

Regular Meeting  
Tuesday, March 17, 2026 5:00 PM Pacific

District Board Room  
1380 W 5th St  
Newport, WA 99156

- I. Call to Order
- II. Adoption of the Agenda (including the consent agenda) (m):
- III. Approval of Minutes

**NEWPORT SCHOOL DISTRICT**  
REGULAR MEETING – in person and via Zoom  
BOARD OF DIRECTORS

February 10, 2026

**1. Call to Order: 5:00 PM**

Verbal roll call: Director Owen, Director Hughes, Director Price, Director Moore, and Director Sauer.

Dave Smith, Superintendent, and Debra Buttrey, Business Manager, were present.

**2. Adoption of the Agenda (including the consent agenda) (m):**

*Motion to approve the agenda. This motion, made by Larry Sauer and seconded by Connie Moore, Passed.*

*April Owen: Yea, Larry Sauer: Yea, Connie Moore: Yea, Director Price: Yea, Director Hughes: Yea*

*Yea: 5, Nay: 0*

**3. Approval of Minutes: will stand as read.**

**4. Consent Agenda:**

a) Resignation(s):

Tim Jurgens | SHMS Track Coach

Mary Poisel | NHS Special Education Paraeducator

Eric Slinger | NHS Head Golf Coach

Terry Axel | NHS Track Coach

b) Retirement(s):

Mike Warner | NHS Special Education Teacher

**5. Individuals or Groups Wishing to Address the Board:** Martha Nichols thanked Dave Smith and Debra Buttry and others for participating and attending the recent town hall meeting.

Newport student Waylon Persyn said to the board “Each of you look after the children of our community, just like a loving parents looks after their own children. You all serve as family members to students, that don’t have anyone in the audience at school events, which makes all kids feel recognized. Thank you for being such kind, supportive and giving people!”

**6. Financial Report**

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment.

- 01.15.26 AP Warrant Numbers 235033 through 235083, totaling \$128,226.66  
General Fund (10) \$120,854.40 | ASB Fund (40) \$6,685.29 | Private Purpose Trust (80) \$686.97
- 1.30.26 Payroll in the total amount of \$1,302,645.77
- 1.30.25 PR AP Warrant Numbers 235086 through 235100, totaling \$298,279.10  
General Fund (10) \$379.42
- 1.30.26 AP Warrant Numbers Warrant Numbers 235101 through 235181, totaling \$268,208.76  
General Fund (10) \$258,701.28 | ASB Fund (40) \$8,004.78 Private Purpose Trust (80) \$1,502.70

*Motion to approve as listed. This motion, made by Connie Moore and seconded by Trevor Price, Passed.*

*April Owen: Yea, Larry Sauer: Yea, Connie Moore: Yea, Director Price: Yea, Director Hughes: Yea*

*Yea: 5, Nay: 0*

Debra Buttry discussed the enrollment and treasure’s report, as seen in the online packet.

**7. Old Business:**

**8. New Business:**

a) 2026-27 Calendar (m)

The board reviewed the proposed calendar, as seen in the online board packet.

*Motion to approve as listed. This motion, made by Connie Moore and seconded by Rick Hughes, Passed.  
April Owen: Yea, Larry Sauer: Yea, Connie Moore: Yea, Director Price: Yea, Director Hughes: Yea  
Yea: 5, Nay: 0*

b) Director Updates (Sheila Myrvang, Saraya Pierce, Chris Altmaier & Jamison Maybright, Scott Armstrong)

Each director gave a verbal report on their departments.

c) Principal Updates (Jenny Erickson, Tony Moser, Steve Bouldin, Brett Mackey)

Each principal gave a verbal report on their buildings.

**9. Policies (m):**

**10. Superintendent Update:**

Superintendent Smith provided a verbal briefing on the districtwide upcoming events.

**11. Agenda Item (s)** for the next Board Meeting, March 17, 2026, at 5:00 PM, with a board work session at 4:00 PM.

a. Warrants

**12.** Hearing no objections, Director Owen adjourned the Regular Board Meeting at 6:10 PM.

**13. Executive Session**

For the purpose of discussing personnel matters, Director Owen called for an executive session to last from 6:10-6:30 PM, with no expected action to be taken.

**14.** With no action taken, the Executive Session was adjourned at 6:30 PM.

**15.** The Board moved back into regular session at 6:30 PM.

**16.** Hearing no objections, Director Owen adjourned the Regular Board Meeting at 6:30 PM.

\_\_\_\_\_  
Chair/Vice Chair of the Board

\_\_\_\_\_  
Secretary of the Board

\_\_\_\_\_  
Date

IV. Consent Agenda:

A. New Hire(s):

Rory Axel | SHMS Track Coach

Paulina Staab | NHS Special Education Paraeducator

Jacob Wiltfong | NHS Head Golf Coach

Tim Jurgens | NHS Track Coach

Chris Whitehouse | SHMS 8th Grade Girls Basketball Coach

B. Resignation(s):

Kati Henshaw | NHS Teacher, Health, Med Assist Teacher

C. Retirement(s):

Todd Matthew | NHS English, Yearbook Teacher

Anna Watson | After School Paraeducator

# Newport School District Consent Agenda:

Tuesday, March 17, 2026

A. New Hire(s):

Rory Axel | SHMS Track Coach  
Paulina Staab | NHS Special Education Paraeducator  
Jacob Wiltfong | NHS Head Golf Coach  
Tim Jurgens | NHS Track Coach  
Chris Whitehouse | SHMS 8<sup>th</sup> Grade Girls Basketball Coach

