHSL (Section 8AA)	5,584.00	01
Reimbursement - J. Heimark	109.17	04
Reimbursement - Nereson	697.48	01
Sales - DLHS Yearbook	1,002.40	01
Sales - Laker Shop	15,699.49	01
Sales - Laker Production	200.00	01
Sales - Laker Greenhouse	380.00	01
State of MN - Ag to School Grant	26,453.94	02
State of MN - ALC Recovery Grant	32,225.73	01
State of MN - Food Nutrition Services Reimbursement	180,238.95	02
State of MN - General Education Aid	3,285,353.92	01
State of MN - MA/IEP	2,124.33	01
State of MN - Miscellaneous State Aids	19,378.03	01
State of MN - Pathways II Aid	6,208.74	04
State of MN - Youth Skills Grant Reimbursement	25,181.40	01
Total Receipts	3,796,935.94	

Receipt Listing Report with Detail by Deposit
Fund Summary

<u>Fund</u>	<u>Total</u>
01	\$3,501,550.39
02	\$237,349.97
04	\$37,113.90
07	\$563.57
21	\$20,358.11
Report Total	\$3,796,935.94

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	St	Date	Check No	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
1517	0022	MW																
	MSTATE	(Week of 2.2.26)	5832	Credit	A	02/28/26	0022	R 02 002 770	809 707 099	Check 1	Miscellaneous Customer					65.34	0.00	
																Receipt Total:	\$65.34	\$0.00
	DLHS	Deposit (2.5.26)	5833	Credit	A	02/28/26	0022	R 01 002 000 000	000 000 099	Check 1	Miscellaneous Customer					6.40	0.00	
																55.76	0.00	
																367.00	0.00	
																368.95	0.00	
																729.25	0.00	
																Receipt Total:	\$1,527.36	\$0.00
	ATM	Royalties (Jan 2026)	5834	Credit	A	02/28/26	0022	R 01 002 000 000	000 000 099	Wire 1	Miscellaneous Customer					258.00	0.00	
																Receipt Total:	\$258.00	\$0.00
	Concessions	(1/30/26)	5836	Credit	A	02/28/26	0022	R 01 002 292 000	000 000 608	Check 1	Miscellaneous Customer					2,486.00	0.00	
																Receipt Total:	\$2,486.00	\$0.00
	Concessions	(2/5/26)	5837	Credit	A	02/28/26	0022	R 01 002 292 000	000 000 608	Check 1	Miscellaneous Customer					2,796.00	0.00	
																Receipt Total:	\$2,796.00	\$0.00
	Go Fan	Deposit (2/6/26)	5838	Credit	A	02/28/26	0022	R 01 002 296 115	000 060	Wire 1	Miscellaneous Customer					361.00	0.00	
																438.50	0.00	
																438.50	0.00	
																648.00	0.00	
																341.00	0.00	
																331.00	0.00	
																331.00	0.00	
																40.00	0.00	
																Receipt Total:	\$2,929.00	\$0.00
	RSV FS	Deposit (2.9.26)	5839	Credit	A	02/28/26	0022	R 02 002 000 000	000 701 601	Check 1	Miscellaneous Customer					6.30	0.00	
																Receipt Total:	\$6.30	\$0.00

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
1517	0022	MW															
	Fund 21-Various (2.10.26)		5850	Credit	A	02/28/26		Check	1	Miscellaneous Customer							
						0022	R 21 003 298 723 301 099			Donations (Kuhlmeiy)					120.00	0.00	
						0022	R 21 003 298 714 301 099			Donation (Pettit)					100.00	0.00	
						0022	R 21 003 298 714 301 099			Donation (Disse)					150.00	0.00	
						0022	R 21 003 298 715 301 099			Donation (TR Industries)					204.31	0.00	
						0022	R 21 003 298 715 301 099			Donation (Jess Omundson-Le)					500.00	0.00	
						0022	R 21 003 298 732 301 099			Donation (Muscatell GMC)					100.00	0.00	
						0022	R 21 003 298 732 301 099			Donation (Foltz Buildings)					300.00	0.00	
														Receipt Total:	\$1,474.31	\$0.00	
	Pathways I Tuition (2.12.26)		5854	Credit	A	02/28/26		Wire	1	Miscellaneous Customer					1,384.00	0.00	
						0022	R 04 002 000 000 338 040			Pathways I Tuition (2.12.26)					Receipt Total:	\$1,384.00	\$0.00
	DLPS FS Deposit (2.12.26)		5855	Credit	A	02/28/26		Check	1	Miscellaneous Customer					20.00	0.00	
						0022	R 02 002 000 000 701 601			FS Deposit (Dodd)					3.00	0.00	
						0022	R 02 002 000 000 701 601			FS Deposit (Heinonen)					70.00	0.00	
						0022	R 02 002 000 000 701 601			FS Deposit (Gunderson)					Receipt Total:	\$93.00	\$0.00
	MSTATE (Week of 2.9.26)		5856	Credit	A	02/28/26		Check	1	Miscellaneous Customer					113.11	0.00	
						0022	R 02 002 770 809 707 099			MSTATE (Week of 2.9.26)					Receipt Total:	\$113.11	\$0.00
	FS INV #7876 (Popcorn)		5857	Credit	A	02/28/26		Check	1	Miscellaneous Customer					436.30	0.00	
						0022	R 02 002 770 807 707 099			FS INV #7876 (Popcorn)					Receipt Total:	\$436.30	\$0.00
	LAKER SHOP (2.12.26)		5858	Credit	A	02/28/26		Check	1	LAKERSHOP SALES					355.25	0.00	
						0022	R 01 003 380 990 835 620			Laker Shop (2.6.26)					319.00	0.00	
						0022	R 01 003 380 990 835 620			Laker SHop (2.9.26)					743.00	0.00	
						0022	R 01 003 380 990 835 620			Laker Shop (2.10.26)					Receipt Total:	\$1,417.25	\$0.00
	Concessions (2/10/26)		5859	Credit	A	02/28/26		Check	1	Miscellaneous Customer					1,509.00	0.00	
						0022	R 01 002 292 000 000 608			BBB (2/10/26)					Receipt Total:	\$1,509.00	\$0.00
	Fund 21 - Robotics		5860	Credit	A	02/28/26		Check	1	Miscellaneous Customer					2,000.00	0.00	
						0022	R 21 003 298 732 301 099			Donation (Johnstone Supply)					Receipt Total:	\$1,509.00	\$0.00

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1517	0022	MW														
Fund 21 - Robotics			5860	Credit	A	02/28/26		Check	1	Miscellaneous Customer						
						0022	R 21 003 298 732 301 099			Donation (C. Haward)					100.00	0.00
																Receipt Total: \$2,100.00 \$0.00
Fund 21 - Various (2.12.26)			5861	Credit	A	02/28/26		Check	1	Miscellaneous Customer						
						0022	R 21 003 298 732 301 099			Donation (T&R Lock)					500.00	0.00
						0022	R 21 003 298 732 301 099			Donation (CRS Subs LLC)					100.00	0.00
						0022	R 21 003 298 703 301 099			Booster Club (Belts & Socks)					1,588.80	0.00
																Receipt Total: \$2,188.80 \$0.00
Go Fan Deposit (2.13.26)			5862	Credit	A	02/28/26		Check	1	Miscellaneous Customer						
						0022	R 01 002 294 115 000 060			BHOCK v. CROOK (2.2.26)					496.00	0.00
						0022	R 01 002 294 105 000 060			BBB v. FF (2.5.26)					523.00	0.00
						0022	R 01 002 296 105 000 060			GBB v. FRAZ (2.5.26)					523.00	0.00
						0022	R 01 002 294 115 000 060			BHOCK v. LFALLS (2.5.26)					532.00	0.00
						0022	R 01 002 294 132 000 060			WREST TRI (2.6.26)					933.00	0.00
						0022	R 01 002 294 105 000 060			BBB v. SART (2.7.26)					770.00	0.00
						0022	R 01 002 292 000 000 060			SEASON PASSES (2.13.26)					70.00	0.00
																Receipt Total: \$3,847.00 \$0.00
INV 1249 (XCOUNTRY INVITE)			5863	Credit	A	02/28/26		Check	1	ISD 544 FERGUS FALLS S						
						0022	B 01 115 000				1249	08/14/25	Invoice	200.00	200.00	0.00
																Receipt Total: \$200.00 \$0.00
INV #1268 (DANCE INVITE)			5864	Credit	A	02/28/26		Check	1	ISD 482 LITTLE FALLS SC						
						0022	B 01 115 000				1268	12/01/25	Invoice	250.00	250.00	0.00
																Receipt Total: \$250.00 \$0.00
INV #1290 (NORDIC INVITE)			5865	Credit	A	02/28/26		Check	1	ISD 482 LITTLE FALLS SC						
						0022	B 01 115 000				1290	01/23/26	Invoice	200.00	200.00	0.00
																Receipt Total: \$200.00 \$0.00
INV #1291 (NORDIC INVITE)			5866	Credit	A	02/28/26		Check	1	ISD #742 - ST CLOUD TEC						
						0022	B 01 115 000				1291	01/23/26	Invoice	200.00	200.00	0.00
																Receipt Total: \$200.00 \$0.00
District Deposit (2.13.26)			5867	Credit	A	02/28/26		Check	1	Miscellaneous Customer						
						0022	R 02 002 770 810 707 608			FS Inv #7871 (ISD #820)					149.50	0.00
						0022	R 01 002 000 000 000 099			Wage Garnish Fee (Messeri)					15.00	0.00
						0022	R 01 002 000 000 000 099			Student Tchr Stipend (August)					150.00	0.00

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank Batch Rct No	Receipt Type	Receipt St Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1517	0022 MW												
	District Deposit (2.13.26)	5867	Credit A	02/28/26	Check	1	Miscellaneous Customer						
				0022 B 01 215 039			Retiree Dental (Hedstrom)					39.79	0.00
				0022 B 01 215 082			Retiree Life (Gilson)					20.04	0.00
				0022 B 01 215 054			Retiree Health (Various)					4,399.05	0.00
				0022 R 02 002 770 801 707 608			FS Inv #7874 (DL Youth Wres)					2,250.69	0.00
				0022 R 02 002 770 805 707 601			JOM - Milk & Juice Payments					340.80	0.00
				0022 R 02 002 770 806 707 601			JOM - Milk & Juice Payments					340.80	0.00
				0022 R 02 002 000 701 099			FS Rebate (Omni)					30.00	0.00
				0022 R 01 002 000 000 370			BCCI Grant - QTR 1					17,393.75	0.00
				0022 R 01 002 000 000 370			BCCI Grant - QTR 2					17,393.75	0.00
				0022 R 01 002 292 000 000 099			MSHSL-Section 8AA Refund					5,584.00	0.00
				0022 R 21 003 298 706 301 099			Girls Youth Tourney (Frazee)					500.00	0.00
				0022 R 21 003 298 705 301 099			Boys Youth Tourney (Frazee)					750.00	0.00
												\$49,357.17	\$0.00
												55.75	0.00
												\$55.75	\$0.00
												30.00	0.00
												\$30.00	\$0.00
												20.00	0.00
												20.00	0.00
												\$40.00	\$0.00
												63.27	0.00
												\$63.27	\$0.00
												199.00	0.00
												852.00	0.00
												1,029.00	0.00
												288.00	0.00
												808.00	0.00

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	St	Date	Check No	Type	Pmt	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
1517	0022	MW																
	Go Fan Deposit (2.20.26)		5872	Credit	A	02/28/26	0022 R 01 002 292 000 060	Wire	1		Miscellaneous Customer SEASON PASSES (2.20.26)				40.00		0.00	
															Receipt Total:	\$3,216.00	\$0.00	
	RSV FS Deposit (2.24.26)		5875	Credit	A	02/28/26	0022 R 02 002 000 701 601	Check	1		Miscellaneous Customer RSV FS Deposit (2.24.26)				41.50		0.00	
															Receipt Total:	\$41.50	\$0.00	
	DLMS FS Deposit (2.24.26)		5876	Credit	A	02/28/26	0022 R 02 002 000 701 601	Check	1		Miscellaneous Customer DLMS FS Deposit (2.24.26)				100.00		0.00	
															Receipt Total:	\$100.00	\$0.00	
	Deposit Adj (Fund 21-Target)		5877	Credit	A	02/28/26	0022 R 21 003 298 738 301 099	Wire	1		Miscellaneous Customer Deposit Adj (Fund 21-Target)				100.00		0.00	
															Receipt Total:	\$100.00	\$0.00	
	Fund 21-Target (2.24.26)		5878	Credit	A	02/28/26	0022 R 21 003 298 738 301 099	Check	1		Miscellaneous Customer Cookie Fundraiser				128.00		0.00	
															Receipt Total:	\$128.00	\$0.00	
	DLHS-Various (2.24.26)		5879	Credit	A	02/28/26	0022 R 02 002 000 701 601	Check	1		Miscellaneous Customer FS Deposit (Bremseth)				20.00		0.00	
							0022 R 01 003 361 000 830 620				Laker Production INV 09-2026				200.00		0.00	
															Receipt Total:	\$220.00	\$0.00	
	Fund 21-Girls Hockey (2.25.26)		5880	Credit	A	02/28/26	0022 R 21 003 298 715 301 099	Check	1		Miscellaneous Customer Fundraiser				540.00		0.00	
															Receipt Total:	\$540.00	\$0.00	
	RSV-Science Fair (2.24.26)		5881	Credit	A	02/28/26	0022 R 01 060 203 632 000 099	Check	1		Miscellaneous Customer RSV-Science Fair (2.24.26)				781.35		0.00	
															Receipt Total:	\$781.35	\$0.00	
	Concessions (2.17.26)		5882	Credit	A	02/28/26	0022 R 01 002 292 000 608	Check	1		Miscellaneous Customer GBB (2.17.26)				983.00		0.00	
															Receipt Total:	\$983.00	\$0.00	
	Concessions (2.12.26)		5883	Credit	A	02/28/26	0022 R 01 002 292 000 608	Check	1		Miscellaneous Customer GBB(2.12.26)				988.00		0.00	
															Receipt Total:	\$988.00	\$0.00	

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	St	Date	Check No	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1517	0022	MW															
	Laker Shop (2.24.26)		5884	Credit	A	02/28/26	0022	R 01 003 380 990 835 620	Check 1		Miscellaneous Customer Laker Shop (Viking Coke Reb:				1,159.00	\$1,159.00	0.00
															Receipt Total:		\$0.00
	Concessions (2.14.26)		5885	Credit	A	02/28/26	0022	R 01 002 292 000 000 608	Check 1		Miscellaneous Customer Section Gymnast (2.14.26)				1,475.00	\$1,475.00	0.00
															Receipt Total:		\$0.00
	Concessions (2.13.26A)		5886	Credit	A	02/28/26	0022	R 01 002 292 000 000 608	Check 1		Miscellaneous Customer Speech (2.13.26)				1,609.00	\$1,609.00	0.00
															Receipt Total:		\$0.00
	Concessions (BBB-2.13.26)		5887	Credit	A	02/28/26	0022	R 01 002 292 000 000 608	Check 1		Miscellaneous Customer BBB (2.13.26)				1,760.00	\$1,760.00	0.00
															Receipt Total:		\$0.00
	Concessions (2.19.26)		5888	Credit	A	02/28/26	0022	R 01 002 292 000 000 608	Check 1		Miscellaneous Customer BBB (2.19.26)				1,910.00	\$1,910.00	0.00
															Receipt Total:		\$0.00
	Fund 21-GBB (2.24.26)		5889	Credit	A	02/28/26	0022	R 21 003 298 706 301 099	Check 1		Miscellaneous Customer Youth Tourney (2.24.26)				7,112.99	\$7,112.99	0.00
															Receipt Total:		\$0.00
	DLMS-Chromebook (2.25.26)		5890	Credit	A	02/28/26	0022	R 01 002 108 000 000 099	Check 1		Miscellaneous Customer DLMS Chromebook (Jorgensc				50.00	\$50.00	0.00
															Receipt Total:		\$0.00
	DLPS FS Deposit (2.26.26)		5892	Credit	A	02/28/26	0022	R 02 002 000 000 701 601	Check 1		Miscellaneous Customer Sales To Pupils				3.00	\$3.00	0.00
															Receipt Total:		\$0.00
															Receipt Total:		\$0.00
	Activity Admissions (2.26.26)		5893	Credit	A	02/28/26	0022	R 01 002 294 105 000 060	Check 1		Miscellaneous Customer BBB (2.13.26)				22.00	\$22.00	0.00
															Receipt Total:		\$0.00
															Receipt Total:		\$0.00
															Receipt Total:		\$0.00

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	St	Date	Check No	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
1517	0022	MW																
MSTATE	(Week of 2.23.26)		5894	Credit	A	02/28/26	0022 R 02 002 770	809 707 099	Check 1		Miscellaneous Customer MSTATE (Week of 2.23.26)				65.22	\$65.22	\$0.00	
															Receipt Total:			0.00
																		\$0.00
			5895	Credit	A	02/28/26	0022 R 01 002 292	000 000 099	Check 1		Miscellaneous Customer Section Hockey (2.26.26)				251.00	\$251.00	\$0.00	0.00
															Receipt Total:			0.00
																		\$0.00
			5896	Credit	A	02/28/26	0022 R 01 003 291	109 000 099	Check 1		Miscellaneous Customer Speech Entry (Pequot Lakes)				248.00			0.00
							0022 R 01 003 291	109 000 099	Check 1		Miscellaneous Customer Speech Entry (NYM)				192.00			0.00
															Receipt Total:			0.00
																		\$0.00
			5897	Credit	A	02/28/26	0022 R 01 002 292	000 000 099	Check 1		Miscellaneous Customer Section Gymnastics (2.26.26)				470.00	\$470.00	\$0.00	0.00
															Receipt Total:			0.00
																		\$0.00
			5898	Credit	A	02/28/26	0022 R 21 003 298	711 301 099	Check 1		Miscellaneous Customer B. Gorden Entry (Walker)				500.00			0.00
															Receipt Total:			0.00
																		\$0.00
			5899	Credit	A	02/28/26	0022 R 02 002 000	000 701 601	Check 1		Miscellaneous Customer FS Deposit (Melnyk)				5.00			0.00
							0022 R 02 002 000	000 701 601	Check 1		Miscellaneous Customer FS Deposit (Peterson)				40.00			0.00
							0022 R 02 002 000	000 701 601	Check 1		Miscellaneous Customer FS Deposit (Berger)				50.00			0.00
							0022 R 02 002 000	000 701 601	Check 1		Miscellaneous Customer FS Deposit (Northrup)				6.00			0.00
							0022 R 02 002 000	000 701 601	Check 1		Miscellaneous Customer FS Deposit (Pedersen)				350.00			0.00
							0022 R 02 002 000	000 701 601	Check 1		Miscellaneous Customer FS Deposit (RSM Visitor)				50.00			0.00
															Receipt Total:			0.00
																		\$501.00
			5900	Credit	A	02/28/26	0022 R 21 003 298	719 301 099	Check 1		Miscellaneous Customer Trap Fees (Okeson)				700.00			0.00
															Receipt Total:			0.00
																		\$700.00
			5901	Credit	A	02/28/26	0022 R 01 003 301	000 830 620	Check 1		Miscellaneous Customer Valentines Project				380.00			0.00
							0022 R 01 003 215	000 000 621	Check 1		Miscellaneous Customer DLHS Yearbook (Mahlum)				50.00			0.00
							0022 R 01 003 215	000 000 608	Check 1		Miscellaneous Customer DLHS Yearbook (Pictavo)				952.40			0.00
							0022 R 02 002 000	000 701 601	Check 1		Miscellaneous Customer FS Deposit (Bischoff)				5.00			0.00

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
1517	0022	MW																
Fund 21-Various (2.26.26)			5907	Credit A	02/28/26		0022 R 21 003 298 719 301 099		Check 1		Miscellaneous Customer Trap Entry (Drewes)					350.00	0.00	
																Receipt Total:	\$2,841.00	\$0.00
INV #1292-Nordic Entry			5908	Credit A	02/28/26		0022 B 01 115 000		Check 1		ISD #47 (SAUK RAPIDS-RI)	1292	01/23/26	Invoice	200.00	200.00	0.00	
																Receipt Total:	\$200.00	\$0.00
INV 1280-Dance Entry			5909	Credit A	02/28/26		0022 B 01 115 000		Check 1		ISD 432 - MAHNOMEN PU	1280	12/01/25	Invoice	250.00	250.00	0.00	
																Receipt Total:	\$250.00	\$0.00
District Deposit (2/27/26)			5910	Credit A	02/28/26				Check 1		Miscellaneous Customer							
							0022 R 01 002 710 000 000 099				Donation-Lund Lutheran					500.00	0.00	
							0022 R 21 003 298 713 301 099				Section Gym Royalty					410.25	0.00	
							0022 R 02 002 000 808 707 099				FS Inv#7882 (Mahube)					22,705.20	0.00	
							0022 R 04 002 000 000 321 041				Becker City-Driver Ed (Garro)					325.00	0.00	
							0022 R 01 003 211 799 000 099				Donation-BTD (Go Kart)					800.00	0.00	
							0022 E 04 002 580 000 325 430				Reimb-J. Heimark					109.17	0.00	
							0022 E 01 002 810 000 000 350				Reimb-Nereson Auto					697.48	0.00	
							0022 R 02 002 000 000 701 099				Rebate-Peterson Farms					80.43	0.00	
							0022 R 02 002 000 815 707 099				FS Inv 7881 (Faith Christian)					81.92	0.00	
							0022 R 04 002 000 000 321 041				WhiteEarth-DriverEd (William;					300.00	0.00	
							0022 R 21 003 298 711 301 099				N/S Invite Entry (BloomJeff)					450.00	0.00	
							0022 R 01 002 000 000 000 099				ParaPro (Thibodeaux)					47.00	0.00	
							0022 R 01 002 000 000 000 099				ParaPro (Nelson)					47.00	0.00	
																Receipt Total:	\$26,553.45	\$0.00
RSV FS Deposit (2.27.26)			5912	Credit A	02/28/26				Check 1		Miscellaneous Customer							
							0022 R 02 002 000 000 701 601				RSV FS Deposit (2.27.26)					10.00	0.00	
																Receipt Total:	\$10.00	\$0.00
RSV Milk/Juice (2.27.26)			5913	Credit A	02/28/26				Check 1		Miscellaneous Customer							
							0022 R 02 002 770 806 707 601				RSV Milk/Juice (2.27.26)					38.40	0.00	
																Receipt Total:	\$38.40	\$0.00
Go Fan (2.27.26)			5914	Credit A	02/28/26				Wire 1		Miscellaneous Customer							
							0022 R 01 002 292 000 000 060				Go Fan- Season Passes					103.00	0.00	
							0022 R 01 002 292 000 000 099				Section Hockey (2.17.26)					2,780.00	0.00	

