

**WACO INDEPENDENT SCHOOL DISTRICT
SPECIAL MEETING
Via Videoconference**

August 13, 2020

A special meeting of the Board of Trustees of the Waco Independent School District will be held on August 13, 2020, beginning at 6:00 PM as a video conference. In accordance with social distancing guidelines and the governor's suspension of certain provisions of the Open Meetings Act, members of the public will not be able to attend this meeting in person. However, the meeting will be broadcast live on WISD-TV (channel 17 on Spectrum and Grande Communications) and streamed live online at wacoisd.org/live.

Members of the public, who wish to submit their written comments on an agenda item, can do so by emailing joshua.wucher@wacoisd.org or by calling 254-261-5631 for assistance. Individuals submitting written comments are encouraged to include "public comment" in the subject line. Comments must be received before 10 p.m. on Wednesday, August 12, 2020.

AGENDA

Start: 6:02 PM

1. Call to Order

2. Public Comments on Agenda Items

3. Superintendent's Report

A. COVID-19 Update

B. Back-to-School Registration

4. Consent Agenda: Consider and Take Appropriate Action

A. Bid Award for Self-Funded Medical and Prescription Drug Products 3

B. Purchases in Excess of \$50,000 Under Pre-Existing Bid, Purchasing Cooperative, or 43

Allowed Professional Service

C. Ratification of an Operation Connectivity Interlocal Acquisition Agreement between Waco 44

ISD and the Region 4 Education Service Center and Purchase in Excess of \$50,000

D. Notice of the Intent to Apply for the Corona Virus Relief Fund (CRF) Grant of the 70

Coronavirus Aid, Relief, and Economic Security¹ (CARES) Act

E. T-TESS Calendar for 2020-2021 School Year	72
F. T-TESS Appraisers for 2020-2021	75
G. Revise the Order of Election for Trustee Special Election for At-Large, Place 6 (Revise el orden de elección para las Elecciones Especiales de Fideicomisario para en-general, puesto 6)	77
H. Revise the Order of Election for Trustee General Election for District 3, Place 3 and At-Large, Place 7 (Revise el orden de elección para las Elecciones Generales de Fideicomisario para el Distrito 3, lugar 3 y en-general, lugar 7)	82
I. Contract for Election Services Between the McLennan County Election Administration Department and the Waco Independent School District	87
5. Review and Discuss the Proposed Budget and Tax Rate for the 2020-2021 Fiscal Year Sheryl Davis	97
6. Consider, Discuss and Take Appropriate Action Regarding the Notice of Public Meeting to Discuss Budget and Proposed Tax Rate for the 2020-2021 Fiscal Year, Setting the Proposed Tax Rate, and the Date, Time and Place for the Public Meeting Sheryl Davis	120
7. Announcements Kyle DeBeer	
8. Adjourn	

End: 7:52 PM

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: August 13, 2020

Contact Person: S. Smith/J. Gutierrez

RE: Bid Award for Self-Funded Medical and Prescription Drug Programs

=====

Background Information:

Sealed bid, RFP # 20-1159, Self-Funded Medical and Prescription Drug Products, has been issued to seek competitive proposals for major medical health plan administrative services (ASO) and pharmacy benefits management (PBM) for prescription benefits coverage for our self-insured district plan. The District sought an administrator that can administer the district’s self-insured medical plan as well as offer health assessments, online wellness program, personal healthcare record, preventive care, disease management (to include reporting capabilities), and a healthy maternity program. The proposal also sought PBM administration in conjunction with and/or separate from the ASO administration.

The District received eleven responses for consideration. Five proposers offered both a medical and prescription drug plan, one proposer offered only a medical plan, and four proposers offered only a prescription drug plan. The respondent list is attached for your review.

After the initial proposals were evaluated, the District sought best and final offers from three of the medical plan proposers: United HealthCare, Aetna, and Blue Cross & Blue Shield (BCBS).

Upon review of the best and final offers, it was determined by the committee that BCBS, as the ASO, with prescription drugs/PBM being carved out to ExpressScripts, was the best solution for the District. The recommendation was presented to both the District Insurance Committee and the Quality District Advisory Council (QDAC). A summary of the highlights of the best and final response is provided for your review as well as a copy of the presentation provided by BCBS when interviewed.

BCBS offers the deepest provider discounts, the broadest network coverage (both access and matching providers for hospitals/physicians), the lowest expected medical and Rx claims, and account team that will be available to come onsite to assist with wellness, service, etc., and a reduced base administration fee. In addition, they will provide an implementation allowance of \$15,000, an annual wellness allowance of \$150,000, an audit service allowance of \$35,000, and an allowance of \$3.00 per employee per month for the EnspireApp (app based insurance tool).

Fiscal Implications:

In awarding Blue Cross & Blue Shield as the ASO with prescription drug management carved out to ExpressScripts, it is estimated that the District will save approximately \$866,000 for the 2021 plan year. The new plans will be effective January 1, 2021. The cost of the District's contribution is included in the 2020-2021 budget.

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees approve the bid award for Self-Funded Major Medical Health Plan Administrative Services (ASO) to Blue Cross & Blue Shield with the Pharmacy Benefits Management (PBM) awarded to ExpressScripts, as presented.



Respondents

RFP Timeline	Date Released
RFP Release	April 24, 2020
Questions due	May 13, 2020
RFP Responses due	May 22, 2020

Carrier	A.M. Best Rating	Line of Coverage	Result	Broker Compensation (if other than Consulting Fee)	
				Commission	Supplementary Compensation
United Healthcare	A-	ASO Medical, PBM Services	Renewal	0%	\$0 to \$3.60 PEPY
Aetna	A	ASO Medical, PBM Services	Proposed	0%	\$0 to \$20.50 PMPY
Blue Cross Blue Shield of Texas	A	ASO Medical, PBM Services	Proposed	0%	\$7.50 to \$15.00 PEPY
Cigna	A	ASO Medical	Proposed	0%	\$0 to \$10.00 PEPY
HealthFirst TPA	A	ASO Medical, PBM Services	Proposed	0%	N/A
Humana	A-	ASO Medical, PBM Services	Proposed	0%	\$1.00 to \$6.00 PEPQ
SWHP	NR	ASO Medical, PBM Services	Proposed	0%	N/A
Express Scripts, Inc.	NR	PBM Services	Proposed	0%	N/A
Heritage Health Solutions, Inc.	NR	PBM Services	Proposed	0%	N/A
Integrated Prescription Management	NR	PBM Services	Proposed	0%	N/A
Script Care	NR	PBM Services	Proposed	0%	N/A

Level	Category	Level	Category	Level	Category
A++, A+.....	Superior	B, B-.....	Fair	D.....	Poor
A, A-.....	Excellent	C++, C+.....	Marginal	E.....	Under Regulatory Supervision
B++, B+.....	Very Good	C, C-.....	Weak	F.....	In Liquidation
				S.....	Rating Suspended
FINANCIAL SIZE CATEGORIES					
FSC I	Up to 1,000		FSC IX	250,000 to 500,000	
FSC II	1,000 to	2,000	FSC X	500,000 to 750,000	
FSC III	2,000 to	5,000	FSC XI	750,000 to 1,000,000	
FSC IV	5,000 to	10,000	FSC XII	1,000,000 to 1,250,000	
FSC V	10,000 to	25,000	FSC XIII	1,250,000 to 1,500,000	
FSC VI	25,000 to	50,000	FSC XIV	1,500,000 to 2,000,000	
FSC VII	50,000 to	100,000	FSC XV	2,000,000 or more	
FSC VIII	100,000 to	250,000	(In \$000 of Reported Policyholders' Surplus Plus Conditional Reserve Funds)		
Best's Insurance Reports, published annually by A.M. Best Company, Inc., presents comprehensive reports on the financial position, history, and transactions of insurance companies operating in the United States and Canada. Companies licensed to do business in the United States are assigned a Best's Rating which attempts to measure the comparative position of the company or association against industry averages.					

*While Gallagher does not guarantee the financial viability of any health insurance carrier or market, it is an area we recommend that clients closely scrutinize when selecting a health

Waco ISD

RFP Best and Final Offer (BAFO) Results - 2021



Natalie Haskett – July 10, 2020



Gallagher

Insurance | Risk Management | Consulting



Gallagher

Insurance | Risk Management | Consulting

Table of Contents

- I. Best and Final Offer (BAFO) Responses/Highlights
- II. Network comparisons
- III. Next steps

BAFO– Highlights



Insurance | Risk Management | Consulting

United Healthcare	Added first year implementation credit of \$300,000.
	Increased wellness budget to \$100,000.
	Increased fees at risk to 50% for the Net Cost Guarantee.
Aetna	Included a 4 month fee holiday of \$403,000 for year 1.
Blue Cross Blue Shield	Reduced admin fee.
	Included \$150,000 wellness fund.
	Adjusted PEPM Rx rebate credit as well as Specialty Brand rebate.



United Healthcare – Highlights

I. Pros

- Incumbent carrier – no disruption for members on process, network
- Can administer current plans
- Currently works well with Express Scripts
- Allowances:
 - **Implementation Credit - \$300,000**
 - **Annual Wellness - \$100,000**
 - Audit - \$35,000
 - Other - \$5,000
 - Enspire Mobile App - \$3.00 per employee per month (PEPM)

I. Cons

- Average discounts versus competition



Aetna – Highlights

I. Pros

- 2nd best pharmacy rebates
- Rebates paid within 90 days of end of quarter
- Rx rebates paid to district (no administration credit)
- Most at risk on performance guarantees
- Onsite representative
- Allowances:
 - 4 month fee holiday - \$403,000
 - Implementation - \$15,000
 - Wellness - \$150,000 annually
 - Audit - \$35,000
 - Enspire Mobile App - \$3.00 PEPM

II. Cons

- Member disruption with new carrier
- GeoAccess report low access for pediatrics / OBGYN



BCBS – Highlights

I. Pros

- Best provider discounts
- Broadest network coverage (both access and matching providers for hospital / physician)
- Lowest expected medical / prescription drug (Rx) claims
- **Account Team will be available to come onsite to assist with wellness, service, etc.**
- **Reduced base administration fee**
- Allowances:
 - Implementation - \$15,000
 - **Annual Wellness - \$150,000**
 - Audit - \$35,000
 - Enspire Mobile App - \$3.00 PEPM

II. Cons

- Member disruption with new carrier



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Insurance | Risk Management | Consulting

Financials / Network



Pharmacy – Claims & Rebates

	Estimated 1/1/2020 (Based on current contract)	ESI	Aetna / CVS	BCBS*	UHC*
<u>Current Rx claim estimate</u>	\$3,991,000				
Projected Claims		\$3,955,000	\$3,967,000	\$3,994,000	\$4,139,000
Cost Avoidance		(\$36,000)	(\$24,000)	\$3,000	\$148,000
<u>Current Rebates</u>	(\$1,090,000)				
Projected Rebates		(\$1,327,000)	(\$1,251,000)	(\$850,000)	(\$1,250,000)
Cost Avoidance		(\$237,000)	(\$161,000)	\$240,000	(\$160,000)
<u>Grand Total Savings</u>					
Proj. Claims + rebates	\$2,901,000				
Projected Claims / Rebates		\$2,628,000	\$2,716,000	\$3,144,000	\$2,889,000
Cost Difference		(\$273,000)	(\$185,000)	\$243,000	(\$12,000)

*Rebates included in ASO Fee



Pharmacy – Disruption

	ESI	Aetna / CVS	BCBS	UHC
Positive	--	68	24	72
Negative	--	45	59	200
Exclusions	--	421	121	101

Positive – lower member copay

Negative – higher member copay

Exclusions – drugs not covered based on standard formulary (still have access to like classes/drugs)

Medical – Claims / Fees (Integrated Rx w/ Medical payer)



Insurance | Risk Management | Consulting

Medical w/ integrated Rx	Current UHC	UHC	Aetna	BCBS
ASO Fees	\$949,125	\$1,029,300	\$1,189,187	\$967,894
Rx rebate credit	\$0	(\$857,364)	\$0	(\$901,854)
Net Fee	\$949,125	\$171,936	\$1,189,187	\$66,040

Pharmacy	ESI	UHC (Optum)	Aetna / CVS	BCBS (Prime)
Rx Claims	\$3,991,000	\$4,139,000	\$3,967,000	\$3,994,000
Expected Rebates	(\$1,090,000)	\$0	(\$1,251,000)	\$0
Admin Fee	\$0	\$0	\$0	\$0
Total Pharmacy	\$2,901,000	\$4,139,000	\$2,716,000	\$3,994,000

ASO rebate credit

ASO rebate credit

Medical vendor Rx vendor	Current UHC ESI	UHC UHC (Optum)	Aetna Aetna / CVS	BCBS BCBS (Prime)
Med Fee / allowances	\$949,125	\$1,029,300	\$1,189,187	\$967,894
Rx rebate credit	\$0	(\$857,364)	\$0	(\$901,854)
Med Claims (expected 2021)	\$7,488,727	\$7,922,970	\$8,461,054	\$7,130,906
Rx Claims	\$3,991,000	\$4,139,000	\$3,967,000	\$3,994,000
Rx Rebates (\$0 if rebate credit)	(\$1,090,000)	\$0	(\$1,251,000)	\$0
Total	\$11,338,852	\$12,233,906	\$12,366,241	\$11,190,946
Savings vs Current		\$895,054	\$1,027,389	(\$147,906)

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Medical – Claims / Fees

(Carve-out RX w/ Medical payer; assume ESI)



Insurance | Risk Management | Consulting

Medical w/ Carveout Rx	Current			
	UHC	UHC	Aetna	BCBS
ASO Fees	\$949,125	\$1,041,813	\$1,212,956	\$967,894
Rx rebate credit	\$0	\$0	\$0	\$0
Net Fee	\$949,125	\$1,041,813	\$1,212,956	\$967,894

Pharmacy	Current			
	ESI	ESI	ESI	ESI
Rx Claims	\$3,991,000	\$3,955,000	\$3,955,000	\$3,955,000
Expected Rebates	(\$1,090,000)	(\$1,327,000)	(\$1,327,000)	(\$1,327,000)
Admin Fee	\$0	\$0	\$0	\$0
Total Pharmacy	\$2,901,000	\$2,628,000	\$2,628,000	\$2,628,000

Medical vendor Rx vendor	Current			
	UHC ESI	UHC ESI	Aetna ESI	BCBS ESI
Med Fee / allowances	\$949,125	\$1,041,813	\$1,212,956	\$967,894
Rx rebate credit	\$0	\$0	\$0	\$0
Med Claims (expected 2021)	\$7,488,727	\$7,922,970	\$8,461,054	\$7,130,906
Rx Claims	\$3,991,000	\$3,955,000	\$3,955,000	\$3,955,000
Rx Rebates (\$0 if rebate credit)	(\$1,090,000)	(\$1,327,000)	(\$1,327,000)	(\$1,327,000)
Total	\$11,338,852	\$11,592,783	\$12,302,010	\$10,726,800
Savings vs Current		\$253,931	\$963,158	(\$612,052)



Claims Repricing

	UHC	BCBS	Aetna OOA	Aetna ACO
Inpatient	53.9%	64.6%	49.0%	52.6%
Outpatient	69.2%	68.6%	65.0%	66.7%
Professional	59.1%	59.7%	54.0%	54.6%
	Eligible Charges			
Inpatient	\$3,406,877		\$2,604,530	\$802,347
Outpatient	\$1,901,513		\$1,001,008	\$900,505
Professional	\$2,614,580		\$1,861,646	\$752,934
Total Eligible Chgs.	\$7,922,970		\$5,467,184	\$2,455,786
	Allowed Charges			
Inpatient	\$1,570,570	\$1,206,034	\$1,328,310	\$380,152
Outpatient	\$585,666	\$597,075	\$350,353	\$300,138
Professional / other	\$1,069,363	\$1,053,676	\$856,357	\$341,832
Total Allowed Chgs.	\$3,225,600	\$2,856,785	\$2,535,020	\$1,022,122
% member share / COB	15.0%	15.0%	15.0%	15.0%
Paid Claims Estimate	\$2,741,760	\$2,428,267	\$2,154,767	\$868,804
Chg from Current		-11.43%		10.28%
Estimated Paid Claims Difference from UHC		-\$313,493		\$281,811



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Insurance | Risk Management | Consulting

Next Steps

- I. Determine BAFO interviews
- II. Select vendor
- III. Ancillary Products
- IV. Implementation / OE

Disclaimers

SOLVENCY POLICY DISCLAIMER

While GBS does not guarantee the financial viability of any health insurance carrier or market, it is an area we recommend that clients closely scrutinize when selecting a health insurance carrier or HMO. There are a number of rating agencies that can be referred to including, A.M. Best, Fitch, Moody's, Standard & Poor's, and Weiss Ratings (TheStreet.com). Generally, agencies that provide ratings of U.S. Health Insurers, including traditional insurance companies and other managed care (e.g., HMO) organizations, reflect their opinion based on a comprehensive quantitative and qualitative evaluation of a company's financial strength, operating performance and market profile. However, these ratings are not a warranty of an insurer's current or future ability to meet its contractual obligations.

RENEWAL / FINANCIAL DISCLAIMER

This analysis is for illustrative purposes only, and is not a proposal for coverage or a guarantee of future expenses, claims costs, managed care savings, etc. There are many variables that can affect future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. See your policy or contact us for specific information or further details in this regard.

LEGAL DISCLAIMER

The intent of this analysis [report, letter, etc.] is to provide you with general information regarding the status of, and/or potential concerns related to, your current employee benefits environment. It should not be construed as, nor is it intended to provide, legal advice. Laws may be complex and subject to change. This information is based on current interpretation of the law and is not guaranteed. Questions regarding specific issues should be addressed by legal counsel who specializes in this practice area.

Thank You!

Natalie Haskett
210-348-4110
Natalie_Haskett@ajg.com

70 NE Loop 410, Suite 325
San Antonio, Texas 78216
USA





BlueCross BlueShield
of Texas



Gallagher

FINALIST PRESENTATION

July 14, 2020



Agenda

Introductions

Topics Covered:

- **Value of Blue**
- **Account Management & Implementation**
- **Customer Service and Member Tools**
- **Our Commitment to**



Attendees:

Tom Stewart

Vice President, Sales & Client Management

Brian Cunningham

Account Executive

Loretta Manriquez

Senior Sales Executive





We've understood the
challenges of Texas public
schools...*since Day One*

OUR TEAM & OUR PURPOSE

OUR PURPOSE

To do everything in our power to stand with our members in sickness and in health®



INTEGRITY
RESPECT
COMMITMENT
CARING
EXCELLENCE

Large Group Account Team
96.5% RETENTION
for the past 5 years





VALUE OF BLUESM

THE POWER OF OUR NETWORK

LOCAL MATTERS

ZIP code says more about employee health than almost anything. Health care is local

LOCAL TEAMS

Are best positioned to know which providers to approach and when.

RELATIONSHIPS

We live, work, and play in the cities where your employees are. We know the provider market and what drives it.