B. Resignation(s):

Kati Henshaw | NHS Teacher, Health, Med Assist Teacher

C. Retirement(s):

Todd Matthew | NHS English, Yearbook Teacher  
Anna Watson | After School Paraeducator

D. Long Term Leave (s):

E. Short-term Leave of Absence(s):

F. Termination (s):





Cheryl Bradbury &lt;bradburcheryl@newportgriz.com&gt;

## Personnel Selection Recommendation Form

1 message

Principal or Supervisor &lt;buttreydebra@newportgriz.com&gt;

Tue, Feb 17, 2026 at 11:28 AM

Reply-To: buttreydebra@newportgriz.com

To: buttreydebra@newportgriz.com, bradburcheryl@newportgriz.com, bestbelynda@newportgriz.com, piercemichelle@newportgriz.com

Your form has a new entry. Here are the results.

<b>Email address</b>	<a href="mailto:mcdanielbrandon@newportgriz.com">mcdanielbrandon@newportgriz.com</a>
<b>Recommended Candidate</b>	Rory Axel
<b>Type of position</b>	Supplemental Contract
<b>Title of Position</b>	Middle School Track Coach
<b>Who does this person replace?</b>	Tim Jurgens
<b>Hours Per Day</b>	2 plus
<b>Position Start Time</b>	2:30 PM
<b>Position End Time</b>	5:00 PM
<b>First Day Employee Reports to Work</b>	Mar 02, 2026
<b>Funding Source &amp; Percentages (i.e. Basic 25%, SPED 25%, Title I 50%, etc.)</b>	Athletics
<b>Interviewed candidates not selected were all notified by:</b>	Greg Johnston
<b>Candidates Interviewed:</b>	Rory Axel, Greg Johnston
<b>Interview Team</b>	Levi Litowitz, Tony Moser, Brandon McDaniel
<b>Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)</b>	Extensive experience and enthusiasm for the job. He also has first hand knowledge of the program and has worked with Coach Litowitz in the past.



Cheryl Bradbury <bradburcheryl@newportgriz.com>

## Personnel Selection Recommendation Form

1 message

**Principal or Supervisor** <buttreydebra@newportgriz.com>

Thu, Feb 19, 2026 at 9:23 AM

Reply-To: buttreydebra@newportgriz.com

To: buttreydebra@newportgriz.com, bradburcheryl@newportgriz.com, bestbelynda@newportgriz.com, piercemichelle@newportgriz.com

Your form has a new entry. Here are the results.

<b>Email address</b>	<a href="mailto:bouldinsteve@newportgriz.com">bouldinsteve@newportgriz.com</a>
<b>Recommended Candidate</b>	Paulina Staab
<b>Type of position</b>	Classified
<b>Title of Position</b>	SPED Paraeducator
<b>Who does this person replace?</b>	Mary Poisel
<b>Hours Per Day</b>	7.25
<b>Position Start Time</b>	7:45 AM
<b>Position End Time</b>	3:00 PM
<b>First Day Employee Reports to Work</b>	Feb 23, 2026
<b>Funding Source &amp; Percentages (i.e. Basic 25%, SPED 25%, Title I 50%, etc.)</b>	SPED
<b>Interviewed candidates not selected were all notified by:</b>	Bouldin
<b>Candidates Interviewed:</b>	Paulina Staab, Mariah Malley
<b>Interview Team</b>	Steve Bouldin, Luke Nichols, Katie Moser, Cathy Johnson, Angie Grant
<b>Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)</b>	Formal Interview Choice



Cheryl Bradbury <bradburycheryl@newportgriz.com>

### Personnel Selection Recommendation Form

1 message

Principal or Supervisor <buttreydebra@newportgriz.com>

Fri, Feb 20, 2026 at 3:37 PM

Reply-To: buttreydebra@newportgriz.com

To: buttreydebra@newportgriz.com, bradburycheryl@newportgriz.com, bestbelynda@newportgriz.com, piercemichelle@newportgriz.com

Your form has a new entry. Here are the results.

<b>Email address</b>	<a href="mailto:mackeybrett@newportgriz.com">mackeybrett@newportgriz.com</a>
<b>Recommended Candidate</b>	Jake Wiltfong
<b>Type of position</b>	Supplemental Contract
<b>Title of Position</b>	Head Golf Coach
<b>Who does this person replace?</b>	Eric Slinger
<b>Hours Per Day</b>	2
<b>Position Start Time</b>	3:00 PM
<b>Position End Time</b>	5:00 PM
<b>First Day Employee Reports to Work</b>	Mar 02, 2026
<b>Funding Source &amp; Percentages (i.e. Basic 25%, SPED 25%, Title I 50%, etc.)</b>	0
<b>Interviewed candidates not selected were all notified by:</b>	N/A
<b>Candidates Interviewed:</b>	Jake Wiltfong
<b>Interview Team</b>	Brett Mackey, Noah Erickson, Steve Bouldin
<b>Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)</b>	Previous golf coaching experience, rating from interview

Intent to Hire Form 512 Feb 20, 2026 3:36 PM.pdf

45K



Cheryl Bradbury <bradburcheryl@newportgriz.com>

## Personnel Selection Recommendation Form

1 message

**Principal or Supervisor** <buttreydebra@newportgriz.com>

Wed, Feb 18, 2026 at 5:12 PM

Reply-To: buttreydebra@newportgriz.com

To: buttreydebra@newportgriz.com, bradburcheryl@newportgriz.com, bestbelynda@newportgriz.com, piercemichelle@newportgriz.com

Your form has a new entry. Here are the results.

