



NORTHERN VALLEY SCHOOLS USD 212

DISTRICT OFFICE
512 WEST BRYANT PO BOX 217
ALMENA KS 67622



ALMENA

PHONE (785) 669-2445

LONG ISLAND

A Monthly Meeting of the Board of Trustees of Northern Valley Schools was held Monday, February 13, 2023, beginning at 6:30 PM in the Long Island Middle School, 627 Washington, Long Island, KS 67647.

Shanna Hammond: Present
Christopher Rogers: Present
Laquita Smith: Present
Hilary Van Patten: Present
Rich Wenzl: Present
Steven Whitney: Present

Also in attendance were Ken Tharman, Superintendent/ High School Principal. Jessie Thalheim, HS AD/ HS and JH Science Teacher and Amber Brown, Board Clerk.

I. Call to Order

II. Adoption of Agenda

I recommend the board approve the agenda as presented. This motion, made by Steven Whitney and seconded by Christopher Rogers, Carried.

Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 6, Nay: 0

III. Approval of Minutes

7

I recommend the board approve the minutes as presented. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna Hammond: Yea
Christopher Rogers: Yea
Laquita Smith: Yea
Hilary Van Patten: Yea
Rich Wenzl: Yea
Steven Whitney: Yea

Yea: 6, Nay: 0

IV. Approval of Bills

11

I recommend the board approve the bills as presented. This motion, made by Steven Whitney and seconded by Rich Wenzl, Carried.

Shanna Hammond: Yea



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Hammond:

Christopher Rogers: Yea

Laquita Smith: Yea

Hilary Van Patten: Yea

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 6, Nay: 0

V. Hearing of Visitors

A. Jessie Thalheim

Mrs. Thalheim asked the board to cross the hall where she showed them a set of experiments students were working on. Plants are being placed in a variety of situations to show how they adapt (ie. phototropism, gravitropism, hydrotropism, etc.) She shared how the kids had prepared the plants and the set up for their experiments. She then showed a series of short videos in which another class had tested out their parachutes in an egg drop experiment. This had many trial and error phases. Lastly, Mrs. Thalheim explained a third class project where they were learning about expenses vs. income in a real world situation. Many are finding that where they would like to live, is far outside what they want to do as a career. Helps them learn the difference between needs and wants

VI. Old Business

A. Transportation

Mr. Tharman shared that bus #11 is currently at Northwest Diesel having an issue looked at. Once that is back, they will send up Bus #17, which is throwing a communication code (Still usable). When that one is done, bus # 19 will be taken in for a shifting issue.

B. Technology

To keep up with the plan for an organized rotation of new and used devices, the school will purchase laptops for the 5th grade, senior laptops will rotate back to next year's freshmen (Seniors will be given a Chromebook after graduation), and then, starting the summer of 2024 we will start the yearly purchase of laptops for the 5th grade and freshmen. In addition, Ryan has been looking into cyber security possibilities. Lastly, the school is going to purchase a smart TV/board to replace a teacher's old long distance throw projector.

C. Board Walk Through

The board shared the notes from their walk-through. They were able to get around to all of the staff and rooms. Mr. Tharman shared that he is going to put the maintenance / repair items on a sheet and let the custodial staff come up with a plan and timeline for completing those. The larger projects will be look at with the budget in mind for dates. There were some personnel concerns shared during the walk-through as well. I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individual being discussed; retaining Mr. Tharman and returning to open session in this room at 7:40 PM. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna Hammond: Yea

Christopher Rogers: Yea

Laquita Smith: Yea



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Hilary Van Patten: Yea

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 6, Nay: 0

At 7:40 PM the meeting returned to open session. I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individual being discussed; retaining Mr. Tharman and returning to open session in this room at 8:03 PM. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna Hammond: Yea

Christopher Rogers: Yea

Laquita Smith: Yea

Hilary Van Patten: Yea

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 6, Nay: 0

At 8:03 PM the meeting returned to open session. I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individual being discussed; retaining Mr. Tharman and returning to open session in this room at 8:09 PM. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna Hammond: Yea

Christopher Rogers: Yea

Laquita Smith: Yea

Hilary Van Patten: Yea

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 6, Nay: 0

At 8:09 PM the meeting returned to open session. No action taken.

VII. New Business

A. Liability Insurance



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Mr. Tharman shared two documents with the board from KERMP (liability insurance company). The first was a combination of twenty-one pages of a questionnaire Mr. Tharman had done and a walk-through of our buildings they had conducted. The last four pages were suggestions about adding policies, additional safeguards of information, etc. The second document was one about cyber security and what safeguards we currently have in place. These documents are in advance of the renewal period.

B. House Bills

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Mr. Tharman shared some reminders of timelines from HB 2567, from last year, and then briefly discussed two other new bills that were being discussed, HB 2224 and HB 2238. Mr. Tharman asked the board to stay in touch with policies that were being suggested as the session moves forward and he will do the same.

VIII. Personnel

A. Staffing

I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individual being discussed; retaining Mr. Tharman and returning to open session in this room at 8:38 PM. This motion, made by Steven Whitney and seconded by Shanna Hammond, Carried.

Shanna

Hammond: Yea

Christopher

Rogers: Yea

Laquita

Smith: Yea

Hilary Van

Patten: Yea

Rich

Wenzl: Yea

Steven

Whitney: Yea

Yea: 6, Nay: 0

At 8:38 meeting returned to open session. I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individual being discussed; retaining Mr. Tharman and returning to open session in this room at 8:46 PM. This motion, made by Steven Whitney and seconded by Shanna Hammond, Carried.

Shanna

Hammond: Yea

Christopher

Rogers: Yea

Laquita

Smith: Yea

Hilary Van

Patten: Yea

Rich

Wenzl: Yea

Steven

Whitney: Yea

Yea: 6, Nay: 0



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At 8:46 PM meeting returned to open session. I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individual being discussed; retaining Mr. Tharman and returning to open session in this room at 8:56 PM. This motion, made by Steven Whitney and seconded by Shanna Hammond, Carried.

Shanna
Hammond: Yea

Christopher
Rogers: Yea

Laquita
Smith: Yea

Hilary Van
Patten: Yea

Rich
Wenzl: Yea

Steven
Whitney: Yea

Yea: 6, Nay: 0

At 8:56 meeting returned to open session. I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individual being discussed; retaining Mr. Tharman and returning to open session in this room at 9:05 PM. This motion, made by Steven Whitney and seconded by Shanna Hammond, Carried.

Shanna
Hammond: Yea

Christopher
Rogers: Yea

Laquita
Smith: Yea

Hilary Van
Patten: Yea

Rich
Wenzl: Yea

Steven
Whitney: Yea

Yea: 6, Nay: 0

At 9:05 PM meeting returned to open session. I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individual being discussed; retaining Mr. Tharman and returning to open session in this room at 9:10 PM. This motion, made by Steven Whitney and seconded by Shanna Hammond, Carried.

Shanna
Hammond: Yea

Christopher
Rogers: Yea

Laquita
Smith: Yea



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Hilary Van Patten: Yea

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 6, Nay: 0

At 9:10 PM meeting returned to open session. No action taken.

IX. Administrative Reports

A. Superintendent / 9-12 Principal Report

Mr. Tharman reported on the following items: Negotiations Training (Wed. & Thurs)/ Exterior mortar work - to begin in July/ 2023-24 Calendar recommendations/ Hwy. 383 Update- to begin in March/ KAY donut sales Feb. 9 - 23rd/ Kacie Yocum - starts back Feb. 20th/ Make - up BB Weskan - Feb. 20th/ Upcoming BB, Forensics, & FFA activities/ National FFA week/ ACT - Feb. 28th (juniors).

B. K-8 Principal Report

Mr. Tharman reported: JH A-team boys finished 4th in the tournament with a record of 10 - 5/ JH B-team boys finished with a 4 - 6 record/ JH A-team girls finished 4th in the tournament with a record of 10 - 5/ B-team girls finished with a 6 - 3 record/ JH League Scholars Bowl in Healy/ 4th & 5th Grade basketball games/ FFA week (coming to visit with 8th grade on that Thursday)/ JH Scholars Bowl in Long Island/ and the Mental Health presentations.

X. Reports of Board Members

XI. Adjournment

I recommend the board adjourn. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna Hammond: Yea

Christopher Rogers: Yea

Laquita Smith: Yea

Hilary Van Patten: Yea

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 6, Nay: 0



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A Monthly Meeting of the Board of Trustees of Northern Valley Schools was held Monday, January 9, 2023, beginning at 6:30 PM in the Almena High School , 512 W Bryant Street, Almena, KS 67622.

Shanna Hammond: Present
 Christopher Rogers: Present
 Laquita Smith: Present
 Hilary Van Patten: Present
 Rich Wenzl: Absent
 Steven Whitney: Present
 Mrs. McKinney, Mr. Schurman, Mr. Tharman, Mr. Gebhard, and Amber Brown were in attendance as well.

I. Call to Order

II. Adoption of Agenda

I recommend the board approve the agenda as presented. This motion, made by Shanna Hammond and seconded by Steven Whitney, Carried.

Shanna Hammond: Yea
 Christopher Rogers: Yea
 Laquita Smith: Yea
 Hilary Van Patten: Yea
 Rich Wenzl: Absent
 Steven Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

III. Approval of Minutes

I recommend the board approve the minutes as presented. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna Hammond: Yea
 Christopher Rogers: Yea
 Laquita Smith: Yea
 Hilary Van Patten: Yea
 Rich Wenzl: Absent
 Steven Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

IV. Approval of Bills

I recommend the board approve the bills as presented. This motion, made by Steven Whitney and seconded by Christopher Rogers, Carried.

Shanna Hammond: Yea
 Christopher Rogers: Yea
 Laquita Smith: Yea



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Hilary Van Patten: Yea
Rich Wenzl: Absent
Steven Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

V. Hearing of Visitors

A. Amy McKinney

Mrs. McKinney talked with the board about one of the activities she does with the Business Essentials class. Discussing what the stock market is, the Dow, etc. She then quizzes the students to gather their thoughts on what kind of companies there were at the start of the market. This transpires into a conversation on a more global scale and helps students recognize the advancements over a hundred years.

B. Ed Schurman

Mr. Schurman talked about the switch for the freshmen from Intro to Ag over to Intro to FACS. He shared the progress his students have made on the hand rails for the visitor side bleachers and the upcoming project of Rhinolining Suburban #3. Due to conflicts, he is not able to take students to the Denver Stock Show this year. Mr. Schurman is incorporating a Serv-Safe certificate into his Food Science class this semester. This will allow students to earn more per hour when employed in the food service industry. Materials have been ordered and the greenhouse is preparing for a busy spring, along with some broiler chickens to be hatched and raised. The ag shop and FFA are very busy.

VI. Old Business

A. Transportation

Mr. Gebhard reported that vehicles are doing well other than an occasional battery or flat tire. Bus 19 is still in Holdrege waiting for parts.

B. Technology Update

Mr. Tharman and Mr. Hopkins have discussed possible technology purchases for the upcoming year. Continued annual purchase of laptops, possibly new iPads (depending on ESSER 3), and servers are some of the items being looked at.

VII. New Business

A. Erate

Mr. Tharman discussed the annual process of filing for Erate funds. Category one enables a rebate on internet access and Category two allows purchases of devices to deliver the internet to the students and staff. Category two funds can be spent over a five-year period. New access points across the district was the focus for those funds this year. The paperwork has been filed and the school should find out in early spring if the project is accepted.

B. KASB Policy Update

Each December and June, KASB (Kansas Association of School Boards) send out required / optional updates to their policies. I recommend the board approve the December KASB Policy Updates as presented. This motion, made by Steven Whitney and seconded by Shanna Hammond, Carried.

Shanna

Hammond: Yea

Christopher
Rogers: Yea

Laquita
Smith: Yea

Hilary Van
Patten: Yea

Rich
Wenzl: Absent



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Steven Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

C. Culligan Quote

The High School RO system is in need of repair. Since the system is so old, the Culligan Water representative suggested a new RO system, due to availability of parts for the old one. I recommend the board approve the purchase of an updated drinking water system for the HS form Culligan. This motion, made by Christopher Rogers and seconded by Shanna Hammond, Carried.

Shanna Hammond: Yea

Christopher Rogers: Yea

Laquita Smith: Yea

Hilary Van Patten: Yea

Rich Wenzl: Absent

Steven Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

VIII. Personnel

A. Staffing

I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individual being discussed; retaining Mr. Tharman and returning to open session in this room at 7:15 PM. This motion, made by Laquita Smith and seconded by Shanna Hammond, Carried.

Shanna Hammond: Yea

Christopher Rogers: Yea

Laquita Smith: Yea

Hilary Van Patten: Yea

Rich Wenzl: Absent

Steven Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

The meeting returned to open session at 7:15 PM. I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individual being discussed; retaining Mr. Tharman and returning to open session in this room at 7:25 PM. This motion, made by Laquita Smith and seconded by Shanna Hammond, Carried.

Shanna Hammond: Yea

Christopher Rogers: Yea



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Laquita Smith: Yea

Hilary Van Patten: Yea

Rich Wenzl: Absent

Steven Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

The meeting returned to open session at 7:25 PM. No action taken.

B. School Board Recognition

January is School Board Recognition month. Amber presented the board members with certificates and had prepared a meal (two soups, vegetable tray, cinnamon rolls, and fruit tray). Mr. Tharman thanked the board for all that they do for our students and staff.

IX. Administrative Reports

A. Superintendent / 9-12 Principal Report

Mr. Tharman went over the upcoming events: Jan. 13th - Smoky Hill ESC & NCKSEC meetings / Forensics practice / Jan. 19th - Annual Chili Cook off in the FACS kitchen 1:00 PM / Jan. 25th - School Board Walk - Around / Jan. 26th - Blood Drive / Jan. 26, 27 & Feb. 4 - Boardmanship and New Members Training opportunity / Last week of Jan. and first of Feb. - League BB tournament / Jan. 30th - KDOT meeting in the Almena Community Bldg. from 4 - 6 PM. State Glass had measured the NE GS exit door. The Federal reimbursement mileage rate increased three cents (65.3) and Kansas decided to remain where they are (58.5). League Scholarship testing results upstairs across from the district office. Congratulations to all participants and those that finished in the top ten of the league.

B. K-8 Principal Report

Mr. Gebhard said Abel Tree Service had done work at the Long Island school. There is a plan to replant trees where the dead ones were. Phillips County Community Foundation has donated some money and they will find a health-related cause to use it. Thank you to Tom Brester who took on the responsibility of putting the flag up each morning in Long Island. Thank you to Mrs. McKinney and her 8th hour class for tending to the GS students one day a month while the GS teachers have a PLC (Professional Learning Committee). Mr. Gebhard, Kenzi Sheley, and Becky Delimont are trying out a "Share Table" concept at GS breakfast. Thank you to those parents that have donated a large amount of snacks this year.

X. Reports of Board Members

The board thanked Amber for the supper tonight and the great snacks throughout the year.

