

**NOTICE OF REGULAR MEETING OF THE BOARD OF TRUSTEES
MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331
RUPERT, MINIDOKA COUNTY, IDAHO**

NOTICE IS HEREBY GIVEN that an **Regular Meeting** of the Board of Trustees of the Minidoka County Joint School District is posted for **Tuesday, January 23, 2024 at 7:00 PM at the District Service Center 310 10th Street** **Rupert, ID 83350** at which meeting the following business will be conducted:

CALL TO ORDER & ROLL CALL:

| | |
|---------------------------|---------------------------------|
| Bonnie Heins, Chair | Dr. Kenneth Cox, Superintendent |
| Rick Stimpson, Vice Chair | Kerri Tibbitts, Board Clerk |
| Russ Suchan, Trustee | Reed Cotten, School Counsel |
| Jeff Gibson, Trustee | |
| Mary Andersen, Trustee | |

| | |
|---|-----|
| 1. WORK SESSION - Transportation | 2 |
| 2. CALL TO ORDER & ROLL CALL | |
| 3. VISITOR WELCOME, PRAYER & PLEDGE OF ALLEGIANCE | |
| 4. SWEARING IN BOARD MEMBERS - Zones 2, 3 and 5 | |
| 5. REVIEW AND SIGNATURES OF BOARD OF TRUSTEES CODE OF ETHICS (Action Item) | 4 |
| 6. AGENDA APPROVAL (Action Item) | |
| 7. CONSENT AGENDA (Action Item) | |
| A. Minutes of Previous Meeting | 7 |
| B. Payment of Bills, Payroll & Treasurer's Reports, SBF & Activity Reports | 18 |
| C. Disposition of District Property/Fixed Assets | 39 |
| D. Travel Requests | 41 |
| E. Personnel | |
| 8. STUDENT REPRESENTATIVE REPORTS | |
| 9. GOOD NEWS - Minidoka Jr. High | 45 |
| 10. PATRON COMMENTS | |
| 11. DISCUSSION ITEMS | |
| A. Constitution Resolution | 62 |
| B. Administrator/Department/Committee Reports | 63 |
| 1. MCEA | |
| 2. Business Report | |
| 3. Superintendent Report | 70 |
| C. Policy Discussion (None this month) | |
| 12. BUSINESS (Action Items) | |
| A. Election of Board Chair, Vice Chair, Appointment of Treasurer and Board Clerk | |
| B. Approval of Board Meetings January 2024 - January 2025 | 71 |
| C. Approval in St. Handbooks Regarding Tardies | 72 |
| D. Approval of Emergency Closure Days | 75 |
| E. Provisional 2 Breakfast | |
| F. Job Description - School Nutrition Accounts Receivable Clerk | 76 |
| G. Constitution Resolution | |
| H. New/Amended/Deleted Policies | |
| 1. Policy 200.00 Curriculum and Instruction (First Reading) | 79 |
| 2. Policy 242.10 Selection, Adoption, Uses, Removal of Curricular Materials (First Reading) | 85 |
| 3. Policy 272.00 Middle School Credits (First Reading) | 87 |
| 4. Policy 428.00 Sex Offenders (Second Reading) | 89 |
| 5. Policy 530.00 Electronic Services for Employees (First Reading) | 96 |
| 6. DELETE Old Policy 530.00 Electronic Services for Employees/530.00A Form Electronic Services for Employees (Replace with Revised Policy -ISBA Policy) | 103 |
| 7. Policy 844.00 Meal Charges (Second Reading) | 110 |
| 13. ADJOURNMENT | |

#boldsubject#

** Robert's Rules of Order will govern all meetings

*** Any person needing special accommodations to participate in the above-noticed meeting should contact the Minidoka County School District one (1) day prior to the meeting at 310 10th St., Rupert, Id. (208) 436-4727

**MINIDOKA SCHOOL DISTRICT
TRANSPORTATION DEPARTMENT
COLEEN JONES, SUPERVISOR**

To Board Members: I was asked to think of different ideas to help get bus drivers for our department and ways to save time and money. Below is a list of my thoughts/ideas along with information on a four-day week and busing.

- To get drivers: I have thought about doing a job fair here at our place. People can come meet us and a walking tour inside of our buses at the compound. We can go over how to get a CDL and the steps they have to take to become a driver. We would have cookies and punch for them.
- Do incentive program to where if our drivers get someone to drive for a us and they stay a year give them a small bonus tax free.
- Hire a classified recruiter so they can actively go to all the job fairs. They could recruit for all classified positions not just transportation.
- To do one run in the afternoon:
 - We did our emergency routes where we got out at 1:00 p.m. in December and on a snow day, and we made it work with the drivers we have.
 - To have more walking areas such as everything from the canal to East Minico and Rupert Elementary would have to walk including, including kindergarten.
 - Also in Rupert instead of having a bus stop at 2nd & J, 4th & J, 6th & J, 2nd & H, 4th & H, 6th & H - have them meet at 4th & J for the high school and the East and Rupert Elementary meet at 4th & H St.
 - In Heyburn - Bailey Dr. and Greenbrier Dr. would have to walk to Heyburn school.
 - In the town of Acequia - all meet at the LDS church.
 - Have all the Acequia buses come in and help get Rupert Elementary kids home, then wait for Jr High and High School buses to get there - leave from there.
 - Have all the Paul buses go over and help get Heyburn Elementary kids home - then go to Paul Elementary, wait for Jr High and high school buses to get there - leave from there.

FOUR DAY SCHOOL WEEK INFORMATION

- Our drivers love having 3 days off to help them reboot every week.
- Our drivers have to hurry on the first runs in the afternoon to get back to do the second run, so we have more broken dashes because they are hurrying and because of the dirt roads being so bad.
- We are doing more trips and extra driving during the day such as:
 - We have to go to almost the youth ranch to pick up one student at 11:00 a.m. then take him to school and then take another one home for that school.
 - We have to go to another school at 12:00 p.m. and pick up a student and take them home
 - We have one at the middle school that has to go to another school at 11:15
 - Another one drops off at 12:45 till 3:15 then we have go get one and take to a school
 - We have one at Minico that needs to go to MHHS
 - 2 buses that take tutors
 - 2 buses that do ag
- We used to have 20 people that loved to do trips - now it is down to a handful. It is hard for them to get on a bus at 5:15 a.m. and go all day and not get off the bus till 6:00 p.m.
- Some of the drivers cannot handle being on a bus from 2:00 p.m. till 6:00 p.m. without using the bathroom break or a little walk.
- In town routes which includes Rupert and Heyburn, the buses are filled to the max of 71 or 81 kids on buses, which causes more problems like fighting, not wanting to sit down, name calling.
- Our big issue is the fuel - it takes more fuel to run two routes in the afternoon. In the year 2021 our fuel was \$199,791 a year; in 2022 fuel cost \$325,700 granted fuel prices vary.

As a member of the local board of trustees, members will strive to improve student achievement in public education, and to that end they will:

1. Attend all regularly scheduled board meetings insofar as possible, having read my packet ensuring that I am informed about the issues to be considered at the meetings;
2. Recognize that the board must comply with the Open Meeting Law and only has authority to make decisions at official board meetings;
3. Make all decisions based on the available facts and my independent judgment, and refuse to surrender that judgment to individuals or special interest groups;
4. Understand that the board makes decisions as a team. Individual board members may not commit the board to any action unless so authorized by official board action;
5. Recognize that decisions are made by a majority vote and the outcome should be supported by all board members;
6. Acknowledge that policy decisions are a primary function of the board and should be made after full discussion at publicly held board meetings, recognizing that authority to administer policy rests with the superintendent or administrator of the charter school;
7. Be open, fair and honest – no hidden agendas, and respect the right of other board members to have opinions and ideas which differ from mine;
8. Recognize that the superintendent or the administrator is the board's advisor and should be present at all meetings, except where the superintendent/administrator is the subject matter, or where the superintendent/administrator's presence is a conflict of interest. Further, the Superintendent/Administrator shall not be present during any Board deliberation regarding a student expulsion hearing and/or when the board deliberates regarding a teacher non-renewal or termination advanced by the administration.;
9. Understand the chain of command and refer problems or complaints to the proper administrative office while refraining from communications that may create conditions of bias should a concern ever rise to the attention of the board as a hearings panel;
10. Keep abreast of important developments in educational trends, research and practices by individual study and through participation in programs providing such information;
11. Respect the right of the public to be informed about district decisions and school operations;
12. Understand that I will receive information that is confidential and cannot be shared;
13. Give staff the respect and consideration due skilled, professional employees and support the employment of those best qualified to serve as district staff, while insisting on regular and impartial evaluation of all staff;
14. Present personal criticism of district operations to the superintendent or administrator, not to district staff or to a board meeting;

15. Refuse to use my board position for personal or family gain or prestige. I will announce any conflicts of interest before board action is taken;
16. Remember always that my first and greatest concern must be the educational welfare of the students attending the public schools.
- 1. Goals:** Each Trustee shall assist the Board in pursuit of:
 - a. The development of educational programs which meet the individual needs of every student, regardless of ability, race, sex, creed, or social standing;
 - b. The development of procedures for the regular and systematic evaluation of programs, staff performance, and Board operations to ensure progress toward educational and fiscal goals;
 - c. The development of effective District policies which provide direction for the operation of the schools and which delegate authority to the Superintendent for their administration;
 - d. The development of systematic communications which ensure that the Board, administration, staff, students, and community are fully informed and that the staff understands the community's aspirations for its schools; and
 - e. The development of sound business practices which ensure that every dollar spent produces maximum benefits.

LEGAL REFERENCE: Idaho Code 33-506

ADOPTED: November 15, 2004

AMENDED/REVISED: Ratified on July 17, 2017; July 17, 2021

Board Member Signatures:

December 2023

Regular Board Meeting

Personnel Recommendation/Requests for Board Consideration

All recommendations are pending Board approval and District Office receiving state mandated paperwork.

Certified 23-24

Kayley Jasso Kindergarten Teacher for Heyburn

Transfer Classified 23-24

Malissa Gomez From: West as Cook
To: East as Kitchen Manager

Classified 23-24

Ramon Garza Warehouse Manager
Jovayda Buckingham Maintenance
Jokob Karpati Maintenance

Misc 2023-2024

Michelle Pierce Guest Teacher
Kierra Worthington Guest Teacher
Viridiana Huerta Guest Teacher
MaKhayla Maiden Kitchen Sub
Natalie Hernandez Gomez Guest Teacher
Kaitlin Wilcox Guest Teacher
Malarie Pratt Guest Teacher
Kayla Sylvester Guest Teacher
Kalissa Cotton Guest Teacher

Resignation(s), 2022-2023

Miriah Perez Guest Teacher
Roberta Smith Kitchen Manager at East
Rick Granillo Warehouse Manager
Steve Latta Volleyball Coach
Tessa Blacker Maintenance
Jennifer Sutherland Guest Teacher

December 2023
Regular Board Meeting Addendum- Stipends
Personnel Recommendation/Requests for Board Consideration

All recommendations are pending Board approval and District Office receiving state mandated paperwork.

Stipend(s), 2023-2024

Ashley Johnson is recommending the following individuals receive a stipend in the amount of \$210 for attending Charlotte Danielson - Classroom Management training on November 17, 2023. These are paid for out of professional development funds.

| | | |
|----------------|----------------|------------------|
| Gena Dean | David O'Pry | Kristy Shaw |
| Matthew Taylor | Debbrah Fisher | Alissa Rodriguez |
| Zontai Dunahoo | Adalei Dunn | Ashley Takas |
| George Griffin | Alisha Kirk | Chad Hanson |
| Jazmin Heiner | Nicole Young | |

Sherry Bingham is recommending the following individuals for the reasons listed and the following amounts. These are paid from SpED funding account 257.

- Lindsey Smith – Compensatory Services - \$75
- Crystal Allen – Work on Corrective Action Plan - \$1000
- Mary Davis – Post School Outcomes Grant - \$630

Angela Davidson is requesting a stipend to the following for the 2-day training for Resilience in the amount of \$360 each. These are paid for from the Stronger Connections Grant.

- Emily Kohler
- Minerva Gonzales
- Courtney White
- Tamara Carter
- Angela Davidson

Sherry Bingham is requesting the following stipends for the First IEP Incentive payment. These are paid from SpED funding account 257.

- | | |
|---------------------------|----------------------|
| Crystal Allen \$550 | Debbrah Fisher \$470 |
| Claudia Amen \$1300 | Kaitlyn Gerard \$315 |
| Kaylen Anderson \$520 | Whitney Gibson \$650 |
| Shelly Ashbocker \$585 | Tisha Goodwin \$490 |
| Savanna Condie \$220 | Dana Hammer \$410 |
| Jaelee Crane \$805 | Kate Hicks \$675 |
| Mary Davis \$1245 | Becky Hitt \$420 |
| Maureen Drenker \$775 | Angela Jarvis \$465 |
| Rachel Durrant \$1080 | Stormie Lee \$45 |
| Jessica Etherington \$330 | Vanessa Lopez \$455 |
| Chandi Marston \$455 | Donna Maughn \$395 |
| Jaimie Mclean \$505 | Alisha Morgan \$380 |

December 2023
Regular Board Meeting Addendum- Stipends
Personnel Recommendation/Requests for Board Consideration

All recommendations are pending Board approval and District Office receiving state mandated paperwork.

Kolbee Tibbets \$900
Clancy Sayer \$495
Beckee Staker \$455

C Elaine Robinson \$450
Lindsey Smith \$805
Jamie Van Every \$380

Sherry Bingham is requesting the following stipends for the Medicaid Eligibility-Psychologists. These are paid from 100.621.0111.000.009.003.

Chelsey Ball \$1575
Tiffany Bliss \$975
Felicia Johnson \$225

Sherry Bingham is requesting the following stipends for CSRS Supervision-Psychologists. These are paid from 100.621.0111.000.009.003.

Chelsey Ball \$220
Tiffany Bliss \$365
Felicia Johnson \$315

Maggi Spagnolo is requesting the following stipends for Q3 Credit Recovery in the amount of \$990 each. These are to be paid for with ESSR funds.

Amber Thompson
Candi Hurst
Scott Heins
Sarah Pelayo
Tasia Youngstrom

MCSD #331 Board of Trustees

Board Meeting Minutes

December 18, 2023

The regular board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair Heins, at 5:33 p.m.

Board Members Present

The following trustees were present: Chair Bonnie Heins; Vice Chair Suchan; Trustees Claridge, Perez and Andersen.

Executive Session

A motion to move into Executive Session for the purpose of Idaho Code 74-206 (1) (a) personnel and (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent (f) legal counsel was made by Trustee Perez, seconded by Trustee Andersen. Motion carried.

A declaration was made that Executive Session was completed.

Adjournment

A motion for adjournment was made by Trustee Perez, seconded by Vice Chair Suchan. Motion carried.

Chair of School Board

Attest: January 8, 2024 kt

Kerri Tibbitts, Board Clerk

MCSD #331 Board of Trustees

Regular Board Meeting Minutes

December 18, 2023 DRAFT

Board Members Present

The following trustees were present: Chair Heins, Vice Chair Suchan, Trustees Andersen, Perez and Claridge.

Call to Order & Roll Call

Prayer, Pledge of Allegiance and Welcome to Meeting

Prayer was given Trustee Andersen and the pledge led by Italy Jensen.

Agenda Approval (Action Item)

A motion to approve the agenda was made by Vice Chair Suchan, seconded by Trustee Andersen. Motion carried.

Consent Agenda (action item) A motion to approve all items with the exception of Travel being removed is adopted by unanimous consent.

Minutes of previous board minutes

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll was Approved

The School Board approved bills, with addendum, and payroll for payment.

The monthly reports are herein incorporated into these minutes by reference to Exhibits: "Board Revenue Report", and "Accounts Payable Runs"

Travel Requests

Approval of Personnel

Student Representative Reports:

Minico: Italy Jensen reported winter sports are in full swing. Teachers decorated doors for Christmas and the Christmas carnival raised \$5,545.

Mt. Harrison: During student showcases, families were able to have family portraits taken for free. Students raised over \$200 for breast cancer awareness. They will have two students graduate on Wednesday.

Good News:

Maggi Spagnolo and Amy Hurst shared the many positive things Mt. Harrison is doing this year. They are successful at graduating students on time and helping students return to Minico. Minico students are also being able to stay at Minico while doing credit recovery at Mt. Harrison. Credit recovery has earned 152 credits so far this year.

Zelma Woodward shared they received an award from First Federal in Twin Falls of \$4,000 to help put a sidewalk in the greenhouse. They have had over \$15,000 in donations.

Patron Comments:

Vickie Vandever presented to the board a resolution they are asking the community to support regarding the celebration of the constitution. She encouraged the Board to support the resolution. The Board will discuss and vote on this in January.

Discussion

Administrator/Department/Committee Reports: Trustees expressed concern over the need for more bus drivers. Vice Chair Suchan asked if we don't have enough drivers, what will happen. Mr. Larsen stated parents would have to transport their children to school. Trustee Perez asked if going back from a 3 route day to only two would help. This topic will be addressed in a work session in January.

Teachers from Mt. Harrison asked if they could have control of the thermostats in rooms now that the HVAC systems are running.

MCEA: Brandi Milliron thanked Maggi and her husband for donating to the IEA children's fund Idaho Steelhead tickets. They raffled off a getaway basket and raised almost \$1,000.

Mrs. Milliron's afterschool program has changed somewhat. The students now find a community problem and try to solve it. They chose the high suicide rate in our area. They are creating a "Hope Note" dispenser and are wanting to create an app that sends hopeful notes and reminders.

Superintendent Report: Mr. Larsen reported to the Board when doing the HVAC walkthrough there were some problems with rooms. Jason Van Every also noticed more issues with the HVAC systems after the big snow storm.

The audit will be done this week. There may need to be a special board meeting in January to approve it and send it to the State to receive funding.

