

Regular Meeting

Monday, July 18, 2022 7:00 PM

L.F. Raynes Education, 400 West Lewis St., Crandall, TX 75114

1. Call to Order and Declaration of Quorum

2. Closed Session

2.A. Personnel (Texas Government Code § 551.074)

2.A. Discuss hiring, resignations, terminations, and reassignments.

3. Open Session

4. Invocation, Presentation of Colors, Pledge of Allegiance and Welcome Visitors

5. Public Participation

6. Consent Items

6.A. Consider approval of the minutes of previous meetings. **Presenter:** Jennifer Johnson

6.B. TEAL Designee **Presenter:** Dr. Anjanette Murry

6.C. AlphaBEST Afterschool Childcare Contract **Presenter:** Mike White

6.D. RFP #2207-01 Grounds Maintenance **Presenter:** Mike White

6.E. Middle School T-Shirt Donation **Presenter:** Mike White

6.F. Resolution of Extracurricular Status for 4-H **Presenter:** Dr. Anjanette Murry

6.G. Elementary School #6 & Multi-Purpose Building Addition **Presenter:** Scott Stewart

7. Information Items

7.A. Construction Update **Presenter:** Scott Stewart

7.B. CISD Security Update **Presenter:** Keith Chapman

7.C. Policy Update **Presenter:** Christy Starrett

7.D. New Middle School Update **Presenter:** Amy McAfee

7.E. Elementary Grading Guidelines **Presenter:** Dr. Carri Eddy

8. Action Items

8.A. New Personnel **Presenter:** Chris Moore

8.B. Board Officer Elections **Presenter:** Rick Harrell

8.C. Student Code of Conduct **Presenter:** Dr. Holly Keown

8.D. Student Handbook **Presenter:** Dr. Holly Keown

8.E. Consider and take possible action to approve the purchase of real property consisting of approximately 2.488 acres of improved property **Presenter:** Mike White

identified as Kaufman Central Appraisal District Property ID No. 15984, located at 100 County Road 4107, Crandall, Texas 75114, including adoption of a resolution.

8.F. Consider and take action to declare surplus and authorize the exchange of real property with an abutting property owner, consisting of approximately 10,000 square feet west of W.A. Martin Elementary School in exchange for approximately 1.1 acres of real property west and south of W.A. Martin Elementary, including adoption of a resolution. **Presenter:** Mike White

8.G. Consider and take action to declare surplus and authorize the donation of real property to the City of Crandall, consisting of approximately sixty foot wide right-of-way, south of W.A. Martin Elementary School in consideration for the City constructing an access road between Trinity Road and the future Eagle Crest Parkway, including adoption of a resolution. **Presenter:** Mike White

9. **Financial Report**

10. **Adjournment**

Board Secretary



Crandall Independent School District Board of Trustees

Board Meeting Date: July 18, 2022

Agenda Item: Minutes from June 15, 2022

Agenda Section: Consent

Administrator Responsible: Jennifer Johnson

Summary/Background Information: Minutes recorded on Wednesday, June 15, 2022, Regular Board Meeting, by Kimberly Bramhall.

Administrative Recommendation: Administration recommends approval of minutes listed above.

**Minutes of Regular Meeting
The Board of Trustees Crandall ISD**

A Regular Meeting of the Board of Trustees of Crandall ISD was held Wednesday, June 15, 2022, beginning at 5:30 PM in the Board Room, L.F. Raynes Education Center, 400 W. Lewis St., Crandall.

CALL TO ORDER AND DECLARATION OF QUORUM

Board Members Present: Rick Harrell, Jennifer Hiser, Amy Barber, Ryan Eskridge, Dr. Sharon Long, Stacie Warren
Absent: Mike Wood

CLOSED SESSION TIME 5:30 PM

Personnel (Texas Government Code Section 551.074)

OPEN SESSION: 7:03 PM

Invocation, Presentation of Colors, Pledge of Allegiance and Welcome Visitors

Staff Members Present: Holly Keown, AJ Murry, Christy Starrett, Mike White, Chris Moore, Carri Eddy, Scott Stewart, Kimberly Bramhall, DeAnn Baker, Michael Starling, Holly Kirby, Amber Teamann, Matt Besherse, Keith Chapman

PUBLIC PARTICIPATION

No public participation this meeting.

TRUSTEE OATH OF OFFICE

Chris Moore

Notes: Dr. Sharon Long, Place 3 & Ryan Eskridge, Place 4

ACTION ITEMS

New Personnel

Presenter: Chris Moore

Administration recommends the approval of the applicants as presented.

(Marisa Bailey/Ex Director School Leadership, Kyalla Bowens/HR Director Talent Acquisition, Crystal Bush/Alternative Education Program Principal, Chris Capeaw/CHS Cross Country Coach, Dr. Renieda Johnson/Freshman Center AP, Courtney Linton/CHS Volleyball Head Coach, Matt Sawyer/CHS Boys Track HC, Marie Serrano/CHS AP)

Motion was made by Dr. Sharon Long and seconded by Amy Barber to approve this list of staff. Motion passed 6-0.

Employee Handbook

Presenter: Dr. Holly Keown

Administration seeks approval of the 2022-2023 Employee Handbook.

Motion was made by Dr. Sharon Long and seconded by Amy Barber. Motion passed 6-0.

Order authorizing the Issuance of the Crandall Independent School District Unlimited Tax School Building Bonds, Series 2022A

Presenter: Mike White

Administration recommends approval of the bond order.

Motion was made by Stacie Warren and seconded by Ryan Eskridge. Motion passed 6-0.

CONSENT ITEMS

The following consent items were reviewed.

- A. Minutes of May 9th and 18th, 2022 Regular Meeting
- B. Audit Engagement
- C. TVCC Dual Credit Partnership Agreement
- D. Staff Development Minutes Waiver
- E. Policy Update
- F. Budget Amendment

Motion was made by Jennifer Hiser and seconded Amy Barber by to approve consent items. Motion passed 6-0.

INFORMATION ITEMS

Construction Update

Presenter: Scott Stewart

Notes:

July 1st should receive Certificate of Occupancy for CMS.

July 2nd bid date for Elementary #6, opening August 2023

Enrollment and Demographic Report

Presenter: Dr. Murry

Middle School Intrusion Alarm

Presenter: Keith Chapman

MONTHLY FINANCIALS

Presenter: Mike White

Notes: Mike White reviews the following:

- Statement of Revenues, Expenditures, and Changes in Fund Balance
- Tax Collection Report
- Monthly Investment Report

Dr. Sharon Long makes a motion to adjourn Open Session.

ADJOURNMENT TIME: 9:01 PM

Approved as submitted on July 18, 2022.

Rick Harrell, President

Jennifer Hiser, Secretary



Crandall Independent School District Board of Trustees

Board Meeting Date:	July 18, 2022
Agenda Item:	Approval of TEAL Designee
Agenda Section:	Consent
Administrator Responsible:	Dr. Murry, Assistant Superintendent Data and Information Systems

Summary/Background Information: District Superintendents and heads of other organizations provide the first line of approval for access to TEA applications. The District Superintendent or head may wish to approve backup request submitters to ensure that staff requests are processed in a timely manner. The approval for backup submitters is made on a calendar year basis and the access will be terminated one calendar year from board approval date. The Superintendent is still fully liable for the actions of his/her backups.

A Primary Request Submitter Designee/Alternate provides backup support to the organization head for submitting requests for all applications for a single organization, such as a school district.

Like the organization head, these submitters see all requests and current accounts for the organization's TEAL users. Delegating this level of authority requires board approval. As approved board minutes are received, designees/alternates are provided with access to User Administration+/Alternate Approver, with a primary request submitter designee/alternate role.

We request that the Board authorize the following person, Anjanette Murry, to act as superintendent designee for approving staff requests (also referred to as "submitting requests to TEA") for access to one or more TEA web applications accessed through the Texas Education Agency Secure Environment (TEASE). The authorization is valid for the calendar year starting, January 1, 2022 to December 31, 2022.

Administrative Recommendation: Approval of Anjanette Murry to act as superintendent designee for approving staff requests from July 18, 2022 to December 31, 2022.

2022-TEAL Designee for Crandall ISD

District: Crandall ISD (129-901)

Contact: Anjanette Murry

972-427-6027

amurry@crandall-isd.net

Date of Board Approval: _____

Board Vote: For _____ Against _____ Abstain _____ Absent _____

Superintendent: Wendy Eldredge, Ed. D.

Signature

Board President: Rick Harrell

Signature



Crandall Independent School District Board of Trustees

Board Meeting Date:	July 18, 2022
Agenda Item:	AlphaBEST Afterschool Childcare Contract
Agenda Section:	Consent
Administrator Responsible:	Mike White

Summary/Background Information: The district has worked to establish an after-school program at each of our elementary schools with an outside provider (AlphaBEST). This company will staff and operate the program in accordance with CISD district oversight and guidelines. Rates are very competitive and dependent on number of days and whether the parent is also a district employee (50% discount).

Administrative Recommendation: Administration recommends of the approval of the contract as presented.

**Agreement Between the
Crandall Independent School District
and
AlphaBEST Education, Inc.
for After School Child Care Services**

This Agreement is entered into effective as of _____ by and between the Crandall Independent School District (hereafter referred to as “Crandall ISD”) and AlphaBEST Education, Inc., a North Carolina corporation (“AlphaBEST”), individually a “Party” and collectively the “Parties”. The following documents are attached and incorporated by reference herein:

- i. Exhibit A – Facility Use Agreement;
- ii. Exhibit B – 2022 – 2023 Registration, Discounts and Fees; and
- iii. Certificate of Insurance.

1. Duties and Responsibilities of AlphaBEST:

- i. AlphaBEST will provide after school child care services at the following school(s) in accordance with the terms of this Agreement.
 - a. Dietz Elementary
 - b. Martin Elementary
 - c. Noble-Reed Elementary
 - d. Walker Elementary
 - e. Wilson Elementary
- ii. AlphaBEST will occupy space as designated by Crandall ISD during AlphaBEST’s operation of the after school programs. Alternate space may be provided should the designated space be needed for school related functions, provided that any alternate space satisfies applicable state licensing requirements. Alternate space may, but is not required to, include classroom, music room, art room, and computer lab.
- iii. AlphaBEST's program shall include the features, operating hours and costs as described in this Agreement and other materials developed by AlphaBEST and delivered to Crandall ISD. To the extent any of the “other materials” are inconsistent with the terms of this Agreement, the terms of this Agreement shall control.
- iv. AlphaBEST will provide snacks for students enrolled in the program, per USDA guidelines. AlphaBEST will purchase snacks independent of Crandall ISD’s food service.
- v. AlphaBEST will be the sole AlphaBEST of on-site after school child care at Crandall ISD.

- vi. AlphaBEST will follow the delay and closing procedures set forth by Crandall ISD. When Crandall ISD's schools are closed due to inclement weather, AlphaBEST will also be closed.
- vii. AlphaBEST will operate a program at each of the identified Crandall ISD schools as long as a minimum enrollment of 15 full-time students are enrolled at each program site location. AlphaBEST will initiate negotiations for program options during the term of this Agreement should enrollment fall below the minimum.
- viii. AlphaBEST shall provide programming on professional development and vacation days as designated by Crandall ISD's school calendars during the term of this Agreement.
- ix. AlphaBEST, and its employees, representatives, agents and guests, shall comply with Crandall ISD's rules and regulations for the use of school facilities.