XI. Adjournment

I make a motion that we end this meeting. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna Hammond: Yea

Christopher Rogers: Yea

Laquita Smith: Yea

Hilary Van Patten: Yea

Rich Wenzl: Absent

Steven Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

USD 212

Cash Summary Report

Accounting Cycle: FY 22-23; Beginning Period: Period 01 (07/01/2022 - 07/31/2022) ; Ending Period: Period 07 (01/01/2023 - 01/31/2023) ; Show Prior Year Expense/Encumbrance: Transactions after the Last Period: None; Exclude Closing Entries: No; Include Unposted Transactions: No; Created On: 2/9/2023 6:36:25 PM

Year						
Current						
Fund	Description	Beginning Balance	Revenue	Expenditure	Other	Ending Balance
06	GENERAL FUND	\$11,350.19	\$955,842.71	(\$585,346.17)	(\$77,520.65)	\$304,326.08
07	FEDERAL FUNDS	\$12,588.74	\$24,330.00	(\$53,801.91)	\$0.00	(\$16,883.17)
08	SUPPLEMENTAL GENERAL FUND	(\$52,669.89)	\$444,954.91	(\$75,792.93)	(\$143,176.64)	\$173,315.45
11	FOUR YEAR OLD AT RISK FUND	\$23,685.51	\$0.00	(\$20,205.59)	\$0.00	\$3,479.92
13	K-12 AT RISK FUND	\$12,414.22	\$0.00	(\$59,062.30)	\$0.00	(\$46,648.08)
16	CAPITAL OUTLAY	\$140,120.44	\$275,935.09	(\$21,080.62)	(\$14,119.98)	\$380,854.93
18	DRIVER TRAINING	\$3,941.77	\$0.00	\$0.00	\$0.00	\$3,941.77
24	FOOD SERVICE	\$31,547.96	\$71,860.74	(\$66,417.64)	(\$22,487.70)	\$14,503.36
26	PROFESSIONAL DEVELOPMENT FUND	\$7,030.35	\$0.00	(\$5,953.68)	(\$1,500.34)	(\$423.67)
30	SPECIAL EDUCATION	\$28,837.16	\$126,084.09	(\$76,827.60)	(\$77,560.00)	\$533.65
34	VOCATIONAL EDUCATION	\$15,771.42	\$470.71	(\$30,990.44)	(\$2,585.94)	(\$17,334.25)
35	GIFTS/GRANTS	\$29,283.39	\$14,040.00	(\$796.87)	\$0.00	\$42,526.52
51	KPERS RETIREMENT CONTRIBUTIONS	\$158.93	\$47,757.97	\$0.00	\$0.00	\$47,916.90
53	CONTINGENCY FUND	\$225,000.00	\$0.00	\$0.00	\$0.00	\$225,000.00
55	TEXTBOOK RENTAL	\$41,039.67	\$4,575.39	(\$5,109.83)	\$0.00	\$40,505.23
81	LIBRARY GRANT	\$911.02	\$0.00	\$0.00	\$0.00	\$911.02
85	KS COORDINATED SCHOOL HEALTH	\$1,958.14	\$0.00	\$0.00	\$0.00	\$1,958.14
Sub Total		\$532,969.02	\$1,965,851.61	(\$1,001,385.58)	(\$338,951.25)	\$1,158,483.80
Year						
Prior						
Fund	Description	Beginning Balance	Revenue	Expenditure	Other	Ending Balance
06	GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08	SUPPLEMENTAL GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub Total		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total		\$532,969.02	\$1,965,851.61	(\$1,001,385.58)	(\$338,951.25)	\$1,158,483.80

Yes; Prior Year Ending Balance for Beginning Balance: No; Include

Encumbrances	Liabilities	Available
\$0.00	\$77,390.77	\$381,716.85
\$0.00	\$0.00	(\$16,883.17)
\$0.00	\$143,176.64	\$316,492.09
\$0.00	\$0.00	\$3,479.92
\$0.00	\$0.00	(\$46,648.08)
\$0.00	\$14,119.98	\$394,974.91
\$0.00	\$0.00	\$3,941.77
\$0.00	\$22,487.70	\$36,991.06
\$0.00	\$1,500.34	\$1,076.67
\$0.00	\$77,560.00	\$78,093.65
\$0.00	\$2,585.94	(\$14,748.31)
\$0.00	\$0.00	\$42,526.52
\$0.00	\$0.00	\$47,916.90
\$0.00	\$0.00	\$225,000.00
\$0.00	\$0.00	\$40,505.23
\$0.00	\$0.00	\$911.02
\$0.00	\$0.00	\$1,958.14
\$0.00	\$338,821.37	\$1,497,305.17
Encumbrances	Liabilities	Available
(\$287.16)	\$0.00	(\$287.16)
(\$27.90)	\$0.00	(\$27.90)
(\$315.06)	\$0.00	(\$315.06)
(\$315.06)	\$338,821.37	\$1,496,990.11

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Cash Summary Report

Accounting Cycle: FY 22-23; Beginning Period: Period 01 (07/01/2022 - 07/31/2022) ; Ending Period: Period 07 (01/01/2023 - 01/31/2023) ; Show Prior Year Expense/Encumbrance: Yes; Prior Year Ending Balance for Beginning Balance: No; Include Transactions after the Last Period: None; Exclude Closing Entries: No; Include Unposted Transactions: No; Created On: 2/9/2023 6:36:26 PM

Fund	Description	Liabilities (Beginning)	Liabilities (Ending)	Payments on PY Expense	Cash Journal Entries	Other Total
06	GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
07	FEDERAL FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08	SUPPLEMENTAL GENERAL FUND	\$0.00	(\$143,176.64)	\$0.00	\$0.00	(\$143,176.64)
11	FOUR YEAR OLD AT RISK FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	K-12 AT RISK FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	CAPITAL OUTLAY	\$0.00	(\$14,119.98)	\$0.00	\$0.00	(\$14,119.98)
18	DRIVER TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	FOOD SERVICE	\$0.00	(\$22,487.70)	\$0.00	\$0.00	(\$22,487.70)
26	PROFESSIONAL DEVELOPMENT FUND	\$0.00	(\$1,500.34)	\$0.00	\$0.00	(\$1,500.34)
30	SPECIAL EDUCATION	\$0.00	(\$77,560.00)	\$0.00	\$0.00	(\$77,560.00)
34	VOCATIONAL EDUCATION	\$0.00	(\$2,585.94)	\$0.00	\$0.00	(\$2,585.94)
35	GIFTS/GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51	KPERS RETIREMENT CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53	CONTINGENCY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55	TEXTBOOK RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
81	LIBRARY GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
85	KS COORDINATED SCHOOL HEALTH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub Total		\$0.00	(\$261,430.60)	\$0.00	\$0.00	(\$261,430.60)

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Check Listing Report

Accounting Cycle: FY 22-23; Begin Date: 01/10/2023; End Date: 02/09/2023; Bank: [All]; Sort By Element: FUND; Account Expression: [All]; Created On: 2/9/2023 6:52:

Voucher Number	Bank Name	Account Number	Check Number
Necessary bills 1/12/2023.	First National Bank & Trust	003174	64091
Vendor	PO Number	Invoice #	Account Code
4B Farm, LLC	23-2287	5569	24-3100-630-01-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Necessary bills 1/12/2023.	First National Bank & Trust	003174	64092
Vendor	PO Number	Invoice #	Account Code
Almena Market Inc.	23-2290	011223	06-1000-610-01-09
Almena Market Inc.	23-2290	011223	06-1000-610-01-10
Almena Market Inc.	23-2290	011223	06-2400-890-00-00
Almena Market Inc.	23-2290	011223	08-3400-890-01-01
Almena Market Inc.	23-2290	011223	24-3100-630-01-00
Almena Market Inc.	23-2290	011223	24-3100-630-03-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Necessary bills 1/12/2023.	First National Bank & Trust	003174	64093
Vendor	PO Number	Invoice #	Account Code
Broken Bar C Electric, LLC	23-2281	60	08-2600-300-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Necessary bills 1/12/2023.	First National Bank & Trust	003174	64094
Vendor	PO Number	Invoice #	Account Code
Cash-Wa Distributing Co Inc	23-2284	011223	24-3100-630-01-00
Cash-Wa Distributing Co Inc	23-2284	011223	24-3100-630-03-00
Cash-Wa Distributing Co Inc	23-2284	011223	24-3100-680-01-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Necessary bills 1/12/2023.	First National Bank & Trust	003174	64095
Vendor	PO Number	Invoice #	Account Code
ComplianceOne	23-2288	300330	06-2720-890-00-17
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
Necessary bills 1/12/2023.	First National Bank & Trust	003174	64096
Vendor	PO Number	Invoice #	Account Code
F & A Sales Inc	23-2286	011223	24-3100-630-03-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Necessary bills 1/12/2023.	First National Bank & Trust	003174	64097
Vendor	PO Number	Invoice #	Account Code
Junior Class	23-2289	011223	08-3400-890-01-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Necessary bills 1/12/2023.	First National Bank & Trust	003174	64098
Vendor	PO Number	Invoice #	Account Code
Matheson Tri-Gas Inc.	23-2282	52109893 26929123	34-1000-610-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Necessary bills 1/12/2023.	First National Bank & Trust	003174	64099
Vendor	PO Number	Invoice #	Account Code
Smoky Hill ESC	23-2283	23-00793	06-1000-610-01-02
Smoky Hill ESC	23-2283	23-00793	06-1000-610-01-03
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Necessary bills 1/12/2023.	First National Bank & Trust	003174	64100
Vendor	PO Number	Invoice #	Account Code
US Foods	23-2285	011223	24-3100-630-03-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Payment to Belinda Thalheim for	First National Bank & Trust	003174	64101
Vendor	PO Number	Invoice #	Account Code
Belinda Thalheim	23-2291	011323	06-1000-610-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Forensics - Colby meet	First National Bank & Trust	003174	64102
Vendor	PO Number	Invoice #	Account Code
Colby High School	23-2292	012623	06-1000-890-01-02
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number

Bills for February	First National Bank & Trust	003174	64123
Vendor	PO Number	Invoice #	Account Code
AFPLANSERV	23-2322	020323	06-2300-300-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for February	First National Bank & Trust	003174	64124
Vendor	PO Number	Invoice #	Account Code
BSN Sports, LLC	23-2324	920205801	06-1000-890-01-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for February	First National Bank & Trust	003174	64125
Vendor	PO Number	Invoice #	Account Code
City Of Almena	23-2299	020323	08-2600-411-01-00
City Of Almena	23-2299	020323	08-2600-411-02-00
City Of Almena	23-2299	020323	08-2600-412-01-00
City Of Almena	23-2299	020323	08-2600-412-02-00
City Of Almena	23-2299	020323	08-2600-421-01-00
City Of Almena	23-2299	020323	34-2600-411-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for February	First National Bank & Trust	003174	64126
Vendor	PO Number	Invoice #	Account Code
City Of Long Island	23-2314	020323	08-2600-411-03-00
City Of Long Island	23-2314	020323	08-2600-412-03-00
City Of Long Island	23-2314	020323	08-2600-421-03-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for February	First National Bank & Trust	003174	64127
Vendor	PO Number	Invoice #	Account Code
Dealers First Financial L.L.C.	23-2321	175394	16-1000-700-01-00
Dealers First Financial L.L.C.	23-2321	175394	16-1000-700-02-00
Dealers First Financial L.L.C.	23-2321	175394	16-4700-450-03-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for February	First National Bank & Trust	003174	64128
Vendor	PO Number	Invoice #	Account Code
Hop-A-Long IT Services	23-2326	020323	06-1000-610-01-05
Hop-A-Long IT Services	23-2326	020323	06-1000-610-01-05

Hop-A-Long IT Services	23-2326	020323	06-1000-610-01-05
Hop-A-Long IT Services	23-2326	020323	08-2600-300-00-01
Hop-A-Long IT Services	23-2326	020323	34-1000-610-00-00
Hop-A-Long IT Services	23-2326	020323	55-1000-650-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for February	First National Bank & Trust	003174	64129
Vendor	PO Number	Invoice #	Account Code
Jostens (JOSTES)	23-2318	29943440	06-2300-890-00-04
Jostens (JOSTES)	23-2318	29943440	06-2300-890-00-04
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for February	First National Bank & Trust	003174	64130
Vendor	PO Number	Invoice #	Account Code
Midwest Energy	23-2311	020323	06-2600-621-01-00
Midwest Energy	23-2311	020323	06-2600-621-02-00
Midwest Energy	23-2311	020323	06-2600-621-03-00
Midwest Energy	23-2311	020323	34-2600-621-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for February	First National Bank & Trust	003174	64131
Vendor	PO Number	Invoice #	Account Code
NCKSEC	23-2306	020323	30-1000-564-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for February	First National Bank & Trust	003174	64132
Vendor	PO Number	Invoice #	Account Code
Newell Plumbing & Electric	23-2315	4506	08-2600-300-00-02
Newell Plumbing & Electric	23-2315	4506	08-2600-300-00-02
Newell Plumbing & Electric	23-2315	4506	08-2600-300-00-02
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for February	First National Bank & Trust	003174	64133
Vendor	PO Number	Invoice #	Account Code
Nex-Tech (Nex-Tech)	23-2304	020323	06-2300-532-00-00
Nex-Tech (Nex-Tech)	23-2304	020323	06-2300-532-00-01
Nex-Tech (Nex-Tech)	23-2304	020323	06-2400-532-00-00

Nex-Tech (Nex-Tech)	23-2304	020323	06-2400-532-00-01
Nex-Tech (Nex-Tech)	23-2304	020323	06-2400-532-00-02
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for February	First National Bank & Trust	003174	64134
Vendor	PO Number	Invoice #	Account Code
Nex-Tech Wireless, LLC	23-2317	020323	06-2720-890-00-17
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for February	First National Bank & Trust	003174	64135
Vendor	PO Number	Invoice #	Account Code
Normandin	23-2305	1510	08-2600-300-00-01
Normandin	23-2305	1510	08-2600-300-00-01
Normandin	23-2305	1510	08-2600-300-00-01
Normandin	23-2305	1510	08-2600-300-00-01
Normandin	23-2305	1510	08-2600-430-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for February	First National Bank & Trust	003174	64136
Vendor	PO Number	Invoice #	Account Code
NWKESC	23-2319	022497	08-3400-890-01-01
NWKESC	23-2319	022497	08-3400-890-01-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for February	First National Bank & Trust	003174	64137
Vendor	PO Number	Invoice #	Account Code
Pitney Bowes	23-2296	020323	06-2300-590-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
Bills for February	First National Bank & Trust	003174	64138
Vendor	PO Number	Invoice #	Account Code
VISA (VISA1)	23-2309	020323	06-1000-610-00-01
VISA (VISA1)	23-2309	020323	06-1000-610-01-03
VISA (VISA1)	23-2309	020323	06-1000-610-01-05
VISA (VISA1)	23-2309	020323	06-1000-610-01-08
VISA (VISA1)	23-2309	020323	06-1000-890-01-01
VISA (VISA1)	23-2309	020323	06-1000-890-01-09

VISA (VISA1)	23-2309	020323	06-2200-640-01-00
VISA (VISA1)	23-2309	020323	06-2300-300-00-00
VISA (VISA1)	23-2309	020323	06-2300-590-00-01
VISA (VISA1)	23-2309	020323	06-2300-610-00-00
VISA (VISA1)	23-2309	020323	06-2300-700-00-00
VISA (VISA1)	23-2309	020323	06-2300-890-00-00
VISA (VISA1)	23-2309	020323	06-2400-890-00-00
VISA (VISA1)	23-2309	020323	06-2720-730-00-22
VISA (VISA1)	23-2309	020323	08-2600-610-00-01
VISA (VISA1)	23-2309	020323	34-1000-700-00-02
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
Bills for February	First National Bank & Trust	003174	64139
Vendor	PO Number	Invoice #	Account Code
WoodRiver Energy LLC	23-2313	314603	06-2600-621-01-00
WoodRiver Energy LLC	23-2313	314603	06-2600-621-02-00
WoodRiver Energy LLC	23-2313	314603	06-2600-621-03-00
WoodRiver Energy LLC	23-2313	314603	34-2600-621-00-00
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
January Necessary Bills - 2	First National Bank & Trust	003174	64140
Vendor	PO Number	Invoice #	Account Code
4B Farm, LLC	23-2336	5631	24-3100-630-01-00
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
January Necessary Bills - 2	First National Bank & Trust	003174	64141
Vendor	PO Number	Invoice #	Account Code
Almena Lumber & Supply	23-2328	January	06-2720-626-00-04
Almena Lumber & Supply	23-2328	January	06-2720-626-00-05
Almena Lumber & Supply	23-2328	January	06-2720-626-00-06
Almena Lumber & Supply	23-2328	January	06-2720-626-00-11
Almena Lumber & Supply	23-2328	January	06-2720-626-00-15
Almena Lumber & Supply	23-2328	January	06-2720-626-00-19
Almena Lumber & Supply	23-2328	January	06-2720-626-00-20
Almena Lumber & Supply	23-2328	January	06-2720-626-00-22
Almena Lumber & Supply	23-2328	January	06-2720-629-00-10
Almena Lumber & Supply	23-2328	January	06-2720-730-00-10
Almena Lumber & Supply	23-2328	January	06-2720-890-00-10
Almena Lumber & Supply	23-2328	January	06-2720-890-00-11
Almena Lumber & Supply	23-2328	January	06-2720-890-00-22
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
January Necessary Bills - 2	First National Bank & Trust	003174	64142
Vendor	PO Number	Invoice #	Account Code
Almena Market Inc.	23-2338	January	06-1000-610-01-10
Almena Market Inc.	23-2338	January	08-2600-610-00-01
Almena Market Inc.	23-2338	January	08-3400-890-01-01
Almena Market Inc.	23-2338	January	24-3100-630-01-00
Almena Market Inc.	23-2338	January	24-3100-630-03-00
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
January Necessary Bills - 2	First National Bank & Trust	003174	64143
Vendor	PO Number	Invoice #	Account Code
Cash-Wa Distributing Co Inc	23-2337	January bills	24-3100-630-01-00
Cash-Wa Distributing Co Inc	23-2337	January bills	24-3100-630-03-00
Cash-Wa Distributing Co Inc	23-2337	January bills	24-3100-680-01-00
Cash-Wa Distributing Co Inc	23-2337	January bills	24-3100-680-03-00
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
January Necessary Bills - 2	First National Bank & Trust	003174	64144