School Nutrition Information: Katie Rogers discussed with the board the large amount of unpaid balances for breakfast/lunch. It is approximately \$30,000 just this semester. Letters/notes are being sent home and calls made to try to collect funds. The policy can be changed to state there is no charging or a limit can be set. Ms. Rogers also discussed the cost for the upcoming semester with the Provisional breakfast for elementary school. The original cost agreed to in June was approximately \$40,000; however, it will cost double that amount. The Board will discuss this more in January and make a decision as to whether or not cancel the program.

Possibility of Moving the Date of January Board Meeting: Trustee Claridge is not available for the January 15th meeting and is needed to be sworn in. It was discussed to move the meeting to January 8th if the audit has been completed and cancelling the 15th.

Preview of Next Year's Board Dates: This was shared to make sure of no conflicts when approving in January.

Policy Discussion: Policy 320.00 Attendance was reviewed by the Board. Tardies will be handled at each school. When students are tardy, it is their responsibility to catch up with the teacher after class. The dialer will be fixed hopefully by January.

Business

Approval of E-rate Consultant: Mr. Larsen clarified with a consultant the deadlines are met and paperwork will be correct. The fee is \$4,800 for the first portion and then per project there would be a percentage. A motion was made to approve the E-rate Consultant that was chosen by Vice Chair Suchan, seconded by Trustee Claridge. Motion carried.

School Nutrition Provisional 2: With the debt of unpaid breakfast/lunch and the additional funds needed for this program, the District currently does not have the funds available. There is a grave concern for students to get breakfast. The Board decided to wait until after the audit to see if there will be money available to continue the program.

Possible Motion to Move Date of January Board Meeting: A motion to move the annual and regular board meeting to January 8th (if audit is complete) was made by Trustee Claridge, seconded by Trustee Andersen. Motion carried.

New/Amended/Deleted Policies:

1. Policy 320.00 Attendance (First Reading)
2. Policy 360.00A Electronic Services for Students (First Reading)
3. Policy 362.00 Student Use of Personal Electronic Devices (First Reading)
4. Policy 370.20 Administering Medication (First Reading)
5. Policy 380.05 Student Permanent Records (First Reading)
6. Policy 380.20/380.20F Disclosure of Directory Information and Form (First Reading)
7. Policy R383.00P Efforts to Notify Parent/Guardian of Changes in Student Health or Well-being Procedure and Form (Third Reading)
8. RPolicy 428.000 Sex Offenders (First Reading)
9. Policy R440.00 Parental Rights (First Reading)
10. Policy 542.20 Personnel Files (First Reading)
11. RPolicy 750.50 Procurement of Goods and Services for School Meal Programs (First Reading)
12. Policy 810.00 District Owned Vehicles (First Reading)
13. Policy 844.00 Meal Charges (First Reading)

A motion to approve policies 320.00 Attendance; 360.00A Electronic Services for Students; 362.00 Student Use of Personal Electronic Devices; 370.20 Administering Medication; 380.05 Student Permanent Records; 380.20/830.20F Disclosure of Directory Information and Form; 383.00P Efforts to Notify Parent/Guardian of Changes in Student Health or Wellbeing Procedure and Form; 440.00 Parental Rights; 542.20 Personnel Files; 750.50 Procurement of Goods and Services for School Meal Programs; 810.00 District Owned Vehicles as read was made by Trustee Perez, seconded by Trustee Andersen. Motion carried.

Policies 428.00 Sex Offenders and 844.00 Meal Charges will be held for a second reading.

Adjournment:

A motion for adjournment was made by Chair Heins, seconded by Trustee Claridge. Motion carried. Adjournment was 9:05 p.m.

Bonnie Heins

Attest: January 22, 2024

Kerri Tibbitts, Board Clerk

MCSO #331 Board of Trustees

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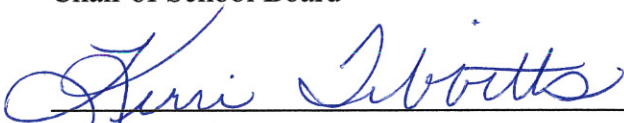
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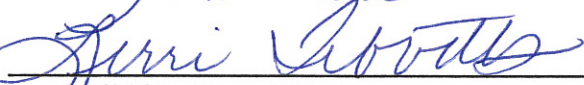
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Adjournment:

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Bonnie Heins Russ Suchom ✓


Kerri Tibbitts, Board Clerk

Attest: January 22, 2024

MINIDOKA COUNTY SCHOOL DISTRICT #331 VOUCHER

Voucher No: 7133

Voucher Date: 01/05/2024


Prepared By:

Eric VanEvery

Printed: 01/05/2024 09:53:29 AM

MINIDOKA COUNTY SCHOOL DISTRICT #331 is hereby authorized to draw warrants against MINIDOKA COUNTY SCHOOL DISTRICT #331 funds for the sum of \$285,954.42 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



SPENCER LARSEN Superintendent

BONNIE HEINS Chairman

RUSS SUCHAN Vice Chairman

JUAN PEREZ Board Member

MARY ANDERSON Board Member

JACOB CLARIDGE Board Member

MINIDOKA COUNTY SCHOOL DISTRICT #331

| Fund | | Amount |
|------|---|---------------------|
| 100 | GENERAL FUND | \$164,083.50 |
| 243 | PROFESSIONAL TECHNICAL - STATE | \$971.79 |
| 246 | STATE SUBSTANCE ABUSE FUND | \$4,877.82 |
| 251 | TITLE I-A ESEA-IMPROVING BASIC PROGRAMS | \$13,164.01 |
| 253 | TITLE I-C ESEA MIGRANT FUND | \$165.00 |
| 257 | TITLE VI-B IDEA SPECIAL ED FUND | \$309.30 |
| 263 | PERKINS III PROFESSIONAL TECHNICAL ACT | \$1,118.06 |
| 274 | Stronger Connections Grant | \$850.59 |
| 284 | GEAR UP GRANT | \$7,727.30 |
| 290 | FOOD SERVICE FUND | \$92,687.05 |
| | | \$285,954.42 |

MINIDOKA COUNTY SCHOOL DISTRICT #331

Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: D.L. EVANS ACCOUNTS PAYABLE
CLEARING 6-94005043

From Date: 1/5/2024

To Date: 1/5/2024

From Check: 68844

To Check: 68911

From Voucher: 7133

To Voucher: 7133

| Check Number | Date | Payee | Amount | Voucher | Status | Type | Cleared? | Clear Date | Void Date |
|--------------|------------|------------------------------------|-------------|---------|---------|---------|--------------------------|------------|-----------|
| 68844 | 01/05/2024 | 3 STEP SPORTS LLC | \$10,800.00 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68845 | 01/05/2024 | A TO B MOTOR COACH, LLC | \$17,649.56 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68846 | 01/05/2024 | ACE HARDWARE | \$357.13 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68847 | 01/05/2024 | AG ELECTRIC, LLC | \$218.70 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68848 | 01/05/2024 | ALL WIRELESS COMMUNICATIONS | \$253.00 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68849 | 01/05/2024 | ALVES, BRANDON | \$59.80 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68850 | 01/05/2024 | AMAZON/GEMB | \$3,315.41 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68851 | 01/05/2024 | BAILEY OIL CO., INC. | \$30,888.84 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68852 | 01/05/2024 | BARKES, J | \$180.78 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68853 | 01/05/2024 | BEAR NECESSITIES PORTABLE RESTROOM | \$109.40 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68854 | 01/05/2024 | BIRCH, COURTNEY | \$119.60 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68855 | 01/05/2024 | BOILER MAINTENANCE, LLC | \$2,884.94 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68856 | 01/05/2024 | BRYSON SALES & SERVICE, INC | \$1,868.01 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68857 | 01/05/2024 | BSN SPORTS | \$3,636.15 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68858 | 01/05/2024 | CARTER, TAMARA | \$40.00 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68859 | 01/05/2024 | CHARLIE'S PRODUCE | \$6,890.29 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68860 | 01/05/2024 | CHRISTIANSEN, JUANITA | \$320.00 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68861 | 01/05/2024 | CINTAS CORP | \$101.65 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68862 | 01/05/2024 | CLEARWATER POWER EQUIPMENT LLC | \$350.00 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68863 | 01/05/2024 | CONVERGINT TECHNOLOGIES LLC | \$620.00 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68864 | 01/05/2024 | COUNCIL OF EXCEPTIONAL CHILDREN | \$3,650.00 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68865 | 01/05/2024 | CPM EDUCATIONAL PROGRAM | \$7,975.00 | 7133 | Printed | Expense | <input type="checkbox"/> | | |

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MINIDOKA COUNTY SCHOOL DISTRICT #331

Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: D.L. EVANS ACCOUNTS PAYABLE
CLEARING 6-94005043

From Date: 1/5/2024

To Date: 1/5/2024

From Check: 68844

To Check: 68911

From Voucher: 7133

To Voucher: 7133

| Check Number | Date | Payee | Amount | Voucher | Status | Type | Cleared? | Clear Date | Void Date |
|--------------|------------|------------------------------------|-------------|---------|---------|---------|--------------------------|------------|-----------|
| 68866 | 01/05/2024 | DAVIDSON, ANGELA | \$198.51 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68867 | 01/05/2024 | DAVIS, MARY | \$92.48 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68868 | 01/05/2024 | DEAN DAIRY COPROPRATE, LLC | \$23,243.12 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68869 | 01/05/2024 | ENSIGN WHOLESALE FLORAL | \$784.10 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68870 | 01/05/2024 | FIX IT RIGHT PARTS AND REPAIR, LLC | \$35.29 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68871 | 01/05/2024 | GEM STATE PAPER CO, INC. | \$661.82 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68872 | 01/05/2024 | GENIUS POTENTIAL | \$6,800.00 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68873 | 01/05/2024 | GONZALES, MINERVA | \$40.00 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68874 | 01/05/2024 | GOOD SOURCE SOLUTIONS, INC | \$62,109.69 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68875 | 01/05/2024 | HANSEN, KAILEE | \$105.91 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68876 | 01/05/2024 | HAUNS HARDWARE | \$161.78 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68877 | 01/05/2024 | HEYBURN, CITY OF | \$3,527.09 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68878 | 01/05/2024 | HOME 2 SUITES BY HILTON | \$1,536.00 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68879 | 01/05/2024 | IDAHO FCCLA | \$50.00 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68880 | 01/05/2024 | INTERMOUNTAIN GAS CO. | \$26,438.31 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68881 | 01/05/2024 | JACKSON GROUP PETERBILT | \$186.14 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68882 | 01/05/2024 | JOHNSON, FELICIA | \$69.23 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68883 | 01/05/2024 | JOHNSON, JAYNA | \$83.77 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68884 | 01/05/2024 | KOHLER, EMILY | \$40.00 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68885 | 01/05/2024 | LUCAS, MELANIE | \$147.57 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68886 | 01/05/2024 | NANCY'S RUPERT FLORAL | \$89.95 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68887 | 01/05/2024 | NEGRETE, MIGUEL | \$57.64 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68888 | 01/05/2024 | PAUL, CITY OF | \$2,545.35 | 7133 | Printed | Expense | <input type="checkbox"/> | | |

MINIDOKA COUNTY SCHOOL DISTRICT #331

Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: D.L. EVANS ACCOUNTS PAYABLE
CLEARING 6-94005043

From Date: 1/5/2024

To Date: 1/5/2024

From Check: 68844

To Check: 68911

From Voucher: 7133

To Voucher: 7133

| Check Number | Date | Payee | Amount | Voucher | Status | Type | Cleared? | Clear Date | Void Date |
|--------------|------------|--------------------------------|-------------|---------|---------|---------|--------------------------|------------|-----------|
| 68889 | 01/05/2024 | PITNEY BOWES | \$193.80 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68890 | 01/05/2024 | PITNEY BOWES CORP. | \$249.45 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68891 | 01/05/2024 | PLUMB MASTER | \$182.72 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68892 | 01/05/2024 | PROJECT MUTUAL TELEPHONE | \$16,682.59 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68893 | 01/05/2024 | RAMSEY HEATING & ELECTRIC, INC | \$1,260.00 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68894 | 01/05/2024 | RICH, LACEY | \$155.75 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68895 | 01/05/2024 | ROGERS, KATIE | \$316.63 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68896 | 01/05/2024 | RUPERT LUMBER & PAINT | \$16.49 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68897 | 01/05/2024 | RUPERT, CITY OF | \$12,791.02 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68898 | 01/05/2024 | RUSSELL SIGLER INC | \$55.61 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68899 | 01/05/2024 | SAFETY-KLEEN | \$278.06 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68900 | 01/05/2024 | SCENARIO LEARNING, LLC | \$3,465.00 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68901 | 01/05/2024 | SMITH'S CUTOMER CHARGE | \$125.07 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68902 | 01/05/2024 | SNAKE RIVER BOWL | \$5,160.00 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68903 | 01/05/2024 | STANDARD PLUMBING CO | \$405.23 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68904 | 01/05/2024 | SUPER DUPER PUBLICATIONS | \$89.95 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68905 | 01/05/2024 | TOP STITCH EMBROIDERY LLC | \$116.00 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68906 | 01/05/2024 | TOTAL WASTE MANAGEMENT | \$1,899.04 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68907 | 01/05/2024 | UNITED ELECTRIC COOP | \$17,285.25 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68908 | 01/05/2024 | VERIZON | \$1,896.14 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68909 | 01/05/2024 | WALMART | \$1,318.61 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68910 | 01/05/2024 | WHITE, COURTNEY | \$40.00 | 7133 | Printed | Expense | <input type="checkbox"/> | | |
| 68911 | 01/05/2024 | WORLDGATE | \$680.00 | 7133 | Printed | Expense | <input type="checkbox"/> | | |

MINIDOKA COUNTY SCHOOL DISTRICT #331

Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: D.L. EVANS ACCOUNTS PAYABLE
CLEARING 6-94005043

From Date: 1/5/2024

To Date: 1/5/2024

From Check: 68844

To Check: 68911

From Voucher: 7133

To Voucher: 7133

Total Amount: \$285,954.42

End of Report

Nov 22nd D.L. Evans CC

MINIDOKA COUNTY SCHOOL DISTRICT #331 VOUCHER

Voucher No: 7129

Voucher Date: 12/19/2023

Prepared By:

Eric Van Every

Printed: 12/18/2023 02:34:03 PM

MINIDOKA COUNTY SCHOOL DISTRICT #331 is hereby authorized to draw warrants against MINIDOKA COUNTY SCHOOL DISTRICT #331 funds for the sum of \$8,116.60 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



SPENCER LARSEN Superintendent

BONNIE HEINS Chairman

RUSS SUCHAN Vice Chairman

JUAN PEREZ Board Member

MARY ANDERSON Board Member

JACOB CLARIDGE Board Member

MINIDOKA COUNTY SCHOOL DISTRICT #331

| Fund | | Amount |
|------|---|-------------------|
| 100 | GENERAL FUND | \$3,900.48 |
| 241 | DRIVER EDUCATION FUND | \$148.06 |
| 245 | PUBLIC SCHOOL TECHNOLOGY FUND | \$816.00 |
| 251 | TITLE I-A ESEA-IMPROVING BASIC PROGRAMS | \$1,435.65 |
| 253 | TITLE I-C ESEA MIGRANT FUND | \$573.75 |
| 257 | TITLE VI-B IDEA SPECIAL ED FUND | \$45.00 |
| 271 | TITLE II-A ESEA IMPROVING TEACHER QUALITY | \$765.00 |
| 290 | FOOD SERVICE FUND | \$432.66 |
| | | \$8,116.60 |

MINIDOKA COUNTY SCHOOL DISTRICT #331 VOUCHER

Voucher No: 7130

Voucher Date: 12/19/2023

Prepared By: Eric VanEvery

Printed: 12/18/2023 03:46:57 PM

MINIDOKA COUNTY SCHOOL DISTRICT #331 is hereby authorized to draw warrants against MINIDOKA COUNTY SCHOOL DISTRICT #331 funds for the sum of \$199.25 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



SPENCER LARSEN Superintendent

BONNIE HEINS Chairman

RUSS SUCHAN Vice Chairman

JUAN PEREZ Board Member

MARY ANDERSON Board Member

JACOB CLARIDGE Board Member

MINIDOKA COUNTY SCHOOL DISTRICT #331

| Fund | | Amount |
|------|----------------------------|-----------------|
| 274 | Stronger Connections Grant | \$199.25 |
| | | <u>\$199.25</u> |

MINIDOKA COUNTY SCHOOL DISTRICT #331 VOUCHER

Voucher No: 7131

Voucher Date: 12/20/2023

Prepared By: Eric VanEvery

Printed: 12/21/2023 09:48:49 AM

MINIDOKA COUNTY SCHOOL DISTRICT #331 is hereby authorized to draw warrants against MINIDOKA COUNTY SCHOOL DISTRICT #331 funds for the sum of \$69,337.79 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



SPENCER LARSEN Superintendent

BONNIE HEINS Chairman

RUSS SUCHAN Vice Chairman

JUAN PEREZ Board Member

MARY ANDERSON Board Member

JACOB CLARIDGE Board Member

MINIDOKA COUNTY SCHOOL DISTRICT #331

| Fund | | Amount |
|------|--------------|-------------|
| 100 | GENERAL FUND | \$69,337.79 |
| | | <hr/> |
| | | \$69,337.79 |

MINIDOKA COUNTY SCHOOL DISTRICT #331 VOUCHER

Voucher No: 7132

Voucher Date: 12/29/2023

Prepared By:

Eric VanEvery

Printed: 01/02/2024 01:50:37 PM

MINIDOKA COUNTY SCHOOL DISTRICT #331 is hereby authorized to draw warrants against MINIDOKA COUNTY SCHOOL DISTRICT #331 funds for the sum of \$365.52 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



SPENCER LARSEN

Superintendent

BONNIE HEINS

Chairman

RUSS SUCHAN

Vice Chairman

JUAN PEREZ

Board Member

MARY ANDERSON

Board Member

JACOB CLARIDGE

Board Member

MINIDOKA COUNTY SCHOOL DISTRICT #331

| Fund | | Amount |
|------|--------------|-----------------|
| 100 | GENERAL FUND | \$365.52 |
| | | \$365.52 |

