

1. Call to Order
2. Flag Salute
3. Roll Call
4. District Mission and Vision Statements - (recited by Board Member, Trish Conatser)

Mission: CCSD will establish a community of learning that empowers the whole child to embrace life-long learning and a growth mindset.

Vision: Our students will be compassionate, resilient, self-sufficient, engaged members of their community.

5. Agenda Approval

Motion to approve the agenda as presented.

6. Consent Agenda -

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion to approve the consent agenda including minutes, financial statement, and correspondence as presented.

- 6.A. Approval of Minutes (from January 28, 2026 and February 3, 2026)

- 6.B. Approval of Financials (January 1 - January 31, 2026)

- 6.C. Approval of Correspondence

7. Public Comments -

A person wishing to be heard by the Board shall first be recognized by the president. He/she shall then identify himself/herself and proceed to comment as briefly as the subject permits.

Individual speakers will be allowed 3 minutes to address the Board. The Board shall limit the total time for each agenda item to 60 minutes.

No oral presentation shall include charges or complaints against any employee of the Board, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. Charges or complaints against employees must be submitted to the Board under the provisions of Board policy and administrative regulations related to such complaints. The Board

will not engage in discussions with members of the public during the comment period.

8. Reports and Information
 - 8.A. Board Members
 - 8.B. Principals
 - CEMS Principal Report (submitted by Christy House)
 - CHS & PACE Principal Report (submitted by Josh Andrews)
 - 8.C. Maintenance Director (Currently, CCSD does not have a Maintenance Director)
 - 8.D. Business Manager Report
 - 8.E. Superintendent Report
9. Old Business
 - 9.A. Board Policy and Administrative Regulation Updates (re: Policy Committee Meeting 1/12/26)
10. New Business
 - 10.A. Personnel Report
 - 10.B. CCSD Board Policy and Administrative Regulation Updates (re: Policy Committee Meeting 2/9/2026)
 - 10.C. CCSD FY26 First Budget Revision
 - 10.D. CHS Track and Field Program- Funding and Policy Considerations
 - 10.E. CHS Extra-Curricular Activities- Minimum Participation Numbers
 - 10.F. CCSD FY27 School Calendar (CES, CMS, CHS)
 - 10.G. Next Meeting Date
 - 10.H. Adjournment



Craig City School District

P.O. Box 800, Craig, Alaska 99921
www.craigschools.com
Phone (907) 826.3274
FAX (907) 826.3322

Jackie Hanson, Superintendent
Christy House, Elem./MS Principal
Josh Andrews, HS & PACE Principal

PUBLIC NOTICE CCSD SCHOOL BOARD MEETING

Wednesday, February 25, 2026

CHS Library @ 7:00PM

<https://craigschools.zoom.us/j/9078263274?pwd=LTMdID9oVbCpba36g82xgae4tbSCmn.1>

Zoom URL

1. Call to Order
2. Flag Salute
3. Roll Call
4. District Mission & Vision Statements (recited by Board Member, Trish Conatser)
5. Agenda Approval
6. Consent Agenda
 - a. Approval of Minutes (from January 28, 2026 & February 3, 2026)
 - b. Approval of Financials (January 1 – January 31, 2026)
 - c. Approval of Correspondence
 - Don Enoch, State Special Education Administrator, Alaska Department of Education & Early Development (re: FY26 Entitlement Review Intensive Funding Notice)
7. Public Comments
8. Reports & Information
 - a. Board Member Reports
 - b. Principal Reports
 - CEMS Principal Report (submitted by Christy House)
 - CHS & PACE Principal Report (submitted by Josh Andrews)
 - c. Maintenance Director Report (Currently, CCSD does not have a Maintenance Director)
 - d. Business Manager Report (submitted by Melinda Bass)
 - e. Superintendent Report (submitted by Jackie Hanson)
9. Old Business
 - a. Board Policy & Administrative Regulation Updates (re: Policy Committee Meeting 1/12/26)
10. New Business
 - a. Personnel Report
 - b. CCSD Board Policy & Administrative Regulation Updates (re: Policy Committee Meeting 2/9/26)
 - c. CCSD FY26 First Budget Revision
 - d. CHS Track & Field Program – Funding & Policy Considerations
 - e. CHS Extra-curricular Activities – Minimum Participation Numbers
 - f. CCSD FY27 School Calendar (CES, CMS, CHS)
 - g. Next Meeting Date
 - h. Adjournment



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PUBLIC NOTICE CCSD SCHOOL BOARD MEETING

Wednesday, January 28, 2026

CHS Library @ 7:00PM

<https://craigschools.zoom.us/j/9078263274?pwd=LTMdlD9oVbCpba36q82xgae4tbSCmn.1>

Zoom URL

1. Call to Order

The meeting was called to Order.

2. Flag Salute

A salute to the flag was given.

3. Roll Call

Board Members

Hans Hjort

Trish Conatser

Ben Page

Bonnie Morris (zoom)

Student Rep- Payton McCoy

Employees

Jackie Hanson

Josh Andrews

Christy House

Marilyn Ensign

Melinda Bass (zoom)

Others Present

Trampus Conatser

Kara McCoy

4. District Mission & Vision Statements (recited by Board Member, Hans Hjort)

The District Mission and Vision Statement was read aloud by Hans Hjort.

5. Agenda Approval

M/S Page/Conatser

A motion was made to approve the agenda. The motion passed unanimously.

6. Consent Agenda

a. Approval of Minutes (from December 10, 2025)

b. Approval of Financials (December 1 – December 31, 2025)

c. Approval of Correspondence

- Alaska Department of Education & Early Development, Jared De Lara, School Finance Specialist (re: FY2026 Foundation Update - OASIS)
- Alaska Department of Education & Early Development (re: FY2027 School Construction & Major Maintenance Capital Improvement Project (CIP) Reconsideration Lists)
- Craig Education Association, Craig Classified Negotiation Team (re: Classified Negotiations)

M/S Page/Conatser

A motion was made to approve the Consent Agenda. The motion passed unanimously.

7. Public Comments

N/A

8. Reports & Information

a. Board Member Reports

Ben Page mentioned the success of the basketball tournament. Trish Conatser agreed with Ben's comments regarding the event, and further highlighted the success of the music concerts, acknowledging Tina Steffen and Rachel Balcolm for their support in these events. Payton McCoy noted that fundraising activities were progressing well. Bonnie Morris commented on the success of the Cultural tournament. Ben also discussed the current vacant

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positions, noting that staff continue to cover responsibilities to ensure ongoing student support. He additionally thanked Jackie Hanson for her work on the rehabilitation project.

b. Principal Reports

- CEMS Principal Report (submitted by Christy House)
Christy House shared that volunteers were needed for the upcoming tournament in February. Trish Conatser briefly discussed electives and noted the current vacancies being filled.
- CHS & PACE Principal Report (submitted by Josh Andrews)
Josh Andrews added that there has been significant effort from staff across the district, with many employees taking on additional work to keep the district operational. Josh also noted that the district will continue efforts to address staffing shortages; however, ongoing staffing and funding challenges remain. He emphasized that the district cannot continue operating under the current conditions and that support from the state is necessary. Trish Conatser noted that she will be attending the Legislative Fly-In to advocate on these matters.

c. Maintenance Director Report (Currently, CCSD does not have a Maintenance Director)

N/A

d. Business Manager Report (submitted by Melinda Bass)

N/A

e. Food Service Report (submitted by Kristine Cerevera)

N/A

f. Superintendent Report (submitted by Jackie Hanson)

Jackie Hanson thanked Josh Andrews and Melinda Bass for addressing current issues affecting the district. House Bill 78 was discussed, which addresses defined contributions and provides educators with the choice to opt into defined pension benefits. Concerns were raised about teacher longevity due to limited benefits for Tier 3 teachers, and lack of Tier 1 and Tier 2 staff. Senate Bill 113 was also discussed and noted as vetoed, which would have provided funding for reading incentives as well as a slight increase to the CTE cost factor. Jackie Hanson outlined legislative priorities, including introducing and advancing an inflationary funding bill, bringing the Base Student Allocation (BSA) on the floor, and addressing rising operational costs through inflationary increases. Trish Conatser questioned proposed legislative topics, (referenced in Jackie's Board Report on p. 2) regarding graduation requirements. Jackie answered that the proposed legislation on graduation requirements was specific to Senate Bill 209. It proposed increases to core subject credit requirements, which raised concerns about the need for additional funding. Trish also questioned tracking proficiency on state exams, the possibility of adding a proficiency seal to diplomas, and potential testing requirements for upperclassmen. Jackie further discussed SB 209, which would require districts to confirm student proficiency in certain grades and add a state-level proficiency seal to diplomas. She noted it is the same primary bill that is focused on tightening graduation requirements and that it is still early in the legislative process.

9. Old Business

a. Board Policy & Administrative Regulation Updates (re: Policy Committee Meeting 11/13/25)

M/S Page/Conatser

A motion was made to approve the Board Policy & Administrative Regulation updates per the policy committee meeting on 11/13/25.

The motion passed unanimously.

Ben Page commented on cell phone use. While the policy states that the organization is not responsible for lost devices, in practice, we are liable if phones are damaged or lost after being taken, as applicable law overrides the policy.

10. New Business

a. Personnel Report

M/S Page/Conatser

A motion was made to approve the Personnel Report.

The motion passed unanimously.

Our students will be lifelong learners who will be resilient, compassionate, self-sufficient members of society. CCSD will provide an environment that empowers every student, every day to transfer their learning to life.

- b. CCSD Board Policy & Administrative Regulation Updates (re: Policy Committee Meeting 1/12/26)
M/S Page/Conatser
A motion was made to approve the CCSD Board Policy & Administrative Regulation updates
The motion passed unanimously.
- c. CCSD Exhibit 6174.1 Education of Native Children – FY 2027 Indian Policies & Procedures
M/S Page/Conatser
A motion was made to approve the CCSD Exhibit 6174.1 Education of Native Children- FY 2027 Indian Policies & Procedures.
The motion passed unanimously.
- d. FY 2027 GSD Educational Services Agreement
M/S Page/Conatser
A motion was made to approve the FY 2027 GSD Educational Services Agreement.
The motion passed unanimously.
- e. Next Meeting Date
M/S Page/Conatser
A motion was made to approve the next meeting date.
The motion passed unanimously.
- f. Executive Session – Consultation with Legal Counsel regarding Pending Litigation
M/S Page/Conatser
A motion was made to approve the Executive Session – Consultation with Legal Counsel regarding Pending Litigation.
The motion passed unanimously.
- g. Adjournment (7:41 pm)
M/S Page/Conatser

CCSD Executive Session Minutes

Date: January 28, 2026

Time: Entered @ 7:41 PM, Exited @ 8:32 PM

Purpose: Consultation with Legal Counsel regarding Pending Litigation (AS 44.62.310 (b))



Craig City School District

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Jackie Hanson, Superintendent
Christy House, Elem./MS Principal
Josh Andrews, HS & PACE Principal

PUBLIC NOTICE CCSD SPECIAL SCHOOL BOARD MEETING **AMENDED AGENDA**

Tuesday, February 3, 2026

CHS Library @ 7:00PM

<https://craigschools.zoom.us/j/9078263274?pwd=LTMdID9oVbCpba36q82xgae4tbSCmn.1>

Zoom URL

1. Call to Order

The meeting was called to order.

2. Flag Salute

A salute to the flag was given.

3. Roll Call

Board Members

Hans Hjort- Present

Ben Page- Present

Trish Conatser- Present

Bonnie Morris- Absent Excused

Loni Lingley- Present

Employees

Jackie Hanson

Kathy Freeman (zoom)

Others Present

4. District Mission & Vision Statements (recited by Ben Page)

The District Mission & Vision Statement was read aloud by Ben Page.

5. Agenda Approval

M/S Page/Conatser

A motion was made to approve the agenda. The motion passed unanimously.

6. Public Comments

N/A

7. New Business

a. CEMS Rehabilitation Project – Change Order Proposal 17 (MDP Issue)

M/S Page/Conatser

A motion was made to approve the CEMS Rehabilitation project- Change Order Proposal 17 (MDP Issue)

The motion passed unanimously.

Jackie Hanson noted that, in addition to Memo 7a and the attached documents under this agenda item, it was discovered during the remodel that the Master Distribution Panel (MDP) wiring does not meet current electrical code. The service feeders are improperly configured and must be corrected to ensure safety, compliance, and continued operation of the facility. Hans Hjort and Ben Page concur and commented that while this is an unfortunate situation, it must be addressed and corrected properly.

b. Executive Session – Consultation with Legal Counsel regarding Pending Litigation

M/S Page/Conatser

A motion was made to approve the Executive Session- Consultation with Legal Counsel regarding Pending Litigation.

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The motion passed unanimously.

8. Adjournment (7:07 PM)

CCSD Executive Session Minutes

Date: February 3, 2026

Time: Entered @ 7:10 PM, Exited 7:23 PM

Purpose: Consultation with Legal Counsel regarding Pending Litigation (AS 44.62.310 (b))

Craig City School District

Operating Statement

Fiscal Year: 2025-2026

January 1 - 31, 2026 (note: the budget column reflects amounts on the first revision)

REVENUE

	MTD	YTD	BUDGET	% of Budget
100.000.000.011 CITY DIRECT	0	0	480,413	0%
100.000.000.012 CITY IN-KIND SERVICES	0	0	81,977	0%
100.000.000.013 CITY PROPOSITION 2 ADDITION	0	565,374	700,000	81%
100.000.000.031 INTEREST	199	1,029	1,359	76%
100.000.000.040 OTHER LOCAL REVENUES	3,968	19,568	35,000	10%
100.000.000.041 CHS Sports Travel Deposit-Only a	300	3,640	0	0%
100.000.000.042 CMS Sports Travel Deposit-Only a	140	450	0	0%
100.000.000.044 Shop, Course, Testing fees	-47	-173	1,000	-17%
100.000.000.045 PARTICIPATION FEES	300	3,780	10,000	38%
100.000.000.047 E-RATE SUBSIDY	4,758	38,476	65,210	59%
100.000.000.051 PUBLIC SCHOOL FUNDING	481,569	3,370,983	5,665,198	60%
100.000.000.055 PUBLIC SCHOOL SUPPLEMENT	0	0	0	0%
100.000.000.056 TRS ON-BEHALF	0	0	421,751	0%
100.000.000.057 PERS ON-BEHALF	0	0	54,782	0%
100.000.000.110 IMPACT AID	0	137,115	495,000	28%
	491,187	4,140,241	8,011,690	52%

EXPENDITURES

Middle School	MTD	YTD	BUDGET	% of Budget
100.100.100.315 Teachers	22,384	110,866	300,510	36.9%
100.100.100.329 Substitutes	1,320	6,455	7,000	92.2%
100.100.100.361 Health Insurance	6,898	36,247	82,063	44.2%
100.100.100.362 Unemployment	74	377	1,049	35.9%
100.100.100.363 Worker's Compensation	265	1,354	3,454	39.2%
100.100.100.364 FICA	418	2,115	4,472	47.3%
100.100.100.365 TRS Retirement Contribution	2,250	12,569	28,371	44.3%
100.100.100.412 Fitness Center	0	0	2,240	0.0%
100.100.100.441 Rentals	0	0	1,980	0.0%
100.100.100.471 Textbooks	0	1,283	2,000	64.1%
MS Instruction	33,609	171,264	433,139	39.5%

100.100.200.315	Teachers - Special Education Instr	4,438	21,394	54,787	39.0%
100.100.200.323	Aides	1,149	1,149	24,890	4.6%
100.100.200.329	Substitutes	0	3,365	4,000	84.1%
100.100.200.361	Health Insurance	1,746	8,376	21,005	39.9%
100.100.200.362	Unemployment	17	80	229	35.1%
100.100.200.363	Worker's Compensation	63	290	756	38.4%
100.100.200.364	FICA	150	643	1,975	32.6%
100.100.200.365	TRS Retirement Contribution	557	2,687	5,839	46.0%
100.100.200.366	PRS Retirement Contribution	253	253	4,618	5.5%
	MS Special Education Instruction	8,373	38,238	118,099	32.4%
100.100.300.318	Specialists - Counselors	1,298	6,807	15,441	44.1%
100.100.300.361	Health Insurance	514	2,866	10,890	26.3%
100.100.300.362	Unemployment	4	20	69	28.8%
100.100.300.363	Worker's Compensation	15	73	226	32.4%
100.100.300.364	FICA	19	93	292	31.8%
100.100.300.365	TRS Retirement Contribution	163	820	2,483	33.0%
100.100.300.410	Prof & Tech Services	333	1,813	2,220	81.7%
100.100.300.450	Supplies & Materials	0	115	200	57.5%
	MS Counselor	2,345	12,607	31,821	39.6%
100.100.350.316	Extra Duty Pay	0	0	1,046	0.0%
100.100.350.362	Unemployment	0	0	4	0.0%
100.100.350.363	Worker's Compensation	0	0	15	0.0%
100.100.350.364	FICA	0	0	19	0.0%
100.100.350.410	Prof & Tech Services	0	0	125	0.0%
100.100.350.433	Communications	435	4,157	7,264	57.2%
100.100.350.434	Internet	2,081	13,948	22,804	61.2%
100.100.350.443	Equipment Repairs	0	3,599	5,620	64.0%
100.100.350.450	Supplies & Materials	22	3,671	5,000	73.4%
100.100.350.452	Classroom Supplies - Allocations	39	216	700	30.8%
100.100.350.453	CMS Music Supplies	0	0	400	0.0%
100.100.350.454	CMS PE Supplies	0	0	0	0.0%
	MS Student Support	2,576	25,591	42,997	59.5%

100.100.400.313	Principal	4,375	26,250	52,500	50.0%
100.100.400.361	Health Insurance	1,993	11,958	23,979	49.9%
100.100.400.362	Unemployment	13	79	179	44.2%
100.100.400.363	Worker's Compensation	49	294	588	50.0%
100.100.400.364	FICA	61	368	761	48.3%
100.100.400.365	TRS Retirement Contribution	550	3,297	6,594	50.0%
100.100.400.420	Staff Travel	0	0	0	0.0%
100.100.400.450	Supplies & Materials	0	0	250	0.0%
100.100.400.491	Dues & Fees	0	0	315	0.0%
	MS Administration	7,041	42,246	85,166	49.6%
100.100.450.324	Admin Assistant	2,932	18,938	40,652	46.6%
100.100.450.329	Substitutes	0	0	1,000	0.0%
100.100.450.361	Health Insurance	4,069	20,345	48,956	41.6%
100.100.450.362	Unemployment	9	57	138	41.5%
100.100.450.363	Worker's Compensation	33	212	455	46.6%
100.100.450.364	FICA	212	1,398	3,110	45.0%
100.100.450.366	PRS Retirement Contribution	645	4,166	8,943	46.6%
100.100.450.450	Supplies & Materials	103	103	350	29.5%
	MS Administrative Support	8,002	45,220	103,604	43.6%
100.100.600.325	Custodians	5,039	28,001	51,670	54.2%
100.100.600.329	Substitutes	0	0	2,500	0.0%
100.100.600.361	Health Insurance	2,410	13,323	31,529	42.3%
100.100.600.362	Unemployment	15	85	176	48.4%
100.100.600.363	Worker's Compensation	296	1,655	3,204	51.6%
100.100.600.364	FICA	342	1,937	3,953	49.0%
100.100.600.366	PRS Retirement Contribution	1,109	6,160	11,367	54.2%
100.100.600.431	Water,sewage,garbage	0	0	12,050	0.0%
100.100.600.436	Electricity	7,152	18,489	30,000	61.6%
100.100.600.438	Heating Oil	786	2,302	28,000	8.2%
	MS Maintenance	17,150	71,952	174,449	41.2%

100.100.700.316	Extra Duty Pay	0	16,953	30,294	56.0%
100.100.700.327	Bus Drivers	0	0	250	0.0%
100.100.700.330	Referee	900	1,670	2,000	83.5%
100.100.700.362	Unemployment	3	55	106	51.9%
100.100.700.363	Worker's Compensation	10	451	351	128.6%
100.100.700.364	FICA	13	856	2,395	35.7%
100.100.700.418	Officiating Fees	0	175	225	77.8%
100.100.700.425	Student Travel	0	6,033	13,940	43.3%
100.100.700.450	Supplies & Materials	0	545	1,000	54.5%
MS Student Activities		926	26,738	50,561	52.9%

High School		MTD	YTD	BUDGET	% of Budget
100.200.100.315	Certificated Salaries	31,850	166,865	393,416	42.4%
100.200.100.329	SUBSTITUTES	1,160	4,778	5,000	95.6%
100.200.100.361	Health Insurance	9,844	48,374	162,852	29.7%
100.200.100.362	Unemployment	102	545	1,276	42.7%
100.200.100.363	Worker's Compensation	370	1,962	4,203	46.7%
100.200.100.364	FICA	536	2,721	5,442	50.0%
100.200.100.365	TRS Retirement Contribution	3,960	20,308	44,209	45.9%
100.200.100.412	FITNESS/SWIMMING INSTRUCT	0	0	2,356	0.0%
100.200.100.471	Textbooks	0	1,283	2,000	64.1%
HS Instruction		47,821	246,836	620,754	39.8%
100.200.200.315	Teachers - Special Education Instr	4,109	20,153	48,558	41.5%
100.200.200.323	Special Education Aides	2,960	19,844	37,845	52.4%
100.200.200.329	SUBSTITUTES	260	374	500	74.8%
100.200.200.361	Health Insurance	2,671	12,926	31,650	40.8%
100.200.200.362	Unemployment	23	124	319	38.9%
100.200.200.363	Worker's Compensation	82	452	1,051	43.0%
100.200.200.364	FICA	299	1,806	3,545	50.9%
100.200.200.365	TRS Retirement Contribution	516	2,531	5,986	42.3%
100.200.200.366	PRS Retirement Contribution	651	4,182	8,325	50.2%
HS Special Education Instruction		11,571	62,393	137,779	45.3%
100.200.300.318	Specialists - Counselors	1,298	6,807	15,441	44.1%
100.200.300.361	Health Insurance	514	2,866	10,890	26.3%
100.200.300.362	Unemployment	4	20	69	28.8%
100.200.300.363	Worker's Compensation	15	73	226	32.4%
100.200.300.364	FICA	19	93	292	31.8%
100.200.300.365	TRS Retirement Contribution	163	820	2,483	33.0%
100.200.300.410	Prof & Technical	333	1,813	2,220	81.7%
100.200.300.450	Supplies & Materials	0	140	200	69.8%
HS Counselor		2,345	12,632	31,821	39.7%

100.200.350.316	Extra Duty Pay	0	0	18,289	0.0%
100.200.350.323	Aides	960	5,949	11,890	50.0%
100.200.350.362	Unemployment	3	19	92	20.2%
100.200.350.363	Worker's Compensation	11	67	303	22.0%
100.200.350.364	FICA	73	455	843	54.0%
100.200.350.365	TRS Retirement Contribution	0	0	1,909	0.0%
100.200.350.366	PRS Retirement Contribution	211	1,309	2,616	50.0%
100.200.350.411	Prof & Technical Instructional Serv	7,446	36,837	66,950	55.0%
100.200.350.420	Staff Travel	0	0	1,000	0.0%
100.200.350.425	Student Travel	0	300	7,000	4.3%
100.200.350.433	Communications	435	4,157	10,178	40.8%
100.200.350.434	Internet	2,081	13,598	22,804	59.6%
100.200.350.443	Equipment Repair	276	3,077	4,000	76.9%
100.200.350.450	Supplies & Materials	480	3,647	7,000	52.1%
100.200.350.452	Classroom Supplies - Allocations	0	936	1,400	66.8%
100.200.350.453	CHS Music Supplies	0	0	400	0.0%
100.200.350.454	CHS PE Supplies	0	0	0	0.0%
100.200.350.491	Dues & Fees	0	1,400	3,785	37.0%
HS Student Support		11,975	71,749	160,459	44.7%
100.200.400.313	Principal	4,840	31,459	58,250	54.0%
100.200.400.362	Unemployment	15	98	198	49.4%
100.200.400.363	Worker's Compensation	54	352	652	54.0%
100.200.400.364	FICA	70	456	845	54.0%
100.200.400.365	TRS Retirement Contribution	608	3,951	7,316	54.0%
100.200.400.420	Staff Travel	0	310	310	100.0%
100.200.400.450	Supplies & Materials	0	218	500	43.5%
100.200.400.491	Dues & Fees	0	0	625	0.0%
HS Administration		5,587	36,844	68,696	53.6%
100.200.450.324	Admin Assistant	2,932	21,371	40,652	52.6%
100.200.450.329	Substitutes	123	420	3,000	14.0%
100.200.450.361	Health Insurance	350	1,750	4,200	41.7%
100.200.450.362	Unemployment	11	74	138	53.4%
100.200.450.363	Worker's Compensation	38	1,017	455	223.5%
100.200.450.364	FICA	256	1,781	3,110	57.3%
100.200.450.366	PRS Retirement Contribution	645	4,702	8,943	52.6%
100.200.450.450	Admin Assist Office Supplies	21	242	350	69.0%
HS Administration Support		4,375	31,357	60,848	51.5%