Vendor	PO Number	Invoice #	Account Code
F & A Sales Inc	23-2335	2612398/ 2622395	24-3100-630-01-00
F & A Sales Inc	23-2335	2612398/ 2622395	24-3100-630-03-00
F & A Sales Inc	23-2335	2612398/ 2622395	24-3100-680-01-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
January Necessary Bills - 2	First National Bank & Trust	003174	64145
Vendor	PO Number	Invoice #	Account Code
Long Island Feed and Grain, LLC	23-2327	#37757#37823	06-2720-626-00-03
Long Island Feed and Grain, LLC	23-2327	#37757#37823	06-2720-626-00-10
Long Island Feed and Grain, LLC	23-2327	#37757#37823	06-2720-626-00-14
Long Island Feed and Grain, LLC	23-2327	#37757#37823	06-2720-626-00-18
Long Island Feed and Grain, LLC	23-2327	#37757#37823	06-2720-626-00-20
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
January Necessary Bills - 2	First National Bank & Trust	003174	64146
Vendor	PO Number	Invoice #	Account Code
Northwestern Office Supplies	23-2331	157580/ 157679/ 157737	08-1000-610-01-11
Northwestern Office Supplies	23-2331	157580/ 157679/ 157737	08-1000-610-02-09
Northwestern Office Supplies	23-2331	157580/ 157679/ 157737	08-1000-610-03-09
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
January Necessary Bills - 2	First National Bank & Trust	003174	64147
Vendor	PO Number	Invoice #	Account Code
Prairie Land Electric Cooperative, Inc.	23-2339	January	08-2600-622-01-00
Prairie Land Electric Cooperative, Inc.	23-2339	January	08-2600-622-03-00
Prairie Land Electric Cooperative, Inc.	23-2339	January	34-2600-622-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
January Necessary Bills - 2	First National Bank & Trust	003174	64148
Vendor	PO Number	Invoice #	Account Code
US Foods	23-2334	4351014/	24-3100-630-03-00
US Foods	23-2334	4351014/	24-3100-680-03-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64149
Vendor	PO Number	Invoice #	Account Code

Amber Brown	23-2294	02032023	06-2300-890-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64150
Vendor	PO Number	Invoice #	Account Code
Broad Reach	23-2342	1656557	06-2200-640-02-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64151
Vendor	PO Number	Invoice #	Account Code
CEI Security and Sound	23-2340	WO-1909	08-2600-300-00-02
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64152
Vendor	PO Number	Invoice #	Account Code
Cheney Running Attn: Rich Simmons	23-2344	2/9/23	06-1000-890-01-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64153
Vendor	PO Number	Invoice #	Account Code
ComplianceOne	23-2347	301238	06-2720-890-00-17
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64154
Vendor	PO Number	Invoice #	Account Code
Compton Plumbing	23-2307	87257135	08-2600-430-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64155
Vendor	PO Number	Invoice #	Account Code
Engel's Sales & Service, Inc	23-2325	76792	08-2600-300-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64156
Vendor	PO Number	Invoice #	Account Code

Harris School Solutions	23-2316	0000933	06-2300-890-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64157
Vendor	PO Number	Invoice #	Account Code
Hinklel Termite and Pest Control	23-2300	020323	08-2600-425-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64158
Vendor	PO Number	Invoice #	Account Code
Hop-A-Long IT Services	23-2345	1446	08-1000-300-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64159
Vendor	PO Number	Invoice #	Account Code
HTMC	23-2295	020323	06-2300-590-00-02
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64160
Vendor	PO Number	Invoice #	Account Code
Ideal Linen & Uniform	23-2310	020323	08-2600-610-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64161
Vendor	PO Number	Invoice #	Account Code
Junior Class	23-2320	020323	08-3400-890-01-01
Junior Class	23-2320	020323	08-3400-890-01-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64162
Vendor	PO Number	Invoice #	Account Code
Kelli Hueneke	23-2302	020323	06-1000-610-03-02
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64163
Vendor	PO Number	Invoice #	Account Code

Kirsten Baird	23-2301	020323	06-1000-610-03-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64164
Vendor	PO Number	Invoice #	Account Code
Kowpoke Supply	23-2303	421888	08-2600-430-00-01
Kowpoke Supply	23-2303	421888	34-1000-610-00-02
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64165
Vendor	PO Number	Invoice #	Account Code
KSHSAA	23-2346	23-4897	06-1000-890-01-09
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64166
Vendor	PO Number	Invoice #	Account Code
Lou's Sporting Goods	23-2323	020323	08-3400-890-01-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64167
Vendor	PO Number	Invoice #	Account Code
Marvin Gebhard	23-2341	2/9/23	06-1000-890-00-02
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64168
Vendor	PO Number	Invoice #	Account Code
Matheson Tri-Gas Inc.	23-2348	270007	34-1000-610-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64169
Vendor	PO Number	Invoice #	Account Code
Menards	23-2297	020323	08-2600-430-00-02
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64170
Vendor	PO Number	Invoice #	Account Code
Midwest Energy	23-2349	January bill	06-2600-621-01-00
Midwest Energy	23-2349	January bill	06-2600-621-02-00
Midwest Energy	23-2349	January bill	06-2600-621-03-00
Midwest Energy	23-2349	January bill	34-2600-621-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64171
Vendor	PO Number	Invoice #	Account Code
Normandin	23-2350	1550	08-2600-300-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64172
Vendor	PO Number	Invoice #	Account Code
NORTON COUNTY EMS	23-2332	9654	06-1000-890-01-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64173
Vendor	PO Number	Invoice #	Account Code
Ostmeyer Inc dba Culligan Soft Water Service	23-2330	436028	08-2600-400-00-01
Ostmeyer Inc dba Culligan Soft Water Service	23-2330	436028	08-2600-400-00-02
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64174
Vendor	PO Number	Invoice #	Account Code
Phillips County Health Department	23-2329	Feb. 1, 2023	06-2300-500-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64175
Vendor	PO Number	Invoice #	Account Code
Randy Husted	23-2298	020323	08-2600-300-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64176
Vendor	PO Number	Invoice #	Account Code

Renaissance	23-2312	5277156	06-1000-300-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64177
Vendor	PO Number	Invoice #	Account Code
Roys Sales & Service	23-2333	424624	34-1000-610-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
February Board Meeting	First National Bank & Trust	003174	64178
Vendor	PO Number	Invoice #	Account Code
WoodRiver Energy LLC	23-2343	319790	06-2600-621-01-00
WoodRiver Energy LLC	23-2343	319790	06-2600-621-02-00
WoodRiver Energy LLC	23-2343	319790	06-2600-621-03-00
WoodRiver Energy LLC	23-2343	319790	34-2600-621-00-00
Sub Total			
Grand Total			

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Payee	Amount	Type
4B Farm, LLC	\$69.12	Accounts Payable
Description	Issue Date	Amount
Invoice number 5569.	01/12/2023	\$69.12
		\$69.12
Payee	Amount	Type
Almena Market Inc.	\$802.74	Accounts Payable
Description	Issue Date	Amount
Charges for December.	01/12/2023	\$231.21
Charges for December.	01/12/2023	\$55.63
Charges for December.	01/12/2023	\$12.55
Charges for December.	01/12/2023	\$25.39
Charges for December.	01/12/2023	\$383.16
Charges for December.	01/12/2023	\$94.80
		\$802.74
Payee	Amount	Type
Broken Bar C Electric, LLC	\$246.04	Accounts Payable
Description	Issue Date	Amount
Invoice number 60.	01/12/2023	\$246.04
		\$246.04
Payee	Amount	Type
Cash-Wa Distributing Co Inc	\$6,616.34	Accounts Payable
Description	Issue Date	Amount
Charges for December.	01/12/2023	\$4,326.61
Charges for December.	01/12/2023	\$2,045.29
Charges for December.	01/12/2023	\$244.44
		\$6,616.34
Payee	Amount	Type
ComplianceOne	\$30.80	Accounts Payable
Description	Issue Date	Amount
Invoice number 300330.	01/12/2023	\$30.80
		\$30.80

Payee	Amount	Type
F & A Sales Inc	\$624.60	Accounts Payable
Description	Issue Date	Amount
Charges for December.	01/12/2023	\$624.60
		\$624.60
Payee	Amount	Type
Junior Class	\$70.00	Accounts Payable
Description	Issue Date	Amount
Reimbursement for concession stand on 1/6	01/12/2023	\$70.00
		\$70.00
Payee	Amount	Type
Matheson Tri-Gas Inc.	\$584.59	Accounts Payable
Description	Issue Date	Amount
Invoice numbers 52109893 and 26929123.	01/12/2023	\$584.59
		\$584.59
Payee	Amount	Type
Smoky Hill ESC	\$400.00	Accounts Payable
Description	Issue Date	Amount
Invoice number 23-00793.	01/12/2023	\$200.00
Invoice number 23-00793.	01/12/2023	\$200.00
		\$400.00
Payee	Amount	Type
US Foods	\$1,234.50	Accounts Payable
Description	Issue Date	Amount
Charges for December.	01/12/2023	\$1,234.50
		\$1,234.50
Payee	Amount	Type
Belinda Thalheim	\$52.00	Accounts Payable
Description	Issue Date	Amount
Payment for accompaniment.	01/13/2023	\$52.00
		\$52.00
Payee	Amount	Type
Colby High School	\$55.00	Accounts Payable
Description	Issue Date	Amount
Forensics entry fees (7)	01/26/2023	\$55.00
		\$55.00
Payee	Amount	Type

AFPLANSERV	\$14.00	Accounts Payable
Description	Issue Date	Amount
#22123163020	02/03/2023	\$14.00
		\$14.00
Payee	Amount	Type
BSN Sports, LLC	\$547.32	Accounts Payable
Description	Issue Date	Amount
#9202025801 practice jerseys	02/03/2023	\$547.32
		\$547.32
Payee	Amount	Type
City Of Almena	\$995.39	Accounts Payable
Description	Issue Date	Amount
read date Jan. 30, 2023	02/03/2023	\$80.40
read date Jan. 30, 2023	02/03/2023	\$222.40
read date Jan. 30, 2023	02/03/2023	\$70.16
read date Jan. 30, 2023	02/03/2023	\$141.39
read date Jan. 30, 2023	02/03/2023	\$375.00
read date Jan. 30, 2023	02/03/2023	\$106.04
		\$995.39
Payee	Amount	Type
City Of Long Island	\$133.70	Accounts Payable
Description	Issue Date	Amount
Read - 1/3/23	02/03/2023	\$72.35
Read - 1/3/23	02/03/2023	\$40.35
Read - 1/3/23	02/03/2023	\$21.00
		\$133.70
Payee	Amount	Type
Dealers First Financial L.L.C.	\$915.00	Accounts Payable
Description	Issue Date	Amount
#175394	02/03/2023	\$325.00
#175395	02/03/2023	\$130.00
#174983	02/03/2023	\$460.00
		\$915.00
Payee	Amount	Type
Hop-A-Long IT Services	\$3,957.75	Accounts Payable
Description	Issue Date	Amount
Audio mixer for Interactive Media and Intro to IT	02/03/2023	\$339.98
Extension cord for TV	02/03/2023	\$45.99

TV for Intro to IT Class project	02/03/2023	\$335.35
HDMI cables	02/03/2023	\$39.98
Lenovo laptop replacement for teachers	02/03/2023	\$1,029.99
#1409	02/03/2023	\$2,166.46
		\$3,957.75

Payee	Amount	Type
Jostens (JOSTES)	\$245.02	Accounts Payable

Description	Issue Date	Amount
HS Diplomas and covers #29939313	02/03/2023	\$156.85
#29943440 Middle School diplomas	02/03/2023	\$88.17
		\$245.02

Payee	Amount	Type
Midwest Energy	\$3,192.12	Accounts Payable

Description	Issue Date	Amount
Bill date- 1/4/23	02/03/2023	\$611.05
Bill date- 1/4/23	02/03/2023	\$905.72
Bill date- 1/4/23	02/03/2023	\$781.51
Bill date- 1/4/23	02/03/2023	\$893.84
		\$3,192.12

Payee	Amount	Type
NCKSEC	\$56,333.00	Accounts Payable

Description	Issue Date	Amount
February 15th payment	02/03/2023	\$56,333.00
		\$56,333.00

Payee	Amount	Type
Newell Plumbing & Electric	\$797.10	Accounts Payable

Description	Issue Date	Amount
#4506 Total material	02/03/2023	\$101.10
Labor	02/03/2023	\$476.00
mileage	02/03/2023	\$220.00
		\$797.10

Payee	Amount	Type
Nex-Tech (Nex-Tech)	\$1,295.68	Accounts Payable

Description	Issue Date	Amount
Feb. 1, 2023	02/03/2023	\$486.53
Feb. 1, 2023	02/03/2023	\$63.99
Feb. 1, 2023	02/03/2023	\$171.05

Feb. 1, 2023	02/03/2023	\$87.59
Feb. 1, 2023	02/03/2023	\$486.52
		\$1,295.68
Payee	Amount	Type
Nex-Tech Wireless, LLC	\$102.42	Accounts Payable
Description	Issue Date	Amount
#9539098	02/03/2023	\$102.42
		\$102.42
Payee	Amount	Type
Normandin	\$4,505.00	Accounts Payable
Description	Issue Date	Amount
#1510	02/03/2023	\$2,660.00
24 volt valve actuators		
hours	02/03/2023	\$765.00
mileage and a capacitor	02/03/2023	\$210.00
Rebuild kit	02/03/2023	\$195.00
#1532 - thermostats and regulators	02/03/2023	\$675.00
		\$4,505.00
Payee	Amount	Type
NWKESC	\$81.00	Accounts Payable
Description	Issue Date	Amount
#022483	02/03/2023	\$35.00
Lacev		
#022497	02/03/2023	\$46.00
Jessie & Marvin		
		\$81.00
Payee	Amount	Type
Pitney Bowes	\$33.21	Accounts Payable
Description	Issue Date	Amount
Jan. 25th statement	02/03/2023	\$33.21
		\$33.21
Payee	Amount	Type
VISA (VISA1)	\$3,105.44	Accounts Payable
Description	Issue Date	Amount
Jan. 22, 2023 closing date	02/03/2023	\$460.00
Jan. 22, 2023 closing date	02/03/2023	\$49.13
Jan. 22, 2023 closing date	02/03/2023	\$25.46
Jan. 22, 2023 closing date	02/03/2023	\$92.63
Jan. 22, 2023 closing date	02/03/2023	\$85.98
Jan. 22, 2023 closing date	02/03/2023	\$97.99

Jan. 22, 2023 closing date	02/03/2023	\$34.44
Jan. 22, 2023 closing date	02/03/2023	\$15.18
Jan. 22, 2023 closing date	02/03/2023	\$16.18
Jan. 22, 2023 closing date	02/03/2023	\$62.04
Jan. 22, 2023 closing date	02/03/2023	\$473.98
Jan. 22, 2023 closing date	02/03/2023	\$642.14
Jan. 22, 2023 closing date	02/03/2023	\$62.30
Jan. 22, 2023 closing date	02/03/2023	\$1,594.45
Jan. 22, 2023 closing date	02/03/2023	\$265.35
Jan. 22, 2023 closing date	02/03/2023	(\$871.81)
		\$3,105.44