MINIDOKA COUNTY SCHOOL DISTRICT #331

Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: D.L. EVANS PAYROLL CLEARING
7-94004934

From Date: 12/19/2023

To Date: 12/19/2023

From Check: 118789

To Check: 118789

From Voucher: 13862

To Voucher: 13862

| Check Number | Date | Payee | Amount | Voucher | Status | Type | Cleared? | Clear Date | Void Date |
|---------------|------------|----------------|------------|---------|---------|--------|--------------------------|------------|-----------|
| 118789 | 12/19/2023 | AWADA, EMILY R | \$1,472.24 | 13862 | Printed | Manual | <input type="checkbox"/> | | |
| Total Amount: | | | \$1,472.24 | | | | | | |
| End of Report | | | | | | | | | |

Total Amount: \$1,719.10 | Total Match: \$324.39 | Net Pay: \$1,472.24

| Deduction | Amount | Match | Wage Basis | Deduction Type |
|------------------------------------|------------|----------|------------|------------------------|
| 101 FEDERAL WITHHOLDING INCOME TAX | \$0.00 | \$0.00 | \$1,719.10 | Federal Income Tax |
| 102 FICA - SEC | \$106.58 | \$106.58 | \$1,719.10 | FICA - Social Security |
| 103 STATE INCOME TAX | \$0.00 | \$0.00 | \$1,719.10 | State Tax - Idaho |
| 104 FICA - MEDICARE | \$24.93 | \$24.93 | \$1,719.10 | FICA - Medicare |
| 105 RETIREMENT | \$115.39 | \$115.39 | \$1,719.10 | Retirement - Idaho |
| 121 DIRECT DEPOSIT SUREPAY | \$1,472.24 | \$0.00 | \$0.00 | Direct Deposit Net |
| COBRA FEE | \$0.00 | \$0.88 | \$1,719.10 | Deduction - Regule |

Employee Deduction Journal

Regular Hrs.: 0.00 | OT Hrs.: 0.00 | Total Regular: \$1,719.10 | Total Overtime: \$0.00

| Regular | Other | O/T Hrs | Gross | Overtime | Description | Account | DAC | Position | Adjuster | Pay Cycle | Rate | Pay Date | Position |
|---------|-------|---------|------------|----------|-------------------|-------------------------|-----|-----------------|----------|-----------|------|-----------|----------|
| 0 | 0 | 0 | \$1,719.10 | \$0.00 | CLASS-PARA EDUCAT | 250.5170190.000.000.492 | | CLASS-PARA EDUC | | FULL TIME | | 1/25/2024 | 57417 |

Employee Pay Journal

Filter Criteria: Employee: AWARD, EMILY RAEMM | Monthly Pay Periods: Start: 1/25/24 | End: 01/31/24 | Pay: 01/25/24 | Pay Cycle: Monthly Pay Periods | Show Zero Pay | Show Detail

Application toolbar with various icons for file operations, editing, and navigation.

MINIDOKA COUNTY SCHOOL DISTRICT #331

Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: D.L. EVANS PAYROLL CLEARING
7-94004934

From Date: 12/20/2023

To Date: 12/20/2023

From Check: 118790

To Check: 118790

From Voucher: 13863

To Voucher: 13863

| Check Number | Date | Payee | Amount | Voucher | Status | Type | Cleared? | Clear Date | Void Date |
|--------------|------------|-------------------|----------|---------|---------|--------|--------------------------|------------|-----------|
| 118790 | 12/20/2023 | DALLOLIO, JANELLE | \$513.84 | 13863 | Printed | Manual | <input type="checkbox"/> | | |

Total Amount: \$513.84

End of Report

\$291.59 Retirement
\$100.00 401K
\$60.80 American Fidelity
\$0.75 Extra Life Insurance
\$26.10 American Fidelity
\$34.60 American Fidelity

\$513.84

*Deduction Error. Reverse back
to paycheck*

MINIDOKA COUNTY SCHOOL DISTRICT #331

Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: D.L. EVANS PAYROLL CLEARING
7-94004934

From Date: 12/21/2023

To Date: 12/21/2023

From Check: 118791

To Check: 118791

From Voucher: 13864

To Voucher: 13864

| Check Number | Date | Payee | Amount | Voucher | Status | Type | Cleared? | Clear Date | Void Date |
|--------------|------------|-------------------|----------|---------|---------|--------|--------------------------|------------|-----------|
| 118791 | 12/21/2023 | SWEARINGEN, MOLLY | \$507.05 | 13864 | Printed | Manual | <input type="checkbox"/> | | |

Total Amount: \$507.05

End of Report

MINIDOKA COUNTY SCHOOL DISTRICT #331 VOUCHER

Voucher No: 18

Voucher Date: 12/22/2023

Prepared By:

ABaker

Printed: 12/18/2023 03:55:19 PM

MINIDOKA COUNTY SCHOOL DISTRICT #331 is hereby authorized to draw warrants against MINIDOKA COUNTY SCHOOL DISTRICT #331 funds for the sum of \$59,206.87 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

[Signature]

SPENCER LARSEN Superintendent

BONNIE HEINS Chairman

RUSS SUCHAN Vice Chairman

JUAN PEREZ Board Member

MARY ANDERSON Board Member

JACOB CLARIDGE Board Member

MINIDOKA COUNTY SCHOOL DISTRICT #331

| Fund | | Amount |
|------|--|-------------|
| 100 | GENERAL FUND | \$42,438.04 |
| 243 | PROFESSIONAL TECHNICAL - STATE | \$0.00 |
| 250 | ESSER III ARPA | \$2,145.48 |
| 251 | TITLE I-A ESEA-IMPROVING BASIC PROGRAMS | \$2,831.94 |
| 253 | TITLE I-C ESEA MIGRANT FUND | \$735.01 |
| 254 | ESSER II CRSSA | \$0.00 |
| 255 | TITLE I-D ESEA NEGLECTED & DELINQUENT CHILDREN | \$0.00 |
| 257 | TITLE VI-B IDEA SPECIAL ED FUND | \$1,486.71 |
| 258 | TITLE VI-B IDEA PRESCHOOL FUND | \$616.92 |
| 259 | TITLE VI- IDEA SPECIAL ED AARP | \$0.00 |
| 260 | MEDICAID | \$2,776.59 |

Voucher No: 18

Voucher Date: 12/22/2023

| Fund | | Amount |
|-------------|--|--------------------------------|
| 263 | PERKINS III PRFESSIONAL TECHNICAL ACT | \$0.00 |
| 270 | TITLE III ESEA FED LEP | \$0.00 |
| 271 | TITLE II-A ESEA IMPROVING TEACHER QUALITY | \$0.00 |
| 274 | Stronger Connections Grant | \$0.00 |
| 284 | GEAR UP GRANT | \$0.00 |
| 290 | FOOD SERVICE FUND | \$6,176.18 |
| | | <hr/> <hr/> \$59,206.87 |

MINIDOKA COUNTY SCHOOL DISTRICT #331 VOUCHER

Voucher No: 2428

Voucher Date: 12/22/2023

Prepared By:



Printed: 12/18/2023 04:32:19 PM

MINIDOKA COUNTY SCHOOL DISTRICT #331 is hereby authorized to draw warrants against MINIDOKA COUNTY SCHOOL DISTRICT #331 funds for the sum of \$2,517,379.61 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



SPENCER LARSEN Superintendent

BONNIE HEINS Chairman

RUSS SUCHAN Vice Chairman

JUAN PEREZ Board Member

MARY ANDERSON Board Member

JACOB CLARIDGE Board Member

MINIDOKA COUNTY SCHOOL DISTRICT #331

| Fund | | Amount |
|------|--|----------------|
| 100 | GENERAL FUND | \$2,089,403.36 |
| 243 | PROFESSIONAL TECHNICAL - STATE | \$9,461.07 |
| 250 | ESSER III ARPA | \$147,222.73 |
| 251 | TITLE I-A ESEA-IMPROVING BASIC PROGRAMS | \$66,724.38 |
| 253 | TITLE I-C ESEA MIGRANT FUND | \$18,430.61 |
| 254 | ESSER II CRSSA | \$10,384.25 |
| 255 | TITLE I-D ESEA NEGLECTED & DELINQUENT CHILDREN | \$5,540.17 |
| 257 | TITLE VI-B IDEA SPECIAL ED FUND | \$74,747.15 |
| 258 | TITLE VI-B IDEA PRESCHOOL FUND | \$1,403.33 |
| 259 | TITLE VI- IDEA SPECIAL ED AARP | \$4,936.97 |
| 260 | MEDICAID | \$12,499.86 |

Voucher No: 2428**Voucher Date: 12/22/2023**

| Fund | | Amount |
|-------------|--|-----------------------------------|
| 263 | PERKINS III PRFESSIONAL TECHNICAL ACT | \$367.16 |
| 270 | TITLE III ESEA FED LEP | \$3,345.92 |
| 271 | TITLE II-A ESEA IMPROVING TEACHER QUALITY | \$1,743.93 |
| 274 | Stronger Connections Grant | \$4,220.42 |
| 284 | GEAR UP GRANT | \$3,015.91 |
| 290 | FOOD SERVICE FUND | \$63,932.39 |
| | | <hr/> <hr/> \$2,517,379.61 |

MINIDOKA COUNTY SCHOOL DISTRICT #331 VOUCHER

Voucher No: 2429

Voucher Date: 12/22/2023

Prepared By:



Printed: 12/18/2023 04:34:55 PM

MINIDOKA COUNTY SCHOOL DISTRICT #331 is hereby authorized to draw warrants against MINIDOKA COUNTY SCHOOL DISTRICT #331 funds for the sum of \$515,504.03 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



SPENCER LARSEN Superintendent

BONNIE HEINS Chairman

RUSS SUCHAN Vice Chairman

JUAN PEREZ Board Member

MARY ANDERSON Board Member

JACOB CLARIDGE Board Member

MINIDOKA COUNTY SCHOOL DISTRICT #331

| Fund | | Amount |
|------|--|--------------|
| 100 | GENERAL FUND | \$404,380.43 |
| 243 | PROFESSIONAL TECHNICAL - STATE | \$57.55 |
| 250 | ESSER III ARPA | \$29,229.13 |
| 251 | TITLE I-A ESEA-IMPROVING BASIC PROGRAMS | \$16,926.62 |
| 253 | TITLE I-C ESEA MIGRANT FUND | \$5,153.10 |
| 254 | ESSER II CRSSA | \$1,005.60 |
| 255 | TITLE I-D ESEA NEGLECTED & DELINQUENT CHILDREN | \$1,873.14 |
| 257 | TITLE VI-B IDEA SPECIAL ED FUND | \$15,438.82 |
| 258 | TITLE VI-B IDEA PRESCHOOL FUND | \$732.70 |
| 259 | TITLE VI- IDEA SPECIAL ED AARP | \$1,063.19 |
| 260 | MEDICAID | \$6,143.07 |

Voucher No: 2429

Voucher Date: 12/22/2023

| Fund | | Amount |
|-------------|--|---------------------------------|
| 263 | PERKINS III PRFESSIONAL TECHNICAL ACT | \$4.70 |
| 270 | TITLE III ESEA FED LEP | \$1,734.81 |
| 274 | Stronger Connections Grant | \$979.56 |
| 284 | GEAR UP GRANT | \$9.15 |
| 290 | FOOD SERVICE FUND | \$30,772.46 |
| | | <hr/> <hr/> \$515,504.03 |



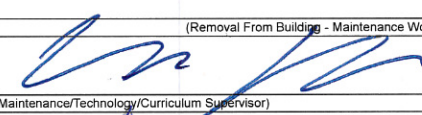

MINIDOKA COUNTY SCHOOL DISTRICT

DISPOSITION OF DISTRICT PROPERTY/FIXED ASSETS

BUILDING: District Service Center - Technology

DECEMBER

| TAG NO. | ITEM DESCRIPTION | SERIAL NO. | COST | CURRENT VALUE | SURPLUS / DONATE / DISPOSE / TRANSFER |
|---------|------------------|------------------------|----------------|---------------|---------------------------------------|
| 1 | C07QDAA2G1HW | Mac Mini | C07QDAA2G1HW | \$ - | 0 |
| 2 | C07QDABYG1HW | Mac Mini | C07QDABYG1HW | \$ - | 0 |
| 3 | C07QDAC6G1HW | Mac Mini | C07QDAC6G1HW | \$ - | 0 |
| 4 | C07QDAMLG1HW | Mac Mini | C07QDAMLG1HW | \$ - | 0 |
| 5 | C07QDABHG1HW | Mac Mini | C07QDABHG1HW | \$ - | 0 |
| 6 | C07QDAFGG1HW | Mac Mini | C07QDAFGG1HW | \$ - | 0 |
| 7 | C07QDABXG1HW | Mac Mini | C07QDABXG1HW | \$ - | 0 |
| 8 | C07QDAJ1G1HW | Mac Mini | C07QDAJ1G1HW | \$ - | 0 |
| 9 | C07QDAC7G1HW | Mac Mini | C07QDAC7G1HW | \$ - | 0 |
| 10 | C07QD6BZG1HW | Mac Mini | C07QD6BZG1HW | \$ - | 0 |
| 11 | Q2VP-AZT3-LSHC | Cisco Meraki MS350-24 | Q2VP-AZT3-LSHC | \$ - | 0 |
| 12 | 19V47R1 | DELL LAPTOP | 19V47R1 | \$ - | 0 |
| 13 | 0002D15B3E12 | VIVOTEK NETWORK CAMERA | 0002D15B3E12 | \$ - | 0 |
| 14 | 8H05XQ3 | CHROME BOOK 3100 | 8H05XQ3 | \$ - | 0 |
| 15 | G2GF21WLG0 | iPad 9th Gen | G2GF21WLG0 | \$ - | 0 |
| 16 | F9FD18DAMF3N | iPad 7th Gen | F9FD18DAMF3N | \$ - | 0 |
| 17 | C07DX00GJG2X | Apple TV HD | C07DX00GJG2X | \$ - | 0 |
| 18 | F6LM40GBFF54 | Apple TV 3rd Gen | F6LM40GBFF54 | \$ - | 0 |
| 19 | C07L2VJGFF54 | Apple TV 3rd Gen | C07L2VJGFF54 | \$ - | 0 |
| 20 | KQG9J4D9CV | iPad 9th Gen | KQG9J4D9CV | \$ - | 0 |
| 21 | FVFZ10XSL40Y | MacBook Pro 13" 2019 | FVFZ10XSL40Y | \$ - | 0 |
| 22 | FVFDL40VQ05D | MacBook Pro 13" 2020 | FVFDL40VQ05D | | |
| 23 | FVFFV2F4HV22 | MacBook Pro 13" 2018 | FVFFV2F4HV22 | | |

| | | |
|--|---|--------------------|
| SIGNATURE | | |
| (Building Principal) | | |
| SIGNATURE | | DATE |
| (Removal From Building - Maintenance Work Order) | | |
| SIGNATURE |  | DATE 1/2/24 |
| VALUE AUTHORIZATION (Maintenance/Technology/Curriculum Supervisor) | | |
| SIGNATURE |  | DATE |
| * REQUIRES BOARD APPROVAL (Board Authorization) | | |
| DELETED FROM GFA LISTING BY | | DATE |



MINIDOKA COUNTY SCHOOL DISTRICT
DISPOSITION OF DISTRICT PROPERTY/FIXED ASSETS

BUILDING: PAUL ELEMENTARY

| | TAG NO. | ITEM DESCRIPTION | SERIAL NO. | COST | CURRENT VALUE | SURPLUS / DONATE / DISPOSE / TRANSFER |
|----|---------|-----------------------------|------------|-------------|---------------|---------------------------------------|
| 1 | 8004 | TABLES | | \$ 800.00 | | MINICO |
| 2 | 8025 | COMPUTER TABLE | | \$ 100.00 | | MINICO |
| 3 | 13958 | CAMCORDER TRIPOD | | \$ 89.95 | \$0.00 | DISPOSE |
| 4 | 5753 | PA SYSTEM | | \$ 1,128.78 | \$0.00 | DISPOSE |
| 5 | 5763 | RYOBI BLOWER | | \$ 144.99 | \$0.00 | DISPOSE |
| 6 | 103364 | PRINTER - HP LASERJET 4050n | | \$ 1,329.00 | \$0.00 | TECH PICKED UP |
| 7 | | | | | | |
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| 21 | | | | | | |

SIGNATURE *Ellen Austin* (Building Principal) DATE 1-4-24

SIGNATURE *[Signature]* (Removal From Building - Maintenance Work Order) DATE

SIGNATURE (Maintenance/Technology/Curriculum Supervisor) DATE

SIGNATURE (Board Authorization) DATE

* REQUIRES BOARD APPROVAL (Board Authorization)
DELETED FROM GFA LISTING BY DATE

MINIDOKA
JR HIGH

2023-2024

GOAL:
INCREASE PARENT OUTREACH

- 1. MONTHLY SUPPORT FOR ACADEMIC PROGRESS**
- 2. MONTHLY PARENT MEETINGS**
- 3. MONTHLY FAMILY ACTIVITIES**

AUGUST 28: BACK TO SCHOOL PARENT NIGHT



PARENT SUPPORT - ACCESSING STUDENT PROGRESS DATA



SEPTEMBER FAMILY ACTIVITY: DRINKS AND DONUTS WITH STAFF



WE ♥ SUPPORTING LOCAL!



OCTOBER FAMILY EVENT: FAMILY PHOTO SESSIONS DONATED BY RYAN THOMAS PHOTOGRAPHY



NOVEMBER FAMILY EVENT: COOKING CLASS WITH KRISTA SAGERS







DECEMBER FAMILY
ACTIVITY:
BUILDING
GINGERBREAD
HOUSES WITH
JULIE HULET!