2. **Duties and Responsibilities of Crandall ISD:**

- i. Crandall ISD will provide AlphaBEST with access to, and use of, the identified schools' facilities in a manner reasonably sufficient to permit AlphaBEST to provide the licensed services described herein this Agreement. Crandall ISD shall maintain such facilities in a safe and usable condition.
- ii. Crandall ISD will provide reasonable assistance to AlphaBEST to promote availability of the program described in this Agreement to parents of children attending each of the identified schools and will allow distribution of AlphaBEST's marketing and recruitment materials approved by Crandall ISD in accordance with the Crandall ISD's policies.
- iii. Crandall ISD will allow AlphaBEST access to the internet and provide nonsecure WiFi access at each of the identified schools for AlphaBEST's accounting, recordkeeping and program purposes. Crandall ISD shall not provide internet access or service for AlphaBEST beyond what is currently installed and in existence at each location.
- iv. Crandall ISD will permit AlphaBEST's use of school phones in designated areas for AlphaBEST's business and state licensing requirements to the extent such telephones are provided and operational at each of the identified schools. Crandall ISD shall not provide telephone access or service for AlphaBEST beyond what is currently installed and in existence at each location.

3. **Term:**

- i. This Agreement shall commence on August 1, 2022 and conclude on July 31, 2023.

- ii. This Agreement may be renewed annually thereafter by written agreement of both Parties.

4. **Program Fees:**

- i. AlphaBEST will pay Crandall ISD an 8% net revenue share to be paid on a monthly basis based on gross tuition less all discounts, bank card fees and refunds.
- ii. AlphaBEST will charge a fee per participating student per week, payable at times or intervals set at the discretion of the AlphaBEST, as described in **Exhibit B**. AlphaBEST may elect to charge additional fees to cover enhanced program offerings, costs of special materials, field trips, late payment charges, NSF fees, late pickup fees and other reasonable charges. The parents or guardians of students participating in the program will be responsible for the payment of all fees charged by AlphaBEST, and Crandall ISD shall not be responsible for payment of any program fees or additional fees.

5. **Termination:**

- i. AlphaBEST shall have the right to terminate this Agreement with sixty (60) calendar days prior written notice to the Crandall ISD in the event that (i) the Crandall ISD fails to perform any material obligation pursuant to this Agreement, after written notice from AlphaBEST and a period of sixty (60) calendar days to cure the material default, or (ii) enrollment falls below a level at which AlphaBEST reasonably determines that the program site(s) may be operated on a profitable basis.
- ii. The Crandall ISD shall have the right to terminate this Agreement prior to expiration of the slated term in the event AlphaBEST fails to perform any material responsibility under the terms of this Agreement, provided that prior to termination the Crandall ISD shall give AlphaBEST written notice and a period of sixty (60) calendar days to cure the material default described in the Crandall ISD's notice.
- iii. The Parties hereto may terminate this Agreement by mutual written consent after sixty (60) calendar days written notice to the parents and guardians of the students participating in the program, if Crandall ISD's school year is on-going, or without prior notice to parents and guardians if Crandall ISD's school year is adjourned for summer break.

6. **Compliance with Laws:**

AlphaBEST shall comply in all material respects with any applicable federal, state, or local laws and regulations related to private employers in providing the services contemplated by this Agreement, provided that Crandall ISD shall be solely responsible for ensuring that the facilities made available to AlphaBEST for operation of the program comply with all applicable laws related to the use of those facilities for the purposes described in this Agreement. In the event the action,

inaction and/or negligence of the AlphaBEST and/or its employees, representatives and/or agents creates a condition at Crandall ISD causing the facilities to not comply with any applicable laws related to use of the facilities for the purposes described in this Agreement, AlphaBEST, and not Crandall ISD, shall be solely liable for repair of such condition.

7. **Notices:**

All notices required or permitted to be given under this Agreement shall be in writing and shall be delivered or sent by email, hand delivery, recognized overnight courier or registered or certified mail, postage fully prepaid and addressed to the recipient at its address set forth below, or to such other address as a party may by proper notice designate, and shall be deemed given in the case of hand delivery upon delivery to the recipient's address, in the case of overnight courier one (1) day after deposit with such courier and in the case of mailing four (4) days after deposit in the mail. The Parties' notice addresses are as set forth below:

- i. Notice to Crandall ISD shall be sent to:

Attn: Amanda Roberts, Education Project Manager
Crandall ISD
400 West Lewis Street
Crandall, Texas 75114

- ii. Notices to AlphaBEST shall be sent to:

Attn: Melissa Moreano, CFO
5980 Kinney Road
Lewisville, North Carolina 27023

8. **Maintenance of Records:**

The books, records, and documents of the respective Parties to this Agreement insofar as they relate to work performed or money paid or received under this Agreement, shall be maintained for a period of three (3) full years; or for the period required by law from the date of final payment and will be subject to audit, at any reasonable time and upon reasonable notice by the other party or its duly appointed representatives.

9. **Maintenance of Property:**

Any Crandall ISD property, including but not limited to books, records, and equipment that is in AlphaBEST's possession shall be maintained by AlphaBEST in good condition and repair, ordinary wear and tear accepted, and shall be returned to Crandall ISD by AlphaBEST upon termination of this Agreement. Any of AlphaBEST's property, including but not limited to books, records, and equipment that is in Crandall ISD's possession shall be maintained by Crandall ISD in good condition and repair, ordinary wear and tear excepted, and shall be returned to AlphaBEST by Crandall ISD upon termination of this Agreement.

10. **Employment Practices:**

AlphaBEST shall not engage in any employment practices that involve discrimination based on any protected category under federal or state law, including race, creed, color, national origin, age, or sex, or which is in violation of applicable laws concerning the employment of individuals with disabilities.

11. **Non-discrimination:**

AlphaBEST enrolls students in its programs enrolled in pre-kindergarten through 6th grade enrolled at Crandall ISD, without discrimination as to any protected category under federal or state law, including race, color, gender, national origin, creed, religious beliefs, or ethnicity. Students with special needs will be eligible on a case-by-case basis, depending upon AlphaBEST's ability to provide services commensurate with the child's needs and in compliance with federal, state and local requirements. This policy is intended to supplement but not replace any state and federal laws applicable to AlphaBEST's programs.

12. **Insurance:**

During the term of this Agreement, AlphaBEST shall maintain comprehensive general liability insurance with limits of not less than \$1,000,000.00. Prior to commencement of performance of this Agreement, AlphaBEST will deliver to Crandall ISD a certificate evidencing required insurance coverage, in a form reasonably satisfactory to Crandall ISD. Throughout the term of this Agreement, AlphaBEST shall provide an updated certificate of insurance coverage upon expiration of the current certificate.

13. **Indemnification:**

AlphaBEST shall accept full and complete responsibility for the operation and supervision of the child care program it operates at Crandall ISD during the term of this Agreement and holds Crandall ISD free, harmless and indemnified from and against any and all claims, suits, or causes of action resulting from or out of the operation of the AlphaBEST's after school program at Crandall ISD.

14. **Affidavit of Employee Criminal Background Check:**

During the term of this Agreement, AlphaBEST shall maintain records to verify that each employee who is engaged or utilized by AlphaBEST to provide child care services pursuant to this Agreement will have undergone a state and national criminal background check. Evidence of criminal background checks including fingerprint results shall be provided to Crandall ISD prior to commencement of performance of this Agreement. Throughout the term of this Agreement, AlphaBEST shall provide updated background checks upon the employment of new personnel. AlphaBEST agrees not to employ in the program any person who is a registered sex offender, is charged with a crime involving a sexual assault of any type, is charged with or convicted of a felony, or is charged or convicted of an assault on a child of any age. Crandall ISD reserves the right to refuse entry onto school premises of any agent, representative or employee of AlphaBEST.

In the event Crandall ISD prohibits entry onto school premises of any agent, representative or employee of AlphaBEST, Crandall ISD shall notify the AlphaBEST's agent and the reason for such refusal of access.

15. **Annual Sex Offender Registry Check:**

AlphaBEST shall ensure all employees or contracted personnel in direct interaction or contact with Crandall ISD students are not listed on the Texas and National Sex Offender Registries. Any person listed on such registries shall not be allowed to provide services in Crandall ISD under any circumstances.

16. **Attorney Fees:**

In the event of any legal action by either party to enforce any provision of this Agreement, the Parties shall bear their own respective legal costs and expenses incurred in connection with such legal action unless a fees award is mandated by law, in which the court may require the breaching party to pay all reasonable attorneys' fees and expenses associated with the legal action.

17. **Assignment:**

The provisions of this Agreement shall inure to the benefit of and shall be binding upon the respective successors and assigns of the Parties hereto, to the extent allowed by law. Any assignment of this Agreement by either party shall not relieve the assigning party from its obligations hereunder unless agreed upon in writing by the other party.

18. **Entire Agreement:**

This Agreement and the attached Exhibits set forth the entire Agreement between the Parties with respect to the subject matter herein and shall govern the respective duties and obligation of the Parties.

19. **Modification of Agreement:**

This Agreement may be modified only by written amendment executed by all Parties.

20. **Force Majeure:**

No Party shall have any liability to the other hereunder by reason of any delay or failure to perform any obligation or covenant if the delay or failure to perform is occasioned by force majeure, meaning any act of God, storm, fire, casualty, unanticipated work stoppage strike, lockout, labor dispute, civil disturbance, riot, war, national emergency, pandemic, act of government, act of public enemy, or other cause similar or dissimilar in nature beyond its control.

21. **Governing Law:**

The validity, construction and effect of this Agreement and any and all extensions and/or modifications thereof shall be governed by the laws of the State of Texas. All issues arising from this Agreement not resolved by mediation shall be resolved in the courts of Kaufman County, Texas and the parties agree to submit to the exclusive personal jurisdiction of such courts.

22. **Severability:**

Should any provision of this Agreement be declared to be invalid by any court of competent jurisdiction, such provision shall be severed and shall not affect the validity of the remaining provisions of this Agreement.

IN WITNESS WHEREOF, the authorized representatives of each of the Parties, each representing to the other that this Agreement has been duly approved by all required action of the governing body of their represented party and that they have been authorized to execute and deliver this Agreement on behalf of their represented party, have executed this Agreement in the capacities set forth below, effective as of the day and year first above written.

[Separate Signature Page Follows]

SEPARATE SIGNATURE PAGE TO
AFTER SCHOOL CHILD CARE SERVICES AGREEMENT

CRANDALL INDEPENDENT
SCHOOL DISTRICT

ALPHABEST EDUCATION, INC.

By: _____

By: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Exhibit A

Facility Use Agreement

THIS FACILITY USE AGREEMENT (this "Agreement") is made and entered into as of the date first above written, by and between AlphaBEST Education, Inc., a North Carolina corporation with its principal business address located at 5980 Kinney Road, Lewisville, NC 27023 (the "Tenant") and Crandall Independent School District with its office address located at 400 West Lewis Street, Crandall, TX 75114 (the "Landlord" or "Crandall ISD").

RECITALS

A. Crandall ISD wishes to enter into this Facility Use Agreement for the use of a portion of the Premises, being the Designated Space, as defined and further described in this Agreement.