<b>Email address</b>	<a href="mailto:mackeybrett@newportgriz.com">mackeybrett@newportgriz.com</a>
<b>Recommended Candidate</b>	Tim Jurgens
<b>Type of position</b>	Supplemental Contract
<b>Title of Position</b>	HS Assistant Track Coach
<b>Who does this person replace?</b>	Terence Axel
<b>Hours Per Day</b>	2
<b>Position Start Time</b>	3:00 PM
<b>Position End Time</b>	5:00 PM
<b>First Day Employee Reports to Work</b>	Mar 02, 2026
<b>Funding Source &amp; Percentages (i.e. Basic 25%, SPED 25%, Title I 50%, etc.)</b>	0
<b>Interviewed candidates not selected were all notified by:</b>	N/A
<b>Candidates Interviewed:</b>	Tim Jurgens
<b>Interview Team</b>	Brett Mackey, Levi Litowitz, Steve Bouldin
<b>Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)</b>	Previous track coaching experience, head coach recommendation



Cheryl Bradbury <bradburycheryl@newportgriz.com>

### Personnel Selection Recommendation Form

1 message

Principal or Supervisor <buttreydebra@newportgriz.com>

Mon, Mar 2, 2026 at 7:46 AM

Reply-To: buttreydebra@newportgriz.com

To: buttreydebra@newportgriz.com, bradburycheryl@newportgriz.com, bestbelynda@newportgriz.com, piercemichelle@newportgriz.com

Your form has a new entry. Here are the results.

<b>Email address</b>	<a href="mailto:mcdanielbrandon@newportgriz.com">mcdanielbrandon@newportgriz.com</a>
<b>Recommended Candidate</b>	Chris Whitehouse
<b>Type of position</b>	Supplemental Contract
<b>Title of Position</b>	8th Grade Girls Basketball Coach
<b>Who does this person replace?</b>	None
<b>Hours Per Day</b>	2.5 Plus
<b>Position Start Time</b>	3:00 PM
<b>Position End Time</b>	5:30 PM
<b>First Day Employee Reports to Work</b>	Feb 17, 2026
<b>Funding Source &amp; Percentages (i.e. Basic 25%, SPED 25%, Title I 50%, etc.)</b>	Athletics
<b>Interviewed candidates not selected were all notified by:</b>	N/A
<b>Candidates Interviewed:</b>	Chris Whitehouse
<b>Interview Team</b>	Brandon McDaniel as per Tony Moser
<b>Reasons for Recommendation: (Documented from personnel folder, application, references, education, training, experience, rating from formal interview, etc.)</b>	Experience in coaching basketball in our area, part of the community and recommended by current coach.
<b>Preferred Name to Use in Email Address</b>	Chris

Intent to Hire Form 513 Mar 02, 2026 7:46 AM.pdf  
47K

From: **Kati Henshaw** <[henshawkati@newportgriz.com](mailto:henshawkati@newportgriz.com)>

Date: Wed, Feb 25, 2026 at 10:28 AM

Subject: Resignation Letter

To: Dave Smith <[smithdave@newportgriz.com](mailto:smithdave@newportgriz.com)>, Saraya Pierce

<[piercesaraya@newportgriz.com](mailto:piercesaraya@newportgriz.com)>, Steve Bouldin <[bouldinsteve@newportgriz.com](mailto:bouldinsteve@newportgriz.com)>

Dear Dave, Steve, and Saraya,

Please accept this letter as formal notice of my resignation from my position as a teacher with Newport School District, effective 3/13/2026.

I am grateful for the opportunities I have had during my time in this district. I have appreciated the support, guidance, and experiences that have contributed to my professional growth.

I am committed to making this transition as smooth as possible. Beyond the time that we discussed on Friday, 3/13, please let me know how I can assist with helping my replacement or transferring my responsibilities before my departure.

Thank you again for the opportunity to be a part of the Grizzly family. I wish you all the best for the future.

--

Kati Henshaw

Health, Med Assist, Human Body Systems

Newport High School

From: **Todd Matthews** <[matthewstodd@newportgriz.com](mailto:matthewstodd@newportgriz.com)>

Date: Wed, Jan 7, 2026 at 7:44 AM

Subject: This year

To: Steve Bouldin <[bouldinsteve@newportgriz.com](mailto:bouldinsteve@newportgriz.com)>

Good morning Steve!

I am writing to let you know formally that I will not return to NHS after this school year is complete. I would prefer to keep this news as quiet as possible until I tell my kids.

As you know, it was hard for me to come to this decision. My experiences over the last twelve years at NHS have been more than meaningful. I have loved this place like no other school I have worked in. The last three years, working with you, have been extremely enjoyable and for that; I thank you.

Warmest regards,

Todd

--

**Todd Matthews**

Educator-Newport High School

Newport, WA 99156

2/27/2026

Dave Smith  
Debra Buttrey  
Vickie Blanchet

Newport School District Administrative Office  
PO Box 70  
1380 5<sup>th</sup> Street  
Newport, WA 99156

Subject: Retirement - Anna Watson

Dear Dave, Debra, & Vickie,

Please accept this letter as my formal notification that I will be retiring from my position as Paraeducator at the Newport School District. My last day of work will be March 27, 2026.