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1517	0022	MW														
	Go Fan (2.27.26)		5914	Credit	A	02/28/26		Wire	1	Miscellaneous Customer					545.00	0.00
						0022	R 01 002 296	105 000	060	GBB v. Rocori (2.17.26)					501.00	0.00
						0022	R 01 002 294	105 000	060	BBB v. TECH (2.19.26)					\$3,929.00	\$0.00
														Receipt Total:		
	MW Interest (Feb 2026)		5915	Credit	A	02/28/26		Wire	1	MIDWEST BANK					320.07	0.00
						0022	R 01 002 000	000 000	092	MW Interest (Feb 2026)					\$320.07	\$0.00
														Receipt Total:		
														Deposit Total:	\$197,596.18	\$0.00
1518	0022	MW														
	Recovery Grant-Qttr 2 (2.2.26)		5829	Credit	A	02/28/26		Wire	1	Miscellaneous Customer					32,225.73	0.00
						0022	R 01 042 000	000 367	300	Recovery Grant-Qttr 2 (2.2.26)					\$32,225.73	\$0.00
														Receipt Total:		
	FS Cost Share-Dept of Ag		5835	Credit	A	02/28/26		Wire	1	MDE (MMB SWIFT PMTS)					1,453.94	0.00
						0022	R 02 002 770	699 699	405	FS Cost Share-Dept of Ag					\$1,453.94	\$0.00
														Receipt Total:		
	MA/IEP (2/10/26)		5841	Credit	A	02/28/26		Wire	1	MDE (MMB SWIFT PMTS)					1,830.61	0.00
						0022	R 01 002 000	000 372	071	MA/IEP (2/10/26)					\$1,830.61	\$0.00
														Receipt Total:		
	FNS Reimbursement (2.10.26)		5842	Credit	A	02/28/26		Wire	1	MDE (MMB SWIFT PMTS)					13,004.20	0.00
						0022	R 02 002 000	000 701	471	FNS Reimbursement (2.10.26)					2,659.95	0.00
						0022	R 02 002 000	000 701	471	FNS Reimbursement (2.10.26)					44,831.44	0.00
						0022	R 02 002 000	000 701	472	FNS Reimbursement (2.10.26)					969.43	0.00
						0022	R 02 002 000	000 702	471	FNS Reimbursement (2.10.26)					18,435.28	0.00
						0022	R 02 002 000	000 705	476	FNS Reimbursement (2.10.26)					81,811.71	0.00
						0022	R 02 002 000	000 701	300	FNS Reimbursement (2.10.26)					468.00	0.00
						0022	R 02 002 000	000 703	300	FNS Reimbursement (2.10.26)					18,058.94	0.00
						0022	R 02 002 000	000 705	300	FNS Reimbursement (2.10.26)					\$180,238.95	\$0.00
														Receipt Total:		
	MDE-Pathways II (2.11.26)		5851	Credit	A	02/28/26		Wire	1	MDE (MMB SWIFT PMTS)					6,208.74	0.00
						0022	R 04 002 000	000 337	300	MDE-Pathways II (2.11.26)					\$6,208.74	\$0.00
														Receipt Total:		

SMART Finance
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Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
MW		16533		Wire	1	1216	CONSTELLATION NEW ENERGY GAS I		No	Yes	No	02/05/2026	8,582.14
MW		16534		Wire	1	1270	DETROIT LAKES DISPOSAL		No	Yes	No	02/05/2026	4,640.67
MW		16535		Wire	1	1328	EMC INSURANCE COMPANIES		No	Yes	No	02/05/2026	20,553.22
MW		16536		Wire	1	1368	FIRST DAKOTA INDEMNITY COMPANY		No	Yes	No	02/05/2026	8,480.00
MW		16537		Wire	1	1922	PERFORMANCE FOODSERVICE		No	Yes	No	02/05/2026	3,981.42
MW		16538		Wire	1	2388	MN DEPT OF REVENUE - SALES TAX		No	Yes	No	02/05/2026	1,213.00
MW		16539		Wire	2	3757	HEALTH PARTNERS, INC		No	Yes	No	02/05/2026	294,306.81
MW		16540		Wire	2	3065	METLIFE		No	Yes	No	02/05/2026	6,625.28
MW		16619		Wire	2	2290	WEX HEALTH INC - HSA/FLEX		No	Yes	No	02/06/2026	15,514.01
MW		16628		Wire	2	2290	WEX HEALTH INC - HSA/FLEX		No	Yes	No	02/06/2026	15,369.56
MW		16629		Wire	2	2293	INTERNAL REVENUE SERVICE		No	Yes	No	02/13/2026	250,148.05
MW		16630		Wire	2	2294	MN DEPT OF REVENUE -PAYROLL TAXI		No	Yes	No	02/13/2026	39,200.86
MW		16631		Wire	2	2295	PUBLIC EMPLOYEES RETIREMENT ASS		No	Yes	No	02/13/2026	39,030.90
MW		16632		Wire	2	2296	MN TEACHERS RETIREMENT ASSOC.		No	Yes	No	02/13/2026	175,351.05
MW		16633		Wire	2	2308	MINNESOTA STATE RETIREMENT SYS		No	Yes	No	02/13/2026	14,085.28
MW		16634		Wire	2	2312	AVIBEN		No	Yes	No	02/13/2026	40,468.01
MW		16635		Wire	1	1114	BIX PRODUCE		No	Yes	No	02/12/2026	5,840.18
MW		16636		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	02/12/2026	614.38
MW		16637		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No	02/12/2026	55.49
MW		16638		Wire	1	1922	PERFORMANCE FOODSERVICE		No	Yes	No	02/12/2026	3,912.84
MW		16639		Wire	1	2226	UPPER LAKES FOODS, INC.		No	Yes	No	02/12/2026	6,128.77
MW		16640		Wire	1	2942	SYSCO NORTH DAKOTA, INC		No	Yes	No	02/12/2026	14,960.08
MW		16652		Wire	1	1114	BIX PRODUCE		No	Yes	No	02/18/2026	3,142.86
MW		16653		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	02/18/2026	5,598.11
MW		16654		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	02/18/2026	17,528.53
MW		16655		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	02/18/2026	247.55
MW		16656		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No	02/18/2026	239.17
MW		16657		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No	02/18/2026	1,488.71
MW		16658		Wire	1	1922	PERFORMANCE FOODSERVICE		No	Yes	No	02/18/2026	1,087.05
MW		16659		Wire	1	2226	UPPER LAKES FOODS, INC.		No	Yes	No	02/18/2026	7,673.61
MW		16736		Wire	1	3510	BREMER BANK CC		No	Yes	No	02/13/2026	20,568.55
MW		16759		Wire	2	2285	AMERICAN FAMILY LIFE ASSURANCE C		No	Yes	No	02/27/2026	423.68
MW		16760		Wire	2	2290	WEX HEALTH INC - HSA/FLEX		No	No	No	02/27/2026	15,619.56
MW		16761		Wire	2	2293	INTERNAL REVENUE SERVICE		No	Yes	No	02/27/2026	294,587.01
MW		16762		Wire	2	2294	MN DEPT OF REVENUE -PAYROLL TAXI		No	No	No	02/27/2026	49,958.70
MW		16763		Wire	2	2295	PUBLIC EMPLOYEES RETIREMENT ASS		No	Yes	No	02/27/2026	42,103.60
MW		16764		Wire	2	2296	MN TEACHERS RETIREMENT ASSOC.		No	Yes	No	02/27/2026	150,990.11
MW		16765		Wire	2	2308	MINNESOTA STATE RETIREMENT SYS		No	Yes	No	02/27/2026	14,505.28

SMART Finance
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void	Date	Amount
MW		16766		Wire	2	2312	AVIBEN		No	Yes	No		02/27/2026	40,468.01
MW		16768		Wire	1	1068	ARVIG COMMUNICATION SYSTEMS		No	Yes	No		02/27/2026	485.81
MW		16769		Wire	1	1068	ARVIG COMMUNICATION SYSTEMS		No	Yes	No		02/27/2026	123.95
MW		16770		Wire	1	1114	BIX PRODUCE		No	Yes	No		02/27/2026	7,355.81
MW		16771		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No		02/27/2026	308.07
MW		16772		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No		02/27/2026	345.23
MW		16773		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No		02/27/2026	554.58
MW		16774		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No		02/27/2026	18,990.43
MW		16775		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No		02/27/2026	1,010.88
MW		16776		Wire	1	1202	CITY OF DETROIT LAKES		No	Yes	No		02/27/2026	1,542.25
MW		16777		Wire	1	1211	LAKES COMMUNITY COOPERATIVE		No	Yes	No		02/27/2026	10,230.66
MW		16778		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No		02/27/2026	1,131.97
MW		16779		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No		02/27/2026	422.50
MW		16780		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No		02/27/2026	448.86
MW		16781		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No		02/27/2026	10,249.17
MW		16782		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No		02/27/2026	2,278.90
MW		16783		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No		02/27/2026	9,426.34
MW		16784		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No		02/27/2026	3,861.28
MW		16785		Wire	1	1922	PERFORMANCE FOODSERVICE		No	Yes	No		02/27/2026	4,195.04
MW		16786		Wire	1	2226	UPPER LAKES FOODS, INC.		No	Yes	No		02/27/2026	17,258.42
MW		16787		Wire	1	2232	VERIZON WIRELESS		No	Yes	No		02/27/2026	75.10
MW		16788		Wire	1	2232	VERIZON WIRELESS		No	Yes	No		02/27/2026	414.32
MW		16789		Wire	1	2389	MIDWEST BANK		No	Yes	No		02/27/2026	1.00
MW		16790		Wire	1	3086	USPS.COM		No	Yes	No		02/27/2026	1,366.61
MW		16791		Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No		02/27/2026	60.00
MW		16792		Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No		02/27/2026	60.00
MW		16793		Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No		02/27/2026	60.00
MW		16794		Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No		02/27/2026	60.00
MW		16795		Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No		02/27/2026	60.00
MW		16796		Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No		02/27/2026	660.38
MW		16797		Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No		02/27/2026	60.00
MW		16798		Wire	1	3094	MIDCO COMMUNICATIONS		No	Yes	No		02/27/2026	60.00
MW		16799		Wire	1	3811	MARCO		No	Yes	No		02/27/2026	6,728.31
MW		16800		Wire	1	2389	MIDWEST BANK		No	Yes	No		02/28/2026	5.00
MW		16801		Wire	1	2389	MIDWEST BANK		No	Yes	No		02/28/2026	10.00
MW		16802		Wire	1	2389	MIDWEST BANK		No	Yes	No		02/28/2026	100.00
MW		16803		Wire	1	2390	AUTHORIZE.NET GATEWAY BILLING		No	Yes	No		02/28/2026	25.00
MW		16804		Wire	1	2393	REVTRAK		No	Yes	No		02/28/2026	29.95

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
MW		16805		Wire	1	2394	TRANSFIRST AFFINETY		No	Yes	No	02/28/2026	250.34
MW		16806		Wire	1	2489	WEX HEALTH INC		No	Yes	No	02/28/2026	509.00
MW		16807		Wire	1	2489	WEX HEALTH INC		No	Yes	No	02/28/2026	8,073.12
MW		16808		Wire	1	3507	ARUX SOFTWARE, INC		No	Yes	No	02/28/2026	799.00
MW		16809		Wire	1	1039	AMAZON		No	No	No	02/27/2026	16,516.17
MW		16810		Wire	1	1757	MINNESOTA ENERGY RESOURCES		No	Yes	No	02/28/2026	2,429.86

Bank Total: \$1,763,925.40

Report Total: \$1,763,925.40

Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 02/01/2026-2/28/2026 Period: 0-999999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
MW		15828	711347	Check	1	3704	MISSION FILTRATION	Yes	Yes	Yes	02/17/2026	(1,975.26)
		16522	711847	Check	1	1049	ANDERSON COACH OF FRAZEE, INC	Yes	Yes	No	02/05/2026	40,482.39
		16526	711848	Check	1	2406	BURNSIDE, BRADY	Yes	Yes	No	02/05/2026	275.00
		16527	711849	Check	1	2717	BURNSIDE, LILY	Yes	Yes	No	02/05/2026	350.00
		16530	711850	Check	1	3712	HELGESON, SHEILA	Yes	Yes	No	02/05/2026	125.00
		16529	711851	Check	1	3175	ISD #2164	Yes	Yes	No	02/05/2026	136.00
		16531	711852	Check	1	3905	KELLY, BETH	Yes	Yes	No	02/05/2026	125.00
		16523	711853	Check	1	1211	LAKES COMMUNITY COOPERATIVE	Yes	Yes	No	02/05/2026	2,145.50
		16532	711854	Check	1	3906	MONTICELLO HIGH SCHOOL	Yes	Yes	No	02/05/2026	375.00
		16524	711855	Check	1	1891	OLANDER BUS SERVICE INC.	Yes	Yes	No	02/05/2026	245,773.50
		16528	711856	Check	1	2791	PIEMONTE, BETH	Yes	No	No	02/05/2026	250.00
		16525	711857	Check	1	2063	SCHULTZ BUS COMPANY	Yes	Yes	No	02/05/2026	124,583.78
		16614	711858	Check	1	3848	AGASSIZ CHEMICAL & EQUIPMENT, II	Yes	Yes	No	02/09/2026	1,061.96
		16541	711859	Check	1	1035	ALLIANCE PEST PROTECTION	Yes	Yes	No	02/09/2026	95.00
		16542	711860	Check	1	1072	ASL INTERPRETING SERVICES, INC	Yes	Yes	No	02/09/2026	178.00
		16607	711861	Check	1	3660	BAUMGARTNER, CAS	Yes	Yes	Yes	02/09/2026	50.00
		16543	711862	Check	1	1143	BRENCO CORP.	Yes	Yes	No	02/17/2026	(50.00)
		16602	711863	Check	1	3367	CASAS	Yes	Yes	No	02/09/2026	1,392.94
		16545	711864	Check	1	1192	CENTRAL MARKET	Yes	Yes	No	02/09/2026	2,825.00
		16612	711865	Check	1	3824	CLASSY CAKES	Yes	Yes	No	02/09/2026	465.21
		16600	711866	Check	1	3155	CM2 SUPPLY	Yes	Yes	No	02/09/2026	1,056.00
		16546	711867	Check	1	1214	CONNECT INTERIORS	Yes	Yes	No	02/09/2026	370.65
		16548	711868	Check	1	1244	DACOTAH PAPER COMPANY	Yes	Yes	No	02/09/2026	441.52
		16604	711869	Check	1	3480	DETROIT LAKES SOCCER ASSOCIAT	Yes	Yes	No	02/09/2026	1,945.80
		16549	711870	Check	1	1293	DL TRAVEL BASKETBALL	Yes	No	No	02/09/2026	1,871.34
		16550	711871	Check	1	1299	DOW ACOUSTICS, INC.	Yes	No	No	02/09/2026	300.00
		16551	711872	Check	1	1305	EAST SIDE JERSEY DAIRY ESJD	Yes	Yes	No	02/09/2026	85.00
		16616	711873	Check	1	3886	ERICKSON, AMANDA	Yes	Yes	No	02/09/2026	5,304.71
		16552	711874	Check	1	1336	ESSENTIA HEALTH	Yes	Yes	No	02/09/2026	906.43
		16553	711875	Check	1	1338	EYCO PETROLEUM PRODUCTS, INC	Yes	Yes	No	02/09/2026	2,175.00
		16615	711876	Check	1	3879	EVERWAY	Yes	Yes	No	02/09/2026	111.00
		16618	711877	Check	1	3902	EXTREME CLEANING INC	Yes	Yes	No	02/09/2026	2,250.00
		16554	711878	Check	1	1387	FORUM COMMUNICATIONS PRINTING	Yes	Yes	No	02/09/2026	3,125.00
		16555	711879	Check	1	1426	GRAINGER, INC.	Yes	Yes	No	02/09/2026	3,395.71
		16556	711880	Check	1	1481	HERZOG ROOFING, INC.	Yes	Yes	No	02/09/2026	2,989.46
		16591	711881	Check	1	2318	HIKEHOPPERS LLC	Yes	Yes	No	02/09/2026	1,250.00
		16557	711882	Check	1	1487	HILLYARD / HUTCHINSON	Yes	Yes	No	02/09/2026	8,000.00
		16610	711883	Check	1	3786	HIRSHFIELDS INC.	Yes	Yes	No	02/09/2026	12,562.20
								Yes	Yes	No	02/09/2026	46.06

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Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
MW		16558	711884	Check	1	1511		HOUGH INC.	Yes	Yes	No	02/09/2026	3,407.36
		16593	711885	Check	1	2409	REMIT	HUT AMERICAN GROUP LLC	Yes	No	No	02/09/2026	108.54
		16603	711886	Check	1	3398		INNOVATIVE GYM SOLUTIONS, LLC	Yes	Yes	No	02/09/2026	1,115.00
		16560	711887	Check	1	1557		INNOVATIVE OFFICE SOLUTIONS, LL	Yes	Yes	No	02/09/2026	204.89
		16559	711888	Check	1	1536		ISD #152	Yes	Yes	No	02/09/2026	1,948.05
		16561	711889	Check	1	1569		J.W. PEPPER & SON, INC.	Yes	Yes	No	02/09/2026	6.90
		16562	711890	Check	1	1588		JIMMY JOHNS #1897	Yes	Yes	No	02/09/2026	701.34
		16547	711891	Check	1	1231	REMIT	KAMRAN CULINEX LLC	Yes	Yes	No	02/09/2026	188.91
		16563	711892	Check	1	1638	REMIT	L&M FLEET SUPPLY, INC.	Yes	No	No	02/09/2026	698.86
		16564	711893	Check	1	1649		LAKES COUNTRY SERVICE CO-OP	Yes	Yes	No	02/09/2026	3,750.84
		16594	711894	Check	1	2410		LAKEVIEW GREENHOUSES	Yes	Yes	No	02/09/2026	217.20
		16601	711895	Check	1	3288	REMIT	LEARNWELL	Yes	No	No	02/09/2026	772.50
		16617	711896	Check	1	3896	REMIT	LEXJET LLC	Yes	Yes	No	02/09/2026	18,966.04
		16544	711897	Check	1	1168	MACS	MAC'S HARDWARE	Yes	Yes	No	02/09/2026	65.49
		16599	711898	Check	1	2935	REMIT	MAPLELAG RESORT	Yes	Yes	No	02/09/2026	4,225.00
		16565	711899	Check	1	1706		MARIOTTI, TRISHA	Yes	Yes	No	02/09/2026	1,528.92
		16566	711900	Check	1	1707		MARK'S ELECTRIC INC.	Yes	Yes	No	02/09/2026	3,352.04
		16571	711901	Check	1	1772	REMIT	MASBO	Yes	Yes	No	02/09/2026	125.00
		16596	711902	Check	1	2598		MATT'S MOBILE DIESEL SERVICE	Yes	Yes	No	02/09/2026	2,315.00
		16567	711903	Check	1	1736		MENARDS - DETROIT LAKES	Yes	Yes	No	02/09/2026	80.66
		16568	711904	Check	1	1739	REMIT	METROPOLITAN MECHANICAL CONT	Yes	Yes	No	02/09/2026	4,727.74
		16569	711905	Check	1	1743		MID CENTRAL DOOR COMPANY	Yes	Yes	No	02/09/2026	260.00
		16570	711906	Check	1	1745		MIDWEST BUS PARTS	Yes	Yes	No	02/09/2026	76.17
		16595	711907	Check	1	2539		MN ASSOCIATION OF STUDENT LEA	Yes	Yes	No	02/09/2026	125.00
		16592	711908	Check	1	2353		MN DEPT OF EMPLOYMENT & ECONO	Yes	No	No	02/09/2026	1,716.99
		16572	711909	Check	1	1790		MN STATE HIGH SCHOOL LEAGUE	Yes	Yes	No	02/09/2026	2,735.00
		16575	711910	Check	1	1866		MUSCATELL GMC	Yes	Yes	No	02/09/2026	103.70
		16573	711911	Check	1	1831	REMIT	NAPA CENTRAL	Yes	Yes	No	02/09/2026	14.10
		16580	711912	Check	1	1917	REMIT	NCS PEARSON INC	Yes	Yes	No	02/09/2026	138.00
		16608	711913	Check	1	3667		NELSON, SANFORD	Yes	Yes	No	02/09/2026	20.30
		16576	711914	Check	1	1890		OKESON, MARKUS	Yes	Yes	No	02/09/2026	320.00
		16577	711915	Check	1	1901		OTIS ELEVATOR COMPANY	Yes	Yes	No	02/09/2026	350.00
		16578	711916	Check	1	1907		PAN-O-GOLD BAKING CO.	Yes	Yes	No	02/09/2026	714.85
		16579	711917	Check	1	1908		PAPA MURPHY'S	Yes	Yes	No	02/09/2026	596.25
		16581	711918	Check	1	1920		PEPSICO BEVERAGE SALES LLC	Yes	Yes	No	02/09/2026	1,439.29
		16582	711919	Check	1	1951		PRECISION PRINTING	Yes	Yes	No	02/09/2026	1,385.00
		16583	711920	Check	1	1954		PREMIUM WATERS, INC.	Yes	Yes	No	02/09/2026	80.69
		16584	711921	Check	1	1958		PRO PRINT, INC.	Yes	Yes	No	02/09/2026	146.80
		16574	711922	Check	1	1832	REMIT	PYE-BARKER & SAFETY, LLC	Yes	Yes	No	02/09/2026	1,810.00

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Batch	Bank	Pymt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
MW		16605	711923	Check	1	3504	RAMSEY, CHRISTY	Yes	Yes	No	02/09/2026	1,797.82
		16585	711924	Check	1	1986	REDWOOD TOXICOLOGY LABORATC	Yes	Yes	No	02/09/2026	25.38
		16586	711925	Check	1	2048	SCHOLASTIC BOOK FAIR	Yes	Yes	No	02/09/2026	4,142.07
		16587	711926	Check	1	2052	SCHOOL HEALTH CORPORATION	Yes	Yes	No	02/09/2026	828.25
		16606	711927	Check	1	3570	SYHealing	Yes	Yes	No	02/09/2026	6,000.00
		16588	711928	Check	1	2164	TEACHER SYNERGY, LLC	Yes	Yes	No	02/09/2026	185.00
		16589	711929	Check	1	2203	TROPHY HOUSE	Yes	Yes	No	02/09/2026	75.00
		16590	711930	Check	1	2207	TWEETON REFRIGERATION, INC.	Yes	Yes	No	02/09/2026	1,024.96
		16613	711931	Check	1	3834	VAL VOIGT FINE ART LLC	Yes	Yes	No	02/09/2026	560.00
		16611	711932	Check	1	3806	VIKING COCA COLA BOTTLING CO.	Yes	Yes	No	02/09/2026	3,879.20
		16609	711933	Check	1	3671	WALTHER, MICHAEL	Yes	Yes	No	02/09/2026	28.00
		16597	711934	Check	1	2730	WHEELING, EMMERY	Yes	No	No	02/09/2026	40.00
		16598	711935	Check	1	2769	XEROX IT SOLUTIONS, INC.	Yes	Yes	No	02/09/2026	107.38
		16621	711936	Check	2	2287	AFSCME COUNCIL 65	Yes	No	No	02/13/2026	259.52
		16623	711937	Check	2	2309	D. L. ATHLETIC FOUNDATION	Yes	No	No	02/13/2026	110.00
		16625	711938	Check	2	2330	D.L. EDUCATION MINNESOTA (PARA)	Yes	No	No	02/13/2026	608.82
		16624	711939	Check	2	2310	D.L. PUBLIC EDUC FOUNDATION	Yes	No	No	02/13/2026	30.00
		16627	711940	Check	2	3121	MESSERLI & KRAMER P.A.	Yes	Yes	No	02/13/2026	192.86
		16620	711941	Check	2	2286	MINNESOTA CHILD SUPPORT	Yes	Yes	No	02/13/2026	683.80
		16626	711942	Check	2	2363	MN SCHOOL EMPLOYEES ASSOC.	Yes	No	No	02/13/2026	140.05
		16622	711943	Check	2	2292	UNITED WAY OF BECKER COUNTY	Yes	No	No	02/13/2026	64.00
		16641	711944	Check	1	1502	HOLMQUIST, MELANIE	Yes	Yes	No	02/12/2026	150.00
		16642	711945	Check	1	2825	REMIT ISD #885	Yes	Yes	No	02/12/2026	325.00
		16643	711946	Check	1	3364	TRI-COLLEGE MATH CONTEST	Yes	No	No	02/12/2026	60.00
		16648	711947	Check	1	2406	BURNSIDE, BRADY	Yes	No	No	02/18/2026	125.00
		16650	711948	Check	1	3712	HELGESON, SHEILA	Yes	No	No	02/18/2026	125.00
		16644	711949	Check	1	1525	HYATT REGENCY, MINNEAPOLIS	Yes	Yes	No	02/18/2026	3,686.50
		16645	711950	Check	1	1541	SPEECH ISD #2170	Yes	No	No	02/18/2026	152.00
		16651	711951	Check	1	3905	KELLY, BETH	Yes	No	No	02/18/2026	125.00
		16646	711952	Check	1	1775	MN BPA	Yes	Yes	No	02/18/2026	2,240.00
		16647	711953	Check	1	1859	NIELSEN, ROBERT	Yes	Yes	No	02/18/2026	750.00
		16649	711954	Check	1	2791	PIEMONTE, BETH	Yes	Yes	No	02/18/2026	125.00
		16660	711955	Check	1	1006	AAKRE, ANNA	Yes	No	No	02/18/2026	40.83
		16661	711956	Check	1	1072	REMIT ASL INTERPRETING SERVICES, INC	Yes	No	No	02/23/2026	178.00
		16662	711957	Check	1	1076	AUTO VALUE DETROIT LAKES	Yes	No	No	02/23/2026	48.98
		16717	711958	Check	1	2317	AVIBEN LLC	Yes	Yes	No	02/23/2026	431.43
		16725	711959	Check	1	3193	BADLANDS DISTRIBUTION INC	Yes	Yes	No	02/23/2026	408.44
		16721	711960	Check	1	2715	BAUMGARTNER, MAKAYLA	Yes	No	No	02/23/2026	50.00
		16663	711961	Check	1	1091	BECKER COUNTY ENVIRONMENTAL	Yes	No	No	02/23/2026	379.50