100.200.600.325	Custodians	5,011	35,572	54,917	64.8%
100.200.600.329	Substitute	0	0	3,000	0.0%
100.200.600.361	Health Insurance	2,410	15,888	32,330	49.1%
100.200.600.362	Unemployment	16	110	187	59.0%
100.200.600.363	Worker's Compensation	298	2,089	3,295	63.4%
100.200.600.364	FICA	376	2,681	4,201	63.8%
100.200.600.366	PRS Retirement Contribution	1,103	7,826	12,082	64.8%
100.200.600.410	Prof & Tech	0	0	6,200	0.0%
100.200.600.431	Water,sewage, garbage	0	0	9,408	0.0%
100.200.600.436	Electricity	20,811	63,609	95,000	67.0%
100.200.600.438	Heating Oil	14,833	51,558	85,000	60.7%
100.200.600.442	Road Maintenance	0	0	1,875	0.0%
HS Maintenance		44,857	179,331	307,495	58.3%
100.200.700.316	Extra Duty Pay	0	24,044	61,141	39.3%
100.200.700.327	Bus Drivers	176	931	1,000	93.1%
100.200.700.330	Referee	3,825	5,555	4,000	138.9%
100.200.700.362	Unemployment	14	70	200	35.0%
100.200.700.363	Worker's Compensation	53	295	659	44.8%
100.200.700.364	FICA	306	1,223	4,502	27.2%
100.200.700.366	PRS Retirement Contribution	39	205	0	0.0%
100.200.700.410	Prof & Technical	0	0	2,000	0.0%
100.200.700.418	Officiating Travel	0	401	2,000	20.1%
100.200.700.420	Staff Travel	0	692	2,000	34.6%
100.200.700.425	Student Travel	10,083	87,796	124,500	70.5%
100.200.700.441	Rentals	0	0	5,005	0.0%
100.200.700.450	Supplies & Materials	588	1,581	1,000	0.0%
100.200.700.451	Region V Expenses	0	0	275	0.0%
100.200.700.452	Uniforms	0	0	1,500	0.0%
100.200.700.491	Dues And Fees	0	2,045	3,600	56.8%
HS Student Activities		15,082	124,838	213,382	58.5%

Elementary School		MTD	YTD	BUDGET	% of Budget
100.300.100.315	Teachers - Gen Ed Instruction	38,225	199,867	483,466	41.3%
100.300.100.329	Substitutes	2,080	6,093	8,000	76.2%
100.300.100.361	Health Insurance	15,286	74,278	161,142	46.1%
100.300.100.362	Unemployment	125	637	1,711	37.2%
100.300.100.363	Worker's Compensation	451	2,295	5,636	40.7%
100.300.100.364	FICA	704	3,302	7,296	45.3%
100.300.100.365	TRS Retirement Contribution	3,642	18,431	59,889	30.8%
100.300.100.412	Swimming Instruction	0	0	3,005	0.0%
100.300.100.471	Textbooks	0	0	1,000	0.0%
Elementary Instruction		60,512	304,902	731,145	41.7%

100.300.200.315	Teachers - Special Education Instr	4,725	23,895	58,645	40.7%
100.300.200.323	Aides	8,884	39,013	76,108	51.3%
100.300.200.329	Substitutes	989	12,013	15,000	80.1%
100.300.200.361	Health Insurance	1,523	6,522	18,489	35.3%
100.300.200.362	Unemployment	44	231	550	42.1%
100.300.200.363	Worker's Compensation	163	848	1,810	46.8%
100.300.200.364	FICA	757	4,035	7,610	53.0%
100.300.200.365	TRS Retirement Contribution	593	3,131	6,370	49.2%
100.300.200.366	PRS Retirement Contribution	1,955	8,591	16,748	51.3%
	Elementary Spec. Educ Instruction	19,632	98,279	201,330	48.8%
100.300.300.318	Specialists - Counselors	1,298	6,807	15,441	44.1%
100.300.300.361	Health Insurance	514	2,866	10,890	26.3%
100.300.300.362	Unemployment	4	20	69	28.8%
100.300.300.363	Worker's Compensation	15	73	226	32.4%
100.300.300.364	FICA	19	93	292	31.8%
100.300.300.365	TRS Retirement Contribution	163	820	2,483	33.0%
100.300.300.410	Prof & Tech	333	1,813	2,220	81.7%
100.300.300.450	Supplies - Counselor	0	115	200	57.5%
	Elementary Counselor	2,345	12,607	31,821	39.6%
100.300.350.323	Aides	960	5,949	11,890	50.0%
100.300.350.362	Unemployment	3	19	109	17.1%
100.300.350.363	Worker's Compensation	11	67	360	18.5%
100.300.350.364	FICA	73	455	1,994	22.8%
100.300.350.410	Prof & Tech Services	211	1,309	3,075	42.6%
100.300.350.433	Communications	435	4,122	13,300	31.0%
100.300.350.434	Internet	2,081	13,598	22,804	59.6%
100.300.350.443	Equipment Repairs	0	2,669	5,000	53.4%
100.300.350.450	Supplies & Materials	94	6,957	8,000	87.0%
100.300.350.452	Classroom Supplies - Allocations	0	436	1,750	24.9%
100.300.350.453	CES Music Supplies	0	0	400	0.0%
100.300.350.454	PE Supplies	0	0	0	0.0%
100.300.350.456	Elementary Student Activities	0	767	1,000	76.7%
	Elementary Student Support	3,868	36,345	69,682	52.2%
100.300.400.313	Principal	4,375	26,250	52,500	50.0%
100.300.400.361	Health Insurance	1,993	11,958	23,979	49.9%
100.300.400.362	Unemployment	13	79	179	44.2%
100.300.400.363	Worker's Compensation	49	294	588	50.0%
100.300.400.364	FICA	61	368	761	48.3%
100.300.400.365	TRS Retirement Contribution	550	3,297	6,594	50.0%
100.300.400.420	Staff Travel	0	0	0	0.0%
100.300.400.450	Supplies - Principal	0	63	250	25.2%
100.300.400.491	Dues & Fees	0	0	315	0.0%
	Elementary Administration	7,041	42,309	85,166	49.7%

100.300.450.324	Admin Assistant	2,073	17,448	40,114	43.5%
100.300.450.329	Substitute	3,098	4,176	3,000	139.2%
100.300.450.361	Health Insurance	4,069	20,345	48,828	41.7%
100.300.450.362	Unemployment	16	67	147	45.4%
100.300.450.363	Worker's Compensation	58	242	625	38.8%
100.300.450.364	FICA	379	1,608	3,298	48.8%
100.300.450.366	PRS Retirement Contribution	456	3,839	9,485	40.5%
100.300.450.450	Supplies Admin Assistant	0	0	350	0.0%
Elementary Administration Support		10,148	47,724	105,847	45.1%
100.300.600.325	Custodians	5,130	37,805	53,585	70.6%
100.300.600.329	Substitutes	0	0	4,000	0.0%
100.300.600.361	Health Insurance	2,443	18,938	32,330	58.6%
100.300.600.362	Unemployment	16	117	182	64.4%
100.300.600.363	Worker's Compensation	305	2,246	3,322	67.6%
100.300.600.364	FICA	355	2,722	4,099	66.4%
100.300.600.366	PRS Retirement Contribution	1,129	8,317	11,730	70.9%
100.300.600.431	Water,sewage,garbage	0	0	16,143	0.0%
100.300.600.435	Propane Elementary Boiler	1,882	14,657	43,011	34.1%
100.300.600.435	Wood Boiler Heating	0	0	0	0.0%
100.300.600.436	Electricity	7,152	18,489	26,500	69.8%
100.300.600.442	Road Maintenance	0	0	625	0.0%
Elementary Maintenance		18,412	103,291	195,527	52.8%
100.300.700.316	Extra Duty Pay	0	800	1,846	43.3%
100.300.700.362	Unemployment	0	3	6	41.1%
100.300.700.363	Worker's Compensation	0	9	20	44.8%
100.300.700.364	FICA	0	42	134	31.7%
100.300.700.365	TRS Retirement Contribution	0	0	125	0.0%
Elementary Student Activities		0	854	2,131	40.1%

PACE		MTD	YTD	BUDGET	% of Budget
100.400.140.315	Teachers - Gen Ed Instruction	26,938	187,029	320,363	58.4%
100.400.140.361	Health Insurance	2,355	17,065	28,257	60.4%
100.400.140.362	Unemployment	88	607	1,037	58.5%
100.400.140.363	Worker's Compensation	313	2,175	3,417	63.7%
100.400.140.364	FICA	405	2,811	4,424	63.5%
100.400.140.365	TRS Retirement Contribution	3,383	23,491	40,221	58.4%
100.400.140.450	Supplies, Materials & Media	10,226	203,098	335,000	60.6%
PACE Instruction		43,709	436,276	732,719	59.5%

100.400.200.315	Teachers	7,117	48,466	81,341	59.6%
100.400.200.361	Health Insurance	2,741	18,428	32,887	56.0%
100.400.200.362	Unemployment	21	143	277	51.7%
100.400.200.363	Worker's Compensation	80	543	911	59.6%
100.400.200.364	FICA	97	671	1,179	56.9%
100.400.200.365	TRS Retirement Contribution	894	6,087	10,216	59.6%
PACE Special Education Instruction		10,950	74,338	126,811	58.6%
100.400.350.318	Counselor	1,298	6,807	15,441	44.1%
100.400.350.361	Health Insurance	514	2,866	10,890	26.3%
100.400.350.362	Unemployment	4	20	69	28.8%
100.400.350.363	Worker's Compensation	15	73	226	32.3%
100.400.350.364	FICA	18	93	292	31.8%
100.400.350.365	TRS Retirement Contribution	163	820	2,483	
100.400.350.410	Prof & Tech Services	1,042	18,533	21,200	87.4%
100.400.350.412	Prof/Tech (Allotments)	11,312	56,119	200,000	28.1%
100.400.350.433	Communications	428	3,119	8,000	39.0%
100.400.350.434	Internet	9,910	33,786	80,000	42.2%
100.400.350.440	Other Purch Services	0	15,380	41,050	37.5%
100.400.350.443	Equipment Repairs	214	1,324	3,000	44.1%
100.400.350.450	Supplies & Materials	1,577	56,888	61,000	93.3%
100.400.350.451	PACE Student Activities	0	0	1,000	0.0%
100.400.350.491	Dues And Fees	0	1,300	3,800	34.2%
PACE Student Support		26,493	197,128	448,451	44.0%
100.400.400.313	Principal	6,170	34,168	73,798	46.3%
100.400.400.362	Unemployment	19	106	217	176.4%
100.400.400.363	Worker's Compensation	69	383	715	69.3%
100.400.400.364	FICA	89	496	925	0.0%
100.400.400.365	TRS Retirement Contribution	775	4,292	8,013	0.0%
100.400.400.420	Staff Travel	0	1,356	1,356	100.0%
100.400.400.450	Supplies, materials & Media	0	0	250	0.0%
100.400.400.491	Dues & Fees	0	0	625	0.0%
PACE Administration		7,123	40,800	85,899	47.5%
100.400.450.324	Admin Assistant	7,764	58,038	112,441	51.6%
100.400.450.361	Health Insurance	1,484	18,563	29,788	62.3%
100.400.450.362	Unemployment	24	205	391	52.3%
100.400.450.363	Worker's Compensation	87	731	1,259	58.0%
100.400.450.364	FICA	587	4,954	8,376	59.1%
100.400.450.366	PRS Retirement Contribution	1,708	14,130	24,737	57.1%
100.400.450.450	Supplies	0	243	350	69.3%
PACE Administrative Support		11,654	96,863	177,342	54.6%

100.400.600.325	Pace Custodian	43	931	2,000	46.6%
100.400.600.361	Health Insurance	0	0	802	0.0%
100.400.600.362	Unemployment	0	3	10	28.0%
100.400.600.363	Worker's Compensation	3	55	174	31.6%
100.400.600.364	FICA	3	62	214	29.1%
100.400.600.366	PRS Retirement Contribution	9	205	616	33.3%
100.400.600.436	Electricity	638	1,053	500	210.5%
100.400.600.438	Heating Oil	0	0	350	0.0%
100.400.600.441	Rentals	5,066	46,299	57,418	80.6%
	PACE Maintenance	5,762	48,608	62,084	78.3%
100.400.700.491	Dues & Fees				

DISTRICT		MTD	YTD	BUDGET	% of Budget
100.500.100.350	PRS/TRS On behalf	0	0	476,533	0.0%
100.500.100.359	(leave Buy-out)	0	2,602	15,000	17.3%
100.500.100.362	Unemployment	0	9	51	0.0%
100.500.100.363	Worker's Compensation	0	156	300	0.0%
100.500.100.364	FICA	0	199	800	0.0%
100.500.100.369	Tuition Reimbursement	0	1,356	5,000	27.1%
100.500.100.370	Medical Co-Pay Reimbursement	0	1,057	4,500	23.5%
100.500.100.371	Cell Phone Reimbursement	540	963	5,400	17.8%
	District Instruction	540	6,342	507,584	1.2%
100.500.220.314	Director	8,463	47,827	70,250	68.1%
100.500.220.360	403(b) Employer Contribution	750	750	1,500	50.0%
100.500.220.361	Health Insurance	1,993	13,951	23,978	58.2%
100.500.220.362	Unemployment	26	170	239	71.1%
100.500.220.363	Worker's Compensation	95	620	787	78.7%
100.500.220.364	FICA	121	794	1,019	77.9%
100.500.220.365	TRS Retirement Contribution	1,063	6,949	8,823	78.8%
100.500.220.372	American Fidelity Expense	37	93	302	30.9%
100.500.220.410	Prof & Tech Services	0	31,935	37,500	85.2%
100.500.220.420	Staff Travel	0	0	0	0.0%
100.500.220.450	Supplies & Materials	53	94	250	37.7%
	District Special Education Support	12,601	103,183	144,648	71.3%
100.500.350.324	Support Staff	10,901	75,368	138,036	54.6%
100.500.350.329	Substitute 10-day BONUS	2,800	2,800	4,000	70.0%
100.500.350.361	Health Insurance	4,130	21,611	49,556	43.6%
100.500.350.362	Unemployment	42	237	450	52.7%
100.500.350.363	Worker's Compensation	153	873	1,472	59.3%
100.500.350.364	FICA	1,035	5,883	10,257	57.4%
100.500.350.366	PRS Retirement Contribution	2,398	16,581	30,367	54.6%
100.500.350.410	Prof & Tech Services	0	39,589	64,000	61.9%
100.500.350.433	Communications	16	48	500	9.6%
100.500.350.440	Other Purch Services	0	1,300	3,300	39.4%
100.500.350.450	Supplies & Materials	25	2,916	9,081	32.1%
100.500.350.451	In-Service Supplies	50	865	1,500	57.6%
100.500.350.452	TECH Supplies	249	36,039	49,749	72.4%
	District Instructional Support	21,799	204,110	362,268	56.3%

100.500.510.311	Superintendent	5,854	40,979	70,250	58.3%
100.500.510.320	School Board	25	150	1,680	8.9%
100.500.510.360	Employee Benefits 403(b)	-500	1,000	1,500	66.7%
100.500.510.361	Health Insurance	1,993	13,951	23,978	58.2%
100.500.510.362	Unemployment	18	126	239	52.9%
100.500.510.363	Worker's Compensation	66	461	787	58.5%
100.500.510.364	FICA	86	600	1,019	58.8%
100.500.510.365	TRS Retirement Contribution	735	5,147	8,823	58.3%
100.500.510.372	American Fidelity Term Life Ins.	37	93	302	30.9%
100.500.510.420	Staff Travel	0	0	2,000	0.0%
100.500.510.440	Other Purchased Services	0	1,400	0	0.0%
100.500.510.450	Supplies & Materials	0	180	1,000	18.0%
100.500.510.491	Dues And Fees	0	1,545	1,545	100.0%
	District Administration	8,315	65,633	113,123	58.0%
100.500.550.324	Support Staff	9,944	72,773	121,787	59.8%
100.500.550.361	Health Insurance	3,216	27,715	44,405	62.4%
100.500.550.362	Unemployment	31	225	399	56.4%
100.500.550.363	Worker's Compensation	111	821	1,313	62.6%
100.500.550.364	FICA	752	5,505	8,971	61.4%
100.500.550.366	PRS Retirement Contribution	2,188	16,010	26,700	60.0%
100.500.550.410	Prof & Tech Services	116	20,375	50,100	40.7%
100.500.550.411	Professional Development District	0	300	1,500	0.0%
100.500.550.412	Auditing	0	36,214	49,624	73.0%
100.500.550.414	Legal Services	1,052	5,771	15,000	38.5%
100.500.550.433	Communications	163	1,665	3,180	52.4%
100.500.550.440	Other Purch Services	0	3,715	4,600	80.8%
100.500.550.445	Insurance Premiums	0	203,875	198,234	102.8%
100.500.550.450	Supplies & Materials	543	687	500	137.4%
100.500.550.490	Business Office	0	-207	0	0.0%
100.500.550.491	Dues and Fees	0	50	1,000	5.0%
100.500.550.495	Indirect Costs	0	-11,064	-32,651	33.9%
	District Administration Support	18,115	384,430	494,662	77.7%
100.500.600.321	Director	0	36,160	52,999	68.2%
100.500.600.361	Health Insurance	0	23,916	40,690	58.8%
100.500.600.362	Unemployment	0	111	204	54.3%
100.500.600.363	Worker's Compensation	0	2,170	3,214	67.5%
100.500.600.364	FICA	0	2,710	3,948	68.7%
100.500.600.366	PRS Retirement Contribution	0	7,955	11,659	68.2%
100.500.600.410	Professional & Technical	0	24,886	22,950	108.4%
100.500.600.420	Staff Travel	0	0	1,000	0.0%
100.500.600.441	Rentals - All Schools	400	400	5,000	8.0%
100.500.600.450	Supplies & Materials	2,322	25,664	35,000	73.3%
100.500.600.451	Maintenance Office Supplies	0	201	300	67.0%
100.500.600.453	Janitorial Supplies	0	8,032	9,000	89.2%
100.500.600.455	Van Maintenance Supplies and	30	768	8,000	9.6%
100.500.600.458	Vehicle Gasoline, Diesel, Oil	0	2,468	3,500	70.5%
100.500.600.459	Grounds Maintenance - gravel, pa	0	1,280	3,000	42.7%
	District Maintenance	2,752	136,722	200,464	68.2%

100.500.900.552	Transfer/food Service Fund	0	0	27,500	0.0%
100.500.900.553	Transfer/transportation	0	0	38,500	0.0%
100.500.900.555	Transfer to Staff Housing	0	0	2,194	0.0%
	Fund Transfers	0	0	68,194	0.0%

TOTAL REVENUE	MTD	YTD	Budget	% of Budget
DISTRICT	491,187	4,140,241	8,011,690	51.7%

TOTAL EXPENDITURES	MTD	YTD	Budget	% of Budget
MIDDLE SCHOOL	80,022	433,856	1,039,836	41.7%
HIGH SCHOOL	143,613	765,979	1,601,234	47.8%
ELEMENTARY SCHOOL	121,959	646,311	1,422,649	45.4%
PACE	105,690	894,012	1,633,306	54.7%
DISTRICT	64,122	900,420	1,890,943	47.6%
DISTRICT WIDE	515,407	3,640,579	7,587,968	48.0%



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Education and Early
Development

DIVISION OF INNOVATION &
EDUCATION EXCELLENCE

333 Willoughby Ave., 9th Floor, SOB
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February 11, 2026

Superintendent Jackie Hanson
Craig City School District
P.O. Box 800
Craig, AK 99921

Dear Superintendent Hanson,

This letter is your notice of the final entitlement review findings for new intensive claims. In accordance with 4 AAC 52.780 (c), districts were given 30 days to submit to the department a written response to the preliminary entitlement review findings. This period has now passed. Any district in disagreement with these final entitlement review findings may appeal to the Commissioner's office under 4 AAC 40.010- 4 AAC 40.050. Please note that new materials may not be submitted at this time.

- For FY2025-26, the Craig City School District submitted **3** new intensive funding claims.
- Of these 3 claims, a total of **3** claims were approved.
- A total of 0 claims were not approved.
- The FY2025-26 official total count for intensive claims is now **10**.
- ***Please retain a copy of this letter for audit purposes.***

Attached to this letter is an individual review sheet for the denied claims that identifies the specific area in which the claim was not approvable. Please note that student files withdrawn by the district are included with the non-approved count.

Thank you for your assistance in this process. If you have questions concerning the ***finance issues*** of this decision, please contact Jared Delara at (907) 269-6607 or via email at jared.delara@alaska.gov. If you have questions concerning the special education intensive claim ***review process***, please contact Simone Sanders at (907) 269-0161 or via email at simone.sanders@alaska.gov.

Sincerely,

A handwritten signature in blue ink that reads "Donald E. Enoch Jr.".

Donald E. Enoch Jr.
Special Education Administrator II

Enclosures: 0 Worksheet(s)

CRAIG ELEMENTARY & MIDDLE SCHOOL



**PO Box 800
Craig, AK 99921
907-826-3274**

**Christy House, Principal
Kellie Ebbighausen, CES Admin. Assistant
Sandra Marker, CMS Admin. Assistant**

Craig Elementary & Middle School February Board Report Principal: Christy House

It is my pleasure to share highlights from Craig Elementary and Middle School for the month of February. This report provides updates on classroom activities, staffing, enrollment, extracurricular activities, student events, and assessment initiatives. Our students and staff continue to demonstrate dedication, creativity, and resilience, and we are proud to celebrate their accomplishments and contributions. From the successful early hiring of key teaching positions to engaging learning experiences and strong community partnerships, CEMS remains focused on supporting student growth, well-being, and success.

I would also like to extend my sincere appreciation to our staff for their continued flexibility and professionalism as we navigate the ongoing displacement related to the CMS construction project. This month, staff demonstrated remarkable flexibility in adapting to a scheduled power outage during parent-teacher conferences, ensuring meetings continued smoothly and productively despite the inconvenience. Their positive attitude and commitment to students and families have helped maintain a strong sense of stability and community throughout these ongoing challenges.

CEMS Staffing Updates

I am pleased to share that we have successfully filled several key teaching positions early in the hiring season, an important accomplishment given the current challenges in educator recruitment. Securing these positions at this time supports continuity of instruction and allows for stronger planning as we prepare for the upcoming school year. Ms. Emily Kelly will be joining us from Ketchikan as our new CES fourth-grade teacher. Ms. Shannon Peele joins us from Hydaburg and will fill the CMS science position. Mr. Robert Jeffrey will transition from his PACE role within CCSD to serve as the CMS English/Language Arts teacher. We are excited to welcome these educators to our team and appreciate the experience and enthusiasm they bring to our schools in support of student success.

We continue to recruit for a K–12 Health/PE teacher and remain hopeful that we will secure a strong candidate in the near future. Recruitment efforts are ongoing, and we will continue to keep the Board informed as updates become available.

CEMS Enrollment (as of February 18, 2026)

- **CES:** 86 students
 - **CMS:** 46 students
-

CEMS Classroom Happenings

Parent Teacher Conferences - Craig Elementary and Middle School held parent-teacher conferences at Craig High School on February 12th and 13th. We appreciated the opportunity to connect with families and discuss student progress. Attendance was strong, and the conferences provided valuable time for collaboration and partnership in support of student success.

5th Grade Mr. Nelson - Winter Map scores reflect ample growth.

CMS Ms. Hughes - The sixth grade science class has been learning about the relationship between the sun, moon, and earth. They are currently creating brochures about places on Prince of Wales they believe would be good places for tide generators.

The eighth grade social studies class has been exploring the Constitution and how it affects them. They are having discussions about how the different amendments apply to them and Alaska in particular.

CMS Ms. Balcom - Eight middle school band students will be traveling to Ketchikan with Ms. Balcom to participate in a Middle School Band Day in March. This experience provides students with the opportunity to further develop their musical skills while collaborating with peers from other schools. The event will conclude with a free public concert on March 26 at 7:00 p.m., showcasing the growth and learning achieved during the program.

CEMS Extracurricular Activities

CMS Wrestling – Craig Middle School recently hosted the “No Love Lost” Wrestling Tournament at Craig High School on Valentine’s Day. Craig was proudly represented by 16 student-athletes, with approximately 50 wrestlers competing overall. Participating teams traveled from Ketchikan Charter School, Metlakatla, Thorne Bay, and Klawock.

The tournament provided a full day of spirited competition and sportsmanship, showcasing the dedication and growth of our middle school athletes. It was an exciting event that fostered teamwork, resilience, and positive connections among students across our region.

CMS Volleyball – The CMS volleyball season kicks off on March 3rd, with 18 girls currently signed up to represent the team. We wish our athletes a season full of growth, teamwork, and success. Go Panthers!

CEMS Events and Happenings

Gaggle Reach Out - CEMS has introduced Gaggle ReachOut as an additional resource to support student well-being. This tool provides students with a safe and confidential way to reach out for help if they are experiencing personal, social, or emotional concerns. The goal of introducing this resource is to ensure students have access to timely support and to strengthen our overall efforts to promote student safety and well-being within the school community.

Elizabeth Peratrovich Luncheon - Craig Middle School student council is scheduled to serve lunch at the Friday, February 20th, elder luncheon from 12:00 - 1:00 at the CTA Tribal Hall. Craig Elementary students in Ms. James' and Ms. Vaughan's class made placemats for the event.

CES Swimming Lessons – Our K/1 class has been participating in swimming lessons during the final weeks of February. We are grateful to have this opportunity reinstated this year, as it provides valuable instruction in water safety while helping students build confidence and develop important physical skills. We are especially thankful for continued access to the city pool, which makes this important learning experience possible for our students. This year, all CES classes have had the opportunity to participate in swimming lessons, ensuring that every student has benefited from this valuable program.

Federal Subsistence Art Contest – CEMS students were given the opportunity to create and submit original artwork for the Federal Subsistence Art Contest. Several student entries were submitted, showcasing creativity and thoughtful engagement with the contest theme. We look forward to the results and are proud of our students' willingness to participate and represent our school through their artwork. All entries were submitted prior to the February 20 deadline.

Volunteers and Visitors at CEMS - I would like to recognize and express our gratitude to the volunteers and visitors who support CEMS. Mrs. Glore has been generously volunteering to supervise breakfast duty in the cafeteria several mornings each week. We also appreciate Di Thain and Halli Bennett for providing fluoride treatments to our students. Additionally, we welcomed the following itinerant specialists: Speech and Language Pathologist, School Psychologist, Occupational Therapist, and Autism Specialist.