Payee	Amount	Type
WoodRiver Energy LLC	\$3,927.82	Accounts Payable
Description	Issue Date	Amount
#314603	02/03/2023	\$1,377.09
#314603	02/03/2023	\$792.70
#314603	02/03/2023	\$1,441.03
#314603	02/03/2023	\$317.00
		\$3,927.82

Payee	Amount	Type
4B Farm, LLC	\$92.16	Accounts Payable
Description	Issue Date	Amount
#5631	02/06/2023	\$92.16
		\$92.16

Payee	Amount	Type
Almena Lumber & Supply	\$1,721.74	Accounts Payable
Description	Issue Date	Amount
fuel	02/06/2023	\$46.67
fuel	02/06/2023	\$44.00
fuel	02/06/2023	\$76.51
fuel and winter	02/06/2023	\$580.67
fuel	02/06/2023	\$115.67
fuel	02/06/2023	\$404.51
fuel	02/06/2023	\$219.03
fuel and DEF	02/06/2023	\$116.61
Serviced	02/06/2023	\$59.02
Serviced	02/06/2023	\$5.50
Serviced	02/06/2023	\$8.07
fuel and winter	02/06/2023	\$28.98
fuel and DEF	02/06/2023	\$16.50
		\$1,721.74

Payee	Amount	Type
Almena Market Inc.	\$1,649.76	Accounts Payable
Description	Issue Date	Amount
January expenses	02/06/2023	\$92.55
January expenses	02/06/2023	\$1,051.80
January expenses	02/06/2023	\$16.15
January expenses	02/06/2023	\$454.85
January expenses	02/06/2023	\$34.41
		\$1,649.76

Payee	Amount	Type
Cash-Wa Distributing Co Inc	\$7,572.44	Accounts Payable
Description	Issue Date	Amount
#13652702 #P13659433 #13660611 #13668476 #13675530 #13652706 #13660867 #13668477	02/06/2023	\$5,150.12
#13652702 #P13659433 #13660611 #13668476 #13675530 #13652706 #13660867 #13668477	02/06/2023	\$1,981.13
#13652702 #P13659433 #13660611 #13668476 #13675530 #13652706 #13660867 #13668477	02/06/2023	\$314.09
#13652702 #P13659433 #13660611 #13668476 #13675530 #13652706 #13660867 #13668477	02/06/2023	\$127.10
		\$7,572.44

Payee	Amount	Type
F & A Sales Inc	\$1,419.36	Accounts Payable

Description	Issue Date	Amount
#2622395	02/06/2023	\$689.56
#2612398		
#2622395	02/06/2023	\$588.34
#2612398		
#2622395	02/06/2023	\$141.46
#2612398		
		\$1,419.36
Payee	Amount	Type
Long Island Feed and Grain, LLC	\$1,363.85	Accounts Payable
Description	Issue Date	Amount
fuel	02/06/2023	\$34.53
fuel	02/06/2023	\$445.84
fuel	02/06/2023	\$187.84
fuel	02/06/2023	\$619.88
fuel	02/06/2023	\$75.76
		\$1,363.85
Payee	Amount	Type
Northwestern Office Supplies	\$1,369.34	Accounts Payable
Description	Issue Date	Amount
color and B/W copies	02/06/2023	\$298.61
color and B/W copies	02/06/2023	\$662.12
color and B/W copies	02/06/2023	\$408.61
		\$1,369.34
Payee	Amount	Type
Prairie Land Electric Cooperative, Inc.	\$3,250.50	Accounts Payable
Description	Issue Date	Amount
January	02/06/2023	\$2,460.12
January	02/06/2023	\$646.10
January expenses	02/06/2023	\$144.28
		\$3,250.50
Payee	Amount	Type
US Foods	\$769.59	Accounts Payable
Description	Issue Date	Amount
#4351014	02/06/2023	\$631.83
#4351014	02/06/2023	\$137.76
		\$769.59
Payee	Amount	Type
Amber Brown	\$118.00	Accounts Payable
Description	Issue Date	Amount

Mileage for driving to Oakley training	02/03/2023	\$118.00
		\$118.00
Payee	Amount	Type
Broad Reach	\$415.31	Accounts Payable
Description	Issue Date	Amount
Books for the Elementary School	02/09/2023	\$415.31
		\$415.31
Payee	Amount	Type
CEI Security and Sound	\$566.00	Accounts Payable
Description	Issue Date	Amount
WO-1090 Labor and Mileage	02/09/2023	\$566.00
		\$566.00
Payee	Amount	Type
Cheney Running Attn: Rich Simmons	\$150.00	Accounts Payable
Description	Issue Date	Amount
Three registrations	02/09/2023	\$150.00
		\$150.00
Payee	Amount	Type
ComplianceOne	\$30.80	Accounts Payable
Description	Issue Date	Amount
membership	02/09/2023	\$30.80
		\$30.80
Payee	Amount	Type
Compton Plumbing	\$138.00	Accounts Payable
Description	Issue Date	Amount
#87257135 Install sump pump at GS	02/03/2023	\$138.00
		\$138.00
Payee	Amount	Type
Engel's Sales & Service, Inc	\$45.50	Accounts Payable
Description	Issue Date	Amount
#S76792 Broken spring on snowblower	02/03/2023	\$45.50
		\$45.50
Payee	Amount	Type
Harris School Solutions	\$273.05	Accounts Payable
Description	Issue Date	Amount

1095/ 1099/ W-2	02/03/2023	\$273.05
		\$273.05
Payee	Amount	Type
Hinklel Termite and Pest Control	\$236.90	Accounts Payable
Description	Issue Date	Amount
Almena- 72.10	02/03/2023	\$236.90
Long Island - 61.80		
LI Bait stations - 103.00		
		\$236.90
Payee	Amount	Type
Hop-A-Long IT Services	\$419.99	Accounts Payable
Description	Issue Date	Amount
Motherboard for teacher laptop	02/09/2023	\$419.99
		\$419.99
Payee	Amount	Type
HTMC	\$294.00	Accounts Payable
Description	Issue Date	Amount
Sports and Academic booster message on KQNK	02/03/2023	\$294.00
		\$294.00
Payee	Amount	Type
Ideal Linen & Uniform	\$69.61	Accounts Payable
Description	Issue Date	Amount
#22100837	02/03/2023	\$69.61
		\$69.61
Payee	Amount	Type
Junior Class	\$25.00	Accounts Payable
Description	Issue Date	Amount
CARDS (2)	02/03/2023	\$10.00
Refs (3)	02/03/2023	\$15.00
		\$25.00
Payee	Amount	Type
Kelli Hueneke	\$12.06	Accounts Payable
Description	Issue Date	Amount
Hanging file folders	02/03/2023	\$12.06
		\$12.06
Payee	Amount	Type
Kirsten Baird	\$278.19	Accounts Payable
Description	Issue Date	Amount

charging cart for classroom	02/03/2023	\$278.19
		\$278.19
Payee	Amount	Type
Kowpoke Supply	\$159.21	Accounts Payable
Description	Issue Date	Amount
#421888	02/03/2023	\$94.23
#422888		
#423316		
#421888	02/03/2023	\$64.98
#422888		
#423316		
		\$159.21
Payee	Amount	Type
KSHSAA	\$33.00	Accounts Payable
Description	Issue Date	Amount
KAY unit conference registration	02/09/2023	\$33.00
		\$33.00
Payee	Amount	Type
Lou's Sporting Goods	\$123.91	Accounts Payable
Description	Issue Date	Amount
#745147	02/03/2023	\$123.91
#744945		
After credit used		
		\$123.91
Payee	Amount	Type
Marvin Gebhard	\$9.59	Accounts Payable
Description	Issue Date	Amount
Meal allowance for OVT visit	02/09/2023	\$9.59
		\$9.59
Payee	Amount	Type
Matheson Tri-Gas Inc.	\$209.87	Accounts Payable
Description	Issue Date	Amount
gas and tank rental	02/09/2023	\$209.87
		\$209.87
Payee	Amount	Type
Menards	\$1,660.01	Accounts Payable
Description	Issue Date	Amount
Materials Mr. Gebhard purchased for projects in Long Island and GS	02/03/2023	\$1,660.01
		\$1,660.01

Payee	Amount	Type
Midwest Energy	\$593.78	Accounts Payable
Description	Issue Date	Amount
HS	02/09/2023	\$44.89
GS	02/09/2023	\$184.83
LI	02/09/2023	\$135.04
Ag shop and Greenhouse	02/09/2023	\$229.02
		\$593.78
Payee	Amount	Type
Normandin	\$295.00	Accounts Payable
Description	Issue Date	Amount
Replaced heat valve on upstairs unit and cleaned coils and opened mixers in boys' locker room	02/09/2023	\$295.00
		\$295.00
Payee	Amount	Type
NORTON COUNTY EMS	\$700.00	Accounts Payable
Description	Issue Date	Amount
Standby for 7 football games	02/09/2023	\$700.00
		\$700.00
Payee	Amount	Type
Ostmeyer Inc dba Culligan Soft Water Service	\$80.50	Accounts Payable
Description	Issue Date	Amount
50. pound salt	02/09/2023	\$48.75
salt and rental	02/09/2023	\$31.75
		\$80.50
Payee	Amount	Type
Phillips County Health Department	\$4,000.00	Accounts Payable
Description	Issue Date	Amount
2nd half of nurse contract	02/09/2023	\$4,000.00
		\$4,000.00
Payee	Amount	Type
Randy Husted	\$585.00	Accounts Payable
Description	Issue Date	Amount
three different periods of time. totaling 9 hours	02/03/2023	\$585.00
		\$585.00
Payee	Amount	Type
Renaissance	\$17.16	Accounts Payable
Description	Issue Date	Amount

#5277196	02/03/2023	\$17.16
#5277156		\$17.16
Payee	Amount	Type
Roy's Sales & Service	\$117.58	Accounts Payable
Description	Issue Date	Amount
Part for Air compressor	02/09/2023	\$117.58
		\$117.58
Payee	Amount	Type
WoodRiver Energy LLC	\$3,724.26	Accounts Payable
Description	Issue Date	Amount
HS	02/09/2023	\$1,351.44
MS	02/09/2023	\$732.68
LI	02/09/2023	\$1,334.91
Vo Ag	02/09/2023	\$305.23
		\$3,724.26
		\$125,556.72

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Check Date	Check Number	Payee	Type	Amount
01/12/2023	64091	4B Farm, LLC	Accounts Payable	\$69.12
01/12/2023	64092	Almena Market Inc.	Accounts Payable	\$802.74
01/12/2023	64093	Broken Bar C Electric, LLC	Accounts Payable	\$246.04
01/12/2023	64094	Cash-Wa Distributing Co Inc	Accounts Payable	\$6,616.34
01/12/2023	64095	ComplianceOne	Accounts Payable	\$30.80
01/12/2023	64096	F & A Sales Inc	Accounts Payable	\$624.60
01/12/2023	64097	Junior Class	Accounts Payable	\$70.00
01/12/2023	64098	Matheson Tri-Gas Inc.	Accounts Payable	\$584.59
01/12/2023	64099	Smoky Hill ESC	Accounts Payable	\$400.00
01/12/2023	64100	US Foods	Accounts Payable	\$1,234.50
01/13/2023	64101	Belinda Thalheim	Accounts Payable	\$52.00
01/26/2023	64102	Colby High School	Accounts Payable	\$55.00
02/03/2023	64123	AFPLANSERV	Accounts Payable	\$14.00
02/03/2023	64124	BSN Sports, LLC	Accounts Payable	\$547.32
02/03/2023	64125	City Of Almena	Accounts Payable	\$995.39
02/03/2023	64126	City Of Long Island	Accounts Payable	\$133.70
02/03/2023	64127	Dealers First Financial L.L.C.	Accounts Payable	\$915.00
02/03/2023	64128	Hop-A-Long IT Services	Accounts Payable	\$3,957.75
02/03/2023	64129	Jostens (JOSTES)	Accounts Payable	\$245.02
02/03/2023	64130	Midwest Energy	Accounts Payable	\$3,192.12
02/03/2023	64131	NCKSEC	Accounts Payable	\$56,333.00
02/03/2023	64132	Newell Plumbing & Electric	Accounts Payable	\$797.10
02/03/2023	64133	Nex-Tech (Nex-Tech)	Accounts Payable	\$1,295.68
02/03/2023	64134	Nex-Tech Wireless, LLC	Accounts Payable	\$102.42
02/03/2023	64135	Normandin	Accounts Payable	\$4,505.00
02/03/2023	64136	NWKESC	Accounts Payable	\$81.00
02/03/2023	64137	Pitney Bowes	Accounts Payable	\$33.21
02/03/2023	64138	VISA (VISA1)	Accounts Payable	\$3,105.44
02/03/2023	64139	WoodRiver Energy LLC	Accounts Payable	\$3,927.82
02/06/2023	64140	4B Farm, LLC	Accounts Payable	\$92.16
02/06/2023	64141	Almena Lumber & Supply	Accounts Payable	\$1,721.74
02/06/2023	64142	Almena Market Inc.	Accounts Payable	\$1,649.76
02/06/2023	64143	Cash-Wa Distributing Co Inc	Accounts Payable	\$7,572.44
02/06/2023	64144	F & A Sales Inc	Accounts Payable	\$1,419.36
02/06/2023	64145	Long Island Feed and Grain, LLC	Accounts Payable	\$1,363.85
02/06/2023	64146	Northwestern Office Supplies	Accounts Payable	\$1,369.34
02/06/2023	64147	Prairie Land Electric Cooperative, Inc.	Accounts Payable	\$3,250.50

02/06/2023	64148	US Foods	Accounts Payable	\$769.59
02/09/2023	64149	Amber Brown	Accounts Payable	\$118.00
02/09/2023	64150	Broad Reach	Accounts Payable	\$415.31
02/09/2023	64151	CEI Security and Sound	Accounts Payable	\$566.00
02/09/2023	64152	Cheney Running Attn: Rich Simmons	Accounts Payable	\$150.00
02/09/2023	64153	ComplianceOne	Accounts Payable	\$30.80
02/09/2023	64154	Compton Plumbing	Accounts Payable	\$138.00
02/09/2023	64155	Engel's Sales & Service, Inc	Accounts Payable	\$45.50
02/09/2023	64156	Harris School Solutions	Accounts Payable	\$273.05
02/09/2023	64157	Hinklel Termite and Pest Control	Accounts Payable	\$236.90
02/09/2023	64158	Hop-A-Long IT Services	Accounts Payable	\$419.99
02/09/2023	64159	HTMC	Accounts Payable	\$294.00
02/09/2023	64160	Ideal Linen & Uniform	Accounts Payable	\$69.61
02/09/2023	64161	Junior Class	Accounts Payable	\$25.00
02/09/2023	64162	Kelli Hueneke	Accounts Payable	\$12.06
02/09/2023	64163	Kirsten Baird	Accounts Payable	\$278.19
02/09/2023	64164	Kowpoke Supply	Accounts Payable	\$159.21
02/09/2023	64165	KSHSAA	Accounts Payable	\$33.00
02/09/2023	64166	Lou's Sporting Goods	Accounts Payable	\$123.91
02/09/2023	64167	Marvin Gebhard	Accounts Payable	\$9.59
02/09/2023	64168	Matheson Tri-Gas Inc.	Accounts Payable	\$209.87
02/09/2023	64169	Menards	Accounts Payable	\$1,660.01
02/09/2023	64170	Midwest Energy	Accounts Payable	\$593.78
02/09/2023	64171	Normandin	Accounts Payable	\$295.00
02/09/2023	64172	NORTON COUNTY EMS	Accounts Payable	\$700.00
02/09/2023	64173	Ostmeyer Inc dba Culligan Soft Water Service	Accounts Payable	\$80.50
02/09/2023	64174	Phillips County Health Department	Accounts Payable	\$4,000.00
02/09/2023	64175	Randy Husted	Accounts Payable	\$585.00
02/09/2023	64176	Renaissance	Accounts Payable	\$17.16
02/09/2023	64177	Roys Sales & Service	Accounts Payable	\$117.58
02/09/2023	64178	WoodRiver Energy LLC	Accounts Payable	\$3,724.26
Sub Total				\$125,556.72

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Accounting Cycle: FY 22-23; Begin Date: 01/10/2023; End Date: 02/09/2023; Bank: [All]; Sort By Element: FUND; Account Expression: [All]; Created On: 2/9/2023 6:52:21 PM