I've truly enjoyed my 3½ years with the Newport School District, and I am grateful for the opportunities and support I have received during my tenure.

To ensure a smooth transition, I am happy to assist with training my replacement or wrapping up projects before my departure.

I wish you and the Newport School District all the best.

Sincerely,

A handwritten signature in blue ink, appearing to read "Anna Watson", with a large, sweeping flourish at the end.

Anna Watson

V. Individuals or Groups Wishing to Address the Board:

VI. Financial Reports (m):

VI.a. Warrants (m)

02.15.26 AP Warrant Numbers 235182 through 235234, totaling \$204,365.46

2.27.26 PR in the total amount of \$1,368,443.17

2.27.26 AP Warrant Numbers 235238 through 235253, totaling \$303,825.37

03.13.26 AP Warrant Numbers 235316 through 235378, totaling \$242,441.54

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 17, 2026, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$204,365.46. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:  
Warrant Numbers 235182 through 235234, totaling \$204,365.46

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
235182	Amazon Capital Services	02/13/2026	1,316.44
235183	Architectural Hardware, Inc	02/13/2026	2,528.94
235184	ATS Inland NW, LLC	02/13/2026	7,167.44
235185	Blick Art Materials	02/13/2026	72.70
235186	Camas Center For Community Wel	02/13/2026	148.00
235187	CED, Inc	02/13/2026	963.92
235188	Charlie's Produce	02/13/2026	1,668.75
235189	Cintas	02/13/2026	2,187.10
235190	City Of Newport	02/13/2026	15,857.51
235191	City Service	02/13/2026	151.96
235192	Clark Electric	02/13/2026	1,688.07
235193	Concessions Supply	02/13/2026	150.64
235194	CTL	02/13/2026	52.78
235195	Dept Of L & I - Boiler, Pressu	02/13/2026	1,149.20
235196	Exbabylon LLC	02/13/2026	485.00
235197	Excess Disposal Service	02/13/2026	3,760.60

Check Nbr	Vendor Name	Check Date	Check Amount
235198	Fatbeam LLC	02/13/2026	1,442.40
235199	First Student, Inc.	02/13/2026	79,405.56
235200	FP Mailing Solutions	02/13/2026	168.02
235201	Game One	02/13/2026	205.95
235202	GOLD STAR FOODS - NORTHWEST DI	02/13/2026	7,007.79
235203	IBS Inc	02/13/2026	438.06
235204	Inland Northwest Therapy	02/13/2026	13,584.90
235205	Leader Services	02/13/2026	91.00
235206	Marshall, Jordan	02/13/2026	39.98
235207	McGraw-Hill	02/13/2026	425.07
235208	MIFIBER	02/13/2026	84.95
235209	Newport High School	02/13/2026	1,250.00
235210	Newport SD Food Services	02/13/2026	428.80
235211	Newport Miner	02/13/2026	42.00
235212	O'REILLY AUTO PARTS	02/13/2026	1,809.49
235213	OAC Services Inc	02/13/2026	3,300.00
235214	OSPI	02/13/2026	100.00
235215	OSPI - Child Nutrition Service	02/13/2026	4,339.66
235216	Pointe Pest Control	02/13/2026	287.55
235217	Project Lead The Way, Inc	02/13/2026	184.80
235218	Public Utility District No 1	02/13/2026	34,587.75
235219	QBSI-XEROX	02/13/2026	806.77
235220	Roxy Theater	02/13/2026	500.00
235221	Royal Business Systems, Inc.	02/13/2026	16.16
235222	Shred-It USA	02/13/2026	89.70
235223	Terry's Dairy	02/13/2026	3,102.74
235224	The Part Works	02/13/2026	126.39
235225	Vestis Group Inc	02/13/2026	68.54
235226	Walter E Nelson Co	02/13/2026	3,077.59
235227	Westside Pizza	02/13/2026	302.32
235228	Whitley Fuel	02/13/2026	3,117.74
235229	Ziply Fiber	02/13/2026	766.66
235230	Amazon Capital Services	02/13/2026	224.78

Check Nbr	Vendor Name	Check Date	Check Amount
235231	Oriental Trading Co., Inc.	02/13/2026	867.73
235232	Roxy Theater	02/13/2026	1,236.00
235233	Sport Scope Inc	02/13/2026	1,074.85
235234	Follett Content Solutions	02/13/2026	414.71
53	Computer	Check(s) For a Total of	204,365.46

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	53	Computer	Checks For a Total of	204,365.46
Total For	53	Manual, Wire Tran, ACH &	Computer Checks	204,365.46
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	204,365.46

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of March 17, 2026, the board, by a \_\_\_\_\_ vote, does approve for payment those checks (warrants) included in the following list and further described as follows: PEND OREILLE COUNTY TREASURER - County Treasurer Warran Check Number 235235 through 235237 and for payment those Direct Deposits included in the following list and further described as follows: PEND OREILLE COUNTY TREASURER - County Treasurer Warran Direct Deposit Number 900029631 through 900029839 in the total amount of \$1,368,443.17.