NUMBER 1
Brand in health care



More than
100 MILLION
Members



95%
of Doctors



100%
of U.S. ZIP codes



96%
of Hospitals



97%
of claims paid at
in-network rates



8,000
Hospitals



1,900,000+
Providers



1 IN 3 AMERICANS
are Blue

OUR NETWORK STRATEGY



A foundation of **value-based** provider agreements that supports the entire network portfolio



A market-leading **network portfolio** offering options for price point, access and benefit design



A path to risk and capitation that supports and nurtures **primary care physician-led care**



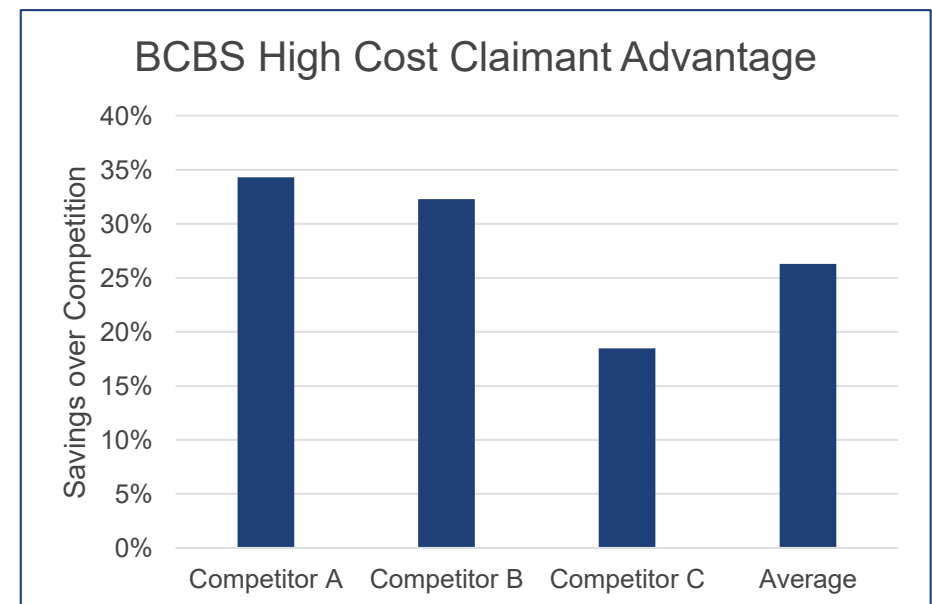
Measuring physician **efficiency, appropriateness and quality**

Our Contracting Advantages Really DO Matter

- By minimizing costs via contracting, BCBS has a **significant advantage** on high cost claims
- The advantage is primarily driven by the **way we contract** with facilities for high dollar claims
- **We are unique** in that we use payment methodologies, such as per day caps on reimbursements, to help avoid paying these claims based on percent of billed charge



Analysis of Coordination of Benefits data uncovered **savings of over 25%** on high cost inpatient claims.





ACCOUNT MANAGEMENT/ IMPLEMENTATION

We Will Work With You to Develop and Execute a Strategic Plan – Multi Year Strategy



Demand the
**BEST ACCOUNT
MANAGEMENT**
from your health plan

Our Plan:



DEFINE
goals and expectations



EXECUTE
plan



EVALUATE
results and consult internal teams

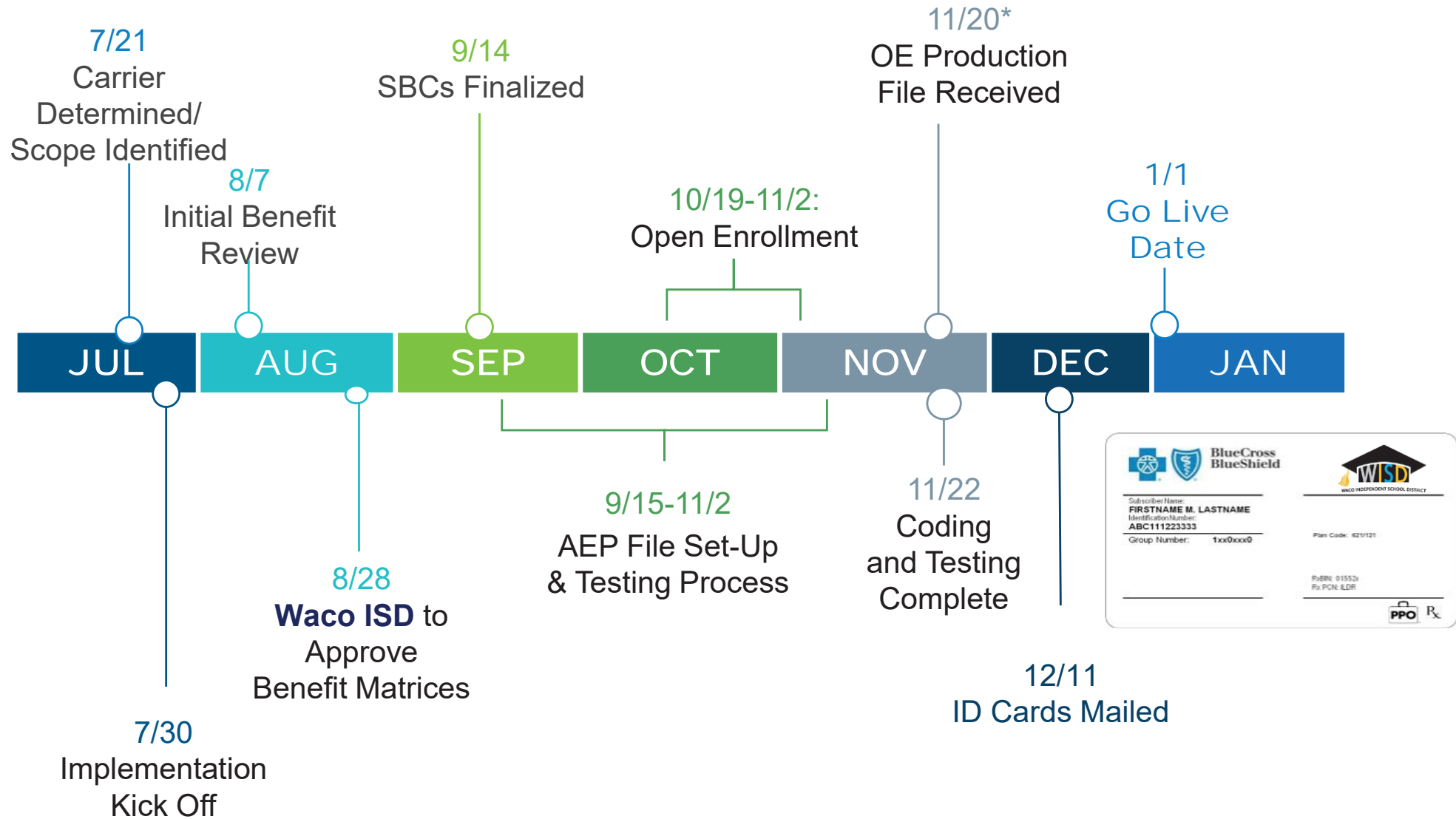


RECOMMEND
improvements

Tenured Account Management

<p>Brian Cunningham Strategic Account Executive</p>	<ul style="list-style-type: none"> • Overall responsibility for account • Lead strategic discussions • Manage financials, renewal and contract processes • Act as point of contact for operational items, requirements or challenges between client and internal teams • Manage day-to-day activities with client
<p>Nick Guel Strategic Account Manager</p>	<ul style="list-style-type: none"> • Works closely with Account Executive on operational and internal activities (account structure, internal renewal requirements) • Assists with open enrollment (meetings, materials, ID card proofs, etc.) • Supports identification of employee communications and wellness needs. • Manage day-to-day activities with client including matrices approval, Provider Finder®, ad hoc customer requests
<p>TBD Client Service Specialist</p>	<ul style="list-style-type: none"> • Dedicated FSU contact • Works directly with your HR team to resolve inquiries or issues • Prepare and educate Customer Service for Open Enrollment activities and plan changes • Conduct claim testing and validation
<p>TBD Client Implementation Consultant</p>	<ul style="list-style-type: none"> • Oversee and coordinate new implementation efforts to ensure a successful outcome

Implementation Timeline



*Dependent on AEP vendor timeline

Making Your Job Easier: Blue InsightSM

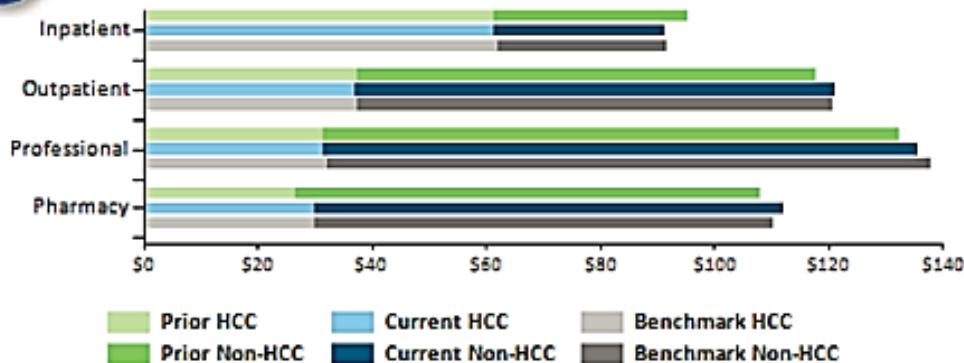
Comprehensive, secure, intuitive web-based data analysis and reporting tool available to clients to help manage health benefits strategy and programs.

Blue InsightSM allows you to:

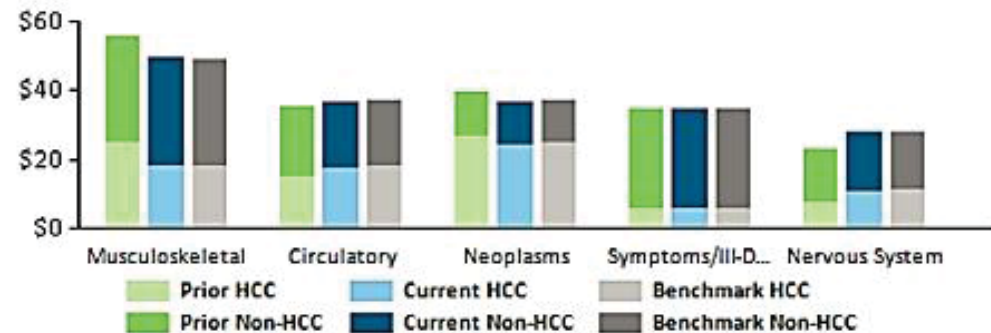
- Identify cost drivers, trends, utilization patterns and variations from benchmarks
- Prepare custom presentation formats and reports
- Delegate varying levels of access to employees and consultants



Spend by Service Category (Paid PMPM)



Top Diagnostic Categories (Paid PMPM)



A woman with long, wavy hair and glasses is smiling while talking on a mobile phone. She is wearing a dark leather jacket and is seated at a desk. Her right hand is on a laptop keyboard. The background is slightly blurred, showing what appears to be a window or a wall with some panels. The entire image has a blue color overlay.

CUSTOMER SERVICE & MEMBER TOOLS

Blue Access for MembersSM

**Save time
with self-service
support tools
and health and
wellness
resources
available through
a convenient and
secure website**

- Check claims and claims history
 - View, save or print Explanation of Benefits (EOBs)
 - Sign up for electronic EOBs, and save paper
 - View benefits and covered dependents
 - Check coverage details and Rx benefit information
 - Manage mobile and texting preferences
 - Request new ID cards or print temporary ID cards
 - Access health and wellness information and guides
 - Get details on wellness, discounts, 24/7 Nurseline
- ... and more**

Log and perform protected transactions
24 hours a day, 7 days a week*



Wellbeing Management – Enable

Finding new ways to improve health outcomes and contain costs



Holistic Health Management, a member-centered approach to care management

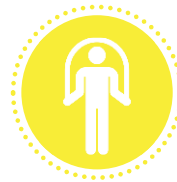


Strategic Business Partners

Livongo – Hypertension, Diabetes
Omada – Hypertension, Pre-diabetes
Naturally Slim – Weight Management



Advanced Analytics that allow more precise and proactive member engagement



Fitness Program

Employees can design a fitness program to fit their family's budget and preferences



Expanded Utilization Management to prevent misuse and unnecessary costs, while improving member and provider experiences



Blue Points

Members can earn points for completing healthy activities. They can then redeem those points for merchandise.



Digital Enhancements that allow members to engage via their preferred channel

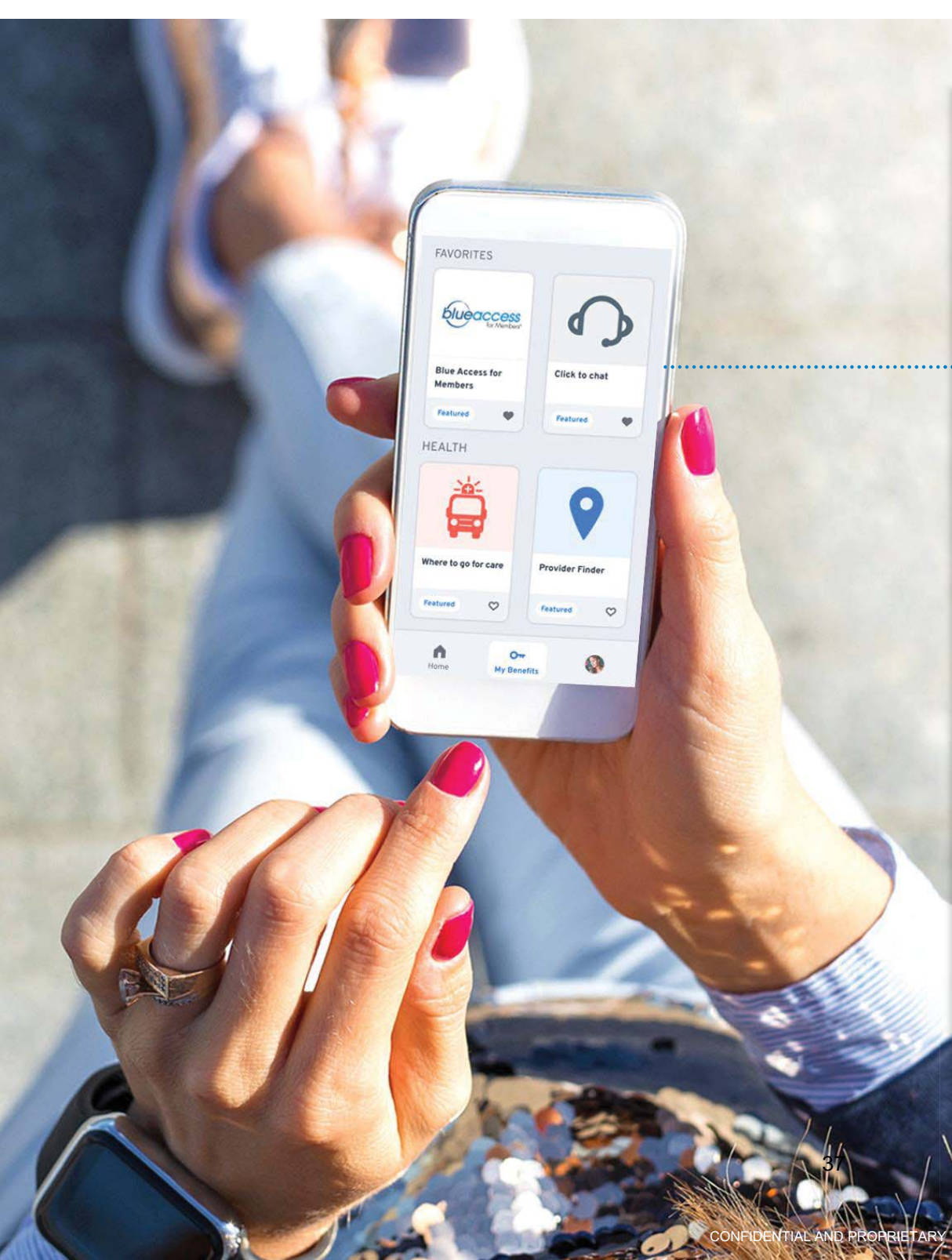


24/7 Nurse Line





Nurses guide members to the appropriate level of care for their health issue, answer general health questions and direct members to helpful programs.







Comprehensive Reporting to quantify and track all the ways we engage your members





FAVORITES

 Blue Access for MembersSM Featured 	 Click to chat Featured 
--	---

HEALTH

 Where to go for care Featured 	 Provider Finder[®] Featured 
---	--

Home  My Benefits 

Virtual Visits powered by MDLIVE

Care When and Where Your Employees Need It Just Got Easier

Virtual Visits

Providing your employees access to independently contracted health care professionals

Seamless access to portal through BAM

Robust provider profiles for members to browse

Online visit scheduling and payment collection

HD video and quality sound

Shared customer service support

Secure messaging and email

Co-branded communications

Standard billing and reporting with medical

Behavioral health option as buy-up



Convenient

Access where mobile app, online video or telephone is available¹



Professional

Board-certified doctors, prescriptions sent to a pharmacy of member's choice



Cost-effective

Potential redirection of high-cost urgent care and emergency room visits

38

Powered by
MDLIVE[®]



EVERY DOLLAR
MATTERS.

EVERY EXPERIENCE
MATTERS.

EVERY MEMBER
MATTERS.



Our Commitment to You and Your Members

Year 1: \$150,000 Wellness Credit + \$150,000 Wellness Fund

Year 2: \$150,000 Wellness Credit

Year 3: \$150,000 Wellness Credit

2nd and 3rd Year Admin Fees

0% Trend Guarantee

Performance Guarantees for Service with 18% of admin fee at risk

AN INDUSTRY LEADER

NO. 9

ON FORBES'

THE CIVIC 50

WHERE TOP
MILLENNIALS
WANT TO
WORK

A WORLD'S
MOST
ETHICAL
COMPANY

access
IN ALL

50

STATES

NATION'S LARGEST
CUSTOMER-OWNED HEALTH
INSURER

NO. ⁴¹ **14**

OUT OF
250 ON FORBES'
BEST
EMPLOYERS
FOR DIVERSITY

THANK YOU



BlueCross BlueShield
of Texas



Gallagher

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: August 13, 2020

Contact Person: S. Smith

RE: Purchases over \$50,000 Under Pre-Existing Bid, Purchasing Cooperative, or Allowed Professional Service

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Background Information:

In April 2020, the Board approved a change in Board Policy CH (Local) that requires all purchase requests over \$50,000 to be approved by the Board of Trustees prior to being made. These purchases will be made under a pre-existing bid or purchasing cooperative. The following purchase is requested:

Purchase Request to Exceed \$50,000 through a Purchasing Cooperative

- Imagine Learning, Inc. - Buy Board Cooperative \$ 97,900.00. Waco Independent School District is in year two (2) of three (3) of its contract with Imagine Math. The program is used across the District for K-5 supplemental math support. The program is also used for response to intervention. Teachers and administrators have the option to create and assign individual pathways for students, and teachers have access to lessons for remediation. Students also use Imagine Math for fact fluency practice.

Fiscal Implications:

The cost of these purchases will be charged to the appropriate campus or departmental budget.

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees approve the purchase request over \$50,000, as presented.

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: August 13, 2020

Contact Person: S. Davis / J. Allen

RE: Approve Ratification of Interlocal Agreement with the Education Service Center (ESC) Region 4, Operation Connectivity and Purchase in excess of \$50,000

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Background Information:

Governor Abbot and legislative leaders have allocated \$200 million in CARES Act Coronavirus Relief Fund (CRF) to match \$200 million in local district funding. The Texas Education Agency (TEA) has initiated Operation Connectivity to use this bulk buying power to cover purchases of internet solutions for Texas’ school districts. Eligible program expenditures include hotspots for internet connectivity and e-learning devices.

The program will be managed through the Education Service Center, Region 4, and requires that districts enter into an interlocal acquisition agreement to authorize Region 4 to complete the bulk purchase on their behalf.