Check Date	Check Number	Payee	Description	Type	Amount
01/12/2023	64091	4B Farm, LLC	Inv: 5569	Accounts Payable	\$69.12
02/06/2023	64140	4B Farm, LLC	Inv: 5631	Accounts Payable	\$92.16
02/03/2023	64123	AFPLANSERV	Inv: 020323	Accounts Payable	\$14.00
02/06/2023	64141	Almena Lumber & Supply	Inv: January	Accounts Payable	\$1,721.74
01/12/2023	64092	Almena Market Inc.	Inv: 011223	Accounts Payable	\$802.74
02/06/2023	64142	Almena Market Inc.	Inv: January	Accounts Payable	\$1,649.76
02/09/2023	64149	Amber Brown	Inv: 02032023	Accounts Payable	\$118.00
01/13/2023	64101	Belinda Thalheim	Inv: 011323	Accounts Payable	\$52.00
02/09/2023	64150	Broad Reach	Inv: 1656557	Accounts Payable	\$415.31
01/12/2023	64093	Broken Bar C Electric, LLC	Inv: 60	Accounts Payable	\$246.04
02/03/2023	64124	BSN Sports, LLC	Inv: 920205801	Accounts Payable	\$547.32
01/12/2023	64094	Cash-Wa Distributing Co Inc	Inv: 011223	Accounts Payable	\$6,616.34
02/06/2023	64143	Cash-Wa Distributing Co Inc	Inv: January bills	Accounts Payable	\$7,572.44
02/09/2023	64151	CEI Security and Sound	Inv: WO-1909	Accounts Payable	\$566.00
02/09/2023	64152	Cheney Running Attn: Rich Simmons	Inv: 2/9/23	Accounts Payable	\$150.00
02/03/2023	64125	City Of Almena	Inv: 020323	Accounts Payable	\$995.39
02/03/2023	64126	City Of Long Island	Inv: 020323	Accounts Payable	\$133.70
01/26/2023	64102	Colby High School	Entry Fees	Accounts Payable	\$55.00
01/12/2023	64095	ComplianceOne	Inv: 300330	Accounts Payable	\$30.80
02/09/2023	64153	ComplianceOne	Inv: 301238	Accounts Payable	\$30.80
02/09/2023	64154	Compton Plumbing	Inv: 87257135	Accounts Payable	\$138.00
02/03/2023	64127	Dealers First Financial L.L.C.	Inv: 175394	Accounts Payable	\$915.00
02/09/2023	64155	Engel's Sales & Service, Inc	Inv: 76792	Accounts Payable	\$45.50
01/12/2023	64096	F & A Sales Inc	Inv: 011223	Accounts Payable	\$624.60
02/06/2023	64144	F & A Sales Inc	Inv: 2612398/ 2622395	Accounts Payable	\$1,419.36
02/09/2023	64156	Harris School Solutions	Inv: 0000933	Accounts Payable	\$273.05
02/09/2023	64157	Hinklel Termite and Pest Control	Inv: 020323	Accounts Payable	\$236.90
02/03/2023	64128	Hop-A-Long IT Services	Inv: 020323	Accounts Payable	\$3,957.75
02/09/2023	64158	Hop-A-Long IT Services	Inv: 1446	Accounts Payable	\$419.99
02/09/2023	64159	HTMC	Inv: 020323	Accounts Payable	\$294.00
02/09/2023	64160	Ideal Linen & Uniform	Inv: 020323	Accounts Payable	\$69.61
02/03/2023	64129	Jostens (JOSTES)	Inv: 29943440	Accounts Payable	\$245.02
01/12/2023	64097	Junior Class	Inv: 011223	Accounts Payable	\$70.00
02/09/2023	64161	Junior Class	Inv: 020323	Accounts Payable	\$25.00
02/09/2023	64162	Kelli Hueneke	Inv: 020323	Accounts Payable	\$12.06
02/09/2023	64163	Kirsten Baird	Inv: 020323	Accounts Payable	\$278.19
02/09/2023	64164	Kowpoke Supply	Inv: 421888	Accounts Payable	\$159.21

02/09/2023	64165	KSHSAA	Inv: 23-4897	Accounts Payable	\$33.00
02/06/2023	64145	Long Island Feed and Grain, LLC	Inv: #37757#37823	Accounts Payable	\$1,363.85
02/09/2023	64166	Lou's Sporting Goods	Inv: 020323	Accounts Payable	\$123.91
02/09/2023	64167	Marvin Gebhard	Inv: 2/9/23	Accounts Payable	\$9.59
01/12/2023	64098	Matheson Tri-Gas Inc.	Inv: 52109893 26929123	Accounts Payable	\$584.59
02/09/2023	64168	Matheson Tri-Gas Inc.	Inv: 270007	Accounts Payable	\$209.87
02/09/2023	64169	Menards	Inv: 020323	Accounts Payable	\$1,660.01
02/03/2023	64130	Midwest Energy	Inv: 020323	Accounts Payable	\$3,192.12
02/09/2023	64170	Midwest Energy	Inv: January bill	Accounts Payable	\$593.78
02/03/2023	64131	NCKSEC	Inv: 020323	Accounts Payable	\$56,333.00
02/03/2023	64132	Newell Plumbing & Electric	Inv: 4506	Accounts Payable	\$797.10
02/03/2023	64133	Nex-Tech (Nex-Tech)	Inv: 020323	Accounts Payable	\$1,295.68
02/03/2023	64134	Nex-Tech Wireless, LLC	Inv: 020323	Accounts Payable	\$102.42
02/03/2023	64135	Normandin	Inv: 1510	Accounts Payable	\$4,505.00
02/09/2023	64171	Normandin	Inv: 1550	Accounts Payable	\$295.00
02/06/2023	64146	Northwestern Office Supplies	Inv: 157580/ 157679/ 157737	Accounts Payable	\$1,369.34
02/09/2023	64172	NORTON COUNTY EMS	Inv: 9654	Accounts Payable	\$700.00
02/03/2023	64136	NWKESC	Inv: 022497	Accounts Payable	\$81.00
02/09/2023	64173	Ostmeyer Inc dba Culligan Soft Water Service	Inv: 436028	Accounts Payable	\$80.50
02/09/2023	64174	Phillips County Health Department	Inv: Feb. 1, 2023	Accounts Payable	\$4,000.00
02/03/2023	64137	Pitney Bowes	Inv: 020323	Accounts Payable	\$33.21
02/06/2023	64147	Prairie Land Electric Cooperative, Inc.	Inv: January	Accounts Payable	\$3,250.50
02/09/2023	64175	Randy Husted	Inv: 020323	Accounts Payable	\$585.00
02/09/2023	64176	Renaissance	Inv: 5277156	Accounts Payable	\$17.16
02/09/2023	64177	Roys Sales & Service	Inv: 424624	Accounts Payable	\$117.58
01/12/2023	64099	Smoky Hill ESC	Inv: 23-00793	Accounts Payable	\$400.00
01/12/2023	64100	US Foods	Inv: 011223	Accounts Payable	\$1,234.50
02/06/2023	64148	US Foods	Inv: 4351014/	Accounts Payable	\$769.59
02/03/2023	64138	VISA (VISA1)	Inv: 020323	Accounts Payable	\$3,105.44
02/03/2023	64139	WoodRiver Energy LLC	Inv: 314603	Accounts Payable	\$3,927.82
02/09/2023	64178	WoodRiver Energy LLC	Inv: 319790	Accounts Payable	\$3,724.26
Sub Total					\$125,556.72

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 02/01/2023 to 02/28/2023.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
NVHS	Northern Valley High School							
A	ATHLETICS							
	1010		HIGH SCHOOL ATHLETICS	7,637.26	0.00	993.00	0.00	6,644.26
	A Totals:			7,637.26	0.00	993.00	0.00	6,644.26
B	CLUBS & ORGANIZATIONS							
	2010		STUDENT COUNCIL	8,804.20	0.00	59.63	0.00	8,744.57
	2020		KAY	2,859.22	0.00	0.00	0.00	2,859.22
	2050		HUSKY MUSIC CLUB	1,924.33	0.00	0.00	0.00	1,924.33
	2060		FFA	24,609.48	0.00	51.49	0.00	24,557.99
	2070		SCHOLARS BOWL	88.77	0.00	0.00	0.00	88.77
	2080		DANCE AND CHEER	2,678.89	0.00	687.86	0.00	1,991.03
	2090		FORENSICS	1,450.36	0.00	60.00	0.00	1,390.36
	3000		TECHNOLOGY CLUB	828.76	0.00	0.00	0.00	828.76
	3010		FCCLA	66.10	0.00	0.00	0.00	66.10
	3020		VOLLEYBALL CLUB	2,711.80	0.00	0.00	0.00	2,711.80
	3050		Interactive Media	-1,378.18	0.00	0.00	0.00	-1,378.18
	FA		FACS	0.00	0.00	0.00	0.00	0.00
	B Totals:			44,643.73	0.00	858.98	0.00	43,784.75
C	GRADUATING CLASSES							
	3114		CLASS OF 2014	2,838.60	0.00	0.00	0.00	2,838.60
	3115		CLASS OF 2015	1,341.17	0.00	0.00	0.00	1,341.17
	3116		CLASS OF 2016	27.50	0.00	0.00	0.00	27.50
	3117		CLASS OF 2017	0.00	0.00	0.00	0.00	0.00
	3118		CLASS OF 2018	0.00	0.00	0.00	0.00	0.00
	3119		CLASS OF 2019	2,003.91	0.00	0.00	0.00	2,003.91
	3120		CLASS OF 2020	0.00	0.00	0.00	0.00	0.00
	3121		CLASS OF 2021	1,767.59	0.00	0.00	0.00	1,767.59
	3122		CLASS OF 2022	102.65	0.00	0.00	0.00	102.65
	3123		CLASS OF 2023-SENIORS	1,396.30	0.00	0.00	0.00	1,396.30
	3124		CLASS OF 2024-JUNIORS	9,529.33	0.00	832.60	0.00	8,696.73
	3126		CLASS OF 2026-FRESHMEN	2,398.00	0.00	0.00	0.00	2,398.00
	C Totals:			21,405.05	0.00	832.60	0.00	20,572.45
D	DISTRICT MONIES							
	4020		HIGH SCHOOL PETTY CASH	1,125.00	0.00	0.00	0.00	1,125.00
	D Totals:			1,125.00	0.00	0.00	0.00	1,125.00
E	YEARBOOK							
	7000		YEARBOOK	18,119.26	0.00	0.00	0.00	18,119.26
	E Totals:			18,119.26	0.00	0.00	0.00	18,119.26

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 02/01/2023 to 02/28/2023.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
F								
	MISC							
	7030		GREENHOUSE	41.47	0.00	0.00	0.00	41.47
	7060		BOX TOPS FOR EDUCATION	1,690.94	8.00	0.00	0.00	1,698.94
	7102		Unknown revenue from 2016-2017	0.00	0.00	0.00	0.00	0.00
	8011		Interest Paid To Account	611.98	0.00	0.00	0.00	611.98
			F Totals:	2,344.39	8.00	0.00	0.00	2,352.39
G								
	SALES TAX							
	8010		SALES TAX	-85.63	0.00	0.00	0.00	-85.63
			G Totals:	-85.63	0.00	0.00	0.00	-85.63
			NVHS Activity Totals:	95,189.06	8.00	2,684.58	0.00	92,512.48
<hr/>								
		Begin Balance	Transfers	Receipts	Disbursements	Adjustments	End Balance	
				8.00	2,684.58			
		NVHS Bank Balances:		95,189.06	8.00	2,684.58	0.00	92,512.48
<hr/>								
			Report Activity Totals:	95,189.06	8.00	2,684.58	0.00	92,512.48

January 10, 2023

DIRECT RESPONSE TO:

Manuel Melton
Gallagher Bassett
9645 South Bay Road
Minocqua, WI 54548
Phone: (708) 227-6363
Cell: (708) 707-6363

Ms. Amber Brown
Board Clerk
Northern Valley Unified School District #212
512 W. Bryant Street
Almena, KS 67622

**RE: Kansas Educational Risk Management Pool (KERMP)
Northern Valley Unified School District #212
Loss Control Baseline Exposure Assessment
Date of Visit: December 12, 2022**

Dear Ms. Brown:

It was a pleasure to meet with you and provide Risk Control service to Northern Valley Unified School District #212 on the above-mentioned date. The intent of the visit was to complete the Kansas Educational Risk Management Pool (KERMP) Loss Control Baseline Exposure Assessment and complete a physical hazard survey of one school.

KERMP Loss Control Assessment

The KERMP liability and property assessment is a non-scored loss control tool created to analyze the district loss control program/procedures. The assessment is completed to help identify strengths and areas for improvement for the district. The four assessment categories are as follows:

- ❖ Liability Controls
- ❖ Vehicle Risk Management Controls
- ❖ Property Exposures
- ❖ Technology Exposures

The completed assessment is attached to this correspondence. During the assessment process, areas for improvement were noted. Recommendations were then generated to correspond to the assessment.

Physical Hazard Survey

Physical hazard surveys are intended to identify hazards for correction to help avoid injury, incidents and comply with state and federal regulations. A physical hazard survey was completed at Northern Valley High School. Recommendations were generated for the findings and are attached to this correspondence.

2850 GOLF ROAD
ROLLING MEADOWS, IL 60008-4050
O 630.773.3800
F 630.285.4000
www.gallagherbassett.com

Ms. Amber Brown
January 10, 2023
Page 2

I would like to thank you for the courtesy extended to me during the course of my visit. If there are any Loss Control efforts you may need assistance with in the future or have questions about the assessment, please do not hesitate to contact me or Ms. Amanda Weller, KERMP Senior Account Coordinator at (815) 236-5170 (mobile number) or via e-mail – amanda.weller@mjgsolutions.net.

Sincerely,



Manuel Melton
Loss Control Associate

MM/db

Attachments: Assessment
Recommendations

C: Mr. Ken Tharman, Northern Valley USD #212
Ms. Hilary VanPatten, Northern Valley USD #212
Ms. Heidi Richling, Conrade Insurance
Mr. Byron Given, AJGCo.
Mr. Charlie Herr, AJGCo.
Mr. Jack Kurcab, AJGCo.
Ms. Kate Reens, AJGCo.
Ms. Amanda Weller, Gallagher Bassett
Mr. Gary Smith, Gallagher Bassett
Mr. Stan Szytek, Gallagher Bassett

The information contained in this report was obtained from sources which to the best of the writer's knowledge are authentic and reliable. Gallagher Bassett makes no guarantee of results, and assumes no liability in connection with either the information herein contained, or the safety suggestions herein made. Moreover, it cannot be assumed that every acceptable safety procedure is contained herein, or that abnormal or unusual circumstances may not warrant or require further or additional procedures.

KANSAS EDUCATIONAL RISK MANAGEMENT POOL (KERMP) LIABILITY, AUTO, PROPERTY, TECHNOLOGY ASSESSMENT

District: Northern Valley Unified School District #212 Date: December 12, 2022

Follow up: _____

Board Contact: Hilary VanPatten Designated Contact: Ken Tharman

GB Consultant: Manuel Melton

District Loss Experience

If Available

Fiscal Year	Auto		General Liability		Property	
	Claims	Experience	Claims	Experience	Claims	Experience
2022 - Present						
2021-2022						
2020-2021						
Totals	0	\$0	0	\$0	0	\$0

Review any claim trends and all claims in excess of \$10,000 for Auto and General Liability and \$25,000 for Property.

Liability Controls

Rec. # if
Applicable

1. Do supervisors receive training or guidance for employment practice liability? Yes

Explain: Mentors are instructed on the guidelines prior to performing those roles.

2. Does the District have handbooks for the following:

	Yes	Date of Last Update:	Reviewed by Attorney:	Rec. # if Applicable
Personnel	Yes	July 13, 2022	No	P22-12-02
Faculty	Yes	July 13, 2022	No	P22-12-02
Student	Yes	July 13, 2022	No	P22-12-02
Athletic	Yes	July 13, 2022	No	P22-12-02
Volunteer	No	P22-12-01	N/A	

3. Are formal job descriptions developed for all employees? Yes

Reviewed and signed-off at hire: Yes.