We are also grateful for the support provided by Community Connections, which enhances student learning and well-being through additional programs and services. The contributions of all these individuals and groups make a meaningful difference in the daily experiences of our students, and we sincerely appreciate their time, expertise, and dedication.

CEMS Assessment Updates

MAP Testing - CEMS recently completed MAP testing, and many students demonstrated significant growth in their academic skills.

NAEP Testing - NAEP (National Assessment of Educational Progress) testing, originally scheduled for March in our CMS 8th-grade class, has been rescheduled to Friday, February 27th. Administrators will be traveling to our school to oversee the administration of this important assessment, which provides valuable data on student achievement nationwide.

Upcoming Activities and Events

- February 6-7: CMS Wrestling @ Ketchikan
- February 12: Parent-Teacher Conferences / Early Dismissal @ 1:45
- February 13: Parent-Teacher Conferences – No School
- February 14: CMS Wrestling Island Tourney @ Craig
- February 16: Elizabeth Peratrovich Day
- February 20: Subsistence Art Contest - Entries postmarked
- Battle of the Books - Library closed February 24-26
 - 24th- 7th and 8th Grades Compete
 - 25th - 5th and 6th Grades Compete
 - 26th - 3rd and 4th Grades Compete
- **February 27: CMS 8th Grade Students/NAEP Testing (Important Schedule Change)**
- March 17: CMS 8th Grade Students/NAEP Testing
- March 19: CMS Play at the CHS Auditorium @ 6:30
- March 23-27: Spring Break

CRAIG HIGH SCHOOL

Josh Andrews, Principal
jandrews@craigschools.com

Home of the Panthers!

100 Panther Way
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(P) 907-826-2274
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Liz Thomsen, Administrative Assistant
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Tina Steffen, Activities Director
chsad@craigschools.com

February CCSD School Board Report

Parent teacher conferences were held Thursday and Friday at CHS. Because of a power shutoff at the elementary and middle school campus, CES and CMS joined us! While I know it was not ideal to not be able to work out of their classrooms, it was great to have the whole staff here! Parent turnout was good with 13 families attending on Thursday and 15 on Friday - 45% of our families!

The Craig High School Chapter of National Honor Society will be conducting its annual induction ceremony on February 26 6:30 pm in the auditorium. NHS advisor Shelby Beck is meeting with the NHS council to finalize selections this week. This short ceremony honors a special group of CHS students. We would love to have the board represented — please consider this a formal invitation!

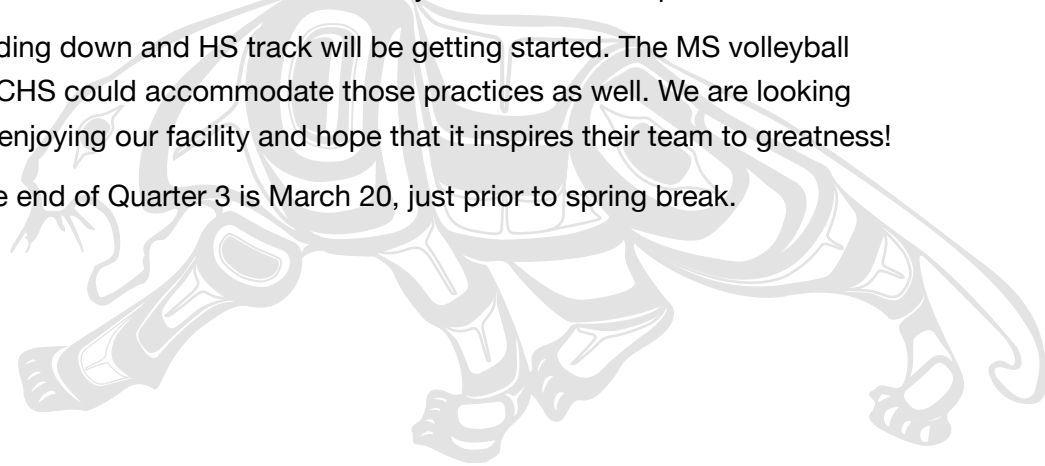
CHS is very happy to welcome our new woods and construction teacher, David Lindquist! Superintendent Hanson worked to provide dollars via a grant to fund this CTE position for the next five years. Mr. Lindquist is coming to us from KAYHI and was highly recommended by the hiring committee and all references.

Boys and girls basketball as well as our pep band/drum line are traveling to Region V basketball in Juneau the first week of March. Good luck Panthers! State Basketball follows in Anchorage March 11 - 14. I will be attending the Region V tournament as well as State as our teams may qualify.

CHS was pleased to provide the facility for the CMS Island Wrestling tournament that took place February 14. We housed two MS teams in the school and they left our rooms in perfect condition!

High school basketball is winding down and HS track will be getting started. The MS volleyball season was pushed back so CHS could accommodate those practices as well. We are looking forward to the middle school enjoying our facility and hope that it inspires their team to greatness!

Barreling through the year, the end of Quarter 3 is March 20, just prior to spring break.



Our students will be compassionate, resilient, self-sufficient, engaged members of their community.



Josh Andrews, Principal
Jackie Hanson, Superintendent
www.paceschool.net
866-864-5491

PACE CCSD School Board Report — February 2026

PACE teachers continue to provide opportunities for in-person contact. This month the Anchorage Learning Center sponsored ice skating at the Diamond Mall. The team took advantage of spending the afternoon in public, setting up a table with a large yellow PACE banner that had information for current and potential families.

Robert Jeffrey will be heading to Ketchikan this week to be available for families. He will be available at the Public Library to provide one on one assistance to families Friday, February 20 and all day Saturday, February 21.

Mr. Jeffrey spent the last week in Anchorage representing CCSD at district testing coordinator training. This is an annual state-required training and I appreciate Mr. Jeffrey's willingness to participate.

We will be hosting the March 18-19 inservice here in Craig! Our four contact teachers from the north will be arriving the evening of the 17 for two full days of fun. Day one's focus will be on updating our Comprehensive Needs Assessment and revising the School Improvement Plan. Day two will allow us to discuss revisions to the PACE Family Handbook and provide some training for our PowerSchool migration.

I have been continuing to make revisions to the PACE Family Handbook. The current edition feels disjointed and cobbled together. I am trying to provide an overarching organization while also working on wording. There will be a couple of suggested major modifications, but the majority of the operating procedures will remain in place.

Development continues with Marcia Brenner Associates on the PACE PowerSchool plugin. I do not have a date for migration, but we are well on the way to installing the plugin on a test server where we can begin to work with real students.

I hope that by the time of this meeting, we have hired a new full-time administrative assistant. AA Interviews were conducted February 19.

As we roll toward the final months of this school year, I would like to report back on the experiment that was combining PACE principal with the CHS principal position. In my opinion, it is not a sustainable combination. The demands of the two programs are quite distinct and performing them concurrently is mentally and physically exhausting. When CHS is in session, I have made student needs a priority, while still trying to be responsive to staff needs (both CHS and PACE) that arise throughout the day. The resultant constant attention shifting diminishes productivity and efficiency. Emails requiring responses, parent reimbursement requests, handbook revisions, and various reports exist in an endless loop and prevent me from spending time in classrooms, preparing for meetings, and being present. It is my opinion that both PACE and CHS staff suffer from lack of administrative attention because of this staffing decision.

As of February 19, PACE has 399 students enrolled — 383.75 FTE

CRAIG

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ANCHORAGE

3701 E. Tudor Rd.
Suite 206
Anchorage, AK 99507
866-864-5491 Option 1

WASILLA

231 E. Swanson Ave
Suite 31
Wasilla, AK 99654
866-864-5491 Option 3

Craig City School District

Business Manager Report

2.25.26

Dear School Board Members,

In recognition of Board Appreciation month, I would like to thank each of you for your dedication and service to our district. The precious amount of time you devote that takes away from your personal life and family life is sincerely appreciated.

Updates from the Business Office

The 1st revision of CCSD's FY26 Budget is included on tonight's agenda for board review and approval. Below is a summary of revisions made to the original board-approved budget:

- * Updated Revenue code 100.000.000.051 (Public School Funding) to reflect the adjusted FY26 student count
- * Updated health insurance elections due to life events (marriage, children, etc)
- * Updated certified salaries and benefits to align with the FY26 Certified Negotiated Agreement
- * Updated certified and classified salaries to reflect staff additions and separations as of 12/31/25
- * Removed Revenue Code 100.000.000.039 (Shared Services) as these revenues are accounted for under Other Local Revenue 100.000.000.040
- * Updated the PACE Rental line item to reflect the relocation of the Anchorage office
- * Miscellaneous adjustments throughout to better reflect actual expenditures
- * Total Revenue decreased by \$277,688
- * Total Expenditures decreased by \$246,874

Please see the revenue and expenditure overview below. Of note, the Budgeted Revenue and Expenditure columns have been updated to reflect the amounts on the 1st Budget Revision

Revenue Overview

Fund	FY26 Budgeted Revenue (1st Revision)	01/01/2026 through 01/31/2026	ACTUALS YTD as of 01/31/2026	Remaining to be Received
100 General Fund	\$ 8,011,690	\$ 491,187	\$ 4,140,241	\$ 3,871,449
205 Pupil Transportation	\$ 104,178	\$ 35,813	\$ 68,366	\$ 35,812
259 Food Service	\$ 249,376	\$ 44,205	\$ 102,047	\$ 147,329

Expenditure Overview

Fund	FY26 Budgeted Expenditures (1st Revision)	01/01/2026 through 01/31/2026	ACTUALS YTD as of 01/31/2026	Remaining to be Expended
100 General Fund	\$ 7,587,968	\$ 515,407	\$ 3,640,579	\$ 3,947,389
205 Pupil Transportation	\$ 104,178	\$ 6,565	\$ 36,302	\$ 67,876
259 Food Service	\$ 276,920	\$ 30,636	\$ 164,034	\$ 112,886

As always, please let me know if you have any questions.

Melinda Bass

Business Manager

Craig City School District

CCSD Superintendent Report

February 2026

CCSD Appreciations

- Happy School Board Appreciation Month! Thank you to our CCSD Board Members for their continued service to our students, staff, and school community. We are grateful for your support of our schools.
- Thank you to CCSD building principals (Principal, Christy House & Principal Josh Andrews), assistant maintenance director (Mr. Brent O'Connor), and custodial team (Mr. Thomas Mills & Mr. Gene Colbert) for stepping up in the absence of a CCSD maintenance director.
- Thank you to CCSD's students, parents/guardians, and families for their patience and understanding as we continue to operate with only one bus driver. The flexibility and support from CCSD's school community with the alternating bus route schedule during this challenging staffing period are sincerely appreciated.

CCSD Finances/Budget

- The FY 2026 First Budget Revision is included in the Board Packet as an agenda item. If there are any questions in regards to the First Budget Revision, I'll be happy to answer those questions during our meeting.
- CCSD received notice in January from the CEA Classified Negotiations Team of their intent to negotiate a successor agreement to the current classified contract, which expires June 30, 2026. As a reminder, Board members Hans Hjort and Ben Page serve on CCSD's Negotiations Committee. CCSD has been providing the requested information, and the negotiation process may begin at any time.
- Moving of CCSD's Wasilla PACE Learning Center/Office is underway. The District will be fully vacating the Wasilla location by March 27, 2026, consolidating operations into the Anchorage PACE Learning Center/Office. This consolidation reduces fixed operating costs while continuing to provide effective services for our PACE Statewide Correspondence Homeschool students and families.
- CCSD actively promoted Public Education Health Trust's (PEHT) Vitality Program with CCSD Staff in FY25 and successfully qualified for the 2% medical premium reduction for FY27. We are now awaiting the FY28 requirements for the program. I would like to strongly encourage CCSD Staff to come together again once those benchmarks are released, as any savings - especially 2% - is significant for CCSD at this time.
- On the Legislative front, **House Bill 261** is currently under consideration and proposes allocating funds to districts based on the current year's Average Daily Membership (ADM) for the upcoming fiscal year, with some exceptions intended to benefit district funding. However, the bill also removes several provisions in the public education Foundation funding formula that currently protect districts with declining enrollment, including the hold harmless provision for districts experiencing a 5% or greater drop in ADM at the school size factor. If this bill passes as currently written, CCSD would be one (1) of an estimated twelve (12) districts to lose Foundation funding, with preliminary calculations suggesting a loss for CCSD of roughly **-\$95,000** next year. While HB 261 includes creative ideas and positive elements, the potential loss of Foundation funding makes it difficult to support. I am actively reaching out to the state to confirm my initial understanding and calculations of HB 261. Please know, if passed, this bill would take effect **July 1, 2026**. Current fiscal notes associated with HB 261 estimate impacts using FY2023-2025 ADM and intensive student counts compared to preliminary FY2026 counts. This is an important issue to monitor as it could significantly impact CCSD's operating budget and planning for FY27.

Human Resources/Staff Updates

- Please join me in welcoming the following staff to CCSD: Ms. Shannon Peele (CMS Science Teacher), Mr. David Lindquist (Grant Funded CHS CTE Teacher), Ms. Emily Kelly (CES 4th Grade Teacher), Mr. Robert Jeffrey (CMS English/Language Arts Teacher, & Ms. Savannah Dooley (PACE Administrative Assistant ANC).
- CCSD currently has the following positions posted: CCSD Maintenance Director & Bus Driver, K-12 Health & PE Teacher, CMS Mathematics Teacher, CES Special Education Teacher.
- Currently, CCSD has a full-time PACE Teacher position and the CHS & PACE Principal position both vacant, and neither have been posted yet. The reason for this is that staff feedback indicates the CHS & PACE Principal positions do not work well when combined. At the same time, budget considerations still need to be factored in. In short, adding a half-time administrative position back into CCSD's General Operating Budget would increase the total from 2 to 2.5 Principal positions, which is an added cost. Additionally, the PACE Teacher position would be reduced to half-time, which raises CCSD's PACE Teacher's student caseloads to 115 each (presuming PACE student enrollment remains consistent with this year). Another option being considered is to possibly combine the CHS Principal position with the CHS Athletic Director (AD) position, as was done at CCSD many years ago. However, the savings from this combination would be minimal compared to adding a half-time administrative position back to the budget, and a new or first-year Principal without AD experience could find the dual position challenging. This situation is still under review, and I am hopeful that by Friday, February 27th, CCSD will be able to advertise these positions in a way that best supports the District, staff, and students, and we will be able to move forward with the hiring process accordingly. With all that said, if the Board or any member of our school community or public would like to ask questions or provide their input on this specific situation, please feel free to do so at the upcoming Board meeting.

CCSD Curriculum/Instruction & Professional Development/PLC Committee Updates

- As the 34th Alaska State Legislature continues its second regular session, several education-related bills could impact high school coursework, graduation requirements, and District funding. Key bills include the following:
 - - **Senate Bill 209 – High School Graduation & Proficiency Requirements**
 - Establishes statewide performance standards and proficiency confirmation tools in core subjects (English, math, science, social studies including civics and history).
 - Aligns proficiency with graduation requirements and introduces a “seal of certified proficiency” on diplomas beginning in 2030.
 - Requires assessments in grades 8, 10, and 12.
 - **Funding Impact:** Could require districts to invest time and resources in new assessments and tracking systems; potential future impact on staffing and curriculum support depending on implementation expectations.
 - **Senate Bill 20 – CPR Curriculum**
 - Requires Alaska schools to integrate a nationally recognized CPR curriculum into K-12 programs.
 - Advanced out of Senate committee with no anticipated additional state cost.
 - **Funding Impact:** Minimal direct state costs noted. Local districts would likely incur instructional resource or training costs.

- **Senate Bill 22 – Financial Literacy Programs**
 - Expands financial literacy instruction in schools.
 - **Funding Impact:** May require development of materials and professional development; funding details are still being evaluated.
 - **Senate Bill 23 – Civics Education**
 - Enhances civics curriculum and instruction across schools.
 - **Funding Impact:** May create a need for curriculum resources and teacher training; state support TBD.
 - **House Bill 237 – Math Curriculum Enhancement**
 - Focuses on improving mathematics instruction, student proficiency, and teacher professional development.
 - **Funding Impact:** Could drive costs tied to professional development and instructional support; potential state funding to support improvements is not yet finalized.
 - **House Bill 248 – Correspondence Program Assessments**
 - Adjusts how correspondence (homeschool/alternative) students participate in assessments.
 - **Funding Impact:** May affect Average Daily Membership (ADM) counts and related funding for districts serving correspondence students depending on participation and reporting.
- Other legislation under review includes changes to the education funding formula (HB 261, previously noted in this Board Report), as well as bills addressing charter schools and vocational programs. The vocational legislation focuses on strengthening career and technical education tracking and funding, while the charter school bills propose updates to authorization and operational processes. Collectively, these bills could impact course requirements, graduation expectations, instructional priorities, and district budgets. I will keep the Board updated accordingly.
 - Please see the following schedule for **CCSD's Semester 2 Friday Afternoon Rotation Meetings**. All meetings on Friday afternoons will be held from 2:15-3:30pm.
 - Friday, January 30th: QTR 3 CCSD Staff Wellness Activity - Baby Style! (No meetings)
 - Friday, February 6th: Teacher Time - PTC Preparations (No meetings)
 - **Friday, February 13th: (N/A) No School - PTC Day 2** (No meetings)
 - Friday, February 20th: Building Level Meetings
 - Friday, February 27th: Student Focus Meetings
 - Friday, March 6th: Building (Principal Led) Staff Wellness Activities
 - Friday, March 13th: CCSD State Testing Q&A Session w/ Christy House (Optional for Staff with Testing Questions)
 - Friday, March 20th: Friday B4 Spring Break, Enjoy! (No meetings)
 - **Friday, March 27th: (N/A) CCSD Spring Break** (No meetings)
 - Friday, April 3rd: Building Level Meetings
 - Friday, April 10th: PLC Committee Meetings
 - Friday, April 17th: PLC Committee Meetings
 - Friday, April 24th: Student Focus Meetings
 - Friday, May 1st: Building Level Meetings
 - Friday, May 8th: PLC Committee Meetings
 - Friday, May 15th: QTR 4 CCSD Staff Wellness Activity - EOY Staff Gathering!

- Friday, May 22nd: Teacher Time EOY Preparations (No meetings) *Note: POW Marathon Weekend
 - Friday, May 29th: Teacher Time EOY Preparations (No meetings)
 - Friday, June 5th: (N/A) No School - Teacher Workday (No meetings)
- Please make note that Monday, April 20, 2026 is our final CCSD In-Service Day. Tentatively, the day will feature **Learning Pit Challenge professional development with James Nottingham via Zoom.**

CCSD Special Programs

- CCSD has received the final entitlement review findings for new intensive funding claims for FY2025-2026. Of the three (3) new claims submitted, all three were approved, bringing the District's official total intensive claims for the year to ten (10). This positive outcome reflects the thorough work of our special education staff in supporting students with intensive needs.
- The state is required to report on Post-School Outcomes (Indicator 14) and Parent Involvement (Indicator 8) to the federal Office of Special Education Programs (OSEP) as part of Alaska's State Performance Plan/Annual Performance Report. I have finalized the necessary information/report for the state and have submitted those reports on behalf of CCSD.
- Recently I've created a Google Spreadsheet to collaborate with our Special Education Teachers in identifying the special education-related services needed for the FY27 school year to best support our students. Itinerant services will be aligned to student service needs accordingly.

CCSD Projects

CHS New Shop/Biomass Project

- It was brought to my attention that the brand new dust collector in our New CHS Shop is displaying a "fault phase error" message. Believe me, I share in your frustration, as the shop has not yet been used for any student courses. I have contacted CBC, who built the new shop, as well as Donaldson, the vendor of the dust collector. We are actively trying to address the issue.

CEMS Rehabilitation Project

- Following Board approval of the Tongass Electric change order at the February 3, 2026 Special Board Meeting, which included removal and replacement of the feeders between the transformer and the CMS Main Distribution Panel (MDP), our CEMS Parent-Teacher Conferences were relocated to CHS to accommodate the work. The electrical feeder replacement was completed February 12-13th and the project was carried out as planned with no reported issues.
- Due to unforeseen rot in the CMS valley roof beams and trusses, along with additional glulam structural work, a schedule extension was expected and already deemed necessary. The District is currently negotiating a new substantial completion date and has requested a no-cost change order (CO) to formalize the revised timeline, which is anticipated to be around April 15, 2026. An updated schedule and revised COP 9B (time extension change order) are expected soon, and I am working to ensure the revised COP reflects a reduced amount from what was previously presented to the Board this fall.
- As the Board may recall during the December 10, 2025 Board meeting, the Board approved preauthorization for Change Order Proposal (COP 14) for additional electrical and controls work to install pre-action sprinkler valves in the cold-area vestibules at Craig Elementary School (CES), originally estimated at \$31,000-\$36,000. This work was considered more cost-effective and code-compliant than the alternative approach, which

could have cost \$50,000–\$60,000. Since that time, no formal change order has been issued as our project team took an alternative approach by reviewing additional code requirements to explore ways to potentially avoid the expense. With that said, I’m pleased to share some very good news with the Board. The State Fire Marshal has approved a revised approach to the sprinkler system, meaning no additional smoke detectors are required for the installed valves. As a result, the change order is no longer necessary. This outcome allows the project to proceed without additional cost to the District while maintaining code compliance and fire safety standards. I have attached the certificate of compliance from the State Fire Marshal with my Board Report for your viewing pleasure.

- Please note that CCSD still expects future change orders related to boiler stack replacements, roof patching, and potential perimeter drainage improvements. I continue to work closely with the project team on behalf of CCSD to minimize these change orders and additional costs wherever possible, while ensuring the project’s structural integrity is maintained and all safety, compliance, and code requirements are fully met.

Current/Upcoming District Events

- March 9th: CCSD Board Policy Committee Meeting
- March 16th: CCSD Indigenous Education Committee Meeting
- March 23-27th: CCSD Spring Break (No School)
- March 28-April 1st: ACSA Legislative Fly-In

*Please be sure to check CCSD’s Website for specific dates of events and activities at CES, CMS, and CHS.

Plan Review Approval Letter & Certificate
Grantor: State of Alaska, Department of Public Safety, Division of Fire & Life Safety
Grantee: Craig City School District
Recording District:
Legal Description:

State of Alaska
Office of the State Fire Marshal
Plan Review

This is to certify that the plans for this building were reviewed by the *State Fire Marshal* on 2/19/2026 for conformance with AS 18.70.010 -- 100; 13 AAC 50.027.

This certificate shall be posted in a conspicuous place on the premises named Craig Elementary School and shall remain posted until construction is completed.

NOTICE: Any changes or modifications to the approved plans **must** be resubmitted for review by the *State Fire Marshal*.

Plan Review #: 2026COR0002

By: 

Steve Crouch
Building Plans Examiner I

Authority: AS 18.70.080

Form: 12-741

(6/01) **Change Order Request - COR**



Craig City School District

P.O. Box 800, Craig, Alaska 99921
www.craigschools.com
Phone (907) 826.3274
FAX (907) 826.3322

Jackie Hanson, Superintendent
Christy House, Elem./MS Principal
Josh Andrews, HS & PACE Principal

Memorandum Item 9a

TO: CCSD School Board Members
FROM: Jackie Hanson, Superintendent
DATE: February 19, 2026
SUBJECT: CCSD Board Policy & Administrative Regulation Updates (Second Reading)

The CCSD Board Policy Committee met on Monday, January 12, 2026, and reviewed the Board Policies and Administrative Regulations outlined below. The CCSD Board Policy Committee has provided suggested recommendations for the CCSD School Board’s consideration.

Please note, **ARTICLE 10 – Charter Schools (Series 10000)**, is based on AASB Model Policies and is being added to ensure District compliance with Alaska statute, which requires local school boards to adopt procedures and contract standards for charter school application, operation, and funding (AS 14.03.250–.260).

As a reminder, the CCSD School Board approved the review and suggested recommendations of these policies and regulations as a first reading at the CCSD Board Meeting on Wednesday, January 28, 2026.

CCSD School Board Recommended Policy Reviews

AASB Recommend Policy Review – Article 10 Charter Schools

Concepts & Roles	BP 10000
Establishment of Charter Schools	BP/AR 10010
Charter School Application	BP/E 10020
Charter School Application Appeals	BP 10021
General Requirements	BP/AR 10030
Academic Policy Committee	BP/AR 10040
Principal/Head Teacher	BP/AR 10050
Meetings	BP 10060
Review of the Charter School	BP/AR 10070
Amendment of the Charter & Termination of Contract	BP 10080
Communication	BP 10090

Suggested Motion: Move to approve the presented Board Policies and Administrative Regulations as a second and final reading.

Model Policy

BP 10000 CONCEPTS AND ROLES

Charter schools are schools established under [AS 14.03.250](#) that operate within the public school district. Charter schools are established upon the approval by the School Board and the State Board of Education of an application for a charter school. Charter schools shall operate under a written contract between the charter school and the School Board.

The School Board Shall:

1. Prescribe an application procedure, including the formation of an Academic Policy Committee.
2. Make decisions on charter school applications in writing and issued within 60 days, including relevant findings of fact and conclusions of law.
3. Provide an annual program budget based on student enrollment.
4. Require that Academic Policy Committees support the mission and strategic plan goals of the District by communicating feedback to the School Board, including recommended responses and actions.

Role of the Superintendent

1. Once the School Board has a decision in regards to a contract with the Charter School, they will work with DEED to communicate the decision of the Board in regards to the Charter School.
2. Work with the Principal and APC to ensure reports are timely to the School Board.
3. Ensure that the Charter is following their contract with the School District

To guide these efforts, the School Board adopts the following definitions:

"Employees" of charter schools are considered employees of the district with all rights guaranteed by their respective collective bargaining agreements unless specifically waived by mutual agreement between the appropriate bargaining unit and School Board.

"Principal" means a person selected by the Academic Policy Committee to select, appoint, or otherwise supervise employees of the charter school. This person is required to possess an Alaska Type B Administrative Certificate. The school district assumes no responsibility for employing this person after the termination of the charter school contract unless the person has tenure.