In consideration of the covenants and Agreement of the respective Parties herein contained, the Parties hereto, for themselves, their successors and permitted assigns, agree as follows:

1. PREMISES. Landlord grants Tenant the right and license to enter, occupy, maintain and use pursuant to the After School Child Care Services Agreement ("Extended Day Agreement") for operation of a children's education program that certain land, together with all building(s), improvements, fixtures and furnishings, parking area, sidewalks and other appurtenances, located at the following schools (the "Premises"), for the term and upon the rental and Agreements herein set forth:

- a. Dietz Elementary
- b. Martin Elementary
- c. Noble-Reed Elementary
- d. Walker Elementary
- e. Wilson Elementary

2. TERM. TO HAVE AND TO HOLD said Premises unto Tenant for a term beginning on the Effective Date and expiring upon the termination of the Extended Day Agreement (the "Term"). Landlord will deliver occupancy of the Premises (including keys, security codes, etc.) on the Effective Date and continuing through the Term.

3. RENT. Tenant shall pay to Landlord a revenue share fee pursuant to Sections 4.i. and 4.ii. of the Extended Day Agreement for use of Landlord's facilities.

4. USE. Tenant shall use the Premises solely for the operation of a after school child care program ("After School Program"). Tenant shall comply with all applicable federal, state and local laws, rules and regulations with regard to Tenant's use of and operations on the Premises. Landlord shall not be liable for the failure of Tenant to comply with such rules and regulations, and Tenant shall indemnify Landlord as provided herein for any such failure. Landlord represents and warrants that there are no covenants, conditions, laws, rules or restrictions or other agreements in effect which will in any way interfere with Tenant's contemplated use of the Premises.

5. DAYS AND HOURS OF FACILITY USE. Landlord and Tenant agree that Tenant shall have access to the facilities during the following days and hours for the operation of Tenant's After School Program:

- i. Tenant's After School Program will run on school days pursuant to Crandall ISD's school year calendar and non-school days pursuant to Section 1.viii. of the Extended Day Agreement.
- ii. On days when school is in session with in-person learning, Tenant shall run its programs in accordance with the following times on school year calendar days:

School	After School
Dietz Elementary	End of school – 6:30 p.m.
Martin Elementary	End of school – 6:30 p.m.
Noble-Reed Elementary	End of school – 6:30 p.m.
Walker Elementary	End of school – 6:30 p.m.
Wilson Elementary	End of school – 6:30 p.m.

6. DESIGNATED SPACES FOR FACILITY USE. Landlord and Tenant agree that Tenant shall have access to operate its After School Program in mutually agreed upon facilities to be communicated in writing by Landlord.

7. STORAGE SPACE AND SUPPLIES. Landlord and Tenant agree that Tenant shall be provided space for placing storage cabinets at the Premises to accommodate Tenant's need for storing program materials.

8. AUDIO, VISUAL, COMPUTER AND COPYING EQUIPMENT.

- i. Tenant may have access to the schools' TV and VCR equipment with the advanced verbal or written permission of Crandall ISD. The AV equipment must be entirely supervised by the Tenant's staff. No child in the Tenant's program shall be permitted to operate equipment or to push carts carrying any equipment.
- ii. Tenant shall have access using Tenant's own computers to Landlord's nonsecure wireless internet connection. To maintain access during the Term of the Extended Day Agreement, Tenant's computers must have working and sufficient anti-virus software and malware. Should Tenant's use degrade Landlord's internet connection or harm Landlord's information technology systems or hardware, upon timely notice, Tenant will be required to cease use and reimburse Landlord for costs associated with remedying the harm.
- iii. Tenant's staff shall have access to schools' printers upon verbal or written approval by principals. Tenant shall supply its own paper.

9. TENANT'S RESPONSIBILITIES.

- iv. Tenant will lock all windows and doors of all program area rooms before leaving and will mark all property owned by Tenant which remains on the premises.
- v. Tenant will clean and remove any remaining crafts and food on a daily basis and will leave the premises in good condition and repair, ordinary wear and tear excepted.
- vi. Tenant will comply with the Landlord's policies and procedures for maintaining schools' security systems including, but not limited to, intercoms, phones, entryway systems (i.e., buzzing in staff, students and visitors) and cameras.

IN WITNESS WHEREOF, the Parties hereto have executed and delivered this Facility Use Agreement to be effective as of the day and year first above written on the attached signature page.

Exhibit B

2022 – 2023 Registration, Discounts and Fees

Registration	\$55.00 per family
Siblings	10%*
Free and Reduced Lunch	15%*
District Employee	50%*
Late Payment Fee	\$15.00 per occurrence
Late Pick-Up Fee for 1 – 15 Minutes	\$15.00
Late Pick-Up Fee for 16 – 30 minutes	\$30.00
Late Pick-Up Fee for 31 or more minutes	\$1.00 each additional minute per family
Returned Check Fee	\$25.00
Credit Card Processing Fee	1% per transaction
NSF Fees	Maximum allowable by law

*Only applicable to five-day care. Families may elect only one discount option. Discounts do not apply to punch pass.

2022 – 2023 Fee Schedule		
Enrollment Type	After School	Frequency
5 days per week	\$80.00	Per week
4 days per week	\$75.00	Per week
3 days per week	\$68.00	Per week
2 days per week	\$45.00	Per week
1 day per week	\$25.00	Per week

2022 – 2023 Alternative Fee Options for Enrolled Students		
Enrollment Type	Fee	Frequency
Full Day Care	\$35.00	Per day
Full Week Care	\$185.00	Per week

2022 – 2023 Alternative Fee Options for Non-Enrolled Students**		
Enrollment Type	Fee	Frequency
Ten-Visit Punch Pass***	\$220.00	Per pass

**Non-enrolled families must register at least seven (7) days prior to attendance.

***Prepaid ten (10) Drop-Ins, limit of two (2) per semester for a total of four (4) per school year.

Summer

Registration	\$50.00 per student
Siblings	10%*
Free and Reduced Lunch	15%*
District Employee	50%*

*Only applicable to five-day care. Families may elect only one discount option.

Summer 2023 Fee Schedule		
Enrollment Type	Fee	Frequency
Full Week Care	\$185.00	Per week



Crandall Independent School District Board of Trustees

Board Meeting Date:	July 18, 2022
Agenda Item:	RFP #2207-01 Grounds Maintenance
Agenda Section:	Consent
Administrator Responsible:	Mike White

Summary/Background Information: This proposal was issued on June 9, 2022. Eighteen (18) companies were notified of this proposal. A pre-proposal conference was held on June 21, 2022 with two (2) companies in attendance. Responses were received from two (2) companies; R & P Hunt Brothers, Inc. and 5 Star Tree & Lawn on July 11, 2022. An Evaluation Committee composed of staff from the Crandall ISD Maintenance, School Planning and the Business Office Departments was convened. The vendor selected for recommendation is the best value for the District. This purchase is being brought for approval in accordance with the District's CH (local) policy.

Administrative Recommendation: It is recommended that RFP #2207-01 Grounds Maintenance in the amount of \$292,596.96 annually for the period beginning August 1, 2022 through July 31, 2024 with the option of one two-year auto-renewal to be extended through July 31, 2026 be awarded to R & P Hunt Brothers, Inc.



Crandall Independent School District Board of Trustees

Board Meeting Date: July 18, 2022

Agenda Item: Middle School T-Shirt Donation

Agenda Section: Consent

Administrator Responsible: Mike White

Summary/Background Information: WRA and Gallagher would like to pay for shirts for Crandall Middle School staff in honor of the opening of their new building. They will be splitting the \$8K cost.

Administrative Recommendation: Administration recommends approval of this donation as presented.



Crandall Independent School District Board of Trustees

Board Meeting Date:	July 18, 2022
Agenda Item:	Resolution for Extracurricular Status of 4-H
Agenda Section:	Consent
Administrator Responsible:	Dr. Murry, Asst. Supt Data and Information Systems

Summary/Background Information: The Kaufman County 4-H program continues to grow through its close working relationship with each school district in Kaufman County. As CISD students participate in activities, it is sometimes necessary that the students miss class. In order to be certain that our district still receives ADA funding for these students, a resolution approving the agents of Kaufman County 4-H as adjunct staff members must be reviewed and signed. All of the agents that are under consideration have a Master's degree in Agriculture, Family and Consumer Sciences or Education and therefore, meet our basic qualifications for adjunct staff members.

The resolution attached is the resolution that should be reviewed and approved by the Board of Trustees.

Administrative Recommendation: Administration requests approval of the Resolution for the Extracurricular Status of the 4-H Organization.

RESOLUTION
EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the

Crandall Independent School District

meeting in public with a quorum present and certified,
did adopt this resolution that recognizes the

Kaufman County

County Texas 4-H Organization as approved for recognition and eligible
for extracurricular status consideration under 19 Texas Administrative Code,
Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject
to all rules and regulations set forth under the 19 Texas Administrative Code
as interpreted by this Board and designated officials of this school district
whose rules shall be final.

Approved this _____ day of _____, 20_____.

Board of Trustee

Superintendent

ADJUNCT FACULTY REQUEST

The State of Texas
County of Kaufman

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Crandall Independent School District, hereinafter referred to as "District." A quorum having been established; the Board proceeded to consider the appointment of the herein named individual as an adjunct member of the Crandall Independent School District.

Upon consideration and vote of _____ in favor, Kaufman County Extension Staff is hereby named as adjunct faculty member(s) of the Crandall Independent School District subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the ___ day of August 2022 and remain in effect until the ___ day of May 2023.
2. This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

NAME	TITLE	DEGREE	INSTITUTION	DATE
Carrie L. Sharp	CEA-4-H	Masters	Kansas State	December 13, 1997
Katie M. Sotzing	CEA-FCH	Masters	Texas Tech	December 17, 1994
Tommy Phillips	CEA- AG	Masters	Texas A&M Commerce	August 7, 2004

3. Adjunct faculty member(s) will receive no compensation, salary, or remuneration from Crandall Independent School District.
4. Adjunct faculty member(s) is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
5. Adjunct faculty members(s) are and shall remain under the direct supervision of either the District Extension Administrator of District IV or Kaufman County Extension Director.
6. Adjunct faculty member(s) shall receive all group insurance benefits of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member(s) shall direct the activities and participation of students at the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students at the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct, or control the activities and/or participation of such Kaufman County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (j)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Kaufman County Extension Agent(s), Carrie L. Sharp, CEA- 4-H, Katie M. Sotzing, CEA-FCH, and Tommy Phillips, CEA- AG (Extension Employee) is/are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Crandall Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this _____ day of _____, 2022.

Crandall Independent School District

By: _____



Crandall Independent School District
Board of Trustees

Board Meeting Date: July 18, 2022

Agenda Item: Elementary School #6 & Multi-Purpose
Building Addition

Agenda Section: Consent

Administrator Responsible: Scott Stewart

Summary/Background Information:

Elementary #6 will have a capacity of 850. The Multi-Purpose building addition will include weight room, cheer mats, and a future area for wrestling. Both projects will begin construction in August.

Administrative Recommendation: Administration recommends the approval of Elementary #6 and the Multi-Purpose building addition.



