

Special Meeting  
Thursday, January 8, 2026 4:00 PM Alaskan

Via Google Meet  
PO Box 225  
Unalakleet, Alaska 99684

1. Call To Order

Chair Annie Weyiouanna called the meeting to order at 4:05pm.

2. Roll Call & Establishment of Quorum

Roll Call was taken. Present online were: Annie Weyiouanna, Jane Kava, Willow Olson, Edward Jackson, Irene Navarro, Milton Cheemuk, Stanley Tocktoo, Jeanette Iya, Richard Elachik Sr., William Parks, Tony Haugen Sr. A quorum of 11 was established.

3. Public Comment (Action Input Only)

Public Comment: None

4. Action Item

4.A. NANA Management Services

Motion to table the action item to the next meeting on Jan 29 to answer budget questions, 11Y. This motion, made by Irene Navarro and seconded by Milton Cheemuk, Passed.

Milton Cheemuk: Yea, Richard Elachik Sr: Yea, Anthony Haugen Sr.: Yea, Jeanette Iya: Yea, Edward Jackson: Yea, Jane Kava: Yea, Irene Navarro: Yea, Willow Olson: Yea, William Parks: Yea, Stanley Tocktoo: Yea, Annie Weyiouanna: Yea

Yea: 11, Nay: 0

Irene asked if Nana was available, they were not.

Jeanette heard Irene's concern but shared the November Nana visit.

Willow asked how soon inventory will be done, if approved it can be done asap. Nana paid their own charter. US Food did not fulfill contract. Tammy will look into food service budget spent to date, exit clause with US Food, and federal money to offset with a goal for students to want to school meals.

Edward asked about alternatives or mentor, none.

Tony is concerned about PERs employees.

Annie stressed that inventory is needed.

5. Public Comment

None

6. Time and Place of the Next Meeting

Next regular board meeting has been moved to Jan 28 virtual and 29 place TBD by Annie and Tammy.

7. Adjournment

Motion to adjourn at 5:00pm, 9Y. This motion, made by Stanley Tocktoo and seconded by Jeanette Iya, Passed.

Milton Cheemuk: Yea, Richard Elachik Sr: Yea, Anthony Haugen Sr.: Yea, Jeanette Iya: Yea, Edward Jackson: Yea, Jane Kava: Yea, Irene Navarro: Yea, Willow Olson: Yea, William Parks: Yea, Stanley Tocktoo: Yea, Annie Weyiouanna: Yea

Yea: 11, Nay: 0

DISTRICT OFFICE  
**BERING STRAIT SCHOOL DISTRICT**  
P.O. BOX 225  
UNALAKLEET, AK 99684  
(907) 624-3611



**To:** BSSD Board

**From:** Superintendent, Dodd

**Subject:** NMS MOA

**Date:** January 7, 2026

**Board Policy:** BP 3550 Food Service/ BP 5040 Student Nutrition and Physical Activity

### **BACKGROUND AND/OR PERTINENT INFORMATION:**

The Food Service Manager position at BSSD has been vacant since mid-July. This position requires full-time attention and is not a position that can be handed to another department to incorporate.

NANA Management Services is an organization that provides the resources to districts in order to outsource this position and functions of the position.

Attached is the MOA for the outsourcing for the remainder of the FY26 school year. A separate document outlines a transition plan and findings from a 2 day trip they spent traveling to several sites to look at inventory and talk to staff.

The cost for the MOA is set at the maximum amount. Once an inventory is taken at all sites, the actual cost of that line item could be reduced. The funds to cover the MOA would come from the funds from our Food Service budget. Until the full inventory is taken, the amount for the MOA is set at \$1,440,000. This is the same amount BSSD transfers from general funds each year to cover the cost of food services.

#### **Alternatives:**

1. Approve the MOA with NMS for \$1,440,000.
2. Table until the next meeting.
3. Take no final action.

#### **ACTION NEEDED:**

The administration recommends that the school board approve the MOA with NANA Management Services for \$1,440,000.

## **Bering Strait School District (BSSD)**

### **Food Service Action Plan – Plain Language Summary**

Schools visited during this review:

- Stebbins
- Unalakleet
- Saint Michael
- Shaktoolik
- Koyuk
- Elim
- Golovin
- White Mountain

This document shares what was seen during recent school visits and explains how added food service support can help the district. The goal is simple: feed children well, support local staff, and follow today's school meal rules.

Site visits were conducted at eight schools. What was seen at these schools helps guide planning for the district.