Family Opportunities at Minidoka Junior High



Parent Summit Platform Support

Monthly on the first Wednesday-3:30-4:30

Monthly Family Activities

As announced

Parent Involvement Meetings

Monthly on the third Wednesday-3:45-4:45

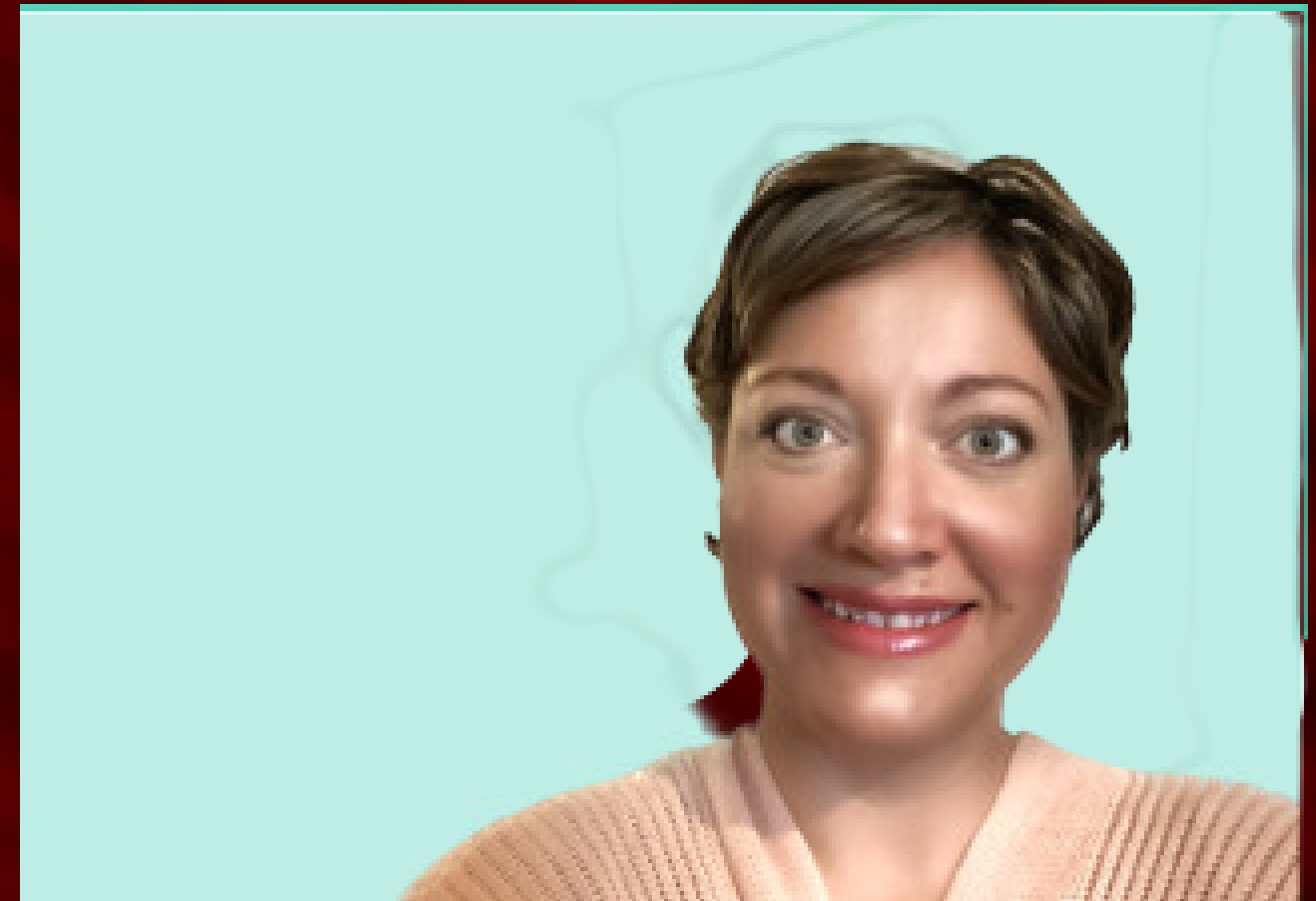
Parent/Patron Advisory Committee

On the **second Wednesday of each month** you are invited to come at 12:30 here at our building. Lunch is provided, and parents/guardians have the opportunity to be part of the decision making process for our schools. We would love to have you participate as you can.

NORTHWEST EARLY LEARNING AND PYRAMID SUMMIT CONFERENCE

SEATTLE, NOVEMBER 2023

Presenter:
Lindsey Smith
Minidoka Preschool Center



Renee Miner, the Associate Director for Special Education Support and Technical Assistance, requested Lindsey to share her experience of implementing the "Pyramid Model" to promote social-emotional development at the Minidoka Preschool Center.

By adhering to this model, it is possible to provide targeted, multi-tiered assistance to children who are at risk of experiencing developmental delays or exhibit persistent challenging behaviors.



IDAHO'S VISION:

All early childhood settings support the social & emotional development & inclusion of every child, birth through eight years old.

Minidoka County School Board Resolution No _____
TITLE: REGARDING THE PLANNING OF THE SEMIQUINCENTENNIAL COMMEMORATION OF THE DECLARATION OF INDEPENDENCE

WHEREAS, the United States Declaration of Independence from Great Britain was adopted by the Second Continental Congress in Philadelphia on July 4, 1776; and

WHEREAS, the Declaration of Independence justified the sovereignty of the states by listing the colonial grievances against King George III and asserting certain natural and legal rights; and

WHEREAS, the Declaration of Independence contained principles that are of major significance in the national heritage of the United States, including individual liberty, representative government, and equal and unalienable rights; and

WHEREAS, President Lincoln considered the Declaration of Independence to be "a rebuke and stumbling block to tyranny and oppression," and explained that the Declaration of Independence is a statement of principles through which the United States Constitution should be interpreted; and

WHEREAS, all Idaho citizens benefit from the principles espoused within the Declaration of Independence, as well as the United States Constitution and its Bill of Rights; and

WHEREAS, the 250th commemoration or semiquincentennial adoption of the Declaration of Independence is on July 4th, 2026; and

WHEREAS, John Adams wrote to his wife, Abigail, regarding the Declaration of Independence that he believed that Independence Day, "...will be celebrated, by succeeding Generations as the great anniversary Festival. It ought to be commemorated as the Day of Deliverance by solemn Acts of Devotion to God Almighty. It ought to be solemnized with Pomp and Parade, with Shows, Games, Sports, Guns, Bells, Bonfires, and Illuminations from one End of this Continent to the other from this Time forward forever more"; and

WHEREAS, celebrating the 250th Anniversary presents us with an opportunity to reflect on how far our nation has come, the challenges we have faced, the mistakes we have made, and the accomplishments we have achieved; and

WHEREAS, the United States of America continues to have the oldest written national constitution in use, which of itself is a reason to celebrate every year, and especially on July 4, 2026; and

WHEREAS, celebrating the 250th Anniversary can bring our community together, creating a sense of unity, while encouraging us to discover shared identity and values that make our Republic –Community, State, and Nation– unique; and

WHEREAS, celebrating the 250th Anniversary can inspire members of our community to serve, contribute, and work towards a better future for all citizens; and

WHEREAS, celebrating the 250th Anniversary will serve as a reminder of our role in keeping our Republic by mentoring our children, fostering self-governance, preserving peace, pursuing happiness, enjoying life, and passing down traditions to future generations.

NOW, THEREFORE, BE IT RESOLVED that the School Board of Minidoka County recognize the foundational, historical, educational, and political significance of the Declaration of Independence; and

BE IT FURTHER RESOLVED, that the School Board of Minidoka County invite all administrators, school employees, students, volunteers and parents to recognize and join in the planning and celebration of the commemoration of the 250th year of the Declaration of Independence and the birth of The United States of America throughout the semiquincentennial year 2026; and

BE IT FURTHER RESOLVED, the School Board of Minidoka County do hereby _____ to commemorate the 250th anniversary of the adoption of the Declaration of Independence for the year 2026.

Adopted on _____, 2023

Chairman

<https://aaslh.org/programs/250th/>

<https://le.utah.gov/interim/2019/pdf/00004891.pdf>

<https://founders.archives.gov/documents/Adams/04-02-02-0016>

<https://www.britannica.com/topic/Constitution-of-the-United-States-of-America>

MINIDOKA COUNTY SCHOOL DISTRICT
TRANSPORTATION REPORT
JANUARY 15, 2024

To Mr. Larsen and our School Board:

Happy New Year!

We hope that this new year brings us new employees to our department.

We have issued 10 tickets and out of the 10 tickets 1 was suspended. For the month of December, we had 45 trips. We are all working together to make our department run. I appreciate everyone that works in our department and those we work with outside of our department. Thank you!

January Birthday's

Jon Gallegos Jan 5,

Teri Christensen Jan 7,

Vanessa Baker Jan 22

On December 20, 2023 The Minidoka Sherriff Department along with our department and the school board, honored Merik Torix for his bravery and quick response to call 911 when the bus accident happened. He did a great job.

We would like to Thank Mr. Larsen and the school board for their continued support of our department and welcome Rick Kent to our school board.

Thank you,

Coleen Jones

Minidoka County School District
Monthly Maintenance Report
January 9, 2024

December – 78 New Requests
433 Work in Progress
83 Complete

January – 62 New Requests
406 Work in Progress
89 Complete

Maintenance Department Updates

Current Projects:

Minico

1. Convergent is waiting on a part to finish up the project.

Mt. Harrison

1. HVAC - Gary Jones Construction has HVAC units on the roof and are working. Finishing up the project.



Acequia

1. ADA shower – Is complete.

East

1. Track – Project to be started in the spring.

West

1. Track – Project to be started in the spring.
2. Windows will be complete soon.

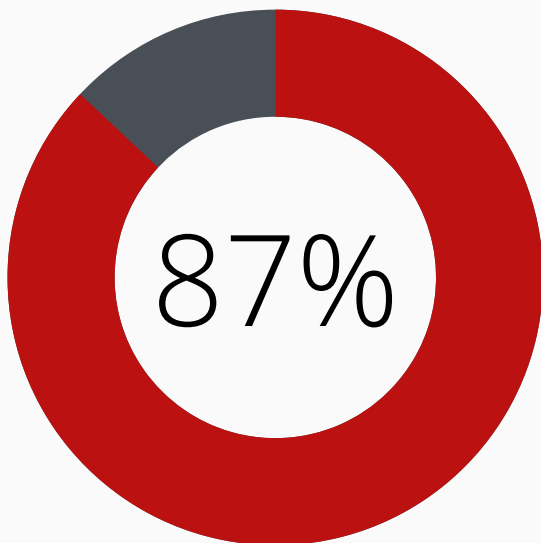
TECHNOLOGY DEPARTMENT

BOARD REPORT

January 2024

Projects

- Programming of Minico's Doors
- ISAT Testing Setup
- Setup of New Semester
- Stored Grades
- Removal of Paul's Computer Lab



Tickets

279 submitted

245 resolved

Minidoka County School District #331

School Nutrition Programs

Administrative Board Report

Report Date: January 15, 2024

Happy New Year and happy annual board meeting!

Revenue

December had a short month of only 11 serving days. It is typical to see a decrease in participation in December as we have several students leave early for break or many travel out of the States. We served 10,779 breakfasts and 26,705 lunches for a total in revenue of \$97,693.02.

Provision 2 Breakfast

After speaking with the State Department about our options for Provision 2 Breakfast. If we were to discontinue Pro2, we would have to “sit out” a year before electing to operate Provision 2 again. This would mean, if we discontinue breakfast, we will not be able to start Provision 2 Breakfast until the school year 2025-2026. I will be at the board meeting to answer any questions.

Summer Feeding

Summer Feeding is beginning to heat up! This year will be a little different for us as there is a new opportunity for our area which requires a bit more from me to administrate. Let’s think back to the “Covid” years where we had grab-n-go meals, drive up meals, etc. That was possible because of a “Non-congregate waiver”. The standard rules for Summer Feeding are 18 years and younger can receive a free meal but must eat on location, aka in a congregate setting. With Covid, we wanted to feed the kids but didn’t want them sitting together so USDA allowed meals to go offsite.

Last year USDA announced a new branch of the summer programs called “Rural Non-Congregate” (RNC). At the time, this plan looked like Swiss cheese so Idaho elected not to opt-in. After watching what other states did and seeing that USDA addressed some of the gaps, this year we are able to utilize the RNC program. However, it’s not that easy. There are a few qualifications to operate RNC. The first and most important is you must be “rural” by USDA Designation. Surprisingly enough, we are one of the few counties in Idaho that do qualify. Twin Falls, Jerome, and parts of Cassia do not qualify. I want to use this to our very best advantage.

For us to operate RNC sites, I get to attend a mandatory training specifically regarding RNC, the SFSP mandatory training and have our application submitted to the state by April 1st. This is months earlier than required in previous years. For our application to be complete, I have to have all of the summer cooks trained and committed, site locations identified with hours and serving dates, complete 6 hours of online training in addition to the in-person training and complete all of our announcements for the public including the health department.

As of now I’m not sure exactly what our summer feeding program will look like, but I do plan to have a few grab-n-go sites as well as a park location that has twice weekly activities held by community businesses.

Travel

As you have heard, I was invited to attend a conference in Baltimore fairly last minute. This conference is specifically over the Rural Non-congregate Summer Feeding. I feel that with the newness of the program it is important to attend. Adding RNC to our summer feeding is really serving two purposes; increasing food availability in the community, boosting participation which in turn boosts our revenue.

I also have two travel requests for your approval both of which have a \$0 total and only cost the district my time. As the Idaho School Nutrition Association President, I have a few travel requirements but are at the cost of the association, not the district. The first travel is to Washington, DC to attend a Legislative Action Conference. This is the time that School Nutrition marches the hill and advocate for our programs and challenges. The second travel is for ISNA's Spring board meeting held in North Idaho over Spring Break.

I also have quite a few Boise trips for mandatory trainings throughout the spring. I will include reports on all travel as it comes.

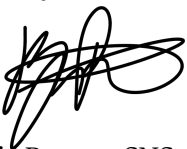
USDA APEC Survey

Minidoka has magically been selected to participate in a mandatory survey conducted by USDA. So far, I have had to submit two spreadsheets with free and reduced information for Heyburn, Acequia and East. In addition, USDA will conduct onsite monitoring strictly to be a fly on the wall. This is not an audit. The week of February 12th-15th we will have a guest in our kitchens starting at 6:30 through lunch service. Happy Valentine's Day to us!

SNP Mid-year Training

On January 19th we will be holding an all staff, mid-year training. We will be brushing up on a few handbook items, welcome our new staff, award the Thanksgiving Meal winners, begin the discussion of summer feeding, and talk about evaluations. I have created my own evaluation that pertains to our department and has a rubric for a fair evaluation. In addition to that I have our cooks evaluate their managers. I have found that this benefits the managers to see what their staff need from them and possible improvements they can make. I use these evaluations to formulate my evaluation of the managers. I can evaluate on the experiences I have with the managers but that isn't true to their day-to-day performance. Due to Minidoka Policy, this is not their formal evaluation but only a mid-year evaluation that is used for informational purposes. At the end of the year, we will conduct evaluations using the district from.

Thank you,



Katie Rogers, SNS

School Nutrition Programs Director

Minidoka School Nutrition Programs

NSLP Claim
SY2023-23

| | |
|-------|----------|
| Month | December |
| Days | 11 |

Summary at a Glance

| District Wide Summary | Breakfast | | | | Lunch | | | |
|-----------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| | Free | Reduced | Paid | Total | Free | Reduced | Paid | Total |
| Meals Served | 6265 | 1083 | 3431 | 10779 | 13264 | 3014 | 10427 | 26705 |
| ADP | 570 | 98 | 312 | 980 | 1206 | 274 | 948 | 2428 |
| Reimbursement | \$17,103.45 | \$ 2,631.69 | \$ 1,303.78 | \$21,038.92 | \$56,637.28 | \$11,664.18 | \$ 4,379.34 | \$ 72,680.80 |

Reimbursement Rates

| | Lunch | Breakfast | Stipend | ASSP |
|---------|--------|-----------|---------|--------|
| Free | \$4.27 | \$2.73 | \$0.08 | \$1.17 |
| Reduced | \$3.87 | \$2.43 | \$0.08 | |
| Paid | \$0.42 | \$0.38 | \$0.08 | |

Meals Served

| School | Breakfast | | | | Lunch | | | |
|----------------|-------------|-------------|-------------|--------------|--------------|-------------|--------------|--------------|
| | Free | Reduced | Paid | Total | Free | Reduced | Paid | Total |
| Acequia | 405 | 90 | 206 | 701 | 702 | 278 | 994 | 1974 |
| East | 552 | 100 | 243 | 895 | 1281 | 331 | 1141 | 2753 |
| Heyburn | 1199 | 140 | 499 | 1838 | 2298 | 430 | 1413 | 4141 |
| Minico | 902 | 154 | 570 | 1626 | 2024 | 432 | 2408 | 4864 |
| Minico PreK | 99 | 2 | 99 | 200 | 199 | 7 | 62 | 268 |
| MJH | 97 | 16 | 25 | 138 | 182 | 24 | 99 | 305 |
| Mt. Harrison | 176 | 19 | 71 | 266 | 340 | 53 | 158 | 551 |
| Paul | 892 | 180 | 453 | 1525 | 1825 | 499 | 1275 | 3599 |
| Rupert | 1508 | 271 | 1098 | 2877 | 2730 | 483 | 1874 | 5087 |
| West | 435 | 111 | 167 | 713 | 1683 | 477 | 1003 | 3163 |
| Total | 6265 | 1083 | 3431 | 10779 | 13264 | 3014 | 10427 | 26705 |
| Overall | 10779 | | | | 26705 | | | |

Enrollment

| School | Enrollment | Free | Reduced | Paid | % F/R |
|-------------------------|-------------|-------------|------------|-------------|---------------|
| Acequia | 278 | 83 | 31 | 164 | 41.01% |
| East | 520 | 211 | 53 | 256 | 50.77% |
| Heyburn | 508 | 248 | 46 | 214 | 57.87% |
| Minico | 1222 | 394 | 97 | 731 | 40.18% |
| Minico PreK | 83 | 44 | 2 | 37 | 55.42% |
| MJH | 36 | 22 | 4 | 10 | 72.22% |
| Mt. Harrison | 132 | 70 | 10 | 52 | 60.61% |
| Paul | 455 | 181 | 54 | 220 | 51.65% |
| Rupert | 634 | 287 | 54 | 293 | 53.79% |
| West | 488 | 217 | 59 | 212 | 56.56% |
| Total Enrollment | 4356 | 1757 | 410 | 2189 | 49.75% |