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

4pacpv04.p NEWPORT SCHOOL DISTRICT 3:56 PM 02/20/26

05.25.10.00.00-010051 PAY SUMMARY FOR Pay / Monthly - AFTER CALCS PAGE: 1

CHECK DATE: 02/27/2026 PERIOD ENDING DATE: 02/28/2026

HR- 748 - Run Indivi

<u>PAY</u>	<u>DESCRIPTION</u>	<u>COUNT</u>	<u>FACTOR</u>	<u>HOURS</u>	<u>GROSS</u>	<u>RETIRE HOURS</u>
CA13	AIDE BASE 1	33	30.0000		57,750.46	3439.50
CA23	AIDE BASE 2	22	15.0000		28,546.84	1539.00
CA33	zASST BUS MGR	1	1.0000		5,985.00	160.00
CAB3	ASB ADVISOR	4	4.0000		1,583.34	
CAD3	DIRECTORSHIP	3	3.0000		1,541.68	
CBB3	BASKET COACH	8	8.0000		8,505.59	294.60
CBC3	MS BASKET COACH	3	3.0000		2,555.60	60.00
CBT3	BLDG TECH	1	1.0000		194.42	
CC13	zCUSTODIAL	4	4.0000		15,424.83	640.00
CC14	CUSTODIAL	5	5.0000		9,730.41	554.20
CDD3	EXTENDED DAYS	6	6.0000		2,246.59	
CDD4	zEXTENDED DAYS	2	2.0000		1,154.03	
CEN3	AFTERSCHOOL	1	1.0000		6,411.42	152.00
CF14	FOOD SERVICE	10	10.0000		23,514.72	1080.00
CJ13	COACHING BASE	1	1.0000		880.00	60.00
CM24	MAINTENANCE	2	2.0000		9,313.20	320.00
CM34	Maint Supervise	1	1.0000		7,228.42	160.00
CMU3	MUSIC	1	1.0000		250.00	
CN14	NURSE BASE	1	1.0000		5,254.67	160.00
CN24	Nurse Base	1	1.0000		3,480.14	97.70
CON3	Concessions	1	1.0000		1,500.00	
CP13	ADMIN BASE 1	11	7.0000		77,765.37	1080.00
CP23	ADMIN BASE 2	1	1.0000		208.34	
CPS3	LAP Stipend	1	1.0000		416.67	
CS13	SEC BASE 1	12	11.0000		38,232.05	1640.00
CS33	SPECIAL SERV	3	3.0000		625.02	
CSP3	Special Prog	1	1.0000		416.67	
CT13	TEACH BASE 1	111	86.0000		566,835.83	12945.00
CWEB	Web Page	2	2.0000		100.00	
CWR3	WRESTLING COACH	3	3.0000		3,449.98	117.00
DET	Detention	1	1.0000		300.00	19.00
FFV	FFVEGGIE	1		15.5000	293.73	15.50
HL	Homelink	8	273.5000		6,837.50	

PAY SUMMARY FOR Pay / Monthly - AFTER CALCS

CHECK DATE: 02/27/2026 PERIOD ENDING DATE: 02/28/2026

HR- 748 - Run Indivi

<u>PAY</u>	<u>DESCRIPTION</u>	<u>COUNT</u>	<u>FACTOR</u>	<u>HOURS</u>	<u>GROSS</u>	<u>RETIRE HOURS</u>
IT	IT Support	2	2.0000		14,945.09	320.00
LWOP3	Leave w/o Pay	7		-37.5900	-1,453.61	-37.60
OTEX	OT Exempt	1	0.5000		6.10	
OTS	OT Straight Hrs	1		0.5000	12.20	0.50
SEV	Severe Needs	2		82.5000	82.50	
SLBB	Sick Sale	8	100.8700		7,397.48	
SRO	School Resource	1	1.0000		1,396.00	66.50
TAC3	AFSP Site Coord	2	2.0000		5,790.32	232.40
TAL3	Athletic Gate	4		13.0000	455.00	13.00
TMC3	MAIL CARRIER	2		19.0000	325.47	19.00
TSA23	SUB AIDE	14		468.0000	8,365.51	468.00
TSC4	SUB CUSTODIAN	2		32.0000	648.96	32.00
TSF4	SUB FOOD SERV	1		5.0000	91.10	5.00
TST1	SUB TEACH	30		387.5000	7,259.18	387.50
TSUP	Subbed Up	6		43.2500	279.29	
TXC3	EXTRA CLASS	10		108.5000	1,530.90	108.50
TXT1	Dist Pd PD	78		312.0000	17,315.68	312.00
TXT2	State Pd PD	78	312.0000		17,315.68	
TXT3	EXTRA CERT	10		247.0000	17,605.56	247.00
TXT6	Sub Prep	5		19.0000	950.00	
	REPORT TOTAL	530	908.8700	1715.1600	988,850.93	26707.30