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Batch	Bank	Pynt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
MW		16664	711962	Check	1	1096		BELLAND, MELYSIA	Yes	No	No	02/23/2026	50.42
		16665	711963	Check	1	1187	REMIT	CENGAGE LEARNING	Yes	No	No	02/23/2026	396.00
		16666	711964	Check	1	1192		CENTRAL MARKET	Yes	No	No	02/23/2026	261.43
		16727	711965	Check	1	3441		COLUMN SOFTWARE PBC	Yes	No	No	02/23/2026	734.80
		16731	711966	Check	1	3815		CURT'S LOCK & KEY SERVICE INC.	Yes	Yes	No	02/23/2026	2,624.85
		16668	711967	Check	1	1238		D & D APPLIANCE	Yes	No	No	02/23/2026	119.00
		16669	711968	Check	1	1244		DACOTAH PAPER COMPANY	Yes	No	No	02/23/2026	851.67
		16670	711969	Check	1	1253		DAVID B. KNOPF CONSTRUCTION	Yes	No	No	02/23/2026	5,225.00
		16671	711970	Check	1	1305		EAST SIDE JERSEY DAIRY ESJD	Yes	No	No	02/23/2026	2,726.82
		16722	711971	Check	1	2718	REMIT	ECKROTH MUSIC	Yes	Yes	No	02/23/2026	395.10
		16672	711972	Check	1	1319		EHLERS	Yes	No	No	02/23/2026	6,075.00
		16726	711973	Check	1	3268		EPS OPERATIONS, LLC	Yes	No	No	02/23/2026	5,862.70
		16673	711974	Check	1	1338		EVCO PETROLEUM PRODUCTS, INC	Yes	Yes	No	02/23/2026	111.00
		16732	711975	Check	1	3879		EVERWAY	Yes	No	No	02/23/2026	3,481.91
		16674	711976	Check	1	1358		FELDT PLUMBING LLP	Yes	No	No	02/23/2026	8,520.00
		16675	711977	Check	1	1421		GOPHER SPORT	Yes	Yes	No	02/23/2026	134.10
		16676	711978	Check	1	1426		GRAINGER, INC.	Yes	No	No	02/23/2026	737.50
		16677	711979	Check	1	1432		GREEN'S PLUMBING & MODERN HEA	Yes	No	No	02/23/2026	17,870.63
		16678	711980	Check	1	1457		HAWKINS, INC.	Yes	Yes	No	02/23/2026	188.39
		16679	711981	Check	1	1490	REMIT	HOBART SALES & SERVICE	Yes	No	No	02/23/2026	810.93
		16680	711982	Check	1	1505		HOLY ROSARY SCHOOL	Yes	No	No	02/23/2026	1,652.51
		16681	711983	Check	1	1511		HOUGH INC.	Yes	No	No	02/23/2026	1,221.38
		16682	711984	Check	1	1516		HUB 41	Yes	No	No	02/23/2026	489.94
		16719	711985	Check	1	2409	REMIT	HUT AMERICAN GROUP LLC	Yes	No	No	02/23/2026	84.79
		16683	711986	Check	1	1529		ICS CONSULTING, LLC -138006	Yes	Yes	No	02/23/2026	21,690.00
		16684	711987	Check	1	1551		INDEPENDENT EMERGENCY SERVIC	Yes	No	No	02/23/2026	53.85
		16685	711988	Check	1	1557		INNOVATIVE OFFICE SOLUTIONS, LL	Yes	No	No	02/23/2026	230.00
		16724	711989	Check	1	3108		INTERQUEST GROUP INC	Yes	No	No	02/23/2026	8,000.00
		16686	711990	Check	1	1569		J.W. PEPPER & SON, INC.	Yes	No	No	02/23/2026	997.50
		16688	711991	Check	1	1601		JOHNSON CONTROLS BUILDING SOI	Yes	No	No	02/23/2026	2,755.80
		16687	711992	Check	1	1597		JOHNSON, JESSICA	Yes	Yes	No	02/23/2026	68.85
		16689	711993	Check	1	1608		JOSTENS	Yes	No	No	02/23/2026	120.75
		16667	711994	Check	1	1231	REMIT	KAMRAN CULINEX LLC	Yes	Yes	No	02/23/2026	1,178.01
		16691	711995	Check	1	1638	REMIT	L&M FLEET SUPPLY, INC.	Yes	No	No	02/23/2026	461.88
		16692	711996	Check	1	1648		LAKER LOCKER	Yes	No	No	02/23/2026	630.00
		16693	711997	Check	1	1649		LAKES COUNTRY SERVICE CO-OP	Yes	No	No	02/23/2026	32,154.24
		16723	711998	Check	1	2721		LAKES PRINTING, INC. OF BRAINERL	Yes	Yes	No	02/23/2026	1,172.45
		16694	711999	Check	1	1656		LAKES SPORT SHOP	Yes	Yes	No	02/23/2026	25.98
		16733	712000	Check	1	3903		LEGACY AND IMPRESSIONS BY COO	Yes	No	No	02/23/2026	270.00

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MW		16695	712001	Check	1	1673	LEIGHTON BROADCASTING	Yes	No	No	02/23/2026	2,449.00
		16734	712002	Check	1	3909	MAAG, BARBARA	Yes	No	No	02/23/2026	80.00
		16696	712003	Check	1	1707	MARK'S ELECTRIC INC.	Yes	Yes	No	02/23/2026	2,370.47
		16697	712004	Check	1	1718	MATH MASTERS	Yes	No	No	02/23/2026	375.00
		16720	712005	Check	1	2598	MATT'S MOBILE DIESEL SERVICE	Yes	No	No	02/23/2026	1,063.00
		16698	712006	Check	1	1736	MENARDS - DETROIT LAKES	Yes	No	No	02/23/2026	698.07
		16699	712007	Check	1	1739	METROPOLITAN MECHANICAL CONT	Yes	No	No	02/23/2026	3,944.63
		16700	712008	Check	1	1743	MID CENTRAL DOOR COMPANY	Yes	Yes	No	02/23/2026	578.50
		16701	712009	Check	1	1748	MIDWEST TECHNOLOGY PRODUCT	Yes	No	No	02/23/2026	603.09
		16702	712010	Check	1	1753	MILLER YARD CARE AND CONSTRU	Yes	No	No	02/23/2026	5,035.00
		16703	712011	Check	1	1761	MINNESOTA SCHOOL BOARDS ASSC	Yes	No	No	02/23/2026	330.00
		16728	712012	Check	1	3704	MISSION FILTRATION	Yes	No	No	02/23/2026	1,975.26
		16704	712013	Check	1	1787	MN STATE COMMUNITY & TECHNICA	Yes	Yes	No	02/23/2026	22,358.24
		16705	712014	Check	1	1840	NATIONAL FOOD GROUP, INC	Yes	No	No	02/23/2026	6,922.50
		16729	712015	Check	1	3790	NE METRO ISD 916	Yes	Yes	No	02/23/2026	6,156.00
		16706	712016	Check	1	1850	NERESON AUTOMOTIVE INC.	Yes	No	No	02/23/2026	283.53
		16707	712017	Check	1	1907	PAN-O-GOLD BAKING CO.	Yes	No	No	02/23/2026	510.59
		16708	712018	Check	1	1908	PAPAMURPHY'S	Yes	No	No	02/23/2026	1,121.25
		16709	712019	Check	1	1954	PREMIUM WATERS, INC.	Yes	Yes	No	02/23/2026	182.97
		16735	712020	Check	1	3911	R & R PETROLEUM EQUIPMENT	Yes	No	No	02/23/2026	240.10
		16710	712021	Check	1	1983	RED RIVER GLAZING, INC	Yes	No	No	02/23/2026	1,457.00
		16711	712022	Check	1	1989	REGION 6 BPA	Yes	No	No	02/23/2026	370.00
		16713	712023	Check	1	2074	SEPTIC VAC	Yes	Yes	No	02/23/2026	150.00
		16690	712024	Check	1	1615	SPIKEBALL INC.	Yes	No	No	02/23/2026	170.78
		16712	712025	Check	1	2018	SQUIRES, WALDSPURGER & MACE,	Yes	Yes	No	02/23/2026	56.00
		16714	712026	Check	1	2150	SWEETWATER	Yes	No	No	02/23/2026	322.18
		16715	712027	Check	1	2164	TEACHER SYNERGY, LLC	Yes	No	No	02/23/2026	102.99
		16730	712028	Check	1	3806	VIKING COCA COLA BOTTLING CO.	Yes	No	No	02/23/2026	1,431.60
		16716	712029	Check	1	2252	WEBBER FAMILY MOTORS	Yes	Yes	No	02/23/2026	81.41
		16718	712030	Check	1	2384	WILLIAM V MACGILL & CO.	Yes	No	No	02/23/2026	383.95
		16741	712031	Check	1	2406	BURNSIDE, BRADY	Yes	No	No	02/25/2026	125.00
		16743	712032	Check	1	2717	BURNSIDE, LILY	Yes	No	No	02/25/2026	125.00
		16742	712033	Check	1	2713	EAU CLAIRE JAZZ INC.	Yes	No	No	02/25/2026	300.00
		16747	712034	Check	1	2817	GRAND CASINO ARENA	Yes	No	No	02/25/2026	406.00
		16748	712035	Check	1	3712	HELGESON, SHEILA	Yes	No	No	02/25/2026	125.00
		16737	712036	Check	1	1502	HOLMQUIST, MELANIE	Yes	Yes	No	02/25/2026	75.00
		16738	712037	Check	1	1502	HOLMQUIST, MELANIE	Yes	Yes	No	02/25/2026	800.00
		16739	712038	Check	1	1502	HOLMQUIST, MELANIE	Yes	Yes	No	02/25/2026	150.00
		16746	712039	Check	1	2816	SPEECH ISD #542	Yes	No	No	02/25/2026	147.00

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
MW		16749	712040	Check	1	3905		KELLY, BETH	Yes	No	No	02/25/2026	125.00
		16744	712041	Check	1	2737		NDSCS PERFORMING ARTS	Yes	No	No	02/25/2026	510.00
		16740	712042	Check	1	1859		NIELSEN, ROBERT	Yes	Yes	No	02/25/2026	500.00
		16745	712043	Check	1	2791		PIEMONTE, BETH	Yes	No	No	02/25/2026	125.00
		16751	712044	Check	2	2287		AFSCME COUNCIL 65	Yes	No	No	02/27/2026	259.52
		16753	712045	Check	2	2309		D. L. ATHLETIC FOUNDATION	Yes	No	No	02/27/2026	110.00
		16756	712046	Check	2	2330		D.L. EDUCATION MINNESOTA (PARA)	Yes	No	No	02/27/2026	399.12
		16755	712047	Check	2	2329		D.L. EDUCATION MINNESOTA (TEACH)	Yes	No	No	02/27/2026	18,635.09
		16754	712048	Check	2	2310		D.L. PUBLIC EDUC FOUNDATION	Yes	No	No	02/27/2026	30.00
		16758	712049	Check	2	3121		MESSERLI & KRAMER P.A.	Yes	No	No	02/27/2026	156.06
		16750	712050	Check	2	2286		MINNESOTA CHILD SUPPORT	Yes	No	No	02/27/2026	683.80
		16757	712051	Check	2	2363		MN SCHOOL EMPLOYEES ASSOC.	Yes	No	No	02/27/2026	148.19
		16752	712052	Check	2	2292		UNITED WAY OF BECKER COUNTY	Yes	No	No	02/27/2026	64.00
		16767	712053	Check	2	2288		MADISON NATIONAL LIFE INSURANC	Yes	No	No	02/27/2026	4,555.67

Bank Total: MW

Report Total:

\$778,363.85

\$778,363.85

PERSONNEL AGENDA

March 23, 2026

1) **Resignations:**

Taylor Kohler– Roosevelt Special Education Teacher, effective March 31, 2026.

Dustin Martin– Head Girls Golf Coach, effective March 2, 2026.

Gretchen Norby– Girls Hockey Coach, effective March 9, 2026.

Jeff Norby– Assistant Girls Hockey Coach, effective February 24, 2026.

Alissa Oneill– Rossman Para, effective March 10, 2026.

Heather Richter– High School Admin Assistant, effective March 19, 2026.

Brandon Schlenner– Area Learning Center (ALC) Principal, effective June 30, 2026.

2) **Retirements:**

Gerald Lee Ladwig– Roosevelt Custodian, effective March 31, 2026.

Elizabeth McCann– High School Admin Assistant, effective June 30, 2026.

4) **Appointments:**

Mallory Davis– Middle School 7th Grade Language Arts Teacher, at the rate of BA Step 5 or a contract amount of \$50,254 per year, effective August 17, 2026.

Jeff Dertinger– Middle School Baseball Coach, at the rate of \$2,056.41 per season, effective March 30, 2026.

Lowell Engen– Middle School Custodian, at the rate of \$20.70 per hour with \$1.00 per hour differential pay, working 40 hours per week, effective April 6, 2026.

Paige Fettig– Middle School Boys Tennis Coach, at the rate of \$2,56.41 per season, effective March 30, 2026.

Brayden Francis– Middle School Track Coach, at the rate of \$2,056.41 per season, effective March 30, 2026.

Dylan Fredrick– J.V. Baseball Coach, at the rate of \$3,198.86 per season, effective March 9, 2026.

Matt Jensen– 9th Grade Baseball Coach, at the rate of \$2,790.60 per season, effective March 16, 2026.

Jennifer Johnson– High School Long Term Substitute, rate of pay is per sub contract, effective April 20, 2026 through May 29, 2026.

Henry Kellerhuis– High School Head Girls Golf Coach, at the rate of \$4,112.82 per season, effective March 16, 2026.

Suki Peterson– Roosevelt Special Education Teacher, at the rate of BA Step 4 or a contract amount of \$49,274 per year, effective August 17, 2026.

Deb Pieper– Project LIFE Instructor, at the rate of BA Step 9 or a contract amount of \$56,719, effective August 19, 2026.

Dorothy Satrom– Middle School Long Term Substitute, rate of pay is per sub contract, effective March 26, 2026 through May 27, 2026.

John Spanjers– Middle School Long Term Substitute, rate of pay is per sub contract, effective March 23, 2026 through May 27, 2026.

Kari Stattelman– Middle School Track Coach, at the rate of \$2,056.41 per season, effective March 30, 2026.

5) **Amended Assignment:**

Julie Berntson– Middle School 7th grade Language Arts Teacher is amending her assignment to 7th and 8th grade Language Arts teacher, effective 26-27 school year.

Kelli Hanninen– is amending her assignment from 0.8 ADSIS Interventionist to 1.0 Classroom Teacher at Rossman, effective for the 26-27 school year.

6) Leave of Absence:

Tatiana Chase– is requesting a leave of absence from May 12, 2026 through June 2, 2026.

Belinda Freeman– is requesting a leave of absence from May 14, 2026 through May 26, 2026.

Josh Hesebeck– is requesting a leave of absence from March 11, 2026 through April 10, 2026.

Samantha Murphy– is requesting a leave of absence from August 24, 2026 through November 13, 2026.

Sarah Olson– is requesting a leave of absence from April 9, 2026 through May 21, 2026.

7) Terminations:

Megan Dahring– Middle School Custodian, effective February 23, 2026.

Date Adopted: May 13, 2002	File Number: Detroit Lakes Policy - 528
Date Revised: 11/28/2022, <u>03/23/26</u>	

528 STUDENT PARENTAL, FAMILY AND MARITAL STATUS NONDISCRIMINATION

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

Students are protected from discrimination on the basis of sex and marital status pursuant to Title IX of the Education Amendments of 1972 and the Minnesota Human Rights Act. This includes discrimination on the basis of pregnancy. The purpose of this school district policy is to provide equal educational opportunity for all students and to prohibit discrimination on the grounds of sex, parental, family, or marital status.

II. GENERAL STATEMENT OF POLICY

A. The school district provides equal educational opportunity for all students, and will not apply any rule concerning a student's actual or potential parental, family, or marital status which treats students differently on the basis of pursuant to Title IX~~sex, sexual orientation, and gender identity~~.

B. The school district will not discriminate against any student, or exclude any student from its education program or activity, including any class or extracurricular activity, on the basis of such students' pregnancy, childbirth, false pregnancy, termination of pregnancy or recovery therefrom, unless the student requests voluntarily to participate in a separate portion of the program or activity of the recipient.

C. The school district may require such a student to obtain the certification of a physician that the student is physically and emotionally able to continue participation in the normal education program or activity so long as such a certification is required of all students for other physical or emotional conditions requiring the attention of a physician.

D. The school district will ensure that any separate and voluntary instructional program is comparable to that offered to non-pregnant students.

E. It is the responsibility of every school district employee to comply with this policy.

F. The school board has designated _____ [title, name, office address, and telephone number] as its Title IX coordinator. This employee coordinates the school district's efforts to comply with and carry out its responsibilities under Title IX.

GF. Any student, parent or guardian having questions regarding this policy should discuss it with the appropriate school district official provided by policy. In the absence of a specific

designee, an inquiry or complaint should be referred to the superintendent or the school district human rights officer.

HG. Any reports of unlawful discrimination under this policy will be handled, investigated and acted upon in the manner specified in Policy 522 —~~Student Sex Nondiscrimination.~~

Legal References: Minn. Stat. § 363.01 et seq. (Minnesota Human Rights Act)
20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)
34 C.F.R. Part 106 (Implementing regulations of Title IX)

Cross Reference: MSBA/MASA Model Policy 102 (Equal Educational Opportunity)
MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 522 (Title IX Student Sex Nondiscrimination Policy,
Grievance Procedure and Process)

Date Adopted: 05/13/02	File Number: Detroit Lakes Policy - 529
Date Revised: 3/16/2020, 09/26/22	Date Reviewed: 02/23/26

529 STAFF NOTIFICATION OF VIOLENT BEHAVIOR BY STUDENTS

~~*[Note: School districts are not required to adopt a policy regarding staff notifications of violent behavior by students. State law does, however, require school districts to provide classroom teachers with notice of the placement of students with a history of violent behavior in their classrooms. Thus, school districts may decide the manner in which they provide such notice. In 2003, the Minnesota Legislature required a committee, including a representative from the Minnesota School Board Association (MSBA), to develop a model policy for schools to notify staff about violent behavior by students. That model policy is available on the Minnesota Department of Administration's website. MSBA has modified the committee-developed policy for consistency with its other model policies and to reflect management perspectives. MSBA recommends this policy.]*~~

I. PURPOSE

In an effort to provide a safe school environment, the assigned classroom teacher and certain staff members should know whether a student to be placed in the classroom has a history of violent behavior. Additionally, decisions should be made regarding how to manage such a student.

The purpose of this policy is to address the circumstances in which data should be provided to classroom teachers and other school staff members about students with a history of violent behavior and to establish a procedure for notifying staff regarding the placement of students with a history of violent behavior.

II. GENERAL STATEMENT OF POLICY

- A. Any staff member or other employee of the school district who obtains or possesses information concerning a student in the building with a history of violent behavior shall **immediately** report said information to the principal of the building in which the student attends school.
- B. The administration will meet with the assigned classroom teacher and other appropriate staff members for the purpose of notifying and determining how staff will manage such student.
- C. Only staff members who have a legitimate educational interest in the information will receive notification.

III. DEFINITIONS

For purposes of this policy, the following terms have the meaning given them.

A. Administration

“Administration” means the superintendent, building principal, or other designee.

B. Classroom Teacher

“Classroom Teacher” means the instructional personnel responsible for the course or room to which a student is assigned at any given time, including a substitute hired in place of the classroom teacher.

C. History of Violent Behavior

1. A student will be considered to have a history of violent behavior if incident(s) of violence, including any documented physical assault of a school district employee by the student, have occurred during the current or previous school year.
2. If a student has an incident of violence during the current or previous school year, that incident and all other past related or similar incidents of violence will be reported.

D. Incident(s) of Violence

“Incident(s) of violence” means willful conduct in which a student endangers or caused physical injury to the student, other students, a school district employee, or surrounding person(s) or endangers or causes significant damage to school district property, regardless of whether related to a disability or whether discipline was imposed.

E. Legitimate Educational Interest

“Legitimate educational interest” includes interest directly related to classroom instruction, teaching, student achievement and progress, discipline of a student, student health and welfare, and the ability to respond to a request for educational data. It includes a person’s need to know in order to:

1. Perform an administrative task required in the school or the employee’s contract or position description approved by the school board;
2. Perform a supervisory or instructional task directly related to the student’s education; or

3. Perform a service or benefit for the student or the student's family such as health care, counseling, student job placement, or student financial aid.
4. Perform a task directly related to responding to a request for data.

F. School Staff Member

“School Staff Member” includes:

1. A person duly elected to the school board;
2. A person employed by the school board in an administrative, supervisory, instructional, or other professional position;
3. A person employed by the school board as a temporary substitute in a professional position for the period of his or her performance as a substitute; and
4. A person employed by, or under contract to, the school board to perform a special task such as a secretary, a clerk, a public information officer or data practices compliance official, an attorney, or an auditor for the period of his or her performance as an employee or contractor.

~~[Note: School districts may wish to reference other school staff members such as paraprofessionals, bus drivers, occupational therapists, or police liaison officers in the definition of a “school staff member.” However, the definition of a “school staff member” in this policy should be identical to the school district’s definition of a “school official” in Policy 515, Protection and Privacy of Pupil Records.]~~

IV.. PROCEDURE FOR STAFF NOTIFICATION OF STUDENTS WITH VIOLENT BEHAVIOR

A. Reports of Violent Behavior

Any staff member or other employee of the school district who becomes aware of any information regarding the violent behavior of an enrolling student or any student enrolled in the school district shall immediately report the information to the building principal where the student is enrolled or seeks to enroll.

B. Recipients of Notice

Each classroom teacher of a student with a history of violent behavior (see Section III.C., above), will receive written notification from the administration prior to placement of the student in the teacher's classroom. In addition, written notice will be given by the administration to other school staff members who have a legitimate educational interest, as defined in this policy, when a student with a history of

violent behavior is placed in a teacher's classroom. The administration will provide notice to anyone substituting for the classroom teacher or school staff member, who has received notice under this policy, that the substitute will be overseeing a student with a history of violent behavior.

The administration may provide other school district employees or individuals outside of the school district with information regarding a student, including information regarding a student's history of violent behavior, in accordance with Policy 515, Protection and Privacy of Pupil Records.

C. Determination of Who Receives Notice

The determination of which classroom teachers and school staff members have a legitimate educational interest in information regarding a student with a history of violent behavior will be made by either: (1) the school district's Responsible Authority appointed by the school board under the Minnesota Government Data Practices Act or (2) the administration. In the event the administration makes this determination, the Responsible Authority will provide guidance to the administration as to what data will be shared.

D. Form of Written Notice

The notice given to classroom teachers and school staff members will be in writing and will include the following:

1. Name of the student;
2. Date of notice;
3. Notification that the student has been identified as a student with a history of violent behavior as defined in Section III. of this policy; and
4. Reminder of the private nature of the data provided.

E. Record of Notice

1. The administration will retain a copy of the notice or other documentation to provide to classroom teachers and school staff members notified under this section.
2. Retention of the written notice or other documentation provided to classroom teachers and school staff members is governed by the approved Records Retention Schedule.