Total Reimbursement

| School | Breakfast | | | Lunch | | | Federal Stipened | ASSP | |
|--------------|---------------------|--------------------|--------------------|---------------------|---------------------|--------------------|--------------------|--------------------|--------------------|
| | Free | Reduced | Paid | Free | Reduced | Paid | | | |
| Acequia | \$ 1,105.65 | \$ 218.70 | \$ 78.28 | \$ 2,997.54 | \$ 1,075.86 | \$ 417.48 | \$ 157.92 | | |
| East | \$ 1,506.96 | \$ 243.00 | \$ 92.34 | \$ 5,469.87 | \$ 1,280.97 | \$ 479.22 | \$ 220.24 | | |
| Heyburn | \$ 3,273.27 | \$ 340.20 | \$ 189.62 | \$ 9,812.46 | \$ 1,664.10 | \$ 593.46 | \$ 331.28 | \$ 727.74 | |
| Minico | \$ 2,462.46 | \$ 374.22 | \$ 216.60 | \$ 8,642.48 | \$ 1,671.84 | \$ 1,011.36 | \$ 389.12 | | |
| Minico PreK | \$ 270.27 | \$ 4.86 | \$ 37.62 | \$ 849.73 | \$ 27.09 | \$ 26.04 | \$ 21.44 | | |
| MJH | \$ 264.81 | \$ 38.88 | \$ 9.50 | \$ 777.14 | \$ 92.88 | \$ 41.58 | \$ 24.40 | | |
| Mt. Harrison | \$ 480.48 | \$ 46.17 | \$ 26.98 | \$ 1,451.80 | \$ 205.11 | \$ 66.36 | \$ 44.08 | | |
| Paul | \$ 2,435.16 | \$ 437.40 | \$ 172.14 | \$ 7,792.75 | \$ 1,931.13 | \$ 535.50 | \$ 287.92 | \$ 343.98 | |
| Rupert | \$ 4,116.84 | \$ 658.53 | \$ 417.24 | \$ 11,657.10 | \$ 1,869.21 | \$ 787.08 | \$ 406.96 | \$ 765.18 | |
| West | \$ 1,187.55 | \$ 269.73 | \$ 63.46 | \$ 7,186.41 | \$ 1,845.99 | \$ 421.26 | \$ 253.04 | | |
| Total | \$ 17,103.45 | \$ 2,631.69 | \$ 1,303.78 | \$ 56,637.28 | \$ 11,664.18 | \$ 4,379.34 | \$ 2,136.40 | \$ 1,836.90 | |
| | \$ 21,038.92 | | | \$ 72,680.80 | | | \$ 2,136.40 | | \$ 1,836.90 |
| | \$ | | | \$ 97,693.02 | | | | | |

Average Daily Participation

| School | Breakfast | | | | | Lunch | | | | |
|--------------|------------|-----------|------------|------------|------------|-------------|------------|------------|------------|-------------|
| | Free | Reduced | Paid | ADP% | Total | Free | Reduced | Paid | ADP% | Total |
| Acequia | 37 | 8 | 19 | 23% | 64 | 64 | 25 | 90 | 65% | 179 |
| East | 50 | 9 | 22 | 16% | 81 | 116 | 30 | 104 | 48% | 250 |
| Heyburn | 109 | 13 | 45 | 33% | 167 | 209 | 39 | 128 | 74% | 376 |
| Minico | 82 | 14 | 52 | 12% | 148 | 184 | 39 | 219 | 36% | 442 |
| Minico PreK | 9 | 0 | 9 | 22% | 18 | 18 | 1 | 6 | 29% | 24 |
| MJH | 9 | 1 | 2 | 35% | 13 | 17 | 2 | 9 | 77% | 28 |
| Mt. Harrison | 16 | 2 | 6 | 18% | 24 | 31 | 5 | 14 | 38% | 50 |
| Paul | 81 | 16 | 41 | 30% | 139 | 166 | 45 | 116 | 72% | 327 |
| Rupert | 137 | 25 | 100 | 41% | 262 | 248 | 44 | 170 | 73% | 462 |
| West | 40 | 10 | 15 | 13% | 65 | 153 | 43 | 91 | 59% | 288 |
| Total | 570 | 98 | 312 | 22% | 980 | 1206 | 274 | 948 | 56% | 2428 |

Eligibility Statistics by School Report

1-All Schools

Info is as of 12/30/2023 11:15 PM

| School Name | Free | | Reduced | | Free + Reduced | | Paid | | DC | Cat Elig | Income | Denied | Enrollment | Non-Reimb |
|---------------------------|-------------|---------------|------------|--------------|----------------|---------------|-------------|---------------|-------------|----------|-------------|------------|-------------|------------|
| | Total | % | Total | % | Total | % | Total | % | | | | | | |
| Acequia Elementary | 83 | 29.86% | 31 | 11.15% | 114 | 41.01% | 164 | 58.99% | 44 | 0 | 70 | 20 | 278 | 65 |
| East Minico Middle School | 211 | 40.58% | 53 | 10.19% | 264 | 50.77% | 256 | 49.23% | 114 | 0 | 150 | 68 | 520 | 59 |
| Heyburn Elementary School | 248 | 48.82% | 46 | 9.06% | 294 | 57.87% | 214 | 42.13% | 151 | 0 | 143 | 55 | 508 | 93 |
| Minico High School | 394 | 32.24% | 97 | 7.94% | 491 | 40.18% | 731 | 59.82% | 204 | 0 | 287 | 174 | 1222 | 182 |
| Minidoka Jr. High | 66 | 55.46% | 6 | 5.04% | 72 | 60.50% | 47 | 39.50% | 49 | 0 | 23 | 9 | 119 | 27 |
| Mt. Harrison High School | 70 | 53.03% | 10 | 7.58% | 80 | 60.61% | 52 | 39.39% | 44 | 1 | 35 | 22 | 132 | 28 |
| Paul Elementary School | 181 | 39.78% | 54 | 11.87% | 235 | 51.65% | 220 | 48.35% | 115 | 0 | 120 | 36 | 455 | 57 |
| Rupert Elementary School | 287 | 45.27% | 54 | 8.52% | 341 | 53.79% | 293 | 46.21% | 170 | 0 | 171 | 97 | 634 | 82 |
| West Minico Middle School | 217 | 44.47% | 59 | 12.09% | 276 | 56.56% | 212 | 43.44% | 115 | 1 | 160 | 42 | 488 | 36 |
| Totals | 1757 | 40.34% | 410 | 9.41% | 2167 | 49.75% | 2189 | 50.25% | 1006 | 2 | 1159 | 523 | 4356 | 629 |

Superintendent Report
1/23/24

The auditor has all of the needed information to complete the district's annual audit. As staff was gathering information, we realized our software is not setup correctly, and therefore, isn't pulling information correctly. We will be contracting with the company to come in and make any necessary changes to the software setup.

We received a letter of grant award for the Securing Our Future Grant (safety grant). The approximate total is \$150,000. Mr. Fairchild did a great job with this application.

A check from the JUUL lawsuit will be arriving in a couple of weeks. The amount we will be receiving after attorney fees, is approximately \$25,000.

Nancy and Amber updated our staffing assignment report that is sent to the state. Assignment codes had been entered incorrectly at the building level and just had to be corrected. Having incorrect assignment codes could jeopardize district funding.

School closures are not taken lightly. Coleen drives the roads early in the morning if a storm is likely. She is also in contact with the highway district. They discuss road conditions, etc. If she has concerns about buses going out, she calls me by 5:00 to give me an update. We discuss the situation, and then I make a decision based on the information we have. For the last closure, it had been reported to Coleen that roads had been plowed and buses were sent out. After hearing that we had some buses slide off the road, Coleen and I discussed that in the future we will also include contacting the sheriff's department and asking them about slide offs, accidents, etc.

COURTESY LIVESTREAMING/ RECORDING BOARD MEETINGS:

Livestreaming/recording board meetings is a courtesy to give the public an alternative means of participating in the school board meeting with the understanding that should the technology fail, the board meeting will continue as schedule

**MINIDOKA COUNTY SCHOOL BOARD MEETING DATES
(Meetings are held at 7:00 p.m. at the District Service Center 310 10th St., Rupert, ID 83350)
(Third Monday of the Month Unless Otherwise Stated *)**

| DATE | TYPE OF MEETING |
|-------------|---|
| 1/23/24 | Regular Board Meeting, 7:00* (Tuesday due to road conditions) |
| 2/26/24 | *Regular Board Meeting, 7:00* |
| 3/18/24 | *Regular Board Meeting, 7:00* |
| 4/15/24 | Regular Board Meeting, 7:00 |
| 5/20/24 | Regular Board Meeting, 7:00 |
| 6/17/24 | Regular Board Meeting, 7:00 |
| 7/15/24 | Regular Board Meeting, 7:00 |
| 8/19/24 | Regular Board Meeting, 7:00 |
| 9/16/24 | Regular Board Meeting, 7:00 |
| 9/30/24 | Possible Board Training* |
| 10/21/24 | Regular Board Meeting, 7:00 |
| 11/18/24 | Regular Board Meeting, 7:00 |
| 12/16/24 | Regular Board Meeting, 7:00 |
| 1/20/25 | Annual Board Meeting, 7:00 |
| | |

East Minico Handbook amendment due to approved change to attendance policy:

ATTENDANCE

When a student is absent for any reason, a parent or guardian must call the school for each day of absence. A student will be required to check in at the office before going to class if he/she enters school late in the morning or later throughout the day due to illness, appointments, etc... Parents or guardians are required to check their child out of school throughout the school day by signing a sheet in the office. Only legal guardians of students will be allowed to check them out of school. Students may receive no credit (FA - Failure to attend) if they miss more than 7 days of school in a semester. Students have the opportunity to “make up” any time they miss over the 7-day limit. They will be required to spend make-up time (1/2 hour for each class missed over 7) during scheduled Friday school opportunities. ~~A student who misses more than 20% of an individual class period will be considered absent for that period unless it is for an excused absence as outlined above.~~

*Students will receive a tardy if late, unless protected by the “excused absence” provision below. 3 tardies in any given class is the equivalent of 1 absence.

The following attendance requirements are district-wide (Policy #320.00):

Definitions: Excused absences/tardies will include:

- funerals
- absence with a doctor’s note
- court/counseling with note
- school activities
- snow/flood/weather conditions
- voluntary staff excused and sporting events

Students shall be counted as absent on a period by period basis unless they are excused as listed above.

These absences will **NOT** count against the State’s 90% attendance requirement.

Parent Confirmed absences are those absences that the parents are aware of and approve. However, unless an absence meets the State’s criteria for being Excused (as listed above) the absence will still count toward the State’s 90% attendance rule (7 per semester).

WEST MINICO CHANGE IN TARDIES IN HANDBOOK

ATTENDANCE

- Students are required by state law and district policy to be in attendance at least 90% of the days school is in session.
- When a student is absent for any reason, the parent or guardian must call the school (208-438-5018) for each day of absence.
- A student is required to check in at the office before going to class if he/she enters school late in the morning or throughout the day. The student still receives a tardy, even if excused by the parent.
- Parents are required to check their child out of school throughout the school day by signing the checkout sheet in the office.

TRUANCY

Truancies occur when:

- Students leave school without permission after reporting to school. (Law enforcement may be involved)
- Students are absent from school without the knowledge or permission of their parents, guardians, or school personnel.
- There is an absence from any class that is not authorized.
- Students are found in an area they neglected to get permission to be in.

DISCIPLINE POLICY FOR TARDIES, ABSENCES AND TRUANCY

- Students are expected to be in class and ready to learn prior to the tardy bell. Students who are habitually tardy (6 or more times), will be referred to administration and appropriate disciplinary action will be taken.
- If a student has excessive absences, he/she may be referred to the court system.
- Students who are truant may be subject to the following disciplinary action: Truancy may result in one day of in-school suspension (PASS room). If truancy is considered habitually truant, appropriate disciplinary action will be taken, and the student may be referred to the court system.

BEHAVIOR ON SCHOOL BUSES

Students are expected to conduct themselves on school buses in a manner that is consistent with appropriate classroom behavior. Students not following bus rules may be subject to disciplinary action from the director of transportation, school administrators, or both.

BACKPACKS/BOOKBAGS

- Students may carry a backpack/bookbag to and from school; however, backpacks/bookbags must be stored in school lockers or in the classroom with teacher permission during the school day.
- Backpacks are to be in student lockers or in a classroom with teacher permission during lunchtime.
- Backpacks/bookbags are not allowed in bathrooms.
- Lockers, backpacks, and bookbags are subject to search at any time.

BUILDING HOURS

The school main entrances will be opened at times consistent with bus arrival and departure.

- The main entrance into the front foyer will be unlocked at 7:20am. Entrances into the school will be unlocked at 7:30.
- Halls are closed during lunch times.
- Students waiting for rides after school are only allowed in the front foyer.
- Students participating in after school activities should have rides arranged for in advance and should not loiter in the building.
- Students not participating in school activities need to be off the school grounds by 4:00 p.m.
- The school office closes and front doors are locked at 4:30pm.

TARDY VIOLATIONS PROCEDURES

MHS Students are expected to be on time to class whenever possible. Students generally disrupt class when entering late. A student is tardy if he/she enters class after the tardy bell rings. Students who are more than 30 minutes late to class will be considered absent.

Students who miss any part of the lesson have the responsibility to find out the content that was missed without creating any further interruption or delay of the class.

Consequences

Every three tardies, in any given class, will equate to an absence that counts against the students' allowed absences (3 tardies = 1 absence).

Classroom teachers are responsible for disciplinary action for their classroom students and have the right to implement consequences for each tardy and/or a more severe tardy policy

A fourth tardy in any class will result in a Lunch Academy Detention that will be assigned by the teacher. The teacher will also call the parent(s)/guardian of the student.

When four additional tardies are accumulated (equaling a total of eight), the student will be assigned three days of Lunch Academy Detention. Again, the expectation is for students to be on time to class.

Any subsequent tardy (nine or more in one class) will result in an additional parent contact/meeting and the student will be assigned to attend Saturday School. If the problem persists, additional consequences will be assigned, which may include suspension, and/or expulsion. **If a student accumulates more than 15 tardies collectively in a semester, the student will meet with an administrator and be assigned to Saturday School.**

CERTIFICATE OF CLOSURE
Emergency Closures Reporting
SCHOOL YEAR 2023-2024

District # 331 District Name Minidoka County Joint School District

In compliance with I.C. 33-1003A, certify the cause and duration of each incident of emergency school closure.

For each emergency closure, show the number of instructional hours missed for each grade grouping.

If the missed instructional hours in each grade grouping for all buildings in the district were the same, then fill one line listing "All".

If the emergency closure was for 2 or more consecutive full days, show on one line the date(s) of the closure.

Report instructional hours to 2 decimal place.

Change the ISEE calendar to show Emergency Closure for the days listed.

Do not delete an entire week from the ISEE calendar if the District/Charter was closed for the week for the Emergency Closure.

Submit a copy of the school board minutes showing approval for each emergency closure stating the cause and duration.

| Building Number or if District Wide <u>All</u> | Cause for the Emergency Closure | Date(s) of Closure | Amount of Kindergarten Instructional Hours Missed* | Amount of Grades 1-3 Instructional Hours Missed* | Amount of Grades 4-6 Instructional Hours Missed* | Amount of Grades 7-12 Instructional Hours Missed* | For Closures caused by Flu | |
|--|------------------------------------|-----------------------|---|---|---|--|--|----------------------------------|
| | | | | | | | **Anticipated date of re-opening | Zip Code for closed school |
| All | Weather | 1/11/24 | "ALL" | "ALL" | "ALL" | "ALL" | | |
| "\ | "\ | 1/15/24 | "\ | "\ | "\ | "\ | | |
| | | 1/17/24 | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

Please submit the day of the closure or as soon as possible by email to dreich@sde.idaho.gov

I certify that this information is accurate. If requested, I will provide the detail to document the reported information.

 Superintendent's Signature

*Be sure to reduce your instructional hours on your school calendars to reflect the closure.

** In closures for flu please give the anticipated date of re-opening the school

Minidoka County Joint School District #331

Class Title: School Nutrition Accounts Receivable Clerk, Part-time Pay Grade: III

FLSA Designation: Non-exempt (covered)

Class Primary Summary: The Accounts Receivable classification performs cashiering, reconciling, collections, and bookkeeping. Duties may include computer work, phone, and electronic communications, maintaining student accounts, invoicing households, and other customers. Work is performed within federal, state, and District specific processes and procedures. The principal duties of this class are performed in a general office environment.

20 hours per week, 154 days, hours are flexible

Acceptable Qualifications:

- High School or GED equivalent;
- Accounting/communications experience preferred;
- Bilingual preferred;

Knowledge of:

- Basic math, accounting and record keeping.
- Data entry skills;
- High degree of accuracy and attention to detail;

Ability to:

- Maintain effective working relationships with other school employees, supervisory personnel, parents, and the students;
- Communicate effectively, orally and in writing;
- Perform accounting and mathematical functions;
- Prepare and maintain records, reports, logs, and documentation;
- Perform multiple tasks simultaneously, including handling interruptions, and return to and complete tasks in a timely manner;
- Maintain office, school, and individual confidentiality.

Reports to: Director of School Nutrition

Essential Duties and Responsibilities:

- Maintains appropriate filing systems and documentation
- Send statements/notifications to outstanding customers
- Contact customers with past-due invoices or negative balances
- Process transactions and cash applications
- Investigate and resolve queries from both internal and external sources in a professional manner and within the agreed timescales.
- Work with customers to create a payment schedule
- Maintain confidentiality of accounts
- Work with kitchens and building admin in a professional and helpful manner
- Being able to sit for prolonged periods of time at a desk environment

Other Related Duties:

- Performs other duties as assigned.