GALLAGHER

July 18, 2022

Dr. Wendy Eldredge, Superintendent
Crandall Independent School District
400 West Lewis Street
Crandall, Texas 75114

**Re: Crandall Elementary School #6 and Multi-purpose Addition
Recommendation to Award**

Dr. Eldredge,

The Crandall Independent School District received competitive sealed proposals for the Crandall Elementary School #6 and Multi-purpose Addition project on Wednesday, July 6, 2022. A copy of the proposal tabulation is attached for your reference.

The attached documents indicate the fees, contingencies, budgets, professional fees, amounts recommended for award, etc. for the project.

Gallagher Construction Services recommends that the District award all items as indicated on the attached documents contingent upon the contractor selection process and the District receiving the required insurance and bonds from each selected contractor. If the awarded contractor does not provide the required documents, award will be made to the respondent with the next highest evaluation.

Award of contracts will be made to the respondent offering the best value to CISD based on evaluation of the proposals received using the following selection criteria as set forth in the bid documents:

1. Purchase price
2. Ability of Vendor to provide adequate manpower & resources to complete the Project(s) on schedule.
3. Reputation of Vendor
4. Quality of Vendors Work
5. Extent of Vendor's services to meet the needs of the District
6. Vendor's past relationship with the District and/or Construction Manager
7. Vendor's designation as a historically underutilized business
8. Total long term costs to the District
9. Other criteria:
 - A. Has the Respondent constructed projects of similar size, type and complexity.
 - B. Are the Respondent's personnel experienced in similar projects
 - C. Does the Respondent stay on schedule
 - D. Does the Respondent work well with the Owner on change orders.
 - E. Does the Respondent timely complete warranty work

We have reviewed all proposals submitted in categories where only one proposal was received and have found the proposed amounts to be within an acceptable range for the scope of work in each respective work category.

Gallagher Construction Services is honored for the continued opportunity to work with CISD and WRA Architects. We look forward to the successful completion of this project.

Sincerely,

GALLAGHER CONSTRUCTION SERVICES

Von Gallagher

cc:

Jason Oswald – WRA Architects

CSP 08-D	VERTICAL BI-FOLD DOORS	1	2 ES	2 MP	3	ES #6 BASE	MP Facility Addition BASE	TOTAL	COMBINATION PROPOSAL	ES ALT #1	ES ALT #2	ES ALT #3	ES ALT #4	ES ALT #5	ES ALT #6	ES ALT #7	ES ALT #8	MP ALT #1	MP ALT #2	MP ALT #3	
08-C/08-D	JOHNSON EQUIPMENT COMPANY	x	x	x	x	\$ 307,300		\$ 307,300													
	OGD EQUIPMENT CO.							LATE													
CSP 09-A	DRYWALL & ACOUSTICAL	1	2 ES	2 MP	3	ES #6 BASE	MP Facility Addition BASE	TOTAL	COMBINATION PROPOSAL	ES ALT #1	ES ALT #2	ES ALT #3	ES ALT #4	ES ALT #5	ES ALT #6	ES ALT #7	ES ALT #8	MP ALT #1	MP ALT #2	MP ALT #3	
	SUN DRYWALL LLC	x	x	x	x	\$ 3,138,935	\$ 90,780	\$ 3,229,715												\$ 6,655	
	MORRIS DRYWALL SYSTEMS	x	x	x	x	\$ 3,336,000	\$ 95,000	\$ 3,431,000												\$ 7,500	
	RICE DRYWALL, INC	x	x	x	x	\$ 3,463,000	\$ 147,000	\$ 3,610,000													
	J&E COMPANIES	x	x	x	x	\$ 4,718,000	\$ 152,000	\$ 4,870,000													
CSP 09-B	RESILIENT SHEET FLOORING	1	2 ES	2 MP	3	ES #6 BASE	MP Facility Addition BASE	TOTAL	COMBINATION PROPOSAL	ES ALT #1	ES ALT #2	ES ALT #3	ES ALT #4	ES ALT #5	ES ALT #6	ES ALT #7	ES ALT #8	MP ALT #1	MP ALT #2	MP ALT #3	
9B,9C, 9D, 9H	ONE SOURCE COMMERCIAL FLOORING LLC	x	x	x	x	\$ 71,420		\$ 71,420	\$ 1,089,575												
CSP 09-C	TILING	1	2 ES	2 MP	3	ES #6 BASE	MP Facility Addition BASE	TOTAL	COMBINATION PROPOSAL	ES ALT #1	ES ALT #2	ES ALT #3	ES ALT #4	ES ALT #5	ES ALT #6	ES ALT #7	ES ALT #8	MP ALT #1	MP ALT #2	MP ALT #3	
	OQUINN TILE, LLC	x	x	x	x	\$ 568,980	\$ 1,006	\$ 569,986													
9B,9C, 9D, 9H	ONE SOURCE COMMERCIAL FLOORING LLC	x	x	x	x	\$ 567,013	\$ 1,212	\$ 568,225													
09-C, 09-D, 09-H	VECTOR CONCEPTS, INC	x	x	x	x	\$ 670,325	\$ 1,175	\$ 671,500													
	WADLEIGH TILE LP	x	x	x	x	\$ 890,500	\$ 1,380	\$ 891,880													
CSP 09-D	FLOOR COVERINGS	1	2 ES	2 MP	3	ES #6 BASE	MP Facility Addition BASE	TOTAL	COMBINATION PROPOSAL	ES ALT #1	ES ALT #2	ES ALT #3	ES ALT #4	ES ALT #5	ES ALT #6	ES ALT #7	ES ALT #8	MP ALT #1	MP ALT #2	MP ALT #3	
9B,9C, 9D, 9H	ONE SOURCE COMMERCIAL FLOORING LLC	x	x	x	x	\$ 449,536	\$ 394	\$ 449,930													
	MCMAHAN'S FLOORING, INC dba MFI	x	x	x	x	\$ 482,316	\$ 1,675	\$ 483,991													
09-C, 09-D, 09-H	VECTOR CONCEPTS, INC	x	x	x	x	\$ 489,978		\$ 489,978													
	TRINITY FLOOR COMPANY	x	x	x	x	\$ 542,797		\$ 542,797													
	GOMEZ SPECTRA							LATE													
								LATE													
CSP 09-E	PAINTING & WALLCOVERING	1	2 ES	2 MP	3	ES #6 BASE	MP Facility Addition BASE	TOTAL	COMBINATION PROPOSAL	ES ALT #1	ES ALT #2	ES ALT #3	ES ALT #4	ES ALT #5	ES ALT #6	ES ALT #7	ES ALT #8	MP ALT #1	MP ALT #2	MP ALT #3	
	AMERICAN PAINTING	x	x	x		\$ 320,000	\$ 35,000	\$ 355,000													\$ 19,448
	SHAHAN & SON LTD	x	x	x	x	\$ 334,738	\$ 68,400	\$ 403,138													\$ 3,102
	JONSCO, INC	x	x	x		\$ 355,545	\$ 89,435	\$ 444,980													\$ 2,075
	M DANNY HARRISON, INC	x	x	x	x	\$ 425,565	\$ 62,420	\$ 487,985													\$ 3,567
CSP 09-H	RESILIENT SHEET FLOORING	1	2 ES	2 MP	3	ES #6 BASE	MP Facility Addition BASE	TOTAL	COMBINATION PROPOSAL	ES ALT #1	ES ALT #2	ES ALT #3	ES ALT #4	ES ALT #5	ES ALT #6	ES ALT #7	ES ALT #8	MP ALT #1	MP ALT #2	MP ALT #3	
09-H, 12-B, 09-C, 09-D, 09-H	Z FLOOR COMPANY LTD	x	x	x	x	\$ 69,346		\$ 69,346													
	VECTOR CONCEPTS, INC	x	x	x	x	\$ 82,203		\$ 82,203													
	RUBBER FLOORING SYSTEMS INC	x	x	x	x	\$ 83,305		\$ 83,305													
	SPORTSPRO SURFACING					\$ 85,862		\$ 85,862													
9B,9C, 9D, 9H	ONE SOURCE COMMERCIAL FLOORING	x	x	x	x	\$ 102,264		\$ 102,264													
CSP 10-A	BUILDING SPECIALTIES	1	2 ES	2 MP	3	ES #6 BASE	MP Facility Addition BASE	TOTAL	COMBINATION PROPOSAL	ES ALT #1	ES ALT #2	ES ALT #3	ES ALT #4	ES ALT #5	ES ALT #6	ES ALT #7	ES ALT #8	MP ALT #1	MP ALT #2	MP ALT #3	
	ROCKY DURON & ASSOCIATES, INC	x	x	x	x	\$ 140,743	\$ 27,847	\$ 168,590													
	SPECTRUM RESOURCE GROUP LTD	x	x	x	x	\$ 306,049	\$ 11,073	\$ 317,122													
	TEXAS SPECIALTIES & INSTALLATION, INC.	x	x	x	x	\$ 325,334	\$ 9,363	\$ 334,697													
CSP 10-D	METAL LOCKERS	1	2 ES	2 MP	3	ES #6 BASE	MP Facility Addition BASE	TOTAL	COMBINATION PROPOSAL	ES ALT #1	ES ALT #2	ES ALT #3	ES ALT #4	ES ALT #5	ES ALT #6	ES ALT #7	ES ALT #8	MP ALT #1	MP ALT #2	MP ALT #3	
	STORAGE EQUIPMENT COMPANY, INC	x	x	x	x	\$ 8,900	\$ 10,200	\$ 19,100													
CSP 10-G	IDENTIFICATION DEVICES	1	2 ES	2 MP	3	ES #6 BASE	MP Facility Addition BASE	TOTAL	COMBINATION PROPOSAL	ES ALT #1	ES ALT #2	ES ALT #3	ES ALT #4	ES ALT #5	ES ALT #6	ES ALT #7	ES ALT #8	MP ALT #1	MP ALT #2	MP ALT #3	
	THE ROUTER ROOM	x	x	x	x	\$ 79,252	\$ 8,056	\$ 87,308													
	A SIGN OF QUALITY	x	x	x	x	\$ 95,362	\$ 13,767	\$ 109,129													
	SIGN INTERNATIONAL, INC.	x				\$ 103,428	\$ 19,450	\$ 122,878													
	HARDMAN SIGNS					\$ 211,765		\$ 211,765													
	LEON SIGNS							LATE													
CSP 10-I	ALUMINUM CANOPIES	1	2 ES	2 MP	3	ES #6 BASE	MP Facility Addition BASE	TOTAL	COMBINATION PROPOSAL	ES ALT #1	ES ALT #2	ES ALT #3	ES ALT #4	ES ALT #5	ES ALT #6	ES ALT #7	ES ALT #8	MP ALT #1	MP ALT #2	MP ALT #3	
	EAST TEXAS CANOPY	x	x	x	x	\$ 149,300		\$ 149,300					\$ 74,000								
	AVADEK					\$ 151,273		\$ 151,273					\$ 87,500								