DEDUCTION SUMMARY FOR Pay / Monthly - AFTER CALCS

CHECK DATE: 02/27/2026 PERIOD ENDING DATE: 02/28/2026

HR- 748 - Run Indivi

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
1FIC	FICA	FICA	530	58,642.06
1FIT	Fed Inc Tax	FEDERAL TAX	529	58,269.92
1FIT+	FIT Add Amount	FEDERAL TAX	59	8,476.00
1Med	Medicare	MEDICARE	528	13,687.02
1PFML	WA Paid FML	PFML	530	7,981.94
1ReE0	SERS Plan 0	RETIREMENT	36	
1ReE2	SERS Plan 2	RETIREMENT	62	8,971.75
1ReE3	SERS Plan 3	RETIREMENT	69	7,256.26
1ReT0	TRS Plan 0	RETIREMENT	33	
1ReT2	TRS Plan 2	RETIREMENT	144	21,380.44
1ReT3	TRS Plan 3	RETIREMENT	183	34,484.26
1WC	Workers' Comp	WORKERS' COMP	524	2,187.00
1WLTC	WA Cares Fund	LONG-TERM CARE	445	4,568.24
A1137	ANNUITY-AMERICA	TSA-BEFORE TAX	5	4,600.00
A1138	NY Life Annuity	TSA-BEFORE TAX	1	200.00
A2116	PSE 1.75%		64	1,605.42
A3202	ANNUITY-DEPARTM	TSA-BEFORE TAX	8	3,350.00
A4116	PSE COPE		4	30.00
ACH#2	ACH #2		11	6,000.00
ACH#3	ACH #3		1	580.00
ACRIT	Aflac - Critica		46	824.31
AF137	Ann. Am Fund %	TSA-BEFORE TAX	3	319.13
AFACC	AFLAC-Accident		44	691.16
AFLAC	Aflac - Hospita		23	481.16
Ann-V	VALIC - 403(b)	TSA-BEFORE TAX	3	400.00
C0125	WEA DUES		105	8,694.36
F104	FOOD CHARGE		17	193.10
G2179	Child Support		1	634.00
HCFSA	Medical FSA	OTH BEF TAX	9	1,649.99
I5109	Idaho Tax \$	STATE TAX	10	1,456.00
I5110	ID State Tax %	STATE TAX	71	5,330.00
KIDS	KIDS Snack		22	204.00
KP1ER	Kai WA Smt1 EMP	OTH BEF TAX	3	45.00
KP2CR	Kai WA Smt2 E/C	OTH BEF TAX	1	235.00
KP2ER	Kai WA Smt2 EMP	OTH BEF TAX	1	134.00
KP3CR	Kai WA Smt3 E/C	OTH BEF TAX	1	502.00
KW2ER	Kai WA Core2EMP	OTH BEF TAX	2	132.00
KW2FR	Kai WA Core2FAM	OTH BEF TAX	1	198.00
KWSER	Kai WA SndChEMP	OTH BEF TAX	2	260.00
KWSFR	Kai WA SndChFAM	OTH BEF TAX	5	1,950.00
KWSSR	Kai WA SndChE/S	OTH BEF TAX	1	260.00
L4213	LEVY DONAT-CAPS		28	116.00
LTD50	Emp Pd LTD 50%		70	301.06
LTD60	Emp Pd LTD 60%		248	2,085.02
P1102	Newport PSE Due		34	30.00
PA155	Pay Adjust NSD		2	145.56
PA156	PAY ADJUST Rev		2	1,345.38
PFML	PFML CBA BEN		210	-932.36
PHCR	Prem Hgh PPOE/C	OTH BEF TAX	10	1,100.00
PHER	Prem Hgh PPOEMP	OTH BEF TAX	12	1,413.00
PHFR	Prem Hgh PPOFAM	OTH BEF TAX	10	2,826.00
PHSR	Prem Hgh PPOE/S	OTH BEF TAX	2	678.00
PMCR	Prem HMCrEPOE/C	OTH BEF TAX	1	37.00

DEDUCTION SUMMARY FOR Pay / Monthly - AFTER CALCS

CHECK DATE: 02/27/2026 PERIOD ENDING DATE: 02/28/2026

HR- 748 - Run Indivi

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
PMER	Prem HMCrEPOEMP	OTH BEF TAX	2	42.00
PMFR	Prem HMCrEPOFAM	OTH BEF TAX	1	63.00
PMSR	Prem HMCrEPOE/S	OTH BEF TAX	1	42.00
PSCR	Prem Std PPOE/C	OTH BEF TAX	4	567.00
PSER	Prem Std PPOEMP	OTH BEF TAX	17	1,645.00
PSFR	Prem Std PPOFAM	OTH BEF TAX	23	5,234.00
PSSR	Prem Std PPOE/S	OTH BEF TAX	5	1,105.00
V3191	VEBA III	OTH BEF TAX	420	7,974.19
V3192	VEBA - Adm	OTH BEF TAX	23	1,700.00
VACR	UMP Achieve2E/C	OTH BEF TAX	6	1,180.00
VAER	UMP Achieve2EMP	OTH BEF TAX	10	1,375.00
VAFR	UMP Achieve2FAM	OTH BEF TAX	9	2,455.00
VASR	UMP Achieve2E/S	OTH BEF TAX	4	860.00
veba	Veba Cashout	OTH BEF TAX	8	3,746.06
VHSAC	UMP CDHP E/C	OTH BEF TAX	1	61.00
VHSAE	UMP CDHP EMP	OTH BEF TAX	2	70.00
VHSAF	UMP CDHP FAM	OTH BEF TAX	5	315.00
VHSAS	UMP CDHP E/S	OTH BEF TAX	1	70.00
VUCR	UMP Achieve1E/C	OTH BEF TAX	2	164.00
VUER	UMP Achieve1EMP	OTH BEF TAX	20	711.00
VUFR	UMP Achieve1FAM	OTH BEF TAX	14	1,410.00
VUSR	UMP Achieve1E/S	OTH BEF TAX	9	802.00
W0201	WA State Retire		8	49.00
WEANF	WEA NFCPE		15	13.00
WEPAC	WEA-PAC		30	64.50
			5406	307,725.93