"Head Teacher" means a person selected by the Academic Policy Committee to select, appoint, or otherwise supervise employees of the charter school. This

person is not required to possess an Alaska Type B Administrative Certificate. If a type B is not possessed, the individual may not conduct certificated employee evaluations. The school district assumes no responsibility for employing this person after the termination of the charter school contract unless the person has tenure.

"Annual program budget" means the funding generated by students enrolled in the charter school as set forth in [AS 14.03.260](#).

Note: Charter schools operating correspondence programs must comply with the requirements for state approval and operation as set forth in [4 AAC 33.405 – 4 AAC 33.490](#). Charter schools operating residential programs must comply with the requirements set forth in [AS 14.16.100](#) and [4 AAC 33.090](#).

Legal Reference:

Alaska Statutes

14.03.250-14.03.280 Charter Schools

AS 14.16.100 Application for residential school

Alaska Administrative Code

4 AAC 33.110-119 Charter Schools

4 AAC 33.405 - .490 Correspondence Study Programs

4 AAC 33.090 District-operated statewide and district-wide residential schools

Created 6/2025

Adopted 1/2026

Craig City School District

Model Policy

BP 10010 ESTABLISHMENT OF CHARTER SCHOOLS

The School Board shall give appropriate consideration to any charter school application, in light of its overall effect on the district's children and the proposed school's ability to function effectively and meet its goals. The School Board desires to support innovations which improve student learning and views charter schools as an opportunity to implement school-level reform. In accordance with law, the proposed charter must include descriptions of the vision, mission and goals of the charter school, the governance structure which will be used, the educational outcomes to be attained by students, and the method by which progress in meeting these outcomes will be measured. The mission of the proposed charter school must be compatible with the School Board's priorities and the existing mission statement and strategic plan of the district.

Charter school applications must be in accordance with [AS 14.03.250](#). Charter school applications and renewals may be submitted at any time, however they must be received by the school district no later than October 1 preceding the school year for which applicants propose commencement of charter school operations. All applications will be subject to administrative review and comment prior to the School Board's review. A charter school shall begin operation as agreed with the School Board, but no later than the first day of the count period of the year approved for opening.

Legal Reference:

Alaska Statutes

14.03.250 Application for Charter Schools

Created 6/2025

Adopted 1/2026

Craig City School District

Model Policy

AR 10010 ORGANIZATION OF A NON-PROFIT FOR A CHARTER SCHOOL

A district charter school may organize as a nonprofit corporation pursuant to the Alaska Non-profit Corporations Act ([AS 10.20.005](#)) Organization as a nonprofit corporation shall not affect the charter school's status as a public school in the District. A charter school organized as a nonprofit corporation, but not a distinct non-profit corporation organized to support the school, must include in its articles of incorporation a provision specifying that upon dissolution, voluntary or otherwise, assets of the corporation not required for discharge of existing liabilities and obligations of the charter school, shall be returned/transferred to the District.

Created 6/2025

Adopted 1/2026

Craig City School District

Model Policy

BP 10020 CHARTER SCHOOL APPLICATION

The following steps shall be followed in making an application for the establishment of a charter school, in accordance with [AS 14.03.250](#) and [4 AAC 33.110](#). Applicants are cautioned that the Alaska Department of Education and Early Development has its own policies and deadlines, and to the extent the applicant's proposed charter school may be affected by those deadlines, the applicant should take those deadlines into account. The charter school application and proposed contract with the School Board shall comply with all application procedures and requirements as defined by [AS 14.03.255](#), [AS 14.03.250](#) and [4 AAC 33.110](#) and address all elements specified within the district policies and administrative regulations.

1. After receiving a Notice of Intent, the superintendent shall establish an administrative committee to meet with the charter school representatives to review the application procedures and requirements.
2. Following the initial meeting with the administrative committee, the charter school representatives shall prepare the application with all the required information and a proposed contract between the school and the Board, as well as the development of bylaws.
3. The contract between the charter school and the School Board shall reflect all agreements regarding the operation of the charter school. Any revisions of the terms of the contract may be made only with the approval of the School Board and charter school Academic Policy Committee. The contract will take effect upon the State Board of Education's approval of the application.
4. Following the timely receipt of the complete application form and the proposed written contract between the charter school and the School Board, the Board shall hold a public work session with the charter school representatives. During this work session, the charter school representatives shall present their proposal for a charter school and the contract with the School Board. The School Board and the charter school representatives may negotiate provisions of the contract during this meeting.
5. Following the work session the School Board shall place the charter school proposal on the agenda for a School Board meeting. A public hearing may be held prior to the approval or denial of the charter school application. The School Board will take action to approve or deny the request to establish the charter school.
6. Upon approval of a charter school application, the School Board will submit to the State Board of Education a copy of the charter school application and a report on the action taken by the School Board not later than 30 working days following the School Board's action, in accordance with [4 AAC 33.110\(b\)](#).

(cf. E 10020 - Sample Bylaws)

Legal Reference:

Alaska Statutes

14.03.250-14.03.280 Charter Schools

Created 6/2025

Adopted 1/2026

Craig City School District

Model Policy

E 10020 DEED INITIAL CHARTER SCHOOL APPLICATION FORM

DEED provides a model initial application form for all proposed charter schools in Alaska.

The DEED Initial Charter School Application Form is available at:
https://education.alaska.gov/alaskan_schools/charter

Created 6/2025

Adopted 1/2026

Craig City School District

Model Policy

BP 10021 CHARTER SCHOOL APPLICATION APPEALS

If the School Board denies an application for a charter school, the applicant may appeal the denial to the Commissioner of Education and Early Development within 60 days of the School Board's denial, in accordance with [AS 14.03.250\(d\)](#). A decision of the Commissioner upholding the denial may be appealed by the charter school applicant within 30 days to the State Board of Education. If the Commissioner approves the application, they shall forward it to the State Board of Education for review and approval.

Legal Reference:

Alaska Statutes

14.03.250(d) – Application for charter school

Created 6/2025

Adopted 1/2026

Craig City School District

Model Policy

BP 10030 GENERAL REQUIREMENTS

1. A charter school shall comply with all district policies, regulations, and procedures, except to the extent that the charter school is specifically exempted from compliance under its charter school contract. For example, a charter school shall comply in all respects with district discipline policies and the district's accounting, purchasing, audit, and other fiscal procedures.
2. A charter school shall operate in compliance with state and federal laws, and with school district policies and administrative regulations.
3. A charter school shall comply with the provisions of collective bargaining agreements applicable to teachers or employees of the school, unless the district and the affected bargaining unit agree to an exemption from the agreement's requirements.
4. A charter school shall operate under the annual program budget established in the charter school's contract with the School Board.
5. A charter school may not be affiliated with a religious organization or promote religion or any particular religious ideology or philosophy.
6. Facilities: All charter school lease and purchase agreements will adhere to local laws and regulations. No lease agreement or purchase agreement may be entered into without the approval of the charter school's Academic Policy Committee and the Superintendent. A lease agreement will not be approved unless the agreement includes: a provision for termination of the lease agreement, without further financial obligation of the charter school or the district, in the event of a lack of appropriation/funding for the charter school or in the event of termination of the charter school's authorization to operate as a charter school. A charter school shall conduct its program in a facility that satisfies all health and safety requirements applicable to other district schools. A charter school shall have insurance that complies with district policy.
7. The charter school shall comply with the requirements of the district facility safety and security standards.
8. The charter school shall be designed to advance basic skills areas (mathematics, science, language arts, and social studies) appropriate to the age of students included in the program. The charter school disciplinary program shall enforce Alaska statutes, state and federal regulations, and district policies with respect to drugs, alcohol, weapons, tobacco, harassment, and violence.
9. The charter school shall participate in all academic reporting processes as required by the district policies and regulation and by Alaska statute.
10. The charter school shall participate in all tests and assessments required by either the State Department of Education and Early Development or the district unless the contract specifies otherwise.
11. A charter school shall not charge tuition to students who reside within the district. Fees collected in adherence with district policies and regulations and the charter

contract, such as for supplies, educational enhancement, or activities, must be deposited in a district account.

12. A charter school operating as a correspondence program or a residential program shall comply with all requirements of Alaska statute and regulation.

(cf. 3530 - Risk Management)

Created 06/2025

Created 6/2025

Adopted 1/2026

Craig City School District

Model Policy

AR 10030.1 ORGANIZATION OF A CHARTER SCHOOL

A charter school operates as a school in the school district except a charter school:

1. Is exempt from the school district's textbook, program, curriculum, and scheduling requirements.
2. Is exempt from [AS 14.14.130\(c\)](#) which states "If the district employs a chief school administrator, the administrator shall select, appoint, and otherwise control all school district employees who serve under the chief school administrator subject to the approval of the School Board." The principal of the charter school shall be selected by the Academic Policy Committee.
3. Operates under the charter school's annual program budget as set out in the contract between the School Board and the charter school.
4. Shall designate a contact person for all communications between the charter school and the district administration.

Created 6/2025

Adopted 1/2026

Craig City School District

Model Policy

AR 10030.2 OPERATION OF A CHARTER SCHOOL

A charter school shall:

1. Keep financial records of the charter school;
2. Oversee the operation of the charter school to ensure that the terms of the contract are being met;
3. Meet regularly with parents and with teachers of the charter school to review, evaluate, and improve operations of the charter school; and
4. Meet with the Academic Policy Committee at least once each year to monitor progress in achieving the committee's policies and goals.

Created 6/2025

Adopted 1/2026

Craig City School District

Model Policy

BP 10040 ACADEMIC POLICY COMMITTEE

Charter schools shall establish an Academic Policy Committee. Each application for a charter school shall include a description of the Academic Policy Committee and its procedures. The Academic Policy Committee shall consist of parents of students attending (or planning to attend) the charter school, teachers at the charter school (or teachers who agree to teach at the charter school), and employees of the charter school (or employees who agree to work at the charter school). The committee composition details are documented in the By-Laws of the Charter School.

The Academic Policy Committee shall supervise the academic operation of the charter school and ensure the fulfillment of the mission of the charter school. The Academic Policy Committee will meet regularly and not less than four times during the academic year with teachers and staff to monitor progress in achieving the policies and goals established for the school and to review, evaluate, and improve its operations.

The Academic Policy Committee shall select the principal/head teacher of the charter school. The principal/head teacher shall select, appoint, or otherwise supervise employees of the charter school in accordance with District HR policies. If the person selected as the principal/head teacher by the Academic Policy Committee does not possess an Alaska Type B administrative certificate, the Superintendent shall designate an administrator to evaluate the certified staff/teacher(s) in the charter school.

The Academic Policy Committee will function according to the terms of law.

The Academic Policy Committee shall report directly to the Superintendent or designee.

Created 6/2025

Adopted 1/2026

Craig City School District

Model Policy

AR 10040.1 CODE OF ETHICS

Members of Academic Policy Committees (APCs) represent their charter school community. They are subject to the following code of ethics:

1. My school community has entrusted me with the educational development of the children and youth of this community;
2. The public expects my first and greatest concern to be in the best interest of each and every one of these young people without distinction as to who they are or what their background may be;
3. The future welfare of the school community, district, state, and of the nation depends upon the quality of education we provide in the public schools to fit the needs of every learner;
4. My fellow Academic Policy Committee members and I must take the initiative in helping all the people in this school community to have all the facts, all the time, about our school;
5. I must never neglect my personal obligation to the school community and my obligation to the district, state, nor surrender these responsibilities to any other person, group, or organization.

In view of the foregoing consideration, it shall be my constant endeavor:

1. To devote time, thought, and study to the duties and responsibilities of an Academic Policy Committee member, as outlined in our by-laws so that I may render effective and creditable service;
2. To work with my fellow Academic Policy Committee members in a spirit of harmony and cooperation in spite of differences of opinion that arise during vigorous debate of points at issue;
3. To base my personal decision upon all available facts in each situation; to vote my honest conviction in every case, unswayed by partisan bias of any kind; thereafter, abide by and uphold the final majority decision of the Academic Policy Committee and the School Board;
4. To remember at all times that as an individual I have no authority outside the meeting of the Academic Policy Committee, and to conduct my relationships with the school staff, local citizenry, media representatives and all other agencies or individuals on the basis of this fact.
5. To resist every temptation and outside pressure to use my position as an Academic Policy Committee member to benefit either myself or any other individual or agency apart from the total interest of the school;
6. To recognize it is as important for the Academic Policy Committee to understand and evaluate the educational program of the school as it is to plan for the business of school operation;

7. To bear in mind under all circumstances that the primary function of the Academic Policy Committee is to recommend procedures by which the school is to be administered, but that the administration of the educational program and the conduct of school business shall be left to the employed principal or designee of the school and staff;
8. To welcome and encourage active cooperation by citizens, organizations and the media of communication in the district with respect to making recommendations on current school operations and proposed future developments;
9. Finally, to strive step by step toward ideal conditions for the most effective Academic Policy Committee service to my community, in a spirit of teamwork and devotion to public education as the greatest instrument for the preservation and perpetuation of our representative democracy.

Created 6/2025

Adopted 1/2026

Craig City School District

Model Policy

BP 10050 PRINCIPAL/HEAD TEACHER

Charter School Principal

A charter school principal must possess a current Alaska Administrative Certificate and be either an existing principal in the district or be eligible for hire as a district administrator. A retired district administrator may serve as a charter school principal if the administrator left the district in good standing, had satisfactory performance evaluations, and has a current administrative certificate. The school district assumes no responsibility for employing this person after the termination of the charter school contract except as required by state statute and/or an applicable negotiated agreement.

If the charter school Academic Policy Committee desires to contract by addendum with a principal who is currently employed as a district principal, the superintendent's approval is required prior to entering into the contract.

Charter School Head Teacher

A charter school head teacher is not required to possess an Alaska type B administrative certificate. A head teacher must possess an Alaska type A certificate and be either an existing teacher in the district or be eligible for hire as a district teacher. A retired district teacher may serve as a charter school head teacher if the teacher left the district in good standing, had satisfactory performance evaluations, and has a current teacher certificate. The school district assumes no responsibility for employing this person after the termination of the charter school contract except as required by state statute and/or an applicable negotiated agreement.

Created 6/2025

Adopted 1/2026

Craig City School District

Model Policy

AR 10050 CHARTER SCHOOL PRINCIPAL AND HEAD TEACHER EVALUATION

Principal Evaluation

The district will designate a qualified evaluator to conduct an evaluation of the charter school principal. The individual conducting the evaluation will meet the requirements of [AS 14.20.149](#) and will utilize the district's administrator evaluation procedures.

The evaluator shall ensure that during the evaluation process, the Academic Policy Committee will have the opportunity to provide written information on the performance of the administrator, including the administrator's performance in meeting obligations set forth in school board policy and the charter school contract.

The district's evaluation of the charter school principal does not preclude additional assessment by the Academic Policy Committee regarding the professional performance of the principal. Any additional assessment should be arranged between the Academic Policy Committee and the principal.

Any members of charter school staff (classified or certified) who serve on the Academic Policy Committee shall recuse themselves from any votes, discussions, or other Academic Policy Committee proceedings pertaining to the principal's salary, contract, evaluation, and termination.

A copy of any additional assessment conducted by the Academic Policy Committee will be provided by the Academic Policy Committee to the district upon request.

Head Teacher Evaluation

If the charter school administrator performs both administrative and teaching functions, the procedures for evaluation shall be those for a principal/administrator identified above. However, the district administration will determine an appropriate evaluation instrument that must be used for accurate evaluation of both teaching and administrative duties based on district performance standards.

Confidentiality of Evaluations

The Academic Policy Committee is neither responsible nor authorized to take personnel actions with respect to any employee other than the Charter School principal/head teacher. Before receiving any information that is confidential under law or contract, each member of the Academic Policy Committee must sign a confidentiality agreement acknowledging and agreeing to abide by that confidentiality.

Certificated teacher evaluations are confidential and may not be publicly disclosed, including disclosure to members of the Academic Policy Committee, absent a written waiver signed and dated by the employee.

The Charter School principal/head teacher's evaluation conducted by the district may not be publicly disclosed without the written permission of the principal/head teacher but may be shared with the Academic Policy Committee without a waiver.

Legal Reference:

Alaska Statutes

14.03.270(c) – *Teacher or employee transfers, evaluations, and negotiated agreements.*

Created 6/2025

Adopted 1/2026

Craig City School District

Model Policy

BP 10060 MEETINGS

All meetings of the Academic Policy Committee (APC) shall comply with Alaska's Open Meetings Act. The Academic Policy Committee shall provide public notice of its meetings and allow for public participation at its meetings.

The Principal/Head Teacher or designee shall establish regulations to ensure compliance with law.

Created 6/2025

Adopted 1/2026

Craig City School District

Model Policy

BP 10070 REVIEW OF THE CHARTER SCHOOL

Once approved by both the School Board and the State Board of Education, the charter school will be subject to an annual review of its operations and finances by the School Board. Annually, the charter school will submit a written report and make a presentation to the School Board and the public. This report will include information on the attainment of student performance expectations, meetings of the governing bodies of the charter school, descriptions of charter school activities, and other information of interest to the School Board.

If academic performance targets for student achievement are not reached by the identified timelines specified in the contract, the Academic Policy Committee must submit a Plan for Improvement, outlining activities for remediation, a process for monitoring the progress of the Plan, and a process for reporting progress of the Plan to the School Board.

If any allegations of noncompliance with the charter school contract are presented either during the annual review or at any other time, then the School Board, through the Superintendent or designee, shall investigate these allegations. Prior to terminating the charter school contract, the School Board and the charter school Academic Policy Committee shall attempt to remedy any violations of the contract. The School Board shall provide written notice to the charter school Academic Policy Committee of its intent to terminate the contract and the reasons therefore.

The Department of Education and Early Development may audit the charter school's program and may take any action necessary to ensure compliance with federal and state law, including the withholding of funding.

Created 6/2025

Adopted 1/2026

Craig City School District

Model Policy

AR 10070 CHARTER SCHOOL ANNUAL REVIEW

Written Report:

Annually, the charter school will submit a written report to the district and the School Board no later than May 1 of each school year. The report will include:

1. A cover letter, including:
 - name of the charter school,
 - school year/annual report title, and
 - name(s) of person(s) responsible for report,
 - Vision and Mission statements and strategic plan goal areas.
2. Student achievement assessment results, including:
 - recommendations for remediation of poor student performance, and
 - school goal attainment;
3. Student enrollment and mobility data;
4. Descriptions of charter school activities;
5. Data on the meetings of the governing bodies of the charter school, including:
 - a list of the Academic Policy Committee meetings, including officers, and staff members by position,
 - minutes of the meetings,
 - current bylaws of the Academic Policy Committee,
 - a list of employees and job titles, and
 - a list of officers in any PTA/PTO or other parent organization;
6. Any major changes planned for the following school year including:
 - changes to the contract between the charter school and the district, and
 - modifications to the school's charter; and
7. Other information of interest to the school board and/or the school district administration.

Presentation to School Board:

Annually the charter school may make a presentation to the school board and the public. If presentations are requested by the board, they will be scheduled on a board

meeting agenda in the spring of each year. Written reports will be received by the district prior to the charter school's presentation to the school board. Presentations will include student achievement results, highlights of the year, and changes being requested to the contract or charter.

The school board will act on the charter school's contract renewal (including changes to the contract language and estimated budget) as required following the school's written report and presentation (if applicable).

Created 6/2025

Adopted 1/2026

Craig City School District

Model Policy

BP 10080 AMENDMENT OF CHARTER AND TERMINATION OF CONTRACT

A charter school may apply to the School Board for an amendment to its charter during the term of its contract. If the School Board approves the amendment, an amended contract must be executed to conform to the amended charter. The School Board must forward an amended charter and amended contract to the Department of Education and Early Development. A charter school may make minor changes to its program without review by the Department, if they are approved by the district. A change of program that involves the addition of an elementary or secondary program must be approved by the School Board and the State Board of Education and Early Development.

When the charter school updates their vision and mission statements or the strategic plan the Academic Policy Committee shall send this information to the School Board.

The School Board may terminate a contract with a charter school pursuant to the causes set forth in [AS 14.03.256](#).

Legal Reference:

Alaska Statutes

14.03.256 Charter school termination

Alaska Administrative Code

4 AAC 33.113 Amendment of Charter

Created 6/2025

Adopted 1/2026

Craig City School District

Model Policy

BP 10090 COMMUNICATION

Charter schools are an integral part of the District. Open communication between the charter school and the district is essential to the effective functioning of each.

The District shall:

1. respond in a timely manner to requests for information from the charter school.
2. develop materials such as calendars, time lines, or forms to assist charter schools in meeting district deadlines and reports.
3. invite charter school employees to participate in district sponsored professional development workshops and programs.
4. Designate a contact person as the primary contact person between the charter school and the district administration.

The Charter School shall:

1. respond in a timely manner to requests for information from the district.
2. designate a contact person as the primary contact between the charter school and the district administration.

Created 6/2025

Adopted 1/2026

Craig City School District



Craig City School District

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Jackie Hanson, Superintendent
Christy House, Elem./MS Principal
Josh Andrews, HS & PACE Principal

Memorandum Item 10a

FOR: School Board Members
FROM: Melinda Bass, Business Manager
DATE: February 25, 2026
SUBJECT: Personnel Report

It is the recommendation of the administration that the following personnel actions be approved:

New Hire:

Peele, Shannon - CMS Science Teacher FY27
Lindquist, Paul David - CHS CTE Teacher FY27 - Grant funded position through SY 2029-2030
Kelly, Emily - CES 4th Grade Teacher FY27
Dooley, Savannah - PACE Full-Time Administrative Assistant, effective 2/23/2026

FY27 Certified Tenured Contracts - (* denotes new tenure status)

Beck Andrews, Shelby - CHS Social Studies Teacher	McMillan, Kimberly - PACE Contact Teacher
*DeHart, Stephen - CHS Science teacher	Nelson, Michael - CES 5th Grade Teacher
*Duerksen, Bobbie - PACE Special Education Teacher	Nelson, Nicole - CHS Math Teacher
Edenshaw, Grace - CES Kindergarten/1st Grade Teacher	Peavey, Melissa - K-12 Counselor
Fairbanks, Ronald - SEALS Teacher	Schuermyer-Balcom, Rachael - Music Teacher
James, Vanessa - CES 1st/2nd Grade Teacher	*Sparkman, Mikal - PACE Contact Teacher
Kinsland, Cassie - PACE Contact Teacher	*Stock, Tricia - Title-I Teacher

FY27 Certified Non-Tenured Contracts

Gore, Margaret - CHS/CMS Special Education Teacher
Jeffrey, Robert - CMS ELA Teacher (formerly PACE Contact Teacher)
Kensinger, Christina - CHS ELA Teacher
Vaughan, Dior - CES 3rd Grade Teacher

Resignations / Retirement:

Browder, Marsha - CMS Math/Science Teacher, resignation effective June 5, 2026
Burk, Alan - Food Service Aide, resignation effective June 9, 2026
Andrews, Josh - CHS and PACE Principal, retiring, effective June 19, 2026
Freeman, Kathy - CES Special Education Teacher, resignation effective June 5, 2026

Separation of Employment: N/A

Suggested Motion: Move to approve the Personnel Report as presented.



Craig City School District

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Jackie Hanson, Superintendent
Christy House, Elem./MS Principal
Josh Andrews, HS & PACE Principal

Memorandum Item 10b

TO: CCSD School Board Members
FROM: Jackie Hanson, Superintendent
DATE: February 19, 2026
SUBJECT: CCSD Board Policy & Administrative Regulation Updates (First Reading)

The CCSD Board Policy Committee met on Monday, February 9, 2026, and reviewed the Board Policies and Administrative Regulations outlined below. The CCSD Board Policy Committee has provided suggested recommendations for the CCSD School Board’s consideration. For ease of reference, the added suggested language is noted in **green** text and the deleted suggested language is noted in **strikethrough red** text. Additionally, an asterisk has been placed next to titles indicating recommended revisions.

CCSD Recommended Policy Reviews

- | | |
|---|----------------------------|
| *Child Abuse Prevention | BP 5141.41 |
| Child Abuse Investigation & Assumptions of Custody | BP/AR/E 5141.42 |
| (TABLED TO FOLLOW UP W/ AASB) | |
| *Suicide Prevention | BP 5141.52 |
| *Safety | BP/AR 5142 |
| *School Safety Patrols | BP/AR 5142.2 |
| *Restraint & Seclusion | BP 5142.3 |
| *Discipline | BP 5144 |
| *Suspension & Expulsion | BP/AR 5144.1/AR 5144.2 |
| Freedom of Speech/Expression | BP/AR 5145.2 |
| *Nondiscrimination | BP 5145.3 |

Suggested Motion: Move to approve the presented Board Policies and Administrative Regulations as a first reading.

BP 5141.41 CHILD ABUSE PREVENTION

Note: Effective June 30, 2017, school districts must establish a training program for students and provide parent notices relating to sexual abuse and sexual assault awareness and prevention for students in kindergarten through grade 12. AS 14.30.355. By the same date, school districts shall establish a training program for students and provide parent notices relating to dating violence and abuse in grades seven through 12. AS 14.30.356.

Every child has the right to live free of physical and emotional abuse, including neglect and sexual assault. The School Board recognizes that such abuse has severe consequences for the child, sometimes resulting in the child's own violent behavior or in drug addiction. Schools are in a position to promote the prevention of child abuse and its reoccurrence, and to reduce the general vulnerability of children.

Age-appropriate and culturally-appropriate child abuse prevention curriculum shall be a component of the district's health and safety instruction. This curriculum shall explain students' rights to live free of abuse, inform them of available support resources, and teach them how to obtain help and disclose incidents of abuse. The curriculum also shall include training in self-protection techniques.

The Superintendent or designee shall provide coordinated training for teachers who will use the child abuse prevention curriculum, including instruction in the physical and behavioral indicators of abuse, crisis counseling techniques, community resources, rights and responsibilities to report abuse or neglect, and care for a child's needs after a report is made.