All classified employees of the Minidoka County School District #331, including employees in this position, are “at will” employees. The job description/classification specification does not constitute an employment agreement between the District and the employee, and is subject to change by the District as the needs of the District and the requirements of the position change. All employees may be required to perform such other duties as may be requested by their supervisor, department manager or other District official.

Approved by the Board of Education: _____

Revised: _____

Acts ethically and confidentially in all aspects of employment.

TERMS OF EMPLOYMENT:

As per written:

Classified:

- () WORK SCHEDULE
Duties and responsibilities as outlined in the Job Description, Board Policy, and Administrative Procedures.
- () MEMORANDUM OF UNDERSTANDING
Duties and responsibilities as outlined in (separate) Job Description, Board Policy, and Administrative Procedures.

EVALUATION: Performance of this position will be evaluated continuously and annually by the designated administrator.

I have read the job description for this position, and understand that it is intended to describe the general content of and requirements for performing this job. It is not an exhaustive statement of duties, responsibilities or requirements.

Employee Signature

Date

Administrator Signature
(Direct Supervisor)

Date

All classified employees of the Minidoka County School District #331, including employees in this position, are “at will” employees. The job description/classification specification does not constitute an employment agreement between the District and the employee, and is subject to change by the District as the needs of the District and the requirements of the position change. All employees may be required to perform such other duties as may be requested by their supervisor, department manager or other District official.

It shall be the policy of Minidoka County Joint School District No. 331 that all curriculum and instruction be under the supervision of the Superintendent, or designee, and the building principals. Instructional objectives in each subject area shall be developed under the supervision of the Superintendent, or designee. Committees may be appointed for the development and/or updating of curriculum in each subject area.

Provisions:

The following provisions will assist in the implementation of this policy:

1. Curriculum Design

- a. The Curriculum shall be designed to meet requirements and standards of the State Board of Education and the local Board of Trustees.
- b. Research validated materials are to be identified and used. A validation process will be used to select instructional materials that promote high levels of achievement or new programs that are highly correlated to effective research and new distance learning programs.
- c. The curriculum shall be revised and updated as necessary to provide the best educational opportunities for the students.

2. Curriculum Consultants

- a. The administrative personnel may, upon request, utilize state consultants and other special consultants in revising and upgrading curriculum.

3. Curriculum Standards

- a. All schools within the district will utilize current state curriculum standards and make them accessible to each teacher and the public.

4. Instructional Practices & Materials

- a. It shall be the professional responsibility of each teacher to utilize best instructional practices outlined in Charlotte Danielson's four domains of Enhancing Professional Practice: a Framework for Teaching as detailed in the District's Components of Professional Practice for Teachers evaluation rubric.
- b. It shall be the professional responsibility of each teacher to use district approved curriculum with fidelity, follow school or department pacing schedules, and administer program specific assessments.
- c. It is the district's expectation that all teachers will actively participate in scheduled collaborative meetings for the purpose of enhancing student learning as determined by student data.
- d. Department heads and/or instructional coaches shall review and provide timely, constructive feedback to teachers regarding instructional practices and, when necessary, provide professional development based on teacher needs.

- e. ~~Administrative personnel shall review and evaluate instructional practices used by teachers through informal walk-through observations and annual evaluations.~~

5. Assessment Guidelines

- a. ~~Reliable and valid assessment measures will be administered in all grades according to state and district testing practices.~~

6. Equipment and Instructional Materials

- a. ~~Furniture, equipment, texts, reference books and other educational materials necessary to provide each student the best possible educational opportunities shall be provided to the extent fiscal resources permit.~~
- b. ~~The principal of each school shall be responsible for ordering all necessary equipment and supplies needed for the proper implementation of his/her school's program.~~

7. Class Size

- a. ~~Every attempt shall be made to maintain class size which conforms to the recommendations of recognized educational authorities and the Idaho State Department of Education. Class size should promote an educational setting which permits the teacher(s) to best serve the individual interest and welfare of the student.~~
- b. ~~Building principals shall retain discretion as to how to best utilize staff allocation resources as determined by the Superintendent.~~
- c. ~~Whenever K-2 class sizes are above 24, or grades 3-5 are above 30, then the following steps shall be taken:~~
 - 1. ~~The building administrator shall address class size concerns through balancing class loads and taking into consideration special needs, behavioral concerns, gifted students and, where possible, parental requests.~~
 - 2. ~~The building administrator will meet with grade level teams to review class size concerns and brainstorm other building level options.~~
 - 3. ~~After all above actions have been exhausted and the class sizes continue to increase above 24 and 30 respectively, then the superintendent will be notified. The Superintendent will meet with the building administrator and grade level teams as needed to seek District level assistance.~~

8. Instructional Grouping and Scheduling

- a. ~~Tiered instruction occurs in small groups with students grouped by similar needs, and groups are flexible to accommodate and reflect student performance.~~
- b. ~~Group size will be differentiated according to the level of performance; that is, students with the greatest needs are placed in the smallest groups.~~
- c. ~~Students will be placed, maintained, and monitored at an appropriate level.~~
- d. ~~Flexible, homogenous skill groups and additional interventions are employed when appropriate.~~

e. ~~Scheduled instructional time allocations will be based on student needs. For example, a daily minimum of 120 minutes of total instructional time in the core program is allocated to reading instruction in grades 1–5.~~

9. **Homework**

- a. ~~Assigned homework shall be reasonable and conducive to the learning habits of students and compatible with the unit's objective.~~
- b. ~~Such homework should vary according to the grade level and maturity of the students.~~
- c. ~~Extra homework assignments shall not be used as a disciplinary tool.~~
- d. ~~It shall be the building principal's responsibility to orient and interpret the above policy to teachers and to assure compliance.~~

Supplemental Materials

~~The Board believes that movies, videos, and other audiovisual materials are important tools in the educational process. At the same time, the Board believes that the use of movies and videos should be limited so that they are used legally and appropriately in achieving legitimate educational objectives. Therefore, it is the Board's purpose to have a policy that promotes the appropriate educational use of movies and videos in schools by maximizing classroom instructional time, encouraging parental participation in the education process, and fostering community values.~~

Curriculum Development and Assessment

The Board is responsible for curriculum adoption and must approve all significant changes, including the adoption of new textbooks, new courses, and new remote learning programs before such changes are made. The Superintendent is responsible for making curriculum recommendations. The curriculum shall be designed to accomplish the learning objectives and goals for excellence consistent with the District's educational philosophy, mission statement, objectives, and goals.

Development and Assessment

A written, sequential curriculum shall be developed for each subject area. The curricula shall address learner goals, content and program area performance standards, and District education goals; and shall be constructed to include such parts of education as content, skills, and thinking. A curriculum review cycle and timelines for curriculum development and evaluations shall be developed as well.

The staff and administration will suggest materials and resources, to include supplies, books, materials, and equipment necessary for development and implementation of the curriculum and assessments that are consistent with the goals of the education program.

In all program areas and at all levels, the District shall assess student progress toward achieving learner goals and program area performance standards including the content and data, the

accomplishment of appropriate skills, the development of critical thinking and reasoning, and attitude.

The District will use assessment results to improve the educational program and use effective and appropriate tools for assessing such progress. This may include, but is not limited to:

1. Standardized tests;
2. Criterion-referenced tests;
3. Teacher-made tests;
4. Ongoing classroom evaluation;
5. Actual communication assessments such as writing, speaking, and listening assessments;
6. End of course assessments;
7. Samples of student work and/or narrative reports passed from grade to grade;
8. Samples of students' creative and/or performance work; and
9. Surveys of carry-over skills to other program areas and outside of school.

All courses of instruction shall comply with State statutes and the rules of the State Board of Education.

Policy

It is Board policy to establish course curriculum and work in partnership with parents to promote an appropriate learning environment that reflects community values. Therefore, the following guidelines represent Board policy regarding how and when movies and videos may be used as an instructional strategy to supplement approved course curriculum.

Educational Relevance

The showing of movies and videos must be limited to a specific educational purpose. General selection criteria should include quality of the overall work; fair and accurate representation of the facts; the reputation and significance of the writer, director, and performer(s); and critical acclaim of the work itself.

Age Appropriate Movies

Elementary Level: Only G-rated movies may be shown without parental permission. However, parents must be notified that the movie will be shown in class. Any PG-rated movie to be shown at the elementary level requires a signed, written consent from a parent/guardian that must be kept on file before the student may view the video.

Junior High Level/Middle School: Only G-rated movies may be shown without parental permission. Any movie with a PG-rating to be shown at the junior high/middle school requires parent/guardian notification. Any movie with a PG-13 rating to be shown at the junior/middle school requires a signed, written consent from a parent/guardian that must be kept on file before the student may view the video.

High School: Only G, PG, and PG-13 rated movies may be shown without parental permission. Only certain segments having a valid educational purpose of any R-rated movie may be shown. Any segment of an R-rated movie to be shown at the high school requires a signed written consent from a parent/guardian that must be kept on file before the student may view the video.

The Board discourages the showing of R-rated movies in school. However, the Board also recognizes that some segments of certain R-rated movies may have a valid educational purpose. Therefore, R-rated movies are not to be shown in their entirety, and segments may be shown only if no other means of instruction can present the information. Signed, written permission must be granted by a parent/guardian before the student may view the excerpt.

Administrator's Authorization

At least five days prior to the showing, the instructor or teacher shall submit to the principal, in writing, the following information on the particular film:

- a. Title and brief description;
- b. Purpose for showing the movie or video;
- c. Course objectives the movie or video will help meet;
- d. Proposed date(s) of viewing;
- e. When and how parents will be notified and how, if necessary, consent will be obtained; and
- f. Audience rating (G, PG, PG-13).

Community Resources

~~Whenever possible, community resources may be utilized by teachers to enrich the instructional programs. All such community volunteers must meet the volunteer requirements as defined in state code and district policies (1008.00 and 1008.01).~~

Controversial Issues

~~Teachers are not to impose personal views during instruction of controversial issues, such as religion and politics. Controversial topics may be discussed providing both viewpoints are presented. Issues contradicting community standards must have principal approval.~~

Sex Education

- ~~a. Sex education shall be limited to those topics which are contained within the Sex Respect curriculum.~~
- ~~b. Movies or films with sexual implications must be approved by the building principal and Superintendent of Schools before they may be shown.~~

LEGAL REFERENCE: Idaho Code § 33-512(11)

ADOPTED: Original Adoption Date Unknown

Curricular Materials

The term “curricular materials” is defined as textbook; instructional media, including software; audio/visual media; and internet resources.

The Board is legally responsible for approving and providing the necessary curricular materials used in the District. Textbooks and instructional materials should provide quality learning experiences for students and:

1. Enrich and support the curriculum;
2. Stimulate growth in knowledge, literary appreciation, aesthetic value, and ethical standards;
3. Provide background information to enable students to make intelligent judgments;
4. Present opposing sides of controversial issues;
5. Be representative of the many religious, ethnic, and cultural groups and their contributions to our American heritage; and
6. Depict in an accurate and unbiased way the cultural diversity and pluralistic nature of American society.

The Board shall establish a curricular materials adoption committee for the purpose of advising the Board on selection of curricular materials for use within the District. At least one half (1/2) of this committee must be comprised of persons other than public educators and Trustees and shall include parents of a child or children attending a school or schools within the District. All meetings of the committee shall be open to the public and any member of the public may attend.

Curricular materials may be made available for loan to students when the best interest of the District and student will be served by such a decision. Students will not be charged for normal wear. They will be charged replacement cost, however, as well as for excessive wear, unreasonable damage, or lost materials. The professional staff will maintain records necessary for the proper accounting of all curricular materials.

Any person may submit oral or written objections to any curricular materials under consideration.

Curricular materials provided for dual credit courses offered by an institution of higher education are selected by the provider and not the District. The District has no control over the selection, adoption and removal of curricular materials and it is the responsibility of the parent to have knowledge of and/or review such prior to student enrollment.

Selection, Adoption, and Removal of Curricular Materials

Curriculum committees will generally be responsible for recommending textbooks and major instructional materials for consideration by the Board for curricular materials. This includes materials that are and are not covered by the State curriculum materials committee.

Recommendations will be made to the Superintendent with a final decision being made by the Board. The function of the committee is to ensure that materials are selected in conformance with stated criteria and established District goals and objectives.

For dual credit courses offered through institutions of higher education, the selection, adoption, and removal of curricular materials is handled by the provider. The District has no control over the selection, adoption and removal of curricular materials and it is the responsibility of the parent to have knowledge of and/or review such prior to student enrollment.

Selection and Adoption

The curricular materials adoption committee should develop, prior to selection, a set of selection criteria against which curricular materials will be evaluated. The criteria should include the following along with other appropriate criteria. Curricular materials shall:

1. Be congruent with identified instructional objectives;
2. Present more than one viewpoint on controversial issues;
3. Present minorities realistically;
4. Present non-stereotypic models;
5. Facilitate the sharing of cultural differences; and
6. Be appropriately priced.

Removal

Curricular materials may be removed when they no longer meet the criteria for initial selection, when they are worn out, or when they have been judged inappropriate through the Learning Materials Review Process.

Cross Reference: 2530

Learning Materials Review

Legal References: I.C. § 33-118A

Curricular Materials — Adoption Procedures

I.C. § 33-512A

District Trustees - District Curricular Materials Adoption Committees

IDAPA 08.02.03.128

Curricular Materials Selection

ADOPTED: January 16, 2023

AMENDED:

Middle schools will follow the credit system that is required by the State of Idaho in 08.02.03 (Rules Governing Thoroughness).

Credit Requirements

Middle schools will require students to attain a minimum of 80% of the total available credits offered each year. To be considered for promotion to the next grade, students must earn two (2) credits of math; two (2) credits of ELA and at least one (1) credit in science and one (1) credit in social studies during a school year. In order to receive credit students must achieve a grade of 60% (D- or better) in any class and not miss more than 10% of class time each semester (7 days). ~~Students in 9th grade must also complete instruction in career exploration.~~

Students denied credits due to attendance, may appeal the loss of their credits to the building administrator or designee as per Policy 320.00 Attendance. Further appeals may be made to the Board of Trustees of the Minidoka County School District.

Credit Recovery

Students not meeting the minimum requirements of the credit system shall be given an opportunity to recover credits or complete an alternate mechanism in order to become eligible for promotion to the next grade level. Students will be responsible to initiate all credit recovery. The middle schools will assist students and parents in choosing the most appropriate alternative method for each individual. All materials for credit recovery must be submitted to the school by no later than August 1, prior to the beginning of the next school year.

Students must meet at least two of the following alternate methods to recover credits:

1. Forfeit an elective and retake the failed credit during the school year, along with the next course in the sequence.
2. Attend and complete summer school with a grade of 60% (D- or better)
3. Pass an online or correspondence class and present a transcript demonstrating completion with a grade of 60% (D- or better). All online and correspondence classes must be preapproved by the building administrator or designee and all costs will be the responsibility of the parent or guardian.
4. Retake the exit exam and pass with a grade of 60% (D- or better)
5. Demonstrate a proficient score on the ISAT Idaho Student Achievement Test in the deficient subject area(s)

Special Education and English Language Learners

The Individualized Education Plan (IEP) teams for qualified Special Education and English Language Learner (ELL) students may establish alternate credit requirements or accommodations to credit requirements as are deemed necessary for the student to become

eligible for promotion to the next grade level. All alternative requirements or accommodations will be clearly outlined for IEP and ELL students.



LEGAL REFERENCE: **IDAPA 08.02.03.107** **Middle Level Credit System**
 IDAPA 08.02.02.104 **Career Exploration Instruction**

ADOPTED: September 20, 2010

AMENDED/REVISED: June 20, 2011; July 16, 2012; September 16, 2013; July 28, 2014; December 16, 2019; July 20, 2020; August 15, 2022

The Minidoka County Joint School District #331 recognizes the danger sex offenders pose to student safety. Therefore, to protect students while they travel to and from school, attend school or at school-related activities, the District is implementing this policy.

For the purposes of this policy, "school property" means school buildings, District buildings not being used as a school, vehicles used for school purposes, any location being utilized during a school athletic event or other school-sponsored event, properties posted with a notice that they are used by a school, and school grounds.

Convicted Sex Offender

State law prohibits a person who is currently registered or is required to register under the sex offender registration act to:

1. Be on or remain on the premises of a school building or school grounds when the person believes children under the age of eighteen (18) years are present and are involved in a school activity or when children are present within thirty (30) minutes before or after a school activity.
2. Loiter on a public way within five hundred (500) feet of the property line of school grounds or a school building when children under the age of eighteen (18) years are present.
3. Be in any vehicle owned, leased or contracted by a school to transport students to or from school or school-related activities when children under the age of eighteen (18) years are present in the vehicle.
4. Reside within five hundred (500) feet of a school measured from the nearest point of the exterior wall of the offenders' dwelling unit to the school's property line, unless the person's residence was established prior to July 1, 2006.

The posted notices required in this section shall be at least one hundred (100) square inches make reference to I.C.18-8329, include the term "registered sex offender" and be placed at commonly used entrances to the property.

Provided, however, section number 1 and 2 immediately above shall not apply when the person:

1. Is a student in attendance at the school; or
2. Is attending an academic conference with school officials as a parent or legal guardian of a child who is enrolled in the school and is participating in the conference; or
3. Is attending a scheduled extracurricular school event with school officials as a parent or legal guardian of a child who is participating in the school event; or
4. Resides at a state licensed or certified facility for incarceration, health care or convalescent care; or
5. Is picking up a child or children or dropping off a child or children and the person is the child or children's parent or legal guardian;

6. Is temporarily on school grounds, during school hours, for the purposes of making a delivery involving mail, food or other necessary delivery;
7. Is exercising his or her right to vote in public elections;
8. Is taking delivery of his mail through an official post office located on school grounds;
9. Has written permission annually from a school principal, vice-principal, or the equivalent, to be on the school grounds or upon other property posted with a notice that the property is used by a school; or
10. Stays at a homeless shelter or resides at a recovery facility if such shelter or facility has been approved for sex offenders by the county sheriff or municipal police chief.