Under the agreement, Waco ISD is eligible for fund matching of 50% of the expenditures incurred through the statewide bulk purchasing event. The funding match is contingent on the number of economically disadvantaged students in the district. The costs associated with device and hotspot purchase volume that exceeds the number of economically disadvantaged students in the district will not be eligible for fund matching. Waco ISD plans to purchase 2200 T-Mobile Hotspots and 3,450 additional Chromebooks so will not exceed the eligible count. The cost to Waco ISD is \$591,300 for a total purchase of \$1,182,600.

While initial interest in the program was solicited through a survey conducted in late July, timelines to participate in the program are very aggressive:

Process Step	Date
Region 4 distributes key confirmation documents	7/29
Local Education Agency’s (LEA’s) signed Interlocal Agreement & Additional Quantity Request due to Region 4	8/4
Region 4 begins placing purchase orders with internet service provider (ISP) / original equipment manufacturer (OEM)	8/5
LEA’s completed Logistics Confirmation Form due to Region 4	8/7

LEAs begin receiving order invoices from Region 4	8/11
LEA's payment of order invoice due to Region 4	Within 3 business days of invoice
Confirmation of payment receipt provided to LEAs	Upon receipt of funds
Order fulfillment details provided to ISP/OEMs	Upon receipt of funds
ISP / OEM ship devices and provide order shipment confirmation to LEAs	Upon availability of devices
LEAs confirm receipt of devices	Upon receipt

Because of the short timelines, the Superintendent authorized the approval of the interlocal agreement and subsequent payment of the order invoice.

Fiscal Implications:

The District's financial match for the bulk purchase totals \$ 591,300 and will come from funds previously budgeted for the 2019-2020 student device replacement cycle now covered through other federal funding.

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees ratify the Interlocal Agreement between Waco ISD and Education Service Center (ESC), Region 4, for the bulk purchasing of internet connectivity and e-learning devices, and the subsequent payment of the order invoice, as presented.

A Guide to Operation Connectivity: How Municipalities and Counties Can Help

1.8 million students lack technology to learn from home

With the rise of COVID-19 in Texas, remote learning has become an essential part of schools' academic offering. Yet, it is estimated that over 1.8 million students in Texas lack the connectivity technology to learn from their homes. This connectivity gap is a significant barrier to academic success and economic empowerment for these students.

In response to this critical need, Governor Abbott and Texas legislative leaders have allocated \$200M in CARES Act Coronavirus Relief Fund (CRF) funding to match \$200M in local district funding. This combined \$400M in bulk buying power will be used to cover the purchases of internet solutions such as hotspots and e-learning devices for Texas' School districts, with the goal of providing connectivity technology for all students who would not otherwise have them.



\$200M in CARES Act CRF funding + **\$200M** in local district funding = **\$400M** bulk buying power for connectivity technology

1 million e-learning devices

The Operation Connectivity bulk order program may leverage the majority of these funds to put over 1 million e-learning devices and nearly 500,000 hotspots in students' homes to enable learning, significantly reducing the connectivity gap.

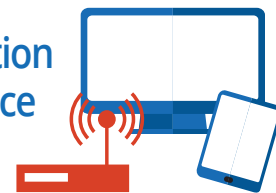
Even with this historic investment, we may still have hundreds of thousands of Texas students who lack reliable internet access.

500,000 hotspots

Texas received \$11.24 billion in federal CARES Act CRF funding, of which over \$5 billion has been given to counties and cities to determine how they should be spent.



\$11.24B in CARES Act CRF funding → **\$5B** to City and County CRF grants → Allocate some portion to "facilitate distance learning"



We are asking our cities and counties to allocate some portion of their local CRF funds to help us provide devices and internet to facilitate remote learning.¹

By assisting school systems with their local match funding right now, CRF contributions can enable purchases of devices and hotspots at steeply discounted rates that vendors have made available specifically for orders placed through Operation Connectivity.

Local governments will see a dramatic return on this investment, including smart procurement, increased access to online learning for students, and access to urgent family telehealth care.



1. U.S. Department of the Treasury's guidance on use of CARES funding lists examples of eligible use of funds, including "Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions." Source: Coronavirus Relief Fund Guidance for State, Territorial, Local, and Tribal Governments, Updated June 30, 2020

OPERATION CONNECTIVITY INTERLOCAL ACQUISITION AGREEMENT

*Entered between Region 4 Education Service Center ("Region 4") and Local Education Agency ("LEA")
pursuant to Tex. Gov't Code, Chapter 791.*

Local education agency name: WACO ISD, (161914)
County district number: 161914
Point of contact: Jerry Allen
Date: July 29th, 2020

This Operation Connectivity Interlocal Acquisition Agreement ("Agreement") contains key information and terms regarding your LEA's participation in the Operation Connectivity bulk purchase process. The following addendums are incorporated into this Agreement:

1. State Funding Allocation Methodology Addendum (*attached*)
2. EDGAR Certification Addendum (*attached - to be executed by Region 4*)
3. Grant Program Guidelines (*attached*)
4. LEA Order Logistics Confirmation (*separate document*)
5. Additional Quantity Request (*separate document*)

Due the urgency required to maintain our position within our vendors' supply chain, **please submit the completed and signed copy of this Agreement [as well as your Additional Quantity Request Addendum] through DocuSign by COB Tuesday, August 4, 2020.** Should your LEA not be able to provide signed approval of this Agreement by this date, your order will unfortunately have to be cancelled, and this Agreement will automatically terminate without further action by the parties.

Below you will find your LEA's allocated quantities per provider / OEM ("Vendor") and model. These quantities are based on two inputs: 1) your LEA's requested quantities as included in your LEA's bulk order survey / form, 2) the total dollar value for which the state funding program is able to cover 50% of your LEA hotspot / device costs, as based on the state's allocation methodology (see State Funding Allocation Methodology Addendum).

Any change to the quantities allocated below must be requested by emailing customerservice@teabulkorder.com with your revisions. We will then review requested revisions and send you an updated Agreement. Please note that allocated quantities can only be decreased. Any proposed revisions to increase quantities for any Vendor or model will be rejected.

For quantity needs above what the state has allocated your LEA [capped at your LEA's *remaining quantity* as listed in your Additional Quantity Request Addendum], please include this in your LEA's Additional Quantity Request Addendum. If your submitted Additional Quantity Request Addendum is accepted, it will become a binding part of the Agreement. Your Additional Quantity Request Form must be submitted by Tuesday, August 4, 2020. Failure to submit by the deadline will result in your Additional Quantity Request Addendum being rejected.

Mobile broadband hotspots:

Vendor	AT&T	T-Mobile	Verizon
Data limit	Unlimited	Unlimited	Unlimited
Hotspot type	Category 4	Category 4	Category 4
Contract length	1 year	1 year	1 year
Warranty length	1 year	1 year	1 year

Device costs/unit	\$60	\$0	\$60
Monthly rate/unit	\$15	\$15	\$10
Asset tagging cost/unit	\$0	\$0	\$5
Custom CIPA filtering enablement monthly rate/unit	\$0	\$0	\$2
Total 1-year hotspot costs/unit	\$240	\$180	\$209
Original LEA quantity request (through bulk order survey)	0	2200	0
Allocated quantity	0	2200	0
Total hotspot order costs	\$0	\$396000	\$0
LEA portion of hotspot order costs	\$0	\$198000	\$0

Learning devices:

	Middle & elementary laptops			High school laptops		Chromebooks		iPad
Vendor	Dell	HP	Lenovo	Dell	HP	Dell	HP	Apple
Model number	3190	9ru44ut	100e	3410	PB11x360	3100 Chrome	1A764UT	iPad 7 th Generation
CPU processor	Celeron 4120	Celeron 4020	Celeron	I3	Pentium 5030	N/A	N/A	N/A
RAM	4 GB	4 GB	4 GB	4 GB	8 GB	4 GB	4 GB	N/A
Hard drive size	64 GB	64 GB	64 GB	500 GB	128 GB	16 GB	32 GB	32 GB
Screen size	11.6"	11.6"	11.6"	14"	11.6"	11.6"	11.6"	10.2"
Wi-Fi protocol	Standard	Standard	Standard	Standard	Standard	Standard	Standard	Standard
Touch Screen	No	Yes	No	No	Yes	No	Yes	Yes
Convert to tablet	No	Yes	No	No	Yes	No	No	Yes
External keyboard (Y/N)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Y
Warranty	1 year on-site	1 year mail in	1 year mail in	1 year on-site	1 year mail in	1 year on-site	1 year mail in	N/A
Additional features	Windows 10, custom tagging	Windows 10, custom tagging	Windows 10, custom tagging	Windows 10, custom tagging	Windows 10, custom tagging	Google license, custom tagging	Google license, custom tagging	iPadOS, custom engraving
Price	\$237	\$266	\$205	\$323	\$369	\$228	\$237	\$386
Original LEA quantity request (through bulk order survey)	0	0	0	0	0	3450	0	0
Allocated quantity	0	0	0	0	0	3450	0	0
Total device order costs	\$0	\$0	\$0	\$0	\$0	\$786600	\$0	\$0
LEA portion of device order costs	\$0	\$0	\$0	\$0	\$0	\$393300	\$0	\$0

Total costs:

Total hotspot order costs	\$396000
Total device order costs	\$786600
LEA portion of hotspot order costs	\$198000
LEA portion of device order costs	\$393300
Total order costs (hotspots and devices)	\$1182600
Total LEA portion of order costs (hotspots and devices)	\$591300

Payment terms:

Payment for your LEA's portion of the order costs will be due immediately upon receipt of the order invoice that your LEA will be receiving via email. Please note that payment is required before hotspots / devices will be asset tagged and shipped to your LEA. Specific payment instructions will be provided with your issued invoice.

LEA orders will be tagged and shipped in the order in which invoice payment is received. Delay in payment will result in a delay of devices to your LEAs. Any LEA whose payment has not been received by Region 4 within 3 business days from the invoice date will have their order cancelled, resulting in an automatic termination of this Agreement. LEAs must provide a completed LEA Order Logistics Confirmation by Friday, August 7, 2020. Failure to complete and provide this confirmation timely may result in the delay or cancellation of your order and termination of this Agreement.

Matching Funds Allocation:Funding allocation:

You will find below your LEA's state matching award. This allocation is based on two inputs, 1) your LEA's requested quantities as included in your LEA's bulk order survey/form, 2) the state's allocation methodology (see State Funding Allocation Methodology Addendum).

Total state matching (hotspots and devices)	\$591300
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Please note that this amount includes only the 1:1 matching of the funds that are expected to be contributed by your LEA. By executing this Agreement, your LEA is committing to pay the amounts set forth herein.

Incorporation of Vendor Warranties and Terms/Disclaimer and Release of Region 4 Liability:

LEA ACKNOWLEDGES AND AGREES THAT ANY PRODUCTS OR SERVICES ACQUIRED THROUGH THIS AGREEMENT ARE SUBJECT TO ANY VENDORS' TERMS AND CONDITIONS ("VENDOR TERMS") PROVIDED SEPARATELY BY VENDOR TO LEA. THIS AGREEMENT SHALL CONTROL IN THE EVENT OF ANY CONFLICT WITH VENDOR TERMS. THE PROVISIONS OF ANY MANUFACTURER OR OTHER VENDOR WARRANTIES AND OBLIGATIONS UNDER THE VENDOR TERMS ARE HEREBY EXTENDED TO LEA. THE LEA'S EXCLUSIVE REMEDY FOR BREACH OF ANY SUCH WARRANTY OR OTHER VENDOR OBLIGATIONS RELATED TO THE PRODUCTS OR SERVICES WILL BE THE ENFORCEMENT OF ANY RIGHTS UNDER THE VENDOR TERMS, AND REGION 4 SHALL HAVE NO LIABILITY TO LEA RELATED TO SAME. THE LEA ACKNOWLEDGES AND AGREES AS A STRICT TERM OF THIS AGREEMENT THAT REGION 4 DOES NOT ASSUME BUT, RATHER, EXPRESSLY DISCLAIMS ALL WARRANTIES OR OTHER OBLIGATIONS SET FORTH IN THE VENDOR TERMS, AND REGION 4 DOES NOT MAKE AND EXPRESSLY DISCLAIMS ANY ADDITIONAL WARRANTIES, OBLIGATIONS OR LIABILITY IN CONNECTION WITH THE

PRODUCTS AND SERVICES. LEA HEREBY RELEASES REGION 4 FROM ALL LIABILITY RELATED TO THE VENDOR PRODUCTS AND SERVICES. LEA IS RESPONSIBLE FOR ENSURING COMPLIANCE WITH ALL APPLICABLE LAWS AND REGULATIONS, INCLUDING THOSE RELATED TO PROCUREMENT.

Acknowledgement of Federal Funding:

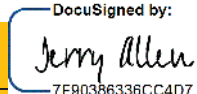
The source of all matching funds pursuant to this Agreement are federal funds made available through the 2020-2021 Remote Learning Operation Connectivity-CV19 grant (“Grant”) awarded to Region 4. All fund matches and other obligations under this Agreement for the acquisition of products or services are subject to appropriation of funds to Region 4. As such, if Region 4 does not receive sufficient Grant funding, Region 4 may immediately terminate this Agreement without penalty or further obligation to LEA upon written notice. This Agreement is further subject to and incorporates all terms of Region 4’s Grant agreement with the TEA, including the Grant Program Guidelines issued by TEA related to the Grant, and LEA is subject to and agrees to follow any relevant terms set forth in the Grant Program Guidelines. The parties acknowledge and agree to follow all applicable federal, state and local laws, rules, ordinances and regulations related to the expenditure of the Grant funds (“Applicable Laws”). Region 4 specifically acknowledges and agrees to all applicable terms contained in the EDGAR Certification Addendum. All participating Vendors will be required to follow Applicable Laws, the applicable conditions in the Grant Program Guidelines and similarly will agree to applicable EDGAR certifications.

Execution:

This Agreement and the listed addendums and Vendor Terms constitute the entire agreement between the parties, and no part of the Agreement may be modified unless expressed in writing and signed by both parties. Neither party waives or relinquishes any immunity or defense that either party is entitled to by law. All payments made pursuant to this Agreement will be made from current revenues. Each party warrants that it has authority to enter into this Agreement and perform its obligations. The signatory below shall have authority to act on all matters related to this Agreement.

By signing below, the parties are binding themselves to the terms of this Agreement, subject only to any necessary approvals and actions by the parties’ governing boards. By execution of this Agreement, the LEA gives Region 4 permission to move forward with purchasing the above quantity of hotspots and devices on the LEA’s behalf.

For LEA

Jerry Allen	Executive Director of Technology
(Printed name/title)	(Title)
	7/30/2020
(Signature)	(Date)

For Region 4 Education Service Center

Dr. Pamela Wells, Executive Director

DocuSigned by:
Pamela Wells
18066C774B3E427...
(Signature)

7/30/2020

(Date)

ADDENDA

1. State Matching Allocation Methodology
2. EDGAR Certifications
3. Program Guidelines

ADDENDUM ONE

State Matching Allocation Methodology

Overview

On July 17, 2020, Governor Abbott, Lt. Governor Patrick, Speaker Bonnen, Senate Finance, and House Appropriations Committee Chairs announced eLearning funding For Texas students. The State of Texas will allocate \$200 million in Coronavirus Aid, Relief, and Economic Security (CARES) Act funding to the Texas Education Agency (TEA) for the purchase of eLearning devices and home internet solutions to enable remote learning during the COVID-19 pandemic for Texas students that lack connectivity.

The majority of the \$200 million in CARES Act funding will be allocated to LEAs through matching funds for purchases of hotspots (with data plans) and devices through a statewide bulk purchasing event. This document provides the methodology for the allocation of these CARES Act funds. Additional state dollars may be available through a reimbursement program. More details will be released as this is designed. The TEA is the passthrough agency for this grant. Region 4 Education Service Center shall serve as the grant recipient and shall conduct the bulk purchases on behalf of LEAs.

Funding Allocation – Bulk Purchase Matching Funds

LEAs will be eligible for fund matching of 50% of the expenditures incurred through the statewide bulk purchasing event. However, the level of LEA fund matching for purchases made through the statewide bulk purchasing event will be contingent on the number of economically disadvantaged students in the LEA.¹ The amount of fund matching will not exceed 50% of LEA expenditures to purchase device and/or hotspots for the number of economically disadvantaged students in the LEA. The costs associated with device and hotspot purchase volume that exceeds the number of economically disadvantaged students in an LEA will not be eligible for fund matching.²

If an LEA is purchasing a quantity of devices and/or hotspots less than the number of economically disadvantaged students, the LEA will still receive the full 50% fund matching for those expenditures.

¹ The number of economically disadvantaged students in an LEA are calculated as the PEIMS ages 3-21 low income students (eligible for free lunch, reduced price lunch, or federal aid programs), from the October 2019 fall collection, released for 2020-2021 ESSA funding formulas.

² If an LEA orders more devices and/or hotspots than they have economically disadvantaged students, the LEA will still have the opportunity to order at the bulk purchase order's discounted rates, but those expenditures will not be eligible for fund matching.

For example (figures illustrative):

District A orders device volume equal to economically disadvantaged (eco dis.) enrollment

- Enrollment: 1000 total students; **500** economically disadvantaged students
- District A is capped at 500 total devices for this program (due to percent eco dis.)
- Bulk order: **500** devices x \$200 cost per device = **\$100,000 LEA spend**
- LEA spend eligible for fund matching: up to **500** students x \$200 cost per device = up to **\$100,000**
- TEA fund matching: up to **\$50,000**
- LEA responsibility: \$50,000

District B orders device volume greater than economically disadvantaged enrollment

- Enrollment: 1000 total students; **500** economically disadvantaged students
- District B is capped at 500 total devices for this program (due to percent eco dis.)
- Bulk order: **750** devices x \$200 cost per device = **\$150,000 LEA spend**
- LEA spend eligible for fund matching: up to **500** students x \$200 cost per device = up to **\$100,000**
- TEA fund matching: up to **\$50,000**
- LEA responsibility: \$100,000

District C orders device volume less than economically disadvantaged enrollment

- Enrollment: 1000 total students; **500** economically disadvantaged students
- District C is capped at 500 total devices for this program (due to percent eco dis.)
- Bulk order: **250** devices x \$200 cost per device = **\$50,000 LEA spend**
- LEA spend eligible for fund matching: up to **250** students x \$200 cost per device = up to **\$50,000**
- TEA fund matching: up to **\$25,000**
- LEA responsibility: \$25,000

ADDENDUM TWO

EDGAR CERTIFICATIONS

(TO BE EXECUTED BY REGION 4)

The following certifications and provisions are required and apply when the Local Education Agency ("LEA") expends federal funds for any contract. Accordingly, the parties agree that the following terms and conditions apply, as applicable, in all situations where Region 4 has been paid or will be paid with federal funds:

**REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS
APPENDIX II TO 2 CFR PART 200**

(A) Contracts for more than the simplified acquisition threshold currently set at \$250,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Pursuant to Federal Rule (A) above, when LEA expends federal funds, LEA reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

(B) Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of \$10,000)

Pursuant to Federal Rule (B) above, when LEA expends federal funds, LEA reserves the right to immediately terminate any agreement in excess of \$10,000 in the event of a breach or default of the agreement by Region 4 in the event Region 4 fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract. LEA also reserves the right to terminate the contract immediately, with written notice to Region 4, for convenience, if LEA believes, in its sole discretion that it is in the best interest of LEA to do so. Region 4 will be compensated for work performed and accepted and goods accepted by LEA as of the termination date if the contract is terminated for convenience of LEA. The Contract is not exclusive and LEA reserves the right to purchase goods and services from other vendors when it is in LEA's best interest.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

Pursuant to Federal Rule (C) above, when LEA expends federal funds on any federally assisted construction contract, the equal opportunity clause is incorporated by reference herein.