The Superintendent or designee shall seek to incorporate community resources into the schools' child abuse prevention programs. To the extent feasible, the Superintendent or designee shall also use these community resources to provide parents/guardians with instruction in parenting skills and child abuse prevention.

(cf. 5141.4 - Child Abuse and Neglect)

(cf. 4131 - Staff Development)

(cf. 1020 - Youth Services)

(cf. 6142.1 - Family Life/Sex Education)

Legal Reference:

ALASKA STATUTES

[14.30.355](#) *Sexual abuse and sexual assault awareness and prevention*

[14.30.356](#) *Dating violence and abuse policy, training, awareness, prevention, and notices.*

[14.30.360](#) *Curriculum (Health and Safety Education)*

[47.14.300](#) *Multidisciplinary child protection teams*

Added 11/2019

Reviewed 1/2022

Reviewed 2/2026

Craig City School District

BP 5141.52 SUICIDE PREVENTION

Note: Effective July 1, 2016, AS 14.30.362 requires suicide awareness and prevention training for specific school personnel. AS 14.30.362 also provides civil immunity for districts and employees from a death or personal injury that results from an act or omission in providing or obtaining that training. The training provided or failure to provide training cannot be construed to impose a specific duty of care on any person.

The School Board finds it important that the tragic situation of adolescent suicide be openly addressed and that staff, students and parents/guardians be made aware of warning signs and procedures by which they may help suicidal students at this especially vulnerable age.

The Board recognizes that all suicide threats must be taken seriously. The Superintendent or designee shall provide appropriate staff members with procedures for intervening in low-risk and in high-risk crisis situations. These procedures shall include guidelines by which staff members may assess the seriousness of a student's risk for suicide.

The Board believes that school staff, students and parents/guardians all can contribute significantly towards the prevention of adolescent suicide. The district shall make available suicide prevention training for each of these segments of the school community.

Parent/Guardian Awareness

The Board believes all parents/guardians should be aware of the severity of the youth suicide problem. Before suicide prevention is taught in classrooms, parents/guardians shall be advised and invited to review the curriculum goals and the district suicide prevention policy. Parent/guardian information may be provided, and meetings may be held, to help parents/guardians recognize warning signs of suicide, learn basic steps for helping suicidal youths, and identify community resources that can help students in crisis.

Staff Awareness & Training

Note: Effective July 1, 2016, AS 14.30.362 requires districts to provide training on a schedule adopted by the Board on youth suicide awareness and prevention to the following staff: each teacher, administrator, counselor, and specialist who is employed by the district to provide services to students.. The training must be approved by the Commissioner of Education and provided to teachers at no cost. Training may be offered through videoconferencing or an individual program of study.

The Board strongly encourages teachers to help students of all ages develop both a positive self-image and a realistic attitude towards potential accomplishments.

In order that district staff may learn suicide prevention strategies, to recognize the warning signs of suicidal crisis, to understand how to help suicidal youths, and to identify helpful community resources, the Superintendent or designee shall arrange annual suicide awareness and prevention training as required by law. Additional

certificated and classified staff may also be included. The district suicide prevention policy and procedures shall be thoroughly reviewed at this time. Staff shall be expected to learn to identify potentially suicidal students, to assess the degree of risk, to take preventive precautions and to report suicide threats to the appropriate authorities.

Curriculum

The Board finds it appropriate that suicide prevention instruction be incorporated into the Health I and Health II curriculum. This instruction shall help students:

Understand how feelings of depression and despair can lead to suicide.

Identify alternatives to suicide and develop new coping skills.

Recognize the warning signs of suicidal intentions in their friends.

Learn to listen, be honest, share feelings and get help when communicating with friends who show signs of suicidal intent.

Identify community resources where students can get crisis intervention help.

Peer Counseling

The Board endorses the use of peer counselors who can provide an effective support system for students who are uncomfortable communicating with adults. Peer counselors shall be expected to have completed the suicide prevention curriculum and demonstrated that they are able to identify the warning signs of suicidal behavior, make contact rapidly, and get a suicidal student to adult help.

Legal Reference:

ALASKA STATUTES

[14.30.362](#) *Suicide awareness and prevention training*

Revised to AASB version 9/2016

Reviewed 11/2019

Revised 1/2022

Revised 2/2026

Craig City School District

BP 5142 SAFETY

The School Board places a high priority on safety and on the prevention of student injury. The district shall make reasonable effort to ensure the safety and proper conduct of students from the time they come under school supervision until they leave school supervision, whether on school premises or not. The Superintendent or designee shall establish procedures as necessary to protect students from dangerous situations.

(cf. 3514 - Environmental Safety)

(cf. 3515 - School Safety and Security)

(cf. 3515.2 - Intruders on Campus)

(cf. 5131.1 - Bus Conduct)

(cf. 5141 - Health Care and Emergencies)

(cf. 5144 - Discipline)

(cf. 6114 - Emergencies and Disaster Preparedness Plan)

Personnel responsible for releasing a student from school custody shall exercise extreme diligence to prevent such release to any unauthorized or unidentified person.

Playgrounds

The Board recognizes that playgrounds present children with visible challenges which they may choose to take in order to test their skills and courage. Playground equipment shall be carefully selected and installed, so that while presenting such challenges, it minimizes accidents and present no unseen hazards. Safety shall receive prime consideration whenever playgrounds are planned or upgraded.

The principal or designee shall ensure that playgrounds and other school facilities are regularly inspected, well maintained, and adequately supervised whenever in use by students during the school day or at school-sponsored activities. The principal or designee shall establish playground safety rules.

Revised 10/11

Reviewed 5/2015

Reviewed 11/2019

Reviewed 1/2022

Reviewed 2/2026

AR 5142 SAFETY

Supervision

The principal of each school shall ensure that certificated employees or teacher aides supervise the conduct and safety, and direct the play, of students of the school who are on school grounds during school hours.

Safety rules for the use of facilities and equipment shall include as appropriate:

1. Rules on acceptable playground behavior and on the proper use of play apparatus in elementary schools.
2. Rules relating to gymnasium and field areas in high schools.
3. Safety rules clearly posted in chemistry, art, SEALS, shop, and home economic classes.
4. Shop class rules, including the requirement that power equipment never be used without the teacher's presence in the shop. Students must pass safety tests at mastery level before using such equipment, and test results must be kept on record.

School staff shall train students on the above rules including the requirement that power equipment never be used without the teacher's presence in the shop. Students must pass safety tests at mastery level before using such equipment, and test results must be kept on record.

The principal or designee shall:

1. Clearly identify supervision zones on the playground and require that supervisors remain at a location from which they can observe their entire zone of supervision.
2. Require that all individuals supervising students remain alert in spotting dangerous conditions, remedy those conditions immediately where possible or restrict student exposure to them, and report any such conditions to the principal or designee promptly and in writing.
3. Establish emergency procedures that ensure swift response to accidents, fighting, and potentially dangerous situations such as overcrowding or unusually large or dense gatherings of students.

The Principal shall ensure that teachers, teacher aides, and volunteers who supervise students receive training in the above safety practices and in supervisory techniques which will help them to forestall problems and resolve conflicts.

When determining the ratio of playground supervisors to students, the Principal shall consider the size of the playground area, the number of blind spots that are not immediately visible, the age and gender of the students, and the general nature of their behavior.

Release of Student to Adult

Students shall be released during the school day in the custody of an adult only if:

1. The adult is the student's parent/legal guardian.
2. The adult has appropriate identification and the verified authorization of the student's parent/legal guardian.
3. The adult is a properly authorized law officer acting in accordance with law.
4. The adult is taking the student to emergency medical care.

(cf. 5021 - Noncustodial Parents)

(cf. 5141.4 - Child Abuse and Neglect (Reporting Procedures))

(cf. 5145.11 - Questioning and Apprehension)

Laboratory Safety

The principal of each school offering laboratory work to students shall designate a trained certificated employee to regularly review and update the school's procedures for laboratory safety.

Playground Design, Equipment and Maintenance

Teachers, teacher aides, maintenance staff, parents/guardians and students are encouraged to contribute their ideas for making the playground as safe as possible.

Playgrounds should be designed for ease of supervision and should have:

1. Clearly defined entry and exit routes that lead to and from play areas without crossing other major activities.
2. Fences or other barriers limiting vehicle access to play areas.
3. Proper water drainage.
4. Bicycle racks that are fenced and located where easily visible.
5. Safety rules posted at the entrance and near play equipment.

The age, size and ability of the students who will use playground equipment shall determine the choice of equipment, the height of platforms and slides, and the diameter of climbing bars.

Whenever possible, playground equipment must be purchased from a certified playground equipment supplier and installation of playground equipment shall be done in accordance with the manufacturer's specifications.

The following guidelines shall be observed when playground equipment is installed:

1. Concrete footings shall be kept from six to twelve inches below finished grade.
2. Appropriate cushioning material shall be installed under the equipment before it is used.
 - a. Except for tetherball poles and basketball standards, playground equipment shall not be installed over blacktop.
 - b. Cushioning material shall be placed in all areas where a student might fall when using the equipment.
 - c. Cushioning material shall be maintained at the depth recommended by the manufacturer.
 - d. Cushioning material shall be resupplied on a regular basis to ensure adequate depth at all times, including vacation breaks.
3. The equipment and its cushioning border shall be set back at least eight feet from other equipment. Swings shall be set back at least two times the crossbar height, both front and back.

Maintenance staff shall:

1. Remove foreign objects from cushioning material when conducting regular litter pickup.
2. Rake and reapply additional cushioning material as needed.
3. Regularly inspect playground equipment and fences to ensure that all parts are in good condition.
 - a. Check wooden structures for holes, cracks, splinters, and possible rot at ground level.
 - b. Look for protruding nails or sharp edges and repair as needed.

Added 12/96

Revised 5/2015

Reviewed 1/2022

Revised 1/2022

Revised 2/2026

Craig City School District

Model Policy

BP 5142.2 SCHOOL SAFETY PATROL

Note: Pursuant to AS 14.33.010 the school board may require the establishment of school safety patrols. The following optional policy may be revised or deleted as appropriate.

The School Board is concerned for the safety of students and recognizes that responsible supervision may be needed to help elementary children in safely crossing high traffic or hazardous streets and highways.

Where deemed necessary, the Superintendent or designee may establish school safety patrols in accordance with law for the purpose of assisting students in safely crossing streets and highways adjacent to or near the school.

The Superintendent or designee shall periodically examine traffic patterns within the boundaries of each elementary school attendance area, so as to properly identify locations where crossing assistance is needed.

Legal Reference:

ALASKA STATUTES

14.33.010-14.33.060 School safety patrols

9/92

Adopted 2/2026

BP 5142.3 RESTRAINT AND SECLUSION

Note: School districts must prohibit the restraint or seclusion of students except in situations where student behavior poses an imminent danger of physical injury. AS 14.33.125. Districts must also provide periodic training in an approved crisis intervention program. AS 14.33.127. The schedule of training must comply with AS 14.08.111(12) (Regional School Boards), AS 14.14.090(11) (School Boards) and AS 14.16.020(9) (State Boarding Schools). See BP 4131 – Staff Development. The following policy implements the requirements of AS 14.33.125 and AS 14.33.127 and further utilizes 2012 guidelines issued by the United States Department of Education in its *Restraint and Seclusion: Resource Document*. It also incorporates guidance from Department of Education’s December 2016 Dear Colleague Letter: Restraint and Seclusion of Students with Disabilities.

The Board believes that a safe educational environment is necessary for learning and understands there are times when student behavior may impact on the safety of that student or others. To the maximum extent appropriate, the safety and welfare of students and staff should be secured through positive behavioral interventions. The use of physical restraint and seclusion is prohibited except in emergency situations as set forth below.

Chemical or mechanical restraint of students is never allowed. Chemical restraint means a psychopharmacological drug that is administered to a student for discipline or convenience and that is not required to treat a medical symptom. Mechanical restraint refers to the use of any device or equipment to restrict a student’s freedom of movement. The term does not include devices implemented by trained school personnel, or utilized by a student that have been prescribed by an appropriate medical or related services professional and are used for the specific and approved purposes for which such devices were designed, such as: 1) adaptive devices or mechanical supports used to achieve proper body position, balance, or alignment to allow greater freedom of mobility than would be possible without the use of such devices or mechanical supports; 2) vehicle safety restraints when used as intended during the transport of a student in a moving vehicle; restraints for medical immobilization; or orthopedically prescribed devices that permit a student to participate in activities without risk of harm.

This policy shall be annually reviewed with school personnel.

(cf. 5030 – School Discipline and Safety)

(cf. 5137 - Positive School Climate)

Physical Restraint

Physical restraint means a personal restriction that immobilizes or reduces the ability of a student to move the student’s arms, legs, or head freely. Physical restraint does not include briefly holding a student in order to calm or comfort, or the use of contact that is reasonably necessary to safely escort a person from one area to another.

Physical restraint is prohibited unless the student's behavior poses an imminent danger of physical injury to the student or others and less restrictive interventions would be ineffective at stopping the imminent danger. To the extent possible without compromising safety, other interventions should be attempted prior to the use of restraint. Restraint must be limited to that necessary to address the emergency and must be immediately discontinued when the student no longer poses an imminent danger or when a less restrictive intervention is effective to stop the danger.

(cf. 4158 – Employee Security)

(cf. 5131.41 – Violent and Aggressive Conduct)

(cf. 5131.7 – Weapons and Dangerous Instruments)

Restraint may not be used as a form of discipline, to force compliance, as a convenience for staff, or as a substitute for appropriate educational support. The use of emergency restraint under this policy does not constitute corporal punishment.

Physical restraint must be implemented in a manner that protects the health and safety of the student and others. Restraint may be administered only by staff trained in crisis intervention, de-escalation, and safe restraint, unless a trained person is not immediately available and the circumstances are rare and present an unavoidable and unforeseen emergency. Restraint may not prevent or restrict the student from breathing or speaking nor may it restrict circulation. Prone or supine restraint, which occurs when the student is placed on his or her stomach or back, is expressly prohibited. A student's well-being must be monitored during restraint through the use of continuous face-to-face contact or, if face-to-face contact is unsafe, by continuous direct visual supervision.

Seclusion

Seclusion means the involuntary confinement of a student alone in a room or area that the student is physically prevented from leaving. Seclusion does not include time-outs, a student's voluntary choice to enter a secluded environment, supervised detention or in-school suspension rooms that are utilized for instructional purposes, or suspension from school. "Time-outs" are behavior interventions to provide a student with an opportunity to regain self-control or engage in problem solving where the student is separated from other students for a limited period in a setting from which the student is not physically prevented from leaving. Time-out includes placing a student in an area of the classroom where the student observes classroom instruction but does not participate.

Seclusion of a student is prohibited unless the student's behavior poses an imminent danger of physical injury to the student or others and less restrictive interventions would be ineffective at stopping the imminent danger.

(cf. 4158 – Employee Security)

(cf. 5131.41 – Violent and Aggressive Conduct)

(cf. 5131.7 – Weapons and Dangerous Instruments)

Seclusion should last only as long as necessary to resolve the actual risk of imminent danger or when a less restrictive intervention is effective to stop the danger. Seclusion should never be used as a form of discipline, to force compliance, as a convenience for staff, or as a substitute for appropriate educational support.

While in a seclusion setting, a student must be continuously monitored by an adult in face-to-face contact or, if face-to-face contact is unsafe, by continuous direct visual contact with the student. Students must be provided necessities such as restroom breaks and food and water as needed. Any signs of medical distress should be immediately addressed. Seclusion must be sensitive to any particular vulnerabilities of the student and to the student's developmental level.

Follow-up and Review

As soon as practicable after restraint or seclusion have been used, staff shall review the incident. The review shall include review of and recommendations for adjusting or amending, as applicable, procedures, strategies, accommodations, the IEP, a student behavior plan, or additional staff training. Follow-up communication shall occur with the student and parent/legal guardian regarding the review process and outcomes.

Students with Disabilities

This policy does not prohibit the inclusion of safe restraint or seclusion in a student's Individualized Education Plan or behavioral intervention plan if determined appropriate by the IEP team after considering all less restrictive alternatives. However, in all instances, the use of physical restraint or seclusion must be in compliance with this policy and federal and state law regarding the restraint and seclusion of students with disabilities.

(cf. 6159 – Individualized Education Program)

Reporting/Notification Requirements

The parent/legal guardian of a student who has been physically restrained or secluded shall be notified on the same day and provided information about the incident.

Instances of physical restraint or seclusion shall be documented. A written report must be prepared by school personnel who restrain or seclude a student and provided to the school administrator. The report must include: the date and time of the incident; names and job titles of the school personnel who participated or supervised; a description of the conduct that preceded the incident, including efforts and strategies utilized prior to restraint or seclusion; a description of the restraint or seclusion, including duration; and a description of how the incident ended, including any further action taken. A copy of the written report shall be provided to the parent/legal guardian.

Annually, the District shall report to the Department of Education and Early Development the following information: the total number of restraints and seclusion; the number of injuries or deaths of students or personnel; the number of restraints or seclusion by untrained personnel; and the number of students with a disability who were restrained or secluded, including the category of disability.

Crisis Intervention Training

The Superintendent or designee shall provide for periodic crisis intervention training for a sufficient number of school staff members to meet the needs of the school population. Training should include evidence based techniques effective at preventing restraint and seclusion; evidence-based skills related to positive behavior supports, conflict prevention and management techniques, skills to de-escalate student behavior, and understanding antecedents; the safe use of restraint or seclusion in emergency situations; first aid and cardiopulmonary resuscitations; and applicable policies and procedures. The form of training may vary depending upon the staff member's role and the instructional setting.

(cf. 4131 – Staff Development)

Policy Not Applicable to Law Enforcement

This policy is applicable to District employees. It is not intended to limit the use or type of restraint or seclusion by law enforcement personnel who may need to utilize these methods while on District property.

(cf. 1410 – Interagency Cooperation for Student and Staff Safety)

Legal Reference:

UNITED STATES CODE

[20 U.S.C. §§ 1400](#), et seq. *Individuals with Disabilities Education Act*

Every Student Succeeds Act, [20 U.S.C. §§ 7941-7948](#) ([P.L. 114-95](#), December 10, 2015)

ALASKA STATUTES

[11.81.430](#) *Justification, use of force, special relationships*

[11.81.900](#) *Definitions*

[14.03.078](#) *Report*

[14.30.180-.350](#) *Education for Exceptional Children*

[14.33.120](#) *School disciplinary and safety program*

[14.33.125](#) *Student restraint or seclusion; limitations*

[14.33.127](#) *Crisis Intervention Training*

ALASKA ADMINISTRATIVE CODE

[4 AAC 06.172 -177](#) *Reporting of school disciplinary and safety programs and incidents of R&S and crisis intervention programs*

[4 AAC 06.200-.270](#) *Safe schools*

[4 AAC 06.250](#) *Reporting*

[4 AAC 07.010-4 AAC 07.900](#) *Student rights and responsibilities*

[4 AAC 52.010-.990](#) *Education for exceptional children*

Revised 3/2017

Adopted 5/2018

Reviewed 11/2019

Reviewed 2/2022

Revised 2/2026

Craig City School District

BP 5144 DISCIPLINE

Note: 4 AAC 07.010 mandates districts to adopt policies regarding student rights and responsibilities including substantive and procedural matters related to student behavior, treatment, and discipline. 4 AAC 07.010 further mandates a uniform discipline policy throughout the district and prohibits the use of corporal punishment. 4 AAC 07.050 requires Board review of these policies every three years.

The School Board believes that one of the major functions of the public schools is the preparation of youth for responsible citizenship. The district shall foster a learning environment which reinforces the concepts of self-discipline and the acceptance of personal responsibility. Students are expected to progress from being adult-directed to self-directed with minimal application of disciplinary measures.

The Board recognizes that there must exist certain disciplinary policies and regulations relating to student conduct which delineate acceptable behavior and provides the basis for sound disciplinary practices within each school in the district in order to maintain an environment conducive to learning. These policies and regulations will be enforced fairly and uniformly and consistently without regard to race, creed, color or sex.

(cf. 5131 et seq. - Student Conduct)

The administration, teachers and classified staff share mutual responsibility for the enforcement of district policies and regulations pertaining to student conduct and safety. The Board shall give reasonable support and assistance to employees with respect to student discipline. The Board shall review its policies related to student rights and responsibility at least once every three years and shall modify its policies as needed in accordance with law.

The Board recognizes that not all students will adhere to district rules for appropriate behavior. Sufficient support services shall be provided so that continually disruptive students will not be returned to regular classes without some modification of behavior. Students may be assigned to other alternative programs or be subject to removal from school.

In-School Suspension

In an effort to establish disciplinary procedures that are effective in reducing student truancy and misbehavior and do not interrupt the educational process, the School Board, Superintendent, or designee may authorize in-school suspension as an alternative to out-of-school suspension. In-school suspension removes the student from the school social scene while still requiring him/her to maintain the same basic school day schedule and to keep up with required academic assignments. Failure to serve in-school suspension or removal from the in-school suspension program for disciplinary reasons shall result in out-of-school suspension or additional time assigned.

(cf. 5144.1 - Suspension and Expulsion)

Each principal shall publish school rules for student discipline which describe the school's behavior management plan and consequences for student misconduct. Special care shall be taken when developing school rules to solicit the views of the school community, including administrators, teachers, school security personnel, parents/guardians and students.

School site rules must be strictly based on district policy, regulation and state and federal laws and be enforced fairly and uniformly. The Superintendent or designee shall establish procedures for the approval of such rules.

Note: 4 AAC 07.030 requires districts at the beginning of the school year to make available to parents/guardians, students, and staff copies of district policies regarding student rights and responsibilities and to post such policies in accessible locations throughout the year.

At the beginning of each school year, the Superintendent or designee shall ensure that every student and his/her parents/guardians are notified in writing of the availability of Board policies and administrative regulations related to student rights and responsibilities. Such policies shall be posted in accordance with law. ([4 AAC 07.030](#))

Corporal Punishment

Note: The use of corporal punishment is prohibited in Alaska's schools. 4 AAC 07.010. Corporal punishment is defined as the application of physical force to the body of a student for disciplinary purposes. 4 AAC 07.900. School districts must adopt standards relating to when a teacher, teacher's assistant, or other person responsible for students is authorized to use reasonable and appropriate force to maintain classroom safety and discipline as described in a criminal statute, AS 11.81.430(a)(2). That statute provides for the use by a supervising teacher of reasonable and appropriate nondeadly force if authorized by school regulations adopted by the school board. AS 14.33.120(a)(4). However, effective October 2014, the legislature enacted AS 14.33.125-127, which defined and established limitations on the use of restraint and seclusion of students. (See BP 5142.3.)

Corporal punishment is prohibited by law as a disciplinary measure against any student. School administrators and teachers shall employ other means of disciplining students. Restraint and seclusion, if used in full compliance with applicable law, is not corporal punishment.

(cf. 3514 - Safety)

(cf. 4158 - Employee Security)

(cf. 5142.3 – Restraint and Seclusion)

Reporting to Law Enforcement

Note: Effective January 1, 2001, a teacher, teacher's assistant, administrator, or other employee responsible for students who, during the course of employment, observes a

[student committing a crime must report the crime to local law enforcement. AS 14.33.130.](#)
[The obligation to report to law enforcement resides with the staff member observing the crime. "Crime" means an offense for which a sentence of imprisonment is authorized; a crime is either a felony or a misdemeanor. AS 11.81.900.](#)

In addition to subjecting a student to discipline, any crime committed by a student while at school, on school grounds, or during any school sponsored activity on or off campus shall be reported to law enforcement. Criminal proceedings are independent of actions taken by the School District. The District may impose discipline for misconduct regardless of whether criminal charges are filed or a conviction is obtained. The Superintendent should ensure cooperation with law enforcement in the criminal investigation of students who commit crimes while under the jurisdiction of the school.

(cf. 1410 – Interagency Cooperation for Student and Staff Safety)

Legal Reference:

ALASKA STATUTES

[11.81.430](#) *Justification, use of force, special relationships*

[11.81.900](#) *Definitions*

[14.33.120-.140](#) *School disciplinary and safety program*

ALASKA ADMINISTRATIVE CODE

[4 AAC 07.010-4 AAC 07.900](#) *Student rights and responsibilities*

[4 AAC 06.175-177](#) *Reporting and training on restraint and seclusion*

Reviewed 5/2015

Revised 10/2015

Reviewed 11/2019

Reviewed 2/2022

Revised 2/2026

Craig City School District

BP 5144.1 SUSPENSION AND EXPULSION

The School Board recognizes that maintaining an environment which promotes learning and protects the health, safety, and welfare of all students may require the suspension or expulsion of a student from regular classroom instruction. District policies and school site rules shall clearly identify student behavior standards.

(cf. 5131 - Student Conduct)

(cf. 5144 - Discipline)

(cf. 6154 - Homework/Make-up Work)

The **Superintendent, Principal, or designee** may impose suspension when other means of correction fail to bring about proper conduct or for serious misconduct.

The Board may expel a student for severe or prolonged breaches of discipline. Except for single acts of a grave nature, expulsion is usually used only when there is a history of misconduct, when other forms of discipline, including suspension, have failed to bring about proper conduct, or when the student's presence causes a continuing danger to other students.

Suspended or expelled students shall be excluded from all school-related extracurricular activities during the suspension or expulsion.

The Board shall provide for the fair treatment of students facing suspension and expulsion by affording them their due process rights under the law. The Superintendent or designee shall specify procedures for notices and appeals.

