

**Minutes of the**  
Regular Meeting of the  
Region 8 ESC Board of Directors  
**Friday, December 15, 2023**  
Region 8 ESC Board Room  
4845 US-271  
Pittsburg, TX 75686  
9:30 AM

List of members:

Dennis Townsend, Chair  
James Morton, Vice Chair  
Mickey Allen, Secretary  
Willie Williams  
Sandra Billodeau  
Margaret Davis  
Mike Jansen

List of staff:

David Fitts, Executive Director  
Jason McCullough, Deputy Executive Director, Leadership and Operations  
Richele Langley, Deputy Executive Director, Academic Services  
Blenda McNatt, Chief Financial Officer  
Karla Coker, Director, Information Services  
Leonard Beles, Director, State & Federal Programs  
Brent Baker, Director, Technology  
Henry Vallejo, Accountant  
Tina Penny, Executive Assistant

**MEMBERS PRESENT:**

**MEMBERS ABSENT:**

**ESC STAFF PRESENT:**

1. ***Call to Order***

- A. Roll Call
- B. Establishment of a Quorum
- C. Vision, Mission, Beliefs and Motto

2. ***Minutes***

- A. Consider the minutes of the regular meeting of the Region 8 ESC Board of Directors of Thursday, November 17, 2023.

3. ***Administrative Reports***

A. ***Chief Financial Officer Report - Michele Leach***

- 1. *Information Services Report - Wayne Snyder*
- 2. *Technology Report - Brent Baker*

B. ***Leadership and Instructional Services Report - Heather McGregor***

- 1. *Curriculum & Instruction Report - Jana Andrews*
- 2. *Strategic Initiatives & Campus Leadership Support Report - Denise Davis*
- 3. *Special Services Report - Stacie Whitaker*
- 4. *State and Federal Programs Report - Leonard Beles*

C. **TIPS Cooperative Report - Charlie Martin**

D. **Executive Director Report - David Fitts**

**4. Public Forum**

**5. Matters Requiring Board Approval**

A. Consider the Financial Reports for November 2023.

B. Consider the Budget Amendments for November 2023.

C. Consider the Quarterly Investment Report as presented.

D. Consider process for Executive Director’s Appraisal.

E. Consider approving new TIPS Membership agreements previously approved by the Executive Director with delegated authority. The Board package includes a list of recent Memberships and those, and others if accidentally omitted from the list, are ratified if the Board approves this action item.

F. Consider possible cancellation of TIPS awarded Vendor Agreement(s) previously awarded by the Executive Director with delegated authority. The Board package includes a list of recently awarded contracts and those awards, and others if accidentally omitted from the list, are ratified now **without action** unless the Board takes action now to terminate any specific contracts.

**6. CLOSED SESSION:**

*Adjournment to closed session pursuant to Texas Government Code Sections 551.071, 551.072, 551.074, and 551.082, the Open Meetings Act, for the following purposes: (Time \_\_\_\_\_)*

*1. Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*

*a. Approval of personnel recommendations for employment of professional personnel*

*b. Employment of professional personnel (Information)*

*c. Employee resignations and retirements (Information)*

*2. Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property*

*3. Section 551.071 - To meet with the District's attorney to discuss matters in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/complaint hearing.*

*a. Any item listed on the agenda*

*b. Discuss pending, threatened, or potential litigation, including school finance litigation*

**7. RECONVENE FROM EXECUTIVE SESSION FOR ACTION RELATIVE TO ITEMS COVERED DURING EXECUTIVE SESSION**

*ADJOURNMENT: (Time \_\_\_\_\_)*

**8. Personnel**

A. **Discuss and consider the employment / resignation / retirement of the following staff:**

**Employment –**

**Resignation –**

**Retirement -**

**9. Adjourn**

On a motion by \_\_\_\_\_, and a second by \_\_\_\_\_, the meeting adjourned.  
Motion carried. Ayes \_\_\_\_\_; Nays \_\_\_\_\_

\_\_\_\_\_  
Dennis Townsend, Chair  
Region 8 Board of Directors

\_\_\_\_\_  
Mickey Allen, Secretary  
Region 8 Board of Directors