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or

subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

Pursuant to Federal Rule (D) above, when LEA expends federal funds during the term of an award for all contracts and subgrants for construction or repair, Region 4 will be in compliance with all applicable Davis-Bacon Act provisions.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Pursuant to Federal Rule (E) above, when LEA expends federal funds, Region 4 certifies that Region 4 will be in compliance with all applicable provisions of the Contract Work Hours and Safety Standards Act during the term of an award for all contracts by LEA.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

Pursuant to Federal Rule (F) above, when federal funds are expended by LEA, Region 4 certifies that during the term of an award for all contracts by LEA resulting from this procurement process, Region 4 agrees to comply with all applicable requirements as referenced in Federal Rule (F) above.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Pursuant to Federal Rule (G) above, when federal funds are expended by LEA, Region 4 certifies that during the term of an award for all contracts by LEA resulting from this procurement process, Region 4 agrees to comply with all applicable requirements as referenced in Federal Rule (G) above.

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Pursuant to Federal Rule (H) above, when federal funds are expended by LEA, Region 4 certifies that during the term of an award for all contracts by LEA, Region 4 certifies that neither it nor its principals is presently debarred, suspended,

proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

Pursuant to Federal Rule (I) above, when federal funds are expended by LEA, Region 4 certifies that during the term and after the awarded term of an award for all contracts by LEA, Region 4 certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The undersigned further certifies that:

- (1) No Federal appropriated funds have been paid or will be paid for on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

RECORD RETENTION REQUIREMENTS FOR CONTRACTS INVOLVING FEDERAL FUNDS

When federal funds are expended by LEA for any contract, Region 4 certifies that it will comply with the record retention requirements detailed in 2 CFR § 200.333. Region 4 further certifies that it will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

CERTIFICATION OF COMPLIANCE WITH THE ENERGY POLICY AND CONSERVATION ACT

When LEA expends federal funds for any contract, Region 4 certifies that it will comply, as applicable, with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq.; 49 C.F.R. Part 18).

CERTIFICATION OF EQUAL EMPLOYMENT STATEMENT

It is the policy of LEA not to discriminate on the basis of race, color, national origin, gender, limited English proficiency or handicapping conditions in its programs. Region 4 agrees not to discriminate against any employee or applicant for employment to be employed in the performance of this Contract, with respect to hire, tenure, terms, conditions and privileges of employment, or a matter directly or indirectly related to employment, because of age (except where based on a bona fide occupational qualification), sex (except where based on a bona fide occupational qualification) or race, color, religion, national origin, or ancestry. Region 4 further agrees that every subcontract entered into for the performance of this Contract shall contain a provision requiring non-discrimination in employment herein specified, binding upon each subcontractor. Breach of this covenant may be regarded as a material breach of the Contract.

CERTIFICATION OF COMPLIANCE WITH BUY AMERICA PROVISIONS

LEA has a preference for domestic end products for supplies acquired for use in the United States when spending federal funds (purchases that are made with non-federal funds or grants are excluded from the Buy America Act). Region 4 certifies that it is in compliance with all applicable provisions of the Buy America Act.

CERTIFICATION OF ACCESS TO RECORDS – 2 C.F.R. § 200.336

Region 4 agrees that the District’s Inspector General or any of their duly authorized representatives shall have access to any books, documents, papers and records of Region 4 that are directly pertinent to Region 4’s discharge of its obligations under the Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Region 4’s personnel for the purpose of interview and discussion relating to such documents.

CERTIFICATION OF APPLICABILITY TO SUBCONTRACTRS

Region 4 agrees that all contracts it awards pursuant to the Contract shall be bound by the foregoing terms and conditions.

REGION 4 AGREES TO COMPLY WITH ALL APPLICABLE FEDERAL, STATE, AND LOCAL LAWS, RULES, REGULATIONS, AND ORDINANCES. IT IS FURTHER ACKNOWLEDGED THAT REGION 4 CERTIFIES COMPLIANCE WITH ALL APPLICABLE PROVISIONS, LAWS, ACTS, REGULATIONS, ETC. AS SPECIFICALLY NOTED ABOVE

Printed Name and Title of Authorized Representative:

Jerry Allen Executive Director of Technology

Email Address:

jerry.allen@wacoisd.org

Signature of Authorized Representative:

DocuSigned by:

7F90388336CC4D7...

Date: 7/30/2020

ADDENDUM THREE

REQUEST FOR APPLICATION

Program Guidelines

2020-2021 Remote Learning Operation Connectivity-CV19

Authorized by Coronavirus Aid, Relief, and Economic Security
(CARES) Act, Section 5001, Coronavirus Relief Fund (CRF)

Application Closing Date—5:00 p.m., Central Time
Application due date July 23, 2020

TEXAS EDUCATION AGENCY

**Office of Information Technology Services
1701 North Congress Avenue
Austin, Texas 78701**

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Introduction to the Program Guidelines

TEA, as the pass-through entity¹, is the grantee² from the U.S. Department of Education (USDE) and TEA awards subgrants to non-federal entities³ such as local educational agencies (LEAs), including school districts, charter schools, and education service centers, and to a lesser degree institutions of higher education (IHEs), and nonprofit organizations (NPOs) who are the agency's subgrantees⁴. These guidelines apply to all subgrantees of TEA, regardless of whether referenced herein as subgrantee or grantee. For purposes of this document, TEA may use the terms grantee and subgrantee synonymously for its subrecipients.

This part of the request for application (RFA), Program Guidelines, is to be used in conjunction with the [General and Fiscal Guidelines](#) and any application instructions. The Standard Application System (SAS) consists of Application Part 1 (PDF – narrative schedules) and Application Part 2 (Excel - budget schedules) to be completed in order for the applicant to be eligible for funding.

For applicants selected for funding, all guidelines and instructions will be incorporated by reference into the Notice of Grant Award (NOGA).

Reference to the General and Fiscal Guidelines

The Program Guidelines provide information specifically relevant to this grant program. The [General and Fiscal Guidelines](#) provide information relevant to all TEA grant programs. Throughout the Program Guidelines, cross-references are given to applicable sections of the [General and Fiscal Guidelines](#). It is critical that you review all referenced sections of the [General and Fiscal Guidelines](#) when preparing your application.

¹ Pass-through entity is defined as a non-Federal entity that provides a subaward to a subrecipient to carry out part of a federal program. (2 CFR 200.74)

² Grantee is defined as the legal entity to which a grant is awarded and that is accountable to the federal government for the use of the funds provided. The term "grantee" does not include any secondary recipients, such as subgrantees and contractors that may receive funds from a grantee. (34 CFR 77)

³ Non-federal entity is defined as a state, local government, Indian tribe, institution of higher education, or nonprofit organization that carries out a federal award as a recipient or subrecipient. (2 CFR 200.69)

⁴ Subgrantee is defined by TEA to be the same as a subrecipient which is defined as a non-federal entity that receives a subaward from a pass-through entity to carry out part of a federal program; but does not include an individual that is a beneficiary of such program. (2 CFR 200.93) Subgrantee is defined in 34 CFR 77 as the legal entity to which a subgrant is awarded and that is accountable to the grantee for the use of the funds provided.

Contact for Clarifying Information

Program Contact

Julia Schacherl, Director
Office of Information Technology Services julia.schacherl@tea.texas.gov
Phone: (512) 463-9745

Funding Contact

Sarah Averill, Grant Manager, Grants Administration Division
sarah.averill@tea.texas.gov Phone: (512) 463-8525

US Department of Education and/or State Appropriations

The following is provided in compliance with the US Department of Education Appropriations Act:

Category	Amount
Total funds available for this project	\$200,000,000
Percentage to be financed with federal funds	100%
Amount of federal funds	\$200,000,000
Percentage to be financed from nonfederal sources	0%
Amount of nonfederal funds	\$0

Grant Timeline

For all dates related to the grant, including reporting dates, see the [TEA Grant Opportunities](#) page. If a report due date falls on a weekend or holiday, the report will be due the following business day. All dates except the grant ending date may vary slightly as conditions require.

Grant at a Glance

This section provides detailed information about the grant program.

Program Purpose, Goals, and Objectives

The purpose of the Remote Learning Operation Connectivity-CV19 grant is to support Texas LEA purchases of eLearning devices and home internet solutions to enable the remote learning of students during the COVID-19 pandemic. Bulk purchases will require a local match, either from LEA funds or from local Coronavirus Relief Funds (CRF), as defined by TEA. This local match requirement may be waived by TEA in cases of significant hardship.

Eligible Applicants

See the [General and Fiscal Guidelines](#), Eligibility Requirements.

Region 4 Education Service Center is the only eligible applicant for this grant.

Shared Services Arrangement

See the [General and Fiscal Guidelines](#), Shared Services Arrangements.

Shared services arrangements (SSAs) are not allowed.

Cost Share or Matching Requirement

See the [General and Fiscal Guidelines](#), Cost Share/Match Requirement.

There is no cost share or matching requirement imposed on Region 4 Education Service Center for this grant program. Per the Program Purpose, Goals, and Objectives stated above, LEAs who benefit from bulk purchases may be required to match, either from LEA funds or from local CRF funds.

Supplement, Not Supplant

For supplement, not supplant guidance, see the Supplement, Not Supplant Handbook on the Grants Administration Division's [Administering a Grant](#) page.

The supplement, not supplant provision does apply to this grant program.

Limitation of Administrative Funds

See the [General and Fiscal Guidelines](#), Administrative Costs.

NOTE: Administrative funds include **both** direct administrative costs **and** allowable indirect costs.

TEA limits the amount of funds that may be budgeted to administer this grant, including direct administrative costs and indirect costs, to no more than \$1,000,000 of the total grant awarded.

To calculate the maximum indirect costs that can be claimed for a grant, complete the [Maximum Indirect Costs Worksheet](#), posted on the Administering a Grant page, under the Handbooks and Other Guidance section.

Pre-Award Costs

See the [General and Fiscal Guidelines](#), Pre-Award Costs.

Pre-award costs are permitted, if requested, from May 21, 2020, to stamp-in date.

Application Requirements and Assurances

This section identifies the two types of requirements in which applicants must comply to be eligible for funding:

- ▲ Statutory requirements (requirements defined in the authorizing statute)
- ▲ TEA program requirements (requirements defined by TEA program staff)

Statutory Requirements

See the [General and Fiscal Guidelines](#), Statutory Requirements.

Per Section 22.0834 of the Texas Education Code (TEC), any person offered employment by any entity that contracts with TEA or receives grant funds administered by TEA (i.e., a grantee or subgrantee) is subject to the fingerprinting requirement. TEA is prohibited from awarding grant funds to any entity, including nonprofit organizations, that fails to comply with this requirement. For details, refer to the [General and Fiscal Guidelines](#), Fingerprinting Requirement.

The following requirements are defined in the statute that authorizes this program. The applicant must comply with each of these requirements in the application to be considered for funding:

1. Necessary expenditures must have been incurred due to COVID-19 pandemic, defined as actions taken to respond to the public health emergency which may include expenditures to respond directly to the emergency, or to second-order effects of the emergency.
2. Allowable costs cannot have been accounted for in the most recently approved budget as of March 27, 2020, defined as (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget or (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation; without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by that government in response to the COVID-19 public health emergency.
3. Allowable costs must be incurred May 21, 2020, through December 30, 2020, defined as when the entity has expended funds to cover the allowable cost.

TEA Program Requirements

See the [General and Fiscal Guidelines](#), TEA Program Requirements.

In addition to the statutory requirements, TEA has established the following program requirements. The applicant must comply with each of these requirements in the application to be considered for funding:

PROGRAM GUIDELINES

1. Grant expenses will be to facilitate and administer the statewide bulk purchase program whereby providing a unique service to Texas LEAs to purchase eLearning devices and home internet solutions to enable the remote learning of students during the COVID-19 pandemic as described in the federal CRF guidance document as facilitating distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
2. Any grant funds not used in the bulk purchase program or administrative costs will be returned to TEA in a time and manner requested by TEA.
3. Grant administrative costs will be reasonable and necessary, not to exceed \$1,000,000, including indirect costs.
4. Grantee, with assistance from consultants, will negotiate the bulk procurement prices and order for the LEAs, provide shipping information to the vendors, and provide LEAs with appropriate guidance for asset tagging and inventorying of purchased equipment so that the LEA retains proper ownership and maintains documentation of the purchase.
5. TEA will make all determinations regarding apportionment of matching funds to LEAs and LEA orders, including vendors, product and service specifications and LEA financial participation. All order information will be provided by Region 4 and approved by TEA to be placed with vendors. TEA shall provide approval to Region 4 specifying any amendments to orders, including any changes to LEA recipients or LEA financial participation. Region 4 may rely on all TEA direction and approvals.
6. On behalf of TEA, Region 4 may, if needed on a temporary basis, enter into purchase agreements with vendors to procure and take title, if and as needed, of all ordered products and services. Region 4 may enter into sale, transfer or other agreements as appropriate with LEAs to transfer or assign any ownership or warranties of products and services.
7. Initial bulk orders shall be made by Region 4 to vendors as specified by TEA, and orders shall be modified as additional data is collected by TEA and Region 4 from LEAs. TEA shall provide funds to Region 4 sufficient to cover the full amount of any order placed that is not covered by funds actually received by Region 4 from LEAs not to exceed the initial total grant award of \$200,000,000. Except for the initial bulk orders, no orders shall be placed or modified by Region 4 until sufficient funds have been received from TEA and LEAs.
8. Region 4 shall not take any permanent ownership of products or services subject to this grant. Region 4 shall not be responsible for issuing asset tags on any devices. Region 4 shall not be responsible for warranting devices and shall have no liability to LEAs for any products or services procured under this grant. LEAs shall be required as a condition of participation to waive any liability against Region 4.
9. Grantee must keep records sufficient to demonstrate the amount of funds expended is in accordance with statute and these grant rules and guidelines.
10. Grantee must provide data and reporting information as required by TEA or the federal government in a time and manner requested by TEA.
11. Any grant funds requested as advanced payment must be placed in an interest-bearing account and must use the interest earned or other proceeds of these investments only to cover expenditures incurred in accordance with section 601(d) of the Social Security Act and the Guidance on eligible expenses herein.
12. Grantee must collaborate and communicate with TEA in the time and manner requested by TEA.
13. Grantee may utilize noncompetitive procurement with these federal funds as authorized by TEA.

PROGRAM GUIDELINES

Program-Specific Assurances

See the [General and Fiscal Guidelines](#), Provisions and Assurances.

The program-specific assurances for this grant program are listed in the Application Part 1.

Allowable Activities and Use of Funds

See the [Administering a Grant](#) page for general guidance on allowable activities and use of funds.

Allowable activities and use of funds for this grant may include but are not limited to the following:

General Allowable Activities and Use of Funds

- Payroll costs
- Professional and contracted services
- Supplies and materials
- Other operating costs that do not require specific approval
- Capital outlay
- Reasonable and necessary administrative costs, including any consulting, legal, and temporary staff expenses.
- Other costs necessary to facilitate and administer the Remote Learning Operation Connectivity-CV19 program, whereby providing a unique service to Texas LEAs to purchase eLearning devices and home internet solutions to enable the remote learning of students during the COVID-19 pandemic, at reduced prices for LEAs.

Unallowable Activities and Use of Funds

In general, refer to the Budgeting Cost Guidance Handbook on the [Administering a Grant](#) page for unallowable costs.

In addition, unallowable activities and use of funds for this grant may include but are not limited to the following:

- Debt service (lease-purchase)
- Student field trips
- Advisory councils
- Cost of membership in any civic or community organization
- Hosting or sponsoring of conferences
- Out-of-state travel
- Travel costs for officials such as Executive Director, Superintendent, or Board Members
- Expenses for the State share of Medicaid.
- Damages covered by insurance

PROGRAM GUIDELINES

- 👤 Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency (general ESC/LEA employees)
- 👤 Expenses that have been or will be reimbursed under any federal program are not eligible uses of CRF funds
- 👤 Reimbursement to donors for donated items or services
- 👤 Workforce bonuses other than hazard pay or overtime
- 👤 Severance pay
- 👤 Legal settlements
- 👤 Revenue replacement

Performance Measures

The applicant agrees to collect data and report on the following mandatory performance measures:

1. Number of devices, by type, ordered on behalf of and delivered directly to LEAs.
2. Average number of days for LEAs to respond and complete agreements.
3. Average number of days for LEAs to pay Region 4 for their match on the bulk order.

Federal Grant Requirements

Equitable Access and Participation

See the [General and Fiscal Guidelines](#), Equitable Access and Participation.

This requirement does apply to this federally funded grant program.

Private Nonprofit School Participation

See the [General and Fiscal Guidelines](#), Private Nonprofit School Participation.

This requirement does not apply to this federally funded grant program.

Maintenance of Effort

See the [General and Fiscal Guidelines](#), Maintenance of Effort.

This requirement does not apply to this federally funded grant program.

Attachments

See the following sections of the [General and Fiscal Guidelines](#):

- 👤 Required Fiscal-Related Attachments
- 👤 Required Program-Related Attachments

This section describes the two types of attachments that may be required to be submitted with the application: fiscal-related attachments and program-related attachments.

Required Fiscal-Related Attachments

See the [General and Fiscal Guidelines](#), Required Fiscal-Related Attachments, for a general description of fiscal-related documents that can be required as attachments to the application.

Required Program-Related Attachments

See the [General and Fiscal Guidelines](#), Required Program-Related Attachments, for a general description of program-related documents that can be required as attachments to the application.

No program-related attachments are required for this grant program.

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: August 13, 2020 **Contact Person:** S. Davis / R. Wilson

RE: Notice of the Intent to Apply for Reimbursement Under the Corona Virus Relief Fund (CRF)

=====

Background Information:

The purpose of the CRF Grant is to be used to make payments for specified uses to of local education agencies. The U.S. Treasury managed the initial distribution of these funds to states and jurisdictions with populations above 500,000. The 18 jurisdictions receiving allocations directly from the Treasury included Austin, Bexar County, Collin County, Dallas County, Dallas, Denton County, El Paso, Fort Bend County, Fort Worth, Harris County, Hidalgo County, Houston, Montgomery County, San Antonio, Tarrant County, Travis County and Williamson County. Using a portion of its allocation, the State of Texas has established a program to provide CRF funding to local education agencies.

The Texas Division of Emergency Management (TDEM) will manage the distribution of funds, reviewing expenses and reimbursement requests.

Funds may be used to reimbursement 75% of eligible expenditures. Eligible expenditures include necessary expenditures incurred, due to COVID-19 pandemic, from March 1, 2020 through May 20, 2020. These costs must not have been accounted for in the approved budget as of March 27, 2020.

Allowable expenditures may include costs to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with CoVID-19 precautions

The grant application and reimbursement request submission period will be open until September 30, 2020. No applications or reimbursements will be processed after this period.

Fiscal Implications:

Waco ISD’s allotment is \$1,197,536. The District was originally told that we would be limited to a reimbursement of \$50,000. Because of the grant restrictions as to time frame and budget, the District has identified \$546,122 in eligible costs. At 75% reimbursement, the District would receive \$409,592. Staff is continuing to review expenditures to identify additional costs.

Administrative Recommendation(s):

The administration recommends that the Board of Trustees authorize the District to apply for funding under the Coronavirus Relief Fund, as presented.

Waco Independent School District

Board of Trustee Workshop Agenda Item

Date: August 13, 2020

Contact Person: Dr. Josie Gutierrez

RE: T-TESS Calendar for 2020-2021 School Year

=====
Background Information:

Per DNA (Local), the district shall establish a calendar for teacher appraisals and provide that calendar to teachers within three weeks from the first day of instruction. The appraisal period for each teacher must include all of the days of the teacher’s contract. Observations during the appraisal period must be conducted during the required days of instruction for students during one school year.