(cf. 3514 - Safety)

(cf. 5144.2 - Suspension and Expulsion/Due Process - Individuals with Exceptional Needs)

(cf. 6164.3 – Student Mental Health – Medication and Services)

Legal Reference:

ALASKA STATUTES

[14.03.160](#) *Suspension or expulsion of students for possessing weapons*

[14.30.045](#) *Grounds for suspension or denial of admission*

[14.30.047](#) *Admission or readmission, when cause no longer exists*

[14.30.172](#) *Communications not prohibited*

ALASKA ADMINISTRATIVE CODE

[4 AAC 06.060](#) *Suspension or denial of admission*

[4 AAC 07.010 - 4 AAC 07.900](#) *Student rights and responsibilities*

[Goss v. Lopez](#), 419 U.S. 565 (1975)

Revised to AASB version 11/2016

Reviewed 11/2019

Reviewed 2/2022

Revised 2/2026

Craig City School District

AR 5144.1 SUSPENSION AND EXPULSION

Notice of Regulations

At the beginning of each school year, the principal of each school shall notify all students and parents/guardians in writing of all school rules related to discipline, suspension and expulsion. Staff, students, and parent/guardian shall be notified about district policies and regulations. Transfer students and their parents/guardians shall be notified at the time of enrollment.

Grounds for Suspension and Expulsion

Note: AS 14.30.045 limits suspension or expulsion for disciplinary reasons to the following list of causes. Additional causes for denial of admission are listed in AS 14.30.045.

A student may be suspended or expelled for the following causes:

1. Continued willful disobedience or open and persistent defiance of reasonable school authority;
2. Behavior which is in some way harmful to the welfare, safety or morals of other students;
3. Conviction of a felony which the Board determines will cause the attendance of the child to be in some way harmful to the welfare or education of other students.

(cf. 5112.2 - Exclusions from Attendance)

A student may be suspended or expelled for behavior occurring at any time, including but not limited to the following circumstances:

1. While on school grounds.
2. While going to or coming from school or a school-sponsored activity.
3. During the lunch period, whether on or off the school campus.

Authority to Suspend

A Superintendent or Principal may suspend a student from school for any of the acts listed under "Grounds for Suspension and Expulsion" for not more than five (5) consecutive days.

Suspension may be imposed upon a first offense if the principal determines the student's behavior to be in some way harmful to the welfare, safety or morals of other students or the student's presence represents a danger to persons or property or threatens to disrupt the instructional process.

If the expulsion of a suspended student is being considered by the Board, the Superintendent or designee may, in writing, extend the suspension until such time as the Board has made a decision.

(cf. 5144.2 - Suspension and Expulsion/Due Process - Individuals with Exceptional Needs)

Short Term Suspension Procedures (10 days or less)

Note: In all student disciplinary suspensions from a school program, a student's constitutional right to procedural due process must be observed. For short term suspensions (10 days or less) the U.S. Supreme Court has held that, at a minimum, a student must be informed of the charge against him/her and given an opportunity to present his/her side of the story. This can be done at an informal meeting between the school official and student. Once accomplished, the school official may take action deemed reasonable. (Goss v. Lopez), The Supreme Court in Goss further indicated that for student suspensions more than ten days, more due process may be required, such as the right to call witnesses, put forth evidence and cross examine witnesses.

1. Informal Conference

Suspension shall be preceded by an informal conference conducted by the Superintendent or principal, and shall include the student, and whenever practicable, the teacher, supervisor, or school employee who referred the student to the principal. At the conference, the student shall be informed of the reason for the disciplinary action and the evidence against him/her and shall be given the opportunity to explain his/her version and evidence in support of his/her defense.

If at the end of this discussion the Superintendent or principal believes the student is guilty of the misconduct charged, the student may be suspended for 10 days or less.

This conference may be omitted if the principal, designee or the Superintendent determines that an emergency situation exists. An "emergency situation" involves a clear and present danger to the lives, safety or health of students or school personnel. If the pre-suspension conference is not held, both the parent/guardian and student shall be notified of the student's right to return to school for the purpose of a conference. The conference shall be held within two school days, unless the student waives his/her right to it or is physically unable to attend for any reason. In such case, the conference will be held as soon as the student is physically able to return to school.

2. Administrative Actions

All requests for student suspension are to be processed by the principal of the school in which the student is enrolled at the time of the misbehavior.

A school employee shall report the suspension, including the name of the student and the cause for the suspension, to the Superintendent or designee, who in turn will inform the Board.

3. Notice to Parents/Guardians

At the time of the suspension, a school employee shall make a reasonable effort to contact the parent/guardian by telephone or in person. Whenever a student is suspended, the parent/ guardian shall be notified in writing of the suspension.

This notice shall state the reasons for suspension and the date and time when the student may return to school, and may request that the parent/guardian confer with school authorities regarding matters pertinent to the suspension.

No penalties may be imposed on the student for the failure or refusal of the parent/guardian to meet with school authorities. The student may not be denied readmission solely because the parent/ guardian failed to meet with school authorities.

Long Term Suspension (more than 10 days)

Where alleged misconduct of a student warrants a suspension of more than 10 days, the student will be provided the opportunity for a hearing as outlined under the expulsion procedure. The long term suspension procedure does not preclude a student from being suspended for up to 10 days if procedures for short term suspension have been followed.

A student requesting a hearing regarding a long term suspension will be readmitted in the program (at the end of a short term suspension if applicable) pending the outcome of the hearing except where the superintendent determines that the student's presence in school poses a threat to harm to him or herself or others.

Authority to Expel

A student may be expelled only by the Board.

The Superintendent or principal shall recommend a student's expulsion for any of the following acts, unless the principal or Superintendent finds, and reports in writing to the Board, that expulsion is inappropriate due to particular circumstances which shall be set out in the report of the incident:

1. Causing serious physical injury to another person, except in self-defense.
2. Possession of any firearm, knife, explosive or other dangerous object at school or at a school activity off school grounds.
3. Unlawful sale of any controlled substance.

4. Conviction of a felony which will cause the attendance of the student to be injurious to the welfare or education of other students.
- ~~5. Robbery, extortion, or the conviction of any other felony which will cause the attendance of the student to be injurious to the welfare or education of other students.~~

(cf. 5144.2 - Suspension and Expulsion/Due Process (Individuals with Exceptional Needs))

Expulsion Procedures

1. Student's Right to Hearing

The student is entitled to a hearing to challenge the recommendation that the student should be expelled. The hearing shall be held within 30 school days after the principal or Superintendent or designee determines that cause for expulsion exists.

If the Board finds it impracticable to comply with these time requirements for conducting an expulsion hearing, the Superintendent or designee may, for good cause, extend the time period by an additional five school days. Reasons for the extension shall be included as a part of the record when the expulsion hearing is held.

Once the hearing starts, all matters shall be pursued with reasonable diligence and concluded without unnecessary delay.

2. Written Notice of the Hearing

Written notice of the hearing shall be forwarded to the student and the student's parent/guardian at least ten calendar days before the date of the hearing. The notice shall include:

- a. The date and place of the hearing.
- b. A statement of the specific facts and charges upon which the proposed expulsion is based.
- c. A copy of district disciplinary rules which relate to the alleged violation.
- d. The opportunity for the student or the student's parent/guardian to appear in person and/or to employ and be represented by counsel.
- e. The right to inspect and obtain copies of all documents to be used at the hearing.
- f. The opportunity to confront and question all witnesses who testify at the hearing.
- g. The opportunity to question all evidence presented and to present oral and documentary evidence on the student's behalf, including witnesses.

3. Conduct of Hearing

- a. Executive Session: The Board shall conduct a hearing to consider the expulsion of the student in a session closed to the public unless the student requests in writing at least five days prior to the hearing that the hearing be a public meeting. If such request is made, the meeting shall be public.
- b. Record of Hearing: A record of the hearing shall be made and may be maintained by any means, including electronic recording, so long as a reasonably accurate written and complete transcription of the proceedings can be made.
- c. Presentation of Evidence: While technical rules of evidence do not apply to such hearings, evidence may be admitted and used as proof only if it is the kind of evidence on which reasonable persons can rely in the conduct of serious affairs. Findings of fact shall be based solely on the evidence at the hearing. While no evidence shall be based solely on hearsay, sworn declarations may be admitted as testimony from witnesses whose disclosure may subject them to an unreasonable risk of harm.

In cases where a search of a student's person or property has occurred, evidence describing the reason for conducting the search shall be included in the hearing record.

4. Alternative Hearing: Hearing Officer or Administrative Panel

Instead of conducting an expulsion hearing itself, the Board may appoint a hearing officer or an impartial administrative panel composed of three or more certificated personnel, none of whom shall be members of the Board or on the staff of the school in which the student is enrolled.

A hearing conducted by the hearing officer or administrative panel shall conform to the same procedures as apply to a hearing conducted by the Board.

The hearing officer or administrative panel shall, within three school days after the hearing, determine whether to recommend expulsion of the student to the Board. If expulsion is not recommended, the student shall be immediately reinstated.

(cf. 5145.12 - Search and Seizure)

If expulsion is recommended, findings of fact in support of the recommendation shall be prepared and submitted to the Board. All findings of fact and recommendations shall be based solely on the evidence presented at the hearing. The Board may accept the recommendation based either upon a review of the findings of fact and recommendations submitted or upon the results of any supplementary hearing the Board may order.

The hearing officer or administrative panel may recommend that the Board suspend the expulsion (see below).

5. Final Action by the Board

Whether the expulsion hearing is conducted in closed or public session by the Board, a hearing officer, or an administrative panel, the final action to expel must be taken by the Board at a public meeting. The Board shall maintain a record of each expulsion, including its cause.

Upon ordering the expulsion, the Board may recommend a plan for the student's rehabilitation, which may include:

- a. Periodic review and assessment at the time of application for readmission.
- b. Recommendations for counseling, employment, community service and other rehabilitation programs.
- c. Such other recommendations as the Board approves, such as enrollment in a drug rehabilitation program, if appropriate, before returning to school.

(cf. 6164.3 – Student Mental Health – Medication and Services)

6. Written Notice to Expel

The Superintendent or designee shall send written notice of the decision to expel to the student or parent/guardian.

Readmission

An expulsion order shall remain in effect until the Board may order the readmission of the student. Readmission procedures shall be as follows:

1. A written request for review of expulsion action and request for readmission shall be submitted by the parent/guardian to the Superintendent or designee.
2. The Superintendent or designee will hold a conference with the parent/guardian and the student.

At the conference the conditions for readmission will be reviewed. The Superintendent or designee shall verify that the conditions have been met. School regulations will be reviewed and the student and parent/guardian will be asked to indicate in writing their willingness to comply with these regulations.

3. The Superintendent or designee will transmit the request for readmission to the Board, along with his/her recommendation.
4. The Superintendent or designee will notify the student or parent/guardian, by registered mail, of the Board's decision regarding readmission.

Suspension of Expulsion

1. The Board, upon voting to expel a student, may suspend the enforcement of the expulsion order for not more than one calendar year and may, as a condition of the suspension of enforcement, assign the student to a school, class or program appropriate for the student's rehabilitation. When deciding whether to suspend an expulsion, the Board shall take into account the following criteria:
 - a. The student's previous behavior.
 - b. The seriousness of the misconduct.
 - c. The student's attitude toward the misconduct and his/her willingness to follow a rehabilitation program.
2. During this period the student shall be on probationary status.
3. The suspension of expulsion order may be revoked by the Board if the student commits any of the acts which would constitute grounds for suspension or expulsion or violates any of the district's rules and regulations governing student conduct.
4. When the suspension of expulsion order is revoked, a student may be expelled under the terms of the original expulsion order.
5. Upon satisfactory completion of the rehabilitation assignment, the Board shall reinstate the student in a district school. Upon rein-statement, the Board may order the expungement of any or all records of the expulsion proceedings.
6. Suspension of an expulsion order shall not affect the time period and requirements for the filing of an appeal of the expulsion order.
7. The Superintendent or designee shall send written notice of any decision to suspend the enforcement of an expulsion order during a period of probation to the student or parent/guardian.

Added 5/2015

Reviewed 11/2016

Reviewed 2/2022

Revised 2/2026

Craig City School District

AR 5144.2 SUSPENSION AND EXPULSION (STUDENTS WITH DISABILITIES)

Note: The Individuals with Disabilities Education Act ("IDEA"), as amended in 2004, sets forth specific requirements for the discipline of students with disabilities. In 2006, federal regulations were amended to provide additional guidance to schools in implementing disciplinary sanctions.

A student receiving special education services is expected to follow the same behavior and conduct rules applicable to all students and is subject to discipline as set forth in those rules. The procedural safeguards established by district policies and regulations shall be observed in considering the suspension of special education students. In addition, students receiving special education may have additional rights relating to discipline and continuing services as set forth in the Individuals with Disabilities Education Act ("IDEA").

School personnel may consider any unique circumstances on a case-by-case basis when determining whether a change in placement, consistent with the other requirements of this section, is appropriate for a student with a disability who violates behavior and conduct rules.

A student who has not been identified as a student with disabilities pursuant to the IDEA and who has violated the district's disciplinary procedures may assert the procedural safeguards under this administrative regulation only if the district had a basis of knowledge that the student had a disability before the behavior occurred.

Note: The district shall be deemed to have knowledge that the student has a disability if one of the following conditions exists: (20 USC 1415)(k)(5); (34 C.F.R. 300.534).

1. The parent/guardian has expressed concern in writing to supervisory or administrative personnel, or the student's teacher, that the student is in need of special education or related services.

2. The parent/guardian has requested an evaluation of the student for special education.

3. The teacher of the student or other district personnel have expressed specific concerns about a pattern of behavior by the student directly to the district's Director of Special Education or to other supervisory personnel.

A district is not deemed to "have knowledge" as specified in items #1-3 above if the parent/guardian has not allowed an evaluation or has refused special education services; or, as a result of receiving such information, the district conducted an evaluation and determined that the student was not a student with a disability.

If it is determined that the district did not have knowledge that the student is a student with a disability, then the student shall be disciplined in accordance with procedures established for students without disabilities.

If a request is made for an evaluation of a student during the time period in which the student is subject to disciplinary measures, the evaluation shall be conducted in an expedited manner. Until the evaluation is completed, the student shall remain in the educational placement determined by school authorities, which can include suspension or expulsion without educational services.

(cf. 5144.1 - Suspension and Expulsion)

(cf. 6164.4 – Child Find)

Removal for Up to 10 Days

District personnel may suspend a special education student for up to ten school days per year without providing educational services. The days need not be consecutive. Removals for up to ten school days may be out of school suspensions, or, alternatively, an interim alternative educational setting or another setting. Parents must be immediately notified of the discipline decision.

Removal for More Than 10 Days or Placement in an Interim Alternative Educational Setting

Note: In 2006, the federal regulations were changed so that removal in a single school year in excess of 10 days does not automatically constitute a change in placement requiring the provision of educational services and a manifestation determination. Specifically, a student with disabilities may be removed for up to 10 consecutive school days, and there may be additional removals of up to 10 consecutive school days for separate incidents, so long as the removals do not constitute a change in placement. 34 C.F.R. 300.530. A change in placement occurs if: 1) the removal is for more than 10 consecutive school days; or 2) a series of removals constitutes a pattern because they total more than 10 school days in a year; the child's behavior is substantially similar to that in previous incidents; and additional factors such as length of each removal, total time of removal from school, and proximity of removals to one another. The District is responsible for determining whether a pattern of removals constitutes a change in placement. That determination is subject to review through due process or court proceedings. 34 C.F.R. § 300.536.

Students whose suspension constitutes a change in placement must continue to receive a free and appropriate public education. This means that beginning with the change in placement for disciplinary purposes, educational services must continue to be provided and procedural protections are triggered.

A change in placement occurs if:

- 1) The removal is for more than 10 consecutive school days; or
- 2) The student has been subjected to a series of removals that constitute a pattern because:
 - a) the series of removals total more than 10 school days in a school year;
 - b) the student's behavior is substantially similar to the behavior in previous incidents that resulted in removal; and
 - c) such additional factors support a pattern such as the length of each removal, the total amount of time the student has been removed, and the proximity of the removals to one another.

The District shall determine whether a pattern of removals constitutes a change in placement. This determination is subject to review through due process or judicial proceedings.

Note: Districts may not impose repeated short-term suspension as a means of avoiding the normal change in placement procedures governing long-term removals. Such treatment could result in a finding that the district has changed the placement of a student with a disability without complying with the necessary formalities and safeguards.

The parents shall be immediately notified of the discipline decision and provided a notice of procedural safeguards on the day the change in placement decision is made.

Manifestation Determination

When a change in placement is contemplated for disciplinary purposes, the District must conduct a manifestation determination.

A. Timeframe for Making Determination

Within ten (10) school days of any decision to change the placement of a student with a disability because of a violation of student conduct rules, a manifestation determination shall be made of the relationship between the student's disability and the behavior subject to the disciplinary action.

B. How Determination is Made

In making a manifestation determination, the District, the parent, and relevant members of the student's IEP team (as determined by the District and the parent)

must review all relevant information in the student's file, including the student's IEP, any teacher observations, and any relevant information provided by the parents to determine:

1. if the conduct in question was caused by, or had a direct and substantial relationship to, the child's disability; or
2. if the conduct in question was the direct result of the District's failure to implement the IEP.

C. Manifestation is Found

If the District, the parent, and relevant members of the IEP team determine that either of the conditions above is met, the conduct shall be determined to be a manifestation of the student's disability. If the team determines that the student's conduct is a manifestation, then the child's placement cannot be changed except via the IEP team process. If a manifestation is found, the IEP team must either:

1. conduct a functional behavioral assessment, unless the District had already conducted one prior to the behavior leading to the change in placement, and implement a behavioral intervention plan for the student; or
2. if a behavior intervention plan has already been developed, review the plan and modify it, as necessary, to address the behavior; and
3. except under special circumstances for drugs, weapons or serious bodily injury as set forth below, return the student to the placement from which the student was removed, unless the parent and the District agree to a change of placement as part of the behavior intervention plan.

D. No Manifestation is Found

If it is determined that the conduct is not a manifestation of the student's disability, the relevant disciplinary procedures applicable to students without disabilities may be applied to the student in the same manner and for the same duration as applied to students without disabilities, except that a free appropriate public education must continue to be provided. The educational services may be provided in an alternate setting.

Drugs, Weapons, or Serious Bodily Injury

For violations of school policies involving weapons, drugs, or serious bodily injury, school personnel may remove a student to an interim alternative educational setting for up to a maximum of 45 school days without regard to whether the behavior is a manifestation of the student's disability. The interim alternative educational setting shall be determined by the IEP team.

Removal under these special circumstances is available for infractions where a student:

1. carries or possesses a weapon to school or at school, on school premises, or to or at a school function; or
2. knowingly possesses or uses illegal drugs, or sells or solicits the sale of a controlled substance, while at school, on school premises, or at a school function; or
3. has inflicted serious bodily injury upon another person while at school, or on school premises, or at a school function.

4. Note: The following definitions are applicable to special circumstance removals as set forth above:
5. Controlled Substance: The term "controlled substance" means a drug or other substance identified under schedule I, II, III, IV, or V in section 202(c) of the Controlled Substances Act (21 USC 812 (c)). This includes marijuana.
6. Although the passage of AS 17.38, effective February 2015, state law authorizes the use of marijuana under certain conditions, this law does not apply to anyone under the age of 21. In addition, as a recipient of federal funds, the district is obligated to maintain a drug-free workplace consistent with federal law, which prohibits the manufacture, sale, distribution, and possession of marijuana. For purposes of the district's policy and legal obligations, marijuana is prohibited.
7. Illegal Drug: The term "illegal drug" means a controlled substance but does not include a controlled substance that is legally possessed or used under supervision of a licensed health-care professional or that is legally possessed or used under any other authority under that Act or under any other provision of federal law.
8. Weapon: The term "weapon" has the meaning given the term "dangerous weapon" under 18 USC section 930(g)(2) which means a weapon, device, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, except that such term does not include a pocket knife with a blade of less than 2½ inches in length.
9. Serious bodily injury: The term "serious bodily injury" has the meaning given the term "serious bodily injury" under 18 USC 1365(h)(3) which means bodily injury involving -- (A) a substantial risk of death; (B) extreme physical pain; (C) protracted and obvious disfigurement; or (D) protracted loss or impairment of the function of a bodily member, organ, or mental faculty.
10. School Day: The term "school day" is defined as any day, including a partial day, that students are in attendance at school for instructional purposes. 34 CFR 300.309(c)(1).

Disciplinary Appeals

Note: If the manifestation determination or the interim setting is challenged by the parent, an expedited hearing must be held. The child is to stay in the interim alternative setting pending the decision of the hearing officer or until the expiration of

the time period provided for, unless the parent and district agree otherwise. If the district places the child in an interim setting and the district proposes a longer-term change in placement that is challenged by the parent, the child goes back to the current placement (the child's placement prior to the interim alternative educational setting). However, if school personnel feel it is dangerous for the child to remain in the current placement during the pendency of the due process proceedings, the district may request an expedited hearing.

In accordance with IDEA, the parent of a student with a disability who disagrees with any decision regarding a change in placement or a manifestation determination may request a due process hearing. Similarly, the District may request a hearing if it believes that maintaining the current placement of the child is substantially likely to result in injury to the student or to others.

A hearing officer shall hear, and make a determination regarding, an appeal. The State of Alaska Department of Education and Early Development and the District shall arrange for an expedited hearing, which shall occur within 20 school days of the date the hearing is requested and shall result in a determination within 10 school days after the hearing.

In making the determination on appeal, the hearing officer may order a change in placement of a student with a disability. In such situations, the hearing officer may:

1. return the student to the placement from which the student was removed; or
2. order a change in placement to an appropriate alternative educational setting for not more than 45 school days if the hearing officer determines that maintaining the current placement of the student is substantially likely to result in injury to the student or to others.

Placement during appeals:

When an appeal has been requested by either the parent or the District, the student shall remain in the interim alternative educational setting pending the decision of the hearing officer or until the expiration of the time period provided for deciding the hearing, whichever occurs first, unless the parent and the District agree otherwise.

Dangerousness:

A hearing officer may place a student in an appropriate interim alternative educational setting on the grounds of dangerousness if there is a substantial likelihood of injury to the student or others if the student remains in his current placement. Such placement may be ordered for up to 45 days at a time.

Note: The standard for determining dangerousness provides that a hearing officer may order placement in an interim alternative educational setting for not more than 45 days if the hearing officer:

(1) determines that the District has demonstrated by substantial evidence that maintaining the student's current placement is substantially likely to result in injury to the student or to others;

(2) considers the appropriateness of the student's current placement;

(3) considers whether the district has made reasonable efforts to minimize the risk of harm in the student's current placement, including the use of supplementary aids and services;

(4) determines that the interim alternative educational setting that is proposed by school personnel who have consulted with the student's special education teacher meets the requirements of the IDEA and its regulations.

Added 5/2015

Reviewed 11/2016

Reviewed 11/2019

Reviewed 2/2022

Revised 2/2026

Craig City School District

BP 5145.2 FREEDOM OF SPEECH/EXPRESSION

Free inquiry and exchange of ideas are essential parts of a democratic education. The School Board respects students' rights to express ideas and opinions, take stands, and support causes, whether controversial or not, through their speech.

Student liberties of expression shall be limited only as allowed by law in order to maintain an orderly school environment and to protect the rights, health and safety of members of the school community.

(cf. 1325 - Advertising and Promotion)

(cf. 6145.5 - Organizations/Associations)

Student free speech extends to religious expression. Students may pray or practice other religious expression when not engaged in school activities or instruction, subject to the same rules of order and decorum that apply to other private expressive activity.

The Superintendent or designee shall develop due process procedures for resolving disputes regarding student freedom of expression.

(cf. 6145.3 - Publications)

Legal Reference:

ALASKA ADMINISTRATIVE CODE

[4 AAC 07.10 - 4 AAC 07.900](#) *Student rights and responsibilities*

Breese v. Smith, 501 P.2d 159 (Alaska 1972)

[Hazelwood School District v. Kuhlmiel](#), 484 U.S. 260 (1988)

[Tinker v. Des Moines](#), 393 U.S. 503 (1969)

[Bethel School District v. Fraser](#), 478 U.S. 675 (1986)

Elementary and Secondary Education Act, [20 U.S.C. § 9524](#), as amended by the *No Child Left Behind Act of 2001* ([P.L. 107-110](#))

Revised 1/04

Reviewed 5/2015

Reviewed 11/2019

Reviewed 2/2022

Reviewed 2/2026

Craig City School District

AR 5145.2 FREEDOM OF SPEECH/EXPRESSION

Students are prohibited from making any expressions or distributing any materials which are obscene, libel any person in the absence of privilege, or which demonstrably incite students to commit unlawful acts, violate school rules, or substantially disrupt the school's orderly operation.

All printed matter and petitions distributed, circulated or posted on school property shall bear the name and the address or contact location of the sponsoring organization or individual.

Printed materials or petitions may be distributed only:

1. Before school begins, during lunch time, or after dismissal.
2. In locations that do not obstruct the normal flow of traffic within school or at entrances.
3. Without undue noise.

No student shall use coercion to induce students or any other persons to accept printed matter or to sign petitions. No funds or donations shall be collected for any material distributed.

Students violating any of these regulations are subject to disciplinary action.

(cf. 5144 - Discipline)

Appeals

The following procedures shall be used to address disputes regarding student freedom of expression:

1. The student and faculty member shall first attempt to resolve the problem by themselves.
2. If the student and faculty member are unable to resolve the dispute, the student and/or faculty member may bring the matter to the principal, who shall hear both sides and strive to resolve the dispute as quickly as possible.
3. If the principal is unable to resolve the dispute, the student and/or faculty member may bring the matter to the Superintendent, who shall hear both sides and strive to resolve the dispute as quickly as possible.
4. If the Superintendent is unable to resolve the dispute, the student and/or faculty member may ask for a hearing to determine whether a deprivation of freedom of expression was justified under the above regulations. This hearing shall be held before the Board or impartial person(s) appointed by the Board as soon as possible after it is requested. Both sides shall be given an opportunity to demonstrate that Board policy and administrative regulations were properly applied.