Reviewed and signed-off annually: Yes.

4. Other than mandatory by law, what types of background checks are conducted before hiring employees?

Classified staff have a background check initiated.

5. Is there a policy on harassment and discrimination? Yes

6. How are these policies communicated to the employees?

Referenced in handbook.

7. Has training been provided to the staff on harassment and discrimination with training updates complete? Yes

Annually.

8. Are background checks completed for all persons involved with school sponsored events and required for outside contractors who are assigned positions within the district? No

P22-12-03

Have no outside contractor workers working regularly at the school.

9. Has training been provided to the staff that comes in contact with children on child abuse and mandated reporting? Yes

Annually.

10. Does this training include appropriate and inappropriate conduct? Yes

Annually.

11. Is there a policy on touching? Yes

12. Is there a bullying policy/program? Yes _____

Explain program: KASB policy JDDC.

13. Has the staff/employees been trained on this policy/program and how to recognize this behavior? Yes _____

Annually.

14. Is this training/policy conducted/reviewed annually? Yes _____

15. Is there a peer mediation program? Yes _____

Explain program: Locally developed/State Approved Mentoring Program.

16. Are district staff members trained in de-escalation? Yes _____

Explain program: Annual Emergency Safety Interventions.

17. Is there a policy on reducing gang activity in/around the schools? (Example: Dress code for "colors," hats, symbols) Yes _____

Explain: Dress code in handbook.

18. Are the following areas/rooms locked when not in use?

Custodial closets/storerooms	No	<u>P22-12-04</u>
Locker rooms	No	<u>P22-12-04</u>
Boiler rooms/mechanical rooms/air handler rooms	No	<u>P22-12-04</u>
Staff washrooms	No	<u>P22-12-04</u>
Classroom/department storage rooms	Yes	_____
Science Lab chemical storage rooms	Yes	_____

19. Does the school allow outside organizations to use the property? Yes _____

20. If yes, are Premises Use Agreements utilized and a list of rules reviewed with the outside group? Yes _____

Use and rules are gone over with groups prior to utilizing.

21. Have these contracts been reviewed by legal counsel? N/A _____

Reviewed by: _____

22. Are certificates of insurance obtained from the group listing your school as additionally insured from the sponsors of the program/camps? Yes _____

Responsible Individual(s): Superintendent

23. Is there an employee who is on site assigned as a liaison to oversee these functions? Yes _____

24. Is Special Events Coverage obtained for non-school sponsored events such as carnivals, fireworks, summer camps for athletics, etc., conducted on school property? Yes

Summer camps for athletics.

25. Does the facility work with outside contractors, food vendors, services companies, etc.? N/A

Describe: _____

26. Are certificates of insurance obtained from outside contractors that list the school as additionally insured? Yes

27. Are these files reviewed regularly for expired certificates? Yes

Explain: **Annually reviewed.**

28. Is there a daycare facility? No

Ages: _____

29. Is this facility licensed? N/A

30. What are the child-to-attendant ratios?

N/A

31. Do students participate in the care of children? N/A

32. Are visitors/contractors required to report to the main office and complete a sign-in/sign-out procedure? Yes

Describe procedure: **Once identification is verified allowed entry, sign in at office.**

33. Is there a formal field trip policy? Yes

Handbook.

34. Are there formal rules developed for chaperones? No **P22-12-05**

35. Are there overnight stays? Yes

Explain procedure: **For events (state competitions) hotels are utilized.**

36. Is there a foreign travel policy? N/A

Explain procedure: _____

37. Have there been rules of conduct developed and explained to everyone regarding overnight trips, including parents? Yes

Describe: **Handbook rules apply at all events involving student representing the school.**

38. Are lunchrooms and playgrounds supervised by non-certified staff? Yes
- Teachers/Paraprofessionals.
39. Have the supervisors received training? Yes
- Annually.
40. Are background checks completed for all persons involved with volunteering for lunchroom, library programs, etc.?
 N/A
- No volunteers.
41. Are there before/after school activities? Yes
- Practices and assistance with reading and math
42. How are the students and persons on property before/after school supervised?

- Certified/classified staff are in attendance.
43. Are duplicate financial records/transcripts maintained off-site? Yes
- Location: Cloud.
44. Are there separate people who issue checks and reconcile the checking accounts? Yes
- Name of Individuals: Secretary/Treasurer - issues checks/Board Clerk - reconciles accounts.
45. What other controls are utilized for writing checks?
Minimum of two signatures required on all checks.
46. What financial control measures are available for clubs, boosters, etc.?

- Monthly reports are given to groups.
47. Are fine arts from outside organizations displayed in the school? No
- _____
48. What are the procedures to maintain security for these items?

- N/A
49. Are certified nurses on site? No
- _____
50. Describe the availability of the nursing staff:
Contracted with Phillips County Health Services for one day/week on site.
51. Does the district have a form parents must sign for the distribution of medication? Yes
- Handbook.
52. Is training provided to employees responsible for the distribution of medication? Yes
- Annually.

53. Are all student/employee medical records secure and meet HIPAA requirements? Yes _____
-
54. Are emergency response/evacuation plans developed for all buildings for fire, lockdown, and inclement weather? Yes _____
-
55. How often are these plans tested?
Tornado Drills - two times/year; Crisis Drills - three times/year; Fire Drills four times per year.
-
56. Are the local fire/police departments involved with the tests/drills? No P22-12-06
-
57. Does the district utilize crossing guards? Yes _____
-
58. Have the crossing guards received safety training? Yes _____
-
59. Are the crossing guards supplied with safety equipment/tools (vests, stop signs, whistles, clothing, etc.)? Yes _____
-

Departments (where applicable)

60. Are safety rules/procedures and inherent dangers addressed with the students in each department (athletics, science, theater, art, shop, etc.)? Yes _____

61. Are exit doors and hallways clear of obstruction? Yes _____

62. Are paper cutters in the classrooms properly guarded (finger guards and safety latches)? Yes _____

63. Are flammable chemicals (including aerosols) stored in the proper cabinets? Yes _____

64. Are these cabinets locked when not in use? Yes _____

65. Are chemical inventories completed in each department and chemicals not in use in current curriculum properly disposed of? Yes _____

66. How often is this inventory list updated? _____

Annually.

67. Are Safety Data Sheets maintained for all chemicals? Yes _____

68. Is Personal Protective Equipment (PPE) available and in good condition? Yes _____

69. Are there established PPE requirements? Yes _____

70. Are emergency shut-off buttons in shop classes, science laboratories, and kitchens labeled? Yes _____

71. Are electrical outlets within 6 feet of a water source protected by a ground fault circuit interrupter (GFCI)? Yes _____

72. Are fire extinguishers and emergency blankets near/in classrooms/kitchen areas where a fire hazard may exist (kiln room, Home Economics, etc.)? Yes _____

Athletics

73. Is a signed consent form obtained and kept in file for each student? Yes

74. Are medical exams required for athletes? Yes

75. Does a physician complete a form indicating the participant is physically fit? Yes

76. Are coaches certified in:

Athletic program	Yes
Sports safety	Yes
Sports medicine	N/A

77. Is qualified medical assistance available during practices/games? Yes

78. Are participants shown proper safety techniques (tackling, hitting, etc.)? Yes

79. Are parents advised of the rules, regulations, procedures, and inherent dangers? Yes

80. Are documented safety inspections completed prior to the use of:

Playing fields	No
Gymnasiums	No
Weight rooms	No
Locker rooms	No
Equipment	No

P22-12-07
P22-12-07
P22-12-07
P22-12-07
P22-12-07

These areas are inspected but there is no documentation.

81. Explain the procedure for equipment reconditioning and/or replacement of equipment:

Equipment is inspected yearly (i.e., helmets) and if requirements not met are replaced.

82. Are AED's available by the playing fields and gymnasiums during practice/games? Yes

83. Explain the security procedures in place for school activities and athletic events:

Letter is sent to visiting schools explaining emergency procedures and identifying personnel.

84. Are trampolines used by the district? No

85. Is archery part of the gym curriculum? No

Art, Industrial Technology, and Theater Departments

86. Are kilns utilized in the district? No _____

87. Are kilns guarded/protected from incidental contact? N/A _____

88. Is the ventilation system maintained and in good working order? Yes _____

89. Are dust collectors utilized in the shop areas? N/A _____

90. Is the collection system protected with a fire sprinkler system? N/A _____

91. Are the systems being maintained and filters changed regularly? N/A _____

92. Are spark producing areas (grinding and welding) far enough away from the collection system? N/A _____

93. Are documented power/hand tool inspections conducted in all departments? Yes _____

If so, how often?

Theater: N/A

Art: N/A

Industrial Technology

(Woods, Metals, Auto): **Metal Shop - Annually.**

94. Are tools properly guarded and in good condition? Yes _____

95. Are table saws equipped with automatic shut-off devices (sawstop)? N/A _____

96. Is auditorium seating checked prior to events? Yes _____

97. Do students utilize the catwalk systems to operate theater lighting? N/A _____

Explain: _____

98. Do parents assist in building theater props? N/A _____

99. If yes, have the parents received safety training on equipment use (tools, chemicals, etc.)? N/A _____

100. Does the district utilize scissor lifts/cherry pickers/forklifts in the theater department? N/A _____

101. Is there a formal policy to control the use of these vehicles by employees only (no student or parent use)? Yes _____

102. Is there a spill containment kit for oil, battery acids, etc. in the automotive shop? N/A _____

103. Are gas cylinders properly secured/stored? Yes _____

Science Departments

104. Are the main shut-off valves in the science rooms? Yes _____
If not, where is the shut-off valve located?

105. Can the gas valves be locked out? No P22-12-08

Home Economics/Culinary Arts

106. If kitchens utilize a gas stove, are there emergency shut-off buttons in the classrooms? Yes _____

107. Are kitchen utensils (knives) secure when not in use? Yes _____

108. Are slicers properly guarded? Yes _____

Other Comments:

Vehicle and Watercraft Risk Management Controls

1. Is an appropriate United States drivers' license required for all drivers who drive the school's vehicles? Yes _____
-
2. Are copies of these licenses obtained and verified before hire and annually thereafter? Yes _____
-
3. Are Motor Vehicle Records (MVR) obtained and verified before hire and annually thereafter for all drivers who drive the school's vehicles? No P22-12-09
-
4. Is there a formal policy used when analyzing MVR's to determine the level of risk exposure? N/A _____
- Describe policy: _____
-
5. Is there a check-in/check-out procedure for the vehicles? Yes _____
- Describe: _____
-
6. Are the keys securely locked when the vehicle is not being used? Yes _____
- Describe: _____
-
7. Has there been training for bus drivers on emergency procedures? Yes _____
-
8. What are the formal procedures to follow if the school's vehicle should break down or become involved in an accident? _____
- Contact admin and/or law enforcement using two-way radio; cell phone, etc.**
-
9. Are buses used to transport students? Yes _____
-
10. Contracted bus service? No _____
-
11. Does each school bus operator have a copy of the CDL in file? Yes _____
-
12. Does the district conduct bus evacuation drills? Yes _____
- How often? **Bi-annually.**
-
13. Have special needs bus drivers received any additional driver training (securing wheelchairs, lifting students, etc.)? N/A _____
-
14. Does each vehicle have the necessary restraints required for use of that vehicle? Yes _____
-

15. Are drivers required to inspect the use of these seatbelts before travel? Yes _____

16. Are there formal bus and student drop-off/pickup procedures developed for each school in the district? Yes _____

17. Do the procedures include diagrams/maps of traffic flow patterns for busses and parent drop-off/pickup areas? N/A _____

18. Are these procedures communicated, including state laws (no cell phone usage) to the parents and students through letters, reminder memos, the student/parent handbook, district website, etc.? Yes _____

If yes, please explain:
Handbook, text reminders, etc.

19. Is there adequate signage posted around the schools (stop/yield signs, speed limit signs, etc.) and are traffic flow patterns clearly marked (arrows, thru lanes, bus lane, etc.)? Yes _____

20. Do any other persons such as independent contractors, volunteers or parents use the school's vehicles? No _____

If yes, how is this risk managed?

21. Are employees permitted to use the school's vehicles for personal use? N/A _____

If yes, please explain:

22. Does the District allow business use of personal vehicles? Yes _____

If yes, what circumstances?
Only when school vehicle is unable or size of vehicle available is not conducive to task.

23. Are insurance cards reviewed for individuals who regularly drive their own vehicles for school purposes? No P22-12-10

24. Explain how students are transported to/from athletic and other school sponsored activities:

Students are transported to and from using school vehicles; parents may sign them out after event.

25. Are there formal procedures for transporting students? Yes _____

Explain: **Bus pre-trip inspections; briefings; number of students accounted for.**

26. Is a release form utilized for students leaving with the parent(s)/guardian? Yes _____

27. If vehicles are rented, are they rented in the school's name? N/A _____

28. Does the school have any events where a valet service may be used?

N/A

If yes, is a contracted service employed or are students/employees utilized?

29. What guidelines are in place for parking vehicles?

N/A

30. Are golf carts or similar vehicles used?

N/A

31. Is there a formal policy to control the use of these vehicles by employees, students, contractors, etc.?

N/A

Other Comments:

Property Exposures

1. Explain the master key/swipe card program:

Staff are issued a card with access to the buildings they work in.

2. Are logs maintained on the individuals who have keys/swipe cards? Yes

Staff/department responsible: Board Clerk

3. Are these logs updated when employees leave employment? Yes

4. Is staff/employee access into the buildings limited to certain hours? Yes

Explain: Some are limited to buildings and or times depending on need.

5. How often are the buildings inspected for slip and trip type hazards?

Daily.

6. How often are the buildings inspected for electrical hazards? (examples: extension cord use, pigtailed surge protectors, missing ground prongs, etc.)

Monthly.

7. Are there formal procedures for inspecting the playground(s)/pool for hazards? No

Explain: _____

8. Are these inspections documented? No P22-12-11

If so, how often are inspections conducted?
 Playgrounds Observed daily by staff.
 Pool N/A

9. If playground equipment is on district property, but owned by the local Park District, is there a means of reporting hazards? N/A

10. For Park District owned playgrounds who is responsible for conducting inspections? N/A

11. Are pool filtration systems guarded? N/A

12. Name the contractor inspecting the bleachers every two years. P22-12-12

Maintenance Director

13. Does the district conduct any other type of internal safety inspection for bleachers? No P22-12-12

14. Are these inspections documented? No P22-12-12

If so, how often are inspections conducted?
Annually and whenever clean-up is done after events.

15. Are procedures in place for checking under bleachers for debris/children before being closed? Yes

Explain: Under and around bleachers is cleaned after each event prior to closing.

16. Is the use of roller blades, roller skates, skateboards, or pogo sticks prohibited from school grounds? N/A

17. Is there a lake/pond on school property? N/A

18. Are there signs posted stating the rules? N/A

Explain: _____

19. Is there a formal inspection/preventative maintenance program for the following equipment and areas of the district's facilities:

Water heaters/boilers	Yes
Roof drains/spouts	Yes
Water drains, traps, and sewer line	Yes
Trimming trees/shrubs	Yes
Heating/cooling units	Yes
Sidewalks, driveways, & parking lots	Yes
Laundry machine/dryers (vent system cleaned regularly)	Yes
Sprinkler system	Yes
Plumbing system	Yes
Exterior lighting	Yes

Explain Procedures:

Observed daily and inspected yearly.

Annual roof inspections by roofer.

Observed daily by staff personnel.

Observed daily by staff personnel.

Observed daily by staff personnel.

Observed daily by staff personnel.

Observed daily by staff personnel.

Observed daily by staff personnel.

Maintained by service company.

Observed daily by staff personnel.

Inspected yearly by electric company.

20. What control measures are in place to prevent plumbing from freezing? _____

Daily monitoring of the plumbing and heating systems.

21. Are all boiler certificates up-to-date? Yes

22. When do they expire? _____

Almena (July 25, 2023) and Long Island (December 2023).

23. Are the fire, burglar, and weather alarms tested at least annually? Yes

Date of last building test: December 9, 2022

24. Does the District have a procedure to limit flammable liquids in the building? N/A

25. Is roof access controlled? Yes

26. Is lightning protection and surge protectors installed on school buildings? Yes

Date installed: Unknown.