**Crandall ISD
Elementary School #6 & Multi-Purpose Addition
100% Construction Documents**

GALLAGHER®
EST 1968

Wednesday, July 6, 2022



CSP #	SCOPE	CONTRACTOR	TOTAL
01-B	Final Building Cleaning	Jewel's Commercial Cleaning LLC	\$ 25,687
03-A/32-A	Building & Site Concrete Combination	JDS Contractors LLC	\$ 6,847,000
03-A	Credit for Floor Sealer	JDS Contractors LLC	\$ (38,000)
03-A	Credit for Pier Casing	JDS Contractors LLC	\$ (357,000)
03-A	Credit for Lime at Sidewalks and add 1" of Concrete	JDS Contractors LLC	\$ (455,000)
03-A	Precast Benches and Decorative Bollards	JDS Contractors LLC	\$ 40,750
03-A	Add Pier Casing Allowance	Estimate	\$ 150,000
04-A	Masonry	Skinner Masonry, LLP	\$ 1,516,370
05-A	Structural Steel & Erection	Thornton Steel Company LLC	\$ 3,946,960
06-A	Millwork	Signature Casework	\$ 679,976
07-A	Roofing and Sheetmetal	Shoemake Holdings, Inc. dba Premiere Roofing	\$ 1,565,000
07-C	Sprayed on Fireproofing/Insulation	TruTeam Builder Services Group dba LCR Contractors	\$ 263,265
07-D	Metal Wall Panels	Advantage Wall Panel Systems, LLC	\$ 373,183
08-A	Frames, Doors and Hardware	Commercial Hardware	\$ 349,414
08-B	Glass and Glazing	Terrell Glass & Mirror, Inc	\$ 1,146,947
	Potential credit for solatube	Terrell Glass & Mirror, Inc	\$ -
08-C	Overhead Coiling Doors and Grilles	DH Pace Company, Inc.	\$ 119,931
08-D	Vertical Bi-Fold Doors	Johnson Equipment Company	\$ 307,300
09-A	Drywall and Acoustical	Sun Drywall LLC	\$ 3,229,715
09-B	Resilient Sheet Flooring	One Source Commercial Flooring LLC	\$ 71,420
09-C	Ceramic Tile	One Source Commercial Flooring LLC	\$ 671,500
09-D	Floor Coverings	One Source Commercial Flooring LLC	\$ 483,991
09-E	Painting and Wall Covering	Shahan & Son, Ltd.	\$ 403,138
09-H	Resilient Athletic Flooring	Z Floor Co., Ltd.	\$ 69,346
10-A	Building Specialties	Spectrum Resource Group, Ltd	\$ 317,122
10-D	Lockers	Storage Equipment Company, Inc.	\$ 19,100
10-G	Identification Devices	A Sign of Quality	\$ 109,129
10-I	Aluminum Walkway Covers and Canopies	East Texas Canopy	\$ 149,300
11-A	Food Service Equipment	Supreme Custom Fabricators, Inc.	\$ 1,260,000
11-E	Athletic Equipment	Sportscon LLC	\$ 83,325
12-B	Telescoping Bleachers	Irwin Seating	\$ 34,177
12-D	Window Coverings	Capitol Blind & Drapery Company, Inc.	\$ 20,414
13-A	Pre-Engineered Metal Buildings & PEMB Modifications	Red Dot Buildings	\$ 737,468
13-A	Escalation Allowance	Estimate	\$ -
14-A	Elevators	Otis Elevator Company	\$ 80,000
21-A	Fire Sprinkler System	Texas Fire and Sound, Inc.	\$ 339,160
22-A	Plumbing	Vrzak Electric LLC	\$ 6,881,000
23-A	HVAC	Vrzak Electric LLC (Included Above - 22-A)	\$ -
23-A	HVAC Controls	By Owner (Climatec)	\$ 396,800
26-A	Electrical	Vrzak Electric LLC (Included Above - 22-A)	\$ -
26-A	Crawl Space Lighting	Estimate	\$ 75,000
27-A	Voice and Data Cabling	J&L Technology	\$ 138,000
27-A	Voice and Data Cabling	J&L Technology - Provide Cat6a Cabling @WIFI Drops	\$ 6,279
27-B	Audio Visual Systems	Master Audio Visual	\$ 129,429
27-C	Communication Systems	By Owner (Total Fire)	\$ 107,500
28-A	Fire Alarm	Total Fire and Safety	\$ 162,800
28-B	Security Systems	By Owner	\$ 320,000
31-A	Excavation	Obra Ramos Construction LLC	\$ 618,500
31-A	Laydown Yard and Temp Access	Obra Ramos Construction LLC	\$ 104,000
31-E	Termite Control	Texoma Pest	\$ 5,500
32-A	Concrete Paving	Included Above - 03-A	\$ -
32-B	Landscaping and Irrigation	Central North Construction LLC	\$ 455,650
32-C	Fencing	American Fence Company, Inc.	\$ 172,500
32-D	Playground Equipment	Child's Play, Inc.	\$ 138,388
32-E	Synthetic Turf (Playground Area)	Child's Play, Inc.	\$ 215,642
32-E	Synthetic Turf (Existing Practice Field)	Symmetry Sports Construction (Buy Board)	\$ 68,650
33-A	Site Utilities	Southern Mechanical Plumbing, Inc.	\$ 1,493,000
COST OF WORK			
1100	Survey and Layout	Estimate	\$ 30,000
1110	Subsurface Investigation - Utility Locate	Estimate	\$ 20,000
1200	Temporary Crane Mats/Access	Estimate	\$ 75,000
1210	Temporary Construction Access Road Maintenance	Estimate	\$ 137,500
1220	Laydown Yard and Temp Access Maintenance	Estimate	\$ 62,500
1300	Temporary Fencing	Estimate	\$ 65,000
1310	Temporary Toilets	Estimate	\$ 60,000
1320	Temporary Power and Water	Estimate	\$ 175,000
1330	Storage Trailers	Estimate	\$ 65,000
1340	Waste Removal Services	Estimate	\$ 100,000
1350	Temporary Protection Provisions	Estimate	\$ 68,000
1360	Flooring Protection	Estimate	\$ 80,000
1370	Clean Up Equipment	Estimate	\$ 65,000
1380	Grading Equipment	Estimate	\$ 105,000
1390	General Cleanup	Estimate	\$ 181,860

1400	SWPPP Book/Inspections/Repairs	Estimate	\$ 100,000
1410	Moisture Testing	Estimate	\$ 15,000
1500	Mailing/Shipping Provisions/Printing	Estimate	\$ 15,000
1510	Printing	Estimate	\$ 10,000
1520	Close-Out Document Scanning	Estimate	\$ 15,000
1600	Builders Risk Insurance	Estimate	\$ 150,000
1601	Building Permit Review Comment Allowance	Estimate	\$ 200,000
1700	Subcontractor Commitment Contingency	Estimate	\$ 300,000
1710	Construction Contingency	Estimate	\$ 1,100,000
1800	Constr Mgmt Fee and General Requirements	Gallagher	\$ 3,329,458
CONSTRUCTION COSTS TOTAL			\$ 42,573,044
FEES AND OWNER'S DIRECT EXPENSES			
2100	Architectural Fees	Estimate	\$ 2,573,004
2200	Geotechnical Reports	Alpha Testing LLC	\$ 20,000
2210	Material Testing and Inspection	Alpha Testing LLC	\$ 257,631
2300	HVAC Test & Balance	Campos Engineering	\$ 71,260
2310	MEP Commissioning	Campos Engineering	\$ 25,745
2400	Building Permit/Plan Review/Inspections	Estimate	\$ 220,000
2410	TAS Reviews and Inspections	Estimate	\$ 15,000
2420	Energy Inspections	Estimate	\$ 15,000
FEES AND OWNER'S DIRECT EXPENSES TOTAL			\$ 3,197,640
FURNITURE, FIXTURES, & EQUIPMENT (FF&E)			
3100	Furniture, Fixtures, and Equipment	Estimate	\$ 2,360,000
FURNITURE, FIXTURES, & EQUIPMENT (FF&E) TOTAL			\$ 2,360,000
MISCELLANEOUS CONTINGENCIES			
4200	Moisture Floor Prep Allowance	Estimate	\$ 100,000
4210	Gas/Electric Utility Allowance	Estimate	\$ 55,000
4220	Technology Allowance	Estimate	\$ 925,000
4240	Emergency Responder Radio System	Total Fire and Safety	Incl w/ FA
4265	Storm Shelter Coordination	Estimate	\$ 25,000
4300	Owner Contingency	Estimate	\$ 850,000
MISCELLANEOUS CONTINGENCIES TOTAL			\$ 1,955,000
TOTAL COST			\$ 50,085,684

ALTERNATES		ADD/DEDUCT \$	ACCEPTED
ES 1	Mariner Sail Playground Shades	\$ 88,714.05	
ES 2	Simple Playground Shades	\$ 41,189.85	
ES 3	Parking Paving	\$ (24,963.54)	
ES 4	Pre-Manufactured Canopy at Bus Loop	\$ (87,549.87)	
ES 5	Exterior Accent Strip Lighting	\$ 29,577.66	
ES 6	Crawl Space Elevation (Mud Slab)	\$ 178,649.06	
ES 7	Building Foundations (Auger Cast Piles)	N/A	
ES 8	HVAC Manufacturer Alternates	\$ -	
MP 1	Exterior Scoreboard	\$ 17,319.49	\$ 17,319
MP 2	Custom Millwork Storage	\$ 13,430.62	\$ 13,431
MP 3	Painted Drywall Finish	\$ 15,086.97	\$ 15,087
ALTERNATES TOTAL			\$ 45,837
TOTAL COST W/ ALTERNATES			\$ 50,131,521



Crandall Independent School District
Board of Trustees

Board Meeting Date: July 18, 2022

Agenda Item: Construction Update

Agenda Section: Information

Administrator Responsible: Scott Stewart

Summary/Background Information: Monthly project update on CISD construction projects.

Administrative Recommendation: For your information.



Crandall ISD New Middle School

Monthly Project Update

Location: July School Board Meeting

Date: July 18, 2022

Time: 7:00 pm

Recent and Near-term Timeline

- 06/24 Life Safety inspections complete
- 07/01 Temporary Certificate of Occupancy received
- 07/15 Bleachers in Competition Gym/Auditorium complete
- 07/22 Auditorium A/V systems complete
- 08/01 WRA to issue Certificate of Substantial Completion

Municipal Topics

- New access from 2757 to Fletcher Road needs to be completed.
- Access from 741 is complete.

Other Notes

- Technology
 - Interactive Displays are installed
 - Phones are installed
 - WiFi is operational
 - Video Surveillance is operational
 - Intrusion Detection is operational
- Fixtures, Furniture and Equipment (FF&E)
 - Furniture is set up
 - CISD equipment will be installed this month
- Value Enhancements
 - Office assignments are being coordinated with staff
 - Planning underway for accommodating potential grant awards

Additional Consultants

- None recommended at this time



CRANDALL ISD

MIDDLE SCHOOL

CONSTRUCTION UPDATE

- FINAL COMPLETION IS IN PROGRESS.
- PUNCH LIST CORRECTIONS ARE NEARING COMPLETION.



COST SUMMARY

Total Budget:	\$59,984,154
Total Completed & Stored To Date:	\$51,660,185
Percentage Complete:	86%



DIFFERENT FROM THE GROUND UP





Crandall Independent School District Board of Trustees

Board Meeting Date:	July 18, 2022
Agenda Item:	Security Update Crandall ISD
Agenda Section:	Information
Administrator Responsible:	Keith Chapman, Coordinator of Security

Summary/Background Information: The Security Update will provide information for ongoing initiatives and status of the district security program. The goal is to ensure the Board and members of the community are aware of the commitment that has been made by the staff of Crandall ISD to provide our students a safe place for learning.