Reviewed 5/2015

Reviewed 11/2019

Reviewed 2/2022

Reviewed 2/2026

Craig City School District

BP 5145.3 NONDISCRIMINATION

District programs and activities shall be free from discrimination with respect to sex, race, color, religion, national origin, sexual orientation, gender identity, ethnic group, pregnancy, marital or parental status, and physical or mental disability. The Board shall ensure equal opportunities for all students in admission and access to academic courses, guidance and counseling programs, athletic programs, testing procedures, vocational education and other activities.

(cf. 0410 – Nondiscrimination)

(cf. 1312.3 – Uniform Complaint Procedures)

(cf. 5145.7 – Sexual Harassment)

Separate arrangements may be made for students according to sex during sex education programs and physical education activities involving bodily contact. ([AS 14.18.050](#))

School staff and volunteers must be especially careful to guard against unconscious sex discrimination and stereotyping in instruction, guidance and supervision.

(cf. 6164.2- Guidance Services)

Legal Reference:

ALASKA STATUTES

[14.18.010-14.18.100](#) *Prohibition Against Sex and Race Discrimination*

~~[14.18.010](#) *Discrimination based on sex and race prohibited*~~

~~[14.18.050](#) *Discrimination in course offerings prohibited*~~

~~[14.18.090](#) *Enforcement by board of education*~~

ALASKA ADMINISTRATIVE CODE

~~[4 AAC 06.520](#) *Recreational and athletic activities*~~

~~[4 AAC 06.530](#) *Guidance and counseling services*~~

~~[4 AAC 06.540](#) *Course offerings*~~

~~[4 AAC 06.600](#) *Definitions*~~

[4 AAC 06.500 - 4 AAC 06.600 Prohibition of Gender or Race Discrimination](#)

[4 AAC 51.270 Equal opportunities](#)

UNITED STATES CODE

Title VI, Civil Rights Act of 1964, [42 U.S.C. §§ 2000d-2000d-7](#)

Title IX, Education Amendments of 1972, [20 U.S.C. §§ 1681-1688](#)

Vocational Rehabilitation Act of 1973, Sections 503 and 504, [29 U.S.C. § 794](#)

Individuals With Disabilities Education Act, [20 U.S.C. §§ 1401-1491](#)

Americans With Disabilities Act, [42 U.S.C. §§ 12101-12213](#)

Age Discrimination In Employment Act, [29 U.S.C. §§ 621-634](#)

Revised 5/2015

Revised 2/2020

Reviewed 2/2022

Revised 2/2026

Craig City School District



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Jackie Hanson, Superintendent
Christy House, Elem./MS Principal
Josh Andrews, HS & PACE Principal

Memorandum Item 10c

TO: CCSD School Board Members
FROM: Jackie Hanson, Superintendent
DATE: February 19, 2026
SUBJECT: CCSD FY26 First Budget Revision

Enclosed with this memo is CCSD's FY 2026 First Budget Revision. The CCSD Budget Committee met on Thursday, February 5, 2026 and reviewed the budget revisions at length with budget actuals through December 31, 2025. Since that meeting, additional expenditures have been accounted for in the District's Financials, which are included under the Consent Agenda and are updated through January 31, 2026.

The FY26 First Budget Revision allows CCSD to refine its FY25 budget projections based on actual revenues, expenditures, and projected encumbrances to date. As the second step in the FY26 budget cycle, this revision brings the budget closer to accuracy. A final revision will take place later this spring, further refining the projections before the FY26 budget is finalized during the Fall 2026 Audit.

In sum, the revised original FY26 budget approved by the board showed an ending fund balance of \$812,205. Based on current projections, the FY26 year-end ending fund balance is now estimated at \$770,148. This reflects a projected decrease of **\$42,057** from the revised approved amount.

The CCSD FY26 budget has been updated based on the following factors:

- Revised state and local revenues to reflect the actual amounts received.
- Adjusted expenditure projections based on current spending trends and allocations to grants.
- Payroll encumbrances for the remainder of the school year.

Suggested Motion: Move to approve CCSD's FY26 First Budget Revision as presented.

CRAIG CITY SCHOOL DISTRICT

FY26 BUDGET - 1st Revision

REVENUE

Account	Description	FY26 ORIGINAL -	FY26 Actuals	FY26 PROJECTED	% of Projected
		BOARD APPROVED 9.24.25	AS OF 12.31.25		
100.000.000.011	CITY DIRECT - MINIMUM RLC	\$480,413	\$0	\$480,413	0%
100.000.000.012	CITY IN-KIND SERVICES	\$81,977	\$0	\$81,977	0%
100.000.000.013	CITY PROPOSITION 2 ADDITIONAL TA	\$700,000	\$565,374	\$700,000	81%
100.000.000.031	INTEREST	\$1,359	\$757	\$1,359	56%
100.000.000.039	SHARED SERVICES	\$7,000	\$0	\$0	0
100.000.000.040	OTHER LOCAL REVENUES	\$35,000	\$15,554	\$35,000	44%
100.000.000.041	CHS Sports Travel Deposit-Only accou	\$0	\$3,340	\$0	
100.000.000.042	CMS Sports Travel Deposit-Only acco	\$0	\$310	\$0	
100.000.000.044	SHOP, COURSE, TESTING FEES	\$1,000	\$126	\$1,000	13%
100.000.000.045	PARTICIPATION FEES	\$10,000	\$3,480	\$10,000	35%
100.000.000.047	E-RATE SUBSIDY	\$65,210	\$33,718	\$65,210	52%
100.000.000.051	PUBLIC SCHOOL FUNDING	\$5,930,886	\$2,889,414	\$5,665,198	51%
100.000.000.055	PUBLIC SCHOOL SUPPLEMENTAL	\$0	\$0	\$0	
100.000.000.056	TRS ON-BEHALF	\$421,751	\$0	\$421,751	0%
100.000.000.057	PERS ON-BEHALF	\$54,782	\$0	\$54,782	0%
100.000.000.110	IMPACT AID	\$500,000	\$137,115	\$495,000	28%
100.000.000.200	Insurance Recovery	\$0	\$0	\$0	
REVENUE TOTALS		\$8,289,378	\$3,649,188	\$8,011,690	46%

MIDDLE SCHOOL EXPENDITURES

Account	Description	FY26 ORIGINAL -	FY26 Actuals	FY26 PROJECTED	
		BOARD APPROVED 9.24.25	AS OF 12.31.25		
Middle School Instruction					
100.100.100.315	Teachers	\$374,399	\$88,483	\$300,510	29%
100.100.100.329	Substitutes	\$3,000	\$5,135	\$7,000	73%
100.100.100.361	Health Insurance	\$145,232	\$29,349	\$82,063	36%
100.100.100.362	Unemployment	\$1,273	\$303	\$1,049	29%
100.100.100.363	Worker's Compensation	\$4,193	\$1,088	\$3,454	32%
100.100.100.364	FICA	\$5,429	\$1,696	\$4,472	38%
100.100.100.365	TRS Retirement Contribution	\$47,025	\$10,319	\$28,371	36%
100.100.100.412	Fitness Center	\$2,240	\$0	\$2,240	0%
100.100.100.441	Rentals	\$1,980	\$0	\$1,980	0%
100.100.100.471	Textbooks	\$5,000	\$1,283	\$2,000	64%
TOTALS		\$589,770	\$137,656	\$433,138	32%

Middle School Special Education Instruction

100.100.200.315	Teachers	\$52,223	\$16,956	\$54,787	31%
100.100.200.323	Aides	\$20,990	\$0	\$24,890	0%
100.100.200.329	Substitutes	\$1,000	\$3,365	\$4,000	84%
100.100.200.361	Health Insurance	\$26,432	\$6,630	\$21,005	32%
100.100.200.362	Unemployment	\$249	\$63	\$229	28%
100.100.200.363	Worker's Compensation	\$820	\$228	\$756	30%
100.100.200.364	FICA	\$2,363	\$493	\$1,975	25%
100.100.200.365	TRS Retirement Contribution	\$6,559	\$2,130	\$5,839	36%
100.100.200.366	PRS Retirement Contribution	\$4,618	\$0	\$4,618	0%
TOTALS		\$115,254	\$29,865	\$118,099	25%

Middle School Counselor

100.100.300.318	Specialists	\$20,168	\$5,509	\$15,441	36%
100.100.300.361	Health Insurance	\$8,221	\$2,352	\$10,890	22%
100.100.300.362	Unemployment	\$69	\$16	\$69	23%
100.100.300.363	Worker's Compensation	\$226	\$59	\$226	26%
100.100.300.364	FICA	\$292	\$74	\$292	25%
100.100.300.365	TRS Retirement Contribution	\$2,533	\$657	\$2,483	26%
100.100.300.410	Student Support Prof & Tech	\$2,220	\$1,480	\$2,220	67%
100.100.300.450	Supplies & Materials	\$200	\$115	\$200	57%
TOTALS		\$33,929	\$10,262	\$31,821	32%

Middle School Student Instructional Support

100.100.350.316	Extra Duty Pay	\$1,323	\$0	\$1,046	0%
100.100.350.362	Unemployment	\$4	\$0	\$4	0%
100.100.350.363	Worker's Compensation	\$15	\$0	\$15	0%
100.100.350.364	FICA	\$19	\$0	\$19	0%
100.100.350.365	TRS Retirement Contribution	\$125	\$0	\$125	0%
100.100.350.433	Communications	\$5,200	\$3,722	\$7,264	51%
100.100.350.434	Internet	\$22,804	\$11,867	\$22,804	52%
100.100.350.443	Equipment Repairs	\$5,620	\$3,599	\$5,620	64%
100.100.350.450	Supplies & Materials	\$8,000	\$3,649	\$5,000	73%
100.100.350.452	Classroom Supplies - Allocations	\$1,400	\$177	\$700	25%
100.100.350.453	Music Supplies	\$400	\$0	\$400	0%
100.100.350.454	PE Supplies	\$200	\$0	\$0	0%
TOTALS		\$45,110	\$23,014	\$42,997	54%

Middle School Administration

100.100.400.313	Principal	\$52,500	\$21,875	\$52,500	42%
100.100.400.361	Health Insurance	\$23,979	\$9,965	\$23,979	42%
100.100.400.362	Unemployment	\$179	\$66	\$179	37%
100.100.400.363	Worker's Compensation	\$588	\$245	\$588	42%
100.100.400.364	FICA	\$761	\$307	\$761	40%
100.100.400.365	TRS Retirement Contribution	\$6,594	\$2,748	\$6,594	42%
100.100.400.420	Staff Travel	\$750	\$0	\$0	0%
100.100.400.450	Supplies & Materials	\$250	\$0	\$250	0%
100.100.400.491	Dues & Fees	\$315	\$0	\$315	0%
TOTALS		\$85,916	\$35,206	\$85,166	41%

Middle School Admin Support

100.100.450.324	Support Staff	\$40,652	\$16,006	\$40,652	39%
100.100.450.329	Substitutes	\$1,000	\$0	\$1,000	0%
100.100.450.361	Health Insurance	\$48,956	\$16,276	\$48,956	33%
100.100.450.362	Unemployment	\$138	\$49	\$138	36%
100.100.450.363	Worker's Compensation	\$455	\$179	\$455	39%
100.100.450.364	FICA	\$3,110	\$1,186	\$3,110	38%
100.100.450.366	PRS Retirement Contribution	\$8,943	\$3,521	\$8,943	39%
100.100.450.450	Supplies & Materials	\$350	\$0	\$350	0%
TOTALS		\$103,604	\$37,217	\$103,604	36%

Middle School Maintenance

100.100.600.325	Custodians	\$51,670	\$22,962	\$40,463	57%
100.100.600.329	Substitutes	\$2,500	\$0	\$2,500	0%
100.100.600.361	Health Insurance	\$31,529	\$10,913	\$25,973	42%
100.100.600.362	Unemployment	\$176	\$70	\$138	51%
100.100.600.363	Worker's Compensation	\$3,204	\$1,358	\$2,509	54%
100.100.600.364	FICA	\$3,953	\$1,595	\$3,014	53%
100.100.600.366	PRS Retirement Contribution	\$11,367	\$5,052	\$8,902	57%
100.100.600.431	Water,sewage,garbage	\$12,050	\$0	\$12,050	0%
100.100.600.436	Electricity	\$30,000	\$11,337	\$30,000	38%
100.100.600.438	Heating Oil	\$28,000	\$1,142	\$28,000	4%
TOTALS		\$174,449	\$54,429	\$153,549	35%

Middle School Student Activities

100.100.700.316	Extra Duty Pay	\$31,309	\$16,953	\$30,294	56%
100.100.700.327	Bus Drivers	\$250	\$0	\$250	0%
100.100.700.330	Referee	\$2,000	\$770	\$2,000	39%
100.100.700.362	Unemployment	\$106	\$52	\$106	49%
100.100.700.363	Worker's Compensation	\$351	\$441	\$351	126%
100.100.700.364	FICA	\$2,395	\$843	\$2,395	35%
100.100.700.418	Officiating Travel Fees	\$225	\$175	\$225	78%
100.100.700.425	Student Travel	\$13,940	\$6,033	\$13,940	43%
100.100.700.450	Supplies & Materials	\$1,000	\$545	\$1,000	55%
TOTALS		\$51,576	\$25,812	\$50,561	51%

HIGH SCHOOL EXPENDITURES

Account	Description	FY26 ORIGINAL -	FY26 Actuals	FY26 PROJECTED	
		BOARD APPROVED 9.24.25	AS OF 12.31.25		
High School Instruction					
100.200.100.315	CERTIFICATED SALARIES	\$375,348	\$135,015	\$393,416	34%
100.200.100.329	SUBSTITUTES	\$5,000	\$3,618	\$5,000	72%
100.200.100.361	Health Insurance	\$192,508	\$38,530	\$162,852	24%
100.200.100.362	Unemployment	\$1,276	\$443	\$1,276	35%
100.200.100.363	Worker's Compensation	\$4,203	\$1,593	\$4,203	38%
100.200.100.364	FICA	\$5,442	\$2,185	\$5,442	40%

100.200.100.365	TRS Retirement Contribution	\$47,143	\$16,349	\$44,209	37%
100.200.100.412	FITNESS/SWIMMING INSTRUCTION	\$2,356	\$0	\$2,356	0%
100.200.100.471	TEXTBOOKS	\$5,000	\$1,283	\$2,000	64%
TOTALS		\$638,276	\$199,016	\$620,754	32%

High School Special Education

100.200.200.315	Special Education Teachers	\$47,660	\$16,044	\$48,558	33%
100.200.200.323	Special Education Aides	\$46,200	\$16,884	\$37,845	45%
100.200.200.329	Substitutes	\$500	\$114	\$500	23%
100.200.200.361	Health Insurance	\$31,650	\$10,255	\$31,650	32%
100.200.200.362	Unemployment	\$319	\$102	\$319	32%
100.200.200.363	Worker's Compensation	\$1,051	\$370	\$1,051	35%
100.200.200.364	FICA	\$4,225	\$1,507	\$3,545	43%
100.200.200.365	TRS Retirement Contribution	\$5,986	\$2,015	\$5,986	34%
100.200.200.366	PRS Retirement Contribution	\$10,164	\$3,531	\$8,325	42%
TOTALS		\$147,755	\$50,822	\$137,779	37%

High School Counselor

100.200.300.318	Specialists	\$20,168	\$5,509	\$15,441	36%
100.200.300.361	Health Insurance	\$8,221	\$2,352	\$10,890	22%
100.200.300.362	Unemployment	\$69	\$16	\$69	23%
100.200.300.363	Worker's Compensation	\$226	\$59	\$226	26%
100.200.300.364	FICA	\$292	\$74	\$292	25%
100.200.300.365	TRS Retirement Contribution	\$2,533	\$657	\$2,483	26%
100.200.300.410	Prof & Technical	\$2,220	\$1,480	\$2,220	67%
100.200.300.450	Supplies & Materials	\$200	\$140	\$200	70%
TOTALS		\$33,929	\$10,287	\$31,821	32%

High School Instructional Support

100.200.350.316	Extra Duty Pay	\$15,200	\$0	\$18,289	0%
100.200.350.323	Aides	\$11,890	\$4,989	\$11,890	42%
100.200.350.362	Unemployment	\$92	\$16	\$92	17%
100.200.350.363	Worker's Compensation	\$303	\$56	\$303	18%
100.200.350.364	FICA	\$393	\$382	\$843	45%
100.200.350.365	TRS Retirement Contribution	\$1,909	\$0	\$1,909	0%
100.200.350.366	PRS Retirement Contribution	\$2,616	\$1,098	\$2,616	42%
100.200.350.411	Prof & Technical Instructional Service	\$66,950	\$29,391	\$66,950	44%
100.200.350.420	Staff Travel	\$1,000	\$0	\$1,000	0%
100.200.350.425	Student Travel	\$7,000	\$300	\$7,000	4%
100.200.350.433	Communications	\$4,750	\$3,722	\$10,178	37%
100.200.350.434	Internet	\$22,804	\$11,517	\$22,804	51%
100.200.350.443	Equipment Repair	\$4,000	\$2,801	\$4,000	70%
100.200.350.450	Supplies & Materials	\$14,000	\$3,167	\$7,000	45%
100.200.350.452	Classroom Supplies - Allocations	\$1,400	\$936	\$1,400	67%
100.200.350.453	Music Supplies	\$400	\$0	\$400	0%
100.200.350.454	PE Supplies	\$200	\$0	\$0	0%
100.200.350.491	Dues & Fees	\$3,785	\$1,400	\$3,785	37%
TOTALS		\$158,692	\$59,775	\$160,459	37%

High School Administration

100.200.400.313	Principal	\$58,250	\$26,620	\$58,250	46%
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100.200.400.361	Health Insurance	\$0	\$0	\$0	0%
100.200.400.362	Unemployment	\$198	\$83	\$198	42%
100.200.400.363	Worker's Compensation	\$652	\$298	\$652	46%
100.200.400.364	FICA	\$845	\$386	\$845	46%
100.200.400.365	TRS Retirement Contribution	\$7,316	\$3,343	\$7,316	46%
100.200.400.420	Staff Travel	\$1,500	\$310	\$310	100%
100.200.400.450	Supplies & Materials	\$500	\$218	\$500	44%
100.200.400.491	Dues & Fees	\$625	\$0	\$625	0%
TOTALS		\$69,886	\$31,258	\$68,696	46%

High School Administration Support

100.200.450.324	Support Staff	\$40,652	\$18,440	\$40,652	45%
100.200.450.329	Substitutes	\$3,000	\$298	\$3,000	10%
100.200.450.361	Health Insurance	\$4,200	\$1,400	\$4,200	33%
100.200.450.362	Unemployment	\$138	\$63	\$138	46%
100.200.450.363	Worker's Compensation	\$455	\$979	\$455	215%
100.200.450.364	FICA	\$3,110	\$1,526	\$3,110	49%
100.200.450.366	PRS Retirement Contribution	\$8,943	\$4,057	\$8,943	45%
100.200.450.450	Admin Assist Office Supplies	\$350	\$221	\$350	63%
TOTALS		\$60,848	\$26,984	\$60,848	44%

High School Maintenance

100.200.600.325	Custodians	\$54,917	\$30,560	\$54,917	56%
100.200.600.329	Substitute	\$3,000	\$0	\$3,000	0%
100.200.600.361	Health Insurance	\$32,330	\$13,478	\$32,330	42%
100.200.600.362	Unemployment	\$187	\$95	\$187	51%
100.200.600.363	Worker's Compensation	\$3,295	\$1,791	\$3,295	54%
100.200.600.364	FICA	\$4,201	\$2,305	\$4,201	55%
100.200.600.366	PRS Retirement Contribution	\$12,082	\$6,723	\$12,082	56%
100.200.600.410	Prof & Tech	\$6,200	\$0	\$6,200	0%
100.200.600.431	Water,sewage, garbage	\$9,408	\$0	\$9,408	0%
100.200.600.436	Electricity	\$95,000	\$42,797	\$95,000	45%
100.200.600.438	Heating Oil	\$85,000	\$36,725	\$85,000	43%
100.200.600.442	Road Maintenance	\$1,875	\$0	\$1,875	0%
TOTALS		\$307,495	\$134,474	\$307,495	44%

High School Student Activities

100.200.700.316	Extra Duty Pay	\$58,851	\$24,044	\$61,141	39%
100.200.700.327	Bus Drivers	\$1,000	\$755	\$1,000	76%
100.200.700.330	Referee	\$4,000	\$1,730	\$4,000	43%
100.200.700.362	Unemployment	\$200	\$56	\$200	28%
100.200.700.363	Worker's Compensation	\$659	\$242	\$659	37%
100.200.700.364	FICA	\$4,502	\$918	\$4,502	20%
100.200.700.366	PRS Retirement Contribution	\$0	\$166	\$0	0%
100.200.700.410	Prof & Technical	\$2,000	\$0	\$2,000	0%
100.200.700.418	Officiating Travel	\$100	\$401	\$2,000	20%
100.200.700.420	Staff Travel	\$2,000	\$692	\$2,000	35%
100.200.700.425	Student Travel	\$121,840	\$77,714	\$124,500	62%
100.200.700.441	Rentals	\$5,005	\$0	\$5,005	0%
100.200.700.450	Supplies & Materials	\$1,000	\$992	\$1,000	99%
100.200.700.451	Region V Expense	\$0	\$0	\$275	0%

100.200.700.452	Uniforms	\$1,500	\$0	\$1,500	0%
100.200.700.491	Dues And Fees	\$3,600	\$2,045	\$3,600	57%
TOTALS		\$206,257	\$109,755	\$213,382	51%

ELEMENTARY SCHOOL EXPENDITURES

Account	Description	FY26 ORIGINAL -			
		BOARD APPROVED 9.24.25	FY26 Actuals AS OF 12.31.25	FY26 PROJECTED	
Elementary Instruction					
100.300.100.315	Teachers	\$481,760	\$161,642	\$483,466	33%
100.300.100.329	Substitutes	\$15,000	\$4,013	\$8,000	50%
100.300.100.361	Health Insurance	\$208,190	\$58,992	\$161,142	37%
100.300.100.362	Unemployment	\$1,638	\$512	\$1,711	30%
100.300.100.363	Worker's Compensation	\$5,400	\$1,843	\$5,636	33%
100.300.100.364	FICA	\$6,985	\$2,598	\$7,296	36%
100.300.100.365	TRS Retirement Contribution	\$60,509	\$14,789	\$59,889	25%
100.300.100.412	Swimming Instruction	\$3,005	\$0	\$3,005	0%
100.300.100.471	Textbooks	\$5,000	\$0	\$1,000	0%
TOTALS		\$787,487	\$244,389	\$731,145	33%

Elementary Special Education

100.300.200.315	Teachers	\$49,436	\$19,170	\$58,645	33%
100.300.200.323	Aides	\$92,715	\$30,129	\$76,108	40%
100.300.200.329	Substitutes	\$5,000	\$11,025	\$15,000	74%
100.300.200.361	Health Insurance	\$44,171	\$4,999	\$18,489	27%
100.300.200.362	Unemployment	\$483	\$188	\$550	34%
100.300.200.363	Worker's Compensation	\$1,592	\$684	\$1,810	38%
100.300.200.364	FICA	\$7,810	\$3,278	\$7,610	43%
100.300.200.365	TRS Retirement Contribution	\$6,209	\$2,538	\$6,370	40%
100.300.200.366	PRS Retirement Contribution	\$20,397	\$6,636	\$16,748	40%
TOTALS		\$227,813	\$78,647	\$201,330	39%

Elementary Counselor

100.300.300.318	Specialists	\$20,168	\$5,509	\$15,441	36%
100.300.300.361	Health Insurance	\$8,238	\$2,352	\$10,890	22%
100.300.300.362	Unemployment	\$69	\$16	\$69	23%
100.300.300.363	Worker's Compensation	\$226	\$59	\$226	26%
100.300.300.364	FICA	\$292	\$74	\$292	25%
100.300.300.365	TRS Retirement Contribution	\$2,533	\$657	\$2,483	26%
100.300.300.410	Student Support Prof & Tech	\$2,220	\$1,480	\$2,220	67%
100.300.300.450	Supplies - Counselor	\$200	\$115	\$200	58%
TOTALS		\$33,946	\$10,262	\$31,821	32%

Elementary Instructional Support

100.300.350.323	Aides	\$17,390	\$4,989	\$11,890	42%
100.300.350.362	Unemployment	\$134	\$16	\$109	15%
100.300.350.363	Worker's Compensation	\$441	\$56	\$360	16%
100.300.350.364	FICA	\$3,013	\$382	\$1,994	19%
100.300.350.366	PRS Retirement Contribution	\$8,666	\$1,098	\$3,075	36%
100.300.350.433	Communications	\$1,500	\$3,687	\$13,300	28%
100.300.350.434	Internet	\$22,804	\$11,517	\$22,804	51%
100.300.350.443	Equipment Repairs	\$5,000	\$2,669	\$5,000	53%
100.300.350.450	Supplies & Materials	\$14,000	\$6,863	\$8,000	86%
100.300.350.452	Classroom Supplies - Allocations	\$1,750	\$436	\$1,750	25%
100.300.350.453	Music Supplies	\$400	\$0	\$400	0%
100.300.350.454	PE Supplies	\$200	\$0	\$0	0%
100.300.350.456	Elementary Student Activities	\$1,500	\$767	\$1,000	77%
	TOTALS	\$76,798	\$32,480	\$69,682	47%

Elementary Administration

100.300.400.313	Principal	\$52,500	\$21,875	\$52,500	42%
100.300.400.361	Health Insurance	\$23,979	\$9,965	\$23,979	42%
100.300.400.362	Unemployment	\$179	\$66	\$179	37%
100.300.400.363	Worker's Compensation	\$588	\$245	\$588	42%
100.300.400.364	FICA	\$761	\$307	\$761	40%
100.300.400.365	TRS Retirement Contribution	\$6,594	\$2,748	\$6,594	42%
100.300.400.420	Staff Travel	\$750	\$0	\$0	0%
100.300.400.450	Supplies - Principal	\$250	\$63	\$250	25%
100.300.400.491	Dues & Fees	\$315	\$0	\$315	0%
	TOTALS	\$85,916	\$35,269	\$85,166	41%