The appraisal calendar shall:

1. Exclude observations in the two weeks after the day of completion of the T-TESS orientation in the school years when an orientation is required; and
2. Indicate a period for end-of-year conferences that ends no later than 15 working days before the last day of instruction for students.

Attached is the 2020-2021 T-TESS Appraiser Calendar for Board consideration.

Fiscal Implications:

None

Administrative Recommendation(s):

Approve the 2020-2021 T-TESS Calendar as presented.



**TEXAS TEACHER EVALUATION AND SUPPORT SYSTEM (T-TESS)
APPRAISAL CALENDAR FOR 2020-2021**

APPRAISAL ACTIVITY	DATE(S)
T-TESS Calendar adopted by WISD Board of Trustees	August 13, 2020
T-TESS ORIENTATION	
T-TESS Orientation	Provided for new teachers during the Summer 2020 by Professional Development Department
T-TESS Orientation for New Teacher Late Hires Ongoing throughout 2020-2021	Teachers new to the profession, or who were not previously appraised with T-TESS must receive T-TESS Orientation three weeks from hire date and two weeks prior to a formal T-TESS appraisal.
T-TESS ANNUAL APPRAISAL PROCESS	
Informal Walkthrough Observations Ongoing throughout the School Year	Beginning as early as September 9, 2020 Informal T-TESS Walkthroughs may begin upon completion of T-TESS Orientation.
Goal Setting and Professional Development Plan	Due to appraiser by October 9, 2020 Completed during the first six weeks of school for returning teachers, or following T-TESS Orientation for teachers not previously appraised with T-TESS.
Observation Pre-Conference	Pre-conference must occur no later than three calendar days prior to the five-day formal observation window. The pre-conference provides the teacher an opportunity to discuss the planning domain and upcoming observation.
Formal Observation Announcement (For the Five-Day Observation Window)	The formal observation should be announced to the teacher at least three calendar days prior to the five-day observation window.
Formal 45 Minute Observation	Formal observations may begin two weeks after the teacher completes T-TESS Orientation. For returning teachers, formal observations may begin September 24, 2020 .
	Formal observations must be complete for the 2020-21 school year no later than April 26, 2021 .
Observation Post Conference and Written Observation Report	Must be conducted within 10 working days after completion of the formal 45-minute observation.
	The Written Observation Report is provided by the appraiser to the teacher at the end of the Post Conference. (Appraisers select "Let Staff View" option in Eduphoria STRIVE upon completion of the Post Conference.)
End-of-Year Conference and Written Summative Annual Report	No later than May 17, 2021 The Summative Report is shared with the teacher within 10 working days following the end-of-year

	<p>conference, but no later than 15 working days before the last day of instruction.</p> <p>Purpose of End-of-Year Conference:</p> <ul style="list-style-type: none"> • Review current and previous appraisal data • Review T-TESS Domain IV evidence • Review student performance evidence • Identify potential goals and professional development activities for following year
TEACHER RESPONSE AND REBUTTAL OR SECOND APPRAISAL (OPTIONAL)	
Optional Teacher Response/Rebuttal	Any written response or rebuttal by the teacher must be submitted to the appraiser within 10 working days of receiving a written observation summary, a written summative annual appraisal report, or any other written documentation associated with the teacher's appraisal.
Teacher Request for Second Appraisal	A teacher must request a second appraisal within 10 working days of receiving a written Observation Summary or written Summative Annual Report. Such a request must be sent by the teacher to the campus principal, who will then contact the Assistant Superintendent of HR for the assignment of a Second Appraiser.
BLACK OUT DATES: It is recommended that formal observations NOT occur on the following days:	
Instructional Day Before/After Any School Holiday, Early Release Days, and Bad Weather Days	September 8, 17 and 21, 2020 October 9, 13 and 29, 2020 November 2, 20, and 30, 2020 December 17 and 18, 2020 January 5, 15, and 19, 2021 February 12, and 16, 2021 (if not used for weather) March 5 and 15, 2021 April 1 and 5, 2021
No Formal T-TESS Observations	April 27 – June 10, 2021 This is the period for end-of-year conferences that ends no later than 15 working days before the last day of instruction for students.
Days Scheduled for End of Semester or End of Course Exams	TBD
Last Day of Instruction Prior to and During Standardized Test Administration	TBD

Updated 08/07/2020

Waco Independent School District
Board of Trustee Workshop Agenda Item

Date: August 13, 2020

Contact Person: Dr. Josie Gutierrez

RE: T-TESS Appraisers for 2020-2021

=====
Background Information:

Per DNA (Local), the Board shall approve a list of certified appraisers who can appraise a teacher in place of the teacher's supervisor.

Attached is the 2020-2021 T-TESS Appraiser list for Board consideration. T-TESS administrators who may serve as second appraisers for 2020-2021 are designated in the attached list with an asterisk (*).

Fiscal Implications:

None

Administrative Recommendation(s):

Approve the list of 2020-2021 T-TESS Appraisers as presented.

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: August 13, 2020

Contact Person: Kyle DeBeer

RE: Revise the Order of Election for Trustee Special Election for At-Large, Place 6

Revise el orden de elección para las Elecciones Especiales de Fideicomisario para en-general, puesto 6

=====

Background Information:

On July 23, 2020, the Board ordered an election to be held on November 3, 2020, to elect a candidate to fill the unexpired term representing At-Large, Place 6.

On July 27, 2020, Texas Governor Greg Abbott issued a proclamation increasing the number of days for early voting for the election taking place on November 3, 2020. Early voting will now begin on Tuesday, October 13 and run through Friday, October 30.

The order of election has been revised to reflect the expanded early voting period.

Fiscal Implications:

The estimated cost to contract with the McLennan County Elections Department to conduct the November 3, 2020 election is \$29,720.88.

Administrative Recommendation(s):

Approve the Revised Order of Special Election, as presented.

**REVISED ORDER OF SPECIAL ELECTION
(ORDEN REVISADA DE ELECCIÓN ESPECIAL)**

An election is hereby ordered to be held on November 3, 2020, for voting in a Special Election to elect one (1) person for each position to serve the unexpired term for one (1) At-Large position (Place 6) on the Board of Trustees for the Waco Independent School District.

(Por la presente se ordena que se llevará a cabo una elección el 3 de noviembre de 2020, para votar en una elección especial para elegir una (1) persona para que sirvan los términos no vencidos para la una (1) posición (en general, lugar 6) en la Junta de Síndicos del Distrito Escolar Independiente de Waco.)

The execution of a Joint Election Agreement with Bellmead, Bruceville-Eddy, Gholson, Hallsburg, Hewitt, Leroy, Mart, McGregor, Moody, Riesel, Robinson, Ross, Waco, West, Axtell ISD, Bruceville-Eddy ISD, Connally ISD, Crawford ISD, Hallsburg ISD, Midway ISD, Moody ISD, Oglesby ISD, Riesel ISD, Robinson ISD, Valley Mills ISD, Waco ISD and West ISD is hereby authorized and approved.

(La ejecución de un acuerdo de elección conjunta con Bellmead, Bruceville-Eddy, Gholson, Hallsburg, Hewitt, Leroy, Mart, McGregor, Moody, Riesel, Robinson, Ross, Waco, West, Axtell ISD, Bruceville-Eddy ISD, Connally ISD, Crawford ISD, Hallsburg ISD, Midway ISD, Moody ISD, Oglesby ISD, Riesel ISD, Robinson ISD, Valley Mills ISD, Waco ISD and West ISD se autoriza y aprueba.)

**LOCATION(S) OF POLLING PLACES
(DIRECCIÓN(ES) DE LAS CASILLAS ELECTORALES)**

**See attached List
(Véase la lista adjunta)**

Early Voting by personal appearance will be conducted at:
(La votación adelantada en persona se llevará a cabo todos los días en:)

**Early Voting Sites:
(Lugares de votación adelantada)**

McLennan County Elections Administration Office
Records Building
214 North 4th Street, Suite 300
Waco, Texas 76701

Robinson Community Center
106 W. Lyndale Avenue
Robinson, TX 76706

Hewitt City Hall/Library
200 Patriot Court
Hewitt, TX 76643

Waco Multi-Purpose Community Center
1020 Elm Avenue
Waco, TX 76704

First Assembly of God Church
6701 Bosque Boulevard
Waco, TX 76710

The dates and times of Early Voting are:
(Los días y horas de votación adelantada son:)

Tuesday (martes)	October 13, 2020 (13 de octubre de 2020)	8:00 AM - 5:00 PM
Wednesday (miércoles)	October 14, 2020 (14 de octubre de 2020)	8:00 AM - 5:00 PM
Thursday (jueves)	October 15, 2020 (15 de octubre de 2020)	8:00 AM - 5:00 PM
Friday (viernes)	October 16, 2020 (16 de octubre de 2020)	8:00 AM - 5:00 PM
Saturday (sabado)	October 17, 2020 (17 de octubre de 2020)	7:00 AM - 7:00 PM
Sunday (domingo)	October 18, 2020 (18 de octubre de 2020)	1:00 PM – 6:00 PM
Monday (lunes)	October 19, 2020 (19 de octubre de 2020)	8:00 AM - 5:00 PM
Tuesday (martes)	October 20, 2020 (20 de octubre de 2020)	8:00 AM - 5:00 PM
Wednesday (miércoles)	October 21, 2020 (21 de octubre de 2020)	8:00 AM - 5:00 PM
Thursday (jueves)	October 22, 2020 (22 de octubre de 2020)	8:00 AM - 5:00 PM
Friday (viernes)	October 23, 2020 (23 de octubre de 2020)	8:00 AM - 5:00 PM
Saturday (sabado)	October 24, 2020 (24 de octubre de 2020)	7:00 AM - 7:00 PM
Sunday (domingo)	October 25, 2020 (25 de octubre de 2020)	1:00 PM – 6:00 PM
Monday (lunes)	October 26, 2020 (26 de octubre de 2020)	7:00 AM - 7:00 PM
Tuesday (martes)	October 27, 2020 (27 de octubre de 2020)	7:00 AM - 7:00 PM
Wednesday (miércoles)	October 28, 2020 (28 de octubre de 2020)	7:00 AM - 7:00 PM
Thursday (jueves)	October 29, 2020 (29 de octubre de 2020)	7:00 AM - 7:00 PM
Friday (viernes)	October 30, 2020 (30 de octubre de 2020)	7:00 AM - 7:00 PM

Applications to vote by mail should be mailed to:
(Las solicitudes para poder votar por deben ser enviadas a:)

Kathy E. Van Wolfe
McLennan County Elections Administrator
P.O. Box 2450
Waco, Texas 76703-2450
ballotbymail@co.mclennan.tx.us

Applications for ballot by mail must be received no later than the close of business on October 23, 2020:
(Las solicitudes para votar por correo tendrán que ser recibidas antes del fin del día laboral el 23 de octubre de 2020:)

Issued this the _____ day of _____, 2020.
(Emitada el día _____ de _____ de 2020.)

President, Waco ISD Board of Trustees
(presidente, junta de regents de Waco)

November 3, 2020 ELECTION DAY VOTE CENTERS
(3 de noviembre de 2020 Centros de Voto Para el Día de las Elecciones)

Axtell School Athletic Meeting Room	312 W. Seley, Axtell
Bellmead Civic Center	3900 Parrish Street, Waco
Bruceville-Eddy ISD Special Events Center	1 Eagle Drive, Eddy
Carver Park Baptist Church	1020 E. Herring Avenue, Waco
Cesar Chavez Middle School	700 S. 15 th Street, Waco
Chalk Bluff Baptist Church	5993 Gholson Road, Waco
China Spring ISD Administration Bldg.	12166 Yankie Road, China Spring
Crawford High School	200 Pirate Drive, Crawford
Dewey Community Center	925 N. 9 th Street, Waco
Fellowship Bible Church	5200 Speegleville Road, McGregor
First Assembly of God Church	6701 Bosque Boulevard, Waco
H. G. Isbill Junior High	305 S. Van Buren Street, McGregor
Heart of Texas Council of Governments	1514 S. New Road, Waco
Hewitt First Baptist Church	301 S. 1 st Street, Hewitt
Hewitt City Hall/Library	200 Patriot Court, Hewitt
Lacy Lakeview Civic Center	505 E. Craven Avenue, Waco
Lake Shore United Methodist Church	3311 Park Lake Drive, Waco
Lorena First Baptist Church	307 E. Center Street, Lorena
Mart Community Center	804 E. Bowie Avenue, Mart
MCC Conference Center	4601 N. 19 th Street, Waco
Moody First United Methodist Church	500 6 th Street, Moody
Riesel Junior High/High School	600 E. Frederick Street, Riesel
Robinson Community Center	106 W. Lyndale Avenue, Robinson
South Waco Library	2737 S. 18 th Street, Waco
Speegleville Baptist Church	469 Speegle Road, Waco
St. Louis Activity Center	2415 Cumberland Avenue, Waco
Tennyson Middle School	6100 Tennyson Drive, Waco
University High School	3201 S. New Road, Waco
Waco Convention Center	100 Washington Avenue, Waco
Waco High School (PAC)	2020 N. 42 nd Street, Waco
Waco Multi-Purpose Community Center	1020 Elm Avenue, Waco
West Community Center	200 Tokio Road, West
Woodway City Hall	922 Estates Drive, Woodway
Woodway First Baptist Church	13000 Woodway Drive, Woodway

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: August 13, 2020

Contact Person: Kyle DeBeer

RE: Revise the Order of Election for Trustee General Election for District 3, Place 3 and At-Large, Place 7

Revise el orden de elección para las Elecciones Generales de Fideicomisario para el Distrito 3, lugar 3 y en-general, lugar 7

=====

Background Information:

On July 23, 2020, the Board ordered an election to be held on November 3, 2020, to elect candidates to three-year terms representing District 3, Place 3 and At-Large, Place 7.

On July 27, 2020, Texas Governor Greg Abbott issued a proclamation increasing the number of days for early voting for the election taking place on November 3, 2020. Early voting will now begin on Tuesday, October 13 and run through Friday, October 30.

The order of election has been revised to reflect the expanded early voting period.

Fiscal Implications:

The estimated cost to contract with the McLennan County Elections Department to conduct the November 3, 2020 election is \$29,720.88.

Administrative Recommendation(s):

Approve the Revised Order of General Election, as presented.

**REVISED ORDER OF GENERAL ELECTION
(ORDEN REVISADA DE ELECCIÓN GENERAL)**

An election is hereby ordered to be held on November 3, 2020, for voting in a General Election to elect one (1) person for each position to serve the full term of three (3) years for two (2) positions (SMD 3, Place 3 and At-Large, Place 7) on the Board of Trustees for the Waco Independent School District.

(Por la presente se ordena que se llevará a cabo una elección el 3 de noviembre de 2020, para votar en una elección general para elegir una (1) persona para que sirvan los termino completos de tres (3) años para las dos (2) posiciones (SMD 3, lugar 3 y en general, lugar 7) de la junta de regentes del distrito escolar independiente de Waco.)

The execution of a Joint Election Agreement with Bellmead, Bruceville-Eddy, Gholson, Hallsburg, Hewitt, Leroy, Mart, McGregor, Moody, Riesel, Robinson, Ross, Waco, West, Axtell ISD, Bruceville-Eddy ISD, Connally ISD, Crawford ISD, Hallsburg ISD, Midway ISD, Moody ISD, Oglesby ISD, Riesel ISD, Robinson ISD, Valley Mills ISD, Waco ISD and West ISD is hereby authorized and approved.

(La ejecución de un acuerdo de elección conjunta con Bellmead, Bruceville-Eddy, Gholson, Hallsburg, Hewitt, Leroy, Mart, McGregor, Moody, Riesel, Robinson, Ross, Waco, West, Axtell ISD, Bruceville-Eddy ISD, Connally ISD, Crawford ISD, Hallsburg ISD, Midway ISD, Moody ISD, Oglesby ISD, Riesel ISD, Robinson ISD, Valley Mills ISD, Waco ISD and West ISD se autoriza y aprueba.)

**LOCATION(S) OF POLLING PLACES
(DIRECCIÓN(ES) DE LAS CASILLAS ELECTORALES)**

**See attached List
(Véase la lista adjunta)**

Early Voting by personal appearance will be conducted at:
(La votación adelantada en persona se llevará a cabo todos los días en:)

**Early Voting Sites:
(Lugares de votación adelantada)**

McLennan County Elections Administration Office
Records Building
214 North 4th Street, Suite 300
Waco, Texas 76701

Robinson Community Center
106 W. Lyndale Avenue
Robinson, TX 76706

Hewitt City Hall/Library
200 Patriot Court
Hewitt, TX 76643

Waco Multi-Purpose Community Center
1020 Elm Avenue
Waco, TX 76704

First Assembly of God Church
6701 Bosque Boulevard
Waco, TX 76710

The dates and times of Early Voting are:
(Los días y horas de votación adelantada son:)

Tuesday (martes)	October 13, 2020 (13 de octubre de 2020)	8:00 AM - 5:00 PM
Wednesday (miércoles)	October 14, 2020 (14 de octubre de 2020)	8:00 AM - 5:00 PM
Thursday (jueves)	October 15, 2020 (15 de octubre de 2020)	8:00 AM - 5:00 PM
Friday (viernes)	October 16, 2020 (16 de octubre de 2020)	8:00 AM - 5:00 PM
Saturday (sabado)	October 17, 2020 (17 de octubre de 2020)	7:00 AM - 7:00 PM
Sunday (domingo)	October 18, 2020 (18 de octubre de 2020)	1:00 PM – 6:00 PM
Monday (lunes)	October 19, 2020 (19 de octubre de 2020)	8:00 AM - 5:00 PM
Tuesday (martes)	October 20, 2020 (20 de octubre de 2020)	8:00 AM - 5:00 PM
Wednesday (miércoles)	October 21, 2020 (21 de octubre de 2020)	8:00 AM - 5:00 PM
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Applications to vote by mail should be mailed to:
(Las solicitudes para poder votar por deben ser enviadas a:)

Kathy E. Van Wolfe
McLennan County Elections Administrator
P.O. Box 2450
Waco, Texas 76703-2450
ballotbymail@co.mclennan.tx.us

Applications for ballot by mail must be received no later than the close of business on October 23, 2020:
(Las solicitudes para votar por correo tendrán que ser recibidas antes del fin del día laboral el 23 de octubre de 2020:)

Issued this the _____ day of _____, 2020.
(Emitada el día _____ de _____ de 2020.)

President, Waco ISD Board of Trustees
(presidente, junta de regentes de Waco ISD)

November 3, 2020 ELECTION DAY VOTE CENTERS
(3 de noviembre de 2020 Centros de Voto Para el Día de las Elecciones)

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Woodway First Baptist Church	13000 Woodway Drive, Woodway

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: August 13, 2020

Contact Person: Kyle DeBeer

RE: Contract for Election Services Between the McLennan County Election Administration Department and the Waco Independent School District

=====

Background Information:

On July 23, 2020, the Board ordered a general election to be held on November 3, 2020, to elect candidates to three-year terms representing District 3, Place 3 and At-Large, Place 7 as well as a special election to be held on that date to elect a candidate to fill the unexpired term representing At-Large, Place 6.

Waco ISD will participate in a joint election with Bellmead, Bruceville-Eddy, Gholson, Hallsburg, Hewitt, Leroy, Mart, McGregor, Moody, Riesel, Robinson, Ross, Waco, West, Axtell ISD, Bruceville-Eddy ISD, Connally ISD, Crawford ISD, Hallsburg ISD, Midway ISD, Moody ISD, Oglesby ISD, Riesel ISD, Robinson ISD, Valley Mills ISD and West ISD to be conducted by the McLennan County Elections Office.