Administrative Recommendation: For your information.



Best Practices for Safety in Portable Instructional Buildings

As required by the 86th Texas Legislature and SB 11, the following resource outlines safety and security best practices developed to assist schools in ensuring student safety and the safety of all persons in portable buildings used for instruction. In the context of this resource, “best practices” are considered to be those actions or techniques that have been tested through experience and/or research and have been demonstrated to be efficient and effective ways of accomplishing the task or goal. Specific school or district needs, resources, and other factors may influence decisions as to whether these practices are the best or most appropriate for the intended purpose or goal.

These best practices are organized by function:

- Access Control
- Communication
- Structural Protection
- Access and Functional Needs
- Surveillance and Monitoring
- Drills and Response
- Safety Procedures

ACCESS CONTROL:

Access control is generally considered to be the selective restriction of access to a place or other resource. This may include measures to limit the number of ingress or entry doors, implementation of access control policies and procedures, or all of these items. Access control remains one of the main challenges of school facilities whether they are portable or permanent structures.

1. **Exterior Door Locks:** Building/facility doors must include an appropriate locking system to restrict access. This may include key locks, magnetic, or electronic locks. Portable classrooms or temporary structures should have locking systems to secure all doors to the building/classroom and include features that allow occupants to secure themselves from the inside. Locks and locking systems must remain compliant with local building codes as well as ADA requirements.
2. **Fencing:** The purpose of appropriate fencing is to restrict access to buildings and areas except through approved, secured entry and exit points using approved protocols. This is especially important to restrict direct access to portables from the parking areas, roadways or other school property.

Fencing types, height, location and other specifics would be dictated by the functional characteristics based on the facility needs and protocols.

3. **Gates:** Used in conjunction with fencing, gates can allow secured entry, whether monitored by personnel or electronic means, to provide functional access as determined by the facility security plan and protocol.

Gate types, locations, features and other specifics would be dictated by the functional characteristics based on the facility needs and protocols.

4. **Signage:** Signage reinforcing access and security protocol should be clearly visible. Access to portables should only be allowed through the main or monitored secured entries to schools/facilities.
5. **Keeping Classroom Doors Locked:** It continues to a best practice to keep classroom doors locked during instruction and at all other times to the extent possible. Keeping classroom doors locked in portable structures is even more important, as there are no additional layers of protection between the outdoor access and the classroom.

COMMUNICATION:

Portable classrooms and temporary structures provide additional challenges for access to audible communication. This section addresses some communication best practices and requirements associated with portables.

1. **Telephones and communication devices:** Every classroom must provide access for employees, including substitute teachers, to a telephone, cell phone, or other electronic communication device to allow immediate contact with emergency services or responders. In addition to being a best practice, SB 11 modified TEC 37.108 requiring access to telephones and communication devices in portables. Periodic testing of signal strength should be conducted to ensure communication performance in and around portable buildings.
2. **Audible Communications:** Warnings and announcements should be audible in outdoor areas, including the areas surrounding portables. This allows for communication to those moving from building to building and involved with activities in close proximity to all buildings.

STRUCTURAL PROTECTION:

Portable classrooms do not provide the same level of protection from natural, technological or man-made hazards as permanent structures. This section addresses best practices for mitigating some of those challenges.

1. **Compliance with Local Building Codes:** Portables must comply with all appropriate jurisdictional building and fire codes.
2. **Skirting and Underpinning:** Portables should be underpinned appropriately as dictated by applicable building codes. In addition, space between the ground and the floor of the portable should be skirted using appropriate materials to prevent access under the

portable by unauthorized persons or animals. Utility connections such as water and gas lines should be protected and not left exposed to tampering or damage. Utilities should be protected from vehicles during the placement, installation, use, maintenance and/or removal of portable buildings.

3. **Doors and Surrounding Structural Integrity:** Wherever possible doors should be made of steel with steel frames. Hollow core doors should NOT be used as exterior doors. Also, the exterior walls surrounding doors should be reinforced to prevent breaching.

ACCESS AND FUNCTIONAL NEEDS:

Portable classrooms may provide additional challenges for those individuals with access and functional needs. Because of the elevation of most portables, modifications may need to be provided to make the buildings ADA compliant and accessible.

1. **Accessibility:** Ramps to provide appropriate access to portables should meet all applicable accessibility requirements. Consideration for placement and use of portables should be made with future accessibility needs in mind. Emergency egress and proximity to permanent structures should be considered so that equal access to safety is afforded to everyone in an emergency.
2. **Emergency and Secondary Exits:** Secondary exits in portable buildings, if present, should provide for accessible egress from the building for use in an emergency. Doors that are NOT available as an exit in an emergency should be clearly labeled as NOT AN EXIT.

SURVEILLANCE AND MONITORING:

Portable classrooms are more vulnerable to direct access than permanent structures. Surveillance and monitoring are essential to prevent unauthorized access to portables and the areas surrounding them.

1. **Cameras:** The use of video cameras and monitoring should be implemented in areas around portables to provide for monitoring of activities and adherence to access control and visitor management protocols. Where possible, live monitoring can assist with identifying needs for additional actions and deploying security personnel to prevent unauthorized access.
2. **Monitoring:** Monitoring can be accomplished by personnel on site or remotely through video monitoring. Personnel should be utilized in areas where sufficient video surveillance is not available or during times of heavy activity volume, such as drop-off and pick-up times, passing periods or activities. Video monitoring may be an effective solution in areas with less frequent activity, where it is not feasible to deploy human resources, or when cameras have live monitoring.
3. **Door Viewers:** It is important that portable classrooms have door viewers or cameras available that allow occupants to observe anyone seeking to enter the

classroom/building before they open the door. This allows staff to identify that the person at the door is authorized for entry into the classroom.

4. **Lighting:** Lighting should be installed around portable structures to deter criminal activity and assist with safety and security concerns while moving between the main facility and portable classrooms, especially in early morning and evening hours. Maintenance or relocation of existing lighting often can provide improved visibility around portables.

DRILLS AND EMERGENCY RESPONSE:

School/district emergency operations plans must include drills and response actions. Portable structures may require additional considerations or modifications. The following best practices address challenges for emergency response and conducting drills in portable structures.

1. **Building and Classroom Labeling/Numbering:** Clearly identifying portable structures by labeling or numbering each building and classroom has proven to assist in responding to incidents and emergencies. Identification should be placed on the building and on or next to the doors so that they may be visible approaching the facility.

Consideration should be given to following room-numbering patterns used in the permanent structures. Identifiers might include P for portable or some other description to assist in identifying locations. Multiple buildings may be sequentially numbered. The goal is to provide a clear and understandable way to quickly locate the buildings and/or classrooms. Each portable MUST be identified on current school site plans and should have clear building/classroom evacuation routes.

2. **Drills:** Drills must include all classrooms and areas of the school/facility. Drills and response actions rely on previously mentioned communication systems within each portable and area of campus. Drills require specific actions based on the hazard or threat. Portable structures may have DIFFERENT criteria for evacuation and DIFFERENT protocol based on the protective limits of the structures.
3. **Response Plans:** Emergency operation plans should contain responses to emergencies for each and all areas of a school. Because portable buildings do not offer sufficient protection from high winds associated with severe weather, provisions should be in place to move students into a safer area within a permanent structure when severe weather is reasonably expected or an appropriate alert is received.

For example: in the event of a severe storm watch, it might be best to move students into a permanent structure. Waiting until a watch becomes a warning may subject students to moving during severe weather conditions. Procedures should be developed with these considerations in mind. Areas within a permanent school structure should be designated to accommodate those students during severe weather conditions.

SAFETY PROCEDURES:

The following best practices address a variety of additional safety and security challenges in portable classrooms and buildings.

1. **Visitor Management:** Visitor management procedures should include the needs and concerns of those in portable classrooms and buildings. Visitors to any classrooms or building on a campus should go through an authorization process established by the school that usually occurs in the front office. Procedures should be developed and implemented that address authorized visitors getting to and from the portables safely and only as needed. This may require an adult escort or meeting the visitor in another portion of the school other than the portable. These are procedures that the district/campus should develop based on their needs. No unauthorized persons should access a portable directly. All visitors to any campus buildings should be required to sign-in and sign-out through the building's main office.
2. **Student Procedures:** Procedures should be developed and implemented for student safety when going between their portable classroom and other areas of campus. Students often travel to the main school building. Procedures should take into account adult supervision resources and communication. Plans and procedures should include how district or school personnel will accomplish supervision and their tolerance for having young students walking alone outside of the main buildings to get to their classroom, if located in a portable.
3. **Emergency Access by Responders:** Even if portables are clearly numbered, responders may have additional access challenges for getting equipment into the area. Fences should have emergency access gates or be constructed of materials that can be breached by responders in a large-scale emergency. Prior to adding portables to a campus, safety and security committees should ensure that responders are represented on planning teams to determine the number, location, and construction of portable classrooms.

These best practices address the over-arching functional areas for improving safety in portable instructional buildings. The identification of additional best practices as well as how these practices are implemented within a specific school or district should be determined through collaboration between school administration, staff, law enforcement and local stakeholders.



Crandall Independent School District Board of Trustees

Board Meeting Date:	July 18, 2022
Agenda Item:	Policy Update
Agenda Section:	Information
Administrator Responsible:	Christy Starrett

Summary/Background Information: Policy DEC(LOCAL) houses all of the leave options available for Crandall ISD staff members. CISD administration would like to propose adding Bereavement Leave for situations involving immediate family members. The policy currently defines immediate family members. The policy proposal would be an added perk to employees during some of their most difficult times.

Administrative Recommendation: For your information.

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

**Leave
Administration**

The Superintendent shall develop administrative regulations addressing employee leaves and absences to implement the provisions of this policy.

Definitions

The term "immediate family" is defined as:

Immediate Family

1. Spouse.
2. Son or daughter, including a biological, adopted, or foster child, a son- or daughter-in-law, a stepchild, a legal ward, or a child for whom the employee stands *in loco parentis*.
3. Parent, stepparent, parent-in-law, or other individual who stands *in loco parentis* to the employee.
4. Sibling, stepsibling, and sibling-in-law.
5. Grandparent and grandchild.
6. Any person residing in the employee's household at the time of illness or death.

For purposes of the Family and Medical Leave Act (FMLA), the definitions of spouse, parent, son or daughter, and next of kin are found in DECA(LEGAL).

Family Emergency

The term "family emergency" shall be limited to disasters and life-threatening situations involving the employee or a member of the employee's immediate family.

Leave Day

A "leave day" for purposes of earning, using, or recording leave shall mean the number of hours per day equivalent to the employee's usual assignment, whether full-time or part-time.

School Year

A "school year" for purposes of earning, using, or recording leave shall mean the term of the employee's annual employment as set by the District for the employee's usual assignment, whether full-time or part-time.

Catastrophic Illness
or Injury

A catastrophic illness or injury is a severe condition or combination of conditions affecting the mental or physical health of the employee or a member of the employee's immediate family that requires the services of a licensed practitioner for a prolonged period of time and that forces the employee to exhaust all leave time earned by that employee and to lose compensation from the District. Such conditions typically require prolonged hospitalization or recovery or are expected to result in disability or death. Conditions relating to pregnancy or childbirth shall be considered catastrophic if they meet the requirements of this paragraph.