F. Meetings Regarding Students with a History of Violent Behavior

1. If the administration determines, in his or her discretion, that the classroom teacher and/or school staff members with a legitimate education interest in such data reasonably require access to the details regarding a student's

history of violent behavior for purposes of school safety and/or intervention services for the student, the administration also may convene a meeting to share and discuss such data.

2. The persons present at the meeting may have access to the data described in Section IV.D., above.

G. Law Enforcement Reports

Staff members will be provided with notice of disposition orders or law enforcement reports received by the school district in accordance with Policy 515, Protection and Privacy of Pupil Records. Where appropriate, information obtained from disposition orders or law enforcement reports also may be included in a Notification of Violent Behavior.

V. **MAINTENANCE AND TRANSFER OF RECORDS**

A report, notice, or documentation pertaining to a student with a history of violent behavior are educational records of a student and will be retained, maintained, and transferred to a school or school district in which a student seeks to enroll in accordance with Policy 515, Protection and Privacy of Pupil Records.

VI. **PARENTAL NOTICE**

- A. The administration will notify parents annually that the school district gives classroom teachers and other school staff members notice about students' history of violent behavior.
- B. Prior to providing the written notice of a student's violent behavior to classroom teachers and/or school staff members, the administration will inform the student's parent or guardian that such notice will be provided.
- C. Parents will be given notice that they have the right to review and challenge records or data, including the data documenting the history of violent behavior, in accordance with Policy 515, Protection and Privacy of Pupil Records.

VII. **TRAINING NEEDS**

Representatives of the school board and representatives of the teachers will discuss the needs of students and staff. The parties may discuss necessary training which may include training on conflict resolution and positive behavior interventions and may discuss necessary intervention services such as student behavioral assessments.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120A.22, Subd. 7 (Compulsory Instruction)
Minn. Stat. § 121A.45 (Grounds for Dismissal)
Minn. Stat. § 121A.64 (Notification; Teachers' Legitimate Educational Interest)

Minn. Stat. § 121A.75 (Receipt of Records; Sharing)
Minn. Rules Parts 1205.0100-1205.2000 (Data Practices)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
34 C.F.R. §§ 99.1-99.67 (Rules Implementing FERPA)
Minn. Laws 2003, 1st Sp., Ch. 9, Art. 2, § 53

Cross References: MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

NOTICE

STAFF NOTIFICATION OF VIOLENT BEHAVIOR BY STUDENTS

To: (Staff Name)

From: (Administrative Official)

Date of Notice:

This notice is sent to inform you that the following student has a history of violent behavior. The notice is sent to assist you in helping this student to be successful and ensuring the safety of students and staff.

You can use what you have learned about the student's history of violent behavior only to the extent allowed by school district policy. The data on this form are private data under state and federal law, and the student's privacy rights must be protected.

Student's name:

Incident(s) of violence:

If staff have a legitimate educational interest, provide the following information.

Description/Explanation of incident(s) if known (Specifically include any mitigating factors, e.g. self-defense, defense of others, medication issues):

The types of situations that might trigger violent behavior by this student, if known (e.g. triggers for frustration or anger):

Strategies or interventions that are successful with this student, if known:

The following documents may be available for you to review regarding this student:

- IEP
- §504 Plan
- Functional Behavioral Assessment
- Reports or statements by school staff
- Information provided by the parent or guardian

Additional information may be available to you based on your legitimate educational interest.

Date Adopted: 06/10/02	File Number: Detroit Lakes Policy - 530
Date Revised: 2/9/04; 01/10/05; 05/15/06; 2/11/19	Date Reviewed: 02/23/26

530 – IMMUNIZATION REQUIREMENTS

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

The purpose of this policy is to require that all students receive the proper immunizations as mandated by law to ensure the health and safety of all students.

II. GENERAL STATEMENT OF POLICY

All students are required to provide proof of immunization, or appropriate documentation exempting the student from such immunization, and such other data necessary to ensure that the student is free from any communicable diseases, as a condition of enrollment.

III. STUDENT IMMUNIZATION REQUIREMENTS

A. No student may be enrolled or remain enrolled, on a full-time, part-time, or shared-time basis, in any elementary or secondary school within the school district until the student or the student’s parent or guardian has submitted to the designated school district administrator the required proof of immunization. Prior to the student’s first date of attendance, the student or the student’s parent or guardian shall provide to the designated school district administrator one of the following statements:

1. a statement, from a physician, advanced practice registered nurse, physician assistant, or a public clinic which provides immunizations (hereinafter “medical statement”), affirming that the student received the immunizations required by law, consistent with medically acceptable standards; or
2. a medical statement affirming that the student received the primary schedule of immunizations required by law and has commenced a schedule of the remaining required immunizations, indicating the month, day and year each immunization was administered, consistent with medically acceptable standards.

B. The statement of a parent or guardian of a student or an emancipated student may be substituted for the medical statement. If such a statement is

substituted, this statement must indicate the month and year each immunization was administered. Upon request, the designated school district administrator will provide information to the parent or guardian of a student or an emancipated student of the dosages required for each vaccine according to the age of the student.

- C. The parent or guardian of persons receiving instruction in a home school shall submit one of the statements set forth in Section III.A. or III.B. above, or statement of immunization set forth in section IV to the superintendent of the school district by October 1 of each school year.
- D. When there is evidence of the presence of a communicable disease, or when required by any state or federal agency and/or state or federal law, students and/or their parents or guardians may be required to submit such other health care data as is necessary to ensure that the student has received any necessary immunizations and/or is free of any communicable diseases. No student may be enrolled or remain enrolled in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted the required data.
- E. The school district may allow a student transferring into a school a maximum of 30 days to submit a statement specified in Section III.A. or III. B., above or Section IV below. Students who do not provide the appropriate proof of immunization or the required documentation related to an applicable exemption of the student from the required immunization within the specified time frames shall be excluded from school until such time as the appropriate proof of immunizations or exemption documentation has been provided.
- F. If a person who is not a Minnesota resident enrolls in a school district online learning course or program that delivers instruction to the person only by computer and does not provide any teacher or instructor contact time or require classroom attendance, the person is not subject to the immunization statement, and other requirements of this policy.

IV. EXEMPTIONS FROM IMMUNIZATION REQUIREMENTS

Students will be exempt from the foregoing immunization requirements under the following circumstances:

- A. The parent or guardian of a minor student or an emancipated student submits a signed medical statement affirming that the immunization of the student is contraindicated for medical reasons or that laboratory confirmation of the presence of adequate immunity exists; or
- B. The parent or guardian of a minor student or an emancipated student submits his or her notarized statement stating the student has not been

immunized because of the conscientiously held beliefs of the parent, guardian or student.

V. NOTICE OF IMMUNIZATION REQUIREMENTS

A. The school district will develop and implement a procedure to:

1. notify parents and students of the immunization requirements and the consequences for failure to provide the required documentation;
2. review student health records to determine whether the required information has been provided; and
3. make reasonable arrangements to send a student home when the immunization requirements have not been met and advise the student and/or the student's parent or guardian of the conditions for re-enrollment.

B. The notice provided shall contain written information describing the exemptions from immunization as permitted by law. The notice shall be in a font size at least equal to the font size and style as the immunization requirements and on the same page as the immunization requirements.

VI. IMMUNIZATION RECORDS

- A. The school district will maintain a file containing the immunization records for each student in attendance at the school district for at least five years after the student attains the age of majority.
- B. Upon request, the school district may exchange immunization data with persons or agencies providing services on behalf of the student. Immunization data is private student data and disclosure of such data shall be governed by Policy 515 Protection and Privacy of Pupil Records.
- C. The designated school district administrator will assist a student and/or the student's parent or guardian in the transfer of the student's immunization file to the student's new school within 30 days of the student's transfer.
- D. Upon request of a public or private post-secondary educational institution, the designated school district administrator will assist in the transfer of the student's immunization file to the post-secondary educational institution.

VII. OTHER

Within 60 days of the commencement of each new school term, the school district will forward a report to the Commissioner of the Department of Children, Families and Learning stating the number of students attending each school in the school district, including the number of students receiving instruction in a home school, the number of students who have not been immunized, and the number of students who received an exemption. The school district also will forward a copy of all exemption statements received by the school district to the Commissioner of the Department of Health.

Legal References: Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)
Minn. Stat. § 121A.17 (School Board Responsibilities)
Minn. Stat. § 144.29 (Health Records; Children of School Age)
Minn. Stat. § 144.3351 (Immunization Data)
Minn. Stat. § 144.441 (Tuberculosis Screening in Schools)
Minn. Stat. § 144.442 (Testing in Schools)
McCarthy v. Ozark Sch. Dist., 359 F.3d 1029 (8th Cir.2004)
Op. Att’y Gen. 169-W (Jan.17, 1968)
Op. Att’y Gen. 169-W (July 23, 1980)

Cross References: MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

Date Adopted: 08/11/03	File Number: Detroit Lakes Policy - 531
Date Revised: 05/10/04; 03/09/2009, 01/11/2010, 01/01/2014	Date Reviewed: 02/23/26

531 THE PLEDGE OF ALLEGIANCE

[Note: Recitation of the Pledge of Allegiance by students and instruction of students as provided in this policy are required by statute. Also, the statement in Part III., below, must be included in the student handbook or a policy guide. A local school board or a charter school board of directors may waive these statutory requirements by a majority vote taken annually. If the local school board or charter school board of directors waives the requirement to recite the Pledge of Allegiance, it may adopt a district or school policy regarding the reciting of the Pledge of Allegiance.]

I. PURPOSE

The school board recognizes the need to display an appropriate United States flag and to provide instruction to students in the proper etiquette, display, and respect of the flag. The purpose of this policy is to provide for recitation of the Pledge of Allegiance and instruction in school to help further that end.

II. GENERAL STATEMENT OF POLICY

Students in this school district shall recite the Pledge of Allegiance to the flag of the United States of America one or more times each week. The recitation shall be conducted:

- A. By each individual classroom teacher or the teacher's surrogate; or
- B. Over a school intercom system by a person designated by the school principal or other person having administrative control over the school.

III. EXCEPTIONS

Anyone who does not wish to participate in reciting the Pledge of Allegiance for any personal reasons may elect not to do so. Students and school personnel must respect another person's right to make that choice.

IV. INSTRUCTION

Students will be instructed in the proper etiquette toward, correct display of, and respect for the flag and in patriotic exercises.

Legal References:

Minn. Stat. §121A.11, Subd. 3 (Pledge of Allegiance)
Minn. Stat. §121A.11, Subd. 4 (Instruction)

Cross References:

Date Adopted: 03/08/04	File Number: Detroit Lakes Policy - 532
Date Revised: 01/10/05, 09/14/2009, 09/26/22, 10/23/23, <u>03/23/26</u>	

532 USE OF PEACE OFFICERS AND CRISIS TEAMS TO REMOVE STUDENTS WITH IEPs FROM SCHOOL GROUNDS

I. PURPOSE

The purpose of this policy is to describe the appropriate use of peace officers and crisis teams to remove, if necessary, a student with an individualized education program (IEP) from school grounds.

II. GENERAL STATEMENT OF POLICY

The school district is committed to promoting learning environments that are safe for all members of the school community. It further believes that students are the first priority and that they should be reasonably protected from physical or emotional harm at all school locations and during all school activities.

In general, all students, including those with IEPs, are subject to the terms of the school district’s discipline policy. Building level administrators have the leadership responsibility to maintain a safe, secure, and orderly educational environment within which learning can occur. Corrective action to discipline a student and/or modify a student’s behavior will be taken by staff when a student’s behavior violates the school district’s discipline policy.

If a student with an IEP engages in conduct which, in the judgment of school personnel, endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, that student may be removed from school grounds in accordance with this policy.

III. DEFINITIONS

For purposes of this policy, the following terms have the meaning given them in this section:

- A. “Student with an IEP” or “the student” means a student who is eligible to receive special education and related services pursuant to the terms of an IEP or an individual interagency intervention plan (IIIP).

- B. “Peace officer” means an employee or an elected or appointed official of a political subdivision or law enforcement agency who is licensed by the Board of Peace Officer Standards and Training, charged with the prevention and detection of crime and the enforcement of general criminal laws of the state and who has the full power of arrest. The term “peace officer” includes a person who serves as a sheriff, a deputy sheriff, a police officer, or a state patrol trooper.
- C. "Physical holding" means physical intervention intended to hold a child immobile or limit a child's movement, where body contact is the only source of physical restraint, and where immobilization is used to effectively gain control of a child in order to protect a child or other individual from physical injury. ~~"Police liaison officer" is a peace officer who, pursuant to an agreement between the school district and a political subdivision or law enforcement agency, is assigned to a school building for all or a portion of the school day to provide law enforcement assistance and support to the building administration and to promote school safety, security, and positive relationships with students.~~
- D. “Crisis team” means a group of persons, which may include teachers and non-teaching school personnel, selected by the building administrator in each school building who have received crisis intervention training and are responsible for becoming actively involved with resolving crises. The building administrator or designee shall serve as the leader of the crisis team.
- E. The phrase “remove the student from school grounds” is the act of securing a student with an IEP and escorting that student from the school building or school activity at which the student with an IEP is located.
- F. “Emergency” means a situation in which immediate intervention is needed to protect a child or other individual from physical injury.
- G. “School Resource Officer” means a peace officer who is assigned to work in an elementary school, middle school, or secondary school during the regular instructional school day as one of the officer’s regular responsibilities through the terms of a contract entered between the peace officer’s employer and the designated school district or charter school.
- HG. All other terms and phrases used in this policy shall be defined in accordance with applicable state and federal law or ordinary and customary usage.

IV. REMOVAL OF STUDENTS WITH IEPs FROM SCHOOL GROUNDS

A. Removal By Crisis Team

If the behavior of a student with an IEP escalates to the point where the student’s behavior endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, the school building’s crisis team may be summoned. The crisis team may attempt to de-escalate the student’s behavior by means including, but not limited to, those described in the student’s

IEP and/or behavior intervention plan. When such measures fail, or when the crisis team determines that the student's behavior continues to endanger or may endanger the health, safety, or property of the student, other students, staff members, or school property, the crisis team may remove the student from school grounds.

If the student's behavior cannot be safely managed, school personnel may immediately request assistance from the police liaison officer or a peace officer.

B. Removal By ~~School ResourcePolice Liaison~~ Officer or Peace Officer

If a student with an IEP engages in conduct which endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, the school building's crisis team, building administrator, or the building administrator's designee, may request that the ~~School ResourcePolice Liaison~~ officer or a peace officer remove the student from school grounds.

If a student with an IEP is restrained or removed from a classroom, school building, or school grounds by a peace officer at the request of a school administrator or school staff person during the school day twice in a 30-day period, the student's IEP team must meet to determine if the student's IEP is adequate or if additional evaluation is needed.

Whether or not a student with an IEP engages in conduct which endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, school district personnel may report a crime committed by a student with an IEP to appropriate authorities. If the school district reports a crime committed by a student with an IEP, school personnel shall transmit copies of the special education and disciplinary records of the student for consideration by appropriate authorities to whom it reports the crime, to the extent that the transmission is permitted by the Family Education Rights and Privacy Act (FERPA), the Minnesota Government Data Practices Act, and school district's policy, Protection and Privacy of Pupil Records.

~~[Note: If the school district uses a different reference name for its student records policy, insert that name in place of the reference to Protection and Privacy of Pupil Records, which is the title of MSBA/MASA Model Policy 515.]~~

The fact that a student with an IEP is covered by special education law does not prevent state law enforcement and judicial authorities from exercising their responsibilities with regard to the application of federal and state law to crimes committed by a student with an IEP.

C. Reasonable Force Permitted

1. In removing a student with an IEP from school grounds, building administrator, other crisis team members, or the ~~school resourcePolice liaison~~ officer or other agents of the school district, whether or not members of a crisis

team, may use reasonable force when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another.

2. In removing a student with an IEP from school grounds, school resourcepolice liaison officers and school district personnel are further prohibited from engaging in the following conduct:

A Corporal Punishment prohibited by Minnesota Statutes, section 121A.58;

B Requiring a child to assume and maintain a specified physical position, activity, or posture that induces physical pain;

C Totally or partially restricting a child's senses as punishment;

D Denying or restricting the student's access to equipment and devices such as walkers, wheelchairs, hearing aids and communication boards that facilitate the student's functioning except when temporarily removing the equipment or device is needed to prevent injury to the child or others or serious damage to the equipment or device, in which case the equipment or device shall be returned to the child as soon as possible;

E Interacting with a child in a manner that constitutes sexual abuse, neglect, or physical abuse under Minnesota Statutes, Chapter 260E;

F Physical holding (as defined above and in Minnesota Statutes, section 125A. 0941) that restricts or impairs a child's ability to breathe, restricts or impairs a child's ability to communicate distress, places pressure or weight on a child's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen, or results in straddling a child's torso;

G Withholding regularly scheduled meals or water; and/or

H Denying a child access to toilet facilities.

3. Any reasonable force used under Minnesota Statutes, section 121A.582; 609.06, subdivision 1; and 609.379 which intends to hold a child immobile or limit a child's movement where body contact is the only source of physical restraint or confines a child alone in a room from which egress is barred shall be reported to the Minnesota Department of Education as a restrictive procedure, including physical holding or seclusion used by an unauthorized or unstrained staff person.

D. Parental Notification

The building administrator or designee shall make reasonable efforts to notify the student's parent or guardian of the student's removal from school grounds as soon as possible following the removal.

E. Continued Removals; Review of IEP

Continued and repeated use of the removal process described herein must be reviewed in the development of the individual student's IEP or IIIP.

F. Effect of Policy in an Emergency; Use of Conditional Procedures

A student with an IEP may be removed in accordance with this policy regardless of whether the student's conduct would create an emergency.

If the school district seeks to remove a student with an IEP from school grounds under this policy due to behaviors that constitute an emergency and the student's IEP, IIIP, or behavior intervention plan authorizes the use of one or more restrictive procedures, the crisis team may employ those restrictive procedures, in addition to any reasonable force that may be necessary, to facilitate the student's removal from school grounds, as long as the crisis team members who are implementing the restrictive procedures have received the training required by Minnesota Statutes, section 125A.0942, subdivision 5, and otherwise comply with the requirements of section 125A.0942.

Legal References: Minn. Stat. § 13.01, *et seq.* (Minnesota Government Data Practices Act)
Minn. Stat. §§ 121A.40-121A.56 (Minnesota Pupil Fair Dismissal Act)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. § 121A.61 (Discipline and Removal of Students from Class)
Minn. Stat. § 121A.67 (Removal by Police Officer)
Minn. Stat. § 609.06 (Authorized Use of Force)
Minn. Stat. § 609.379 (Permitted Actions)
Minn. Stat. § 626.8482 (School Resource Officers; Duties; Training; Model Policy)

20 U.S.C. 1232g *et seq.* (Family Educational Rights and Privacy (FERPA))

20 U.S.C. § 1415(k)(9) (Individuals with Disabilities Education Act (IDEA))

34 C.F.R. § 300.529 (Referral to and Action by Law Enforcement and Judicial Authorities)

Minn. Rule 3525.0200, Subp. 2c (Definition of "Emergency")

Minn. Rule 3525.2900, Subp. 5 (The IEP and Regulated Interventions)

Cross References: MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 507 (Corporal Punishment and prone Restraint)
MSBA/MASA Model Policy 507.5 (School Resource Officers)
MSBA/MASA Model Policy 525 (Violence Prevention)
MSBA/MASA Model Policy 806 (Crisis Management Policy)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

Date Adopted: 05/15/2006	File Number: Detroit Lakes Policy - 533
Date Revised: 08/13/2012; 04/10/2017, 12/19/2022, 04/22/24	Date Reviewed: 02/23/26

533 – WELLNESS/NUTRITION POLICY OF THE SCHOOL DISTRICT

I. Purpose

The purpose of this policy is to set forth methods that promote student wellness, prevent and reduce childhood obesity, and assure that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum local, state and federal standards.

II. General Statement of Policy

- A. The School Board recognizes that nutrition education and physical education, physical activity, and other school-based activities that promote student wellness are essential components of the educational process and that good health fosters student attendance and education.
- B. The school environment will promote students' health and well-being, and ability to learn by encouraging healthy eating and physical activity.
- C. The School District encourages involvement of students, parents, representatives of the school food authority, teachers, school health professionals, the school board, school administrators, and the general public in the development, implementation, and periodic review and update of the school district's wellness policy.
- D. Children need access to healthy foods and opportunities to be physically active in order to grow, learn and thrive.
- E. All students in grades P-K-12 will have opportunities, support, and encouragement to be physically active on a regular basis.
- F. Qualified food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; and will provide clean, safe, and pleasant settings and adequate time for students to eat.

III. Wellness Goals

A. Nutrition Education and Promotion

1. The Detroit Lakes School District will encourage and support healthy eating by students and engage in nutrition promotion that is:
 - a. offered as part of a comprehensive program designed to provide students with the knowledge and skills necessary to promote and protect their health;
 - b. part of health education classes, as well as classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects, as appropriate; and
 - c. Enjoyable, developmentally appropriate, culturally relevant, and includes participatory activities, such as contests, promotions, taste testing, and field trips.
2. The School District will encourage all students to make age appropriate, healthy selection of foods and beverages, including those sold individually outside the reimbursable school meal programs, such as through a la carte (snack) lines, vending machines, fundraising events, concession stands, and student stores.

B. Physical Activity

1. Students need opportunities for physical activity and to fully embrace regular physical activity as a personal behavior. Toward that end, health and physical education will reinforce the knowledge and self-management skills needed to maintain a healthy lifestyle and reduce sedentary activities, such as watching television.
2. Opportunities for physical activity will be incorporated into other subject lessons, where appropriate; and
3. Classroom teachers will provide short physical activity breaks between lessons or classes, as appropriate.

C. Communications with Parents.

1. The School District recognizes that parents and guardians have a primary and fundamental role in promoting their children's health and well-being.
2. The School District will support parents' efforts to provide a healthy diet and daily physical activity for their children.
3. The School District encourages parents to pack healthy lunches and snacks and refrain from including beverages and foods without nutritional value.
4. The School District will provide information about physical education and other school-based physical activity opportunities and will support parents' efforts to provide their children with opportunities to be physically active outside of school.

IV. STANDARDS AND NUTRITION GUIDELINES

A. School Meals

1. The school district will provide healthy and safe school meal programs that comply with all applicable federal, state, and local laws, rules, and regulations.
2. Food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students.
3. The school district will provide clean, safe, and pleasant settings and adequate time for students to eat.
4. Food service personnel will take every measure to ensure that student access to foods and beverages meets or exceeds all applicable federal, state, and local laws, rules, and regulations and that reimbursable school meals meet USDA nutrition standards.
5. Food service personnel shall adhere to all applicable federal, state, and local food safety and security guidelines.
6. The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.
7. The school district will provide students access to hand washing or hand sanitizing before they eat meals or snacks.
8. The school district will make every effort to provide students with sufficient time to eat after sitting down for school meals and will schedule meal periods at appropriate times during the school day.
9. The school district will discourage tutoring, club, or organizational meetings or activities during mealtimes unless students may eat during such activities.

B. School Food Service Program/Personnel

1. The school district shall designate an appropriate person to be responsible for the school district's food service program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure food and beverage choices are consistent with current USDA guidelines.
2. As part of the school district's responsibility to operate a food service program, the school district will provide continuing professional development for all food service personnel in schools.

C. Competitive Foods and Beverages

1. All foods and beverages sold on school grounds to students, outside of reimbursable meals, are considered "competitive foods." Competitive foods include items sold a la carte in the cafeteria, from vending machines, school stores, and for in-school fundraisers.
2. All competitive foods will meet the USDA Smart Snacks in School (Smart Snacks) nutrition standards and any applicable state nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits.
3. Before and Aftercare (child care) programs must also comply with the school district's nutrition standards unless they are reimbursable under USDA school meals program, in which case they must comply with all applicable USDA standards.