An individual seeking written permission as outlined above must contact the school administrator at least ten school days prior to the first visit. In determining whether to grant written permission as provided above, the District may, in its discretion, consider the nature of the offense committed, the time since an offense has been committed, the safety of the students, the likely disruption caused by the individual's access to the property, or any other factor. The District will provide a response to the requesting individual within seven days of receipt of the request.

Sex Offender Registry Notification

The Superintendent or his/her designee shall request notification of registered sex offenders in the same or contiguous zip codes as any school within the District. The request can be made of the Idaho State Police, the local Sheriff's Department, or the Idaho State Superintendent of Public Instruction. Such request and notification shall be made in accordance with Idaho Code. The information in the sex offender registries is for purposes of protecting the public. It is not to be used for the purpose of harassing or intimidating anyone.

Staff Notification

At a quarterly meeting, the building principal shall disseminate sex offender registry information received. The principal shall inform staff of the roles and responsibilities of staff in dealing with instances of convicted sex offenders on school property, including, but not limited to, sex offenders on school property without approval, and/or if a staff member is the school official assigned to escort the sex offender.

When sex offender registry information is disseminated by the principal, it shall include a notice that such information should not be shared with others and may only be used for the purposes discussed in this policy and in accordance with Idaho Code 18-8326. Employees who share registry information with others may be disciplined.

Enforcement

Any staff member may request identification from any person on school property. Any staff member shall seek the immediate removal of any person who refuses to provide requested identification. As circumstances warrant, the District's administrators shall take appropriate action to enforce this policy. Violations will be handled as follows:

Anyone observing a parent/guardian or other person violating this policy shall immediately notify the building principal or designee. The principal or designee will request that the person act

civilly or otherwise refrain from the prohibited conduct. If the person persists with uncivil or prohibited behavior, the principal shall request that the person immediately leave school property and may contact law enforcement, if appropriate.

If a sex offender violates this policy, school officials shall immediately contact law enforcement.

Idaho Code §§ 18-8323 Public Access to Sexual Offender Registry Information

18-916 Abuse of School Teachers

18-8324 Dissemination of Registry Information

18-8326 Penalties for Vigilantism or Other Misuse of Information

18-8329 Adult Criminal Sex Offenders – Prohibited Access to School Children

33-512(11) Governance of Schools – district Permitted to Prohibit Entry to School Grounds

ADOPTED: May 21, 2009

**LETTER TO PARENTS REGARDING VISITS TO SCHOOL
BY CONVICTED SEX OFFENDERS**

Dear Parents/Guardians:

The purpose of this letter is to help the school and District comply with State law placing restrictions on sex offenders' access to school children and school property.

If you would like to obtain information regarding convicted sex offenders in your area, you can contact the Idaho State Police or your local Sheriff's Department. The Idaho State Police has a website available to provide this information. Currently, that website is:

http://www.isp.state.id.us/identification/sex_offender/index.html

State law prohibits a sex offender from:

1. Being on or remaining on the premises of a school building or school grounds when the person believes children under the age of eighteen (18) years are present and involved in a school activity or when children are present within thirty (30) minutes before or after a school activity.
2. Loitering on a public way within five hundred (500) feet of the property line of school grounds or a school building when children under the age of eighteen (18) are present.
3. Being in any vehicle owned, leased or contracted by a school to transport students to or from school or school-related activities when children under the age of eighteen (18) years are present in the vehicle.
4. Residing within five hundred (500) feet of a school, measured from the nearest point of the exterior wall of the offender's dwelling unit to the school property line, unless the person's residence was established prior to July 1, 2006.

The following applies if you are a parent/guardian who is a convicted sex offender:

You need to immediately return this letter with the blanks completed to the building principal's office where your child is enrolled. If you have children attending more than one school, you must complete this form for each school. The district will crosscheck responses with the list the District receives from law enforcement identifying sex offenders living within its jurisdiction.

When you visit your child at school or a school event that you have not already described on the form below, you must inform the principal's secretary that you need to make an entry on your record of school visits. This record will be kept on file in the building principal's office where your child is enrolled.

The following must be completed by a convicted sex offender who is a parent or guardian of a student enrolled in the school.

TO BE COMPLETED ONLY IF YOU ARE A PARENT/GUARDIAN AND ARE A CONVICTED SEX OFFENDER

Student's Name (please print) _____ School _____

Name of Parent/Guardian (please print) _____ Date _____

Signature _____ Date _____

- You do not need advance permission for you to visit school property
- You must provide the information requested below for the times you anticipate visiting the school, such as, after school to pick-up your child, during specific sporting events and during parent-teacher conferences.
- For all other visits, you must go immediately and directly to the principal's office and provide the information on your record of visits.
- You must remain under the direct supervision of the assigned school official.
- When you are to leave, you must go immediately and directly to the principal's office and provide the time that you are leaving. You must then immediately leave the school grounds.

Record of Visits

| Date | Location and Purpose | School Official Assigned | Time In | Time Out |
|------|----------------------|--------------------------|---------|----------|
| | | | | |
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The following applies if you know someone who is a convicted sex offender who would like to visit school property:

If you know a convicted sex offender who is not a parent/guardian of a student enrolled in the school, but who would like to visit school property, please refer them to the Superintendent's office to request permission. A sex offender who is not a parent/guardian of a student enrolled in the school must complete a form in order to be granted permission to visit school property. This form must be completed for each visit to school property.

If permission is granted, the Superintendent or designee shall provide the details of the sex offender's upcoming visit to the building principal. The Superintendent, or designee, who is a certified employee, will supervise the sex offender whenever the sex offender is in a student's vicinity.

**LETTER TO EMPLOYERS & CONTRACTORS
REGARDING ACCESS TO SCHOOL PROPERTY BY SEX OFFENDERS**

Dear Employer/Contractor:

The purpose of this letter is to help the school and District comply with State law placing restrictions on sex offenders' access to school children and school property. State law prohibits a sex offender from:

1. Being on or remaining on the premises of a school building or school grounds when the person believes children under the age of eighteen (18) years are present and are involved in a school activity or when children are present within thirty (30) minutes before or after a school activity.
2. Loitering on a public way within five hundred (500) feet of the property line of school grounds or a school building when children under the age of eighteen (18) years are present.
3. Being in any vehicle owned, leased or contracted by a school to transport students to or from school or school-related activities when children under the age of eighteen (18) years are present in the vehicle.
4. Residing within five hundred (500) feet of a school, measured from the nearest point of the exterior wall of the offender's dwelling unit to the school's property line, unless the person's residence was established prior to July 1, 2006.

The following applies if you and/or your employee(s), subcontractor(s), delivery personnel, etc. are a convicted sex offender:

You need to immediately return this letter with the blanks completed to the building principal's office where you, your employee(s), subcontractor(s), delivery personnel, etc. may be providing any form of work or visitation onto any school grounds.

It is your responsibility to inform your employee(s), subcontractor(s), delivery personnel, etc. of this requirement. Anyone who is a convicted sex offender must complete this form and return it to the building principal prior to accessing school grounds.

When you and/or your employee(s), subcontractor(s), delivery personnel, etc. access school grounds that you have not already described on the form below, you must inform the principal's secretary that you need to make an entry on your record of school visits. This record will be kept on file in the building principal's office where you are performing work or accessing school grounds.

The following must be completed by a convicted sex offender who is accessing school grounds for the purposes of maintenance, deliveries, contract work, etc.

Name of School that the Convicted Sex Offender Will Be Accessing _____

Name of Convicted Sex Offender (please print) _____ Date _____

Signature _____ Date _____

1. You do not need advance permission for you to visit school property, however, the work that you are to perform, reason for visit, or deliveries that you will complete must be known and approved of by the principal prior to you accessing school grounds.
2. You must provide the information requested below for the times you anticipate visiting the school, such as, when work will be performed, when deliveries will be made, etc.
3. For all other visits, you must go immediately and directly to the principal’s office and provide the information on your record of visits.
4. You must remain under the direct supervision of the assigned school official.
5. When you are to leave, you must go immediately and directly to the principal’s office and provide the time that you are leaving. You must then immediately leave the school grounds.

Record of Visits

| Date | Location & Purpose | School Official Assigned | Time In | Time Out |
|------|--------------------|--------------------------|---------|----------|
| | | | | |
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General

~~Internet access and interconnected computer systems are available to the District's students and faculty. Electronic networks, including the Internet, are a part of the District's instructional program in order to promote educational excellence by facilitating resource sharing, innovation, and communication.~~

~~In order for the District to be able to continue to make its computer network and Internet access available, all users must take responsibility for appropriate and lawful use of this access. It is imperative that all staff make all reasonable effort to monitor student use of school provided Internet access and District provided computer systems. Teachers and other staff should remind students of their responsibility in the use of this access.~~

~~For the purposes of this policy, individual Board members having Internet access or using the Internet through the school district interfaces will be subject to the same rules of conduct, behavior and communications as all employees of the district. They will be required to abide by the terms contained herein and will be required to sign the Appropriate Use Agreement (530.00 F) as needed.~~

Curriculum

~~In accordance with this policy and the Board's philosophy to ensure the safety of all students, the District shall provide an appropriate planned instructional component for Internet safety which shall be integrated into the District's regular instructional program. The purpose of the program is to increase students' knowledge of safe practices for Internet use.~~

~~The use of the District's electronic networks shall be consistent with the curriculum adopted by the District, as well as the varied instructional needs, learning styles, abilities, and developmental levels of the students, and shall comply with the selection criteria for instructional materials and library-media center materials. Staff members may, consistent with the District's educational goals, use the Internet throughout the curriculum.~~

~~Staff is allowed to use Internet resources, such as education related e-mail, Learning Management Systems (LMS) and discussion boards as part of the curriculum. The District's electronic network is part of the curriculum and is not a public forum for general use.~~

Network Uses

- ~~1. **Acceptable Uses of Network.** All use of the District's electronic network must be in support of education and/or research, and in furtherance of the District's stated educational goals; for a legitimate purpose; or for personal use during non-working time as long as it does not violate the "Unacceptable Uses of Network. Network use is a privilege, not a right. Students and staff members have no expectation of privacy in any materials that are stored, transmitted, or received via the District's electronic network or District computers. The District reserves the right to monitor, inspect, copy, review and store, at any time and without prior notice, any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage.~~

- ~~2. **Unacceptable Uses of Network.** The following are considered examples of unacceptable uses and constitute a violation of this policy. Additional unacceptable uses can occur other than those specifically listed or enumerated herein:~~
- ~~a. Uses that violate the law or encourage others to violate the law, including but not limited to:
 - ~~i. transmitting offensive or harassing messages;~~
 - ~~ii. offering for sale or use any substance the possession or use of which is prohibited by the District’s student discipline policy, local, state, or federal law;~~
 - ~~iii. viewing, transmitting or downloading pornographic materials or materials that encourage others to violate local, state, or federal law;~~
 - ~~iv. intruding into the networks or computers of others;~~
 - ~~v. downloading or transmitting confidential, trade secret information, or copyrighted materials.~~~~
 - ~~b. Uses that cause harm to others or damage to their property, person or reputation, including but not limited to;
 - ~~i. engaging in defamation (harming another’s reputation by lies);~~
 - ~~ii. employing another’s password or some other user identifier that misleads message recipients into believing that someone other than you is communicating, or otherwise using his/her access to the network or the Internet;~~
 - ~~iii. uploading a worm, virus, other harmful form of programming or vandalism;~~
 - ~~iv. participating in “hacking” activities or any form of unauthorized access to other computers, networks, or other information.~~~~
 - ~~c. Uses amounting to harassment, sexual harassment, bullying or cyber bullying defined as using a computer, computer system, or computer network to convey a message in any format (audio, video, text, graphics, photos, or any combination thereof) that is intended to harm another individual.~~
 - ~~d. Uses that jeopardize the security of student access and of the computer network or other networks on the Internet.~~
 - ~~e. Uses that are commercial transactions. Students and other users may not sell or buy anything over the Internet. Students and others should not give information to others, including credit card numbers and social security numbers.~~
 - ~~f. Sending, receiving, viewing or downloading obscene materials, materials harmful to minors and materials that depict the sexual exploitation of minors.~~

Internet Safety

Each District device with Internet access shall have a filtering device that blocks entry to visual depictions that are obscene, pornographic, or harmful or inappropriate for students, as defined by the Children’s Internet Protection Act and as determined by the Superintendent or designee.

The school shall also monitor the online activities of students, through direct observation and/or technological means, to ensure that students are not accessing such depictions or other material that is inappropriate for minors. The Superintendent or designee shall enforce the use of such filtering devices to ensure that no content deemed harmful to minors (according to 1C 18-1514(6)) is accessed.

The term “harmful to minors” is defined by the Communications Act of 1934 (47 USC Section 254 [h] [7]), as meaning any picture, image, graphic image file, or other visual depiction that:

1. taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
2. depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals;
3. taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

Confidentiality of Student Information

Personally identifiable information concerning students may not be disclosed or used in any way on the Internet without the permission of a parent or guardian or, if the student is 18 or over, the permission of the student himself/herself. Users should never give out private or confidential information about themselves or others on the Internet, particularly credit card numbers and social security numbers. A supervising teacher or administrator may authorize the release of directory information, as defined by law, for internal administrative purposes or approved educational projects and activities.

Appropriate Use Agreements

Each staff member will be required to sign and have on file an Appropriate Use Agreement that has been signed in the past 26 months.

Warranties/Indemnification

The District makes no warranties of any kind, express or implied, in connection with its provision of access to and use of its computer networks and the Internet provided under this policy. The District is not responsible for any information that may be lost, damaged, or unavailable when using the network, or for any information that is retrieved or transmitted via the Internet. The District will not be responsible for any unauthorized charges or fees resulting from access to the Internet, and any user is fully responsible to the District and shall indemnify and hold the District, its trustees, administrators, teachers, and staff harmless from any and all loss, costs, claims, or damages resulting from such user's access to its computer network and the Internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user. The user or, if the user is a minor, the user's parent(s)/legal guardian(s) agrees to cooperate with the District in the event of the school's initiating an investigation of a user's use of his/her access to its computer network and the Internet.

Violations

If any user intentionally violates this policy, the employee's access to the school's Internet system and computers will be denied, if not already provided, or withdrawn and he/she may be

subject to additional disciplinary action. The system administrator and/or the building principal, in consultation with the Superintendent, will make all decisions regarding whether or not a user has violated this policy and any related rules or regulations and may deny, revoke, or suspend access at any time, with his/her/their decision being final. Actions which violate local, state or federal law may be referred to the local law enforcement agency.

If the actions of the individual are also in violation of other District discipline policies, said student shall be subject to additional possible disciplinary action based upon these policies.

Internet Filtering

Filtering is only one of a number of techniques used to manage student's access to the Internet to encourage acceptable usage. It is not viewed as a foolproof approach to preventing access to material considered inappropriate or harmful to minors. Anything that falls under at least one of the categories below shall be blocked/filtered. This list will be updated/modified as required.

1. Nudity/ pornography—prevailing U.S. standards for nudity, provocative semi-nudity, sites which contain pornography or links to pornographic sites
2. Sexuality—sites which contain material of a mature level, images or descriptions of sexual acts, descriptions of sexual acts or techniques, sites which contain inappropriate personal ads
3. Violence—sites which promote violence, images or description of graphically violent acts, graphic autopsy or crime scene images
4. Crime—information of performing criminal acts (e.g., drug or bomb making, computer hacking), illegal file archives (e.g., software piracy)
5. Drug Use—sites which promote the use of illegal drugs, material advocating the use of illegal drugs (e.g. marijuana, LSD) or abuse of any drug. Exception: material with valid educational use
6. Tastelessness—images or descriptions of excretory acts (e.g., vomiting, urinating), graphic medical images outside of a medical context
7. Language/Profanity—passages/words too coarse to be softened by the word filter, profanity within images/sounds/multimedia files, adult humor
8. Discrimination/Intolerance—Material advocating discrimination (e.g., racial or religious intolerance), sites which promote intolerance, hate or discrimination
9. Inappropriate Banners—advertisements containing inappropriate images or words
10. Gambling—sites which allow or promote online gambling
11. Weapons—sites which promote illegal weapons, sites which promote the use of illegal weapons
12. Body Modification—sites containing content on tattooing, branding, cutting, etc.

Filtering should also be used in conjunction with:

1. any device sent home with student;
2. using recognized Internet gateways as a searching tool and/or homepage for students, in

- order to facilitate access to appropriate material;
3. ~~the District “Acceptable Use Agreements;”~~
 4. ~~behavior management practices for which Internet access privileges can be earned or lost; and~~
 5. ~~appropriate supervision, either in person and/or electronically.~~

~~The system administrator and/or building principal shall monitor student Internet access.~~

~~Internet filtering software or other technology-based protection systems may be disabled by a supervising teacher or school administrator, as necessary, for purposes of bona fide research or other educational projects being conducted by students age 18 and older.~~

~~Review of filtering technology and software shall be done on a periodic basis and is the responsibility of the Internet Safety Coordinator. It shall be the responsibility of the Internet Safety Coordinator to bring to the Board any suggested modification of the filtering system and to address and assure that the filtering system meets the standards of Idaho Code 18-1514 and any other applicable provisions of Chapter 15, Title 18, Idaho Code.~~

Internet Safety Team

~~The Building Administrator shall appoint an “Internet Safety Team” with responsibility and authority for ensuring compliance with the requirements of federal law, state law and this policy. The Internet Safety Team shall develop and maintain administrative procedures to enforce the provisions of this policy and coordinate with the appropriate District personnel regarding the Internet safety component of the District’s curriculum. The Internet Safety Team shall handle any complaints about the enforcement of this policy.~~

~~The Internet Safety Team shall maintain documentation evidencing that instruction by school personnel on Internet safety is occurring District wide.~~

Public Notification

~~The Internet Safety Team shall inform the public via the main District webpage of the District’s procedures regarding enforcement of this policy and make them available for review at the District office.~~

Submission to State Department of Education

~~This policy shall be filed with the State Superintendent of Public Instruction no later than August 1, 2011 and every five (5) years after initial submission and subsequent to any edit to this policy thereafter.~~



LEGAL REFERENCE: ~~Idaho Code §§ 18-1514, 18-2202, 33-131~~

ADOPTED: ~~December 16, 1997~~

~~AMENDED/REVISED: June 17, 2000; November 20, 2000; November 21, 2005; November 15, 2010; May 16, 2011; October 17, 2011; May 20, 2013; February 17, 2014; March 16, 2015~~

REFER TO: 530.00A & 530.00F

Employee Use of Electronic Communications Devices

The Board recognizes that employees may carry electronic communications devices, either District-issued or personally owned, and hereby adopts this policy.