BENEFIT SUMMARY FOR Pay / Monthly - AFTER CALCS

CHECK DATE: 02/27/2026 PERIOD ENDING DATE: 02/28/2026

HR- 748 - Run Indivi

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CATEGORY</u>	<u>COUNT</u>	<u>AMOUNT</u>
1FIC	FICA	FICA	530	58,642.06
1Med	Medicare	MEDICARE	530	13,687.02
1PFML	WA Paid FML	PFML	530	3,191.99
1ReE0	SERS Plan 0	RETIREMENT	37	
1ReE2	SERS Plan 2	RETIREMENT	62	9,233.51
1ReE3	SERS Plan 3	RETIREMENT	69	8,238.40
1ReT0	TRS Plan 0	RETIREMENT	33	
1ReT2	TRS Plan 2	RETIREMENT	144	21,950.28
1ReT3	TRS Plan 3	RETIREMENT	183	32,486.23
1UC	Unemployment 00	UNEMPLOY COMP	455	
1WC	Workers' Comp	WORKERS' COMP	524	9,040.39
PFML	PFML CBA Benefi		210	932.36
SEBB	SEBB Dist Contr		221	222,190.00
			3528	379,592.24

\*\*\*\*\* End of report \*\*\*\*\*

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 17, 2026, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$303,825.37. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:  
Warrant Numbers 235238 through 235253, totaling \$303,825.37

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
235238	American Funds Service Company	02/27/2026	4,919.13
235239	HCA-SEBB BENEFITS	02/27/2026	250,131.00
235240	HCA-SEBB FLEX SPEND	02/27/2026	1,649.99
235241	Idaho State Tax Commission	02/27/2026	6,786.00
235242	NYLIAC	02/27/2026	200.00
235243	Newport School District	02/27/2026	193.10
235244	Newport School District	02/27/2026	145.56
235245	Newport School District - Revo	02/27/2026	1,345.38
235246	NHHS Foundation	02/27/2026	204.00
235247	Paylogix F/B/O	02/27/2026	1,996.63
235248	The Standard Insurance Company	02/27/2026	2,386.08
235249	VALIC	02/27/2026	400.00
235250	Veba Trust	02/27/2026	13,420.25
235251	Wa State School Retirees Assoc	02/27/2026	49.00
235252	WEA Payroll Deductions	02/27/2026	8,771.86
235253	Workers Comp Coop	02/27/2026	11,227.39

Check Nbr	Vendor Name	Check Date	Check Amount
16	Computer	Check(s) For a Total of	303,825.37

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	16	Computer	Checks For a Total of	303,825.37
Total For	16	Manual, Wire Tran, ACH &	Computer Checks	303,825.37
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	303,825.37

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 17, 2026, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$242,441.54. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:  
Warrant Numbers 235316 through 235378, totaling \$242,441.54.

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
235316	Albeni Falls Bldg Supply	03/13/2026	806.30
235317	AM Hardware Co Inc	03/13/2026	737.75
235318	Amazon Capital Services	03/13/2026	4,687.65
235319	AR Tools & Machinery	03/13/2026	448.44
235320	ASCAP	03/13/2026	487.00
235321	ATS Inland NW, LLC	03/13/2026	1,788.61
235322	Broadcast Software Internation	03/13/2026	999.00
235323	Brownell, Bruce M	03/13/2026	198.16
235324	Camas Center For Community Wel	03/13/2026	88.00
235325	CED, Inc	03/13/2026	799.67
235326	Charlie's Produce	03/13/2026	1,984.50
235327	ChromebookParts.com	03/13/2026	757.04
235328	Cintas	03/13/2026	3,329.64
235329	City Of Newport	03/13/2026	18,742.81
235330	City Service	03/13/2026	128.26
235331	Country Lane	03/13/2026	1,757.60

Check Nbr	Vendor Name	Check Date	Check Amount
235332	Ednetics	03/13/2026	2,639.52
235333	Excess Disposal Service	03/13/2026	4,238.57
235334	Fatbeam LLC	03/13/2026	1,442.40
235335	GOLD STAR FOODS - NORTHWEST DI	03/13/2026	12,137.85
235336	Hamilton, Jennifer	03/13/2026	100.00
235337	Haskins Steel Co Inc	03/13/2026	527.42
235338	Inland Northwest Therapy	03/13/2026	12,758.28
235339	Managed Methods Inc	03/13/2026	4,463.63
235340	MIFIBER	03/13/2026	84.95
235341	NE Music Education Association	03/13/2026	436.40
235342	New ESD 101	03/13/2026	27,803.50
235343	Northeast Tri County	03/13/2026	663.00
235344	Northwest PBIS Network, Inc	03/13/2026	654.60
235345	Number 1 Driving School	03/13/2026	250.00
235346	O'REILLY AUTO PARTS	03/13/2026	1,481.24
235347	OSPI	03/13/2026	100.00
235348	Pearsons Clinical Assessment	03/13/2026	390.21
235349	Pro Mechanical Services, Inc.	03/13/2026	1,312.00
235350	Public Utility District No 1	03/13/2026	34,473.15
235351	QBSI-XEROX	03/13/2026	806.77
235352	Riddell All American Sports Co	03/13/2026	3,270.53
235353	Royal Business Systems, Inc.	03/13/2026	1,717.51
235354	SEATTLE POTTERY SUPPLY, INC.	03/13/2026	145.00
235355	Sheet Music Plus	03/13/2026	320.06
235356	Sherwin-Williams Co	03/13/2026	401.86
235357	Shred-It USA	03/13/2026	88.38
235358	SiteOne Landscape Supply	03/13/2026	628.45
235359	Sonova USA Inc	03/13/2026	2,125.82
235360	Spokane Scholars	03/13/2026	560.00
235361	State Auditor's Office	03/13/2026	8,818.75
235362	Terry's Dairy	03/13/2026	3,789.59
235363	Trafera Holdings, LLC	03/13/2026	59,812.27
235364	USDA-FS	03/13/2026	63.00