D. Other Foods and Beverages Made Available to Students

1. Student wellness will be a consideration for all foods offered, but not sold, to students on the school campus, including those foods provided through:
 - a. Celebrations and parties. The school district will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas.
 - b. Classroom snacks brought by parents. The school district will provide to parents a list of suggested foods and beverages that meet Smart Snacks nutrition standards.
2. Rewards and incentives. Schools will not use foods or beverages as rewards for academic performance or good behavior (unless this practice is allowed by a student's individual education plan or behavior intervention plan) and will not withhold food or beverages as punishment.
3. Fundraising. The school district will make available to parents and teachers a list of suggested healthy fundraising ideas.

E. Food and Beverage Marketing in Schools

1. School-based marketing will be consistent with nutrition education and health promotion.
2. Schools will restrict food and beverages marketing to the promotion of only those foods and beverages that meet the Smart Snacks nutrition standards.

V. WELLNESS LEADERSHIP AND COMMUNITY INVOLVEMENT

A. Wellness Coordinator

1. The superintendent will designate a school district official to oversee the school district's wellness-related activities (Human Resources Director). The Human Resources Director will ensure that each school implements the policy.
2. The principal of each school, or a designated school official, will ensure compliance within the school and will report to the Human Resources Director regarding compliance matters upon request.

B. Public Involvement

1. The Human Resources Director will permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public to participate in the development, implementation, and periodic review and update of the wellness policy.
2. The Human Resources Director will hold meetings two times per year, for the purpose of discussing the development, implementation, and periodic review and update of the wellness policy. All meeting dates and times will be posted on the school district's website and will be open to the public.

VI. POLICY IMPLEMENTATION AND MONITORING

A. Implementation and Publication

1. After approval by the school board, the wellness policy will be implemented throughout the school district.
2. The school district will post its wellness policy on its website, to the extent it maintains a website.

B. Annual Reporting

The Human Resources Director will annually inform the public about the content and implementation of the wellness policy and make the policy and any updates to the policy available to the public.

C. Triennial Assessment

1. At least once every three years, the school district will evaluate compliance with the wellness policy to assess the implementation of the policy and create a report that includes the following information:
 - a. the extent to which schools under the jurisdiction of the school district are in compliance with the wellness policy;
 - b. the extent to which the school district's wellness policy compares to model local wellness policies; and
 - c. a description of the progress made in attaining the goals of the school district's wellness policy.
2. The Food Service Director will be responsible for conducting the triennial assessment.
3. The triennial assessment report shall be posted on the school district's website or otherwise made available to the public.

D. Recordkeeping

The school district will retain records to document compliance with the requirements of the wellness policy. The records to be retained include, but are not limited to:

1. The school district's written wellness policy.

2. Documentation demonstrating compliance with community involvement requirements, including requirements to make the local school wellness policy and triennial assessments available to the public.
3. Documentation of the triennial assessment of the local school wellness policy for each school under the school district's jurisdiction efforts to review and update the wellness policy (including an indication of who is involved in the update and methods the school district uses to make stakeholders aware of their ability to participate on the Wellness Committee).

Legal References: Minn. Stat. § 121A.215 (Local School District Wellness Policy; Website)
42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)
42 U.S.C. § 1758b (Local School Wellness Policy)
42 U.S.C. § 1771 *et seq.* (Child Nutrition Act)
7 U.S.C. § 5341 (Establishment of Dietary Guidelines)
7 C.F.R. § 210.10 (School Lunch Program Regulations)
7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Local Resources: Minnesota Department of Education, www.education.state.mn.us
Minnesota Department of Health, www.health.state.mn.us
County Health Departments
Action for Healthy Kids Minnesota, www.actionforhealthykids.org
United States Department of Agriculture, www.fns.usda.gov

Date Adopted:	File Number: Detroit Lakes Policy - 534
Date Revised: 7/10/2017, 12/19,2022, 09/25/23, 04/22/24	

534 –SCHOOL MEALS POLICY

I. PURPOSE

The purpose of this policy is to ensure that students receive healthy and nutritious meals through the school district’s nutrition program and that school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy of the school district is to provide meals to students in a respectful manner and to maintain the dignity of students by prohibiting lunch shaming or otherwise ostracizing the student. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day and minimize identification of students with insufficient funds to pay for a la carte items or second meals as well as to maintain the financial integrity of the school nutrition program.

II. PAYMENT OF MEALS

A. *[OPTION 1: All a la carte items or second meal purchases are to be prepaid before meal service begins. Payments can be made via the school district’s online payment portal or via check or cash at any school office. A student who does not have sufficient funds will not be allowed to charge a la carte items or a second meal until additional money is deposited in the student’s account.]*

If the school district participates in the United States Department of Agriculture National School Lunch program and has an Identified Student Percentage below the federal percentage determined for all meals to be reimbursed at the free rate via the Community Eligibility Provision must participate in the free school meals program.

B. Free School Meals Program

1. The free school meals program is created within the Minnesota Department of Education

2.B. Each A school that participates in the United States Department of Agriculture National School Lunch program and has an Identified Student Percentage at or above the federal percentage determined for all meals to be reimbursed at the free rate must participate in the federal Community Eligibility Provision in order to participate in the free school meals program.

C. Each school that participates in the free school meals program must:

(1) participate in the United States Department of Agriculture School Breakfast Program and the United States Department of Agriculture National School Lunch Program; and

(2) provide to all students at no cost up to two federally reimbursable meals per school day, with a maximum of one free breakfast and one free lunch.

(3). A student who has been determined eligible for free and reduced-price meals must always be served a reimbursable meal even if the student has an outstanding debt.

D. Once a meal has been placed on a student's tray or otherwise served to a student, the meal may not be subsequently withdrawn from the student by the cashier or other school official, whether or not the student has an outstanding meals balance.

E. When a student has a negative account balance, the student will not be allowed to charge any extras including snack item, Ala Carte, extra juice, extra milks.

F. Members of the same family, employee(s) and student(s), will share a common family food service account.

G. A student may purchase a second breakfast at the nonprogram price if the student has already selected a reimbursable breakfast.

H. A student may purchase a second lunch at the nonprogram price if the student has already selected a reimbursable lunch.

III. LOW OR NEGATIVE ACCOUNT BALANCES – NOTIFICATION

- A. The school district will make reasonable efforts to notify families when meal account balances are low or fall below zero.
- B. Families will be notified of an outstanding negative balance. Families will be notified by *email and letters sent home*.
- C. Reminders for payment of outstanding student meal balances will not demean or stigmatize any student participating in the school lunch program, including, but not limited to, dumping meals, withdrawing a meal that has been served, announcing or listing students' names publicly, providing alternative meals not specifically related to dietary needs; providing non-reimbursable meals or affixing stickers, stamps, or pins.

IV. UNPAID MEAL CHARGES

- A. The school district will make reasonable efforts to communicate with families to resolve the matter of unpaid charges. Where appropriate, families may be encouraged to apply for free or reduced-price meals for their children.
- B. The school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. Unpaid meal charges are designated as delinquent debt when payment is overdue, the debt is considered collectable, and efforts are being made to collect it.
- C. Negative balances of \$50.00 or more for the prior year will be turned over to the superintendent or superintendent's designee for collection. In some instances, the school district does use a collection agency to collect unpaid school meal debts after reasonable efforts first have been made by the school district to collect the debt. Collection options may include, but are not limited to, use of collection agencies, claims in the conciliation court, or any other legal method permitted by law.
- D. The school district may not enlist the assistance of non-school district employees, such as volunteers, to engage in debt collection efforts.
- E. The school district will not impose any other restriction prohibited under Minnesota Statutes Sections 123B.37 due to unpaid student meal balances. The school district will not limit a student's participation in any school activities, graduation ceremonies, field trips, athletics, activity clubs, or other extracurricular activities or access to materials, technology, or other items provided to students due to unpaid student meal balance.

V. COMMUNICATION OF POLICY

- A. This policy and any pertinent supporting information shall be provided in writing (i.e., mail, email, back-to-school packet, student handbook, etc.) to:
 - 1. all households at or before the start of each school year;
 - 2. students and families who transfer into the school district, at the time of enrollment; and
 - 3. all school district personnel who are responsible for enforcing this policy.
- B. The school district will post this policy on the school district’s website, in addition to providing the required written notification described above.
- C. If the school district contracts with a third party for its meal services, it will provide the vendor with its school meal policy. The school district will ensure that any third-party provider with whom the school district enters into either an original or modified contract after July 1, 2021, adheres to the school district’s school meal policy.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA’s TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant’s name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

- 1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or

2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
program.intake@usda.gov

This institution is an equal opportunity provider.

Legal References: *Minn.Stat.* § 123B.37 (Prohibited Fees)
Minn. Stat. § 124D.111, (School Meals Policies; Lunch Aid; Food Service Accounting)
42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)
7 C.F.R. § 210 *et seq.* (School Lunch Program Regulations)
7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Resources ————— USDA Policy Memorandum SP 46-2016, Unpaid Meal-Charges: Local Meal Charge Policies (2016)
USDA Policy Memorandum SP 47-2016, Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments (2016)
USDA Policy Memorandum SP 23-2017, Unpaid Meal Charges: Guidance and Q&A

Cross References: None

Date Adopted: 5/17/2021	File Number: Detroit Lakes Policy - 535
Date Revised: 09/25/23, <u>03/23/26</u>	

535 – SERVICE ANIMALS IN SCHOOLS

I. PURPOSE

The purpose of this policy is to establish parameters for the use of service animals by students, employees, and visitors within school buildings and on school grounds.

II. GENERAL STATEMENT OF POLICY

Individuals with disabilities shall be permitted to bring their service animals into school buildings or on school grounds in accordance with, and subject to, this policy.

The District supports the use of therapy dogs by staff or students with a disability, or for the social and emotional benefit of the school climate and culture. Dogs whose sole function is to provide comfort or emotional support do not qualify as service animals under the ADA.

III. DEFINITIONS

A. Service Animal

A “service animal” is a dog (regardless of breed or size) or miniature horse that is individually trained to perform “work or tasks” for the benefit of an individual with a disability, including an individual with a physical, sensory, psychiatric, intellectual, or mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals. Service animals are working animals that perform valuable functions; they are not pets. The work or tasks performed by the service animal must be directly related to the individual’s disability. An animal accompanying an individual for the sole purpose of providing emotional support, therapy, comfort, or companionship is not a service animal.

B. Handler

A “handler” is an individual with a disability who uses a service animal. In the case of an individual who is unable to care for and supervise the service animal for reasons such as age or disability, “handler” means the person who cares for and supervises the animal on that individual’s behalf. School district personnel are not responsible for the care, supervision, or handling responsibilities of a service

animal.

C. Work or Tasks

1. “Work or tasks” are those functions performed by a service animal.
2. Examples of “work or tasks” include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors.
3. The crime deterrent effects of an animal’s presence and the provision of emotional support, well-being, comfort, or companionship are not “work or tasks” for the purposes of this policy.

D. Trainer

A “trainer” is a person who is training a service animal and is affiliated with a recognized training program for service animals.

IV. **ACCESS TO PROGRAMS AND ACTIVITIES; PERMITTED INQUIRIES**

A. In general, handlers (i.e., individuals with disabilities or trainers) are permitted to be accompanied by their service animals in all areas of school district properties where members of the public, students, and employees are allowed to go. A handler has the right to be accompanied by a service animal whenever and to the same extent that the handler has the right: (a) to be present on school district property or in school district facilities; (b) to attend or participate in a school-sponsored event, activity, or program; or (c) to be transported in a vehicle that is operated by or on behalf of the school district.

A.

B. It is an unfair discriminatory practice to prohibit a person with a disability from taking a service animal into the public place or conveyance to aid persons with disabilities, and if the service animal is properly harnessed or leashed so that the person with a disability may maintain control of the service animal.

B.C. The school district shall not require a person with a disability to make an extra payment or pay an additional charge when taking a service animal into any school district building.

C.D. When an individual with a disability brings a service animal to a school district property, school district employees shall not ask about the nature or extent of a person’s disability, but may make the following two inquiries to determine whether

the animal qualifies as a service animal:

1. Is the service animal required because of a disability; and
2. What work or tasks is the service animal trained to perform.

~~D.E.~~ School district employees shall not make these inquiries of an individual with a disability bringing a service animal to school district property when it is readily apparent that an animal is trained to do work or perform tasks for an individual with a disability. However, school district employees may inquire whether the individual with a disability has completed and submitted the request form described in Part VI., below.

~~E.F.~~ An individual with a disability will be required to provide documentation such as proof that the animal has been certified, trained, or licensed as a service animal.

~~F.G.~~ A “therapy dog” is a dog professionally trained by an accredited or certified authority for the social and emotional benefit of students. Therapy dogs are not considered trained service dogs as described by the ADA.

1. A *therapy dog* is a dog that has been individually trained and certified/registered to work with its Handler to provide emotional support, well-being, comfort, or companionship to school district students. Therapy dogs are not “service animals” as that term is used in the American with Disabilities Act. Therapy dogs are individually trained and certified/registered to provide appropriate interactions with students and others at school. The dog must be well behaved and have a temperament that is suitable for interaction with students and others in a public school. Therapy dogs are owned by the school and reside with a staff member who has been trained, evaluated, and registered with his/her therapy dog to provide animal assisted activities, therapy, and interactions within the school. For purposes of this policy, the term “therapy dog” does not apply to an animal belonging to or servicing an individual student or staff member.
2. Handlers are school personnel who are responsible for caring for and supervising the therapy dog, which includes toileting, feeding, grooming, housing and veterinary care.
3. The District is responsible for initiating the contract and the financial responsibility for training of the dog. The District is the owner of the

therapy dog. If the Handler were to leave their position, the dog would remain with the District.

4. Therapy dogs in the school setting shall be recommended by the school administration to the Superintendent, and approved by the School Board. Prior to recommendation and approval, owners shall provide:
 - a. Certifications of proper inoculations verified by a veterinarian
 - b. Visible cleanliness of dog with no sign of fleas/ticks
 - c. A visually healthy, alert and not grossly over or underweight dog
 - d. Proof of Physical and Healthy stool sample analysis
 - e. Proof of heartworm test
5. These requirements must be met on an annual basis, prior to the start of any school year.
6. The principal shall notify parents and staff on an annual basis regarding the presence of therapy dogs in the school.
7. Approval of the use of a Therapy dog on District property is subject to periodic review, revision or revocation by Administration.
8. Therapy dogs, on District property must wear proper identification and always be on a leash or other form of restraint mechanism while in transport. It is the responsibility of the staff member to be a certified handler, providing the proper handling of the therapy dog.

V. REQUIREMENTS FOR ALL SERVICE ANIMALS

- A. The service animal must be required for the individual with a disability.
- B. The service animal must be individually trained to do work or tasks for the benefit of the individual with a disability.
- C. A service animal must have a harness, leash, or other tether, unless either the handler is unable, because of a disability, to use a harness, leash, or other tether, or the use of a harness, leash, or other tether would interfere with the service animal's safe, effective performance of work or tasks, in which case, the service animal must be otherwise under the handler's control (e.g., voice controls, signals, or other effective means).
- D. The service animal must be housebroken.
- E. The service animal must be under the control of its handler at all times. The handler is responsible for the care and supervision of a service animal, including walking the service animal, feeding the service animal, grooming the service animal, providing veterinary care to the service animal, and responding to the service animal's need to relieve itself, including the proper disposal of the service animal's waste.

- F. The school district is not responsible for providing a staff member to walk the service animal or to provide any other care or assistance to the animal.
- G. In the case of a student who is unable to care for and/or supervise his or her service animal, the student's parent/guardian is responsible for arranging for such care and supervision. In the case of an employee or other individual who is unable to care for and/or supervise his or her service animal, the employee or other individual's authorized representative is responsible for arranging for a service animal's care and supervision.
- H. The service animal must be properly licensed and vaccinated in accordance with applicable state laws and local ordinances.

VI. REQUESTING THE USE OF A SERVICE ANIMAL AT SCHOOL

- A. Students with a disability seeking to be accompanied by a service animal are requested to submit the Approval Request Form to the building principal of the school the student attends. The principal will notify the superintendent or the administrator designated with responsibility to address such requests. School district employees seeking to be accompanied by a service animal are requested to submit the Approval Request Form to the superintendent or the administrator designated with responsibility to address such requests.
- B. Students or employees seeking to bring a service animal onto district premises are requested to identify whether the need for the service animal is required because of a disability and to describe the work or tasks that the service animal is trained to perform.
- C. The owner of the service animal shall provide written evidence that the service animal has received all vaccinations required by state law or local ordinance.

VII. REMOVAL OR EXCLUSION OF A SERVICE ANIMAL

- A. A school official may require a handler to remove a service animal from school district property, a school building, or a school-sponsored program or activity, if:
 - 1. Any of the requirements described in Part V., above, are not met;
 - 2. The service animal is out of control and/or the handler does not effectively control the animal's behavior;
 - 3. The presence of the service animal would fundamentally alter the nature of a service, program or activity; or
 - 4. The service animal behaves in a way that poses a direct threat to the health or safety of others, has a history of such behavior, or otherwise poses a

significant health or safety risk to others that cannot be eliminated by reasonable accommodations.

- B. If the service animal is properly excluded, the school district shall give the individual with a disability the opportunity to participate in the service, program, or activity without the service animal, unless such individual has violated a law or school rule or regulation that would warrant the removal of the individual.

VIII. ADDITIONAL LIMITATIONS FOR MINIATURE HORSES

In assessing whether a miniature horse may be permitted in a school building or on school grounds as a service animal, the following factors shall be considered:

- A. The type, size, and weight of the miniature horse and whether the facility can accommodate these features;
- B. Whether the handler has sufficient control of the miniature horse;
- C. Whether the miniature horse is housebroken; and
- D. Whether the miniature horse's presence in a specific building or on school grounds compromises legitimate health and safety requirements.

IX. ALLERGIES; FEAR OF ANIMALS

If a student or employee notifies the school district that he or she is allergic to a service animal, the school district will balance the rights of the individuals involved. In general, allergies that are not life threatening are not a valid reason for prohibiting the presence of a service animal. Fear of animals is generally not a valid reason for prohibiting the presence of a service animal.

X. NON-SERVICE ANIMALS FOR STUDENTS WITH INDIVIDUALIZED EDUCATION PROGRAMS (IEPS) OR SECTION 504 PLANS

If a special education student or a student with a Section 504 plan seeks to bring an animal onto school property that is not a service animal, the request shall be referred to the student's IEP team or Section 504 team, as appropriate, to determine whether the animal is necessary for the student to receive a free appropriate public education (FAPE) or, in the case of a Section 504 student, to reasonably accommodate the student's access to the school district's programs and activities.

XI. NON-SERVICE ANIMAL AS AN ACCOMMODATION FOR EMPLOYEES

If an employee seeks to bring an animal onto school property that is not a service animal, the request shall be referred to the superintendent or the administrator designated to handle such requests. A school district employee who is a qualified individual with a disability

will be allowed to bring such animal onto school property when it is determined that such use is required to enable the employee to perform the essential functions of his or her position or to enjoy the benefits of employment in a manner comparable to those similarly situated non-disabled employees.

XII. LIABILITY

- A. The owner of the service animal is responsible for any harm or injury to an individual and for any property damage caused by the service animal while on school district property.
- B. An individual who, directly or indirectly through statements or conduct, intentionally misrepresents an animal in that person's possession as a service animal may be subject to criminal liability.

Legal References: Section 504 of the Rehabilitation Act of 1973
28 C.F.R. § 35.104, 28 C.F.R. § 35.130(b)(7), and 28 C.F.R. § 35.136 (ADA Regulations)
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Act)
Minn. Stat. § 256C.02 (Public Accommodations for Persons with Disabilities)
Minn. Stat. § 363A.19 (Discrimination Against ~~Blind, Deaf, or Other Persons with Physical or Sensory~~ Disabilities Prohibited)
Minn. Stat. § 609.226 (Harm Caused by Dog)
Minn. Stat. § 609.833 (Misrepresentation of Service Animal)

Cross Reference: MSBA/MASA Policy 402 (Disability Nondiscrimination Policy)
MSBA/MASA Policy 521 (Student Disability Nondiscrimination)

Date Adopted: 05/18/93	File Number: Detroit Lakes Policy - 538
Date Revised: 01/12/98	Date Reviewed: 02/23/26

538 - ACADEMIC LETTERS

- A. Letter style will be the same as the athletic letters.
- B. If the recipient has already received a letter, he/she will be given a Letter Certificate.
- C. In order to receive an Academic Letter, students must have a cumulative grade point average of 3.5. The letters will be awarded in the spring, so the GPA used will be cumulative for the fall and winter trimester of that year and for past years at the senior high.
- D. In the first year, the letters will be given out by the principal. For the future, a committee will be formed from next year's Student Advisory Committee to formulate an official awards ceremony.

Date Adopted: 11/12/84	File Number: Detroit Lakes Policy - 542 Date Reviewed: 02/23/26
Date Revised: 01/12/98; 5/17/2021	

542 - CLASSROOM SUPPLIES AND MATERIALS FEE

No student will be charged a fee for books or supplies necessary to complete the basic educational requirements for graduation.

In classes (such as shop, ag, home economics, art, etc.) where projects are completed using materials (wood, metal, cloth, ceramics, paints, etc.) purchased by the school district, the project completed remains the property of the school district unless the student wishes to purchase the item for the actual cost of materials.

In any class where a student elects to build or make an item above and beyond minimum course requirements, the student will pay for all materials used and retain ownership of such project.

DATE: March 10, 2026
TO: Mark Jenson, Superintendent and Board of Education
FROM: Jason Kuehn, Director of Finance & Operations
SUBJECT: **Adult Education (AE) Agreements**

Attached are the agreements for the Adult Education (AE) Literacy Consortium program. Each location enters into an agreement to provide funds in partial support of area AE programming through base funding available for the program year 2026-27. The locations are as follows:

Ada-Borup-West School District
Frazee-Vergas School District
Lake Park-Audubon School District
New York Mills School District
Norman County East School District
Pelican Rapids School District
Perham School District
Rothsay School District
Ulen-Hitterdal School District

Administration recommends approval of these agreements.

cc: Jennifer Hellekson
Andrew Lesch



Lakes Area Adult Education

218-844-5760 •

900 Hwy 34 East • M/State Rm F114
 Detroit Lakes, MN 56501
 detlakesabe@gmail.com

Lakes Area Adult Education 2026-2027 Consortium Agreement

ABE consortia are required by the Minnesota Department of Education (MDE) to coordinate resources and services to deliver basic literacy services efficiently and effectively.

The Minnesota Department of Education requires approved ABE consortia to operate under a single fiscal agent. Accordingly, this agreement between Detroit Lakes Public Schools and the consortium members complies with all state fiscal and programmatic mandates.

The Lakes Area Adult Education (LAAE) Consortium is comprised of the following school districts:

Detroit Lakes Public Schools (ISD 22) Frazee-Vergas (ISD 23) New York Mills (ISD 553) Pelican Rapids (ISD 548) Rothsay (ISD 850)	Ada-Borup-West School (ISD 2854) Lake Park Audubon (ISD 2889) Norman County East (ISD 2215) Perham-Dent (ISD 549) Ulen-Hitterdal (ISD 914)
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LAAE Fiscal Agent and/or ABE Program Manager agrees to:

1. Coordinate ABE programming in compliance with MDE ABE assurances and maintain all required records
2. Hire, train, and supervise ABE staff and provide professional development opportunities
3. Manage payroll processes, maintain staff records, and ensure all ABE Instructors hold a valid Minnesota teaching license
4. Order and distribute instructional materials to all consortium sites
5. Complete all required performance and fiscal reports for MDE
6. Submit the annual grant application, 5-Year Narrative, and Federal Recompete documents to MDE
7. Develop ABE advertising and promotional materials
8. Hold consortium meetings at least twice per year

Consortium Members agree to the following responsibilities:

1. Meet bi-annually, in person or virtually, to review and amend the consortium agreement as needed
 2. Sign consortium agreements annually and agree to have all ABE funds sent directly to the fiscal agent
 3. Provide a documented in-kind contribution to support programming, such as: Provide classroom space, including computer access, copier and printer access, technology support, and materials storage
 4. Make student referrals
 5. Advertise and promote the ABE program locally
 6. Assist in the hiring process for new staff as needed
- Will provide in-kind contributions in the form of:

 School District Representative/Title

 Date

 District name / ISD#

 Mark Jenson - Superintendent ISD #22
 702 Lake Ave
 Detroit Lakes, MN 56501

 Date



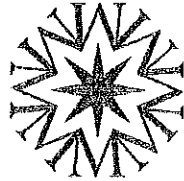
DATE: March 10, 2026
TO: Mark Jenson, Superintendent and Board of Education
FROM: Jason Kuehn, Director of Finance and Operations

SUBJECT: **Community Education Lease with MSTATE (2026-27)**

Beginning in the 2025-26 School Year, Community Education began operating both Early Childhood Family Education (ECFE) and Adult Basic Education (ABE) programming at MSTATE in Detroit Lakes. The lease agreement is a one year lease (July 1, 2026 - June 30, 2027) where the District agrees to pay MSTATE an annual amount of \$22,702.50 to lease space that will be utilized by both programs. The leased space includes office and storage areas, as well as classroom space. The District will continue to provide internet access, phone service, and technology support for the Community Education programs.