Fiscal Implications:

The estimated cost to contract with the McLennan County Elections Department to conduct the election is \$29,720.88.

Funds to conduct the May 2, 2020 election were included in the 2019-2020 budget but were not expended. When the 2020-2021 budget is presented for the Board's consideration, it will include funds to conduct two elections: one on November 3, 2020 and one on May 1, 2021.

Although more entities will be sharing the costs of the November 3, 2020 election, the overall cost to conduct the election is also greater. The 2020-2021 budget that will be presented to the board has been adjusted to reflect this.

Administrative Recommendation(s):

Approve the Contract for Election Services, as presented.

THE STATE OF TEXAS

COUNTY OF MCLENNAN

CONTRACT FOR ELECTION SERVICES BETWEEN THE MCLENNAN COUNTY ELECTION ADMINISTRATION DEPARTMENT AND THE WACO INDEPENDENT SCHOOL DISTRICT.

THIS CONTRACT made by and between the Waco Independent School District, acting by and through its Board of Trustees, hereinafter referred to as the "District," and Kathy E. Van Wolfe, Elections Administrator of McLennan County, Texas, hereinafter referred to as the "Contracting Officer," and by authority of Section 31.092 (a), Texas Election Code for the conduct and supervision of the November 3, 2020 Joint General Election for the selection of elected officials for the full term of office of three (3) years for two (2) District Trustee positions (SMD 3 and At-Large Place 7) and the unexpired term of office for one (1) District Trustee position (At-Large Place 6).

THIS CONTRACT is subject to the approval of all participating parties and shall be binding on said parties upon written approval.

WITNESSETH:

WHEREAS, the District is holding an election for the selection of elected officials for the full term of office for two (2) District Trustee positions (SMD III and At-Large Place 7) and an unexpired term of office for one (1) District Trustee position (At-Large Place 6) (at the expense of the District) on November 3, 2020; and

WHEREAS, the voting precincts of the District which lie within the boundaries of the District, have been established by the District as their voting precincts; and

WHEREAS, the Vote Centers in the Joint General Election are the Election Day voting places for the District; and

WHEREAS, McLennan County conducted a public hearing and Commissioners Court approved the Designation of "Successful Countywide Election Day Polling Places Program" for McLennan County on January 27, 2015, moving forward pursuant to Texas Election Code, Section 43.007. On February 3, 2015, the Texas Secretary of State's Office certified that McLennan County is designated as "successful" and is now authorized to continue to hold all elections using Election Day Countywide Polling Places (Vote Centers). The District agrees to utilize the list of Countywide Election Day Polling Places (Vote Centers) attached to this contract as Exhibit "A"; and

WHEREAS, the County owns the HART eSlate electronic voting system which has been duly approved by the Secretary of State, pursuant to the Texas Election Code, (Section 122.031-122.039, Section 122.091); and

WHEREAS, the District desires to use the County's electronic voting system in their elections and to compensate the County for such use and to share in certain other expenses connected with such elections in accordance with the provisions of Section 31.098 of the Texas Election Code; and

NOW, THEREFORE, in consideration of the mutual covenants, agreements and benefits to the parties, IT IS AGREED as follows:

I.

In all of the District's voting precincts, the Contracting Officer shall conduct the District's election in accordance with this contract. The District shall bear the full cost or pay a pro-rata share of the voting centers and election judges, alternates and clerks, if applicable, to be used for the election.

II.

Judges' Booth Controllers (JBCs), eSlates and Disabled Accessible Units (DAUs) owned by the County shall be used for the District's election.

III.

The District agrees to appoint the Contracting Officer as the Clerk for Early Voting and shall furnish wording on the ballots and election order necessary for Early Voting in the election to be held at the expense of the District.

The District agrees that the shared locations for Early Voting will be the McLennan County Elections Administration Office, located in the Records Building at 214 North 4th Street, Suite 300, Waco, TX 76701; the Robinson Community Center, located at 106 W. Lyndale Avenue, Robinson, TX 76706; the Hewitt City Hall/Library, located at 200 Patriot Court, Hewitt, TX 76643; the Waco Multi-Purpose Community Center, located at 1020 Elm Avenue, Waco, TX 76704 and the First Assembly of God Church, located at 6701 Bosque Boulevard, Waco, TX 76710.

The above-mentioned wording on the ballot(s) and election order(s) shall be delivered to the Elections Administrator upon completion of the ballot drawing for a place on the ballot prior to the commencement of Early Voting in the election to be held at the expense of the District. The District shall bear the full cost for the Early Voting locations' personnel, at an hourly rate of \$12.00 and an overtime rate of \$18.00 per hour for Presiding Judges and Alternate Judges and an hourly rate of \$10.00 and an overtime rate of \$15.00 for Clerks and a \$25.00 pick-up and delivery fee for Early Voting supplies.

The District will forward any requests received for a ballot by mail to the McLennan County Elections Administrator for processing. The District shall pay to the County the actual cost incurred for materials and postage for the distribution of ballots by mail.

The Contracting Officer shall provide to the District one (1) copy of the Early Voting report via email on a daily basis and a cumulative final Early Voting report following the election.

IV.

The Contracting Officer shall have the District's sample ballots printed, to cover the District's election, in accordance with Texas Election Code, Section 124.004. In all of the District's voting precincts, which lie within the boundaries of the District, the ballots shall include the selection of elective officers for the District.

V.

In all instances covered by Article I of this contract, the Contracting Officer shall cause the HART eSlate voting equipment to be delivered to the Election Day voting places and Early Voting places at least one (1) hour before the time set for opening the polls in each voting precinct, pursuant to Texas Election Code, Sections 125.001, 125.004, 125.061, 127.032-.065.

VI.

The District shall bear the full cost of the rent or pay a pro-rata share, if applicable, for all voting places contemplated by Article I of this contract.

VII.

The District shall bear the full cost or pay a pro-rata share, if applicable, for any equipment as deemed necessary and/or desirable for the holding of said election and cause same to be delivered to the voting places of the District.

VIII.

The District shall bear the full cost or pay a pro-rata share, if applicable, for the employment and/or use of such personnel as the Contracting Officer deems necessary or desirable to prepare for and conduct Early Voting.

IX.

The District shall bear the full cost or pay a pro-rata cost for the employment and/or use of such personnel as the Contracting Officer deems necessary to program and operate the automatic tabulating equipment in accordance with Texas Election Code, Sections 124.066, 127.001-.006, 127.121-122.

X.

The District shall appoint, bear the full cost of or pay a pro-rata share for the Presiding

Judges and Clerks in the voting precincts, which lie within the limits of the District, including the cost for the election personnel to attend an election school held by the designated Contracting Officer for the training of Election Day Judges and Alternate Judges pursuant to the Texas Election Code, Sections 32.091 - .093 and 271.013, for their services in connection with the election to be held at the expense of the District. The election school will not exceed four (4) hours in length. Election Day personnel will be compensated at an hourly rate of \$12.00 for Presiding Judges and Alternate Judges and an hourly rate of \$10.00 for Clerks and a \$25.00 pick-up and delivery fee for Election Day supplies.

The Contracting Officer shall appoint the Presiding Judge(s) and Clerks of the Early Voting Ballot Board to process Early Voting results pursuant to Texas Election Code, Sections 87.001 - .025, 87.101, and 87.103. The District shall pay a pro-rata cost for the Presiding Judge(s) and Clerks of the Early Voting Ballot Board.

XI.

The Contracting Officer will provide the preparation of programs and test materials for tabulation of voting equipment and of ballot by mail materials, supervision of handling and disposition of election returns and preparation of the tabulation for the official canvass in accordance with Tex. Elec. Code, Section 31.094.

XII.

The Contracting Officer will provide advisory services in connection with decisions to be made and actions to be taken by the responsible parties of the District.

XIII.

The District shall pay to the County an Administrative Fee of ten (10) percent of the total amount of the contract for administering the election.

XIV.

It is understood that the County will incur costs and expenses in connection with the making of arrangements and preparations for the election, and that in the event the election to be held at the District is enjoined or canceled or if for any reason whatsoever the District shall decide not to proceed with the election to be held at the expense of the District or if the date of the election to be held by the respective parties is postponed or otherwise changed, the District shall be obligated to pay the County for the amount specified in Article XIII of this contract, which is agreed to be a fair and reasonable estimate of the costs and expenses incurred, or to be incurred, by the County in making such arrangements and preparations and the loss of damage to be sustained by the County in such event.

XV.

In connection with the performance of this contract, neither McLennan County nor the

Administrator shall be liable to third parties for any default of the District in connection with the holding of the joint election, including the failure by such entities to pay any expenses hereunder, and such entities shall not be liable to third parties for any default of the Administrator in connection with the holding of the joint election.

XVI.

Except as herein expressly provided otherwise, each party hereto shall do all things that may be required in connection with the election to be held at its expense. The District shall be responsible for the preparation of election resolutions and other pertinent documents for the adoption or execution by the proper officer of said party, and no party hereto shall have the responsibility or duty in connection with such preparations by any other party thereto. The Contracting Party will prepare the Joint Notice of Election and submit the documents to the entities for execution by the proper officers. The District shall likewise be responsible for posting or publication of election notices, and no party hereto shall be responsible for the posting or publication by any other party hereto.

XVII.

It is understood that to the extent space is available that other cities and political subdivisions may wish to participate in the use of the above-mentioned election equipment and voting places, and it is agreed that the Contracting Officer may contract with such other cities or political subdivisions for such purposes and that in such event there may be an adjustment of the pro-rata share to be paid to the County by the District under this contract.

XVIII.

It is estimated that the District's obligation there under shall not exceed twenty-nine thousand seven hundred twenty dollars and eighty-eight cents (\$29,720.88) and the District agrees to pay a deposit of fifty (50) percent of said amount to McLennan County for an amount of fourteen thousand eight hundred sixty dollars and forty-four cents (\$14,860.44) within five (5) days after the District's execution of this contract. The exact amount of the actual cost of the District's obligation hereunder shall be calculated after the November 3, 2020 Joint General Election, and if the amount of the District's obligation exceeds the amount deposited, then, in the event, the District shall pay to McLennan County the balance due within thirty (30) days after the receipt of the bill from the Contracting Officer detailing actual costs. However, if the amount of the District's obligation is less than the amount deposited, then and in that event, McLennan County shall refund to the District the excess amount paid within thirty (30) days after a final bill detailing the cost of the election has been provided to the District.

XIX.

No party shall be liable or responsible to the other party, nor be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement (except for any obligations to make payments to the other party

hereunder), when and to the extent such failure or delay is caused by or results from acts beyond the party's control, including, but not limited to, the following force majeure events: (a) acts of God; (b) a natural disaster (fires, explosions, earthquakes, hurricane, flooding, storms, explosions, infestations), epidemic, or pandemic; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest; (d) government order or law; (e) actions, embargoes or blockades in effect on or after the date of this Agreement; (f) action by any governmental authority; (g) national or regional emergency; (h) strikes, labor stoppages or slowdowns or other industrial disturbances; and (i) shortage of adequate power or transportation facilities.

XX.

AGREEMENT TO CONDUCT JOINT ELECTION

The District agrees to enter into a Joint Election Agreement with the following entities and hereby agrees to the following:

LIST OF ENTITIES AND THEIR BALLOT ISSUES:

MCLENNAN COUNTY – electing Presidential Electors, Members of Congress, Members of the Legislature, state, district and county officers in McLennan County;

BELLMEAD - electing three (3) city council positions - SMD 3 and SMD 4 plus one (1) At-Large position;

BRUCEVILLE-EDDY – electing three (3) city council positions and one (1) unexpired term position;

GHOLSON – electing Mayor and two (2) city council positions;

HALLSBURG – electing Mayor and two (2) city council positions;

HEWITT - electing three (3) city council positions (Ward 1, Place 2; Ward 2, Place 2; Ward 3, Place 2) and one (1) unexpired term (Ward 2, Place 1);

LEROY – electing Mayor and three (3) city council positions;

MART – electing three (3) city council positions;

MCGREGOR – electing one (1) city council position (Ward 4);

MOODY – electing Mayor and two (2) city council positions;

RIESEL – electing Mayor and two (2) city council positions and a reauthorization of street tax special election;

ROBINSON – electing four (4) city council positions;

ROSS – electing Mayor and two (2) city council positions;

WACO - electing Mayor and two (2) city council positions (SMD I and SMD III) and one (1) city council position (SMD IV) for an unexpired term of office;

WEST – electing three (3) city council positions;

AXTELL ISD - electing three (3) school board positions;

BRUCEVILLE-EDDY ISD – electing three (3) school board positions (Places III, IV, and V);

CONNALLY ISD – electing two (2) school board positions (Places 3 and 4);

CRAWFORD ISD - electing two (2) school board positions;

HALLSBURG ISD – electing three (3) school board positions;

MIDWAY ISD – electing two (2) school board positions;
MOODY ISD – electing two (2) school board positions;
OGLESBY ISD – electing three (3) school board positions;
RIESEL ISD – electing two (2) school board positions;
ROBINSON ISD – electing three (3) school board positions (Places 4, 5 and 6);
VALLEY MILLS ISD – electing two (2) school board positions
WACO ISD - electing two (2) school board positions - SMD 3, At-Large position (Place 7) and one (1) At-Large (Place 6) an unexpired term of office;
WEST ISD – electing two (2) school board positions (Places 1 and 2).

- **In all of the County’s, Districts’ and Cities’ voting precincts, which lie within the boundaries of the respective entities, the ballots shall include the selection of elective officers for the respective parties. All entities agree to share Vote Centers, staff and voting equipment and to pay the total cost or a pro-rata cost for Vote Centers inclusive of staff, voting equipment and other expenses needed to conduct the election for both Early Voting and Election Day.**
- **Appoint the McLennan County Elections Administrator as the Early Voting Clerk for the Joint Election.**
- **Central Count Workers will be paid an hourly rate of \$10.00 per hour.**
- **Support the use of high school students to serve as election clerks, as prescribed in Section 32.0511 of the Election Code.**
- **Entities will post the respective notice of drawing for a place on the ballot.**
- **Appoint the Elections Administrator as the general custodian of the voted ballots as authorized by the Texas Election Code, Sec. 271.010 and Sec. 66.001. Access to the election records will be available to the entities, as well as the public, in accordance with the Texas Public Information Act, Chapter 552 of the Government Code.**
- **Prepare and post filing period notice by each respective filing authority.**
- **Provide tables and chairs at the shared Vote Centers, if needed.**
- **Contracting Officer shall procure, allocate and distribute all election supplies; employ all election officers and personnel needed to conduct the election; provide training for the election workers on the election laws and on the use of the electronic voting equipment; conduct background checks for all election officials, staff and temporary workers, as prescribed in the Election Code 129.051(g); secure all Vote Centers; operate the Central Count Station; prepare payment to election officers and personnel and billing to the entities; provide precinct by precinct election returns to the Secretary of State as required by law; and any and all other duties necessary to conduct an election, as provided in the Election Services Contract.**
- **If a manual count or recount is required to be performed in accordance with Section 127.201 of the Election Code, the entities shall be responsible for performing the manual count and/or recount with the Contracting Officer.**
- **The City of Waco agrees to publish the Notice of Election with a list of Vote Centers and the Notice of Public Testing of the Electronic Voting Equipment, prepared by the Contracting Officer, in the Waco Tribune Herald and Anchor News Newspapers, as a legal ad. The District will pay the same percentage established in this contract for their portion of the cost for publishing these notices in the two (2) newspapers. The City of Waco will provide an invoice to all entities.**

In TESTIMONY HEREOF, the contract, is multiple originals all of equal force, has been executed on behalf of the parties hereto as follows, to wit:

a) It has on the _____ day of _____, 2020 been executed on behalf of McLennan County by the Elections Administrator, pursuant to the Texas Election Code, so authorizing;

b) It has on the _____ day of _____, 2020 been executed on behalf of the District by its President, pursuant to the authority of the District Trustees, so authorizing;

ATTEST:

Waco ISD

**By: _____
President, Waco ISD**

CONTRACTING OFFICER

**Kathy E. Van Wolfe
Elections Administrator, McLennan County**

November 3, 2020 ELECTION DAY VOTE CENTERS
(3 de noviembre de 2020 Centros de Voto Para el Día de las Elecciones)

Axtell School Athletic Meeting Room	312 W. Seley, Axtell
Bellmead Civic Center	3900 Parrish Street, Waco
Bruceville-Eddy ISD Special Events Center	1 Eagle Drive, Eddy
Carver Park Baptist Church	1020 E. Herring Avenue, Waco
Cesar Chavez Middle School	700 S. 15 th Street, Waco
Chalk Bluff Baptist Church	5993 Gholson Road, Waco
China Spring ISD Administration Bldg.	12166 Yankie Road, China Spring
Crawford High School	200 Pirate Drive, Crawford
Dewey Community Center	925 N. 9 th Street, Waco
Fellowship Bible Church	5200 Speegleville Road, McGregor
First Assembly of God Church	6701 Bosque Boulevard, Waco
H. G. Isbill Junior High	305 S. Van Buren Street, McGregor
Heart of Texas Council of Governments	1514 S. New Road, Waco
Hewitt First Baptist Church	301 S. 1 st Street, Hewitt
Hewitt City Hall/Library	200 Patriot Court, Hewitt
Lacy Lakeview Civic Center	505 E. Craven Avenue, Waco
Lake Shore United Methodist Church	3311 Park Lake Drive, Waco
Lorena First Baptist Church	307 E. Center Street, Lorena
Mart Community Center	804 E. Bowie Avenue, Mart
MCC Conference Center	4601 N. 19 th Street, Waco
Moody First United Methodist Church	500 6 th Street, Moody
Riesel Junior High/High School	600 E. Frederick Street, Riesel
Robinson Community Center	106 W. Lyndale Avenue, Robinson
South Waco Library	2737 S. 18 th Street, Waco
Speegleville Baptist Church	469 Speegle Road, Waco
St. Louis Activity Center	2415 Cumberland Avenue, Waco
Tennyson Middle School	6100 Tennyson Drive, Waco
University High School	3201 S. New Road, Waco
Waco Convention Center	100 Washington Avenue, Waco
Waco High School (PAC)	2020 N. 42 nd Street, Waco
Waco Multi-Purpose Community Center	1020 Elm Avenue, Waco
West Community Center	200 Tokio Road, West
Woodway City Hall	922 Estates Drive, Woodway
Woodway First Baptist Church	13000 Woodway Drive, Woodway

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: August 13, 2020

Contact Person: Sheryl Davis

RE: Presentation and Discussion of the Proposed Budget and Tax Rate for the 2020-2021 Fiscal Year

=====

Background Information:

On or before a date set by the State Board of Education, the superintendent shall prepare, or cause to be prepared, a proposed budget covering all estimated revenue and proposed expenditures of the district for the following fiscal year. The budget must be prepared according to generally accepted accounting principles; rules adopted by the State Board of Education; and adopted policies of the board of trustees.

The administration will present information on the proposed budgets for funds included in the official budget as well as three funds for which the District is the fiscal agent. Information will also be presented on the proposed tax rate including a review of the draft notice for publication.

Fiscal Implications:

None

Administrative Recommendations:

Action will be taken in a separate item to approve the proposed tax rate and set the date of the public hearing on the proposed budget and tax rate.