Check Nbr	Vendor Name	Check Date	Check Amount
235365	Valence Inc	03/13/2026	326.29
235366	Vestis Group Inc	03/13/2026	34.27
235367	Walter E Nelson Co	03/13/2026	758.52
235368	WASHINGTON OFFICIALS ASSOCIATI	03/13/2026	5,310.00
235369	Whitley Fuel	03/13/2026	3,076.15
235370	Ziply Fiber	03/13/2026	702.82
235371	All-Star Jump, Inc.	03/13/2026	962.15
235372	Amazon Capital Services	03/13/2026	622.84
235373	Colville High School	03/13/2026	220.00
235374	Country Lane	03/13/2026	1,077.00
235375	Newport School District - Merc	03/13/2026	98.07
235376	RAISE FOR ROWYN	03/13/2026	2,488.15
235377	Sadie Halstead Middle School	03/13/2026	35.00
235378	UNIVERSAL ATHLETIC SERVICES, I	03/13/2026	485.14
63	Computer	Check(s) For a Total of	242,441.54

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	63	Computer	Checks For a Total of	242,441.54
Total For	63	Manual, Wire Tran, ACH &	Computer Checks	242,441.54
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	242,441.54

VII. Old Business:

VIII. New Business:

VIII.a. Director Reports

VIII.b. 2026-27 School Year Board Meetings (m)

# NEWPORT SCHOOL DISTRICT



## 2026-2027

AUGUST				
MON	TUE	WED	THU	FRI
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

FEBRUARY				
MON	TUE	WED	THU	FRI
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

SEPTEMBER				
MON	TUE	WED	THU	FRI
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

August 24 \_\_\_\_\_ Professional Development  
 August 25 \_\_\_\_\_ Family Engagement Day  
 August 26 \_\_\_\_\_ Open House/Meet the Griz  
**August 27 \_\_\_\_\_ First Day of School**  
 September 7 \_\_\_\_\_ Labor Day, No School  
 October 12 Professional Development, No School  
 October 14-15 \_\_\_\_\_ NHS & SHMS Conferences  
 November 11 \_\_\_\_\_ Veterans Day, No School

MARCH				
MON	TUE	WED	THU	FRI
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

OCTOBER				
MON	TUE	WED	THU	FRI
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

November 16-19 \_\_\_\_\_ Stratton Conferences  
 November 20 \_\_\_\_\_ Early Dismissal  
 November 20 \_\_\_\_\_ End of Trimester 1  
 November 23-27 \_\_\_\_\_ Thanksgiving Break, No School  
 December 18 \_\_\_\_\_ Early Dismissal  
 Dec. 21-Jan. 3 \_\_\_\_\_ Winter Break, No School  
 January 4 \_\_\_\_\_ Professional Development, No School  
 January 5 \_\_\_\_\_ School Resumes

APRIL				
MON	TUE	WED	THU	FRI
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

NOVEMBER				
MON	TUE	WED	THU	FRI
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

January 18 Martin Luther King Jr. Day, No School  
 January 27-28 \_\_\_\_\_ NHS & SHMS Conferences  
 February 12 \_\_\_\_\_ No School  
 February 15 \_\_\_\_\_ President's Day, No School  
 March 9-11 \_\_\_\_\_ Stratton Conferences  
 March 11 \_\_\_\_\_ End of Trimester 2  
 March 12 \_\_\_\_\_ Snow Day/Makeup, No School  
 March 15 \_\_\_\_\_ Professional Development, No School

MAY				
MON	TUE	WED	THU	FRI
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

DECEMBER				
MON	TUE	WED	THU	FRI
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

April 5-9 \_\_\_\_\_ Spring Break, No School  
 April 28-29 \_\_\_\_\_ NHS & SHMS Conferences  
 May 28 \_\_\_\_\_ Snow Day/Makeup, No School  
 May 31 \_\_\_\_\_ Memorial Day, No School  
 June \_\_\_\_\_ Pend Oreille River School Graduation  
 June \_\_\_\_\_ Newport High School Graduation  
 June \_\_\_\_\_ 8th Grade Promotion

JUNE				
MON	TUE	WED	THU	FRI
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

JANUARY				
MON	TUE	WED	THU	FRI
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

**June 11 \_\_\_\_\_ Last Day of School**  
 End of Trimester 3

	Start/End of School
	Early Dismissal
	No School
	Professional Development, No School
	End of Trimester
	NHS/SHMS Conferences
	Stratton Conferences
	School Board Meeting

Board Approved: February 10, 2026

- IX. Policies (m):
- X. Superintendent Update:
- XI. Agenda Item (s) for next Board Meeting, April 14, 2026 at 5:00 pm
  - 1. Warrants
- XII. Adjournment of Regular Board Meeting