Administration recommends approval of these agreements.

cc: Andrew Lesch
Jennifer Hellekson



Minnesota
STATE COLLEGES
& UNIVERSITIES

FACILITIES USE, SERVICES AND REIMBURSEMENT AGREEMENT

THIS FACILITIES USE, SERVICES, AND REIMBURSEMENT AGREEMENT is made by and between the **STATE OF MINNESOTA, BY AND THROUGH THE BOARD OF TRUSTEES OF MINNESOTA STATE COLLEGES AND UNIVERSITIES, ON BEHALF OF MINNESOTA STATE COMMUNITY AND TECHNICAL COLLEGE – DETROIT LAKES CAMPUS**, located at 900 Highway 34 East, Detroit Lakes MN 56501, hereinafter referred to as **COLLEGE**, and **DETROIT LAKES PUBLIC SCHOOLS – DISTRICT NO. 22**, a school district under the laws of Minnesota, located at 702 Lake Avenue Detroit Lakes MN 56501, hereinafter referred to as **DISTRICT**, to provide office and classroom space on **COLLEGE**'s campus for high school operations.

RECITALS

WHEREAS, the Board of Trustees of Minnesota State Colleges and Universities is empowered by Minn. Stat. §136F.06, to govern Board-related property, and

WHEREAS, **COLLEGE** has under its control **MINNESOTA STATE COMMUNITY AND TECHNICAL COLLEGE – DETROIT LAKES CAMPUS** located at 900 Highway 34 East, Detroit Lakes MN 56501, and has space in that building, and

WHEREAS, **COLLEGE** and **DISTRICT** have explored the use of MNSCU's college campus to allow for location of certain high school operations, and

WHEREAS, **COLLEGE** and **DISTRICT** wish to enter into this Agreement governing the use of **COLLEGE** facilities by the **DISTRICT**, and

NOW THEREFORE, the parties agree as follows:

AGREEMENT

1. **PERMITTED USE.** **COLLEGE** agrees to allow **DISTRICT** the exclusive use of the facilities, including offices and classrooms, identified for high school operations shown as the cross-hatched areas on **Exhibit A**, attached and incorporated herein. ("Space") and identified as:
 - a. F109 (including A-F) – 2,856 square feet
 - b. F112 – 156 square feet
 - c. F113 – 121 square feet
 - d. F114 (including F114 A-E) – 981 square feet

e. F116D – 931 square feet
 Total square footage included in lease is 5,045.

2. **ADDITIONAL USE.** If the need arises, the DISTRICT may request the use of additional rooms or offices from time to time in writing to the COLLEGE. The COLLEGE agrees that, in its sole discretion, after meeting its responsibilities to students, faculty, administrative employees and other staff members, volunteers and agents, it will allow the DISTRICT to make the additional use of its facilities as needed. All Additional Space use shall be subject to the terms of this Agreement, which shall be amended accordingly prior to use of Additional Space. DISTRICT acknowledges and agrees that this Agreement is not intended to and does not create a landlord-tenant relationship between the parties. DISTRICT is granted only a permit to occupy and use the Additional Space for the purpose identified above during the times available. It is specifically understood that the permission to use the Additional Space and the period of use are not exclusive to DISTRICT, and COLLEGE shall continue to operate its facilities for college classes. COLLEGE reserves the right to enter and use the Space at all reasonable times for purposes of inspecting the same or for such other purposes as may be required by COLLEGE.

3. **TERM.** This agreement shall be effective upon the date the final signature is obtained by the COLLEGE. This agreement shall commence on July 1, 2026, and shall remain in effect until June 30, 2027, unless otherwise terminated earlier in accordance with Paragraph 30, Termination.

4. **SPACE IMPROVEMENTS AND EQUIPMENT.**

Improvements, if any, requested by DISTRICT during the Term of this agreement shall be submitted to COLLEGE for approval, shall be at DISTRICT's sole cost and expense unless otherwise agreed to by the Parties, and shall be set forth in writing as an amendment to this agreement prior to construction of Additional Improvements. All Improvements shall be made by COLLEGE in compliance with all applicable building codes, laws, rules, regulations, and MnSCU design and construction standards.

5. **FACILITY FEE AND COST REIMBURSEMENTS.** DISTRICT agrees to pay to COLLEGE, a Facility Use fee in the amount of \$ 22,702.50 per year (\$4.50 per square foot). Payments will be made quarterly on September 1, December 1, March 1, and June 1, as set forth in the table below:

Period	Quarterly Payment	Total due over Term
07/01/2026 – 09/30/2026	\$5,675.62	
10/01/2026 – 12/31/2026	\$5,675.62	
01/01/2027 – 03/31/2027	\$5,675.62	
04/01/2027 – 06/30/2027	\$5,675.64	
Total		\$22,702.50

6. **CONTRACT ADMINISTRATION.**

DISTRICT's authorized agent:

Jason Kuehn
Director of Finance and Operations
DETROIT LAKES PUBLIC SCHOOLS – DISTRICT NO. 22
702 Lake Avenue, Detroit Lakes 56501
Telephone - 218-847-9271
Fax - 218-847-9273
email: jkuehn@detlakes.k12.mn.us

COLLEGE's authorized agent:

Pat Nordick
Vice President of Finance and Facilities
MINNESOTA STATE COMMUNITY AND TECHNICAL COLLEGE –
DETROIT LAKES CAMPUS
900 Highway 34 East, Detroit Lakes MN 56501
Telephone - 218.347.6209
Fax - 218-347-6210
email: Pat.Nordick@minnesota.edu

With a copy to:

Minnesota State Colleges and Universities
Attn: Real Estate Services
30 7th Street E., Suite 350
St. Paul, MN 55101-7804

7. **COLLEGE DUTIES.** COLLEGE will provide:

- a. Sufficient electrical power for lights, computers, printer, fax machines, radios and other electrical equipment.
- b. Sufficient heat or cooling, consistent with normal usage of the space.
- c. All maintenance and general cleaning of the Space.

The college will make every reasonable effort to relocate the ALC to avoid interruption of classes should electrical or heating services fail for more than 24 hours.

8. **DISTRICT'S DUTIES.**

- a. The DISTRICT agrees that it shall exercise reasonable care in the conduct of its activities in such facilities.

- b. DISTRICT shall pay the facility fees and charges as established under this agreement.
 - c. DISTRICT shall replace or reimburse COLLEGE for any College equipment and College supplies that the DISTRICT may use in operating pursuant to this agreement.
 - d. The DISTRICT agrees to reimburse COLLEGE for personnel costs the COLLEGE incurs while providing agreed upon assistance for services other than maintenance and general cleaning pursuant to this agreement, including salaries and overtime.
 - e. Where feasible, DISTRICT shall give COLLEGE reasonable notice of the need for additional space.
 - f. The DISTRICT shall cooperate with COLLEGE in administering such rules, policies and regulations as outlined in this Agreement or as otherwise applicable.
 - g. DISTRICT Operations Management. The DISTRICT shall designate an employee as the DISTRICT's operations manager, responsible for the day-to-day operations of the Area Learning Center. This person will represent DISTRICT in coordinating with the COLLEGE regarding any security, parking, or other needs that require the COLLEGE's assistance. The DISTRICT shall also designate an employee to be the designated DISTRICT contact in event of injury or emergency.
 - h. DISTRICT is responsible for care and supervision of DISTRICT students and staff.
 - i. DISTRICT shall contract for and provide all security services necessary to meet DISTRICT's needs and shall pay its' security vendor and/or security personnel directly. DISTRICT shall designate the above-referenced DISTRICT Operations Manager, (see Section 8. g., above), to coordinate DISTRICT's security operations with the COLLEGE.
9. **HEALTH AND SAFETY.** DISTRICT shall keep COLLEGE informed of DISTRICT's health and safety requirements impacting COLLEGE, such as emergency drills up to and including evacuation of premises. DISTRICT shall provide a schedule of proposed emergency drill dates and times for COLLEGE approval. COLLEGE shall respond to the schedule request within ten days of receiving said schedule with either approval, or in event of conflict, COLLEGE shall work with DISTRICT to find a satisfactory compromise to meet state requirements. Current requirements for the District include at least 5 lock-down drills, 5 fire drills and one tornado drill per school year.
10. **FOOD SERVICE.** The students and staff will be allowed to use the M-State cafeteria at a designated time agreed upon by the College and the District. COLLEGE and DISTRICT will develop a plan prior to the commencement of classes to accommodate both collegiate food service needs and school district lunch periods. Where feasible, COLLEGE shall provide separate times for school district lunch periods within the Premises.
11. **PARKING.** DISTRICT shall require its students and staff to park in the west parking lot which is adjacent to the campus "B" wing. Parking fees will be

considered inclusive in the facility use fee. COLLEGE will ensure that handicapped parking and access is available in the west parking lot.

12. **SIGNAGE.** The DISTRICT may place temporary exterior signage that identifies the high school operation location within the COLLEGE, subject to approval by COLLEGE as to signage placement. Any requests for permanent or temporary signage, wall hangings, banners, displays, postings, display cases, or bulletin boards must be reviewed by the COLLEGE, and approved by the COLLEGE's authorized representative. All signage shall be in accordance with the COLLEGE's policies relating to signage.
13. **MAINTENANCE OF SPACE.** DISTRICT agrees to maintain the Space in a reasonably clean and sanitary condition. After DISTRICT has completed its use and occupancy of the Space, COLLEGE will inspect the Space for damaged, missing or destroyed items, including fixtures, equipment and machinery. With respect to such damaged, missing or destroyed items, COLLEGE shall have the right, in its sole discretion, to repair, restore, or replace such items at its own cost, and submit an invoice for the same to DISTRICT, which DISTRICT agrees to pay within thirty (30) days thereafter.
14. **END OF TERM; DELIVERY OF SPACE.** DISTRICT covenants that at the termination of this Agreement by lapse of time or otherwise, it shall remove its personal property and vacate and surrender possession of the Space to COLLEGE in as good condition as when DISTRICT took possession, ordinary wear and damage by the elements excepted. Any equipment or furniture paid for by DISTRICT shall remain the property of DISTRICT. DISTRICT shall have the right to remove the above equipment or fixtures at the expiration or termination of the Agreement or any extension.
15. **RULES AND REGULATIONS.** DISTRICT agrees to honor and abide by all federal and state laws, MnSCU Board Policies and procedures, rules and regulations set forth by COLLEGE during its occupancy of the Space, including complying with designated smoking areas related to the District's use of the Space for high school operations under this agreement. This agreement shall include, but not be limited to the following MnSCU Board policies and procedures:
 - a. Possession or Carry of Firearms (MnSCU Board Policy 5.21)
 - b. Use of tobacco products within the COLLEGE facilities is prohibited.
 - c. Acceptable Use of Computers and Information Technology Resources (MnSCU Board Policy 5.22)
 - d. Security and Privacy of Information Resources (MnSCU Board Policy 5.23)
 - e. Compliance with Emergency Operations Plan
 - f. Hazardous Materials. DISTRICT will not store hazardous materials onsite. DISTRICT will consult with the COLLEGE and follow COLLEGE's hazardous materials guidelines for such use in DISTRICT classroom purposes, and for any other onsite chemical or hazardous material use, whatsoever.
16. **HOURS OF OPERATION AND ACCESS.** In recognition of the fact that the DISTRICT and the COLLEGE each have their own academic calendar,

schedule of holidays, professional development activities, course schedules, and hours of operation, the parties shall work cooperatively in providing full access and full functionality to both parties operations. The DISTRICT will have access to the building from 7:00AM until 9:00PM Monday through Thursday and 7:00AM to 7:00PM on Friday. Other days of the week and or times requested shall be submitted to the COLLEGE's authorized agent and will be dealt with on an individual basis.

17. **KEYS AND ACCESS.** Keys and/or electronic access cards will be issued, recorded, and collected according to the COLLEGE's business standards and procedures (i.e., for issuing, use, and collection of keys or access cards). DISTRICT shall allow access to the Space by COLLEGE or its authorized representatives at any reasonable time during the life of this Agreement for the purpose of operation, maintenance, inspection, display and repairs of the Space, upon prior notification to DISTRICT, (or without such notice in case of an emergency).
18. **TECHNOLOGY.** Technology needs will be provided and supported by the DISTRICT. Any technology related improvements that are planned during the Agreement will be coordinated with the College IT department.
19. **CLOSINGS AND EMERGENCY MANAGEMENT.** The DISTRICT agrees that the MnSCU Board Policies 1.A.10 Long-Term Emergency Management and 4.4 Weather/Short-term Emergency Closings shall apply and govern this Agreement. Additionally, DISTRICT agrees to abide by the COLLEGE's Emergency Operations Plan which shall be provided to DISTRICT.
20. **ADMINISTRATIVE COORDINATION.** The DISTRICT and the COLLEGE shall meet quarterly, or as often as needed to address operational issues.
21. **NO AFFILIATION.** The DISTRICT shall not use or make use of COLLEGE's name, insignia, logo, picture or any other material that might create the impression of association, affiliation, partnership, or any joint venture, without the prior written permission of COLLEGE. The DISTRICT may use the name of the COLLEGE in its publicity of an event location as long as such use is not misleading.
22. **DISPUTE RESOLUTION METHODS.** The DISTRICT and COLLEGE shall maintain regular communications between the parties to address operational issues not otherwise contemplated or addressed in this Agreement. Where disputes arise regarding student conduct, the COLLEGE and DISTRICT, each to their own, shall each take appropriate action consistent with their applicable Codes of Conduct. Notwithstanding the foregoing, in instances where conduct or behavior poses an immediate threat to the health, safety or welfare of the student or others in, on or around campus, the COLLEGE may take immediate action to address the threat.
23. **LICENSEE'S INSURANCE.** Prior to DISTRICT's occupancy of the Space, DISTRICT shall provide COLLEGE with a certificate of general liability and property damage insurance naming COLLEGE as an additional insured and reflecting coverage consistent with the requirements contained in **Exhibit B** attached and incorporated herein. DISTRICT shall maintain appropriate

insurance coverage at its sole expense during its use of the Space, and the DISTRICT shall have an ongoing obligation to provide evidence of coverage that meets the state's tort liability threshold, as may be amended from time to time.

24. **HOLD HARMLESS AND INDEMNITY.** DISTRICT shall indemnify and hold COLLEGE harmless for any suits, actions or claims, whether formal or informal, direct or indirect, for injury, death, property damage or loss, including loss as a result of theft or misappropriation, made by or on behalf of any person or persons, firm or corporation arising out of or relating to the conduct, management or use of the Space by DISTRICT or arising out of any work or thing done in or about the Space or structures or equipment in the Space when such has been authorized by DISTRICT, except as such injury, death or property damage or loss is attributable solely to COLLEGE's negligence as determined by a court of law. DISTRICT hereby assumes all responsibility for security throughout its occupancy and use of the Space. The DISTRICT's obligation to indemnify COLLEGE under this clause shall be limited in accordance with statutory tort liability limitations as set forth in Minnesota Statute 466.04 to limit the DISTRICT's total liability for all claims arising from a single occurrence, including COLLEGE's claim for indemnification, to the limits prescribed under section 466.04
25. **MINNESOTA DATA PRACTICES ACT.** DISTRICT and COLLEGE each agree to comply with the terms of the Minnesota Data Practices Act, Minnesota Statutes, Chapter 13, in handling all data related to this Agreement.
26. **AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE.** DISTRICT agrees that in occupying the Space, it is responsible for complying with the Americans with Disabilities Act, 42 U. S. C. section 12101, et seq., and any regulations promulgated pursuant to the Act, provided that DISTRICT shall not be responsible for making any alterations or improvements to the Space pursuant to its compliance obligations under this Agreement. COLLEGE IS NOT responsible for issues or challenges related to compliance with the ADA beyond its own routine use of facilities, services, or other areas covered by the ADA.
27. **AUDIT.** The books, records, documents, and accounting practices and procedures of DISTRICT relevant to this agreement shall be subject to examination by COLLEGE, the Minnesota Department of Administration, and either the Minnesota Legislative Auditor or State Auditor.
28. **NO ASSIGNMENT; AMENDMENTS.** DISTRICT shall neither assign nor transfer any rights or obligations under this agreement without the prior written consent of COLLEGE. All amendments to this agreement shall be in writing and executed by a duly authorized representative of each party.
29. **JURISDICTION AND VENUE.** This contract, and amendments and supplements thereto, shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this contract, or breach thereof, shall be in the state or federal court with competent jurisdiction in Ramsey County, Minnesota.

30. **TERMINATION.** This agreement may be terminated by either party at any time, for any reason, upon one hundred twenty (120) days written notice to the other party.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed as of the date and year first above written.

DISTRICT: DETROIT LAKES PUBLIC SCHOOLS - DISTRICT NO. 22

DISTRICT certifies that the appropriate person(s) have executed the contract on behalf of DISTRICT as required by applicable articles, by-laws, resolutions, or ordinances.

By: _____

Mark Jenson

Its: Superintendent

Date: _____

MINNESOTA STATE COMMUNITY AND TECHNICAL COLLEGE — DETROIT LAKES

Recommended:

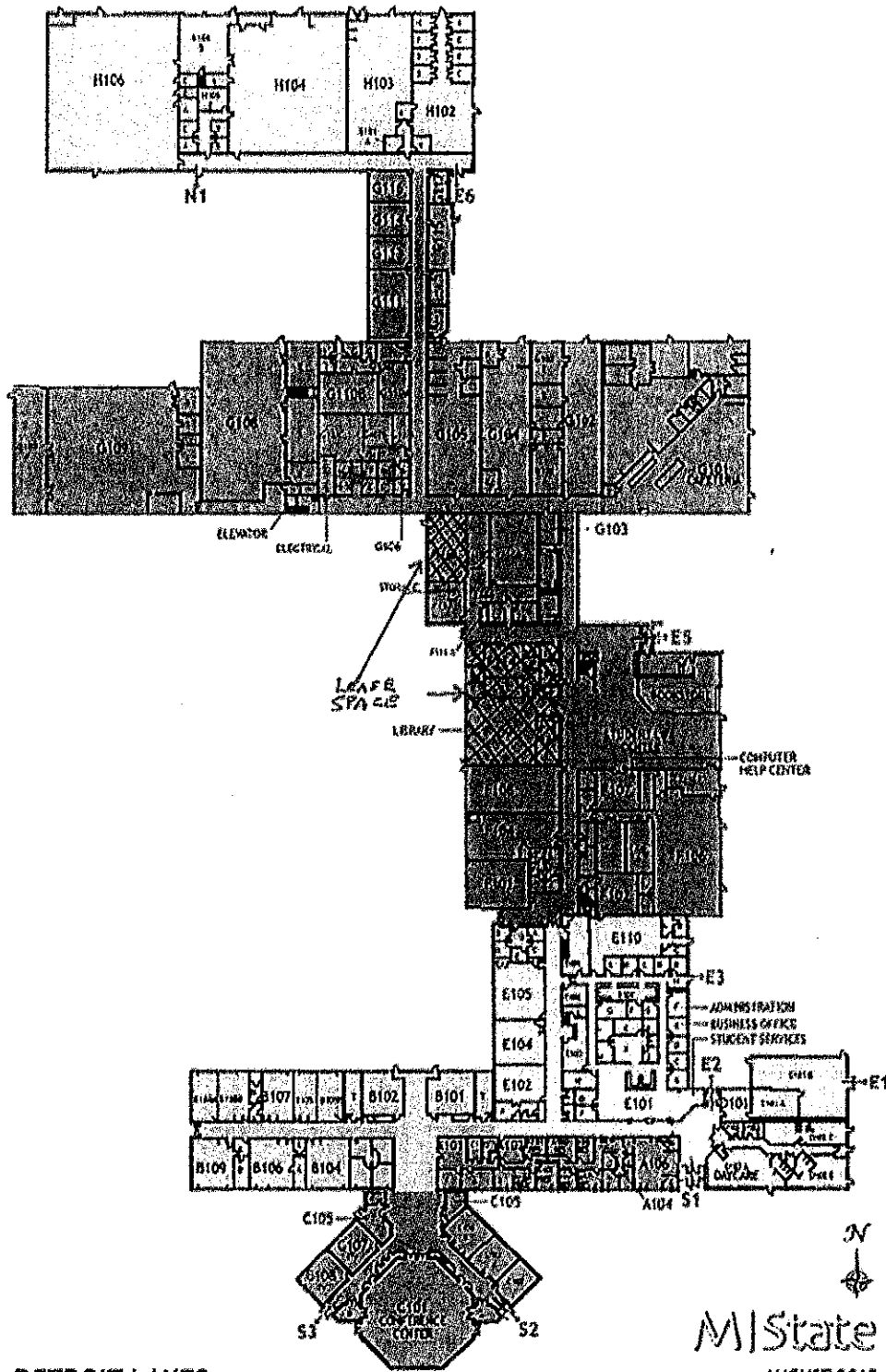
By: _____

Pat Nordick

Its: Vice President of Finance and Facilities

Date: _____

EXHIBIT A – SPACE



DETROIT LAKES

M/State
AUGUST 2015

EXHIBIT B
GENERAL INSURANCE REQUIREMENTS

The DISTRICT shall not commence work in, or occupy, the Space under this Agreement until COLLEGE has obtained all the insurance described below and the State of Minnesota has approved such insurance. All policies shall remain in force and effect throughout the term of the Agreement.

POLICY REQUIREMENTS

1. Workers' Compensation Insurance

- A. Statutory Compensation Coverage
- B. Coverage B – Employers Liability with limits of not less than:
 - \$100,000 Bodily Injury by Disease per Employee
 - \$500,000 Bodily Injury by Disease Aggregate
 - \$100,000 Bodily Injury by Accident

2. General Liability Insurance

- A. Minimum Limits of Liability:
 - \$2,000,000 – Per Occurrence
 - \$2,000,000 – Annual Aggregate
 - \$2,000,000 – Annual Aggregate applying to Products/Completed Operations
- B. Coverages:
 - Premises and Operations Bodily Injury and Property Damage
 - Personal & Advertising Injury
 - Blanket Contractual
 - Products and Completed Operations
 - Other; if applicable, please list _____
 - State of Minnesota or Minnesota State Colleges and Universities named as Additional Insured

Additional Insurance Conditions

- DISTRICT's policy(ies) shall be primary insurance to any other valid and collectible insurance available to the State of Minnesota with respect to any claim arising out of the DISTRICT's performance under this Agreement.
- DISTRICT agrees to notify the State of Minnesota within five (5) business days with a copy of the cancellation notice, unless DISTRICT's policy(ies) contain a provision that coverage afforded under the policy(ies) will not be cancelled without at least thirty (30) days advance written notice to the State of Minnesota
- DISTRICT is responsible for payment of Agreement related insurance premiums and deductibles.
- If DISTRICT is self-insured, a Certification of Self-Insurance must be attached.
- DISTRICT's policy(ies) shall include legal defense fees in addition to the liability policy limits.
- DISTRICT shall obtain insurance policy(ies) from insurance company(ies) having an "AM Best" rating of A- (minus), Financial Size Category of VII or better, and authorized to do business in the State of Minnesota.