#### **What We Saw**

- Kitchens were clean and well cared for.
- Food service staff were welcoming and worked hard.
- Principals shared everyday challenges that can be addressed with added support.

#### **Food and Inventory**

- Some schools have more food stored than they need right now.
- Other schools have less food because of space limits or special situations.
- We can help plan food use so supplies match how many children are being served.

#### **Menus and Meals**

- Menus are posted but not always followed exactly.
- Sometimes too much food is made or portions are larger than needed.
- Better menu planning helps reduce waste and stretch food dollars.

#### **Paperwork and School Support**

- School meal paperwork takes time away from principals and kitchen staff.
- We would handle meal records and reporting so schools can focus on students.
- Ongoing training helps staff improve faster and stay consistent.
- Training can be provided through weekly virtual sessions when technology is available.
- We would work with the district to confirm whether each kitchen has access to a tablet or similar device to support training, or identify options to provide that access.

## Why This Matters

- When more children eat school meals, the district receives more federal meal money.
- Clear planning helps food last through the school year.
- Staff receive support without added pressure.

## Stebbins

Stebbins is serving meals under temporary conditions after the school fire. Principal Robert and his team are doing strong work in a difficult situation. With added support, we can help ensure steady meal service while long-term plans move forward.

## Next Steps

- Support schools with food planning and menus.
- Handle meal paperwork and reporting.
- Help balance food supplies across schools.
- Keep meals consistent and respectful of local values.

## Kitchen Space and Fresh Food Options

- One reason for visiting schools was to see if kitchens have enough cooler space to offer more fresh foods.
- Many schools have adequate refrigeration to support a fresh salad bar.
- Salad bars are not required and would be introduced only where space, staffing, and food safety allow.
- If the district is able to provide portable salad bars and basic equipment, limited use could be considered later in the spring semester.
- Broader implementation would be planned for a future school year, based on funding, equipment availability, and delivery timelines.

## Respect for Local Foods and Local Choice

School meals have always reflected local communities and traditions. Any changes to food service would be made with local input and respect for local foods, preferences, and culture.

The goal is not to replace what works today, but to support schools with planning, paperwork, and resources while following current school meal rules.

## Experience and What NMS Brings

NMS has strong experience providing K–12 food service in Alaska. We currently support five Alaska school districts and serve close to 40,000 school meals each week.

This work includes daily meal service, fresh foods, and fresh salad bars where facilities allow. Our teams understand the realities of remote and non-road systems and how to plan food service that works in those communities.

By bringing this experience to BSSD, our goal is to provide an added level of consistency, variety, and support to school meals. We understand the logistics, the regulations, and the people involved, and we are prepared to partner with the district to strengthen the dining experience for students across BSSD schools.

## MEAL SERVICE AGREEMENT

**THIS AGREEMENT** is made by and between NANA Management Services, LLC, an Alaska Limited Liability Company located at 800 East Dimond Boulevard, Suite 3-450, Anchorage, Alaska 99515 (“Vendor”) , and Bering Straits School District located at 225 Main Street, Unalakleet, Alaska 99684 (“Client”), individually referred to as “Party” and together the “Parties”.

The Parties agree as follows:

**1. Term.** This Agreement shall commence on **January 1, 2026** and continue until **June 30, 2026**, unless terminated earlier as set out below.

**2. Scope of Work.** Vendor will provide meal services at the Client locations laid out below.

School Locations:

- Brevig Mission School
- Diomed School
- Aniguiin School
- John Apangalook School
- Martin L. Olson School
- Koyuk Malimiut School
- Hogarth Kingeekuk Sr. Memorial School
- Paul F. Asicksik School
- Shishmaref School
- Anthony A. Andrews School
- Tukurngailnguq School
- James C. Isabell School
- Unalakleet School
- Kingikmiut School
- White Mountain School

As laid out in the Scope of Work issued by Client on October 31, 2025, Vendor shall prepare and serve a variety of high quality, wholesome, and nutritious food and beverages (including, where possible, salad bars) for students, faculty, staff, employees, and others as designated by the Client in accordance with the terms and conditions of this Agreement. The daily food service operations shall comply with all federal, state, USDA, and NSLP, SBP, CEP regulations that the program operates under.

Vendor shall provide the labor for food service managers: General Manager; Kitchen Manager; and Inventory Manager.

**2.1 Current Employees.** Current hourly food service works will remain employed by the Client. All new food service workers hired after the start of this Agreement will be employed by Vendor.