Date last inspected: July 1, 2022

27. Describe the District's snow removal program.

Parking lots maintained by contractor; sidewalks maintained by school personnel.

28. Is any documentation used in the snow removal/salting process?

No

P22-12-13

29. Describe the District's after-hours security program. Methods used:

Camera
Motion Sensors
Security/Police patrols

Yes
Yes
No

Hallway and exterior cameras.
Motion sensor lights in some rooms.

P22-12-14

30. Explain program:

Camera system is accessible with up to 30 day retrievable info; some cameras set to record.

Other Comments:

Technology Exposures

1. Does the District have a computer acceptable user policy for staff/employees and students? Yes _____

2. Is there a District policy on cell phone usage and other electronic devices for staff/employees and students? Yes _____

3. Are the hard drives on computers and other electronic devices (copy machine/printers, fax machines, etc.) deleted/wiped clean before being disposed of, sold, or sent back to the leasing company? Yes _____

Explain any other control methods used for the disposal of such equipment:

4. Are staff/employees required to change their passwords on a regular basis? Yes _____

5. Teacher passwords are not accessible in any way? (Example: leaving passwords taped to the computer) No P22-12-15

6. If a background check is completed for visitor check-in, there is a procedure for proper disposal/shredding of the results once no longer needed? N/A _____

7. Firewalls are routinely installed on any computer with internet access? Yes _____

8. All laptops, PDA's, etc. have security measures installed to make them inaccessible to unauthorized users? Yes _____

9. An appropriate extinguishing system and/or fire extinguisher in the server computer room is installed? Yes _____

10. Is the server computer room secure? Yes _____

Other Comments:

Kansas Educational Risk Management Pool (KERMP)
Northern Valley Unified School District #212
Safety Program Recommendations
December 2022

Status	Description
New	Brand new recommendation. Target date for integration to be set by client.
Not Yet Completed	Previous recommendation in process, estimated completion date set on-site when repeat deficiency identified.
Completed	Recommendation from previous meeting completed.

Rec. #	Recommendation	Target Date	Status
P22-12-01	Consider developing a handbook for volunteers. These handbooks are beneficial in communicating district policies and procedures to individuals placed in this type of position.		New
P22-12-02	The district's handbooks for personnel, faculty, students and athletics should be reviewed periodically by the district's attorneys or whenever updates or changes are conducted		New
P22-12-03	Background checks should be conducted on all personnel involved in school-sponsored events including volunteers and parents. This background check should provide the district important information to help determine if the person may be considered a danger to students and/or faculty members.		New
P22-12-04	Custodial closets/storerooms, locker rooms, boiler rooms/mechanical rooms/air handler rooms and staff washrooms within the building were found unlocked. Unlocked rooms of this nature can serve as hiding places representing potential security vulnerability. It is recommended that doors to these types of rooms/spaces be kept locked at all times when not in use to eliminate the potential hazards.		New

Rec. #	Recommendation	Target Date	Status
P22-12-05	The district should establish a formal field trip policy that addresses: rules of conduct for students and chaperone, trip guidelines (including overnight trips), request/permission forms, transportation needs, etc. It is also recommended that if a formal policy is established all chaperones/teachers and students should receive training on these policies and procedures, and have these individuals sign-off on a formal sign-off sheet		New
P22-12-06	Providing local law enforcement access to the district for training to preplan an emergency response would be an asset. It is recommended that consideration be given to inviting appropriate law enforcement agencies to assess the school as well as conduct appropriate training to better prepare for a security-related emergency (active shooter, hostage situation, etc.) that may occur at the school.		New
P22-12-07	Consideration should be given to conducting documented safety inspections of playing fields, gymnasiums, weight rooms, lockers rooms and associated athletic equipment prior to use to help ensure safety and reduce potential risk exposure.		New
P22-12-08	Consideration should be given to changing gas valves so they can be locked in the closed position to help ensure safety and security when gas-fired equipment is not supervised by faculty or staff.		New
P22-12-09	It is recommended that all district employees authorized to operate district vehicles have their driver's license checked and verified through Motor Vehicle Records (MVR) on an annual basis. Also, a formal policy addressing the analysis of MVR should be established. The review of these records may help determine if a district driver places a level of risk upon themselves and vehicle passengers.		New
P22-12-10	Consideration should be given to verifying insurance coverage on all personnel driving their own vehicles for official school business on at least an annual basis to ensure that personal coverage is in place.		New
P22-12-11	It is recommended that inspections on playgrounds be completed and documented on a quarterly basis.		New
P22-12-12	Consideration should be given to inspecting bleachers on a regular basis (quarterly) or prior to each use as well as document each inspection. Additionally, consideration should be given to having a qualified professional conduct a formal inspection of the bleachers every two years in accordance with standard guidance.		New

Rec. #	Recommendation	Target Date	Status
P22-12-13	Consider documenting the dates, times and other relevant information pertaining to ice and snow removal processes to ensure that the district maintains an accurate historical record of these tasks.		New
P22-12-14	Consideration should be given to the integration and utilization of security systems and programs during after-hours activities including security/police patrols to help ensure safety and asset protection.		New
P22-12-15	Create and utilize passwords for access to computers and periodically change passwords to help prevent unauthorized use of computers as well as track computer usage through the login/password process. Consider changing passwords whenever an employee is discharged and develop a system to maintain passwords in a secure location.		New

Kansas Educational Risk Management Pool (KERMP)
Northern Valley Unified School District #212
Northern Valley High School

Physical Hazard Survey Recommendations
December 2022

<i>Status</i>	<i>Description</i>
New	Brand new recommendation. Target date for integration to be set by client.
Not Yet Completed	Previous recommendation in process, estimated completion date set on-site when repeat deficiency identified.
Completed	Recommendation from previous meeting completed.

Rec. #	Recommendation	Target Date	Status
22-12-01	Cushions/padding on work-out benches in the weight room are damaged and in need of replacement. It is recommended that the damaged items be replaced to help ensure safety.		New



Basic company details

Please complete the following details for the entire company or group (including all subsidiaries) that is applying for the insurance policy. Any defined terms will be bolded and highlighted in blue and can be found in the glossary at the end of this application form:

Company name: CFC policy number:
Primary address (address, state, ZIP, country):
Description of business activities:
Website address:
Date established (MM/DD/YYYY): Number of employees:
Last 12 months gross revenue: \$ Revenue from international sales (%):
Last 12 months gross profit: \$
Please state which financial institution(s) you use for your commercial banking:

Primary contact details

Please provide contact details for the individual within your organization who is primarily responsible for IT security. These details will be used to provide information about downloading our incident response app and receiving risk management alerts and updates:

Contact name: Position:
Email address: Telephone number:

Previous cyber incidents

Please tick all the boxes below that relate to any cyber incident that you have experienced in the last three years (there is no need to highlight events that were successfully blocked by security measures):

Cyber extortion Data loss Denial of service attack IP infringement
Malware infection Privacy breach Ransomware Theft of funds
Other (please specify)

If you ticked any of the boxes above, did the incident(s) have a direct financial impact upon your business of more than \$10,000? Yes No

If 'yes', please provide more information below, including details of the financial impact and measures taken to prevent the incident from occurring again:

Revenue analysis

Please provide the following details for your top 5 clients:

Name of client: Primary services: Annual revenue derived from client:
[Form fields for client details]



IT infrastructure and resourcing

Please confirm the name of your **managed service provider** (if applicable):

What is the approximate number of servers on your network?

What is the approximate number of desktops and laptops on your network?

What is your annual IT budget?

What approximate percentage of your IT budget is spent on IT security?

Is any part of your IT infrastructure outsourced to third party technology providers, including application service providers? Yes No

If you answered "yes" to the question above, please list your critical third party technology providers below (up to a maximum of 10), including a brief summary of the technology services they provide for you:

Data storage and management

Please provide the approximate number of unique individuals that you collect, store and/or process personally identifiable information from, whether on your own systems or with third parties:

Data type

Number of unique individuals

Sensitive data (e.g. medical records, passport details, social security numbers etc):

Non-sensitive data (e.g. full names, addresses, email addresses etc):



Please describe your approach towards protecting sensitive and confidential information (e.g. access controls, encryption, network segmentation etc):

Please provide details of how often you purge records that are no longer required:

Please provide details on how you store your back-ups of critical data (e.g. online back-ups stored on your organization's live environment, offline back-ups stored on a removable storage device that is fully disconnected and inaccessible from the live environment, back-ups stored with an online cloud storage provider etc.):

Please provide details on the frequency of your back-ups, including the frequency of full system back-ups and the frequency of incremental/differential back-ups of critical data:

Please provide details on how you secure your back-ups (e.g. back-ups are disconnected and inaccessible from the live environment, multi-factor authentication is required for access to cloud back-ups etc):

Please provide details on how you test your back-ups, including details on how frequently you test the full restoration and recovery of key server configurations and data from back-ups:

Please provide details on the number of back-up copies you take, including details on how you prevent separate back-up copies being impacted by the same event (if applicable):



Endpoint security

Which **endpoint protection** product do you use on your network?

Please provide the name of the vendor and the product used:

Do you use an **endpoint detection and response (EDR)** product on your network? Yes No

If "yes":

Which product do you use:

Please provide an overview of how your EDR product is monitored and managed (e.g. internal IT team or outsourced to a third party):

Is the EDR product deployed on all endpoints on your network? Yes No

If "no":

What percentage of endpoints do not have EDR deployed and why is it not deployed on these endpoints:

Perimeter security

Do you have **next-generation firewalls** deployed at all network ingress/egress points? Yes No

How often do you conduct **vulnerability scanning** of your network perimeter?

How often do you conduct **penetration testing** of your network architecture?

Please provide details of the third party providers you use to conduct penetration testing (if applicable):

Please confirm whether **multi-factor authentication** is required for all remote access to your network: Yes No

If you use an alternative method for securing remote access to your network, such as certificate based authentication for devices, please provide details here:

Please confirm whether **multi-factor authentication** is required to access all cloud resources holding sensitive or confidential information: Yes No

Email security

Please confirm that **multi-factor authentication** is enabled for remote access to all company email accounts: Yes No

Do you simulate phishing attacks to test employees at least annually? Yes No

Do you use **email filtering** software to scan all inbound and outbound email messages in order to filter out spam and malicious content? Yes No

If you answered "yes" to the previous question, please state the name of the vendor and product used for email filtering:

If you are an Office 365 user, please provide your Microsoft Secure Score (administrators can find the score using the following link <https://security.microsoft.com/securescore>):



Network security

Please provide details on how you protect privileged user accounts (e.g. using privileged access management solutions, restricting privileged user accounts to specific devices, enhanced monitoring of accounts for anomalous usage, multifactor authentication enabled for remote access etc):

.....
Do non-IT users have local administrator rights on their laptops/desktops? Yes No

Do you use a [network monitoring](#) solution to alert your organization to suspicious activity or malicious behavior on your network? Yes No

If you answered "yes" to the previous question, please state the name of the vendor and product used for network monitoring:

.....
Please provide details on whether you have a [Security Operations Centre \(SOC\)](#) that is responsible for event monitoring and detection, vulnerability management and incident response. Please include details on the hours of operation and whether this is an internal function or outsourced to a third party:

.....
Do you have any end of life or end of support software? Yes No

If "yes", please provide details on what the end of life or end of support software is, how it is used, whether it is segregated from the rest of the network and if so, how it is segregated:

.....
Please describe your patch management process and how you ensure that all critical patches are applied in a timely fashion, including a timeframe of how quickly you would implement patches for zero day vulnerabilities after they have been released by the vendor:

.....
Please provide details of any major changes that you have planned for your IT infrastructure in the next 12 months (if any):
.....



Additional controls

Please confirm that **before** any change is made to a third party's account details, you obtain authorization from the third party via an authentication method which is different to the original method used to request the change? Yes No

Please confirm that **before** you transfer funds to an account that you haven't paid into before, you obtain authorization from the recipient of the funds via an authentication method which is different to the original method used to request the transfer? Yes No

Do you provide training on phishing/social engineering scams for all employees involved in transferring funds on behalf of your organization on at least an annual basis? Yes No

Please tick all the boxes below that relate to controls that you currently have implemented within your IT infrastructure (including where provided by a third party). If you're unsure of what any of these tools are, please refer to the explanations on the final page of this document.

Application whitelisting	Asset inventory	Custom threat intelligence	Database encryption
Data loss prevention	DDoS mitigation	DMARC	DNS filtering
Employee awareness training	Incident response plan	Intrusion detection system	Perimeter firewalls
Security info & event management	Virtual private network (VPN)	Web application firewall	Web content filtering

Please provide the name of the software or service provider that you use for each of the controls highlighted above:

Important notice

By signing this form you agree that the information provided is both accurate and complete and that you have made all reasonable attempts to ensure this is the case by asking the appropriate people within your business. CFC Underwriting will use this information solely for the purposes of providing insurance services and may share your data with third parties in order to do this. We may also use anonymized elements of your data for the analysis of industry trends and to provide benchmarking data. For full details on our privacy policy please visit www.cfcunderwriting.com/privacy

Contact name: Position:

Signature: Date (MM/DD/YYYY):

Application whitelisting

A security solution that allows organizations to specify what software is allowed to run on their systems, in order to prevent any nonwhitelisted processes or applications from running.

Asset inventory

A list of all IT hardware and devices an entity owns, operates or manages. Such lists are typically used to assess the data being held and security measures in place on all devices.

Custom threat intelligence

The collection and analysis of data from open source intelligence (OSINT) and dark web sources to provide organizations with intelligence on cyber threats and cyber threat actors pertinent to them.

Database encryption

Where sensitive data is encrypted while it is stored in databases. If implemented correctly, this can stop malicious actors from being able to read sensitive data if they gain access to a database.

Data loss prevention

Software that can identify if sensitive data is being exfiltrated from a network or computer system.

DDoS mitigation

Hardware or cloud based solutions used to filter out malicious traffic associated with a DDoS attack, while allowing legitimate users to continue to access an entity's website or web-based services.

DMARC

An internet protocol used to combat email spoofing – a technique used by hackers in phishing campaigns.

DNS filtering

A specific technique to block access to known bad IP addresses by users on your network.

Email filtering

Software used to scan an organization's inbound and outbound email messages and place them into different categories, with the aim of filtering out spam and other malicious content.

Employee awareness

Training programmes designed to increase employees' security awareness. For example, programmes can focus on how to identify potential phishing emails.

Endpoint detection and response (EDR)

A software tool that works by monitoring and collecting data from endpoints and recording the information in a central database where further analysis, detection, investigation, reporting and alerting take place.

Endpoint protection

Software installed on individual computers (endpoints) that uses behavioral and signature based analysis to identify and stop malware infections.

Incident response plan

Action plans for dealing with cyber incidents to help guide an organization's decision-making process and return it to a normal operating state as quickly as possible.

Intrusion detection system

A security solution that monitors activity on computer systems or networks and generates alerts when signs of compromise by malicious actors are detected.

Managed service provider

A third party organization that provides a range of IT services, including networking, infrastructure and IT security, as well as technical support and IT administration.

Mobile device encryption

Encryption involves scrambling data using cryptographic techniques so that it can only be read by someone with a special key. When encryption is enabled, a device's hard drive will be encrypted while the device is locked, with the user's passcode or password acting as the special key.

Multi-factor authentication

Where a user authenticates themselves through two different means when remotely logging into a computer system or web based service. Typically a password and a passcode generated by a physical token device or software are used as the two factors.

Network monitoring

A system, utilizing software, hardware or a combination of the two, that constantly monitors an organization's network for performance and security issues.

Next-generation firewalls

Software or hardware solutions that combines traditional firewall technology with additional functionality, such as encrypted traffic inspection, intrusion prevention systems and anti-virus.

Penetration tests

Authorized simulated attacks against an organization to test its cyber security defences. May also be referred to as ethical hacking or red team exercises.

Perimeter firewalls

Hardware solutions used to control and monitor network traffic between two points according to predefined parameters.

Security info & event management (SIEM)

System used to aggregate, correlate and analyze network security information – including messages, logs and alerts – generated by different security solutions across a network.

Security Operations Centre (SOC)

A facility that houses an information security team responsible for monitoring and analyzing an organization's security posture on an ongoing basis. The SOC team's goal is to detect, analyze and respond to cybersecurity incidents using a combination of technology solutions and a strong set of processes. SOC's can be internal and run by the organization themselves or outsourced to a third party.