- An Umbrella or Excess Liability insurance policy may be used to supplement the DISTRICT's policy limits to satisfy the full policy limits required by the Agreement.

DATE: March 10, 2026

TO: Mark Jenson, Superintendent and Board of Education

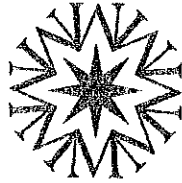
FROM: Jason Kuehn, Director of Finance and Operations

SUBJECT: **Robotics Lease Agreement with MSTATE (2026-27 School Year)**

The Detroit Lakes High School Robotics began operating its program at MSTATE beginning during the 2024-25 school year. MSTATE has a classroom and shop area that allows the Robotics program to operate more efficiently during the competition season. The lease cost for the 2026-27 school year would be \$5,782.50, with the lease costs shared proportionately between the Robotics program and the District similar to other school activities that lease space for their programs.

Facilities and Finance Committees recommend approval of this agreement.

cc: Rob Nielsen
Christin Mohr



Minnesota
STATE COLLEGES
& UNIVERSITIES

FACILITIES USE, SERVICES AND REIMBURSEMENT AGREEMENT

THIS FACILITIES USE, SERVICES, AND REIMBURSEMENT AGREEMENT is made by and between the **STATE OF MINNESOTA, BY AND THROUGH THE BOARD OF TRUSTEES OF MINNESOTA STATE COLLEGES AND UNIVERSITIES, ON BEHALF OF MINNESOTA STATE COMMUNITY AND TECHNICAL COLLEGE – DETROIT LAKES CAMPUS**, located at 900 Highway 34 East, Detroit Lakes MN 56501, hereinafter referred to as **COLLEGE**, and **DETROIT LAKES PUBLIC SCHOOLS – DISTRICT NO. 22**, a school district under the laws of Minnesota, located at 702 Lake Avenue Detroit Lakes MN 56501, hereinafter referred to as **DISTRICT**, to provide office and classroom space on **COLLEGE's** campus for high school operations.

RECITALS

WHEREAS, the Board of Trustees of Minnesota State Colleges and Universities is empowered by Minn. Stat. §136F.06, to govern Board-related property, and

WHEREAS, **COLLEGE** has under its control **MINNESOTA STATE COMMUNITY AND TECHNICAL COLLEGE – DETROIT LAKES CAMPUS** located at 900 Highway 34 East, Detroit Lakes MN 56501, and has space in that building, and

WHEREAS, **COLLEGE** and **DISTRICT** have explored the use of **MNSCU's** college campus to allow for location of certain high school operations, and

WHEREAS, **COLLEGE** and **DISTRICT** wish to enter into this Agreement governing the use of **COLLEGE** facilities by the **DISTRICT**, and

NOW THEREFORE, the parties agree as follows:

AGREEMENT

1. **PERMITTED USE.** **COLLEGE** agrees to allow **DISTRICT** the exclusive use of the facilities, including offices and classrooms, identified for high school robotics program operations as G104. This space contains 3,082 square feet.
2. **ADDITIONAL USE.** If the need arises, the **DISTRICT** may request the use of additional rooms or offices from time to time in writing to the **COLLEGE**. The **COLLEGE** agrees that, in its sole discretion, after meeting its responsibilities to students, faculty, administrative employees and other staff members, volunteers

and agents, it will allow the DISTRICT to make the additional use of its facilities as needed. All Additional Space use shall be subject to the terms of this Agreement, which shall be amended accordingly prior to use of Additional Space. DISTRICT acknowledges and agrees that this Agreement is not intended to and does not create a landlord-tenant relationship between the parties. DISTRICT is granted only a permit to occupy and use the Additional Space for the purpose identified above during the times available. It is specifically understood that the permission to use the Additional Space and the period of use are not exclusive to DISTRICT, and COLLEGE shall continue to operate its facilities for college classes. COLLEGE reserves the right to enter and use the Space at all reasonable times for purposes of inspecting the same or for such other purposes as may be required by COLLEGE.

3. **TERM.** This agreement shall be effective upon the date the final signature is obtained by the COLLEGE. This agreement shall commence on July 1, 2026 and shall remain in effect until June 30, 2027, unless otherwise terminated earlier in accordance with Paragraph 30, Termination.

4. **SPACE IMPROVEMENTS AND EQUIPMENT.**

Improvements, if any, requested by DISTRICT during the Term of this agreement shall be submitted to COLLEGE for approval, shall be at DISTRICT's sole cost and expense unless otherwise agreed to by the Parties, and shall be set forth in writing as an amendment to this agreement prior to construction of Additional Improvements. All Improvements shall be made by COLLEGE in compliance with all applicable building codes, laws, rules, regulations, and MnSCU design and construction standards.

5. **FACILITY FEE AND COST REIMBURSEMENTS.** DISTRICT agrees to pay to COLLEGE, a Facility Use fee in the amount of \$ 5,782.50 for the term of the lease (\$4.50 per square foot). Payments will be made on September 1, December 1, March 1, and June 1, as set forth in the table below:

Period	Quarterly Fee Amount	Total due over Term
07/01/2026 – 09/30/2026	\$ 1,445.62	
10/01/2026 – 12/31/2026	\$ 1,445.62	
01/01/2027 – 03/31/2027	\$ 1,445.62	
04/01/2027 – 06/30/2027	\$ 1,445.64	
Total		\$ 5,782.50

6. **CONTRACT ADMINISTRATION.**

DISTRICT's authorized agent:

Jason Kuehn
Director of Finance and Operations
DETROIT LAKES PUBLIC SCHOOLS – DISTRICT NO. 22
702 Lake Avenue, Detroit Lakes 56501
Telephone - 218-847-9271
Fax - 218-847-9273
email: jkuehn@detlakes.k12.mn.us

COLLEGE's authorized agent:

Pat Nordick
Vice President of Finance and Facilities
MINNESOTA STATE COMMUNITY AND TECHNICAL COLLEGE –
DETROIT LAKES CAMPUS
900 Highway 34 East, Detroit Lakes MN 56501
Telephone - 218.347.6209
Fax - 218-347-6210
email: Pat.Nordick@minnesota.edu

7. **COLLEGE DUTIES.** COLLEGE will provide:

- a. Sufficient electrical power for lights, computers, printer, fax machines, radios and other electrical equipment.
- b. Sufficient heat or cooling, consistent with normal usage of the space.
- c. All maintenance and general cleaning of the Space.

8. **DISTRICT'S DUTIES.**

- a. The DISTRICT agrees that it shall exercise reasonable care in the conduct of its activities in such facilities.
- b. DISTRICT shall pay the facility fees and charges as established under this agreement.
- c. DISTRICT shall replace or reimburse COLLEGE for any College equipment and College supplies that the DISTRICT may use in operating pursuant to this agreement.
- d. The DISTRICT agrees to reimburse COLLEGE for personnel costs the COLLEGE incurs while providing agreed upon assistance for services other than maintenance and general cleaning pursuant to this agreement, including salaries and overtime.
- e. Where feasible, DISTRICT shall give COLLEGE reasonable notice of the need for additional space.

- f. The DISTRICT shall cooperate with COLLEGE in administering such rules, policies and regulations as outlined in this Agreement or as otherwise applicable.
 - g. DISTRICT Operations Management. The DISTRICT shall designate an employee as the DISTRICT's operations manager, responsible for the day-to-day operations. This person will represent DISTRICT in coordinating with the COLLEGE regarding any security, parking, or other needs that require the COLLEGE's assistance. The DISTRICT shall also designate an employee to be the designated DISTRICT contact in event of injury or emergency.
 - h. DISTRICT is responsible for care and supervision of DISTRICT students and staff.
9. **PARKING.** DISTRICT and its students shall be allowed to use the college parking lot as part of this lease. Snow removal will not be performed on the weekends by the college.
10. **SIGNAGE.** The DISTRICT may place temporary exterior signage that identifies the high school operation location within the COLLEGE, subject to approval by COLLEGE as to signage placement. Any requests for permanent or temporary signage, wall hangings, banners, displays, postings, display cases, or bulletin boards must be reviewed by the COLLEGE, and approved by the COLLEGE's authorized representative. All signage shall be in accordance with the COLLEGE's policies relating to signage.
11. **MAINTENANCE OF SPACE.** DISTRICT agrees to maintain the Space in a reasonably clean and sanitary condition. After DISTRICT has completed its use and occupancy of the Space, COLLEGE will inspect the Space for damaged, missing or destroyed items, including fixtures, equipment and machinery. With respect to such damaged, missing or destroyed items, COLLEGE shall have the right, in its sole discretion, to repair, restore, or replace such items at its own cost, and submit an invoice for the same to DISTRICT, which DISTRICT agrees to pay within thirty (30) days thereafter.
12. **END OF TERM; DELIVERY OF SPACE.** DISTRICT covenants that at the termination of this Agreement by lapse of time or otherwise, it shall remove its personal property and vacate and surrender possession of the Space to COLLEGE in as good condition as when DISTRICT took possession, ordinary wear and damage by the elements excepted. Any equipment or furniture paid for by DISTRICT shall remain the property of DISTRICT. DISTRICT shall have the right to remove the above equipment or fixtures at the expiration or termination of the Agreement or any extension.
13. **RULES AND REGULATIONS.** DISTRICT agrees to honor and abide by all federal and state laws, MnSCU Board Policies and procedures, rules and regulations set forth by COLLEGE during its occupancy of the Space, including complying with designated smoking areas related to the District's use of the Space for high school operations under this agreement. This agreement shall include, but not be limited to the following MnSCU Board policies and procedures:
- a. Possession or Carry of Firearms (MnSCU Board Policy 5.21)

- b. Use of tobacco products within the COLLEGE facilities is prohibited.
 - c. Acceptable Use of Computers and Information Technology Resources (MnSCU Board Policy 5.22)
 - d. Security and Privacy of Information Resources (MnSCU Board Policy 5.23)
 - e. Compliance with Emergency Operations Plan
 - f. Hazardous Materials. DISTRICT will not store hazardous materials onsite. DISTRICT will consult with the COLLEGE and follow COLLEGE's hazardous materials guidelines for such use in DISTRICT classroom purposes, and for any other onsite chemical or hazardous material use, whatsoever.
14. **HOURS OF OPERATION AND ACCESS.** In recognition of the fact that the DISTRICT and the COLLEGE each have their own academic calendar, schedule of holidays, professional development activities, course schedules, and hours of operation, the parties shall work cooperatively in providing full access and full functionality to both parties operations. The DISTRICT will have access to the building from 7:00AM until 9:00PM Monday through Thursday and 7:00AM to 7:00PM on Friday. Other days of the week and or times requested shall be submitted to the COLLEGE's authorized agent and will be dealt with on an individual basis.
15. **KEYS AND ACCESS.** Keys and/or electronic access cards will be issued, recorded, and collected according to the COLLEGE's business standards and procedures (i.e., for issuing, use, and collection of keys or access cards). DISTRICT shall allow access to the Space by COLLEGE or its authorized representatives at any reasonable time during the life of this Agreement for the purpose of operation, maintenance, inspection, display and repairs of the Space, upon prior notification to DISTRICT, (or without such notice in case of an emergency).
16. **TECHNOLOGY.** Technology needs will be provided and supported by the DISTRICT. Any technology related improvements that are planned during the Agreement will be coordinated with the College IT department.
17. **CLOSINGS AND EMERGENCY MANAGEMENT.** The DISTRICT agrees that the MnSCU Board Policies 1.A.10 Long-Term Emergency Management and 4.4 Weather/Short-term Emergency Closings shall apply and govern this Agreement. Additionally, DISTRICT agrees to abide by the COLLEGE's Emergency Operations Plan which shall be provided to DISTRICT.
18. **NO AFFILIATION.** The DISTRICT shall not use or make use of COLLEGE's name, insignia, logo, picture or any other material that might create the impression of association, affiliation, partnership, or any joint venture, without the prior written permission of COLLEGE. The DISTRICT may use the name of the COLLEGE in its publicity of an event location as long as such use is not misleading.
19. **DISPUTE RESOLUTION METHODS.** The DISTRICT and COLLEGE shall maintain regular communications between the parties to address operational issues not otherwise contemplated or addressed in this Agreement. Where disputes arise regarding student conduct, the COLLEGE and DISTRICT, each to their own, shall

- each take appropriate action consistent with their applicable Codes of Conduct. Notwithstanding the foregoing, in instances where conduct or behavior poses an immediate threat to the health, safety or welfare of the student or others in, on or around campus, the COLLEGE may take immediate action to address the threat.
20. **LICENSEE'S INSURANCE.** Prior to DISTRICT's occupancy of the Space, DISTRICT shall provide COLLEGE with a certificate of general liability and property damage insurance naming COLLEGE as an additional insured and reflecting coverage consistent with the requirements contained in **Exhibit A** attached and incorporated herein. DISTRICT shall maintain appropriate insurance coverage at its sole expense during its use of the Space, and the DISTRICT shall have an ongoing obligation to provide evidence of coverage that meets the state's tort liability threshold, as may be amended from time to time.
 21. **HOLD HARMLESS AND INDEMNITY.** DISTRICT shall indemnify and hold COLLEGE harmless for any suits, actions or claims, whether formal or informal, direct or indirect, for injury, death, property damage or loss, including loss as a result of theft or misappropriation, made by or on behalf of any person or persons, firm or corporation arising out of or relating to the conduct, management or use of the Space by DISTRICT or arising out of any work or thing done in or about the Space or structures or equipment in the Space when such has been authorized by DISTRICT, except as such injury, death or property damage or loss is attributable solely to COLLEGE's negligence as determined by a court of law. DISTRICT hereby assumes all responsibility for security throughout its occupancy and use of the Space. The DISTRICT's obligation to indemnify COLLEGE under this clause shall be limited in accordance with statutory tort liability limitations as set forth in Minnesota Statute 466.04 to limit the DISTRICT's total liability for all claims arising from a single occurrence, including COLLEGE's claim for indemnification, to the limits prescribed under section 466.04
 22. **MINNESOTA DATA PRACTICES ACT.** DISTRICT and COLLEGE each agree to comply with the terms of the Minnesota Data Practices Act, Minnesota Statutes, Chapter 13, in handling all data related to this Agreement.
 23. **AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE.** DISTRICT agrees that in occupying the Space, it is responsible for complying with the Americans with Disabilities Act, 42 U. S. C. section 12101, et seq., and any regulations promulgated pursuant to the Act, provided that DISTRICT shall not be responsible for making any alterations or improvements to the Space pursuant to its compliance obligations under this Agreement. COLLEGE IS NOT responsible for issues or challenges related to compliance with the ADA beyond its own routine use of facilities, services, or other areas covered by the ADA.
 24. **AUDIT.** The books, records, documents, and accounting practices and procedures of DISTRICT relevant to this agreement shall be subject to examination by COLLEGE, the Minnesota Department of Administration, and either the Minnesota Legislative Auditor or State Auditor.
 25. **NO ASSIGNMENT; AMENDMENTS.** DISTRICT shall neither assign nor transfer any rights or obligations under this agreement without the prior written consent of COLLEGE. All amendments to this agreement shall be in writing and executed by a duly authorized representative of each party.

26. **JURISDICTION AND VENUE.** This contract, and amendments and supplements thereto, shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this contract, or breach thereof, shall be in the state or federal court with competent jurisdiction in Ramsey County, Minnesota.
27. **TERMINATION.** This agreement may be terminated by either party at any time, for any reason, upon one hundred twenty (120) days written notice to the other party.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed as of the date and year first above written.

DISTRICT: DETROIT LAKES PUBLIC SCHOOLS - DISTRICT NO. 22

DISTRICT certifies that the appropriate person(s) have executed the contract on behalf of DISTRICT as required by applicable articles, by-laws, resolutions, or ordinances.

By: _____

Mark Jenson

Its: Superintendent

Date: _____

MNSCU: STATE OF MINNESOTA, BY AND THROUGH THE BOARD OF TRUSTEES OF MINNESOTA STATE COLLEGES AND UNIVERSITIES, ON BEHALF OF MINNESOTA STATE COMMUNITY AND TECHNICAL COLLEGE -- DETROIT LAKES

By: _____

Pat Nordick

Its: Vice President of Finance and Facilities

Date: _____

**EXHIBIT A
GENERAL INSURANCE REQUIREMENTS**

The DISTRICT shall not commence work in, or occupy, the Space under this Agreement until COLLEGE has obtained all the insurance described below and the State of Minnesota has approved such insurance. All policies shall remain in force and effect throughout the term of the Agreement.

POLICY REQUIREMENTS

1. Workers' Compensation Insurance

- A. Statutory Compensation Coverage
- B. Coverage B – Employers Liability with limits of not less than:
 - \$100,000 Bodily Injury by Disease per Employee
 - \$500,000 Bodily Injury by Disease Aggregate
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2. General Liability Insurance

- A. Minimum Limits of Liability:
 - \$2,000,000 – Per Occurrence
 - \$2,000,000 – Annual Aggregate
 - \$2,000,000 – Annual Aggregate applying to Products/Completed Operations
- B. Coverages:
 - Premises and Operations Bodily Injury and Property Damage
 - Personal & Advertising Injury
 - Blanket Contractual
 - Products and Completed Operations
 - Other; if applicable, please list _____
 - State of Minnesota or Minnesota State Colleges and Universities named as Additional Insured

Additional Insurance Conditions

- DISTRICT's policy(ies) shall be primary insurance to any other valid and collectible insurance available to the State of Minnesota with respect to any claim arising out of the DISTRICT's performance under this Agreement.
- DISTRICT agrees to notify the State of Minnesota within five (5) business days with a copy of the cancellation notice, unless DISTRICT's policy(ies) contain a provision that coverage afforded under the policy(ies) will not be cancelled without at least thirty (30) days advance written notice to the State of Minnesota
- DISTRICT is responsible for payment of Agreement related insurance premiums and deductibles.
- If DISTRICT is self-insured, a Certification of Self-Insurance must be attached.
- DISTRICT's policy(ies) shall include legal defense fees in addition to the liability policy limits.
- DISTRICT shall obtain insurance policy(ies) from insurance company(ies) having an "AM Best" rating of A- (minus), Financial Size Category of VII or better, and authorized to do business in the State of Minnesota.

- An Umbrella or Excess Liability insurance policy may be used to supplement the DISTRICT's policy limits to satisfy the full policy limits required by the Agreement.

DATE: March 10, 2026
TO: Mark Jenson, Superintendent and Board of Education
FROM: Jason Kuehn, Director of Finance and Operations
SUBJECT: **Central Kitchen Lease Agreement (2026-2027)**

The district's Food and Nutritional Services department operates its Central Kitchen at MSTATE in Detroit Lakes. The attached agreement is an extension of the current agreement which expires on June 30, 2026. The extension would be from July 1, 2026 through June 30, 2027. The current annual lease rate of \$15,000 would stay the same for the lease extension.

Administration recommends approval of this agreement.

cc: Anne Skjold



PROFESSIONAL/TECHNICAL SERVICES CONTRACT

AMENDMENT NO. 2

This amendment is between the State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Minnesota State Community and Technical College (“Minnesota State”), and Independent School District No. 22 (“Contractor”).

WHEREAS, Minnesota State and Contractor have entered into a Professional/Technical Services Contract and any addenda, exhibits, or amendments thereto (the “Original Contract”), identified below:

Original Contract	
Contractor’s Full Legal Name:	Independent School District No. 22 Detroit Lakes Public Schools
Contract Title:	Central Kitchen and Storage Income Lease
Effective Date of Original Contract:	July 1, 2014

WHEREAS, the parties wish to amend the Original Contract as stated below:

NOW THEREFORE, the parties do hereby agree as follows:

- AMENDED CONTRACT TERM.** The parties hereby agree that the Original Contract’s Paragraph 3, Term shall be modified as follows:

Amended Contract Term	
Effective Date of Original Contract:	July 1, 2014
End Date of Original Contract:	June 30, 2024
End Date(s) of Previous Amendments, if applicable:	N/A
Effective Date of this Amendment:	July 1, 2024 or upon the date the final required signature is obtained by Minnesota State, whichever occurs later
End Date of Amended Contract Term:	June 30, 2027

This Amendment shall be effective on the beginning date listed above or upon the date the final required signature is obtained by Minnesota State, whichever occurs later.

- AMENDED PAYMENT TERMS.** The parties hereby agree that the Original Contract’s Paragraph 4,

Term shall be modified as follows::

AMENDED COST	
Original Contract Amount:	\$150,000
Previous Amendment Amount(s), if any:	\$ 30,000
This Amendment Amount:	\$15,000 (1 year, \$15,000 per year)
Cumulative Contract Amount:	NOT TO EXCEED: \$195,000

3. **ENTIRE AGREEMENT.** Except as expressly amended above, the terms and conditions of the Original Contract and all previous amendments consistent with this Amendment remain in full force and effect. This Amendment and the Original Contract (including any previous written amendments thereto), collectively, are the complete agreement of the parties and supersede any prior agreements or representations, whether oral or written, with respect thereto.

This Amendment shall be effective on the effective date listed above or upon the date the final required signature is obtained by Minnesota State, whichever occurs later.

The Original Contract and any amendments shall remain in effect until the End Date listed above or until all obligations set forth in the Original Contract and any amendments have been satisfactorily fulfilled, whichever occurs first.

The remainder of this page intentionally left blank. Signature page to follow.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

APPROVED:

1. CONTRACTOR:

Contractor certifies that the appropriate person(s) have executed this Amendment on behalf of Contractor as required by applicable articles, by-laws, resolutions, or ordinances.

By (authorized signature and printed name)
Title
Date

By (authorized signature and printed name)
Title
Date

2. MINNESOTA STATE COLLEGES AND UNIVERSITIES

Minnesota State Community and Technical College

By (authorized signature and printed name)
Title
Date

3. AS TO FORM AND EXECUTION:

By (authorized signature and printed name)
Title
Date

3/12/2026

Board of Education
Independent School District #22
702 Lake Ave.
Detroit Lakes, MN 56501



104 Park Avenue North, Suite 201
Park Rapids, MN 56470
Brandon.miller@ics-builds.com
(218) 639-5737

Re: ISD #22 Detroit Lakes Public Schools
Rossman Elementary Building Envelope Improvements

Dear Board Members:

On Thursday, March 12th, 2026, we received bids for the above-referenced project. A copy of the bid tabulation is enclosed for your review.

ICS has reviewed the bids that were received for the above-referenced project. We have contacted the apparent low bidder's and have confirmed that their bid is valid. Our itemized recommendation is as follows:

Work Scope 01 – Windows & Metal Panels

Haataja Contracting, Inc.

PO Box 315 / 33552 109th Ave, Menahga, MN 56464

BASE BID	\$222,200.00
Alternate No. 1: Rerwindow & MP-1 Paneling – 1965 East Elevation	\$42,500.00
Alternate No. 2: Snap Trim	\$2,920.00
TOTAL BID	\$267,620.00

Tuck-Pointing Proposal

Bradco Restoration, Inc.

PO Box 801 Fergus Falls, MN 56538

BASE BID	\$48,700.00
Alternate No. 1	\$41,676.00
TOTAL BID	\$90,376.00

We recommend that the district enter into a contract with the above-mentioned contractor's for the total bid amount of **Three Hundred Fifty-Seven Thousand, Nine Hundred Ninety-Six Dollars and Zero Cents (\$357,996.00)**. Upon Board action, we will draft the contract's reflecting this amount to the respective Contractor's.