Note: For District contribution to employee insurance during leave, see CRD(LOCAL).

Availability

The District shall make state personal leave and local leave for the current year available for use at the beginning of the school year.

State Leave Proration

If an employee separates from employment with the District before his or her last duty day of the school year or begins employment after the first duty day of the school year, state personal leave shall be prorated based on the actual time employed.

If an employee separates from employment before the last duty day of the school year, the employee's final paycheck shall be reduced for state personal leave the employee used beyond his or her pro rata entitlement for the school year.

Medical Certification

An employee shall submit medical certification of the need for leave if:

1. The employee is absent more than three consecutive workdays because of personal illness or illness in the immediate family;
2. The District requires medical certification due to a questionable pattern of absences or when deemed necessary by the supervisor or Superintendent; or
3. The employee requests FMLA leave for the employee's serious health condition; a serious health condition of the employee's spouse, parent, or child; or for military caregiver leave.

In each case, medical certification shall be made by a health-care provider as defined by the FMLA. [See DECA(LEGAL)]

State Personal Leave

The Board requires employees to differentiate the manner in which state personal leave is used.

Nondiscretionary Use

Nondiscretionary use of leave shall be for the same reasons and in the same manner as state sick leave accumulated before May 30, 1995. [See DEC(LEGAL)]

Nondiscretionary use includes leave related to the birth or placement of a child and taken within the first year after the child's birth, adoption, or foster placement.

Discretionary Use

Discretionary use of leave is at the individual employee's discretion, subject to limitations set out below.

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

*Request for
Leave*

In deciding whether to approve or deny a request for discretionary use of state personal leave, the supervisor shall not seek or consider the reasons for which an employee requests to use leave. The supervisor shall, however, consider the duration of the requested absence in conjunction with the effect of the employee's absence on the educational program and District operations, as well as the availability of substitutes.

Discretionary use of state personal leave shall not exceed five consecutive workdays.

Local Leave

Each employee shall earn three paid local leave days per school year in accordance with administrative regulations.

Local leave shall accumulate without limit.

Local leave shall be used according to the terms and conditions of state personal leave. [See State Personal Leave, above]

Bereavement Leave

An employee shall be granted three days of bereavement leave upon the death of a member of the employee's immediate family. Such leave shall be taken with no loss of pay or other paid leave. The days are granted on an annual basis and documentation of event will be required upon request of days to be used.

Extended Sick Leave

After all available paid leave days and any applicable compensatory time have been exhausted, a full-time employee shall be granted in a school year a maximum of ten leave days of extended sick leave to be used for the employee's personal illness or injury, including pregnancy-related illness or injury, or for absences related to the illness or injury of a member of the employee's immediate family.

A written request for extended sick leave must be accompanied by medical certification of the illness or injury.

The District shall deduct the average daily rate of pay of a substitute (or a proportionate amount established by the Board by personnel classification) for each day of extended sick leave taken, whether or not a substitute is employed.

Sick Leave Bank

The District shall establish a sick leave bank that employees may join through contribution of local leave.

Leave contributed to the bank shall be solely for the use of participating employees. An employee who is a member of the bank may request leave from the bank if the employee or a member of the employee's immediate family experiences a

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

catastrophic illness or injury and the employee has exhausted all paid leave and any applicable compensatory time.

The Superintendent shall develop regulations for the operation of the sick leave bank that address the following:

1. Membership in the sick leave bank, including the number of days an employee must contribute to become a member;
2. Procedures to request leave from the sick leave bank;
3. The maximum number of days per school year a member employee may receive from the sick leave bank;
4. The committee or administrator authorized to consider requests for leave from the sick leave bank and criteria for granting requests; and
5. Other procedures deemed necessary for the operation of the sick leave bank.

Appeal

An employee may appeal a decision regarding the sick leave bank in accordance with DGBA(LOCAL), beginning with the Superintendent or appropriate administrator.

Peace Officers

Mental Health
Leave

A District peace officer who experiences a traumatic event in the scope of employment shall be granted a maximum of two days of mental health leave per traumatic event. Such leave shall be provided in accordance with administrative regulations and shall not be deducted from the employee's pay or leave balance.

The Superintendent shall develop regulations regarding mental health leave that address the following:

1. Circumstances or reasons under which a peace officer may use mental health leave;
2. Procedures for requesting mental health leave and maintaining the anonymity of the requester;
3. The administrator authorized to approve requests for mental health leave; and
4. Other procedures deemed necessary for administering this provision.

Quarantine Leave

A District peace officer shall be granted quarantine leave when ordered by the local health authority or the peace officer's supervisor to quarantine or isolate due to possible or known exposure to a communicable disease while on duty. Such leave shall be provided in accordance with administrative regulations and shall not be deducted from the employee's pay or leave balance.

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

The Superintendent shall develop regulations regarding quarantine leave that address the following:

1. Continuation of all employment benefits and compensation for the duration of the leave;
2. Reimbursement for reasonable costs related to the quarantine; and
3. Other procedures deemed necessary for administering this provision.

Family and Medical Leave

FMLA leave shall run concurrently with applicable paid leave and compensatory time, as applicable.

Note: See DECA(LEGAL) for provisions addressing FMLA.

Twelve-Month Period

For purposes of an employee's entitlement to FMLA leave, the 12-month period shall begin on the first duty day of the school year.

Combined Leave for Spouses

When both spouses are employed by the District, the District shall limit FMLA leave for the birth, adoption, or placement of a child, or to care for a parent with a serious health condition, to a combined total of 12 weeks. The District shall limit military caregiver leave to a combined total of 26 weeks.

Intermittent or Reduced Schedule Leave

The District shall permit use of intermittent or reduced schedule FMLA leave for the care of a newborn child or for the adoption or placement of a child with the employee.

Certification of Leave

When an employee requests leave, the employee shall provide certification, in accordance with FMLA regulations, of the need for leave.

Fitness-for-Duty Certification

In accordance with administrative regulations, when an employee takes FMLA leave due to the employee's own serious health condition, the employee shall provide, before resuming work, a fitness-for-duty certification.

Leave at the End of Semester

When a teacher takes leave near the end of the semester, the District may require the teacher to continue leave until the end of the semester.

Temporary Disability Leave

Any full-time employee whose position requires educator certification by the State Board for Educator Certification or by the District shall be eligible for temporary disability leave. The maximum length of temporary disability leave shall be 180 calendar days. [See DBB(LOCAL) for temporary disability leave placement and DEC(LEGAL) for return to active duty.]

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

An employee's notification of need for extended absence due to the employee's own medical condition shall be forwarded to the Superintendent as a request for temporary disability leave.

The District shall require the employee to use temporary disability leave and paid leave, including any compensatory time, concurrently with FMLA leave.

**Workers'
Compensation**

Note: Workers' compensation is not a form of leave. The workers' compensation law does not require the continuation of the District's contribution to health insurance.

An absence due to a work-related injury or illness shall be designated as FMLA leave, temporary disability leave, and/or assault leave, as applicable.

**No Paid Leave
Offset**

The District shall not permit the option for paid leave offset in conjunction with workers' compensation income benefits. [See CRE]

Court Appearances

Absences due to compliance with a valid subpoena or for jury duty shall be fully compensated by the District and shall not be deducted from the employee's pay or leave balance.



Crandall Independent School District Board of Trustees

Board Meeting Date:	July 18, 2022
Agenda Item:	New Middle School Update
Agenda Section:	Information
Administrator Responsible:	Amy McAfee

Summary/Background Information: We will review plans and procedures for the new middle school campus, including the logistics of arrival, dismissal, lunch periods, hallway passing time, and extracurricular activities. All students will be taught classroom and campus expectations to provide a safe and secure environment for the upcoming school year. Staff development prior to the start of the school year will prepare the teachers for any logistics involving the new campus.

Administrative Recommendation: For your information.



Crandall Independent School District Board of Trustees

Board Meeting Date:	July 18, 2022
Agenda Item:	Elementary Grading Guidelines
Agenda Section:	Information
Administrator Responsible:	Dr. Carri Eddy

Summary/Background Information: All elementary staff members were given the opportunity to provide input about changes that were needed to the Elementary Grading Guidelines. A committee of elementary teachers met in the spring to discuss the suggested changes and recommended the changes in red to the current Elementary Grading Guidelines.

Administrative Recommendation: For your information.



Crandall Independent School District Board of Trustees

Board Meeting Date:	July 19, 2022
Agenda Item:	New Personnel
Agenda Section:	Action
Administrator Responsible:	Dr. Holly Keown

Summary/Background Information: These applicants have been selected for recommendation for positions in the 2022-2023 school year.

Administrative Recommendation: Administration recommends approval of the applicants as presented.



Crandall Independent School District Board of Trustees

Board Meeting Date:	July 18, 2022
Agenda Item:	School Board Officer Elections
Agenda Section:	Action
Administrator Responsible:	Rick Harrell, Board President

Summary/Background Information: Local policy requires CISD Trustees to elect a president, vice president and secretary each year. Officers shall be elected by majority vote of the members present and voting. Board officers shall serve for a term of one year or until a successor is elected.

Administrative Recommendation: Officers shall be elected by majority vote of the members present and voting.



Crandall Independent School District Board of Trustees

Board Meeting Date:	July 18, 2022
Agenda Item:	Student Code of Conduct
Agenda Section:	Action
Administrator Responsible:	Dr. Holly Keown

Summary/Background Information: The Crandall Independent School District Student Code of Conduct is required, by Chapter 37 of the Texas Education Code, which provides methods and options for managing student behavior, preventing and intervening in student discipline problems, and imposing discipline. The Dress and Grooming Standards are provided in the addendum of the Student Code of Conduct. The Crandall ISD School Board must adopt the Student Code of Conduct for the 2022- 2023 school year.

Administrative Recommendation: Administration recommends the approval of the 2022-2023 Student Code of Conduct.



Crandall Independent School District Board of Trustees

Board Meeting Date:	July 18, 2022
Agenda Item:	Student Handbook
Agenda Section:	Action
Administrator Responsible:	Dr. Holly Keown

Summary/Background Information: The Crandall Independent School District Student Handbook is a general reference guide for parents and students to ensure success during the school year. It communicates district and campus expectations for the 2022 – 2023 school year. The Crandall ISD Student Handbook does not require a school board vote for approval.

Administrative Recommendation: Administration recommends the approval of the 2022-2023 Student Handbook.



Crandall Independent School District Board of Trustees

Board Meeting Date:	July 18, 2022
Agenda Item:	Monthly Financial Reports
Agenda Section:	N/A
Administrator Responsible:	Mike White, Chief Financial Officer

Summary/Background Information:

Statement of Revenues, Expenditures, & Changes in Fund Balance
Tax Collection Report
Monthly Investment Report

Administrative Recommendations:

No recommendation is necessary.