**3. Pricing.** In consideration of Vendor’s services under this Agreement, Client agrees to pay Vendor for all costs incurred in connection with the above services, such as the cost of meals, materials, freight, production record software, labor, travel, amortization or depreciation of equipment, housing, regulatory compliance activities, plus a management fee of **20% (Twenty Percent)**.

NMS Managers/Staff	\$250,000
Estimated Cost of Goods *	\$950,000 (Including freight from Anchorage to Unalakleet)
BSSD Hourly Employees	\$0 (Current hourly workers remain BSSD’s cost)
Freight From Unalakleet **	\$0
20% Management Fee	\$240,000
 Estimated Total	 \$1,440,000 (One Million Four Hundred Forty Thousand Dollars)

\* Estimated Cost of Goods. This estimate is based on the assumption that Vendor will need to purchase the majority of food.

\*\* Freight From Unalakleet. This estimate is based on the assumption that Vendor has the use of BSSD's plane to move goods from Unalakleet to rural villages.

4. **Payment Terms.** On a weekly basis, Vendor shall submit an invoice to Client for the services performed up to the last day of the period for which the invoice is issued. Invoices should be sent to Client address below (mailing address or email):

Bering Straits School District  
225 Main Street  
Unalakleet, Alaska 99684

Client will make Automatic Clearing House ("ACH") payments to Vendor within fifteen (15) days after receipt of an invoice. Vendor's invoices will include the instructions for making the required electronic deposits. Vendor may charge, and Client agrees to pay, an administrative fee on late payments equal to one and one-half percent (1.5%) per month or, if it is less, the maximum allowed by law, from the date payment is due until paid. Upon termination of the Agreement, all outstanding amounts shall become immediately due and payable.

5. **Termination.** Either Party may terminate this Agreement in the event of a default by the other Party if such default is not cured within thirty (30) days after written notice of such default from the non-breaching Party. Upon termination of this Agreement, all outstanding amounts for services provided prior to the date of termination shall immediately become due and payable.

6. **Insurance.** Vendor shall obtain and maintain during the term of this Agreement the following minimum limits of insurance coverage:

- a. Workers' Compensation Insurance as required by AS 23.30.045. This coverage must include statutory coverage and employer's liability protection for not less than \$1,000,000 per occurrence.
- b. General Liability Insurance with coverage limits not less than \$4,000,000 combined single limit per occurrence and annual aggregates where generally applicable.

Client shall keep Client's buildings, including the Premises and all property contained therein, insured against loss or damage from fire, explosion or other cause normally covered by standard broad form property insurance policies.

7. **Indemnity.** Each Party (as the "Indemnifying Party") shall indemnify, defend, and hold harmless the other Party (as the "Indemnified Party"), their affiliates, officers, directors, employees, agents, and other representatives from and against any and all claims, demands, losses, liabilities, damages, expenses (including reasonable attorney fees) and causes of action (hereinafter "Claims") for Claims caused by or resulting from the fault, negligent or reckless acts or omissions of the Indemnifying Party, its officers, employees, agents, contractors, licensees or invitees. Any Claims that are the result of negligence or willful misconduct of both Parties, their officers, directors, employees, agents, contractors, licensees or invitees shall be apportioned on a comparative fault basis, and each Party shall indemnify the other Party for any liabilities and damages assessed against them in excess of their percentage of liability. This provision shall survive the termination of this Agreement.

8. **Amendments.** This Agreement may only be amended in writing signed by both Parties.

9. **Assignment.** This Agreement may not be assigned, in whole or in part, by either Party without the prior written consent of the other Party, which consent shall not be unreasonably withheld, except Vendor may, without prior approval and without being released from any of its responsibilities hereunder, assign this Agreement to any Affiliate of Vendor. Any purported assignment in violation of this section shall be null and void and of no force and effect. Subject to the terms hereof, this Agreement shall be binding on, and inure to the benefit of, the Parties, their heirs, successors and permitted assigns.

10. **Binding.** This Agreement shall be binding upon the Parties hereto, their successors and assigns.

11. **Compliance with Law.** Parties are in compliance with and shall comply with all applicable laws, regulations and ordinances. Parties have and shall maintain in effect all the licenses, permissions, authorizations, consents and permits required to carry out the obligations under this Agreement.

12. **Entire Agreement.** This Agreement constitutes the entire Agreement between the Parties and supersede and replace any prior or contemporaneous oral or written contracts or communications concerning the matters contained herein. If any provisions of this Agreement shall be determined to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

13. **Force Majeure.** Neither Vendor nor Client shall be liable for failure to perform its respective obligations hereunder when such failure is caused by earthquakes, fire, explosion, water, act of God, civil disorder or disturbance, strikes, vandalism, war, sabotage, weather and energy related closings, governmental rules or regulations, or like causes beyond the reasonable control of either Party.