Enclosed are copies of the official bid tabulation, bid forms and bid securities. Please contact us at 218-639-5737 should you have any questions regarding our recommendation.

ics-builds.com

**BUILDING STRONG
CONNECTIONS**



Rossman Elementary Envelope Improvements

OWNER: Detroit Lakes Public School District, ISD #22

CONSTRUCTION MANAGER: ICS Consulting, LLC

ENGINEER: Foss Architecture + Interiors



Thursday, March 12, 2026 @ 11:00 AM

WORK SCOPE 1 - Window & Metal Panels

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Haataja Contracting, Inc	Cecko Construction Co.	CoBuilt Construction Services, LLC.	Hammers Construction, Inc.	Ledgestone Inc.	
BID SECURITY	X	X	X	X	X	X
ADDENDA REC'D.	X	X	X	X	No	
BASE BID:	\$222,200.00	\$357,000.00	\$295,950.00	\$299,995.00	\$303,110.00	
Acknowledged MN Responsible Contractor:	X	X	X	X	X	X
ALTERNATES:						
Alternate No. 1: Rewindow & MP-1 Paneling-1965 East Elevation	\$42,500.00	\$39,000.00	\$37,600.00	\$30,960.00	\$54,500.00	
Alternate No. 1A: Rewindow & ACM Paneling-1965 East Elevation	\$49,000.00	\$42,000.00	\$41,000.00	\$33,056.00	\$58,000.00	
Alternate No. 2: SNAP TRIM	\$2,920.00	\$6,000.00	\$3,000.00	\$2,903.00	\$6,985.00	
Alternate No. 3: ACM Panel System in place of MP-1 Panel System	\$84,000.00	\$56,000.00	\$66,800.00	\$33,863.00	\$63,600.00	



PO Box 801
Fergus Falls, MN 56538

brad.bradcorestoration@gmail.com
(218) 739-3988

PROPOSAL

Rossman Elementary School Exterior Restoration

TO: Detroit lakes Schools
C/o ICS-Builds
Atten: Brandon Miller
Email: brandon.miller@ics-builds.com

March 5, 2026

SCOPE OF WORK: These quotes shall include all labor, equipment and materials to complete the restoration according to the Request for Proposal as presented by ICS-Builds.

BASE BID:		\$ 48,700.00
ALTERNATE 1 BID:	ADD:	\$ 41,675.00
ALTERNATE 2 BID:	ADD:	\$ 54,860.00
ALTERNATE 3 BID:	ADD:	\$ 74,755.00

PAYMENT TERMS: Contract will be accepted and scheduled with a signed copy of this proposal. Billings will be made on the 1st and the 15th of each month with payments made within (15) days. Unpaid balances are subject to interest charges of 1 1/2% monthly; 18% annually.

Respectfully,

A handwritten signature in black ink that reads 'Bradley J. Sunde'.

Bradley J. Sunde, President

1989 CRAFTSMAN OF THE YEAR
1991 CRAFTSMANSHIP AWARD
2011 ARTISAN AWARD

*North Dakota American Institute of Architects
Fargo Heritage Society
Preservation North Dakota*



Rossman Elementary School RFP - 26' Exterior Restoration

1221 Rossman Avenue, Detroit Lakes, MN 56501

PREPARED FOR:

ICS Builds

Attn: Brandon Miller

Project Manager

104 Park Avenue North, Ste 104

Park Rapids, MN 56470

PHONE: 218-639-5737

EMAIL: brandon.Miller@ICS-Builds.com

SUBMITTED BY:

Building Restoration Corporation

1920 Oakcrest Ave, Suite 1

Roseville, MN 55113

Brett Hobbins

St. Project Manager

T - 612-638-1809

E - brett@buildingrestoration.com



PROJECT PROPOSAL

Submission Date: March 5th, 2026

BUILDING RESTORATION CORPORATION

DATE LISTED ON RFP DOCUMENTS: 3/3/2025

BRC SCOPE INCLUSIONS:

Mobilization, job set up and insurance, BRC specific work access and equipment costs, mock ups and test panels, dumpsters, sanitation facilities, BRC final cleanup and demobilization of debris generated by our repairs, and work scope as specified below and in the attachments.

BASE BID:

Tuck-pointing of 100% of the brick area as shown on the drawing. Caulking of all masonry joints. Removal of steel I-beams and infilled with brick to match existing. Contractor to remove I-beams to proper depth to infill with like brick. Infill of brick where black cover panels are located (Quantity 3). Include a 200brick allowance for bricks found to be unsalvageable. Brick to match existing brick.

BASE BID TOTAL COST: \$ 54,733
(Fifty-Four Thousand Seven Hundred Thirty-Three Dollars & 00/100)

ALTERNATE 1:

Tuck-pointing of 100% of the brick area as shown in the drawing. Caulking of all masonry joints. Removal of steel I-beams and infilled with brick to match. Contractor to remove I-beams to proper depth to infill with like brick. Infill of brick where black cover panels are located (Quantity 7). In the entryway overhang located where the 1951 and 1965 meet, provide tuck pointing of 4 courses of brick from the sidewalk up. Full height tuck-pointing 2 feet inward of the returns under the canopy.

ALT 1 ADD: \$ 63,875
(Sixty-Three Thousand Eight Hundred Seventy-Five Dollars & 00/100)

ALTERNATE 2:

Tuck-pointing of 100% of the brick area as shown in the drawing. Caulking of all masonry joints. Infill of brick where black cover panels are located (Quantity 5). Include patching of penetration shown on 1997 addition.

ALT 2 ADD: \$ 51,364
(Fifty-one Thousand Three Hundred Sixty-Four Dollars & 00/100)

ALTERNATE 3:

Tuck-pointing of 100% of the brick area as shown in the drawing. Caulking of all masonry joints. Infill of brick where black cover panels are located (Quantity 4).

ALT 3 ADD: \$ 76,923
(Seventy-Six Thousand Nine Hundred Twenty-Three Dollars & 00/100)

VOLUNTARY ALTERNATES:

1. Apply clear water repellent coating to all masonry (Chemtrete 40 VOC) **\$13,778.00**

EXCLUSIONS:

Roofing work, window and door replacement or repair, interior work including cleanup and wall repair, work around energized electrical wires, cold weather work, winter conditions, heat and cover expenses, overtime and weekend hours, below grade work unless specified, work behind attached mechanical/electrical/structural components, landscape repair, concrete work or sidewalk repair, or any work not specifically listed above. Assumes access to Owner supplied power, water and adequate staging area.

DETROIT LAKES

LAKERS



26-27 District Calendar

August 17-18	New Teacher Inservice
August 25-27	Teacher Inservice
August 26	PK-12 Open House
September 1	First Day of School PK-12
September 4-7	Labor Day No School
September 30	Early Dismissal 2:00PM
October 8 & 13	Rossman P/T Conferences
October 12	HS P/T Conferences
October 15-16	Fall Break- No School
October 19 & 22	MS P/T Conferences
October 28	Early Dismissal 2:00PM
October 30	End of 1st Quarter
November 5 & 10	Roosevelt P/T Conferences
November 6	Teacher Inservice-No School
November 16	HS P/T Conferences
November 24	End of 1st Trimester
November 25-27	Holiday- No School
December 9	Early Dismissal 2:00PM
December 23-31	Winter Break Begins
January 1	Winter Break- No School
January 15	End of 2nd Quarter/ 1st Semester
January 18	Teacher Inservice-No School
February 3	Early Dismissal 2:00PM
February 15-16	Holiday No School
February 22	HS Registration Night
February 26	End of 2nd Trimester
March 3	Early Dismissal 2:00PM
March 4 & 9	Roosevelt P/T Conferences
March 4 & 11	Rossman P/T Conferences
March 8 & 11	MS P/T Conferences
March 15	HS P/T Conferences
March 19	End of 3rd Quarter
March 26-30	Spring Break No School
April 7	Early Dismissal 2:00PM
April 23-26	No School/ Potential Makeup Days
May 26	Last Day of School
May 27	Last day of Semester/Trimester/Quarter
May 27	ALC Grad K-8 Inservice/ Potential Makeup Day
May 28	9-12 Inservice/HS Graduation 2:00PM
May 31	Holiday No School
June 18	Holiday District Closed

KEY	
	New Teacher Inservice
	Teacher Inservice
	Early Dismissal Day
	Holidays Offices Closed
	P/T Conferences
	End of semester/Trimester
	Beginning/Ending Days

OFFICES CLOSED:
 July 4th, Labor Day, Thanksgiving Day & Day After, Christmas Eve & Day, New Years Eve & Day, Good Friday, Memorial Day, Juneteenth

July • 2026							January • 2027						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4					31	1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	21	23
26	27	28	29	30	31		24	25	26	27	28	28	30
							31						

August • 2026							February • 2027						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28						
30	31												

September • 2026							March • 2027						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
								1	2	3	4	5	6
6	7	8	9	10	11	12	7	8	9	10	11	12	13
13	14	15	16	17	18	19	14	15	16	17	18	19	20
20	21	22	23	24	25	26	21	22	23	24	25	26	27
27	28	29	30				28	29	30	31			

October • 2026							April • 2027						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3					1	2	3
4	5	6	7	8	9	10	4	5	6	7	8	9	10
11	12	13	14	15	16	17	11	12	13	14	15	16	17
18	19	20	21	22	23	24	18	19	20	21	22	23	24
25	26	27	28	29	30	31	25	26	27	28	29	30	

November • 2026							May • 2027						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7							1
8	9	10	11	12	13	14	2	3	4	5	6	7	8
15	16	17	18	19	20	21	9	10	11	12	13	14	15
22	23	24	25	26	27	28	16	17	18	19	20	21	22
29	30						23	24	25	26	27	28	29
							30	31					

December • 2026							June • 2027						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4				1	2	3	4
6	7	8	9	10	11	12	6	7	8	9	10	11	12
13	14	15	16	17	18	19	13	14	15	16	17	18	19
20	21	22	23	24	25	26	20	21	22	23	24	25	26
27	28	29	30	31			27	28	29	30			

**Detroit Lakes Public Schools
Monthly Enrollment Summary (2025-26 School Year)
March 1, 2026**

Roosevelt					
Grade	Current	Previous (Feb)	Opening Day FY26	Sections	Per Section
K	88	85	89	4	22.0
1	95	96	94	4	23.8
2	92	92	96	4	23.0
3	96	97	97	4	24.0
4	102	103	105	4	25.5
5	99	98	100	4	24.8
RSVT Total	572	571	581	24	23.8
Difference		1	(9)		Avg/section

Rossman					
Grade	Current	Previous (Feb)	Opening Day FY26	Sections	Per Section
K	76	77	80	4	19.0
1	93	93	89	4	23.3
2	90	91	95	4	22.5
3	93	94	91	4	23.3
4	95	96	97	4	23.8
5	96	96	97	4	24.0
RSM Total	543	547	549	24	22.6
Difference		(4)	(6)		Avg/section

Middle School			
Grade	Current	Previous (Feb)	Opening Day FY26
6	192	193	201
7	206	207	212
8	195	195	202
MS Total	593	595	615
Difference		(2)	(22)

High School				Online		ALC			
Grade	Current	Previous (Feb)	Opening Day FY26	Grade	Current	Grade	Current	Previous (Feb)	Opening Day FY26
9	215	215	227	9	9	9	5	6	-
10	194	194	208	10	19	10	9	8	10
11	169	169	188	11	32	11	11	11	12
12	152	152	163	12	32	12	25	24	19
HS Total	730	730	786	Total Online	92	Total	50	49	41
Difference		-	(56)	Opening Day FY 26	53	Difference	1	1	9
				Feb 2026	92				

District Wide Summary			
Pre-K	45		
K	164		
1	188		
2	182		
3	189		
4	197		
5	195		
	951		
6	192		
7	206	Laker Online	92
8	195	Transitions	20
	593	Rossman	543
		Roosevelt	572
9	229	DLMS	593
10	222	DLHS	730
11	212	ALC	50
12	229	PSEO	-
	892	Pre-K	45
Total	2,645	Monthly Total	2,645
Comparisons			
Last Month Report			2,649
		Difference	(4)
2025-26 Opening Day			2,690
		Difference	(45)

Pre K ADM*	45
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Detroit Lakes Public Schools

Monthly Enrollment Summary

2025-2026

Month: March

D.L. Preschool Special Ed.

	EIC	ECSE	Total
Roosevelt	38	75	113

Non-resident Preschool Special Ed.

	EIC	ECSE	Total
Roosevelt	1	12	13

KINDERGARTEN

	Kind.	Kind SpEd	Total
Roosevelt	64	24	88
Rossman	58	18	76
Totals	122	42	164

GRADES 1 - 5

	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Total
Roosevelt	95	92	96	102	99	484
Rossman	93	90	93	95	96	467
Totals	188	182	189	197	195	951

ELEMENTARY TOTALS

Kindergarten	Gr.1-5	Total
164	951	1115

MIDDLE SCHOOL

	Grade 6	Grade 7	Grade 8	Total
Middle School	192	206	195	593

SENIOR HIGH

	Grade 9	Grade 10	Grade 11	Grade 12	Subtotal	PSEO/F	PSEO/P	Total
Senior High	215	194	169	152	730	0	0	730

E-LAKER ONLINE

	Grade 9	Grade 10	Grade 11	Grade 12	Total
E-Laker	9	19	32	32	92

2025-2026

K-12 Total

2600

2024-2025

K-12 Total

2631

2023-2024

K-12 Total

2689

MONTHLY TOTALS*

EIC	39
ECSE	87
Kind. Sp. Ed.	42
Kindergarten	122
Grades 1-5	951
Middle School	593
Senior High	730
E-Laker	92
Laker Transitions	20
ALC	50
TOTAL	2726

*Does not include non-resident students on tuition agreement

ALC

D.L.	34
Other	16
Total	50

LAKER TRANSITIONS

D.L.	13
Other	7
Total	20



Detroit Lakes Public Schools Yearly Enrollment Summary 2025-2026

Date: March

EIC										ECSE									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
30	31	38	40	35	35	38				49	51	63	69	69	69	75			

EIC -- Non Resident										ECSE -- Non Resident									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
2	2	3	3	3	3	1				5	6	7	7	10	10	12			

Kindergarten - Special Ed.										Kindergarten									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Roosevelt	0	21	22	21	22	22	24			Roosevelt	89	65	63	64	63	63	64		
Rossman	0	18	17	17	17	19	18			Rossman	80	59	60	61	61	58	58		
Totals	0	39	39	38	39	41	42	-	-	Totals	169	124	123	125	124	121	122	-	-

Kindergarten Total									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Roosevelt	89	86	85	85	85	85	88	-	-
Rossman	80	77	77	78	78	77	76	-	-
Totals	169	163	162	163	163	162	164	-	-

Grade One										Grade Two									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Roosevelt	94	92	92	93	94	96	95	-	-	Roosevelt	96	92	92	92	92	92	92	-	-
Rossman	89	90	91	92	92	93	93	-	-	Rossman	95	95	94	92	92	91	90	-	-
Totals	183	182	183	185	186	189	188	-	-	Totals	191	187	186	184	184	183	182	-	-

Grade Three										Grade Four									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Roosevelt	97	94	94	95	96	97	96	-	-	Roosevelt	105	102	101	101	101	103	102	-	-
Rossman	91	92	92	94	94	94	93	-	-	Rossman	97	96	97	98	98	96	95	-	-
Totals	188	186	186	189	190	191	189	-	-	Totals	202	198	198	199	199	199	197	-	-

Grade Five									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Roosevelt	100	99	98	99	97	98	99	-	-
Rossman	97	96	97	95	95	96	96	-	-
Totals	197	195	195	194	192	194	195	-	-



Detroit Lakes Public Schools

Yearly Enrollment Summary

2025-2026

Date: March

Grades 1 - 5 Totals										ALC									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Rsvlt/MS	492	479	477	480	480	486	484	-	-	Resident	34	39	34	35	35	33	34		
Rossman	469	469	471	471	471	470	467	-	-	Non-Resid.	5	6	16	17	16	16	16		
Totals	961	948	948	951	951	956	951	-	-	Total	39	45	50	52	51	49	50		

Middle School										E-Laker Online									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Gr. Six	201	194	192	194	193	193	192	-	-	Resident	45	58	53	54	55	76	76		
Gr. Seven	212	209	208	208	207	207	206	-	-	Non-Resid.	8	8	8	8	8	16	16		
Gr. Eight	202	198	197	197	196	195	195	-	-	Total	53	66	61	62	63	92	92		
Totals	615	601	597	599	596	595	593	-	-										

Senior High									
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Gr. Nine	227	223	222	221	219	215	215	-	-
Gr. Ten	208	201	199	198	198	194	194	-	-
Gr. Eleven	188	185	181	181	181	169	169	-	-
Gr. Twelve	163	161	159	158	158	152	152	-	-
Subtotals	786	770	761	758	756	730	730	-	-
PSEO-FT	0	-	-	-	-	-	-	-	-
PSEO-PT	0	-	-	-	-	-	-	-	-
Totals	786	770	761	758	756	730	730	-	-



Detroit Lakes Public Schools Elementary Grade Sections 2025-2026

Month: March

		Roosevelt		Rossman		Grade Average
Kindergarten						20.38
	Section 1&3	22	23	18	20	
	Section 2&4	21	21	20	18	
	Section 5					
Building Average			21.75		19.00	
Grade 1						23.38
	Section 1&3	24	24	24	24	
	Section 2&4	23	23	23	22	
	Section 5					
Building Average			23.50		23.25	
Grade 2						22.75
	Section 1&3	23	23	23	23	
	Section 2&4	24	22	22	22	
	Section 5					
Building Average			23.00		22.50	
Grade 3						23.63
	Section 1&3	24	25	23	23	
	Section 2&4	24	23	24	23	
	Section 5					
Building Average			24.00		23.25	
Grade 4						24.63
	Section 1&3	24	26	25	25	
	Section 2&4	26	26	24	21	
	Section 5					
Building Average			25.50		23.75	
Grade 5						24.38
	Section 1&3	26	24	24	24	
	Section 2&4	25	24	24	24	
	Section 5					
Building Average			24.75		24.00	

The district class size average for K-5 is:

21.10

The class size average on this page is different than the class size average calculated by the State. The class size average on this page reflects students in a classroom with the regular classroom teacher and does not count specialists such as music, phy.ed. and art teachers which the state uses in calculating class size average.

INDEPENDENT SCHOOL DISTRICT #22
TRANSPORTATION COMMITTEE MEETING AGENDA
Transportation Committee Meeting - February 24, 2026

A Transportation Committee Meeting was held on Tuesday, February 24, 2026 at the District Office. In attendance were Mark Jenson (Superintendent), John Steffl (School Board Chair), Mary Rotter (School Board Vice Chair), Mark Champa (Transportation Coordinator) and Jason Kuehn (Director of Finance & Operations).

1. Pupil Transportation Services (2026-27 and 2027-28 School Years)

The Transportation Committee reviewed proposals submitted by Olander Bus Service, Inc. and Schultz Garage and Bus Company for student transportation services for the 2026-27 and 2027-28 school years.

Subsequent meetings with the contractors will be scheduled to work to finalize contract terms.

**INDEPENDENT SCHOOL DISTRICT #22
FACILITIES COMMITTEE MEETING
March 16, 2026**

A Facilities Committee Meeting was held on Monday, March 16th at the District Office. In attendance were John Steffl, Sanford Nelson, Mark Jenson, Colin Gedrose and Jason Kuehn.

1. Bid and Proposal Recommendations - Rossman Exterior Project

Project Manager Brandon Miller from ICS reviewed the bid results for the Rossman Elementary building exterior project that were opened on Thursday, March 12th. Miller also reviewed the responses submitted for tuckpointing at Rossman Elementary. The committee recommended accepting the Base Bid submitted by Haataja Contracting, Inc., as well as Alternate Bids #1 and #2 for a total of \$267,620.00.

Additionally, the committee recommended accepting the tBase Bid and Alternate #1 proposal from Bradco Restoration, Inc. for tuckpointing for a total of \$90,376.00.

2. MSTATE Facilities Assessment Report

Lori Christensen and Kevin Wormuth from ICS reviewed their Facilities Assessment Report from the MSTATE-Detroit Lakes campus at the request of the District. The assessment provided an in-depth review of the building's exterior envelope, interior finishes, and site infrastructure. Additionally, a review of the building's mechanical, plumbing, and electrical systems were outlined.

3. MSTATE Lease Agreement Renewals

Kuehn reviewed the proposed renewal of the current lease agreements with MSTATE for programming spaces for Community Education and Robotics, as well as the space leased for the District's Central Kitchen. The agreement calls for the lease price to remain the same for the renewal. The committee recommends approval.

INDEPENDENT SCHOOL DISTRICT #22
FINANCE COMMITTEE MEETING AGENDA
Finance Committee Meeting - March 17, 2026

Members Present:

Sanford Nelson

Mickey Okeson

Mary Rotter

Mark Jenson

Jason Kuehn

Jill Walter

Not Present:

Trisha Mariotti

A Finance Committee Meeting was held on Tuesday, March 17th in the District Office Conference Room. The agenda was as follows:

1. Treasurer's Report

Director of Finance Kuehn reviewed the bank reconciliation and fund balances through the month of February. District expenditures and revenues through February were reviewed in comparison to the budget.

Receipts for the month of February totaled \$3,796,935.94. Receipts of note included metered state aid payments, Food Service reimbursements, ALC Recovery Grant and Youth Skills Training Grant reimbursements, and deposits related to February Activities.

Two sets of disbursements were reviewed by the Finance Committee. The committee recommends approval of the ACH/Wire payments for February totaling \$1,763,925.40.

The committee also recommends approval of the check summary for February in the amount of \$778,363.85 and payroll transfers totaling \$1,763,510.32.

2. MSTATE Lease Agreements (2026-27 School Year)

Kuehn reviewed the proposed renewal of the current lease agreements with MSTATE for programming spaces for Community Education and Robotics, as well as the space leased for the District's Central Kitchen. The agreement calls for the lease price to remain the same for the renewal. The committee recommends approval.

Next Meeting: Tuesday, April 21st (2:30 PM - District Office Conference Room)



Detroit Lakes Substance Use Prevention Coalition

March 3, 2026 @ 9am

Welcome Back!

Review of our Norms:

- Respectful of Time and Attention
- Challenge past assumptions and think creatively/work collaboratively
- Make sure everyone's voice is heard
- It's OK to reflect and change your mind

Roles:

- Meeting minutes (still up for grabs) - Amy

Mission Statement

We work together across systems to prevent substance use and support positive chemical health, promote well being, & strengthen our community through collaboration, education, & relationships.



WELCOME

- Name
- Organization and your role there
- Updates or upcoming events for your organization

Taking a look at today

- TARGET update
- Opioid Grant RFP update
- Upcoming events



TARGET update

- Completed our fundraiser and made approximately \$200
- Sent a message on to Amanda K. (BCHS) to pass on to MDH for approval for the Leighton Media credit
- Letter sent out to area organizations/businesses re: co-sponsoring the speakers at the end of the Month

Opioid Grant Action Item Ideas

Ideas for *this year's* submission

- Target activities
 - Peer to Peer SUP education training
- Social Network Based Prevention Activities
 - Youth Social Networking Mapping Workshop
- Other ideas we may want to include?
 - Intramural options - funding for an advisor/organizer?
 - Sober all-nighter event?



Ideas expanded/Other ideas:

Youth Social Network Mapping -

- Proposal from Creating Community Consulting who would facilitate a training with Coalition members/staff and students/youth

Once trained, staff can replicate the workshop for students in the future.

Certified Peer Education Training -

- Train the trainer - online course that can then be taught to the students - renewal every 2 years
- CPE online, self-paced course for students
- CPE+ includes 3 more modules specific to Cannabis Prevention, Mental Health & Wellbeing and Prescription Medication Misuse Prevention

Creating Community Consulting Proposal

Certified Peer Education Training Modules

Prevention Spotlight

Let's Talk Cannabis MN

- Collaboration of community and public health partners in Becker and Clay Counties

Talk, They Hear You (TTHY) Campaign (SAMHSA)

- PSAs for Radio, Video and Flyers
- Implementation guide for groups/communities
- School and Educator resources

Resources, Trainings and Such - Oh my!

- Trainings and webinars - [MN Prevention Resource Center](#)
- [Hazelden Betty Ford Foundation](#) - On Demand webinars as well as free webinars coming up
- [Framing the Conversation](#)
- [Northwest Region Prevention demographic report](#)
- [Great Lakes PTTC](#)
- [Montana Institute](#)
- [PBS - Addiction 101](#)
- [Stanford Medicine Infographics](#)

Wrap Up

Any other announcements, comments or questions?

Next meeting:

Tuesday, April 14, 2026