**STATEMENT OF REVENUES, EXPENDITURES, & CHANGES IN FUND BALANCE
GENERAL FUND
MONTH ENDING JUNE 30, 2022**

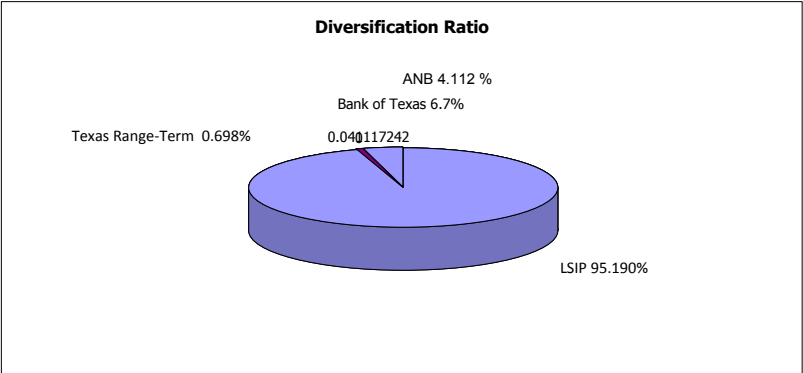
		<u>Amended</u>	<u>YTD</u>	<u>Percent</u>
		<u>Budget</u>	<u>Rev / Exp</u>	<u>Rev / Exp</u>
Revenue:				
5700	Local & Intermediate Sources	14,993,800	15,029,917	100.2%
5800	State Program Revenue	36,128,000	31,358,009	86.8%
5900	Federal Program Revenue	150,000	284,306	189.5%
	Total Revenues	<u>51,271,800</u>	<u>46,672,232</u>	<u>91.0%</u>
Appropriations:				
11	Instruction	27,116,767	22,764,220	83.9%
12	Library & Media Services	761,386	667,987	87.7%
13	Curriculum & Staff Development	841,839	806,671	95.8%
21	Instructional Leadership	722,133	534,378	74.0%
23	School Leadership	3,229,398	2,582,168	80.0%
31	Guidance, Counseling & Evaluations Serv	1,641,959	1,315,337	80.1%
32	Social Services	100,023	80,257	80.2%
33	Health Services	664,281	532,813	80.2%
34	Student Transportation	2,558,688	2,325,672	90.9%
36	Co-Curricular & Extra Curricular Activities	1,944,350	1,589,495	81.7%
41	General Administration	2,462,763	2,184,850	88.7%
51	Maintenance & Operation	4,444,496	3,758,975	84.6%
52	Security & Monitoring Services	720,377	598,450	83.1%
53	Data Processing Services	1,720,627	1,592,163	92.5%
61	Community Services	23,820	14,417	60.5%
81	Facilities Acquisition & Construction	6,060,550	5,014,290	82.7%
99	Other Intergovernmental Charges	200,000	201,638	100.8%
	Total Appropriations/Expenditures	<u>55,213,457</u>	<u>46,563,780</u>	<u>84.3%</u>
Net Change in Fund Balance		(3,941,657)	108,452	
Fund Balance - September 1 (Beginning)		<u>14,071,626</u>	<u>10,888,932</u>	
Fund Balance - August 31 (Ending)		<u>10,129,969</u>	<u>10,997,384</u>	

CRANDALL ISD
856406.76
FOOD SERVICE FUND 240
MONTH ENDING JUNE 30, 2022

		<u>Amended</u>	<u>YTD</u>	<u>Percent</u>
		<u>Budget</u>	<u>Rev / Exp</u>	<u>Rev / Exp</u>
Revenue:				
5700	Local & Intermediate Sources	746,228	388,198	52.0%
5800	State Program Revenue	11,852	42,661	0.0%
5900	Federal Program Revenue	1,411,052	3,553,199	251.8%
	Total Revenues	<u>2,169,132</u>	<u>3,984,058</u>	<u>183.7%</u>
Appropriations:				
35	Food Services	2,154,132	2,444,061	113.5%
51	Maintenances	15,000	16,123	107.5%
	Total Appropriations/Expenditures	<u>2,169,132</u>	<u>2,460,185</u>	<u>113.4%</u>
Net Change in Fund Balance		<u>-</u>	<u>1,523,874</u>	

**CRANDALL INDEPENDENT SCHOOL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES, & CHANGES IN FUND BALANCE
INTEREST & SINKING
MONTH ENDING JUNE 30, 2022**

	<u>Amended Budget</u>	<u>YTD Rev / Exp</u>	<u>Percent Rec / Exp</u>
Revenue:			
5700 Local & Intermediate Sources	7,558,203	8,129,298	107.6%
5800 State Program Revenue	1,423,600	1,628,853	114.4%
Total Revenues	<u>8,981,803</u>	<u>9,758,151</u>	<u>108.6%</u>
Appropriations:			
71 Debt Services	8,981,803	2,508,403	27.9%
Total Appropriations/Expenditures	<u>8,981,803</u>	<u>2,508,403</u>	<u>27.9%</u>
Net Change in Fund Balance	<u>-</u>	<u>7,249,747</u>	



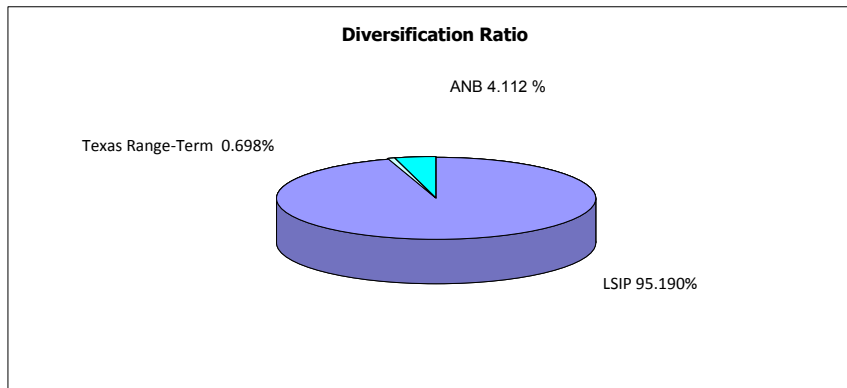
**Tax Collection Report
Month Ending June 30, 2022**

MAINTENANCE AND OPERATIONS															
	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>YTD</u>	<u>BUDGET</u>	<u>PERC</u>
CURRENT	\$ 26,531.96	\$ 6,261.16	\$ 477,610.01	\$ 1,402,674.58	\$ 9,984,283.89	\$ 1,331,893.99	\$ 240,903.88	\$ 99,587.38	\$ 25,691.13	\$ 104,898.41			\$ 13,700,336.39	\$ 12,806,729.00	106.98%
PRIOR YR	\$ 13,167.17	\$ 3,719.16	\$ 291,566.21	\$ 43,422.46	\$ 12,823.58	\$ 40,005.78	\$ 1,656.46	\$ 1,177.41	\$ 7,760.29	\$ 5,403.32			\$ 420,701.84	\$ 85,000.00	494.94%
PEN & INT	\$ 8,026.30	\$ 3,891.45	\$ 1,408.52	\$ 2,658.87	\$ 4,763.25	\$ 4,199.87	\$ 17,224.17	\$ 9,930.40	\$ 3,960.40	\$ 14,449.99			\$ 70,513.22	\$ 60,000.00	117.52%
TOTAL	\$ 47,725.43	\$ 13,871.77	\$ 770,584.74	\$ 1,448,755.91	\$ 10,001,870.72	\$ 1,376,099.64	\$ 259,784.51	\$ 110,695.19	\$ 37,411.82	\$ 124,751.72	\$ -	\$ -	\$ 14,191,551.45	\$ 12,951,729.00	109.57%

INTEREST AND SINKING															
	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>YTD</u>	<u>BUDGET</u>	<u>PERC</u>
CURRENT	\$ 15,166.31	\$ 3,579.03	\$ 273,859.02	\$ 804,285.84	\$ 5,724,933.54	\$ 763,700.76	\$ 138,132.85	\$ 57,102.88	\$ 14,731.09	\$ 60,148.21			\$ 7,855,639.53	\$ 7,000,000.00	112.22%
PRIOR YR	\$ 6,577.00	\$ 1,934.79	\$ 150,899.21	\$ 20,837.63	\$ 7,073.41	\$ 21,258.92	\$ 875.52	\$ 620.26	\$ 4,272.31	\$ 2,676.82			\$ 217,025.87	\$ 300,000.00	72.34%
PEN & INT	\$ 3,026.20	\$ 2,064.81	\$ 767.86	\$ 1,427.98	\$ 2,520.17	\$ 2,364.94	\$ 9,803.30	\$ 5,646.17	\$ 2,221.27	\$ 8,163.52			\$ 38,006.22	\$ 158,203.00	24.02%
TOTAL	\$ 24,769.51	\$ 7,578.63	\$ 425,526.09	\$ 826,551.45	\$ 5,734,527.12	\$ 787,324.62	\$ 148,811.67	\$ 63,369.31	\$ 21,224.67	\$ 70,988.55	\$ -	\$ -	\$ 8,110,671.62	\$ 7,458,203.00	108.75%

MONTHLY INVESTMENT REPORT
6/30/2022

		Interest Rate	Diversification Ratio	May 1, 2022 Beginning Balance	Increases to Cash	Decreases to Cash	Interest	May 31, 2022 Ending Balance
Lone Star Investment Pool	General Operating	0.278%		16,721,174.21	3,124,751.04	(3,600,000.00)	15,572.11	16,261,497.36
	Debt Service			12,283,485.80	70,988.55		11,963.81	12,366,438.16
	Construction			41,855,993.70		(2,714,500.00)	38,927.01	39,180,420.71
	% Funds invested in LSIP		95.190%	70,860,653.71	3,195,739.59	(6,314,500.00)	66,462.93	67,808,356.23
Texas Range-Term	General Operating - Texas Range	0.014%		497,148.85	410.41			497,559.26
	General Operating - CD Program							0.00
	% Funds invested in Texas Range		0.698%	497,148.85				497,559.26
American National Bank	General Operating	0.120%		1,158,670.05	7,690,621.47	(7,517,056.41)	118.52	1,332,353.63
	Payroll Clearing			808,809.48	3,365,600.14	(3,264,329.66)	52.19	910,132.15
	Debt Service			2,306.12			0.21	2,306.33
	Black and Gold			-				0.00
	Student Activity			200,429.91	18,477.49	(6,442.57)	18.34	212,483.17
	Construction			724,867.54	2,714,500.00	(2,967,764.13)	102.83	471,706.24
	Workers Comp			1.00	22.00	(22.00)		1.00
	% Funds invested in ANB of Texas		4.112%	2,895,084.10				2,928,982.52
Fund Totals	General Operating			18,376,993.11	10,815,782.92	(11,117,056.41)	15,690.63	18,091,410.25
	Activity			200,429.91	18,477.49	(6,442.57)	18.34	212,483.17
	Workers Comp			1.00	22.00	(22.00)	-	1.00
	Debt Service			12,285,791.92	70,988.55	-	11,964.02	12,368,744.49
	Construction			42,580,861.24	2,714,500.00	(5,682,264.13)	39,029.84	39,652,126.95
	Payroll Clearing			808,809.48	3,365,600.14	(3,264,329.66)	52.19	910,132.15
	GRAND TOTAL		100.000%	74,252,886.66	16,985,371.10	(20,070,114.77)	66,755.02	71,234,898.01



Note to Board of Trustees:

All investments for month end for 06/30/2022 have been made in compliance with board policy and the Public Funds Investment Act.

Mike White
CFO