Budget Update

2020-2021 Proposed Budgets

August 13, 2020

2020-2021

Proposed Budgets - Requirements

- Budgets that are included as part of the “Official Budget” and required to be adopted by the Board of Trustees include the following:
 - General Fund
 - Child Nutrition Fund
 - Debt Service Fund
- Other budgets approved by the Board of Trustees include those budgets for shared services arrangements that the District acts as the fiscal agent:
 - Greater Waco Advanced Academies (GWAMA and GWAHCA)
 - McLennan County Challenge Academy (JJAEP)
 - Regional Day School Program for the Deaf (RDSPD)
- The budget must be developed in accordance with generally accepted accounting principles (GAAP), i.e., modified accrual basis, revenues are recognized when received and expenditures are recognized when services are rendered or goods are received
- For districts with a September 1 through August 31 fiscal year, a proposed budget must be prepared for the fiscal year no later than August 20th
- The budget must be adopted by August 31st
- The budget must be adopted prior to the approval of the tax rate

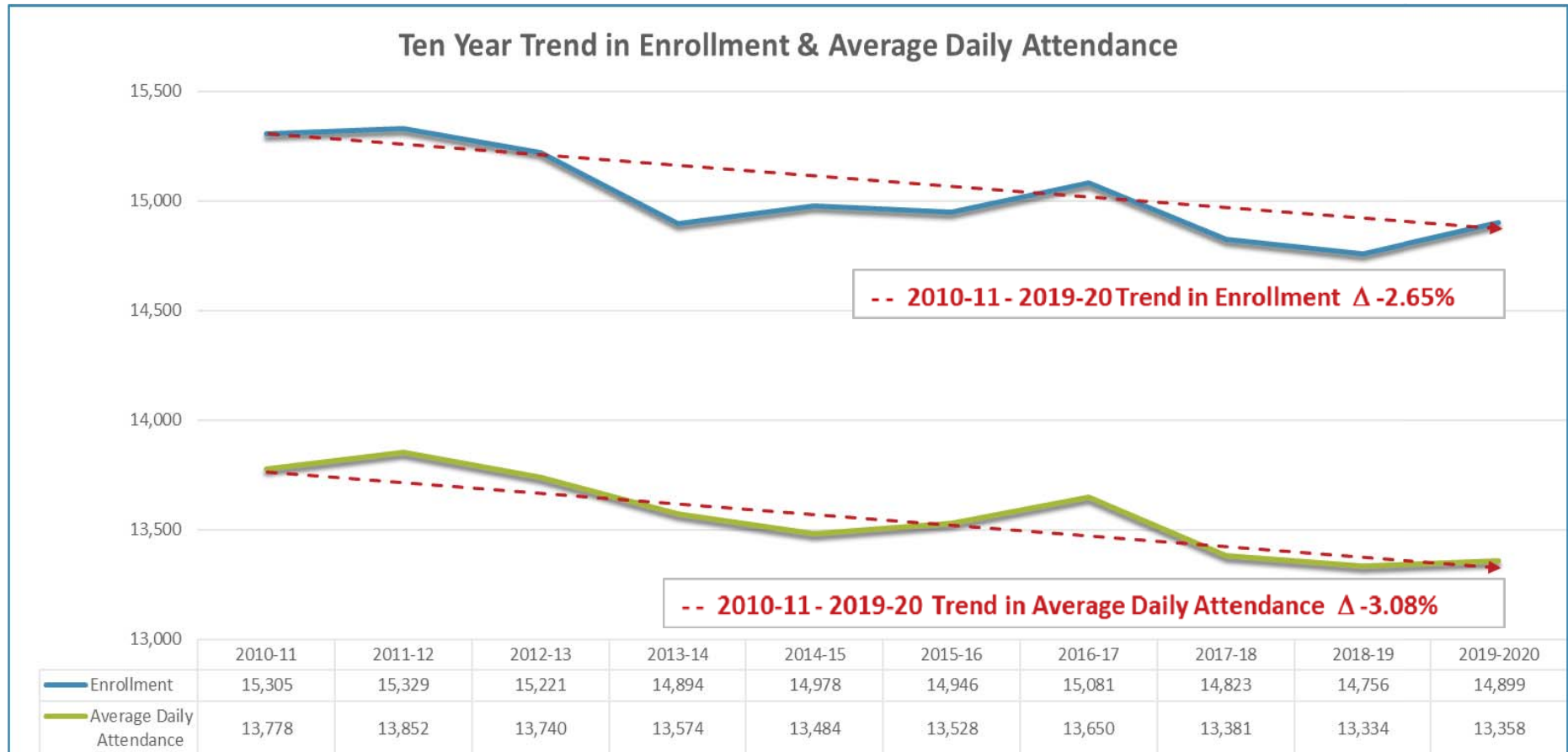
2020-2021

Issues Impacting the Proposed Budget

There are a number of unique issues impacting the 2020-2021 budget (much of which are carry over issues from 2019-2020):

- Performance-based indicators that limited the identification of students requiring special education services were lifted in 2018 resulting in increased identification of students requiring services
- Continued implementation of HB 3, enacted by the 86th Legislature, further compresses the local maintenance and operations tax rate
- Economic stagnation in 2019 resulted in falling interest rates and increased appeals of property values along with decreased tax collections – pre-COVID 19
- Issues arising from the pandemic:
 - Loss in State revenue from sales and other taxes and the interplay of federal stimulus funds with State Foundation School Program
 - Declines in enrollment and resulting average daily attendance generating District revenue
 - Other revenue losses due to school closure
 - Increased costs:
 - Protective supplies and equipment to help ensure the safety of employees and students
 - Technology for remote instruction
 - Delay of start for the 2020-2021 school year with resultant work calendar changes (remember GAAP)

2019-2020 ADA for Funding Purposes



2019-2020 and 2020-2021 ADA for Funding Purposes

Six Weeks	2018-2019	2019-2020	2020-2021
First	13,620.984	13,708.160	13,537.681
Second	13,533.084	13,575.330	13,537.681
Third	13,343.384	13,285.020	13,093.246
Fourth	13,246.584	13,272.750	13,093.246
Fifth	13,243.184	N/A	13,093.246
Sixth	13,014.384	N/A	13,093.246
Average First-Fourth	13,436.009	13,460.315	
Average First-Sixth	13,333.601		
Ratio	0.992	0.992	
ADA for Funding Purposes	13,333.601	13,357.721	13,241.391

*ADA Hold
Harmless Target
Based on 2017-
2018 ADA and 3-
Year Trend of
100.4%*

*98% of the
District's 3-year
average cohort
ADA*

2020-2021

Certified Estimate of 2020 Property Values

Tax Year	Net Taxable Values		Value Adjustment	Percent Change	
	Preliminary	Certified		Preliminary	Prior Year
2011	\$ 4,205,990,731	4,151,340,394	(54,650,337)	-1.30%	2.28%
2012	4,371,300,129	4,253,591,873	(117,708,256)	-2.69%	2.46%
2013	4,409,057,052	4,318,743,153	(90,313,899)	-2.05%	1.53%
2014	4,640,547,531	4,568,868,812	(71,678,719)	-1.55%	5.79%
2015	5,033,516,985	4,764,656,779	(268,860,206)	-5.34%	4.29%
2016	5,337,750,193	5,251,460,667	(86,289,526)	-1.62%	10.21%
2017	5,952,976,568	5,744,499,011	(208,477,557)	-2.34%	10.71%
2018	6,530,822,722	6,341,596,283	(189,226,439)	-2.90%	9.77%
2019	7,014,667,561	6,789,808,702	(224,858,859)	-3.21%	6.40%
2020*	7,587,072,447	7,179,509,020	(407,563,427)	-5.37%	5.74%

**Chief Appraiser was unable to certify at 95% on July 25, 2020 so we are allowed to use certified "estimate". At that point there were 2,136 properties with a market value of \$2.4 billion still under protest.*

2020-2021

2020 Property Tax Revenue Estimates

Description	M&O	I&S	Total
District's Adopted M&O Tax Rate for Tax Year 2019	\$ 1.068350		
State Projected Property Value Growth Percentage	4.01%		
State Compressed Tax Rate	\$ 0.916400		
District's Estimated Property Value Growth	5.74%		
Greater of State or District Value Growth	5.74%		
Maximum Tier One Tax Rate <i>(limited to 90% of highest taxing district)</i>	\$ 0.901500		
Golden Pennies <i>(previously voter approved)</i>	\$ 0.080000		
Copper Pennies <i>(previously voter approved)</i>	\$ 0.058300		
Total M&O Tax Rate for Tax Year 2020	\$ 1.039800		
Total Debt Service Requirements for Fiscal Year 2020-2021		\$13,651,000	
Less: State Aid Received for Paying Principal and Interest		(293,900)	
Adjusted Debt Service Requirements		\$13,357,100	
2020 Anticipated Collection Rate		96.00%	
Total I&S Tax Rate for Tax Year 2020		\$ 0.224153	
Total Combined Tax Rate for Tax Year 2020			\$ 1.263953

For 2020-2021 the District is not eligible for an additional \$0.04 or \$0.05 (with unanimous vote) because previously approved pennies exceed \$0.04

2020-2021

2020 Property Tax Revenue Estimates

Description	Total	M&O	I&S
2020 Estimated Net Taxable Value	\$ 7,179,509,020		
Tax Rate	\$1.263953	\$1.039800	\$0.224153
Estimated Adjusted Levy	\$ 87,187,086	71,722,613	15,461,473
Collection Rate – Certified by Tax Office	96.00%	96.00%	96.00%
Current Tax Collections	\$ 83,696,722	68,853,708	14,843,014
Prior Years' Tax Collections	1,127,000	937,000	190,000
Penalties and Interest	794,000	654,000	140,000
Total Tax Collections plus P&I	85,617,722	70,444,708	15,173,014
Less: Collections for TIF	(8,305,826)	(6,832,847)	(1,472,979)
Total Estimated Tax Revenue	77,311,896	63,611,861	13,700,035
2019-2020 Budgeted Tax Revenue (Net of TIF)	78,992,988	64,711,993	14,280,995
Decrease in Tax Revenue	(1,681,092)	(1,100,132)	(580,960)

2020-2021 General Fund Revenues

Revenue Source	Adopted Budget 2019-2020	Projected Actual 2019-2020	Proposed Budget 2020-2021	Increase / (Decrease) from Adopted Budget	Increase / (Decrease) from Projected Actual
Local Property Tax Revenue	\$ 70,576,357	68,714,081	70,544,708	(31,649)	1,830,627
Services to Other Districts	94,000	72,429	87,200	(6,800)	14,771
Tuition	334,000	210,805	177,000	(157,000)	(33,805)
Earnings on Investments	1,060,000	957,965	456,000	(604,000)	(501,965)
Athletics and Other Extracurricular Activities	413,600	283,549	149,000	(264,600)	(134,549)
Other Local Revenues	447,500	258,875	263,000	(184,500)	4,125
State Foundation School Program Revenue	82,555,586	76,045,701	78,983,941	(3,571,645)	2,938,240
TRS On-Behalf	6,415,921	7,682,041	6,687,522	271,601	(994,519)
Other State Revenue	-	-	270,000	270,000	270,000
Indirect Cost Recoveries on Federal Programs	571,800	880,419	848,951	277,151	(31,468)
Medicaid Reimbursements (SHARS & MAC)	1,909,600	1,884,989	1,825,000	(84,600)	(59,989)
Other Federal Program Revenue	110,800	246,936	240,000	129,200	(6,936)
Total Revenue	164,489,164	157,237,790	160,532,322	(3,956,842)	3,294,532
Aid to Contract to Operate District Campus	(2,052,202)	(1,961,914)	(1,934,967)	117,235	26,947
Net of Aid to Contract to Operate District Campus	\$ 162,436,962	155,275,876	158,597,355	(3,839,607)	3,321,479

Impact of State funding shortfall – federal stimulus funds under ESSER entitlement are not part of the general fund but will be accounted for separately in a special revenue fund

2020-2021 Federal Funding

Elementary and Secondary School Emergency Relief (ESSER) Grant

Entitlement based on Economically Disadvantaged Students		\$ 4,990,408
Allotted to Private Non-profit Schools	<i>Foundation School Revenue reduced by this amount</i>	(61,107)
Net Allotted to District		\$ 4,989,301
2019-2020 General Fund Expenditures Identified for Funding:		
Student / Teacher Device Replacement – Cohort 1	\$ 1,931,380	
One-to-One Secondary Device Initiative – Chromebooks	599,998	
Districtwide Microsoft 365 License	172,003	2,703,381
Funds Remaining for 2020-2021 Expenditures		\$ 2,285,920

Coronavirus Relief Fund (CRF) – District Allotment

Reimbursement of 75% of Eligible Expenditures – may include costs to facilitate distance learning, including technological improvements, in connection with school closings. Expenditures must have been incurred between March 1 and May 20, 2020, and must not have been included in the approved budget as of March 27, 2020. The District’s allotment was originally capped at \$50,000.

District Allotment		\$ 1,197,536
Identified Expenditures and 75% Reimbursement	\$ 546,122	409,592

2020-2021 Federal Funding

Coronavirus Relief Fund (CRF) – State Allotment – Operation Connectivity

District is eligible for fund matching of 50% of expenditures incurred through the statewide bulk purchasing event. Match is contingent in Economically Disadvantaged Students. Waco ISD will utilize funds, committed for device replacements in Cohort 1, to purchase 2,200 T-Mobile Hotspots and an additional 3,450 Chromebooks.

Total Cost of Purchase		\$ 1,182,600
50% Match from State CRF Allotment		591,300

Personal Protective Equipment Allotment

Disposable Masks – Adult & Student Sizes	176,956	\$ 0.42	\$ 74,322
Reusable Masks – Student Size (<i>adult size from FEMA</i>)	9,453	1.37	12,951
Gloves	71,944	0.15	10,792
Hand Sanitizer, gallon	1,602	15.25	24,431
Face Shields	2,116	3.48	7,364
Thermometers	113	55.01	6,216
Total Value of Personal Protective Equipment			\$ 136,074

2020-2021

General Fund Overview

	2018-2019 Audited Actual	2019-2020 Adopted Budget	2019-2020 Amended Budget	Projected Actual	2020-2021 Proposed Budget	Change from Prior Year Adopted
Revenues:						
Local and Intermediate Source	\$ 73,665,185	72,925,457	72,925,457	70,497,704	71,676,908	(1,248,549)
State Programs	71,456,252	88,971,507	90,194,017	83,727,742	85,941,463	(3,030,044)
Federal Programs	4,519,236	2,592,200	2,592,200	3,012,344	2,913,951	321,751
Total Revenues	149,640,673	164,489,164	165,711,674	157,237,790	160,532,322	(3,956,842)
Expenditures:						
Instruction and Instructional-Related Services	81,505,696	90,296,027	94,608,011	86,714,428	96,925,309	6,629,282
Instructional and School Leadership	12,336,220	13,472,519	13,509,567	13,995,090	13,386,892	(85,627)
Student Support Services	13,721,042	16,250,700	16,767,632	14,200,724	15,411,885	(838,815)
Administrative Support Services	4,642,273	5,476,758	5,560,216	5,610,900	6,101,158	624,400
Non-Student Based Support Services	21,316,411	27,617,338	27,831,853	25,712,081	21,781,151	(5,836,187)
Community Services	882,430	866,410	933,510	666,912	698,334	(168,076)
Debt Services	352,937	355,913	355,913	354,513	-	(355,913)
Facilities Acquisition and Construction	316,816	-	399,900	136,610	-	-
Intergovernmental Charges	8,721,814	9,969,499	10,229,499	8,513,944	10,787,540	818,041
Total Expenditures	143,795,639	164,305,164	170,196,101	155,905,202	165,092,269	787,105
Revenues Over/(Under) Expenditures	5,845,034	184,000	(4,484,427)	1,332,588	(4,559,947)	(4,743,947)
Other Financing Sources/(Uses)						
Other Sources	-	-	-	42,315	-	-
Other Uses	(628,403)	(184,000)	(184,000)	(576,007)	(664,000)	(480,000)
Revenues and Other Sources Over/(Under) Expenditures and Other Uses	5,216,631	-	(4,668,427)	798,896	(5,223,947)	(5,223,947)
Fund Balance Beginning of the Year	44,021,676	42,325,667	49,238,307	49,238,307	50,037,203	7,711,536
Fund Balance End of the Year	49,238,307	42,325,667	44,569,880	50,037,203	44,813,256	2,487,589
Nonspendable Fund Balance	(412,344)	(200,000)	(200,000)	(404,187)	(400,000)	(200,000)
Restricted Fund Balance	(1,110,137)	-	(426,619)	(1,600,757)	(802,833)	(802,833)
Committed Fund Balance	(3,002,885)	(9,744,885)	(10,892,555)	(3,968,237)	(3,000,000)	6,744,885
Assigned Fund Balance	-	-	(40,000)	-	-	-
Unassigned Fund Balance	\$ 44,712,941	32,380,782	33,010,706	44,064,022	40,610,423	8,229,641
Unassigned Fund Balance as a Percent of Expenditure	31.1%	19.7%	19.4%	28.3%	24.6%	

2020-2021

General Fund Overview

	Budget	Sources	Uses
Revenues	\$ 160,532,322		
Expenditures	(165,092,269)		
Other Uses – Operating Transfers	(664,000)		
Decrease in Fund Balance	(5,223,947)	\$ 5,223,947	
Maintenance, safety, technology, & vehicles funded in 2019-20 but not funded in 2020-21		6,500,000	
Revenue Loss			\$ 3,956,842
Additional Days due to Calendar Change (<i>General Fund portion</i>)			3,265,270
Salary Increase (<i>General Fund portion</i>)			1,523,328
Teacher Retirement & Other Benefits Increase			748,579
Net New Positions (<i>includes \$1,019,856 in Special Education staffing</i>)			1,418,290
Additional Requests & Other Increases (<i>primarily technology software increases, includes \$97,000 in campus non-payroll allocations and \$75,000 for Teacher Incentive Allotment start-up costs</i>)			411,638
Total Sources and Uses		\$ 11,723,947	\$ 11,723,947

2020-2021 Salary Increase

Budget Group	Base Amount	Raise Amount	Extra Days	Salary Savings	Projected Amount
Administrative	\$ 11,943,763	238,679	111,838	-	12,294,280
Auxiliary	9,850,583	229,849	178,432	(493,109)	10,258,864
Counselors	9,503,806	386,204	104,820	(135,551)	9,994,830
Paraprofessional - Aide	2,555,689	54,866	642,192	(273,781)	3,252,747
Paraprofessional - Support	6,138,790	123,733	215,111	(57,742)	6,477,634
Professional Support	14,764,663	252,878	367,208	(370,913)	15,384,749
Teacher	53,261,939	536,001	3,446,402	(536,001)	57,244,342
Total	\$108,019,233	1,822,210	5,066,003	(1,867,097)	114,907,446
General Fund	94,457,321	1,523,328	3,265,270	(1,733,273)	97,512,646