14. **Governing Law and Forum.** This Agreement shall be construed and interpreted in accordance with the laws of the State of Alaska, excluding choice of laws principals, and the laws of the United States. Any suit shall be brought in Superior Court in Anchorage, Alaska.

15. **Insolvency.** In addition to all other rights herein, either Party hereto may terminate this Agreement without prior notice should the other Party become insolvent, voluntarily file for bankruptcy or receivership, or make any assignment for the benefit of creditors, or should the other Party have commenced against it any proceeding, suit or action in bankruptcy or receivership provided such proceeding, suit or action is not dismissed within thirty (30) days.

16. **Independent Contractor.** Vendor shall be an independent contractor and shall retain full and complete control over its employees, agents, and subcontractors. Nothing in this Agreement shall be deemed to create any employee employer relationship between Vendor's employees and Client. Nothing in this Agreement shall be deemed to create any partnership, agency or joint venture relationship.

17. **Notice.** Any notice required to be given under this Agreement shall be in writing and shall be delivered personally or sent by express courier, by electronic mail, or by United States certified mail, postage prepaid with return receipt requested, addressed to the other Party as follows:

if to Vendor:

NANA Management Services, LLC  
800 East Dimond Boulevard, Suite 3-450  
Anchorage, Alaska 99508

and if to Client:

Bering Straits School District  
225 Main Street  
Unalakleet, Alaska 99684

or to such other persons or places as either of the Parties may hereafter designate in writing. All such notices shall be effective when received.

18. **Severability.** Each portion, part or term of this Agreement shall be considered severable. If any provision of this Agreement is held to be unenforceable for any reason, it shall be adjusted rather than voided, if possible, in order to achieve the intent of the Parties. In any event, all other provisions of this Agreement shall be deemed valid, binding and enforceable.
19. **Survival of Obligations.** The obligations of the Parties concerning indemnification, and liability shall survive the completion, termination or expiration of this Agreement.
20. **Taxes.** Any applicable sales or use taxes imposed by a taxing jurisdiction(s) in connection with or incidental to Services to be performed under this Agreement will be collected by Vendor and remitted to the appropriate taxing jurisdiction(s). Any sales or use tax to be collected and remitted by Vendor will be separately stated on all invoices.
21. **Waiver/Construction and Effect.** A waiver of any failure to perform under the Agreement shall neither be construed as nor constitute a waiver of any subsequent failure. No waiver by either Party of any default or breach on the part of one Party will affect the rights or remedies of either Party hereto in the event of subsequent violation or breach. The article and section headings used herein are used solely for convenience and shall not be deemed to limit the subject of the articles and sections or be considered in their interpretation. Any Exhibits referred to herein are made a part of the Agreement by reference, provided that in the event of a conflict between the terms of such exhibit or any other document incorporated herein, and the terms of this Agreement, the terms of the Agreement shall govern.
22. **Materials and Supplies.** Vendor, as needed, shall purchase and supply food, materials, supplies, and freight required for the performance of services under this Agreement. Such purchases shall be reimbursed by Client as laid out in Section 3, and shall become Client owned inventory.
23. **Personnel Obligations.** Each Party hereto shall be solely responsible for all employment and personnel actions and all claims arising out of injuries occurring on the job for employees on its respective payroll.
24. **Safe Work Environment.** Client agrees to provide Vendor with a safe work environment.
25. **Counterparts and Electronic Signatures.** For the convenience of the Parties, any number of counterparts of this Agreement may be executed by any one or more Parties hereto, and each such executed counterpart shall be, and shall be deemed to be, an original, but all of which shall constitute, and shall be deemed to constitute, in the aggregate but one and the same instrument. This Agreement may be circulated for signature through electronic transmission, including, without limitation, facsimile and email, and all signatures so obtained and transmitted shall be deemed for all purposes under this Agreement to be original signatures until such time, if ever, as original counterparts are exchanged by the Parties.

*(Signature page follows.)*

26. **Signatories and Authority.** Each of the signing officials below represents, on behalf of his/her organization, that he/she has been duly authorized to enter into and execute this Agreement and to commit to the performance of the obligations stated herein.

IN WITNESS WHEREOF the Parties hereto have executed this Agreement.

Party:   **NANA Management Services, LLC**  

Party:   **Bering Straits School District**  

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_