Virtual private network (VPN)

A VPN is an encrypted connection over the internet from a device to a network. The encrypted connection helps ensure that sensitive data is safely transmitted. Most commonly used to provide a secure remote connection to an organization's network.

Vulnerability scans

Automated tests designed to probe computer systems or networks for the presence of known vulnerabilities that would allow malicious actors to gain access to a system.

Web application firewall

Protects web facing servers and the applications they run from intrusion or malicious use by inspecting and blocking harmful requests and malicious internet traffic.

Web content filtering

The filtering of certain web pages or web services that are deemed to pose a potential security threat to an organization. For example, known malicious websites are typically blocked through some form of web content filtering.

Questions about Bills

1 message

Gary Sechrist <GSechrist@kasb.org>

Wed, Feb 8, 2023 at 8:57 AM

To: "gkraus@thunderhawks.org" <gkraus@thunderhawks.org>, "garyk@usd291.com" <garyk@usd291.com>, "tlangdon@usd392.com" <tlangdon@usd392.com>, "dgriffiths@usd481.com" <dgriffiths@usd481.com>, "rperkins334@usd334.org" <rperkins334@usd334.org>, "aroot@usd398.com" <aroot@usd398.com>, "ktharman@usd212.com" <ktharman@usd212.com>, "Crenshaw.scott" <Crenshaw.scott@usd298.com>, rboley <rboley@usd107.org>, "Edmundsons@cheylin.com" <Edmundsons@cheylin.com>, "jjones@usd106.org" <jjones@usd106.org>, "steve.joonas@pikevalley.com" <steve.joonas@pikevalley.com>, Eric Stoddard <estoddard@usd105.org>, "daryls@usd381.org" <daryls@usd381.org>, "pmckernan@troyusd.org" <pmckernan@troyusd.org>, "rclark@argonia359.org" <rclark@argonia359.org>, "Lamar.bergsten@triplains.org" <Lamar.bergsten@triplains.org>, "arodgers@usd217.org" <arodgers@usd217.org>, "mewelshhon@usd316.org" <mewelshhon@usd316.org>, "mewelshhon@hoxie.org" <mewelshhon@hoxie.org>, "brandiew@usd511.org" <brandiew@usd511.org>

Here are the bills and brief language provided to me by our advocacy department based upon your questions yesterday. I hope this is helpful.

The transgender bill is HB2238. It is related to transgender athletes in sports, I do not believe that it extends beyond sports. This is a bill that has been introduced in prior legislative session. Last year it was vetoed by the Governor. I'll let Leah add any additional information that she sees fit.

http://www.kslegislature.org/li/b2023_24/measures/hb2238/

The school days bill is HB2224. It looks to increase the number of school days district are required to have to the 195 (8 hour days) or 156 (10 hour days) as you indicated. It also appears to strikes language that allowed school districts to attend school for a specified number of hours. (I believes district could either meet the number of days requirement OR the number of hour requirements - this bill would only permit the number of days). It also changes law so that parent teacher conference days and in-service days can no longer be counted towards the total school term.

http://www.kslegislature.org/li/b2023_24/measures/hb2224/

HOUSE BILL No. 2224

By Committee on Education

1-30

1 AN ACT concerning education; increasing the number of school days and
2 hours that must be provided by school districts each school year;
3 amending K.S.A. 72-3115 and repealing the existing section.
4

5 *Be it enacted by the Legislature of the State of Kansas:*

6 Section 1. K.S.A. 72-3115 is hereby amended to read as follows: 72-
7 3115. (a) Subject to the other provisions of this section, a school term
8 during which public school shall be maintained in each school year by
9 each school district organized under the laws of this state *for students*
10 *attending kindergarten or any of the grades one through 12* shall consist of
11 ~~not less than 186 school days for pupils attending kindergarten or any of~~
12 ~~the grades one through 11 and not less than 181 school days for pupils~~
13 ~~attending grade 12~~ *195 school days consisting of 8 school hours per day*
14 *or 156 school days consisting of 10 school hours per day. On or before*
15 *September 15 of each school year, the board of education of each school*
16 *district shall notify the state board of education of the school term that is*
17 *in effect in the school district.*

18 ~~(b) Subject to a policy developed and adopted by the board of any~~
19 ~~school district, the board may provide for a school term consisting of~~
20 ~~school hours. A school term provided for in a policy adopted under this~~
21 ~~subsection shall consist of: (1) For pupils attending kindergarten, not less~~
22 ~~than 465 school hours in each school year; and (2) for pupils attending any~~
23 ~~of the grades one through 11, not less than 1,116 school hours in each~~
24 ~~school year; and (3) for pupils attending grade 12, not less than 1,086~~
25 ~~school hours in each school year. Each board of education which develops~~
26 ~~and adopts a policy providing for a school term in accordance with this~~
27 ~~subsection shall notify the state board of education thereof on or before~~
28 ~~September 15 in each school year for which the policy is to be in effect.~~

29 ~~(e)(b)~~ Subject to a plan developed and adopted by the board of any
30 school district, the board may schedule the school days required for a
31 school term provided for under subsection (a), ~~or the school hours required~~
32 ~~for a school term provided for in a policy adopted under subsection (b), on~~
33 ~~a trimestral or quarterly basis. Each board of education which that~~
34 ~~develops and adopts a plan providing for the scheduling of the school days~~
35 ~~or school hours of the school term on a trimestral or quarterly basis shall~~
36 submit the plan to the state board of education for approval prior to

1 implementation. The plan shall be prepared in such form and manner as
2 the state board shall require and shall be submitted at a time or times to be
3 determined and specified by the state board.

4 ~~(d)~~(c) Subject to a policy developed and adopted by the board of any
5 district as an adjunct to the district's disciplinary policy or as a part of the
6 district's school improvement plan, the board may schedule school days in
7 addition to the school days scheduled for a school term provided for under
8 subsection (a), ~~or school hours in addition to the school hours scheduled~~
9 ~~for a school term provided for in a policy adopted under subsection (b); or~~
10 ~~both such additional school days and school hours for pupils~~ *students* who
11 are in need of remedial education or who are subject to disciplinary
12 measures imposed under the district's disciplinary policy. Any school day
13 ~~or school hour~~ scheduled for a ~~pupil~~ *student* under a policy adopted under
14 this subsection may be scheduled on weekends, before or after regular
15 school hours, ~~and or~~ during the summer months. Inexcusable absence from
16 school on any school day ~~or during any school hour~~ by any ~~pupil~~ *student*
17 for whom additional school ~~days or school hours~~ have been scheduled
18 under a policy adopted under this subsection shall be counted as an
19 inexcusable absence from school for the purposes of K.S.A. 72-3121, and
20 amendments thereto.

21 ~~(e)~~(d) If the board of any school district, or its designee, shall
22 determine that inclement weather will cause hazardous driving conditions,
23 the board, or its designee, may close any or all of the schools within the
24 district. The amount of time ~~pupils~~ *students* have been in attendance when
25 such determination is made shall be considered a school day of a school
26 term ~~or shall be considered the number of school hours for pupils to be in~~
27 ~~attendance at school in a day, whichever is applicable. Consonant In~~
28 *accordance* with the other provisions of this section, a board may schedule
29 any number of days ~~or hours~~ in excess of the regularly scheduled school
30 days ~~or school hours which~~ *that* the board determines will be necessary to
31 compensate for those school days ~~or school hours~~ that schools of the
32 district will remain closed during the school term due to hazardous driving
33 conditions. If the number of days ~~or hours~~ schools remain closed due to
34 hazardous driving conditions exceeds the number of days ~~or hours~~
35 scheduled by the board to compensate for such school days ~~or school~~
36 ~~hours~~, the excess number of days ~~or hours~~, *that the school remains closed*
37 *due to such conditions shall be considered school days except that, to be*
38 *considered as school days, such days shall not to exceed* whichever is the
39 lesser of: (1) The number of compensatory days ~~or hours~~ scheduled by the
40 board; or (2) five days ~~or the number of school hours regularly scheduled~~
41 ~~in five days, that schools remain closed due to such conditions shall be~~
42 ~~considered school days or school hours.~~

43 ~~(f)~~(e) The state board of education may waive the requirements of

1 law relating to the duration of the school term upon application for such
2 waiver by a school district. Such waiver may be granted by the state board
3 of education upon: (1) Certification by a board that, due to the persistence
4 of inclement weather, hazardous driving conditions have existed in the
5 school district for an inordinate period of time; and (2) a determination by
6 the state board that the school district cannot reasonably adjust its schedule
7 to comply with statutory requirements. Such waiver shall not exempt a
8 school district from providing a school offering for each ~~pupil which~~
9 *student that* is substantially equivalent to that required by law.

10 ~~(g) Time reserved for parent-teacher conferences for discussions on~~
11 ~~the progress of pupils may be considered part of the school term.~~

12 ~~(h) Time reserved for staff development or inservice training~~
13 ~~programs for the purpose of improving staff skills, developing competency~~
14 ~~in new or highly specialized fields, improving instructional techniques, or~~
15 ~~curriculum planning and study may be considered part of the school term~~
16 ~~for an aggregate amount of time equal to the amount of time in excess of~~
17 ~~the school term which is scheduled by a board of education for similar~~
18 ~~activities.~~

19 ~~(i)(f)~~ Boards of education may employ noncertificated personnel to
20 supervise ~~pupils~~ *students* for noninstructional activities.

21 Sec. 2. K.S.A. 72-3115 is hereby repealed.

22 Sec. 3. This act shall take effect and be in force from and after its
23 publication in the statute book.

Questions about Bills

1 message

Gary Sechrist <GSechrist@kasb.org>

Wed, Feb 8, 2023 at 8:57 AM

To: "gkraus@thunderhawks.org" <gkraus@thunderhawks.org>, "garyk@usd291.com" <garyk@usd291.com>, "tlangdon@usd392.com" <tlangdon@usd392.com>, "dgriffiths@usd481.com" <dgriffiths@usd481.com>, "rperkins334@usd334.org" <rperkins334@usd334.org>, "aroot@usd398.com" <aroot@usd398.com>, "ktharman@usd212.com" <ktharman@usd212.com>, "Crenshaw.scott" <Crenshaw.scott@usd298.com>, rboley <rboley@usd107.org>, "Edmundsons@cheylin.com" <Edmundsons@cheylin.com>, "jjones@usd106.org" <jjones@usd106.org>, "steve.joonas@pikevalley.com" <steve.joonas@pikevalley.com>, Eric Stoddard <estoddard@usd105.org>, "daryls@usd381.org" <daryls@usd381.org>, "pmckernan@troyusd.org" <pmckernan@troyusd.org>, "rclark@argonia359.org" <rclark@argonia359.org>, "Lamar.bergsten@triplains.org" <Lamar.bergsten@triplains.org>, "arodgers@usd217.org" <arodgers@usd217.org>, "mewelshhon@usd316.org" <mewelshhon@usd316.org>, "mewelshhon@hoxie.org" <mewelshhon@hoxie.org>, "brandiew@usd511.org" <brandiew@usd511.org>

Here are the bills and brief language provided to me by our advocacy department based upon your questions yesterday. I hope this is helpful.

The transgender **bill is HB2238**. It is related to transgender athletes in sports, I do not believe that it extends beyond sports. This is a bill that has been introduced in prior legislative session. Last year it was vetoed by the Governor. I'll let Leah add any additional information that she sees fit.

http://www.kslegislature.org/li/b2023_24/measures/hb2238/

The school days bill is HB2224. It looks to increase the number of school days district are required to have to the 195 (8 hour days) or 156 (10 hour days) as you indicated. It also appears to strikes language that allowed school districts to attend school for a specified number of hours. (I believes district could either meet the number of days requirement OR the number of hour requirements - this bill would only permit the number of days). It also changes law so that parent teacher conference days and in-service days can no longer be counted towards the total school term.

http://www.kslegislature.org/li/b2023_24/measures/hb2224/

HOUSE BILL No. 2238

By Committee on Education

1-31

1 AN ACT concerning education; relating to student athletes; creating the
2 fairness in women's sports act; restricting participation on women's
3 teams to female students; providing a cause of action for violations of
4 the act.
5

6 *Be it enacted by the Legislature of the State of Kansas:*

7 Section 1. The provisions of sections 1 through 6, and amendments
8 thereto, shall be known and may be cited as the fairness in women's sports
9 act.

10 Sec. 2. As used in sections 1 through 6, and amendments thereto:

11 (a) "Biological sex" means the biological indication of male and
12 female in the context of reproductive potential or capacity, such as sex
13 chromosomes, naturally occurring sex hormones, gonads and
14 nonambiguous internal and external genitalia present at birth, without
15 regard to an individual's psychological, chosen or subjective experience of
16 gender;

17 (b) "postsecondary educational institution" means the same as defined
18 in K.S.A. 74-3201b, and amendments thereto;

19 (c) "private postsecondary educational institution" means any private
20 postsecondary educational institution as defined in K.S.A. 74-32,163, and
21 amendments thereto, or any accredited independent institution as defined
22 in K.S.A. 72-3222, and amendments thereto;

23 (d) "public educational entity" means any public school or
24 postsecondary educational institution;

25 (e) "public school" means any elementary or secondary school
26 maintained and operated by a school district; and

27 (f) "school" means any nonpublic school offering any of the grades
28 kindergarten through 12.

29 Sec. 3. (a) Interscholastic, intercollegiate, intramural or club athletic
30 teams or sports that are sponsored by a public educational entity or any
31 school or private postsecondary educational institution whose students or
32 teams compete against a public educational entity shall be expressly
33 designated as one of the following based on biological sex:

- 34 (1) Males, men or boys;
35 (2) females, women or girls; or
36 (3) coed or mixed.

1 (b) Athletic teams or sports designated for females, women or girls
2 shall not be open to students of the male sex.

3 (c) (1) The Kansas state high school activities association shall adopt
4 rules and regulations for its member schools to implement the provisions
5 of this section.

6 (2) The state board of regents and the governing body for each
7 municipal university, community college and technical college shall adopt
8 rules and regulations for the postsecondary educational institutions
9 governed by each such entity, respectively, to implement the provisions of
10 this section.

11 Sec. 4. No governmental entity, licensing or accrediting organization
12 or athletic association or organization shall entertain a complaint, open an
13 investigation or take any other adverse action against a public educational
14 entity for maintaining separate interscholastic, intercollegiate, intramural
15 or club athletic teams or sports for students of the female sex.

16 Sec. 5. (a) Any student who is deprived of an athletic opportunity or
17 suffers any direct or indirect harm as a result of a violation of section 3,
18 and amendments thereto, shall have a private cause of action for injunctive
19 relief, damages and any other relief available under law against the public
20 educational entity in which the student is enrolled.

21 (b) Any student who is subject to retaliation or other adverse action
22 by a public educational entity or athletic association or organization as a
23 result of reporting a violation of section 3, and amendments thereto, to an
24 employee or representative of such public educational entity or athletic
25 association or organization, or to any state or federal agency with oversight
26 of public educational entities in this state, shall have a private cause of
27 action for injunctive relief, damages and any other relief available under
28 law against such public educational entity or athletic association or
29 organization.

30 (c) Any public educational entity that suffers any direct or indirect
31 harm as a result of a violation of section 3 or 4, and amendments thereto,
32 shall have a private cause of action for injunctive relief, damages and any
33 other relief available under law against the governmental entity, licensing
34 or accrediting organization or athletic association or organization.

35 (d) All civil actions must be initiated within two years after the harm
36 occurred. Persons or organizations who prevail on a claim brought
37 pursuant to this section shall be entitled to monetary damages, including
38 for any psychological, emotional and physical harm suffered, reasonable
39 attorney fees and costs and any other appropriate relief.

40 Sec. 6. The provisions of sections 1 through 5, and amendments
41 thereto, are hereby declared to be severable. If any provision of sections 1
42 through 5, and amendments thereto, or the application thereof to any
43 person or circumstance is held invalid, the invalidity shall not affect other

1 provisions or applications of sections 1 through 5, and amendments
2 thereto, that can be given effect without the invalid provision or
3 application.

4 Sec. 7. This act shall take effect and be in force from and after its
5 publication in the statute book.