District-Issued Communications Devices

Communication devices issued by the District may include, for example, cellular telephones; walkie-talkies; laptop computers; and citizens band radios, either installed in vehicles or hand-held.

Employees in receipt of District-issued equipment shall be held responsible for the safekeeping of the equipment and for the exercise of reasonable efforts to see that the equipment is not lost, stolen, or damaged. Reckless or irresponsible use of District equipment resulting in loss or damage may result in the employee having to reimburse the District for any associated costs of replacement or repair.

Any such devices issued shall be with the expectation that they are to be used, almost exclusively, for District-related business purposes and are not intended for personal use except in emergencies involving employee health or safety.

Staff members shall refrain from downloading the TikTok app onto any District issued device. If TikTok has already been downloaded onto a device issued to a staff member, they shall delete the app or seek assistance from District Technology in deleting it. The District shall take measures to prevent the downloading of TikTok or accessing of the TikTok website onto any District devices or via the District's electronic network.

District-issued equipment shall be used in a manner that does not disrupt instruction or other work-related activities unless there is a reason of personal health or safety involved.

Any District-issued equipment is to be surrendered to the District immediately upon request.

Personally-Owned Communications Devices

Employees may carry and use personally-owned electronic communication devices during the school day on school property Except that

Personally owned hand-held citizens band radios, portable police scanners, and long or short-

range walkie-talkies should not be used or carried by employees on school property during the school day unless by specific permission of their immediate supervisor based on a personal health or safety need.

Personal electronic communications devices should not be used during the employee’s normal duty times to send or receive messages of a personal nature, but such use is allowable during normal break times, lunch times, and preparation times. Use of personal electronic communication devices should be curtailed during instructional time or at school-sponsored programs, meetings, in-services, parent/guardian conferences, or any other time when there would be a reasonable expectation of quiet attentiveness.

Any employee violating the above rules may be subject to disciplinary action.

Legal Reference: IC § 18-6726 TikTok Use by State Employees on a State-Issued Device Prohibited
Idaho Executive Order 2022-06

General

~~Internet access and interconnected computer systems are available to the District's students and faculty. Electronic networks, including the Internet, are a part of the District's instructional program in order to promote educational excellence by facilitating resource sharing, innovation, and communication.~~

~~In order for the District to be able to continue to make its computer network and Internet access available, all users must take responsibility for appropriate and lawful use of this access. It is imperative that all staff make all reasonable effort to monitor student use of school provided Internet access and District provided computer systems. Teachers and other staff should remind students of their responsibility in the use of this access.~~

~~For the purposes of this policy, individual Board members having Internet access or using the Internet through the school district interfaces will be subject to the same rules of conduct, behavior and communications as all employees of the district. They will be required to abide by the terms contained herein and will be required to sign the Appropriate Use Agreement (530.00 F) as needed.~~

Curriculum

~~In accordance with this policy and the Board's philosophy to ensure the safety of all students, the District shall provide an appropriate planned instructional component for Internet safety which shall be integrated into the District's regular instructional program. The purpose of the program is to increase students' knowledge of safe practices for Internet use.~~

~~The use of the District's electronic networks shall be consistent with the curriculum adopted by the District, as well as the varied instructional needs, learning styles, abilities, and developmental levels of the students, and shall comply with the selection criteria for instructional materials and library-media center materials. Staff members may, consistent with the District's educational goals, use the Internet throughout the curriculum.~~

~~Staff is allowed to use Internet resources, such as education related e-mail, Learning Management Systems (LMS) and discussion boards as part of the curriculum. The District's electronic network is part of the curriculum and is not a public forum for general use.~~

Network Uses

- ~~1. **Acceptable Uses of Network.** All use of the District's electronic network must be in support of education and/or research, and in furtherance of the District's stated educational goals; for a legitimate purpose; or for personal use during non-working time as long as it does not violate the "Unacceptable Uses of Network. Network use is a privilege, not a right. Students and staff members have no expectation of privacy in any materials that are stored, transmitted, or received via the District's electronic network or District computers. The District reserves the right to monitor, inspect, copy, review and store, at any time and without prior notice, any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage.~~

- ~~2. **Unacceptable Uses of Network.** The following are considered examples of unacceptable uses and constitute a violation of this policy. Additional unacceptable uses can occur other than those specifically listed or enumerated herein:~~
- ~~a. Uses that violate the law or encourage others to violate the law, including but not limited to:
 - ~~i. transmitting offensive or harassing messages;~~
 - ~~ii. offering for sale or use any substance the possession or use of which is prohibited by the District’s student discipline policy, local, state, or federal law;~~
 - ~~iii. viewing, transmitting or downloading pornographic materials or materials that encourage others to violate local, state, or federal law;~~
 - ~~iv. intruding into the networks or computers of others;~~
 - ~~v. downloading or transmitting confidential, trade secret information, or copyrighted materials.~~~~
 - ~~b. Uses that cause harm to others or damage to their property, person or reputation, including but not limited to;
 - ~~i. engaging in defamation (harming another’s reputation by lies);~~
 - ~~ii. employing another’s password or some other user identifier that misleads message recipients into believing that someone other than you is communicating, or otherwise using his/her access to the network or the Internet;~~
 - ~~iii. uploading a worm, virus, other harmful form of programming or vandalism;~~
 - ~~iv. participating in “hacking” activities or any form of unauthorized access to other computers, networks, or other information.~~~~
 - ~~c. Uses amounting to harassment, sexual harassment, bullying or cyber bullying defined as using a computer, computer system, or computer network to convey a message in any format (audio, video, text, graphics, photos, or any combination thereof) that is intended to harm another individual.~~
 - ~~d. Uses that jeopardize the security of student access and of the computer network or other networks on the Internet.~~
 - ~~e. Uses that are commercial transactions. Students and other users may not sell or buy anything over the Internet. Students and others should not give information to others, including credit card numbers and social security numbers.~~
 - ~~f. Sending, receiving, viewing or downloading obscene materials, materials harmful to minors and materials that depict the sexual exploitation of minors.~~

Internet Safety

Each District device with Internet access shall have a filtering device that blocks entry to visual depictions that are obscene, pornographic, or harmful or inappropriate for students, as defined by the Children’s Internet Protection Act and as determined by the Superintendent or designee.

The school shall also monitor the online activities of students, through direct observation and/or technological means, to ensure that students are not accessing such depictions or other material that is inappropriate for minors. The Superintendent or designee shall enforce the use of such filtering devices to ensure that no content deemed harmful to minors (according to 1C 18-1514(6) is accessed.

The term “harmful to minors” is defined by the Communications Act of 1934 (47 USC Section 254 [h] [7]), as meaning any picture, image, graphic image file, or other visual depiction that:

1. taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
2. depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals;
3. taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

Confidentiality of Student Information

Personally identifiable information concerning students may not be disclosed or used in any way on the Internet without the permission of a parent or guardian or, if the student is 18 or over, the permission of the student himself/herself. Users should never give out private or confidential information about themselves or others on the Internet, particularly credit card numbers and social security numbers. A supervising teacher or administrator may authorize the release of directory information, as defined by law, for internal administrative purposes or approved educational projects and activities.

Appropriate Use Agreements

Each staff member will be required to sign and have on file an Appropriate Use Agreement that has been signed in the past 26 months.

Warranties/Indemnification

The District makes no warranties of any kind, express or implied, in connection with its provision of access to and use of its computer networks and the Internet provided under this policy. The District is not responsible for any information that may be lost, damaged, or unavailable when using the network, or for any information that is retrieved or transmitted via the Internet. The District will not be responsible for any unauthorized charges or fees resulting from access to the Internet, and any user is fully responsible to the District and shall indemnify and hold the District, its trustees, administrators, teachers, and staff harmless from any and all loss, costs, claims, or damages resulting from such user's access to its computer network and the Internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user. The user or, if the user is a minor, the user's parent(s)/legal guardian(s) agrees to cooperate with the District in the event of the school's initiating an investigation of a user's use of his/her access to its computer network and the Internet.

Violations

If any user intentionally violates this policy, the employee's access to the school's Internet system and computers will be denied, if not already provided, or withdrawn and he/she may be

subject to additional disciplinary action. The system administrator and/or the building principal, in consultation with the Superintendent, will make all decisions regarding whether or not a user has violated this policy and any related rules or regulations and may deny, revoke, or suspend access at any time, with his/her/their decision being final. Actions which violate local, state or federal law may be referred to the local law enforcement agency.

If the actions of the individual are also in violation of other District discipline policies, said student shall be subject to additional possible disciplinary action based upon these policies.

Internet Filtering

Filtering is only one of a number of techniques used to manage student's access to the Internet to encourage acceptable usage. It is not viewed as a foolproof approach to preventing access to material considered inappropriate or harmful to minors. Anything that falls under at least one of the categories below shall be blocked/filtered. This list will be updated/modified as required.

1. Nudity/ pornography—prevailing U.S. standards for nudity, provocative semi-nudity, sites which contain pornography or links to pornographic sites
2. Sexuality—sites which contain material of a mature level, images or descriptions of sexual acts, descriptions of sexual acts or techniques, sites which contain inappropriate personal ads
3. Violence—sites which promote violence, images or description of graphically violent acts, graphic autopsy or crime scene images
4. Crime—information of performing criminal acts (e.g., drug or bomb making, computer hacking), illegal file archives (e.g., software piracy)
5. Drug Use—sites which promote the use of illegal drugs, material advocating the use of illegal drugs (e.g. marijuana, LSD) or abuse of any drug. Exception: material with valid educational use
6. Tastelessness—images or descriptions of excretory acts (e.g., vomiting, urinating), graphic medical images outside of a medical context
7. Language/Profanity—passages/words too coarse to be softened by the word filter, profanity within images/sounds/multimedia files, adult humor
8. Discrimination/Intolerance—Material advocating discrimination (e.g., racial or religious intolerance), sites which promote intolerance, hate or discrimination
9. Inappropriate Banners—advertisements containing inappropriate images or words
10. Gambling—sites which allow or promote online gambling
11. Weapons—sites which promote illegal weapons, sites which promote the use of illegal weapons
12. Body Modification—sites containing content on tattooing, branding, cutting, etc.

Filtering should also be used in conjunction with:

1. any device sent home with student;
2. using recognized Internet gateways as a searching tool and/or homepage for students, in

- order to facilitate access to appropriate material;
3. ~~the District “Acceptable Use Agreements;”~~
 4. ~~behavior management practices for which Internet access privileges can be earned or lost; and~~
 5. ~~appropriate supervision, either in person and/or electronically.~~

~~The system administrator and/or building principal shall monitor student Internet access.~~

~~Internet filtering software or other technology-based protection systems may be disabled by a supervising teacher or school administrator, as necessary, for purposes of bona fide research or other educational projects being conducted by students age 18 and older.~~

~~Review of filtering technology and software shall be done on a periodic basis and is the responsibility of the Internet Safety Coordinator. It shall be the responsibility of the Internet Safety Coordinator to bring to the Board any suggested modification of the filtering system and to address and assure that the filtering system meets the standards of Idaho Code 18-1514 and any other applicable provisions of Chapter 15, Title 18, Idaho Code.~~

Internet Safety Team

~~The Building Administrator shall appoint an “Internet Safety Team” with responsibility and authority for ensuring compliance with the requirements of federal law, state law and this policy. The Internet Safety Team shall develop and maintain administrative procedures to enforce the provisions of this policy and coordinate with the appropriate District personnel regarding the Internet safety component of the District’s curriculum. The Internet Safety Team shall handle any complaints about the enforcement of this policy.~~

~~The Internet Safety Team shall maintain documentation evidencing that instruction by school personnel on Internet safety is occurring District wide.~~

Public Notification

~~The Internet Safety Team shall inform the public via the main District webpage of the District’s procedures regarding enforcement of this policy and make them available for review at the District office.~~

Submission to State Department of Education

~~This policy shall be filed with the State Superintendent of Public Instruction no later than August 1, 2011 and every five (5) years after initial submission and subsequent to any edit to this policy thereafter.~~



LEGAL REFERENCE: ~~Idaho Code §§ 18-1514, 18-2202, 33-131~~

ADOPTED: ~~December 16, 1997~~

~~AMENDED/REVISED: June 17, 2000; November 20, 2000; November 21, 2005; November 15, 2010; May 16, 2011; October 17, 2011; May 20, 2013; February 17, 2014; March 16, 2015~~

REFER TO: 530.00A & 530.00F

Employee Use of Electronic Communications Devices

The Board recognizes that employees may carry electronic communications devices, either District-issued or personally owned, and hereby adopts this policy.

District-Issued Communications Devices

Communication devices issued by the District may include, for example, cellular telephones; walkie-talkies; laptop computers; and citizens band radios, either installed in vehicles or hand-held.

Employees in receipt of District-issued equipment shall be held responsible for the safekeeping of the equipment and for the exercise of reasonable efforts to see that the equipment is not lost, stolen, or damaged. Reckless or irresponsible use of District equipment resulting in loss or damage may result in the employee having to reimburse the District for any associated costs of replacement or repair.

Any such devices issued shall be with the expectation that they are to be used, almost exclusively, for District-related business purposes and are not intended for personal use except in emergencies involving employee health or safety.

Staff members shall refrain from downloading the TikTok app onto any District issued device. If TikTok has already been downloaded onto a device issued to a staff member, they shall delete the app or seek assistance from District Technology in deleting it. The District shall take measures to prevent the downloading of TikTok or accessing of the TikTok website onto any District devices or via the District's electronic network.

District-issued equipment shall be used in a manner that does not disrupt instruction or other work-related activities unless there is a reason of personal health or safety involved.

Any District-issued equipment is to be surrendered to the District immediately upon request.

Personally-Owned Communications Devices

Employees may carry and use personally-owned electronic communication devices during the school day on school property Except that

Personally owned hand-held citizens band radios, portable police scanners, and long or short-

range walkie-talkies should not be used or carried by employees on school property during the school day unless by specific permission of their immediate supervisor based on a personal health or safety need.

Personal electronic communications devices should not be used during the employee’s normal duty times to send or receive messages of a personal nature, but such use is allowable during normal break times, lunch times, and preparation times. Use of personal electronic communication devices should be curtailed during instructional time or at school-sponsored programs, meetings, in-services, parent/guardian conferences, or any other time when there would be a reasonable expectation of quiet attentiveness.

Any employee violating the above rules may be subject to disciplinary action.

Legal Reference: IC § 18-6726 TikTok Use by State Employees on a State-Issued Device Prohibited
Idaho Executive Order 2022-06

The District adopts the following policy to ensure District employees, families, and students have a shared understanding of expectations regarding meal charges. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day, avoid identifying to other students or bystanders, students with insufficient funds to pay for school meals, and maintain the financial integrity of the school nutrition program.

Responsibility for Meal Accounts

The School Nutrition Department is responsible for maintaining student meal accounts and notifying the parent/guardian of negative balances. Meal Balance Letters will be sent to parents/guardian when an account reaches \$-0.01. Phone calls to student contacts will be made after \$-20.00.

Parents or Guardians are responsible for timely payment to student meal accounts as well as monitoring student accounts to ensure the balance does not fall below \$0.00. Households are encouraged to complete a free and reduced application.

~~The School Secretary or Designee is responsible for notifying the kitchen manager and the School Nutrition Office when;~~

- ~~1. A student is checking out of school or~~
- ~~1. A new student is enrolled from outside the District.~~

~~The School Secretary or Designee is responsible for; notifying the kitchen manager and the School Nutrition Office when;~~

- ~~1. Notifying the kitchen manager~~
 - ~~a. When a student is checking out of school or~~
 - ~~b. A new student is enrolled from outside the District~~
- ~~2. Adding negative meal balances to student fees at the end of school year~~

~~Students with unpaid school fees are ineligible to participate in their graduation ceremony.~~

~~2.~~

Delinquent or Uncollectible Accounts

Minidoka County School District is committed to keeping students fed with a nutritious meal. No student shall be denied a meal. Charged meals are considered a loan to the student. This balance shall be repaid by the end of the school year. At the end of the school year unpaid balances will be considered uncollectible. Uncollectible balances will be forwarded to a collection agency at the District's discretion. It is USDA policy for Non-federal funds to cover bad debt.

After one year At the finish of the school year and all collection efforts have been exhausted, the unpaid balance will be considered uncollectible. Uncollectible balances will be forwarded to a

collection agency at the District's discretion. It is USDA policy for which time non-federal funds to cover the bad debt.

All enrolled students will be allowed to charge a maximum of \$50.00. Minidoka School District is committed to keeping students fed a nutritious meal. No student shall be denied a meal.

1. Negative account balances of (\$50.00) per student and/or household account will be sent to the designated debt collection agency used by the district.
2. At the end of the school year, all unpaid balances will be sent to Bonneville Collections (or designated debt collect agency used by the District.)

Donations to Student Meal Debt

1. The School Nutrition Department may establish an account for donations for unpaid meal charges.
2. All donations will be received into the donation account. The donation fund balance will be divided evenly among all negative balances on a quarterly basis.
3. Account balances not requested by students who move from the district or graduate will be considered a donation and transferred to the SNP Donation account.

LEGAL REFERENCE: SP 47-2016

ADOPTED: February 22, 2005

AMENDED/REVISED: June 19, 2017; September 20, 2020; June 19, 2023