Elementary Administration Support

100.300.450.324	Support Staff	\$43,114	\$15,375	\$40,114	38%
100.300.450.329	Substitute	\$3,000	\$1,078	\$3,000	36%
100.300.450.361	Health Insurance	\$48,954	\$16,276	\$48,828	33%
100.300.450.362	Unemployment	\$147	\$50	\$147	34%
100.300.450.363	Worker's Compensation	\$625	\$184	\$625	29%
100.300.450.364	FICA	\$3,298	\$1,229	\$3,298	37%
100.300.450.366	PRS Retirement Contribution	\$9,485	\$3,383	\$9,485	36%
100.300.450.450	Supplies Admin Assistant	\$350	\$0	\$350	0%
	TOTALS	\$108,973	\$37,575	\$105,847	35%

Elementary Maintenance

100.300.600.325	Custodians	\$53,585	\$32,674	\$53,585	61%
100.300.600.329	Substitutes	\$4,000	\$0	\$4,000	0%
100.300.600.361	Health Insurance	\$32,330	\$16,495	\$32,330	51%
100.300.600.362	Unemployment	\$182	\$101	\$182	55%
100.300.600.363	Worker's Compensation	\$3,322	\$1,942	\$3,322	58%
100.300.600.364	FICA	\$4,099	\$2,367	\$4,099	58%
100.300.600.366	PRS Retirement Contribution	\$6,730	\$7,188	\$11,730	61%
100.300.600.431	Water,sewage,garbage	\$16,143	\$0	\$16,143	0%
100.300.600.435	Propane - Elementary Boiler	\$30,000	\$12,775	\$30,000	43%
100.300.600.435	Wood Boiler Heating	\$13,011	\$0	\$13,011	0%
100.300.600.436	Electricity	\$26,500	\$11,337	\$26,500	43%

100.300.600.442	Road Maintenance	\$625	\$0	\$625	0%
TOTALS		\$190,527	\$84,879	\$195,527	43%

Elementary Student Activities

100.300.700.316	Extra Duty Pay	\$1,797	\$800	\$1,846	43%
100.300.700.362	Unemployment	\$6	\$3	\$6	50%
100.300.700.363	Worker's Compensation	\$20	\$9	\$20	45%
100.300.700.364	FICA	\$26	\$42	\$134	31%
100.300.700.365	TRS Retirement Contribution	\$125		\$125	0%
TOTALS		\$1,974	\$854	\$2,131	40%

PACE EXPENDITURES

Account	Description	FY26 ORIGINAL -			
		BOARD APPROVED 9.24.25	FY26 Actuals AS OF 12.31.25	FY26 PROJECTED	
PACE Instruction					
100.400.140.315	Teachers	\$318,095	\$160,091	\$320,363	50%
100.400.140.361	Health Insurance	\$63,640	\$14,710	\$28,257	52%
100.400.140.362	Unemployment	\$1,082	\$519	\$1,037	50%
100.400.140.363	Worker's Compensation	\$3,563	\$1,862	\$3,417	54%
100.400.140.364	FICA	\$4,612	\$2,406	\$4,424	54%
100.400.140.365	TRS Retirement Contribution	\$39,953	\$20,107	\$40,221	50%
100.400.140.450	Supplies, Materials & Media	\$350,000	\$192,872	\$335,000	58%
TOTALS		\$780,945	\$392,567	\$732,719	54%
PACE Special Education					
100.400.200.315	Teachers	\$82,968	\$41,348	\$81,341	51%
100.400.200.361	Health Insurance	\$32,954	\$15,688	\$32,887	48%
100.400.200.362	Unemployment	\$282	\$122	\$277	44%
100.400.200.363	Worker's Compensation	\$929	\$463	\$911	51%
100.400.200.364	FICA	\$1,203	\$574	\$1,179	49%
100.400.200.365	TRS Retirement Contribution	\$10,421	\$5,193	\$10,216	51%
TOTALS		\$128,757	\$63,388	\$126,811	50%
PACE Student Support					
100.400.350.318	Counselor	\$20,168	\$5,509	\$15,441	36%
100.400.350.361	Health Insurance	\$8,238	\$2,352	\$10,890	22%
100.400.350.362	Unemployment	\$69	\$16	\$69	23%
100.400.350.363	Worker's Compensation	\$226	\$59	\$226	26%
100.400.350.364	FICA	\$292	\$74	\$292	25%
100.400.350.365	TRS Retirement Contribution	\$2,533	\$657	\$2,483	26%
100.400.350.410	Prof & Tech Services	\$11,000	\$17,491	\$21,200	83%
100.400.350.412	Prof/Tech (Allotments)	\$200,000	\$44,808	\$200,000	22%
100.400.350.433	Communications	\$8,000	\$2,691	\$8,000	34%
100.400.350.434	Internet	\$80,000	\$23,876	\$80,000	30%
100.400.350.440	Other Purch Services	\$65,000	\$15,380	\$41,050	37%
100.400.350.443	Equipment Repairs	\$3,000	\$1,111	\$3,000	37%
100.400.350.450	Supplies & Materials (includes comp)	\$25,000	\$55,311	\$61,000	91%
100.400.350.451	PACE Student Activities	\$3,000	\$0	\$1,000	0%

100.400.350.491	Dues And Fees	\$1,200	\$1,300	\$3,800	34%
TOTALS		\$427,726	\$170,635	\$448,451	38%

PACE Administration

100.400.400.313	Principal	\$63,798	\$27,997	\$73,798	38%
100.400.400.361	Health Insurance	\$0	\$0	\$0	0%
100.400.400.362	Unemployment	\$217	87	\$217	40%
100.400.400.363	Worker's Compensation	\$715	\$314	\$715	44%
100.400.400.364	FICA	\$925	\$406	\$925	44%
100.400.400.365	TRS Retirement Contribution	\$8,013	\$3,517	\$8,013	44%
100.400.400.420	Staff Travel	\$2,500	\$1,356	\$1,356	100%
100.400.400.450	Supplies, materials & media	\$250	\$0	\$250	0%
100.400.400.491	Dues and Fees	\$625	\$0	\$625	0%
TOTALS		\$77,043	\$33,677	\$85,899	39%

PACE Administration Support

100.400.450.324	Admin Assistants	\$96,722	\$50,274	\$112,441	45%
100.400.450.361	Health Insurance	\$18,416	\$17,079	\$29,788	57%
100.400.450.362	Unemployment	\$329	\$180	\$391	46%
100.400.450.363	Worker's Compensation	\$1,083	\$644	\$1,259	51%
100.400.450.364	FICA	\$1,402	\$4,368	\$8,376	52%
100.400.450.366	PRS Retirement Contribution	\$21,279	\$12,422	\$24,737	50%
100.400.450.450	Supplies & Materials	\$350	\$243	\$350	69%
TOTALS		\$139,581	\$85,210	\$177,342	48%

PACE Maintenance

100.400.600.325	Pace Custodian	\$2,800	\$889	\$2,000	44%
100.400.600.361	Health Insurance	\$802	\$0	\$802	0%
100.400.600.362	Unemployment	\$10	\$3	\$10	30%
100.400.600.363	Worker's Compensation	\$174	\$52	\$174	30%
100.400.600.364	FICA	\$214	\$59	\$214	28%
100.400.600.366	PRS Retirement Contribution	\$616	\$195	\$616	32%
100.400.600.436	Electricity	\$500	\$415	\$500	83%
100.400.600.438	Heating Oil	\$350	\$0	\$350	0%
100.400.600.441	Rentals	\$84,852	\$41,233	\$57,418	72%
TOTALS		\$90,318	\$42,846	\$62,084	69%

DISTRICT WIDE EXPENDITURES

Account	Description	FY26 ORIGINAL - BOARD APPROVED 9.24.25	FY26 Actuals AS OF 12.31.25	FY26 PROJECTED	
District Instruction - Other Employee Benefits					
100.500.100.350	PRS/TRS On behalf	\$476,533	\$0	\$476,533	0%
100.500.100.359	(leave Buy-out)	\$15,000	\$2,602	\$15,000	17%
100.500.100.362	Unemployment	\$0	\$9	\$51	18%
100.500.100.363	Worker's Compensation	\$0	\$156	\$300	52%

100.500.100.364	FICA	\$0	\$199	\$800	25%
100.500.100.369	Tuition Reimbursement	\$5,000	\$1,356	\$5,000	27%
100.500.100.370	Medical Co-Pay Reimbursement	\$4,500	\$1,057	\$4,500	23%
100.500.100.371	Cell Phone Reimbursement	\$5,400	\$423	\$5,400	8%
	TOTALS	\$506,433	\$5,802	\$507,584	1%

District Special Ed Support

100.500.220.314	Director	\$70,250	\$39,364	\$70,250	56%
100.500.220.360	403(b) Employer Contribution	\$1,500	\$750	\$1,500	50%
100.500.220.361	Health Insurance	\$23,978	\$11,958	\$23,978	50%
100.500.220.362	Unemployment	\$239	\$144	\$239	60%
100.500.220.363	Worker's Compensation	\$787	\$525	\$787	67%
100.500.220.364	FICA	\$1,019	\$673	\$1,019	66%
100.500.220.365	TRS Retirement Contribution	\$8,823	\$5,886	\$8,823	67%
100.500.220.372	American Fidelity Expense	\$302	\$56	\$302	19%
100.500.220.410	Prof & Tech Services	\$30,000	\$31,935	\$37,500	85%
100.500.220.420	Staff Travel	\$1,000	\$0	\$0	0%
100.500.220.450	Supplies & Materials	\$750	\$41	\$250	16%
	TOTALS	\$138,648	\$91,332	\$144,648	63%

District Instructional Support

100.500.350.324	Support Staff	\$114,959	\$64,467	\$138,036	47%
100.500.350.329	Substitute 10-Day Bonus	\$0		\$4,000	
100.500.350.361	Health Insurance	\$49,652	\$17,481	\$49,556	35%
100.500.350.362	Unemployment	\$450	\$195	\$450	43%
100.500.350.363	Worker's Compensation	\$1,482	\$719	\$1,472	49%
100.500.350.364	FICA	\$10,120	\$4,848	\$10,257	47%
100.500.350.366	PRS Retirement Contribution	\$29,102	\$14,183	\$30,367	47%
100.500.350.410	Prof & Tech Services	\$64,000	\$39,589	\$64,000	62%
100.500.350.420	Staff Travel	\$0		\$0	0%
100.500.350.433	Communications	\$500	\$32	\$500	6%
100.500.350.440	Other Purch Services	\$2,000	\$1,300	\$3,300	39%
100.500.350.450	Supplies & Materials	\$7,000	\$2,891	\$9,081	32%
100.500.350.451	In-Service Supplies	\$1,500	\$815	\$1,500	54%
100.500.350.452	TECH Supplies	\$49,749	\$35,790	\$49,749	72%
	TOTALS	\$330,514	\$182,310	\$362,268	50%

District Administration

100.500.510.311	Superintendent	\$70,250	\$35,125	\$70,250	50%
100.500.510.320	School Board	\$1,680	\$125	\$1,680	7%
100.500.510.360	403(b) Employer Contribution	\$1,500	\$750	\$1,500	50%
100.500.510.361	Health Insurance	\$23,978	\$11,958	\$23,978	50%
100.500.510.362	Unemployment	\$239	\$108	\$239	45%
100.500.510.363	Worker's Compensation	\$787	\$395	\$787	50%
100.500.510.364	FICA	\$1,019	\$514	\$1,019	50%
100.500.510.365	TRS Retirement Contribution	\$8,823	\$4,412	\$8,823	50%
100.500.510.372	American Fidelity Term Life Insurance	\$302	\$56	\$302	19%

100.500.510.420	Staff Travel	\$2,000	\$0	\$2,000	0%
100.500.510.440	Other Purchased Services	\$0	\$1,400	\$0	0%
100.500.510.450	Supplies & Materials	\$1,000	\$0	\$1,000	0%
100.500.510.491	Dues And Fees	\$1,440	\$1,545	\$1,545	100%
	TOTALS	\$113,018	\$56,388	\$113,123	50%

District Administration Support

100.500.550.324	Support Staff	\$117,273	\$62,829	\$121,787	52%
100.500.550.361	Health Insurance	\$33,092	\$24,499	\$44,405	55%
100.500.550.362	Unemployment	\$399	\$194	\$399	49%
100.500.550.363	Worker's Compensation	\$1,313	\$710	\$1,313	54%
100.500.550.364	FICA	\$8,971	\$4,753	\$8,971	53%
100.500.550.366	PRS Retirement Contribution	\$25,800	\$13,823	\$26,700	52%
100.500.550.410	Prof & Tech Services	\$42,500	\$20,260	\$50,100	40%
100.500.550.411	District Staff Professional Developme	\$0	\$300	\$1,500	20%
100.500.550.412	Auditing	\$49,624	\$36,214	\$49,624	73%
100.500.550.414	Legal Services	\$15,000	\$4,719	\$15,000	31%
100.500.550.433	Communications	\$680	\$1,502	\$3,180	47%
100.500.550.440	Other Purch Services	\$8,600	\$3,715	\$4,600	81%
100.500.550.445	Insurance Premiums	\$242,450	\$203,875	\$198,234	103%
100.500.550.450	Supplies & Materials	\$500	\$144	\$500	29%
100.500.550.490	Business Office	\$0	-\$207	\$0	0%
100.500.550.491	Dues and Fees	\$1,000	\$50	\$1,000	5%
100.500.550.495	Indirect Costs	(32,651)	(11,064)	(32,651)	34%
	TOTALS	\$514,551	\$366,316	\$494,661	74%

District Maintenance

100.500.600.321	Director	\$59,899	\$36,160	\$52,999	68%
100.500.600.361	Health Insurance	\$47,956	\$23,916	\$40,690	59%
100.500.600.362	Unemployment	\$204	\$111	\$204	54%
100.500.600.363	Worker's Compensation	\$3,714	\$2,170	\$3,214	68%
100.500.600.364	FICA	\$4,582	\$2,710	\$3,948	69%
100.500.600.366	PRS Retirement Contribution	\$13,178	\$7,955	\$11,659	68%
100.500.600.410	Professional & Technical	\$21,700	\$24,886	\$22,950	108%
100.500.600.420	Staff Travel	\$1,000	\$0	\$1,000	0%
100.500.600.441	Rentals - All Schools	\$5,000	\$0	\$5,000	0%
100.500.600.450	Supplies & Materials	\$35,000	\$23,341	\$35,000	67%
100.500.600.451	Office Supplies	\$300	\$201	\$300	67%
100.500.600.453	Janitorial Supplies	\$9,000	\$8,032	\$9,000	89%
100.500.600.455	Van Maintenance and Supplies / Mat	\$8,000	\$738	\$8,000	9%
100.500.600.458	Vehicle Gasoline, Diesel, Oil	\$3,500	\$2,468	\$3,500	71%
100.500.600.459	Grounds, Gravel, Paint, Ice-Melt, Etc.	\$3,000	\$1,280	\$3,000	43%
	TOTALS	\$216,033	\$133,968	\$200,464	67%

Fund Transfers

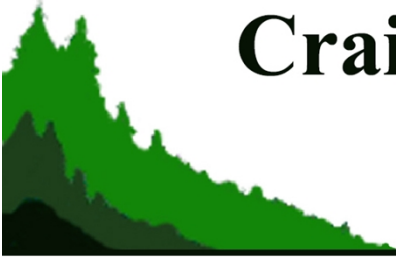
100.500.900.552	Transfer/Food Service Fund	\$0	\$0	\$27,500	
100.500.900.553	Transfer/Transportation	\$12,000	\$0	\$38,500	

100.500.900.554	Transfer/Special Project Fund	\$0	\$0	\$0
100.500.900.555	Transfer to Staff Housing	\$2,194	\$0	\$2,194
TOTALS		\$14,194	\$0	\$68,194

	FY26 ORIGINAL - BOARD APPROVED 9.24.25	FY26 Actuals AS OF 12.31.25	FY26 PROJECTED
TOTAL REVENUE:	8,289,378	3,649,188	\$8,011,690
TOTAL EXPENDITURES:	7,813,941	3,124,626	\$7,567,067
FY ACTIVITY:	475,437	524,562	\$444,623

Fund Balance Breakdown	FY26 ORIGINAL - BOARD APPROVED	FY26 Actuals AS OF 12.31.25	FY26 PROJ
Total Beginning Fund Balance	\$336,768	\$325,525	\$325,525 **
Net Increase (Decrease)	\$475,437	\$524,562	\$444,623
Total Ending Fund Balance	\$812,205	\$850,087	\$770,148
Estimated Fund Balance Exclusions			
Inventory	\$28,000	\$27,853	\$27,853
Impact Aid	\$500,000	\$495,000	\$495,000
PACE Allotment (Committed)	\$190,000	\$228,934	\$228,934
Unreserved Fund Balance	\$94,205	\$98,300	\$18,361

** Projected Fund Balance is from FY25 Audited Financial Statements



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Jackie Hanson, Superintendent
Christy House, Elem./MS Principal
Josh Andrews, HS & PACE Principal

Memorandum Item 10d

TO: CCSD School Board Members
FROM: Jackie Hanson, Superintendent
DATE: February 19, 2026
SUBJECT: CHS Track & Field Program – Funding & Policy Considerations

In 2021, CCSD's CHS Track & Field program was initially advocated for at the School Board level by two (2) CHS students who have since graduated. At that time, the proposal emphasized that Track & Field practices could occur without a dedicated facility, participation in track meets would be selective, and expenses would be minimal, limited primarily to regional meets in Ketchikan.

It's important to note that, at the time, State-level competition for Track & Field was not a consideration, as the program was intended to be a cost-effective addition to CHS's extracurricular athletics offerings. With that said, it is generally understood in our region that if a CHS coach is unable to travel with a state qualifier, another certified coach from a nearby school may accompany the student (with the permission of the student's parents or guardians, of course.)

Since its inception, the CHS Track & Field program has grown. The Board now needs to discuss and provide direction on whether District funds will support State-level Track & Field competition.

Various considerations that require Board discussion are as follows:

1. State Competition Funding

- If the Board chooses to fund Track & Field participation at the State-level, this represents a new expenditure that has never been budgeted.
- Craig High School Graduation will also need adjustment on the CCSD School Calendar to avoid conflicts with the State Competition.

2. Qualification for State Competition

- As districts in our region consider expanding athletic programs that include multiple events, they are re/evaluating the criteria for qualification for State competition. Currently, a CCSD Track & Field student-athlete may qualify and compete in up to four (4) events at State. As the Board is aware, CCSD covers 50% of state travel costs and all coaching-related travel expenses. The remaining 50% of a student-athletes travel costs may be covered through the activities' student fundraising account; however, if insufficient funds are available, the balance becomes the responsibility of the qualifying student and their parents/guardians/families.
- Key questions for the Board's consideration include:
 - Can CCSD sustainably budget for this program over the long term while maintaining fiscal responsibility?
 - Should qualification be based on a single event or multiple events?

Our students will be lifelong learners who will be resilient, compassionate, self-sufficient members of society. CCSD will provide an environment that empowers every student, every day to transfer their learning to life.

- What is the cost-sharing breakdown between the District and the qualifying student-athlete?

With all of this in mind, the Board has several options to consider in addressing this Agenda item. First, the Board must determine whether District funding will be provided for State-level Track & Field participation or if that responsibility will rest with parents/guardians/families. Second, the Board may establish a required minimum number of qualifying events. Third, the Board could adopt an evenly tiered funding structure. Finally, the Board may propose alternative approaches to address this matter as well.

In any case, these decisions are now pressing. The program has outgrown its pilot stage, and ambiguity regarding funding and State-level competition cannot continue. It's necessary for the Board to provide clear direction, so that CHS Track and Field can plan appropriately for the upcoming and future seasons.

Suggested Motion(s):

Motion to Implement a Minimum Number of Qualifying Events for State Track & Field: Move to approve ___ (number 1-4) qualifying events for track and field student-athlete participation in State Track & Field, with the District funding 50% of state travel costs from the General Operating Budget.

Motion to Implement a Tiered Funding Structure for State Track & Field: Move to approve a Tiered Funding Structure for State Track & Field participation that balances District costs with student support, as follows:

- 4 events – 50% District coverage
- 3 events – 37.5% District coverage
- 2 events – 25% District coverage
- 1 event – 12.5% District coverage

Motion to Decline Providing District Funding for State Track & Field: Move to approve not providing District funding for State Track participation, with all associated student travel costs to be covered through fundraising or by parents/guardians/families.

As always, Board Members are welcome to present a motion for consideration.



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Jackie Hanson, Superintendent
Christy House, Elem./MS Principal
Josh Andrews, HS & PACE Principal

Memorandum Item 10e

TO: CCSD School Board Members
FROM: Jackie Hanson, Superintendent
DATE: February 19, 2026
SUBJECT: CHS Extra-Curricular Activities – Minimum Participation Numbers

At CCSD, our extra-curricular activities play an important role in shaping student experiences, building teamwork, confidence, and strengthens connections with our island community. Each school year, participation numbers change, and while we strive to offer every interested student an opportunity to participate in our extra-curricular activities, we must also ensure that our programs remain high-quality, meaningful, safe, and fiscally sustainable.

To support this effort, CCSD is proposing that minimum participation numbers for CHS students be included in the CHS Student Handbook, with the minimums determined as of the activity’s first meet/game. These guidelines help ensure teams can operate effectively and sustainably, and that District resources are used responsibly.

For example, a team with only three (3) or four (4) participating CHS students and a travel-heavy meet or game schedule could cost the District between \$15,000 and \$20,000 in student travel alone (excluding state competition). When factoring in additional costs for coaching, facility use, and meet/game expenses, costs could exceed \$5,000 per student. Guidelines such as these help ensure programs can continue without placing an undue financial burden on the District.

Minimum participation standards are not a new concept within the state or region as other schools already implement similar expectations. While I recommend relying on CHS administration, specifically the principal and athletic director, to provide formal recommendations on minimum numbers, the following thresholds appear reasonable for CHS (to provide the Board with an idea):

- | | | |
|-------------------|---------------------|----------------------|
| Swimming - 6 | Wrestling - 6 | Girls Basketball - 6 |
| Cross Country - 6 | Cheerleading - 6 | Track & Field - 6 |
| Volleyball - 7 | Boys Basketball - 6 | Drumline - 6 |

Since this is guidance included in the Student Handbooks, rather than formal Board Policy, the Board’s role is to review and discuss the proposal to ensure it aligns with District priorities. As always, the Board will have the opportunity to formally approve the CHS Student Handbook in May; hence, the goal remains the same: keeping our programs strong, safe, and sustainable for all students.

Suggested Motion: This is an informational item only and requires no Board action at this time.



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Jackie Hanson, Superintendent
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Josh Andrews, HS & PACE Principal

Memorandum Item 10f

TO: CCSD School Board Members
FROM: Jackie Hanson, Superintendent
DATE: February 19, 2026
SUBJECT: CCSD FY27 School Calendar (CES, CMS, CHS)

CCSD formed a Calendar Committee made up of staff representatives from Craig Elementary, Craig Middle School, and Craig High School, along with an administrator. A staff member who also serves as a member of the Parent Teacher Student Association (PTSA) participated on the committee and was involved throughout the process.

CCSD's Calendar Committee worked collaboratively to develop two (2) calendar options and presented the options to staff in each building for feedback. Committee representatives then collected input and brought it back for Calendar Committee consideration, leading to revisions. The calendar options were presented to staff for a vote, and **Calendar Option 1** received the majority support (14:6).

As a result, Calendar Option 1 is enclosed with this memo and serves as the CCSD Calendar Committee's Recommended School Calendar for the 2026-2027 school year.

Key dates on CCSD's FY27 Recommended School Calendar include:

- **First Day for Staff:** August 25th
- **First Day for Students:** August 31st
- **Last Day for Students:** June 3rd
- **Last Day for Staff:** June 4th
- **Parent-Teacher Conferences:** October 15-16th & February 25-26th

Suggested Motion: Move to approve CCSD's FY27 School Calendar for CES, CMS, CHS as presented.

School Calendar 2026/2027

District Name: Craig City School District
 Approved By:

Title: Option 1: Status Quo

		August							September							October											
O	School Opens	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S					
H	Legal Holiday						1			1	2	3	4	5						1	2	3					
I	Inservice Day																										
E	End of Quarter	2	3	4	5	6	7	8	6	7	8	9	0	11	12	4	5	6	7	8	9	10					
M	P/T Conf Meeting min reqts								H																		
N	P/T Conf Not meeting min req	9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17					
S	Saturday School																		M	N							
T	Testing	16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24					
V	Vacation																										
W	Teacher Workday	23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31					
X	Emergency Closure			I	I	W	W												E	I							
G	CHS Graduation	30	31																								
C	School Closes		O																								
		# of Inservice Days:					2		# of Inservice Days:					0		# of Inservice Days:					2						
		# of Student Days:					3		# of Student Days:					21		# of Student Days:					22						
		# of Teacher Days:					5		# of Teacher Days:					22		# of Teacher Days:					22						
November							December							January							February						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	5						1	2		1	2	3	4	5	6
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Jackie Hanson, Superintendent
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Memorandum Item 10-G

FOR: School Board Members
FROM: Melinda Bass
DATE: February 25, 2026
SUBJECT: Next Meeting Date

The next regularly scheduled board meeting date is Wednesday, March 25, 2026. However, that date falls during spring break. I propose scheduling the next meeting date for April 1, 2026 as March 18th would be less than three weeks from tonight's meeting.

Suggested motion: This is an informational item only and requires no Board action at this time.

Vision: Our students will be compassionate, resilient, self-sufficient, engaged members of their community.

Mission: CCSD will establish a community of learning that empowers the whole child to embrace life-long learning and a growth mindset.