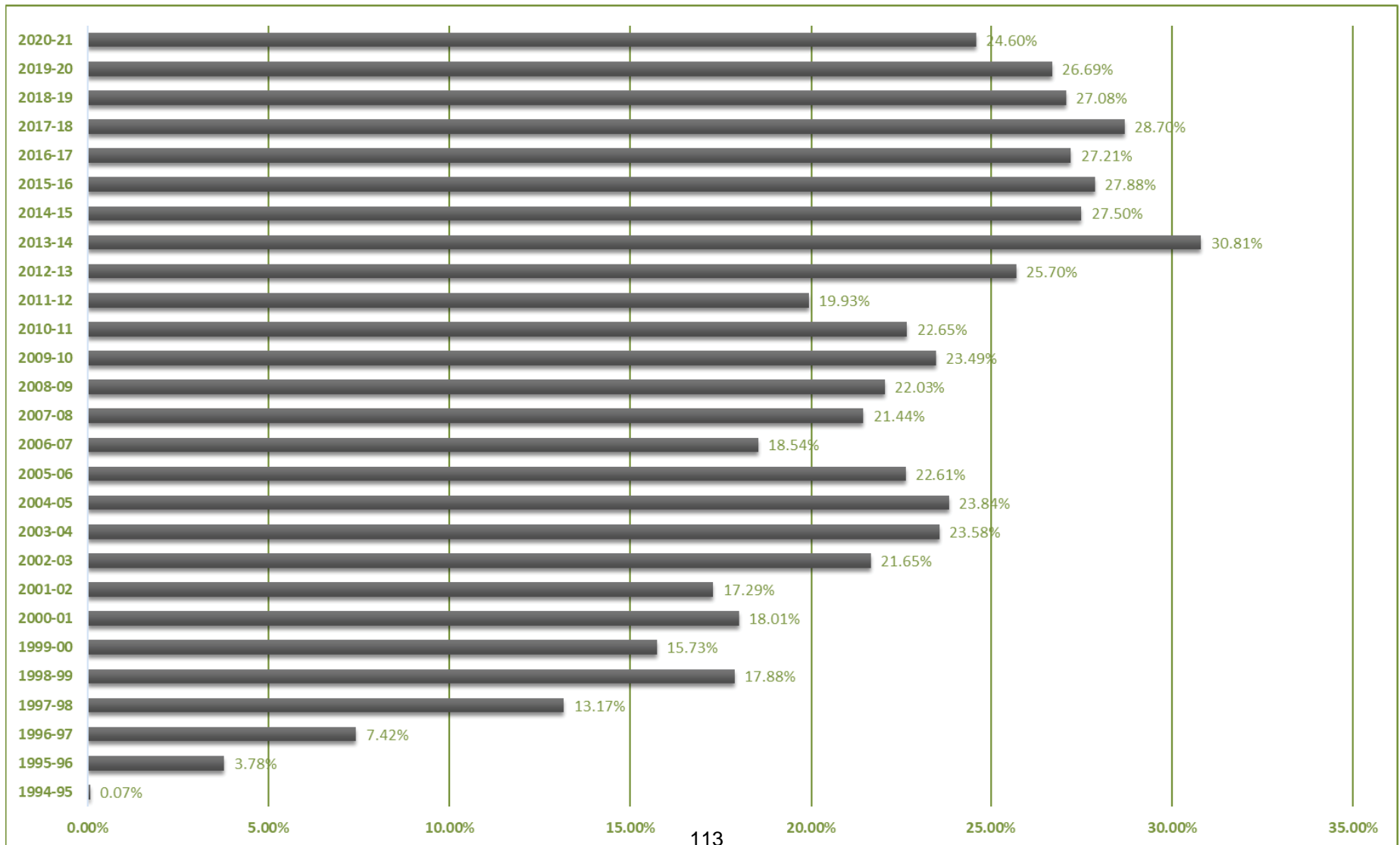
2020-2021

Transformation Zone Allocations

Allocation	G.W. Carver Middle School	Spring Middle School	Alta Vista Elementary School	Brook Ave. Elementary School	J.H. Hines Elementary School	Total Transformation Schools
Enrollment	427.000	550.000	503.000	360.000	490.000	2,330.000
Average Daily Attendance (ADA)	398.838	519.362	442.112	321.530	433.276	2,115.118
Total Tier I Allotments	\$4,095,903	5,270,555	4,499,436	3,259,719	4,468,220	21,593,833
Total Tier II Allotments	616,679	793,535	677,435	490,783	672,735	3,251,167
Charter School Facilities Allotment	74,456	95,860	81,774	58,793	80,889	391,772
TRS On-Behalf Payments	205,170	226,827	189,352	155,007	205,375	981,731
Total General Fund Revenue	4,992,208	6,386,777	5,447,997	3,964,302	5,427,219	26,218,503
Centralized Zone Special Education Services	(234,696)	(336,323)	(117,321)	(144,438)	(337,418)	(734,972)
Operations Management	(139,210)	(179,394)	(153,128)	(111,022)	(152,218)	(734,972)
Net Campus General Fund Revenue	4,185,252	5,346,892	4,560,363	3,320,744	4,544,863	21,958,114
Optional Purchased Services	(299,278)	(445,085)	(287,439)	(137,788)	(267,467)	(1,437,057)
Administrative Services	(602,272)	(765,462)	(641,639)	(484,516)	(653,056)	(3,146,945)
Amounts Paid to District for Services	\$ (901,550)	(1,210,547)	(929,078)	(622,304)	(920,523)	(4,584,002)

2020-2021

General Unassigned Fund Balance



2020-2021

General Fund Issues

- Enrollment or attendance declines
- Maintenance improvements -- \$2.5 million
- Safety improvements -- \$.8 million (received COPS and School Safety grants in 2019-2020 which supplemented projects)
- Technology replacements – \$1.2 million (unused ESSER funds of \$2.3 million may be used)
- Vehicle replacements -- \$.7 million

2020-2021 Child Nutrition Fund

	2018-2019	2019-2020		2020-2021 Proposed Budget	Change from Prior Year Adopted	
	Audited Actual	Adopted Budget	Amended Budget			Projected Actual
Revenues						
Local & intermediate source	\$ 601,668	666,300	558,985	381,742	272,207	(394,093)
State programs	50,371	55,000	50,010	51,003	52,000	(3,000)
Federal Programs	10,347,955	9,455,552	10,830,859	8,161,284	6,681,434	(2,774,118)
Total revenues	<u>10,999,994</u>	<u>10,176,852</u>	<u>11,439,854</u>	<u>8,594,029</u>	<u>7,005,641</u>	<u>(3,171,211)</u>
Expenditures						
Food service	<u>9,983,728</u>	<u>10,176,852</u>	<u>12,101,376</u>	<u>9,971,085</u>	<u>8,171,868</u>	<u>(2,004,984)</u>
Total expenditures	<u>9,983,728</u>	<u>10,176,852</u>	<u>12,101,376</u>	<u>9,971,085</u>	<u>8,171,868</u>	<u>(2,004,984)</u>
Net change in fund balance	1,016,266	-	(661,522)	(1,377,056)	(1,166,227)	(1,166,227)
Beginning fund balance	<u>2,806,177</u>	<u>3,163,222</u>	<u>3,822,443</u>	<u>3,822,443</u>	<u>2,445,387</u>	<u>(717,835)</u>
Ending fund balance	<u>\$ 3,822,443</u>	<u>3,163,222</u>	<u>3,160,921</u>	<u>2,445,387</u>	<u>1,279,160</u>	<u>(1,884,062)</u>
Ending fund balance as a percent of expenditures	38.3%	31.1%	26.1%	24.5%	15.7%	

2020-2021

Debt Service Fund

	2018-2019	2019-2020		2020-2021 Proposed Budget	Change from Prior Year Adopted	
	Audited Actual	Adopted Budget	Amended Budget			Projected Actual
Revenues						
Local & intermediate source	\$ 14,398,755	15,584,001	15,584,001	15,113,469	15,428,669	(155,332)
State programs	371,770	-	-	335,579	-	-
Total revenues	<u>14,770,525</u>	<u>15,584,001</u>	<u>15,584,001</u>	<u>15,449,048</u>	<u>15,428,669</u>	<u>(155,332)</u>
Expenditures						
Debt service	13,496,956	14,340,063	14,340,063	14,339,200	13,666,000	(674,063)
Intergovernmental charges	1,175,424	1,173,006	1,173,006	1,192,234	1,472,979	299,973
Total expenditures	<u>14,672,380</u>	<u>15,513,069</u>	<u>15,513,069</u>	<u>15,531,434</u>	<u>15,138,979</u>	<u>(374,090)</u>
Excess (deficiency) of revenues over (under) expenditures	<u>98,145</u>	<u>70,932</u>	<u>70,932</u>	<u>(82,386)</u>	<u>289,690</u>	<u>218,758</u>
Other financing sources (uses)						
Other financing sources	47,209	-	-	-	-	-
Other financing uses	-	-	-	-	-	-
Total other financing sources (uses)	<u>47,209</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balance	145,354	70,932	70,932	(82,386)	289,690	218,758
Beginning fund balance	<u>3,911,753</u>	<u>3,881,728</u>	<u>4,057,107</u>	<u>4,057,107</u>	<u>3,974,721</u>	<u>92,993</u>
Ending fund balance	<u>\$ 4,057,107</u>	<u>3,952,660</u>	<u>4,128,039</u>	<u>3,974,721</u>	<u>4,264,411</u>	<u>311,751</u>
Ending fund balance as a percent of expenditure	27.7%	25.5%	26.6%	25.6%	28.2%	

2020-2021

Greater Waco Advanced Academies

	2018-2019	2019-2020		2020-2021 Proposed Budget	Change from Prior Year Adopted
	Audited Actual	Original Budget	Amended Budget		
Revenues:					
Local and Intermediate Source	\$ 1,294,621	2,283,800	2,283,800	2,302,102	2,425,312
State Programs	87,822	113,926	113,926	112,130	106,579
Total Revenues	<u>1,382,443</u>	<u>2,397,726</u>	<u>2,397,726</u>	<u>2,414,232</u>	<u>2,531,891</u>
Expenditures:					
Instruction and Instructional Related Services	1,424,886	1,903,587	1,889,460	1,785,670	1,899,906
Instructional and School Leadership	279,272	293,411	294,419	317,210	387,060
Student Support Services	157,441	244,362	243,960	251,192	255,466
Non-Student Based Support Services	149,247	140,366	153,887	176,019	167,459
Total Expenditures	<u>2,010,846</u>	<u>2,581,726</u>	<u>2,581,726</u>	<u>2,530,091</u>	<u>2,709,891</u>
Revenues Over/(Under) Expenditures	(628,403)	(184,000)	(184,000)	(115,859)	(178,000)
Other Financing Sources/(Uses)					
Other Sources	628,403	184,000	184,000	115,859	178,000
Revenues and Other Sources Over/(Under) Expenditures and Other Uses	\$ -	-	-	-	-
Beginning Unearned Revenue	-	-	-	-	-
Ending Unearned Revenue	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Ending Unearned Revenue as a Percent of Expenditu	0.0%	0.0%	0.0%	0.0%	0.0%

2020-2021

McLennan County Challenge Academy

	2018-2019 Audited Actual	Original Budget	2019-2020 Amended Budget	Projected Actual	2020-2021 Proposed Budget	Change from Prior Year Adopted
Revenues:						
Local and Intermediate Source	\$ 753,770	882,130	882,130	914,715	891,497	9,367
State Programs	55,480	60,975	60,975	88,422	87,490	26,515
Total Revenues	<u>809,250</u>	<u>943,105</u>	<u>943,105</u>	<u>1,003,137</u>	<u>978,987</u>	<u>35,882</u>
Expenditures:						
Instruction and Instructional Related Services	509,258	566,938	566,938	473,803	597,425	30,487
Instructional and School Leadership	196,209	208,093	208,093	212,874	214,610	6,517
Student Support Services	65,372	69,274	69,274	67,087	69,152	(122)
Non-Student Based Support Services	2,493	2,860	2,860	2,493	2,860	-
Intergovernmental Charges	32,955	95,940	95,940	85,646	94,940	(1,000)
Total Expenditures	<u>806,287</u>	<u>943,105</u>	<u>943,105</u>	<u>841,903</u>	<u>978,987</u>	<u>35,882</u>
Revenues Over/(Under) Expenditures	2,963	-	-	161,234	-	-
Other Financing Sources/(Uses)						
Other Sources	-	-	-	-	-	-
Other Uses	-	-	-	-	-	-
Revenues and Other Sources Over/(Under) Expenditures and Other Uses	2,963	-	-	161,234	-	-
Beginning Unearned Revenue	90,921	25,166	93,884	93,884	255,118	229,952
Ending Unearned Revenue	<u>\$ 93,884</u>	<u>25,166</u>	<u>93,884</u>	<u>255,118</u>	<u>255,118</u>	<u>229,952</u>
Ending Unearned Revenue as a Percent of Expenditu	11.6%	2.7%	10.0%	30.3%	26.1%	

2020-2021

Regional Day School Program for the Deaf

	2018-2019	2019-2020		2020-2021 Proposed Budget	Change from Prior Year Adopted
	Audited Actual	Original Budget	Amended Budget		
Revenues:					
Local and Intermediate Source	\$ 1,119,393	1,310,445	1,310,445	614,000	(696,445)
State Programs	-	50,764	50,764	-	(4,336)
Total Revenues	1,119,393	1,361,209	1,361,209	614,000	(700,781)
Expenditures:					
Instruction and Instructional Related Services	1,053,658	1,274,745	1,273,745	1,101,901	(149,606)
Instructional and School Leadership	42,979	61,464	61,464	40,880	(61,464)
Student Support Services	-	-	1,000	-	-
Intergovernmental Charges	22,756	25,000	25,000	22,856	(3,711)
Total Expenditures	1,119,393	1,361,209	1,361,209	1,165,637	(214,781)
Revenues Over/(Under) Expenditures	-	-	-	(551,637)	(486,000)
Other Financing Sources/(Uses)					
Other Sources	-	-	-	460,110	486,000
Other Uses	-	-	-	-	-
Revenues and Other Sources Over/(Under) Expenditures and Other Uses	-	-	-	(91,527)	-
Beginning Unearned Revenue	91,527	69,700	91,527	91,527	(69,700)
Ending Unearned Revenue	\$ 91,527	69,700	91,527	-	(69,700)
Ending Unearned Revenue as a Percent of Expenditu	8.2%	5.1%	6.7%	0.0%	0.0%

Waco Independent School District
Board of Trustee Meeting Agenda Item

Date: August 13, 2020

Contact Person: Sheryl Davis

RE: Consider, Discuss and Take Appropriate Action Regarding the Notice of Public Meeting to Discuss Budget and Proposed Tax Rate for the 2020-2021 Fiscal Year, Setting the Proposed Tax Rate and the Date, Time, and Place for the Public Meeting

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Background Information:

In accordance with Texas Education Code Section 44.004, NOTICE OF BUDGET AND TAX RATE MEETING; BUDGET ADOPTION, when the budget has been prepared under section 44.002, the president shall call a meeting of the Board of Trustees for the purpose of adopting a budget for the succeeding fiscal year. The purpose of this meeting is to discuss the school district's budget that will determine the tax rate that will be adopted. The president shall provide for the publication of notice of the budget and proposed tax rate meeting in a daily, weekly, or biweekly newspaper published in the district.

Inasmuch as the budget has been prepared as required under Section 44.002, the Board of Trustees should consider the proposed tax rate and set the date, time, and place to invite public discussion on the proposed 2020-2021 budget and the 2020 tax rate to support the proposed budget.

The tax rate that is ultimately adopted at this meeting or at a separate meeting at a later date may not exceed the proposed rate shown on the notice unless the district publishes a revised notice containing the same information and comparisons and holds another public meeting to discuss the revised notice.

A public notice of the date of the meeting will be published in the Waco Tribune between the 30th and 10th day prior to the public meeting. A copy of the notice will be furnished at the August 13th Board meeting.

At the meeting, the administration will present the budget and proposed tax rate for the 2020-2021 fiscal year.

Fiscal Implications:

None

Administrative Recommendations:

The administration recommends that the Board of Trustees approve the Notice of Public Meeting to Discuss Budget and Proposed Tax Rate for the 2020-2021 fiscal year, setting the proposed tax rate and the date, time, and place for the public meeting, August 27, 2020 at 6:00 p.m. at the Waco ISD Administration Building.

NOTICE OF PUBLIC MEETING TO DISCUSS BUDGET AND PROPOSED TAX RATE

The Waco ISD will hold a public meeting at 6:00 PM, August 27, 2020 in Waco ISD Administration Building Conference Center 115 S 5th St Waco TX 76701. **The purpose of this meeting is to discuss the school district's budget that will determine the tax rate that will be adopted. Public participation in the discussion is invited.**

The tax rate that is ultimately adopted at this meeting or at a separate meeting at a later date may not exceed the proposed rate shown below unless the district publishes a revised notice containing the same information and comparisons set out below and holds another public meeting to discuss the revised notice.

Maintenance Tax	\$1.039800/\$100 (proposed rate for maintenance and operations)
School Debt Service Tax	\$0.224153/\$100 (proposed rate to pay bonded indebtedness)
Approved by Local Voters	

Comparison of Proposed Budget with Last Year's Budget

The applicable percentage increase or decrease (or difference) in the amount budgeted in the preceding fiscal year and the amount budgeted for the fiscal year that begins during the current tax year is indicated for each of the following expenditure categories.

Maintenance and operations	0.88% increase
Debt Service	-2.41% decrease
Total expenditures	0.60% increase

Total Appraised Value and Total Taxable Value (as calculated under Section 26.04, Tax Code)

	<u>Preceding Tax Year</u>	<u>Current Tax Year</u>
Total appraised value* of all property	\$9,661,005,777	\$10,104,770,683
Total appraised value* of new property**	\$76,974,210	\$77,058,980
Total taxable value*** of all property	\$6,137,113,260	\$6,448,220,570
Total taxable value*** of new property**	\$75,202,499	\$69,920,419

*Appraised value is the amount shown on the appraisal roll and defined by Section 1.04(8), Tax Code.

**"New property" is defined by Section 26.012(17), Tax Code.

***"Taxable value" is defined by Section 1.04(10), Tax Code.

Bonded Indebtedness

Total amount of outstanding and unpaid bonded indebtedness* \$134,020,000

*Outstanding principal.

Comparison of Proposed Rates with Last Year's Rates

	<u>Maintenance & Operations</u>	<u>Interest & Sinking Fund*</u>	<u>Total</u>	<u>Local Revenue Per Student</u>	<u>State Revenue Per Student</u>
Last Year's Rate	\$1.068350	\$0.234100*	\$1.302450	\$5,465	\$5,718
Rate to Maintain Same Level of Maintenance & Operations Revenue & Pay Debt Service	\$1.013080	\$0.224150*	\$1.237230	\$5,048	\$6,054
Proposed Rate	\$1.039800	\$0.224153*	\$1.263953	\$5,890	\$5,618

*The Interest & Sinking Fund tax revenue is used to pay for bonded indebtedness on construction, equipment, or both. The bonds, and the tax rate necessary to pay those bonds, were approved by the voters of this district.

Comparison of Proposed Levy with Last Year's Levy on Average Residence

	<u>Last Year</u>	<u>This Year</u>
Average Market Value of Residences	\$141,335	\$151,232
Average Taxable Value of Residences	\$106,955	\$117,499
Last Year's Rate Versus Proposed Rate per \$100 Value	\$1.302450	\$1.263953
Taxes Due on Average Residence	\$1,393.04	\$1,485.13
Increase (Decrease) in Taxes		\$92.10

Under state law, the dollar amount of school taxes imposed on the residence homestead of a person 65 years of age or older or of the surviving spouse of such a person, if the surviving spouse was 55 years of age or older when the person died, may not be increased above the amount paid in the first year after the person turned 65, regardless of changes in tax rate or property value.

Notice of Voter-Approval Rate: The highest tax rate the district can adopt before requiring voter approval at an election is \$1.263953. This election will be automatically held if the district adopts a rate in excess of the voter-approval rate of \$1.263953.

Fund Balances

The following estimated balances will remain at the end of the current fiscal year and are not encumbered with or by a corresponding debt obligation, less estimated funds necessary for operating the district before receipt of the first state aid payment.

Maintenance and Operations Fund Balance(s)	\$46,819,805
Interest & Sinking Fund Balance(s)	\$3,965,558

A school district may not increase the district's maintenance and operations tax rate to create a surplus in maintenance and operations tax revenue for the purpose of paying the district's debt service.